



CITY OF TEXARKANA
CITY COUNCIL
AGENDA • JANUARY 9, 2017

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Tina Veal-Gooch

Ward 5

Christy P. Paddock

Ward 2

Willie Ray

Ward 4

Brian Matthews

Ward 6

Josh Davis



For any agenda item, the City Council reserves the right to advance the "Council Vote" date to a hearing or briefing date.

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

- I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**
- II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JOSH DAVIS**
- III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

Upcoming City Council Meetings:

Monday, January 23, 2017 at 6:00 p.m.

Monday, February 13, 2017 at 6:00 p.m.

Monday, February 27, 2017 at 6:00 p.m.

Upcoming Joint City Meeting:

The Texarkana Chamber of Commerce will host a "Joint Texarkana Community Committee" meeting with Texarkana, Arkansas on Tuesday, January 10, 2017 at 3:00 p.m. The

meeting will be held at the chamber building located at 819 No. State Line Avenue. The meeting will be open to the public.

Upcoming Special City Meeting:

The City Council will meet with the respective Boards of Directors of the Sulphur River Basin Authority and the Riverbend Water Resources District on Tuesday, January 10, 2017 at 6:00 p.m. The meeting will be held at the Texarkana Convention Center, Ballroom B, located at 2910 South Cowhorn Creek Loop, Texarkana, Texas. The meeting will be open to the public.

Parks & Recreation Events:

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website: <http://tx-texarkana.civicplus.com>

Appointments to Boards & Commissions

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

V. CLOSED SESSION

The City Council will convene in closed session pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment of a public officer to fill a vacancy in council membership (Ward 3 Council Member with an unexpired term ending November 2017) and interviewing persons for that appointment.

VI. RECONVENE INTO OPEN SESSION**SPECIAL ACTION ITEM**

If the Council is ready to take any final action, decision, or vote to fill the vacancy in council membership, the Council will reconvene in open session for this special action item.

If the Council acts on this Resolution and appoints a Council Member then administration of the Oath of Office will immediately follow.

1. Resolution No. 2017-003 filling the vacancy in council membership for the position of Ward 3 Council Member with an unexpired term ending November 2017.

Public Hearing:

Second Briefing:

Council Vote: January 9, 2017

VII. ITEMS FOR CONSIDERATION***Consent Items***

1. Consider approval of the minutes of the Regular Meeting of the City Council held on December 12, 2016 at 6:00 PM.
2. Consider approval of the minutes of the Special Meeting of the City Council held on December 16, 2016 at 11:30 AM.
3. Resolution No. 2016-125 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

Public Hearing: November 28, 2016
Second Briefing: December 12, 2016
Council Vote: January 9, 2017

Action Items

VIII. FIRST BRIEFINGS

1. Ordinance No. 2017-001 amending Ordinance No. 143-77 (Civil Service Classification System) authorizing the reclassification of a Civil Service Police Sergeant to the rank of Civil Service Lieutenant.

Public Hearing:
Second Briefing:
Council Vote: January 9, 2017

2. Resolution No. 2017-002 designating the portion of West 3rd Street, from Oak Street to Main Street, as "Scott Joplin Way" to coincide with 2017 planned centennial celebrations honoring Scott Joplin.

Public Hearing: January 23, 2017
Second Briefing: February 13, 2017
Council Vote: February 27, 2017

3. Resolution No. 2017-004 authorizing the City Manager to enter into a contract for the member cities ground storage tank repairs for Texarkana Water Utilities in an amount not to exceed \$198,155.95.

Public Hearing: January 23, 2017
Second Briefing: February 13, 2017
Council Vote: February 27, 2017

4. Ordinance No. 2017-005 granting a Specific Use Permit for an in-home adult day care on the north 40' of Lot 7 and the south 1/2 of Lot 8, Block 14, Rochelle Heights Addition, located at 3700 Olive Street. Darlene Ndogo, applicant.

Public Hearing: January 23, 2017
Second Briefing: February 13, 2017
Council Vote: February 27, 2017

5. Resolution No. 2017-006 responding to SWEPCO's rate change request.

Public Hearing:
Second Briefing:
Council Vote: January 9, 2017

IX. PUBLIC HEARINGS

X. SECOND BRIEFING WITH UPDATES

XI. SECOND BRIEFING WITHOUT UPDATES

XII. ITEMS FOR DISCUSSION

Staff Updates

XIII. ADMINISTRATIVE COMMENTS

1. Council
2. Staff

XIV. CLOSED SESSION

The City Council will convene in closed session pursuant to Section 551.071 of the Texas Government Code for a private consultation with the City Attorney.

XV. RECONVENE INTO OPEN SESSION

XVI. ADJOURNMENT

Jennifer Evans, City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council holds this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 1/4/2017 4:15 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2017-003 filling the vacancy in council membership for the position of Ward 3 Council Member with an unexpired term ending November 2017.
Briefing: 1/9/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 1/9/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Ward 3 Council Member Tina Veal-Gooch submitted her resignation letter and it was accepted by council on December 16, 2016 by Resolution No. 2016-145. Council Member Veal-Gooch resigned the position to return to the work closest to her heart – volunteer work in the community.

The Council called for letters of interest from qualified, voting citizens in Ward 3 to fill the unexpired term ending November 2017. This Resolution is the appointment of an applicant chosen by the Council after interviews have been conducted.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends this action be taken by the council.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

- a. 2017-003 RES Appointment of Ward 3 Council Member (DOCX)
- b. 2017-003 ATTH 01 W3 Letter of Interest - Betty Williams (PDF)
- c. 2017-003 ATTH 02 W3 Letter of Interest - Jason Montoya (PDF)
- d. 2017-003 ATTH 03 W3 Letter of Interest - Johnny Riley (PDF)
- e. 2017-003 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	
	01/03/2017 5:19 PM			
City Manager	John Whitson	Review	Completed	01/05/2017
6:32 PM				
Assistant City Manager	Jennifer Evans	Assistant City Manager		
Review	Skipped	01/06/2017 8:11 AM		
Public Information Officer	Lisa Thompson	PIO Review	Completed	
	01/06/2017 8:16 AM			
City Manager	John Whitson	City Manager Review	Completed	01/06/2017
8:53 AM				
City Council	Vicky Coopwood	Meeting	Pending	01/09/2017
6:00 PM				

Meeting History

RESOLUTION NO. 2017 - 003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FILING THE VACANCY IN COUNCIL MEMBERSHIP FOR THE POSITION OF WARD 3 COUNCILMEMBER WITH AN UNEXPIRED TERM ENDING NOVEMBER 2017; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Charter, Article II, Sections 6(a) and 6(c), provide that the City Council may, by majority vote of the remaining councilmembers (including the Mayor as a temporary, full-voting member), fill a vacancy in council membership, including the office of Mayor, or may defer filling a vacancy in council membership until the next regular City election; and

WHEREAS, on December 16, 2016, by Resolution No. 2016-145, the City Council accepted the resignation of Ward 3 Councilmember Tina Veal-Gooch and called for applications and letters of interest from qualified Ward 3 residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council appoints _____ as Ward 3 Councilmember for the remaining unexpired term ending November 2017.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of January, 2017.**

ATTEST:

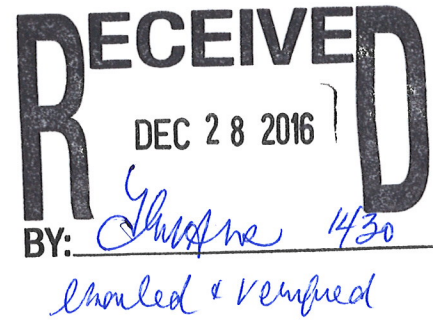
JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2017-003 RES Appointment of Ward 3 Council Member (1586 : 2017-003 RES Appoint Ward 3 Council Member)

December 28, 2016

Bob Bruggeman, Mayor
City of Texarkana, Texas
PO Box 1967
Texarkana, Texas 75504



RE: Appointment to Fill Unexpired Term for City Council, Ward 3

Dear Mayor Bruggeman:

Thank you for your service on behalf of the citizens of Texarkana. I appreciate your willingness to lead our wonderful community.

It is my understanding that Tina Veal-Gooch recently resigned her position as City Councilmember for Ward 3. Mrs. Gooch's experience and leadership was an asset to our city and she will certainly be missed. In light of this development, however, please accept this letter as my formal request for consideration of appointment to fill the unexpired term of Tina Veal-Gooch, City Councilmember for Ward 3.

I have a long and varied record of public service as well as a demonstrated commitment to our shared community. I would welcome the opportunity to further my public service efforts in this new capacity, thus fulfilling my philosophy of "being the change I want to see."

Please feel to contact me with any questions you may have. I may be reached on my cell phone at 903-276-2628. I am happy to furnish a resume and additional information as needed.

Thank you again for your consideration.

Sincerely,

Betty Williams

Betty Williams
1424 Olive Street
Texarkana, Texas 75501
903-276-2628

Cc: John Whitson, City Manager

Attachment: 2017-003 ATTH 01 W3 Letter of Interest - Betty Williams (1586 : 2017-003 RES Appoint Ward 3 Council Member)

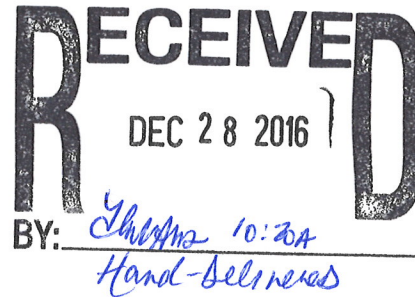
LETTER OF INTEREST

Jason Montoya

4202 Main St.

Texarkana, Tx 75503

December 21, 2016



I, Jason Montoya, am interested in the vacant City Council seat for the City of Texarkana, Texas.

My family and I have lived in Texarkana for 10 years and we currently reside in Ward 3.

I am currently employed at Unclaimed Furniture. Over the past 10 years, I was able to work in every department while successfully managing the business.

I have teamed with and became familiar with several leading marketing companies in our area such as, Town Square Media, Texarkana Gazette, Texarkana Radio, Cable One and Fox 33.

While running a small business, I have learned that good reputation is a key factor in being successful. A good name, as the bible tells us, is better than precious ointment. Being bilingual played a major role in this business as well as in the community to bridge the gap with our growing Spanish community.

My family and I attend Landmark Pentecostal Church for 10 years as well and we help in many areas including Sunday School, Young Married's group, and the Prison Ministry.

As the brother of a Texarkana Police Officer, I would enjoy the opportunity to be a voice for ward 3 in Texarkana. If appointed, I would use the same work ethic and moral guidelines that have propelled my business and faith.

Sincerely,

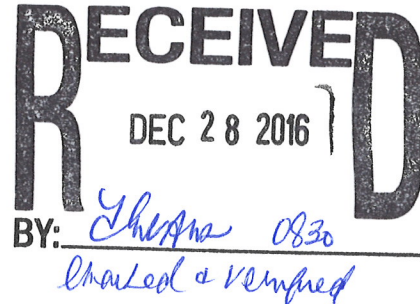
Jason Montoya

903-276-2407

Johnny Riley
3908 Olive Street
Texarkana, Texas 75503

December 17, 2016

Honorable Bob Bruggeman,
City of Texarkana, Texas
220 Texas Blvd
Texarkana, TX 75501



Dear Honorable Bob Bruggeman:

I, Johnny M. Riley, Jr., a citizen of City of Texarkana, Texas Ward 3 express my interest in the open City Council position recently vacated by Councilwoman Tina Veal-Gooch.

I am currently serve as the CEO of J Riley Consulting Group LLC a international business development organization.

I recently was awarded the Lifetime Achievement Award for service from the President Barak Obama the 44th President of the United States of America. I have worked with many of the current and former elected officials, local and regional leaders.

My wife and I are very active in the Texarkana Community through the donation of time and financial support for individuals and community organizations. Our family have resided in Ward 3 since 1983.

I currently serve on the following community board of directors: Texarkana Domestic Violence Prevention, Bridging the Gaps and the Genesis PrimeCare.

In conclusion, I believe that working for the citizen of the City of Texarkana, Texas is an important responsibility and that my work and life experiences are key to successful decision making. I look forward to discussing my qualifications for this open position with you.

Submitted respectfully,
Johnny Riley Jr.

Johnny M. Riley, Jr.,

phone: 903.908.5763 | email:johnnyrileyjr@gmail.com

Attachment: 2017-003 ATTH 03 W3 Letter of Interest - Johnny Riley (1586 : 2017-003 RES Appoint Ward 3 Council Member)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • DECEMBER 12, 2016

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Bruggeman	Mayor	Present	
Matlock	Ward 1	Present	
May	Ward 2	Absent	
Mal-Gooch	Ward 3	Present	
Matthews	Ward 4	Absent	
P. Paddock	Ward 5	Present	
W. Davis	Ward 6	Present	

Staff Present: City Manager John Whitson, Jennifer Evans, Eric Schlotter, Kyle Dooley, Robby Robertson, Karey Parker, Kristin Peebles, J.D. Phillips, David Orr, and Jerry Sparks.

Legal Counsel: Jeff Lewis

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JEAN MATLOCK

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, December 26, 2016 - CANCELLED

Monday, January 9, 2017 at 6:00 p.m.

Monday, January 23, 2017 at 6:00 p.m.

Mayor Bruggeman read a letter from Pastor Jeff Schreve, of First Baptist Church, inviting city employees to a "come & go" luncheon scheduled for Friday, December 16th. The luncheon is to show appreciation for city staff and their service to Texarkana residents. The Mayor expressed thanks to the church for recognition and support given to city staff.

The Mayor, along with other city staff and representatives, attended a very informative meeting in Austin on Thursday, December 8th discussing military installations in Texas. These installations have a huge economic impact around the state. Texarkana is proud to

Minutes Acceptance: Minutes of Dec 12, 2016 6:00 PM (Consent Items)

have Red River Army Depot and its support of the local region. Red River Army Depot is the largest employer in Bowie County.

Appointments to Boards & Commissions

Council Member Paddock recommended the reappointment of the following members to the Tax Increment Reinvestment Zone Board:

Kelly Mitchell
Jason Thomason
Cory Floyd
Stacy Yates
Josh Andrus

Council Member Davis recommended a new appointment to the Building & Standards Committee:

Dennis Saulsbury

Council Member Davis recommended the reappointment of the following members to the Building & Standards Committee:

James Cook
Dan Boyles
Myron Stringer
Betty Williams

Council Member Davis also recommended a new appointment of an alternate member to the Building & Standards Committee:

Bruce Powers

1. Motion to make appointments/reappointments to various boards and commissions.

(6:15 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Christy P. Paddock, Ward 5
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

Andrea Williams McCoy addressed council regarding the Sulphur River Basin Authority (SRBA). Ms. McCoy expressed concerns over several discussion items listed on the SRBA's December 13, 2016 meeting agenda.

Diana Howard and William Johnson addressed council regarding the upcoming annual "Pink Ride" event scheduled for March 24-26, 2017.

V. ITEMS FOR CONSIDERATION

Consent Items

(6:38 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Josh Davis, Ward 6
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Special Meeting of the City Council held on November 21, 2016 at 6:00 PM.
2. Consider approval of the minutes of the Regular Meeting of the City Council held on November 28, 2016 at 6:00 PM.
3. Resolution No. 2016-144 approving a \$2,500 expenditure from the Community Relations account for the City Council and staff to attend the Chamber of Commerce 2017 annual celebration.

Public Hearing:

Second Briefing:

Council Vote: December 12, 2016

Action Items

4. Ordinance No. 2016-143 amending the budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 for the 2003, 2005, and 2009 bond funds.

Public Hearing:

Second Briefing:

Council Vote: December 12, 2016

(6:42 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Tina Veal-Gooch, Ward 3
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

VI. FIRST BRIEFINGS

1. Ordinance No. 2016-142 amending the budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 to appropriate funding in the amount of Three Hundred Forty-Seven Thousand Six Hundred Nine Dollars (\$347,609) for the Capital Improvement Plan playground equipment replacement project.

Public Hearing: December 12, 2016

Second Briefing:

Council Vote: December 12, 2016

Robby Robertson briefed this item.

(6:44 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Christy P. Paddock, Ward 5
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

VII. PUBLIC HEARINGS

1. The U.S. Department of Housing and Urban Development – Community Planning Department requires each Community Development Block Grant (CDBG) Entitlement Community to complete an annual Comprehensive Assessment Performance Evaluation Report (CAPER) no later than 90 days after the close of the program year (Program Year-End Date: September 30, 2016). The Public Comment Hearing will be held on December 12th for the 2015 Community Development Block Grant (CDBG) annual Comprehensive Assessment Performance Evaluation Report (CAPER). The 15-day public comment period will be held from November 28 – December 12, 2016.

There were no public comments made at this hearing.

RESULT: Closed

2. Motion to move Ordinance No. 2016-138 up for council vote.

(6:48 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Christy P. Paddock, Ward 5
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

3. Ordinance No. 2016-138 rezoning Lot 13, Ames Acres Addition, located at 3504 Robin Lane. Single Family-1 to Planned Development-General Retail. Terry and Linda Hester, applicants. Pete Snow and Terry Tidwell, agents.

Public Hearing: December 12, 2016
 Second Briefing: January 9, 2017
 Council Vote: January 23, 2017

Pete Snow addressed council at this hearing.
 (6:49 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Josh Davis, Ward 6
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

4. Motion to move Ordinance No. 2016-139 up for council vote.

(6:51 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Josh Davis, Ward 6
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

5. Ordinance No. 2016-139 rezoning Lots 4 and 5, Block 1, Joe Norton Addition, located at 1107 College Drive. Office to General Retail. Richard Powell, applicant.

Public Hearing: December 12, 2016
 Second Briefing: January 9, 2017
 Council Vote: January 23, 2017

Richard Powell addressed council at this hearing and asked for an expedited vote.
 (6:52 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tina Veal-Gooch, Ward 3
SECONDER: Jean H. Matlock, Ward 1
AYES: Matlock, Veal-Gooch, Paddock, Davis
ABSENT: Ray, Matthews
EXCUSED: Bruggeman

6. Motion to move Ordinance No. 2016-140 up for council vote.

(6:54 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Christy P. Paddock, Ward 5
SECONDER: Jean H. Matlock, Ward 1
AYES: Matlock, Veal-Gooch, Paddock, Davis
ABSENT: Ray, Matthews
EXCUSED: Bruggeman

7. Ordinance No. 2016-140 granting a Specific Use Permit to allow the one additional use of an outdoor automobile sales lot on a 0.75 acre tract of land in the Thomas Price HRS, A-466, located at 3314 New Boston Road. Dean Hart, applicant. Daniel Lyons, agent.

Public Hearing: December 12, 2016
 Second Briefing: January 9, 2017
 Council Vote: January 23, 2017

Rod Dodson, representative for Daniel Lyons, addressed council at this hearing and asked for an expedited vote.

(6:55 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Christy P. Paddock, Ward 5
SECONDER: Jean H. Matlock, Ward 1
AYES: Matlock, Veal-Gooch, Paddock, Davis
ABSENT: Ray, Matthews
EXCUSED: Bruggeman

8. Motion to move Resolution No. 2016-141 up for council vote.

(6:56 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Christy P. Paddock, Ward 5
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

9. Resolution No. 2016-141 authorizing the City Manager to enter into a contract for a replacement engine for the South Regional Wastewater Treatment Plant emergency power generator in an amount not to exceed \$277,330.89.

Public Hearing: December 12, 2016
 Second Briefing: January 9, 2017
 Council Vote: January 23, 2017

There were no public comments made at this hearing.
 (6:57 p.m.)

RESULT:	ADOPTED TO AMEND [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

VIII. SECOND BRIEFING WITH UPDATES

1. Motion to move Resolution No. 2016-132 up for council vote.

(7:01 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Josh Davis, Ward 6
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

2. Resolution No. 2016-132 approving and authorizing the City Manager to enter into an agreement with Waste Management of Texas, Inc. for refuse collection.

Public Hearing: November 28, 2016
 Second Briefing: December 12, 2016
 Council Vote: January 9, 2017

Kyle Dooley provided an update on this item.
 (7:01 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman

IX. SECOND BRIEFING WITHOUT UPDATES

1. Resolution No. 2016-125 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

Public Hearing: November 28, 2016
 Second Briefing: December 12, 2016
 Council Vote: January 9, 2017

RESULT:	MOVED FORWARD	Next: 1/9/2017 6:00 PM
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X. ITEMS FOR DISCUSSION

Staff Updates

City Manager Whitson said that he and City Attorney Jeff Lewis will attend the Sulphur River Basin Authority (SRBA) meeting on Tuesday, December 13th. Mr. Whitson will endeavor to get an update on the council's request outlined in Resolution No. 2015-124 which was signed on November 9, 2015. Riverbend Water Resources District Executive Director, Liz Fazio Hale, has coordinated a joint meeting with Riverbend and SRBA. This meeting is scheduled for January 10, 2017 at the Texarkana Convention Center.

Steve Mayo said that he and Ms. Hale met with SRBA Board President Mike Sandefur last week, however, no agenda has been set for the January joint meeting. Mr. Mayo requested the council's input and confirmed the council's wishes that a public comment portion will be included on the agenda for the January joint meeting.

City Attorney Lewis told council that he will follow through and make a formal request for SRBA documents under the authority of the Public Information Act.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Veal-Gooch read a letter announcing her resignation, effective immediately, from the position of Council Member for Ward 3. CM Veal-Gooch thanked

fellow council members, city staff and the residents of Ward 3 for the honor and privilege of working along with and serving while in the position since 2009. CM Veal-Gooch stated she feels the need to get back to the work which truly fills her heart - volunteer work- and therefore is stepping down from the duties as Council Member for Ward 3.

Mayor Bruggeman and each individual council member spoke parting words thanking CM Veal-Gooch for such tireless and dedicated service to her constituents and the city. All wished her much success in her future endeavors.

City Manager Whitson, speaking in behalf of all city staff, thanked CM Veal-Gooch for bringing up the challenges which helped to enhance staff's performance. Mr. Whitson thanked CM Veal-Gooch for making the some times tough and unpopular decisions while all ways keeping in mind the benefits to residents of Ward 3 and the city itself. Mr. Whitson also added that "we hate to see the good ones go".

Steve Mayo, Tylesha Ross, and Robby Robertson also made personal comments regarding CM Veal-Gooch's departure.

Council consensus was to call a Special Meeting to be held on Friday, December 16th to formally accept the resignation letter of CM Veal-Gooch and establish procedures for filling the Ward 3 vacancy by appointment.

2. Ctiy Staff

Staff had no administrative comments for council.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:43 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Veal-Gooch, Paddock, Davis
ABSENT:	Ray, Matthews
EXCUSED:	Bruggeman



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • DECEMBER 16, 2016

Council Chambers	Special Meeting	11:30 AM
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220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER FOR A SPECIAL MEETING OF THE CITY COUNCIL

II. ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Bruggeman	Mayor	Present	
Matlock	Ward 1	Present	
May	Ward 2	Present	
Mal-Gooch	Ward 3	Absent	
Matthews	Ward 4	Present	
P. Paddock	Ward 5	Present	
W. Davis	Ward 6	Present	

Staff Present: City Manager John Whitson, Jennifer Evans, Shirley Jaster, Robby Robertson, and Jessica Plant.

Legal Counsel: None

III. INVOCATION AND PLEDGE BY MAYOR BOB BRUGGEMAN

IV. MAYOR'S OPENING REMARKS

Mayor Bruggeman said he drove by First Baptist Church and noticed a huge turnout of city staff enjoying the Unsung Hero Luncheon hosted by Pastor Jeff Schreve. Mayor Bruggeman thanked Pastor Schreve and his congregation for support and recognition of city staff's hard work in the community.

V. ITEMS FOR CONSIDERATION

Action

Minutes Acceptance: Minutes of Dec 16, 2016 11:30 AM (Consent Items)

1. Resolution No. 2016-145 accepting the resignation of Council Member Veal-Gooch and establishing the process and setting the date for appointing an eligible citizen to serve as the Ward 3 Council Member.

Public Hearing:

Second Briefing:

Council Vote: December 16, 2016

Mayor Bruggeman expressed thanks for Council Member Veal-Gooch's dedicated service to the city and Ward 3 residents. The Mayor reminded council that this resolution, in acceptance of Council Member Veal-Gooch's resignation letter, also sets the parameters for filling the Ward 3 vacancy by appointment.

At the December 12, 2016 council meeting, the council decided to accept letters of interest beginning December 16, 2016 through January 3, 2017. After reviewing the letters of interest, council anticipates conducting interviews in closed session, making an appointment, and swearing in the new Ward 3 appointee at the January 9, 2017 council meeting. The new appointee will finish out the remaining term of Ward 3 which expires in November 2017.

(11:41 a.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian Matthews, Ward 4
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Ray, Matthews, Paddock, Davis
ABSENT:	Veal-Gooch
EXCUSED:	Bruggeman

VI. ADJOURNMENT

Mayor Bruggeman thanked council members for their service to the city during 2016. Mayor Bruggeman also thanked city staff for support and thorough preparation of agenda items which enables the council to make the best decisions for its citizens. The Mayor wished everyone a Merry Christmas and Happy New Year.

A motion was made to adjourn the meeting.

(11:42 a.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Willie Ray, Ward 2
SECONDER:	Christy P. Paddock, Ward 5
AYES:	Matlock, Ray, Matthews, Paddock, Davis
ABSENT:	Veal-Gooch
EXCUSED:	Bruggeman

Minutes Acceptance: Minutes of Dec 16, 2016 11:30 AM (Consent Items)

City of Texarkana, Texas

Version:

Update Date: 10/26/2016 8:48 AM

Briefing Sheet

Lead Department: Finance Department **Action Officer:** Kristin Peeples,
Resolution No. 2016-125 approving and authorizing the City Manager to
execute the agreement between the City and Valley View Consulting, L.L.C. to
provide professional investment advisory services for the City's investable funds
Subject: for a period of two (2) years.

Briefing: 1/9/2017 **Public Hearing:** 11/28/2016 **Second Briefing:** December 12, 2016 **Council Vote:** 1/9/2017

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The City has maintained an agreement with Valley View Consulting, L.L.C. since November 22, 2010, to provide professional investment advisory services with respect to the City's investable funds. The agreement also includes a provision for assistance in soliciting, evaluating, and completing bids for bank depository services. During the term of this agreement, Valley View has assisted the City in updating its Investment Policy to assure continued compliance with the requirements of the Public Funds Investment Act. They have prepared and presented a quarterly investment report to the Investment Committee, which is then posted to the City's website. They have assisted staff in investing available funds at the best available rate, assisted in development of cash flow models to determine levels of investable funds, and assisted staff in the preparation and issuance of a bank depository services request. The current fiscal year to date portfolio average as of September 30, 2016 was 0.42% for the combined City and Water Department funds. These averages are above the current annual yield for the City's primary depository bank by 0.12%. With an average portfolio of \$39 million, the additional interest income approximates \$45,000 per year.

Potential Options:

- Approve
- Deny

Fiscal Implications:

The annual fee will be .06% of average book value and will be due and payable at the end of each investment quarter.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

City of Texarkana, Texas

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- a. 2016-125 RES Investment Advisory Contract (DOC)
- b. 2016-125 EXH 'A' Investment Advisory Contract (PDF)
- c. 2016-125 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peebles	Department Head Review	Completed	
	10/26/2016 8:48 AM			
Finance Department	Kristin Peebles	Finance Review	Completed	10/26/2016
	8:48 AM			
Purchasing and Contracting		Sharon Moore	Purchasing Review	
	Completed	10/26/2016 8:55 AM		
Assistant City Manager		Shirley Jaster	Assistant City Manager	
Review	Completed	10/26/2016 11:28 AM		
Public Information Officer		Lisa Thompson	PIO Review	Completed
	10/26/2016 1:17 PM			
City Manager	John Whitson	City Manager Review	Completed	11/08/2016
	10:08 AM			
City Council	Jennifer Evans	Meeting	Completed	11/14/2016
	6:00 PM			

Meeting History

11/14/16	City Council	MOVED FORWARD	Next: 11/28/16
11/28/16	City Council	MOVED FORWARD	Next: 12/12/16
12/12/16	City Council	MOVED FORWARD	Next: 01/09/17

RESOLUTION NO. 2016 – 125

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE THE AGREEMENT BY AND BETWEEN THE CITY OF TEXARKANA, TEXAS, AND VALLEY VIEW CONSULTING, L.L.C., TO PROVIDE PROFESSIONAL INVESTMENT ADVISORY SERVICES WITH RESPECT TO THE CITY OF TEXARKANA, TEXAS' INVESTABLE FUNDS FOR A PERIOD OF TWO YEARS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, from time to time the City of Texarkana, Texas, has money available for investment and finds it prudent to consult with professional investors for the best possible advice in order to give the City quality investments to receive optimum returns on the City's money while maintaining appropriate levels of safety as required under the City's investment policy; and

WHEREAS, Valley View Consulting, L.L.C. is an experienced, respected, and professional investment advisory consultant recommended by staff to invest available City of Texarkana, Texas, funds for a period of two years at an annual fee of 0.06% of average book value for all combined funds as described in attached **Exhibit 'A'**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the agreement between the City of Texarkana, Texas and Valley View Consulting, L.L.C. to provide professional investment advisory services to invest available City of Texarkana, Texas, funds for a period of two years at an annual fee of 0.06% of average book value for all combined funds, a copy of which is attached hereto as **Exhibit 'A'**, is hereby approved.

SECTION 2: That the City Manager is hereby authorized to execute said agreement to provide services as herein described above.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th** day of **January, 2017**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2016-125 RES Investment Advisory Contract [Revision 1] (1559 : 2016-125 RES Investment Advisory Contract)

**AGREEMENT
BY AND BETWEEN
CITY OF TEXARKANA, TEXAS
AND
VALLEY VIEW CONSULTING, L.L.C.**

It is understood and agreed that the City of Texarkana (the *Investor*) will have from time to time money available for investment (*Investable Funds*) and Valley View Consulting, L.L.C. (*Advisor*) has been requested to provide professional services to the Investor with respect to the Investable Funds. This agreement (the *Agreement*) constitutes the understanding of the parties with regard to the subject matter hereof.

1. This Agreement shall apply to any and all Investable Funds of the Investor from time to time during the period in which this Agreement shall be effective.
2. The Advisor agrees to provide its professional services to direct and coordinate all programs of investing as may be considered and authorized by the Investor.
3. The Advisor agrees to perform the following duties:
 - a) Assist the Investor in developing cash flow projections,
 - b) Suggest appropriate investment strategies to achieve the Investor's objectives,
 - c) Advise the Investor on market conditions, general information and economic data,
 - d) Analyze risk/return relationships between various investment alternatives,
 - e) Attend occasional meetings as requested by the Investor,
 - f) Assist in the selection, purchase, and sale of investments. The Advisor shall not have discretionary investment authority over the Investable Funds and the Investor shall make all decisions regarding purchase and sale of investments. All funds shall be invested consistent with the Texas Public Funds Investment Act, Chapter 2256 Government Code and the Investor's Investment Policy. The eligible investments are listed in the Investor's Investment Policy,
 - g) Advise on the investment of bond funds as to provide the best possible rate of return to the Investor in a manner which is consistent with the proceedings of the Investor authorizing the investment of the bond funds or applicable federal rules and regulations,
 - h) Assist the Investor in creating investment reports in compliance with State legislation and the Investor's Investment Policy,
 - i) Assist the Investor in creating monthly portfolio accounting reports, and
 - j) Assist the Investor with primary depository bank selection.

4. The Investor agrees to:

- a) Compensate the Advisor for any and all services rendered and expenses incurred as set forth in Appendix A attached hereto,
- b) Provide the Advisor with the schedule of estimated cash flow requirements related to the Investable Funds, and will promptly notify the Advisor as to any changes in such estimated cash flow projections,
- c) Allow the Advisor to rely upon all information regarding schedules, investment policies and strategies, restrictions, or other information regarding the Investable Funds as provided to it by the Investor and that the Advisor shall have no responsibility to verify, through audit or investigation, the accuracy or completeness of such information,
- d) Recognize that there is no assurance that recommended investments will be available or that such will be able to be purchased or sold at the price recommended by the Advisor, and
- e) Not require the Advisor to place any order on behalf of the Investor that is inconsistent with any recommendation given by the Advisor or the policies and regulations pertaining to the Investor.

5. In providing the investment services in this Agreement, it is agreed that the Advisor shall have no liability or responsibility for any loss or penalty resulting from any investment made or not made in accordance with the provisions of this Agreement, except that the Advisor shall be liable for its own gross negligence or willful misconduct; nor shall the Advisor be responsible for any loss incurred by reason of any act or omission of any financial institution or broker/dealer, selected with reasonable care by the Advisor and approved by the Investor, or of the Investor's custodian or safekeeping agent. Furthermore, the Advisor shall not be liable for any investment made which causes the interest on the Investor's obligations to become included in the gross income of the owners thereof.

6. The fee due to the Advisor in providing services pursuant to this Agreement shall be calculated in accordance with Appendix A attached hereto, and shall become due and payable as specified. Any and all expenses for which the Advisor is entitled to reimbursement in accordance with Appendix A attached hereto shall become due and payable at the end of each calendar quarter in which such expenses are incurred.

7. This Agreement shall remain in effect until December 31, 2018, with the option of the Investor to extend this Agreement in additional one or two year increments. Provided, however, the Investor or Advisor may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to the Advisor for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated, all investments and/or funds held by the Advisor shall be returned to the Investor as soon as practicable. In addition, the parties hereto agree that upon termination of this Agreement the

Advisor shall have no continuing obligation to the Investor regarding the investment of funds or performing any other services contemplated herein.

8. The Advisor reserves the right to offer and perform these and other services for various other clients. The Investor agrees that the Advisor may give advice and take action with respect to any of its other clients, which may differ from advice given to the Investor. The Investor agrees to coordinate with and avoid undue demands upon the Advisor to prevent conflicts with the performance of the Advisor towards its other clients.

9. The Advisor shall not assign this Agreement without the express written consent of the Investor.

10. Investor acknowledges that:

- 1) ____ Investor was provided a written copy of Form ADV Part 2 not less than 48 hours prior to entering into this written contract, or
- 2) ____ Investor received a written copy of Form ADV Part 2 at the time of entering into this contract and has the right to terminate this contract without penalty within five business days after entering into this contract.
- 3) X Investor is renewing an expiring contract and has received in the past, and offered annually, a written copy of Form ADV Part 2.

When accepted by the Investor, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Investor and Advisor for the purposes and the consideration herein specified. Acceptance will be indicated with the return of one executed copy to Advisor.

Respectfully submitted,



Richard G. Long, Jr.
Manager, Valley View Consulting, L.L.C.

This agreement is hereby agreed to and executed on behalf of City of Texarkana, Texas.

By _____
City of Texarkana

Date: _____

APPENDIX A

FEE SCHEDULE AND EXPENSE ITEMS

In consideration for the services rendered by Advisor in connection with the investment of the Investable Funds for the Investor, it is understood and agreed that its annual fee will 0.06% (six basis points) of average Book Value

The applicable portion of said fee shall be due and payable at the end of each investment quarter.

Should the Investor issue debt and select a bond proceeds investment strategy that incorporates a flexible repurchase agreement or other structured investment, fees will be determined by any applicable I.R.S. guidelines and industry standards.

Said fee includes all costs of services related to this Agreement, and all travel and business expenses related to attending regularly scheduled occasional meetings. With pre-trip Investor approval, the Advisor may also request reimbursement for special meeting or event travel and business expenses. The obligation of the Advisor to pay expenses shall not include any costs incident to litigation, mandamus action, test case or other similar legal actions.

Any other fees retained by Advisor in the performance of its duties shall be disclosed to the Investor.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☒ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other:

City of Texarkana, Texas

Version: A

Update Date: 1/3/2017 3:44 PM

Briefing Sheet

Lead Department: Police **Action Officer:** Charles Kreidler,
Ordinance No. 2017-001 amending Ordinance No. 143-77 (Civil Service
Classification System) authorizing the reclassification of a Civil Service Police
Subject: Sergeant to the rank of Civil Service Lieutenant.

Briefing: 1/9/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 1/9/2017

Item ScheduleSchedule 3: No briefing required (one week)**Updates/History of Briefing:****Executive Summary and Background Information:**

In 2014 the Police Department embarked upon a multi-year reorganization plan that has yielded significant growth and the opportunity for investment in the professional development of staff. We are fortunate to have a staff who recognize the importance of keeping up with trends in the Criminal Justice field as well as examining the issues of the community that have a direct effect on the quality of life for the citizens of Texarkana.

As part of the initial reorganization the Civil Service Commission, upon request, reduced a vacant middle management Lieutenant's position to that of a first line Sergeant when the former Community Liaison duties were absorbed by newly created Neighborhood Area Coordinators. Subsequently, the City Council approved the reclassification of the positions through ordinance 2014-066.

Since the reclassification the staffing within the Police Department has gone through significant change. The lines of communication have been opened, role ambiguity is a thing of the past and responsibilities, coupled with accountability, are a major part of training and staff development. The reclassification in 2014 of the Lieutenant's position was necessary to begin the reorganization process, but after three years the effort to invest in staff has revealed the need for the reinstatement of that lieutenant position.

It is the progressive development of staff which brings this recommendation for the reclassification of a sergeant position to the rank of lieutenant. The current supervisory structure of the Police Department

City of Texarkana, Texas

is centered on the core services of the Operations Division where four lieutenants command their respective shifts of uniformed officers and first line supervisors. Outside of the Operations Division there are only two lieutenant positions that allow for the development of these commanders in the investigative and administration areas of the Department. The Department would like to add a third lieutenant outside the Operations Division that would allow for these middle managers the opportunity to work in these all important non uniform positions. While not the core mission the support services of the agency are an integral part of the process that middle managers need exposure and experience in to be leaders within the organization.

The command structure within the investigative section is the target area for this staffing change. The current investigative supervisors consist of one Captain and two Sergeants who report to the Division Assistant Chief. The proposed change would see one of the investigative Sergeant positions reclassified to the rank of Lieutenant. Beyond the obvious growth potential for staff the change would streamline the command structure, eliminate the supervisory vacuum in the absence of the Captain, and enhance accountability.

The requested reclassification would not result in the promotion of a Sergeant. It would be a reclassification of a Sergeant to a Lieutenant thereby eliminating one of the 13 Sergeant positions within the Department. No personnel would be reduced in rank and only sergeants who have passed a competitive civil service examination will be eligible for promotion. The cost associated is estimated to be approximately \$6,300 annually, after benefits are factored, which will be covered from the current budget with no additional funding requested.

Potential Options:

- “None”
-

Fiscal Implications:

\$6,300 Salary cost to be absolved by the current budget with no request for additional funding

Staff Recommendation:

Approval of the Reclassification

Advisory Board/Committee Review:

“NONE”

Board/Committee Recommendation:

December 20, 2016

City of Texarkana, Texas

Request for reclassification of one Civil Service Sergeant position to a Civil Service Lieutenant went before the Civil Service Commission and was unanimously approved.

Advisory Board/Committee Meeting Date and Minutes:

CIVIL SERVICE COMMISSION MEETING MINUTES FOR DECEMBER 20, 2016

The Civil Service Commission was called to order at 12:27 PM in the council chambers at Texas City Hall.

Commissioner Rice, Hay and Chairman Brooks were in attendance. Chief Shiner and Assistant Chief Kreidler were also in attendance.

The purpose of the meeting was to consider a police department request to reclassify one existing Sergeant position to Lieutenant.

Chief Shiner made a presentation to the Commission providing a historical perspective and the significant change in supervisory structure the department has experienced over the three years.

The investigative section of the police department consists of one Captain and two Sergeants. The proposed reclassification would eliminate one Sergeant positions and create the Lieutenant position. The proposed change will enhance accountability and eliminate a supervisory deficiency when the Captain is not available.

Questions asked by Commissioners and answered by staff.

Commission voted to unanimously approve the reclassification request.

Meeting adjourned at 12:35 PM.

Attachments

- a. 2017-001 ORD Reclassifying Civil Service Sergeant (DOC)
- b. 2017-001 ATTH 01 Executive Summary (DOCX)
- c. 2017-001 ATTH 02 Commission Meeting Agenda (DOC)
- d. 2017-001 ATTH 03 Civil Service Minutes (DOC)
- e. 2017-001 Goals & Perspectives (DOCX)

Staff Coordination

Police 9:25 AM	Charles Kreidler	Review	Completed	01/03/2017
Human Resources 10:52 AM	Jim Powell	Review	Completed	01/03/2017

City of Texarkana, Texas

Police	Jennifer Evans	Department Head Review	Skipped	
	01/03/2017 12:14 PM			
Assistant City Manager		Vicky Coopwood	Assistant City Manager	
Review	Skipped	01/03/2017 3:50 PM		
Public Information Officer		Lisa Thompson	PIO Review	Completed
	01/03/2017 3:50 PM			
City Manager	John Whitson	City Manager Review	Completed	01/04/2017
3:46 PM				
City Council	Vicky Coopwood	Meeting	Pending	01/09/2017
6:00 PM				

Meeting History

ORDINANCE NO. 2017 - 001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING ORDINANCE 143 – 77 (CIVIL SERVICE CLASSIFICATION SYSTEM) AUTHORIZING THE RECLASSIFICATION OF A CIVIL SERVICE POLICE SERGEANT TO THE RANK OF CIVIL SERVICE LIEUTENANT, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Ordinance 7-48 dated May 25, 1948, the City of Texarkana, Texas, adopted the Fireman's and Policeman's Civil Service Law as then found in Article 1269m, Texas Revised Civil Statutes, now codified at Texas Local Government Code, Section 143.001, et seq.; and

WHEREAS, the municipality's governing body shall establish the classifications by ordinance, including the number of positions in each subsequent classification; and

WHEREAS, by Ordinance 143-77 the City Council provided for a comprehensive redrafting of the Civil Service Classification System and authorized the number of positions within the classification system; and

WHEREAS, the Chief of Police has requested to reclassify one Civil Service Police Sergeant to Civil Service Police Lieutenant with the Civil Service Classification System; and

WHEREAS, to accomplish the aforementioned reclassification and with approval of the council, the classification system should be amended to reflect a reduction/abolishment of one Police Sergeant and the creation of one Police Lieutenant; and

WHEREAS, Texas Local Government Code, §143.021(a) states the commission shall provide for the classification of all police officers and said commission has approved the abolishment of one Police Sergeant and the creation of one Police Lieutenant on December 20, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That on the date prior to the effective date of this ordinance, the following Classification System for the Police Department was as follows:

<u>CLASSIFICATION</u>	<u>AUTHORIZED POSITIONS</u>
Assistant Chief of Police	2
Police Captain	2
Police Lieutenant	6
Police Sergeant	13
Police Officer	73
Total	96

That, as of the effective date of this Ordinance, that one Civil Service Police Sergeant position is abolished and one Civil Service Police Lieutenant position is now authorized/created. This Council action is authorized by authority of the Texas Local Government Code §143.021.

Section 3 of Ordinance 143-77, as last amended by Section 1 of Ordinance No. 2015-016, is hereby amended and thereby substitutes “Exhibit to Section 3” which shall reflect the current Classification System for the Police Department and shall read in its entirety as follows:

Exhibit to Section 3

<u>CLASSIFICATION</u>	<u>AUTHORIZED POSITIONS</u>
Assistant Chief of Police	2
Police Captain	2
Police Lieutenant	7
Police Sergeant	12
Police Officer	73
Total	96

SECTION 2: The purpose and intent of this Ordinance on the Civil Service Classification System of the Texarkana Texas Police Department is to reclassify one Civil Service Police Sergeant to a Civil Service Police Lieutenant.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of January, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR



CITY OF
TEXARKANA
 Police Department **TEXAS**

100 North State Line
 Box #16
 Texarkana, TX 75501
 Phone (903) 798-3116
 Fax (903) 798-3107

TO : Dan Shiner, Chief Shiner
FROM : Assistant Chief Charles Kreidler
Assistant Chief Kevin Schutte
DATE : December 13, 2016
RE : Reclassification of Sergeant to Lieutenant

In 2014 the Police Department embarked upon a multi-year reorganization plan that has yielded significant growth and the opportunity for investment in the professional development of staff. We are fortunate to have a staff who recognize the importance of keeping up with trends in the Criminal Justice field as well as examining the issues of the community that have a direct effect on the quality of life for the citizens of Texarkana.

As part of the initial reorganization the Civil Service Commission, upon request, reduced a vacant middle management Lieutenant's position to that of a first line Sergeant when the former Community Liaison duties were absorbed by newly created Neighborhood Area Coordinators. Subsequently, the City Council approved the reclassification of the positions through ordinance 2014-066.

Since the reclassification the staffing within the Police Department has gone through significant change. The lines of communication have been opened, role ambiguity is a thing of the past and responsibilities, coupled with accountability, are a major part of training and staff development. The reclassification in 2014 of the Lieutenant's position was necessary to begin the reorganization process, but after three years the effort to invest in staff has revealed the need for the reinstatement of that lieutenant position.

It is the progressive development of staff which brings this recommendation for the reclassification of a sergeant position to the rank of lieutenant. The current supervisory structure of the Police Department is centered on the core services of the Operations Division where four lieutenants command

their respective shifts of uniformed officers and first line supervisors. Outside of the Operations Division there are only two lieutenant positions that allow for the development of these commanders in the investigative and administration areas of the Department. The Department would like to add a third lieutenant outside the Operations Division that would allow for these middle managers the opportunity to work in these all important non uniform positions. While not the core mission the support services of the agency are an integral part of the process that middle managers need exposure and experience in to be leaders within the organization.

The command structure within the investigative section is the target area for this staffing change. The current investigative supervisors consist of one Captain and two Sergeants who report to the Division Assistant Chief. The proposed change would see one of the investigative Sergeant positions reclassified to the rank of Lieutenant. Beyond the obvious growth potential for staff the change would streamline the command structure, eliminate the supervisory vacuum in the absence of the Captain, and enhance accountability.

The requested reclassification would not result in the promotion of a Sergeant. It would be a reclassification of a Sergeant to a Lieutenant thereby eliminating one of the 13 Sergeant positions within the Department. No personnel would be reduced in rank and only sergeants who have passed a competitive civil service examination will be eligible for promotion. The cost associated is estimated to be approximately \$6,300 annually after benefits are factored.

Consideration for this proposal is appreciated.

 Charles Kreidler, Assistant Chief

 Kevin Schutte, Assistant Chief

**CIVIL SERVICE COMMISSION
CITY OF TEXARKANA
AGENDA FOR DECEMBER 20, 2016**

The meeting of the Civil Service Commission of the City of Texarkana will be held on December 20, 2016 at 12:00 P.M. at Texas City Hall Council Chambers, 2nd floor. Item(s) for consideration are:

- I. Call to Order, Roll Call, Establishment of Quorum
- II. Action Items
 - 1. Police Chief Shiner requests Commission approval for the reclassification of one Sergeant position to rank of Lieutenant.
- III. Commission Comments
- IV. Adjournment

NARRATIVE FOR ACTION ITEM:

In order to create more opportunities to develop middle managers within the Police Department, the Chief of Police is requesting to reclassify one Police Sergeant position to a Police Lieutenant. The reclassification would allow for the assignment of a lieutenant outside the uniformed Operations Division in order to develop the administrative skills needed for career development. The Police Department is currently limited in opportunity as the majority of the 6 current Lieutnants are in the uniformed Operations Division with little opportunity to gain administrative skills needed for their command positions. This request seeks to broaden the opportunity for advancement and career growth.

**CIVIL SERVICE COMMISSION MEETING MINUTES
FOR
DECEMBER 20, 2016**

The Civil Service Commission was called to order at 12:27 PM in the council chambers at Texas City Hall.

Commissioner Rice, Hay and Chairman Brooks were in attendance. Chief Shiner and Assistant Chief Kreidler were also in attendance.

The purpose of the meeting was to consider a police department request to reclassify one existing Sergeant position to Lieutenant.

Chief Shiner made a presentation to the Commission providing a historical perspective and the significant change in supervisory structure the department has experienced over the three years.

The investigative section of the police department consists of one Captain and two Sergeants. The proposed reclassification would eliminate one Sergeant positions and create the Lieutenant position. The proposed change will enhance accountability and eliminate a supervisory deficiency when the Captain is not available.

Questions asked by Commissioners and answered by staff.

Commission voted to unanimously approve the reclassification request.

Meeting adjourned at 12:35 PM.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☒ Develop a Skilled & Diverse Workforce ☒ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

Allows for the opportunity to have positive staff development for middle managers in the Police Department

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐
Other:	

City of Texarkana, Texas

Version: C

Update Date: 1/4/2017 2:41 PM

Briefing Sheet

Lead Department: Public Works Department **Action Officer:** Kyle Dooley
Subject: Resolution No. 2017-002 designating the portion of West 3rd Street, from Oak Street to Main Street, as "Scott Joplin Way" to coincide with 2017 planned centennial celebrations honoring Scott Joplin.
Briefing: 1/9/2017 **Public Hearing:** 1/23/2017 **Second Briefing:** February 13, 2017 **Council Vote:** 2/27/2017

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

On December 9th, staff received a request from Ms. Carol Collins-Miles, Director of the Scott Joplin Support Group. The request was in reference to West 3rd Street from Oak Street to Main Street. The request has been attached to this agenda item.

April 1st, 2017 marks the 100th anniversary of Scott Joplin's death. The Scott Joplin Support Group is planning several events during the upcoming year to celebrate this centennial, and the group is collaborating with the Texarkana Arts & Historic District partners as plans for these events develop. As part of the upcoming Scott Joplin Centennial Celebrations, Ms. Collins-Miles requested that West 3rd Street from Oak Street to Main Street be designated as "Scott Joplin Way". This request to designate West 3rd Street as "Scott Joplin Way" falls within the Texarkana Arts & Historic District. The request also asked that signage, similar to typical street signage, be installed on West 3rd Street at each intersection, from Oak Street to Main Street, to denote this designation.

If the proposed request is approved by Council, the designation of a portion of West 3rd Street as "Scott Joplin Way" would be a temporary designation for a one year period starting from the date of approval. Tentatively, Council is scheduled to vote on this item on February 27th, 2017. The one year designation would coincide with the centennial celebrations planned. **This designation would in no way affect the official name of West 3rd Street nor would it affect any existing addresses.**

Any signage installed at the requested intersections would be made and installed by city staff. Signage would be similar in size and type to existing street name signs, with the only exception being color. The proposed background color would be brown with white lettering. This would be done as an effort to make them look similar to the existing Arts & Historic District signs that are currently installed downtown.

Potential Options:

- Approve designating West 3rd Street from Oak Street to Main Street as "Scott Joplin Way" for a period

City of Texarkana, Texas

- of one year from the date of approval and authorize staff to install signage.
- Do not approve designating West 3rd Street from Oak Street to Main Street as “Scott Joplin Way” for a period of one year from the date of approval and do not authorize staff to install signage.

Fiscal Implications:

Approximately five street name type signs would need to be made if approved. The cost would be minimal, estimating total cost around \$500, for all the signs. The Scott Joplin Support Group has indicated a willingness to help with covering the costs also.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017-002 RES Proposed Scott Joplin Way Designation along West 3rd Street (DOC)
- b. 2017-002 Goals & Perspectives (DOCX)
- c. 2017-002 ATTH 01 Proposed Scott Joplin Way Designation Request (PDF)
- d. 2017-002 ATTH 02 Scott Joplin Support Group Presentation Notes(PDF)
- e. 2017-002 ATTH 03 Proposed Scott Joplin Way Designation Request Area Map (JPG)

Staff Coordination

Public Works Department	Kyle Dooley	Department Head Review	
Completed	12/22/2016 11:02 AM		
Planning and Community Development	David Orr	Review	Completed
12/22/2016 2:11 PM			
Assistant City Manager	Shirley Jaster	Assistant City Manager	
Review	Completed	12/22/2016 2:14 PM	
Public Information Officer	Lisa Thompson	PIO Review	Completed
01/04/2017 10:47 AM			
City Manager	John Whitson	City Manager Review	Completed 01/05/2017
6:33 PM			
City Council	Vicky Coopwood	Meeting	Pending 01/09/2017
6:00 PM			

City of Texarkana, Texas

Meeting History

RESOLUTION NO. 2017-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, DESIGNATING THE PORTION OF WEST 3rd STREET, FROM OAK STREET TO MAIN STREET, AS “SCOTT JOPLIN WAY” TO COINCIDE WITH 2017 PLANNED CENTENNIAL CELEBRATIONS HONORING SCOTT JOPLIN; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has recently received a request from Carol Collins-Miles to consider adding extra signage along West 3rd Street, from Oak Street to Main Street, designating this corridor as “Scott Joplin Way”; and

WHEREAS, Ms. Collins-Miles, representing the Scott Joplin Support Group and working in conjunction with the Regional Music Heritage Center and Main Street Texarkana, is working on this project along with several other combined projects to enhance the 2017 Centennial Celebrations honoring Scott Joplin; and

WHEREAS, the proposed designation request is located within the Texarkana Arts & Historic District and was recently designated as an official cultural district by the State of Texas; and

WHEREAS, the Scott Joplin Support Group is collaborating with the Texarkana Arts & Historic District partners including Main Street Texarkana, the Texarkana Symphony Orchestra, the Texarkana Regional Arts & Humanities Council, the Texarkana Museums System, the Texarkana Chamber of Commerce and the Cities of Texarkana, Texas and Arkansas.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the portion of the West 3rd Street corridor from Oak Street to Main Street be officially designated as “**Scott Joplin Way**” for one year from the date of approval to coincide with the centennial celebrations honoring Scott Joplin and authorizing the City to place signage on West 3rd Street at each intersection between Oak Street and Main Street that indicate this designation.

SECTION 2: That the official street name of West 3rd Street from Oak Street to Main Street remains unaffected by this designation.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of February, 2017.

BOB BRUGGEMAN, MAYOR

ATTEST:

JENNIFER EVANS, CITY SECRETARY

Attachment: 2017-002 RES Proposed Scott Joplin Way Designation along West 3rd Street (1587 : 2017-002 RES Proposed Request to Designate

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

From: [Carol Collins-miles](#)
To: [TEX-Dooley, Kyle](#)
Cc: [David A. Mallette](#); [Nita-Fran Hutcheson](#); [Ina McDowell](#)
Subject: Scott Joplin Street Signage.
Date: Friday, December 09, 2016 7:10:36 AM

Hi Kyle Dooley,

Thank you for taking the time to speak with me regarding the request to rename 3rd Street to Scott Joplin Way, in the longterm; and in the interim, to add sign toppers to the existing 3rd St. signs from Oak St. to Main St.

I, Carol Collins-Miles am the founding director of the Scott Joplin Support Group and a Boardmember of the new Texarkana entity, Regional Music Heritage Center. I am working with David Mallette, executive director of RMHC and Ina McDowell, executive director of Main Street Texarkana on several combined projects to enhance next year's Scott Joplin Centennial 2017 Celebrations; observing the death of our local area son and "King of Ragtime" on April 1, 1917 at New York City.

Activities are indeed being planned worldwide; from New York's Carnegie Hall concerts to St. Louis' Symphony Orchestra Opera performance.

Along with fellow RMHC Boardmember, Nita-Fran Hutcheson, we are excited at the prospects of honoring Scott Joplin and his local family members with this signage project.

The "Scott Joplin Way" two-sided sign toppers or flag pole signs would be bolted atop the existing 3rd St. signs or onto the sign poles along the Texas-side, musically historic route starting from:

... Oak St., recognizing the Swampoodle Creek area where local musical artists created the famous Boogie-Woogie pattern that is known worldwide as the "Swampoodle Bass Line",
 ... Spruce St., honoring the historic Jamison Building which housed major African-American businesses and hosted musical arts performances at the 2nd fl. auditorium,
 ... Texas Blvd., where the Scott Joplin Mural colors the view; and ending at,
 ... Main St., where the Perot Theatre and Ragland's Music Store play a grand role in all things music in the Four States Area.

We would hope to have the signs in place and ready to unveiled on Saturday, April 1, 2017 during a projected proclamation ceremony, where Mayors from both our Twin-Cities will designate this day for the honoring of Scott Joplin at this historic touchstone year in time.

I have spoken with Mary Beck at the Texarkana, Arkansas City Planning Offices and will seek the same type of toppers or flag pole Scott Joplin Way signs added to their existing 3rd St. signs. Having them in place on both sides of the Stateline might indeed entail all streets be included, which is desired in the future; perhaps even a complete name change to Scott Joplin Way. We would rather propose a few blocks; from Olive St. to Laurel St. and the Municipal Auditorium Walk of Fame.

But, most important as a beginning step and to assure the toppers are unveiled next April, we would rather concentrate and begin with the Texas side from Oak St. to Main St., as the Scott Joplin Mural is worthy to be further recognized; along with our homegrown musical talents and creations!

There may be possibilities of certain grants that might be applied for through existing programs with Main Street Texarkana. We are exploring all means of funding to cover the possible costs to the Cities' Public Works Departments.

Thank you for considering this project; one that will put Texarkana on par with other cities around the nation that have designated streets ..and thoroughfares in the name of the Pulitzer Prize winning composer and pianist Scott Joplin, one of America's favorite sons and a Texarkana USA Hometown Hero!

Please feel at liberty to contact me at all times. I look forward to meeting with you and will forward all correspondence to both RMHC and Main St. Texarkana.

Wishing all a Merry Christmas and Happy Holidays.

Carol Collins-Miles, founding director
Scott Joplin Support Group
P O BX 5262
Texarkana USA 75505-5262
Ph/Tx: 903 490 5471
Email: carolcollinsmiles@yahoo.com

cc: Dave Mallette,
Nita-Fran Hutcheson,
Ina McDowell.

[Sent from Yahoo Mail on Android](#)

From: [Carol Collins-miles](#)
To: [TEX-Dooley, Kyle](#)
Subject: PROPOSAL: SCOTT JOPLIN SIGNAGE (I)
Date: Tuesday, December 20, 2016 6:47:50 PM

SCOTT JOPLIN WAY

The following Summary addresses a request to the City of Texarkana, Texas Directors proposing a ONE YEAR RESOLUTION assigning the addition of "SCOTT JOPLIN WAY" flagpole street signs to the corners of W. 3rd Street and Oak Street through W. 3rd Street and Main Street at Historic Downtown Texarkana.

I am Carol Collins-Miles, founding director of the Scott Joplin Support Group (a formerly 1997 incorporated charitable organization), whose motto is: Educational and Performing Arts Benefiting the Public. With the accord of founding vice-president, Michael Mankins; the "Scott Joplin Way" sign project has the intent of further honoring our King of Ragtime during the Scott Joplin Centennial 2017 Celebrations, marking the 100th anniversary of his death on April 1, 1917 at New York City.

Partnering with David Mallette, founder and executive director of our local Regional Music Heritage Center (of which I am a boardmember), Ina McDowell, executive director of Main Street Texarkana, Dr. Teretha F. Harper, educator, advisor and TAAC member and Katie Andrus, Texarkana College Foundation director, and along with others: We are endeavoring in a City-wide grouping effort to plan several events to celebrate the genius of our area's native son and attract the world to Texarkana USA to enjoy the music and arts both created and inspired by Scott Joplin, our true Hometown Hero!

We are in discussions with several organizations and have great hopes that these timely "Scott Joplin Way" flagpole signs will be in the same design colors as the Twin-Cities' Arts & Historic District sign toppers now on the Arkansas side of town...and follow the guidelines of the Cultural Arts District of the Texarkana Arts & Historic Committee and the Texas Cultural Districts. We are seeking total enhancement of our beloved T-Town's cultural heritage!

CC-M

[Sent from Yahoo Mail on Android](#)

From: [Carol Collins-miles](#)
 To: [TEX-Dooley, Kyle](#)
 Subject: PROPOSAL: SCOTTJOPLIN SIGNAGE (II)
 Date: Tuesday, December 20, 2016 6:48:04 PM

SCOTT JOPLIN WAY

From Swampoodle Creek at Oak St. to the High Grounds at Main St.

We are requesting the "Scott Joplin Way" signs be placed on flagpoles or corner sign post from Oak St. to Main St. We will request of Texarkana, Arkansas City Directors that the same signs eventually be placed on corner sign posts on the Arkansas side of the City, from Olive St. to Laurel St.; though due to time restraints in preparations for the Centennial, the Texas side of town plays a larger role with the dominating beauty of the Scott Joplin Mural, truly worthy of further enhancement...and the fact that Joplin was born in our East Texas Area: Scott Joplin is a Texan!

TOURISTS & HISTORIC ATTRACTIONS!

The SCOTT JOPLIN WAY signs placed at:

Oak Street & W. 3rd...

The greatest bass line in Boogie-Woogie music was created here and further west to Elm St. where the Swampoodle Creek streams along and the nightlife thrived during the late 1800's through early 1900's. Talented musicians flocked here and made the area legendary! The Jamison Building played host to many performers in the 2nd fl. auditorium.

Spruce Street & W. 3rd St...

The block between Oak and Spruce Sts. was the heart of Texarkana's African-American business and entertainment!

Texas Blvd. & W. 3rd St...

The stunning Scott Joplin Mural is deeply appreciated for its handsome beauty ...powerful artistic aesthetics and historic reverence.

Main Street & W. 3rd St...

On "the square" with the Mural, the renowned Perot Theatre is a unique treat, along with the Ragland Building and Ragland Music Store, the total musical sensory package!!

Centennial 2017 Celebrations!

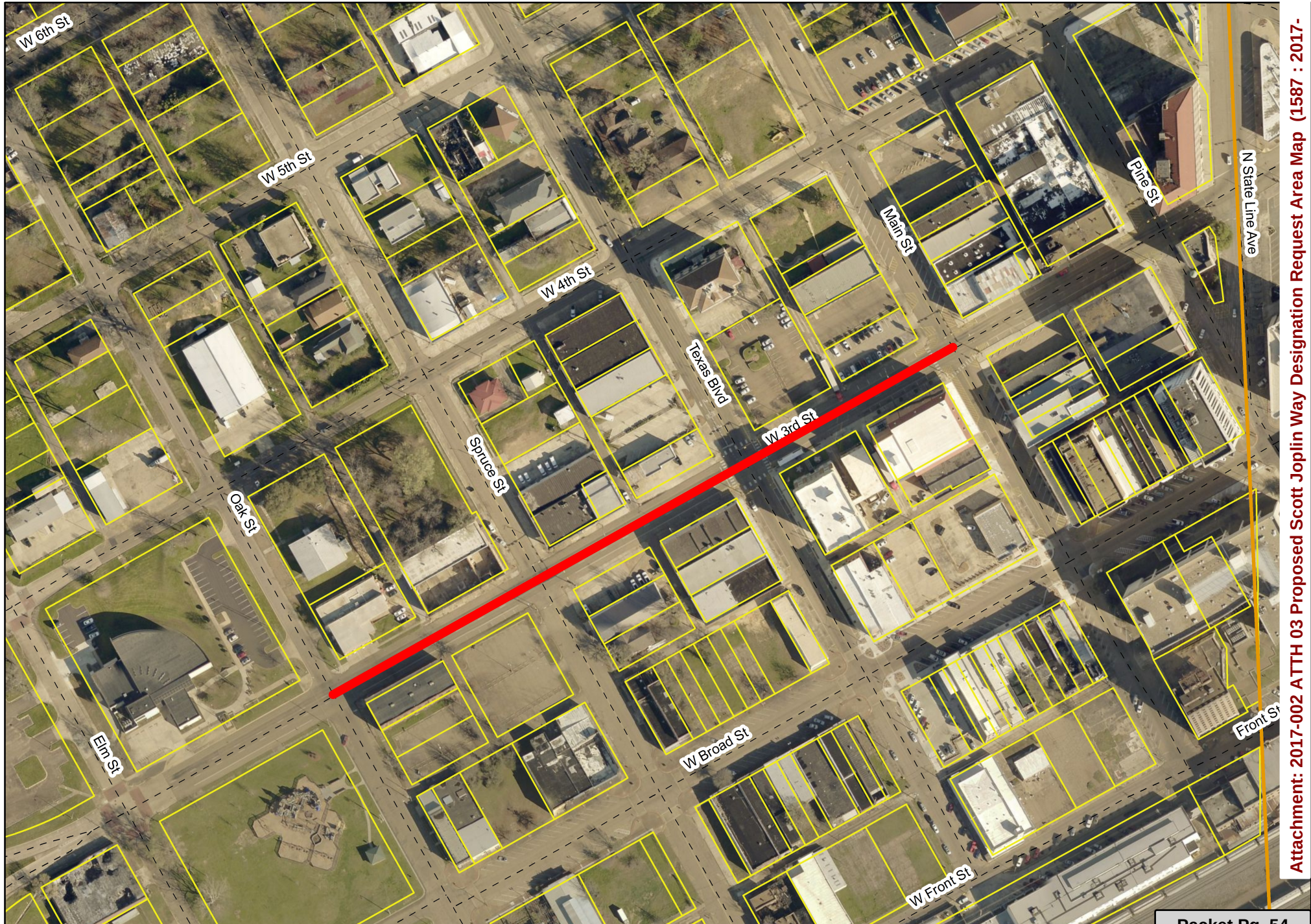
We are looking forward to the "Scott Joplin Way" signs being unveiled on Saturday, April 1, 2017 perhaps during a Scott Joplin Mural ceremony with the Mayors of both Texarkanas offering a proclamation of Centennial Observance. A Scott Joplin Centennial 2017 Music Festival is planned for downtown that day and weekend. Local, national and international talents are on reserve to give musical performances and film screenings at venues from Front Street Festival Plaza, the Regional Music Heritage Center...where the new video, "Scott Joplin - Hometown Hero Texarkana USA will make its premier, concerts for an audience of 100 will take place at Arkansas Municipal Auditorium, artwork pianos will be placed on downtown sidewalks, plus performances at every restaurant and entertainment establishment and special events at museums downtown. We envision the inauguration of a Scott Joplin Music Chair at Texarkana College; with a special Charles "Cheesy" Nelson (former TC president) "Elvis Concert" at the AMA!

Thank you your considering this proposal, and for the patience and understanding of your City offices and Staff. Please feel at liberty to contact me at all times. I am excited that "all Scott Joplin roads" lead to Texarkana USA during Scott Joplin Centennial 2017...and into the future!

**Carol Collins-Miles, founder/director
Scott Joplin Support Group
PO BX 5262
Texarkana USA 75505-5262
Ph/Txt: 904 490 5471
Email: carolcollinsmiles@yahoo.com**

[Sent from Yahoo Mail on Android](#)

Proposed "Scott Joplin Way" Designation Request Area



Attachment: 2017-002 ATTH 03 Proposed Scott Joplin Way Designation Request Area Map (1587 : 2017-

City of Texarkana, Texas

Version: C

Update Date: 1/4/2017 9:40 AM

Briefing Sheet

Lead Department: Water Utilities **Action Officer:** Pam White,
Resolution No. 2017-004 authorizing the City Manager to enter into a contract
Subject: for the member cities ground storage tank repairs for Texarkana Water Utilities
in an amount not to exceed \$198,155.95.

Briefing: 1/9/2017 **Public Hearing:** 1/23/2017 **Second Briefing:** February 13, 2017 **Council Vote:** 2/27/2017

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Bids were received Tuesday, December 20, 2016 for the Member Cities Ground Storage Tank Repairs: Annona, Avery, Dekalb, Hooks, New Boston, & Wake Village. Five (5) contractors picked up bid packages for the project and one (1) contractor bid on the project. Mid-Continental Company, Inc. of Fort Worth, Texas was the apparent low bidder with a low Bid of \$198,155.95. This project consists of repairing the spalled areas and sealing the cracks on the outside of all six concrete ground storage tanks, as required by the Texas Commission on Environmental Quality Agreed Order. There will be a total of 1,560 linear feet of crack sealant and 36.7 square feet of spalled area repairs. Mid-Continental Restoration Company, Inc. has successfully completed several jobs for the Utility including the Wright Patman Water Treatment Plant (WPWTP) Settling Basin Crack Repairs and the WPWTP North Clearwell Concrete Repairs.

Potential Options:

- None

Fiscal Implications:

This project will repair the cracks and spalled areas of the concrete ground storage tank at Annona, Avery, Dekalb, Hooks, New Boston, and Wake Village. Funds can be transferred to this project from FY17 budgeted LTWSC Capital Improvement Fund expenditures.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

City of Texarkana, Texas

NOT APPLICABLE

Attachments

- a. 2017-004 RES MC Ground Storage Tank Repairs (DOCX)
- b. 2017-004 ATTH 01 Bid Sheet (DOCX)
- c. 2017-004 ATTH 02 Bid Tabulation (PDF)
- d. 2017-004 Goals & Perspectives (DOCX)

Staff Coordination

Water Utilities	Gary Smith 12/21/2016 2:07 PM	Department Head Review	Completed	
Water Utilities 2:16 PM	Jim Cornelius	Review	Completed	12/21/2016
Water Utilities 2:30 PM	JD Phillips	Review	Completed	12/21/2016
Public Information Officer		Pam White	PIO Review	Skipped
	12/21/2016 2:36 PM			
City Manager 6:33 PM	John Whitson	City Manager Review	Completed	01/05/2017
City Council 6:00 PM	Vicky Coopwood	Meeting	Pending	01/09/2017

Meeting History

RESOLUTION NO. 2017-004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH MID-CONTINENTAL RESTORATION COMPANY, INC. OF FORT WORTH, TEXAS, IN AN AMOUNT NOT TO EXCEED \$198,155.95 FOR THE MEMBER CITIES GROUND STORAGE TANK REPAIRS – ANNONA, AVERY, DEKALB, HOOKS, NEW BOSTON, AND WAKE VILLAGE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on December 20, 2016, one (1) bid was received, a copy of which is attached hereto as **ATTH01**, by Texarkana Water Utilities for the Ground Storage Tank Repairs – Annona, Avery, Dekalb, Hooks, New Boston, & Wake Village Project; and

WHEREAS, the project will consist of repairing a total, for all six concrete ground storage tanks, of approximately 1,560 linear feet of cracks and 36.7 square feet of spalled areas and related appurtenances, as required by the Texas Commission on Environmental Quality Agreed Order; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by Mid-Continental Restoration Company, Inc. of Fort Worth, Texas, a copy of which is attached hereto as **ATTH02**, in an amount not to exceed \$198,155.95; and

WHEREAS, funds currently budgeted in the Texarkana Water Utilities 2016-2017 budget can be transferred to this project from the LTWSC Capital Improvement Fund and are available in the amount of \$198,155.95 for the repairs of the concrete ground storage tanks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the lowest and best bid by a responsible vendor, submitted by Mid-Continental Restoration Company, Inc. of Fort Worth, Texas, a copy of which is attached hereto as **ATTH02**, be and is hereby approved in an amount not to exceed \$198,155.95 for the repairs of approximately 1,560 linear feet of crack repairs and 36.7 square feet of spalled area repairs for the Ground Storage Tank Repairs – Annona, Avery, Dekalb, Hooks, New Boston, & Wake Village.

SECTION 2: That the City Manager be and is authorized to contract with Mid-Continental Restoration Company, Inc. of Fort Worth, Texas for the above-described services.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of February, 2017.

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2017-004 RES MC Ground Storage Tank Repairs (1588 : 2017-004 RES Member Cities Ground Storage Tank Repairs)

RES 2017-004 ATTH01

Bid Tabulation

**Ground Storage Tank Repairs
Annona, Avery, Dekalb, Hooks, New Boston, & Wake Village**

2:00 P.M. Tuesday, December 20, 2016

		Base Bid
1	Mid-Continental Restoration Co., Inc. Fort Worth, Texas	\$198,155.95
2	Tatum Excavating Company Texarkana, Texas	No Bid
3	Belt Construction, Inc. Texarkana, Arkansas	No Bid
4	TMI Coating, Inc. St. Paul, Minnesota	No Bid
4	Champion Coating Savage, Minnesota	No Bid

Time First Bid Opened: 2:00 P.M.

Number of Bidders: 1

Apparent Low Bidder: Mid-Continental Restoration Co., Inc.

Attachment: 2017-004 ATTH 01 Bid Sheet (1588 : 2017-004 RES Member Cities Ground Storage Tank Repairs)

RES 2017-004 ATTH02
 Bid Tabulation
 GROUND STORAGE TANK REPAIRS
 ANNONA, AVERY, DEKALB, HOOKS, NEW BOSTON, WAKE VILLAGE

Project No. 63-000-135111-L121731
 DECEMBER 20, 2016 @ 2:00

BASE BID:					
				Mid-Continental Inc.	
				<i>Fort Worth, TX</i>	
Item	Quantity	Unit	Description	Amount	Total
1	1	LS	Mobilization, Bonds, and Submittals	\$19,425.00	\$19,425.00
2	37	LF	Annona GST Crack Repair	\$106.50	\$3,940.50
3	3	GAL	Annona GST SikaFix HH LV	\$68.00	\$204.00
4	3.2	SF	Annona GST Concrete Patch	\$98.50	\$315.20
5	34	LF	Avery GST Crack Repair	\$106.50	\$3,621.00
6	3	GAL	Avery GST SikaFix HH LV	\$68.00	\$204.00
7	7	SF	Avery GST Concrete Patch	\$98.50	\$689.50
8	249	LF	Dekalb GST Crack Repair	\$106.50	\$26,518.50
9	21	GAL	Dekalb GST SikaFix HH LV	\$68.00	\$1,428.00
10	1.5	SF	Dekalb GST Concrete Patch	\$98.50	\$147.75
11	294	LF	Hooks GST Crack Repair	\$106.50	\$31,311.00
12	25	GAL	Hooks GST SikaFix HH LV	\$68.00	\$1,700.00
13	5	SF	Hooks GST Concrete Patch	\$98.50	\$492.50
14	591	LF	New Boston GST Crack Repair	\$106.50	\$62,941.50
15	50	GAL	New Boston GST SikaFix HH LV	\$68.00	\$3,400.00
16	15	SF	New Boston GST Concrete Patch	\$98.50	\$1,477.50
17	355	LF	Wake Village GST Crack Repair	\$106.50	\$37,807.50
18	30	GAL	Wake Village GST SikaFix HH LV	\$68.00	\$2,040.00
19	5	SF	Wake Village GST Concrete Patch	\$98.50	\$492.50
			TOTAL BASE BID		\$198,155.95

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

City of Texarkana, Texas

Version: B

Update Date: 12/29/2016 12:17 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2017-005 granting a Specific Use Permit for an in-home adult day care on the north 40' of Lot 7 and the south 1/2 of Lot 8, Block 14, Rochelle Heights Addition, located at 3700 Olive Street. Darlene Ndogo, applicant.

Subject: Public **Second** February 13, **Council**
Briefing: 1/9/2017 **Hearing:** 1/23/2017 **Briefing:** 2017 **Vote:** 2/27/2017

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

S-675: This is a request by Darlene Ndogo, owner, for a Specific Use Permit to allow the one additional use of an "adult day care" facility at her residence located at 3700 Olive Street. The property is currently used as a single-family residence and the current zoning is Single Family-2. The proposed use is an in-home daycare facility for the elderly.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land usage is residences to the north and west and vacant lots to the south and east.

According to the City's Zoning Ordinance, a daycare is allowed in a residential area with approval of a Specific Use Permit. This is the first request the City has received for an "adult daycare" facility. Normally daycare is considered to be for children. According to the applicant, Ms. Ndogo, this type facility is a new concept. Ms. Ndogo has indicated that she plans to care for and provide recreational activities for up to four able bodied elderly adults in her home from 7 a.m. until 5 p.m., Monday thru Friday. She has indicated that Medicare will provide bus transportation for the elderly individuals to and from the facility.

There are duplexes and apartments in close proximity to this property.

All notification and applicant requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

None

Staff Recommendation:

City of Texarkana, Texas

Staff recommends for approval of this adult daycare with the following stipulations:

1. That the applicant and any staff be regulated by the State of Texas in maintaining licensing and in the operation of the adult daycare facility.
2. That the hours of operation be from 7 a.m. to 5 p.m., Monday thru Friday.
3. That no signage be allowed.
4. That the house be remodeled to meet all City and fire code requirements pertaining to a daycare facility.
5. That an off-street vehicle drop-off area be provided so as to not cause traffic congestion on this residential street and for the safety of the elderly adults.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission by a vote of 4 to 1 recommended for approval of the request with staff stipulations.

Advisory Board/Committee Meeting Date and Minutes:

December 5, 2016

Attachments

- a. 2017-005 ATTH 01 Maps (PDF)
- b. 2017-005 ORD granting SUP for in-home day care at 3700 Olive St. (DOCX)
- c. 2017-005 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	12/22/2016 2:11 PM	
Assistant City Manager	Shirley Jaster	Assistant City Manager
Review	Completed	12/22/2016 2:23 PM
Public Information Officer	Lisa Thompson	PIO Review
	01/04/2017 10:47 AM	Completed
City Manager	John Whitson	City Manager Review
6:22 PM		Completed
City Council	Vicky Coopwood	Meeting
6:00 PM		Pending
		01/09/2017

Meeting History



Attachment: 2017-005 ATTH 01 Maps (1589 : 2017-005 ORD granting SUP for in-home adult day care at 3700 Olive St.)



20300006500
ROCHELLE HEIGHTS
LOTS 12
RAINEY, JOHN & SHARON

SF-2

20300006800
ROCHELLE HEIGHTS
LOTS 11 12 W1/2 ST RWY
HUTCHESON, DONALD G SR & JANICE F

3724

SF-2

20300007600
ROCHELLE HEIGHTS
LOTS 1-2 N1/2 3 OLD ST RWY
DALE, JO ANN HUTCHESON

SF-2

20300007700
ROCHELLE HEIGHTS
PT LOT 3 ALL 4
POTEET, CHARLES JR

3707

OLIVE ST

20300006710
ROCHELLE HEIGHTS
N1/2 LOT 8 ALL 9 10
ROSS, JONATHAN & AMANDA

3718

SF-2

20300006600
ROCHELLE HEIGHTS
LOTS 5 6 PT OLD ST RWY
RAINEY, JOHN & SHARON

SF-2

20300007800
ROCHELLE HEIGHTS
LOTS 5 6
STOVER, JIM S

SF-2

SF-2

3700

W 37TH ST

SF-2

20300006100
ROCHELLE HEIGHTS
LOTS 1 2
WITHERSPOON, HAROLD E

20300006200

Packet Pg. 65

S-675

ORDINANCE NO. 2017-005

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-675 TO ALLOW THE ONE ADDITIONAL USE OF AN IN-HOME ADULT DAY CARE ON THE NORTH 40 FEET OF LOT 7 AND THE SOUTH ½ OF LOT 8, BLOCK 14, ROCHELLE HEIGHTS ADDITION, LOCATED AT 3700 OLIVE STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of an in-home adult day care** on the north 40 feet of Lot 7 and the south ½ of Lot 8, Block 14, Rochelle Heights Addition, located at 3700 Olive Street, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **four (4) to one (1) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of an in-home adult day care** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use Permit numbered S-675 for the purpose of allowing the one additional use of an in-home adult day care** on the following described property, to-wit: North 40 feet of Lot 7 and the south ½ of Lot 8, Block 14, Rochelle Heights Addition, located at 3700 Olive Street, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the applicant and any staff be regulated by the State of Texas in maintaining licensing and in the operation of the adult daycare facility.
2. That the hours of operation be from 7:00 a.m. to 5:00 p.m., Monday through Friday.
3. That no signage be allowed.
4. That the house be remodeled to meet all City and fire code requirements pertaining to a daycare facility.
5. That an off-street vehicle drop-off area be provided to not cause traffic congestion on this residential street and for the safety of the elderly adults.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **27th day of February, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Briefing Sheet

Version: A

Update Date: 1/6/2017 8:58 AM

Lead Department: City Manager **Action Officer:** John Whitson, City Manager

Subject: Resolution No. 2017-006 responding to SWEPCO's rate change request.

Briefing: 1/9/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 1/9/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:**EXECUTIVE SUMMARY**

SWEPCO has filed with the Texas Public Utilities Commission (PUC) to increase consumer rates in their Texas service area. See filings under Docket Number 46449 at:

http://interchange.puc.texas.gov/WebApp/Interchange/application/dbapps/billings/pgDailySearchResults.asp?TXT_UTILITY_TYPE=E&TXT_D_FROM=12%2F16%2F16&TXT_D_TO=12%2F16%2F16

In recent years the City of Texarkana and other Bowie County cities have used the Austin law firm of Lloyd Gosselink Rochelle & Townsend (Geoffrey M. Gay) to represent them with the Public Utilities Commission. Formerly the City of Texarkana and other Bowie County cities collectively participated with all the other cities in the SWEPCO service area in Texas in an association known as Cities Advocating Reasonable Deregulation (CARD). CARD cities have requested that Texarkana and other Bowie County cities rejoin CARD to further strengthen the regional voice at the PUC. CARD will be represented by the Austin law firm of Herrera & Boyle, PLLC.

CARD desires to exercise its right to request a 90-day suspension of the proposed rate increases thus providing time for CARD and its special counsel to review the filing and to work with CARD to determine the proper course of action based on the review.

If no action is taken by the city by 20 JAN 17 the rates will go into effect immediately.

BACKGROUND

On or about December 16, 2016, Southwestern Electric Power Company ("SWEPCO" or the "Company") filed a Statement of Intent to increase its base revenues for a net increase of approximately \$69 million, which equates to a net increase of approximately 24% in base revenue. SWEPCO proposes to implement its proposed increase in rates effective January 20, 2017.

City of Texarkana, Texas

The City must take action on SWEPCO's application by no later than January 20, 2017. Failure to take action by January 20, 2017 will result in SWEPCO's proposed rates being deemed approved by operation of law.

SWEPCO's application poses complex regulatory issues, including the following issues:

1. **Capital Investments and Plant Retirements:** SWEPCO contends that it has invested over \$700 million in capital upgrades at four of its solid-fuel generating facilities to enable continued operation of those facilities in order to comply with regulations promulgated by the United States Environmental Protection Agency. This investment includes the retirement of one of its generating units – Welsh Unit 2 – even though that unit is not fully depreciated. These compliance costs make up approximately one half of the entire requested rate increase.
2. **Recovery of Transmission Costs:** SWEPCO is in the regional transmission grid known as the Southwest Power Pool ("SPP") and incurs transmission costs as part of its participation in the SPP pursuant to the SPP's Open Access Transmission Tariff ("OATT"). The OATT is a tariff approved by the Federal Energy Regulatory Commission that governs costs and revenues that SPP member utilities, including SWEPCO, incur in providing or obtaining transmission service to or from third parties. SWEPCO contends that the present method of recovery of transmission costs does not reflect the current market structure in the Southwest Power Pool.
3. **Profit:** SWEPCO seeks a return on equity of 10.0% based on a capital structure of 51.5% debt and 48.5% equity capital structure.
4. **Vegetation Management:** SWEPCO seeks recovery of an additional \$2 million in vegetation-management costs to maintain and improve reliability for Texas customers.
5. **Deferred Accounting:** SWEPCO is requesting establishment of a "regulatory asset" that would allow it to recover in the future charges that SPP has back-billed SWEPCO for costs associated with transmission upgrades made by third parties within the SPP over the period of 2008 through 2016.

Table 1 below shows the increase in base revenue to each class of customers if SWEPCO's request were approved as filed. Also, as required by state rules, SWEPCO is moving recovery of costs currently recovered through its transmission cost recovery factor ("TCRF") and its distribution cost recovery factor ("DCRF"), to recovery through base rates. The Columns C (revenue) and D (percentage) in the table below show the change in base revenue related to moving revenue currently recovered through the TCRF and DCRF, into base rates. Ratepayers are currently paying these revenues to SWEPCO.

Columns E (revenue) and F (percentage) show the effect of the increase in base revenue SWEPCO seeks in its application. **Thus, these amounts are "new" revenue to SWEPCO and the value of its proposed increase in base rates of about \$69.0 million.**

Columns G (revenue) and H (percentage) show the effect of the increase in base revenue SWEPCO seeks in its application, combined with moving recovery of TCRF and DCRF revenue into base rates.

For purposes of SWEPCO's application, the more relevant columns are Columns E and F as those represent the increase in revenue SWEPCO seeks in this rate application and revenue not already

City of Texarkana, Texas

being paid by ratepayers, that is, an increase of about \$69.0 million, which represents an increase in base revenue of about 24.45%.

City of Texarkana, Texas

TABLE 1

A.	B.	C.	D.	E.	F.	G.	H.
Rate Class	Current Base Revenues	Current Base Revenues Plus TCRF and DCRF Revenue	Proposed Base Revenue Increase Related to TCRF & DCRF	Proposed Base Revenue Increase (New Revenue)	Percentage Increase in Base Rates	Proposed Base Revenue Includg TCRF <u>and</u> DCRF Revenue	Total Percentage Increase
Residential	\$119,983,708	\$134,500,329	12.10%	\$27,016,974	22.52%	\$161,517,303	34.62%
General Service	\$17,198,668	\$19,299,971	12.22%	\$6,136,658	35.68%	\$25,436,629	47.90%
Lighting & Power – Secondary	\$84,370,396	\$96,471,295	14.34%	\$17,096,320	20.26%	\$113,567,615	34.61%
Lighting & Power – Primary	\$15,803,928	\$18,408,908	16.48%	\$3,482,723	22.04%	\$21,891,631	38.52%
Lighting & Power – Trans.	\$905,896	\$1,016,634	12.22%	\$238,481	26.33%	\$1,255,115	38.55%
Oilfield Service	\$8,546,040	\$8,674,389	1.50%	\$5,096,017	59.63%	\$13,770,406	61.13%
Cotton Gin	\$220,694	\$253,046	14.66%	\$103,550	46.92%	\$356,596	61.58%
Metal Melting – Dist.	\$1,374,544	\$1,442,412	4.94%	\$729,464	53.07%	\$2,171,876	58.01%
Metal Melting – Trans.	\$951,080	\$1,062,134	11.68%	-\$1,134	-0.12%	\$1,061,000	11.56%
Lg Lighting & Pwr – Primary	\$4,752,297	\$5,553,918	16.87%	\$1,944,528	40.92%	\$7,498,446	57.79%
Lg Lighting & Pwr – Tran.	\$19,210,576	\$22,564,935	17.46%	\$5,515,806	28.71%	\$28,080,741	46.17%
Municipal Pumping	\$1,728,750	\$1,958,405	13.28%	\$739,097	42.75%	\$2,697,502	56.04%
Municipal Service	\$1,205,280	\$1,303,296	12.10%	\$589,889	48.94%	\$1,893,185	57.07%
Municipal Lighting	\$1,874,847	\$2,079,845	12.10%	\$379,508	20.24%	\$2,459,353	31.18%
Pub. St. & Hwy Lighting	\$27,340	\$40,804	12.10%	\$3,237	11.84%	\$44,041	61.09%
Private, Outdoor & Area Lighting	\$4,005,578	\$4,384,086	12.10%	-\$68,620	-1.71%	\$4,315,466	7.74%
Cust-Owned Lighting	\$178,383	\$218,482	12.10%	\$28,945	16.23%	\$247,427	38.71%
TOTAL	\$282,338,005	\$319,232,889	13.07%	\$69,031,443	24.45%	\$388,264,332	37.52%

Table 2 below shows the impact SWEPCO's proposed \$69.0 million increase in base rates would have on a Residential customer's bill (excluding the cost of fuel and other rider revenues).

City of Texarkana, Texas

TABLE 2

Customer Class	Current Bill (assumes 1000 kWh per month)	Proposed Bill (assumes 1000 kWh per month)	Increase in Base Rate Part of Bill	Percentage Change
Residential	\$57.23	\$76.61	\$19.38	33.86%

REPRESENTATION AND PARTICIPATION IN CARD:

The law firm of Herrera & Boyle, PLLC (through Mr. Alfred R. Herrera) has previously represented the City and its participation in the coalition of cities named the “Cities Advocating Reasonable Deregulation” (CARD) in rate matters involving SWEPCO, including SWEPCO’s most recent rate and fuel cases. The accompanying Resolution authorizes retention of Herrera & Boyle as Special Counsel and continued participation in the CARD coalition.

INTERVENTION AT THE PUBLIC UTILITY COMMISSION OF TEXAS

SWEPCO filed its Statement of Intent to raise rates with the City and with the Public Utility Commission of Texas on the same date, December 16, 2016. It is important to participate in these proceedings because the Commission’s decisions could impact rates within the City. Thus, the accompanying Resolution authorizes intervention in proceedings at the Commission as well as any appeals taken from the Commission’s decision.

RATE CASE EXPENSES

Cities, by statute, are entitled to recover their reasonable rate case expenses from the utility. Legal counsel and consultants approved by the City will submit monthly invoices to the City designated by CARD to serve as the “coordinating” city who will then forward invoices to SWEPCO for reimbursement; that city historically been Longview. No individual city’s budget is negatively affected. The accompanying Resolution directs SWEPCO to reimburse CARD’s rate case expenses on a monthly basis based on presentation of invoices from the cities.

SUSPENSION

SWEPCO’s rate-filing package is voluminous, containing thousands of pages of data. To have time to review the rate-filing package, the Council is requested to suspend SWEPCO’s proposed effective date for ninety (90) days. It is a virtual impossibility for the City to set just and reasonable rates without suspending the rate request for ninety days; suspension of SWEPCO’s proposed effective date would permit its special regulatory counsel and experts an opportunity to perform a better review of SWEPCO’s application and request additional information as necessary to fully evaluate the proposal and determine the most appropriate response. During the suspension period, the City will retain its right to dismiss SWEPCO’s Statement of Intent if the City determines that SWEPCO failed to properly invoke the City’s jurisdiction or if SWEPCO failed to provide adequate notice; resolve matters by agreement with SWEPCO; or deny SWEPCO’s request and either adopt an increase different than that requested by SWEPCO, or deny it outright without adopting an alternative increase.

City of Texarkana, Texas

Potential Options:

- Approve the recommended resolution thus rejoining CARD
- Deny the recommended resolution and consider the resolution at ATTH 03 prepared by Lloyd Gosselink Rochelle & Townsend thus not rejoining CARD

Fiscal Implications:

No cost to the city to be represented at the Public Utilities Commission
Electric Power rate increase will have an impact on the city budget as we are a customer of SWEPCO

Staff Recommendation:

It is recommended that the City suspend SWEPCO's proposed effective date for 90 days.

It is also recommended that the City participate in CARD, intervene in proceedings at the PUCT and any related proceedings and/or appeals, and to retain the law firm of Herrera & Boyle, PLLC to represent the City's interest in matters related to SWEPCO's rate case and to advise the City with regard to SWEPCO's application, and to retain consultants subject to approval by the CARD steering committee to assist Special Counsel in its review of SWEPCO's application to increase rates.

The City must take action no later than January 20, 2017. If the City does not take action by January 20, 2017, SWEPCO's proposed rates will be deemed approved by operation of law, subject to the City's right to hold a hearing to address SWEPCO's rate application.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017-006 RES Related to the SWEPCO Rate Change Request by CARD (DOC)
- b. 2017-006 ATTH 01 SWEPCO TX Rate Case Presentation for Cities (PDF)
- c. 2017-006 ATTH 02 CARD cities (PDF)
- d. 2017-006 ATTH 03 SWEPCO Suspension Resolution by LGRT (DOC)
- e. 2017-006 ATTH 04 Staff Report Re Suspension Resolution by LGRT (DOC)
- f. 2017-006 ATTH 05 Staff Report Attachment A by LGRT (PDF)
- g. 2017-006 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	John Whitson	Department Head Review	Completed
	01/05/2017 6:21 PM		
City Attorney	Jeffery C. Lewis	Review	Completed 01/06/2017
8:50 AM			

City of Texarkana, Texas

Public Information Officer	Lisa Thompson	PIO Review	Completed
	01/06/2017 9:00 AM		
City Manager	John Whitson	City Manager Review	Completed
9:34 AM			01/06/2017
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			01/09/2017

Meeting History

RESOLUTION NO. 2017-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, (“CITY”) SUSPENDING THE EFFECTIVE DATE FOR NINETY DAYS IN CONNECTION WITH THE RATE INCREASE FILING OF SOUTHWESTERN ELECTRIC POWER COMPANY ON OR ABOUT DECEMBER 16, 2016; REQUIRING THE REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; AUTHORIZING PARTICIPATION IN THE COALITION OF SIMILARLY SITUATED CITIES; AUTHORIZING INTERVENTION AND PARTICIPATION IN RELATED RATE PROCEEDINGS; AUTHORIZING THE RETENTION OF SPECIAL COUNSEL; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, Southwestern Electric Power Company (“SWEPCO” or the “Company”) filed a Statement of Intent with the City on or about December 16, 2016 to increase its base revenues; and

WHEREAS, SWEPCO proposes to implement its proposed increase in rates on or about January 20, 2017; and

WHEREAS, SWEPCO’s proposed increase in rates would result in a net increase to its base revenues of approximately \$69 million, which equates to a net increase of approximately 24% in base revenue; and

WHEREAS, SWEPCO asserts that the need for its increase in rates is driven primarily to recover its costs of complying with federal environmental regulations; and

WHEREAS, an evaluation of SWEPCO’s costs of complying with federal environmental regulations, among other issues, presents a complex series of regulatory issues; and

WHEREAS, for a Residential customer using 1,000 kWh per month, if SWEPCO’s proposed increase is approved, the bill impact to that Residential customer would be an increase of approximately 34% in the customer’s bill; and

WHEREAS, the Company seeks a Return on Equity (ROE) of 10.00%; and

WHEREAS, SWEPCO's rate request consists of a voluminous amount of information including SWEPCO's rate-filing package, exhibits, schedules, and workpapers; and

WHEREAS, it is not possible for the City to complete its review of SWEPCO's filing by January 20, 2017; and

WHEREAS, the City will need an adequate amount of time to investigate and determine whether SWEPCO has properly invoked the City's rate-setting jurisdiction, and if so, ultimately to review and evaluate SWEPCO's rate application to enable the City to adopt a final decision as a local regulatory authority with regard to SWEPCO's requested rate increase; and

WHEREAS, the City will require the assistance of specialized legal counsel and rate experts to review the merits of SWEPCO's application to increase rates; and

WHEREAS, to the extent SWEPCO seeks review at the Public Utility Commission of Texas of the City's final decision regarding SWEPCO's statement of intent to change rates, or because SWEPCO has submitted a statement of intent to the Public Utility Commission of Texas to increase rates in the environs of the City on the same date it submitted its request to the City, the decision of the Public Utility Commission of Texas could have an impact on the rates paid by the City and its citizens who are customers of SWEPCO and in order for the City's participation to be meaningful it is important that the City promptly intervene in such proceeding at the Public Utility Commission of Texas.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

Section 1. The findings set out in the preamble are in all things approved and incorporated herein as if fully set forth.

Section 2. SWEPCO's proposed effective date for its proposed increase in rates is hereby **SUSPENDED** for ninety days beyond SWEPCO's proposed effective date or as may be amended by agreement or otherwise.

Section 3. The statutory suspension period may be further extended or its Statement of Intent dismissed if SWEPCO does not provide adequate data from which the City may

make a reasonable determination of the Company's rate base, expenses, investment, and rate of return in the City, or if SWEPCO does not provide timely, meaningful, and proper public notice of its request to increase rates and revenue, or if its rate-filing package is otherwise materially deficient.

Section 4. The City authorizes intervention in proceedings related to SWEPCO's Statement of Intent before the Public Utility Commission of Texas and related proceedings in courts of law and participation in the coalition of cities known as Cities Advocating Reasonable Deregulation.

Section 5. The City hereby orders SWEPCO to reimburse the City's rate case expenses as provided in the Public Utility Regulatory Act and that SWEPCO shall do so on a monthly basis and within 30 days after submission of the City's invoices for the City's reasonable costs associated with the City's activities related to this rate review or to related proceedings involving SWEPCO before the City, the Public Utility Commission of Texas, or any court of law.

Section 6. Subject to the right to terminate employment at any time, the City retains and authorizes the law firm of Herrera & Boyle, PLLC to act as Special Counsel with regard to rate proceedings involving SWEPCO before the City, the Public Utility Commission of Texas, or any court of law and to retain such experts as may be reasonably necessary for review of SWEPCO's rate application subject to approval by the City.

Section 7. The City shall review the invoices of the lawyers and rate experts for reasonableness before submitting the invoices to SWEPCO for reimbursement.

Section 8. A copy of this resolution shall be sent to SWEPCO's local representative; and to Mr. Alfred R. Herrera, Herrera & Boyle, PLLC, 816 Congress Ave., Suite 1250, Austin, Texas 78701.

Section 9. The meeting at which this resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. This resolution shall become effective from and after its passage.

PASSED AND APPROVED in Regular Council Session this the **9th day of January 2017**.

ATTEST:

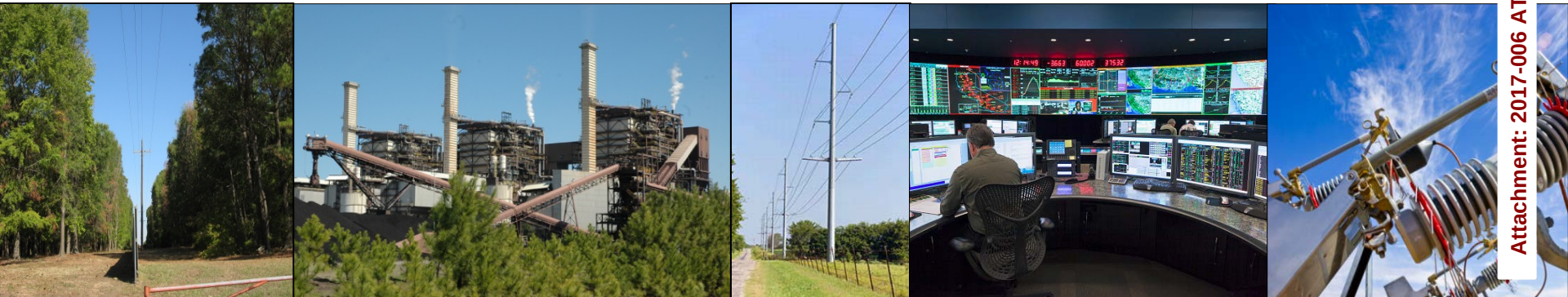
JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

SWEPKO Texas Rate Case

Discussion with SWEPKO Cities

November 2016



Agenda

- Environmental Investment
- Other Key Items
 - Vegetation Management
 - Transmission Cost Recovery
- Rate Case Proposal
 - Overview of Request
 - Customer Impact
 - Estimated Timeline
- Environmental Outlook

Environmental Investment

Federal regulations have led to significant environmental investment:

Generating Unit	Retrofit Technology Installed	Environmental Regulation
Flint Creek	Activated Carbon Injection Dry Flue Gas Desulfurization with integrated baghouse	MATS (mercury) Regional Haze Rule & MATS (SO ₂ & particulate matter, respectively)
Pirkey	Activated Carbon Injection & calcium bromide injection	MATS (mercury)
Welsh 1 & 3	Activated Carbon Injection & baghouse	MATS (mercury & particulate matter)
Dolet Hills	Activated Carbon Injection, baghouse, Dry Sorbent Injection Selective Noncatalytic Reduction system	MATS (mercury, particulate, & hydrochloric acid) CSAPR (seasonal ozone)

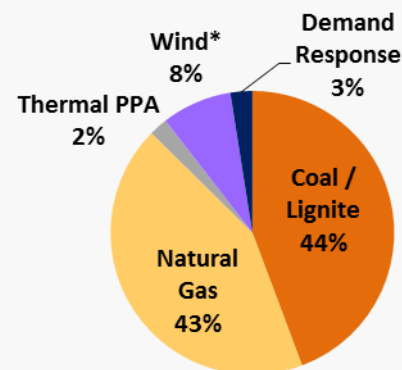
The information contained in this presentation is preliminary and is subject to change. The amounts shown are estimates and are not intended to reflect the actual amounts that will be filed in this case.

Environmental Investment

- Achieves compliance with federal environmental regulations
- Enables SWEPCO to retain a diverse generating fleet
- All projects were completed under budget
- Overall investment of \$695M
- Comprises 50% of SWEPCO's requested increase
- Welsh Unit 2 retired
 - Reduced overall retrofit investment
 - Preserved SWEPCO's credit rating
 - No additional rate impact and limited community impact

SWEPCO RESOURCE MIX

(2016 NAMEPLATE CAPACITY)



Source: AEP Resource Planning

*Wind = 470 megawatts (MW) under long-term contracts



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Vegetation Management

- SWEPCO's last rate case increased its annual vegetation management O&M in Texas to \$6.8M (distribution) and \$1.6M (transmission)
- The increased spend led to meaningful improvements
 - Targeted our most troublesome distribution circuits and NERC-monitored transmission lines
 - Cleared 1,064 distribution miles (12% of Texas system)
 - Reduced number of outages caused by trees within Rights of Way by 78% on targeted circuits
- During the test year, SWEPCO spent \$7.3M (distribution) and \$2.0M (transmission). In this rate case, SWEPCO is requesting to increase its distribution spending to \$9.3M to broaden its efforts.
- Vegetation continues to be the primary cause of outages in our service area
 - 39% of outage frequency index and 46% of outage duration index
 - Trees within Rights of Way
 - Problem trees outside Rights of Way



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Transmission Cost Recovery

- SWEPCO is a member of the Southwest Power Pool (SPP) Regional Transmission Organization (RTO)
- SPP directs transmission planning across 14 states
- SWEPCO constructs transmission facilities to meet regional needs and pays SPP for use of the system at federally approved rates
- Existing ratemaking practices do not allow SWEPCO to recover its full cost of payments to SPP
- SWEPCO proposes to align transmission cost recovery with its actual incurred costs
- Resulting increase to base rates of \$7.5M

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Overview of Request

- Requested annual increase of approximately \$69.9M or 12.8%
 - Environmental retrofits: \$34.4M
 - Vegetation management: \$2.0M
 - Regional transmission cost recovery: \$7.5M
 - Remainder includes return and depreciation on other investments, changes in O&M expense, revenue deficiency, and requested return on equity
- Capital Structure: 51.54% Debt | 48.46% Equity
- Return on Equity (ROE): 10.0%
- Transmission and Distribution cost recovery mechanisms (TCRF and DCRF) reset to zero
- No reconciliation of fuel costs at this time

Customer Impact

Major Rate Class	Average % Increase (Total Bill)
Residential	13%
General Service	22%
Lighting & Power	11%
Large Industrial	13%
Municipal	19%

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Estimated Timeline

- Notice to Cities: Mid-October
- File rate case: Early December
- Discovery: January through April 2017
- Hearing: May-June 2017
- Rates effective: June 2017 or upon Final Order
- Final Order: Fall 2017

This is an estimated schedule based on Public Utility Commission of Texas rules. However, the final schedule will be determined by the Administrative Law Judge.

Environmental Outlook

\$215M investment required by 2024 to maintain 2,400 MW of unit capacity

- Mercury and Air Toxics Standard (MATS) Rule
 - Retrofits completed 2012-16 (includes Flint Creek's Flue Gas Desulfurization (FGD) system)
 - Dolet Hills, Flint Creek, Pirkey, and Welsh now controlled
- Cross-State Air Pollution Rule (CSAPR)
 - Allowance purchase compliance strategy
- Regional Haze Rule
 - Flint Creek FGD & Low NOx Burner-Overfire Air (OFA) systems required
 - Welsh Unit 1, Wilkes 1, 2 & 3 and Knox Lee 5 are Best Available Retrofit Technology (BART) eligible and undergoing BART specific analysis by EPA
- Coal Combustion Residuals / Effluent Limitations Guidelines (CCR/ELG) Rules
 - Compliance costs \$126 million over 2017-24
 - Dolet Hills, Flint Creek, Pirkey, and Welsh regulated
- 316(b) Rule
 - Compliance costs \$71 million over 2019-22
 - Knox Lee, Lieberman, Lone Star, Pirkey, Welsh, and Wilkes regulated
- National Ambient Air Quality Standards (NAAQS) 1-Hour 75 parts per billion (ppb) SO₂ Standard
 - Non-attainment designation for Titus County may require SO₂ emission reductions on Welsh Units 1 and/or 3

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1	Alba	43	McLeod
2	Atlanta	44	Memphis
3	Avery	45	Miller's Cove
4	* Beckville	46	Mineola
5	Bettie	47	Mt. Enterprise
6	Big Sandy	48	Mt. Pleasant
7	Bloomburg	49	Mt. Vernon
8	Carthage	50	Naples
9	Cason	51	Nash
10	Center	52	New Boston
11	Childress	53	New London
12	* Clarendon	54	Omaha
13	Clarksville City	55	Overton
14	Cookville	56	Pickton
15	Daingerfield	57	Pittsburg
16	DeKalb	58	Price
17	* Dodson	59	Pritchett
18	East Mountain	60	Queen City
19	Estelline	61	Rolling Meadows
20	Fruitvale	62	Red Lick
21	* Gary	63	Saltillo
22	* Gilmer	64	Shamrock
23	Gladewater	65	Scottsville
24	Golden	66	Springhill
25	Grand Saline	67	Tatum
26	Hallsville	68	Tenaha
27	Hawkins	69	Texarkana
28	* Hedley	70	Turnertown
29	* Henderson	71	Union Grove
30	Hooks	72	Wake Village
31	* Hughes Springs	73	Wamba
32	Jefferson	74	Warren City
33	Joinerville	75	Waskom
34	Kilgore	76	Wellington
35	Lakeport	77	White Oak
36	* Lakeview	78	* Winfield
37	Leary	79	Winnsboro
38	Liberty City	80	Winona
39	Linden		
40	Longview		
41	Marshall		
42	Maud		

Cities not a part of CARD but represented by Lloyd, Gosselink, Rochelle & Townsend PC. All other cities are members of CARD

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF _____
SUSPENDING THE EFFECTIVE DATE OF
SOUTHWESTERN ELECTRIC POWER COMPANY'S
("SWEPCO") REQUESTED RATE CHANGE FILED ON OR
ABOUT DECEMBER 16, 2016, TO PERMIT THE CITY
TIME TO STUDY THE REQUEST AND TO ESTABLISH
REASONABLE RATES; APPROVING COOPERATION
WITH OTHER SWEPCO CITIES; AUTHORIZING
INTERVENTION AT THE PUBLIC UTILITY
COMMISSION AND IN APPEALS RELATED TO CITY
ACTION ON SWEPCO'S REQUESTED RATE CHANGES;
HIRING THE AUSTIN LAW FIRM OF LLOYD
GOSSELINK TO REPRESENT THE CITY; REQUIRING
SWEPCO TO REIMBURSE THE CITY'S REASONABLE
RATE CASE EXPENSES; FINDING THAT THE MEETING
AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO
THE PUBLIC AS REQUIRED BY LAW; REQUIRING
NOTICE OF THIS RESOLUTION TO THE COMPANY
AND CITY'S LEGAL COUNSEL**

WHEREAS, on or about December 16, 2016, Southwestern Electric Power Company ("SWEPCO" or "Company"), pursuant to PURA §§ 33.001 and 36.001 filed simultaneously with the City of _____ and the Public Utility Commission of Texas ("PUC"), Docket No. 46449, a Statement of Intent to change electric delivery rates in all municipalities exercising original jurisdiction within its service area and in all areas outside the corporate limits of cities exercising original jurisdiction effective January 20, 2017; and

WHEREAS, the City of _____ will cooperate with the other similarly situated city members and other city participants in conducting a review of the Company's application; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, it is possible that action by the City of _____ on SWEPCO's Statement of Intent will be appealed to the PUC and be consolidated with Docket No. 46449; and

WHEREAS, the Austin law firm of Lloyd Gosselink has extensive experience in representing the interests of cities in utility rate cases; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS:

1. That the effective date of the rate request submitted by SWEPCO on or about December 16, 2016, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.
2. That the City is authorized to cooperate with other cities served by SWEPCO to coordinate efforts to protect the interests of the City and protect the interests of SWEPCO's customers residing and conducting business within municipal limits.
3. That the City is authorized to intervene in matters before the PUC where this SWEPCO rate filing is at issue and intervene in any appeal of City action to the PUC or the Courts.
4. That the City hereby authorizes the Lloyd Gosselink law firm to represent its interests regarding SWEPCO's rate request before the City, the PUC, and the Courts.
5. That the City's reasonable rate case expenses shall be reimbursed by SWEPCO.
6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.
7. A copy of this Resolution shall be sent to SWEPCO's designated representative, Henry C. Steele, Regulatory Case Manager, American Electric Power Service Corp., 400 West 15th Street, Suite 1520, Austin, Texas 78701 and Geoffrey M. Gay, Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this the _____ day of _____, 2016.

Mayor, City of _____

ATTEST:

MODEL STAFF REPORT REGARDING SWEPCO'S PETITION AND STATEMENT OF INTENT TO CHANGE BASE RATES

**ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE
JANUARY 20, 2017**

On December 16, 2016, Southwestern Electric Power Company ("SWEPCO" or "Company") filed a Petition and Statement of Intent seeking to change its base rates to all customers residing in its service area. A list of cities in which service is provided and the status of their jurisdiction is provided as Attachment A. In the filing, the Company asserts that it is entitled to a \$69.0 million increase in base revenues, representing a rate increase of about 12.7%.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. SWEPCO has proposed an effective date of January 20, 2017. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, SWEPCO's rate request is deemed administratively approved.**

The purpose of the resolution is to extend the effective date of SWEPCO's proposed rate increase to give the City time to review the rate-filing package. The resolution suspends the January 20, 2017 effective date of the Company's rate increase for the maximum period permitted by law to allow the City to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy to pursue, including settlement and ultimately to approve reasonable rates.

Explanation of "Be It Resolved" Paragraphs:

Section 1. For the reasons explained in the foregoing and in the resolution's whereas clauses, all relief requested by SWEPCO is suspended. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective so long as the City has a legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as the "maximum period allowed by law" rather than ending by a specific date. This is because the Company controls the effective date and can extend its effective date and, therefore, extend the deadline for final city action to increase the time that the City retains jurisdiction (for example, if necessary to reach settlement on the case). If the suspension period is not otherwise extended by the Company, the City must take *final* action on SWEPCO's request to increase rates by April 20, 2017.

Section 2. This paragraph authorizes cooperation with similarly-situated cities served by SWEPCO. A group of cities served by the same legal counsel and rate consultants promotes efficiency and savings in rate case expenses, and a group of cities speaking with one voice and advocating the same position carries greater weight than a position advocated by a single city.

Section 3. Electric utilities have always filed their rate applications simultaneously with cities retaining original jurisdiction and the PUC. The Commission has jurisdiction over areas outside municipal limits, cities that have ceded their jurisdiction and over appeals of city actions. When SWEPCO appeals the City's denial, the PUC will consolidate the appeal in an ongoing rate inquiry. This paragraph authorizes the City to immediately intervene in PUC proceedings, rather than waiting to become involved in the rate proceeding until the Commission accepts SWEPCO's appeal of the City's denial.

Section 4. This paragraph authorizes the hiring of the Austin law firm of Lloyd Gosselink Rochelle & Townsend, P.C. to represent the City's interest in the SWEPCO rate matter. Geoffrey Gay, a senior partner, will handle the case. Mr. Gay has more than 30 years' experience before the PUC and has tried many rate matters involving American Electric Power Company affiliates.

Section 5. Texas law allows for the City to recover all its reasonable costs associated with ratemaking and this paragraph orders SWEPCO to make such reimbursement.

Section 6. This paragraph indicates that the resolution was considered in a properly noticed public meeting.

Section 7. The final paragraph provides that a copy of the resolution will be sent to SWEPCO and the City's legal counsel.

Recommendation:

The City Staff recommends adoption of the resolution suspending the effective date of SWEPCO's proposed rate increase.

PUC DOCKET NO. 46449

APPLICATION OF SOUTHWESTERN
ELECTRIC POWER COMPANY FOR
AUTHORITY TO CHANGE RATES§
§
§
§PUBLIC UTILITY COMMISSION
OF TEXAS**LIST OF CITIES IN WHICH
SERVICE IS PROVIDED AND THE STATUS OF THEIR JURISDICTION**

Alba	Marshall
Atlanta	Maud
Avery	* Memphis
* Beckville	Miller's Cove
Big Sandy	Mineola
Bloomburg	Mount Enterprise
Carthage	Mount Pleasant
Center	Mount Vernon
Childress	Naples
* Clarendon	Nash
Clarksville City	New Boston
Daingerfield	New London
DeKalb	* Omaha
* Dodson	Overton
East Mountain	Pittsburg
Estelline	Queen City
Fruitvale	Red Lick
* Gary	Scottsville
* Gilmer	* Shamrock
Gladewater	* Tatum
Grand Saline	Tenaha
Hallsville	Texarkana
Hawkins	* Union Grove
* Hedley	Wake Village
* Henderson	Warren City
Hooks	Waskom
* Hughes Springs	Wellington
Jefferson	White Oak
Kilgore	* Winfield
Lakeport	Winsboro
* Lakeview	Winona
Leary	
Linden	
Longview	

*Ceded Jurisdiction

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other: