



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • FEBRUARY 10, 2020

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kristin Peeples, Dusty Henslee, Karey Parker, J.D. Phillips, J.W. Bramlett, Eric Schlotter, Mashell Daniel, Robby Robertson, David Orr, Gary Smith, and Chris Gerber.

Legal Counsel: Jeff Lewis.

II. INVOCATION LED BY COUNCIL MEMBER BILL HARP

III. THE PLEDGE OF ALLEGIANCE LED BY BOY SCOUT TROUP 86, GATOR PATROL

Mayor Bruggeman presented each boy scout and troop leader with a city lapel pin and thanked them for their participation in leading the Pledge of Allegiance.

IV. SPECIAL ELECTION RECOGNITION

The following dedicated citizens, who worked early voting and election day for the Special Election held on January 28, 2020, were recognized and honored:



Pictured - (Mayor Bruggeman), Shirley Dansby, Jacquise Beasley, Lois Skinner, Gerald Brooks, Ruthie Brooks, Cheryl Rogers, Dorothy Hudson, and Doug Williams.
Not Pictured - Bob Hay, Steve Kelley.

Each election worker was given a city lapel pin and gift bag as an expression of appreciation for graciously and conscientiously attending to the duties necessary to receive the registered voters of Ward 6 during the special election.

Jennifer Evans recognized others who worked behind the scenes in assisting and supporting the special election: Vicky Coopwood, Shawn Fitzgerald, Chris Gerber, Council Member Bill Harp, Kenny Jordan, Jeff Lewis, Pete Mann, Donna Moreland, Pat McCoy, Joy Sartor, and Jon Tomberlain.

With over 265 people showing up at early voting, Ms. Evans thanked both candidates for their hard work in campaigning during this election. She also said she is glad to have a vote to record for Ward 6 and to have a **full** council for the City of Texarkana!

V. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Sulphur River Basin Authority Update - by Kelly Mitchell and introduction of Meg Shelton

Mr. Mitchell began with a condensed overview of the SRBA and explained the unique relationship of the SRBA (Region D) to the metroplex (Region C). Region C supplies crucial funding in support of the SRBA. As the SRBA has no funding on its own, this external funding allows it to conduct studies and to operate. It also assists with employing an Executive Director of the SRBA, Meg Shelton. Ms. Shelton shared her educational and secular background and said she is very happy to be in east Texas sharing in planning for the future water needs of this region. Mr. Mitchell also reported on recent meetings and activities of Region C and Region D.

Mayor Bruggeman announced that the upcoming March Primary Election will be held on Tuesday, March 3rd. The Bowie County Elections Office has made a couple of adjustments this year affecting registered voters and polling locations used in the past. Voters who reside in "5C", who normally would vote at Pleasant Grove High School, will vote at the Richmond Road Baptist Church, located at 5805 Richmond Road, Texarkana, Texas, which is north of

Moore's Lane. This change was necessary due to traffic issues on McKnight Road and traffic safety at the school's location.

The Texarkana location for early voting, which is normally at the Bi-State Justice Building in downtown Texarkana, has been moved to the Southwest Center, located at 3222 West 7th Street, Texarkana, Texas. This move will provide for easier parking, better ADA compliance, and more privacy for voters to cast their ballots.

Early voting will be held February 18th through February 28th. It will be conducted during the hours of 8:00 a.m. to 5:00 p.m. There will be no weekend voting.

Former Council Member Josh Davis will be recognized for his years of service at the March 9th council meeting.

Upcoming City Council Meetings:

Monday, February 24, 2020 at 6:00 p.m.

Monday, March 9, 2020 at 6:00 p.m.

Monday, March 23, 2020 at 6:00 p.m.

Parks & Recreation Events:

February 20th - 21st 28th Annual Fishing Derby Spring Lake Park

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

Run the Line Half Marathon will be held Sunday, February 16th, beginning at 8:00 a.m.

Other City Events:

The Texarkana Chamber of Commerce will host a Joint Texarkana Community Committee meeting with Texarkana, Arkansas, on Tuesday, February 11, 2020. The meeting will be held at the Ark-Tex Council of Governments building located at 4808 Elizabeth Street, Texarkana, Texas. The topic of discussion will be the "2020 Census". The meeting will begin at 4:00 p.m. and is open to the public.

VI. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

VII. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Council Member Harp made the following recommendations:

Planning and Zoning Commission:

George Merrill	Appointment to Reg. Position	Vacated by Jay Davis
Casey Boyette	Reappointment	
Brad Bailey	Appointment to Alt. Position	Vacated by George Merrill

Board of Adjustment:

Mike Ingram	Appointment to Alt. Position	Vacated by Stuart Mc Donald
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Mayor Bruggeman made the mayoral reappointment of Matt Robertson to the Airport Authority Board.

1. Motion to confirm the recommendations to the Planning & Zoning Commission, Board of Adjustment, and Mayoral reappointment to the Airport Authority Board.

(6:32 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VIII. ITEMS FOR CONSIDERATION***Consent Items***

(6:33 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on January 27, 2020 at 6:00 PM.

Action Items

2. Resolution No. 2020-013 appointing a Mayor Pro Tem for the term beginning February 10, 2020 and ending on November 30, 2020 or until superseded by new council member appointments.

Public Hearing:
Council Vote: February 10, 2020

The vote was adopted to amend this resolution by adding the name of the new council-elected Mayor Pro Tem: Council Member Bill Harp.
(6:33 p.m.)

RESULT:	ADOPTED TO AMEND [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2020-017 authorizing the City Manager to enter into a contract for the South Texarkana looping dead-end mains in an amount not to exceed FOUR HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED FIFTY-FOUR DOLLARS AND THIRTY-EIGHT CENTS (\$491,554.38) and amending the budget estimate of the revenue and expenditures of the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62) for the fiscal year beginning October 1, 2019, and ending September 30, 2020, to add available funds of \$625,000.00.

Public Hearing:
Council Vote: February 10, 2020

J.D. Phillips briefed the council on this agenda item.
(6:42 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

IX. FIRST BRIEFINGS - NONE

X. PUBLIC HEARINGS - NONE

XI. ITEMS FOR DISCUSSION

Staff Updates

City Manager Jaster said placed before the council was a handout of photos identifying recent property cleans-ups under the Code and Inspections Department.

XII. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Hart thanked Dusty Henslee and Public Works staff for their quick response in replacing some signs that were down in her ward.

2. City Staff

Staff had no administrative comments for council.

XIII. CLOSED SESSION

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 for a consultation with the City Attorney.

XIV. RECONVENED INTO OPEN SESSION**XV. ADJOURNMENT**

A motion was made to adjourn the meeting.
(7:43 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • JANUARY 27, 2020

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Present	
Bill Harp	Ward 5	Present	
Josh Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Vicky Coopwood, Kristin Peeples, Mashell Daniel, Lisa Thompson, Sherry Jackson Hawkins, David Orr, Dusty Henslee, Robby Robertson, Eric Schlotter, J. D. Phillips and Karey Parker.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JEAN MATLOCK

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, January 27, 2020 at 6:00 p.m.

Friday, February 7, 2020 at 12:30 p.m. (Special Election Canvass & Swearing-in)

Monday, February 10, 2020 at 6:00 p.m.

Monday, February 24, 2020 at 6:00 p.m.

Parks & Recreation Events:

February 6th Senior Tai Chi Classes Begin

Southwest Center

February 20th - 21st The 28th Annual Fishing Derby

Spring Lake Park

Additional Parks & Recreation events can be found on the city's website at
[<http://www.ci.texarkana.tx.us>](http://www.ci.texarkana.tx.us) or call (903) 798-3978 for more information.

Minutes Acceptance: Minutes of Jan 27, 2020 6:00 PM (Consent Items)

Special Election:

The city's Special Election Day, to fill an unexpired term for a council member for Ward 6, is Tuesday, January 28, 2020. The early voting period has closed. If not yet voted, registered voters of precincts 6A & 6B will vote collectively at Pleasant Grove Middle School, in the band hall room located at 5605 Cooks Lane, Texarkana, Texas. Election Day hours will be conducted from 7:00 a.m. to 7:00 p.m.

Mayor Bruggeman thanked everyone who came out and participated in the ceremonial lighting of the Hotel Grim sign. It was well attended and was a huge success. The Mayor also thanked David Orr and everyone who had a role in the event.

The next Joint City meeting will be held on February 11th at 4:00 p.m. at the Ark-Tex Council of Governments building located at 4808 Elizabeth Street, Texarkana, Texas. The subject of the meeting is "**The 2020 Census**". The meeting is open to the public.

The Mayor expressed appreciation for all who assisted with early voting and thanked, in advance, those who will work on election day for the special election on January 28th.

The Mayor participated in two 4-minute segments on "Coffee with the Mayors" hosted by television stations KSLA and KMSS. He talked about downtown development in Texarkana.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayor Bruggeman appointed Brenda Robinson to the Housing Authority Board as a resident commissioner to fill the vacancy created by Mae Hamilton.

1. Council confirmation of mayoral appointment.

(6:07 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:09 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on January 13, 2020 at 6:00 PM.
2. Resolution No. 2020-012 authorizing the City Manager to enter into a contract for the Wright Patman WTP Settling Basin #1 Interior Repairs/Liner project, with budgeted funds, in an amount not to exceed \$231,712.39.

Public Hearing:

Council Vote: January 27, 2020

3. Resolution No. 2020-014 authorizing the City Manager to enter into a contract for the Kings Highway Water and Sewer Relocations, with budgeted funds, in an amount not to exceed \$616,853.18.

Public Hearing:

Council Vote: January 27, 2020

Action Items

4. Resolution No. 2020-009 authorizing a lease agreement with Texarkana United Soccer Association as Lessee for a leasehold period, not to exceed twenty (20) years, of the Soccer Complex at Wallace Park for Lessee to make improvements to the Soccer Complex.

Public Hearing:

Council Vote: January 27, 2020

Gene Joyce addressed the council in favor of this proposed resolution.

(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

5. Resolution No. 2020-010 authorizing the City Manager to enter into contract with Brinkley Sargent Wiginton Architects, in an amount not to exceed \$398,225, for the design of the University Avenue fire station, with funds from the 2017 bond.

Public Hearing:

Council Vote: January 27, 2020

Eric Schlotter briefed this agenda item.

(6:28 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS - NONE

VIII. PUBLIC HEARINGS

1. Ordinance No. 2020-002 rezoning Lot 1, Block 1, Marriott Subdivision, located in the 3000 block of St. Michael Drive. Agriculture to PD-General Retail. Ray Walsh and Barrie Thompson, applicants. David Williams, MTG Engineers and Surveyors, agent.

Public Hearing: January 27, 2020

Council Vote: January 27, 2020

David Williams, of MTG Engineers and Surveyors, addressed the council during this hearing.

(6:30 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

2. Ordinance No. 2020-006 regulating the speed of motor vehicles upon a certain section of FM 559 within the corporate limits of the City of Texarkana, Texas; registering the set speed limits in the City's Traffic Register; and authorizing the Texas Department of Transportation to erect signs.

Public Hearing: January 27, 2020
 Council Vote: January 27, 2020

There were no public comments made during this hearing.
 (6:33 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2020-008 amending Article IV (access driveways) of Chapter 130 of the Code of Ordinances by adding subsection 130-120(1-a) to provide for limited authority and minimum construction requirements for a singular access driveway from a public street to an abutting rear yard of a single residential unit.

Public Hearing: January 27, 2020
 Council Vote: January 27, 2020

There were no public comments made during this hearing.
 (6:35 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

IX. ITEMS FOR DISCUSSION

Staff Updates - None

X. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Harp thanked Robby Robertson and parks staff for coming up with a mutual agreement with the soccer association that will provide healthy activities for the children in the community.

Council Member Matlock thanked Mashell Daniel and staff for clean-up of several properties throughout her ward. Members of Oak Street Baptist Church especially expressed thanks for the property cleaned-up near the church.

Council Member Davis reflected on his time with the city council and said how much he appreciated support from citizens, city staff and fellow council members during his service to the residents of Ward 6. He is now seeking an elected position for a Bowie County office and endeavoring to continue his community service.

On behalf of the council, the Mayor thanked Mr. Davis for his dedication and hard work for the city. In addition, Mr. Harp especially thanked Mr. Davis for mentoring him when he became a council member.

2. City Staff

Staff had no administrative comments for council.

XI. CLOSED SESSION

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 for a consultation with the City Attorney.

XII. RECONVENED INTO OPEN SESSION**XIII. ADJOURNMENT**

A motion was made to adjourn the meeting.
(7:40 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman



Vicky Coopwood
Asst. City Secretary



Bob Bruggeman
Mayor

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 1/21/2020 2:56 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2020-013 appointing a Mayor Pro Tem for the term beginning February 10, 2020 and ending on November 30, 2020 or until superseded by new council member appointments.

Briefing: 2/10/2020 **Public Hearing:** **Council Vote:** 2/10/2020

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Article II, Section 4 of the Texarkana City Charter provides for the office of Mayor Pro Tem, who shall act as Mayor during the absence or disability of the Mayor.

The Texarkana City Charter provides for the election of the Mayor Pro Tem from among the Council Members.

The adoption of this resolution will appoint the Mayor Pro Tem to a term beginning **February 10, 2020 and ending on November 30, 2020.**

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends the election of a Mayor Pro Tem for the running and efficiency of conducting council meetings and in accordance with the provision of the City Charter.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2020-013 RES Appoint Mayor Pro Tem (DOC)
- b. 2020-013 Goals & Perspectives (DOCX)
- c. 2020-013 RES Appoint Mayor Pro Tem signed (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	01/21/2020 2:43 PM		
City Attorney	Jeffery C. Lewis	City Attorney Review	Completed 01/21/2020
3:13 PM			
City Manager	Shirley Jaster	City Manager Review	Completed 01/22/2020
11:40 AM			
City Council	Jennifer Evans	Meeting	Completed 02/10/2020
6:00 PM			

Meeting History

RESOLUTION NO. 2020 - 013

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF TEXARKANA, TEXAS, APPOINTING A MAYOR PRO
TEM; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, Article II, Section 4 of the Texarkana City Charter provides for the office of Mayor Pro Tem, who shall act as Mayor during the absence or disability of the Mayor; and

WHEREAS, Article II, Section 4 of the Texarkana City Charter also provides for the election of the Mayor Pro Tem by the City Council; and

WHEREAS, the City Council of the City of Texarkana, Texas, finds it to be in the best interest of the City to appoint an individual to the office of Mayor Pro Tem in accordance with the provisions of the City Charter; and

WHEREAS, appointment of the Mayor Pro Tem will be effective on February 10, 2020 and will continue until November 30, 2020 or until superseded by new council appointments and therefore at that time electing a Mayor Pro Tem to serve until the first City Council meeting after Election Day in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in accordance with the terms and provisions of Article II, Section 4 of the Texarkana City Charter, the following individual is hereby elected Mayor Pro Tem:

_____.

SECTION 2: That this appointment will be for the term beginning February 10, 2020 and ending on November 30, 2020 or until superseded by new council member appointments.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th** day of **February, 2020**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2020-013 RES Appoint Mayor Pro Tem (2212 : 2020-013 RES Appointing Mayor Pro Tem)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

RESOLUTION NO. 2020 - 013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPOINTING A MAYOR PRO TEM; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Article II, Section 4 of the Texarkana City Charter provides for the office of Mayor Pro Tem, who shall act as Mayor during the absence or disability of the Mayor; and

WHEREAS, Article II, Section 4 of the Texarkana City Charter also provides for the election of the Mayor Pro Tem by the City Council; and

WHEREAS, the City Council of the City of Texarkana, Texas, finds it to be in the best interest of the City to appoint an individual to the office of Mayor Pro Tem in accordance with the provisions of the City Charter; and

WHEREAS, appointment of the Mayor Pro Tem will be effective on February 10, 2020 and will continue until November 30, 2020 or until superseded by new council appointments and therefore at that time electing a Mayor Pro Tem to serve until the first City Council meeting after Election Day in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in accordance with the terms and provisions of Article II, Section 4 of the Texarkana City Charter, the following individual is hereby elected Mayor Pro Tem:

Council Member Bill Hays.

SECTION 2: That this appointment will be for the term beginning February 10, 2020 and ending on November 30, 2020 or until superseded by new council member appointments.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th** day of **February, 2020.**

ATTEST:

Jennifer Evans
JENNIFER EVANS, CITY SECRETARY

Bob Bruggeman
BOB BRUGGEMAN, MAYOR

6:33p.m.

Attachment: 2020-013 RES Appoint Mayor Pro Tem signed (2212 : 2020-013 RES Appointing Mayor Pro Tem)

City of Texarkana, Texas

Briefing Sheet

Version: B

Update Date: 2/6/2020 3:35 PM

Lead Department: Water Utilities **Action Officer:** Pam White,
Ordinance No. 2020-017 authorizing the City Manager to enter into a contract
for the South Texarkana looping dead-end mains in an amount not to exceed
FOUR HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED FIFTY-
FOUR DOLLARS AND THIRTY-EIGHT CENTS (\$491,554.38) and
amending the budget estimate of the revenue and expenditures of the Texarkana
Water Utilities Texas Capital Improvement Fund (Fund 62) for the fiscal year
beginning October 1, 2019, and ending September 30, 2020, to add available
Subject: funds of \$625,000.00.

Briefing: 2/10/2020 **Public Hearing:** **Council Vote:** 2/10/2020

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

The City Council directed the city manager to begin the process of eliminating dead-end water mains within the current water infrastructure. The city's fund balance was to be earmarked and used for these future projects.

Executive Summary and Background Information:

Bids were received Tuesday, January 28, 2020 for the South Texarkana – Looping Dead-end Mains. Four (4) contractors picked up bid packages for the project and one (1) contractor bid on the project. Kampco, Inc. of Texarkana, Arkansas, was the apparent low bidder with a bid of \$491,554.38. This project is the first phase of a multi-phase project to eliminate as many dead-end mains as financially feasible. This first phase consists of installing approximately 8,000 linear feet of six-inch (6") water mains, 105 linear feet of four-inch (4") water mains, tapping sleeves, gate valves, and fire hydrants in the south Texarkana area. This project will eliminate 27 dead ends which will improve the quality of the water as well as eliminate the need to flush these dead ends monthly as required by TCEQ.

This resolution will amend the budget estimate of the revenue and expenditures of the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62) for the fiscal year beginning October 1, 2019, and ending September 30, 2020, to add available funds of \$625,000.00 for this project.

Potential Options:

- None

Fiscal Implications:

City of Texarkana, Texas

Funds for the project are reserved in the City of Texarkana General Fund.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2020-017 ORD SouthTxkLoopingDeadEndMains KLP (DOCX)
- b. 2020-017 ATTH 01 Bid Summary (DOCX)
- c. 2020-017 ATTH 02 Bid Tab (PDF)
- d. 2020-017 Goals and Perspectives (DOCX)
- e. 2020-017 ATTH 03 Map (PDF)
- f. 2020-017 ORD Looping Dead End Mains signed (PDF)

Staff Coordination

Water Utilities	Gary Smith	Department Head Review	Completed	
	01/30/2020 4:04 PM			
Water Utilities	JD Phillips	Water Utilities Review	Completed	
	01/30/2020 4:14 PM			
Water Utilities	Jim Cornelius	Review	Completed	01/30/2020
4:19 PM				
Finance Department	Kristin Peebles	Review	Completed	01/30/2020
4:22 PM				
City Manager	Shirley Jaster	City Manager Review	Completed	02/06/2020
10:50 AM				
City Council	Jennifer Evans	Meeting	Completed	02/10/2020
6:00 PM				

Meeting History

ORDINANCE NO. 2020-017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED FIFTY-FOUR DOLLARS AND 38 CENTS (\$491,554.38) FOR THE SOUTH TEXARKANA LOOPING DEAD END MAINS PROJECT; AMENDING BUDGETED EXPENDITURES FOR THE CITY OF TEXARKANA, TEXAS, GENERAL FUND (FUND 101) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 IN THE AMOUNT OF \$625,000.00; AMENDING BUDGETED REVENUE AND EXPENDITURES FOR THE TEXARKANA WATER UTILITIES TEXAS CAPITAL IMPROVEMENT FUND (FUND 62) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 IN THE AMOUNT OF \$625,000.00; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on January 28, 2020, one (1) bid was received, a copy of which is attached hereto as **ATTH01**, by Texarkana Water Utilities for the South Texarkana – Looping Dead End Mains Project; and

WHEREAS, the project will consist of installing approximately 8,000 linear feet of six-inch (6”) water mains, 105 linear feet of four-inch (4”) water mains, tapping sleeves, gate valves, and fire hydrants, and related appurtenances; and

WHEREAS, the sole and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH02** in an amount not to exceed \$491,554.38; and

WHEREAS, estimated contingency costs for the project total \$133,445.62; and

WHEREAS, funds for the project are reserved in the City of Texarkana General Fund; and

WHEREAS, staff recommends amending the budget estimate of the expenditures of the City of Texarkana, Texas General Fund (Fund 101) for the fiscal year beginning October 1, 2019, and ending September 30, 2020, to add available funds of \$625,000.00; and

WHEREAS, staff recommends amending the budget estimate of the revenue and expenditures of the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62) for the fiscal year beginning October 1, 2019, and ending September 30, 2020, to add available funds of \$625,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the sole and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH02** be and is hereby approved in an amount not to exceed \$491,554.38 for the installation of water mains and related appurtenances for the South Texarkana – Looping Dead End Mains Project.

SECTION 2: That the City Manager be and is hereby authorized to allocate contingency to the project as needed in an amount not to exceed \$133,445.62.

SECTION 3: That the budget estimate of the expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019, and ending September 30, 2020, be amended to reflect additional expenditures of \$625,000.00 appropriated in the City's General Fund (Fund 101).

SECTION 4: That the budget estimate of the revenue and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019, and ending September 30, 2020, be amended to reflect additional revenue and expenditures of \$625,000.00 appropriated in the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62).

SECTION 5: That the City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas, for the above-described services.

SECTION 6: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of February, 2020.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Bid Summary**South Texarkana
Looping Dead End Mains****2:00 P.M. Tuesday, January 28, 2020**

	<u>Base Bid</u>
1. RBIS, LLC Texarkana, Texas	NO BID
2. Kampco, Inc. Texarkana, Arkansas	\$ 491,554.38
3. Belt Construction, Inc. Texarkana, Arkansas	NO BID
4. Stone Construction Texarkana, Texas	NO BID

Time First Bid Opened: 2:00 P.M
Number of Bidders: 1
Apparent Low Bidder: Kampco, Inc.

Bid Tabulation
SOUTH TEXARKANA
LOOPING DEAD END MAINS

2020-017
ATTH02

JANUARY 28 @ 2:00PM

BASE BID:

				<i>Kampco, Inc.</i>	
				<i>Texarkana, AR.</i>	
Item	Quantity	Unit	Description	Amount	Total
1	1	LS	Mobilization, Bonds & Submittals	\$14,100.00	\$14,100.00
2	6970	LF	6" PVC C-900 Water Pipe by Open Cut	\$33.63	\$234,401.10
3	620	LF	4" PVC C-900 Water Pipe by Open Cut	\$33.62	\$20,844.40
4	470	LF	6" PVC C-900 Water Pipe by Bore	\$41.99	\$19,735.30
5	105	EA	4" PVC C-900 Water Pipe by Bore	\$39.42	\$4,139.10
6	1	EA	12" X 6" Tapping Sleeve	\$2,595.94	\$2,595.94
7	3	EA	10" X 6" Tapping Sleeve	\$2,510.10	\$7,530.30
8	2	EA	8" X 6" Tapping Sleeve	\$2,461.91	\$4,923.82
9	13	LF	6" X 6" Tapping Sleeve	\$2,346.12	\$30,499.56
10	1	EA	6" X 4" Tapping Sleeve	\$2,188.07	\$2,188.07
11	2	LS	4" X 4" Tapping Sleeve	\$2,165.71	\$4,331.42
12	21	LS	6" Gate Valve	\$1,290.79	\$27,106.59
13	2	LS	4" Gate Valve	\$1,094.12	\$2,188.24
14	2	LS	New Fire Hydrant Assembly	\$3,816.08	\$7,632.16
15	2	LS	Remove/Relocate Existing Fire Hydrant Assmly	\$4,033.27	\$8,066.54
16	7	LS	Connect New 6" PVC to Existing 6"	\$2,278.00	\$15,946.00
17	1	LS	Connect New 6" PVC to Existing 4"	\$1,742.95	\$1,742.95
18	3	LS	Connect New 6" PVC to Existing 3"	\$1,660.93	\$4,982.79
19	1	LS	Connect New 6" PVC to Existing 2"	\$1,710.96	\$1,710.96
20	12	LS	5/8" Long Service Water Meter Boxes and Assem	\$2,337.24	\$28,046.88
21	11	LS	5/8" Short Service Water Meter Boxes and Assem	\$1,315.42	\$14,469.62
22	23	LS	Remove Exist Waer Meter Boxes and Assem	\$193.06	\$4,440.38
23	1	LS	Cut, Plug and Abandon Existing 6" Water Main	\$817.57	\$817.57
24	1	LS	Cut, Plug and Abandon Existing 4" Water Main	\$788.86	\$788.86
25	7	LS	Cut, Plug and Abandon Existing 2" Water Main	\$723.89	\$5,067.23
26	2	LS	Cut, Plug and Abandon Existing 1" Water Main	\$579.18	\$1,158.36
27	4	LS	Remove Exist Blow Off Valve	\$289.59	\$1,158.36
28	1	LS	Clean and Test Water Mains	\$11,583.68	\$11,583.68
29	1	LS	Trench Protection	\$289.59	\$289.59
30	1	LS	Seeding	\$3,217.69	\$3,217.69
31	1	LS	Erosion Control Measures	\$2,895.90	\$2,895.90
32	1	LS	Traffic Control, Signage and Barricades	\$2,955.02	\$2,955.02
			Total Base Bid:		\$491,554.38

Attachment: 2020-017 ATTH 02 Bid Tab (2215 : 2020-017 ORD S. Texarkana Looping Dead-end Mains)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

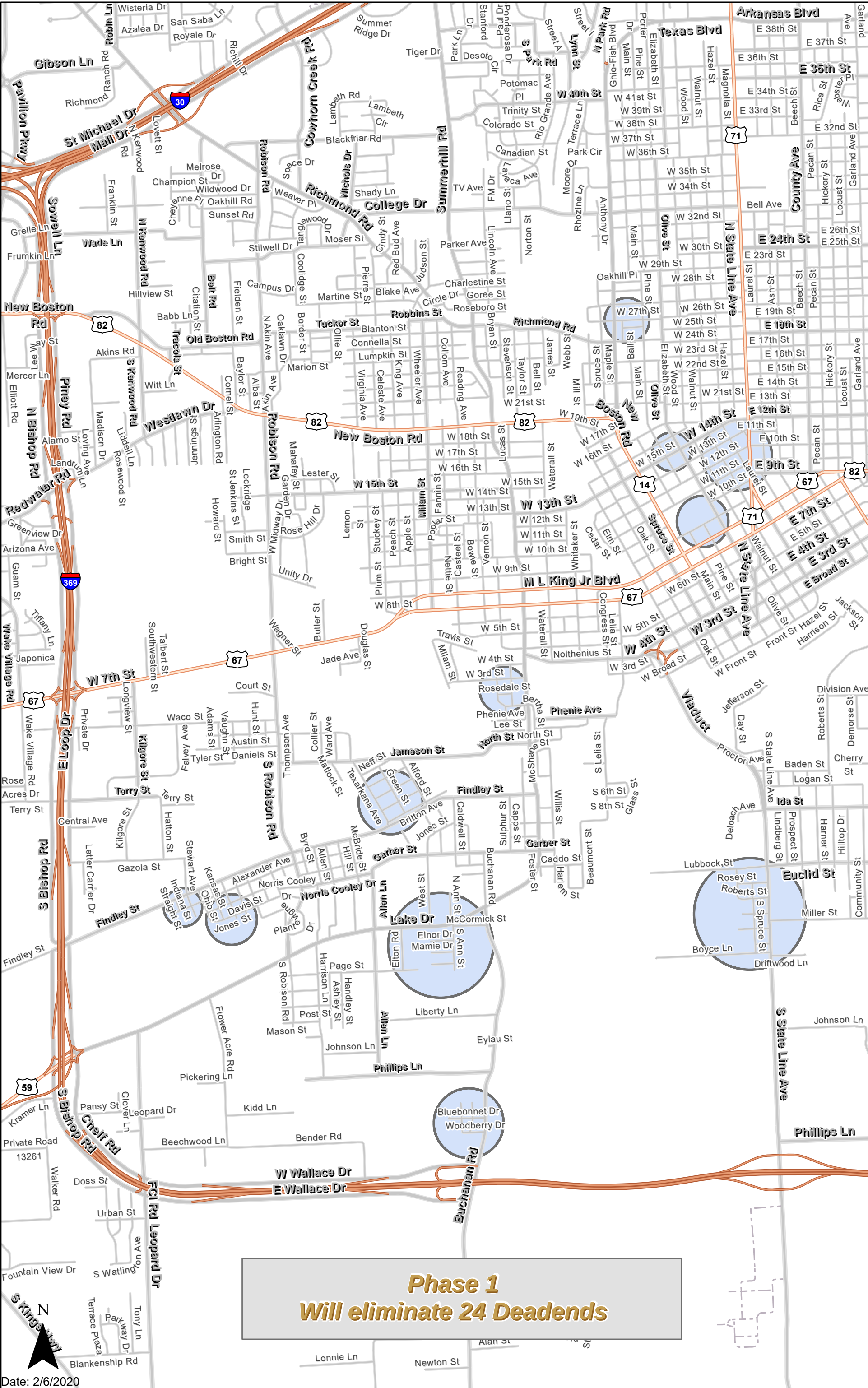
Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:



Attachment: 2020-017 ATTH 03 Map (2215 : 2020-017 ORD S. Texarkana Looping Dead-end Mains)

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SECTION 6: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of February, 2020.**

ATTEST:


JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

6:42p.m.

Bid Summary**South Texarkana
Looping Dead End Mains****2:00 P.M. Tuesday, January 28, 2020**

	<u>Base Bid</u>
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4. Stone Construction Texarkana, Texas	NO BID

Time First Bid Opened: 2:00 P.M**Number of Bidders: 1****Apparent Low Bidder: Kampco, Inc.**

Attachment: 2020-017 ORD Looping Dead End Mains signed (2215 : 2020-017 ORD S. Texarkana Looping Dead-end Mains)

Bid Tabulation
SOUTH TEXARKANA
LOOPING DEAD END MAINS

2020-017
ATTH02

JANUARY 28 @ 2:00PM

2020-017 ATTH 02

BASE BID:

				<i>Kampco, Inc.</i>	
				<i>Texarkana, AR.</i>	
<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Amount</u>	<u>Total</u>
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