



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • FEBRUARY 22, 2021

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Page	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Dusty Henslee, Robby Robertson, Mashell Daniel, David Orr, Kevin Schutte, Sherry Jackson Hawkins, Eric Schlotter, Karey Parker, and Lisa Thompson.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JAY DAVIS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, March 8, 2021 at 6:00 p.m.
Monday, March 22, 2021 at 6:00 p.m.

Parks & Recreation Events:

The Southwest Center now has expanded hours of operations and activities as follows:

Monday, Wednesday and Friday 8:00 a.m. - 8:00 p.m.
Tuesday and Thursday 8:00 a.m. - 7:00 p.m.

Youth basketball practice times will be available on Monday and Wednesday evenings from 6:30 p.m. to 7:30 p.m. Contact staff at the Southwest Center at (903) 798-3978, Option #1 for information on how to reserve your time for the event.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Other Events in the City:

The City of Texarkana, Texas, and the Texas A&M Forestry Service will partner together for their 7th annual Arbor Day tree giveaway on Saturday March 6th. The event will begin at 9:00 a.m. at Spring Lake Park across from the Rotary Splash Pad and will extend until all trees are given away.

The Texarkana Farmers' Market will host the 2021 Vendors Meeting on February 26th at 5:30 p.m. in the City Hall Council Chambers located on the second floor. City staff will discuss rules and regulations with all interested vendors in preparation for the Spring Farmers' Market opening in May 2021.

The Mayor was pleased to announce that Ward 4 Council Member Christie Alcorn is now Council Member Christie Page! She was married on February 14th. Congratulations Christie!

Karl Richter, reporter for the Texarkana Gazette, was commended for an article he wrote in the Saturday, February 20th edition of the newspaper. He set the record straight and reported the facts regarding the complete snow and weather situation in Texarkana.

Black History Comedy Hour, featuring comedian Derrick Keener, has been rescheduled to February 26th. The show will be held via the Zoom video conferencing platform. The log-in ID is 999 582 44055 and the password is Eagle@1 to join.

Two local citizens were recognized for their bravery and heroism shown at a convenience store during a recent and horrifying attack on Police Officer Jerrika Weaver. The situation was dire and intense for the officer, however, Donald Woodberry and Coryindo Owens came to her aid until back-up officers were on scene.

Mr. Woodberry and Mr. Owens were given certificates of recognition, presented by Police Chief Kevin Schutte, and other notable mementos. Mayor Bruggeman, on behalf of the entire council, gave each gentleman a city lapel pin to wear with pride. These two gentleman went the "extra mile" to support and protect their community. KUDOS to these two citizens!

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayor Bruggeman established a temporary committee called the Perot Theatre Management Citizen Committee. The purpose of the committee is to review and score the Perot Theatre bid proposals.

The following people were appointed: Dean Barry, Gail Eichler, Derrick McGary, Fred Norton, and Debby Sutton.

This committee will dissolve after the bid process is completed.

1. Motion to confirm the Mayor's appointment of a temporary committee.

(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on February 8, 2021 at 6:00 PM.

Action Items

2. Ordinance No. 2021-012 continuing the Disaster of Declaration 2021-001 ordered by Mayor Bob Bruggeman on February 15, 2021, until terminated by order of the City Council.

Public Hearing:

Council Vote: February 22, 2021

Jeff Lewis explained that a typo was discovered and the agenda item has been amended.

Eric Schlotter provided an update post "winter snow week". After assessing the area, there was a lot of damage found to public infrastructure and individual residences. With the excessive use of running water to keep pipes from bursting during the frigid

temperatures, many areas, including both commercial and residential, had water line leaks. Water service was interrupted for hundreds of people. Many citizens were also affected by rolling blackouts to conserve electricity for critical care and law enforcement.

The city established a CSA or central point to distribute supplies to affected areas of the city and surrounding counties. Texarkana Independent School District partnered with the city in this effort to assist local citizens by providing warehouse storage space for essential supplies. Many thanks to TISD!

The Texas Department of Emergency Management has encouraged citizens to complete a **Self Reporting Damage Survey** to help the state identify damages across Texas which will help provide necessary information to FEMA highlighting the need for federal disaster assistance for individuals. Citizens can go the website below.



FEMA also has individual assistance now available. Citizens can access this help in three ways:

1. Go to website - disasterassistance.gov;
2. Use the FEMA app; or
3. Call (800) 621.3362

Citizens were cautioned to check with the EOC team (at 903.255.5560) to find reputable local plumbers who have offered their labor at no cost to assist with home repairs.

All local utility providers were thanked for their assistance in keeping everything going as well as they could under the extreme weather conditions.

Council Member Harp made a motion to accept the ordinance as presented. Council Member Hart seconded the motion.

(6:46 p.m.)

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike Murrah, owner. Kandyce & Aaron Estes, agents.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 3/8/2021 6:00 PM
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2. Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 3/8/2021 6:00 PM
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3. Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT: MOVED FORWARD**Next: 3/8/2021 6:00 PM****VIII. PUBLIC HEARINGS**

1. Resolution No. 2021-009 authorizing the City Manager to execute a second addendum to the Qualified Environmental Professional Revolving Loan Fund Consulting Contract utilizing U.S. Environmental Protection Agency grant budget funds.

Public Hearing: February 22, 2021

Council Vote: February 22, 2021

There were no public comments made at this hearing.
(6:53 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

IX. ITEMS FOR DISCUSSION

Staff Updates

COVID-19 Update - by Fire Chief Eric Schlotter

Due to the recent week-long snow event, the main clinic hub postponed its 2,000 'first shot' doses of the COVID-19 vaccine to the weekend of February 27th and 28th. The city's health department is expected to receive its 400 'second shot' doses of the vaccine soon.

The city has now partnered with a new vendor with the state for free Coronavirus testing. The vendor will begin testing on Wednesday, February 24th at the city's health department. Individuals can either register before the visit or go directly onsite without an appointment. Test results turnaround time is approximately 24 to 48 hours.

X. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Hart said she is thankful and grateful to God for how Texarkana fared during last week's winter snow storm compared to other areas around the state.

Mayor Bruggeman announced that Shirley Jaster informed the council of her retirement plans from city service. She has given the city over 25 years of service working in various departments.

Ms. Jaster said she has really enjoyed working for the city all these years. She loves what she does. It has truly been a team effort serving the citizens. She has worked with a number of great coworkers who have become her second family. She is grateful for the opportunity to have been the city manager for the past few years.

2. City Staff

Staff had no administrative comments for council.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:03 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • FEBRUARY 8, 2021

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, David Orr, Dusty Henslee, Lisa Thompson, Karey Parker, and Eric Schlotter.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BILL HARP

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, February 22, 2021 at 6:00 p.m.
Monday, March 8, 2021 at 6:00 p.m.
Monday, March 22, 2021 at 6:00 p.m.

Parks & Recreation Events:

No events are scheduled. Any additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Other Events in the City:

The Diversity, Equity and Inclusion Committee at Texas A&M University - Texarkana is hosting a series of events celebrating Black History Month. Former Councilmember Dr.

Minutes Acceptance: Minutes of Feb 8, 2021 6:00 PM (Consent Items)

Brian Matthews is presenting a talk on African American History on February 11th between 5:30 - 6:30 p.m. via the Zoom Video Conferencing platform. For more information, please visit www.tamut.edu.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

After the adoption of Resolution No. 2021-008, Mayor Bruggeman appointed Rob Sitterley, President & CEO at AR-TX Regional Economic Development Inc., to the at-large position on the Airport Authority Board.

1. Motion to confirm a Mayoral appointment to the Airport Authority Board.

(6:18 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:07 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on January 25, 2021 at 6:00 PM.
2. Consider approval of the minutes of the Special Meeting of the City Council held on January 26, 2021 at 5:30 PM.

Action Items

3. Resolution No. 2021-007 denying the application to increase rates filed by SWEPCO on or about October 13, 2020.

Public Hearing:

Council Vote: February 8, 2021

City Manager Jaster briefed this agenda item.

(6:12 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

4. Ordinance No. 2021-008 amending and supplementing Chapter 4, Article II "Airport Authority" of the Code of Ordinances.

Public Hearing:

Council Vote: February 8, 2021

Jeff Lewis briefed this agenda item. Paul Merlich, Texarkana Regional Airport Director, made additional comments.

(6:14 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Resolution No. 2021-009 authorizing the City Manager to execute a second addendum to the Qualified Environmental Professional Revolving Loan Fund Consulting Contract utilizing U.S. Environmental Protection Agency grant budget funds.

Public Hearing: February 22, 2021

Council Vote: February 22, 2021

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 2/22/2021 6:00 PM
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VIII. PUBLIC HEARINGS

1. Resolution No. 2021-006 approving Amendment No. 3 to the City's contract with Waste Management of Texas, Inc. for the collection of waste and recyclables, authorizing the City Manager to execute the necessary documents for such amendment, and approving the automatic five-year renewal term of said contract with Waste Management of Texas, Inc.

Public Hearing: February 8, 2021

Council Vote: February 8, 2021

There were no public comments made at this hearing.
(6:25 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

IX. ITEMS FOR DISCUSSION

Staff Updates

COVID 19 - by Fire Chief Eric Schlotter

Local hospitalization numbers are trending down. Currently, there are 330 active cases in Bowie County. As of February 8th, the State of Texas began its ninth week of vaccine administration. The city has administered approximately 4,500 vaccine doses. The health department call line will be discontinued beginning Tuesday, February 9th.

Christus St. Michael's hospital has been designated as a regional hub. It was allocated an initial 2,000 doses of Moderna and administered all doses in less than four hours. Christus is anticipated to get the same number of doses or more, on a regular basis, now as a designated regional hub provider. Receiving this designation has certainly been a team effort with special thanks to the offices of Senator Bryan Hughes and Representative Gary Vandeaver.

With Christus at the helm of vaccine administration, there are two ways to get scheduled. Citizens can sign-up at this website: vaccinate.christushealth.org and choose "Bowie County". Or citizens can call a toll-free number at (877) 335.5746. As a reminder, Christus can only make appointments for the number of doses **available**. The hospital should receive both manufacturer's vaccine, Moderna and Pfizer. Johnson and Johnson, which requires only one dose, is close to approval.

Pharmacies have also been approved to administer vaccines. One million doses were spread among various pharmacies across the United States. Some of Texarkana's local pharmacies are on that list and are scheduled to receive an allotment of vaccines.

Steady progress has been made in Texarkana and Bowie County regarding helping to slow down the spread of the virus. As a precaution, anyone seeking information related to the vaccine's benefits and risks, should speak to a medical professional, and not rely on information found on social media platforms.

X. ADMINISTRATIVE COMMENTS

1. City Council

Council had no administrative comments for staff.

2. City Staff

David Orr said finance staff has made good progress in getting back up to speed with the city's accounting software. They have worked tirelessly and are to be commended.

Texarkana Water Utility customer bills are anticipated to go out this week. Council Member Matlock asked if payment plans can be accommodated for water customers. City Manager Jaster said TWU staff would work with customers who need to request a payment plan. Residents can call Customer Service at (903) 798.3800.

XI. CLOSED SESSION

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 for a private consultation with the City Attorney and Texas Government Code Section 551.074 to discuss or deliberate the City Manager's duties, employment, and evaluation.

NOTE: The Council did not take any action after this closed session other than reconvening in open session and adjourning the meeting. If an agenda item for a future meeting relates to any matter discussed in this closed session, an opportunity for public comment will be provided before or during the Council's consideration of the item.

XII. RECONVENED INTO OPEN SESSION

XIII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:38 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jay Davis, Ward 6
SECONDER: Mary Hart, Ward 2
AYES: Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED: Bruggeman



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 2/22/2021 8:51 AM

Lead Department: City Manager **Action Officer:** IQM2 Admin,
Ordinance No. 2021-012 continuing the Disaster of Declaration 2021-001
Subject: ordered by Mayor Bob Bruggeman on February 15, 2021, until terminated by
order of the City Council.

Briefing: 2/22/2021 **Public Hearing:** **Council Vote:** 2/22/2021

Item Schedule

Updates/History of Briefing:

(Insert Date Here):

(Insert Text Here) or Select, Delete this and all text with parentheses and say "NOT APPLICABLE"

Executive Summary and Background Information:

Potential Options:

- List or "None"
-

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

(Insert Text Here)

Advisory Board/Committee Review:

(Advisory Board/Committee Name OR say "NONE")

Board/Committee Recommendation:

(Insert Date Here):

(Insert Text Here or say "NOT APPLICABLE")

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"

Attachments

- 2021-012 ORD continuing winter weather local disaster (DOC)
- 2021-012 ATTH 01 Disaster Declaration 2021-001 (PDF)

City of Texarkana, Texas

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	
	02/22/2021 8:51 AM			
City Manager	Jennifer Evans	City Manager Review	Completed	02/22/2021
8:51 AM				
City Council	Jennifer Evans	Meeting	Completed	02/22/2021
6:00 PM				

Meeting History

ORDINANCE NO. 2021 - 0__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, CONTINUING THE DECLARATION OF DISASTER 2021-001 ORDERED FOR THE CITY OF TEXARKANA, TEXAS, BY MAYOR BOB BRUGGEMAN ON FEBRUARY 15, 2021, UNTIL TERMINATED BY ORDER OF THE CITY COUNCIL; RECOGNIZING MAYORAL AUTHORITY UNDER LAW AND THE CITY CHARTER IN EMERGENCIES; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on February 15, 2021, Mayor Bob Bruggeman, in his official capacity as Mayor of the City of Texarkana, Texas, and pursuant to lawful authority, declared a disaster for the City of Texarkana, Texas, attached to this Ordinance as **Exhibit “A”** and incorporated herein by reference for all purposes [the “Mayoral Declaration of Disaster 2021-001”]; and

WHEREAS, Texas Government Code Section 418.108(b) provides that a declaration of local disaster may not be continued for a period in excess of seven days without the consent of the governing body of the political subdivision; and

WHEREAS, by this Ordinance, the City Council consents to a continuation of the Mayoral Declaration of Disaster 2021-001 until terminated by Order of the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council finds and determines that the conditions necessitating the Mayoral Declaration of Disaster 2021-001 for the City of Texarkana, Texas, on February 15, 2021, continue to exist; and pursuant to Texas Government Code Section 418.108(b), the City Council consents to a continuation of the Mayoral Declaration of Disaster 2021-001 until terminated by Order of the City Council.

SECTION 2: The City Council recognizes Mayoral authority under governing law and the City Charter in this emergency, without further action of the City Council, to exercise powers conferred on him by law and the City Charter, and to take actions and issue any orders including but not limited to any measures authorized by Chapter 418 of the Texas Government Code and article II, section 13 of the City Charter.

SECTION 3: The City Secretary shall give notice of the passage of this ordinance as provided in Article XI, Section 3 of the Charter of the City of Texarkana, Texas.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd day of February, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-012 ORD continuing winter weather local disaster (2441 : 2021-012 ORD continuing the Disaster of Declaration)

DECLARATION OF DISASTER 2021-001

WHEREAS, on February 12, 2021, Greg Abbott, Governor of the State of Texas, declared a state of disaster in all 254 counties in Texas based on the existence of an imminent threat of widespread and sever property damage, injury, and loss of life due to prolonged freezing temperatures, heavy snow, and freezing rain statewide; and

WHEREAS, on February 14, 2021, President Joseph R. Biden, Jr., declared that an emergency exists in the State of Texas and ordered federal assistance to supplement state and local response efforts due to the emergency conditions resulting from the severe winter storm which began on February 11, 2021; and

WHEREAS, the City of Texarkana, Texas, is currently in the midst of this statewide winter weather emergency; and

WHEREAS, the City has received a significant amount of snow/ice, and temperatures are expected to be below freezing for a prolonged period; and

WHEREAS, the City's electrical grid and other infrastructure has been strained by the effects of the winter weather emergency; and

WHEREAS, this winter weather emergency has and will continue to pose a threat to the health and safety of local residents; and

WHEREAS, the Mayor of the City of Texarkana, Texas, has determined that extraordinary measures must be taken under the authority of Texas law and the City Charter of the City of Texarkana, Texas, to protect the proper delivery of essential services provided by the City.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF TEXARKANA, TEXAS:

1. That a local state of disaster is hereby declared for Texarkana, Texas, pursuant to §418.108(a) of the Texas Government Code.
2. Pursuant to §418.108(b) of the Texas Government Code, the state of disaster shall continue for a period of not more than seven days from the date of this declaration unless continued or renewed by the City Council of the City of Texarkana, Texas.
3. Pursuant to §418.108(c) of the Texas Government Code, this declaration of a local state of disaster shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
4. Pursuant to §418.108(d) of the Texas Government Code, this declaration of a local state of disaster activates the city emergency management plan.
5. Pursuant to §418.108 of the Texas Government Code and / or Article II, Section 13 of the City Charter of the City of Texarkana, Texas, this declaration orders and

authorizes the City Manager or her designee(s) as applicable to approve and implement such actions as necessary during the emergency to mitigate the current data incident.

6. That this proclamation shall take effect immediately from and after its issuance.

ORDERED this 15th day of February, 2021.

A handwritten signature in cursive script, appearing to read "Bob Bruggeman", written over a horizontal line.

Bob Bruggeman, Mayor

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 11:08 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent
cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon
HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike
Subject: Murrah, owner. Kandyce & Aaron Estes, agents.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:
Not Applicable

Executive Summary and Background Information:
This is a request by Mike Murrah, owner, and Kandyce & Aaron Estes, agents, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business on a 1.23-acre tract of land being Tract 6, R. G. Cannon HRS, A-733, in a tenant space located at 2011 Mall Drive, Suite B. The adjacent zoning is General Retail to the north, south, east, and west. The adjacent land usage is a jewelry store to the north, a tenant space in a strip center to the south, a donation center to the west, and a vacant parcel to the east. This property is zoned General Retail. A Specific Use Permit is required to allow the use of a permanent cosmetics/microblading business which is also considered a “tattoo” per the City’s Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients. If this request is approved, staff would suggest the following stipulations be placed in the Ordinance: 1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business). 2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only. 3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

City of Texarkana, Texas

This request meets all city requirements to allow this use on this property. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-002 ORD SUP for perm. cosmetics at 2011 Mall Dr Ste B (DOCX)
- b. 2021-002 ATTH 01 (maps)x (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:42 PM		
City Manager	Jennifer Evans	City Manager Review Skipped	02/23/2021
2:17 PM			
City Council	Jennifer Evans	Meeting	Completed 02/22/2021
6:00 PM			

Meeting History

ORDINANCE NO. 2021-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-734 TO ALLOW THE APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON AN APPROXIMATE 1.23-ACRE TRACT OF LAND BEING TRACT 6, IN THE R. G. CANNON HRS, A-733, LOCATED IN A TENANT SPACE AT 2011 MALL DRIVE, SUITE B, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **application of permanent cosmetics/ microblading** on an approximate 1.23-acre tract of land being Tract 6, in the R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the application of permanent cosmetics/ microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use**

Permit numbered S-734 for the purpose of allowing the application of permanent cosmetics/microblading on an approximate 1.23-acre tract of land being Tract 6, in the R. G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner and/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

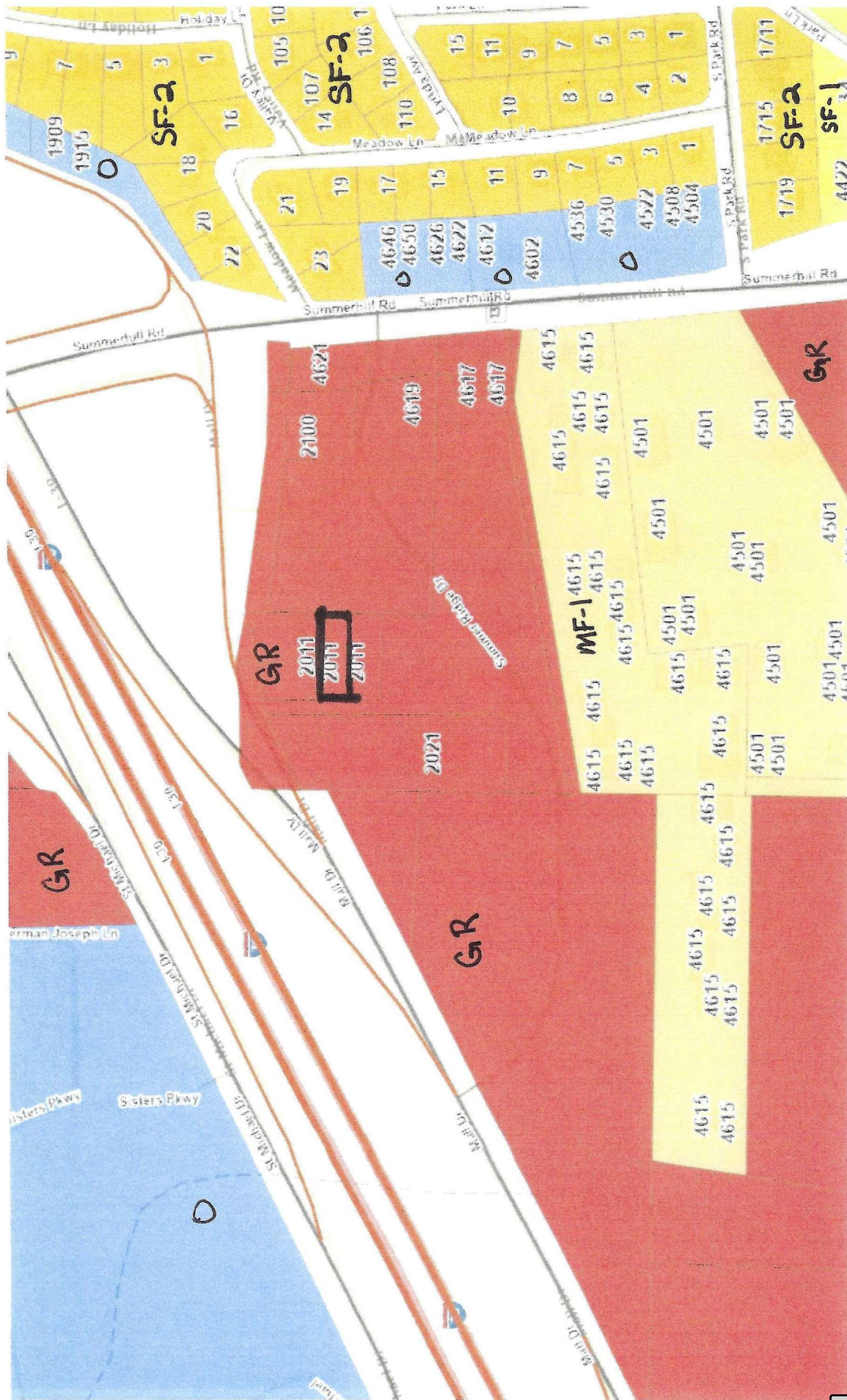
PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

2011 Mall Drive Suite B



City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 11:09 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Subject: Williams, owner.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

This is a request by Christopher Williams, owner, to rezone a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street from Single Family-2 to Single Family-3 to allow a HUD code manufactured home as a residence. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, west and south and Single Family-1 to the east. The adjacent land use is a residence to the north, south, east, and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are manufactured homes located in the area. This type of housing could be a revitalization housing alternative to traditional site-built homes. Since the HUD code manufactured home is being placed in the middle of the parcel, it has a natural wooded screen that will surround the property. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

City of Texarkana, Texas

Not Applicable

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-003 ORD rezoning at south dead end Handley St (DOCX)
- b. 2021-003 ATTH 01 (maps) (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:43 PM		
City Manager	Jennifer Evans	City Manager Review	Skipped
2:17 PM			02/23/2021
City Council	Jennifer Evans	Meeting	Completed
6:00 PM			02/22/2021

Meeting History

Z-21-01

ORDINANCE NO. 2021-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 3.08-ACRE TRACT OF LAND BEING LOTS 6B, 7B, 8B, 9B, 10B, AND 11B, IN THE FLOWER ACRES 2ND ADDITION, LOCATED AT THE SOUTH DEAD END OF HANDLEY STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM A SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone an approximate **3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street**, in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Single Family-3, on an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**.

Attachment: 2021-003 ORD rezoning at south dead end Handley St (2438 : 2021-003 ORD rezoning at so. dead end of Handley St.)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Handley St.



City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 10:44 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of
a double-wide HUD code manufactured home on a 3.08-acre tract of land being
Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the
Subject: south dead end of Handley Street. Christopher Williams, owner.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

This is a request by Christopher Williams for a Specific Use Permit to allow a double-wide HUD code manufactured home as a residence on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street.

The adjacent zoning is Single Family-2 to the north, west and south and Single Family-1 to the east. The adjacent land use is a residence to the north, south, east, and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends for approval of this request with the following stipulations:

1. That one new 2021 or newer double-wide HUD code manufactured home be allowed on this property. See attached floor plan.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

City of Texarkana, Texas

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-010 ORD granting SUP at south dead end Handley Street (DOCX)
- b. 2021-010 ATTH 01 (maps) (PDF)
- c. 2021-010 ATTH 02 (floorplans) (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:43 PM		
City Manager	Jennifer Evans	City Manager Review Skipped	02/23/2021
2:17 PM			
City Council	Jennifer Evans	Meeting	Completed 02/22/2021
6:00 PM			

Meeting History

ORDINANCE NO. 2021-010

S-735

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-735 TO ALLOW THE LOCATION OF A DOUBLE-WIDE HUD CODE MANUFACTURED HOME ON A 3.08-ACRE TRACT OF LAND BEING LOTS 6B, 7B, 8B, 9B, 10B, AND 11B, FLOWER ACRES 2ND ADDITION, LOCATED AT THE SOUTH DEAD END OF HANDLEY STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a double-wide HUD Code manufactured home on an approximate **3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a double-wide HUD Code Manufactured Home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-735** for the location of a double-wide HUD Code manufactured home on an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That one new 2021 or newer double wide HUD code manufactured home be allowed on this property. See attached floor plan.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

S. Dead End of
Handley St.

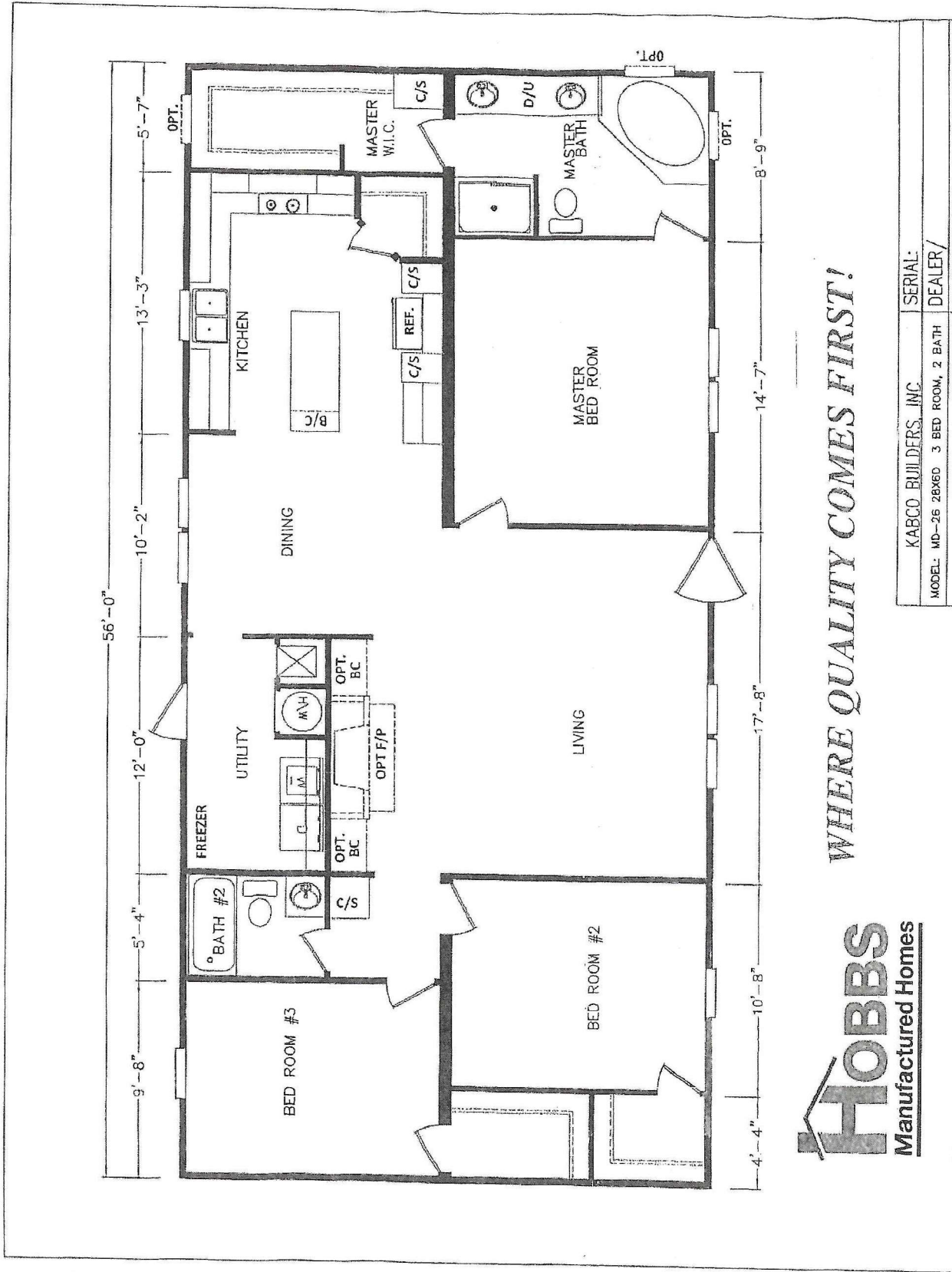


Attachment: 2021-010 ATTH 01 (maps) (2439 : 2021-010 ORD SUP for manf. home so. dead end of Handley)

2021-010 ATTH02

Kabco Rawhide \$198,995

7.3.c



HOBBS
Manufactured Homes

WHERE QUALITY COMES FIRST!

KABCO BUILDERS, INC.	SERIAL:
MODEL: MD-26 28XED	3 BED ROOM, 2 BATH
DEALER/	

1800 Piney Rd.
Texarkana, TX 75501
Ph: 903-735-9921
Fax: 903-735-9963
RI#37269

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 2/3/2021 10:45 AM

Lead Department: Planning and Community Development **Action Officer:** Jennifer Evans, City Secretary
Resolution No. 2021-009 authorizing the City Manager to execute a second addendum to the Qualified Environmental Professional Revolving Loan Fund Consulting Contract utilizing U.S. Environmental Protection Agency grant budget funds.

Subject: budget funds.

Briefing: 2/22/2021 **Public Hearing:** 2/22/2021 **Council Vote:** 2/22/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City of Texarkana, Texas received a \$1,080,000 EPA Brownfields Revolving Loan Fund Grant in 2012 for the purpose of creating a revolving loan fund to finance low interest loans for environmental cleanup of vacant property. These low interest loans provide gap funding that is an important economic driver for downtown redevelopment.

Additionally, in 2019, the City was awarded supplemental grant funding in the amount of \$450,000 to fund additional projects and complete current projects with an overall goal to ensure the revolving loan fund remains continuously active. The City was successful in executing loans for those funds, and in 2020 again received supplemental funding in the amount of \$375,000. The grant requires contracting a Qualified Environmental Professional (QEP) to provide professional consulting services, assist with building the program, and ensure all activities meet local, state, and federal requirements.

Through a competitive bid process, the City contracted with Stanley Consultants in 2016 with a portion of the available contractual funds from the original grant with the intent of increasing the original contract contingent upon satisfactory performance. Stanley Consultants has provided quality, professional, and efficient services for our EPA Brownfields RLF Program and has been a key component to our program's success. City Council approved an Addendum to the Stanley Consultant contract in March 2020 under Resolution 2020-025. Since that time, we completed abatement at the Hotel Grim and started abatement of the Former Texarkana National Bank/Capitol One Building and Parking Garage. As part of the EPA RLF Loan agreement with Texarkana Renewal Properties, LLC, up to \$80,000 daily monitoring will be covered by EPA grant funds through our contractual funds and subcontracted by our Qualified Environmental Professional, Stanley Consultants.

With the quality of services provided by Stanley Consultants to date, the importance of effectively continuing work in progress, and meeting the requirements set forth in the loan

City of Texarkana, Texas

agreements, we recommend approving this second Addendum to Contract 16-2001-11 to continue Quality Environmental Professional services with Stanley Consultants.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Not to exceed maximum allowable grant budget of \$182,000 EPA fully grant funded.

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-009 RES Addendum 2 Stanley Consultants Contract (DOC)
- b. 2021-009 ATTH 01 Stanley Addendum Signed (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Skipped
	02/08/2021 6:21 PM		
City Council	Jennifer Evans	Meeting	Completed 02/08/2021
6:00 PM			

Meeting History

02/08/21	City Council	MOVED FORWARD	Next: 02/22/21
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RESOLUTION NO. 2021-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A SECOND ADDENDUM TO QUALIFIED ENVIRONMENTAL PROFESSIONAL REVOLVING LOAN FUND CONSULTING CONTRACT UTILIZING U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT BUDGET FUNDS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Manager entered into Contract Number 16-2001-11 with Stanley Consultants to serve as the Qualified Environmental Professional for the City's EPA Brownfields Revolving Loan Fund Grant; and

WHEREAS, the City received supplemental funding for the second time in 2020 for the US EPA Brownfields Revolving Loan Fund Grant to complete current projects or begin new projects; and

WHEREAS, Stanley Consultants has provided a high quality of professional services and is in the process of completing a major downtown project; and

WHEREAS, City staff recommends a second addendum to the original contract to continue the Qualified Environmental Professional services of Stanley Consultants

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Second Addendum to the Qualified Environmental Professional Contract, **ATTH 01**, is hereby approved and adopted in its entirety.

SECTION 2: That the City Manager is authorized to execute 2nd Addendum.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd day of February, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-009 RES Addendum 2 Stanley Consultants Contract (2435 : 2021-009 RES 2nd Addendum to RLF for EPA grant)

2021-009 ATTH 01

**SECOND ADDENDUM TO QUALIFIED ENVIRONMENTAL
PROFESSIONAL REVOLVING LOAN FUND CONSULTING CONTRACT**

THIS DOCUMENT IS A 2nd **ADDENDUM** ("2nd Addendum") made on the ____ day of _____, 2021, by and between the City of Texarkana, Texas ("City") and Stanley Consultants, ("Contractor"), to that certain QUALIFIED ENVIRONMENTAL PROFESSIONAL REVOLVING LOAN FUND CONSULTING CONTRACT (the "Contract") executed on September 27, 2016 for consulting services under Contract Number 16-2001-11 for the City's United States Environmental Protection Agency (US EPA) Revolving Loan Fund (RLF) which said Contract is incorporated herein and made a part hereof by reference as if reproduced herein *in toto*.

Whereas, City and Contractor wish to add or modify certain terms of the Contract, the provisions of this 1st Addendum are hereby added to, modify and incorporated in the terms and conditions of the aforementioned Contract, as follows:

1. The first paragraph of **Section III. Compensation** shall be amended to read as follows:

"City agrees to pay invoices upon completion and acceptance of work for each assigned task, subject to the Amended Fee Schedule attached hereto (see Exhibit "D") and the maximum allowable budget of \$182,000 ("Budget Cap" as shown on Exhibit D)."

2. Exhibit D shall be amended to the Amended Exhibit D attached hereto to reflect the change in Budget Cap and fee schedule.

All else of said Contract is to remain in full force and effect except as expressly modified herein, whether or not any term, provision, paragraph, or addendum so modified is expressly noted or otherwise recited herein for reference.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed on the date hereinabove first shown. In further witness, each party warrants and represents that each person executing this instrument shall have executed this instrument after first having been duly authorized so to do.

Attachment: 2021-009 ATTH 01 Stanley Addendum Signed (2435 : 2021-009 RES 2nd Addendum to RLF for EPA grant)

2021-009 ATTH 01

CITY OF TEXARKANA, TEXAS

APPROVED AS TO CONTENT

By: _____
Shirley Jaster, City ManagerBy: _____
David Orr, Director
Planning and Community Development

CONTRACTOR:

STANLEY CONSULTANTS, INC.

By: Melissa TiedemannPrinted Name: Melissa TiedemannTitle: Business Development Manager

Attachment: 2021-009 ATTH 01 Stanley Addendum Signed (2435 : 2021-009 RES 2nd Addendum to RLF for EPA grant)

AMENDED
“EXHIBIT D”
FEE SCHEDULE

Services under this contract have a Budget Cap of \$182,000.00. Fees shall be paid at the rates set forth in the Fee Schedule; however, nothing herein shall require City to expend the full Budget Cap.

Staff	Labor	Hourly Fee
Project Principal/ Senior Project Manager II	BC-21	\$271
Project Principal/ Principal Geologist/ Engineer/ Scientist	BC-20	\$254
Project Principal/ Principal Geologist/ Engineer/ Scientist	BC-19	\$243
Principal Geologist/ Engineer/ Scientist/ Project Manager	BC-18	\$229
Principal Geologist/ Engineer/ Scientist/ Project Manager	BC-17	\$216
Principal Geologist/ Engineer/ Scientist/ Consultant	BC-16	\$206
Principal Environmental Scientist/ Engineer/Consultant	BC-15	\$193
Principal Environmental Scientist/ Engineer/Consultant	BC-14	\$180
Principal Geologist/ Engineer/ Scientist/ Project Mgr. I Senior Env. Planner	BC-13	\$167
Principal Geologist/ Engineer/ Scientist/ Project Mgr. I, Senior Env. Planner	BC-12	\$158
Senior Environmental Planner/ Scientist/ Engineer/ Consultant	BC-11	\$143
Senior Environmental Planner/ Scientist/ Engineer/ Consultant	BC-10	\$130
Environmental Scientist/ Engineer	BC-09	\$119
Environmental Scientist/ EIT/ GIS (Analyst)	BC-08	\$110
Environmental Scientist/ EIT/GIS (Analyst)	BC-07	\$100
Environmental Scientist/ EIT/ GIS (Analyst)	BC-06	\$90
Administrative Assistant	BC-05	\$81
Administrative Assistant/ Intern	BC-04	\$69
Intern	BC-03	\$60

Travel	Unit	Rate
Direct expenses are paid at cost. Other travel cost paid at the following rates.		
Meals	Daily	\$55
Mileage IRS Standard Mileage Rate - Currently	Mile	\$0.575

Subcontractors	Rate
Subcontracted services and costs (contracted amount)	At Cost Plus 10%
Subcontracted services and cost (Brady Environmental oversight only)	At Cost Plus 5%