



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • MARCH 8, 2021

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Absent	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Page	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, David Orr, Karey Parker, Lisa Thompson, Eric Schlotter, Garrett Baker, Vashil Fernandez, Robby Robertson, and Mashell Daniel.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER MARY HART

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, March 22, 2021 at 6:00 p.m.

Monday, April 12, 2021 at 6:00 p.m.

Monday, April 26, 2021 at 6:00 p.m.

Parks & Recreation Events:

March 13th - 14th USSSA Baseball Tournament

Spring Lake Park

March 25th - 27th Huggins Baseball Tournament

Spring Lake Park

The Southwest Center expanded hours of operation and activities are:

Monday, Wednesday, and Friday

8:00 a.m. - 8:00 p.m.

Tuesday and Thursday

8:00 a.m. - 7:00 p.m.

Youth basketball practice times will be available on Monday and Wednesday evenings from 6:30 p.m. to 7:30 p.m. Please contact the Southwest Center at (903) 798-3978, Option #1 for information on how to reserve your time for the event.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

The Intergovernmental Advisory Committee for the Bi-State Justice Center building will meet on Thursday, March 11, 2021, at 10:30 a.m. This meeting will be held at the Bi-State Justice Center, 100 North State Line Avenue, in the Texarkana Arkansas Police Department Training Room 101.

Texas A&M - Texarkana is hosting an "Eagle Scavenger Hunt". Two clues per day are being provided. The winner will receive a \$500 scholarship. Both city mayors have supported this event by wearing a special T-shirt and taking pictures at the downtown Photographer's Island. Faculty staff was thanked for its continued support of the student community.

Governor Greg Abbott announced the required statewide mask mandate will end on Wednesday, March 10th. However, a private business **can** require its patrons to wear a mask. In light of this announcement, citizens were still urged to continue vigorous hand washing and social distancing practices as a precaution. Citizens were also reminded that the COVID-19 vaccine is currently available at participating locations if they choose to get vaccinated.

IV. PROCLAMATION PRESENTATION - "THEATRE IN OUR SCHOOLS MONTH" - MARCH 2021

After the Mayor read the proclamation, he introduced Lia Graham, a student at Texas High School. Ms. Graham is a State Thespian Officer for the International Thespian Society.

This society is an organization dedicated to connecting students and teachers in the world of educational theatre. Ms. Graham said she really loves working with other theatre students as it is a collaborative effort and very rewarding. Carla Dupree, Texas High School Principal, was also in attendance.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

VI. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Council Member Davis recommended the reappointment of Tom Coleman and Wanda Northam to the Planning and Zoning Commission.

1. Motion to make reappointments to the Planning and Zoning Commission.

(6:16 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

VII. ITEMS FOR CONSIDERATION

Consent Items

(6:17 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

1. Consider approval of the minutes of the Regular Meeting of the City Council held on February 22, 2021 at 6:00 PM.

Action Items

2. Ordinance No. 2021-017 accepting the retirement of City Manager Shirley Jaster and confirming April 30, 2021, as her last day of employment.

Public Hearing:

Council Vote: March 8, 2021

On behalf of the City Council, Council Member Harp thanked Shirley Jaster for her service as City Manager and many years of employment serving the citizens. She has served in many different departments and was the first female City Manager ever appointed.

Ms. Jaster said she was grateful to serve the citizens over the years and thanked the City Council for the opportunity.

(6:19 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

VIII. FIRST BRIEFINGS - NONE

IX. PUBLIC HEARINGS

1. Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike Murrah, owner. Kandyce & Aaron Estes, agents.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Kandyce Estes addressed the council at this hearing.
(6:26 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

2. Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Christopher Williams addressed the council at this hearing.
(6:28 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

3. Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

There were no public comments made at this hearing.
(6:30 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

X. ITEMS FOR DISCUSSION - STAFF UPDATES

"Operation Responsible Compassion" - by Vashil Fernandez

Mr. Fernandez is a Community Development Specialist for the city and serves as President of the Texarkana Homeless Coalition. Texarkana has seen an increase in the number of panhandlers since the end of November 2020. Various agency coalition partners strive to direct panhandlers to resources that will help them become a viable part of the community. Panhandlers who receive "one-off donations" may benefit immediately, but will only be temporarily sustained.

Sample care packages, given to each council member, contained a "Pocket Pal" card which lists contact information for resources offered to the homeless population. Some resources available are Employment Assistance, Emergency Shelter, Housing, and Medical Assistance. The care package also included snacks and water for refreshment.

COVID-19 and 2021 Snowstorm Report - by Fire Chief Eric Schlotter

1. **COVID-19** - The Governor's order lifting statewide mask requirements is effective at 12:01 a.m. on March 10th. If the hospitalization rate increases to over 15%, then jurisdictions can take measures to mitigate the spread of COVID-19. Private businesses can **still** require masks for their patrons. At least two local school districts will continue the current policy for the remainder of the school year. Hospitalizations for the local area

are still trending downward. EOC staff has also seen a solid decline in case numbers for Bowie County.

COVID-19 testing continues with a new partner called BioIQ. Testing hours are Monday through Saturday from 9:00 a.m. to 6:00 p.m. at 902 West 12th Street. The test is minimally invasive. Although appointments are not required, they can be made online at texas.fulgentgenetics.com or by calling (877) 862.4647. Texas is in week 13 for vaccine distribution. Bowie County anticipates receiving a large number of doses this week. In partnership with military personnel, on March 11th, a special effort will be made to distribute 500 doses to seniors, to include six doses set aside for homebound seniors. Records show that over 50% of seniors across the state have received the vaccine.

2. **2021 Snowstorm** - Winter storm assessments are still being submitted and reviewed. There were 117 individual assessments performed in Bowie County, but no businesses yet. Using the assessment tool helps to substantiate losses and opens up allocations for the local area. Water utility staff discovered 33 main water breaks and manned 1,239 emergency shut-offs. Fire department staff responded to 112 call during the snow week. Six city buildings sustained damage. Staff distributed 160 pallets or 11,500 cases of water to citizens, with special concentration to seniors in living center facilities.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Davis asked for a status regarding the water bills. Ms. Jaster said water bills are going out to citizen according to the four billing cycles. Citizens will start to receive normal water bills based on the cycle in which their monthly billing is contained.

Citizens who have auto-draft in place should check their bank statements to see if their payment has been reflected. The customer service phone lines are very busy, so if residents have questions concerning their bill, they can also send an email to customerservice@txkusa.org.

2. City Staff

Ms Jaster said in addition to the snowstorm update, building maintenance staff were also out checking city buildings during the snowstorm. This effort of checking and rechecking really helped to lessen anticipated damage to city buildings. Thanks was given to Parks, Recreation, and Building Maintenance staff.

A recent tournament was held at Karrh Park with about 40 teams participating. This was a great event for the city because the visitors stayed in the city's hotels and dined out in local restaurants.

The city held its annual Arbor Day on March 6th. Approximately, 1,000 trees were given away in under an hour. Many thanks to the volunteers from Master Gardeners, Texas A&M Forestry Service, and Friends of the Park.

The Collins Senior Center located at 3000 Texas Boulevard, Texarkana, Texas, will reopen on Monday, March 15th.

David Orr said recommendations from the Office of Management and Budgets to change the standards for Metropolitan Statistical Areas (MSAs) from 50,000 to a threshold of 100,000 are being discussed. This rule-change could affect about 140 medium-sized cities across the United States.

Specifically for Texarkana and its region, this action could result in less federal aid from the U.S. Department of Housing & Urban Development. The city's Community Development Block Grant is tied to MSA designation. U.S. Department of Transportation funding, that supports the Metropolitan Planning Organization (MPO) who coordinates all federal funds for TxDOT and ArDOT projects, could also be negatively impacted.

Staff has put together a public comment letter on behalf of the region in collaboration with the Texarkana Chamber of Commerce, Representative Pat Fallon's office and the Sherman-Denison regional group in response to MSA reevaluation affecting local programs funded by valuable grant dollars that benefit the community. Staff will continue to provide future updates.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:12 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • FEBRUARY 22, 2021

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Page	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Dusty Henslee, Robby Robertson, Mashell Daniel, David Orr, Kevin Schutte, Sherry Jackson Hawkins, Eric Schlotter, Karey Parker, and Lisa Thompson.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JAY DAVIS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, March 8, 2021 at 6:00 p.m.
Monday, March 22, 2021 at 6:00 p.m.

Parks & Recreation Events:

The Southwest Center now has expanded hours of operations and activities as follows:

Monday, Wednesday and Friday 8:00 a.m. - 8:00 p.m.
Tuesday and Thursday 8:00 a.m. - 7:00 p.m.

Youth basketball practice times will be available on Monday and Wednesday evenings from 6:30 p.m. to 7:30 p.m. Contact staff at the Southwest Center at (903) 798-3978, Option #1 for information on how to reserve your time for the event.

Minutes Acceptance: Minutes of Feb 22, 2021 6:00 PM (Consent Items)

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Other Events in the City:

The City of Texarkana, Texas, and the Texas A&M Forestry Service will partner together for their 7th annual Arbor Day tree giveaway on Saturday March 6th. The event will begin at 9:00 a.m. at Spring Lake Park across from the Rotary Splash Pad and will extend until all trees are given away.

The Texarkana Farmers' Market will host the 2021 Vendors Meeting on February 26th at 5:30 p.m. in the City Hall Council Chambers located on the second floor. City staff will discuss rules and regulations with all interested vendors in preparation for the Spring Farmers' Market opening in May 2021.

The Mayor was pleased to announce that Ward 4 Council Member Christie Alcorn is now Council Member Christie Page! She was married on February 14th. Congratulations Christie!

Karl Richter, reporter for the Texarkana Gazette, was commended for an article he wrote in the Saturday, February 20th edition of the newspaper. He set the record straight and reported the facts regarding the complete snow and weather situation in Texarkana.

Black History Comedy Hour, featuring comedian Derrick Keener, has been rescheduled to February 26th. The show will be held via the Zoom video conferencing platform. The log-in ID is 999 582 44055 and the password is Eagle@1 to join.

Two local citizens were recognized for their bravery and heroism shown at a convenience store during a recent and horrifying attack on Police Officer Jerrika Weaver. The situation was dire and intense for the officer, however, Donald Woodberry and Coryindo Owens came to her aid until back-up officers were on scene.

Mr. Woodberry and Mr. Owens were given certificates of recognition, presented by Police Chief Kevin Schutte, and other notable mementos. Mayor Bruggeman, on behalf of the entire council, gave each gentleman a city lapel pin to wear with pride. These two gentleman went the "extra mile" to support and protect their community. KUDOS to these two citizens!

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayor Bruggeman established a temporary committee called the Perot Theatre Management Citizen Committee. The purpose of the committee is to review and score the Perot Theatre bid proposals.

The following people were appointed: Dean Barry, Gail Eichler, Derrick McGary, Fred Norton, and Debby Sutton.

This committee will dissolve after the bid process is completed.

1. Motion to confirm the Mayor's appointment of a temporary committee.

(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on February 8, 2021 at 6:00 PM.

Action Items

2. Ordinance No. 2021-012 continuing the Disaster of Declaration 2021-001 ordered by Mayor Bob Bruggeman on February 15, 2021, until terminated by order of the City Council.

Public Hearing:

Council Vote: February 22, 2021

Jeff Lewis explained that a typo was discovered and the agenda item has been amended.

Eric Schlotter provided an update post "winter snow week". After assessing the area, there was a lot of damage found to public infrastructure and individual residences. With the excessive use of running water to keep pipes from bursting during the frigid

temperatures, many areas, including both commercial and residential, had water line leaks. Water service was interrupted for hundreds of people. Many citizens were also affected by rolling blackouts to conserve electricity for critical care and law enforcement.

The city established a CSA or central point to distribute supplies to affected areas of the city and surrounding counties. Texarkana Independent School District partnered with the city in this effort to assist local citizens by providing warehouse storage space for essential supplies. Many thanks to TISD!

The Texas Department of Emergency Management has encouraged citizens to complete a **Self Reporting Damage Survey** to help the state identify damages across Texas which will help provide necessary information to FEMA highlighting the need for federal disaster assistance for individuals. Citizens can go the website below.



FEMA also has individual assistance now available. Citizens can access this help in three ways:

1. Go to website - disasterassistance.gov;
2. Use the FEMA app; or
3. Call (800) 621.3362

Citizens were cautioned to check with the EOC team (at 903.255.5560) to find reputable local plumbers who have offered their labor at no cost to assist with home repairs.

All local utility providers were thanked for their assistance in keeping everything going as well as they could under the extreme weather conditions.

Council Member Harp made a motion to accept the ordinance as presented. Council Member Hart seconded the motion.

(6:46 p.m.)

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike Murrah, owner. Kandyce & Aaron Estes, agents.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 3/8/2021 6:00 PM
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2. Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 3/8/2021 6:00 PM
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3. Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 3/8/2021 6:00 PM

VIII. PUBLIC HEARINGS

- Resolution No. 2021-009 authorizing the City Manager to execute a second addendum to the Qualified Environmental Professional Revolving Loan Fund Consulting Contract utilizing U.S. Environmental Protection Agency grant budget funds.

Public Hearing: February 22, 2021

Council Vote: February 22, 2021

There were no public comments made at this hearing.
(6:53 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

IX. ITEMS FOR DISCUSSION

Staff Updates

COVID-19 Update - by Fire Chief Eric Schlotter

Due to the recent week-long snow event, the main clinic hub postponed its 2,000 'first shot' doses of the COVID-19 vaccine to the weekend of February 27th and 28th. The city's health department is expected to receive its 400 'second shot' doses of the vaccine soon.

The city has now partnered with a new vendor with the state for free Coronavirus testing. The vendor will begin testing on Wednesday, February 24th at the city's health department. Individuals can either register before the visit or go directly onsite without an appointment. Test results turnaround time is approximately 24 to 48 hours.

X. ADMINISTRATIVE COMMENTS

- City Council

Council Member Hart said she is thankful and grateful to God for how Texarkana fared during last week's winter snow storm compared to other areas around the state.

Mayor Bruggeman announced that Shirley Jaster informed the council of her retirement plans from city service. She has given the city over 25 years of service working in various departments.

Ms. Jaster said she has really enjoyed working for the city all these years. She loves what she does. It has truly been a team effort serving the citizens. She has worked with a number of great coworkers who have become her second family. She is grateful for the opportunity to have been the city manager for the past few years.

2. City Staff

Staff had no administrative comments for council.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:03 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 3/5/2021 10:59 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Ordinance No. 2021-017 accepting the retirement of City Manager Shirley Jaster and confirming April 30, 2021, as her last day of employment.

Briefing: 3/8/2021 **Public Hearing:** **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

(Insert Date Here):

(Insert Text Here) or Select, Delete this and all text with parentheses and say "NOT APPLICABLE"

Executive Summary and Background Information:

Potential Options:

- List or "None"
-

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

(Insert Text Here)

Advisory Board/Committee Review:

(Advisory Board/Committee Name OR say "NONE")

Board/Committee Recommendation:

(Insert Date Here):

(Insert Text Here or say "NOT APPLICABLE")

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"

Attachments

- 2021-017 ORD Jaster Retirement v3 (DOCX)

City of Texarkana, Texas**Staff Coordination**

City Manager	Jennifer Evans	Department Head Review	Skipped	
	03/08/2021 6:08 PM			
City Manager	Jennifer Evans	City Manager Review	Skipped	03/08/2021
6:08 PM				
City Council	Jennifer Evans	Meeting	Completed	03/08/2021
6:00 PM				

Meeting History

ORDINANCE NO. 2021-017

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
TEXARKANA, TEXAS, ACCEPTING THE RETIREMENT
OF CITY MANAGER SHIRLEY JASTER AND
CONFIRMING APRIL 30, 2021, AS HER LAST DAY OF CITY
EMPLOYMENT; AND ESTABLISHING AN EFFECTIVE
DATE.**

WHEREAS, pursuant to Ordinance No. 2017-111, the City Council of the City of Texarkana, Texas, appointed Shirley Jaster as City Manager and approved a City Manager Employment Contract, which has been extended and amended by Ordinance Nos. 2019-101 and 2020-127 (“the Contract”); and

WHEREAS, in a regular meeting of the City Council held on February 22, 2021, Mayor Bob Bruggeman announced the retirement of Shirley Jaster and her last day of City employment of April 30, 2021; and

WHEREAS, the Contract provides that the term of the Contract shall end upon Jaster’s retirement.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
TEXARKANA, TEXAS:**

SECTION 1: The City Council accepts the retirement of Shirley Jaster and confirms April 30, 2021, as her last day of City employment; and upon such retirement, the term of the City Manager Employment Contract shall end.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-017 ORD Jaster Retirement v3 (2442 : 2021-017 ORD Jaster Retirement)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 11:08 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent
cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon
HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike
Subject: Murrah, owner. Kandyce & Aaron Estes, agents.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

This is a request by Mike Murrah, owner, and Kandyce & Aaron Estes, agents, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business on a 1.23-acre tract of land being Tract 6, R. G. Cannon HRS, A-733, in a tenant space located at 2011 Mall Drive, Suite B.

The adjacent zoning is General Retail to the north, south, east, and west. The adjacent land usage is a jewelry store to the north, a tenant space in a strip center to the south, a donation center to the west, and a vacant parcel to the east.

This property is zoned General Retail. A Specific Use Permit is required to allow the use of a permanent cosmetics/microblading business which is also considered a “tattoo” per the City’s Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

City of Texarkana, Texas

This request meets all city requirements to allow this use on this property. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-002 ORD SUP for perm. cosmetics at 2011 Mall Dr Ste B (DOCX)
- b. 2021-002 ATTH 01 (maps)x (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:42 PM		
City Manager	Jennifer Evans	City Manager Review Skipped	02/23/2021
2:17 PM			
City Council	Jennifer Evans	Meeting	Completed 02/22/2021
6:00 PM			

Meeting History

02/22/21	City Council	MOVED FORWARD	Next: 03/08/21
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ORDINANCE NO. 2021-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-734 TO ALLOW THE APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON AN APPROXIMATE 1.23-ACRE TRACT OF LAND BEING TRACT 6, IN THE R. G. CANNON HRS, A-733, LOCATED IN A TENANT SPACE AT 2011 MALL DRIVE, SUITE B, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **application of permanent cosmetics/ microblading** on an approximate 1.23-acre tract of land being Tract 6, in the R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the application of permanent cosmetics/ microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use**

Permit numbered S-734 for the purpose of allowing the application of permanent cosmetics/microblading on an approximate 1.23-acre tract of land being Tract 6, in the R. G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner and/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

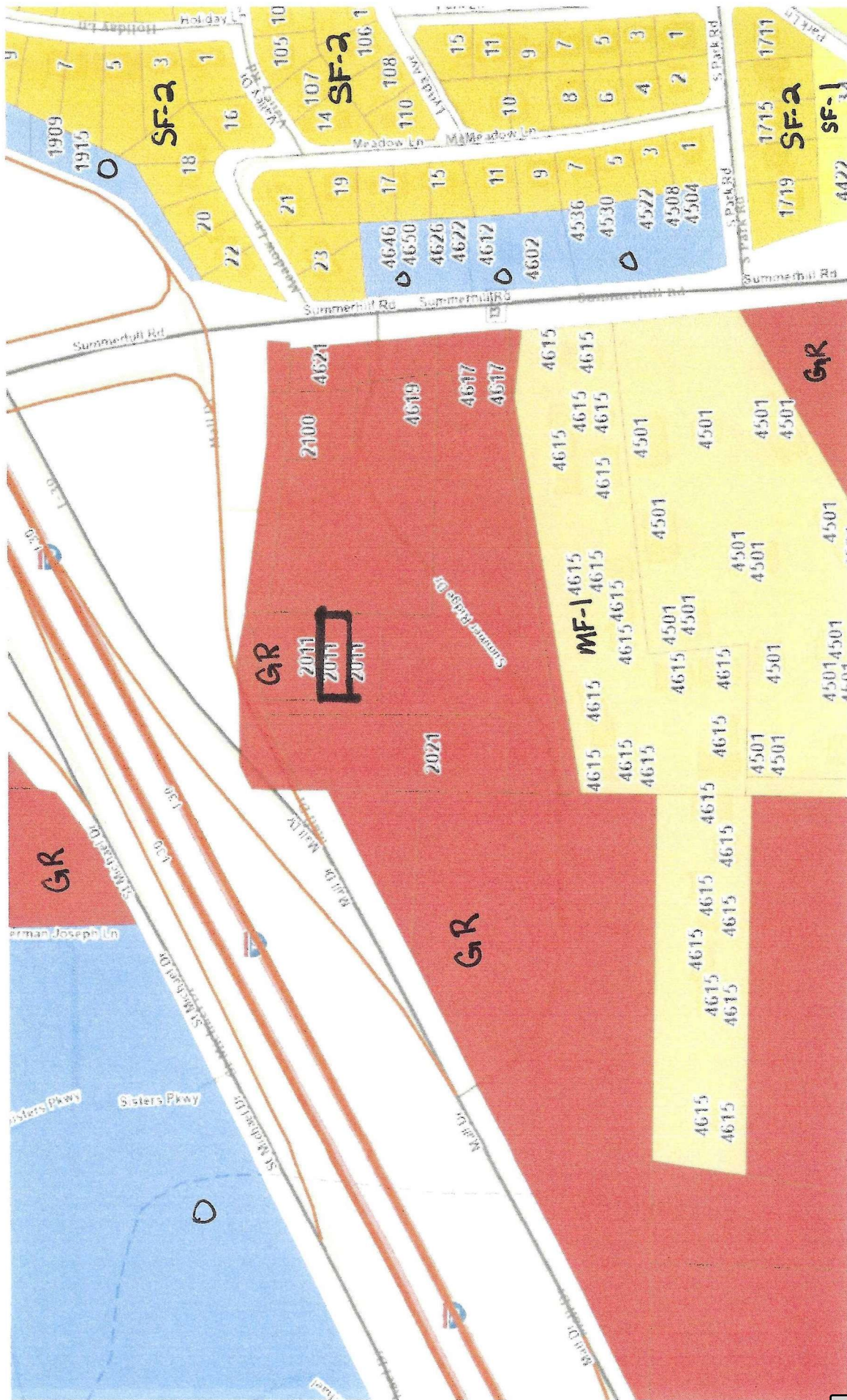
PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

2011 Mall Drive Suite B



2021-002 ATTH01
S-734

2011 Mall Drive
Suite B



Attachment: 2021-002 ATTH 01 (maps)x (2437 : 2021-002 ORD SUP Microblading 2011 Mall Dr Ste B)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 11:09 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Subject: Williams, owner.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

This is a request by Christopher Williams, owner, to rezone a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street from Single Family-2 to Single Family-3 to allow a HUD code manufactured home as a residence. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, west and south and Single Family-1 to the east. The adjacent land use is a residence to the north, south, east, and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are manufactured homes located in the area. This type of housing could be a revitalization housing alternative to traditional site-built homes. Since the HUD code manufactured home is being placed in the middle of the parcel, it has a natural wooded screen that will surround the property. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

City of Texarkana, Texas

Not Applicable

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-003 ORD rezoning at south dead end Handley St (DOCX)
- b. 2021-003 ATTH 01 (maps) (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:43 PM		
City Manager	Jennifer Evans	City Manager Review	Skipped 02/23/2021
2:17 PM			
City Council	Jennifer Evans	Meeting	Completed 02/22/2021
6:00 PM			

Meeting History

02/22/21	City Council	MOVED FORWARD	Next: 03/08/21
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Z-21-01

ORDINANCE NO. 2021-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 3.08-ACRE TRACT OF LAND BEING LOTS 6B, 7B, 8B, 9B, 10B, AND 11B, IN THE FLOWER ACRES 2ND ADDITION, LOCATED AT THE SOUTH DEAD END OF HANDLEY STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM A SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone an approximate **3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street**, in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Single Family-3, on an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**.

Attachment: 2021-003 ORD rezoning at south dead end Handley St (2438 : 2021-003 ORD rezoning at so. dead end of Handley St.)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

S. Dead End of

Handley St.



City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/15/2021 10:44 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of
a double-wide HUD code manufactured home on a 3.08-acre tract of land being
Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the
Subject: south dead end of Handley Street. Christopher Williams, owner.

Briefing: 3/8/2021 **Public Hearing:** 3/8/2021 **Council Vote:** 3/8/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

This is a request by Christopher Williams for a Specific Use Permit to allow a double-wide HUD code manufactured home as a residence on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street.

The adjacent zoning is Single Family-2 to the north, west and south and Single Family-1 to the east. The adjacent land use is a residence to the north, south, east, and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends for approval of this request with the following stipulations:

1. That one new 2021 or newer double-wide HUD code manufactured home be allowed on this property. See attached floor plan.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

City of Texarkana, Texas

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve or Deny
-

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

February 1, 2021

Attachments

- a. 2021-010 ORD granting SUP at south dead end Handley Street (DOCX)
- b. 2021-010 ATTH 01 (maps) (PDF)
- c. 2021-010 ATTH 02 (floorplans) (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	02/16/2021 4:43 PM		
City Manager	Jennifer Evans	City Manager Review Skipped	02/23/2021
2:17 PM			
City Council	Jennifer Evans	Meeting	Completed 02/22/2021
6:00 PM			

Meeting History

02/22/21 City Council MOVED FORWARD Next: 03/08/21

ORDINANCE NO. 2021-010

S-735

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-735 TO ALLOW THE LOCATION OF A DOUBLE-WIDE HUD CODE MANUFACTURED HOME ON A 3.08-ACRE TRACT OF LAND BEING LOTS 6B, 7B, 8B, 9B, 10B, AND 11B, FLOWER ACRES 2ND ADDITION, LOCATED AT THE SOUTH DEAD END OF HANDLEY STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a double-wide HUD Code manufactured home on an approximate **3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a double-wide HUD Code Manufactured Home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-735** for the location of a double-wide HUD Code manufactured home on an approximate 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, in the Flower Acres 2nd Addition, located at the south dead end of Handley Street, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That one new 2021 or newer double wide HUD code manufactured home be allowed on this property. See attached floor plan.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **8th day of March, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

S. Dead End of
Handley St.



Attachment: 2021-010 ATTH 01 (maps) (2439 : 2021-010 ORD SUP for manf. home so. dead end of Handley)

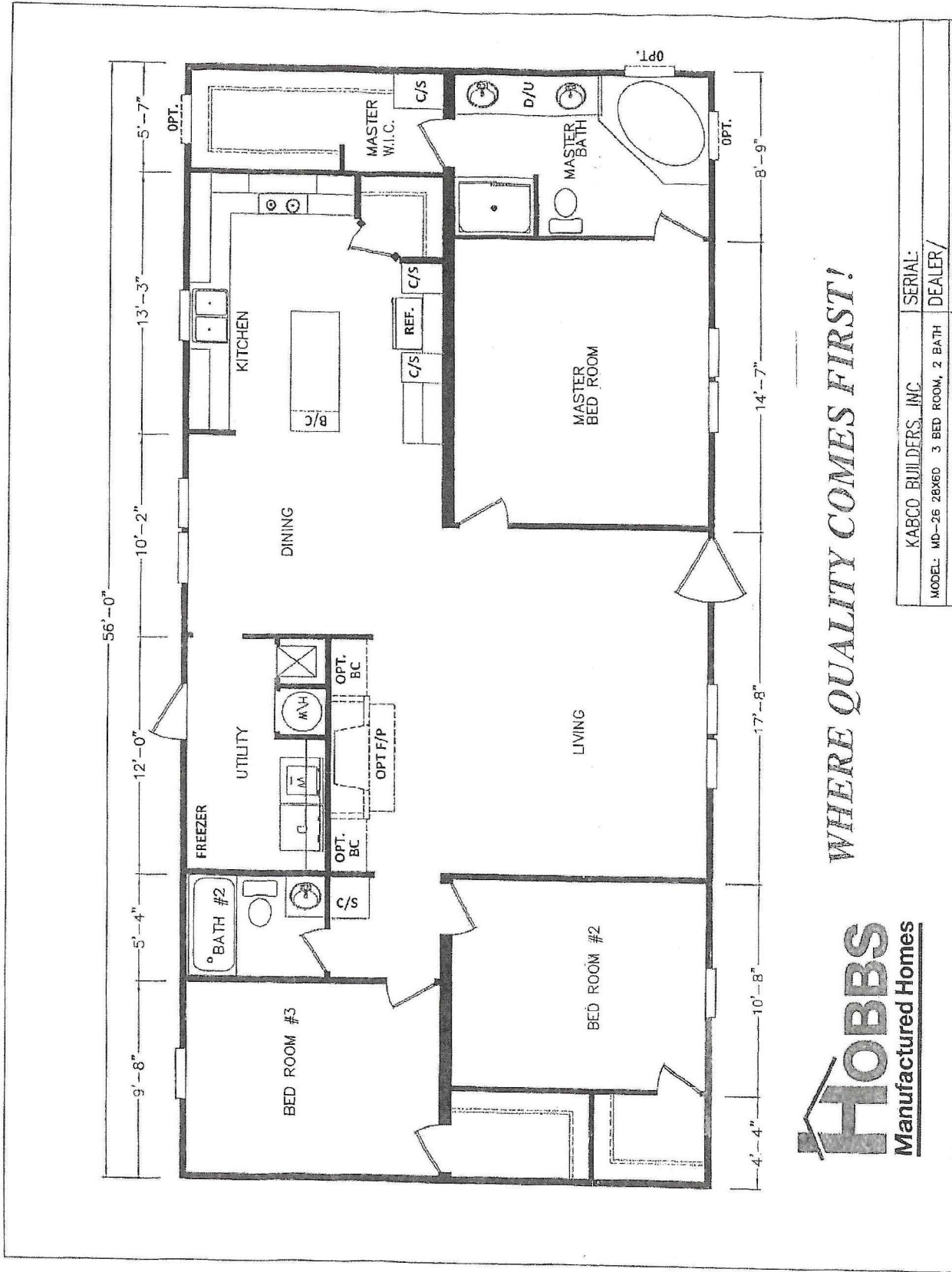
S. Dead End of Handley St.



2021-010ATT#02

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