



CITY OF TEXARKANA

CITY COUNCIL

AGENDA • APRIL 12, 2021

Council Chambers

Regular Meeting

6:00 PM

**220 TEXAS BLVD.
TEXARKANA, TX 75501**

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Betty Williams

Ward 5

Bill Harp

Ward 2

Mary Hart

Ward 4

Christie Page

Ward 6

Jay Davis



The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

- I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**
- II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BETTY WILLIAMS**
- III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

Upcoming City Council Meetings:

Monday, April 26, 2021 at 6:00 p.m.
Monday, May 10, 2021 at 6:00 p.m.
Monday, May 24, 2021 at 6:00 p.m.

Parks & Recreation Events:

April 16th-17th	Buck Memorial Baseball Tournament	Spring Lake Park
April 22nd	Sportsplex in the Park (Yoga, Zumba, Thunder classes)	Spring Lake Park
May 8th	Community Wide Yard Sale & Electronics Recycling	Spring Lake Park

Ribbon cutting for the Spring Lake Park Walk Through History, Wednesday April 28th at 11:30 a.m. 4303 North Park Road, park entry on the south end of the park, off Lynn Street.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Other City Events:

The City will co-host the National Professional Fishing League from April 22nd - 24th at Lake Wright Patman and Texarkana Convention Center.

Proclamation Presentation

Texarkana Safe Digging Month - April 2021

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your

comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

V. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

VI. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on March 8, 2021 at 6:00 PM.
2. Consider approval of the minutes of the Regular Meeting of the City Council held on March 22, 2021 at 6:00 PM.
3. Resolution No. 2021-020 authorizing the City Manager to accept the bid and execute a contract with MVA Services of Quinlan, Texas, in an amount not to exceed \$292,103.32, with budgeted funds, for the Millwood Water Treatment Plant valve replacement project.

Public Hearing:

Council Vote: April 12, 2021

4. Resolution No. 2021-027 approving the budget calendar for fiscal year 2022.

Public Hearing:

Council Vote: April 12, 2021

Action Items

[No Action Items]

VII. FIRST BRIEFINGS

[No First Briefings]

VIII. PUBLIC HEARINGS

1. Ordinance No. 2021-013 rezoning a portion of Lot 6, Parcel 2, Block 3, Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane. Agriculture to Planned Development - Office. Rebecca Nelson, Owner. Darrel Kotur, agent.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

2. Ordinance No. 2021-014 rezoning a 5.007-acre tract of land in the George Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision, located west of 6210 Gibson Lane. Single Family-1 to Multiple Family-2. Ray Walsh, owner. Jake Taylor, agent.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

3. Ordinance No. 2021-015 granting a Specific Use Permit to allow the location of a mini-storage facility on a 1.19-acre tract of land (being tract 9B) in the M. E. P. & P. RWY CO. HRS, A-435, located at 1609 North Robison Road. Robert Barwick, owner.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

4. Ordinance No. 2021-016 amending PD-02-13 (GR) for site plan approval to allow the construction of 10 apartment units on Lots 8 and 9, Block 6, Richmond Development Fifth Subdivision, located in the 3400 block of Brooke Place. Brandon Taylor, 2B Builders, owner. Kayla Wood, MTG Engineers & Surveyors, agent.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

IX. ITEMS FOR DISCUSSION - STAFF UPDATES

Renew Texarkana Comprehensive Plan - by David Orr

(CP Implementation Table 2021 document)

X. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XI. ADJOURNMENT



Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The “Council Chambers” is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

Briefing Sheet

Version:
Update Date: 4/7/2021 3:19 PM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: Texarkana Safe Digging Month - April 2021

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The Damage Prevention Council of Texas has partnered with the Common Ground Alliance to promote National Safe Digging Month each April to coincide with the onset of peak digging season.

The initiative was designed to heighten homeowner and contractor awareness of the national 811 notification system. By calling 811, Texarkana residents notify area utility operators, including the City of Texarkana, of their intent to dig so that the utilities can be located ahead of the project.

The 811-notification system is paramount to the prevention of damage to underground utilities and the safety of the citizens of Texarkana.

Potential Options:

- To proclaim Texarkana Safe Digging Month
- To not proclaim Texarkana Safe Digging Month

Fiscal Implications:

N/A

Staff Recommendation:

Staff recommends proclaiming April 2021 as Texarkana Safe Digging Month

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. Safe Digging Month - April 2021 Proclamation (PDF)

PROCLAMATION

Texarkana Safe Digging Month

April 2021

Whereas, thousands of times each year, the underground infrastructure in Texas is damaged by those who do not have underground lines located prior to digging, resulting in service interruption, environmental damage, and threat of public safety; and

Whereas, in 2005, the Federal Communications Commission designated 811 to provide excavators and homeowners a simple number to contact utility operators to request the location of underground lines at the intended dig site; and

Whereas, the Central Texas Damage Prevention Council, a stakeholder-driven organization dedicated to the prevention of damage to underground utilities in 12 central Texas counties, promotes the National 811 Notification System in an effort to reduce these damages; and

Whereas, damage prevention is a shared responsibility; by using safe digging practices, the excavators and homeowners of Texarkana can save time and money and help keep our infrastructure safe and connected.

NOW, THEREFORE, I, Bob Bruggeman, Mayor of the City of Texarkana, Texas, do hereby proclaim April 2021 as:

TEXARKANA SAFE DIGGING MONTH

and encourage excavators and homeowners throughout Texarkana and Bowie County to always call 811 before digging. Safe Digging is No Accident!

Bob Bruggeman, Mayor

Jennifer Evans, TRMC, City Secretary





CITY OF TEXARKANA
CITY COUNCIL
MINUTES • MARCH 8, 2021

Council Chambers	Regular Meeting	6:00 PM
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220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Aggeman	Mayor	Present	
Matlock	Ward 1	Absent	
Hart	Ward 2	Present	
Williams	Ward 3	Present	
Page	Ward 4	Present	
Sp	Ward 5	Present	
is	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, David Orr, Karey Parker, Lisa Thompson, Eric Schlotter, Garrett Baker, Vashil Fernandez, Robby Robertson, and Mashell Daniel.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER MARY HART

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, March 22, 2021 at 6:00 p.m.
Monday, April 12, 2021 at 6:00 p.m.
Monday, April 26, 2021 at 6:00 p.m.

Parks & Recreation Events:

March 13 th - 14 th USSSA Baseball Tournament	Spring Lake Park
March 25 th - 27 th Huggins Baseball Tournament	Spring Lake Park

The Southwest Center expanded hours of operation and activities are:

Monday, Wednesday, and Friday	8:00 a.m. - 8:00 p.m.
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Minutes Acceptance: Minutes of Mar 8, 2021 6:00 PM (Consent Items)

Tuesday and Thursday

8:00 a.m. - 7:00 p.m.

Youth basketball practice times will be available on Monday and Wednesday evenings from 6:30 p.m. to 7:30 p.m. Please contact the Southwest Center at (903) 798-3978, Option #1 for information on how to reserve your time for the event.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

The Intergovernmental Advisory Committee for the Bi-State Justice Center building will meet on Thursday, March 11, 2021, at 10:30 a.m. This meeting will be held at the Bi-State Justice Center, 100 North State Line Avenue, in the Texarkana Arkansas Police Department Training Room 101.

Texas A&M - Texarkana is hosting an "Eagle Scavenger Hunt". Two clues per day are being provided. The winner will receive a \$500 scholarship. Both city mayors have supported this event by wearing a special T-shirt and taking pictures at the downtown Photographer's Island. Faculty staff was thanked for its continued support of the student community.

Governor Greg Abbott announced the required statewide mask mandate will end on Wednesday, March 10th. However, a private business **can** require its patrons to wear a mask. In light of this announcement, citizens were still urged to continue vigorous hand washing and social distancing practices as a precaution. Citizens were also reminded that the COVID-19 vaccine is currently available at participating locations if they choose to get vaccinated.

IV. PROCLAMATION PRESENTATION - "THEATRE IN OUR SCHOOLS MONTH" - MARCH 2021

After the Mayor read the proclamation, he introduced Lia Graham, a student at Texas High School. Ms. Graham is a State Thespian Officer for the International Thespian Society.

This society is an organization dedicated to connecting students and teachers in the world of educational theatre. Ms. Graham said she really loves working with other theatre students as it is a collaborative effort and very rewarding. Carla Dupree, Texas High School Principal, was also in attendance.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

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There were no public comments made at Open Forum.

VI. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Council Member Davis recommended the reappointment of Tom Coleman and Wanda Northam to the Planning and Zoning Commission.

1. Motion to make reappointments to the Planning and Zoning Commission.

(6:16 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

VII. ITEMS FOR CONSIDERATION

Consent Items

(6:17 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

1. Consider approval of the minutes of the Regular Meeting of the City Council held on February 22, 2021 at 6:00 PM.

Action Items

2. Ordinance No. 2021-017 accepting the retirement of City Manager Shirley Jaster and confirming April 30, 2021, as her last day of employment.

Public Hearing:

Council Vote: March 8, 2021

On behalf of the City Council, Council Member Harp thanked Shirley Jaster for her service as City Manager and many years of employment serving the citizens. She has served in many different departments and was the first female City Manager ever appointed.

Ms. Jaster said she was grateful to serve the citizens over the years and thanked the City Council for the opportunity.

(6:19 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

VIII. FIRST BRIEFINGS - NONE

IX. PUBLIC HEARINGS

1. Ordinance No. 2021-002 granting a Specific Use Permit to allow permanent cosmetics/microblading on a 1.23-acre tract of land being Tract 6, R.G. Cannon HRS, A-733, located in a tenant space at 2011 Mall Drive, Suite B. Mike Murrah, owner. Kandyce & Aaron Estes, agents.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Kandyce Estes addressed the council at this hearing.
(6:26 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

2. Ordinance No. 2021-003 rezoning a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street, Single Family-2 to Single Family-3. Christopher Williams, owner.

Public Hearing: March 8, 2021
Council Vote: March 8, 2021

Christopher Williams addressed the council at this hearing.
(6:28 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

3. Ordinance No. 2021-010 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on a 3.08-acre tract of land being Lots 6B, 7B, 8B, 9B, 10B, and 11B, Flower Acres 2nd Addition, located at the south dead end of Handley Street. Christopher Williams, owner.

Public Hearing: March 8, 2021
 Council Vote: March 8, 2021

There were no public comments made at this hearing.
 (6:30 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

X. ITEMS FOR DISCUSSION - STAFF UPDATES

"Operation Responsible Compassion" - by Vashil Fernandez

Mr. Fernandez is a Community Development Specialist for the city and serves as President of the Texarkana Homeless Coalition. Texarkana has seen an increase in the number of panhandlers since the end of November 2020. Various agency coalition partners strive to direct panhandlers to resources that will help them become a viable part of the community. Panhandlers who receive "one-off donations" may benefit immediately, but will only be temporarily sustained.

Sample care packages, given to each council member, contained a "Pocket Pal" card which lists contact information for resources offered to the homeless population. Some resources available are Employment Assistance, Emergency Shelter, Housing, and Medical Assistance. The care package also included snacks and water for refreshment.

COVID-19 and 2021 Snowstorm Report - by Fire Chief Eric Schlotter

1. **COVID-19** - The Governor's order lifting statewide mask requirements is effective at 12:01 a.m. on March 10th. If the hospitalization rate increases to over 15%, then jurisdictions can take measures to mitigate the spread of COVID-19. Private businesses can **still** require masks for their patrons. At least two local school districts will continue the current policy for the remainder of the school year. Hospitalizations for the local area

are still trending downward. EOC staff has also seen a solid decline in case numbers for Bowie County.

COVID-19 testing continues with a new partner called BioIQ. Testing hours are Monday through Saturday from 9:00 a.m. to 6:00 p.m. at 902 West 12th Street. The test is minimally invasive. Although appointments are not required, they can be made online at texas.fulgentgenetics.com or by calling (877) 862.4647. Texas is in week 13 for vaccine distribution. Bowie County anticipates receiving a large number of doses this week. In partnership with military personnel, on March 11th, a special effort will be made to distribute 500 doses to seniors, to include six doses set aside for homebound seniors. Records show that over 50% of seniors across the state have received the vaccine.

2. **2021 Snowstorm** - Winter storm assessments are still being submitted and reviewed. There were 117 individual assessments performed in Bowie County, but no businesses yet. Using the assessment tool helps to substantiate losses and opens up allocations for the local area. Water utility staff discovered 33 main water breaks and manned 1,239 emergency shut-offs. Fire department staff responded to 112 call during the snow week. Six city buildings sustained damage. Staff distributed 160 pallets or 11,500 cases of water to citizens, with special concentration to seniors in living center facilities.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Davis asked for a status regarding the water bills. Ms. Jaster said water bills are going out to citizen according to the four billing cycles. Citizens will start to receive normal water bills based on the cycle in which their monthly billing is contained.

Citizens who have auto-draft in place should check their bank statements to see if their payment has been reflected. The customer service phone lines are very busy, so if residents have questions concerning their bill, they can also send an email to customerservice@txkusa.org.

2. City Staff

Ms Jaster said in addition to the snowstorm update, building maintenance staff were also out checking city buildings during the snowstorm. This effort of checking and rechecking really helped to lessen anticipated damage to city buildings. Thanks was given to Parks, Recreation, and Building Maintenance staff.

A recent tournament was held at Karrh Park with about 40 teams participating. This was a great event for the city because the visitors stayed in the city's hotels and dined out in local restaurants.

The city held its annual Arbor Day on March 6th. Approximately, 1,000 trees were given away in under an hour. Many thanks to the volunteers from Master Gardeners, Texas A&M Forestry Service, and Friends of the Park.

The Collins Senior Center located at 3000 Texas Boulevard, Texarkana, Texas, will reopen on Monday, March 15th.

David Orr said recommendations from the Office of Management and Budgets to change the standards for Metropolitan Statistical Areas (MSAs) from 50,000 to a threshold of 100,000 are being discussed. This rule-change could affect about 140 medium-sized cities across the United States.

Specifically for Texarkana and its region, this action could result in less federal aid from the U.S. Department of Housing & Urban Development. The city's Community Development Block Grant is tied to MSA designation. U.S. Department of Transportation funding, that supports the Metropolitan Planning Organization (MPO) who coordinates all federal funds for TxDOT and ArDOT projects, could also be negatively impacted.

Staff has put together a public comment letter on behalf of the region in collaboration with the Texarkana Chamber of Commerce, Representative Pat Fallon's office and the Sherman-Denison regional group in response to MSA reevaluation affecting local programs funded by valuable grant dollars that benefit the community. Staff will continue to provide future updates.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:12 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Hart, Williams, Page, Harp, Davis
ABSENT:	Matlock

Minutes Acceptance: Minutes of Mar 8, 2021 6:00 PM (Consent Items)



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • MARCH 22, 2021

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Bruggeman	Mayor	Present	
Matlock	Ward 1	Present	
Cart	Ward 2	Present	
Williams	Ward 3	Present	
Page	Ward 4	Present	
p	Ward 5	Present	
is	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, David Orr, Robby Robertson, Kristin Peebles, Eric Schlotter, Rea Donna Jones, Mashell Daniel, Karey Parker, Garrett Baker, and Sherry Jackson Hawkins.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY MAYOR BOB BRUGGEMAN

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, April 12, 2021 at 6:00 p.m.
Monday, April 26, 2021 at 6:00 p.m.
Monday, May 10, 2021 at 6:00 p.m.
Monday, May 24, 2021 at 6:00 p.m.

Parks & Recreation Events:

March 25 th - 27 th	Huggins Baseball Tournament	Spring Lake Park
April 10 th	Spring Soccer Season begins	Wallace Park
April 10 th - 11 th	FASA Softball Tournament	Karrh/Wallace Parks
April 10 th - 11 th	USSSA Baseball Tournament	Spring Lake Park

Minutes Acceptance: Minutes of Mar 22, 2021 6:00 PM (Consent Items)

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

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Mike Malone, President of the Texarkana Chamber of Commerce, thanked the council and staff for their participation in providing a support letter to help keep the current MSA designation in place for Texarkana and the region.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Council Member Harp recommended the reappointment of Dianna Patterson Kinsey to the Planning & Zoning Commission.

Mayor Bruggeman established a temporary committee called the MPO State Line Advisory Committee. The committee's appointment is for the MPO State Line Study that will take place later this year to look at the redesign and enhancements along the corridor.

The following people were appointed: Robbin Bass, Gene Joyce, John Webb, and Brian Goesl as an alternate.

This committee will dissolve after its purpose is completed.

1. Motion to make a reappointment to the Planning & Zoning Commission and to confirm the Mayor's appointment of a temporary committee.

(6:14 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:15 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Resolution No. 2021-018 acknowledging receipt of the 2020 Police Department Racial Profiling Report as statutorily required.

Public Hearing:

Council Vote: March 22, 2021

Action Items

2. Ordinance No. 2021-019 amending the City's Purchasing Policy Manual to include procedures and policies pertaining to the Texarkana Metropolitan Planning Organization.

Public Hearing:

Council Vote: March 22, 2021

Kristin Peebles briefed this agenda item. Jeff Lewis explained the scope defined on page three of the ordinance was broadened to cover other possible approval scenarios from the MPO Board and, therefore, the ordinance was amended.

Council Member Hart made a motion to accept the ordinance as presented. Council Member Davis seconded the motion.

(6:23 p.m.)

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Ordinance No. 2021-013 rezoning a portion of Lot 6, Parcel 2, Block 3, Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane. Agriculture to Planned Development - Office. Rebecca Nelson, Owner. Darrel Kotur, agent.

Public Hearing: April 12, 2021

Council Vote: April 12, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 4/12/2021 6:00 PM
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2. Ordinance No. 2021-014 rezoning a 5.007-acre tract of land in the George Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision, located west of 6210 Gibson Lane. Single Family-1 to Multiple Family-2. Ray Walsh, owner. Jake Taylor, agent.

Public Hearing: April 12, 2021
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3. Ordinance No. 2021-015 granting a Specific Use Permit to allow the location of a mini-storage facility on a 1.19-acre tract of land (being tract 9B) in the M. E. P. & P. RWY CO. HRS, A-435, located at 1609 North Robison Road. Robert Barwick, owner.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

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4. Ordinance No. 2021-016 amending PD-02-13 (GR) for site plan approval to allow the construction of 10 apartment units on Lots 8 and 9, Block 6, Richmond Development Fifth Subdivision, located in the 3400 block of Brooke Place. Brandon Taylor, 2B Builders, owner. Kayla Wood, MTG Engineers & Surveyors, agent.

Public Hearing: April 12, 2021
Council Vote: April 12, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 4/12/2021 6:00 PM
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VIII. PUBLIC HEARINGS - NONE

IX. ITEMS FOR DISCUSSION - STAFF UPDATES

COVID-19 Report - Fire Chief Eric Schlotter

Texas is now in Phase 1C of vaccine distribution which now allows eligibility age of 50 to 64 years old. This phase also includes school and licensed childcare personnel. Vaccine administration is in week 15. Over 36,000 doses have been sent to Bowie County. Currently, there are 430 active cases and hospitalizations have gone down to summer of 2020 numbers which is positive for the area.

The EOC has begun demobilization and the hotline is now closed. Texarkana, Texas, Emergency Management team can be reached at (903) 798.3043. Citizens can also call the Health Department at (903) 798.3250. For county residents, Bowie County Office of Emergency Management can be reached at (903) 628.6776.

The American Rescue Plan Act of 2021 is the bill that included the latest round of stimulus for most Americans. It also includes funds that will be eligible for cities and counties. TML and the counties association group have already started to provide information as to what's eligible and how much money will come to Texarkana's jurisdiction.

X. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Harp thanked Health Department staff for providing vaccinations off-site to the city's teachers accommodating their busy schedules.

Council Member Davis said he appreciated receiving the memo and update outlining the April 2nd Payroll Check and Payroll Plan for all employees.

2. City Staff

David Orr reported the following:

Public comments were submitted pertaining to the current MSA designation for Texarkana. Staff will continue to track the progress of this proposed rule-change.

There is a lot of state legislation this session pertaining to cities. Future updates will be provided as these proposed bills are submitted and discussed.

Upcoming Save the Dates:

This year's "Big Event", hosted by Texas A&M - Texarkana, will be held on Saturday, April 10th from 9:00 a.m. to 12:00 p.m. Several community service projects are scheduled. Citizens who would like to participate can go to tamut.edu and sign-up online.

The "Don't Mess with Texas - Trash Off" project will be held on Saturday, April 17th from 9:00 a.m. to 12:00 p.m. Staff will work in conjunction with TxDOT and provide trash bags and safety vests.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:43 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 3/24/2021 8:51 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Resolution No. 2021-020 authorizing the City Manager to accept the bid and
execute a contract with MVA Services of Quinlan, Texas, in an amount not to
exceed \$292,103.32, with budgeted funds, for the Millwood Water Treatment
Subject: Plant valve replacement project.

Briefing: 4/12/2021 **Public Hearing:** **Council Vote:** 4/12/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Bids were received Tuesday, March 16, 2021 for the Millwood Water Treatment Plant Valve Replacement Project. One (1) contractor picked up bid packages for the project and one (1) contractor bid on the project. MVA Services of Quinlan, Texas was the apparent low bidder with a low Base Bid of \$462,628.00. This project consists of removing and replacing the valves and actuators associated with Filter Basins 3, 4, 7, & 8 and the associated air piping with each valve at the Millwood WTP located in Ashdown, Arkansas.

Potential Options:

- None

Fiscal Implications:

This project is budgeted in the Utility's 2020-2021 Budget in the Millwood Water Treatment Plant Depreciation Fund at \$260,000, which was for Filter Basins 7 & 8 only. Due to the unforeseen postponement of another project funds became available in this fund and filters 3 & 4 were added to this project.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

City of Texarkana, Texas

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-020 RES Millwood WTP Valve Replacement (DOCX)
- b. 2021-020 ATTH 01 Bid Summary (DOCX)
- c. 2021-020 ATTH 02 Bid Tab (PDF)
- d. 2021-020 Goals and Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	03/24/2021 8:41 AM		
City Manager	Shirley Jaster	City Manager Review Completed	04/08/2021
4:45 PM			
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			04/12/2021

Meeting History

RESOLUTION NO. 2021-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND EXECUTE A CONTRACT WITH MVA SERVICES OF QUINLAN, TEXAS, IN AN AMOUNT, WITH THE TEXAS PORTION, NOT TO EXCEED \$292,103.32 AND THE TOTAL AMOUNT NOT TO EXCEED \$462,628.00 FOR THE MILLWOOD WATER TREATMENT PLANT VALVE REPLACEMENT PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on March 16, 2021, one (1) bid was received, a summary copy of which is attached hereto as **ATTH 01**, by Texarkana Water Utilities for the Millwood Water Treatment Plant Valve Replacement Project; and

WHEREAS, the project will consist of removing and replacing the valves and actuators associated with Filter Basins 3, 4, 7, & 8 and the associated air piping with each valve at the Millwood WTP located in Ashdown, Arkansas; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by MVA Services of Quinlan, Texas, a copy of which is attached hereto as **ATTH 02** in an amount not to exceed \$462,628.00; and

WHEREAS, funds are currently budgeted in the Texarkana Water Utilities 2020-2021 Budget in the Millwood WTP Depreciation Fund in the amount of \$260,000.00 for the Millwood WTP Valve Replacement Project. The remaining funds are available in the Millwood WTP Depreciation Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the lowest and best bid by a responsible vendor, submitted by MVA Services of Quinlan, Texas, a copy of which is attached hereto as **ATTH 02** be and is hereby approved in an amount not to exceed \$292,103.32 for the removing and replacing of the valves and actuators associated with Filter Basins 3, 4, 7, & 8 and the associated air piping with each valve and related appurtenances at the Millwood WTP located in Ashdown, Arkansas.

SECTION 2: That the City Manager be and is authorized to contract with MVA Services of Quinlan, Texas for the above-described services.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-020 RES Millwood WTP Valve Replacement (2450 : 2021-020 RES MVA Contract for MWTP)

Bid Summary

Millwood Water Treatment Plant
Filter Basins 3, 4, 7, & 8
Valve Replacement

2:00 P.M. Tuesday, March 16, 2021

Base Bid

- | | |
|-------------------------------------|---------------|
| 1. MVA Services
Texarkana, Texas | \$ 462,628.00 |
|-------------------------------------|---------------|

Time First Bid Opened:	2:00 P.M
Number of Bidders:	1
Apparent Low Bidder:	MVA Services

Bid Tabulation
 MILLWOOD WTP - VALVE REPLACEMENT
 FILTER BASINS 3, 4, 7, 8
 Project No. 61/62-000/135112-A/T132003
 March 16, 2021

2021-020 ATTH 02

BASE BID:				
		MVA Services		
		Quinlan, TX		
Item	Quantity	Description	Unit Price	Total Bid
1	1	Mobilization, Bonds, & Submittals	\$9,250.00	\$9,250.00
2	2	36" Butterfly Drain Valve w/Actuator & Accessories	\$45,144.00	\$90,288.00
3	4	24" Butterfly Backwash Valve w/Actuator & Accessories	\$26,230.00	\$104,920.00
4	2	24" Butterfly Influent Valve w/Actuator & Accessories	\$38,164.00	\$76,328.00
5	4	12" Butterfly Effluent Valve w/Actuator & Accessories	\$14,490.00	\$57,960.00
6	4	8" Butterfly Re-Wash Valve w/Actuator & Accessories	\$10,006.00	\$40,024.00
7	4	6" Butterfly Surface Wash Valve w/Actuator & Accessories	\$9,763.00	\$39,052.00
8	2	Remove Existing 36" Drain Valve w/Actuator & Accessories	\$3,056.00	\$6,112.00
9	4	Remove Existing 24" Backwash Valve w/Actuator & Accessories	\$2,967.00	\$11,868.00
10	2	Remove Existing 24" Influent Valve w/Actuator & Accessories	\$1,923.00	\$3,846.00
11	4	Remove Existing 12" Effluent Valve w/Actuator & Accessories	\$1,525.00	\$6,100.00
12	4	Remove Existing 8" Re-Wash Valve w/Actuator & Accessories	\$1,525.00	\$6,100.00
13	4	Remove Existing 6" Surface Wash w/Actuator & Accessories	\$1,525.00	\$6,100.00
14	1	Clean & Test Water Mains	\$4,680.00	\$4,680.00
		TOTAL BASE BID		\$462,628.00

Prepared by Gary L. Smith, P.E.
 Certified Correct

 Gary L. Smith, P.E., Assistant Director, TWU

Attachment: 2021-020 ATTH 02 Bid Tab (2450 : 2021-020 RES MVA Contract for MWTP)

City of Texarkana, Texas 2021-020

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☒ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other:

Attachment: 2021-020 Goals and Perspectives (2450 : 2021-020 RES MVA Contract for MWTP)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 4/9/2021 8:26 AM

Lead Department: Finance Department

Action Officer: Kristin Peeples,

Subject: Resolution No. 2021-027 approving the budget calendar for fiscal year 2022.

Briefing: 4/12/2021

Public Hearing:

Council Vote: 4/12/2021

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The City charter requires the City Council to approve the calendar that sets the schedule for preparing and adopting the City's annual operating budget for the next fiscal cycle that will begin October 1, 2021 and end September 30, 2022.

Potential Options:

- Approve
- Deny

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- 2021-027 RES Budget Calendar FY 2022 (DOCX)
- 2021-027 EXH 'A' Budget Calendar FY 2022 (XLSX)
- 2021-027 Goals Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	
	04/08/2021 9:36 AM			
Finance Department	Kristin Peeples	Finance Review	Completed	04/08/2021
9:36 AM				
City Attorney	Jennifer Evans	Review	Skipped	04/08/2021
11:37 AM				
City Manager	Jennifer Evans	City Manager Review	Completed	04/09/2021
8:27 AM				
City Council	Vicky Coopwood	Meeting	Pending	04/12/2021
6:00 PM				

Meeting History

RESOLUTION NO. 2021-027**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE BUDGET CALENDAR FOR FISCAL YEAR 2022 AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City Charter requires the City Council to approve the calendar that sets the schedule for preparing and adopting the City's annual operating budget for the next fiscal cycle that will begin October 1, 2021 and end September 30, 2022; and

WHEREAS, the budget calendar for the fiscal year ending September 30, 2022 is attached as "**Exhibit A**".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget calendar for the fiscal year ending September 30, 2022 is hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Budget Calendar

Fiscal Year 2022

Initial Planning

Mon	April 12	6:00 PM	City Council approves budget calendar
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Preliminary Preparation

Fri	May 7		Budget requests returned to Finance department
Mon	May 10 -		Budget entry by Finance department and meetings with departments as necessary. Finance department prepares proposed budget for presentation to City Council.
Fri	June 25		
Mon	May 24		Establish Budget Advisory Committee
	June/July		Various meetings with Budget Advisory Committee
Fri	August 6		Budget filed with municipal clerk

Public Meetings

Mon	August 9	6:00 PM	First briefing on proposed budget First briefing on proposed tax rate First briefing on ratifying a budget that raises more tax revenue than last year Record vote to publish notice of tax rate increase <i>(This is only to provide notice to the public and <u>not</u> to adopt the tax rate)</i>
Wed	August 11		Notice of public hearing on proposed budget
Mon	August 23	5:00 PM	Budget workshop with City Council
Mon	August 23	6:00 PM	Public hearing on proposed budget <i>(Law requires action to be taken after the public hearing. Recommendation will be to postpone until the September 13th meeting)</i>
Wed	September 1		Notice of public hearing on proposed tax rate
Mon	September 13	6:00 PM	Public hearing on proposed tax rate Public hearing on ratifying a budget that raises more tax revenue than last year Record vote for adoption of budget Record vote for adoption of tax rate Record vote to ratify budget that raises more tax revenue than last year

Implementation

Mon	October 1		Fiscal year begins Adopted budget implemented
Mon	December 6		Final budget document posted and distributed
Mon	December 6		Submit budget document to Government Finance Officers Association (GFOA)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Version:

Update Date: 3/16/2021 4:45 PM

Briefing Sheet

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-013 rezoning a portion of Lot 6, Parcel 2, Block 3, Galleria
Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane. Agriculture
Subject: to Planned Development - Office. Rebecca Nelson, Owner. Darrel Kotur, agent.

Briefing: 4/12/2021 **Public Hearing:** 4/12/2021 **Council Vote:** 4/12/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Rebecca Nelson, owner and Darrel Kotzur, agent to rezone a portion of Lot 6, Parcel 2, Block 3, Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane from Agriculture to Planned Development- Office. This property is currently zoned Agriculture and is vacant land.

The adjacent zoning is Planned Development-Office to the north, east and west, and Office to the south. The adjacent land use to the east and west is offices, a church to the south and vacant land to the north.

The majority of Lot 6 was rezoned to Planned Development-Office in 1988 except for an approximate 0.66-acre portion of the property located at the southeast corner that remained zoned Agriculture. Per the applicant, there are no immediate construction plans for this site, however, the applicant wants to have the entire parcel zoned consistently throughout as Planned Development-Office.

Staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Not Applicable

City of Texarkana, Texas

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning & Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommend for approval.

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-013 ORD rezoning in the 1600 block of Moores Ln (DOCX)
- b. 2021-013 ATTH 01 (Maps) (003) (PDF)
- c. 2021-013 Goals & Perspectives (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	03/18/2021 10:48 AM		
City Manager	Jennifer Evans	City Manager Review	Completed 03/18/2021
10:48 AM			
City Council	Jennifer Evans	Meeting	Completed 03/22/2021
6:00 PM			

Meeting History

03/22/21	City Council	MOVED FORWARD	Next: 04/12/21
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ORDINANCE NO. 2021-013

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A PORTION OF LOT 6, PARCEL 2, BLOCK 3, GALLERIA OAKS NO. 1 SUBDIVISION, LOCATED IN THE 1600 BLOCK OF MOORES LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM AGRICULTURE TO PLANNED DEVELOPMENT-OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **a portion of Lot 6, Parcel 2, Block 3, in the Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane** in the City of Texarkana, Bowie County, Texas, from **Agriculture to Planned Development-Office**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Agriculture to Planned Development-Office, on a portion of Lot 6, Parcel 2, Block 3, in the Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Agriculture to Planned Development-Office** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **a portion of Lot 6, Parcel 2, Block 3, in the Galleria Oaks No. 1 Subdivision, located in the 1600 block of Moores Lane** in the City of Texarkana, Bowie County, Texas, **from Agriculture to Planned Development-Office.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

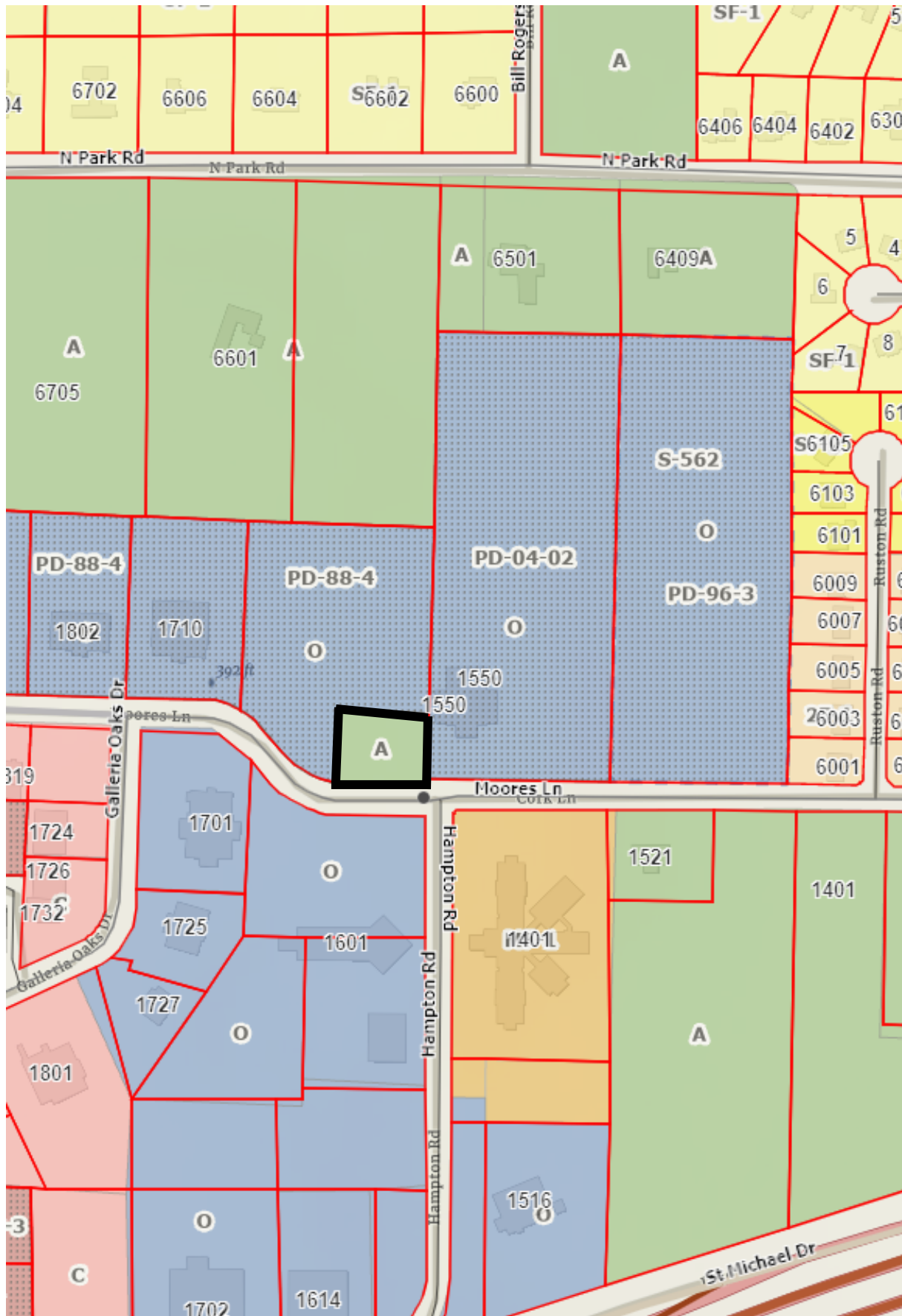
PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

1600 Blk Moores Lane



Attachment: 2021-013 ATTH 01 (Maps) (003) (2444 : 2021-013 ORD rezoning 1600 block of Moores Ln)

1600 Blk Moores Lane



Attachment: 2021-013 ATTH 01 (Maps) (003) (2444 : 2021-013 ORD rezoning 1600 block of Moores Ln)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

Attachment: 2021-013 Goals & Perspectives (2444 : 2021-013 ORD rezoning 1600 block of Moores Ln)

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 3/16/2021 4:45 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-014 rezoning a 5.007-acre tract of land in the George
Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of
the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision, located west
of 6210 Gibson Lane. Single Family-1 to Multiple Family-2. Ray Walsh, owner.
Subject: Jake Taylor, agent.

Briefing: 4/12/2021 **Public Hearing:** 4/12/2021 **Council Vote:** 4/12/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Ray Walsh, owner and Jake Taylor, agent to rezone a 5.007 acre tract in the George Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision, located west of the existing Waggoner Creek Apartments at 6210 Gibson Lane from Single Family-1 to Multiple Family-2. The proposed use is an expansion of the existing apartment complex. This property is currently vacant land.

The adjacent zoning is Single Family-1 to the north, south, and west and Multiple Family-2 to the east. The adjacent land use is an existing apartment complex to the east, residential and a school to the south and vacant land to the west and north.

The applicant is proposing to expand the existing Waggoner Creek Apartment complex and connect the two sites by driveway entry. Per the applicant, the proposed new apartments will look similar in design to the existing apartments. Staff recommends for approval of this request.

If a Planned Development designation is placed on this property, the applicant would be required to provide a site plan of the proposed project for consideration and approval by the Planning and Zoning Commission and City Council.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve
- Deny

City of Texarkana, Texas

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning & Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommend for approval.

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-014 ORD rezoning at parcel west of 6310 Gibson Ln (DOCX)
- b. 2021-014 EXH 'A' (Legal Description) (PDF)
- c. 2021-014 ATTH 01 (Maps) (PDF)
- d. 2021-014 ATTH 02 (Proposed Site Plan) (PDF)
- e. 2021-014 ATTH 03 (Google Earth Images of Existing Bldgs) (PDF)
- f. 2021-014 Goals & Perspectives (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	03/18/2021 10:49 AM		
City Manager	Jennifer Evans	City Manager Review Completed	03/18/2021
10:49 AM			
City Council	Jennifer Evans	Meeting	Completed 03/22/2021
6:00 PM			

Meeting History

03/22/21	City Council	MOVED FORWARD	Next: 04/12/21
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Z-21-03

ORDINANCE NO. 2021-014

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 5.007-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, BEING PART OF THAT CERTAIN TRACT OF LAND DESCRIBED AS LOT 1 OF THE REPLAT OF LOT 2, BLOCK 1, WAGGONER CREEK WEST SUBDIVISION, LOCATED WEST OF 6210 GIBSON LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-1 TO MULTIPLE FAMILY-2; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a **5.007-acre tract of land in the George Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision (Exhibit ‘A’), located west of 6210 Gibson Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-1 to Multiple Family-2**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-1 to Multiple Family-2, on a 5.007-acre tract of land in the George Brinlee HRS, A-18, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision (Exhibit ‘A’), located west of 6210 Gibson Lane** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-1 to Multiple Family-2** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone a **5.007-acre tract of land in the George Brinlee HRS, A-18, being part of that certain tract of**

Attachment: 2021-014 ORD rezoning at parcel west of 6310 Gibson Ln (2445 : 2021-014 ORD rezoning 6210 Gibson Ln)

land described as Lot 1 of the Replat of Lot 2, Block 1, Waggoner Creek West Subdivision (Exhibit 'A'), located west of 6210 Gibson Lane in the City of Texarkana, Bowie County, Texas, from Single Family-1 to Multiple Family-2.

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Property Description
5.007 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, being part of that certain tract of land described as Lot 1 of the Replat of Lot 2, Block 1 of Waggoner Creek West, recorded in Document No. 2015-00009111, and filed in Plat Cabinet A, Sleeve 305 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, the Southeast Corner of the said Lot 1, the Southwest corner of Lot 1, Block 1 of Waggoner Creek West, recorded in Volume 6051, Page 271 of the Real Property Records of Bowie County, Texas, and lying in the North right-of-way line of Gibson Lane;

THENCE South 76 degrees 28 minutes 51 seconds West a distance of 199.83 feet along the South line of the said Lot 1 and the North right-of-way line of the said Gibson Lane, to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, at an angle point;

THENCE South 73 degrees 35 minutes 06 seconds West a distance of 263.79 feet along the South line of the said Lot 1 and the North right-of-way line of the said Gibson Lane, to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, at an angle point;

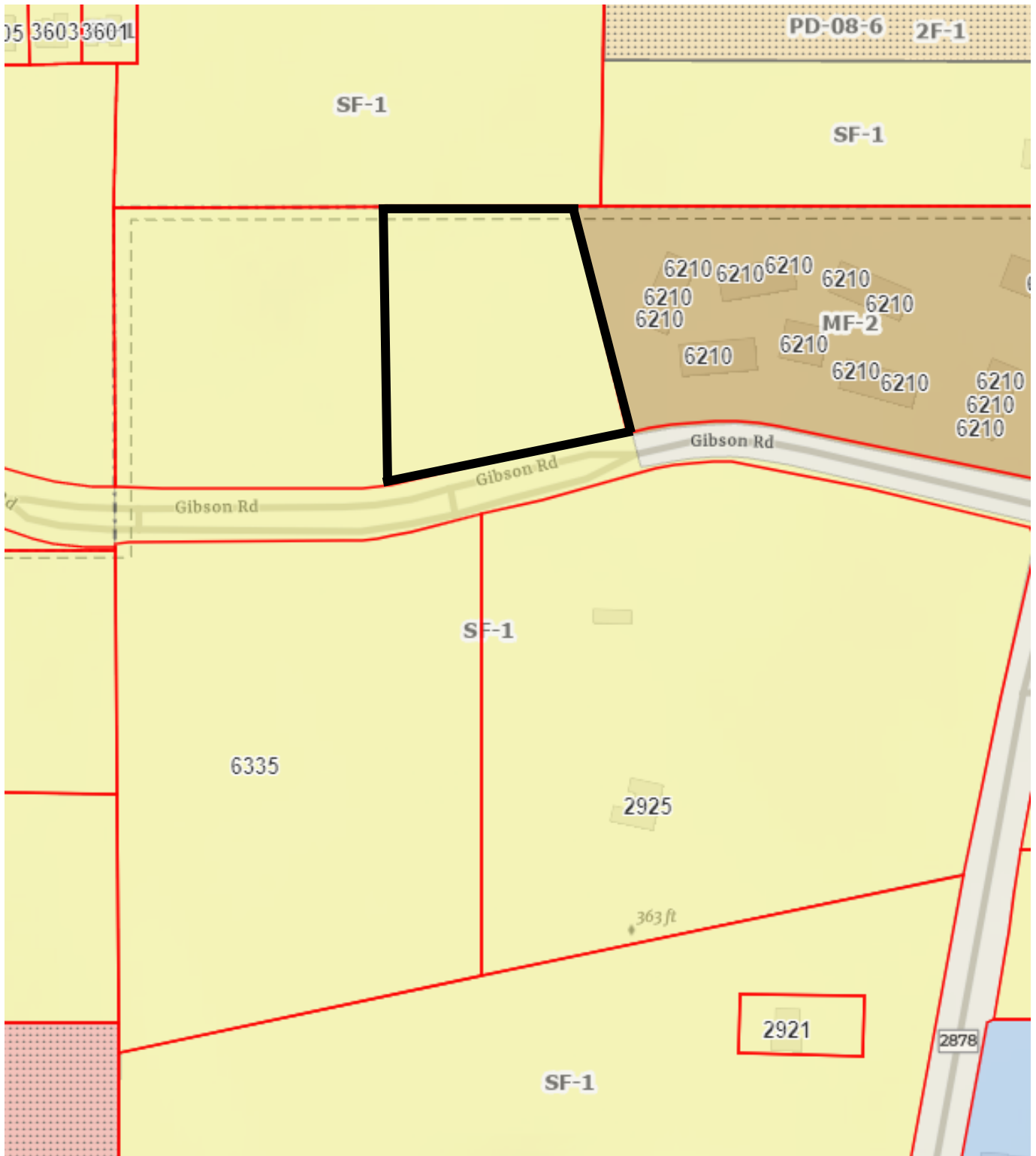
THENCE North 12 degrees 00 minutes 46 seconds West a distance of 543.45 feet across and through the said Lot 1 to a point for a corner, lying in the North line of the said Lot 1 and the South line of that certain tract of land described as 24 1/4 acres in the deed from BancorpSouth Bank Asset Management & Trust, Trustee of the Muriel Kunkel Irrevocable Trust to James M. Kunkel, et al, dated August 7, 2019, recorded in Document No. 2019-00008460 of the Real Property Records of Bowie County, Texas;

THENCE North 87 degrees 21 minutes 07 seconds East a distance of 430.00 feet along the North line of the said Lot 1 and the South line of the said 24 1/4 acre tract, to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, the Northeast Corner of the said Lot 1, the Northwest Corner of the said Lot 1, Block 1 Waggoner Creek West;

THENCE South 16 degrees 55 minutes 28 seconds East a distance of 449.63 feet along the East line of the said Lot 1 and the West line of the said Lot 1, Block 1 Waggoner Creek West to the point of beginning and containing 5.007 acres of land.

Parcel west of 6210 Gibson Ln

2021-014 ATTH 0



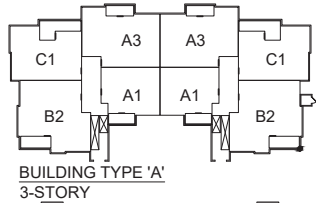
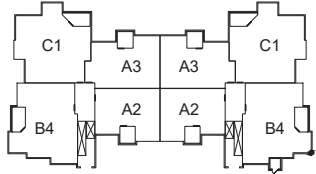
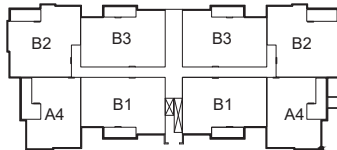
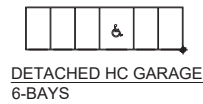
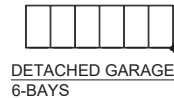
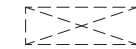
Attachment: 2021-014 ATTH 01 (Maps) (2445 : 2021-014 ORD rezoning 6210 Gibson Ln)

Parcel west of 6210 Gibson Ln

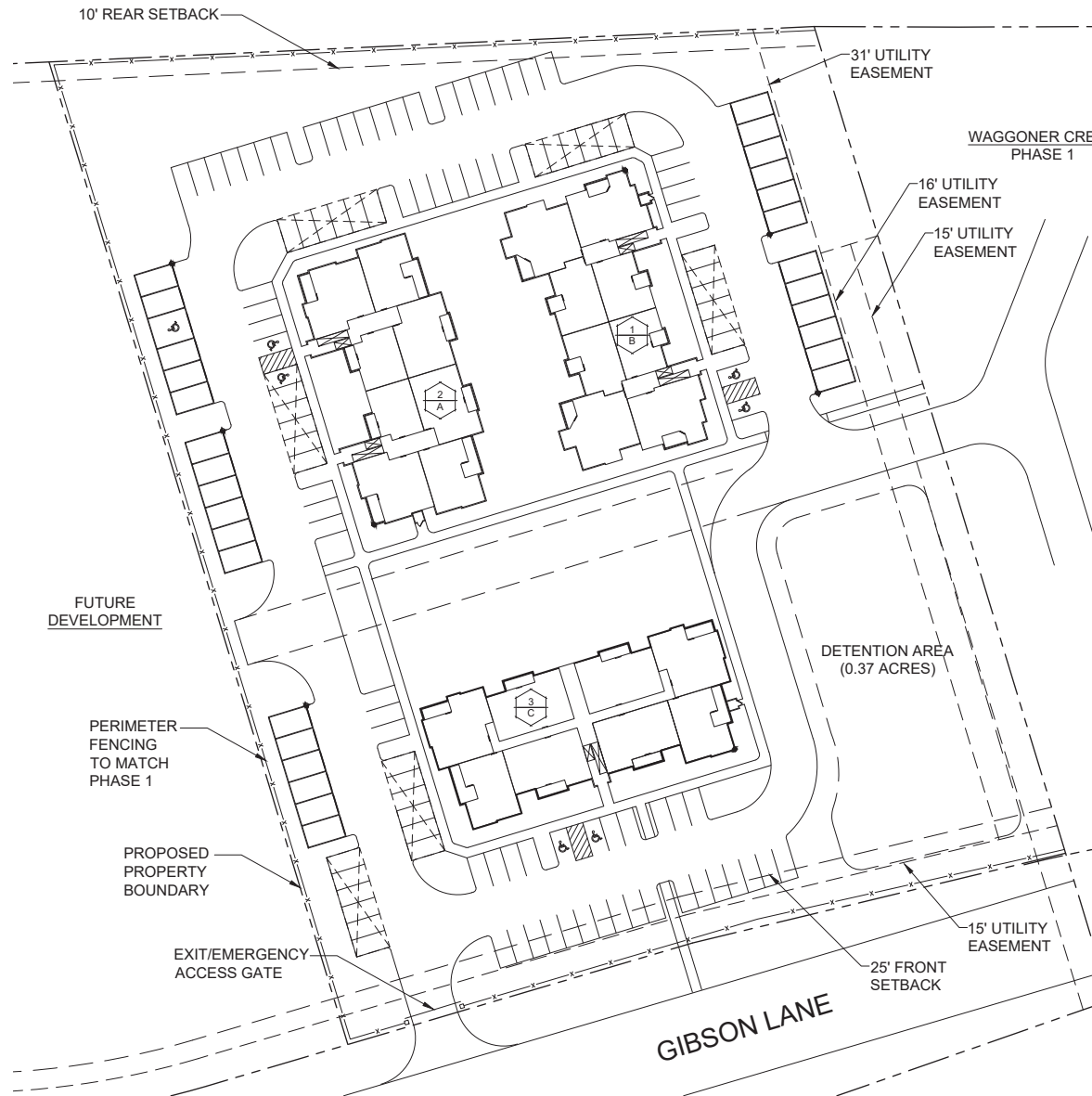


Attachment: 2021-014 ATTH 01 (Maps) (2445 : 2021-014 ORD rezoning 6210 Gibson Ln)

SITE DATA				
AREA	4.35	ACRES		
DENSITY	16.6	UNITS/ACRE		
PARKING PROVIDED				
SURFACE	73	SPACES		
CARPORT	36	SPACES		
GARAGE	30	SPACES		
TOTAL	139	SPACES		
PARKING RATIO	1.93	SPACES/UNIT		
UNIT TABULATION				
UNIT TYPE	AREA (S.F.)	# OF UNITS	PERCENTAGE	TOTAL AREA (S.F.)
A1	760	6	8.33	4,560
A2	794	6	8.33	4,764
A3	800	12	16.66	9,600
A4	815	6	8.33	4,890
B1	978	6	8.33	5,868
B2	1,052	12	16.66	12,624
B3	1,080	6	8.33	6,480
B4	1,105	6	8.33	6,630
C1	1,273	12	16.70	15,276
TOTAL A UNITS		30	41.65	
TOTAL B UNITS		30	41.65	
TOTAL C UNITS		12	16.70	
	AVERAGE			
TOTAL	981.83	72	100	70,692

BUILDING TYPE 'A'
3-STORYBUILDING TYPE 'B'
3-STORYBUILDING TYPE 'C'
3-STORYDETACHED HC GARAGE
6-BAYSDETACHED GARAGE
6-BAYSCARPORT
6-BAYS

NOTE: PHASE 2 WILL SHARE CLUBHOUSE, TRASH COMPACTOR, AND OTHER AMENITIES WITH THE EXISTING PHASE 1.



01

SCHEMATIC SITE PLAN

SCALE: 1" = 60'-0"



Attachment: 2021-014 ATTH 02 (Proposed Site Plan) (2445 : 2021-014 ORD rezoning 6210 Gibson Ln)

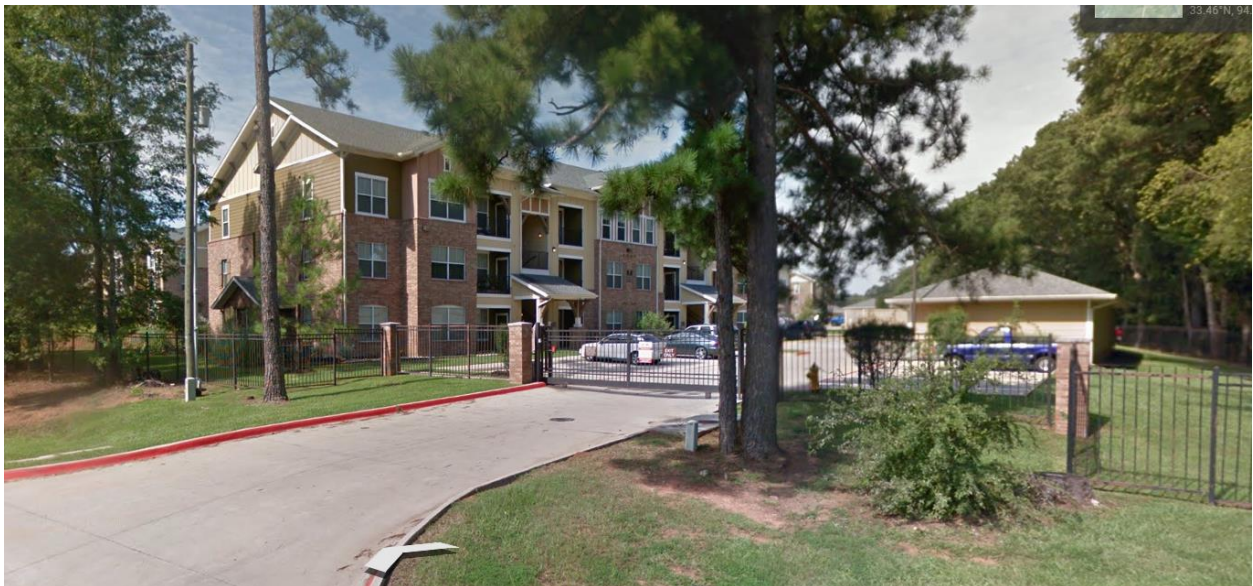
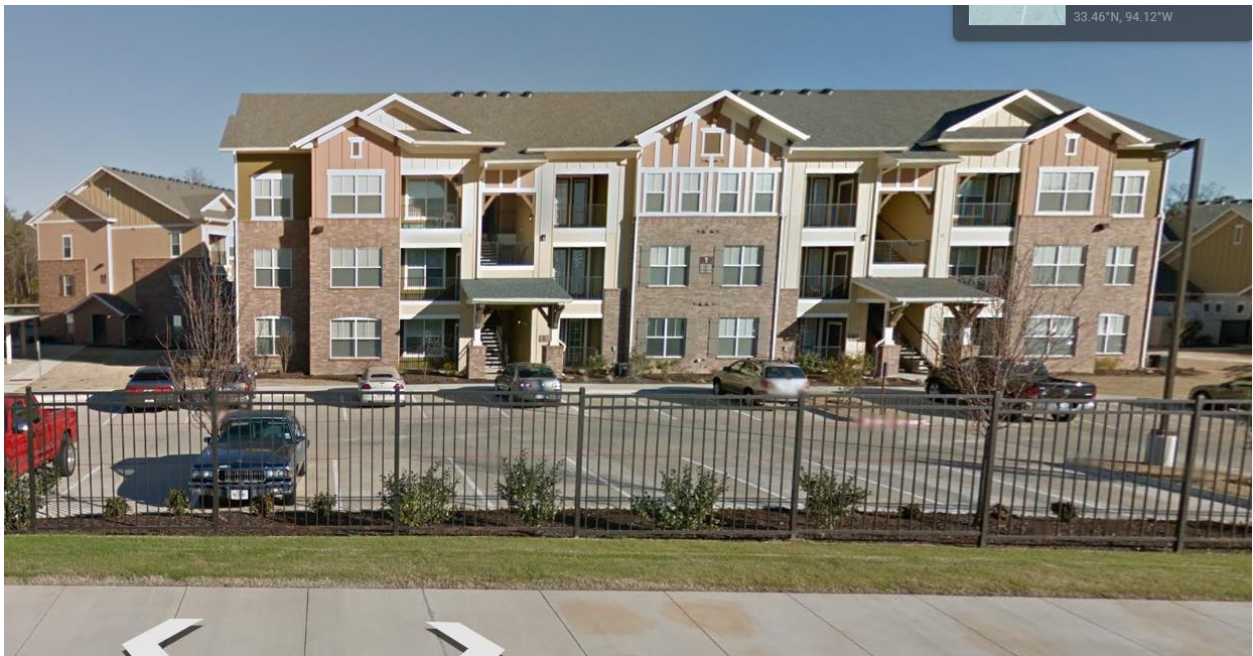


TRIVEST - WAGGONER PHASE 2
TEXARKANA, TEXAS

10/27/2020

A1.0
SITE PLAN

Copyright © 2020



Attachment: 2021-014 ATTH 03 (Google Earth Images of Existing Bldgs) (2445 : 2021-014 ORD rezoning 6210 Gibson Ln)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 3/16/2021 4:51 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-015 granting a Specific Use Permit to allow the location of
a mini-storage facility on a 1.19-acre tract of land (being tract 9B) in the M. E.
Subject: P. & P. RWY CO. HRS, A-435, located at 1609 North Robison Road. Robert
Barwick, owner.

Briefing: 4/12/2021 **Public Hearing:** 4/12/2021 **Council Vote:** 4/12/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Robert Barwick, owner, for a Specific Use Permit to allow the location of a mini-storage facility in an existing building on a 1.19-acre tract of land (being Tract 9B) in the M. E. P. & P. RWY CO. HRS, A-435, located at 1609 North Robison Road. The current zoning is General Retail. The prior use was a locksmith business.

The adjacent zoning is General Retail to the north, General Retail and Commercial to the south and Single Family-2 to the east and west. The adjacent land use is a convenience store to the south, Housing Authority to the north, residential to the east, and vacant land to the west.

A Specific Use Permit is required per Ordinance to locate a mini-storage facility in the General Retail zoning district. The owner is proposing to create 10' x 15' individual storage units inside the existing building.

Staff recommends for approval of this request.

The applicant should also be aware that if this Specific Use Permit is approved to allow this use, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, flood plain, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends approval of this request.

City of Texarkana, Texas

Advisory Board/Committee Review:

Planning & Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommend for approval.

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-015 ORD granting SUP at 1609 N Robison Rd (DOCX)
- b. 2021-015 EXH 'A' Legal Description(PDF)
- c. 2021-015 ATTH 01 (Maps) (PDF)
- d. 2021-015 ATTH 02 (Floorplan) (PDF)
- e. 2021-015 ATTH 03 (Google Earth Image) (PDF)
- f. 2021-015 Goals & Perspectives (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	03/18/2021 10:49 AM		
City Manager	Jennifer Evans	City Manager Review Completed	03/18/2021
10:49 AM			
City Council	Jennifer Evans	Meeting	Completed 03/22/2021
6:00 PM			

Meeting History

03/22/21 City Council MOVED FORWARD Next: 04/12/21

ORDINANCE NO. 2021-015

S-736

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-736 TO ALLOW THE LOCATION OF A MINI-STORAGE FACILITY ON A 1.19-ACRE TRACT OF LAND (BEING TRACT 9B) IN THE M. E. P. & P. RWY CO. HRS, A-435, LOCATED AT 1609 NORTH ROBISON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a **mini-storage facility on a 1.19-acre tract of land (being Tract 9B) in the M. E. P. & P. RWY CO. HRS, A-435 (Exhibit 'A'), located at 1609 North Robison Road**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a mini-storage facility** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-736** for the location of a **mini-storage facility on a 1.19-acre tract of land (being Tract 9B) in the M. E. P. & P. RWY CO. HRS, A-435 (Exhibit 'A'), located at 1609 North Robison Road**, in the City of Texarkana, Bowie County, Texas.

Attachment: 2021-015 ORD granting SUP at 1609 N Robison Rd (2446 : 2021-015 ORD SUP 1609 Robison Rd)

SECTION 2: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

1607A Robison Rd.
Lx

WARRANTY DEED

Date: May 29th, 2001

Grantor: LOE'S AUTO PARTS OF TEXARKANA, INC.

Grantor's Mailing Address (including county):
401 N. E. Front Street
DeKalb, Bowie County, Texas 75559

Filed For Record In :
Bowie County, Texas
Velma Moore
County Clerk
On: May 30, 2001 at 10:27AM

Grantee: THE LOE FAMILY PARTNERSHIP, an undivided 51% interest, and
JO C. BARNES, an undivided 49% interest.

Grantee's Mailing Address (including county):
401 N. E. Front Street
DeKalb, Bowie County, Texas 75559

Consideration:

Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, paid by Grantee, herein named, the receipt and sufficiency of which is hereby acknowledged by Grantor.

Property (including any improvements):

TRACT ONE:

All that certain tract or parcel of land in Bowie County, Texas, same being a part of the M.E.P.&P. RAILWAY CO. SURVEY, Abstract No. 435, and described by metes and bounds as follows, to-wit: BEGINNING at a point 296.3 feet South of the Northeast corner of said Survey No. 435;

THENCE running South, 77.6 feet to a stake for corner;

THENCE West, 434.3 feet, a stake for corner;

THENCE North, 77.6 feet to a stake for corner;

THENCE East, 434.3 feet to a stake for corner and the POINT OF BEGINNING, containing one (1) acre of land, more or less.

SAVE AND EXCEPT, HOWEVER, approximately the East ten feet (E. 10') of said tract now within the right-of-way of Robinson Road, and described in Cause No. 032979 in the District Court of Bowie County, Texas, styled: THE CITY OF TEXARKANA, TEXAS vs. LOY W. SPARKMAN, et al, further described in Judgment recorded in Volume 594, Page 430, Deed Records, Bowie County, Texas.

The above described property and this instrument are subject to Easement dated May 15, 1964, executed by Loy W. Sparkman and wife, Willie Mae Sparkman, to Southwestern Electric Power Co., recorded in Volume 439, Page 293, Deed Records of Bowie County, Texas.

6625 Vol 3467 Page 230

Certification:

True and Correct Copy of Original on
File in: Bowie County, Texas Clerks Office

Attachment: 2021-015 EXH 'A' Legal Description (2446 : 2021-015 ORD SUP 1609 Robison Rd)

2021-015 EXH 'A'

TRACT TWO:

All that certain tract or parcel of land situated in the M.E.P. & P. RAILWAY SURVEY, A-435, a part of a certain 1.00 acre tract described in a Deed dated March 18, 1905, to M. D. Tilson, of record in Volume 44, Page 379, of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at an iron pipe for corner at the Southwest Corner of said 1.00 acre tract; THENCE South 89 deg. 59 min. 38 sec. East, with the South line of said 1.00 acre tract, 432.01 feet to an iron pipe for corner on the West right-of-way line of Robinson Road, said point being in a curve to the right;

THENCE Northerly, with said right-of-way line, same being the arc of a curve having a radius of 11,499.16 feet thru a central angle of 00 deg. 13 min. 02 sec. for a distance of 43.61 feet to an iron pipe for corner, said point being in the South line of a certain 1.00 acre tract of land conveyed to Roy W. Sparkman and wife, Willie May Sparkman, by Deed of record in Volume 255, Page 348, of the Deed Records of Bowie County, Texas;

THENCE South 89 deg. 50 min. 00 sec. West, with the South line of said Sparkman 1.00 acre tract, 432.15 feet to an iron pipe for corner in the West line of Tilson 1.00 acre tract;

THENCE South 00 deg. 46 min. 14 sec. East, with the West line of said Tilson 1.00 acre tract, 42.31 feet to the POINT OF BEGINNING, and containing 0.426 acres of land, more or less.

Existing Liens(s) (including recording information):

None

Other Reservations from Exceptions to Conveyance and Warranty:

Any and all other easements, rights-of-way, and prescriptive rights, whether of record or not; any and all presently recorded restrictions, reservations, covenants, conditions, oil and gas leases, mineral severances, and other instruments, other than liens and conveyances, that affect the property; any and all rights of adjoining owners in any party walls and/or fences situated on a common boundary; any and all discrepancies, conflicts, or shortages in area or boundary lines; and any and all encroachments or overlapping of improvements.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyances and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

This Deed is made and executed in place of and in substitution for a Warranty Deed with Vendor's Lien from Grantor to Grantees made and executed as of December 26, 1994, which has been lost and this instrument is intended to be effective retroactively as of the said date of the said lost instrument.

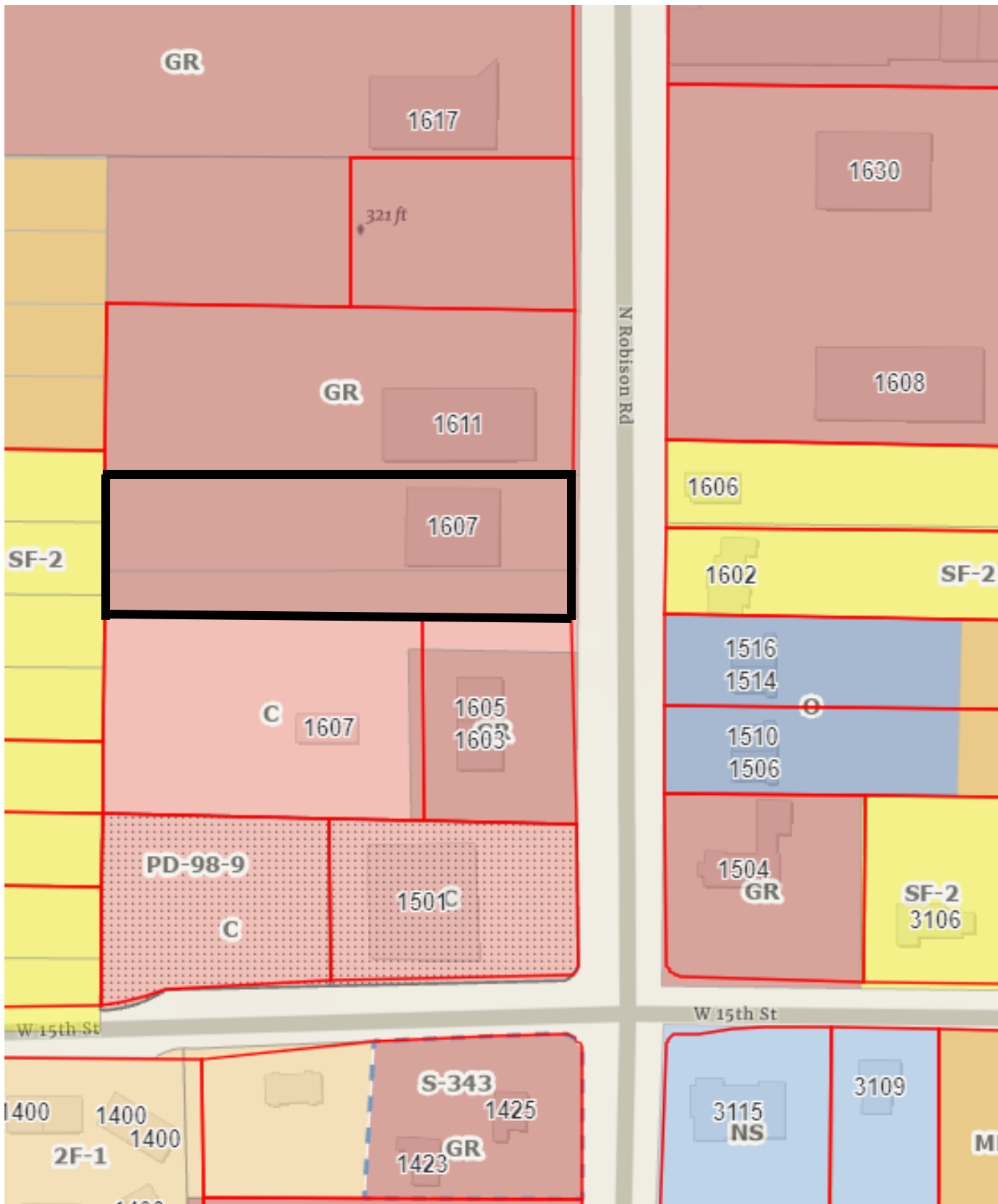
6625 Vol 3467 Page 231

2

Certification:
True and Correct Copy of Original on
File in: Bowie County, Texas Clerks Office

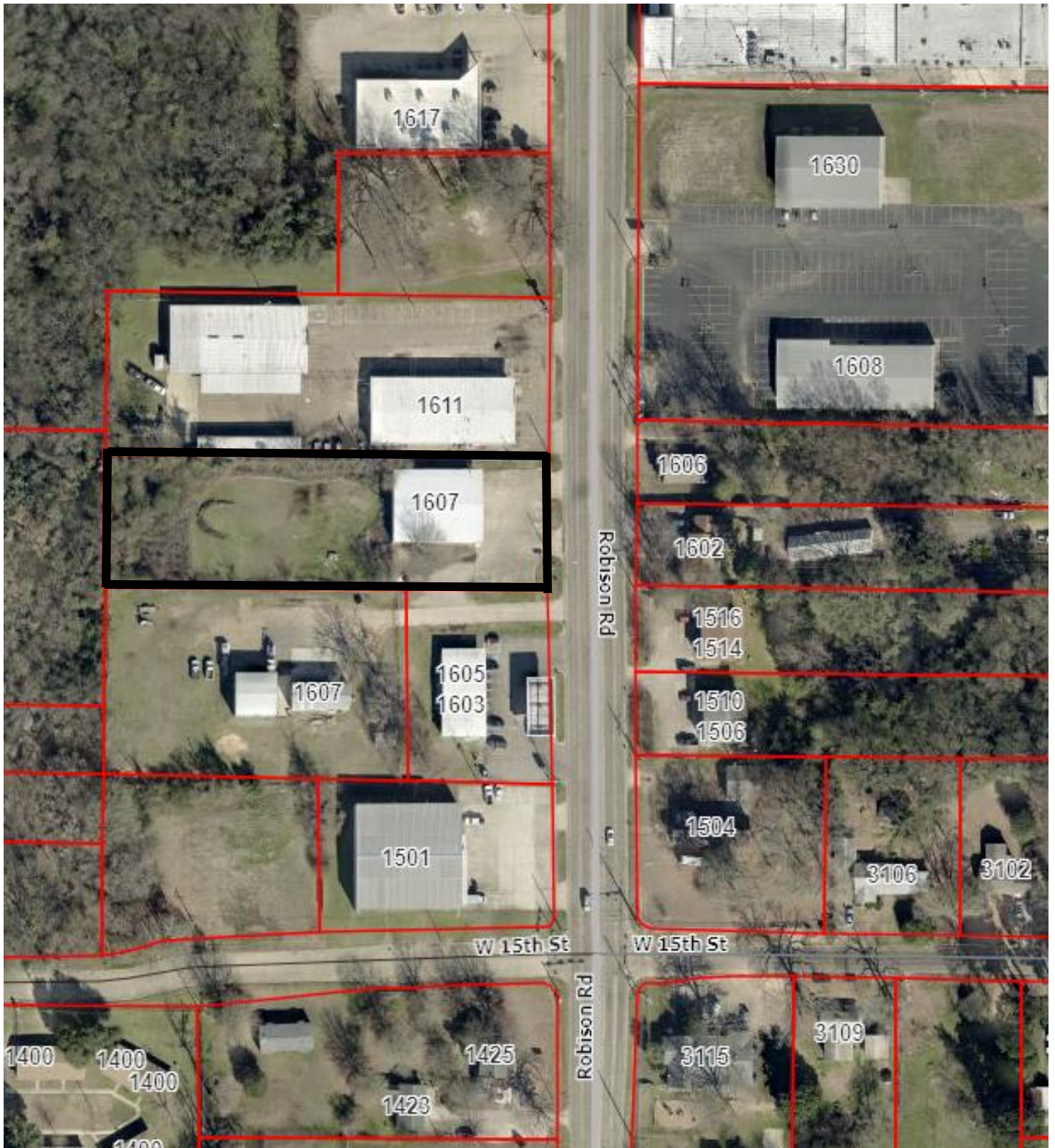
Attachment: 2021-015 EXH 'A' Legal Description (2446 : 2021-015 ORD SUP 1609 Robinson Rd)

1609 (1607) N Robison Rd

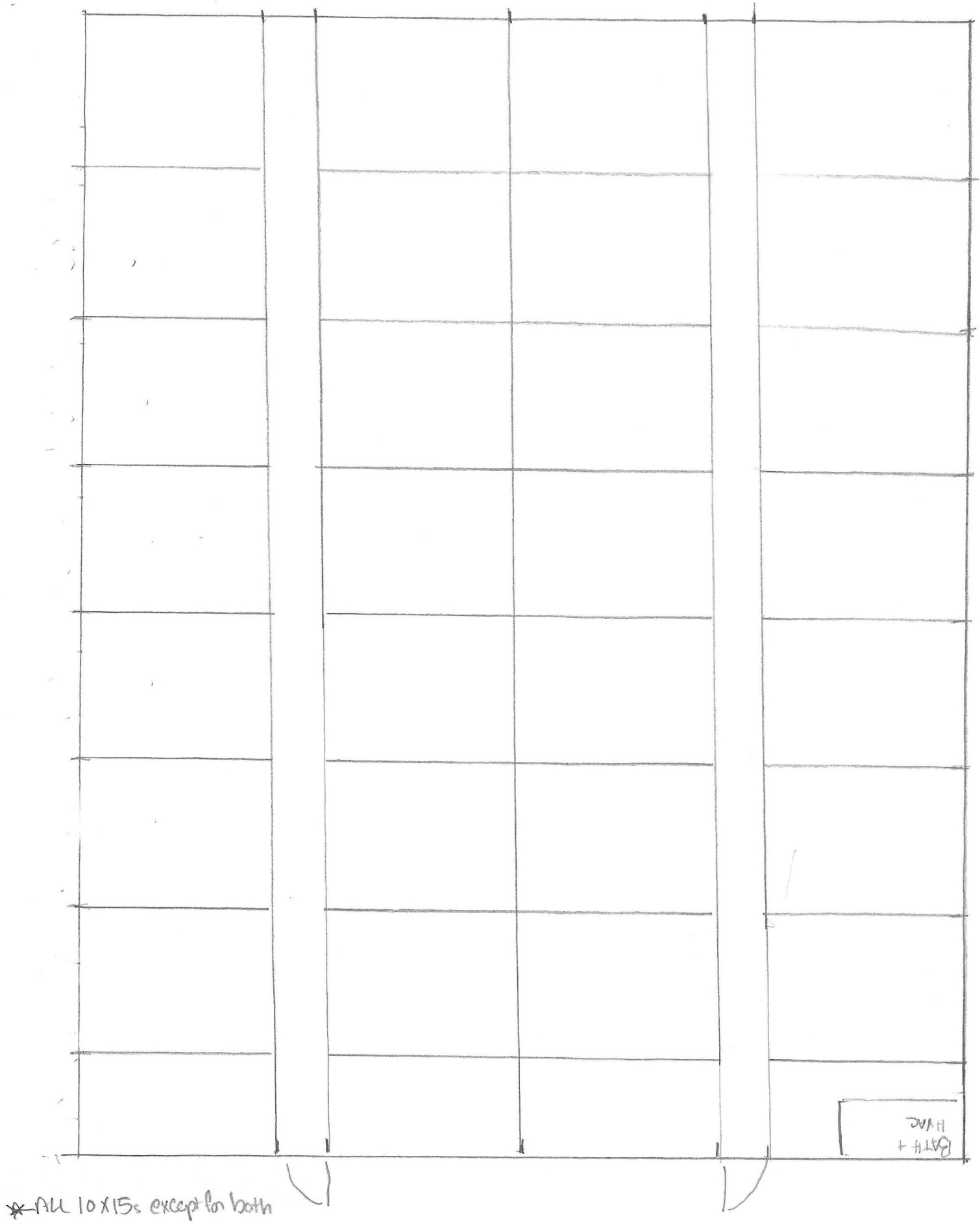


Attachment: 2021-015 ATTH 01 (Maps) (2446 : 2021-015 ORD SUP 1609 Robison Rd)

1609 (1607) N Robison Rd



Attachment: 2021-015 ATTH 01 (Maps) (2446 : 2021-015 ORD SUP 1609 Robison Rd)



*All 10x15s except for both

Robison



2021-015 ATTH 03

Google Earth Image



Attachment: 2021-015 ATTH 03 (Google Earth Image) (2446 : 2021-015 ORD SUP 1609 Robison Rd)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 3/18/2021 10:56 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Ordinance No. 2021-016 amending PD-02-13 (GR) for site plan approval to
allow the construction of 10 apartment units on Lots 8 and 9, Block 6,
Richmond Development Fifth Subdivision, located in the 3400 block of Brooke
Place. Brandon Taylor, 2B Builders, owner. Kayla Wood, MTG Engineers &
Subject: Surveyors, agent.

Briefing: 4/12/2021 **Public Hearing:** 4/12/2021 **Council Vote:** 4/12/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Amendment to PD-02-13(GR): This is a request for site plan approval by Brandon Taylor, 2B Builders, owner and Kayla Wood, MTG Engineers and Surveyors, agent, on Lots 8 and 9, Block 6, Richmond Development Fifth Subdivision, located in the 3400 block of Brooke Place, for the purpose of constructing 10 apartment units (Phase 1). This property is currently vacant land.

The adjacent zoning is Planned Development-General Retail to north, east, west, and south. A portion of the development south of this location is Multiple Family-1. The adjacent land use is vacant land to the north and west, office to the south and retail and office to the east.

The site plan consists of the following:

1. Ten two-story one bedroom, 1 ½ bath apartment units. (See photo, elevations, and floor plan).
2. Façade will be hardie board siding, brick, and concrete with rock columns.
3. Access will be from Brooke Place.
4. 2 parking spaces per unit which includes a 1 car garage.
5. Screened dumpster site.
6. 48 sq. ft. monument style sign to be located near the apartment entrance off Brooke Place. No CEVMS.

Staff recommends for approval of the site plan.

The applicant should also be aware that if this site plan approval item is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

City of Texarkana, Texas

- Approve
- Deny

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning & Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommend for approval.

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-016 ORD Amendment to PD-02-13(GR) for site plan approval (DOCX)
- b. 2021-016 EXH 'A' (Site plan)(PDF)
- c. 2021-016 ATTH 01 (Maps) (PDF)
- d. 2021-016 ATTH 02 (Floorplan) (PDF)
- e. 2021-016 ATTH 03 (Elevation) (PDF)
- f. 2021-016 Goals & Perspectives (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	03/18/2021 10:49 AM		
City Manager	Jennifer Evans	City Manager Review Completed	03/18/2021
10:50 AM			
City Council	Jennifer Evans	Meeting	Completed 03/22/2021
6:00 PM			

Meeting History

03/22/21	City Council	MOVED FORWARD	Next: 04/12/21
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ORDINANCE NO. 2021-016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-02-13(GR) FOR SITE PLAN APPROVAL TO ALLOW THE LOCATION OF TEN APARTMENT UNITS ON LOTS 8 AND 9, BLOCK 6, RICHMOND DEVELOPMENT FIFTH SUBDIVISION, LOCATED IN THE 3400 BLOCK OF BROOKE PLACE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the approval of a **site plan (Exhibit A) to allow the location of ten apartment units on Lots 8 and 9, Block 6, Richmond Development Fifth Subdivision, located in the 3400 block of Brooke Place** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the subject property is zoned Planned Development-Office [PD-02-13(GR)], and approval of the site plan (**Exhibit ‘A’**) would constitute an amendment to PD-02-13(GR); and

WHEREAS, the proposed use is consistent with the listed uses in the Land Development Code for the zoning classification of Planned Development-General Retail; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of this amendment, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of five (5) to zero (0) to recommend approval of the petition for a site plan (Exhibit ‘A’)** to the City Council of the City of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan (**Exhibit ‘A’**) to allow **the location of ten apartment units on Lots 8 and 9, Block 6, Richmond Development Fifth Subdivision, located in the 3400 block**

of Brooke Place in the City of Texarkana, Texas, Bowie County, Texas, is hereby approved and hereby amends PD-02-13(GR).

SECTION 2: PD-02-13(GR) is hereby amended by approval of the site plan (**Exhibit ‘A’**), incorporated herein by reference for all purposes, and includes the following:

1. Ten two-story one bedroom, 1 ½ bath apartment units.
2. Façade will be hardie board siding, brick, and concrete with rock columns.
3. Access will be from Brooke Place.
4. 2 parking spaces per unit which includes a 1 car garage.
5. Screened dumpster site.
6. 48 sq. ft. monument style sign to be located near the apartment entrance off Brooke Place. No CEVMS.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

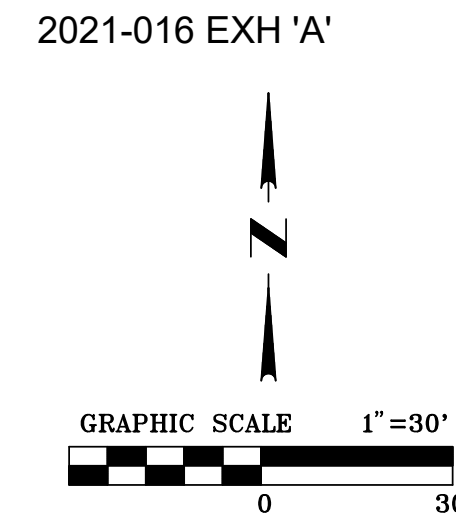
SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of April, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR



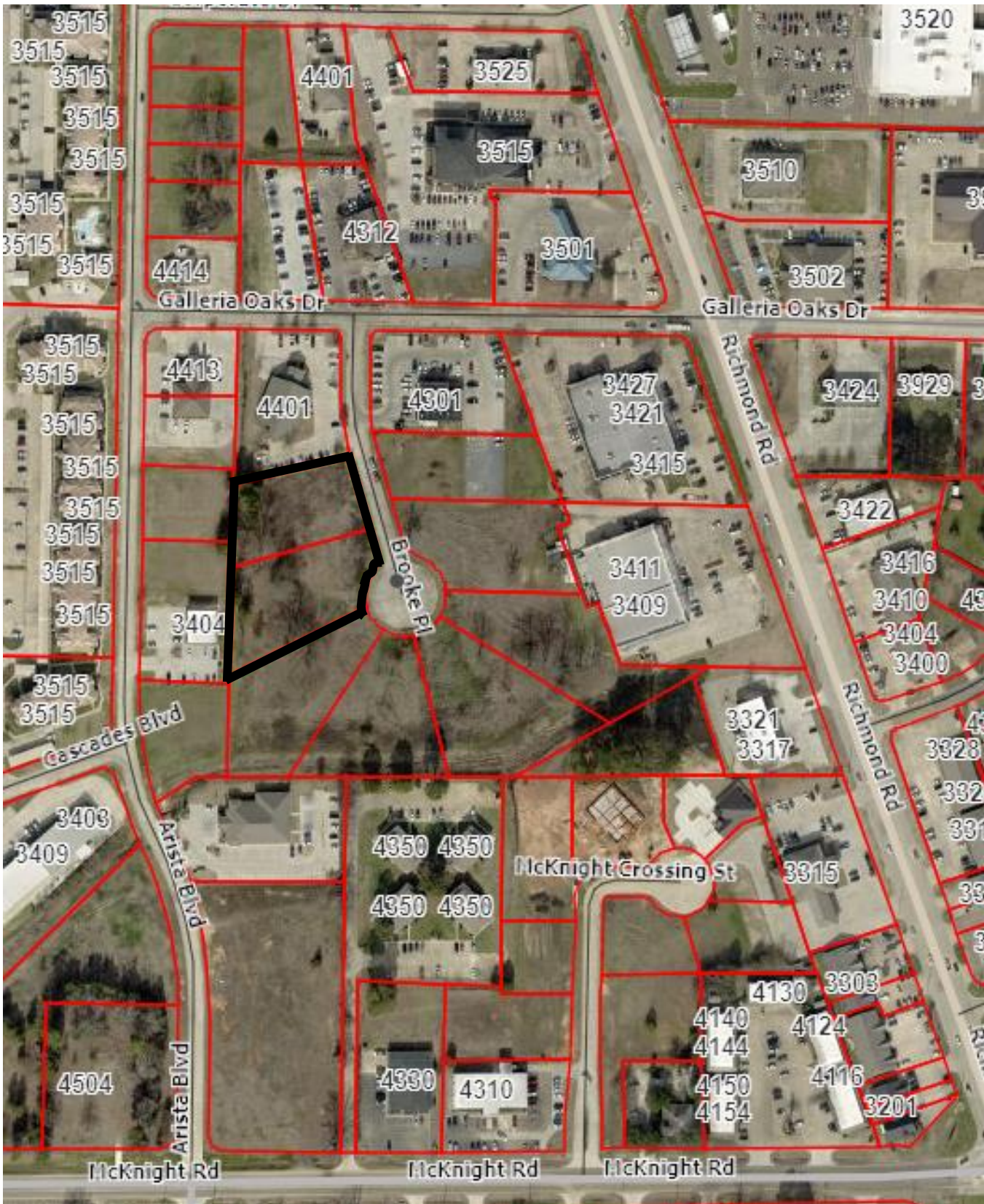
PARKING
TOTAL NUMBER OF UNITS= 10
PARKING REQUIRED= 20 SPACES
PARKING PROVIDED= 26
1 SPACE PER GARAGE (10)
1 SPACE PER DRIVE (10)
6 OVERFLOW PARKING



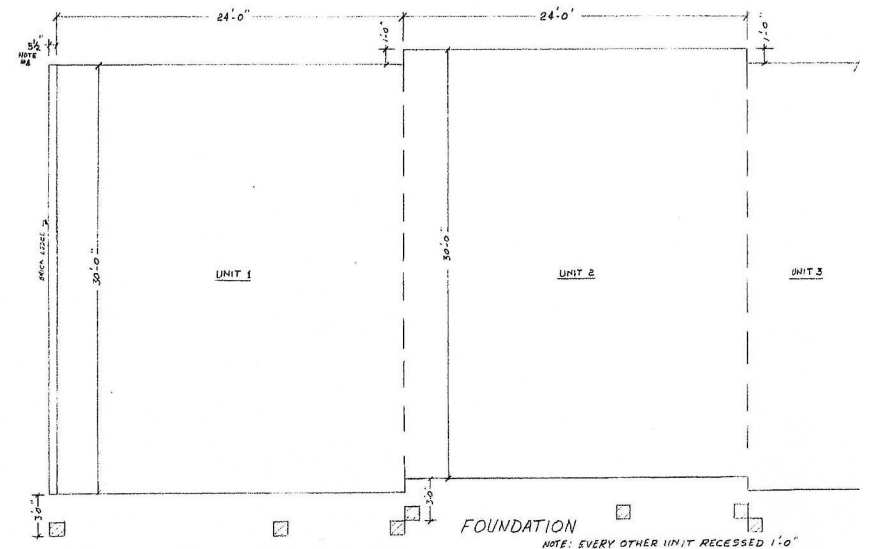
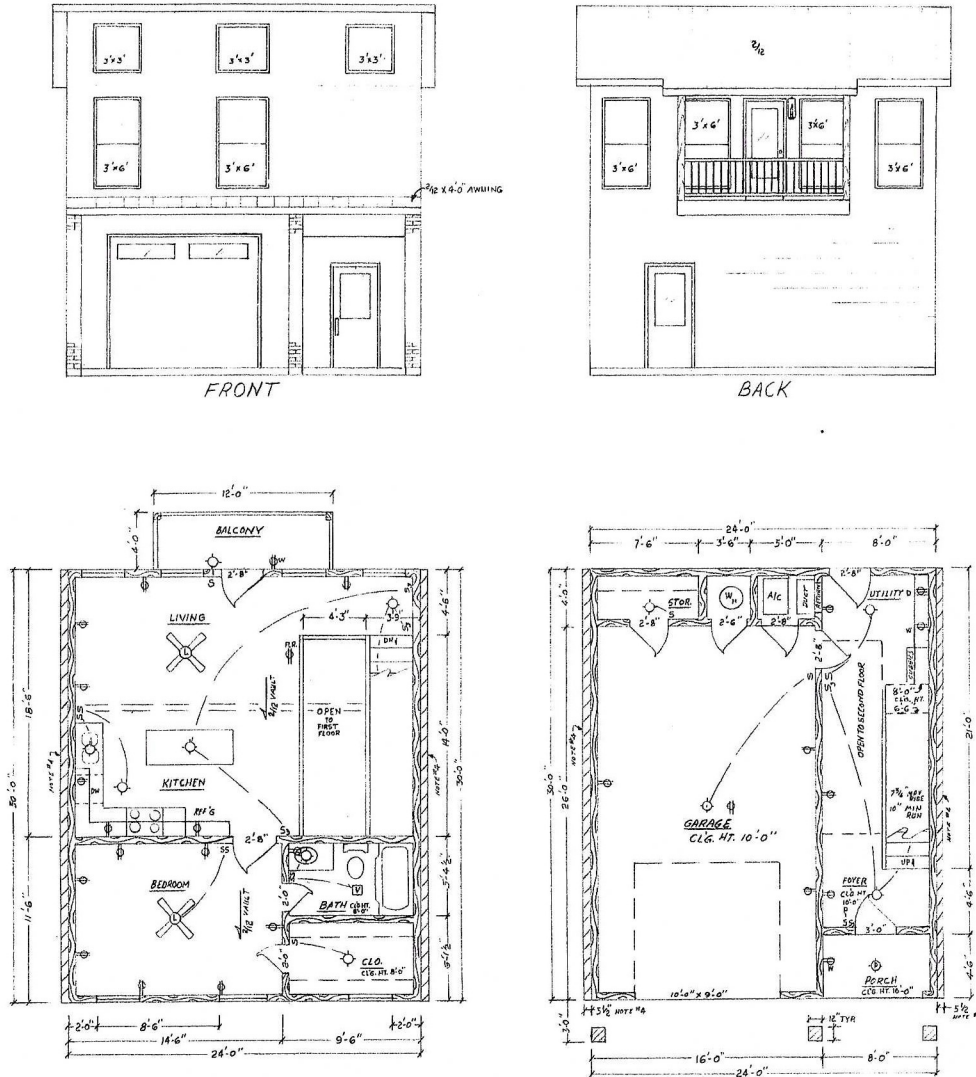
Drawing Date	3/1/2021
Project Number	XXXXXXXXXX
Sheet Number	XXXXXXXXXX

Attachment: 2021-016 ATTH 01 (Maps) (2447 : 2021-016 ORD amending PD-02-13 site plan 3400 blk of Brooke Pl)

3400 Block Brooke Place



Attachment: 2021-016 ATTH 01 (Maps) (2447 : 2021-016 ORD amending PD-02-13 site plan 3400 blk of Brooke Pl)



- NOTES**
1. 2X4X16" O.C. WALLS
 2. 2ND FLOOR BACK WALL PLATE HEIGHT
 3. 8'-6" UNIT 1, 1.5, 1.5
 4. 8'-4" UNIT 2, 4.15
 5. ROOF 2/12 PITCH, MAINTAIN COMMON ROOF THROUGHOUT
 6. BRICK LEDGE ON END UNITS ONLY

2 STORY, 3 BEDROOM APARTMENT 2 B BUILDERS TEXARKANA, USA	FLOOR 1 SCALE DATE: SHEET	0"=1' 1'
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Attachment: 2021-016 ATTH 03 (Elevation) (2447 : 2021-016 ORD amending PD-02-13 site plan 3400 blk of Brooke Pl)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

Briefing Sheet

Version:
Update Date: 4/9/2021 8:27 AM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: (CP Implementation Table 2021 document)

Attachments

- a. Comprehensive Plan Implementation Table 2021 Update Final 4.8.20 (PDF)

RENEW TEXARKANA comprehensive plan for tomorrow TEXARKANA IMPLEMENTATION TABLE HALFF					
LAND USE					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
4.1.1	Use the Future Land Use Plan in this document as a guide for development decisions and future planning efforts.	Planning and Community Development, P&Z Commission, City Council	Ongoing	Ongoing	Planning and Community Development references the Future Land Use Plan for all new and redevelopment projects, presents findings to Planning and Zoning Commission and to City Council.
4.1.2	Develop policies and incentives that encourage development of activity centers. Examples may include providing tax breaks for desired development typologies.	Planning and Community Development	Short-Term	50% Complete	Existing incentive programs such as façade grants and loans have been used to encourage development of activity centers. New programs are under development.
4.1.3	Update the city’s zoning ordinance to incorporate the intent of each future land use designation.	Planning and Community Development, Consultant	Short-Term	Ongoing	
4.1.4	Prioritize economic development along commercial corridors.	Planning and Community Development, Economic Development	Short-Term	50% Complete	City kicked off a COVID Rebound Corridor study for small businesses along the New Boston Rd corridor. The results however will be used city-wide.
4.1.5	Coordinate zoning changes and future land use plan updates with Texarkana, AR along the state line.	Planning and Community Development, Texarkana, AR	Short-Term	25% Complete	State Line Corridor Study is scheduled for 2021 with DOTs, MPO and Texarkana, AR.
4.1.6	Develop a State Line Avenue Overlay District to assist in this process.	Planning and Community Development, Texarkana, AR	Mid-Term	Ongoing	State Line Corridor Study is scheduled for 2021 with DOTs, MPO and Texarkana, AR. Submitted BUILD grant applications for State Line Ave.
4.1.7	Promote and incentivize LEED green building practices for new development. For example following guidelines that promote smart water management, use of local building materials, etc.	Planning and Community Development, Public Works, Building and Inspections Office	Short-Term	25% Complete	Convention Center was built using LEED green building practices. Townhouses built at Rose Hill were built using LEED building practices. Future buildings including a fire station under design will use LEED practices. Owners/developers are provided information regarding the Texas PACE Program and encouraged to incorporate this state incentive into the development.
4.1.8	Ensure that buildings incorporate good design principles such as articulation of facades, accentuated entries, and visually interesting features at street corners and where a building turns.	Planning and Community Development, Building and Inspections Office	Short-Term	Ongoing	
4.1.9	True landmark buildings should be encouraged and preserved to protect the identity and culture of Texarkana. Incentives and grants should be actively pursued to preserve such landmarks such as the work being done to renovate the Grim Hotel.	Planning and Community Development	Short-Term	75% Complete	Planning and Community Development actively pursues available funding and resources for historic landmark preservation and communicates these resources to developers. The Hotel Grim Project began in November 2019 and is on target for completion by 2021. Former Texarkana National Bank (Texarkanen) also began renovation work in 2020. Historic integrity is a focus of the developer and City
4.1.10	Clustered developments should place special focus on preserving terrain features (steep slope), drainage areas and significant mature tree stands.	Planning and Community Development, Building and Inspections Office, Public Works	Mid-Term	Ongoing	
4.1.11	Communicate regularly (annually) with the Texarkana, Texas City Council about the results of the RENEW Texarkana Comprehensive Plan implementation.	Planning and Community Development, P&Z Commission, City Council	Short-Term	Ongoing	Planning and Community Development will present our third annual update to Planning and Zoning Commission and to City Council in April 2021.
4.1.12	Utilize environmentally sound site layout and higher density when possible. This may include such things as: clustered development (i.e., conservation subdivision design) that preserves open space and minimizes construction and maintenance of roads and utilities.	Planning and Community Development, Public Works	Mid-Term	Ongoing	
4.1.13	Encourage school development, open space, neighborhood services, retail, dining and entertainment choices within walking distance of most neighborhood residents. Utilize safe routes to school planning and add sidewalks where possible.	Planning and Community Development, All School Districts	Mid-Term	Ongoing	Planning and Community Development along with Public Works utilized CDBG and TXDOT funding to install sidewalks along New Boston Road, Summerhill Road, Norris Cooley, and Allen Street as part of the safe routes to school initiative. New PG Elementary school location built utilizing this principle.
4.1.14	Preserve open space within neighborhoods (as a common green, recreation areas, preservation of floodplains or other use) to create unique, healthy places.	Planning and Community Development, Building and Inspections Office	Mid-Term	Ongoing	Planning and Community Development utilized CDBG funds to build a new community garden in Rosehill this year as well as update an existing community garden in Beverly to continue our efforts to create healthier communities.
4.1.15	The subdivision and development process should include consideration of the way in which residential and nonresidential lots are laid out— adjacency and accessibility to park and open space areas should be optimized in all types of development.	Planning and Community Development, Public Works	Short-Term	Ongoing	Planning & Zoning Commission addressed a site layout adjacent to a park to optimize accessibility and open space in 2019.
4.1.16	Encourage the use of “full-life cycle” (all stages of life)—young singles, professional couples, families with children, empty-nesters, retirees and seniors, including those requiring living assistance. This should include high income homes of various types (large lot, small lot, townhome, loft and condominium) and more affordable housing types (small lot/small home, townhome, loft, condominium, mother-in-law suite, carriage house and others).	Planning and Community Development	Short-Term	Ongoing	Council approved changes in 2019 to Planned Unit Residential (PUR) districts for smaller residential lots near walkable areas downtown.
4.1.17	To maximize value, in neighborhoods, smaller residential lots or more dense development patterns should be located in the closest proximity to any parks and open spaces provided—this will maximize the value of those areas, and the parks & open spaces off-set smaller lot sizes.	Planning and Community Development with Parks & Recreation	Long-Term	Ongoing	Council approved changes in 2019 to Planned Unit Residential (PUR) districts for smaller residential lots near walkable areas downtown.
4.1.18	Mixed use retail areas should be encouraged to include office, live-work and residential units in order to strengthen the retailing component, reduce trips, and increase activity (and thereby, safety and security). These uses may be either vertically or horizontally mixed, but should be planned and integrated with pedestrian and vehicular connections.	Planning and Community Development with Parks & Recreation	Mid-Term	Ongoing	
4.1.19	All redevelopment of retail centers should be geared to creating attractive pedestrian areas which are well connected to surrounding development. Redevelopment should largely consist of a variety of uses such as new residential, public space, etc. to support the new retail centers.	Planning and Community Development, Public Works	Mid-Term	Ongoing	City staff is developing a big box retail reuse program. City has used TIRZ and CIP to create pedestrian areas to better connect to surrounding development.

TRANSPORTATION					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
4.2.1	Continue to actively participate in regional transportation planning activities to advance funding and other improvements in Texarkana. Participation to include representation on the Metropolitan Planning Organization Policy Board and Technical Committee.	Public Works, Texarkana MPO, Planning and Community Development	Ongoing	Ongoing	Active membership and representation from the city with 3 members on the Policy board and 3 members on the technical committee.
4.2.2	Continue to pro-actively pursue mutually beneficial transportation projects with neighboring municipalities and area partners.	Public Works, Planning and Community Development, TxDOT, ArDOT, Texarkana MPO	Ongoing	Ongoing	The MPO is openly in discussion with local entities and neighboring counties to discuss projects that would benefit the Texarkana region. The MPO also considers projects in the Freight Mobility plan and the 2045 MTP to link projects in this region with other agencies that would venture into a multi-jurisdictional project.
4.2.3	Update the Texarkana Bicycle and Pedestrian Master Plan and Master Thoroughfare plan.	Public Works, Planning and Community Development, Consultant, Texarkana Metropolitan Planning Organization	Mid-Term	Complete	The Bike/Ped plan is complete and projects are being monitored for completion. The thoroughfare plan is still a proposed viable project of the MPO.
4.2.4	Design and implement roadway treatments to support place making and economic development, particularly on State Line Avenue.	Public Works, Planning and Community Development, Consultant, Texarkana Metropolitan Planning Organization, Texas Department of Transportation, and Arkansas Highway and Transportation Department	Short-Term	Ongoing	Stateline corridor study will explore economic benefits for the corridor and the plan will conclude in November of 2021.
4.2.5	Complete a detailed inventory of existing sidewalks in the City.	Public Works, Consultant, Planning and Community Development, Texarkana Metropolitan Planning Organization	Mid-Term	Complete	MPO sidewalk inventory completed. http://www.texarkanampo.org/documents/publications/2017%20Sidewalk%20Inventory%20&%20Analysis.pdf
4.2.6	Utilize roundabouts in existing and new neighborhoods where appropriate, to slow and calm traffic but allow continuous movement, and to provide visual relief in long, straight streets.	Public Works, Planning and Community Development	Short-Term	Ongoing	Roundabout was recently constructed at Gibson Lane and Pavilion Parkway intersection. Construction of second roundabout at University and Gibson Intersection is currently under construction.
4.2.7	Plan for local transit service (T-Line) as a part of the Texarkana Urban Transit District (TUTD) which will connect major retail, sports entertainment venues and neighborhood centers to reduce frequency and duration of trips by the residential and daytime population.	TUTD, Texarkana MPO, Public Works, Planning and Community Development	Mid-Term	Ongoing	Current routes already connect some of these together. MPO continues to coordinate with Tline.
4.2.8	Retrofit neighborhoods with canopy trees to slow traffic and to shade sidewalks and street paving, when physically and financially feasible. On streets that are excessively wide, or where desired, strategically locate trees in the ROW of the street, being careful not to interrupt drainage. The installation of street trees can be achieved by developing a city program for planting trees in neighborhoods as residents request it and on a cost-share basis.	Public Works, Planning and Community Development	Mid-Term	Ongoing	Tree planting incorporated where feasible in sidewalk projects. City hosts an annual Texarkana Arbor Day and most recently distributed 1,000 bare root seedling trees March 6th.
4.2.9	Encourage developments which feature mixed uses, Commercial streets designed to slow traffic, shorter blocks and continuous sidewalks and trails --- to reduce the dependency on automobiles and encourages healthy pedestrian activity.	Public Works, Planning and Community Development	Mid-Term	Ongoing	We construct sidewalks on all NEW streets constructed by City.
4.2.10	Explore the use of traffic calming measures (landscaped medians, roundabouts, neckdowns and others) on new and existing streets, where physically possible.	Public Works, Planning and Community Development	Mid-Term	Ongoing	Roundabout was recently constructed at Gibson Lane and Pavilion Parkway intersection. Construction of second roundabout at University and Gibson Intersection is currently under construction.
4.2.11	Coordinate with appropriate agencies in order to gain necessary funding to construct the necessary mobility and capacity improvements that meet the needs for Texarkana and the region. Create a master thoroughfare plan to understand those needs and seek federal and state grant funding when available.	Public Works, Planning and Community Development, TxDOT and Texarkana MPO	Long-Term	Ongoing	Planning and Community Development along with Public Works utilized CDBG and TxDOT funding to install sidewalks along New Boston Road, Summerhill Road, Norris Cooley, and Allen Street as part of the safe routes to school initiative. New PG Elementary school location built utilizing this principle. City was approved for additional funding from TxDOT for sidewalk and bike lanes to be constructed along College Drive and for sidewalks to be constructed along Robison Road. Design should be completed this year. Staff is also applying for additional funding for sidewalk projects along Kennedy Lane, State Line Avenue, and Leopard Drive. Development of a thoroughfare plan is proposed for FY23 by the MPO.
4.2.12	Monitor and communicate the condition of city roadways, infrastructure, and facilities. Incorporate needed improvements in the Capital Improvement Plan.	Public Works	Ongoing	Ongoing	We are currently in the fourth year of our Major Street Maintenance Program. The first year funding totaled \$3 million, the second year funding was \$500k, and the third year the funding is \$800k. Our plan is to continue funding this in the future, but there are no funds for this year at this time. We also have CIP program that includes major road and drainage projects, but it is currently unfunded.
PARKS AND TRAILS					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
4.3.1	Continue to provide and maintain high-quality parks. Incorporate needed improvements into the Parks Master Plan.	Parks and Recreation, Maintenance Staff	Ongoing	Ongoing	Received Texas Parks and Wildlife Grant for Spring lake Park "Walk Through History" Trail improvements. Grant completed and ribbon cutting scheduled for April 2021.
4.3.2	Continue to provide programming and special activities and events in parks to encourage community-wide usage of the parks system.	Parks and Recreation	Ongoing	Ongoing	
4.3.3	Update the Comprehensive Parks, Recreation, and Open Space Master Plan.	Parks and Recreation, Consultant	Short-Term	Ongoing	Pending on obtaining/hiring a consultant or firm. RR
4.3.4	Conduct a recreational programming assessment as part of the Parks, Recreation, and Open Space Master Plan.	Parks and Recreation, Consultant	Short-Term	Ongoing	Pending on obtaining/hiring a consultant or firm. RR
4.3.5	Consider the creation of a parkland dedication ordinance for subdivision design	Parks and Recreation, Planning and Community Development, and Consultant	Mid-Term		
4.3.6	Continue to make improvements to existing parks and recreation facilities as outlined in the Capital Improvement Plan.	Parks and Recreation	Short-Term	Ongoing	Replaced park playground equipment and ballfield lighting using CIP funding in 2018.
4.3.7	Pursue partnerships with public and private organizations to leverage park and recreation investments including federal and state grant opportunities.	Parks and Recreation, school districts, TPWD, Planning and Community Development	Mid-Term	Ongoing	Received Texas Parks and Wildlife Grant for Spring lake Park "Walk Through History" Trail improvements. Grant completed and ribbon cutting scheduled for April 2021.
4.3.8	Establish park, trail, bicycle and open space design standards for different facility classifications.	Parks and Recreation, Consultant	Mid-Term	Ongoing	
4.3.9	Create trail connectivity within the city and to surrounding communities.	Parks and Recreation, Planning and Community Development	Mid-Term	Ongoing	Applied for Texas Parks and Wildlife Grant to extend Cowhorn Creek Linear Park Trail. Received Texas Parks and Wildlife Grant for Spring lake Park "Walk Through History" Trail improvements. Grant completed and ribbon cutting scheduled for April 2021.
4.3.10	Work with developers and property owners to develop hike and bike trails on greenways and other linear open spaces.	Parks and Recreation, Planning and Community Development, Property Owners	Long-Term	Ongoing	
4.3.11	Floodplain areas are generally not able to be developed and therefore should be key element of a city wide framework of protected open space.	Parks and Recreation, Planning and Community Development	Long-Term	Ongoing	Permits are required for any work in floodplain. - DBH
4.3.12	Maximize visibility of open space areas by locating parks in prominent locations that help to long term create value for neighborhood and community.	Parks and Recreation, Planning and Community Development	Mid-Term	Ongoing	
4.3.13	Preserve plant and animal habitat areas and corridors in a functional, native condition to maintain biodiversity and promotes healthy communities. The city should establish and adopt buffer requirements for tributaries and waterways that are not otherwise protected by current city regulations.	Parks and Recreation, Planning and Community Development, Public Works	Long-Term	Ongoing	In late 2019, City awarded 9.8 million in NRDA funding to address biodiversity and water quality along a numerous waterways. Implementation will occur over the next 5 years.
4.3.14	The hike-and-bike trail system should connect homes, parks, schools, retail, employment, and entertainment centers, wherever possible. These trails should be primarily off-street dedicated trails, and only be located adjacent to streets where connectivity is needed, and where otherwise it is absolutely necessary for continuity.	Parks and Recreation, Planning and Community Development	Mid-Term	Ongoing	Recreational Trail Grant submitted to TP&W for Cowhorn Creek Linear Trail.

URBAN DESIGN					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
4.4.1	Require all new streets to have minimum 6', fully ADA-compliant sidewalks with buffer zones on both sides where feasible to promote walkability.	Public Works	Ongoing	Ongoing	Sidewalks are required on all new streets built by City. However, there is no ordinance requiring private developers to do this.
4.4.2	Update the applicable development and thoroughfare standards to develop typologies for the Activity/Development Corridors and allow for primary and secondary gateways along roadways.	Planning and Community Development, Public Works	Short-Term	Ongoing	
4.4.3	Develop design standards for each district identified in the urban design framework map and continually update standards for the University Planned Development District (UPDD) and Highland Park/Bingham Park Historic District.	Planning and Community Development, Consultant	Short-Term	Ongoing	Developed new guides for the UPDD and Historic District to be more user friendly and combined all information including applications in one
4.4.4	Conduct a State Line Avenue Corridor Study to further define needed safety improvements, correct poor pedestrian mobility, strengthen economic development opportunities and establish an Overlay Zoning Ordinance and District Standards.	Planning and Community Development, Texarkana, AR, Consultant, Texarkana Metropolitan Planning Organization	Short-Term	Ongoing	Discussions ongoing with DOTs, MPO and Texarkana, AR on State Line Corridor. MPO funding approved for study and MPO selected MTG to perform State Line Corridor Study in 2021. Estimated completion of project is November 2021. Monitoring pedestrian and safety projects through TXDOT's Project Tracker.
4.4.5	Continue to coordinate with TxDOT and the Arkansas State Highway and Transportation Department on future development along IH 30. Focusing on the creation and enhancement of gateways into the city.	Public Works, TxDOT, ArDOT	Mid-Term	Ongoing	City built welcome monument at the FM 989 overpass in 2018. TxDOT started construction on the widening I-30 to 6 lanes from Kings Highway to State Line Avenue in 2021.
4.4.6	Preserve open space through the maintenance of natural floodplains, creation of parks, clustering of development, conservation of environmentally sensitive areas, and shading of paving (such as streets, parking lots and plazas) to reduce the ambient temperature in the city and provide a more comfortable environment.	Parks and Recreation, Planning and Community Development	Long-Term	Ongoing	In late 2019, City awarded 9.8 million in NRDA funding to address biodiversity and water quality along numerous waterways and floodplain areas. The Natural Resources Damage Assessment (NRDA) process along with local project partners including Texarkana College and Texas A&M-Texarkana related to the former Kerr-McGee Chemical Corporation wood-treating facility located on Buchanan Road in Texarkana, Texas. As a part of the funding, creek restoration projects will occur along Days, Cowhorn, Howard, Waggnier and Swampoodle creeks including parts of downtown. Implementation will occur over the next 5 years.
4.4.7	Identify and preserve existing neighborhood landmarks, such as historic or distinctive buildings and prominent natural features, to foster neighborhood pride, distinctiveness and better creates a sense of ownership. Add wayfinding markers to historic districts to celebrate character.	Planning and Community Development, Building and Inspections, Public Works Department	Short-Term	Ongoing	Added wayfinding and sign toppers to downtown State Cultural District and Highland/Bingham Park Historic District in 2018. The Historic Landmark Preservation Committee is currently researching historic lighting options for the Wood Street Parkway utilizing grant funds. Grim Hotel historic building being redeveloped to match existing facades and interior looks; the Texarkanian National Bank building façade removed to show original architecture of building; the downtown post office corridor is being redeveloped to match the historic
NEIGHBORHOOD DISTRICTS					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
5.1.1	Continue to promote citizen-led neighborhood revitalization programs in key neighborhoods including Rose Hill, Beverly, Downtown, and other neighborhoods throughout the city.	Planning and Community Development	Ongoing	Ongoing	City staff assisted in the creation and supports active neighborhood associations in Rose Hill, Beverly and downtown. City kicked off a 2021 COVID Rebound Corridor study for small businesses along the New Boston Rd corridor. The results however will be used city-wide.
5.1.2	Continue to identify and formulate neighborhood partnerships that serve to identify funding opportunities, serve as a sounding board for improvements, and advocate for neighborhood improvements.	Planning and Community Development	Short-Term	Ongoing	City staff assisted in the creation and supports active neighborhood associations in Rose Hill, Beverly and downtown.
5.1.3	Develop an online database with information about neighborhood associations, district maps, contact information, and meeting information.	Planning and Community Development	Short-Term	50% Complete	City staff has begun development of online database for neighborhoods.
5.1.4	Conduct small-area plans for specific neighborhoods to address challenges and identify a phased action plan.	Planning and Community Development, Consultant	Mid-Term	50% Complete	City staff has begun development of small area plans for specific neighborhoods. City kicked off a 2021 COVID Rebound Corridor study for small businesses along the New Boston Rd corridor. The results however will be used city-wide.
5.1.5	Consider conducting a neighborhood gateway and wayfinding signage study to determine the most appropriate location, style, and size of these amenities within neighborhoods.	Planning and Community Development, Consultant	Mid-Term	Ongoing	Added wayfinding and sign toppers to downtown State Cultural District and Highland/Bingham Park Historic District in 2018.
5.1.6	Continue the neighborhood outreach program to encourage involvement of residents in decisions affecting their neighborhood. Participate in neighborhood events such as National Night Out and Rose Hill Neighborhood Celebration.	Planning and Community Development	Long-Term	Ongoing	City staff from multiple departments participates each year in National Night Out and the Rosehill Neighborhood Celebration.
DOWNTOWN TEXARKANA					
REFERENCE NUMBER	RECOMMENDATION	INVOLVED AGENCY	PRIORITY	STATUS % COMPLETE	NOTES
5.2.1	Coordinate a downtown master plan with Texarkana, AR. A separate downtown plan would further develop concepts introduced in the Renew Texarkana plan and would include individual site assessment, a phased development plan, and detailed costs for implementation.	Planning and Community Development, Texarkana, AR	Short-Term	Ongoing	Both cities recently formed the Texarkana Brownfields Regional Environmental Coalition (TBREC) to master plan and address contaminated properties downtown. The City received \$400,000 in 2019 and \$375,000 in 2020 in supplemental award funding from the EPA Brownfields program for continued cleanup of contaminated properties in Texarkana, Texas. Implementation was completed of two-way streets and downtown CIP improvements project totaling \$407,000 in collaboration with Public Works as part of the ReNew Texarkana downtown master plan. As a part of the street conversion, 162 new downtown parking places were added.
5.2.2	Consider adoption of a downtown overlay or Form Based Code (FBC) in the existing zoning ordinance.	Planning and Community Development	Short-Term	Ongoing	
5.2.3	Create a community development corporation that includes a focus on marketing downtown to potential investors.	Planning and Community Development, Economic Development, Texarkana Arts & Historic District Partners	Short-Term	25% Complete	City staff has begun research for the development of a community development corporation.
5.2.4	Develop a multi-departmental approach to evaluate the utilization of vacant, unsafe or dilapidated structures within downtown.	Planning and Community Development, Building Inspections, Public Works	Ongoing	Ongoing	Staff continues to hold problem properties meetings and continue to work on the repair or demolition of vacant, unsafe or dilapidated structures. The Kress Gap is an example of an unsafe structure that was demolished and made into a pocket park.
5.2.5	Consider replacing the street signs in Downtown with a unique sign to establish a special area of character; Add signage for the recent Texarkana Cultural District designation.	Planning and Community Development, Economic Development, Texarkana Arts & Historic District Partners, Public Works Department	Short-Term	Complete	Added wayfinding and sign toppers to downtown State Cultural District in 2018.
5.2.6	Enhance the role of Downtown as the cultural and social center of the City, by supporting local efforts (like the Arts & Historic District) to create business awareness, promote social events, and create community ties and investment.	Planning and Community Development, Economic Development, Texarkana Arts & Historic District Partners	Ongoing	Ongoing	Legislature approved \$5 million for Cultural District funding. City received TCA grant on behalf of Texarkana Arts & Historic District for downtown improvements in 2020 and 2021. City kicked off Courthouse Square Project for the US Federal Courthouse and Post Office downtown with over \$1 million in pedestrian and park infrastructure improvements downtown. Construction is expected to be completed in Spring 2021.

5.2.7	Encourage a diversity of housing types including mixed-use in downtown to enliven the district, support destination retail and provide opportunities for pedestrian-oriented young professional and “empty nester” living.	Planning and Community Development	Ongoing	Ongoing	After over 30 years of vacancy and discussions regarding its future, work began on the revitalization of the iconic Hotel Grim in 2019 and continues into 2021. The \$26 million dollar downtown development will add 93 residential units in downtown Texarkana and will include over 3,600 square feet of new office and meeting room space. In 2021, several new mixed use retail and housing developments are underway downtown.
5.2.8	Create open spaces, plazas and urban parks (such as Downtown’s ArtSpark) to serve as focal points, landmarks, and gathering places for socializing and celebrations.	Planning and Community Development, Parks and Recreation, Economic Development, Texarkana Arts & Historic District Partners	Ongoing	Ongoing	City received National Endowment for the Arts (NEA) Grant in partnership with the Texarkana Arts & Historic District partners. This threefold project will include additional mini-murals in the downtown area, a refresh of the downtown ArtSpark "timeline", and contribute to an exhibit of works by a local sculptor. City staff created the "Kress Gap" by engaging local artists to paint murals that have become a community photo location. City kicked off Courthouse Square Project for the US Federal Courthouse and Post Office downtown with over \$1 million in pedestrian and park infrastructure improvements downtown.
5.2.9	Increase recreation and entertainment opportunities in downtown via programming and community venues.	Planning and Community Development, Parks and Recreation, Economic Development, Texarkana Arts & Historic District Partners	Ongoing	Ongoing	Awarded a USDA Farmers’ Market Promotion Program grant totaling \$174,220 to support the Market’s Cultural Food Diversity Initiative in partnership with the Texarkana Regional Arts and Humanities Council and the Housing Authority of Texarkana, Texas. Texarkana’s application was one of 49 funded nationwide and the only project selected for funding in Texas. This funding continues through
5.2.10	Increase pedestrian linkages / connections between downtown & neighborhoods through planning efforts. Consider the Complete Streets Model where appropriate.	Planning and Community Development, Public Works Department, Texarkana Metropolitan Planning Organization	Mid-Term	Ongoing	City kicked off Courthouse Square Project for the US Federal Courthouse and Post Office downtown with over \$1 million in pedestrian and park infrastructure improvements downtown. Construction of project expected to be completed in Spring 2021. Evaluating projects identified in the Texarkana Regional Active Mobility Transportation Plan and the 2045 MTP as well as monitoring projects completed by TXDOT’s Project Tracker program.
5.2.11	Continue to provide incentives for the adaptive re-use of historic and valuable structures to preserve the City’s architectural heritage and ensure that new development contributes to the evolution of a strong, historic, pedestrian-oriented downtown.	Planning and Community Development, Building & Inspections, Economic Development, Texarkana Arts & Historic District Partners	Ongoing	Ongoing	Existing incentive programs such as façade grants and loans have been used to encourage historic preservation.