CITY OF TEXARKANA

CITY COUNCIL

MINUTES ● APRIL 25, 2022

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Page	Ward 4	Present	
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager David Orr, Jennifer Evans, Keith Beason, Dusty Henslee, Eric Schlotter, Lisa Thompson, Sherry Jackson Hawkins, Karey Parker, Kristin Peeples, Robby Robertson, Vashil Fernandez, Mashell Daniel, and J.W. Bramlett.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JAY DAVIS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings

Monday, May 9, 2022 at 6:00 p.m. (summer schedule begins)
Monday, June 13, 2022 at 6:00 p.m.

Parks & Recreation Events

April Events

April 28th	Inclusive Playground Ribbon Cutting at 4:30 p.m.	Spring Lake Park
April 29th - May 1st	Scout-O-Rama	Spring Lake Park

May Events

May 7th	Alzheimer's Alliance Wine Fest	Spring Lake Park
May 14th	Community Yard Sale	Spring Lake Park

May 14th	Electronics Recycling	Spring Lake Park
May 21st - 22nd	FASA Softball Tournament	Karrh Park
May 21st - 22nd	P2A Baseball Tournament	Spring Lake Park

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

The Black History Month parade has been rescheduled and will be held at 10:00 a.m. on Saturday, April 30th. The parade route will begin at Broad and Hazel streets in downtown Texarkana.

The Farmers' Market kicks-off on Saturday, April 30th in its new location near the downtown Federal Courthouse/Post Office.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

Terrie Arnold, Executive Director of the Alzheimer Alliance, and Gary Gathwright, Operations Director, expressed much gratitude for the city and its tremendous support of the Wine Festival held each year in Spring Lake Park. They especially thanked Robby Robertson and his parks and recreation staff for the wonderful job they do in preparing the park to host the event.

Last year, over 12,000 people attended. This year's seventh annual wine festival, "Twice as Fine Texarkana", will be held on Saturday, May 7th .

There will be 26 participating wineries from across the state of Texas. There will also be art, food, and music to enjoy throughout the day. It's a family-friendly event and has something for everyone.

V. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Mayor Bruggeman appointed Steve Mayo to the Riverbend Water Resources District board to serve out the remaining term of Marshall Wood who resigned from the seat on the board.

Council confirmation of the Mayoral new appointment to the Riverbend Water Resources District board.

(6:17 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:22 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on April 11, 2022 at 6:00 PM.

2. Resolution No. 2022-040 authorizing the City Manager to execute a four-year (4) contract with Verizon Wireless Communications Technology Services of Irving, Texas, in an amount not to exceed $49,800 annually, with funds budgeted in departmental budgets, to supply wireless communication and services for city personnel and equipment.

   Public Hearing:
   Council Vote: April 25, 2022

3. Resolution No. 2022-041 authorizing the City Manager to execute a one-time purchase with Gov Smart of Charlottesville, Virginia, in an amount not to exceed $192,155.33, with funds budgeted from a Defense Economic Adjustment Assistance Grant and Red River Army Depot, to supply a 3D printer, scanner, equipment, and service to Red River Army Depot.

   Public Hearing:
   Council Vote: April 25, 2022

4. Resolution No. 2022-042 authorizing the City Manager to execute a one-time purchase with Creaform USA, Inc. of Irvine, California, in an amount not to exceed $273,142, with funds budgeted from a Defense Economic Adjustment Assistance Grant and Red River Army Depot, to supply a 3D printer, scanner, equipment, and service to Red River Army Depot.

Public Hearing:
Council Vote: April 25, 2022

Action Items

5. Ordinance No. 2022-035 approving the redistricting of the city's single-member council wards and establishing new ward boundary lines for Texarkana city council elections based on 2020 census data.

   Public Hearing:
   Council Vote: April 25, 2022

   (6:22 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Resolution No. 2022-034 authorizing the City Manager to execute a contract with HUB International, Texas of Dallas, Texas, in an amount not to exceed $50,000, with funds budgeted in the Employee Benefits Fund (Fund 702), to provide consulting services for insurance benefits provided to City employees.

   Public Hearing:
   Council Vote: May 9, 2022

   J.W. Bramlett briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 5/9/2022 6:00 PM**

2. Ordinance No. 2022-036 granting a Specific Use Permit to allow the location of a single-wide HUD code manufactured home on Lots 1, and 2, Block 2, Grandview Addition, located at the southwest corner Findley Street and McBride Street. Curtis Murray, owner.

   Public Hearing: May 9, 2022
   Council Vote: May 9, 2022

Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 5/9/2022 6:00 PM**

3. Ordinance No. 2022-037 granting a Specific Use Permit to allow the location of a daycare on an approximate 2.58-acre tract of land (being Tract 3), Chancellor Beach HRS, A-731, located at 3700 North Robison Road. Christine Boulton, owner.

   Public Hearing: May 9, 2022
   Council Vote: May 9, 2022

   Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 5/9/2022 6:00 PM**

4. Ordinance No. 2022-038 granting an amendment to PD-20-6(GR) for site plan approval on Lot 1, Block 1, Richmond Moores Subdivision, located at 5605 Richmond Road. Kirk Patton, PHRMG Developers, owners, and Marcus Foran, Agent.

   Public Hearing: May 9, 2022
   Council Vote: May 9, 2022

   Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 5/9/2022 6:00 PM**

5. Ordinance No. 2022-039 rezoning Lots 11 and 12, Block 5, Watts Addition, located at 1324 Bowie Street from Two Family-1 to Commercial. Thomas Turner, owner and Jerry Johnson, agent.

   Public Hearing: May 9, 2022
   Council Vote: May 9, 2022

   Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 5/9/2022 6:00 PM**

VIII. PUBLIC HEARINGS

There were no public hearings held.

IX. CITY MANAGER'S REPORT

Monthly Sales Tax for February 2022

Sales tax collections for February totaled $1,446,822, an increase of $256,372 (21.54%) over the prior year. Fiscal year-to-date collections are $8,274,178 up 14.16% compared to last year.

Waste Management Transfer Station Open House, Tuesday April 26th at 1:00 p.m.
Waste Management (WM) invited city staff and councilmembers to tour the new transfer station at its facility at 2708 W. 7th Street. This facility was remodeled and permitted by the state to handle recycling in a temporary location before it is loaded on trucks to be hauled to the WM Material Recovery Facility (MRF) for recycling in Arlington, Texas.

FY '23 Budget Advisory Committee Meeting Dates
The FY '23 budget preparation is underway and the Budget Advisory Committee meeting dates have been set for noon on Wednesday, May 11th and Wednesday, May 25th. The May 25th meeting is planned as a joint meeting with the City Council. Council members were reminded to mark their calendars for this meeting on May 25th from noon-1:00 p.m.

Rose Hill Named NUSA Neighborhood Project of the Year Finalist
The Rose Hill Neighborhood Association was named a finalist for the neighborhood project of the year which will be announced at the NUSA conference on Friday, May 6th. The project was a partnership with Rose Hill Neighborhood Improvement Association, The Scholars, and HATT to reopen the Neighborhood Center and provide youth and adult programs.

Arts & Historic Economic Impact Survey
Texas A&M-Texarkana intern, Yvonne Howard, is working hard to update the Arts & Historic District Economic Impact Study that was last completed in 2015. Council Members were asked to share the link and encourage their constituents to complete the short survey (**takes less than five minutes to complete**).

https://www.surveymonkey.com/r/WV3DPHD <https://protect-us.mimecast.com/s/2ufyCXDwX2hXNVq7C6aJGI?domain=surveymonkey.com>

X. ADMINISTRATIVE COMMENTS

1. City Council

   Council Member Harp requested staff to bring forward an agenda item to name the bridge over Waggoner Creek "Jason Sprague" in his honor and memory. Sadly, Officer Sprague was killed in the line of duty.

   Mayor Bruggeman gave congratulations to Texas A&M University - Texarkana for its 50 years of service to the community in providing higher educational experiences.

2. City Staff

   Staff had no administrative comments for council.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:40 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor

CITY OF TEXARKANA

CITY COUNCIL

MINUTES ● APRIL 11, 2022

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Page	Ward 4	Late	6:12 PM
Bill Harp	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager David Orr, Vicky Coopwood, Sherry Jackson Hawkins, Vashil Fernandez, Lisa Thompson, Kristin Peeples, Robby Robertson, Keith Beason, Brandon Uselton, J. W. Bramlett, Karey Parker, Kelly Brush, Cheryl Mills, Kristi Kilgore, and Jacoya Ellis.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BILL HARP

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings

Monday, April 25, 2022 at 6:00 p.m.
Monday, May 9, 2022 at 6:00 p.m. (summer schedule begins)
Monday, June 13, 2022 at 6:00 p.m.

Parks & Recreation Events

April Listings

April 23rd - 24th	FASA Softball Tournament	Karrh Park
April 29th - May 1st	Scout-O-Rama	Spring Lake Park

May Listings

May 7th	Alzheimer's Alliance Wine Fest	Spring Lake Park

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

May 14th	Community Yard Sale	Spring Lake Park
May 14th	Electronics Recycling	Spring Lake Park

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

The Mayor commended faculty, staff and representatives of Texas A&M University-Texarkana for their annual "Big Event". This is a community wide clean-up and was well represented this year. There were four areas of concentration: New Town, Rosehill, Beverly and the area around the downtown Public Library. Thanks to City employee Vashil Fernandez who helped coordinate the event.

He congratulated the Texas A&M University-Texarkana ladies softball team. They are part of the NAIA which is a separate entity than the NCAA. The team holds the prestigious honor of being ranked 13th in the nation. They play on Bramlett field at Spring Lake Park and all were encouraged to come out and watch them play. The men's team also plays in Spring Lake Park on the George Dodson field.

Congratulations were also given to Prissy Hickerson, a community leader who resides on the Arkansas side. She was selected this year's recipient of the C. E. Palmer award. The award is presented by the Chamber of Commerce

IV. SPECIAL PRESENTATION - CITY HEALTH DEPARTMENT

Health Clinic Manager Kelly Brush and staff shared a PowerPoint presentation recognizing National Health Week. The presentation highlighted the services provided by the health department staff. They also discussed Outreach, BRIC project, WIC Program, and Health Disparities. The Health Clinic now has a new playground for the children of visiting families.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

Tieressa Carter addressed council stating April is Autism Awareness Month. Having a son who is autistic, she spoke of the difficulties in raising a child with this disorder. She hopes more can be done to educate the public to support the need for clinical help for families of autistic children.

VI. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Budget Advisory Committee - Fiscal Year 2023

The following four appointments were made to the Budget Advisory Committee:
Council Member Hart appointed Carolyn Nance
Council Member Harp appointed Kelly Mitchell
Council Member Davis appointed Steve Mayo

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Mayor Bruggeman appointed Van Alexander

The Mayor re-appointed Ben King and Kevin Avery to the TexAmercas Board.

Motion to confirm Mayoral re-appointments.
(6:32 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. ITEMS FOR CONSIDERATION

Consent Items

(6:33 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Workshop Meeting of the City Council held on March 28, 2022 at 12:00 PM.

2. Consider approval of the minutes of the Regular Meeting of the City Council held on March 28, 2022 at 6:00 PM.

3. Resolution No. 2022-031 authorizing the City Manager to purchase a Nutanix Hyper-Converged Infrastructure Solution from Choice Solutions of Overland Park, Kansas, at the State DIR price, with budgeted funds, not to exceed $154,987.37, with the Texas portion being $94,976.26.

   Public Hearing:
   Council Vote: April 11, 2022

4. Resolution No. 2022-033 approving the budget calendar for Fiscal Year 2023.

   Public Hearing:
   Council Vote: April 11, 2022

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

Action Items - None

VIII. FIRST BRIEFINGS - NONE

IX. PUBLIC HEARINGS

1. Ordinance No. 2022-026 approving an amendment to PD-2-13 (GR) for site plan approval on an approximate 1.831-acre tract of land, 1st Replat Lot 1A, Block 3, Tract 1C, Richmond Development Subdivision 4th, located at the southeast corner of Moores Lane and Arista Boulevard. Bill Davis, owner and Chris Elberson, agent.

   Public Hearing: April 11, 2022
   Council Vote: April 11, 2022

   Bill Davis presented himself for questions. There were no public comments made at this hearing.
   (6:37 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Betty Williams, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

2. Ordinance No. 2022-027 rezoning a 35.43-acre tract of land (being Tract 115), H. S. Janes HRS, A-306, 116, 122A, C. T. Ware, South Part Lots 5 and 7, located at 3800 Picoma Drive. Single Family-2 to Industrial-2. Robert Torrans, owner and Cory Floyd, agent/attorney.

   Public Hearing: April 11, 2022
   Council Vote: April 11, 2022

   There were no public comments made at this hearing.
   (6:39 p.m.)

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2022-028 rezoning an approximate 3.3-acre tract of land (being Tract 143A), J. W. Johnson HRS, A-308, located at 804 Jameson Street from Single Family-2 to Single Family-3. Keri Hawkins, owner and Kimberly Holmes, agent.

   Public Hearing: April 11, 2022
   Council Vote: April 11, 2022

   There were no public comments made at this hearing.
   (6:41 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

4. Ordinance No. 2022-029 granting a Specific Use Permit to allow the location of a double wide HUD code manufactured home on an approximate 3.3-acre tract of land (being Tract 143A), J. W. Johnson HRS, A-308, located at 804 Jameson Street. Keri Hawkins, owner and Kimberly Homes, agent.

   Public Hearing: April 11, 2022
   Council Vote: April 11, 2022

   There were no public comments made at this hearing.
   (6:43 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

5. Ordinance No. 2022-030 approving an amendment to PD-02-13 (GR) for site plan approval on Lot 1B, Block 6, Replat No.1 of Richmond Fifth Subdivision, located at 3402 Arista Boulevard. Aven Williamson, owner and David Williams, MTG Engineers and Surveyors, agent.

   Public Hearing: April 11, 2022
   Council Vote: April 11, 2022

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

David Williams, of MTG and also representing Aven Williamson, spoke in favor of the proposed ordinance and presented himself for questions.
(6:45 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

X. SPECIAL PUBLIC HEARING

Proposed Redistricting Plan

The 2020 census data review has shown a growth in population in Ward 5, and a decrease in population in Wards 1 and 2. This will require redistricting of the wards in Texarkana, Texas, to provide approximate equal representation within each ward.

There were no public comments made at this special hearing.

RESULT:	**CLOSE ACTION**

XI. CITY MANAGER'S REPORT

Revamp of the City's Boards, Commissions and Committees Application Process
The City's Board/Commission/Committees' section on the website is currently being updated to include an application and an annual call to residents. The refreshed page will have more information available to assist applicants who are interested and considering to apply to serve.

Motorola Project Update
A "Virtual Data Conversion Kick-off" was held on April 6th. End user training will begin on November 1, 2022, and that training will be each week until the end of January 2023. The projected "Go-Live" date for the system is scheduled for the week of February 7th, 2023.

Days Creek Watershed Restoration - Public Open House
The first public meeting to discuss the Days Creek Watershed Restoration Projects was held on Tuesday April 12, 2022, at the Hilton Garden Inn/Texarkana Convention Center. This meeting took place in the Exhibition C Ballroom from 5:00 PM to 8:00 PM. This open house event allowed people to stop by different stations to see details about each project and provide feedback.

Neighborhoods USA (NUSA) Conference - Little Rock, Arkansas May 4th-7th, 2022
The national NUSA conference is coming up in Little Rock, Arkansas on May 4th-7th, 2022. With the proximity of this year's conference, staff is planning to send a large contingent from Texarkana to participate and so far have seven staff and neighborhood association presidents

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

signed up to attend. Last year, several councilmembers attended the virtual conference and if any are interested in attending this year's conference please let staff know.

XII. ADMINISTRATIVE COMMENTS

1. City Council

   Council had no administrative comments for staff.

2. City Staff

   Staff had no administrative comments for council.

XIII. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:51 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Betty Williams, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

Vicky Coopwood
Asst. City Secretary

Bob Bruggeman
Mayor

Minutes Acceptance: Minutes of Apr 11, 2022 6:00 PM (Consent Items)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 4/20/2022 1:05 PM

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,

Subject: Resolution No. 2022-040 authorizing the City Manager to execute a four-year (4) contract with Verizon Wireless Communications Technology Services of Irving, Texas, in an amount not to exceed $49,800 annually, with funds budgeted in departmental budgets, to supply wireless communication and services for city personnel and equipment.

Briefing: 4/25/2022 **Public Hearing:** **Council Vote:** 4/25/2022

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

A four (4)-year agreement between the City of Texarkana Texas and Verizon Wireless Communications Technology Services for the purchase of new cell phones, tablets, wireless Hotspots, and service at the State DIR price totaling $49,800 annually over a four (4) year period with 12 payments of $4,150. Utilizing the DIR agreement to purchase the necessary wireless equipment and services will ensure the City has continuous access to wireless communication throughout the City.

Potential Options:

- NONE

Fiscal Implications:

Funds currently budgeted in departmental budgets.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NONE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

a. 2022-040 RES Verizon Wireless Contract (DOCX)
b. 2022-040 EXH 'A' Svcs Agreement (PDF)
c. 2022-040 Goals & Perspectives (DOCX)
d. 2022-040 RES Verizon Wireless Contract signed (PDF)

Staff Coordination

Public Works Department		Amanda Freeland	Reviewer	Completed 04/19/2022 4:02 PM
Public Works Department		Dusty Henslee	Department Head Review	Completed 04/19/2022 4:04 PM
Finance Department	Kristin Peeples	Review	Completed	04/20/2022 8:34 AM
City Manager	David Orr	City Manager Review	Completed	04/20/2022 8:43 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

RESOLUTION NO. 2022-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT AN AGREEMENT PROPOSAL FROM VERIZON WIRELESS COMMUNICATIONS TECHNOLOGY SERVICES OF IRVING, TEXAS, FOR WIRELESS COMMUNICATION AND SERVICES UTILIZING TEXAS STATE DIR PRICING. IN AN AMOUNT NOT TO EXCEED FOURTY-NINE THOUSAND EIGHT HUNDRED DOLLARS ($49,800), WITH FUNDS BUDGETED IN DEPARTMENTAL BUDGETS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City budgets for and requests wireless communication service and equipment for use by the city's personnel; and

WHEREAS, utilizing the State of Texas Co-Op Agreement to purchase these devices and services will allow city personnel to have accessible communication citywide; and

WHEREAS, Verizon Wireless Communications Technology Services of Irving, Texas, is an authorized Texas DIR vendor (Contract DIR-TELE-CTSA-003) for wireless communications; and

WHEREAS, the City has received a proposed Verizon Wireless Communications Technology Services of Irving, Texas, quote from the DIR Contract, Wireless Communications, a copy of which is attached hereto as **Exhibit "A";** and

WHEREAS, the proposed agreement from Verizon Wireless Communications Technology Services of Irving, Texas, for the Enterprise Agreement is for a proposed term of four (4) years and will be paid in monthly payments of an amount not to exceed $49,800 per year for a total cost not to exceed $199,200 in a four-year (4) term; and

WHEREAS, the yearly estimated cost of $49,800 annually is budgeted in departmental budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute an agreement with Verizon Wireless Communications Technology Services of Irving, Texas, for wireless communications, over a four (4) year period, that will be at an amount not to exceed $49,800 per year for a total cost not to exceed $199,200.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2022-040 RES Verizon Wireless Contract (3679 : 2022-040 RES Verizon Wireless Contract)

TEX-AN 2021
Communications Technology Services Agreement

Version 2.0

DIR Contract No DIR-TELE-CTSA-003

Between

The State of Texas, acting by and through the Texas Department of Information Resources

and

Cellco Partnership d/b/a Verizon Wireless (Successful Respondent)

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

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Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

2022-040 EXH 'A'
6.2.b

b) The person or persons signing and executing this CTSA on behalf of the Parties, or representing themselves as signing and executing CTSA on behalf of the Parties, warrant and guarantee that he, she, or they have been duly authorized to execute this CTSA and to validly and legally bind the Parties to all of its terms, performances, and provisions.

2 CTSA Documents

2.1 Definition

This CTSA includes each of the exhibits and attachments attached to this CTSA, which are hereby incorporated into and deemed part of this CTSA, and unless otherwise expressly stated all references to this CTSA shall include the exhibits and attachments. A listing of the exhibits and attachments is included in the Table of Contents.

2.2 Compliance with Procurement Laws

This CTSA is the result of compliance with applicable procurement laws of the State. DIR issued a solicitation on the CPA's ESBD, RFO DIR–CPO-TMP-552, on January 4, 2021, for TEX-AN 2021 Communications Technology Services. Successful Respondent responded, and DIR conducted its evaluation. DIR determined that Successful Respondent should be invited into negotiations. DIR and Successful Respondent have engaged in extensive negotiations, discussions, and due diligence that have culminated in the formation of the contractual relationship described in this CTSA. Upon execution of all CTSAs arising from the RFO, a notice of award for RFO DIR-CPO-TMP-552 shall be posted by DIR on the ESBD.

2.3 Order of Precedence

In the event of any conflict or contradiction between or among the various documents compromising the CTSA, the documents will control in the following order of precedence:

a) Articles 1 through 22 of this CTSA, and all amendments thereto,

b) Exhibit A Definitions to the CTSA, and all amendments thereto,

c) All other Exhibits to the CTSA, and all amendments thereto,

d) Attachments to the CTSA, and all amendments thereto,

e) Appendices to the CTSA, and all amendments thereto;

f) Successful Respondent's final Response dated March 29, 2021, and incorporated by reference herein.

g) The RFO Number DIR-CPO-TMP-552, as amended and clarified by DIR official revisions or addenda, and incorporated by reference herein.

3 Term

3.1 Initial Term

The Initial Term of this CTSA shall commence on the Effective Date, date of last signature, and continue for four (4) years from the Effective Date, unless this CTSA is terminated earlier as provided herein, in

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)
Packet Pg. 20

which case the Initial Term of this CTSA shall end at 11:59:59 p.m., Central Time, on the effective date of such termination (the "Initial Term").

3.2 Extension(s)

By giving written notice to Successful Respondent no less than thirty (30) days prior to the expiration date of the Initial Term or the then-current Renewal Term, DIR, in its sole and absolute discretion, shall have the right to extend the Term of the CTSA for up to four (4) years from the expiration of the Initial Term, in any combination of months or years as necessary to complete the purpose of this procurement. DIR, in its sole and absolute discretion, may extend the CTSA more than once up to a total of an additional four-year period (each a "Renewal Term"). The exact period(s) of the extension(s) shall be specified in the DIR notice of extension. The total period of time during which the CTSA is in effect is the Term. No termination charges or penalties shall be applicable to any termination before or after the end of the Initial Term.

4 Relationship among DIR, Successful Respondent, other TEX-AN 2021 Contract Holders, and Customers

4.1 DIR as Successful Respondent's Customer

Pursuant to its authority found in Chapter 2170, Texas Government Code, DIR is the single State agency mandated to procure telecommunications services on behalf of Customers. In all interactions under the CTSA, DIR is in the role of Successful Respondent's customer, with the exception of Local Services, Small Office/Home Office (SO/HO) Internet Connectivity Services, wireless voice and Data Services, Technology Based Conferencing Services, and telecommunications managed Services (hereinafter collectively "Direct Sales Transaction Services"). Except as noted below, DIR will issue all Purchase Orders to Successful Respondent on behalf of itself and the Customers. Except as noted below, DIR shall act as the Successful Respondent's billing agent for all Services ordered and consumed by the Customers and shall pay net proceeds from such billings to Successful Respondent.

4.2 Direct Sales Transaction Service Customers for Successful Respondent

a) If Successful Respondent is awarded any Direct Sales Transaction Services, then Successful Respondent shall receive Purchase Orders for such Direct Sales Transaction Services from the Direct Sales Transaction Service Customer(s). Successful Respondent shall bill Direct Sales Transaction Service Customers for the Services at the Prices allowed by this CTSA (or Statement of Work (SOW) as applicable) that includes the Administrative Fee. Successful Respondent shall remit the associated Administrative Fee to DIR on a monthly basis. Successful Respondent shall also be responsible for sales reports and other administrative duties associated with providing these Services to the Direct Sales Transaction Service Customers.

b) Successful Respondent agrees to process all Direct Sales Transaction Service Customer orders for Services available under the CTSA through the CTSA. Successful Respondent shall not offer Direct Sales Transaction Services to Customers outside of the CTSA or for rates higher than negotiated herein. Successful Respondent agrees that all discounts offered to DIR are equal to or exceed any discount offered by Successful Respondent to any similarly situated Customer.

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

Feb 23, 2022

TIME SENSITIVE NOTICE: TRANSITION TO THE NEW VERIZON WIRELESS Communications Technology Services Agreement (CTSA) DIR-TELE-CTSA-003.

Dear GEOFFREY,

The contract between the Texas Department of Information Resources (DIR) and Verizon Wireless that your agency is purchasing under, DIR-3415, has expired. To ensure continuity of the wireless services your organization purchases from Verizon Wireless, we have partnered with DIR to make it as easy as possible to transition your organization's account(s) to the new agreement between DIR and Verizon Wireless, DIR-TELE-CTSA-003.

Under this process, your organization's account(s) will be transitioned to the DIR-TELE-CTSA-003 unless you click the "Opt-Out" button below by no later than fifteen (15) days after the date of this notice. By transitioning to the new agreement, your organization would be agreeing to, and its accounts would be governed by, the terms and pricing of the new agreement. Terms of the DIR-TELE-CTSA-003 are available for review at https://dir.texas.gov/contracts/dir-tele-ctsa-003. Your organization's account contact(s) (individuals previously authorized to submit orders or obligate funds for your organization) will remain the same unless you notify us of a change.

While we hope that your organization chooses to transition to the DIR-TELE-CTSA-003, participation is not mandatory, and you can elect to not participate by clicking the "Opt-Out" button below. However, by clicking the "Opt-Out" button, your ongoing services will have to be migrated off DIR-3415 once active orders expire, and your organization will not be able to make new purchases under DIR-3415 or the CTSA (unless, with respect to the CTSA, it later signs on to the CTSA).

Verizon Wireless looks forward to continuing to provide your organization with services and help you realize the benefits of our advanced technology solutions.

Sincerely,

Russ Anderson
Director, Verizon Public Sector Sales

Opt-Out, we elect not to transition >

I elect not to transition and understand my organization will not enjoy the discounts and

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

benefits negotiated under the new Verizon DIR-TELE-CTSA-003 Agreement. The following account(s) will be affected: 3031858 DIR- CITY OF TEXARKANA TX PD - NDIR16.

Phones Tablets Accessories Plans Contact Rep

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This email was sent to LEWISG@TXKUSA.ORG. We respect your privacy Please review our Privacy Policy You may unsubscribe from Verizon promotional emails at any time.

Verizon, One Verizon Way, Mail Code: 180WVB, Basking Ridge, NJ 07920

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

One-Time Equipment and Mobile Broadband/Tablet Retention Credit Offer

Verizon Wireless is pleased to introduce this one-time Offer to City of Texarkana Police Department ("Customer").

Availability:	**Eligible Subscriber Lines:** Customer's upgrade eligible and existing Government Subscriber Lines qualify to receive this offer in accordance with the **Purchase and Offer Requirements** below. This Offer must be accepted by April 30, 2022 or it will expire ("Acceptance Period"). If accepted, the promotional period will begin up to ten (10) days after the acceptance date of this Letter of Acknowledgment (LOA) form and end on May 31, 2022 ("Promo Period").
One-Time Equipment Offer:	**Purchase Requirements**: Offer is contingent on Customer **a.)** "Upgrading", at the time of eligibility, a maximum of twenty-three **(23) Basic Phone** Government Subscriber lines on the "Eligible Device" contained in this agreement, selecting a twenty-four (24) month line term, on a Public Safety plan with a monthly access fee of $37.99, and **b.)** "Upgrading" at the time of eligibility, a maximum of thirty-nine **(39) Smartphone** Eligible Government Subscriber lines on the "Eligible Device" contained in this agreement, selecting a twenty-four (24) month line term, on a Public Safety plan with a monthly access fee of $37.99, within the Promo Period. **"Eligible Device":** • ***Apple iPhone SE 5G (3rd Generation) 128GB – (Any Color)*** at a cost of $0.00, while supplies last. **Limit one (1) Eligible Device per Eligible Government Subscriber Line.** **Please Note**: All Eligible Devices purchased under this offer must be activated during the Promo Period of this Agreement to receive pricing outlined in this Offer. Any equipment purchased under this Offer before or after the Promo Period will not count toward Customer's Offer Requirements and will be ineligible for this pricing. **No exceptions**.
$150.00 Mobile Broadband/ Tablet Retention Credit Offer:	**$150.00 Mobile Broadband/Tablet Retention Credit Offer:** Verizon Wireless will provide Customer with a $150.00 Mobile Broadband/Tablet Retention Credit for each Mobile Broadband and Tablet Government Subscriber Line on a on plan with a monthly access fee of $37.99 or higher, within the Promo Period The credit will be applied to Customer's invoice within ninety (90) days from the date the effective date of this agreement, and will appear as "Other Charges and Credits." Any Eligible Government Subscriber line taking advantage of the $150.00 Mobile Broadband/Tablet Retention Credit Offer that is deactivated or changed to an ineligible rate plan during the "Promo Period" will not be eligible to receive the credit offer. **No exceptions.**
Terms and Conditions:	**Offer Recovery Fee (1):** If Customer disconnects an Eligible Government Subscriber line, taking advantage of the $150.00 Mobile Broadband/Tablet Retention Credit Offer, from the Verizon network, or changes to an ineligible rate plan, prior to the expiration of twenty-four (24) months after the date of activation, Verizon Wireless reserves the right to recover an Offer Recovery for the disconnected Eligible line. The Offer Recovery Fee will be $150.00 for the Eligible Line, less 1/24 ($6.25) of that amount for each month the Eligible Subscriber Line was connected and actively billing. **Offer Recovery Fee (2):** The eligible device contained in this agreement is being offered at a discounted price of $0.00 for eligible upgrades while supplies last. If the Customer disconnects a discounted device from the network at any time during the first twenty-four (24) months after the device is activated, Verizon Wireless will charge the

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

	Customer an Offer Recovery Fee for each disconnected device. The Offer recovery Fee is calculated as the difference between the: ▪ $479.99 full retail price of the Apple iPhone SE 5G (3rd Generation) 128GB eligible device less $20.00 each month the eligible device was connected to the line of service. This Offer is subject to availability and is not subject to any substitutions. This Offer **cannot** be combined with any other generally available equipment or accessory offers, credits, discount programs, or promotions. This Offer is not available for entities eligible for E-Rate funding that purchase under City of Texarkana Police Department account. Deployment, equipment and/or accessory incentives are extended for net new business from City of Texarkana Police Department and expressly exclude business from E-Rate eligible customers. This Offer is subject to the terms and conditions of the **State of Texas DIR-TELE-CTSA-003** Contract.

Acknowledgement Options
You may sign a printed copy of this form and return it via fax, mail, or in-person.
By exercising either of the reply options listed above, **I acknowledge that I have received the attached limited time equipment and subsidy Offer and that I agree to the terms and conditions set forth.**

Eligible Customer/Company Name: **City of Texarkana Police Department**	
Customer Print Name/Title:	Profile ID: **3031858**
Authorized Signature:	Effective Date:
MAM/NAM/BAE Completed By:	

Data furnished in this document shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the document.

Attachment: 2022-040 EXH 'A' Svcs Agreement (3679 : 2022-040 RES Verizon Wireless Contract)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-040 Goals & Perspectives (3679 : 2022-040 RES Verizon Wireless Contract)

RESOLUTION NO. 2022-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT AN AGREEMENT PROPOSAL FROM VERIZON WIRELESS COMMUNICATIONS TECHNOLOGY SERVICES OF IRVING, TEXAS, FOR WIRELESS COMMUNICATION AND SERVICES UTILIZING TEXAS STATE DIR PRICING. IN AN AMOUNT NOT TO EXCEED FOURTY-NINE THOUSAND EIGHT HUNDRED DOLLARS ($49,800), WITH FUNDS BUDGETED IN DEPARTMENTAL BUDGETS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City budgets for and requests wireless communication service and equipment for use by the city's personnel; and

WHEREAS, utilizing the State of Texas Co-Op Agreement to purchase these devices and services will allow city personnel to have accessible communication citywide; and

WHEREAS, Verizon Wireless Communications Technology Services of Irving, Texas, is an authorized Texas DIR vendor (Contract DIR-TELE-CTSA-003) for wireless communications; and

WHEREAS, the City has received a proposed Verizon Wireless Communications Technology Services of Irving, Texas, quote from the DIR Contract, Wireless Communications, a copy of which is attached hereto as **Exhibit "A";** and

WHEREAS, the proposed agreement from Verizon Wireless Communications Technology Services of Irving, Texas, for the Enterprise Agreement is for a proposed term of four (4) years and will be paid in monthly payments of an amount not to exceed $49,800 per year for a total cost not to exceed $199,200 in a four-year (4) term; and

WHEREAS, the yearly estimated cost of $49,800 annually is budgeted in departmental budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute an agreement with Verizon Wireless Communications Technology Services of Irving, Texas, for wireless communications, over a four (4) year period, that will be at an amount not to exceed $49,800 per year for a total cost not to exceed $199,200.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:22 p.m.

Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

TEX-AN 2021
Communications Technology Services Agreement

Version 2.0

DIR Contract No DIR-TELE-CTSA-003

Between

The State of Texas, acting by and through the Texas Department of Information Resources

and

Cellco Partnership d/b/a Verizon Wireless (Successful Respondent)

Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

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b) The person or persons signing and executing this CTSA on behalf of the Parties, or representing themselves as signing and executing CTSA on behalf of the Parties, warrant and guarantee that he, she, or they have been duly authorized to execute this CTSA and to validly and legally bind the Parties to all of its terms, performances, and provisions.

2 CTSA DOCUMENTS

2.1 Definition

This CTSA includes each of the exhibits and attachments attached to this CTSA, which are hereby incorporated into and deemed part of this CTSA, and unless otherwise expressly stated all references to this CTSA shall include the exhibits and attachments. A listing of the exhibits and attachments is included in the Table of Contents.

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This CTSA is the result of compliance with applicable procurement laws of the State. DIR issued a solicitation on the CPA's ESBD, RFO DIR–CPO-TMP-552, on January 4, 2021, for TEX-AN 2021 Communications Technology Services. Successful Respondent responded, and DIR conducted its evaluation. DIR determined that Successful Respondent should be invited into negotiations. DIR and Successful Respondent have engaged in extensive negotiations, discussions, and due diligence that have culminated in the formation of the contractual relationship described in this CTSA. Upon execution of all CTSAs arising from the RFO, a notice of award for RFO DIR-CPO-TMP-552 shall be posted by DIR on the ESBD.

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f) Successful Respondent's final Response dated March 29, 2021, and incorporated by reference herein.

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Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

which case the Initial Term of this CTSA shall end at 11:59:59 p.m., Central Time, on the effective date of such termination (the "Initial Term").

3.2 Extension(s)

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Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

Feb 23, 2022

TIME SENSITIVE NOTICE: TRANSITION TO THE NEW VERIZON WIRELESS Communications Technology Services Agreement (CTSA) DIR-TELE-CTSA-003.

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Verizon Wireless looks forward to continuing to provide your organization with services and help you realize the benefits of our advanced technology solutions.

Sincerely,

Russ Anderson
Director, Verizon Public Sector Sales

Opt-Out, we elect not to transition >

I elect not to transition and understand my organization will not enjoy the discounts and

Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

benefits negotiated under the new Verizon DIR-TELE-CTSA-003 Agreement. The following account(s) will be affected: 3031858 DIR- CITY OF TEXARKANA TX PD - NDIR16.

Phones Tablets Accessories Plans Contact Rep

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Verizon, One Verizon Way, Mail Code: 180WVB, Basking Ridge, NJ 07920

Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

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verizon

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	Customer an Offer Recovery Fee for each disconnected device. The Offer recovery Fee is calculated as the difference between the: ▪ $479.99 full retail price of the Apple iPhone SE 5G (3rd Generation) 128GB eligible device less $20.00 each month the eligible device was connected to the line of service. This Offer is subject to availability and is not subject to any substitutions. This Offer **cannot** be combined with any other generally available equipment or accessory offers, credits, discount programs, or promotions. This Offer is not available for entities eligible for E-Rate funding that purchase under City of Texarkana Police Department account. Deployment, equipment and/or accessory incentives are extended for net new business from City of Texarkana Police Department and expressly exclude business from E-Rate eligible customers. This Offer is subject to the terms and conditions of the **State of Texas DIR-TELE-CTSA-003** Contract.

Acknowledgement Options
You may sign a printed copy of this form and return it via fax, mail, or in-person.
By exercising either of the reply options listed above, **I acknowledge that I have received the attached limited time equipment and subsidy Offer and that I agree to the terms and conditions set forth.**

Eligible Customer/Company Name: **City of Texarkana Police Department**	
Customer Print Name/Title:	Profile ID: **3031858**
Authorized Signature:	Effective Date:
MAM/NAM/BAE Completed By:	

Data furnished in this document shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the document.

verizon✓

Attachment: 2022-040 RES Verizon Wireless Contract signed (3679 : 2022-040 RES Verizon Wireless Contract)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 4/21/2022 11:24 AM

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,

Subject: Resolution No. 2022-041 authorizing the City Manager to execute a one-time purchase with Gov Smart of Charlottesville, Virginia, in an amount not to exceed $192,155.33, with funds budgeted from a Defense Economic Adjustment Assistance Grant and Red River Army Depot, to supply a 3D printer, scanner, equipment, and service to Red River Army Depot.

Briefing: 4/25/2022 **Public Hearing:** **Council Vote:** 4/25/2022

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 22-2001-03) posted on website: April 1, 2022
Dates published in Texarkana Gazette: April 3, 2022, and April 10, 2021
Opened Bids: April 14, 2022
Bids received: Gov Smart and Technology International, Inc.
Lowest Responsive Bidder: Gov Smart See EXH "A"
Budget: Defense Economic Adjustment Assistance Grant 1:1 match. See ATTH 01.
Policy Exceptions: None
Scope of Work: Purchasing of a 3D Printer, Scanner, Equipment, and Services for Red River Army Depot.

Potential Options:

- Approve CM to enter into Contract
- Not Approve CM to enter into Contract

Fiscal Implications:

In May of 2020, the Texas Military Preparedness Commission (TMPC) awarded a Defense Economic Adjustment Assistance Grant of $516,670.00 to the City of Texarkana, TX to develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot. This is a 1:1 match grant that will be shared by Red River Army Depot, Texas A&M University – Texarkana, and the City of Texarkana, TX. The City's portion of this match has been submitted as in-kind salaries since the beginning of the grant of $107,303.33.

Staff Recommendation:

Staff Recommends Approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NONE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2022-041 RES Gov Smart-3D Printer Markforged (RRAD grant) Contract (DOCX)
b. 2022-041 EXH 'A' Bid Tab (PDF)
c. 2022-041 ATTH 01 Funding Memo (PDF)
d. 2022-041 Goals & Perspectives (DOCX)
e. 2022-041 RES Gov Smart 3D printer for RRAD signed (PDF)

Staff Coordination

Public Works Department	Amanda Freeland	Reviewer	Completed	04/19/2022 4:27 PM
Public Works Department	Dusty Henslee	Department Head Review	Completed	04/19/2022 4:46 PM
Finance Department	Kristin Peeples	Review	Completed	04/20/2022 8:38 AM
City Manager	David Orr	City Manager Review	Completed	04/20/2022 8:45 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

RESOLUTION NO. 2022-041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH GOV SMART OF CHARLOTTESVILLE, VIRGINIA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-TWO THOUSAND ONE HUNDRED FIFTY-FIVE DOLLARS AND THIRTY-THREE CENTS ($192,155.33), TO BE PAID FROM A DEFENSE ECONOMIC ADJUSTMENT ASSISTANCE GRANT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City requests the purchase of a Markforged 3D printer, scanner, equipment, and services for Red River Army Depot: and

WHEREAS, this purchase will be made with funds from both Red River Army Depot and the City of Texarkana, utilizing a Defense Economic Adjustment Assistance Grant, for educational programs offered at said, Red River Army Depot; and

WHEREAS, on April 14, 2022, two (2) bids were received and Gov Smart of Charlottesville, Virginia, submitted the lowest and most responsible bid summarized on the Bid Tab Sheet as **Exhibit "A"**; and

WHEREAS, the bidder met the specifications for a one (1) time purchase; and

WHEREAS, funds are available from a Defense Economic Adjustment Assistance Grant. **(ATTH 01).**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest most responsible bidder for a Markforged 3D printer for the City is hereby declared to be Gov Smart of Charlottesville, Virginia.

SECTION 2: The City Manager be and is hereby authorized to execute a one (1) time Purchase with Gov Smart of Charlottesville, Virginia.

SECTION 3: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2022-041 RES Gov Smart-3D Printer Markforged (RRAD grant) Contract [Revision 1] (3680 : 2022-041 RES 3D Printer (Markforged)-

Bid Tabulation
for
Additive Manufacturing Equipment (Markforged)

Thursday, April 14, 2022

#22-2001-03

10:00 AM

Item #	Description	Qty.	U/M	Gov Smart 715 Charlton Ave Charlottesville, VA 22903 Total		Technology International, Inc 1349 S. Internation Pkwy, Ste. #2411 Lake Mary, FL 327 Total
1	Markforged-Sinter 2 (sintering oven); (or approved equal)	1	EA	$131,900.00		$193,000.00
2	Extended Warranty; (or approved equal)	1	EA	$25,300.00		$0.00
3	Startup Supplies; (or approved equal)	1	EA	$34,955.33		$0.00
	TOTAL			$192,155.33		$193,000.00

Attachment: 2022-041 EXH 'A' Bid Tab (3680 : 2022-041 RES 3D Printer (Markforged)-Gov Smart Agreement (RRAD Grant))

MEMO

RE: 3D Printer, Scanner, Equipment, and Services (Funding)

From: TEX-Beason, Keith <Keith.Beason@txkusa.org>
Sent: Tuesday, April 19, 2022 2:58 PM
To: TEX-Freeland, Amanda <Amanda.Freeland@txkusa.org>
Subject: RE: 3D Printer & Scanner BIDS

In May of 2020, the Texas Military Preparedness Commission (TMPC) awarded a Defense Economic Adjustment Assistance Grant of $516,670.00 to the City of Texarkana, TX to develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot. This is a 1:1 match grant that will be shared by Red River Army Depot, Texas A&M University – Texarkana, and the City of Texarkana, TX. The City's portion of this match has been submitted as in-kind salaries since the beginning of the grant of $107,303.33.

Thank you,
Amanda Freeland
City of Texarkana, TX
Public Works - Contract Administrator
903-798-3942

Attachment: 2022-041 ATTH 01 Funding Memo (3680 : 2022-041 RES 3D Printer (Markforged)-Gov Smart Agreement (RRAD Grant))

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-041 Goals & Perspectives (3680 : 2022-041 RES 3D Printer (Markforged)-Gov Smart Agreement (RRAD Grant))

Attachment: 2022-041 RES Gov Smart 3D printer for RRAD signed (3680 : 2022-041 RES 3D Printer (Markforged)-Gov Smart Agreement (RRAD

RESOLUTION NO. 2022-041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH GOV SMART OF CHARLOTTESVILLE, VIRGINIA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-TWO THOUSAND ONE HUNDRED FIFTY-FIVE DOLLARS AND THIRTY-THREE CENTS ($192,155.33), TO BE PAID FROM A DEFENSE ECONOMIC ADJUSTMENT ASSISTANCE GRANT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City requests the purchase of a Markforged 3D printer, scanner, equipment, and services for Red River Army Depot: and

WHEREAS, this purchase will be made with funds from both Red River Army Depot and the City of Texarkana, utilizing a Defense Economic Adjustment Assistance Grant, for educational programs offered at said, Red River Army Depot; and

WHEREAS, on April 14, 2022, two (2) bids were received and Gov Smart of Charlottesville, Virginia, submitted the lowest and most responsible bid summarized on the Bid Tab Sheet as **Exhibit "A"**; and

WHEREAS, the bidder met the specifications for a one (1) time purchase; and

WHEREAS, funds are available from a Defense Economic Adjustment Assistance Grant. **(ATTH 01).**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest most responsible bidder for a Markforged 3D printer for the City is hereby declared to be Gov Smart of Charlottesville, Virginia.

SECTION 2: The City Manager be and is hereby authorized to execute a one (1) time Purchase with Gov Smart of Charlottesville, Virginia.

SECTION 3: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:22 p.m.

Bid Tabulation
for
Additive Manufacturing Equipment (Markforged)

Thursday, April 14, 2022

#22-2001-03

10:00 AM

Item #	Description	Qty.	U/M	Gov Smart 715 Charlton Ave Charlottesville, VA 22903 Total		Technology International, Inc. 1349 S. International Pkwy, Ste. #2411 Lake Mary, FL 32746 Total
1	Markforged-Sinter 2 (sintering oven); (or approved equal)	1	EA	$131,900.00		$193,000.00
2	Extended Warranty; (or approved equal)	1	EA	$25,300.00		$0.00
3	Startup Supplies; (or approved equal)	1	EA	$34,955.33		$0.00
	TOTAL			$192,155.33		$193,000.00

Attachment: 2022-041 RES Gov Smart 3D printer for RRAD signed (3680 : 2022-041 RES 3D Printer (Markforged)-Gov Smart Agreement (RRAD

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 4/21/2022 11:25 AM

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,

Subject: Resolution No. 2022-042 authorizing the City Manager to execute a one-time purchase with Creaform USA, Inc. of Irvine, California, in an amount not to exceed $273,142, with funds budgeted from a Defense Economic Adjustment Assistance Grant and Red River Army Depot, to supply a 3D printer, scanner, equipment, and service to Red River Army Depot.

Briefing: 4/25/2022 **Public Hearing:** **Council Vote:** 4/25/2022

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 22-2001-04) posted on website: April 1, 2022
Dates published in Texarkana Gazette: April 3, 2022, and April 10, 2021
Opened Bids: April 14, 2022
Bids received: Creaform USA, Inc.
Lowest Responsive Bidder: Creaform USA, Inc. See EXH 'A'
Budget: Defense Economic Adjustment Assistance Grant 1:1 match. See ATTH 01.
Policy Exceptions: None
Scope of Work: Purchasing of a 3D Printer, Scanner, Equipment, and Services for Red River Army Depot.

Potential Options:

- Approve CM to enter into Contract
- Not Approve CM to enter into Contract

Fiscal Implications:

In May of 2020, the Texas Military Preparedness Commission (TMPC) awarded a Defense Economic Adjustment Assistance Grant of $516,670.00 to the City of Texarkana, TX to develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot. This is a 1:1 match grant that will be shared by Red River Army Depot, Texas A&M University – Texarkana, and the City of Texarkana, TX. The City's portion of this match has been submitted as in-kind salaries since the beginning of the grant of $107,303.33.

Staff Recommendation:

Staff Recommends Approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NONE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2022-042 RES Creaform USA, Inc.-3D Printer Creaform (RRAD grant) Contract (DOCX)
b. 2022-042 EXH 'A' Bid Tab (PDF)
c. 2022-042 ATTH 01 Funding Memo (PDF)
d. 2022-042 Goals & Perspectives (DOCX)
e. 2022-042 RES Creaform 3D printer for RRAD signed (PDF)

Staff Coordination

Public Works Department	Amanda Freeland	Reviewer	Completed	04/19/2022 4:27 PM
Public Works Department	Dusty Henslee	Department Head Review	Completed	04/19/2022 4:49 PM
Finance Department	Kristin Peeples	Review	Completed	04/20/2022 8:38 AM
City Manager	David Orr	City Manager Review	Completed	04/20/2022 8:46 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

RESOLUTION NO. 2022-042

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH CREAFORM USA, INC. OF IRVINE, CALIFORNIA IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SEVENTY-THREE THOUSAND ONE HUNDRED FORTY-TWO DOLLARS ($273,142), TO BE PAID FROM A DEFENSE ECONOMIC ADJUSTMENT ASSISTANCE GRANT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City requests the purchase of a Creaform 3D printer, scanner, equipment, and services for Red River Army Depot: and

WHEREAS, this purchase will be made with funds from both Red River Army Depot and the City of Texarkana, utilizing a Defense Economic Adjustment Assistance Grant, for educational programs offered at said, Red River Army Depot; and

WHEREAS, on April 14, 2022, one (1) bid was received and Creaform USA, Inc. of Irvine, California, submitted the lowest and most responsible bid summarized on the Bid Tab Sheet as **Exhibit "A"**; and

WHEREAS, the bidder met the specifications for a one (1) time purchase; and

WHEREAS, funds are available from a Defense Economic Adjustment Assistance Grant. **(ATTH 01).**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest most responsible bidder for a Creaform 3D printer for the City is hereby declared to be Creaform USA, Inc. of Irvine, California.

SECTION 2: The City Manager be and is hereby authorized to execute a one (1) time purchase with Creaform USA, Inc. of Irvine, California.

SECTION 3: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2022-042 RES Creaform USA, Inc.-3D Printer Creaform (RRAD grant) Contract [Revision 1] (3681 : 2022-042 RES 3D Printer

Bid Tabulation
for
Additive Manufacturing Equipment (Creaform)

Thursday, April 14, 2022

#22-2001-04

10:00 AM

Item #	Description	Qty.	U/M	Creaform USA, Inc. 2031 Main St. Irvine, CA 92614 Total
1	Creaform-3D Scanner Package, Laptop, & Materials; (or approved equal)	1	EA	$273,142.00
2	Extended Warranty; (or approved equal)	1	EA	$0.00
3	Startup Supplies; (or approved equal)	1	EA	$0.00
	TOTAL			$273,142.00

Attachment: 2022-042 EXH 'A' Bid Tab (3681 : 2022-042 RES 3D Printer (Creaform)-Creaform USA, Inc. Agreement (RRAD Grant))

MEMO

RE: 3D Printer, Scanner, Equipment, and Services (Funding)

From: TEX-Beason, Keith <Keith.Beason@txkusa.org>
Sent: Tuesday, April 19, 2022 2:58 PM
To: TEX-Freeland, Amanda <Amanda.Freeland@txkusa.org>
Subject: RE: 3D Printer & Scanner BIDS

In May of 2020, the Texas Military Preparedness Commission (TMPC) awarded a Defense Economic Adjustment Assistance Grant of $516,670.00 to the City of Texarkana, TX to develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot. This is a 1:1 match grant that will be shared by Red River Army Depot, Texas A&M University – Texarkana, and the City of Texarkana, TX. The City's portion of this match has been submitted as in-kind salaries since the beginning of the grant of $107,303.33.

Thank you,
Amanda Freeland
City of Texarkana, TX
Public Works - Contract Administrator
903-798-3942

Attachment: 2022-042 ATTH 01 Funding Memo (3681 : 2022-042 RES 3D Printer (Creaform)-Creaform USA, Inc. Agreement (RRAD Grant))

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-042 Goals & Perspectives (3681 : 2022-042 RES 3D Printer (Creaform)-Creaform USA, Inc. Agreement (RRAD Grant))

RESOLUTION NO. 2022-042

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH CREAFORM USA, INC. OF IRVINE, CALIFORNIA IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SEVENTY-THREE THOUSAND ONE HUNDRED FORTY-TWO DOLLARS ($273,142), TO BE PAID FROM A DEFENSE ECONOMIC ADJUSTMENT ASSISTANCE GRANT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City requests the purchase of a Creaform 3D printer, scanner, equipment, and services for Red River Army Depot: and

WHEREAS, this purchase will be made with funds from both Red River Army Depot and the City of Texarkana, utilizing a Defense Economic Adjustment Assistance Grant, for educational programs offered at said, Red River Army Depot; and

WHEREAS, on April 14, 2022, one (1) bid was received and Creaform USA, Inc. of Irvine, California, submitted the lowest and most responsible bid summarized on the Bid Tab Sheet as **Exhibit "A"**; and

WHEREAS, the bidder met the specifications for a one (1) time purchase; and

WHEREAS, funds are available from a Defense Economic Adjustment Assistance Grant. **(ATTH 01).**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest most responsible bidder for a Creaform 3D printer for the City is hereby declared to be Creaform USA, Inc. of Irvine, California.

SECTION 2: The City Manager be and is hereby authorized to execute a one (1) time purchase with Creaform USA, Inc. of Irvine, California.

SECTION 3: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:22 p.m.

Attachment: 2022-042 RES Creaform 3D printer for RRAD signed (3681 : 2022-042 RES 3D Printer (Creaform)-Creaform USA, Inc. Agreement

Bid Tabulation
for
Additive Manufacturing Equipment (Creaform)

Thursday, April 14, 2022

#22-2001-04

10:00 AM

Item #	Description	Qty.	U/M	Creaform USA, Inc. 2031 Main St. Irvine, CA 92614 Total
1	Creaform-3D Scanner Package, Laptop, & Materials; (or approved equal)	1	EA	$273,142.00
2	Extended Warranty; (or approved equal)	1	EA	$0.00
3	Startup Supplies; (or approved equal)	1	EA	$0.00
	TOTAL			$273,142.00

Attachment: 2022-042 RES Creaform 3D printer for RRAD signed (3681 : 2022-042 RES 3D Printer (Creaform)-Creaform USA, Inc. Agreement

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 4/18/2022 4:57 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Ordinance No. 2022-035 approving the redistricting of the city's single-member council wards and establishing new ward boundary lines for Texarkana city council elections based on 2020 census data.

Briefing: 4/25/2022 **Public Hearing:** **Council Vote:** 4/25/2022

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

A review of the 2020 census data revealed that a population imbalance exists in three of the wards within Texarkana, TX. The City has retained redistricting services with Bickerstaff Heath Delgado Acosta LLP to assist with the redistricting process.
The 2020 census data review has shown a growth in population in Ward 5, and a decrease in population in Wards 1 and 2. This will require redistricting of the wards in Texarkana, TX to provide approximate equal representation within each ward. Following a recent council workshop, drafts of these ward changes were developed and are represented in the proposed plan document located on the city's website at http://ci.texarkana.tx.us/808/City-of-Texarkana-TX-Ward-Redistricting. Hard copies of the proposed plan were also made available at City Hall, 220 Texas Blvd, Texarkana, Texas 75501.
The City Council has sought citizen input in the redistricting process. A public comment period began Monday, April 4th, 2022 and continued until Monday, April 18th, 2022 at 5pm. The City also held a public hearing on Monday, April 11th, 2022 during its regularly scheduled meeting regarding the proposed redistricting plan.

Potential Options:

- None. The redistricting process is required by the U.S. Constitution.
-

Fiscal Implications:

N/A

Staff Recommendation:

Staff recommends adoption of this ordinance.

Advisory Board/Committee Review:

City of Texarkana, Texas

(Advisory Board/Committee Name OR say “NONE”)

Board/Committee Recommendation:

(Insert Date Here):
(Insert Text Here or say “NOT APPLICABLE”)

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say “NOT APPLICABLE”

Attachments

a. 2022-035 ORD Redistricting Final Plan (2020 Census) jcl rev (DOCX)
b. 2022-035 EXH 'A' Prop. Map(PDF)
c. 2022-035 EXH 'B' Tables (PDF)
d. 2022-035 Goals & Perspectives (DOCX)
e. 2022-035 ORD Redistricting Final Plan signed (PDF)

Staff Coordination

City Manager	David Orr	Department Head Review	Completed	04/14/2022 1:47 PM
City Attorney	Jeffery C. Lewis	Review	Completed	04/18/2022 4:17 PM
City Manager	David Orr	City Manager Review	Completed	04/20/2022 8:47 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

ORDINANCE NO. 2022-035

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE REDISTRICTING OF THE CITY'S SINGLE-MEMBER COUNCIL WARDS AND ESTABLISHING NEW WARD BOUNDARY LINES FOR TEXARKANA CITY COUNCIL ELECTIONS BASED ON 2020 CENSUS DATA; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the results of the 2020 federal Census have been considered and indicate that the City of Texarkana's single-member council wards are sufficiently out of population balance to require redistricting in order to comply with the "one-person, one-vote" (equal population) principle established by the U.S. Constitution; and

WHEREAS, the City of Texarkana, Texas (the "City") engaged the law firm of Bickerstaff Heath Delgado Acosta LLP to act as the City's redistricting consultant, including advising and assisting the City Council in preparation of a new redistricting plan in compliance with applicable requirements of state and federal law; and

WHEREAS, on February 28, 2022, by Resolution No. 2022-013, the City Council adopted redistricting criteria to assist the City and the public in developing redistricting plans which comply with applicable federal and state laws, and the adopted redistricting criteria were applied in the development of the City's new redistricting plan; and

WHEREAS, on February 28, 2022, by Resolution No. 2022-012, the City Council also adopted redistricting guidelines regarding the submission of written comments and proposed plans by the public, to ensure the ability of the City to timely receive and adequately consider them; and

WHEREAS, during the redistricting process the City provided (i) notice to the public of the City Council's proposed discussions and development of a redistricting plan through meeting agendas posted in compliance with the Texas Open Meetings Act and notices on the City's website regarding public hearings, (ii) an opportunity for public comment at a special public hearing held on April 11, 2022, and (iii) an opportunity for submission of written public comments during a comment period which opened with the passage and approval of Resolution No. 2022-012 and closed at 5 p.m., April 18, 2022; and

WHEREAS, the City Council has considered (i) various proposed plans regarding the appropriate reconfiguration of the council member city wards and the attached proposed redistricting plan at City Council workshops and meetings held on March 28, April 11, and April 25, 2022, (ii) reports from the City's redistricting consultant, and (iii) oral testimony and written comments, if submitted; and

WHEREAS, the City Council finds that the attached city council ward redistricting plan is in the best interest of the citizens of the City, complies with the adopted redistricting criteria, and is believed to comply with all state and federal requirements.

Attachment: 2022-035 ORD Redistricting Final Plan (2020 Census) jcl rev (3674 : 2022-035 ORD Redistricting Final Plan)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the existing single-member city ward boundary lines for the City of Texarkana are hereby amended, and the new districting plan depicted on the map attached hereto as **Exhibit 'A'**, defining new wards, as such new wards are further described in the tables attached hereto as **Exhibit 'B'** reporting populations and demographic statistics for each such new ward, is hereby adopted and designated to define the City's SIX single-member council wards from and after the Effective Date; that **Exhibits 'A'** and '**B'** are incorporated by reference in and made a part of this ORDINANCE, and shall be kept on file in the City Secretary's Office.

SECTION 2: That this ORDINANCE shall take and be given effect immediately; and that hereafter all Texarkana City Council elections shall be held under and in accordance with the new single-member council ward districting plan here adopted by the City Council until such time as a subsequent lawfully-enacted districting plan shall be adopted to replace this plan.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

APPROVED AS TO FORM:

_____

CITY ATTORNEY

Attachment: 2022-035 ORD Redistricting Final Plan (2020 Census) jcl rev (3674 : 2022-035 ORD Redistricting Final Plan)

EXHIBIT A

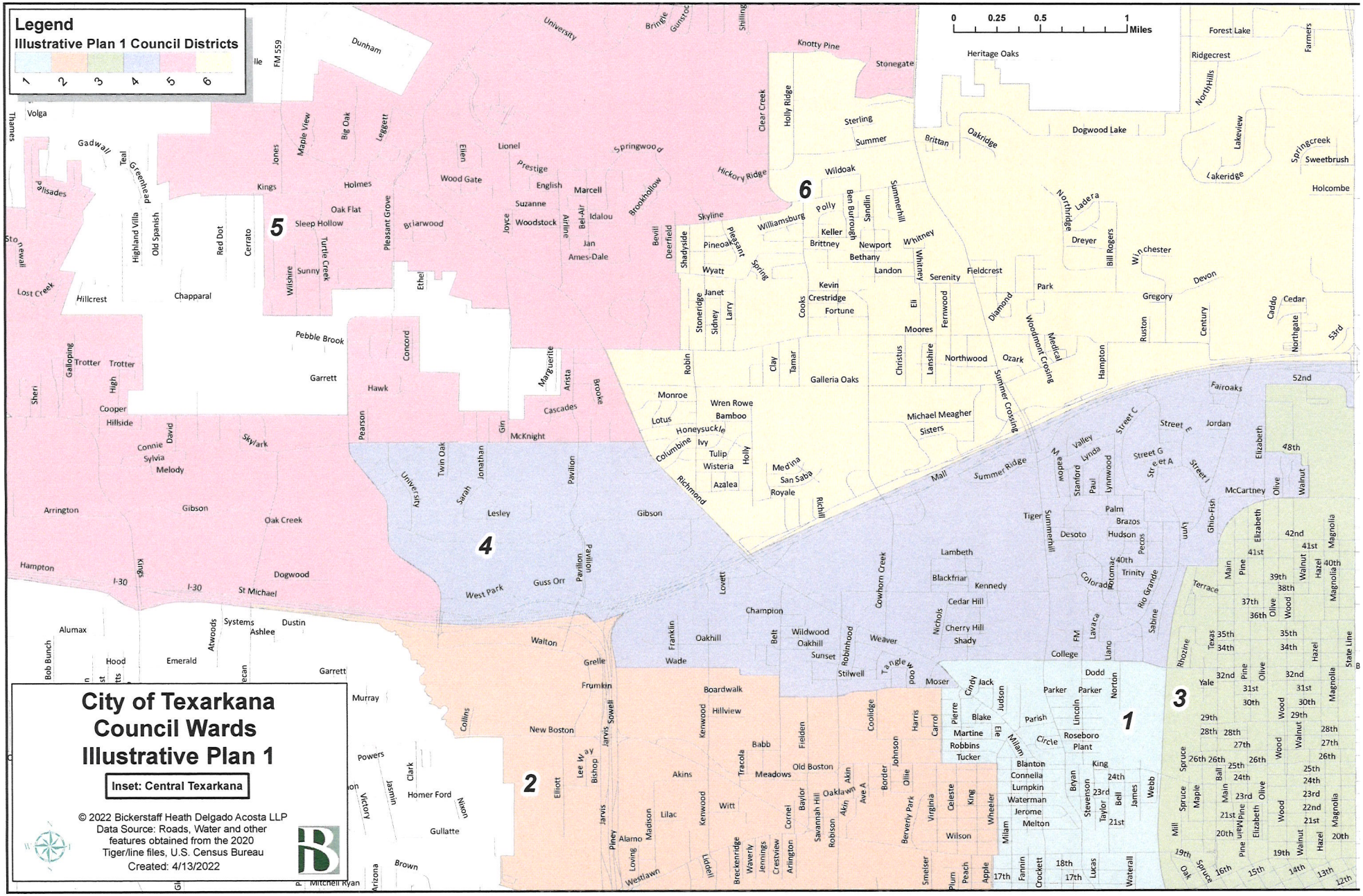
Map

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EXHIBIT B

Tables

Attachment: 2022-035 ORD Redistricting Final Plan (2020 Census) jcl rev (3674 : 2022-035 ORD Redistricting Final Plan)



Attachment: 2022-035 EXH 'A' Prop. Map (3674 : 2022-035 ORD Redistricting Final Plan)

City of Texarkana
Council Wards - Illustrative Plan 1

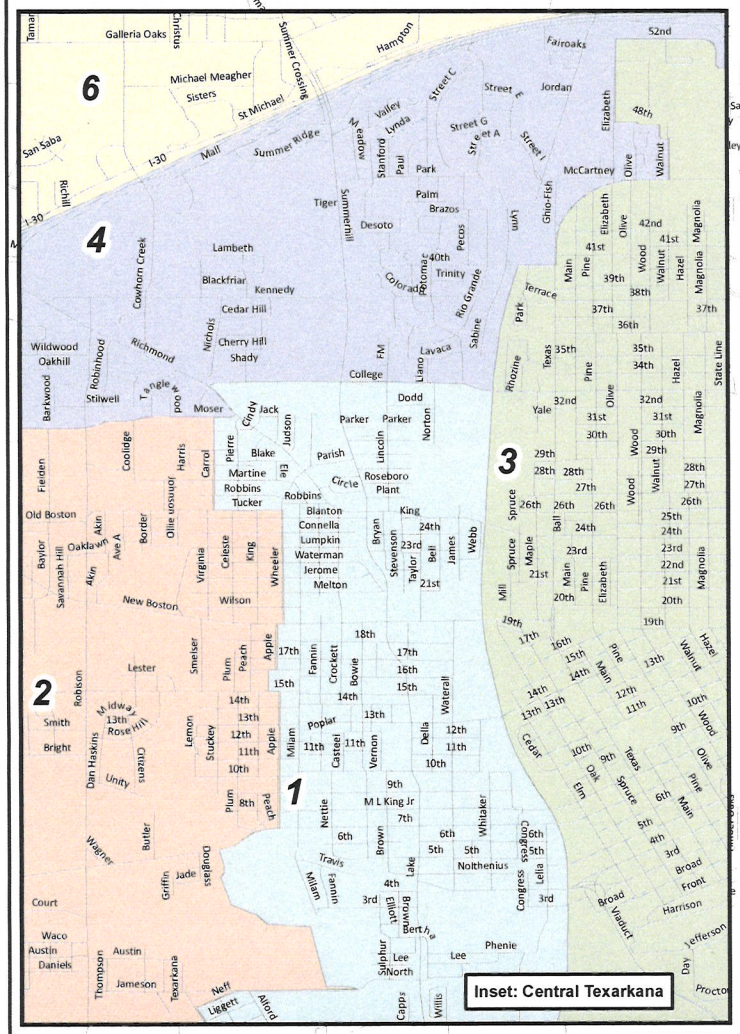
0 0.225 0.45 0.9 Miles

Created: 4/13/2022

Background Image: ESRI Open Street Map

© 2022 Bickerstaff Heath Delgado Acosta LLP

Data Source: Roads, Water and other features obtained from the 2020 Tiger/line files, U.S. Census Bureau





Legend

Illustrative Plan 1 Council Districts

1 2 3 4 5 6

Attachment: 2022-035 EXH 'A' Prop. Map (3674 : 2022-035 ORD Redistricting Final Plan)

Bickerstaff
Heath Delgado Acosta LLP

Texarkana City Council Wards - Illustrative Plan 1

Demographics Report - Detailed 2020 Census Total Population

Plan Last Edited on: 3/28/2022 3:33:25 PM

Ward	Persons	Ideal Size	Deviation	Hispanic	Hispanic % of Total Population	ANGLO	Non-Hispanic Anglo % of Total Population	Black	Black % of Total Population	Asian	Asian % of Total Population	AM Indian Native	IND / NAT % TOT Pop.	Haw Pac. Isl.	HAW/ PAC % of Tota Pop.	Other	Other % of Total Pop.	Two or More Races	Two or More Races % Tot Pop
1	5,981	6,032	-0.85%	736	12.31%	1,043	17.44%	3,856	64.47%	8	0.13%	24	0.40%	3	0.05%	42	0.70%	269	4.50%
2	6,287	6,032	4.22%	644	10.24%	1,572	25.00%	3,708	58.98%	18	0.29%	23	0.37%	6	0.10%	31	0.49%	282	4.49%
3	5,812	6,032	-3.65%	661	11.37%	2,633	45.30%	2,154	37.06%	38	0.65%	26	0.45%	7	0.12%	24	0.41%	268	4.61%
4	5,918	6,032	-1.90%	394	6.66%	2,704	45.69%	2,346	39.64%	161	2.72%	23	0.39%	7	0.12%	30	0.51%	253	4.28%
5	6,096	6,032	1.06%	341	5.59%	4,457	73.11%	668	10.96%	320	5.25%	26	0.43%	2	0.03%	15	0.25%	268	4.40%
6	6,100	6,032	1.12%	319	5.23%	4,443	72.84%	802	13.15%	190	3.11%	42	0.69%	0	0.00%	31	0.51%	273	4.48%
TOTAL:	36,194			3,095	8.55%	16,852	46.56%	13,534	37.39%	735	2.03%	164	0.45%	25	0.07%	173	0.48%	1,613	4.46%

Ideal Size: 36194 / 6 = 6032

Total Population: 36,194

Overall Deviation: 7.87%

Some percentages may be subject to rounding errors.

Report Date: 3/28/2022 3:35:07 PM

Based on: 2020 Census Geography, 2020 PL94-171

EDGE 2020 Professional Redistricting

Attachment: 2022-035 EXH 'B' Tables (3674 : 2022-035 ORD Redistricting Final Plan)

Bickerstaff
Heath Delgado Acosta LLP

Texarkana City Council Wards - Illustrative Plan 1

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1	5,981	6,032	-0.85%	12.31%	17.44%	64.47%	0.13%	5.65%
2	6,287	6,032	4.22%	10.24%	25.00%	58.98%	0.29%	5.44%
3	5,812	6,032	-3.65%	11.37%	45.30%	37.06%	0.65%	5.59%
4	5,918	6,032	-1.90%	6.66%	45.69%	39.64%	2.72%	5.29%
5	6,096	6,032	1.06%	5.59%	73.11%	10.96%	5.25%	5.10%
6	6,100	6,032	1.12%	5.23%	72.84%	13.15%	3.11%	5.67%
TOTAL:	36,194			8.55%	46.56%	37.39%	2.03%	5.46%

Ideal Size: 36194 / 6 = 6032

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Demographics Report - Detailed 2020 Census Voting Age Population

Bickerstaff Heath Delgado Acosta LLP

Plan Last Edited on: 3/28/2022 3:33:25 PM

Ward	Total VAP	Hispanic VAP	% Hispanic VAP	Anglo VAP	% Anglo VAP	Black VAP	% Black VAP	Asian VAP	% Asian VAP	AM IND NATIVE VAP	% AM IND NATIVE VAP	HAW/PAC VAP	% HAW/PAC VAP	Other VAP	% Other VAP	Two or More Races VAP	% Two or more VAP
1	4,166	477	11.45%	844	20.26%	2,642	63.42%	8	0.19%	21	0.50%	2	0.05%	22	0.53%	149	3.58%
2	4,501	400	8.89%	1,291	28.68%	2,602	57.81%	16	0.36%	22	0.49%	6	0.13%	20	0.44%	137	3.04%
3	4,489	417	9.29%	2,230	49.68%	1,595	35.53%	33	0.74%	23	0.51%	6	0.13%	13	0.29%	172	3.83%
4	4,511	240	5.32%	2,316	51.34%	1,652	36.62%	129	2.86%	19	0.42%	4	0.09%	17	0.38%	134	2.97%
5	4,762	253	5.31%	3,581	75.20%	493	10.35%	234	4.91%	22	0.46%	2	0.04%	10	0.21%	165	3.46%
6	4,766	231	4.85%	3,610	75.74%	569	11.94%	153	3.21%	32	0.67%	0	0.00%	14	0.29%	157	3.29%
TOTALS:	27,195	2,018	7.42%	13,872	51.01%	9,553	35.13%	573	2.11%	139	0.51%	20	0.07%	96	0.35%	914	3.36%

* VAP - Voting Age Population

Some percentages may be subject to rounding errors.

Report Date: 3/28/2022 3:35:25 PM

Based on: 2020 Census Geography, 2020 PL94-171

EDGE 2020 Professional Redistricting

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Bickerstaff
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Ward	Total VAP*		Hispanic % of Total VAP	Non-Hispanic Anglo % of Total VAP	Non-Hispanic Black % of Total VAP	Non-Hispanic Asian % of Total VAP	Non-Hispanic Other % of Total VAP
1	4,166		11.45%	20.26%	63.42%	0.19%	4.66%
2	4,501		8.89%	28.68%	57.81%	0.36%	4.11%
3	4,489		9.29%	49.68%	35.53%	0.74%	4.77%
4	4,511		5.32%	51.34%	36.62%	2.86%	3.86%
5	4,762		5.31%	75.20%	10.35%	4.91%	4.18%
6	4,766		4.85%	75.74%	11.94%	3.21%	4.26%
	27,195		7.42%	51.01%	35.13%	2.11%	4.30%

* VAP - Voting Age Population

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Attachment: 2022-035 EXH 'B' Tables (3674 : 2022-035 ORD Redistricting Final Plan)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2022-035 Goals & Perspectives (3674 : 2022-035 ORD Redistricting Final Plan)

ORDINANCE NO. 2022-035

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE REDISTRICTING OF THE CITY'S SINGLE-MEMBER COUNCIL WARDS AND ESTABLISHING NEW WARD BOUNDARY LINES FOR TEXARKANA CITY COUNCIL ELECTIONS BASED ON 2020 CENSUS DATA; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the results of the 2020 federal Census have been considered and indicate that the City of Texarkana's single-member council wards are sufficiently out of population balance to require redistricting in order to comply with the "one-person, one-vote" (equal population) principle established by the U.S. Constitution; and

WHEREAS, the City of Texarkana, Texas (the "City") engaged the law firm of Bickerstaff Heath Delgado Acosta LLP to act as the City's redistricting consultant, including advising and assisting the City Council in preparation of a new redistricting plan in compliance with applicable requirements of state and federal law; and

WHEREAS, on February 28, 2022, by Resolution No. 2022-013, the City Council adopted redistricting criteria to assist the City and the public in developing redistricting plans which comply with applicable federal and state laws, and the adopted redistricting criteria were applied in the development of the City's new redistricting plan; and

WHEREAS, on February 28, 2022, by Resolution No. 2022-012, the City Council also adopted redistricting guidelines regarding the submission of written comments and proposed plans by the public, to ensure the ability of the City to timely receive and adequately consider them; and

WHEREAS, during the redistricting process the City provided (i) notice to the public of the City Council's proposed discussions and development of a redistricting plan through meeting agendas posted in compliance with the Texas Open Meetings Act and notices on the City's website regarding public hearings, (ii) an opportunity for public comment at a special public hearing held on April 11, 2022, and (iii) an opportunity for submission of written public comments during a comment period which opened with the passage and approval of Resolution No. 2022-012 and closed at 5 p.m., April 18, 2022; and

WHEREAS, the City Council has considered (i) various proposed plans regarding the appropriate reconfiguration of the council member city wards and the attached proposed redistricting plan at City Council workshops and meetings held on March 28, April 11, and April 25, 2022, (ii) reports from the City's redistricting consultant, and (iii) oral testimony and written comments, if submitted; and

WHEREAS, the City Council finds that the attached city council ward redistricting plan is in the best interest of the citizens of the City, complies with the adopted redistricting criteria, and is believed to comply with all state and federal requirements.

Attachment: 2022-035 ORD Redistricting Final Plan signed (3674 : 2022-035 ORD Redistricting Final Plan)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the existing single-member city ward boundary lines for the City of Texarkana are hereby amended, and the new districting plan depicted on the map attached hereto as **Exhibit 'A'**, defining new wards, as such new wards are further described in the tables attached hereto as **Exhibit 'B'** reporting populations and demographic statistics for each such new ward, is hereby adopted and designated to define the City's SIX single-member council wards from and after the Effective Date; that **Exhibits 'A'** and '**B'** are incorporated by reference in and made a part of this ORDINANCE, and shall be kept on file in the City Secretary's Office.

SECTION 2: That this ORDINANCE shall take and be given effect immediately; and that hereafter all Texarkana City Council elections shall be held under and in accordance with the new single-member council ward districting plan here adopted by the City Council until such time as a subsequent lawfully-enacted districting plan shall be adopted to replace this plan.

PASSED AND APPROVED in Regular Council Session on this the **25th day of April, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

6:22 p.m.

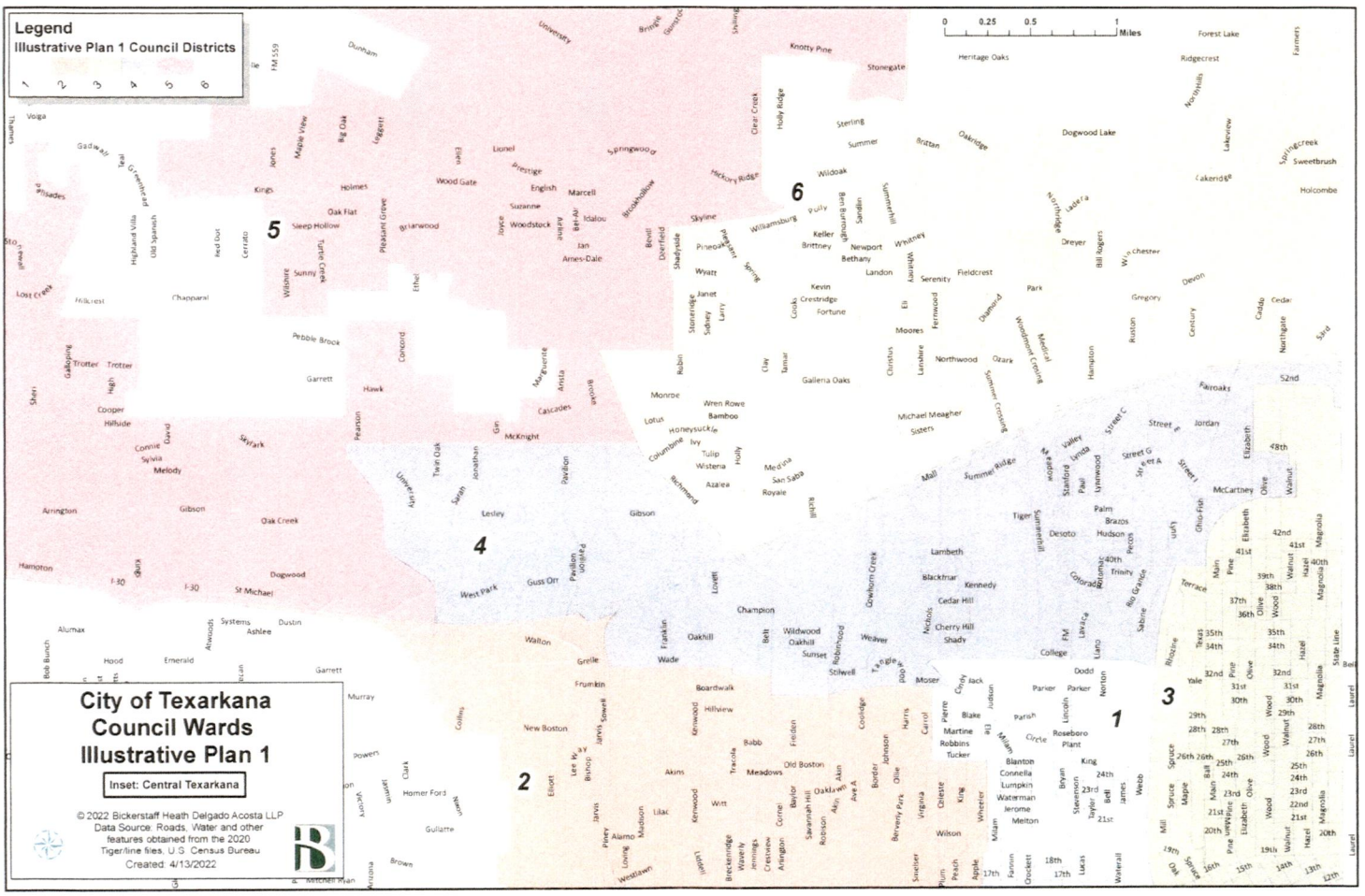
BOB BRUGGEMAN, MAYOR

APPROVED AS TO FORM:

CITY ATTORNEY

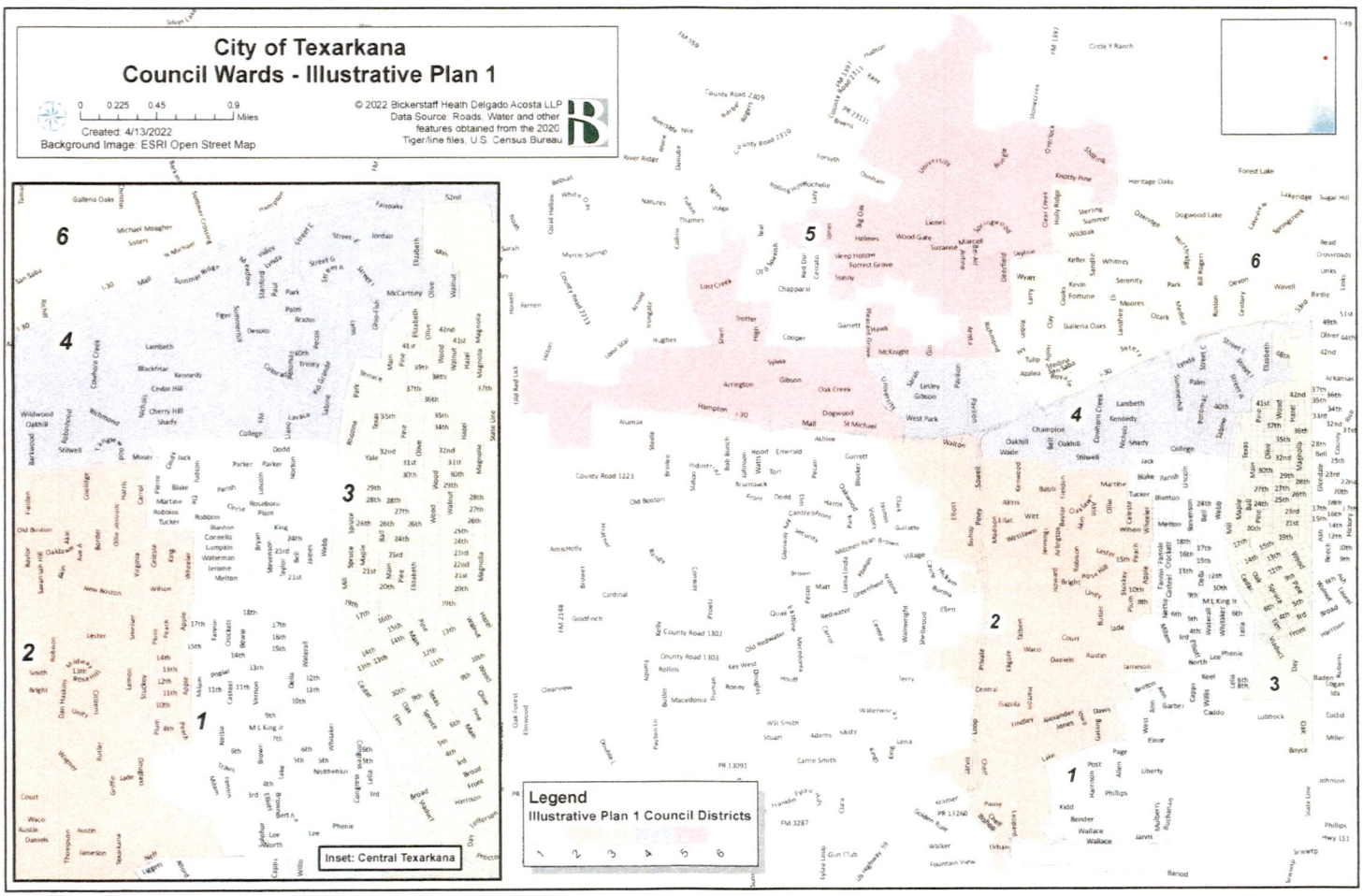
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2022-035 EXH 'A'



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Bickerstaff
Heath Delgado Acosta LLP

Texarkana City Council Wards - Illustrative Plan 1

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2022-035 EXH 'B'

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City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 4/22/2022 10:24 AM

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,

Subject: Resolution No. 2022-034 authorizing the City Manager to execute a contract with HUB International, Texas of Dallas, Texas, in an amount not to exceed $50,000, with funds budgeted in the Employee Benefits Fund (Fund 702), to provide consulting services for insurance benefits provided to City employees.

Briefing: 5/9/2022 **Public Hearing:** **Council Vote:** 5/9/2022

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Request for Proposal (RFP 22-1300-02) posted on website: January 14, 2022
Dates published in Texarkana Gazette: January 16, 2022, January 23, 2022, and January 30, 2022
Opened Bids: February 15, 2022
Bids received: Holmes IMA Financial, Daines Insurance Financial, Gallagher Benefit, McGriff Insurance, HUB International-Texas, and Holmes Murphy & Associates,
Highest Scored Responsive Bidder: HUB International-Texas; See EXH "A"
Budget: Funds currently budgeted in the FY 2022 Employee Benefits Fund budget
Policy Exceptions: None
Scope of Work: Provide Insurance Benefit Expertise in a Consulting capacity to our Human Resources Department for Insurance Benefits that are provided to all City Employees that use the City's Insurance Benefits. two (2) year Contract with three (3) additional one (1) year renewal options.

Potential Options:

- Approve CM to enter into Contract
- Not Approve CM to enter into Contract

Fiscal Implications:

Funds currently budgeted in the FY 2022 Employee Benefits Fund Budget

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NONE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2022-034 RES Employee Benefits Insurance Consultant Contract (DOCX)
b. 2022-034 EXH 'A' Bid Tab (PDF)
c. 2022-034 Goals & Perspectives (DOCX)

Staff Coordination

Public Works Department		Amanda Freeland	Reviewer	Completed 04/18/2022 4:47 PM
Public Works Department		Dusty Henslee	Department Head Review	Completed 04/19/2022 7:59 AM
Human Resources	J.W. Bramlett	James Bramlett	Completed	04/19/2022 8:24 AM
Finance Department	Kristin Peeples	Kristin Peeples	Completed	04/20/2022 8:37 AM
City Manager	David Orr	City Manager Review	Completed	04/20/2022 8:44 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

RESOLUTION NO. 2022-034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HUB INTERNATIONAL, TEXAS OF DALLAS, TEXAS, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS ($50,000), WITH FUNDS BUDGETED IN THE GENERAL FUND; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City sent out a Request for Proposal for a third party to provide insurance benefit expertise. This Consultant will assist Human Resources staff on all insurance benefits that are available to city employees; and

WHEREAS, on February 15, 2022, six (6) proposals were received and HUB International, Texas of Dallas, Texas, submitted the highest scored proposal and the most responsible bid summarized on the Bid Tab Sheet as **Exhibit "A"**; and

WHEREAS, the yearly estimated cost of **$50,000** is budgeted in the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The best value proposal for the new Employee Benefits Insurance Consultant Contract for the City's Human Resources Department is hereby declared to be HUB International, Texas of Dallas, Texas.

SECTION 2: The City Manager be and is hereby authorized to execute a two (2) year contract with three (3) additional one (1) year renewal options with HUB International, Texas of Dallas, Texas.

SECTION 3: This resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of May, 2022**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2022-034 RES Employee Benefits Insurance Consultant Contract (3673 : 2022-034 RES Employee Benefits Insurance Consultant

DATE	4/6/22
CONTRACT NUMBER	RFP# 22-1300-02
PROJECT TITLE	Employee Benefits Insurance Consultant
EVALUATION COMMITTEE	
SCORING METHOD AS OUTLINED IN SOLICITATION DOCUMENT	**30 points**-Vendor Qualifications/Experience & References; **15 points**-Understanding and Scope of Work; **15 points**-Account Management Team & Resources; **10 points**-Past Performance and Control of Costs; **10 points**-Ability to Provide Services on a Timely Basis; **20 points**-Overall Cost of Services

SCORE SUMMARY AND RANKING	SCORE SUMMARY	RANKING
IMA Financial Group	58.00	5
Daines Insurance	91.50	3
Gallagher Benefits Services	88.60	4
McGriff Insurance Services	94.00	2
HUB International	**95.50**	**1**
Holmes Murphy & Associates	57.00	6

Attachment: 2022-034 EXH 'A' Bid Tab (3673 : 2022-034 RES Employee Benefits Insurance Consultant

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-034 Goals & Perspectives (3673 : 2022-034 RES Employee Benefits Insurance Consultant Contract)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 4/20/2022 1:08 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2022-036 granting a Specific Use Permit to allow the location of a single-wide HUD code manufactured home on Lots 1, and 2, Block 2, Grandview Addition, located at the southwest corner Findley Street and McBride Street. Curtis Murray, owner.		

Briefing: 5/9/2022 **Public Hearing:** 5/9/2022 **Council Vote:** 5/9/2022

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Curtis Murray, owner, for a Specific Use Permit to allow the location of a double wide HUD code manufactured home as a residence on Lots 1, and 2, Block 2, Grandview Addition, located the southwest corner of Findley Street and McBride Street. The property is currently zoned Single Family-3 and is vacant land.

The adjacent zoning is Single Family-2 to the east and north, and Single Family-3 to the west and south. The adjacent land use is a residence to the west, and vacant land to the east, west, and south.

The Future Land Use Map shows a designation of "Neighborhood Residential".

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends for approval of this request with the following stipulations:

1. That one new 2020 or newer single wide HUD code manufactured home be allowed on this property.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.

3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. The metal fencing on the property must be removed.
7. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

April 4, 2022

Attachments

a. 2022-036 ORD granting SUP at SW corner of Findley and McBride (DOCX)
b. 2022-036 ATTH 01 (Maps) (PDF)
c. 2022-036 ATTH 02 (Floorplan) (PDF)
d. 2022-036 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	04/18/2022 3:17 PM	Mashell Daniel	Reviewer	Completed
City Manager	David Orr	Reviewer	Completed	04/20/2022 8:47 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

ORDINANCE NO. 2022-036

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-750 TO ALLOW THE LOCATION OF A HUD CODE MANUFACTURED HOME ON LOTS 1, AND 2, BLOCK 2, GRANDVIEW ADDITION, LOCATED AT THE SOUTHWEST CORNER OF FINDLEY STREET AND MCBRIDE STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a HUD code manufactured home on **Lots 1, and 2, Block 2, in the Grandview Addition, located at the southwest corner of Findley Street and McBride Street**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a HUD code manufactured home with stipulations** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-750 for the location of a HUD code manufactured home** on Lots 1, and 2, Block 2, in the Grandview Addition, located at the southwest corner of Findley Street and McBride Street**,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2022-036 ORD granting SUP at SW corner of Findley and McBride (3676 : 2022-036 ORD granting SUP for HUD code manufactured

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That a 2022 or newer single-wide HUD code manufactured home be allowed on this property. See attached floor plan of home.
2. That the single-wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single-wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. Must remove metal fencing on the property.
7. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of May, 2022.**

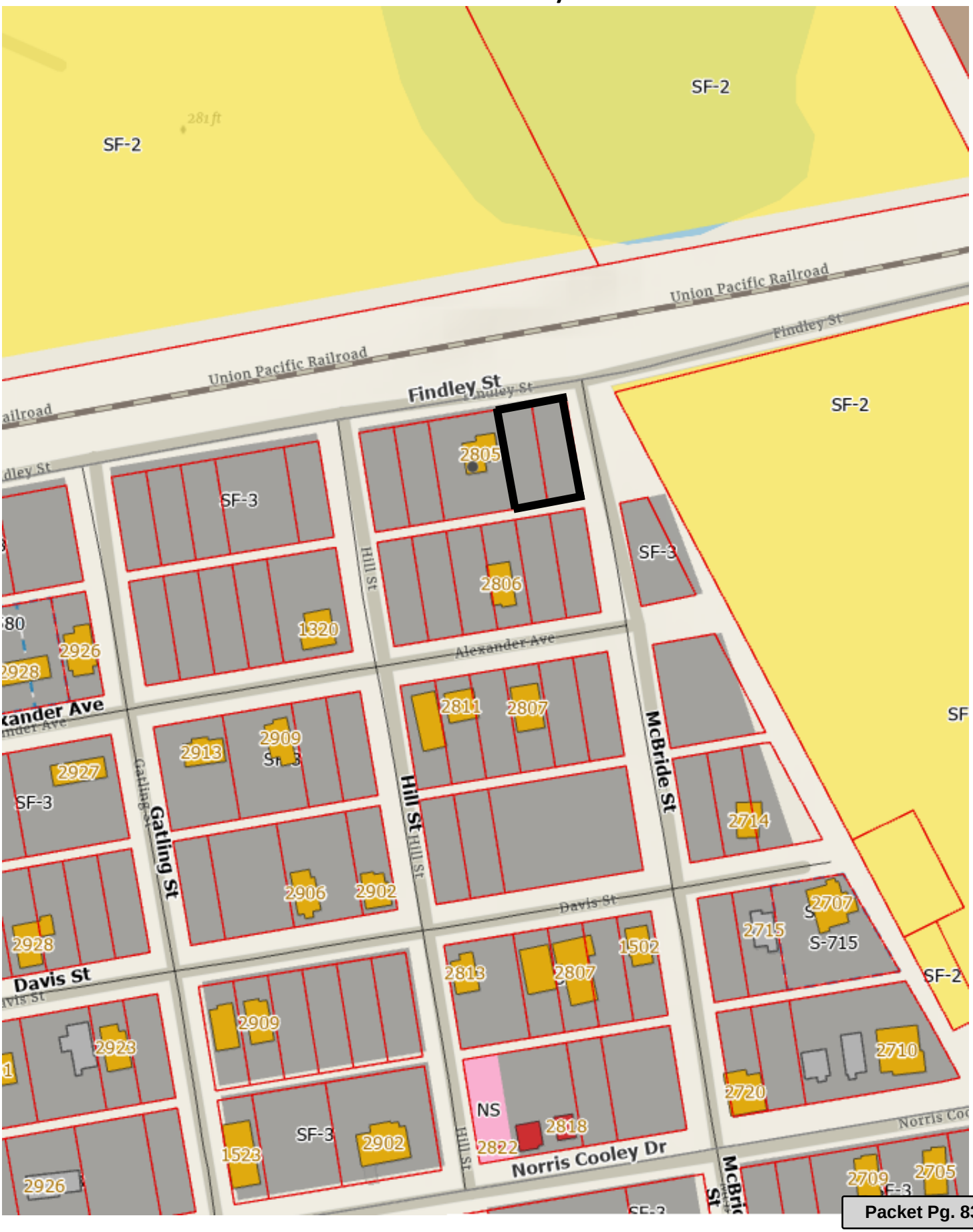
ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2022-036 ORD granting SUP at SW corner of Findley and McBride (3676 : 2022-036 ORD granting SUP for HUD code manufactured

Southwest Corner of Findley St. & McBride St.



Attachment: 2022-036 ATTH 01 (Maps) (3676 : 2022-036 ORD granting SUP for HUD code manufactured home at SW corner Findley & McBride)

2022-036 ATTH 01
S-750

Southwest Corner of Findley St. & McBride St.



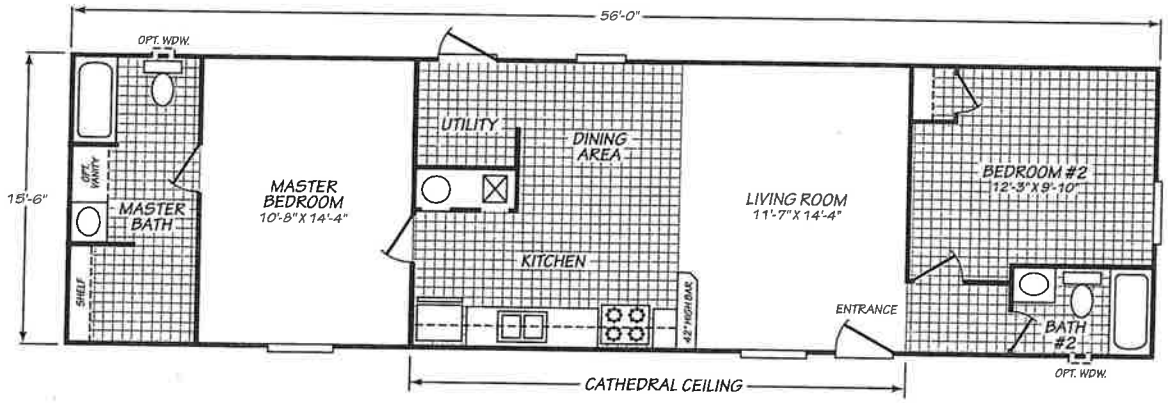
Attachment: 2022-036 ATTH 01 (Maps) (3676 : 2022-036 ORD granting SUP for HUD code manufactured home at SW corner Findley & McBride)

2022-036 ATTH 02
S-750

Palm Harbor Homes
Manufactured By FLEETWOOD

VELOCITY

MODEL 16562V



Curtis Lee Murray

MODEL 16562V

2 Bedroom | 2 Bath | 868 Square Feet

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Rev. 4.15

Attachment: 2022-036 ATTH 02 (Floorplan) (3676 : 2022-036 ORD granting SUP for HUD code manufactured home at SW corner Findley &

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-036 Goals & Perspectives (3676 : 2022-036 ORD granting SUP for HUD code manufactured home at SW corner Findley &

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 4/18/2022 9:25 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2022-037 granting a Specific Use Permit to allow the location of a daycare on an approximate 2.58-acre tract of land (being Tract 3), Chancellor Beach HRS, A-731, located at 3700 North Robison Road. Christine Boulton, owner.		

Briefing: 5/9/2022 **Public Hearing:** 5/9/2022 **Council Vote:** 5/9/2022

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Christine Boulton, owner for a Specific Use Permit to allow a daycare/preschool on an approximate 2.58-acre tract of land (being Tract 3) in the Chancellor Beach HRS, A-731 (Exhibit 'A'), located at 3700 North Robison Road. The property is zoned Multiple Family-1 and is currently a church.

The Future Land Use Map has designated this property as "Office Institutional".

The adjacent zoning is General Retail to the north, south, east, and west. The adjacent land usage is businesses to the north, south, and west, and vacant land to the east.

A Specific Use Permit is required to allow daycare (preschool aged children) use in this zoning district. It appears that there is adequate parking for this business.

Staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

April 4, 2022

Attachments

a. 2022-037 ORD SUP for Daycare at 3700 N Robison Rd (DOCX)
b. 2022-037 EXH 'A' (Legal Description) (PDF)
c. 2022-037 ATTH 01 (Maps) (PDF)
d. 2022-037 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	Mashell Daniel	Reviewer	Completed	04/18/2022 3:18 PM
City Manager	David Orr	Reviewer	Completed	04/20/2022 8:48 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

S-751

ORDINANCE NO. 2022-037

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-751 TO ALLOW THE LOCATION OF A DAYCARE ON A 2.58-ACRE TRACT OF LAND (BEING TRACT 3), IN THE CHANCELLOR BEACH HRS, A-731, LOCATED AT 3700 NORTH ROBISON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a daycare on a **2.58-acre tract of land (being Tract 3), in the Chancellor Beach HRS, A-731 (Exhibit 'A'), located at 3700 No. Robison Road**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a daycare** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-751 for the location of a daycare** on a 2.58-acre tract of land (being Tract 3) (**Exhibit 'A'**), in the Chancellor Beach HRS, A-731, located at 3700 No. Robison Road**,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2022-037 ORD SUP for Daycare at 3700 N Robison Rd (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

SECTION 2: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of May, 2022.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2022-037 ORD SUP for Daycare at 3700 N Robison Rd (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

DESCRIPTION OF PROPERTY

All that certain tract or parcel of land situated in the CHANCELLOR BEACH HEADRIGHT SURVEY, A- 731, Bowie County, Texas Being a portion of a certain 3.907 acre tract of land conveyed by A. S. Oswd and A. P. Miller to the Trustees of First Church of the Nazarene, Texarkana, Texas by Deed dated April 23, 1971 of record in Volume 528, Page 566 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at an iron pipe for corner at the Southwest corner of Lot No. 1 of the Mary E. Wills Subdivision, a part of said Beach Headright Survey and W. H. Ector Headright Survey, as shown by plat of said Subdivision recorded in Volume 40, Page 260 of the Plat Records of Bowie County, Texas, said point being in the East line of said 3.907 acre tract,

THENCE - S. 00° 31' 59" E., with the East line of said 3.907 acre tract, 492.53 ft. to a 1/2" iron pin set for corner at the North right-of-way line of F. M. Road No. 559 (Richmond Road),

THENCE - N. 62° 03' 31" W., with said Richmond Road right-of-way line, 255.95 ft. to a brass monument at the intersection of the North right-of-way line of said Richmond Road with the East right-of-way line of Robison Road,

THENCE - N. 12° 23' 29" W., with the East right-of-way line of said Robison Road, 56.05 ft. to a brass monument at an angle point in said right-of-way;

THENCE - N. 02° 11' 20" W., continuing with said right-of-way line, 351.51 ft. to an iron pipe for corner,

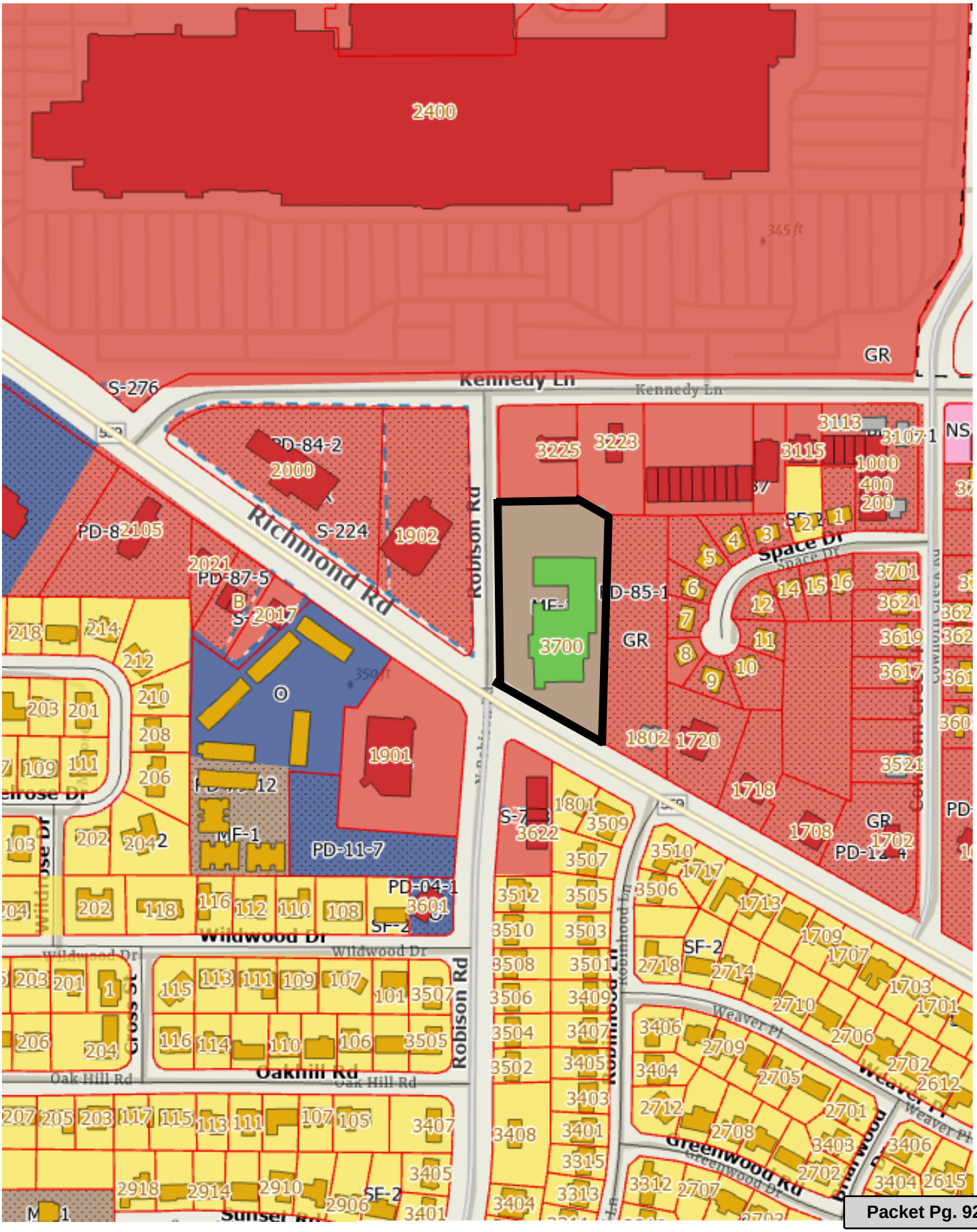
THENCE - N. 87° 34' 27" E., partially along a fence line, 248.40 ft. to an iron pin set for corner in the East line of said 3.907 acre tract;

THENCE - S. 02° 03' 05" E., with the East line of said 3.907 acre tract, 43.86 ft. to the POINT OF BEGINNING. The above previously described property being surveyed by Richard V. Hall, Jr. contains 2.615 (call) or 2.574 (measure) acres of land, more or less.

Attachment: 2022-037 EXH 'A' (Legal Description) (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

2022-037 ATTH 01
S-751

3700 N Robison Rd.



Attachment: 2022-037 ATTH 01 (Maps) (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

2022-037 ATTH 01
S-751

3700 N Robison Rd.



Attachment: 2022-037 ATTH 01 (Maps) (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-037 Goals & Perspectives (3677 : 2022-037 ORD SUP for daycare at 3700 N Robison Rd)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 4/20/2022 1:08 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2022-038 granting an amendment to PD-20-6(GR) for site plan approval on Lot 1, Block 1, Richmond Moores Subdivision, located at 5605 Richmond Road. Kirk Patton, PHRMG Developers, owners, and Marcus Foran, Agent.		

Briefing: 5/9/2022 **Public Hearing:** 5/9/2022 **Council Vote:** 5/9/2022

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request for site plan approval by Kirk Patton, PHRMG Developers, owner, and Marcus Foran, agent, requesting a site plan approval on a 1.501-acre tract of land, Lot 1, Block1, Richmond-Moores Subdivision, located at 5605 Richmond Road. This property is vacant land.

The adjacent zoning is Planned Development General Retail to the north, south, and west, and General Retail to the east The adjacent land use is carwash to the north, a restaurant and multi-tenant general retail to the south and east, and vacant land to the west.

The Future Land Use Map designates this property as “Neighborhood Retail”.

The site plan consists of the following:

1. The construction of a 6,092 sq. ft. building.
2. The façade will be stone and brick.
3. The access driveway will be off Richmond Road and Moores Lane. Any driveway improvements on Richmond will need TXDOT approval.
4. 84 parking spaces and 4 handicapped spaces. Each parking space must be a minimum of 180 sq. ft. (9’x20’ or 10’x18’).
5. A 35’ pole sign. No Electronic messaging will be allowed. Wall signs as indicated on the elevations.
6. Screened dumpster located in the northwest corner of the parking lot.
7. Drive thru located at the south side of building.

Fire Department comments as follows:

8. If the most remote part of the building is more than 150 feet away "travel distance" from the centerline of a public road the property must have a fire lane and adequate turning radius for 40' WB.
9. If the most remote part of the building is more than 400 feet away "travel distance" from a fire hydrant a new hydrant will have to be added.
10. If the building is being sprinkled the FDC must be no more than 100 feet away "travel distance" from the nearest fire hydrant.

Texarkana Water Utilities Comments as follows:

1. There is an existing 6" water main on the west side of Richmond Road and on the south side of Moores Lane.
2. There is an existing 8" sanitary sewer main on the north side of Moores Lane and on the west side of Richmond Road. The exact locations will need to be field verified.
3. A grease trap with sample port will be required for the kitchen, and verification that only grease-bearing wastewater is going to the grease trap.
4. HVAC condensate shall not discharge to sanitary sewer.
5. An RPPA shall be installed on domestic water meter.
6. An RPPA shall be installed on lawn irrigation system if installed. Lawn irrigation system shall have a separate tap and meter. Irrigation system shall be a 1-inch meter as a minimum.
7. A review of internal plumbing plans for potential cross connection and backflow issues is required.

The applicant should also be aware that if this site plan approval item is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request with stipulations.

Advisory Board/Committee Review:

City of Texarkana, Texas

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

April 4, 2022

Attachments

a. 2022-038 ORD site plan approval at 5605 Richmond Rd (DOCX)
b. 2022-038 EXH 'A' (Site Plan)(PDF)
c. 2022-038 ATTH 01 (Maps) (PDF)
d. 2022-038 ATTH 02 (Elevations Renderings)(PDF)
e. 2022-038 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	04/18/2022 3:17 PM	Mashell Daniel	Reviewer	Completed
City Manager	David Orr	Reviewer	Completed	04/18/2022 4:12 PM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

Amendment to
PD-20-6(GR)

ORDINANCE NO. 2022-038

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-20-6(GR) FOR SITE PLAN APPROVAL ON LOT 1, BLOCK 1, RICHMOND MOORES SUBDIVISION, LOCATED AT 5605 RICHMOND ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the approval of a **site plan (Exhibit 'A') to remodel existing building on Lot 1, Block 1, Richmond Moores Subdivision, located at 5605 Richmond Road** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the subject property is zoned Planned Development-General Retail [PD-20-6(GR)], and approval of the site plan **(Exhibit 'A')** would constitute an amendment to PD-20-6(GR); and

WHEREAS, the proposed use is consistent with the listed uses in the Land Development Code for the zoning classification of Planned Development-General Retail; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of this amendment, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of five (5) to zero (0) to recommend approval of the petition for a site plan (Exhibit 'A')** to the City Council of the City of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan **(Exhibit 'A') on Lot 1, Block 1, Richmond Moores Subdivision, located at 5605 Richmond Road** in the City of Texarkana, Texas, Bowie County, Texas, is hereby approved and hereby amends PD-20-6(GR).

Attachment: 2022-038 ORD site plan approval at 5605 Richmond Rd (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan

SECTION 2: PD-20-6(GR) is hereby amended by approval of the site plan (**Exhibit 'A'**), incorporated herein by reference for all purposes, and includes the following:

Phase I:

1. The construction of a 6,092 sq. ft. building.
2. The façade will be stone and brick.
3. The access driveway will be off Richmond Road and Moores Lane. Any driveway improvements on Richmond will need TxDOT approval.
4. Eighty-four (84) parking spaces and four (4) handicapped spaces. Each parking space must be a minimum of 180 sq. ft. (9'x20' or 10'x18').
5. A 35' pole sign. No Electronic messaging will be allowed. Wall signs as indicated on the elevations.
6. Screened dumpster located in the northwest corner of the parking lot.
7. Drive thru located at the south side of building.

Fire Department comments as follows:

8. If the most remote part of the building is more than 150 feet away "travel distance" from the centerline of a public road the property must have a fire lane and adequate turning radius for 40' WB.
9. If the most remote part of the building is more than 400 feet away "travel distance" from a fire hydrant a new hydrant will have to be added.
10. If the building is being sprinkled the FDC must be no more than 100 feet away "travel distance" from the nearest fire hydrant.

Texarkana Water Utilities comments as follows:

1. There is an existing 6" water main on the west side of Richmond Road and on the south side of Moores Lane.
2. There is an existing 8" sanitary sewer main on the north side of Moores Lane and on the west side of Richmond Road. The exact locations will need to be field verified.
3. A grease trap with sample port will be required for the kitchen, and verification that only grease-bearing wastewater is going to the grease trap.
4. HVAC condensate shall not discharge to sanitary sewer.
5. An RPPA shall be installed on domestic water meter.
6. An RPPA shall be installed on lawn irrigation system if installed. Lawn irrigation system shall have a separate tap and meter. Irrigation system shall be a 1-inch meter as a minimum.
7. A review of internal plumbing plans for potential cross connection and backflow issues is required.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

Attachment: 2022-038 ORD site plan approval at 5605 Richmond Rd (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of May, 2022.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2022-038 ORD site plan approval at 5605 Richmond Rd (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan

THESE DRAWINGS AND SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO ANY CAD FILES, ARE THE PROPERTY OF JPI, THE INFORMATION SHOWN HEREON SHALL BE USED ONLY BY THE CLIENT FOR WHICH THEY WERE PREPARED BY JOHNSON AND PACE INCORPORATED, AND SHALL NOT BE USED BY ANY PERSON, FIRM OR CORPORATION FOR ANY PURPOSE WHATSOEVER, INCLUDING BUT NOT LIMITED TO ANY ADDITIONS TO OR COMPLETION OF THE SPECIFIC PROJECT, NOT EARLIER AUTHORIZED IN WRITING BY JOHNSON AND PACE INCORPORATED. ANY UNAUTHORIZED USE, REUSE OR MODIFICATION OF THESE DRAWINGS AND SPECIFICATIONS, INCLUDING ALL DOCUMENTS ON ELECTRONIC MEDIA, WERE PREPARED BY JOHNSON AND PACE INCORPORATED, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO JOHNSON AND PACE INCORPORATED. THE USER SHALL INDEMNIFY AND HOLD HARMLESS JOHNSON AND PACE INCORPORATED FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING ATTORNEYS' FEES, ARISING OUT OF OR RESULTING THEREFROM. ANY MODIFICATIONS MADE TO THESE DRAWINGS AND SPECIFICATIONS WITHOUT THE WRITTEN PERMISSION OF JOHNSON AND PACE INCORPORATED SHALL CONSTITUTE A FULL RELEASE AND DISCHARGE OF ANY AND ALL LIABILITY ON THE PART OF JOHNSON AND PACE INCORPORATED WHATSOEVER, AND WITHOUT LIMITING THE FOREGOING, CONSTRUCTING OR INSTALLING THE PROJECT FROM THESE DRAWINGS AND SPECIFICATIONS WITHOUT THE WRITTEN PERMISSION OF JOHNSON AND PACE INCORPORATED SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO JOHNSON AND PACE INCORPORATED.

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2022-038 EXH 'A'

Amendment to Pd-20-6

ZONED GENERAL RETAIL (PD 20-5)

ZONED GENERAL RETAIL (PD 20-5)

1.50 ACRE TRACT ZONED GENERAL RETAIL (PD 20-5)

PROPOSED BRAUM'S ICE CREAM AND DAIRY STORE XL MODEL ±6,092 S.F.

PROPOSED DUMPSTER PAD WITH SCREENING PER CITY OF TEXARKANA REQUIREMENTS

EXISTING FIRE HYDRANT

N86° 58' 41"E, 257.21' (PLAT CALL: 257.25')

S30° 12' 11"E, 46.92' (PLAT CALL: 46.89')

RICHMOND ROAD (F.M. 559)

N03° 05' 49"W, 214.17' (PLAT CALL: 213.91')

S86° 59' 40"W, 209.68' (PLAT CALL: 209.56')

S85° 17' 35"W, 83.90' (PLAT CALL: 83.98')

S63° 04' 37"W, 59.98' (PLAT CALL: 60.00')

MOORES LANE

EXISTING FIRE HYDRANT (APPROXIMATE LOCATION)

Know what's below. Call before you dig.

0 10' 20' 40'

1"=20'

SITE INFORMATION

OWNER/DEVELOPER	BRAUM'S ICE CREAM AND DAIRY STORES
LEGAL DESCRIPTION:	1.500 AC. TRACT OF LAND IN THE JOHN A. TALBOT HRS, A-564
SITE ADDRESS:	5605 RICHMOND ROAD TEXARKANA, TX 75503
ZONED:	GENERAL RETAIL (PD 20-6)
SETBACKS:	FRONT - 15' SIDE - 10' REAR - 0'

PARKING REQUIREMENT INFORMATION

BLDG USE	BLDG AREA	SEATING CAPACITY	REQUIRED PARKING RATIO	PARKING REQUIRED
RESTAURANT	4,592 s.f.	76 Seats	1 per 3 Seats	26
GROCERY STORE	1,500 s.f.		1 per 200 s.f.	8
			TOTAL REQUIRED	34

PARKING PROVIDED

STANDARD SPACES	80
ACCESSIBLE SPACES	4
TOTAL PARKING PROVIDED	84

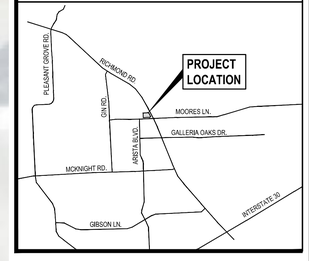
LEGEND

ALL UTILITIES ARE EXISTING UNLESS NOTED OTHERWISE

INDICATES PROPOSED P-6"W (INDICATES TYPE OF LINE / INDICATES SIZE OF LINE)

- WM — WATER METER
- WV — WATER VALVE
- FH — FIRE HYDRANT
- CO — SEWER CLEANOUT
- MH — SEWER MANHOLE
- ELEC PED — ELECTRIC PEDESTAL
- PP — POWER POLE
- LP — LIGHT POLE
- GW — GUY WIRE
- T — ELECTRIC TRANSFORMER PAD
- CI — CURB INLET
- XX — NUMBER OF PARKING SPACES PER ROW
- W — WATER LINE
- S — SANITARY SEWER
- CURB AND GUTTER
- STORM SEWER
- OHE — OVERHEAD ELECTRIC LINE
- GAS — GAS LINE
- UGE — UNDERGROUND ELECTRIC LINE
- UGT/C — UNDERGROUND TELEPHONE/CABLE LINE
- BL — BUILDING SETBACK
- SIGN

VICINITY MAP - 1"=3000'



BRAUM'S ICE CREAM AND DAIRY STORES

BRAUM'S ICE CREAM AND DAIRY STORE
RICHMOND ROAD AND MOORES LANE
TEXARKANA, TEXAS

JOHNSON & PACE INCORPORATED
ENGINEERING • PLANNING • SURVEYING
1201 MAY DOP 281, SUITE 100,
LONGVIEW, TEXAS 75604
(903)753-0861 FAX (903)753-0888
www.johnsonpace.com
TBPE F-4891

This document is released for the purpose of interim review under the authority of Travis Crafton, P.E. # 101984. It is not to be used for construction, bidding, or permit purposes.

REVISIONS

NO.	DESCRIPTION	BY	DATE

SITE PLAN

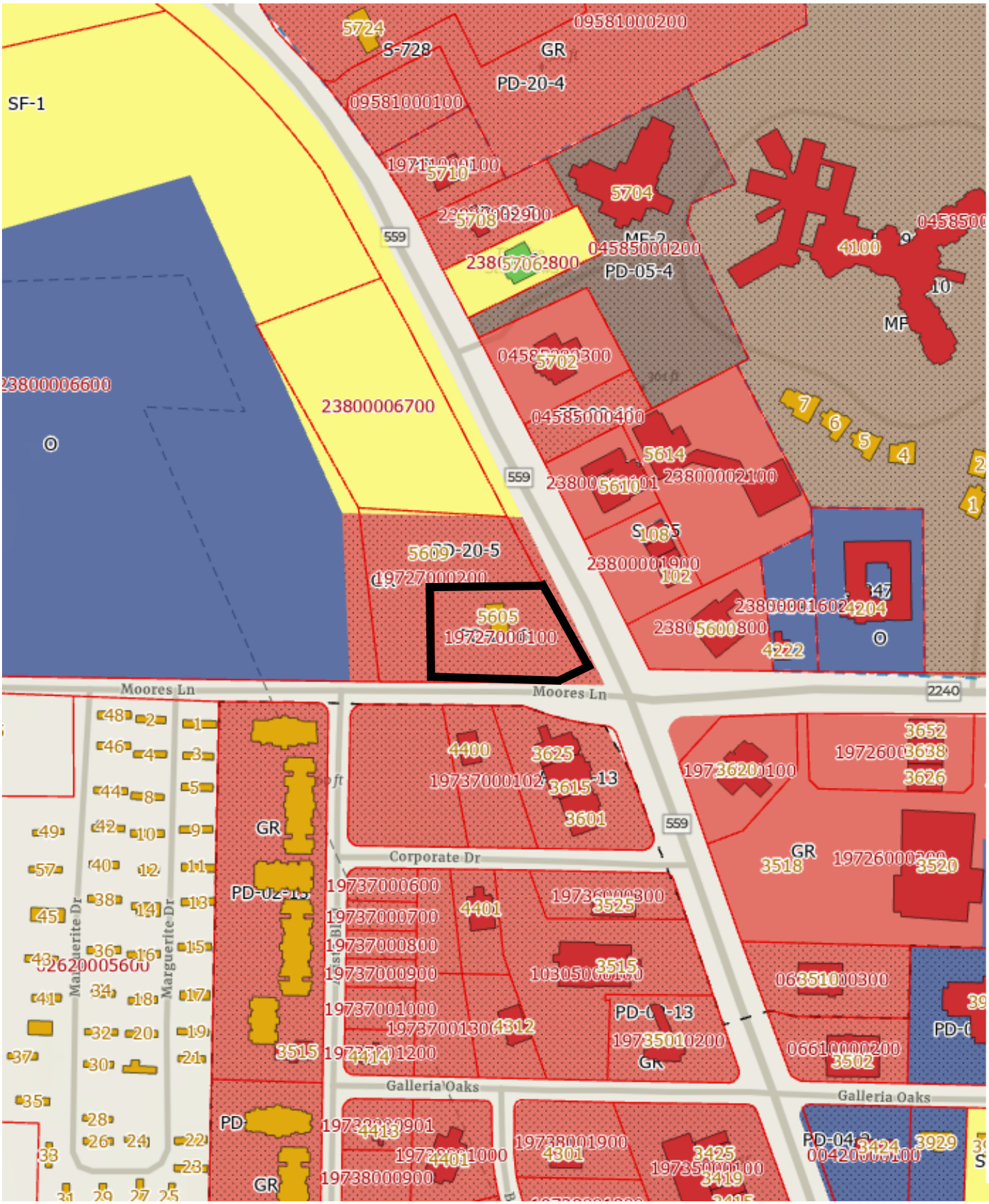
ISSUED FOR REVIEW

JOB NO.	4260-007	ISSUE DATE:	03/28/22
DRAWN BY	TKG	SCALE	AS SHOWN
CHECKED BY		APPROVED BY	
SHEET NO.		REVISION NO.	

Attachment: 2022-038 EXH 'A' (Site Plan) (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan approval at 5605 Richmond Rd.)

2022-038 ATTH 01
Amendment to PD-20-6 (GR)

5605 Richmond Road



Attachment: 2022-038 ATTH 01 (Maps) (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan approval at 5605 Richmond Rd.)

2022-038 ATTH 01
Amendment to PD-20-6 (GR)

5605 Richmond Road



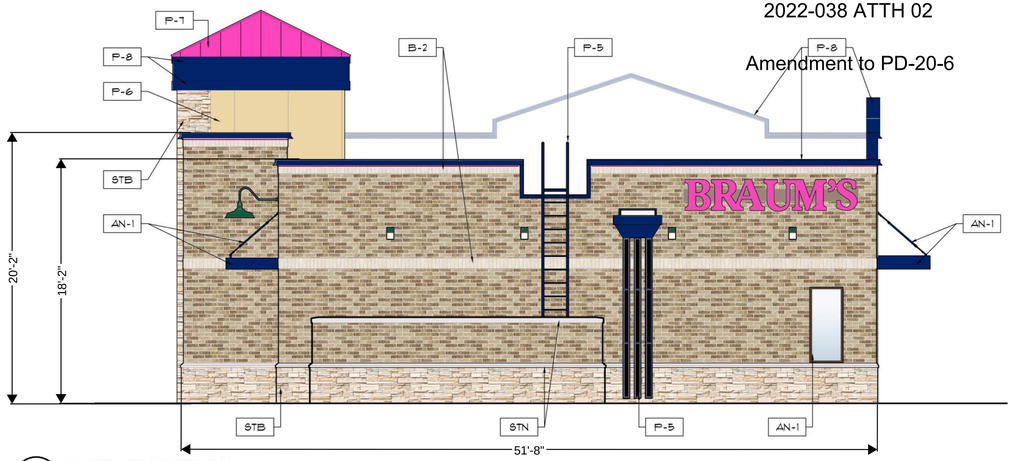
Attachment: 2022-038 ATTH 01 (Maps) (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan approval at 5605 Richmond Rd.)

2022-038 ATTH 02

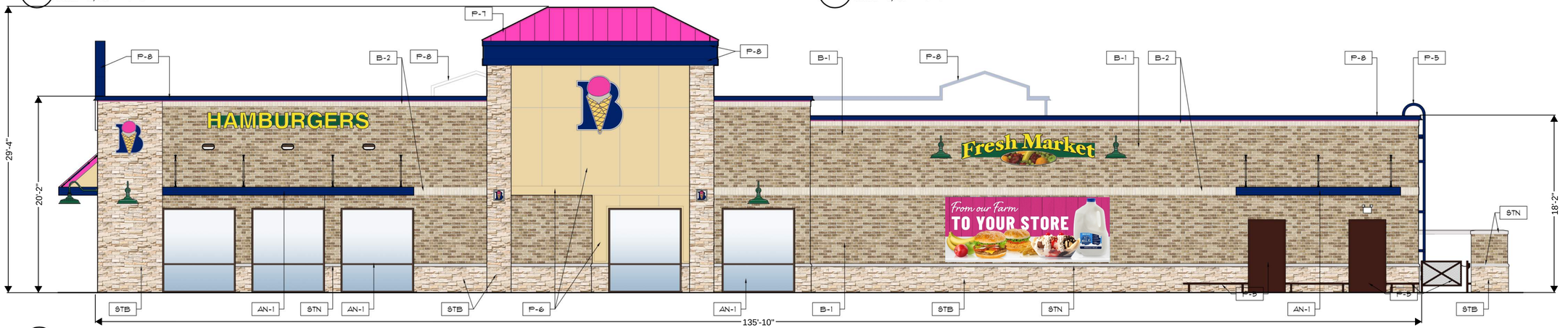
Amendment to PD-20-6



EAST ELEVATION
SCALE 3/16" = 1'-0"



WEST ELEVATION
SCALE 3/16" = 1'-0"



NORTH ELEVATION
SCALE 3/16" = 1'-0"



SOUTH ELEVATION
SCALE 3/16" = 1'-0"

MATERIALS / MANUFACTURERS / COLORS – EXTERIOR

DOORS/WINDOWS:
PAINT
MFG: SHERWIN WILLIAMS
P-5 PRODUCT: INTERIOR HISTORIC - ENAMEL
COLOR/STYLE: POLISHED MAHOGANY - SW2838

EXTERIOR FINISH:
HARDI BOARD/HARDIPANEL
P-6 COLOR/STYLE: MATCH PANTONE COATED - CONE YELLOW - 135C

STANDING SEAM METAL ROOF
P-7 COLOR/STYLE: MATCH PANTONE COATED - PINK - 232C

PARAPET CAP/METAL FACSIA
P-8 COLOR/STYLE: MATCH PANTONE COATED - BLUE - 281C

DOOR/WINDOWS:
AN-1 ANODIZED BRONZE

KINGSIZE BRICK VENEER
B-1 ACME BRICK, KENNEWICK KINGSIZE
B-2 ACME BRICK, GLACIER WHITE KINGSIZE

STONE SILL
STN AUSTON WHITE LIME STONE

STONE VENEER BASE
STB EAGLE STONE, GRANBURY YELLOW (MIX)

reprise DESIGN
Architecture, Inc.
12400 Portland Avenue South
Suite 100, Portland Corporate Center
Burnsville, MN 55337
Office: (952) 252-4042
Fax: (952) 252-4043

BRAUM'S ICE CREAM & DAIRY

EXTERIOR ELEVATIONS

BRAUM'S

A-201

Attachment: 2022-038 ATTH 02 (Elevations Renderings) (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan approval at 5605 Richmond Rd.)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-038 Goals & Perspectives (3678 : 2022-038 ORD granting Amendment to PD-20-6(GR) site plan approval at 5605 Richmond

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 4/18/2022 9:22 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2022-039 rezoning Lots 11 and 12, Block 5, Watts Addition, located at 1324 Bowie Street from Two Family-1 to Commercial. Thomas Turner, owner and Jerry Johnson, agent.		

Briefing: 5/9/2022 **Public Hearing:** 5/9/2022 **Council Vote:** 5/9/2022

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Thomas Turner, owner, and Jerry Johnson, agent, to rezone a Lots 11 and 12, Block 5, Watts Addition, located at 1324 Bowie Street from Two Family-1 to Commercial. The proposed use is a Food Truck Park. This property is currently vacant land.

The adjacent zoning is Two Family-1 to the north and east, Office to the west, and General Retail to the south. The adjacent land use is vacant land to the north, residential to the east and south, and a church to the west.

The Future Land Use Map shows “mixed use development”.

This property is near Grim Stadium and in an area that is already zoned with mixed uses. Therefore, staff would recommend for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, noise, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

March 7, 2022

Attachments

a. 2022-039 ORD rezoning from 2F-1 to Commercial at 1324 Bowie (DOCX)
b. 2022-039 ATTH 01 (maps) (PDF)
c. 2022-039 ATTH 02 (Site Plan) (PDF)
d. 2022-039 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	Mashell Daniel	Reviewer	Completed	04/18/2022 3:15 PM
City Manager	David Orr	Reviewer	Completed	04/20/2022 8:47 AM
City Council	Jennifer Evans	Meeting	Completed	04/25/2022 6:00 PM

Meeting History

Z-22-03

ORDINANCE NO. 2022-039

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOTS 11 AND 12, BLOCK 5, WATTS ADDITION, LOCATED AT 1324 BOWIE STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM TWO FAMILY-1 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **Lots 11 and 12, Block 5, in the Watts Addition, located at 1324 Bowie Street,** in the City of Texarkana, Bowie County, Texas, from **Two Family-1 to Commercial**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Two Family-1 to Commercial** to rezone **Lots 11 and 12, Block 5, in the Watts Addition, located at 1324 Bowie Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Two Family-1 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **Lots 11 and 12, Block 5, in the Watts Addition, located at 1324 Bowie Street** in the City of Texarkana, Bowie County, Texas, from **Two Family-1 to Commercial.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

Attachment: 2022-039 ORD rezoning from 2F-1 to Commercial at 1324 Bowie (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324 Bowie

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of May, 2022.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2022-039 ORD rezoning from 2F-1 to Commercial at 1324 Bowie (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324 Bowie

2022-039 ATTH 01
Z-22-03

1324 Bowie Street



Attachment: 2022-039 ATTH 01 (maps) (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324 Bowie St)

2022-039 ATTH 01
Z-22-03

1324 Bowie Street



Attachment: 2022-039 ATTH 01 (maps) (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324 Bowie St)

Z-22-03

Food Park
1324 Bowie St
Texarkana, TX

Thomas Turner
Owner

⊗ Existing Tree [Removal]

Proposed Asphalt
11,241 SF-HMAC

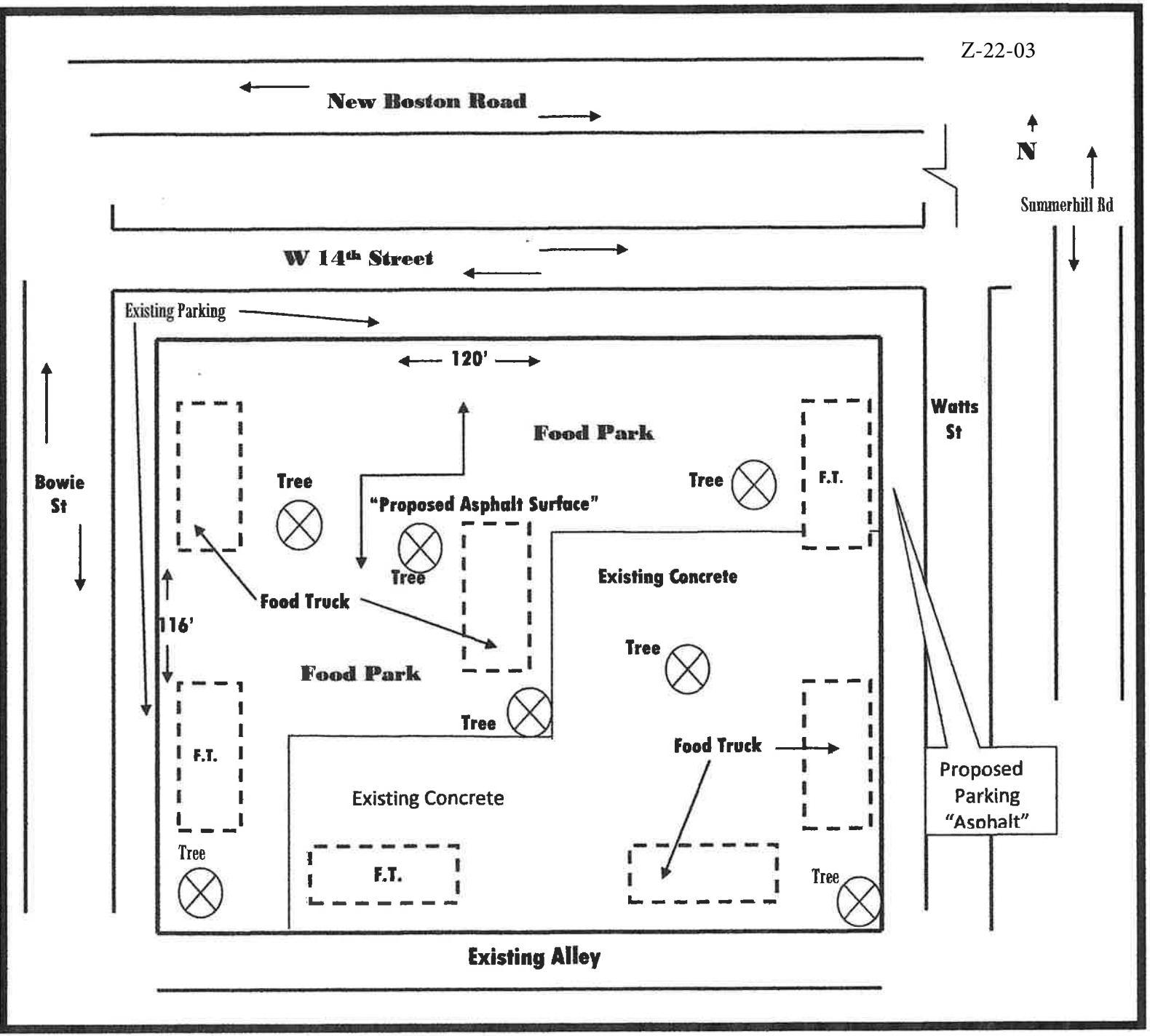
Lot Size
116 Ft X 120 Ft

Food Truck Parking

Land
Lots 11 & 12
.32 Acres
13,939 SF

F.T. = Food Truck

January 2022



Attachment: 2022-039 ATTH 02 (Site Plan) (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2022-039 Goals & Perspectives (3675 : 2022-039 ORD rezoning 2F-1 to Commercial at 1324 Bowie St)