CITY OF TEXARKANA

CITY COUNCIL

MINUTES ● JULY 16, 2024

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Vacant Seat	Ward 3	Excused	
Christie Page	Ward 4	Present	
Cole Meador	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager David Orr, Jennifer Evans, Chiquita Burks, Jodie Lee, Evey Martin, Brooke Stone, Dusty Henslee, Chris Black, Vashil Fernandez, Ross Cowling, Karey Parker, Gary Smith, and Robby Robertson.

Municipal Court: Judge Sherry Jackson Hawkins.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JAY DAVIS

III. RECOGNITION OF WARD 3 COUNCILMEMBER-ELECT STEVE THOMPSON

Mayor Bruggeman thanked Mr Thompson for his interest and willingness to serve as the Ward 3 Council Member for the city. He is a native Texan from Plainview and started his career as a Landman in the Oil & Gas business after graduating from Texas Tech University.

After starting a family, Steve transitioned into title insurance to avoid constant traveling. That move was one of the best decisions in his life because, as it turned out, he possessed a natural talent for title work. He is known for his extensive knowledge of the industry and is recognized for his truly, outstanding customer service.

Steve said the opportunity presented itself and he is looking forward to serving as the Ward 3 Council Member. He currently serves on the Main Street Board, Randy Sams, and CrimeStoppers. He said the one thing that has definitely come to light, is the fact that he has some really **"big boots to fill",** replacing former Council Member Betty Williams. The more he learned about her, the more he respected the work that she did in this community. He is

excited to be sworn in at the August 12th council meeting. He was accompanied by his wife Lisa and he has one son and one daughter.

IV. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings
Monday, August 12, 2024, at 6:00 p.m.
Monday, August 26, 2024, at 6:00 p.m.

Many events have taken place since the last council meeting on June 10th. The annual **Juneteenth Celebration** was held on June 15th on Front Street in Texarkana, Arkansas. There was a great turnout, larger than last year's attendance, and both Mayors made remarks.

A ribbon cutting was held for the new **Texarkana Regional Airport terminal** on June 28th. It is a beautiful facility and a "true gem" in the community. It will certainly make a welcoming first impression of Texarkana to those traveling from other areas.

Monday, July 8th, saw **tropical storm "Beryl"** come to Texarkana, which resulted in extensive damage to many properties in the Ward 2 Beverly neighborhood. High winds downed trees and power lines. The Beverly Center is open daily to assist those who were impacted by the storm.

Last week, the Mayor and Council Member Hart went to the center to check on staff and the residents. The main distribution power lines have been restored. Many comments were received from business owners and citizens, in that immediate area, who echoed remarks of high regard for the Police, Fire, and Public Works personnel, working tirelessly to clear streets from debris and to help start the process of restoring the neighborhood.

Citizens enjoyed the ribbon cutting for the new **Christus St. Michael** stand-alone Emergency Center (EC) on Gibson Lane, Tuesday, July 16th. The new EC is a $17 million facility and will have 12 examination rooms. It will be open to the public 24 hours a day, seven days a week.

Karl Richter, from the **Texarkana Gazette**, introduced a new reporter, Austin Litterell. Austin will cover a combination of sports and government news.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

Cliff Robertson expressed concerns about the Beverly neighborhood as to the blighted condition of many homes, removal of downed trees on private property, overgrown alleyways, and the yet-to-be restoration of power to many residents.

APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Council Member Meador recommended the reappointment of Lauren Callaway to the Historic Landmark Preservation Committee.

Mayor Bruggeman reappointed David Potter and David Baumgardner to the Airport Authority Board.

Council confirmation of various reappointments to Boards, Commissions, and Committees.

(6:22 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

VI. ITEMS FOR CONSIDERATION

Consent Items

(6:26 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

1. Consider approval of the minutes of the Joint Meeting of the Budget Advisory Committee and City Council held on May 28, 2024 at 11:00 AM.

2. Consider approval of the minutes of the Regular Meeting of the City Council held on June 10, 2024 at 6:00 PM.

3. Resolution No. 2024-075 authorizing the City Manager to renew an interlocal agreement with Liberty Eylau ISD for fire protection services for campuses located outside of the City.

   Public Hearing:
   Council Vote: July 16, 2024

4. Order No. 2024-076 calling the City's November 5, 2024, General Election for the purpose of electing a Mayor, a Council Member for Ward One (1) and a Council Member for Ward Two (2).

5. Ordinance No. 2024-078 approving the cancellation of the July 30, 2024, Special Election for a Council Member for Ward 3, as the lone candidate was unopposed.

Public Hearing:
Council Vote: July 16, 2024

6. Resolution No. 2024-079 authorizing the City Manager to execute a contract with R.K. Hall, Inc. of Paris, Texas, for an amount not to exceed $2,530,684.15, for the Kennedy Lane and Westlawn Drive street reconstruction project, with funds budgeted in the 2022 Bond Fund (Fund 425).

   Public Hearing:
   Council Vote: July 16, 2024

7. Resolution No. 2024-080 authorizing the City Manager to execute a contract for the Grady T. Wallace 10" sewer relocation project, in an amount not to exceed $134,581.69. Funds are available in the Utility's 2023-2024 budget in the Texas Capital Improvement Fund.

   Public Hearing:
   Council Vote: July 16, 2024

8. Resolution No. 2024-081 authorizing the City Manager to approve the purchase of lighting upgrades at the Texarkana Convention Center for lighting controls, cove lighting and circuit rewiring, using Holistic Utility Solutions (TIPS 23010402), in the amount of $60,361, with funds available in the Hotel Occupancy Tax Fund (Fund 212).

   Public Hearing:
   Council Vote: July 16, 2024

9. Resolution No. 2024-082 authorizing the City Manager to execute contracts for the purchase of chemicals for water and wastewater treatment. Funds are available in the Utility's 2024-2025 budget in the departments' Operating Fund.

   Public Hearing:
   Council Vote: July 16, 2024

10. Ordinance No. 2024-087 amending the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 to appropriate additional expenditures of $850,000 in the Hotel Occupancy Tax Fund (Fund 212) for the construction project at Swanger Complex located at Spring Lake Park for a total commitment of $1,050,000 for this project from the Hotel Occupancy Tax Fund (Fund 212).

Public Hearing:
Council Vote: July 16, 2024

Action Items

11. Resolution No. 2024-060 supporting the City's application to the Texas Historical Commission to become a Certified Local Government.

    Public Hearing:
    Council Vote: July 16, 2024

    (6:27 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

12. Resolution No. 2024-083 authorizing the City Manager to execute a Memorandum of Understanding (MOU) between the Texarkana Regional Airport, Texarkana College, cities of Texarkana, Texas and Arkansas, for an air show event in 2026.

    Public Hearing:
    Council Vote: July 16, 2024

    City Manager Orr briefed this agenda item.
    (6:29 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Christie Page, Ward 4
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

13. Resolution No. 2024-085 authorizing the City Manager to execute a contract amendment with Symmetry Sports Construction for construction at the soccer complex located at Grady T. Wallace Park for an additional amount of Two Hundred Twenty-four Thousand Nine Hundred Seventy-two Dollars ($224,972) with removal of the previous contingency allocation of One Hundred Fifty Thousand Dollars ($150,000) for a total contract amount of Three Million Two Hundred Seventy-four Thousand Five Hundred Ninety-four Dollars ($3,274,594) and a net cost increase of Seventy-four Thousand Nine Hundred Seventy-Two Dollars ($74,972) after removal of contingency with funds budgeted in the 2023 Bond Fund (Fund 426) and the General Fund (Fund 101).

Public Hearing:
Council Vote: July 16, 2024

City Manager Orr briefed this agenda item.
(6:31 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Christie Page, Ward 4
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

14. Resolution No. 2024-086 authorizing the City Manager to execute a contract amendment with Symmetry Sports Construction for construction at the Swanger Complex located at Spring Lake Park for an additional amount of One Million Four Hundred Eleven Thousand Sixty Dollars ($1,411,060) with removal of the previous contingency allocation of Three Hundred Ninety-five Thousand Dollars ($395,000) for a total contract amount of Nine Million Two Hundred Ninety-five Thousand Seven Hundred Seventy Dollars ($9,295,770) and a net cost increase of One Million Sixteen Thousand Sixty Dollars ($1,016,060) after removal of contingency with funds budgeted in the 2023 Bond Fund (Fund 426) and the Hotel Occupancy Tax Fund (Fund 212).

    Public Hearing:
    Council Vote: July 16, 2024

    City Manager Orr briefed this agenda item.
    (6:34 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

VII. FIRST BRIEFINGS

1. Resolution No. 2024-084 authorizing the City Manager to accept a donation of approximately 17 acres of land, in the Falvey Industrial Park, from the Texarkana USA Chamber of Commerce for economic development purposes.

    Public Hearing:
    Council Vote: August 12, 2024

    City Manager Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 8/12/2024 6:00 PM**

VIII. PUBLIC HEARINGS

1. Resolution No. 2024-066 adopting the Community Development Block Grant 2024 Fiscal Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   There were no public comments made at this hearing.
   (6:36 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

2. Ordinance No. 2024-067 revoking Specific Use Permit S-586 for an off premises outdoor advertising billboard on Lot 1, Arklatex Realty Subdivision located in the 4600 block of Guss Orr Drive formerly 4610 St. Michael Drive.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   There were no public comments made at this hearing.
   (6:37 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Cole Meador, Ward 5
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

3. Ordinance No. 2024-068 granting a Specific Use Permit to allow an off premises outdoor billboard on Lot 1B, Replat Lots 1 & 2, Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive. Keith Orr, owner, and Kayla Wood, MTG Engineers and Surveyors, agent.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   There were no public comments made at this hearing.
   (6:39 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

4. Ordinance No. 2024-069 rezoning from Single Family-2 to Single Family-3 on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   There were no public comments made at this hearing.
   (6:40 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

5. Ordinance No. 2024-070 granting a Specific Use Permit to allow a single wide HUD code manufactured home on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   There were no public comments made at this hearing.
   (6:36 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

IX. CITY MANAGER'S REPORT

Storm Recovery Update
Multiple departments and crews have been working alongside utility crews to clean up storm damage from last Monday's storm. Thanks went to all city crews that have put in long hours the past week to get the community back up and running. There was damage to trees and homes across the city with the most significant damage occurring in the Beverly Neighborhood. The city and the Believe in Beverly Neighborhood Association are coordinating donations at the Beverly Community Center, located at 901 Lumpkin St., Texarkana, Texas.

To volunteer and/or donate supplies, stop by the community center from 11:00 am - 6:00 pm or contact Believe in Beverly Neighborhood Association President Kristi Kendrick at (903) 793-1503 or beverlycenter901@gmail.com <mailto:beverlycenter901@gmail.com>.

You can also contact Planning and Community Development Director Vashil Fernandez at (903) 798-3904 or Vashil.fernandez@texarkanatexas.gov <mailto:Vashil.fernandez@texarkanatexas.gov>.

GFOA Budget Award FY 2024 Budget

The city received notice that it received the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for the ninth year in a row. According to GFOA, this award represents a significant achievement by the City of Texarkana, Texas. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. Congratulations to Kristin and her team for this recognition.

Asst. TTFD Chief Chuck Weerts has been named the Texas Intrastate Fire Mutual Aid System (TIFMAS) Deputy Coordinator for Region 3

Asst. Chief Weerts is currently certified as a Strike Team Leader (STEN). In this capacity, he oversees a Strike Team which consists of six apparatus and up to 27 personnel. This is a logistical position that assists with TIFMAS statewide natural disaster deployment efforts which include, among other things, checking availability from fire departments and rostering requests. Congratulations to Assistant Chief Weerts on this appointment.

X. ADMINISTRATIVE COMMENTS

1. City Council

   Mayor Bruggeman thanked the churches and community groups who either gave products or monetary contributions to help the residents in the Beverly community. He asked Kristi Kendricks, President of the Beverly Neighborhood Association, to provide an update on the situation. Ms. Kendricks said a lot of work has been done, but a lot of work still needs to be done.

   The Beverly Center has provided food, clothing, bedding, and whatever other needs for those affected by the storm. Some residents still are without power. The center can also be used as a "hub" for FEMA or any other government agency used in emergency response to the storm. **What is mostly needed is manpower, especially to remove trees and debris.**

   She greatly appreciated and thanked all the people in Texarkana who have stepped up and shown their presence in helping the Beverly community.

2. City Staff

   Staff had no administrative comments for council.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:51 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Bruggeman, Matlock, Hart, Page, Meador, Davis

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 5:35 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Consider approval of the minutes of the Joint Meeting of the Budget Advisory Committee and City Council held on May 28, 2024 at 11:00 AM.

Attachments

a. DRAFT Minutes of joint BAC&Council 052824 (PDF)

MINUTES

Joint Fiscal Year 2025 Budget Workshop Meeting

City Council of the City of Texarkana, Texas
Budget Advisory Committee Members

City of Texarkana, Texas
Council Chambers
220 Texas Boulevard, Texarkana, Texas 75501
May 28, 2024 ** 11:00 a.m.

City Council Members Present
Mayor Bob Bruggeman, Ward 1 Jean Matlock, Ward 2 Mary Hart, Ward 4 Christie Page, Ward 5 Cole Meador, Ward 6 Jay Davis. **Absent** Ward 3 Betty Williams.

Budget Advisory Committee (BAC) Members Present
Chair Van Alexander (Mayor), Derrick McGary (Ward 1), Melva Flowers (Ward 2), Pam Hamilton (Ward 4), Kelly Mitchell (Ward 5). **Absent** Eric Cain (Ward 3), Steve Mayo (Ward 6).

City Staff Present
David Orr, Kristin Peeples, J.W. Bramlett, Chiquita Burks, Robby Robertson, Dusty Henslee, Reed Russell, Lisa Thompson, Gary Smith, Tricia Briggs, Kenny Icenhower.

Van Alexander welcomed all to the meeting. He thanked the council for the appointment of the committee members and thanked city staff for supporting the process with relevant information and quick responses to questions. Mayor Bruggeman echoed similar comments thanking everyone for their participation on the committee.

Kristin Peeples shared a presentation discussing the FY 2023 audit, FY 2024 revised, and proposed FY 2025 revenue and expenditures. She talked about property tax revenue, sales tax revenue, health insurance, and the general fund balance.

Attachment: DRAFT Minutes of joint BAC&Council 052824 (4268 : Joint BAC&Council Mtg FY '25 Budget Minutes)

Kristin highlighted the BAC recommendations for the general fund, debt service fund, and hotel occupancy tax fund. She also addressed water and sewer revenue for Texarkana Water Utilities.

Proposals for new items included in the upcoming FY 2025 budget include compensation increases for civil service and non-civil service personnel, increases in annual funding for public safety equipment and striping of streets. Also, some one-time general fund expenses for the fleet capital replacement fund, economic development fund and the community development fund.

Staff sees the need for funding for other projects around the city, but the goals of finances are being impacted by the legislature with the cap on property tax revenue. The meeting finished up with a discussion of the BAC recommendations for FY 2025.

BAC members and city staff were thanked for their team effort and hard work on the upcoming budget.

The meeting was adjourned at 12:20 p.m.

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: DRAFT Minutes of joint BAC&Council 052824 (4268 : Joint BAC&Council Mtg FY '25 Budget Minutes)

CITY OF TEXARKANA

CITY COUNCIL

MINUTES • JUNE 10, 2024

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Vacant Seat	Ward 3	Absent	
Christie Page	Ward 4	Absent	
Cole Meador	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager David Orr, Jennifer Evans, Kristin Peeples, Scott Eudy, Reed Russell, Brandon Uselton, Gary Smith, Mashell Daniel, Brooke Stone, Vashil Fernandez, Kevin Schutte, Chris Black, Daphnea Ryan, Chiquita Burks, Cole Bredenberg, Aaron Lewis, K-9 "Thor", K-9 "Absurd", and J.W. Bramlett.

Municipal Court: Judge Sherry Jackson Hawkins.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER COLE MEADOR

III. LIBERTY EYLAU LEOPARDS BASEBALL TEAM - 2024 4A STATE CHAMPIONS

Head Coach Zach Fowler proudly shared comments about the team's accomplishments. Also sharing in the team's success were assistant coaches Rick Fowler (Zach's dad), Ricky Rushing, and Craig Jones.

Coach Jones' son, W. T. Jones, was the MVP. Liberty Eylau also held the title of state champs in 2006. **Congratulations Champion Leopards!**

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

IV. TEXARKANA TEXAS POLICE CANINE FIELD AWARD

The TTPD canine team finished in first place at the National Detector Dog Field Trials held in Wichita Falls, Texas. (Pictured: Officer Cole Bredenberg with K-9 Officer **Thor**, and Officer Aaron Lewis with K-9 Officer **Absurd**).

V. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings
Monday, July 8, 2024, at 6:00 p.m.
Monday, August 12, 2024, at 6:00 p.m.
Monday, August 26, 2024, at 6:00 p.m.

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

Parks & Recreation Activities

June 13th - 15th	Legion Baseball Tournament	Spring Lake Park
June 14th - 16th	Tennessee Softball Tournament	Grady T. Wallace Park
June 20th & every Thursday after	Popsicles in the Park - 12p to 1p	Spring Lake Park Rotary Splash Pad
June 20th	Movies in the Park (at dusk) - featuring **"Barbie"**	Spring Lake Park
June 21st - 23rd	Dist. 44 State Softball Tournament	Grady T. Wallace Park
June 22nd	McTelvin Agim Day - 12p to 5p	Spring Lake Park

Texarkana Rhino's Home Games - George Dobson Field

June 11th	Joplin Outlaws	Spring Lake Park
June 12th	Double Header - Joplin Outlaws	Spring Lake Park
June 20th - 22nd	Joplin Outlaws **June 21st game will show Fireworks**	Spring Lake Park
June 27th	Piney Woods Timber Hogs	Spring Lake Park
June 30th	Piney Woods Timber Hogs	Spring Lake Park

Additional Parks & Recreation information can be found on the city's website at <http://www.texarkanatexas.gov>.

Summer Farmers Market

Every Saturday in June & July	Farmers Market Days - 8a to 12p	500 N. State Line Ave Texarkana, Texas

City-Wide Juneteenth Celebration

June 15th - enjoy the Juneteenth Parade, Festival, and Southern Soul & Blues/R&B Concert, featuring TK Soul, Donnie Ray, Michael Rhodes, and more! DJ Hollygrove will be spinning the hottest tracks on Front Street in downtown Texarkana.

June 22nd - experience the "Keeping History Alive" production at Texarkana College Stilwell Theatre.

June 29th - come see the Terry Rogers 3 on 3 Basketball Tournament at Washington Community Center. Don't miss out on this family-oriented, unforgettable celebration of freedom and community!

Downtown Evening Event

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

TEXAR presents local Bands, Brews, and Bites on June 21st featuring **The Moss Brothers** from 7:00 pm. to 9:00 p.m. outside in front of the Perot Theatre on Main Street.

VI. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

David Green addressed council about possible train derailment, railroad track conditions, and noise pollution created by the trains.

VII. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Council made no appointments or reappointments to any board, commission, or committee.

VIII. ITEMS FOR CONSIDERATION

Consent Items

(6:35 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

1. Consider approval of the minutes of the Regular Meeting of the City Council held on May 13, 2024 at 6:00 PM.

2. Ordinance No. 2024-057 ordering a special election for Tuesday, July 30, 2024, to fill the vacancy for the position of Councilmember of Ward 3.

   Public Hearing:
   Council Vote: June 10, 2024

3. Resolution No. 2024-062 authorizing the City Manager to execute a contract with Holistic Utility Solutions for the Revenue and Water System Loss Audit Project, in an amount not to exceed $200,000, with the Texas portion not to exceed $118,660, with funds available in the Utility's 2023-2024 budget in the Texas Capital Improvement Fund.

   Public Hearing:
   Council Vote: June 10, 2024

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

4. Resolution No. 2024-063 authorizing the City Manager to execute a contract for the Spring Lake Park 6" Water and Sewer Relocation Project in an amount not to exceed $233,351.40. Funds are available in the Utility's 2023-2024 budget in the Texas Capital Improvement Fund at $233,351.40.

   Public Hearing:
   Council Vote: June 10, 2024

5. Resolution No. 2024-064 approving an interlocal fiber optic network agreement with Pleasant Grove Independent School District.

   Public Hearing:
   Council Vote: June 10, 2024

6. Resolution No. 2024-065 amending the Highly Qualified Professional Services Providers for future architectural projects.

   Public Hearing:
   Council Vote: June 10, 2024

Action Items

7. Resolution No. 2024-071 approving the Texarkana Airport Authority to sell 8.179 acres of land to Harvest International Ministries for $139,349.

   Public Hearing:
   Council Vote: June 10, 2024

   Paul Mehrlich briefed this agenda item.
   (6:40 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

8. Resolution No. 2024-072 approving the Texarkana Airport Authority's 20-year Master Plan.

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

Public Hearing:
Council Vote: June 10, 2024

Paul Mehrlich briefed this agenda item.
(6:46 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

IX. FIRST BRIEFINGS

1. Resolution No. 2024-060 supporting the City's application to the Texas Historical Commission to become a Certified Local Government.

   Public Hearing:
   Council Vote: July 16, 2024

   Daphnea Ryan briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 7/16/2024 6:00 PM**

2. Resolution No. 2024-066 adopting the Community Development Block Grant 2024 Fiscal Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   Vashil Fernandez briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 7/16/2024 6:00 PM**

3. Ordinance No. 2024-067 revoking Specific Use Permit S-586 for an off premises outdoor advertising billboard on Lot 1, Arklatex Realty Subdivision located in the 4600 block of Guss Orr Drive formerly 4610 St. Michael Drive.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   Mashell Daniel briefed this agenda item.

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

RESULT:	MOVED FORWARD	Next: 7/16/2024 6:00 PM

4. Ordinance No. 2024-068 granting a Specific Use Permit to allow an off premises outdoor billboard on Lot 1B, Replat Lots 1 & 2, Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive. Keith Orr, owner, and Kayla Wood, MTG Engineers and Surveyors, agent.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 7/16/2024 6:00 PM

5. Ordinance No. 2024-069 rezoning from Single Family-2 to Single Family-3 on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 7/16/2024 6:00 PM

6. Ordinance No. 2024-070 granting a Specific Use Permit to allow a single wide HUD code manufactured home on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.

   Public Hearing: July 16, 2024
   Council Vote: July 16, 2024

   Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 7/16/2024 6:00 PM

X. PUBLIC HEARINGS

1. Ordinance No. 2024-053 amending PD-02-13 for site plan approval on Lot 4, Block 6, Richmond Development Fifth Subdivision, located at 3408 Arista Boulevard. Katy Atwood, owner, and Kayla Wood, MTG Engineers and Surveyors, agent.

   Public Hearing: June 10, 2024
   Council Vote: June 10, 2024

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

There were no public comments made at this hearing.
(6:59 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

2. Ordinance No. 2024-054 rezoning on Lots 34-42 and 45-51, Midland Addition, located at 300 Savannah Hill Drive, from General Retail to Commercial. Patrick Hill, owner.

Public Hearing: June 10, 2024
Council Vote: June 10, 2024

There were no public comments made at this hearing.
(7:00 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

3. Ordinance No. 2024-055 rezoning on Lot 1 and 37 1/2 ft of Lot 2, Witt Addition, located at 3309 New Boston Road, from General Retail to Planned Development-Commercial. Richard Seals, owner.

Public Hearing: June 10, 2024
Council Vote: June 10, 2024

There were no public comments made at this hearing.
(7:01 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

4. Ordinance No. 2024-056 granting a Specific Use Permit for one additional use of permanent cosmetics on Lots 7 & 8, Block 29, Ghio-Fish Boulevard Addition, located at 3218 Texas Boulevard. Bryan Callaway, owner, and Marianne Hawkins, agent.

Public Hearing: June 10, 2024
Council Vote: June 10, 2024

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

There were no public comments made at this hearing.
(7:03 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

5. Resolution No. 2024-059 authorizing the City Manager to execute addendums and subordination agreements to four loans with Texarkana Grim Housing Partnes, LP for the Hotel Grim project.

Public Hearing: June 10, 2024
Council Vote: June 10, 2024

There were no public comments made at this hearing.
(7:04 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

XI. CITY MANAGER'S REPORT

May Sales Tax Report
Sales tax receipts for the month of May (March sales) totaled $2,073,306.77, an increase of 1.98% compared to the same month in the prior year. Fiscal year to date collections totaled $10,689,454.75, a decrease of $283,949.70 (-2.59%) compared to last year.

Excluding the February adjustments from a local energy company, fiscal year to date collections would have totaled $11,107,199.75, an increase of $133,795.30 (1.22%) compared to last year.

Joint Budget Advisory Committee (BAC) Meeting Recap
The city's Joint BAC/City Council budget meeting was held Tuesday, May 28th in preparation for the FY 2025 budget. Thank you to everyone that was able to participate; through this process, the city has built a better budget for next year. Staff will send out budget updates throughout the summer as staff receives the BCAD certified values in July and the decision regarding the Riverbend fee increase.

Neighborhoods USA (NUSA) Conference Recap
NUSA 2024 took place in Lubbock, Texas, May 22nd through May 25th. During the Neighborhood Awards Luncheon, Rhonda Dolberry and Chiquita Burks were presented with an award for runner-up in the Neighborhood of The Year Competition, which is the third

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

year in a row that Rose Hill Neighborhood Improvement Association/The Scholars have taken home awards for their work in the Rose Hill neighborhood. Congratulations to everyone involved!

SAVE THE DATE: Jim E. Yates Terminal Grand Opening, 11:00 a.m. on Friday, June 28th at the new address, 2600 Txk Blvd, Texarkana, Arkansas 71854.

XII. ADMINISTRATIVE COMMENTS

1. City Council

   Council had no administrative comments for staff.

2. City Staff

   Staff had no administrative comments for council.

XIII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:07 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jay Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Meador, Davis
ABSENT:	Page

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor

Minutes Acceptance: Minutes of Jun 10, 2024 6:00 PM (Consent Items)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 7/8/2024 5:59 PM

Lead Department: Fire Department **Action Officer:** Chris Black, Fire Chief

Subject: Resolution No. 2024-075 authorizing the City Manager to renew an interlocal agreement with Liberty Eylau ISD for fire protection services for campuses located outside of the City.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a renewal of an agreement between the City and Liberty Eylau Independent School District (LEISD). The agreement states that the City will provide fire protection services, emergency medical services, and emergency management services to the district's three campuses that are located outside of the city limits. In return for the services, LEISD agrees to pay the City $1,500.00 annually. The agreement has a duration of 5 years and provides both entities with the ability to terminate the agreement upon thirty days written notice.

The campuses include:

Bowie County School of Success
766 Macedonia Road

Liberty-Eylau Elementary School
5492 US-59

Liberty-Eylau Middle School
5555 Leopard Drive

Potential Options:

- Approve
- Reject

Fiscal Implications:

If passed, this resolution will generate $1,500.00 of general revenue per year for 5 years.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-075 RES Approving an Interlocal Agreement with LEISD (DOCX)
b. 2024-075 EXH 'A' LEISD Interlocal Agreement (DOC)
c. 2024-075 Goals & Perspectives (DOCX)
d. 2024-075 RES Fire IA w LEISD signed (PDF)

Staff Coordination

Fire Department	Chris Black	Department Head Review	Completed	06/25/2024 1:43 PM
City Attorney	Jeffery C. Lewis	Review	Completed	06/27/2024 10:25 AM
Finance Department	Kristin Peeples	Finance Review	Completed	06/27/2024 12:16 PM
City Manager	David Orr	City Manager Review	Completed	06/27/2024 2:45 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-075

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY EYLAU INDEPENDENT SCHOOL DISTRICT TO PROVIDE FIRE PROTECTION AND EMERGENCY MANAGEMENT SERVICES FOR CAMPUSES LOCATED OUTSIDE OF THE CITY LIMITS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 791 of the Texas Government Code authorizes interlocal cooperative agreements between governmental entities; and

WHEREAS, the Liberty Eylau Independent School District has requested fire protection and emergency management services **(Exhibit A)** for their three campuses located outside of the city limits; and

WHEREAS, the Fire Department provides fire protection and emergency management services to Liberty Eylau Independent School District campuses located within the city limits; and

WHEREAS, the City Council finds and determines that the City and School District would benefit by entering into this interlocal agreement **(Exhibit A).**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council approves the "Interlocal Agreement with Pleasant Grove Independent School District". The City Manager is hereby authorized to execute said agreement on behalf of the City.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-075 RES Approving an Interlocal Agreement with LEISD (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

INTERLOCAL AGREEMENT

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BOWIE §

That the City of Texarkana, Texas, a Home-rule city organized under the laws of the State of Texas, hereinafter called "The City" and the Liberty-Eylau Independent School District, hereinafter called "School District," for and in consideration of the mutual covenants and agreements herein contained to hereby enter into this Interlocal Agreement and covenant and agree as follows, to-wit:

I.

The City of Texarkana, Texas, will provide fire, emergency medical first responder and emergency management protection to the following schools located within the jurisdiction of the Liberty-Eylau Independent School District:

Bowie County School of Success
766 Macedonia Road

Liberty-Eylau Elementary School
5492 US-59

Liberty-Eylau Middle School
5555 Leopard Drive

said protection to begin on the **8th day of July, 2024**, and terminate on the **7th day of July, 2029.**

II.

The term "fire protection" as used herein shall only apply to those fires or types of fires which threaten the property of the schools named above or human lives connected therewith.

Attachment: 2024-075 EXH 'A' LEISD Interlocal Agreement (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

The term “emergency medical first responder” as used herein shall only apply to those medical situations which threaten human lives in the schools named above.

The term “emergency management” as used herein shall only apply to those emergencies which threaten the property of the schools named above or human lives connected therewith.

III.

The type of protection to be provided shall be within the discretion of the Fire Chief of the City of Texarkana, Texas.

IV.

In consideration for the protection provided by the City, the School District shall (1) pay to the City a fee of One Thousand Five Hundred Dollars ($1,500.00) per year, payable from the current revenues available to the School District, payable upon the execution of this contract, and (2) the School District shall provide all necessary equipment for fighting fires such as hose adapters, standpipes, hose and adequate water supply, etc. according to the recommendations of the Fire Department of the City.

V.

The Fire Department of the City, acting through its authorized inspector, shall be authorized by the School District to inspect the premises named above and make recommendations for fire protection and prevention. The School District shall promptly comply with the

Attachment: 2024-075 EXH 'A' LEISD Interlocal Agreement (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

recommendations for fire protection and prevention. In the event the School District shall not comply with said recommendations within a reasonable period of time, this contract shall become null and void.

VI.

The City shall not be liable in damages or for breach of contract for any failure to provide protection or failure to respond to or answer any call to the School District in the event of or due to a lack of equipment or manpower due to needs in the City as a result of large or multiple incidents, equipment breakdown, strikes or work stoppage, or other unusual conditions such as riots, mutual aid requirements, extremely dry hot weather creating hazardous conditions within the City or as a result of any condition compelling the Fire Department to serve the needs of residents of the City first.

And further, the City may, at its option, withdraw its equipment from the scene of any incident covered by this contract if the need arises as a result of any of the conditions named above within the City.

VII.

By the making of this contract, the School District recognizes that the City has no duty by law or otherwise to provide the services contracted for herein except as a result of this Interlocal Agreement. Accordingly, under Texas Government Code, Sections

Attachment: 2024-075 EXH 'A' LEISD Interlocal Agreement (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

791.001 et. seq., the City shall not have any liability related to the furnishing of emergency services under this Agreement. The School District by the execution of this Agreement does not waive its right to assert immunity in any civil action arising out of an emergency incident or the furnishing by any party of emergency protection services upon the premises described above.

VIII.

This contract may be terminated by either of the parties hereto upon 30 days written notice. Notice to the City shall be addressed to the City Manager of the City of Texarkana, Texas, 220 Texas Blvd., Texarkana, Texas 75501. Notice to the School District shall be served upon the Superintendent of the School District, 2901 Leopard Drive, Texarkana, Texas 75501.

Executed in duplicate originals this ___ day of _____, 2024.

THE CITY OF TEXARKANA, TEXAS

BY: _____
David Orr
City Manager

ATTEST:

_____
Jennifer Evans
City Secretary

LIBERTY-EYLAU INDEPENDENT SCHOOL DISTRICT

BY: _____
Jeff Wright
SUPERINTENDENT

ATTEST:

_____

Approved by Board of Trustees, dated _____

Attachment: 2024-075 EXH 'A' LEISD Interlocal Agreement (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	
Other:			

Attachment: 2024-075 Goals & Perspectives (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

RESOLUTION NO. 2024-075

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY EYLAU INDEPENDENT SCHOOL DISTRICT TO PROVIDE FIRE PROTECTION AND EMERGENCY MANAGEMENT SERVICES FOR CAMPUSES LOCATED OUTSIDE OF THE CITY LIMITS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 791 of the Texas Government Code authorizes interlocal cooperative agreements between governmental entities; and

WHEREAS, the Liberty Eylau Independent School District has requested fire protection and emergency management services **(Exhibit A)** for their three campuses located outside of the city limits; and

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SECTION 1: The City Council approves the "Interlocal Agreement with Pleasant Grove Independent School District". The City Manager is hereby authorized to execute said agreement on behalf of the City.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:24 p.m.

Attachment: 2024-075 RES Fire IA w LEISD signed (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

INTERLOCAL AGREEMENT

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BOWIE §

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5492 US-59

Liberty-Eylau Middle School
5555 Leopard Drive

said protection to begin on the **8th day of July, 2024,** and terminate on the **7th day of July, 2029.**

II.

The term "fire protection" as used herein shall only apply to those fires or types of fires which threaten the property of the schools named above or human lives connected therewith.

Attachment: 2024-075 RES Fire IA w LEISD signed (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

The term "emergency medical first responder" as used herein shall only apply to those medical situations which threaten human lives in the schools named above.

The term "emergency management" as used herein shall only apply to those emergencies which threaten the property of the schools named above or human lives connected therewith.

III.

The type of protection to be provided shall be within the discretion of the Fire Chief of the City of Texarkana, Texas.

IV.

In consideration for the protection provided by the City, the School District shall (1) pay to the City a fee of One Thousand Five Hundred Dollars ($1,500.00) per year, payable from the current revenues available to the School District, payable upon the execution of this contract, and (2) the School District shall provide all necessary equipment for fighting fires such as hose adapters, standpipes, hose and adequate water supply, etc. according to the recommendations of the Fire Department of the City.

V.

The Fire Department of the City, acting through its authorized inspector, shall be authorized by the School District to inspect the premises named above and make recommendations for fire protection and prevention. The School District shall promptly comply with the

Attachment: 2024-075 RES Fire IA w LEISD signed (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

recommendations for fire protection and prevention. In the event the School District shall not comply with said recommendations within a reasonable period of time, this contract shall become null and void.

VI.

The City shall not be liable in damages or for breach of contract for any failure to provide protection or failure to respond to or answer any call to the School District in the event of or due to a lack of equipment or manpower due to needs in the City as a result of large or multiple incidents, equipment breakdown, strikes or work stoppage, or other unusual conditions such as riots, mutual aid requirements, extremely dry hot weather creating hazardous conditions within the City or as a result of any condition compelling the Fire Department to serve the needs of residents of the City first.

And further, the City may, at its option, withdraw its equipment from the scene of any incident covered by this contract if the need arises as a result of any of the conditions named above within the City.

VII.

By the making of this contract, the School District recognizes that the City has no duty by law or otherwise to provide the services contracted for herein except as a result of this Interlocal Agreement. Accordingly, under Texas Government Code, Sections

Attachment: 2024-075 RES Fire IA w LEISD signed (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

791.001 et. seq., the City shall not have any liability related to the furnishing of emergency services under this Agreement. The School District by the execution of this Agreement does not waive its right to assert immunity in any civil action arising out of an emergency incident or the furnishing by any party of emergency protection services upon the premises described above.

VIII.

This contract may be terminated by either of the parties hereto upon 30 days written notice. Notice to the City shall be addressed to the City Manager of the City of Texarkana, Texas, 220 Texas Blvd., Texarkana, Texas 75501. Notice to the School District shall be served upon the Superintendent of the School District, 2901 Leopard Drive, Texarkana, Texas 75501.

Executed in duplicate originals this ___ day of _____, 2024.

THE CITY OF TEXARKANA, TEXAS

BY: _____
David Orr
City Manager

ATTEST:
Jennifer Evans
City Secretary

LIBERTY-EYLAU INDEPENDENT SCHOOL DISTRICT

BY: _____
Jeff Wright
SUPERINTENDENT

ATTEST:
_____

Approved by Board of Trustees, dated June 20, 2024

Attachment: 2024-075 RES Fire IA w LEISD signed (4272 : 2024-075 RES Interlocal Agreement LEISD (fire))

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 5:38 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Order No. 2024-076 calling the City's November 5, 2024, General Election for the purpose of electing a Mayor, a Council Member for Ward One (1) and a Council Member for Ward Two (2).

Attachments

a. 2024-076 ORD of Election 110524 (DOCX)
b. 2024-076 Goals & Perspectives (DOCX)
c. 2024-076 ORD of Election (GE 110524) signed (PDF)

1-2
Prescribed by Secretary of State
Sections 3.004, 3.005, 3.006, 85.004, 85.006, 85.007 Texas Election Code
9/2023

ORDER OF ELECTION
2024-076

An election is hereby ordered to be held in the City of Texarkana, Texas, at the respective voting places determined and set by Bowie County, Texas, on the **5th day of November, 2024**, for the purpose of voting for a Mayor, a Councilmember for Ward One (1) and a Councilmember for Ward Two (2) of the City of Texarkana, Texas.

Candidates for Mayor shall be voted on only by the qualified voters residing in the city limits of Texarkana, Texas. Candidates for councilmembers of Ward One (1) and Ward Two (2), respectively, shall be voted on only by the qualified voters residing in the ward from which the candidate seeks election.

Early Voting by personal appearance will be conducted each weekday at the following three locations:

[Main Location]
EV1 - Bowie County Courthouse – Election Workroom
710 James Bowie Drive
New Boston, Texas

[Branch Location]
EV2 - Southwest Center – ABC Room
3222 West 7th Street
Texarkana, Texas

[Branch Location]
EV3 – First Baptist Church – Scout Center
3015 Moores Lane
Texarkana, Texas

Early Voting by Personal Appearance **WEEKDAY** Schedule:

Monday, October 21	8:00 a.m. to 6:00 p.m.
Tuesday, October 22	8:00 a.m. to 6:00 p.m.
Wednesday, October 23	8:00 a.m. to 6:00 p.m.
Thursday, October 24	8:00 a.m. to 6:00 p.m.
Friday, October 25	8:00 a.m. to 6:00 p.m.

Attachment: 2024-076 ORD of Election 110524 (4274 : 2024-076 Order of Gen. Election)

Monday, October 28	7:00 a.m. to 7:00 p.m.
Tuesday, October 29	7:00 a.m. to 7:00 p.m.
Wednesday, October 30	7:00 a.m. to 7:00 p.m.
Thursday, October 31	7:00 a.m. to 7:00 p.m.
Friday, November 1	7:00 a.m. to 7:00 p.m.

or as otherwise determined and set by Bowie County, Texas.

Early Voting by Personal Appearance **WEEKEND** Schedule:

Saturday, October 26	7:00 a.m. to 7:00 p.m.
Sunday, October 27	**12:00 p.m. to 6:00 p.m. [Main Location Only]**

EV1 – Bowie County Courthouse – Election Workroom
710 James Bowie Drive, New Boston, Texas

or as otherwise determined and set by Bowie County, Texas.

Applications for Ballot by Mail (ABBMs) shall be mailed to:

Early Voting Clerk
710 James Bowie Drive
New Boston, TX 75570
Phone: (903) 628.6809
Email: cassey.tutt@bowiecounty.org
Website: https://www.co.bowie.tx.us/page/bowie.Elections

Applications for Ballots by Mail (ABBMs) must be received no later than 5:00 p.m. on **October 25, 2024,** in the Bowie County Elections Office.

Federal Post Card Applications (FPCAs) must be received no later than 5:00 p.m. on **October 25, 2024,** in the Bowie County Elections Office.

This ORDER was approved by the City Council of the City of Texarkana, Texas, during its regular meeting held on the 16th day of July, 2024.

Jennifer Evans, TRMC, City Secretary

Bob Bruggeman, Mayor

Attachment: 2024-076 ORD of Election 110524 (4274 : 2024-076 Order of Gen. Election)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-076 Goals & Perspectives (4274 : 2024-076 Order of Gen. Election)

1-2
Prescribed by Secretary of State
Sections 3.004, 3.005, 3.006, 85.004, 85.006, 85.007 Texas Election Code
9/2023

ORDER OF ELECTION
2024-076

An election is hereby ordered to be held in the City of Texarkana, Texas, at the respective voting places determined and set by Bowie County, Texas, on the **5th day of November, 2024**, for the purpose of voting for a Mayor, a Councilmember for Ward One (1) and a Councilmember for Ward Two (2) of the City of Texarkana, Texas.

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Texarkana, Texas

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3015 Moores Lane
Texarkana, Texas

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Attachment: 2024-076 ORD of Election (GE 110524) signed (4274 : 2024-076 Order of Gen. Election)

Monday, October 28	7:00 a.m. to 7:00 p.m.
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Thursday, October 31	7:00 a.m. to 7:00 p.m.
Friday, November 1	7:00 a.m. to 7:00 p.m.

or as otherwise determined and set by Bowie County, Texas.

Early Voting by Personal Appearance **WEEKEND** Schedule:

Saturday, October 26	7:00 a.m. to 7:00 p.m.
Sunday, October 27	**12:00 p.m. to 6:00 p.m. [Main Location Only]**

EV1 – Bowie County Courthouse – Election Workroom
710 James Bowie Drive, New Boston, Texas

or as otherwise determined and set by Bowie County, Texas.

Applications for Ballot by Mail (ABBMs) shall be mailed to:

Early Voting Clerk
710 James Bowie Drive
New Boston, TX 75570
Phone: (903) 628.6809
Email: cassey.tutt@bowiecounty.org
Website: https://www.co.bowie.tx.us/page/bowie.Elections

Applications for Ballots by Mail (ABBMs) must be received no later than 5:00 p.m. on **October 25, 2024,** in the Bowie County Elections Office.

Federal Post Card Applications (FPCAs) must be received no later than 5:00 p.m. on **October 25, 2024,** in the Bowie County Elections Office.

This ORDER was approved by the City Council of the City of Texarkana, Texas, during its regular meeting held on the 16th day of July, 2024.

Jennifer Evans, TRMC, City Secretary

Bob Bruggeman, Mayor

6:26 p.m.

Attachment: 2024-076 ORD of Election (GE 110524) signed (4274 : 2024-076 Order of Gen. Election)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 5:59 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Ordinance No. 2024-078 approving the cancellation of the July 30, 2024, Special Election for a Council Member for Ward 3, as the lone candidate was unopposed.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Ordinance No. 2024-057 Called and ordered a Special Election to be held in the City of Texarkana, Texas on July 30, 2024, due to the passing on May 12, 2024, of Ward 3 Council Member Betty Williams.

Only one candidate submitted an application for a place on the ballot and therefore was unopposed as of the statutory deadline on June 21, 2024, at 5:00 p.m.

This ordinance will cancel the July 30, 2024, Special Election and certify the lone candidate as unopposed and declared elected.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends accepting the City Secretary's Certification of Unopposed Candidates and cancelling the said election in accordance with Texas Election Code Section 2.052(a).

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-078 ORD Canceling W3 Spec. Election 073024 (DOC)
b. 2024-078 EXH 'A' W3 Cert. of Unopposed Candidate 073024 (PDF)
c. 2024-078 EXH 'B' W3 Ord. of Cancel Posting 073024 [jcl rev] (PDF)
d. 2024-078 Goals & Perspectives (DOCX)
e. 2024-078 ORD Cancelling W3 SE 073024 signed (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	06/22/2024 4:48 PM
City Attorney	Jeffery C. Lewis	City Attorney Review	Completed	06/27/2024 10:14 AM
City Manager	David Orr	City Manager Review	Completed	06/28/2024 2:15 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

ORDINANCE NO. 2024-078

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE CANCELLATION OF THE JULY 30, 2024, SPECIAL ELECTION FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR WARD THREE (3) FOR THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, IN ACCORDANCE WITH TEXAS ELECTION CODE, SECTION 2.052(a), BY CERTIFYING THAT EACH CANDIDATE IS UNOPPOSED; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, by Ordinance No. 2024-057 dated June 10, 2024, called and ordered a special election to be held in the City of Texarkana, Texas, at the designated voting place in Ward Three (3), and said election to be held July 30, 2024, for the purpose of electing a Councilmember for Ward Three (3) of the City of Texarkana, Texas; and

WHEREAS, the one candidate who signed up for Ward Three (3) and made application for the July 30, 2024, ballot was unopposed as of June 21, 2024, at 5:00 p.m.; and

WHEREAS, as provided by Texas Election Code, Section 2.052(a) and Section 2.053(a) the Certification of Unopposed Candidates For Other Political Subdivisions (**Exhibit "A"**) and an Order of Cancellation (**Exhibit "B"**) are attached, respectively**,** declaring the following candidate unopposed:

Councilmember Ward Three (3): Steve Thompson

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The cancellation of the July 30, 2024, special election for the purpose of electing a Councilmember for Ward Three (3) of the City of Texarkana, Texas, in accordance with Texas Election Code, Section 2.052(a), is hereby approved. A copy of said Certification of Unopposed Candidates is attached hereto and incorporated herein as **Exhibit "A"**. As authorized by law and this ordinance, the Mayor shall sign and the City Secretary shall attest the Order of Cancellation attached hereto and incorporated herein as **Exhibit "B"**.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-078 ORD Canceling W3 Spec. Election 073024 (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

2024-078 Exhibit 'A'

13-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
9/2023

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY) *CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)*

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on July 30, 2024.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el July 30, 2024.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) ***Cargo(s)***	**Candidate(s)** ***Candidato(s)***
Councilmember Ward 3 *(miembro del Consejo para distrito 3)*	Steve Thompson

Signature *(Firma)*

Jennifer Evans
Printed name ***(Nombre en letra de molde)***

(Seal) (sello)

City Secretary
Title ***(Puesto)***

June 24, 2024
Date of signing ***(Fecha de firma)***

See reverse side for instructions
(Instrucciones en el reverso)

Attachment: 2024-078 EXH 'A' W3 Cert. of Unopposed Candidate 073024 (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

Instructions for certification of unopposed candidates:

The authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. To complete the cancellation process, a copy of the order or ordinance canceling the election must be posted on Election Day at each polling place that would have been used in the election. See sample Order of Cancellation and outlines for additional instructions.

An election* may be cancelled if:

1) **The election is one in which a declaration of write-in candidacy is required; and**
2) **No opposed at-large race is on the ballot* within that election;*and**
3) **Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions;**
   This means:
   - **In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.***
   - **In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).**

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para la certificación de una elección con candidatos únicos:

La autoridad a cargo de preparar la boleta de votación debe certificar los candidatos únicos sin oposición a la autoridad encargada de ordenar la elección. Este documento se debe presentar al presidente de la subdivisión política. La entidad gobernante debe reunirse, aceptar esta certificación y emitir una orden o una ordenanza en la que declara la cancelación de la elección y la elección de los candidatos únicos sin oposición. Para completar el proceso de cancelación, se debe exhibir el Día de la Elección una copia de la orden u ordenanza de cancelación de la elección en todos los sitios de votación que se hubieran utilizado en la elección. Vea el ejemplo Orden de Cancelación y el resumen para más instrucciones.

Una elección* puede ser cancelada si:

1) ***la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,***
2) ***no hay oposición para la carrera por acumulación en la boleta* de votación dentro de esa elección* y***
3) ***Todos los candidatos cuyos nombres deben aparecer en la boleta* de votación no tienen oposición, con unas excepciones;***
   Esto significa:
   - ***En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.***
   - ***En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).***

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

Attachment: 2024-078 EXH 'A' W3 Cert. of Unopposed Candidate 073024 (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

13-2
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
9/0023

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The The City Council of Texarkana Texas **hereby cancels the election scheduled to be held on** July 30, 2024 **in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:**

El *Consejo de la Cuidad de Texarkana, Texas* ***por la presente cancela la elección que, de lo contrario, se hubiera celebrado el*** *30 julio de 2024* ***de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:***

Candidate ***(Candidato)***	**Office Sought** ***(Cargo al que presenta candidatura)***
Steve Thompson	Councilmember Ward 3 *miembro del Consejo para districto 3*

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

_____
President ***(Presidente)***

_____
Secretary ***(Secretario)***

(seal) ***(sello)***

July 16, 2024
_____
Date of adoption ***(Fecha de adopción)***

See reverse side for instructions
Instrucciones en el reverso

Attachment: 2024-078 EXH 'B' W3 Ord. of Cancel Posting 073024 [jcl rev] [Revision 1] (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

Instructions for sample order of cancellation:

To cancel an election, the governing body must first receive and accept the Certification of Unopposed Candidates form (or the authority may create its own form) from the authority responsible for preparing the ballot. The cancellation order/ordinance must be adopted in an open meeting. The candidates are not required to be present. Certificates of election should be prepared for each unopposed candidate; however, the certificates of election should not be issued until after Election Day, as follows. Section 2.053 provides that the certificate of election shall be issued "in the same manner and at the same time" as for a candidate elected at an election. Therefore, the candidates, who have been declared "elected" at the meeting ordering the cancellation, must wait until after the official election day (even though no election is held) and no earlier than the prescribed canvassing period (even though no canvass is held) to be sworn in and assume their duties. Candidates may complete the Statement of Elected Officer prior to Election Day. The Statement should be kept locally; it does not need to be sent to the Secretary of State's Office. Copies of this order/ordinance must be posted on Election Day at each polling place that would have been used had the election not been cancelled.

An election* may be cancelled if:

1) The election is one in which a declaration of write-in candidacy is required; and
2) No opposed at-large race is on the ballot* within that election;*and
3) Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions;
This means:
- **In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.***
- **In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).**

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para el ejemplo de orden de cancelación:

Para cancelar una elección, la entidad gobernante primero debe recibir y aceptar, de la autoridad responsable para preparar la boleta, el formulario de Certificación para Candidatos Sin Oposición (o la autoridad puede crear su propio formulario) de la autoridad responsable para preparar la boleta. La orden/ordenanza de cancelación debe ser adoptada en una reunión abierta. No se requiere que los candidatos estén presentes. Se debe preparar un certificado de elección para cada candidato sin oposición; sin embargo, los certificados de elección no se deben emitir hasta el Día de las Elecciones, así como se detalla a continuación. La sección 2.053 indica que el certificado de elección será publicado "en la misma manera y al mismo tiempo" para un candidato elegido en una elección. Por lo tanto, los candidatos que hayan sido declarados "elegido" en la reunión de la cancelación, deben esperar hasta después del día oficial de elecciones (aunque no se hayan llevado una elección) y no antes del período prescrito de la campaña política (aunque no se lleve a cabo la campaña política) a ser jurados y asumir sus deberes. Los candidatos pueden llenar la Declaración de Funcionario Elegido antes del Día de las Elecciones. Este documento se debe mantener en los archivos locales. No es necesario enviarlo a la Oficina del Secretario de Estado. El Día de las Elecciones se debe exhibir una copia de esta orden/ordenanza en todos los sitios de votación que se hubieran utilizado en la elección si no hubiera sido cancelada.

Una elección* puede ser cancelada si:

1) la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,
2) no hay oposición para la carrera por acumulación en la boleta* de votación dentro de esa elección* y
3) ***Todos los candidatos cuyos nombres deben aparecer en la boleta* de votación no tienen oposición, con unas excepciones;***
Esto significa:
- ***En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.***
- ***En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).***

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

Attachment: 2024-078 EXH 'B' W3 Ord. of Cancel Posting 073024 [jcl rev] [Revision 1] (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-078 Goals & Perspectives (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

ORDINANCE NO. 2024-078

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE CANCELLATION OF THE JULY 30, 2024, SPECIAL ELECTION FOR THE PURPOSE OF ELECTING A COUNCILMEMBER FOR WARD THREE (3) FOR THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, IN ACCORDANCE WITH TEXAS ELECTION CODE, SECTION 2.052(a), BY CERTIFYING THAT EACH CANDIDATE IS UNOPPOSED; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, by Ordinance No. 2024-057 dated June 10, 2024, called and ordered a special election to be held in the City of Texarkana, Texas, at the designated voting place in Ward Three (3), and said election to be held July 30, 2024, for the purpose of electing a Councilmember for Ward Three (3) of the City of Texarkana, Texas; and

WHEREAS, the one candidate who signed up for Ward Three (3) and made application for the July 30, 2024, ballot was unopposed as of June 21, 2024, at 5:00 p.m.; and

WHEREAS, as provided by Texas Election Code, Section 2.052(a) and Section 2.053(a) the Certification of Unopposed Candidates For Other Political Subdivisions (**Exhibit "A"**) and an Order of Cancellation (**Exhibit "B"**) are attached, respectively, declaring the following candidate unopposed:

Councilmember Ward Three (3): Steve Thompson

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The cancellation of the July 30, 2024, special election for the purpose of electing a Councilmember for Ward Three (3) of the City of Texarkana, Texas, in accordance with Texas Election Code, Section 2.052(a), is hereby approved. A copy of said Certification of Unopposed Candidates is attached hereto and incorporated herein as **Exhibit "A"**. As authorized by law and this ordinance, the Mayor shall sign and the City Secretary shall attest the Order of Cancellation attached hereto and incorporated herein as **Exhibit "B"**.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2024-078 ORD Cancelling W3 SE 073024 signed (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

2024-078 Exhibit 'A'

13-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
9/2023

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY) *CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)*

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on July 30, 2024.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el July 30, 2024.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) ***Cargo(s)***	**Candidate(s)** ***Candidato(s)***
Councilmember Ward 3 *(miembro del Consejo para distrito 3)*	Steve Thompson

Signature ***(Firma)***

Jennifer Evans
Printed name ***(Nombre en letra de molde)***

(Seal) (sello)

City Secretary
Title ***(Puesto)***

June 24, 2024
Date of signing ***(Fecha de firma)***

See reverse side for instructions
(Instrucciones en el reverso)

Attachment: 2024-078 ORD Cancelling W3 SE 073024 signed (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

Instructions for certification of unopposed candidates:

The authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. To complete the cancellation process, a copy of the order or ordinance canceling the election must be posted on Election Day at each polling place that would have been used in the election. See sample Order of Cancellation and outlines for additional instructions.

An election* may be cancelled if:

1) The election is one in which a declaration of write-in candidacy is required; and
2) No opposed at-large race is on the ballot* within that election;*and
3) Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions;

This means:

- In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.*
- In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para la certificación de una elección con candidatos únicos:

La autoridad a cargo de preparar la boleta de votación debe certificar los candidatos únicos sin oposición a la autoridad encargada de ordenar la elección. Este documento se debe presentar al presidente de la subdivisión política. La entidad gobernante debe reunirse, aceptar esta certificación y emitir una orden o una ordenanza en la que declara la cancelación de la elección y la elección de los candidatos únicos sin oposición. Para completar el proceso de cancelación, se debe exhibir el Día de la Elección una copia de la orden u ordenanza de cancelación de la elección en todos los sitios de votación que se hubieran utilizado en la elección. Vea el ejemplo Orden de Cancelación y el resumen para más instrucciones.

Una elección puede ser cancelada si:*

1) la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,
2) no hay oposición para la carrera por acumulación en la boleta de votación dentro de esa elección* y*
3) Todos los candidatos cuyos nombres deben aparecer en la boleta de votación no tienen oposición, con unas excepciones;*

Esto significa:

- *En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.*
- *En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).*

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

Attachment: 2024-078 ORD Cancelling W3 SE 073024 signed (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

13-2
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
9/0023

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The The City Council of Texarkana Texas **hereby cancels the election scheduled to be held on** July 30, 2024 **in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:**

El *Consejo de la Cuidad de Texarkana, Texas* ***por la presente cancela la elección que, de lo contrario, se hubiera celebrado el*** *30 julio de 2024* ***de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:***

Candidate ***(Candidato)***	**Office Sought** ***(Cargo al que presenta candidatura)***
Steve Thompson	Councilmember Ward 3 *miembro del Consejo para districto 3*

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

President ***(Presidente)***

Secretary ***(Secretario)***

(seal) ***(sello)***

July 16, 2024

Date of adoption ***(Fecha de adopción)***

See reverse side for instructions
Instrucciones en el reverso

Attachment: 2024-078 ORD Canceling W3 SE 073024 signed (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

Instructions for sample order of cancellation:

To cancel an election, the governing body must first receive and accept the Certification of Unopposed Candidates form (or the authority may create its own form) from the authority responsible for preparing the ballot. The cancellation order/ordinance must be adopted in an open meeting. The candidates are not required to be present. Certificates of election should be prepared for each unopposed candidate; however, the certificates of election should not be issued until after Election Day, as follows. Section 2.053 provides that the certificate of election shall be issued "in the same manner and at the same time" as for a candidate elected at an election. Therefore, the candidates, who have been declared "elected" at the meeting ordering the cancellation, must wait until after the official election day (even though no election is held) and no earlier than the prescribed canvassing period (even though no canvass is held) to be sworn in and assume their duties. Candidates may complete the Statement of Elected Officer prior to Election Day. The Statement should be kept locally; it does not need to be sent to the Secretary of State's Office. Copies of this order/ordinance must be posted on Election Day at each polling place that would have been used had the election not been cancelled.

An election* may be cancelled if:

1) The election is one in which a declaration of write-in candidacy is required; and
2) No opposed at-large race is on the ballot* within that election;*and
3) Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions;

This means:

- In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.*
- In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para el ejemplo de orden de cancelación:

Para cancelar una elección, la entidad gobernante primero debe recibir y aceptar, de la autoridad responsable para preparar la boleta, el formulario de Certificación para Candidatos Sin Oposición (o la autoridad puede crear su propio formulario) de la autoridad responsable para preparar la boleta. La orden/ordenanza de cancelación debe ser adoptada en una reunión abierta. No se requiere que los candidatos estén presentes. Se debe preparar un certificado de elección para cada candidato sin oposición; sin embargo, los certificados de elección no se deben emitir hasta el Día de las Elecciones, así como se detalla a continuación. La sección 2.053 indica que el certificado de elección será publicado "en la misma manera y al mismo tiempo" para un candidato elegido en una elección. Por lo tanto, los candidatos que hayan sido declarados "elegido" en la reunión de la cancelación, deben esperar hasta después del día oficial de elecciones (aunque no se hayan llevado una elección) y no antes del período prescrito de la campaña política (aunque no se lleve a cabo la campaña política) a ser jurados y asumir sus deberes. Los candidatos pueden llenar la Declaración de Funcionario Elegido antes del Día de las Elecciones. Este documento se debe mantener en los archivos locales. No es necesario enviarlo a la Oficina del Secretario de Estado. El Día de las Elecciones se debe exhibir una copia de esta orden/ordenanza en todos los sitios de votación que se hubieran utilizado en la elección si no hubiera sido cancelada.

Una elección puede ser cancelada si:*

1) la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,
2) no hay oposición para la carrera por acumulación en la boleta de votación dentro de esa elección* y*
3) *Todos los candidatos cuyos nombres deben aparecer en la boleta* de votación no tienen oposición, con unas excepciones;*

Esto significa:

- *En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.*
- *En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).*

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

Attachment: 2024-078 ORD Cancelling W3 SE 073024 signed (4275 : 2024-078 ORD Canceling Spec.Election W3 073024)

City of Texarkana, Texas

Briefing Sheet

Version: A
Update Date: 7/8/2024 5:59 PM

Lead Department: Public Works Department **Action Officer:** Jonathan Wade,

Subject: Resolution No. 2024-079 authorizing the City Manager to execute a contract with R.K. Hall, Inc. of Paris, Texas, for an amount not to exceed $2,530,684.15, for the Kennedy Lane and Westlawn Drive street reconstruction project, with funds budgeted in the 2022 Bond Fund (Fund 425).

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 23-1901-13) posted on website: May 31, 2024
Dates published in Texarkana Gazette: June 2, 2024 and June 9, 2024
Opened Bids: June 25, 2024
Bids received: R.K. Hall, LLC
Lowest Responsive Bidder: R.K. Hall, LLC – See EXH "A"
Budget: 2022 Bond Fund
Policy Exceptions: None
Scope of Work: This project consists of a mill & overlay and cement treatment for Kennedy Lane from Richmond Road to Summerhill Road, and Westlawn Drive from Madison Drive to Arlington Road. Contractor will mill (remove) approximately 2" of the existing asphalt, cement-treat subgrade where needed, and relay 2" of new asphalt along with restriping the street.

Potential Options:

- Approve
- Not Approve

Fiscal Implications:

Funds available in the 2022 Bond Fund

Staff Recommendation:

Staff recommends approval of Base Bid plus Additive Alternate No. 2

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

Attachments

a. 2024-079 RES Kennedy Lane and Westlawn Drive Street Reconstruction Project (DOCX)
b. 2024-079 EXH 'A' Bid Tab (PDF)
c. 2024-079 Goals & Perspectives (DOCX)
d. 2024-079 RES Kennedy Ln Westlawn Dr reconstr proj. signed (PDF)

Staff Coordination

Public Works Department	Skipped	Jennifer Evans 06/25/2024 5:53 PM	Department Head Review	
Public Works Department	07/03/2024 11:47 AM	Angela Humphrey	Reviewer	Completed
Finance Department	Kristin Peeples	Review	Completed	07/03/2024 12:24 PM
City Manager	David Orr	City Manager Review	Completed	07/03/2024 12:31 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH R.K. HALL, LLC. OF PARIS, TEXAS, IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THIRTY THOUSAND SIX HUNDRED EIGHTY-FOUR DOLLARS AND FIFTEEN CENTS ($2,530,684.15) FOR THE KENNEDY LANE AND WESTLAWN DRIVE STREET RECONSRUCTION PROJECT TO BE PAID FROM THE 2022 BOND FUND (FUND 425); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, is creating enhancements to Kennedy Lane and Westlawn Drive with new milling and overlay being installed; and

WHEREAS, on June 25th, 2024, one (1) bid was received and R.K. Hall, LLC. of Paris, Texas, submitted the lowest and most responsible bid summarized on the bid tab sheet **(Exhibit 'A')**; and

WHEREAS, funds are available in the 2022 Bond Fund (Fund 425).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest most responsible bidder for the milling and overlay for the City is hereby declared to be R.K. Hall, LLC. of Paris, Texas.

SECTION 2: The City Manager is hereby authorized to execute a contract with R.K. Hall, LLC. of Paris, Texas, in an amount not to exceed $2,530,684.15, with funds budgeted in the 2022 Bond Fund (Fund 425).

SECTION 3: This resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-079 RES Kennedy Lane and Westlawn Drive Street Reconstruction Project [Revision 1] (4278 : 2024-079 RES Kennedy Ln-

Bid Tabulation
for
Kennedy Lane and Westlawn Drive Street Reconstruction Project

	#23-1901-13			R.K. Hall, LLC.	
	June 25th, 2024 10:00am			5020 SE Loop 286 Paris Tx, 75460	
Item #	Description	ESTIMATED QTY	UNIT OF MEASURE		EXTENDED AMOUNT
			Kennedy Lane		
1	MOBILIZATION	1	LS	$50,000.00	$50,000.00
2	SUPERPAVE ASPHALT MIX (SP MIXES SP-D) (PG 76-22) (SURFACE COURSE) (2")	1,324	TON	$350.00	$463,400.00
3	DENSE-GRADED HOT-MIX ASPHALT (TYP-C) (64-22) (BINDER COURSE) (2")	54	TON	$1,000.00	$54,000.00
4	PLAN & TEXT ASPH CONC PAV (0" TO 2")	25000	SY	$5.00	$125,000.00
5	CEMENT TREAT (EXIST MATERIAL) (8")	482	SY	$45.00	$21,690.00
6	CEMENT	7	TON	$400.00	$2,800.00
7	TACK COAT (0.12 GAL/SY)	420	GAL	$16.00	$6,720.00
8	PAVEMENT SEALER 6"	12,780	LF	$1.00	$12,780.00
9	PAVEMENT SEALER 8"	485	LF	$1.20	$582.00
10	PAVEMENT SEALER 12"	90	LF	$4.75	$427.50
11	PAVEMENT SEALER 24"	350	LF	$5.50	$1,925.00
12	REFL PAV MRKR TY II-A-A	252	EA	$7.70	$1,940.40
13	PAVEMENT SEALER (ARROW)	8	EA	$120.00	$960.00
14	PAVEMENT SEALER (WORD)	3	EA	$150.00	$450.00
15	PREFAB PAV MRK TY C (W) (24") (SLD)	350	LF	$21.00	$7,350.00
16	REFL PAV MARK TY I (W) 12" (SLD) (100 MIL)	90	LF	$6.00	$540.00
17	PREFAB PAV MRK TY C (W) (ARROW)	8	EA	$300.00	$2,400.00
18	PREFAB PAV MRK TY C (W) (WORD)	3	EA	$320.00	$960.00
19	REFLPAV MRK AWT (Y) 6" (SLD) (100 MIL)	9810	LF	$1.50	$14,715.00
20	REFLPAV MRK AWT (Y) 6" (BRK) (100 MIL)	320	LF	$1.50	$480.00
21	REFLPAV MRK AWT (W) 6" (BRK) (100 MIL)	2,650	LF	$1.50	$3,975.00
22	REFL PAV MARK TY I (W) 8" (SLD) (100 MIL)	485	LF	$1.47	$712.95
23	PORTABLE CHANGEABLE MESSAGE SIGN	21	DAY	$350.00	$7,350.00
24	TMA (STATIONARY)	21	DAY	$850.00	$17,850.00
25	TMA (MOBILE OPERATION)	21	DAY	$1,600.00	$33,600.00
26	BARRICADES, SIGNS, & TRAFFIC HANDLING	1	EA	$9,000.00	$9,000.00

Attachment: 2024-079 EXH 'A' Bid Tab [Revision 1] (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction Proj.)

27	SANDBAGS & EC LOGS FOR EROSION CONTROL	1	LS	$19,500.00	$19,500.00
28	MISCELLANEOUS CONSTRUCTION ITEMS	1	LS	$0.00	$0.00

Westlawn Drive

	MOBILIZATION	1	LS	$100,000.00	$100,000.00
	SUPERPAVE ASPHALT MIX (SP MIXES SP-D) (PG 76-22)	1822	TON	$350.00	$637,700.00
	DENSE-GRADED HOT-MIX ASPHALT (TYP-C) (BINDER	1279	TON	$330.00	$422,070.00
	PLAN & TEXT ASPH CONC PAV (0" TO 2")	16750	SY	$5.00	$83,750.00
	CEMENT TREAT (EXIST MATERIAL) (8")	11809	SY	$20.00	$236,180.00
	CEMENT	166	TON	$400.00	$66,400.00
	TACK COAT (0.12 GAL/SY)	450	GAL	$16.00	$7,200.00
	PAVEMENT SEALER 6"	7300	LF	$0.90	$6,570.00
	PAVEMENT SEALER 12"	100	LF	$4.75	$475.00
	PAVEMENT SEALER 24"	100	LF	$5.50	$550.00
	REFL PAV MRKR TY II-A-A	164	EA	$7.70	$1,262.80
	PREFAB PAV MRK TY C (W) (24") (SLD)	100	LF	$21.00	$2,100.00
	REFLPAV MRK AWT (Y) 6" (SLD) (100 MIL)	5400	LF	$1.50	$8,100.00
	REFLPAV MRK AWT (W) 6" (BRK) (100 MIL)	1900	LF	$1.50	$2,850.00
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	SANDBAGS & EC LOGS FOR EROSION CONTROL	1	LS	$1,500.00	$1,500.00
	MISCELLANEOUS CONSTRUCTION ITEMS	1	LS	$0.00	$0.00

Total Base Bid **2,509,715.650**

Additive Alternate 1

1	**REMOVE BID ITEM 2** Plan & Text ASPH CONC Pave (0" to 2")	41,937	SY	-$5.00	-$209,685.00
2	Plan & Text ASPH CONC Pave (0" to 2") (Split 50/50 with City and Contractor)	41,937	SY	$6.50	$272,590.50

Total Base Bid plus Alt. 1 **2,572,621.150**

Additive Alternate 2

1	**REMOVE BID ITEM 2** Plan & Text ASPH CONC Pave (0" to 2")	41,937	SY	-$5.00	-$209,685.00
2	Plan & Text ASPH CONC Pave (0" to 2") (City keeps 100%)	41,937	SY	$5.50	$230,653.50

Total Base Bid plus Alt. 2 **2,530,684.150**

Attachment: 2024-079 EXH 'A' Bid Tab [Revision 1] (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction Proj.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-079 Goals & Perspectives (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction Proj.)

RESOLUTION NO. 2024-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH R.K. HALL, LLC. OF PARIS, TEXAS, IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THIRTY THOUSAND SIX HUNDRED EIGHTY-FOUR DOLLARS AND FIFTEEN CENTS ($2,530,684.15) FOR THE KENNEDY LANE AND WESTLAWN DRIVE STREET RECONSRUCTION PROJECT TO BE PAID FROM THE 2022 BOND FUND (FUND 425); AND ESTABLISHING AN EFFECTIVE DATE.

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SECTION 3: This resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2024-079 RES Kennedy Ln Westlawn Dr reconstr proj. signed (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction

Bid Tabulation
for
Kennedy Lane and Westlawn Drive Street Reconstruction Project

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Attachment: 2024-079 RES Kennedy Ln Westlawn Dr reconstr proj. signed (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction

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	SANDBAGS & EC LOGS FOR EROSION CONTROL	1	LS	$1,500.00	$1,500.00
	MISCELLANEOUS CONSTRUCTION ITEMS	1	LS	$0.00	$0.00
	Total Base Bid				**2,509,715.650**
	Additive Alternate 1				
1	**REMOVE BID ITEM 2** Plan & Text ASPH CONC Pave (0" to 2")	41,937	SY	-$5.00	-$209,685.00
2	Plan & Text ASPH CONC Pave (0" to 2") (Split 50/50 with City and Contractor)	41,937	SY	$6.50	$272,590.50
	Total Base Bid plus Alt. 1				**2,572,621.150**
	Additive Alternate 2				
1	**REMOVE BID ITEM 2** Plan & Text ASPH CONC Pave (0" to 2")	41,937	SY	-$5.00	-$209,685.00
2	Plan & Text ASPH CONC Pave (0" to 2") (City keeps 100%)	41,937	SY	$5.50	$230,653.50
	Total Base Bid plus Alt. 2				2,530,684.150

Attachment: 2024-079 RES Kennedy Ln Westlawn Dr reconstr proj. signed (4278 : 2024-079 RES Kennedy Ln-Westlawn Dr Reconstruction

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/17/2024 1:02 PM

Lead Department: Water Utilities **Action Officer:** Michelle Warren,

Subject: Resolution No. 2024-080 authorizing the City Manager to execute a contract for the Grady T. Wallace 10" sewer relocation project, in an amount not to exceed $134,581.69. Funds are available in the Utility's 2023-2024 budget in the Texas Capital Improvement Fund.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Bids were received Tuesday, June 25, 2024, for the Grady T. Wallace 10: Sewer Relocation Project. Two (2) contractors bid on the project. Rorie Stone Construction, of New Boston, Texas was the apparent low bidder with a low Base Bid of S134,581.69. This project consists of installing approximately 1,020 feet of 10” sewer main and four manholes, and appurtenant utility improvements. Rorie Stone Construction has successfully completed several jobs for the Utility including the Hwy 82 at Dekalb, 10: Water main Relocation Project.

Potential Options:

None

Fiscal Implications:

Funds are available in the Utility’s 2023-2024 Budget in the Texas Capital Improvement Fund at $134, 581, 69.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicabale

Attachments

a. 2024-080 RES Grady T Wallace Sewer Relocation (DOCX)
b. 2024-080 ATTH 01 Bid Summary (DOCX)
c. 2024-080 ATTH 02 BID TAB (PDF)
d. 2024-080 Goals & Perspectives (DOCX)
e. 2024-080 RES Grady T. Wallace Sewer relocate proj. signed (PDF)

Staff Coordination

Water Utilities	Gary Smith 06/27/2024 4:52 PM	Department Head Review	Completed	
TWU Administration	Kenny Icenhower 06/28/2024 10:11 AM	Assistant Director Review	Completed	
TWU Finance	Tricia Briggs	TWU Finance Review	Completed	06/28/2024 10:14 AM
City Manager	David Orr	City Manager Review	Completed	06/28/2024 2:15 PM
City Council	Jennifer Evans	Meeting	Pending	07/08/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND EXECUTE A CONTRACT WITH RORIE STONE CONSTRUCTION OF NEW BOSTON, TEXAS, IN AN AMOUNT NOT TO EXCEED $134,581.69 FOR THE GRADY T WALLACE 10" SEWER RELOCATION PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on June 25, 2024, two (2) bids were received, a copy of which is attached hereto as **ATTH 01**, by Texarkana Water Utilities for the Grady T Wallace 10" Sewer Relocation Project; and

WHEREAS, the project will consist of installing 1,020 feet of 10" sewer main and four manholes, and related appurtenances; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by Rorie Stone Construction of New Boston, Texas, a copy of which is attached hereto as **ATTH 02** in an amount not to exceed $134,581.69; and

WHEREAS, funds are available in the Texarkana Water Utilities 2023-2024 budget in the Texas Capital Improvement Fund in the amount of $134,581.69.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest and best bid by a responsible vendor, submitted by Rorie Stone Construction of New Boston, Texas, a copy of which is attached hereto as **ATTH 02** be and is hereby approved in an amount not to exceed $134,581.69 for the installation of 1,020 feet of 10" sewer main and four manholes, and related appurtenances for the Grady T Wallace 10" Sewer Relocation Project.

SECTION 2: The City Manager be and is authorized to contract with Rorie Stone Construction of New Boston, Texas, for the above-described services.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-080 RES Grady T Wallace Sewer Relocation (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation Project)

Bid Summary

Grady T Wallace
10” Sewer Relocation

Tuesday, June 25, 2024, 2:00 P.M.

	Base Bid	Alternate #1
1. Rorie Stone Construction New Boston, Texas	$134,581.69	$143,043.99
2. RBIS, LLC Texarkana, Arkansas	$164,682.60	$175,132.60

Time First Bid Opened: 2:00 P.M

Number of Bidders: 2

Apparent Low Bidder: Rorie Stone Construction

Attachment: 2024-080 ATTH 01 Bid Summary (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation Project)

Bid Tabulation
GRADY T. WALLACE PARK SEWER RELOCATION
Project No. 62-000-135131-T122444
June 25, 2024
2:00 PM

BASE BID:							
				Rorie Stone Construction		RBIS, LLC	
				New Boston, TX		Texarkana, TX	
Item	Quantity	Unit	Description	Unit Price	Total Bid	Unit Price	Total Price
1	1	LS	Mobilization, Bonds, & Submittals	$10,000.00	$10,000.00	$7,100.00	$7,100.00
2	10.17	STA	Right of Way Preparation	$1,100.00	$11,187.00	$1,200.00	$12,204.00
3	1016.98	LF	Furnish & Install 10" PVC SDR-26 Sewer Pipe 8-10' deep by Open Cut	$49.01	$49,842.19	$70.00	$71,188.60
4	1	EA	Extend existing 6" sewer service to Proposed Manhole 2	$2,250.00	$2,250.00	$1,625.00	$1,625.00
5	4	EA	Removal of Existing Manholes	$2,250.00	$9,000.00	$2,360.00	$9,440.00
6	4	EA	Furnish & Install Concrete Standard Depth (0-6') Manhole	$4,800.00	$19,200.00	$4,800.00	$19,200.00
7	6.5	VF	Furnish & Install Extra Vertical Depth	$750.00	$4,875.00	$370.00	$2,405.00
8	1	LS	Maintain Erosion Control Measures	$1,500.00	$1,500.00	$3,540.00	$3,540.00
9	6	EA	Cut, cap, and abandon existing 10" sewer main	$2,000.00	$12,000.00	$220.00	$1,320.00
10	42	LF	Install Silt Fence	$10.00	$420.00	$25.00	$1,050.00
11	1650	SY	Furnish & Install Bermuda Broadcast Seeding	$0.55	$907.50	$13.00	$21,450.00
12	1	LS	Furnish & Install trench protection	$5,000.00	$5,000.00	$3,540.00	$3,540.00
13	1	LS	Furnish & Install all Labor & Materials to Clean and Test Manholes	$2,700.00	$2,700.00	$3,540.00	$3,540.00
14	1	LS	Furnish & Install all Labor & Materials to Clean and Test Sewer Mains	$2,700.00	$2,700.00	$3,540.00	$3,540.00
15	1	LS	Furnish & Install Traffic Control, Signage, and Barricades	$3,000.00	$3,000.00	$3,540.00	$3,540.00
			TOTAL BASE BID		$134,581.69		$164,682.60
			Add Alternate #1				
16	110	LF	Furnish & Install 10" Certa-Flo PVC Sewer Pipe 8-10' feet deep by Bore	$76.93	$8,462.30	$95.00	$10,450.00
			TOTAL BASE BID WITH ADD ALTERNATE #1		$143,043.99		$175,132.60

Prepared by Len McBride, E.I.T.
Certified Correct

_____
Len McBride, Design Engineer, TWU

Attachment: 2024-080 ATTH 02 BID TAB (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-080 Goals & Perspectives (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation Project)

RESOLUTION NO. 2024-080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND EXECUTE A CONTRACT WITH RORIE STONE CONSTRUCTION OF NEW BOSTON, TEXAS, IN AN AMOUNT NOT TO EXCEED $134,581.69 FOR THE GRADY T WALLACE 10" SEWER RELOCATION PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on June 25, 2024, two (2) bids were received, a copy of which is attached hereto as **ATTH 01**, by Texarkana Water Utilities for the Grady T Wallace 10" Sewer Relocation Project; and

WHEREAS, the project will consist of installing 1,020 feet of 10" sewer main and four manholes, and related appurtenances; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by Rorie Stone Construction of New Boston, Texas, a copy of which is attached hereto as **ATTH 02** in an amount not to exceed $134,581.69; and

WHEREAS, funds are available in the Texarkana Water Utilities 2023-2024 budget in the Texas Capital Improvement Fund in the amount of $134,581.69.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest and best bid by a responsible vendor, submitted by Rorie Stone Construction of New Boston, Texas, a copy of which is attached hereto as **ATTH 02** be and is hereby approved in an amount not to exceed $134,581.69 for the installation of 1,020 feet of 10" sewer main and four manholes, and related appurtenances for the Grady T Wallace 10" Sewer Relocation Project.

SECTION 2: The City Manager be and is authorized to contract with Rorie Stone Construction of New Boston, Texas, for the above-described services.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2024-080 RES Grady T. Wallace Sewer relocate proj. signed (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation Project)

Bid Summary

Grady T Wallace
10" Sewer Relocation

Tuesday, June 25, 2024, 2:00 P.M.

	Base Bid	Alternate #1
1. Rorie Stone Construction New Boston, Texas	$134,581.69	$143,043.99
2. RBIS, LLC Texarkana, Arkansas	$164,682.60	$175,132.60

Time First Bid Opened: 2:00 P.M

Number of Bidders: 2

Apparent Low Bidder: Rorie Stone Construction

Attachment: 2024-080 RES Grady T. Wallace Sewer relocate proj. signed (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation

2024-080 ATTH 02

Bid Tabulation
GRADY T. WALLACE PARK SEWER RELOCATION
Project No. 62-000-135131-T122444
June 25, 2024
2:00 PM

BASE BID:							
				Rorie Stone Construction		RBIS, LLC	
				New Boston, TX		Texarkana, TX	
Item	Quantity	Unit	Description	Unit Price	Total Bid	Unit Price	Total Price
1	1	LS	Mobilization, Bonds, & Submittals	$10,000.00	$10,000.00	$7,100.00	$7,100.00
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4	1	EA	Extend existing 6" sewer service to Proposed Manhole 2	$2,250.00	$2,250.00	$1,625.00	$1,625.00
5	4	EA	Removal of Existing Manholes	$2,250.00	$9,000.00	$2,360.00	$9,440.00
6	4	EA	Furnish & Install Concrete Standard Depth (0-6') Manhole	$4,800.00	$19,200.00	$4,800.00	$19,200.00
7	6.5	VF	Furnish & Install Extra Vertical Depth	$750.00	$4,875.00	$370.00	$2,405.00
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9	6	EA	Cut, cap, and abandon existing 10" sewer main	$2,000.00	$12,000.00	$220.00	$1,320.00
10	42	LF	Install Silt Fence	$10.00	$420.00	$25.00	$1,050.00
11	1650	SY	Furnish & Install Bermuda Broadcast Seeding	$0.55	$907.50	$13.00	$21,450.00
12	1	LS	Furnish & Install trench protection	$5,000.00	$5,000.00	$3,540.00	$3,540.00
13	1	LS	Furnish & Install all Labor & Materials to Clean and Test Manholes	$2,700.00	$2,700.00	$3,540.00	$3,540.00
14	1	LS	Furnish & Install all Labor & Materials to Clean and Test Sewer Mains	$2,700.00	$2,700.00	$3,540.00	$3,540.00
15	1	LS	Furnish & Install Traffic Control, Signage, and Barricades	$3,000.00	$3,000.00	$3,540.00	$3,540.00
			TOTAL BASE BID		$134,581.69		$164,682.60
			Add Alternate #1				
16	110	LF	Furnish & Install 10" Certa-Flo PVC Sewer Pipe 8-10' feet deep by Bore	$76.93	$8,462.30	$95.00	$10,450.00
			TOTAL BASE BID WITH ADD ALTERNATE #1		$143,043.99		$175,132.60

Prepared by Len McBride, E.I.T.
Certified Correct

Len McBride, Design Engineer, TWU

Attachment: 2024-080 RES Grady T. Wallace Sewer relocate proj. signed (4279 : 2024-080 RES Grady T. Wallace Sewer main Relocation

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/9/2024 1:05 PM

Lead Department: Parks, Recreation & Health **Action Officer:** Keith Beason,

Subject: Resolution No. 2024-081 authorizing the City Manager to approve the purchase of lighting upgrades at the Texarkana Convention Center for lighting controls, cove lighting and circuit rewiring, using Holistic Utility Solutions (TIPS 23010402), in the amount of $60,361, with funds available in the Hotel Occupancy Tax Fund (Fund 212).

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Parks and Recreation Staff requests approval to continue our contract with Holistic Utilities Solutions for upgrades to the lighting controls at the Texarkana Convention Center. The proposal provided by Holistic Utility Solutions (TIPS # 23010402) for upgrades to controls, cove lighting, and rewiring circuits is $60,361, with funds available in the Hotel Occupancy Tax Fund (Fund 212).

Potential Options:

- Approve
- Deny

Fiscal Implications:

$60,361 from the Hotel Occupancy Tax Fund (Fund 212)

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-081 RES upgrade of lighting controls at Convention Center (TIPS 230104) (DOCX)
b. 2024-081 EXH 'A' Holistic Utility Solutions Proposal (PDF)
c. 2024-081 Goals & Perspectives (DOCX)
d. 2024-081 RES upgrade lighting at conv. ctr signed (PDF)

Staff Coordination

Parks, Recreation & Health		Robby Robertson	Department Head Review	Completed 06/27/2024 10:28 AM
Finance Department	Kristin Peeples	Finance Review	Completed	07/03/2024 12:26 PM
City Manager	David Orr	City Manager Review	Completed	07/03/2024 12:31 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HOLISTIC UTILITY SOLUTIONS IN AN AMOUNT NOT TO EXCEED SIXTY THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS ($60,361), TO BE PAID WITH FUNDS BUDGETED IN THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texarkana Convention Center is in need of lighting upgrades on controls and cove lighting; and

WHEREAS, the project will consist of replacing existing lighting controls, failing cove lighting, and rewiring circuits; and

WHEREAS, staff has received a quote from partners Holistic Utility Solutions in the amount of $60,361 to install these upgrades using funds from the Hotel Occupancy Tax Fund (Fund 212); and

WHEREAS, the proposal from Holistic Utility Solutions is attached as **Exhibit "A"**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract with Holistic Utility Solutions through the TIPS Buy Board Purchasing Cooperative in an amount not to exceed $60,361.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-081 RES upgrade of lighting controls at Convention Center (TIPS 230104) (4280 : 2024-081 RES upgrade of lighting controls

Proposal #05312024-01
Lighting Control Upgrades

May 31, 2024

David Orr
City Manager
220 Texas Blvd
Texarkana, TX 75501

Subject: Texarkana Convention Center Lighting Control Upgrades

Dear Mr. Orr;

Please see the attached proposal for the lighting control and cove lighting upgrades.

We confirmed the lamps (bulbs) and wattages on circuits to ensure proper control specifications. The dimmer controls specified can be programmed to work with both forward and reverse phase dimming, but lamps must be dimmable and all lamps on a circuit must be consistent make/model.

Because current lamps are not all dimmable and/or consistent, we will separately provide a list of compatible replacement lamps that you can swap with your in-house team. Understand that the new controls may need to be recommissioned with the new lamps if done separately.

We also provided an option for replacement of the cove lighting. The existing system is starting to fail, so this is primarily an aesthetic issue.

Once approved, we expect equipment lead times of 2-4 weeks and installation timeline for 2-3 weeks for a total project timeline of 6-8 weeks.

We look forward to supporting you on this project.

Sincerely,

Ira Nicodemus
President
Holistic Utility Solutions
ira@holisus.com

Attachment: 2024-081 EXH 'A' Holistic Utility Solutions Proposal (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

Proposal #05312024-01
TIPS Contract #23010402

From: **Holistic Utility Solutions**
129 S. Main St. Suite 260
Grapevine, TX 76051

Contact: Ira Nicodemus
Phone/Email: 214-384-3819/ ira@holisus.com

To: **David Orr**
City of Texarkana
220 Texas Blvd
Texarkana, TX 75501

Date: May 31, 2024
Project: Lighting Control Upgrades

Full Project (Controls + Cove Lighting)……$60,361

Line item breakout below

Control Upgrades ……$49,639

The existing controllers on both the convention center and pavilion are aged out and needing replacement. This portion of the scope includes replacement of existing without touching the existing bulbs/lamps throughout the space. Scope includes one (1) day of commissioning and training.

- Provide & Replace existing controllers:
  - A21 Control Processor Module (2)
  - Dual 2000W IGBT Dimmer Module (9)
  - Quad 2000VA, 0-10V Dimmer Module (3)
  - Gateway 7SU (1)
- Replace Vision Net 10.1 Touchscreen (1)
- Replace Vision Net Pushbutton Stations and buttons (8 stations, 48 buttons)

Note that due to non-dimmable LEDs and/or mixed lamps on circuits we expect there may still be issues with dimming in some areas.

Attachment: 2024-081 EXH 'A' Holistic Utility Solutions Proposal (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

2024-081 EXHIBIT

Packet Pg. 78

Cove Lighting Upgrades ……$10,722

The existing cove lighting is original to the building and starting to fail in multiple areas. This creates shadows in the cove area. Replacement with similar LED tape will provide improved aesthetics.

- Replacement of approximately 1,200 linear feet (lf) of 12v LED tape lighting with a dimmable option

Circuit Rewiring….. ……Time & Material

The pavilion side breakers 21 and 24 that serve Meeting Room 1 & 2 wall wash lighting were not able to turn the lights off. This is likely an issue with the wiring somewhere between the control panel and the lighting. Due to the unknown nature of the problem, it can be addressed on a T&M basis

- Day Rate: $915
- Material Rate: Cost + 15%

Terms

- Installation to be completed by R&W Electric
- Payment per Schedule of Values (SOV) to be provided within 10 days of contract approval
- Proposal valid for 30 days
- All work performed will be completed according to the current state adopted revision of NFPA 70.
- All employees will be trained and will meet site-specific safety program requirements.

This proposal DOES NOT include:

- Engineered drawings
- Lift rental. Will use on-site lift for replacement of cove lights.
- Replacement of LED lights or fixtures other than what is specifically defined
- Providing work outside what is listed
- Taxes, titles, or bonds

Proposal Acceptance

_____ _____

Signature Date

_____ _____

Printed Name Title

Attachment: 2024-081 EXH 'A' Holistic Utility Solutions Proposal (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

2024-081 EX

Packet Pg. 79

("Proposal") is conditioned upon the following terms and conditions, which are incorporated by reference and, together with the Proposal, form the Contract between the parties:

1. Warranty. Holistic Utility Solutions shall furnish to Customer all manufacturers' parts and equipment warranties received by Holistic Utility Solutions. For a period of one (1) year from the date of the respective work, repair or installation performed by Holistic Utility Solutions, Holistic Utility Solutions agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in parts or materials supplied by Holistic Utility Solutions that are not covered under a manufacturer's warranty and that are adversely affecting the performance of the equipment installed by Holistic Utility Solutions, if any. Holistic Utility Solutions warrants to Customer that all labor performed or provided shall be performed by licensed personnel, if required by applicable law, and will be performed in a good workman like manner. For a period of ninety (90) days from the date of the respective work, repair or installation performed by Holistic Utility Solutions, Holistic Utility Solutions agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in workmanship that is adversely affecting the performance of the equipment installed by Holistic Utility Solutions, if any.

2. Insurance. So long as any of the Work remains to be completed, Holistic Utility Solutions shall, at Holistic Utility Solutions' sole cost and expense, carry and maintain in full force and effect, the following insurance coverages:
   a. Workers' compensation insurance coverage on all individuals employed upon or about the Property according to the requirements of the laws of the State of Texas;
   b. General liability insurance coverage with the limits maintained by Holistic Utility Solutions at the time of this Proposal (which are: $1M each occurrence; $1M personal/advertising injury; $2M general aggregate; $2M products/completed operations aggregate; $5,000 medical expense (any one person)).

   The policies will be issued by companies reasonably acceptable to Customer. In the event of any covered loss, or upon Customer's reasonable request, Holistic Utility Solutions shall deliver to Customer copies of the insurance policies. Holistic Utility Solutions and Customer mutually agree to a waiver by their respective insurer(s) of any and all rights to subrogation.

3. General Limitations on Scope of Work. Notwithstanding any other provision to the contrary in this Contract, including the incorporated Proposal, the scope excludes:
   a. Maintenance or repair of Equipment cabinets;
   b. Moving or relocation of the subject equipment;
   c. Repairs due to freezing;
   d. Work made necessary by the enforcement of government codes, building and union regulations or as recommended by insurance companies;
   e. Damage of any kind due to corrosion, erosion, electrolytic actions, acts of God, power failure, vandalism, or any other cause whatsoever beyond the control of Holistic Utility Solutions;
   f. Electrical components associated with the Equipment including: disconnect switches, fuses, circuit breakers, and electrical wiring not specifically identified within the scope of work;
   g. Piping systems of any nature.

4. Hoisting/Rigging Operations. Prior to the use of heavy commercial hoisting or rigging equipment that could potentially cause damage to the Property or injury, Holistic Utility Solutions will notify Customer in writing and shall not proceed without Customer's prior written consent. While all precautions will be exercised to protect Customer's Property, Holistic Utility Solutions will not accept any responsibility for damage to parking lots, driveways, or landscaping that may occur as a result of normal hoisting and rigging operations, except to the extent that the damage is caused by Holistic Utility Solutions' gross negligence or willful misconduct.
5. Work Hours. Unless indicated otherwise, all pricing is based upon work being performed during regular working hours of 8:00 am to 5:00 pm, Monday through Friday, except holidays. If work is required at times other than normal working hours, Customer agrees to pay the Holistic Utility Solutions' standard overtime charge rates.
6. Payments. Customer agrees to pay Holistic Utility Solutions all sums due with respect to this Proposal in accordance with the terms specified. Payments are due upon receipt of invoice. In the event payment is not received by Holistic Utility Solutions within thirty (30) days following billing, such payment shall be considered past due. Beginning with the thirty-first (31st) day following billing, such payment shall bear interest at the maximum rate allowable by law until payment is received. If default is made in the payment of any sums due hereunder and it becomes necessary that this Contract be placed in the hands of an attorney for collection, Customer agrees to pay to Holistic Utility Solutions all costs of collection, including reasonable attorney's fee. Holistic Utility Solutions shall have the right to cancel this Contract at any time, upon five (5) business days' written notice, if payments as called for herein are not made.
7. Cancellation. This Contract may be cancelled by either party upon thirty (30) day written notice. In the event of cancellation by the Customer, Holistic Utility Solutions reserves the right to invoice and be paid for work performed thru cancellation date.
8. No Liability from System Design or Existing Equipment Installation. Unless Holistic Utility Solutions was the engineer of record for the existing system design under a prior and separate construction/design-build contract or system design is expressly included within the scope of the Proposal (and, in either case, to the extent of that design), Customer acknowledges and stipulates that Holistic Utility Solutions did not select, advise Customer regarding, engineer, design or install the system, equipment or any component part thereof to be maintained under this Contract. Accordingly, Holistic Utility Solutions shall not be liable in any capacity, under any theory of recovery for any claims or damages related to or originating from prior or existing defects, deficiencies, injuries, or damage (whether to the system, equipment or Property) associated therewith or as a result of prior ineffective maintenance. Holistic Utility Solutions agrees, however, to advise the Customer about the existence of such conditions upon discovery in accordance with the terms of the Contract.

Accepted by Customer: _____ Holistic Utility Solutions: IN

Attachment: 2024-081 EXH 'A' Holistic Utility Solutions Proposal (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

9. No Liability for Incidental Microbiological Growth/Mold. Customer acknowledges that the Heating, Ventilation, and Air-Conditioning equipment and systems repaired or serviced as a part of this Contract may, under certain conditions, become conducive to or incidentally support microbiological growth. Holistic Utility Solutions assumes no liability for nor warrants its work to protect against, eliminate or inhibit any type of incidental microbiological growth including, but not limited to, molds, fungi and other related matter, in or around duct systems, HVAC and related equipment or areas. Holistic Utility Solutions agrees, however, to advise the Customer about the existence of such conditions upon discovery and to take measures to discourage such growth as required and in accordance with the terms of the Contract.
10. Limitation of Damages for Breach of Contract. The full extent of Holistic Utility Solutions' liability and Customer's exclusive remedy for damages from any breach of this Contract, including, but not limited to, nonperformance or misrepresentation, and regardless of the form of action, shall be limited to the annual Contract fee of the current year.
11. Mutual Waiver of Consequential and Punitive Damages. Notwithstanding any other provision to the contrary, Holistic Utility Solutions and Customer mutually waive all claims against each other for any and all consequential/special/indirect/incidental and, to the extent allowable by law, all punitive/exemplary damages arising out of or relating to this Contract. This mutual waiver includes, but is not limited to, damages incurred for rental expenses, loss of use, lost revenue or profit, lost opportunity, loss of goodwill, loss of management or employee productivity, cost of capital, and cost of substitute facilities, services or goods regardless of the foreseeability of such damages. If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to waive claims for and recovery of such damages on behalf of the property owner as well as for itself.
12. Indemnity. To the fullest extent permitted by law, to the PROPORTIONATE extent OF CUSTOMER'S AND HOLISTIC UTILITY SOLUTIONS' RESPECTIVE negligence and except as otherwise limited herein, CUSTOMER AND HOLISTIC UTILITY SOLUTIONS agree to indemnify, defend, and hold ONE ANOTHER AND THEIR RESPECTIVE officers, directors, agents, assigns, successors and employees HARMLESS against all claims and damages, losses and expenses (including, but not limited to, REASONABLE attorney's fees) arising out of OR RELATED TO the performance of this contract. NOTWITHSTANDING THE FOREGOING PROVISION, THIS INDEMNITY IS SUBJECT TO THE LIMITATIONS OF LIABILITY IN SECTIONS 8-11 ABOVE.
13. Hazardous Materials. If Holistic Utility Solutions encounters asbestos, polychlorinated biphenyl (PCB) or other hazardous materials on the Property, Holistic Utility Solutions will immediately stop work and report in writing the evidence of such to Customer. Holistic Utility Solutions will not resume work in the affected area until the hazardous material has been removed or determined harmless by a qualified laboratory at Customer's expense.
14. Dispute Resolution and Governing Law. This Contract shall be interpreted and construed according to the laws of the State of Texas. Any disputes arising out of or related to this Contract will be resolved by agreement through a meeting of executive representatives of each party. If no resolution can be reached, the dispute will be resolved through binding arbitration before an arbitrator experienced in construction law and according to the rules promulgated by the American Arbitration Association. The parties agree that the arbitration will be commenced within sixty (60) days of occurrence of the meeting of executive representatives. This Contract shall be governed by the laws of the State of Texas without regard to conflicts of laws principles.
15. Property Manager. If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to enter into all of the terms of this Contract including, without limitation, the authority to waive claims for and recovery of consequential (special/indirect/incidental) and punitive damages on behalf of the property owner as well as for itself.
16. Entire Agreement. This Contract constitutes the entire agreement and is not assignable by either party without the express written consent of the other party. This Contract may be modified or amended only by written agreement of both parties.

Accepted by Customer: _____ Holistic Utility Solutions: IN

Attachment: 2024-081 EXH 'A' Holistic Utility Solutions Proposal (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

2024-081 EX

Packet Pg. 81

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☑	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☑	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-081 Goals & Perspectives (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS 230104))

RESOLUTION NO. 2024-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH HOLISTIC UTILITY SOLUTIONS IN AN AMOUNT NOT TO EXCEED SIXTY THOUSAND THREE HUNDRED SIXTY-ONE DOLLARS ($60,361), TO BE PAID WITH FUNDS BUDGETED IN THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texarkana Convention Center is in need of lighting upgrades on controls and cove lighting; and

WHEREAS, the project will consist of replacing existing lighting controls, failing cove lighting, and rewiring circuits; and

WHEREAS, staff has received a quote from partners Holistic Utility Solutions in the amount of $60,361 to install these upgrades using funds from the Hotel Occupancy Tax Fund (Fund 212); and

WHEREAS, the proposal from Holistic Utility Solutions is attached as **Exhibit "A"**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract with Holistic Utility Solutions through the TIPS Buy Board Purchasing Cooperative in an amount not to exceed $60,361.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

HOLISTIC
UTILITY SOLUTIONS

Proposal #05312024-01
Lighting Control Upgrades

May 31, 2024

David Orr
City Manager
220 Texas Blvd
Texarkana, TX 75501

Subject: Texarkana Convention Center Lighting Control Upgrades

Dear Mr. Orr;

Please see the attached proposal for the lighting control and cove lighting upgrades.

We confirmed the lamps (bulbs) and wattages on circuits to ensure proper control specifications. The dimmer controls specified can be programmed to work with both forward and reverse phase dimming, but lamps must be dimmable and all lamps on a circuit must be consistent make/model.

Because current lamps are not all dimmable and/or consistent, we will separately provide a list of compatible replacement lamps that you can swap with your in-house team. Understand that the new controls may need to be recommissioned with the new lamps if done separately.

We also provided an option for replacement of the cove lighting. The existing system is starting to fail, so this is primarily an aesthetic issue.

Once approved, we expect equipment lead times of 2-4 weeks and installation timeline for 2-3 weeks for a total project timeline of 6-8 weeks.

We look forward to supporting you on this project.

Sincerely,

Ira Nicodemus
President
Holistic Utility Solutions
ira@holisus.com

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

Proposal #05312024-01
TIPS Contract #23010402

From: **Holistic Utility Solutions**
129 S. Main St. Suite 260
Grapevine, TX 76051

Contact: Ira Nicodemus
Phone/Email: 214-384-3819/ ira@holisus.com

To: **David Orr**
City of Texarkana
220 Texas Blvd
Texarkana, TX 75501

Date: May 31, 2024
Project: Lighting Control Upgrades

Full Project (Controls + Cove Lighting).....$60,361

Line item breakout below

Control Upgrades $49,639

The existing controllers on both the convention center and pavilion are aged out and needing replacement. This portion of the scope includes replacement of existing without touching the existing bulbs/lamps throughout the space. Scope includes one (1) day of commissioning and training.

- Provide & Replace existing controllers:
  - A21 Control Processor Module (2)
  - Dual 2000W IGBT Dimmer Module (9)
  - Quad 2000VA, 0-10V Dimmer Module (3)
  - Gateway 7SU (1)
- Replace Vision Net 10.1 Touchscreen (1)
- Replace Vision Net Pushbutton Stations and buttons (8 stations, 48 buttons)

Note that due to non-dimmable LEDs and/or mixed lamps on circuits we expect there may still be issues with dimming in some areas.

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

Cove Lighting Upgrades ***$10,722***

The existing cove lighting is original to the building and starting to fail in multiple areas. This creates shadows in the cove area. Replacement with similar LED tape will provide improved aesthetics.

- Replacement of approximately 1,200 linear feet (lf) of 12v LED tape lighting with a dimmable option

Circuit Rewiring..... ..... ***Time & Material***

The pavilion side breakers 21 and 24 that serve Meeting Room 1 & 2 wall wash lighting were not able to turn the lights off. This is likely an issue with the wiring somewhere between the control panel and the lighting. Due to the unknown nature of the problem, it can be addressed on a T&M basis

- Day Rate: $915
- Material Rate: Cost + 15%

Terms

- Installation to be completed by R&W Electric
- Payment per Schedule of Values (SOV) to be provided within 10 days of contract approval
- Proposal valid for 30 days
- All work performed will be completed according to the current state adopted revision of NFPA 70.
- All employees will be trained and will meet site-specific safety program requirements.

This proposal DOES NOT include:

- Engineered drawings
- Lift rental. Will use on-site lift for replacement of cove lights.
- Replacement of LED lights or fixtures other than what is specifically defined
- Providing work outside what is listed
- Taxes, titles, or bonds

Proposal Acceptance

Signature	Date: 7/17/24
Printed Name: DAVID ORR	Title: CITY MANAGER

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

("Proposal") is conditioned upon the following terms and conditions, which are incorporated by reference and, together with the Proposal, form the Contract between the parties:

1. Warranty. Holistic Utility Solutions shall furnish to Customer all manufacturers' parts and equipment warranties received by Holistic Utility Solutions. For a period of one (1) year from the date of the respective work, repair or installation performed by Holistic Utility Solutions, Holistic Utility Solutions agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in parts or materials supplied by Holistic Utility Solutions that are not covered under a manufacturer's warranty and that are adversely affecting the performance of the equipment installed by Holistic Utility Solutions, if any. Holistic Utility Solutions warrants to Customer that all labor performed or provided shall be performed by licensed personnel, if required by applicable law, and will be performed in a good workman like manner. For a period of ninety (90) days from the date of the respective work, repair or installation performed by Holistic Utility Solutions, Holistic Utility Solutions agrees to repair, replace or otherwise make good to the satisfaction of Customer, any defects in workmanship that is adversely affecting the performance of the equipment installed by Holistic Utility Solutions, if any.

2. Insurance. So long as any of the Work remains to be completed, Holistic Utility Solutions shall, at Holistic Utility Solutions' sole cost and expense, carry and maintain in full force and effect, the following insurance coverages:
   a. Workers' compensation insurance coverage on all individuals employed upon or about the Property according to the requirements of the laws of the State of Texas;
   b. General liability insurance coverage with the limits maintained by Holistic Utility Solutions at the time of this Proposal (which are: $1M each occurrence; $1M personal/advertising injury; $2M general aggregate; $2M products/completed operations aggregate; $5,000 medical expense (any one person)).

   The policies will be issued by companies reasonably acceptable to Customer. In the event of any covered loss, or upon Customer's reasonable request, Holistic Utility Solutions shall deliver to Customer copies of the insurance policies. Holistic Utility Solutions and Customer mutually agree to a waiver by their respective insurer(s) of any and all rights to subrogation.

3. General Limitations on Scope of Work. Notwithstanding any other provision to the contrary in this Contract, including the incorporated Proposal, the scope excludes:
   a. Maintenance or repair of Equipment cabinets;
   b. Moving or relocation of the subject equipment;
   c. Repairs due to freezing;
   d. Work made necessary by the enforcement of government codes, building and union regulations or as recommended by insurance companies;
   e. Damage of any kind due to corrosion, erosion, electrolytic actions, acts of God, power failure, vandalism, or any other cause whatsoever beyond the control of Holistic Utility Solutions;
   f. Electrical components associated with the Equipment including: disconnect switches, fuses, circuit breakers, and electrical wiring not specifically identified within the scope of work;
   g. Piping systems of any nature.

4. Hoisting/Rigging Operations. Prior to the use of heavy commercial hoisting or rigging equipment that could potentially cause damage to the Property or injury, Holistic Utility Solutions will notify Customer in writing and shall not proceed without Customer's prior written consent. While all precautions will be exercised to protect Customer's Property, Holistic Utility Solutions will not accept any responsibility for damage to parking lots, driveways, or landscaping that may occur as a result of normal hoisting and rigging operations, except to the extent that the damage is caused by Holistic Utility Solutions' gross negligence or willful misconduct.
5. Work Hours. Unless indicated otherwise, all pricing is based upon work being performed during regular working hours of 8:00 am to 5:00 pm, Monday through Friday, except holidays. If work is required at times other than normal working hours, Customer agrees to pay the Holistic Utility Solutions' standard overtime charge rates.
6. Payments. Customer agrees to pay Holistic Utility Solutions all sums due with respect to this Proposal in accordance with the terms specified. Payments are due upon receipt of invoice. In the event payment is not received by Holistic Utility Solutions within thirty (30) days following billing, such payment shall be considered past due. Beginning with the thirty-first (31st) day following billing, such payment shall bear interest at the maximum rate allowable by law until payment is received. If default is made in the payment of any sums due hereunder and it becomes necessary that this Contract be placed in the hands of an attorney for collection, Customer agrees to pay to Holistic Utility Solutions all costs of collection, including reasonable attorney's fee. Holistic Utility Solutions shall have the right to cancel this Contract at any time, upon five (5) business days' written notice, if payments as called for herein are not made.
7. Cancellation. This Contract may be cancelled by either party upon thirty (30) day written notice. In the event of cancellation by the Customer, Holistic Utility Solutions reserves the right to invoice and be paid for work performed thru cancellation date.
8. No Liability from System Design or Existing Equipment Installation. Unless Holistic Utility Solutions was the engineer of record for the existing system design under a prior and separate construction/design-build contract or system design is expressly included within the scope of the Proposal (and, in either case, to the extent of that design), Customer acknowledges and stipulates that Holistic Utility Solutions did not select, advise Customer regarding, engineer, design or install the system, equipment or any component part thereof to be maintained under this Contract. Accordingly, Holistic Utility Solutions shall not be liable in any capacity, under any theory of recovery for any claims or damages related to or originating from prior or existing defects, deficiencies, injuries, or damage (whether to the system, equipment or Property) associated therewith or as a result of prior ineffective maintenance. Holistic Utility Solutions agrees, however, to advise the Customer about the existence of such conditions upon discovery in accordance with the terms of the Contract.

Accepted by Customer: _____ Holistic Utility Solutions: IN

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

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11. Mutual Waiver of Consequential and Punitive Damages. Notwithstanding any other provision to the contrary, Holistic Utility Solutions and Customer mutually waive all claims against each other for any and all consequential/special/indirect/incidental and, to the extent allowable by law, all punitive/exemplary damages arising out of or relating to this Contract. This mutual waiver includes, but is not limited to, damages incurred for rental expenses, loss of use, lost revenue or profit, lost opportunity, loss of goodwill, loss of management or employee productivity, cost of capital, and cost of substitute facilities, services or goods regardless of the foreseeability of such damages. If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to waive claims for and recovery of such damages on behalf of the property owner as well as for itself.
12. Indemnity. To the fullest extent permitted by law, to the PROPORTIONATE extent OF CUSTOMER'S AND HOLISTIC UTILITY SOLUTIONS' RESPECTIVE negligence and except as otherwise limited herein, CUSTOMER AND HOLISTIC UTILITY SOLUTIONS agree to indemnify, defend, and hold ONE ANOTHER AND THEIR RESPECTIVE officers, directors, agents, assigns, successors and employees HARMLESS against all claims and damages, losses and expenses (including, but not limited to, REASONABLE attorney's fees) arising out of OR RELATED TO the performance of this contract. NOTWITHSTANDING THE FOREGOING PROVISION, THIS INDEMNITY IS SUBJECT TO THE LIMITATIONS OF LIABILITY IN SECTIONS 8-11 ABOVE.
13. Hazardous Materials. If Holistic Utility Solutions encounters asbestos, polychlorinated biphenyl (PCB) or other hazardous materials on the Property, Holistic Utility Solutions will immediately stop work and report in writing the evidence of such to Customer. Holistic Utility Solutions will not resume work in the affected area until the hazardous material has been removed or determined harmless by a qualified laboratory at Customer's expense.
14. Dispute Resolution and Governing Law. This Contract shall be interpreted and construed according to the laws of the State of Texas. Any disputes arising out of or related to this Contract will be resolved by agreement through a meeting of executive representatives of each party. If no resolution can be reached, the dispute will be resolved through binding arbitration before an arbitrator experienced in construction law and according to the rules promulgated by the American Arbitration Association. The parties agree that the arbitration will be commenced within sixty (60) days of occurrence of the meeting of executive representatives. This Contract shall be governed by the laws of the State of Texas without regard to conflicts of laws principles.
15. Property Manager. If Customer is a property manager or other legal agent or representative of the property owner, Customer represents and warrants that it has the express requisite authority to enter into all of the terms of this Contract including, without limitation, the authority to waive claims for and recovery of consequential (special/indirect/incidental) and punitive damages on behalf of the property owner as well as for itself.
16. Entire Agreement. This Contract constitutes the entire agreement and is not assignable by either party without the express written consent of the other party. This Contract may be modified or amended only by written agreement of both parties.

Accepted by Customer: _____ Holistic Utility Solutions: IN

Attachment: 2024-081 RES upgrade lighting at conv. ctr signed (4280 : 2024-081 RES upgrade of lighting controls at Convention Center (TIPS

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:01 PM

Lead Department: Water Utilities **Action Officer:** Michelle Warren,

Subject: Resolution No. 2024-082 authorizing the City Manager to execute contracts for the purchase of chemicals for water and wastewater treatment. Funds are available in the Utility's 2024-2025 budget in the departments' Operating Fund.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Bids were advertised, and thirty-seven chemical specification packages were requested and mailed to prospective bidders in June. Bids were received and opened at 2:00 PM, June 11, 2024, on the following chemicals required for water and wastewater treatment for FY 2024-2025: Sodium Chlorite, Sulphur Dioxide, HTH (100# containers), Caustic Soda (bulk), Liquid Chlorine, Aluminum Sulfate, and Ortho-Polyphosphate

Potential Options:

- None

Fiscal Implications:

Recommendations are for the low bid price per unit, from the listed vendors as shown on the bid tabulation sheet – ATTH01, in an aggregate amount not to exceed the amount budgeted in the Texarkana Water Utilities, Departments 410, 420, 490, 520, 530 and 540 Operating Fund Budgets for FY 2024-2025.

Staff Recommendation:

Utility Staff Recommends Approval

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

City of Texarkana, Texas

Attachments

a. 2024-082 RES Chemicals for Water & Waste (DOC)
b. 2024-082 ATTH 01 2024-2025 CHEMICAL VENDOR BIDS & RENEWALS (PDF)
c. 2024-082 Goals & Perspective (DOCX)
d. 2024-082 RES purchasing chemicals W&Wtr treatment signed (PDF)

Staff Coordination

Water Utilities	Gary Smith 06/27/2024 4:51 PM	Department Head Review	Completed	
TWU Administration	Kenny Icenhower 06/28/2024 10:10 AM	Assistant Director View	Completed	
TWU Finance	Tricia Briggs	TWU Finance Review	Completed	06/28/2024 10:14 AM
City Manager	David Orr	City Manager Review	Completed	06/28/2024 2:12 PM
City Council	Jennifer Evans	Meeting	Pending	07/08/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-082

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING BIDS AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS TO PURCHASE SODIUM CHLORITE FROM INTERNATIONAL DIOXCIDE, INC., SULPHUR DIOXIDE FROM PVS DX, INC., HTH FROM HARCROS CHEMICALS, INC., CAUSTIC SODA (BULK) FROM PVS DX, INC., LIQUID CHLORINE FROM PVS DX, INC., ALUMINUM SULFATE FROM CHEMTRADE CHEMICALS US LLC., AND ORTHO-POLYPHOSPHATE FROM HAWKINS, INC., TO BE USED IN THE TREATMENT OF WATER AND WASTEWATER FOR THE TEXARKANA, TEXAS WATER AND SEWER OPERATIONS IN FY 2024-2025; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Texarkana Water Utilities (TWU) has certain chemical requirements for proper treatment of water and wastewater; and

WHEREAS, bids have been advertised and tabulated for these chemicals; and

WHEREAS, TWU staff has recommended the lowest bids received, respectively, and anticipate funds to be available in the FY 2024-2025 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest and best bid, meeting specifications, received for Sodium Chlorite, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from International Dioxide, Inc. at $.5820 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 2: The lowest and best bid, meeting specifications, received for Sulphur Dioxide, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVX DX, Inc. at $2,299.00 per ton described in attached **ATTH 01**, be and is hereby accepted.

SECTION 3: The lowest and best bid, meeting specifications, received for HTH, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Harcros Chemicals, Inc. at $3.350 per pound container described in attached **ATTH 01**, be and is hereby accepted.

SECTION 4: The lowest and best bid, meeting specifications, received for Caustic Soda (Bulk) Liquid, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVS DX, Inc. at $.2148 per liquid pound described in attached **ATTH 01**, be and is hereby accepted.

Attachment: 2024-082 RES Chemicals for Water & Waste (4281 : 2024-082 RES Chemical Bids for Water & WasteWater Treatment)

SECTION 5: The lowest and best bid, meeting specifications, received for Liquid Chlorine, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVS DX, Inc. at $1.1285 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 6: The lowest and best bid, meeting specifications, received for Aluminum Sulfate, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Chemtrade Chemicals US, LLC. at $366.85 per dry ton described in attached **ATTH 01**, be and is hereby accepted.

SECTION 7: The lowest and best bid, meeting specifications, received for Ortho-Polyphosphate Drums, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Hawkins, Inc. at $0.96 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 8: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-082 RES Chemicals for Water & Waste (4281 : 2024-082 RES Chemical Bids for Water & WasteWater Treatment)

TABULATION OF BIDS - June 11, 2024
FY 2024-2025 CHEMICAL BIDS

CHEMICAL PURCHASES PROJECTED FOR THE PERIOD OCTOBER 1, 2024 - SEPTEMBER 30, 2025

CHEMICAL	COMPANY	BID FY 2025	COST FY 2024	BIDS RECEIVED	BIDS REQUESTED
Sodium Chlorite	International Dioxcide, Inc 40 Whitecap Drive North Kingstown, RI. 02852	$0.582 $0.600 Per Pound	$0.5626 Per Pound	2	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Sulphur Dioxide	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$2299.00 Per Ton	$2189.00 Per Ton	1	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
HTH (100# Containers)	Harcros Chemicals, Inc. 1011 Jack Wells Blvd Shreveport, LA. 71107	$3.35 $4.22 Per Pound	$3.861 Per Pound	2	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Caustic Soda (Bulk) Liquid Weight	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$0.2148 $0.2248 $0.2350 $0.2400 Per Wet Pound	$0.2450 Per Wet Pound	4	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Liquid Chlorine	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$1.1285 Per Pound	$1.0735 Per Pound	1	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Aluminum Sulfate	Chemtrade Chemicals US LLC 90 East Halsey Rd. Parisppany, NJ. 07054	$366.85 $385.00 $489.00 Per Dry Ton	$379.00 Per Dry Ton	3	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Ortho-Polyphosphate Drums	Hawkins, Inc. 2381 Rosegate Roseville, MN. 55113	$0.96 $0.99 $1.006 Per Pound	$1.015 Per Pound	3	37

Attachment: 2024-082 ATTH 01 2024-2025 CHEMICAL VENDOR BIDS & RENEWALS (4281 : 2024-082 RES Chemical Bids for Water &

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-082 Goals & Perspective (4281 : 2024-082 RES Chemical Bids for Water & WasteWater Treatment)

RESOLUTION NO. 2024-082

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING BIDS AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS TO PURCHASE SODIUM CHLORITE FROM INTERNATIONAL DIOXCIDE, INC., SULPHUR DIOXIDE FROM PVS DX, INC., HTH FROM HARCROS CHEMICALS, INC., CAUSTIC SODA (BULK) FROM PVS DX, INC., LIQUID CHLORINE FROM PVS DX, INC., ALUMINUM SULFATE FROM CHEMTRADE CHEMICALS US LLC., AND ORTHO-POLYPHOSPHATE FROM HAWKINS, INC., TO BE USED IN THE TREATMENT OF WATER AND WASTEWATER FOR THE TEXARKANA, TEXAS WATER AND SEWER OPERATIONS IN FY 2024-2025; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Texarkana Water Utilities (TWU) has certain chemical requirements for proper treatment of water and wastewater; and

WHEREAS, bids have been advertised and tabulated for these chemicals; and

WHEREAS, TWU staff has recommended the lowest bids received, respectively, and anticipate funds to be available in the FY 2024-2025 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest and best bid, meeting specifications, received for Sodium Chlorite, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from International Dioxide, Inc. at $.5820 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 2: The lowest and best bid, meeting specifications, received for Sulphur Dioxide, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVX DX, Inc. at $2,299.00 per ton described in attached **ATTH 01**, be and is hereby accepted.

SECTION 3: The lowest and best bid, meeting specifications, received for HTH, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Harcros Chemicals, Inc. at $3.350 per pound container described in attached **ATTH 01**, be and is hereby accepted.

SECTION 4: The lowest and best bid, meeting specifications, received for Caustic Soda (Bulk) Liquid, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVS DX, Inc. at $.2148 per liquid pound described in attached **ATTH 01**, be and is hereby accepted.

Attachment: 2024-082 RES purchasing chemicals W&Wtr treatment signed (4281 : 2024-082 RES Chemical Bids for Water & WasteWater

SECTION 5: The lowest and best bid, meeting specifications, received for Liquid Chlorine, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from PVS DX, Inc. at $1.1285 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 6: The lowest and best bid, meeting specifications, received for Aluminum Sulfate, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Chemtrade Chemicals US, LLC. at $366.85 per dry ton described in attached **ATTH 01**, be and is hereby accepted.

SECTION 7: The lowest and best bid, meeting specifications, received for Ortho-Polyphosphate Drums, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2024-2025, was received from Hawkins, Inc. at $0.96 per pound described in attached **ATTH 01**, be and is hereby accepted.

SECTION 8: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2024-082 RES purchasing chemicals W&Wtr treatment signed (4281 : 2024-082 RES Chemical Bids for Water & WasteWater

TABULATION OF BIDS - June 11, 2024
FY 2024-2025 CHEMICAL BIDS

CHEMICAL PURCHASES PROJECTED FOR THE PERIOD OCTOBER 1, 2024 - SEPTEMBER 30, 2025

CHEMICAL	COMPANY	BID FY 2025	COST FY 2024	BIDS RECEIVED	BIDS REQUESTED
Sodium Chlorite	International Dioxcide, Inc 40 Whitecap Drive North Kingstown, RI. 02852	$0.582 $0.600 Per Pound	$0.5626 Per Pound	2	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Sulphur Dioxide	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$2299.00 Per Ton	$2189.00 Per Ton	1	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
HTH (100# Containers)	Harcros Chemicals, Inc. 1011 Jack Wells Blvd Shreveport, LA. 71107	$3.35 $4.22 Per Pound	$3.861 Per Pound	2	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Caustic Soda (Bulk) Liquid Weight	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$0.2148 $0.2248 $0.2350 $0.2400 Per Wet Pound	$0.2450 Per Wet Pound	4	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Liquid Chlorine	PVS DX, Inc. 1919 San Jacintoport Blvd Houston, TX. 77015	$1.1285 Per Pound	$1.0735 Per Pound	1	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Aluminum Sulfate	Chemtrade Chemicals US LLC 90 East Halsey Rd. Parisppany, NJ. 07054	$366.85 $385.00 $489.00 Per Dry Ton	$379.00 Per Dry Ton	3	37
CHEMICAL	**COMPANY**	**BID FY 2025**	**COST FY 2024**	**BIDS RECEIVED**	**BIDS REQUESTED**
Ortho-Polyphosphate Drums	Hawkins, Inc. 2381 Rosegate Roseville, MN. 55113	$0.96 $0.99 $1.006 Per Pound	$1.015 Per Pound	3	37

Attachment: 2024-082 RES purchasing chemicals W&Wtr treatment signed (4281 : 2024-082 RES Chemical Bids for Water & WasteWater

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:02 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2024-087 amending the budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 to appropriate additional expenditures of $850,000 in the Hotel Occupancy Tax Fund (Fund 212) for the construction project at Swanger Complex located at Spring Lake Park for a total commitment of $1,050,000 for this project from the Hotel Occupancy Tax Fund (Fund 212).

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The Swanger Complex at Spring Lake Park is in need of renovations and upgrades including renovations of baseball fields and bull pens, remodeling concession/restroom building, removal of existing and construction of new concrete fire lane, upgrades to parking lot and sidewalks, upgrades to gate/entry way and lighting upgrades for field 5. The Council recently approved a contract with Symmetry Sports for this project. Funds are available in the Hotel Occupancy Tax Fund (Fund 212) for this project and the Budget Advisory Committee recommended appropriating an additional $850,000.00 from the Hotel Occupancy Tax Fund (Fund 212) for this project for a total commitment of $1,050,000.00 for this project from the Hotel Occupancy Tax Fund (Fund 212). These funds were not included in the original budget for the fiscal year ending September 30, 2024 and staff is recommending to amend the budget to include this additional appropriation.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Funds are available in the Hotel Occupancy Tax Fund (Fund 212)

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

N/A

Board/Committee Recommendation:

N/A

Advisory Board/Committee Meeting Date and Minutes:

N/A

Attachments

a. 2024-087 ORD Amending Budget for Hotel Occupancy Tax Fund (Fund 212) (DOC)
b. 2024-087 Goals & Perspectives (DOCX)
c. 2024-087 ORD amd. Hotel Occupancy Tax Fund budg. signed (PDF)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	07/03/2024 2:55 PM
Finance Department	Kristin Peeples	Finance Review	Completed	07/03/2024 2:56 PM
City Manager	David Orr	City Manager Review	Completed	07/03/2024 10:03 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

Attachment: 2024-087 ORD Amending Budget for Hotel Occupancy Tax Fund (Fund 212) (4286 : 2024-087 ORD Amending Hotel Occupancy Tax

ORDINANCE NO. 2024-087

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING BUDGETED EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024, BY APPROPRIATING ADDITIONAL EXPENDITURES OF EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000) IN THE HOTEL OCCUPANCY TAX FUND (FUND 212) FOR THE CONSTRUCTION PROJECT AT SWANGER COMPLEX LOCATED AT SPRING LAKE PARK FOR A TOTAL COMMITMENT OF ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000) FOR THIS PROJECT FROM THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Swanger Complex at Spring Lake Park is in need of renovations and upgrades including renovations of baseball fields and bull pens, remodeling concession/restroom building, removal of existing and construction of new concrete fire lane, upgrades to parking lot and sidewalks, upgrades to gate/entry way and lighting upgrades for field 5; and

WHEREAS, funds are available in the Hotel Occupancy Tax Fund (Fund 212) to be used for this project; and

WHEREAS, the Budget Advisory Committee recommended appropriating an additional **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** from the Hotel Occupancy Tax Fund (Fund 212) for this project for a total commitment to the project of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** from this fund; and

WHEREAS, these funds were not included in the original budget for the fiscal year ending September 30, 2024; and

WHEREAS, staff requests that the budget for the fiscal year ending September 30, 2024, be amended to appropriate additional expenditures of **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** in the Hotel Occupancy Tax Fund (Fund 212) for this project for a total commitment to the project of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** from the Hotel Occupancy Tax Fund (Fund 212).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2023, and ending September 30, 2024, be amended to include additional expenditures of **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** in the Hotel Occupancy Tax Fund (Fund 212) for the construction project at Swanger Complex located at Spring Lake Park for a total commitment of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** for this project.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community
	☑ Provide a Safe Community
	☑ Deliver Quality Services
	☑ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness
	☐ Maximize Partnership Opportunities
	☐ Provide Courteous & Responsive Customer Service
	☑ Model a Positive City Image
	☑ Deliver Efficient Services
	☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength
	☑ Maximize Utilization & Resources
	☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce
	☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-087 Goals & Perspectives (4286 : 2024-087 ORD Amending Hotel Occupancy Tax Fund (Fund 212) Budget)

ORDINANCE NO. 2024-087

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING BUDGETED EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024, BY APPROPRIATING ADDITIONAL EXPENDITURES OF EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000) IN THE HOTEL OCCUPANCY TAX FUND (FUND 212) FOR THE CONSTRUCTION PROJECT AT SWANGER COMPLEX LOCATED AT SPRING LAKE PARK FOR A TOTAL COMMITMENT OF ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000) FOR THIS PROJECT FROM THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Swanger Complex at Spring Lake Park is in need of renovations and upgrades including renovations of baseball fields and bull pens, remodeling concession/restroom building, removal of existing and construction of new concrete fire lane, upgrades to parking lot and sidewalks, upgrades to gate/entry way and lighting upgrades for field 5; and

WHEREAS, funds are available in the Hotel Occupancy Tax Fund (Fund 212) to be used for this project; and

WHEREAS, the Budget Advisory Committee recommended appropriating an additional **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** from the Hotel Occupancy Tax Fund (Fund 212) for this project for a total commitment to the project of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** from this fund; and

WHEREAS, these funds were not included in the original budget for the fiscal year ending September 30, 2024; and

WHEREAS, staff requests that the budget for the fiscal year ending September 30, 2024, be amended to appropriate additional expenditures of **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** in the Hotel Occupancy Tax Fund (Fund 212) for this project for a total commitment to the project of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** from the Hotel Occupancy Tax Fund (Fund 212).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2023, and ending September 30, 2024, be amended to include additional expenditures of **EIGHT HUNDRED FIFTY THOUSAND DOLLARS ($850,000)** in the Hotel Occupancy Tax Fund (Fund 212) for the construction project at Swanger Complex located at Spring Lake Park for a total commitment of **ONE MILLION FIFTY THOUSAND DOLLARS ($1,050,000)** for this project.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:24 p.m.

Attachment: 2024-087 ORD amd. Hotel Occupancy Tax Fund budg. signed (4286 : 2024-087 ORD Amending Hotel Occupancy Tax Fund (Fund

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:03 PM

Lead Department: Planning and Community Development **Action Officer:** Daphnea Ryan,

Subject: Resolution No. 2024-060 supporting the City's application to the Texas Historical Commission to become a Certified Local Government.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

The City of Texarkana, Texas applied for Certified Local Government status in 2016 and the application was denied. Texas Historical Commission provided action items needed including adopting a stand-alone historic preservation ordinance. THC provided feedback on sections needed in the ordinance and provided a sample to review. The Historic Preservation ordinance was completed and adopted earlier this year.

Executive Summary and Background Information:

The purpose of the Texas Historical Commission's CLG Program is to empower local communities to better protect historic resources by identifying local priorities, meeting recognized historic preservation standards and providing access to financial and technical services to further the identification, evaluation, designation, and protection of buildings, sites, districts, structures, and objects. In 1966, Congress passed the National Historic Preservation Act, establishing preservation as a national priority and creating programs to encourage preservation including State Historic Preservation Offices (SHPOs). The Texas Historical Commission (THC) serves as the SHPO and is charged with administering federal preservation laws and policies in Texas.

The CLG Program formed by Congressional amendment in 1980 formally recognizes a partnership between the local, state, and federal governments to enhance preservation.

The purpose of statewide CLG Programs:

1. Ensure the broadest possible participation of local governments in the national historic preservation program while maintaining standards consistent with the National Historic Preservation Act and the Secretary of the Interior's "Standards and Guidelines for Archeology and Historic Preservation;"
2. Enrich, develop, and help maintain local historic preservation programs in cooperation and coordination with the SHPO; and
3. Provide financial and technical assistance to further these purposes.

Local governments that participate in the CLG Program act independently to develop and maintain a successful preservation program. The Texas Historical Commission administers the program at the state level and the National Park Service is the responsible federal agency.

The benefits of becoming a CLG include access to technical assistance from the CLG Program staff, a network of local preservation commissioners and historic preservation officers from around the state, workshops, and other trainings specific to local preservation challenges, and the annual CLG Grant Program. CLG grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving historic resources. Priority for funding is given to projects that directly relate to the following work categories:

- Architectural, historical, and archeological surveys/inventories
- Preparation of nominations to the National Register of Historic Places
- Preparation of local preservation plans
- Writing or amending a preservation ordinance
- Development of local design guidelines
- Research and development of a local preservation incentive program
- Travel/training expenses for hosting a regional preservation-related workshop

CLG grants require a local match of 1 to 1, and the only federal funds that can be used as Match are Community Development Block Grant (CDBG) funds.

Requirements of the Texas Historical Commission Certified Local Government Program **(Most are already in place, with the remaining not being applicable until CLG status has been obtained)**

- Adopt and maintain a local historic preservation ordinance that meets the CLG program standards. (Completed)
- Maintain a designated city official, staff person, or other appropriate representative of the municipal entity to serve as a local Historic Preservation Officer (HPO) for the purpose of administering the local preservation ordinance. The HPO must meet the Secretary of the Interior's Professional Qualification Standards. (In Place)
- Maintain, by the local preservation ordinance, a qualified review commission, board, or committee for historic preservation having specific powers such as review responsibility pertaining to proposed national Register nominations as well as actions that will affect local historic properties. (In Place)
- Enforce the local historic preservation ordinance for the designation and protection of local historic properties. (In Place)
- Adopt the Secretary of the Interior's Standards for Rehabilitation as the standard by which the preservation commission will review all work applications brought before it under the terms of the local historic preservation ordinance. (In Place)
- Ensure, to the maximum extent possible, public participation in the local historic preservation program, including the process of nominating properties to the National Register of Historic Places. (In Place)
- Maintain a system for the survey and inventory of local historic properties that is coordinated with the statewide cultural-resource-survey-process, with technical assistance provided by the National Register Program of the Texas Historical Commission's History Programs Division. (Will be implemented upon designation as a CLG)
- Review and comment upon nominations to the National Register of Historic Places for properties within the city's jurisdiction, and within 60 days of being notified that a nomination has been posted on the THC website, submit the Preservation Commission's report and the

recommendations of the chief elected official of the city to the National Register Program Office as to whether or not the nominated properties meet the criteria of the National Register. (In Place)

- Monitor and report to the Texas Historical Commission any actions affecting any county courthouse, Recorded Texas Historic Landmark, State Antiquities Landmark, National Register property, and any locally designated landmark. (In Place)
- Provide appropriate training for the Historic Preservation Officer, city staff, and members of the Preservation Commission. (On Going)
- Submit an Annual Report to CLG Program staff each year that describes the actions of the local preservation commission and other preservation-related activities of the previous fiscal year. (HPO will report yearly upon designation as a CLG)

The Historic Landmark Preservation Commission and city staff recognize the benefits of obtaining Certified Local Government status through the Texas Historical Commission and request City Council's support of this application.

Potential Options:

- Approve
- Deny

Fiscal Implications:

There are no negative fiscal implications to obtaining Certified Local Government Status. It will provide an opportunity to seek grant funds related to historic preservartion.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Historic Landmark Preservation Commission

Board/Committee Recommendation:

Historic Landmark Preservation Commission recommends approval.

Advisory Board/Committee Meeting Date and Minutes:

May 28, 2024

Attachments

a. 2024-060 RES Supporting Certified Local Government Application (DOCX)
b. 2024-060 ATTH 01 HLPC May24 Mtg Minutes (DOCX)
c. 2024-060 Goals & Perspectives (DOCX)
d. 2024-060 RES Supt. Cert. Local Govt app signed (PDF)

Staff Coordination

Planning and Community Development	Vashil Fernandez	Department Head Review
Completed	06/06/2024 12:31 PM	

City of Texarkana, Texas

City Manager 4:33 PM	David Orr	City Manager Review	Completed	06/06/2024
City Council 6:00 PM	Jennifer Evans	Meeting	Completed	06/10/2024

Meeting History

06/10/24	City Council	MOVED FORWARD	Next: 07/16/24

Attachment: 2024-060 RES Supporting Certified Local Government Application (4248 : 2024-060 RES Supporting Certified Local Government

RESOLUTION NO. 2024-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING THE CITY'S APPLICATION TO THE TEXAS HISTORICAL COMMISSION TO BECOME A CERTIFIED LOCAL GOVERNMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Historical Commission established a Certified Local Government (CLG) Program that is open to all Texas cities; and

WHEREAS, obtaining Certified Local Government status provides opportunities for trainings, technical assistance, and grant opportunities to develop and maintain a successful preservation program; and

WHEREAS, the Historic Landmark Preservation Commission and staff recommend for approval; and

WHEREAS, this program demonstrates a valuable contribution to preserving historic resources as well as assisting with efforts towards redevelopment of the city's downtown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council supports the application to the Texas Historical Commission to become a Certified Local Government and is willing to commit to the requirements of the CLG Program.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Minutes
Historic Landmark Preservation Commission Meeting
Tuesday May 28, 2024
Texarkana Texas City Hall, 2nd Floor Conference Room
220 Texas Blvd., Texarkana, Texas 75501
12:00 P.M.

Members Present

Steve Thompson
Dr. Robert Michael Guillory
Alice Coleman
Dr. Craig Nakashian
Dawn Martin
Lauren Callaway

Members Absent

Willis Johnston

City of Texarkana, Texas

Matt Solomon
Vashil Fernandez

Texarkana Museum System

None

Other Attendees

Judith White
Larry White
Jo Thomason

1. **Call to Order**

The Meeting was moved to the Fourth Floor Public Works Conference Room due to a conflict with the scheduling of the Second Floor Conference Room. The City Receptionist was notified to direct all visitors to the correct room. The meeting was called to order at 12:05 p.m.

The DRAFT Meeting Ground Rules were presented and discussed. Jo Thomason highlighted one important rule addressing potential Conflicts of Interest. In short if a board member has financial interest in an item brough before the commission for approval that member must recuse themselves from the vote.

2. **Establishment of Quorum**

A quorum was established with six members present.

3. **Approval of Previous Minutes**

The Committee reviewed and approved the April 23, 2024, minutes.

Attachment: 2024-060 ATTH 01 HLPC May24 Mtg Minutes (4248 : 2024-060 RES Supporting Certified Local Government Application)

Result: Approved [Unanimous]
Mover: Dr. Robert Michael Guillory
Seconder: Steve Thompson
Ayes: Dr. Robert Michael Guillory, Steve Thompson, Alice Coleman, Dr. Craig Nakashian, Dawn Martin, Lauren Callaway
Absent: Willis Johnston

4. Certified Local Government.

Matt Solomon provided a brief overview of the Certified Local Government effort and requested a vote of support. See Slide.

The purpose of the agenda item is to have an official vote by the Commission recommending the city apply for Certified Local Government status. That recommendation will be presented to the City Council June 10th for Resolution 2024-060 providing Council's support of the City's application to Texas Historical Commission to become a Certified Local Government. Members were each provided a handout summarizing the program.

Result: Approved [Unanimous]
Mover: Dr. Craig Nakashian
Seconder: Dawn Martin
Ayes: Dr. Robert Michael Guillory, Steve Thompson, Alice Coleman, Dr. Craig Nakashian, Dawn Martin, Lauren Callaway
Absent: Willis Johnston

5. Legal Brief on COA Applications and Actions.

Jo Thomason, a City Attorney, provided an overview of actions for Certificates of Appropriateness, Demolition, and Demolition due to Neglect. This was a presentation requested by several of the members to clarify the process and the punitive options outlined in the new city ordinance.

Demolition due to Neglect sparked the most discussion, with Larry White asking if the city could move to purchase buildings of Historic Nature to prevent further decay, example being the Runnels House at 1402 W Ninth. Jo Thomason stated that was unlikely due to the high cost and previous negative experiences, like the Kress Building.

Attachment: 2024-060 ATTH 01 HLPC May24 Mtg Minutes (4248 : 2024-060 RES Supporting Certified Local Government Application)

Attachment: 2024-060 ATTH 01 HLPC May24 Mtg Minutes (4248 : 2024-060 RES Supporting Certified Local Government Application)

6. Staff Updates

Matt Solomon presented the Staff Update Slide. Reviewed the currently approved COAs, and Staff actions taken of the last month. One in-Kind COA was submitted this month.

He also briefly discussed the TAMUT partnership to conduct Marker Research to support applications for new Historic Markers in Texarkana.

Matt Closed out the staff updates by outlining the City Hall 100th Anniversary Strategic Doing Effort to Celebrate the History of the building. There is a Marker Application in development and the date of the event is still to be determined.

7. Historic Committee Project Updates

No updates provided.

8. Main Street Updates

Steve Thompson updated the commission on the numerous events going on downtown over the summer and encouraged everyone to participate and support Downtown.

9. Museum System Updates

No Updates provided.

10. Adjournment

The meeting was adjourned at 1:00 p.m.

Result: Approved [Unanimous]
Mover: Dr. Robert Michael Guillory
Seconder: Lauren Callaway
Ayes: Dr. Robert Michael Guillory, Steve Thompson, Dawn Martin, Lauren Callaway, Alice Coleman, Dr. Craig Nakashian
Absent: Willis Johnston

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:		
Perspectives		**Goals**
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:		

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	
Other:			

Attachment: 2024-060 Goals & Perspectives (4248 : 2024-060 RES Supporting Certified Local Government Application)

Attachment: 2024-060 RES Supt. Cert. Local Govt app signed (4248 : 2024-060 RES Supporting Certified Local Government Application)

RESOLUTION NO. 2024-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING THE CITY'S APPLICATION TO THE TEXAS HISTORICAL COMMISSION TO BECOME A CERTIFIED LOCAL GOVERNMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Historical Commission established a Certified Local Government (CLG) Program that is open to all Texas cities; and

WHEREAS, obtaining Certified Local Government status provides opportunities for trainings, technical assistance, and grant opportunities to develop and maintain a successful preservation program; and

WHEREAS, the Historic Landmark Preservation Commission and staff recommend for approval; and

WHEREAS, this program demonstrates a valuable contribution to preserving historic resources as well as assisting with efforts towards redevelopment of the city's downtown.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council supports the application to the Texas Historical Commission to become a Certified Local Government and is willing to commit to the requirements of the CLG Program.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:27p.m.

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:03 PM

Lead Department: City Manager **Action Officer:** Chiquita Burks, City Management Fellow

Subject: Resolution No. 2024-083 authorizing the City Manager to execute a Memorandum of Understanding (MOU) between the Texarkana Regional Airport, Texarkana College, cities of Texarkana, Texas and Arkansas, for an air show event in 2026.

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

This MOU establishes an agreement between the Texarkana Regional Airport, Texarkana College, and the cities of Texarkana, Texas and Arkansas. The 2026 Air Show will help to promote and encourage tourism, raising the profile of Texarkana and the economic benefits it brings. To promote Texarkana's newly built 40,000 square foot airport terminal. The MOU establishes that the parties acknowledge that the success in achieving respective goals, responsibilities and interests require an express commitment by the parties to establish a process that facilitates enhanced communication and advancement of mutually beneficial opportunities.

Potential Options:

- To accept the MOU
- To not accept the MOU

Fiscal Implications:

None

Staff Recommendation:

Staff recommends acceptance of this MOU.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-083 RES AIRPORT AIRSHOW 2026 (DOCX)
b. 2024-083 ATTH 01 AR RES - JOINT AIRSHOW MOU (PDF)
c. 2024-083 Goals & Perspectives (DOCX)
d. 2024-083 RES MOU for Airshow 2026 signed (PDF)

Staff Coordination

City Manager	Chiquita Burks	Department Head Review	Completed	06/28/2024 4:31 PM
City Manager	David Orr	City Manager Review	Completed	07/01/2024 8:29 AM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024- 083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN TEXARKANA REGIONAL AIRPORT, TEXARKANA COLLEGE, AND THE CITIES OF TEXARKANA, TEXAS, AND ARKANSAS, COLLECTIVELY REFERRED TO AS "THE PARTIES", FOR THE COORDINATION AND EXECUTION OF THE AIRSHOW EVENT TO BE HELD IN 2026; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texarkana Regional Airport is a primary commercial service airport located four (4) miles northeast of downtown Texarkana. The airport is co-owned by the cities of Texarkana, Texas and Texarkana, Arkansas and is served by American Airlines; and

WHEREAS, Texarkana College is a community college, and its mission is to enhance the overall reputation of Texarkana College, to provide external resources to fund college priorities and to create opportunities for the college to build partnerships with alumni, friends, donors, corporations and foundations. Texarkana College's goal is to provide students with affordable and accessible opportunities in higher education; and

WHEREAS, the City of Texarkana, Texas, a local government of the state of Texas, has core mission and vision statements, endeavoring to be a thriving regional center for education, business, and culture which serves its residents and attracts visitors; and

WHEREAS, the City of Texarkana, Arkansas, a local government of the state of Arkansas has the goal to make life easier and more fulfilling for everyone in Texarkana, Arkansas. The City of Texarkana, Arkansas is determined to help with everything it can, from educating residents to keeping neighborhoods safe; and

WHEREAS, the parties acknowledge that the success in achieving respective goals, responsibilities, and interests require an express commitment by all parties to establish a process that facilitates enhanced communication and advancement of mutually beneficial opportunities; and

WHEREAS, this MOU **(ATTH 01)** provides a framework for strengthening the relationship between the Texarkana Regional Airport, Texarkana College, and the cities of Texarkana, Texas, and Arkansas. Furthermore, the parties recognize the implementation of this MOU will include an airshow held to promote and encourage tourism, raising the profile of Texarkana and the economic benefits it brings. It will also promote Texarkana's newly built 40,000-square-feet airport terminal.

Attachment: 2024-083 RES AIRPORT AIRSHOW 2026 (4283 : 2024-083 RES MOU AIR SHOW 2026)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager is authorized to execute the Memorandum of Understanding with Texarkana Regional Airport, Texarkana College and City of Texarkana, Arkansas for the coordination and execution of the airshow event to be held in 2026.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this **16th day of July, 2024.**

ATTEST

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-083 RES AIRPORT AIRSHOW 2026 (4283 : 2024-083 RES MOU AIR SHOW 2026)

Attachment: 2024-083 RES AIRPORT AIRSHOW 2026 (4283 : 2024-083 RES MOU AIR SHOW 2026)

RESOLUTION NO. 2024-52

WHEREAS, Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas, and the City of Texarkana, Texas, (the "parties") wish to coordinate and hold an airshow event in 2026; and

WHEREAS, to set forth each of the parties' responsibilities, the parties have crafted a Memorandum of Understanding attached hereto; and

WHEREAS, in order to begin planning and preparations for the airshow event, the parties must sign the Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into the attached Memorandum of Understanding for the 2026 airshow event.

PASSED AND APPROVED this 1st day of July, 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Sovars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Attachment: 2024-083 ATTH 01 AR RES - JOINT AIRSHOW MOU (4283 : 2024-083 RES MOU AIR SHOW 2026)

Memorandum of Understanding (MOU) - Airshow Responsibilities

This Memorandum of Understanding (MOU) is entered into between Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas, and the City of Texarkana, Texas collectively referred to as "the Parties", for the coordination and execution of the Airshow event to be held in 2026.

1. **Texarkana Regional Airport Responsibilities:**

   a. Host the Airshow event, including providing necessary infrastructure and resources, with costs being paid out of raised funds.

   b. Serve as the primary liaison with the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), and American Airlines, ensuring compliance with all relevant regulations.

   c. Collaborate with the Office of Emergency Management (OEM) and Consultant to handle event security and logistics efficiently.

   d. Determine the maximum number of individuals allowed to physically attend the airshow, considering safety and capacity limitations.

   e. Work with the team in presenting the Airshow.

   f. Engage with the local Fixed Base Operator (FBO) to negotiate lower fuel rates and secure their support.

   g. Clearly establish that the Airport and its associated cities shall not bear any financial responsibility for the Airshow event.

2. **Texarkana College Responsibilities:**

   a. Undertake fundraising activities to secure necessary funds for the Airshow.

   b. Act as the main point of contact for the Airshow Consultant, facilitating effective communication and coordination.

   c. Collaborate with the team in presenting the Airshow.

Attachment: 2024-083 ATTH 01 AR RES - JOINT AIRSHOW MOU (4283 : 2024-083 RES MOU AIR SHOW 2026)

d. Provide an initial deposit of $2,000 for the Airshow to secure required contracts and services. All subsequent payments will be made from the funds raised for the event.

3. City of Texarkana, Arkansas Responsibilities:

a. Collaborate with the team in presenting the Airshow.

b. Assist with fundraising activities to secure necessary funds for the Airshow.

c. Manage the financial aspects of the Airshow, holding funds and writing checks as necessary.

d. Utilize donated funds to secure Liability insurance and name vendor as additionally insured.

4. City of Texarkana, Texas Responsibilities:

a. Collaborate with the team in presenting the Airshow

b. Assist with fundraising activities to secure necessary funds for the Airshow.

c. Secure Liability insurance and name vendor as additionally insured.

5. Joint Responsibilities:

a. Any additional funds generated from the Airshow will be earmarked for future airshow events, facilitating their sustainability.

b. In the event of a deficit, the Airshow will be subject to descoping or cancellation by December 2025.

-Donor funds will be returned less any expenses that occurred.

c. In the case of the determination that no future airshow will be conducted, any excess funds remaining after necessary expenses will be allocated as follows:

- 10% for the City of Texarkana, Arkansas as an administration fee.

Attachment: 2024-083 ATTH 01 AR RES - JOINT AIRSHOW MOU (4283 : 2024-083 RES MOU AIR SHOW 2026)

- The remainder to be distributed to the Airport for further development and enhancement.

This MOU shall commence upon the signatures of all Parties involved and shall remain in effect until the successful completion of the Airshow event in 2026. Any amendments or modifications to this MOU shall require written consent from all Parties.

7-2-24

[Signature and Date - Texarkana Regional Airport]

2Jul24

[Signature and Date - Texarkana College]

7-1-2024

[Signature and Date - City of Texarkana, Arkansas]

_____

[Signature and Date - City of Texarkana, Texas]

Attachment: 2024-083 ATTH 01 AR RES - JOINT AIRSHOW MOU (4283 : 2024-083 RES MOU AIR SHOW 2026)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-083 Goals & Perspectives (4283 : 2024-083 RES MOU AIR SHOW 2026)

RESOLUTION NO. 2024- 083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN TEXARKANA REGIONAL AIRPORT, TEXARKANA COLLEGE, AND THE CITIES OF TEXARKANA, TEXAS, AND ARKANSAS, COLLECTIVELY REFERRED TO AS "THE PARTIES", FOR THE COORDINATION AND EXECUTION OF THE AIRSHOW EVENT TO BE HELD IN 2026; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texarkana Regional Airport is a primary commercial service airport located four (4) miles northeast of downtown Texarkana. The airport is co-owned by the cities of Texarkana, Texas and Texarkana, Arkansas and is served by American Airlines; and

WHEREAS, Texarkana College is a community college, and its mission is to enhance the overall reputation of Texarkana College, to provide external resources to fund college priorities and to create opportunities for the college to build partnerships with alumni, friends, donors, corporations and foundations. Texarkana College's goal is to provide students with affordable and accessible opportunities in higher education; and

WHEREAS, the City of Texarkana, Texas, a local government of the state of Texas, has core mission and vision statements, endeavoring to be a thriving regional center for education, business, and culture which serves its residents and attracts visitors; and

WHEREAS, the City of Texarkana, Arkansas, a local government of the state of Arkansas has the goal to make life easier and more fulfilling for everyone in Texarkana, Arkansas. The City of Texarkana, Arkansas is determined to help with everything it can, from educating residents to keeping neighborhoods safe; and

WHEREAS, the parties acknowledge that the success in achieving respective goals, responsibilities, and interests require an express commitment by all parties to establish a process that facilitates enhanced communication and advancement of mutually beneficial opportunities; and

WHEREAS, this MOU **(ATTH 01)** provides a framework for strengthening the relationship between the Texarkana Regional Airport, Texarkana College, and the cities of Texarkana, Texas, and Arkansas. Furthermore, the parties recognize the implementation of this MOU will include an airshow held to promote and encourage tourism, raising the profile of Texarkana and the economic benefits it brings. It will also promote Texarkana's newly built 40,000-square-feet airport terminal.

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager is authorized to execute the Memorandum of Understanding with Texarkana Regional Airport, Texarkana College and City of Texarkana, Arkansas for the coordination and execution of the airshow event to be held in 2026.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this **16th day of July, 2024.**

ATTEST

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:29 p.m.

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

RESOLUTION NO. 2024-52

WHEREAS, Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas, and the City of Texarkana, Texas, (the "parties") wish to coordinate and hold an airshow event in 2026; and

WHEREAS, to set forth each of the parties' responsibilities, the parties have crafted a Memorandum of Understanding attached hereto; and

WHEREAS, in order to begin planning and preparations for the airshow event, the parties must sign the Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into the attached Memorandum of Understanding for the 2026 airshow event.

PASSED AND APPROVED this 1st day of July, 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Sowars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

Memorandum of Understanding (MOU) - Airshow Responsibilities

This Memorandum of Understanding (MOU) is entered into between Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas, and the City of Texarkana, Texas collectively referred to as "the Parties", for the coordination and execution of the Airshow event to be held in 2026.

1. **Texarkana Regional Airport Responsibilities:**

   a. Host the Airshow event, including providing necessary infrastructure and resources, with costs being paid out of raised funds.

   b. Serve as the primary liaison with the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), and American Airlines, ensuring compliance with all relevant regulations.

   c. Collaborate with the Office of Emergency Management (OEM) and Consultant to handle event security and logistics efficiently.

   d. Determine the maximum number of individuals allowed to physically attend the airshow, considering safety and capacity limitations.

   e. Work with the team in presenting the Airshow.

   f. Engage with the local Fixed Base Operator (FBO) to negotiate lower fuel rates and secure their support.

   g. Clearly establish that the Airport and its associated cities shall not bear any financial responsibility for the Airshow event.

2. **Texarkana College Responsibilities:**

   a. Undertake fundraising activities to secure necessary funds for the Airshow.

   b. Act as the main point of contact for the Airshow Consultant, facilitating effective communication and coordination.

   c. Collaborate with the team in presenting the Airshow.

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

d. Provide an initial deposit of $2,000 for the Airshow to secure required contracts and services. All subsequent payments will be made from the funds raised for the event.

3. **City of Texarkana, Arkansas Responsibilities:**

a. Collaborate with the team in presenting the Airshow.

b. Assist with fundraising activities to secure necessary funds for the Airshow.

c. Manage the financial aspects of the Airshow, holding funds and writing checks as necessary.

d. Utilize donated funds to secure Liability insurance and name vendor as additionally insured.

4. **City of Texarkana, Texas Responsibilities:**

a. Collaborate with the team in presenting the Airshow

b. Assist with fundraising activities to secure necessary funds for the Airshow.

c. Secure Liability insurance and name vendor as additionally insured.

5. **Joint Responsibilities:**

a. Any additional funds generated from the Airshow will be earmarked for future airshow events, facilitating their sustainability.

b. In the event of a deficit, the Airshow will be subject to descoping or cancellation by December 2025.

-Donor funds will be returned less any expenses that occurred.

c. In the case of the determination that no future airshow will be conducted, any excess funds remaining after necessary expenses will be allocated as follows:

- 10% for the City of Texarkana, Arkansas as an administration fee.

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

- The remainder to be distributed to the Airport for further development and enhancement.

This MOU shall commence upon the signatures of all Parties involved and shall remain in effect until the successful completion of the Airshow event in 2026. Any amendments or modifications to this MOU shall require written consent from all Parties.

7-2-24

[Signature and Date - Texarkana Regional Airport]

2Jul24

[Signature and Date - Texarkana College]

7-1-2024

[Signature and Date - City of Texarkana, Arkansas]

7-17-24

[Signature and Date - City of Texarkana, Texas]

Attachment: 2024-083 RES MOU for Airshow 2026 signed (4283 : 2024-083 RES MOU AIR SHOW 2026)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:04 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2024-085 authorizing the City Manager to execute a contract amendment with Symmetry Sports Construction for construction at the soccer complex located at Grady T. Wallace Park for an additional amount of Two Hundred Twenty-four Thousand Nine Hundred Seventy-two Dollars ($224,972) with removal of the previous contingency allocation of One Hundred Fifty Thousand Dollars ($150,000) for a total contract amount of Three Million Two Hundred Seventy-four Thousand Five Hundred Ninety-four Dollars ($3,274,594) and a net cost increase of Seventy-four Thousand Nine Hundred Seventy-Two Dollars ($74,972) after removal of contingency with funds budgeted in the 2023 Bond Fund (Fund 426) and the General Fund (Fund 101).

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Council recently approved a contract with Symmetry Sports Construction for construction at the soccer complex located at Grady T. Wallace Park through Resolution 2024-024 for a contract amount of $3,049,622.00 with an additional $150,000.00 allocated for contingency for a total cost of $3,199,622.00. After completion of final estimates, an amendment to the contract is needed for an additional amount of $224,972.00, with removal of the previous contingency, for a total contract amount of $3,274,594.00 and a total cost increase of $74,972.00 after removal of contingency.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Funds are budgeted in the 2023 Bond (Fund 426) and the General Fund (Fund 101).

Staff Recommendation:

Staff recommend approval of this request.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-085 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Wallace Soccer Complex (DOCX)
b. 2024-085 ATTH 01 Wallace_ContAmmendment_070224 (PDF)
c. 2024-085 Goals & Perspectives (DOCX)
d. 2024-085 RES Symmetry Sports Wallace Complex signed (PDF)

Staff Coordination

Finance Department	Kristin Peeples 07/03/2024 2:09 PM	Department Head Review	Completed	
Public Works Department	Dusty Henslee 07/03/2024 2:11 PM	Action	Completed	
Public Works Department	Angela Humphrey 07/03/2024 2:15 PM	Reviewer	Completed	
City Manager	David Orr	City Manager Review	Completed	07/03/2024 10:04 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH SYMMETRY SPORTS CONSTRUCTION FOR CONSTRUCTION AT THE SOCCER COMPLEX LOCATED AT GRADY T. WALLACE PARK FOR AN ADDITIONAL AMOUNT OF TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000), FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY TO BE PAID WITH FUNDS BUDGETED IN THE 2023 BOND FUND (FUND 426) AND THE GENERAL FUND (FUND 101); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, renovations and upgrades are needed at the soccer complex at Grady T. Wallace Park to include field conversion, regrading of natural grass soccer fields, renovation of existing concession and restroom facilities, removal of asphalt drive, construction of new fire lane, natural grass renovation, shockwave and topdressing, and installation of sidewalks and gate/entry way; and

WHEREAS, the Council approved a contract with Symmetry Sports Construction through Resolution No. 2024-024 for a total cost of **THREE MILLION FORTY-NINE THOUSAND SIX-HUNDRED TWENTY-TWO DOLLARS ($3,049,622)** through the TIPS Buy Board Purchasing Cooperative (TIPS Vendor 230104-02) with an additional amount of **ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000)** for contingency items with the total cost of the project not to exceed **THREE MILLION ONE HUNDRED NINETY-NINE THOUSAND SIX HUNDRED TWENTY-TWO THOUSAND DOLLARS ($3,199,622)**; and

WHEREAS, after final estimates, an amendment to the contract is needed for an additional amount of **TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION, FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY,** to be paid with funds budgeted in the 2023 Bond Fund (Fund 426) and the General Fund (Fund 101).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract amendment with Symmetry Sports Construction through the TIPS Buy Board Purchasing Cooperative for an additional amount of **TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000), FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF**

Attachment: 2024-085 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Wallace Soccer Complex (4285 : 2024-085 RES

SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-085 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Wallace Soccer Complex (4285 : 2024-085 RES

symmetry
Sports Construction

Contract Amendment - 01

Date: July 2, 2024

Submitted to: City of Texarkana, Texas

Attention: David Orr, City Manager

Project: Wallace Soccer Complex Renovations #24-31402

Construction Contract Date: February 20, 2024
Executed 3/18/24

The owner agrees to make the following amendment to the above specified construction contract. This Amendment becomes a part of the original Construction Contract.

DESCRIPTION OF AMENDMENT

Amendment of Contract Value following completed 100% design & job costing.

Re: MTG 100% civil plans & "combined specifications" dated 6/11/24

Re: GLS 100% IFB architectural plans & specifications dated 6/5/24, Addendum 1 dated 6/11/24

Updated Project Scope: **(ADD) $74,972**

Amendment Breakdown

Synthetic Soccer Field Conversion:	$	1,083,698.00
Re-grade & new natural grass soccer field *(43,200 sq ft)*	$	280,834.00
New Complex Irrigation System	$	303,453.00
Renovation of existing concession / restroom facility	$	947,294.00
Site concrete total	$	342,781.00
Civil – grading & drainage	$	316,534.00
New Proposed Contract Value (Total)	$	3,274,594.00

Breakdown

The original Contract Amount:	$	3,199,622.00
Contract will be increased by this amendment in the amount of:	$	74,972.00
New Contract amount including this amendment:	$	3,274,594.00

Symmetry Sports Construction, LLC
Jason Bell, CEO

Sign_____

Date_____

City of Texarkana, Texas
David Orr, City Manager

Sign_____

Date_____

Attachment: 2024-085 ATTH 01 Wallace_ContAmmendment_070224 (4285 : 2024-085 RES Amending Contract with Symmetry for Wallace

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☑	Press Release
☐	E-News Distribution	☑	Website Notice
☑	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☑	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-085 Goals & Perspectives (4285 : 2024-085 RES Amending Contract with Symmetry for Wallace Complex)

RESOLUTION NO. 2024-085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH SYMMETRY SPORTS CONSTRUCTION FOR CONSTRUCTION AT THE SOCCER COMPLEX LOCATED AT GRADY T. WALLACE PARK FOR AN ADDITIONAL AMOUNT OF TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000), FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY TO BE PAID WITH FUNDS BUDGETED IN THE 2023 BOND FUND (FUND 426) AND THE GENERAL FUND (FUND 101); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, renovations and upgrades are needed at the soccer complex at Grady T. Wallace Park to include field conversion, regrading of natural grass soccer fields, renovation of existing concession and restroom facilities, removal of asphalt drive, construction of new fire lane, natural grass renovation, shockwave and topdressing, and installation of sidewalks and gate/entry way; and

WHEREAS, the Council approved a contract with Symmetry Sports Construction through Resolution No. 2024-024 for a total cost of **THREE MILLION FORTY-NINE THOUSAND SIX-HUNDRED TWENTY-TWO DOLLARS ($3,049,622)** through the TIPS Buy Board Purchasing Cooperative (TIPS Vendor 230104-02) with an additional amount of **ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000)** for contingency items with the total cost of the project not to exceed **THREE MILLION ONE HUNDRED NINETY-NINE THOUSAND SIX HUNDRED TWENTY-TWO THOUSAND DOLLARS ($3,199,622)**; and

WHEREAS, after final estimates, an amendment to the contract is needed for an additional amount of **TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION, FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY,** to be paid with funds budgeted in the 2023 Bond Fund (Fund 426) and the General Fund (Fund 101).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract amendment with Symmetry Sports Construction through the TIPS Buy Board Purchasing Cooperative for an additional amount of **TWO HUNDRED TWENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($224,972), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000), FOR A TOTAL CONTRACT AMOUNT OF THREE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS ($3,274,594) AND A NET COST INCREASE OF**

Attachment: 2024-085 RES Symmetry Sports Wallace Complex signed (4285 : 2024-085 RES Amending Contract with Symmetry for Wallace

SEVENTY-FOUR THOUSAND NINE HUNDRED SEVENTY-TWO DOLLARS ($74,972) AFTER REMOVAL OF CONTINGENCY.

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:31 p.m.

Attachment: 2024-085 RES Symmetry Sports Wallace Complex signed (4285 : 2024-085 RES Amending Contract with Symmetry for Wallace

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:04 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2024-086 authorizing the City Manager to execute a contract amendment with Symmetry Sports Construction for construction at the Swanger Complex located at Spring Lake Park for an additional amount of One Million Four Hundred Eleven Thousand Sixty Dollars ($1,411,060) with removal of the previous contingency allocation of Three Hundred Ninety-five Thousand Dollars ($395,000) for a total contract amount of Nine Million Two Hundred Ninety-five Thousand Seven Hundred Seventy Dollars ($9,295,770) and a net cost increase of One Million Sixteen Thousand Sixty Dollars ($1,016,060) after removal of contingency with funds budgeted in the 2023 Bond Fund (Fund 426) and the Hotel Occupancy Tax Fund (Fund 212).

Briefing: 7/16/2024 **Public Hearing:** **Council Vote:** 7/16/2024

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Council recently approved a contract with Symmetry Sports Construction for construction at the Swanger Complex located at Spring Lake Park through Resolution 2024-025 for a contract amount of $7,884,710.00 with an additional $395,000.00 allocated for contingency for a total cost of $8,279,710.00. After completion of final estimates, an amendment to the contract is needed for an additional amount of $1,411,060.00, with removal of the previous contingency, for a total contract amount of $9,295,770.00 and a total cost increase of $1,016,060.00 after removal of contingency.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Funds are budgeted in the 2023 Bond (Fund 426) and the Hotel Occupancy Tax Fund (Fund 212).

Staff Recommendation:

Staff recommend approval of this request.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-086 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Swanger Complex (DOCX)
b. 2024-086 ATTH 01 SLP_ContAmmendment_070224 (PDF)
c. 2024-086 Goals & Perspectives (DOCX)
d. 2024-086 RES Symmetry Sports Swanger Complex signed (PDF)

Staff Coordination

Finance Department	Kristin Peeples 07/03/2024 2:14 PM	Department Head Review	Completed	
Public Works Department	Dusty Henslee 07/03/2024 2:16 PM	Action	Completed	
Public Works Department	Angela Humphrey 07/03/2024 2:18 PM	Reviewer	Completed	
City Manager	David Orr	City Manager Review	Completed	07/03/2024 10:04 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH SYMMETRY SPORTS CONSTRUCTION FOR CONSTRUCTION AT THE SWANGER COMPLEX LOCATED AT SPRING LAKE PARK FOR AN ADDITIONAL AMOUNT OF ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY, TO BE PAID WITH FUNDS BUDGETED IN THE 2023 BOND FUND (FUND 426) AND THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Swanger Complex at Spring Lake Park is in need of renovations and upgrades including renovations of baseball fields and bull pens, remodeling concession/restroom building, removal of existing and construction of new concrete fire lane, upgrades to parking lot and sidewalks, upgrades to gate/entry way and lighting upgrades for field 5; and

WHEREAS, the Council approved a contract with Symmetry Sports Construction through Resolution No. 2024-025 for a total cost of **SEVEN MILLION EIGHT HUNDRED EIGHTY-FOUR THOUSAND SEVEN HUNDRED TEN DOLLARS ($7,884,710)** through the TIPS Buy Board Purchasing Cooperative (TIPS Vendor 230104-02) with an additional amount of **THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000)** for contingency items for a total cost of the project not to exceed **EIGHT MILLION TWO HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED TEN DOLLARS ($8,279,710);** and

WHEREAS, after final estimates, an amendment to the contract is needed for an additional amount of **ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY,** to be paid with funds budgeted in the 2023 Bond Fund (Fund 426) and the Hotel Occupancy Tax Fund (Fund 212).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract amendment with Symmetry Sports Construction through the TIPS Buy Board Purchasing Cooperative for an additional amount of **ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY.**

Attachment: 2024-086 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Swanger Complex (4284 : 2024-086 RES Amending

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-086 RES Amending Contract with Symmetry Sports (TIPS 230104-02) Swanger Complex (4284 : 2024-086 RES Amending

symmetry
Sports Construction

Contract Amendment - 01

Date: July 2, 2024

Submitted to: City of Texarkana, Texas

Attention: David Orr, City Manager

Project: Spring Lake Park. Swanger Complex Renovations #24-31401

Construction Contract Date: February 20, 2024
Executed 3/18/24

The owner agrees to make the following amendment to the above specified construction contract. This Amendment becomes a part of the original Construction Contract.

DESCRIPTION OF AMENDMENT

Amendment of Contract Value following completed 100% design & job costing.

Re: MTG 100% civil plans & "combined specifications" dated 6/11/24

Re: GLS 100% IFB architectural plans & specifications dated 6/5/24, Addendum 1 dated 6/11/24

Updated Project Scope: **(ADD) $1,016,060**

Amendment Breakdown

Baseball Fields & Bullpen Renovations:	$	5,880,021.00
Concession / Restroom (New Construction)	$	1,553,613.00
Water & Sewer Services	$	66,000.00
Site Concrete	$	1,285,437.00
Field #5 lighting	$	345,420.00
Landscape turf, landscaping & flagpoles	$	103,511.00
Shade structures at Field #1	$	61,767.00
New Proposed Contract Value (Total)	$	9,295,700.00

Breakdown

The original Contract Amount:	$	8,279,710.00
Contract will be increased by this amendment in the amount of:	$	1,016,060.00
New Contract amount including this amendment:	$	9,295,770.00

Symmetry Sports Construction, LLC
Jason Bell, CEO

Sign_____

Date_____

City of Texarkana, Texas
David Orr, City Manager

Sign_____

Date_____

Attachment: 2024-086 ATTH 01 SLP_ContAmmendment_070224 (4284 : 2024-086 RES Amending Contract with Symmetry for Swanger

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☑	Press Release
☐	E-News Distribution	☑	Website Notice
☑	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☑	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-086 Goals & Perspectives (4284 : 2024-086 RES Amending Contract with Symmetry for Swanger Complex)

RESOLUTION NO. 2024-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH SYMMETRY SPORTS CONSTRUCTION FOR CONSTRUCTION AT THE SWANGER COMPLEX LOCATED AT SPRING LAKE PARK FOR AN ADDITIONAL AMOUNT OF ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY, TO BE PAID WITH FUNDS BUDGETED IN THE 2023 BOND FUND (FUND 426) AND THE HOTEL OCCUPANCY TAX FUND (FUND 212); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Swanger Complex at Spring Lake Park is in need of renovations and upgrades including renovations of baseball fields and bull pens, remodeling concession/restroom building, removal of existing and construction of new concrete fire lane, upgrades to parking lot and sidewalks, upgrades to gate/entry way and lighting upgrades for field 5; and

WHEREAS, the Council approved a contract with Symmetry Sports Construction through Resolution No. 2024-025 for a total cost of **SEVEN MILLION EIGHT HUNDRED EIGHTY-FOUR THOUSAND SEVEN HUNDRED TEN DOLLARS ($7,884,710)** through the TIPS Buy Board Purchasing Cooperative (TIPS Vendor 230104-02) with an additional amount of **THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000)** for contingency items for a total cost of the project not to exceed **EIGHT MILLION TWO HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED TEN DOLLARS ($8,279,710);** and

WHEREAS, after final estimates, an amendment to the contract is needed for an additional amount of **ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY,** to be paid with funds budgeted in the 2023 Bond Fund (Fund 426) and the Hotel Occupancy Tax Fund (Fund 212).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract amendment with Symmetry Sports Construction through the TIPS Buy Board Purchasing Cooperative for an additional amount of **ONE MILLION FOUR HUNDRED ELEVEN THOUSAND SIXTY DOLLARS ($1,411,060), WITH REMOVAL OF THE PREVIOUS CONTINGENCY ALLOCATION OF THREE HUNDRED NINETY-FIVE THOUSAND DOLLARS ($395,000), FOR A TOTAL CONTRACT AMOUNT OF NINE MILLION TWO HUNDRED NINETY-FIVE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS ($9,295,770) AND A NET COST INCREASE OF ONE MILLION SIXTEEN THOUSAND SIXTY DOLLARS ($1,016,060) AFTER REMOVAL OF CONTINGENCY.**

Attachment: 2024-086 RES Symmetry Sports Swanger Complex signed (4284 : 2024-086 RES Amending Contract with Symmetry for Swanger

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:34 p.m.

Attachment: 2024-086 RES Symmetry Sports Swanger Complex signed (4284 : 2024-086 RES Amending Contract with Symmetry for Swanger

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/8/2024 3:28 PM

Lead Department: Economic Development **Action Officer:** Lisa Thompson, Economic Development/PIO

Subject: Resolution No. 2024-084 authorizing the City Manager to accept a donation of approximately 17 acres of land, in the Falvey Industrial Park, from the Texarkana USA Chamber of Commerce for economic development purposes.

Briefing: 8/12/2024 **Public Hearing:** **Council Vote:** 8/12/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Executive Summary and Background Information:

The approximate 17 acres of Chamber of Commerce owned land in Falvey Industrial Park are a prime opportunity for a business development. City staff has been budgeting to make this site shovel-ready, and the Chamber's Business Readiness Committee saw fit to donate the property to the City due to the City's capacity to make it shovel-ready. Staff ordered and received a completed environmental and cultural study, which had no findings.

Potential Options:

- Approve
- Deny

Fiscal Implications:

None

Staff Recommendation:

Staff Recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-084 RES Auth CM to Accept donation of land in Falvey Industrial (DOCX)

b. 2024-084 ATTH 01 Gazola and Stewart Site Map (PDF)
c. 2024-084 Gazola and Stewart ESA Environmental Study
d. 2024-084 Goals & Perspectives (DOCX)
e. 2024-084 RES Land donation in Falvey Ind. Park signed (PDF)

Staff Coordination

Economic Development	Completed	Lisa Thompson 07/02/2024 11:18 AM	Department Head Review	
City Manager	David Orr	City Manager Review	Completed	07/03/2024 12:31 PM
City Council	Jennifer Evans	Meeting	Completed	07/16/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING A DONATION OF REAL PROPERTY, OF APPROXIMATELY 17 ACRES, IN THE FALVEY INDUSTRIAL SUBDIVISION, TEXARKANA CHAMBER OF COMMERCE DONOR; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Falvey Industrial Park was established in the City limits of Texarkana, Texas in 1970 [Texarkana Industrial Park – Ord 108-1970 and Ord 109-1970]; and

WHEREAS, the Texarkana USA Chamber of Commerce Business Readiness Committee is interested in providing shovel-ready sites for development in Texarkana, USA; and

WHEREAS, the City of Texarkana, Texas, has budgeted for making sites for future development shovel-ready; and

WHEREAS, City staff ordered and received a completed cultural and environmental study on the approximate 17-acre property at the corner of Gazola and Stewart Streets in the Falvey Industrial Park, which resulted in no findings; and

WHEREAS, City staff recommends that the City Council accept the donation of real property and authorize the City Manager to execute any and all documents on behalf of the City to effectuate the acceptance of the donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council authorizes City Manager to execute any and all documents on behalf of the City necessary to effectuate the acceptance of the donation of approximately 17 acres of real property located within the Falvey Industrial Subdivision, incorporated herein by reference for all purposes.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

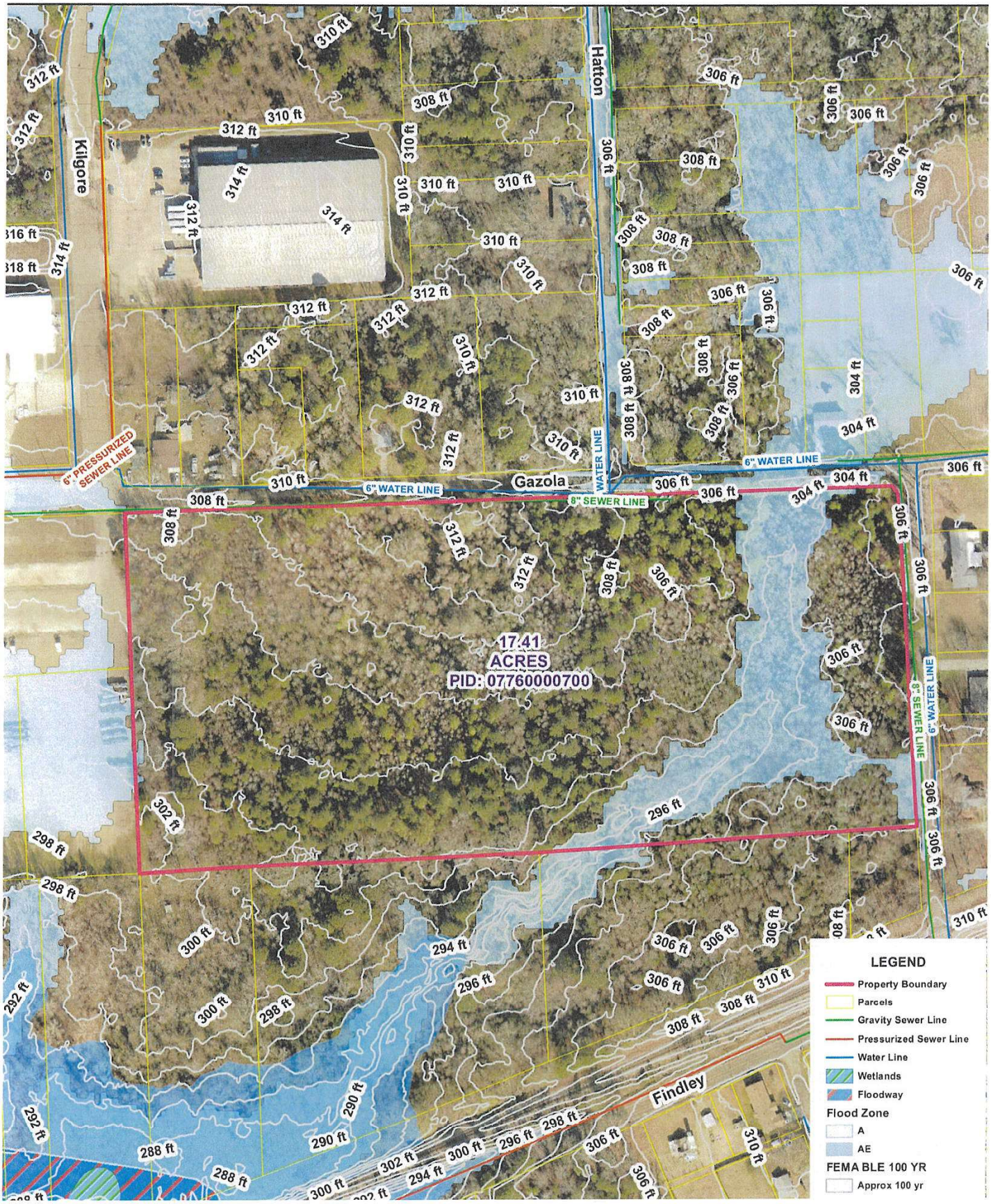
Attachment: 2024-084 RES Auth CM to Accept donation of land in Falvey Industrial [Revision 1] (4282 : 2024-084 RES Land Donation in Falvey

MTG | ENGINEERS & SURVEYORS

GAZOLA & STEWART
TEXARKANA, TEXAS

Site # 5

0 75 150 300 Feet



Attachment: 2024-084 ATTH 01 Gazola and Stewart Site Map (4282 : 2024-084 RES Land Donation in Falvey Industrial Park)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:		
Perspectives		**Goals**
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-084 Goals & Perspectives (4282 : 2024-084 RES Land Donation in Falvey Industrial Park)

RESOLUTION NO. 2024-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING A DONATION OF REAL PROPERTY, OF APPROXIMATELY 17 ACRES, IN THE FALVEY INDUSTRIAL SUBDIVISION, TEXARKANA CHAMBER OF COMMERCE DONOR; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Falvey Industrial Park was established in the City limits of Texarkana, Texas in 1970 [Texarkana Industrial Park – Ord 108-1970 and Ord 109-1970]; and

WHEREAS, the Texarkana USA Chamber of Commerce Business Readiness Committee is interested in providing shovel-ready sites for development in Texarkana, USA; and

WHEREAS, the City of Texarkana, Texas, has budgeted for making sites for future development shovel-ready; and

WHEREAS, City staff ordered and received a completed cultural and environmental study on the approximate 17-acre property at the corner of Gazola and Stewart Streets in the Falvey Industrial Park, which resulted in no findings; and

WHEREAS, City staff recommends that the City Council accept the donation of real property and authorize the City Manager to execute any and all documents on behalf of the City to effectuate the acceptance of the donation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council authorizes City Manager to execute any and all documents on behalf of the City necessary to effectuate the acceptance of the donation of approximately 17 acres of real property located within the Falvey Industrial Subdivision, incorporated herein by reference for all purposes.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:27 p.m.

Attachment: 2024-084 RES Land donation in Falvey Ind. Park signed (4282 : 2024-084 RES Land Donation in Falvey Industrial Park)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:05 PM

Lead Department: Planning and Community Development **Action Officer:** Vashil Fernandez, PCD Director

Subject: Resolution No. 2024-066 adopting the Community Development Block Grant 2024 Fiscal Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

Briefing: 7/16/2024 **Public Hearing:** 7/16/2024 **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds.

The Community Development Block Grant (CDBG) is a federal program established in 1974 that allows entitlement Jurisdictions to receive a formula allocation each year. Projects/Activities must meet a HUD National Objectives including benefiting Low- to Moderate-Income residents, Reducing or eliminating Slum and Blight or Meeting an Urgent Need (Disaster Relief).

The 2023-2027 Consolidated Plan identifies housing and community development needs, priorities, goals, and strategies for Texarkana, and contains a 5-Year Strategic Plan and Annual Action Plan that are required by HUD to receive CDBG funding. The plan also provides a mechanism for public input and discussion for determining how CDBG funds will be allocated to housing and community development activities.

Public review of the draft 2024 Annual Action Plan will become available June 10th, 2024 and will continue through July 10th, 2024; legal notice was published in the Texarkana Gazette, Amigo News and city website; and public hearings will be conducted June 10, 2024 and July 8, 2024 to solicit public comments regarding the Annual Action Plan.

The City Council must adopt the yearly Community Development Block Grant (CDBG) 2024 Annual Action Plan and funding priorities for the use of Community Development Block Grant Funds.

Potential Options:

- Approve
- Deny

Fiscal Implications:

$439,500 in federal funding

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

COMMENT PERIODS:

June 10 – July 10, 2024 2024 Annual Action Plan

Attachments

a. 2024-066 RES Adopting CDBG FY 25 Annual Action Plan(DOCX)
b. 2024-066 ATTH 01 PY2024 AAP Draft (DOCX)
c. 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (PDF)
d. 2024-066 Goals & Perspectives (DOCX)
e. 2024-066 RES adopt. CDBG FY 25 ann action plan signed (PDF)

Staff Coordination

Planning and Community Development		Vashil Fernandez	Department Head Review	Completed 06/03/2024 4:40 PM
Finance Department	Kristin Peeples	Finance Review	Completed	06/03/2024 4:43 PM
City Manager	David Orr	City Manager Review	Completed	06/06/2024 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	06/10/2024 6:00 PM

Meeting History

06/10/24 City Council MOVED FORWARD Next: 07/16/24

RESOLUTION NO. 2024-066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ANNUAL ACTION PLAN SETTING PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, public review of the draft 2024 Action Plan became available June 10, 2024, and was continued through July 8, 2024. Legal notice was published in the Texarkana Gazette and on the city's website. Public meetings will be conducted on June 10, 2024, and July 8, 2024, to solicit public comments regarding the Consolidated Plan and Action Plan. A public hearing is scheduled for July 8, 2024; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2024 Annual Action Plan for the use of Community Development Block Grant Funds; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2024 Annual Action Plan for the use of Community Development Block Grant Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The Community Development Block Grant (CDBG) 2024 Annual Action Plan is hereby accepted.

SECTION 2: The City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2024 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Consolidated Plan and the Action Plan to provide such additional information as may be required.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-066 RES Adopting CDBG FY 25 Annual Action Plan (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

City of Texarkana, Texas
2024 Annual Action Plan

The Annual Action Plan for the City of Texarkana, Texas
Community Development Block Grant Program
Prepared in Accordance with the
United States Department of Housing & Urban Development's Planning Requirements
For the Period of
October 1, 2024 through September 30, 2025
Program Year 2024

DRAFT

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Texarkana, Texas receives direct assistance under the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program as an entitlement community authorized under Title I of the Housing and Community Development Act of 1974. All CDBG funds must be expended within the City for participants who meet applicable eligibility criteria and for eligible activities as identified in program regulations and guidelines.

The Consolidated Plan is designed to help states and local jurisdictions assess market conditions, community development needs, and affordable housing needs to make a-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the CDBG program. The Consolidated Plan is carried out through the Annual Action Plan which provides a summary of actions, activities, and resources that will be used to address priority needs and goals identified in the Consolidated Plan.

This Consolidated Plan period starts on October 1, 2023, and ends on September 30, 2028. This plan includes a summary of consultation methods, citizen participation, an assessment of needs, market analysis, a strategic plan, and the second-year Annual Action Plan (2024).

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

During the development of the Consolidated Plan, several priority needs were identified. Guidelines for addressing these priority needs over the 2023-2027 timeframe are summarized below:

- **Housing Affordability**
  - Housing Affordability – Owner-Occupied Housing Rehabilitation
  - Housing Affordability – Homebuyer Assistance
  - Housing Affordability – Code Enforcement
- **Increase the Capacity of Public Services**
  - Youth Services
  - Homelessness Services
  - General Services Programs
- **Public Facility & Infrastructure Improvements**
  - Neighborhood Revitalization
  - Neighborhood Resilience

3. Evaluation of past performance

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

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Each year, the City of Texarkana reports its progress in meeting the five-year and annual goals in the Consolidated Annual Performance Evaluation Report (CAPER). Listed below are some of the goals and accomplishments in the City's PY 2022 CAPER.

CDBG Major Initiatives and Highlights FY 2022:

The City partnered with non-profit service agencies and housing providers to provide affordable housing opportunities, improve community assets, and provide basic needs for the citizens of Texarkana, TX. In 2022, the City carried out the following activities during this reporting period:

- **Public Services**
  - **Mission Texarkana Litter Program** – The City awarded funds to Mission Texarkana to operate its litter program for the downtown area. Program participants learned valuable job skills and were paid to clean the downtown area. The City expended $10,198.50 to provide job training.
  - **CV-Public Services** – The City expended $380,174.54 to provide food, supplies, personal protection equipment, care packages, testing, homeless shelter assistance & quarantine assistance for LMI or homeless persons affected by Covid-19. Mission Texarkana, Randy Sams Outreach Shelter, Texarkana Homeless Coalition, Salvation Army, and the Health Department Emergency Operations Center were each awarded CDBG-CV funds.
- **General Services**
  - **Bell Park Walking Trail** – The City installed a walking trail at Bell Park in the New Town neighborhood. The walking trail provides residents and community members with a means of physical activity and promotes physical health. The City expended $53,600.40 to install the walking trail.
  - **Kidtopia Park Playground Improvements –** The City improved and updated current equipment at Kidtopia Park. The park provides LMI families with access to playground equipment and an outdoor community space. The City expended $27,255 to update and improve Kidtopia Park.
  - **Community Gardens** – The City installed and improved community gardens in the New Town and Rosehill neighborhoods. The gardens provide LMI families with access to fresh fruits and vegetables. The City expended $7,420.74 to install community gardens.
- **Affordable Housing**
  - One LMI homebuyer was assisted with $6,940 in Down Payment Assistance.
  - The City repaid its Section 108 Loan in the amount of $228,625. The Grim Lofts will create 93 low/mod housing units in Downtown Texarkana, TX.
- **Administration**
  - The City expended $85,809.71 for the Administration of the CDBG program in providing services to LMI &/or homeless individuals/families.
  - The City also expended $92,714.59 for the Administration of the CDBG-CV program in providing services to LMI &/or homeless individuals/families affected by COVID-19.

DRAFT

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

4. Summary of citizen participation process and consultation process

The City of Texarkana conducted significant consultations with the public, nonprofit leaders, elected officials, City Staff, homeless service providers, fair housing advocates, and leaders representing minority groups in preparing this plan. The Planning & Community Development Department staff hosted five needs assessment meetings before the development of the plan and two public hearings to review the draft priorities and proposed projects. The meetings are summarized in the Citizen Participation Section of this plan.

During the plan's development, the City of Texarkana met minimal citizen participation requirements by describing the City's methodology for involving citizens in the local program planning, project/activity implementation process, and providing a platform for citizens to provide input.

To solicit citizen input in the development of Consolidated Plan 2023-2027, the Planning & Community Development Department compiled a citizen/stakeholder mailing and email list, which was used to notify the public of proposed meetings and to inform the public of changes that may take place throughout the Consolidated Plan preparation. The City of Texarkana held five needs assessment meetings from Monday, May 1, 2023, through Thursday, May 4, 2023, to solicit public input on the proposed 2023-2027 Consolidated Plan and the 2023 Annual Action Plan. Additionally, the City solicited citizen input through surveys from Saturday, April 22, 2023, through Monday, May 22, 2023. 41 surveys were received, and the results are included in the Appendix.

For this Annual Action Plan, the public comment period for citizen participation will be held on the following dates: June 10, 2024, through July 10, 2024. City Council meetings will be held on June 10, 2024 at 6PM and July, 8, 2024, at 6PM.

5. Summary of public comments

All public comments will be included in the Appendix once the public comment period ends.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted and are included in the Appendix.

7. Summary

The Proposed Consolidated Plan 2023-2027 established strategic priorities as a product of extensive consultation with community stakeholders, combined with data from the U.S. Census and other sources, which indicate specific housing and community development needs in the City of Texarkana, TX. Combined with a needs assessment survey, under the Citizen Participation Plan, the City identified the following strategic priorities to address utilizing CDBG funds in conjunction with leveraging other public and private investments:

1. Affordable Housing

2. Increase Capacity of Public Services
3. Public Facility and Infrastructure Improvements
4. Administration

Over the next five years, the City will continue to focus on developing affordable housing opportunities for low-income families and supporting local efforts to address critical basic needs for families and individuals in need.

DRAFT

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Texarkana, Texas	Planning & Community Development
CDBG Administrator	Megan Price, Grant Administrator	Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The City of Texarkana, Texas is the lead agency for developing, administering, and reviewing the 5-Year Consolidated Plan and Annual Action Plan. The City researched and prepared the Plan which provides a comprehensive strategy to address the City's housing and community development needs with CDBG Program funds. The Planning and Community Development Department ensures that the City of Texarkana, TX maximizes the use of its HUD funding to provide a suitable living environment, affordable housing, and expanded economic opportunities for its citizens. The City Council awards funding to qualified subrecipient agencies and City departments annually to carry out eligible activities.

Consolidated Plan Public Contact Information

Public concerns, issues, or comments regarding the 2023-2027 Consolidated Plan are to be directed to:

Vashil Fernandez, Director
Planning & Community Development
220 Texas Blvd., 4th Floor
Texarkana, Texas 75501
Office: (903)798-3904
Fax: (903) 798-3913
Email: vashil.fernandez@texarkanatexas.gov

Megan Price, Grant Administrator
Planning & Community Development
220 Texas Blvd., 4th Floor
Texarkana, Texas 75501
Office: (903)798-3940
Fax: (903) 798-3913
Email: megan.price@texarkanatexas.gov

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PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

The City of Texarkana, Texas conducted significant consultation through interviews and focus groups with citizens, municipal officials, non-profit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care in preparing this plan. The City also held public meetings prior to the development of the plan and two public meetings to review the draft priorities. These meetings are summarized in the Citizen Participation Section of this plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Village Communities of Texarkana is the local public housing agency serving the Texarkana area and was consulted in the preparation of this plan. Village Communities provided data on tenant and housing choice voucher holder characteristics, waiting lists, and future plans for development. In addition to the public housing agency, the City consulted with other private and governmental agencies, mental health, and service agencies was instrumental in developing priorities and the preparation of this plan. These agencies also provided input during the process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Texarkana participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The Texarkana Homeless Coalition holds monthly meetings to conduct case conferencing and strategize ways to meet the needs of those experiencing homelessness. This method of coordination could be enhanced by other mechanisms that do not require an extensive meeting process to discuss individual client cases. The development of the Coordinated Entry system has streamlined the process for people experiencing homelessness to access resources.

Additionally, the Texas Homeless Network provides data from the Homeless Management Information System (HMIS), Point-In-Time Count (PIT), the Housing Inventory Count and the Annual Homeless Assessment Report (AHAR). This information is utilized to assist in determining the nature and extent of homelessness in Texarkana and identifying potential projects that will eliminate gaps in housing and services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS.

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The City of Texarkana does not receive ESG funds but coordinates with the Texas Homeless Network and Texarkana Homeless Coalition to provide supportive housing and programs that equip working families to regain and sustain permanent housing.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Representatives from the broad community, community councils, social service agencies, businesses, housing agencies, community development corporations and other government agencies took the online survey in April and May 2023. The Planning and Community Development Department also hosted stakeholder meetings that included representatives from the following organizations:

1	**Agency/Group/Organization**	**Village Communities of Texarkana, TX**
	Agency/Group/Organization Type	Public Housing Agencies
	What section of the Plan was addressed by Consultation?	Housing Needs Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Village Communities of Texarkana was consulted during the housing and public housing needs assessment process. The City will continue to work with the Housing Authority to ensure that mutual clients can access needed services. The City and the Housing Authority will also continue to collaborate on future affordable housing opportunities.
2	**Agency/Group/Organization**	**Rose Hill Neighborhood Association**
	Agency/Group/Organization Type	Non-Profit Agency
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted during the public meeting for the non-housing community development needs assessment.
3	**Agency/Group/Organization**	**Mission Texarkana**
	Agency/Group/Organization Type	Non-Profit Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs

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	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted during the public meeting for the non-housing community development needs assessment.
4	**Agency/Group/Organization**	**Amigo News**
	Agency/Group/Organization Type	Private Agency
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted during the public meeting for the non-housing community development needs assessment.
5	**Agency/Group/Organization**	**TRAX Rural Transit District -- ArkTex COG**
	Agency/Group/Organization Type	Private Agency
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted by interview for the non-housing community development needs assessment.
6	**Agency/Group/Organization**	**T-Line Paratransit -- ArkTexCOG**
	Agency/Group/Organization Type	Private Agency
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted by interview for the non-housing community development needs assessment.
7	**Agency/Group/Organization**	**Randy Sams Outreach Shelter**
	Agency/Group/Organization Type	Non-Profit Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs

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	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted by interview for the non-housing community development needs assessment.
8	**Agency/Group/Organization**	**Veros Latino Store**
	Agency/Group/Organization Type	Private Agency
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted during the public meeting for the non-housing community development needs assessment.

Table 2 – Agencies, groups, and organizations that participated

Identify any Agency Types not consulted and provide rationale for not consulting.

The City did not exclude any agency type or agency during this process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Renew Texarkana	Planning and Community Development	A central theme of the Renew Texarkana Plan is to renew connections and capitalize on opportunities to improve the quality of life in the city.

Table 3 – Other local/regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City of Texarkana, Texas is uniquely positioned in that it is a twin city to the City of Texarkana, Arkansas. The two cities share many things including infrastructure (roads, bridges, potable water systems, stormwater systems, and sewage systems), planning organizations (MPO, Ark-Tex Council of Governments), health care agencies (Wadley Regional Medical System, Christus St. Michael Health System), economic development (Chamber of Commerce) and other non-profit agencies (Randy Sams Outreach Shelter, Salvation Army, Harvest Texarkana, Volunteer Center, Literacy Council, unique bi-state

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Workforce Development efforts). Consequently, collaborative planning is a necessity for the City and common practice. These agencies collaborate continually with the City in all aspects of community planning, including this Consolidated Plan. Additionally, the City works closely with the Village Communities of Texarkana and has collaborated and provided funding to renovate existing public housing units.

As such and in accordance with 24 CFR 91.100(4), the City will notify adjacent local government of non-housing community development needs included in its Con Plan. The City will continue to interact with public entities at all levels to ensure coordination and cooperation in implementing the Con Plan and thereby maximize the benefits of the City's housing and community development activities for the residents being served.

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Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize the citizen participation process and how it impacted goal setting

A Community Needs Survey was conducted to solicit input from residents and workers in the City. Respondents were informed that the City was updating the Consolidated Plan for federal funds that primarily serve low- to moderate-income residents and areas. The questionnaire polled respondents about the level of need in their neighborhood for various types of improvements that can potentially be addressed by the use of Consolidated Plan funds. In order to give as many people as possible the chance to voice their opinion, emphasis was placed on making the survey widely available and gathering a large number of responses rather than administering the survey to a controlled, statistically representative pool. Therefore, the survey results should be viewed as an indicator of the opinions of the respondents, but not as representing the opinions of the City population as a group. The survey was distributed through a number of channels in order to gather responses from a broad sample. It was made available in hard copy format, as well as electronic format via Survey Monkey. Electronic responses were possible via smartphone, tablet, and web browsers. The survey was available online and offline in English and Spanish.

Public meetings were also held in order to provide forums for residents of the study area and other interested parties to contribute to this Consolidated Plan and Annual Action Plan. Morning and evening meetings were held in various locations across the City, providing a variety of options for residents and stakeholders to attend. Public notices of the meetings were displayed in local newspapers and through email notifications to stakeholder contacts. Meetings were held at the times and locations shown in the following table throughout the City. A summary of comments received at the meetings is included in the Appendix to this document and a list of meeting times and locations is shown on the next page.

Public Hearings, Public Input Meetings, and Nonprofit Stakeholder Meetings	
Nonprofit Stakeholder Meetings Tuesday, May 2, 2023 @ 10:00 am & Thursday, May 4, 2023 @ 2:00 pm Texarkana, TX City Hall	**Public Input Meeting #1** Monday, May 1, 2023 @ 6:00 PM Collins Center, 3000 Texas Boulevard
Public Input Meeting #2 Tuesday, May 2 @ 6:00 PM Vero's Latino Store, 2106 New Boston Rd	**Public Input Meeting #3** Thursday, May 4, 2023 @ 6:00 PM Village Communities of Texarkana
Public Hearing #1 Tuesday, June 20, 2023 @ 6:00 PM City Hall	**Public Hearing #2** Monday, July 10, 2023 @ 6:00 PM City Hall
Public Input Meeting for Amendment **Monday, April 22, 2024 @ 6:00 PM** **City Hall Council Chambers**	

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Citizen Participation Outreach

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting/Needs Assessment	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Five public meeting were held to receive citizen input from residents on community development, housing, and homeless needs.	The summary of comments is included in the narrative following this chart.	All comments were accepted.	N/A
2	Public Hearing	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Two public hearings will be held to receive citizen input on draft priorities from residents in community development, housing, and homeless needs.	All public comments will be included in the final plan at the close of the public comment period.	All public comments not accepted will be listed here in the final plan.	N/A
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	The public was notified of the public meetings via a newspaper ad in the Texarkana Gazette and Amigo News. The ad ran in both English and Spanish.	All public comments will be included in the final plan at the close of the public comment period.	All public comments not accepted will be listed here in the final plan.	N/A
4	Survey	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	The survey received 21 responses.	The survey was used to capture comments. The survey analysis is attached.	All comments were accepted.	N/A

Table 4 – Citizen Participation Outreach

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Texarkana, Texas receives $362,000 in PY 2024 CDBG entitlement funding to carry out activities outlined in its second-year Action Plan. Anticipated program income and prior year resources brings total funding to $439,500. The Planning and Community Development Department administers the funding for the City. Based on the FY2024 CDBG allocation, the City estimates that it will receive approximately $1,658,204 over the duration of this Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	$362,000	$ 2,500	$ 75,000	$439,500	$1,658,204	The primary objective of the CDBG program is to provide decent housing, a suitable living environment, and expanded economic opportunities principally for low- and moderate-income persons and neighborhoods. All prior year funds are currently committed to active projects and the expected amount available for the Con Plan period is based on yearly allocation plus program income over 5-years

Table 53 - Expected Resources – Priority Table

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

The City of Texarkana, Texas will use a combination of public and private funding to carry out activities identified in this Action Plan. During FY2024, the City will research opportunities to apply for additional funding streams consistent with the Consolidated Plan's goals. Currently, the City uses other grant resources to offset funding reductions through its HUD CPD program funding. The City also works with various non-profit organizations to encourage leveraging of available funding sources and strengthen organizational capacity.

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City will not use any publicly owned land or property to address the needs identified in the plan.

Discussion

CDBG funds will be used in conjunction with other funding resources to address needs identified in the Consolidated Plan.

- General Fund
- Texarkana Homeless Coalition

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Affordability – Homeowner Housing Rehabilitation	2024	2025	Affordable Housing	Citywide	Housing Affordability	CDBG	Homeowner Units Rehabilitat 2 Household Units
2	Housing Affordability – Homebuyer Assistance	2024	2025	Affordable Housing	Citywide	Housing Affordability	CDBG	1 Households Assisted
3	Increase Capacity of Public Service – Youth Services	2024	2025	Non-Housing Community Development	Citywide	Increase Capacity of Public Services	CDBG	Public service activities othe than Low/Moderate Income Housing Benefit: 50 Persons Assisted
4	Increase Capacity of Public Service – Homelessness Services	2024	2025	Homelessness	Citywide	Increase Capacity of Public Services	CDBG	Public service activities othe than Low/Moderate Income Housing Benefit: 2 Persons Assisted
5	Increase Capacity of Public Service – General Service Programs	2024	2025	Non-Housing Community Development	Citywide	Increase Capacity of Public Services	CDBG	Public service activities othe than Low/Moderate Income Housing Benefit: 20 Persons Assisted
6	Public Facility Improvements – Neighborhood Revitalization and Resilience	2024	2025	Non-Housing Community Development	Citywide	Public Facility & Infrastructure Improvements	CDBG	Public Facility or Infrastructu Activities other than Low/Moderate Income Housi Benefit: 50 Persons Assisted
7	Public Infrastructure Improvements – Neighborhood Revitalization and Resilience	2024	2025	Non-Housing Community Development	Citywide	Public Facility & Infrastructure Improvements	CDBG	Public Facility or Infrastructu Activities other than Low/Moderate Income Housi Benefit: 75 Persons Assisted
8	Planning & Administration	2024	2025	Planning and Admin	Citywide	Planning and Admin	CDBG	Other: 1 Other

Table 54 – Goals Summary

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Goal Descriptions

1	Goal Name	Housing Affordability – Homeowner Housing Rehabilitation
	Goal Description	To provide housing rehabilitation funding for income-eligible homeowners that occupy their home as a primary residence. Eligible costs include the cost of labor, supplies, and materials.
2	Goal Name	Housing Affordability – Homebuyer Assistance
	Goal Description	To provide first-time income-eligible homebuyers with down payment and closing costs.
3	Goal Name	Public Service – Youth Services
	Goal Description	Provides after-school and summer activities for low-income children and youth (ages 6-18. Youth participate in structured recreational, cultural, social, and life skill activities in an adult-supervised, safe, clean environment. Funds will be used to provide salary support, supplies & equipment needed to provide services.
4	Goal Name	Public Service – Homelessness Services
	Goal Description	Provides services for homeless individuals and families to support emergency shelter and permanent housing solutions.
5	Goal Name	Public Service – General Services Programs
	Goal Description	Fund projects that provide recreational activities, food support, educational opportunities, and job skills to youth; supportive services to low- and moderate-income households and persons with special needs; assistance to businesses to create and/or retain jobs for low- and moderate-income persons; and support for job training, continuing education, and employment services designed to assist low-and moderate-income persons obtain jobs.
6	Goal Name	Public Facility Improvements – Neighborhood Revitalization and Resilience
	Goal Description	The City will fund projects that improve neighborhood facilities to enable resilient design and withstand future community growth and investment.
7	Goal Name	Public Infrastructure & Public Improvements – Neighborhood Revitalization and Resilience
	Goal Description	The City will fund projects that improve drainage and infrastructure to enable resilient design and withstand future community growth and investment.
8	Goal Name	Provide Administrative Structure
	Goal Description	Provide the administrative structure for the planning, implementation, and management of the CDBG grant program as well as other housing and community development.

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Projects

AP-35 Projects – 91.220(d)

Introduction

Projects planned for the 2024 program year are identified in the table below, with additional detail provided in AP-38. Over the next year, the City of Texarkana anticipates assisting low- and moderate-income homeowners with home rehabilitation and emergency repair. The City will also use CDBG funds for the provision of public services such as HMIS coordinated entry, job training, youth services, providing services for substance abuse, and services for the homeless.

Projects

#	Project Name
1	Down Payment Assistance
2	Mission Texarkana – Litter Program
3	Haven Homes
4	The Scholars @ Rosehill Community Center
5	Randy Sams – Day Shelter Program
6	Amachi – Youth Services
7	Administration
8	Sidewalks ADA Accessible
9	Community Gardens – Tree Planting
10	Randy Sams – Day Shelter Pilot Program Building Updates
11	Parks - Kidtopia
12	Inspections – DEMO (S&B)
13	Housing Repairs - Habitat

Table 55 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects were selected to meet identified needs in the community with the resources provided. Limited financial resources are the greatest obstacle to meeting the City's underserved needs. Texarkana will continue to estimate allocations for this Consolidated Plan period based on the final allocation amount and the priorities identified in the PY2023-2027 Consolidated Plan, community input, qualified requests for funding, and Department of Planning and Community Development, and City Council. The City recognizes there are multiple needs for low and moderate-income persons in the City that are met through the use of CDBG funds. These needs include access to affordable housing for low and moderate-income persons, services for homeless and at-risk populations, increased capacity for public services and addressing community development needs. The City prioritizes grant allocations by ensuring that all

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proposed projects will:

- Directly benefit low and moderate-income persons or households as defined by HUD's Income Limit Guidelines based on the Texarkana Metropolitan Statistical Area (MSA); or
- Take place in an area where more than 51% of the population is lower income according to HUD Income Limits.

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AP-38 Project Summary

Project Summary Information

1	**Project Name**	**Homeownership Assistance - Down Payment Assistance**
	Target Area	Citywide
	Goals Supported	Housing Affordability – Homebuyer Assistance
	Needs Addressed	Housing Affordability
	Funding	CDBG: $10,000.00
	Description	Down payment and closing costs assistance to low-moderate first-time homebuyers.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1 homebuyer.
	Location Description	The program will be offered city-wide to income-eligible first-time homebuyers.
	Planned Activities	City will fund up to 50% of the required down payment & all closing costs for LMI homebuyers.
2	**Project Name**	**Mission Texarkana – Job Training (Litter Program)**
	Target Area	Downtown Area
	Goals Supported	Public Service – Homelessness Services
	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: $16,000.00
	Description	The Litter Program is a job training program offered to clients seeking services at Mission Texarkana. The program provides basic job training skills and experience and improves the appearance of the surrounding downtown area.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The litter job training program will serve 1 person.
	Location Description	620 W 4th St, Texarkana, TX 75501
	Planned Activities	Funds for agencies that provide services &/or housing to LMI residents.
3	**Project Name**	**Haven Homes**
	Target Area	Citywide
	Goals Supported	Increase Capacity of Public Services – General Public Services

	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: $10,000.00
	Description	Funds for agencies that provide services to LMI residents. Services may include but are not limited to housing, life skills, meals, job classes.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Haven Homes Program will serve 20 persons.
	Location Description	Citywide
	Planned Activities	Funds for agencies that provide services to LMI residents. Services may include but not limited to housing, life skills, job classes.
4	**Project Name**	**The Scholars at Rosehill Community Center**
	Target Area	Citywide
	Goals Supported	Public Service – Youth Services
	Needs Addressed	Public Service – General Services Programs
	Funding	CDBG: $10,000.00
	Description	Funds for agencies that provide services to LMI residents. Services may include but not limited to tutoring, life skills, meals, job classes, music classes, presentation classes.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Scholars Program will serve 25 persons.
	Location Description	Citywide
	Planned Activities	Funds for agencies that provide services to LMI residents. Services may include but not limited to tutoring, life skills, meals, job classes, music classes, presentation classes.
5	**Project Name**	**Randy Sams**
	Target Area	Downtown Area
	Goals Supported	Public Service – Homelessness Services
	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: $10,000.00
	Description	Increased food costs due to new day shelter pilot program that provides daytime meals to LMI/shelter residents.
	Target Date	9/30/2025

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	Estimate the number and type of families that will benefit from the proposed activities	Randy Sams will serve approximately 500 persons.
	Location Description	402 Oak St, Texarkana, Texas 75501
	Planned Activities	Funds for increased food costs of new day shelter pilot program that provides daytime meals to LMI/shelter residents.
6	**Project Name**	**Amachi – Youth Services**
	Target Area	Citywide
	Goals Supported	Public Service – Youth Services
	Needs Addressed	Increase Capacity of Public Services
	Funding	CDBG: $8,300.00
	Description	Funds for agencies that provide services to LMI youths. Services may include but not limited to tutoring, robotics classes, and after school meals.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Amachi program will serve 25 persons.
	Location Description	P.O. Box 6901, Fort Worth, Texas 76115
	Planned Activities	Funds for agencies that provide services to LMI youths. Services may include but not limited to tutoring, robotics classes, and after school meals.
7	**Project Name**	**Planning & Administration**
	Target Area	Citywide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	$72,000
	Description	Program Administration & Fair Housing Activities.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	1
	Location Description	Citywide
	Planned Activities	Program Administration & Fair Housing Activities
8	**Project Name**	**Sidewalks – ADA Accessible**

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	Target Area	Citywide
	Goals Supported	Public Infrastructure Improvements – Neighborhood Revitalization and Resilience
	Needs Addressed	Public Facility & Infrastructure Improvements
	Funding	$30,000
	Description	Public Improvements could include but not limited to roads, sidewalks, accessibility improvements & beautification projects.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that approximately 50 residents who reside in the targeted neighborhoods will benefit from these activities.
	Location Description	Citywide
	Planned Activities	Public Improvements could include but not limited to roads, sidewalks, accessibility improvements & beautification projects.
9	**Project Name**	**Community Gardens / Tree Planting**
	Target Area	Citywide
	Goals Supported	Public Facility Improvements – Neighborhood Revitalization and Resilience
	Needs Addressed	Public Facility & Infrastructure Improvements
	Funding	$8,000
	Description	Improvements to public facilities, parks, trails & public spaces in LMI areas.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that 50 residents will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Improvements to public facilities, parks, trails & public spaces in LMI areas.
10	**Project Name**	**Randy Sams – Day Shelter Pilot Program**
	Target Area	Downtown Area
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facility & Infrastructure Improvements
	Funding	$27,500
	Description	Improvements to public facilities serving LMI population for new day shelter pilot program.
	Target Date	9/30/2025

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	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that 500 LMI people will benefit from this activity.
	Location Description	402 Oak St, Texarkana, Texas 75501
	Planned Activities	Improvements to public facilities serving LMI population for new day shelter pilot program.
11	**Project Name**	**Parks – Kidtopia**
	Target Area	Downtown Area
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facility & Infrastructure Improvements
	Funding	$109,440
	Description	Improvements to public facilities in LMI areas. Replace old wooden playground structure with new, more sustainable equipment allowing the park to increase accessibility and create a more inclusive park.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that 200 residents will benefit from this activity.
	Location Description	201 Oak St, Texarkana, Texas 75501
	Planned Activities	Improvements to public facilities in LMI areas. Replace old wooden playground structure with new, more sustainable equipment allowing the park to increase accessibility and create a more inclusive park.
12	**Project Name**	**Inspections – DEMO (S&B)**
	Target Area	Citywide
	Goals Supported	Public Facility Improvements
	Needs Addressed	Public Facility & Infrastructure Improvements
	Funding	$25,000
	Description	Removal of unsafe structures, slum, and blight to public facilities in LMI areas.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that 200 residents will benefit from this activity.
	Location Description	Citywide
	Planned Activities	Removal of unsafe structures, slum, and blight to public facilities in LMI areas.
13	**Project Name**	**Housing Repairs – Habitat**
	Target Area	Citywide

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	Goals Supported	Housing Affordability – Owner Occupied Rehabilitation
	Needs Addressed	Housing Affordability
	Funding	$100,000
	Description	Funds for housing repairs of single-family homes for LMI homeowners in cooperation with Habitat of Texarkana.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Two households will be assisted during the program year.
	Location Description	Citywide
	Planned Activities	Funds for housing repairs of single-family homes for LMI homeowners in cooperation with Habitat of Texarkana.

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Texarkana receives entitlement program funds directly from HUD. Program resources are allocated citywide based on low-mod areas which can coincide with areas of minority concentration. The City relies on widely accepted data such as American Community Survey (ACS), HUD low and moderate-income summary data, and Federal Financial Institutions Examinations Council (FFIEC) data to determine areas throughout the community with concentrations of low- and moderate-income communities. Over the next five years, the City intends to use its resources in the geographical boundaries of the City. The City has elected the geographic priority areas as described in detail in SP-10 Geographic Priorities:

- Beverly Neighborhood
- Downtown Area
- Citywide

Geographic Distribution

Target Area	Percentage of Funds
Beverly Community Revitalization	37%
Downtown Area	4%
Citywide	39%

Table 56 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

To generate the greatest impacts, the City will focus efforts on approved target areas in Beverly and the Downtown areas as well as Citywide for certain types of activities. The general priorities and needs are, public services, affordable housing and public facilities & infrastructure that meet the needs of the City's very low-, low- and moderate-income residents.

Federal CDBG funds are intended to provide low and moderate income (LMI) households with viable communities, including decent housing, a suitable living environment and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration. The system for establishing the priority for the selection of these projects is

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predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of LMI residents
- Focusing on LMI areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long-term impact
- The ability to demonstrate measurable progress and success

Public facility and infrastructure activities will be provided for areas where the percentage of LMI persons is 51% or higher. CDBG will also be used for beneficiaries that meet criteria under limited clientele beneficiary, such as the elderly, persons with disabilities, the homeless, etc. It is also expected that funding will be provided to assist low- and moderate- income homeowners. Public facilities and infrastructure activities will be based in the qualified census tracts according to the quartile method.

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Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

During the next Consolidated Plan period, the City will address the needs of homeless, non-homeless and special-needs households. The City does not intend to acquire any affordable housing units. The city will continue to leverage grant funds for the homeowner rehabilitation program and the first-time homebuyer's program. The City will continue to partner with local organizations to provide emergency rental assistance to income eligible applicants who are at risk of becoming homeless.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	3
Special-Needs	0
Total	3

Table 57 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	2
Acquisition of Existing Units	1
Total	3

Table 58 - One Year Goals for Affordable Housing by Support Type

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AP-60 Public Housing – 91.220(h)

Introduction

Village Communities of Texarkana, Texas, formerly known as the Housing Authority of Texarkana, Texas (HATT) is located in Bowie County, Texas, in the Ark-La-Tex region. Texarkana, Texas is a twin city with neighboring Texarkana, Arkansas. The housing portfolio consists of more than 1,500 market rates, tax credits, and other affordable apartments.

These housing resources include VCTT-owned market-rate residential communities, VCTT-sponsored mixed-income, mixed-finance residential communities, Housing Choice vouchers, rental single-family homes, and homeownership opportunities. Most of the VCTT's programs are funded and regulated by the U.S. Department of Housing and Urban Development (HUD).

In 2019, Village Communities converted its entire low-income public housing to Section 8 project-based vouchers through the Rental Assistance Demonstration Program (RAD) way to stabilize, rehabilitate, or replace properties. The agency also provides affordable workforce housing by converting old public housing units to new affordable apartments and homes in the Rosehill Neighborhood. Additionally, Village Communities manage Housing Choice Vouchers.

The City will continue to support the efforts of the Housing Authority of the Village Communities of Texarkana, Texas in addressing the needs of public housing residents by offering collaborating with the agency to ensure that low-income residents, seniors, and disabled families can access services.

Actions planned during the next year to address the needs to public housing

The City does not have any plans to address the needs of public housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City does not have any actions to encourage public housing residents during the next consolidated plan period. The City will offer a down payment assistance program that is available to low-income families in Texarkana including public housing residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

According to HUD's Public Housing Agency Score (PHAS), the housing authority scored an 83 and is designated a high performer and is not considered by HUD to be troubled or poorly performing.

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AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section describes the one-year goals and activities for the City of Texarkana, Texas in assessing and serving the needs for homeless persons and special needs populations. The City's homeless strategy collaboratively addresses the essential needs for homeless and other special needs populations. The goal is to invest in activities that lead people experiencing homelessness to permanent housing as quickly as possible while offering a variety of intervention options that provide options to address the different needs. Such interventions include rapid rehousing, permanent supportive housing, immediate access to low-barrier emergency shelter; intensive service-focused recovery housing programs; transitional housing options for special needs populations (especially households fleeing domestic violence, youth and youth adults, and people with substance use issues); diversion programs. The City of Texarkana, Texas collaborates with the Texarkana Homeless Coalition, its providers, and the Texas Homeless Network to strengthen the homeless governance structure and ensure services are provided to these populations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including. Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's police department serves as the de facto homeless outreach team in Texarkana since they often engage the homeless where they are sleeping, resting, and panhandling. The police department has had to learn basic assessment skills to connect people with necessary resources. During the next year, the City will continue to collaborate with other City departments (including Police, Fire, Parks & Recreation, Property Management, Public Works, and Sanitation) to ensure persons experiencing homelessness or may need assistance are provided essential resources.

Coordinated Entry is a consistent, streamlined process for people experiencing homelessness to access resources including housing. Through coordinated entry, the highest need, most vulnerable households in the community are prioritized for housing and services. The core elements of Coordinated Entry provide for one location for people in a housing crisis to apply for assistance and an assessment to determine vulnerability, needs, and check program eligibility. Through prioritization the people with the greatest need and vulnerability receive assistance.

While most homeless providers have some outreach services, there is not an agency that exclusively provides outreach services. Mission Texarkana provides limited outreach to unsheltered homeless through Church under the Bridge. This year, the City will support HMIS to ensure accurate data is collected on sheltered and unsheltered homeless.

The city has supported the development of the Doorways Home program which is the located at the Doorways Home campus (902 W. 12th Street). The campus is a fixed place where people wanting help can access professional, courteous support to leave the street behind. Program staff will complete an

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assessment to determine vulnerability, needs and check program eligibility, prioritize people with the greatest housing needs, and make referrals to housing and services based on need and prioritization.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to support organizations that address the emergency shelter and transitional housing needs of the homeless to establish a more robust social service system. The Texarkana Homeless Coalition is a local homeless coalition under the Texas Homeless Network (Texas Balance of State CoC), that is responsible for the oversight, planning and operations of the entire CoC. Randy Sams Outreach Shelter is a low-barrier homeless shelter providing emergency shelter in Texarkana. The shelter currently has 112 beds and also provides basic needs like food, showers, case management, and transportation access. The City needs a day shelter to provide resources for persons seeking to return to permanent housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will continue to support the Texas Homeless Coalition in reducing the amount of time that individuals and families (chronically homeless, families with children, veterans and their families, and unaccompanied youth) experience homelessness. The Texas Homeless Coalition implements a housing first model that works to connect people as quickly as possible to permanent housing and the care and support they need to stabilize and improve their quality of life. The primary goals are to help people obtain permanent housing as quickly as possible, increase their self-sufficiency, and remain stably housed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The main need is to link people with available housing opportunities as quickly as possible and support them in accessing subsidies and increasing their income to help them sustain their housing long-term. The City's nonprofits coordinate with hospitals, courts, and other institutions to coordinate and plan the discharge of persons experiencing homelessness. Additionally, the Texarkana Homeless Coalition also collaborates closely with a number of organizations which offer primary care, behavioral health, career and other services for persons experiencing homelessness.

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During the next year, the City will continue to:

- Improve coordination between mental health, physical health, and criminal justice systems to identify people at risk of homelessness and link them with support to prevent them from becoming literally homeless after discharge.
- Work with the local and state Department of Children Services and support them in their effort to expand services for youth existing foster care.
- Assist in the identification of available prevention programs and development of a gaps analysis that allows us to create a homeless prevention plan in the coming years.

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

This section of the plan explains whether the cost of housing or the incentives to develop, maintain, or improve affordable housing is affected by policies that may affect land and other property, zoning ordinances, building codes, growth limits, and policies that affect the return on residential investment. These issues are presented based on programmatic experience, previous analyses, and were explored as part of the City of Texarkana's Analysis of Impediments to Fair Housing Choice.

The City 's most recent Analysis of Impediments did not identify any institutional barriers to affordable housing in Texarkana, TX. The City is growing in population and the demand for more affordable units is increasing. The City is committed to maintaining and enhancing policies that increase equal opportunity for housing for low-income families and minorities.

During the needs assessment, stakeholders revealed that a barrier to affordable housing exists with property owners violating tenant's rights or the lack of knowledge of tenants' rights. Property owners have increased rent without notice, refuse to make repairs, or refuse to rent to potential tenants due to minor credit issues. This practice is predatory and further exacerbates the affordability and availability crisis. Stakeholders also revealed that many immigrants do not receive information in a culturally competent way leaving these residents to forgo services that they are indeed eligible for.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

To maintain the City's commitment to prevent barriers to affordable housing the City will continue to:

- Conduct public outreach regarding availability of housing & housing assistance including ensuring that programs are culturally competent and translation of housing application materials into Spanish & maintains bi-lingual staff to assist applicants & clients who are not English-proficient.
- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development.
- Maintain an Affirmative Marketing Plan to directly market newly developed City-assisted housing units to minority groups least likely to apply to homeownership programs.
- Meet with local lenders & home builders to encourage the use of non-traditional client loan qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification.
- Support local Continuum of Care efforts for homeless populations & provides ongoing support & technical assistance to the Texarkana Homeless Coalition.
- Work with local agencies that provide financial case management & credit counseling.

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- Review and, when applicable, revise the Fair Housing ordinance which ensures that fair housing options are available to its citizens.
- Monitor city-sponsored projects for equal access & compliance with the Fair Housing Act.
- Monitor code compliance to HQS and Fair Housing standards.
- Hold periodic Public Hearings providing information & requesting public comment on affordable and fair housing issues.
- Work with local housing service providers to conduct homebuyer & homeowner education.

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AP-85 Other Actions – 91.220(k)

Introduction:

This section details the City's actions planned to ensure safe and affordable housing for its residents, along with plans to meet underserved needs, reduce poverty, develop institutional structure, and enhance coordination between public and private sector housing and community development agencies.

Actions planned to address obstacles to meeting underserved needs

The City will work with its community partners to assist low- and moderate-income residents in meeting underserved needs consisting of employment services, childcare, health services, substance abuse counseling and treatment, education programs, services for senior citizens, services for people experiencing homelessness, and fair housing training.

Actions planned to foster and maintain affordable housing

The City will continue to foster and maintain the current affordable housing stock by utilizing CDBG for owner-occupied rehabilitation and first-time homebuyer programs. The City will also expand its efforts to actively pursue other funding mechanism and partnerships for the development of affordable housing to leverage limited public dollars.

Actions planned to reduce lead-based paint hazards

The City will continue to implement countermeasures to minimize exposure of lead-based paint hazards found in existing housing built prior to 1978 through its City administered housing program. The City will provide all rehab clients and potential clients with the "Lead-Based Paint" pamphlet that describes hazards of lead-based paint. Pursuant to 24 CFR Part 35, all rental and homeowner dwelling units that wish to receive federal assistance and were built prior to 1978 are tested for lead-based paint. (These tests consist of visual inspections, lead screens, and full assessments. Additionally, when properties test positive for LPB hazards, interim controls are performed, and LBP clearances are provided.)

Actions planned to reduce the number of poverty-level families

There are a variety of actions the City undertakes throughout the year in an effort to reduce the number of poverty-level families and increase self-sufficiency. The programs funded through CDBG to address this goal include youth programs, senior assistance programs, and emergency services (i.e., rent, mortgage, and utility assistance programs). The City's anti-poverty strategy focuses on helping all low-income households improve their economic status and remain above poverty levels.

Actions planned to develop institutional structure

City staff works throughout the year to increase institutional structure, both within the City and throughout our partner agencies. This is accomplished through providing technical assistance on federal grant management requirements, such as growing their knowledge of Davis-Bacon requirements, financial management and other grant management procedures. Staff maintain contact with partner

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

agencies throughout the year, offering referrals for funding and training opportunities where appropriate.

During the next Consolidated Plan period, the City's Planning and Community Development Department will continue to assist nonprofit/social service providers, Village Communities of Texarkana, Texas, and various other community-based organizations to provide training and technical assistance to subrecipients.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is heavily invested in collaborations throughout the community and has successfully paired with multiple service providers to achieve its goals of providing affordable, safe, and decent housing. This collaboration has allowed the City, public agencies, and service providers of the Texarkana Homeless Coalition to better serve the needs of underserved residents. The City will also continue to further its initiative to leverage funding to increase opportunities for low- and moderate- income residents to receive necessary services and have access to affordable housing options.

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

It is the City of Texarkana's policy that 70% of the CDBG funds will be used to benefit low-moderate income people residing within the city limits over a consecutive period of three years, including the year covered by this Annual Action Plan. The City sets aside 15% of the allocation to fund public services and 20% to be used for administration of the program.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	$0
3. The amount of surplus funds from urban renewal settlements	$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	$0
5. The amount of income from float-funded activities	$0
Total Program Income	$0

Other CDBG Requirements

1. The amount of urgent need activities	$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70%

The City anticipates using 70% of CDBG funds for projects involving low- and moderate-income people or low and moderate areas over a consecutive period of three years, years 2023-2025, including the year covered by this Annual Action Plan.

Attachment: 2024-066 ATTH 01 PY2024 AAP Draft (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

CITY OF TEXARKANA TEXAS

CDBG 2024 Annual Action Plan
Community Development Block Grant

Planning & Community Development
June 10, 2024

Attachment: 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (4261 : 2024-066 RES

Citizen Participation

2 Public Meetings

- June 10th City Council Meeting 1st Briefing
- July 8th City Council Public Meeting

30-day public comment period for 2024 Annual Action Plan (June 10th – July 10th, 2024)

Surveys can be filled out online at:
https://www.surveymonkey.com/r/CDBGAAPS

Advertisement of Public Comment Period:

- Texarkana Gazette Legal Notice
- Amigo News - Spanish
- City Website/Social Media Pages

Draft copies available electronically on Planning & Community Development Homepage

Paper copies available upon request at City Hall

Attachment: 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (4261 : 2024-066 RES

Public Comment

PY2024 Annual Action Plan

The City has begun the process of creating next year's Annual Action Plan (AAP) for its CDBG program. Public input & comments are vital to this process.

The City has posted information about the AAP in the following manner:

*Information posted to city's website
*Draft of AAP available at City Hall

Public Comment Period: June 10th – July 10th, 2024
Comments may be submitted through surveys filled out online at:
https://www.surveymonkey.com/r/CDBGAAPS

or by sending to:
City of Texarkana, Texas
Planning & Community Development Dept
Attn: Megan Price
220 Texas Blvd
Texarkana, TX 75501

Attachment: 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (4261 : 2024-066 RES

Texarkana 2024 HUD CDBG Proposed Budget

CDBG PY2024 Proposed Budget	
Projects PY2024	PY2024/FY2025 Original Budget 6/10/24
Down Payment Assistance	10,000.00
Public Services:	
Mission Txk- Litter Program	16,000.00
Haven Homes	10,000.00
The Scholars @ Rosehill Community Center	10,000.00
Randy Sams Day Shelter Pilot Program	10,000.00
Amachi Youth Services	8,300.00
Administration	72,000.00
Sidewalks ADA	30,000.00
Community Gardens & Tree Planting	8,000.00
Randy Sams Day Shelter Pilot Program Updates	27,500.00
Parks - Kidtopia	109,440.00
Inspections - Demo (S&B)	25,000.00
Housing Repairs - Habitat	100,000.00
	436,240.00
Revenues PY2024	
Estimated Rollover Funds	75,000.00
PY2024 Funding Allocation	362,000.00
Estimated Program Income	2,500.00
	439,500.00

Attachment: 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (4261 : 2024-066 RES

PY2024 Proposed Activities

CDBG Allocation:

*Home Buyer Assistance - down payment & closing cost assistance to up to 4 LMI households
*Public Services – Life skills, job training, youth programs, tutoring
*Program Administration
*Housing Rehab – repairs for up to four (4) qualified LMI households
*Sidewalks–ADA sidewalks installed in LMI areas
*Tree Planting – plant trees in LMI areas
*Community Gardens –community garden improvements
*Parks-improvements to Kidtopia Park
*Randy Sams – Day shelter pilot program building modifications
*Inspections – Demo of building (slum & blight)

Attachment: 2024-066 ATTH 02 Council Pres. CDBG PY2024 AAP (4261 : 2024-066 RES

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community
	☐ Provide a Safe Community
	☑ Deliver Quality Services
	☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness
	☐ Maximize Partnership Opportunities
	☐ Provide Courteous & Responsive Customer Service
	☑ Model a Positive City Image
	☑ Deliver Efficient Services
	☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength
	☑ Maximize Utilization & Resources
	☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce
	☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-066 Goals & Perspectives (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

RESOLUTION NO. 2024-066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ANNUAL ACTION PLAN SETTING PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, public review of the draft 2024 Action Plan became available June 10, 2024, and was continued through July 8, 2024. Legal notice was published in the Texarkana Gazette and on the city's website. Public meetings will be conducted on June 10, 2024, and July 8, 2024, to solicit public comments regarding the Consolidated Plan and Action Plan. A public hearing is scheduled for July 8, 2024; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2024 Annual Action Plan for the use of Community Development Block Grant Funds; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2024 Annual Action Plan for the use of Community Development Block Grant Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The Community Development Block Grant (CDBG) 2024 Annual Action Plan is hereby accepted.

SECTION 2: The City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2024 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Consolidated Plan and the Action Plan to provide such additional information as may be required.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:36p.m.

Attachment: 2024-066 RES adopt. CDBG FY 25 ann action plan signed (4261 : 2024-066 RES Adopting CDBG 2025 Fiscal Year Annual Action)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:05 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-067 revoking Specific Use Permit S-586 for an off premises outdoor advertising billboard on Lot 1, Arklatex Realty Subdivision located in the 4600 block of Guss Orr Drive formerly 4610 St. Michael Drive.		

Briefing: 7/16/2024 **Public Hearing:** 7/16/2024 **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

City Staff are requesting that the Specific Use Permit S-586 be revoked. The off-premises outdoor advertising billboard is in the southwest corner of the property. The property owner will be requesting to move the off premises outdoor advertising billboard to the southeast corner of the property to allow the city to expand Guss Orr Drive soon. This location is a vacant lot zoned General Retail.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval to revoke the Specific Use Permit, S-586.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2024

Attachments

a. 2024-067 ORD REVOKE S-586 Billboard 4610 St. Michael Drive (DOCX)

b. 2024-067 ATTH 01 (Maps) (PDF)
c. 2024-067 Goals & Perspectives (DOCX)
d. 2024-067 ORD Rev. SUP S-586 4610 St. Michael Dr signed (PDF)

Staff Coordination

Building Code Administration	Completed	Mashell Daniel 06/05/2024 4:41 PM	Department Head Review	
Building Code Administration	06/05/2024 4:41 PM	Mashell Daniel	Reviewer	Completed
Public Works Department	06/06/2024 7:14 AM	Dusty Henslee	Reviewer	Completed
City Manager	David Orr	Reviewer	Completed	06/06/2024 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	06/10/2024 6:00 PM

Meeting History

06/10/24	City Council	MOVED FORWARD	Next: 07/16/24

REVOKE S-586

ORDINANCE NO. 2024-067

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, REVOKING SPECIFIC USE PERMIT NO. S-586 THAT PERMITTED THE LOCATION OF AN OFF PREMISES OUTDOOR ADVERTISING BILLBOARD ON LOT 1, ARKLATEX REALTY SUBDIVISION, LOCATED AT 4610 ST. MICHAEL DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 324-06, dated December 11, 2006, the City Council approved the issuance of Specific Use Permit No. S-586 that **permitted the location of an off premises outdoor advertising billboard** on Lot 1, Arklatex Realty Subdivision, located at 4610 St. Michael Drive in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the City has determined that the **off premises outdoor advertising billboard** for which Specific Use Permit No. S- 586 was issued is moving to another location and will no longer be in business at 4610 St. Michael Drive; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that **Specific Use Permit No. S-586 be revoked** on said property; and

WHEREAS, after consideration of said application and the recommendation by the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby determine that the **off premises outdoor advertising billboard for which the Council granted Specific Use Permit No. S-586 should be revoked** in accordance with the special terms and conditions therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Specific Use Permit No. S-586 permitting the location of a tattoo stud off premises outdoor advertising billboard Lot 1, Arklatex Realty Subdivision, located at 4610 St. Michael Drive, the City of Texarkana, Bowie County, Texas, **be and is hereby revoked after the 8th day of July 2024.**

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-067 ORD REVOKE S-586 Billboard 4610 St. Michael Drive (4262 : 2024-067 ORD Revoke S-586 SUP for Billboard at 4610 St.

2024-067 ATTH 01
Revoke S-586

4600 Block of Guss Orr Drive

Attachment: 2024-067 ATTH 01 (Maps) (4262 : 2024-067 ORD Revoke S-586 SUP for Billboard at 4610 St. Michael Drive (Guss Orr))

2024-067 ATTH 01
Revoke S-586

4600 Block of Guss Orr Drive

Attachment: 2024-067 ATTH 01 (Maps) (4262 : 2024-067 ORD Revoke S-586 SUP for Billboard at 4610 St. Michael Drive (Guss Orr))

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-067 Goals & Perspectives (4262 : 2024-067 ORD Revoke S-586 SUP for Billboard at 4610 St. Michael Drive (Guss Orr))

REVOKE S-586

ORDINANCE NO. 2024-067

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, REVOKING SPECIFIC USE PERMIT NO. S-586 THAT PERMITTED THE LOCATION OF AN OFF PREMISES OUTDOOR ADVERTISING BILLBOARD ON LOT 1, ARKLATEX REALTY SUBDIVISION, LOCATED AT 4610 ST. MICHAEL DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 324-06, dated December 11, 2006, the City Council approved the issuance of Specific Use Permit No. S-586 that **permitted the location of an off premises outdoor advertising billboard** on Lot 1, Arklatex Realty Subdivision, located at 4610 St. Michael Drive in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the City has determined that the **off premises outdoor advertising billboard** for which Specific Use Permit No. S- 586 was issued is moving to another location and will no longer be in business at 4610 St. Michael Drive; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that **Specific Use Permit No. S-586 be revoked** on said property; and

WHEREAS, after consideration of said application and the recommendation by the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby determine that the **off premises outdoor advertising billboard for which the Council granted Specific Use Permit No. S-586 should be revoked** in accordance with the special terms and conditions therein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Specific Use Permit No. S-586 permitting the location of a tattoo stud off premises outdoor advertising billboard Lot 1, Arklatex Realty Subdivision, located at 4610 St. Michael Drive, the City of Texarkana, Bowie County, Texas, **be and is hereby revoked after the 8th day of July 2024.**

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:37 p.m.

Attachment: 2024-067 ORD Rev. SUP S-586 4610 St. Michael Dr signed (4262 : 2024-067 ORD Revoke S-586 SUP for Billboard at 4610 St.

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:05 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-068 granting a Specific Use Permit to allow an off premises outdoor billboard on Lot 1B, Replat Lots 1 & 2, Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive. Keith Orr, owner, and Kayla Wood, MTG Engineers and Surveyors, agent.		

Briefing: 7/16/2024 **Public Hearing:** 7/16/2024 **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Keith Orr, owner, and Kayla Wood, MTG Engineers and Surveyors, agent, for a Specific Use Permit to allow an additional use for an off-premises outdoor advertising billboard on Lot 1B, Replat of Lots 1 & 2 of Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive. The property is zoned General Retail. This property is vacant and currently the billboard is on the southwest corner of the property. The applicant would like to move the billboard to the southeast corner of the property to allow the city to expand the roadway.

The Future Land Use Map has designated this property as “Regional Commercial”.

The adjacent zoning is Agriculture to the north, Interstate 30 to the south, General Retail to the east, and Commercial to the west. The adjacent land usage is a vacant property north, I-30 south, retail east, and new hospital west.

A Specific Use Permit is required to allow the off-premises billboard in the General Retail zoning district.

Staff recommends approval of this request with the following stipulations:

1. That all City codes be met as to permits, setbacks, height and square footage of the signage.

2. That the sign cannot be placed inside of a public right of way or public utility easement.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2024

Attachments

a. 2024-068 ORD granting SUP for Off-Premise Billboard in 4600 block Guss Orr Dr (DOCX)
b. 2024-068 ATTH 01 (Maps) (PDF)
c. 2024-068 Goals & Perspectives (DOCX)
d. 2024-068 ORD SUP off premises billboard signed (PDF)

Staff Coordination

Building Code Administration	Mashell Daniel	Department Head Review	Completed	06/05/2024 4:41 PM
Building Code Administration	Mashell Daniel	Reviewer	Completed	06/05/2024 4:42 PM
Public Works Department	Dusty Henslee	Reviewer	Completed	06/06/2024 7:14 AM
City Manager	David Orr	Reviewer	Completed	06/06/2024 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	06/10/2024 6:00 PM

Meeting History

City of Texarkana, Texas

06/10/24	City Council	MOVED FORWARD	Next: 07/16/24

S-789

ORDINANCE NO. 2024-068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-789 FOR THE LOCATION OF AN OFF PREMISES OUTDOOR ADVERTISING BILLBOARD ON LOT 1B, REPLAT OF LOTS 1 & 2 OF ARKLATEX REALTY SUBDIVISION, LOCATED IN THE 4600 BLOCK OF GUSS ORR DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of an Off Premises Outdoor Advertising Billboard on **Lot 1B, Replat of Lots 1 & 2 of Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of an Off Premises Outdoor Advertising Billboard** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-789 to allow the location of an Off Premises Outdoor Advertising Billboard on Lot 1B, Replat of Lots 1 & 2 of Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive**, in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-068 ORD granting SUP for Off-Premise Billboard in 4600 block Guss Orr Dr (4263 : 2024-068 ORD SUP for off premise

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That all City codes be met as to permits, setbacks, height, and square footage of the signage.

2. Signs cannot be placed inside of a public right of way or public utility easement.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-068 ORD granting SUP for Off-Premise Billboard in 4600 block Guss Orr Dr (4263 : 2024-068 ORD SUP for off premise

2024-068 ATTH 01
S-789

4600 Block of Guss Orr Drive

Attachment: 2024-068 ATTH 01 (Maps) (4263 : 2024-068 ORD SUP for off premise billboard 4600 block Guss Orr Drive)

2024-068 ATTH 01
S-789

4600 Block of Guss Orr Drive

Attachment: 2024-068 ATTH 01 (Maps) (4263 : 2024-068 ORD SUP for off premise billboard 4600 block Guss Orr Drive)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-068 Goals & Perspectives (4263 : 2024-068 ORD SUP for off premise billboard 4600 block Guss Orr Drive)

S-789

ORDINANCE NO. 2024-068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-789 FOR THE LOCATION OF AN OFF PREMISES OUTDOOR ADVERTISING BILLBOARD ON LOT 1B, REPLAT OF LOTS 1 & 2 OF ARKLATEX REALTY SUBDIVISION, LOCATED IN THE 4600 BLOCK OF GUSS ORR DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of an Off Premises Outdoor Advertising Billboard on **Lot 1B, Replat of Lots 1 & 2 of Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of an Off Premises Outdoor Advertising Billboard** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-789 to allow the location of an Off Premises Outdoor Advertising Billboard on Lot 1B, Replat of Lots 1 & 2 of Arklatex Realty Subdivision, located in the 4600 block of Guss Orr Drive**, in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-068 ORD SUP off premises billboard signed (4263 : 2024-068 ORD SUP for off premise billboard 4600 block Guss Orr Drive)

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That all City codes be met as to permits, setbacks, height, and square footage of the signage.

2. Signs cannot be placed inside of a public right of way or public utility easement.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:39p.m.

Attachment: 2024-068 ORD SUP off premises billboard signed (4263 : 2024-068 ORD SUP for off premise billboard 4600 block Guss Orr Drive)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:06 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-069 rezoning from Single Family-2 to Single Family-3 on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.		

Briefing: 7/16/2024 **Public Hearing:** 7/16/2024 **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Greg Fomby, owner, to rezone the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road from Single Family-2 to Single Family-3. The intention is to place a single wide HUD code manufactured home on this property. The property is currently vacant land.

The Future Land Use Map has designated this property as “Suburban Residential”.

The adjacent zoning is Single Family-2 to the north, south, east, and west. The adjacent land use is residences to the north, south, east, and west.

Staff recommend approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to new drainage ordinance, stormwater design manual, building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommend approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2024

Attachments

a. 2024-069 ORD Rezoning 2802 Flower Acre Rd (DOCX)
b. 2024-069 ATTH 01 (Maps) (PDF)
c. 2024-069 Goals & Perspectives (DOCX)
d. 2024-069 ORD rez 2802 Flower Acre Rd signed (PDF)

Staff Coordination

Building Code Administration	Mashell Daniel	Reviewer	Completed	06/06/2024 10:15 AM
Public Works Department	Dusty Henslee	Reviewer	Completed	06/06/2024 10:22 AM
City Manager	David Orr	Reviewer	Completed	06/06/2024 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	06/10/2024 6:00 PM

Meeting History

06/10/24	City Council	MOVED FORWARD	Next: 07/16/24

Z-24-7

ORDINANCE NO. 2024-069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING THE EAST ½ OF LOT 1, BLOCK 40, FLOWER ACRES ADDITION, LOCATED AT 2802 FLOWER ACRE ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road,** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend for approval of the application for rezoning from Single Family-2 to Single Family-3 on the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, applicant agreed to amend the application from **Single Family-2 to Single Family-3**; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals, and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2024-069 ORD Rezoning 2802 Flower Acre Rd (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: This ordinance shall be in full force and effect from and after its passage and approval.

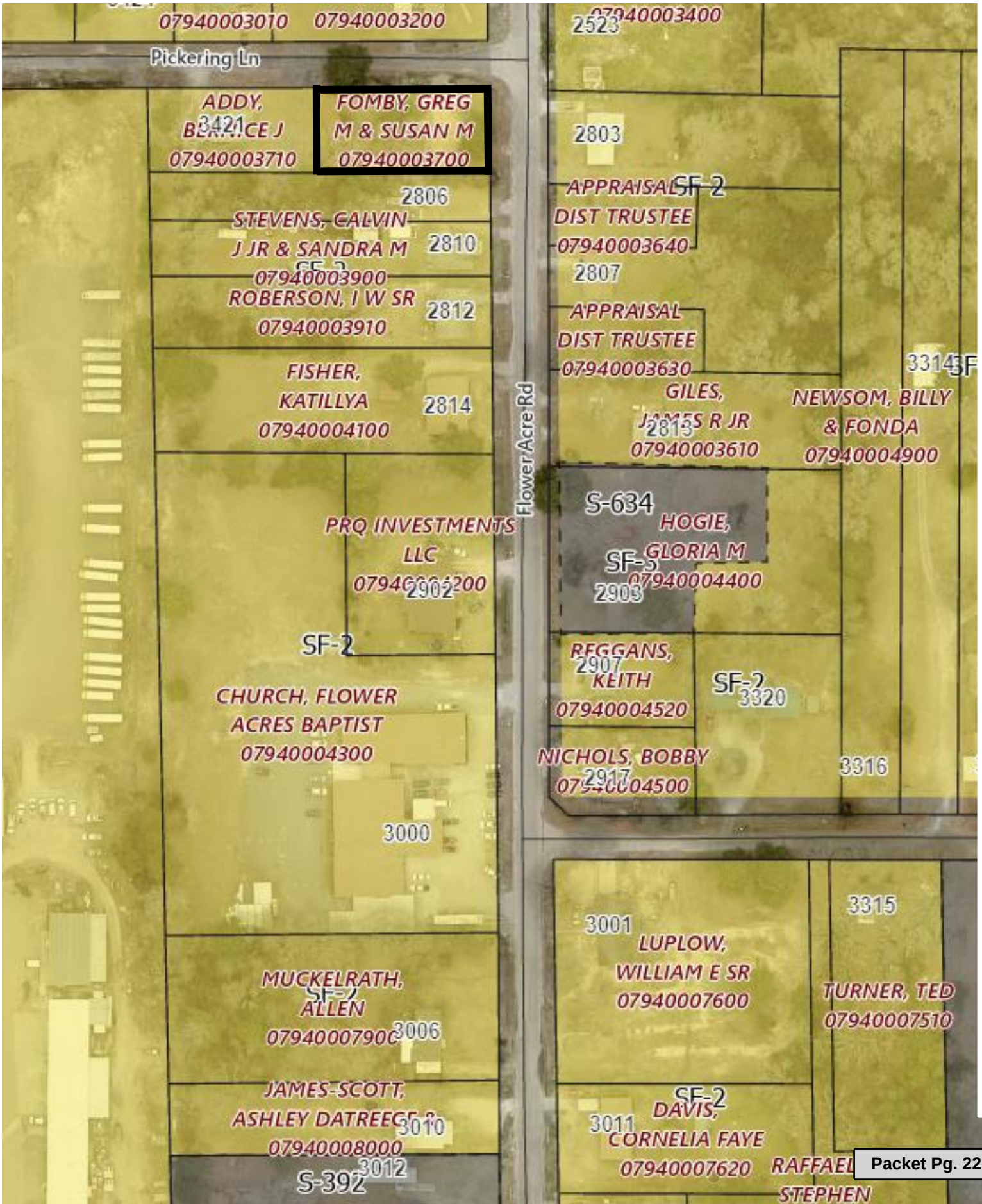
PASSED AND APPROVED in Regular Council Session on this the **16th of July, 2024.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-069 ORD Rezoning 2802 Flower Acre Rd (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

2802 Flower Acre Road



Attachment: 2024-069 ATTH 01 (Maps) (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

2802 Flower Acre Road

Attachment: 2024-069 ATTH 01 (Maps) (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-069 Goals & Perspectives (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

Z-24-7

ORDINANCE NO. 2024-069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING THE EAST ½ OF LOT 1, BLOCK 40, FLOWER ACRES ADDITION, LOCATED AT 2802 FLOWER ACRE ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road,** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend for approval of the application for rezoning from Single Family-2 to Single Family-3 on the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, applicant agreed to amend the application from **Single Family-2 to Single Family-3**; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals, and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2024-069 ORD rez 2802 Flower Acre Rd signed (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:40p.m.

Attachment: 2024-069 ORD rez 2802 Flower Acre Rd signed (4264 : 2024-069 ORD rezoning from SF-2 to SF-3 2802 Flower Acre Rd)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/8/2024 6:06 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-070 granting a Specific Use Permit to allow a single wide HUD code manufactured home on the east 1/2 of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. Greg Fomby, owner.		

Briefing: 7/16/2024 **Public Hearing:** 7/16/2024 **Council Vote:** 7/16/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Greg Fomby, owner, for a Specific Use Permit to allow the location of a single wide HUD code manufactured home on the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road. This property is currently a vacant lot.

The Future Land Use Map has designated this property as “Suburban Residential”.

The adjacent zoning is Single Family-2 to the north, south, east, and west. The adjacent land use is residences to the north, south, east, and west.

The City’s Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends approval of this request with the following stipulations:

1. That one 2015 or newer single wide HUD code manufactured home be allowed on this property.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner’s responsibility to renew this permit.

5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommend approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2024

Attachments

a. 2024-070 ORD SUP HUD code mnfctrd home 2802 Flower Acre Rd (DOCX)
b. 2024-070 ATTH 01 (Maps) (PDF)
c. 2024-070 ATTH 02 (Photo outside of home) (PDF)
d. 2024-070 ATTH 03 (Photos of inside home) (PDF)
e. 2024-070 Goals & Perspectives (DOCX)
f. 2024-070 ORD SUP 2802 Flower Acre Rd signed (PDF)

Staff Coordination

Building Code Administration	Mashell Daniel	Reviewer	Completed	06/06/2024 10:16 AM
Public Works Department	Dusty Henslee	Reviewer	Completed	06/06/2024 10:22 AM
City Manager	David Orr	Reviewer	Completed	06/06/2024 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	06/10/2024 6:00 PM

Meeting History

06/10/24	City Council	MOVED FORWARD	Next: 07/16/24

S-790

ORDINANCE NO. 2024-070

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-790 TO ALLOW THE LOCATION OF A SINGLE WIDE HUD CODE MANUFACTURED HOME ON THE EAST ½ OF LOT 1, BLOCK 40, FLOWER ACRES ADDITION, LOCATED AT 2802 FLOWER ACRE ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a single wide HUD code manufactured home on **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a single wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-790 for the location of a single wide HUD code manufactured home on the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-070 ORD SUP HUD code mnfctrd home 2802 Flower Acre Rd (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2015 or newer single wide HUD code manufactured home be allowed on this property.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

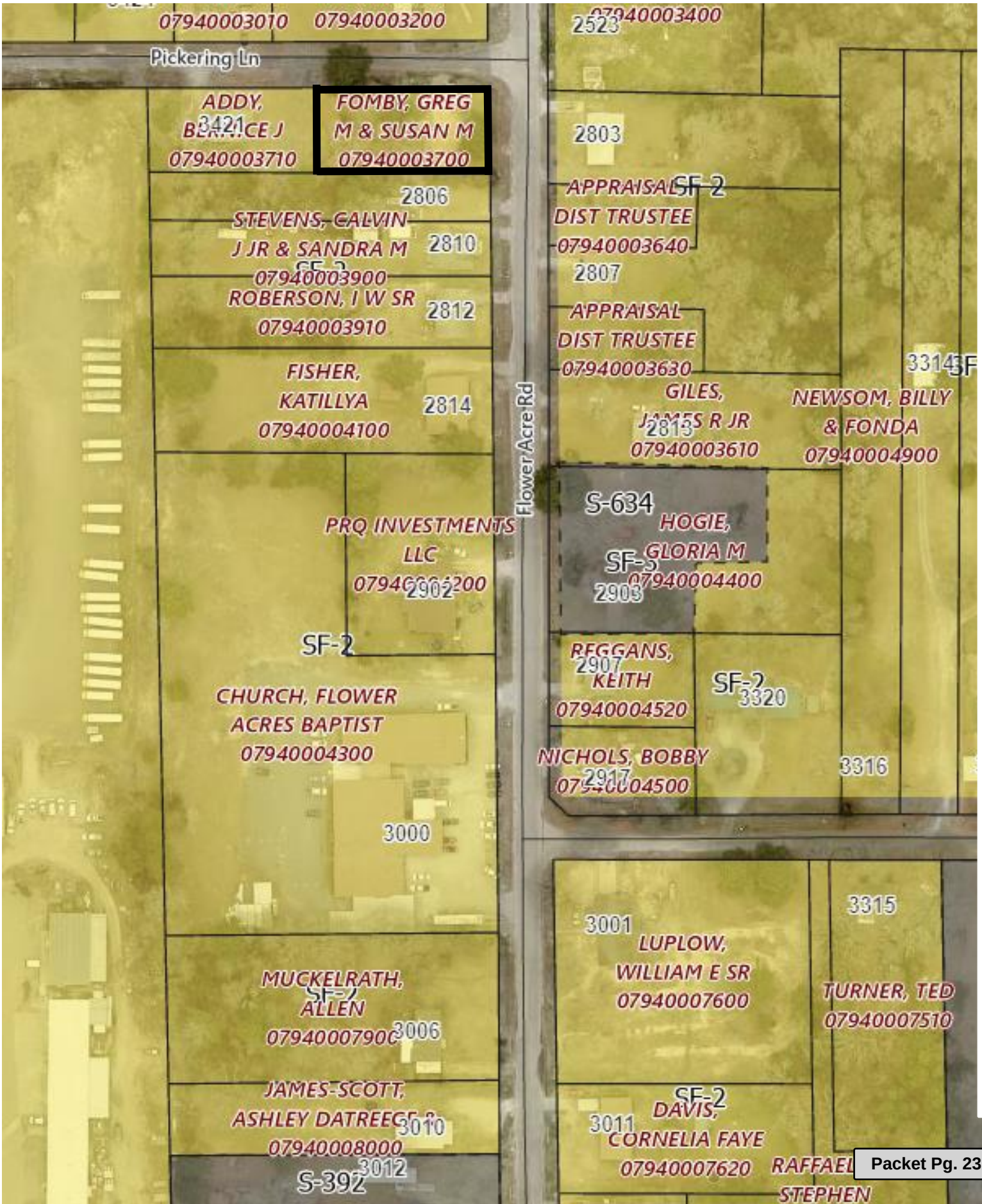
_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-070 ORD SUP HUD code mnfctrd home 2802 Flower Acre Rd (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home

2024-070 ATTH 01
S-790

2802 Flower Acre Road



Attachment: 2024-070 ATTH 01 (Maps) (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre Rd)

2024-070 ATTH 01
S-790

2802 Flower Acre Road

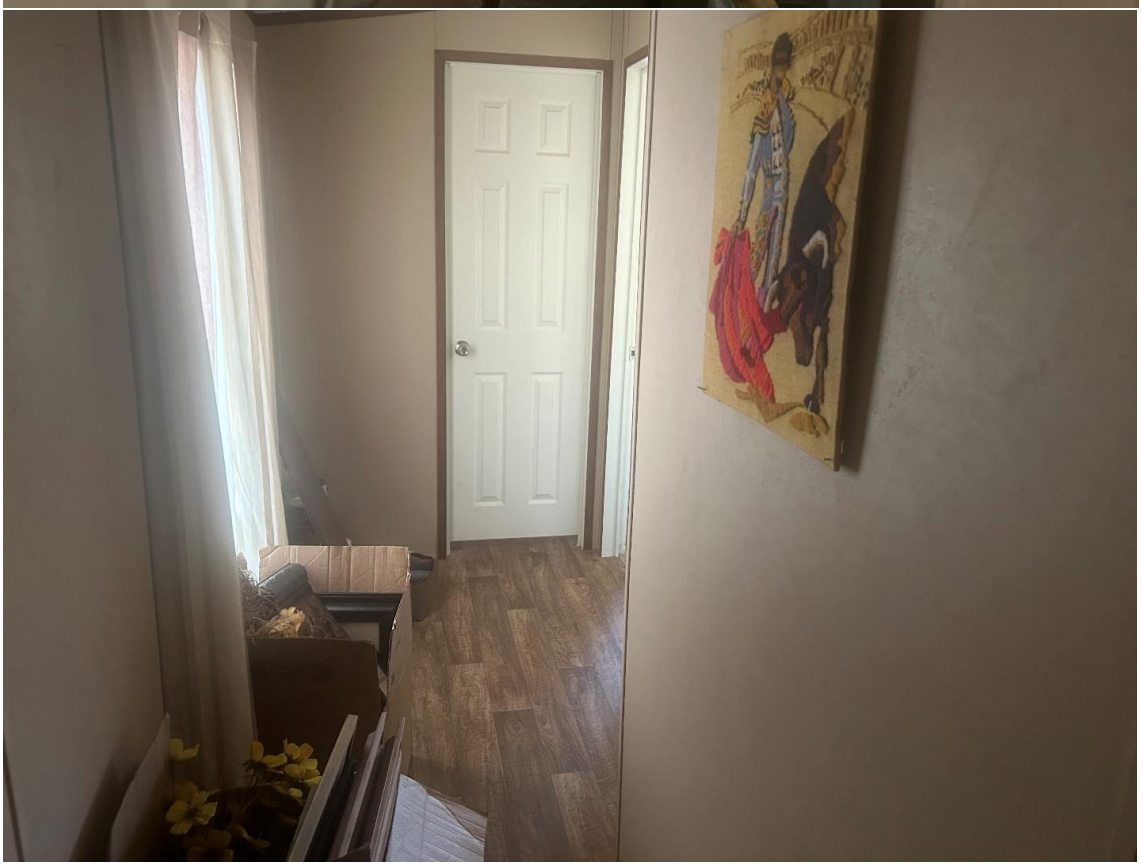
Attachment: 2024-070 ATTH 01 (Maps) (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre Rd)

Attachment: 2024-070 ATTH 02 (Photo outside of home) (4265 : 2024-070 ORD granting SUP for HUD code

2024-070 ATTH 03

Attachment: 2024-070 ATTH 03 (Photos of inside home) (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre Rd)

2024-070 ATTH 03



Attachment: 2024-070 ATTH 03 (Photos of inside home) (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre Rd)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-070 Goals & Perspectives (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre Rd)

S-790

ORDINANCE NO. 2024-070

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-790 TO ALLOW THE LOCATION OF A SINGLE WIDE HUD CODE MANUFACTURED HOME ON THE EAST ½ OF LOT 1, BLOCK 40, FLOWER ACRES ADDITION, LOCATED AT 2802 FLOWER ACRE ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a single wide HUD code manufactured home on **the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a single wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-790 for the location of a single wide HUD code manufactured home on the East ½ of Lot 1, Block 40, Flower Acres Addition, located at 2802 Flower Acre Road,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-070 ORD SUP 2802 Flower Acre Rd signed (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2015 or newer single wide HUD code manufactured home be allowed on this property.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **16th day of July, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:42 p.m.

Attachment: 2024-070 ORD SUP 2802 Flower Acre Rd signed (4265 : 2024-070 ORD granting SUP for HUD code mnfctrd home 2802 Flower Acre