CITY OF TEXARKANA

CITY COUNCIL

AGENDA ● AUGUST 10, 2020

Council Chambers	Regular Meeting	6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Special Notice and Meeting Procedures Due to COVID-19

Pursuant to the temporary suspension of certain open meetings laws to mitigate the spread of COVID-19, this meeting of the City Council will not be conducted in person. The meeting will be conducted by video conference and telephone call. **City Hall will remain closed to the public**. At least a quorum of the City Council will be participating by video conference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the Governor. To watch the meeting, the public may continue to access the City's regular meeting by internet livestream through the Quick Links "City Meeting Videos and Agendas" posted on the city's website ci.texarkana.tx.us. The public may also access agenda packet materials at the same website location.

Public Hearings

Audio/video (A/V) conferencing for virtual two-way communication with the City Council will be made available for noticed public hearings only. If your computer or personal device is not capable of A/V conferencing, then you should use audio-only or telephone conferencing.

A/V conferencing may be accessed using an internet browser, going to the Zoom platform at this URL, https://tinyurl.com/TXK08102020, following the registration instructions, and completing the registration process. Registration must be completed by 5:00 p.m. on the day of the meeting.

Telephone conferencing may be accessed by calling toll free 1 888-788-0099 or 1 877-853-5247, and when prompted enter Meeting ID 911 3853 0267 and passcode 20200801.

Public hearing participants should be ready to comment by following the Mayor's instructions during the meeting when he opens each public hearing.

Due to technical limitations, please do not use both A/V conferencing and telephone conferencing.

Open Forum

Anyone who wishes to speak before the City Council may use the telephone conferencing access numbers and codes referenced earlier in these instructions and should be ready to comment by following the Mayor's instructions during the meeting when reaching the "Open Form" segment of the agenda. Please provide your name, subject of comment, address, and ward number if a

resident of the City. Rules of decorum will apply to all public comments as would be applied during in-person meetings. Per Council rules, comment time is limited to five (5) minutes; the Council encourages groups of three or more persons to appoint one person to present the group's comment; and if the subject of the comment does not pertain to an item on the meeting agenda, the City Council cannot act, vote, or deliberate on the comment submitted.

In the event the number of requests exceed technical limits on virtual conferencing, priority for virtual conferencing will be afforded to public hearing participants.

Mayor

Bob Bruggeman

Ward 1	**Ward 3**	**Ward 5**
Jean H. Matlock	Betty Williams	Bill Harp
Ward 2	**Ward 4**	**Ward 6**
Mary Hart	Christie Alcorn	Jay Davis

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION BY COUNCIL MEMBER MARY HART

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, August 24, 2020 at 6:00 p.m.
Monday, September 14, 2020 at 6:00 p.m.
Monday, September 28, 2020 at 6:00 p.m.

Parks & Recreation Events:

Southwest Center has reopened with limited hours of operation from 8:00 a.m. - 7:00 p.m., Monday through Friday. Meeting rooms, classes and gym activities will be limited to 15 people per session.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

V. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

VI. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on July 13, 2020 at 6:00 PM.

   Open Forum Comment - July 13, 2020 meeting (Fritz)

2. Resolution No. 2020-081 authorizing the City Manager to enter into a contract with Tatum Excavating Company, Inc. of Texarkana, Texas, for an amount not to exceed $519,877, for the College Drive Mill and Overlay Reconstruction Project, with funds budgeted in the 2020 Major Street Maintenance Fund (Fund 120).

   Public Hearing:
   Council Vote: August 10, 2020

3. Ordinance No. 2020-082 amending Ordinance No. 2020-064 to comply with the July 27, 2020, Governor-issued proclamation regarding dates for early voting by personal appearance, due to the COVID-19 (Coronavirus) pandemic, for the City's general election to be held on November 3, 2020.

   Public Hearing:
   Council Vote: August 10, 2020

4. Resolution No 2020-084 authorizing the City Manager to enter into a contract with Kampco, Inc. of Texarkana, Arkansas, for the U.S. Highway 67 at Interstate Highway 369 10" Sewer Main Replacement Project, with budgeted funds, in an amount not to exceed $185,803.50.

   Public Hearing:
   Council Vote: August 10, 2020

Action Items

5. Ordinance No. 2020-083 ordering a Special Election for November 3, 2020, to present a ballot measure that, if approved, would amend the City Charter by adding a new section 17, titled “Collective Bargaining Impasse”, under Article XVII, “General Provisions”, which would allow only the International Association of Fire Fighters (IAFF), Local 367 to determine when the City and IAFF Local 367 cannot agree regarding the negotiation of a collective bargaining agreement, allow only IAFF Local 367 to force the City to submit all issues in dispute between them to compulsory arbitration, create a three-member Arbitration Board, restrict the evidence that the Arbitration Board may consider in making its decision, and any decision of the Arbitration Board would be final, binding and enforceable (that is, the decision cannot be overruled or changed by the City Council).

   Public Hearing:
   Council Vote: August 10, 2020

6. Resolution No. 2020-085 supporting the Courthouse Square Connections Project and authorizing the City Manager to execute an interlocal agreement with Texarkana, Arkansas, and all other documents necessary for the project.

   Public Hearing:
   Council Vote: August 10, 2020

7. Resolution No. 2020-086 approving a Memorandum of Agreement and Project Management Plan with the Department of the Army and authorizing funding for an environmental and cultural resources study necessary to begin the implementation of the City's Ultimate Rule Curve Contract for water storage in Lake Wright Patman.

   Public Hearing:
   Council Vote: August 10, 2020

8. Resolution No. 2020-088 amending the budget calendar for Fiscal Year 2021.

   Public Hearing:
   Council Vote: August 10, 2020

9. Resolution No. 2020-090 approving the tax rate proposal of $0.7000 per $100 of assessed valuation for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021, and allowing for public notice per the requirements of state law.

   Public Hearing:
   Council Vote: August 10, 2020

VII. FIRST BRIEFINGS

1. Ordinance No. 2020-066 granting a Specific Use Permit to allow permanent cosmetics/microblading on a portion of an approximate 1.757-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4150 McKnight Road. Bill King, applicant. Amy Yancey, agent.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

2. Ordinance No. 2020-067 rezoning Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street, Multiple Family-1 to Single Family-3. Roy Kim Butler, applicant.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

3. Ordinance No. 2020-068 granting a Specific Use Permit to allow the location of a single wide HUD code manufactured home on Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street. Roy Kim Butler, applicant.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

4. Ordinance No. 2020-069 rezoning a 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane. Single Family-2 to Single Family-3. Timothy Williams, applicant.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

5. Ordinance No. 2020-070 granting a Specific Use Permit to allow the location of a double wide HUD code manufactured home on a 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane. Timothy Williams, applicant.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

6. Ordinance No. 2020-071 rezoning the north 88' of Lots 11 & 12, Block 7, Watt's Addition, located at 1310 Milam Street. Multiple Family-1 to Neighborhood Service. Jerry Thompson, applicant.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

7. Ordinance No. 2020-072 rezoning an approximate 110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North. Single Family-2 to Commercial. Kyle Davis, representing BL-KD Investments, LLC and BOCO Investments, LLC, applicant. Kyle Talley, representing Longview Bridge and Road, Ltd, agent.

Public Hearing: August 24, 2020
Council Vote: August 24, 2020

8. Ordinance No. 2020-073 granting a Specific Use Permit to allow additional uses on an approximate 110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North. Kyle Davis, representing BL-KD Investments, LLC and BOCO Investments, LLC, applicant. Kyle Talley, representing Longview Bridge and Road, Ltd, agent.

   Public Hearing: August 24, 2020
   Council Vote: August 24, 2020

9. Resolution No. 2020-087 approving the Fiscal Year 2021 Master Fee List.

   Public Hearing: August 24, 2020
   Council Vote: September 14, 2020

10. Ordinance No. 2020-089 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2020, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

    Public Hearing: August 24, 2020
    Council Vote: August 24, 2020

11. Ordinance No. 2020-091 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2021, upon all taxable property in the City of Texarkana, Texas.

    Public Hearing: September 14, 2020
    Council Vote: September 14, 2020

12. Ordinance No. 2020-092 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

    Public Hearing: September 14, 2020
    Council Vote: September 14, 2020

VIII. PUBLIC HEARINGS

1. Ordinance No. 2020-054 rezoning a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Single Family-2 to Single Family-3. Nefrali Amaya, applicant.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

2. Ordinance No. 2020-055 granting a Specific Use Permit to allow a double wide HUD Code manufactured home on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Nefrali Amaya, applicant.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

3. Ordinance No. 2020-056 granting amendment to PD-04-2 for site approval to allow modifications to the site plan on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane. David Boudreaux, applicant. MTG Engineers and Surveyors, agent.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

4. Ordinance No. 2020-057 rezoning an approximate 5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458, located at 5119 and 5217 North Park Road. Single Family-3 to Planned Development Two Family-2. J.M. and Alice Richardson, owner. Chad Rains, agent.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

5. Resolution No. 2020-075 adopting the Community Development Block Grant 2020 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

IX. ITEMS FOR DISCUSSION

Staff Updates

X. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XI. ADJOURNMENT

Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

CITY OF TEXARKANA

CITY COUNCIL

MINUTES • JULY 13, 2020

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

This council meeting was held entirely via the Zoom video conferencing platform. Council members participated from their separate respective locations.

ee Name	Title	Status	Arrived
ggeman	Mayor	Present	
Matlock	Ward 1	Present	
art	Ward 2	Present	
illiams	Ward 3	Present	
Alcorn	Ward 4	Present	
p	Ward 5	Present	
is	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Karey Parker, Robby Robertson, Eric Schlotter, Garrett Baker, David Orr, Lisa Thompson, and Dusty Henslee.

Legal Counsel: Jeff Lewis.

II. INVOCATION BY COUNCIL MEMBER JAY DAVIS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, August 10, 2020 at 6:00 p.m.
Monday, August 24, 2020 at 6:00 p.m.
Monday, September 14, 2020 at 6:00 p.m.
Monday, September 28, 2020 at 6:00 p.m.

Parks & Recreation Events:

Southwest Center has reopened with limited hours of operation from 8:00 a.m. - 7:00 p.m., Monday through Friday. Meeting rooms, classes and gym activities will be limited to 10 people per session.

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Texarkana Independent School District Superintendent Paul Norton has accepted a superintendent position at Lake Travis ISD near Austin, Texas. Mr. Norton has been with TISD for 19 years and has also worked for Pleasant Grove ISD. He has done a great job serving students, parents, and the faculty at TISD. The Texarkana community wishes him much success in his future role at Lake Travis ISD.

As life continues under the coronavirus pandemic, the number of recent cases of COVID-19 is on the increase in Bowie County. All citizens were encouraged to wear a face covering while out in the public. This one action is a crucial safety measure to help slow down the spread of the virus. It is also a good way to show consideration for the health and welfare of fellow citizens in the community.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

The City Secretary read one comment, submitted by the 12:00 p.m. deadline, received from Michelle A. Fritz.

V. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayor Bruggeman made the mayoral appointment of Mike Mayo to the Airport Authority Board to fill the vacancy created by the expired term of Wes Jordan.

1. Council confirmation of the Mayoral appointment to the Airport Authority Board.

   The City Secretary proceeded with a roll call vote.
   (6:10 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VI. ITEMS FOR CONSIDERATION

Consent Items

The City Secretary proceeded with a roll call vote.
(6:15 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on May 26, 2020 at 6:00 PM.

2. Consider approval of the minutes of the Regular Meeting of the City Council held on June 8, 2020 at 6:00 PM.

3. Ordinance No. 2020-061 approving the fiscal year 2020 Coronavirus Relief Fund grant submission and amending the budget in an amount not to exceed FOUR HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED SEVENTY-SIX DOLLARS ($426,976).

   Public Hearing:
   Council Vote: July 13, 2020

4. Ordinance No. 2020-062 accepting a donation from TEXAR Federal Credit Union in the amount of EIGHTY-TWO THOUSAND FIFTEEN DOLLARS ($82,015) for the purchase of a mobile sound stage and amending the budgeted revenue and expenditures for the Fleet Capital Replacement Fund (Fund 704) for the fiscal year ending September 30, 2020 by adding the amount of EIGHTY-TWO THOUSAND FIFTEEN DOLLARS ($82,015) in revenue and ONE HUNDRED SIXTY-FOUR THOUSAND THIRTY DOLLARS ($164,030) in expenditures.

   Public Hearing:
   Council Vote: July 13, 2020

5. Resolution No. 2020-063 authorizing the 2020 Homeland Security Grant application for the Special Response Teams Drone Project in an amount not to exceed $17,692.

   Public Hearing:
   Council Vote: July 13, 2020

6. Ordinance No. 2020-064 calling for a General Election to be held on Tuesday, November 3, 2020, for the purpose of electing a a Council Member for Ward 3 and a Council Member for Ward 5 in the City of Texarkana, Texas.

   Public Hearing:
   Council Vote: July 13, 2020

7. Resolution No. 2020-065 authorizing the City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment, with budgeted funds, for fiscal year 2020-2021.

   Public Hearing:
   Council Vote: July 13, 2020

8. Resolution No. 2020-076 accepting easement renewals from Grantor TexAmericas Center for water distribution system infrastructure on the former footprint of Lone Star Army Ammunition Plant.

   Public Hearing:
   Council Vote: July 13, 2020

Action Items

9. Resolution No. 2020-060 renaming the roadway described as Alba Street from Oaklawn Drive to New Boston Road (U.S. Highway 82) to Savannah Hill Drive. Patrick Hill, applicant.

   Public Hearing: July 13, 2020
   Council Vote: July 13, 2020

   Dusty Henslee briefed this agenda item. There were no public comments heard, via Zoom, or read at this hearing. The City Secretary proceeded with a roll call vote.
   (6:18 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

VII. FIRST BRIEFINGS

1. Ordinance No. 2020-054 rezoning a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Single Family-2 to Single Family-3. Nefrali Amaya, applicant.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

Minutes Acceptance: Minutes of Jul 13, 2020 6:00 PM (Consent Items)

David Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 8/10/2020 6:00 PM**

2. Ordinance No. 2020-055 granting a Specific Use Permit to allow a double wide HUD Code manufactured home on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Nefrali Amaya, applicant.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

   David Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 8/10/2020 6:00 PM**

3. Ordinance No. 2020-056 granting amendment to PD-04-2 for site approval to allow modifications to the site plan on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane. David Boudreaux, applicant. MTG Engineers and Surveyors, agent.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

   David Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 8/10/2020 6:00 PM**

4. Ordinance No. 2020-057 rezoning an approximate 5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458, located at 5119 and 5217 North Park Road. Single Family-3 to Two Family-2. J.M. and Alice Richardson, owner. Chad Rains, agent.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

   David Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 8/10/2020 6:00 PM**

5. Resolution No. 2020-075 adopting the Community Development Block Grant 2020 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

   Public Hearing: August 10, 2020
   Council Vote: August 10, 2020

   David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/10/2020 6:00 PM

VIII. PUBLIC HEARINGS - NONE

IX. ITEMS FOR DISCUSSION

Staff Updates

City Secretary certification of signatures on petition by International Association of Fire Fighters, Local 367 (IAFF Local 367) to submit to voters on November 3, 2020, a City Charter amendment to provide IAFF Local 367 with unilateral authority to compel the City to binding arbitration before a three-member Arbitration Board of all issues in dispute regarding the negotiation of a collective bargaining agreement [election order to be submitted to City Council at August 10 meeting].

Jennifer Evans reported that after reviewing all 1,363 signatures submitted and using applicable laws related to the petition validation process, the petition contained a sufficient number of signatures to meet the statutory requirements. Under the law, the petition must be submitted to the City's voters on the November 3rd, 2020, ballot at a special election.

COVID-19/Emergency Operations Center (EOC) Report

Eric Schlotter gave an overview of the operations at the EOC to date. He updated the council on current coronavirus numbers affecting the area. He also specifically discussed the importance of contact tracing which is performed by police officers Matt Cashatt and Josh Armstrong.

The EOC has moved its operations from the Ark-Tex Council of Governments building and now works out of the Fire Training Facility. As this is a collaborative effort, many thanks went to Lance Hall with Bowie County, Tracey Litton and Lisa Thompson of the City of Texarkana, Texas, Dr. Matt Young, and Bowie County Judge Bobby Howell.

X. ADMINISTRATIVE COMMENTS

1. City Council

   Council Member Matlock expressed to her Ward 1 constituents that the matter and handling of the personnel issue involving city employee Clay Phillips, falls under the official authority of city management. Council members have no voice or jurisdiction in such matters.

2. City Staff

City Manager Jaster said the city's fiscal year 2020-21 budget is scheduled to be presented to the council next month.

XI. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:53 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

TEX-Evans, Jennifer

From: redhotrn68@aol.com
Sent: Monday, July 13, 2020 11:57 AM
To: TEX-Evans, Jennifer
Subject: Open Forum

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This monument pays tribute to the mothers of Confederate soldiers and represents the grief felt by so many following this dark time in our history.

For the typical Confederate army soldier, allegiance did not arise primarily from a devotion to the institution of slavery but from a sense of honor, devotion to their communities, and most importantly loyalty to their fellow soldiers. This is true of the typical soldier in all places and at all times.

Today, we Americans can clearly see the evils of slavery and do not support it although slavery still exists. *Freedom United* reports that there are an estimated 40 million people who are in slavery in the world today. The call to remove these historical monuments that we are seeing in America today is not about fighting for civil rights but it is part of a concerted effort from the left to destroy our country. The typical leftist today is ignorant of this and has a desire to further what they see as a noble cause. Some are even calling for the removal of art depicting Jesus Christ and for the removal of monuments to Abraham Lincoln and Dr. Martin Luther King, Jr. This madness has to stop!

Thank you for your time,
Michelle A. Fritz

Communication: Open Forum Comment - July 13, 2020 meeting (Fritz) (Consent Items)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/28/2020 3:10 PM

Lead Department: Public Works Department **Action Officer:** Dusty Henslee,

Subject: Resolution No. 2020-081 authorizing the City Manager to enter into a contract with Tatum Excavating Company, Inc. of Texarkana, Texas, for an amount not to exceed $519,877, for the College Drive Mill and Overlay Reconstruction Project, with funds budgeted in the 2020 Major Street Maintenance Fund (Fund 120).

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 20-1904-01) posted on website: June 22, 2020
Dates published in Texarkana Gazette: June 28, 2020 and July 5, 2020
Opened bids: July 23, 2020 at 2 p.m.
Bids received: East Texas Bridge; Tatum Excavating Company; and RK Hall.
Lowest Responsive Bidder: Tatum Excavating Company. See EXH "A"
Budget: 2020 Major Street Maintenance Fund
Policy Exceptions: None
Scope of Work: This project will consist of milling 2-4" of existing asphalt pavement and relaying 2" new asphalt pavement. The limits on College will be the section from Summerhill Rd. to Texas Blvd. and the section from Robison Rd. to Richmond Rd.

Potential Options:

- Approve CM to enter into contract
- Not approve CM to enter into contract

Fiscal Implications:

Funds are available in the 2020 Major Street Maintenance Fund

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

City of Texarkana, Texas

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2020-081 RES Auth CM to enter into contract for College Drive Mill and Overlay (DOC)
b. 2020-081 EXH 'A' College Drive Bid Tab (PDF)
c. 2020-081 ATTH 01 College Drive Location Map (PDF)
d. 2020-081 Goals & Perspectives (DOCX)

Staff Coordination

Public Works Department	Dusty Henslee	Department Head Review	Completed	07/24/2020 8:27 AM
Public Works Department	Amanda Freeland	Review	Completed	07/24/2020 3:00 PM
Finance Department	Kristin Peeples	Review	Completed	07/28/2020 10:55 AM
Planning and Community Development	David Orr	Review	Completed	07/28/2020 12:44 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/03/2020 9:11 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

RESOLUTION NO. 2020-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TATUM EXCAVATING COMPANY, INC. OF TEXARKANA, TEXAS, IN AN AMOUNT NOT TO EXCEED $519,877 FOR THE COLLEGE DRIVE MILL AND OVERLAY RECONSTRUCTION PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, issued an Invitation for Bid for the College Drive Mill and Overlay Reconstruction Project; and

WHEREAS, three bids (3) were received and are summarized in the Bid Tab Sheet on the attached **Exhibit "A"**; and

WHEREAS, the overall lowest and most responsible bid of $519,877 was submitted by Tatum Excavating Company, Inc. of Texarkana, Texas; and

WHEREAS, funds are available in the 2020 Major Street Maintenance Fund (Fund 120) for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the responsible bidder to complete the College Drive Mill and Overlay Reconstruction Project is Tatum Excavating Company, Inc. of Texarkana, Texas, and therefore its bid of $519,877 is accepted.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-081 RES Auth CM to enter into contract for College Drive Mill and Overlay (2307 : 2020-081 RES College Drive Mill and

Bid Tabulation
for
COLLEGE DR MILL & OVERLAY PROJECT

				RK Hall		TEC Inc.		East Texas Bridge Inc.	
				5020 SE Loop 286		2416 S. Lake Dr		PO Box 6218	
	20-1904-01			Paris, TX 75460		Texarkana, TX 75501		Longview, TX 75608	
	July 23, 2020 2:00PM			7/23/2020 10:53:00AM		7/23/2020 11:23:00AM		7/23/2020 1:30:00PM	
Item #	Description	EST. QTY	UNIT	Unit $	Total	Unit $	Total	Unit $	Total
BASE BID-SUMMERHILL RD TO TEXAS BLVD & N ROBISON RD TO RICHMOND RD									
1	Complete Mill (4"-6" Depth)	21,621	SY	$4.50	$97,294.50	$4.00	$86,484.00	$8.00	$172,968.00
2	HMAC (2" Thick, Type D)	2,378	TON	$150.00	$356,700.00	$130.00	$309,140.00	$130.00	$309,140.00
3	Tack Coat (.25 GAL/SY)	5,405	GAL	$5.50	$29,727.50	$7.00	$37,835.00	$3.00	$16,215.00
4	REFL PAV MRK TY II (Y) 4" (SLD)	10,718	LF	$0.66	$7,073.88	$1.00	$10,718.00	$1.00	$10,718.00
5	REFL PAV MRK TY II (W) 8" (SLD)	200	LF	$1.20	$240.00	$2.00	$400.00	$2.00	$400.00
6	Prefab PAV MRK TY C (W) 24" (SLD)	45	LF	$21.60	$972.00	$20.00	$900.00	$20.00	$900.00
7	Prefab PAV MRK TY C (WORD)	2	EA	$420.00	$840.00	$400.00	$800.00	$500.00	$1,000.00
8	Prefab PAV MRK TY C (ARROW)	2	EA	$300.00	$600.00	$300.00	$600.00	$500.00	$1,000.00
9	Signing and Barricading	1	LS	$50,000.00	$50,000.00	$38,000.00	$38,000.00	$100,000.00	$100,000.00
10	Mobilization	1	LS	$30,000.00	$30,000.00	$25,000.00	$25,000.00	$60,000.00	$60,000.00
11	Performance & Payment Bond	1	LS	$6,500.00	$6,500.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00
	TOTAL BASE BID AMOUNT				**$579,947.88**		**$519,877.00**		**$677,341.00**

Attachment: 2020-081 EXH 'A' College Drive Bid Tab (2307 : 2020-081 RES College Drive Mill and Overlay

College Drive Mill & Overlay Project

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-081 Goals & Perspectives (2307 : 2020-081 RES College Drive Mill and Overlay Reconstruction Project)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/28/2020 2:55 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Ordinance No. 2020-082 amending Ordinance No. 2020-064 to comply with the July 27, 2020, Governor-issued proclamation regarding dates for early voting by personal appearance, due to the COVID-19 (Coronavirus) pandemic, for the City's general election to be held on November 3, 2020.

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

In Ordinance 2020-064, the Council ordered a general election to be held on November 3, 2020 for the purpose of electing a Councilmember for Ward Three (3) and a Councilmember for Ward Five (5).
Texas Governor Greg Abbott issued a proclamation on July 27, 2020, that suspends "Section 85.001(a) of the Texas Election Code to the extent necessary to require that, for an election ordered or authorized to occur on November 3, 2020, early voting by personal appearance shall begin on Tuesday, October 13, 2020, and shall continue through the fourth day before election day".
This proposed ordinance amends the opening early voting date from Monday, October 19, 2020 to Tuesday, October 13, 2020, pursuant to Governor Abbott's proclamation.
No other changes are proposed to the remainder of Ordinance No. 2020-064.

Potential Options:

- None
-

Fiscal Implications:

N/A

Staff Recommendation:

Adopt the Ordinance as presented to comply with the Governor-issued proclamation on July 27, 2020.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2020-082 ORD amend Ord 2020-064 new EV dates by GOV proc (jcl) (DOCX)
b. 2020-082 EXH 'A' GOV PROC COVID-19 EV dates for 110320 gen elect (PDF)
c. 2020-082 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	07/28/2020 2:56 PM
City Attorney	Jeffery C. Lewis	City Attorney Review	Completed	07/28/2020 2:59 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/03/2020 9:19 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

ORDINANCE NO. 2020 - 082

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING ORDINANCE NO. 2020-064 FOR COMPLIANCE WITH THE JULY 27, 2020, GOVERNOR-ISSUED PROCLAMATION REGARDING DATES FOR EARLY VOTING BY PERSONAL APPEARANCE, DUE TO THE COVID-19 (CORONAVIRUS) PANDEMIC, FOR THE CITY'S GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, by Ordinance No. 2020-064, effective July 13, 2020, ordered a general election to be held on November 3, 2020, for the purpose of electing a Councilmember for Ward Three (3) and a Councilmember for Ward Five (5); and

WHEREAS, Texas Governor Greg Abbott issued a proclamation on July 27, 2020, that suspends "Section 85.001(a) of the Texas Election Code to the extent necessary to require that, for any election ordered or authorized to occur on November 3, 2020, early voting by personal appearance shall begin on Tuesday, October 13, 2020, and shall continue through the fourth day before election day"; and

WHEREAS, with this ordinance, the City Council amends Ordinance No. 2020-064 to comply with the Governor's proclamation related to the dates for early voting by personal appearance for the November 3, 2020, general election, as detailed in **Exhibit "A"** to this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Ordinance No. 2020-064 is amended to comply with the Governor's proclamation, issued on July 27, 2020, to require that early voting by personal appearance shall begin on Tuesday, October 13, 2020 and shall continue through the fourth day before election day for the general election on November 3, 2020, as detailed in **Exhibit "A"** to this ordinance, incorporated herein by reference for all purposes.

SECTION 2: That all provisions of Ordinance No. 2020-064, as amended by Ordinance No. 2020-082, and/or otherwise determined and set by Bowie County, Texas, or the Governor of the State of Texas, shall apply to amended dates for early voting by personal appearance and any other dates and deadlines detailed in **Exhibit "A"** to this ordinance.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-082 ORD amend Ord 2020-064 new EV dates by GOV proc (jcl) (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV

GOVERNOR GREG ABBOTT

July 27, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00pm O'CLOCK

JUL 27 2020

Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation suspending certain statutes concerning elections on November 3, 2020.

The original of this proclamation is attached to this letter of transmittal.

Respectfully submitted,

Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

POST OFFICE BOX 12428 AUSTIN, TEXAS 78711 512-463-2000 (VOICE) DIAL 7-1-1 FOR RELAY SERVICES

Attachment: 2020-082 EXH 'A' GOV PROC COVID-19 EV dates for 110320 gen elect (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV dates 110320)

PROCLAMATION

BY THE

Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, pursuant to legislative authorization under Chapter 418 of the Texas Government Code, I have issued executive orders, proclamations, and suspensions of Texas laws in response to the COVID-19 disaster, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, Section 41.001(a) of the Texas Election Code provides that a general or special election in this state shall be held on a uniform election date, and the next uniform election date is occurring on November 3, 2020; and

WHEREAS, I issued a proclamation on March 18, 2020, suspending Sections 41.0052(a) and (b) of the Texas Election Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise have held elections on May 2, 2020, to move their general and special elections for 2020 only to the November 3, 2020 uniform election date; and

WHEREAS, Texas law provides that eligible voters have a right to cast a vote in person; and

WHEREAS, as counties across Texas prepare for the upcoming elections on November 3, 2020, and establish procedures for eligible voters to exercise their right to vote in person, it is necessary that election officials implement health protocols to conduct elections safely and to protect election workers and voters; and

WHEREAS, in order to ensure that elections proceed efficiently and safely when Texans go to the polls to cast a vote in person during early voting or on election day for the November 3, 2020 elections, it is necessary to increase the number of days in which polling locations will be open during the early voting period, such that election officials can implement appropriate social distancing and safe hygiene practices; and

Attachment: 2020-082 EXH 'A' GOV PROC COVID-19 EV dates for 110320 gen elect (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV dates 110320)

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 PM O'CLOCK

JUL 27 2020

WHEREAS, Section 85.001(a) of the Texas Election Code provides that the period for early voting by personal appearance begins 17 days before election day; and

WHEREAS, Section 86.006(a-1) of the Texas Election Code provides that a voter may deliver a marked mail ballot in person to the early voting clerk's office while the polls are open on election day; and

WHEREAS, in consultation with the Texas Secretary of State, it has become apparent that for the November 3, 2020 elections, strict compliance with the statutory requirements in Sections 85.001(a) and 86.006(a-1) of the Texas Election Code would prevent, hinder, or delay necessary action in coping with the COVID-19 disaster, and that providing additional time for early voting will provide Texans greater safety while voting in person; and

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, the legislature has expressly authorized the Governor to suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of a state agency if strict compliance with the provisions, orders, or rules would in any way prevent, hinder, or delay necessary action in coping with a disaster;

NOW, THEREFORE, I, GREG ABBOTT, Governor of Texas, under the authority vested in me by the Constitution and laws of the State of Texas, do hereby suspend Section 85.001(a) of the Texas Election Code to the extent necessary to require that, for any election ordered or authorized to occur on November 3, 2020, early voting by personal appearance shall begin on Tuesday, October 13, 2020, and shall continue through the fourth day before election day. I further suspend Section 86.006(a-1) of the Texas Election Code, for any election ordered or authorized to occur on November 3, 2020, to the extent necessary to allow a voter to deliver a marked mail ballot in person to the early voting clerk's office prior to and including on election day.

The Secretary of State shall take notice of this proclamation and shall transmit a copy of this order immediately to every County Judge of this state and all appropriate writs will be issued and all proper proceedings will be followed to the end that said elections may be held and their results proclaimed in accordance with law.

IN TESTIMONY WHEREOF, I have hereto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 27th day of July, 2020.

GREG ABBOTT
Governor of Texas

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 pm O'CLOCK

JUL 27 2020

Attachment: 2020-082 EXH 'A' GOV PROC COVID-19 EV dates for 110320 gen elect (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV dates 110320)

ATTESTED BY:

RUTH R. HUGHS
Secretary of State

Attachment: 2020-082 EXH 'A' GOV PROC COVID-19 EV dates for 110320 gen elect (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV dates 110320)

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:00 pm O'CLOCK

JUL 27 2020

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-082 Goals & Perspectives (2308 : 2020-082 ORD amend 2020-064 by GOV order for EV dates 110320)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/7/2020 8:48 AM

Lead Department: Water Utilities **Action Officer:** Pam White,

Subject: Resolution No 2020-084 authorizing the City Manager to enter into a contract with Kampco, Inc. of Texarkana, Arkansas, for the U.S. Highway 67 at Interstate Highway 369 10" Sewer Main Replacement Project, with budgeted funds, in an amount not to exceed $185,803.50.

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Bids were received Tuesday, July 28, 2020 for the US67 at IH369 – 10" Sewer Replacement. Three (3) contractors picked up bid packages for the project and two (2) contractors bid on the project. Kampco, Inc. of Texarkana, Arkansas, was the apparent low bidder with a bid of $185,803.50. This project consists of the relocation/replacement of approximately 758 linear feet of 10" sewer mains, 487 linear feet of 14" steel casing, and three concrete manholes at the intersection of US67 and IH369.

Potential Options:

- None

Fiscal Implications:

This project was budgeted in the Utility's 2019-2020 Budget in the Texas Capital Infrastructure Fund at $175,000. The remaining funds are available in the Texas Infrastructure Fund.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2020-084 RES US67atIH369 Sewer Main Replacement (DOCX)
b. 2020-084 ATTH 01 Bid Summary (DOCX)

c. 2020-084 ATTH 02 Bid Tab (PDF)
d. 2020-084 Goals and Perspectives (DOCX)

Staff Coordination

Water Utilities	Gary Smith 07/31/2020 4:02 PM	Department Head Review	Completed	
Water Utilities	JD Phillips 07/31/2020 4:03 PM	Water Utilities Review	Completed	
City Manager 9:16 AM	Shirley Jaster	City Manager Review	Completed	08/03/2020
City Council 6:00 PM	Vicky Coopwood	Meeting	Pending	08/10/2020

Meeting History

RESOLUTION NO. 2020-084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED $185,803.50 FOR THE U.S. HIGHWAY 67 AT INTERSTATE HIGHWAY 369 10" SEWER MAIN REPLACEMENT PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on July 28, 2020, two (2) bids were received, a copy of which is attached hereto as **ATTH01**, by Texarkana Water Utilities for the U.S. Highway 67 at Interstate Highway 369 – 10" Sewer Main Replacement Project; and

WHEREAS, the project will consist of the relocation/replacement of approximately 758 linear feet of 10" sewer mains, 487 linear feet of 14" steel casing, and three concrete manholes and related appurtenances; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH02**, in an amount not to exceed $185,803.50; and

WHEREAS, funds are currently budgeted in the Texarkana Water Utilities 2019-2020 Budget in the Texas Capital Infrastructure Fund in the amount of $175,000.00. The remaining funds are available in the Texas Infrastructure Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the lowest and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH02**, be and is hereby approved in an amount not to exceed $185,803.50 for the relocation/replacement of a 10" sewer main and related appurtenances for the U.S. Highway 67 at Interstate Highway 369 – 10" Sewer Main Replacement Project.

SECTION 2: That the City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas, for the above-described services.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-084 RES US67atIH369 Sewer Main Replacement (2323 : 2020-084 RES US67 at IH369 10" Sewer Main Replacement)

Bid Summary

US 67 at IH 369
10" Sewer Main Replacement

2:00 P.M. Tuesday, July 28, 2020

		Base Bid
1.	**RBIS, LLC** **Texarkana, Texas**	**$ 228,596.98**
2.	**Kampco, Inc.** **Texarkana, Arkansas**	**$ 185,803.50**
3.	**David Lawler Constr.** **Shreveport, Louisiana**	**NO BID**

Time First Bid Opened: **2:00 P.M**

Number of Bidders: **2**

Apparent Low Bidder: **Kampco, Inc.**

Attachment: 2020-084 ATTH 01 Bid Summary (2323 : 2020-084 RES US67 at IH369 10" Sewer Main Replacement)

RES 2020-084
ATTH 02

Bid Tabulation
US67 at IH369
10" Sewer Main Replacement

July 28 @ 2:00PM

BASE BID:							
				KAMPCO, Inc.		***RBIS, LLC***	
				Texarkana, AR.		*Texarkana, AR*	
Item	**Quantity**	**Unit**	**Description**	**Amount**	**Total**	**Amount**	**Total**
1	1	LS	Mobilization, Bonds & Submittals	$14,400.00	$14,400.00	$18,975.00	$18,975.00
2	3	STA	Right of Way Prep	$2,518.19	$7,554.57	$690.00	$2,070.00
3	10	LF	8" PVC SDR-26 Sewer Pipe by Open Cut(8'-10')	$22.19	$221.90	$172.00	$1,720.00
4	639.62	LF	10" Certa-Flow Sewer Pipe by Bore	$33.12	$21,184.21	$34.00	$21,747.08
5	487	LF	14" Steel Casing by Bore	$221.64	$107,938.68	$267.00	$130,029.00
6	118.1	LF	10" Certa-Flow Sewer Pipe by Open Cut(8'-10')	$49.11	$5,799.89	$69.00	$8,148.90
7	1	LS	Tench Protection	$965.31	$965.31	$1,265.00	$1,265.00
8	1	EA	4" Sewer Service (Short Side)	$727.76	$727.76	$1,150.00	$1,150.00
9	1	EA	Concrete Manhole #1	$2,371.53	$2,371.53	$4,255.00	$4,255.00
10	1	EA	Concrete Manhole #2	$2,371.53	$2,371.53	$3,565.00	$3,565.00
11	1	EA	Concrete Manhole #5361	$2,371.53	$2,371.53	$3,565.00	$3,565.00
12	4	EA	Remove Existing Manhole	$861.45	$3,445.80	$2,300.00	$9,200.00
13	1	EA	Cut, Plug and Abandon Existing 8" Sewer Main	$4,520.58	$4,520.58	$1,610.00	$1,610.00
14	1	LS	Clean and Test Manholes	$289.59	$289.59	$2,645.00	$2,645.00
15	1	LS	Clean and Test Sewer Mains	$1,447.96	$1,447.96	$2,645.00	$2,645.00
16	1	LS	Traffic Control	$289.59	$289.59	$1,495.00	$1,495.00
17	2022	SY	Cellulose Fiber Mulch Seed	$1.16	$2,345.52	$4.00	$8,088.00
18	489	LF	Silt Fence	$2.90	$1,418.10	$6.00	$2,934.00
19	1	LS	Maintain Erosion Control Measures	$2,895.92	$2,895.92	$690.00	$690.00
20	28	SY	Remove and Replace Asphalt Parking Lot	$115.84	$3,243.52	$100.00	$2,800.00
			Total Base Bid:		**$185,803.50**		**$228,596.98**

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-084 Goals and Perspectives (2323 : 2020-084 RES US67 at IH369 10" Sewer Main Replacement)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2020 10:47 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Ordinance No. 2020-083 ordering a Special Election for November 3, 2020, to present a ballot measure that, if approved, would amend the City Charter by adding a new section 17, titled "Collective Bargaining Impasse", under Article XVII, "General Provisions", which would allow only the International Association of Fire Fighters (IAFF), Local 367 to determine when the City and IAFF Local 367 cannot agree regarding the negotiation of a collective bargaining agreement, allow only IAFF Local 367 to force the City to submit all issues in dispute between them to compulsory arbitration, create a three-member Arbitration Board, restrict the evidence that the Arbitration Board may consider in making its decision, and any decision of the Arbitration Board would be final, binding and enforceable (that is, the decision cannot be overruled or changed by the City Council).

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule

Updates/History of Briefing:

On May 28, 2020, the Office of the City Secretary received a "Petition for Charter Amendment" from the President of the International Association of Fire Fighters, Local 367, submitted pursuant to Chapter 9 of the Texas Local Government Code, to require the City Council to order an election to amend the City Charter.

The City Secretary, as part of the validation process, reviewed 1,363 signatures submitted, validated a total of 1,169 signatures, and certified to the City Council during its regular meeting held on July 13, 2020, that the petition contained a sufficient number of validated signatures to meet the statutory requirements and must be submitted to the City's voters on the November 3, 2020, ballot.

Executive Summary and Background Information:

According to law, the City Council has no discretion to refuse this proposed charter amendment and must carry out its duty to order an election on the proposed charter amendment.

Therefore, this Ordinance orders a Special Election for November 3, 2020, to present a ballot measure that, if approved, would amend the City Charter by adding a new section 17, titled "Collective Bargaining Impasse", under Article XVII, "General Provisions", which would allow only the International Association of Fire Fighters (IAFF), Local 367 to determine when the City and IAFF Local 367 cannot agree regarding the negotiation of a collective bargaining

agreement, allow only IAFF Local 367 to force the City to submit all issues in dispute between them to compulsory arbitration, create a three-member Arbitration Board, restrict the evidence that the Arbitration Board may consider in making its decision, and any decision of the Arbitration Board would be final, binding and cannot be overruled or changed by the City Council.

This Ordinance also provides:

- A statement of six facts that the City Council finds and determines.
- That the City Attorney shall prepare ballot wording as required by law and forward such to the Bowie County Elections Office.
- That the City Manager or her designee shall include in the published notice of the election, as required by law, an estimate of the anticipated fiscal impact to the city if the measure passes.
- Early Voting and general voting information.

A copy of the ethics pertaining to Political Subdivision Resources for Political Advertising is attached in your packet. This will help the Council understand rules to abide by during this process.

Some highlights are:

- That neither city employees nor the City Council may use City resources for political advertising to advocate for or against this proposed amendment
- An officer or employee of the City may not spend or authorize the spending of public funds for political advertising
- The City Council or an employee is free to campaign for or against this proposition on their own time or use their own resources

Potential Options:

- None. Approval this Ordinance is required by law.
-

Fiscal Implications:

The cost implications if this amendment is passed could be substantial to the City such as:

- A downgrading to the City's bond rating,
- Requiring the City Council to enact a tax increase
- Requiring the reduction of City services to include the elimination of some services such as street repairs, demolition, mowing of vacant lots and ROW's, park closures and reduced hours of operation for community centers
- Decreasing the number of employees in other departments to provide funding for the increase in salaries for the firefighters

Immediate costs incurred to place on the ballot:

Election cost of $7,750.

Notice publication cost estimated at $4200.

Staff Recommendation:

Approval

City of Texarkana, Texas

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

N/A

Advisory Board/Committee Meeting Date and Minutes:

N/A

Attachments

a. 2020-083 ORD Call Spec. Elect. Char Amend - Arbitration (Fire) rev 8-5-2020 (DOCX)
b. 2020-083 ATTH 01 TEC Political Advertising Info (PDF)
c. 2020-083 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	08/03/2020 12:15 PM
City Attorney	Jeffery C. Lewis	City Attorney Review	Completed	08/05/2020 4:28 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 12:45 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Attachment: 2020-083 ORD Call Spec. Elect. Char Amend - Arbitration (Fire) rev 8-5-2020 (2309 : 2020-083 ORD Call Spec. Elect for Char Amend

ORDINANCE NO. 2020-083

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, CALLING FOR A SPECIAL ELECTION TO BE HELD TUESDAY, NOVEMBER 3, 2020, FOR THE PURPOSE OF PRESENTING TO THE QUALIFIED VOTERS OF THE CITY OF TEXARKANA, TEXAS, A BALLOT MEASURE TO AMEND THE CITY CHARTER BY ADDING A NEW SECTION 17, TITLED "COLLECTIVE BARGAINING IMPASSE", UNDER ARTICLE XVII, "GENERAL PROVISIONS"; PROVIDING FOR BALLOT WORDING; PROVIDING FOR EARLY VOTING; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on May 28, 2020, the Office of the City Secretary of the City of Texarkana, Texas, received a "Petition for Charter Amendment" from the President of the International Association of Fire Fighters, Local 367, submitted pursuant to Chapter 9 of the Texas Local Government Code, to require the City Council to order an election to amend the City Charter by adding the following to Article XVII, "General Provisions", of the City Charter:

Section 17. Collective Bargaining Impasse.

"If the City and the International Association of Fire Fighters, Local 367 have reached an impasse regarding the negotiation of a collective bargaining agreement, as determined by the Association through written notice to the City:

(A) The Association, after written notice to the City containing specifications of the issues in dispute, may request arbitration and, in such event, the City and the Association shall submit all issues in dispute to arbitration within 45 days of the City's receipt of the Association's written arbitration request. The arbitration ruling shall be final, binding, and enforceable against both parties.

(B) Both parties shall select one arbitrator within 15 days of the Association's original request to arbitrate and provide written notification to the other party of the name and contact information for the selected arbitrator. The selected arbitrators shall attempt to select a third (neutral) arbitrator within 10 days of their selection in order to form a three-person Arbitration Board. If the arbitrators are unable to agree on a third arbitrator, either party may request that the American Arbitration Association select the third arbitrator, according to its fair and regular procedures. The third arbitrator shall preside over the Board. Any decisions made by the Board at any stage of the arbitration process will be determined by simple majority vote of the selected arbitrators.

(C) Arbitration shall be conducted by the City and the Association pursuant to the procedures, timelines, duties, requirements, and rights as set forth in Texas Local Government Code §§ 174.155, 174. 157-174.162, 174.J 64, and 174.253, or any successor to these statutory provisions.

(D) In making its decision, the Board may consider only the following:
(1) compensation and conditions of employment that prevail in comparable public sector employment in other cities;
(2) the rate of increase or decrease in the cost of living for the Texarkana area as determined by the Consumer Price Index;

(3) any of the following conditions:
(a) hazards of employment
(b) physical qualifications
(c) educational qualifications
(d) mental qualifications
(e) job training
(f) skills, and
(g) any other factors the Board determines to be relevant to the issues raised by the parties; and
(4) revenues available to the City and the impact of any arbitration ruling on the taxpayers of the City."; and

WHEREAS, according to law, "[t]he governing body shall submit a proposed charter amendment to the voters for their approval at an election if the submission is supported by a petition signed by a number of qualified voters of the municipality equal to at least five percent of the number of qualified voters of the municipality or 20,000, whichever number is the smaller"[1]; and

WHEREAS, the Bowie County Elections Office provided the City Secretary with a voter registration list that contained the names of 22,640 voters; after subtracting – as required by law[2] – the suspense or "S" voters before calculating the number of signatures needed to validate a petition, the registered voter tally equaled 19,137; and applying the statutory five percent requirement, the number of signatures needed to validate a charter amendment petition required a threshold number of 956 valid signatures; and

WHEREAS, the City Secretary, as part of the validation process, reviewed 1,363 signatures submitted, validated a total of 1,169 signatures, and certified to the City Council during its regular meeting held on July 13, 2020, that the petition contained a sufficient number of validated signatures to meet the statutory requirements and must be submitted to the City's voters on the November 3, 2020, ballot; and

WHEREAS, according to law, the City Council has no discretion to refuse this proposed amendment and must order an election on the proposed charter amendment submitted[3]; and

WHEREAS, according to law, notice of the election must be published in a newspaper of general circulation in the City on the same day in each of two successive weeks, with the first publication occurring before the 14th day before the date of the election, and the notice must include a substantial copy of the proposed amendment and an estimate of the anticipated fiscal impact to the City if the proposed amendment is approved at the election"[4]; and

WHEREAS, according to law, an officer or employee of the City may not spend or authorize the spending of public funds for political advertising, but this prohibition does not apply to a communication that factually describes the purposes of a measure if the communication does not advocate passage or defeat of the measure[5]; and

WHEREAS, according to law, although neither city employees nor the City Council may use City resources for political advertising to advocate for or against this proposed amendment, quoting from materials published by the Texas Ethics Commission, "you are free to campaign for or against a proposition on your own time and with your own resources"[6]; and

Attachment: 2020-083 ORD Call Spec. Elect. Char Amend - Arbitration (Fire) rev 8-5-2020 (2309 : 2020-083 ORD Call Spec. Elect for Char Amend

WHEREAS, the City Council finds and determines the following:

i. The City Charter contains no provision which affords preferential treatment of employees of one city department over another;

ii. City staff has never proposed, and the City Council has never proposed or deliberated, amending the City Charter to afford preferential treatment of employees of one city department over another;

iii. City staff has never proposed, and the City Council has never proposed or deliberated, amending the City Charter to allow only the International Association of Fire Fighters, Local 367, to "force the city into binding arbitration for a new employment contract"[7], since Texas law does not force either the City or Local 367 into binding arbitration;[8]

iv. Considering the anticipated fiscal impact to the City if the proposed amendment is approved at the election, since the proposed amendment would establish an Arbitration Board to make decisions that the City Council cannot overrule or change, and given the unprecedented negative impact of a global pandemic on the City's budget and financial resources, grave concerns exist whether a future arbitration award will negatively impact the City's budget or appropriations, downgrade the City's bond rating, and/or require the City Council to enact a tax increase, cut City services, or a combination of increasing taxes and cutting services;

v. The City Council carrying out its duty required by law to order this election is not — and should not be construed as — a City Council endorsement of the proposed charter amendment or a reflection of the personal opinions of any councilmember; and

vi. The City Council carrying out its duty required by law to order this election is not — and should not be construed as — a concession of the legal validity, if any, of the proposed amendment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: An election is hereby called and ordered to be held in the City of Texarkana, Texas, at the respective voting places determined and set by Bowie County, Texas, on the 3rd day of November, 2020, for the purpose of submitting to the voters a ballot measure to vote "for" or "against" amending the City Charter of the City of Texarkana, Texas, by adding a new Section 17 under Article XVII, "General Provisions", titled, "Collective Bargaining Impasse", as set out in the aforementioned "Petition for Charter Amendment".

SECTION 2: Within the time required for preparation and inclusion of the measure ordered in Section 1 of this Ordinance, the City Attorney shall prepare ballot wording as required by law and forward such to the Bowie County Elections Office.

SECTION 3: Within the time required for notice of the election ordered in Section 1 of this Ordinance, the City Manager or her designee shall include in the notice "an estimate of the

anticipated fiscal impact to the municipality if the proposed amendment is approved at the election" as required by law.[9]

SECTION 4: Early voting by personal appearance will be conducted beginning on **October 13, 2020** and ending on October 30, 2020, at the following locations: Bowie County Courthouse, 710 James Bowie Drive, New Boston, Texas; Southwest Center, 3222 West 7th Street, Texarkana, Texas; and Walnut Church of Christ, 2720 Moores Lane, Texarkana, Texas.

SECTION 5: The deadline for receipt of applications for mail ballot shall be at 5:00 p.m. on **October 23, 2020,** in the Bowie County Elections Office in accordance with Section 84.007 of the Texas Election Code. The deadline to receive ballots by mail shall be 7:00 p.m. on **November 3, 2020,** in the Bowie County Elections Office.

SECTION 6: In the event of any changes made by Bowie County, Texas, or the Governor of the State of Texas to the dates or deadlines set forth in this Ordinance or other law, then this Ordinance shall be deemed amended to conform with such changes.

SECTION 7: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

[1] Tex. Loc. Gov't Code § 9.004.

[2] *See* Tex. Elec. Code § 277.0024.

[3] *See* Tex. Loc. Gov't Code § 9.004(a) ("The governing body ***shall*** submit a proposed charter amendment to the voters for their approval at an election if the submission is supported by a petition signed by a number of qualified voters of the municipality equal to at least five percent of the number of qualified voters of the municipality…" (emphasis added).

[4] Tex. Loc. Gov't Code § 9.004(c).

[5] *See* Tex. Elec. Code § 255.003.

[6] *See* "A Short Guide to the Prohibition Against Using Political Subdivision Resources For Political Advertising in Connection with an Election", https://www.ethics.state.tx.us/resources/advertising/Bsub_adv.php.

[7] Quote from *Texarkana Gazette*, July 12, 2020, page 2A.

[8] *See* Tex. Loc. Gov't Code § 174.153 (providing, among other things, for permissive, not mandatory, appointment of an arbitration board, which may be requested by either the public employer or an association that is a bargaining agent).

[9] Tex. Loc. Gov't Code § 9.004(c)(2).

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TEXAS MUNICIPAL LEAGUE

Understanding Your Personal Liability as a City Official: A Primer

Updated August 2019

This paper is meant to provide basic information regarding *state* laws that may result in criminal or personal liability for city officials. A home rule charter, local policy, or ordinance may provide for more stringent requirements in some circumstances. This paper is not comprehensive in nature, but rather is intended to highlight some of the state law provisions that most commonly give rise to personal liability in connection with the holding of or running for a city office. Please consult the individual state laws cited for detailed information about the issues discussed here. You can find additional resources regarding many of the topics discussed in this paper on our Web site at www.tml.org.

Attachment: 2020-083 ATTH 01 TEC Political Advertising Info (2309 : 2020-083 ORD Call Spec. Elect for Char Amend CB Impasse)

Attachment: 2020-083 ATTH 01 TEC Political Advertising Info (2309 : 2020-083 ORD Call Spec. Elect for Char Amend CB Impasse)

B. Political Advertising and Campaign Communications

Certain disclosures must be made in relation to political advertising. "[P]olitical advertising that contains express advocacy is required to include a disclosure statement. The person who causes the political advertising to be published, distributed, or broadcast is responsible for including the disclosure statement."[237] A violation may result in a civil penalty in an amount determined by the TEC.

There are restrictions on the contents of political advertising and campaign communications. Political advertising and campaign communications must not misrepresent a person's identity or title or the source of the advertising or communication.[238] A violation is a misdemeanor offense.[239] A TEC publication entitled "Political Advertising: What You Need to Know" is available here https://www.ethics.state.tx.us/resources/advertising/.

There are restrictions on the use of a city's internal mail system to distribute political advertising. Officers and employees of a city are prohibited from knowingly using or authorizing the use of an internal mail system for the distribution of political advertising.[240] The prohibition does not apply to use of the city's mail system to distribute political advertising that: (1) is delivered to the city's premises through the U.S. postal service; or (2) is the subject of or related to an investigation, hearing, or other official proceeding of the city.[241] A violation of the prohibition is a Class A misdemeanor.[242]

Finally, it is important for a city official to understand the limitations on spending public funds (i.e., city funds) or using public resources[243] for political advertising. City officers and employees are prohibited from knowingly spending city funds for political advertising. The prohibition does not apply to a communication that factually describes the purpose of a measure so long as it does not advocate the passage or defeat of the measure.[244] A permissible communication may not, however, contain false information that is likely to influence a voter to

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[237] TEX. ETHICS COMM'N, POLITICAL ADVERTISING: WHAT YOU NEED TO KNOW (July 16, 2019), *available at https://www.ethics.state.tx.us/resources/advertising/*; *see also* TEX. ELEC. CODE § 255.001. There are certain exceptions to these rules.
[238] *Id.* §§ 255.004–.006.
[239] *Id.*
[240] *Id.* § 255.0031.
[241] *Id.*
[242] *Id.*
[243] *See, e.g.*, Tex. Ethics Comm'n Op. No. 550 (2019) (concluding that a municipal officer is prohibited from using government resources, such as the officer's office in a government building, to create a photo, video, or other communication for political advertising).
[244] TEX. ELEC. CODE § 255.003.

vote for or against the measure.[245] A violation of these prohibitions is a Class A misdemeanor. Additionally, an officer or employee could be fined by the TEC. A city council that has ordered an election on a measure (e.g., a bond election), may request the TEC to issue a written advisory opinion as to whether a particular communication violates these prohibitions and the written opinion, among other things, serves as an affirmative defense to prosecution or imposition of a civil penalty. A TEC publication entitled "A Short Guide to the Prohibition Against Using Political Subdivision Resources for Political Advertising in Connection with an Election" is available at https://www.ethics.state.tx.us/pamphlet/Bpad_pol.pdf.

[245] *Id.*

Attachment: 2020-083 ATTH 01 TEC Political Advertising Info (2309 : 2020-083 ORD Call Spec. Elect for Char Amend CB Impasse)

2020-083 ATTH 01

A Short Guide to the Prohibition Against Using Political Subdivison Resources For Political Advertising In Connection With An Election

No matter how enthusiastic you are about an election, it is important to remember that the Texas Election Code prohibits the use of political subdivision resources to produce or distribute political advertising in connection with an election. Section 255.003 of the Election Code provides as follows:

- An officer or employee of a political subdivision may not spend or authorize the spending of public funds for political advertising.
- This section does not apply to a communication that factually describes the purposes of a measure if the communication does not advocate passage or defeat of the measure.
- A person who violates this section commits an offense. An offense under this section is a Class A misdemeanor.

New legislation effective September 1, 2009, further clarifies that an officer or employee of a political subdivision may not spend or authorize the spending of public funds for a communication describing a measure if the communication contains information that:

(1) the officer or employee knows is false; and

(2) is sufficiently substantial and important as to be reasonably likely to influence a voter for or against the measure.

To understand the practical significance of this prohibition, it is useful to look at some of the specific words and phrases used in the law.

"**Political advertising**" means

(1) a communication supporting or opposing a candidate for nomination or election to a public office or office of a political party, a political party, a public officer, that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or (ii) on an Internet website; and

(2) a communication that advocates passage or defeat of a measure, and that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or (ii) on an Internet website.

Newsletter of Public Officer of a Political Subdivision. The Ethics Commission adopted a rule providing guidelines for when a newsletter of a public officer of a political subdivision is not political advertising. Texas Ethics Commission Rule 26.2 provides as follows:

For purposes of section 255.003 of the Election Code, a newsletter of a public officer of a political subdivision is not political advertising if:

(1) It includes no more than two pictures of a public officer per page and if the total amount of area covered by the pictures is no more than 20 percent of the page on which the pictures appear;

(2) It includes no more than eight personally phrased references (such as the public officer's name, "I", "me", "the city council member") on a page that is 8 ½" x 11" or larger, with a reasonable reduction in the number of such personally phrased references in pages smaller than 8 ½" x 11"; and

(3) When viewed as a whole and in the proper context:

(A) is informational rather than promotional;

(B) does not advocate passage or defeat of a measure; and

(C) does not support or oppose a candidate for nomination or election to a public office or office of political party, a political party, or a public officer.

The prohibition applies to any "**officer or employee of a political subdivision**." In other words, if an officer or employee of a political subdivision makes a decision to use political subdivision resources in violation of the prohibition, the employee could be fined by the Ethics Commission or held criminally liable. School board members, as "officers" of a school district, are also subject to the prohibition.

★ The prohibition applies to **"spending or authorizing the spending of public funds"** for political advertising. Not only does this mean that the political subdivision may not purchase or authorize the purchase of new materials for use in creating political advertising, it also means that a political subdivision would violate the prohibition by using existing paper and machinery to generate, display, or distribute political advertising.

Also, it is not permissible to use or authorize the use of the paid time of an employee of a political subdivision to create or distribute political advertising.

★ The prohibition does not apply to **"a communication that factually describes the purposes"** of a measure election. In other words, it is permissible to use the resources of a political subdivision to produce explanatory material about what is at stake in a measure election. However, the communication may not contain information that an officer or employee of a political subdivision knows is false. The information must not be sufficiently substantial and important, such that it would be reasonably likely to influence a voter to vote a certain way.

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Violations of the law often occur because someone finds it irresistible to wrap up a factual explanation with a motivational slogan such as:

IT PAYS TO INVEST IN THE FUTURE.

or

IT'S TIME TO MOVE AHEAD.

Another common misstep is to include "calls to action" such as:

LET'S BUILD A BETTER CITY.

or

SHOW THAT YOU CARE ABOUT OUR FUTURE.

***Remember*:** No matter how much factual information about the purposes of a measure election is in a communication, *any amount* of advocacy is impermissible.

- ★ A violation of the prohibition is a **Class A misdemeanor**. This means that a violation could lead to criminal prosecution. Also, the Ethics Commission has authority to impose fines for violations of section 255.003.

Another provision of the Texas Election Code prohibits an officer or employee of a political subdivision from using or authorizing the use of an internal mail system to distribute political advertising. An internal mail system is a system operated by a political subdivision to deliver written documents to its officers or employees. A violation of this prohibition could also lead to the imposition of fines by the Ethics Commission or to criminal prosecution.

Although you may not use political subdivision resources for political advertising, you are free to campaign for or against a proposition on your own time and with your own resources. If you do plan to become involved in a campaign, you should educate yourself about filing requirements and about the rules regarding disclosures on political advertising.

Information is available from the Texas Ethics Commission by phone at (512) 463-5800 or on the Ethics Commission's web site at *https://www.ethics.state.tx.us*.

In compliance with the Americans With Disabilities Act, the publications of the Texas Ethics Commission are available by request in alternative formats. To request an accessible format, please contact our ADA Compliance Officer by telephone at 512-463-5800 or through RELAY Texas at 800-735-2989; or by mail in care of the Texas Ethics Commission, P. O. Box 12070, Austin, Texas 78711-2070.

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A Short Guide to the Prohibition Against Using Political Subdivision Resources For Political Advertising In Connection With An Election

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Austin, Texas 78711-2070

(512) 463-5800
Fax (512) 463-5777

Visit us at *https://www.ethics.state.tx.us* on the Internet.

Revised October 13, 2017

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Texas Ethics Commission (/)

Promoting Public Confidence in Government

Resources
Advertising

A Short Guide to the Prohibition Against Using Political Subdivision Resources For Political Advertising in Connection with an Election (/data/resources/advertising/Bsub_adv.pdf)

Revised October 12, 2017

No matter how enthusiastic you are about an election, it is important to remember that the Texas Election Code prohibits the use of political subdivision resources to produce or distribute political advertising in connection with an election. Section 255.003 of the Election Code provides as follows:

- An officer or employee of a political subdivision may not spend or authorize the spending of public funds for political advertising.
- This section does not apply to a communication that factually describes the purposes of a measure if the communication does not advocate passage or defeat of the measure.
- A person who violates this section commits an offense. An offense under this section is a Class A misdemeanor.

New legislation effective September 1, 2009, further clarifies that an officer or employee of a political subdivision may not spend or authorize the spending of public funds for a communication describing a measure if the communication contains information that:

(1) the officer or employee knows is false; and

Attachment: 2020-083 ATTH 01 TEC Political Advertising Info (2309 : 2020-083 ORD Call Spec. Elect for Char Amend CB Impasse)

(2) is sufficiently substantial and important as to be reasonably likely to influence a voter to vote for or against the measure.

To understand the practical significance of this prohibition, it is useful to look at some of the specific words and phrases used in the law.

"Political advertising" means

(1) a communication supporting or opposing a candidate for nomination or election to a public office or office of a political party, a political party, a public officer, that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or (ii) on an Internet website; and

(2) a communication that advocates passage or defeat of a measure, and that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication;

Newsletter of Public Officer of a Political Subdivision. The Ethics Commission adopted a rule providing guidelines for when a newsletter of a public officer of a political subdivision is not political advertising. Texas Ethics Commission Rule 26.2 provides as follows:

> For purposes of section 255.003 of the Election Code, a newsletter of a public officer of a political subdivision is not political advertising if:
>
> > (1) It includes no more than two pictures of a public officer per page and if the total amount of area covered by the pictures is no more than 20 percent of the page on which the pictures appear;
> >
> > (2) It includes no more than eight personally phrased references (such as the public officer's name, "I", "me", "the city council member") on a page that is 8 ½" x 11" or larger, with a reasonable reduction in the number of such personally phrased references in pages smaller than 8 ½" x 11"; and
> >
> > (3) When viewed as a whole and in the proper context:
> >
> > > (A) is informational rather than self-promotional;
> > >
> > > (B) does not advocate passage or defeat of a measure; and
> > >
> > > (C) does not support or oppose a candidate for nomination or election to a public office or office of political party, a political party, or a public officer.

* The prohibition applies to any **"officer or employee of a political subdivision."** In other words, if an officer or employee of a political subdivision makes a decision to use political subdivision resources in violation of the prohibition, the employee could be fined by the Ethics Commission or held criminally liable.

* The prohibition applies to **"spending or authorizing the spending of public funds"** for political advertising. Not only does this mean that the political subdivision may not purchase or authorize the purchase of new materials for use in creating political advertising, it also means that an officer or employee of a political subdivision would violate the prohibition by using existing paper and machinery to generate, display, or distribute political advertising.

Also, it is not permissible to use or authorize the use of the paid time of an employee of a political subdivision to create or distribute political advertising.

* The prohibition does not apply to **"a communication that factually describes the purposes"** of a measure election. In other words, it is permissible to use the resources of a political subdivision to produce explanatory material about what is at stake in a measure election. However, the communication may not contain information that an officer or employee of a political subdivision knows is false. The information

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must not be sufficiently substantial and important, such that it would be reasonably likely to influence a voter to vote a certain way. Violations of the law often occur because someone finds it irresistible to wrap up a factual explanation with a motivational slogan such as:

IT PAYS TO INVEST IN THE FUTURE.

or

IT'S TIME TO MOVE AHEAD.

Another common misstep is to include "calls to action" such as:

LET'S BUILD A BETTER CITY.

or

SHOW THAT YOU CARE ABOUT OUR FUTURE.

Remember: No matter how much factual information about the purposes of a measure election is in a communication, *any amount* of of advocacy is impermissible.

* A violation of the prohibition is a **Class A misdemeanor**. This means that a violation could lead to criminal prosecution. Also, the Ethics Commission has authority to impose fines for violations of section 255.003.

Another provision of the Texas Election Code prohibits an officer or employee of a political subdivision from using or authorizing the use of an internal mail system to distribute political advertising. An internal mail system is a system operated by a political subdivision to deliver written documents to its officers or employees. A violation of this prohibition could also lead to the imposition of fines by the Ethics Commission or to criminal prosecution.

Although you may not use political subdivision resources for political advertising, you are free to campaign for or against a proposition on your own time and with your own resources. If you do plan to become involved in a campaign, you should educate yourself about filing requirements and about the rules regarding disclosures on political advertising.

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City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-083 Goals & Perspectives (2309 : 2020-083 ORD Call Spec. Elect for Char Amend CB Impasse)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2020 9:24 AM

Lead Department:	Planning and Community Development	**Action Officer:**	David Orr, Planning & Community Development Director
Subject:	Resolution No. 2020-085 supporting the Courthouse Square Connections Project and authorizing the City Manager to execute an interlocal agreement with Texarkana, Arkansas, and all other documents necessary for the project.		

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Attachments

a. 2020-085 RES Auth City Manager to enter into interlocal agreement (DOCX)
b. 2020-085 ATTH 01 MTG_TXKcourthouse2 (1) (PDF)
c. 2020-085 ATTH 02 MTG_TXKcourthouseBefore (PDF)
d. 2020-085 ATTH 03 Courthouse Overall Site Plan (PDF)
e. 2020-085 ATTH 04 Courthouse Square Connections Interlocal Agreement_executed Texarkana, AR (PDF)
f. 2020-085 ATTH 05 Chamber of Commerce Support Letter (PDF)
g. 2020-085 ATTH 06 Courthouse Invitation to Bid Cover Page (PDF)
h. 2020-085 ATTH 07 TXK Courthouse Square Specs (PDF)
i. 2020-085 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	08/05/2020 2:47 PM
Finance Department	Kristin Peeples	Action	Completed	08/05/2020 4:04 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 4:23 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

RESOLUTION NO. 2020-085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING SUPPORT OF THE COURTHOUSE SQUARE CONNECTIONS PROJECT, AND APPROVING THE USE OF COMMITTED FUNDS FOR THE PROJECT, AND AUTHORIZING THE CITY MANAGER TO SIGN AN INTERLOCAL AGREEMENT WITH TEXARKANA, ARKANSAS, FOR THE PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Courthouse Square Connections Project is a dual city effort to increase walkability and enhance the area around the existing United States Post Office and Federal Courthouse in downtown; and

WHEREAS, built in 1931, the United States Post Office and Courthouse has remained the most prominent structure in Texarkana, due in no small measure to its location. By straddling the boundary between two states, the building uniquely evinces its federal nature and function; no other federal building in the country is sited in two states; and

WHEREAS, Courthouse Square Connections project partners & funding organizations include the City of Texarkana, Texas, City of Texarkana, Arkansas, Texarkana Arkansas Advertising & Promotion Commission, Texarkana Chamber of Commerce, Texarkana Arts & Historic District, National Endowment for the Arts Grant, and the Texarkana Wilbur Smith Rotary Club; and

WHEREAS, a Courthouse Square Connections resident design team has worked in collaboration with both cities to provide project input and design comments through a Leadership Texarkana Strategic Doing initiative; and

WHEREAS, the 2017 Capital Improvement Bond fund dollars, in the amount of $742,820, are available for this project; and

WHEREAS, the City Council intends, by this resolution, to affirm its approval and support of the Courthouse Square Connections Project, authorizing the City Manager to execute an interlocal agreement and other documents necessary for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council affirms its approval and support of the Courthouse Square Connections Project.

SECTION 2: The City Council authorizes the City Manager to execute an interlocal agreement and other documents necessary for the project.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020**.

ATTEST:

_____ _____

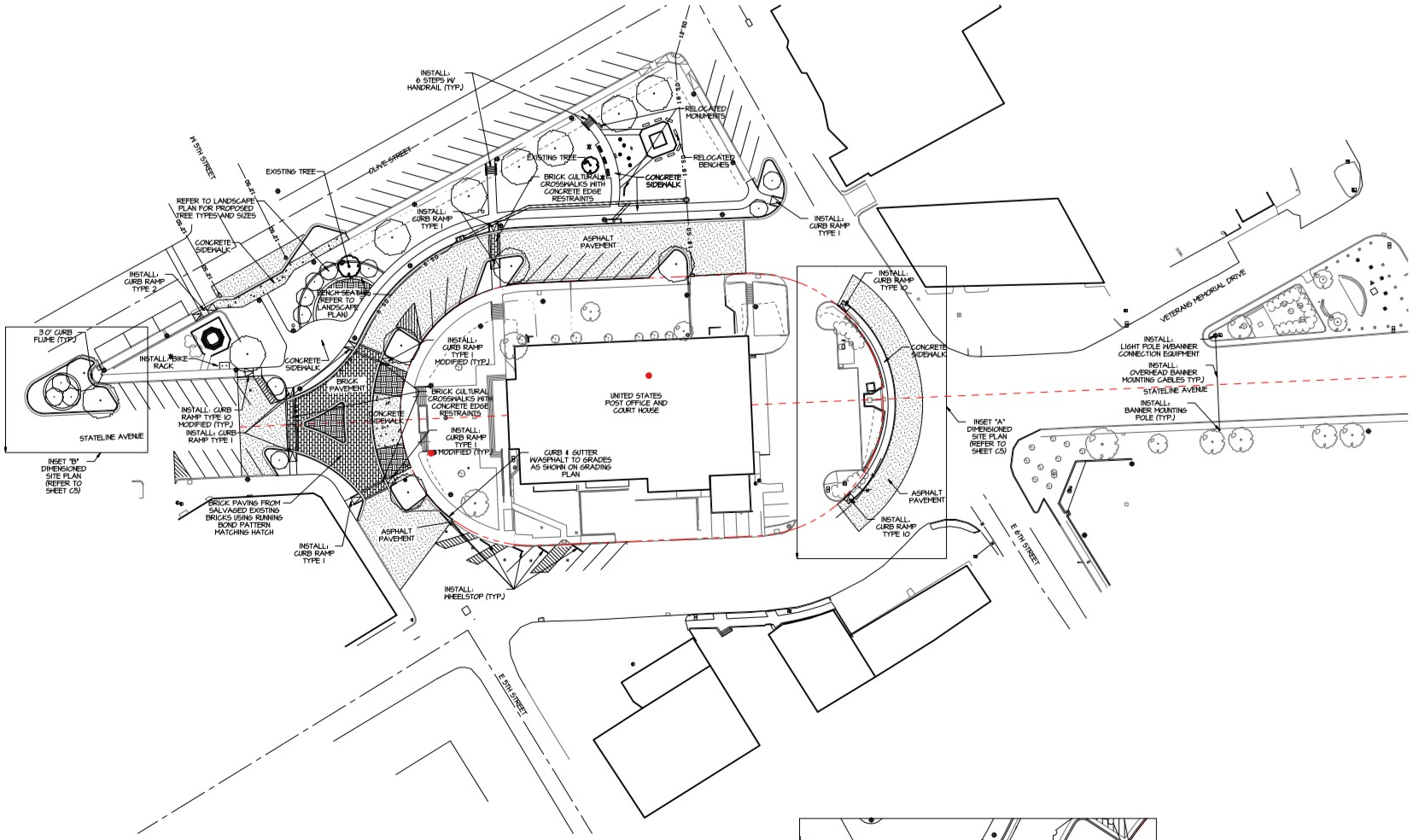
JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-085 RES Auth City Manager to enter into interlocal agreement (2324 : 2020-085 RES Auth CM to enter into interlocal loan

Attachment: 2020-085 ATTH 01 MTG_TXKcourthouse2 (1) (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse Square Project)

2020-085 ATTH 02

Attachment: 2020-085 ATTH 02 MTG_TXKcourthouseBefore (2324 : 2020-085 RES Auth CM to enter into interlocal loan

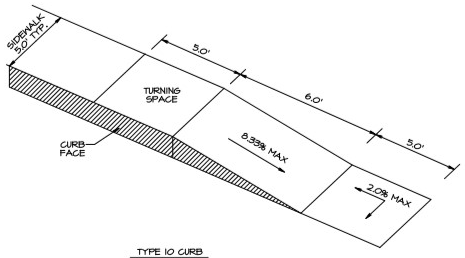


GRAPHIC SCALE 1"=40'

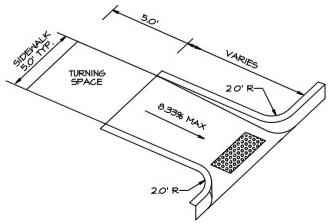
0 40

LEGEND

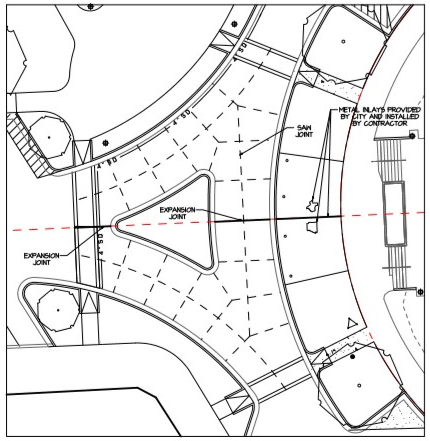
- PROPERTY LINE
- CURB AND GUTTER
- BUILDING EDGE
- EDGE OF PAVEMENT
- EASEMENT
- BUILDING LINE OFFSET
- TOE OF DITCH/SLOPE
- TOP OF BANK
- OVERHEAD POWER LINE
- WATER MAIN
- SANITARY SEWER MAIN
- TELEPHONE LINE
- PROPOSED CONTOUR INT.
- EXISTING CONTOUR INT.
- SILT FENCE
- STORM DRAIN
- FIRE LANE
- GSA BOUNDARY
- STATE LINE
- SPOT ELEVATION
- POWER POLE
- WATER METER
- WATER VALVE
- CLEAN OUT
- SANITARY SEWER MANHOLE
- STORM DRAIN MANHOLE
- SIGN (TYPICAL)
- HANDICAP PARKING SYMBOL (PAINTED)
- FIRE HYDRANT
- LIGHT POLE
- GAS REGULATOR
- IRRIGATION CONTROL VALVE
- SPRINKLER HEAD
- ROOF DRAIN
- TELEPHONE JUNCTION BOX
- ELECTRIC JUNCTION BOX
- GUY WIRE
- TREE



TYPE 10 CURB RAMP MODIFIED
N.T.S.



TYPE 1 CURB RAMP MODIFIED
N.T.S.



CONCRETE BASE JOINT PLAN
BENEATH BRICK PAVERS
N.T.S.

GENERAL SITE NOTES:

1. CONTRACTOR SHALL FIELD VERIFY HORIZONTAL AND VERTICAL LOCATION OF ALL EXISTING AND PLANNED UTILITIES BEFORE CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES (SHOWN OR NOT SHOWN) WITHIN SCOPE OF CONSTRUCTION. IF ANY EXISTING UTILITIES ARE DAMAGED, THE CONTRACTOR SHALL REPLACE THEM AT HIS OWN EXPENSE.
2. CONTRACTOR SHALL NOTIFY THE APPROPRIATE AGENCY A MINIMUM OF 2 WORKING DAYS PRIOR TO BEGINNING CONSTRUCTION WITHIN RIGHT-OF-WAY. ALL WORK WITHIN THE RIGHT OF WAY SHALL BE IN COMPLIANCE WITH APPROVED PERMIT.
4. DIMENSIONS SHOWN ARE FROM BACK OF CURB.
5. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING ANY OBSTRUCTIONS SUCH AS EXISTING STRUCTURES, FENCES, DEBRIS, OR TREES ON SITE, AND SHALL COORDINATE ALL REMOVAL WITH THE GENERAL CONTRACTOR. NO TREES OR OTHER ITEMS SHALL BE REMOVED WITHOUT THE APPROVAL OF THE ENGINEER AND OWNER.
6. THE CONTRACTOR SHALL PROTECT ALL EXISTING POWER POLES, SIGNS, MANHOLES, TELEPHONE RISERS, WATER VALVES, ETC. DURING ALL CONSTRUCTION PHASES.
7. EXPANSION JOINTS SHALL EXTEND THROUGH BRICK PAVER SECTION.

STATE OF TEXAS — KAYLA R. WOOD — 104659 — REGISTERED PROFESSIONAL ENGINEER

STATE OF ARKANSAS — LICENSED PROFESSIONAL ENGINEER — No. 14963

MTG Engineering
5950 SANDSHELL ROAD
TEXARKANA, TEXAS 75503
P 903.832.4700
TBPE FIRM F-3199
TBPLS FIRM LSF-10127

CERTIFICATE OF AUTHORIZATION — H L MURPHY & ASSOCIATES — NO. 12 — ARKANSAS

Scale: 1" = 40'
Drawn By: KSW
Checked By:

OVERALL

COURTHOUSE SQUARE IMPROVEMENTS

Drawing Date: 7/5/2020

Project Number:

Attachment: 2020-085 ATTH 03 Courthouse Overall Site Plan (2324 : 2020-085 RES Auth CM to

X:\2020 Projects\2350\07 Post Office Downtown\05 Engineering Design\Design\Design_04.pro
Sunday, July 05, 2020 3:36PM

Interlocal Cooperation Agreement

This Interlocal Cooperation Agreement ("Agreement") is entered into by and between the City of Texarkana, Texas ("Texas") and the City of Texarkana, Arkansas ("Arkansas").

WHEREAS, Texas and Arkansas have agreed to a Courthouse Square Initiative designed to improve walkability near the Federal Courthouse and Post Office located in downtown Texarkana and located in both States (the "Improvements");

WHEREAS, this iconic landmark located in the two states is believed to be the second most photographed courthouse in the United States, and Texas and Arkansas desire to improve the sidewalks around this landmark benefitting both cities; and

WHEREAS, the project will include the addition of pedestrian crossings, bike lanes, landscaping and ADA improvements for visitors to the Courthouse; and

WHEREAS, Texas and Arkansas desire to enter into this Interlocal Cooperation Agreement relating to the Improvements and the funding of such Improvements; and

WHEREAS, Texas has entered into, or will enter into, an agreement with MTG Engineering ("MTG") to provide estimates and final plans for the Improvements, as well as any contracts necessary to perform the work required for the Improvements (the "Contract" or "Contracts") and Arkansas agrees to reimburse Texas for a portion of the sums expended under the Contracts;

NOW THEREFORE, Texas and Arkansas hereby agree as follows:

1. Texas will enter into an agreement with MTG for the design and cost estimate of improvements near the Federal Courthouse and Post Office in downtown Texarkana to improve walkability including, but not limited to, the addition of pedestrian crossings, bike lanes, landscaping and ADA improvements for visitors to the courthouse (the "Improvements") and further contracts necessary to complete the Improvements more specifically set forth in Exhibit "A" attached and made a part hereof.

2. The total cost for the Improvements is estimated to be approximately $950,212.80.

3. Texas has agreed to enter into the Contracts with the necessary parties to complete the Improvements.

4. Arkansas agrees to contribute in-kind work for a portion of the costs of the Improvements in the amount of $215,331.18.

5. Texas and Arkansas each find and determine that adequate consideration supports

Attachment: 2020-085 ATTH 04 Courthouse Square Connections Interlocal Agreement_executed Texarkana, AR (2324 : 2020-085 RES Auth CM

this Agreement.

6. Authority is hereby delegated by each party to their respective officers to implement and effectuate the purposes of this Agreement, including the execution of any documents necessary to accomplish the terms of this Agreement.

This Agreement shall be effective on _____, or on the date when all parties have approved this Agreement, whichever is later.

CITY OF TEXARKANA, TEXAS

_____ **Date:** _____
Shirley Jaster, City Manager

CITY OF TEXARKANA, ARKANSAS

_____ **Date:** 7/22/2020
Dr. Kenny Haskin, City Manager

Attachment: 2020-085 ATTH 04 Courthouse Square Connections Interlocal Agreement_executed Texarkana, AR (2324 : 2020-085 RES Auth CM

Texarkana USA
CHAMBER OF COMMERCE

July 31, 2020

RE: Support for the Courthouse Square Connections Project

To All Whom It May Concern

The Texarkana USA Regional Chamber of Commerce wishes to express our support for the implementation of the Courthouse Square Connections Project. An initiative of the Chamber of Commerce, it has been an ongoing effort of continuous investigation with input from many individuals. As you are aware, the courthouse is a focal point for not only local citizens but for domestic and international visitors. This project establishes a strong and forward vision for our community and the downtown area.

The uniqueness of this courthouse is evident by its location resting upon the state line of Arkansas and Texas. The location and the project offers an indication of two states working together. It demonstrates cooperation and collaboration to which our community has great pride. The bringing together of community leaders from both sides of the state line further emphasizes these points and sets an example for other communities to follow.

The project is more than just a building, it is an indication of our communities' commitment to our visitors, and local residents through a cohesive vision for pedestrian mobility and downtown enhancement. It is an icon of how communities, states, organizations and citizens can work together.

The Texarkana USA Regional Chamber continues its work to assist and partner with our governmental bodies, local organizations, and citizens to provide statements of community pride and cooperation. This project brings additional attention to the many positive projects occurring in our downtown business area and raising the awareness of our community.

We have and continue to see the many benefits of our landmarks as they contributes to the economic growth by marketing the community as an appealing place to live, visit and conduct business. The courthouse is an integral part of our unique community. Greater Texarkana will continue to grow. We look forward to your continued support for this project as we proceed with the downtown renewal to generate additional businesses and residents.

Once again, let me express our strong support and encouragement for this project. It is an asset to our community and we are proud of it. After all, WE ARE TEXARKANA!

Sincerely,

Michael Malone, IOM, CCE
President

Attachment: 2020-085 ATTH 05 Chamber of Commerce Support Letter (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrrnt for

INVITATION FOR BID

The City of Texarkana, Texas, will receive sealed bids at the Public Works Office, 919 Elm St., Texarkana, Texas 75501. For the following:

COURTHOUSE SQUARE IMPROVEMENTS AND CONSTRUCTION PROJECT IFB 20-2001-05

Bid opening will be at 3:00 p.m. CST, Thursday, August 11, 2020 in the Public Works Office, 919 Elm St, Texarkana, Texas. Due to COVID-19, bid openings will be closed to the public and no pre-solicitation meeting will be held.

Solicitation Documents and Plans will be available on the City's Website https://www.ci.texarkana.tx.us/346/Purchasing, Current Bidding Opportunities or email amanda.freeland@txkusa.org.

Attachment: 2020-085 ATTH 06 Courthouse Invitation to Bid Cover Page (2324 : 2020-085 RES Auth CM to

	DESCRIPTION	TXDOT SPEC ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
1	MOBILIZATION	500	1	LS	$	$
2	BARRICADE, SIGN & TRAFFIC HANDLING	502	1	LS	$	$
3	REMOVE CONCRETE (WHEELCHAIR RAMP)	104	37	SY	$	$
4	REMOVE CONCRETE (STAIRS)	104	1	EA	$	$
5	REMOVE CONCRETE (SIDEWALK)	104	293	SY	$	$
6	REMOVE CONCRETE (CURB & GUTTER)	104	1134	LF	$	$
7	REMOVE CONCRETE (BRICK PAVER BASE)	104	4745	SY	$	$
8	EXCAVATION (COMMON)	110	300	CY	$	$
9	EMBANKMENT (COMMON)	132	100	CY	$	$
10	SHRUBBERY, MULCH & PLANT BED PREPARATION	161, 192 & 193	1	LS	$	$
11	BLOCK SODDING (REMOVAL & REPLACEMENT)	162	2665	SY	$	$
12	IRRIGATION SYSTEM	170	1	LS	$	$
13	PLANT MATERIAL (TREE & CRAPE MYRTLE)	192	1	LS	$	$
14	HMCL ACP TY-D AC-6.0”	334	345	TON	$	$
15	CONC PVMT (CONT REINF) (6”)	360	372	SY	$	$
16	DRILL SHAFT (RDWY ILL POLE) (18 IN)	416	15	EA	$	$
17	CL C CONC (LANDSCAPE BED BORDER)	420	178	LF	$	$
18	RAIL (HANDRAIL) (TY A)	450	32	LF	$	$
19	INLET (COMPL) (5’)	465	1	EA	$	$

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse

20	INLET (COMPL) (10')	465	1	EA	$	$
21	MANHOLE COVER	471	1	EA	$	$
22	REMOV STR (BRICK MANHOLE & GRATE)	496	2	EA	$	$
23	REMOV STR (LIGHT POLE & FOUNDATION)	496	5	EA	$	$
24	REMOV STR (POWER POLE)	496	1	EA	$	$
25	REMOV STR (GROUND MOUNTED LIGHTING)	496	3	EA	$	$
26	REMOV STR (SIGN)	496	3	EA	$	$
27	REMOV STR (KIOSK)	496	1	EA	$	$
28	REMOV STR (DECORATIVE CONC)	496	15	SY	$	$
29	REMOV STR (PIPE RAILING)	496	1	EA	$	$
30	REMOV STR (WHEELSTOP)	496	6	EA	$	$
31	REMOV STR (BOLLARD)	496	1	LS	$	$
32	REMOV STR (MONUMENT) (RELOCATE)	496	2	EA	$	$
33	REMOV STR (BENCH) (RELOCATE)	496	7	EA	$	$
34	REMOV STR (WATER LINE) (6")	496	88	LF	$	$
35	REMOV STR (WATER LINE) (10")	496	60	LF	$	$
36	REMOVE STR (WATER LINE) (12")	496	231	LF	$	$
37	BIODEG EROSN CONT LOGS (INSTL) (12")	506	224	LF	$	$
38	BIODEG EROSN CONT LOGS (REMOVE)	506	224	LF	$	$
39	TEMP SDMT CONT (INLET PROTECTION)	506	3	EA	$	$
40	CONCRETE WASHOUT	506	1	EA	$	$

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse

41	CONC CURB (FLUME)	529	23	LF	$	$
42	CONC CURB & GUTTER (TY II)	529	1590	LF	$	$
43	CONC SIDEWALKS (4”)	531	840	SY	$	$
44	CONC SIDEWALKS (STEPS)	531	10	SY	$	$
45	CURB RAMPS (TY 1)	531	7	EA	$	$
46	CURB RAMPS (TY 1) (MODIFIED)	531	2	EA	$	$
47	CURB RAMPS (TY 2)	531	1	EA	$	$
48	CURB RAMPS (TY 10)	531	2	EA	$	$
49	CURB RAMPS (TY 10) (MODIFIED)	531	1	EA	$	$
50	IN RD IL AND POLE (SPECIAL)	610	15	EA	$	$
51	CONDT (PVC) (2”) (WIRE)	618	1344	LF	$	$
52	CONDT (PVC) (2”) (WIRE) (BORE)	618	38	LF	$	$
53	GROUND BOX (SPECIAL)	624	4	EA	$	$
54	INSTALL ELEC SERV & METER	628	1	EA	$	$
55	IN SM RD SN SUP & AM	644	8	EA	$	$
56	REFL PAV MRK TY 1	666	1	LS	$	$
57	REFL PAV MRK TY 1 (THERMOPLASTIC)	668	1	LS	$	$
58	ELIM EXT PAV MRK & MRKS	677	1	LS	$	$
59	BRUSH REMOVAL	752	36	EA	$	$
60	BENCH SEAT WALL	04-20-00, 420	64	LF	$	$
61	WATER METER (1”)	31-11-13	1	EA	$	$

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse

62	RPZ (1”) (INSULATED ENCLOSURE)	31-11-13	1	EA	$	$
63	QUAZITE BOX (12” X 18”)	31-11-13	1	EA	$	$
64	DUCTILE IRON FITTINGS	31-11-13	1	LS	$	$
65	6” GATE VALVE	31-11-13	1	LS	$	$
66	10” GATE VALVE	31-11-13	1	LS	$	$
67	12” GATE VALVE	31-11-13	1	LS	$	$
68	WATER LINE (PVC) (1-1/2”)	31-11-13	36	LF	$	$
69	WATER MAIN (PVC C900) (6”)	31-11-13	13	LF	$	$
70	WATER MAIN (PVC C900) (10”)	31-11-13	67	LF	$	$
71	WATER MAIN (PVC C900) (12”)	31-11-13	89	LF	$	$
72	WATER MAIN (DIP) (12”)	31-11-13	144	LF	$	$
73	WET CONNECTION (12”)	31-11-13	1	EA	$	$
74	SERVICE CONNECTION (WATER)	31-11-13	3	EA	$	$
75	ADJUST WATER VALVE	31-11-13	1	EA	$	$
76	BRICK PAVER	32-14-16	350	SY	$	$
77	CULTURAL CROSSWALK	32-14-16, 360, 420	72	SY	$	$
78	WHEELSTOP	32-17-13	6	EA	$	$
79	PERFORATED PIPE (4”)	33-42-14	164	LF	$	$
80	NON-PERFORATED PIPE (4”)	33-42-14	88	LF	$	$
81	HDPE PIPE (6”)	33-42-14	145	LF	$	$
82	HDPE PIPE (18”)	33-42-14	184	LF	$	$

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrrnt for Courthouse

83	22.5 DEGREE BEND (18”)	33-42-14	1	EA	$	$
84	45 DEGREE WYE (18”)	33-42-14	1	EA	$	$
85	DRAINAGE BASIN (18”) (2’ X 3’ ROAD & HWY GRATE)	33-42-14	1	EA	$	$
86	DRAINAGE BASIN (18”) (SOLID COVER)	33-42-14	1	EA	$	$
87	DRAINAGE BASIN (24”) (SOLID COVER)	33-42-14	1	EA	$	$
88	BIKE RACK	1000	1	EA	$	$
89	BENCH (6’)	1001	3	EA	$	$
90	TRASH RECEPTACLE	1002	2	EA	$	$
91	SYNTHETIC TURF (SYS-AUSTINE 247)	1003	271	SY	$	$
92	GROUND MOUNTED LIGHTING	1004	3	EA	$	$
93	INDIRECT BOLLARD	1005	4	EA	$	$

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse

A.) INDEX OF DRAWINGS

C1.	TITLE SHEET
C2.	EXISTING CONDITIONS
C3.	DEMOLITION PLAN
C4.	OVERALL SITE PLAN
C5.	DIMENSIONED SITE PLAN
C6.	OVERALL GRADING PLAN
C7.	DETAILED GRADING PLAN
C8.	UTILITY PLAN
C9.	STRIPING & SIGNAGE PLAN
C10.	TRAFFIC CONTROL PLAN
C11.	LIGHTING PLAN
C12.	DRAINAGE ANALYSIS
C13.	EROSION & SEDIMENT CONTROL PLAN & DETAILS
C14.	TYPICAL DETAILS
C15.	CURB INLET DETAILS
C16-17.	WATER SYSTEM STANDARD DETAILS
PED-18	PEDESTRIAN FACILITIES CURB RAMPS (1-4)*
PM(1) -12	TYPICAL STANDARD PAVEMENT MARKINGS*
SMD (GEN)-08	SIGN MOUNTING DETAILS SMALL ROADSIDE SIGNS GENERAL NOTES & DETAILS*
TSR(4)-13	TYPICAL SIGN REQUIREMENTS*
L2.01	LANDSCAPE PLAN
L3.01	IRRIGATION PLAN
L3.02	IRRIGATION DETAILS

* Denotes TxDOT Standard Drawing

Attachment: 2020-085 ATTH 07 TXK Courthouse Square Specs (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrmt for Courthouse

Specifications Index

All Specifications are based on the 2014 Edition of the Texas Department of Transportation Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges (All reference specifications are also included)

Bid Item #	Description	Spec
1	MOBILIZATION	TxDOT Item 500 – Mobilization
2	BARRICADES, SIGNS, AND TRAFFIC HANDLING	TxDOT Item 502 – Barricades, Signs & Traffic
3	REMOVING CONCRETE (WHEELCHAIR RAMP)	TxDOT Item 104 – Removing Concrete
4	REMOVING CONCRETE (STAIRS)	TxDOT Item 104 – Removing Concrete
5	REMOVING CONCRETE (SIDEWALK)	TxDOT Item 104 – Removing Concrete
6	REMOVING CONCRETE (CURB & GUTTER)	TxDOT Item 104 – Removing Concrete
7	REMOVING CONCRETE (BRICK PAVER BASE)	TxDOT Item 104 – Removing Concrete
8	EXCAVATION (COMMON)	TxDOT Item 110 – Excavation
9	EMBANKMENT (COMMON)	TxDOT Item 132 – Embankment
10	SHRUBBERY, MULCH & PLANT BED PREPARATION	TxDOT Item 161 – Compost TxDOT Item 192 – Landscape Planting TxDOT Item 193 – Landscape Establishment
11	BLOCK SODDING (REMOVAL & REPLACEMENT)	TxDOT Item 162 – Sodding for Erosion Control
12	IRRIGATION SYSTEM	TxDOT Item 170 – Irrigation System
13	PLANT MATERIAL (TREE & CRAPE MYRTLE)	TxDOT Item 192 – Landscape Planting
14	HMCL ACP TY-D AC-6.0"	TxDOT Item 334 – Hot-Mix Cold-Laid Asphalt Concrete Pavement
15	CONC PVMT (CONT REINF) (6”)	TxDOT Item 360 – Concrete Pavement
16	DRILL SHAFT (RDWY ILL POLE) (18 IN)	TxDOT Item 416 – Drilled Shaft Foundations
17	CL C CONC (LANDSCAPE BED BORDER)	TxDOT Item 420 – Concrete Substructures
18	RAIL (HANDRAIL) (TY A)	TxDOT Item 450 – RAILING
19	INLET (COMPL) (5’)	TxDOT Item 465 – Junction Boxes, Manholes, and Inlets
20	INLET (COMPL) (10’)	TxDOT Item 465 – Junction Boxes, Manholes, and Inlets
21	MANHOLE COVER	TxDOT Item 471 – Frames, Grates, Rings, and Covers
22	REMOV STR (BRICK MANHOLE & GRATE)	TxDOT Item 496 – Removing Structures
23	REMOV STR (LIGHT POLE & FOUNDATION)	TxDOT Item 496 – Removing Structures

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24	REMOV STR (POWER POLE)	TxDOT Item 496 – Removing Structures
25	REMOV STR (GROUND MOUNTED LIGHTING)	TxDOT Item 496 – Removing Structures
26	REMOV STR (SIGN)	TxDOT Item 496 – Removing Structures
27	REMOV STR (KIOSK)	TxDOT Item 496 – Removing Structures
28	REMOV STR (DECORATIVE CONC)	TxDOT Item 496 – Removing Structures
29	REMOV STR (PIPE RAILING)	TxDOT Item 496 – Removing Structures
30	REMOV STR (WHEELSTOP)	TxDOT Item 496 – Removing Structures
31	REMOV STR (BOLLARD)	TxDOT Item 496 – Removing Structures
32	REMOV STR (MONUMENT) (RELOCATE)	TxDOT Item 496 – Removing Structures
33	REMOV STR (BENCH) (RELOCATE)	TxDOT Item 496 – Removing Structures
34	REMOV STR (WATER LINE) (6”)	TxDOT Item 496 – Removing Structures
35	REMOV STR (WATER LINE) (10”)	TxDOT Item 496 – Removing Structures
36	REMOV STR (WATER LINE) (12”)	TxDOT Item 496 – Removing Structures
37	BIODEG EROSN CONT LOGS (INSTL) (12”)	TxDOT Item 506 – Temporary Erosion, Sedimentation, and Environmental Controls
38	BIODEG EROSN CONT LOGS (REMOVE)	TxDOT Item 506 – Temporary Erosion, Sedimentation, and Environmental Controls
39	TEMP SDMT CONT (INLET PROTECTION)	TxDOT Item 506 – Temporary Erosion, Sedimentation, and Environmental Controls
40	CONCRETE WASHOUT	TxDOT Item 506 – Temporary Erosion, Sedimentation, and Environmental Controls
41	CONC CURB (FLUME)	TxDOT Item 529 – Concrete Curb, Gutter, and Combined Curb and Gutter
42	CONC CURB & GUTTER (TY II)	TxDOT Item 529 – Concrete Curb, Gutter, and Combined Curb and Gutter
43	CONC SIDEWALKS (4”)	TxDOT Item 531 – Sidewalks
44	CONC SIDEWALK (STEPS)	TxDOT Item 531 – Sidewalks
45	CURB RAMPS (TY 1)	TxDOT Item 531 – Sidewalks
46	CURB RAMPS (TY 1) (MODIFIED)	TxDOT Item 531 – Sidewalks
47	CURB RAMS (TY 2)	TxDOT Item 531 – Sidewalks
48	CURB RAMS (TY 10)	TxDOT Item 531 – Sidewalks
49	CURB RAMS (TY 10) (MODIFIED)	TxDOT Item 531 – Sidewalks

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50	IN RD IL AND POLE (SPECIAL)	TxDOT Item 610 – Roadway Illumination Assemblies
51	CONDT (PVC) (2”) (WIRE)	TxDOT Item 618 – Conduit
52	CONDT (PVC) (2”) (BORE)	TxDOT Item 618 – Conduit
53	GROUND BOX (SPECIAL)	TxDOT Item 624 – Ground Boxes
54	INSTALL ELEC SERV & METER	TxDOT Item 628 – Electrical Services
55	IN SM RD SN SUP & AM	TxDOT Item 644 – Small Roadside Sign Assemblies
56	REFL PAV MRK TY I	TxDOT Item 666 – Retroreflectorized Pavement Markings
57	REFL PAV MRK TY I (THERMOPLASTIC)	TxDOT Item 668 – Prefabricated Pavement
58	ELIM EXT PAV MRK & MRKS	TxDOT Item 677 – Eliminating Existing Pavement Markings and Markers
59	BRUSH REMOVAL	TxDOT Item 752 – Tree and Brush Removal
60	BENCH SEAT WALL	Section 04-20-00 – Unit Masonry TxDOT Item 420 – Concrete Substructures
61	WATER METER (1”)	Section 33-11-13 Public Water Utility Distribution Piping
62	RPZ (1”) INSULATED ENCLOSURE)	Section 33-11-13 Public Water Utility Distribution Piping
63	QUAZITE BOX (12” X 18”)	Section 33-11-13 Public Water Utility Distribution Piping
64	DUCTILE IRON FITTINGS	Section 33-11-13 Public Water Utility Distribution Piping
65	6” GATE VALVE	Section 33-11-13 Public Water Utility Distribution Piping
66	10” GATE VALVE	Section 33-11-13 Public Water Utility Distribution Piping
67	12” GATE VALVE	Section 33-11-13 Public Water Utility Distribution Piping
68	WATER LINE (PVC) (1-1/12”)	Section 33-11-13 Public Water Utility Distribution Piping
69	WATER MAIN (PVC C900) (6”)	Section 33-11-13 Public Water Utility Distribution Piping
70	WATER MAIN (PVC C900) (10”)	Section 33-11-13 Public Water Utility Distribution Piping
71	WATER MAIN (PVC C900) (12”)	Section 33-11-13 Public Water Utility Distribution Piping

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72	WATER MAIN (DIP) (12”)	Section 33-11-13 Public Water Utility Distribution Piping
73	WET CONNECTION (12”)	Section 33-11-13 Public Water Utility Distribution Piping
74	SERVICE CONNECTION (WATER)	Section 33-11-13 Public Water Utility Distribution Piping
75	ADJUST WATER VALVE	Section 33-11-13 Public Water Utility Distribution Piping
76	BRICK PAVER	Section 32-14-16 Brick Unit Paving
77	CULTURAL CROSSWALK	Section 32-14-16 Brick Unit Paving TxDot Item 360 – Concrete Pavement TxDOT Item 420 – Concrete Substructures
78	WHEELSTOP	Section 32-17-13 Parking Bumpers
79	PERFORATED PIPE (4”)	Section 33-42-14 Public Pipe Culverts
80	NON-PERFORATED PIPE (4”)	Section 33-42-14 Public Pipe Culverts
81	HDPE PIPE (6”)	Section 33-42-14 Public Pipe Culverts
82	HDPE PIPE (18”)	Section 33-42-14 Public Pipe Culverts
83	22.5 DEGREE BEND (18”)	Section 33-42-14 Public Pipe Culverts
84	45 DEGREE WYE (18”)	Section 33-42-14 Public Pipe Culverts
85	DRAINAGE BASIN (18”) (2’X3’ ROAD & HWY GRATE)	Section 33-42-14 Public Pipe Culverts
86	DRAINAGE BASIN (24”) (SOLID COVER)	Section 33-42-14 Public Pipe Culverts
87	DRAINAGE BASIN (18”) (SOLID COVER)	Section 33-42-14 Public Pipe Culverts
88	BIKE RACK	Section 1000
89	BENCH (6’)	Section 1001
90	TRASH RECEPTACLE	Section 1002
91	SYNTHETIC TURF (SYN-AUSTINE 247)	Section 1003
92	GROUND MOUNTED LIGHTING	Section 1004
93	INDIRECT BOLLARD	Section 1005

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D.) GENERAL NOTES

ITEM 110 & 132: Excavation and Embankment

Compact subgrade in earth cut sections, in accordance with Article 132.3. D.2 (Density Control)

The top 4”-6” of excavation and or embankment shall be a topsoil material suitable for establishing vegetative growth. The work shall be performed in accordance with TxDOT ITEM 160- Topsoil except for measurement and payment. Measurement and Payment shall be subsidiary to the pertinent bid items.

ITEM 110: Excavation

As cut slopes are constructed, round off the tops of back slopes to blend into the natural ground.

Remove abandoned underground utility lines encountered. This work will be subsidiary to the pertinent bid items.

Flare ditches to prevent erosion of the toe of slope in areas of transition from cut to fill.

Excavated materials not meeting the requirements for embankment below will be considered waste. Dispose of in accordance with local, state and federal regulations. All remaining excavation meeting the requirements for embankment below will be stockpiled on the owner’s property adjacent to the site, as directed by the engineer.

Embankment (beyond edge of pavements) shall meet the following parameters:

- Clay materials with a Plasticity Index < 30 that is free from vegetation or other objectionable material

ITEM 132: Embankment

Test borrow sources and furnish results to the Engineer.

Where fill height is 5 feet or more above natural ground, the specified density will not be required on the first 2 feet of embankment, unless otherwise directed.

Remove deleterious material, organic matter and sediment, etc., from all ponds, lakes, sloughs, channels and existing roadway ditches prior to placement of embankment. This work will be subsidiary to this item.

Mow tall growing vegetation as directed, to provide optimum growing conditions for temporary or permanent seeded areas in accordance with Item 730 “Roadside Mowing” except for measurement and payment. This work will be subsidiary to pertinent bid items.

Repair seeding, damaged by causes other than the Contractor’s operations, as directed using seeding, and fertilizer. This work will be measured and paid for in accordance with the applicable bid items of the contract.

Adjust the seeding mixture and rates if directed.

Do not use Bahiagrass.

Use broadcast seeding for temporary erosion control, when and as directed.

Use additional temporary seeding if permanent seeding is placed outside the optimum growing season shown for this item, if directed.

ITEM 360: Concrete Pavement

Obtain written approval from the Engineer if the concrete design requires greater than 5.5 sacks of cementitious material per cubic yard. Between May 1 and October 1, place only concrete pavement mixes containing a minimum of 25% by weight of Class "F" Fly Ash.

ITEM 502: Barricades, Signs and Traffic Handling

Maintenance of all driveways and intersections will not be paid for directly but is subsidiary to the pertinent bid items.

Maintain access to abutting property at all times using approved materials and methods. Work required to maintain ingress and egress within the limits of this project will not be paid for directly, but is subsidiary to the pertinent bid items.

All weather surface temporary drive connection considered subsidiary to this item.

Place and maintain U.S. mailboxes within project limits in such a manner as to ensure continuous mail service.

Use strobe lights or rotating beacons on all motorized equipment, operating on or adjacent to the road surface.

ITEM 506: Temporary Erosion, Sedimentation and Environmental Controls

Sprinkle water for dust control. Meet the requirements of Item 204, "Sprinkling" except for measurement and payment. Sprinkling will be considered subsidiary to this Item.

The removal of accumulated silt necessary to maintain proper operation of erosion control devices shall be subsidiary to the pertinent bid items.

The removal of erosion control devices upon final stabilization shall be subsidiary to the pertinent bid items.

Necessary pipes required and called out in plans for construction entrances shall be subsidiary to construction entrance bid items.

Contractor required to obtain all permits necessary for both states for storm water.

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ITEM 618: Conduit

For all branch circuits, install a continuous bare or green insulated copper wire, No. 10 awg or larger, in the conduit throughout the electrical system in accordance with the electrical detail sheets, and the latest edition of the National Electrical Code.

The locations of conduit as shown are for diagrammatic purposes only and may be varied to meet local conditions, subject to approval. Ground boxes are subsidiary to this bid item, if required.

All conduit placed under existing pavement will be bored as directed. Cutting, trenching or jacking across roadways or driveways will not be permitted without approval.

Install a 3 inch warning tape on trenched conduit runs during backfill operations. The tape will be red polyethylene marked “CAUTION-BURIED ELECTRIC LINE”. Place the tape 12 inches above the conduit. Measurement and payment is subsidiary to Item 618, “Conduit”.

ITEM 628: Electrical Services

The connection of the proposed lighting service including all materials and labor will not be paid for directly, but will be considered subsidiary to the pertinent bid items.

Bid Item: Brick Paver

Brick provided for this item will be provided to the contractor from salvaging. Bricks shall be clean, free of edge spalling, free of cracks that compromise structural integrity, uniform in style to a majority of bricks used for paving surface and placed with any inscriptions facing upward. A running bond pattern shall be used with bricks with inscriptions distributed uniformly throughout the paving surface.

Bid Item: Cultural Crosswalk

Brick provided for this item will be provided to the contractor from salvaging. Bricks shall be clean, free of edge spalling, free of cracks that compromise structural integrity, uniform in style to a majority of bricks used for paving surface and placed with any inscriptions facing upward. A running bond pattern shall be used with bricks with inscriptions distributed uniformly throughout the paving surface.

Concrete edge restraint, concrete base, sand setting bed and all other items necessary to construct the brick paving section between the concrete edge restraints shall be considered subsidiary to this item.

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SECTION 042000 - UNIT MASONRY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Concrete masonry units (CMU's).See Plans for locations
2. Masonry Veneer See Elevations for locations

1.2 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: For reinforcing steel and control joint locations. Detail bending and placement of unit masonry reinforcing bars. Comply with ACI 315, "Details and Detailing of Concrete Reinforcement".

C. Samples for Verification: For each type and color of exposed masonry unit and colored mortar.

D. Material Certificates: For each type and size of product indicated. For masonry units include material test reports substantiating compliance with requirements.

E. Mix Designs: For each type of mortar and grout. Include description of type and proportions of ingredients.

1.3 PROJECT CONDITIONS

A. Cold-Weather Requirements: Do not use frozen materials or materials mixed or coated with ice or frost. Do not build on frozen substrates. Remove and replace unit masonry damaged by frost or by freezing conditions. Comply with cold-weather construction requirements contained in ACI 530.1/ASCE 6/TMS 602.

B. Hot-Weather Requirements: Comply with hot-weather construction requirements contained in ACI 530.1/ASCE 6/TMS 602.

PART 2 - PRODUCTS

2.1 MASONRY UNITS, GENERAL

A. Defective Units: Referenced masonry unit standards may allow a certain percentage of units to contain chips, cracks, or other defects exceeding limits stated in the standard. Do not use units where such defects will be exposed in the completed Work.

2.2 CONCRETE MASONRY UNITS

A. Shapes: Provide shapes indicated and for lintels, corners, jambs, sashes, movement joints, headers, bonding, and other special conditions.

B. Integral Water Repellent: Provide units made with liquid polymeric, integral water repellent admixture that does not reduce flexural bond strength for exposed units and where indicated.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

a. ACM Chemistries; RainBloc.
b. BASF Aktiengesellschaft; Rheopel Plus.
c. Grace Construction Products, W. R. Grace & Co. - Conn.; Dry-Block.

C. CMUs: ASTM C 90.

1. Unit Compressive Strength: Provide units with minimum average net-area compressive strength of 2000 psi (21.0 MPa).
2. Density Classification: Lightweight unless otherwise indicated.

2.3 MORTAR AND GROUT MATERIALS

A. Regional Materials: Provide aggregate for mortar and grout, cement, and lime that have been extracted, harvested, or recovered, as well as manufactured, within 500 miles (800 km) of Project site.

B. Portland Cement: ASTM C 150, Type I or II, except Type III may be used for cold-weather construction. Provide natural color or white cement as required to produce mortar color indicated.

C. Hydrated Lime: ASTM C 207, Type S.

D. Masonry Cement: ASTM C 91.

1. Products: Subject to compliance with requirements, provide one of the following:
a. Blue Circle Cement; Magnolia Superbond Mortar Cement.
b. Lafarge North America Inc.; Lafarge Masonry Cement.

E. Mortar Pigments: Natural and synthetic iron oxides and chromium oxides, compounded for use in mortar mixes and complying with ASTM C 979. Use only pigments with a record of satisfactory performance in masonry mortar.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Blue Circle Cement; Magnolia Superbond Mortar Cement.

F. Aggregate for Grout: ASTM C 404.

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G. Cold-Weather Admixture: Nonchloride, noncorrosive, accelerating admixture complying with ASTM C 494/C 494M, Type C, and recommended by manufacturer for use in masonry mortar of composition indicated.

1. Products: Subject to compliance with requirements, provide one of the following:

a. Euclid Chemical Company (The); Accelguard 80.
b. Grace Construction Products, W. R. Grace & Co. - Conn.; Morset.
c. Sonneborn Products, BASF Aktiengesellschaft; Trimix-NCA.

H. Water-Repellent Admixture: Liquid water-repellent mortar admixture intended for use with CMUs containing integral water repellent by same manufacturer.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

a. ACM Chemistries; RainBloc for Mortar.
b. BASF Aktiengesellschaft; Rheopel Mortar Admixture.
c. Grace Construction Products, W. R. Grace & Co. - Conn.; Dry-Block Mortar Admixture.

I. Water: Potable.

2.4 REINFORCEMENT

A. Uncoated Steel Reinforcing Bars: ASTM A 615/A 615M or ASTM A 996/A 996M, Grade 60 (Grade 420).

B. Masonry Joint Reinforcement, General: ASTM A 951/A 951M.

1. Interior Walls: Mill galvanized, carbon steel.
2. Exterior Walls: Hot-dip galvanized, carbon steel.
3. Wire Size for Side Rods: 0.148-inch (3.77-mm) diameter.
4. Wire Size for Cross Rods: 0.148-inch (3.77-mm) diameter.
5. Wire Size for Veneer Ties: 0.148-inch (3.77-mm) diameter.
6. Spacing of Cross Rods, Tabs, and Cross Ties: Not more than 16 inches (407 mm) o.c.
7. Provide in lengths of not less than 10 feet (3 m).

C. Masonry Joint Reinforcement for Single-Wythe Masonry: Either ladder or truss type with single pair of side rods.

2.5 TIES AND ANCHORS

A. Materials: Provide ties and anchors specified in this article that are made from materials that comply with the following unless otherwise indicated.

1. Hot-Dip Galvanized, Carbon-Steel Wire: ASTM A 82/A 82M; with ASTM A 153/A 153M, Class B-2 coating.

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2. Steel Sheet, Galvanized after Fabrication: ASTM A 1008/A 1008M, Commercial Steel, with ASTM A 153/A 153M, Class B coating.
3. Steel Plates, Shapes, and Bars: ASTM A 36/A 36M.

B. Wire Ties, General: Unless otherwise indicated, size wire ties to extend at least halfway through veneer but with at least 5/8-inch (16-mm) cover on outside face. Outer ends of wires are bent 90 degrees and extend 2 inches (50 mm) parallel to face of veneer.

C. Adjustable Anchors for Connecting to Concrete: Provide anchors that allow vertical or horizontal adjustment but resist tension and compression forces perpendicular to plane of wall.

1. Connector Section: Dovetail ties for inserting into dovetail slots cast in concrete and attached to tie section; formed from 0.060-inch- (1.52-mm-) thick, steel sheet, galvanized after fabrication. Product: 22 ga. #305 Dovetail Slot by Hohmann & Barnard, Inc. (800)645-0616.

2. Tie Section: Triangular-shaped wire tie, sized to extend within 1 inch (25 mm) of masonry face, made from 0.187-inch- (4.76-mm-) diameter, hot-dip galvanized steel wire. Product: 14 ga. #315 Flexible Dovetail Tie by Hohmann & Barnard, Inc. (800)645-0616.

3. Products: Subject to compliance with requirements, available products that will be incorporated into the Work include, but are not limited to, the following:
   a. Hohmann & Barnard, Inc. (800)645-0616 or approved equal.

D. Anchor Bolts: Headed steel bolts complying with ASTM A 307, Grade A (ASTM F 568M, Property Class 4.6); with ASTM A 563 (ASTM A 563M) hex nuts and, where indicated, flat washers; hot-dip galvanized to comply with ASTM A 153/A 153M, Class C; of dimensions indicated.

2.6 EMBEDDED FLASHING MATERIALS

A. Metal Flashing: Provide metal flashing complying with SMACNA's "Architectural Sheet Metal Manual" and Division 07 Section "Sheet Metal Flashing and Trim" and as follows:

1. Metal Drip Edge: Fabricate from stainless steel. Extend at least 3 inches (76 mm) into wall and 1/2 inch (13 mm) out from wall, with outer edge bent down 30 degrees and hemmed.
2. Metal Sealant Stop: Fabricate from stainless steel. Extend at least 3 inches (76 mm) into wall and out to exterior face of wall. At exterior face of wall, bend metal back on itself for 3/4 inch (19 mm) and down into joint 1/4 inch (6 mm) to form a stop for retaining sealant backer rod.
3. Metal Expansion-Joint Strips: Fabricate from stainless steel to shapes indicated.

B. Flexible Flashing: Use one of the following unless otherwise indicated:

1. Copper-Laminated Flashing: 7-oz./sq. ft. (2-kg/sq. m) copper sheet bonded between 2 layers of glass-fiber cloth. Use only where flashing is fully concealed in masonry.

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a. Products: Subject to compliance with requirements, provide one of the following:

1) Advanced Building Products Inc.; Copper Fabric Flashing.
2) AFCO Products, Inc., Copper Fabric.
3) Hohmann & Barnard, Inc.; H & B C-Fab Flashing.
4) Phoenix Building Products; Type FCC-Fabric Covered Copper.
5) Sandell Manufacturing Co., Inc.; Copper Fabric Flashing.
6) York Manufacturing, Inc.; Multi-Flash 500.

C. Solder and Sealants for Sheet Metal Flashings: As specified in Division 07 Section "Sheet Metal Flashing and Trim."

D. Adhesives, Primers, and Seam Tapes for Flashings: Flashing manufacturer's standard products or products recommended by flashing manufacturer for bonding flashing sheets to each other and to substrates.

2.7 MISCELLANEOUS MASONRY ACCESSORIES

A. Compressible Filler: Premolded filler strips complying with ASTM D 1056, Grade 2A1; compressible up to 35 percent; formulated from neoprene, urethane or PVC.

B. Preformed Control-Joint Gaskets: Made from styrene-butadiene-rubber compound, complying with ASTM D 2000, Designation M2AA-805 or PVC, complying with ASTM D 2287, Type PVC-65406 and designed to fit standard sash block and to maintain lateral stability in masonry wall; size and configuration as indicated.

C. Bond-Breaker Strips: Asphalt-saturated, organic roofing felt complying with ASTM D 226, Type I (No. 15 asphalt felt).

D. Weep/Vent Products: Use the following unless otherwise indicated:

1. Mesh Weep/Vent: Free-draining mesh; made from polyethylene strands, full height and width of head joint and depth 1/8 inch (3 mm) less than depth of outer wythe; in color selected from manufacturer's standard.

a. Products: Subject to compliance with requirements, provide one of the following:

1) Mortar Net USA, Ltd.; Mortar Net Weep Vents.

E. Cavity Drainage Material: Free-draining mesh, made from polymer strands that will not degrade within the wall cavity.

1. Products: Subject to compliance with requirements, provide one of the following:
a. Mortar Net USA, Ltd.; Mortar Net.

2. Provide one of the following configurations:

a. Strips, full-depth of cavity and 10 inches (250 mm) high, with dovetail shaped notches 7 inches (175 mm) deep.

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b. Strips, not less than 1-1/2 inches (38 mm) thick and 10 inches (250 mm) high, with dimpled surface designed to catch mortar droppings and prevent weep holes from clogging with mortar.
c. Sheets or strips full depth of cavity and installed to full height of cavity.

2.8 MASONRY CLEANERS

A. Proprietary Acidic Cleaner: Manufacturer's standard-strength cleaner designed for removing mortar/grout stains, efflorescence, and other new construction stains from new masonry without discoloring or damaging masonry surfaces. Use product expressly approved for intended use by cleaner manufacturer and manufacturer of masonry units being cleaned.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. Diedrich Technologies, Inc.
b. EaCo Chem, Inc.
c. ProSoCo, Inc.

2.9 MORTAR AND GROUT MIXES

A. General: Do not use admixtures, including pigments, air-entraining agents, accelerators, retarders, water-repellent agents, antifreeze compounds, or other admixtures, unless otherwise indicated.

1. Do not use calcium chloride in mortar or grout.
2. Use portland cement-lime mortar unless otherwise indicated.
3. For exterior masonry, use portland cement-lime mortar.
4. For reinforced masonry, use portland cement-lime mortar.
5. Add cold-weather admixture (if used) at same rate for all mortar that will be exposed to view, regardless of weather conditions, to ensure that mortar color is consistent.

B. Mortar for Unit Masonry: Comply with ASTM C 270, Proportion Specification. Provide the following types of mortar for applications stated unless another type is indicated.

1. For masonry below grade or in contact with earth, use Type M.
2. For reinforced masonry, use Type S.
3. For mortar parge coats, use Type S.
4. For exterior, above-grade, load-bearing and non-load-bearing walls and parapet walls; for interior load-bearing walls; for interior non-load-bearing partitions; and for other applications where another type is not indicated, use Type N.
5. For interior non-load-bearing partitions, Type O may be used instead of Type N.

C. Grout for Unit Masonry: Comply with ASTM C 476.

1. Use grout of type indicated or, if not otherwise indicated, of type (fine or coarse) that will comply with Table 1.15.1 in ACI 530.1/ASCE 6/TMS 602 for dimensions of grout spaces and pour height.

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2. Provide grout with a slump of 8 to 11 inches (203 to 279 mm) as measured according to ASTM C 143/C 143M.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Use full-size units without cutting if possible. If cutting is required to provide a continuous pattern or to fit adjoining construction, cut units with motor-driven saws; provide clean, sharp, unchipped edges. Allow units to dry before laying unless wetting of units is specified. Install cut units with cut surfaces and, where possible, cut edges concealed.

B. Select and arrange units for exposed unit masonry to produce a uniform blend of colors and textures.

C. Wetting of Brick: Wet brick before laying if initial rate of absorption exceeds 30 g/30 sq. in. (30 g/194 sq. cm) per minute when tested per ASTM C 67. Allow units to absorb water so they are damp but not wet at time of laying.

3.2 TOLERANCES

A. Dimensions and Locations of Elements:

1. For dimensions in cross section or elevation do not vary by more than plus 1/2 inch (12 mm) or minus 1/4 inch (6 mm).
2. For location of elements in plan do not vary from that indicated by more than plus or minus 1/2 inch (12 mm).
3. For location of elements in elevation do not vary from that indicated by more than plus or minus 1/4 inch (6 mm) in a story height or 1/2 inch (12 mm) total.

B. Lines and Levels:

1. For bed joints and top surfaces of bearing walls do not vary from level by more than 1/4 inch in 10 feet (6 mm in 3 m), or 1/2 inch (12 mm) maximum.
2. For conspicuous horizontal lines, such as lintels, sills, parapets, and reveals, do not vary from level by more than 1/8 inch in 10 feet (3 mm in 3 m), 1/4 inch in 20 feet (6 mm in 6 m), or 1/2 inch (12 mm) maximum.
3. For vertical lines and surfaces do not vary from plumb by more than 1/4 inch in 10 feet (6 mm in 3 m), 3/8 inch in 20 feet (9 mm in 6 m), or 1/2 inch (12 mm) maximum.
4. For conspicuous vertical lines, such as external corners, door jambs, reveals, and expansion and control joints, do not vary from plumb by more than 1/8 inch in 10 feet (3 mm in 3 m), 1/4 inch in 20 feet (6 mm in 6 m), or 1/2 inch (12 mm) maximum.
5. For lines and surfaces do not vary from straight by more than 1/4 inch in 10 feet (6 mm in 3 m), 3/8 inch in 20 feet (9 mm in 6 m), or 1/2 inch (12 mm) maximum.

C. Joints:

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1. For bed joints, do not vary from thickness indicated by more than plus or minus 1/8 inch (3 mm), with a maximum thickness limited to 1/2 inch (12 mm).
2. For head and collar joints, do not vary from thickness indicated by more than plus 3/8 inch (9 mm) or minus 1/4 inch (6 mm).
3. For exposed head joints, do not vary from thickness indicated by more than plus or minus 1/8 inch (3 mm).

3.3 LAYING MASONRY WALLS

A. Lay out walls in advance for accurate spacing of surface bond patterns with uniform joint thicknesses and for accurate location of openings, movement-type joints, returns, and offsets. Avoid using less-than-half-size units, particularly at corners, jambs, and, where possible, at other locations.

B. Bond Pattern for Exposed Masonry: Unless otherwise indicated, lay exposed masonry in running bond; do not use units with less than nominal 4-inch (100-mm) horizontal face dimensions at corners or jambs.

C. Built-in Work: As construction progresses, build in items specified in this and other Sections. Fill in solidly with masonry around built-in items.

D. Fill space between steel frames and masonry solidly with mortar unless otherwise indicated.

E. Fill cores in hollow CMUs with grout 24 inches (600 mm) under bearing plates, beams, lintels, posts, and similar items unless otherwise indicated.

3.4 MORTAR BEDDING AND JOINTING

A. Lay CMUs as follows:

1. With face shells fully bedded in mortar and with head joints of depth equal to bed joints.
2. With webs fully bedded in mortar in all courses of piers, columns, and pilasters.
3. With webs fully bedded in mortar in grouted masonry, including starting course on footings.
4. With entire units, including areas under cells, fully bedded in mortar at starting course on footings where cells are not grouted.
5. Provide control joints per industry standard (NCMA) and per Architect.

B. Lay solid masonry units with completely filled bed and head joints; butter ends with sufficient mortar to fill head joints and shove into place. Do not deeply furrow bed joints or slush head joints.

C. Tool exposed joints slightly concave when thumbprint hard, using a jointer larger than joint thickness unless otherwise indicated.

D. Cut joints flush for masonry walls to receive plaster or other direct-applied finishes (other than paint) unless otherwise indicated.

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3.5 MASONRY JOINT REINFORCEMENT

A. General: Install entire length of longitudinal side rods in mortar with a minimum cover of 5/8 inch (16 mm) on exterior side of walls, 1/2 inch (13 mm) elsewhere. Lap reinforcement a minimum of 6 inches (150 mm).

1. Space reinforcement not more than 16 inches (406 mm) o.c.
2. Space reinforcement not more than 8 inches (203 mm) o.c. in foundation walls and parapet walls.
3. Provide reinforcement not more than 8 inches (203 mm) above and below wall openings and extending 12 inches (305 mm) beyond openings in addition to continuous reinforcement.

B. Interrupt joint reinforcement at control and expansion joints unless otherwise indicated.

C. Provide continuity at wall intersections by using prefabricated T-shaped units.

D. Provide continuity at corners by using prefabricated L-shaped units.

3.6 ANCHORING MASONRY TO STRUCTURAL STEEL AND CONCRETE

A. Anchor masonry to structural steel and concrete where masonry abuts or faces structural steel or concrete to comply with the following:

1. Provide an open space not less than 1 inch (25 mm) wide between masonry and structural steel or concrete unless otherwise indicated. Keep open space free of mortar and other rigid materials.
2. Anchor masonry with anchors embedded in masonry joints and attached to structure.
3. Space anchors as indicated, but not more than 24 inches (610 mm) o.c. vertically and 36 inches (915 mm) o.c. horizontally.

3.7 ANCHORING MASONRY VENEERS

A. Anchor masonry veneers to concrete and masonry backup with seismic masonry-veneer anchors to comply with the following requirements:

1. Fasten anchors through sheathing to concrete and masonry backup with metal fasteners of type indicated. Use two fasteners unless anchor design only uses one fastener.
2. Embed tie sections in masonry joints. Provide not less than 2 inches (50 mm) of air space between back of masonry veneer and face of sheathing.
3. Locate anchor sections to allow maximum vertical differential movement of ties up and down.
4. Space anchors as indicated, but not more than 16 inches (406 mm) o.c. vertically and 24 inches (610 mm) o.c. horizontally with not less than 1 anchor for each 2.67 sq. ft. (0.25 sq. m) of wall area. Install additional anchors within 12 inches (305 mm) of openings and at intervals, not exceeding 36 inches (914 mm), around perimeter.

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3.8 FLASHING, WEEP HOLES, CAVITY DRAINAGE, AND VENTS

A. General: Install embedded flashing and weep holes in masonry at shelf angles, lintels, ledges, other obstructions to downward flow of water in wall, and where indicated.

B. Install flashing as follows unless otherwise indicated:

1. Prepare masonry surfaces so they are smooth and free from projections that could puncture flashing. Where flashing is within mortar joint, place through-wall flashing on sloping bed of mortar and cover with mortar. Before covering with mortar, seal penetrations in flashing with adhesive, sealant, or tape as recommended by flashing manufacturer.
2. At lintels and shelf angles, extend flashing a minimum of 6 inches (150 mm) into masonry at each end. At heads and sills, extend flashing 6 inches (150 mm) at ends and turn up not less than 2 inches (50 mm) to form end dams.
3. Install metal drip edges beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch (13 mm) back from outside face of wall and adhere flexible flashing to top of metal drip edge.
4. Install metal flashing termination beneath flexible flashing at exterior face of wall. Stop flexible flashing 1/2 inch (13 mm) back from outside face of wall and adhere flexible flashing to top of metal flashing termination.

C. Install weep holes in head joints in exterior wythes of first course of masonry immediately above embedded flashing and as follows:

1. Use specified weep/vent products or open head joints to form weep holes.
2. Space weep holes 24 inches (600 mm) o.c. unless otherwise indicated.
3. Cover cavity side of weep holes with plastic insect screening at cavities insulated with loose-fill insulation.

D. Place cavity drainage material in cavities to comply with configuration requirements for cavity drainage material in "Miscellaneous Masonry Accessories" Article.

E. Install vents in head joints in exterior wythes at spacing indicated. Use specified weep/vent products or open head joints to form vents.

1. Close cavities off vertically and horizontally with blocking in manner indicated. Install through-wall flashing and weep holes above horizontal blocking.

3.9 REINFORCED UNIT MASONRY INSTALLATION

A. Temporary Formwork and Shores: Construct formwork and shores as needed to support reinforced masonry elements during construction.

1. Construct formwork to provide shape, line, and dimensions of completed masonry as indicated. Make forms sufficiently tight to prevent leakage of mortar and grout. Brace, tie, and support forms to maintain position and shape during construction and curing of reinforced masonry.

2. Do not remove forms and shores until reinforced masonry members have hardened sufficiently to carry their own weight and other loads that may be placed on them during construction.

B. Placing Reinforcement: Comply with requirements in ACI 530.1/ASCE 6/TMS 602.

C. Grouting: Do not place grout until entire height of masonry to be grouted has attained enough strength to resist grout pressure.

1. Comply with requirements in ACI 530.1/ASCE 6/TMS 602 for cleanouts and for grout placement, including minimum grout space and maximum pour height.
2. Limit height of vertical grout pours to not more than 60 inches (1520 mm).

3.10 FIELD QUALITY CONTROL

A. Testing and Inspecting: Owner will engage special inspectors to perform tests and inspections and prepare reports. Allow inspectors access to scaffolding and work areas, as needed to perform tests and inspections. Retesting of materials that fail to comply with specified requirements shall be done at Contractor's expense.

B. Inspections: Level 1 special inspections according to the "International Building Code 2015".

1. Begin masonry construction only after inspectors have verified proportions of site-prepared mortar.
2. Place grout only after inspectors have verified compliance of grout spaces and of grades, sizes, and locations of reinforcement.
3. Place grout only after inspectors have verified proportions of site-prepared grout.

C. Testing Prior to Construction: One set of tests.

D. Testing Frequency: One set of tests for each 5000 sq. ft. (464 sq. m) of wall area or portion thereof.

E. Concrete Masonry Unit Test: For each type of unit provided, according to ASTM C 140 for compressive strength.

F. Mortar Aggregate Ratio Test (Proportion Specification): For each mix provided, according to ASTM C 780.

G. Mortar Test (Property Specification): For each mix provided, according to ASTM C 780. Test mortar for mortar air content and compressive strength.

H. Grout Test (Compressive Strength): For each mix provided, according to ASTM C 1019.

3.11 PARGING

A. Parge exterior faces of below-grade masonry walls, where indicated, in 2 uniform coats to a total thickness of 3/4 inch (19 mm).

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B. Use a steel-trowel finish to produce a smooth, flat, dense surface. Form a wash at top of parging and a cove at bottom.

C. Damp-cure parging for at least 24 hours and protect parging until cured.

3.12 REPAIRING, POINTING, AND CLEANING

A. In-Progress Cleaning: Clean unit masonry as work progresses by dry brushing to remove mortar fins and smears before tooling joints.

B. Final Cleaning: After mortar is thoroughly set and cured, clean exposed masonry as follows:

1. Test cleaning methods on sample wall panel; leave one-half of panel uncleaned for comparison purposes.
2. Protect surfaces from contact with cleaner.
3. Wet wall surfaces with water before applying cleaners; remove cleaners promptly by rinsing surfaces thoroughly with clear water.
4. Clean brick by bucket-and-brush hand-cleaning method described in BIA Technical Notes 20.
5. Clean masonry with a proprietary acidic cleaner applied according to manufacturer's written instructions.
6. Clean concrete masonry by cleaning method indicated in NCMA TEK 8-2A applicable to type of stain on exposed surfaces.

3.13 MASONRY WASTE DISPOSAL

A. Waste Disposal as Fill Material: Dispose of clean masonry waste, including excess or soil-contaminated sand, waste mortar, and broken masonry units, by crushing and mixing with fill material as fill is placed.

1. Do not dispose of masonry waste as fill within 18 inches (450 mm) of finished grade.

B. Excess Masonry Waste: Remove excess clean masonry waste that cannot be used as fill, as described above, and other masonry waste, and legally dispose of off Owner's property.

END OF SECTION 042000

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SECTION 33 11 13 - PUBLIC WATER UTILITY DISTRIBUTION PIPING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Pipe and fittings for public line including potable water line, or fire water line.
2. Tapping Sleeves and Valves.
3. Valves and Fire Hydrants.
4. Positive displacement meters.
5. Underground pipe markers.
6. Precast concrete vault.
7. Pipe Support Systems.
8. Pile Support Systems.
9. Bedding and cover materials.

B. For all Texas projects, materials and installation will also meet or exceed the requirements as required by the Texas Department for Environmental Quality (TCEQ). For all Arkansas projects, materials and installation will also meet or exceed the requirements listed in the Ten States Standards as required by the Arkansas Department of Health (ADH).

1.2 REFERENCE STANDARDS

A. American Association of State Highway and Transportation Officials:
1. ASTM D-698 Standard Specification for Moisture-Density Relations of Soils Using a 4.54-kg (10-lb) Rammer and a 457-mm (18-in.) Drop.

B. American Society of Mechanical Engineers:
1. ASME B16.1 - Cast Iron Pipe Flanges and Flanged Fittings.

C. ASTM International:
1. ASTM C12 – Rigid Pipe Installation
2. ASTM A36/A36M - Standard Specification for Carbon Structural Steel.
3. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
4. ASTM A307 - Standard Specification for Carbon Steel Bolts and Studs, 60 000 PSI Tensile Strength.
5. ASTM D698 - Standard Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/ft3 (600 kN-m/m3)).
6. ASTM D1557 - Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3 (2,700 kN-m/m3)).
7. ASTM D1785 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe, Schedules 40, 80, and 120.
8. ASTM D2241 - Standard Specification for Polyethylene (PE) Plastic Pipe (SIDR-PR) Based on Controlled Inside Diameter.
9. ASTM D2774 - Standard Practice for Underground Installation of Thermoplastic Pipe

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10. ASTM D2922 - Standard Test Method for Density of Soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth).
11. ASTM D3017 - Standard Test Method for Water Content of Soil and Rock in Place by Nuclear Methods (Shallow Depth).
12. ASTM D3139 - Standard Specification for Joints for Plastic Pressure Pipes Using Flexible Elastomeric Seals.
13. ASTM F477 - Standard Specification for Elastomeric Seals (Gaskets) for Joining Plastic Pipe.

D. American Water Works Association:
1. AWWA C104 - ANSI Standard for Cement Mortar Lining for Ductile-Iron Pipe and Fittings for Water.
2. AWWA C105 - ANSI Standard for Polyethylene Encasement for Ductile-Iron Pipe Systems.
3. AWWA C110 - ANSI Standard for Ductile-Iron and Gray-Iron Fittings, 3 In. Through 48 In. (76 mm Through 1,219 mm), for Water.
4. AWWA C111 - ANSI Standard for Rubber-Gasket Joints for Ductile-Iron Pressure Pipe and Fittings.
5. AWWA C115 - ANSI Standard for Flanged Ductile-Iron Pipe with Ductile-Iron or Gray-Iron Threaded Flanges.
6. AWWA C151 - ANSI Standard for Ductile-Iron Pipe, Centrifugally Cast, for Water or Other Liquids.
7. AWWA C153 - ANSI Standard for Ductile-Iron Compact Fittings for Water Service.
8. AWWA C200 - Steel Water Pipe 6 In. (150 mm) and Larger.
9. AWWA C203 - Coal-Tar Protective Coatings and Linings for Steel Water Pipelines - Enamel and Tape - Hot Applied.
10. AWWA C205 - Cement-Mortar Protective Lining and Coating for Steel Water Pipe - 4 In. and Larger - Shop Applied.
11. AWWA C206 - Field Welding of Steel Water Pipe.
12. AWWA C207 - Steel Pipe Flanges for Waterworks Service - Sizes 4 In. Through 144 In. (100 mm Through 3,600 mm).
13. AWWA C208 - Dimensions for Fabricated Steel Water Pipe Fittings.
14. AWWA C213 - Fusion-Bonded Epoxy Coating for the Interior and Exterior of Steel Water Pipelines.
15. AWWA C300 - Reinforced Concrete Pressure Pipe, Steel-Cylinder Type.
16. AWWA C301 - Prestressed Concrete Pressure Pipe, Steel-Cylinder Type.
17. AWWA C500 - Gate Valves for Water and Sewage Systems.
18. AWWA C600 - Installation of Ductile-Iron Water Mains and Their Appurtenances.
19. AWWA C605 - Water Treatment - Underground Installation of Polyvinyl Chloride PVC Pressure Pipe and Fittings for Water.
20. AWWA C606 - Grooved and Shouldered Joints.
21. AWWA C700 - Cold-Water Meters - Displacement Type, Bronze Main Case.
22. AWWA C701 - Cold-Water Meters - Turbine Type, for Customer Service.
23. AWWA C702 - Cold-Water Meters - Compound Type.
24. AWWA C706 - Direct-Reading, Remote-Registration Systems for Cold-Water Meters.
25. AWWA C900 - Polyvinyl Chloride (PVC) Pressure Pipe, and Fabricated Fittings, 4 In. through 12 In. (100 mm Through 300 mm), for Water Distribution.
26. AWWA C905 - Polyvinyl Chloride (PVC) Pressure Pipe and Fabricated Fittings, 14 In. Through 36 In. (350 mm Through 1,200 mm), for Water Transmission and Distribution.
27. AWWA M6 - Water Meters - Selection, Installation, Testing, and Maintenance.

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E. Manufacturer's Standardization Society of the Valve and Fittings Industry:
   1. MSS SP-60 - Connecting Flange Joint between Tapping Sleeves and Tapping Valves.

F. National Fire Protection Agency:
   1. NFPA 24 - Standard for the Installation of Private Fire Service Mains and Their Appurtenances.

1.3 SUBMITTALS

A. Product Data: Submit data on pipe materials, pipe fittings, valves and accessories.

B. Manufacturer's Certificate: Certify Products meet or exceed specified requirements .

1.4 CLOSEOUT SUBMITTALS

A. Project Record Documents: Record actual locations of piping mains, valves, connections, thrust restraints, and invert elevations.

B. Identify and describe unexpected variations to subsoil conditions or discovery of uncharted utilities.

1.5 QUALITY ASSURANCE

A. Valves: Mark valve body with manufacturer's name and pressure rating.

B. Perform Work in accordance with TCEQ Design, Testing, and Installation Standards and local regulations.

C.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver and store valves in shipping containers with labeling in place.

B. Block individual and stockpiled pipe lengths to prevent moving.

C. Do not place pipe or pipe materials on private property or in areas obstructing pedestrian or vehicle traffic.

D. Store polyethylene materials out of sunlight.

1.7 EXISTING CONDITIONS

A. Verify field measurements prior to fabrication.

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PART 2 PRODUCTS

2.1 WATER PIPING

A. Ductile Iron Pipe: AWWA C151. Bituminous outside coating: AWWA C151. Pipe Mortar Lining: AWWA C104, double thickness. Polyethylene Encasement: AWWA C105.
   1. Pipe Class: AWWA C151, for nominal thickness, rated water working pressure and maximum depth of cover.
   2. Fittings: Ductile or Gray iron, AWWA C110. Compact fittings AWWA C153.
      a. Coating and Lining:
         1) Bituminous Coating: AWWA C110.
         2) Cement Mortar Lining: AWWA C104, double thickness.
   3. Joints:
      a. Mechanical and Push-On Joints: AWWA C111.
      b. Flanged Joints: AWWA C115 .
      c. Restrained Joints: Boltless, push-on type, joint restraint independent of joint seal.
   4. Jackets: AWWA C105 polyethylene jacket as detailed on drawings.

B. Polyvinyl Chloride (PVC): AWWA C900 and AWWA C905, Class 235, DR-18 :
   1. Fittings: AWWA C900, AWWA C905, and AWWA C111, cast iron.
   2. Joints: ASTM D3139 and ASTM F477 PVC flexible elastomeric seals.
      a. All mechanical joints, bends, fittings, etc. must be locked on with mechanical joint restraints such as mega-lugs, restrained joints or restrained joints with thrust blocking.
      b. Solvent-cement couplings are not permitted.

2.2 TAPPING SLEEVES AND VALVES

A. Tapping Sleeves:
   1. Furnish materials in accordance with TCEQ Design, Testing, and Installation Standards.
   2. Description: Ductile iron or cast-iron dual compression type.
   3. Outlet Flange Dimensions and Drilling: ASME B16.1, Class 125 and MSS SP-60.

B. Tapping Valves:
   1. Furnish materials in accordance with TCEQ Design, Testing, and Installation Standards.
   2. Description: AWWA C500, double disc with non-rising stem. Inlet flanges shall conform to ANSI B16.1, Class 125 and MSS SP-60. Mechanical joint outlets shall conform to AWWA C111.

2.3 VALVES AND FIRE HYDRANTS

A. Valves: Conform to Section 33 12 16.

B. Fire Hydrants: Conform to Section 33 12 19.

2.4 POSITIVE DISPLACEMENT METERS

A. Furnish materials in accordance with TCEQ Design, Testing, and Installation Standards.

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B. Description: , positive displacement disc type suitable for fluid with bronze case and cast iron bottom cap, hermetically sealed register, remote reading to AWWA C706.

C. Meter: Brass body turbine meter with magnetic drive register.
1. Service: Cold water, 122 degrees F.
2. Nominal Flow: 50 gpm.
3. Pressure Drop at Nominal Flow: <**1** psi.
4. Maximum Flow: 100 gpm.
5. Maximum Operating Pressure: 150 psi.
6. Accuracy: 1-1/2 percent.
7. Maximum Counter Reading: 10 million gallons.
8. Pipe Size: typically 0.75 to 1 inch.

2.5 BACKFLOW PREVENTERS

A. Furnish materials according to TCEQ standards.

B. Reduced Pressure Backflow Preventers:
1. Comply with ASSE 1013.
2. Bronze body, with bronze internal parts and stainless steel springs.
3. Two independently operating, spring-loaded check valves; diaphragm type differential pressure relief valve located between check valves; third check valve opening under back pressure in case of diaphragm failure; non-threaded vent outlet; assembled with two gate valves, strainer, and four test cocks.

C. Double Check Valve Assemblies:
1. Comply with ASSE 1012.
2. Bronze body with corrosion-resistant internal parts and stainless steel springs.
3. Two independently operating check valves with intermediate atmospheric vent.

2.6 AIR RELEASE VALVES

A. Furnish materials in accordance with TCEQ Design, Testing, and Installation Standards and drawings as noted.

B. Description: Cast Iron Body, stainless steel float.

2.7 UNDERGROUND PIPE MARKERS

A. Description: Plastic Ribbon Tape: Bright colored, continuously printed, minimum 6 inches wide by 4 mil thick, manufactured for direct burial service.

B. Trace Wire: Electronic detection materials for non-conductive piping products.
1. Unshielded 10 gauge THWN insulated copper wire.
2. Test stations: Snake Pit or approved equal.
3. Conductive tape.

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2.8 PIPE SUPPORTS AND ANCHORING

A. Metal for pipe support brackets: Structural steel, galvanized thoroughly coated with bituminous paint.

B. Metal tie rods and clamps or lugs: Galvanized steel sized in accordance with NFPA 24 thoroughly coated with bituminous paint.

2.9 CONCRETE ENCASEMENT AND CRADLES

A. Concrete: Conforming to Section 03 30 00, 4,000 psi 28 day reinforced concrete, air entrained rough troweled finish.

B. Concrete Reinforcement: Conform to Section 03 20 00.

2.10 BEDDING AND COVER MATERIALS

A. Bedding and cover as per plans.

2.11 FINISHES

A. Steel: Galvanizing, ASTM A123/A123M; hot dip galvanize after fabrication.

2.12 ACCESSORIES

A. Concrete for Thrust Restraints: Conform to Section 03 30 00.

B. Manhole and Cover: Conform to Section 33 05 13.

C. Steel rods, bolt, lugs and brackets: ASTM A36/A36M or ASTM A307 Grade A carbon steel.

D. Protective Coating: Bituminous coating.

PART 3 EXECUTION

3.1 EXAMINATION

A. Section 01 70 00 - Execution and Closeout Requirements: Requirements for installation examination.

B. Verify existing utility water main size, location, and invert are as indicated on Drawings.

3.2 PREPARATION

A. Section 01 70 00 - Execution and Closeout Requirements: Requirements for installation preparation.

B. Pre-Construction Site Photos (only if required by Engineer as listed in Section 01025):

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1. Take photographs along centerline of proposed pipe trench; minimum one photograph for each 50 feet of pipe trench.
2. Show mail boxes, curbing, lawns, driveways, signs, culverts, and other existing site features.
3. Include project description, date taken and sequential number on back of each photograph.

C. Cut pipe ends square, ream pipe and tube ends to full pipe diameter, remove burrs. Use only equipment specifically designed for pipe cutting. The use of chisels or hand saws will not be permitted. Grind edges smooth with beveled end for push-on connections.

D. Remove scale and dirt on inside and outside before assembly.

E. Prepare pipe connections to equipment with flanges or unions.

3.3 BEDDING

A. Excavate pipe trench in accordance with trenching specification. Hand trim excavation for accurate placement of pipe to elevations indicated on Drawings.

B. Dewater excavations to maintain dry conditions and preserve final grades at bottom of excavation.

C. Provide sheeting and shoring as needed .

D. Place bedding material at trench bottom, level fill materials in one continuous layer not exceeding 6 inches compacted depth; compact to 95 percent.

3.4 INSTALLATION - PIPE

A. Install pipe in accordance with AWWA C600 and AWWA C605.

B. Handle and assemble pipe in accordance with manufacturer's instructions and as indicated on Drawings.

C. Steel Rods, Bolt, Lugs, and Brackets: Coat buried steel with one coat of coal tar coating before backfilling.

D. Maintain 10 ft horizontal separation of water main from sewer piping in accordance with TCEQ Standards.

E. Install pipe to indicated elevation to within tolerance of 1 inches.

F. Install ductile iron piping and fittings to AWWA C600.

G. Flanged Joints: Not to be used in underground installations except within structures.

H. Route pipe in straight line. Relay pipe that is out of alignment or grade.

I. Install pipe with no high points. If unforeseen field conditions arise which necessitate high points, install air release valves as directed by Engineer .

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J. Install pipe to have bearing along entire length of pipe. Excavate bell holes to permit proper joint installation. Do not lay pipe in wet or frozen trench.

K. Prevent foreign material from entering pipe during placement.

L. Install pipe to allow for expansion and contraction without stressing pipe or joints.

M. Close pipe openings with watertight plugs during work stoppages.

N. Install access fittings to permit disinfection of water system.

O. Establish elevations of buried piping with not less than 3.5 ft of cover. Measure depth of cover from final surface grade to top of pipe barrel.

P. Install plastic ribbon tape continuous over top of pipe buried 6 inches below finish grade.

Q. Install trace wire continuous over top of pipe.
   1. Tracer wire shall be attached to the top of the pipe and be continuous between tracer wire test stations and secured to the test station.
   2. Test stations shall be Snake Pit or equal and located adjacent to all fire hydrants and at all water main intersections.
   3. Test stations shall be installed in a 2’x2’x6” concrete pad.

R. Install Work in accordance with TCEQ Design, Testing, and Installation Standards, local utility standards and drawings as noted.

3.5 INSTALLATION - VALVES AND HYDRANTS

A. Install valves in accordance with Section 33 12 16.

B. Install hydrants in accordance with Section 33 12 19.

3.6 INSTALLATION - TAPPING SLEEVES AND VALVES

A. Install tapping sleeves and valves in accordance with Drawings and in accordance with manufacturer’s instructions.

3.7 POLYETHYLENE ENCASEMENT

A. Encase piping in polyethylene where indicated on Drawings to prevent contact with surrounding backfill material.

B. Install in accordance with AWWA C105.

C. Terminate encasement 3 to 6 inches above ground where pipe is exposed.

3.8 INSTALLATION - METERS
   1. Install Work in accordance with TCEQ Design, Testing, and Installation Standards, local utility standards and drawings as noted.

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3.9 THRUST RESTRAINT

A. Provide valves, tees, bends, caps, and plugs with concrete thrust blocks. Pour concrete thrust blocks against undisturbed earth. Locate thrust blocks at each elbow or change of pipe direction to resist resultant force and so pipe and fitting joints will be accessible for repair. Install tie rods, clamps, set screw retainer glands, or restrained joints. Protect metal restrained joint components against corrosion by applying a bituminous coating, or by concrete mortar encasement of metal area. Do not encase pipe and fitting joints to flanges.

B. Install thrust blocks, tie rods, and joint restraint at dead ends of water main.

3.10 BACKFILLING

A. Backfill around sides and to top of pipe with cover fill in minimum lifts of 6 inches, tamp in place and compact to 95 percent. Place and compact material immediately adjacent to pipes to avoid damage to pipe and prevent pipe misalignment.

B. Maintain optimum moisture content of bedding material to attain required compaction density.

3.11 FIELD QUALITY CONTROL

A. Pressure test system in accordance with AWWA C600, TCEQ Regulations, local utility standards and the following:
   1. Test Pressure: Not less than 200 psi or 50 psi in excess of maximum static pressure, whichever is greater.
   2. Conduct hydrostatic test for at least two-hour duration.
   3. Fill section to be tested with water slowly, expel air from piping at high points. Install corporation cocks at high points. Close air vents and corporation cocks after air is expelled. Raise pressure to specified test pressure.
   4. Observe joints, fittings and valves under test. Remove and renew cracked pipe, joints, fittings, and valves showing visible leakage. Retest.
   5. Correct visible deficiencies and continue testing at same test pressure for additional 2 hours to determine leakage rate. Maintain pressure within plus or minus 5.0 psig of test pressure. Leakage is defined as quantity of water supplied to piping necessary to maintain test pressure during period of test.
   6. Compute maximum allowable leakage by the following formula:

$L = (SD\sqrt{P})/C$
L = testing allowance, in gallons per hour
S = length of pipe tested, in feet
D = nominal diameter of pipe, in inches
P = average test pressure during hydrostatic test, in psig
C = 148,000
When pipe under test contains sections of various diameters, calculate allowable leakage from sum of computed leakage for each size.

7. When test of pipe indicates leakage greater than allowed, locate source of leakage, make corrections and retest until leakage is within allowable limits. Correct visible leaks regardless of quantity of leakage.

B. Compaction Testing for Bedding: In accordance with ASTM D698.

C. When tests indicate Work does not meet specified requirements, remove Work, replace and retest.

D. Frequency of Compaction Tests: 1 test per 200 linear feet.

END OF SECTION

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SECTION 32 14 16 - BRICK UNIT PAVING

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Clay brick pavers.
2. Sand setting bed.
3. Sand joints.
4. Curbs and borders.
5. Control and expansion joints.

1.2 UNIT PRICE - MEASUREMENT AND PAYMENT

A. Brick Pavers on Sand Bed:
1. Basis of Measurement: By square yard.
2. Basis of Payment: Includes preparation of substrate, sand setting bed, pavers, sand joints, finishing.

B. Brick Pavers on Concrete Bed:
1. Basis of Measurement: By the square yard
2. Basis of Payment: Includes preparation of substrate, concrete pavement setting bed, pavers, mortar joints, finishing.

1.3 REFERENCES

A. American National Standards Institute:
1. ANSI A118.4 - Latex-Portland Cement Mortar.

B. ASTM International:
1. ASTM A185/A185M - Standard Specification for Steel Welded Wire Fabric, Plain, for Concrete Reinforcement.
2. ASTM C33 - Standard Specification for Concrete Aggregates.
3. ASTM C144 - Standard Specification for Aggregate for Masonry Mortar.
4. ASTM C150 - Standard Specification for Portland Cement.
5. ASTM C270 - Standard Specification for Mortar for Unit Masonry.
6. ASTM C797 - Standard Terminology for Use of Oil- and Resin-Based Putty and Glazing Compounds.
7. ASTM C902 - Standard Specification for Pedestrian and Light Traffic Paving Brick.
8. ASTM C1272 - Standard Specification for Heavy Vehicular Paving Brick.
9. ASTM C1371[-2004a] - Standard Test Method for Determination of Emittance of Materials Near Room Temperature Using Portable Emissometers.
10. ASTM C1549[-2004] - Standard Test Method for Determination of Solar Reflectance Near Ambient Temperature Using a Portable Solar Reflectometer.
11. ASTM D946 - Standard Specification for Penetration-Graded Asphalt Cement for Use in Pavement Construction.
12. ASTM D1073 - Standard Specification for Fine Aggregate for Bituminous Paving Mixtures.

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13. ASTM E408[-1971(1996)e1] - Standard Test Methods for Total Normal Emittance of Surfaces Using Inspection-Meter Techniques.
14. ASTM E903[-1996] - Standard Test Method for Solar Absorptance, Reflectance, and Transmittance of Materials Using Integrating Spheres.
15. ASTM E1918[-1997] - Standard Test Method for Measuring Solar Reflectance of Horizontal and Low-Sloped Surfaces in the Field.
16. ASTM E1980[-2001] - Standard Practice for Calculating Solar Reflectance Index of Horizontal and Low-Sloped Opaque Surfaces.

1.4 SUBMITTALS

A. Shop Drawings: Indicate on shop drawings, layout of pavers, control joints, expansion joints, elevations, and affected adjacent construction.

B. Product Data: Submit data on characteristics of paver unit, curbs and border, special shapes, dimensions, mortar, setting and grouting materials.

PART 2 PRODUCTS

2.1 PAVER MATERIALS

A. Pavers shall be provided by owner.

2.2 SAND MATERIALS

A. Sand for Setting Bed: ASTM C33, clean river or bank sand.

2.3 ACCESSORIES

A. Curbs: Concrete where required

B. Cleaning Solution: Type recommended by paver manufacturer.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify substrate is ready to support pavers and imposed loads.

B. Verify gradients and elevations of substrate are correct.

3.2 INSTALLATION - SAND SETTING BED

A. Screed sand evenly over prepared substrate surface to 1” nominal thickness

B. Dampen and roller compact sand to level surface.

C. Screed and scarify top 1/2 inch of sand.

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D. Place paver units in running bond pattern from straight reference line.

E. Place half units or special shaped units at edges and interruptions. Maintain evenly spaced joints. Machine saw partial units.
   1. Joint Width: 3/8 inches

F. Spread sand over surface and sweep into joints. Moisten joints and recover with additional sand until firm joints are achieved. Remove excess sand.

G. Tamp and level paver units with mechanical plate vibrator until units are firmly bedded, level, and to correct elevation and slope gradient.

H. Spread sand over surface and sweep into joints.

3.3 CLEANING

A. Broom clean paving surfaces. Dispose of excess sand.

3.4 PROTECTION OF FINISHED WORK

A. Do not permit traffic over unprotected paver surface for 7 days.

END OF SECTION

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SPECIAL SPECIFICATION
32-17-13
PARKING BUMPERS

1. **Description.** Install commercially produced concrete wheel stops at the locations detailed on the plans.

2. **Materials.** Provide wheel stops cast with a concrete that has a minimum strength equal to that of Class A concrete as defined in Item 421, "Hydraulic Cement Concrete." Unless otherwise specified on the plans, each wheel stop must be 6 ft. in length.

   Minimum reinforcement for each wheel stop shall be 2 No. 4 bars placed longitudinally.

   Reinforcing steel must conform to the requirements of Item 440, "Reinforcing Steel."

3. **Construction**. Refer to the plans for type of anchor rod and method of anchoring.

4. **Measurement.** This Item will be measured as each wheel stop.

5. **Payment.** The work performed and materials furnished in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Precast Concrete Wheel Stops." This price is full compensation for furnishing, preparing, hauling and placing all materials, and for all equipment, labor, tools and incidentals.

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SECTION 33 42 14 - PUBLIC PIPE CULVERTS

PART 1 GENERAL

1.1 SUMMARY

A. Section Includes:
1. Pipe culverts.
2. Concrete box culverts.
3. Accessories.
4. Drainage structures.
5. Bedding and cover materials.
6. Pipe supports and anchoring.
7. Pile support systems.
8. Concrete encasement and cradles.
9. Slope protection at pipe end.

1.2 REFERENCES

A. American Association of State Highway and Transportation Officials:
1. AASHTO M36/M36M - Corrugated Steel Pipe, Metallic-Coated, for Sewers and Drains.
2. AASHTO M86 - Concrete, Sewer, Storm Drain, and Culvert Pipe.
4. AASHTO M170 - Reinforced Concrete Culvert, Storm Drain, and Sewer Pipe.
6. AASHTO M196/M196M - Corrugated Aluminum Pipe for Sewers and Drains.
7. AASHTO M198 - Joints for Circular Concrete Sewer and Culvert Pipe Using Flexible Watertight Gaskets.
8. AASHTO M206 - Reinforced Concrete Arch Culvert Storm Drain, and Sewer Pipe.
10. AASHTO M207 - Reinforced Concrete Elliptical Culvert, Storm Drain and Sewer Pipe.
12. AASHTO M252 - Corrugated Polyethylene Drainage Tubing.
13. AASHTO M259 - Precast Concrete Box Sections for Culverts, Storm Drains, and Sewers.
15. AASHTO M273 - Precast Reinforced Concrete Box Sections for Culverts, Storm Drains, and Sewers with Less than 2 ft of Cover Subject to Highway Loadings.
17. AASHTO M278 - Class PS 50 Polyvinyl Chloride (PVC) Pipe.
18. AASHTO M288 - Geotextiles.
19. AASHTO M294 - Specification for Corrugated Polyethylene Pipe, 305- to 915-mm (12- to 36-In.) Diameter.
20. AASHTO M304M - Standard Specification for Poly (Vinyl Chloride) (PVC) Ribbed Drain Pipe & Fittings Based on Controlled Inside Diameter.
21. AASHTO T99 - Standard Specification for the Moisture-Density Relations of Soils Using a 2.5 kg (5.5 lb) Rammer and a 305 mm (12 in.) Drop.
22. AASHTO T180 - Standard Specification for Moisture-Density Relations of Soils Using a 4.54-kg (10-lb) Rammer and a 457-mm (18-in.) Drop.

B. ASTM International:
1. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
2. ASTM A760/A760M - Standard Specification for Corrugated Steel Pipe, Metallic-Coated for Sewers and Drains.

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3. ASTM B745/745M - Standard Specification for Corrugated Aluminum Pipe for Sewers and Drains.
4. ASTM C14 - Standard Specification for Concrete Sewer, Storm Drain, and Culvert Pipe.
6. ASTM C76 - Standard Specification for Reinforced Concrete Culvert, Storm Drain, and Sewer Pipe.
8. ASTM C443 - Standard Specification for Joints for Circular Concrete Sewer and Culvert Pipe, Using Rubber Gaskets.
10. ASTM C506 - Standard Specification for Reinforced Concrete Arch Culvert, Storm Drain, and Sewer Pipe.
12. ASTM C507 - Standard Specification for Reinforced Concrete Elliptical Culvert, Storm Drain, and Sewer Pipe.
14. ASTM D698 - Standard Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/ft3 (600 kN-m/m3)).
15. ASTM C1433 - Standard Specification for Precast Reinforced Concrete Box Section for Culverts, Storm Drains, and Sewers.
17. ASTM D1557 - Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3 (2,700 kN-m/m3)).
18. ASTM D2922 - Standard Test Method for Density of Soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth).
19. ASTM D3017 - Standard Test Method for Water Content of Soil and Rock in Place by Nuclear Methods (Shallow Depth).

1.3 SUBMITTALS

A. Product Data: Submit data on pipe, fittings and accessories.

B. Manufacturer's Installation Instructions: Submit special procedures required to install Products specified.

C. Manufacturer's Certificate: Certify Products meet or exceed specified requirements.

1.4 CLOSEOUT SUBMITTALS

A. Project Record Documents:
1. Accurately record actual locations of pipe runs, connections, and invert elevations.
2. Identify and describe unexpected variations to subsoil conditions or discovery of uncharted utilities.

1.5 QUALITY ASSURANCE

A. Perform Work in accordance with appropriate city and state agency requirements.

B. Maintain one copy of each document on site.

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1.6 QUALIFICATIONS

A. Manufacturer: Company specializing in manufacturing Products specified in this section with minimum three years documented experience.

B. Installer: Company specializing in performing work of this section with minimum 3 years experience.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Block individual and stockpiled pipe lengths to prevent moving.

B. Do not place pipe or pipe materials on private property or in areas obstructing pedestrian or vehicle traffic, without prior approval.

C. Do not place pipe flat on ground. Cradle to prevent point stress.

D. Store UV sensitive materials out of direct sunlight.

1.8 COORDINATION

A. Coordinate the Work with termination of storm sewer, trenching, and connection to existing storm sewer.

B. Coordinate unrecorded or variations in site conditions, and corresponding adjustments to construction requirements.

PART 2 PRODUCTS

2.1 PIPE CULVERT

A. Reinforced Circular Concrete Pipe: ASTM C76, Class III .
1. Furnish materials in accordance with appropriate city and state agency requirements.
2. Bell and spigot joints: ASTM C990 with pre-formed flexible joint sealants.
3. Shape: According to Plans

B. Perforated or Non-Perforated Polyethylene Culvert Pipe: AASHTO M252 or ASTM D2239, smooth interior.
1. Furnish materials in accordance with appropriate city and state agency requirements.
2. Joints: AASHTO M294, smooth to match pipe.

C. Perforated or Non-Perforated HDPE Culvert Pipe: AASHTO M330 or ASTM D2736 (less than 35 inches in diameter or AASHTO M330 or ASTM D2881 (greater than 35 inches in diameter).
1. Furnish materials in accordance with appropriate city and state agency requirements.
2. Jointing and gasketing: ASTM F2736, ASTM F2881 and ASTM D3212.

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2.2 DRAINAGE STRUCTURES

A. Drainage Structures: as specified herein or shown in plans.

2.3 BEDDING AND COVER MATERIALS

A. Bedding and cover as per plans.

2.4 PIPE SUPPORTS AND ANCHORING

A. Metal for pipe support brackets: Structural steel galvanized thoroughly coated with bituminous paint.

2.5 SHOP FINISHING - STEEL

A. Galvanizing: ASTM A123/A123M; hot dip galvanize after fabrication.

2.6 ACCESSORIES

A. Geotextile Filter Fabric: AASHTO M288 for Subsurface Drainage.

B. Asphaltic Joint Sealer: Ram Nek or equal.

C. Grout: As specified.

2.7 UNDERGROUND PIPE MARKERS

A. Plastic Ribbon Tape: Bright colored, continuously printed, minimum 6 inches wide by 4 mil thick, manufactured for direct burial service.

B. Trace Wire: If required, magnetic detectable conductor with plastic covering, imprinted with "**Storm Sewer Service**" in large letters.

PART 3 EXECUTION

3.1 EXAMINATION

A. Verify trench cut and excavation base is ready to receive work and excavations, dimensions, and elevations are as indicated on Drawings. Notify Engineer of discrepancies.

3.2 PREPARATION

A. Hand trim excavations to required elevations. Correct over excavation with fine aggregate or lean concrete.

B. Remove large stones or other hard or organic matter capable of damaging piping or impeding consistent backfilling or compacting.

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3.3 EXCAVATION AND BEDDING

A. Excavate culvert trench to depth indicated on plans. Hand trim excavation for accurate placement of pipe to elevations indicated.

B. Place bedding material at trench bottom, level fill materials in one continuous layer compacted depth of 95 percent. Cradle bottom 20 percent of diameter.

C. Dewater excavations to maintain dry conditions to preserve final grades at bottom of excavation.

D. Provide sheeting and shoring in accordance with OSHA regulations.

E. Install pipe supports and anchors, if required.

3.4 INSTALLATION - PIPE

A. Lift or roll pipe into position. Do not drop or drag pipe over prepared bedding.

B. Install 2’ wide strip of drainage fabric wrap around pipe at each joint, unless otherwise specified.

C. Shore pipe to required position; retain in place until after compaction of adjacent fills. Ensure pipe remains in correct position and to required slope. Cradle bottom 20 percent of pipe diameter to avoid point load.

3.5 PLACEMENT TOLERANCES

A. Lay pipe to alignment and slope gradients noted on Drawings; with maximum variation from indicated slope of 1/8 inch in 10 feet.

B. Maximum Variation From Intended Elevation of Culvert Invert: 1/2 inch.

C. Maximum Offset of Pipe From Indicated Alignment: 1 inch.

3.6 FIELD QUALITY CONTROL

A. Request inspection prior to placing cover over pipe.

B. Compaction Testing: In accordance with ASTM D698.

C. When tests indicate Work does not meet specified requirements, remove Work, replace and retest.

D. Frequency of Tests: One compaction test per 250 linear feet with a minimum of one per day or one for each run of pipe.

3.7 PROTECTION OF INSTALLED CONSTRUCTION

A. Protect pipe and bedding from damage or displacement until backfilling operation is complete.
   1. Take care not to damage or displace installed pipe and joints during construction of pipe supports, backfilling, testing, and other operations.

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2. Repair or replace pipe that is damaged or displaced from construction operations.

END OF SECTION

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Special Specification 1000
Bike Rack

1. DESCRIPTION

This Item governs for the assembly and installation of a bike rack at the locations as indicated on the plan drawings.

2. MATERIALS

Submit to the engineer the manufacturer's specifications, supporting reports and data, and detailed shop drawings of bike rack for preapproval. The materials and construction will be governed by the following specification.

2.1.1. **Products: Bike Rack.**

2.1.1.1. **Model No.:** Pullman P-105 Capacity 5, or similar in appearance.

2.1.1.2. **Frame:** Commercial Grade Steel

2.1.1.3. **Color:** Black

2.1.1.4. **Anchor:** Includes all hardware needed to mount onto surface of concrete pad. Hardware must be stainless steel.

3. CONSTRUCTION

All materials furnished will be installed per manufacturer's specifications.

4. MEASUREMENT

This Item will be measured as the each unit installed complete in place.

5. PAYMENT

The work performed and materials furnished will be in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Bike Rack." This price will be full compensation for furnishing all materials, anchoring bike rack to concrete pad, foundations, equipment, labor, and incidentals necessary to complete the work as shown on the plans.

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Special Specification 1001
Benches

1. DESCRIPTION

This Item governs for the assembly and installation of trash receptacles at the locations as indicated on the plan drawings.

2. MATERIALS

Submit to the engineer the manufacturer's specifications, supporting reports and data, and detailed shop drawings of bench for preapproval. The materials and construction will be governed by the following specification.

2.1.1. **Products: Bench 6'.**

2.1.1.1. **Model No.:** Pullman P-26 6 FT Bench with Back, or similar in appearance.

2.1.1.2. **Frame:** Commercial Grade Steel

2.1.1.3. **Color:** Black

2.1.1.4. **Anchor:** Includes all hardware needed to mount onto surface of concrete pad. Hardware must be stainless steel.

3. CONSTRUCTION

All materials furnished will be installed per manufacturer's specifications.

4. MEASUREMENT

This Item will be measured as the each unit installed complete in place.

5. PAYMENT

The work performed and materials furnished will be in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Bench (6')." This price will be full compensation for furnishing all materials, anchoring bench to concrete pad, foundations, equipment, labor, and incidentals necessary to complete the work as shown on the plans.

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Special Specification 1002
Trash Receptacle

1. DESCRIPTION

This Item governs for the assembly and installation of trash receptacles at the locations as indicated on the plan drawings.

2. MATERIALS

Submit to the engineer the manufacturer's specifications, supporting reports and data, and detailed shop drawings of bench for preapproval. The materials and construction will be governed by the following specification.

2.1.1. **Products: Trash Receptacle.**

2.1.1.1. **Model No.:** Pullman MT3-32 Midtown Litter Receptacle, or similar in appearance.

2.1.1.2. **Frame:** Commercial Grade Steel

2.1.1.3. **Color:** Black

2.1.1.4. **Anchor:** Includes all hardware needed to mount onto surface of concrete pad. Hardware must be stainless steel.

3. CONSTRUCTION

All materials furnished will be installed per manufacturer's specifications.

4. MEASUREMENT

This Item will be measured as the each unit installed complete in place.

5. PAYMENT

The work performed and materials furnished will be in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Trash Receptacle." This price will be full compensation for furnishing all materials, anchoring trash receptacle to concrete pad, foundations, equipment, labor, and incidentals necessary to complete the work as shown on the plans.

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Special Specification 1004
Ground Mounted Lighting

1. DESCRIPTION

This Item governs for the assembly and installation of ground mounted lighting at the locations as indicated on the plan drawings.

2. MATERIALS

Submit to the engineer the manufacturer's specifications, supporting reports and data, and detailed shop drawings of bench for preapproval. The materials and construction will be governed by the following specification.

2.1.1. **Products: Predator Small LED by Holophane or approved equal.**

2.1.1.1. **Model No.:** PSLED P2 MVOLT 45 40K KS BKSDP 20KV NR AO PSLEDVG PSLEDWG, or similar in appearance.

2.1.1.2. **Frame:** Diecast Aluminum

2.1.1.3. **Color:** Black

2.1.1.4. **Anchor:** Includes all hardware needed to mount onto rigid metal conduit. Hardware must be stainless steel.

3. CONSTRUCTION

All materials furnished will be installed per manufacturer's specifications.

4. MEASUREMENT

This Item will be measured as the each unit installed complete in place.

5. PAYMENT

The work performed and materials furnished will be in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Ground Mounted Lighting." This price will be full compensation for furnishing all materials, anchoring ground mounted lighting to concrete pad, foundations, equipment, labor, and incidentals necessary to complete the work as shown on the plans.

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Special Specification 1005
Indirect Bollard

1. DESCRIPTION

This Item governs for the assembly and installation of indirect bollards at the locations as indicated on the plan drawings.

2. MATERIALS

Submit to the engineer the manufacturer's specifications, supporting reports and data, and detailed shop drawings of bench for preapproval. The materials and construction will be governed by the following specification.

2.1.1. **Products: Sitelink TracBollard by Holophane or approved equal.**

2.1.1.1. **Model No.:** SLB 3 F LEDW UV BK AB-33-3 TPD1, or similar in appearance.

2.1.1.2. **Frame:** Extruded Aluminum

2.1.1.3. **Color:** Black

2.1.1.4. **Anchor:** Includes all hardware needed to mount onto surface of concrete pad. Hardware must be stainless steel.

3. CONSTRUCTION

All materials furnished will be installed per manufacturer's specifications.

4. MEASUREMENT

This Item will be measured as the each unit installed complete in place.

5. PAYMENT

The work performed and materials furnished will be in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Indirect Bollard." This price will be full compensation for furnishing all materials, anchoring indirect bollard to concrete pad, foundations, equipment, labor, and incidentals necessary to complete the work as shown on the plans.

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City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
		Provide a Safe Community
	X	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	X	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	X	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	X	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
X	None Required	☐	

Other:

Attachment: 2020-085 Goals & Perspectives (2324 : 2020-085 RES Auth CM to enter into interlocal loan agrrnt for Courthouse Square Project)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2020 2:18 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Resolution No. 2020-086 approving a Memorandum of Agreement and Project Management Plan with the Department of the Army and authorizing funding for an environmental and cultural resources study necessary to begin the implementation of the City's Ultimate Rule Curve Contract for water storage in Lake Wright Patman.

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule

Updates/History of Briefing:

The City of Texarkana, Texas, entered into contracts with the United States Government back in 1968 for water storage space and the operation of Wright Patman Lake at an interim level (Contract No. DACW29-69-C-0019) and a permanent level (Contract No. DACW29-68-A-0103 or "Ultimate Rule Curve Contract").

The City and the U.S. Government agreed in the Ultimate Rule Curve Contract that Wright Patman Lake should operate under the Ultimate Rule Curve after the occurrence of deliberate impoundment and operation of Cooper Reservoir (now known as Jim Chapman Lake), which did not occur until September 1991.

Because the National Environmental Policy Act (NEPA) was enacted after the Ultimate Rule Curve Contract was signed but before it went into operation, the U.S. Army Corps of Engineers ("the Corps") is obligated to complete NEPA compliance measures before changing operations in Wright Patman Lake of reallocating flood storage to water supply under the Ultimate Rule Curve Contract.

NEPA compliance measures begin with a study to identify environmental and cultural impacts to Wright Patman Lake resulting from implementation of the Ultimate Rule Curve Contract (the "Study") and any mitigation measures that may be necessary for such implementation.

Executive Summary and Background Information:

Previously by Ordinance No. 2019-032, and pursuant to Article III, Sec. 4, Subsection (j) of the City Charter, the City Council identified the powers and duties of the City Manager to include taking any and all action within budgeted parameters to implement the Ultimate Rule Curve Contract and the Council's strategy for utilization of Wright Patman Lake;

City of Texarkana, Texas

This Resolution will start the Study with the Corp to identify environmental and cultural impacts to Wright Patman Lake and also identify any mitigation measures that may be necessary for such implementation of the Ultimate Rule Curve.

Since the Corp does not have federal funding available to complete the study, a Memorandum of Agreement (**Exhibit 'A')** will provide for contributed funds to perform the Study at an estimated cost of $2,318,380, and the Corp has developed a "Project Management Plan" (**Exhibit 'B')**.

This Resolution will also provide the City Manager additional authority as follows:

- To pay, upon written request by the Corps, advance funding in an amount not to exceed $75,000.00 for the preliminary phase of the Study detailed in **Exhibit 'C'**;
- To execute any and all documents as may be necessary to implement the intent of the City and Riverbend for payment of the remaining $2,243,380 balance of the estimated cost of the Study from the proceeds of Riverbend's $200 million multi-year financing approved by the Texas Water Development Board on August 5, 2020;
- To expend such funds as necessary from the Corps Cost Fund to pay the remaining balance of the estimated cost of the Study in the unlikely event such funds are unavailable at the time full payment for the Study is due.

Potential Options:

- approve
- deny
- amend

Fiscal Implications:

Contributed funds to perform the Study at an estimated cost of $2,318,380.

- Advance funding in the amount of $75,000 promptly to begin a preliminary phase of the Study (funded from the TWU Corps Cost Fund).
- The remaining $2,243,380 balance of the estimated cost of the Study will be paid from the proceeds of Riverbend's multi-year financing approved by the Texas Water Development Board.

Staff Recommendation:

Approve the Resolution as presented

Advisory Board/Committee Review:

Riverbend staff has recommended approval

Board/Committee Recommendation:

N/A

Advisory Board/Committee Meeting Date and Minutes:

N/A

Attachments

a. 2020-086 RES WPL URC CFA PMP v4 8-5-2020 TWDB funding (DOCX)
b. 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (DOCX)
c. 2020-086 EXH 'B' Project Management Plan(PDF)
d. 2020-086 EXH 'C' WPL URC- EA Cult Investigations (PDF)

e. 2020-086 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	08/04/2020 8:39 AM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 11:20 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Attachment: 2020-086 RES WPL URC CFA PMP v4 8-5-2020 TWDB funding (2325 : 2020-086 RES WPL Agreement for Environmental Study)

RESOLUTION NO. 2020-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF THE ARMY AND AUTHORIZING FUNDING FOR AN ENVIRONMENTAL AND CULTURAL RESOURCES STUDY NECESSARY TO BEGIN THE PROCESS OF IMPLEMENTING THE CITY'S ULTIMATE RULE CURVE CONTRACT FOR WATER STORAGE IN LAKE WRIGHT PATMAN; APPROVING A PROJECT MANAGEMENT PLAN DESCRIBING THE LEGAL AND OPERATIONAL PLAN TO IMPLEMENT THE CITY'S ULTIMATE RULE CURVE CONTRACT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has contracts with the United States Government entered into in 1968 for water storage space and the operation of Wright Patman Lake at an interim level (Contract No. DACW29-69-C-0019) and a permanent level (Contract No. DACW29-68-A-0103 or "Ultimate Rule Curve Contract"); and

WHEREAS, the City and the U.S. Government agreed in the Ultimate Rule Curve Contract that Wright Patman Lake should operate under the Ultimate Rule Curve after the occurrence of deliberate impoundment and operation of Cooper Reservoir (now known as Jim Chapman Lake), which did not occur until September 1991; and

WHEREAS, because the National Environmental Policy Act (NEPA) was enacted after the Ultimate Rule Curve Contract was signed but before it has gone into operation, the U.S. Army Corps of Engineers ("the Corps") is obligated to complete NEPA compliance measures before changing operations in Wright Patman Lake of reallocating flood storage to water supply under the Ultimate Rule Curve Contract; and

WHEREAS, NEPA compliance measures begin with a study to identify environmental and cultural impacts to Wright Patman Lake resulting from implementation of the Ultimate Rule Curve Contract (the "Study") and any mitigation measures that may be necessary for such implementation; and

WHEREAS, although the Study may be funded at upfront Federal expense and repaid by the City following implementation of the Ultimate Rule Curve Contract, no Federal funds are available to fund the Study; and

WHEREAS, Section 1229 of America's Water Infrastructure Act of 2018 requires the Secretary of the Army to submit to Congress a report on the status of the implementation of the Ultimate Rule Curve Contract that describes the implementation of that contract at Wright Patman Lake, identifying the activities that the Secretary expects to be necessary to complete the execution of the contract, the expected completion dates, respectively, for each activity so identified by the Secretary, and the expected date of completion of execution of the contract; and

WHEREAS, with no Federal funds available to fund the Study, the Corps informed the City Manager that the Corps is now authorized to receive and expend funds voluntarily contributed to perform the Study, submitted an administratively-approved Memorandum of Agreement (**Exhibit 'A'** to this Resolution, attached hereto and incorporated herein by reference for all purposes) to provide for contributed funds to perform the Study at an estimated cost of $2,318,380.00, and developed a "Project Management Plan" (**Exhibit 'B'** to this Resolution, attached hereto and incorporated herein by reference for all purposes) which describes the legal and operational plan to implement the Ultimate Rule Curve Contract; and

WHEREAS, funding of the Study has been included within the "Planned Improvements" as detailed in the Water Distribution and Supply Contract between the City and Riverbend Water Resources District (approved by Resolution No. 2020-059), and the Texas Water Development Board has approved Riverbend's request and application for up to $200 million in multi-year financing through the Drinking Water State Revolving Fund to finance the "Planned Improvements"; and

WHEREAS, the Corps proposes that the City advance funding in the amount of $75,000.00 promptly to begin a preliminary phase of the Study, such amount allocated to certain tasks and milestones (**Exhibit 'C'** to this resolution, attached hereto incorporated herein by reference for all purposes), and it is the intent of the City and Riverbend that the remaining $2,243,380.00 balance of the estimated cost of the Study will be paid from the proceeds of Riverbend's multi-year financing approved by the Texas Water Development Board; and

WHEREAS, by Ordinance No. 2019-032, and pursuant to article III, section 4, subsection (j) of the City Charter, the City Council identified the powers and duties of the City Manager to include taking any and all action within budgeted parameters to implement the Ultimate Rule Curve Contract and the Council's strategy for utilization of Wright Patman Lake; and

WHEREAS, while the final cost to the City to implement the Ultimate Rule Curve Contract has not yet been determined and the estimated cost of the Study does not include any mitigation measures that may be necessary for implementation of the Ultimate Rule Curve Contract, the City Council finds and determines that the City's interest in implementing the Ultimate Rule Curve Contract will be best served by approving the Memorandum of Agreement, authorizing the City Manager to expend advance funding of $75,000.00 from monies in the City's Corps of Engineers Cost Fund ("the Corps Cost Fund") to pay for such implementation, to execute any and all documents as may be necessary to implement the intent of the City and Riverbend for payment of the remaining $2,243,380.00 balance of the estimated cost of the Study from the proceeds of Riverbend's $200 million multi-year financing approved by the Texas Water Development Board, and in the unlikely event such funds are unavailable at the time full payment of the Study is due, to expend such funds as necessary from the Corps Cost Fund to pay the remaining balance of the estimated cost of the Study.

Attachment: 2020-086 RES WPL URC CFA PMP v4 8-5-2020 TWDB funding (2325 : 2020-086 RES WPL Agreement for Environmental Study)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1. The City Council hereby approves the Memorandum of Agreement (**Exhibit 'A'**) and authorizes the City Manager to execute the agreement on behalf of the City. Further, the City Council authorizes the City Manager to execute the "Certification Regarding Lobbying" and the City Attorney to execute the "Certificate of Authority" contained within the agreement.

SECTION 2. The City Council hereby approves the Project Management Plan (**Exhibit 'B'**) and authorizes the City Manager and City Attorney to sign the plan on behalf of the City. The City Council also requests and endorses the signing of the plan by Riverbend Water Resources District, as agent for the City, through its Chief Executive Officer.

SECTION 3. The City Manager shall have additional authority as follows: (i) to pay, upon written request by the Corps, advance funding in an amount not to exceed $75,000.00 for the preliminary phase of the Study detailed in **Exhibit 'C'**; (ii) to execute any and all documents as may be necessary to implement the intent of the City and Riverbend for payment of the remaining $2,243,380.00 balance of the estimated cost of the Study from the proceeds of Riverbend's $200 million multi-year financing approved by the Texas Water Development Board; and (iii) in the unlikely event such funds are unavailable at the time full payment for the Study is due, to expend such funds as necessary from the Corps Cost Fund to pay the remaining balance of the estimated cost of the Study. The City Manager shall bring to the Council at an appropriate time any budget amendments, if needed, to effectuate the purposes and intent of this resolution.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-086 RES WPL URC CFA PMP v4 8-5-2020 TWDB funding (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

MEMORANDUM OF AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
CITY OF TEXARKANA, TEXAS
FOR AN ENVIRONMENTAL AND CULTURAL RESOURCES STUDY
TO COMPLETE
THE REALLOCATION OF STORAGE FOR WATER SUPPLY
AT
WRIGHT PATMAN LAKE, TEXAS

This MEMORANDUM OF AGREEMENT (hereinafter the "MOA") is entered into this _____ day of _____, _____, by and between the Department of the Army (hereinafter the "Government"), represented by the U.S. Army Engineer, Fort Worth District (hereinafter the "District Engineer"), and the City of Texarkana, Texas (hereinafter the "Contributor"), represented by the City.

WITNESSETH, THAT:

WHEREAS, the Wright Patman Lake (formally known as Texarkana Reservoir) (hereinafter the "Project") was constructed pursuant to the Flood Control Act of July 24, 1946 (Public Law 526, 79the Congress, 2d Session);

WHEREAS, construction of Jim Chapman Lake (formally known as Cooper Reservoir) on the South Sulphur River, Texas was authorized by the Act approved 3 September 1954 (Public Law 180, 83d Congress, 2d Session), as amended by the Act approved 3 August 1955 (Public Law 218, 84th Congress, 1st Session); and

WHEREAS, the authorization for the Jim Chapman Lake provides inter alia, for conversion upon completion of the Jim Chapman Lake of 120,000 acre-feet of flood control storage space in Wright Patman Lake to water supply use; and

WHEREAS, the Government and the Contributor entered into Contract DACW29-68-A-0103 on April 16, 1968, approved by the Secretary of the Army on July 11, 1968 (hereinafter the "Contract"), for the permanent reallocation of flood control storage to municipal and industrial water supply use at the Project under the Water Supply Act of 1958, as amended (43 U.S.C. 390b); and

WHEREAS, implementation of the Contract is contingent on deliberate impoundment of Jim Chapman Lake and mitigation of any environmental and cultural impacts that may be necessary for implementation of the Project; and

WHEREAS, with deliberate impoundment of Jim Chapman Lake in September 1991, ~~the~~ implementation of the Contract contingent on the ~~a~~ study to identify environmental and

cultural impacts to the Project resulting from implementation of the Contract (hereafter the "Study"), and any mitigation measures that may be necessary for such implementation; and

WHEREAS, although the Study may be funded at upfront Federal expense and repaid by the Contributor following implementation of the Contract, no Federal funds are available to fund the Study; and

WHEREAS, the Contributor considers it to be in its own interest to contribute funds voluntarily to be used by the Government to perform the Study and

WHEREAS, the Government is authorized pursuant to 33 U.S.C. 701h to receive and expend funds to be used for the Study.

NOW, THEREFORE, the Government and Contributor agree as follows:

1. The Contributor shall provide to the Government funds to pay all costs associated with the Study, including the costs of environmental compliance. While the Government will endeavor to limit costs associated with the Study under this MOA to the current estimate of **$2,318,380**, the Contributor acknowledges that the actual costs for the Study may exceed this estimated amount due to unforeseen circumstances and that the Contributor is responsible for all costs related to the Study.

2. Within (**180**) calendar days of execution of this MOA, the Contributor shall provide to the Government the sum of **$2,318,380**, which is the current estimated cost of the Study. If at any time the Government determines that additional funds are needed, the Government shall notify the Contributor in writing of the amount, and no later than thirty (30) calendar days from receipt of such notice, the Contributor shall provide to the Government the full amount of the additional funds.

3. The Contributor shall provide the funds to the Government by delivering a check payable to "FAO, USAED, "Fort Worth District" to the District Engineer or providing an Electronic Funds Transfer of such funds in accordance with procedures established by the Government.

4. The Government shall provide the Contributor with quarterly reports of obligations for the Study. The first such report shall be provided within thirty (30) calendar days after the final day of the first full quarter of the Government fiscal year following receipt of funds pursuant to this MOA. Subsequent reports shall be provided within thirty (30) calendar days after the final day of each succeeding quarter until the Government concludes the Study.

5. Upon conclusion of the Study and resolution of all relevant claims and appeals, the Government shall conduct a final accounting of the costs of such work and furnish the Contributor with written notice of the results of such final accounting. Such final accounting shall in no way limit the Contributor's responsibility to pay for all costs associated with the Study, including contract claims or any other liability that may become known after the final accounting. If the costs of the Study exceed the amount of funds provided by the Contributor,

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

the Contributor shall provide the required additional funds within thirty (30) calendar days of such written notice by delivering a check payable to "FAO, USAED, "Fort Worth District" to the District Engineer or providing an Electronic Funds Transfer of such funds in accordance with procedures established by the Government. If the costs of the Study are less than the amount of funds provided by the Contributor, the Government shall refund the excess to the Contributor within thirty (30) calendar days of such written notice.

6. No credit or repayment is authorized, nor shall be provided, for any funds provided by the Contributor and obligated by the Government for the Study.

7. Nothing herein shall constitute, represent, or imply any commitment to budget or appropriate funds for the Project in the future; and nothing herein shall represent, or give rise to, obligations of the United States.

8. In the exercise of their respective rights and obligations under this MOA, the Government and the Contributor each act in an independent capacity, and neither is to be considered the officer, agent, or employee of the other.

9. Notices.

a. Any notice, request, demand, or other communication required or permitted to be given under this MOA shall be deemed to have been duly given if in writing and either delivered personally or mailed by first-class, registered, or certified mail, as follows:

If to the Contributor:

City Manager
City of Texarkana
P.O. Box 1967
Texarkana, Texas 75504

If to the Government:

Commander, Fort Worth District
U.S. Army Coprs of Engineers
Fort Worth District
819 Taylor Street
Fort Worth Texas 76102

b. A party may change the recipient or address to which such communications are to be directed by giving written notice to the other party in the manner provided in this paragraph. Any notice, request, demand, or other communication made pursuant to this paragraph shall be deemed to have been received by the addressee at the earlier of such time as it is actually received or seven (7) calendar days after it is mailed.

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

11. This MOA may be modified or amended only by written, mutual agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this MOA as of the day, month, and year first above written.

THE DEPARTMENT OF THE ARMY

BY:_____

KENNETH N. REED, PMP
Colonel, EN
Commanding

DATE:_____

CITY OF TEXARKANA, TEXAS

BY:_____

SHIRLEY JASTER
City Manager

DATE:_____

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

CERTIFICATE OF AUTHORITY

I, Jeffery C. Lewis, J.D., do hereby certify that I am the principal legal officer of the City of Texarkana, Texas**,** that the City of Texarkana, Texas is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and the City of Texarkana, Texas, and that the persons who have executed this Agreement on behalf of the City of Texarkana, Texas have acted within their statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this _____ day of _____ 2020.

_____

JEFFERY C. LEWIS, J.D.
City Attorney
City of Texarkana, Texas

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____

Shirley Jaster
City Manager
City of Texarkana, Texas

DATE: _____

Attachment: 2020-086 EXH 'A' WPL Contributed Funds Agrmt(Cln) 7.17.2020 (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Project Management Plan

Organization: SWF

Program : Civil Works

Project Title : Wright Patman-URC-Water Supply-Cultural & Environmental Survey's

PMP Status: ACTIVE

Project/P2 No. : 490485

Location: Texarkana

PM Name: Kingston, Michael
PMP Date: 06/07/2017
Revision: 1
Revision Date: 06/02/2020
Program Type: Civil Works
Funding Type: Other
Risk Level: MODERATE

Scope Summary:

Describe the legal and operational plan to implement the Ultimate Rule curve Contract, regarding the current water supply agreements at Wright Patman Reservoir and provide guidance for future operations under those agreements. Further clarify the necessary tasks, estimated costs, and preliminary timeline for completing National Environmental Policy Act (NEPA)compliance efforts that will be required prior to implementation of the Wright Patman End State Water Supply Agreement with the City of Texarkana.

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

PMP Acceptance Sheet

Approve

Kingston, Michael J	**(817) 559-3851**	07/16/2020
Project Manager		Date
Morris, Robert P	**(817) 886-1395**	
PPMD Oversight		Date
Spillane, Kathleen M	**817-886-1399**	
Civil Chief		Date

Comment: PMP is sufficient for guiding PDT during this phase of work

Endorse

Mcguire, Amanda M	**(817) 886-1864**	07/13/2020
Environmental Branch Chief - RPEC		Date
Pinsky, Jeffrey F	**(409) 766-3039**	
Cultural Section Chief, SWG		Date

Tech Lead

Lujan, Jose	**(817) 886-1638**	
Program Management		Date
Plaxco, Cherilyn G	**(501) 324-5036**	07/13/2020
Water PCX		Date

PDT

Carlson, Stacey C	**(817) 886-1699**	
Program Analyst		Date
Crippen, Leslie A	**(817) 886-1470**	07/13/2020
Cultural Lead		Date
Foster, Jodie R	**(817) 886-1679**	07/15/2020
Planning Lead		Date
Horky, Anita L	**(817) 886-1581**	07/16/2020
Program Analyst		Date
Lam, Eric	**(817) 886-1849**	07/08/2020
HTRW Lead		Date
Merchant, Randall C	**(817) 886-1141**	07/13/2020
Office of Council		Date
Prochaska, Darlene G	**(817) 886-1682**	07/13/2020
Water Management		Date
Raymond, Ricky D	**(903) 665-3911 X 12**	07/13/2020
Operations OPM		Date
Watson, Justyss A	**(817) 886-1828**	07/09/2020
Environmental Lead		Date

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Jaster, Shirley

City Manager, Texarkana,TX/ Stakeholder

Date

Lewis, Jeffery

City Attorney, Texarkana, TX/ Stakeholder

Date

Dooley, Kyle, P.E.

CEO, River Bend Water Resource District, New Boston, TX / Stakeholder

Date

Attached Documents

4.0 Work Breakdown

490485 Activities Wright Patman Lake -URC- EA & Cult Investigations_7.29.20.pdf

5.0 Funding/Resources

Wright Patman Contributed Funds Agreement (Clean) 7.17.2020.docx

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

1.0 General Scope

The Corps and the City of Texarkana agreed in Contract No. DACW29-68-A-0103 that Wright Patman should operate under the Ultimate Rule Curve after Cooper Reservoir was operational. Due initially to the delays in completing Jim Chapman, Wright Patman has continued to operate under the Interim Contract. Because the National Environmental Policy Act (NEPA) was enacted after the Ultimate Contract was signed but before it was scheduled to go into operation, the Corps is obligated to complete NEPA compliance before changing operations. Any change in operations affecting pool levels will require an Environmental Assessment (EA) to be completed before the reallocation of flood storage can be implemented. If the change is shown to have significant environmental impacts, a detailed Environmental Impact Statement (EIS) will be required.

Additionally, a number of archaeological sites have been identified through numerous cultural resource surveys at Wright Patman. Some have undergone National Register of Historic Places (NRHP) eligibility evaluations while others have not. SWF Operations Division (OD) archaeologists have produced a cultural resources map that show the known archaeological sites that would be impacted by an elevation up to 230 feet.

1.1 Project Tasks

Hydrology

Responsible for coordination between Water Management, operations, and technical PDT members in establishing requested elevations for cultural investigations. Develop contingency plans for lowering Lake Levels if required. Provide continual updates for lake elevations during entire project timeline until completion.

Operations Division

Additionally, a number of archaeological sites have been identified through numerous cultural resource surveys at Wright Patman. Some have undergone National Register of Historic Places (NRHP) eligibility evaluations while others have not. SWF Operations Division (OD) archaeologists have produced a cultural resources map that show the known archaeological sites that would be impacted by an elevation up to 230 feet.

Planning Programs and Project Management

Work with PDT members and the Water supply contract holder to assure early identification of issues, which may impact study scope, quality, cost, budget, and schedule, and either facilitate resolution of the issues or elevate them to the appropriate decision-making level.

Prepare required upward reporting documents and those required by the Project Sponsor.

Coordinate with the Project Sponsor to ensure their understanding of local cost-sharing requirements, to update them on the implementation progress, to review and monitor compliance with commitments, and to participate in resolution of implementation issues with them.

Resource Management

An analysis of the costs for implementing the URC indicates that there are no benefits or revenues foregone due to these water storage agreements nor are updated cost of storage utilized since the City's responsibility is specified in the End State Water Supply Contract. The effective average storage available to the City of Texarkana is approximately 139,320 acre feet or 5.39 percent of the total storage in Wright Patman. The estimated cost, including interest during construction, of the storage space for municipal and industrial water supply use will be confirmed in the development of the End State Water Supply.

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Sponsor

Representatives will be responsible for communicating expectations and working with other members of the PDT to solidify requirements. Develop with PDT members Contributed Funds Agreement CFA. Provide Funding in the amount negotiated on time and as scheduled.

Cultural Resources

The recommended course of action is to take a phased approach to complete cultural resources efforts under NEPA and Section 106 of the NHPA. The following steps are seen as accomplishing this and include:

-Determine the Area of Potential Effects in consultation with the TX State Historic Preservation Officer, the Caddo Nation, and other appropriate federally recognized tribes.

-Update existing conditions based on Ops surveys/NRHP eligibility determinations made since 2015. Current estimate is ~80 previously recorded sites whose eligibility are Undetermined and require Phase II Testing.

-Develop an Independent Government Estimate (IGE) to complete Phase I Survey of the Area of Potential Effect (APE) AND Phase II Testing of ~80 previously recorded sites and any new sites identified during Phase I effort.

-Award Task Order to complete Phase I Survey and Phase II Testing

Results of Phase II Testing will allow USACE to develop a mitigation strategy and a Memorandum of Agreement in consultation with the sponsor, agencies, Caddo Nation, etc. Mitigation strategies may include Phase III Data Recovery, preservation in place, relocation of human remains, alternative mitigation, or some combination of these as determined appropriate to resolve adverse effects in accordance with 36 CFR 800.6.

Environmental Studies

Identify and describe action/no action alternatives and environmental consequence, including cumulative impacts. Provide Habitat evaluation analysis in cooperation with the USFWS and other agencies to develop an appropriate, justifiable environmental mitigation and monitoring and adaptive management plan, if applicable. Prepare Environmental Assessment, including a 404(b)(1) analysis and 401 State Water Quality analysis, if applicable. Coordinate with USFWS in regards to the FWS Coordination Act Report (CAR). Prepare the CAR on their behalf, if applicable. Conduct National Environmental Compliance Act required public scoping with state and Federal resource agencies.

Plan Formulation

Will be responsible for guiding the PDT through the various planning steps necessary or successful study completion. Provide documentation and information from previous investigations. Assist in the development of Cultural and Environmental surveys where requested.

Misc. / Other

Program Analyst:
Assists the Project Manager (PM) in the management of budgets and milestones from signing of Contributed Funds Agreement (CFA) through surveys and document deliverables required by Cultural and Environmental PDT Leads.

HTRW Lead:

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Provide preliminary assessment (PA) of project site. The PA is the initial evaluation of a potential environmental program site. The purposes of the PA are to determine if a hazardous condition exists, whether there is risk to human health and the environment, if there is a need for immediate removal, and if there is a need for additional study. The PA is completed with readily available information gained from visual site inspection, reviews of records, interviews with site personnel, and so forth.

2.0 Project Delivery Team

2.1 Team Members

Team Member	Role	PHONE	EMAIL	Approve
Kingston, Michael J	Project Manager	(817) 559-3851	Michael.J.Kingston@usace.army.mil	07/16/2020
Morris, Robert P	PPMD Oversight	(817) 886-1395	Robert.P.Morris.LTC@usace.army.mil	
Spillane, Kathleen M	Civil Chief	817-886-1399	Kathleen.M.Spillane@usace.army.mil	
Mcguire, Amanda M	Environmental Branch Chief - RPEC	(817) 886-1864	Amanda.Mcguire@usace.army.mil	07/13/2020
Pinsky, Jeffrey F	Cultural Section Chief, SWG	(409) 766-3039	Jeffrey.F.Pinsky@usace.army.mil	
Lujan, Jose	Program Management	(817) 886-1638	Jose.Lujan@usace.army.mil	
Plaxco, Cherilyn G	Water PCX	(501) 324-5036	Cherilyn.G.Plaxco@usace.army.mil	07/13/2020
Carlson, Stacey C	Program Analyst	(817) 886-1699	Stacey.C.Carlson@usace.army.mil	
Crippen, Leslie A	Cultural Lead	(817) 886-1470	Leslie.A.Crippen@usace.army.mil	07/13/2020
Foster, Jodie R	Planning Lead	(817) 886-1679	Jodie.R.Foster@usace.army.mil	07/15/2020
Horky, Anita L	Program Analyst	(817) 886-1581	Anita.L.Horky@usace.army.mil	07/16/2020
Lam, Eric	HTRW Lead	(817) 886-1849	Eric.Lam@usace.army.mil	07/08/2020
Merchant, Randall C	Office of Council	(817) 886-1141	Randall.C.Merchant@usace.army.mil	07/13/2020
Prochaska, Darlene G	Water Management	(817) 886-1682	Darlene.G.Prochaska@usace.army.mil	07/13/2020
Raymond, Ricky D	Operations OPM	(903) 665-3911 X 12	Ricky.D.Raymond@usace.army.mil	07/13/2020
Watson, Justyss A	Environmental Lead	(817) 886-1828	Justyss.A.Watson@usace.army.mil	07/09/2020
Jaster, Shirley	City Manager, Texarkana/Stakeholder	(903) 798-3949	jaster@txkusa.org	_____
Lewis, Jeffery	City Attorney, Texarkana/Stakeholder	(903) 792-8246	jlewis@arwhlaw.com	_____
Dooley, Kyle	CEO, RBWRD, New Boston/Stakeholder	(903) 701-2218	kyledooley@rwrd.org	_____

2.2 Roles and Responsibilities

Sponsor/Stakeholders

- Stakeholder Representatives will be responsible for communicating expectations and working with other members of the PDT to solidify requirements.
- Sign Contributed Funds Agreement.
- Provide Funding in the amount negotiated after schedule and budget completion.

All Technical Team Members:

Provide relevant information within area of technical expertise. Attend team meetings and provide timely and relevant information concerning surveys of the proposed project to other technical team members to inform decision making. Will prepare, write, edit, and format draft and final versions of study appendix for each section. Respond to review comments and assist in preparation of presentations.

Specifically:

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

Environmental: Environmental mitigation: to include the following; Conduct Fish and Wildlife Coordination Act compliance with U.S. Fish and Wildlife Service. Inventory environmental resources including land use, geology and soils, hydrology and hydraulics, water resources, including water quality, biological resources, including T&E species and critical habitats, cultural resources, recreation resources, visual resources, socioeconomics, air quality, noise, and HTRW. Identify and describe action/no action alternatives and environmental consequence, including cumulative impacts. Prepare Clean Water Act Section 404(b)1 and other environmental compliance documents. Habitat evaluation analysis in cooperation with the USFWS and other agencies to develop an appropriate, justifiable environmental mitigation and monitoring and adaptive management plan, if applicable. Conduct NEPA-required public scoping with state and Federal resource agencies.

Cultural:

The recommended course of action is to take a phased approach to complete cultural resources efforts under NEPA and Section 106 of the NHPA. The following steps are seen as accomplishing this and include:

- Determine the Area of Potential Effects in consultation with the TX State Historic Preservation Officer, the Caddo Nation, and other appropriate federally recognized tribes.
- Update existing conditions based on Ops surveys/NRHP eligibility determinations made since 2015. Current estimate is ~80 previously recorded sites whose eligibility are Undetermined and require Phase II Testing.
- Award Task Order to complete Phase I Survey and Phase II Testing

Planning Lead:

Will be responsible for guiding the PDT through the various planning steps necessary or successful study completion.

Attend PDT Meetings and provide documentation and information from previous investigations to include:

- Provide results from Phase I Survey for implementation of the URC.
- Attend PDT meetings as required.
- Assist in the development of Cultural and Environmental surveys where requested.

Water Management:

Provide guidance and direction in:

- Coordination between Water Management and Operations in establishing requested elevations for cultural investigations.
- Attend PDT Meetings.
- Develop contingency plans for lowering Lake Levels if required.
- Provide continual updates for lake elevations during entire project timeline until completion.

Program Analyst:

Allocate project funds to PDT members as directed by the PM and track progress via reviews and analysis of cost reports to assure charges are authorized and appropriate. Identifies unauthorized charges and assures corrective actions are taken through PM for the ultimate disposition of inappropriate charges.

Office of Counsel:

Provide legal guidance in the drafting and completion of required documentation ensuring all appropriate Laws are followed.

Operations OPM:

Provide guidance and direction in:

- Working with Cultural Lead: Identify all cultural sites up to elevation 230.
- Working with Water Management: Identify and track Lake elevations to assess optimum time for conducting surveys. Develop plans and strategies for lowering lake elevation to 230 feet and ways to mitigate those plans that will affect sponsor or downstream stakeholders.

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

HTRW Lead:
Provide preliminary assessment (PA) of project site. The PA is the initial evaluation of a potential environmental program site. The purposes of the PA are to determine if a hazardous condition exists, whether there is risk to human health and the environment, if there is a need for immediate removal, and if there is a need for additional study. The PA is completed with readily available information gained from
visual site inspection, reviews of records, interviews with site personnel, and so forth.

3.0 Critical Assumptions and Constraints

3.1 Critical Assumptions

Sponsor is responsible for 100% implementation costs and will provide funding on time. Current costs assume Cultural Implementation will be completed within a phased approach. Caddo Nation tribe representatives are available for consultations. The lowest lake levels at Wright Patman occur during the months of November thru March.

3.2 Critical Constraints

Lake Levels have historically been above elevation 230.
Funding is dependent on non federal Agency

4.0 Work Breakdown Structure

See P2 Schedule 490485

DOCUMENTS

1. 490485 Activities Wright Patman Lake -URC- EA & Cult Investigations_7.29.20.pdf

5.0 Funding / Resources

5.1 Funding Requirements - Performance Measurements

5.2 Cost Sharing Agreement

Contributed Funds Agreement Draft attached

DOCUMENTS

1. Wright Patman Contributed Funds Agreement (Clean) 7.17.2020.docx

6.0 Schedule

Activity ID	Name	Milestone Code	Date
PMP1005	PMP Start	CW030	01-Jun-20
PMP1030	PMP Signed	CW040	10-Aug-20
PM1010	Project Review Plan(PRP) Start	CW010	11-Aug-20
CF1030	Sign CFA Agreement	CW130	11-Aug-20
CF1040	CFA Initial Funding Received 75K	CW999	19-Aug-20
PM1050	PRP Approved	CW020	30-Sep-20
CF1050	CFA Remaining Funds Received ($2,242,430)	CW999	23-Dec-20
CT1005	Award Task Order	EF5	24-Mar-21

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

EA1052	IPR Start	CW445	23-Jul-21
EA1058	IPR Complete	CW999	23-Aug-21
EA1062	Public Review Period Start	CW250	08-Sep-21
CU1040	Signed MOA	CW090	10-Jan-22
ATR1000	Initiate ATR	CW318	11-Jan-22
ATR1020	ATR Review Complete	CW151	30-Jan-22
EA1120	EA Signed	CW200	22-Mar-22

7.0 Project Quality Control Plan and Objectives

7.1 Customer Objectives and Project Objectives

The sponsors and project stakeholders expect a cost effective and efficient project. In order to ensure a quality product, the following reviews are being utilized for the project:

1. Peer Reviews (Peer)
2. In Progress Reviews (as necessary)
3. Stakeholder Reviews
4. Agency Technical Review (ATR)

7.2 Quality Management Plan

A Review Plan is being developed (TBD) in accordance with EC 1165-2-214, Civil Works Review Policy. The plan will be routed for review and approval and will be posted to the SWF website. The review plan describes the review processes for Agency Technical Review - an independent review process.

Cultural will require review and acceptance.
Environmental will require review and acceptance.

8.0 Acquisition Strategy

Will be utilizing an RPEC SATOC out of Tulsa for Cultural Survey.

Required Content List:

* Capacity Required
* Expected Award Date
* Capacity Reservation Status

9.0 Risk Analysis

Sponsor has requested changes to the HQ Contributed Funds Agreement Model. If required to route through RIT for approval the time line on initial schedule will slide to the right and delay the initial $75k funding anticipated from Texarkana prior to River Bend receiving grant funding from TWDB.

10.0 Safety and Occupational Health Plan

This project will operate in accordance with EM 385-1-1 and no person shall be required or instructed to work in surrounding or under conditions that are unsafe or dangerous to his or her health.

Any accidents must be reported to the project manager.

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

11.0 Change Management

Typical Change Management is a process of documenting changes that exceed the allowable program thresholds that affect a project's scope, schedule, key milestones, costs or fiscal execution. Each change requires submission and approval of a Project Change Request (PCR).

Any approved PCR shall be electronically uploaded in the Change Request module of the PMP Builder

12.0 Communications

12.1 Internal Communications

Communication with internal team members and management will be by the PM and the PDT using emails, telephone conversations and meetings as required. Tools that are used to communicate are the following: email, telephone, team meetings, PRBs, and the most important method face to face communication. Information including design, plans, specifications, meeting minutes and other pertinent project information shall be stored electronically on the USACE Server - Netapp1\civil\Sulphur_Rvr_Bsn\Wright Patman Lake Ultimate Rule Curve\. Information shall be shared with other PDT members if the information is pertinent to their area of responsibility. Other general information will be discussed at regular PDT meetings.

Internal PDT meetings will start at a frequency of weekly and adjusted as necessary during investigations. If critical issues arise on the project the following communication process may be used:
* Internal issues should be brought to the attention of a supervisor or the PM
* External issues should be brought to the attention of the PM
* PDT issues will be handled with the PDT member first and then with the supervisor if necessary
* PM issues should be brought to the attention of USACE-PMC-C branch chief.
* Project issues (at a minimum) will be briefed at the monthly PRBs and at the monthly coordination meetings with the sponsors.

12.2 External Communications

Communication with external organizations or the public will be led by the USACE and attended by state agencies.

12.3 Customer/Partner Communications

Communication with customer will be by the PM and the PDT using emails, telephone conversations and meetings as required. Tools that are used to communicate are the following: email, telephone, and meetings. A bi-weekly executive committee meeting will be held to discuss any major issues/needed expenditures/or progress on additional agency partnerships, or as needed.

City of Texarkana: Shirley Jaster

City Manager
City of Texarkana, Texas
Email: jaster@txkusa.org
903-798-3949

Jeffery C. Lewis
City Attorney
City of Texarkana, Texas
Email: jlewis@arwhlaw.com
Atchley, Russell, Waldrop & Hlavinka,
L.L.P. 1730 Galleria Oaks Dr.
Texarkana, Texas 75503
Tel 903-792-8246

River Bend Water Resource District:

Kyle Dooley, P.E.
Executive Director/CEO
Office: (903)831-0091
Cell: (903)701-2218
Email: kyledooley@rwrd.org

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

13.0 Value Management Plan

Section 1004 WRRDA 14 IG, Removal of Duplicative Analysis, removes the requirement for formal Value Engineering studies for water resources planning studies.

14.0 Close Out

The sponsor will also be asked to submit any final requests for credit or Project Coordination Team Credit related to this project.

Task Order/Contract Closeout
Closeout procedures associated with Cultural and Environmental Investigations will be followed.

Records Closeout

The project records contained on the server will be maintained throughout the duration of the project and as defined by each deliverable documents generated by survey and investigations.

PDT members will be instructed to identify records to be archived and those to be maintained. Most data will be maintained electronically. Other than final plans, specifications, and construction records no other hard copy information is expected to be retained.

15.0 Environmental

NEPA: Environmental Assessment

NHPA: Historic properties affected
Coordinate with ops to determine number of unsurveyed acres within the area of potential effects (APE). Complete Phase I survey within the APE and conduct Phase II testing on approximately 60 previously recorded sites with undetermined NRHP-eligibility status, as well as any additional sites identified during the Phase I survey effort. This will allow us to determine the level of mitigation effort and approximate mitigation costs to implement the Ultimate Rule Curve.

ESA: Biological Assessment - Informal Consultation

FWCA: No separate report needed
Conduct Fish and Wildlife Coordination Act compliance with U.S. FWS.

Clean Water Act (section 401/404): 404 (b) (1) Evaluation _ Individual 401 Certifica

Rivers and Harbors (section 10): Public notification

CERCLA: Not applicable

TSCA: Not applicable

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

16.0 Geospatial Data Management Plan

Not required under current project scope.

Attachment: 2020-086 EXH 'B' Project Management Plan (2325 : 2020-086 RES WPL Agreement for Environmental Study)

ID/Code	Name	Resource IDs	CW Milestone	Start	Finish	Planned Nonlabor Cost	Planned Labor Cost	Proposed Budget
490485	**Wright Patman Lake -URC- EA & Cult Investigations**							
1	**Program Management**							
PMP1000	Assign PDT			01-Jun-20 A	01-Jun-20 A	$ -	$ -	
PMP1010	Draft PMP			01-Jun-20 A	10-Jul-20	$ -	$ 2,400	
PMP1005	PMP Start		CW030	01-Jun-20 A	01-Jun-20 A	$ -	$ -	
PM1060	PM Activities FY20/Q3/4	M2H0300		01-Jun-20 A	30-Sep-20	$ 1,500	$ 6,500	
PMP1020	PMP Review			11-Jul-20 A	10-Aug-20	$ -	$ -	
PMP1030	PMP Signed		CW040	10-Aug-20	10-Aug-20	$ -	$ -	
PM1020	Develop Review Plan			11-Aug-20	08-Sep-20	$ -	$ -	
PM1010	Project Review Plan (PRP) Start		CW010	11-Aug-20	11-Aug-20	$ -	$ -	
PM1030	RP forward to MSC			08-Sep-20	08-Sep-20	$ -	$ -	
PM1040	MSC Review RP			09-Sep-20	30-Sep-20	$ -	$ -	
PM1050	PRP Approved		CW020	30-Sep-20	30-Sep-20	$ -	$ -	
PM1080	PM Activities FY21/Q1/2	M2H0300		01-Oct-20	31-Mar-21	$ 1,500	$ 13,000	**$ 22,500**
PM1100	PM Activities FY21/Q3/4	M2H0300		01-Apr-21	29-Sep-21	$ 1,500	$ 13,000	
PM1110	PM Activities FY22/Q1/2	M2H0300		30-Sep-21	30-Mar-22	$ 1,500	$ 13,000	
2	**Project Development**							
CF1000	Develop Contributed Funds Agreement			12-May-20 A	01-Jul-20	$ -	$ 4,500	
CF1003	Develop Budget and Scope for CFA Costs			02-Jul-20 A	16-Jul-20 A	$ -	$ 6,500	
CF1005	Legal Review of CFA			17-Jul-20 A	18-Jul-20 A	$ -	$ -	
CF1010	Sponsor Revieiw of CFA			19-Jul-20	10-Aug-20	$ -	$ -	
CF1030	Sponsor Sign CFA Agreement		CW130	11-Aug-20	11-Aug-20	$ -	$ -	
CF1035	USACE Staff CFA Agreement		CW130	11-Aug-20	17-Aug-20	$ -	$ -	
CF1038	USACE Sign CFA			17-Aug-20	17-Aug-20	$ -	$ -	
CF1039	Establish Financial Account/Initial Invoice			18-Aug-20	31-Aug-20	$ -	$ 5,650	
CF1040	CFR Initial FundingReceieved 75K			1-Sep-20	01-Sep-20	$ -	$ -	**$ 16,650**
CF1050	CFA Remaining Funds Received ($2,242,430)			5-Jan-21	05-Jan-21	$ -	$ -	
3	**Environmental Activities**							
EA1010	Coordination with Resource Agencies	M2K1110		01-Sep-20	04-Jan-21	$ 2,500	$ 5,200	
EA1005	Public Scoping (Meeting)	M2K1110		01-Sep-20	03-Jan-21	$ 2,500	$ 2,100	
EA1000	Existing Conditions and FWOP Conditions	M2K1110		01-Sep-20	03-Jan-21	$ -	$ 2,100	
EA1015	Review of QHEI by Eco-PCX	M2K1110		01-Sep-20	04-Jan-21	$ -	$ 2,100	
EA1003	Pre-Scoping & Coordination Review	M2K1100		01-Sep-20	03-Jan-21	$ -	$ 1,150	**$ 17,650**
EA1033	Compance w/other Laws	M2K1110		05-Jan-21	03-Sep-21	$ -	$ 2,100	
EA1050	Draft EA and FONSI	M2K1110		05-Jan-21	04-Sep-21	$ -	$ 10,400	
EA1020	Draft FWS CAR	M2K1110		05-Jan-21	03-Sep-21	$ 194,400	$ 2,100	
EA1030	Clean Water Act Compliance / Draft 404(b)1 Analysis	M2K1100		05-Jan-21	03-Sep-21	$ -	$ 5,200	
EA1035	Draft Mitigation Plan/MAMP	M2K1110		05-Jan-21	04-Sep-21	$ -	$ 9,050	
EA1032	Draft Biological Assessment	M2K1110		05-Jan-21	03-Sep-21	$ -	$ 2,100	
EA1034	CE/ICA for Mitigation Plan	M2K1110		05-Jan-21	03-Sep-21	$ -	$ 5,200	
EA1055	In Proces (Draft) Reviews	M2K1100		05-Aug-21	05-Sep-21	$ -	$ 13,110	
EA1052	IPR Start		CW445	05-Aug-21	05-Aug-21	$ -	$ -	
EA1060	Release NOA/Draft EA	M2K1110		05-Sep-21	20-Sep-21	$ -	$ 260	
EA1058	IPR Complete			05-Sep-21	05-Sep-21	$ -	$ -	
EA1065	Public Meeting	M2K1110		21-Sep-21	21-Oct-21	$ 2,500	$ 2,480	
EA1070	Public and Agency Review	M2K1110		21-Sep-21	21-Oct-21	$ -	$ 2,100	
EA1062	Public Review Period Start		CW250	21-Sep-21	21-Sep-21	$ -	$ -	
EA1090	Finalize CAR & Other Compliance	M2K1110		22-Oct-21	22-Jan-22	$ -	$ 1,100	
EA1095	EA & Compliance Doc Review			23-Jan-22	20-Feb-22	$ -	$ -	
EA1092	EA Complience Review			23-Jan-22	23-Jan-22	$ -	$ -	
EA1098	EA Compliance Review Complete			20-Feb-22	20-Feb-22	$ -	$ -	
EA1100	Finalize EA & FONSI	M2K1110		21-Feb-22	01-Apr-22	$ -	$ 4,150	
EA1120	EA Signed / Comp		CW200	01-Apr-22	01-Apr-22	$ -	$ -	
4	**Cultural Activities**							
CU0985	Develop Existing Conditions & Survey needs	M2K1110		01-Sep-20	30-Oct-20	$ -	$ 4,800	
CU0990	Public Scoping	M2K1110		01-Sep-20	30-Oct-20	$ -	$ 4,800	
CU0995	Initiate Consultation	M2K1110		01-Sep-20	30-Oct-20	$ -	$ 2,400	**$ 12,000**
CU0997	Develop PWS/IGE	M2K1110		29-Sep-20	31-Oct-20	$ -	$ 4,800	
CU0998	Coordinate Scope wTribes/THC	M2K1110		01-Nov-20	04-Jan-21	$ -	$ 2,400	
CU1003	Survey / Test Sites	M2K1110		07-Apr-21	06-Aug-21	$ 2,500	$ 2,400	
CU1005	Coordinate Report/NRHP-eligibility Determinations & Finding of Advers	M2K1110		07-Aug-21	22-Sep-21	$ -	$ 5,760	
CU1020	Impact Analysis/Draft EA	M2K1110		07-Aug-21	22-Sep-21	$ -	$ 2,400	
CU1030	Public Involvment/Release Draft EA	M2K1110		23-Sep-21	23-Oct-21	$ -	$ 4,800	
CU1032	Develop/Execute MOA	M2K1110		23-Oct-21	23-Jan-22	$ 5,000	$ 14,400	
CU1040	Signed MOA		CW090	23-Jan-22	23-Jan-22	$ -	$ -	
CU1070	Finalize EA & FONSI	M2K1110		13-Feb-22	01-Apr-22	$ -	$ 2,400	
5	**Other Activities**							
WM1000	H&H Activities for Elevation Tracking & Determination	M2L1900		01-Nov-20	04-Aug-21	$ -	$ 6,200	**$ 6,200**
RE1210	Real Estate Activities			05-Jan-21	05-Apr-21	$ -	$ 6,070	
RC1220	Contingency	CONTINGY		05-Jan-21	04-Aug-21	$ 295,000	$ -	
HT1000	HTRW Phase I Analysis	M2K1220		05-Jan-21	05-Aug-21	$ -	$ 7,800	
ATR1000	Initiat ATR		CW318	24-Jan-22	24-Jan-22	$ -	$ -	
ATR1010	ATR Review w/Backcheck			24-Jan-22	12-Feb-22	$ -	$ -	
ATR1020	ATR Review Complete		CW151	12-Feb-22	12-Feb-22	$ -	$ -	
6	**Contracting**							
7	**Award Phase**							
CT1000	Award Task Order for Survey	OTHCONSVC		05-Jan-21	06-Apr-21	$ 1,600,000	$ -	
CT1005	Award Task Order		ENF5	06-Apr-21	06-Apr-21	$ -	$ -	
							Advanced Funds Prior to Dec	**$ 75,000**
						Proposed Budget Amount for CFA $$ Amount	$ 2,110,400 $ 207,980	**$ 2,318,380**
							Remaining Funds After Grant Funds are Received	**$ 2,243,380**

Attachment: 2020-086 EXH 'C' WPL URC- EA Cult Investigations (2325 : 2020-086 RES WPL Agreement for Environmental Study)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-086 Goals & Perspectives (2325 : 2020-086 RES WPL Agreement for Environmental Study)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/6/2020 1:41 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2020-088 amending the budget calendar for Fiscal Year 2021.

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The charter requires the City Council to approve the calendar that sets the schedule for preparing and adopting the City's annual operating budget for the next fiscal cycle that will begin October 1, 2020 and end September 30, 2021. The calendar is established to allow adequate time for budget planning and meet all legal requirements for public notice and input. Originally, the budget calendar was approved on April 27, 2020 by the Council. However, to meet all mandatory timelines required by state law, the calendar needs to be amended to move the public hearing on the tax rate to September 14th instead of August 24th. The budget workshop with City Council has also been changed to show 5:00 instead of 5:30.

Potential Options:

- Approve as presented
- Approve with requested changes

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

City of Texarkana, Texas

Attachments

a. 2020-088 RES Amending Budget Calendar (DOC)
b. 2020-088 ATTH 01 Budget Calendar FY 2021 Revised (PDF)
c. 2020-088 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2020 1:41 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 1:41 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 2:42 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

RESOLUTION NO. 2020-088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING AND APPROVING THE BUDGET CALENDAR FOR FISCAL YEAR 2021; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Charter requires the City Council to approve the calendar that sets the schedule for preparing and adopting the City's annual operating budget for the next fiscal cycle that will begin October 1, 2020, and end September 30, 2021; and

WHEREAS, the calendar was originally approved on April 27, 2020; and

WHEREAS, to meet mandatory state timelines for the budget process, the calendar needs to be amended; and

WHEREAS, the amended budget calendar for the fiscal year ending September 30, 2021, is attached as "**Exhibit A**".

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the revised budget calendar for the fiscal year ending September 30, 2021, is hereby approved.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-088 RES Amending Budget Calendar (2327 : 2020-088 RES Amending Budget Calendar for Fiscal Year 2021)

Budget Calendar (Revised)

Fiscal Year 2021

Initial Planning			
Mon	April 27	6:00 PM	City Council approves budget calendar

Preliminary Preparation			
Fri	May 8		Budget requests returned to Finance department
Mon Fri	May 11 - June 26		Budget entry by Finance department and meetings with departments as necessary. Finance department prepares proposed budget for presentation to City Council.
June/July			Various meetings with Budget Advisory Committee
Fri	August 7		Budget filed with municipal clerk

Public Meetings			
Mon	August 10	6:00 PM	First briefing on proposed budget First briefing on tax rate First briefing on ratifying budget that raises more tax revenue than last year Record vote to publish notice of tax rate increase *(This is only to provide notice to the public and not to adopt the tax rate)*
Wed	August 12		Notice of public hearing on proposed budget
Mon	August 24	5:00 PM	Budget workshop with City Council
Mon	August 24	6:00 PM	Public hearing on proposed budget *(Law requires action to be taken after the public hearing. Recommendation will be to postpone until the September 14th meeting)*
Wed	September 2		Notice of public hearing on proposed tax rate
Mon	September 14	6:00 PM	Public hearing on proposed tax rate Public hearing on ratifying a budget that raises more tax revenue than last year Record vote for adoption of budget Record vote for adoption of tax rate Record vote to ratify budget that raises more tax revenue than last year

Implementation			
Mon	October 1		Fiscal year begins Adopted budget implemented
Mon	December 14		Final budget document posted and distributed
Mon	December 14		Submit budget document to Government Finance Officers Association (GFOA)

Attachment: 2020-088 ATTH 01 Budget Calendar FY 2021 Revised [Revision 1] (2327 : 2020-088 RES Amending Budget Calendar for Fiscal Year

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	High

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-088 Goals & Perspectives (2327 : 2020-088 RES Amending Budget Calendar for Fiscal Year 2021)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/7/2020 9:13 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2020-090 approving the tax rate proposal of $0.7000 per $100 of assessed valuation for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021, and allowing for public notice per the requirements of state law.

Briefing: 8/10/2020 **Public Hearing:** **Council Vote:** 8/10/2020

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The proposed budget for the fiscal year ending September 30, 2021 includes a proposed tax rate of $0.7000 per $100 of assessed valuation. This rate is equivalent to the current property tax rate. No increase in the property tax rate is proposed.

The proposed rate exceeds the no-new revenue tax rate of $0.6853 by $0.0147 and is less than the voter-approval tax rate of $0.7260 by $0.0260. A public hearing on the tax rate will be held on September 14, 2020, with a vote to adopt the budget and the tax rate for fiscal year 2021 scheduled for that same evening.

The City is required to give public notice regarding the September 14, 2020 public hearing with an ad in the local newspaper and a posting on the City's website. The format for the ad is provided by the State. State law now requires the Council to have a roll call vote to propose the tax rate prior to the ad being published.

This vote is only to propose the tax rate, not to adopt it. Council will then be required to give a roll call vote on September 14, 2020 to formally adopt the tax rate after the public hearing has been held.

Potential Options:

- Approve
- Deny

Fiscal Implications:

This resolution is for Council to approve the proposal of the tax rate. There will be no fiscal implications until Council votes to formally adopt the tax rate.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Budget Advisory Committee

City of Texarkana, Texas

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

July 14, 2020
July 28, 2020
August 4, 2020

Attachments

a. 2020-090 RES Approving Tax Rate Proposal for FY 21 (DOC)
b. 2020-090 ATTH 01 Texarkana City ad (PDF)
c. 2020-090 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2020 1:54 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 1:54 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 3:42 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

RESOLUTION NO. 2020-090

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, PROPOSING A TAX RATE OF $0.7000 PER $100 OF ASSESSED VALUATION UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS the proposed budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is based on a tax rate of $0.7000 per $100 of assessed valuation; and

WHEREAS this rate includes $0.5623 allocated to pay current operating expenses and $0.1377 allocated to maintain an Interest and Sinking Fund to pay the interest and retire the principal of bonded indebtedness; and

WHEREAS the proposed rate is $0.0147 cents above the no-new revenue tax rate of $0.6853 and $0.0260 less than the voter-approval rate of $0.7260.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council of the City of Texarkana, Texas, proposes the tax rate of $0.7000 per $100 of assessed valuation upon all taxable property in the City of Texarkana, Texas.

SECTION 2: That the City Manager is authorized to give notice of the proposed tax rate of $0.7000 per $100 of assessed valuation to the public according to the requirements of all applicable state laws.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-090 RES Approving Tax Rate Proposal for FY 21 (2329 : 2020-090 RES Approving Tax Rate Proposal for Fiscal Year 2021)

NOTICE OF PUBLIC HEARING ON TAX INCREASE

PROPOSED TAX RATE	0.7000 per $100
NO-NEW REVENUE TAX RATE	0.6853 per $100
VOTER-APPROVAL TAX RATE	0.7260 per $100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Texarkana from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Texarkana may adopt without holding an election to seek voter approval of the rate.

A public hearing on the proposed tax rate will be held on September 14, 2020 at 6:00 pm at Texas City Hall 220 Texas Blvd. Texarkana TX 75501.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount=(tax rate) X (taxable value of your property)/100

The members of the governing body voted on the proposed tax increase as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Texarkana last year to the taxes proposed to be imposed on the average residence homestead by City of Texarkana this year:

	2019	2020	Change			
Total Tax Rate (per $100 of value)	0.7000	0.7000	*decrease of*	$0.0000 OR	0.00%	
Average homestead taxable value	107,010	112,005	*increase of*	4.66%		
Tax on average homestead	749.07	784.03	*increase of*	$35 OR	4.66%	
Total tax levy on all properties	16,341,258	16,162,947	*increase of*	-$178,311 OR	-1.09%	

For assistance with tax calculations, please contact the tax assessor for City of Texarkana at 903-793-8936 or kkinder@bowieappraisal.org, or visit www.ci.texarkana.tx.us for more information.

Attachment: 2020-090 ATTH 01 Texarkana City ad (2329 : 2020-090 RES Approving Tax Rate Proposal for Fiscal Year 2021)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☑ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-090 Goals & Perspectives (2329 : 2020-090 RES Approving Tax Rate Proposal for Fiscal Year 2021)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 7/30/2020 4:39 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-066 granting a Specific Use Permit to allow permanent cosmetics/microblading on a portion of an approximate 1.757-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4150 McKnight Road. Bill King, applicant. Amy Yancey, agent.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-720: This is a request by Bill King, owner, and Amy Yancey, agent, for a Specific Use Permit to allow the location of a permanent cosmetics/microblading business in a tenant space on a portion of an approximate 1.757-acre tract of land in the George Brinlee HRS, A-18, located at 4150 McKnight Road.

The adjacent zoning is Office to the north and west and PD-Neighborhood Service to to the east and south. The adjacent land usage is vacant land to the north and west and tenant spaces in a strip center to the south and east.

This property is zoned PD-Neighborhood Service (PD-NS). A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

City of Texarkana, Texas

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business. Therefore, staff recommends for approval of the request.

All notifications and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends request for approval with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-066 ORD granting SUP at 4510 McKnight Rd. (DOCX)
b. 2020-066 EXH 'A' (legal description) (PDF)
c. 2020-066 ATTH 01 (maps) (PDF)
d. 2020-066 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/31/2020 2:15 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/03/2020 11:26 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

S-720

ORDINANCE NO. 2020-066

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-720 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON AN APPROXIMATE 1.757-ACRE TRACT OF LAND, IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 4150 MCKNIGHT ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/ microblading** on an approximate 1.757-acre tract of land, in the George Brinlee HRS, A-18 (**Exhibit 'A'**), located in a tenant space at 4150 McKnight Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/ microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

Attachment: 2020-066 ORD granting SUP at 4510 McKnight Rd. (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use Permit numbered S-720 for the purpose of allowing the one additional use of application of permanent cosmetics/microblading** on the following described property, to-wit: **an approximate 1.757-acre tract of land, in the George Brinlee HRS, A-18 (Exhibit 'A'), located in a tenant space at 4150 McKnight Road, in the City of Texarkana, Bowie County, Texas.**

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner and/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

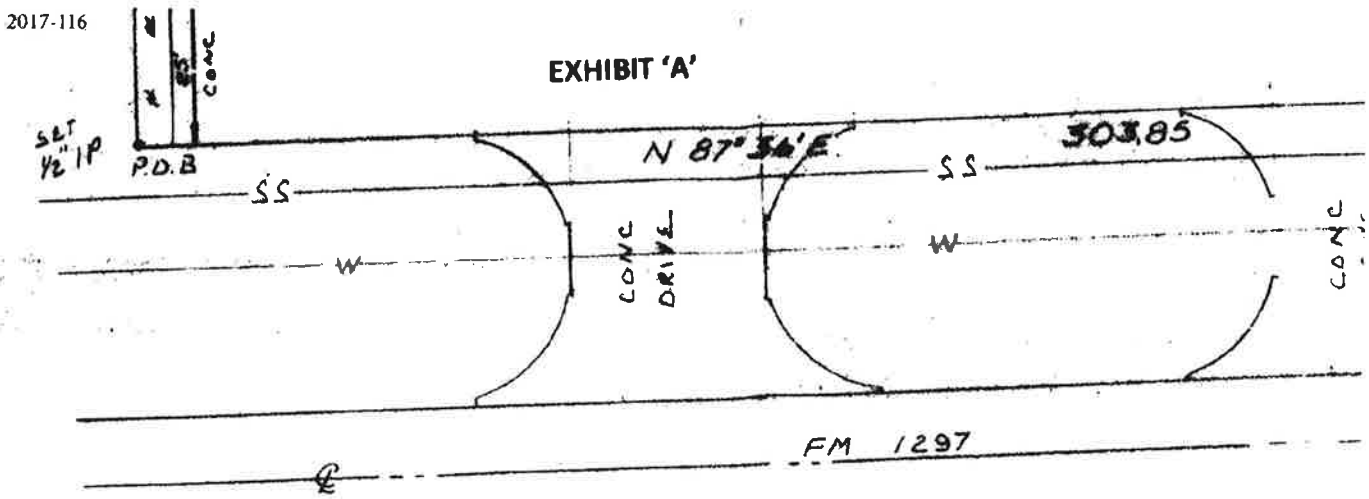
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-066 ORD granting SUP at 4510 McKnight Rd. (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

2020-066 Exhibit 'A'

2017-116

EXHIBIT 'A'



THIS IS TO CERTIFY: that this plat and field notes correctly reflect the results of a survey made by us on the ground covering all that certain tract or parcel of land situated in Bowie County, Texas, a part of the GEORGE BRINLEE HEADRIGHT SURVEY, Abst. No. 18, and being a part of a 23 3/4 acre tract of land in said survey formerly owned by J. B. Adkinson, and being more perticularly described by metes and bounds as follows:

COMMENCING at an iron pipe in the North right-of-way line of Farm Road No. 1297, and in the West boundary line of said 23 3/4 acre tract;

THENCE: N 87° 36' E, with said North right-of-way line, 638.22 feet to an iron pin for corner and the POINT OF BEGINNING for the herein described tract of land;

THENCE: N 87° 36' E, with said right-of-way line, 303.85 feet to an iron pin for corner;

THENCE: N 20° 58' 16" W, 319.05 feet to an iron pipe for corner;

THENCE: S 87° 36' W, 202.22 feet to an iron pipe for corner;

THENCE: S 02° 24' E, 302.45 feet to the PLACE OF BEGINNING and containing 1.757 acres of land, more or less.

TO THE LIENHOLDERS AND/OR THE OWNERS OF THE PREMISES SURVEYED AND TO THE TITLE COMPANY:

The undersigned does hereby certify that this survey was this day made on the ground of the property legally described hereon and is correct, and that there are no discrepancies, conflicts, shortages in area, boundary line conflicts, encroachments of improvements, apparent easements or rights of way, Except as shown hereon, and that said property has access to and from a dedicated roadway.

Attachment: 2020-066 EXH 'A' (legal description) (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

2020-066 ATTH 01

4150 McKnight Rd.

S-720

Attachment: 2020-066 ATTH 01 (maps) (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

2020-066 ATTH 01

4150 McKnight Rd.

S-720

Attachment: 2020-066 ATTH 01 (maps) (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-066 Goals & Perspectives (2315 : 2020-066 ORD granting SUP to allow microblading at 4150 McKnight)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/3/2020 4:14 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-067 rezoning Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street, Multiple Family-1 to Single Family-3. Roy Kim Butler, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Z-20-7: This is a request by Roy Kim Butler, owner, to rezone Lot 14, Block 22, City Improvement Co. Westside, located at 1628 W 5th Street from Multi Family-1 to Single Family-3. The proposed use is a new single wide HUD code manufactured home. This property is currently vacant land.

The adjacent zoning is Multiple Family-1 to the north, south, east and west. The adjacent land uses are residences to the north, south, east and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There is a tract of land located in the area two blocks to the west across Lake Drive that is currently zoned Single Family-3. This type housing could be a revitalization housing alternative to traditional site-built homes. Staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-067 ORD rezoning 1628 W 5th (DOCX)
b. 2020-067 ATTH 01 (maps) (PDF)
c. 2020-067 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development		David Orr	Department Head Review	
	Completed	07/31/2020 2:19 PM		
City Manager	Shirley Jaster	City Manager Review	Completed	08/03/2020 11:30 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Z-20-7

ORDINANCE NO. 2020-067

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 14, BLOCK 22, IN THE CITY IMPROVEMENT CO. WESTSIDE ADDITION, LOCATED AT 1628 WEST 5TH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM MULTIPLE FAMILY-1 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **Lot 14, Block 22, in the City Improvement Co. Westside Addition, located at 1628 West 5th Street** in the City of Texarkana, Bowie County, Texas, from **Multiple Family-1 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Multiple Family-1 to Single Family-3, on Lot 14, Block 22, in the City Improvement Co. Westside Addition, located at 1628 West 5th Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Multiple Family-1 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone Lot 14, Block 22, in the City Improvement Co. Westside Addition, located at 1628 West 5th Street** in the City of Texarkana, Bowie County, Texas, **from Multiple Family-1 to Single Family-3.**

Attachment: 2020-067 ORD rezoning 1628 W 5th (2316 : 2020-067 ORD rezoning from MF-1 to SF-3 at 1628 W 5th Street)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-067 ORD rezoning 1628 W 5th (2316 : 2020-067 ORD rezoning from MF-1 to SF-3 at 1628 W 5th Street)

2020-067 ATTH 01

1628 W 5th Street

Z-20-7

Attachment: 2020-067 ATTH 01 (maps) (2316 : 2020-067 ORD rezoning from MF-1 to SF-3 at 1628 W 5th Street)

1628 W 5th Street

Z-20-7

Attachment: 2020-067 ATTH 01 (maps) (2316 : 2020-067 ORD rezoning from MF-1 to SF-3 at 1628 W 5th Street)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-067 Goals & Perspectives (2316 : 2020-067 ORD rezoning from MF-1 to SF-3 at 1628 W 5th Street)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2020 9:14 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-068 granting a Specific Use Permit to allow the location of a single wide HUD code manufactured home on Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street. Roy Kim Butler, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-721: This is a request by Roy Kim Butler, owner, for a Specific Use Permit to allow the location of a new single wide HUD code manufactured home on Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 W 5th Street. This property is currently vacant land.

The adjacent zoning is Multi Family-1 to the north, south, east and west. The adjacent land use are residences to the north, south, east and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There is one other tract of land in this immediate area (a few blocks to the west across Lake Drive) that is currently zoned Single Family-3. This type housing could be a revitalization housing alternative to traditional site-built homes.

Staff recommends for approval of the Specific Use Permit with the following stipulations:

1. That a 2019 or newer 2-bedroom, 2 bath single wide HUD code manufactured home be allowed on this property. See attached floor plan.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.

6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

The applicant should also be aware that if this request is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-068 ORD granting SUP at 1628 W 5th (DOCX)
b. 2020-068 ATTH 01 (maps) (PDF)
c. 2020-068 ATTH 02 (floor plan) (PDF)
d. 2020-068 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/31/2020 2:20 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/03/2020 11:32 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Attachment: 2020-068 ORD granting SUP at 1628 W 5th (2317 : 2020-068 ORD granting a SUP to allow HUD Code Manufactured home at 1628 W

ORDINANCE NO. 2020-068 S-721

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-721 TO ALLOW THE LOCATION OF A SINGLE WIDE HUD CODE MANUFACTURED HOME ON LOT 14, BLOCK 22, CITY IMPROVEMENT CO. WESTSIDE ADDITION, LOCATED AT 1628 WEST 5TH STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a single wide HUD code manufactured home on **Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a single wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-721 for the location of a single wide HUD code manufactured home on Lot 14, Block 22, City Improvement Co. Westside Addition, located at 1628 West 5th Street,** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That a 2019 or newer 3-bedroom, 2 bath single wide HUD code manufactured home be allowed on this property. See attached floor plan of home.
2. That the single wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the single wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

1628 W 5th Street

S-721

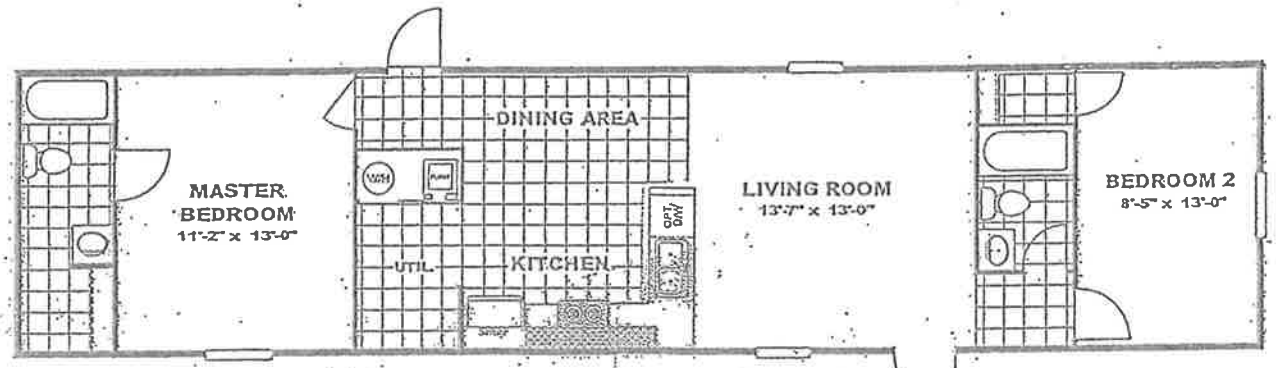
Attachment: 2020-068 ATTH 01 (maps) (2317 : 2020-068 ORD granting a SUP to allow HUD Code Manufactured home at 1628 W 5th St)

1628 W 5th Street

S-721

Attachment: 2020-068 ATTH 01 (maps) (2317 : 2020-068 ORD granting a SUP to allow HUD Code Manufactured home at 1628 W 5th St)

2020-068 ATTH 02 (floor plan)



TRU

*35,900

14x64

2/2

INVESTMENT HOUSING INC.

4401 South Lake Dr.
Texarkana, Texas 75501
(903) 832-5571
Fax (903) 832-7648

Attachment: 2020-068 ATTH 02 (floor plan) (2317 : 2020-068 ORD granting a SUP to allow HUD Code

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-068 Goals & Perspectives (2317 : 2020-068 ORD granting a SUP to allow HUD Code Manufactured home at 1628 W 5th St)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/5/2020 11:33 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-069 rezoning a 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane. Single Family-2 to Single Family-3. Timothy Williams, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-20-8: This is a request by Timothy Williams, owner, to rezone an approximate 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane from Single Family-2 to Single Family-3. This property is currently vacant land.

The adjacent zoning is Single Family-2 to the north and west and Single Family-1 to the south and east. The adjacent land use is vacant land to the west and residences to the north, south, and east.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are a couple of tracts of land located in this immediate area that are currently zoned Single Family-3. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-069 ORD rezoning 2208 Allen Lane (DOCX)
b. 2020-069 EXH 'A' (legal description) (PDF)
c. 2020-069 ATTH 01 (maps) (PDF)
d. 2020-069 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/31/2020 2:24 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/05/2020 11:33 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Z-20-8

ORDINANCE NO. 2020-069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 7.731-ACRE TRACT OF LAND (TRACTS 48 & 49) IN THE R.E. SEVEY HRS, A-523, LOCATED AT 2208 ALLEN LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM A SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone an approximate **7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523 (Exhibit 'A'), located at 2208 Allen Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Single Family-2 to Single Family-3 on an approximate 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523 (Exhibit 'A'), located at 2208 Allen Lane** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone an approximate 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523 (Exhibit 'A'), located at 2208 Allen Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2020-069 ORD rezoning 2208 Allen Lane (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-069 ORD rezoning 2208 Allen Lane (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

2020-069 Exhibit 'A'

PROPERTY DESCRIPTION

All that certain tract or parcel of land being a part of the R. E. SEVEY HEADRIGHT SURVEY, Abstract No. 523, Bowie County, Texas, and being all of that certain 5 acre tract of land described by Warranty Deed conveyed to Juanita M. Herring, Trustee for the Juanita M. Herring Revocable Trust as recorded in Volume 2879, Page 112 of the Real Property Records of Bowie County, Texas, and all of the remainder of a called 3 acre tract of land described by Warranty Deed conveyed to Juanita M. Herring, Trustee for the Juanita M. Herring Revocable Trust as recorded in Volume 2879, Page 116 of the Real Property Records of Bowie County, Texas, and the subject tract of land being more particularly described by metes and bounds as follows:

Commencing at the Northwest corner Glen Haven Addition according to th plat of record in Volume 329, Page 152 of the Plat Records of Bowie County, Texas, said Point of Commencing being 3.16 feet North and 730.81 feet East of the Southwest corner of the J. W. Johnson Headright Survey, being a common corner with said R. E. Sevey Headright Survey, same being the Northeast corner of the H. P. Stephens Addition according to the plat thereof recorded in Volume 204, Page 289 of the Deed Records of Bowie County, Texas;
THENCE: S 89°02'01" E, 665.86 feet with the North line of Glen Haven Addition to a point for corner at the Northeast corner of same;
THENCE: S 00°18'37" W, 668.65 feet with the East line of Glen Haven Addition to a 1/2" iron pin found for corner at the Northwest corner of said 5 acre tract of land and being the Point of Beginning for the herein described tract of land;
THENCE: S 89°06'03" E, 332.92 feet with the North line of said 5 acre tract of land to a 1/2" iron pin found for corner;
THENCE: S 00°30'34" W, 257.73 feet to a 1/2" iron pin found for corner;
THENCE: S 88°51'09" E, 149.14 feet to a 1/2" iron pin found for corner at a fence corner;
THENCE: N 89°56'05" E, 150.00 feet to a 1/2" iron pin found for corner in the West line of Allen Lane;
THENCE: S 00°43'24" W, 400.21 feet along the West line of Allen Lane to a 1/2" iron pin found for corner at the Northeast corner of Lot No. 1 of Flower Acres Second Addition according to the map or plat recorded in Volume 204, Page 40 of the Plat Records of Bowie County, Texas;
THENCE: N 89°34'31" W, 621.36 feet with the North line of Flower Acres Second Addition to a 1/2" iron pin found for corner at the Southeast corner of Glen Haven Addition;
THENCE: N 00°38'42" W, 412.91 feet with the East line of Glen Haven Addition to a 1/2" iron pin found for corner at an angle point in said line;
THENCE: N 00°18'37" E, 248.45 feet with the East line of Glen Haven Addition to the Point of Beginning and containing 7.731 acres of land, more or less.

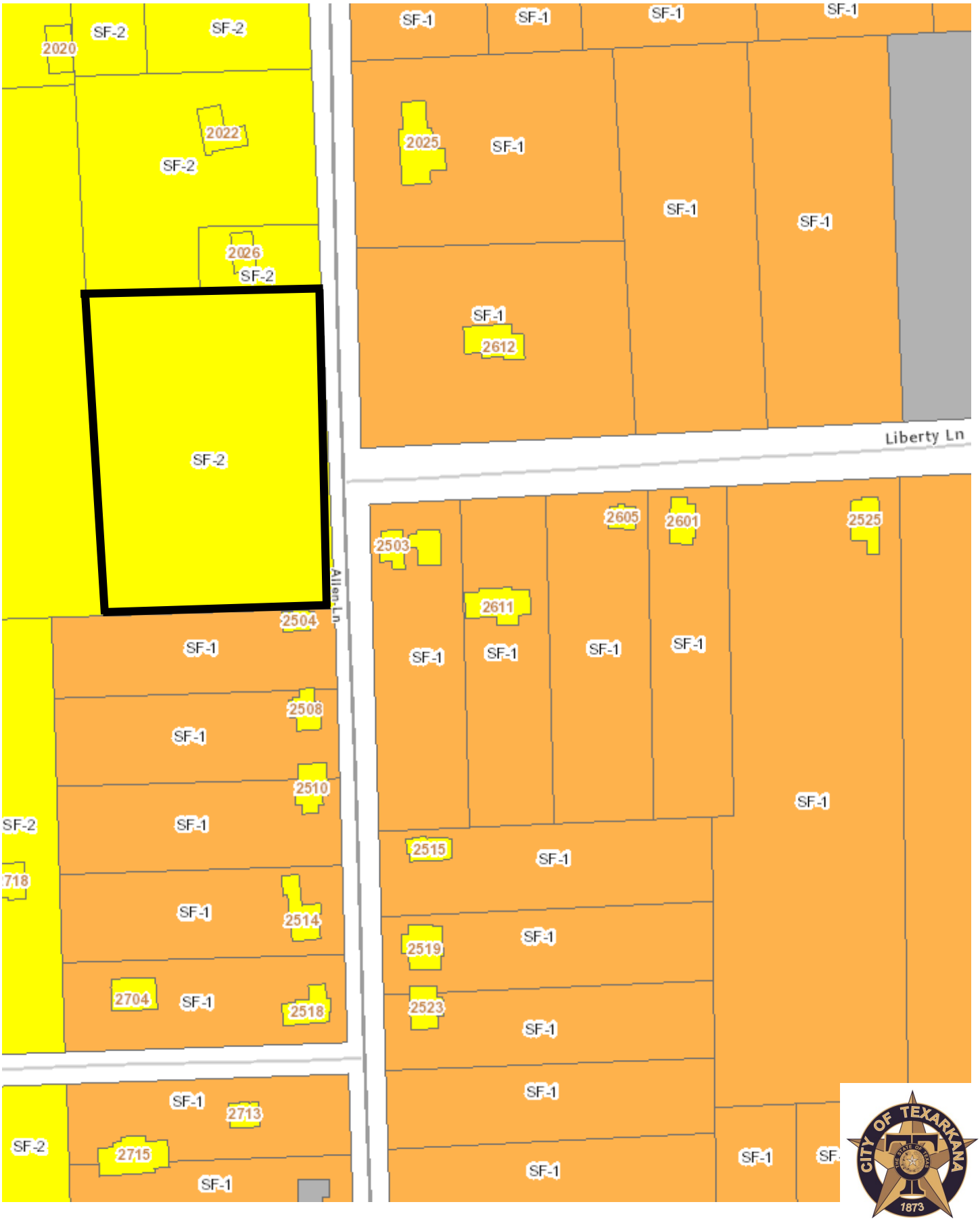
CERTIFICATE OF SURVEYOR

This is to certify: that this plat is a true representation of the above described property as determined by survey and that I, Johnny E. Plunk, Jr., do hereby certify that I am a Registered Professional Land

Attachment: 2020-069 EXH 'A' (legal description) (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

2208 Allen Lane

Z-20-8



Attachment: 2020-069 ATTH 01 (maps) (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

2208 Allen Lane

Z-20-8

Attachment: 2020-069 ATTH 01 (maps) (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-069 Goals & Perspectives (2318 : 2020-069 ORD rezoning from SF-2 to SF-3 at 2208 Allen Lane)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/30/2020 4:40 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-070 granting a Specific Use Permit to allow the location of a double wide HUD code manufactured home on a 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane. Timothy Williams, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-722: This is a request by Timothy Williams, owner, for a Specific Use Permit to allow the location of a double wide HUD code manufactured home on an approximate 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523, located at 2208 Allen Lane. This property is currently vacant land.

The adjacent zoning is Single Family-2 to the north and west and Single Family-1 to the south and east. The adjacent land use is vacant land to the west and residences to the north, south, and east.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are a couple of tracts of land located in this immediate area that are currently zoned Single Family-3. HUD code double wide manufactured housing can look similar to some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes.

Staff recommends for approval of the Specific Use Permit with the following stipulations:

1. That a 2019 or newer 3-bedroom, 2 bath double wide HUD code manufactured home be allowed on this property. See attached floor plan and photograph of home exterior.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.

4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

The applicant should also be aware that if this request is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-070 ORD granting SUP at 2208 Allen Lane (DOCX)
b. 2020-070 EXH 'A' (legal description) (PDF)
c. 2020-070 ATTH 01 (maps) (PDF)
d. 2020-070 ATTH 02 (photo of home) (PDF)
e. 2020-070 ATTH 03 (floor plan) (PDF)
f. 2020-070 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	07/31/2020 2:24 PM	

City of Texarkana, Texas

City Manager 11:38 AM	Shirley Jaster	City Manager Review	Completed	08/05/2020
City Council 6:00 PM	Vicky Coopwood	Meeting	Pending	08/10/2020

Meeting History

Attachment: 2020-070 ORD granting SUP at 2208 Allen Lane (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at

ORDINANCE NO. 2020-070 S-722

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-722 TO ALLOW THE LOCATION OF A DOUBLE WIDE HUD CODE MANUFACTURED HOME ON AN APPROXIMATE 7.731-ACRE TRACT OF LAND (TRACTS 48 & 49) IN THE R.E. SEVEY HRS, A-523, LOCATED AT 2208 ALLEN LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a double wide HUD code manufactured home on an approximate **7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523 (Exhibit 'A'), located at 2208 Allen Lane**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a double wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-722 for the location of a double wide HUD code manufactured home on an approximate 7.731-acre tract of land (Tracts 48 & 49) in the R.E. Sevey HRS, A-523 (Exhibit 'A'), located at 2208 Allen Lane,** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That 2019 or newer 3-bedroom, 2 bath double wide HUD code manufactured home be allowed on this property. See attached floor plan and photograph of home exterior.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

2020-070 Exhibit 'A'

PROPERTY DESCRIPTION

All that certain tract or parcel of land being a part of the R. E. SEVEY HEADRIGHT SURVEY, Abstract No. 523, Bowie County, Texas, and being all of that certain 5 acre tract of land described by Warranty Deed conveyed to Juanita M. Herring, Trustee for the Juanita M. Herring Revocable Trust as recorded in Volume 2879, Page 112 of the Real Property Records of Bowie County, Texas, and all of the remainder of a called 3 acre tract of land described by Warranty Deed conveyed to Juanita M. Herring, Trustee for the Juanita M. Herring Revocable Trust as recorded in Volume 2879, Page 116 of the Real Property Records of Bowie County, Texas, and the subject tract of land being more particularly described by metes and bounds as follows:

Commencing at the Northwest corner Glen Haven Addition according to th plat of record in Volume 329, Page 152 of the Plat Records of Bowie County, Texas, said Point of Commencing being 3.16 feet North and 730.81 feet East of the Southwest corner of the J. W. Johnson Headright Survey, being a common corner with said R. E. Sevey Headright Survey, same being the Northeast corner of the H. P. Stephens Addition according to the plat thereof recorded in Volume 204, Page 289 of the Deed Records of Bowie County, Texas;
THENCE: S 89°02'01" E, 665.86 feet with the North line of Glen Haven Addition to a point for corner at the Northeast corner of same;
THENCE: S 00°18'37" W, 668.65 feet with the East line of Glen Haven Addition to a 1/2" iron pin found for corner at the Northwest corner of said 5 acre tract of land and being the Point of Beginning for the herein described tract of land;
THENCE: S 89°06'03" E, 332.92 feet with the North line of said 5 acre tract of land to a 1/2" iron pin found for corner;
THENCE: S 00°30'34" W, 257.73 feet to a 1/2" iron pin found for corner;
THENCE: S 88°51'09" E, 149.14 feet to a 1/2" iron pin found for corner at a fence corner;
THENCE: N 89°56'05" E, 150.00 feet to a 1/2" iron pin found for corner in the West line of Allen Lane;
THENCE: S 00°43'24" W, 400.21 feet along the West line of Allen Lane to a 1/2" iron pin found for corner at the Northeast corner of Lot No. 1 of Flower Acres Second Addition according to the map or plat recorded in Volume 204, Page 40 of the Plat Records of Bowie County, Texas;
THENCE: N 89°34'31" W, 621.36 feet with the North line of Flower Acres Second Addition to a 1/2" iron pin found for corner at the Southeast corner of Glen Haven Addition;
THENCE: N 00°38'42" W, 412.91 feet with the East line of Glen Haven Addition to a 1/2" iron pin found for corner at an angle point in said line;
THENCE: N 00°18'37" E, 248.45 feet with the East line of Glen Haven Addition to the Point of Beginning and containing 7.731 acres of land, more or less.

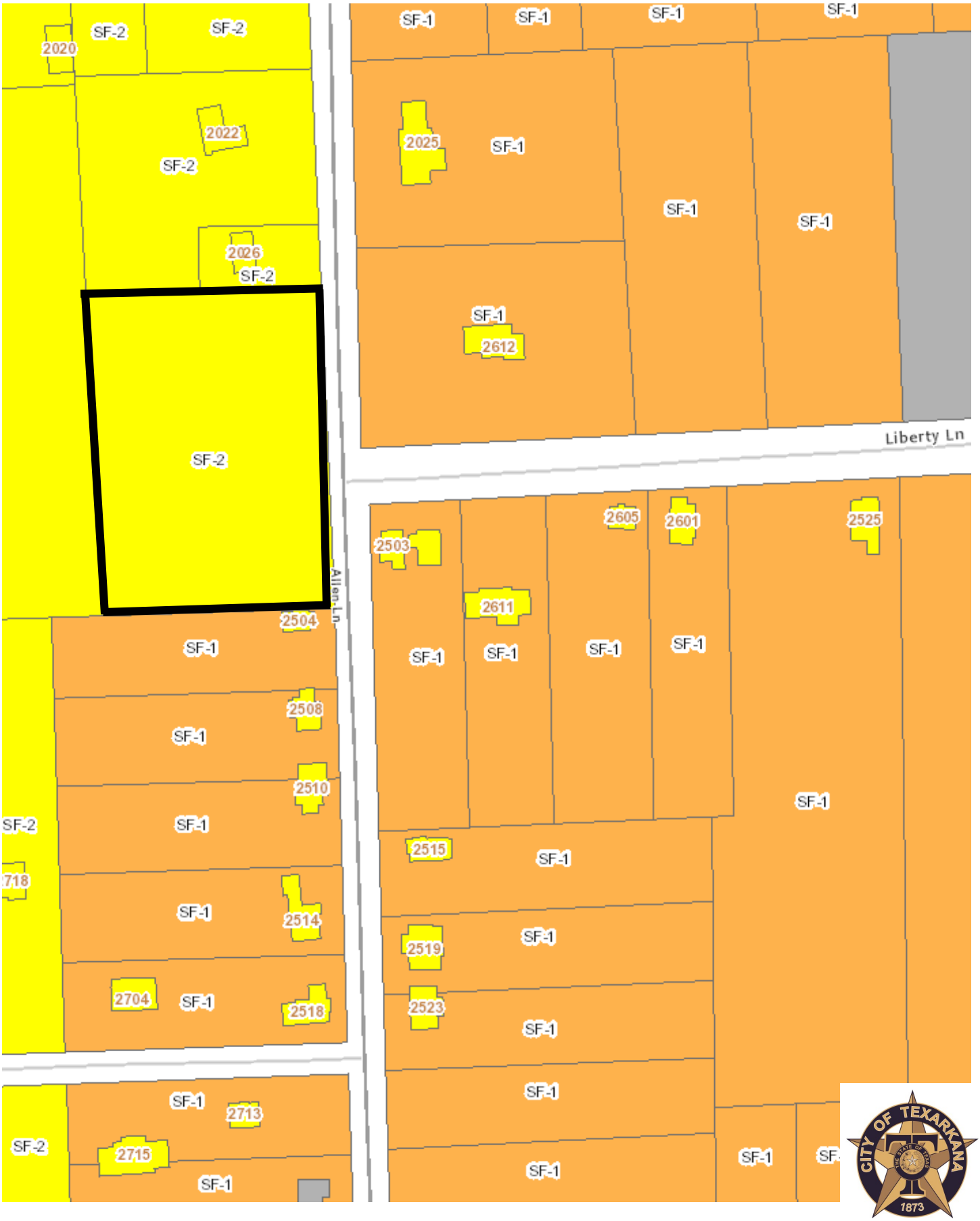
CERTIFICATE OF SURVEYOR

This is to certify: that this plat is a true representation of the above described property as determined by survey and that I, Johnny E. Pluth, do hereby certify that I am a Registered Professional Land

Attachment: 2020-070 EXH 'A' (legal description) (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen

2208 Allen Lane

S-722



Attachment: 2020-070 ATTH 01 (maps) (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen Ln)

2208 Allen Lane

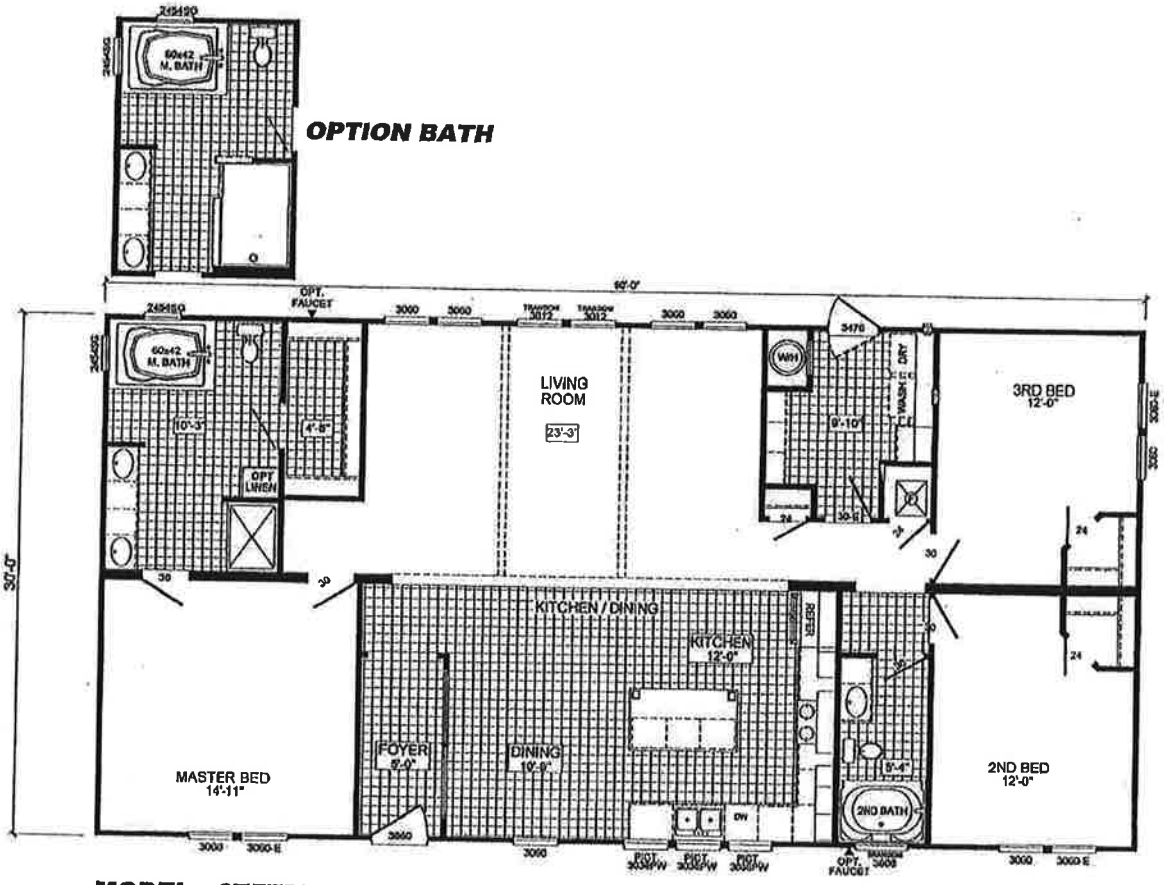
S-722

Attachment: 2020-070 ATTH 01 (maps) (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen Ln)

2020-070 ATTH 02 (photo of home)

Attachment: 2020-070 ATTH 02 (photo of home) (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen

2020-070 ATTH 03 (floor plan)



MODEL: 6757DT
3-BEDROOM / 2-BATH
32 x 64 - Approx. 1800 Sq. Ft.

Date: 3/15/19

* All room dimensions include closets and square footage figures are approximate.

Attachment: 2020-070 ATTH 03 (floor plan) (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen Ln)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-070 Goals & Perspectives (2319 : 2020-070 ORD granting an SUP allowing HUD Code Manufactured home at 2208 Allen Ln)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 7/30/2020 4:40 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-071 rezoning the north 88' of Lots 11 & 12, Block 7, Watt's Addition, located at 1310 Milam Street. Multiple Family-1 to Neighborhood Service. Jerry Thompson, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-20-9: This is a request by Jerry L. Thompson, owner, to rezone the north 88' of Lots 11 and 12, Block 7, Watt's Addition, located at 1310 Milam Street from Multiple Family-1 to Neighborhood Service. The current use is a small grocery store.

The adjacent zoning is Neighborhood Service to the north and south, Multiple Family-1 to the east and Single Family-2 to the west. The adjacent land use is a church to the north, a small take-out restaurant to the south, and residences to the east and west.

The existing grocery store type use has been in existence off and on for many years and is "grandfathered in" or a nonconforming use. The owner of this property recently submitted a request to add the sale of beer and wine in this store. In verifying the zoning for the sale of beer and wine, staff determined the business was operating with a nonconforming status. In order to make this use conforming, the applicant submitted a request for rezoning to the Neighborhood Service zoning district.

There is Neighborhood Service zoning to the north and south of this property and this grocery store type business has been operating as a nonconforming use for many years. Therefore, staff recommends for approval of the request to make it a conforming use.

The applicant should be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, elevations, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends for approval of the request to make it a conforming use.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-071 ORD rezoning 1310 Milam St. (DOCX)
b. 2020-071 ATTH 01 (maps) (PDF)
c. 2020-071 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/31/2020 2:25 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/05/2020 11:40 AM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Z-20-9

ORDINANCE NO. 2020-071

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING THE NORTH 88' OF LOTS 11 & 12, BLOCK 7, WATT'S ADDITION, LOCATED AT 1310 MILAM STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM MULTIPLE FAMILY-1 TO NEIGHBORHOOD SERVICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone the **North 88' of Lots 11 & 12, Block 7, Watt's Addition, located at 1310 Milam Street** in the City of Texarkana, Bowie County, Texas, from **Multiple Family-1 to Neighborhood Service**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Multiple Family-1 to Neighborhood Service, on the North 88' of Lots 11 & 12, Block 7, Watt's Addition, located at 1310 Milam** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Multiple Family-1 to Neighborhood Service** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone the North 88' of Lots 11 & 12, Block 7, Watt's Addition, located at 1310 Milam** in the City of Texarkana, Bowie County, Texas, from **Multiple Family-1 to Neighborhood Service.**

Attachment: 2020-071 ORD rezoning 1310 Milam St. (2320 : 2020-071 ORD rezoning from MF-1 to NS at 1310 Milam)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-071 ORD rezoning 1310 Milam St. (2320 : 2020-071 ORD rezoning from MF-1 to NS at 1310 Milam)

Z-20-9

1310 Milam St.

Attachment: 2020-071 ATTH 01 (maps) (2320 : 2020-071 ORD rezoning from MF-1 to NS at 1310 Milam)

Z-20-9

1310 Milam St.

Attachment: 2020-071 ATTH 01 (maps) (2320 : 2020-071 ORD rezoning from MF-1 to NS at 1310 Milam)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-071 Goals & Perspectives (2320 : 2020-071 ORD rezoning from MF-1 to NS at 1310 Milam)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/3/2020 11:32 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-072 rezoning an approximate 110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North. Single Family-2 to Commercial. Kyle Davis, representing BL-KD Investments, LLC and BOCO Investments, LLC, applicant. Kyle Talley, representing Longview Bridge and Road, Ltd, agent.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-20-10: This is a request by Kyle Davis, BL-KD Investments, LLC and BOCO Investments, LLC, owners, and Kyle Talley, representing Longview Bridge and Road, Ltd, agent, to rezone an approximate 110.30 acre tract of land in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North from Single Family-2 to Commercial. The proposed use is a temporary job site and contractor storage yard for an Interstate-30 road project. The property is currently vacant.

The adjacent zoning is Single Family-2 to the north and south and outside the city limits to the east and west. The adjacent land use is Interstate-30 to the north, vacant land to the south and residences to the east and west.

This property was annexed into the city limits several years ago and was given the Single Family-2 zoning district per the City's Zoning Ordinance. The Future Land Use Map shows this property as "Regional Commercial".

Longview Bridge and Road, Ltd, plans to purchase this property to utilize for a temporary contractor storage yard for a new TXDOT project on Interstate-30. This project consists of widening a 6-mile portion from 4 lanes to 6 lanes starting at the state line. Longview Bridge and Road, Ltd was awarded the contract and will be the contractor utilizing the proposed storage yard for the duration of the project.

Since the Future Land Use Map has designated this property as "Regional Commercial", staff recommends for approval of the request.

The applicant should be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, elevations, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Since the Future Land Use Map has designated this property as "Regional Commercial", staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2020

Attachments

a. 2020-072 ORD rezoning 2607 FM 2148 N (DOCX)
b. 2020-072 EXH 'A' (survey & legal description) (PDF)
c. 2020-072 ATTH 01 (maps) (PDF)
d. 2020-072 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/31/2020 2:26 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/05/2020 12:27 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Z-20-10

ORDINANCE NO. 2020-072

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING AN APPROXIMATE 110.305-ACRE TRACT OF LAND IN THE JOHN H. BOSTIC HRS, A-46 AND THE J.W. TAYLOR HRS, A-756, LOCATED AT 2607 FM 2148 NORTH, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone an approximate **110.305-acre tract of land in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756 (Exhibit 'A'), located at 2607 FM 2148 North** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Single Family-2 to Commercial on an approximate 110.305-acre tract of land in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756 (Exhibit 'A'), located at 2607 FM 2148 North** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone an approximate 110.305-acre tract of land in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756 (Exhibit 'A'), located at 2607 FM 2148 North** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial.**

Attachment: 2020-072 ORD rezoning 2607 FM 2148 N (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

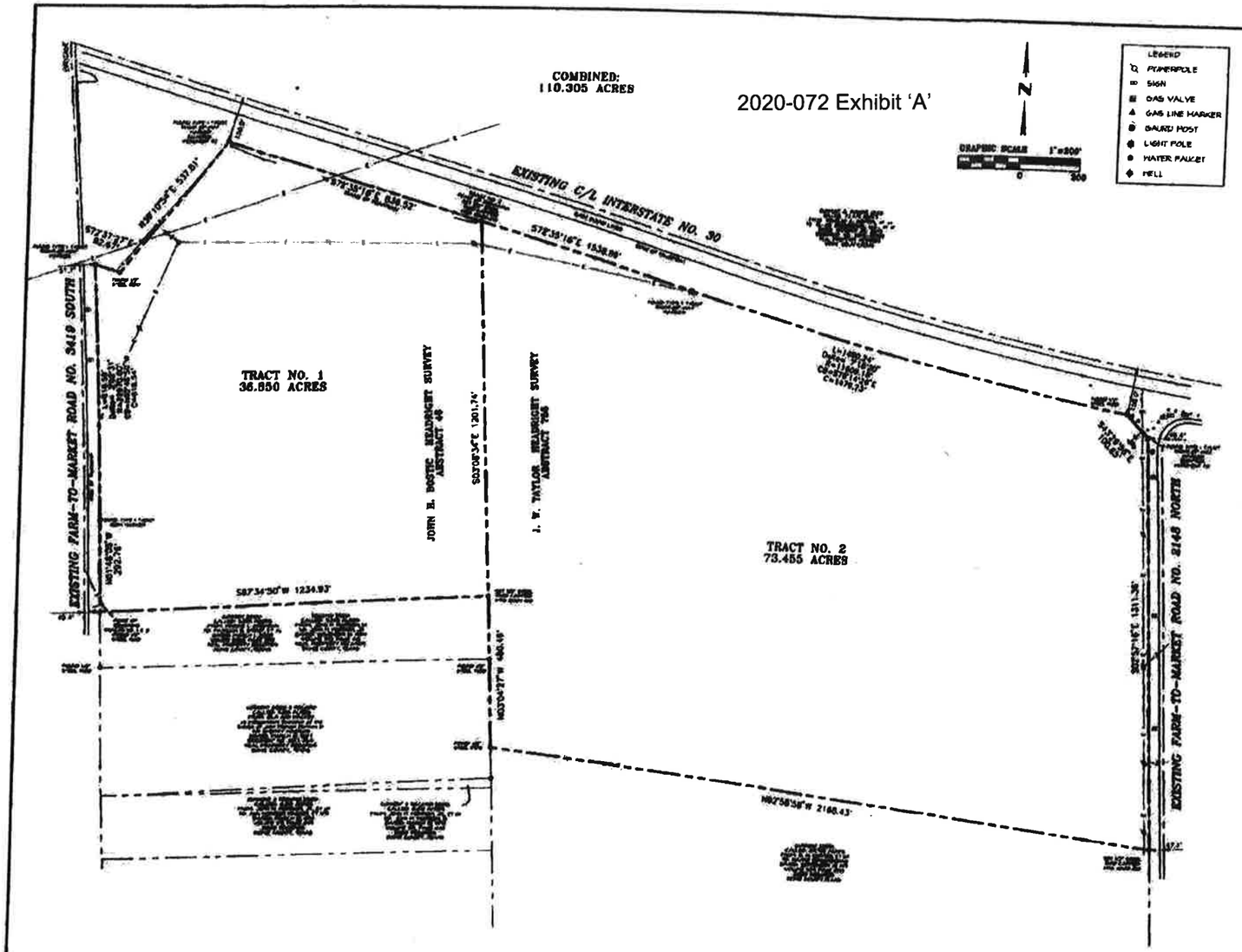
PASSED AND APPROVED in Regular Council Session on this the **24th day of August, 2020.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-072 ORD rezoning 2607 FM 2148 N (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

2020-072 Exhibit 'A'



SURVEYOR CERTIFICATE

PROPERTY ADDRESS:
FM 3419 SOUTH &
FM 2148 NORTH
TEXARKANA, TEXAS

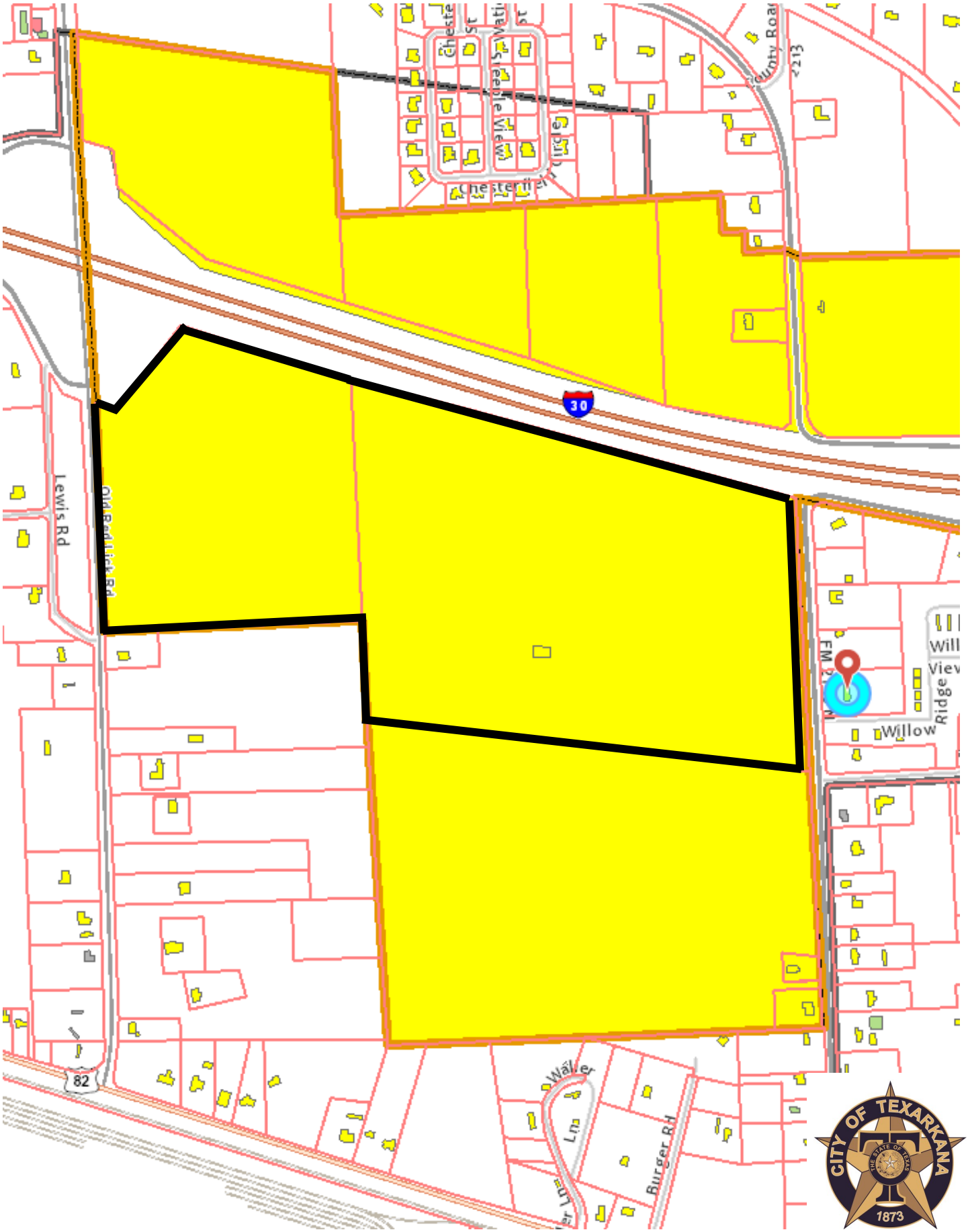
BOUNDARY SURVEY

MTG engineers & surveyors

Attachment: 2020-072 EXH 'A' (survey & legal description) [Revision 2] (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

2607 FM 2148 North

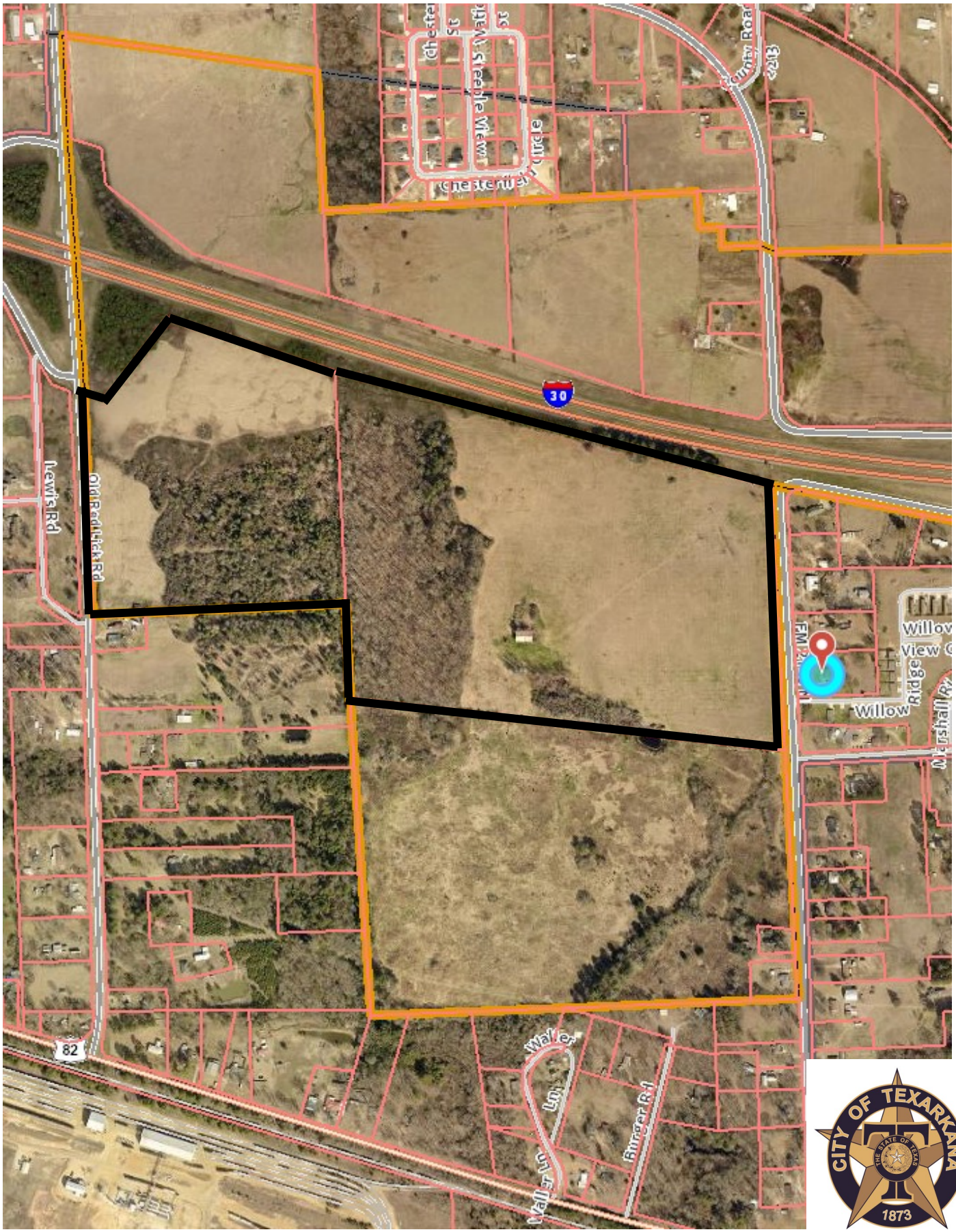
Z-20-10



Attachment: 2020-072 ATTH 01 (maps) (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

2607 FM 2148 North

Z-20-10



Attachment: 2020-072 ATTH 01 (maps) (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-072 Goals & Perspectives (2321 : 2020-072 ORD rezoning at 2607 FM 2148 North)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/3/2020 10:09 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-073 granting a Specific Use Permit to allow additional uses on an approximate 110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North. Kyle Davis, representing BL-KD Investments, LLC and BOCO Investments, LLC, applicant. Kyle Talley, representing Longview Bridge and Road, Ltd, agent.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-723: This is a request for a Specific Use Permit by Kyle Davis, BL-KD Investments, LLC and BOCO Investments, LLC, owners, and Kyle Talley, representing Longview Bridge and Road, Ltd, agent, to allow additional uses on an approximate 110.30 acre tract of land in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756, located at 2607 FM 2148 North. The proposed use of this property is a temporary job site and contractor storage yard for a road project on Highway 30. The property is currently vacant.

The adjacent zoning is Single Family-2 to the north and south and outside the city limits to the east and west. The adjacent land use is Interstate-30 to the north, vacant land to the south and residences to the east and west.

An application (Z-20-10) was previously considered to rezone this property from Single Family-2 to Commercial to allow a temporary contractor storage yard. The contractor is proposing to utilize this property for several additional temporary uses that would require a Specific Use Permit per the City's Zoning Ordinance. Those uses are as follows:

- Portable concrete plant
- Portable rock crusher
- Portable pug mill
- Aggregate stockpiles
- Excavation and replacement of soil

Staff recommends for approval of the Specific Use Permit to allow these additional temporary uses for the duration of the Interstate-30 road project.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends for approval of the Specific Use Permit to allow these additional temporary uses for the duration of the Interstate-30 road project.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

July6, 2020

Attachments

a. 2020-073 ORD granting SUP at 2607 FM 2148 North (DOCX)
b. 2020-073 EXH 'A' (legal description) (PDF)
c. 2020-073 ATTH 01 (maps) (PDF)
d. 2020-073 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development		David Orr	Department Head Review	
	Completed	07/31/2020 2:30 PM		
City Manager	Shirley Jaster	City Manager Review	Completed	08/05/2020 12:30 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

Attachment: 2020-073 ORD granting SUP at 2607 FM 2148 North (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148

ORDINANCE NO. 2020-073 S-723

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-723 TO ALLOW ADDITIONAL USES SUCH AS PORTABLE CONCRETE PLANT, PORTABLE ROCK CRUSHER, PORTABLE PUB MILL, AGGRAGATE STOCKPILES AND EXCAVATION AND REPLACEMENT OF SOIL ON AN APPROXIMATE 110.305-ACRE TRACT OF LAND IN THE JOHN H. BOSTIC HRS, A-46 AND THE J.W. TAYLOR HRS, A-756, LOCATED AT 2607 FM 2148 NORTH, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow additional uses on an approximate **110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756 (Exhibit 'A'), located at 2607 FM 2148 North,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the additional uses** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-723 to allow additional uses on an approximate 110.305-acre tract of land located in the John H. Bostic HRS, A-46 and the J.W. Taylor HRS, A-756 (Exhibit 'A), located at 2607 FM 2148 North**, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following uses are hereby imposed and made a part of this Ordinance:

1. Portable concrete plant;
2. Portable rock crusher;
3. Portable pub mill;
4. Aggregate stockpiles; and
5. Excavation and replacement of soil.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

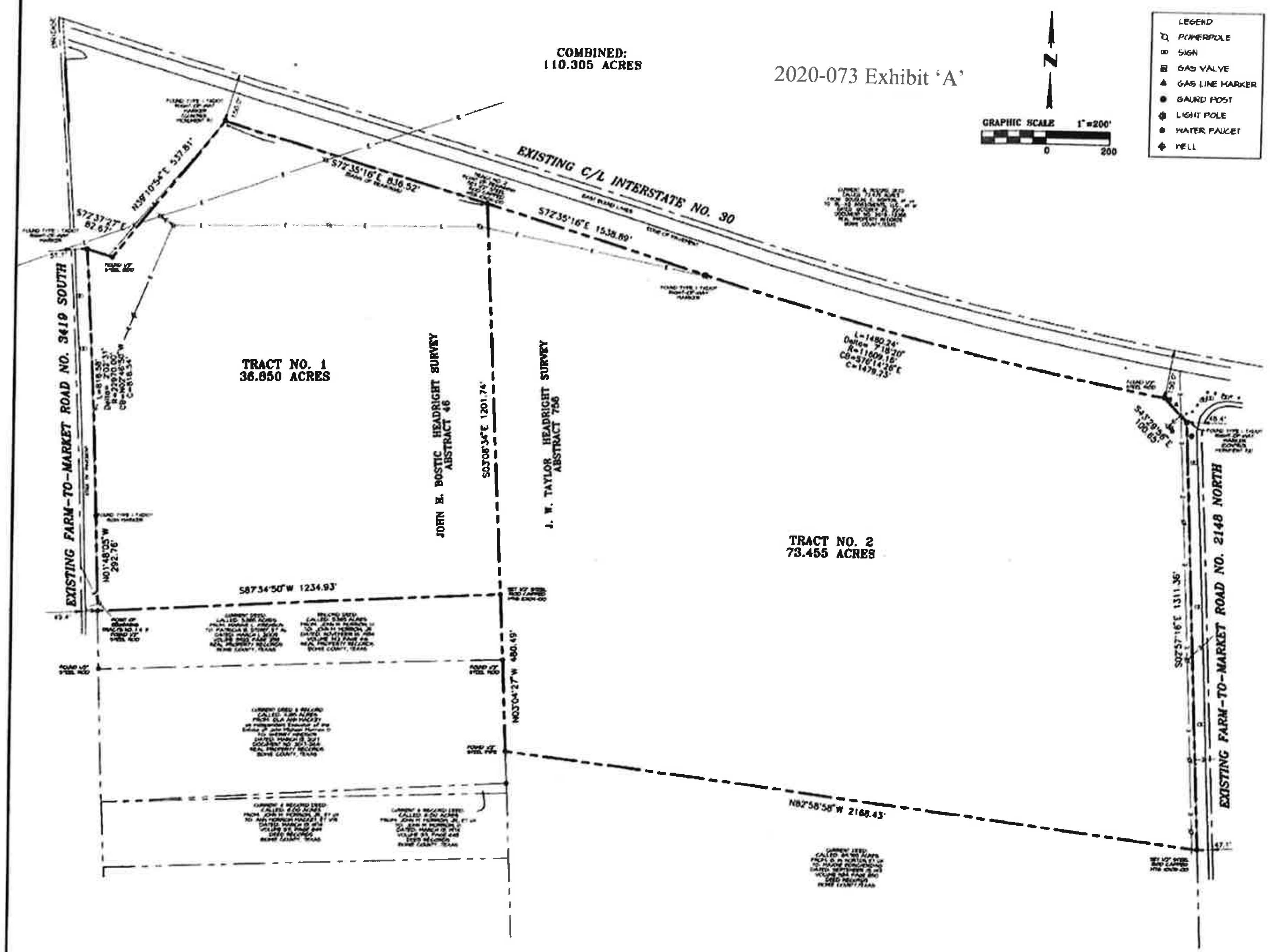
PASSED AND APPROVED in Regular Council Session on this the **24th day of August 2020.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-073 ORD granting SUP at 2607 FM 2148 North (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148

2020-073 Exhibit 'A'



Property Description – Tract No 1
36.850 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the John H. Bostic Headright Survey, Abstract 46, Bowie County, Texas, being all of that certain tract of land described as 36.840 acres in the deed from Bobby Dale Akin, et al to Steeple View Investments, LLC, dated March 2, 2004, recorded in Document 2017-2337 of the Real Property Records of Bowie County, Texas, same being described as Tract II w/36.840 acres by deed of record from Ruby Sarah Kyles to Bobby Dale Akin, dated March 8, 2006, recorded in Volume 4848, Page 24 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod found for a corner, lying in the East right-of-way line of Farm-to-Market Road No. 3419 South (FM 34195), the Southeast corner of the said 36.840 acres and the Northwest corner of that certain tract of land described as 5.385 acre in the deed from Margie L. Kreeson to Patricia B. Story, et al, dated March 1, 2003, recorded in Volume 3922, Page 253 of the Real Property Records of Bowie County, Texas, same being described as 5.385 acres by deed of record from John M. Morrow, II to John M. Morrow, Jr., dated November 16, 1984, recorded in Volume 742, Page 416 of the Real Property Records of Bowie County, Texas;

THENCE North 01 degrees 48 minutes 05 seconds West a distance of 292.76 feet along the West line of the said 36.840 acre tract and the East right-of-way line of the said FM 34195 to a Type I TxDOT right-of-way marker found for a corner, at the beginning of a circular curve to the left, tangent to said line;

THENCE in an Northeasterly direction along the arc of said circular curve a distance of 818.58 feet, with a delta angle of 2 degrees 02 minutes 31 seconds, a radius of 22970.00 feet, a chord bearing of North 02 degrees 46 minutes 50 seconds West, and a chord distance of 818.54 to a Type I, TxDOT right-of-way marker found for a corner, lying at the intersection of the East right-of-way line of the said FM 34195, and the South right-of-way line of Interstate Highway No. 30 (Interstate 30), the Northwest corner of the said 36.840 acre tract;

THENCE South 72 degrees 37 minutes 27 seconds East a distance of 82.67 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a 1/2 inch steel rod, found for a corner, at an angle point;

THENCE North 39 degrees 10 minutes 54 seconds East a distance of 537.81 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a Type I, TxDOT right-of-way marker found for a corner, at an angle point;

THENCE South 72 degrees 35 minutes 16 seconds East a distance of 836.52 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the East line of the said Bostic Survey, the West line of the J. W. Taylor Headright Survey, Abstract 756, the Northeast corner of the said 36.840 acre tract and the Northwest corner of that certain tract of land described as 73.479 acres in the deed from Douglas E. Norton, et ux, to BL-KD Investments, LLC, et al, dated October 20, 2016, recorded in Document No. 2016-12368 of the Real Property Records of Bowie County, Texas, same being that certain tract of land described as 73.765 acres in the deed from W. H. Borcherding, et ux, to G. W. Norton, dated September 13, 1971, recorded in Volume 534, Page 805 of the Deed Records of Bowie County, Texas;

THENCE South 03 degrees 08 minutes 34 seconds East a distance of 1201.74 feet along the East line of the said 36.840 acre tract, the East line of the said Bostic Survey, the West line of the said 73.479 acre tract, and the West line of the said Taylor Survey to a 1/2 inch steel rod set for a corner, capped MTG 101011-00 the Southeast corner of the said 36.840 acre tract, the Northeast corner of the said 5.385 acre tract;

THENCE South 87 degrees 34 minutes 50 seconds West a distance of 1234.93 feet along the South line of the said 36.850 acre tract and the North line of the said 5.385 acre tract to the point of beginning and containing 36.942 acres of land, at the time of this survey

This description is based on the survey and plat made by Jeffrey A. Wood, Registered Professional Land Surveyor No. 6220, on May 26, 2017.

Property Description – Tract No. 2
73.455 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the J. W. Taylor Headright Survey, Abstract 756, Bowie County, Texas, all of that certain tract of land described as 73.479 acres in the deed from Douglas E. Norton, et ux, to BL-KD Investments, LLC, et al, dated October 20, 2016, recorded in Document No. 2016-12368 of the Real Property Records of Bowie County, Texas, same being that certain tract of land described as 73.765 acres in the deed from W. H. Borcherding, et ux, to G. W. Norton, dated September 13, 1971, recorded in Volume 534, Page 805 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the South right-of-way of Interstate Highway No. 30 (Interstate 30), the West line of the said Taylor Survey, the East line of the John H. Bostic Headright Survey, Abstract 46, the Northwest corner of the said 73.479 acre tract, and the Northeast corner of that certain tract of land described as 36.840 acres in the deed from Bobby Dale Akin, et al, to Steeple View Investments, LLC, dated March 2, 2004, recorded in Document 2017-2337 of the Real Property Records of Bowie County, Texas, same being described as Tract II w/36.840 acres in the deed from Ruby Sarah Kyles to Bobby Dale Akin, dated March 8, 2006, recorded in Volume 4848, Page 24 of the Real Property Records of Bowie County, Texas;

THENCE South 72 degrees 35 minutes 16 seconds East a distance of 702.37 feet along the South right-of-way line of the said Interstate 30 and the North line of the said 73.765 acre tract to a Type I, TxDOT right-of-way marker found for a corner, at the beginning of a circular curve to the left, tangent to said line;

THENCE in a Southeasterly direction along the arc of said circular curve a distance of 1480.24 feet, with a delta angle of 7 degrees 18 minutes 20 seconds, a radius of 11609.16 feet, a chord bearing of South 76 degrees 14 minutes 26 seconds East, and a chord distance of 1479.23 to a 1/2 inch steel rod found for a corner, at an angle point;

THENCE South 43 degrees 29 minutes 56 seconds East a distance of 100.65 feet along the North line of the said 73.479 acre tract and the South right-of-way line of Interstate 30 to a Type I TxDOT right-of-way marker, found for a corner, the Northeast corner of the said 73.479 acre tract, lying at the intersection of the South right-of-way line of the said Interstate 30 and the West line of Farm-to-Market Road 2148 (FM 2148);

THENCE South 02 degrees 57 minutes 16 seconds East a distance of 1311.36 feet along the East line of the said 73.479 acres and the West right-of-way line of the said FM 2148 to a 1/2 inch steel rod capped MTG 101011-00, set for a corner, the Southeast corner of the said 73.479 acre tract and the Northeast corner of that certain tract of land described as 80.765 acres in the deed from G. W. Norton, et ux to Maxine Borcherding, dated September 13, 1971, recorded in Volume 534, Page 850 of the Deed Records of Bowie county, Texas;

THENCE North 82 degrees 58 minutes 58 seconds West a distance of 2168.43 feet along the South line of the said 73.479 acre tract and the North line of the said 69.765 acre tract to a 1/2 inch steel pipe found for a corner, lying in the West line of the said Taylor Survey, the Southwest corner of the said 73.479 acre tract, the Northwest corner of the said 69.765 acre tract, lying in the East line of the said Bostic Survey, and the East line of that certain tract of land described as 11.185 acres in the deed from Ola Ann Mackey, as Independent Executor of the Estate of John Michael Morrow, II to Sherry Windsor, dated March 13, 2017, recorded in Document No 2017-2641 of the Real Property Records of Bowie County, Texas;

THENCE North 03 degrees 04 minutes 27 seconds West a distance of 480.49 feet along the West line of the said Taylor Survey, the West line of the said 73.479 acre tract, the East line of the said Bostic Survey, the East line of the said 11.185 acre tract, and the East line of the said 5.385 acre tract to a 1/2 inch steel rod capped MTG 101011-00, set for a corner, the Northeast corner of the said 5.385 acre tract and the Southeast corner of the said 36.840 acre tract;

THENCE North 03 degrees 08 minutes 34 seconds West a distance of 1301.74 feet along the West line of the said Taylor Survey, the West line of the said 73.479 acre tract, the East line of the said Bostic Survey, the East line of the said 36.840 acre tract to the point of beginning and containing 73.455 acres of land, at the time of this survey.

This description is based on the survey and plat made by Jeffrey A. Wood, Registered Professional Land Surveyor No. 6220, on May 26, 2017.

Property Description – Overall
110.305 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the John H. Bostic Headright Survey, Abstract 46, and the J. W. Taylor Headright Survey, Abstract 756, being all of that certain tract of land described as 36.840 acres in the deed from Bobby Dale Akin, et al, to Steeple View Investments, LLC, dated March 2, 2004, recorded in Document 2017-2337 of the Real Property Records of Bowie County, Texas, same being described as Tract II w/36.840 acres in the deed from Ruby Sarah Kyles to Bobby Dale Akin, dated March 8, 2006, recorded in Volume 4848, Page 24 of the Real Property Records of Bowie County, Texas, and being all of that certain tract of land described as 73.479 acres in the deed from Douglas E. Norton, et ux, to BL-KD Investments, LLC, et al, dated October 20, 2016, recorded in Document No. 2016-12368 of the Real Property Records of Bowie County, Texas, same being that certain tract of land described as 73.765 acres in the deed from W. H. Borcherding, et ux, to G. W. Norton, dated September 13, 1971, recorded in Volume 534, Page 805 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod found for a corner, lying in the East right-of-way line of Farm-to-Market Road No. 3419 South (FM 34195), the Southwest corner of the said 36.840 acres and the Northwest corner of that certain tract of land described as 5.385 acre in the deed from Margie L. Kreeson to Patricia B. Story, et al, dated March 1, 2003, recorded in Volume 3922, Page 253 of the Real Property Records of Bowie County, Texas, same being described as 5.385 acres by deed of record from John M. Morrow, II to John M. Morrow, Jr., dated November 16, 1984, recorded in Volume 742, Page 416 of the Real Property Records of Bowie County, Texas;

THENCE North 01 degrees 48 minutes 05 seconds West a distance of 292.76 feet along the West line of the said 36.840 acre tract and the East right-of-way line of the said FM 34195 to a Type I TxDOT right-of-way marker found for a corner, at the beginning of a circular curve to the left, tangent to said line;

THENCE in an Northeasterly direction along the arc of said circular curve a distance of 818.58 feet, with a delta angle of 2 degrees 02 minutes 31 seconds, a radius of 22970.00 feet, a chord bearing of North 02 degrees 46 minutes 50 seconds West, and a chord distance of 818.54 to a Type I, TxDOT right-of-way marker found for a corner, lying at the intersection of the East right-of-way line of the said FM 34195, and the South right-of-way line of Interstate Highway No. 30 (Interstate 30), the Northwest corner of the said 36.840 acre tract;

THENCE South 72 degrees 37 minutes 27 seconds East a distance of 82.67 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a 1/2 inch steel rod found for a corner, at an angle point;

THENCE North 39 degrees 10 minutes 54 seconds East a distance of 537.81 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a Type I, TxDOT right-of-way marker found for a corner, at an angle point;

THENCE South 72 degrees 35 minutes 16 seconds East at a distance of 836.52 feet along the North line of the said 36.840 acre tract and the South right-of-way line of the said Interstate 30 to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, passing the Northeast corner of the said 36.840 acre tract and the Northwest corner of the said 73.479 acre tract, and continuing along the North line of the said 73.479 acres a total distance of 1538.89 feet to a Type I, TxDOT right-of-way marker found for a corner, at the beginning of a circular curve to the left, tangent to said line;

THENCE in a Southeasterly direction along the arc of said circular curve a distance of 1480.24 feet, with a delta angle of 7 degrees 18 minutes 20 seconds, a radius of 11609.16 feet, a chord bearing of South 76 degrees 14 minutes 26 seconds East, and a chord distance of 1479.23 to a 1/2 inch steel rod found for a corner, at an angle point;

THENCE South 43 degrees 29 minutes 56 seconds East a distance of 100.65 feet along the North line of the said 73.479 acre tract and the South right-of-way line of Interstate 30 to a Type I TxDOT right-of-way marker, found for a corner, the Northeast corner of the said 73.479 acre tract, lying at the intersection of the South right-of-way line of the said Interstate 30 and the West line of Farm-to-Market Road 2148 (FM 2148);

THENCE South 02 degrees 57 minutes 16 seconds East a distance of 1311.36 feet along the East line of the said 73.479 acres and the West right-of-way line of the said FM 2148 to a 1/2 inch steel rod capped MTG 101011-00, set for a corner, the Southeast corner of the said 73.479 acre tract and the Northeast corner of that certain tract of land described as 69.765 acres in the deed from G. W. Norton, et ux to Maxine Borcherding, dated September 13, 1971, recorded in Volume 534, Page 850 of the Deed Records of Bowie county, Texas;

THENCE North 82 degrees 58 minutes 58 seconds West a distance of 2168.43 feet along the South line of the said 73.479 acre tract and the North line of the said 69.765 acre tract to a 1/2 inch steel pipe found for a corner, lying in the West line of the said Taylor Survey, the Southwest corner of the said 73.479 acre tract, the Northwest corner of the said 69.765 acre tract, lying in the East line of the said Bostic Survey, and the East line of that certain tract of land described as 11.185 acres in the deed from Ola Ann Mackey, as Independent Executor of the Estate of John Michael Morrow, II to Sherry Windsor, dated March 13, 2017, recorded in Document No. 2017-2641 of the Real Property Records of Bowie County, Texas;

THENCE North 03 degrees 04 minutes 27 seconds West a distance of 480.49 feet along the West line of the said Taylor Survey, the West line of the said 73.479 acre tract, the East line of the said Bostic Survey, the East line of the said 11.185 acre tract, and the East line of the said 5.385 acre tract to a 1/2 inch steel rod capped MTG 101011-00, set for a corner, the Northeast corner of the said 5.385 acre tract and the Southeast corner of the said 36.840 acre tract;

THENCE South 87 degrees 34 minutes 50 seconds West a distance of 1234.93 feet along the South line of the said 36.840 acre tract and the North line of the said 5.385 acre tract to the point of beginning and containing 110.305 acres of land, at the time of this survey.

This description is based on the survey and plat made by Jeffrey A. Wood, Registered Professional Land Surveyor No. 6220, on May 26, 2017

PROPERTY ADDRESS:
FM 3419 SOUTH &
FM 2148 NORTH
TEXARKANA, TEXAS

THE BEARINGS ARE BASED ON GRID NORTH WITHIN THE "TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE", NAD83 (CORS96, EPOCH 2002.0). AT THE SURFACE, WITH A BEARING OF SOUTH 73 DEGREES 25 MINUTES 28 SECONDS EAST. THE COMBINED SCALE FACTOR TO GO FROM SURFACE TO GRID IS 0.99998001439. THE FOLLOWING CONTROL MONUMENTS WERE USED TO ESTABLISH THE BASIS OF BEARINGS.

CONTROL MONUMENT #1
N=7242088.7434
E=3289276.7524

CONTROL MONUMENT #2
N=7241201.3799
E=3292251.3028

NOTE:
In providing this boundary survey, no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned. Subsurface and environmental conditions were not surveyed or

SURVEYOR CERTIFICATE:

THIS IS TO CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION ON MAY 23, 2017, THAT THIS PLAT (MAP OR DRAWING) SUBSTANTIALLY COMPLIES WITH THE CURRENT PROFESSIONAL AND TECHNICAL STANDARDS OF THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. THERE ARE NO VISIBLE IMPROVEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT.

THIS PLAT IS FOR THE INTENDED USE OF KYLE DAVIS AS RELATES TO OWNERSHIP OR TRANSFER OF OWNERSHIP. THIS SURVEY IS NOT ASSIGNABLE OR TRANSFERABLE, MAY NOT BE REISSUED WITHOUT RE-SURVEY AND MAY BE VOID/INVALID SUBJECT TO CHANGES IN GOVERNANCE OR INTERPRETATIONS ISSUED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND MAY NOT BE COPIED OR PROVIDED TO OTHER PARTIES WITHOUT THE EXPRESSED WRITTEN PERMISSION OF THE UNDERSIGNED.

JEFFREY A. WOOD
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6220, STATE OF TEXAS

STATE OF TEXAS REGISTERED JEFFREY A. WOOD 6220

BOUNDARY SURVEY

36.850 ACRES IN THE
JOHN H BOSTIC HRS, ABSTRACT 46
73.455 ACRES IN THE
J. W. TAYLOR HRS, ABSTRACT 756
FOR: KYLE DAVIS

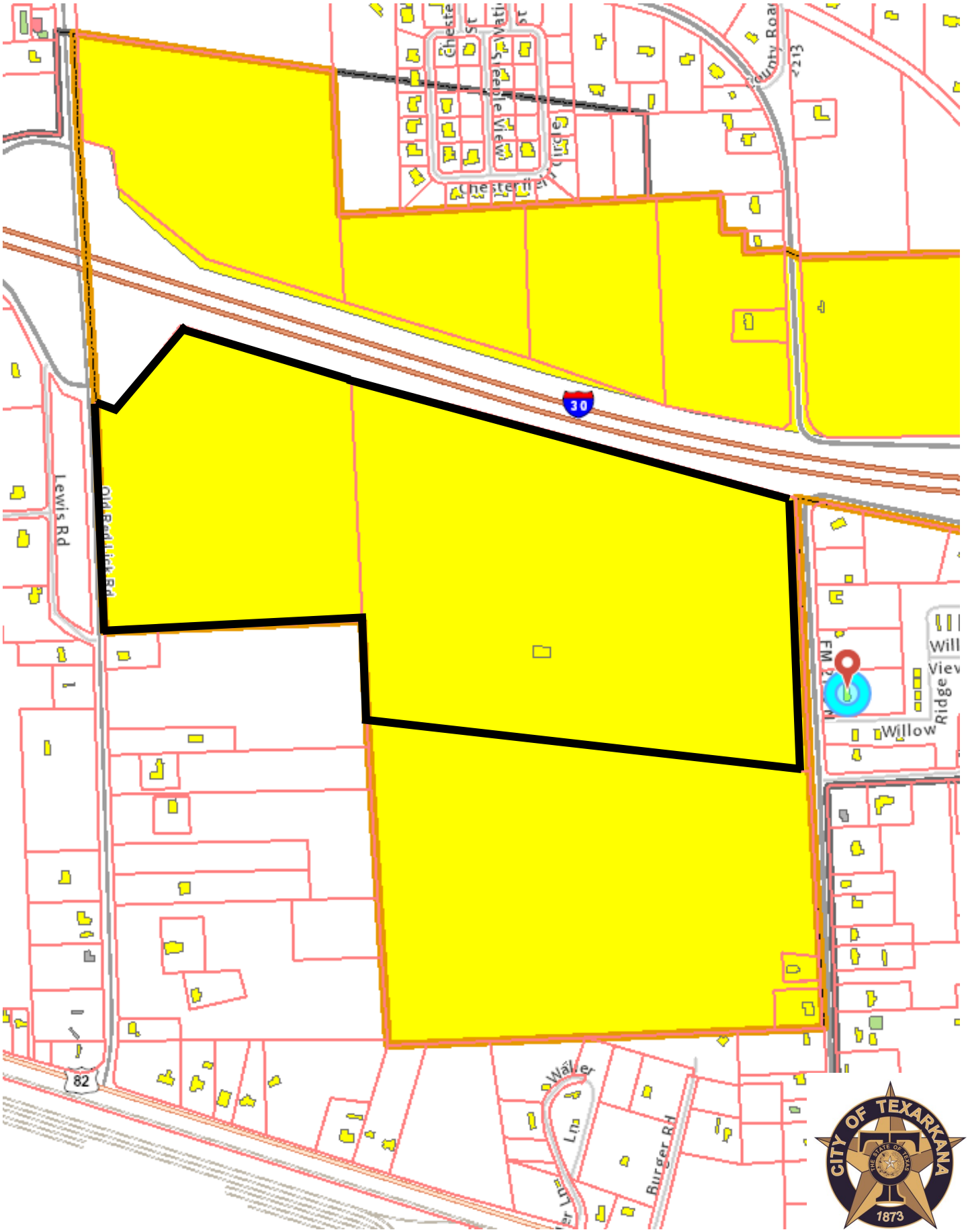
Date	Revision/Description

MTG engineers

Attachment: 2020-073 EXH 'A' (legal description) (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148 North)

2607 FM 2148 North

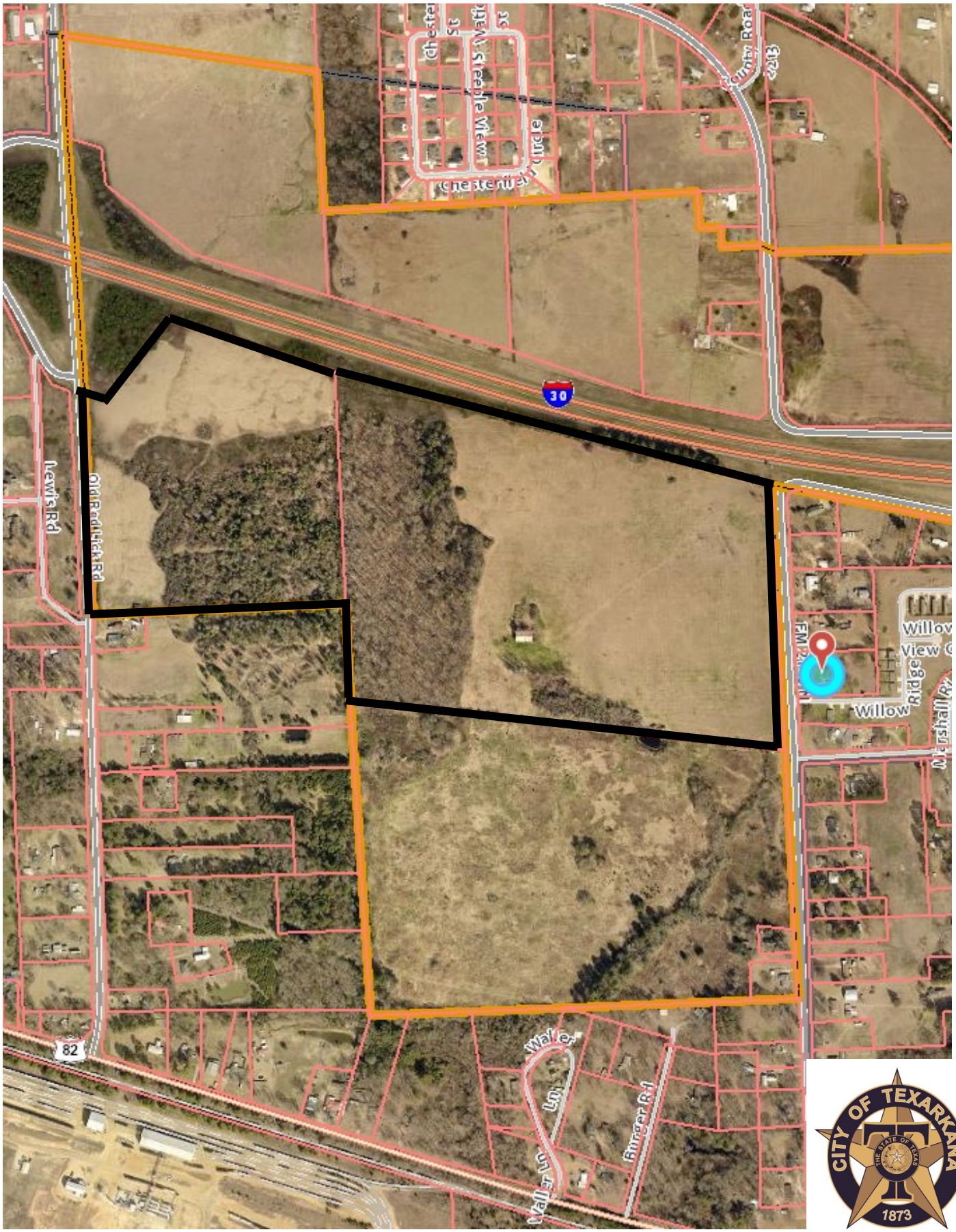
S-723



Attachment: 2020-073 ATTH 01 (maps) (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148 North)

2607 FM 2148 North

S-723



Attachment: 2020-073 ATTH 01 (maps) (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148 North)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-073 Goals & Perspectives (2322 : 2020-073 ORD granting SUP to allow additional uses at 2607 FM 2148 North)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/6/2020 1:37 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2020-087 approving the Fiscal Year 2021 Master Fee List.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 9/14/2020

Item Schedule

Updates/History of Briefing:

The Master Fee List was last updated in August 2019

Executive Summary and Background Information:

The Master Fee List is presented to the council on an annual basis for approval of city fees. Staff has reviewed the list and made a few changes which are highlighted in yellow on the attached list.

Potential Options:

- Approve master fee list with changes
- Deny master fee list and stay with current fees

Fiscal Implications:

To offset the cost of specific services with the revenue generated from these services.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2020-087 RES Approving FY 21 Master Fee List (DOCX)
b. 2020-087 ATTH 01 FY21 Master Fee List (PDF)
c. 2020-087 Goals & Perspectives (DOCX)

Staff Coordination

City of Texarkana, Texas

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2020 1:37 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 1:38 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 4:36 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

RESOLUTION NO. 2020-087

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FISCAL YEAR 2021 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, municipal services generally serve the total city population; and

WHEREAS, these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

WHEREAS, there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

WHEREAS, the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

WHEREAS, user fees are often established by local governments throughout Texas, and the nation, using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

WHEREAS, Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

WHEREAS, city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

SECTION 2: That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

SECTON 3: That this Resolution shall be in full force and effect from and after adoption of this resolution.

PASSED AND APPROVED in Regular Council Session on this the **14th day of September, 2020**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2020-087 RES Approving FY 21 Master Fee List (2326 : 2020-087 RES Approving Master Fee List for Fiscal Year 2021)

FY21 Master Fee List
(proposed 8/10/20)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
1	Extraordinary Event Cost Recovery Fee	$0.00									An invoice may be sent by the City to any individual, organization or entity to recapture the cost of staff time, materials and supplies, and other costs related to an event, item or activity which is not considered a service provided to the general population in the normal and ordinary course of the City's operation.	All Departments and Offices		
2	Returned Checks	$25.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	Each check	NSF –Non-Sufficient Funds	All Departments and Offices		
3	Coin Operated Machine Permit	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Per Coin Operated Machine	Maximum $250.00	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
4	Annual Special Event Permit	$0.00	$100.00	$110.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
5	Daily Special Event Permit (20 days processing)	$0.00	$0.00	$30.00	$30.00	$40.00	$40.00	$40.00	$40.00	Each	No processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
6	Daily Special Event Permit (Expedited Processing)					$150.00	$150.00	$150.00	$150.00	Each	Five days processing after acceptance of a completed application: no processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
7	Daily Special Event Permit (Express Processing)					$300.00	$300.00	$300.00	$300.00	Each	Next day permit based on receipt of a completed application with proper insurance certificate included, received no later than 4:00 p.m, on a regular work day: no processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
8	Public Amusement Permit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	$100.00	Each	Permit is only valid for three (3) consecutive days	Administration	City Hall - Municipal Building - 220 Texas Boulevard	903.-798-3900
9	Transient Dealer Precious Metal Permit	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Each	For 30 Days	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
10	Alcoholic Beverage Permit: Beer Retailer's Off-Premise (BF)	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
11	Alcoholic Beverage Permit: Wine & Beer Retailer's Off-Premise (BQ)	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
12	Alcoholic Beverage Permit: Beer On-Premise (BE)	$0.00	$75.00	$75.00	$75.00	$75.00	$150.00	$150.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
13	Alcoholic Beverage Permit: Wine & Beer Retailer's (Excluding BEXAR, DALLAS, HARRIS ,TARRANT Counties) (BG)	$0.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
14	Alcoholic Beverage Permit: Retailer Dealer's On-Premise Late Hours (BL)	$0.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
15	Alcoholic Beverage Permit: Brewpub License (BP)		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
16	Alcoholic Beverage Permit: Package Store (P)	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
17	Alcoholic Beverage Permit: Wine Only Package Store (Q)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
18	Alcoholic Beverage Permit: General Class B Wholesaler (X)	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
19	Alcoholic Beverage Permit: Importer's License (BI)	$0.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
20	Alcoholic Beverage Permit: Importer's Carrier's License (BJ)	$0.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
21	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 1st Established	$0.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	$375.00	Each	Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 2nd Established	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500.00	$1,500.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 3rd, 4th, 5th Established	$0.00	$0.00	$0.00	$0.00	$0.00	$4,275.00	$4,275.00	$2,138.00	Each	Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - Excess of 5 Established	$0.00	$0.00	$0.00	$0.00	$0.00	$8,400.00	$8,400.00	$4,200.00	Each	Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
22	Alcoholic Beverage Permit: Brewer's Permit (B)	$0.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
23	Alcoholic Beverage Permit: Winery (G)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
24	Alcoholic Beverage Permit: Local Distributor (to sell to private clubs) (LP)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
25	Alcoholic Beverage Permit: Branch Distributor (BC)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
26	Alcoholic Beverage Permit: Wholesaler (W)	$0.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900

FY21 Master Fee List
(proposed 8/10/20)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
27	Alcoholic Beverage Permit: General Distributors (BB)	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
~~28~~	~~Alcoholic Beverage Permit: Food and Beverage Certificate (FB)~~	~~$0.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
29	Alcoholic Beverage Permit: Caterer's Permit (CB)		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
~~30~~	~~Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - Original~~	~~$0.00~~	~~$3,000.00~~	~~$3,000.00~~	~~$3,000.00~~	~~$3,000.00~~	~~$3,000.00~~	~~$0.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
~~31~~	~~Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 1st Renewal~~	~~$0.00~~	~~$2,250.00~~	~~$2,250.00~~	~~$2,250.00~~	~~$2,250.00~~	~~$2,250.00~~	~~$0.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
32	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 2nd Renewal	$0.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
33	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 3rd and all Subsequent Renewals	$0.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
~~34~~	~~Alcoholic Beverage Permit: Public Storage (K)~~	~~$0.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
35	Alcoholic Beverage Permit: Beverage Cartage (PE)	$0.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
~~36~~	~~Alcoholic Beverage Permit: Private Carrier (O)~~	~~$0.00~~	~~$30.00~~	~~$30.00~~	~~$30.00~~	~~$30.00~~	~~$30.00~~	~~$0.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
37	Alcoholic Beverage Permit: Package Store Tasting (PS)	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 2nd renewal	$0.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
38	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 3rd and all subsequent renewals	$0.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal (collect 3rd year and after issuance of license)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
39	Alcoholic Beverage Permit: Mixed Beverage Late Hours (LB)	$0.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
40	Motor Vehicle Junk Yard or Business Permit		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each	Annual Note: $1.00 Fee to Replace Lost Permit	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
41	Open Records Information: Copies (letter & legal)	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
42	Open Records Information: Copies over 50 pages	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	Per Page	Plus Labor charge prorated and overhead charge	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
43	Open Records Information: Copies (Oversize 11" x 17")	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
44	Open Records Information: Computer	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
45	Open Records Information: Diskette	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
46	Open Records Information: VHS video	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
47	Open Records Information: Audio Cassette	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
48	Open Records Information: CD	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per clock hour		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
49	Open Records Information: Maps/D Size	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
50	Open Records Information: Maps/D Size	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
51	Open Records Information: Maps/E Size	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
52	Open Records Information: Maps/E Size	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
53	Open Records Information: Other										Note: Any other charges for public information not listed will be as defined in Title 1, Part 3, Chapter 70 of the Texas Administrative Code. When applicable, labor cost will be added to open records requests and will be billed at $15/hour plus a 20% overhead charge.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
54	Airport Operations, Maintenance and Improvement Fee - Residential 1 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use less than 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
55	Airport Operations, Maintenance and Improvement Fee - Residential 2 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
56	Airport Operations, Maintenance and Improvement Fee - Commercial 1 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use is less than 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
57	Airport Operations, Maintenance and Improvement Fee - Commercial 2 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
58	Dog & Cat Registration (Unaltered) *	$0.00	$30.00	$30.00	$30.00	$40.00	$40.00	$40.00	$40.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
	Dog & Cat Breeding Fee (Unaltered)						$50.00	$50.00	$50.00	Per Pet	Per Year - Waved if proof of alteration & rabies vaccination shown	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3535
59	Dog & Cat Registration (Altered) *	$0.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Pet	Per Year - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535

FY21 Master Fee List
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Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
60	Dog & Cat Late Registration or Fail to Register *	$0.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
61	Dog & Cat Registration 3-Year (Altered)	$0.00	$0.00	$0.00	$0.00	$20.00	$20.00	$20.00	$20.00	Per Pet	Every 3 years - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
62	Dog & Cat Registration - Replacement Tag *	$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
63	Dangerous Dog Registration					$50.00	$50.00	$50.00	$50.00	Per Pet Per Year		Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
64	Reclaim City-Registered Impounded Animal	$0.00	$90.00	$90.00	$90.00	$150.00	$150.00	$50.00	$50.00	Per Pet	For 1st 3 days	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Boarding City-registered Impounded Animal							$10.00	$10.00	Per Pet Per Day	For Day 4 On.	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
	Reclaim Impounded Animal						$150.00	$100.00	$100.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
65	Rabies Quarantine	$0.00	$0.00	$0.00	$0.00	$150.00	$150.00	$150.00	$150.00	Per Pet	To Be Done at Vet's Office Or Approved Place	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
66	Owner Surrenders	$0.00	$0.00	$0.00	$0.00	$150.00	$150.00	$60.00	$60.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Animal Adoption Fee							$50.00	$50.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Miscellaneous Fee							$15.00	$15.00	Per Pet	In Increments of $15	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	
67	Birth Certificates	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
68	Death Certificates	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
69	Death Certificates (additional copies)	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
70	Abstract Poly Envelope	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
71	Long Poly Envelope	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
72	Mail Request: Shipping & Handling Fee	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
73	Credit/debit card payment	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	Each Transaction	In Addition to certificate fees	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
74	Garage Sale Permit	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Each	3-day/max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
75	Estate Sale Permit	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each	3-days/Max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
76	Itinerate Vendor Permit	$20.00/$5.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	$10.00 each additional permit for same sales group. 1-year permit	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
77	Incident Report Copies	$2.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Report	Fire Department calls only	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
78	Fire Inspection Service: Nursing Home	$0.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
79	Fire Inspection Service: Day Care	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
80	Fire Inspection Service: Group Home	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
81	Fire Inspection Service: Hospital	$0.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
82	Fire Inspection Service: Hotel/Motel - Base		$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
83	Fire Inspection Service: Hotel/Motel - Per Room		$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
84	Fire Inspection Service: First Re-Inspection	$0.00	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
85	Fire Inspection Service: 2nd and subsequent re-inpsections.	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
86	Fire Inspection Service: After Hours Inspection (Minimum 2 hr.)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per hour		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
87	Water Fill / Truck Only	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Order		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
88	Fire Inspection Service: Home Safety Inspection	$0.00	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
89	Fire Inspection Service: Foster Home Inspection	$0.00	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
90	Permit: Fire Alarm Commercial	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Annual Fee		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
91	False Alarm Fee - Commercial: 4-6 Alarms	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994

FY21 Master Fee List
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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
92	False Alarm Fee - Commercial: 7 and more	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
93	False Alarm Fee - Residential: 4-6 Alarms	$0.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
94	False Alarm Fee - Residential: 7 and more	$0.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
95	Permit: Fixed Fire Extinguishing System	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
96	Permit: Sprinkler/Standpipe	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
97	Permit: Installation/Removal of UST's	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
98	Permit: Open Burning (not recreational)	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
99	Permit: Recreational Burning	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
100	Permit: Fireworks	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
101	Response: Hazardous Materials	100%	110%	110%	110%	110%	110%	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
102	Response: Technical Rescue	100%	110%	110%	110%	110%	110%	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
103	Inspection Service: Pool (each body of water)	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
104	Inspection Service: Pool Late Fee (each body of water)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
105	Inspection Service: Pool 1st Re-inspection (each body of water)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
106	Inspection Service: Pool Subsequent Re-inspections (each body of water/each additional inspection - incremental increase in fee)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	Each	Increasing in $100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
107	Inspection Service: Pool Complaint (each body of water)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
108	Inspection Service: Pool Reinstatement (each body of water)	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
109	Heath Service Inspection: Food Service w/1-5 employees	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
110	Health Service Inspection: Food Service w/6-10 employees	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$350.00	$350.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
111	Health Service Inspection: Food Service w/11 or more employees	$325.00	$325.00	$325.00	$325.00	$325.00	$325.00	$375.00	$375.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
112	Health Service Inspection: Food Service each Public & Private School	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
113	Health Service Inspection: Food Service for each Non-Profit	$275, $300, $325	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Complaint Inspection, reinstatement & re-inspection fees apply	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
114	Health Service Inspection: Day Care Food Service	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$150.00	$150.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
115	Health Service Inspection: Day Care Non-Food Service	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$100.00	$100.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
116	Health Service Inspection: Foster Home	$100.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Bi-annual		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
117	Health Service Inspection: Adoption	$100.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
118	Health Service Inspection: Temporary Event	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
119	Health Service Inspection: Seasonal Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
120	Health Service Inspection: Mobile Food Unit	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	Annual Fee	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
121	Health Service Inspection: Late fee	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
122	Health Service Inspection: Complaint Inspection	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
123	Health Service Inspection: 1st Re-inspection	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
124	Health Service Inspection: Subsequent Re-inspections	$0.00								Each	Increasing in $100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
125	Health Service Inspection: Reinstatement	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
126	Health Service Inspection: Duplicate Permit	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
127	Copy: Texas Food Establishment Rules (picked up)	$8.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

FY21 Master Fee List
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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
128	Copy: Texas Food Establishment Rules (mailed)	$10.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
129	Health Service Inspection: Courtesy Follow Up Inspection					$25.00	$25.00	$25.00	$25.00	Each	Charged after the 2nd Courtesy Inspection	Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
130	Immunization: Child Administrative Fee	$12.00	$12.00	$12.00	$14.00	$14.00	$14.00	$14.00	$14.00	Per Visit	No Vaccine Maximum - No charge for Texas Medicaid Children	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
131	Immunization: Adult Administrative Fee	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Visit		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
132	Copy: Shot Record	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
133	Immunization: Private Purchase Flu vaccine	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Shot	Price subject to change	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
134	Health Service: Tuberculosis Skin Test for Employment or Schooling	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
135	Health Service: Health Card Renewal	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Card		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
136	Health Service: Blood Sugar (Finger Stick)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
137	Notary Fee	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Service		Human Resources Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3917
138	Portable Building Permit					$50.00	$30.00	$30.00	$30.00	Each	For buildings that are already constructed, moved on site	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
139	New Residential Building Permit			$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Per Square Foot	1. New SF, DD, MH and MF including units available for individual ownership; 2. Additions including but not limited to: bedrooms, bathrooms, screened porch, sunrooms and etc..; 3. Attached Accessory Structure including but not limited to: deck, garage, open porch and etc… 4. All space measured including heated and unheated space.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
140	Residential Repair Permit					$30.00	$0.00	$0.00	$0.00	Per House	For Greater Area Than 10% of House	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
141	Residential Remodel/ Repair					$0.25	$0.25	$0.25	$0.25	Per Square Foot	Of Room Remodeled	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
142	Residential Re-Inspection Fee	$5.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	All Trades	Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
143	Non-Residential Building Permit			See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	Each	Use the on-line file to determine permit fee and the fee will be based on the fiscal year in which the construction work is scheduled to begin.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
144	Residential Re-Roofing or Repair Permit				$75.00	$75.00	$75.00	$75.00	$75.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
145	Non Residential Re-Roofing or Repair Permit					$150.00	See Separate Schedule	See Separate Schedule	See Separate Schedule	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
146	Application Plan Review Fee: Residential	$0.00	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
147	Application Plan Review Fee: Non-Residential	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
148	Application Plan Review Fee: Non-Residential	$0.00	$300.00	$300.00	$300.00	$500.00	$500.00	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3913
149	Residential: Re-Review Plan or Change	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
150	Non-Residential: Re-Review Plan or Change	$0.00	$150.00	$150.00	$150.00	$250.00	$250.00	$250.00	$250.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
151	Non-Residential: Re-Review Plan or Change	$0.00	$150.00	$150.00	$150.00	$500.00	$500.00	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3913
152	Non-Residential: Re-Inspection Fee	$5.00	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each Trade	Increases at $25 rate per failed inspection, thus increasing to $75, $100, $125 and etc… Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
153	Inspections Outside City Limits - Inside ETJ	$45.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	Per Request from owner/contractor	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
154	Demolition Permit	$10.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	Performance Bond/cashiers check Required	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Demolition Permit for Out Building							$50.00	$50.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
155	Non-Residential: Temporary Electrical Power	$30.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
156	Work Performed without Permit	Double Fee								Each	Double Fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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157	Record Retrieval	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each Request	Pulling closed files, plans and etc…	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
158	Initial Certificate of Occupancy	$0.00	$0.00	$0.00	$0.00	$50.00	$50.00	$50.00	$50.00	Each	Does not include new construction;2 inspections included; $25 each additional inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
159	Replacement of Certificate of Occupancy Card	$0.00	$25.00	$25.00	$25.00	$10.00	$10.00	$10.00	$10.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
160	Re-stamp Previously Approved Plans	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
161	Non Residential Permit Renewal of Expired Permit	$0.00	0.25%	0.25%	0.25%	25%	25%	25%	25%	Each	25% of original permit fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
162	Residential renewal of Expired Permit									Each	Price of the Original Permit	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
163	Failure to Pick-up Permit within 60 days of Approval	$0.00									Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
164	Refund Fee for Non-expired Permits	$0.00	$75.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	Each	Forfeit Fees; Permit fees will be reimbursed.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
165	Refund Fee for Expired Permits	$0.00									Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
166	Weekend/After Office Hours Inspection Fee	$0.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	$100.00	Per Hour	Minimum of 3 hours	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
167	Miscellaneous Inspection	$0.00	$75.00	$75.00	$75.00	$75.00	$0.00	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
168	Construction or Work Site Trailer	$10.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Trailer	Includes piers, tie-downs, steps, decks, electrical, plumbing, and mechanical	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
169	Minimum Inspection Miscellaneous Permit Fee	$0.00	$25.00	$25.00	$25.00	$25.00	$0.00	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
170	Courtesy/ Follow Up Inspection	$0.00	$0.00	$0.00	$0.00	$25.00	$25.00	$25.00	$25.00	Each	2 inspections included with building permit, 3rd + is charged for each inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
171	Builders & Mechanical Contractors (Plumbing, Electric, HVAC) Registration Fee	$0.00	$30.00	$30.00	$30.00	$50.00	$50.00	$0.00	$0.00	One time	Not allowed by State of Texas	Inspections Department	City Hall – Municipal Building 220 Texas Boulevard	903-798-3912
172	Driveway Permit	$10.00	$20.00	$20.00	$20.00	$30.00	$30.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
173	Swimming Pool Permit	$10+$4 per add thousand	$125.00	$125.00	$125.00	$125.00	$125.00	$150.00	$150.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
174	Tent Permit	$10.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
175	Sign Permit for basic/simple sign			$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole - No electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
176	Sign Permit for sign with electric power			$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole with electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
177	Sign Permit for sign with electronic messaging (CVEMS) less than or equal to 50 Square Feet			$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
178	Sign Permit for sign with electronic messaging (CVEMS) greater than 50 Square Feet			$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
179	Sign Permit-Banner	$10.00	$10.00	$10.00	$10.00	$25.00	$25.00	$25.00	$25.00	Each	Per month	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9312
180	Sign Permit Promotional/Grand Opening	$30.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	$100.00	Each	Maximum Promotional 90 days; Grand Opening two weeks	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9313
181	Billboard/Off Premise advertising sign *	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Per Year		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
182	Cell Tower Permit	$0.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
183	Co-location Antenna on Cell Tower Permit	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
184	Basic Electrical Rough-In or General Repairs Permit (up to 4 circuits)	$8.50	$20.00	$20.00	$20.00	$20.00	$20.00	$25.00	$25.00	Permit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
185	Additional Electrical Rough-In or General Repairs Permit (5 – 16 circuits) (Basic + Additional)	$1.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.50	$2.50	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
186	Additional Electrical Rough-In or General Repairs Permit (More than 16 circuits) (Basic + Additional 1 + Additional 2)	$0.75	$1.50	$1.50	$1.50	$1.50	$1.50	$2.00	$2.00	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
187	Restore/Repair Electrical Service Permit (100 amp)	$7.00	$17.00	$17.00	$17.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
188	Restore/Repair Electrical Service Permit (200 amp)	$8.50	$18.50	$18.50	$18.50	$25.00	$25.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
189	Restore/Repair Electrical Service Permit (400 amp)	$12.50	$22.50	$22.50	$22.50	$30.00	$30.00	$35.00	$35.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
190	Restore/Repair Electrical Service Permit (600 amp)	$15.00	$25.00	$25.00	$25.00	$35.00	$35.00	$40.00	$40.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
191	Restore/Repair Electrical Service Permit (Greater than 600 amp)	$25.00	$35.00	$35.00	$35.00	$40.00	$40.00	$45.00	$45.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

FY21 Master Fee List
(proposed 8/10/20)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
192	Other General Electrical Repair Permit	$7.00	$25.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Non Residential General Electrical Repair Permit						$50.00	$50.00	$50.00	Each		Inspections Department		
193	Electric Power Permit for Sign	$8.50	$25.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Electric Company Courtesy Inspection							$25.00	$25.00	Each	SWEPCO requires inspection before power can be turned on.	Inspections Department		
194	Placement of Temporary Pole for Electrical Power Permit	$5.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
195	Appeal Concerning Electrical Code Filing Fee	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
196	Plumbing Permit Water (Installation or Replacement of Fixtures, Water Heater, Foot Spa, and etc.... Including general repair of water system)	$4.00	$20.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
197	Plumbing Permit: Sewer Line or Tap	$10.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
198	Plumbing Permit Gas (Basic) (up to 4 openings)	$4.00	$20.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
199	Plumbing Permit Gas (Additional) (Greater than 4 openings) (Basic + Additional)	$0.50	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each (over 4)		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
200	Plumbing Permit Irrigation: RPZ instillation	$4.00	$10.00	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
201	Plumbing Permit Irrigation: (Basic) (1-5 Heads)	$4.00	$8.00	$8.00	$8.00	$8.00	$8.00	$10.00	$10.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
202	Plumbing Permit Irrigation (Additional) (More than heads)(Basic + Additional)	$0.30	$0.60	$0.60	$0.60	$0.60	$0.60	$0.75	$0.75	Each Additional Head		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
203	Plumbing Permit Miscellaneous (Backflow, Grease Trap, Sand/Oil Separator and etc...)	$4.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
204	HVAC Permit: Residential Air Installation/Replacement	$12.50	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
205	HVAC Permit: Non Residential Commercial Air Installation/Replacement	$0.60	$1.20	$1.20	$1.20	$50.00	$50.00	$50.00	$50.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
206	HVAC Permit: Mini Split Commercial Air Units	$0.00	$0.00	$0.00	$0.00	$10.00	$10.00	$10.00	$10.00	Per Unit		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
207	Library Membership Texarkana AR/TX Residents	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each		Library	600 West 3rd Street	903-794-2149
208	Library Membership Non-Texarkana Resident	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Annual Fee		Library	600 West 3rd Street	903-794-2149
209	Library Overdue Fines (Books and Compact Discs)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Calendar Day	Up to the cost of the book or compact discs. Return stops the fine accumulation.	Library	600 West 3rd Street	903-794-2149
210	Library Overdue Fines (Videos, DVD or Playaway)	$2.00	$2.00	$2.00	$2.00	$1.00	$1.00	$1.00	$1.00	Per Calendar Day	Until the return, up to the cost of the videos, DVD or Playaway	Library	600 West 3rd Street	903-794-2149
211	Library card replacement	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Replacement	Lost unexpired library card	Library	600 West 3rd Street	903-794-2149
212	Library: Ear buds	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Set		Library	600 West 3rd Street	903-794-2149
213	Library: Memory Sticks (flash drive)	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Drive		Library	600 West 3rd Street	903-794-2149
214	Library Bag (Plastic)	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Per Bag		Library	600 West 3rd Street	903-794-2149
215	Library Bag (Canvas)	$7.50	$7.50	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	Per Bag		Library	600 West 3rd Street	903-794-2149
216	Library: Use of Typewriter	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Per 1/2 Hour		Library	600 West 3rd Street	903-794-2149
217	Library: Case Replacement	$1.00	$1.00	$1 - $9	$1 - $9	$1 - $9	$1 - $9	$1 - $9	$1 - $9	Per Case		Library	600 West 3rd Street	903-794-2149
218	Library: Art Sleeve for case			$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each		Library	600 West 3rd Street	903-794-2149
219	Library: Due Date Card Replacement	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Card		Library	600 West 3rd Street	903-794-2149
220	Library: Photo copies (B&W)	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	Per Page		Library	600 West 3rd Street	903-794-2149
221	Library: Photo copies (Color)	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
222	Library: Texas Notary	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Service		Library	600 West 3rd Street	903-794-2149
223	Library: Fax Service Receiving	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
224	Library: Fax Service Sending (local)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
225	Library: Fax Service Sending (long distance)	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
226	Library: Fax Service Sending (International)			$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Page		Library	600 West 3rd Street	903-794-2149
227	Library: Lamination										Inquire at Circulation Desk	Library	600 West 3rd Street	903-794-2149
228	Library: David Nelson Meeting Room Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Rental	Non-Profit Organizations Exempt	Library	600 West 3rd Street	903-794-2149
229	Municipal Court Technology Fees	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
230	Municipal Court Building Security Fees	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
231	Municipal Court Warrant Fee	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per Warrant		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551

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232	Park Pavilion Rental (Half Day)	$10.00	$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	Per Rental	8:00 AM - 2:45 PM or 3:00 PM to 10:00 PM	Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
233	Park Pavilion Rental (All Day)	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
234	Ball Field Rental - Practice Game	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Game		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
235	Ball Field Rental - Tournaments 1 Field	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
236	Ball Field Rental - Tournaments 2 Fields	$150.00	$175.00	$175.00	$175.00	$175.00	$200.00	$200.00	$200.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
237	Ball Field Rental - Tournaments 3 Fields	$200.00	$250.00	$250.00	$250.00	$250.00	$300.00	$300.00	$300.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
238	Ball Field Rental - Tournaments 4-5 Fields	$250.00	$300.00	$300.00	$300.00	$300.00	$400.00	$400.00	$400.00	Per Day		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
239	Collins Senior Center Activity Room	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Event		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
240	Collins Senior Center Meeting Room	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
241	Southwest Center Multipurpose Room (GYM) Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
242	Southwest Center Multipurpose Room (GYM) Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
243	Southwest Center Multipurpose Room (GYM) Rental	$250.00	$275.00	$275.00	$275.00	$275.00	$275.00	$300.00	$300.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
244	Southwest Center ABC Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
245	Southwest Center ABC Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
246	Southwest Center ABC Room Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$100.00	$100.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
247	Southwest Center Game/Activity Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
248	Southwest Center Game/Activity Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
249	Southwest Center Game/Activity Room Rental	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
250	Southwest Center Room A Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
251	Southwest Center Room A Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
252	Southwest Center Room A Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
253	Southwest Center Room B Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
254	Southwest Center Room B Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
255	Southwest Center Room B Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

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256	Southwest Center Room C Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
257	Southwest Center Room C Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
258	Southwest Center Room C Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
259	Southwest Center Room D Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
260	Southwest Center Room D Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
261	Southwest Center Room D Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
262	Application for Zoning Change (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
263	Application for Specific Use Permit (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
264	Application for Site Plan approval (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
265	Application for Site Plan Amendments (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
266	Specific Use Permit Renewal (Base Fee) (Base + Variable)	$90.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Permit		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
267	Application fee for Amendment to Zoning Ordinance	$0.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
268	Variances Requests (ZBA)(Base Fee) (Base + Variable)	$60.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
269	Historic District Certificate of Appropriateness	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Applicant		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
270	Subdivision Plats – preliminary (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
271	Subdivision Plats – final (Base Fee) (Base + Variable Deposit)	$0.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
272	Subdivision Plats – re-approval (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Re-approval		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
273	Subdivision Replats (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Replat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
274	Subdivision Plat - Vacated (Base Fee)	$0.00	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
275	Subdivision Plat – amendments (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
276	Subdivision Minor Plats (Base Fee) (Base + Variable Deposit)	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per Minor Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

FY21 Master Fee List
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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
277	Deposit for Variable Fees	$0.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Per Application	(Variable costs include the costs such as advertising, mailing notices, sign manufacturing and posting and etc...) Unused deposit will be returned to petitioner once the final decision is rendered. If variable costs exceed the deposit amount the difference is required to be paid in full prior to issuance of the permit or other required document.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
278	Zoning Verification Document	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
279	Voluntary Annexation Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500 plus publication costs	$500 plus publication costs	Each Application	Additional cost for publication and advertising as required by state law.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
280	Street Name Change Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	Per request	Additional cost for new signage	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
281	Street/Alley/Public ROW Abandonment Application Fee	$0.00	$2,000.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
282	Ground Level License to Encumber Right-Of-Way	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
283	Ground Level License to Encumber Right-Of-Way: Sign Only				$10.00	$10.00	$10.00	$10.00	$10.00	Each Encumberance		Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
284	Wireless Cell communication pole/tower with network nodes to Encumber Right-of -Way					$250.00	$250.00	$250.00	$250.00	Each individual network node	Maximum fee set by Texas State Legislators 2017, annual fee does not include fees for building permits issued by the Inspections Department	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
285	Air Space License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
286	Subsurface License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
287	Ornamental Device License to Encumber Right-Of-Way	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
288	Downtown CBD License to Encumber Right-Of-Way*				$100.00	$100.00	$100.00	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
289	Solid Waste Pickup - Residential Rate	$17.21	$17.54	$17.35	$17.85	$18.39	$19.20	$20.43	$20.82	Per Month	Includes 96 gal. Trash cart, 65 Gal. recycle cart, Yard waste pickup. 2021 - $11.86/month for additional cart.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
290	Solid Waste Pickup - Commercial Hand PU (1 Toter)	$22.57	$23.00	$22.75	$25.00	$25.75	$26.88	$28.60	$29.14	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
291	Solid Waste Pickup - Commercial Hand PU (2 Toter)	$33.83	$34.47	$34.09	$42.00	$43.26	$45.16	$48.05	$49.86	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
292	Solid Waste Pickup - Commercial Hand PU (3 Toter)								$68.78	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
293	Solid Waste Pickup - Commercial Hand PU (4 Toter)	$42.34	$43.14	$42.67	$59.00	$60.77	$81.72	$86.95	$88.60	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
294	Solid Waste Pickup - Commercial 2-Yard FEL Container	$90.54	$92.26	$91.25	$94.90	$97.75	$102.05	$108.58	$110.64	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
295	Solid Waste Pickup - Commercial 2-Yard FEL Container	$135.76	$138.34	$136.82	$142.29	$146.56	$153.01	$162.80	$165.89	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
296	Solid Waste Pickup - Commercial 2-Yard FEL Container	$158.40	$161.41	$159.63	$166.02	$171.00	$178.52	$189.95	$193.56	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
297	Solid Waste Pickup - Commercial 2-Yard FEL Container	$181.13	$184.57	$182.54	$189.84	$195.54	$204.14	$217.20	$221.33	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
298	Solid Waste Pickup - Commercial 2-Yard FEL Container	$203.68	$207.55	$205.27	$213.48	$219.88	$229.55	$244.24	$248.88	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
299	Solid Waste Pickup - Commercial 2-Yard FEL Container	$249.12	$253.85	$251.06	$261.10	$268.93	$280.76	$298.73	$304.41	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
300	Solid Waste Pickup - Commercial 2-Yard FEL Container	$58.81	$59.93	$59.27	$61.64	$63.49	$66.28	$70.52	$71.86	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
301	Solid Waste Pickup - Commercial 3-Yard FEL Container	$108.63	$110.69	$109.47	$113.85	$117.27	$122.43	$130.27	$132.75	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
302	Solid Waste Pickup - Commercial 3-Yard FEL Container	$163.05	$166.15	$164.32	$170.89	$176.02	$183.76	$195.52	$199.23	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
303	Solid Waste Pickup - Commercial 3-Yard FEL Container	$190.14	$193.75	$191.62	$199.28	$205.26	$214.29	$228.00	$232.33	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
304	Solid Waste Pickup - Commercial 3-Yard FEL Container	$217.40	$221.53	$219.09	$227.85	$234.69	$245.02	$260.70	$265.65	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

Attachment: 2020-087 ATTH 01 FY21 Master Fee List (2326 : 2020-087 RES Approving Master Fee List for

FY21 Master Fee List
(proposed 8/10/20)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
305	Solid Waste Pickup - Commercial 3-Yard FEL Container	$244.48	$249.13	$246.39	$256.25	$263.94	$275.55	$293.19	$298.76	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
306	Solid Waste Pickup - Commercial 3-Yard FEL Container	$298.84	$304.52	$301.17	$313.22	$322.62	$336.82	$358.38	$355.00	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
307	Solid Waste Pickup - Commercial 3-Yard FEL Container	$70.58	$71.92	$71.13	$73.98	$76.20	$79.55	$84.64	$86.25	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
308	Solid Waste Pickup - Commercial 4-Yard FEL Container	$126.80	$129.21	$127.79	$132.90	$136.89	$142.91	$152.06	$154.95	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
309	Solid Waste Pickup - Commercial 4-Yard FEL Container	$190.14	$193.75	$191.62	$199.28	$205.26	$214.29	$228.00	$232.33	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
310	Solid Waste Pickup - Commercial 4-Yard FEL Container	$221.89	$226.11	$223.62	$232.56	$239.54	$250.08	$266.09	$271.15	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
311	Solid Waste Pickup - Commercial 4-Yard FEL Container	$253.59	$258.41	$255.57	$265.79	$273.76	$285.81	$304.10	$309.88	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
312	Solid Waste Pickup - Commercial 4-Yard FEL Container	$285.31	$290.73	$287.53	$299.03	$308.00	$321.55	$342.13	$348.63	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
313	Solid Waste Pickup - Commercial 4-Yard FEL Container	$348.69	$355.32	$351.41	$365.47	$376.43	$392.99	$418.14	$426.08	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
314	Solid Waste Pickup - Commercial 4-Yard FEL Container	$82.36	$83.92	$83.00	$86.32	$88.91	$92.82	$98.76	$100.64	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
315	Solid Waste Pickup - Commercial 6-Yard FEL Container	$164.10	$167.83	$165.98	$172.62	$177.80	$185.62	$197.50	$201.25	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
316	Solid Waste Pickup - Commercial 6-Yard FEL Container	$248.51	$253.23	$250.44	$260.46	$268.27	$280.07	$297.99	$303.65	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
317	Solid Waste Pickup - Commercial 6-Yard FEL Container	$287.48	$292.94	$289.72	$301.31	$310.35	$324.01	$344.75	$351.30	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
318	Solid Waste Pickup - Commercial 6-Yard FEL Container	$329.35	$335.61	$331.92	$345.20	$355.56	$371.20	$394.96	$402.46	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
319	Solid Waste Pickup - Commercial 6-Yard FEL Container	$371.32	$378.38	$374.22	$389.19	$400.87	$418.51	$445.29	$453.75	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
320	Solid Waste Pickup - Commercial 6-Yard FEL Container	$452.17	$460.76	$455.69	$473.92	$488.14	$509.62	$542.24	$552.54	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
321	Solid Waste Pickup - Commercial 6-Yard FEL Container	$106.99	$109.02	$107.82	$112.13	$115.49	$141.45	$150.50	$153.36	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
322	Solid Waste Pickup - Commercial 8-Yard FEL Container	$190.08	$193.69	$191.56	$199.22	$205.20	$214.23	$227.94	$232.27	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
323	Solid Waste Pickup - Commercial 8-Yard FEL Container	$253.59	$258.41	$255.57	$265.79	$273.76	$285.81	$304.10	$309.88	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
324	Solid Waste Pickup - Commercial 8-Yard FEL Container	$329.40	$335.66	$331.97	$345.25	$355.61	$371.26	$395.02	$402.53	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
325	Solid Waste Pickup - Commercial 8-Yard FEL Container	$476.31	$485.36	$480.02	$499.22	$514.20	$536.82	$571.18	$582.03	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
326	Solid Waste Pickup - Commercial 8-Yard FEL Container	$519.51	$529.38	$523.56	$544.50	$560.84	$585.52	$622.99	$634.83	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
327	Solid Waste Pickup - Commercial 8-Yard FEL Container	$600.57	$611.98	$605.25	$629.46	$648.34	$676.87	$720.19	$733.87	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
328	Solid Waste Pickup - Commercial 8-Yard FEL Container	$123.51	$125.86	$124.48	$129.46	$133.34	$139.21	$148.12	$150.93	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
329	Solid Waste Pickup - Commercial 96-Gallon Toter (RECYCLE)	$3.20	$3.26	$3.22	$3.35	$3.45	$3.60	$3.83	$3.90	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
330	Solid Waste Pickup - Commercial 6-Yard FEL Container/Cardboard	$51.19	$52.16	$51.59	$53.65	$55.26	$57.69	$61.38	$62.55	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
331	Solid Waste Pickup - Commercial 8-Yard FEL Container/Cardboard	$61.42	$62.59	$61.90	$64.38	$66.31	$69.23	$73.66	$75.06	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
332	Solid Waste Pickup - Commercial 2-Yard FEL Compactor								$259.85	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
333	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$222.00	$226.22	$223.73	$232.68	$239.66	$250.21	$266.22	$271.28	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
334	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$444.00	$452.44	$447.46	$465.36	$479.32	$500.41	$532.44	$542.56	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
335	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$666.00	$678.65	$671.18	$698.03	$718.97	$750.60	$798.64	$813.81	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
336	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$888.00	$904.87	$894.92	$930.72	$958.64	$1,000.82	$1,064.87	$1,085.10	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
337	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,110.00	$1,131.09	$1,118.65	$1,163.40	$1,198.30	$1,251.03	$1,331.10	$1,356.39	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
338	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,332.00	$1,357.31	$1,342.38	$1,396.08	$1,448.67	$1,512.41	$1,609.20	$1,639.77	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
339	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$261.79	$266.76	$263.83	$274.38	$282.61	$295.04	$313.92	$319.88	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
340	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$523.59	$533.54	$527.67	$548.78	$565.24	$590.11	$627.88	$639.81	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
341	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$785.38	$800.30	$791.50	$823.16	$847.85	$885.16	$941.81	$959.70	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
342	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,047.18	$1,067.08	$1,055.34	$1,097.55	$1,130.48	$1,180.22	$1,255.75	$1,279.61	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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343	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,308.96	$1,333.83	$1,319.16	$1,371.93	$1,413.09	$1,475.27	$1,569.69	$1,599.51	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
344	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,570.76	$1,600.60	$1,582.99	$1,646.31	$1,695.70	$1,770.31	$1,805.12	$1,839.42	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
345	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$301.06	$306.78	$303.41	$315.55	$325.02	$339.32	$361.04	$367.90	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
346	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$602.12	$613.56	$606.81	$631.08	$650.01	$678.61	$722.04	$735.76	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
347	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$903.18	$920.34	$910.22	$946.63	$975.03	$1,017.93	$1,083.08	$1,103.66	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
348	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,204.24	$1,227.12	$1,213.62	$1,262.16	$1,300.02	$1,357.22	$1,444.08	$1,471.52	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
349	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,505.30	$1,533.90	$1,517.03	$1,577.71	$1,625.04	$1,696.54	$1,805.12	$1,839.42	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
350	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,806.36	$1,840.68	$1,820.43	$1,893.25	$1,950.05	$2,035.85	$2,166.14	$2,207.30	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
351	Solid Waste Pickup 20-Yard Roll-Off (Open Top)	$288.14	$293.61	$290.38	$290.38	$299.09	$321.25	$332.23	$338.54	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - $5.95 Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
352	Solid Waste Pickup 30-Yard Roll-Off (Open Top)	$312.16	$318.09	$314.59	$314.59	$324.03	$338.29	$357.81	$364.61	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - $5.95 Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
353	Solid Waste Pickup 40-Yard Roll-Off (Open Top)	$336.17	$342.56	$338.79	$338.79	$349.07	$364.43	$387.75	$395.12	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - $5.95 Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
354	Solid Waste Pickup 30-Yard Roll-Off (Compactor)	$312.16	$318.09	$314.59	$314.59	$324.03	$338.29	$359.94	$366.78	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
355	Solid Waste Pickup 33-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
356	Solid Waste Pickup 34-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
357	Solid Waste Pickup 35-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
358	Solid Waste Pickup 40-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
359	Solid Waste Pickup 42-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	Per Haul	2021 Rates Delivery Rate - $126.85 Rental Daily Rate - NEGOTIATED Disposal Rate - $42.33 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
360	Utility Easement Abandonment Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
361	Central Records and Communications	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Copy or 911 Recording		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
362	Police: Accident or Crash Report	$5.00	$5.00	$5.00	$6.00	$6.00	$6.00	$6.00	$6.00	Copy of Report	Front and back pages	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
363	Police: Offense Report	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Copy of Report	Front page only	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
364	Police: Criminal History	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Each	Must show two forms of ID	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
365	Police: Certification of any Report	$5.00	$5.00	$5.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each	Added to the cost of the report	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
366	Burglar Alarm Permits – Residential	$20.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
367	Burglar Alarm Permits – Commercial	$20.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
368	Burglar Alarm Permits -- late renewal (30 days or less late)	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102

FY21 Master Fee List
(proposed 8/10/20)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
369	Burglar Alarm Permits -- late renewal (more than30 days late)	$20.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
370	False Alarm Fees	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each alarm	Per alarm after 6 alarms in any 12 month period	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
371	Wrecker Permits	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per wrecker	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
372	Vehicle Storage Facility	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per facility	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
373	Taxi Permits	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Per taxicab	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
374	Sexually Oriented Business	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
375	Youth Club/Dance Hall Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
376	Police: Extraordinary Response to Problem Location				$22.88	$28.78	$28.78	$28.78	$28.78	Per additional Officer	Only after Owner/Manager has been placed on legal notice.	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
377	Water Service Connection	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each	Water Service Initiation	TWU	801 Wood Street	903-798-3800
378	Water Meter Disconnect	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each	Discontinue Service	TWU	801 Wood Street	903-798-3800
379	Water Service Transfer	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
380	Late Service Charge – Non-Payment	10%	10%	10%	10%	10%	10%	10%	10%	On billed amount	If not paid by Due Date	TWU	801 Wood Street	903-798-3800
381	After Hours Service Call to reinstate water service	$25.00	$25.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
382	Non Payment Service Charge	$20.00	$20.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Each	if not paid by disconnect date	TWU	801 Wood Street	903-798-3800
383	Water meter reread initiated by Customer	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	Each	No charge if initiated by TWU	TWU	801 Wood Street	903-798-3800
384	Water meter testing initiated by Customer	$30.00	$30.00	$30.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each	Meters two inches & smaller	TWU	801 Wood Street	903-798-3800
385	Water meter testing, for 2" line or greater, initiated by Customer (Cost plus %)	10%	10%	10%	10%	10%	10%	10%	10%	Each	Meters larger than two inches	TWU	801 Wood Street	903-798-3800
386	Water meter Tampering	$35.00	$35.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
387	Unauthorized Water Connection Inserted	$35.00	$35.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		TWU	801 Wood Street	903-798-3800
388	Water meter Fees – 5/8" meter	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
389	Water meter Fees – 1" meter	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
390	Water: Single Register 2" (irrigation)	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
391	Inspection/Tapping Fee for Water Main	$25.00	$25.00	$25.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		TWU	801 Wood Street	903-798-3800
392	Bacteriological testing of water samples	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
393	Late fee for submission of Bacteriological testing samples after 12:00 noon daily cut-off	$0.00	$0.00	$0.00	$0.00	$0.00	$20.00	$20.00	$20.00	Each		TWU	2700 New Boston Rd	903-798-3850
394	Inspection/Tapping Fee for Sewer Main	$0.00	$0.00	$0.00	$25.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
395	Sanitary Sewer Availability Fee *	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Monthly	Non-Connection when Sewer Connection is available to the property	TWU	801 Wood Street	903-798-3800
396	Sewer Surcharge -- Excessive Strength Wastes	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	TSS per pound		TWU	801 Wood Street	903-798-3800
397	Sewer Surcharge -- Excessive Strength Wastes	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	BOD per pound		TWU	801 Wood Street	903-798-3800
398	Industrial Wastewater Discharge Permit	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00		Significant Discharger	TWU	801 Wood Street	903-798-3800
399	Industrial Wastewater Discharge Permit	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00		Minor Discharger	TWU	801 Wood Street	903-798-3800
400	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Commercial Discharger	TWU	801 Wood Street	903-798-3800
401	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Intermittent Discharger	TWU	801 Wood Street	903-798-3800
402	Industrial Wastewater Discharge Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		Transported Discharger	TWU	801 Wood Street	903-798-3800
403	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Non-Discharge	TWU	801 Wood Street	903-798-3800
404	Temporary Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00			TWU	801 Wood Street	903-798-3800
405	Metered Discharge Treatment	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	Per Gallon		TWU	801 Wood Street	903-798-3800
406	Liquid Waste Transport Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$60.00	$60.00	$60.00			TWU	801 Wood Street	903-798-3800
407	Liquid Waste Transport Permit Late Fee					$25.00	$25.00	$25.00	$25.00	Each Permit		TWU	3616 South State Line Ave	903-798-3870
408	Septic Waste Dumping	$35.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per 1,000 Gallons	Per Volume of Tank	TWU	801 Wood Street	903-798-3800
409	Delivery of Non-Domestic Waste to POTW Treatment Plant	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	Per Gallon		TWU	801 Wood Street	903-798-3800
410	Septic Waste Manifest Books	$12.00	$12.00	$12.00	$12.00	$13.00	$15.00	$15.00	$15.00	Each		TWU	801 Wood Street	903-798-3800
411	Liquid Waste Transporter Manifest Late Fee					$25.00	$25.00	$25.00	$25.00	Each Occurrence		TWU	3616 South State Line Ave	903-798-3870
412	Non-Residential Backflow Prevention Assembly Device	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per Year		TWU	801 Wood Street	903-798-3800
413	Backflow Testing Fee	$125.00	$125.00	$125.00	$125.00	$125.00	$135.00	$135.00	$135.00	Each		TWU	3616 South State Line Ave	903-798-3870
414	Backflow Tester Registration Fee				$25.00	$25.00	$25.00	$25.00	$25.00	Per Tester	Annual Fee	TWU	3616 South State Line Ave	903-798-3870
415	Fire Hydrant Flow Testing	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	$100.00	$100.00	Per Test		TWU	801 Wood Street	903-798-3829
416	Smoke Testing Sewer Mains						$100.00	$100.00	$100.00	Per Test	(2 Person Crew, 2 hours)	TWU	3616 South State Line Ave	903-798-3870
417	CCTV Sewer Mains						$250.00	$250.00	$250.00	Each	(3 Person Crew, 3 hours)	TWU	801 Wood Street	903-798-3829
418	Commercial Customer Service Inspection				$15.00	$15.00	$15.00	$15.00	$15.00	Each		TWU	3616 South State Line Ave	903-798-3870

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
419	Environmental Services Enforcement Fee				Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%	Per Action		TWU	3616 South State Line Ave	903-798-3870
420	Backflow Assembly Text Booklet	$6.00	$6.00	$6.00	$6.00	$7.00	$7.00	$7.00	$7.00	Each		TWU	801 Wood Street	903-798-3800
421	Water Infrastructure Fee - Residential	$1.00	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
422	Waste Water Infrastructure Fee - Residential	$1.00	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
423	Water Infrastructure Fee - Commercial	$2.50	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800
424	Waste Water Infrastructure Fee - Commercial	$2.50	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800
425	TX Regional Water Plant Fee							$1.50	$1.50	Per 1,000 Gallons	All metered usage over zero	TWU	801 Wood Street	903-798-3800
426	Sales: Screened Compost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
427	Sales: Screened Compost	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Per bag (1-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
428	Sales: Unscreened Compost	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
429	Sales: Wood Chips	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
430	Sales: Wood Chips	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Bag (2-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
431	Sales: Leaf Mulch	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
432	Residential Water Service Charge (Monthly)			$8.15	$8.15	$8.15	$8.15	$8.15	$8.15	Per Meter		TWU	801 Wood Street	903-798-3800
433	Residential Water Volume Rate Tier 1			$1.75	$1.75	$1.75	$1.75	$1.75	$1.75	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
434	Residential Water Volume Rate Tier 2			$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
435	Residential Water Volume Rate Tier 3			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
436	Residential Water Volume Rate Tier 4			$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
437	Residential Water Volume Rate Tier 5			$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
438	Commercial Water Service Charge 1 (Monthly)			$9.28	$9.28	$9.28	$9.28	$9.28	$9.28	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
439	Commercial Water Service Charge 2 (Monthly)			$9.28	$9.28	$9.28	$9.28	$9.28	$9.28	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
440	Commercial Water Service Charge 3 (Monthly)			$10.61	$10.61	$10.61	$10.61	$10.61	$10.61	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
441	Commercial Water Service Charge 4 (Monthly)			$11.93	$11.93	$11.93	$11.93	$11.93	$11.93	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
442	Commercial Water Service Charge 5 (Monthly)			$13.24	$13.24	$13.24	$13.24	$13.24	$13.24	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
443	Commercial Water Service Charge 6 (Monthly)			$26.50	$26.50	$26.50	$26.50	$26.50	$26.50	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
444	Commercial Water Service Charge 7 (Monthly)			$39.75	$39.75	$39.75	$39.75	$39.75	$39.75	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
445	Commercial Water Service Charge 8 (Monthly)			$66.25	$66.25	$66.25	$66.25	$66.25	$66.25	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
446	Commercial Water Service Charge 9 (Monthly)			$66.25	$66.25	$66.25	$66.25	$66.25	$66.25	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
447	Commercial Water Volume Rate Tier 1			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
448	Commercial Water Volume Rate Tier 2			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
449	Commercial Water Volume Rate Tier 3			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
450	Commercial Water Volume Rate Tier 4			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
451	Commercial Water Volume Rate Tier 5			$3.25	$3.25	$3.25	$3.25	$3.25	$3.25	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
452	Industrial Water Rates and Service Charges			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Annual	Negotiated Water Budgets	TWU	801 Wood Street	903-798-3800
453	Residential Water Service Charge (Monthly) [outside city limits]			$12.23	$12.23	$12.23	$12.23	$12.23	$12.23	Per Meter		TWU	801 Wood Street	903-798-3800
454	Residential Water Volume Rate Tier 1 [outside city limits]			$2.63	$2.63	$2.63	$2.63	$2.63	$2.63	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
455	Residential Water Volume Rate Tier 2 [outside city limits]			$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
456	Residential Water Volume Rate Tier 3 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
457	Residential Water Volume Rate Tier 4 [outside city limits]			$5.63	$5.63	$5.63	$5.63	$5.63	$5.63	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
458	Residential Water Volume Rate Tier 5 [outside city limits]			$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
459	Commercial Water Service Charge 1 (Monthly) [outside city limits]			$13.92	$13.92	$13.92	$13.92	$13.92	$13.92	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
460	Commercial Water Service Charge 2 (Monthly) [outside city limits]			$13.92	$13.92	$13.92	$13.92	$13.92	$13.92	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
461	Commercial Water Service Charge 3 (Monthly) [outside city limits]			$15.92	$15.92	$15.92	$15.92	$15.92	$15.92	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
462	Commercial Water Service Charge 4 (Monthly) [outside city limits]			$17.90	$17.90	$17.90	$17.90	$17.90	$17.90	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
463	Commercial Water Service Charge 5 (Monthly) [outside city limits]			$19.86	$19.86	$19.86	$19.86	$19.86	$19.86	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
464	Commercial Water Service Charge 6 (Monthly) [outside city limits]			$39.75	$39.75	$39.75	$39.75	$39.75	$39.75	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800

Attachment: 2020-087 ATTH 01 FY21 Master Fee List (2326 : 2020-087 RES Approving Master Fee List for

FY21 Master Fee List
(proposed 8/10/20)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	Y14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
465	Commercial Water Service Charge 7 (Monthly) [outside city limits]			$59.63	$59.63	$59.63	$59.63	$59.63	$59.63	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
466	Commercial Water Service Charge 8 (Monthly) [outside city limits]			$99.38	$99.38	$99.38	$99.38	$99.38	$99.38	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
467	Commercial Water Service Charge 9 (Monthly) [outside city limits]			$99.38	$99.38	$99.38	$99.38	$99.38	$99.38	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
468	Commercial Water Volume Rate Tier 1 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
469	Commercial Water Volume Rate Tier 2 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
470	Commercial Water Volume Rate Tier 3 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
471	Commercial Water Volume Rate Tier 4 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
472	Commercial Water Volume Rate Tier 5 [outside city limits]			$4.88	$4.88	$4.88	$4.88	$4.88	$4.88	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
473	Residential Sewer Minimum Charge (Monthly)			$10.52	$10.52	$10.52	$10.52	$10.52	$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
474	Residential Sewer Volume Rate			$3.77	$3.77	$3.77	$3.77	$3.77	$3.77	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
475	Residential Unmetered Sewer (Monthly) (from water supplied by sources other than TWU)			$26.72	$26.72	$26.72	$26.72	$26.72	$26.72	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
476	Commercial Sewer Minimum Charge (Monthly)			$10.52	$10.52	$10.52	$10.52	$10.52	$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
477	Commercial Sewer Volume Rate			$4.41	$4.41	$4.41	$4.41	$4.41	$4.41	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800
478	Residential Sewer Minimum Charge (Monthly) [outside city limits]			$15.78	$15.78	$15.78	$15.78	$15.78	$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
479	Residential Sewer Volume Rate [outside city limits]			$5.66	$5.66	$5.66	$5.66	$5.66	$5.66	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
480	Residential Unmetered Sewer Charge (Monthly) (from water supplied by sources other than TWU) [outside city limits]			$40.08	$40.08	$40.08	$40.08	$40.08	$40.08	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
481	Commercial Sewer Minimum Charge (Monthly) [outside city limits]			$15.78	$15.78	$15.78	$15.78	$15.78	$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
482	Commercial Sewer Volume Rate [outside city limits]			$6.62	$6.62	$6.62	$6.62	$6.62	$6.62	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800

Attachment: 2020-087 ATTH 01 FY21 Master Fee List (2326 : 2020-087 RES Approving Master Fee List for

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-087 Goals & Perspectives (2326 : 2020-087 RES Approving Master Fee List for Fiscal Year 2021)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/7/2020 11:10 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2020-089 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2020, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

Briefing: 8/10/2020 **Public Hearing:** 8/24/2020 **Council Vote:** 8/24/2020

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The proposed budget for the fiscal year ending September 30, 2021 includes the following:

- No increase in the property tax rate. The rate will remain at $0.70/per $100 valuation.
- Increase in overall property valuation of 88,155,973 or $617,092 (3.3%) based on certified values received in July:
  - Texarkana City
    - 81,270,622 valuation
    - $568,894
  - T1
    - 6,304,137 valuation
    - $44,129
  - T2
    - 581,214 valuation
    - $4,069
  - The City normally collects approximately 98% of anticipated property tax revenue. For Fiscal Year 2021, the budget proposes a collection rate of 91%.
- 101 General Fund revenue proposed of $34,595,282, a reduction of $1,452,298 from revenue proposed in FY 20.
- 101 General Fund expenditures proposed of $34,546,400, a reduction of $1,689,855 from expenditures proposed in FY 20.
- This budget does not propose an increase in sales tax revenue for Fiscal Year 2021. Sales tax revenue is budgeted to remain consistent with Fiscal Year 2019 actual revenue.
- No transfers from other funds used to balance the budget.
- All departments are budgeted to maintain current levels of service.
- Personnel costs:
  - Personnel is budgeted at full employment.
  - No across the board cost of living increases.

- Compensation increases for non-civil service according to Pay Scale (approx. $100,000)
  - To begin in January 2021
- Compensation increases for civil service (Police FY 20/ Fire FY 21) (approx. $175,000)
  - Subject to change based on outcome of Collective Bargaining (Fire)
- Seniority step increases per Chapter 143 of the Civil Service Code (approx. $99,000)
- Increase in the City's portion of health insurance cost of approximately $270,000 over the prior year. No cost increase proposed for the employee.

- Funding allocated in the 2017 Bond Fund for the airport terminal project (Texas side portion only)
- Funding allocated in the Economic Development Fund for REDI projects.
- Estimated days of expenditures in General Fund Balance at the end of FY 2021 is approximately 91 days.

Potential Options:

- Adopt budget as presented
- Adopt budget with requested changes

Fiscal Implications:

To provide proper documentation and approval of authorized expenditures for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Staff met with the Budget Advisory Committee on the following dates:

July 14, 2020

July 28, 2020

August 4, 2020

Attachments

a. 2020-089 ORD Adopting FY 21 Budget (DOC)
b. 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 (PDF)
c. 2020-089 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples 08/06/2020 1:48 PM	Department Head Review	Completed

City of Texarkana, Texas

Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 1:48 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/07/2020 1:40 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

ORDINANCE NO. 2020-089

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE BUDGET ESTIMATE OF THE REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, AND ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; APPROVING FLEET CAPITAL REPLACEMENT FUND PURCHASES AND AUTHORIZING THE CITY MANAGER TO MAKE CERTAIN PURCHASES AUTHORIZED BY LAW; APPROVING CAPITAL IMPROVEMENT PLAN PROJECTS AND AUTHORIZING THE CITY MANAGER TO INCORPORATE PROJECTS INTO EXECUTION OF THE ANNUAL OPERATING BUDGET AS FUNDING IS AVAILABLE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A SUPERSEDING CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the revenues and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2020 and ending September 30, 2021, be and is hereby adopted and approved as the budget for such fiscal year.

SECTION 2: That a copy of said final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and published on the City's website.

SECTION 3: Appropriations

Fund No.	Fund Name	Anticipated Revenue	Authorized Expenditures	Appropriated Fund Balance
101	General Fund	34,595,282	34,546,399	0
102	Narcotics Division Operations Fund	22,075	45,000	22,925
103	Personnel Policy Fund	588,300	786,000	197,700
104	Workers Compensation Fund	386,600	385,000	0
107	Court Security Fund	23,800	60,037	36,237
110	Central Records & Communications Fund	2,736,141	2,736,141	0
113	Conservation Revolving Loan Fund	0	35,463	35,463
114	Court Technology Fund	24,060	24,115	55
115	Technology Fund	384,838	383,838	0
116	TIRZ #1 Fund	1,205,406	2,973,373	1,767,967

Attachment: 2020-089 ORD Adopting FY 21 Budget (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

117	Donation Fund	30,250	49,716	19,466
200	Perot Enhancement Fund	48,700	100,000	51,300
202	Emergency Solutions Grant Fund	365	365	0
203	CDBG Revolving Loan Fund	0	500	500
204	Community Development Block Grant Fund	485,137	485,137	0
207	EPA Revolving Loan Grant Fund	795,617	795,617	0
209	Home Program Fund	700	0	0
211	Perot Theatre Fund	306,600	339,993	33,393
212	Hotel Occupancy Tax Fund	1,417,200	1,599,300	182,100
213	Perot Theatre Building Maintenance Fund	46,250	100,000	53,750
214	COC Homeless Assistance Grant Fund	25,968	25,968	0
215	Housing Fund	7,000	0	0
216	Police Dept. Training Provider Fund	8,250	27,360	19,110
217	Law Enforcement Block Grant Fund	25,000	25,000	0
218	CDBG 108 Loan Fund	7,100	0	0
219	Law Enforcement Program Fund	7,100	11,500	4,400
220	Metropolitan Planning Organization Fund	334,439	334,439	0
222	TIFMAS Fund	125	11,836	11,711
223	Economic Development Fund	367,500	466,450	98,950
227	NEA Grant Fund		7,000	7,000
228	Building Maintenance Fund	259,750	259,750	0
229	Public Safety Radio Fund	107,975	72,437	0
230	Rotary Splash Pad Fund	0	497	497
232	Trail Grant Fund	27,983	27,983	0
233	NRDA Grant Fund	9,570,000	9,570,000	0
235	Farmers Market Fund	67,313	67,313	0
236	Emergency Management Fund	1,707,904	1,707,904	0
238	DEAAG Fund	366,670	366,670	0
301	Debt Service Fund	5,109,575	5,372,380	262,805
423	2017 Bond Fund	27,000	317,871	290,871
424	2019 TIRZ Bond Fund	35,000	4,107,000	4,072,000
501	Health Department Fund	1,153,679	1,193,435	39,756
502	Public Library Fund	762,007	762,007	0
605	Federal Asset Forfeiture Fund	11,200	20,000	8,800
702	Employee Health Claim Fund	7,117,860	7,247,980	130,120
703	Fleet Services Fund	1,268,040	1,268,040	0
704	Capital Replacement Fund	1,034,000	1,986,694	952,694
810	Member Cities Water Revenue Fund	1,137,835	1,137,835	0
TWU	Texas Revenue Fund	20,494,447	21,923,345	1,428,898
TWU	IP Revenue Fund	1,503,872	1,503,872	0
TWU	2020 Refunding Bond Fund	186,787	190,490	3,703
TWU	2013 Bond Fund	163,144	163,144	0
TWU	2013 Bond Construction Fund	247	14,053	13,806

TWU	Millwood Depreciation Fund	435,672	885,097	449,425
TWU	North Texarkana WWTP Depreciation Fund	7,800	23,205	15,405
TWU	Equipment Fund	362,096	557,865	195,769
TWU	Technology Fund	431,561	418,176	0
TWU	South Regional WWTP Depreciation Fund	159,598	167,321	7,723
TWU	Compost Fund	3,978	69,454	65,476
TWU	Personnel Policy Fund	132,090	162,277	30,187
TWU	TX Capital Improvement Fund	1,070,841	1,303,000	232,159
TWU	TX Infrastructure Fund	578,436	550,000	0
TWU	Wright Patman Corps of Engineers Cost Fund	1,692,919	102,000	0
TWU	Lake Texarkana Capital Improvement Fund	753,250	870,000	116,750
TWU	Wagner Creek WWTP Capital Impr. Fund	152,578	236,500	83,922
	Total Appropriations	**101,772,910**	**110,981,142**	**10,942,793**

SECTION 4: The funding and purchases for the 2020-2021 fiscal year Capital Replacement Fund (CRF) are hereby approved and the City Manager or her designee is authorized, at her discretion, to expend public funds expressly designated, approved, and appropriated in this budget for CRF purchases made pursuant to interlocal or cooperative purchasing programs authorized by Chapter 271, Subchapters (D) and (F), Texas Local Government Code, and to sign and execute any documentation necessary for such purchases.

SECTION 5: Operating funds encumbered on the financial records as of September 30, 2020, are hereby re-appropriated to Fiscal Year 2021.

SECTION 6: The ongoing Capital Improvement Plan (CIP) is hereby approved and the City Manager or her designee is authorized and directed to incorporate the projects into the execution of the annual operating budget as funding is available, in all aspects of capital project execution, including the appropriate debt funding procedures as may be required by state law.

SECTION 7: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 8: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 9: This Ordinance supersedes and controls over all resolutions, parts of resolutions, or policies in conflict herewith to the extent of such conflict.

SECTION 10: This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

Attachment: 2020-089 ORD Adopting FY 21 Budget (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

PASSED AND APPROVED in Regular Council Session on this the 14th **day of September, 2020**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-089 ORD Adopting FY 21 Budget (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

CITY OF TEXARKANA, TEXAS

PROPOSED BUDGET

FISCAL YEAR ENDING SEPTEMBER 30, 2021

DRAFT

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

City of Texarkana, Texas Annual Budget

Fiscal Year Ending September 30, 2021

In accordance with the passage of S.B. No. 656, Local Government Code, Sec. 102.007, was amended to require that an adopted municipal budget must contain a cover page that includes the following information:

This budget will raise more revenue from property taxes than last year's budget by an amount of $617,092 which is a 3.3% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $134,597.

The members of the governing body voted on the budget as follows:

For:

Against:

Present and Not Voting:

Absent:

Property Tax Rate Comparison	**2019-2020**	**2020-2021**
Property Tax Rate	$0.700000/100	$0.700000/100
No New Revenue Tax Rate	$0.697350/100	$0.685300/100
No New Revenue M&O Tax Rate	$0.535146/100	$0.544600/100
Voter Approval Tax Rate	$0.787911/100	$0.726000/100
Debt Rate	$0.151262/100	$0.137700/100

The total amount of municipal debt obligations is:

Principal	$47,315,000
Interest	$ 9,267,823
Debt Service	$56,582,823

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

Budget Calendar (Revised)

Fiscal Year 2021

Initial Planning			
Mon	April 27	6:00 PM	City Council approves budget calendar

Preliminary Preparation			
Fri	May 8		Budget requests returned to Finance department
Mon Fri	May 11 - June 26		Budget entry by Finance department and meetings with departments as necessary. Finance department prepares proposed budget for presentation to City Council.
June/July			Various meetings with Budget Advisory Committee
Fri	August 7		Budget filed with municipal clerk

Public Meetings			
Mon	August 10	6:00 PM	First briefing on proposed budget First briefing on tax rate First briefing on ratifying budget that raises more tax revenue than last year Record vote to publish notice of tax rate increase *(This is only to provide notice to the public and not to adopt the tax rate)*
Wed	August 12		Notice of public hearing on proposed budget
Mon	August 24	5:00 PM	Budget workshop with City Council
Mon	August 24	6:00 PM	Public hearing on proposed budget *(Law requires action to be taken after the public hearing. Recommendation will be to postpone until the September 14th meeting)*
Wed	September 2		Notice of public hearing on proposed tax rate
Mon	September 14	6:00 PM	Public hearing on proposed tax rate Public hearing on ratifying a budget that raises more tax revenue than last year Record vote for adoption of budget Record vote for adoption of tax rate Record vote to ratify budget that raises more tax revenue than last year

Implementation			
Mon	October 1		Fiscal year begins Adopted budget implemented
Mon	December 14		Final budget document posted and distributed
Mon	December 14		Submit budget document to Government Finance Officers Association (GFOA)

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

SUMMARY PAGES

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

BUDGET SUMMARY PAGES

All Funds Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance	**33,183,262**	**26,131,047**	**29,425,663**	**30,998,870**
Revenue				
Bond Proceeds	-	210,163	7,201,250	201,090
Charges for Services	1,427,922	1,469,204	1,295,485	1,374,400
Contribution From Others	2,705,014	2,663,547	3,188,857	2,951,592
Fees	1,157,133	1,129,502	1,164,400	1,209,013
Fines & Forfeitures	1,469,606	1,627,754	1,088,850	1,477,635
Fleet Revenue	147,391	175,750	115,000	150,000
Franchise Taxes	1,810,736	1,832,300	1,742,500	1,742,500
Grant Revenue	2,226,738	13,141,432	5,150,006	14,260,608
Insurance Contributions	4,607,252	5,053,667	5,110,515	5,142,080
Investment Earnings	780,742	510,589	594,114	327,848
Other Revenue	3,056,086	3,532,330	3,317,489	3,547,648
Permits	766,897	687,625	654,500	620,900
Property Tax Revenue	17,865,952	18,027,137	18,076,772	17,273,693
Rental Revenue	81,798	39,050	36,700	40,000
Taxes - Other	17,906,558	18,766,794	17,031,311	17,849,285
Transfers In	12,867,130	7,091,790	6,110,929	5,475,302
Water	28,677,312	28,855,805	28,708,174	28,129,316
Total Revenue	**97,554,266**	**104,814,440**	**100,586,852**	**101,772,910**

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

BUDGET SUMMARY PAGES

All Funds Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Expenditures				
General Government	24,271,821	22,471,865	19,947,086	21,948,104
Police	9,222,576	9,289,133	8,954,226	9,234,826
Fire and Emergency Management	6,704,562	6,669,175	7,050,138	8,345,582
Public Works	7,881,183	10,107,904	12,867,284	12,101,411
Building and Code Administration	1,064,652	1,145,026	1,048,481	1,143,836
Parks Recreation and Community Health	2,190,587	2,270,380	2,352,273	2,148,653
Planning and Community Development	1,439,813	11,778,951	2,973,056	11,858,400
Non-Operating	14,412,453	9,784,920	8,979,189	8,378,352
Health Department	1,115,929	1,233,665	1,580,305	1,472,306
Hotel Occupancy Tax	1,803,202	2,458,571	1,880,395	2,139,293
Metropolitan Planning Organization	436,345	242,760	239,780	334,439
Central Records and Communications	2,091,428	2,673,702	2,433,257	2,736,141
Water	26,001,537	31,018,250	28,925,639	29,139,799
Total Expenditures	**98,636,089**	**111,144,301**	**99,231,110**	**110,981,143**
Fund Balance	**29,425,663**	**21,963,630**	**30,998,870**	**22,801,120**

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BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
General Fund Balance	**17,969,932**	**13,451,692**	**14,688,063**	**13,832,442**
Revenue	-	-	-	-
Charges for Services	249,000	247,328	198,565	236,565
Contribution From Others	23,015	20,000	8,297	-
Fees	1,008,035	993,502	1,043,400	1,079,563
Fines & Forfeitures	1,426,872	1,555,754	1,058,350	1,415,335
Franchise Taxes	1,448,146	1,462,300	1,394,500	1,394,500
Grant Revenue	105,369	54,867	61,506	52,895
Insurance Contributions	58,302	-	35,000	-
Investment Earnings	280,922	249,394	231,138	113,838
Other Revenue	201,711	58,500	44,796	50,000
Permits	766,897	687,625	654,500	620,900
Property Tax Revenue	13,223,668	13,454,966	13,508,874	13,161,901
Rental Revenue	12,351	9,050	6,700	10,000
Taxes - Other	16,491,849	17,229,794	15,970,311	16,435,285
Transfers In	24,500	24,500	29,537	24,500
Total General Fund 101 Revenue	35,320,637	36,047,580	34,245,474	34,595,282
Personnel Policy Fund 103	299,772	293,000	283,500	588,300
Workers Compensation Fund 104	244,509	428,600	422,200	386,600
Payroll Disbursement Fund 105	672	-	-	-
General Property & Liability Fund 109	165,174	285,500	173,173	-
City Technology Fund 115	314,148	440,169	344,180	384,838
Major Street Maintenance Fund 120	518,061	800,000	506,500	-
Police Training Fund 216	9,128	7,500	8,275	8,250
Building Maintenance Fund 228	343,872	397,070	399,370	259,750
Fleet Capital Replacement Fund 704	2,624,426	1,740,000	1,887,296	1,034,000
Total General Fund Non 101 Revenue	4,519,763	4,391,839	4,024,494	2,661,738
Total Revenue	**39,840,400**	**40,439,418**	**38,269,968**	**37,257,020**

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BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Expenditures	-	-	-	-
General Government	2,482,749	2,630,248	2,537,597	2,592,000
Police	8,459,342	9,113,617	8,661,457	9,035,029
Fire and Emergency Management	6,533,389	6,654,678	6,612,319	6,624,342
Public Works	4,087,117	4,494,553	4,133,714	4,421,807
Building and Code Administration	1,014,183	1,145,026	1,048,481	1,143,836
Parks Recreation and Community Health	1,766,521	1,808,223	1,824,656	1,860,920
Planning and Community Development	529,828	604,991	457,397	490,113
Non-Operating	14,372,089	9,784,920	8,979,189	8,378,352
Central Records and Communications	1,773	-	-	-
Total General Fund 101 Expenditures	39,246,990	36,236,255	34,254,810	34,546,400
Personnel Policy Fund 103	578,056	521,500	759,000	786,000
Workers Compensation Fund 104	251,137	425,500	420,000	385,000
Payroll Disbursement Fund 105	588	-	4	-
General Property & Liability Fund 109	265,698	285,500	270,000	-
City Technology Fund 115	362,032	439,370	341,880	383,838
Major Street Maintenance Fund 120	1,266,222	800,000	721,528	-
Police Training Fund 216	1,722	7,510	2,360	27,360
Building Maintenance Fund 228	297,381	397,070	490,221	259,750
Fleet Capital Replacement Fund 704	852,443	2,071,350	1,865,785	1,986,694
Total General Fund Non 101 Expenditures	3,875,280	4,947,800	4,870,778	3,828,642
Total Expenditures	**43,122,269**	**41,184,055**	**39,125,588**	**38,375,042**
General Fund Balance	**14,688,063**	**12,707,055**	**13,832,442**	**12,714,421**

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance October 1				
101	General Fund	-	-	-	-
102	Narcotics Division Operations Fund	153,295	132,196	157,205	124,680
103	Personnel Policy Fund	-	-	-	-
104	Workers Compensation Fund	-	-	-	-
105	Payroll Disbursement Fund	-	-	-	-
106	AP Disbursement Fund	-	-	-	-
107	Court Security Fund	385,821	385,746	408,891	415,832
108	TUTD Payroll Disbursement Fund	-	-	-	-
109	General Property & Liability Fund	-	-	-	-
110	Central Records & Communications Fund	-	-	-	0
111	Police Evidence Escrow Fund	-	-	-	-
112	Riverbend Water Resources	-	-	-	-
113	Conservation Revolving Loan Fund	34,238	35,038	35,013	35,463
114	Court Technology Fund	22,836	23,019	16,686	1,767
115	City Technology Fund	-	-	-	-
116	TIRZ #1 Fund	2,015,663	2,103,495	2,345,426	2,327,457
117	Donation Fund	14,677	-	19,466	19,466
118	TIRZ #2 Fund	-	-	-	-
120	Major Street Maintenance Fund	-	-	-	-
200	Perot Enhancement	280,709	226,709	262,691	281,391

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
201	Supportive Housing Fund	-	-	-	-
202	Emergency Solutions Grant	(74,610)	-	(1,597)	0
203	CDBG Revolving Loan Fund	215,327	217,027	217,409	216,909
204	Community Development Block Grant Fund	540,203	512,000	430,691	1,429,000
205	EPA Petroleum Grant Fund	-	-	-	-
206	EPA Job Training Grant Fund	-	-	-	-
207	EPA Revolving Loan Grant Fund	(15)	-	35,519	(0)
208	EPA Multipurpose Grant Fund	-	-	-	-
209	Home Program Fund	67,901	68,401	67,937	68,637
210	Teen Court Fund	-	-	-	-
211	Perot Theatre Fund	37,387	31,833	37,094	44,863
212	Hotel Occupancy Tax Fund	612,099	652,397	673,879	306,815
213	Perot Theatre Building Maintenance Fund	491,768	437,768	520,147	466,397
214	COC Homeless Assistance Grant Fund	(56,654)	-	(37,354)	0
215	Housing Fund	458,243	186,043	459,534	466,534
216	Police Training Fund	-	-	-	-
217	Law Enforcement Block Grant Fund	1,791	-	3,853	-
218	CDBG 108 Loan Fund	483	-	12,101	19,201
219	Law Enforcement Program Fund	30,285	25,769	35,823	47,156
220	Metropolitan Planning Organzation Fund	(80,706)	-	(5,175)	0
221	Texarkana Urban Transit District Fund	-	-	-	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
222	TIFMAS Fund	-	12,997	8,942	11,711
223	Economic Development Fund	1,362,166	924,794	1,543,450	1,526,453
224	JAG - Recovery Act Grant Fund	-	-	-	-
225	EPA Brownfield Grant Fund	-	-	-	-
226	Stormwater Fund	-	-	-	-
227	NEA Grant Fund	882	-	-	7,000
228	Building Maintenance Fund	-	-	-	-
229	Public Safety Radio Fund	53,948	103,398	86,647	105,844
230	Rotary Splash Pad Fund	(7,825)	-	490	497
231	Airport Fund	-	-	-	-
232	Trail Grant Fund	-	-	(48,276)	-
233	NRDA Grant	-	-	-	-
234	Texas Ending Homelessness	-	-	-	-
235	Farmer's Market Fund	-	-	(33,541)	0
236	Emergency Mangement	-	-	-	-
237	DOJ COVID - 19 Grant Fund	-	-	-	-
238	DEAAG Fund	-	-	-	-
301	Debt Service Fund	206,784	398,774	391,806	380,026
406	Bringle Lake Fund	-	-	-	-
410	1998 Bond Fund	-	-	-	-
415	2003 Bond Fund	-	-	-	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
417	2005 Bond Fund	490,981	501,981	502,096	(0)
418	2008 Tax Note Fund	-	-	-	-
420	2009 Bond Fund	-	-	-	-
421	2010 Convention Center Bond Fund	-	-	-	-
422	2012 TIRZ Bond Fund	121,484	-	196	-
423	2017 Bond Fund	4,694,118	2,946,857	4,062,140	2,553,822
424	2019 TIRZ Bond Fund	-	-	-	4,072,000
501	Health Department Fund	636,854	670,134	815,674	759,608
502	Public Library Fund	(12,519)	-	(15,988)	(0)
503	Health Department Personnel Policy Fund	-	-	-	-
509	Health Department Property & Liability Fund	-	-	-	-
601	Drug Escrow Fund	-	-	-	-
605	Federal Asset Forfeiture Fund	117,303	110,203	124,183	115,683
701	Employee Health Trust Fund	1,367,250	-	-	-
702	Employee Health Claim Fund	650,796	1,583,908	1,379,338	1,312,214
703	Fleet Services Fund	380,368	388,868	225,202	50,000
704	Fleet Capital Replacement Fund	-	-	-	-
801	Firemens Pension Fund	-	-	-	-
810	Member Cities Water Revenue Fund	-	-	-	-
901	General Fixed Assets Fund	-	-	-	-
903	Health Department Fixed Assets Fund	-	-	-	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance October 1	**15,213,330**	**12,679,355**	**14,737,601**	**17,166,428**
	Revenue	-	-	-	-
102	Narcotics Division Operations Fund	3,910	23,300	2,475	22,075
107	Court Security Fund	28,078	30,500	19,500	23,800
110	Central Records & Communications Fund	2,089,655	2,673,702	2,433,257	2,736,141
113	Conservation Revolving Loan Fund	775	-	450	-
114	Court Technology Fund	24,763	30,500	16,560	24,060
116	TIRZ #1 Fund	1,201,365	1,156,122	1,192,519	1,205,406
117	Donation Fund	28,118	30,350	30,500	30,250
200	Perot Enhancement	53,116	44,800	28,700	48,700
202	Emergency Solutions Grant	159,923	126,000	21,155	365
203	CDBG Revolving Loan Fund	2,082	-	-	-
204	Community Development Block Grant Fund	263,446	1,367,000	1,687,920	485,137
207	EPA Revolving Loan Grant Fund	106,102	500,000	886,092	795,617
209	Home Program Fund	36	500	700	700
211	Perot Theatre Fund	336,193	355,950	346,600	306,600
212	Hotel Occupancy Tax Fund	1,427,159	1,545,000	1,064,500	1,417,200
213	Perot Theatre Building Maintenance Fund	58,583	45,250	46,250	46,250
214	COC Homeless Assistance Grant Fund	329,661	430,000	384,908	25,968
215	Housing Fund	1,291	-	7,000	7,000

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
217	Law Enforcement Block Grant Fund	43,694	22,000	25,913	25,000
218	CDBG 108 Loan Fund	11,618	-	7,100	7,100
219	Law Enforcement Program Fund	7,505	6,700	15,843	7,100
220	Metropolitan Planning Organzation Fund	511,877	242,760	244,955	334,439
221	Texarkana Urban Transit District Fund	-			
222	TIFMAS Fund	12,092	-	13,112	125
223	Economic Development Fund	401,948	396,700	369,500	367,500
227	NEA Grant Fund	5,331	-	16,905	-
229	Public Safety Radio Fund	90,891	107,734	137,500	107,975
230	Rotary Splash Pad Fund	14,142	-	7	-
232	Trail Grant Fund	16,345	65,087	105,743	27,983
233	NRDA Grant	72	9,550,000	230,000	9,570,000
234	Texas Ending Homelessness	-	-	35,135	-
235	Farmer's Market Fund	6,033	87,110	100,864	67,313
236	Emergency Mangement	-	-	426,976	1,707,904
237	DOJ COVID - 19 Grant Fund	-	-	83,330	-
238	DEAAG Fund	-	-	150,000	366,670
301	Debt Service Fund	9,966,361	5,535,290	5,425,999	5,109,575
417	2005 Bond Fund	11,115	-	6,500	-
422	2012 TIRZ Bond Fund	2,787			
423	2017 Bond Fund	111,505	59,000	80,000	27,000

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
424	2019 TIRZ Bond Fund	-	-	7,072,000	35,000
501	Health Department Fund	1,223,469	1,018,355	1,330,681	1,153,679
502	Public Library Fund	678,083	800,128	779,107	762,007
605	Federal Asset Forfeiture Fund	6,880	12,660	11,500	11,200
701	Employee Health Trust Fund	52,972	-	9	-
702	Employee Health Claim Fund	7,523,073	6,632,608	6,806,152	7,117,860
703	Fleet Services Fund	1,045,232	1,401,768	867,835	1,268,040
810	Member Cities Water Revenue Fund	1,179,273	1,222,343	1,096,959	1,137,835
	Revenue	**29,036,554**	**35,519,216**	**33,608,710**	**36,386,574**
	Expenditures	-	-	-	-
102	Narcotics Division Operations Fund	-	45,000	35,000	45,000
107	Court Security Fund	5,009	58,058	12,558	60,037
110	Central Records & Communications Fund	2,089,655	2,673,702	2,433,257	2,736,141
113	Conservation Revolving Loan Fund	-	35,038	-	35,463
114	Court Technology Fund	30,912	31,632	31,479	24,115
116	TIRZ #1 Fund	871,602	3,142,888	1,210,488	2,973,373
117	Donation Fund	23,329	30,350	30,500	49,716
200	Perot Enhancement	71,134	100,000	10,000	100,000
202	Emergency Solutions Grant	86,910	126,000	19,558	365
203	CDBG Revolving Loan Fund	-	500	500	500

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
204	Community Development Block Grant Fund	372,958	450,000	689,611	485,137
207	EPA Revolving Loan Grant Fund	70,567	500,000	921,612	795,617
211	Perot Theatre Fund	336,486	341,295	338,831	339,993
212	Hotel Occupancy Tax Fund	1,365,379	1,917,277	1,431,564	1,599,300
213	Perot Theatre Building Maintenance Fund	30,204	100,000	100,000	100,000
214	COC Homeless Assistance Grant Fund	310,362	430,000	347,553	25,968
215	Housing Fund	-			
217	Law Enforcement Block Grant Fund	41,631	22,000	29,766	25,000
219	Law Enforcement Program Fund	1,967	11,500	4,510	11,500
220	Metropolitan Planning Organzation Fund	436,345	242,760	239,780	334,439
222	TIFMAS Fund	3,150	12,997	10,343	11,836
223	Economic Development Fund	220,664	545,240	386,497	466,450
227	NEA Grant Fund	6,213	-	9,905	7,000
229	Public Safety Radio Fund	58,191	71,006	118,303	72,437
230	Rotary Splash Pad Fund	5,828	-	-	497
232	Trail Grant Fund	64,621	65,087	57,467	27,983
233	NRDA Grant	72	9,550,000	230,000	9,570,000
234	Texas Ending Homelessness	-	-	35,135	-
235	Farmer's Market Fund	39,574	87,110	67,323	67,313
236	Emergency Mangement	-	-	426,976	1,707,904
237	DOJ COVID - 19 Grant Fund	-	-	83,330	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
238	DEAAG Fund	-	-	150,000	366,670
301	Debt Service Fund	9,781,339	5,612,073	5,437,778	5,372,380
417	2005 Bond Fund	-	501,981	508,596	-
422	2012 TIRZ Bond Fund	124,074	-	196	-
423	2017 Bond Fund	743,483	842,820	1,588,318	317,871
424	2019 TIRZ Bond Fund	-	-	3,000,000	4,107,000
501	Health Department Fund	1,044,650	1,040,432	1,386,747	1,193,435
502	Public Library Fund	681,551	800,128	763,119	762,007
605	Federal Asset Forfeiture Fund	-	20,000	20,000	20,000
701	Employee Health Trust Fund	1,420,222	-	9	-
702	Employee Health Claim Fund	6,794,531	6,915,579	6,873,276	7,247,980
703	Fleet Services Fund	1,200,398	1,397,200	1,043,038	1,268,040
810	Member Cities Water Revenue Fund	1,179,273	1,222,343	1,096,959	1,137,835
	Expenditures	**29,512,283**	**38,941,996**	**31,179,883**	**43,466,302**
	Fund Balance September 30				
102	Narcotics Division Operations Fund	157,205	110,496	124,680	101,755
107	Court Security Fund	408,891	358,188	415,832	379,595
110	Central Records & Communications Fund	-	(0)	0	0
111	Police Evidence Escrow Fund	-	-	-	-
113	Conservation Revolving Loan Fund	35,013	(0)	35,463	-

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Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
114	Court Technology Fund	16,686	21,887	1,767	1,712
116	TIRZ #1 Fund	2,345,426	116,729	2,327,457	559,490
117	Donation Fund	19,466	-	19,466	-
118	TIRZ #2 Fund	-	-	-	-
200	Perot Enhancement	262,691	171,509	281,391	230,091
201	Supportive Housing Fund	-	-	-	-
202	Emergency Solutions Grant	(1,597)	-	0	0
203	CDBG Revolving Loan Fund	217,409	216,527	216,909	216,409
204	Community Development Block Grant Fund	430,691	1,429,000	1,429,000	1,429,000
205	EPA Petroleum Grant Fund	-	-	-	-
207	EPA Revolving Loan Grant Fund	35,519	-	(0)	(0)
208	EPA Multipurpose Grant Fund	-	-	-	-
209	Home Program Fund	67,937	68,901	68,637	69,337
211	Perot Theatre Fund	37,094	46,489	44,863	11,470
212	Hotel Occupancy Tax Fund	673,879	280,120	306,815	124,715
213	Perot Theatre Building Maintenance Fund	520,147	383,018	466,397	412,647
214	COC Homeless Assistance Grant Fund	(37,354)	-	0	0
215	Housing Fund	459,534	186,043	466,534	473,534
217	Law Enforcement Block Grant Fund	3,853	-	-	-
218	CDBG 108 Loan Fund	12,101	-	19,201	26,301
219	Law Enforcement Program Fund	35,823	20,969	47,156	42,756

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
220	Metropolitan Planning Organzation Fund	(5,175)	0	0	0
221	Texarkana Urban Transit District Fund	-	-	-	-
222	TIFMAS Fund	8,942	-	11,711	0
223	Economic Development Fund	1,543,450	776,254	1,526,453	1,427,503
225	EPA Brownfield Grant Fund	-	-	-	-
227	NEA Grant Fund	-	-	7,000	-
229	Public Safety Radio Fund	86,647	140,126	105,844	141,382
230	Rotary Splash Pad Fund	490	-	497	-
231	Airport Fund	-	-	-	-
232	Trail Grant Fund	(48,276)	-	-	-
233	NRDA Grant	-	-	-	-
234	Texas Ending Homelessness	-	-	-	-
235	Farmer's Market Fund	(33,541)	(0)	0	(0)
236	Emergency Mangement	-	-	-	-
237	DOJ COVID - 19 Grant Fund	-	-	-	-
238	DEAAG Fund	-	-	-	-
301	Debt Service Fund	391,806	321,991	380,026	117,221
415	2003 Bond Fund	-	-	-	-
417	2005 Bond Fund	502,096	-	(0)	(0)
420	2009 Bond Fund	-	-	-	-
422	2012 TIRZ Bond Fund	196	-	-	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
423	2017 Bond Fund	4,062,140	2,163,037	2,553,822	2,262,951
424	2019 TIRZ Bond Fund	-	-	4,072,000	-
501	Health Department Fund	815,674	648,057	759,608	719,852
502	Public Library Fund	(15,988)	(0)	(0)	0
601	Drug Escrow Fund	-	-	-	-
605	Federal Asset Forfeiture Fund	124,183	102,863	115,683	106,883
701	Employee Health Trust Fund	-	-	-	-
702	Employee Health Claim Fund	1,379,338	1,300,937	1,312,214	1,182,094
703	Fleet Services Fund	225,202	393,435	50,000	50,000
810	Member Cities Water Revenue Fund	-	-	-	0
	Fund Balance September 30	**14,737,601**	**9,256,575**	**17,166,428**	**10,086,700**

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance October 1				
Texas Revenue Fund	4,944,110	4,886,327	4,199,817	3,698,242
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	32,230	32,529	32,511	124,433
2013 Bond Fund	28,058	27,666	28,026	27,509
2013 Bond Construction Fund	28,685	-	29,334	13,806
Millwood Depreciation Fund	543,033	173,963	213,512	565,955
North Texarkana Wastewater Treatment Plant Depreciation Fund	27,428	15,728	24,681	30,906
Equipment Fund	148,499	262,176	327,791	208,038
Technology Fund	192,289	195,569	280,923	378,729
South Regional Wastewater Treatment Plant Depreciation Fund	164,893	113,327	95,401	33,531
Compost Fund	240,327	91,310	280,247	249,171
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	157,965	175,405	202,221	204,525
TX Capital Improvement Fund	912,976	672,481	804,342	266,036
TX Infrastructure Fund	874,011	214,540	259,834	47,045
Wright Patman Corps of Engineers Cost Fund	1,783,095	6,351,053	6,463,246	7,973,016
Lake Texarkana Capital Improvement Fund	594,512	776,393	864,606	118,624
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	1,018,544	226,424	259,938	209,399
Fund Balance October 1	**11,690,655**	**14,214,891**	**14,366,430**	**14,148,965**
Revenue				
Texas Revenue Fund	18,120,795	21,148,985	20,210,860	20,494,447
IP Revenue Fund	1,128,869	1,537,081	1,512,537	1,503,872
2020 Refunding Bond Fund	193,756	192,167	108,807	186,787
2013 Bond Fund	163,662	165,519	165,477	163,144
2013 Bond Construction Fund	649	-	466	247
Millwood Depreciation Fund	336,708	432,955	435,893	435,672
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,150	7,800	7,800	7,800
Equipment Fund	351,430	313,232	313,312	362,096
Technology Fund	340,258	510,691	512,751	431,561
South Regional Wastewater Treatment Plant Depreciation Fund	98,070	134,711	135,236	159,598
Compost Fund	71,851	67,525	225,955	3,978
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	105,140	102,190	132,090	132,090

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
TX Capital Improvement Fund	1,335,198	1,223,000	1,849,797	1,070,841
TX Infrastructure Fund	591,031	639,756	626,516	578,436
Wright Patman Corps of Engineers Cost Fund	4,680,151	1,600,419	1,692,839	1,692,919
Lake Texarkana Capital Improvement Fund	927,838	529,300	525,162	753,250
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	224,756	250,474	252,676	152,578
Revenue	**28,677,312**	**28,855,805**	**28,708,174**	**28,129,316**
Expenditures				
Texas Revenue Fund	18,865,088	22,401,392	20,712,435	21,923,345
IP Revenue Fund	1,128,869	1,537,081	1,512,537	1,503,872
2020 Refunding Bond Fund	193,475	191,669	16,885	190,490
2013 Bond Fund	163,694	165,994	165,994	163,144
2013 Bond Construction Fund	-	-	15,994	14,053
Millwood Depreciation Fund	666,229	605,015	83,450	885,097
North Texarkana Wastewater Treatment Plant Depreciation Fund	9,897	23,205	1,575	23,205
Equipment Fund	172,138	557,471	433,065	557,865
Technology Fund	251,624	555,420	414,945	418,176
South Regional Wastewater Treatment Plant Depreciation Fund	167,562	226,643	197,106	167,321
Compost Fund	31,931	126,440	257,031	69,454
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	60,884	90,720	129,786	162,277
TX Capital Improvement Fund	1,443,832	1,895,000	2,388,103	1,303,000
TX Infrastructure Fund	1,205,208	825,000	839,305	550,000
Wright Patman Corps of Engineers Cost Fund	-	102,000	183,069	102,000
Lake Texarkana Capital Improvement Fund	657,744	1,239,200	1,271,144	870,000
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	983,362	476,000	303,215	236,500
Expenditures	**26,001,537**	**31,018,250**	**28,925,639**	**29,139,799**
Fund Balance September 30				
Texas Revenue Fund	4,199,817	3,633,920	3,698,242	2,269,344
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	32,511	33,027	124,433	120,730
2013 Bond Fund	28,026	27,191	27,509	27,509
2013 Bond Construction Fund	29,334	-	13,806	-
Millwood Depreciation Fund	213,512	1,903	565,955	116,530

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
North Texarkana Wastewater Treatment Plant Depreciation Fund	24,681	323	30,906	15,501
Equipment Fund	327,791	17,937	208,038	12,269
Technology Fund	280,923	150,840	378,729	392,114
South Regional Wastewater Treatment Plant Depreciation Fund	95,401	21,395	33,531	25,808
Compost Fund	280,247	32,395	249,171	183,695
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	202,221	186,875	204,525	174,339
TX Capital Improvement Fund	804,342	481	266,036	33,877
TX Infrastructure Fund	259,834	29,296	47,045	75,481
Wright Patman Corps of Engineers Cost Fund	6,463,246	7,849,472	7,973,016	9,563,935
Lake Texarkana Capital Improvement Fund	864,606	66,493	118,624	1,874
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	259,938	898	209,399	125,477
Fund Balance September 30	**14,366,430**	**12,052,446**	**14,148,965**	**13,138,483**

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GENERAL FUNDS

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

101 General Fund

DESCRIPTION:

This fund provides for general operations of the City through funding from property and sales taxes, fees, and other general revenue.

FOCUS:

To provide general City services including administrative oversight, police and fire protection, public works, building and code administration, parks and recreation, planning, and community development.

103 Personnel Policy Fund

DESCRIPTION:

To satisfy certain benefit obligations that are due to employees upon termination.

FOCUS:

The focus of the Personnel Policy Fund is to pay terminated employees benefits based on the City's current policies.

104 Workers Compensation Fund

DESCRIPTION:

To provide worker's compensation benefits to City employees.

FOCUS:

The focus of the workers' compensation fund is to isolate the revenue and expenditures of workers' compensation. This helps the City to establish workers' compensation rates that are adequate to fund the current cost of the premiums.

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105 Payroll Fund

DESCRIPTION:

To provide for the payroll transactions of all City employees.

FOCUS:

The focus of the payroll fund is to isolate the expenditures and liabilities associated with bi-weekly payroll. Separation of these transactions allows for more accurate tracking of batch payroll processing and proper reporting.

109 General Property & Liability Fund

DESCRIPTION:

The purpose of this fund is to centralize the receipt and expenditure of funds related to general property and liability insurance coverage.

FOCUS:

The long-range goal is to develop a reserve fund to allow the City to reduce its expenditure of insurance premium dollars by studying historical accident claims data and adjusting policy deductibles to the most efficient levels.

115 Technology Fund

DESCRIPTION:

The purpose of this fund is to provide a management tool for the City's growing technology needs. Scheduled replacement of hardware and software assets will allow the City to operate more efficiently in a rapidly changing technological environment.

FOCUS:

Operational technology assets will be consistently monitored and analyzed for effectiveness and replaced as needed.

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120 Major Maintenance Fund

DESCRIPTION:

This fund is used to address city-wide street maintenance needs.

FOCUS:

The focus of this fund is to address street maintenance needs as they arise, rather than incurring additional costs by delaying projects until future dates.

216 Police Training Fund

DESCRIPTION:

The Police Training Fund allows for the collection of tuition and enrollment fees and the allocation of expenditures associated with the education, training, materials, and instruction costs applicable to the Texarkana Regional Training Center.

FOCUS:

To offer training and education to law enforcement officers.

228 Building Maintenance Fund

DESCRIPTION:

To set aside funding for the maintenance of City owned facilities.

FOCUS:

To perform maintenance on City-owned facilities on a regular basis. Through an active maintenance program, the goal is to prevent large unexpected expenditures by addressing routine maintenance along the way and building a fund balance that will allow the City to react to large expenditures if necessary.

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704 Capital Replacement Fund

DESCRIPTION:

The purpose of this Fund is to utilize City contributions in the most effective and cost efficient ways to provide departments with motor vehicles, rolling stock and other equipment they need to successfully fulfill their responsibilities to the citizens.

FOCUS:

The Fleet Services department is charged with evaluating and continually upgrading the quality of the City's fleet, using this fund to manage and maintain these assets appropriately.

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GENERAL FUND FORECAST

	2020	2021	2022	2023	2024
General Fund Balance	**14,688,063**	**13,832,442**	**12,714,421**	**10,502,808**	**9,549,55**
Revenue					
Charges for Services	198,565	236,565	236,565	236,565	236,56
Contribution From Others	8,297	-	-	-	
Fees	1,043,400	1,079,563	1,079,563	1,079,563	1,079,56
Fines & Forfeitures	1,058,350	1,415,335	1,415,335	1,415,335	1,415,33
Franchise Taxes	1,394,500	1,394,500	1,394,500	1,394,500	1,394,50
Grant Revenue	61,506	52,895	52,895	52,895	52,89
Insurance Contributions	35,000	-	-	-	
Investment Earnings	231,138	113,838	112,338	105,838	101,33
Other Revenue	44,796	50,000	50,000	50,000	50,00
Permits	654,500	620,900	620,900	620,900	620,90
Property Tax Revenue	13,508,874	13,161,901	13,579,950	13,937,675	14,102,95
Rental Revenue	6,700	10,000	10,000	10,000	10,00
Taxes - Other	15,970,311	16,435,285	16,761,591	17,094,423	17,433,91
Transfers In	29,537	24,500	124,500	24,500	24,50
Total General Fund 101 Revenue	34,245,474	34,595,282	35,438,137	36,022,194	36,522,46
Personnel Policy Fund 103	283,500	588,300	826,200	851,300	876,35
Workers Compensation Fund 104	422,200	386,600	386,600	385,550	385,55
General Property & Liability Fund 109	173,173	-	-	-	
City Technology Fund 115	344,180	384,838	357,038	381,388	381,38
Major Street Maintenance Fund 120	506,500	-	300,000	300,000	300,00
Police Training Fund 216	8,275	8,250	8,050	8,100	8,17
Building Maintenance Fund 228	399,370	259,750	259,750	259,750	259,75
Fleet Capital Replacement Fund 704	1,887,296	1,034,000	1,024,000	1,507,000	1,506,30
Total General Fund Non 101 Revenue	4,024,494	2,661,738	3,161,638	3,693,088	3,717,51
Total Revenue	**38,269,968**	**37,257,020**	**38,599,775**	**39,715,282**	**40,239,97**

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GENERAL FUND FORECAST

	2020	2021	2022	2023	2024
Expenditures					
General Government	2,537,597	2,592,000	2,646,703	2,663,398	2,680,63
Police	8,661,457	9,035,029	9,240,810	9,369,196	9,492,63
Fire and Emergency Management	6,612,319	6,624,342	6,733,767	6,820,339	6,902,81
Public Works	4,133,714	4,421,807	4,573,460	4,608,918	4,645,25
Building and Code Administration	1,048,481	1,143,836	1,160,253	1,169,988	1,180,38
Parks Recreation and Community Health	1,824,656	1,860,920	1,908,166	1,909,872	1,927,65
Planning and Community Development	457,397	490,113	530,391	530,963	534,30
Non-Operating	8,979,189	8,378,352	9,157,029	9,855,173	10,135,35
Total General Fund 101 Expenditures	34,254,810	34,546,400	35,950,580	36,927,847	37,499,03
Personnel Policy Fund 103	759,000	786,000	816,000	847,000	881,00
Workers Compensation Fund 104	420,000	385,000	485,000	385,000	385,00
Payroll Disbursement Fund 105	4	-	-	-	
General Property & Liability Fund 109	270,000	-	-	-	
City Technology Fund 115	341,880	383,838	406,038	380,838	380,83
Major Street Maintenance Fund 120	721,528	-	300,000	300,000	300,00
Police Training Fund 216	2,360	27,360	2,360	2,360	2,36
Building Maintenance Fund 228	490,221	259,750	259,750	259,750	259,75
Fleet Capital Replacement Fund 704	1,865,785	1,986,694	2,591,660	1,565,744	1,586,24
Total General Fund Non 101 Expenditures	4,870,778	3,828,642	4,860,808	3,740,692	3,795,19
Total Expenditures	**39,125,588**	**38,375,042**	**40,811,388**	**40,668,539**	**41,294,22**
General Fund Balance	**13,832,442**	**12,714,421**	**10,502,808**	**9,549,551**	**8,495,30**

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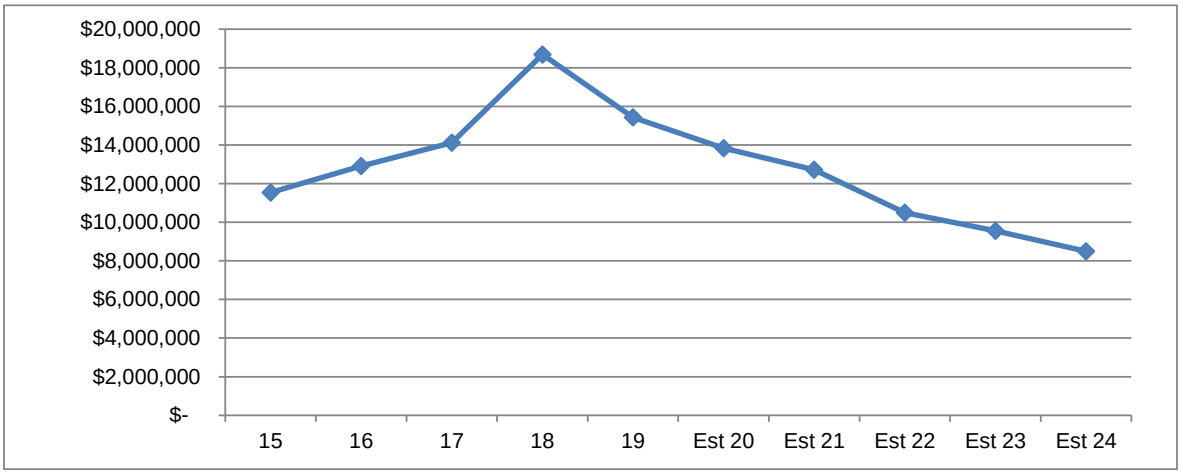
General Fund Balance



Estimated General Fund Balance and Reserves				
Category	**2021**	**2022**	**2023**	**2024**
Assigned	4,117,827	2,418,657	2,371,053	2,293,374
Restricted	7,443	7,443	7,443	7,443
Unassigned	8,589,151	8,076,708	7,171,055	6,194,483
Total	12,714,421	10,502,808	9,549,551	8,495,300

The General Fund's unassigned fund balance is generally defined as the excess of assets over liabilities which have resulted from general city operations. The City may apply this balance in financing the budget for its succeeding year. However, since the unassigned General Fund balance partially consists of non-available assets, such as receivables, it is considered prudent to maintain a fund balance.

The level of the unassigned fund balance may determine the City's ability to respond to financial emergencies, such as revenue shortfalls, casualty losses not covered by insurance, civil suit court judgements, and unanticipated service cost level increases resulting from storms. Secondly, the unassigned fund balance is needed to maintain adequate reserves for cash flow purposes.

The City Council established a General Fund balance policy in September of 2017 with a goal of achieving and maintaining an unassigned fund balance in the General Fund of sixty (60) days of general operating expenditures, exclusive of capital outlay and debt service expenditures. The projected total General Fund balance at the end of the City's 2020-2021 budget year is $12,714,421. The unassigned portion is estimated at $8,589,151 or 91 days of operating expenditures.

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FUND FORECAST

101 General Fund

		2020	2021	2022	2023	2024
	Fund Balance	**10,123,440**	**10,114,104**	**10,162,986**	**9,650,544**	**8,744,891**
	Revenue					
40001	Contribution From State	7,327	-	-	-	
40031	Contribution From Others	8,297	-	-	-	
40068	Police Evidence Forfeiture	5,037	-	-	-	
41000	Interest Revenue	220,000	105,000	103,500	97,000	92,500
41002	Dividend Revenue	818	818	818	818	818
41021	Trf From Worker's Comp	-	-	100,000	-	
41034	Trf From TWU	22,500	22,500	22,500	22,500	22,500
41035	Trf From TIRZ #1 Fund	2,000	2,000	2,000	2,000	2,000
46001	Current City Taxes	13,213,874	12,866,901	13,284,950	13,642,675	13,807,957
46002	Delinquent City Taxes	180,000	180,000	180,000	180,000	180,000
46003	Penalty & Interest	115,000	115,000	115,000	115,000	115,000
46006	City Sales Tax	15,861,311	16,315,285	16,641,591	16,974,423	17,313,911
46007	Electric- SW AR	21,500	21,500	21,500	21,500	21,500
46008	Other Taxes	109,000	120,000	120,000	120,000	120,000
46010	Electric-Bowie Cass	7,000	7,000	7,000	7,000	7,000
46011	Electric-SWEPCO	800,000	800,000	800,000	800,000	800,000
46012	Gas Franchise	250,000	250,000	250,000	250,000	250,000
46013	Telephone Franchise	112,000	112,000	112,000	112,000	112,000
46014	Cable TV Franchise	204,000	204,000	204,000	204,000	204,000
46016	State Comp. Surcharge	7,000	7,000	7,000	7,000	7,000
46017	Death Certificates	6,800	8,000	8,000	8,000	8,000
46018	Municipal Treasury/Traffic	6,700	11,000	11,000	11,000	11,000
46020	Truancy Prevention Fee	2,900	6,000	6,000	6,000	6,000
46021	Building Permits	375,000	330,000	330,000	330,000	330,000
46022	Electrical Permits	23,000	23,000	23,000	23,000	23,000
46023	Plumbing Permits	43,000	43,000	43,000	43,000	43,000
46024	Zoning Fees	7,500	10,000	10,000	10,000	10,000
46025	Truancy Prevention City Fee	7,000	7,000	7,000	7,000	7,000
46027	Alcohol Permit Fee	13,000	13,000	13,000	13,000	13,000
46030	St Cutting/Driveway Per	2,000	2,000	2,000	2,000	2,000
46033	Lot Cleaning Fees	4,500	4,500	4,500	4,500	4,500
46035	Vital Statistics	120,000	145,000	145,000	145,000	145,000
46036	Garbage Collection Fees	829,100	834,213	834,213	834,213	834,213
46037	Vital Postage Fee	3,000	700	700	700	700
46038	Child Safety Fund	6,000	4,000	4,000	4,000	4,000
46040	Arrest Warrant/Capias	75,000	100,000	100,000	100,000	100,000
46041	Fines & Forfeitures	540,000	700,000	700,000	700,000	700,000
46046	Comp Victims Of Crime	-	250	250	250	250
46047	Special Expense & Admin	60,000	120,000	120,000	120,000	120,000
46050	Park Rent	700	3,000	3,000	3,000	3,000
46051	Towing/Impound Revenue	43,000	43,000	43,000	43,000	43,000
46052	Rental - SW Center	3,000	4,000	4,000	4,000	4,000
46057	Time Pymt Fee(Jud Eff)	3,000	4,000	4,000	4,000	[illegible]

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FUND FORECAST

101 General Fund

		2020	2021	2022	2023	2024
46060	Time Pymt Fee(State)	18,000	21,000	21,000	21,000	21,00(
46062	City Of Texarkana, Ark	25,665	25,665	25,665	25,665	25,66!
46063	Rosehill Cemetery	10,300	8,000	8,000	8,000	8,00(
46065	Police Overtime-Schools	62,000	85,000	85,000	85,000	85,00(
46067	Time Pymt Fee(No Restr)	15,500	17,000	17,000	17,000	17,00(
46070	Police Overtime/Other	55,000	70,000	70,000	70,000	70,00(
46071	Food Permits	100,000	100,000	100,000	100,000	100,00(
46072	Swimming Pool Permits	4,000	4,000	4,000	4,000	4,00(
46073	Fugitive Apprehension Fee	-	85	85	85	8!
46074	Combined Court Costs	185,000	240,000	240,000	240,000	240,00(
46076	MPO Service Charges	18,000	18,000	18,000	18,000	18,00(
46077	Parks Spec Events Don	510	-	-	-	
46078	Sign Permits	14,000	14,000	14,000	14,000	14,00(
46080	Garage Sale Permits	2,500	2,900	2,900	2,900	2,90(
46084	Sale Of Surplus Property	9,674	-	-	-	
46086	Recovery Damage Claims	4,612	-	-	-	
46087	Amusement Devices Fees	2,000	2,000	2,000	2,000	2,00(
46088	Miscellaneous Income	30,000	50,000	50,000	50,000	50,00(
46089	Payroll Deduction Fees	800	800	800	800	80(
46094	Fire Fees	20,000	24,000	24,000	24,000	24,00(
46106	Animal Services	9,000	9,000	9,000	9,000	9,00(
46107	Spraying Services	10,000	10,000	10,000	10,000	10,00(
46108	Contract Charge - IPC	18,900	18,900	18,900	18,900	18,90(
46112	Civil Defense	32,895	32,895	32,895	32,895	32,89!
46113	Reimbursements - Other	3,592	-	-	-	
46117	Alarm Permits	75,000	85,000	85,000	85,000	85,00(
46119	Bringle Lake Green Fees	900	900	900	900	90(
46120	State Traffic Fee	95,000	110,000	110,000	110,000	110,00(
46121	Homeland Sec/Emer Mgmt	17,692	20,000	20,000	20,000	20,00(
46123	State Juror Fee	15,000	24,000	24,000	24,000	24,00(
46126	Judicial Salaries Fee	19,000	32,000	32,000	32,000	32,00(
46130	Indigent Defense Fee	7,000	12,000	12,000	12,000	12,00(
46131	Interest/Police Evidence	20	20	20	20	2(
46136	Civil Justice Fee	200	350	350	350	35(
46139	Collection Agency Fees	3,250	7,000	7,000	7,000	7,00(
46150	Park Pavilion Rentals	3,000	3,000	3,000	3,000	3,00(
46153	Special Events Permits	1,000	2,000	2,000	2,000	2,00(
46233	Lien Recovery / Release	600	600	600	600	60(
46240	Reimbursement - Worker's	35,000	-	-	-	
46809	Senior Citizens Program	-	500	500	500	50(
	Total Revenue	**34,245,474**	**34,595,282**	**35,438,137**	**36,022,194**	**36,522,46**

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FUND FORECAST

101 General Fund

		2020	2021	2022	2023	2024
	Expenditures					
50007	Trf To Employee Benefit Fund	84,217	169,531	170,706	172,040	173,468
50019	Agent Fees	4,000	4,189	4,189	4,189	4,189
50041	Trf To CDBG Fund	35,137	35,137	-	-	
50053	Trf To Personnel Policy Fund	275,000	585,000	825,000	850,000	875,000
50055	Trf To Building Maintenance	397,070	259,750	259,750	259,750	259,750
50056	Trf to Public Safety Radio Fd	47,880	47,880	47,880	47,880	47,880
50057	Trf To COC Homeless Grant	54,056	20,905	-	-	
50059	Trf To Fleet Fund	746,635	1,112,540	1,116,162	1,120,189	1,124,441
50063	Trf To General Property & Liability Fund	171,673	-	-	-	
50066	Trf To NEA Grant Fund	6,905	-	-	-	
50067	Trf To Capital Replacement	1,700,000	1,000,000	1,000,000	1,500,000	1,500,000
50069	Trf To Technology Fund	329,328	372,305	344,505	369,305	369,305
50084	Transfer to ESG	21,155	365	-	-	
50088	Transfer to Major Maintenance	500,000	-	300,000	300,000	300,000
50091	Transfer to Farmers Market	11,295	-	-	-	
50092	Trf To Recreational Trails Program Grant	20,071	-	-	-	
50120	Transfer to TWU	625,000	-	-	-	
51011	Stipend - Supervision	5,000	-	-	-	
51013	Stipend - Maintenance	12,116	5,000	5,000	5,000	5,000
51015	Reimbursable Overtime	125,238	125,238	125,238	125,238	125,238
51101	Supervision	1,517,905	1,670,542	1,704,405	1,704,405	1,704,405
51102	Clerical	305,847	306,994	307,377	307,377	307,377
51103	Maintenance Operations	12,506,488	13,023,796	13,160,012	13,225,347	13,275,560
51105	Overtime	917,370	713,576	727,576	727,576	727,576
51106	Longevity Pay	178,842	193,935	210,475	226,735	242,660
51107	Incentive Pay	251,916	253,329	253,329	253,329	253,329
51108	Step-Up Pay	36,686	36,686	36,686	36,686	36,686
51111	Shift Differential Pay	14,975	14,975	14,975	14,975	14,975
51112	Worker's Comp	378,742	331,683	334,853	336,816	338,389
51113	Pensions/Retirement	2,508,846	2,507,066	2,537,584	2,550,484	2,560,869
51114	Social Security	574,201	597,451	605,214	606,838	608,233
51115	Group Insurance	2,607,802	2,876,921	3,064,533	3,261,932	3,474,155
51116	Field Officer Train Pay	14,700	14,400	14,400	14,400	14,400
51120	Auto Allowance	79,035	83,650	85,150	85,150	85,150
51121	Clothing Allowance	28,000	28,000	28,000	28,000	28,000
51126	Tuition Allowance	-	2,560	4,560	2,000	2,000
51132	Telephone Allowance	49,847	48,776	48,776	48,776	48,776
51134	City Contribute 401(A)	14,664	15,927	15,954	15,954	15,954
52201	Supplies	134,099	143,265	174,613	174,613	174,613
52202	Wearing Apparel	89,200	109,366	113,434	113,434	113,434
52203	Feed	1,000	1,000	2,500	2,500	2,500
52204	Food Supplies	11,828	12,275	15,034	15,034	15,034
52205	Postage/Shipping	22,065	24,430	29,499	29,499	29,499

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FUND FORECAST

101 General Fund

		2020	2021	2022	2023	2024
52207	Minor Tools And Equip	143,049	146,679	194,453	194,453	194,453
52209	Chemical Supplies	16,270	18,390	18,390	18,390	18,390
52211	Recreational Supplies	31,623	35,623	35,623	35,623	35,623
52212	Botanical And Agricultu	4,050	4,050	5,966	5,966	5,966
52226	Operating Lease	-	31,150	31,150	31,150	31,150
53305	Landscape Maintenance	9,797	9,797	26,297	11,297	11,297
53306	Storm Drains	82,570	80,000	80,000	80,000	80,000
53309	Streets,Alleys,&Bridges	246,858	250,000	320,000	320,000	320,000
53400	Computer Hard & Software	98,424	108,069	110,319	110,319	110,319
53401	Furniture And Fixtures	2,486	2,500	4,070	4,070	4,070
53402	Tools And Equipment	26,313	29,230	29,230	29,230	29,230
53405	Security & Surveillance	5,000	5,000	5,000	5,000	5,000
53408	Street Signs & Markings	21,250	25,000	43,830	43,830	43,830
53409	Signal&Lighting Systems	22,645	15,000	16,000	16,000	16,000
53410	Communications Maint	1,600	1,600	1,600	1,600	1,600
53411	Street Light Maint.	12,885	14,000	17,885	17,885	17,885
53414	Rosehill Cemetery	10,000	8,000	8,000	8,000	8,000
54500	Communications-In House	68,560	68,060	68,910	68,910	68,910
54501	Communications-Cellular	78,115	78,615	78,815	78,815	78,815
54502	Rental	106,484	108,684	111,310	111,310	111,310
54503	Insurance & Bond	407	270,407	270,407	270,407	270,407
54504	Special Services	397,115	409,968	425,905	436,405	439,405
54505	Forensic And Photo Labs	3,500	6,500	6,500	6,500	6,500
54506	Travel & Training	157,169	212,020	227,845	228,545	227,845
54507	Utilties-Electricity	195,220	198,220	198,220	198,220	198,220
54508	Utilities-Water & Sewer	60,605	65,605	65,605	65,605	65,605
54509	Utilities-Gas	17,750	21,079	21,079	21,079	21,079
54510	Utilities-Cable	306	350	350	350	350
54511	Laundry Service	906	850	690	690	690
54512	Bi-State Rental	1,534,012	1,864,295	2,000,000	2,000,000	2,000,000
54513	Contract Mowing	85,650	90,000	90,000	90,000	90,000
54514	Community Relations	32,426	37,600	42,600	42,600	42,600
54515	Street Lighting	572,500	572,500	572,500	572,500	572,500
54519	Meals/Local Expense	1,425	2,300	2,750	2,750	2,750
54520	Miscellaneous Expense	88,832	-	-	-	
54522	Demolition	51,000	150,000	150,000	150,000	150,000
54523	Bank Service Charges	1,000	1,000	1,000	1,000	1,000
54524	Other Services	19,998	25,035	25,035	25,035	25,035
54525	Advertising	17,120	19,370	21,515	21,515	21,515
54527	Recreational Programs	11,000	13,000	13,000	13,000	13,000
54528	Bowie Co.Appraisal Dist	262,526	308,432	308,432	308,432	308,432
54534	Group Training	-	2,500	4,000	4,000	4,000
54536	Legal Fees	400,000	400,000	400,000	400,000	400,000
54542	Principal Payments	162,456	165,568	168,740	28,436	
54543	Interest Payments	8,565	5,453	2,281	68	-
54606	Veterinarian Services	9,250	30,750	31,500	31,500	[illegible]

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FUND FORECAST

101 General Fund

		2020	2021	2022	2023	2024
54608	Dues And Memberships	55,327	57,015	57,765	58,265	58,265
54611	Refuse Contract	37,200	37,880	37,880	37,880	37,880
54613	Reserve Appropriations	-	175,000	303,000	578,000	853,000
54614	Library	600,000	600,000	600,000	600,000	600,000
54623	State Comptroller	525,000	525,000	525,000	525,000	525,000
54626	Boarding Services	30,000	80,000	80,000	80,000	80,000
54643	Tutd	186,425	186,425	186,425	186,425	186,425
54645	Texarkana Airport Auth	70,246	130,281	130,281	130,281	130,281
54646	Veteran's Office	11,060	11,060	11,060	11,060	11,060
54648	Downtown Enhancement	50,000	-	-	-	
54656	Public Health Fund	75,000	75,000	75,000	75,000	75,000
54675	Parks/Sports Facility	-	8,047	-	-	
55702	Major Tools & Equipment	75,000	-	-	-	
55801	Building & Facilities	20,000	-	-	-	
55817	Other Improvements	25,000	-	-	-	
	Total Expenditures	**34,254,810**	**34,546,400**	**35,950,580**	**36,927,847**	**37,499,037**
	Fund Balance	**10,114,104**	**10,162,986**	**9,650,544**	**8,744,891**	**7,768,318**

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FUND FORECAST

103 Personnel Policy Fund

		2020	2021	2022	2023	2024
	Fund Balance	**785,498**	**309,998**	**112,298**	**122,498**	**126,7**
	Revenue					
40050	Trf From General Fund	275,000	585,000	825,000	850,000	875,0
41000	Interest Revenue	8,500	3,300	1,200	1,300	1,3
	Total Revenue	**283,500**	**588,300**	**826,200**	**851,300**	**876,3**
	Expenditures					
50006	Termination Pay	325,000	325,000	325,000	325,000	325,0
51112	Worker's Comp	4,000	4,000	4,000	4,000	4,0
51113	Pensions/Retirement	50,000	50,000	50,000	50,000	50,0
51114	Social Security	15,000	15,000	15,000	15,000	15,0
51115	Group Insurance	365,000	392,000	422,000	453,000	487,0
	Total Expenditures	**759,000**	**786,000**	**816,000**	**847,000**	**881,0**
	Fund Balance	**309,998**	**112,298**	**122,498**	**126,798**	**122,1**

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FUND FORECAST

104 Workers Compensation Fund

		2020	2021	2022	2023	2024
	Fund Balance	**147,646**	**149,846**	**151,446**	**53,046**	**53,5**
	Revenue					
40006	Employer Contribution	420,000	385,000	385,000	385,000	385,0
41000	Interest Revenue	2,200	1,600	1,600	550	5
	Total Revenue	**422,200**	**386,600**	**386,600**	**385,550**	**385,5**
	Expenditures					
50009	Trf To General Fund	-	-	100,000	-	
54503	Insurance & Bond	420,000	385,000	385,000	385,000	385,0
	Total Expenditures	**420,000**	**385,000**	**485,000**	**385,000**	**385,0**
	Fund Balance	**149,846**	**151,446**	**53,046**	**53,596**	**54,1**

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FUND FORECAST

105 Payroll Disbursement Fund

		2020	2021	2022	2023	2024
	Fund Balance	**4**	**-**	**-**	**-**	
	Expenditures					
54520	Miscellaneous Expense	4	-	-	-	
	Total Expenditures	**4**	**-**	**-**	**-**	
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

109 General Property & Liability Fund

		2020	2021	2022	2023	2024
	Fund Balance	**96,827**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	171,673	-	-	-	
41000	Interest Revenue	1,500	-	-	-	
	Total Revenue	**173,173**	**-**	**-**	**-**	
	Expenditures					
54503	Insurance & Bond	270,000	-	-	-	
	Total Expenditures	**270,000**	**-**	**-**	**-**	
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

115 City Technology Fund

		2020	2021	2022	2023	2024
	Fund Balance	**93,369**	**95,669**	**96,669**	**47,669**	**48,2**
	Revenue					
40020	Perot Theatre Contribution	1,556	336	336	336	3
40050	Trf From General Fund	329,328	372,305	344,505	369,305	369,3
40057	Trf From Court Technology	3,132	3,116	3,116	3,116	3,1
40065	Trf From Health Fund	6,552	6,714	6,714	6,714	6,7
40090	Trf From Fleet	1,312	1,367	1,367	1,367	1,3
41000	Interest Revenue	2,300	1,000	1,000	550	5
	Total Revenue	**344,180**	**384,838**	**357,038**	**381,388**	**381,3**
	Expenditures					
50200	Lease Purchase Int. Exp	5,836	5,857	5,857	5,857	5,8
52226	Operating Lease	210,296	221,647	228,647	228,647	228,6
53400	Computer Hard & Software	34,518	32,800	32,800	32,800	32,8
54501	Communications-Cellular	22,500	22,500	22,500	22,500	22,5
55707	Computer Hard &Software	18,320	28,320	43,520	18,320	18,3
55820	Capital Lease	50,410	72,714	72,714	72,714	72,7
	Total Expenditures	**341,880**	**383,838**	**406,038**	**380,838**	**380,8**
	Fund Balance	**95,669**	**96,669**	**47,669**	**48,219**	**48,7**

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FUND FORECAST

120 Major Street Maintenance Fund

		2020	2021	2022	2023	2024
	Fund Balance	**215,029**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	500,000	-	300,000	300,000	300,0
41000	Interest Revenue	6,500	-	-	-	
	Total Revenue	**506,500**	**-**	**300,000**	**300,000**	**300,0**
	Expenditures					
55817	Other Improvements	721,528	-	300,000	300,000	300,0
	Total Expenditures	**721,528**	**-**	**300,000**	**300,000**	**300,0**
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

216 Police Training Fund

		2020	2021	2022	2023	2024
	Fund Balance	**18,117**	**24,032**	**4,922**	**10,612**	**16,3**
	Revenue					
40031	Contribution From Others	8,000	8,000	8,000	8,000	8,0
41000	Interest Revenue	275	250	50	100	1
	Total Revenue	**8,275**	**8,250**	**8,050**	**8,100**	**8,1**
	Expenditures					
52201	Supplies	2,000	2,000	2,000	2,000	2,0
54504	Special Services	360	25,360	360	360	3
	Total Expenditures	**2,360**	**27,360**	**2,360**	**2,360**	**2,3**
	Fund Balance	**24,032**	**4,922**	**10,612**	**16,352**	**22,1**

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FUND FORECAST

228 Building Maintenance Fund

		2020	2021	2022	2023	2024
	Fund Balance	**90,851**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	397,070	259,750	259,750	259,750	259,7
41000	Interest Revenue	2,300	-	-	-	
	Total Revenue	**399,370**	**259,750**	**259,750**	**259,750**	**259,7**
	Expenditures					
53301	Buildings	270,161	224,750	224,750	224,750	224,7
55801	Building & Facilities	220,060	35,000	35,000	35,000	35,0
	Total Expenditures	**490,221**	**259,750**	**259,750**	**259,750**	**259,7**
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

704 Fleet Capital Replacement Fund

		2020	2021	2022	2023	2024
	Fund Balance	**3,117,283**	**3,138,794**	**2,186,100**	**618,440**	**559,6**
	Revenue					
40001	Contribution From State	2,669	-	-	-	
40031	Contribution From Others	80,798	-	-	-	
40050	Trf From General Fund	1,700,000	1,000,000	1,000,000	1,500,000	1,500,0
41000	Interest Revenue	43,000	34,000	24,000	7,000	6,3
46084	Sale Of Surplus Property	51,794	-	-	-	
46086	Recovery Damage Claims	9,035	-	-	-	
	Total Revenue	**1,887,296**	**1,034,000**	**1,024,000**	**1,507,000**	**1,506,3**
	Expenditures					
50059	Trf To Fleet Fund	5,000	5,000	5,000	5,000	5,0
55704	Motor Vehicles	640,150	1,244,844	1,084,140	661,844	804,8
55706	Heavy Equipment	1,220,635	736,850	1,502,520	898,900	776,4
	Total Expenditures	**1,865,785**	**1,986,694**	**2,591,660**	**1,565,744**	**1,586,2**
	Fund Balance	**3,138,794**	**2,186,100**	**618,440**	**559,696**	**479,7**

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Fleet Capital Replacement Schedule

		Fiscal Year 19-20	Fiscal Year 20-21
1	FORD FUSION BLACK CID		24,375
1	FORD EXPLORER B&W	41,053	
1	FORD FUSION SILVER		24,375
1	FORD FUSION WHITE		24,375
1	FORD EXPLORER SILVER	37,812	
1	FORD TAURUS BLUE		24,375
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W	42,015	
1	FORD PI UTILITY B&W	42,015	
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W	42,015	
1	FORD PI UTILITY B&W	41,053	
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W	42,015	
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI UTILITY B&W		61,000
1	FORD PI SEDAN B&W	42,015	
1	FORD PI SEDAN B&W	42,015	
1	FORD F150 EC LB GAS	28,773	
1	FORD E250 CRIME VAN		47,000
1	CHEVY 1500 VAN SWAT		30,000
1	HARLEY DAVIDSON FLHTP ELECTRA GLIDE MOTORCYCLE	35,248	
1	HARLEY DAVIDSON FLHTP ELECTRA GLIDE MOTORCYCLE	35,248	
1	NEW ENCLOSED TRAILER		15,000
1	SHOP MADE TRL 14' TRL B&W SERVICES W/GENERATOR		2,000
1	FORD EXPLORER 6CY UNMARKED		35,000
1	FORD EXPEDITION 4X4 8CY UNMARKED		35,000
1	PUMPER PIERCE ENFORCER ENGINE 7	631,000	
1	Dodge 5500 QUAD Ram Brush 5		70,000
1	TRL UTIL 5X10		2,000
1	FORD F150 RC, SB, 6CYL GAS (EC 4X4)	33,088	
1	FORD F150 RC, SB, 6CYL		37,500
1	TRL NORRIS 14' GREEN, SINGLE AXLE		2,000
1	FORD F150 RC SB 6 CY GAS 4X4		35,500
1	FORD F250 EC LB DSL	32,822	
1	FORD F250 EC LB DSL	32,822	
1	FORD F250 EC LB DSL		37,500
1	CLARKE GRIZZLY SPRAYER		14,600
1	KUBOTA M6	143,447	
1	FORD F750 DUMP 6YD LOW SIDE 33K		110,000
1	GRAVELY PRO 452 MOWER		10,000
1	GRAVELY PRO 260 MOWER		10,000
1	GRAVELY PRO 460 MOWER		10,000
1	JOHN DEERE EXCAV TRACK 160G CONSTR (SH069 MOWER)	181,720	
1	GRAVELY PRO 460 MOWER	9,145	
1	BOBCAT LOADER W/ AC		90,000
1	BOBCAT GRAPPLER ATTACH		15,450
1	BOBCAT FORKLIFT ATTACH & SWEEPER ATTACHMENT		6,000
1	TYMCO SWEEPER 600		288,000
1	UTILITY TRL 16'		6,000
1	STALKER MM10152 RADAR MESSAGE TRL	14,118	
1	SHOP MADE TRL 14' TRL B&W SERVICES W/GENERATOR	5,200	
1	FORD F250 RC LB V8 GAS SERV TRK		45,000
1	BIGTEX TRL 8'		2,000

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Fleet Capital Replacement Schedule

		Fiscal Year 19-20	Fiscal Year 20-21
1	FORD F250 RC LB V8 GAS		35,500
1	FORD F150 RC LB V8 GAS	28,298	
1	FORD F250 RC LB DSL		35,500
1	FORD 545D LOADER FRT END		54,000
1	JOHN DEERE 1200A 3 WHEEL RAKE	15,029	
1	GRAVELY PRO TURN 260 MOWER		10,000
1	JOHN DEERE GATOR 4X4	10,253	
1	GRACO SPRAYER LL V 3400 LINE PAINT MACHINE	4,365	
1	JOHN DEERE X750 RIDING MOWER W/48" DECK	10,373	
1	GENERAC PRESSURE WASHER	7,987	
1	HUSQVARNA DRT900 TILLER		3,000
1	TRL SHOP MADE 5' TEX BEAUTIFUL W/55 GAL WTR TANK		10,000
1	TOPHAT TRL 18'		5,500
1	CENTURY MOBILE SOUND STAGE TRL	164,030	
1	PEPSI ENCLOSED TRL 7X14	23,968	
1	HUSKEE FARM WAGON 5X3		1,300
	MANAGEMENT FEE	5,000	5,000
	AXON CAMERA SYSTEM	41,844	41,844
		1,865,785	1,986,694

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NON-GENERAL FUNDS

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102 Narcotics Division Operations Fund

DESCRIPTION:

Assets legally seized and judiciously forfeited as gains of illegal and unlawful activities.

FOCUS:

To provide additional funds to assist the police department in accomplishing its missions, goals and objectives.

107 Court Security Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.017 to collect a security fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The security fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- The purchase or repair of X-ray machines and conveying systems
- Handheld metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel
- Signage
- Confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices
- The purchase or repair of bullet-proof glass
- Continuing education on security issues for court personnel and security personnel
- Warrant officers and related equipment

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110 Central Records & Communication Fund

DESCRIPTION:

The City is a participant in a joint venture in the Bi-State Justice Center with the City of Texarkana, Arkansas and Bowie County, Texas to house the law enforcement and criminal justice agencies of each entity. The Intergovernmental Advisory Committee is responsible for the operations of the Center. The annual budget is underwritten by the participating entities based on a formula which uses floor space occupied, number of records processed by the Central Records Center, the number of calls for service handled in the Communications Center, and the number of prisoners in the detention facility for each entity.

FOCUS:

This program encompasses the Bi-State Central Records & Communications Center Department of the Justice Center. The City provides payroll service for the personnel. All payroll expenditures are billed back to Texarkana, Arkansas which by agreement is responsible for the fiscal operation of the Center.

113 Conservation Revolving Loan Fund

DESCRIPTION:

The Energy Conservation Revolving Loan Fund is an investment source for energy efficiency and conservation projects. It is intended for permanent working capital and fixed asset financing for departments within the City of Texarkana, Texas.

FOCUS:

In 2009, the City of Texarkana, Texas established the fund with an initial amount of $30,000 through the Department of Energy's Energy Efficiency and Conservation Block Grant Program.

The energy fund is run through the City's Finance Department. The fund will be replenished by the difference in energy savings once a building has been retrofitted with energy efficient technology.

Each department is responsible for submitting energy efficiency and conservation projects with timely payback periods.
Eligible projects will include:

- Any project that increases energy efficiency in municipal operations
- Any retrofit project that reduces energy use and costs
- Shows a payback period of less than 2 years

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114 Court Technology Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.0172 to collect a technology fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The technology fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems

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116 TIRZ #1 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #1 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #1 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

117 Donation Fund

DESCRIPTION:

The donation fund account includes small grant awards and community donations for city assisted initiatives such as the Texarkana Arts & Historic District, Believe in Beverly Campaign and Neighborhood Associations. Depending on the donation, agencies and individual donors may receive an acknowledgement of donation letter and grant expenditure reports are submitted as requested.

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118 TIRZ #2 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #2 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #2 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

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200 Perot Enhancement Fund

DESCRIPTION: The beautiful restored Perot Theatre, located in downtown Texarkana at 3rd and Main St, has been a landmark since 1924 when it opened as the Saenger Amusement Company's "Gateway to the Southwest" theatre.

Fully restored by the City of Texarkana, TX in 1979-80, the building is listed in the National Register of Historic Places. Texarkana natives, H. Ross Perot and his sister Bette, through the Perot Foundation, contributed much of the restoration costs in memory of his parents, Mr. & Mrs. Gabriel Ross Perot.

In recognition of this contribution, the Texarkana, Texas City Council renamed the building - The Perot Theatre. The theatre annually hosts the Perot Theatre Series, as well as numerous rentals throughout the year. The Perot Theatre is owned by the City of Texarkana, TX and the Texarkana Regional Arts & Humanities Council is contracted to program and manage the theatre.

FOCUS: A two-dollar ($2 USD) charge is placed on all tickets by the Texarkana Regional Arts & Humanities Council. These funds are used to provide patron enhancements and amenities for the Perot Theatre experience.

202 Emergency Solutions Grant Fund

DESCRIPTION:

The Emergency Solutions Grants program is a competitive grant program designed to provide the services necessary to help persons that are at-risk of homelessness or homeless quickly regain stability in permanent housing. The ESG program is funded by the U.S. Department of Housing and Urban Development (HUD) and is administered by the Texas Department of Housing and Community Affairs (TDHCA) in the State of Texas.

FOCUS:

The ESG program provides funding to:

•Engage homeless individuals and families living on the street;
•Improve the number and quality of emergency shelters for homeless individuals and families;
•Help operate these shelters;
•Provide essential services to shelter residents;
•Rapidly re-house homeless individuals and families; and
•Prevent families and individuals from becoming homeless.

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203 CDBG Revolving Loan Fund

DESCRIPTION:

Revolving Loan Program funded through Community Development Block Grant funding from HUD.

FOCUS:

The Community Development Block Grant Revolving Loan Fund Program enables the City to make loans to developers or small business owners to redevelop buildings in revitalization areas of the City. Improvements will benefit low and moderate-income individuals through jobs or housing opportunities. Loans can be used for façade improvements to businesses.

204 Community Development Block Grant Fund

DESCRIPTION:

The Community Development Block Grant Program is designed to primarily benefit low/moderate income persons and/or low to moderate income areas of the City. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

207 EPA Revolving Loan Grant Fund

DESCRIPTION:

This program is offered by funding from the Environmental Protection Agency.

FOCUS:

The Revolving Loan fund program enables the City to make sub grants and loans to developers seeking to redevelop contaminated properties in targeted areas of the community. Loan and grants funds may be used for clean-up activities at approved redevelopment sites.

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209 Home Program Fund

DESCRIPTION:

Administration of the Texas Department of Housing and Community Affairs (TDHCA) program.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

211 Perot Theatre Fund

DESCRIPTION:

This program meets the obligation made to the Perot Foundation that the City provide community-enhancing cultural programming in the Perot Theatre, in exchange for the foundation's capital gift to the City to restore the original Saenger Theatre in the early 1980's. The Perot Theatre, as a stand-alone historical jewel and as a programmed event center, is integral to regional, national, and even international tourism in Texarkana. It includes programming from the Texarkana Regional Arts and Humanities Council, Inc. (TRAHC), the Texarkana Symphony Orchestra, local dance recitals and nationally known music artists.

FOCUS:

The Texarkana Regional Arts and Humanities Council, Inc. (TRAHC) is currently contracted by the City for the professional management of the Perot Theatre. The hotel occupancy tax revenues invested through this fund are integral to the continued positive impact of the Perot Theatre.

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212 Hotel Occupancy Tax Fund

DESCRIPTION:

The hotel occupancy tax fund is comprised of revenue received from local hotels and motels. All funds received from the hotel occupancy tax are spent in accordance with the Texas Tax Code, Section 351.101 (a) and (b).

FOCUS:

According to the tax code, there is a two-part test that expenditures of local hotel occupancy tax funds must meet in order to be valid.

1. Every expenditure must directly enhance and promote tourism and the hotel industry.
2. Every expenditure must clearly fit into a state defined statutory category including:
   a) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;
   b) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
   c) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
   d) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
   e) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (i) at or in the immediate vicinity of convention center facilities or visitor information centers; or (ii) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;
   f) for a municipality located in a county with a population of one million or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity; and
   g) subject to Section 351.1076, the promotion of tourism by the enhancement and upgrading of existing sports facilities, including facilities or fields for baseball, softball, soccer, and flag football.

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213 Perot Theatre Building Maintenance Fund

DESCRIPTION:

The contract for the capital gift from the Perot Foundation required a long-term maintenance fund to be established with an annual set aside from the City of $40,000.

FOCUS:

To carefully monitor and maintain all aspects of the Perot Theatre.

214 COC Homeless Assistance Grant Fund

DESCRIPTION:

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

215 Housing Fund

DESCRIPTION:

Administration of loans made under previous City housing programs and collection of other revenue related to programs set up by the City to assist in repair and rehabilitation of individual properties and neighborhoods in the City.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

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217 Law Enforcement Block Grant Fund

DESCRIPTION:

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

FOCUS:

To procure advanced Crime Scene equipment, as well as hardware/software for the Property & Evidence Section.

218 CDBG 108 Loan Fund

DESCRIPTION:

The CDBG Section 108 Loan Guarantee Program is designed to assist community & economic development projects that will benefit low/moderate income persons by providing affordable housing in the downtown area. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

219 Law Enforcement Program Fund

DESCRIPTION:

State funding through the Texas Comptroller's Office for continuing education of law enforcement officers and for tobacco enforcement and compliance education.

FOCUS:

To supplement the City's General Fund budget to assure that specialized and mandated training is provided to commissioned personnel.

To conduct a regimen of tobacco compliance sting operations and inspections at retail outlets to assure that tobacco is not being sold to minors, as well as provide consistent compliance education to tobacco retailers in our area.

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220 Metropolitan Planning Organization Fund

DESCRIPTION:

This program is responsible for coordinated, comprehensive, and continuing transportation planning in the Texarkana Metropolitan Area as required by the Safe Accountable Flexible Efficient Transportation Act – A Legacy for Users of 2005 (SAFETEA-LU) and authorized by the Transportation Equity Act for the 21st Century (TEA-21). The Texarkana Metropolitan Area is comprised of nearly 195 square miles in northeast Texas and southwest Arkansas. Incorporated areas within the Texarkana Metropolitan Area Boundary include the cities of Texarkana, AR; Texarkana, TX: Wake Village, TX; Nash, TX; and Red Lick, TX. Unincorporated portions of western Miller County, AR and eastern Bowie County, TX also lie within the metropolitan area. The Metropolitan Planning Organization (MPO) is also responsible for the development of a Metropolitan Transportation Plan (MTP) that will complement the Statewide Transportation Improvement Plan (STIP) required by state and federal laws, a Transportation Improvement Program (TIP) and a Unified Planning Work Program (UPWP) and such other planning documents and reports that may be required by state or federal laws or regulations.

FOCUS:

The MPO will focus its attention on the following planning issues:

- Maintaining a fair and impartial setting for effective decision making
- Evaluating transportation alternatives, scaled to fit the region, its transportation issues and the realistically available options
- Monitoring the implementation of the TUTS 2030 Plan
- Managing the Transportation Improvement Program
- Involving the general public in the above functions through the implementation of the Public Participation Plan
- Implementing state and federal legislative changes

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222 TIFMAS Fund

DESCRIPTION: The Fire Department is a participant in the Texas Intrastate Mutual Aid System (TIFMAS) which is a system made up of departments that are willing to share resources on a statewide level when a jurisdiction's response capability is overwhelmed. When incidents occur, resources are requested to deploy from various divisions across the state. The participants of TIFMAS then deploy with city-owned equipment. All costs associated with deployments are reimbursed by the State of Texas.

FOCUS: This program captures 50% of the reimbursement for the use of city-owned vehicles during TIFMAS deployments. The funds are then used by the Fire Department to purchase needed equipment that could not be acquired within the normal operating budget.

223 Economic Development Fund

DESCRIPTION:

The stated purpose of this fund as indicated by the City Council sub-committee for Economic Development shall be to:

- Promote new, and expand existing, long-term employment opportunities for the City of Texarkana, Texas.
- Enhance property values and expand the base for the taxing entities within the City of Texarkana, Texas.
- Promote diversity within the local economy.
- Help enhance the standard of living and raise the median wage for the citizens of Texarkana, Texas.

FOCUS:

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

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227 NEA Grant Fund

DESCRIPTION:

The City of Texarkana, Texas is one of sixty-nine recipients of the National Endowment for the Arts Our Town awards throughout the United States and will receive $100,000 to support the Texarkana Perot Theatre Restoration and Art Park Project.

FOCUS:

The Perot Theatre Restoration and Art Park project in Texarkana, Texas engages leading design experts in development of a master plan for the downtown Texarkana Arts and Historic District. The master plan features adaptive re-use of a downtown block connecting the restored Perot Theater and the historic Regional Arts Center building with an open-air farmers market, outdoor stage, public art exhibition and green space. A public space master plan incorporating the surrounding blocks offers an excellent opportunity to improve livability and safety in the heart of Texarkana's Arts District.

229 Public Safety Radio Fund

DESCRIPTION:

The City of Texarkana, Texas has purchased a P25 public safety communications system, which is linked to what will eventually be a statewide communications network. The local system will provide communications capabilities for law enforcement, fire fighters and public works for both sides of the city as well as numerous agencies within Bowie County. The system allows for interoperability between the various agencies in times of critical events. Ongoing maintenance and upgrades of the system are crucial. To fund this ongoing cost, a monthly fee will be assessed for each radio operating on the system and placed into this account. The funds that are collected via the fees will be used for system maintenance.

FOCUS:

To ensure the functionality of vital public safety communications infrastructure by assessing fees which will be used to cover ongoing maintenance and upgrade costs.

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230 Rotary Splash Pad Fund

DESCRIPTION:

The Rotary Splash Pad Fund was established to collect and distribute funds received through a cooperative agreement with the four Texarkana Rotary Clubs to construct a City-owned splash pad for use by the citizens of Texarkana and the surrounding area.

FOCUS:

- Collect funds from various donors.
- Bid construction of the project, manage the construction project, and pay the contractor.
- Manage and maintain the Splash Pad through the Parks Department upon completion of the project.

232 Trail Grant Fund

DESCRIPTION:

This project seeks to utilize the distinctive history of Spring Lake Park by providing a unique “Walk through History” guided trail highlighting many important features from the parks past and present. This half mile looped trail, around the lake for which the park was named, will add approximately 700 ft. to the total distance of available walking trails already present at Spring Lake Park. Simultaneously, 2000 ft. of existing trails will be renovated allowing for the continued enjoyment already experienced by so many citizens.

FOCUS:

The existing trail is already used for recreation in many ways including being a part of the many pathways at Spring Lake Park used for two separate walk-a-thons and a half marathon. These uses, as well as use from the more than 100 daily visitors to the park will continue. With the addition of amenities specific to the “Walk through History” trail the City anticipates higher usage of the park by local schools and community groups for educationally based purposes.

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233 NRDA Grant Fund

DESCRIPTION:

Natural Resources Damage Assessment (NRDA) funds are recovered funds to restore natural resources injured, lost, or destroyed due to releases of hazardous substances at or from the former Kerr-McGee Chemical Corporation (Kerr-McGee) wood-treating facility in Texarkana.

FOCUS:

The state NRDA Trustees determined that there was injury to freshwater aquatic benthic habitat at three perennial streams at or downstream of the Facility: Days Creek, Howard Creek, and Waggoner Creek. The Trustees, among other restoration project proposals, selected 10 project components from the City of Texarkana's (the City) Days Creek Comprehensive Watershed Restoration Project proposal and awarded the City $9.8 million to undertake these 10 restoration projects.

234 Texas Ending Homelessness Grant Fund

DESCRIPTION:

To account for funding received through the HUD Continuum of Care (CoC) Program to prevent homelessness as well as rehouse and stabilize homeless citizens in the Texarkana community.

FOCUS:

To end homelessness by providing critically needed support for the needs and issues surrounding individuals and families who are near homeless or experiencing homelessness.

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235 Farmers' Market Fund

DESCRIPTION:

The City of Texarkana, Texas is one of forty-nine recipients of the USDA Farmers' Market Promotion Program grant totaling $174,220 to support the Market's Cultural Food Diversity Initiative.

FOCUS:

To promote growth and expansion of the Farmers' Market with cultural foods and events, an expanded mobile market and online ordering system, and advertising for all market activities.

236 Emergency Management Fund

DESCRIPTION:

To account for CARES Act funding provided through the Coronavirus Relief Fund to state, local, and tribal governments navigating the impact of the COVID-19 outbreak.

FOCUS:

To cover expenses that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

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237 Department of Justice COVID-19 Grant Fund

DESCRIPTION:

Supplemental funding from the Department of Justice to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

FOCUS:

To prevent, prepare for, and respond to the coronavirus through assistance with costs including, but not limited to overtime, equipment, hiring, supplies, training, travel expenses, and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

238 Defense Economic Adjustment Assistance Grant (DEAAG) Fund

DESCRIPTION:

Defense Economic Adjustment Assistance Grant funds are awarded by the Texas Military Preparedness Commission (TMPC) to support the U.S. Army as an instrumental part of the military community in Texas.

FOCUS:

To develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot.

301 Debt Service Fund

DESCRIPTION:

Account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest on City debt.

FOCUS:

Accumulation of funds for principal and interest payments due in future years

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417 2005 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2005 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2005 Bond Fund.

422 TIRZ Bond Fund

DESCRIPTION:

To account for individual TIRZ projects associated with the issuance of 2012 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the TIRZ 2012 Bond Fund.

423 2017 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2017 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2017 Bond Fund.

424 2019 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2019 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2019 Bond Fund.

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501 Health Department Fund

DESCRIPTION:

This fund provides planning, policy and administrative direction for the entire health center operation: Telephone and reception, maintenance of files, assessment and collection of fees, general clerical activities, as well as collection of statistical information, communicable disease intervention and control, family planning, WIC nutrition, education and food supplement.

FOCUS:

The goal of the Health Clinic is to provide quality care to the community at large with a focus on the population below the 185% of poverty level. Comprehensive public health services are provided with an emphasis on health education and prevention.

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502 Public Library Fund

DESCRIPTION:

The mission of the Texarkana Public Library, through its excellent service, provides materials, information, programs, and facilities to improve the quality of life for people in Texarkana, Arkansas and Texarkana, Texas. The Library provides access to information and materials, reflecting diverse points of view to instruct, inform and entertain regardless of age, levels of ability, educational, cultural or financial background. In addition to the wealth of resources available for circulation, the Library offers youth and adult programming, reference service, data base and Internet services, tours for groups, meeting room space, service to nursing homes, a twenty-four hour public catalog through the web and a children's dial-a-story phone line.

FOCUS:

The Commission strives to achieve the following objectives in accordance with the Library Long Range and Facilities Master Plan:

- To increase number of library materials added to the collection to two (2) per capita.
- To continue developing the collection in accordance with a collection development plan.
- To continue two (2) Story Hour sessions year-round.
- To continue Internet services as an extension of reference and information to the community.
- To cooperate with the Literacy Council to help decrease the illiteracy rate in the Texarkana area.
- To promote the Library and its services.
- To increase access to information through its 140 on-line databases and On-Line Public Access Catalog (OPAC), twenty-four (24) hours a day, seven (7) days a week.
- To continue to offer informative programming to the community for children and adults.
- To continue outreach services to Nursing Homes and story presentations to Daycare Centers.
- To continue operation sixty-four (64) hours a week and four (4) nights open until 9:00 p.m.
- To continue maintaining the building.
- To continue an active summer program for the children and a 24-hour dial-a-story line for children.
- To continue to purchase downloadable eBooks and e Audio for the materials collection.

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605 Federal Asset Forfeiture Fund

DESCRIPTION:

This fund is used to collect the City's portion of case settlements worked jointly with federal authorities.

FOCUS:

To collect revenue awarded on federal cases and administer expenditures which are limited to law enforcement related activities.

702 Employee Health Trust/Claim Fund

DESCRIPTION:

To provide health insurance to all City employees through a self-funded insurance program.

FOCUS:

The focus of the Employee Health Fund is to isolate the revenue and expenditures of health, dental, life and other supplemental insurance plans available to employees. This helps the City to establish insurance rates that approximate the current cost of the insurance claims and other related expenses.

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703 Fleet Services Fund

DESCRIPTION:

Fleet Services is a team of professionals dedicated to enhancing city services by providing departments with safe and effective vehicles and equipment. The department ensures the responsible use of tax dollars by managing the acquisition, maintenance, and disposal of the City's fleet in the most cost-effective manner possible.

The Department functions as a team and takes pride in providing exemplary service to its customers and citizens.

FOCUS:

The Department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and the interruption of City services to citizens.

Training is a cornerstone to providing quality service for customers and providing employees with the opportunities necessary to develop and enhance their skills and workmanship

810 Member Cities Water Revenue Fund

DESCRIPTION:

This fund provides administrative support for water distribution agreements with several cities in the area.

FOCUS:

The focus of this fund is to collect revenues from area cities with which the City has executed water distribution agreements, and to distribute required expenditures to the water utilities fund and Riverbend Water Resources District. Agreements are in place with the following "Member Cities": Annona, Avery, DeKalb, Hooks, Maud, New Boston, and Wake Village.

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BUDGETED FUND BALANCE

102 Narcotics Division Operations Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
102	Narcotics Division Operations Fund	153,295	132,196	157,205	124,680
	Fund Balance	**153,295**	**132,196**	**157,205**	**124,680**
	Income				
40002	Narcotics Forfeitures	-	20,000	-	20,000
41000	Interest Revenue	3,390	2,900	1,700	1,300
41012	Receivable Interest	520	400	775	775
	Income	**3,910**	**23,300**	**2,475**	**22,075**
	Expenditures				
50037	Trf To Da's Office	-	10,000	-	10,000
52207	Minor Tools And Equip	-	10,000	10,000	10,000
53403	Motor Vehicles-Dept.Use	-	12,500	12,500	12,500
54504	Special Services	-	12,500	12,500	12,500
	Expenditures	**-**	**45,000**	**35,000**	**45,000**
	Fund Balance	**157,205**	**110,496**	**124,680**	**101,755**

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BUDGETED FUND BALANCE

107 Court Security Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
107	Court Security Fund	385,821	385,746	408,891	415,832
	Fund Balance	**385,821**	**385,746**	**408,891**	**415,832**
	Income				
41000	Interest Revenue	9,761	8,500	5,500	5,500
46054	Municipal Ct.Bldg.Secur	18,317	22,000	14,000	18,300
	Income	**28,078**	**30,500**	**19,500**	**23,800**
	Expenditures				
51103	Maintenance Operations	4,452	6,115	6,115	6,115
51112	Worker's Comp	74	16	16	13
51113	Pensions/Retirement	-	959	959	940
51114	Social Security	341	468	468	468
51199	Accrued Payroll	141	-	-	-
52202	Wearing Apparel	-	2,500	-	2,500
54504	Special Services	-	23,000	5,000	25,000
55801	Building & Facilities	-	25,000	-	25,000
	Expenditures	**5,009**	**58,058**	**12,558**	**60,037**
	Fund Balance	**408,891**	**358,188**	**415,832**	**379,595**

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BUDGETED FUND BALANCE

110 Central Records & Communications Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
110	Central Records & Communications Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
46246	Contr Tex Ar/Bic Payrll	2,089,655	2,673,702	2,433,257	2,736,141
	Income	**2,089,655**	**2,673,702**	**2,433,257**	**2,736,141**
	Expenditures				
50006	Termination Pay	32,205	25,387	25,000	25,000
51101	Supervision	55,522	100,470	100,470	102,325
51102	Clerical	345,853	385,643	283,475	280,535
51103	Maintenance Operations	782,326	1,103,342	1,012,262	1,210,511
51105	Overtime	277,451	270,828	290,000	290,000
51106	Longevity Pay	12,418	16,305	12,215	14,240
51107	Incentive Pay	3,792	6,900	5,500	5,400
51108	Step-Up Pay	459	500	5,000	5,000
51111	Shift Differential Pay	4,020	4,917	4,500	4,500
51112	Worker's Comp	2,511	5,114	4,650	4,429
51113	Pensions/Retirement	243,440	300,979	273,380	300,046
51114	Social Security	113,432	146,865	133,490	148,828
51115	Group Insurance	207,523	300,924	276,785	337,399
51116	Field Officer Train Pay	4,615	4,800	5,800	7,200
51132	Telephone Allowance	756	728	728	728
51199	Accrued Payroll	3,332	-	-	-
	Expenditures	**2,089,655**	**2,673,702**	**2,433,257**	**2,736,141**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

113 Conservation Revolving Loan Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
113	Conservation Revolving Loan Fund	34,238	35,038	35,013	35,463
	Fund Balance	**34,238**	**35,038**	**35,013**	**35,463**
	Income				
41000	Interest Revenue	775	-	450	-
	Income	**775**	**-**	**450**	**-**
	Expenditures				
55702	Major Tools & Equipment	-	35,038	-	35,463
	Expenditures	**-**	**35,038**	**-**	**35,463**
	Fund Balance	**35,013**	**-**	**35,463**	**-**

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BUDGETED FUND BALANCE

114 Court Technology Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
114	Court Technology Fund	22,836	23,019	16,686	1,767
	Fund Balance	**22,836**	**23,019**	**16,686**	**1,767**
	Income				
41000	Interest Revenue	346	500	60	60
46122	Technology Fee	24,416	30,000	16,500	24,000
	Income	**24,763**	**30,500**	**16,560**	**24,060**
	Expenditures				
50069	Trf To Technology Fund	3,115	3,132	3,132	3,115
52201	Supplies	44	-	-	-
52207	Minor Tools And Equip	610	-	-	-
55707	Computer Hard &Software	27,143	28,500	28,347	21,000
	Expenditures	**30,912**	**31,632**	**31,479**	**24,115**
	Fund Balance	**16,686**	**21,887**	**1,767**	**1,712**

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BUDGETED FUND BALANCE

116 TIRZ #1 Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
116	TIRZ #1 Fund	2,015,663	2,103,495	2,345,426	2,327,457
	Fund Balance	**2,015,663**	**2,103,495**	**2,345,426**	**2,327,457**
	Income				
40031	Contribution From Others	493,202	504,802	535,104	508,862
41000	Interest Revenue	55,194	11,000	30,000	25,000
46001	Current City Taxes	653,321	630,320	627,415	671,544
46002	Delinquent City Taxes	(352)	10,000	-	-
	Income	**1,201,365**	**1,156,122**	**1,192,519**	**1,205,406**
	Expenditures				
50009	Trf To General Fund	2,000	2,000	2,000	2,000
50052	Trf To Debt Service Fund	257,163	834,388	801,988	801,469
52204	Food Supplies	-	500	500	500
57066	TIRZ Projects	-	406,000	406,000	-
57068	University Sidewalk Project	95,917	-	-	-
57097	Fire Station Relocation	-	1,000,000	-	1,000,000
57099	South Cowhorn Loop Project	185,926	-	-	-
57100	Gibson Bridge	330,596	900,000	-	1,169,404
	Expenditures	**871,602**	**3,142,888**	**1,210,488**	**2,973,373**
	Fund Balance	**2,345,426**	**116,729**	**2,327,457**	**559,490**

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BUDGETED FUND BALANCE

117 Donation Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
117	Donation Fund	14,677	-	19,466	19,466
	Fund Balance	**14,677**	**-**	**19,466**	**19,466**
	Income				
40031	Contribution From Others	27,686	30,000	30,000	30,000
41000	Interest Revenue	432	350	500	250
	Income	**28,118**	**30,350**	**30,500**	**30,250**
	Expenditures				
52201	Supplies	629	5,000	5,000	5,000
52204	Food Supplies	36	-	-	-
54504	Special Services	22,663	25,350	25,500	44,716
	Expenditures	**23,329**	**30,350**	**30,500**	**49,716**
	Fund Balance	**19,466**	**-**	**19,466**	**-**

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BUDGETED FUND BALANCE

200 Perot Enhancement

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
200	Perot Enhancement	280,709	226,709	262,691	281,391
	Fund Balance	**280,709**	**226,709**	**262,691**	**281,391**
	Income				
41000	Interest Revenue	6,895	4,800	3,700	3,700
46135	Theatre Enhancement Fee	46,221	40,000	25,000	45,000
	Income	**53,116**	**44,800**	**28,700**	**48,700**
	Expenditures				
53302	Improvement-Enhanc Fees	71,134	100,000	10,000	100,000
	Expenditures	**71,134**	**100,000**	**10,000**	**100,000**
	Fund Balance	**262,691**	**171,509**	**281,391**	**230,091**

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BUDGETED FUND BALANCE

202 Emergency Solutions Grant

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
202	Emergency Solutions Grant	(74,610)	-	(1,597)	-
	Fund Balance	**(74,610)**	**-**	**(1,597)**	**-**
	Income				
40016	Contribution From US Govt.	111,514	60,703	-	-
40050	Trf From General Fund	48,409	65,297	21,155	365
	Income	**159,923**	**126,000**	**21,155**	**365**
	Expenditures				
51101	Supervision	17,340	-	5,848	-
51103	Maintenance Operations	25,033	-	7,690	233
51105	Overtime	169	-	-	-
51112	Worker's Comp	66	-	36	1
51113	Pensions/Retirement	6,473	-	2,143	36
51114	Social Security	3,028	-	990	18
51115	Group Insurance	4,398	-	2,708	77
51134	City Contribute 401(A)	301	-	110	-
52201	Supplies	915	-	33	-
52204	Food Supplies	77	-	-	-
54500	Communications-In House	1,293	-	-	-
54504	Special Services	27,817	126,000	-	-
	Expenditures	**86,910**	**126,000**	**19,558**	**365**
	Fund Balance	**(1,597)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

203 CDBG Revolving Loan Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
203	CDBG Revolving Loan Fund	215,327	217,027	217,409	216,909
	Fund Balance	**215,327**	**217,027**	**217,409**	**216,909**
	Income				
40016	Contribution From US Govt.	-	-	-	-
41015	Loan Interest	2,082	-	-	-
	Income	**2,082**	**-**	**-**	**-**
	Expenditures				
54504	Special Services	-	500	500	500
	Expenditures	**-**	**500**	**500**	**500**
	Fund Balance	**217,409**	**216,527**	**216,909**	**216,409**

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BUDGETED FUND BALANCE

204 Community Development Block Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
204	Community Development Block Grant Fund	540,203	512,000	430,691	1,429,000
	Fund Balance	**540,203**	**512,000**	**430,691**	**1,429,000**
	Income				
40016	Contribution From US Govt.	241,118	1,367,000	1,652,783	450,000
40050	Trf From General Fund	22,147	-	35,137	35,137
41015	Loan Interest	181	-	-	-
	Income	**263,446**	**1,367,000**	**1,687,920**	**485,137**
	Expenditures				
50009	Trf To General Fund	-	-	-	-
51011	Stipend - Supervision	-	-	-	-
51012	Stipend - Clerical	-	-	-	-
51013	Stipend - Maintenance	-	-	-	-
51101	Supervision	370	-	-	-
51102	Clerical	-	-	-	-
51103	Maintenance Operations	34,500	-	28,103	28,103
51105	Overtime	-	-	-	-
51106	Longevity Pay	-	-	-	-
51107	Incentive Pay	-	-	-	-
51112	Worker's Comp	58	-	75	75
51113	Pensions/Retirement	5,596	-	4,429	4,429
51114	Social Security	2,622	-	2,123	2,123
51115	Group Insurance	1,123	-	407	407
51134	City Contribute 401(A)	7	-	-	-
51199	Accrued Payroll	-	-	-	-
52201	Supplies	303	3,000	3,000	3,000
52202	Wearing Apparel	-	-	-	-
52205	Postage/Shipping	22	-	-	-
52206	Fuels And Lubricants	-	-	-	-
52207	Minor Tools And Equip	-	-	-	-
52208	Janitorial Supplies	-	-	-	-
52213	Computer Supplies	-	-	-	-
52215	Other Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-

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BUDGETED FUND BALANCE

204 Community Development Block Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
53301	Buildings	-	-	-	-
53310	Resid Water/Sewer Imp	-	-	-	-
53315	Rehab & Relocation	-	-	-	-
53400	Computer Hard & Software	-	-	-	500
53402	Tools And Equipment	-	-	-	-
53403	Motor Vehicles-Dept.Use	-	-	-	-
54500	Communications-In House	-	-	-	-
54501	Communications-Cellular	-	-	-	-
54502	Rental	-	-	-	-
54504	Special Services	14,817	238,500	393,063	238,000
54505	Forensic And Photo Labs	-	-	-	-
54506	Travel & Training	3,406	6,000	6,000	6,000
54509	Utilities-Gas	-	-	-	-
54519	Meals/Local Expense	31	-	-	-
54525	Advertising	1,389	2,500	2,500	2,500
54532	Loans for Grant Projects	-	-	-	-
55702	Major Tools & Equipment	-	-	-	-
55707	Computer Hard &Software	-	-	-	-
55814	Parks&Recreational Area	-	-	-	-
55817	Other Improvements	308,714	200,000	249,912	200,000
57019	Park Improvements	-	-	-	-
57074	Karrh Park Pavilion	-	-	-	-
	Expenditures	**372,958**	**450,000**	**689,611**	**485,137**
	Fund Balance	**430,691**	**1,429,000**	**1,429,000**	**1,429,000**

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BUDGETED FUND BALANCE

207 EPA Revolving Loan Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
207	EPA Revolving Loan Grant Fund	(15)	-	35,519	-
	Fund Balance	**(15)**	**-**	**35,519**	**-**
	Income				
40016	Contribution From US Govt.	42,379	500,000	834,137	743,662
40050	Trf From General Fund	63,723	-	51,955	51,955
41000	Interest Revenue	-	-	-	-
	Income	**106,102**	**500,000**	**886,092**	**795,617**
	Expenditures				
51011	Stipend - Supervision	-	-	-	-
51012	Stipend - Clerical	-	-	-	-
51013	Stipend - Maintenance	-	-	-	-
51101	Supervision	28,021	-	21,978	21,978
51102	Clerical	-	-	-	-
51103	Maintenance Operations	18,515	-	16,337	16,337
51105	Overtime	-	-	-	-
51106	Longevity Pay	-	-	-	-
51107	Incentive Pay	-	-	-	-
51112	Worker's Comp	76	-	102	102
51113	Pensions/Retirement	7,470	-	6,046	6,046
51114	Social Security	3,471	-	2,866	2,866
51115	Group Insurance	5,627	-	4,214	4,214
51134	City Contribute 401(A)	544	-	413	413
51199	Accrued Payroll	-	-	-	-
52201	Supplies	355	-	-	400
52202	Wearing Apparel	-	-	-	-
52204	Food Supplies	-	-	-	-
52205	Postage/Shipping	-	-	-	-
52206	Fuels And Lubricants	-	-	-	-
52207	Minor Tools And Equip	-	-	-	-
52208	Janitorial Supplies	-	-	-	-
52213	Computer Supplies	-	-	-	-
52215	Other Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	-	-	-	-
53315	Rehab & Relocation	-	-	-	-
53402	Tools And Equipment	-	-	-	-

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53403	Motor Vehicles-Dept.Use	-	-	-	-
54500	Communications-In House	-	-	-	-
54501	Communications-Cellular	-	-	-	-
54502	Rental	-	-	-	-
54504	Special Services	5,278	500,000	255,192	-
54505	Forensic And Photo Labs	-	-	-	-
54506	Travel & Training	1,211	-	-	6,000
54509	Utilities-Gas	-	-	-	-
54519	Meals/Local Expense	-	-	-	-
54525	Advertising	-	-	-	-
54532	Loans for Grant Projects	-	-	-	-
54533	Sub-Grants	-	-	-	-
55707	Computer Hard &Software	-	-	-	-
55817	Other Improvements	-	-	614,465	737,262
	Expenditures	**70,567**	**500,000**	**921,612**	**795,617**
	Fund Balance	**35,519**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

209 Home Program Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
209	Home Program Fund	67,901	68,401	67,937	68,637
	Fund Balance	**67,901**	**68,401**	**67,937**	**68,637**
	Income				
40048	Loan/Loss Receivable	(1,249)	-	-	-
41000	Interest Revenue	1,285	500	700	700
	Income	**36**	**500**	**700**	**700**
	Expenditures				
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**67,937**	**68,901**	**68,637**	**69,337**

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BUDGETED FUND BALANCE

211 Perot Theatre Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
211	Perot Theatre Fund	37,387	31,833	37,094	44,863
	Fund Balance	**37,387**	**31,833**	**37,094**	**44,863**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	305,000	325,000	315,000	275,000
41000	Interest Revenue	2,109	950	1,600	1,600
46239	Perot Theatre Rental	29,083	30,000	30,000	30,000
	Income	**336,193**	**355,950**	**346,600**	**306,600**
	Expenditures				
50017	Trf To Perot Building Maintenance Fund	40,000	40,000	40,000	40,000
50069	Trf To Technology Fund	338	338	1,556	336
50076	Trf To Hotel Occupancy Tax Fund	-	-	-	-
54502	Rental	13,518	15,000	13,000	13,000
54503	Insurance & Bond	11,958	12,000	12,618	13,000
54504	Special Services	270,343	273,207	271,657	273,657
54508	Utilities-Water & Sewer	(1)	-	-	-
54524	Other Services	331	750	-	-
	Expenditures	**336,486**	**341,295**	**338,831**	**339,993**
	Fund Balance	**37,094**	**46,489**	**44,863**	**11,470**

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BUDGETED FUND BALANCE

212 Hotel Occupancy Tax Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
212	Hotel Occupancy Tax Fund	612,099	652,397	673,879	306,815
	Fund Balance	**612,099**	**652,397**	**673,879**	**306,815**
	Income				
40052	Trf From Perot Theatre Fund	-	-	-	-
41000	Interest Revenue	12,450	8,000	3,500	3,200
46237	Convention Ctr.Revenue	404,141	439,000	303,000	404,000
46238	Hotel/Motel Taxes	1,010,568	1,098,000	758,000	1,010,000
	Income	**1,427,159**	**1,545,000**	**1,064,500**	**1,417,200**
	Expenditures				
50033	Trf To Perot Theatre Fund	305,000	325,000	315,000	275,000
50052	Trf To Debt Service Fund	558,203	559,354	465,323	472,278
51101	Supervision	33,524	39,000	39,000	39,000
51103	Maintenance Operations	33,814	30,872	30,872	30,872
53301	Buildings	39,035	30,068	30,068	30,068
54502	Rental	-	-	-	-
54504	Special Services	16,046	17,500	17,050	17,500
54518	Conv Ctr Management	280,977	295,000	210,000	280,000
54525	Advertising	79,583	98,577	98,577	98,577
54675	Parks/Sports Facility Enhancement	-	250,000	125,000	50,000
54681	Arts & Historic District	19,197	18,081	18,081	18,081
55801	Building & Facilities	-	253,825	82,593	287,924
	Expenditures	**1,365,379**	**1,917,277**	**1,431,564**	**1,599,300**
	Fund Balance	**673,879**	**280,120**	**306,815**	**124,715**

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BUDGETED FUND BALANCE

213 Perot Theatre Building Maintenance Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
213	Perot Theatre Building Maintenance Fund	491,768	437,768	520,147	466,397
	Fund Balance	**491,768**	**437,768**	**520,147**	**466,397**
	Income				
40052	Trf From Perot Theatre Fund	40,000	40,000	40,000	40,000
41000	Interest Revenue	18,583	5,250	6,250	6,250
	Income	**58,583**	**45,250**	**46,250**	**46,250**
	Expenditures				
53301	Buildings	5,695	-	10,000	-
53313	Perot Enhancements	122	-	-	-
55801	Building & Facilities	24,387	100,000	90,000	100,000
	Expenditures	**30,204**	**100,000**	**100,000**	**100,000**
	Fund Balance	**520,147**	**383,018**	**466,397**	**412,647**

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BUDGETED FUND BALANCE

214 COC Homeless Assistance Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
214	COC Homeless Assistance Grant Fund	(56,654)	-	(37,354)	-
	Fund Balance	**(56,654)**	**-**	**(37,354)**	**-**
	Income				
40016	Contribution From US Govt.	292,250	430,000	330,852	5,063
40050	Trf From General Fund	37,412	-	54,056	20,905
	Income	**329,661**	**430,000**	**384,908**	**25,968**
	Expenditures				
51101	Supervision	16,003	-	13,306	-
51103	Maintenance Operations	16,662	-	25,654	-
51112	Worker's Comp	53	-	104	-
51113	Pensions/Retirement	5,243	-	6,138	-
51114	Social Security	2,448	-	2,854	-
51115	Group Insurance	3,885	-	6,473	-
51134	City Contribute 401(A)	300	-	250	-
54504	Special Services	265,002	430,000	292,775	25,968
54506	Travel & Training	766	-	-	-
	Expenditures	**310,362**	**430,000**	**347,553**	**25,968**
	Fund Balance	**(37,354)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

215 Housing Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
215	Housing Fund	458,243	186,043	459,534	466,534
	Fund Balance	**458,243**	**186,043**	**459,534**	**466,534**
	Income				
40048	Loan/Loss Receivable	(6,078)	-	-	-
41000	Interest Revenue	7,369	-	7,000	7,000
	Income	**1,291**	**-**	**7,000**	**7,000**
	Expenditures				
53322	Housing Match	-	-	-	-
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**459,534**	**186,043**	**466,534**	**473,534**

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BUDGETED FUND BALANCE

217 Law Enforcement Block Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
217	Law Enforcement Block Grant Fund	1,791	-	3,853	-
	Fund Balance	**1,791**	**-**	**3,853**	**-**
	Income				
40001	Contribution From State	43,364	22,000	25,863	25,000
41000	Interest Revenue	330	-	50	-
	Income	**43,694**	**22,000**	**25,913**	**25,000**
	Expenditures				
52207	Minor Tools And Equip	11,664	13,200	19,421	15,000
54504	Special Services	18,932	8,800	10,345	10,000
55702	Major Tools & Equipment	11,036	-	-	-
	Expenditures	**41,631**	**22,000**	**29,766**	**25,000**
	Fund Balance	**3,853**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

218 CDBG 108 Loan Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
218	CDBG 108 Loan Fund	483	-	12,101	19,201
	Fund Balance	**483**	**-**	**12,101**	**19,201**
	Income				
41000	Interest Revenue	11,618	-	7,100	7,100
	Income	**11,618**	**-**	**7,100**	**7,100**
	Expenditures				
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**12,101**	**-**	**19,201**	**26,301**

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BUDGETED FUND BALANCE

219 Law Enforcement Program Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
219	Law Enforcement Program Fund	30,285	25,769	35,823	47,156
	Fund Balance	**30,285**	**25,769**	**35,823**	**47,156**
	Income				
40001	Contribution From State	6,734	6,700	15,343	6,600
41000	Interest Revenue	771	-	500	500
	Income	**7,505**	**6,700**	**15,843**	**7,100**
	Expenditures				
51105	Overtime	-	-	1,364	-
51112	Worker's Comp	-	-	37	-
51113	Pensions/Retirement	-	-	197	-
51114	Social Security	-	-	19	-
51115	Group Insurance	-	-	394	-
54506	Travel & Training	1,967	11,500	2,500	11,500
	Expenditures	**1,967**	**11,500**	**4,510**	**11,500**
	Fund Balance	**35,823**	**20,969**	**47,156**	**42,756**

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BUDGETED FUND BALANCE

220 Metropolitan Planning Organzation Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
220	Metropolitan Planning Organzation Fund	(80,706)	-	(5,175)	-
	Fund Balance	**(80,706)**	**-**	**(5,175)**	**-**
	Income				
40001	Contribution From State	481,812	230,610	232,605	322,289
40036	City Contribution	28,961	12,150	12,150	12,150
41000	Interest Revenue	1,103	-	200	-
	Income	**511,877**	**242,760**	**244,955**	**334,439**
	Expenditures				
51101	Supervision	82,000	84,460	84,460	86,994
51102	Clerical	39,000	-	-	-
51103	Maintenance Operations	-	40,170	40,170	41,375
51106	Longevity Pay	455	580	580	700
51112	Worker's Comp	199	334	334	284
51113	Pensions/Retirement	19,495	19,630	19,630	19,841
51114	Social Security	9,269	9,579	9,579	9,874
51115	Group Insurance	5,932	6,161	6,128	6,772
51199	Accrued Payroll	422	-	-	-
52201	Supplies	744	1,200	1,200	1,200
52204	Food Supplies	770	1,400	1,400	1,400
52205	Postage/Shipping	145	300	300	3,000
52207	Minor Tools And Equip	-	10,000	10,000	6,000
53400	Computer Hard & Software	-	10,000	10,000	6,000
53401	Furniture And Fixtures	-	-	-	-
54500	Communications-In House	1,518	1,400	1,400	1,400
54502	Rental	1,333	3,000	3,000	3,000
54504	Special Services	256,310	18,000	18,000	113,000
54506	Travel & Training	16,364	32,947	30,000	30,000
54525	Advertising	1,804	3,000	3,000	3,000
54608	Dues And Memberships	584	600	600	600
	Expenditures	**436,345**	**242,760**	**239,780**	**334,439**
	Fund Balance	**(5,175)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

222 TIFMAS Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
222	TIFMAS Fund	-	12,997	8,942	11,711
	Fund Balance	**-**	**12,997**	**8,942**	**11,711**
	Income				
40001	Contribution From State	12,031	-	13,012	-
41000	Interest Revenue	61	-	100	125
	Income	**12,092**	**-**	**13,112**	**125**
	Expenditures				
51103	Maintenance Operations	-	-	897	-
51105	Overtime	-	-	6,229	-
51112	Worker's Comp	-	-	182	-
51113	Pensions/Retirement	-	-	1,354	-
51114	Social Security	-	-	155	-
51115	Group Insurance	-	-	1,526	-
52207	Minor Tools And Equip	3,150	12,997	-	11,836
	Expenditures	**3,150**	**12,997**	**10,343**	**11,836**
	Fund Balance	**8,942**	**-**	**11,711**	**-**

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BUDGETED FUND BALANCE

223 Economic Development Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
223	Economic Development Fund	1,362,166	924,794	1,543,450	1,526,453
	Fund Balance	**1,362,166**	**924,794**	**1,543,450**	**1,526,453**
	Income				
41000	Interest Revenue	35,227	23,000	18,000	16,000
41015	Loan Interest	4,131	3,700	3,500	3,500
46011	Electric-SWEPCO	266,028	275,000	265,000	265,000
46012	Gas Franchise	96,562	95,000	83,000	83,000
	Income	**401,948**	**396,700**	**369,500**	**367,500**
	Expenditures				
50069	Trf To Technology Fund	1,090	-	-	-
51101	Supervision	77,141	38,658	-	-
51106	Longevity Pay	293	180	-	-
51112	Worker's Comp	138	112	-	-
51113	Pensions/Retirement	13,509	6,616	-	-
51114	Social Security	6,237	3,228	-	-
51115	Group Insurance	8,903	4,788	-	-
51120	Auto Allowance	6,000	3,000	-	-
51132	Telephone Allowance	728	364	-	-
51134	City Contribute 401(A)	1,545	773	-	-
51199	Accrued Payroll	369	-	-	-
52201	Supplies	-	1,000	50	200
52205	Postage/Shipping	-	50	50	100
53400	Computer Hard & Software	-	-	-	180
54500	Communications-In House	347	350	350	350
54504	Special Services	42,220	50,000	50,000	50,000
54506	Travel & Training	4,281	10,000	2,500	5,000
54519	Meals/Local Expense	794	1,500	-	1,000
54524	Other Services	3,000	3,000	3,000	3,000
54525	Advertising	1,561	5,000	1,000	5,000
54529	Trade Shows	2,078	10,000	2,927	5,000
54608	Dues And Memberships	5,615	5,620	5,620	5,620
54679	Econ Incentive Payments	-	100,000	8,000	158,000
54683	Military Affairs	25,000	25,000	25,000	25,000
54685	Business Retention Program	-	25,000	-	20,000
54686	Grant/Loan Matching Funds	-	50,000	60,000	60,000

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54687	Regional Economic Development	19,815	51,000	78,000	78,000
54688	REDI Projects	-	150,000	150,000	50,000
	Expenditures	**220,664**	**545,240**	**386,497**	**466,450**
	Fund Balance	**1,543,450**	**776,254**	**1,526,453**	**1,427,503**

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BUDGETED FUND BALANCE

227 NEA Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
227	NEA Grant Fund	882	-	-	7,000
	Fund Balance	**882**	**-**	**-**	**7,000**
	Income				
40016	Contribution From US Govt.	-	-	10,000	-
40050	Trf From General Fund	6,213	-	6,905	-
41000	Interest Revenue	(882)	-	-	-
	Income	**5,331**	**-**	**16,905**	**-**
	Expenditures				
51101	Supervision	-	-	4,693	-
51103	Maintenance Operations	-	-	316	-
51112	Worker's Comp	-	-	13	-
51113	Pensions/Retirement	-	-	780	-
51114	Social Security	-	-	369	-
51115	Group Insurance	-	-	642	-
51134	City Contribute 401(A)	-	-	92	-
54504	Special Services	6,213	-	3,000	7,000
	Expenditures	**6,213**	**-**	**9,905**	**7,000**
	Fund Balance	**-**	**-**	**7,000**	**-**

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BUDGETED FUND BALANCE

229 Public Safety Radio Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
229	Public Safety Radio Fund	53,948	103,398	86,647	105,844
	Fund Balance	**53,948**	**103,398**	**86,647**	**105,844**
	Income				
40031	Contribution From Others	47,430	57,600	88,620	58,995
40050	Trf From General Fund	40,980	47,880	47,880	47,880
41000	Interest Revenue	2,481	2,254	1,000	1,100
	Income	**90,891**	**107,734**	**137,500**	**107,975**
	Expenditures				
53410	Communications Maint	58,191	71,006	118,303	72,437
	Expenditures	**58,191**	**71,006**	**118,303**	**72,437**
	Fund Balance	**86,647**	**140,126**	**105,844**	**141,382**

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BUDGETED FUND BALANCE

230 Rotary Splash Pad Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
230	Rotary Splash Pad Fund	(7,825)	-	490	497
	Fund Balance	**(7,825)**	**-**	**490**	**497**
	Income				
40031	Contribution From Others	14,028	-	-	-
41000	Interest Revenue	114	-	7	-
	Income	**14,142**	**-**	**7**	**-**
	Expenditures				
55703	Splash Pad Improvements	5,828	-	-	497
	Expenditures	**5,828**	**-**	**-**	**497**
	Fund Balance	**490**	**-**	**497**	**-**

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BUDGETED FUND BALANCE

232 Trail Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
232	Trail Grant Fund	-	-	(48,276)	-
	Fund Balance	**-**	**-**	**(48,276)**	**-**
	Income				
40001	Contribution From State	-	65,087	85,672	27,983
40016	Contribution From US Govt.	-	-	-	-
40031	Contribution From Others	16,345	-	-	-
40050	Trf From General Fund	-	-	20,071	-
	Income	**16,345**	**65,087**	**105,743**	**27,983**
	Expenditures				
51101	Supervision	-	-	11,365	-
51103	Maintenance Operations	-	-	3,596	-
51106	Longevity Pay	-	-	33	-
51112	Worker's Comp	-	-	87	-
51113	Pensions/Retirement	-	-	2,372	-
51114	Social Security	-	-	1,123	-
51115	Group Insurance	-	-	1,197	-
51120	Auto Allowance	-	-	115	-
51132	Telephone Allowance	-	-	21	-
51134	City Contribute 401(A)	-	-	162	-
54504	Special Services	-	-	12,292	-
55814	Parks&Recreational Area	64,621	65,087	25,104	27,983
	Expenditures	**64,621**	**65,087**	**57,467**	**27,983**
	Fund Balance	**(48,276)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

233 NRDA Grant

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
233	NRDA Grant	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	-	9,550,000	230,000	9,570,000
40050	Trf From General Fund	72	-	-	-
	Income	**72**	**9,550,000**	**230,000**	**9,570,000**
	Expenditures				
54504	Special Services	-	1,100,000	230,000	-
54525	Advertising	72	-	-	-
55810	Cowhorn Creek 1 Convention Center	-	300,000	-	1,070,000
55811	Cowhorn Creek 2 A Bioengineering	-	550,000	-	364,000
55812	Cowhorn Creek 3 A Texarkana College	-	1,350,000	-	1,341,500
55822	Days Creek 4 A South State Line	-	40,000	-	15,000
55823	Days Creek 5 Texas Viaduct	-	110,000	-	20,000
55824	Swampoodle Creek 7 Ferguson Park	-	3,350,000	-	3,350,000
55825	Swampoodle Creek 8 Naturalization & Stabilization	-	1,700,000	-	1,697,500
55826	Swampoodle Creek 9 Restorization & Alignment	-	650,000	-	650,000
55827	Waggoner Creek 10 Southwest Center	-	400,000	-	400,000
55828	Cowhorn Creek 2B Planting	-	-	-	181,500
55829	Cowhorn Creek 3B Txk College	-	-	-	10,500
55830	Days Creek 4B South State Line	-	-	-	15,000
55831	Confluence Days/Howard Crk 6	-	-	-	455,000
	Expenditures	**72**	**9,550,000**	**230,000**	**9,570,000**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

234 Texas Ending Homelessness

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
234	Texas Ending Homelessness	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	-	-	35,135	-
	Income	**-**	**-**	**35,135**	**-**
	Expenditures				
54504	Special Services	-	-	35,135	-
	Expenditures	**-**	**-**	**35,135**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

235 Farmer's Market Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
235	Farmer's Market Fund	-	-	(33,541)	-
	Fund Balance	**-**	**-**	**(33,541)**	**-**
	Income				
40016	Contribution From US Govt.	-	87,110	100,864	67,313
40031	Contribution From Others	2,650	-	-	-
40050	Trf From General Fund	3,813	-	-	-
46091	Animal Services - After Hours	(430)	-	-	-
	Income	**6,033**	**87,110**	**100,864**	**67,313**
	Expenditures				
51103	Maintenance Operations	20,291	16,000	25,969	20,368
51112	Worker's Comp	32	43	71	46
51113	Pensions/Retirement	1,930	2,508	4,184	3,243
51114	Social Security	1,441	1,224	2,010	1,614
51115	Group Insurance	3,307	-	1,255	-
51132	Telephone Allowance	-	-	728	728
52201	Supplies	2,238	-	-	-
52204	Food Supplies	122	-	-	-
52207	Minor Tools And Equip	1,577	-	-	-
52211	Recreational Supplies	258	-	-	-
52225	Unallowable Costs	240	-	-	-
54502	Rental	1,300	-	-	-
54504	Special Services	874	67,335	33,106	41,314
54506	Travel & Training	990	-	-	-
54525	Advertising	1,805	-	-	-
54608	Dues And Memberships	170	-	-	-
55702	Major Tools & Equipment	2,999	-	-	-
	Expenditures	**39,574**	**87,110**	**67,323**	**67,313**
	Fund Balance	**(33,541)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

236 Emergency Mangement

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
236	Emergency Mangement	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40001	Contribution From State	-	-	426,976	1,707,904
	Income	**-**	**-**	**426,976**	**1,707,904**
	Expenditures				
52201	Supplies	-	-	426,976	1,707,904
	Expenditures	**-**	**-**	**426,976**	**1,707,904**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

237 DOJ COVID - 19 Grant Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
237	DOJ COVID - 19 Grant Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	-	-	83,330	-
	Income	**-**	**-**	**83,330**	**-**
	Expenditures				
52207	Minor Tools And Equip	-	-	15,798	-
54504	Special Services	-	-	67,532	-
	Expenditures	**-**	**-**	**83,330**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

238 DEAAG Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40001	Contribution From State	-	-	150,000	366,670
	Income	**-**	**-**	**150,000**	**366,670**
	Expenditures				
54504	Special Services	-	-	150,000	366,670
	Expenditures	**-**	**-**	**150,000**	**366,670**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

301 Debt Service Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
301	Debt Service Fund	206,784	398,774	391,806	380,026
	Fund Balance	**206,784**	**398,774**	**391,806**	**380,026**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	558,203	559,354	465,323	472,278
40050	Trf From General Fund	5,138,289	-	-	-
40082	Bi-State CO Payment	-	210,163	201,250	201,090
41000	Interest Revenue	23,743	-	15,000	4,000
41034	Trf From TWU	-	-	1,797	190,490
41035	Trf From TIRZ #1 Fund	257,163	834,388	801,988	801,469
41042	Trf From TIRZ Bond Fund	-	-	196	-
46001	Current City Taxes	3,873,235	3,801,385	3,815,444	3,315,248
46002	Delinquent City Taxes	67,987	85,000	80,000	80,000
46003	Penalty & Interest	47,741	45,000	45,000	45,000
	Income	**9,966,361**	**5,535,290**	**5,425,999**	**5,109,575**
	Expenditures				
50005	Bonds Redeemed	3,025,000	3,870,000	3,905,000	3,995,000
50012	Bond Interest Expense	1,614,460	1,736,573	1,527,278	1,371,880
50019	Agent Fees	4,390	3,500	3,500	3,500
54523	Bank Service Charges	1,000	2,000	2,000	2,000
56918	Issuance Expense	3,000	-	-	-
56919	Payments to Escrow Agents	5,133,489	-	-	-
	Expenditures	**9,781,339**	**5,612,073**	**5,437,778**	**5,372,380**
	Fund Balance	**391,806**	**321,991**	**380,026**	**117,221**

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SUMMARY OF OUTSTANDING DEBT

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 47,315,000
9/30/2021	$ 3,995,000	$ 1,371,880	$ 5,366,880	$ 43,320,000
9/30/2022	$ 4,145,000	$ 1,255,287	$ 5,400,287	$ 39,175,000
9/30/2023	$ 4,110,000	$ 1,136,765	$ 5,246,765	$ 35,065,000
9/30/2024	$ 3,880,000	$ 1,005,005	$ 4,885,005	$ 31,185,000
9/30/2025	$ 4,030,000	$ 871,985	$ 4,901,985	$ 27,155,000
9/30/2026	$ 4,175,000	$ 745,260	$ 4,920,260	$ 22,980,000
9/30/2027	$ 4,320,000	$ 616,276	$ 4,936,276	$ 18,660,000
9/30/2028	$ 2,965,000	$ 511,199	$ 3,476,199	$ 15,695,000
9/30/2029	$ 3,045,000	$ 428,553	$ 3,473,553	$ 12,650,000
9/30/2030	$ 3,135,000	$ 343,401	$ 3,478,401	$ 9,515,000
9/30/2031	$ 1,530,000	$ 277,781	$ 1,807,781	$ 7,985,000
9/30/2032	$ 1,575,000	$ 231,775	$ 1,806,775	$ 6,410,000
9/30/2033	$ 1,630,000	$ 183,319	$ 1,813,319	$ 4,780,000
9/30/2034	$ 1,670,000	$ 133,113	$ 1,803,113	$ 3,110,000
9/30/2035	$ 1,170,000	$ 87,800	$ 1,257,800	$ 1,940,000
9/30/2036	$ 955,000	$ 51,188	$ 1,006,188	$ 985,000
9/30/2037	$ 985,000	$ 17,238	$ 1,002,238	$ -
TOTALS	**$ 47,315,000**	**$ 9,267,823**	**$ 56,582,823**	**$ -**

The City Charter under Article XII Section 3 allows the City Council to determine call provisions on bonds issued, however, the final maturity of any bond issue cannot exceed thirty years from the date of issuance. The City Charter does not provide for a debt limit. Under provisions of state law, the maximum tax rate is limited to $2.50 per $100 of assessed valuation.

Tax Rate Limit	$ 2.500000
Current Tax Rate	$ 0.700000
Available Tax Rate	$ 1.800000

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COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION SERIES 2012 $4,115,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 3,045,000
9/30/2021	$ 165,000	$ 90,106	$ 255,106	$ 2,880,000
9/30/2022	$ 170,000	$ 86,125	$ 256,125	$ 2,710,000
9/30/2023	$ 175,000	$ 81,703	$ 256,703	$ 2,535,000
9/30/2024	$ 180,000	$ 77,044	$ 257,044	$ 2,355,000
9/30/2025	$ 185,000	$ 72,253	$ 257,253	$ 2,170,000
9/30/2026	$ 190,000	$ 66,975	$ 256,975	$ 1,980,000
9/30/2027	$ 195,000	$ 61,200	$ 256,200	$ 1,785,000
9/30/2028	$ 200,000	$ 55,275	$ 255,275	$ 1,585,000
9/30/2029	$ 205,000	$ 49,200	$ 254,200	$ 1,380,000
9/30/2030	$ 210,000	$ 42,844	$ 252,844	$ 1,170,000
9/30/2031	$ 220,000	$ 36,125	$ 256,125	$ 950,000
9/30/2032	$ 225,000	$ 29,031	$ 254,031	$ 725,000
9/30/2033	$ 235,000	$ 21,263	$ 256,263	$ 490,000
9/30/2034	$ 240,000	$ 12,950	$ 252,950	$ 250,000
9/30/2035	$ 250,000	$ 4,375	$ 254,375	$ -
9/30/2036				
9/30/2027				
TOTALS	**$ 3,045,000**	**$ 786,469**	**$ 3,831,469**	**$ -**

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COMBINATION TAX & REVENUE GENERAL OBLIGATION REFUNDING BONDS SERIES 2013 $14,550,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 8,695,000
9/30/2021	$ 1,035,000	$ 328,069	$ 1,363,069	$ 7,660,000
9/30/2022	$ 1,105,000	$ 274,569	$ 1,379,569	$ 6,555,000
9/30/2023	$ 1,175,000	$ 217,569	$ 1,392,569	$ 5,380,000
9/30/2024	$ 1,250,000	$ 156,944	$ 1,406,944	$ 4,130,000
9/30/2025	$ 1,320,000	$ 105,894	$ 1,425,894	$ 2,810,000
9/30/2026	$ 1,375,000	$ 65,469	$ 1,440,469	$ 1,435,000
9/30/2027	$ 1,435,000	$ 22,422	$ 1,457,422	$ -
9/30/2028				
9/30/2029				
9/30/2030				
9/30/2031				
9/30/2032				
9/30/2033				
9/30/2034				
9/30/2035				
9/30/2036				
9/30/2027				
TOTALS	**$ 8,695,000**	**$ 1,170,934**	**$ 9,865,934**	**$ -**

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COMBINATION TAX & REVENUE GENERAL OBLIGATION REFUNDING BONDS SERIES 2016 $9,090,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 8,200,000
9/30/2021	$ 180,000	$ 236,638	$ 416,638	$ 8,020,000
9/30/2022	$ 190,000	$ 232,938	$ 422,938	$ 7,830,000
9/30/2023	$ 280,000	$ 227,538	$ 507,538	$ 7,550,000
9/30/2024	$ 985,000	$ 210,494	$ 1,195,494	$ 6,565,000
9/30/2025	$ 1,010,000	$ 181,800	$ 1,191,800	$ 5,555,000
9/30/2026	$ 1,045,000	$ 150,975	$ 1,195,975	$ 4,510,000
9/30/2027	$ 1,080,000	$ 119,100	$ 1,199,100	$ 3,430,000
9/30/2028	$ 1,110,000	$ 86,250	$ 1,196,250	$ 2,320,000
9/30/2029	$ 1,140,000	$ 52,500	$ 1,192,500	$ 1,180,000
9/30/2030	$ 1,180,000	$ 17,700	$ 1,197,700	$ -
9/30/2031				
9/30/2032				
9/30/2033				
9/30/2034				
9/30/2035				
9/30/2036				
9/30/2027				
TOTALS	**$ 8,200,000**	**$ 1,515,931**	**$ 9,715,931**	**$ -**

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COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION SERIES 2017 $14,160,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 13,055,000
9/30/2021	$ 580,000	$ 422,638	$ 1,002,638	$ 12,475,000
9/30/2022	$ 600,000	$ 403,163	$ 1,003,163	$ 11,875,000
9/30/2023	$ 620,000	$ 386,763	$ 1,006,763	$ 11,255,000
9/30/2024	$ 640,000	$ 365,438	$ 1,005,438	$ 10,615,000
9/30/2025	$ 665,000	$ 339,338	$ 1,004,338	$ 9,950,000
9/30/2026	$ 690,000	$ 312,238	$ 1,002,238	$ 9,260,000
9/30/2027	$ 715,000	$ 287,713	$ 1,002,713	$ 8,545,000
9/30/2028	$ 740,000	$ 265,888	$ 1,005,888	$ 7,805,000
9/30/2029	$ 760,000	$ 243,388	$ 1,003,388	$ 7,045,000
9/30/2030	$ 785,000	$ 220,213	$ 1,005,213	$ 6,260,000
9/30/2031	$ 810,000	$ 195,781	$ 1,005,781	$ 5,450,000
9/30/2032	$ 835,000	$ 169,556	$ 1,004,556	$ 4,615,000
9/30/2033	$ 865,000	$ 141,931	$ 1,006,931	$ 3,750,000
9/30/2034	$ 890,000	$ 113,413	$ 1,003,413	$ 2,860,000
9/30/2035	$ 920,000	$ 83,425	$ 1,003,425	$ 1,940,000
9/30/2036	$ 955,000	$ 51,188	$ 1,006,188	$ 985,000
9/30/2037	$ 985,000	$ 17,238	$ 1,002,238	$ -
TOTALS	**$ 13,055,000**	**$ 4,019,306**	**$ 17,074,306**	**$ -**

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COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION SERIES 2019 $6,780,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 6,370,000
9/30/2021	$ 365,000	$ 181,363	$ 546,363	$ 6,005,000
9/30/2022	$ 380,000	$ 168,325	$ 548,325	$ 5,625,000
9/30/2023	$ 395,000	$ 154,763	$ 549,763	$ 5,230,000
9/30/2024	$ 405,000	$ 140,763	$ 545,763	$ 4,825,000
9/30/2025	$ 420,000	$ 126,325	$ 546,325	$ 4,405,000
9/30/2026	$ 435,000	$ 111,363	$ 546,363	$ 3,970,000
9/30/2027	$ 450,000	$ 95,875	$ 545,875	$ 3,520,000
9/30/2028	$ 465,000	$ 82,188	$ 547,188	$ 3,055,000
9/30/2029	$ 480,000	$ 70,375	$ 550,375	$ 2,575,000
9/30/2030	$ 490,000	$ 58,250	$ 548,250	$ 2,085,000
9/30/2031	$ 500,000	$ 45,875	$ 545,875	$ 1,585,000
9/30/2032	$ 515,000	$ 33,188	$ 548,188	$ 1,070,000
9/30/2033	$ 530,000	$ 20,125	$ 550,125	$ 540,000
9/30/2034	$ 540,000	$ 6,750	$ 546,750	$ -
9/30/2034				
9/30/2036				
9/30/2037				
TOTALS	**$ 6,370,000**	**$ 1,295,525**	**$ 7,665,525**	**$ -**

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COMBINATION TAX & REVENUE GENERAL OBLIGATION REFUNDING BONDS SERIES 2020A $3,620,000

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 3,620,000
9/30/2021	$ 1,275,000	$ 35,790	$ 1,310,790	$ 2,345,000
9/30/2022	$ 1,295,000	$ 20,370	$ 1,315,370	$ 1,050,000
9/30/2023	$ 1,050,000	$ 6,300	$ 1,056,300	$ -
9/30/2024				
9/30/2025				
9/30/2026				
9/30/2027				
9/30/2028				
9/30/2029				
9/30/2030				
9/30/2031				
9/30/2032				
9/30/2033				
9/30/2034				
9/30/2035				
9/30/2036				
9/30/2037				
TOTALS	**$ 3,620,000**	**$ 62,460**	**$ 3,682,460**	**$ -**

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COMBINATION TAX & REVENUE GENERAL OBLIGATION REFUNDING BONDS SERIES 2020B

Date	Principal	Interest	Debt Service	Balance of Principal Outstanding
				$ 4,330,000
9/30/2021	$ 395,000	$ 77,278	$ 472,278	$ 3,935,000
9/30/2022	$ 405,000	$ 69,798	$ 474,798	$ 3,530,000
9/30/2023	$ 415,000	$ 62,131	$ 477,131	$ 3,115,000
9/30/2024	$ 420,000	$ 54,324	$ 474,324	$ 2,695,000
9/30/2025	$ 430,000	$ 46,376	$ 476,376	$ 2,265,000
9/30/2026	$ 440,000	$ 38,242	$ 478,242	$ 1,825,000
9/30/2027	$ 445,000	$ 29,967	$ 474,967	$ 1,380,000
9/30/2028	$ 450,000	$ 21,599	$ 471,599	$ 930,000
9/30/2029	$ 460,000	$ 13,090	$ 473,090	$ 470,000
9/30/2030	$ 470,000	$ 4,395	$ 474,395	$ -
9/30/2031				
9/30/2032				
9/30/2033				
9/30/2034				
9/30/2035				
9/30/2036				
9/30/2037				
TOTALS	**$ 4,330,000**	**$ 417,197**	**$ 4,747,197**	**$ -**

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BUDGETED FUND BALANCE

417 2005 Bond Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
417	2005 Bond Fund	490,981	501,981	502,096	-
	Fund Balance	**490,981**	**501,981**	**502,096**	**-**
	Income				
41000	Interest Revenue	11,115	-	6,500	-
	Income	**11,115**	**-**	**6,500**	**-**
	Expenditures				
57007	Findley Street	-	501,981	508,596	-
	Expenditures	**-**	**501,981**	**508,596**	**-**
	Fund Balance	**502,096**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

422 2012 TIRZ Bond Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
422	2012 TIRZ Bond Fund	121,484	-	196	-
	Fund Balance	**121,484**	**-**	**196**	**-**
	Income				
41000	Interest Revenue	2,787	-	-	-
	Income	**2,787**	**-**	**-**	**-**
	Expenditures				
50052	Trf To Debt Service Fund	-	-	196	-
57099	South Cowhorn Loop Project	124,074	-	-	-
	Expenditures	**124,074**	**-**	**196**	**-**
	Fund Balance	**196**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

423 2017 Bond Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
423	2017 Bond Fund	4,694,118	2,946,857	4,062,140	2,553,822
	Fund Balance	**4,694,118**	**2,946,857**	**4,062,140**	**2,553,822**
	Income				
41000	Interest Revenue	111,505	59,000	80,000	27,000
	Income	**111,505**	**59,000**	**80,000**	**27,000**
	Expenditures				
56918	Issuance Expense	(10,984)	-	-	-
57084	Forest Lake Estates St. Recons	360,005	-	-	-
57094	Perot Theatre Restoration	25,259	72,000	72,000	-
57095	Art Park	-	-	-	-
57096	Airport Terminal	109,096	28,000	175,273	317,871
57097	Fire Station Relocation	128,511	-	598,225	-
57098	Courthouse Square Project	-	742,820	742,820	-
57099	South Cowhorn Loop Project	131,597	-	-	-
	Expenditures	**743,483**	**842,820**	**1,588,318**	**317,871**
	Fund Balance	**4,062,140**	**2,163,037**	**2,553,822**	**2,262,951**

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BUDGETED FUND BALANCE

424 2019 TIRZ Bond Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
424	2019 TIRZ Bond Fund	-	-	-	4,072,000
	Fund Balance	**-**	**-**	**-**	**4,072,000**
	Income				
40014	Proceeds From CO Bonds	-	-	7,000,000	-
41000	Interest Revenue	-	-	72,000	35,000
	Income	**-**	**-**	**7,072,000**	**35,000**
	Expenditures				
57052	Gibson Lane Extension	-	-	3,000,000	3,000,000
57066	TIRZ Projects	-	-	-	107,000
57097	Fire Station Relocation	-	-	-	1,000,000
	Expenditures	**-**	**-**	**3,000,000**	**4,107,000**
	Fund Balance	**-**	**-**	**4,072,000**	**-**

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
501	Health Department Fund	636,854	670,134	815,674	759,608
	Fund Balance	**636,854**	**670,134**	**815,674**	**759,608**
	Income				
40001	Contribution From State	-	-	-	65,030
40031	Contribution From Others	-	-	218,921	-
41000	Interest Revenue	18,052	9,000	10,500	8,000
46082	Peddler's Licenses	-	-	-	-
46084	Sale Of Surplus Property	-	-	-	-
46086	Recovery Damage Claims	-	-	-	-
46088	Miscellaneous Income	-	-	-	-
46092	Cash Short/Overages	1	-	-	-
46093	Appropriated Fund Balance	-	-	-	-
47350	City Contribution - EE Health	75,000	-	-	-
47351	City Contribution	78,348	75,000	75,000	75,000
47352	County Contribution	74,945	75,000	75,000	75,000
47353	Donations/Interest	-	-	-	-
47354	Adult Health Clinic Fee	-	-	-	-
47355	Family Plan Clinic Fees	-	-	-	-
47358	General Clinic Fees	9,514	3,800	3,800	3,200
47359	Health Card Fees	180	200	200	100
47361	Family Planning Nhic	79,513	80,000	80,000	70,000
47362	FP MKD MCO Checks	-	-	-	-
47364	Immun-Nhic-Medicaid	6,351	6,000	6,000	5,000
47367	Wic-Tdh Contract	386,552	376,000	467,905	450,000
47369	M & Ch-Tdh Contract	-	-	-	-
47370	Tb Control-Tdh Contract	-	-	-	-
47371	Immunization-Tdh Contr	172,266	147,233	147,233	147,233
47372	Public Heath Services	111,175	117,218	117,218	117,218
47374	Depreciation Reimburse	6,227	5,748	5,748	5,748
47375	Title Xx	-	-	-	-
47377	Other	-	-	-	-
47379	Service From Private Inventory	475	500	500	350
47380	Title V Co-Pay Fees	-	-	-	-
47381	Title Xx/X Co-Pay Fees	1,980	500	500	800
47382	Tb Fees	1,400	1,000	1,000	1,000

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
47384	Employee Health Fees	3,464	-	-	-
47385	Title X/Tdh	-	-	-	-
47386	Bioterrorism/TDH	-	-	-	-
47387	Immun-Nhic-Medicare	-	-	-	-
47388	Cvd Stroke	-	-	-	-
47389	HIV/STD/TB	-	-	-	-
47390	Diabetes Grant	-	-	-	-
47391	Family Planning - DSHS	-	-	-	-
47392	Family Planning - WHFPAT	198,027	121,156	121,156	130,000
	Income	**1,223,469**	**1,018,355**	**1,330,681**	**1,153,679**
	Expenditures				
50006	Termination Pay	2,562	-	-	-
50069	Trf To Technology Fund	8,488	6,552	6,552	6,714
50072	Trf To Health Personnel Policy Fund	-	-	-	-
50073	Trf To Health Property & Liability Fund	-	-	-	-
51013	Stipend - Maintenance	-	6,250	10,250	8,688
51101	Supervision	99,068	109,905	109,574	112,137
51102	Clerical	110,163	137,173	151,153	157,546
51103	Maintenance Operations	256,601	233,743	255,340	274,096
51105	Overtime	14,706	17,000	5,000	-
51106	Longevity Pay	6,095	5,245	5,225	5,995
51112	Worker's Comp	3,579	2,905	2,986	3,001
51113	Pensions/Retirement	77,745	76,203	82,313	85,132
51114	Social Security	36,448	37,184	40,185	42,364
51115	Group Insurance	86,547	88,697	94,061	102,476
51132	Telephone Allowance	280	-	-	-
51199	Accrued Payroll	1,800	-	-	-
52100	Indirect Expenses	-	-	-	-
52201	Supplies	110,199	59,210	53,300	52,727
52202	Wearing Apparel	-	-	50	100
52204	Food Supplies	204	300	300	300
52205	Postage/Shipping	546	975	900	975
52207	Minor Tools And Equip	13,791	-	-	-
52225	Unallowable Costs	9,267	6,500	6,500	6,500
53301	Buildings	13,542	53,000	144,905	50,000

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
53400	Computer Hard & Software	8,400	8,400	8,400	8,400
53405	Security & Surveillance	817	1,500	1,000	1,000
54500	Communications-In House	11,117	11,550	10,450	10,550
54501	Communications-Cellular	2,265	1,850	2,600	2,500
54502	Rental	5,366	5,560	5,475	5,850
54503	Insurance & Bond	15,744	14,954	18,000	18,000
54504	Special Services	80,960	91,844	317,671	174,763
54506	Travel & Training	30,377	27,882	21,882	28,620
54507	Utilties-Electricity	13,776	15,000	15,000	15,000
54508	Utilities-Water & Sewer	729	2,000	2,000	2,000
54509	Utilities-Gas	2,204	2,500	2,500	2,500
54520	Miscellaneous Expense	-	-	-	-
54524	Other Services	-	-	-	-
54525	Advertising	4,568	4,500	1,500	3,000
54608	Dues And Memberships	550	2,050	1,675	2,500
55801	Building & Facilities	16,150	10,000	10,000	10,000
	Expenditures	**1,044,650**	**1,040,432**	**1,386,747**	**1,193,435**
	Fund Balance	**815,674**	**648,057**	**759,608**	**719,852**

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BUDGETED FUND BALANCE

502 Public Library Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
502	Public Library Fund	(12,519)	-	(15,988)	-
	Fund Balance	**(12,519)**	**-**	**(15,988)**	**-**
	Income				
41000	Interest Revenue	1,056	-	500	500
46240	Reimbursement - Worker's Comp.	1,827	-	-	-
46245	Due From Library	675,200	800,128	778,607	761,507
	Income	**678,083**	**800,128**	**779,107**	**762,007**
	Expenditures				
51101	Supervision	240,595	281,157	269,788	281,277
51102	Clerical	166,945	167,078	145,787	130,579
51103	Maintenance Operations	24,462	49,980	40,080	41,499
51104	Extra Help	37,883	37,273	71,527	72,827
51106	Longevity Pay	8,314	7,735	6,880	6,795
51112	Worker's Comp	1,382	1,769	2,107	1,918
51113	Pensions/Retirement	72,998	85,164	83,529	81,813
51114	Social Security	36,014	41,557	39,889	39,718
51115	Group Insurance	71,655	104,916	79,596	81,082
51199	Accrued Payroll	4,654	-	-	-
52206	Fuels And Lubricants	89	1,000	1,000	1,000
53403	Motor Vehicles-Dept.Use	396	5,000	5,000	5,000
54503	Insurance & Bond	16,110	17,000	17,286	18,000
54504	Special Services	57	500	650	500
	Expenditures	**681,551**	**800,128**	**763,119**	**762,007**
	Fund Balance	**(15,988)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

605 Federal Asset Forfeiture Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
605	Federal Asset Forfeiture Fund	117,303	110,203	124,183	115,683
	Fund Balance	**117,303**	**110,203**	**124,183**	**115,683**
	Income				
40031	Contribution From Others	4,067	10,000	10,000	10,000
41000	Interest Revenue	2,813	2,660	1,500	1,200
	Income	**6,880**	**12,660**	**11,500**	**11,200**
	Expenditures				
52207	Minor Tools And Equip	-	20,000	20,000	20,000
	Expenditures	**-**	**20,000**	**20,000**	**20,000**
	Fund Balance	**124,183**	**102,863**	**115,683**	**106,883**

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BUDGETED FUND BALANCE

701 Employee Health Trust Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
701	Employee Health Trust Fund	1,367,250	-	-	-
	Fund Balance	**1,367,250**	**-**	**-**	**-**
	Income				
40004	Buyout Insurance	-	-	-	-
40005	Retiree Insurance Contribution	-	-	-	-
40006	Employer Contribution	-	-	-	-
40007	Employee Contribution	-	-	-	-
40018	TWU Contribution	-	-	-	-
40020	Perot Theatre Contribution	-	-	-	-
40023	Airport Auth Contribution	-	-	-	-
40027	TWU Contribution - Flex	-	-	-	-
40029	Refund of Contributions	52,972	-	-	-
40035	MSFCU Contribution	-	-	-	-
40080	Contribution From TSO	-	-	-	-
41000	Interest Revenue	-	-	9	-
	Income	**52,972**	**-**	**9**	**-**
	Expenditures				
50007	Trf To Employee Benefit Fund	1,420,222	-	9	-
	Expenditures	**1,420,222**	**-**	**9**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
702	Employee Health Claim	650,796	1,583,908	1,379,338	1,312,214
	Fund Balance	**650,796**	**1,583,908**	**1,379,338**	**1,312,214**
	Income				
40003	Retired Firefighter	(40)	-	-	-
40004	Buyout Insurance	137,138	167,196	380,273	217,763
40005	Retiree Insurance	101,808	109,294	95,012	215,322
40006	Employer Contribution	2,860,904	3,056,356	2,977,051	3,163,117
40007	Employee Contribution	908,858	951,034	888,756	888,756
40008	Trf From Employee Benefit Trust Fund	1,420,222	-	9	-
40018	TWU Contribution	1,562,920	1,588,879	1,750,440	1,859,843
40020	Perot Theatre Contribution	114,414	136,540	125,705	133,562
40023	Airport Auth Contribution	88,166	101,211	103,271	109,725
40027	TWU Contribution - Flex	205	-	-	-
40029	Refund of Contributions	(35,905)	-	42,301	-
40031	Contribution From Others	125	-	-	-
40035	MSFCU Contribution	21,228	22,468	44,056	46,810
40040	Stop Loss Reimbursements	71,512	-	-	-
40041	Insurance Rebates	208,368	344,288	272,122	272,122
40050	Trf From General Fund	-	84,242	84,217	169,531
40080	Contribution From TSO	19,507	22,310	21,939	23,310
41000	Interest Revenue	43,641	44,791	17,000	14,000
47384	Employee Health Fees	-	4,000	4,000	4,000
	Income	**7,523,073**	**6,632,608**	**6,806,152**	**7,117,860**

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Expenditures				
50001	Health and Dental Claims	3,471,177	3,306,520	3,310,693	3,528,089
50008	Prescription Claims	1,368,485	1,435,923	1,383,392	1,343,149
50014	Life Insurance Premiums	172,009	170,700	165,034	181,537
50031	Stop Loss/Admin Costs	762,263	837,071	726,048	821,783
50032	Employee Assistance	10,494	14,451	13,905	13,905
50034	HRA Funding	445,778	512,583	525,502	525,502
50035	Compass	35,045	37,140	33,120	33,120
50038	HSA Funding	264,492	275,000	391,052	391,052
50039	Critical Illness	42,028	42,977	38,441	38,441
50058	Vision Premiums	60,693	37,981	38,147	38,147
51103	Maintenance Operations	-	48,603	48,603	110,925
51106	Longevity Pay	-	1,500	1,500	1,890
51107	Incentive Pay	43,200	-	-	-
51112	Worker's Comp	538	485	485	693
51113	Pensions/Retirement	7,194	7,855	7,855	17,454
51114	Social Security	1,998	3,833	3,833	8,686
51115	Group Insurance	-	10,458	10,441	17,654
51132	Telephone Allowance	-	-	-	728
51199	Accrued Payroll	291	-	-	-
52201	Supplies	-	11,500	11,500	11,500
54500	Communications-In House	-	-	341	341
54504	Special Services	57,910	61,000	61,000	61,000
54521	Excise Fees	3,679	-	2,196	2,196
54523	Bank Service Charges	-	-	188	188
54610	Wellness Program	47,256	100,000	100,000	100,000
	Expenditures	**6,794,531**	**6,915,579**	**6,873,276**	**7,247,980**
	Fund Balance	**1,379,338**	**1,300,937**	**1,312,214**	**1,182,094**

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
703	Fleet Services Fund	380,368	388,868	225,202	50,000
	Fund Balance	**380,368**	**388,868**	**225,202**	**50,000**
	Income				
40050	Trf From General Fund	855,265	1,212,328	746,635	1,112,540
40055	Trf From Capital Replacement Fund	5,000	5,000	5,000	5,000
40074	Fuel Contribution TUTD	146,906	175,000	115,000	150,000
40079	Maint. Contribution Library	485	750	-	-
41000	Interest Revenue	8,257	8,690	1,200	500
46086	Recovery Damage Claims	29,141	-	-	-
46088	Miscellaneous Income	178	-	-	-
	Income	**1,045,232**	**1,401,768**	**867,835**	**1,268,040**
	Expenditures				
50069	Trf To Technology Fund	2,778	1,312	1,312	1,367
51103	Maintenance Operations	239,252	251,327	241,773	245,940
51105	Overtime	2,192	12,500	2,250	5,000
51106	Longevity Pay	2,003	2,340	2,250	2,585
51112	Worker's Comp	5,076	9,274	8,933	8,264
51113	Pensions/Retirement	39,074	39,769	38,252	38,204
51114	Social Security	17,917	19,406	18,668	19,012
51115	Group Insurance	44,503	53,161	48,101	52,742
51199	Accrued Payroll	2,490	-	-	-
52201	Supplies	1,545	4,500	558	2,000
52202	Wearing Apparel	2,047	3,000	1,108	2,500
52204	Food Supplies	97	250	-	250
52205	Postage/Shipping	12	50	9	50
52206	Fuels And Lubricants	474,663	570,000	371,500	515,000
52207	Minor Tools And Equip	10,797	15,990	2,650	12,000
52208	Janitorial Supplies	-	-	-	-
52209	Chemical Supplies	210	6,800	1,000	2,000
52212	Botanical And Agricultu	-	-	-	-
52213	Computer Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	804	9,684	2,500	2,500

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
53400	Computer Hard & Software	5,886	5,500	6,225	6,300
53401	Furniture And Fixtures	-	-	-	-
53402	Tools And Equipment	20,606	20,000	5,375	5,000
53403	Motor Vehicles-Dept.Use	-	-	-	-
53404	Motor Vehicles-Fleet	286,286	325,129	250,000	320,000
53405	Security & Surveillance	-	1,200	-	-
53406	Heavy Equip Maint	-	-	-	-
53407	Accident Repairs-Fleet	-	-	-	-
53412	Motor Veh - Os Repairs	-	-	-	-
54500	Communications-In House	1,518	1,200	1,500	1,500
54501	Communications-Cellular	870	2,000	900	1,000
54502	Rental	743	800	850	850
54503	Insurance & Bond	4,365	4,800	7,444	7,500
54504	Special Services	26,176	18,300	21,100	5,000
54506	Travel & Training	307	5,000	80	2,500
54507	Utilties-Electricity	4,351	5,900	4,500	4,500
54508	Utilities-Water & Sewer	485	1,764	500	550
54509	Utilities-Gas	2,323	4,200	2,500	2,500
54519	Meals/Local Expense	-	-	-	-
54523	Bank Service Charges	-	-	-	-
54525	Advertising	-	410	-	-
54608	Dues And Memberships	-	600	-	200
54611	Refuse Contract	1,021	1,036	1,200	1,225
55702	Major Tools & Equipment	-	-	-	-
55820	Capital Lease	-	-	-	-
	Expenditures	**1,200,398**	**1,397,200**	**1,043,038**	**1,268,040**
	Fund Balance	**225,202**	**393,435**	**50,000**	**50,000**

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BUDGETED FUND BALANCE

810 Member Cities Water Revenue Fund

		Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
	Fund Balance				
810	Member Cities Water Revenue Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40120	Annona-Water Revenue	8,949	9,275	11,500	11,929
40121	Avery - Water Revenue	22,226	23,036	15,400	15,974
40122	Dekalb - Water Revenue	83,955	87,048	87,768	91,042
40123	Hooks - Water Revenue	149,754	155,205	166,196	172,395
40124	Maud - Water Revenue	51,800	53,687	55,364	57,429
40125	New Boston-Water Revenue	430,333	445,998	352,463	365,610
40126	Wake Village-Water Rev	151,242	156,748	164,985	171,139
40127	Nash - Water Rev	-	-	-	-
40128	TexAmericas-Water Revenue	-	-	-	-
40129	Riverbend - Water Revenue	280,663	290,879	243,245	252,318
40130	Member City Water Revenue	-	-	-	-
40135	Member City - True Up Revenue	-	-	-	-
40136	Member City - True Up Corr	-	-	-	-
40140	Member City - Capt Improvement	-	-	-	-
41000	Interest Revenue	-	-	-	-
46003	Penalty & Interest	351	466	39	-
	Income	**1,179,273**	**1,222,343**	**1,096,959**	**1,137,835**
	Expenditures				
50120	Transfer to TWU	1,056,869	1,106,054	999,066	1,036,291
50121	Riverbend-Membr Cty Rev	122,404	116,288	97,893	101,544
54524	Other Services	-	-	-	-
	Expenditures	**1,179,273**	**1,222,343**	**1,096,959**	**1,137,835**
	Fund Balance	**-**	**-**	**-**	**-**

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TEXARKANA WATER UTILITIES

TEXAS FUNDS

Texarkana Water Utilities is a combined department of the cities of Texarkana, Texas and Texarkana, Arkansas, and as such, presents a combined budget which includes both cities. This portion contains only the revenue, expenditures, and fund balances that are applicable to Texarkana, Texas.

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Texas Revenue Fund

DESCRIPTION:

This fund provides for the general operations of the Texas water and sewer enterprise funds through funding from water and sewer fees and other revenues billed and collected from our customers.

FOCUS:

To provide general Utility services for the Texas portion of the Utility operating divisions, debt service, capital funds, depreciation funds, and infrastructure funds.

IP Revenue (Graphic Packaging) Fund

DESCRIPTION:

This fund provides for the general operations of the Graphic Packaging (IP) enterprise fund through funding from Graphic Packaging and from water fees billed and collected from the municipal entities served by the Graphic Packaging water plant in Domino, Texas.

FOCUS:

To provide funds for the operation of the Graphic Packaging Water Distribution Division.

2004 Bond Fund

DESCRIPTION:

The 2004 Bond Fund services the debt for the water and sewer revenue bonds issued in 2004 to extend utility services to the area north of I-30 annexed into the City in 1999.

FOCUS:

To remit the annual debt service payments required for the 2004 Bonds.

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2013 Bond Fund

DESCRIPTION:

The 2013 Bond Fund services the debt for the water and sewer revenue bonds issued in 2013 to relocate and upsize a five-mile segment of water main between Malta, Texas and DeKalb, Texas to accommodate the widening of Highway 82 by Bowie County.

FOCUS:

To remit the annual debt service payments required for the 2013 Bonds.

2013 Bond Construction Fund

DESCRIPTION:

This fund provides for the receipt and disbursement of proceeds from the 2013 bond funds for costs related to the Highway 82 water line.

FOCUS:

To fund the removal, upsizing and other related costs for the Highway 82 water line between Malta, Texas and DeKalb, Texas.

Millwood Depreciation Fund

DESCRIPTION:

This fund provides for the replacement of aging plant equipment and infrastructure at the Millwood Water Treatment Plant in Ashdown, Arkansas.

FOCUS:

To accumulate funds sufficient to allow budgeted expenditures needed to maintain this plant in proper working condition by replacing broken, worn or end of life plant assets to keep this plant fully functional and operating within ADH and AWWA standards.

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North Texarkana Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

Provides for the replacement of aging plant equipment and infrastructure at the North Texarkana Wastewater Treatment Plant that serves the northern area of both sides of Texarkana to keep this plant properly functioning within ADEQ and EPA requirements.

FOCUS:

To accumulate funds sufficient to replace plant equipment and infrastructure as it is needed.

Equipment Fund

DESCRIPTION:

This fund allows for budgeted replacement of assets such as furniture, fixtures, equipment, fleet vehicles, and mobile equipment.

FOCUS:

To replace utility rolling stock and furniture, fixtures and equipment as needed.

Technology Fund

DESCRIPTION:

To provide funds for hardware, software and related technology asset purchases and replacements.

FOCUS:

To purchase new and replacement technology assets as needed.

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South Regional Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

To provide for replacement of worn and aging plant assets at this plant, which is the primary sewer plant for both sides of Texarkana that is in continuous operation twenty-four hours a day and to keep this plant fully operational in accordance with TCEQ and EPA requirements.

FOCUS:

To consistently monitor the condition and effectiveness of plant assets and repair, rebuild or replace as needed.

Compost Fund

DESCRIPTION:

To set aside funding for maintenance and replacement of capital assets used in composting operations.

FOCUS:

To keep the bi-city composting operations fully functioning by ongoing maintenance of compost assets and fund capital repairs and replacement as necessary.

Customer Loan Fund

DESCRIPTION:

Originally established to finance low interest loans to sewer customers in the Singing Pines community when required replacement of the dilapidated sewer main in that area forced customers to replace their sewer service lines that tie into the city main. Customers were billed monthly loan installments on their water bills until the loan and interest was repaid with the proceeds used to replenish this fund. Inactive since the last loans were repaid in 2011, this fund was de-funded in FY 2018 to be re-established in the future if a need arises.

FOCUS:

To re-activate this fund as needed to provide a source of low interest loan funds to assist customers in connecting to replaced water or sewer mains.

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Personnel Policy Fund

DESCRIPTION:

To set aside funds to pay benefit obligations due to employees upon termination.

FOCUS:

To pay accrued and payable benefit obligations owed to employees when employment terminates according to established policies and procedures.

TX Capital Improvement Fund

DESCRIPTION:

To set aside funds dedicated to extending or improving water and sewer infrastructure, which is essential for our continued ability to provide public water and sanitary sewer to our customers and meets or exceeds all regulatory requirements.

FOCUS:

To expend funds through capital improvement construction projects to address water and sewer extensions or improvement needs identified by utility engineers.

TX Infrastructure Fund

DESCRIPTION:

To set aside funds for the repair and replacement of our aging water and sewer infrastructure.

FOCUS:

To expend funds through infrastructure construction projects to address water and sewer infrastructure repairs and replacements identified by utility engineers.

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Wright Patman Corps of Engineers Cost Fund

DESCRIPTION:

This fund serves as a sinking fund to accumulate funds to apply towards costs associated with the implementation of the Corps of Engineers ultimate operating rule curve for Lake Wright Patman.

FOCUS:

To have funds available to pay future costs as they become due for implementation of the ultimate operating rule curve for Lake Wright Patman.

Lake Texarkana Capital Improvement Fund (Member Cities)

DESCRIPTION:

To collect funding from Texarkana, Arkansas, Texarkana, Texas, and the Member Cities for the capital maintenance and repairs of the jointly owned Lake Texarkana Water Supply System.

FOCUS:

To continuously assess the capital improvement maintenance and repairs necessary to keep the Wright Patman Water Production Plant fully operational and in compliance with TCEQ and AWWA standards.

Wagner Creek Wastewater Treatment Plant Capital Improvement Fund

DESCRIPTION:

This fund is used to provide for repair, replacement, improvements and upgrades needed to keep this plant fully operational and functioning in accordance with TCEQ and EPA requirements.

FOCUS:

To monitor the efficiency, effectiveness and condition of plant infrastructure and rebuild, repair, replace or upgrade assets as needed.

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BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Texas Revenue Fund	4,944,110	4,886,327	4,199,817	3,698,242
Fund Balance	**4,944,110**	**4,886,327**	**4,199,817**	**3,698,242**
Income				
Water and Sewer Sales	13,561,423	13,941,079	13,608,716	13,640,016
Water Connection Fees	7,721	9,600	8,060	8,060
Service Charge	571,003	601,610	472,220	599,220
Regional Water Treatment Plant Fees	-	2,591,588	2,152,528	2,271,544
Wholesale Water Sales	1,378,757	1,437,000	1,368,100	1,368,100
Wholesale Sewer Charges	565,441	567,200	563,100	563,100
Interest Income	85,882	108,900	55,514	54,403
IP Service Charge	35,367	40,300	40,300	40,300
IP Service Charge (Expan)	18,900	18,900	18,900	18,900
AR Share LT Operations	607,448	612,503	607,073	700,167
UN Share LT Operations	45,792	46,741	45,764	52,782
MN Share LT Operations	11,734	12,242	11,727	13,525
MC Share Wtr Operations (Cash B)	815,059	754,255	814,556	814,808
Transfer from Customer Loan Fund	-	-	-	-
Miscellaneous Income	416,268	407,067	444,302	349,522
Income	**18,120,795**	**21,148,985**	**20,210,860**	**20,494,447**
Expenditures				
Total Operating Expenses	12,072,593	13,184,437	11,707,522	13,208,973
Total Capital Outlay	-	-	-	-
Share of North Texarkana Operations	72,076	103,116	102,305	105,146
Share of Millwood Operations	652,576	619,036	820,899	705,454
Bond Fund 2020 Ref (2004)	183,666	184,119	107,563	172,823
Bond Fund 2005	-	-	-	-
Bond Fund 2013	154,414	158,235	164,415	151,416
Bond Fund (Projected)	-	-	-	-
Share 1998 AR Debt Service	92,190	92,362	91,778	-
Share 1998-B AR Debt Service	16,870	16,900	16,852	-
Share 2007 AR Refunding Bonds	417,044	421,200	400,392	426,360
Transfer to Gen Fund -IP	18,900	18,900	18,900	18,900
Transfer to Gen Fund	22,500	37,500	37,500	37,500
Millwood Depreciation Fund	330,720	430,830	430,830	430,710
North Texarkana Depreciation Fund	7,150	7,800	7,800	7,800
Equipment Acquisition Fund	213,793	284,490	284,490	357,850

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Technology Fund	244,833	442,540	442,540	359,898
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	100,000	100,000	130,000	130,000
Capital Improvement Fund	1,290,422	1,200,000	1,200,000	1,050,000
Infrastructure Fund	572,331	622,256	622,256	574,236
Compost Fund	62,810	63,220	63,220	-
WP COE Cost Fund	1,648,419	1,578,419	1,578,419	1,578,419
LT Capital Improvement Fund	307,266	289,590	289,590	393,120
River Bend Water District	122,010	2,208,300	1,857,022	1,952,235
Wagner Creek Capital Improvement	50,000	100,000	100,000	-
SR WWTP Depreciation Fund	94,215	133,487	133,487	157,850
Other/Legal	118,290	104,655	104,655	104,655
Expenditures	**18,865,088**	**22,401,392**	**20,712,435**	**21,923,345**
Fund Balance	**4,199,817**	**3,633,920**	**3,698,242**	**2,269,344**

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BUDGETED FUND BALANCE

IP Revenue Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
IP Revenue Fund				
Fund Balance	-	-	-	-
Income				
Wholesale Water Sales	1,128,869	1,537,081	1,512,537	1,503,872
Income	**1,128,869**	**1,537,081**	**1,512,537**	**1,503,872**
Expenditures				
Total Operating Expenses	1,128,869	1,537,081	1,512,537	1,503,872
Total Capital Outlay				
Expenditures	**1,128,869**	**1,537,081**	**1,512,537**	**1,503,872**
Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

Texas 2020 Refunding Bond Fund (Refunded 2004 Bond)

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Texas 2020 Ref (2004) Bond Fund	32,230	32,529	32,511	124,433
Fund Balance	**32,230**	**32,529**	**32,511**	**124,433**
Income				
Transfer from Revenue Fund	183,666	184,119	107,563	172,823
Transfer from Reserve Fund	9,043	6,982	178	12,898
Transfer from 04B Constr		-		
Interest Income	1,047	1,066	1,066	1,066
Income	**193,756**	**192,167**	**108,807**	**186,787**
Expenditures				
Interest-February	18,388	15,088	15,088	3,300
Interest -August	15,087	11,581	1,797	2,190
Principal	160,000	165,000	-	185,000
Agent Fees				
Expenditures	**193,475**	**191,669**	**16,885**	**190,490**
Fund Balance	**32,511**	**33,027**	**124,433**	**120,730**

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BUDGETED FUND BALANCE

Texas 2013 Bond Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Texas 2013 Bond Fund	28,058	27,666	28,026	27,509
Fund Balance	**28,058**	**27,666**	**28,026**	**27,509**
Income				
Transfer from Revenue Fund	154,414	158,235	164,415	151,416
Transfer from 2013 Bond Const		-		
Transfer from Reserve Fund	7,650	6,046	155	10,821
Transfer from LT Capital Impr		-		
First SW Issuance Cost Refund		-		
Interest Income	1,598	1,238	907	907
Income	**163,662**	**165,519**	**165,477**	**163,144**
Expenditures				
Interest-February	36,847	35,497	35,497	34,072
Interest -August	36,847	35,497	35,497	34,072
Principal	90,000	95,000	95,000	95,000
Agent Fees				
Expenditures	**163,694**	**165,994**	**165,994**	**163,144**
Fund Balance	**28,026**	**27,191**	**27,509**	**27,509**

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BUDGETED FUND BALANCE

Texas 2013 Bond Construction Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Texas 2013 Bond Construction Fund	28,685	-	29,334	13,806
Fund Balance	**28,685**	**-**	**29,334**	**13,806**
Income				
Transfer from Revenue Fund		-		
Transfer from LT Capital Impr		-		
Bond Proceeds		-		
Salvage Iron from 16" Water Line Removal		-		
Interest Income	649	-	466	247
Income	**649**	**-**	**466**	**247**
Expenditures				
Hwy 82 Water Line Relocation Project:				
Materials (Piping, Fittings, Valves, etc.)				
Equipment Rental/ Fuel				
Labor				
Other:				
System Improvements		-	15,994	14,053
Expenditures	**-**	**-**	**15,994**	**14,053**
Fund Balance	**29,334**	**-**	**13,806**	**-**

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BUDGETED FUND BALANCE

Millwood Depreciation Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Millwood Depreciation Fund	543,033	173,963	213,512	565,955
Fund Balance	**543,033**	**173,963**	**213,512**	**565,955**
Income				
Transfer from Revenues	330,720	430,830	430,830	430,710
Plans/Specs	927	-	-	
Interest Income	5,061	2,125	5,063	4,962
Income	**336,708**	**432,955**	**435,893**	**435,672**
Expenditures				
Paint Bridge Pipework	61,294			
Storage Building		12,644		
Sludge Pond Cleaning - 2019	133,256			
Replace Valves - Filters 5 & 6	187,709			
Replace Gate Actuator				
Repair High Service Pump	29,018			
Basin Lining (1)	232,928	237,075	-	252,560
High Service Pump Bldg Heat Unit	2,932			
Clearwell Mixer	6,187			
#3 High Service Ball Valve and Actuator	7,398			
Surface Wash Nozzle Replacement	5,507			
Replace Security Cameras		4,425	4,425	
Replace Valves- Filters 7 & 8		189,660	-	164,164
Low Service Control Panel Replacement		47,415	47,415	
Repair High Service Pump/Motor/Actuator		60,059	-	
SCADA Upgrade		37,932	-	31,570
Mixer Gearbox Repair		6,322	6,322	
Repair Primary Disconnect		9,483	9,483	
Emergency Low Svc Pump Motor Repairs		-	15,805	
Sludge Pond Cleaning (only 2)-2021				110,495
Generator Load Bank Test/Fluid Change				22,099
Flash Mixer				7,577
Chemical Bldg Roof Replacement				63,140
Automatic Transfer Switch				126,280

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Low Service Repair/Rebuild				41,041
High Service Repair/Rebuild				63,140
Chlorine Analyzer				3,031
Expenditures	**666,229**	**605,015**	**83,450**	**885,097**
Fund Balance	**213,512**	**1,903**	**565,955**	**116,530**

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BUDGETED FUND BALANCE

North Texarkana Wastewater Treatment Plant Depreciation Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
North Texarkana Wastewater Treatment Plant Depreciation Fund	27,428	15,728	24,681	30,906
Fund Balance	**27,428**	**15,728**	**24,681**	**30,906**
Income				
Transfer from Revenues	7,150	7,800	7,800	7,800
Interest Income		-		
Plans/Specs		-		
Income	**7,150**	**7,800**	**7,800**	**7,800**
Expenditures				
Pump/Motor/VFD Replacements - 2019	5,638			
Replace UV Ballasts/Controls	2,009			
Replace AC	2,250			
Pump/Motor/VFD Replacements - 2020		16,380	-	
Aeriation Tanks Cleaned Out/Joints Resealed		6,825	678	6,825
UV System Repairs			897	
Pump/Motor/VFD Replacements - 2021				16,380
Expenditures	**9,897**	**23,205**	**1,575**	**23,205**
Fund Balance	**24,681**	**323**	**30,906**	**15,501**

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BUDGETED FUND BALANCE

Equipment Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Equipment Fund	148,499	262,176	327,791	208,038
Fund Balance	**148,499**	**262,176**	**327,791**	**208,038**
Income				
Transfer from Revenue Fund	213,793	284,490	284,490	357,850
Insurance Proceeds	130,143	24,490	24,490	-
Sale of Retired Assets	-	-		
Interest Income	7,494	4,252	4,332	4,246
Income	**351,430**	**313,232**	**313,312**	**362,096**
Expenditures				
FY 2019	172,138			
FY 2020		557,471	433,065	
FY 2021				557,865
Expenditures	**172,138**	**557,471**	**433,065**	**557,865**
Fund Balance	**327,791**	**17,937**	**208,038**	**12,269**

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BUDGETED FUND BALANCE

Technology Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Technology Fund	192,289	195,569	280,923	378,729
Fund Balance	**192,289**	**195,569**	**280,923**	**378,729**
Income				
Transfer from Revenue Fund	244,833	442,540	442,540	359,898
Other Transfers		-		
Reimbursement - TISD		-		
Reimbursement - Bowie County	55,044	61,017	57,205	57,205
Hosted Services	10,872		7,900	9,359
TML Insurance Reimbursement	22,612			
Interest Income	6,897	7,134	5,106	5,099
Income	**340,258**	**510,691**	**512,751**	**431,561**
Expenditures				
FY 2019	251,624			
FY 2020		555,420	414,945	
FY 2021				418,176
Expenditures	**251,624**	**555,420**	**414,945**	**418,176**
Fund Balance	**280,923**	**150,840**	**378,729**	**392,114**

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BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
South Regional Wastewater Treatment Plant Depreciation Fund	164,893	113,327	95,401	33,531
Fund Balance	**164,893**	**113,327**	**95,401**	**33,531**
Income				
Transfer from Revenues	94,215	133,487	133,487	157,850
Interest Income	3,855	1,224	1,749	1,748
Income	**98,070**	**134,711**	**135,236**	**159,598**
Expenditures				
Roof Repairs, 200, 1300, 1400, 1600 Bldgs	12,606			
Muffin Monster Replacement				
Pump/Motor/VFD Replacement - 2018	3,354			
Belt Press Refurbish	1,251			
Centrifuge Rebuilds	21,803			
SRWWTP Wireless SCADA	43,235			
Pump/Motor/VFD Replacement- 2019	22,648			
Primary Clarifier 503 Gear Box Replacement	35,444			
Emergency Retube of Boiler	19,832			
Emergency Repair of Chiller Tubes	2,933			
Digester Lid Painting	4,456			
Replace 700 Methane Controller/Sensors		4,741	4,741	
Pumps/Motors/VFD Replacements- 2020		38,564	26,243	
SO2 Evaporator Replacement		22,127	-	
Grit Basin 401, 402 Repair		50,576	25,288	
Barscreen 222 Rebuild		31,610	31,610	
Roof Repairs, 400, 700, 1500, 1800 Bldgs		31,610	-	
Plant Wireless SCADA		18,966	18,966	
Boiler Rebuilds		22,127	19,962	
Replace Generator Main Breaker		6,322	5,971	
Digester Repairs			7,046	
Fuel Station Repairs			5,701	
Repair 200PS Generator Auto Transfer Switch			7,997	

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BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Repair Primary Clarifier #503 Drive			43,581	
Pumps/Motors/VFD Replacements-2021				31,570
Chiller Replacement				53,669
Barscreen Rebuild				31,570
Chlorine-SO2 Rebuild				31,570
Wireless SCADA				18,942
Expenditures	**167,562**	**226,643**	**197,106**	**167,321**
Fund Balance	**95,401**	**21,395**	**33,531**	**25,808**

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BUDGETED FUND BALANCE

Compost Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Compost Fund	240,327	91,310	280,247	249,171
Fund Balance	**240,327**	**91,310**	**280,247**	**249,171**
Income				
Transfer from Revenue Fund	62,810	63,220	63,220	-
Proceeds from Asset Disposal				
Proceeds from TML-Insur Reimb			158,695	
Plans/Specs				
Interest Income	9,041	4,305	4,040	3,978
Income	**71,851**	**67,525**	**225,955**	**3,978**
Expenditures				
Equipment Wear Parts	12,092	28,449	28,449	28,413
Replace Loader Foam Tires	4,796			
Skid Steer Sweeper Attachmt	4,271			
Skid Steer Tires	2,275			
Grind/ Dispose of Oversized Greenwaste	559			
Dozer Repair	7,938	15,805	10,423	
Equipment Shed Roof Repair		3,161	3,161	
Ton Tote Hopper/Bagger		6,322	-	
Compost Operations Building		63,220	31,610	31,570
Concrete Pad Repairs		9,483	8,661	9,471
Tub Grinder Fire-TML Reimb			171,137	
Compost Site Security Camera			3,590	
Expenditures	**31,931**	**126,440**	**257,031**	**69,454**
Fund Balance	**280,247**	**32,395**	**249,171**	**183,695**

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BUDGETED FUND BALANCE

Personnel Policy Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Personnel Policy Fund	157,965	175,405	202,221	204,525
Fund Balance	**157,965**	**175,405**	**202,221**	**204,525**
Income				
Transfer from Revenues	100,000	100,000	130,000	130,000
Interest Income	5,140	2,190	2,090	2,090
Income	**105,140**	**102,190**	**132,090**	**132,090**
Expenditures				
Termination Pay	33,512	61,050	30,000	53,207
Social Security	2,564	4,670	2,295	4,070
Post Retirement Benefits	24,808	25,000	97,491	105,000
Expenditures	**60,884**	**90,720**	**129,786**	**162,277**
Fund Balance	**202,221**	**186,875**	**204,525**	**174,339**

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BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
TX Capital Improvement Fund	912,976	672,481	804,342	266,036
Fund Balance	**912,976**	**672,481**	**804,342**	**266,036**
Income				
Transfer from Revenue Fund	1,290,422	1,200,000	1,200,000	1,050,000
Transfer from General Fund			625,000	
Interest Income	44,751	23,000	21,266	20,841
Prorata Fees		-		
Plans	25	-		
State Reimbursements-TX DOT			3,531	
Other Reimbursements				
Insurance Reimbursements				
Income	**1,335,198**	**1,223,000**	**1,849,797**	**1,070,841**
Expenditures				
Water System Improvements	16,197	60,000	47,791	60,000
Sewer System Improvements	94,289	60,000	37,675	60,000
North Texarkana Sewer Project				
TX Fire Hydrants	2,653	35,000	30,000	
Manholes Where Needed	99	50,000	-	
Loop Dead End Mains		60,000	-	60,000
Extend 8" Water Main - Gin Rd - 2,000'	180			
2008 Sewer Annexation	156			
6" Water Main Extension- Summerhill Rd	10,601			
Automatic Water Flush Valves (5)	15,406			
North Txk Sewer Project PH II (2008 Annexation)	1,205,083	1,200,000	1,050,000	
Cancel Project to Tranfer funds to WP Corps of Engineers Fund	(1,200,000)			
Transfer to Corps of Engineers Fund	1,200,000			
2018 Annexation Engineering Fee		150,000	150,000	
Loop Water Mains-Moores Ln/ N Park Area	50,309	-	2,521	
WC Pump/Motor/VFD	2,402			
Palisades Drive Water Ext- 8"	19,549			
Meadow Ln Drainage	2,950			

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BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Grim Apts Sewer	23,958	-	8,219	
I-30 & FM 2148-TX DOT Reimb			3,531	
TX DOT I-30 Frontage Water & Sewer		250,000	350,000	
Elevated Tank Cathodic Repairs		30,000	-	30,000
Chlorine Conversion Project		-	12,394	
Water & Sewer Mains-104 Hubbard		-	10,866	
Looping Dead End Water Mains-South Txk Project (City Direct Paying Invoices)		-	630,184	
Pine Knoll & Cedar Hil Sewer Replacement		-	23,417	
Emergency 36" Water Line Repair-N.Stateline		-	6,505	
Colonial Cir Sewer Repair		-	25,000	
I-30 Valve				80,000
2018 Annexation Areas Water & Sewer				850,000
FM 2148- 12" Water Line Relocation				150,000
FY21 Chlorine Conversion				13,000
Expenditures	**1,443,832**	**1,895,000**	**2,388,103**	**1,303,000**
Fund Balance	**804,342**	**481**	**266,036**	**33,877**

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BUDGETED FUND BALANCE

TX Infrastructure Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
TX Infrastructure Fund	874,011	214,540	259,834	47,045
Fund Balance	**874,011**	**214,540**	**259,834**	**47,045**
Income				
Transfer from Revenues	572,331	622,256	622,256	574,236
Plans & Specs.	-	-	-	-
Interest Income	18,700	17,500	4,260	4,200
Income	**591,031**	**639,756**	**626,516**	**578,436**
Expenditures				
West Texarkana Area Sewer Project	337,740			
College Drive Area Sewer	32,328	200,000	283,336	
New Boston Rd/ Robison Rd Repl 12" Sewer		150,000	-	250,000
Transfer to Corps of Engineers Cost Fund-Reim FY18 Transfer to GF	827,000			
Engineering Design-TX DOT- Reloc W&S in ROW-I-30	8,140	-	5,969	
Replace AC & Undersized Water Mains		50,000	-	
Upgrade Sewer Mains/Re-line and Replace Manholes		50,000	-	
TX DOT- Kings Hwy Water and Sewer Relocation		375,000	375,000	
Hwy 67 & Loop 151 Sewer Crossing		-	175,000	
College Drive Area Sewer-PH II				150,000
Replace Sewer Behind 2905 Texas Blvd				75,000
Remove LS at Moores Ln-Repl with Gravity				75,000
Expenditures	**1,205,208**	**825,000**	**839,305**	**550,000**
Fund Balance	**259,834**	**29,296**	**47,045**	**75,481**

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BUDGETED FUND BALANCE

Wright Patman Corps of Engineers Cost Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Wright Patman Corps of Engineers Cost Fund	1,783,095	6,351,053	6,463,246	7,973,016
Fund Balance	**1,783,095**	**6,351,053**	**6,463,246**	**7,973,016**
Income				
Transfer for Revenue Fund	1,578,419	1,578,419	1,578,419	1,578,419
Additional Transfer from Revenue Fund	70,000			
Transfer from Wagner Creek	893,000			
Transfer from Capital Improv	1,200,000			
Transfer from Infrastructure	827,000			
Unspent SOW Refund from Corps of Engineers	22,539			
Interest Income	89,193	22,000	114,420	114,500
Income	**4,680,151**	**1,600,419**	**1,692,839**	**1,692,919**
Expenditures				
Hillco Partners-LWP Water Rights Legal/Lobbyist Professional Services		102,000	102,000	102,000
TCEQ Water Rights Application Fee			81,069	
Expenditures	**-**	**102,000**	**183,069**	**102,000**
Fund Balance	**6,463,246**	**7,849,472**	**7,973,016**	**9,563,935**

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BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Lake Texarkana Capital Improvement Fund	594,512	776,393	864,606	118,624
Fund Balance	**594,512**	**776,393**	**864,606**	**118,624**
Income				
Member Cities	60,802	56,932	56,932	82,358
Transfers from Arkansas	181,933	168,478	168,478	244,250
Transfers from Texas	307,266	289,590	289,590	418,392
Other Transfers from Arkansas				
Other Transfers from Texas	352,384			
Interest Income	24,041	13,700	9,562	7,650
Insurance Proceeds				
Miscellaneous	1,412	600	600	600
Income	**927,838**	**529,300**	**525,162**	**753,250**
Expenditures				
Filter Media Replacement	196			
TCEQ Item: Filter Troughs	196			
TCEQ Item: Basin Lining (1 Basin)	409	215,000	297,537	
Upgrade SCADA System	8,978			
TCEQ Item: Basin Gates and Weirs	97,125	0	62,569	
Replace 2nd Ammonia Pipe Stinger	4,746			
High Service #5 Pump Bowl			6,475	
Filter Effluent Valve and Mag Meter	29,995			
High Service Pump/Motor Repair		90,000	0	
Filter Control for #3, #5. #6 & #7 Filters	2,749			
Settled Water Mixing Chamber	553	0	19,515	
Rate of Flow Venturies for 4 Filter Effluent Lines	16,423	49,000	10,147	
#2 Influent Valve/Actuator	14,458	17,000	0	
East Alum Pump Replacement	4,205			
#1 Intake Pump/Gate & Ball Valves/Actuator, Piping	17,232			
East Basin Sludge Rakes	44,433			
Chlorine Dioxide Enclosure/Leak Detection	17,500			
Pump and Motor Rebuild	104,630	80,000	44,947	
Surface Wash Arms/Bearings/Nozzle	47,148			
Replace Pump Room Flooring		16,000	0	

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Filter Troughs PH II	179,519			
Low Service Pump #4 VFD	64,209			
Replace Gate Access Controller	3,042			
PC Replacements (6) & iPads (2)		8,200	2,673	
Replace Security Cameras		7,000	0	
MCC Control Panel Replacement in Lime Bldg		373,000	0	
Repair Parking Lot		75,000	0	
Low Service Power Upgrade		30,000	30,000	
New Boston Transfer Switch		10,000	10,000	
TCEQ-Clearwell Top Cleaning		6,000	6,000	
SCADA Upgrades-Patman		50,000	0	
SCADA Upgrades-All Sites		45,000	45,000	
Replace Ferris Mower		15,000	9,215	
Replace Side-by-Side (ROW Maint)		15,000	0	
Replace 1/2 Ton Truck		30,000	48,627	
I-30 Valve		60,000	0	
Replace Basin Tower and Rakes		48,000	0	
Gate Opener for Back Gate		0	3,525	
Low Service Switch Gear Emergency Repl		0	517,069	
300K Gallon Standpipe Painting-Avery		0	77,836	
AC/ Insulation at Low Service		0	43,663	
Plant Drainage Ditch Clearing		0	26,766	
Portable Tank Mixer		0	9,580	
Line Settling Basin #2				270,000
MCC Control Panel Replacement (incl engineering)				420,000
SCADA Upgrade-Patman				50,000
Influent Valve & Actuator				35,000
Rebuild Raw Pump				95,000
	657,744	**1,239,200**	**1,271,144**	**870,000**
	864,606	**66,493**	**118,624**	**1,874**

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

BUDGETED FUND BALANCE

Wagner Creek Wastewater Treatment Capital Improvement Fund

	Actual 18-19	Adopted 19-20	Revised 19-20	Proposed 20-21
Fund Balance				
Wagner Creek Wastewater Treatment Capital Improvement Fund	1,018,544	226,424	259,938	209,399
Fund Balance	**1,018,544**	**226,424**	**259,938**	**209,399**
Income				
Transfer from Revenue Fund	50,000	100,000	100,000	-
Contributions from Wake Village	73,887	73,887	73,887	73,887
Contributions from Nash	73,887	73,887	73,887	73,887
Plans/Specs	-	-		
Interest Income	26,982	2,700	4,902	4,804
Income	**224,756**	**250,474**	**252,676**	**152,578**
Expenditures				
Pump/Motor/VFD Replacement	9,859			
Funds Transfer to TXK,TX GF				
Funds Transfer to TX Rev to Reimb for FY18 Transfer to GF	580,503			
Funds Transfer to WP Corps of Engineers Cost Fund to Repl Funds Transferred to GF	393,000			
Wagner Creek Engineering Fees		460,000	275500	184,500
#3 Influent Pump VFD		6,000	6,000	
Replace Conduit on Clarifier and Wetwell		10,000	8,993	
Rebuild Failed Pump around Pump			12,722	
Pump?Motor/VFD Repair-21				15,000
Chlorinator Repair				12,000
Replace 17 yr old 1/2 Ton Plant Pick-up				25,000
Expenditures	**983,362**	**476,000**	**303,215**	**236,500**
Fund Balance	**259,938**	**898**	**209,399**	**125,477**

Attachment: 2020-089 ATTH 01 COTT Proposed Budget Draft 20-21 [Revision 1] (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-089 Goals & Perspectives (2328 : 2020-089 ORD Fiscal Year 2021 Budget)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/7/2020 9:16 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2020-091 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2021, upon all taxable property in the City of Texarkana, Texas.

Briefing: 8/10/2020 **Public Hearing:** 9/14/2020 **Council Vote:** 9/14/2020

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The proposed budget for the fiscal year ending September 30, 2021 includes a proposed tax rate of $0.7000 per $100 of assessed valuation. This rate is equivalent to the current property tax rate.

No increase in the property tax rate is proposed.

The proposed rate exceeds the no-new revenue tax rate of $0.6853 by $0.0147 and is less than the voter-approval tax rate of $0.7260 by $0.0260. A public hearing on the tax rate will be held on September 14, 2020, with a vote to adopt the budget and the tax rate for fiscal year 2021 scheduled for that same evening. The City is required to give public notice regarding the September 14, 2020 public hearing with an ad in the local newspaper and a posting on the City's website. The format for the ad is provided by the State.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Adoption of the proposed rate will provide funding for expenditures proposed in the annual budget for the fiscal year ending September 30, 2021.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:

July 14, 2020
July 18, 2020
August 4, 2020

Attachments

a. 2020-091 ORD Adopting Tax Rate for FY 21 (DOC)
b. 2020-091 ATTH 01 Texarkana City ad (PDF)
c. 2020-091 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2020 1:58 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 1:58 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 3:46 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

ORDINANCE NO. 2020-091

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FIXING THE TAX RATE AND LEVY IN AND FOR THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021, UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; MAINTAINING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS AND CERTIFICATES OF OBLIGATION OF THE CITY; PROVIDING FOR THE RENDITION AND ASSESSMENT OF TAXES IN ACCORDANCE WITH THE STATE LAW; PROVIDING THAT IN THE EVENT ANY PROVISIONS OF THIS ORDINANCE BE HELD UNCONSTITUTIONAL AND INVALID SUCH HOLDING SHALL NOT AFFECT THE REMAINING PROVISIONS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: There is hereby levied for the fiscal year ending September 30, 2020, upon all real property situated within the corporate limits of said City of Texarkana, Texas, and on all personal property which was owned within the corporate limits of said City of Texarkana, Texas, on the first day of October, A.D. 2020, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, a total tax of $0.7000 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuations on all said property, which said total tax is here and now levied respectively as follows:

a. An ad valorem tax of and at the rate of $0.5623 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2021, for the general City purposes to pay the current operating expenses of said City of Texarkana, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.15 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000.00 HOME BY APPROXIMATELY $14.70.

b. An ad valorem tax of and at the rate of $0.1377 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2021, for the purpose of maintaining an Interest and Sinking Fund with which to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas, now outstanding, and such tax, when collected, shall

Attachment: 2020-091 ORD Adopting Tax Rate for FY 21 (2330 : 2020-091 ORD Fixing Tax Rate for Fiscal Year 2021)

be appropriated and deposited in and to the credit of the Interest and Sinking Fund of the said City of Texarkana, Texas.

SECTION 2: Property situated in the City of Texarkana, Texas, shall be rendered and assessed in accordance with the laws of the State of Texas, and the Charter and Ordinances of the City of Texarkana, Texas.

SECTION 3: In the event any provision of this Ordinance shall be held unconstitutional and invalid by a Court of competent jurisdiction, the same shall not affect the remaining provisions hereof.

SECTION 4: All Ordinances or parts thereof in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of such conflict.

PASSED AND APPROVED in Regular Council Session on this the **14th day of September, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-091 ORD Adopting Tax Rate for FY 21 (2330 : 2020-091 ORD Fixing Tax Rate for Fiscal Year 2021)

NOTICE OF PUBLIC HEARING ON TAX INCREASE

PROPOSED TAX RATE	0.7000 per $100
NO-NEW REVENUE TAX RATE	0.6853 per $100
VOTER-APPROVAL TAX RATE	0.7260 per $100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Texarkana from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Texarkana may adopt without holding an election to seek voter approval of the rate.

A public hearing on the proposed tax rate will be held on September 14, 2020 at 6:00 pm at Texas City Hall 220 Texas Blvd. Texarkana TX 75501.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount=(tax rate) X (taxable value of your property)/100

The members of the governing body voted on the proposed tax increase as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Texarkana last year to the taxes proposed to be imposed on the average residence homestead by City of Texarkana this year:

	2019	2020	Change			
Total Tax Rate (per $100 of value)	0.7000	0.7000	*decrease of*	$0.0000 OR	0.00%	
Average homestead taxable value	107,010	112,005	*increase of*	4.66%		
Tax on average homestead	749.07	784.03	*increase of*	$35 OR	4.66%	
Total tax levy on all properties	16,341,258	16,162,947	*increase of*	-$178,311 OR	-1.09%	

For assistance with tax calculations, please contact the tax assessor for City of Texarkana at 903-793-8936 or kkinder@bowieappraisal.org, or visit www.ci.texarkana.tx.us for more information.

Attachment: 2020-091 ATTH 01 Texarkana City ad (2330 : 2020-091 ORD Fixing Tax Rate for Fiscal Year 2021)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-091 Goals & Perspectives (2330 : 2020-091 ORD Fixing Tax Rate for Fiscal Year 2021)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/7/2020 9:59 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2020-092 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

Briefing: 8/10/2020 **Public Hearing:** 9/14/2020 **Council Vote:** 9/14/2020

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Local Government Code Section 102.007 requires, in a year when the adopted budget raises more property tax revenue than in the previous year, that the City Council ratify the adopted budget in a record vote that is considered separately from the vote to adopt the budget and the vote to adopt the tax rate.

Potential Options:

- None

Fiscal Implications:

No specific fiscal implications. This is a statutory requirement.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2020-092 ORD Ratifying Budget and Tax Rate FY 21 (DOC)
b. 2020-092 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2020 2:02 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2020 2:02 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/06/2020 3:47 PM
City Council	Vicky Coopwood	Meeting	Pending	08/10/2020 6:00 PM

Meeting History

ORDINANCE NO. 2020-092

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has adopted its budget for the fiscal year 2020-2021; and

WHEREAS, the budget, as adopted, raises more revenue from property taxes than was raised from property taxes in the previous year; and

WHEREAS, Local Government Code Section 102.007 requires the City to ratify the budget by a separate vote.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in compliance with the requirements of Local Government Code Section 102.007(c), the City Council of the City of Texarkana, Texas, does hereby ratify the property tax increase reflected in the City's Budget for the fiscal year 2020-2021, which will require raising more revenue from property taxes than in the City's Budget for the fiscal year 2019-2020.

SECTION 2: That this Ordinance shall reflect the record vote of the City Council, with motion made by _____, seconded by_____, to approve this resolution having received _____ ayes and _____ nays and _____ abstaining, the ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **14th day of September, 2020**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☑ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2020-092 Goals & Perspectives (2331 : 2020-092 ORD Ratifying Budget and Tax Rate for Fiscal Year 2021)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/6/2020 2:07 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-054 rezoning a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Single Family-2 to Single Family-3. Nefrali Amaya, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/10/2020 **Council Vote:** 8/10/2020

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Z-20-5: This is a request by Nefrali Amaya, owner, to rezone an approximate 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Street from Single Family-2 to Single Family-3. This property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land use is vacant land to the north, south, east and west.

The Future Land use map designated this property as “Neighborhood Residential”.

The City’s Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are a couple of tracts of land located in this immediate area that are currently zoned Single Family-3. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.
All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

Not applicable.

Staff Recommendation:

As stated above, there are a couple of tracts of land located in this immediate area that are currently zoned Single Family-3. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes. Therefore, staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

June 1, 2020

Attachments

a. 2020-054 ORD rezoning at 615 Witt Lane (DOCX)
b. 2020-054 EXH 'A' (legal description) (PDF)
c. 2020-054 ATTH 01 (maps) (PDF)
d. 2020-054 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2020 4:30 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/07/2020 5:06 PM
City Council	Jennifer Evans	Meeting	Completed	07/13/2020 6:00 PM

Meeting History

07/13/20	City Council	MOVED FORWARD	Next: 08/10/20

Z-20-5

ORDINANCE NO. 2020-054

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 0.23-ACRE TRACT OF LAND (TRACT 248) IN THE THOMAS PRICE HRS, A-466, LOCATED AT 615 WITT LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466 (Exhibit 'A'), located at 615 Witt Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Single Family-3 on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466 (Exhibit 'A'), located at 615 Witt Lane** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone the a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466 (**Exhibit 'A'**), located at 615 Witt Lane in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2020-054 ORD rezoning at 615 Witt Lane [Revision 1] (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-054 ORD rezoning at 615 Witt Lane [Revision 1] (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

2020-054 Exhibit 'A'

LEGAL DESCRIPTION

All that certain tract or parcel of land located in Bowie County, Texas, a part of the THOMAS PRICE HEADRIGHT SURVEY, A-466 and a part of that certain 27-2/5 acre tract once owned by W. C. Witt and being more particularly described as follows:

BEGINNING at a stake for corner 235.1 feet East of the Northwest corner of the tract of land conveyed to Jesse Aars and wife, Myrtle Aars by Nettie M. Ritchey and Oleta M. Ritchey by Warranty Deed dated March 5, 1948 and recorded in Volume 245, Page 260, Deed Records of Bowie County, Texas;

THENCE: East, 105 feet to a stake for corner;

THENCE: South, 94.5 feet to a stake for corner;

THENCE: West, 105 feet to a stake for corner;

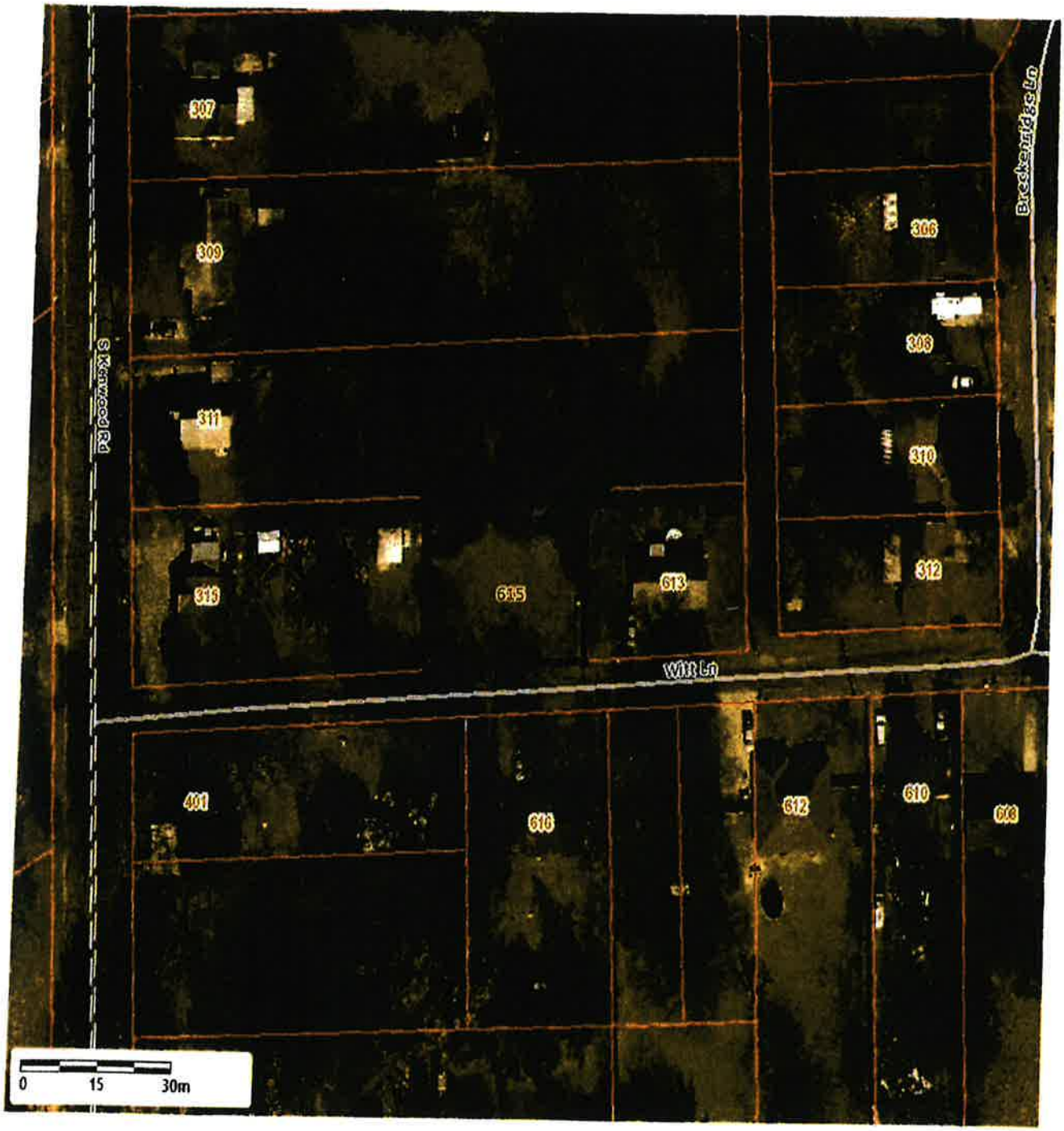
THENCE: North, 94.5 feet to the Point of Beginning.

Attachment: 2020-054 EXH 'A' (legal description) (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

615 Witt Lane

Attachment: 2020-054 ATTH 01 (maps) (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

615 Witt Lane



Attachment: 2020-054 ATTH 01 (maps) (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-054 Goals & Perspectives (2299 : 2020-054 ORD rezoning from SF2 to SF-3 at 615 Witt Ln)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 7/2/2020 3:31 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-055 granting a Specific Use Permit to allow a double wide HUD Code manufactured home on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane. Nefrali Amaya, applicant.

Briefing: 8/10/2020 **Public Hearing:** 8/10/2020 **Council Vote:** 8/10/2020

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

S-719: This is a request by Nefrali Amaya, owner, for a Specific Use Permit to allow the location of a double wide HUD code manufactured home on an approximate 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466, located at 615 Witt Lane from Single Family-2 to Single Family-3. This property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land use is vacant land to the north, south, east and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are a couple of tracts of land located in this immediate area that are currently zoned Single Family-3. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes.

Staff recommends for approval of the Specific Use Permit with the following stipulations:

1. That a 2019 or newer 4-bedroom, 2 bath double wide HUD code manufactured home be allowed on this property. See attached floor plan and photograph of home exterior.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.

5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

The applicant should also be aware that if this request is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

Not applicable

Staff Recommendation:

Staff recommends for approval of the Specific Use Permit with staff stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval for this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

June 1, 2020

Attachments

a. 2020-055 ORD granting SUP at 615 Witt Lane (DOCX)
b. 2020-055 EXH 'A' (legal description) (PDF)
c. 2020-055 EXH 'B' (floor plan) (PDF)
d. 2020-055 ATTH 01 (maps) (PDF)
e. 2020-055 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2020 4:31 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/07/2020 5:08 PM
City Council	Jennifer Evans	Meeting	Completed	07/13/2020 6:00 PM

Meeting History

07/13/20	City Council	MOVED FORWARD	Next: 08/10/20

ORDINANCE NO. 2020-055 S-719

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-719 TO ALLOW THE LOCATION OF A HUD CODE MANUFACTURED HOME ON A 0.23-ACRE TRACT OF LAND (TRACT 248) IN THE THOMAS PRICE HRS, A-466, LOCATED AT 615 WITT LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a HUD code manufactured home on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466 (**Exhibit 'A'**), located at 615 Witt Lane, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit numbered S-719 to allow the location of a HUD code manufactured home on a 0.23-acre tract of land (Tract 248) in the Thomas Price HRS, A-466 (Exhibit 'A'), located at 615 Witt Lane,** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That a 2019 or newer 4-bedroom, 2 bath double wide HUD code manufactured home be allowed on this property. See attached floor plan (**Exhibit 'B'**).
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

LEGAL DESCRIPTION

All that certain tract or parcel of land located in Bowie County, Texas, a part of the THOMAS PRICE HEADRIGHT SURVEY, A-466 and a part of that certain 27-2/5 acre tract once owned by W. C. Witt and being more particularly described as follows:

BEGINNING at a stake for corner 235.1 feet East of the Northwest corner of the tract of land conveyed to Jesse Aars and wife, Myrtle Aars by Nettie M. Ritchey and Oleta M. Ritchey by Warranty Deed dated March 5, 1948 and recorded in Volume 245, Page 260, Deed Records of Bowie County, Texas;

THENCE: East, 105 feet to a stake for corner;

THENCE: South, 94.5 feet to a stake for corner;

THENCE: West, 105 feet to a stake for corner;

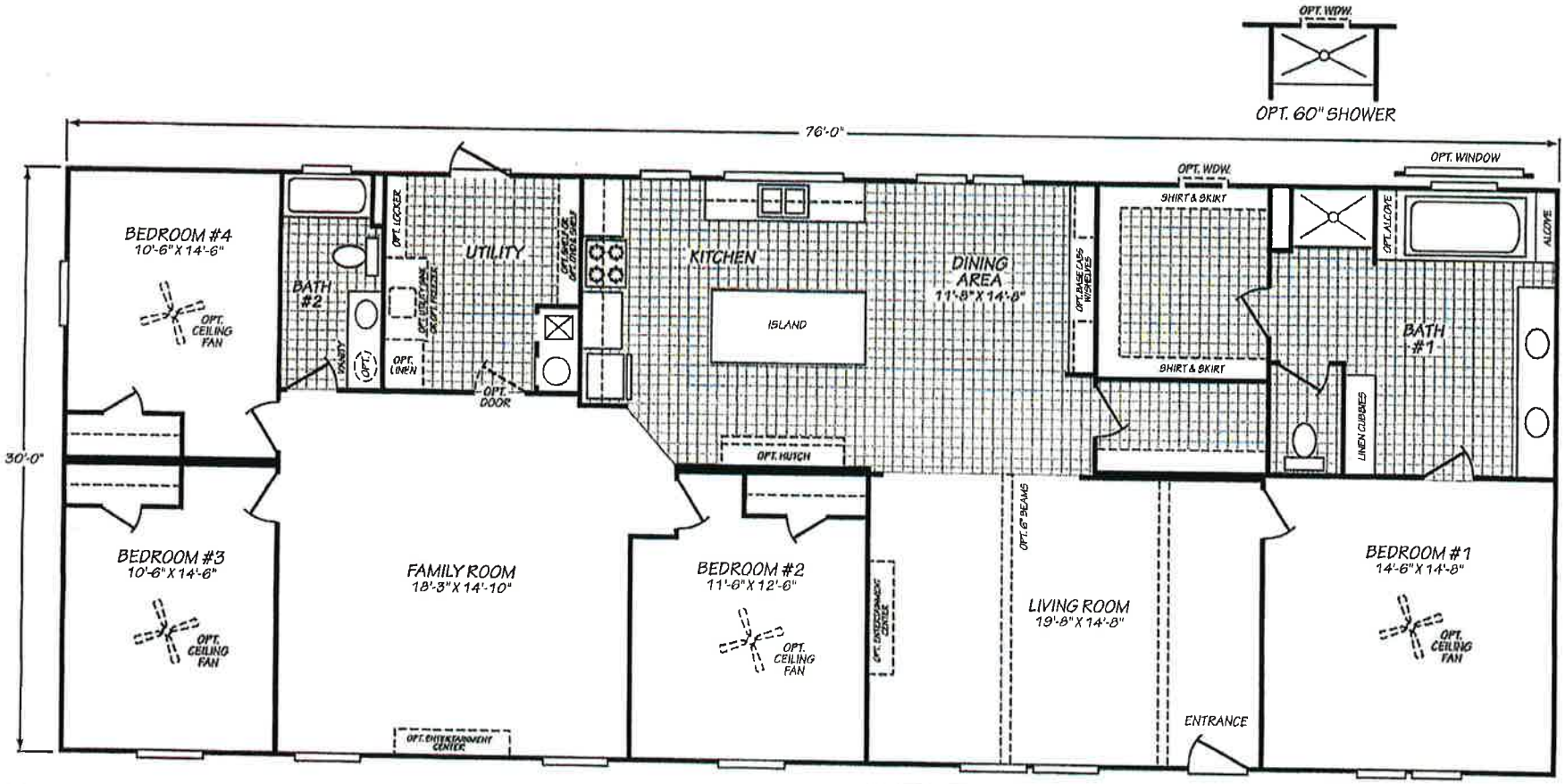
THENCE: North, 94.5 feet to the Point of Beginning.

Attachment: 2020-055 EXH 'A' (legal description) (2300 : 2020-055 ORD: granting SUP to allow a double wide HUD Code at 615 Witt Ln)

Fleetwood HOMES

www.fleetwoodhomes.com

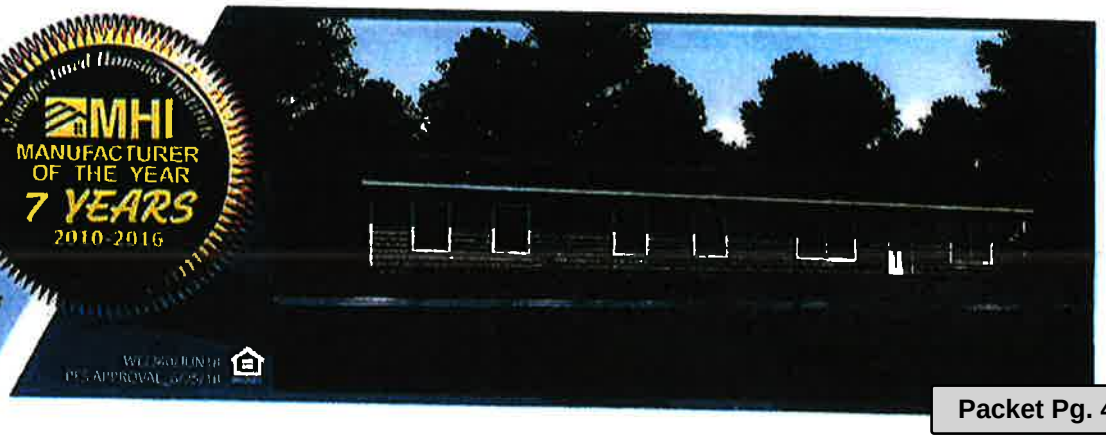
WESTON



MODEL 32764W

4 Bedroom • 2 Bath • 2,280 Square Feet

Manufactured Housing Institute
MHI
MANUFACTURER OF THE YEAR
7 YEARS
2010-2016



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Attachment: 2020-055 EXH 'B' (floor plan) (2300 : 2020-055 ORD: granting SUP to allow a double wide

615 Witt Lane

Attachment: 2020-055 ATTH 01 (maps) (2300 : 2020-055 ORD: granting SUP to allow a double wide HUD Code at 615 Witt Ln)

615 Witt Lane

Attachment: 2020-055 ATTH 01 (maps) (2300 : 2020-055 ORD: granting SUP to allow a double wide HUD Code at 615 Witt Ln)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-055 Goals & Perspectives (2300 : 2020-055 ORD: granting SUP to allow a double wide HUD Code at 615 Witt Ln)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 7/2/2020 3:31 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-056 granting amendment to PD-04-2 for site approval to allow modifications to the site plan on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane. David Boudreaux, applicant. MTG Engineers and Surveyors, agent.

Briefing: 8/10/2020 **Public Hearing:** 8/10/2020 **Council Vote:** 8/10/2020

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Amendment to PD-04-2(O): This is a request for site plan modifications on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane. Red River Pharmacy is relocating to this site. The previous use was an Advanced Pulmonary/Sleep Solution Clinic.

The adjacent zoning is Planned Development-Office to the north, east and west and Multiple Family-1 to the south. The adjacent land use is vacant land to the north, east and west and a nursing home to the south.

This property is currently zoned PD-Office. The proposed new use, Red River Pharmacy, is requesting modifications to the existing site plan. There is an existing brick monument style sign located on the Moores Lane frontage that will remain in place and be updated to read Red River Pharmacy. See attached site plan and sign information. The requested modifications include the following:

1. Addition of 27 parking spaces on the east side of the driveway.
2. Addition of an ornamental iron security fence for the rear parking area.
3. Moving existing sign located at the southwest corner of the building to the southeast corner of the building. Sign will be converted to a suite sign. The proposed sign dimensions are 85” x 36”. The suites are all a part of Red River Pharmacy.
4. Addition of a chain link security fence and all weather surface for overflow parking area to be located behind existing building and parking lot.

Staff recommends for approval of these requested modifications.

The applicant should be aware that if this amendment is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes,

setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends for approval of the requested modifications.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommend approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

June 1, 2020

Attachments

a. 2020-056 ORD site plan app. at 1550 Moores Ln. (DOCX)
b. 2020-056 EXH 'A' (site plan) (PDF)
c. 2020-056 ATTH 01 (maps) (PDF)
d. 2020-056 ATTH 02 (rendering of new sign face) (PDF)
e. 2020-056 ATTH 03 (rendering of additional signage) (PDF)
f. 2020-056 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2020 4:32 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/09/2020 9:21 AM
City Council	Jennifer Evans	Meeting	Completed	07/13/2020 6:00 PM

Meeting History

07/13/20	City Council	MOVED FORWARD	Next: 08/10/20

Amendment to
PD-04-2(O)

ORDINANCE NO. 2020-056

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-04-2(O) FOR SITE PLAN APPROVAL TO ALLOW MODIFICATIONS TO THE SITE PLAN ON LOT 2, GALLERIA OAKS #2 SUBDIVISON, LOCATED AT 1550 MOORES LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the approval of **modifications to the site plan (Exhibit 'A')** on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the subject property is zoned Planned Development-Office [PD-04-2(O)], and approval of modifications to the site plan **(Exhibit 'A')** would constitute an amendment to PD-04-2(O); and

WHEREAS, the proposed use (pharmacy) is consistent with the listed uses in the Land Development Code for the zoning classification of Planned Development-Office; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of this amendment, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of five (5) to zero (0) to recommend approval of the petition for modifications to the site plan (Exhibit 'A')** to the City Council of the City of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan **(Exhibit 'A')** to allow modifications to the site plan on Lot 2, Galleria Oaks #2 Subdivision, located at 1550 Moores Lane in the City of Texarkana, Texas, Bowie County, Texas, is hereby approved and hereby amends PD-04-2(O).

Attachment: 2020-056 ORD site plan app. at 1550 Moores Ln. [Revision 1] (2301 : 2020-056 ORD rezoning to allow modifications located at 1550

SECTION 2: PD-04-2(O) is hereby amended by approval of modifications of the site plan (**Exhibit 'A'**), incorporated herein by reference for all purposes, and includes the following:

1. Addition of 27 parking spaces on the east side of the driveway.
2. Addition of an ornamental iron security fence for the rear parking area.
3. Moving existing sign located at the southwest corner of the building to the southeast corner of the building. Sign will be converted to a suite sign. The proposed sign dimensions are 85" x 36". The suites are all a part of Red River Pharmacy.
4. Addition of a chain link security fence and all-weather surface for overflow parking area to be located behind existing building and parking lot.

SECTON 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-056 ORD site plan app. at 1550 Moores Ln. [Revision 1] (2301 : 2020-056 ORD rezoning to allow modifications located at 1550

2020-056 EXHIBIT 'A'

GRAPHIC SCALE 1"=30'
0 30

LEGEND

- PROPERTY LINE
- CURB AND GUTTER
- BUILDING EDGE
- EDGE OF PAVEMENT
- EASEMENT
- BUILDING LINE OFFSET
- TOE OF DITCH/SLOPE
- TOP OF BANK
- OVERHEAD POWER LINE
- WATER MAIN
- SANITARY SEWER MAIN
- TELEPHONE LINE
- PROPOSED CONTOUR INT.
- EXISTING CONTOUR INT.
- SILT FENCE
- STORM DRAIN
- FIRE LANE
- 356.0 SPOT ELEVATION
- POWER POLE
- WATER METER
- WATER VALVE
- CLEAN OUT
- SANITARY SEWER MANHOLE
- STORM DRAIN MANHOLE
- SIGN (TYPICAL)
- HANDICAP PARKING SYMBOL (PAINTED)
- FIRE HYDRANT
- LIGHT POLE
- GAS REGULATOR
- IRRIGATION CONTROL VALVE
- SPRINKLER HEAD
- ROOF DRAIN
- TELEPHONE JUNCTION BOX
- ELECTRIC JUNCTION BOX
- GUY WIRE
- TREE

NOTE: ALL UTILITIES SHOWN ARE EXISTING AND NO NEW UTILITIES ARE PROPOSED

PD SITE PLAN NOTES

PROPOSED SITE PLAN MODIFICATIONS CONSIST OF THE FOLLOWING IMPROVEMENTS:
ADDITION OF 27 PARKING SPACES ON THE EAST SIDE OF THE DRIVEWAY.
ADDITION OF AN ORNAMENTAL IRON SECURITY FENCE FOR REAR PARKING AREA.
ADDITION OF A CHAIN LINK FENCE SECURITY FENCE AND ALL- WEATHER SURFACE FOR A OVERFLOW PARKING AREA.
RELOCATION OF AN EXISTING 85" X 36" SIGN FROM NORTHEAST CORNER OF BUILDING TO THE SOUTHEAST CORNER OF BUILDING

PD SITE PLAN MODIFICATION

RED RIVER PHARMACY
1550 MOORES LANE
TEXARKANA, TX

Date	Revision/Description

Drawn By	Checked By	Project No.	Dwg. Date	File No.	Sheet No.
J.R.C.	D.A.H.	20601	03/25/20		2

MTG engineers & surveyors
5430 SUMMERHILL ROAD
TEXARKANA TEXAS 75503
P 903.838.8588 | F 903.882.4700
www.mtgengineers.com
TBPE FIRM NO. F-354 | AR COA NO. 125
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K:\2020 Projects\20601 Red River Pharmacy\CD Engineering Design\Design\Design_01.dwg
Thu, May 28, 2020 - 11:42am MWM

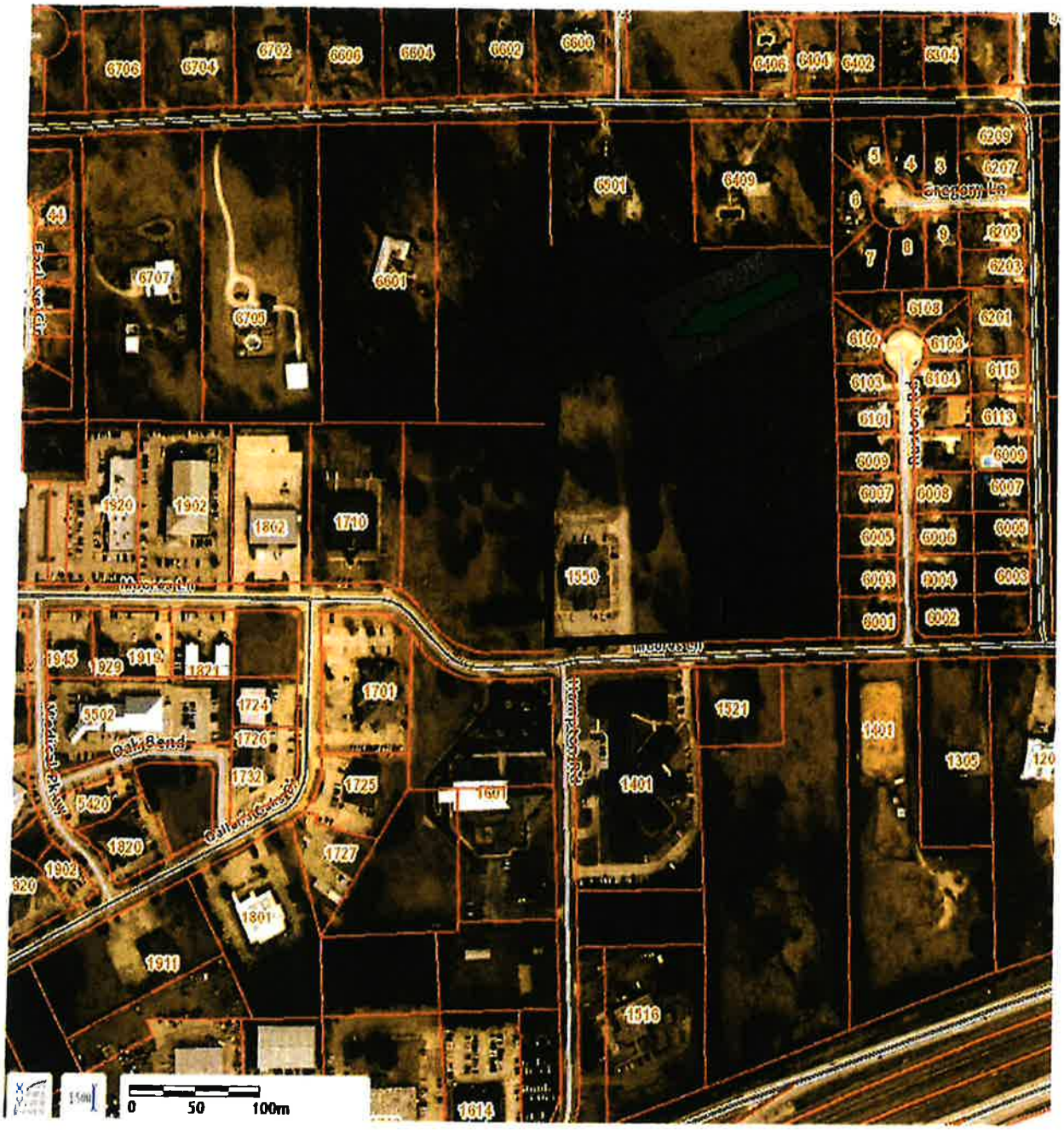
Attachment: 2020-056 EXH 'A' (site plan) (2301 : 2020-056 ORD rezoning to allow modifications located at 1550 Moores Ln)

2020-056 ATTH 01

1550 Moores Lane

Attachment: 2020-056 ATTH 01 (maps) (2301 : 2020-056 ORD rezoning to allow modifications located at 1550 Moores Ln)

1550 Moores Lane



Attachment: 2020-056 ATTH 01 (maps) (2301 : 2020-056 ORD rezoning to allow modifications located at 1550 Moores Ln)

RENDERING OF NEW SIGN FACE FOR EXISTING MONUMENT SIGN ON MOORES LANE FRONTAGE

JOB ID#: **2594**

CUSTOMER: **RED RIVER PHARMACY**

PRODUCT NAME: **STOREFRONT MONUMENT SIGN**

DESIGNER: **BRIAN J.**

QUANTITY

2

SIZE

60" x **96"**
HEIGHT WIDE

SUBSTRATE

- ☐ 4MM CORO
- ☐ .040 ALU
- ■ ALUPANEL
- ☐ 22GA. GALV
- ☐ FOAMCORE
- ☐ PVC
- ☐ MAGNET
- ☐ ACRYLIC
- ☐ OTHER

COLORS

- ■ 751 BLACK
- ☐
- ☐

SIDES

- ■ SINGLE SIDED
- ☐ DOUBLE SIDE

MODIFIERS

- ☐ ROUND CORNERS
- ☐ HOLES
- ☐ CNC CUT

SPECIAL INSTRUCTIONS: **NONE**

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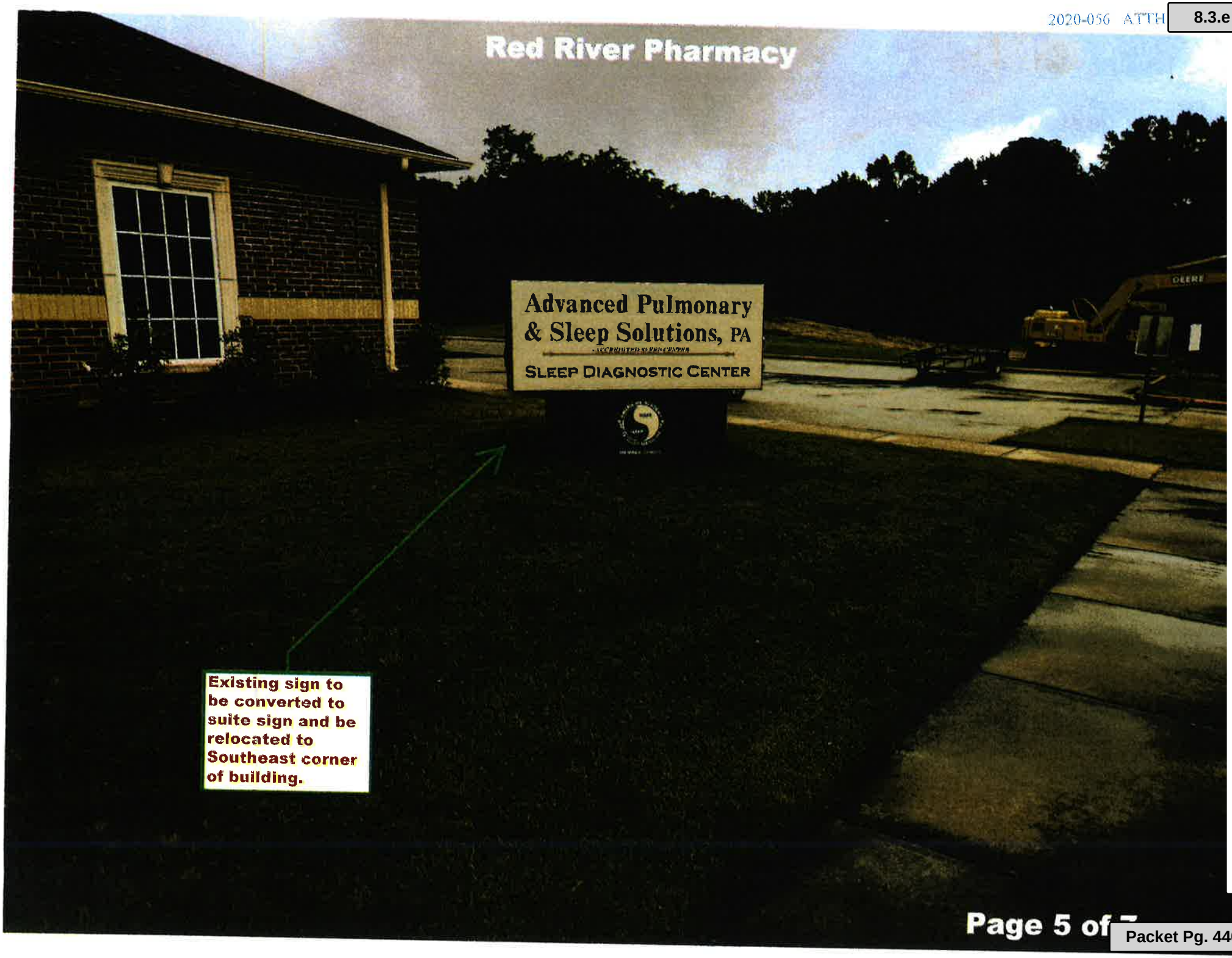
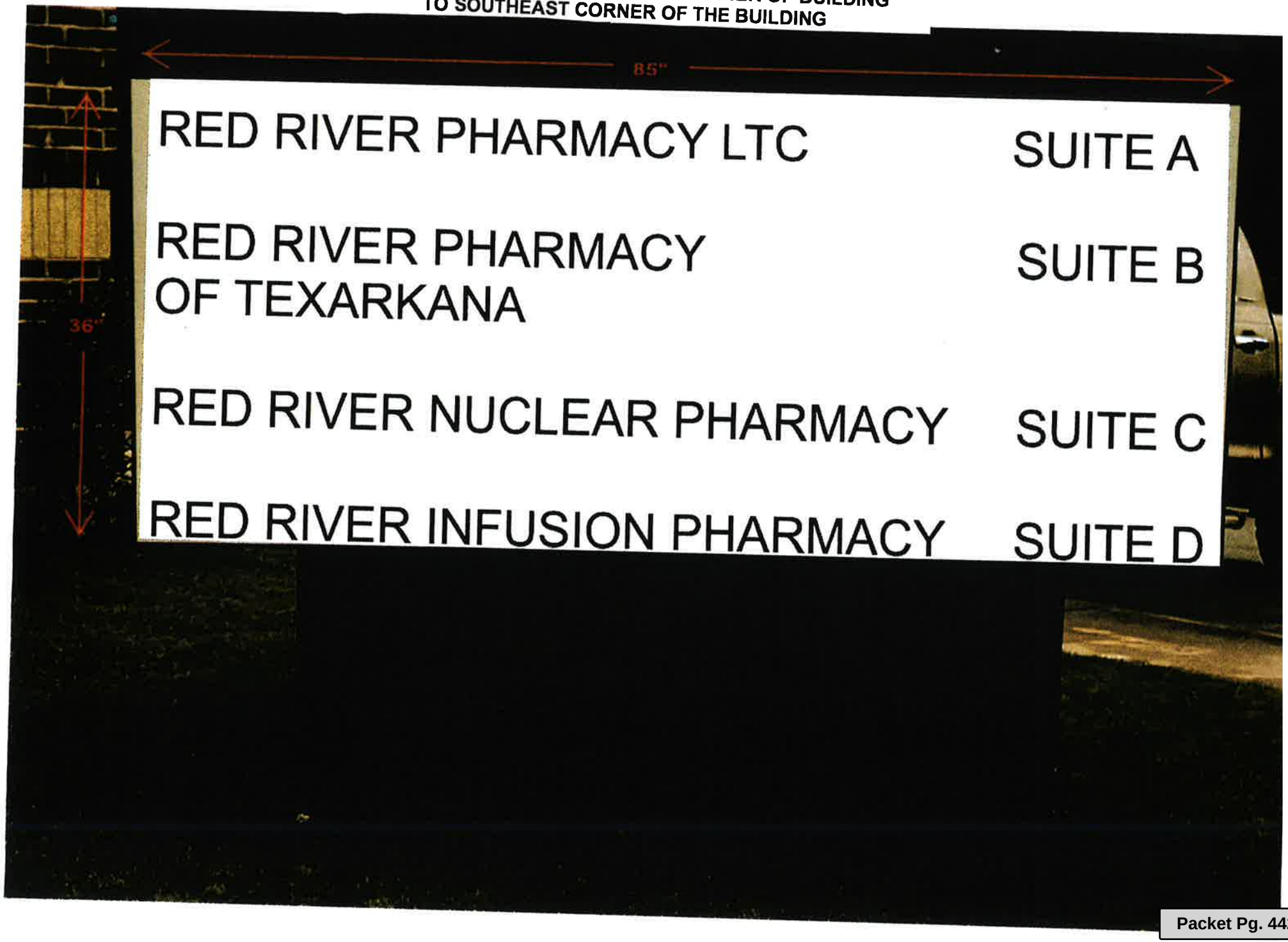
Attachment: 2020-056 ATTH 02 (rendering of new sign face) (2301 : 2020-056 ORD rezoning to allow



Attachment: 2020-056 ATTH 03 (rendering of additional signage) (2301 : 2020-056 ORD rezoning to allow

Red River Pharmacy
Proposed suite sign location
NO PARKING FIRE LANE

RENDERING OF SIGN FACE (SHOWING SUITES) FOR SIGNAGE
TO BE MOVED FROM NORTHEAST CORNER OF BUILDING
TO SOUTHEAST CORNER OF THE BUILDING



Attachment: 2020-056 ATTH 03 (rendering of additional signage) (2301 : 2020-056 ORD rezoning to allow

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-056 Goals & Perspectives (2301 : 2020-056 ORD rezoning to allow modifications located at 1550 Moores Ln)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/7/2020 10:45 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2020-057 rezoning an approximate 5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458, located at 5119 and 5217 North Park Road. Single Family-3 to Planned Development Two Family-2. J.M. and Alice Richardson, owner. Chad Rains, agent.

Briefing: 8/10/2020 **Public Hearing:** 8/10/2020 **Council Vote:** 8/10/2020

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Z-20-6: This is a request by J.M. and Alice Richardson, owners, and Chad Rains, agent, to rezone an approximate 5.17 acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458, located at 5119 and 5217 North Park Road from Single Family-3 to Two Family-2. This property is currently vacant land. The proposed use is a duplex development or other similar project.

The adjacent zoning is Two Family-1 and Office to the north, Planned Unit Residential to the south, Agriculture to the west and railroad tracks to the east. The adjacent land use is duplexes and an office to the north, Spring Lake Park to the east, single family homes and duplexes to the south and railroad tracks to the east.

The Future Land Use map designated this area as “Suburban Residential”. Since there are other duplex developments in this area of North Park Road, staff recommends for approval.

The applicant should be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, elevations, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

Not applicable.

Staff Recommendation:

City of Texarkana, Texas

Staff recommends for approval.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

Planning and Zoning Commission unanimously recommends for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

June 1, 2020

Attachments

a. 2020-057 ORD REVISED rezoning 5119 and 5217 N Park Rd (DOCX)
b. 2020-057 EXH 'A' (legal description) (PDF)
c. 2020-057 ATTH 01 (maps) (PDF)
d. 2020-057 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2020 4:33 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/09/2020 9:28 AM
City Council	Jennifer Evans	Meeting	Completed	07/13/2020 6:00 PM

Meeting History

07/13/20	City Council	MOVED FORWARD	Next: 08/10/20

Z-20-6
(PD-20-3)

ORDINANCE NO. 2020-057

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 5.17 ACRE TRACT OF LAND (TRACTS 45 AND 46) IN THE WILLIS OLDHAM HRS, A-458, LOCATED AT 5119 AND 5217 NORTH PARK ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-3 TO PLANNED DEVELOPMENT-TWO FAMILY-2; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a 5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458 (**Exhibit 'A'**), located at 5119 and 5217 North Park Road in the City of Texarkana, Bowie County, Texas, from **Single Family-3 to Two Family-2**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-3 to Two Family-2 on a 5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458 (Exhibit 'A'), located at 5119 and 5217 North Park Road** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration the applicant has agreed to amend the application from **Single Family-3 to Planned Development-Two Family-2; and**

WHEREAS, after consideration of said application, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-3 to Planned Development-Two Family-2** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone a

Attachment: 2020-057 ORD REVISED rezoning 5119 and 5217 N Park Rd [Revision 2] (2302 : 2020-057 ORD rezoning from SF-3 to PD Two

5.17-acre tract of land (Tracts 45 and 46) in the Willis Oldham HRS, A-458 (**Exhibit 'A'**), located at 5119 and 5217 North Park Road in the City of Texarkana, Bowie County, Texas, from **Single Family-3 to Planned Development-Two Family-2.**

SECTION 2: That the following terms and conditions are imposed and made a part of this ordinance:

1. A garage/carport will be provided for each duplex unit.
2. Two access points will be provided to the development off North Park Road.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2020-057 ORD REVISED rezoning 5119 and 5217 N Park Rd [Revision 2] (2302 : 2020-057 ORD rezoning from SF-3 to PD Two

PROPERTY DESCRIPTION – 5119 NORTH PARK ROAD, TEXARKANA, TEXAS

ALL THAT CERTAIN TRACT OR PARCEL OF LAND BEING A PART OF THE WILLIS OLDHAM HEADRIGHT SURVEY, A–458, BOWIE COUNTY, TEXAS AND BEING ALL OF A 2.00 ACRE TRACT AS DESCRIBED IN WARRANTY DEED FROM E.F. WILOSN TO W.E. WIGGINS RECORDED IN VOLUME 104, PAGE 638 OF THE DEED RECORDS OF BOWIE COUNTY, TEXAS, SAME BEING THE 2.00 ACRE TRACT AS DESCRIBED IN NON–PROBATE TRANSFER OF OWNERSHIP AND TITLE OF ENTIRE ESTATE DOCUMENT TO CHARLES L. TOWNSEND AND GERALD R. TOWNSEND RECORDED IN VOLUME 3603, P 301 OF THE REAL PROPERTY RECORDS OF BOWIE COUNTY, TEXAS AND BEING MOR PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING: AT A FOUND 3/4" IRON PIPE FOR CORNER AT AN EXISTING FENCE CORNER AT THE SOUTHWEST CORNER OF THE ABOVE DESCRIBED 2.00 ACRE TRAC LAND, SAME BEING THE NORTHWEST CORNER OF A 3.74 ACRE TRACT AS DESCRIBI IN WARRANTY DEED TO NETTIE MARIE WIGGINS NELSON DATED DECEMBER 20, 1968 RECORDED IN VOLUME 502, PAGE 658 OF THE DEED RECORDS OF BOWIE COUNTY, TEXAS;

THENCE: N 00°15'36" E, WITH THE WEST BOUNDARY LINE OF THE ABOVE DESCRIBED 2.00 ACRE TRACT, 197.88 FEET TO A FOUND 1" IRON PIPE FOR CORNER AT AN EXISTING FENCE CORNER;

THENCE: S 87°54'01" E, ALONG AN EXISTING FENCE LINE, SAME BEING THE NORTH BOUNDARY LINE OF THE ABOVE DESCRIBED 2.00 ACRE TRACT, SAME BEING THE SOUTH BOUNDARY LINE 3.000 ACRE TRACT AS DESCRIBED IN WARRANTY DEE TO J.M. RICHARDSON AND WIFE, ALICE RICHARDSON RECORDED IN VOLUME 895, PAGE 11 OF THE REAL PROPERTY RECORDS OF BOWIE COUNTY, TEXAS, 476.29 FE TO A FOUND 3/4" SQUARE IRON PIPE FOR CORNER ON THE WEST RIGHT–OF–WAY LINE OF NORTH PARK ROAD;

THENCE: S 14°42'52" W, WITH THE EAST BOUNDARY LINE OF THE ABOVE DESCRIBED 2.00 ACRE TRACT, SAME BEING THE WEST RIGHT–OF–WAY LINE OF NORTH PARK ROAD, 197.83 FEET TO A FOUND 3/4" IRON PIPE FOR CORNER AT A EXISTING FENCE CORNER;

THENCE: N 88°32'06" W, WITH THE SOUTH BOUNDARY LINE OF THE ABOVE DESCRIBED 2.00 ACRE TRACT, SAME BEING THE NORTH BOUNDARY LINE OF THE AABOVE DESCRIBED 3.74 ACRE TRACT, SAME BEING AN EXISTING FENCE LINE, 426.76 FEET TO THE POINT OF BEGINNING, CONTAINING 2.0246 ACRES OF LAND, MORE OR LESS.

BASIS OF BEARING: BEARINGS ARE BASED ON RECORD BEARING BETWEEN FOUND IRON PIPES ON THE NORTH BOUNDARY LINE OF THE ABOVE DESCRIBED 3.74 ACRE TRACT OF LAND.

Attachment: 2020-057 EXH 'A' (legal description) (2302 : 2020-057 ORD rezoning from SF-3 to PD Two Family-2 at 5119 and 5217 North Park Rd)

have Granted, Sold and Conveyed, and by these presents do Grant, Sell and Convey unto the said

J. M. RICHARDSON and wife, ALICE RICHARDSON,

of the County of Bowie - - - - - - - - - - , State of Texas - - - - - - - - - - - - all that certain tract or parcel of land situated in Bowie County, Texas, and described as follows:

All that certain tract or parcel of land situated in the Willis Oldham Headright Surv Bowie County, Texas, a part of Lot No. 5 of the subdivision of said Oldham Survey, an a part of an 8 acre tract of land conveyed by Elizabeth Periman to James W. Periman, deed recorded in Volume 79, Page 247 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at an iron pipe at the Southwest Corner of above mentioned 8 acre trac same being the Northwest Corner of a 2 acre tract of land conveyed by James W. Perima to Elizabeth Periman, deed recorded in Volume 77, Page 505, Deed Records of Bowie County, Texas;

THENCE S 87° 33' 25" E, continuing with the South line of said 8 acre tract, sam being a fence line, 476.02 feet to an iron pipe for corner on the West right-of-way line of a public road;

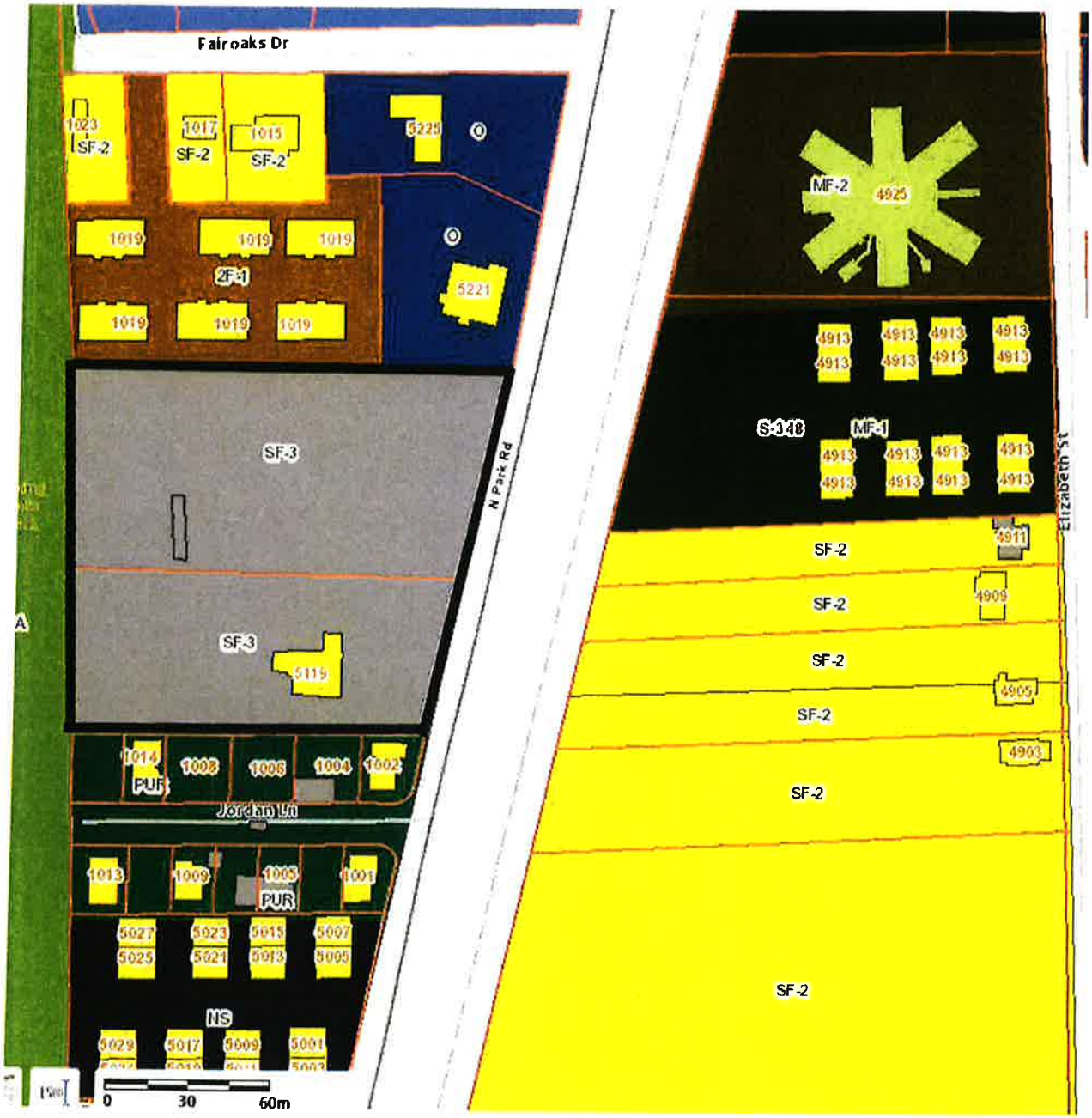
THENCE N 14° 23' 04" E, along the West right-of-way line of said public road, 262.37 feet to an iron pipe for corner;

THENCE N 87° 33' 53" W, 543.00 feet to an iron pipe for corner, in the West line of said 8 acre tract;

THENCE S 00° 23' 12" E, 257.00 feet to the POINT OF BEGINNING and containing 3.000 acres of land, more or less.

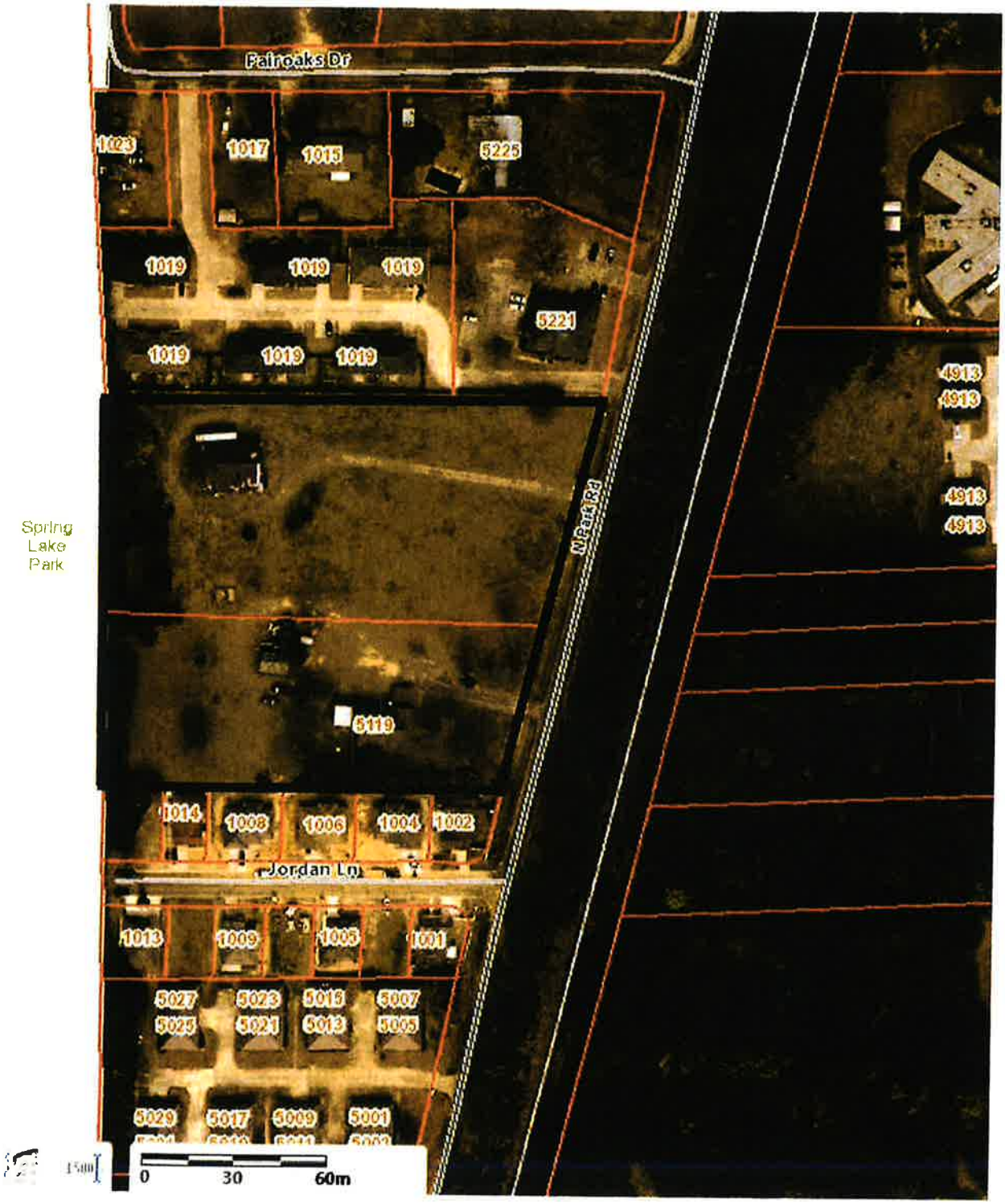
Attachment: 2020-057 EXH 'A' (legal description) (2302 : 2020-057 ORD rezoning from SF-3 to PD Two Family-2 at 5119 and 5217 North Park Rd)

5217N Park & 5119 N Park



Attachment: 2020-057 ATTH 01 (maps) (2302 : 2020-057 ORD rezoning from SF-3 to PD Two Family-2 at 5119 and 5217 North Park Rd)

5217N Park & 5119 N Park



Attachment: 2020-057 ATTH 01 (maps) (2302 : 2020-057 ORD rezoning from SF-3 to PD Two Family-2 at 5119 and 5217 North Park Rd)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2020-057 Goals & Perspectives (2302 : 2020-057 ORD rezoning from SF-3 to PD Two Family-2 at 5119 and 5217 North Park Rd)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/9/2020 4:25 PM

Lead Department: Planning and Community Development **Action Officer:** David Orr, Planning & Community Development Director

Subject: Resolution No. 2020-075 adopting the Community Development Block Grant 2020 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

Briefing: 8/10/2020 **Public Hearing:** 8/10/2020 **Council Vote:** 8/10/2020

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds.

Public review of the draft 2020 Annual Action Plan will become available July 10, 2020 and will continue through August 10, 2020. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 13, 2020 and August 10, 2020 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 10, 2020.

The City Council must adopt yearly the Community Development Block Grant (CDBG) 2020 Annual Action Plan and funding priorities for the use of Community Development Block Grant Funds.

Potential Options:

- Approve
- Deny

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

NONE

City of Texarkana, Texas

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2020-075 RES adopting CDBG 2020 Annual Action Plan (DOCX)
b. 2020-075 ATTH 01 Draft CDBG Annual Action Plan (PDF)
c. 2020-075 ATTH 02 Notice of Public Hearing (DOCX)
d. 2020-075 Council Presentation CDBG PY2020 AAP (PDF)
e. 2020-075 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	Jennifer Evans	Department Head Review	Skipped	07/09/2020 2:59 PM
Finance Department	Kristin Peeples	Finance Review	Completed	07/09/2020 3:02 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/09/2020 3:11 PM
City Council	Jennifer Evans	Meeting	Completed	07/13/2020 6:00 PM

Meeting History

07/13/20	City Council	MOVED FORWARD	Next: 08/10/20

RESOLUTION NO. 2020-075

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2020 ANNUAL ACTION PLAN SETTING PROGRAM PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, public review of the 2020 Annual Action Plan draft became available July 10, 2020, and will continue through August 10, 2020. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 13, 2020, and August 10, 2020, to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 10, 2020; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2020 Annual Action Plan for the use of Community Development Block Grant Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Community Development Block Grant (CDBG) 2020 Annual Action Plan is hereby accepted.

SECTION 2: That the City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2020 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Annual Action Plan to provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **10th day of August, 2020.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2020-075 RES adopting CDBG 2020 Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

City of Texarkana, Texas

2020 Annual Action Plan

The Annual Action Plan for the City of Texarkana, Texas
Community Development Block Grant Program
Prepared in Accordance with the
United States Department of Housing & Urban
Development's Planning Requirements

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Texarkana, TX became a federal entitlement program grantee in 1987. As an entitlement grantee, the City receives an annual share of federal Community Development Block Grant (CDBG) funds authorized under Title I of the Housing & Community Development Act of 1974, as amended. The Planning & Community Development department is responsible for administering CDBG grants for areas within the city limits of Texarkana.

The purpose of this Action Plan is to identify housing & community development needs & to develop specific goals & objectives to address those needs over a one-year period. This Plan for Texarkana covers the period October 1, 2020, to September 30, 2021. The Plan enables the City to continue to receive federal housing & community development funds & according to regulations CFR 91.200(a), must be submitted to the U.S. Department of Housing & Urban Development (HUD) no less than 45 days prior to the start of the grantee's program year.

2. Summary of the objectives & outcomes identified in the Plan Needs Assessment Overview

Based on a detailed analysis of data describing community characteristics & housing market conditions, a survey of available community resources, & an extensive community participation process, the following were identified as priority needs for Texarkana:

1. Rehabilitation of existing affordable owner-occupied housing units
2. Public improvements & infrastructure
3. Homeless/Continuum of Care (CoC) services that benefit adults, families with children, & other special needs homeless populations
4. Homeownership assistance
5. Collaboration with community partners to coordinate development activities
6. Renovation of the Grim Hotel
7. Public services
8. Public Facilities & Parks

3. Evaluation of past performance

In partnership with other public, private, & non-profit housing providers & service agencies, Texarkana has worked to increase & preserve the available stock of affordable, safe & decent housing; helped ensure a suitable living environment for city residents; & contributed to expanding economic opportunities. The City has affected change in the Rose Hill Neighborhood, Downtown Texarkana & the

DRAFT

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Beverly Neighborhood, addressing concentrations of poverty & proliferation of Brownfields. The 2019 Action Plan will continue to guide the City in addressing these neighborhoods as well as other low mod areas of the city.

Texarkana has consistently allocated funds to address the highest strategic plan priorities. The City has met all requirements as an entitlement grantee including administrative & public services caps. City policies & procedures comply with federal requirements to ensure that programs & activities benefit low- to moderate-income individuals & families & that community development projects are developed to provide the maximum benefit to low-moderate income residents.

The Consolidated Annual Performance Evaluation Review (CAPER) will provide an assessment of progress towards meeting the five-year goals of the Consolidated Plan & one-year goals of the Action Plan adopted. The CAPER is due annually to HUD on December 30.

4. Summary of citizen participation process & consultation process

The City of Texarkana actively promotes collaboration & coordination among public, private, & non-profit organizations providing housing & non-housing community development services in the city. The City strives to maintain open communication with partner agencies & organizations as well as Texarkana residents.

Citizen & stakeholder input was crucial to the identification of community development needs & priorities for this Action Plan. The City solicited public & stakeholder input through public meetings, stakeholder focus groups, meetings with a neighborhood associations & a booth at a neighborhood event. These meetings/events were advertised on the city website, social media accounts, &/or in the Texarkana Gazette & Amigo News.

Surveys were requested at all meetings & events. Fourteen residents responded to an electronic survey. The survey provides direct feedback from residents on housing needs, factors that affect housing choice, &non-housing community development needs.

5. Summary of public comments

Public input has shaped the priorities & goals adopted in this Action Plan. City residents had numerous opportunities to provide input on their community development priorities. All comments received as well as survey results are provided in the Attachments.

6. Summary of comments or views not accepted & the reasons for not accepting them

All survey, public hearings, focus groups, stakeholder & community meeting responses have been accepted & appended to the Action Plan.

DRAFT

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

7. Summary

This Action Plan was developed based on input from Texarkana residents, community partners, & stakeholders as well as a thorough analysis of data available from reliable sources. Significant sources of data for this report include the 2011-2015 American Community Survey (ACS) estimates, 2010-2014 Comprehensive Housing Affordability Strategy (CHAS) data, the U.S. Bureau of Labor Statistics, the 2010 Census, the Homeless Management Information System (HMIS) & local data sources.

The 2020 Action Plan will guide the community development efforts of Texarkana over the year concluding on September 30, 2021. The strategy outlined in the plan is focused on decent, safe, & affordable housing, a suitable living environment, & economic opportunity. Adhering to this fundamental community development strategy will lay a secure foundation for growth & prosperity for all Texarkana residents.

DRAFT

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source

The following are the agencies/entities responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of Texarkana, Texas	Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The City of Texarkana Department of Planning & Community Development is the Lead Agency in the preparation & implementation of this 2020 Action Plan which describes the strategy for the City of Texarkana, Texas in PY2020 & is prepared in accordance with the U.S. Department of Housing & Urban Development's Action Plan requirements. The City would like to express our appreciation to the individuals, agencies, departments & committees who participated in developing the City of Texarkana 2020 Action Plan.

Action Plan Public Contact Information

David Orr
Planning & Community Development Director/
Assistant City Manager
P. O. Box 1967
Texarkana, Texas 75504-1967
903-798-3902
david.orr@txkusa.org

Mayor
Bob Bruggeman

City Council
Jean H. Matlock – Ward 1
Mary Hart – Ward 2
Betty Williams – Ward 3
Christine Alcorn – Ward 4
Bill Harp – Ward 5
Jay Davis – Ward 6

DRAFT

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public & assisted housing providers & private & governmental health, mental health & service agencies (91.215(l)).

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible & to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

Texarkana Government Access Television provides public service & local government programming through Cable One. City Council meetings & other committee meetings are streamed on-line & archived. There is a municipal access channel (government access channel) that serves both Texas & Arkansas. Texarkana, AR manages the channel with Texarkana, TX paying a management fee. The channel divides the time equally for both cities showing meetings, general information, links to resources & documents, PSAs &any other relevant information. The Planning & Community Development department oversees the CDBG grant. The Grant Administrator is responsible for the day-to-day operation of the program. The department works in conjunction with the City's Finance, Inspection, Public Works, Street, & Parks & Recreation Departments to oversee the development of the Action Plan & administer the programs & activities incorporated in the Plan.

Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer & banking providers provided the basis for much of the information in the Action Plan.

Describe coordination with the Continuum of Care & efforts to address the needs of homeless persons (particularly chronically homeless individuals & families, families with children, veterans, & unaccompanied youth) & persons at risk of homelessness

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Texarkana participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The Texarkana Homeless Coalition holds monthly meetings to discuss & strategize on ways to meet the needs of those experiencing homelessness. The Coalition has developed a Coordinated Entry system that streamlines the process for people experiencing homelessness to access resources. CDBG funding provides for a public service Vista person to work with the coordinated entry process assisting persons experiencing homelessness to attain the services needed.

The Texas Homeless Network provides data from the Homeless Management Information System (HMIS), Point-In-Time Count (PIT), the Housing Inventory Count & the Annual Homeless Assessment Report (AHAR). This information is utilized to assist in determining the nature & extent of homelessness in Texarkana & identifying potential projects that will eliminate gaps in housing & services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards & evaluate outcomes, & develop funding, policies & procedures for the administration of HMIS

The City of Texarkana is an integral part of the Continuum of Care. The Randy Sams' Outreach Shelter is currently the only emergency homeless shelter for homeless persons in Texarkana, Texas. Randy Sams receives Emergency Solutions Program funds through the Texas Department of Housing & Community Affairs. The Coalition worked with the City to develop the Doorways Home project that assists homeless families &individuals to receive supportive housing through the Continuum of Care grant award.

HMIS responsibilities are shared among homeless assistance providers & City staff in the city. HMIS is administered by the Texas Homeless Network (THN) & serves the Texarkana, Texas population. THN has developed policies & procedures for the administration of HMIS. THN provides training & technical support to agencies participating in HMIS.

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2. Describe Agencies, groups, organizations & others who participated in the process & describe the jurisdictions consultations with housing, social service agencies & other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Randy Sams' Outreach Shelter
	Agency/Group/Organization Type	Housing Services-homeless Emergency Shelter
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understanding of the needs of people experiencing homelessness for future planning & projects.
2	**Agency/Group/Organization**	Habitat for Humanity Texarkana
	Agency/Group/Organization Type	Housing Home Ownership
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understanding of the needs of first-time homebuyers, the need for additional affordable housing & housing rehabilitation.
3	**Agency/Group/Organization**	Mission Texarkana
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted &what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understand of the needs of people experiencing homelessness & at-risk of homelessness.
4	**Agency/Group/Organization**	Community Advisory Committee
	Agency/Group/Organization Type	Advisory
	What section of the Plan was addressed by Consultation?	Housing needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Quarterly meetings attended by city staff to discuss housing needs & services needed for LMI households. Networking with service agencies to meet needs.
5	**Agency/Group/Organization**	Salvation Army-Texarkana
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Emergency Shelter
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing poverty & homelessness in the City

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6	**Agency/Group/Organization**	Ark-Tex COG Area Office on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understanding of the needs of the senior population for planning future projects.
7	**Agency/Group/Organization**	Amigo News
	Agency/Group/Organization Type	Housing Spanish Newspaper
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy Needs of Spanish speaking residents
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Publication of public meetings translated into Spanish to publicize to Latino community
8	**Agency/Group/Organization**	Bowie County Veterans Service Office
	Agency/Group/Organization Type	Housing Services - Housing Regional organization Services - Veterans
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Information provided on the needs of veterans in Texarkana will assist the City in future planning activities & projects.
9	**Agency/Group/Organization**	Housing Authority of Texarkana, Texas
	Agency/Group/Organization Type	Housing PHA

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Focus groups at housing properties. Better understanding of the improvements at the HA properties & future needs of residents
10	**Agency/Group/Organization**	Texarkana Homeless Coalition
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing homelessness. Information on how the Coalition & the Texas Homeless Network are collaborating with publicly funded institutions to develop plans so people are not discharged into homelessness.
11	**Agency/Group/Organization**	Community Resource Council - Helping Hands
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

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	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on service needs of low-moderate income residents.
12	**Agency/Group/Organization**	Texas Homeless Network
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided PIT & HMIS data analysis. Better understand the needs of people experiencing homelessness will help focus funding where most needed.
13	**Agency/Group/Organization**	Believe In Beverly
	Agency/Group/Organization Type	Housing Neighborhood Improvement Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus group; better understanding of the needs of the Beverly Neighborhood. The City has recognized the Beverly neighborhood as a targeted area for CDBG funded projects.
14	**Agency/Group/Organization**	City of Texarkana, Texas
	Agency/Group/Organization Type	Other government - Local Economic Development

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	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis Business Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on business needs, education & training for workforce; general economic outlook for the City.
15	**Agency/Group/Organization**	Texas Department of State Health Services
	Agency/Group/Organization Type	Services-Health Other government - State
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Reviewed Lead-Based Paint statistics for Bowie County; website provided information on the number of children tested & identified with elevated lead blood levels
16	**Agency/Group/Organization**	Community HealthCore (Formerly Sabine Valley)
	Agency/Group/Organization Type	Services-Health Health Agency Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed medical & mental health needs of low-moderate income residents & prevalence of children with elevated blood lead levels.

Identify any Agency Types not consulted & provide rationale for not consulting

No agencies were excluded in the development of the plan. Domestic Violence, Inc. opted not to participate in the planning process for the Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Texarkana Homeless Coalition	Both plans analyze homeless needs & solutions.

OMB Control No: 2506-0117 (exp. 06/30/2018)

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Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
PHA Consolidated 5 Year Plan	Housing Authority of Texarkana, TX	Both plans address public housing needs.
MPO Texarkana Regional Transportation Plan	Metropolitan Planning Organization	Transportation planning for the region & city is essential in meeting the needs of low-moderate income residents

Table 3 – Other local / regional / federal planning efforts

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Describe cooperation & coordination with other public entities, including the State & any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City of Texarkana, Texas enjoys a unique & challenging position in that it is a twin city to the City of Texarkana, Arkansas. The two cities share many things including infrastructure (roads, bridges, potable water systems, storm water systems, & sewage systems), planning organizations (MPO, Ark-Tex Council of Governments), health care agencies (Wadley Regional Medical System, Christus St. Michael Health System), economic development (Chamber of Commerce) & other non-profit agencies (Randy Sams Outreach Shelter, Salvation Army, Harvest Texarkana, Volunteer Center, Literacy Council, unique bi-state Workforce Development efforts). Consequently, collaborative planning is a necessity for the City & common practice. These agencies provide continual collaboration with the City in all aspects of community planning, including this Action Plan. Additionally, the City works closely with the Texarkana Housing Authority & has collaborated &provided funding for the renovation of existing public housing units.

Narrative (optional):

The Action Plan was developed in consultation with a wide range of public & private entities, including governmental & non-profit organizations knowledgeable about the needs of the low & moderate-income residents of Texarkana, & private citizens interested in, or affected by, the housing & community development activities discussed in the Plan. These contacts are part of a continuous process conducted in order to involve the broader community in assessing priority housing & community development needs; developing priorities, goals & objectives for addressing identified needs; & allocating available CDBG & other federal, state & local funding to activities that address priority needs.

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AP-12 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process & how it impacted goal setting

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible &to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

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Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer, banking providers provided the basis for much of the information in the Plan.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
1	Internet Survey	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	surveys were completed	See Citizen Participation Attachment for comments	All comments were accepted	
2	Public Hearing	Non-targeted/broad community	A total of residents participated in public hearings	See Citizen Participation Attachment for comments	All comments were accepted	
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Public notices for hearings; meetings & availability of the Action Plan were placed in Amigo News, a local Spanish newspaper	No comments were received	N/A	
4	Newspaper Ad	Non-targeted/broad community	Public notices for hearing, meetings & Action Plan were placed in the Texarkana Gazette	No comments were received	N/A	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
5	Social Media	Non-targeted/broad community	Public notice for the comment period & availability of the draft Action Plan for review on City's website and Facebook page	No comments were received	N/A	
6	Information Dissemination	Non-targeted/broad community	Public notice for the comment period & availability of the draft Action Plan for review on City water bills, TISD Student/Family Newsletter, Texarkana Farmers Market & Neighborhood Associations		N/A	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Texarkana will receive a CDBG allocation of $372,144 for PY 2020; $159,447 from Revolving Loan Fund; $2,500 Program Income; $100,000 in CDBG-CV funds with the reallocated funds from previous years of $61,909 for a total of $696,000 to be used for eligible CDBG activities & for loan repayment.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of Con Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	public - federal	Acquisition Admin & Planning Economic Development Housing Public Improvements Public Services	372,144	2,500	61,909	436,553	499,681	Expected Amount Available based on yearly allocation plus program income
CDBG	public - federal	Economic Development Revolving Loan Fund	0	159,447	0	159,447	150,000	Funds used for economic development in downtown area
CBDG-CV	public - federal	Cares Act funding	0	0	100,000	100,000		Funds used for Covid related issues

Table 5 - Expected Resources – Priority Table

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Explain how federal funds will leverage those additional resources (private, state & local funds), including a description of how matching requirements will be satisfied

The City recognizes the importance of leveraging resources. It is estimated that over the course of the 5 Year Plan, these community development projects will bring $1.75 in private resources spent in the local economy for each grant dollar invested. Matching requirements will be met by in-kind donations of labor &/or materials. The programs listed above do not require matching funds. When matching funds are required, the City usually provides in-kind matching through labor & supplies or provides cash matches from the City's general funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, & scattered properties may be used to promote economic development, provide support for homeless programs &/or affordable housing in Texarkana. Additionally, publicly owned land may also be used to support public health activities, infrastructure & public services.

Discussion

Texarkana anticipates receiving federal funding over the next year from the Community Development Block Grant (CDBG) program. These funds will be used to fund projects which advance the goals identified in the 2020 Action Plan. Projects carried out using these federal funds over the next year will leverage additional funds from state & local government as well as private funding sources.

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Annual Goals & Objectives

AP-20 Annual Goals & Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding-Year 2	Goal Outcome Indicator
1	Home Ownership Assistance	2018	2022	Affordable Housing	City-Wide	Homeownership Assistance	CDBG: $10,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
2	Public Services	2018	2022	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Public Services	CDBG: $56,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
3	Public Services-CV	2019	2022	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Public Services	CDBG: $94,500	Public service activities other than Low/Moderate for Covid-19 related issues. Income Housing Benefit: 100 Persons Assisted
4	Section 108 Loan - Repayment	2018	2022	Affordable Housing	Downtown Area	Section 108 Loan - Repayment	CDBG: $460,000	Rental units constructed: 20 Household Housing Unit
5	Program Administration, Fair Housing Activities & Lead based paint information	2018	2022	Administration	City-Wide		CDBG: $70,000	Other: 1 Other

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding-Year 2	Goal Outcome Indicator
6	Program Administration, Fair Housing Activities & Lead based paint information	2019	2022	Administration	City-Wide		CDBG: $5,500	Administration of the Cares Act funding for Covid-19 related issues. Other: 1 Other

Table 6 – Goals Summary

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Goal Descriptions

1	**Goal Name**	Down Payment Assistance
	Goal Description	Funding for 50% of the down payment & all the closing costs for low-moderate first-time homebuyers.
2	**Goal Name**	Public Services
	Goal Description	Assistance will be provided to public services agencies that provides services to low-income families & those experiencing homelessness. Agencies providing services may include but not limited to Texas Homeless Network, Randy Sams' Outreach Shelter, Amachi Vision Corps and Boys & Girls Club.
3	**Goal Name**	Public Services-CV
	Goal Description	Assistance will be provided to public services agencies that provides services to low-income families & those experiencing homelessness related to Covid-19 related issues. Agencies providing services may include but not limited to Mission Texarkana, Texarkana Homeless Coalition, Randy Sams' Outreach Shelter, Salvation Army, and Texarkana Emergency Operations Center/Health Dept.
4	**Goal Name**	Section 108 Loan - Repayment
	Goal Description	Completion of Grim project & repayment of Section 108 loan.
5	**Goal Name**	Program Administration, Lead Based Paint info & Fair Housing info
	Goal Description	Management & oversight of the CDBG program. Fair Housing activities to be conducted or attended during Fair Housing month, April 2020 to distribute information. Lead based paint information will be distributed at all events attended by CDBG staff.
6	**Goal Name**	Program Administration-CV
	Goal Description	Management & oversight of the Cares Act Funding program. Oversight of Covid-19 related services that may include but not limited to food boxes, care supplies, PPE, quarantine assistance, displacement of homeless assistance, and testing for Covid-19.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

Down payment & closing cost assistance will be provided to 2 LMI families and upon completion of Grim Lofts, the project will provide 20 new units of affordable housing.

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Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Texarkana will undertake activities that the meet the needs & objectives established by its Consolidated Plan & approved by City Council. As shown below, the City will owner-occupied rehabilitation, down payment & closing costs assistance, sidewalk & tree planting; improvements to parks in low-moderate areas, Section 108 loan repayment & public services.

Projects

#	Project Name
1	Down Payment Assistance
2	Public Services
3	Public Services - CV
4	Section 108 Loan Repayment
5	Administration
6	Administration - CV

Table 7 – Project Information

Describe the reasons for allocation priorities & any obstacles to addressing underserved needs

The City of Texarkana responds to the needs expressed in public hearings & stakeholder meetings. Affordable housing (rental & homeownership) & public improvements were listed as high priorities. To improve the quality of life of all citizens in Texarkana, the City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. Construction of 20 affordable housing units is underway with the Grim project and the City plans to draw all remaining Section 108 loan funds in PY2020. The City also plans to pay off $460,000 of the loan in PY2020. The geographic areas of Beverly & Downtown were chosen because they have the greatest potential & greatest need.

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified.

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AP-38 Project Summary

Project Summary Information

1	**Project Name**	Down Payment Assistance
	Target Area	City-Wide
	Goals Supported	Down Payment Assistance
	Needs Addressed	Homeownership Assistance
	Funding	CDBG: $10,000
	Description	Down payment requirement & closing costs assistance to low-moderate first-time homebuyers.
	Target Date	9/30/2021
	Estimate the number & type of families that will benefit from the proposed activities	Two first-time homebuyers will be assisted with 50% of the down payment & all of the closing costs.
	Location Description	The program will be offered city-wide to income-eligible first-time homebuyers.
	Planned Activities	Two homebuyers will be assisted with down payment &closing costs during the program year.
2	**Project Name**	Public Services
	Target Area	City-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $56,000
	Description	Funding to non-profit agencies that provide services to low-moderate income individuals & families.
	Target Date	9/30/2021
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that 100 individuals will benefit from the services offered by local non-profit agencies.
	Location Description	The programs are offered city-wide to income eligible clients.

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	Planned Activities	Supportive services including but not limited to life skills/job training classes, youth programs & coordinated entry vista program for persons experiencing homelessness, youth & low-moderate income individuals & families.
3	**Project Name**	Public Services – CV
	Target Area	City-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG-CV: $94,500
	Description	Assistance will be provided to public services agencies that provides services to low-income families & those experiencing homelessness related to Covid-19 related issues. Agencies providing services may include but not limited to Mission Texarkana, Texarkana Homeless Coalition, Randy Sams' Outreach Shelter, Salvation Army, and Texarkana Emergency Operations Center/Health Dept.
	Target Date	9/30/2021
	Estimate the number & type of families that will benefit from the proposed activities	Public service activities other than Low/Moderate for Covid-19 related issues. Income Housing Benefit: 100 Persons Assisted
	Location Description	The programs are offered city-wide to income eligible clients.
	Planned Activities	Covid-19 related services that may include but not limited to food boxes, care supplies, PPE, quarantine assistance, displacement of homeless assistance, and testing for Covid-19.
4	**Project Name**	Section 108 Loan Repayment
	Target Area	Downtown Area
	Goals Supported	Section 108 Loan - Repayment
	Needs Addressed	Section 108 Loan - Affordable Housing
	Funding	CDBG: $460,000
	Description	Repayment of Section 108 loan for the Grim Hotel project.

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	Target Date	9/30/2021
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that 20 households will be provided with new affordable rental units.
	Location Description	The Grim Hotel is located in downtown Texarkana, but income-eligible tenants can come from other areas of the City.
	Planned Activities	Upon completion, the project will provide 20 new units of affordable housing.
5	**Project Name**	Administration
	Target Area	City-Wide
	Goals Supported	Program Administration, Fair Housing info, Lead based paint info
	Needs Addressed	Program Administration, Fair Housing info, Lead based paint info
	Funding	CDBG: $70,000
	Description	Management & oversight of the CDBG & Section 108 Loan Programs
	Target Date	9/30/2021
	Estimate the number & type of families that will benefit from the proposed activities	
	Location Description	City-wide
	Planned Activities	Management & oversight of the CDBG & Section 108 loan programs.
6	**Project Name**	Administration – CV
	Target Area	City-Wide
	Goals Supported	Program Administration of Cares Act Funding
	Needs Addressed	Program Administration
	Funding	CDBG-CV: $5,500
	Description	Management & oversight of the CDBG-CV Program
	Target Date	9/20/2021

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

	Estimate the number & type of families that will benefit from the proposed activities	
	Location Description	City-Wide
	Planned Activities	Management & oversight of the CDBG-CV Program

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income & minority concentration) where assistance will be directed

CDBG funds area allocated city-wide to projects & activities that benefit low-moderate income persons & households or provide services to residents in a low-moderate income area. The Beverly, Rosehill, Liberty-Eylau neighborhoods & the Downtown area are the target areas that are selected for projects during PY20. The City has also elected to provide Down Payment Assistance city-wide for income eligible applicants.

Geographic Distribution

Target Area	Percentage of Funds
Beverly Community	
Rosehill Community	
Liberty-Eylau Community	
Downtown Area	73%
City-Wide	27%
Total	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Texarkana responds to the needs expressed in public hearings, focus groups, surveys & stakeholder meetings. The Downtown area, Beverly community, Rosehill community & Liberty-Eylau community have been identified as areas where CDBG funds can be used for revitalization activities. The City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. The City will use CDBG funds to provide down payment & closing cost assistance to low-moderate income homebuyers & continue supportive services programs.

Discussion

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified & to expand programs when financially feasible.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing remains a high priority. Rising costs of construction, the availability of financing & the demand for a limited amount of land have combined to constrain affordable housing production. The result is significantly higher costs for housing when incomes are not be rising at the same pace.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	20
Rehab of Existing Units	0
Acquisition of Existing Units	2
Total	22

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will provide CDBG funding in Program Year 2020 for twenty new units of affordable housing being developed through the Grim Hotel project. The City will provide down payment & closing costs assistance to two homebuyers.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

AP-60 Public Housing – 91.220(h)

Introduction

HATT has systematically replaced or revitalized aging inventory through the HOPE VI grant & currently through the Rental Assistance Demonstration program. Robison Terrace is the last property to be renovated through RAD. During the RAD conversion all residents were relocated to other HATT properties & relocation expenses were provided by HATT.

Actions planned during the next year to address the needs to public housing

HATT will continue the conversion to RAD & project-based vouchers to meet the housing needs of its residents. HATT will continue to improve the living environment of its residents by:

- Expanding public housing security efforts & continuing to work with the City's Police Department
- Developing educational, cultural, & supportive service programs to further foster social &economic independence for its residents
- Implementing programs that promote a healthy lifestyle
- Increasing youth programs for public housing residents by fostering partnerships in the community
- Increasing resident participation in the Resident's Executive Council.

Actions to encourage public housing residents to become more involved in management & participate in homeownership

HATT actively promotes resident involvement through Resident Councils, targeted outreach via website, flyers, emails, mailing lists, & community notice boards at all community centers on Housing Authority properties. HATT has a homeownership program & provides homebuyer education classes for public housing residents. Residents are encouraged to attend public hearing & meetings during the City's public participation process.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Texarkana is not designated as a troubled public housing authority.

Discussion

Not Applicable

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

AP-65 Homeless & Other Special Needs Activities – 91.220(i)

Introduction

The Texarkana Homeless Coalition meets monthly to discuss issues & challenges in meeting the needs of those experiencing homelessness or at-risk of homelessness. Members of the Coalition represent service & housing providers, public housing staff, emergency services & city staff. The Texarkana Homeless Coalition is part of the Texas Balance of State Continuum of Care & that is managed by the Texas Homeless Network (THN), a statewide nonprofit agency. The Texas Balance of State CoC is made up of all service providers, advocates, local government officials, & citizens who work to eliminate homelessness in over 216 counties in Texas outside of most major metropolitan cities. THN assists local homeless coalitions with community-based planning to develop plans to end homelessness & new projects to fill gaps in housing & services.

Describe the jurisdictions one-year goals & actions for reducing & ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) & assessing their individual needs

The City supports the Texarkana Homeless Coalition in its outreach & assessment efforts for homeless persons in the community by participating in Texarkana Homeless Coalition. The City will continue to organize stakeholder meetings to discuss & plan for more intensive outreach to those experiencing homelessness. There are no agencies in Texarkana that provide only outreach activities. Many agencies provide outreach to the specific population that they serve. The City uses CDBG funds to support these agencies in their efforts.

Addressing the emergency shelter & transitional housing needs of homeless persons

Emergency shelter in Texarkana is provided by Randy Sams Outreach Shelter. Randy Sams is a low-barrier homeless shelter & an ID is not required to stay at the shelter. There are 112 emergency beds available for up to 90 days at a time. The shelter also provides showers, food, transportation & case services.

Rapid Re-Housing (formerly transitional housing) is provided by Randy Sams with 22 households receiving assistance & by Doorways Home providing 10 households with housing vouchers. Households in the Rapid Re-Housing programs pay subsidized rent & receive assistance with case management & life skill classes & job training. The development of a family shelter is crucial to meeting the needs of homeless families. In order to make homelessness short-lived & non-recurring, there is a need for additional Rapid Re-Housing vouchers & services.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Helping homeless persons (especially chronically homeless individuals & families, families with children, veterans & their families, & unaccompanied youth) make the transition to permanent housing & independent living, including shortening the period of time that individuals & families experience homelessness, facilitating access for homeless individuals & families to affordable housing units, & preventing individuals & families who were recently homeless from becoming homeless again

There are no permanent supportive housing programs in Texarkana & the need for such housing is great. The Texarkana Homeless Coalition & the City will continue to identify agencies that have the capacity to expand their programs to provide permanent supportive housing. In order for chronically homeless individuals to maintain permanent housing, supportive services must be a part of their housing plan. Many chronically homeless & special needs populations will require long-term rental assistance since many are on disability incomes which do not cover the cost of housing plus living expenses. The average income for a person receiving Supplemental Security Income (SSI) is $750 per month. Coordinated Entry has facilitated the access of housing & services for many people experiencing homelessness, but the availability of affordable & decent housing does not meet the need.

Helping low-income individuals & families avoid becoming homeless, especially extremely low-income individuals & families & those who are: being discharged from publicly funded institutions & systems of care (such as health care facilities, mental health facilities, foster care & other youth facilities, & corrections programs & institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Individuals with severe mental health challenges often require transitional or permanent supportive housing including ongoing treatment, social services & housing assistance to recover & live independently. Homelessness prevention services are needed for ex-offenders & persons being discharged from mental health facilities for reentry into their communities. Currently in Texarkana, there are no programs targeted to assist these individuals. Randy Sams is a low barrier shelter that provides emergency housing but only for a period of 90 days. The Coalition is discussing how to provide services & permanent housing solutions for these populations as well as unaccompanied youth. Youth aging out of foster care need transitional housing & supportive services. Lack of funding & lack of capacity of local agencies are the challenges to providing this type of housings.

The City will continue to use CDBG funds to support programs that address housing & service issues of those with special needs &/or at risk of becoming homeless. The largest obstacle is a lack of transitional & permanent supportive housing. The City will work with local service providers & provide funding when available & appropriate for programs that serve special needs populations.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Discussion

In PY2020, the City is assisting low-income &/or homeless persons by providing CDBG funding to agencies that provide supportive services to those experiencing homelessness. The challenges for providing an adequate supply of a variety of housing options are lack of funding & lack of capacity of the agencies to expand or create new programs. Efforts will be made during the year to identify ways to provide permanent supportive housing & a family shelter.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Many public & private sector policies & factors can create barriers to affordable housing for low- to moderate-income households. In general, the City's policies do not create undue barriers to affordable housing. The City has a fair housing ordinance which indirectly reduces the barriers to affordable housing by ensuring that all protected classes, many of whom are low- to moderate-income have equitable advantages to housing of choice. The City's development & building standards have been established to protect the citizenry & the general welfare of the community, which can result in higher costs for new & rehabilitated structures. The City uses all of the current international & national codes related to residential construction & rehabilitation as a means to protect the residents & the community as a whole. Development impact fees have been established to ensure that the developer carriers the cost of development instead of the taxpayers. However, the impact fees & building standards can drive up the cost of new dwellings.

The adherence to building codes & impact fees are necessary & city-wide to protect the safety & wallets of the community as a whole. With the exception of zoning that prohibits development in or around unsafe areas, zoning ordinances are more flexible than building codes & development fees, & each zoning district does not provide a city-wide benefit. The zoning ordinance prohibits manufactured home parks & mobile homes & manufactured homes as fixed dwellings in all zoning districts. Manufactured home parks may be allowed with a specific use permit in districts zoned as agricultural; & HUD code manufactured homes as a fixed dwelling may be allowed in both agricultural & single family 3 zones, also with a specific use permit. Boarding & rooming houses may only be located within townhome & multi-family residential, commercial & planned development districts. This can be a barrier to group homes for special populations to be located single-family districts.

Private sector barriers include:

- Developers reluctant to construct affordable housing or unable to secure Low Income Housing Tax Credit approval;
- Insufficient number of multi-family units;
- High number of vacant housing that is abandoned or uninhabitable, preventing new development on the lots;
- Sellers requiring higher down payments than LMI buyers can afford; &
- Credit & employment histories of many LMI buyers result in mortgage denial.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees & charges, growth limitations, & policies affecting the return on residential investment

Although policies & ordinances can affect the cost of housing, the City's Analysis of Impediments indicates that there are no significant institutional barriers to affordable housing in Texarkana, Texas. Housing costs in Texarkana are considerably lower than the state as a whole, with the city of Texarkana, Texas averaging $79 per square foot, the Texarkana metropolitan area averaging $77 per square foot, & Texas averaging $124 per square foot. The City is committed to maintaining & enhancing its policies that increase equal opportunity to housing for the lower income & protected classes.

To maintain the City's commitment to prevent barriers to affordable housing the City will:

- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development;
- Complete the 20 units of affordable loft housing as part of the Grim Hotel project;
- Conduct outreach efforts to for-profit & non-profit builders & developers through funding & technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods as well as creation of affordable housing on a city-wide basis;
- Maintain an Affirmative Marketing Plan to directly market newly developed City-assisted housing units to minority groups least likely to apply to homeownership programs;
- Meet with local lenders & home builders to encourage the use of non-traditional client loan qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Support local Continuum of Care efforts for homeless populations & provides ongoing support & technical assistance to the Texarkana Homeless Coalition;
- Work with local agencies that provide financial case management & credit counseling;
- Review & when applicable, revise the Fair Housing ordinance which ensures that fair housing options are available to its citizens;
- Monitor city-sponsored projects for equal access & compliance of the Fair Housing Act;
- Monitor code compliance to HQS & Fair Housing standards;
- Hold periodic Public Hearings providing information & requesting public comment on affordable & fair housing issues;
- Work with local housing service providers to conduct homebuyer & homeowner education;
- Conduct public outreach regarding availability of housing & housing assistance including translation of housing application materials into Spanish & maintains bi-lingual staff to assist applicants & clients who are not English-proficient.

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Discussion:

The City is concerned with the shortage of affordable housing units that meet housing quality standards. Many of the units have been lost through abandonment of older properties. One way that the City is directly impacting the problem is the renovation & repurposing of the Grim Hotel. They will be constructing 20 affordable units in the hotel. The project began in PY2018 and will continue through PY2022. The other efforts with greatest effect are those where the City collaborates with the private non-profit & for-profit community as they provide affordable housing solutions.

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AP-85 Other Actions – 91.220(k)

Introduction:

The following actions will be undertaken to address obstacles to meeting underserved needs, foster & maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty level families, & develop institutional structure.

Actions planned to address obstacles to meeting underserved needs

Requests for funding far exceed the available entitlement dollars received by the City of Texarkana. The City will continue to partner with non-profit agencies to leverage its CDBG allocation so that the maximum benefit is achieved. The City will facilitate a stakeholder's meetings & participate in the Texarkana Homeless Coalition to identify unmet needs & to strategize on how to meet those needs.

Actions planned to foster & maintain affordable housing

The City will continue to support development of affordable housing by providing flexibility in its development standards that encourages the industry to seek community partners. The City will fund owner-occupied rehabilitation & improvements geared toward maintaining the house in a decent condition. The City will support Low Income Housing Tax Credit applications when the project is compatible with the City's goals & objectives.

Actions planned to reduce lead-based paint hazards

Lead-based paint hazard identification & reduction strategies include education, outreach, &conformance with 24 CFR Part 35 regulations. The City distributes and maintains documentation of required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, & Notification of Lead Hazard Reduction. Lead-based paint information is included in the application package for housing rehabilitation & down payment assistance as well as distributed at events & neighborhood meetings.

Actions planned to reduce the number of poverty-level families

Texarkana addresses the problem of poverty through its strategic goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income households with social services, education, access to health & employment. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met & will

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

continue to provide assistance to agencies that provide services to poverty level individuals & families.

Actions planned to develop institutional structure

The City will continue to make entitlement funds available to the community through issuance of subrecipient agreements. The City provides subrecipient training during the application phase, prior to the execution of subrecipient agreements & is available for technical assistance, if needed. The City distributes updated information on CDBG funded programs to subrecipients when appropriate. The City will maintain its webpage with up-to-date information as a resource for other city departments, general public & service/housing providers. The City is committed to meeting regularly with interested citizens & stakeholders to discuss community development issues.

The City recognizes the need to provide increased outreach to minority & non-English speaking residents. In an effort to reach these populations, the City held public hearings & community meetings with translation services to the Hispanic population at facilities located in low-moderate income areas. Public notices will be in English and Spanish & the City will advertise public hearings in the local newspaper & on their website.

Actions planned to enhance coordination between public & private housing & social service agencies

City staff will continue work with service providers, the local public housing authority, private housing resources & the Continuum of Care to ensure that there is awareness of the available resources & provide a conduit for communication & collaboration.

Discussion:

Since CDBG funding basically remains level, relationships are key to the success of housing, economic & community development efforts within the City of Texarkana. The City will continue to partner with service & housing providers to leverage CDBG funding in assisting the low to moderate residents of Texarkana.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

It is the City of Texarkana's policy that 70% of the CDBG funds will be used to benefit low-moderate income people residing within the city limits. The City sets aside 15% of the allocation to fund public services & 2% to be used for administration of the program.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year & that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs & specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low & moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low &moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

The City anticipates using 70% of CDBG funds for projects involving low-moderate income people or low-moderate areas. Three years will be used to determine the minimum overall benefit.

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Attachments

Citizen Participation Comments

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Attachments

Public Notice

NOTICE OF PUBLIC HEARINGS
& REQUEST FOR CITIZEN INPUT
ON THE CITY OF TEXARKANA, TEXAS 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN (AAP)

The City of Texarkana, Texas will receive $372,144 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD)for the fiscal year beginning October 1, 2020. As required by federal regulations, CDBG funds must be used to meet one of three National Objectives: 1) Eliminate slum & blight; 2) Assist low-income citizens; or 3) Urgent need/disaster relief. The 2020 Annual Action Plan (AAP) will detail the proposed usage of the CDBG funds for the next year in accordance with The City's Five Year CDBG Consolidated Plan priorities & strategies.

In accordance with the HUD Act of 1974, as amended, & with 24 CFR, Part 91, & in furtherance of the City of Texarkana's commitment to facilitate the exchange of information between the City & its citizens, the City initiated public meetings & opportunities for citizen input & comments regarding the development & adoption of the 2020 AAP Draft.

Citizens from across the city assisted staff through community meetings & surveys & now have the opportunity to comment on the adoption of the 2020 AAP Draft. Upcoming Texarkana, Texas City Council meetings will provide information regarding the range of activities that are expected to be undertaken & the estimated amount of the anticipated funds that will be utilized to benefit low-moderate income persons.

Citizens are encouraged to attend the upcoming Public Meetings to offer input on the 2020 AAP Draft. A First Briefing will be held on July 13, 2020 & a Public Meeting & Council vote will occur on August 10, 2020. All meetings will be at 6 PM at the Texas City Hall located at 220 Texas Blvd, Texarkana, Texas.

The Public Comment Period is from July 10, 2020 to August 10, 2020. Written comments regarding the AAP, identified needs, strategies, or the proposed usage of funds should be sent to Betsy Freeman, Grant Administrator, City of Texarkana, 220 Texas Boulevard, Texarkana, Texas 75501 no later than August 12, 2020 at 12pm. Written responses will be provided if name & return address are included. The 2020 AAP Draft is available at the Planning & Community Development Office in City Hall or online at the City's website (http://www.ci.texarkana.tx.us/). Comments may also be submitted through survey at: https://www.surveymonkey.com/r/M797R7M

All public hearings are held in facilities that are wheelchair accessible & provide handicapped parking. Interpretive services for deaf or non-English speaking citizens will be available with an advance notice of 48 hours. Arrangements for such services can be made by calling the City of Texarkana at 903-798-3902 or through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Grantee Unique Appendices

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Grantee SF-424's & Certification(s)

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

Appendix

Attachment: 2020-075 ATTH 01 Draft CDBG Annual Action Plan (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)

NOTICE OF PUBLIC HEARINGS
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CITY OF
TEXARKANA
TEXAS

CDBG 2020 Annual Action Plan
Community Development Block Grant

Planning & Community Development
July 13, 2020

Attachment: 2020-075 Council Presentation CDBG PY2020 AAP (2303 : 2020-075 RES

Citizen Participation

2 Public Meetings

- July 13th City Council Meeting 1st Briefing
- August 10th City Council Public Meeting

30-day public comment period for 2020 Annual Action Plan (July 10th – August 10th, 2020)

Surveys can be filled out online at:
https://www.surveymonkey.com/r/M797R7M

Advertisement of Public Comment Period:

- Texarkana Gazette Legal Notice
- Amigo News - Spanish
- City Website/Social Media Pages

Draft copies available electronically on Planning & Community Development Homepage

Paper copies available upon request at City Hall

Public Comment

PY2020 Annual Action Plan

The City has begun the process of creating next year's Annual Action Plan (AAP) for its CDBG program. Public input & comments are vital to this process.

The City has posted information about the AAP in the following manner:

*Information posted to city's website
*Draft of AAP available at City Hall

Public Comment Period: July 10th – August 10th, 2020
Comments may be submitted through surveys filled out online at:
https://www.surveymonkey.com/r/M797R7M
or by sending to:
City of Texarkana, Texas
Planning & Community Development Dept
Attn: Betsy Freeman
P O Box 1967
Texarkana, TX 75504

Attachment: 2020-075 Council Presentation CDBG PY2020 AAP (2303 : 2020-075 RES

Texarkana 2020 HUD CDBG Budget

CDBG PY2020 Action Plan Budget			
		Projects PY2020	PY2020/FY2021 ORIGINAL BUDGET 6/10/2020
1	Home Buyer Assistance	Home Buyer Assistance	$ 10,000.00
2	Public Services	Coordinated Entry, HMIS & VISTA Program	$ 8,000.00
2	Public Services	RSOS Life Skills & Job Training Programs	$ 12,000.00
2	Public Services	Amachi Youth Programs	$ 20,821.00
2	Public Services	Boys & Girls Club	$ 15,000.00
3	Public Services-CV	CV Funds-Mission Txk	$ 10,000.00
3	Public Services-CV	CV Funds-RSOS	$ 30,000.00
3	Public Services-CV	CV Funds-Txk EOC/Health Dept	$ 54,500.00
4	Section 108 Loan Repayment	Section 108 Loan Payment	$ 460,000.00
5	Program Administration	Program Administration	$ 70,179.00
6	Program Administration-CV	CV Funds-Admin	$ 5,500.00
		TOTAL Expenditures	$ 696,000.00
		Revenues PY 2020	
		To Reprogram - CDBG	61,909.00
		To Reprogram - CV	100,000.00
		Annual Allocation	372,144.00
		Revolving Loan Fund - RL Funds	159,447.00
		Program Income	2,500.00
		TOTAL Revenues	$696,000.00

Attachment: 2020-075 Council Presentation CDBG PY2020 AAP (2303 : 2020-075 RES

PY2020 Activities

CDBG Allocation:
*Home Buyer Assistance - down payment & closing cost assistance to up to 2 LMI households
*Public Services – Life skills, job training, youth programs, tutoring
*Section 108 Loan Payment – repayment of 108 loan
*Program Administration

CDBG-CV (Cares Act Funding)
Cares Act Funding has been received to provide services to LMI families and those experiencing homelessness related to Covid-19 issues. Services will be provided by:
*Mission Txk – food, supplies, PPE
*Randy Sams-homeless shelter assistance, individual/family quarantine assistance & for displacement of homeless
*Texarkana EOC/Health Dept-Covid testing, supplies, PPE
*Program Administration

Attachment: 2020-075 Council Presentation CDBG PY2020 AAP (2303 : 2020-075 RES

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2020-075 Goals & Perspectives (2303 : 2020-075 RES Adopting CDBG 2020 Program Year Annual Action)