CITY OF TEXARKANA

CITY COUNCIL

AGENDA ● AUGUST 12, 2019

Council Chambers	Regular Meeting	6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1	Ward 3	Ward 5
Jean H. Matlock	Betty Williams	Bill Harp
Ward 2	**Ward 4**	**Ward 6**
Mary Hart	Christie Alcorn	Josh Davis

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JEAN MATLOCK

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:
Monday, August 26, 2019 at 5:30 p.m. - Budget Workshop
Monday, August 26, 2019 at 6:00 p.m.
Wednesday, September 4, 2019 at 12:15 p.m. - Second Public Hearing on Tax Rate
Monday, September 9, 2019 at 6:00 p.m.
Monday, September 23, 2019 at 6:00 p.m.

Parks & Recreation Events:

August 17th	Healthcare Express presents Plex at the Park	Spring Lake Park

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

SPECIAL PRESENTATION

Girl Scout Gold Award

IV. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

V. ITEMS FOR CONSIDERATION

Consent Items

1. Resolution No. 2019-075 authorizing the City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment, with budgeted funds, for fiscal year 2019-2020.

Public Hearing:
Council Vote: August 12, 2019

2. Resolution No. 2019-077 authorizing the City Manager to enter into a one (1) year service agreement with four (4) additional one (1) year renewal options with Krause Service Company, Inc. of Nash, Texas, for HVAC preventative maintenance and repair service with funds budgeted in the Building Maintenance Fund.

   Public Hearing:
   Council Vote: August 12, 2019

3. Resolution No. 2019-080 authorizing the City Manager to enter into a contract with Rogers Equipment and Construction of Nash, Texas, in an amount not to exceed $98,000, for a housing rehabilitation project funded by a HUD Community Development Block Grant.

   Public Hearing:
   Council Vote: August 12, 2019

4. Resolution No. 2019-081 authorizing the City Manager to enter into a contract for the West 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project, with budgeted funds, in an amount not to exceed $262,677.34.

   Public Hearing:
   Council Vote: August 12, 2019

Open Forum: Comments from the public (Limit 5 minutes each)

Per Council rules adopted April 9, 2018, agenda items scheduled for a public hearing or which have already had a public hearing are not to be addressed at the "Open Forum".

Action Items

5. Resolution No. 2019-072 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for College Drive.

   Public Hearing:
   Council Vote: August 12, 2019

6. Resolution No. 2019-073 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for Kennedy Lane.

   Public Hearing:
   Council Vote: August 12, 2019

7. Resolution No. 2019-074 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects on Robison Road.

   Public Hearing:
   Council Vote: August 12, 2019

8. Resolution No. 2019-084 endorsing the request of the joint Airport Board of the Texarkana Airport Authority and the ordinance of the Board of Directors of the City of Texarkana, Arkansas, to negotiate lines of credit to pay for proposed projects benefitting the Texarkana Regional Airport.

   Public Hearing:
   Council Vote: August 12, 2019

VI. FIRST BRIEFINGS

1. Ordinance No. 2019-068 granting a Specific Use Permit to allow the application of permanent cosmetics/microblading on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa Parrott, owner. Amy Yancey, agent.

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

2. Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

3. Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending September 30, 2020.

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

4. Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all taxable property in the City of Texarkana, Texas.

   Public Hearing: August 26, 2019
   Council Vote: September 9, 2019

5. Resolution No. 2019-083 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

   Public Hearing: August 26, 2019
   Council Vote: September 9, 2019

VII. PUBLIC HEARINGS

1. Ordinance No. 2019-056 rezoning Lot 9, Block 5, Westmoreland Addition, located at 2010 W. 17th Street. Single Family-2 to Two Family-2. Jameson Titus, applicant.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

2. Ordinance No. 2019-057 revoking Specific Use Permit S-690 that allowed permanent cosmetics/microblading on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road. City of Texarkana, Texas, applicant.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

3. Ordinance No. 2019-058 granting Specific Use Permit S-708 to allow the application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road. Jason Ngayen and Tiffany Pham, applicants.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

4. Ordinance No. 2019-059 rezoning Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Single Family-2 to Office. Jeff Phillips, dba The Eye Guys Optometrists, applicant.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

5. Ordinance No. 2019-060 rezoning Tract 98C being a 1-acre tract in the M.H. Janes HRS, A-305, located at 8002 Hampton Road. Single Family-2 to Commercial. Craig Murphy, dba Lift Truck Supply Inc., applicant.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

6. Ordinance No. 2019-062 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2019 and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

   Public Hearing: August 12, 2019
   Council Vote: September 9, 2019

7. Resolution No. 2019-066 adopting the Community Development Block Grant 2019 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

VIII. ITEMS FOR DISCUSSION

Staff Updates - Parks Department and City Attorney

Robby Robertson - Pavilion Reservation Policies, General Rules and Regulations

Jeff Lewis - HB 2840 - revising rules for open forum

HB 2840 Information

IX. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

X. ADJOURNMENT

Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/2/2019 1:10 PM

Lead Department: Water Utilities **Action Officer:** Pam White,

Subject: Resolution No. 2019-075 authorizing the City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment, with budgeted funds, for fiscal year 2019-2020.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Bids were advertised, and twenty-four chemical specification packages were requested and mailed to prospective bidders in July. Bids were received and opened at 2:00 PM, July 23, 2019, on the following chemicals required for water and wastewater treatment for FY 2019-2020: Sodium Chlorite, Sulphur Dioxide, Powdered Activated Carbon, HTH (100# containers), Caustic Soda (bulk), Liquid Chlorine, Aluminum Sulfate, Ortho-Polyphosphate, Anhydrous Ammonia, and Liquid Polymer for the water treatment plant. One chemical was renewed. Liquid Polymer for the wastewater treatment plant was renewed to Polydyne.

Two vendors, DPC Industries and Brenntag Southwest, tied on the bid for Sulphur Dioxide. In accordance with the City of Texarkana, Texas Purchasing Policy a coin toss determined the tiebreaker.

Potential Options:

- None

Fiscal Implications:

Recommendations are for the low bid price per unit, from the listed vendors as shown on the bid tabulation sheet, in an aggregate amount not to exceed the amount budgeted in the Texarkana Water Utilities, Departments 410, 420, 490, 520, 530 and 540 Operating Fund Budgets for FY 2019-2020.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

a. 2019-075 RES Chemicals for Water & Wastewater (DOC)
b. 2019-075 ATTH 01 Chemical Bid Tab (PDF)
c. 2019-075 Goals & Perspectives (DOCX)

Staff Coordination

Water Utilities	Gary Smith	Department Head Review	Completed	07/31/2019 3:23 PM
Water Utilities	JD Phillips	Water Utilities Review	Completed	07/31/2019 3:57 PM
Water Utilities	Jim Cornelius	Review	Completed	07/31/2019 4:28 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:13 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019 - 075

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING BIDS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO PURCHASE SODIUM CHLORITE FROM INTERNATIONAL DIOXIDE, INC., SULPHUR DIOXIDE AND CAUSTIC SODA FROM BRENNTAG SOUTHWEST, INC. POWDERED ACTIVATED CARBON AND HTH FROM HARCROS CHEMICALS, INC., LIQUID CHLORINE FROM DPC INDUSTRIES, ALUMINUM SULFATE FROM CHEMTRADE CHEMICALS, ORTHO-POLYPHOSPHATE FROM AQUA SMART, INC., ANHYDROUS AMMONIA FROM TANNER INDUSTRIES, INC. AND LIQUID POLYMER FROM POLYDYNE, INC., TO BE USED IN THE TREATMENT OF WATER AND WASTEWATER FOR THE TEXARKANA, TEXAS WATER AND SEWER OPERATIONS IN FY 2019-2020; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Texarkana Water Utilities (TWU) has certain chemical requirements for proper treatment of water and wastewater; and

WHEREAS, bids have been advertised and tabulated for these chemicals; and

WHEREAS, TWU staff has recommended the lowest bid received and anticipate funds to be available in the FY 2019-2020 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the lowest and best bid, meeting specifications, received for Sodium Chlorite, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from International Dioxide, Inc. at $.507 per pound described in attached **ATTH01**, be and is hereby accepted.

SECTION 2: That the lowest and best bid, meeting specifications, received for Sulphur Dioxide, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $720.00 per ton described in attached **ATTH01**, be and is hereby accepted.

SECTION 3: That the lowest and best bid, meeting specifications, received for Powder Activated Carbon, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Harcros Chemicals, Inc. at $2500.00 per dry ton described in attached **ATTH01**, be and is hereby accepted.

SECTION 4: That the lowest and best bid, meeting specifications, received for HTH (100# Containers), a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-

Attachment: 2019-075 RES Chemicals for Water & Wastewater (2120 : 2019-075 RES Chemicals for Water and Wastewater)

2020, was received from Harcos Chemicals, Inc. at $144.00 per hundred-pound tote described in attached **ATTH01**, be and is hereby accepted.

SECTION 5: That the lowest and best bid, meeting specifications, received for Caustic Soda (Bulk) Liquid, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $.144 per liquid pound described in attached **ATTH01**, be and is hereby accepted.

SECTION 6: That the lowest and best bid, meeting specifications, received for Liquid Chlorine, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from DPC Industries, Inc. at $618.00 per ton described in attached **ATTH01**, be and is hereby accepted.

SECTION 7: That the lowest and best bid, meeting specifications, received for Aluminum Sulfate, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Chemtrade Chemicals, Inc. at $209.95 per dry ton described in attached **ATTH01**, be and is hereby accepted.

SECTION 8: That the lowest and best bid, meeting specifications, received for Ortho-Polyphosphate Drums, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Aqua Smart Inc. at $12.45 per gallon described in attached **ATTH01**, be and is hereby accepted.

SECTION 9: That the lowest and best bid, meeting specifications, received for Anhydrous Ammonia, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Tanner Industries, Inc. at $.8100 per pound described in attached **ATTH01**, be and is hereby accepted.

SECTION 10: That the lowest and best bid, meeting specifications, received for Liquid Polymer, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Polydyne, Inc. at $8.544 per gallon described in attached **ATTH01**, be and is hereby accepted.

SECTION 11: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-075 RES Chemicals for Water & Wastewater (2120 : 2019-075 RES Chemicals for Water and Wastewater)

TABULATION OF BIDS - JULY 23, 2019
FY 2019-2020 CHEMICAL BIDS

CHEMICAL PURCHASES PROJECTED FOR THE PERIOD OCTOBER 1, 2019 - SEPTEMBER 30, 2020

CHEMICAL	COMPANY	BID FY 2020	COST FY 2019	BIDS RECEIVED	REPS. PRESENT	BIDS REQUESTED
Sodium Chlorite	International Dioxide, Inc. 40 Whitecap Dr.North Kingstown, RI. 02852	$.507 cost per pound	$.4989 cost per pound	3 $.5070 $.5149 $.7800	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Sulphur Dioxide	Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604	$720.00 cost per ton	$720.00 cost per ton	2 $720.00 $720.00	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Powdered Activated Carbon	Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107	$2500.00 cost per ton	$1840.00 cost per dry ton	1 $2500.00	1	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
HTH (100# Containers)	Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107	$144.00 cost per 100# tote	$139.00 cost per 100# tote	2 $144.00 $145.00	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Caustic Soda (Bulk) Liquid Weight	Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604	$.144 cost per liquid pound	$.1845 cost per liquid pound	6 $.1440 $.1595 $.1619 $.1738 $.1750 $.1790	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Liquid Chlorine	DPC Industries 15838 Brittain Ct. Lindale, TX. 75771	$618.00 cost per ton	$574.00 cost per ton	2 $618.00 $680.00	1	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Aluminum Sulfate	Chemtrade Chemicals 90 East Halsey Road Parsippany, NJ. 07054	$209.95 cost per dry ton	$179.00 cost per dry ton	4 $209.95 $263.00 $365.00 $391.25	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Ortho-Polyphosphate Drums	Aqua Smart, Inc. 4445 Commerce Dr. SW Suite A4 Atlanta, GA. 30336	$12.45 cost per gallon	$.4748 cost per pound	3 $5.168 $12.45 $14.77	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Anhydrous Ammonia	Tanner Industries, Inc. 735 Davisville Rd. Southampton, PA. 18966	$.8100 cost per pound	$.8100 cost per pound	1 $.8100	0	21
CHEMICAL	**COMPANY**	**BID FY 2020**	**COST FY 2019**	**BIDS RECEIVED**	**REPS. PRESENT**	**BIDS REQUESTED**
Liquid Polymer	Polydyne, Inc. #1 Chemical Plant Rd. Riceboro, GA. 31323	$8.544 cost per gallon	$1.05 cost per pound	1 $8.544	0	21

Attachment: 2019-075 ATTH 01 Chemical Bid Tab (2120 : 2019-075 RES Chemicals for Water and Wastewater)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-075 Goals & Perspectives (2120 : 2019-075 RES Chemicals for Water and Wastewater)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/8/2019 11:09 AM

Lead Department: Purchasing and Contracting **Action Officer:** Kim Russ,

Subject: Resolution No. 2019-077 authorizing the City Manager to enter into a one (1) year service agreement with four (4) additional one (1) year renewal options with Krause Service Company, Inc. of Nash, Texas, for HVAC preventative maintenance and repair service with funds budgeted in the Building Maintenance Fund.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Date of Request for Proposal Mailed: emailed June 24, 2019 at 9:10 a.m. CDT and posted on the City Website
Dates Published in Texarkana Gazette: June 23, 2019 and June 30, 2019
Opened Proposals: July 12, 2019
Proposals Received: Krause Service Company, Inc.
Contractor's Past Performance with the City: Excellent
Budget: Funds are available in the Building Maintenance Fund (Fund 228)
Policy Exceptions: None
Scope of Work: HVAC preventative maintenance and repair service.

Potential Options:

- Approve authorizing City Manager to enter into an agreement with Krause Service Company, Inc.
- Do not authorize City Manager to enter into an agreement with Krause Service Company, Inc.

Fiscal Implications:

Funds appropriated in current building maintenance budgets.

Staff Recommendation:

Staff recommends awarding the contract to Krause Service Company, Inc.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2019-077 RES Auth CM to enter into contract for HVAC preventative maintenance (DOCX)
b. 2019-077 EXH 'A' Bid Tab (PDF)
c. 2019-077 Goals & Perspectives (DOCX)

Staff Coordination

Purchasing and Contracting	Kim Russ	Department Head Review	Completed	08/07/2019 12:13 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/07/2019 3:53 PM
Parks, Recreation & Health	Robby Robertson	Review	Completed	08/07/2019 4:47 PM
Finance Department	Vicky Coopwood	Finance Review	Skipped	07/30/2019 10:03 AM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:22 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019 - 077

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH FOUR (4) ADDITIONAL ONE (1) YEAR RENEWAL OPTIONS WITH KRAUSE SERVICE COMPANY, INC. OF NASH, TEXAS, FOR HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICE AT VARIOUS CITY FACILITIES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the need for routine inspection and maintenance on existing HVAC systems in the various facilities of the City of Texarkana, Texas, was established by the Building Maintenance Supervisor under the direction of the Director of the Parks, Recreation and Community Health Department; and

WHEREAS, on July 12, 2019, one (1) bid was received to supply HVAC maintenance and repair services for various facilities of the City of Texarkana, Texas, and is summarized in the Bid Tab Sheet on the attached **Exhibit "A"**; and

WHEREAS, funds are available in the Building Maintenance Fund for fiscal years 2019 and 2020;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the responsible proposal to provide HVAC preventative maintenance and repair service for the City of Texarkana, Texas, is hereby declared to be Krause Service Company, Inc. of Nash, Texas, and therefore its proposal is accepted.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-077 RES Auth CM to enter into contract for HVAC preventative maintenance (2123 : 2019-077 RES HVAC Prev, Maint. &

KRAUSE SERVICE COMPANY INC

	Description	Quantity	Unit	Unit Cost	Total
1	Licensed HVAC Technician – Regular Hours	150	Hrs	65.00	9,750.00
2	Licensed HVAC Technician – Overtime Hours	5	Hrs	85.00	425.00
3	Technician Helper – Regular Hours	100	Hrs	45.00	4,500.00
4	Technician Helper – Overtime Hours	5	Hrs	65.00	325.00
5	Service Trip Charge If waived enter zero "0"	25	Each	-	-
6	Diagnostic Charge If waived enter zero "0"	25	Each	50.00	1,250.00
7	Material (Cost plus %) $0 - $500 Enter Percentage: _____%. For Bidding purposes $500 will be used	$500	35%		675.00
8	Material (Cost plus %) over $500 Enter Percent: _____%. For Bidding purposes $2000 will be used	$2,000	25%		2,500.00
9	Preventative Maintenance, Spring and Fall, Public Works & Engineering Building 919 Elm Street	2	Each	50.00	100.00
10	Preventative Maintenance, Spring and Fall, Fleet Services Building 923 Elm Street	2	Each	50.00	100.00
11	Preventative Maintenance, Spring and Fall, Street Maint. Building 901 Oak Street	2	Each	50.00	100.00
12	Preventative Maintenance, Spring and Fall, Sign and Signal Building 921 Spruce Street	2	Each	100.00	200.00
13	Preventative Maintenance, Spring and Fall, Parks Administration Building 3124 Texas Blvd.	2	Each	100.00	200.00
14	Preventative Maintenance, Spring and Fall, Central Fire Station #1 524 W. 3rd Street	2	Each	100.00	200.00
15	Preventative Maintenance, Spring and Fall, Richmond Road Fire Station #3. 5706 Richmond Rd.	2	Each	150.00	300.00
16	Preventative Maintenance, Spring and Fall, Summerhill Fire Station #4. 4315 Summerhill Rd.	2	Each	75.00	150.00
17	Preventative Maintenance, Spring and Fall, Kenwood Fire Station #5. 306 S. Kenwood Rd.	2	Each	100.00	200.00
18	Preventative Maintenance, Spring and Fall, Lake Drive Fire Station #7. 3101 S. Lake Dr.	2	Each	50.00	100.00
19	Preventative Maintenance, Spring and Fall, Health Department. 902 W. 12th	2	Each	600.00	1,200.00
21	Preventative Maintenance, Spring and Fall, Southwest Center Recreation Building. 3222 W. 7th St.	2	Each	250.00	500.00
22	Preventative Maintenance, Spring and Fall, Texarkana Public Library, 600 W. Third St.	2	Each	600.00	1,200.00
23	Preventative Maintenance, Spring and Fall, Collins Building (Senior Citizen). 3000 Texas Blvd.	2	Each	50.00	100.00
24	Preventative Maintenance, Spring and Fall, Spring Lake Park, George Dobson Field Building.	2	Each	50.00	100.00
25	Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger #6 Field, Huggins Concession Building.	2	Each	50.00	100.00
26	Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger Complex, Main Concession Building.	2	Each	50.00	100.00
27	Preventative Maintenance, Spring and Fall, Wallace Park, Shop Building. 3315 Leopard Dr.	2	Each	50.00	100.00
28	Preventative Maintenance, Spring and Fall, Wallace Park, Softball Concession Building. 3315 Leopard Dr.	2	Each	50.00	100.00
29	Preventative Maintenance, Spring and Fall, Wallace Park, Soccer Concession Building. 3315 Leopard Dr.	2	Each	50.00	100.00
30	Preventative Maintenance, Spring and Fall, City Hall Building and Annex for Building Maintenance Office. W. 3rd & Texas Blvd.	2	Each	375.00	750.00
31	Preventative Maintenance, Spring and Fall, SOTC, 1420 S. Park Rd	2	Each	150.00	300.00
	TOTAL				25,725.00

Attachment: 2019-077 EXH 'A' Bid Tab (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-077 Goals & Perspectives (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/8/2019 3:31 PM

Lead Department: Purchasing and Contracting **Action Officer:** Kim Russ,

Subject: Resolution No. 2019-080 authorizing the City Manager to enter into a contract with Rogers Equipment and Construction of Nash, Texas, in an amount not to exceed $98,000, for a housing rehabilitation project funded by a HUD Community Development Block Grant.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Date of Request for Proposal Mailed: emailed June 28, 2019 at 4:17 p.m. CDT and posted on the City Website
Dates Published in Texarkana Gazette: June 30, 2019 and July 7, 2019
Opened Proposal: July 30, 2019 at 10:00 a.m. CDT
Proposals Received: **Rogers Equipment and Construction LLC**
Contractor's Past Performance with the City: Excellent
Budget: Federally funded by the HUD Community Development Block Grant (CDBG)
Policy Exceptions: None

Program Criteria: The Housing Rehabilitation Assistance (HRA) Program assists eligible homeowners with repairs to maintain safe, decent and affordable housing. The program rehabilitates single-family, owner-occupied homes by making required repairs to bring the home into compliance with current local codes as much as feasible. Priority is given to elderly, disabled and the lowest income applicants in the approval process.

Scope of Work: Repairs may include but are not limited to: siding repair, insulation, ceiling and roof repair, flooring, plumbing, electrical, and heating/air conditioning on properties located at:
504 Wilson St.,
607 S. Wake Village Rd.,
2102 W. 10th St., and
4005 Walnut St.

Potential Options:

- Approve authorizing City Manager to enter into a contract with Rogers Equipment and Construction, LLC.
- Do not authorize City Manager to enter into a contract with Rogers Equipment and Construction, LLC.

Fiscal Implications:

Not Applicable

Staff Recommendation:

Staff recommends awarding the contract to Rogers Equipment and Construction, LLC.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (DOC)
b. 2019-080 EXH 'A' Proposal (PDF)
c. 2019-080 Goals & Perspectives (DOCX)

Staff Coordination

Purchasing and Contracting	Kim Russ	Department Head Review	Completed	08/08/2019 9:52 AM
Finance Department	Kristin Peeples	Finance Review	Completed	08/08/2019 9:58 AM
Planning and Community Development	David Orr	Review	Completed	08/08/2019 11:39 AM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 4:05 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

Attachment: 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (2128 : 2019-080 RES CDBG Housing Rehabilitation)

RESOLUTION NO. 2019-080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT(S) WITH ROGERS EQUIPMENT AND CONSTRUCTION, LLC NOT TO EXCEED $98,000.00 TO COMPLETE HOUSING REHABILITATION ON FOUR HOMES UTILIZING HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, issued Invitations for Proposals for Housing Rehabilitation on four (4) homes located at 504 Wilson St., 607 S. Wake Village Rd., 2102 W. 10th St., and 4005 Walnut St. in low/moderate income areas of Texarkana, Texas; and

WHEREAS, the Housing Rehabilitation Assistance (HRA) Program assists eligible homeowners with repairs to maintain safe, decent and affordable housing. The program rehabilitates single-family, owner-occupied homes by making required repairs to bring the home into compliance with current local codes as much as feasible. Priority is given to elderly, disabled and the lowest income applicants in the approval process; and

WHEREAS, in response, one proposal was submitted by Rogers Equipment and Construction, LLC and attached as **Exhibit "A"**; and

WHEREAS, funds are available and previously approved for this project in the 2018 CDBG Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the responsible proposal to complete the CDBG Housing Rehabilitation is Rogers Equipment and Construction, LLC. of Nash, Texas, and therefore its proposal is accepted.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (2128 : 2019-080 RES CDBG Housing Rehabilitation)

PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT
RFP NUMBER: 19-2001-10
PROJECT NAME: HOUSING REHABILITATION – 2102 W. 10th St.

DATE: 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

Major Concerns

FOUNDATION

1. Install 18X24 foundation crawlspace access $ 400.00
2. Repair & level foundation $ 4,500.00

FOUNDATION TOTAL $ 4,900.00

ROOF

1. Install new roof
   a. Repair/replace damaged roof structure & decking $ 600.00
   b. Replace shingles with standard 20-year, 3-tab asphalt shingles $ 10,180.00

ROOF TOTAL $ 10,780.00

WALLS (INTERIOR & EXTERIOR)

1. Repair damage to exterior walls throughout the home $ 6,500.00
2. Repair/replace any damaged wall claddings, trim, fascia and soffit boards and paint new surfaces $ 950.00
3. Caulk/seal cracks, gaps, holes $ 475.00

WALLS (INTERIOR & EXTERIOR) TOTAL $ 11,255.00

WATER HEATING EQUIPMENT

1. Install new drain pan $ 110.00
2. Install new water heater & new valves $ 1,440.00

WATER HEATING EQUIPMENT TOTAL $ 1,550.00

CEILING, FLOORS & TOILETS

1. Increase attic access to 20X30 inches $ 265.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

2. Replace/repair bathroom floor	$ 820.00
3. Replace bathroom floor covering	$ 245.00
4. Replace toilet, toilet seal, and secure properly	$ 175.00
CEILING, FLOORS & TOILET TOTAL	$ 1,240.00

ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES

1. Replace knob and tube with nonmetallic (NM) cable	$ --
2. Replace main panel and breakers with arc fault breakers and bring to 200-amp services	$ 4,260.00
3. Replace all outlets and install GFCI outlets within 6' of water source	$ included
4. Install/replace new smoke alarms & carbon monoxide detectors	$ included
ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES TOTAL	$ 4,260.00

SAFETY CONCERNS

RANGE HOOD & EXHAUST SYSTEM

1. Install range hood exhaust vent	$ 775.00
RANGE HOOD & EXHAUST SYSTEM TOTAL	$ 775.00

PORCHES, DECKS & CARPORT

1. Install handrails at front and rear steps	$ 1,200.00
2. Repair/replace front porch columns & paint	$ 2,500.00
PORCHES, DECKS & CARPORT TOTAL	$ 3,700.00

ADDITIVE ALTERNATIVES

DRAIN & GRADING

1. Raise soil grade around foundation	$ 2,325.00
2. Install gutter system	$ 2,400.00
DRAIN & GRADING TOTAL	$ 4,725.00

WALLS INTERIOR & EXTERIOR

1. Repair/replace exterior wall claddings, trim, fascia and soffit boards	$ 6,500.00
2. Caulk/seal all cracks/gaps/holes	$ 480.00
3. Paint interior walls	$ 7,500.00
WALLS INTERIOR & EXTERIOR TOTAL	$ 14,480.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

CEILINGS, FLOORS & INSULATION

1. Clean & paint ceiling $ 3,200.00
2. Replace floor coverings throughout the home $ 6,000.00
3. Install additional insulation to R30 specifications $ 3,100.00

CEILINGS, FLOORS & INSULATION TOTAL $ 12,300.00

DOORS, WINDOWS & EXTERIOR TRIM

1. Align interior & exterior doors throughout home $ 845.00
2. Replace damaged trim around windows and doors $ 2,650.00
3. Caulk/seal air gaps around windows & doors $ 210.00
4. Paint new wood surfaces $ 1,800.00

DOORS, WINDOWS & EXTERIOR TRIM TOTAL $ 5,505.00

PLUMBING SUPPLY, DISTRIBUTION & DRAINS

1. Repair/tighten all faucets throughout home $ 500.00
2. Install drip pan for washing machine water supply valve, install new valve $ 975.00
3. Service drains to improve flow $ 300.00

PLUMBING SUPPLY, DISTRIBUTION & DRAINS $ 1,775.00

DRYER EXHAUST SYSTEM

1. Replace vent cover $ 450.00

DRYER EXHAUST SYSTEM TOTAL $ 450.00

PEST CONTROL

1. Provide termite inspection & treatment $ 225.00
2. Provide standard pest control treatment $ 150.00

PEST CONTROL TOTAL $ 375.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT
RFP NUMBER: 19-2001-09
PROJECT NAME: HOUSING REHABILITATION - 607 S. WAKE VILLAGE

DATE:_____

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

Major Concerns

ROOF

1.	Repair/replace roof decking as needed	$ 280.00
2.	Replace roof covering using standard 20-year 3-tab asphalt shingles	$ 4040.00
3.	Install flashing for all vent stacks, flue terminations, and turbines	$ 215.00
4.	Replace/repair damaged/worn vents	$ included in above
	ROOF TOTAL	$ 4535.00

WALLS (INTERIOR & EXTERIOR)

1.	Repair/replace damaged/rotten siding, trim fascia and soffit boards	$ 4,800.00
2.	Repair damaged walls and wall covering	$ $1,500.00
3.	Paint exterior of home	$ $3,500.00
4.	Termite inspection & treatment as needed	$ 250.00
	WALLS (INTERIOR & EXTERIOR) TOTAL	$ 10,500.00

HEATING & COOLING EQUIPMENT

1.	Install new HVAC system	$ 4,600.00
	HEATING & COOLING EQUIPMENT TOTAL	$ 4,600.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

SAFETY, FIRE AND ELECTRICAL CONCERNS

DOORS (INTERIOR & EXTERIOR), ENTRANCES & STAIRWAYS

1. Replace front and side entrance doors $ 850.00
2. Install stairs/steps with handrails at each entrance door $ 900.00

DOORS, ENTRANCES & STAIRWAYS TOTAL $ 1750.00

ELECTRICAL

1. Install additional breakers to eliminate double tap of single wire breakers – install new panel or sub-panel if needed to accept arc fault breakers to meet code $ 5,890.00
2. Install covers for any remaining open knockout panels $ included
3. Replace all interior and exterior outlets with GFCI outlets $ included
4. Replace/install missing junction box covers $ included

ELECTRICAL TOTAL $ 5,890.00

PLUMBING SYSTEMS

1. Replace bathroom sink $ 275.00
2. Repair/replace faucet/fixtures in tub/shower $ 665.00
3. Repair/replace bathroom floor $ 525.00
4. Remove toilet, replace seal and reinstall securely $ 180.00
5. Install new water heater and drain pan $ 950.00

PLUMBING SYSTEMS TOTAL $ 2,595.00

APPLIANCES

1. Install new electric range/oven $ 750.00
2. Repair/replace stove vent hood exhaust system $ 325.00

APPLIANCES TOTAL $ 1,075.00

ADDITIVE ALTERNATIVES

DRAIN & GRADING

1. Raise soil grade around foundation $ 3,500.00
2. Install gutter system $ 895.00

DRAIN & GRADING TOTAL $ 4,395.00

CEILING & ATTIC

1. Increase attic access to minimum 22 X 30 inches $ 250.00
2. Install additional insulation to meet R30 specifications $ 1,410.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Repair damaged ceilings and paint all ceilings $ 1,900.00

CEILING & ATTIC TOTAL $ 3,310.00

WINDOWS & DOORS

1. Replace rotted window and door trim throughout home $ 800.00
2. Replace windows and window seals (where needed) throughout home $ 3,000.00
3. Replace missing/damaged window screens $ 520.00
4. Replace screen doors on side entrance door $ 650.00
5. Replace/repair interior doors $ 1,200.00
6. Install entryway awning above front and rear door $ 680.00

WINDOWS & DOORS TOTAL $ 6,850.00

PLUMBING & FLOORS

1. Service drain to improve water flow $ 225.00
2. Replace floor coverings throughout home $ 3,200.00

PLUMBING & FLOORS TOTAL $ 3,425.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT
RFP NUMBER: 19-2001-11
PROJECT NAME: HOUSING REHABILITATION – 4005 Walnut

DATE: 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

MAJOR CONCERNS

FOUNDATION

1.	Install crawlspace access	$ 550.00
2.	Repair pier & beam foundation	$ 2,800.00
3.	Level Foundation	$ 2,400.00
	FOUNDATION TOTAL	$ 5,750.00

ROOFING STRUCTURE & ATTICS

1.	Replace/Repair roof structure, gables, & decking	$ 600.00
2.	Remove abandoned vent stack component, cover/prep for new shingles	$ 400.00
3.	Replace shingles with standard 20-year, 3-tab asphalt shingles	$ 3,855.00
4.	Repair/replace vent boots, vent stacks, and flashing	$ 270.00
5.	Repair/replace damaged soffit at south end of home	$ 400.00
6.	Repair/replace fascia	$ 310.00
7.	Trim tree(s) near home & remove tree(s) affecting foundation if needed	$ 3,500.00
	ROOFING STRUCTURE & ATTICS TOTAL	$ 9,335.00

WALLS (INTERIOR & EXTERIOR)

1.	Repair/replace damaged wall claddings after foundation repair and leveling	$ 250.00
2.	Caulk/seal gaps, holes, and exterior penetrations	$ 375.00
	WALLS TOTAL	$ 625.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES

1. Install new subpanel or larger main breaker panel and arc fault breakers, divide circuit load appropriately & bring to 200-amp service $ 7,100.00
2. Replace **ALL** interior and exterior outlets with GFCI outlets $ 665.00

BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES TOTAL $ 7,765.00

SAFETY, FIRE & ELECTRICAL CONCERNS

WINDOWS

1. Repair windows & replace missing/broken panes with modern safety glass $ 860.00
2. Remove plexiglass from the north bedroom left window and replace with modern safety glass $ 245.00
3. Remove plate glass in front laundry room window and replace with modern safety glass $ 325.00

WINDOWS TOTAL $ 1,430.00

OTHER WALKWAY

1. Install hard surface walkway
   a. Sidewalk $ 1,965.00
   b. Alternate walkway using pavers $ 1,680.00

HEATING SYSTEM & WATER HEATER

1. Repair/replace wall furnace $ 675.00
2. Install new hot water heater, drain pan, and drain line to code $ 1,460.00

HEATING SYSTEM & WATER HEATER TOTAL $ 2,135.00

PLUMBING SYSTEM & FIXTURES

1. Replace hot water supply valve at bathroom sink $ 150.00
2. Repair/replace any leaking pipes $ 750.00
3. Repair toilet – install new seal & reinstall securely $ 85.00

PLUMBING SYSTEM & FIXTURES TOTAL $ 985.00

ADDITIVE ALTERNATIVES

EXTERIOR COMPONENTS

1. Replace damaged/rotten wood on exterior fascia $ 310.00
2. Paint any new or previously exposed wood surfaces $ 900.00
3. Caulk all joints upon replacement of damaged wood $ 75.00

EXTERIOR COMPONENTS TOTAL $ 1,285.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

FOUNDATION

1. Build soil grade to slope away from home foundation $ 2,350.00
2. Termite inspection & treatment if needed $ 200.00

FOUNDATION TOTAL $ 2,550.00

CEILING, FLOORS, WINDOWS & VENTS

1. Repair laundry room ceiling $ 600.00
2. Replace/repair damaged sub floors and interior floor after leveling $ 1,300.00
3. Repair/replace all damaged floor coverings $ 1,840.00
4. Install bathroom exhaust fans and vent appropriately $ 475.00

CEILING, FLOORS, WINDOWS & VENTS TOTAL $ 4,215.00

GUTTER SYSTEM

1. Install gutter system $ 1,400.00

GUTTER SYSTEM TOTAL $ 1,400.00

ATTIC

1. Install additional insulation to meet R30 specifications $ 1,660.00

ATTIC TOTAL $ 1,660.00

DOORS

1. Repair/Replace interior doors $ 1,800.00
2. Replace missing doorknobs $ 225.00
3. Repair front entry door jam and reinstall storm door correctly $ 200.00
4. Replace weather stripping on exterior door $ 60.00

DOORS TOTAL $ 2,285.00

HVAC

1. Install HVAC System $ 4,800.00

HVAC TOTAL $ 4,800.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT
RFP NUMBER: 19-2001-12
PROJECT NAME: HOUSING REHABILITATION – 504 Wilson

DATE: 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

MAJOR CONCERNS

ROOF & EXTERIOR STRUCTURE

1. Repair/replace damaged sections of roof structure/decking including porches — $ 800.00
2. Replace damaged and missing shingles — $ 10,487.00
3. Remove shingles from rear porch shed roof and replace with metal roofing material (pitch is less than 3:12) — $ 995.00
4. Install Lintel at crawlspace opening and additional brick as needed (must match existing brick) — $ 275.00
5. Repair/replace any damaged soffit and fascia, paint new materials — $ 800.00
6. Caulk/seal all gaps/cracks/holes — $ 245.00
7. Trim all tree limbs 6' from roof — $ 675.00

ROOF & EXTERIOR STRUCTURE $ **14,277.00**

BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES

1. Replace electrical wiring system with Nonmetallic (NM) Cable, replace main service panel & breakers with arc fault breakers, increase to 200-amp service, install main disconnect, install conduit where any exterior wiring remains — $ 11,400.00
2. Replace all interior outlets and install GFCI outlets within 6' of a water source including exterior outlets — $ included in above

BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES $ 11,400.00

SAFETY, FIRE AND ELECTRICAL CONCERNS

HEATING/COOLING & WATER HEATER

1. Remove gas space heaters and window air conditioning units and replace with an electric HVAC system. (Include installation of duct work.) — $ 5,000.00
2. Chimney inspection/evaluation — $ 350.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Install new electric hot water heater and drip pan $ 950.00

HEATING/COOLING & WATER HEATER TOTAL $ 6,300

WINDOWS

1. Install keyless latches on burglar bars at exterior windows $ 475.00
2. Replace broken windows $ 490.00

WINDOWS TOTAL $ 965.00

INTERIOR

1. Repair damaged ceiling in rear closed in porch area $ 500.00
2. Replace living room floor covering $ 1585.00
3. Install new smoke detectors & carbon monoxide detectors (if any gas appliances remain in the home). $ 3 ea 135.00

INTERIOR TOTAL $ 2220.00

ADDITIVE ALTERNATES

EXTERIOR MISC.

1. Install vapor barrier throughout foundation crawlspace $ 650.00
2. Paint exterior trim including soffit, fascia, and window $ 3,100.00
3. Install gutter system $ 1,250.00

EXTERIOR MISC. TOTAL $ 5,000.00

PLUMBING

1. Install new exterior water faucets with anti-siphon valves $ 2 each 310.00
2. Remove toilet, stabilize flooring, replace seal and reinstall toilet securely $ 320.00
3. Service drains and main line to improve flow $ 225

PLUMBING TOTAL $ 855.00

WALLS (INTERIOR & EXTERIOR)

1. Repair/replace damaged interior walls in rear closed in porch area $ 550.00
2. Repair step cracks in exterior brick veneer wall claddings $ 950.00
3. Clean exterior wall claddings & apply microbial growth prevention agent $ 400.00

WALLS (INTERIOR & EXTERIOR) TOTAL $ 1900.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

INSULATION

1. Install additional insulation to meet R30 specifications $ 2,000.00

INSULATION TOTAL $ 2,000.00

WINDOWS & TRIM

1. Replace missing/damaged screens with like materials $ 600.00
2. Caulk/seal gaps around windows/window seals $ 300.00
3. Repair & paint exterior windowsills and all exterior trim $ 3,100.00

WINDOWS & TRIM TOTAL $ 4,000.00

LIGHTING

1. Remove abandoned light fixture in kitchen, patch ceiling, and painting to blend with existing ceiling $ 325.00
2. Install new ceiling fan with lighting fixture in kitchen $ 225.00
3. Install new lighting fixture in guest bathroom $ 75.00
4. Repair/replace ceiling fan in rear closed in porch area $ 225.00

LIGHTING TOTAL $ 850.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2019-080 Goals & Perspectives (2128 : 2019-080 RES CDBG Housing Rehabilitation)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/9/2019 9:27 AM

Lead Department: Water Utilities **Action Officer:** Pam White,

Subject: Resolution No. 2019-081 authorizing the City Manager to enter into a contract for the West 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project, with budgeted funds, in an amount not to exceed $262,677.34.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule
Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Bids were received Tuesday, August 6, 2019 for the W. 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project. Two (2) contractors picked up bid packages for the project and two (2) contractors bid on the project. Kampco, Inc. of Texarkana, Arkansas was the apparent low bidder with a low Base Bid of $262,677.34. This project consists of installing/relocating a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and other miscellaneous work from W. 32nd Street to Texas Boulevard. Kampco, Inc. has successfully completed several jobs for the Utility including the Wagner Creek @ Hwy 82 Sewer Main Replacement Project.

Potential Options:

- None

Fiscal Implications:

This project was budgeted in the Utility's 2018-2019 Budget in the Texas Infrastructure Fund at $200,000. The remaining $62,677.34 is available in the Texas Infrastructure Fund.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-081 RES 12 inch Sewer Main Relocation (DOCX)

b. 2019-081 ATTH 01 Bid Summary (DOCX)
c. 2019-081 ATTH 02 Bid Tab (PDF)
d. 2019-081 Goals & Perspectives (DOCX)

Staff Coordination

Water Utilities	Gary Smith	Department Head Review	Completed	08/06/2019 4:30 PM
Water Utilities	JD Phillips	Water Utilities Review	Completed	08/06/2019 4:36 PM
Water Utilities	Jim Cornelius	Review	Completed	08/06/2019 4:37 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:19 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED $262,677.34 FOR THE W. 32nd STREET TO TEXAS BOULEVARD 12" SEWER MAIN RELOCATION PROJECT

WHEREAS, August 6, 2019, two (2) bids were received, a copy of which is attached hereto as ATTH01, by Texarkana Water Utilities for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project; and

WHEREAS, the project will consist of installing/relocating of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances; and

WHEREAS, the lowest and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as ATTH02 in an amount not to exceed $262,677.34; and

WHEREAS, funds currently budgeted in the Texarkana Water Utilities 2018-2019 Budget in the Texas Infrastructure Fund are available in the amount of $200,000.00; and $62,677.34 is available from the Texas Infrastructure Fund to complete the needed amount for the project.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the lowest and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as ATTH02 be and is hereby approved in an amount not to exceed $262,677.34 for the installation/relocation of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project.

SECTION 2: That the City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas for the above-described services.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Council Session on this the 12th day of August 2019.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-081 RES 12 inch Sewer Main Relocation (2129 : 2019-081 RES 12" Sewer Main Relocation)

Bid Summary

W. 32nd Street to Texas Boulevard
12" Sewer Main Relocation

Tuesday, August 6, 2019, 2:00 P.M.

	Base Bid
1. Kampco, Inc. Texarkana, Arkansas	$ 262,677.34
2. RBIS, LLC Texarkana, Texas	$ 270,655.20

Time First Bid Opened: 2:00 P.M

Number of Bidders: 2

Apparent Low Bidder: Kampco, Inc.

Attachment: 2019-081 ATTH 01 Bid Summary (2129 : 2019-081 RES 12" Sewer Main Relocation)

Bid Tabulation
W. 32nd STREET TO TEXAS BLVD
12" SEWER MAIN RELOCATION

Project No. 62-000-135157-T151902
AUGUST 6, 2019 @ 2:00PM

BASE BID:							
				Kampco, Inc.		***RBIS, LLC***	
				Texarkana, AR.		*Texarkana, AR*	
Item	**Quantity**	**Unit**	**Description**	**Amount**	**Total**	**Amount**	**Total**
1	1	LS	Mobilization, Bonds & Submittals	$7,595.64	$7,595.64	$9,575.00	$9,575.00
2	20.26	LF	Right of Way Preparation	$371.65	$7,529.63	$820.00	$16,613.20
3	977	LF	12" PVC SDR-26 by Open Cut (0'-6')	$46.34	$45,274.18	$48.00	$46,896.00
4	228	LF	12" PVC SDR-26 by Open Cut (6'-8')	$56.00	$12,768.00	$54.00	$12,312.00
5	78	EA	12" PVC SDR-26 by Open Cut (8'-10')	$85.65	$6,680.70	$60.00	$4,680.00
6	403	EA	12" PVC SDR-26 by Open Cut (10'-12')	$75.30	$30,345.90	$71.00	$28,613.00
7	132	EA	12" PVC SDR-26 by Open Cut (12' Plus')	$89.78	$11,850.96	$77.00	$10,164.00
8	155	EA	12" Eagle-Loc by Bore	$321.79	$49,877.45	$110.00	$17,050.00
9	53	LF	12" HDPE by Bore	$200.04	$10,602.12	$110.00	$5,830.00
10	1	EA	Trench Protection	$2,895.92	$2,895.92	$1,725.00	$1,725.00
11	3	LS	4" Sewer Service Short Side	$526.07	$1,578.21	$960.00	$2,880.00
12	1	LS	Concrete Manhole #1	$2,490.59	$2,490.59	$5,490.00	$5,490.00
13	1	LS	Concrete Manhole #2	$2,216.34	$2,216.34	$5,490.00	$5,490.00
14	1	LS	Concrete Manhole #3	$2,600.29	$2,600.29	$5,490.00	$5,490.00
15	1	LS	Concrete Manhole #4	$3,039.09	$3,039.09	$5,490.00	$5,490.00
16	1	LS	Concrete Manhole #5	$3,039.09	$3,039.09	$6,065.00	$6,065.00
17	1	LS	Concrete Manhole #6	$2,819.69	$2,819.69	$6,065.00	$6,065.00
18	1	LS	Concrete Manhole #7	$3,166.84	$3,166.84	$6,065.00	$6,065.00
19	1	LS	Concrete Manhole #8	$4,236.96	$4,236.96	$7,215.00	$7,215.00
20	1	LS	Concrete Manhole #9	$2,986.41	$2,986.41	$6,065.00	$6,065.00
21	1	LS	Concrete Manhole #10	$2,216.37	$2,216.37	$5,490.00	$5,490.00
22	1	LS	Concrete Manhole #11	$2,216.34	$2,216.34	$5,490.00	$5,490.00
23	1	LS	Concrete Manhole #12	$2,216.34	$2,216.34	$5,490.00	$5,490.00
24	1	LS	Concrete Manhole #13	$2,216.34	$2,216.34	$5,490.00	$5,490.00
25	2	LS	Remove Existing Manhole	$1,465.34	$2,930.68	$2,365.00	$4,730.00
26	6	LS	Abandon Existing Manhole	$596.67	$3,580.02	$2,250.00	$13,500.00
27	1	LS	Cut, Plug, and Abandon Existing 6" Main	$1,281.72	$1,281.72	$2,365.00	$2,365.00
28	1	LS	Cut, Plug, and Abandon Existing 12" Main	$17,007.18	$17,007.18	$2,365.00	$2,365.00
29	1	LS	Clean and Test Manholes	$965.31	$965.31	$2,365.00	$2,365.00
30	1	LS	Clean and Test Sewer Mains	$1,930.61	$1,930.61	$2,365.00	$2,365.00
31	1	LS	Traffic Control	$361.99	$361.99	$1,215.00	$1,215.00
32	1	LS	Cellulose Fiber Mulch and Seed	$8,390.96	$8,390.96	$1,215.00	$1,215.00
33	736	LS	Silt Fence	$3.81	$2,804.16	$7.00	$5,152.00
34	1	LS	Erosion Control Measures	$965.31	$965.31	$3,650.00	$3,650.00
			Total Base Bid:		**$262,677.34**		**$270,655.20**

Attachment: 2019-081 ATTH 02 Bid Tab (2129 : 2019-081 RES 12" Sewer Main Relocation)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-081 Goals & Perspectives (2129 : 2019-081 RES 12" Sewer Main Relocation)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/9/2019 10:45 AM

Lead Department: Planning and Community Development
Action Officer: David Orr, Planning & Community Development Director
Subject: Resolution No. 2019-072 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for College Drive.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Total Project Estimate: $2,783,319 (grant request)

City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $241,000 and cash match sources of $315,664.

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-072 RES supporting TXDOT Grant Application on College Dr (DOC)
b. 2019-072 ATTH 01 Map Texarkana Sidewalk Improv (PDF)
c. 2019-072 ATTH 02 College Drive Cross Section (PDF)
d. 2019-072 ATTH 03 Preliminary Design - College Drive 1 (PDF)
e. 2019-072 ATTH 04 Preliminary Design - College Drive 2 (PDF)
f. 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (PDF)
g. 2019-072 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/22/2019 3:50 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:15 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

Attachment: 2019-072 RES supporting TXDOT Grant Application on College Dr (2117 : 2019-072 RES supporting TXDOT grant application on

RESOLUTION NO. 2019 - 072

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

WHEREAS, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council supports funding the project, College Drive Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

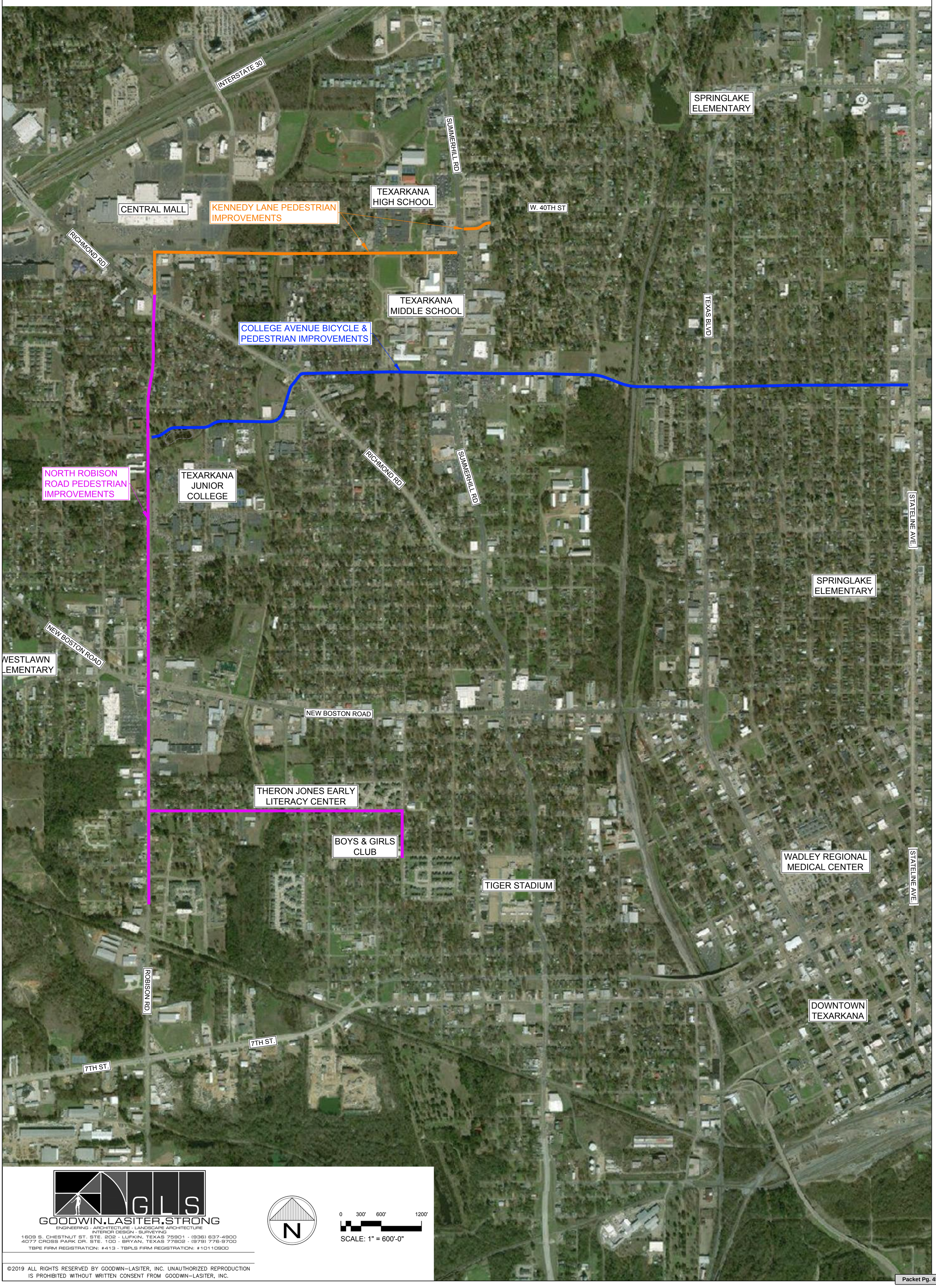
SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.
ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING



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ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING
1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700
TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

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0 300' 600' 1200'
SCALE: 1" = 600'-0"

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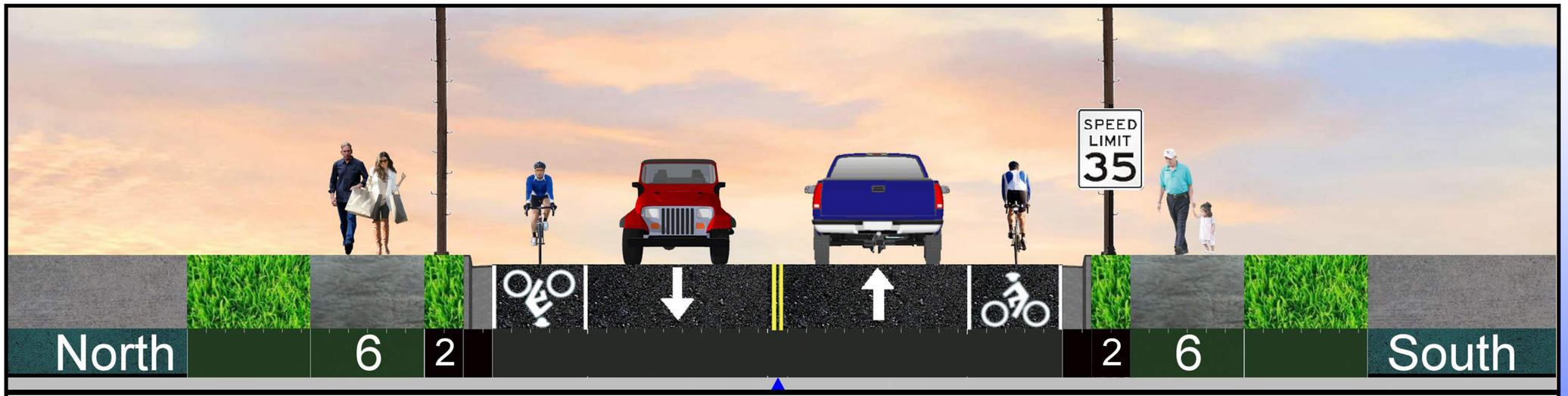
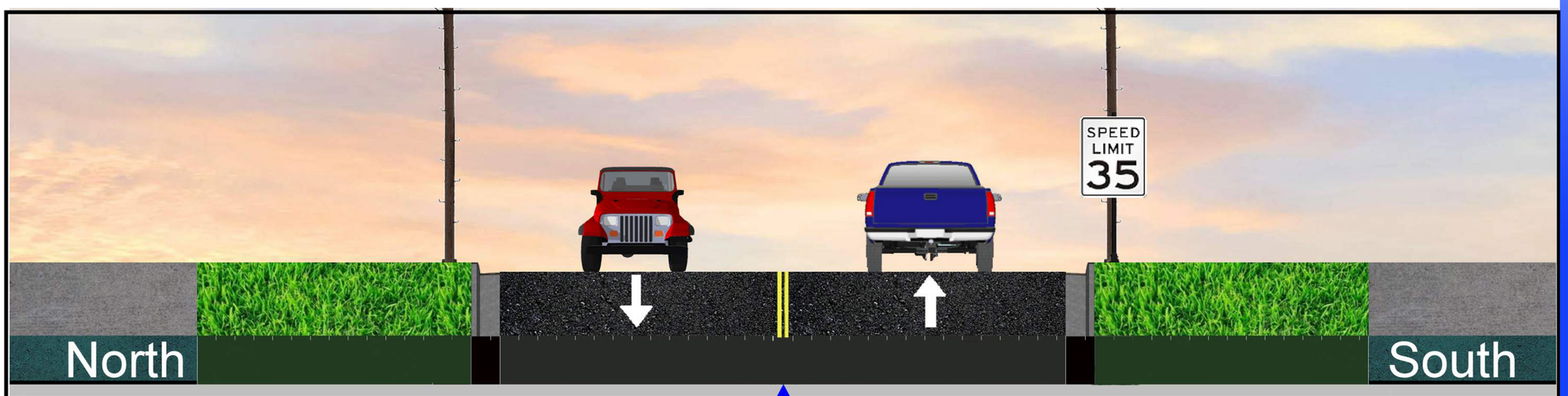
Attachment: 2019-072 ATTH 01 Map Texarkana Sidewalk Improv (2117 : 2019-072 RES supporting TXDOT grant application on College Dr)



PROPOSED TYPICAL CROSS SECTION



EXISTING TYPICAL CROSS SECTION

COLLEGE DRIVE BICYLCE AND PEDESTRIAN IMPROVEMENTS

GLS
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LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-072 ATTH 02 College Drive Cross Section (2017 : 2019-072 RES Supporting TIGOT grant application on College Dr)

COLLEGE DRIVE BICYCLE & PEDESTRIAN IMPROVEMENTS

PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

N

0 25' 50' 100'
SCALE: 1" = 50'-0"

GLS
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INTERIOR DESIGN · SURVEYING
1809 S. CHESTNUT ST., STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR, STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700
TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10112800

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2019-072ATH03

Attachment: 2019-072 ATH 03 Preliminary Design - College Drive 1 (2017 : 2019-072 ATS supporting TXDOT grant application on College Dr)

COLLEGE DRIVE BICYCLE & PEDESTRIAN IMPROVEMENTS
PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

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2019-072 ATTH 04

GIBBS & HOLLEY
ENGINEERING & SURVEYING
CIVIL ENGINEERS • LAND SURVEYORS
2121 SOUTH BOWIE ST, TEXARKANA, AR 71854
PH: (870) 772-2021 FAX: (870) 773-2021

CITY OF TEXARKANA, ARKANSAS
COLLEGE DRIVE BICYCLE & PEDESTRIAN IMPROVEMENTS
PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

TEXARKANA

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2019-072 ATTH 05

City of Texarkana

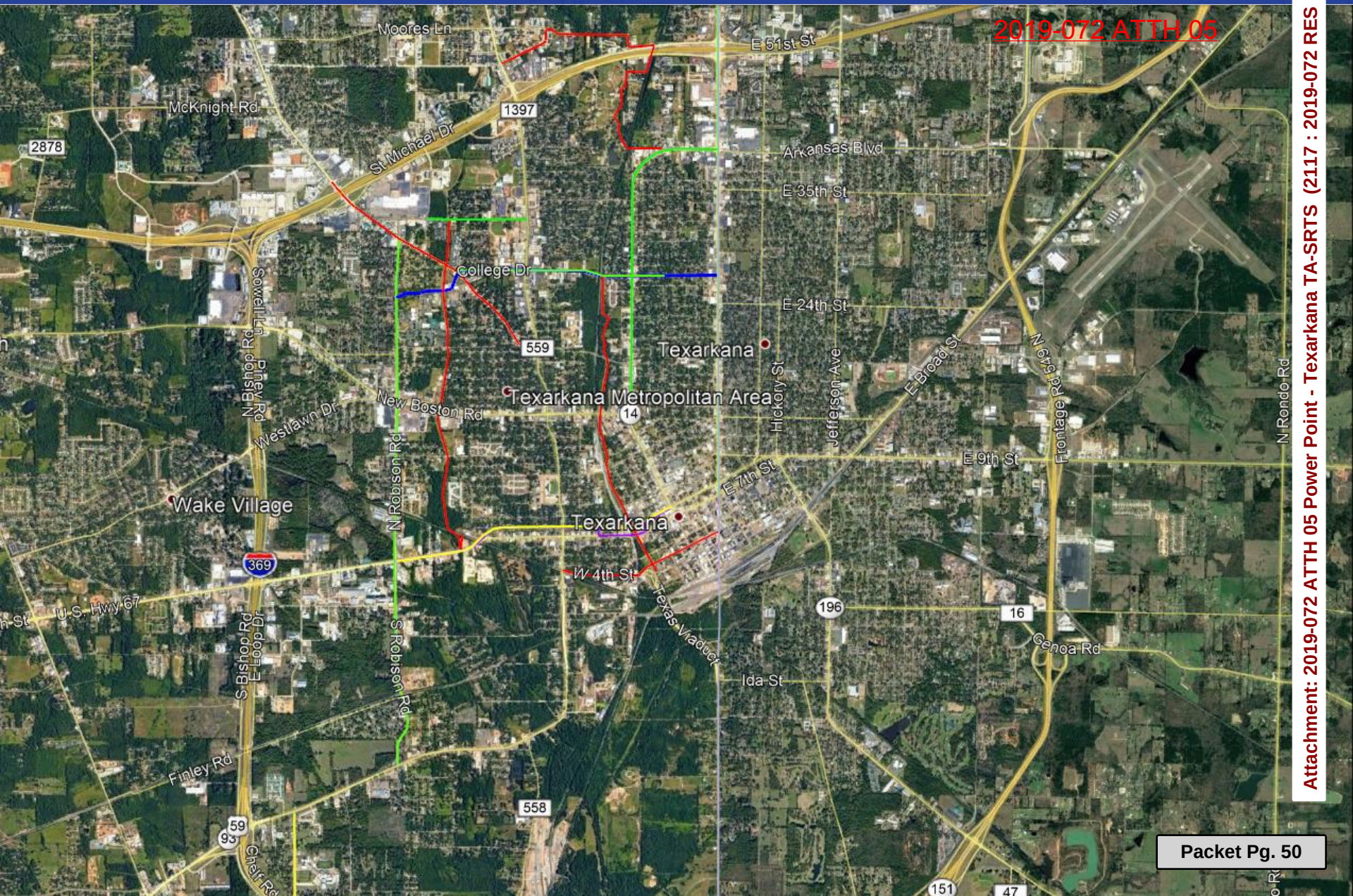
2019 TxDOT Call for Projects

Safe Routes to Schools (SRTS)
Transportation Alternative Set Aside (TASA)

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

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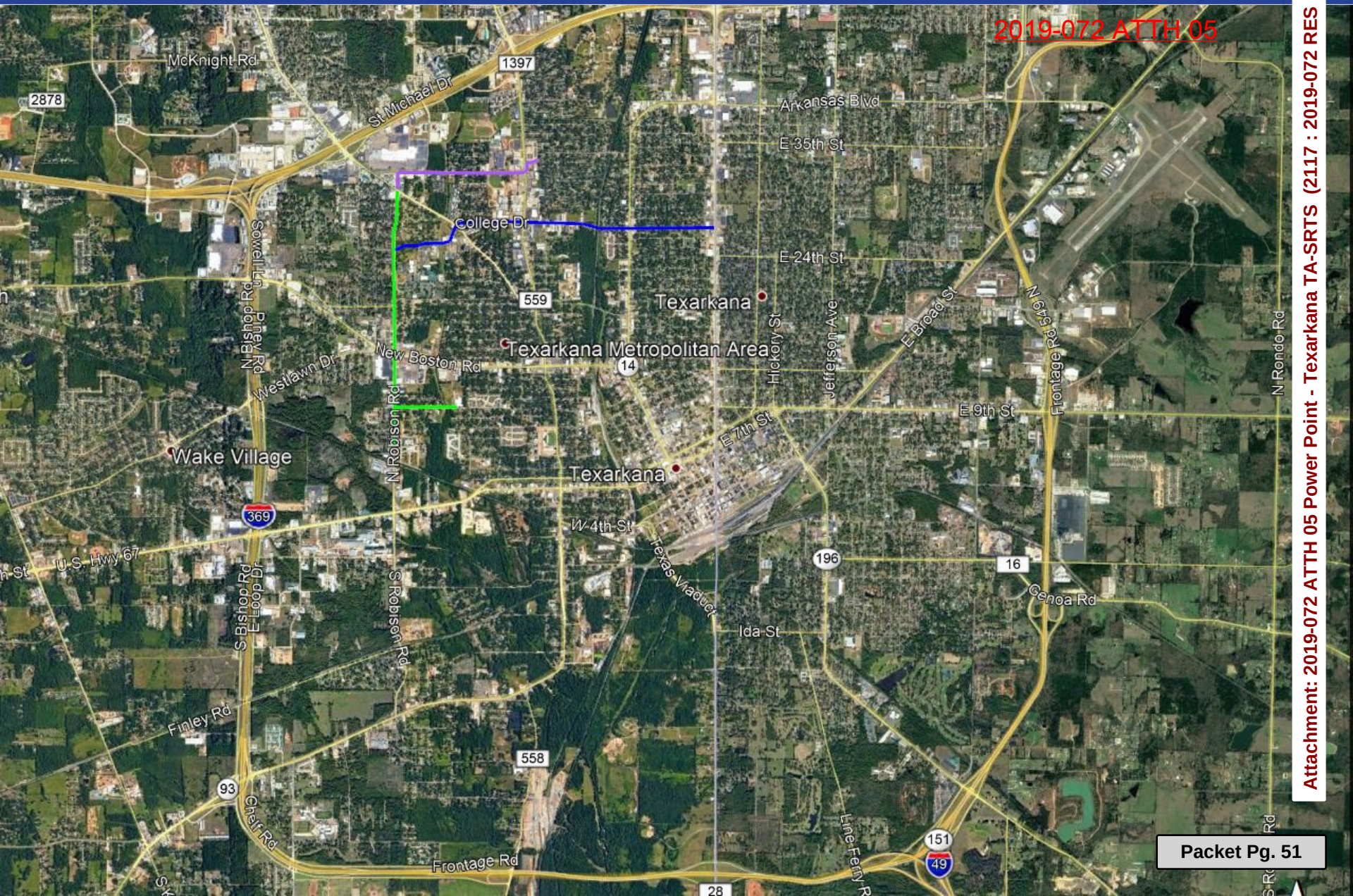
ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Kennedy Lane Pedestrian Improvements

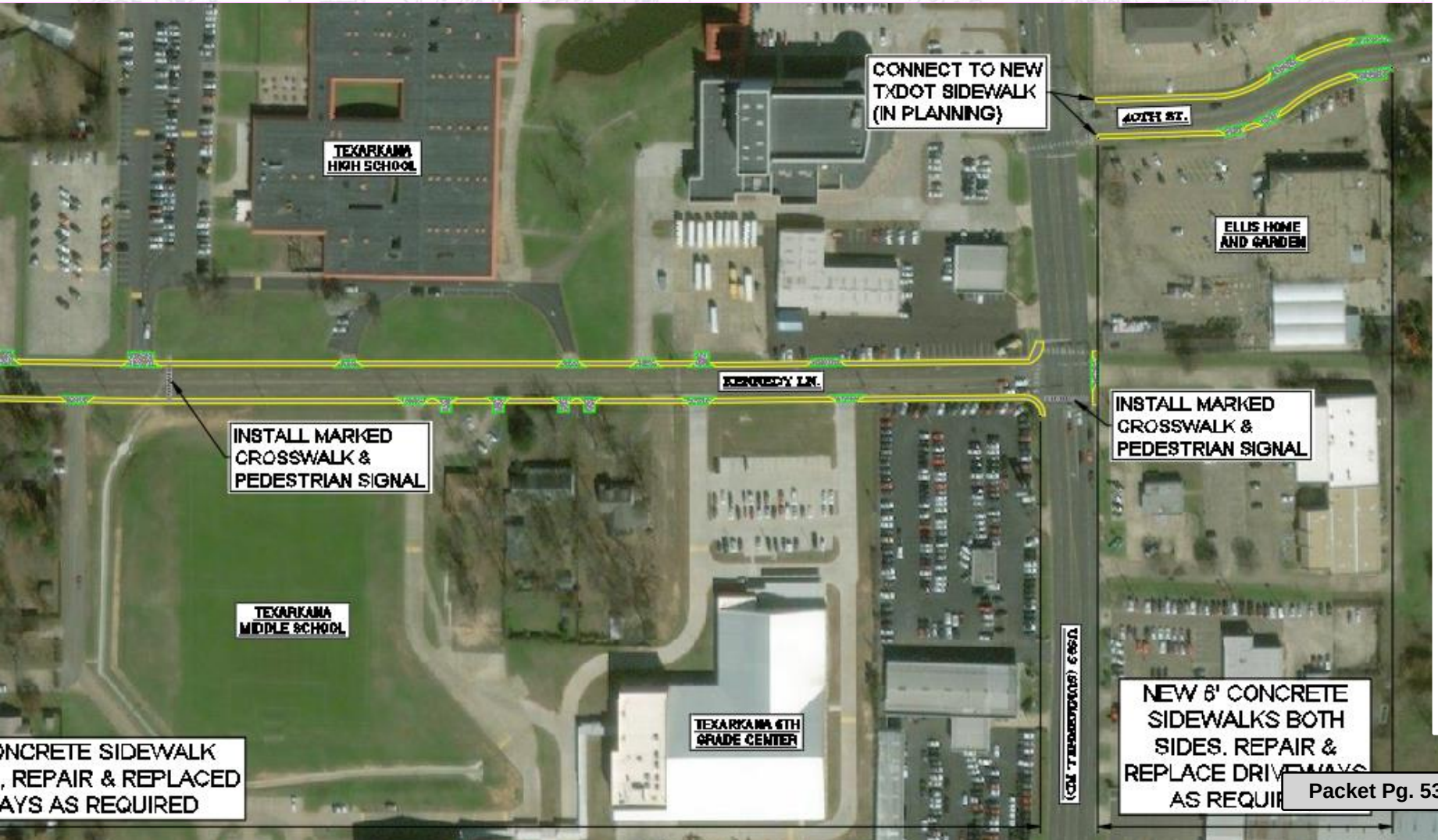
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Kennedy Lane



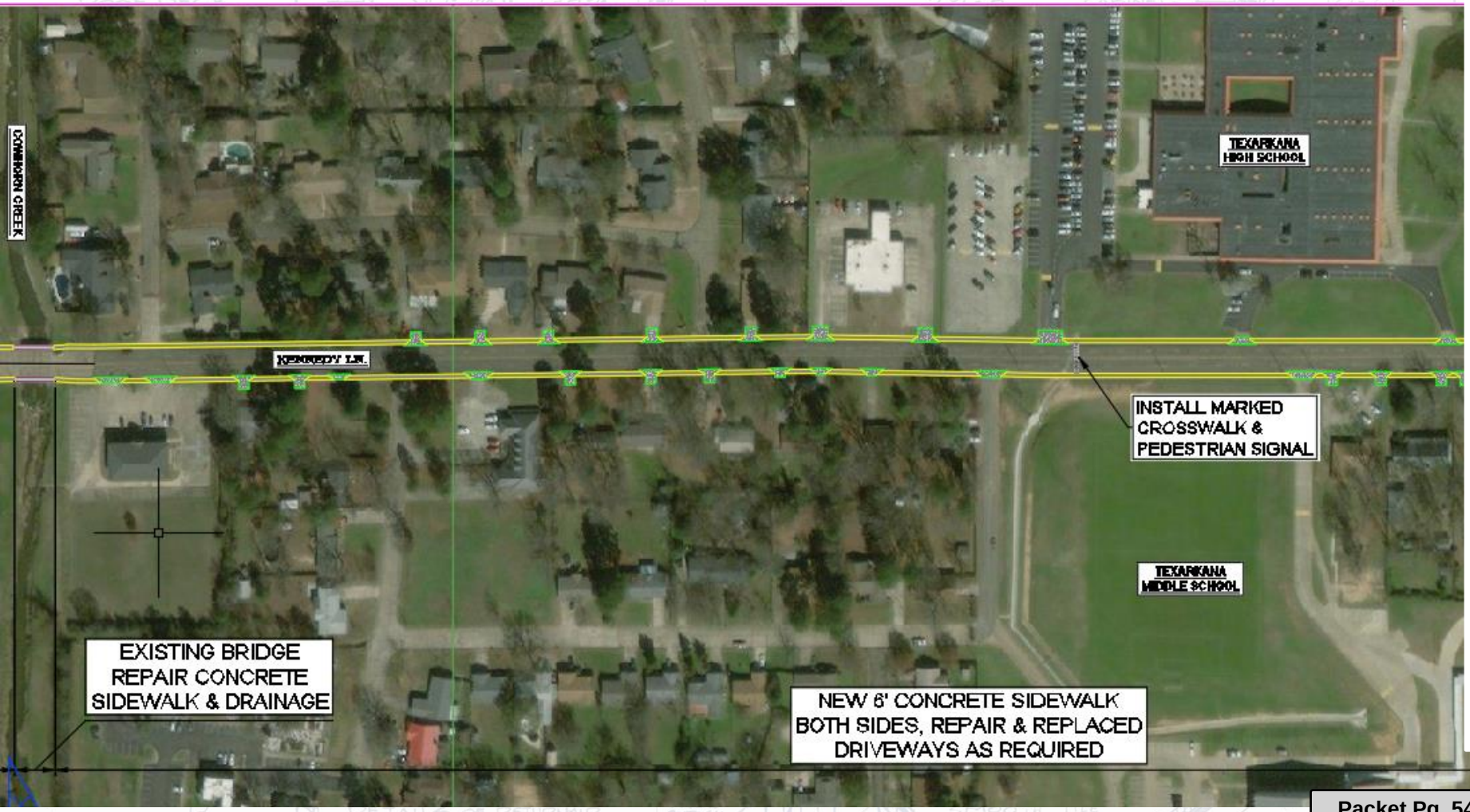
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Kennedy Lane



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Kennedy Lane

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

Kennedy Lane

SRTS BUDGET SUMMARY

34. SRTS Project Budget Summary *(most lines automatically populate)*

Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)*	1.	$943,205
Total Additional Construction-Related Costs *(topic 31 total, from page 9)*	2.	$0
Total Construction Cost Estimate *(line 1 + line 2)*	3.	$943,205
TxDOT Administrative Cost *(15% of line 3)*	4.	$141,481
Total PS&E and Environmental Costs *(topic 32 total, from page 9)*	5.	$136,500
Total Project Cost Estimate *(line 3 + line 4 + line 5)*	6.	$1,221,186
Optional Local Match *(No match required)*	7.	
Federal Funds Requested	8.	$1,221,186

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

TA COST PARTICIPATION SUMMARY

Federal Participation		$976,949
Construction Costs	$863,764	
TxDOT Administrative Costs	$113,185	
State Participation (Only if an EDCP reduction is authorized)		$0
Local In-Kind Participation (Requires approval)		$136,500
Local Cash Participation (local match TxDOT admin must be in cash)		$107,737
Construction Costs	$86,190	
TxDOT Administrative Costs	$21,547	
Total Project Value/Estimated Cost		$1,221,186

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road Pedestrian Improvements

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road

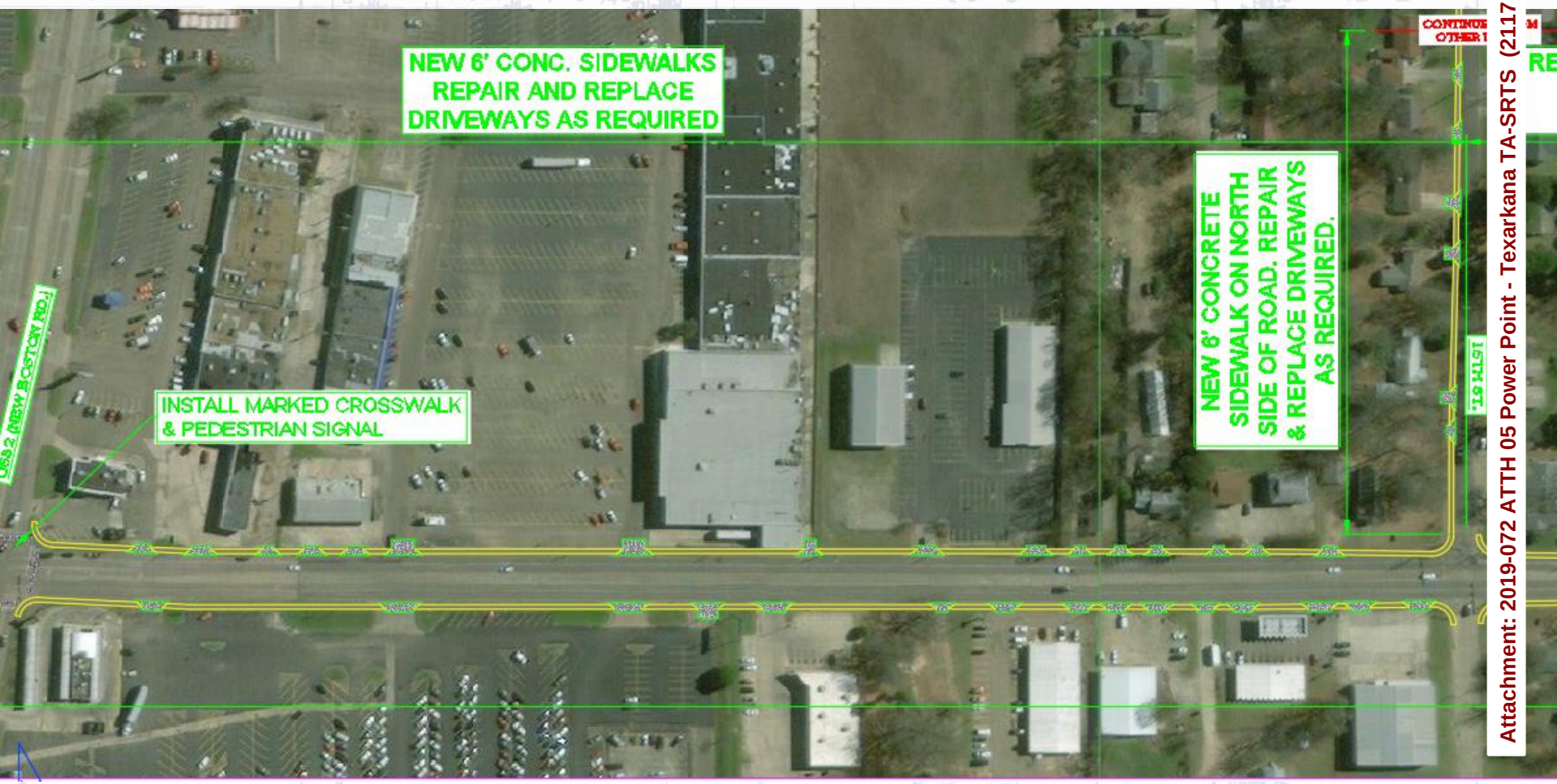
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

Robison Road

SRTS BUDGET SUMMARY

34. SRTS Project Budget Summary *(most lines automatically populate)*

Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)*	1.	$2,128,443
Total Additional Construction-Related Costs *(topic 31 total, from page 9)*	2.	$0
Total Construction Cost Estimate *(line 1 + line 2)*	3.	$2,128,443
TxDOT Administrative Cost *(15% of line 3)*	4.	$319,266
Total PS&E and Environmental Costs *(topic 32 total, from page 9)*	5.	$285,000
Total Project Cost Estimate *(line 3 + line 4 + line 5)*	6.	$2,732,709
Optional Local Match *(No match required)*	7.	
Federal Funds Requested	8.	$2,732,709

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

TA COST PARTICIPATION SUMMARY

Federal Participation		$2,186,167
Construction Costs	$1,930,754	
TxDOT Administrative Costs	$255,413	
State Participation (Only if an EDCP reduction is authorized)		$0
Local In-Kind Participation (Requires approval)		$285,000
Local Cash Participation (local match TxDOT admin must be in cash)		$261,542
Construction Costs	$209,233	
TxDOT Administrative Costs	$52,308	
Total Project Value/Estimated Cost		$2,732,709

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive
Bicycle & Pedestrian Improvements

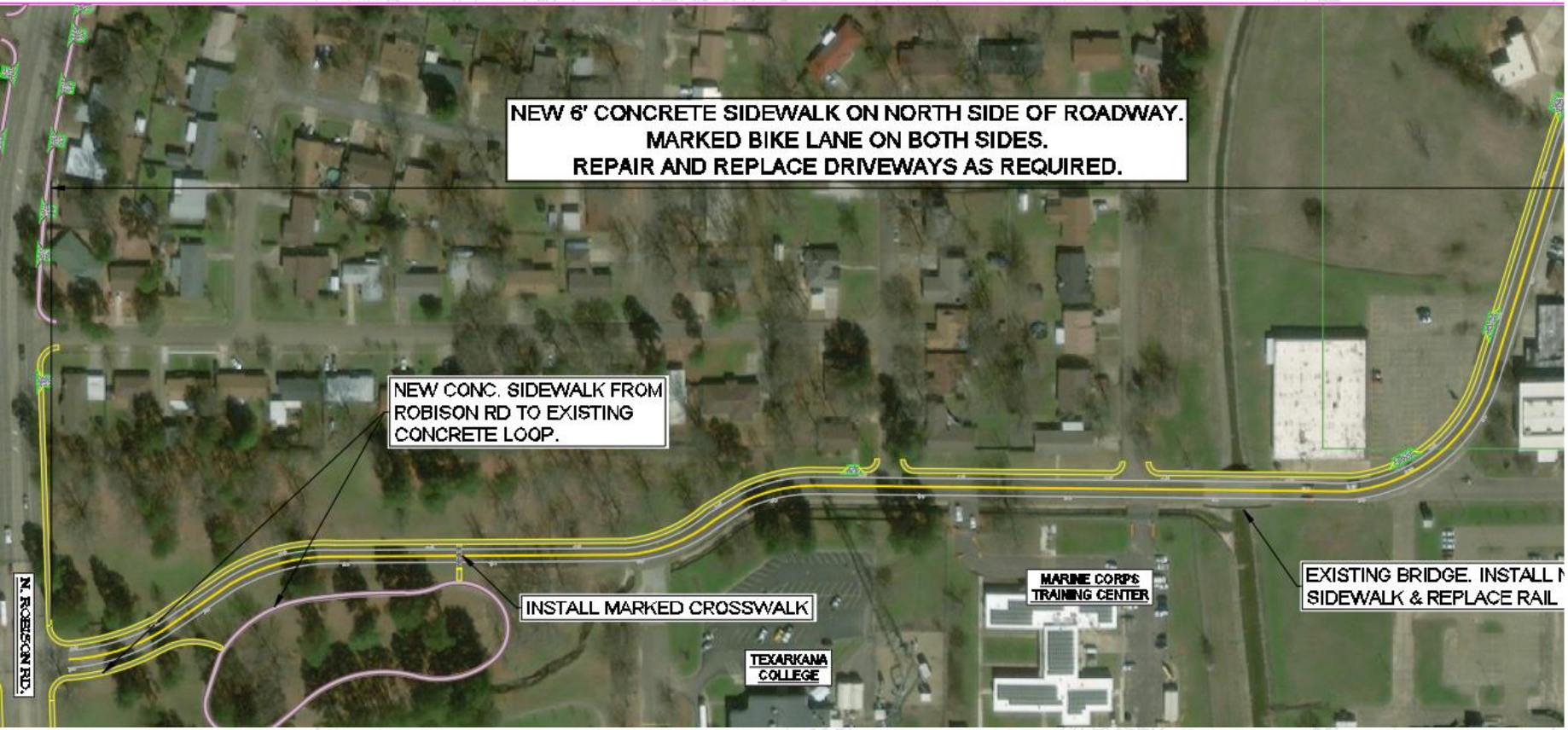
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive

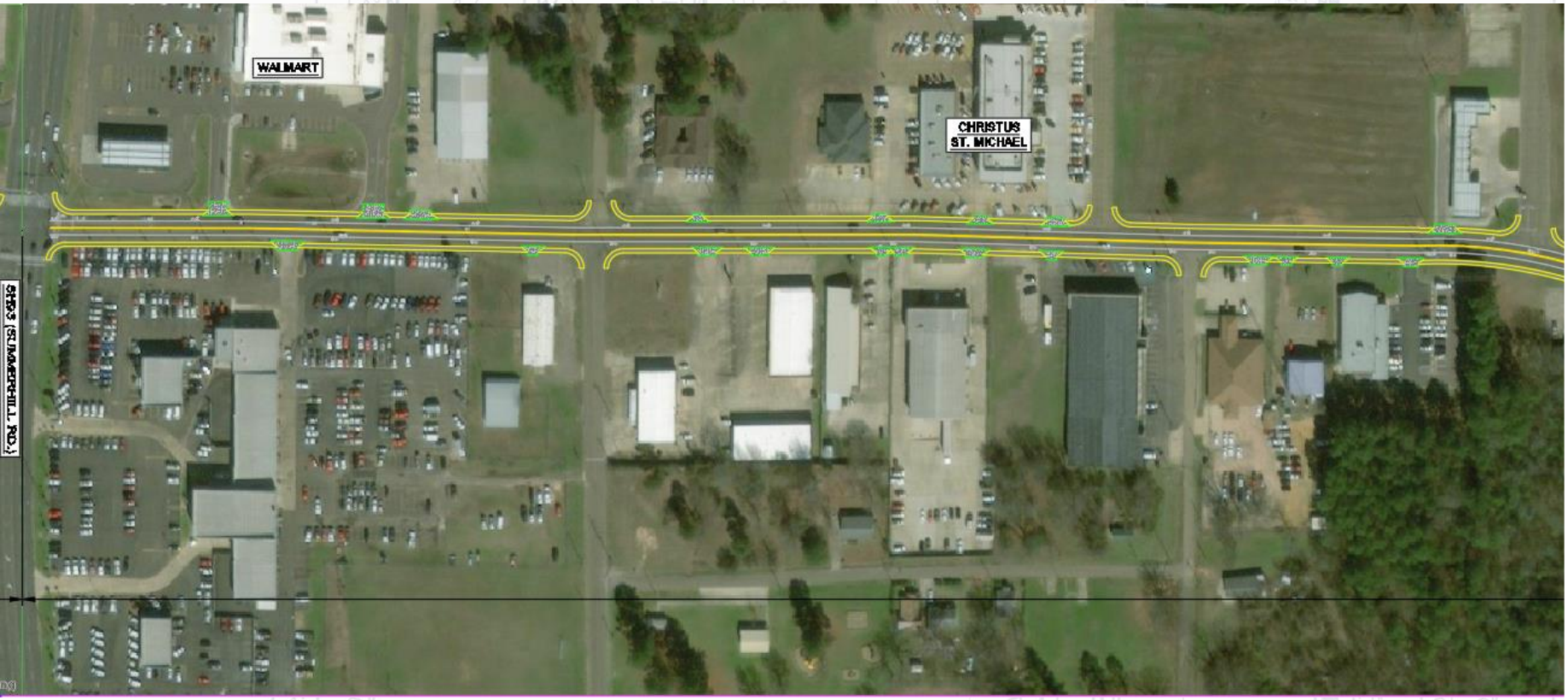
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive



Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

College Drive

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

College Drive

SRTS BUDGET SUMMARY

34. SRTS Project Budget Summary *(most lines automatically populate)*

Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)*	1.	$2,210,713
Total Additional Construction-Related Costs *(topic 31 total, from page 9)*	2.	$0
Total Construction Cost Estimate *(line 1 + line 2)*	3.	$2,210,713
TxDOT Administrative Cost *(15% of line 3)*	4.	$331,607
Total PS&E and Environmental Costs *(topic 32 total, from page 9)*	5.	$258,000
Total Project Cost Estimate *(line 3 + line 4 + line 5)*	6.	$2,800,319
Optional Local Match *(No match required)*	7.	
Federal Funds Requested	8.	$2,800,319

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

TA COST PARTICIPATION SUMMARY

Federal Participation		$2,240,256
Construction Costs	$1,974,970	
TxDOT Administrative Costs	$265,286	
State Participation (Only if an EDCP reduction is authorized)		$0
Local In-Kind Participation (Requires approval)		$258,000
Local Cash Participation (local match TxDOT admin must be in cash)		$302,064
Construction Costs	$241,651	
TxDOT Administrative Costs	$60,413	
Total Project Value/Estimated Cost		$2,800,319

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2019-072 Goals & Perspectives (2117 : 2019-072 RES supporting TXDOT grant application on College Dr)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/2/2019 1:19 PM

Lead Department: Planning and Community Development **Action Officer:** David Orr, Planning & Community Development Director

Subject: Resolution No. 2019-073 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for Kennedy Lane.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Total Project Estimate: $1,221,686 (grant request)

City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $137,000 and cash match sources of $107,337.

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-073 RES supporting TXDOT Grant Application on Kennedy Ln (DOC)
b. 2019-073 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (PDF)
c. 2019-073 ATTH 02 Kennedy Lane Cross Section (PDF)
d. 2019-073 ATTH 03 Improvements - Kennedy Lane(PDF)
e. 2019-073 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/22/2019 4:34 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/02/2019 12:22 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

Attachment: 2019-073 RES supporting TXDOT Grant Application on Kennedy Ln (2118 : 2019-073 RES supporting TXDOT grant application on

RESOLUTION NO. 2019 - 073

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

WHEREAS, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council supports funding the project, Kennedy Lane Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

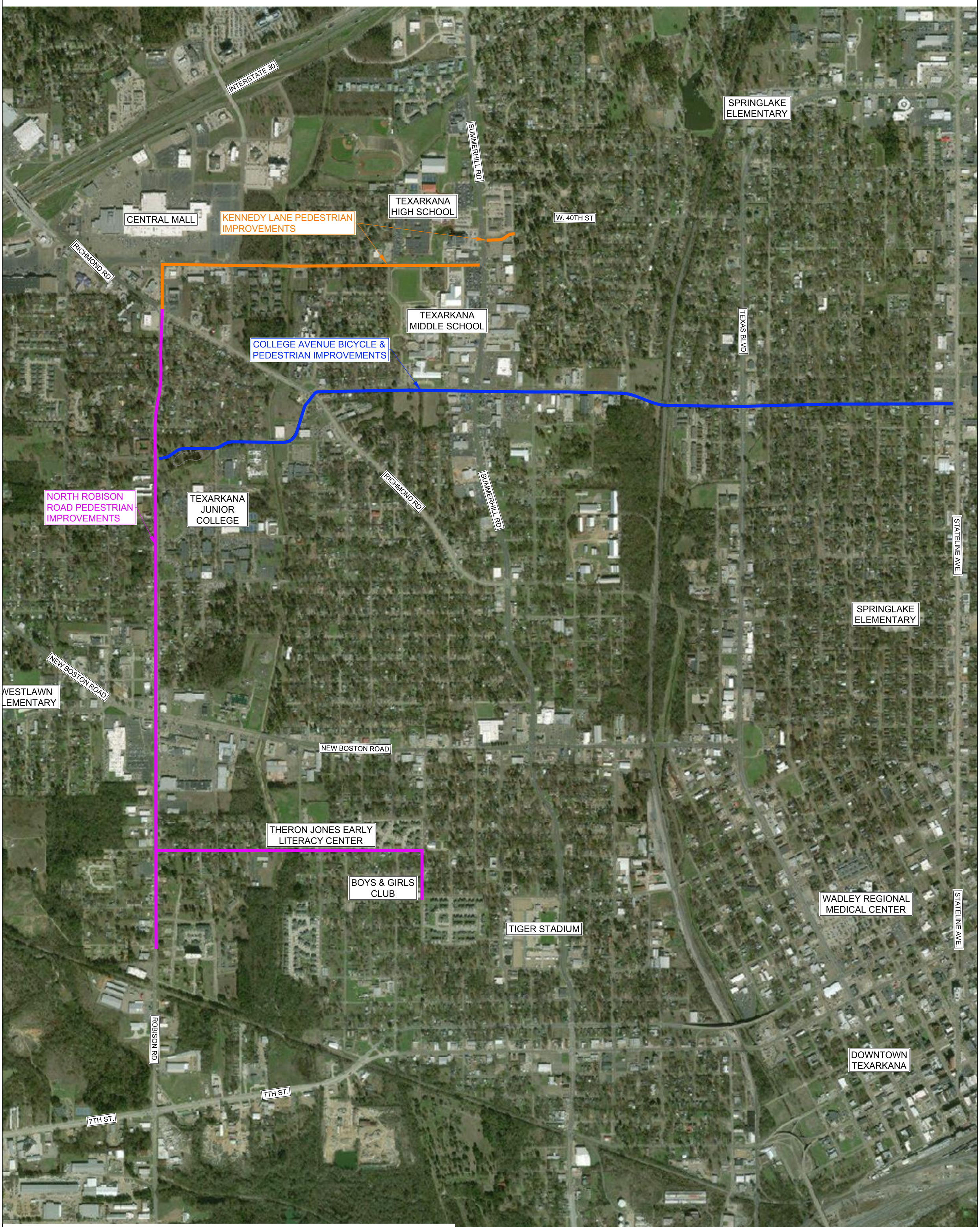
PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING



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ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING

1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700

TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

N

0 300' 600' 1200'

SCALE: 1" = 600'-0"

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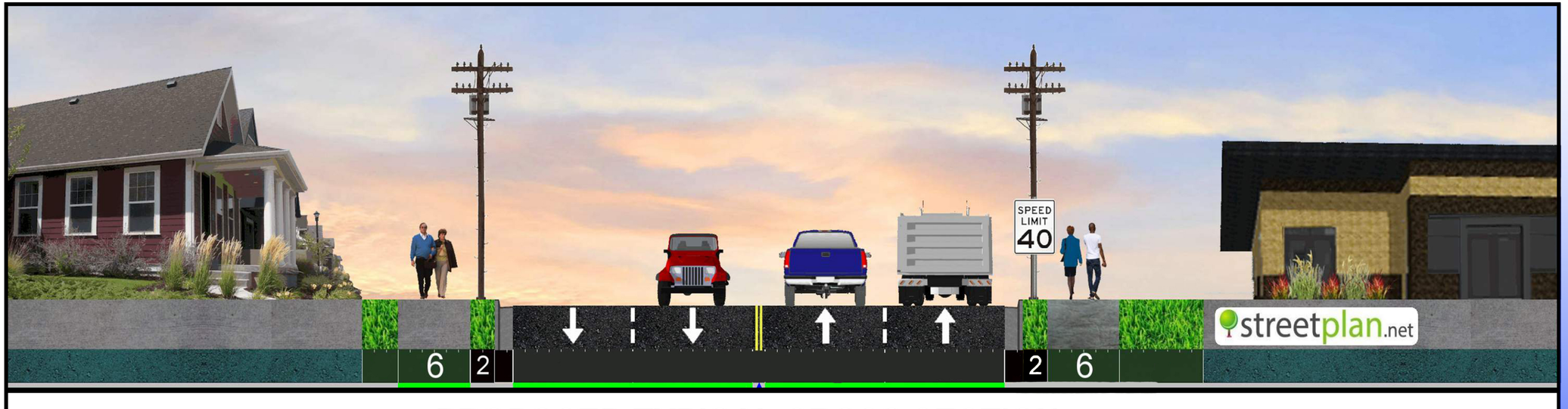
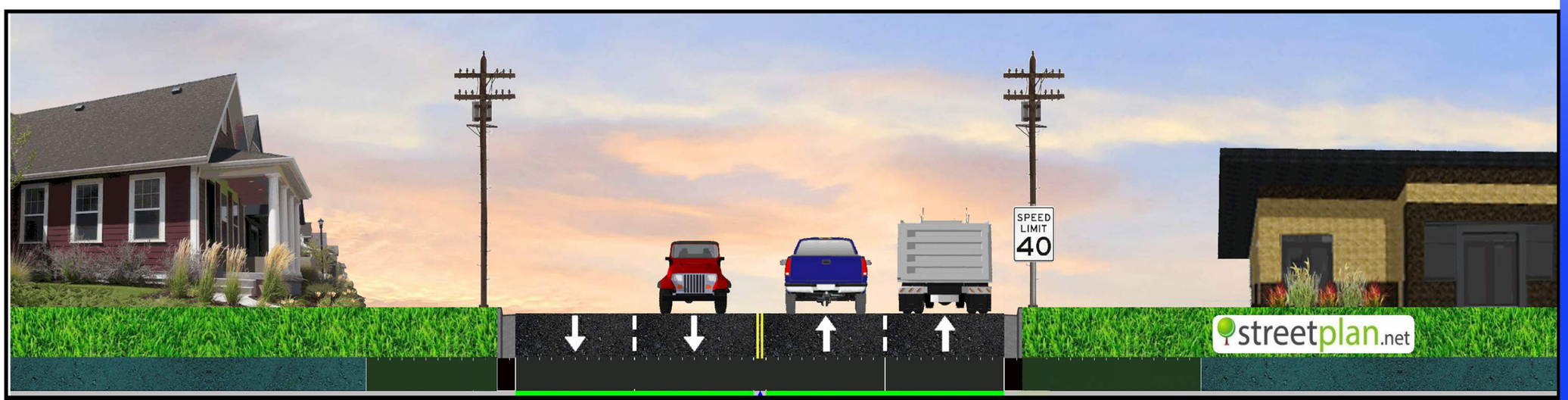
Attachment: 2019-073 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (2118 : 2019-073 RES supporting TXDOT grant application on Kennedy Ln)



PROPOSED TYPICAL CROSS SECTION



EXISTING TYPICAL CROSS SECTION

KENNEDY LANE PEDESTRIAN IMPROVEMENTS

GOODWIN · LASITER · STRONG
ENGINEERING · ARCHITECTURE · SURVEYING
LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-073 ATTH 02 Kennedy Lane Cross Section (2019 : 2019-073 RES Supporting TIGER grant application on Kennedy Ln)

N

SCALE: 1" = 60'-0"

KENNEDY LANE PEDESTRIAN IMPROVEMENTS
PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

2019-073 ATTH 03

N

SCALE: 1" = 60'-0"

GLS
GOODWIN, LASITER, STRONG
CONSULTING ENGINEERS
TEXAS REGISTERED ENGINEERING FIRM F-2580
1505 E. COPELAND DR. STE. 100 LUFKIN, TEXAS 75901 (936) 632-0620
TEXAS REGISTERED SURVEYING FIRM 10194300 (936) 632-0620
1999 FIRM INSPECTION, A.I.C., TBPLS FIRM INSPECTION, A.I.C.10194300

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Packet Pg. 14

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2019-073 Goals & Perspectives (2118 : 2019-073 RES supporting TXDOT grant application on Kennedy Ln)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2019 3:27 PM

Lead Department: Planning and Community Development **Action Officer:** David Orr, Planning & Community Development Director

Subject: Resolution No. 2019-074 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects on Robison Road.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Total Project Estimate: $2,933,709 (grant request)

City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $486,000 and cash match sources of $100,742.

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-074 RES supporting TXDOT Grant Application on Robison Rd (DOC)
b. 2019-074 Goals & Perspectives (DOCX)
c. 2019-074 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (PDF)
d. 2019-074 ATTH 02 Robison Road Cross Section (PDF)
e. 2019-074 ATTH 03 Pedestrian Improvements - Robison Road 1 (PDF)
f. 2019-074 ATTH 04 Improvements - Robison Road 2 (PDF)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/22/2019 4:36 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/02/2019 12:19 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

Attachment: 2019-074 RES supporting TXDOT Grant Application on Robison Rd (2119 : 2019-074 RES supporting TXDOT grant application on

RESOLUTION NO. 2019 - 074

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

WHEREAS, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council supports funding the project, Robison Road Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

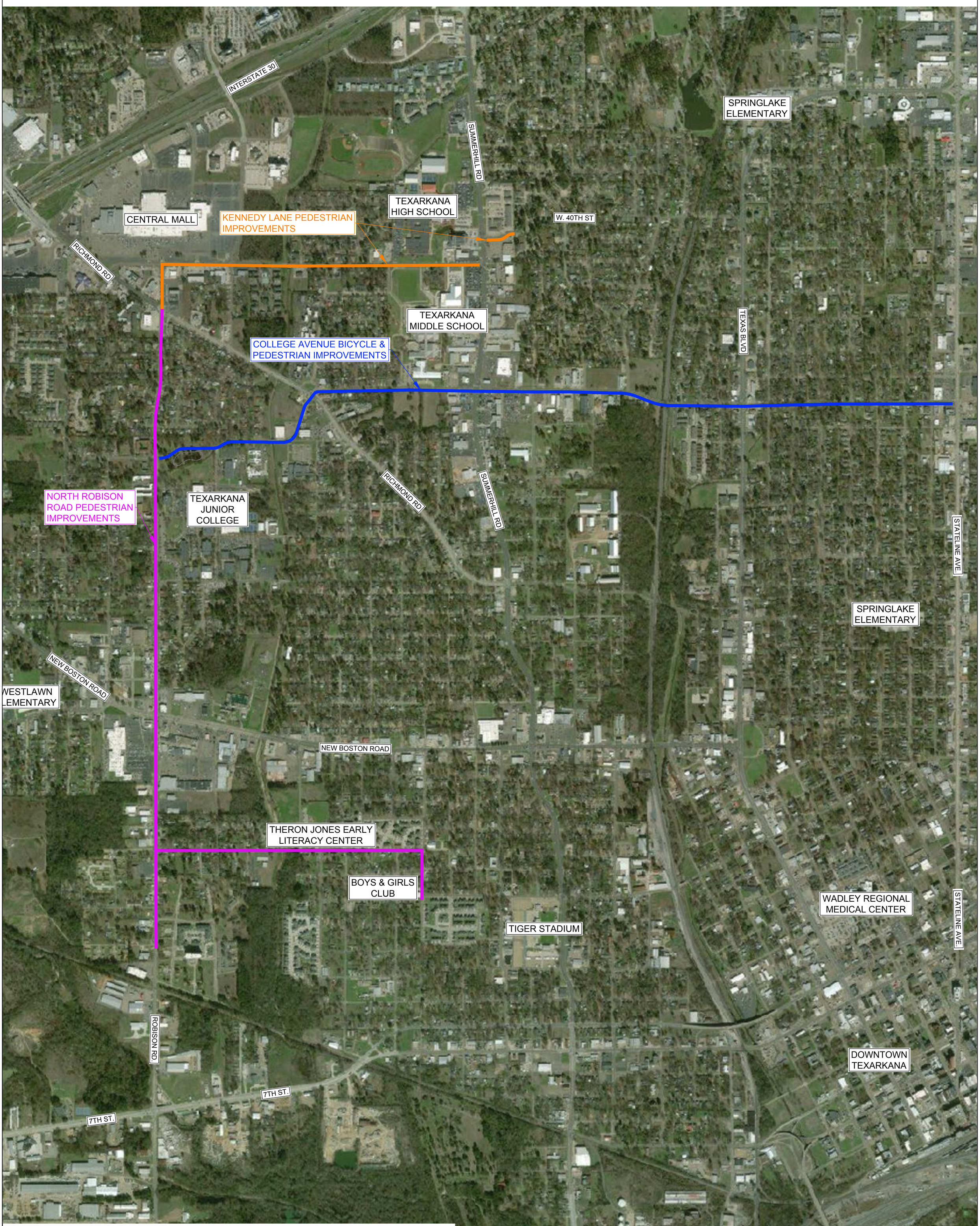
Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2019-074 Goals & Perspectives (2119 : 2019-074 RES supporting TXDOT grant application on Robison Rd)

BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING



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ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING

1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700

TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

N

0 300' 600' 1200'

SCALE: 1" = 600'-0"

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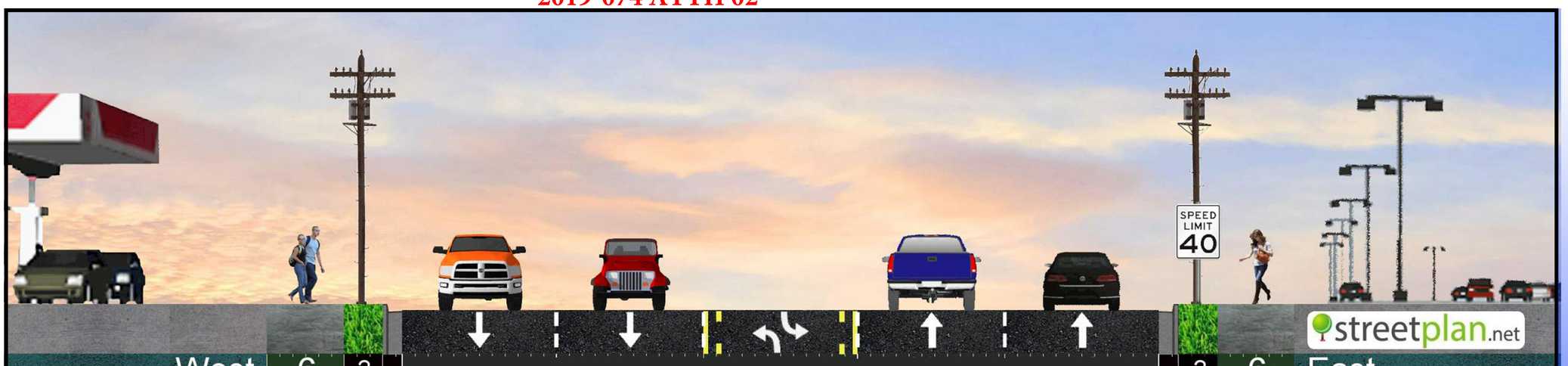
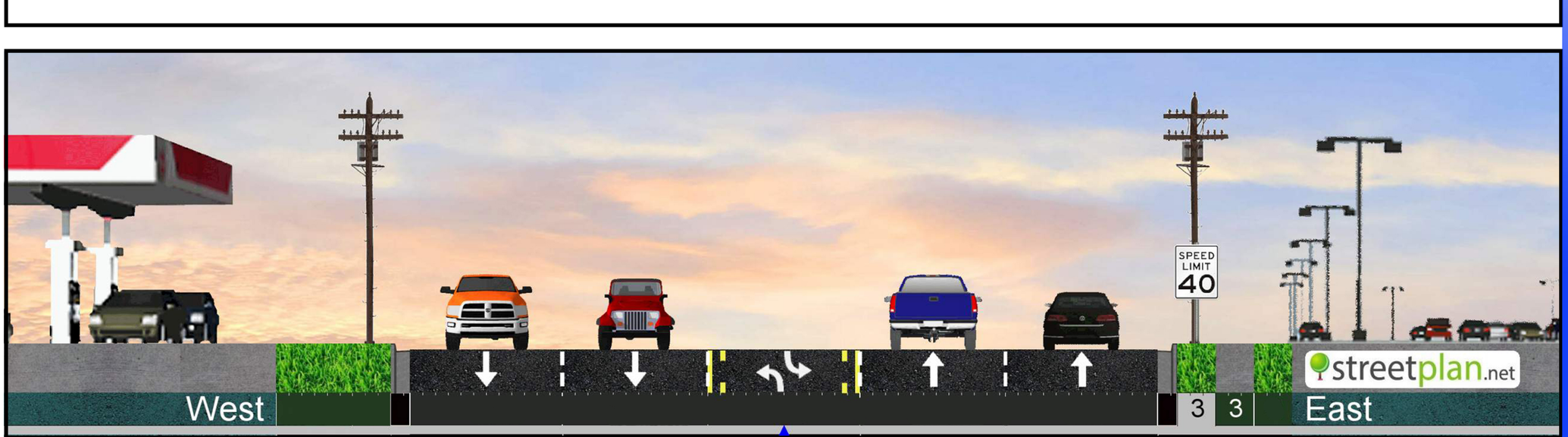
Attachment: 2019-074 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (2119 : 2019-074 RES supporting TXDOT grant application on Robison Rd)



PROPOSED TYPICAL CROSS SECTION



EXISTING TYPICAL CROSS SECTION

ROBISON ROAD PEDESTRIAN IMPROVEMENTS

GLS
GOODWIN · LASITER · STRONG
ENGINEERING · ARCHITECTURE · SURVEYING
LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-074 ATTH 02 Robison Road Cross Section (2319 : 2019-074 RES Supporting TIGOT grant application on Robison Rd)

ROBISON ROAD PEDESTRIAN IMPROVEMENTS
PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

2019-074 ATTH 03

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TEXAS CIVIL ENGINEER & CIVIL SURVEYOR REGISTRATION NO. F-1386

TBD0767

ROBISON ROAD PEDESTRIAN IMPROVEMENTS
PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

2019-074 ATTH 04

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0 25' 50' 100'
SCALE: 1" = 50'-0"

GLS
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Attachment: 2019-074 ATTH 04 Improvements - Robison Road (2019 : 2019-074 RES-supporting TXDOT grant application on Robison Rd)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 8/8/2019 3:11 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Resolution No. 2019-084 endorsing the request of the joint Airport Board of the Texarkana Airport Authority and the ordinance of the Board of Directors of the City of Texarkana, Arkansas, to negotiate lines of credit to pay for proposed projects benefitting the Texarkana Regional Airport.

Briefing: 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

Item Schedule

Updates/History of Briefing:

The Joint Board of the Texarkana Airport Authority, by resolution has requested that the Cities authorize the Joint Board to negotiate and secure lines of credit in an aggregate principal amount at any one time not to exceed $3 million, payable solely from and secured by the revenues of the Joint Board, and in no event constituting an indebtedness of either of the Cities. See Attachment Exhibit B

Executive Summary and Background Information:

Board of Directors of the City of Texarkana, Arkansas, by Ordinance No. 15-2019 passed and approved on August 5, 2019 delegated to the Joint Board certain authority under the Constitution and laws of the State of Arkansas, particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), to negotiate one or more Lines of Credit with one or more financial institutions and issue Airport Revenue Notes, with said notes in no event constituting an indebtedness of the City of Texarkana, Arkansas.

This Resolution before the City Council endorses the request of the Joint Airport Board of the Texarkana Airport Authority and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to negotiate one or more Lines of Credit with one or more financial institutions, issue Airport Revenue Notes, and take such other action as authorized in **Exhibit "B"** to this resolution, provided such Lines of Credit and Airport Revenue Notes shall be an obligation only of the Joint Airport Board and shall not constitute an indebtedness of the City of Texarkana, Texas.

Potential Options:

- Approve or not approve this Resolution
-

Fiscal Implications:

None

City of Texarkana, Texas

Staff Recommendation:

Approval

Advisory Board/Committee Review:

Airport Authority

Board/Committee Recommendation:

Advisory Board/Committee Meeting Date and Minutes:

Attachments

a. 2019-084 RES Endorsing Airport Line of Credit v2 (DOCX)
b. 2019-084 EXH 'A' Final Resolution (PDF)
c. 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019(PDF)
d. 2019-084 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	08/08/2019 8:59 AM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:12 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019 - 084

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ENDORSING THE REQUEST OF THE JOINT AIRPORT BOARD OF THE TEXARKANA AIRPORT AUTHORITY AND THE ORDINANCE OF THE BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS, DELEGATING AUTHORITY TO THE JOINT AIRPORT BOARD UNDER ARKANSAS LAW TO NEGOTIATE LINES OF CREDIT AND ISSUE AIRPORT REVENUE NOTES, PROVIDED SUCH LINES OF CREDIT AND AIRPORT REVENUE NOTES SHALL BE AN OBLIGATION ONLY OF THE JOINT AIRPORT BOARD AND SHALL NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY OF TEXARKANA, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Cities of Texarkana, Arkansas, and Texarkana, Texas, created the Texarkana Airport Authority by means of reciprocal ordinances codified in Chapter 6 – Aviation, Article II – Texarkana Airport Authority, of the Code of Ordinances of the City of Texarkana, Arkansas, and Chapter 4 – Airports, Article II – Airport Authority, of the Code of Ordinances of the City of Texarkana; and

WHEREAS, the Joint Board of the Texarkana Airport Authority, by resolution adopted May 23, 2019, attached to this resolution as **Exhibit "A"**, has requested that the Cities authorize the Joint Board to negotiate and secure lines of credit in an aggregate principal amount at any one time not to exceed $3 million, payable solely from and secured by the revenues of the Joint Board, and in no event constituting an indebtedness of either of the Cities; and

WHEREAS, the Board of Directors of the City of Texarkana, Arkansas, by Ordinance No. 15-2019 passed and approved on August 5, 2019, attached to this resolution as **Exhibit "B"**, delegated to the Joint Board certain authority under the Constitution and laws of the State of Arkansas, particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), to negotiate one or more Lines of Credit with one or more financial institutions and issue Airport Revenue Notes, with said notes in no event constituting an indebtedness of the City of Texarkana, Arkansas; and

WHEREAS, the City Council of the City of Texarkana, Texas, desires to endorse the Joint Airport Board's request and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to accomplish the purposes set out in **Exhibits "A" and "B"** to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council endorses the request of the Joint Airport Board of the Texarkana Airport Authority and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to negotiate one or more Lines of Credit with one or more financial institutions, issue Airport Revenue Notes, and take such other

Attachment: 2019-084 RES Endorsing Airport Line of Credit v2 (2133 : 2019-084 RES Endorsing Airport LOC)

action as authorized in **Exhibit "B"** to this resolution, provided such Lines of Credit and Airport Revenue Notes shall be an obligation only of the Joint Airport Board and shall not constitute an indebtedness of the City of Texarkana, Texas.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2019-084 RES Endorsing Airport Line of Credit v2 (2133 : 2019-084 RES Endorsing Airport LOC)

RESOLUTION NO. _____001_____

A RESOLUTION BY THE JOINT BOARD OF THE TEXARKANA AIRPORT AUTHORITY REQUESTING THE CITIES OF TEXARKANA, ARKANSAS AND TEXARKANA, TEXAS TO AUTHORIZE THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS FROM TIME TO TIME ON A SHORT-TERM BASIS, PAYABLE SOLELY FROM AIRPORT REVENUES.

WHEREAS, the Texarkana Airport Authority Board (the "Airport Board"), from time to time, receives Federal and state grants ("Grants") to pay costs of projects (the "Project Costs"); benefitting the Texarkana Regional Airport (the "Airport"); and

WHEREAS, the Airport Board is required, from time to time, to advance its funds for a portion of the Project Costs pending reimbursement from certain types of Grants (the "Required Advances") and has determined it is in the best interest of the Airport operations to borrow such funds on a short-term basis; and

WHEREAS, the Airport Board has determined it is the best interest of the Airport operations to negotiate with financial institutions to provide ongoing lines of credit or similar financing arrangements for the purpose of funding, from time to time, the Required Advances (the "Lines of Credit"); and

WHEREAS, the Airport Board has further determined that a maximum credit facility of $__3,000,000.00_____ would be sufficient to fund the Required Advances and to pay for the costs related to the Lines of Credit, including interest thereon and fees and costs incidental thereto, and that Grant reimbursements together with other budgeted Airport revenues will be sufficient to service principal and interest payments on the Lines of Credit.

NOW, THEREFORE, BE IT RESOLVED BY THE JOINT BOARD OF TEXARKANA AIRPORT AUTHORITY, that:

SECTION 1. The Cities of Texarkana, Arkansas and Texarkana, Texas (the "Cities") are requested to authorize the Airport Board to negotiate and secure Lines of Credit in an aggregate principal amount at any one time not to exceed $____3,000,000.00_____.

SECTION 2. The City of Texarkana, Arkansas is requested to take action necessary to delegate to the Airport Board the City's authority under the Arkansas Municipal Airports Act, (as codified and amended at Arkansas Code Annotated §14-361-101 et seq.) to issue "Airport Revenue Notes" evidencing the obligations created by the Lines of Credit and that any such obligations are special revenue obligations, payable solely from and secured by the revenues of the Airport Board.

Attachment: 2019-084 EXH 'A' Final Resolution (2133 : 2019-084 RES Endorsing Airport LOC)

SECTION 3. The Lines of Credit and any Airport Revenue Bonds issued pursuant thereto, shall in no event constitute an indebtedness of either of the Cities.

SECTION 4. The Airport Board ascertains that the projects currently being funded by the Project Costs are needed to alleviate hazards to the safety and welfare of the Cities, their inhabitants and travelers. The Airport Board requests that the Cities take the requested actions as soon as possible in order to provide for payment the Required Advances and if necessary declare an emergency for the adoption of such actions.

SECTION 5. This Resolution shall be effective from and after the date of its adoption.

Adopted May 23, 2019.

Texarkana Airport Authority

Chairperson

ATTEST:

Secretary

Attachment: 2019-084 EXH 'A' Final Resolution (2133 : 2019-084 RES Endorsing Airport LOC)

ORDINANCE NO. 15-2019

AN ORDINANCE AUTHORIZING THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS ON A SHORT-TERM BASIS; DELEGATING CERTAIN POWERS UNDER THE MUNICIPAL AIRPORTS ACT TO THE TEXARKANA AIRPORT AUTHORITY; AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF AIRPORT REVENUE NOTES; PRESCRIBING OTHER MATTERS PERTAINING THERETO; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to the Constitution and laws of the State of Arkansas, including particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), the City of Texarkana, Arkansas, (the "City") owns and operates the Texarkana Regional Airport (the "Airport") formerly known as the Texarkana Municipal Airport-Webb Field; and

WHEREAS, the City, by concurrent legislative action with the City of Texarkana, Texas, has entered into an agreement for the joint operation of the Airport and pursuant to which has created a joint airport board known as the Texarkana Airport Authority (the "Airport Board"); and

WHEREAS, from time to time, the Airport Board receives Federal and state grants for the costs of Airport projects ("Project Costs") which require the Airport Board to advance funds for portions of the Project Costs pending anticipated subsequent reimbursement from certain grants (the "Required Advances"); and

WHEREAS, the City is authorized to enter into any contracts necessary to the execution of the powers granted under the Act, which include the power to issue revenue bonds or other forms of bonds to finance Airport related costs such as Projects Costs; and

WHEREAS, the City is permitted to delegate to the Airport Board and its officers, certain authority vested in the City under the Act: and

WHEREAS, to accomplish the purposes of the Act, the City and the Airport Board have determined that it is necessary that the Airport Board and its officers be authorized, from time to time, to enter into one or more arrangements with financial institutions to borrow funds needed for

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

Required Advances plus the costs related to such financing arrangements including interest thereon and fees and expenses incidental thereto (the "Line of Credit" or "Lines of Credit" as the case may be); and

WHEREAS, the City desires to adopt an Ordinance authorizing the Airport Board, from time to time, to negotiate Lines of Credit, execute all loan agreements, certificates, financing statements, assignments, and other documents necessary to obtain the Lines of Credit (the "Credit Documents"), including promissory notes evidencing the Lines of Credit (the "Airport Revenue Notes");

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, as follows:

Section 1. From time to time, the Airport Board is authorized to negotiate one or more Lines of Credit with one or more financial institutions. Except as hereinafter limited, the terms and conditions of the Lines of Credit shall be as determined by the Airport Board. The issuance, from time to time, of one or more series of Airport Revenue Notes, with the aggregate principal amount outstanding at any one time not to exceed of $3,000,000, is hereby authorized. The Airport Revenue Notes shall mature as provided in the Credit Documents, provided however, that any Airport Revenue Note shall mature not later than five years from its date of its issuance. The maximum true interest cost borne by any Airport Revenue Note shall not exceed 6% per annum. The Airport Revenue Notes shall be special revenue obligations, payable from and secured solely by the revenues of the Airport Board and shall contain a statement to that effect on the face of each Airport Revenue Note. The Airport Revenue Notes shall be an obligation only of the Airport Board and in no event shall the Airport Revenue Notes constitute an indebtedness of the City.

Section 2. The Chairperson of the Airport Board is hereby authorized, from time to time, to execute and deliver the Airport Revenue Notes. The Chairperson, Vice Chairperson, Secretary or the Airport Director of the Airport Board are each hereby separately authorized, from time to time, to take any and all actions and to execute the Credit Documents that may be necessary or appropriate in order to effect the issuance of the Airport Revenue Notes and the intent of this Ordinance.

Section 3. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Ordinance, or in any Airport Revenue Note, or in the Credit Documents, or under any judgment obtained against the City or the Airport Board or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

otherwise, or under any circumstances, shall be had against any officer as such or board member, past, present, or future, of the City or the Airport Board, either directly or through the City or the Airport Board, or otherwise, for the payment for or to the City or the Airport Board or any receiver thereof, or for or to any holder of any Airport Revenue Note, or otherwise, of any sum that may be due and unpaid by the Airport Board upon any of the Airport Revenue Notes. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the City or the Airport Board or any receiver thereof, or for or to the owner or any holder of any Airport Revenue Note, or otherwise, of any sum that may remain due and unpaid upon any Airport Revenue Note, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Credit Documents and the issuance of the Airport Revenue Notes.

Section 4. Following notice duly published, a public hearing regarding the issuance of the Airport Revenue Notes was held by the Airport Director, as the designated hearing officer for the City Board of Directors for the purpose of the Arkansas Revenue Bond Act of 1987, as amended, and such designation is hereby ratified and confirmed. The report of the hearing officer reflects that any person interested was invited to speak concerning the issuance of the Airport Revenue Notes.

Section 5. Interest on the Airport Revenue Notes is taxable and is not excluded from gross income under the Internal Revenue Code of 1986, as amended (the "Code"). Any action taken to exclude interest on the Airport Revenue Notes from gross income under the Code shall require consent and approval by the City.

Section 6. It is hereby ascertained and declared that arrangements for the issuance of the Airport Revenue Notes must be accomplished as soon as possible in order to pay for Project Costs needed to alleviate immediate hazards to the health, safety, and welfare of the City, its inhabitants, Airport travelers, and their property, and that the funding of the Project Costs can be accomplished only by the issuance of the Airport Revenue Notes. It is, therefore, declared that an emergency exists and this Ordinance, being necessary for the immediate preservation of the public peace, health, and safety, shall take effect and be enforced from and after its passage.

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

PASSED AND APPROVED this 5th day of August, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson City Attorney

PREPARED BY:

James M. Fowler, Jr.,
Rose Law Firm, a Professional Association,
Counsel for Texarkana Airport Authority

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2019-084 Goals & Perspectives (2133 : 2019-084 RES Endorsing Airport LOC)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/6/2019 4:02 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-068 granting a Specific Use Permit to allow the application of permanent cosmetics/microblading on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa Parrott, owner. Amy Yancey, agent.

Briefing: 8/12/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-709: This is a request by Lisa Parrott, owner, and Amy Yancey, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business in a tenant space at 3303 Richmond Road. A strip center is currently located on this site.

The adjacent zoning is PD-General Retail to the north, PD-Neighborhood Service to the south and west, and Neighborhood Service across Richmond Road to the east. The adjacent land usage is a bank to the north, a strip center to the south and west and several small businesses to the east.

This property is zoned Neighborhood Service. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

City of Texarkana, Texas

All notifications and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"Not applicable"

Staff Recommendation:

Staff recommends for approval with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

July 1, 2019

Attachments

a. 2019-068 ORD granting SUP at 3303 Richmond Rd (DOCX)
b. 2019-068 ATTH 01 Maps (PDF)
c. 2019-068 ATTH 02 Photo of site (PDF)
d. 2019-068 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	08/02/2019 2:58 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 4:03 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

ORDINANCE NO. 2019-068

S-709

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-709 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON A 0.39-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 3303 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-709 to allow the one additional use of application of permanent cosmetics/microblading on a 0.39-acre tract in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road** in the City of Texarkana, Bowie County, Texas.

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

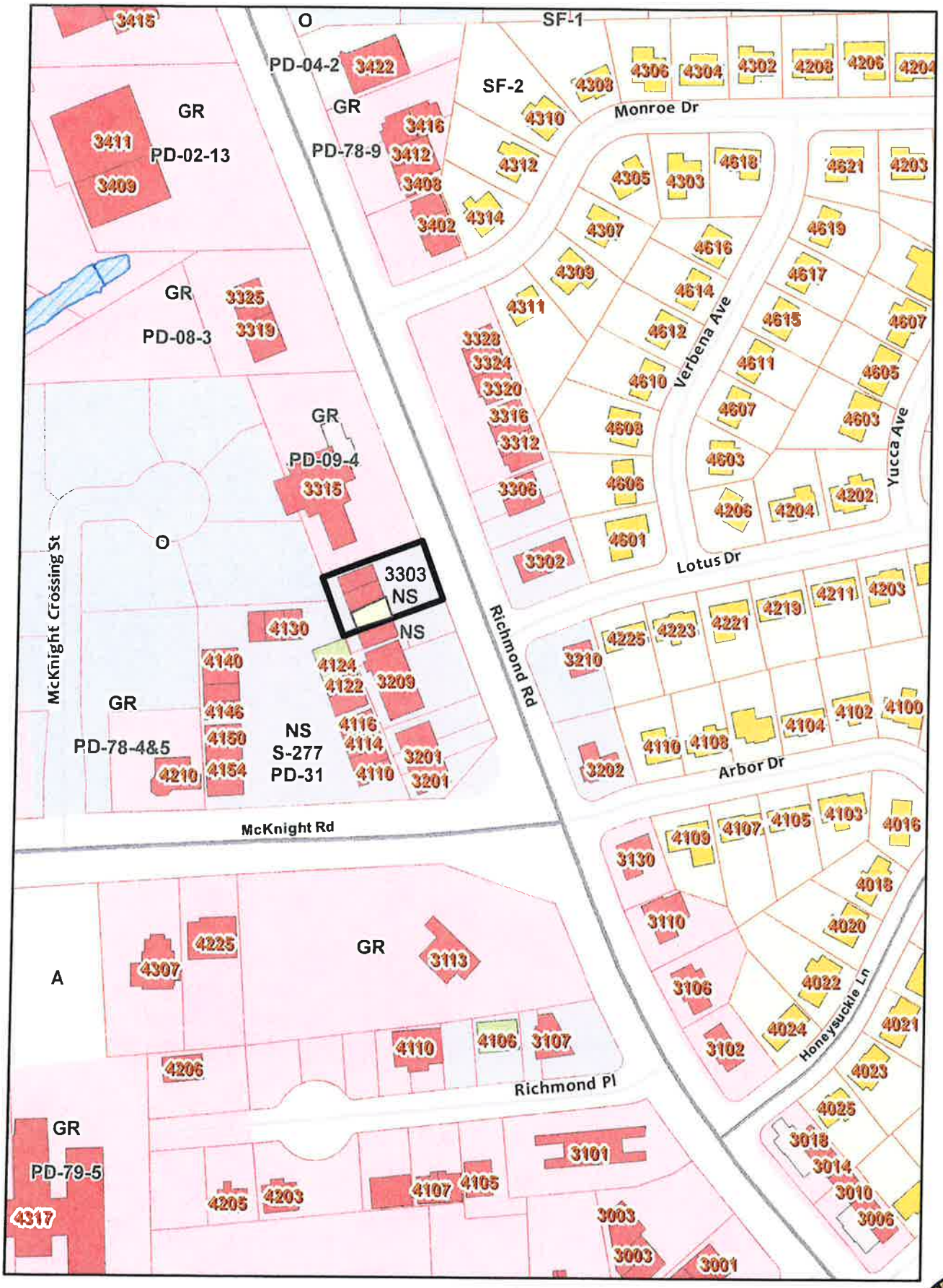
_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

3303 Richmond Road

Department of Planning & Community Development



1:2,500

Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

3303 Richmond Road
Department of Planning & Community Development

N

1:1,000

Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

3303 Richmond Rd.
Street View

Attachment: 2019-068 ATTH 02 Photo of site (2121 : 2019-068 ORD granting SUP at 3303 Richmond

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-068 Goals & Perspectives (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/7/2019 9:57 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

Briefing: 8/12/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-19-15: This is a request for rezoning from PD-Office to Single Family-1 by Sylvia Hatridge, owner and James Bramlett and Carla Ward, agents at 3904 Sylvia Drive (Lot 2, Block 1, Replat Hatridge Addition). This property is currently vacant land. The proposed use is a new single-family residence.

The adjacent zoning is PD-Office to the west and south and Single Family-1 to the north and east. The adjacent land use is residences to the north and east and vacant land to the west and south.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The first two lots on Sylvia Drive (north and south side) off North Kings Highway were designated as PD-Office when this subdivision was originally zoned in 2008. The remaining lots were zoned Single Family-1. These four (4) PD-Office zoned lots have remained vacant since that time. The owner of this lot (Lot 2, Block 1) is proposing to sell the lot to be used for a single-family residence.

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

The applicant should also be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

A property owner in the area, Mr. David Ruff, spoke at the Planning and Zoning Commission meeting and presented a letter in opposition to the rezoning request. Mr. Ruff owns more than 20% of the land within 200' of the proposed rezoning change so a ¾ vote will be required of the City Council.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

July 1, 2019

Attachments

a. 2019-069 ORD rezoning 3904 Sylvia Dr. (DOCX)
b. 2019-069 ATTH 01 Maps (PDF)
c. 2019-069 ATTH 02 Photo of site (PDF)
d. 2019-069 ATTH 03 Opposition from Mr. Ruff (PDF)
e. 2019-069 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	08/02/2019 3:02 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:57 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

Z-19-15

ORDINANCE NO. 2019-069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 2, BLOCK 1, REPLAT OF HATRIDGE ADDITION, LOCATED AT 3904 SYLVIA DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM PLANNED DEVELOPMENT-OFFICE TO SINGLE FAMILY-1 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Planned Development-Office to Single Family-1 on Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Planned Development-Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1.**

Attachment: 2019-069 ORD rezoning 3904 Sylvia Dr. (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **26th day of August, 2019.**

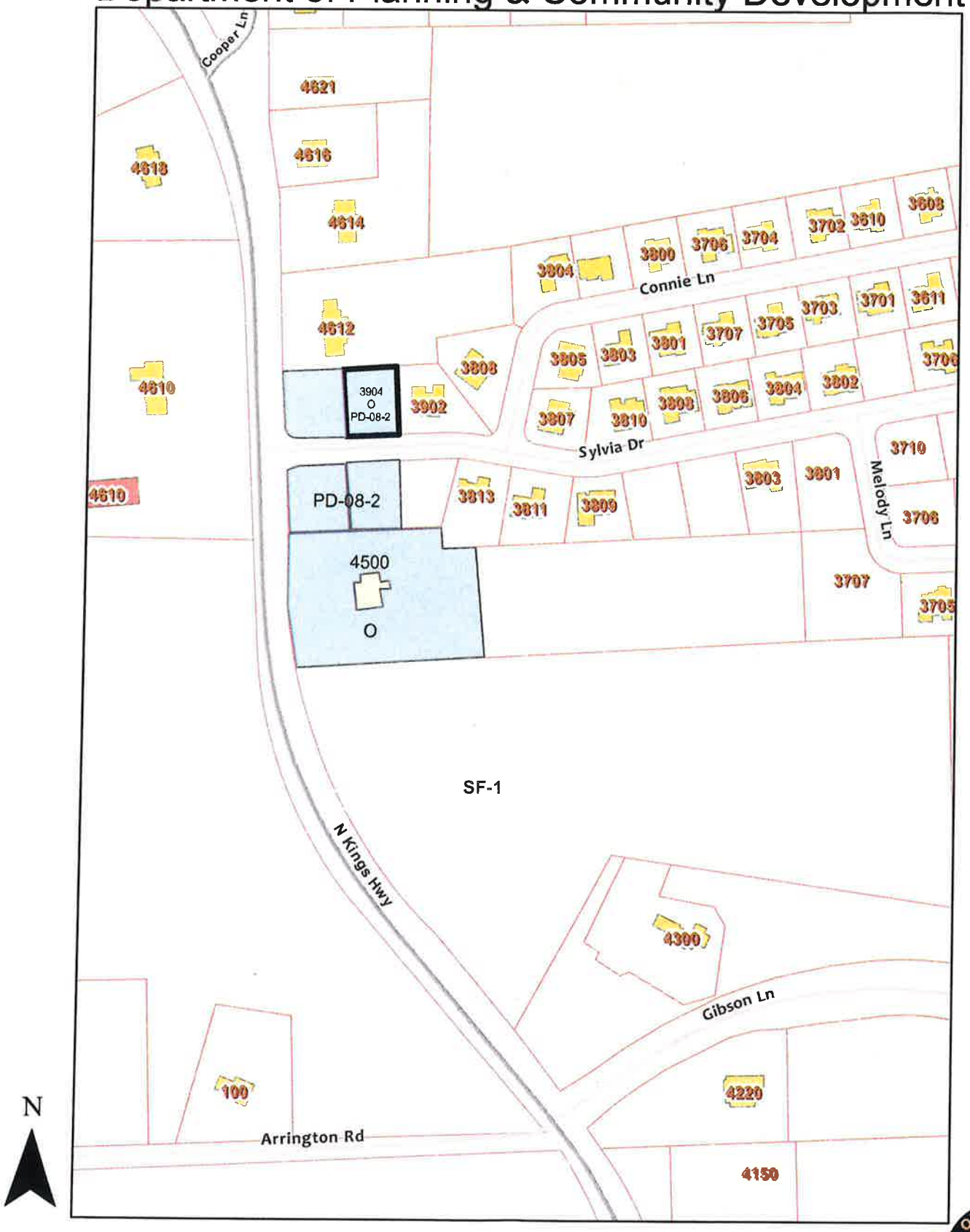
ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-069 ORD rezoning 3904 Sylvia Dr. (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

3904 Sylvia Drive
Department of Planning & Community Development



N

1:3,000

Attachment: 2019-069 ATTH 01 Maps (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

3904 Sylvia Drive
Department of Planning & Community Development

N

1:1,500

Attachment: 2019-069 ATTH 01 Maps (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

Ord. 2019-069

Image capture: Aug 2016 © 2019 Google

Texarkana, Texas

Google

Street View - Aug 2016

Attachment: 2019-069 ATTH 02 Photo of site (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

TEX-Burk, Debbie

From: David Ruff <druff@cableone.net>
Sent: Friday, August 2, 2019 9:54 AM
To: TEX-Burk, Debbie
Subject: Hatridge Addition Lot 2, Blk 1

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I owe more than 20% of the adjacent lots. I am in opposition.

I presented a letter in opposition at the initial zoning board meeting.

David V. Ruff, II
1915 Mall Dr.
Texarkana, TX 75503
Ph: (903) 792-5313
Fax: (903) 792-5405

Attachment: 2019-069 ATTH 03 Opposition from Mr. Ruff (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-069 Goals & Perspectives (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/8/2019 11:04 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending September 30, 2020.

Briefing: 8/12/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

The Master Fee List was last updated in August 2018

Executive Summary and Background Information:

The Master Fee List is presented to the council on an annual basis for approval of city fees. Staff has reviewed the list and made a few additions and changes which are highlighted in yellow on the attached list.

Potential Options:

- Approve master fee list with changes
- Deny master fee list and stay with current fees

Fiscal Implications:

To offset the cost of specific services with the revenue generated from these services.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2019-076 RES Adopting FY20 Master Fee List (DOCX)
b. 2019-076 ATTH 01 FY20 Master Fee List (PDF)
c. 2019-076 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/05/2019 5:17 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/05/2019 5:17 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 3:46 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019-076

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FY20 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, municipal services generally serve the total city population; and

WHEREAS, these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

WHEREAS, there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

WHEREAS, the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

WHEREAS, user fees are often established by local governments throughout Texas and the nation using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

WHEREAS, Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

WHEREAS, city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

SECTION 2: That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

SECTON 3: That this Resolution shall be in full force and effect from and after adoption of this resolution.

PASSED AND APPROVED in Regular Council Session on this the **26th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-076 RES Adopting FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
1	Extraordinary Event Cost Recovery Fee				An invoice may be sent by the City to any individual, organization or entity to recapture the cost of staff time, materials and supplies, and other costs related to an event, item or activity which is not considered a service provided to the general population in the normal and ordinary course of the City's operation.	All Departments and Offices		
2	Returned Checks	$30.00	$30.00	Each check	NSF –Non-Sufficient Funds	All Departments and Offices		
3	Coin Operated Machine Permit	$15.00	$15.00	Per Coin Operated Machine	Maximum $250.00	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
4	Annual Special Event Permit	$100.00	$100.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
5	Daily Special Event Permit (20 days processing)	$40.00	$40.00	Each	No processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
6	Daily Special Event Permit (Expedited Processing)	$150.00	$150.00	Each	Five days processing after acceptance of a completed application: no processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
7	Daily Special Event Permit (Express Processing)	$300.00	$300.00	Each	Next day permit based on receipt of a completed application with proper insurance certificate included, received no later than 4:00 p.m, on a regular work day: no processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
8	Public Amusement Permit	$0.00	$100.00	Each	Permit is only valid for three (3) consecutive days	Administration	City Hall - Municipal Building - 220 Texas Boulevard	903.-798-3900
9	Transient Dealer Precious Metal Permit	$250.00	$250.00	Each	For 30 Days	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
10	Alcoholic Beverage Permit: Beer Retailer's Off-Premise (BF)	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
11	Alcoholic Beverage Permit: Wine & Beer Retailer's Off-Premise (BQ)	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
12	Alcoholic Beverage Permit: Beer On-Premise (BE)	$150.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
13	Alcoholic Beverage Permit: Wine & Beer Retailer's (Excluding BEXAR, DALLAS, HARRIS ,TARRANT Counties) (BG)	$175.00	$175.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
14	Alcoholic Beverage Permit: Retailer Dealer's On-Premise Late Hours (BL)	$250.00	$250.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
15	Alcoholic Beverage Permit: Brewpub License (BP)	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
16	Alcoholic Beverage Permit: Package Store (P)	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
17	Alcoholic Beverage Permit: Wine Only Package Store (Q)	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
18	Alcoholic Beverage Permit: General Class B Wholesaler (X)	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
19	Alcoholic Beverage Permit: Importer's License (BI)	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
20	Alcoholic Beverage Permit: Importer's Carrier's License (BJ)	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
21	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 1st Established	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 2nd Established	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 3rd, 4th, 5th Established	$4,275.00	$4,275.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - Excess of 5 Established	$8,400.00	$8,400.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
22	Alcoholic Beverage Permit: Brewer's Permit (B)	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
23	Alcoholic Beverage Permit: Winery (G)	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
24	Alcoholic Beverage Permit: Local Distributor (to sell to private clubs) (LP)	$100.00	$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
25	Alcoholic Beverage Permit: Branch Distributor (BC)	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
26	Alcoholic Beverage Permit: Wholesaler (W)	$1,875.00	$1,875.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
27	Alcoholic Beverage Permit: General Distributors (BB)	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
28	Alcoholic Beverage Permit: Food and Beverage Certificate (FB)	$100.00	$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
29	Alcoholic Beverage Permit: Caterer's Permit (CB)	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
30	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - Original	$3,000.00	$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
31	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 1st Renewal	$2,250.00	$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
32	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 2nd Renewal	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
33	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 3rd and all Subsequent Renewals	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
34	Alcoholic Beverage Permit: Public Storage (K)	$100.00	$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
35	Alcoholic Beverage Permit: Beverage Cartage (PE)	$20.00	$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
36	Alcoholic Beverage Permit: Private Carrier (O)	$30.00	$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
37	Alcoholic Beverage Permit: Package Store Tasting (PS)	$25.00	$25.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 2nd renewal	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
38	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 3rd and all subsequent renewals	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal (collect 3rd year and after issuance of license)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
39	Alcoholic Beverage Permit: Mixed Beverage Late Hours (LB)	$150.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
40	Motor Vehicle Junk Yard or Business Permit	$50.00	$50.00	Each	Annual Note: $1.00 Fee to Replace Lost Permit	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
41	Open Records Information: Copies (letter & legal)	$0.10	$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
42	Open Records Information: Copies over 50 pages	$0.10	$0.10	Per Page	Plus Labor charge prorated and overhead charge	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
43	Open Records Information: Copies (Oversize 11" x 17")	$0.50	$0.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
44	Open Records Information: Computer	$0.10	$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
45	Open Records Information: Diskette	$1.00	$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
46	Open Records Information: VHS video	$2.50	$2.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
47	Open Records Information: Audio Cassette	$1.00	$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
48	Open Records Information: CD	$1.00	$1.00	Per clock hour		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
49	Open Records Information: Maps/D Size	$2.00	$2.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
50	Open Records Information: Maps/D Size	$3.00	$3.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
51	Open Records Information: Maps/E Size	$3.00	$3.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
52	Open Records Information: Maps/E Size	$4.00	$4.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
53	Open Records Information: Other				Note: Any other charges for public information not listed will be as defined in Title 1, Part 3, Chapter 70 of the Texas Administrative Code. When applicable, labor cost will be added to open records requests and will be billed at $15/hour plus a 20% overhead charge.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
54	Airport Operations, Maintenance and Improvement Fee - Residential 1 *	$0.00	$0.00	Monthly	Collected via Utility Statement when water use less than 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
55	Airport Operations, Maintenance and Improvement Fee - Residential 2 *	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
56	Airport Operations, Maintenance and Improvement Fee - Commercial 1 *	$0.00	$0.00	Monthly	Collected via Utility Statement when water use is less than 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
57	Airport Operations, Maintenance and Improvement Fee - Commercial 2 *	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
58	Dog & Cat Registration (Unaltered) *	$40.00	$40.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
	Dog & Cat Breeding Fee (Unaltered)	$50.00	$50.00	Per Pet	Per Year - Waved if proof of alteration & rabies vaccination shown	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3535
59	Dog & Cat Registration (Altered) *	$10.00	$10.00	Per Pet	Per Year - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
60	Dog & Cat Late Registration or Fail to Register *	$15.00	$15.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
61	Dog & Cat Registration 3-Year (Altered)	$20.00	$20.00	Per Pet	Every 3 years - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
62	Dog & Cat Registration - Replacement Tag *	$5.00	$5.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
63	Dangerous Dog Registration	$50.00	$50.00	Per Pet Per Year		Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
64	Reclaim City-Registered Impounded Animal	$150.00	$50.00	Per Pet	For 1st 3 days	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Boarding City-registered Impounded Animal		$10.00	Per Pet Per Day	For Day 4 On.	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
	Reclaim Impounded Animal	$150.00	$100.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
65	Rabies Quarantine	$150.00	$150.00	Per Pet	To Be Done at Vet's Office Or Approved Place	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
66	Owner Surrenders	$150.00	$60.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Animal Adoption Fee		$50.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Miscellaneous Fee		$15.00	Per Pet	In Increments of $15	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	
67	Birth Certificates	$23.00	$23.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
68	Death Certificates	$21.00	$21.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
69	Death Certificates (additional copies)	$4.00	$4.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
70	Abstract Poly Envelope	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
71	Long Poly Envelope	$3.00	$3.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
72	Mail Request: Shipping & Handling Fee	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
73	Credit/debit card payment	$2.50	$2.50	Each Transaction	In Addition to certificate fees	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
74	Garage Sale Permit	$5.00	$5.00	Each	3-day/max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
75	Estate Sale Permit	$20.00	$20.00	Each	3-days/Max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
76	Itinerate Vendor Permit	$100.00	$100.00	Each	$10.00 each additional permit for same sales group. 1-year permit	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
77	Incident Report Copies	$5.00	$5.00	Per Report	Fire Department calls only	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
78	Fire Inspection Service: Nursing Home	$150.00	$150.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
79	Fire Inspection Service: Day Care	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
80	Fire Inspection Service: Group Home	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
81	Fire Inspection Service: Hospital	$350.00	$350.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
82	Fire Inspection Service: Hotel/Motel - Base	$25.00	$25.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
83	Fire Inspection Service: Hotel/Motel - Per Room	$5.00	$5.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994

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FY20 Master Fee List
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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
84	Fire Inspection Service: First Re-Inspection	$0.00	$0.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
85	Fire Inspection Service: 2nd and subsequent re-inpsections.	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
86	Fire Inspection Service: After Hours Inspection (Minimum 2 hr.)	$75.00	$75.00	Per hour		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
87	Water Fill / Truck Only	$25.00	$25.00	Per Order		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
88	Fire Inspection Service: Home Safety Inspection	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
89	Fire Inspection Service: Foster Home Inspection	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
90	Permit: Fire Alarm Commercial	$100.00	$100.00	Annual Fee		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
91	False Alarm Fee - Commercial: 4-6 Alarms	$50.00	$50.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
92	False Alarm Fee - Commercial: 7 and more	$75.00	$75.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
93	False Alarm Fee - Residential: 4-6 Alarms	$35.00	$35.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
94	False Alarm Fee - Residential: 7 and more	$45.00	$45.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
95	Permit: Fixed Fire Extinguishing System	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
96	Permit: Sprinkler/Standpipe	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
97	Permit: Installation/Removal of UST's	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
98	Permit: Open Burning (not recreational)	$1,000.00	$1,000.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
99	Permit: Recreational Burning	$50.00	$50.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
100	Permit: Fireworks	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
101	Response: Hazardous Materials	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
102	Response: Technical Rescue	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
103	Inspection Service: Pool (each body of water)	$100.00	$125.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
104	Inspection Service: Pool Late Fee (each body of water)	$50.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
105	Inspection Service: Pool 1st Re-inspection (each body of water)	$100.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
106	Inspection Service: Pool Subsequent Re-inspections (each body of water/each additional inspection - incremental increase in fee)	$100.00	$125.00	Each	Increasing in $100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
107	Inspection Service: Pool Complaint (each body of water)	$50.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
108	Inspection Service: Pool Reinstatement (each body of water)	$100.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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FY20 Master Fee List
(proposed)

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
109	Heath Service Inspection: Food Service w/1-5 employees	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
110	Health Service Inspection: Food Service w/6-10 employees	$300.00	$350.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
111	Health Service Inspection: Food Service w/11 or more employees	$325.00	$375.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
112	Health Service Inspection: Food Service each Public & Private School	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
113	Health Service Inspection: Food Service for each Non-Profit	$75.00	$75.00	Annual Fee	Complaint Inspection, reinstatement & re-inspection fees apply	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
114	Health Service Inspection: Day Care Food Service	$100.00	$150.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
115	Health Service Inspection: Day Care Non-Food Service	$50.00	$100.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
116	Health Service Inspection: Foster Home	$40.00	$40.00	Bi-annual		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
117	Health Service Inspection: Adoption	$40.00	$40.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
118	Health Service Inspection: Temporary Event	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
119	Health Service Inspection: Seasonal Permit	$100.00	$100.00	Each	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
120	Health Service Inspection: Mobile Food Unit	$200.00	$200.00	Annual Fee	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
121	Health Service Inspection: Late fee	$100.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
122	Health Service Inspection: Complaint Inspection	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
123	Health Service Inspection: 1st Re-inspection	$100.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
124	Health Service Inspection: Subsequent Re-inspections			Each	Increasing in $100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
125	Health Service Inspection: Reinstatement	$150.00	$150.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
126	Health Service Inspection: Duplicate Permit	$20.00	$20.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
127	Copy: Texas Food Establishment Rules (picked up)	$25.00	$25.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
128	Copy: Texas Food Establishment Rules (mailed)	$30.00	$30.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
129	Health Service Inspection: Courtesy Follow Up Inspection	$25.00	$25.00	Each	Charged after the 2nd Courtesy Inspection	Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
130	Immunization: Child Administrative Fee	$14.00	$14.00	Per Visit	No Vaccine Maximum - No charge for Texas Medicaid Children	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
131	Immunization: Adult Administrative Fee	$20.00	$20.00	Per Visit		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
132	Copy: Shot Record	$2.00	$2.00	Each		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
133	Immunization: Private Purchase Flu vaccine	$25.00	$25.00	Per Shot	Price subject to change	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
134	Health Service: Tuberculosis Skin Test for Employment or Schooling	$20.00	$20.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
135	Health Service: Health Card Renewal	$10.00	$10.00	Per Card		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
136	Health Service: Blood Sugar (Finger Stick)	$10.00	$10.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
137	Notary Fee	$5.00	$5.00	Per Service		Human Resources Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3917
138	Portable Building Permit	$30.00	$30.00	Each	For buildings that are already constructed, moved on site	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
139	New Residential Building Permit	$0.50	$0.50	Per Square Foot	1. New SF, DD, MH and MF including units available for individual ownership; 2. Additions including but not limited to: bedrooms, bathrooms, screened porch, sunrooms and etc..; 3. Attached Accessory Structure including but not limited to: deck, garage, open porch and etc… 4. All space measured including heated and unheated space.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
140	Residential Repair Permit	$0.00	$0.00	Per House	For Greater Area Than 10% of House	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
141	Residential Remodel/ Repair	$0.25	$0.25	Per Square Foot	Of Room Remodeled	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
142	Residential Re-Inspection Fee	$25.00	$25.00	All Trades	Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
143	Non-Residential Building Permit	See Separate Schedule	See Separate Schedule	Each	Use the on-line file to determine permit fee and the fee will be based on the fiscal year in which the construction work is scheduled to begin.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
144	Residential Re-Roofing or Repair Permit	$75.00	$75.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
145	Non Residential Re-Roofing or Repair Permit	See Separate Schedule	See Separate Schedule	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
146	Application Plan Review Fee: Residential	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
147	Application Plan Review Fee: Non-Residential	$300.00	$300.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
148	Application Plan Review Fee: Non-Residential	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3913
149	Residential: Re-Review Plan or Change	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
150	Non-Residential: Re-Review Plan or Change	$250.00	$250.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
151	Non-Residential: Re-Review Plan or Change	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3913

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
152	Non-Residential: Re-Inspection Fee	$50.00	$50.00	Each Trade	Increases at $25 rate per failed inspection, thus increasing to $75, $100, $125 and etc… Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
153	Inspections Outside City Limits - Inside ETJ	$150.00	$150.00	Each	Per Request from owner/contractor	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
154	Demolition Permit	$150.00	$150.00	Each	Performance Bond/cashiers check Required	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Demolition Permit for Out Building		$50.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
155	Non-Residential: Temporary Electrical Power	$75.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
156	Work Performed without Permit			Each	Double Fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
157	Record Retrieval	$60.00	$60.00	Each Request	Pulling closed files, plans and etc…	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
158	Initial Certificate of Occupancy	$50.00	$50.00	Each	Does not include new construction;2 inspections included; $25 each additional inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
159	Replacement of Certificate of Occupancy Card	$10.00	$10.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
160	Re-stamp Previously Approved Plans	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
161	Non Residential Permit Renewal of Expired Permit	25%	25%	Each	25% of original permit fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
162	Residential renewal of Expired Permit			Each	Price of the Original Permit	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
163	Failure to Pick-up Permit within 60 days of Approval				Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
164	Refund Fee for Non-expired Permits	$0.00	$0.00	Each	Forfeit Fees; Permit fees will be reimbursed.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
165	Refund Fee for Expired Permits				Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
166	Weekend/After Office Hours Inspection Fee	$100.00	$100.00	Per Hour	Minimum of 3 hours	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
167	Miscellaneous Inspection	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
168	Construction or Work Site Trailer	$250.00	$250.00	Per Trailer	Includes piers, tie-downs, steps, decks, electrical, plumbing, and mechanical	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
169	Minimum Inspection Miscellaneous Permit Fee	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
170	Courtesy/ Follow Up Inspection	$25.00	$25.00	Each	2 inspections included with building permit, 3rd + is charged for each inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
171	Builders & Mechanical Contractors (Plumbing, Electric, HVAC) Registration Fee	$50.00	$0.00	One time	Not allowed by State of Texas	Inspections Department	City Hall – Municipal Building 220 Texas Boulevard	903-798-3912
172	Driveway Permit	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
173	Swimming Pool Permit	$125.00	$150.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
174	Tent Permit	$50.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
175	Sign Permit for basic/simple sign	$70.00	$70.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole - No electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
176	Sign Permit for sign with electric power	$100.00	$100.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole with electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
177	Sign Permit for sign with electronic messaging (CVEMS) less than or equal to 50 Square Feet	$125.00	$125.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
178	Sign Permit for sign with electronic messaging (CVEMS) greater than 50 Square Feet	$150.00	$150.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
179	Sign Permit-Banner	$25.00	$25.00	Each	Per month	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9312
180	Sign Permit Promotional/Grand Opening	$100.00	$100.00	Each	Maximum Promotional 90 days; Grand Opening two weeks	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9313
181	Billboard/Off Premise advertising sign *	$500.00	$500.00	Per Year		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
182	Cell Tower Permit	$650.00	$650.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
183	Co-location Antenna on Cell Tower Permit	$100.00	$100.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
184	Basic Electrical Rough-In or General Repairs Permit (up to 4 circuits)	$20.00	$25.00	Permit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
185	Additional Electrical Rough-In or General Repairs Permit (5 – 16 circuits) (Basic + Additional)	$2.00	$2.50	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
186	Additional Electrical Rough-In or General Repairs Permit (More than 16 circuits) (Basic + Additional 1 + Additional 2)	$1.50	$2.00	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
187	Restore/Repair Electrical Service Permit (100 amp)	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
188	Restore/Repair Electrical Service Permit (200 amp)	$25.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
189	Restore/Repair Electrical Service Permit (400 amp)	$30.00	$35.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
190	Restore/Repair Electrical Service Permit (600 amp)	$35.00	$40.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
191	Restore/Repair Electrical Service Permit (Greater than 600 amp)	$40.00	$45.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
192	Other General Electrical Repair Permit	$25.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Non Residential General Electrical Repair Permit	$50.00	$50.00	Each		Inspections Department		
193	Electric Power Permit for Sign	$25.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Electric Company Courtesy Inspection		$25.00	Each	SWEPCO requires inspection before power can be turned on.	Inspections Department		
194	Placement of Temporary Pole for Electrical Power Permit	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
195	Appeal Concerning Electrical Code Filing Fee	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
196	Plumbing Permit Water (Installation or Replacement of Fixtures, Water Heater, Foot Spa, and etc.... Including general repair of water system)	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
197	Plumbing Permit: Sewer Line or Tap	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
198	Plumbing Permit Gas (Basic) (up to 4 openings)	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
199	Plumbing Permit Gas (Additional) (Greater than 4 openings) (Basic + Additional)	$1.00	$1.00	Each (over 4)		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
200	Plumbing Permit Irrigation: RPZ instillation	$10.00	$15.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
201	Plumbing Permit Irrigation: (Basic) (1-5 Heads)	$8.00	$10.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
202	Plumbing Permit Irrigation (Additional) (More than heads)(Basic + Additional)	$0.60	$0.75	Each Additional Head		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
203	Plumbing Permit Miscellaneous (Backflow, Grease Trap, Sand/Oil Separator and etc...)	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
204	HVAC Permit: Residential Air Installation/Replacement	$25.00	$25.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
205	HVAC Permit: Non Residential Commercial Air Installation/Replacement	$50.00	$50.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
206	HVAC Permit: Mini Split Commercial Air Units	$10.00	$10.00	Per Unit		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
207	Library Membership Texarkana AR/TX Residents	$0.00	$0.00	Each		Library	600 West 3rd Street	903-794-2149
208	Library Membership Non-Texarkana Resident	$20.00	$20.00	Annual Fee		Library	600 West 3rd Street	903-794-2149
209	Library Overdue Fines (Books and Compact Discs)	$0.25	$0.25	Per Calendar Day	Up to the cost of the book or compact discs. Return stops the fine accumulation.	Library	600 West 3rd Street	903-794-2149
210	Library Overdue Fines (Videos, DVD or Playaway)	$1.00	$1.00	Per Calendar Day	Until the return, up to the cost of the videos, DVD or Playaway	Library	600 West 3rd Street	903-794-2149
211	Library card replacement	$1.00	$1.00	Per Replacement	Lost unexpired library card	Library	600 West 3rd Street	903-794-2149
212	Library: Ear buds	$1.00	$1.00	Per Set		Library	600 West 3rd Street	903-794-2149
213	Library: Memory Sticks (flash drive)	$5.00	$5.00	Per Drive		Library	600 West 3rd Street	903-794-2149
214	Library Bag (Plastic)	$0.50	$0.50	Per Bag		Library	600 West 3rd Street	903-794-2149
215	Library Bag (Canvas)	$7.00	$7.00	Per Bag		Library	600 West 3rd Street	903-794-2149
216	Library: Use of Typewriter	$0.50	$0.50	Per 1/2 Hour		Library	600 West 3rd Street	903-794-2149
217	Library: Case Replacement	$1 - $9	$1 - $9	Per Case		Library	600 West 3rd Street	903-794-2149
218	Library: Art Sleeve for case	$1.00	$1.00	Each		Library	600 West 3rd Street	903-794-2149
219	Library: Due Date Card Replacement	$1.00	$1.00	Per Card		Library	600 West 3rd Street	903-794-2149
220	Library: Photo copies (B&W)	$0.15	$0.15	Per Page		Library	600 West 3rd Street	903-794-2149
221	Library: Photo copies (Color)	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
222	Library: Texas Notary	$1.00	$1.00	Per Service		Library	600 West 3rd Street	903-794-2149
223	Library: Fax Service Receiving	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
224	Library: Fax Service Sending (local)	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
225	Library: Fax Service Sending (long distance)	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
226	Library: Fax Service Sending (International)	$5.00	$5.00	Per Page		Library	600 West 3rd Street	903-794-2149

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

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227	Library: Lamination				Inquire at Circulation Desk	Library	600 West 3rd Street	903-794-2149
228	Library: David Nelson Meeting Room Rental	$75.00	$75.00	Per Rental	Non-Profit Organizations Exempt	Library	600 West 3rd Street	903-794-2149
229	Municipal Court Technology Fees	$4.00	$4.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
230	Municipal Court Building Security Fees	$3.00	$3.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
231	Municipal Court Warrant Fee	$50.00	$50.00	Per Warrant		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
232	Park Pavilion Rental (Half Day)	$20.00	$20.00	Per Rental	8:00 AM - 2:45 PM or 3:00 PM to 10:00 PM	Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
233	Park Pavilion Rental (All Day)	$25.00	$25.00	Per Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
234	Ball Field Rental - Practice Game	$20.00	$20.00	Per Game		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
235	Ball Field Rental - Tournaments 1 Field	$100.00	$100.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
236	Ball Field Rental - Tournaments 2 Fields	$200.00	$200.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
237	Ball Field Rental - Tournaments 3 Fields	$300.00	$300.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
238	Ball Field Rental - Tournaments 4-5 Fields	$400.00	$400.00	Per Day		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
239	Collins Senior Center Activity Room	$75.00	$75.00	Per Event		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978

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240	Collins Senior Center Meeting Room	$25.00	$25.00	Each Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
241	Southwest Center Multipurpose Room (GYM) Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
242	Southwest Center Multipurpose Room (GYM) Rental	$150.00	$150.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
243	Southwest Center Multipurpose Room (GYM) Rental	$275.00	$300.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
244	Southwest Center ABC Room Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
245	Southwest Center ABC Room Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
246	Southwest Center ABC Room Rental	$75.00	$100.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
247	Southwest Center Game/Activity Room Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
248	Southwest Center Game/Activity Room Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
249	Southwest Center Game/Activity Room Rental	$50.00	$75.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
250	Southwest Center Room A Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
251	Southwest Center Room A Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
252	Southwest Center Room A Rental	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
253	Southwest Center Room B Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
254	Southwest Center Room B Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
255	Southwest Center Room B Rental	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
256	Southwest Center Room C Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
257	Southwest Center Room C Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
258	Southwest Center Room C Rental	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
259	Southwest Center Room D Rental	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
260	Southwest Center Room D Rental	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
261	Southwest Center Room D Rental	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
262	Application for Zoning Change (Base Fee) (Base + Variable)	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
263	Application for Specific Use Permit (Base Fee) (Base + Variable)	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
264	Application for Site Plan approval (Base Fee) (Base + Variable)	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
265	Application for Site Plan Amendments (Base Fee) (Base + Variable)	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
266	Specific Use Permit Renewal (Base Fee) (Base + Variable)	$100.00	$100.00	Per Permit		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
267	Application fee for Amendment to Zoning Ordinance	$250.00	$250.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
268	Variances Requests (ZBA)(Base Fee) (Base + Variable)	$150.00	$150.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
269	Historic District Certificate of Appropriateness	$75.00	$75.00	Per Applicant		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
270	Subdivision Plats – preliminary (Base Fee) (Base + Variable Deposit)	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
271	Subdivision Plats – final (Base Fee) (Base + Variable Deposit)	$200.00	$200.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
272	Subdivision Plats – re-approval (Base Fee) (Base + Variable Deposit)	$100.00	$100.00	Per Re-approval		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
273	Subdivision Replats (Base Fee) (Base + Variable Deposit)	$100.00	$100.00	Per Replat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
274	Subdivision Plat - Vacated (Base Fee)	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
275	Subdivision Plat – amendments (Base Fee) (Base + Variable Deposit)	$100.00	$100.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

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276	Subdivision Minor Plats (Base Fee) (Base + Variable Deposit)	$50.00	$50.00	Per Minor Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
277	Deposit for Variable Fees	$0.00	$0.00	Per Application	(Variable costs include the costs such as advertising, mailing notices, sign manufacturing and posting and etc...) Unused deposit will be returned to petitioner once the final decision is rendered. If variable costs exceed the deposit amount the difference is required to be paid in full prior to issuance of the permit or other required document	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
278	Zoning Verification Document	$25.00	$25.00	Each		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
279	Voluntary Annexation Application Fee	$500.00	$500 plus publication costs	Each Application	Additional cost for publication and advertising as required by state law.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
280	Street Name Change Application Fee	$750.00	$750.00	Per request	Additional cost for new signage	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
281	Street/Alley/Public ROW Abandonment Application Fee	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
282	Ground Level License to Encumber Right-Of-Way	100% Fair Market Value	100% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
283	Ground Level License to Encumber Right-Of-Way: Sign Only	$10.00	$10.00	Each Encumberance		Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
284	Wireless Cell communication pole/tower with network nodes to Encumber Right-of -Way	$250.00	$250.00	Each individual network node	Maximum fee set by Texas State Legislators 2017, annual fee does not include fees for building permits issued by the Inspections Department	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
285	Air Space License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
286	Subsurface License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
287	Ornamental Device License to Encumber Right-Of-Way	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
288	Downtown CBD License to Encumber Right-Of-Way*	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
289	Solid Waste Pickup - Residential Rate	$19.20	$20.43	Per Month	Includes 96 gal. Trash cart, 65 Gal. recycle cart, Yard waste pickup. 2020 - $11.64/month for additional cart.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
290	Solid Waste Pickup - Commercial Hand PU (1 Toter)	$26.88	$28.60	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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FY20 Master Fee List
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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
291	Solid Waste Pickup - Commercial Hand PU (2 Toter)	$45.16	$48.05	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
292	Solid Waste Pickup - Commercial Hand PU (4 Toter)	$81.72	$86.95	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
293	Solid Waste Pickup - Commercial 2-Yard FEL Container	$102.05	$108.58	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
294	Solid Waste Pickup - Commercial 2-Yard FEL Container	$153.01	$162.80	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
295	Solid Waste Pickup - Commercial 2-Yard FEL Container	$178.52	$189.95	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
296	Solid Waste Pickup - Commercial 2-Yard FEL Container	$204.14	$217.20	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
297	Solid Waste Pickup - Commercial 2-Yard FEL Container	$229.55	$244.24	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
298	Solid Waste Pickup - Commercial 2-Yard FEL Container	$280.76	$298.73	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
299	Solid Waste Pickup - Commercial 2-Yard FEL Container	$66.28	$70.52	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
300	Solid Waste Pickup - Commercial 3-Yard FEL Container	$122.43	$130.27	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
301	Solid Waste Pickup - Commercial 3-Yard FEL Container	$183.76	$195.52	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
302	Solid Waste Pickup - Commercial 3-Yard FEL Container	$214.29	$228.00	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
303	Solid Waste Pickup - Commercial 3-Yard FEL Container	$245.02	$260.70	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
304	Solid Waste Pickup - Commercial 3-Yard FEL Container	$275.55	$293.19	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
305	Solid Waste Pickup - Commercial 3-Yard FEL Container	$336.82	$358.38	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
306	Solid Waste Pickup - Commercial 3-Yard FEL Container	$79.55	$84.64	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
307	Solid Waste Pickup - Commercial 4-Yard FEL Container	$142.91	$152.06	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
308	Solid Waste Pickup - Commercial 4-Yard FEL Container	$214.29	$228.00	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
309	Solid Waste Pickup - Commercial 4-Yard FEL Container	$250.08	$266.09	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
310	Solid Waste Pickup - Commercial 4-Yard FEL Container	$285.81	$304.10	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
311	Solid Waste Pickup - Commercial 4-Yard FEL Container	$321.55	$342.13	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
312	Solid Waste Pickup - Commercial 4-Yard FEL Container	$392.99	$418.14	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
313	Solid Waste Pickup - Commercial 4-Yard FEL Container	$92.82	$98.76	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
314	Solid Waste Pickup - Commercial 6-Yard FEL Container	$185.62	$197.50	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
315	Solid Waste Pickup - Commercial 6-Yard FEL Container	$280.07	$297.99	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
316	Solid Waste Pickup - Commercial 6-Yard FEL Container	$324.01	$344.75	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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FY20 Master Fee List
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317	Solid Waste Pickup - Commercial 6-Yard FEL Container	$371.20	$394.96	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
318	Solid Waste Pickup - Commercial 6-Yard FEL Container	$418.51	$445.29	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
319	Solid Waste Pickup - Commercial 6-Yard FEL Container	$509.62	$542.24	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
320	Solid Waste Pickup - Commercial 6-Yard FEL Container	$141.45	$150.50	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
321	Solid Waste Pickup - Commercial 8-Yard FEL Container	$214.23	$227.94	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
322	Solid Waste Pickup - Commercial 8-Yard FEL Container	$285.81	$304.10	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
323	Solid Waste Pickup - Commercial 8-Yard FEL Container	$371.26	$395.02	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
324	Solid Waste Pickup - Commercial 8-Yard FEL Container	$536.82	$571.18	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
325	Solid Waste Pickup - Commercial 8-Yard FEL Container	$585.52	$622.99	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
326	Solid Waste Pickup - Commercial 8-Yard FEL Container	$676.87	$720.19	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
327	Solid Waste Pickup - Commercial 8-Yard FEL Container	$139.21	$148.12	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
328	Solid Waste Pickup - Commercial 96-Gallon Toter (RECYCLE)	$3.60	$3.83	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
329	Solid Waste Pickup - Commercial 6-Yard FEL Container/Cardboard	$57.69	$61.38	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
330	Solid Waste Pickup - Commercial 8-Yard FEL Container/Cardboard	$69.23	$73.66	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
331	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$250.21	$266.22	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
332	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$500.41	$532.44	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
333	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$750.60	$798.64	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
334	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,000.82	$1,064.87	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
335	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,251.03	$1,331.10	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
336	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,512.41	$1,609.20	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
337	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$295.04	$313.92	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
338	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$590.11	$627.88	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
339	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$885.16	$941.81	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
340	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,180.22	$1,255.75	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
341	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,475.27	$1,569.69	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
342	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,770.31	$1,805.12	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
343	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$339.32	$361.04	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
344	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$678.61	$722.04	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
345	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,017.93	$1,083.08	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
346	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,357.22	$1,444.08	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
347	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,696.54	$1,805.12	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
348	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$2,035.85	$2,166.14	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
349	Solid Waste Pickup 20-Yard Roll-Off (Open Top)	$321.25	$332.23	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
350	Solid Waste Pickup 30-Yard Roll-Off (Open Top)	$338.29	$357.81	Per Haul	2002 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
351	Solid Waste Pickup 40-Yard Roll-Off (Open Top)	$364.43	$387.75	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
352	Solid Waste Pickup 30-Yard Roll-Off (Compactor)	$338.29	$359.94	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
353	Solid Waste Pickup 33-Yard Roll-Off (Compactor)	$364.30	$387.62	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
354	Solid Waste Pickup 34-Yard Roll-Off (Compactor)	$364.30	$387.62	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
355	Solid Waste Pickup 35-Yard Roll-Off (Compactor)	$364.30	$387.62	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
356	Solid Waste Pickup 40-Yard Roll-Off (Compactor)	$364.30	$387.62	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
357	Solid Waste Pickup 42-Yard Roll-Off (Compactor)	$364.30	$387.62	Per Haul	2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
358	Utility Easement Abandonment Application Fee	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
359	Central Records and Communications	$10.00	$10.00	Per Copy or 911 Recording		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181

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FY20 Master Fee List
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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
360	Police: Accident or Crash Report	$6.00	$6.00	Copy of Report	Front and back pages	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
361	Police: Offense Report	$5.00	$5.00	Copy of Report	Front page only	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
362	Police: Criminal History	$10.00	$10.00	Each	Must show two forms of ID	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
363	Police: Certification of any Report	$2.00	$2.00	Each	Added to the cost of the report	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
364	Burglar Alarm Permits – Residential	$35.00	$35.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
365	Burglar Alarm Permits – Commercial	$75.00	$75.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
366	Burglar Alarm Permits -- late renewal (30 days or less late)	$20.00	$20.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
367	Burglar Alarm Permits -- late renewal (more than30 days late)	$40.00	$40.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
368	False Alarm Fees	$50.00	$50.00	Each alarm	Per alarm after 6 alarms in any 12 month period	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
369	Wrecker Permits	$20.00	$20.00	Per wrecker	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
370	Vehicle Storage Facility	$50.00	$50.00	Per facility	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
371	Taxi Permits	$40.00	$40.00	Per taxicab	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
372	Sexually Oriented Business	$400.00	$400.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
373	Youth Club/Dance Hall Permit	$100.00	$100.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
374	Police: Extraordinary Response to Problem Location	$28.78	$28.78	Per additional Officer	Only after Owner/Manager has been placed on legal notice.	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
375	Water Service Connection	$15.00	$15.00	Each	Water Service Initiation	TWU	801 Wood Street	903-798-3800
376	Water Meter Disconnect	$15.00	$15.00	Each	Discontinue Service	TWU	801 Wood Street	903-798-3800
377	Water Service Transfer	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
378	Late Service Charge – Non-Payment	10%	10%	On billed amount	If not paid by Due Date	TWU	801 Wood Street	903-798-3800
379	After Hours Service Call to reinstate water service	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
380	Non Payment Service Charge	$35.00	$35.00	Each	if not paid by disconnect date	TWU	801 Wood Street	903-798-3800

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
381	Water meter reread initiated by Customer	$15.00	$15.00	Each	No charge if initiated by TWU	TWU	801 Wood Street	903-798-3800
382	Water meter testing initiated by Customer	$50.00	$50.00	Each	Meters two inches & smaller	TWU	801 Wood Street	903-798-3800
383	Water meter testing, for 2" line or greater, initiated by Customer (Cost plus %)	10%	10%	Each	Meters larger than two inches	TWU	801 Wood Street	903-798-3800
384	Water meter Tampering	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
385	Unauthorized Water Connection Inserted	$100.00	$100.00	Each		TWU	801 Wood Street	903-798-3800
386	Water meter Fees – 5/8" meter	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
387	Water meter Fees – 1" meter	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
388	Water: Single Register 2" (irrigation)	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
389	Inspection/Tapping Fee for Water Main	$75.00	$75.00	Each		TWU	801 Wood Street	903-798-3800
390	Bacteriological testing of water samples	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
391	Late fee for submission of Bacteriological testing samples after 12:00 noon daily cut-off	$20.00	$20.00	Each		TWU	2700 New Boston Rd	903-798-3850
392	Inspection/Tapping Fee for Sewer Main	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
393	Sanitary Sewer Availability Fee *	$25.00	$25.00	Monthly	Non-Connection when Sewer Connection is available to the property	TWU	801 Wood Street	903-798-3800
394	Sewer Surcharge -- Excessive Strength Wastes	$0.10	$0.10	TSS per pound		TWU	801 Wood Street	903-798-3800
395	Sewer Surcharge -- Excessive Strength Wastes	$0.25	$0.25	BOD per pound		TWU	801 Wood Street	903-798-3800
396	Industrial Wastewater Discharge Permit	$300.00	$300.00		Significant Discharger	TWU	801 Wood Street	903-798-3800
397	Industrial Wastewater Discharge Permit	$200.00	$200.00		Minor Discharger	TWU	801 Wood Street	903-798-3800
398	Industrial Wastewater Discharge Permit	$50.00	$50.00		Commercial Discharger	TWU	801 Wood Street	903-798-3800
399	Industrial Wastewater Discharge Permit	$50.00	$50.00		Intermittent Discharger	TWU	801 Wood Street	903-798-3800
400	Industrial Wastewater Discharge Permit	$100.00	$100.00		Transported Discharger	TWU	801 Wood Street	903-798-3800
401	Industrial Wastewater Discharge Permit	$50.00	$50.00		Non-Discharge	TWU	801 Wood Street	903-798-3800
402	Temporary Wastewater Discharge Permit	$50.00	$50.00			TWU	801 Wood Street	903-798-3800
403	Metered Discharge Treatment	$0.05	$0.05	Per Gallon		TWU	801 Wood Street	903-798-3800
404	Liquid Waste Transport Permit	$60.00	$60.00			TWU	801 Wood Street	903-798-3800
405	Liquid Waste Transport Permit Late Fee	$25.00	$25.00	Each Permit		TWU	3616 South State Line Ave	903-798-3870
406	Septic Waste Dumping	$50.00	$50.00	Per 1,000 Gallons	Per Volume of Tank	TWU	801 Wood Street	903-798-3800
407	Delivery of Non-Domestic Waste to POTW Treatment Plant	$0.10	$0.10	Per Gallon		TWU	801 Wood Street	903-798-3800
408	Septic Waste Manifest Books	$15.00	$15.00	Each		TWU	801 Wood Street	903-798-3800
409	Liquid Waste Transporter Manifest Late Fee	$25.00	$25.00	Each Occurrence		TWU	3616 South State Line Ave	903-798-3870
410	Non-Residential Backflow Prevention Assembly Device	$50.00	$50.00	Per Year		TWU	801 Wood Street	903-798-3800
411	Backflow Testing Fee	$135.00	$135.00	Each		TWU	3616 South State Line Ave	903-798-3870
412	Backflow Tester Registration Fee	$25.00	$25.00	Per Tester	Annual Fee	TWU	3616 South State Line Ave	903-798-3870
413	Fire Hydrant Flow Testing	$100.00	$100.00	Per Test		TWU	801 Wood Street	903-798-3829
414	Smoke Testing Sewer Mains	$100.00	$100.00	Per Test	(2 Person Crew, 2 hours)	TWU	3616 South State Line Ave	903-798-3870
415	CCTV Sewer Mains	$250.00	$250.00	Each	(3 Person Crew, 3 hours)	TWU	801 Wood Street	903-798-3829
416	Commercial Customer Service Inspection	$15.00	$15.00	Each		TWU	3616 South State Line Ave	903-798-3870
417	Environmental Services Enforcement Fee	Cost plus 10%	Cost plus 10%	Per Action		TWU	3616 South State Line Ave	903-798-3870
418	Backflow Assembly Text Booklet	$7.00	$7.00	Each		TWU	801 Wood Street	903-798-3800
419	Water Infrastructure Fee - Residential	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
420	Waste Water Infrastructure Fee - Residential	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
421	Water Infrastructure Fee - Commercial	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800
422	Waste Water Infrastructure Fee - Commercial	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800

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	TX Regional Water Plant Fee		$1.50	Per 1,000 Gallons	All metered usage over zero	TWU	801 Wood Street	903-798-3800
423	Sales: Screened Compost	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
424	Sales: Screened Compost	$2.00	$2.00	Per bag (1-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
425	Sales: Unscreened Compost	$5.00	$5.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
426	Sales: Wood Chips	$8.00	$8.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
427	Sales: Wood Chips	$1.00	$1.00	Per Bag (2-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
428	Sales: Leaf Mulch	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
429	Residential Water Service Charge (Monthly)	$8.15	$8.15	Per Meter		TWU	801 Wood Street	903-798-3800
430	Residential Water Volume Rate Tier 1	$1.75	$1.75	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
431	Residential Water Volume Rate Tier 2	$2.00	$2.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
432	Residential Water Volume Rate Tier 3	$3.25	$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
433	Residential Water Volume Rate Tier 4	$3.75	$3.75	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
434	Residential Water Volume Rate Tier 5	$4.00	$4.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
435	Commercial Water Service Charge 1 (Monthly)	$9.28	$9.28	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
436	Commercial Water Service Charge 2 (Monthly)	$9.28	$9.28	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
437	Commercial Water Service Charge 3 (Monthly)	$10.61	$10.61	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
438	Commercial Water Service Charge 4 (Monthly)	$11.93	$11.93	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
439	Commercial Water Service Charge 5 (Monthly)	$13.24	$13.24	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
440	Commercial Water Service Charge 6 (Monthly)	$26.50	$26.50	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
441	Commercial Water Service Charge 7 (Monthly)	$39.75	$39.75	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
442	Commercial Water Service Charge 8 (Monthly)	$66.25	$66.25	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
443	Commercial Water Service Charge 9 (Monthly)	$66.25	$66.25	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
444	Commercial Water Volume Rate Tier 1	$3.25	$3.25	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
445	Commercial Water Volume Rate Tier 2	$3.25	$3.25	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
446	Commercial Water Volume Rate Tier 3	$3.25	$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
447	Commercial Water Volume Rate Tier 4	$3.25	$3.25	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
448	Commercial Water Volume Rate Tier 5	$3.25	$3.25	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
449	Industrial Water Rates and Service Charges	$0.00	$0.00	Annual	Negotiated Water Budgets	TWU	801 Wood Street	903-798-3800
450	Residential Water Service Charge (Monthly) [outside city limits]	$12.23	$12.23	Per Meter		TWU	801 Wood Street	903-798-3800
451	Residential Water Volume Rate Tier 1 [outside city limits]	$2.63	$2.63	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
452	Residential Water Volume Rate Tier 2 [outside city limits]	$3.00	$3.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
453	Residential Water Volume Rate Tier 3 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
454	Residential Water Volume Rate Tier 4 [outside city limits]	$5.63	$5.63	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
455	Residential Water Volume Rate Tier 5 [outside city limits]	$6.00	$6.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
456	Commercial Water Service Charge 1 (Monthly) [outside city limits]	$13.92	$13.92	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
457	Commercial Water Service Charge 2 (Monthly) [outside city limits]	$13.92	$13.92	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
458	Commercial Water Service Charge 3 (Monthly) [outside city limits]	$15.92	$15.92	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
459	Commercial Water Service Charge 4 (Monthly) [outside city limits]	$17.90	$17.90	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
460	Commercial Water Service Charge 5 (Monthly) [outside city limits]	$19.86	$19.86	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
461	Commercial Water Service Charge 6 (Monthly) [outside city limits]	$39.75	$39.75	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
462	Commercial Water Service Charge 7 (Monthly) [outside city limits]	$59.63	$59.63	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
463	Commercial Water Service Charge 8 (Monthly) [outside city limits]	$99.38	$99.38	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
464	Commercial Water Service Charge 9 (Monthly) [outside city limits]	$99.38	$99.38	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
465	Commercial Water Volume Rate Tier 1 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
466	Commercial Water Volume Rate Tier 2 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
467	Commercial Water Volume Rate Tier 3 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
468	Commercial Water Volume Rate Tier 4 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
469	Commercial Water Volume Rate Tier 5 [outside city limits]	$4.88	$4.88	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
470	Residential Sewer Minimum Charge (Monthly)	$10.52	$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
471	Residential Sewer Volume Rate	$3.77	$3.77	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
472	Residential Unmetered Sewer (Monthly) (from water supplied by sources other than TWU)	$26.72	$26.72	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
473	Commercial Sewer Minimum Charge (Monthly)	$10.52	$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
474	Commercial Sewer Volume Rate	$4.41	$4.41	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800
475	Residential Sewer Minimum Charge (Monthly) [outside city limits]	$15.78	$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
476	Residential Sewer Volume Rate [outside city limits]	$5.66	$5.66	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
477	Residential Unmetered Sewer Charge (Monthly) (from water supplied by sources other than TWU) [outside city limits]	$40.08	$40.08	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
478	Commercial Sewer Minimum Charge (Monthly) [outside city limits]	$15.78	$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
479	Commercial Sewer Volume Rate [outside city limits]	$6.62	$6.62	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-076 Goals & Perspectives (2132 : 2019-076 RES Master Fee List FY 20)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/5/2019 4:35 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all taxable property in the City of Texarkana, Texas.

Briefing: 8/12/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The annual budget for the fiscal year ending September 30, 2020 was presented to the City Council in a regular meeting on July 8, 2019. A public hearing on the tax rate will be held on August 26, 2019 and again on September 4, 2019, with a vote to adopt the budget and the tax rate for fiscal year 2020 scheduled for September 9, 2019. Staff is proposing a property tax rate of $0.70 per $100 of assessed valuation, which is equivalent to the current property tax rate. No increase in the property tax rate is proposed. Public posting of the proposed rate will be made in accordance with state requirements.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Adoption of the proposed rate will provide funding for expenditures proposed in the annual budget for the fiscal year ending September 30, 2020.

Staff Recommendation:

Staff recommends approval of the proposed rate.

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

July 16, 2019
July 17, 2019
July 18, 2019

City of Texarkana, Texas

Attachments

a. 2019-082 ORD Adopting Tax Rate for FY 20 (DOC)
b. 2019-082 ATTH 01 Tax Rate Notice (PDF)
c. 2019-082 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/09/2019 8:30 AM
Finance Department	Kristin Peeples	Finance Review	Completed	08/09/2019 8:31 AM
City Manager	Shirley Jaster	City Manager Review	Completed	08/09/2019 8:34 AM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

ORDINANCE NO. 2019-082

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FIXING THE TAX RATE AND LEVY IN AND FOR THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; MAINTAINING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS AND CERTIFICATES OF OBLIGATION OF THE CITY; PROVIDING FOR THE RENDITION AND ASSESSMENT OF TAXES IN ACCORDANCE WITH THE STATE LAW; PROVIDING THAT IN THE EVENT ANY PROVISIONS OF THIS ORDINANCE BE HELD UNCONSTITUTIONAL AND INVALID SUCH HOLDING SHALL NOT AFFECT THE REMAINING PROVISIONS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: There is hereby levied for the fiscal year ending September 30, 2020, upon all real property situated within the corporate limits of said City of Texarkana, Texas, and on all personal property which was owned within the corporate limits of said City of Texarkana, Texas, on the first day of October, A.D. 2019, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, a total tax of $0.70 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuations on all said property, which said total tax is here and now levied respectively as follows:

a. An ad valorem tax of and at the rate of $0.5487 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the general City purposes to pay the current operating expenses of said City of Texarkana, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.38 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000.00 HOME BY APPROXIMATELY $2.65.

b. An ad valorem tax of and at the rate of $0.1513 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the purpose of maintaining an Interest and Sinking Fund with which to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas, now outstanding, and such tax, when collected, shall

Attachment: 2019-082 ORD Adopting Tax Rate for FY 20 (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

be appropriated and deposited in and to the credit of the Interest and Sinking Fund of the said City of Texarkana, Texas.

SECTION 2: Property situated in the City of Texarkana, Texas, shall be rendered and assessed in accordance with the laws of the State of Texas, and the Charter and Ordinances of the City of Texarkana, Texas.

SECTION 3: In the event any provision of this Ordinance shall be held unconstitutional and invalid by a Court of competent jurisdiction, the same shall not affect the remaining provisions hereof.

SECTION 4: All Ordinances or parts thereof in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of such conflict.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF TEXARKANA

A tax rate of $0.700000 per $100 valuation has been proposed for adoption by the governing body of City c Texarkana. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Texarkana proposes to use revenue attributable to the tax rate increase for th purpose of maintaining the current level of city services.

PROPOSED TAX RATE	$0.700000 per $100
PRECEDING YEAR'S TAX RATE	$0.700000 per $100
EFFECTIVE TAX RATE	$0.697350 per $100
ROLLBACK TAX RATE	$0.787911 per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City c Texarkana from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Texarkana may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

Suzanne K. Kinder
Director of Collections
Bowie Central Appraisal District
122A Plaza West
Texarkana, TX 75501
903-793-8936
kkinder@bowieappraisal.org
www.bowieappraisal.com

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 26, 2019 at 6:00 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 75501.

Second Hearing: September 4, 2019 at 12:15 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 7550

Attachment: 2019-082 ATTH 01 Tax Rate Notice (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☑ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-082 Goals & Perspectives (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2019 3:35 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2019-083 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

Briefing: 8/12/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Local Government Code Section 102.007 requires, in a year when the adopted budget raises more property tax revenue than in the previous year, that the City Council ratify the adopted budget in a record vote that is considered separately from the vote to adopt the budget and the vote to adopt the tax rate.

Potential Options:

- None

Fiscal Implications:

No specific fiscal implications. This is a statutory requirement.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2019-083 RES Ratifying Budget and Tax Rate FY 19 (PDF)
b. 2019-083 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/05/2019 4:41 PM
Finance Department	Kristin Peeples	Finance Review	Completed	08/05/2019 4:41 PM
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019 4:13 PM
City Council	Vicky Coopwood	Meeting	Pending	08/12/2019 6:00 PM

Meeting History

RESOLUTION NO. 2019-083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has adopted its budget for the fiscal year 2019-2020; and

WHEREAS, the budget, as adopted, raises more revenue from property taxes than was raised from property taxes in the previous year; and

WHEREAS, Local Government Code Section 102.007 requires the City to ratify the budget by a separate vote.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in compliance with the requirements of Local Government Code Section 102.007(c), the City Council of the City of Texarkana, Texas, does hereby ratify the property tax increase reflected in the City's Budget for the fiscal year 2019-2020, which will require raising more revenue from property taxes than in the City's Budget for the fiscal year 2018-2019.

SECTION 2: That this Resolution shall reflect the record vote of the City Council, with motion made by _____, seconded by_____, to approve this resolution having received _____ ayes and _____ nays and _____ abstaining, the resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-083 RES Ratifying Budget and Tax Rate FY 19 (2131 : 2019-083 RES Ratifying Budget and Tax Rate Fiscal Year 2020)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-083 Goals & Perspectives (2131 : 2019-083 RES Ratifying Budget and Tax Rate Fiscal Year 2020)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/2/2019 1:32 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-056 rezoning Lot 9, Block 5, Westmoreland Addition, located at 2010 W. 17th Street. Single Family-2 to Two Family-2. Jameson Titus, applicant.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing

NOT APPLICABLE

Executive Summary and Background Information:

Z-19-11: This is a request for rezoning from Single Family-2 to Two-Family-2 by Jameson Titus, owner, on Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street. Currently, a duplex is located on this site.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land usage is residences to the north, south, east and west.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The owner, Mr. Titus, recently started renovation work on this existing non-conforming duplex. It was later determined that the property had never been rezoned for a duplex. The owner therefore is now requesting duplex (2F-2) zoning to make the existing use conforming.

All notification and application requirements have been met to consider this request.

Potential Options:

NONE

Fiscal Implications:

NONE

Staff Recommendation:

Staff recommends for approval of this request for rezoning since it will make this existing duplex a conforming use.

Advisory Board/Committee Review:

Planning and Zoning Commission

City of Texarkana, Texas

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

Attachments

a. 2019-056 ORD rezoning 2010 W. 17th St. (DOCX)
b. 2019-056 ATTH 01 Maps (PDF)
c. 2019-056 ATTH 02 Photo of structure (PDF)
d. 2019-056 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2019 4:30 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:34 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19
David Orr briefed this agenda item.

Z-19-11

ORDINANCE NO. 2019-056

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 9, BLOCK 5, WESTMORELAND PLACE ADDITION, LOCATED AT 2010 WEST 17TH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO TWO FAMILY-2; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family-2;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Two Family-2 on Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Two Family-2** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family2.**

Attachment: 2019-056 ORD rezoning 2010 W. 17th St. (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

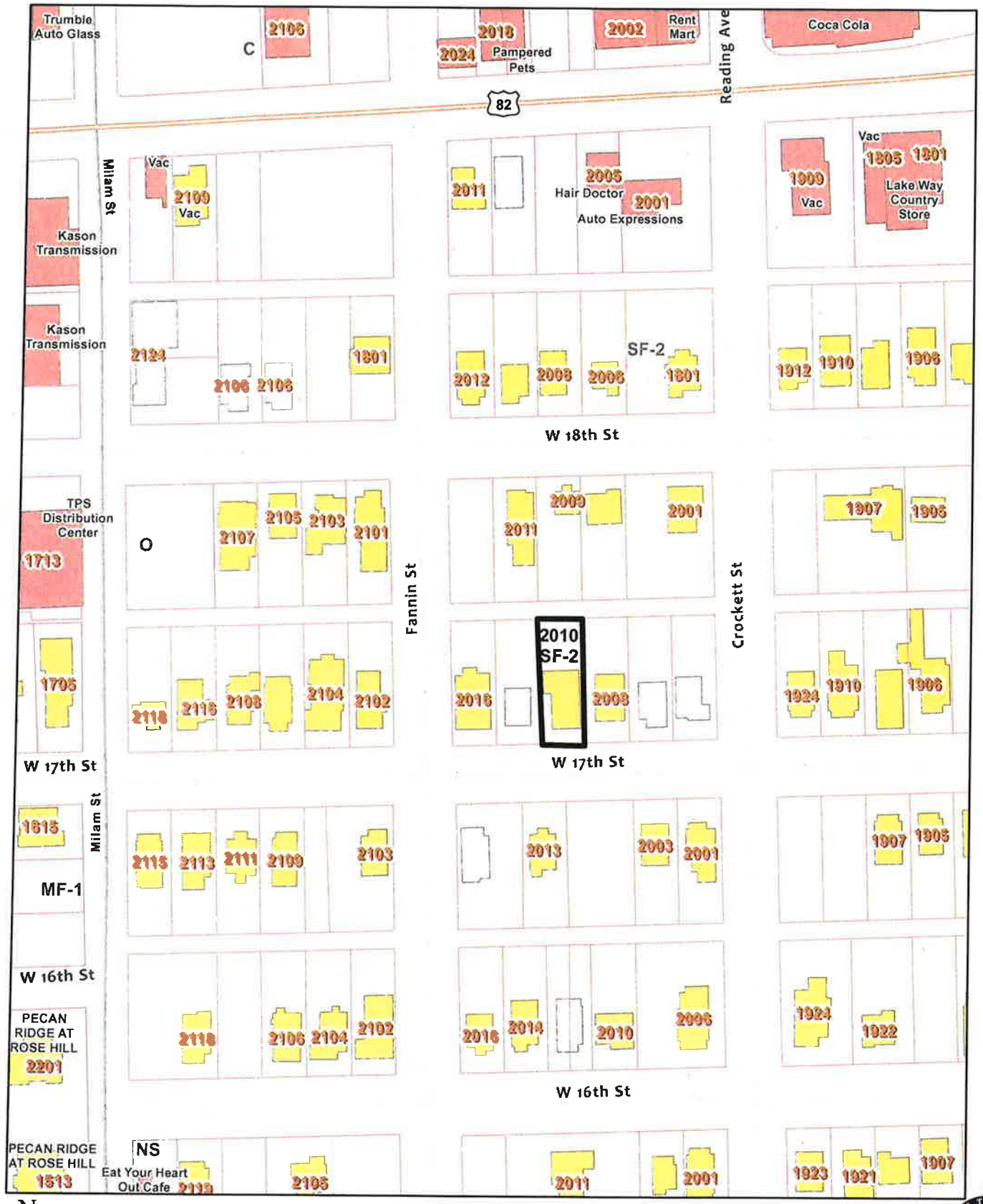
PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2019-056 ORD rezoning 2010 W. 17th St. (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

2010 West 17th Street
Department of Planning & Community Development



N

1:1,750

Attachment: 2019-056 ATTH 01 Maps (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

2010 West 17th Street
Department of Planning & Community Development

N 1:1,000

Attachment: 2019-056 ATTH 01 Maps (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

Google Maps 2010 W 17th St

Image capture: Dec 2013 © 2019 Google

Texarkana, Texas

Google

Street View - Dec 2013

Attachment: 2019-056 ATTH 02 Photo of structure (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-056 Goals & Perspectives (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/2/2019 1:36 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-057 revoking Specific Use Permit S-690 that allowed permanent cosmetics/microblading on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road. City of Texarkana, Texas, applicant.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Revoke S-690: This is a request by the City of Texarkana, Texas to revoke a Specific Use Permit that was approved in July, 2018 to allow the location of a permanent cosmetics/microblading business in a tenant space at 3321 Richmond Road. This location is in a small strip center.

The adjacent zoning is PD-General Retail to the north, south and west and General Retail to the east. The adjacent land use is strip centers to the north and east, a bank to the south and vacant land to the west.

This permanent cosmetics/microblading business currently operated by the applicant, Ms. Tiffany Pham, in an existing nail salon and spa is moving to another location on North Robison Road. An application for a Specific Use Permit to allow the relocation of this business to 3628 North Robison Road is on the agenda for consideration.

All notifications and application requirements have been met to consider this request.

Potential Options:

NONE

Fiscal Implications:

NONE

Staff Recommendation:

Staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

City of Texarkana, Texas

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

Attachments

a. 2019-057 ORD revoking SUP at 3321 Richmond Rd. (DOCX)
b. 2019-057 ATTH 01 Maps (PDF)
c. 2019-057 ATTH 02 Photo of strip center (PDF)
d. 2019-057 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2019 4:29 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:09 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19

David Orr briefed this agenda item.

Revoke S-690

ORDINANCE NO. 2019-057

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, REVOKING SPECIFIC USE PERMIT NO. S-690 THAT PERMITTED THE LOCATION OF A PERMANENT COSMETICS/MICROBLADING BUSINESS ON LOT 1, RICHMOND PARK SUBDIVISION, LOCATED IN A TENANT SPACE AT 3321 RICHMOND ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE, CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 2018-069, dated July 9, 2018, the City Council approved the issuance of Specific Use Permit No. S-690 that **permitted the location of a permanent cosmetics/microblading business** on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the City has determined that the permanent cosmetics/microblading business for which Specific Use Permit No. S-690 was issued is moving to another location and will no longer be in business at 3321 Richmond Road; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend revoking Specific Use Permit No. S-690, located at 3321 Richmond Road** to the City Council of Texarkana. Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that **revoking Specific Use Permit No. S-690** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Specific Use Permit No. S-690 permitting the location of a permanent cosmetics/microblading business on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas**, be and is hereby revoked.**

Attachment: 2019-057 ORD revoking SUP at 3321 Richmond Rd. (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

SECTION 2: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

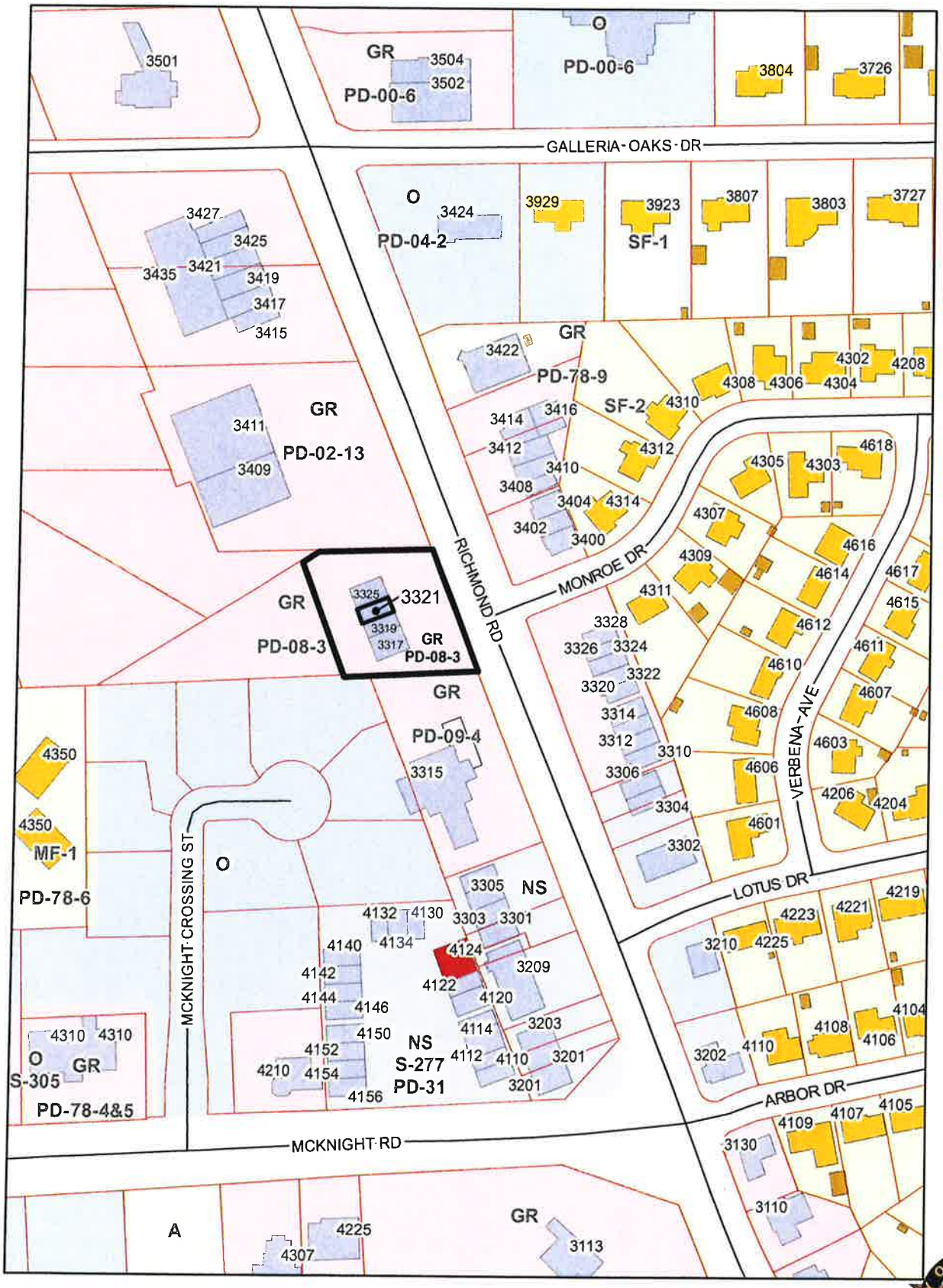
PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2019-057 ORD revoking SUP at 3321 Richmond Rd. (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

3321 Richmond Rd.
Department of Planning and Community Development



N

1:2,500

Attachment: 2019-057 ATTH 01 Maps (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

3321 Richmond Rd.
Department of Planning and Community Development

N

1:1,300

Attachment: 2019-057 ATTH 01 Maps (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

Google Maps

Strip Center showing 3321 Richmond Rd.

Image capture: Dec 2018 © 2019 Google

Texarkana, Texas

Google

Street View - Dec 2018

Attachment: 2019-057 ATTH 02 Photo of strip center (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-057 Goals & Perspectives (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/2/2019 1:39 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-058 granting Specific Use Permit S-708 to allow the application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road. Jason Ngayen and Tiffany Pham, applicants.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

S-708: This is a request by Jason Ngayen, owner, and Tiffany Pham, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business in a tenant space at 3628 North Robison Road. A small strip shopping center is currently located on this site.

The adjacent zoning is General Retail to the west, Multiple Family-1 to the north and Single Family-2 to the south and east. This tenant space is in the middle of a small strip center. The adjacent land usage is a church to the north, a pharmacy to the west and residences to the east and south of the strip center.

This property is zoned General Retail. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

City of Texarkana, Texas

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

Potential Options:

NONE

Fiscal Implications:

NONE

Staff Recommendation:

Staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

Attachments

a. 2019-058 ORD granting SUP at 3628 N. Robison Rd. (DOCX)
b. 2019-058 ATTH 01 Maps (PDF)
c. 2019-058 ATTH 02 Photo of strip center (PDF)
d. 2019-058 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2019 4:29 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:26 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19
David Orr briefed this agenda item.

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd. (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

ORDINANCE NO. 2019-058 S-708

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-708 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON TRACTS 23 & 24 IN THE CHANCELLOR BEACH HRS, A-731, LOCATED IN A TENANT SPACE AT 3628 NORTH ROBISON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-708 to allow the one additional use of application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road** in the City of Texarkana, Bowie

County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____ _____

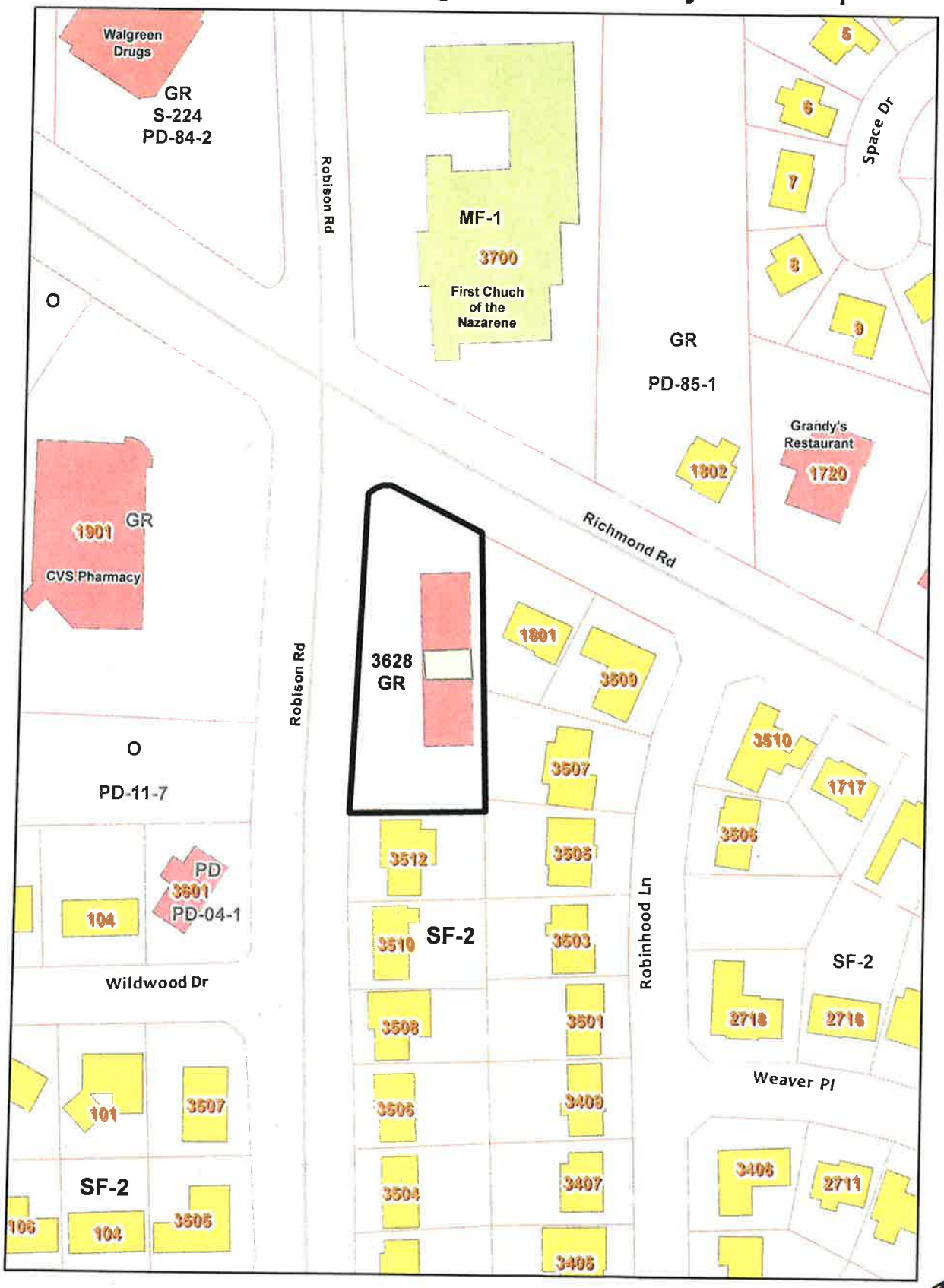
JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd. (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

ATTH 01

2019-058

3628 North Robison Road
Department of Planning & Community Development



N

1:1,500

Attachment: 2019-058 ATTH 01 Maps [Revision 1] (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

3628 North Robison Road
Department of Planning & Community Development

N

1:1,000

Attachment: 2019-058 ATTH 01 Maps [Revision 1] (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

2019-058

ATTH 02

3628 North Robison Road
Department of Planning & Community Development

Attachment: 2019-058 ATTH 02 Photo of strip center [Revision 1] (2112 : 2019-058 ORD granting SUP for

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-058 Goals & Perspectives (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 7/2/2019 1:42 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-059 rezoning Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Single Family-2 to Office. Jeff Phillips, dba The Eye Guys Optometrists, applicant.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Z-19-12: This is a request for rezoning from Single Family-2 to Office by Jeff Phillips, dba The Eye Guys Optometrists, owner, on Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Currently, a single-family residence is located on this site.

The adjacent zoning is General Retail to the north and west and Single Family-2 to the east and south. The adjacent land usage is The Eye Guys Optometrist office to the north, an office to the west and residences to the east and south.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The owner of the optometrist office, located to the north of this tract, recently purchased this property at 4232 Elizabeth Street with plans to expand the optometrist parking lot area to include the rear yard of this existing residence. The residence will continue to be used for residential use but may in the future be converted to an office type use.

Staff recommends for approval of this request for rezoning to the Office zoning district.

All notification and application requirements have been met to consider this request.

Potential Options:

NONE

Fiscal Implications:

NONE

Staff Recommendation:

City of Texarkana, Texas

Staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

Attachments

a. 2019-059 ORD rezoning 4232 Elizabeth St, (PDF)
b. 2019-059 ATTH 01 Maps (PDF)
c. 2019-059 ATTH 02 Photo of The Eye Guys bldg. & adjacent property (PDF)
d. 2019-059 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2019 4:29 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:29 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19
David Orr briefed this agenda item.

Z-19-12

ORDINANCE NO. 2019-059

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 15, BLOCK 14, BELL HEIGHTS ADDITION, LOCATED AT 4232 ELIZABETH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Office on Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Office** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office.**

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St, (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

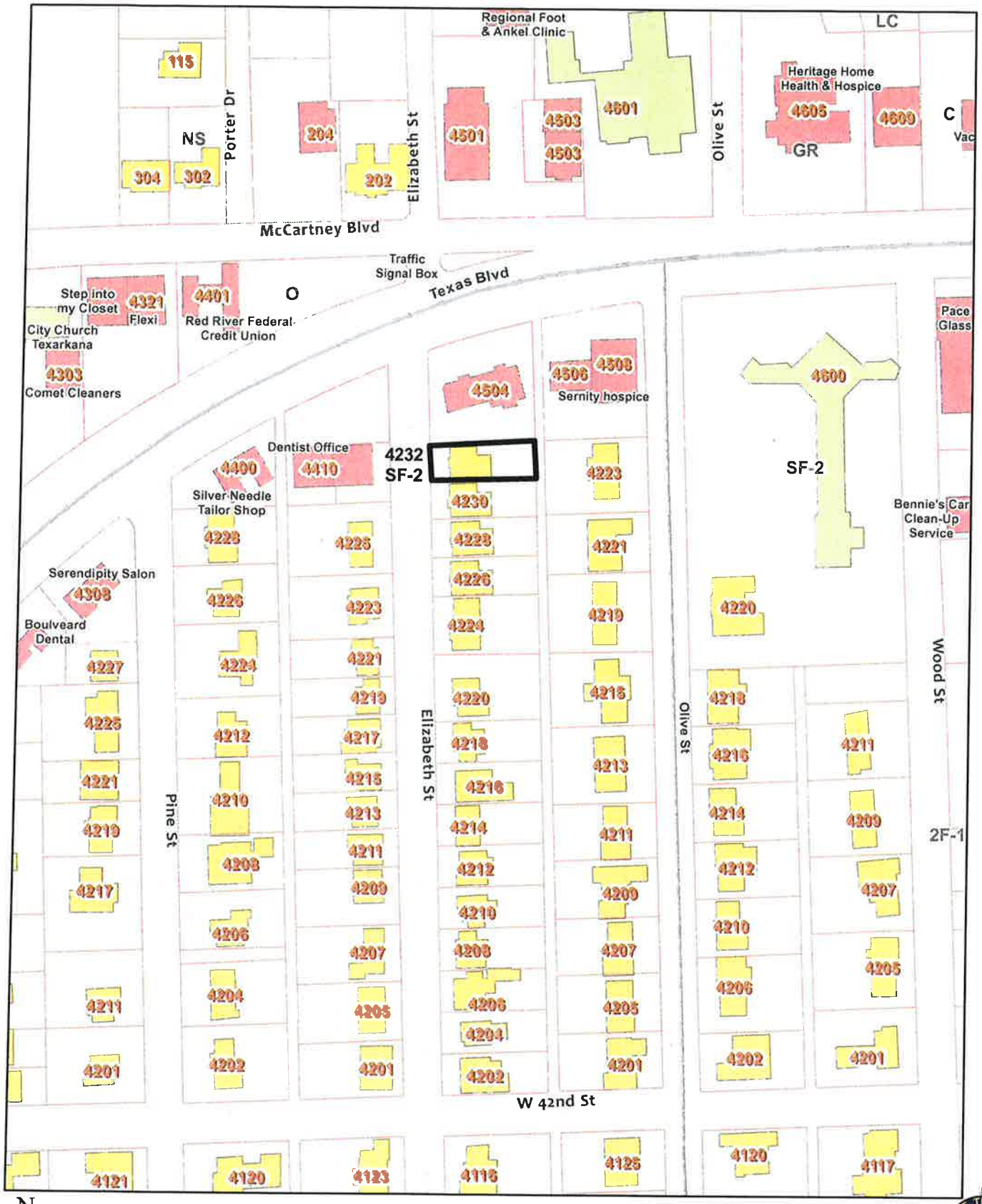
BOB BRUGGEMAN, MAYOR

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St, (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

ATTH 01

4232 Elizabeth Street
Department of Planning & Community Development

2019-059



N 1:2,000

Attachment: 2019-059 ATTH 01 Maps (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

4232 Elizabeth Street
Department of Planning & Community Development

N 1:1,000

Attachment: 2019-059 ATTH 01 Maps (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

Image capture: Jan 2013 © 2019 Google

Attachment: 2019-059 ATTH 02 Photo of The Eye Guys bldg. & adjacent property (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-059 Goals & Perspectives (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/3/2019 10:23 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2019-060 rezoning Tract 98C being a 1-acre tract in the M.H. Janes HRS, A-305, located at 8002 Hampton Road. Single Family-2 to Commercial. Craig Murphy, dba Lift Truck Supply Inc., applicant.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Z-19-13: This is a request for rezoning from Single Family-2 to Commercial by Craig Murphy, dba Craig Murphy Investments, LLC, owner, at 8002 Hampton Road (Tract 98C, being a 1-acre tract of land located in the M.H. Janes HRS, A-305). A commercial business, Lift Truck Supply, Inc., is currently located at this site. This business handles the sale and service of forklifts.

The adjacent zoning is Single Family-2 to the north, east and west and Interstate Highway 30 to the south. The adjacent land usage is vacant land to the north and west, a commercial business (Metal Max) to the east and Interstate Highway 30 to the south.

The Comprehensive Plan has designated this area as Regional Commercial.

This property was recently annexed into the city limits as a non-conforming use and was given the temporary zoning classification of Single Family-2 per Section 140-78 of the Zoning Ordinance. The owner, Mr. Murphy, plans to construct an addition to the existing building and is requesting rezoning to Commercial to make this business a conforming use.
All notification and application requirements have been met to consider this request.

Potential Options:

NONE

Fiscal Implications:

NONE

Staff Recommendation:

Since there is other Commercial zoning along the Interstate 30 Highway corridor, staff recommends for approval.

City of Texarkana, Texas

Advisory Board/Committee Review:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Board/Committee Recommendation:

APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-060 ORD rezoning 8002 Hampton Rd (PDF)
b. 2019-060 EXH 'A' Legal description (PDF)
c. 2019-060 ATTH 01 Maps (PDF)
d. 2019-060 ATTH 02 Photo of property (PDF)
e. 2019-060 ATTH 03 Site plan (PDF)
f. 2019-060 ATTH 04 Elevations (PDF)
g. 2019-060 ATTH 05 Floor plan (PDF)
h. 2019-060 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/02/2019 4:30 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:33 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19
David Orr briefed this agenda item.

Z-19-13

ORDINANCE NO. 2019-060

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING TRACT 98C BEING A ONE-ACRE TRACT IN THE M.H. JANES HRS, A-305, LOCATED AT 8002 HAMPTON ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Commercial on Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (Exhibit 'A'), located at 8002 Hampton Road** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Tract 98C being a one acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial.**

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

All that certain lot, tract or parcel of land lying and situated in the M. H. JANES HEADRIGHT SURVEY, Abstract 305, Bowie County, Texas, being a part of that certain tract of land described as 1.000 acre in the Deed from Texarkana Metal Building Supply, Inc. to Ronald W. Dawson, et ux, dated February 27, 2007, recorded in Volume 5117, Page 264 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the North right-of-way line of Hampton Road, the Southeast corner of the said 1.000 acre tract, the Southwest corner of that certain tract of land described as 7.497 acres in the deed from Texarkana Metal Building Supply, Inc. to Metalmax, LLC, dated November 14, 2012, recorded in Volume 6338, Page 270 of the Real Property Records of Bowie County, Texas; THENCE North 84 deg. 35' 36" West, a distance of 3.54 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner capped MTG 101011-00, at the beginning of a circular curve to the left; THENCE in a Northwesterly direction along the arc of the said circular curve, a distance of 39.58 feet, with a delta angle of 02 deg. 18' 10", a radius of 984.88 feet, a chord bearing of North 85 deg. 44' 22" West, and a chord distance of 39.58 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, at the end of said circular curve; THENCE North 86 deg. 53' 27" West, tangent to the said circular curve a distance of 48.85 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, said corner bears North 86 deg. 53' 27" West, a distance of 38.00 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, the Southwest corner of the said 1.000 acre tract; THENCE North 03 deg. 12' 11" East, a distance of 52.00 feet to a point for a corner; THENCE North 86 deg. 53' 27" West, a distance of 38.00 feet to a point for a corner, lying in the West line of the said 1.000 acre tract and the East line of that certain tract of land described as 2.582 acres for a railroad spur tract from G.G. Norton, et ux, to Texarkana Industries, Inc., dated January 7, 1958, recorded in Volume 354, Page 517 of the Deed Records of Bowie County, Texas; THENCE North 03 deg. 12' 11" East, a distance of 140.68 feet along the West line of the said 1.000 acre tract and the East line of the said railroad spur to a point for a corner, at the beginning of a circular curve to the left; THENCE in a Northeasterly direction along the arc of the said circular curve, a distance of 140.75 feet, with a delta angle of 04 deg. 08' 46", a radius of 1945.08 feet, a chord bearing of North 01 deg. 07' 40" East, and a chord distance of 140.72 feet to a point for a corner, the Northwest corner of the said 1.000 acre tract, an angle point of the said 7.497 acre tract; THENCE South 86 deg. 47' 49" East, a distance of 135.06 feet along the North line of the said 1.000 acre tract and the South line of the said 7.497 acre tract to a point for a corner, the Northeast corner of the said 1.000 acre tract, an inside ell corner of the said 7.497 acre tract; THENCE South 03 deg. 12' 11" West, a distance of 334.03 feet along the East line of the said 1.000 acre tract and the West line of the said 7.497 acre tract to the Point of Beginning and containing 0.955 acres of land, more or less. The bearings are based on Texas Coordinate System of 1983, North Central Zone, NAD83, with a bearings of North 86 deg. 53' 27" West.

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Grantors, for themselves, and their heirs, assigns, licensees, and agents, reserve an Access Easement over and across the above described 0.955 acre tract to use, maintain, repair, replace, and publicly display the Billboard located on a tract of land containing .045 acre located South and West of the above described 0.955 acre tract. Grantee, for itself and its successors, assigns, licensees, and agents covenants with Grantors that neither Grantee nor Grantee's successors, assigns, licensees, and agents will interfere or in any way obstruct the use, maintenance, repair,

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

EXH 'A'

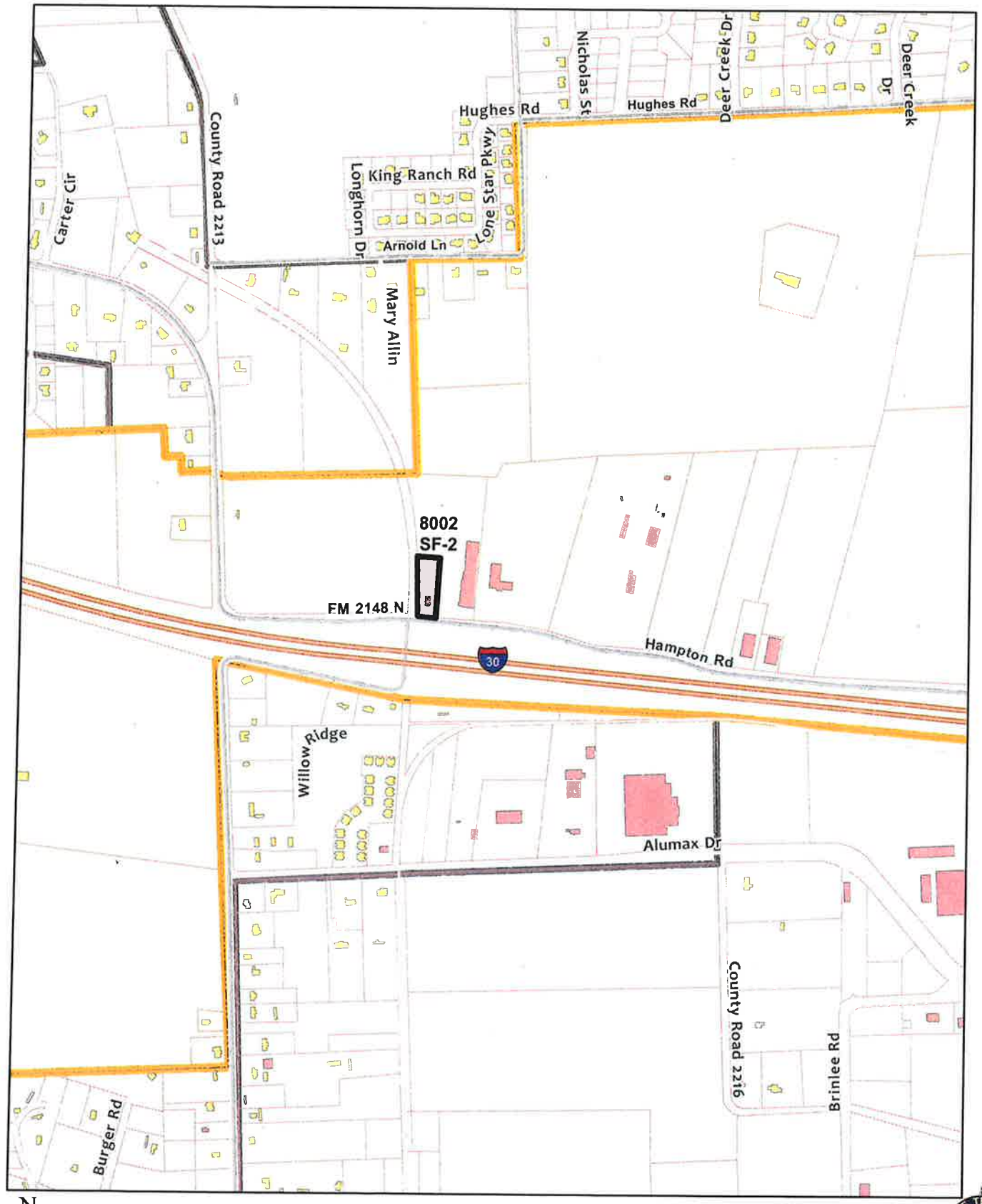
All that certain lot, tract or parcel of land lying and situated in the M. H. JANES HEADRIGHT SURVEY, Abstract 305, Bowie County, Texas, being a part of that certain tract of land described as 1.000 acre in the Deed from Texarkana Metal Building Supply, Inc. to Ronald W. Dawson, et ux, dated February 27, 2007, recorded in Volume 5117, Page 264 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the North right-of-way line of Hampton Road, the Southeast corner of the said 1.000 acre tract, the Southwest corner of that certain tract of land described as 7.497 acres in the deed from Texarkana Metal Building Supply, Inc. to Metalmax, LLC, dated November 14, 2012, recorded in Volume 6338, Page 270 of the Real Property Records of Bowie County, Texas; THENCE North 84 deg. 35' 36" West, a distance of 3.54 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner capped MTG 101011-00, at the beginning of a circular curve to the left; THENCE in a Northwesterly direction along the arc of the said circular curve, a distance of 39.58 feet, with a delta angle of 02 deg. 18' 10", a radius of 984.88 feet, a chord bearing of North 85 deg. 44' 22" West, and a chord distance of 39.58 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, at the end of said circular curve; THENCE North 86 deg. 53' 27" West, tangent to the said circular curve a distance of 48.85 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, said corner bears North 86 deg. 53' 27" West, a distance of 38.00 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, the Southwest corner of the said 1.000 acre tract; THENCE North 03 deg. 12' 11" East, a distance of 52.00 feet to a point for a corner; THENCE North 86 deg. 53' 27" West, a distance of 38.00 feet to a point for a corner, lying in the West line of the said 1.000 acre tract and the East line of that certain tract of land described as 2.582 acres for a railroad spur tract from G.G. Norton, et ux, to Texarkana Industries, Inc., dated January 7, 1958, recorded in Volume 354, Page 517 of the Deed Records of Bowie County, Texas; THENCE North 03 deg. 12' 11" East, a distance of 140.68 feet along the West line of the said 1.000 acre tract and the East line of the said railroad spur to a point for a corner, at the beginning of a circular curve to the left; THENCE in a Northeasterly direction along the arc of the said circular curve, a distance of 140.75 feet, with a delta angle of 04 deg. 08' 46", a radius of 1945.08 feet, a chord bearing of North 01 deg. 07' 40" East, and a chord distance of 140.72 feet to a point for a corner, the Northwest corner of the said 1.000 acre tract, an angle point of the said 7.497 acre tract; THENCE South 86 deg. 47' 49" East, a distance of 135.06 feet along the North line of the said 1.000 acre tract and the South line of the said 7.497 acre tract to a point for a corner, the Northeast corner of the said 1.000 acre tract, an inside ell corner of the said 7.497 acre tract; THENCE South 03 deg. 12' 11" West, a distance of 334.03 feet along the East line of the said 1.000 acre tract and the West line of the said 7.497 acre tract to the Point of Beginning and containing 0.955 acres of land, more or less. The bearings are based on Texas Coordinate System of 1983, North Central Zone, NAD83, with a bearings of North 86 deg. 53' 27" West.

Attachment: 2019-060 EXH 'A' Legal description (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Grantors, for themselves, and their heirs, assigns, licensees, and agents, reserve an Access Easement over and across the above described 0.955 acre tract to use, maintain, repair, replace, and publicly display the Billboard located on a tract of land containing .045 acre located South and West of the above described 0.955 acre tract. Grantee, for itself and its successors, assigns, licensees, and agents covenants with Grantors that neither Grantee nor Grantee's successors, assigns, licensees, and agents will interfere or in any way obstruct the use, maintenance, repair,

Attachment: 2019-060 EXH 'A' Legal description (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

8002 Hampton Road
Department of Planning & Community Development



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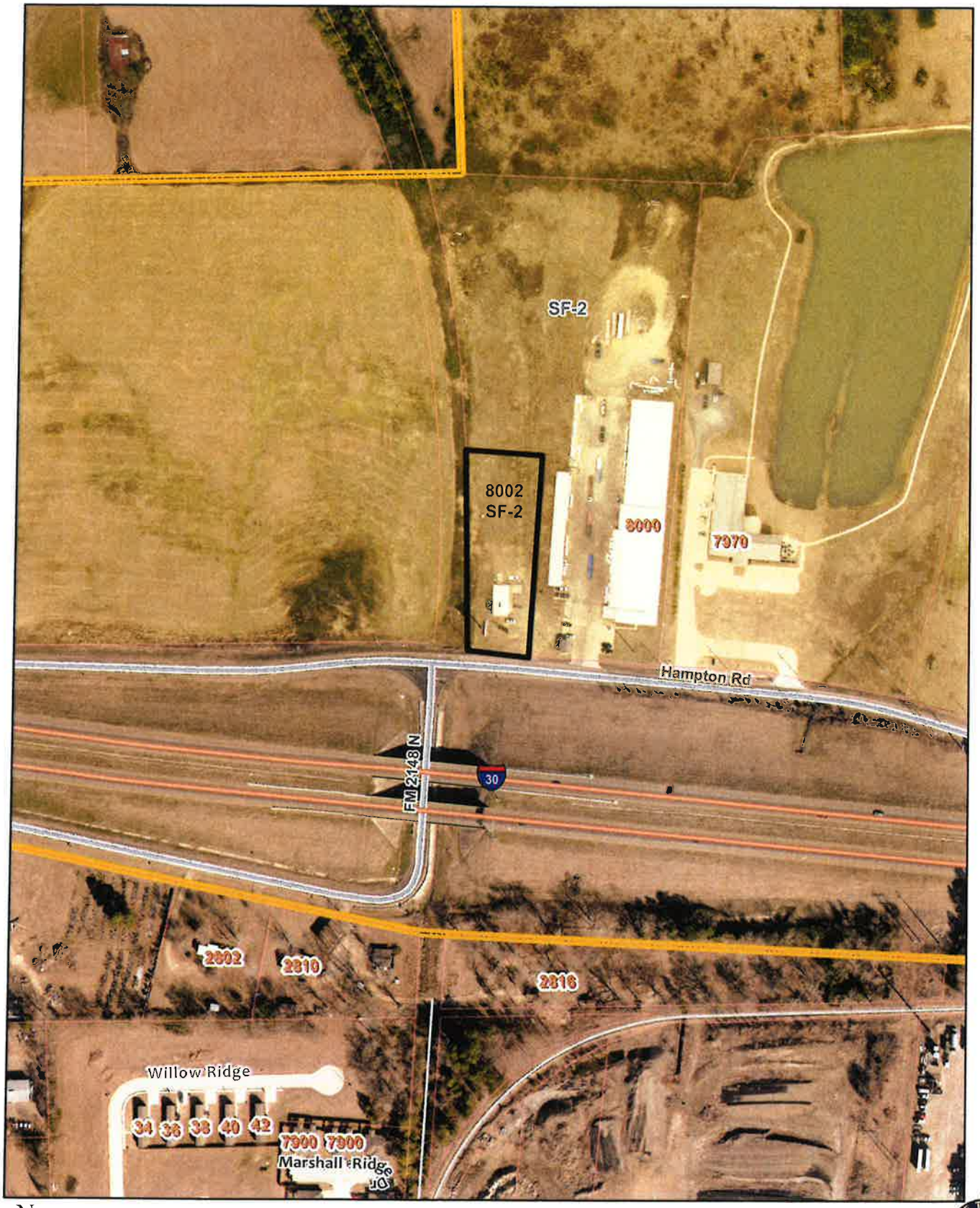
Attachment: 2019-060 ATTH 01 Maps (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

8002 Hampton Road
Department of Planning & Community Development



N 1:3,000

Attachment: 2019-060 ATTH 01 Maps (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Google Maps 8002 Hampton Rd

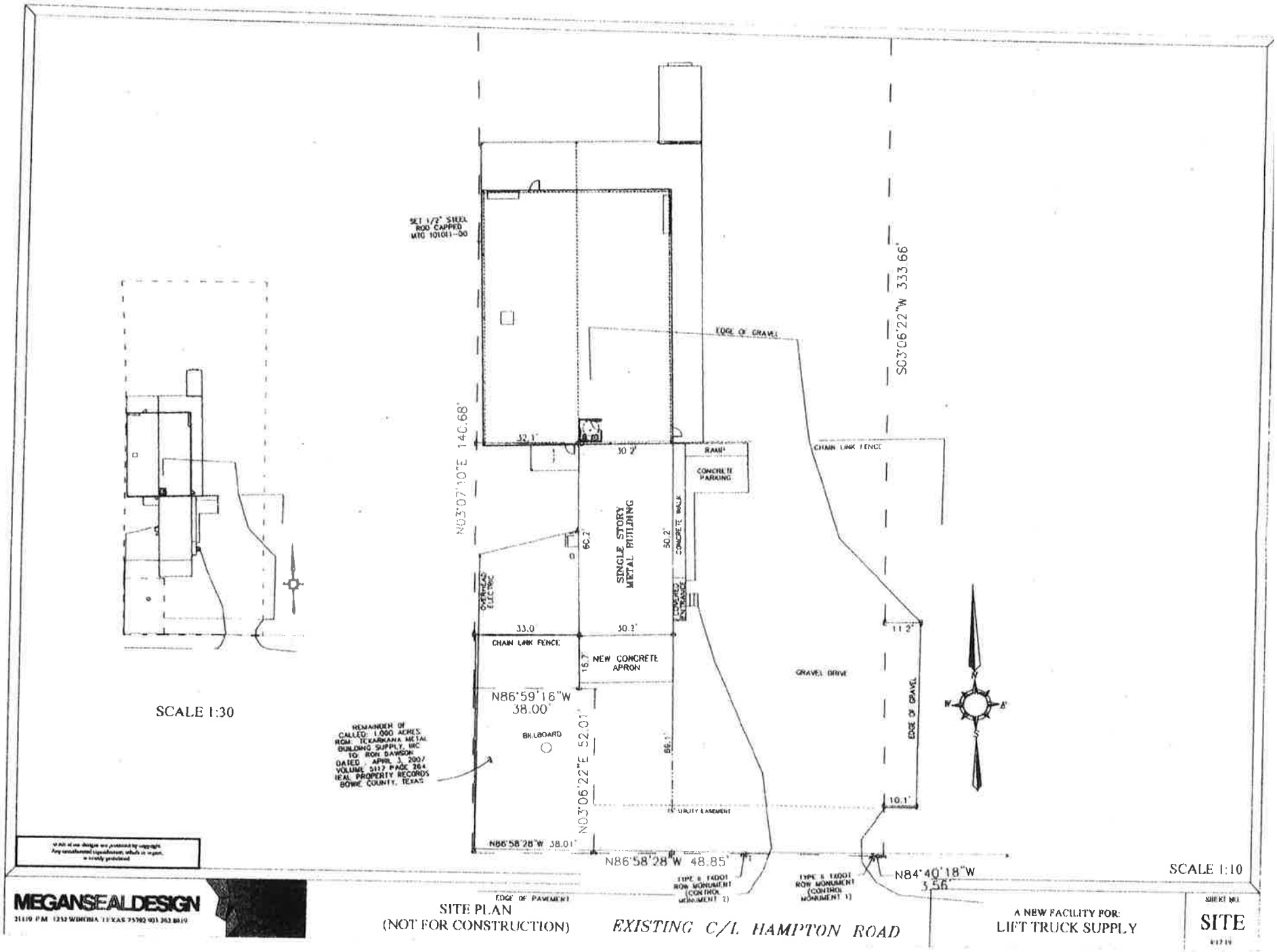
Image capture: May 2016 © 2019 Google

Texarkana, Texas

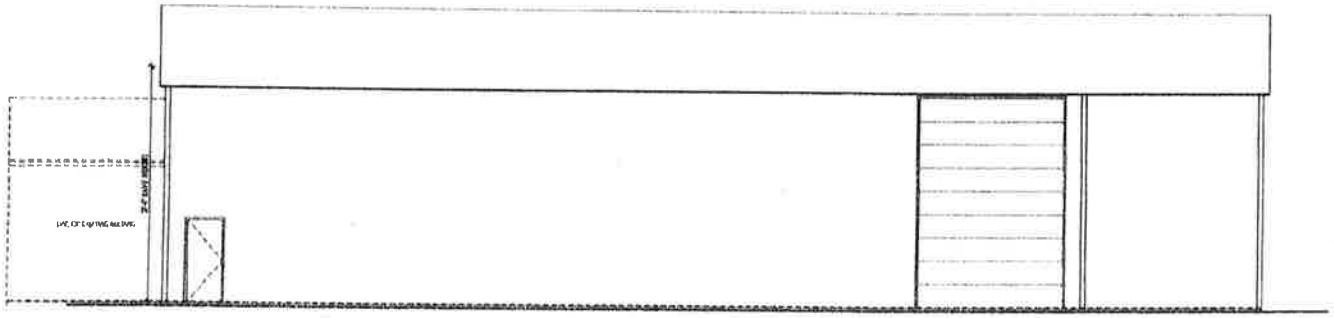
Google

Street View - May 2016

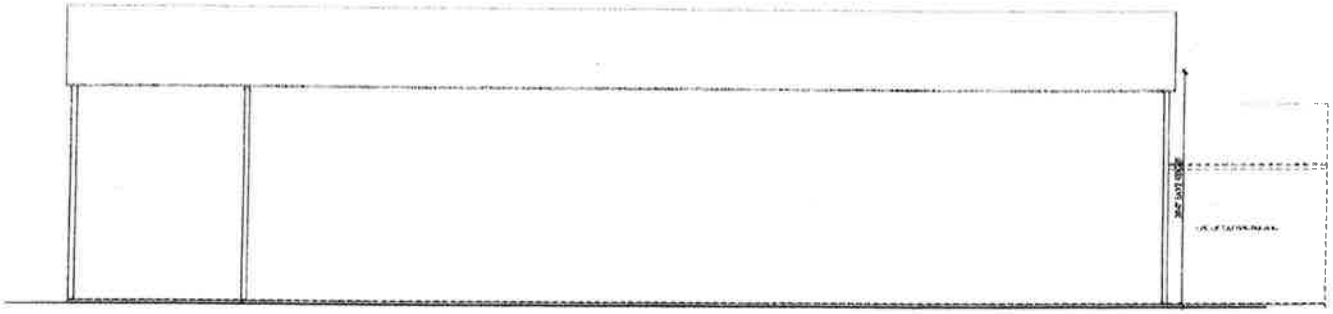
Attachment: 2019-060 ATTH 02 Photo of property (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)



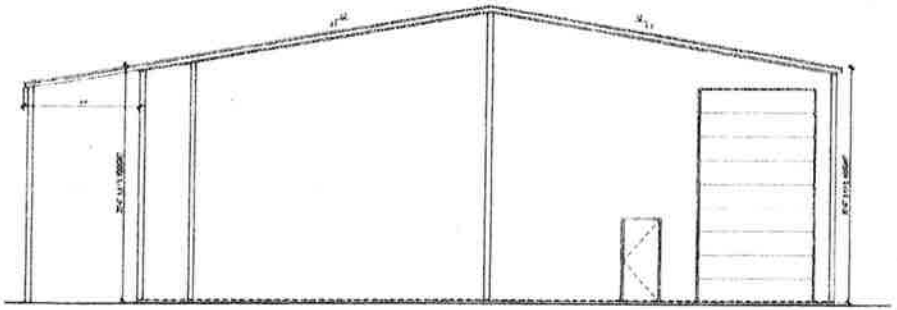
Attachment: 2019-060 ATTH 03 Site plan (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to



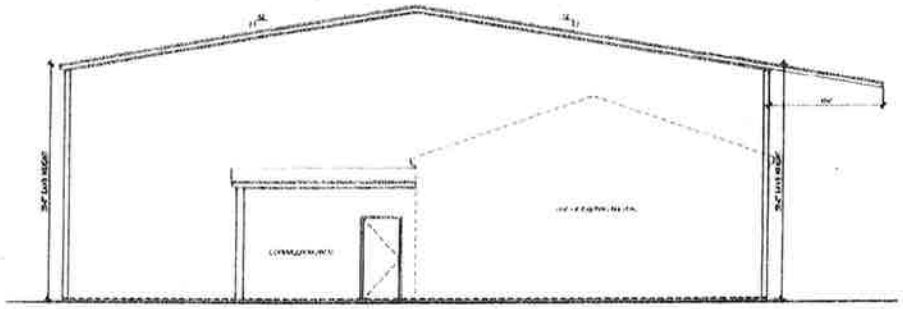
WEST ELEVATION



EAST ELEVATION



NORTH ELEVATION



SOUTH ELEVATION

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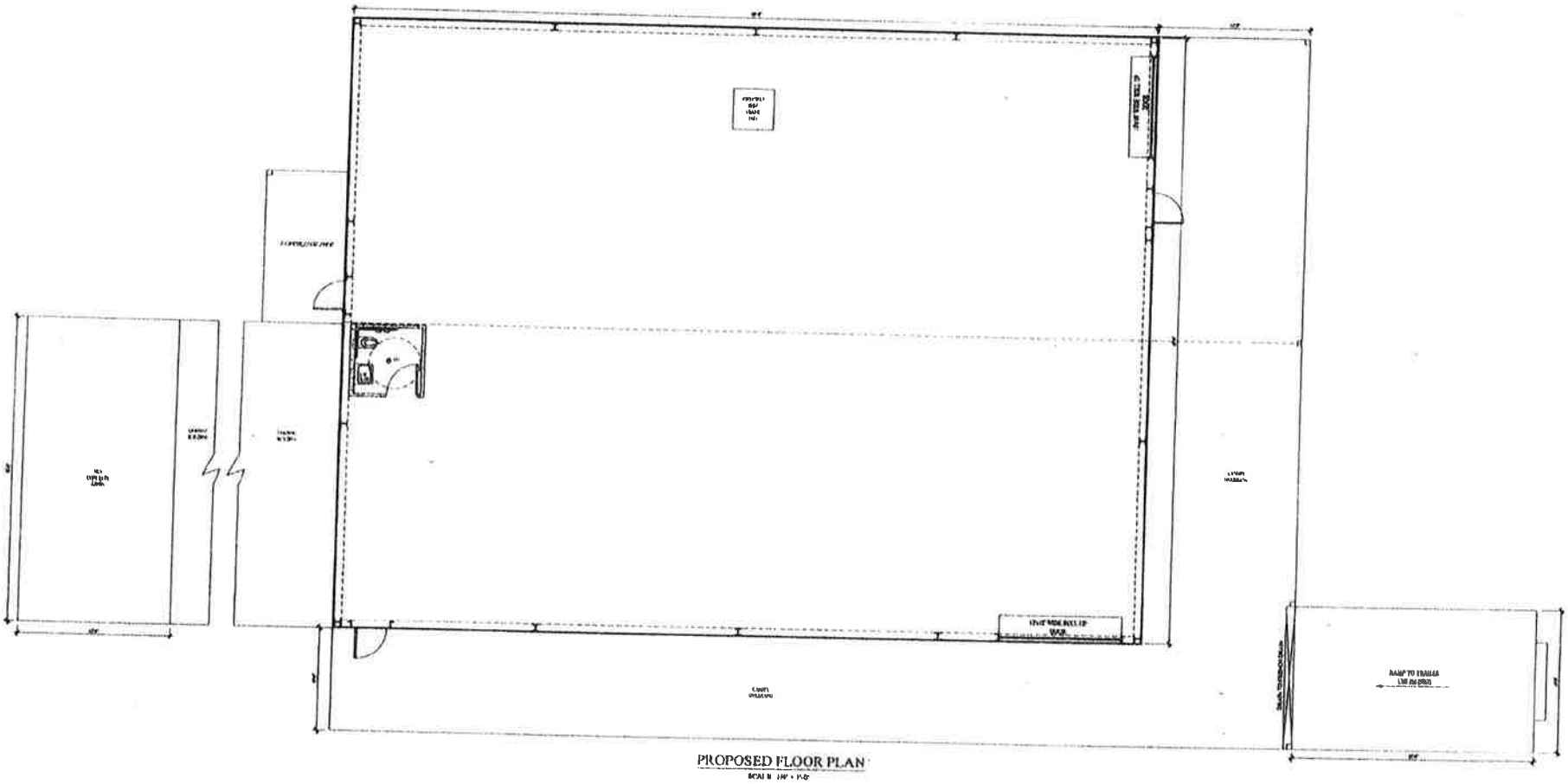
MEGANSEALDESIGN
21119 F.M. 1252 WINONA TEXAS 75792 903 262 8019

EXTERIOR ELEVATIONS
(NOT FOR CONSTRUCTION)

A NEW FACILITY FOR:
LIFT TRUCK SUPPLY

SHEET NO
A-2.1

Attachment: 2019-060 ATTH 04 Elevations (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to



PROPOSED FLOOR PLAN

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MEGANSEALDESIGN

31119 F.M. 1292 WINONA TEXAS 75792 903.842.8019

PROPOSED FLOOR PLAN
(NOT FOR CONSTRUCTION)

A NEW FACILITY FOR
LIFT TRUCK SUPPLY

SHEET NO.
A-1.1

Attachment: 2019-060 ATTH 05 Floor plan (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA	No Additional

Other Potential Impacts:

NA

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☑	Sign Posted

Other:

Attachment: 2019-060 Goals & Perspectives (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 7/3/2019 10:24 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2019-062 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2019 and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 9/9/2019

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The Charter of the City of Texarkana, Texas requires that at least sixty (60) days before the end of each fiscal year and not less than thirty (30) days prior to the time the City Council makes its tax levy for the current year, the City Manager shall file with the City Secretary and shall submit to the Council a proposed budget for the ensuing fiscal year.

The proposed budget for the fiscal year ending September 30, 2020 includes the following:

- No increase to the property tax rate. The rate will remain at $0.70/per $100 valuation.
- Estimated increase in overall property valuation of 39,035,218 or $273,246:
  - Texarkana City
    - 36,109,053 valuation
    - $252,763
  - T1
    - 3,253,577 valuation
    - $22,775
  - T2
    - (327,412)
    - ($2,292)
  - This is based on estimated values. Pending certified values to be received in July.
- Projected sales tax increase of 2% or $ 335,514 over the revised revenue calculation for FY 2019.
- Proposed water rate increase of $1.50/1,000 gallons to fund the bond for the new Riverbend Texas Regional Water Treatment Plant.
- No transfers from other funds used to balance the budget.
- All departments are budgeted to maintain current levels of service.
- Seniority pay as required by Chapter 143 of the Civil Service Code.
- 3% pay increase for the Police Department ($175,000).
- $125,000 set aside for Non-Civil Service compensation.

- Estimated days of expenditures in General Fund Balance at the end of FY 2020 is approximately 91 days.

Potential Options:

- Adopt budget as presented
- Adopt budget with requested changes

Fiscal Implications:

To provide proper documentation and approval of authorized expenditures for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Proposed meeting dates for the Budget Advisory Committee:

July 11th

July 18th

July 25th

Attachments

a. 2019-062 ORD FY 20 Budget (DOC)
b. 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk)(PDF)
c. 2019-062 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	06/28/2019 2:53 PM
Finance Department	Kristin Peeples	Finance Review	Completed	06/28/2019 2:53 PM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 4:57 PM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19	City Council	MOVED FORWARD	Next: 08/12/19

City of Texarkana, Texas

Kristin Peeples briefed this agenda item. City Manager Jaster specifically briefed items related to the proposed water rate increase to support funding of a new water treatment plant and compensation highlights.

ORDINANCE NO. 2019-062

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE BUDGET ESTIMATE OF THE REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019, AND ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; APPROVING CAPITAL REPLACEMENT FUND PURCHASES AND AUTHORIZING THE CITY MANAGER TO MAKE CERTAIN PURCHASES AUTHORIZED BY LAW; APPROVING CAPITAL INPROVEMENT PLAN PROJECTS AND AUTHORIZING THE CITY MANAGER TO INCORPORATE PROJECTS INTO EXECUTION OF THE ANNUAL OPERATING BUDGET AS FUNDING IS AVAILABLE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A SUPERSEDING CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the revenues and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, be and is hereby adopted and approved as the budget for such fiscal year.

SECTION 2: That a copy of said final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and published on the City's website.

SECTION 3: City of Texarkana, Texas Appropriations

Fund No.	Fund Name	Anticipated Revenue	Authorized Expenditures	Appropriated Fund Balance
101	General Fund	35,974,983	35,895,495	0
102	Narcotics Division Operations Fund	23,300	45,000	21,700
103	Personnel Policy Fund	293,000	521,500	228,500
104	Workers Compensation Fund	428,600	425,500	0
107	Court Security Fund	30,500	58,058	27,558
109	General Property & Liability Fund	302,800	285,500	0
110	Central Records & Communications Fund	2,679,910	2,679,910	0
113	Conservation Revolving Loan Fund		35,038	35,038
114	Court Technology Fund	30,500	31,632	1,132
115	Technology Fund	440,169	439,370	0
116	TIRZ #1 Fund	1,219,714	1,270,661	50,947
117	Donation Fund	30,350	30,350	0

Attachment: 2019-062 ORD FY 20 Budget [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

120	Major Maintenance	500,000	500,000	0
200	Perot Enhancement Fund	44,800	100,000	55,200
202	Emergency Solutions Grant Fund	126,000	126,000	0
203	CDBG Revolving Loan Fund	0	500	500
204	Community Development Block Grant Fund	1,367,000	450,000	0
207	EPA Revolving Loan Grant Fund	500,000	500,000	0
209	Home Program Fund	500	0	0
211	Perot Theatre Fund	355,950	341,295	0
212	Hotel Occupancy Tax Fund	1,545,000	1,717,277	172,277
213	Perot Theatre Building Maintenance Fund	45,250	100,000	54,750
214	COC Homeless Assistance Grant Fund	430,000	430,000	0
215	Housing Fund	0	278,900	278,900
216	Police Dept. Training Provider Fund	7,500	7,510	10
217	Law Enforcement Block Grant Fund	22,000	22,000	0
218	CDBG 108 Loan Fund	0	0	0
219	Law Enforcement Program Fund	6,700	11,500	4,800
220	Metropolitan Planning Organization Fund	243,000	243,000	0
222	TIFMAS Fund	0	11,377	11,377
223	Economic Development Fund	396,700	545,249	148,549
228	Building Maintenance Fund	307,070	307,070	0
229	Public Safety Radio Fund	107,734	71,006	0
230	Rotary Splash Pad Fund	0	0	0
232	Trail Grant Fund	65,087	65,087	0
233	NRDA Grant Fund	9,550,000	9,550,000	0
235	Farmers Market Fund	0	19,775	19,775
301	Debt Service Fund	5,469,063	5,545,846	76,783
417	2005 Bond Fund	0	501,981	501,981
422	TIRZ Bond Fund	0	0	0
423	2017 Bond Fund	59,000	842,820	783,820
501	Health Department Fund	1,018,355	1,027,514	9,159
502	Public Library Fund	800,941	800,941	0
605	Federal Asset Forfeiture Fund	12,660	20,000	7,340
701	Employee Health Trust Fund	0	0	0
702	Employee Health Claim Fund	6,826,159	7,016,524	190,365
703	Fleet Services Fund	1,402,659	1,393,969	0
704	Capital Replacement Fund	1,740,000	2,071,350	331,350
810	Member Cities Water Revenue Fund	1,222,343	1,222,343	0
	Total Appropriations	**75,625,297**	**77,558,848**	**3,011,811**

SECTION 4: Texarkana Water Utilities Appropriations

Fund	Anticipated Revenue	Authorized Expenditures	Appropriated Fund Balance
Texas Revenue Fund	21,272,143	22,726,492	1,454,349
IP Revenue Fund	1,537,081	1,537,081	0
2004 Bond Fund	192,167	191,669	0
2013 Bond Fund	165,519	165,994	475
2013 Bond Construction Fund	0	0	0
Millwood Depreciation Fund	413,084	605,015	191,931
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,800	23,205	15,405
Equipment Fund	313,232	557,471	244,239
Technology Fund	510,691	555,420	44,729
South Regional Wastewater Treatment Plant Depreciation Fund	134,711	226,643	91,932
Compost Fund	67,525	126,440	58,915
Customer Loan Fund	0	0	0
Personnel Policy Fund	102,190	90,720	0
TX Capital Improvement Fund	1,223,000	1,895,000	672,000
TX Infrastructure Fund	639,756	825,000	185,244
Wright Patman Corps of Engineers Cost Fund	1,600,419	88,800	0
Lake Texarkana Capital Improvement Fund	529,300	1,239,200	709,900
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	250,474	476,000	225,526
	28,959,092	31,330,150	3,894,645

SECTION 5: The funding and purchases for the 2019-2020 fiscal year Capital Replacement Fund (CRF) are hereby approved and the City Manager or her designee is authorized, at her discretion, to expend public funds expressly designated, approved, and appropriated in this budget for CRF purchases made pursuant to interlocal or cooperative purchasing programs authorized by Chapter 271, Subchapters (D) and (F), Texas Local Government Code, and to sign and execute any documentation necessary for such purchases.

SECTION 6: Operating funds encumbered on the financial records as of September 30, 2019, are hereby re-appropriated to Fiscal Year 2020.

SECTION 7: The ongoing Capital Improvement Plan (CIP) is hereby approved and the City Manager or her designee is authorized and directed to incorporate the projects into the execution of the annual operating budget as funding is available, in all aspects of capital project execution, including the appropriate debt funding procedures as may be required by state law.

SECTION 8: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 9: All ordinances or parts of ordinances in conflict herewith are specifically repealed

Attachment: 2019-062 ORD FY 20 Budget [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

to the extent of such conflict.

SECTION 10: This Ordinance supersedes and controls over all resolutions, parts of resolutions, or policies in conflict herewith to the extent of such conflict.

SECTION 11: This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-062 ORD FY 20 Budget [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

CITY OF TEXARKANA, TEXAS

PROPOSED BUDGET

FISCAL YEAR ENDING SEPTEMBER 30, 2020

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

SUMMARY PAGES

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
General Fund Balance	**14,114,854**	**16,052,166**	**18,683,426**	**14,135,289**
Revenue	-	-	-	-
Charges for Services	277,710	225,152	247,328	247,328
Contribution From Others	39,705	20,000	14,668	20,000
Fees	1,023,317	864,750	999,958	993,502
Fines and Forfeitures	1,707,227	1,670,870	1,555,754	1,555,754
Franchise Taxes	1,480,977	1,460,750	1,462,300	1,462,300
Grant Revenue	147,266	45,000	139,605	54,867
Insurance Contributions	91,621	-	46,000	-
Investment Revenue	205,071	156,436	249,394	249,394
Other Revenue	71,197	61,000	202,937	58,500
Permits	582,557	546,350	687,625	687,625
Property Tax Revenue	11,885,963	13,091,078	13,147,107	13,382,369
Rental Revenue	16,751	8,000	9,050	9,050
Taxes - Other	16,560,617	16,704,658	16,949,125	17,229,794
Transfers In	6,018,585	24,500	24,500	24,500
Total General Fund 101 Revenue	40,108,565	34,878,544	35,735,351	35,974,983
Narcotics Division Operations Fund 102	44,354	21,025	23,900	23,300
Personnel Policy Fund 103	370,341	282,500	300,000	293,000
Workers Compensation Fund 104	182,603	240,750	243,600	428,600
Payroll Disbursement Fund 105	0	-	668	-
Court Security Fund 107	28,351	25,000	30,500	30,500
General Property & Liability Fund 109	244,470	300,700	302,800	302,800
Conservation Revolving Loan Fund 113	468	-	800	-
Court Technology Fund 114	30,764	30,100	30,500	30,500
Technology Fund 115	458,575	271,306	272,106	440,169
Major Maintenance Fund 120	3,019,791	500,000	500,000	500,000
Police Training Fund 216	9,797	6,000	7,500	7,500
Building Maintenance Fund 228	276,024	252,800	342,644	307,070
Federal Asset Forfeiture Fund 605	(2,650)	15,800	12,900	12,660
Capital Replacement Fund 704	1,283,604	1,509,000	2,604,277	1,740,000
Total General Fund Non 101 Revenue	5,946,491	3,454,981	4,672,196	4,116,099
Total Revenue	**46,055,057**	**38,333,525**	**40,407,547**	**40,091,081**

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Expenditures	-	-	-	-
General Government	2,621,410	2,620,625	2,615,495	2,611,142
Police	8,762,422	8,939,811	8,903,985	9,119,459
Fire and Emergency Management	6,399,747	6,562,537	6,341,679	6,661,171
Public Works	4,043,148	4,422,475	4,397,298	4,454,295
Building and Code Administration	1,099,115	1,162,304	1,111,273	1,137,738
Parks Recreation and Community Health	1,625,495	1,741,706	1,749,761	1,786,854
Planning and Community Development	720,749	614,933	535,711	605,267
Non-Operating	11,098,178	14,105,627	15,013,766	9,519,569
Total General Fund 101 Expenditures	36,370,265	40,170,018	40,668,968	35,895,495
Narcotics Division Operations Fund 102	1,610	45,000	45,000	45,000
Personnel Policy Fund 103	573,563	475,191	629,600	521,500
Workers Compensation Fund 104	171,169	240,000	252,285	425,500
Payroll Disbursement Fund 105	827	-	588	-
Court Security Fund 107	5,514	40,575	30,575	58,058
General Property & Liability Fund 109	244,804	300,000	260,000	285,500
Conservation Revolving Loan Fund 113	-	34,071	-	35,038
Court Technology Fund 114	31,417	30,115	30,317	31,632
Technology Fund 115	433,635	371,306	333,782	439,370
Major Maintenance Fund 120	2,056,601	500,000	1,463,189	500,000
Police Training Fund 216	753	6,000	7,510	7,510
Building Maintenance Fund 228	263,452	253,223	387,004	307,070
Federal Asset Forfeiture Fund 605	5,000	20,000	20,000	20,000
Capital Replacement Fund 704	1,327,876	1,353,570	826,865	2,071,350
Total General Fund Non 101 Expenditures	5,116,221	3,669,050	4,286,715	4,747,529
Total Expenditures	**41,486,486**	**43,839,068**	**44,955,683**	**40,643,023**
General Fund Balance	**18,683,426**	**10,546,623**	**14,135,289**	**13,583,347**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 17-18	Adopted 18-19	Revised 18-	Proposed 19-20
	Fund Balance October 1	-	-	-	-
110	Central Records & Communications Fund	-	-	-	(0)
111	Police Evidence Escrow Fund	-	-	-	-
116	TIRZ #1 Fund	1,183,582	2,032,969	2,015,663	1,703,495
117	Donation Fund	17,459	17,459	14,677	-
118	TIRZ #2 Fund	-	-	-	-
200	Perot Enhancement	247,143	239,143	280,709	226,709
201	Supportive Housing Fund	-	-	-	-
202	Emergency Solutions Grant	(57,298)	-	(74,610)	(0)
203	CDBG Revolving Loan Fund	210,831	213,831	215,327	217,027
204	Community Development Block Grant Fund	(14,171)	-	540,203	512,000
205	EPA Petroleum Grant Fund	-	-	-	-
207	EPA Revolving Loan Grant Fund	(5,526)	-	(15)	0
208	EPA Multipurpose Grant Fund	(6,893)	-	-	-
209	Home Program Fund	67,188	67,688	67,901	68,401
211	Perot Theatre Fund	36,211	49,856	37,387	31,833
212	Hotel Occupancy Tax Fund	414,228	423,863	612,099	652,397
213	Perot Theatre Building Maintenance Fund	466,106	406,556	491,768	437,768
214	COC Homeless Assistance Grant Fund	(35,959)	-	(56,654)	0
215	Housing Fund	454,562	458,062	458,243	464,943
217	Law Enforcement Block Grant Fund	28,057	-	1,791	(0)
218	CDBG 108 Loan Fund	-	-	483	0
219	Law Enforcement Program Fund	32,884	31,455	30,285	25,769
220	Metropolitan Planning Organzation Fund	(5,528)	-	(80,706)	0
222	TIFMAS Fund	-	12,000	-	11,377
223	Economic Development Fund	975,734	976,778	1,362,166	924,794
227	NEA Grant Fund	(81,796)	-	882	-
229	Public Safety Radio Fund	-	26,085	53,948	103,398
230	Rotary Splash Pad Fund	374	-	(7,825)	-
301	Debt Service Fund	22,502	213,658	206,784	398,774
415	2003 Bond Fund	6	-	-	-
417	2005 Bond Fund	484,272	488,272	490,981	501,981
420	2009 Bond Fund	74	-	-	-
422	TIRZ Bond Fund	537,323	120,406	121,484	0
423	2017 Bond Fund	8,714,466	2,733,467	4,694,118	2,946,857
501	Health Department Fund	504,125	616,191	636,854	670,134
502	Public Library Fund	(32,230)	-	(12,519)	0
601	Drug Escrow Fund	-	-	-	-
701	Employee Health Trust Fund	1,644,996	2,175,128	1,367,250	(0)
702	Employee Health Claim Fund	737,520	(10,000)	650,796	1,595,460
703	Fleet Services Fund	365,691	365,691	380,368	388,868
810	Member Cities Water Revenue Fund	-	-	-	-
	Fund Balance October 1	**16,905,931**	**11,658,558**	**14,499,837**	**11,881,986**

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 17-18	Adopted 18-19	Revised 18-	Proposed 19-20
	Revenue	-	-	-	-
110	Central Records & Communications Fund	-	2,650,825	2,434,298	2,679,910
116	TIRZ #1 Fund	1,089,394	1,117,004	1,229,339	1,219,714
117	Donation Fund	17,757	30,100	30,350	30,350
200	Perot Enhancement	44,004	41,750	46,000	44,800
202	Emergency Solutions Grant	446,427	449,786	200,610	126,000
203	CDBG Revolving Loan Fund	4,496	3,500	2,200	-
204	Community Development Block Grant Fund	926,802	845,350	421,797	1,367,000
207	EPA Revolving Loan Grant Fund	36,437	973,663	992,099	500,000
208	EPA Multipurpose Grant Fund	95,655			
209	Home Program Fund	713	500	500	500
211	Perot Theatre Fund	338,157	335,100	335,700	355,950
212	Hotel Occupancy Tax Fund	1,552,133	1,407,597	1,552,000	1,545,000
213	Perot Theatre Building Maintenance Fund	41,145	40,450	46,000	45,250
214	COC Homeless Assistance Grant Fund	233,048	457,970	486,654	430,000
215	Housing Fund	3,681	-	6,700	-
217	Law Enforcement Block Grant Fund	51	24,080	47,070	22,000
218	CDBG 108 Loan Fund	1,101	10,000	9,517	-
219	Law Enforcement Program Fund	7,320	7,000	7,484	6,700
220	Metropolitan Planning Organzation Fund	279,714	411,420	559,706	243,000
222	TIFMAS Fund	-	15,000	14,527	-
223	Economic Development Fund	645,096	367,500	408,700	396,700
227	NEA Grant Fund	98,772	-	(882)	-
229	Public Safety Radio Fund	71,110	102,120	119,009	107,734
230	Rotary Splash Pad Fund	2	-	14,028	-
231	Airport Fund	-			
232	Trail Grant Fund	-	130,762	65,675	65,087
233	NRDA Grant	-	-	250,000	9,550,000
235	Farmer's Market Fund	-	-	174,220	-
301	Debt Service Fund	5,834,945	10,842,404	10,187,081	5,469,063
417	2005 Bond Fund	6,709	-	11,000	-
420	2009 Bond Fund	0			
422	TIRZ Bond Fund	5,577	-	2,590	-
423	2017 Bond Fund	117,744	-	112,000	59,000
501	Health Department Fund	1,079,412	1,095,055	1,108,449	1,018,355
502	Public Library Fund	684,002	778,567	804,911	800,941
701	Employee Health Trust Fund	5,617,322	5,910,031	-	-
702	Employee Health Claim Fund	5,907,802	5,844,242	7,414,165	6,826,159
703	Fleet Services Fund	1,293,168	1,415,764	1,405,826	1,402,659
810	Member Cities Water Revenue Fund	1,110,278	1,154,794	1,179,412	1,222,343
	Revenue	**27,589,975**	**36,462,335**	**31,678,736**	**35,534,215**

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 17-18	Adopted 18-19	Revised 18-	Proposed 19-20
	Expenditures	-	-	-	-
110	Central Records & Communications Fund	-	2,650,825	2,434,298	2,679,910
116	TIRZ #1 Fund	257,313	2,656,528	1,541,507	1,270,661
117	Donation Fund	20,540	47,559	45,027	30,350
200	Perot Enhancement	10,438	50,000	100,000	100,000
201	Supportive Housing Fund	-			
202	Emergency Solutions Grant	463,739	449,786	126,000	126,000
203	CDBG Revolving Loan Fund	-	500	500	500
204	Community Development Block Grant Fund	372,427	845,350	450,000	450,000
207	EPA Revolving Loan Grant Fund	30,926	973,663	992,083	500,000
208	EPA Multipurpose Grant Fund	88,762			
211	Perot Theatre Fund	336,981	321,455	341,255	341,295
212	Hotel Occupancy Tax Fund	1,354,263	1,488,866	1,511,701	1,717,277
213	Perot Theatre Building Maintenance Fund	15,482	400,000	100,000	100,000
214	COC Homeless Assistance Grant Fund	253,743	457,970	430,000	430,000
215	Housing Fund	-	266,926	-	278,900
217	Law Enforcement Block Grant Fund	26,317	24,080	48,861	22,000
218	CDBG 108 Loan Fund	618	10,000	10,000	-
219	Law Enforcement Program Fund	9,919	11,000	12,000	11,500
220	Metropolitan Planning Organzation Fund	354,892	411,420	479,000	243,000
222	TIFMAS Fund	-	27,000	3,150	11,377
223	Economic Development Fund	258,664	582,813	846,072	545,249
227	NEA Grant Fund	16,095			
229	Public Safety Radio Fund	17,162	66,000	69,559	71,006
230	Rotary Splash Pad Fund	8,200	-	6,203	-
232	Trail Grant Fund	-	130,762	65,675	65,087
233	NRDA Grant	-	-	250,000	9,550,000
235	Farmer's Market Fund	-	-	184,128	19,775
301	Debt Service Fund	5,650,663	10,717,412	9,995,091	5,545,846
415	2003 Bond Fund	6			
417	2005 Bond Fund	-	488,272	-	501,981
420	2009 Bond Fund	74			
422	TIRZ Bond Fund	421,416	120,406	124,074	-
423	2017 Bond Fund	4,138,092	1,676,329	1,859,261	842,820
501	Health Department Fund	946,682	1,029,127	1,075,169	1,027,514
502	Public Library Fund	664,291	778,567	792,392	800,941
701	Employee Health Trust Fund	5,895,068	5,839,242	1,367,250	-
702	Employee Health Claim Fund	5,994,527	5,844,242	6,469,501	7,016,524
703	Fleet Services Fund	1,278,491	1,415,764	1,397,326	1,393,969
810	Member Cities Water Revenue Fund	1,110,278	1,154,794	1,179,412	1,222,343
	Expenditures	**29,996,069**	**40,936,657**	**34,306,494**	**36,915,823**

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 17-18	Adopted 18-19	Revised 18-	Proposed 19-20
	Fund Balance September 30	-	-	-	-
110	Central Records & Communications Fund	-	(0)	(0)	(0)
111	Police Evidence Escrow Fund	-	-	-	-
116	TIRZ #1 Fund	2,015,663	493,445	1,703,495	1,652,548
117	Donation Fund	14,677	-	-	-
118	TIRZ #2 Fund	-	-	-	-
200	Perot Enhancement	280,709	230,893	226,709	171,509
201	Supportive Housing Fund	-	-	-	-
202	Emergency Solutions Grant	(74,610)	-	(0)	(0)
203	CDBG Revolving Loan Fund	215,327	216,831	217,027	216,527
204	Community Development Block Grant Fund	540,203	-	512,000	1,429,000
205	EPA Petroleum Grant Fund	-	-	-	-
207	EPA Revolving Loan Grant Fund	(15)	-	0	0
208	EPA Multipurpose Grant Fund	-	-	-	-
209	Home Program Fund	67,901	68,188	68,401	68,901
211	Perot Theatre Fund	37,387	63,501	31,833	46,488
212	Hotel Occupancy Tax Fund	612,099	342,594	652,397	480,121
213	Perot Theatre Building Maintenance Fund	491,768	47,006	437,768	383,018
214	COC Homeless Assistance Grant Fund	(56,654)	-	0	0
215	Housing Fund	458,243	191,136	464,943	186,043
217	Law Enforcement Block Grant Fund	1,791	-	(0)	(0)
218	CDBG 108 Loan Fund	483	-	0	0
219	Law Enforcement Program Fund	30,285	27,455	25,769	20,969
220	Metropolitan Planning Organzation Fund	(80,706)	0	0	(0)
222	TIFMAS Fund	-	-	11,377	0
223	Economic Development Fund	1,362,166	761,465	924,794	776,245
227	NEA Grant Fund	882	-	-	-
229	Public Safety Radio Fund	53,948	62,205	103,398	140,126
230	Rotary Splash Pad Fund	(7,825)	-	-	-
231	Airport Fund	-	-	-	-
232	Trail Grant Fund	-	-	-	-
233	NRDA Grant	-	-	-	-
235	Farmer's Market Fund	-	-	(9,908)	(19,775)
301	Debt Service Fund	206,784	338,651	398,774	321,991
415	2003 Bond Fund	-	-	-	-
417	2005 Bond Fund	490,981	-	501,981	0
420	2009 Bond Fund	-	-	-	-
422	TIRZ Bond Fund	121,484	-	0	0
423	2017 Bond Fund	4,694,118	1,057,138	2,946,857	2,163,037
501	Health Department Fund	636,854	682,119	670,134	660,975
502	Public Library Fund	(12,519)	(0)	0	0
601	Drug Escrow Fund	-	-	-	-

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 17-18	Adopted 18-19	Revised 18-	Proposed 19-20
701	Employee Health Trust Fund	1,367,250	2,245,917	(0)	(0)
702	Employee Health Claim Fund	650,796	(10,000)	1,595,460	1,405,095
703	Fleet Services Fund	380,368	365,691	388,868	397,558
810	Member Cities Water Revenue Fund	-	-	-	-
	Fund Balance September 30	**14,499,837**	**7,184,235**	**11,872,078**	**10,500,377**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance October 1				
Texas Revenue Fund	3,766,064	4,545,677	4,944,110	5,112,448
IP Revenue Fund	-	-	-	-
2004 Bond Fund	32,364	32,796	32,229	32,529
2013 Bond Fund	27,361	27,282	28,058	27,666
2013 Bond Construction Fund	28,292	28,652	28,683	-
Millwood Depreciation Fund	306,090	559,423	543,033	192,805
North Texarkana Wastewater Treatment Plant Depreciation Fund	27,233	27,428	27,428	15,728
Equipment Fund	220,330	145,066	151,874	262,174
Technology Fund	229,041	180,900	192,289	195,569
South Regional Wastewater Treatment Plant Depreciation Fund	226,522	121,015	164,893	113,327
Compost Fund	221,642	195,684	240,327	91,310
Customer Loan Fund	40,352	-	-	-
Personnel Policy Fund	155,064	172,665	157,965	175,405
TX Capital Improvement Fund	1,145,720	463,712	912,976	720,479
TX Infrastructure Fund	1,122,510	598,234	874,012	214,540
Wright Patman Corps of Engineers Cost Fund	3,131,643	2,645,862	1,783,095	6,351,053
Lake Texarkana Capital Improvement Fund	850,811	560,538	594,512	776,393
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	2,945,081	30,237	1,018,543	226,424
Fund Balance October 1	**14,476,120**	**10,335,171**	**11,694,027**	**14,507,850**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Revenue				
Texas Revenue Fund	18,490,508	18,093,733	18,456,670	21,272,143
IP Revenue Fund	1,082,797	1,408,382	1,375,462	1,537,081
2004 Bond Fund	194,741	193,208	193,775	192,167
2013 Bond Fund	166,641	164,078	163,302	165,519
2013 Bond Construction Fund	391	15	553	-
Millwood Depreciation Fund	336,334	333,196	334,320	413,084
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,800	7,800	7,800	7,800
Equipment Fund	132,354	216,368	348,143	313,232
Technology Fund	265,619	310,749	335,544	510,691
South Regional Wastewater Treatment Plant Depreciation Fund	97,017	95,408	96,037	134,711
Compost Fund	110,769	68,212	67,087	67,525
Customer Loan Fund	231	-	-	-
Personnel Policy Fund	101,399	101,050	102,186	102,190
TX Capital Improvement Fund	542,955	9,600	1,222,840	1,223,000
TX Infrastructure Fund	586,505	328,634	589,648	639,756
Wright Patman Corps of Engineers Cost Fund	2,551,452	3,683,419	4,567,958	1,600,419
Lake Texarkana Capital Improvement Fund	688,896	555,090	839,240	529,300
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	716,999	148,244	202,384	250,474
Revenue	**26,073,408**	**25,717,186**	**28,902,949**	**28,959,092**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Expenditures				
Texas Revenue Fund	17,312,462	19,405,527	18,288,332	22,726,492
IP Revenue Fund	1,082,797	1,408,382	1,375,462	1,537,081
2004 Bond Fund	194,876	193,475	193,475	191,669
2013 Bond Fund	165,944	163,694	163,694	165,994
2013 Bond Construction Fund	-	28,667	-	-
Millwood Depreciation Fund	99,391	759,059	684,548	605,015
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,605	27,300	19,500	23,205
Equipment Fund	200,810	266,090	237,843	557,471
Technology Fund	302,371	373,695	332,264	555,420
South Regional Wastewater Treatment Plant Depreciation Fund	158,646	147,603	147,603	226,643
Compost Fund	92,084	223,603	216,104	126,440
Customer Loan Fund	40,583	-	-	-
Personnel Policy Fund	98,498	84,746	84,746	90,720
TX Capital Improvement Fund	775,699	431,333	1,415,337	1,895,000
TX Infrastructure Fund	835,003	900,000	1,249,120	825,000
Wright Patman Corps of Engineers Cost Fund	3,900,000	-	-	88,800
Lake Texarkana Capital Improvement Fund	945,195	1,115,500	657,359	1,239,200
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	2,643,537	153,000	994,503	476,000
Expenditures	**28,855,501**	**25,681,674**	**26,059,890**	**31,330,150**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance September 30				
Texas Revenue Fund	4,944,110	3,233,883	5,112,448	3,658,099
IP Revenue Fund	-	-	-	-
2004 Bond Fund	32,229	32,529	32,529	33,027
2013 Bond Fund	28,058	27,666	27,666	27,191
2013 Bond Construction Fund	28,683	-	-	-
Millwood Depreciation Fund	543,033	133,560	192,805	874
North Texarkana Wastewater Treatment Plant Depreciation Fund	27,428	7,928	15,728	323
Equipment Fund	151,874	95,344	262,174	17,935
Technology Fund	192,289	117,954	195,569	150,840
South Regional Wastewater Treatment Plant Depreciation Fund	164,893	68,820	113,327	21,395
Compost Fund	240,327	40,293	91,310	32,395
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	157,965	188,969	175,405	186,875
TX Capital Improvement Fund	912,976	41,979	720,479	48,479
TX Infrastructure Fund	874,012	26,868	214,540	29,296
Wright Patman Corps of Engineers Cost Fund	1,783,095	6,329,281	6,351,053	7,862,672
Lake Texarkana Capital Improvement Fund	594,512	128	776,393	66,493
Wagner Creek Wastewater Treatment Plant Capital Improvement Fund	1,018,543	25,481	226,424	898
Fund Balance September 30	**11,694,027**	**10,370,683**	**14,507,850**	**12,136,792**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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GENERAL FUNDS

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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101 General Fund

DESCRIPTION:

This fund provides for general operations of the City through funding from property and sales taxes, fees, and other general revenue.

FOCUS:

To provide general City services including administrative oversight, police and fire protection, public works, building and code administration, parks and recreation, planning, and community development.

102 Narcotics Division Operations Fund

DESCRIPTION:

Assets legally seized and judiciously forfeited as gains of illegal and unlawful activities.

FOCUS:

To provide additional funds to assist the police department in accomplishing its missions, goals and objectives.

103 Personnel Policy Fund

DESCRIPTION:

To satisfy certain benefit obligations that are due to employees upon termination.

FOCUS:

The focus of the Personnel Policy Fund is to pay terminated employees benefits based on the City's current policies.

104 Workers Compensation Fund

DESCRIPTION:

To provide worker's compensation benefits to City employees.

FOCUS:

The focus of the workers' compensation fund is to isolate the revenue and expenditures of workers' compensation. This helps the City to establish workers' compensation rates that are adequate to fund the current cost of the premiums.

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

105 Payroll Fund

DESCRIPTION:

To provide for the payroll transactions of all City employees.

FOCUS:

The focus of the payroll fund is to isolate the expenditures and liabilities associated with bi-weekly payroll. Separation of these transactions allows for more accurate tracking of batch payroll processing and proper reporting.

107 Court Security Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.017 to collect a security fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The security fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- The purchase or repair of X-ray machines and conveying systems
- Handheld metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel
- Signage
- Confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices
- The purchase or repair of bullet-proof glass
- Continuing education on security issues for court personnel and security personnel
- Warrant officers and related equipment

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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109 General Property & Liability Fund

DESCRIPTION:

The purpose of this fund is to centralize the receipt and expenditure of funds related to general property and liability insurance coverage.

FOCUS:

The long-range goal is to develop a reserve fund to allow the City to reduce its expenditure of insurance premium dollars by studying historical accident claims data and adjusting policy deductibles to the most efficient levels.

113 Conservation Revolving Loan Fund

DESCRIPTION:

The Energy Conservation Revolving Loan Fund is an investment source for energy efficiency and conservation projects. It is intended for permanent working capital and fixed asset financing for departments within the City of Texarkana, Texas.

FOCUS:

In 2009, the City of Texarkana, Texas established the fund with an initial amount of $30,000 through the Department of Energy's Energy Efficiency and Conservation Block Grant Program.

The energy fund is run through the City's Finance Department. The fund will be replenished by the difference in energy savings once a building has been retrofitted with energy efficient technology.

Each department is responsible for submitting energy efficiency and conservation projects with timely payback periods.
Eligible projects will include:

- Any project that increases energy efficiency in municipal operations
- Any retrofit project that reduces energy use and costs
- Shows a payback period of less than 2 years

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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114 Court Technology Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.0172 to collect a technology fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The technology fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems

115 Technology Fund

DESCRIPTION:

The purpose of this fund is to provide a management tool for the City's growing technology needs. Scheduled replacement of hardware and software assets will allow the City to operate more efficiently in a rapidly changing technological environment.

FOCUS:

Operational technology assets will be consistently monitored and analyzed for effectiveness and replaced as needed.

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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120 Major Maintenance Fund

DESCRIPTION:

This fund is used to address city-wide street maintenance needs.

FOCUS:

The focus of this fund is to address street maintenance needs as they arise, rather than incurring additional costs by delaying projects until future dates.

216 Police Training Fund

DESCRIPTION:

The Police Training Fund allows for the collection of tuition and enrollment fees and the allocation of expenditures associated with the education, training, materials, and instruction costs applicable to the Texarkana Regional Training Center.

FOCUS:

To offer training and education to law enforcement officers.

228 Building Maintenance Fund

DESCRIPTION:

To set aside funding for the maintenance of City owned facilities.

FOCUS:

To perform maintenance on City-owned facilities on a regular basis. Through an active maintenance program, the goal is to prevent large unexpected expenditures by addressing routine maintenance along the way and building a fund balance that will allow the City to react to large expenditures if necessary.

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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2019-066 ATTH 01

605 Federal Asset Forfeiture Fund

DESCRIPTION:

This fund is used to collect the City's portion of case settlements worked jointly with federal authorities.

FOCUS:

To collect revenue awarded on federal cases and administer expenditures which are limited to law enforcement related activities.

704 Capital Replacement Fund

DESCRIPTION:

The purpose of this Fund is to utilize City contributions in the most effective and cost efficient ways to provide departments with motor vehicles, rolling stock and other equipment they need to successfully fulfill their responsibilities to the citizens.

FOCUS:

The Fleet Services department is charged with evaluating and continually upgrading the quality of the City's fleet, using this fund to manage and maintain these assets appropriately.

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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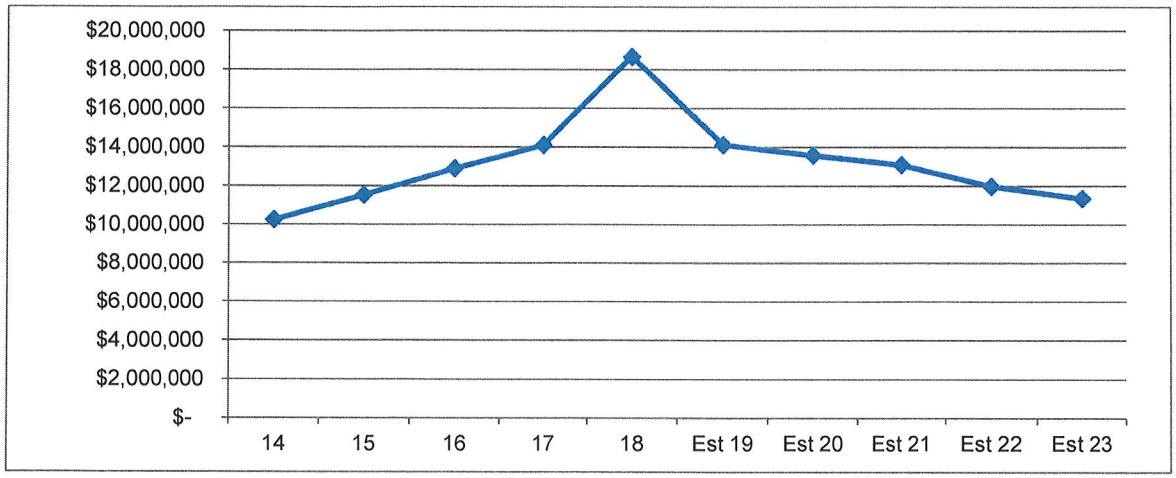
General Fund Balance



Estimated General Fund Balance and Reserves				
Category	**2020**	**2021**	**2022**	**2023**
Non-Spendable	90,274	90,274	90,274	90,274
Assigned	3,796,408	3,496,412	2,704,026	1,941,439
Restricted	603,926	572,912	541,099	508,481
Unassigned	9,092,739	8,943,049	8,651,522	8,798,888
Total	13,583,347	13,102,647	11,986,921	11,339,082

The General Fund's unassigned fund balance is generally defined as the excess of assets over liabilities which have resulted from general city operations. The City may apply this balance in financing the budget for its succeeding year. However, since the unassigned General Fund balance partially consists of non-available assets, such as receivables, it is considered prudent to maintain a fund balance.

The level of the unassigned fund balance may determine the City's ability to respond to financial emergencies, such as revenue shortfalls, casualty losses not covered by insurance, civil suit court judgements, and unanticipated service cost level increases resulting from storms. Secondly, the unassigned fund balance is needed to maintain adequate reserves for cash flow purposes.

The City Council established a General Fund balance policy in September of 2017 with a goal of achieving and maintaining an unassigned fund balance in the General Fund of sixty (60) days of general operating expenditures, exclusive of capital outlay and debt service expenditures. The projected total General Fund balance at the end of the City's 2019-2020 budget year is $13,583,347. The unassigned portion is estimated at $9,092,739 or 92.5 days of operating expenditures.

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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GENERAL FUND FORECAST

	2019	2020	2021	2022	2023
General Fund Balance	**18,683,426**	**14,135,289**	**13,583,347**	**13,102,647**	**11,986,921**
Revenue					
Charges for Services	247,328	247,328	157,328	157,328	157,328
Contribution From Others	14,668	20,000	-	-	-
Fees	999,958	993,502	993,502	993,502	993,502
Fines and Forfeitures	1,555,754	1,555,754	1,555,754	1,555,754	1,555,754
Franchise Taxes	1,462,300	1,462,300	1,462,300	1,462,300	1,462,300
Grant Revenue	139,605	54,867	32,895	32,895	32,895
Insurance Contributions	46,000	-	-	-	-
Investment Revenue	249,394	249,394	249,394	249,394	249,394
Other Revenue	202,937	58,500	58,500	58,500	57,500
Permits	687,625	687,625	687,625	687,625	687,625
Property Tax Revenue	13,147,107	13,382,369	13,586,698	13,700,992	13,994,853
Rental Revenue	9,050	9,050	9,050	9,050	9,050
Taxes - Other	16,949,125	17,229,794	17,572,017	17,921,086	18,277,136
Transfers In	24,500	24,500	24,500	24,500	24,500
Total General Fund 101 Revenue	35,735,351	35,974,983	36,389,563	36,852,926	37,501,837
Narcotics Division Operations Fund 102	23,900	23,300	22,760	22,205	21,640
Personnel Policy Fund 103	300,000	293,000	463,000	461,500	460,000
Workers Compensation Fund 104	243,600	428,600	428,600	428,600	428,600
Payroll Disbursement Fund 105	668	-	-	-	-
Court Security Fund 107	30,500	30,500	30,500	30,500	30,500
General Property & Liability Fund 109	302,800	302,800	302,800	302,800	302,800
Conservation Revolving Loan Fund 113	800	-	-	-	-
Court Technology Fund 114	30,500	30,500	30,500	30,500	30,500
Technology Fund 115	272,106	440,169	408,369	408,369	408,369
Major Maintenance Fund 120	500,000	500,000	550,000	500,000	500,000
Police Training Fund 216	7,500	7,500	7,500	7,500	7,500
Building Maintenance Fund 228	342,644	307,070	252,750	252,750	252,750
Federal Asset Forfeiture Fund 605	12,900	12,660	12,420	12,180	11,940
Capital Replacement Fund 704	2,604,277	1,740,000	1,732,000	1,723,000	1,709,000
Total General Fund Non 101 Revenue	4,672,196	4,116,099	4,241,199	4,179,904	4,163,599
Total Revenue	**40,407,547**	**40,091,081**	**40,630,762**	**41,032,829**	**41,665,435**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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GENERAL FUND FORECAST

	2019	2020	2021	2022	2023
Expenditures					
General Government	2,615,495	2,611,142	2,616,863	2,636,428	2,638,501
Police	8,903,985	9,119,459	9,279,699	9,453,499	9,495,710
Fire and Emergency Management	6,341,679	6,661,171	6,673,027	6,774,074	6,792,223
Public Works	4,397,298	4,454,295	4,502,521	4,555,571	4,559,549
Building and Code Administration	1,111,273	1,137,738	1,148,031	1,158,546	1,159,440
Parks Recreation and Community Health	1,749,761	1,786,854	1,784,971	1,802,192	1,804,057
Planning and Community Development	535,711	605,267	609,710	614,520	611,291
Non-Operating	15,013,766	9,519,569	9,924,431	10,149,622	10,293,699
Total General Fund 101 Expenditures	40,668,968	35,895,495	36,539,254	37,144,453	37,354,470
Narcotics Division Operations Fund 102	45,000	45,000	45,000	45,000	45,000
Personnel Policy Fund 103	629,600	521,500	531,950	543,445	556,090
Workers Compensation Fund 104	252,285	425,500	425,500	425,500	425,500
Payroll Disbursement Fund 105	588	-	-	-	-
Court Security Fund 107	30,575	58,058	30,562	30,566	30,566
General Property & Liability Fund 109	260,000	285,500	285,500	285,500	285,500
Conservation Revolving Loan Fund 113	-	35,038	-	-	-
Court Technology Fund 114	30,317	31,632	31,632	31,632	31,632
Technology Fund 115	333,782	439,370	407,570	407,570	407,570
Major Maintenance Fund 120	1,463,189	500,000	550,000	500,000	500,000
Police Training Fund 216	7,510	7,510	7,510	7,510	7,510
Building Maintenance Fund 228	387,004	307,070	252,750	252,750	252,750
Federal Asset Forfeiture Fund 605	20,000	20,000	20,000	20,000	20,000
Capital Replacement Fund 704	826,865	2,071,350	1,984,235	2,454,630	2,396,686
Total General Fund Non 101	4,286,715	4,747,529	4,572,209	5,004,103	4,958,803
Total Expenditures	**44,955,683**	**40,643,023**	**41,111,463**	**42,148,556**	**42,313,273**
General Fund Balance	**14,135,289**	**13,583,347**	**13,102,647**	**11,986,921**	**11,339,082**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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FUND FORECAST

102 Narcotics Division Operations Fund

		2019	2020	2021	2022	2023
	Fund Balance	**153,295**	**132,195**	**110,495**	**88,255**	**65,460**
	Revenue					
40002	Narcotics Forfeitures	20,000	20,000	20,000	20,000	20,000
41000	Interest Revenue	3,400	2,900	2,430	1,940	1,440
41012	Receivable Interest	500	400	330	265	200
	Total Revenue	**23,900**	**23,300**	**22,760**	**22,205**	**21,640**
	Expenditures					
50037	Trf To Da's Office	10,000	10,000	10,000	10,000	10,000
52207	Minor Tools And Equip	10,000	10,000	10,000	10,000	10,000
53403	Motor Vehicles-Dept.Use	12,500	12,500	12,500	12,500	12,500
54504	Special Services	12,500	12,500	12,500	12,500	12,500
	Total Expenditures	**45,000**	**45,000**	**45,000**	**45,000**	**45,000**
	Fund Balance	**132,195**	**110,495**	**88,255**	**65,460**	**42,100**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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FUND FORECAST

103 Personnel Policy Fund

		2019	2020	2021	2022	2023
	Fund Balance	**1,063,782**	**734,182**	**505,682**	**436,732**	**354,787**
	Revenue					
40050	Trf From General Fund	275,000	275,000	450,000	450,000	450,000
41000	Interest Revenue	25,000	18,000	13,000	11,500	10,000
	Total Revenue	**300,000**	**293,000**	**463,000**	**461,500**	**460,000**
	Expenditures					
50006	Termination Pay	450,000	350,000	350,000	350,000	350,000
51112	Worker's Comp	5,600	4,000	4,000	4,000	4,000
51113	Pensions/Retirement	61,000	46,000	46,000	46,000	46,000
51114	Social Security	18,000	17,000	17,000	17,000	17,000
51115	Group Insurance	95,000	104,500	114,950	126,445	139,090
	Total Expenditures	**629,600**	**521,500**	**531,950**	**543,445**	**556,090**
	Fund Balance	**734,182**	**505,682**	**436,732**	**354,787**	**258,697**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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FUND FORECAST

104 Workers Compensation Fund

		2019	2020	2021	2022	2023
	Fund Balance	**154,273**	**145,588**	**148,688**	**151,788**	**154,888**
	Revenue					
40006	Employer Contribution	240,500	425,500	425,500	425,500	425,500
41000	Interest Revenue	3,100	3,100	3,100	3,100	3,100
	Total Revenue	**243,600**	**428,600**	**428,600**	**428,600**	**428,600**
	Expenditures					
54503	Insurance & Bond	252,285	425,500	425,500	425,500	425,500
	Total Expenditures	**252,285**	**425,500**	**425,500**	**425,500**	**425,500**
	Fund Balance	**145,588**	**148,688**	**151,788**	**154,888**	**157,988**

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FUND FORECAST

105 Payroll Disbursement Fund

		2019	2020	2021	2022	2023
	Fund Balance	**(80)**	-	-	-	-
	Revenue					
46092	Cash Short/Overages	668	-	-	-	-
	Total Revenue	**668**	-	-	-	-
	Expenditures					
54520	Miscellaneous Expense	588	-	-	-	-
	Total Expenditures	**588**	-	-	-	-
	Fund Balance	-	-	-	-	-

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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FUND FORECAST

107 Court Security Fund

		2019	2020	2021	2022	2023
	Fund Balance	**385,821**	**385,746**	**358,188**	**358,126**	**358,060**
	Revenue					
41000	Interest Revenue	8,500	8,500	8,500	8,500	8,500
46054	Municipal Ct.Bldg.Secur	22,000	22,000	22,000	22,000	22,000
	Total Revenue	**30,500**	**30,500**	**30,500**	**30,500**	**30,500**
	Expenditures					
51103	Maintenance Operations	6,115	6,115	6,115	6,115	6,115
51112	Worker's Comp	10	16	16	16	16
51113	Pensions/Retirement	982	959	963	966	966
51114	Social Security	468	468	468	468	468
52202	Wearing Apparel	-	2,500	-	-	-
54504	Special Services	23,000	23,000	23,000	23,000	23,000
55801	Building & Facilities	-	25,000	-	-	-
	Total Expenditures	**30,575**	**58,058**	**30,562**	**30,566**	**30,566**
	Fund Balance	**385,746**	**358,188**	**358,126**	**358,060**	**357,994**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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FUND FORECAST

109 General Property & Liability Fund

		2019	2020	2021	2022	2023
	Fund Balance	**197,351**	**240,151**	**257,451**	**274,751**	**292,051**
	Revenue					
40050	Trf From General Fund	300,000	300,000	300,000	300,000	300,000
41000	Interest Revenue	2,800	2,800	2,800	2,800	2,800
	Total Revenue	**302,800**	**302,800**	**302,800**	**302,800**	**302,800**
	Expenditures					
54503	Insurance & Bond	260,000	285,500	285,500	285,500	285,500
	Total Expenditures	**260,000**	**285,500**	**285,500**	**285,500**	**285,500**
	Fund Balance	**240,151**	**257,451**	**274,751**	**292,051**	**309,351**

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FUND FORECAST

113 Conservation Revolving Loan Fund

		2019	2020	2021	2022	2023
	Fund Balance	**34,238**	**35,038**	-	-	-
	Revenue					
41000	Interest Revenue	800	-	-	-	-
	Total Revenue	**800**	-	-	-	-
	Expenditures					
55702	Major Tools & Equipment	-	35,038	-	-	-
	Total Expenditures	-	**35,038**	-	-	-
	Fund Balance	**35,038**	-	-	-	-

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FUND FORECAST

114 Court Technology Fund

		2019	2020	2021	2022	2023
	Fund Balance	**22,836**	**23,019**	**21,887**	**20,755**	**19,623**
	Revenue					
41000	Interest Revenue	500	500	500	500	500
46122	Technology Fee	30,000	30,000	30,000	30,000	30,000
	Total Revenue	**30,500**	**30,500**	**30,500**	**30,500**	**30,500**
	Expenditures					
50069	Trf To Technology Fund	3,115	3,132	3,132	3,132	3,132
55707	Computer Hard &Software	27,202	28,500	28,500	28,500	28,500
	Total Expenditures	**30,317**	**31,632**	**31,632**	**31,632**	**31,632**
	Fund Balance	**23,019**	**21,887**	**20,755**	**19,623**	**18,491**

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FUND FORECAST

115 Technology Fund

		2019	2020	2021	2022	2023
	Fund Balance	**141,253**	**79,577**	**80,376**	**81,174**	**81,973**
	Revenue					
40020	Perot Theatre Contribution	338	338	338	338	338
40050	Trf From General Fund	255,499	428,035	396,235	396,235	396,235
40057	Trf From Court Technology	3,115	3,132	3,132	3,132	3,132
40065	Trf From Health Fund	8,488	6,552	6,552	6,552	6,552
40090	Trf From Fleet	2,778	1,312	1,312	1,312	1,312
41000	Interest Revenue	800	800	800	800	800
41030	Trf From Economic Development Fund	1,090	-	-	-	-
	Total Revenue	**272,106**	**440,169**	**408,369**	**408,369**	**408,369**
	Expenditures					
50200	Lease Purchase Int. Exp	6,955	10,042	10,042	10,042	10,042
52226	Operating Lease	222,571	258,556	258,556	258,556	258,556
53400	Computer Hard & Software	4,500	35,300	28,700	28,700	28,700
54501	Communications-Cellular	20,000	23,423	23,423	23,423	23,423
55707	Computer Hard &Software	-	43,520	18,320	18,320	18,320
55820	Capital Lease	79,756	68,529	68,529	68,529	68,529
	Total Expenditures	**333,782**	**439,370**	**407,570**	**407,570**	**407,570**
	Fund Balance	**79,577**	**80,376**	**81,174**	**81,973**	**82,772**

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FUND FORECAST

120 Major Maintenance Fund

		2019	2020	2021	2022	2023
	Fund Balance	**963,189**	-	-	-	-
	Revenue					
40050	Trf From General Fund	500,000	500,000	550,000	500,000	500,000
	Total Revenue	**500,000**	**500,000**	**550,000**	**500,000**	**500,000**
	Expenditures					
54504	Special Services	-	-	50,000	-	-
55817	Other Improvements	1,463,189	500,000	500,000	500,000	500,000
	Total Expenditures	**1,463,189**	**500,000**	**550,000**	**500,000**	**500,000**
	Fund Balance	-	-	-	-	-

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FUND FORECAST

216 Police Training Fund

		2019	2020	2021	2022	2023
	Fund Balance	**10,712**	**10,702**	**10,692**	**10,682**	**10,672**
	Revenue					
40031	Contribution From Others	7,250	7,250	7,250	7,250	7,250
41000	Interest Revenue	250	250	250	250	250
	Total Revenue	**7,500**	**7,500**	**7,500**	**7,500**	**7,500**
	Expenditures					
52201	Supplies	2,000	2,000	2,000	2,000	2,000
52202	Wearing Apparel	1,000	1,000	1,000	1,000	1,000
52205	Postage/Shipping	200	200	200	200	200
52207	Minor Tools And Equip	1,500	1,500	1,500	1,500	1,500
54504	Special Services	360	360	360	360	360
54506	Travel	1,250	1,250	1,250	1,250	1,250
54519	Meals/Local Expense	1,000	1,000	1,000	1,000	1,000
54523	Bank Service Charges	200	200	200	200	200
	Total Expenditures	**7,510**	**7,510**	**7,510**	**7,510**	**7,510**
	Fund Balance	**10,702**	**10,692**	**10,682**	**10,672**	**10,662**

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FUND FORECAST

228 Building Maintenance Fund

		2019	2020	2021	2022	2023
	Fund Balance	**44,360**	-	-	-	-
	Revenue					
40031	Contribution From Others	3,707	-	-	-	-
40050	Trf From General Fund	329,697	304,048	252,750	252,750	252,750
41000	Interest Revenue	500	-	-	-	-
46086	Recovery Damage Claims	4,207	-	-	-	-
	Total Revenue	**338,111**	**304,048**	**252,750**	**252,750**	**252,750**
	Expenditures					
53301	Buildings	270,524	217,750	217,750	217,750	217,750
55801	Building & Facilities	111,947	86,298	35,000	35,000	35,000
	Total Expenditures	**382,471**	**304,048**	**252,750**	**252,750**	**252,750**
	Fund Balance	-	-	-	-	-

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FUND FORECAST

605 Federal Asset Forfeiture Fund

		2019	2020	2021	2022	2023
	Fund Balance	**117,303**	**110,203**	**102,863**	**95,283**	**87,463**
	Revenue					
40031	Contribution From Others	10,000	10,000	10,000	10,000	10,000
41000	Interest Revenue	2,900	2,660	2,420	2,180	1,940
	Total Revenue	**12,900**	**12,660**	**12,420**	**12,180**	**11,940**
	Expenditures					
52207	Minor Tools And Equip	20,000	20,000	20,000	20,000	20,000
	Total Expenditures	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**
	Fund Balance	**110,203**	**102,863**	**95,283**	**87,463**	**79,403**

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FUND FORECAST

704 Capital Replacement Fund

		2019	2020	2021	2022	2023
	Fund Balance	**1,345,300**	**3,122,712**	**2,791,362**	**2,539,127**	**1,807,497**
	Revenue					
40001	Contribution From State	14,527	-	-	-	-
40050	Trf From General Fund	2,500,000	1,700,000	1,700,000	1,700,000	1,700,000
41000	Interest Revenue	26,000	40,000	32,000	23,000	9,000
46084	Sale Of Surplus Property	12,993	-	-	-	-
46086	Recovery Damage Claims	50,757	-	-	-	-
	Total Revenue	**2,604,277**	**1,740,000**	**1,732,000**	**1,723,000**	**1,709,000**
	Expenditures					
50059	Trf To Fleet Fund	5,000	5,000	5,000	5,000	5,000
55704	Motor Vehicles	397,946	779,600	1,312,535	847,000	784,400
55706	Heavy Equipment	423,919	1,286,750	666,700	1,602,630	1,607,286
	Total Expenditures	**826,865**	**2,071,350**	**1,984,235**	**2,454,630**	**2,396,686**
	Fund Balance	**3,122,712**	**2,791,362**	**2,539,127**	**1,807,497**	**1,119,811**

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Capital Replacement List

	Fiscal Year 18-19	Fiscal Year 19-20
CHEVY 2500 EC V8 GAS W/ANIMAL BED	27,364	
DIXIE CHOPPER CLASSIC 3360 MOWER	9,461	
DIXIE CHOPPER CLASSIC 3360 MOWER	9,461	
DODGE RAM 1500 VAN, WHITE NARC RAID ADD		42,000
EXCAVATOR, CAT 315CL, USED		300,000
FORD PI UTILITY B&W	48,201	
FORD PI UTILITY B&W	48,236	
FORD PI UTILITY B&W	49,906	
FORD PI UTILITY B&W	18,106	65,100
FORD PI UTILITY B&W	18,106	65,100
FORD PI UTILITY B&W	18,106	65,100
FORD PI UTILITY B&W	18,106	65,100
FORD PI UTILITY B&W	48,529	
FORD PI UTILITY B&W		64,000
FORD EXPLORER B&W, 4 DR 6CYL		66,000
FORD F150 EC, LB, WHITE		32,000
FORD F150 RC LB V8 GAS 861C		35,000
FORD F150 RC, SB, 6CYL GAS (EC 4X4)		36,000
FORD F250 3/4 EC, WHITE (wants 3/4 ec sb 4x4 gas w/steps)		40,000
FORD F250 EC LB DIESEL (wants 3/4 ec sb 4x4 gas w/steps)		40,000
FORD F250, EC, LB, 4x4 GAS	31,256	
FORD F250, EC, LB, 4x4 GAS	32,466	
FORD F750 SD PATCH TRK	155,796	
FORD PI SEDAN B&W	19,782	65,100
FORD PI SEDAN B&W	19,782	65,100
GENERAC PRESSURE WASHER		8,500
INTERNATIONAL HAUL TRK	125,018	
JOHN DEERE 1200A 3 WHEEL RAKE		16,800
JOHN DEERE 5303 TRACTOR	9,461	
JOHN DEERE 60HD BROOM ATTACH	10,283	
JOHN DEERE 60HD RIDING MOWER		11,000
JOHN DEERE GATOR		12,000
JOHN DEERE TRACTOR (parks keeping 43004)	28,076	
LINE PAINT MACHINE		4,500
MOTORCYCLE, HARLEY DAVIDSON		35,000
MOTORCYCLE, HARLEY DAVIDSON		35,000
NEW HOLLAND TB110, TRC W/BOOM 4X4		169,950
PIERCE ENFORCER PUMPER ENGINE 7		670,000
SEWER JET	66,902	
TORO Z MASTER COMM MOWER	9,461	
TORO Z MASTER COMM MOWER		12,000
TRAILER, BIG TEX, 16FT, 7K GVWR ARROWBD		15,000
TRAILER, SHOP MADE		6,000
UTIL TRL (PEPSI)		25,000
MANAGEMENT FEE	5,000	5,000
	826,865	2,071,350

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NON-GENERAL FUNDS

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110 Central Records & Communication Fund

DESCRIPTION:

The City is a participant in a joint venture in the Bi-State Justice Center with the City of Texarkana, Arkansas and Bowie County, Texas to house the law enforcement and criminal justice agencies of each entity. The Intergovernmental Advisory Committee is responsible for the operations of the Center. The annual budget is underwritten by the participating entities based on a formula which uses floor space occupied, number of records processed by the Central Records Center, the number of calls for service handled in the Communications Center, and the number of prisoners in the detention facility for each entity.

FOCUS:

This program encompasses the Bi-State Central Records & Communications Center Department of the Justice Center. The City provides payroll service for the personnel. All payroll expenditures are billed back to Texarkana, Arkansas which by agreement is responsible for the fiscal operation of the Center.

116 TIRZ #1 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #1 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #1 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

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117 Donation Fund

DESCRIPTION:

The donation fund account includes small grant awards and community donations for city assisted initiatives such as the Texarkana Arts & Historic District, Believe in Beverly Campaign and Neighborhood Associations. Depending on the donation, agencies and individual donors may receive an acknowledgement of donation letter and grant expenditure reports are submitted as requested.

118 TIRZ #2 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #2 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #2 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

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200 Perot Enhancement Fund

DESCRIPTION: The beautiful restored Perot Theatre, located in downtown Texarkana at 3rd and Main St, has been a landmark since 1924 when it opened as the Saenger Amusement Company's "Gateway to the Southwest" theatre.

Fully restored by the City of Texarkana, TX in 1979-80, the building is listed in the National Register of Historic Places. Texarkana natives, H. Ross Perot and his sister Bette, through the Perot Foundation, contributed much of the restoration costs in memory of his parents, Mr. & Mrs. Gabriel Ross Perot.

In recognition of this contribution, the Texarkana, Texas City Council renamed the building - The Perot Theatre. The theatre annually hosts the Perot Theatre Series, as well as numerous rentals throughout the year. The Perot Theatre is owned by the City of Texarkana, TX and the Texarkana Regional Arts & Humanities Council is contracted to program and manage the theatre.

FOCUS: A two-dollar ($2 USD) charge is placed on all tickets by the Texarkana Regional Arts & Humanities Council. These funds are used to provide patron enhancements and amenities for the Perot Theatre experience.

202 Emergency Solutions Grant Fund

DESCRIPTION:

The Emergency Solutions Grants program is a competitive grant program designed to provide the services necessary to help persons that are at-risk of homelessness or homeless quickly regain stability in permanent housing. The ESG program is funded by the U.S. Department of Housing and Urban Development (HUD) and is administered by the Texas Department of Housing and Community Affairs (TDHCA) in the State of Texas.

FOCUS:

The ESG program provides funding to:

•Engage homeless individuals and families living on the street;
•Improve the number and quality of emergency shelters for homeless individuals and families;
•Help operate these shelters;
•Provide essential services to shelter residents;
•Rapidly re-house homeless individuals and families; and
•Prevent families and individuals from becoming homeless.

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203 CDBG Revolving Loan Fund

DESCRIPTION:

Revolving Loan Program funded through Community Development Block Grant funding from HUD.

FOCUS:

The Community Development Block Grant Revolving Loan Fund Program enables the City to make loans to developers or small business owners to redevelop buildings in revitalization areas of the City. Improvements will benefit low and moderate-income individuals through jobs or housing opportunities. Loans can be used for façade improvements to businesses.

204 Community Development Block Grant Fund

DESCRIPTION:

The Community Development Block Grant Program is designed to primarily benefit low/moderate income persons and/or low to moderate income areas of the City. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

207 EPA Revolving Loan Grant Fund

DESCRIPTION:

This program is offered by funding from the Environmental Protection Agency.

FOCUS:

The Revolving Loan fund program enables the City to make sub grants and loans to developers seeking to redevelop contaminated properties in targeted areas of the community. Loan and grants funds may be used for clean-up activities at approved redevelopment sites.

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208 EPA Multipurpose Grant Fund

DESCRIPTION:

This program is offered by funding from the Environmental Protection Agency.

FOCUS:

The Multipurpose Assessment and Clean-up Program provides grant funds for use in assessment and cleanup of 203 and 205 West Broad Street as part of the City's on-going downtown redevelopment initiative.

209 Home Program Fund

DESCRIPTION:

Administration of the Texas Department of Housing and Community Affairs (TDHCA) program.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

211 Perot Theatre Fund

DESCRIPTION:

This program meets the obligation made to the Perot Foundation that the City provide community-enhancing cultural programming in the Perot Theatre, in exchange for the foundation's capital gift to the City to restore the original Saenger Theatre in the early 1980's. The Perot Theatre, as a stand-alone historical jewel and as a programmed event center, is integral to regional, national, and even international tourism in Texarkana. It includes programming from the Texarkana Regional Arts and Humanities Council, Inc. (TRAHC), the Texarkana Symphony Orchestra, local dance recitals and nationally known music artists.

FOCUS:

The Texarkana Regional Arts and Humanities Council, Inc. (TRAHC) is currently contracted by the City for the professional management of the Perot Theatre. The hotel occupancy tax revenues invested through this fund are integral to the continued positive impact of the Perot Theatre.

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212 Hotel Occupancy Tax Fund

DESCRIPTION:

The hotel occupancy tax fund is comprised of revenue received from local hotels and motels. All funds received from the hotel occupancy tax are spent in accordance with the Texas Tax Code, Section 351.101 (a) and (b).

FOCUS:

According to the tax code, there is a two-part test that expenditures of local hotel occupancy tax funds must meet in order to be valid.

1. Every expenditure must directly enhance and promote tourism and the hotel industry.
2. Every expenditure must clearly fit into a state defined statutory category including:
   a) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;
   b) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
   c) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
   d) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
   e) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (i) at or in the immediate vicinity of convention center facilities or visitor information centers; or (ii) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;
   f) for a municipality located in a county with a population of one million or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity; and
   g) subject to Section 351.1076, the promotion of tourism by the enhancement and upgrading of existing sports facilities, including facilities or fields for baseball, softball, soccer, and flag football.

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213 Perot Theatre Building Maintenance Fund

DESCRIPTION:

The contract for the capital gift from the Perot Foundation required a long-term maintenance fund to be established with an annual set aside from the City of $40,000.

FOCUS:

To carefully monitor and maintain all aspects of the Perot Theatre.

214 COC Homeless Assistance Grant Fund

DESCRIPTION:

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

215 Housing Fund

DESCRIPTION:

Administration of loans made under previous City housing programs and collection of other revenue related to programs set up by the City to assist in repair and rehabilitation of individual properties and neighborhoods in the City.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

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217 Law Enforcement Block Grant Fund

DESCRIPTION:

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

FOCUS:

To procure advanced Crime Scene equipment, as well as hardware/software for the Property & Evidence Section.

218 CDBG 108 Loan Fund

DESCRIPTION:

The CDBG Section 108 Loan Guarantee Program is designed to assist community & economic development projects that will benefit low/moderate income persons by providing affordable housing in the downtown area. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

219 Law Enforcement Program Fund

DESCRIPTION:

State funding through the Texas Comptroller's Office for continuing education of law enforcement officers and for tobacco enforcement and compliance education.

FOCUS:

To supplement the City's General Fund budget to assure that specialized and mandated training is provided to commissioned personnel.

To conduct a regimen of tobacco compliance sting operations and inspections at retail outlets to assure that tobacco is not being sold to minors, as well as provide consistent compliance education to tobacco retailers in our area.

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220 Metropolitan Planning Organization Fund

DESCRIPTION:

This program is responsible for coordinated, comprehensive, and continuing transportation planning in the Texarkana Metropolitan Area as required by the Safe Accountable Flexible Efficient Transportation Act – A Legacy for Users of 2005 (SAFETEA-LU) and authorized by the Transportation Equity Act for the 21st Century (TEA-21). The Texarkana Metropolitan Area is comprised of nearly 195 square miles in northeast Texas and southwest Arkansas. Incorporated areas within the Texarkana Metropolitan Area Boundary include the cities of Texarkana, AR; Texarkana, TX: Wake Village, TX; Nash, TX; and Red Lick, TX. Unincorporated portions of western Miller County, AR and eastern Bowie County, TX also lie within the metropolitan area. The Metropolitan Planning Organization (MPO) is also responsible for the development of a Metropolitan Transportation Plan (MTP) that will complement the Statewide Transportation Improvement Plan (STIP) required by state and federal laws, a Transportation Improvement Program (TIP) and a Unified Planning Work Program (UPWP) and such other planning documents and reports that may be required by state or federal laws or regulations.

FOCUS:

The MPO will focus its attention on the following planning issues:

- Maintaining a fair and impartial setting for effective decision making
- Evaluating transportation alternatives, scaled to fit the region, its transportation issues and the realistically available options
- Monitoring the implementation of the TUTS 2030 Plan
- Managing the Transportation Improvement Program
- Involving the general public in the above functions through the implementation of the Public Participation Plan
- Implementing state and federal legislative changes

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222 TIFMAS Fund

DESCRIPTION: The Fire Department is a participant in the Texas Intrastate Mutual Aid System (TIFMAS) which is a system made up of departments that are willing to share resources on a statewide level when a jurisdiction's response capability is overwhelmed. When incidents occur, resources are requested to deploy from various divisions across the state. The participants of TIFMAS then deploy with city-owned equipment. All costs associated with deployments are reimbursed by the State of Texas.

FOCUS: This program captures 50% of the reimbursement for the use of city-owned vehicles during TIFMAS deployments. The funds are then used by the Fire Department to purchase needed equipment that could not be acquired within the normal operating budget.

223 Economic Development Fund

DESCRIPTION:

The stated purpose of this fund as indicated by the City Council sub-committee for Economic Development shall be to:

- Promote new, and expand existing, long-term employment opportunities for the City of Texarkana, Texas.
- Enhance property values and expand the base for the taxing entities within the City of Texarkana, Texas.
- Promote diversity within the local economy.
- Help enhance the standard of living and raise the median wage for the citizens of Texarkana, Texas.

FOCUS:

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

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227 NEA Grant Fund

DESCRIPTION:

The City of Texarkana, Texas is one of sixty-nine recipients of the National Endowment for the Arts Our Town awards throughout the United States and will receive $100,000 to support the Texarkana Perot Theatre Restoration and Art Park Project.

FOCUS:

The Perot Theatre Restoration and Art Park project in Texarkana, Texas engages leading design experts in development of a master plan for the downtown Texarkana Arts and Historic District. The master plan features adaptive re-use of a downtown block connecting the restored Perot Theater and the historic Regional Arts Center building with an open-air farmers market, outdoor stage, public art exhibition and green space. A public space master plan incorporating the surrounding blocks offers an excellent opportunity to improve livability and safety in the heart of Texarkana's Arts District.

229 Public Safety Radio Fund

DESCRIPTION:

The City of Texarkana, Texas has purchased a P25 public safety communications system, which is linked to what will eventually be a statewide communications network. The local system will provide communications capabilities for law enforcement, fire fighters and public works for both sides of the city as well as numerous agencies within Bowie County. The system allows for interoperability between the various agencies in times of critical events. Ongoing maintenance and upgrades of the system are crucial. To fund this ongoing cost, a monthly fee will be assessed for each radio operating on the system and placed into this account. The funds that are collected via the fees will be used for system maintenance.

FOCUS:

To ensure the functionality of vital public safety communications infrastructure by assessing fees which will be used to cover ongoing maintenance and upgrade costs.

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230 Rotary Splash Pad Fund

DESCRIPTION:

The Rotary Splash Pad Fund was established to collect and distribute funds received through a cooperative agreement with the four Texarkana Rotary Clubs to construct a City-owned splash pad for use by the citizens of Texarkana and the surrounding area.

FOCUS:

- Collect funds from various donors.
- Bid construction of the project, manage the construction project, and pay the contractor.
- Manage and maintain the Splash Pad through the Parks Department upon completion of the project.

232 Trail Grant Fund

DESCRIPTION:

This project seeks to utilize the distinctive history of Spring Lake Park by providing a unique "Walk through History" guided trail highlighting many important features from the parks past and present. This half mile looped trail, around the lake for which the park was named, will add approximately 700 ft. to the total distance of available walking trails already present at Spring Lake Park. Simultaneously, 2000 ft. of existing trails will be renovated allowing for the continued enjoyment already experienced by so many citizens.

FOCUS:

The existing trail is already used for recreation in many ways including being a part of the many pathways at Spring Lake Park used for two separate walk-a-thons and a half marathon. These uses, as well as use from the more than 100 daily visitors to the park will continue. With the addition of amenities specific to the "Walk through History" trail the City anticipates higher usage of the park by local schools and community groups for educationally based purposes.

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233 NRDA Grant Fund

DESCRIPTION:

Natural Resources Damage Assessment (NRDA) funds are recovered funds to restore natural resources injured, lost, or destroyed due to releases of hazardous substances at or from the former Kerr-McGee Chemical Corporation (Kerr-McGee) wood-treating facility in Texarkana.

FOCUS:

The state NRDA Trustees determined that there was injury to freshwater aquatic benthic habitat at three perennial streams at or downstream of the Facility: Days Creek, Howard Creek, and Waggoner Creek. The Trustees, among other restoration project proposals, selected 10 project components from the City of Texarkana's (the City) Days Creek Comprehensive Watershed Restoration Project proposal and awarded the City $9.8 million to undertake these 10 restoration projects.

301 Debt Service Fund

DESCRIPTION:

Account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest on City debt.

FOCUS:

Accumulation of funds for principal and interest payments due in future years

417 2005 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2005 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2005 Bond Fund.

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422 TIRZ Bond Fund

DESCRIPTION:

To account for individual TIRZ projects associated with the issuance of 2012 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the TIRZ 2012 Bond Fund.

423 2017 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2017 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2017 Bond Fund.

501 Health Department Fund

DESCRIPTION:

This fund provides planning, policy and administrative direction for the entire health center operation: Telephone and reception, maintenance of files, assessment and collection of fees, general clerical activities, as well as collection of statistical information, communicable disease intervention and control, family planning, WIC nutrition, education and food supplement.

FOCUS:

The goal of the Health Clinic is to provide quality care to the community at large with a focus on the population below the 185% of poverty level. Comprehensive public health services are provided with an emphasis on health education and prevention.

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502 Public Library Fund

DESCRIPTION:

The mission of the Texarkana Public Library, through its excellent service, provides materials, information, programs, and facilities to improve the quality of life for people in Texarkana, Arkansas and Texarkana, Texas. The Library provides access to information and materials, reflecting diverse points of view to instruct, inform and entertain regardless of age, levels of ability, educational, cultural or financial background. In addition to the wealth of resources available for circulation, the Library offers youth and adult programming, reference service, data base and Internet services, tours for groups, meeting room space, service to nursing homes, a twenty-four hour public catalog through the web and a children's dial-a-story phone line.

FOCUS:

The Commission strives to achieve the following objectives in accordance with the Library Long Range and Facilities Master Plan:

- To increase number of library materials added to the collection to two (2) per capita.
- To continue developing the collection in accordance with a collection development plan.
- To continue two (2) Story Hour sessions year-round.
- To continue Internet services as an extension of reference and information to the community.
- To cooperate with the Literacy Council to help decrease the illiteracy rate in the Texarkana area.
- To promote the Library and its services.
- To increase access to information through its 140 on-line databases and On-Line Public Access Catalog (OPAC), twenty-four (24) hours a day, seven (7) days a week.
- To continue to offer informative programming to the community for children and adults.
- To continue outreach services to Nursing Homes and story presentations to Daycare Centers.
- To continue operation sixty-four (64) hours a week and four (4) nights open until 9:00 p.m.
- To continue maintaining the building.
- To continue an active summer program for the children and a 24-hour dial-a-story line for children.
- To continue to purchase downloadable eBooks and e Audio for the materials collection.

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701/702 Employee Health Trust/Claim Fund

DESCRIPTION:

To provide health insurance to all City employees through a self-funded insurance program.

FOCUS:

The focus of the Employee Health Fund is to isolate the revenue and expenditures of health, dental, life and other supplemental insurance plans available to employees. This helps the City to establish insurance rates that approximate the current cost of the insurance claims and other related expenses.

703 Fleet Services Fund

DESCRIPTION:

Fleet Services is a team of professionals dedicated to enhancing city services by providing departments with safe and effective vehicles and equipment. The department ensures the responsible use of tax dollars by managing the acquisition, maintenance, and disposal of the City's fleet in the most cost-effective manner possible.

The Department functions as a team and takes pride in providing exemplary service to its customers and citizens.

FOCUS:

The Department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and the interruption of City services to citizens.

Training is a cornerstone to providing quality service for customers and providing employees with the opportunities necessary to develop and enhance their skills and workmanship.

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810 Member Cities Water Revenue Fund

DESCRIPTION:

This fund provides administrative support for water distribution agreements with several cities in the area.

FOCUS:

The focus of this fund is to collect revenues from area cities with which the City has executed water distribution agreements, and to distribute required expenditures to the water utilities fund and Riverbend Water Resources District. Agreements are in place with the following "Member Cities": Annona, Avery, DeKalb, Hooks, Maud, New Boston, and Wake Village.

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BUDGETED FUND BALANCE

110 Central Records & Communications Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
110	Central Records & Communications Fund	-	-	-	-
	Fund Balance	-	-	-	-
	Income				
46246	Contr Tex Ar/Bic Payrll	-	2,650,825	2,434,298	2,679,910
	Income	-	**2,650,825**	**2,434,298**	**2,679,910**
	Expenditures				
50006	Termination Pay	-	21,170	43,725	25,387
51101	Supervision	-	188,570	91,273	100,470
51102	Clerical	-	340,272	370,577	385,643
51103	Maintenance Operations	-	1,084,730	948,709	1,103,342
51105	Overtime	-	309,825	275,550	270,828
51106	Longevity Pay	-	22,145	14,695	16,305
51107	Incentive Pay	-	9,240	7,125	6,900
51108	Step-Up Pay	-	-	500	500
51111	Shift Differential Pay	-	6,197	4,000	4,917
51112	Worker's Comp	-	2,659	2,918	5,114
51113	Pensions/Retirement	-	257,710	282,758	300,979
51114	Social Security	-	122,834	134,784	146,865
51115	Group Insurance	-	278,017	251,956	307,132
51116	Field Officer Train Pay	-	6,000	5,000	4,800
51132	Telephone Allowance	-	1,456	728	728
51199	Accrued Payroll	-	-	-	-
	Expenditures	-	**2,650,825**	**2,434,298**	**2,679,910**
	Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

116 TIRZ #1 Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
116	TIRZ #1 Fund	1,183,582	2,032,969	2,015,663	1,703,495
	Fund Balance	**1,183,582**	**2,032,969**	**2,015,663**	**1,703,495**
	Income				
40031	Contribution From Others	449,704	488,370	493,202	504,802
41000	Interest Revenue	30,617	22,000	55,000	11,000
46001	Current City Taxes	584,957	604,134	671,137	693,912
46002	Delinquent City Taxes	21,979	2,500	10,000	10,000
46003	Penalty & Interest	2,138	-	-	-
	Income	**1,089,394**	**1,117,004**	**1,229,339**	**1,219,714**
	Expenditures				
50009	Trf To General Fund	2,000	2,000	2,000	2,000
50052	Trf To Debt Service Fund	255,313	998,059	257,163	768,161
52204	Food Supplies	-	500	500	500
57068	University Sidewalk Project	-	-	95,918	-
57079	Gibson Extension to FM 989	-	-	-	-
57081	Extension of Pavilion Parkway	-	50,000	-	-
57099	South Cowhorn Loop Project	-	5,969	185,926	-
57100	Gibson Bridge	-	1,600,000	1,000,000	500,000
	Expenditures	**257,313**	**2,656,528**	**1,541,507**	**1,270,661**
	Fund Balance	**2,015,663**	**493,445**	**1,703,495**	**1,652,548**

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BUDGETED FUND BALANCE

117 Donation Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
117	Donation Fund	17,459	17,459	14,677	-
	Fund Balance	**17,459**	**17,459**	**14,677**	**-**
	Income				
40031	Contribution From Others	17,520	30,000	30,000	30,000
41000	Interest Revenue	237	100	350	350
	Income	**17,757**	**30,100**	**30,350**	**30,350**
	Expenditures				
52201	Supplies	939	3,600	5,000	5,000
54504	Special Services	19,264	43,709	40,027	25,350
54525	Advertising	81	-	-	-
57029	Farmers Market	256	250	-	-
	Expenditures	**20,540**	**47,559**	**45,027**	**30,350**
	Fund Balance	**14,677**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

118 TIRZ #2 Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
118	TIRZ #2 Fund	-	-	-	-
	Fund Balance	-	-	-	-
	Income				
	Income	-	-	-	-
	Expenditures				
	Expenditures	-	-	-	-
	Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

200 Perot Enhancement

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
200	Perot Enhancement	247,143	239,143	280,709	226,709
	Fund Balance	**247,143**	**239,143**	**280,709**	**226,709**
	Income				
41000	Interest Revenue	3,918	1,750	6,000	4,800
46135	Theatre Enhancement Fee	40,086	40,000	40,000	40,000
	Income	**44,004**	**41,750**	**46,000**	**44,800**
	Expenditures				
53302	Improvement-Enhanc Fees	10,438	50,000	100,000	100,000
	Expenditures	**10,438**	**50,000**	**100,000**	**100,000**
	Fund Balance	**280,709**	**230,893**	**226,709**	**171,509**

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BUDGETED FUND BALANCE

202 Emergency Solutions Grant

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
202	Emergency Solutions Grant	(57,298)	-	(74,610)	-
	Fund Balance	**(57,298)**	**-**	**(74,610)**	**-**
	Income				
40016	Contribution From US Govt.	366,020	449,786	166,205	60,703
40050	Trf From General Fund	80,407	-	34,405	65,297
	Income	**446,427**	**449,786**	**200,610**	**126,000**
	Expenditures				
51101	Supervision	30,726	-	12,757	-
51103	Maintenance Operations	31,420	-	18,656	-
51105	Overtime	-	-	169	-
51112	Worker's Comp	79	-	48	-
51113	Pensions/Retirement	9,984	-	4,716	-
51114	Social Security	4,619	-	2,204	-
51115	Group Insurance	7,289	-	3,044	-
51134	City Contribute 401(A)	572	-	215	-
52201	Supplies	2,600	-	-	-
53301	Buildings	282	-	-	-
54500	Communications-In House	1,148	-	-	-
54504	Special Services	374,674	449,786	84,190	126,000
54506	Travel	346	-	-	-
	Expenditures	**463,739**	**449,786**	**126,000**	**126,000**
	Fund Balance	**(74,610)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

203 CDBG Revolving Loan Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
203	CDBG Revolving Loan Fund	210,831	213,831	215,327	217,027
	Fund Balance	**210,831**	**213,831**	**215,327**	**217,027**
	Income				
40016	Contribution From US Govt.	-	-	-	-
41000	Interest Revenue	2,070	1,000	-	-
41015	Loan Interest	2,426	2,500	2,200	-
	Income	**4,496**	**3,500**	**2,200**	**-**
	Expenditures				
54504	Special Services	-	500	500	500
	Expenditures	**-**	**500**	**500**	**500**
	Fund Balance	**215,327**	**216,831**	**217,027**	**216,527**

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BUDGETED FUND BALANCE

204 Community Development Block Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
204	Community Development Block Grant Fund	(14,171)	-	540,203	512,000
	Fund Balance	**(14,171)**	**-**	**540,203**	**512,000**
	Income				
40016	Contribution From US Govt.	904,628	845,350	421,797	1,367,000
40050	Trf From General Fund	21,206	-	-	-
41000	Interest Revenue	968	-	-	-
	Income	**926,802**	**845,350**	**421,797**	**1,367,000**
	Expenditures				
50089	Trf to CDBG 108 Loan Fund	-	-	-	-
51101	Supervision	5,673	-	3,341	-
51103	Maintenance Operations	37,604	-	44,022	-
51112	Worker's Comp	55	-	69	-
51113	Pensions/Retirement	6,952	-	7,607	-
51114	Social Security	3,249	-	3,554	-
51115	Group Insurance	1,945	-	1,972	-
51134	City Contribute 401(A)	106	-	62	-
52201	Supplies	536	2,000	3,000	3,000
54504	Special Services	311,709	715,350	177,872	238,500
54506	Travel	4,285	6,000	6,000	6,000
54525	Advertising	313	2,000	2,500	2,500
55817	Other Improvements	-	-	200,000	200,000
57019	Park Improvements	-	120,000	-	-
	Expenditures	**372,427**	**845,350**	**450,000**	**450,000**
	Fund Balance	**540,203**	**-**	**512,000**	**1,429,000**

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BUDGETED FUND BALANCE

207 EPA Revolving Loan Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
207	EPA Revolving Loan Grant Fund	(5,526)	-	(15)	-
	Fund Balance	**(5,526)**	**-**	**(15)**	**-**
	Income				
40016	Contribution From US Govt.	18,489	973,663	946,164	500,000
40050	Trf From General Fund	17,948	-	45,935	-
	Income	**36,437**	**973,663**	**992,099**	**500,000**
	Expenditures				
51101	Supervision	6,536	-	18,855	-
51103	Maintenance Operations	7,686	-	14,747	-
51112	Worker's Comp	18	-	55	-
51113	Pensions/Retirement	2,288	-	5,396	-
51114	Social Security	1,064	-	2,509	-
51115	Group Insurance	1,061	-	4,001	-
51134	City Contribute 401(A)	122	-	372	-
52201	Supplies	156	-	-	-
54504	Special Services	7,533	969,663	942,148	500,000
54506	Travel	4,337	4,000	4,000	-
54519	Meals/Local Expense	125	-	-	-
	Expenditures	**30,926**	**973,663**	**992,083**	**500,000**
	Fund Balance	**(15)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

208 EPA Multipurpose Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
208	EPA Multipurpose Grant Fund	(6,893)	-	-	-
	Fund Balance	**(6,893)**	-	-	-
	Income				
40016	Contribution From US Govt.	91,883	-	-	-
40050	Trf From General Fund	3,772	-	-	-
	Income	**95,655**	-	-	-
	Expenditures				
51103	Maintenance Operations	2,855	-	-	-
51112	Worker's Comp	4	-	-	-
51113	Pensions/Retirement	456	-	-	-
51114	Social Security	217	-	-	-
51115	Group Insurance	302	-	-	-
54504	Special Services	84,893	-	-	-
54507	Utilties-Electricity	35	-	-	-
	Expenditures	**88,762**	-	-	-
	Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

209 Home Program Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
209	Home Program Fund	67,188	67,688	67,901	68,401
	Fund Balance	**67,188**	**67,688**	**67,901**	**68,401**
	Income				
41000	Interest Revenue	713	500	500	500
	Income	**713**	**500**	**500**	**500**
	Expenditures				
	Expenditures	-	-	-	-
	Fund Balance	**67,901**	**68,188**	**68,401**	**68,901**

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BUDGETED FUND BALANCE

211 Perot Theatre Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
211	Perot Theatre Fund	36,211	49,856	37,387	31,833
	Fund Balance	**36,211**	**49,856**	**37,387**	**31,833**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	305,000	305,000	305,000	325,000
41000	Interest Revenue	1,012	100	700	950
46239	Perot Theatre Rental	32,145	30,000	30,000	30,000
	Income	**338,157**	**335,100**	**335,700**	**355,950**
	Expenditures				
50017	Trf To Building Maintaintence Fund	40,000	40,000	40,000	40,000
50069	Trf To Technology Fund	1,335	338	338	338
50076	Trf To Hotel Occupancy Tax Fund	-	1,197	-	-
54502	Rental	12,450	-	15,000	15,000
54503	Insurance & Bond	10,727	5,000	11,958	12,000
54504	Special Services	270,975	273,921	273,207	273,207
54508	Utilities-Water & Sewer	771	-	2	-
54509	Utilities-Gas	-	-	-	-
54524	Other Services	724	1,000	750	750
	Expenditures	**336,981**	**321,455**	**341,255**	**341,295**
	Fund Balance	**37,387**	**63,501**	**31,833**	**46,488**

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BUDGETED FUND BALANCE

212 Hotel Occupancy Tax Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
212	Hotel Occupancy Tax Fund	414,228	423,863	612,099	652,397
	Fund Balance	**414,228**	**423,863**	**612,099**	**652,397**
	Income				
40031	Contribution From Others	5,500	1,500	-	-
40052	Trf From Perot Theatre Fund	-	1,197	-	-
41000	Interest Revenue	9,946	4,900	15,000	8,000
46092	Cash Short/Overages	-	-	-	-
46237	Convention Ctr.Revenue	438,988	400,000	439,000	439,000
46238	Hotel/Motel Taxes	1,097,700	1,000,000	1,098,000	1,098,000
	Income	**1,552,133**	**1,407,597**	**1,552,000**	**1,545,000**
	Expenditures				
50033	Trf To Perot Theatre Fund	305,000	305,000	305,000	325,000
50052	Trf To Debt Service Fund	560,755	558,203	558,203	559,354
51101	Supervision	40,870	39,000	39,000	39,000
51103	Maintenance Operations	30,346	30,872	30,872	30,872
53301	Buildings	29,143	30,068	30,068	30,068
54502	Rental	-	-	-	-
54504	Special Services	14,269	10,000	16,900	17,500
54518	Conv Ctr Management	287,257	270,000	295,000	295,000
54525	Advertising	75,400	93,586	98,577	98,577
54675	Parks/Sports Facility Enhancement	-	-	-	50,000
54681	Arts & Historic District	11,222	16,681	18,081	18,081
55801	Building & Facilities	-	135,455	120,000	253,825
	Expenditures	**1,354,263**	**1,488,866**	**1,511,701**	**1,717,277**
	Fund Balance	**612,099**	**342,594**	**652,397**	**480,121**

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BUDGETED FUND BALANCE

213 Perot Theatre Building Maintenance Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
213	Perot Theatre Building Maintenance Fund	466,106	406,556	491,768	437,768
	Fund Balance	**466,106**	**406,556**	**491,768**	**437,768**
	Income				
40052	Trf From Perot Theatre Fund	40,000	40,000	40,000	40,000
41000	Interest Revenue	1,145	450	6,000	5,250
	Income	**41,145**	**40,450**	**46,000**	**45,250**
	Expenditures				
53301	Buildings	9,265	-	-	-
55801	Building & Facilities	6,217	400,000	100,000	100,000
	Expenditures	**15,482**	**400,000**	**100,000**	**100,000**
	Fund Balance	**491,768**	**47,006**	**437,768**	**383,018**

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BUDGETED FUND BALANCE

214 COC Homeless Assistance Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
214	COC Homeless Assistance Grant Fund	(35,959)	-	(56,654)	-
	Fund Balance	**(35,959)**	**-**	**(56,654)**	**-**
	Income				
40016	Contribution From US Govt.	185,573	457,970	457,361	430,000
40050	Trf From General Fund	47,476	-	29,293	-
	Income	**233,048**	**457,970**	**486,654**	**430,000**
	Expenditures				
51101	Supervision	22,874	20,000	20,000	-
51103	Maintenance Operations	18,904	20,000	20,000	-
51112	Worker's Comp	52	100	100	-
51113	Pensions/Retirement	6,659	4,200	4,200	-
51114	Social Security	3,089	2,000	2,000	-
51115	Group Insurance	4,861	3,200	3,200	-
51134	City Contribute 401(A)	426	350	350	-
54504	Special Services	194,642	406,920	378,950	430,000
54506	Travel	2,088	1,000	1,000	-
54519	Meals/Local Expense	148	200	200	-
	Expenditures	**253,743**	**457,970**	**430,000**	**430,000**
	Fund Balance	**(56,654)**	**-**	**-**	**-**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

215 Housing Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
215	Housing Fund	454,562	458,062	458,243	464,943
	Fund Balance	**454,562**	**458,062**	**458,243**	**464,943**
	Income				
40048	Loan/Loss Receivable	(1,294)	-	-	-
41000	Interest Revenue	4,975	-	6,700	-
	Income	**3,681**	**-**	**6,700**	**-**
	Expenditures				
53322	Housing Match	-	266,926	-	278,900
	Expenditures	**-**	**266,926**	**-**	**278,900**
	Fund Balance	**458,243**	**191,136**	**464,943**	**186,043**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

217 Law Enforcement Block Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
217	Law Enforcement Block Grant Fund	28,057	-	1,791	-
	Fund Balance	**28,057**	**-**	**1,791**	**-**
	Income				
40001	Contribution From State	-	24,080	47,000	22,000
41000	Interest Revenue	51	-	70	-
	Income	**51**	**24,080**	**47,070**	**22,000**
	Expenditures				
52207	Minor Tools And Equip	15,119	14,448	18,893	13,200
54504	Special Services	11,198	9,632	18,932	8,800
55702	Major Tools & Equipment	-	-	11,036	-
	Expenditures	**26,317**	**24,080**	**48,861**	**22,000**
	Fund Balance	**1,791**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

218 CDBG 108 Loan Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
218	CDBG 108 Loan Fund	-	-	483	-
	Fund Balance	**-**	**-**	**483**	**-**
	Income				
40016	Contribution From US Govt.	-	10,000	10,000	-
41000	Interest Revenue	1,101	-	(483)	-
41041	Trf From CDBG	-	-	-	-
	Income	**1,101**	**10,000**	**9,517**	**-**
	Expenditures				
54504	Special Services	-	10,000	10,000	-
54543	Interest Payments	618	-	-	-
	Expenditures	**618**	**10,000**	**10,000**	**-**
	Fund Balance	**483**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

219 Law Enforcement Program Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
219	Law Enforcement Program Fund	32,884	31,455	30,285	25,769
	Fund Balance	**32,884**	**31,455**	**30,285**	**25,769**
	Income				
40001	Contribution From State	6,772	6,700	6,734	6,700
41000	Interest Revenue	549	300	750	-
	Income	**7,320**	**7,000**	**7,484**	**6,700**
	Expenditures				
54506	Travel	9,919	11,000	12,000	11,500
	Expenditures	**9,919**	**11,000**	**12,000**	**11,500**
	Fund Balance	**30,285**	**27,455**	**25,769**	**20,969**

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BUDGETED FUND BALANCE

220 Metropolitan Planning Organzation Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
220	Metropolitan Planning Organzation Fund	(5,528)	-	(80,706)	-
	Fund Balance	**(5,528)**	**-**	**(80,706)**	**-**
	Income				
40001	Contribution From State	279,648	395,599	543,885	230,850
40036	City Contribution	-	15,821	15,821	12,150
41000	Interest Revenue	66	-	-	-
	Income	**279,714**	**411,420**	**559,706**	**243,000**
	Expenditures				
51101	Supervision	80,003	82,000	82,000	84,460
51102	Clerical	37,985	-	-	-
51103	Maintenance Operations	-	39,000	39,000	40,170
51106	Longevity Pay	335	460	460	580
51112	Worker's Comp	149	201	201	334
51113	Pensions/Retirement	18,971	19,494	19,494	19,630
51114	Social Security	9,048	9,292	9,292	9,579
51115	Group Insurance	6,317	5,934	5,934	6,401
51199	Accrued Payroll	614	-	-	-
52201	Supplies	471	3,000	3,000	1,200
52204	Food Supplies	632	800	800	1,400
52205	Postage/Shipping	80	800	800	300
52207	Minor Tools And Equip	-	3,250	2,250	10,000
53400	Computer Hard & Software	-	-	1,000	10,000
53401	Furniture And Fixtures	-	6,281	6,281	-
54500	Communications-In House	1,364	1,200	1,200	1,400
54501	Communications-Cellular	-	400	400	-
54502	Rental	2,018	1,500	1,500	3,000
54504	Special Services	160,990	209,258	276,838	18,000
54506	Travel	33,124	25,750	25,750	32,947
54525	Advertising	2,231	2,000	2,000	3,000
54608	Dues And Memberships	560	800	800	600
	Expenditures	**354,892**	**411,420**	**479,000**	**243,000**
	Fund Balance	**(80,706)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

222 TIFMAS Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
222	TIFMAS Fund	-	12,000	-	11,377
	Fund Balance	**-**	**12,000**	**-**	**11,377**
	Income				
40001	Contribution From State	-	15,000	14,527	-
	Income	**-**	**15,000**	**14,527**	**-**
	Expenditures				
52207	Minor Tools And Equip	-	27,000	3,150	11,377
	Expenditures	**-**	**27,000**	**3,150**	**11,377**
	Fund Balance	**-**	**-**	**11,377**	**-**

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BUDGETED FUND BALANCE

223 Economic Development Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
223	Economic Development Fund	975,734	976,778	1,362,166	924,794
	Fund Balance	**975,734**	**976,778**	**1,362,166**	**924,794**
	Income				
40001	Contribution From State	15,189	-	-	-
40031	Contribution From Others	244,500	13,000	-	-
41000	Interest Revenue	18,795	12,000	35,000	23,000
41015	Loan Interest	2,810	2,500	3,700	3,700
46011	Electric-SWEPCO	273,934	265,000	275,000	275,000
46012	Gas Franchise	89,867	75,000	95,000	95,000
	Income	**645,096**	**367,500**	**408,700**	**396,700**
	Expenditures				
50069	Trf To Technology Fund	547	1,090	1,090	-
51101	Supervision	75,800	77,316	38,658	38,658
51106	Longevity Pay	233	300	150	180
51112	Worker's Comp	104	140	70	112
51113	Pensions/Retirement	13,268	13,537	6,769	6,616
51114	Social Security	6,141	6,452	3,226	3,228
51115	Group Insurance	8,124	5,583	4,452	4,797
51120	Auto Allowance	6,000	6,000	3,000	3,000
51132	Telephone Allowance	728	728	364	364
51134	City Contribute 401(A)	1,516	1,546	773	773
51199	Accrued Payroll	288	-	-	-
52201	Supplies	18	1,000	1,000	1,000
52205	Postage/Shipping	-	70	50	50
54500	Communications-In House	-	-	350	350
54504	Special Services	82,752	65,000	50,000	50,000
54506	Travel	13,125	12,000	10,000	10,000
54514	Community Relations	-	-	-	-
54519	Meals/Local Expense	1,199	2,500	1,500	1,500
54524	Other Services	3,000	4,000	3,000	3,000
54525	Advertising	3,350	1,000	5,000	5,000
54529	Trade Shows	9,025	7,500	10,000	10,000
54608	Dues And Memberships	2,759	2,050	3,120	5,620
54679	Econ Incentive Payments	2,500	-	100,000	100,000

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BUDGETED FUND BALANCE

223 Economic Development Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
54683	Military Affairs	-	-	100,000	25,000
54685	Business Retention Program	-	-	100,000	25,000
54686	Grant/Loan Matching Funds	3,187	50,000	50,000	50,000
54687	Regional Economic Development	25,000	325,000	53,500	51,000
54688	REDI Projects	-	-	300,000	150,000
	Expenditures	**258,664**	**582,813**	**846,072**	**545,249**
	Fund Balance	**1,362,166**	**761,465**	**924,794**	**776,245**

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BUDGETED FUND BALANCE

227 NEA Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
227	NEA Grant Fund	(81,796)	-	882	-
	Fund Balance	**(81,796)**	**-**	**882**	**-**
	Income				
40016	Contribution From US Govt.	100,000	-	-	-
40050	Trf From General Fund	(2,109)	-	-	-
41000	Interest Revenue	882	-	(882)	-
	Income	**98,772**	**-**	**(882)**	**-**
	Expenditures				
51101	Supervision	2,950	-	-	-
51103	Maintenance Operations	1,175	-	-	-
51112	Worker's Comp	5	-	-	-
51113	Pensions/Retirement	664	-	-	-
51114	Social Security	299	-	-	-
51115	Group Insurance	947	-	-	-
51134	City Contribute 401(A)	55	-	-	-
54504	Special Services	10,000	-	-	-
	Expenditures	**16,095**	**-**	**-**	**-**
	Fund Balance	**882**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

229 Public Safety Radio Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
229	Public Safety Radio Fund	-	26,085	53,948	103,398
	Fund Balance	**-**	**26,085**	**53,948**	**103,398**
	Income				
40031	Contribution From Others	23,805	55,260	76,950	57,600
40050	Trf From General Fund	46,800	46,800	40,980	47,880
41000	Interest Revenue	505	60	1,079	2,254
	Income	**71,110**	**102,120**	**119,009**	**107,734**
	Expenditures				
53410	Communications Maint	8,068	50,000	69,559	71,006
54501	Communications-Cellular	9,093	16,000	-	-
	Expenditures	**17,162**	**66,000**	**69,559**	**71,006**
	Fund Balance	**53,948**	**62,205**	**103,398**	**140,126**

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BUDGETED FUND BALANCE

230 Rotary Splash Pad Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
230	Rotary Splash Pad Fund	374	-	(7,825)	-
	Fund Balance	**374**	**-**	**(7,825)**	**-**
	Income				
40031	Contribution From Others	-	-	14,028	-
41000	Interest Revenue	2	-	-	-
	Income	**2**	**-**	**14,028**	**-**
	Expenditures				
55703	Splash Pad Improvements	8,200	-	6,203	-
	Expenditures	**8,200**	**-**	**6,203**	**-**
	Fund Balance	**(7,825)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

232 Trail Grant Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
	Fund Balance	-	-	-	-
	Income				
40001	Contribution From State	-	130,762	65,675	65,087
	Income	-	**130,762**	**65,675**	**65,087**
	Expenditures				
55814	Parks&Recreational Area	-	130,762	65,675	65,087
	Expenditures	-	**130,762**	**65,675**	**65,087**
	Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

233 NRDA Grant

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
	Fund Balance	-	-	-	-
	Income				
40016	Contribution From US Govt.	-	-	250,000	9,550,000
	Income	-	-	**250,000**	**9,550,000**
	Expenditures				
54504	Special Services	-	-	250,000	1,100,000
55810	Cowhorn Creek 1 Convention Center	-	-	-	300,000
55811	Cowhorn Creek 2 Bioengineering & Planting	-	-	-	550,000
55812	Cowhorn Creek 3 Texarkana College	-	-	-	1,350,000
55822	Days Creek 4 South State Line	-	-	-	40,000
55823	Days Creek 5 Texas Viaduct	-	-	-	110,000
55824	Swampoodle Creek 7 Ferguson Park	-	-	-	3,350,000
55825	Swampoodle Creek 8 Naturalization & Stabilization	-	-	-	1,700,000
55826	Swampoodle Creek 9 Restorization & Alignment	-	-	-	650,000
55827	Waggoner Creek 10 Southwest Center	-	-	-	400,000
	Expenditures	-	-	**250,000**	**9,550,000**
	Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

301 Debt Service Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
301	Debt Service Fund	22,502	213,658	206,784	398,774
	Fund Balance	**22,502**	**213,658**	**206,784**	**398,774**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	560,755	558,203	558,203	559,354
40050	Trf From General Fund	-	5,121,614	5,138,289	-
40082	Bi-State CO Payment	-	211,842	211,842	210,163
41000	Interest Revenue	3,443	5,000	20,000	-
41029	Trf From 2009 Bond Fund	74	-	-	-
41035	Trf From TIRZ #1 Fund	255,313	998,059	257,163	768,161
41040	Transfer From 2003 Bond Fund	6	-	-	-
46001	Current City Taxes	4,888,403	3,850,686	3,871,584	3,801,385
46002	Delinquent City Taxes	83,825	52,000	85,000	85,000
46003	Penalty & Interest	43,127	45,000	45,000	45,000
	Income	**5,834,945**	**10,842,404**	**10,187,081**	**5,469,063**
	Expenditures				
50005	Bonds Redeemed	3,565,000	8,500,000	3,205,000	3,815,000
50012	Bond Interest Expense	2,080,873	2,213,812	1,646,302	1,725,346
50019	Agent Fees	2,990	3,500	5,300	3,500
54523	Bank Service Charges	1,800	100	2,000	2,000
56918	Issuance Expense	-	-	3,000	-
56919	Payments to Escrow Agents	-	-	5,133,489	-
	Expenditures	**5,650,663**	**10,717,412**	**9,995,091**	**5,545,846**
	Fund Balance	**206,784**	**338,651**	**398,774**	**321,991**

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BUDGETED FUND BALANCE

417 2005 Bond Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
417	2005 Bond Fund	484,272	488,272	490,981	501,981
	Fund Balance	**484,272**	**488,272**	**490,981**	**501,981**
	Income				
41000	Interest Revenue	6,709	-	11,000	-
	Income	**6,709**	**-**	**11,000**	**-**
	Expenditures				
55808	Summer Glen Acres Drain	-	235,000	-	-
55817	Other Improvements	-	-	-	-
56976	Lake Drive Overpass	-	20,000	-	-
57007	Findley Street	-	233,272	-	501,981
	Expenditures	**-**	**488,272**	**-**	**501,981**
	Fund Balance	**490,981**	**-**	**501,981**	**-**

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BUDGETED FUND BALANCE

422 TIRZ Bond Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
422	TIRZ Bond Fund	537,323	120,406	121,484	-
	Fund Balance	**537,323**	**120,406**	**121,484**	**-**
	Income				
41000	Interest Revenue	5,577	-	2,590	-
	Income	**5,577**	**-**	**2,590**	**-**
	Expenditures				
57072	Linear Park	196,416	-	-	-
57081	Extension of Pavilion Parkway	225,000	-	-	-
57099	South Cowhorn Loop Project	-	120,406	124,074	-
	Expenditures	**421,416**	**120,406**	**124,074**	**-**
	Fund Balance	**121,484**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

423 2017 Bond Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
423	2017 Bond Fund	8,714,466	2,733,467	4,694,118	2,946,857
	Fund Balance	**8,714,466**	**2,733,467**	**4,694,118**	**2,946,857**
	Income				
41000	Interest Revenue	117,744	-	112,000	59,000
	Income	**117,744**	**-**	**112,000**	**59,000**
	Expenditures				
56918	Issuance Expense	-	-	(10,984)	-
57084	Forest Lake Estates St. Recons	2,492,010	-	1,128,510	-
57085	Cowhorn Creek Corridor Project	160,937	-	-	-
57086	Fire Dept Training Center Impr	-	-	-	-
57087	Playground Equipment	7,535	-	-	-
57088	SLP Lake Dredging	443,073	-	-	-
57089	Roof Replacement Project	209,667	-	-	-
57090	Fire Dept & St Dept Bldg Impro	419,471	-	-	-
57091	Fleet, SOTC & FD Prkg Lot Impr	30,729	-	-	-
57094	Perot Theatre Restoration	51,698	-	25,259	72,000
57095	Art Park	231,366	-	131,597	-
57096	Airport Terminal	91,607	907,308	256,369	28,000
57097	Fire Station Relocation	-	268,300	328,511	-
57098	Courthouse Square Project	-	500,721	-	742,820
	Expenditures	**4,138,092**	**1,676,329**	**1,859,261**	**842,820**
	Fund Balance	**4,694,118**	**1,057,138**	**2,946,857**	**2,163,037**

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
501	Health Department Fund	504,125	616,191	636,854	670,134
	Fund Balance	**504,125**	**616,191**	**636,854**	**670,134**
	Income				
41000	Interest Revenue	8,318	4,500	9,000	9,000
46082	Peddler's Licenses	-	-	-	-
46084	Sale Of Surplus Property	-	-	-	-
46086	Recovery Damage Claims	-	-	-	-
46088	Miscellaneous Income	472	-	-	-
46092	Cash Short/Overages	-	-	-	-
46093	Appropriated Fund Balance	-	-	-	-
47350	City Contribution - EE Health	64,407	75,000	75,000	-
47351	City Contribution	84,340	79,000	79,000	75,000
47352	County Contribution	74,945	75,000	75,000	75,000
47353	Donations/Interest	-	-	-	-
47354	Adult Health Clinic Fee	-	-	-	-
47355	Family Plan Clinic Fees	-	-	-	-
47358	General Clinic Fees	8,373	3,800	7,500	3,800
47359	Health Card Fees	260	200	200	200
47361	Family Planning Nhic	110,189	80,000	80,000	80,000
47362	FP MKD MCO Checks	-	-	-	-
47364	Immun-Nhic-Medicaid	8,031	6,000	6,200	6,000
47367	Wic-Tdh Contract	341,922	376,000	355,000	376,000
47369	M & Ch-Tdh Contract	-	-	-	-
47370	Tb Control-Tdh Contract	-	-	-	-
47371	Immunization-Tdh Contr	122,682	147,233	147,233	147,233
47372	Public Heath Services	99,481	117,218	117,218	117,218
47374	Depreciation Reimburse	5,748	5,748	5,748	5,748
47375	Title Xx	-	-	-	-
47377	Other	-	-	-	-
47379	Service From Private Inventory	500	500	500	500
47380	Title V Co-Pay Fees	-	-	-	-
47381	Title Xx/X Co-Pay Fees	501	500	850	500
47382	Tb Fees	1,315	1,000	1,000	1,000
47384	Employee Health Fees	4,181	2,200	4,000	-
47385	Title X/Tdh	-	-	-	-

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
47386	Bioterrorism/TDH	-	-	-	-
47387	Immun-Nhic-Medicare	-	-	-	-
47388	Cvd Stroke	-	-	-	-
47389	HIV/STD/TB	-	-	-	-
47390	Diabetes Grant	-	-	-	-
47391	Family Planning - DSHS	-	-	-	-
47392	Family Planning - WHFPAT	143,748	121,156	145,000	121,156
	Income	**1,079,412**	**1,095,055**	**1,108,449**	**1,018,355**
	Expenditures				
50006	Termination Pay	1,825	-	-	-
50069	Trf To Technology Fund	9,378	8,488	8,488	6,552
50072	Trf To Health Personnel Policy Fund	-	-	-	-
50073	Trf To Health Property & Liability Fund	-	-	-	-
51013	Stipend - Maintenance	-	-	-	6,250
51101	Supervision	121,638	131,927	99,848	106,488
51102	Clerical	140,961	133,960	135,833	135,337
51103	Maintenance Operations	215,562	218,596	266,366	227,317
51105	Overtime	14,940	16,000	16,000	17,000
51106	Longevity Pay	5,926	6,495	6,075	5,245
51112	Worker's Comp	3,441	3,092	3,245	2,839
51113	Pensions/Retirement	79,488	78,910	81,552	74,372
51114	Social Security	37,288	37,611	38,871	36,291
51115	Group Insurance	93,228	83,368	92,175	90,248
51132	Telephone Allowance	532	672	280	-
51199	Accrued Payroll	126	-	-	-
52100	Indirect Expenses	-	-	2,000	-
52201	Supplies	52,410	76,018	72,518	59,210
52204	Food Supplies	-	400	250	300
52205	Postage/Shipping	705	950	765	975
52207	Minor Tools And Equip	-	-	17,750	-
52225	Unallowable Costs	1,406	6,500	6,500	6,500
53301	Buildings	9,104	15,000	14,000	53,000
53400	Computer Hard & Software	8,597	8,500	8,400	8,400
53405	Security & Surveillance	834	2,000	1,300	1,500
54500	Communications-In House	11,001	12,100	11,350	11,550

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
54501	Communications-Cellular	951	2,650	2,050	1,850
54502	Rental	4,665	5,950	5,375	5,560
54503	Insurance & Bond	14,954	14,954	14,954	14,954
54504	Special Services	66,018	97,000	89,500	91,844
54506	Travel	13,126	17,961	32,500	27,882
54507	Utilties-Electricity	14,290	16,000	15,000	15,000
54508	Utilities-Water & Sewer	798	3,000	1,500	2,000
54509	Utilities-Gas	1,802	2,800	3,000	2,500
54520	Miscellaneous Expense	-	-	-	-
54524	Other Services	-	-	-	-
54525	Advertising	1,100	7,000	7,000	4,500
54608	Dues And Memberships	225	1,225	725	2,050
55801	Building & Facilities	20,364	20,000	20,000	10,000
	Expenditures	**946,682**	**1,029,127**	**1,075,169**	**1,027,514**
	Fund Balance	**636,854**	**682,119**	**670,134**	**660,975**

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BUDGETED FUND BALANCE

502 Public Library Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
502	Public Library Fund	(32,230)	-	(12,519)	-
	Fund Balance	**(32,230)**	**-**	**(12,519)**	**-**
	Income				
41000	Interest Revenue	792	-	-	-
46245	Due From Library	683,210	778,567	804,911	800,941
	Income	**684,002**	**778,567**	**804,911**	**800,941**
	Expenditures				
51101	Supervision	234,468	276,467	281,157	281,157
51102	Clerical	163,780	163,802	167,078	167,078
51103	Maintenance Operations	23,960	49,500	49,980	49,980
51104	Extra Help	36,671	36,675	37,273	37,273
51106	Longevity Pay	7,691	7,075	7,075	7,735
51112	Worker's Comp	1,005	1,080	1,098	1,769
51113	Pensions/Retirement	71,221	85,630	87,081	85,164
51114	Social Security	35,129	40,814	41,506	41,557
51115	Group Insurance	75,476	97,524	97,531	105,728
51199	Accrued Payroll	860	-	-	-
52206	Fuels And Lubricants	311	1,000	1,000	1,000
53403	Motor Vehicles-Dept.Use	-	5,000	5,000	5,000
54503	Insurance & Bond	13,436	13,500	16,111	17,000
54504	Special Services	283	500	500	500
	Expenditures	**664,291**	**778,567**	**792,392**	**800,941**
	Fund Balance	**(12,519)**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

701 Employee Health Trust Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
701	Employee Health Trust Fund	1,644,996	2,175,128	1,367,250	-
	Fund Balance	**1,644,996**	**2,175,128**	**1,367,250**	**-**
	Income				
40004	Buyout Insurance	100,051	99,699	-	-
40005	Retiree Insurance Contribution	90,551	104,861	-	-
40006	Employer Contribution	2,702,089	2,897,397	-	-
40007	Employee Contribution	907,226	984,083	-	-
40018	TWU Contribution	1,432,703	1,523,984	-	-
40020	Perot Theatre Contribution	141,488	136,051	-	-
40023	Airport Auth Contribution	98,895	86,793	-	-
40029	Refund of Contributions	65,089	-	-	-
40030	Cobra Premiums	12,514	22,586	-	-
40031	Contribution From Others	225	-	-	-
40035	MSFCU Contribution	22,726	18,821	-	-
40040	Stop Loss Reimbursements	-	-	-	-
40080	Contribution From TSO	20,847	20,757	-	-
41000	Interest Revenue	22,918	15,000	-	-
	Income	**5,617,322**	**5,910,031**	**-**	**-**
	Expenditures				
50007	Trf To Employee Benefit Fund	5,895,068	5,839,242	1,367,250	-
	Expenditures	**5,895,068**	**5,839,242**	**1,367,250**	**-**
	Fund Balance	**1,367,250**	**2,245,917**	**-**	**-**

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
702	Employee Health Claim Fund	737,520	(10,000)	650,796	1,595,460
	Fund Balance	**737,520**	**(10,000)**	**650,796**	**1,595,460**
	Income				
40004	Buyout Insurance	-	-	151,996	167,196
40005	Retiree Insurance Contribution	-	-	99,358	109,294
40006	Employer Contribution	-	-	2,863,651	3,129,971
40007	Employee Contribution	-	-	927,207	1,013,437
40008	Trf From Employee Benefit Trust Fund	5,895,068	5,839,242	1,367,250	-
40018	TWU Contribution	-	-	1,498,377	1,637,726
40020	Perot Theatre Contribution	-	-	128,763	140,738
40023	Airport Auth Contribution	-	-	95,446	104,322
40027	TWU Contribution - Flex	-	-	205	-
40029	Refund of Contributions	-	-	13,231	-
40035	MSFCU Contribution	-	-	21,188	23,158
40040	Stop Loss Reimbursements	-	-	9,519	-
40041	Insurance Rebates	-	-	172,144	344,288
40050	Trf From General Fund	-	-	-	84,242
40080	Contribution From TSO	-	-	21,039	22,996
41000	Interest Revenue	12,734	5,000	44,791	44,791
47384	Employee Health Fees	-	-	-	4,000
	Income	**5,907,802**	**5,844,242**	**7,414,165**	**6,826,159**

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Expenditures				
50001	Health and Dental Claims	4,022,544	4,122,085	3,126,333	3,336,120
50008	Prescription Claims	-	-	1,305,160	1,483,848
50014	Life Insurance Premiums	179,398	185,000	174,925	174,925
50031	Stop Loss/Admin Costs	669,493	449,874	764,412	837,071
50032	Employee Assistance Program	10,501	10,500	10,451	10,451
50034	HRA Funding	533,071	528,000	512,583	512,583
50035	Compass	37,305	37,000	37,140	37,140
50038	HSA Funding	218,242	225,000	275,000	275,000
50039	Critical Illness	50,674	65,000	42,977	42,977
50058	Vision Premiums	61,759	62,000	61,167	61,167
51103	Maintenance Operations	-	-	-	48,603
51106	Longevity Pay	-	-	-	1,500
51107	Incentive Pay	50,884	-	-	-
51112	Worker's Comp	465	-	-	485
51113	Pensions/Retirement	8,600	-	-	7,855
51114	Social Security	2,372	-	-	3,833
51115	Group Insurance	-	-	-	10,466
52201	Supplies	-	-	-	11,500
54504	Special Services	83,526	57,000	57,000	61,000
54521	Excise Fees	1,236	2,753	2,353	-
54523	Bank Service Charges	30	30	-	-
54610	Wellness Program	64,425	100,000	100,000	100,000
	Expenditures	**5,994,527**	**5,844,242**	**6,469,501**	**7,016,524**
	Fund Balance	**650,796**	**(10,000)**	**1,595,460**	**1,405,095**

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
703	Fleet Services Fund	365,691	365,691	380,368	388,868
	Fund Balance	**365,691**	**365,691**	**380,368**	**388,868**
	Income				
40050	Trf From General Fund	1,086,837	1,248,464	1,216,576	1,213,219
40055	Trf From Capital Replacement Fund	5,000	5,000	5,000	5,000
40074	Fuel Contribution TUTD	181,335	160,000	175,000	175,000
40079	Maint. Contribution Library	311	300	750	750
41000	Interest Revenue	5,042	2,000	8,500	8,690
46062	City Of Texarkana, Ark	98	-	-	-
46086	Recovery Damage Claims	14,544	-	-	-
	Income	**1,293,168**	**1,415,764**	**1,405,826**	**1,402,659**
	Expenditures				
50069	Trf To Technology Fund	2,742	2,778	2,778	1,312
51101	Supervision	36,361	-	-	-
51103	Maintenance Operations	210,960	270,682	254,875	247,436
51105	Overtime	12,912	12,500	12,500	12,500
51106	Longevity Pay	2,642	2,335	2,010	2,340
51112	Worker's Comp	3,248	6,514	5,929	9,202
51113	Pensions/Retirement	42,770	43,819	41,232	39,159
51114	Social Security	19,904	20,886	19,652	19,108
51115	Group Insurance	36,377	48,137	50,237	54,800
51120	Auto Allowance	1,615	-	-	-
51122	Tool Allowance	2,400	-	-	-
51199	Accrued Payroll	(2,693)	-	-	-
52201	Supplies	2,364	4,500	4,500	4,500
52202	Wearing Apparel	1,345	3,000	3,000	3,000
52204	Food Supplies	105	250	250	250
52205	Postage/Shipping	23	50	50	50
52206	Fuels And Lubricants	529,680	586,500	570,000	570,000
52207	Minor Tools And Equip	11,171	15,990	14,810	15,990
52208	Janitorial Supplies	-	-	-	-
52209	Chemical Supplies	-	6,800	6,800	6,800
52212	Botanical And Agricultu	-	-	-	-
52213	Computer Supplies	-	-	-	-

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	507	9,684	9,684	9,684
53400	Computer Hard & Software	4,301	5,500	5,900	5,500
53401	Furniture And Fixtures	-	-	-	-
53402	Tools And Equipment	7,890	5,000	20,000	20,000
53403	Motor Vehicles-Dept.Use	-	-	-	-
53404	Motor Vehicles-Fleet	332,228	341,629	325,129	325,129
53405	Security & Surveillance	-	1,200	1,200	1,200
53406	Heavy Equip Maint	148	-	-	-
53407	Accident Repairs-Fleet	-	-	-	-
53412	Motor Veh - Os Repairs	-	-	-	-
54500	Communications-In House	1,364	1,200	1,405	1,200
54501	Communications-Cellular	740	2,000	2,000	2,000
54502	Rental	912	800	800	800
54503	Insurance & Bond	5,188	4,800	4,800	4,800
54504	Special Services	727	300	18,300	18,300
54506	Travel	1,393	5,000	5,000	5,000
54507	Utilties-Electricity	4,628	5,900	5,900	5,900
54508	Utilities-Water & Sewer	539	1,764	1,764	1,764
54509	Utilities-Gas	2,925	4,200	4,775	4,200
54519	Meals/Local Expense	-	-	-	-
54523	Bank Service Charges	-	-	-	-
54525	Advertising	-	410	410	410
54608	Dues And Memberships	7	600	600	600
54611	Refuse Contract	1,067	1,036	1,036	1,036
55702	Major Tools & Equipment	-	-	-	-
55820	Capital Lease	-	-	-	-
	Expenditures	**1,278,491**	**1,415,764**	**1,397,326**	**1,393,969**
	Fund Balance	**380,368**	**365,691**	**388,868**	**397,558**

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BUDGETED FUND BALANCE

810 Member Cities Water Revenue Fund

		Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
	Fund Balance				
810	Member Cities Water Revenue Fund	-	-	-	-
	Fund Balance	-	-	-	-
	Income				
40120	Annona-Water Revenue	10,185	10,592	8,949	9,275
40121	Avery - Water Revenue	16,237	16,888	22,227	23,036
40122	Dekalb - Water Revenue	74,998	77,999	83,991	87,048
40123	Hooks - Water Revenue	176,082	183,126	149,754	155,205
40124	Maud - Water Revenue	38,805	40,358	51,801	53,687
40125	New Boston-Water Revenue	366,124	380,769	430,334	445,998
40126	Wake Village-Water Rev	143,970	149,730	151,243	156,748
40127	Nash - Water Rev	-	-	-	-
40128	TexAmericas-Water Revenue	-	-	-	-
40129	Riverbend - Water Revenue	283,323	294,656	280,663	290,879
40130	Member City Water Revenue	-	-	-	-
40135	Member City - True Up Revenue	-	-	-	-
40136	Member City - True Up Corr	-	-	-	-
40140	Member City - Capt Improvement	-	-	-	-
41000	Interest Revenue	-	-	-	-
46003	Penalty & Interest	553	676	450	466
	Income	**1,110,278**	**1,154,794**	**1,179,412**	**1,222,343**
	Expenditures				
50120	Twu-Member City Revenue	990,239	1,029,953	1,067,208	1,106,054
50121	Riverbend-Membr Cty Rev	120,039	124,842	112,204	116,288
54524	Other Services	-	-	-	-
	Expenditures	**1,110,278**	**1,154,794**	**1,179,412**	**1,222,343**
	Fund Balance	-	-	-	-

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TEXARKANA WATER UTILITIES

TEXAS FUNDS

Texarkana Water Utilities is a combined department of the cities of Texarkana, Texas and Texarkana, Arkansas, and as such, presents a combined budget which includes both cities. This portion contains only the revenue, expenditures, and fund balances that are applicable to Texarkana, Texas.

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Texas Revenue Fund

DESCRIPTION:

This fund provides for the general operations of the Texas water and sewer enterprise funds through funding from water and sewer fees and other revenues billed and collected from our customers.

FOCUS:

To provide general Utility services for the Texas portion of the Utility operating divisions, debt service, capital funds, depreciation funds, and infrastructure funds.

IP Revenue (Graphic Packaging) Fund

DESCRIPTION:

This fund provides for the general operations of the Graphic Packaging (IP) enterprise fund through funding from Graphic Packaging and from water fees billed and collected from the municipal entities served by the Graphic Packaging water plant in Domino, Texas.

FOCUS:

To provide funds for the operation of the Graphic Packaging Water Distribution Division.

2004 Bond Fund

DESCRIPTION:

The 2004 Bond Fund services the debt for the water and sewer revenue bonds issued in 2004 to extend utility services to the area north of I-30 annexed into the City in 1999.

FOCUS:

To remit the annual debt service payments required for the 2004 Bonds.

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2013 Bond Fund

DESCRIPTION:

The 2013 Bond Fund services the debt for the water and sewer revenue bonds issued in 2013 to relocate and upsize a five-mile segment of water main between Malta, Texas and DeKalb, Texas to accommodate the widening of Highway 82 by Bowie County.

FOCUS:

To remit the annual debt service payments required for the 2013 Bonds.

2013 Bond Construction Fund

DESCRIPTION:

This fund provides for the receipt and disbursement of proceeds from the 2013 bond funds for costs related to the Highway 82 water line.

FOCUS:

To fund the removal, upsizing and other related costs for the Highway 82 water line between Malta, Texas and DeKalb, Texas.

Millwood Depreciation Fund

DESCRIPTION:

This fund provides for the replacement of aging plant equipment and infrastructure at the Millwood Water Treatment Plant in Ashdown, Arkansas.

FOCUS:

To accumulate funds sufficient to allow budgeted expenditures needed to maintain this plant in proper working condition by replacing broken, worn or end of life plant assets to keep this plant fully functional and operating within ADH and AWWA standards.

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North Texarkana Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

Provides for the replacement of aging plant equipment and infrastructure at the North Texarkana Wastewater Treatment Plant that serves the northern area of both sides of Texarkana to keep this plant properly functioning within ADEQ and EPA requirements.

FOCUS:

To accumulate funds sufficient to replace plant equipment and infrastructure as it is needed.

Equipment Fund

DESCRIPTION:

This fund allows for budgeted replacement of assets such as furniture, fixtures, equipment, fleet vehicles, and mobile equipment.

FOCUS:

To replace utility rolling stock and furniture, fixtures and equipment as needed.

Technology Fund

DESCRIPTION:

To provide funds for hardware, software and related technology asset purchases and replacements.

FOCUS:

To purchase new and replacement technology assets as needed.

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South Regional Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

To provide for replacement of worn and aging plant assets at this plant, which is the primary sewer plant for both sides of Texarkana that is in continuous operation twenty-four hours a day and to keep this plant fully operational in accordance with TCEQ and EPA requirements.

FOCUS:

To consistently monitor the condition and effectiveness of plant assets and repair, rebuild or replace as needed.

Compost Fund

DESCRIPTION:

To set aside funding for maintenance and replacement of capital assets used in composting operations.

FOCUS:

To keep the bi-city composting operations fully functioning by ongoing maintenance of compost assets and fund capital repairs and replacement as necessary.

Customer Loan Fund

DESCRIPTION:

Originally established to finance low interest loans to sewer customers in the Singing Pines community when required replacement of the dilapidated sewer main in that area forced customers to replace their sewer service lines that tie into the city main. Customers were billed monthly loan installments on their water bills until the loan and interest was repaid with the proceeds used to replenish this fund. Inactive since the last loans were repaid in 2011, this fund was de-funded in FY 2018 to be re-established in the future if a need arises.

FOCUS:

To re-activate this fund as needed to provide a source of low interest loan funds to assist customers in connecting to replaced water or sewer mains.

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Personnel Policy Fund

DESCRIPTION:

To set aside funds to pay benefit obligations due to employees upon termination.

FOCUS:

To pay accrued and payable benefit obligations owed to employees when employment terminates according to established policies and procedures.

TX Capital Improvement Fund

DESCRIPTION:

To set aside funds dedicated to extending or improving water and sewer infrastructure, which is essential for our continued ability to provide public water and sanitary sewer to our customers and meets or exceeds all regulatory requirements.

FOCUS:

To expend funds through capital improvement construction projects to address water and sewer extensions or improvement needs identified by utility engineers.

TX Infrastructure Fund

DESCRIPTION:

To set aside funds for the repair and replacement of our aging water and sewer infrastructure.

FOCUS:

To expend funds through infrastructure construction projects to address water and sewer infrastructure repairs and replacements identified by utility engineers.

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Wright Patman Corps of Engineers Cost Fund

DESCRIPTION:

This fund serves as a sinking fund to accumulate funds to apply towards costs associated with the implementation of the Corps of Engineers ultimate operating rule curve for Lake Wright Patman.

FOCUS:

To have funds available to pay future costs as they become due for implementation of the ultimate operating rule curve for Lake Wright Patman.

Lake Texarkana Capital Improvement Fund (Member Cities)

DESCRIPTION:

To collect funding from Texarkana, Arkansas, Texarkana, Texas, and the Member Cities for the capital maintenance and repairs of the jointly owned Lake Texarkana Water Supply System.

FOCUS:

To continuously assess the capital improvement maintenance and repairs necessary to keep the Wright Patman Water Production Plant fully operational and in compliance with TCEQ and AWWA standards.

Wagner Creek Wastewater Treatment Plant Capital Improvement Fund

DESCRIPTION:

This fund is used to provide for repair, replacement, improvements and upgrades needed to keep this plant fully operational and functioning in accordance with TCEQ and EPA requirements.

FOCUS:

To monitor the efficiency, effectiveness and condition of plant infrastructure and rebuild, repair, replace or upgrade assets as needed.

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Administration - 110

DESCRIPTION:

The Administration Division provides administrative guidance and management oversight to all divisions and coordinates efforts to provide quality water and sewer service to Texarkana, Arkansas and Texarkana, Texas and the surrounding area and to provide focus, planning and leadership to proactively improve existing Utility infrastructure and operations.

FOCUS:

To improve the quality of customer service utility-wide, enhance inter-divisional and inter-city communication and cooperation in providing all utility services to the customers we serve, and ensure all utility divisions are working in unison to fulfil our common mission.

Accounting/Personnel - 210

DESCRIPTION:

The Accounting Division handles cash and investment management, purchasing, fuel station operations, warehouse inventory, construction in progress, asset and depreciation, accounts payable, accounts receivable, payroll and human resources services for approximately 168 employees. This division also performs accounting functions for a complex multi-entity accounting structure that range from monthly journal entries and reconciliations to preparation of comprehensive fiscal year end audit work papers as well as 941, 1099 and W-2 reporting.

FOCUS:

To provide prompt and courteous service to both internal and external customers.

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Information Technology - 230

DESCRIPTION:

The Information Technology Division supports all departments and divisions within the Texarkana Water Utilities as well as Texarkana, Texas and Texarkana, Arkansas, and Bowie County. The department has over one thousand end-users in 48 locations. Services provided include installing and maintaining servers, system administration, security, networking, email and Internet services, database design, web site development, fiber optics, public wireless access at select city sites, and repairing and upgrading technical hardware and software.

FOCUS:

To provide a valuable service for all end users to help promote opportunities toward increasing work productivity as well as increasing time efficiency.

Customer Service - 310

DESCRIPTION:

The Customer Service Division is responsible for billing, printing and mailing more than 25,000 bills per month for water, sewer and garbage services. Customer Service Specialists process more than 20,000 payments and 500 to 1,000 additional service requests per month and process approximately 300 calls daily.

FOCUS:

To offer prompt, accurate and efficient service to our customers and work closely with other divisions of the Utility to ensure quality customer service is achieved.

Field Services - 330

DESCRIPTION:

The Field Services Representatives, or meter readers, are responsible for reading approximately 30,000 meters and handling between 3,000 and 4,000 customer requests such as meter re-reads, turn-on and turn-off orders, initiation and termination of service, meter change-outs, meter box upgrades, meter maintenance and testing each month.

FOCUS:

To provide timely and accurate service to our customers.

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Wright Patman Water Treatment Plant – 410
Millwood Water Treatment Plant - 420

DESCRIPTION:

Texarkana's water is a blend of two water sources with completely different characteristics. Our lab is certified by the Texas Commission on Environmental Quality to run bacteriological testing for the Texarkana system. Only 8% of surface water utilities in Texas have a superior water rating, which we have maintained since 1960.

FOCUS:

The water treatment plants' primary goal is to provide a safe, potable, uninterrupted supply of water to the communities we serve.

Graphic Packaging Water Distribution - 490

DESCRIPTION:

This division's objective is to track the maintenance and repairs to the Graphic Packaging distribution system supplying raw water from the Graphic Packaging platform at Lake Wright Patman to the Graphic Packaging Mill in Domino, TX. This division also tracks the costs of operating and maintaining the chemical feed station, as well as the maintenance of the treated water line that supplies potable drinking water from the Graphic Packaging water plant to the cities of Domino, Atlanta and Queen City, TX.

FOCUS:

To provide all maintenance, repairs, communications and other tasks in a timely and cost-effective manner and to have a consistent supply of raw water for Graphic Packaging's industrial process and provide the cities of Domino, Atlanta and Queen City a safe and reliable source of drinking water for their citizens.

Wagner Creek Wastewater Treatment Plant - 520

DESCRIPTION:

This division is responsible for the reclamation of all wastewater from the City of Nash, Texas; the City of Wake Village, Texas; and a portion of the North Texarkana, Texas area. It is responsible for the treatment, testing, discharge and disposal of all water and separated biosolids in an environmentally safe manner that meets or exceeds all regulatory agency requirements.

FOCUS:

To effectively and efficiently provide treatment of wastewater reclaimed by this facility.

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South Regional Wastewater Treatment Plant - 530

DESCRIPTION:

This division is responsible for the pumping and reclamation of wastewater and the ultimate disposal of the residual biosolids for the Cities of Texarkana, Arkansas and Texas in a manner that is efficient, environmentally safe and meets all regulatory agency requirements.

FOCUS:

To insure this plant is maintained and operated in the most efficient manner, utilizing the most cost-effective treatment methods available.

North Texarkana Wastewater Treatment Plant - 540

DESCRIPTION:

This division is responsible for the reclamation of wastewater from a portion of the Northern Texarkana, Arkansas and Texarkana, Texas areas. This plant provides all wastewater treatment processes, the discharge of the treated water and the disposal of the separated biosolids in an environmentally safe manner that meets or exceeds all regulatory requirements.

FOCUS:

To continue using process control data and emerging technology to make operational upgrades that will meet the needs of the public.

Composting - 580

DESCRIPTION:

The Composting Division is responsible for inspecting and controlling green waste dumped by the public and commercial services; grinding the green waste; incorporating the grindings with biosolids from the wastewater plants in windrows; monitoring and regulating the composting process; screening the compost; and distributing the finished product to the public that meets or exceeds all regulatory requirements.

FOCUS:

To evaluate and upgrade the composting program's operations by utilizing the latest technology to offer the public the finest recycled materials possible while diverting as much green waste material as possible from area landfills and eliminate land application of sewage biosolids.

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Field Operations – Administration - 610

DESCRIPTION:

The Field Operations Administration Division provides administrative and logistical support guidance, leadership and supervision for the water distribution, sewer collection and dispatch office. The dispatch office is responsible for coordinating the logistics for all field operations crews daily and for all paperwork, radio transmissions, telephone communications and procedures.

FOCUS:

This division will focus on incorporating new technology and training to continue upgrading record keeping, improving response time and inter-divisional and inter-city communication.

Water and Sewer Construction - 612

DESCRIPTION:

The Water and Sewer Construction Division carries out all phases of construction pertaining to the water distribution and sewer collection systems of Texarkana, Texas, Texarkana, Arkansas, Member Cities and rural areas such as Mandeville, Union, Leary and Miller County. This division installs, locates and repairs water mains, sewer mains, fire hydrants, service lines, meter boxes, valves, manholes, clean outs and any other asset pertinent to the utility system.

FOCUS:

To maintain and continually improve utility water and sewer infrastructure.

Water Distribution - 620

DESCRIPTION:

The Water Distribution Division's main objective is to adequately and efficiently maintain and repair the water distribution system supplying water to Texarkana, Texas, Texarkana, Arkansas, Member Cities, and the rural areas of Leary, Mandeville, Union and Miller County.

FOCUS:

To assist in system planning, provide data to improve digital infrastructure record keeping for the GIS system and upgrade old and undersized water mains within the system.

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TexAmericas East Campus Water Distribution - 622

DESCRIPTION:

The TexAmericas Water Distribution Division's main objective is to track and oversee/perform the maintenance and repairs to the water distribution system that supplies water to the TexAmericas East Campus water system owned by Texarkana, TX. This system was sold to Riverbend Water Resources District in January 2018, and accordingly, it will not have any budgeted expenditures for budget year FY 2019 and beyond.

FOCUS:

To provide a continuous supply of treated water, meeting all regulatory standards, to the customers using this portion of the Texarkana water system.

Sewer Collection - 630

DESCRIPTION:

The Sewer Collection Division maintains the main sewer system lines, to keep them free from debris, which aids in preventing back-ups within residential lines, and repairs existing sewer mains, manholes and clean-outs within the Texarkana area. The division also maintains rights-of-way and easements. Sewer Collection personnel assist other divisions, such as Engineering, with the smoke testing and TV/video programs used to locate problem areas within the sanitary sewer systems of both Texarkana, Arkansas and Texarkana, Texas.

FOCUS:

To provide a safe, sanitary sewer collection system concentrating on the location and repair of infiltration and inflow points, to assist the wastewater plants in remaining within their allowable permit limits. The division will continue to assist Engineering in upgrading record keeping for GIS mapping programs.

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Fleet Services - 640

DESCRIPTION:

The Fleet Service Center is responsible for servicing and maintaining all Texarkana Water Utility, Texarkana, Arkansas Police, Texarkana, Arkansas Public Works, and a portion of Texarkana Arkansas Fire Department vehicles, heavy equipment, trailers and all associated equipment needed for their divisions to service the citizens of Texarkana and surrounding areas. The Service Center coordinates vehicle purchases, new vehicle preparation, vehicle rebuilding and disposal of retired vehicles.

FOCUS:

To provide maintenance and service needed for the safe operation of city vehicles and equipment, utilizing the most cost effective and highest standards of fleet repair to minimize fleet downtime and the interruption of city services. This division provides continuous training so the fleet mechanics can stay up to date on rapidly changing technology associated with servicing vehicles and equipment.

Engineering Design - 710

DESCRIPTION:

The Engineering Division is staffed with engineering technicians, surveyors, inspectors, clerical staff and professional engineers and provides support services for divisions of the Utility as well as its customers and the citizens of Texarkana, Arkansas and Texarkana, Texas. The surveying crew performs preliminary route and construction surveys. The inspection staff provides construction inspection of Utility and developer projects, stakes and inspects water meters, assists in the location of water and sanitary sewer mains as needed. The office staff coordinates construction and inspection activities; designs extensions of service; reviews plans submitted for construction by others; responds to questions about service availability and maintains good communications with the public works departments of both cities.

FOCUS:

Develop long-range plans for extensions of the water distribution and sanitary sewer collection systems and implement them in all construction. Explore new ways to utilize GPS and ensure everyone is connected to sewer and water services where available.

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Engineering/Infiltration and Inflow Abatement - 720

DESCRIPTION:

The function of the Infiltration and Inflow Division is to inspect, identify and initiate remediation of problems in the sanitary sewer collection system, which is accomplished by visual inspection of manholes, smoke testing to locate leaks, flow-monitoring, data collection and video inspection with concurrent dyed water testing. Problem areas that are identified are either turned over to the Operations Division for repairs or recommended for rehabilitation or replacement through a capital improvements program.

FOCUS:

Continue to develop capital improvement projects for the reduction of inflow and infiltration points in wastewater collection mains. Continue to improve the root eradication program in cooperation with the Utility's sewer collection department and to develop both short and long-term goals for the reduction of infiltration and inflow.

Geographic Information Systems Development - 740

DESCRIPTION:

The Geographic Information Systems Division aids the Utility by improving engineering design and planning, financial revenue forecasts, system inventories and system operations using digital mapping and spatial analysis for all departments needing such services within the two cities. The use of GIS provides valuable information by integrating common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps. GIS focuses on creating, editing, and maintaining digital maps, orthophotography, and features attribute data used for water and sewer modeling, mapping, and geographic analysis; analyzing digital maps and relational data to assist daily operations and planning activities throughout the cities; and providing training and support to all City employees who use GIS data.

FOCUS:

GIS will continue to expand the scope and accuracy of all thematic map layers to provide the most up to date mapping information possible. The program will focus on continued expansion of web map use, both internal and external, along with building a 3D City for enhanced visualization and planning.

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Environmental Services - 750

DESCRIPTION:

The primary function of the Environmental Services Division is protection of the sanitary sewer collection system, the wastewater treatment plants and the environment through the EPA-mandated and EPA-approved Industrial Pretreatment Program; protection from sanitary sewer stoppages and overflows through the Grease Waste Control Program; and protection of the potable water system through the Backflow Prevention/Cross Connection Program.

FOCUS:

Environmental Services will continue to work closely with plumbing inspectors and fire marshals, as well as the Utilities' Engineering and Customer Service Divisions to assure new water services are equipped with appropriate protection devices and existing facilities, requiring such devices, are so equipped and tested.

Leary Contract Water/Sewer Operations – 830/831

DESCRIPTION:

The main objective of these divisions is to track the maintenance and repairs to the Leary water and sewer systems, which the utility operates by contract with the City of Leary.

FOCUS:

The focus of these divisions is to properly account for the costs associated with the contract operations of the Leary water and sewer systems.

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BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Texas Revenue Fund	3,766,064	4,545,677	4,944,110	5,112,448
Fund Balance	**3,766,064**	**4,545,677**	**4,944,110**	**5,112,448**
Income				
Water and Sewer Sales	13,912,634	13,815,544	13,910,779	13,941,079
Water Connection Fees	10,650	7,350	9,615	9,600
Service Charge	638,521	662,815	601,610	601,610
Regional Water Treatment Plant Fees	-	-	-	2,591,588
Wholesale Water Sales	1,477,199	1,355,200	1,437,000	1,437,000
Wholesale Sewer Charges	592,534	593,700	567,200	567,200
Interest Income	31,501	27,000	108,602	108,900
IP Service Charge	40,300	40,300	40,300	40,300
IP Service Charge (Expan)	18,900	18,900	18,900	18,900
AR Share LT Operations	560,319	628,796	566,593	665,412
UN Share LT Operations	42,759	44,797	43,238	50,779
MN Share LT Operations	11,199	13,343	11,324	13,299
MC Share Wtr Operations (Cash B)	726,310	528,951	734,442	819,409
Transfer from Customer Loan Fund	40,583	-	-	-
Miscellaneous Income	387,099	357,037	407,067	407,067
Income	**18,490,508**	**18,093,733**	**18,456,670**	**21,272,143**
Expenditures				
Total Operating Expenses	11,173,600	12,522,027	11,751,952	13,479,969
Total Capital Outlay	-	-	-	-
Share of North Texarkana Operations	74,413	90,427	94,062	103,116
Share of Millwood Operations	579,134	561,511	458,428	659,842
Bond Fund 2004	193,970	192,816	183,666	184,119
Bond Fund 2005	-	-	-	-
Bond Fund 2013	165,837	163,798	154,414	158,235
Bond Fund (Projected)	-	-	-	-
Share 1998 AR Debt Service	92,454	92,536	92,536	92,062
Share 1998-B AR Debt Service	16,914	16,929	16,929	16,934
Share 2007 AR Refunding Bonds	278,473	428,943	428,943	430,228
Transfer to Gen Fund -IP	18,900	18,900	18,900	18,900
Transfer to Gen Fund	10,407	37,500	22,500	37,500
Millwood Depreciation Fund	334,390	330,715	330,715	410,830
North Texarkana Depreciation Fund	7,800	7,800	7,800	7,800
Equipment Acquisition Fund	125,500	213,793	213,793	284,490

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BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Technology Fund	219,625	244,833	244,833	442,540
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	100,000	100,000	100,000	100,000
Capital Improvement Fund	444,464	-	1,200,000	1,200,000
Infrastructure Fund	572,320	324,074	572,256	622,256
Compost Fund	107,750	62,810	62,810	63,220
WP COE Cost Fund	1,578,419	3,361,419	1,603,419	1,578,419
LT Capital Improvement Fund	390,692	307,266	307,266	289,590
River Bend Water District	132,846	135,000	135,000	2,208,300
Wagner Creek Capital Improvement	550,000	-	50,000	100,000
SR WWTP Depreciation Fund	94,125	94,215	94,215	133,487
Other/Legal	50,429	98,215	143,895	104,655
Expenditures	**17,312,462**	**19,405,527**	**18,288,332**	**22,726,492**
Fund Balance	**4,944,110**	**3,233,883**	**5,112,448**	**3,658,099**

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BUDGETED FUND BALANCE

IP Revenue Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
IP Revenue Fund				
Fund Balance	-	-	-	-
Income				
Wholesale Water Sales	1,082,797	1,408,382	1,375,462	1,537,081
Income	**1,082,797**	**1,408,382**	**1,375,462**	**1,537,081**
Expenditures				
Total Operating Expenses	1,082,797	1,408,382	1,375,462	1,537,081
Total Capital Outlay				
Expenditures	**1,082,797**	**1,408,382**	**1,375,462**	**1,537,081**
Fund Balance	-	-	-	-

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BUDGETED FUND BALANCE

Texas 2004 Bond Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Texas 2004 Bond Fund	32,364	32,796	32,229	32,529
Fund Balance	**32,364**	**32,796**	**32,229**	**32,529**
Income				
Transfer from Revenue Fund	193,970	192,816	183,666	184,119
Transfer from Reserve Fund			9,043	6,982
Transfer from 04B Constr		-		
Interest Income	771	392	1,066	1,066
Income	**194,741**	**193,208**	**193,775**	**192,167**
Expenditures				
Interest-February	21,488	18,388	18,388	15,088
Interest -August	18,388	15,087	15,087	11,581
Principal	155,000	160,000	160,000	165,000
Agent Fees				
Expenditures	**194,876**	**193,475**	**193,475**	**191,669**
Fund Balance	**32,229**	**32,529**	**32,529**	**33,027**

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BUDGETED FUND BALANCE

Texas 2013 Bond Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Texas 2013 Bond Fund	27,361	27,282	28,058	27,666
Fund Balance	**27,361**	**27,282**	**28,058**	**27,666**
Income				
Transfer from Revenue Fund	165,837	163,798	154,414	158,235
Transfer from 2013 Bond Const		-		
Transfer from Reserve Fund		-	7,650	6,046
Transfer from LT Capital Impr		-		
First SW Issuance Cost Refund		-		
Interest Income	804	280	1,238	1,238
Income	**166,641**	**164,078**	**163,302**	**165,519**
Expenditures				
Interest-February	37,972	36,847	36,847	35,497
Interest -August	37,972	36,847	36,847	35,497
Principal	90,000	90,000	90,000	95,000
Agent Fees				
Expenditures	**165,944**	**163,694**	**163,694**	**165,994**
Fund Balance	**28,058**	**27,666**	**27,666**	**27,191**

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BUDGETED FUND BALANCE

Texas 2013 Bond Construction Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Texas 2013 Bond Construction Fund	28,292	28,652	28,683	-
Fund Balance	**28,292**	**28,652**	**28,683**	**-**
Income				
Transfer from Revenue Fund		-		
Transfer from LT Capital Impr		-		
Bond Proceeds		-		
Salvage Iron from 16" Water Line Removal		-		
Interest Income	391	15	553	
Income	**391**	**15**	**553**	**-**
Expenditures				
Hwy 82 Water Line Relocation Project:				
Materials (Piping, Fittings, Valves, etc.)				
Equipment Rental/ Fuel				
Labor				
Other:				
System Improvements		28,667	29,236	
Expenditures	**-**	**28,667**	**29,236**	**-**
Fund Balance	**28,683**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

Millwood Depreciation Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Millwood Depreciation Fund	306,090	559,423	543,033	192,805
Fund Balance	**306,090**	**559,423**	**543,033**	**192,805**
Income				
Transfer from Revenues	334,390	330,715	330,715	410,830
Plans/Specs	157	-	419	
Interest Income	1,787	2,481	3,186	2,254
Income	**336,334**	**333,196**	**334,320**	**413,084**
Expenditures				
Paint Bridge Pipework	610	141,323	58,389	
Storage Building		9,422		12,644
Replace Chlorinators	22,321			
Filter Rehab - Phases IV - VII				
Replace Cuastic Pumps/Drives	2,883			
Caustic Tank	24,779			
Chemical Bldg, HVAC Repl.	11,770			
Sludge Pond Cleaning - 2019		75,372	100,496	
MW Settling Basin Repairs - 2017	117			
Lawn Tractor	6,878			
Replace Valves - Filters 5 & 6	2,425	241,819	183,976	
Replace Gate Actuator	2,105			
Repair High Service Pump	25,030	50,248	50,248	
Basin Lining (1)	473	172,728	229,559	237,075
High Service Pump Bldg Heat Unit		7,223	2,932	
Clearwell Mixer		8,165	6,187	
#3 High Service Ball Valve and Actuator		47,108	47,108	
Surface Wash Nozzle Replacement		5,651	5,653	
Replace Security Cameras				4,425
Replace Valves- Filters 7 & 8				189,660
Low Service Control Panel Replacement				47,415
Repair High Service Pump/Motor/Actuator				60,059

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BUDGETED FUND BALANCE

Millwood Depreciation Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
SCADA Upgrade				37,932
Mixer Gearbox Repair				6,322
Repair Primary Disconnect				9,483
Expenditures	**99,391**	**759,059**	**684,548**	**605,015**
Fund Balance	**543,033**	**133,560**	**192,805**	**874**

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BUDGETED FUND BALANCE

North Texarkana Wastewater Treatment Plant Depreciation Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
North Texarkana Wastewater Treatment Plant Depreciation Fund	27,233	27,428	27,428	15,728
Fund Balance	**27,233**	**27,428**	**27,428**	**15,728**
Income				
Transfer from Revenues	7,800	7,800	7,800	7,800
Interest Income		-		
Plans/Specs		-		
Income	**7,800**	**7,800**	**7,800**	**7,800**
Expenditures				
Repair/Improve Plant Driveway				
Pump/Motor/VFD Replacements - 2017				
Plant Entrance Road Improvements	3,175			
Replace UV Lamps				
Replace Auger Screen Assembly				
Pump/Motor/VFD Replacements - 2018	4,430			
Paint Exposed Surfaces				
Pump/Motor/VFD Replacements - 2019		19,500	17,511	
Aeriation Tanks Cleaned Out		7,800		
Replace UV Ballasts/Controls			1,989	
Pump/Motor/VFD Replacements - 2020				16,380
Aeriation Tanks Cleaned Out/Joints Resealed				6,825
Expenditures	**7,605**	**27,300**	**19,500**	**23,205**
Fund Balance	**27,428**	**7,928**	**15,728**	**323**

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BUDGETED FUND BALANCE

Equipment Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Equipment Fund	220,330	145,066	151,874	262,174
Fund Balance	**220,330**	**145,066**	**151,874**	**262,174**
Income				
Transfer from Revenue Fund	125,500	213,793	213,793	284,490
Insurance Proceeds		-	130,142	24,490
Sale of Retired Assets	5,397	-		
Interest Income	1,457	2,575	4,208	4,252
Income	**132,354**	**216,368**	**348,143**	**313,232**
Expenditures				
FY 2018	200,810			
FY 2019		266,090	237,843	
FY 2020				557,471
Expenditures	**200,810**	**266,090**	**237,843**	**557,471**
Fund Balance	**151,874**	**95,344**	**262,174**	**17,935**

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BUDGETED FUND BALANCE

Technology Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Technology Fund	229,041	180,900	192,289	195,569
Fund Balance	**229,041**	**180,900**	**192,289**	**195,569**
Income				
Transfer from Revenue Fund	219,625	244,833	244,833	442,540
Other Transfers		-		
Reimbursement - Miller County		-		
Reimbursement - TASD		-		
Reimbursement - TISD		-		
Reimbursement - Bowie County	41,283	61,017	61,017	61,017
TML Insurance Reimbursement				
Interest Income	4,711	4,899	7,082	7,134
Income	**265,619**	**310,749**	**335,544**	**510,691**
Expenditures				
FY 2018	302,371		332,264	
FY 2019		373,695		
FY 2020				555,420
Expenditures	**302,371**	**373,695**	**332,264**	**555,420**
Fund Balance	**192,289**	**117,954**	**195,569**	**150,840**

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BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
South Regional Wastewater Treatment Plant Depreciation Fund	226,522	121,015	164,893	113,327
Fund Balance	**226,522**	**121,015**	**164,893**	**113,327**
Income				
Transfer from Revenues	94,125	94,215	94,215	133,487
Interest Income	2,892	1,193	1,822	1,224
Income	**97,017**	**95,408**	**96,037**	**134,711**
Expenditures				
Roof Repairs, 200, 1300, 1400, 1600 Bldgs	17,178			
Muffin Monster Replacement				
Pump/Motor/VFD Replacement - 2018	46,499		3,354	
Belt Press Refurbish	20,493		1,252	
Centrifuge Rebuilds	20,724			
SRWWTP Wireless SCADA	30,685			
Transfer Switch Repair 200 Pump Station	5,591			
Engine Generator 1112 Rebuild	17,476			
Centrifuge Rebuilds- 2019		47,107	21,803	
Blower Engine/Gearbox		25,124	-	
Roof Repairs , Buildings 700 & 1500		25,124	17,923	
Plant Wireless SCADA		25,124	25,124	
Pump/Motor/VFD Replacement- 2019		25,124	25,124	
Primary Clarifier 503 Gear Box Replacement			25,045	
Emergency Retube of Boiler			19,832	
Emergency Repair of Chiller Tubes			2,933	
Digester Lid Painting			5,213	
Replace 700 Methane Controller/Sensors				4,741
Pumps/Motors/VFD Replacements- 2020				38,564
SO2 Evaporator Replacement				22,127
Grit Basin 401, 402 Repair				50,576
Barscreen 222 Rebuild				31,610
Roof Repairs, 400, 700, 1500, 1800 Bldgs				31,610

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Plant Wireless SCADA				18,966
Boiler Rebuilds				22,127
Replace Generator Main Breaker				6,322
Expenditures	**158,646**	**147,603**	**147,603**	**226,643**
Fund Balance	**164,893**	**68,820**	**113,327**	**21,395**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Compost Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Compost Fund	221,642	195,684	240,327	91,310
Fund Balance	**221,642**	**195,684**	**240,327**	**91,310**
Income				
Transfer from Revenue Fund	107,750	62,810	62,810	63,220
Proceeds from Asset Disposal				
Plans/Specs				
Interest Income	3,019	5,402	4,277	4,305
Income	**110,769**	**68,212**	**67,087**	**67,525**
Expenditures				
Replacement Grinder - Hammermill	23,217			
Equipment Wear Parts	7,466	18,843	16,331	28,449
1 Ton Truck w/ Refueling Tank	23,143			
Ton Tote Hopper/Bagger		1,570		
Oversize Greenwaste Disposal	32,912			
Replace Loader Foam Tires	5,346	6,909	4,796	
Skid Steer Sweeper Attachmt		4,711	4,271	
Skid Steer Tires		3,140	2,276	
Grind/ Dispose of Oversized Greenwaste		62,810	62,810	
Additional Concrete Unloading Pad		125,620	117,682	
Dozer Repair			7,938	15,805
Equipment Shed Roof Repair				3,161
Ton Tote Hopper/Bagger				6,322
Compost Operations Building				63,220
Concrete Pad Repairs				9,483
Expenditures	**92,084**	**223,603**	**216,104**	**126,440**
Fund Balance	**240,327**	**40,293**	**91,310**	**32,395**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Customer Loan Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Customer Loan Fund	40,352	-	-	-
Fund Balance	**40,352**	**-**	**-**	**-**
Income				
Transfer from Revenues (Loan Repayments)		-		
Transfer from Infrastructure Fund		-		
Interest Income	231	-		
Income	**231**	**-**	**-**	**-**
Expenditures				
Customer Loans		-		
Transfer to Revenue Fund	40,583	-		
Expenditures	**40,583**	**-**	**-**	**-**
Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Personnel Policy Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Personnel Policy Fund	155,064	172,665	157,965	175,405
Fund Balance	**155,064**	**172,665**	**157,965**	**175,405**
Income				
Transfer from Revenues	100,000	100,000	100,000	100,000
Interest Income	1,399	1,050	2,186	2,190
Income	**101,399**	**101,050**	**102,186**	**102,190**
Expenditures				
Termination Pay	72,901	55,500	55,500	61,050
Social Security	5,770	4,246	4,246	4,670
Post Retirement Benefits	19,827	25,000	25,000	25,000
Expenditures	**98,498**	**84,746**	**84,746**	**90,720**
Fund Balance	**157,965**	**188,969**	**175,405**	**186,875**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
TX Capital Improvement Fund	1,145,720	463,712	912,976	720,479
Fund Balance	**1,145,720**	**463,712**	**912,976**	**720,479**
Income				
Transfer from Revenue Fund	444,464	-	1,200,000	1,200,000
Interest Income	1,598	9,600	22,840	23,000
Prorata Fees	500	-		
Plans		-		
State Reimbursements	96,393	-		
Other Reimbursements		-		
Insurance Reimbursements		-		
Income	**542,955**	**9,600**	**1,222,840**	**1,223,000**
Expenditures				
Water System Improvements	20,278	60,000	44,000	60,000
Sewer System Improvements	13,000	60,000	47,369	60,000
North Texarkana Sewer Project	458,827			
TX Fire Hydrants		30,000	30,000	35,000
Manholes Where Needed	34,353	50,000	-	50,000
Eliminate Dead End Mains				
Extend 8" Water Main - Gin Rd - 2,000'	30,125		127	
TX DOT McKnight Rd. Wtr. Relocation	5,315			
Walnut St. - Elevated Tank Painting - Exter.	10,779			
4th St. - Elevated Tank Painting - Exterior	88,061			
WC Gearbox Replacement	(882)			
TCH Remibursable 100% - Forrest Lake Estates - Water				
Automatic Water Flush Valves (4)	13,260			
TCH Reimbursable 100%-FD Training Facility	15,710			
Chlorine Conversion Project	72,120			
North Kenwood-Relocate Sewer-City	98			
Automatic Water Flush Valves (5)		23,333		
6" Water Main Extension-	13,236		9,051	
WCWWTP TCEQ Walkway Repair	1,419			
North Txk Sewer Project PH II (2008 Annexation)			3,209	1,200,000

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
2018 Annexation Engineering Fee				150,000
Transfer to Wright Patman COE		200,000	1,200,000	
Palisades Drive Water Ext- 8"		8,000	12,631	
Meadow Ln Drainage			2,950	
Grim Apts Sewer			66,000	
Loop Dead End Water Mains				60,000
TX DOT I-30 Frontage Water & Sewer				250,000
Elevated Tank Cathodic Repairs				30,000
Expenditures	**775,699**	**431,333**	**1,415,337**	**1,895,000**
Fund Balance	**912,976**	**41,979**	**720,479**	**48,479**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

TX Infrastructure Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
TX Infrastructure Fund	1,122,510	598,234	874,012	214,540
Fund Balance	**1,122,510**	**598,234**	**874,012**	**214,540**
Income				
Transfer from Revenues	572,320	324,074	572,256	622,256
Plans & Specs.	100	-		
Interest Income	14,085	4,560	17,392	17,500
Income	**586,505**	**328,634**	**589,648**	**639,756**
Expenditures				
Wagner Crk. Trunk Collection Main - Phase II	474,750			
West Texarkana Area Sewer Project		300,000	307,120	
Wagner Crk. Trunk Collection Main - Phase III	10,253	250,000	-	
Funds Transfer to TX GF	350,000			
College Drive Area Sewer		200,000	100,000	200,000
New Boston Rd/ Robison Rd Repl 12" Sewer		150,000		150,000
Transfer to Corps of Engineers Cost Fund			827,000	
Engineering Design-TX DOT- Reloc W&S in ROW-I-30			15,000	
Replace AC & Undersized Water Mains				50,000
Upgrade Sewer Mains/Re-line and Replace Manholes				50,000
TX DOT- Kings Hwy Water and Sewer Relocation				375,000
Expenditures	**835,003**	**900,000**	**1,249,120**	**825,000**
Fund Balance	**874,012**	**26,868**	**214,540**	**29,296**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Wright Patman Corps of Engineers Cost Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Wright Patman Corps of Engineers Cost Fund	3,131,643	2,645,862	1,783,095	6,351,053
Fund Balance	**3,131,643**	**2,645,862**	**1,783,095**	**6,351,053**
Income				
Transfer for Revenue Fund	1,578,419	3,361,419	1,603,419	1,578,419
Transfer from Wagner Creek	605,000	100,000	893,000	
Transfer from Capital Improv	350,000	200,000	1,200,000	
Transfer from Infrastructure			827,000	
Unspent SOW Refund from Corps of Engineers			22,539	
Interest Income	18,033	22,000	22,000	22,000
Income	**2,551,452**	**3,683,419**	**4,567,958**	**1,600,419**
Expenditures				
Hillco Partners-LWP Water Rights Legal/Lobbyist Professional Services				88,800
Funds Transfer to TXK,TX GF	3,900,000			
Expenditures	**3,900,000**	**-**	**-**	**88,800**
Fund Balance	**1,783,095**	**6,329,281**	**6,351,053**	**7,862,672**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 18-19
Fund Balance				
Lake Texarkana Capital Improvement Fund	850,811	560,538	594,512	776,393
Fund Balance	**850,811**	**560,538**	**594,512**	**776,393**
Income				
Member Cities	77,383	60,801	60,801	56,932
Transfers from Arkansas	231,925	181,933	181,933	168,478
Transfers from Texas	313,309	307,266	307,266	289,590
Other Transfers from Arkansas				
Other Transfers from Texas	59,573		275,000	
Interest Income	6,106	4,490	13,640	13,700
Insurance Proceeds				
Miscellaneous	600	600	600	600
Income	**688,896**	**555,090**	**839,240**	**529,300**
Expenditures				
Lateral Filing Cabinets	1,040			
Flammable Cabinet				
Filter Media Replacement	369,118		196	
TCEQ Item: Filter Troughs	142,422		196	
TCEQ Item: Basin Lining (1 Basin)	3,100	160,000	229	215,000
Member City Tank Aerator	9,980			
Replace MC Line Segment @ Hooks	922	200,000		
Lab/Filter Building Flooring	9,360			
Upgrade SCADA System	5,186		8,978	
Ball Valve/Actuator, 20"- #1 Intake				
TCEQ Item: Basin Gates and Weirs	11,250			
Replace 2nd Ammonia Pipe Stinger		8,500	4,746	
High Service #5 Pump Bowl		65,000		
1/2 Ton Crew Truck	28,434			
Filter Effluent Valve Position/Filter Head Gauges	42,651			
Chlorine Dioxide Scales	11,792			
Raw Water Valve Actuator	16,280			
Filter Effluent Valve and Mag Meter			29,995	
High Service Pump/Motor Repair		90,000		90,000
Filter Control for #3, #5. #6 & #7 Filters	18,394			
Settled Water Mixing Chamber			30,000	

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Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 18-19
Rate of Flow Venturies for 4 Filter Effluent Lines		49,000	16,423	49,000
#2 Influent Valve/Actuator		16,000	14,458	17,000
East Alum Pump Replacement		4,500	4,205	
#1 Intake Pump/Gate & Ball Valves/Actuator, Piping		59,500	59,500	
East Basin Sludge Rakes		48,000	44,433	
Chlorine Dioxide Enclosure/Leak Detection		20,000	20,000	
Pump and Motor Rebuild		80,000	80,000	80,000
Surface Wash Arms/Bearings/Nozzle		49,000	49,000	
Replace Pump Room Flooring		16,000	0	16,000
Filter Troughs PH II	266	200,000	200,000	
TCEQ Required Flow Distribution Design		50,000	50,000	
Low Service Pump #4 VFD			45,000	
CD Principal Transferred to TX Revenue Fund	275,000			
PC Replacements (6) & iPads (2)				8,200
Replace Security Cameras				7,000
MCC Control Panel Replacement in Lime Bldg				373,000
Repair Parking Lot				75,000
Low Service Power Upgrade				30,000
New Boston Transfer Switch				10,000
TCEQ-Clearwell Top Cleaning				6,000
SCADA Upgrades-Patman				50,000
SCADA Upgrades-All Sites				45,000
Replace Ferris Mower				15,000
Replace Side-by-Side (ROW Maint)				15,000
Replace 1/2 Ton Truck				30,000
I-30 Valve				60,000
Replace Basin Tower and Rakes				48,000
Expenditures	**945,195**	**1,115,500**	**657,359**	**1,239,200**
Fund Balance	**594,512**	**128**	**776,393**	**66,493**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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BUDGETED FUND BALANCE

Wagner Creek Wastewater Treatment Capital Improvement Fund

	Actual 17-18	Adopted 18-19	Revised 18-19	Proposed 19-20
Fund Balance				
Wagner Creek Wastewater Treatment Capital Improvement Fund	2,945,081	30,237	1,018,543	226,424
Fund Balance	**2,945,081**	**30,237**	**1,018,543**	**226,424**
Income				
Transfer from Revenue Fund	550,000	-	50,000	100,000
Contributions from Wake Village	73,887	73,887	73,887	73,887
Contributions from Nash	67,730	73,887	73,887	73,887
Plans/Specs	-	-		
Interest Income	25,382	470	4,610	2,700
Income	**716,999**	**148,244**	**202,384**	**250,474**
Expenditures				
Pump/Motor/VFD Replacement		6,000	9,859	
Funds Transfer to TXK,TX GF	2,624,497			
Funds Transfer to TX Rev			80,503	
Emergency Repair- Secure Trough Wall	19,040			
TCEQ Mandated Walkway Repairs				
Re-coat Roof		15,000	11,141	
Clean out Tanks		15,000		
SO2 Building Repair		10,000		
Main Breaker Replacement		7,000		
Wagner Creek Engineering Fees		-		460,000
Transfer to Wright Patman COE		100,000	893,000	
#3 Influent Pump VFD				6,000
Replace Conduit on Clarifier and Wetwell				10,000
Expenditures	**2,643,537**	**153,000**	**994,503**	**476,000**
Fund Balance	**1,018,543**	**25,481**	**226,424**	**898**

Attachment: 2019-062 ATTH 01 Budget Draft FY 2020 (shrunk) (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

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City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2019-062 Goals & Perspectives (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/8/2019 2:41 PM

Lead Department: Planning and Community Development
Action Officer: David Orr, Planning & Community Development Director

Subject: Resolution No. 2019-066 adopting the Community Development Block Grant 2019 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

Briefing: 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds.
Public review of the draft 2019 Annual Action Plan will become available July 12, 2019 and will continue through August 12, 2019. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 8, 2019 and August 12, 2019 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 12, 2019.
The City Council must adopt yearly the Community Development Block Grant (CDBG) 2019 Annual Action Plan and funding priorities for the use of Community Development Block Grant Funds.

Potential Options:

- Approve
- Deny

Fiscal Implications:

803,404.40

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

(NONE

City of Texarkana, Texas

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2019-066 RES adopting CDBG 2019 Annual Action Plan (DOCX)
b. 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19 (PDF)
c. 2019 -066 ATTH 02 Action Plan - Draft (PDF)
d. 2019-066 ATTH 03 PY2019 AAP budget spreadsheet (PDF)
e. 2018-066 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	Completed	07/01/2019 3:51 PM
Finance Department	Kristin Peeples	Finance Review	Completed	07/02/2019 8:37 AM
City Manager	Shirley Jaster	City Manager Review	Completed	07/03/2019 9:53 AM
City Council	Jennifer Evans	Meeting	Completed	07/08/2019 6:00 PM

Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19
David Orr briefed this agenda item.

RESOLUTION NO. 2019-066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2019 ANNUAL ACTION PLAN SETTING PROGRAM PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, public review of the draft 2019 Annual Action Plan became available July 12, 2019 and will continue through August 12, 2019. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 8, 2019 and August 12, 2019 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 12, 2019; and

WHEREAS, the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2019 Annual Action Plan for the use of Community Development Block Grant Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Community Development Block Grant (CDBG) 2019 Annual Action Plan is hereby accepted.

SECTION 2: That the City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2019 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Annual Action Plan to provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-066 RES adopting CDBG 2019 Annual Action Plan [Revision 1] (2104 : 2019-066 RES adopting CDBG 2019 Program Year

CITY OF
TEXARKANA
TEXAS

CDBG 2019 Annual Action Plan
Community Development Block Grant

Planning & Community Development
July 8, 2019

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Citizen Participation

2 Public Meetings

- July 8th City Council Meeting 1st Briefing
- August 12th City Council Public Meeting

30-day public comment period for 2019 Annual Action Plan (July 12th – August 12th, 2019)

Surveys can be filled out online at:
https://www.surveymonkey.com/r/PGXQTPW

Advertisement of Public Comment Period:

- Texarkana Gazette Legal Notice
- City Website/Social Media Pages

Draft copies available electronically on Planning & Community Development Homepage

Paper copies available upon request at City Hall

Public Comment

PY2019 Annual Action Plan

The City has begun the process of creating next year's Annual Action Plan (AAP) for its CDBG program. Public input & comments are vital to this process.

The City has distributed information about the AAP at the following meetings:

* Rosehill Celebration: April 27, 2019
* Community Advisory Meeting: May 1, 2019
* Beverly Neighborhood Association: May 9, 2019
* Downtown Neighborhood Association: May 17, 2019
* Rose Hill Neighborhood Association: May 23, 2019

*Information posted to city's website and available at City Hall

Public Comment Period: July 12th – August 12th, 2019
Comments may be submitted through surveys filled out online at:
https://www.surveymonkey.com/r/PGXQTPW or by sending to:
City of Texarkana, Texas
Planning & Community Development Dept
Attn: Betsy Freeman
P O Box 1967
Texarkana, TX 75504

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Texarkana 2019 HUD CDBG Budget

CDBG PY2019 Action Plan Budget			
		Projects PY2019	BUDGET
1	Owner-Occupied Rehabilitation	Housing Rehabilitation	$ 100,000.00
2	Home Buyer Assistance	Home Buyer Assistance	$ 10,000.00
3	Public Improvements & Infrastructure	Sidewalks/ADA/Tree Planting - Rosehill Sidewalks/DT ADA Curb Ramp	$ 50,000.00
3	Public Improvements & Infrastructure	Sidewalks/ADA/Tree Planting - Beverly SR	$ 73,000.00
4	Public Services	VISTA Program	$ 6,125.00
4	Public Services	RSOS Life Skills & Job Training Programs	$ 12,000.00
4	Public Services	Amachi Youth Programs	$ 21,000.00
4	Public Services	Boys & Girls Club	$ 15,000.00
5	Section 108 Loan Repayment	Section 108 Loan Payment	$ 230,000.00
6	Program Administration	Program Administration	$ 72,128.00
7	Revolving Loan Fund	Economic Development Loans - Downtown	$ 66,738.00
8	Public Facilities & Parks	Beverly Center	$ 87,151.00
8	Public Facilities & Parks	LE/Bev/RH Community Gardens	$ 25,000.00
		TOTAL Budgeted Expenditures	$ 768,142.00
		Revenues PY 2019	
		To Reprogram (approx)	75,000.00
		Annual Allocation	360,642.00
		Revolving Loan Fund - RL Funds	100,000.00
		Section 108 Loan Funds	230,000.00
		Program Income	2,500.00
		TOTAL Budgeted Revenues	768,142.00

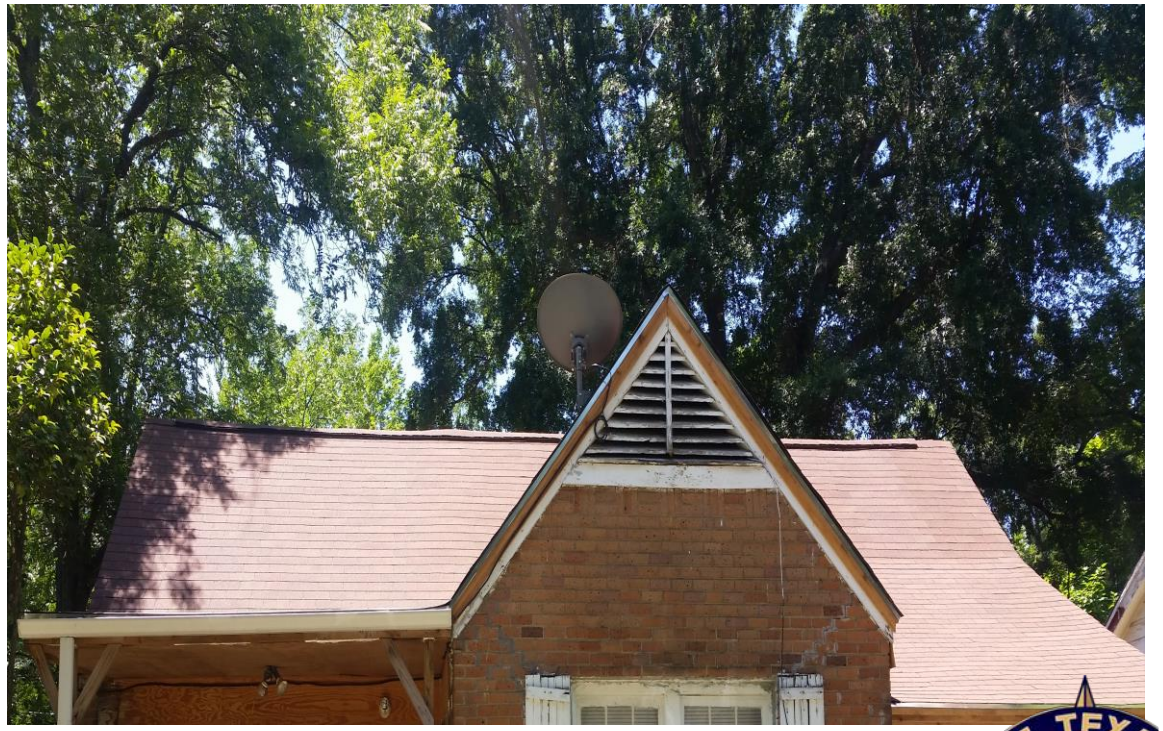
Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Housing Rehabilitation

Housing Rehabilitation Activities included rehabilitation of four homes in prior year. PY2019 budget includes rehabilitation funds for another four homes.

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Housing Rehabilitation



Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Sidewalks

Sidewalk activities in various low-mod areas in prior year. PY2019 budget includes additional sidewalk activities in various low-mod areas.

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

Sidewalks

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

City of Texarkana, Texas

2019 Annual Action Plan

The Annual Action Plan for the City of Texarkana, Texas
Community Development Block Grant Program
Prepared in Accordance with the
United States Department of Housing & Urban
Development's Planning Requirements

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

OMB Control No: 2506-0117 (exp. 06/30/2018)

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Texarkana, TX became a federal entitlement program grantee in 1987. As an entitlement grantee, the City receives an annual share of federal Community Development Block Grant (CDBG) funds authorized under Title I of the Housing & Community Development Act of 1974, as amended. The Planning & Community Development department is responsible for administering CDBG grants for areas within the city limits of Texarkana.

The purpose of this Action Plan is to identify housing & community development needs & to develop specific goals & objectives to address those needs over a one-year period. This Plan for Texarkana covers the period October 1, 2019, to September 30, 2020. The Plan enables the City to continue to receive federal housing & community development funds & according to regulations CFR 91.200(a), must be submitted to the U.S. Department of Housing & Urban Development (HUD) no less than 45 days prior to the start of the grantee's program year.

2. Summary of the objectives & outcomes identified in the Plan Needs Assessment Overview

Based on a detailed analysis of data describing community characteristics & housing market conditions, a survey of available community resources, & an extensive community participation process, the following were identified as priority needs for Texarkana:

1. Rehabilitation of existing affordable owner-occupied housing units
2. Public improvements & infrastructure
3. Homeless/Continuum of Care (CoC) services that benefit adults, families with children, & other special needs homeless populations
4. Homeownership assistance
5. Collaboration with community partners to coordinate development activities
6. Renovation of the Grim Hotel
7. Public services
8. Public Facilities & Parks

3. Evaluation of past performance

In partnership with other public, private, & non-profit housing providers & service agencies, Texarkana has worked to increase & preserve the available stock of affordable, safe & decent housing; helped ensure a suitable living environment for city residents; & contributed to expanding economic opportunities. The City has affected change in the Rose Hill Neighborhood, Downtown Texarkana & the

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Beverly Neighborhood, addressing concentrations of poverty & proliferation of Brownfields. The 2019 Action Plan will continue to guide the City in addressing these neighborhoods as well as other low mod areas of the city.

Texarkana has consistently allocated funds to address the highest strategic plan priorities. The City has met all requirements as an entitlement grantee including administrative & public services caps. City policies & procedures comply with federal requirements to ensure that programs & activities benefit low- to moderate-income individuals & families & that community development projects are developed to provide the maximum benefit to low-moderate income residents.

The Consolidated Annual Performance Evaluation Review (CAPER) will provide an assessment of progress towards meeting the five-year goals of the Consolidated Plan & one-year goals of the Action Plan adopted. The CAPER is due annually to HUD on December 30.

4. Summary of citizen participation process & consultation process

The City of Texarkana actively promotes collaboration & coordination among public, private, & non-profit organizations providing housing & non-housing community development services in the city. The City strives to maintain open communication with partner agencies & organizations as well as Texarkana residents.

Citizen & stakeholder input was crucial to the identification of community development needs & priorities for this Action Plan. The City solicited public & stakeholder input through public meetings, stakeholder focus groups, meetings with a neighborhood associations & a booth at a neighborhood event. These meetings/events were advertised on the city website, social media accounts, &/or in the Texarkana Gazette & Amigo News.

Surveys were requested at all meetings & events. Fourteen residents responded to an electronic survey. The survey provides direct feedback from residents on housing needs, factors that affect housing choice, &non-housing community development needs.

5. Summary of public comments

Public input has shaped the priorities & goals adopted in this Action Plan. City residents had numerous opportunities to provide input on their community development priorities. All comments received as well as survey results are provided in the Attachments.

6. Summary of comments or views not accepted & the reasons for not accepting them

All survey, public hearings, focus groups, stakeholder & community meeting responses have been accepted & appended to the Action Plan.

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7. Summary

This Action Plan was developed based on input from Texarkana residents, community partners, & stakeholders as well as a thorough analysis of data available from reliable sources. Significant sources of data for this report include the 2011-2015 American Community Survey (ACS) estimates, 2010-2014 Comprehensive Housing Affordability Strategy (CHAS) data, the U.S. Bureau of Labor Statistics, the 2010 Census, the Homeless Management Information System (HMIS) & local data sources.

The 2019 Action Plan will guide the community development efforts of Texarkana over the year concluding on September 30, 2020. The strategy outlined in the plan is focused on decent, safe, & affordable housing, a suitable living environment, & economic opportunity. Adhering to this fundamental community development strategy will lay a secure foundation for growth & prosperity for all Texarkana residents.

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The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source

The following are the agencies/entities responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	City of Texarkana, Texas	Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The City of Texarkana Department of Planning & Community Development is the Lead Agency in the preparation & implementation of this 2019 Action Plan which describes the strategy for the City of Texarkana, Texas in PY2019 & is prepared in accordance with the U.S. Department of Housing & Urban Development's Action Plan requirements. The City would like to express our appreciation to the individuals, agencies, departments & committees who participated in developing the City of Texarkana 2019 Action Plan.

Action Plan Public Contact Information

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Mayor
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City Council
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Mary Hart – Ward 2
Betty Williams – Ward 3
Christine Alcorn – Ward 4
Bill Harp – Ward 5
Josh Davis – Ward 6

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public & assisted housing providers & private & governmental health, mental health & service agencies (91.215(l)).

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible & to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

Texarkana Government Access Television provides public service & local government programming through Cable One. City Council meetings & other committee meetings are streamed on-line & archived. There is a municipal access channel (government access channel) that serves both Texas & Arkansas. Texarkana, AR manages the channel with Texarkana, TX paying a management fee. The channel divides the time equally for both cities showing meetings, general information, links to resources & documents, PSAs &any other relevant information. The Planning & Community Development department oversees the CDBG grant. The Grant Administrator is responsible for the day-to-day operation of the program. The department works in conjunction with the City's Finance, Inspection, Public Works, Street, & Parks & Recreation Departments to oversee the development of the Action Plan & administer the programs & activities incorporated in the Plan.

Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer & banking providers provided the basis for much of the information in the Action Plan.

Describe coordination with the Continuum of Care & efforts to address the needs of homeless persons (particularly chronically homeless individuals & families, families with children, veterans, & unaccompanied youth) & persons at risk of homelessness

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Texarkana participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The Texarkana Homeless Coalition holds monthly meetings to discuss & strategize on ways to meet the needs of those experiencing homelessness. The Coalition has developed a Coordinated Entry system that streamlines the process for people experiencing homelessness to access resources. CDBG funding provides for a public service Vista person to work with the coordinated entry process assisting persons experiencing homelessness to attain the services needed.

The Texas Homeless Network provides data from the Homeless Management Information System (HMIS), Point-In-Time Count (PIT), the Housing Inventory Count & the Annual Homeless Assessment Report (AHAR). This information is utilized to assist in determining the nature & extent of homelessness in Texarkana & identifying potential projects that will eliminate gaps in housing & services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards & evaluate outcomes, & develop funding, policies & procedures for the administration of HMIS

The City of Texarkana is an integral part of the Continuum of Care. The Randy Sams' Outreach Shelter is currently the only emergency homeless shelter for homeless persons in Texarkana, Texas. Randy Sams receives Emergency Solutions Program funds through the Texas Department of Housing & Community Affairs. The Coalition worked with the City to develop the Doorways Home project that assists homeless families &individuals to receive supportive housing through the Continuum of Care grant award.

HMIS responsibilities are shared among homeless assistance providers & City staff in the city. HMIS is administered by the Texas Homeless Network (THN) & serves the Texarkana, Texas population. THN has developed policies & procedures for the administration of HMIS. THN provides training & technical support to agencies participating in HMIS.

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2. Describe Agencies, groups, organizations & others who participated in the process & describe the jurisdictions consultations with housing, social service agencies & other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Randy Sams' Outreach Shelter
	Agency/Group/Organization Type	Housing Services-homeless Emergency Shelter
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understanding of the needs of people experiencing homelessness for future planning & projects.
2	**Agency/Group/Organization**	Habitat for Humanity Texarkana
	Agency/Group/Organization Type	Housing Home Ownership
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understanding of the needs of first-time homebuyers, the need for additional affordable housing & housing rehabilitation.
3	**Agency/Group/Organization**	Mission Texarkana
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted &what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understand of the needs of people experiencing homelessness & at-risk of homelessness.
4	**Agency/Group/Organization**	Community Advisory Committee
	Agency/Group/Organization Type	Advisory
	What section of the Plan was addressed by Consultation?	Housing needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Quarterly meetings attended by city staff to discuss housing needs & services needed for LMI households. Networking with service agencies to meet needs.
5	**Agency/Group/Organization**	Salvation Army-Texarkana
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Emergency Shelter
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing poverty & homelessness in the City

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6	**Agency/Group/Organization**	Ark-Tex COG Area Office on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus groups for input. Better understanding of the needs of the senior population for planning future projects.
7	**Agency/Group/Organization**	Amigo News
	Agency/Group/Organization Type	Housing Spanish Newspaper
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy Needs of Spanish speaking residents
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Publication of public meetings translated into Spanish to publicize to Latino community
8	**Agency/Group/Organization**	Bowie County Veterans Service Office
	Agency/Group/Organization Type	Housing Services - Housing Regional organization Services - Veterans
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Information provided on the needs of veterans in Texarkana will assist the City in future planning activities & projects.
9	**Agency/Group/Organization**	Housing Authority of Texarkana, Texas
	Agency/Group/Organization Type	Housing PHA

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Focus groups at housing properties. Better understanding of the improvements at the HA properties & future needs of residents
10	**Agency/Group/Organization**	Texarkana Homeless Coalition
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing homelessness. Information on how the Coalition & the Texas Homeless Network are collaborating with publicly funded institutions to develop plans so people are not discharged into homelessness.
11	**Agency/Group/Organization**	Community Resource Council - Helping Hands
	Agency/Group/Organization Type	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

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	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on service needs of low-moderate income residents.
12	**Agency/Group/Organization**	Texas Homeless Network
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided PIT & HMIS data analysis. Better understand the needs of people experiencing homelessness will help focus funding where most needed.
13	**Agency/Group/Organization**	Believe In Beverly
	Agency/Group/Organization Type	Housing Neighborhood Improvement Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through focus group; better understanding of the needs of the Beverly Neighborhood. The City has recognized the Beverly neighborhood as a targeted area for CDBG funded projects.
14	**Agency/Group/Organization**	City of Texarkana, Texas
	Agency/Group/Organization Type	Other government - Local Economic Development

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	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis Business Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on business needs, education & training for workforce; general economic outlook for the City.
15	**Agency/Group/Organization**	Texas Department of State Health Services
	Agency/Group/Organization Type	Services-Health Other government - State
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Reviewed Lead-Based Paint statistics for Bowie County; website provided information on the number of children tested & identified with elevated lead blood levels
16	**Agency/Group/Organization**	Community Healthcore (Formerly Sabine Valley)
	Agency/Group/Organization Type	Services-Health Health Agency Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed medical & mental health needs of low-moderate income residents & prevalence of children with elevated blood lead levels.

Identify any Agency Types not consulted & provide rationale for not consulting

No agencies were excluded in the development of the plan. Domestic Violence, Inc. opted not to participate in the planning process for the Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Texarkana Homeless Coalition	Both plans analyze homeless needs & solutions.

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Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
PHA Consolidated 5 Year Plan	Housing Authority of Texarkana, TX	Both plans address public housing needs.
MPO Texarkana Regional Transportation Plan	Metropolitan Planning Organization	Transportation planning for the region & city is essential in meeting the needs of low-moderate income residents

Table 3 – Other local / regional / federal planning efforts

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Describe cooperation & coordination with other public entities, including the State & any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City of Texarkana, Texas enjoys a unique & challenging position in that it is a twin city to the City of Texarkana, Arkansas. The two cities share many things including infrastructure (roads, bridges, potable water systems, storm water systems, & sewage systems), planning organizations (MPO, Ark-Tex Council of Governments), health care agencies (Wadley Regional Medical System, Christus St. Michael Health System), economic development (Chamber of Commerce) & other non-profit agencies (Randy Sams Outreach Shelter, Salvation Army, Harvest Texarkana, Volunteer Center, Literacy Council, unique bi-state Workforce Development efforts). Consequently, collaborative planning is a necessity for the City & common practice. These agencies provide continual collaboration with the City in all aspects of community planning, including this Action Plan. Additionally, the City works closely with the Texarkana Housing Authority & has collaborated &provided funding for the renovation of existing public housing units.

Narrative (optional):

The Action Plan was developed in consultation with a wide range of public & private entities, including governmental & non-profit organizations knowledgeable about the needs of the low & moderate-income residents of Texarkana, & private citizens interested in, or affected by, the housing & community development activities discussed in the Plan. These contacts are part of a continuous process conducted in order to involve the broader community in assessing priority housing & community development needs; developing priorities, goals & objectives for addressing identified needs; & allocating available CDBG & other federal, state & local funding to activities that address priority needs.

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AP-12 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process & how it impacted goal setting

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible &to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

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Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer, banking providers provided the basis for much of the information in the Plan.

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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
1	Internet Survey	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	14 surveys were completed	See Citizen Participation Attachment for comments	All comments were accepted	
2	Public Hearing	Non-targeted/broad community	A total of residents participated in public hearings	See Citizen Participation Attachment for comments	All comments were accepted	
6	Public Meeting	Residents of Public &Assisted Housing	Housing Authority residents participated	See Citizen Participation Attachment for comments	All comments were accepted	
8	Public Meeting	Non-targeted/broad community	Provided information on CDBG programs & handed out surveys	No comments	No comments	

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
13	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	Public notices for hearings; meetings & availability of the Action Plan were placed in Amigo News, a local Spanish newspaper	No comments were received	N/A	
14	Newspaper Ad	Non-targeted/broad community	Public notices for hearing, meetings & Action Plan were placed in the Texarkana Gazette & on City's website	No comments were received	N/A	
15	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Public notice for the comment period & availability of the draft Action Plan for review	No comments were received	N/A	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Texarkana will receive a CDBG allocation of $360,642 for PY 2019; $230,000 from Section 108 loan; $100,000 from Revolving Loan Fund; $2,500 Program Income with the reallocated funds from previous years $75,000 for a total of $538,142 to be used for eligible CDBG activities & $230,000 for loan repayment.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of Con Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	public - federal	Acquisition Admin & Planning Economic Development Housing Public Improvements Public Services	360,642	2,500	75,000	438,142	871,825	Expected Amount Available based on yearly allocation plus program income
CDBG	public - federal	Economic Development Revolving Loan Fund	0	100,000	0	100,000	150,000	Funds used for economic development in downtown area
Section 108	public – federal	Housing	230,000	0	0	230,000	690,000	City will make second of four annual payments of $230,000 to pay off Section 108 loan

Anticipated Resources

Table 5 - Expected Resources – Priority Table

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Explain how federal funds will leverage those additional resources (private, state & local funds), including a description of how matching requirements will be satisfied

The City recognizes the importance of leveraging resources. It is estimated that over the course of the 5 Year Plan, these community development projects will bring $1.75 in private resources spent in the local economy for each grant dollar invested. Matching requirements will be met by in-kind donations of labor &/or materials. The programs listed above do not require matching funds. When matching funds are required, the City usually provides in-kind matching through labor & supplies or provides cash matches from the City's general funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, & scattered properties may be used to promote economic development, provide support for homeless programs &/or affordable housing in Texarkana. Additionally, publicly owned land may also be used to support public health activities, infrastructure & public services.

Discussion

Texarkana anticipates receiving federal funding over the next year from the Community Development Block Grant (CDBG) program. These funds will be used to fund projects which advance the goals identified in the 2019 Action Plan. Projects carried out using these federal funds over the next year will leverage additional funds from state & local government as well as private funding sources.

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Annual Goals & Objectives

AP-20 Annual Goals & Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding-Year 2	Goal Outcome Indicator
1	Owner-Occupied Housing Rehabilitation	2018	2022	Affordable Housing	City-Wide	Owner-Occupied Housing Rehabilitation	CDBG: $100,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
2	Home Ownership Assistance	2018	2022	Affordable Housing	City-Wide	Homeownership Assistance	CDBG: $10,000	Direct Financial Assistance to Homebuyers: 2 Households Assisted
3	Public Improvements &Infrastructure	2018	2022	Non-Housing Community Development	Downtown Area Beverly Community Revitalization	Public Improvements & Infrastructure	CDBG: $123,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
4	Public Services	2018	2022	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-Wide	Public Services	CDBG: $54,125	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
5	Section 108 Loan - Repayment	2018	2022	Affordable Housing	Downtown Area	Section 108 Loan - Repayment	CDBG: $230,000	Rental units constructed: 20 Household Housing Uni

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding-Year 2	Goal Outcome Indicator
6	Program Administration, Fair Housing Activities & Lead based paint information	2018	2022	Administration	City-Wide		CDBG: $72,128	Other: 1 Other
7	Revolving Loan Fund	2018	2022	Non-Housing Community Development	Downtown Area	Revolving Loan Fund	CDBG: $66,738	Businesses assisted: 2 Businesses Assisted
8	Public Facilities Improvements	2018	2022	Non-Housing Community Development	City-Wide		CDBG: $112,151	

Table 6 – Goals Summary

OMB Control No: 2506-0117 (exp. 06/30/2018)

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

Goal Descriptions

1	**Goal Name**	Owner-Occupied Housing Rehabilitation
	Goal Description	Repairs & accessibility improvements for low-moderate income homeowners
2	**Goal Name**	Down Payment Assistance
	Goal Description	Funding for 50% of the down payment & all the closing costs for low-moderate first-time homebuyers.
3	**Goal Name**	Public Improvements & Infrastructure
	Goal Description	Repair &/or installation of sidewalks, ADA accessibility, curb ramps & tree planting in the Beverly, Rosehill & downtown neighborhoods. Other low mod areas possible.
4	**Goal Name**	Public Services
	Goal Description	Assistance will be provided to public services agencies that provides services to low-income families & those experiencing homelessness. Funds will be used for coordinated entry, Vista program, HMIS, youth services, job training, life skills & other applicable services as needed. Agencies providing services may include Texas Homeless Network, City of Texarkana Texas, Randy Sams' Outreach Shelter, Amachi Vision Corps and Boys & Girls Club.
5	**Goal Name**	Section 108 Loan - Repayment
	Goal Description	Completion of Grim project & repayment of Section 108 loan.
6	**Goal Name**	Program Administration, Lead Based Paint info & Fair Housing info
	Goal Description	Management & oversight of the CDBG program. Fair Housing activities to be conducted or attended during Fair Housing month, April 2020 to distribute information. Lead based paint information will be distributed at all events attended by CDBG staff.

OMB Control No: 2506-0117 (exp. 06/30/2018)

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7	**Goal Name**	Revolving Loan Fund
	Goal Description	The Revolving Loan Fund will be used to provide loans for economic development in the Downtown area.
8	**Goal Name**	Public Facilities Improvements
	Goal Description	CDBG funds will be used for community center, community gardens & park improvements in low-moderate income areas.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Texarkana will undertake activities that the meet the needs & objectives established by its Consolidated Plan & approved by City Council. As shown below, the City will owner-occupied rehabilitation, down payment & closing costs assistance, sidewalk & tree planting; improvements to parks in low-moderate areas, Section 108 loan repayment & public services.

Projects

#	Project Name
1	Owner-Occupied Housing Rehabilitation
2	Down Payment Assistance
3	Public Improvements & Infrastructure
4	Public Services
5	Section 108 Loan Repayment
6	Administration
7	Revolving Loan Fund
8	Public Facilities & Parks

Table 7 – Project Information

Describe the reasons for allocation priorities & any obstacles to addressing underserved needs

The City of Texarkana responds to the needs expressed in public hearings & stakeholder meetings. Affordable housing (rental & homeownership) & public improvements were listed as high priorities. To improve the quality of life of all citizens in Texarkana, the City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. The geographic areas of Beverly & Downtown were chosen because they have the greatest potential & greatest need.

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

AP-38 Project Summary

Project Summary Information

1	**Project Name**	Owner-Occupied Housing Rehabilitation
	Target Area	City-Wide
	Goals Supported	Owner-Occupied Housing Rehabilitation
	Needs Addressed	Owner-Occupied Housing Rehabilitation
	Funding	CDBG: $100,000
	Description	Repairs & accessibility improvements for low-moderate income homeowners.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	Four households will be assisted during the program year.
	Location Description	Program will be offered to income eligible homeowners city-wide.
	Planned Activities	Rehabilitation & accessibility improvements for low-moderate income homeowners.
2	**Project Name**	Down Payment Assistance
	Target Area	City-Wide
	Goals Supported	Down Payment Assistance
	Needs Addressed	Homeownership Assistance
	Funding	CDBG: $10,000
	Description	Down payment requirement & closing costs assistance to low-moderate first-time homebuyers.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	Two first-time homebuyers will be assisted with 50% of the down payment & all of the closing costs.
	Location Description	The program will be offered city-wide to income-eligible first-time homebuyers.
	Planned Activities	Two homebuyers will be assisted with down payment &closing costs during the program year.

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3	**Project Name**	Public Improvements & Infrastructure
	Target Area	Downtown Area Beverly Community Revitalization Rosehill Community
	Goals Supported	Public Improvements & Infrastructure
	Needs Addressed	Public Improvements & Infrastructure
	Funding	CDBG: $123,000
	Description	Improvements including replacement of deteriorating sidewalks, installation of new ADA compliant sidewalks & tree planting in the Beverly, Rosehill, downtown area & possible other LMI areas.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that approximately 100 residents who reside in the targeted neighborhoods will benefit from these activities.
	Location Description	Beverly, Rosehill, Downtown area & possible other LMI areas.
	Planned Activities	Improvements including replacement of deteriorating sidewalks, installation of new ADA compliant sidewalks & tree planting in the Beverly, Rosehill, Downtown area & possible other LMI areas.
4	**Project Name**	Public Services
	Target Area	City-Wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $54,125
	Description	Funding to non-profit agencies that provide services to low-moderate income individuals & families.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that 100 individuals will benefit from the services offered by local non-profit agencies.
	Location Description	The programs are offered city-wide to income eligible clients.

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	Planned Activities	Supportive services including but not limited to persons experiencing homelessness, youth & low-moderate income individuals & families.
5	**Project Name**	Section 108 Loan Repayment
	Target Area	Downtown Area
	Goals Supported	Section 108 Loan - Repayment
	Needs Addressed	Section 108 Loan - Affordable Housing
	Funding	CDBG: $230,000
	Description	Repayment of Section 108 loan for the Grim Hotel project.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that 20 households will be provided with new affordable rental units.
	Location Description	The Grim Hotel is located in downtown Texarkana, but income-eligible tenants can come from other areas of the City.
	Planned Activities	Upon completion, the project will provide 20 new units of affordable housing.
6	**Project Name**	Administration
	Target Area	City-Wide
	Goals Supported	Program Administration, Fair Housing info, Lead based paint info
	Needs Addressed	Program Administration, Fair Housing info, Lead based paint info
	Funding	CDBG: $72,128
	Description	Management & oversight of the CDBG & Section 108 Loan Programs
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	
	Location Description	City-wide
	Planned Activities	Management & oversight of the CDBG & Section 108 loan programs.

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7	**Project Name**	Revolving Loan Fund
	Target Area	Downtown Area
	Goals Supported	Revolving Loan Fund
	Needs Addressed	Economic Development
	Funding	CDBG: $66,738
	Description	Revolving Loan Fund provides financial assistance for economic development of businesses in the downtown area.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	It is estimated that two businesses will receive assistance through this program.
	Location Description	In order to facilitate the revitalization of the downtown area, eligible applicants must have projects that are located in the downtown area.
	Planned Activities	Business loans to qualified applicants
8	**Project Name**	Public Facilities & Parks
	Target Area	City-Wide
	Goals Supported	Public Facilities & Park Improvements
	Needs Addressed	Public Facilities & Park Improvements
	Funding	CDBG: $112,151
	Description	Improvements to parks located in low-moderate income areas.
	Target Date	9/30/2020
	Estimate the number & type of families that will benefit from the proposed activities	Parks in low-moderate income areas will be improved during the program year. Installation/improvement of community gardens in Beverly, Rosehill & Liberty-Eylau communities as well as assisting with Beverly Community Center improvements.
	Location Description	Beverly, Rosehill, Liberty-Eylau & possible other LMI parks/communities
	Planned Activities	Installation/improvement of community gardens in Beverly, Rosehill & Liberty-Eylau communities as well as assisting with Beverly Community Center improvements. Improvements to parks in LMI areas.

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income & minority concentration) where assistance will be directed

CDBG funds area allocated city-wide to projects & activities that benefit low-moderate income persons & households or provide services to residents in a low-moderate income area. The Beverly, Rosehill, Liberty-Eylau neighborhoods & the Downtown area are the target areas that are selected for projects during PY19. The City has also elected to provide Owner-Occupied Housing Rehabilitation & Down Payment Assistance city-wide for income eligible applicants.

Geographic Distribution

Target Area	Percentage of Funds
Beverly Community	
Rosehill Community	
Liberty-Eylau Community	
Downtown Area	
City-Wide	
Total	100%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Texarkana responds to the needs expressed in public hearings, focus groups, surveys & stakeholder meetings. The Downtown area, Beverly community, Rosehill community & Liberty-Eylau community have been identified as areas where CDBG funds can be used for revitalization activities. The City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. The City will use CDBG funds to provide down payment & closing cost assistance to low-moderate income homebuyers, rehabilitation to low-income homeowners, funding for public facilities & infrastructure projects in low-mod areas & continue to supportive services programs.

Discussion

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified & to expand programs when financially feasible.

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Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing remains a high priority. Rising costs of construction, the availability of financing & the demand for a limited amount of land have combined to constrain affordable housing production. The result is significantly higher costs for housing when incomes are not be rising at the same pace.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	20
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	24

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will provide CDBG funding in Program Year 2019 for four owner-occupied rehabilitation projects. Twenty new units of affordable housing are being developed through the Grim Hotel project. Although it is not reflected in the above chart, the City will provide down payment & closing costs assistance to two homebuyers.

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AP-60 Public Housing – 91.220(h)

Introduction

HATT has systematically replaced or revitalized aging inventory through the HOPE VI grant & currently through the Rental Assistance Demonstration program. Robison Terrace is the last property to be renovated through RAD. During the RAD conversion all residents were relocated to other HATT properties & relocation expenses were provided by HATT.

Actions planned during the next year to address the needs to public housing

HATT will continue the conversion to RAD & project-based vouchers to meet the housing needs of its residents. HATT will continue to improve the living environment of its residents by:

- Expanding public housing security efforts & continuing to work with the City's Police Department
- Developing educational, cultural, & supportive service programs to further foster social &economic independence for its residents
- Implementing programs that promote a healthy lifestyle
- Increasing youth programs for public housing residents by fostering partnerships in the community
- Increasing resident participation in the Resident's Executive Council.

Actions to encourage public housing residents to become more involved in management & participate in homeownership

HATT actively promotes resident involvement through Resident Councils, targeted outreach via website, flyers, emails, mailing lists, & community notice boards at all community centers on Housing Authority properties. HATT has a homeownership program & provides homebuyer education classes for public housing residents. Residents are encouraged to attend public hearing & meetings during the City's public participation process.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Texarkana is not designated as a troubled public housing authority.

Discussion

Not Applicable

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AP-65 Homeless & Other Special Needs Activities – 91.220(i)

Introduction

The Texarkana Homeless Coalition meets monthly to discuss issues & challenges in meeting the needs of those experiencing homelessness or at-risk of homelessness. Members of the Coalition represent service & housing providers, public housing staff, emergency services & city staff. The Texarkana Homeless Coalition is part of the Texas Balance of State Continuum of Care & that is managed by the Texas Homeless Network (THN), a statewide nonprofit agency. The Texas Balance of State CoC is made up of all service providers, advocates, local government officials, & citizens who work to eliminate homelessness in over 216 counties in Texas outside of most major metropolitan cities. THN assists local homeless coalitions with community-based planning to develop plans to end homelessness & new projects to fill gaps in housing & services.

Describe the jurisdictions one-year goals & actions for reducing & ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) & assessing their individual needs

The City supports the Texarkana Homeless Coalition in its outreach & assessment efforts for homeless persons in the community by participating in Texarkana Homeless Coalition. The City will continue to organize stakeholder meetings to discuss & plan for more intensive outreach to those experiencing homelessness. There are no agencies in Texarkana that provide only outreach activities. Many agencies provide outreach to the specific population that they serve. The City uses CDBG funds to support these agencies in their efforts.

Addressing the emergency shelter & transitional housing needs of homeless persons

Emergency shelter in Texarkana is provided by Randy Sams Outreach Shelter. Randy Sams is a low-barrier homeless shelter & an ID is not required to stay at the shelter. There are 112 emergency beds available for up to 90 days at a time. The shelter also provides showers, food, transportation & case services.

Rapid Re-Housing (formerly transitional housing) is provided by Randy Sams with 22 households receiving assistance & by Doorways Home providing 10 households with housing vouchers. Households in the Rapid Re-Housing programs pay subsidized rent & receive assistance with case management & life skill classes & job training. The development of a family shelter is crucial to meeting the needs of homeless families. In order to make homelessness short-lived & non-recurring, there is a need for additional Rapid Re-Housing vouchers & services.

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Helping homeless persons (especially chronically homeless individuals & families, families with children, veterans & their families, & unaccompanied youth) make the transition to permanent housing & independent living, including shortening the period of time that individuals & families experience homelessness, facilitating access for homeless individuals & families to affordable housing units, & preventing individuals & families who were recently homeless from becoming homeless again

There are no permanent supportive housing programs in Texarkana & the need for such housing is great. The Texarkana Homeless Coalition & the City will continue to identify agencies that have the capacity to expand their programs to provide permanent supportive housing. In order for chronically homeless individuals to maintain permanent housing, supportive services must be a part of their housing plan. Many chronically homeless & special needs populations will require long-term rental assistance since many are on disability incomes which do not cover the cost of housing plus living expenses. The average income for a person receiving Supplemental Security Income (SSI) is $750 per month. Coordinated Entry has facilitated the access of housing & services for many people experiencing homelessness, but the availability of affordable & decent housing does not meet the need.

Helping low-income individuals & families avoid becoming homeless, especially extremely low-income individuals & families & those who are: being discharged from publicly funded institutions & systems of care (such as health care facilities, mental health facilities, foster care & other youth facilities, & corrections programs & institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Individuals with severe mental health challenges often require transitional or permanent supportive housing including ongoing treatment, social services & housing assistance to recover & live independently. Homelessness prevention services are needed for ex-offenders & persons being discharged from mental health facilities for reentry into their communities. Currently in Texarkana, there are no programs targeted to assist these individuals. Randy Sams is a low barrier shelter that provides emergency housing but only for a period of 90 days. The Coalition is discussing how to provide services & permanent housing solutions for these populations as well as unaccompanied youth. Youth aging out of foster care need transitional housing & supportive services. Lack of funding & lack of capacity of local agencies are the challenges to providing this type of housings.

The City will continue to use CDBG funds to support programs that address housing & service issues of those with special needs &/or at risk of becoming homeless. The largest obstacle is a lack of transitional & permanent supportive housing. The City will work with local service providers & provide funding when available & appropriate for programs that serve special needs populations.

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Discussion

In PY2019, the City is assisting low-income &/or homeless persons by providing CDBG funding to agencies that provide supportive services to those experiencing homelessness. The challenges for providing an adequate supply of a variety of housing options are lack of funding & lack of capacity of the agencies to expand or create new programs. Efforts will be made during the year to identify ways to provide permanent supportive housing & a family shelter.

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Many public & private sector policies & factors can create barriers to affordable housing for low- to moderate-income households. In general, the City's policies do not create undue barriers to affordable housing. The City has a fair housing ordinance which indirectly reduces the barriers to affordable housing by ensuring that all protected classes, many of whom are low- to moderate-income have equitable advantages to housing of choice. The City's development & building standards have been established to protect the citizenry & the general welfare of the community, which can result in higher costs for new & rehabilitated structures. The City uses all of the current international & national codes related to residential construction & rehabilitation as a means to protect the residents & the community as a whole. Development impact fees have been established to ensure that the developer carriers the cost of development instead of the taxpayers. However, the impact fees & building standards can drive up the cost of new dwellings.

The adherence to building codes & impact fees are necessary & city-wide to protect the safety & wallets of the community as a whole. With the exception of zoning that prohibits development in or around unsafe areas, zoning ordinances are more flexible than building codes & development fees, & each zoning district does not provide a city-wide benefit. The zoning ordinance prohibits manufactured home parks & mobile homes & manufactured homes as fixed dwellings in all zoning districts. Manufactured home parks may be allowed with a specific use permit in districts zoned as agricultural; & HUD code manufactured homes as a fixed dwelling may be allowed in both agricultural & single family 3 zones, also with a specific use permit. Boarding & rooming houses may only be located within townhome & multi-family residential, commercial & planned development districts. This can be a barrier to group homes for special populations to be located single-family districts.

Private sector barriers include:

- Developers reluctant to construct affordable housing or unable to secure Low Income Housing Tax Credit approval;
- Insufficient number of multi-family units;
- High number of vacant housing that is abandoned or uninhabitable, preventing new development on the lots;
- Sellers requiring higher down payments than LMI buyers can afford; &
- Credit & employment histories of many LMI buyers result in mortgage denial.

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Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees & charges, growth limitations, & policies affecting the return on residential investment

Although policies & ordinances can affect the cost of housing, the City's Analysis of Impediments indicates that there are no significant institutional barriers to affordable housing in Texarkana, Texas. Housing costs in Texarkana are considerably lower than the state as a whole, with the city of Texarkana, Texas averaging $79 per square foot, the Texarkana metropolitan area averaging $77 per square foot, & Texas averaging $124 per square foot. The City is committed to maintaining & enhancing its policies that increase equal opportunity to housing for the lower income & protected classes.

To maintain the City's commitment to prevent barriers to affordable housing the City will:

- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development;
- Complete the 20 units of affordable loft housing as part of the Grim Hotel project;
- Conduct outreach efforts to for-profit & non-profit builders & developers through funding & technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods as well as creation of affordable housing on a city-wide basis;
- Maintain an Affirmative Marketing Plan to directly market newly developed City-assisted housing units to minority groups least likely to apply to homeownership programs;
- Meet with local lenders & home builders to encourage the use of non-traditional client loan qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Support local Continuum of Care efforts for homeless populations & provides ongoing support & technical assistance to the Texarkana Homeless Coalition;
- Work with local agencies that provide financial case management & credit counseling;
- Review & when applicable, revise the Fair Housing ordinance which ensures that fair housing options are available to its citizens;
- Monitor city-sponsored projects for equal access & compliance of the Fair Housing Act;
- Monitor code compliance to HQS & Fair Housing standards;
- Hold periodic Public Hearings providing information & requesting public comment on affordable & fair housing issues;
- Work with local housing service providers to conduct homebuyer & homeowner education;
- Conduct public outreach regarding availability of housing & housing assistance including translation of housing application materials into Spanish & maintains bi-lingual staff to assist applicants & clients who are not English-proficient.

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Discussion:

The City is concerned with the shortage of affordable housing units that meet housing quality standards. Many of the units have been lost through abandonment of older properties. One way that the City is directly impacting the problem is the renovation & repurposing of the Grim Hotel. They will be constructing 20 affordable units in the hotel. The project has been delayed but will begin in PY2018. The other efforts with greatest effect are those where the City collaborates with the private non-profit & for-profit community as they provide affordable housing solutions.

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AP-85 Other Actions – 91.220(k)

Introduction:

The following actions will be undertaken to address obstacles to meeting underserved needs, foster & maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty level families, & develop institutional structure.

Actions planned to address obstacles to meeting underserved needs

Requests for funding far exceed the available entitlement dollars received by the City of Texarkana. The City will continue to partner with non-profit agencies to leverage its CDBG allocation so that the maximum benefit is achieved. The City will facilitate a stakeholder's meetings & participate in the Texarkana Homeless Coalition to identify unmet needs & to strategize on how to meet those needs.

Actions planned to foster & maintain affordable housing

The City will continue to support development of affordable housing by providing flexibility in its development standards that encourages the industry to seek community partners. The City will fund owner-occupied rehabilitation & improvements geared toward maintaining the house in a decent condition. The City will support Low Income Housing Tax Credit applications when the project is compatible with the City's goals & objectives.

Actions planned to reduce lead-based paint hazards

Lead-based paint hazard identification & reduction strategies include education, outreach, &conformance with 24 CFR Part 35 regulations. The City distributes and maintains documentation of required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, & Notification of Lead Hazard Reduction. Lead-based paint information is included in the application package for housing rehabilitation & down payment assistance as well as distributed at events & neighborhood meetings.

Actions planned to reduce the number of poverty-level families

Texarkana addresses the problem of poverty through its strategic goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income households with social services, education, access to health & employment. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met & will

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continue to provide assistance to agencies that provide services to poverty level individuals & families.

Actions planned to develop institutional structure

The City will continue to make entitlement funds available to the community through issuance of subrecipient agreements. The City provides subrecipient training during the application phase, prior to the execution of subrecipient agreements & is available for technical assistance, if needed. The City distributes updated information on CDBG funded programs to subrecipients when appropriate. The City will maintain its webpage with up-to-date information as a resource for other city departments, general public & service/housing providers. The City is committed to meeting regularly with interested citizens & stakeholders to discuss community development issues.

The City recognizes the need to provide increased outreach to minority & non-English speaking residents. In an effort to reach these populations, the City held public hearings & community meetings with translation services to the Hispanic population at facilities located in low-moderate income areas. Public notices will be in English and Spanish & the City will advertise public hearings in the local newspaper & on their website.

Actions planned to enhance coordination between public & private housing & social service agencies

City staff will continue work with service providers, the local public housing authority, private housing resources & the Continuum of Care to ensure that there is awareness of the available resources & provide a conduit for communication & collaboration.

Discussion:

Since CDBG funding basically remains level, relationships are key to the success of housing, economic & community development efforts within the City of Texarkana. The City will continue to partner with service & housing providers to leverage CDBG funding in assisting the low to moderate residents of Texarkana.

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Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

It is the City of Texarkana's policy that 70% of the CDBG funds will be used to benefit low-moderate income people residing within the city limits. The City sets aside 15% of the allocation to fund public services & 20% to be used for administration of the program.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year & that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs & specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low & moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low &moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

The City anticipates using 70% of CDBG funds for projects involving low-moderate income people or low-moderate areas. Three years will be used to determine the minimum overall benefit.

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Attachments

Citizen Participation Comments

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Grantee Unique Appendices

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Grantee SF-424's & Certification(s)

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Appendix

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CDBG PY2019 Action Plan Budget			
	Projects PY2019	ORIGINAL BUDGET 6/27/2019	REVISED BUDGET 8/8/2019
1	Owner-Occupied Rehabilitation	$100,000.00	100,000.00
2	Home Buyer Assistance	$10,000.00	$10,000.00
3	Public Improvements & Infrastructure	$123,000.00	$123,000.00
4	Public Services	$ 54,125.00	$ 54,096.00
5	Section 108 Loan Repayment	$230,000.00	$230,000.00
6	Program Administration	$72,128.40	$72,128.40
7	Revolving Loan Fund	$100,000.00	$100,000.00
8	Public Facilities & Parks	$ 112,151.00	$ 112,151.00
	TOTAL Expenditures	**801,404.40**	**801,375.40**
	Revenues PY 2019		
	To Reprogram (approx)	75,000.00	75,000.00
	Annual Allocation	360,642.00	360,642.00
	Revolving Loan Fund - RL Funds	100,000.00	100,000.00
	Section 108 Loan Funds	230,000.00	230,000.00
	Program Income	2,500.00	2,500.00
	TOTAL Revenues	**768,142.00**	**$768,142.00**

CDBG PY2019 Action Plan Budget				
		Projects PY2019	PY2019/FY2020 ORIGINAL BUDGET 6/27/2019	REVISED BUDGET 8/8/2019
1	Owner-Occupied Rehabilitation	Housing Rehabilitation	$ 100,000.00	$ 100,000.00
2	Home Buyer Assistance	Home Buyer Assistance	$ 10,000.00	$ 10,000.00
3	Public Improvements & Infrastructure	Sidewalks/ADA/Bike Facilities - Robison Road/Norris Cooley	$ 50,000.00	$ 50,000.00
3	Public Improvements & Infrastructure	Sidewalks/ADA/Bike Facilities - Beverly SR	$ 73,000.00	$ 73,000.00
4	Public Services	Coordinated Entry, HMIS & VISTA Program	$ 6,125.00	$ 9,096.00
4	Public Services	RSOS Life Skills & Job Training Programs	$ 12,000.00	$ 12,000.00
4	Public Services	Amachi Youth Programs	$ 21,000.00	$ 21,000.00
4	Public Services	Boys & Girls Club	$ 15,000.00	$ 12,000.00
5	Section 108 Loan Repayment	Section 108 Loan Payment	$ 230,000.00	$ 230,000.00
6	Program Administration	Program Administration	$ 72,128.40	$ 72,128.40
7	Revolving Loan Fund	Economic Development Loans - Downtown	$ 100,000.00	$ 100,000.00
8	Public Facilities & Parks	Kidtopia Playground Equipment	$ -	$ -
8	Public Facilities & Parks	Beverly Trails/Signage	$ 87,151.00	$ 87,151.00
8	Public Facilities & Parks	LE/Bev/RH Community Gardens	$ 25,000.00	$ 25,000.00
		TOTAL Expenditures	**$ 801,404.40**	**$ 801,375.40**
		Revenues PY 2019		
		To Reprogram (approx)	75,000.00	75,000.00
		Annual Allocation	360,642.00	360,642.00
		Revolving Loan Fund - RL Funds	100,000.00	100,000.00
		Section 108 Loan Funds	230,000.00	230,000.00
		Program Income	2,500.00	2,500.00
		TOTAL Revenues	**$768,142.00**	**$768,142.00**

Attachment: 2019-066 ATTH 03 PY2019 AAP budget spreadsheet (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2018-066 Goals & Perspectives (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

Briefing Sheet

Version:
Update Date: 8/8/2019 4:40 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: HB 2840 Information

Attachments

a. HB 2840 (PDF)

H.B. No. 2840

AN ACT

relating to the right of a member of the public to address the governing body of a political subdivision at an open meeting of the body.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Subchapter A, Chapter 551, Government Code, is amended by adding Section 551.007 to read as follows:

Sec. 551.007. PUBLIC TESTIMONY. (a) This section applies only to a governmental body described by Sections 551.001(3)(B)-(L).

(b) A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.

(c) A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

(d) This subsection applies only if a governmental body does not use simultaneous translation equipment in a manner that allows the body to hear the translated public testimony simultaneously. A rule adopted under Subsection (c) that limits the amount of time that a member of the public may address the governmental body must provide that a member of the public who addresses the body through a translator must be given at least twice the amount of time as a member of the public who does not require the assistance of a translator in order to ensure that non-English speakers receive the same opportunity to address the body.

(e) A governmental body may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This subsection does not apply to public criticism that is otherwise prohibited by law.

SECTION 2. This Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I certify that H.B. No. 2840 was passed by the House on May 3, 2019, by the following vote: Yeas 138, Nays 3, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2840 was passed by the Senate on May 22, 2019, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED:

Date

Governor

Attachment: HB 2840 (2134 : HB 2840)

Texas Legislature Online
Actions

Bill: HB 2840 **Legislative Session:** 86(R) **Author:** Canales

Actions: (descending date order)

Viewing Votes: Most Recent House Vote | Most Recent Senate Vote

	Description	Comment	Date	Time	Journal Page
E	Effective on 9/1/19		06/10/2019		
E	Signed by the Governor		06/10/2019		6448
E	Sent to the Governor		05/26/2019		6445
S	Signed in the Senate		05/25/2019		3568
H	Signed in the House		05/24/2019		5907
H	Reported enrolled		05/23/2019	06:36 PM	5912
H	Senate passage reported		05/23/2019		4849
S	Record vote		05/22/2019		2641
S	Passed		05/22/2019		2641
S	Read 3rd time		05/22/2019		2641
S	Record vote		05/22/2019		2641
S	Three day rule suspended		05/22/2019		2641
S	Vote recorded in Journal		05/22/2019		2641
S	Read 2nd time & passed to 3rd reading		05/22/2019		2641
S	Laid before the Senate		05/22/2019		2641
S	Placed on local & uncontested calendar		05/22/2019		
S	Committee report printed and distributed		05/20/2019	02:05 PM	
S	Recommended for local & uncontested calendar		05/20/2019		
S	Reported favorably w/o amendments		05/20/2019		2280
S	Co-sponsor authorized		05/20/2019		2278
S	Considered in public hearing		05/17/2019		
S	Left pending in committee		05/16/2019		
S	Considered in public hearing		05/16/2019		
S	Scheduled for public hearing on . . .		05/16/2019		
S	Posting rule suspended		05/15/2019		1962
S	Referred to Business & Commerce		05/10/2019		1817
S	Read first time		05/10/2019		1817
S	Received from the House		05/06/2019		1530
H	Reported engrossed		05/04/2019	02:41 PM	3014
H	Statement(s) of vote recorded in Journal		05/03/2019		2904
H	Record vote	RV#1014	05/03/2019		2903
H	Passed		05/03/2019		2903
H	Read 3rd time		05/03/2019		2903
H	Statement(s) of vote recorded in Journal		05/02/2019		2784
H	Record vote	RV#955	05/02/2019		2783
H	Passed to engrossment		05/02/2019		2783
H	Read 2nd time		05/02/2019		2783
H	Placed on General State Calendar		05/01/2019		
H	Considered in Calendars		04/29/2019		
H	Committee report sent to Calendars		04/22/2019		
H	Committee report distributed		04/22/2019	05:43 PM	
H	Comte report filed with Committee Coordinator		04/22/2019		2038
H	Reported favorably w/o amendment(s)		04/16/2019		

Attachment: HB 2840 (2134 : HB 2840)

H	Considered in formal meeting	04/16/2019		
H	Left pending in committee	04/04/2019		
H	Testimony taken/registration(s) recorded in committee	04/04/2019		
H	Considered in public hearing	04/04/2019		
H	Scheduled for public hearing on . . .	04/04/2019		
H	Posting rule suspended	04/01/2019		1172
H	Referred to County Affairs	03/12/2019	12:07 PM	677
H	Read first time	03/12/2019		677
H	Filed	03/01/2019		

Attachment: HB 2840 (2134 : HB 2840)