# CITY OF TEXARKANA

## CITY COUNCIL

## MINUTES ● AUGUST 12, 2019

**Council Chambers** | **Regular Meeting** | **6:00 PM**

**220 TEXAS BLVD.**
**TEXARKANA, TX 75501**

## I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Bob Bruggeman | Mayor | Present | |
| Jean H. Matlock | Ward 1 | Present | |
| Mary Hart | Ward 2 | Present | |
| Betty Williams | Ward 3 | Present | |
| Christie Alcorn | Ward 4 | Absent | |
| Bill Harp | Ward 5 | Absent | |
| Josh Davis | Ward 6 | Present | |

City Staff: City Manager Shirley Jaster, Jennifer Evans, Kristin Peeples, Jennifer Strayhorn, Kim Russ, Dusty Henslee, Karey Parker, David Orr, Mashell Daniel, J.D. Phillips, Robby Robertson, and Eric Schlotter.

Legal Counsel: Jeff Lewis.

## II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JEAN MATLOCK

## III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

**Upcoming City Council Meetings:**
**Monday, August 26, 2019 at 5:30 p.m. - Budget Workshop**
Monday, August 26, 2019 at 6:00 p.m.
**Wednesday, September 4, 2019 at 12:15 p.m. - Second Public Hearing on Tax Rate**
Monday, September 9, 2019 at 6:00 p.m.
Monday, September 23, 2019 at 6:00 p.m.

**Parks & Recreation Events:**
August 17th Healthcare Express presents Plex at the Park Spring Lake Park

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

Mayor Bruggeman announced that both Council Member Alcorn and Council Member Harp were absent due to school related matters.

The Mayor gave a warm welcome to special guests in the audience: former Mayor of Texarkana, Arkansas Ruth Penney Bell, former Mayor of Texarkana, Texas James Bramlett, and former Texarkana, Texas City Council Member Van Alexander.

**SPECIAL PRESENTATION**

Lora Davis and Mary Katherine Old both received a certificate of recognition and city lapel pin for obtaining the Girl Scout Gold Award. The Mayor read a bio of their accomplishments and each girl thanked the Mayor and council for being honored.

## IV. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Mayor Bruggeman made the reappointment of Suzy Heath to the Library Commission for another term.

Council Member Davis recommended the reappointment of Kelly Mitchell, Stacy Yates and Fred Meisenheimer to the TIRZ Advisory Board.

1. Motion to make reappointments to the TIRZ Advisory Board.

(6:18 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jean H. Matlock, Ward 1 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

## V. ITEMS FOR CONSIDERATION

***Consent Items***

(6:19 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Mary Hart, Ward 2 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

1. Resolution No. 2019-075 authorizing the City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment, with budgeted funds, for fiscal year 2019-2020.

Public Hearing:
Council Vote: August 12, 2019

2. Resolution No. 2019-077 authorizing the City Manager to enter into a one (1) year service agreement with four (4) additional one (1) year renewal options with Krause Service Company, Inc. of Nash, Texas, for HVAC preventative maintenance and repair service with funds budgeted in the Building Maintenance Fund.

   Public Hearing:
   Council Vote: August 12, 2019

3. Resolution No. 2019-080 authorizing the City Manager to enter into a contract with Rogers Equipment and Construction of Nash, Texas, in an amount not to exceed $98,000, for a housing rehabilitation project funded by a HUD Community Development Block Grant.

   Public Hearing:
   Council Vote: August 12, 2019

4. Resolution No. 2019-081 authorizing the City Manager to enter into a contract for the West 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project, with budgeted funds, in an amount not to exceed $262,677.34.

   Public Hearing:
   Council Vote: August 12, 2019

***Open Forum: Comments from the public (Limit 5 minutes each)***

There were no public comments made at Open Forum.

***Action Items***

5. Resolution No. 2019-072 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for College Drive.

   Public Hearing:
   Council Vote: August 12, 2019

   David Orr informed council that the briefing on this agenda item also pertains to agenda items 2019-073 and 2019-074 that follow and therefore introduced Grant

Consultant Ben Miller. Mr. Miller discussed each proposed project pertaining to the individual street chosen and the TxDOT grant application process.
(6:43 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Betty Williams, Ward 3 |
| **SECONDER:** | Mary Hart, Ward 2 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

6. Resolution No. 2019-073 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for Kennedy Lane.

   Public Hearing:
   Council Vote: August 12, 2019

   See comments for Resolution No. 2019-072.
   (6:44 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jean H. Matlock, Ward 1 |
| **SECONDER:** | Josh Davis, Ward 6 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

7. Resolution No. 2019-074 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects on Robison Road.

   Public Hearing:
   Council Vote: August 12, 2019

   See comments for Resolution No. 2019-072.
   (6:45 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Mary Hart, Ward 2 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

8. Resolution No. 2019-084 endorsing the request of the joint Airport Board of the Texarkana Airport Authority and the ordinance of the Board of Directors of the City of Texarkana, Arkansas, to negotiate lines of credit to pay for proposed projects benefitting the Texarkana Regional Airport.

Public Hearing:
Council Vote: August 12, 2019

City Manager Jaster briefed this agenda item.
(6:47 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Betty Williams, Ward 3 |
| **SECONDER:** | Mary Hart, Ward 2 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

## VI. FIRST BRIEFINGS

1. Ordinance No. 2019-068 granting a Specific Use Permit to allow the application of permanent cosmetics/microblading on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa Parrott, owner. Amy Yancey, agent.

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

   David Orr briefed this agenda item.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

2. Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

   David Orr briefed this agenda item.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

3. Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending September 30, 2020.

   Public Hearing: August 26, 2019
   Council Vote: August 26, 2019

   City Manager Jaster briefed this agenda item and highlighted proposed changes.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

4. Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all taxable property in the City of Texarkana, Texas.

   Public Hearing: August 26, 2019
   Council Vote: September 9, 2019

   Kristin Peeples briefed this agenda item.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

5. Resolution No. 2019-083 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

   Public Hearing: August 26, 2019
   Council Vote: September 9, 2019

   Kristin Peeples briefed this agenda item.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

## VII. PUBLIC HEARINGS

1. Ordinance No. 2019-056 rezoning Lot 9, Block 5, Westmoreland Addition, located at 2010 W. 17th Street. Single Family-2 to Two Family-2. Jameson Titus, applicant.

   Public Hearing: August 12, 2019
   Council Vote: August 12, 2019

   There were no public comments made at this hearing.
   (7:00 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jean H. Matlock, Ward 1 |
| **SECONDER:** | Mary Hart, Ward 2 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

2. Ordinance No. 2019-057 revoking Specific Use Permit S-690 that allowed permanent cosmetics/microblading on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road. City of Texarkana, Texas, applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

There were no public comments made at this hearing.
(7:01 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Mary Hart, Ward 2 |
| **SECONDER:** | Josh Davis, Ward 6 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

3. Ordinance No. 2019-058 granting Specific Use Permit S-708 to allow the application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road. Jason Ngayen and Tiffany Pham, applicants.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

There were no public comments made at this hearing.
(7:03 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Josh Davis, Ward 6 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

4. Ordinance No. 2019-059 rezoning Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Single Family-2 to Office. Jeff Phillips, dba The Eye Guys Optometrists, applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

There were no public comments made at this hearing.
(7:04 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jean H. Matlock, Ward 1 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

5. Ordinance No. 2019-060 rezoning Tract 98C being a 1-acre tract in the M.H. Janes HRS, A-305, located at 8002 Hampton Road. Single Family-2 to Commercial. Craig Murphy, dba Lift Truck Supply Inc., applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

There were no public comments made at this hearing.
(7:06 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Mary Hart, Ward 2 |
| **SECONDER:** | Betty Williams, Ward 3 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

6. Ordinance No. 2019-062 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2019 and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Public Hearing: August 12, 2019
Council Vote: September 9, 2019

There were no public comments made at this hearing.

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 9/9/2019 6:00 PM** |

7. Resolution No. 2019-066 adopting the Community Development Block Grant 2019 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

There were no public comments made at this hearing.
(7:07 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Josh Davis, Ward 6 |
| **SECONDER:** | Mary Hart, Ward 2 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

## VIII. ITEMS FOR DISCUSSION

Staff Updates - Parks & Recreation Department and City Attorney Lewis

Robby Robertson - Pavilion reservation policies, General rules and regulations

Mr. Robertson updated council concerning new definitions and rules related to city parks. City parks are now designated as either a neighborhood park or a community park. The new rules outline where special events may be held and have more defined responsibilities for the event holder. The new rules also prevent smaller neighborhood parks from having large gatherings which creates disturbance to citizens who live nearby.

Jeff Lewis - HB 2840 - revising rules for open forum

Mr. Lewis informed council that, effective September 1, 2019, there will be a new law related to open forum held at public meetings. The law is geared towards requiring open forum comments to be made at the beginning of a meeting instead of the end of the meeting. This will ensure that elected officials hear comments pertaining to any item **before** it's voted on during a meeting.

Currently, the city council has open forum in the early part of its meeting. However, a minor revision is proposed to move and place open forum **before** the consent agenda therefore allowing the public to make a comment before any agenda item is considered that is scheduled for vote. The issue of translation services will be addressed in the proposed revised rules. And, the revised rules will also accommodate citizens who want to submit written comments prior to a meeting if they are not able to attend. Written comments submitted will be presented to the council prior to a vote on the agenda item.

The adoption of these revisions will be scheduled on the August 26, 2019 council meeting agenda.

HB 2840 Information

| | | |
|---|---|---|
| **RESULT:** | **MOVED FORWARD** | **Next: 8/26/2019 6:00 PM** |

## IX. ADMINISTRATIVE COMMENTS

1. City Council

   Mayor Bruggeman thanked the Budget Advisory Committee members and staff for their hard work and diligence in preparing the 2019-2020 fiscal year budget for council's consideration.

2. City Staff

   Staff had no administrative comments for council.

## X. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:15 p.m.)

| | |
|---|---|
| **RESULT:** | **ADOPTED [UNANIMOUS]** |
| **MOVER:** | Jean H. Matlock, Ward 1 |
| **SECONDER:** | Mary Hart, Ward 2 |
| **AYES:** | Bruggeman, Matlock, Hart, Williams, Davis |
| **ABSENT:** | Alcorn, Harp |

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/2/2019 1:10 PM

**Lead Department:** Water Utilities **Action Officer:** Pam White,

**Subject:** Resolution No. 2019-075 authorizing the City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment, with budgeted funds, for fiscal year 2019-2020.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 3: No briefing required (one week) |

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Bids were advertised, and twenty-four chemical specification packages were requested and mailed to prospective bidders in July. Bids were received and opened at 2:00 PM, July 23, 2019, on the following chemicals required for water and wastewater treatment for FY 2019-2020: Sodium Chlorite, Sulphur Dioxide, Powdered Activated Carbon, HTH (100# containers), Caustic Soda (bulk), Liquid Chlorine, Aluminum Sulfate, Ortho-Polyphosphate, Anhydrous Ammonia, and Liquid Polymer for the water treatment plant. One chemical was renewed. Liquid Polymer for the wastewater treatment plant was renewed to Polydyne.

Two vendors, DPC Industries and Brenntag Southwest, tied on the bid for Sulphur Dioxide. In accordance with the City of Texarkana, Texas Purchasing Policy a coin toss determined the tiebreaker.

**Potential Options:**

- None

**Fiscal Implications:**

Recommendations are for the low bid price per unit, from the listed vendors as shown on the bid tabulation sheet, in an aggregate amount not to exceed the amount budgeted in the Texarkana Water Utilities, Departments 410, 420, 490, 520, 530 and 540 Operating Fund Budgets for FY 2019-2020.

**Staff Recommendation:**

Utility staff recommends approval.

**Advisory Board/Committee Review:**

NONE

**Board/Committee Recommendation:**

NOT APPLICABLE

**Advisory Board/Committee Meeting Date and Minutes:**

NOT APPLICABLE

**City of Texarkana, Texas**

## Attachments

a. 2019-075 RES Chemicals for Water & Wastewater (DOC)
b. 2019-075 ATTH 01 Chemical Bid Tab (PDF)
c. 2019-075 Goals & Perspectives (DOCX)
d. 2019-075 RES chemicals for water & wastewater signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Water Utilities | Gary Smith | Department Head Review | Completed | 07/31/2019 3:23 PM |
| Water Utilities | JD Phillips | Water Utilities Review | Completed | 07/31/2019 3:57 PM |
| Water Utilities | Jim Cornelius | Review | Completed | 07/31/2019 4:28 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:13 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

**RESOLUTION NO. 2019 - 075**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING BIDS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO PURCHASE SODIUM CHLORITE FROM INTERNATIONAL DIOXIDE, INC., SULPHUR DIOXIDE AND CAUSTIC SODA FROM BRENNTAG SOUTHWEST, INC. POWDERED ACTIVATED CARBON AND HTH FROM HARCROS CHEMICALS, INC., LIQUID CHLORINE FROM DPC INDUSTRIES, ALUMINUM SULFATE FROM CHEMTRADE CHEMICALS, ORTHO-POLYPHOSPHATE FROM AQUA SMART, INC., ANHYDROUS AMMONIA FROM TANNER INDUSTRIES, INC. AND LIQUID POLYMER FROM POLYDYNE, INC., TO BE USED IN THE TREATMENT OF WATER AND WASTEWATER FOR THE TEXARKANA, TEXAS WATER AND SEWER OPERATIONS IN FY 2019-2020; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** Texarkana Water Utilities (TWU) has certain chemical requirements for proper treatment of water and wastewater; and

**WHEREAS,** bids have been advertised and tabulated for these chemicals; and

**WHEREAS,** TWU staff has recommended the lowest bid received and anticipate funds to be available in the FY 2019-2020 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the lowest and best bid, meeting specifications, received for Sodium Chlorite, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from International Dioxide, Inc. at $.507 per pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 2:** That the lowest and best bid, meeting specifications, received for Sulphur Dioxide, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $720.00 per ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 3:** That the lowest and best bid, meeting specifications, received for Powder Activated Carbon, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Harcros Chemicals, Inc. at $2500.00 per dry ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 4:** That the lowest and best bid, meeting specifications, received for HTH (100# Containers), a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-

Attachment: 2019-075 RES Chemicals for Water & Wastewater (2120 : 2019-075 RES Chemicals for Water and Wastewater)

2020, was received from Harcos Chemicals, Inc. at $144.00 per hundred-pound tote described in attached **ATTH01**, be and is hereby accepted.

**SECTION 5:** That the lowest and best bid, meeting specifications, received for Caustic Soda (Bulk) Liquid, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $.144 per liquid pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 6:** That the lowest and best bid, meeting specifications, received for Liquid Chlorine, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from DPC Industries, Inc. at $618.00 per ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 7:** That the lowest and best bid, meeting specifications, received for Aluminum Sulfate, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Chemtrade Chemicals, Inc. at $209.95 per dry ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 8:** That the lowest and best bid, meeting specifications, received for Ortho-Polyphosphate Drums, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Aqua Smart Inc. at $12.45 per gallon described in attached **ATTH01**, be and is hereby accepted.

**SECTION 9:** That the lowest and best bid, meeting specifications, received for Anhydrous Ammonia, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Tanner Industries, Inc. at $.8100 per pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 10:** That the lowest and best bid, meeting specifications, received for Liquid Polymer, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Polydyne, Inc. at $8.544 per gallon described in attached **ATTH01**, be and is hereby accepted.

**SECTION 11:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-075 RES Chemicals for Water & Wastewater (2120 : 2019-075 RES Chemicals for Water and Wastewater)

**TABULATION OF BIDS - JULY 23, 2019**
**FY 2019-2020 CHEMICAL BIDS**

**CHEMICAL PURCHASES PROJECTED FOR THE PERIOD OCTOBER 1, 2019 - SEPTEMBER 30, 2020**

| CHEMICAL | COMPANY | BID FY 2020 | COST FY 2019 | BIDS RECEIVED | REPS. PRESENT | BIDS REQUESTED |
|---|---|---|---|---|---|---|
| Sodium Chlorite | International Dioxide, Inc. 40 Whitecap Dr.North Kingstown, RI. 02852 | $.507 cost per pound | $.4989 cost per pound | 3 $.5070 $.5149 $.7800 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Sulphur Dioxide | Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604 | $720.00 cost per ton | $720.00 cost per ton | 2 $720.00 $720.00 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Powdered Activated Carbon | Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107 | $2500.00 cost per ton | $1840.00 cost per dry ton | 1 $2500.00 | 1 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| HTH (100# Containers) | Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107 | $144.00 cost per 100# tote | $139.00 cost per 100# tote | 2 $144.00 $145.00 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Caustic Soda (Bulk) Liquid Weight | Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604 | $.144 cost per liquid pound | $.1845 cost per liquid pound | 6 $.1440 $.1595 $.1619 $.1738 $.1750 $.1790 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Liquid Chlorine | DPC Industries 15838 Brittain Ct. Lindale, TX. 75771 | $618.00 cost per ton | $574.00 cost per ton | 2 $618.00 $680.00 | 1 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Aluminum Sulfate | Chemtrade Chemicals 90 East Halsey Road Parsippany, NJ. 07054 | $209.95 cost per dry ton | $179.00 cost per dry ton | 4 $209.95 $263.00 $365.00 $391.25 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Ortho-Polyphosphate Drums | Aqua Smart, Inc. 4445 Commerce Dr. SW Suite A4 Atlanta, GA. 30336 | $12.45 cost per gallon | $.4748 cost per pound | 3 $5.168 $12.45 $14.77 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Anhydrous Ammonia | Tanner Industries, Inc. 735 Davisville Rd. Southampton, PA. 18966 | $.8100 cost per pound | $.8100 cost per pound | 1 $.8100 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Liquid Polymer | Polydyne, Inc. #1 Chemical Plant Rd. Riceboro, GA. 31323 | $8.544 cost per gallon | $1.05 cost per pound | 1 $8.544 | 0 | 21 |

Attachment: 2019-075 ATTH 01 Chemical Bid Tab (2120 : 2019-075 RES Chemicals for Water and Wastewater)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☐ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☐ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☐ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☐ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-075 Goals & Perspectives (2120 : 2019-075 RES Chemicals for Water and Wastewater)

# RESOLUTION NO. 2019 - 075

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING BIDS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO PURCHASE SODIUM CHLORITE FROM INTERNATIONAL DIOXIDE, INC., SULPHUR DIOXIDE AND CAUSTIC SODA FROM BRENNTAG SOUTHWEST, INC. POWDERED ACTIVATED CARBON AND HTH FROM HARCROS CHEMICALS, INC., LIQUID CHLORINE FROM DPC INDUSTRIES, ALUMINUM SULFATE FROM CHEMTRADE CHEMICALS, ORTHO-POLYPHOSPHATE FROM AQUA SMART, INC., ANHYDROUS AMMONIA FROM TANNER INDUSTRIES, INC. AND LIQUID POLYMER FROM POLYDYNE, INC., TO BE USED IN THE TREATMENT OF WATER AND WASTEWATER FOR THE TEXARKANA, TEXAS WATER AND SEWER OPERATIONS IN FY 2019-2020; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** Texarkana Water Utilities (TWU) has certain chemical requirements for proper treatment of water and wastewater; and

**WHEREAS,** bids have been advertised and tabulated for these chemicals; and

**WHEREAS,** TWU staff has recommended the lowest bid received and anticipate funds to be available in the FY 2019-2020 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the lowest and best bid, meeting specifications, received for Sodium Chlorite, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from International Dioxide, Inc. at $.507 per pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 2:** That the lowest and best bid, meeting specifications, received for Sulphur Dioxide, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $720.00 per ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 3:** That the lowest and best bid, meeting specifications, received for Powder Activated Carbon, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Harcros Chemicals, Inc. at $2500.00 per dry ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 4:** That the lowest and best bid, meeting specifications, received for HTH (100# Containers), a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-

Attachment: 2019-075 RES chemicals for water & wastewater signed (2120 : 2019-075 RES Chemicals for Water and Wastewater)

2020, was received from Harcos Chemicals, Inc. at $144.00 per hundred-pound tote described in attached **ATTH01**, be and is hereby accepted.

**SECTION 5:** That the lowest and best bid, meeting specifications, received for Caustic Soda (Bulk) Liquid, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Brenntag Southwest, Inc. at $.144 per liquid pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 6:** That the lowest and best bid, meeting specifications, received for Liquid Chlorine, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from DPC Industries, Inc. at $618.00 per ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 7:** That the lowest and best bid, meeting specifications, received for Aluminum Sulfate, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Chemtrade Chemicals, Inc. at $209.95 per dry ton described in attached **ATTH01**, be and is hereby accepted.

**SECTION 8:** That the lowest and best bid, meeting specifications, received for Ortho-Polyphosphate Drums, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Aqua Smart Inc. at $12.45 per gallon described in attached **ATTH01**, be and is hereby accepted.

**SECTION 9:** That the lowest and best bid, meeting specifications, received for Anhydrous Ammonia, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Tanner Industries, Inc. at $.8100 per pound described in attached **ATTH01**, be and is hereby accepted.

**SECTION 10:** That the lowest and best bid, meeting specifications, received for Liquid Polymer, a chemical for the Texarkana, Texas Water and Sewer Operations for FY 2019-2020, was received from Polydyne, Inc. at $8.544 per gallon described in attached **ATTH01**, be and is hereby accepted.

**SECTION 11:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:19 p.m.

Attachment: 2019-075 RES chemicals for water & wastewater signed (2120 : 2019-075 RES Chemicals for Water and Wastewater)

TABULATION OF BIDS - JULY 23, 2019
FY 2019-2020 CHEMICAL BIDS

CHEMICAL PURCHASES PROJECTED FOR THE PERIOD OCTOBER 1, 2019 - SEPTEMBER 30, 2020

| CHEMICAL | COMPANY | BID FY 2020 | COST FY 2019 | BIDS RECEIVED | REPS. PRESENT | BIDS REQUESTED |
|---|---|---|---|---|---|---|
| Sodium Chlorite | International Dioxide, Inc. 40 Whitecap Dr.North Kingstown, RI. 02852 | $.507 cost per pound | $.4989 cost per pound | 3 $.5070 $.5149 $.7800 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Sulphur Dioxide | Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604 | $720.00 cost per ton | $720.00 cost per ton | 2 $720.00 $720.00 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Powdered Activated Carbon | Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107 | $2500.00 cost per ton | $1840.00 cost per dry ton | 1 $2500.00 | 1 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| HTH (100# Containers) | Harcros Chemicals, Inc. 1011 Jack Wells Blvd. Shreveport, LA. 71107 | $144.00 cost per 100# tote | $139.00 cost per 100# tote | 2 $144.00 $145.00 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Caustic Soda (Bulk) Liquid Weight | Brenntag Southwest, Inc. 610 Fisher Rd. Longview, TX. 75604 | $.144 cost per liquid pound | $.1845 cost per liquid pound | 6 $.1440 $.1595 $.1619 $.1738 $.1750 $.1700 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Liquid Chlorine | DPC Industries 15838 Brittain Ct. Lindale, TX. 75771 | $618.00 cost per ton | $574.00 cost per ton | 2 $618.00 $680.00 | 1 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Aluminum Sulfate | Chemtrade Chemicals 90 East Halsey Road Parsippany, NJ. 07054 | $209.95 cost per dry ton | $179.00 cost per dry ton | 4 $209.95 $263.00 $365.00 $391.25 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Ortho-Polyphosphate Drums | Aqua Smart, Inc. 4445 Commerce Dr. SW Suite A4 Atlanta, GA. 30336 | $12.45 cost per gallon | $.4748 cost per pound | 3 $5.168 $12.45 $14.77 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Anhydrous Ammonia | Tanner Industries, Inc. 735 Davisville Rd. Southampton, PA. 18966 | $.8100 cost per pound | $.8100 cost per pound | 1 $.8100 | 0 | 21 |
| **CHEMICAL** | **COMPANY** | **BID FY 2020** | **COST FY 2019** | **BIDS RECEIVED** | **REPS. PRESENT** | **BIDS REQUESTED** |
| Liquid Polymer | Polydyne, Inc. #1 Chemical Plant Rd. Riceboro, GA. 31323 | $8.544 cost per gallon | $1.05 cost per pound | 1 $8.544 | 0 | 21 |

Attachment: 2019-075 RES chemicals for water & wastewater signed (2120 : 2019-075 RES Chemicals for Water and Wastewater)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/8/2019 11:09 AM

**Lead Department:** Purchasing and Contracting **Action Officer:** Kim Russ,

**Subject:** Resolution No. 2019-077 authorizing the City Manager to enter into a one (1) year service agreement with four (4) additional one (1) year renewal options with Krause Service Company, Inc. of Nash, Texas, for HVAC preventative maintenance and repair service with funds budgeted in the Building Maintenance Fund.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

**Item Schedule**

## Updates/History of Briefing:

Not Applicable

## Executive Summary and Background Information:

Date of Request for Proposal Mailed: emailed June 24, 2019 at 9:10 a.m. CDT and posted on the City Website
Dates Published in Texarkana Gazette: June 23, 2019 and June 30, 2019
Opened Proposals: July 12, 2019
Proposals Received: Krause Service Company, Inc.
Contractor's Past Performance with the City: Excellent
Budget: Funds are available in the Building Maintenance Fund (Fund 228)
Policy Exceptions: None
Scope of Work: HVAC preventative maintenance and repair service.

## Potential Options:

- Approve authorizing City Manager to enter into an agreement with Krause Service Company, Inc.
- Do not authorize City Manager to enter into an agreement with Krause Service Company, Inc.

## Fiscal Implications:

Funds appropriated in current building maintenance budgets.

## Staff Recommendation:

Staff recommends awarding the contract to Krause Service Company, Inc.

## Advisory Board/Committee Review:

Not Applicable

## Board/Committee Recommendation:

Not Applicable

# City of Texarkana, Texas

## Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

## Attachments

a. 2019-077 RES Auth CM to enter into contract for HVAC preventative maintenance (DOCX)
b. 2019-077 EXH 'A' Bid Tab (PDF)
c. 2019-077 Goals & Perspectives (DOCX)
d. 2019-077 RES auth CM contract for HVAC maint signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Purchasing and Contracting | Kim Russ | Department Head Review | Completed | 08/07/2019 12:13 PM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 08/07/2019 3:53 PM |
| Parks, Recreation & Health | Robby Robertson | Review | Completed | 08/07/2019 4:47 PM |
| Finance Department | Vicky Coopwood | Finance Review | Skipped | 07/30/2019 10:03 AM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:22 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

**RESOLUTION NO. 2019 - 077**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH FOUR (4) ADDITIONAL ONE (1) YEAR RENEWAL OPTIONS WITH KRAUSE SERVICE COMPANY, INC. OF NASH, TEXAS, FOR HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICE AT VARIOUS CITY FACILITIES; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the need for routine inspection and maintenance on existing HVAC systems in the various facilities of the City of Texarkana, Texas, was established by the Building Maintenance Supervisor under the direction of the Director of the Parks, Recreation and Community Health Department; and

**WHEREAS,** on July 12, 2019, one (1) bid was received to supply HVAC maintenance and repair services for various facilities of the City of Texarkana, Texas, and is summarized in the Bid Tab Sheet on the attached **Exhibit "A"**; and

**WHEREAS,** funds are available in the Building Maintenance Fund for fiscal years 2019 and 2020;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the responsible proposal to provide HVAC preventative maintenance and repair service for the City of Texarkana, Texas, is hereby declared to be Krause Service Company, Inc. of Nash, Texas, and therefore its proposal is accepted.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-077 RES Auth CM to enter into contract for HVAC preventative maintenance (2123 : 2019-077 RES HVAC Prev, Maint. &

KRAUSE SERVICE COMPANY INC

| | Description | Quantity | Unit | Unit Cost | Total |
|---|---|---|---|---|---|
| 1 | Licensed HVAC Technician – Regular Hours | 150 | Hrs | 65.00 | 9,750.00 |
| 2 | Licensed HVAC Technician – Overtime Hours | 5 | Hrs | 85.00 | 425.00 |
| 3 | Technician Helper – Regular Hours | 100 | Hrs | 45.00 | 4,500.00 |
| 4 | Technician Helper – Overtime Hours | 5 | Hrs | 65.00 | 325.00 |
| 5 | Service Trip Charge<br>If waived enter zero "0" | 25 | Each | - | - |
| 6 | Diagnostic Charge<br>If waived enter zero "0" | 25 | Each | 50.00 | 1,250.00 |
| 7 | Material (Cost plus %) $0 - $500<br>Enter Percentage: _____%. For Bidding purposes $500 will be used | $500 | 35% | | 675.00 |
| 8 | Material (Cost plus %) over $500 Enter Percent: _____%. For Bidding purposes $2000 will be used | $2,000 | 25% | | 2,500.00 |
| 9 | Preventative Maintenance, Spring and Fall, Public Works & Engineering Building 919 Elm Street | 2 | Each | 50.00 | 100.00 |
| 10 | Preventative Maintenance, Spring and Fall, Fleet Services Building<br>923 Elm Street | 2 | Each | 50.00 | 100.00 |
| 11 | Preventative Maintenance, Spring and Fall, Street Maint. Building<br>901 Oak Street | 2 | Each | 50.00 | 100.00 |
| 12 | Preventative Maintenance, Spring and Fall, Sign and Signal Building<br>921 Spruce Street | 2 | Each | 100.00 | 200.00 |
| 13 | Preventative Maintenance, Spring and Fall, Parks Administration Building 3124 Texas Blvd. | 2 | Each | 100.00 | 200.00 |
| 14 | Preventative Maintenance, Spring and Fall, Central Fire Station #1<br>524 W. 3rd Street | 2 | Each | 100.00 | 200.00 |
| 15 | Preventative Maintenance, Spring and Fall, Richmond Road Fire Station #3. 5706 Richmond Rd. | 2 | Each | 150.00 | 300.00 |
| 16 | Preventative Maintenance, Spring and Fall, Summerhill Fire Station #4. 4315 Summerhill Rd. | 2 | Each | 75.00 | 150.00 |
| 17 | Preventative Maintenance, Spring and Fall, Kenwood Fire Station #5.<br>306 S. Kenwood Rd. | 2 | Each | 100.00 | 200.00 |
| 18 | Preventative Maintenance, Spring and Fall, Lake Drive Fire Station #7. 3101 S. Lake Dr. | 2 | Each | 50.00 | 100.00 |
| 19 | Preventative Maintenance, Spring and Fall, Health Department.<br>902 W. 12th | 2 | Each | 600.00 | 1,200.00 |
| 21 | Preventative Maintenance, Spring and Fall, Southwest Center Recreation Building. 3222 W. 7th St. | 2 | Each | 250.00 | 500.00 |
| 22 | Preventative Maintenance, Spring and Fall, Texarkana Public Library,<br>600 W. Third St. | 2 | Each | 600.00 | 1,200.00 |
| 23 | Preventative Maintenance, Spring and Fall, Collins Building (Senior Citizen). 3000 Texas Blvd. | 2 | Each | 50.00 | 100.00 |
| 24 | Preventative Maintenance, Spring and Fall, Spring Lake Park, George Dobson Field Building. | 2 | Each | 50.00 | 100.00 |
| 25 | Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger #6 Field, Huggins Concession Building. | 2 | Each | 50.00 | 100.00 |
| 26 | Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger Complex, Main Concession Building. | 2 | Each | 50.00 | 100.00 |
| 27 | Preventative Maintenance, Spring and Fall, Wallace Park, Shop Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 28 | Preventative Maintenance, Spring and Fall, Wallace Park, Softball Concession Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 29 | Preventative Maintenance, Spring and Fall, Wallace Park, Soccer Concession Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 30 | Preventative Maintenance, Spring and Fall, City Hall Building and Annex for Building Maintenance Office.<br>W. 3rd & Texas Blvd. | 2 | Each | 375.00 | 750.00 |
| 31 | Preventative Maintenance, Spring and Fall, SOTC, 1420 S. Park Rd | 2 | Each | 150.00 | 300.00 |
| | TOTAL | | | | 25,725.00 |

Attachment: 2019-077 EXH 'A' Bid Tab (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☐ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☐ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☐ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-077 Goals & Perspectives (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

# RESOLUTION NO. 2019 - 077

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE (1) YEAR SERVICE AGREEMENT WITH FOUR (4) ADDITIONAL ONE (1) YEAR RENEWAL OPTIONS WITH KRAUSE SERVICE COMPANY, INC. OF NASH, TEXAS, FOR HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICE AT VARIOUS CITY FACILITIES; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the need for routine inspection and maintenance on existing HVAC systems in the various facilities of the City of Texarkana, Texas, was established by the Building Maintenance Supervisor under the direction of the Director of the Parks, Recreation and Community Health Department; and

**WHEREAS,** on July 12, 2019, one (1) bid was received to supply HVAC maintenance and repair services for various facilities of the City of Texarkana, Texas, and is summarized in the Bid Tab Sheet on the attached **Exhibit "A"**; and

**WHEREAS,** funds are available in the Building Maintenance Fund for fiscal years 2019 and 2020;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the responsible proposal to provide HVAC preventative maintenance and repair service for the City of Texarkana, Texas, is hereby declared to be Krause Service Company, Inc. of Nash, Texas, and therefore its proposal is accepted.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:19 p.m.

Attachment: 2019-077 RES auth CM contract for HVAC maint signed (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

KRAUSE SERVICE COMPANY INC

| | Description | Quantity | Unit | Unit Cost | Total |
|---|---|---|---|---|---|
| 1 | Licensed HVAC Technician – Regular Hours | 150 | Hrs | 65.00 | 9,750.00 |
| 2 | Licensed HVAC Technician – Overtime Hours | 5 | Hrs | 85.00 | 425.00 |
| 3 | Technician Helper – Regular Hours | 100 | Hrs | 45.00 | 4,500.00 |
| 4 | Technician Helper – Overtime Hours | 5 | Hrs | 65.00 | 325.00 |
| 5 | Service Trip Charge<br>If waived enter zero "0" | 25 | Each | - | - |
| 6 | Diagnostic Charge<br>If waived enter zero "0" | 25 | Each | 50.00 | 1,250.00 |
| 7 | Material (Cost plus %) $0 - $500<br>Enter Percentage: _____%. For Bidding purposes $500 will be used | $500 | 35% | | 675.00 |
| 8 | Material (Cost plus %) over $500 Enter Percent: _____%. For Bidding purposes $2000 will be used | $2,000 | 25% | | 2,500.00 |
| 9 | Preventative Maintenance, Spring and Fall, Public Works & Engineering Building 919 Elm Street | 2 | Each | 50.00 | 100.00 |
| 10 | Preventative Maintenance, Spring and Fall, Fleet Services Building<br>923 Elm Street | 2 | Each | 50.00 | 100.00 |
| 11 | Preventative Maintenance, Spring and Fall, Street Maint. Building<br>901 Oak Street | 2 | Each | 50.00 | 100.00 |
| 12 | Preventative Maintenance, Spring and Fall, Sign and Signal Building<br>921 Spruce Street | 2 | Each | 100.00 | 200.00 |
| 13 | Preventative Maintenance, Spring and Fall, Parks Administration Building 3124 Texas Blvd. | 2 | Each | 100.00 | 200.00 |
| 14 | Preventative Maintenance, Spring and Fall, Central Fire Station #1<br>524 W. 3rd Street | 2 | Each | 100.00 | 200.00 |
| 15 | Preventative Maintenance, Spring and Fall, Richmond Road Fire Station #3. 5706 Richmond Rd. | 2 | Each | 150.00 | 300.00 |
| 16 | Preventative Maintenance, Spring and Fall, Summerhill Fire Station #4. 4315 Summerhill Rd. | 2 | Each | 75.00 | 150.00 |
| 17 | Preventative Maintenance, Spring and Fall, Kenwood Fire Station #5.<br>306 S. Kenwood Rd. | 2 | Each | 100.00 | 200.00 |
| 18 | Preventative Maintenance, Spring and Fall, Lake Drive Fire Station #7. 3101 S. Lake Dr. | 2 | Each | 50.00 | 100.00 |
| 19 | Preventative Maintenance, Spring and Fall, Health Department.<br>902 W. 12th | 2 | Each | 600.00 | 1,200.00 |
| 21 | Preventative Maintenance, Spring and Fall, Southwest Center Recreation Building. 3222 W. 7th St. | 2 | Each | 250.00 | 500.00 |
| 22 | Preventative Maintenance, Spring and Fall, Texarkana Public Library,<br>600 W. Third St. | 2 | Each | 600.00 | 1,200.00 |
| 23 | Preventative Maintenance, Spring and Fall, Collins Building (Senior Citizen). 3000 Texas Blvd. | 2 | Each | 50.00 | 100.00 |
| 24 | Preventative Maintenance, Spring and Fall, Spring Lake Park, George Dobson Field Building. | 2 | Each | 50.00 | 100.00 |
| 25 | Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger #6 Field, Huggins Concession Building. | 2 | Each | 50.00 | 100.00 |
| 26 | Preventative Maintenance, Spring and Fall, Spring Lake Park, Swanger Complex, Main Concession Building. | 2 | Each | 50.00 | 100.00 |
| 27 | Preventative Maintenance, Spring and Fall, Wallace Park, Shop Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 28 | Preventative Maintenance, Spring and Fall, Wallace Park, Softball Concession Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 29 | Preventative Maintenance, Spring and Fall, Wallace Park, Soccer Concession Building. 3315 Leopard Dr. | 2 | Each | 50.00 | 100.00 |
| 30 | Preventative Maintenance, Spring and Fall, City Hall Building and Annex for Building Maintenance Office. W. 3rd & Texas Blvd. | 2 | Each | 375.00 | 750.00 |
| 31 | Preventative Maintenance, Spring and Fall, SOTC, 1420 S. Park Rd | 2 | Each | 150.00 | 300.00 |
| | TOTAL | | | | 25,725.00 |

Attachment: 2019-077 RES auth CM contract for HVAC maint signed (2123 : 2019-077 RES HVAC Prev, Maint. & Repair Service Contract)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/8/2019 3:31 PM

**Lead Department:** Purchasing and Contracting **Action Officer:** Kim Russ,

**Subject:** Resolution No. 2019-080 authorizing the City Manager to enter into a contract with Rogers Equipment and Construction of Nash, Texas, in an amount not to exceed $98,000, for a housing rehabilitation project funded by a HUD Community Development Block Grant.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

**Item Schedule**

## Updates/History of Briefing:

Not Applicable

## Executive Summary and Background Information:

Date of Request for Proposal Mailed: emailed June 28, 2019 at 4:17 p.m. CDT and posted on the City Website
Dates Published in Texarkana Gazette: June 30, 2019 and July 7, 2019
Opened Proposal: July 30, 2019 at 10:00 a.m. CDT
Proposals Received: **Rogers Equipment and Construction LLC**
Contractor's Past Performance with the City: Excellent
Budget: Federally funded by the HUD Community Development Block Grant (CDBG)
Policy Exceptions: None

Program Criteria: The Housing Rehabilitation Assistance (HRA) Program assists eligible homeowners with repairs to maintain safe, decent and affordable housing. The program rehabilitates single-family, owner-occupied homes by making required repairs to bring the home into compliance with current local codes as much as feasible. Priority is given to elderly, disabled and the lowest income applicants in the approval process.

Scope of Work: Repairs may include but are not limited to: siding repair, insulation, ceiling and roof repair, flooring, plumbing, electrical, and heating/air conditioning on properties located at:
**504 Wilson St.,**
**607 S. Wake Village Rd.,**
**2102 W. 10th St., and**
**4005 Walnut St.**

## Potential Options:

- Approve authorizing City Manager to enter into a contract with Rogers Equipment and Construction, LLC.
- Do not authorize City Manager to enter into a contract with Rogers Equipment and Construction, LLC.

## Fiscal Implications:

Not Applicable

**Staff Recommendation:**

Staff recommends awarding the contract to Rogers Equipment and Construction, LLC.

**Advisory Board/Committee Review:**

Not Applicable

**Board/Committee Recommendation:**

Not Applicable

**Advisory Board/Committee Meeting Date and Minutes:**

Not Applicable

**Attachments**

a. 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (DOC)
b. 2019-080 EXH 'A' Proposal (PDF)
c. 2019-080 Goals & Perspectives (DOCX)
d. 2019-080 RES auth CM for contract CDBG housing rehab signed (PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| Purchasing and Contracting | Kim Russ | Department Head Review | Completed | 08/08/2019 9:52 AM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 08/08/2019 9:58 AM |
| Planning and Community Development | David Orr | Review | Completed | 08/08/2019 11:39 AM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 4:05 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

**Meeting History**

Attachment: 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**RESOLUTION NO. 2019-080**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT(S) WITH ROGERS EQUIPMENT AND CONSTRUCTION, LLC NOT TO EXCEED $98,000.00 TO COMPLETE HOUSING REHABILITATION ON FOUR HOMES UTILIZING HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Texarkana, Texas, issued Invitations for Proposals for Housing Rehabilitation on four (4) homes located at 504 Wilson St., 607 S. Wake Village Rd., 2102 W. 10th St., and 4005 Walnut St. in low/moderate income areas of Texarkana, Texas; and

**WHEREAS,** the Housing Rehabilitation Assistance (HRA) Program assists eligible homeowners with repairs to maintain safe, decent and affordable housing. The program rehabilitates single-family, owner-occupied homes by making required repairs to bring the home into compliance with current local codes as much as feasible. Priority is given to elderly, disabled and the lowest income applicants in the approval process; and

**WHEREAS,** in response, one proposal was submitted by Rogers Equipment and Construction, LLC and attached as **Exhibit "A"**; and

**WHEREAS,** funds are available and previously approved for this project in the 2018 CDBG Annual Action Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the responsible proposal to complete the CDBG Housing Rehabilitation is Rogers Equipment and Construction, LLC. of Nash, Texas, and therefore its proposal is accepted.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-080 RES Auth CM to enter into contract for CDBG housing rehabilitation (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-10**
**PROJECT NAME: HOUSING REHABILITATION – 2102 W. 10th St.**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## Major Concerns

**FOUNDATION**

1. Install 18X24 foundation crawlspace access $ 400.00
2. Repair & level foundation $ 4,500.00

**FOUNDATION TOTAL** $ 4,900.00

**ROOF**

1. Install new roof
   a. Repair/replace damaged roof structure & decking $ 600.00
   b. Replace shingles with standard 20-year, 3-tab asphalt shingles $ 10,180.00

**ROOF TOTAL** $ 10,780.00

**WALLS (INTERIOR & EXTERIOR)**

1. Repair damage to exterior walls throughout the home $ 6,500.00
2. Repair/replace any damaged wall claddings, trim, fascia and soffit boards and paint new surfaces $ 950.00
3. Caulk/seal cracks, gaps, holes $ 475.00

**WALLS (INTERIOR & EXTERIOR) TOTAL** $ 11,255.00

**WATER HEATING EQUIPMENT**

1. Install new drain pan $ 110.00
2. Install new water heater & new valves $ 1,440.00

**WATER HEATING EQUIPMENT TOTAL** $ 1,550.00

**CEILING, FLOORS & TOILETS**

1. Increase attic access to 20X30 inches $ 265.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

| | |
|---|---|
| 2. Replace/repair bathroom floor | $ 820.00 |
| 3. Replace bathroom floor covering | $ 245.00 |
| 4. Replace toilet, toilet seal, and secure properly | $ 175.00 |
| **CEILING, FLOORS & TOILET TOTAL** | $ 1,240.00 |

**ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES**

| | |
|---|---|
| 1. Replace knob and tube with nonmetallic (NM) cable | $ -- |
| 2. Replace main panel and breakers with arc fault breakers and bring to 200-amp services | $ 4,260.00 |
| 3. Replace all outlets and install GFCI outlets within 6' of water source | $ included |
| 4. Install/replace new smoke alarms & carbon monoxide detectors | $ included |
| **ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES TOTAL** | $ 4,260.00 |

## SAFETY CONCERNS

**RANGE HOOD & EXHAUST SYSTEM**

| | |
|---|---|
| 1. Install range hood exhaust vent | $ 775.00 |
| **RANGE HOOD & EXHAUST SYSTEM TOTAL** | $ 775.00 |

**PORCHES, DECKS & CARPORT**

| | |
|---|---|
| 1. Install handrails at front and rear steps | $ 1,200.00 |
| 2. Repair/replace front porch columns & paint | $ 2,500.00 |
| **PORCHES, DECKS & CARPORT TOTAL** | $ 3,700.00 |

## ADDITIVE ALTERNATIVES

**DRAIN & GRADING**

| | |
|---|---|
| 1. Raise soil grade around foundation | $ 2,325.00 |
| 2. Install gutter system | $ 2,400.00 |
| **DRAIN & GRADING TOTAL** | $ 4,725.00 |

**WALLS INTERIOR & EXTERIOR**

| | |
|---|---|
| 1. Repair/replace exterior wall claddings, trim, fascia and soffit boards | $ 6,500.00 |
| 2. Caulk/seal all cracks/gaps/holes | $ 480.00 |
| 3. Paint interior walls | $ 7,500.00 |
| **WALLS INTERIOR & EXTERIOR TOTAL** | $ 14,480.00 |

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**CEILINGS, FLOORS & INSULATION**

1. Clean & paint ceiling $ 3,200.00
2. Replace floor coverings throughout the home $ 6,000.00
3. Install additional insulation to R30 specifications $ 3,100.00

**CEILINGS, FLOORS & INSULATION TOTAL** $ 12,300.00

**DOORS, WINDOWS & EXTERIOR TRIM**

1. Align interior & exterior doors throughout home $ 845.00
2. Replace damaged trim around windows and doors $ 2,650.00
3. Caulk/seal air gaps around windows & doors $ 210.00
4. Paint new wood surfaces $ 1,800.00

**DOORS, WINDOWS & EXTERIOR TRIM TOTAL** $ 5,505.00

**PLUMBING SUPPLY, DISTRIBUTION & DRAINS**

1. Repair/tighten all faucets throughout home $ 500.00
2. Install drip pan for washing machine water supply valve, install new valve $ 975.00
3. Service drains to improve flow $ 300.00

**PLUMBING SUPPLY, DISTRIBUTION & DRAINS** $ 1,775.00

**DRYER EXHAUST SYSTEM**

1. Replace vent cover $ 450.00

**DRYER EXHAUST SYSTEM TOTAL** $ 450.00

**PEST CONTROL**

1. Provide termite inspection & treatment $ 225.00
2. Provide standard pest control treatment $ 150.00

**PEST CONTROL TOTAL** $ 375.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-09**
**PROJECT NAME: HOUSING REHABILITATION - 607 S. WAKE VILLAGE**

**DATE:**_____

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## Major Concerns

**ROOF**

| | | |
|---|---|---|
| 1. | Repair/replace roof decking as needed | $ 280.00 |
| 2. | Replace roof covering using standard 20-year 3-tab asphalt shingles | $ 4040.00 |
| 3. | Install flashing for all vent stacks, flue terminations, and turbines | $ 215.00 |
| 4. | Replace/repair damaged/worn vents | $ included in above |
| | **ROOF TOTAL** | $ 4535.00 |

**WALLS (INTERIOR & EXTERIOR)**

| | | |
|---|---|---|
| 1. | Repair/replace damaged/rotten siding, trim fascia and soffit boards | $ 4,800.00 |
| 2. | Repair damaged walls and wall covering | $ $1,500.00 |
| 3. | Paint exterior of home | $ $3,500.00 |
| 4. | Termite inspection & treatment as needed | $ 250.00 |
| | **WALLS (INTERIOR & EXTERIOR) TOTAL** | $ 10,500.00 |

**HEATING & COOLING EQUIPMENT**

| | | |
|---|---|---|
| 1. | Install new HVAC system | $ 4,600.00 |
| | **HEATING & COOLING EQUIPMENT TOTAL** | $ 4,600.00 |

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

## SAFETY, FIRE AND ELECTRICAL CONCERNS

**DOORS (INTERIOR & EXTERIOR), ENTRANCES & STAIRWAYS**

1. Replace front and side entrance doors $ 850.00
2. Install stairs/steps with handrails at each entrance door $ 900.00

**DOORS, ENTRANCES & STAIRWAYS TOTAL** $ 1750.00

**ELECTRICAL**

1. Install additional breakers to eliminate double tap of single wire breakers – install new panel or sub-panel if needed to accept arc fault breakers to meet code $ 5,890.00
2. Install covers for any remaining open knockout panels $ included
3. Replace all interior and exterior outlets with GFCI outlets $ included
4. Replace/install missing junction box covers $ included

**ELECTRICAL TOTAL** $ 5,890.00

**PLUMBING SYSTEMS**

1. Replace bathroom sink $ 275.00
2. Repair/replace faucet/fixtures in tub/shower $ 665.00
3. Repair/replace bathroom floor $ 525.00
4. Remove toilet, replace seal and reinstall securely $ 180.00
5. Install new water heater and drain pan $ 950.00

**PLUMBING SYSTEMS TOTAL** $ 2,595.00

**APPLIANCES**

1. Install new electric range/oven $ 750.00
2. Repair/replace stove vent hood exhaust system $ 325.00

**APPLIANCES TOTAL** $ 1,075.00

## ADDITIVE ALTERNATIVES

**DRAIN & GRADING**

1. Raise soil grade around foundation $ 3,500.00
2. Install gutter system $ 895.00

**DRAIN & GRADING TOTAL** $ 4,395.00

**CEILING & ATTIC**

1. Increase attic access to minimum 22 X 30 inches $ 250.00
2. Install additional insulation to meet R30 specifications $ 1,410.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Repair damaged ceilings and paint all ceilings $ 1,900.00

**CEILING & ATTIC TOTAL** $ 3,310.00

**WINDOWS & DOORS**

1. Replace rotted window and door trim throughout home $ 800.00
2. Replace windows and window seals (where needed) throughout home $ 3,000.00
3. Replace missing/damaged window screens $ 520.00
4. Replace screen doors on side entrance door $ 650.00
5. Replace/repair interior doors $ 1,200.00
6. Install entryway awning above front and rear door $ 680.00

**WINDOWS & DOORS TOTAL** $ 6,850.00

**PLUMBING & FLOORS**

1. Service drain to improve water flow $ 225.00
2. Replace floor coverings throughout home $ 3,200.00

**PLUMBING & FLOORS TOTAL** $ 3,425.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-11**
**PROJECT NAME: HOUSING REHABILITATION – 4005 Walnut**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## MAJOR CONCERNS

### FOUNDATION

| | | |
|---|---|---|
| 1. | Install crawlspace access | $ 550.00 |
| 2. | Repair pier & beam foundation | $ 2,800.00 |
| 3. | Level Foundation | $ 2,400.00 |
| | **FOUNDATION TOTAL** | $ 5,750.00 |

### ROOFING STRUCTURE & ATTICS

| | | |
|---|---|---|
| 1. | Replace/Repair roof structure, gables, & decking | $ 600.00 |
| 2. | Remove abandoned vent stack component, cover/prep for new shingles | $ 400.00 |
| 3. | Replace shingles with standard 20-year, 3-tab asphalt shingles | $ 3,855.00 |
| 4. | Repair/replace vent boots, vent stacks, and flashing | $ 270.00 |
| 5. | Repair/replace damaged soffit at south end of home | $ 400.00 |
| 6. | Repair/replace fascia | $ 310.00 |
| 7. | Trim tree(s) near home & remove tree(s) affecting foundation if needed | $ 3,500.00 |
| | **ROOFING STRUCTURE & ATTICS TOTAL** | $ 9,335.00 |

### WALLS (INTERIOR & EXTERIOR)

| | | |
|---|---|---|
| 1. | Repair/replace damaged wall claddings after foundation repair and leveling | $ 250.00 |
| 2. | Caulk/seal gaps, holes, and exterior penetrations | $ 375.00 |
| | **WALLS TOTAL** | $ 625.00 |

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES**

1. Install new subpanel or larger main breaker panel and arc fault breakers, divide circuit load appropriately & bring to 200-amp service $ 7,100.00
2. Replace **ALL** interior and exterior outlets with GFCI outlets $ 665.00

**BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES TOTAL** $ 7,765.00

## SAFETY, FIRE & ELECTRICAL CONCERNS

**WINDOWS**

1. Repair windows & replace missing/broken panes with modern safety glass $ 860.00
2. Remove plexiglass from the north bedroom left window and replace with modern safety glass $ 245.00
3. Remove plate glass in front laundry room window and replace with modern safety glass $ 325.00

**WINDOWS TOTAL** $ 1,430.00

**OTHER WALKWAY**

1. Install hard surface walkway
   a. Sidewalk $ 1,965.00
   b. Alternate walkway using pavers $ 1,680.00

**HEATING SYSTEM & WATER HEATER**

1. Repair/replace wall furnace $ 675.00
2. Install new hot water heater, drain pan, and drain line to code $ 1,460.00

**HEATING SYSTEM & WATER HEATER TOTAL** $ 2,135.00

**PLUMBING SYSTEM & FIXTURES**

1. Replace hot water supply valve at bathroom sink $ 150.00
2. Repair/replace any leaking pipes $ 750.00
3. Repair toilet – install new seal & reinstall securely $ 85.00

**PLUMBING SYSTEM & FIXTURES TOTAL** $ 985.00

## ADDITIVE ALTERNATIVES

**EXTERIOR COMPONENTS**

1. Replace damaged/rotten wood on exterior fascia $ 310.00
2. Paint any new or previously exposed wood surfaces $ 900.00
3. Caulk all joints upon replacement of damaged wood $ 75.00

**EXTERIOR COMPONENTS TOTAL** $ 1,285.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**FOUNDATION**

1. Build soil grade to slope away from home foundation $ 2,350.00
2. Termite inspection & treatment if needed $ 200.00

**FOUNDATION TOTAL** $ 2,550.00

**CEILING, FLOORS, WINDOWS & VENTS**

1. Repair laundry room ceiling $ 600.00
2. Replace/repair damaged sub floors and interior floor after leveling $ 1,300.00
3. Repair/replace all damaged floor coverings $ 1,840.00
4. Install bathroom exhaust fans and vent appropriately $ 475.00

**CEILING, FLOORS, WINDOWS & VENTS TOTAL** $ 4,215.00

**GUTTER SYSTEM**

1. Install gutter system $ 1,400.00

**GUTTER SYSTEM TOTAL** $ 1,400.00

**ATTIC**

1. Install additional insulation to meet R30 specifications $ 1,660.00

**ATTIC TOTAL** $ 1,660.00

**DOORS**

1. Repair/Replace interior doors $ 1,800.00
2. Replace missing doorknobs $ 225.00
3. Repair front entry door jam and reinstall storm door correctly $ 200.00
4. Replace weather stripping on exterior door $ 60.00

**DOORS TOTAL** $ 2,285.00

**HVAC**

1. Install HVAC System $ 4,800.00

**HVAC TOTAL** $ 4,800.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-12**
**PROJECT NAME: HOUSING REHABILITATION – 504 Wilson**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## MAJOR CONCERNS

### ROOF & EXTERIOR STRUCTURE

1. Repair/replace damaged sections of roof structure/decking including porches $ 800.00
2. Replace damaged and missing shingles $ 10,487.00
3. Remove shingles from rear porch shed roof and replace with metal roofing material (pitch is less than 3:12) $ 995.00
4. Install Lintel at crawlspace opening and additional brick as needed (must match existing brick) $ 275.00
5. Repair/replace any damaged soffit and fascia, paint new materials $ 800.00
6. Caulk/seal all gaps/cracks/holes $ 245.00
7. Trim all tree limbs 6' from roof $ 675.00

**ROOF & EXTERIOR STRUCTURE $ 14,277.00**

### BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES

1. Replace electrical wiring system with Nonmetallic (NM) Cable, replace main service panel & breakers with arc fault breakers, increase to 200-amp service, install main disconnect, install conduit where any exterior wiring remains $ 11,400.00
2. Replace all interior outlets and install GFCI outlets within 6' of a water source including exterior outlets $ included in above

**BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES $ 11,400.00**

## SAFETY, FIRE AND ELECTRICAL CONCERNS

### HEATING/COOLING & WATER HEATER

1. Remove gas space heaters and window air conditioning units and replace with an electric HVAC system. (Include installation of duct work.) $ 5,000.00
2. Chimney inspection/evaluation $ 350.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Install new electric hot water heater and drip pan $ 950.00

**HEATING/COOLING & WATER HEATER TOTAL** $ 6,300

**WINDOWS**

1. Install keyless latches on burglar bars at exterior windows $ 475.00
2. Replace broken windows $ 490.00

**WINDOWS TOTAL** $ 965.00

**INTERIOR**

1. Repair damaged ceiling in rear closed in porch area $ 500.00
2. Replace living room floor covering $ 1585.00
3. Install new smoke detectors & carbon monoxide detectors (if any gas appliances remain in the home). $ 3 ea 135.00

**INTERIOR TOTAL** $ 2220.00

## ADDITIVE ALTERNATES

**EXTERIOR MISC.**

1. Install vapor barrier throughout foundation crawlspace $ 650.00
2. Paint exterior trim including soffit, fascia, and window $ 3,100.00
3. Install gutter system $ 1,250.00

**EXTERIOR MISC. TOTAL** $ 5,000.00

**PLUMBING**

1. Install new exterior water faucets with anti-siphon valves $ 2 each 310.00
2. Remove toilet, stabilize flooring, replace seal and reinstall toilet securely $ 320.00
3. Service drains and main line to improve flow $ 225

**PLUMBING TOTAL** $ 855.00

**WALLS (INTERIOR & EXTERIOR)**

1. Repair/replace damaged interior walls in rear closed in porch area $ 550.00
2. Repair step cracks in exterior brick veneer wall claddings $ 950.00
3. Clean exterior wall claddings & apply microbial growth prevention agent $ 400.00

**WALLS (INTERIOR & EXTERIOR) TOTAL** $ 1900.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**INSULATION**

1. Install additional insulation to meet R30 specifications $ 2,000.00

**INSULATION TOTAL** $ 2,000.00

**WINDOWS & TRIM**

1. Replace missing/damaged screens with like materials $ 600.00
2. Caulk/seal gaps around windows/window seals $ 300.00
3. Repair & paint exterior windowsills and all exterior trim $ 3,100.00

**WINDOWS & TRIM TOTAL** $ 4,000.00

**LIGHTING**

1. Remove abandoned light fixture in kitchen, patch ceiling, and painting to blend with existing ceiling $ 325.00
2. Install new ceiling fan with lighting fixture in kitchen $ 225.00
3. Install new lighting fixture in guest bathroom $ 75.00
4. Repair/replace ceiling fan in rear closed in porch area $ 225.00

**LIGHTING TOTAL** $ 850.00

Attachment: 2019-080 EXH 'A' Proposal (2128 : 2019-080 RES CDBG Housing Rehabilitation)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | | Goals |
|---|---|---|
| Serve the Community | ☑ | Promote an Environmentally Sensitive & Livable Community |
| | ☐ | Provide a Safe Community |
| | ☑ | Deliver Quality Services |
| | ☐ | Foster a Healthy Community |
| Run the Operations | ☐ | Enhance Community Preparedness & Responsiveness |
| | ☐ | Maximize Partnership Opportunities |
| | ☐ | Provide Courteous & Responsive Customer Service |
| | ☑ | Model a Positive City Image |
| | ☑ | Deliver Efficient Services |
| | ☑ | Cultivate Community Involvement & Access |
| Manage the Resources | ☑ | Maintain Fiscal Strength |
| | ☑ | Maximize Utilization & Resources |
| | ☐ | Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ | Develop a Skilled & Diverse Workforce |
| | ☐ | Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2019-080 Goals & Perspectives (2128 : 2019-080 RES CDBG Housing Rehabilitation)

# RESOLUTION NO. 2019-080

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT(S) WITH ROGERS EQUIPMENT AND CONSTRUCTION, LLC NOT TO EXCEED $98,000.00 TO COMPLETE HOUSING REHABILITATION ON FOUR HOMES UTILIZING HUD COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Texarkana, Texas, issued Invitations for Proposals for Housing Rehabilitation on four (4) homes located at 504 Wilson St., 607 S. Wake Village Rd., 2102 W. 10th St., and 4005 Walnut St. in low/moderate income areas of Texarkana, Texas; and

**WHEREAS,** the Housing Rehabilitation Assistance (HRA) Program assists eligible homeowners with repairs to maintain safe, decent and affordable housing. The program rehabilitates single-family, owner-occupied homes by making required repairs to bring the home into compliance with current local codes as much as feasible. Priority is given to elderly, disabled and the lowest income applicants in the approval process; and

**WHEREAS,** in response, one proposal was submitted by Rogers Equipment and Construction, LLC and attached as **Exhibit "A"**; and

**WHEREAS,** funds are available and previously approved for this project in the 2018 CDBG Annual Action Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the responsible proposal to complete the CDBG Housing Rehabilitation is Rogers Equipment and Construction, LLC. of Nash, Texas, and therefore its proposal is accepted.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:19 p.m.

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-10**
**PROJECT NAME: HOUSING REHABILITATION – 2102 W. 10th St.**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## Major Concerns

**FOUNDATION**

1. Install 18X24 foundation crawlspace access $ 400.00
2. Repair & level foundation $ 4,500.00

**FOUNDATION TOTAL** $ 4,900.00

**ROOF**

1. Install new roof
   a. Repair/replace damaged roof structure & decking $ 600.00
   b. Replace shingles with standard 20-year, 3-tab asphalt shingles $ 10,180.00

**ROOF TOTAL** $ 10,780.00

**WALLS (INTERIOR & EXTERIOR)**

1. Repair damage to exterior walls throughout the home $ 6,500.00
2. Repair/replace any damaged wall claddings, trim, fascia and soffit boards and paint new surfaces $ 950.00
3. Caulk/seal cracks, gaps, holes $ 475.00

**WALLS (INTERIOR & EXTERIOR) TOTAL** $ 11,255.00

**WATER HEATING EQUIPMENT**

1. Install new drain pan $ 110.00
2. Install new water heater & new valves $ 1,440.00

**WATER HEATING EQUIPMENT TOTAL** $ 1,550.00

**CEILING, FLOORS & TOILETS**

1. Increase attic access to 20X30 inches $ 265.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

| | |
|---|---|
| 2. Replace/repair bathroom floor | $ 820.00 |
| 3. Replace bathroom floor covering | $ 245.00 |
| 4. Replace toilet, toilet seal, and secure properly | $ 175.00 |
| **CEILING, FLOORS & TOILET TOTAL** | $ 1,240.00 |

**ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES**

| | |
|---|---|
| 1. Replace knob and tube with nonmetallic (NM) cable | $ -- |
| 2. Replace main panel and breakers with arc fault breakers and bring to 200-amp services | $ 4,260.00 |
| 3. Replace all outlets and install GFCI outlets within 6' of water source | $ included |
| 4. Install/replace new smoke alarms & carbon monoxide detectors | $ included |
| **ELECTRICAL, BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES TOTAL** | $ 4,260.00 |

## SAFETY CONCERNS

**RANGE HOOD & EXHAUST SYSTEM**

| | |
|---|---|
| 1. Install range hood exhaust vent | $ 775.00 |
| **RANGE HOOD & EXHAUST SYSTEM TOTAL** | $ 775.00 |

**PORCHES, DECKS & CARPORT**

| | |
|---|---|
| 1. Install handrails at front and rear steps | $ 1,200.00 |
| 2. Repair/replace front porch columns & paint | $ 2,500.00 |
| **PORCHES, DECKS & CARPORT TOTAL** | $ 3,700.00 |

## ADDITIVE ALTERNATIVES

**DRAIN & GRADING**

| | |
|---|---|
| 1. Raise soil grade around foundation | $ 2,325.00 |
| 2. Install gutter system | $ 2,400.00 |
| **DRAIN & GRADING TOTAL** | $ 4,725.00 |

**WALLS INTERIOR & EXTERIOR**

| | |
|---|---|
| 1. Repair/replace exterior wall claddings, trim, fascia and soffit boards | $ 6,500.00 |
| 2. Caulk/seal all cracks/gaps/holes | $ 480.00 |
| 3. Paint interior walls | $ 7,500.00 |
| **WALLS INTERIOR & EXTERIOR TOTAL** | $ 14,480.00 |

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**CEILINGS, FLOORS & INSULATION**

1. Clean & paint ceiling $ 3,200.00
2. Replace floor coverings throughout the home $ 6,000.00
3. Install additional insulation to R30 specifications $ 3,100.00

**CEILINGS, FLOORS & INSULATION TOTAL** $ 12,300.00

**DOORS, WINDOWS & EXTERIOR TRIM**

1. Align interior & exterior doors throughout home $ 845.00
2. Replace damaged trim around windows and doors $ 2,650.00
3. Caulk/seal air gaps around windows & doors $ 210.00
4. Paint new wood surfaces $ 1,800.00

**DOORS, WINDOWS & EXTERIOR TRIM TOTAL** $ 5,505.00

**PLUMBING SUPPLY, DISTRIBUTION & DRAINS**

1. Repair/tighten all faucets throughout home $ 500.00
2. Install drip pan for washing machine water supply valve, install new valve $ 975.00
3. Service drains to improve flow $ 300.00

**PLUMBING SUPPLY, DISTRIBUTION & DRAINS** $ 1,775.00

**DRYER EXHAUST SYSTEM**

1. Replace vent cover $ 450.00

**DRYER EXHAUST SYSTEM TOTAL** $ 450.00

**PEST CONTROL**

1. Provide termite inspection & treatment $ 225.00
2. Provide standard pest control treatment $ 150.00

**PEST CONTROL TOTAL** $ 375.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-09**
**PROJECT NAME: HOUSING REHABILITATION - 607 S. WAKE VILLAGE**

**DATE:**_____

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## Major Concerns

**ROOF**

| | | |
|---|---|---|
| 1. | Repair/replace roof decking as needed | $ 280.00 |
| 2. | Replace roof covering using standard 20-year 3-tab asphalt shingles | $ 4040.00 |
| 3. | Install flashing for all vent stacks, flue terminations, and turbines | $ 215.00 |
| 4. | Replace/repair damaged/worn vents | $ included in above |
| | **ROOF TOTAL** | $ 4535.00 |

**WALLS (INTERIOR & EXTERIOR)**

| | | |
|---|---|---|
| 1. | Repair/replace damaged/rotten siding, trim fascia and soffit boards | $ 4,800.00 |
| 2. | Repair damaged walls and wall covering | $ $1,500.00 |
| 3. | Paint exterior of home | $ $3,500.00 |
| 4. | Termite inspection & treatment as needed | $ 250.00 |
| | **WALLS (INTERIOR & EXTERIOR) TOTAL** | $ 10,500.00 |

**HEATING & COOLING EQUIPMENT**

| | | |
|---|---|---|
| 1. | Install new HVAC system | $ 4,600.00 |
| | **HEATING & COOLING EQUIPMENT TOTAL** | $ 4,600.00 |

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

## SAFETY, FIRE AND ELECTRICAL CONCERNS

### DOORS (INTERIOR & EXTERIOR), ENTRANCES & STAIRWAYS

1. Replace front and side entrance doors $ 850.00
2. Install stairs/steps with handrails at each entrance door $ 900.00

**DOORS, ENTRANCES & STAIRWAYS TOTAL** $ 1750.00

### ELECTRICAL

1. Install additional breakers to eliminate double tap of single wire breakers – install new panel or sub-panel if needed to accept arc fault breakers to meet code $ 5,890.00
2. Install covers for any remaining open knockout panels $ included
3. Replace all interior and exterior outlets with GFCI outlets $ included
4. Replace/install missing junction box covers $ included

**ELECTRICAL TOTAL** $ 5,890.00

### PLUMBING SYSTEMS

1. Replace bathroom sink $ 275.00
2. Repair/replace faucet/fixtures in tub/shower $ 665.00
3. Repair/replace bathroom floor $ 525.00
4. Remove toilet, replace seal and reinstall securely $ 180.00
5. Install new water heater and drain pan $ 950.00

**PLUMBING SYSTEMS TOTAL** $ 2,595.00

### APPLIANCES

1. Install new electric range/oven $ 750.00
2. Repair/replace stove vent hood exhaust system $ 325.00

**APPLIANCES TOTAL** $ 1,075.00

## ADDITIVE ALTERNATIVES

### DRAIN & GRADING

1. Raise soil grade around foundation $ 3,500.00
2. Install gutter system $ 895.00

**DRAIN & GRADING TOTAL** $ 4,395.00

### CEILING & ATTIC

1. Increase attic access to minimum 22 X 30 inches $ 250.00
2. Install additional insulation to meet R30 specifications $ 1,410.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Repair damaged ceilings and paint all ceilings $ 1,900.00

**CEILING & ATTIC TOTAL** $ 3,310.00

**WINDOWS & DOORS**

1. Replace rotted window and door trim throughout home $ 800.00
2. Replace windows and window seals (where needed) throughout home $ 3,000.00
3. Replace missing/damaged window screens $ 520.00
4. Replace screen doors on side entrance door $ 650.00
5. Replace/repair interior doors $ 1,200.00
6. Install entryway awning above front and rear door $ 680.00

**WINDOWS & DOORS TOTAL** $ 6,850.00

**PLUMBING & FLOORS**

1. Service drain to improve water flow $ 225.00
2. Replace floor coverings throughout home $ 3,200.00

**PLUMBING & FLOORS TOTAL** $ 3,425.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-11**
**PROJECT NAME: HOUSING REHABILITATION – 4005 Walnut**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## MAJOR CONCERNS

### FOUNDATION

| | | |
|---|---|---|
| 1. | Install crawlspace access | $ 550.00 |
| 2. | Repair pier & beam foundation | $ 2,800.00 |
| 3. | Level Foundation | $ 2,400.00 |
| | **FOUNDATION TOTAL** | $ 5,750.00 |

### ROOFING STRUCTURE & ATTICS

| | | |
|---|---|---|
| 1. | Replace/Repair roof structure, gables, & decking | $ 600.00 |
| 2. | Remove abandoned vent stack component, cover/prep for new shingles | $ 400.00 |
| 3. | Replace shingles with standard 20-year, 3-tab asphalt shingles | $ 3,855.00 |
| 4. | Repair/replace vent boots, vent stacks, and flashing | $ 270.00 |
| 5. | Repair/replace damaged soffit at south end of home | $ 400.00 |
| 6. | Repair/replace fascia | $ 310.00 |
| 7. | Trim tree(s) near home & remove tree(s) affecting foundation if needed | $ 3,500.00 |
| | **ROOFING STRUCTURE & ATTICS TOTAL** | $ 9,335.00 |

### WALLS (INTERIOR & EXTERIOR)

| | | |
|---|---|---|
| 1. | Repair/replace damaged wall claddings after foundation repair and leveling | $ 250.00 |
| 2. | Caulk/seal gaps, holes, and exterior penetrations | $ 375.00 |
| | **WALLS TOTAL** | $ 625.00 |

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES**

1. Install new subpanel or larger main breaker panel and arc fault breakers, divide circuit load appropriately & bring to 200-amp service $ 7,100.00
2. Replace **ALL** interior and exterior outlets with GFCI outlets $ 665.00

**BRANCH CIRCUITS, CONNECTED DEVICES & FIXTURES TOTAL** $ 7,765.00

## SAFETY, FIRE & ELECTRICAL CONCERNS

**WINDOWS**

1. Repair windows & replace missing/broken panes with modern safety glass $ 860.00
2. Remove plexiglass from the north bedroom left window and replace with modern safety glass $ 245.00
3. Remove plate glass in front laundry room window and replace with modern safety glass $ 325.00

**WINDOWS TOTAL** $ 1,430.00

**OTHER WALKWAY**

1. Install hard surface walkway
   a. Sidewalk $ 1,965.00
   b. Alternate walkway using pavers $ 1,680.00

**HEATING SYSTEM & WATER HEATER**

1. Repair/replace wall furnace $ 675.00
2. Install new hot water heater, drain pan, and drain line to code $ 1,460.00

**HEATING SYSTEM & WATER HEATER TOTAL** $ 2,135.00

**PLUMBING SYSTEM & FIXTURES**

1. Replace hot water supply valve at bathroom sink $ 150.00
2. Repair/replace any leaking pipes $ 750.00
3. Repair toilet - install new seal & reinstall securely $ 85.00

**PLUMBING SYSTEM & FIXTURES TOTAL** $ 985.00

## ADDITIVE ALTERNATIVES

**EXTERIOR COMPONENTS**

1. Replace damaged/rotten wood on exterior fascia $ 310.00
2. Paint any new or previously exposed wood surfaces $ 900.00
3. Caulk all joints upon replacement of damaged wood $ 75.00

**EXTERIOR COMPONENTS TOTAL** $ 1,285.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

3. Install new electric hot water heater and drip pan $ 950.00

**HEATING/COOLING & WATER HEATER TOTAL** $ 6,300

**WINDOWS**

1. Install keyless latches on burglar bars at exterior windows $ 475.00
2. Replace broken windows $ 490.00

**WINDOWS TOTAL** $ 965.00

**INTERIOR**

1. Repair damaged ceiling in rear closed in porch area $ 500.00
2. Replace living room floor covering $ 1585.00
3. Install new smoke detectors & carbon monoxide detectors (if any gas appliances remain in the home). $ 3 ea 135.00

**INTERIOR TOTAL** $ 2220.00

## ADDITIVE ALTERNATES

**EXTERIOR MISC.**

1. Install vapor barrier throughout foundation crawlspace $ 650.00
2. Paint exterior trim including soffit, fascia, and window $ 3,100.00
3. Install gutter system $ 1,250.00

**EXTERIOR MISC. TOTAL** $ 5,000.00

**PLUMBING**

1. Install new exterior water faucets with anti-siphon valves $ 2 each 310.00
2. Remove toilet, stabilize flooring, replace seal and reinstall toilet securely $ 320.00
3. Service drains and main line to improve flow $ 225

**PLUMBING TOTAL** $ 855.00

**WALLS (INTERIOR & EXTERIOR)**

1. Repair/replace damaged interior walls in rear closed in porch area $ 550.00
2. Repair step cracks in exterior brick veneer wall claddings $ 950.00
3. Clean exterior wall claddings & apply microbial growth prevention agent $ 400.00

**WALLS (INTERIOR & EXTERIOR) TOTAL** $ 1900.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**FOUNDATION**

1. Build soil grade to slope away from home foundation $ 2,350.00
2. Termite inspection & treatment if needed $ 200.00

**FOUNDATION TOTAL** $ 2,550.00

**CEILING, FLOORS, WINDOWS & VENTS**

1. Repair laundry room ceiling $ 600.00
2. Replace/repair damaged sub floors and interior floor after leveling $ 1,300.00
3. Repair/replace all damaged floor coverings $ 1,840.00
4. Install bathroom exhaust fans and vent appropriately $ 475.00

**CEILING, FLOORS, WINDOWS & VENTS TOTAL** $ 4,215.00

**GUTTER SYSTEM**

1. Install gutter system $ 1,400.00

**GUTTER SYSTEM TOTAL** $ 1,400.00

**ATTIC**

1. Install additional insulation to meet R30 specifications $ 1,660.00

**ATTIC TOTAL** $ 1,660.00

**DOORS**

1. Repair/Replace interior doors $ 1,800.00
2. Replace missing doorknobs $ 225.00
3. Repair front entry door jam and reinstall storm door correctly $ 200.00
4. Replace weather stripping on exterior door $ 60.00

**DOORS TOTAL** $ 2,285.00

**HVAC**

1. Install HVAC System $ 4,800.00

**HVAC TOTAL** $ 4,800.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**PROPOSAL SUBMITTAL FORM UNIT PRICE CONTRACT**
**RFP NUMBER: 19-2001-12**
**PROJECT NAME: HOUSING REHABILITATION – 504 Wilson**

**DATE:** 7-25-2019

Proposal of Rogers Equipment and Construction LLC (hereinafter referred to as Respondent), in compliance with your Request for Proposal, having carefully examined the specifications, Proposal Instructions, and all other related contract documents and the site of the intended work, and being familiar with all of the conditions surrounding the repairs of the intended project including the availability of materials and labor, hereby intends to furnish all labor, materials, and supplies; and to repair the home in accordance with the plans, specifications and contract documents, within the time set forth therein and at the price stated below. Inspection Gator has found the following repairs are needed:

## MAJOR CONCERNS

### ROOF & EXTERIOR STRUCTURE

| | | |
|---|---|---|
| 1. | Repair/replace damaged sections of roof structure/decking including porches | $ 800.00 |
| 2. | Replace damaged and missing shingles | $ 10,487.00 |
| 3. | Remove shingles from rear porch shed roof and replace with metal roofing material (pitch is less than 3:12) | $ 995.00 |
| 4. | Install Lintel at crawlspace opening and additional brick as needed (must match existing brick) | $ 275.00 |
| 5. | Repair/replace any damaged soffit and fascia, paint new materials | $ 800.00 |
| 6. | Caulk/seal all gaps/cracks/holes | $ 245.00 |
| 7. | Trim all tree limbs 6' from roof | $ 675.00 |
| | **ROOF & EXTERIOR STRUCTURE** | **$ 14,277.00** |

### BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES

| | | |
|---|---|---|
| 1. | Replace electrical wiring system with Nonmetallic (NM) Cable, replace main service panel & breakers with arc fault breakers, increase to 200-amp service, install main disconnect, install conduit where any exterior wiring remains | $ 11,400.00 |
| 2. | Replace all interior outlets and install GFCI outlets within 6' of a water source including exterior outlets | $ included in above |
| | **BRANCH CIRCUIT, CONNECTED DEVICES & FIXTURES** | $ 11,400.00 |

## SAFETY, FIRE AND ELECTRICAL CONCERNS

### HEATING/COOLING & WATER HEATER

| | | |
|---|---|---|
| 1. | Remove gas space heaters and window air conditioning units and replace with an electric HVAC system. (Include installation of duct work.) | $ 5,000.00 |
| 2. | Chimney inspection/evaluation | $ 350.00 |

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

**INSULATION**

1. Install additional insulation to meet R30 specifications $ 2,000.00

**INSULATION TOTAL** $ 2,000.00

**WINDOWS & TRIM**

1. Replace missing/damaged screens with like materials $ 600.00
2. Caulk/seal gaps around windows/window seals $ 300.00
3. Repair & paint exterior windowsills and all exterior trim $ 3,100.00

**WINDOWS & TRIM TOTAL** $ 4,000.00

**LIGHTING**

1. Remove abandoned light fixture in kitchen, patch ceiling, and painting to blend with existing ceiling $ 325.00
2. Install new ceiling fan with lighting fixture in kitchen $ 225.00
3. Install new lighting fixture in guest bathroom $ 75.00
4. Repair/replace ceiling fan in rear closed in porch area $ 225.00

**LIGHTING TOTAL** $ 850.00

Attachment: 2019-080 RES auth CM for contract CDBG housing rehab signed (2128 : 2019-080 RES CDBG Housing Rehabilitation)

City of Texarkana, Texas

Version: B

# Briefing Sheet

**Update Date:** 8/9/2019 9:27 AM

**Lead Department:** Water Utilities **Action Officer:** Pam White,

**Subject:** Resolution No. 2019-081 authorizing the City Manager to enter into a contract for the West 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project, with budgeted funds, in an amount not to exceed $262,677.34.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 3: No briefing required (one week) |

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Bids were received Tuesday, August 6, 2019 for the W. 32nd Street to Texas Boulevard 12" Sewer Main Relocation Project. Two (2) contractors picked up bid packages for the project and two (2) contractors bid on the project. Kampco, Inc. of Texarkana, Arkansas was the apparent low bidder with a low Base Bid of $262,677.34. This project consists of installing/relocating a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and other miscellaneous work from W. 32nd Street to Texas Boulevard. Kampco, Inc. has successfully completed several jobs for the Utility including the Wagner Creek @ Hwy 82 Sewer Main Replacement Project.

**Potential Options:**

- None

**Fiscal Implications:**

This project was budgeted in the Utility's 2018-2019 Budget in the Texas Infrastructure Fund at $200,000. The remaining $62,677.34 is available in the Texas Infrastructure Fund.

**Staff Recommendation:**

Utility staff recommends approval.

**Advisory Board/Committee Review:**

NONE

**Board/Committee Recommendation:**

NOT APPLICABLE

**Advisory Board/Committee Meeting Date and Minutes:**

NOT APPLICABLE

**Attachments**

a. 2019-081 RES 12 inch Sewer Main Relocation (DOCX)

b. 2019-081 ATTH 01 Bid Summary (DOCX)
c. 2019-081 ATTH 02 Bid Tab (PDF)
d. 2019-081 Goals & Perspectives (DOCX)
e. 2019-081 RES 12 inch Sewer Main Relocation signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Water Utilities | Gary Smith | Department Head Review | Completed | 08/06/2019 4:30 PM |
| Water Utilities | JD Phillips | Water Utilities Review | Completed | 08/06/2019 4:36 PM |
| Water Utilities | Jim Cornelius | Review | Completed | 08/06/2019 4:37 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:19 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

**RESOLUTION NO. 2019-081**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED $262,677.34 FOR THE W. 32nd STREET TO TEXAS BOULEVARD 12" SEWER MAIN RELOCATION PROJECT**

**WHEREAS,** August 6, 2019, two (2) bids were received, a copy of which is attached hereto as ATTH01, by Texarkana Water Utilities for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project; and

**WHEREAS,** the project will consist of installing/relocating of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances; and

**WHEREAS,** the lowest and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as ATTH02 in an amount not to exceed $262,677.34; and

**WHEREAS,** funds currently budgeted in the Texarkana Water Utilities 2018-2019 Budget in the Texas Infrastructure Fund are available in the amount of $200,000.00; and $62,677.34 is available from the Texas Infrastructure Fund to complete the needed amount for the project.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the lowest and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as ATTH02 be and is hereby approved in an amount not to exceed $262,677.34 for the installation/relocation of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project.

**SECTION 2:** That the City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas for the above-described services.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Council Session on this the 12th day of August 2019.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-081 RES 12 inch Sewer Main Relocation (2129 : 2019-081 RES 12" Sewer Main Relocation)

# Bid Summary

W. 32nd Street to Texas Boulevard
12" Sewer Main Relocation

Tuesday, August 6, 2019, 2:00 P.M.

| | Base Bid |
|---|---|
| 1. Kampco, Inc.<br>Texarkana, Arkansas | $ 262,677.34 |
| 2. RBIS, LLC<br>Texarkana, Texas | $ 270,655.20 |

Time First Bid Opened: 2:00 P.M

Number of Bidders: 2

Apparent Low Bidder: Kampco, Inc.

Attachment: 2019-081 ATTH 01 Bid Summary (2129 : 2019-081 RES 12" Sewer Main Relocation)

Bid Tabulation
W. 32nd STREET TO TEXAS BLVD
12" SEWER MAIN RELOCATION

Project No. 62-000-135157-T151902
AUGUST 6, 2019 @ 2:00PM



| BASE BID: | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | ***Kampco, Inc.*** | | ***RBIS, LLC*** | |
| | | | | *Texarkana, AR.* | | *Texarkana, AR* | |
| **Item** | **Quantity** | **Unit** | **Description** | **Amount** | **Total** | **Amount** | **Total** |
| 1 | 1 | LS | Mobilization, Bonds & Submittals | $7,595.64 | $7,595.64 | $9,575.00 | $9,575.00 |
| 2 | 20.26 | LF | Right of Way Preparation | $371.65 | $7,529.63 | $820.00 | $16,613.20 |
| 3 | 977 | LF | 12" PVC SDR-26 by Open Cut (0'-6') | $46.34 | $45,274.18 | $48.00 | $46,896.00 |
| 4 | 228 | LF | 12" PVC SDR-26 by Open Cut (6'-8') | $56.00 | $12,768.00 | $54.00 | $12,312.00 |
| 5 | 78 | EA | 12" PVC SDR-26 by Open Cut (8'-10') | $85.65 | $6,680.70 | $60.00 | $4,680.00 |
| 6 | 403 | EA | 12" PVC SDR-26 by Open Cut (10'-12') | $75.30 | $30,345.90 | $71.00 | $28,613.00 |
| 7 | 132 | EA | 12" PVC SDR-26 by Open Cut (12' Plus') | $89.78 | $11,850.96 | $77.00 | $10,164.00 |
| 8 | 155 | EA | 12" Eagle-Loc by Bore | $321.79 | $49,877.45 | $110.00 | $17,050.00 |
| 9 | 53 | LF | 12" HDPE by Bore | $200.04 | $10,602.12 | $110.00 | $5,830.00 |
| 10 | 1 | EA | Trench Protection | $2,895.92 | $2,895.92 | $1,725.00 | $1,725.00 |
| 11 | 3 | LS | 4" Sewer Service Short Side | $526.07 | $1,578.21 | $960.00 | $2,880.00 |
| 12 | 1 | LS | Concrete Manhole #1 | $2,490.59 | $2,490.59 | $5,490.00 | $5,490.00 |
| 13 | 1 | LS | Concrete Manhole #2 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 14 | 1 | LS | Concrete Manhole #3 | $2,600.29 | $2,600.29 | $5,490.00 | $5,490.00 |
| 15 | 1 | LS | Concrete Manhole #4 | $3,039.09 | $3,039.09 | $5,490.00 | $5,490.00 |
| 16 | 1 | LS | Concrete Manhole #5 | $3,039.09 | $3,039.09 | $6,065.00 | $6,065.00 |
| 17 | 1 | LS | Concrete Manhole #6 | $2,819.69 | $2,819.69 | $6,065.00 | $6,065.00 |
| 18 | 1 | LS | Concrete Manhole #7 | $3,166.84 | $3,166.84 | $6,065.00 | $6,065.00 |
| 19 | 1 | LS | Concrete Manhole #8 | $4,236.96 | $4,236.96 | $7,215.00 | $7,215.00 |
| 20 | 1 | LS | Concrete Manhole #9 | $2,986.41 | $2,986.41 | $6,065.00 | $6,065.00 |
| 21 | 1 | LS | Concrete Manhole #10 | $2,216.37 | $2,216.37 | $5,490.00 | $5,490.00 |
| 22 | 1 | LS | Concrete Manhole #11 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 23 | 1 | LS | Concrete Manhole #12 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 24 | 1 | LS | Concrete Manhole #13 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 25 | 2 | LS | Remove Existing Manhole | $1,465.34 | $2,930.68 | $2,365.00 | $4,730.00 |
| 26 | 6 | LS | Abandon Existing Manhole | $596.67 | $3,580.02 | $2,250.00 | $13,500.00 |
| 27 | 1 | LS | Cut, Plug, and Abandon Existing 6" Main | $1,281.72 | $1,281.72 | $2,365.00 | $2,365.00 |
| 28 | 1 | LS | Cut, Plug, and Abandon Existing 12" Main | $17,007.18 | $17,007.18 | $2,365.00 | $2,365.00 |
| 29 | 1 | LS | Clean and Test Manholes | $965.31 | $965.31 | $2,365.00 | $2,365.00 |
| 30 | 1 | LS | Clean and Test Sewer Mains | $1,930.61 | $1,930.61 | $2,365.00 | $2,365.00 |
| 31 | 1 | LS | Traffic Control | $361.99 | $361.99 | $1,215.00 | $1,215.00 |
| 32 | 1 | LS | Cellulose Fiber Mulch and Seed | $8,390.96 | $8,390.96 | $1,215.00 | $1,215.00 |
| 33 | 736 | LS | Silt Fence | $3.81 | $2,804.16 | $7.00 | $5,152.00 |
| 34 | 1 | LS | Erosion Control Measures | $965.31 | $965.31 | $3,650.00 | $3,650.00 |
| | | | | | | | |
| | | | **Total Base Bid:** | | **$262,677.34** | | **$270,655.20** |
| | | | | | | | |

Attachment: 2019-081 ATTH 02 Bid Tab (2129 : 2019-081 RES 12" Sewer Main Relocation)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☐ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☐ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☐ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-081 Goals & Perspectives (2129 : 2019-081 RES 12" Sewer Main Relocation)

# RESOLUTION NO. 2019 - 081

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND ENTER INTO A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED $262,677.34 FOR THE W. 32nd STREET TO TEXAS BOULEVARD 12" SEWER MAIN RELOCATION PROJECT**

**WHEREAS,** August 6, 2019, two (2) bids were received, a copy of which is attached hereto as ATTH01, by Texarkana Water Utilities for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project; and

**WHEREAS,** the project will consist of installing/relocating of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances; and

**WHEREAS,** the lowest and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH 02** in an amount not to exceed $262,677.34; and

**WHEREAS,** funds currently budgeted in the Texarkana Water Utilities 2018-2019 Budget in the Texas Infrastructure Fund are available in the amount of $200,000.00; and $62,677.34 is available from the Texas Infrastructure Fund to complete the needed amount for the project.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the lowest and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH 02** be and is hereby approved in an amount not to exceed $262,677.34 for the installation/relocation of a 12" sewer main by open cut and bore, installing manholes, abandoning existing sewer main and related appurtenances for the W. 32nd Street to Texas Boulevard – 12" Sewer Main Relocation Project.

**SECTION 2:** That the City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas for the above-described services.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:19 p.m.

Attachment: 2019-081 RES 12 inch Sewer Main Relocation signed (2129 : 2019-081 RES 12" Sewer Main Relocation)

2019-081
ATTH 02 Bid Tabulation

Bid Tabulation
W. 32nd STREET TO TEXAS BLVD
12" SEWER MAIN RELOCATION

Project No. 62-000-135157-T151902
AUGUST 6, 2019 @ 2:00PM

| BASE BID: | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | *Kampco, Inc.* | | *RBIS, LLC* | |
| | | | | *Texarkana, AR* | | *Texarkana, AR* | |
| **Item** | **Quantity** | **Unit** | **Description** | **Amount** | **Total** | **Amount** | **Total** |
| 1 | 1 | LS | Mobilization, Bonds & Submittals | $7,595.64 | $7,595.64 | $9,575.00 | $9,575.00 |
| 2 | 20.26 | LF | Right of Way Preparation | $371.65 | $7,529.63 | $820.00 | $16,613.20 |
| 3 | 977 | LF | 12" PVC SDR-26 by Open Cut (0'-6') | $46.34 | $45,274.18 | $48.00 | $46,896.00 |
| 4 | 228 | LF | 12" PVC SDR-26 by Open Cut (6'-8') | $56.00 | $12,768.00 | $54.00 | $12,312.00 |
| 5 | 78 | EA | 12" PVC SDR-26 by Open Cut (8'-10') | $85.65 | $6,680.70 | $60.00 | $4,680.00 |
| 6 | 403 | EA | 12" PVC SDR-26 by Open Cut (10'-12') | $75.30 | $30,345.90 | $71.00 | $28,613.00 |
| 7 | 132 | EA | 12" PVC SDR-26 by Open Cut (12' Plus') | $89.78 | $11,850.96 | $77.00 | $10,164.00 |
| 8 | 155 | EA | 12" Eagle-Loc by Bore | $321.79 | $49,877.45 | $110.00 | $17,050.00 |
| 9 | 53 | LF | 12" HDPE by Bore | $200.04 | $10,602.12 | $110.00 | $5,830.00 |
| 10 | 1 | EA | Trench Protection | $2,895.92 | $2,895.92 | $1,725.00 | $1,725.00 |
| 11 | 3 | LS | 4" Sewer Service Short Side | $526.07 | $1,578.21 | $960.00 | $2,880.00 |
| 12 | 1 | LS | Concrete Manhole #1 | $2,490.59 | $2,490.59 | $5,490.00 | $5,490.00 |
| 13 | 1 | LS | Concrete Manhole #2 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 14 | 1 | LS | Concrete Manhole #3 | $2,600.29 | $2,600.29 | $5,490.00 | $5,490.00 |
| 15 | 1 | LS | Concrete Manhole #4 | $3,039.09 | $3,039.09 | $5,490.00 | $5,490.00 |
| 16 | 1 | LS | Concrete Manhole #5 | $3,039.09 | $3,039.09 | $6,065.00 | $6,065.00 |
| 17 | 1 | LS | Concrete Manhole #6 | $2,819.69 | $2,819.69 | $6,065.00 | $6,065.00 |
| 18 | 1 | LS | Concrete Manhole #7 | $3,166.84 | $3,166.84 | $6,065.00 | $6,065.00 |
| 19 | 1 | LS | Concrete Manhole #8 | $4,236.96 | $4,236.96 | $7,215.00 | $7,215.00 |
| 20 | 1 | LS | Concrete Manhole #9 | $2,986.41 | $2,986.41 | $6,065.00 | $6,065.00 |
| 21 | 1 | LS | Concrete Manhole #10 | $2,216.37 | $2,216.37 | $5,490.00 | $5,490.00 |
| 22 | 1 | LS | Concrete Manhole #11 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 23 | 1 | LS | Concrete Manhole #12 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 24 | 1 | LS | Concrete Manhole #13 | $2,216.34 | $2,216.34 | $5,490.00 | $5,490.00 |
| 25 | 2 | LS | Remove Existing Manhole | $1,465.34 | $2,930.68 | $2,365.00 | $4,730.00 |
| 26 | 6 | LS | Abandon Existing Manhole | $596.67 | $3,580.02 | $2,250.00 | $13,500.00 |
| 27 | 1 | LS | Cut, Plug, and Abandon Existing 6" Main | $1,281.72 | $1,281.72 | $2,365.00 | $2,365.00 |
| 28 | 1 | LS | Cut, Plug, and Abandon Existing 12" Main | $17,007.18 | $17,007.18 | $2,365.00 | $2,365.00 |
| 29 | 1 | LS | Clean and Test Manholes | $965.31 | $965.31 | $2,365.00 | $2,365.00 |
| 30 | 1 | LS | Clean and Test Sewer Mains | $1,930.61 | $1,930.61 | $2,365.00 | $2,365.00 |
| 31 | 1 | LS | Traffic Control | $361.99 | $361.99 | $1,215.00 | $1,215.00 |
| 32 | 1 | LS | Cellulose Fiber Mulch and Seed | $8,390.96 | $8,390.96 | $1,215.00 | $1,215.00 |
| 33 | 736 | LS | Silt Fence | $3.81 | $2,804.16 | $7.00 | $5,152.00 |
| 34 | 1 | LS | Erosion Control Measures | $965.31 | $965.31 | $3,650.00 | $3,650.00 |
| | | | | | | | |
| | | | **Total Base Bid:** | | **$262,677.34** | | **$270,655.20** |

Attachment: 2019-081 RES 12 inch Sewer Main Relocation signed (2129 : 2019-081 RES 12" Sewer Main Relocation)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/9/2019 10:45 AM

**Lead Department:** Planning and Community Development
**Action Officer:** David Orr, Planning & Community Development Director
**Subject:** Resolution No. 2019-072 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for College Drive.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

## Potential Options:

- Approve
- Deny

## Fiscal Implications:

Total Project Estimate: $2,783,319 (grant request)

# City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $241,000 and cash match sources of $315,664.

## Staff Recommendation:

Staff recommends for approval.

## Advisory Board/Committee Review:

None

## Board/Committee Recommendation:

NOT APPLICABLE

## Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

## Attachments

a. 2019-072 RES supporting TXDOT Grant Application on College Dr (DOC)
b. 2019-072 ATTH 01 Map Texarkana Sidewalk Improv (PDF)
c. 2019-072 ATTH 02 College Drive Cross Section (PDF)
d. 2019-072 ATTH 03 Preliminary Design - College Drive 1 (PDF)
e. 2019-072 ATTH 04 Preliminary Design - College Drive 2 (PDF)
f. 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (PDF)
g. 2019-072 Goals & Perspectives (DOCX)
h. 2019-072 RES supt TxDOT grant app for College Dr. signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/22/2019 3:50 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:15 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

Attachment: 2019-072 RES supporting TXDOT Grant Application on College Dr (2117 : 2019-072 RES supporting TXDOT grant application on

**RESOLUTION NO. 2019 - 072**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, College Drive Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

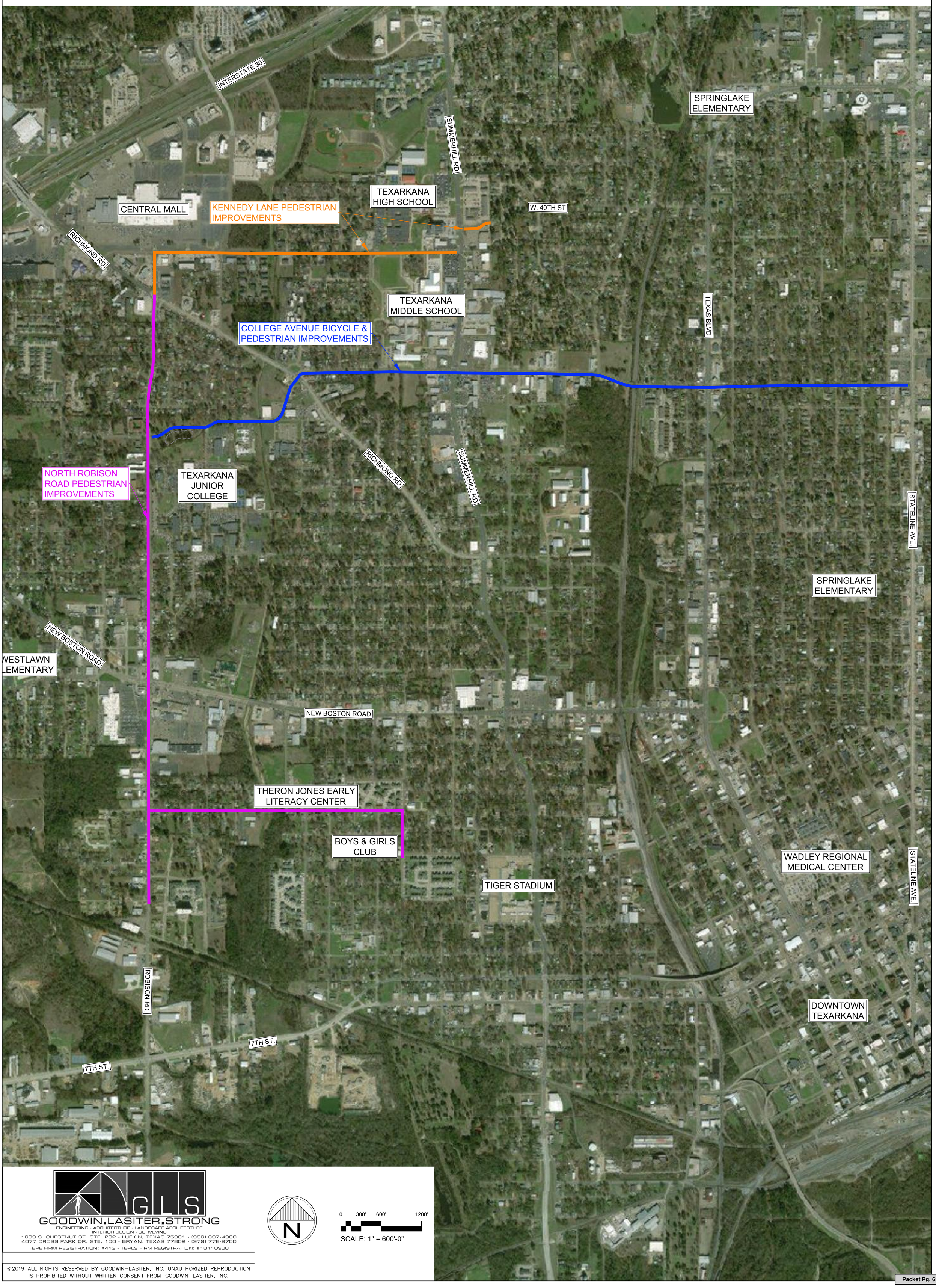
**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.
ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

# BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING



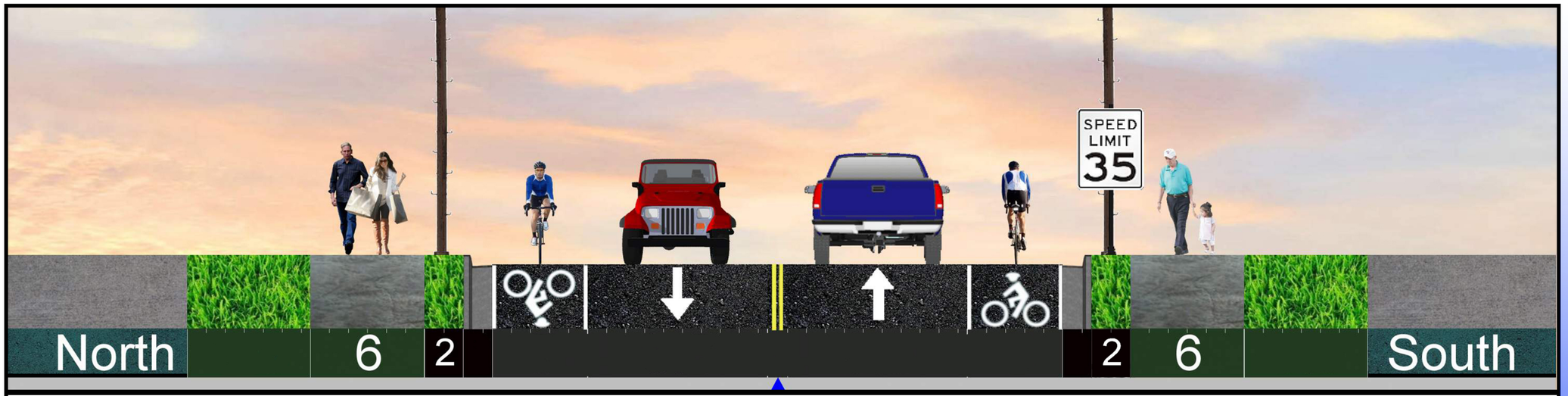

GOODWIN.LASITER.STRONG
ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING
1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700
TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

N

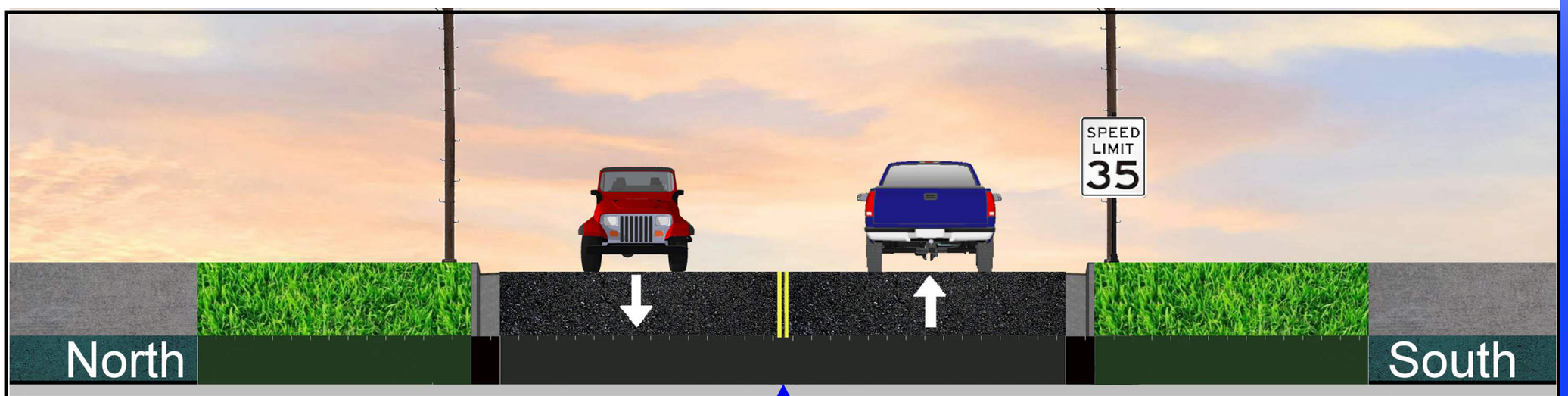
0 300' 600' 1200'
SCALE: 1" = 600'-0"

©2019 ALL RIGHTS RESERVED BY GOODWIN–LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN–LASITER, INC.

Attachment: 2019-072 ATTH 01 Map Texarkana Sidewalk Improv (2117 : 2019-072 RES supporting TXDOT grant application on College Dr)




**PROPOSED TYPICAL CROSS SECTION**




**EXISTING TYPICAL CROSS SECTION**

# COLLEGE DRIVE BICYLCE AND PEDESTRIAN IMPROVEMENTS

GLS
GOODWIN · LASITER · STRONG
ENGINEERING · ARCHITECTURE · SURVEYING
LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-072 ATTH 02 College Drive Cross Section (2017 : 2019-072 RES Supporting TIGOT grant application on College Dr)

# COLLEGE DRIVE BICYCLE & PEDESTRIAN IMPROVEMENTS

## PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

N

0 25' 50' 100'
SCALE: 1" = 50'-0"

GLS
GOODWIN.LASITER.STRONG
ENGINEERING · ARCHITECTURE · LANDSCAPE ARCHITECTURE
INTERIOR DESIGN · SURVEYING
1809 S. CHESTNUT ST., STE. 202 · LUFKIN, TEXAS 75901 · (936) 637-4900
4077 CROSS PARK DR, STE. 100 · BRYAN, TEXAS 77802 · (979) 776-9700
TBPE FIRM REGISTRATION: #413 · TBPLS FIRM REGISTRATION: #10112800

©2019 ALL RIGHTS RESERVED BY GOODWIN–LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN–LASITER, INC.

2019-072ATH03

Attachment: 2019-072 ATH 03 Preliminary Design - College Drive 1 (2017 : 2019-072 RFS supporting TXDOT grant application on College Dr)

# COLLEGE DRIVE BICYCLE & PEDESTRIAN IMPROVEMENTS
## PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

2019-072 ATTH 04

GILLS
MODERN ENGINEERING SOLUTIONS
2121 SOUTH BOWIE ST, TEXARKANA, AR 71854
PH: (870) 772-2000 FAX: (870) 772-2001
CITY OF TEXARKANA, ARKANSAS CONTRACT CONSTRUCTION ENGINEERING SERVICES - RFQ NO. 2019-072

2019-072 ATTH 05

# City of Texarkana

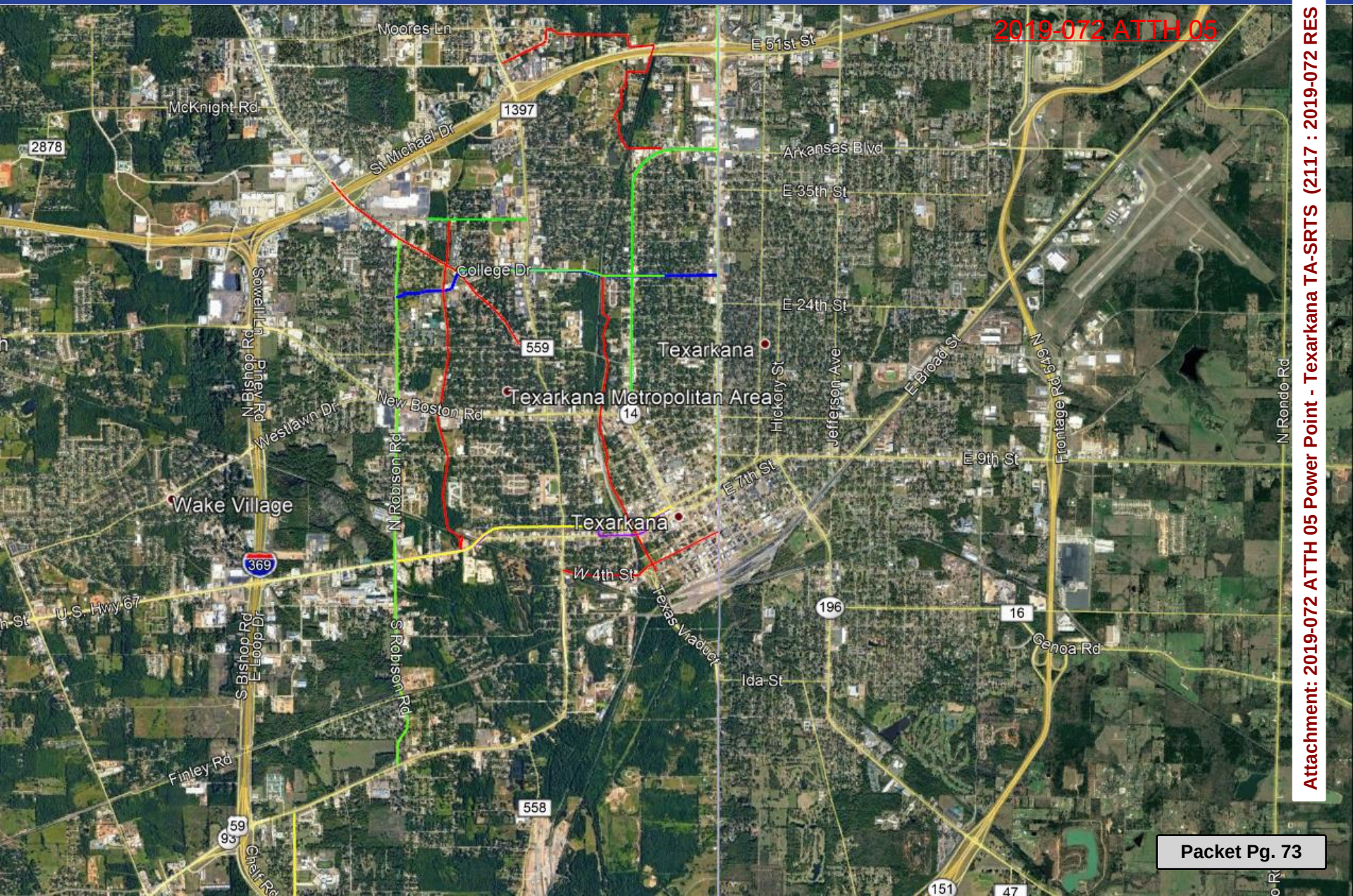
## 2019 TxDOT Call for Projects

Safe Routes to Schools (SRTS)
Transportation Alternative Set Aside (TASA)

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

# GOODWIN – LASITER – STRONG

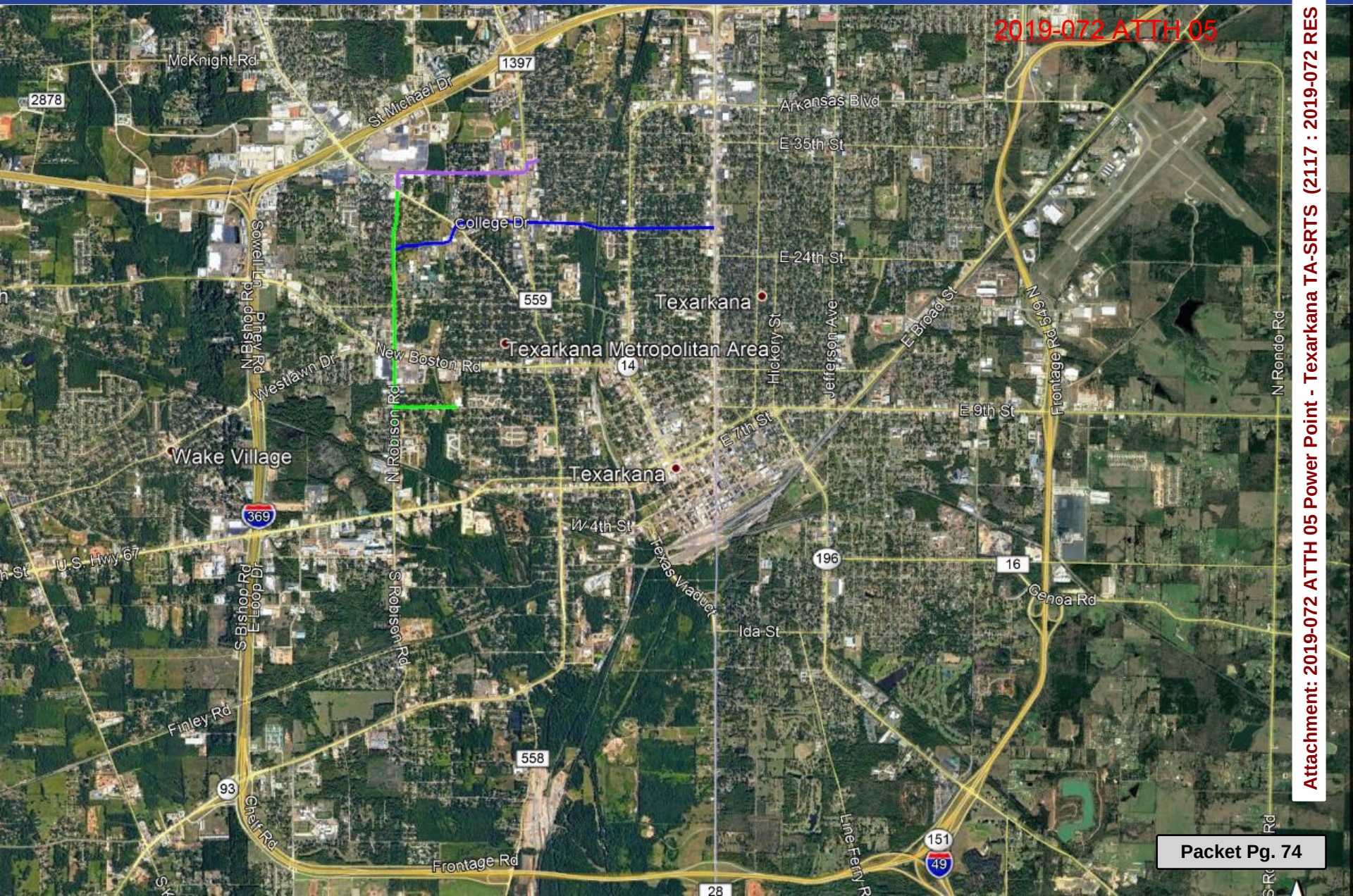
ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

# GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Kennedy Lane Pedestrian Improvements

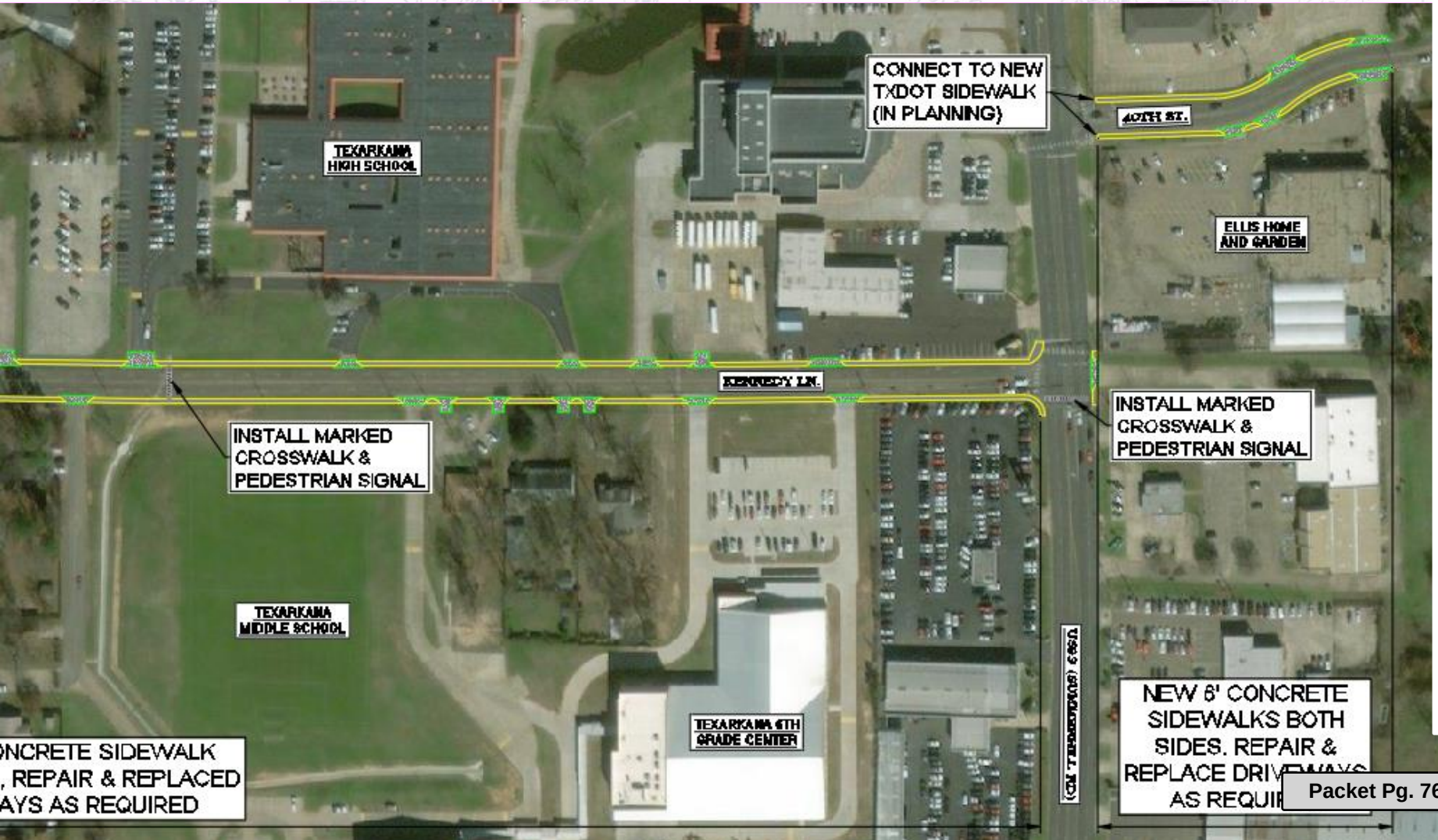
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Kennedy Lane



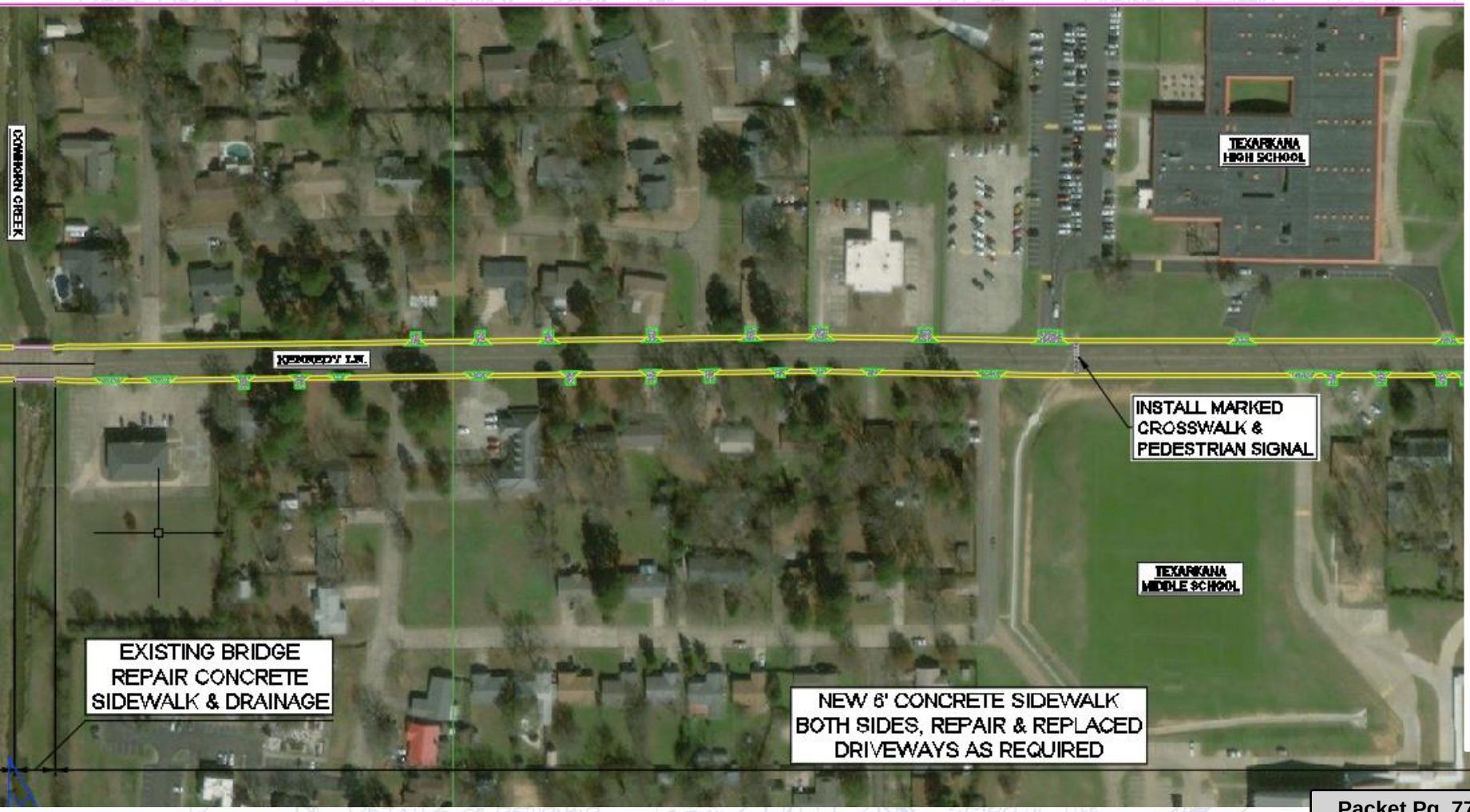

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Kennedy Lane




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Kennedy Lane

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

# Kennedy Lane

## SRTS BUDGET SUMMARY

**34. SRTS Project Budget Summary** *(most lines automatically populate)*

| | | |
|---|---|---|
| Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)* | 1. | $943,205 |
| Total Additional Construction-Related Costs *(topic 31 total, from page 9)* | 2. | $0 |
| **Total Construction Cost Estimate** *(line 1 + line 2)* | 3. | $943,205 |
| **TxDOT Administrative Cost** *(15% of line 3)* | 4. | $141,481 |
| Total PS&E and Environmental Costs *(topic 32 total, from page 9)* | 5. | $136,500 |
| **Total Project Cost Estimate** *(line 3 + line 4 + line 5)* | 6. | $1,221,186 |
| **Optional Local Match** *(No match required)* | 7. | |
| **Federal Funds Requested** | 8. | $1,221,186 |

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

## TA COST PARTICIPATION SUMMARY

| | | |
|---|---|---|
| **Federal Participation** | | $976,949 |
| Construction Costs | $863,764 | |
| TxDOT Administrative Costs | $113,185 | |
| **State Participation** (Only if an EDCP reduction is authorized) | | $0 |
| **Local In-Kind Participation** (Requires approval) | | $136,500 |
| **Local Cash Participation** (local match TxDOT admin must be in cash) | | $107,737 |
| Construction Costs | $86,190 | |
| TxDOT Administrative Costs | $21,547 | |
| **Total Project Value/Estimated Cost** | | $1,221,186 |

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road Pedestrian Improvements

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road

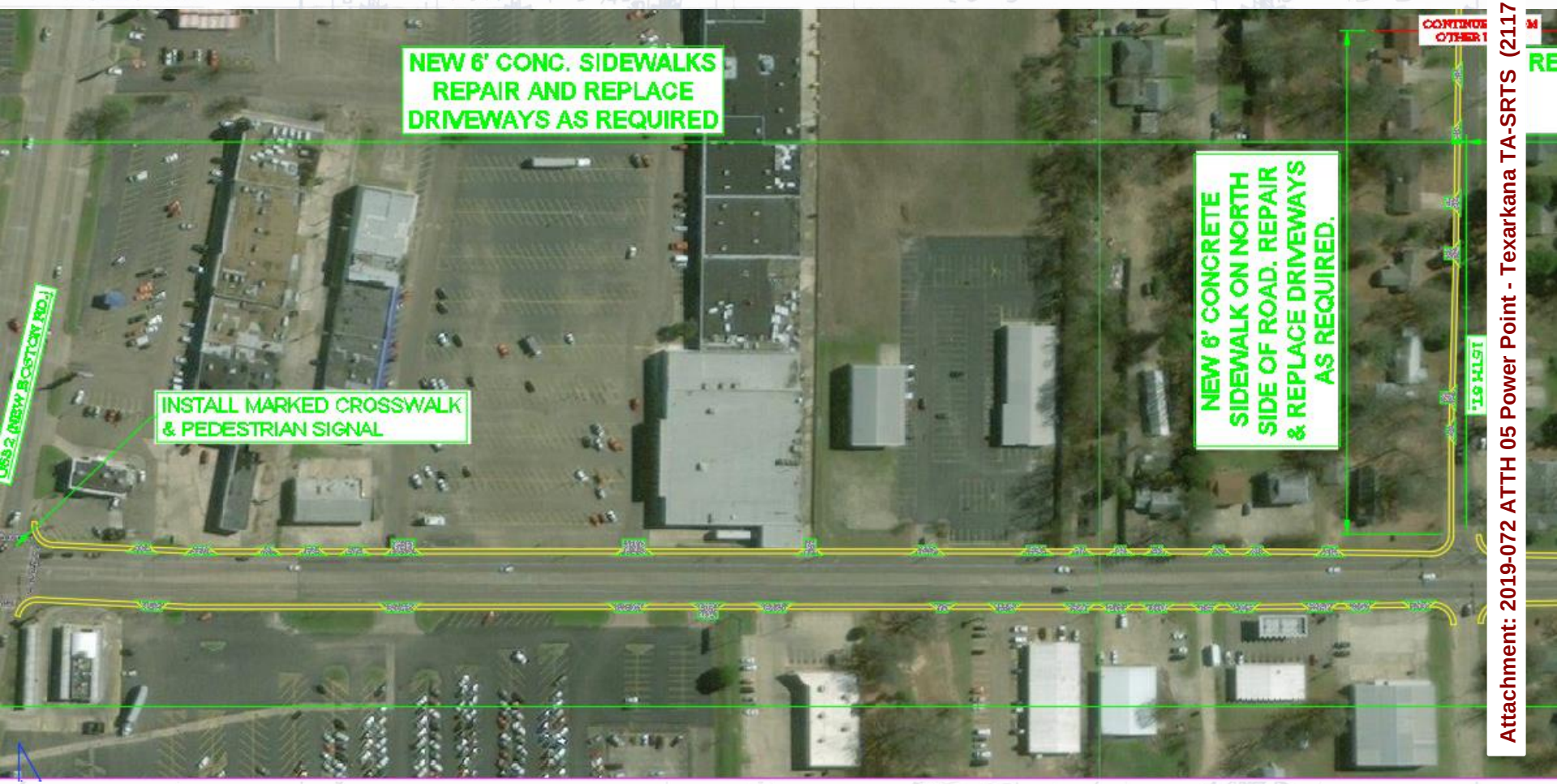
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# Robison Road

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

# Robison Road

## SRTS BUDGET SUMMARY

**34. SRTS Project Budget Summary** *(most lines automatically populate)*

| | | |
|---|---|---|
| Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)* | 1. | $2,128,443 |
| Total Additional Construction-Related Costs *(topic 31 total, from page 9)* | 2. | $0 |
| **Total Construction Cost Estimate** *(line 1 + line 2)* | 3. | $2,128,443 |
| **TxDOT Administrative Cost** *(15% of line 3)* | 4. | $319,266 |
| Total PS&E and Environmental Costs *(topic 32 total, from page 9)* | 5. | $285,000 |
| **Total Project Cost Estimate** *(line 3 + line 4 + line 5)* | 6. | $2,732,709 |
| **Optional Local Match** *(No match required)* | 7. | |
| **Federal Funds Requested** | 8. | $2,732,709 |

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

## TA COST PARTICIPATION SUMMARY

| | | |
|---|---|---|
| **Federal Participation** | | $2,186,167 |
| Construction Costs | $1,930,754 | |
| TxDOT Administrative Costs | $255,413 | |
| **State Participation** (Only if an EDCP reduction is authorized) | | $0 |
| **Local In-Kind Participation** (Requires approval) | | $285,000 |
| **Local Cash Participation** (local match TxDOT admin must be in cash) | | $261,542 |
| Construction Costs | $209,233 | |
| TxDOT Administrative Costs | $52,308 | |
| **Total Project Value/Estimated Cost** | | $2,732,709 |

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive
# Bicycle & Pedestrian Improvements

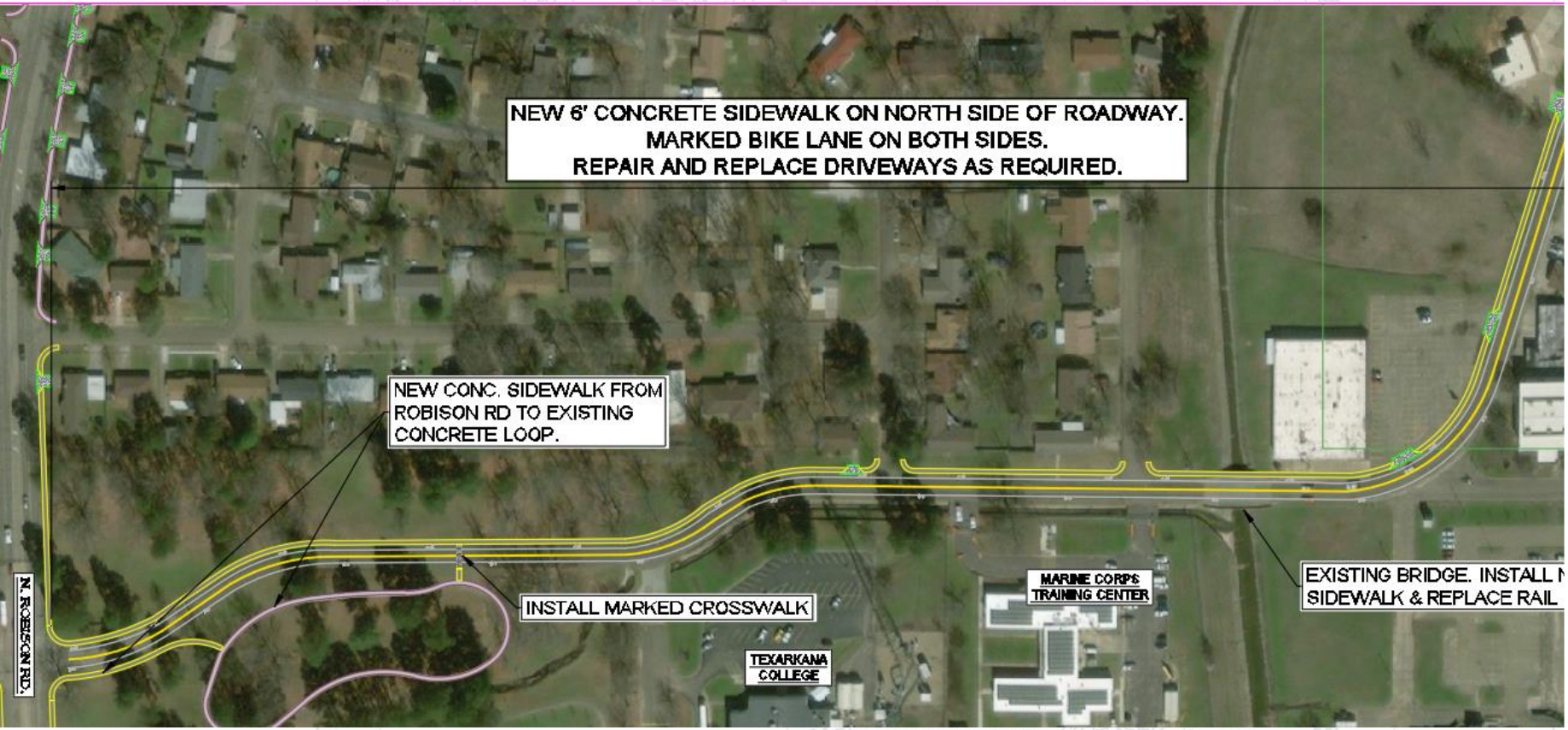
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive

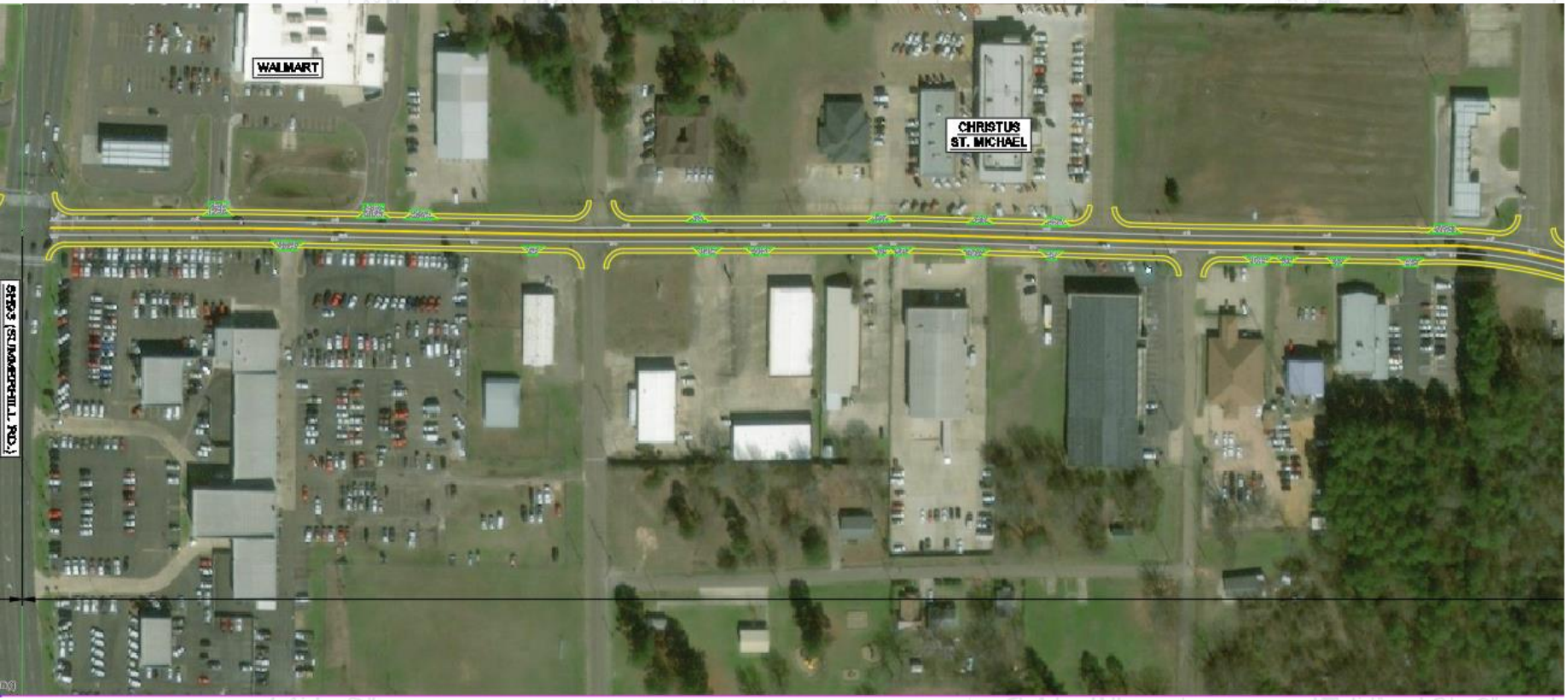
Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive




Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

GOODWIN – LASITER – STRONG

ENGINEERING – ARCHITECTURE – INTERIOR DESIGN – SURVEYING

2019-072 ATTH 05

# College Drive

Attachment: 2019-072 ATTH 05 Power Point - Texarkana TA-SRTS (2117 : 2019-072 RES

2019-072 ATTH 05

# College Drive

## SRTS BUDGET SUMMARY

**34. SRTS Project Budget Summary** *(most lines automatically populate)*

| | | |
|---|---|---|
| Total Itemized Construction Cost Estimate *(topic 30 total, from pages 7 & 8)* | 1. | $2,210,713 |
| Total Additional Construction-Related Costs *(topic 31 total, from page 9)* | 2. | $0 |
| **Total Construction Cost Estimate** *(line 1 + line 2)* | 3. | $2,210,713 |
| **TxDOT Administrative Cost** *(15% of line 3)* | 4. | $331,607 |
| Total PS&E and Environmental Costs *(topic 32 total, from page 9)* | 5. | $258,000 |
| **Total Project Cost Estimate** *(line 3 + line 4 + line 5)* | 6. | $2,800,319 |
| **Optional Local Match** *(No match required)* | 7. | |
| **Federal Funds Requested** | 8. | $2,800,319 |

Project sponsors may provide an Optional Local Match by typing a dollar amount in the light green box above. Providing a Local Match will reduce the federal funding requested.

## TA COST PARTICIPATION SUMMARY

| | | |
|---|---|---|
| **Federal Participation** | | $2,240,256 |
| Construction Costs | $1,974,970 | |
| TxDOT Administrative Costs | $265,286 | |
| **State Participation** (Only if an EDCP reduction is authorized) | | $0 |
| **Local In-Kind Participation** (Requires approval) | | $258,000 |
| **Local Cash Participation** (local match TxDOT admin must be in cash) | | $302,064 |
| Construction Costs | $241,651 | |
| TxDOT Administrative Costs | $60,413 | |
| **Total Project Value/Estimated Cost** | | $2,800,319 |

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | | Goals |
|---|---|---|
| Serve the Community | ☑ | Promote an Environmentally Sensitive & Livable Community |
| | ☐ | Provide a Safe Community |
| | ☑ | Deliver Quality Services |
| | ☐ | Foster a Healthy Community |
| Run the Operations | ☐ | Enhance Community Preparedness & Responsiveness |
| | ☐ | Maximize Partnership Opportunities |
| | ☐ | Provide Courteous & Responsive Customer Service |
| | ☑ | Model a Positive City Image |
| | ☑ | Deliver Efficient Services |
| | ☑ | Cultivate Community Involvement & Access |
| Manage the Resources | ☑ | Maintain Fiscal Strength |
| | ☑ | Maximize Utilization & Resources |
| | ☐ | Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ | Develop a Skilled & Diverse Workforce |
| | ☐ | Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2019-072 Goals & Perspectives (2117 : 2019-072 RES supporting TXDOT grant application on College Dr)

Attachment: 2019-072 RES supt TxDOT grant app for College Dr. signed (2117 : 2019-072 RES supporting TXDOT grant application on College

# RESOLUTION NO. 2019 - 072

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, College Drive Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:43 p.m.

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/2/2019 1:19 PM

**Lead Department:** Planning and Community Development
**Action Officer:** David Orr, Planning & Community Development Director
**Subject:** Resolution No. 2019-073 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects for Kennedy Lane.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

## Potential Options:

- Approve
- Deny

## Fiscal Implications:

Total Project Estimate: $1,221,686 (grant request)

# City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $137,000 and cash match sources of $107,337.

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

None

**Board/Committee Recommendation:**

NOT APPLICABLE

**Advisory Board/Committee Meeting Date and Minutes:**

NOT APPLICABLE

## Attachments

a. 2019-073 RES supporting TXDOT Grant Application on Kennedy Ln (DOC)
b. 2019-073 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (PDF)
c. 2019-073 ATTH 02 Kennedy Lane Cross Section (PDF)
d. 2019-073 ATTH 03 Improvements - Kennedy Lane(PDF)
e. 2019-073 Goals & Perspectives (DOCX)
f. 2019-073 RES supt TxDOT grant app for Kennedy Ln signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/22/2019 4:34 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/02/2019 12:22 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

Attachment: 2019-073 RES supporting TXDOT Grant Application on Kennedy Ln (2118 : 2019-073 RES supporting TXDOT grant application on

**RESOLUTION NO. 2019 - 073**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, Kennedy Lane Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

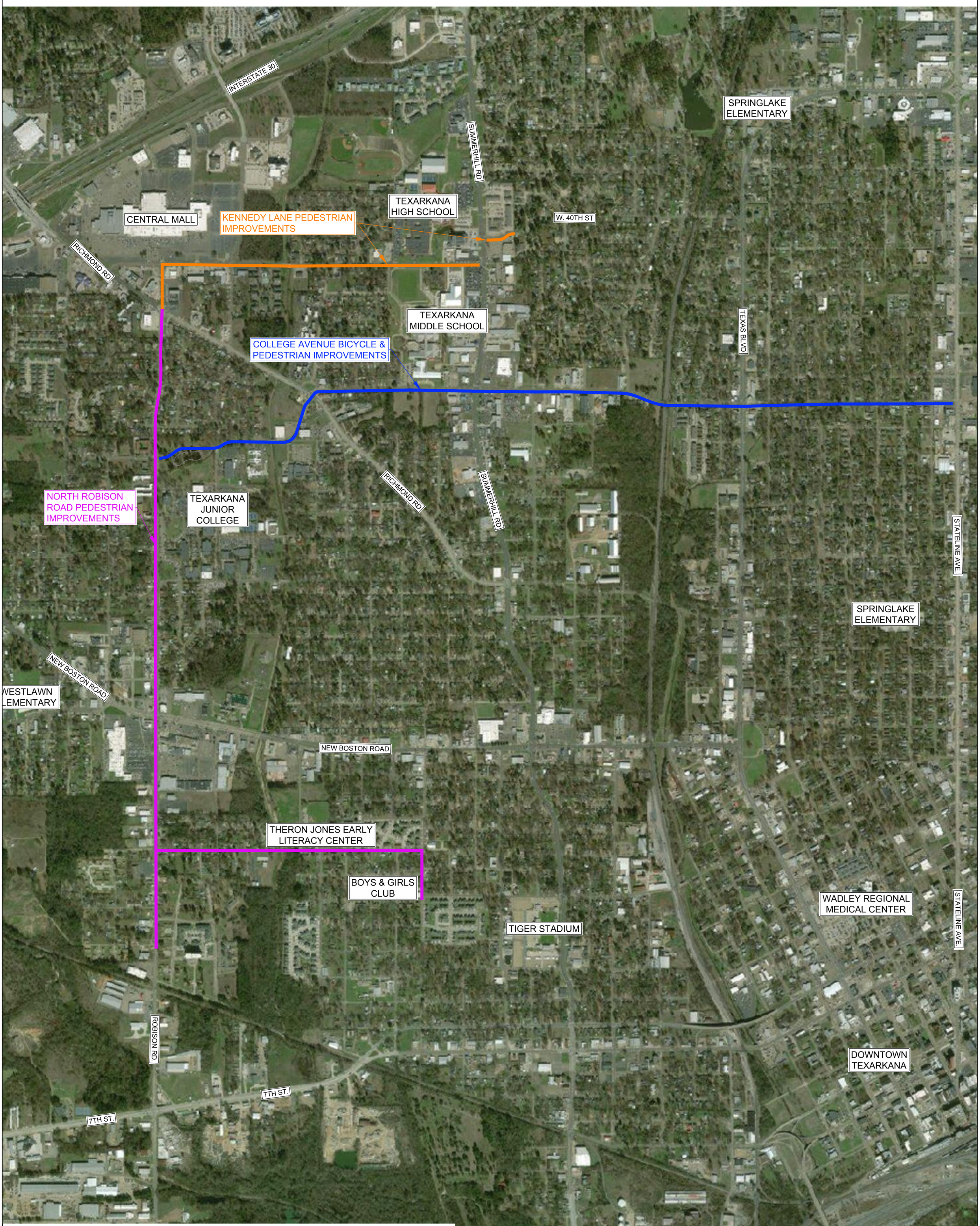
**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

# BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING




GOODWIN.LASITER.STRONG

ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING

1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700

TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

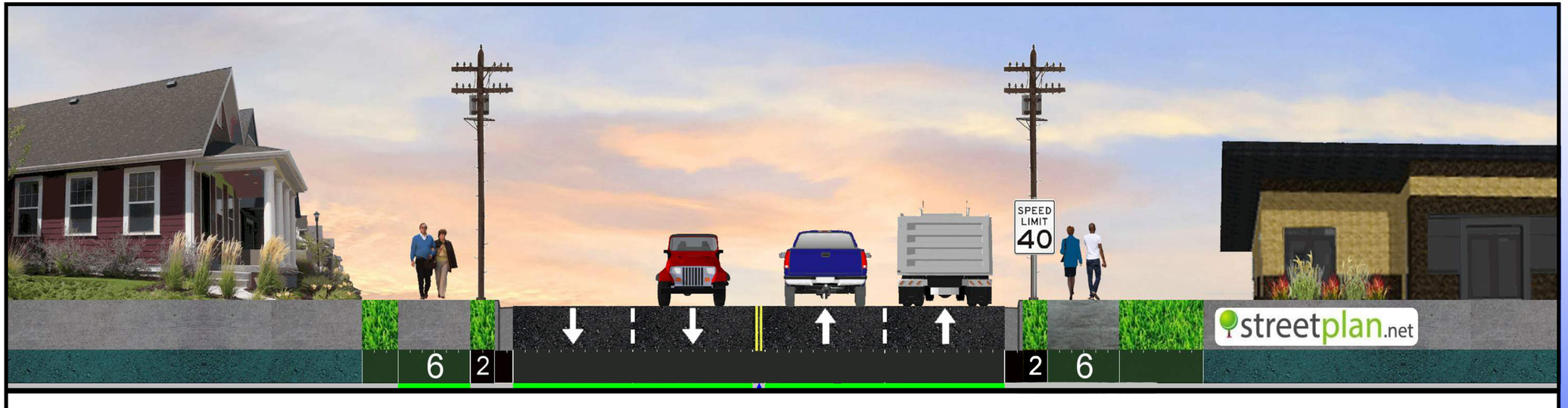
N

0 300' 600' 1200'

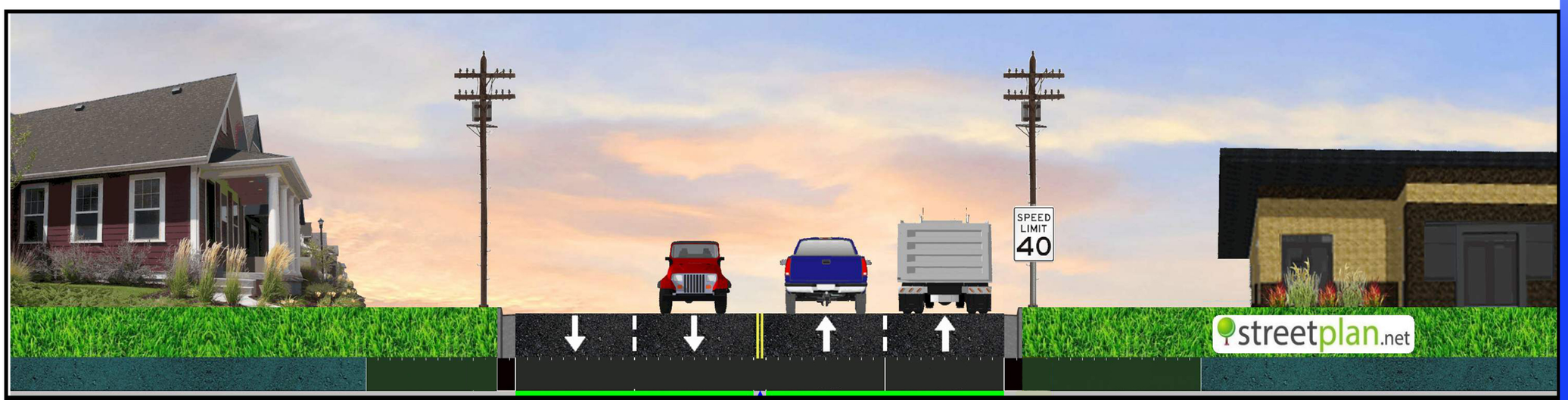
SCALE: 1" = 600'-0"

©2019 ALL RIGHTS RESERVED BY GOODWIN–LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN–LASITER, INC.

Attachment: 2019-073 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (2118 : 2019-073 RES supporting TXDOT grant application on Kennedy Ln)




## PROPOSED TYPICAL CROSS SECTION




## EXISTING TYPICAL CROSS SECTION

# KENNEDY LANE PEDESTRIAN IMPROVEMENTS

GOODWIN · LASITER · STRONG
ENGINEERING · ARCHITECTURE · SURVEYING
LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-073 ATTH 02 Kennedy Lane Cross Section (2019 : 2019-073 RES Supporting TIGER grant application on Kennedy Ln)

N

SCALE: 1" = 60'-0"

# KENNEDY LANE PEDESTRIAN IMPROVEMENTS
## PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

2019-073 ATTH 03

N

SCALE: 1" = 60'-0"

GLS
GOODWIN, LASITER, STRONG
ARCHITECTURE · INTERIOR DESIGN · PLANNING
CONSULTING ENGINEERS · SURVEYING
1609 S. CENTRAL ST. · P.O. BOX · LUFKIN, TEXAS 75901 · (936) 632-2600
TBAE FIRM REGISTRATION #4600 · TBPLS FIRM REGISTRATION #10116500
TBPE FIRM REGISTRATION #F-1386 · TBPLS FIRM REGISTRATION #10115900

©2019 ALL RIGHTS RESERVED BY GOODWIN-LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN-LASITER, INC.

Packet Pg. 14

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☑ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☑ Maintain Fiscal Strength<br>☑ Maximize Utilization & Resources<br>☐ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2019-073 Goals & Perspectives (2118 : 2019-073 RES supporting TXDOT grant application on Kennedy Ln)

# RESOLUTION NO. 2019 - 073

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, Kennedy Lane Bicycle & Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:44p.m.

Attachment: 2019-073 RES supt TxDOT grant app for Kennedy Ln signed (2118 : 2019-073 RES supporting TXDOT grant application on

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/7/2019 3:27 PM

**Lead Department:** Planning and Community Development
**Action Officer:** David Orr, Planning & Community Development Director
**Subject:** Resolution No. 2019-074 supporting a grant application to the Texas Department of Transportation for the 2019 Transportation Set-Aside (TASA) and Safe Routes to Schools (SRTS) Call for Projects on Robison Road.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

The Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs.

The TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds.

The SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

The funding applications and preliminary plans for the proposed new sidewalks were developed from the Texarkana MPO Regional Active Transportation (Bike/Ped) Master Plan and the MPO Sidewalk Inventory.

## Potential Options:

- Approve
- Deny

## Fiscal Implications:

Total Project Estimate: $2,933,709 (grant request)

# City of Texarkana, Texas

Application will be requested first for the Safe Routes to School-Infrastructure program and no local match is required. If selected for Transportation Alternatives Set-Aside (TASA), project must meet a 20% match requirement using in-kind of $486,000 and cash match sources of $100,742.

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

None

**Board/Committee Recommendation:**

NOT APPLICABLE

**Advisory Board/Committee Meeting Date and Minutes:**

NOT APPLICABLE

## Attachments

a. 2019-074 RES supporting TXDOT Grant Application on Robison Rd (DOC)
b. 2019-074 Goals & Perspectives (DOCX)
c. 2019-074 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (PDF)
d. 2019-074 ATTH 02 Robison Road Cross Section (PDF)
e. 2019-074 ATTH 03 Pedestrian Improvements - Robison Road 1 (PDF)
f. 2019-074 ATTH 04 Improvements - Robison Road 2 (PDF)
g. 2019-074 RES supt TxDOT grant app for Robison Rd sigend (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/22/2019 4:36 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/02/2019 12:19 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

Attachment: 2019-074 RES supporting TXDOT Grant Application on Robison Rd (2119 : 2019-074 RES supporting TXDOT grant application on

**RESOLUTION NO. 2019 - 074**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, Robison Road Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | | Goals |
|---|---|---|
| Serve the Community | ☑ | Promote an Environmentally Sensitive & Livable Community |
| | ☐ | Provide a Safe Community |
| | ☑ | Deliver Quality Services |
| | ☐ | Foster a Healthy Community |
| Run the Operations | ☐ | Enhance Community Preparedness & Responsiveness |
| | ☐ | Maximize Partnership Opportunities |
| | ☐ | Provide Courteous & Responsive Customer Service |
| | ☑ | Model a Positive City Image |
| | ☑ | Deliver Efficient Services |
| | ☑ | Cultivate Community Involvement & Access |
| Manage the Resources | ☑ | Maintain Fiscal Strength |
| | ☑ | Maximize Utilization & Resources |
| | ☐ | Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ | Develop a Skilled & Diverse Workforce |
| | ☐ | Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

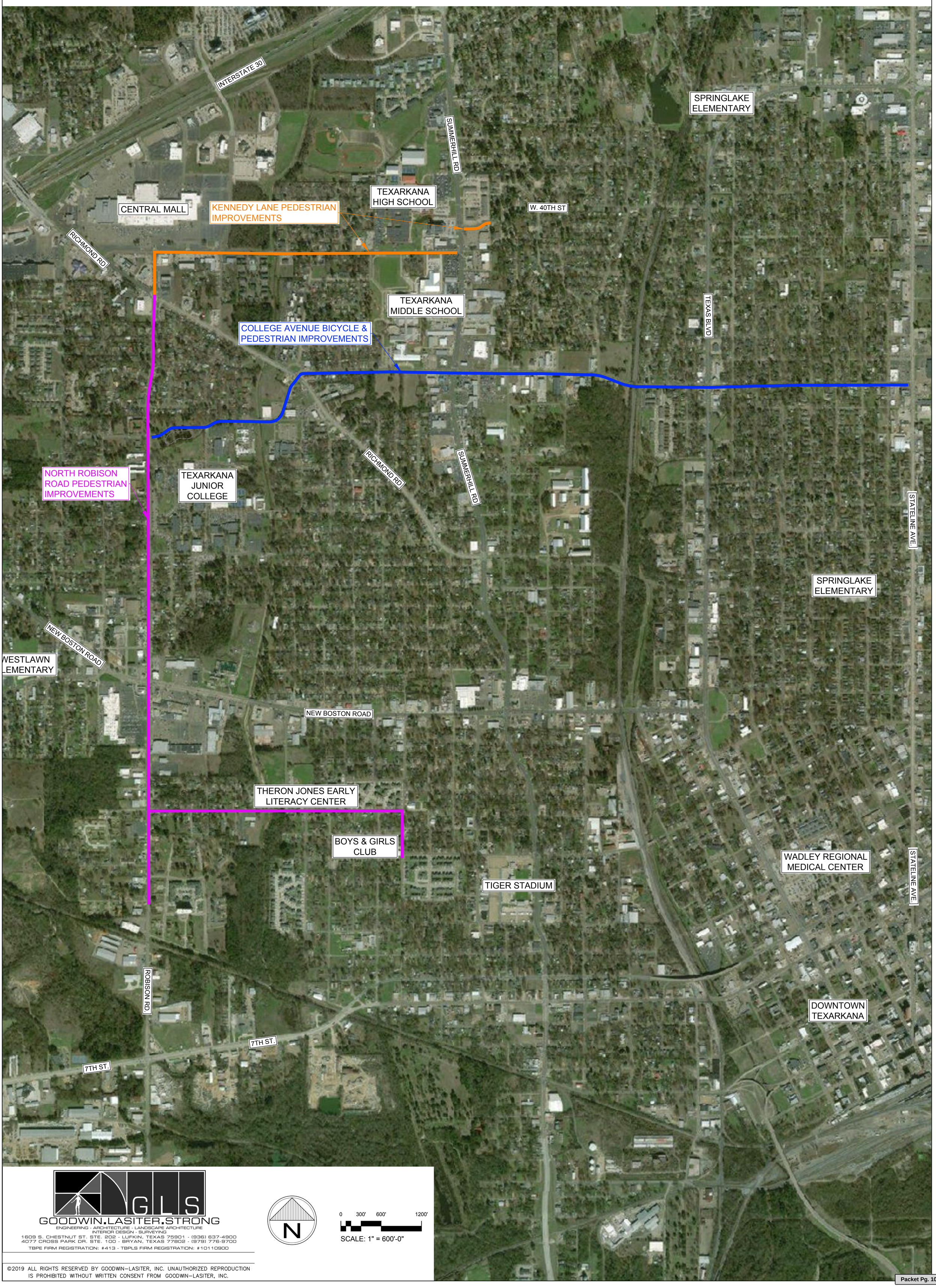
## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2019-074 Goals & Perspectives (2119 : 2019-074 RES supporting TXDOT grant application on Robison Rd)

# BICYCLE & PEDESTRIAN IMPROVEMENTS PRELIM. DESIGN FOR GRANT FUNDING




GOODWIN.LASITER.STRONG
ENGINEERING - ARCHITECTURE - LANDSCAPE ARCHITECTURE
INTERIOR DESIGN - SURVEYING
1609 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (936) 637-4900
4077 CROSS PARK DR. STE. 100 - BRYAN, TEXAS 77802 - (979) 776-9700
TBPE FIRM REGISTRATION: #413 - TBPLS FIRM REGISTRATION: #10110900

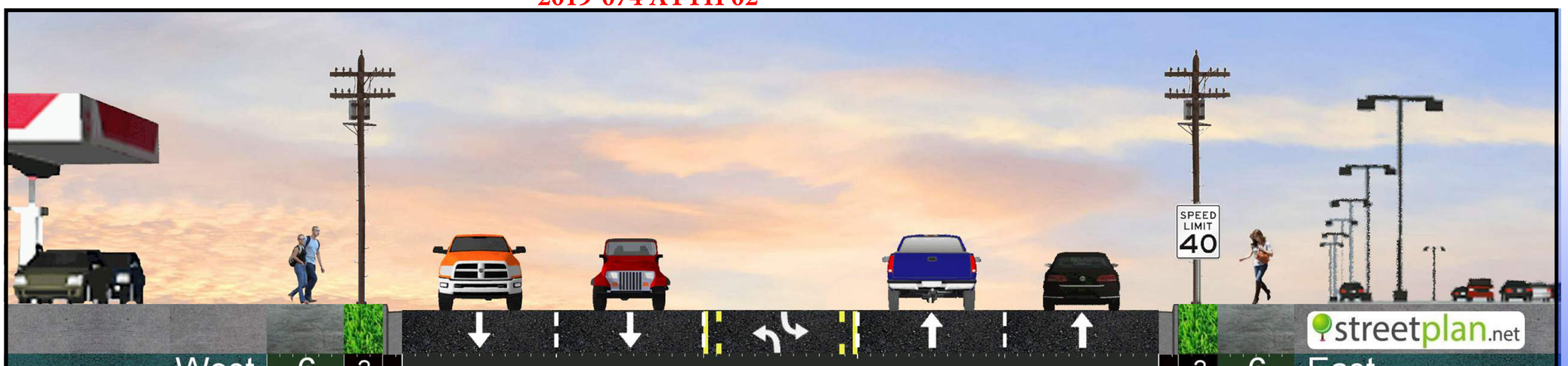
N

0 300' 600' 1200'
SCALE: 1" = 600'-0"

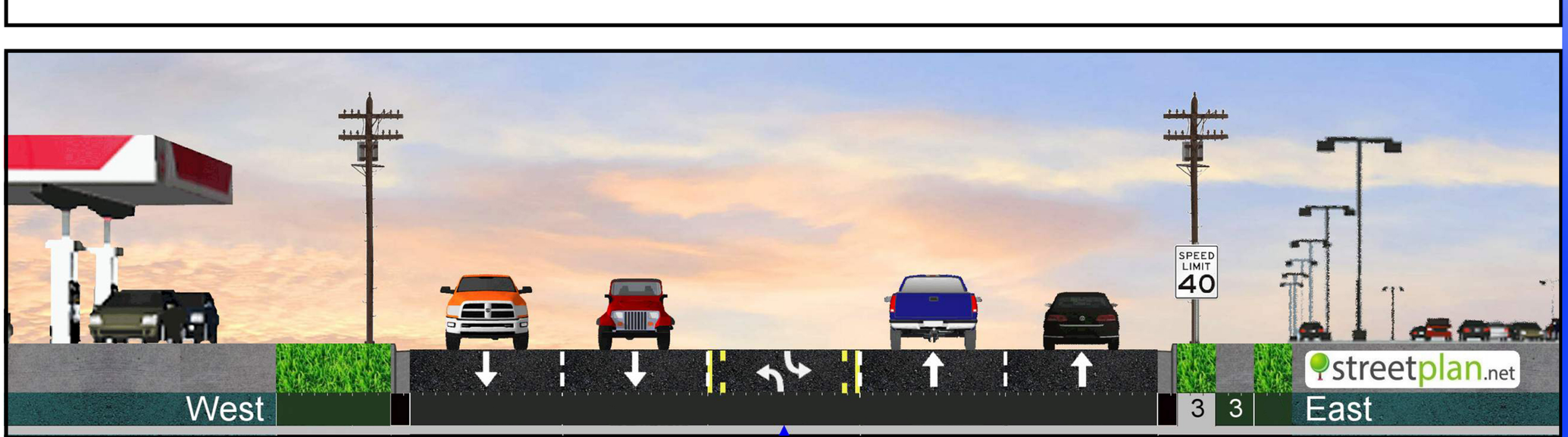
©2019 ALL RIGHTS RESERVED BY GOODWIN–LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN–LASITER, INC.

Attachment: 2019-074 ATTH 01 Preliminary Design - Texarkana Sidewalk Improv (2119 : 2019-074 RES supporting TXDOT grant application on Robison Rd)

2019-074 ATTH 02




## PROPOSED TYPICAL CROSS SECTION




## EXISTING TYPICAL CROSS SECTION

# ROBISON ROAD PEDESTRIAN IMPROVEMENTS

GLS
GOODWIN · LASITER · STRONG
ENGINEERING · ARCHITECTURE · SURVEYING
LANDSCAPE ARCHITECTURE · INTERIOR DESIGN

Attachment: 2019-074 ATTH 02 Robison Road Cross Section (2319 : 2019-074 RES Supporting TIGOT grant application on Robison Rd)

# ROBISON ROAD PEDESTRIAN IMPROVEMENTS
## PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

**2019-074 ATTH 03**


ARCHITECTS
ENGINEERS
PLANNERS
CONSULTANTS
JACKSONVILLE, TEXAS 75766 (903) 586-2800
TYLER, TEXAS 75703 (903) 581-3200
TEXAS FIRM ARCHITECTURAL #2000 TEXAS FIRM ENGINEERING #F-1386

# ROBISON ROAD PEDESTRIAN IMPROVEMENTS
## PRELIMINARY DESIGN FOR GRANT FUNDING APPLICATION

**2019-074 ATTH 04**

These images are for display and public input purposes only and are not to be considered final or for construction. Images are diagrammatic in nature and are based on aerial photography and some field measurements and as such are not truly accurate

N

0 25' 50' 100'
SCALE: 1" = 50'-0"

GLS
GOODWIN.LASITER.STRONG
PROFESSIONAL ENGINEERS, ARCHITECTURE
ARCHITECTURE DESIGN • SURVEYING
1505 S. CHESTNUT ST. | TEXARKANA, TEXAS 75503 | (903)793-4800
5777 CROSS PARK DR. STE. 100 | BRYAN, TEXAS 77808 | (979) 776-9700
TBPE FIRM REGISTRATION: 4413 | TBPLS FIRM REGISTRATION: 10115500

©2019 ALL RIGHTS RESERVED BY GOODWIN–LASITER, INC. UNAUTHORIZED REPRODUCTION IS PROHIBITED WITHOUT WRITTEN CONSENT FROM GOODWIN–LASITER, INC.



Attachment: 2019-074 ATTH 04 Improvements - Robison Road (2019 - 2019-074 RES supporting TXDOT grant application on Robison Rd)

# RESOLUTION NO. 2019 - 074

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SUPPORTING TEXARKANA'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

**WHEREAS,** the TASA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TASA funds require a local match comprised of cash plus in-kind contributions, if any. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TASA funds; and

**WHEREAS,** the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the local government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council supports funding the project, Robison Road Pedestrian improvements, as described in the local government's 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the local government to enter into an agreement with TxDOT should the project be selected for funding.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:45p.m.

Attachment: 2019-074 RES supt TxDOT grant app for Robison Rd sigend (2119 : 2019-074 RES supporting TXDOT grant application on Robison

City of Texarkana, Texas

Version: A

# Briefing Sheet

**Update Date:** 8/8/2019 3:11 PM

**Lead Department:** City Manager **Action Officer:** Jennifer Evans, City Secretary

**Subject:** Resolution No. 2019-084 endorsing the request of the joint Airport Board of the Texarkana Airport Authority and the ordinance of the Board of Directors of the City of Texarkana, Arkansas, to negotiate lines of credit to pay for proposed projects benefitting the Texarkana Regional Airport.

**Briefing:** 8/12/2019 **Public Hearing:** **Council Vote:** 8/12/2019

**Item Schedule**

## Updates/History of Briefing:

The Joint Board of the Texarkana Airport Authority, by resolution has requested that the Cities authorize the Joint Board to negotiate and secure lines of credit in an aggregate principal amount at any one time not to exceed $3 million, payable solely from and secured by the revenues of the Joint Board, and in no event constituting an indebtedness of either of the Cities. See Attachment Exhibit B

## Executive Summary and Background Information:

Board of Directors of the City of Texarkana, Arkansas, by Ordinance No. 15-2019 passed and approved on August 5, 2019 delegated to the Joint Board certain authority under the Constitution and laws of the State of Arkansas, particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), to negotiate one or more Lines of Credit with one or more financial institutions and issue Airport Revenue Notes, with said notes in no event constituting an indebtedness of the City of Texarkana, Arkansas.

This Resolution before the City Council endorses the request of the Joint Airport Board of the Texarkana Airport Authority and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to negotiate one or more Lines of Credit with one or more financial institutions, issue Airport Revenue Notes, and take such other action as authorized in **Exhibit "B"** to this resolution, provided such Lines of Credit and Airport Revenue Notes shall be an obligation only of the Joint Airport Board and shall not constitute an indebtedness of the City of Texarkana, Texas.

## Potential Options:

- Approve or not approve this Resolution
-

## Fiscal Implications:

None

# City of Texarkana, Texas

**Staff Recommendation:**

Approval

**Advisory Board/Committee Review:**

Airport Authority

**Board/Committee Recommendation:**

**Advisory Board/Committee Meeting Date and Minutes:**

**Attachments**

a. 2019-084 RES Endorsing Airport Line of Credit v2 (DOCX)
b. 2019-084 EXH 'A' Final Resolution (PDF)
c. 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019(PDF)
d. 2019-084 Goals & Perspectives (DOCX)
e. 2019-084 RES endorsing Airport LOC signed (PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| City Manager | Jennifer Evans | Department Head Review | Completed | 08/08/2019 8:59 AM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:12 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

**Meeting History**

# RESOLUTION NO. 2019 - 084

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ENDORSING THE REQUEST OF THE JOINT AIRPORT BOARD OF THE TEXARKANA AIRPORT AUTHORITY AND THE ORDINANCE OF THE BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS, DELEGATING AUTHORITY TO THE JOINT AIRPORT BOARD UNDER ARKANSAS LAW TO NEGOTIATE LINES OF CREDIT AND ISSUE AIRPORT REVENUE NOTES, PROVIDED SUCH LINES OF CREDIT AND AIRPORT REVENUE NOTES SHALL BE AN OBLIGATION ONLY OF THE JOINT AIRPORT BOARD AND SHALL NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY OF TEXARKANA, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Cities of Texarkana, Arkansas, and Texarkana, Texas, created the Texarkana Airport Authority by means of reciprocal ordinances codified in Chapter 6 – Aviation, Article II – Texarkana Airport Authority, of the Code of Ordinances of the City of Texarkana, Arkansas, and Chapter 4 – Airports, Article II – Airport Authority, of the Code of Ordinances of the City of Texarkana; and

**WHEREAS,** the Joint Board of the Texarkana Airport Authority, by resolution adopted May 23, 2019, attached to this resolution as **Exhibit "A"**, has requested that the Cities authorize the Joint Board to negotiate and secure lines of credit in an aggregate principal amount at any one time not to exceed $3 million, payable solely from and secured by the revenues of the Joint Board, and in no event constituting an indebtedness of either of the Cities; and

**WHEREAS,** the Board of Directors of the City of Texarkana, Arkansas, by Ordinance No. 15-2019 passed and approved on August 5, 2019, attached to this resolution as **Exhibit "B"**, delegated to the Joint Board certain authority under the Constitution and laws of the State of Arkansas, particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), to negotiate one or more Lines of Credit with one or more financial institutions and issue Airport Revenue Notes, with said notes in no event constituting an indebtedness of the City of Texarkana, Arkansas; and

**WHEREAS,** the City Council of the City of Texarkana, Texas, desires to endorse the Joint Airport Board's request and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to accomplish the purposes set out in **Exhibits "A" and "B"** to this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council endorses the request of the Joint Airport Board of the Texarkana Airport Authority and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to negotiate one or more Lines of Credit with one or more financial institutions, issue Airport Revenue Notes, and take such other

Attachment: 2019-084 RES Endorsing Airport Line of Credit v2 (2133 : 2019-084 RES Endorsing Airport LOC)

action as authorized in **Exhibit "B"** to this resolution, provided such Lines of Credit and Airport Revenue Notes shall be an obligation only of the Joint Airport Board and shall not constitute an indebtedness of the City of Texarkana, Texas.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

| | |
|---|---|
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-084 RES Endorsing Airport Line of Credit v2 (2133 : 2019-084 RES Endorsing Airport LOC)

**RESOLUTION NO. _____001_____**

**A RESOLUTION BY THE JOINT BOARD OF THE TEXARKANA AIRPORT AUTHORITY REQUESTING THE CITIES OF TEXARKANA, ARKANSAS AND TEXARKANA, TEXAS TO AUTHORIZE THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS FROM TIME TO TIME ON A SHORT-TERM BASIS, PAYABLE SOLELY FROM AIRPORT REVENUES.**

**WHEREAS**, the Texarkana Airport Authority Board (the "Airport Board"), from time to time, receives Federal and state grants ("Grants") to pay costs of projects (the "Project Costs"); benefitting the Texarkana Regional Airport (the "Airport"); and

**WHEREAS**, the Airport Board is required, from time to time, to advance its funds for a portion of the Project Costs pending reimbursement from certain types of Grants (the "Required Advances") and has determined it is in the best interest of the Airport operations to borrow such funds on a short-term basis; and

**WHEREAS**, the Airport Board has determined it is the best interest of the Airport operations to negotiate with financial institutions to provide ongoing lines of credit or similar financing arrangements for the purpose of funding, from time to time, the Required Advances (the "Lines of Credit"); and

**WHEREAS**, the Airport Board has further determined that a maximum credit facility of $__3,000,000.00_____ would be sufficient to fund the Required Advances and to pay for the costs related to the Lines of Credit, including interest thereon and fees and costs incidental thereto, and that Grant reimbursements together with other budgeted Airport revenues will be sufficient to service principal and interest payments on the Lines of Credit.

**NOW, THEREFORE, BE IT RESOLVED BY THE JOINT BOARD OF TEXARKANA AIRPORT AUTHORITY**, that:

**SECTION 1**. The Cities of Texarkana, Arkansas and Texarkana, Texas (the "Cities") are requested to authorize the Airport Board to negotiate and secure Lines of Credit in an aggregate principal amount at any one time not to exceed $____3,000,000.00_____.

**SECTION 2**. The City of Texarkana, Arkansas is requested to take action necessary to delegate to the Airport Board the City's authority under the Arkansas Municipal Airports Act, (as codified and amended at Arkansas Code Annotated §14-361-101 et seq.) to issue "Airport Revenue Notes" evidencing the obligations created by the Lines of Credit and that any such obligations are special revenue obligations, payable solely from and secured by the revenues of the Airport Board.



Attachment: 2019-084 EXH 'A' Final Resolution (2133 : 2019-084 RES Endorsing Airport LOC)

**SECTION 3**. The Lines of Credit and any Airport Revenue Bonds issued pursuant thereto, shall in no event constitute an indebtedness of either of the Cities.

**SECTION 4**. The Airport Board ascertains that the projects currently being funded by the Project Costs are needed to alleviate hazards to the safety and welfare of the Cities, their inhabitants and travelers. The Airport Board requests that the Cities take the requested actions as soon as possible in order to provide for payment the Required Advances and if necessary declare an emergency for the adoption of such actions.

**SECTION 5**. This Resolution shall be effective from and after the date of its adoption.

Adopted May 23, 2019.

Texarkana Airport Authority

Chairperson

ATTEST:

Secretary

Attachment: 2019-084 EXH 'A' Final Resolution (2133 : 2019-084 RES Endorsing Airport LOC)

# ORDINANCE NO. 15-2019

## AN ORDINANCE AUTHORIZING THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS ON A SHORT-TERM BASIS; DELEGATING CERTAIN POWERS UNDER THE MUNICIPAL AIRPORTS ACT TO THE TEXARKANA AIRPORT AUTHORITY; AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF AIRPORT REVENUE NOTES; PRESCRIBING OTHER MATTERS PERTAINING THERETO; AND DECLARING AN EMERGENCY

**WHEREAS**, pursuant to the Constitution and laws of the State of Arkansas, including particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), the City of Texarkana, Arkansas, (the "City") owns and operates the Texarkana Regional Airport (the "Airport") formerly known as the Texarkana Municipal Airport-Webb Field; and

**WHEREAS**, the City, by concurrent legislative action with the City of Texarkana, Texas, has entered into an agreement for the joint operation of the Airport and pursuant to which has created a joint airport board known as the Texarkana Airport Authority (the "Airport Board"); and

**WHEREAS**, from time to time, the Airport Board receives Federal and state grants for the costs of Airport projects ("Project Costs") which require the Airport Board to advance funds for portions of the Project Costs pending anticipated subsequent reimbursement from certain grants (the "Required Advances"); and

**WHEREAS**, the City is authorized to enter into any contracts necessary to the execution of the powers granted under the Act, which include the power to issue revenue bonds or other forms of bonds to finance Airport related costs such as Projects Costs; and

**WHEREAS**, the City is permitted to delegate to the Airport Board and its officers, certain authority vested in the City under the Act: and

**WHEREAS**, to accomplish the purposes of the Act, the City and the Airport Board have determined that it is necessary that the Airport Board and its officers be authorized, from time to time, to enter into one or more arrangements with financial institutions to borrow funds needed for

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

Required Advances plus the costs related to such financing arrangements including interest thereon and fees and expenses incidental thereto (the "Line of Credit" or "Lines of Credit" as the case may be); and

**WHEREAS**, the City desires to adopt an Ordinance authorizing the Airport Board, from time to time, to negotiate Lines of Credit, execute all loan agreements, certificates, financing statements, assignments, and other documents necessary to obtain the Lines of Credit (the "Credit Documents"), including promissory notes evidencing the Lines of Credit (the "Airport Revenue Notes");

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the City of Texarkana, Arkansas, as follows:

**Section 1**. From time to time, the Airport Board is authorized to negotiate one or more Lines of Credit with one or more financial institutions. Except as hereinafter limited, the terms and conditions of the Lines of Credit shall be as determined by the Airport Board. The issuance, from time to time, of one or more series of Airport Revenue Notes, with the aggregate principal amount outstanding at any one time not to exceed of $3,000,000, is hereby authorized. The Airport Revenue Notes shall mature as provided in the Credit Documents, provided however, that any Airport Revenue Note shall mature not later than five years from its date of its issuance. The maximum true interest cost borne by any Airport Revenue Note shall not exceed 6% per annum. The Airport Revenue Notes shall be special revenue obligations, payable from and secured solely by the revenues of the Airport Board and shall contain a statement to that effect on the face of each Airport Revenue Note. The Airport Revenue Notes shall be an obligation only of the Airport Board and in no event shall the Airport Revenue Notes constitute an indebtedness of the City.

**Section 2**. The Chairperson of the Airport Board is hereby authorized, from time to time, to execute and deliver the Airport Revenue Notes. The Chairperson, Vice Chairperson, Secretary or the Airport Director of the Airport Board are each hereby separately authorized, from time to time, to take any and all actions and to execute the Credit Documents that may be necessary or appropriate in order to effect the issuance of the Airport Revenue Notes and the intent of this Ordinance.

**Section 3**. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Ordinance, or in any Airport Revenue Note, or in the Credit Documents, or under any judgment obtained against the City or the Airport Board or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

otherwise, or under any circumstances, shall be had against any officer as such or board member, past, present, or future, of the City or the Airport Board, either directly or through the City or the Airport Board, or otherwise, for the payment for or to the City or the Airport Board or any receiver thereof, or for or to any holder of any Airport Revenue Note, or otherwise, of any sum that may be due and unpaid by the Airport Board upon any of the Airport Revenue Notes. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the City or the Airport Board or any receiver thereof, or for or to the owner or any holder of any Airport Revenue Note, or otherwise, of any sum that may remain due and unpaid upon any Airport Revenue Note, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Credit Documents and the issuance of the Airport Revenue Notes.

**Section 4**. Following notice duly published, a public hearing regarding the issuance of the Airport Revenue Notes was held by the Airport Director, as the designated hearing officer for the City Board of Directors for the purpose of the Arkansas Revenue Bond Act of 1987, as amended, and such designation is hereby ratified and confirmed. The report of the hearing officer reflects that any person interested was invited to speak concerning the issuance of the Airport Revenue Notes.

**Section 5.** Interest on the Airport Revenue Notes is taxable and is not excluded from gross income under the Internal Revenue Code of 1986, as amended (the "Code"). Any action taken to exclude interest on the Airport Revenue Notes from gross income under the Code shall require consent and approval by the City.

**Section 6**. It is hereby ascertained and declared that arrangements for the issuance of the Airport Revenue Notes must be accomplished as soon as possible in order to pay for Project Costs needed to alleviate immediate hazards to the health, safety, and welfare of the City, its inhabitants, Airport travelers, and their property, and that the funding of the Project Costs can be accomplished only by the issuance of the Airport Revenue Notes. It is, therefore, declared that an emergency exists and this Ordinance, being necessary for the immediate preservation of the public peace, health, and safety, shall take effect and be enforced from and after its passage.

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

**PASSED AND APPROVED** this 5th day of August, 2019.

Allen L. Brown, Mayor

**ATTEST:**

Heather Soyars, City Clerk

**APPROVED:**

George Matteson City Attorney

**PREPARED BY:**

James M. Fowler, Jr.,
Rose Law Firm, a Professional Association,
Counsel for Texarkana Airport Authority

Attachment: 2019-084 EXH 'B' Arkansas LOC Ord. No. 15-2019 (2133 : 2019-084 RES Endorsing Airport LOC)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☑ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☐ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☐ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☐ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☐ | Newspaper Notice (Required by Statute) | ☐ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2019-084 Goals & Perspectives (2133 : 2019-084 RES Endorsing Airport LOC)

# RESOLUTION NO. 2019 - 084

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ENDORSING THE REQUEST OF THE JOINT AIRPORT BOARD OF THE TEXARKANA AIRPORT AUTHORITY AND THE ORDINANCE OF THE BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS, DELEGATING AUTHORITY TO THE JOINT AIRPORT BOARD UNDER ARKANSAS LAW TO NEGOTIATE LINES OF CREDIT AND ISSUE AIRPORT REVENUE NOTES, PROVIDED SUCH LINES OF CREDIT AND AIRPORT REVENUE NOTES SHALL BE AN OBLIGATION ONLY OF THE JOINT AIRPORT BOARD AND SHALL NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY OF TEXARKANA, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the Cities of Texarkana, Arkansas, and Texarkana, Texas, created the Texarkana Airport Authority by means of reciprocal ordinances codified in Chapter 6 – Aviation, Article II – Texarkana Airport Authority, of the Code of Ordinances of the City of Texarkana, Arkansas, and Chapter 4 – Airports, Article II – Airport Authority, of the Code of Ordinances of the City of Texarkana; and

**WHEREAS,** the Joint Board of the Texarkana Airport Authority, by resolution adopted May 23, 2019, attached to this resolution as **Exhibit "A"**, has requested that the Cities authorize the Joint Board to negotiate and secure lines of credit in an aggregate principal amount at any one time not to exceed $3 million, payable solely from and secured by the revenues of the Joint Board, and in no event constituting an indebtedness of either of the Cities; and

**WHEREAS,** the Board of Directors of the City of Texarkana, Arkansas, by Ordinance No. 15-2019 passed and approved on August 5, 2019, attached to this resolution as **Exhibit "B"**, delegated to the Joint Board certain authority under the Constitution and laws of the State of Arkansas, particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), to negotiate one or more Lines of Credit with one or more financial institutions and issue Airport Revenue Notes, with said notes in no event constituting an indebtedness of the City of Texarkana, Arkansas; and

**WHEREAS,** the City Council of the City of Texarkana, Texas, desires to endorse the Joint Airport Board's request and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to accomplish the purposes set out in **Exhibits "A" and "B"** to this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council endorses the request of the Joint Airport Board of the Texarkana Airport Authority and the Ordinance of the Board of Directors of the City of Texarkana, Arkansas, delegating authority to the Joint Airport Board under Arkansas law to negotiate one or more Lines of Credit with one or more financial institutions, issue Airport Revenue Notes, and take such other

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

action as authorized in **Exhibit "B"** to this resolution, provided such Lines of Credit and Airport Revenue Notes shall be an obligation only of the Joint Airport Board and shall not constitute an indebtedness of the City of Texarkana, Texas.

**SECTION 2:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:47p.m.

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

**RESOLUTION NO. 001**

**A RESOLUTION BY THE JOINT BOARD OF THE TEXARKANA AIRPORT AUTHORITY REQUESTING THE CITIES OF TEXARKANA, ARKANSAS AND TEXARKANA, TEXAS TO AUTHORIZE THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS FROM TIME TO TIME ON A SHORT-TERM BASIS, PAYABLE SOLELY FROM AIRPORT REVENUES.**

**WHEREAS**, the Texarkana Airport Authority Board (the "Airport Board"), from time to time, receives Federal and state grants ("Grants") to pay costs of projects (the "Project Costs"); benefitting the Texarkana Regional Airport (the "Airport"); and

**WHEREAS**, the Airport Board is required, from time to time, to advance its funds for a portion of the Project Costs pending reimbursement from certain types of Grants (the "Required Advances") and has determined it is in the best interest of the Airport operations to borrow such funds on a short-term basis; and

**WHEREAS**, the Airport Board has determined it is the best interest of the Airport operations to negotiate with financial institutions to provide ongoing lines of credit or similar financing arrangements for the purpose of funding, from time to time, the Required Advances (the "Lines of Credit"); and

**WHEREAS**, the Airport Board has further determined that a maximum credit facility of $ 3,000,000.00 would be sufficient to fund the Required Advances and to pay for the costs related to the Lines of Credit, including interest thereon and fees and costs incidental thereto, and that Grant reimbursements together with other budgeted Airport revenues will be sufficient to service principal and interest payments on the Lines of Credit.

**NOW, THEREFORE, BE IT RESOLVED BY THE JOINT BOARD OF TEXARKANA AIRPORT AUTHORITY**, that:

**SECTION 1**. The Cities of Texarkana, Arkansas and Texarkana, Texas (the "Cities") are requested to authorize the Airport Board to negotiate and secure Lines of Credit in an aggregate principal amount at any one time not to exceed $ 3,000,000.00.

**SECTION 2**. The City of Texarkana, Arkansas is requested to take action necessary to delegate to the Airport Board the City's authority under the Arkansas Municipal Airports Act, (as codified and amended at Arkansas Code Annotated §14-361-101 et seq.) to issue "Airport Revenue Notes" evidencing the obligations created by the Lines of Credit and that any such obligations are special revenue obligations, payable solely from and secured by the revenues of the Airport Board.



Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

**SECTION 3**. The Lines of Credit and any Airport Revenue Bonds issued pursuant thereto, shall in no event constitute an indebtedness of either of the Cities.

**SECTION 4**. The Airport Board ascertains that the projects currently being funded by the Project Costs are needed to alleviate hazards to the safety and welfare of the Cities, their inhabitants and travelers. The Airport Board requests that the Cities take the requested actions as soon as possible in order to provide for payment the Required Advances and if necessary declare an emergency for the adoption of such actions.

**SECTION 5**. This Resolution shall be effective from and after the date of its adoption.

Adopted May 23, 2019.

Texarkana Airport Authority

Chairperson

ATTEST:

Secretary



Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

# ORDINANCE NO. 15-2019

## AN ORDINANCE AUTHORIZING THE TEXARKANA AIRPORT AUTHORITY TO BORROW FUNDS ON A SHORT-TERM BASIS; DELEGATING CERTAIN POWERS UNDER THE MUNICIPAL AIRPORTS ACT TO THE TEXARKANA AIRPORT AUTHORITY; AUTHORIZING THE ISSUANCE OF ONE OR MORE SERIES OF AIRPORT REVENUE NOTES; PRESCRIBING OTHER MATTERS PERTAINING THERETO; AND DECLARING AN EMERGENCY

**WHEREAS**, pursuant to the Constitution and laws of the State of Arkansas, including particularly the Municipal Airports Act codified and amended at Arkansas Code Annotated §14-361-101 et seq. (the "Act"), the City of Texarkana, Arkansas, (the "City") owns and operates the Texarkana Regional Airport (the "Airport") formerly known as the Texarkana Municipal Airport-Webb Field; and

**WHEREAS**, the City, by concurrent legislative action with the City of Texarkana, Texas, has entered into an agreement for the joint operation of the Airport and pursuant to which has created a joint airport board known as the Texarkana Airport Authority (the "Airport Board"); and

**WHEREAS**, from time to time, the Airport Board receives Federal and state grants for the costs of Airport projects ("Project Costs") which require the Airport Board to advance funds for portions of the Project Costs pending anticipated subsequent reimbursement from certain grants (the "Required Advances"); and

**WHEREAS**, the City is authorized to enter into any contracts necessary to the execution of the powers granted under the Act, which include the power to issue revenue bonds or other forms of bonds to finance Airport related costs such as Projects Costs; and

**WHEREAS**, the City is permitted to delegate to the Airport Board and its officers, certain authority vested in the City under the Act: and

**WHEREAS**, to accomplish the purposes of the Act, the City and the Airport Board have determined that it is necessary that the Airport Board and its officers be authorized, from time to time, to enter into one or more arrangements with financial institutions to borrow funds needed for

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

Required Advances plus the costs related to such financing arrangements including interest thereon and fees and expenses incidental thereto (the "Line of Credit" or "Lines of Credit" as the case may be); and

**WHEREAS**, the City desires to adopt an Ordinance authorizing the Airport Board, from time to time, to negotiate Lines of Credit, execute all loan agreements, certificates, financing statements, assignments, and other documents necessary to obtain the Lines of Credit (the "Credit Documents"), including promissory notes evidencing the Lines of Credit (the "Airport Revenue Notes");

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the City of Texarkana, Arkansas, as follows:

**Section 1**. From time to time, the Airport Board is authorized to negotiate one or more Lines of Credit with one or more financial institutions. Except as hereinafter limited, the terms and conditions of the Lines of Credit shall be as determined by the Airport Board. The issuance, from time to time, of one or more series of Airport Revenue Notes, with the aggregate principal amount outstanding at any one time not to exceed of $3,000,000, is hereby authorized. The Airport Revenue Notes shall mature as provided in the Credit Documents, provided however, that any Airport Revenue Note shall mature not later than five years from its date of its issuance. The maximum true interest cost borne by any Airport Revenue Note shall not exceed 6% per annum. The Airport Revenue Notes shall be special revenue obligations, payable from and secured solely by the revenues of the Airport Board and shall contain a statement to that effect on the face of each Airport Revenue Note. The Airport Revenue Notes shall be an obligation only of the Airport Board and in no event shall the Airport Revenue Notes constitute an indebtedness of the City.

**Section 2**. The Chairperson of the Airport Board is hereby authorized, from time to time, to execute and deliver the Airport Revenue Notes. The Chairperson, Vice Chairperson, Secretary or the Airport Director of the Airport Board are each hereby separately authorized, from time to time, to take any and all actions and to execute the Credit Documents that may be necessary or appropriate in order to effect the issuance of the Airport Revenue Notes and the intent of this Ordinance.

**Section 3**. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Ordinance, or in any Airport Revenue Note, or in the Credit Documents, or under any judgment obtained against the City or the Airport Board or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

otherwise, or under any circumstances, shall be had against any officer as such or board member, past, present, or future, of the City or the Airport Board, either directly or through the City or the Airport Board, or otherwise, for the payment for or to the City or the Airport Board or any receiver thereof, or for or to any holder of any Airport Revenue Note, or otherwise, of any sum that may be due and unpaid by the Airport Board upon any of the Airport Revenue Notes. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the City or the Airport Board or any receiver thereof, or for or to the owner or any holder of any Airport Revenue Note, or otherwise, of any sum that may remain due and unpaid upon any Airport Revenue Note, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Credit Documents and the issuance of the Airport Revenue Notes.

**Section 4**. Following notice duly published, a public hearing regarding the issuance of the Airport Revenue Notes was held by the Airport Director, as the designated hearing officer for the City Board of Directors for the purpose of the Arkansas Revenue Bond Act of 1987, as amended, and such designation is hereby ratified and confirmed. The report of the hearing officer reflects that any person interested was invited to speak concerning the issuance of the Airport Revenue Notes.

**Section 5.** Interest on the Airport Revenue Notes is taxable and is not excluded from gross income under the Internal Revenue Code of 1986, as amended (the "Code"). Any action taken to exclude interest on the Airport Revenue Notes from gross income under the Code shall require consent and approval by the City.

**Section 6**. It is hereby ascertained and declared that arrangements for the issuance of the Airport Revenue Notes must be accomplished as soon as possible in order to pay for Project Costs needed to alleviate immediate hazards to the health, safety, and welfare of the City, its inhabitants, Airport travelers, and their property, and that the funding of the Project Costs can be accomplished only by the issuance of the Airport Revenue Notes. It is, therefore, declared that an emergency exists and this Ordinance, being necessary for the immediate preservation of the public peace, health, and safety, shall take effect and be enforced from and after its passage.

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

**PASSED AND APPROVED** this 5th day of August, 2019.

Allen L. Brown, Mayor

**ATTEST:**

Heather Soyars, City Clerk

**APPROVED:**

George Matteson City Attorney

**PREPARED BY:**

James M. Fowler, Jr.,
Rose Law Firm, a Professional Association,
Counsel for Texarkana Airport Authority

Attachment: 2019-084 RES endorsing Airport LOC signed (2133 : 2019-084 RES Endorsing Airport LOC)

City of Texarkana, Texas

Version:

# Briefing Sheet

**Update Date:** 8/6/2019 4:02 PM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-068 granting a Specific Use Permit to allow the application of permanent cosmetics/microblading on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa Parrott, owner. Amy Yancey, agent.

**Briefing:** 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

"NOT APPLICABLE"

## Executive Summary and Background Information:

S-709: This is a request by Lisa Parrott, owner, and Amy Yancey, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business in a tenant space at 3303 Richmond Road. A strip center is currently located on this site.

The adjacent zoning is PD-General Retail to the north, PD-Neighborhood Service to the south and west, and Neighborhood Service across Richmond Road to the east. The adjacent land usage is a bank to the north, a strip center to the south and west and several small businesses to the east.

This property is zoned Neighborhood Service. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

# City of Texarkana, Texas

All notifications and application requirements have been met to consider this request.

**Potential Options:**

"None"

**Fiscal Implications:**

"Not applicable"

**Staff Recommendation:**

Staff recommends for approval with stipulations.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval.

**Advisory Board/Committee Meeting Date and Minutes:**

July 1, 2019

**Attachments**

a. 2019-068 ORD granting SUP at 3303 Richmond Rd(DOCX)
b. 2019-068 ATTH 01 Maps (PDF)
c. 2019-068 ATTH 02 Photo of site (PDF)
d. 2019-068 Goals & Perspectives (DOCX)
e. 2019-068 ORD granting SUP at 3303 Richmond Rd signed (PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 08/02/2019 2:58 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 4:03 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

**Meeting History**

# ORDINANCE NO. 2019-068

S-709

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-709 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON A 0.39-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 3303 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-709 to allow the one additional use of application of permanent cosmetics/microblading on a 0.39-acre tract in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road** in the City of Texarkana, Bowie County, Texas.

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

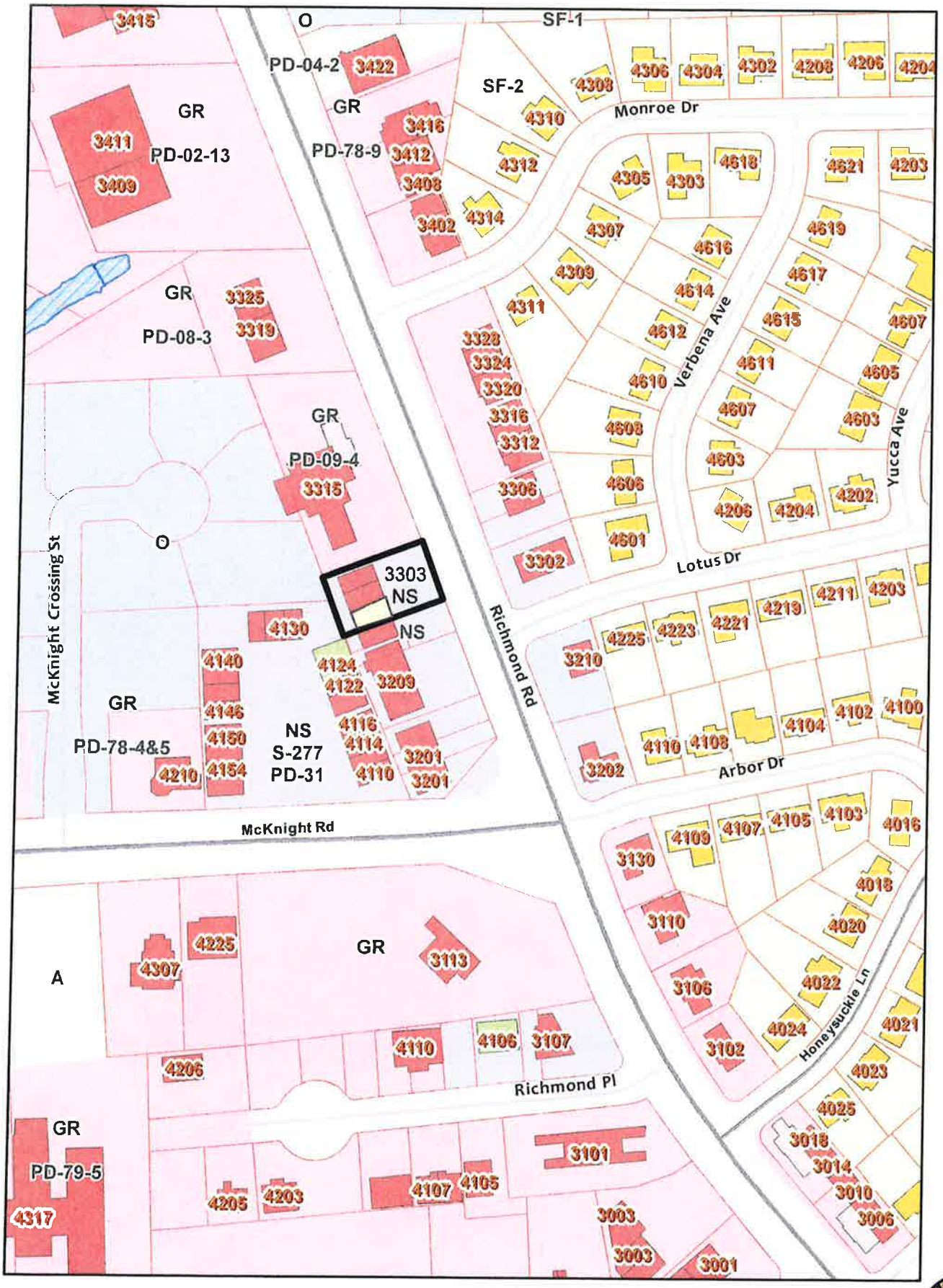
| | |
|---|---|
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

# 3303 Richmond Road



## Department of Planning & Community Development




N

1:2,500



Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

# 3303 Richmond Road
## Department of Planning & Community Development

N

1:1,000

Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

**3303 Richmond Rd.**
**Street View**

Attachment: 2019-068 ATTH 02 Photo of site (2121 : 2019-068 ORD granting SUP at 3303 Richmond

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-068 Goals & Perspectives (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

# ORDINANCE NO. 2019-068

S-709

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-709 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON A 0.39-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 3303 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-709 to allow the one additional use of application of permanent cosmetics/microblading on a 0.39-acre tract in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road** in the City of Texarkana, Bowie County, Texas.

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd signed (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:22 p.m.

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd signed (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

City of Texarkana, Texas

Version: B

# Briefing Sheet

**Update Date:** 8/7/2019 9:57 AM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

**Briefing:** 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

"NOT APPLICABLE"

## Executive Summary and Background Information:

Z-19-15: This is a request for rezoning from PD-Office to Single Family-1 by Sylvia Hatridge, owner and James Bramlett and Carla Ward, agents at 3904 Sylvia Drive (Lot 2, Block 1, Replat Hatridge Addition). This property is currently vacant land. The proposed use is a new single-family residence.

The adjacent zoning is PD-Office to the west and south and Single Family-1 to the north and east. The adjacent land use is residences to the north and east and vacant land to the west and south.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The first two lots on Sylvia Drive (north and south side) off North Kings Highway were designated as PD-Office when this subdivision was originally zoned in 2008. The remaining lots were zoned Single Family-1. These four (4) PD-Office zoned lots have remained vacant since that time. The owner of this lot (Lot 2, Block 1) is proposing to sell the lot to be used for a single-family residence.

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

The applicant should also be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

A property owner in the area, Mr. David Ruff, spoke at the Planning and Zoning Commission meeting and presented a letter in opposition to the rezoning request. Mr. Ruff owns more than 20% of the land within 200' of the proposed rezoning change so a ¾ vote will be required of the City Council.

All notification and application requirements have been met to consider this request.

**Potential Options:**

"None"

**Fiscal Implications:**

"None"

**Staff Recommendation:**

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval.

**Advisory Board/Committee Meeting Date and Minutes:**

July 1, 2019

**Attachments**

a. 2019-069 ORD rezoning 3904 Sylvia Dr. (DOCX)
b. 2019-069 ATTH 01 Maps (PDF)
c. 2019-069 ATTH 02 Photo of site (PDF)
d. 2019-069 ATTH 03 Opposition from Mr. Ruff (PDF)
e. 2019-069 Goals & Perspectives (DOCX)
f. 2019-069 ORD rezoning 3904 Sylvia signed (PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 08/02/2019 3:02 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:57 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

**Meeting History**

Z-19-15

# ORDINANCE NO. 2019-069

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 2, BLOCK 1, REPLAT OF HATRIDGE ADDITION, LOCATED AT 3904 SYLVIA DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM PLANNED DEVELOPMENT-OFFICE TO SINGLE FAMILY-1 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Planned Development-Office to Single Family-1 on Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Planned Development-Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1.**

Attachment: 2019-069 ORD rezoning 3904 Sylvia Dr. (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019.**

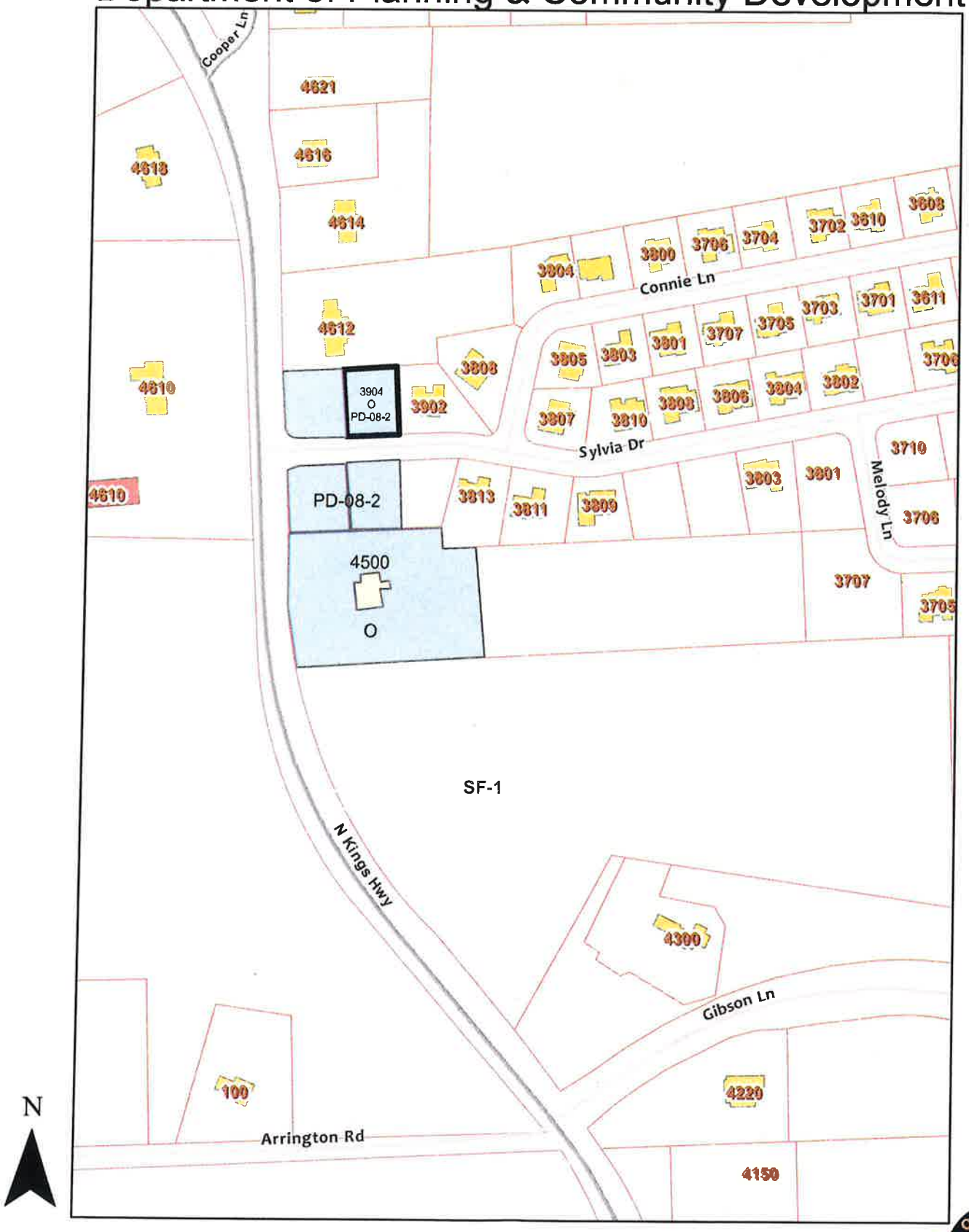
ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-069 ORD rezoning 3904 Sylvia Dr. (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

# 3904 Sylvia Drive
## Department of Planning & Community Development




N

1:3,000

Attachment: 2019-069 ATTH 01 Maps (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

# 3904 Sylvia Drive
## Department of Planning & Community Development

N

1:1,500

Attachment: 2019-069 ATTH 01 Maps (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

Image capture: Aug 2016 © 2019 Google

Texarkana, Texas

Google

Street View - Aug 2016

Attachment: 2019-069 ATTH 02 Photo of site (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

## TEX-Burk, Debbie

**From:** David Ruff <druff@cableone.net>
**Sent:** Friday, August 2, 2019 9:54 AM
**To:** TEX-Burk, Debbie
**Subject:** Hatridge Addition Lot 2, Blk 1

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I owe more than 20% of the adjacent lots. I am in opposition.

I presented a letter in opposition at the initial zoning board meeting.

David V. Ruff, II
1915 Mall Dr.
Texarkana, TX 75503
Ph: (903) 792-5313
Fax: (903) 792-5405

Attachment: 2019-069 ATTH 03 Opposition from Mr. Ruff (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-069 Goals & Perspectives (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

Z-19-15

# ORDINANCE NO. 2019-069

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 2, BLOCK 1, REPLAT OF HATRIDGE ADDITION, LOCATED AT 3904 SYLVIA DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM PLANNED DEVELOPMENT-OFFICE TO SINGLE FAMILY-1 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Planned Development-Office to Single Family-1 on Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Planned Development-Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1.**

Attachment: 2019-069 ORD rezoning 3904 Sylvia signed (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:26 p.m.

Attachment: 2019-069 ORD rezoning 3904 Sylvia signed (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/8/2019 11:04 AM

**Lead Department:** Finance Department **Action Officer:** Kristin Peeples,

**Subject:** Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending September 30, 2020.

**Briefing:** 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

| Item Schedule |
| --- |
| Schedule 1: Brief twice - vote once (six weeks) |

## Updates/History of Briefing:

The Master Fee List was last updated in August 2018

## Executive Summary and Background Information:

The Master Fee List is presented to the council on an annual basis for approval of city fees. Staff has reviewed the list and made a few additions and changes which are highlighted in yellow on the attached list.

## Potential Options:

- Approve master fee list with changes
- Deny master fee list and stay with current fees

## Fiscal Implications:

To offset the cost of specific services with the revenue generated from these services.

## Staff Recommendation:

Staff recommends approval.

## Advisory Board/Committee Review:

Not Applicable

## Board/Committee Recommendation:

Not Applicable

## Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

## Attachments

a. 2019-076 RES Adopting FY20 Master Fee List (DOCX)
b. 2019-076 ATTH 01 FY20 Master Fee List (PDF)
c. 2019-076 Goals & Perspectives (DOCX)
d. 2019-076 RES Master Fee List FY 19-20 signed (PDF)

**City of Texarkana, Texas**

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Finance Department | Kristin Peeples | Department Head Review | Completed | 08/05/2019 5:17 PM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 08/05/2019 5:17 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 3:46 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

# RESOLUTION NO. 2019-076

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FY20 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** municipal services generally serve the total city population; and

**WHEREAS,** these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

**WHEREAS,** there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

**WHEREAS,** the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

**WHEREAS,** user fees are often established by local governments throughout Texas and the nation using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

**WHEREAS,** Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

**WHEREAS,** city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

**SECTION 2:** That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

**SECTON 3:** That this Resolution shall be in full force and effect from and after adoption of this resolution.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-076 RES Adopting FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 1 | Extraordinary Event Cost Recovery Fee | | | | An invoice may be sent by the City to any individual, organization or entity to recapture the cost of staff time, materials and supplies, and other costs related to an event, item or activity which is not considered a service provided to the general population in the normal and ordinary course of the City's operation. | All Departments and Offices | | |
| 2 | Returned Checks | $30.00 | $30.00 | Each check | NSF –Non-Sufficient Funds | All Departments and Offices | | |
| 3 | Coin Operated Machine Permit | $15.00 | $15.00 | Per Coin Operated Machine | Maximum $250.00 | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 4 | Annual Special Event Permit | $100.00 | $100.00 | Each | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 5 | Daily Special Event Permit (20 days processing) | $40.00 | $40.00 | Each | No processing will occur without payment | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 6 | Daily Special Event Permit (Expedited Processing) | $150.00 | $150.00 | Each | Five days processing after acceptance of a completed application: no processing will occur without payment | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 7 | Daily Special Event Permit (Express Processing) | $300.00 | $300.00 | Each | Next day permit based on receipt of a completed application with proper insurance certificate included, received no later than 4:00 p.m, on a regular work day: no processing will occur without payment | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 8 | Public Amusement Permit | $0.00 | $100.00 | Each | Permit is only valid for three (3) consecutive days | Administration | City Hall - Municipal Building - 220 Texas Boulevard | 903.-798-3900 |
| 9 | Transient Dealer Precious Metal Permit | $250.00 | $250.00 | Each | For 30 Days | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 10 | Alcoholic Beverage Permit: Beer Retailer's Off-Premise (BF) | $60.00 | $60.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 11 | Alcoholic Beverage Permit: Wine & Beer Retailer's Off-Premise (BQ) | $60.00 | $60.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 12 | Alcoholic Beverage Permit: Beer On-Premise (BE) | $150.00 | $150.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 13 | Alcoholic Beverage Permit: Wine & Beer Retailer's (Excluding BEXAR, DALLAS, HARRIS ,TARRANT Counties) (BG) | $175.00 | $175.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 14 | Alcoholic Beverage Permit: Retailer Dealer's On-Premise Late Hours (BL) | $250.00 | $250.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 15 | Alcoholic Beverage Permit: Brewpub License (BP) | $500.00 | $500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 16 | Alcoholic Beverage Permit: Package Store (P) | $500.00 | $500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 17 | Alcoholic Beverage Permit: Wine Only Package Store (Q) | $75.00 | $75.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 18 | Alcoholic Beverage Permit: General Class B Wholesaler (X) | $300.00 | $300.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 19 | Alcoholic Beverage Permit: Importer's License (BI) | $20.00 | $20.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 20 | Alcoholic Beverage Permit: Importer's Carrier's License (BJ) | $20.00 | $20.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 21 | Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 1st Established | $750.00 | $750.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| | Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 2nd Established | $1,500.00 | $1,500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| | Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 3rd, 4th, 5th Established | $4,275.00 | $4,275.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| | Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - Excess of 5 Established | $8,400.00 | $8,400.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 22 | Alcoholic Beverage Permit: Brewer's Permit (B) | $1,500.00 | $1,500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 23 | Alcoholic Beverage Permit: Winery (G) | $75.00 | $75.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 24 | Alcoholic Beverage Permit: Local Distributor (to sell to private clubs) (LP) | $100.00 | $100.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 25 | Alcoholic Beverage Permit: Branch Distributor (BC) | $75.00 | $75.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 26 | Alcoholic Beverage Permit: Wholesaler (W) | $1,875.00 | $1,875.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 27 | Alcoholic Beverage Permit: General Distributors (BB) | $300.00 | $300.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 28 | Alcoholic Beverage Permit: Food and Beverage Certificate (FB) | $100.00 | $0.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 29 | Alcoholic Beverage Permit: Caterer's Permit (CB) | $500.00 | $500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 30 | Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - Original | $3,000.00 | $0.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 31 | Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 1st Renewal | $2,250.00 | $0.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 32 | Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 2nd Renewal | $1,500.00 | $1,500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 33 | Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 3rd and all Subsequent Renewals | $750.00 | $750.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 34 | Alcoholic Beverage Permit: Public Storage (K) | $100.00 | $100.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 35 | Alcoholic Beverage Permit: Beverage Cartage (PE) | $20.00 | $20.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 36 | Alcoholic Beverage Permit: Private Carrier (O) | $30.00 | $0.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 37 | Alcoholic Beverage Permit: Package Store Tasting (PS) | $25.00 | $25.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| | Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 2nd renewal | $1,500.00 | $1,500.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 38 | Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 3rd and all subsequent renewals | $750.00 | $750.00 | Each | Bi-Annual Permit at same time as state permit application/renewal (collect 3rd year and after issuance of license) | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 39 | Alcoholic Beverage Permit: Mixed Beverage Late Hours (LB) | $150.00 | $150.00 | Each | Bi-Annual Permit at same time as state permit application/renewal | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 40 | Motor Vehicle Junk Yard or Business Permit | $50.00 | $50.00 | Each | Annual<br>Note: $1.00 Fee to Replace Lost Permit | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 41 | Open Records Information: Copies (letter & legal) | $0.10 | $0.10 | Per Page | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 42 | Open Records Information: Copies over 50 pages | $0.10 | $0.10 | Per Page | Plus Labor charge prorated and overhead charge | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 43 | Open Records Information: Copies (Oversize 11" x 17") | $0.50 | $0.50 | Each | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 44 | Open Records Information: Computer | $0.10 | $0.10 | Per Page | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 45 | Open Records Information: Diskette | $1.00 | $1.00 | Each | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 46 | Open Records Information: VHS video | $2.50 | $2.50 | Each | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 47 | Open Records Information: Audio Cassette | $1.00 | $1.00 | Each | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 48 | Open Records Information: CD | $1.00 | $1.00 | Per clock hour | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 49 | Open Records Information: Maps/D Size | $2.00 | $2.00 | Sheet paper | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 50 | Open Records Information: Maps/D Size | $3.00 | $3.00 | Sheet film | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 51 | Open Records Information: Maps/E Size | $3.00 | $3.00 | Sheet paper | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 52 | Open Records Information: Maps/E Size | $4.00 | $4.00 | Sheet film | | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 53 | Open Records Information: Other | | | | Note: Any other charges for public information not listed will be as defined in Title 1, Part 3, Chapter 70 of the Texas Administrative Code. When applicable, labor cost will be added to open records requests and will be billed at $15/hour plus a 20% overhead charge. | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 54 | Airport Operations, Maintenance and Improvement Fee - Residential 1 * | $0.00 | $0.00 | Monthly | Collected via Utility Statement when water use less than 6,000 gallons (Residential) | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 55 | Airport Operations, Maintenance and Improvement Fee - Residential 2 * | $0.00 | $0.00 | Monthly | Collected via Utility Statement when water use exceeds 6,000 gallons (Residential) | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 56 | Airport Operations, Maintenance and Improvement Fee - Commercial 1 * | $0.00 | $0.00 | Monthly | Collected via Utility Statement when water use is less than 4,000 gallons (Commercial) | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 57 | Airport Operations, Maintenance and Improvement Fee - Commercial 2 * | $0.00 | $0.00 | Monthly | Collected via Utility Statement when water use exceeds 4,000 gallons (Commercial) | Administration | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3900 |
| 58 | Dog & Cat Registration (Unaltered) * | $40.00 | $40.00 | Per Pet | Per Year | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3535 |
| | Dog & Cat Breeding Fee (Unaltered) | $50.00 | $50.00 | Per Pet | Per Year - Waved if proof of alteration & rabies vaccination shown | Animal Services | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3535 |
| 59 | Dog & Cat Registration (Altered) * | $10.00 | $10.00 | Per Pet | Per Year - Must show proof of alteration and rabies vaccination. | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3535 |
| 60 | Dog & Cat Late Registration or Fail to Register * | $15.00 | $15.00 | Per Pet | Per Year | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3535 |
| 61 | Dog & Cat Registration 3-Year (Altered) | $20.00 | $20.00 | Per Pet | Every 3 years - Must show proof of alteration and rabies vaccination. | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3535 |
| 62 | Dog & Cat Registration - Replacement Tag * | $5.00 | $5.00 | Per Pet | | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3535 |
| 63 | Dangerous Dog Registration | $50.00 | $50.00 | Per Pet Per Year | | Animal Services | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 64 | Reclaim City-Registered Impounded Animal | $150.00 | $50.00 | Per Pet | For 1st 3 days | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Boarding City-registered Impounded Animal | | $10.00 | Per Pet Per Day | For Day 4 On. | Animal Services | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| | Reclaim Impounded Animal | $150.00 | $100.00 | Per Pet | Includes rabies shot, vaccinations, & City Registration | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 65 | Rabies Quarantine | $150.00 | $150.00 | Per Pet | To Be Done at Vet's Office Or Approved Place | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 66 | Owner Surrenders | $150.00 | $60.00 | Per Pet | | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Animal Adoption Fee | | $50.00 | Per Pet | Includes rabies shot, vaccinations, & City Registration | Animal Services | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Miscellaneous Fee | | $15.00 | Per Pet | In Increments of $15 | Animal Services | City Hall - Municipal Building - 220 Texas Boulevard | |
| 67 | Birth Certificates | $23.00 | $23.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 68 | Death Certificates | $21.00 | $21.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 69 | Death Certificates (additional copies) | $4.00 | $4.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 70 | Abstract Poly Envelope | $2.00 | $2.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 71 | Long Poly Envelope | $3.00 | $3.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 72 | Mail Request: Shipping & Handling Fee | $2.00 | $2.00 | Each | | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 73 | Credit/debit card payment | $2.50 | $2.50 | Each Transaction | In Addition to certificate fees | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 74 | Garage Sale Permit | $5.00 | $5.00 | Each | 3-day/max 2 per year | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 75 | Estate Sale Permit | $20.00 | $20.00 | Each | 3-days/Max 2 per year | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 76 | Itinerate Vendor Permit | $100.00 | $100.00 | Each | $10.00 each additional permit for same sales group. 1-year permit | Vital Statistics Office | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3905 |
| 77 | Incident Report Copies | $5.00 | $5.00 | Per Report | Fire Department calls only | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 78 | Fire Inspection Service: Nursing Home | $150.00 | $150.00 | Annual Fee | Includes two inspections performed semi-annually | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 79 | Fire Inspection Service: Day Care | $75.00 | $75.00 | Annual Fee | Includes two inspections performed semi-annually | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 80 | Fire Inspection Service: Group Home | $75.00 | $75.00 | Annual Fee | Includes two inspections performed semi-annually | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 81 | Fire Inspection Service: Hospital | $350.00 | $350.00 | Annual Fee | Includes two inspections performed semi-annually | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 82 | Fire Inspection Service: Hotel/Motel - Base | $25.00 | $25.00 | Annual Fee | Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 83 | Fire Inspection Service: Hotel/Motel - Per Room | $5.00 | $5.00 | Annual Fee | Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 84 | Fire Inspection Service: First Re-Inspection | $0.00 | $0.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 85 | Fire Inspection Service: 2nd and subsequent re-inpsections. | $100.00 | $100.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 86 | Fire Inspection Service: After Hours Inspection (Minimum 2 hr.) | $75.00 | $75.00 | Per hour | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 87 | Water Fill / Truck Only | $25.00 | $25.00 | Per Order | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 88 | Fire Inspection Service: Home Safety Inspection | No Charge | No Charge | | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 89 | Fire Inspection Service: Foster Home Inspection | No Charge | No Charge | | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 90 | Permit: Fire Alarm Commercial | $100.00 | $100.00 | Annual Fee | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 91 | False Alarm Fee - Commercial: 4-6 Alarms | $50.00 | $50.00 | Each Alarm | Per 12-month period | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 92 | False Alarm Fee - Commercial: 7 and more | $75.00 | $75.00 | Each Alarm | Per 12-month period | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 93 | False Alarm Fee - Residential: 4-6 Alarms | $35.00 | $35.00 | Each Alarm | Per 12-month period | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 94 | False Alarm Fee - Residential: 7 and more | $45.00 | $45.00 | Each Alarm | Per 12-month period | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 95 | Permit: Fixed Fire Extinguishing System | $75.00 | $75.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 96 | Permit: Sprinkler/Standpipe | $75.00 | $75.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 97 | Permit: Installation/Removal of UST's | $100.00 | $100.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 98 | Permit: Open Burning (not recreational) | $1,000.00 | $1,000.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 99 | Permit: Recreational Burning | $50.00 | $50.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 100 | Permit: Fireworks | $100.00 | $100.00 | Each | | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 101 | Response: Hazardous Materials | 110% | 110% | Replacement | Current Replacement cost of materials used | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 102 | Response: Technical Rescue | 110% | 110% | Replacement | Current Replacement cost of materials used | Fire Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3994 |
| 103 | Inspection Service: Pool (each body of water) | $100.00 | $125.00 | Annual Fee | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 104 | Inspection Service: Pool Late Fee (each body of water) | $50.00 | $75.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 105 | Inspection Service: Pool 1st Re-inspection (each body of water) | $100.00 | $125.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 106 | Inspection Service: Pool Subsequent Re-inspections (each body of water/each additional inspection - incremental increase in fee) | $100.00 | $125.00 | Each | Increasing in $100.00 increments for each additional re-inspection | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 107 | Inspection Service: Pool Complaint (each body of water) | $50.00 | $75.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 108 | Inspection Service: Pool Reinstatement (each body of water) | $100.00 | $125.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 109 | Heath Service Inspection: Food Service w/1-5 employees | $275.00 | $275.00 | Annual Fee | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 110 | Health Service Inspection: Food Service w/6-10 employees | $300.00 | $350.00 | Annual Fee | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 111 | Health Service Inspection: Food Service w/11 or more employees | $325.00 | $375.00 | Annual Fee | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 112 | Health Service Inspection: Food Service each Public & Private School | $275.00 | $275.00 | Annual Fee | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 113 | Health Service Inspection: Food Service for each Non-Profit | $75.00 | $75.00 | Annual Fee | Complaint Inspection, reinstatement & re-inspection fees apply | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 114 | Health Service Inspection: Day Care Food Service | $100.00 | $150.00 | Annual Fee | Per Day Care | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 115 | Health Service Inspection: Day Care Non-Food Service | $50.00 | $100.00 | Annual Fee | Per Day Care | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 116 | Health Service Inspection: Foster Home | $40.00 | $40.00 | Bi-annual | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 117 | Health Service Inspection: Adoption | $40.00 | $40.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 118 | Health Service Inspection: Temporary Event | $50.00 | $50.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 119 | Health Service Inspection: Seasonal Permit | $100.00 | $100.00 | Each | There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error. | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 120 | Health Service Inspection: Mobile Food Unit | $200.00 | $200.00 | Annual Fee | There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error. | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 121 | Health Service Inspection: Late fee | $100.00 | $100.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 122 | Health Service Inspection: Complaint Inspection | $50.00 | $50.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 123 | Health Service Inspection: 1st Re-inspection | $100.00 | $100.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 124 | Health Service Inspection: Subsequent Re-inspections | | | Each | Increasing in $100.00 increments for each additional re-inspection | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 125 | Health Service Inspection: Reinstatement | $150.00 | $150.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 126 | Health Service Inspection: Duplicate Permit | $20.00 | $20.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 127 | Copy: Texas Food Establishment Rules (picked up) | $25.00 | $25.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 128 | Copy: Texas Food Establishment Rules (mailed) | $30.00 | $30.00 | Each | | Health Inspections | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 129 | Health Service Inspection: Courtesy Follow Up Inspection | $25.00 | $25.00 | Each | Charged after the 2nd Courtesy Inspection | Health Inspections | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 130 | Immunization: Child Administrative Fee | $14.00 | $14.00 | Per Visit | No Vaccine Maximum - No charge for Texas Medicaid Children | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 131 | Immunization: Adult Administrative Fee | $20.00 | $20.00 | Per Visit | | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 132 | Copy: Shot Record | $2.00 | $2.00 | Each | | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 133 | Immunization: Private Purchase Flu vaccine | $25.00 | $25.00 | Per Shot | Price subject to change | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 134 | Health Service: Tuberculosis Skin Test for Employment or Schooling | $20.00 | $20.00 | Per Test | | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 135 | Health Service: Health Card Renewal | $10.00 | $10.00 | Per Card | | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 136 | Health Service: Blood Sugar (Finger Stick) | $10.00 | $10.00 | Per Test | | Health Clinic | Bowie County Health Clinic, 902 W. 12th Street | 903-798-3250 |
| 137 | Notary Fee | $5.00 | $5.00 | Per Service | | Human Resources Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3917 |
| 138 | Portable Building Permit | $30.00 | $30.00 | Each | For buildings that are already constructed, moved on site | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 139 | New Residential Building Permit | $0.50 | $0.50 | Per Square Foot | 1. New SF, DD, MH and MF including units available for individual ownership;<br><br>2. Additions including but not limited to: bedrooms, bathrooms, screened porch, sunrooms and etc..;<br><br>3. Attached Accessory Structure including but not limited to: deck, garage, open porch and etc…<br><br>4. All space measured including heated and unheated space. | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 140 | Residential Repair Permit | $0.00 | $0.00 | Per House | For Greater Area Than 10% of House | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 141 | Residential Remodel/ Repair | $0.25 | $0.25 | Per Square Foot | Of Room Remodeled | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 142 | Residential Re-Inspection Fee | $25.00 | $25.00 | All Trades | Does not include "Missed Appointment" | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 143 | Non-Residential Building Permit | See Separate Schedule | See Separate Schedule | Each | Use the on-line file to determine permit fee and the fee will be based on the fiscal year in which the construction work is scheduled to begin. | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 144 | Residential Re-Roofing or Repair Permit | $75.00 | $75.00 | Each | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 145 | Non Residential Re-Roofing or Repair Permit | See Separate Schedule | See Separate Schedule | Each | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 146 | Application Plan Review Fee: Residential | $50.00 | $50.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 147 | Application Plan Review Fee: Non-Residential | $300.00 | $300.00 | Each | Project costs < $1,000,000 | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 148 | Application Plan Review Fee: Non-Residential | $500.00 | $500.00 | Each | Project costs => $1,000,000 | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3913 |
| 149 | Residential: Re-Review Plan or Change | $50.00 | $50.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 150 | Non-Residential: Re-Review Plan or Change | $250.00 | $250.00 | Each | Project costs < $1,000,000 | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 151 | Non-Residential: Re-Review Plan or Change | $500.00 | $500.00 | Each | Project costs => $1,000,000 | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3913 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 152 | Non-Residential: Re-Inspection Fee | $50.00 | $50.00 | Each Trade | Increases at $25 rate per failed inspection, thus increasing to $75, $100, $125 and etc… Does not include "Missed Appointment" | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 153 | Inspections Outside City Limits - Inside ETJ | $150.00 | $150.00 | Each | Per Request from owner/contractor | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 154 | Demolition Permit | $150.00 | $150.00 | Each | Performance Bond/cashiers check Required | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Demolition Permit for Out Building | | $50.00 | Each | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 155 | Non-Residential: Temporary Electrical Power | $75.00 | $75.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 156 | Work Performed without Permit | | | Each | Double Fee | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 157 | Record Retrieval | $60.00 | $60.00 | Each Request | Pulling closed files, plans and etc… | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 158 | Initial Certificate of Occupancy | $50.00 | $50.00 | Each | Does not include new construction;2 inspections included; $25 each additional inspection | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 159 | Replacement of Certificate of Occupancy Card | $10.00 | $10.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 160 | Re-stamp Previously Approved Plans | $25.00 | $25.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 161 | Non Residential Permit Renewal of Expired Permit | 25% | 25% | Each | 25% of original permit fee | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 162 | Residential renewal of Expired Permit | | | Each | Price of the Original Permit | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 163 | Failure to Pick-up Permit within 60 days of Approval | | | | Forfeit Fees | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 164 | Refund Fee for Non-expired Permits | $0.00 | $0.00 | Each | Forfeit Fees; Permit fees will be reimbursed. | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 165 | Refund Fee for Expired Permits | | | | Forfeit Fees | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 166 | Weekend/After Office Hours Inspection Fee | $100.00 | $100.00 | Per Hour | Minimum of 3 hours | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 167 | Miscellaneous Inspection | $0.00 | $0.00 | Each | Not Used | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 168 | Construction or Work Site Trailer | $250.00 | $250.00 | Per Trailer | Includes piers, tie-downs, steps, decks, electrical, plumbing, and mechanical | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 169 | Minimum Inspection Miscellaneous Permit Fee | $0.00 | $0.00 | Each | Not Used | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 170 | Courtesy/ Follow Up Inspection | $25.00 | $25.00 | Each | 2 inspections included with building permit, 3rd + is charged for each inspection | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 171 | Builders & Mechanical Contractors (Plumbing, Electric, HVAC) Registration Fee | $50.00 | $0.00 | One time | Not allowed by State of Texas | Inspections Department | City Hall – Municipal Building 220 Texas Boulevard | 903-798-3912 |
| 172 | Driveway Permit | $30.00 | $30.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 173 | Swimming Pool Permit | $125.00 | $150.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 174 | Tent Permit | $50.00 | $75.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 175 | Sign Permit for basic/simple sign | $70.00 | $70.00 | Each | Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole - No electric power | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 176 | Sign Permit for sign with electric power | $100.00 | $100.00 | Each | Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole with electric power | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 177 | Sign Permit for sign with electronic messaging (CVEMS) less than or equal to 50 Square Feet | $125.00 | $125.00 | Each | CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 178 | Sign Permit for sign with electronic messaging (CVEMS) greater than 50 Square Feet | $150.00 | $150.00 | Each | CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 179 | Sign Permit-Banner | $25.00 | $25.00 | Each | Per month | Inspections Department | city Hall – Municipal Building – 220 Texas Boulevard | 903-798-9312 |
| 180 | Sign Permit Promotional/Grand Opening | $100.00 | $100.00 | Each | Maximum Promotional 90 days; Grand Opening two weeks | Inspections Department | city Hall – Municipal Building – 220 Texas Boulevard | 903-798-9313 |
| 181 | Billboard/Off Premise advertising sign * | $500.00 | $500.00 | Per Year | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 182 | Cell Tower Permit | $650.00 | $650.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 183 | Co-location Antenna on Cell Tower Permit | $100.00 | $100.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 184 | Basic Electrical Rough-In or General Repairs Permit (up to 4 circuits) | $20.00 | $25.00 | Permit | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 185 | Additional Electrical Rough-In or General Repairs Permit (5 – 16 circuits) (Basic + Additional) | $2.00 | $2.50 | Each Additional Circuit | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 186 | Additional Electrical Rough-In or General Repairs Permit (More than 16 circuits) (Basic + Additional 1 + Additional 2) | $1.50 | $2.00 | Each Additional Circuit | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 187 | Restore/Repair Electrical Service Permit (100 amp) | $25.00 | $25.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 188 | Restore/Repair Electrical Service Permit (200 amp) | $25.00 | $30.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 189 | Restore/Repair Electrical Service Permit (400 amp) | $30.00 | $35.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 190 | Restore/Repair Electrical Service Permit (600 amp) | $35.00 | $40.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 191 | Restore/Repair Electrical Service Permit (Greater than 600 amp) | $40.00 | $45.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 192 | Other General Electrical Repair Permit | $25.00 | $30.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Non Residential General Electrical Repair Permit | $50.00 | $50.00 | Each | | Inspections Department | | |
| 193 | Electric Power Permit for Sign | $25.00 | $30.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| | Electric Company Courtesy Inspection | | $25.00 | Each | SWEPCO requires inspection before power can be turned on. | Inspections Department | | |
| 194 | Placement of Temporary Pole for Electrical Power Permit | $20.00 | $20.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 195 | Appeal Concerning Electrical Code Filing Fee | $50.00 | $50.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 196 | Plumbing Permit Water (Installation or Replacement of Fixtures, Water Heater, Foot Spa, and etc.... Including general repair of water system) | $15.00 | $15.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 197 | Plumbing Permit: Sewer Line or Tap | $20.00 | $20.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 198 | Plumbing Permit Gas (Basic) (up to 4 openings) | $15.00 | $15.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 199 | Plumbing Permit Gas (Additional) (Greater than 4 openings) (Basic + Additional) | $1.00 | $1.00 | Each (over 4) | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 200 | Plumbing Permit Irrigation: RPZ instillation | $10.00 | $15.00 | Each | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 201 | Plumbing Permit Irrigation: (Basic) (1-5 Heads) | $8.00 | $10.00 | Each | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 202 | Plumbing Permit Irrigation (Additional) (More than heads)(Basic + Additional) | $0.60 | $0.75 | Each Additional Head | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 203 | Plumbing Permit Miscellaneous (Backflow, Grease Trap, Sand/Oil Separator and etc...) | $25.00 | $25.00 | Each | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 204 | HVAC Permit: Residential Air Installation/Replacement | $25.00 | $25.00 | Per Unit | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 205 | HVAC Permit: Non Residential Commercial Air Installation/Replacement | $50.00 | $50.00 | Per Unit | | Inspections Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3912 |
| 206 | HVAC Permit: Mini Split Commercial Air Units | $10.00 | $10.00 | Per Unit | | Inspections Department | City Hall - Municipal Building - 220 Texas Boulevard | 903-798-3912 |
| 207 | Library Membership Texarkana AR/TX Residents | $0.00 | $0.00 | Each | | Library | 600 West 3rd Street | 903-794-2149 |
| 208 | Library Membership Non-Texarkana Resident | $20.00 | $20.00 | Annual Fee | | Library | 600 West 3rd Street | 903-794-2149 |
| 209 | Library Overdue Fines (Books and Compact Discs) | $0.25 | $0.25 | Per Calendar Day | Up to the cost of the book or compact discs. Return stops the fine accumulation. | Library | 600 West 3rd Street | 903-794-2149 |
| 210 | Library Overdue Fines (Videos, DVD or Playaway) | $1.00 | $1.00 | Per Calendar Day | Until the return, up to the cost of the videos, DVD or Playaway | Library | 600 West 3rd Street | 903-794-2149 |
| 211 | Library card replacement | $1.00 | $1.00 | Per Replacement | Lost unexpired library card | Library | 600 West 3rd Street | 903-794-2149 |
| 212 | Library: Ear buds | $1.00 | $1.00 | Per Set | | Library | 600 West 3rd Street | 903-794-2149 |
| 213 | Library: Memory Sticks (flash drive) | $5.00 | $5.00 | Per Drive | | Library | 600 West 3rd Street | 903-794-2149 |
| 214 | Library Bag (Plastic) | $0.50 | $0.50 | Per Bag | | Library | 600 West 3rd Street | 903-794-2149 |
| 215 | Library Bag (Canvas) | $7.00 | $7.00 | Per Bag | | Library | 600 West 3rd Street | 903-794-2149 |
| 216 | Library: Use of Typewriter | $0.50 | $0.50 | Per 1/2 Hour | | Library | 600 West 3rd Street | 903-794-2149 |
| 217 | Library: Case Replacement | $1 - $9 | $1 - $9 | Per Case | | Library | 600 West 3rd Street | 903-794-2149 |
| 218 | Library: Art Sleeve for case | $1.00 | $1.00 | Each | | Library | 600 West 3rd Street | 903-794-2149 |
| 219 | Library: Due Date Card Replacement | $1.00 | $1.00 | Per Card | | Library | 600 West 3rd Street | 903-794-2149 |
| 220 | Library: Photo copies (B&W) | $0.15 | $0.15 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |
| 221 | Library: Photo copies (Color) | $1.00 | $1.00 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |
| 222 | Library: Texas Notary | $1.00 | $1.00 | Per Service | | Library | 600 West 3rd Street | 903-794-2149 |
| 223 | Library: Fax Service Receiving | $0.25 | $0.25 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |
| 224 | Library: Fax Service Sending (local) | $0.25 | $0.25 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |
| 225 | Library: Fax Service Sending (long distance) | $1.00 | $1.00 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |
| 226 | Library: Fax Service Sending (International) | $5.00 | $5.00 | Per Page | | Library | 600 West 3rd Street | 903-794-2149 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 227 | Library: Lamination | | | | Inquire at Circulation Desk | Library | 600 West 3rd Street | 903-794-2149 |
| 228 | Library: David Nelson Meeting Room Rental | $75.00 | $75.00 | Per Rental | Non-Profit Organizations Exempt | Library | 600 West 3rd Street | 903-794-2149 |
| 229 | Municipal Court Technology Fees | $4.00 | $4.00 | Per Case | | Municipal Court | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3551 |
| 230 | Municipal Court Building Security Fees | $3.00 | $3.00 | Per Case | | Municipal Court | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3551 |
| 231 | Municipal Court Warrant Fee | $50.00 | $50.00 | Per Warrant | | Municipal Court | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3551 |
| 232 | Park Pavilion Rental (Half Day) | $20.00 | $20.00 | Per Rental | 8:00 AM - 2:45 PM or 3:00 PM to 10:00 PM | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 233 | Park Pavilion Rental (All Day) | $25.00 | $25.00 | Per Rental | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 234 | Ball Field Rental - Practice Game | $20.00 | $20.00 | Per Game | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 235 | Ball Field Rental - Tournaments 1 Field | $100.00 | $100.00 | Per Tournament | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 236 | Ball Field Rental - Tournaments 2 Fields | $200.00 | $200.00 | Per Tournament | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 237 | Ball Field Rental - Tournaments 3 Fields | $300.00 | $300.00 | Per Tournament | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 238 | Ball Field Rental - Tournaments 4-5 Fields | $400.00 | $400.00 | Per Day | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 239 | Collins Senior Center Activity Room | $75.00 | $75.00 | Per Event | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 240 | Collins Senior Center Meeting Room | $25.00 | $25.00 | Each Rental | | Parks, Recreation and Community Health | 3222 W. 7th Street | 903-798-3978 |
| 241 | Southwest Center Multipurpose Room (GYM) Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 242 | Southwest Center Multipurpose Room (GYM) Rental | $150.00 | $150.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 243 | Southwest Center Multipurpose Room (GYM) Rental | $275.00 | $300.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 244 | Southwest Center ABC Room Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 245 | Southwest Center ABC Room Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 246 | Southwest Center ABC Room Rental | $75.00 | $100.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 247 | Southwest Center Game/Activity Room Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 248 | Southwest Center Game/Activity Room Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 249 | Southwest Center Game/Activity Room Rental | $50.00 | $75.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 250 | Southwest Center Room A Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 251 | Southwest Center Room A Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 252 | Southwest Center Room A Rental | $25.00 | $25.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 253 | Southwest Center Room B Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 254 | Southwest Center Room B Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 255 | Southwest Center Room B Rental | $25.00 | $25.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 256 | Southwest Center Room C Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 257 | Southwest Center Room C Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 258 | Southwest Center Room C Rental | $25.00 | $25.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 259 | Southwest Center Room D Rental | $0.00 | $0.00 | Each Rental | Group 1 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 260 | Southwest Center Room D Rental | $0.00 | $0.00 | Each Rental | Group 2 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 261 | Southwest Center Room D Rental | $25.00 | $25.00 | Each Rental | Group 3 Users | Southwest Center | 3222 W. 7th Street | 903-798-3978 |
| 262 | Application for Zoning Change (Base Fee) (Base + Variable) | $250.00 | $250.00 | Per Application | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 263 | Application for Specific Use Permit (Base Fee) (Base + Variable) | $250.00 | $250.00 | Per Application | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 264 | Application for Site Plan approval (Base Fee) (Base + Variable) | $250.00 | $250.00 | Per Application | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 265 | Application for Site Plan Amendments (Base Fee) (Base + Variable) | $250.00 | $250.00 | Per Application | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 266 | Specific Use Permit Renewal (Base Fee) (Base + Variable) | $100.00 | $100.00 | Per Permit | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 267 | Application fee for Amendment to Zoning Ordinance | $250.00 | $250.00 | Per Amendment | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 268 | Variances Requests (ZBA)(Base Fee) (Base + Variable) | $150.00 | $150.00 | Per Application | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 269 | Historic District Certificate of Appropriateness | $75.00 | $75.00 | Per Applicant | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 270 | Subdivision Plats – preliminary (Base Fee) (Base + Variable Deposit) | $100.00 | $100.00 | Per Plat | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 271 | Subdivision Plats – final (Base Fee) (Base + Variable Deposit) | $200.00 | $200.00 | Per Plat | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 272 | Subdivision Plats – re-approval (Base Fee) (Base + Variable Deposit) | $100.00 | $100.00 | Per Re-approval | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 273 | Subdivision Replats (Base Fee) (Base + Variable Deposit) | $100.00 | $100.00 | Per Replat | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 274 | Subdivision Plat - Vacated (Base Fee) | $100.00 | $100.00 | Per Plat | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 275 | Subdivision Plat – amendments (Base Fee) (Base + Variable Deposit) | $100.00 | $100.00 | Per Amendment | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 276 | Subdivision Minor Plats (Base Fee) (Base + Variable Deposit) | $50.00 | $50.00 | Per Minor Plat | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 277 | Deposit for Variable Fees | $0.00 | $0.00 | Per Application | (Variable costs include the costs such as advertising, mailing notices, sign manufacturing and posting and etc...) Unused deposit will be returned to petitioner once the final decision is rendered. If variable costs exceed the deposit amount the difference is required to be paid in full prior to issuance of the permit or other required document | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 278 | Zoning Verification Document | $25.00 | $25.00 | Each | | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 279 | Voluntary Annexation Application Fee | $500.00 | $500 plus publication costs | Each Application | Additional cost for publication and advertising as required by state law. | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 280 | Street Name Change Application Fee | $750.00 | $750.00 | Per request | Additional cost for new signage | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 281 | Street/Alley/Public ROW Abandonment Application Fee | $750.00 | $750.00 | Per request | All associated costs including Quit claim deeds and any legal work will be applicant's responsibility | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 282 | Ground Level License to Encumber Right-Of-Way | 100% Fair Market Value | 100% Fair Market Value | Per Square Foot | $100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 283 | Ground Level License to Encumber Right-Of-Way: Sign Only | $10.00 | $10.00 | Each Encumberance | | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 284 | Wireless Cell communication pole/tower with network nodes to Encumber Right-of -Way | $250.00 | $250.00 | Each individual network node | Maximum fee set by Texas State Legislators 2017, annual fee does not include fees for building permits issued by the Inspections Department | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 285 | Air Space License to Encumber Right-Of-Way | 10% Fair Market Value | 10% Fair Market Value | Per Square Foot | $100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 286 | Subsurface License to Encumber Right-Of-Way | 10% Fair Market Value | 10% Fair Market Value | Per Square Foot | $100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 287 | Ornamental Device License to Encumber Right-Of-Way | $100.00 | $100.00 | Per Request | $100 Nonrefundable deposit required at submittal for request review. This is a one time fee. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 288 | Downtown CBD License to Encumber Right-Of-Way* | $100.00 | $100.00 | Per Request | $100 Nonrefundable deposit required at submittal for request review. This is a one time fee. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 289 | Solid Waste Pickup - Residential Rate | $19.20 | $20.43 | Per Month | Includes 96 gal. Trash cart, 65 Gal. recycle cart, Yard waste pickup. 2020 - $11.64/month for additional cart. | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 290 | Solid Waste Pickup - Commercial Hand PU (1 Toter) | $26.88 | $28.60 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 291 | Solid Waste Pickup - Commercial Hand PU (2 Toter) | $45.16 | $48.05 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 292 | Solid Waste Pickup - Commercial Hand PU (4 Toter) | $81.72 | $86.95 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 293 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $102.05 | $108.58 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 294 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $153.01 | $162.80 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 295 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $178.52 | $189.95 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 296 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $204.14 | $217.20 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 297 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $229.55 | $244.24 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 298 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $280.76 | $298.73 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 299 | Solid Waste Pickup - Commercial 2-Yard FEL Container | $66.28 | $70.52 | Each | Extra Pick Up | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 300 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $122.43 | $130.27 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 301 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $183.76 | $195.52 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 302 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $214.29 | $228.00 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 303 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $245.02 | $260.70 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 304 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $275.55 | $293.19 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 305 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $336.82 | $358.38 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 306 | Solid Waste Pickup - Commercial 3-Yard FEL Container | $79.55 | $84.64 | Each | Extra Pick Up | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 307 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $142.91 | $152.06 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 308 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $214.29 | $228.00 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 309 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $250.08 | $266.09 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 310 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $285.81 | $304.10 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 311 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $321.55 | $342.13 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 312 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $392.99 | $418.14 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 313 | Solid Waste Pickup - Commercial 4-Yard FEL Container | $92.82 | $98.76 | Each | Extra Pick Up | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 314 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $185.62 | $197.50 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 315 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $280.07 | $297.99 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 316 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $324.01 | $344.75 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 317 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $371.20 | $394.96 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 318 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $418.51 | $445.29 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 319 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $509.62 | $542.24 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 320 | Solid Waste Pickup - Commercial 6-Yard FEL Container | $141.45 | $150.50 | Each | Extra Pick Up | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 321 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $214.23 | $227.94 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 322 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $285.81 | $304.10 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 323 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $371.26 | $395.02 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 324 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $536.82 | $571.18 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 325 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $585.52 | $622.99 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 326 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $676.87 | $720.19 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 327 | Solid Waste Pickup - Commercial 8-Yard FEL Container | $139.21 | $148.12 | Each | Extra Pick Up | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 328 | Solid Waste Pickup - Commercial 96-Gallon Toter (RECYCLE) | $3.60 | $3.83 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 329 | Solid Waste Pickup - Commercial 6-Yard FEL Container/Cardboard | $57.69 | $61.38 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 330 | Solid Waste Pickup - Commercial 8-Yard FEL Container/Cardboard | $69.23 | $73.66 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 331 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $250.21 | $266.22 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 332 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $500.41 | $532.44 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 333 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $750.60 | $798.64 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 334 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $1,000.82 | $1,064.87 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 335 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $1,251.03 | $1,331.10 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 336 | Solid Waste Pickup - Commercial 4-Yard FEL Compactor | $1,512.41 | $1,609.20 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 337 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $295.04 | $313.92 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 338 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $590.11 | $627.88 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 339 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $885.16 | $941.81 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 340 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $1,180.22 | $1,255.75 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 341 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $1,475.27 | $1,569.69 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 342 | Solid Waste Pickup - Commercial 6-Yard FEL Compactor | $1,770.31 | $1,805.12 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 343 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $339.32 | $361.04 | Per Month | One pick up per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 344 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $678.61 | $722.04 | Per Month | Two pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 345 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $1,017.93 | $1,083.08 | Per Month | Three pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 346 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $1,357.22 | $1,444.08 | Per Month | Four pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 347 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $1,696.54 | $1,805.12 | Per Month | Five pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 348 | Solid Waste Pickup - Commercial 8-Yard FEL Compactor | $2,035.85 | $2,166.14 | Per Month | Six pick ups per week | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 349 | Solid Waste Pickup 20-Yard Roll-Off (Open Top) | $321.25 | $332.23 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 350 | Solid Waste Pickup 30-Yard Roll-Off (Open Top) | $338.29 | $357.81 | Per Haul | 2002 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 351 | Solid Waste Pickup 40-Yard Roll-Off (Open Top) | $364.43 | $387.75 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - $5.84 Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 352 | Solid Waste Pickup 30-Yard Roll-Off (Compactor) | $338.29 | $359.94 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 353 | Solid Waste Pickup 33-Yard Roll-Off (Compactor) | $364.30 | $387.62 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 354 | Solid Waste Pickup 34-Yard Roll-Off (Compactor) | $364.30 | $387.62 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 355 | Solid Waste Pickup 35-Yard Roll-Off (Compactor) | $364.30 | $387.62 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 356 | Solid Waste Pickup 40-Yard Roll-Off (Compactor) | $364.30 | $387.62 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 357 | Solid Waste Pickup 42-Yard Roll-Off (Compactor) | $364.30 | $387.62 | Per Haul | 2020 Rates Delivery Rate - $124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - $41.54 per ton | Public Works Department | Public Works Admin Building - 919 Elm Street | 903-798-3948 |
| 358 | Utility Easement Abandonment Application Fee | $750.00 | $750.00 | Per request | All associated costs including Quit claim deeds and any legal work will be applicant's responsibility | Planning and Community Development Department | City Hall – Municipal Building – 220 Texas Boulevard | 903-798-3945 |
| 359 | Central Records and Communications | $10.00 | $10.00 | Per Copy or 911 Recording | | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3181 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 360 | Police: Accident or Crash Report | $6.00 | $6.00 | Copy of Report | Front and back pages | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3181 |
| 361 | Police: Offense Report | $5.00 | $5.00 | Copy of Report | Front page only | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3181 |
| 362 | Police: Criminal History | $10.00 | $10.00 | Each | Must show two forms of ID | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3181 |
| 363 | Police: Certification of any Report | $2.00 | $2.00 | Each | Added to the cost of the report | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3181 |
| 364 | Burglar Alarm Permits – Residential | $35.00 | $35.00 | Annual Permit | | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3102 |
| 365 | Burglar Alarm Permits – Commercial | $75.00 | $75.00 | Annual Permit | | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3102 |
| 366 | Burglar Alarm Permits -- late renewal (30 days or less late) | $20.00 | $20.00 | Each System | | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3102 |
| 367 | Burglar Alarm Permits -- late renewal (more than30 days late) | $40.00 | $40.00 | Each System | | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3102 |
| 368 | False Alarm Fees | $50.00 | $50.00 | Each alarm | Per alarm after 6 alarms in any 12 month period | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3102 |
| 369 | Wrecker Permits | $20.00 | $20.00 | Per wrecker | Annual fee | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 370 | Vehicle Storage Facility | $50.00 | $50.00 | Per facility | Annual fee | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 371 | Taxi Permits | $40.00 | $40.00 | Per taxicab | Annual fee | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 372 | Sexually Oriented Business | $400.00 | $400.00 | Per business | Annual fee | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 373 | Youth Club/Dance Hall Permit | $100.00 | $100.00 | Per business | Annual fee | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 374 | Police: Extraordinary Response to Problem Location | $28.78 | $28.78 | Per additional Officer | Only after Owner/Manager has been placed on legal notice. | Police Department | Bi-State Justice Building 100 North State Line Avenue at Broad Street | 903-798-3116 |
| 375 | Water Service Connection | $15.00 | $15.00 | Each | Water Service Initiation | TWU | 801 Wood Street | 903-798-3800 |
| 376 | Water Meter Disconnect | $15.00 | $15.00 | Each | Discontinue Service | TWU | 801 Wood Street | 903-798-3800 |
| 377 | Water Service Transfer | $20.00 | $20.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 378 | Late Service Charge – Non-Payment | 10% | 10% | On billed amount | If not paid by Due Date | TWU | 801 Wood Street | 903-798-3800 |
| 379 | After Hours Service Call to reinstate water service | $50.00 | $50.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 380 | Non Payment Service Charge | $35.00 | $35.00 | Each | if not paid by disconnect date | TWU | 801 Wood Street | 903-798-3800 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 381 | Water meter reread initiated by Customer | $15.00 | $15.00 | Each | No charge if initiated by TWU | TWU | 801 Wood Street | 903-798-3800 |
| 382 | Water meter testing initiated by Customer | $50.00 | $50.00 | Each | Meters two inches & smaller | TWU | 801 Wood Street | 903-798-3800 |
| 383 | Water meter testing, for 2" line or greater, initiated by Customer (Cost plus %) | 10% | 10% | Each | Meters larger than two inches | TWU | 801 Wood Street | 903-798-3800 |
| 384 | Water meter Tampering | $50.00 | $50.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 385 | Unauthorized Water Connection Inserted | $100.00 | $100.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 386 | Water meter Fees – 5/8" meter | Cost | Cost | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 387 | Water meter Fees – 1" meter | Cost | Cost | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 388 | Water: Single Register 2" (irrigation) | Cost | Cost | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 389 | Inspection/Tapping Fee for Water Main | $75.00 | $75.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 390 | Bacteriological testing of water samples | $20.00 | $20.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 391 | Late fee for submission of Bacteriological testing samples after 12:00 noon daily cut-off | $20.00 | $20.00 | Each | | TWU | 2700 New Boston Rd | 903-798-3850 |
| 392 | Inspection/Tapping Fee for Sewer Main | $50.00 | $50.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 393 | Sanitary Sewer Availability Fee * | $25.00 | $25.00 | Monthly | Non-Connection when Sewer Connection is available to the property | TWU | 801 Wood Street | 903-798-3800 |
| 394 | Sewer Surcharge -- Excessive Strength Wastes | $0.10 | $0.10 | TSS per pound | | TWU | 801 Wood Street | 903-798-3800 |
| 395 | Sewer Surcharge -- Excessive Strength Wastes | $0.25 | $0.25 | BOD per pound | | TWU | 801 Wood Street | 903-798-3800 |
| 396 | Industrial Wastewater Discharge Permit | $300.00 | $300.00 | | Significant Discharger | TWU | 801 Wood Street | 903-798-3800 |
| 397 | Industrial Wastewater Discharge Permit | $200.00 | $200.00 | | Minor Discharger | TWU | 801 Wood Street | 903-798-3800 |
| 398 | Industrial Wastewater Discharge Permit | $50.00 | $50.00 | | Commercial Discharger | TWU | 801 Wood Street | 903-798-3800 |
| 399 | Industrial Wastewater Discharge Permit | $50.00 | $50.00 | | Intermittent Discharger | TWU | 801 Wood Street | 903-798-3800 |
| 400 | Industrial Wastewater Discharge Permit | $100.00 | $100.00 | | Transported Discharger | TWU | 801 Wood Street | 903-798-3800 |
| 401 | Industrial Wastewater Discharge Permit | $50.00 | $50.00 | | Non-Discharge | TWU | 801 Wood Street | 903-798-3800 |
| 402 | Temporary Wastewater Discharge Permit | $50.00 | $50.00 | | | TWU | 801 Wood Street | 903-798-3800 |
| 403 | Metered Discharge Treatment | $0.05 | $0.05 | Per Gallon | | TWU | 801 Wood Street | 903-798-3800 |
| 404 | Liquid Waste Transport Permit | $60.00 | $60.00 | | | TWU | 801 Wood Street | 903-798-3800 |
| 405 | Liquid Waste Transport Permit Late Fee | $25.00 | $25.00 | Each Permit | | TWU | 3616 South State Line Ave | 903-798-3870 |
| 406 | Septic Waste Dumping | $50.00 | $50.00 | Per 1,000 Gallons | Per Volume of Tank | TWU | 801 Wood Street | 903-798-3800 |
| 407 | Delivery of Non-Domestic Waste to POTW Treatment Plant | $0.10 | $0.10 | Per Gallon | | TWU | 801 Wood Street | 903-798-3800 |
| 408 | Septic Waste Manifest Books | $15.00 | $15.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 409 | Liquid Waste Transporter Manifest Late Fee | $25.00 | $25.00 | Each Occurrence | | TWU | 3616 South State Line Ave | 903-798-3870 |
| 410 | Non-Residential Backflow Prevention Assembly Device | $50.00 | $50.00 | Per Year | | TWU | 801 Wood Street | 903-798-3800 |
| 411 | Backflow Testing Fee | $135.00 | $135.00 | Each | | TWU | 3616 South State Line Ave | 903-798-3870 |
| 412 | Backflow Tester Registration Fee | $25.00 | $25.00 | Per Tester | Annual Fee | TWU | 3616 South State Line Ave | 903-798-3870 |
| 413 | Fire Hydrant Flow Testing | $100.00 | $100.00 | Per Test | | TWU | 801 Wood Street | 903-798-3829 |
| 414 | Smoke Testing Sewer Mains | $100.00 | $100.00 | Per Test | (2 Person Crew, 2 hours) | TWU | 3616 South State Line Ave | 903-798-3870 |
| 415 | CCTV Sewer Mains | $250.00 | $250.00 | Each | (3 Person Crew, 3 hours) | TWU | 801 Wood Street | 903-798-3829 |
| 416 | Commercial Customer Service Inspection | $15.00 | $15.00 | Each | | TWU | 3616 South State Line Ave | 903-798-3870 |
| 417 | Environmental Services Enforcement Fee | Cost plus 10% | Cost plus 10% | Per Action | | TWU | 3616 South State Line Ave | 903-798-3870 |
| 418 | Backflow Assembly Text Booklet | $7.00 | $7.00 | Each | | TWU | 801 Wood Street | 903-798-3800 |
| 419 | Water Infrastructure Fee - Residential | $1.50 | $1.50 | Monthly | | TWU | 801 Wood Street | 903-798-3800 |
| 420 | Waste Water Infrastructure Fee - Residential | $1.50 | $1.50 | Monthly | | TWU | 801 Wood Street | 903-798-3800 |
| 421 | Water Infrastructure Fee - Commercial | $3.75 | $3.75 | Monthly | | TWU | 801 Wood Street | 903-798-3800 |
| 422 | Waste Water Infrastructure Fee - Commercial | $3.75 | $3.75 | Monthly | | TWU | 801 Wood Street | 903-798-3800 |

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| | TX Regional Water Plant Fee | | $1.50 | Per 1,000 Gallons | All metered usage over zero | TWU | 801 Wood Street | 903-798-3800 |
| 423 | Sales: Screened Compost | $10.00 | $10.00 | Per Cubic Yard | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 424 | Sales: Screened Compost | $2.00 | $2.00 | Per bag (1-Cubic Foot) | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 425 | Sales: Unscreened Compost | $5.00 | $5.00 | Per Cubic Yard | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 426 | Sales: Wood Chips | $8.00 | $8.00 | Per Cubic Yard | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 427 | Sales: Wood Chips | $1.00 | $1.00 | Per Bag (2-Cubic Foot) | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 428 | Sales: Leaf Mulch | $10.00 | $10.00 | Per Cubic Yard | | TWU | 4000 South State Line Ave | 903-798-3860 |
| 429 | Residential Water Service Charge (Monthly) | $8.15 | $8.15 | Per Meter | | TWU | 801 Wood Street | 903-798-3800 |
| 430 | Residential Water Volume Rate Tier 1 | $1.75 | $1.75 | Per 1,000 Gallons | Over zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 431 | Residential Water Volume Rate Tier 2 | $2.00 | $2.00 | Per 1,000 Gallons | Over 2,000 to 5,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 432 | Residential Water Volume Rate Tier 3 | $3.25 | $3.25 | Per 1,000 Gallons | Over 5,000 to 7,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 433 | Residential Water Volume Rate Tier 4 | $3.75 | $3.75 | Per 1,000 Gallons | Over 7,000 to 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 434 | Residential Water Volume Rate Tier 5 | $4.00 | $4.00 | Per 1,000 Gallons | Over 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 435 | Commercial Water Service Charge 1 (Monthly) | $9.28 | $9.28 | Per Meter | 5/8" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 436 | Commercial Water Service Charge 2 (Monthly) | $9.28 | $9.28 | Per Meter | 3/4" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 437 | Commercial Water Service Charge 3 (Monthly) | $10.61 | $10.61 | Per Meter | 1" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 438 | Commercial Water Service Charge 4 (Monthly) | $11.93 | $11.93 | Per Meter | 1.5" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 439 | Commercial Water Service Charge 5 (Monthly) | $13.24 | $13.24 | Per Meter | 2" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 440 | Commercial Water Service Charge 6 (Monthly) | $26.50 | $26.50 | Per Meter | 3" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 441 | Commercial Water Service Charge 7 (Monthly) | $39.75 | $39.75 | Per Meter | 4" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 442 | Commercial Water Service Charge 8 (Monthly) | $66.25 | $66.25 | Per Meter | 6" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 443 | Commercial Water Service Charge 9 (Monthly) | $66.25 | $66.25 | Per Meter | 8" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 444 | Commercial Water Volume Rate Tier 1 | $3.25 | $3.25 | Per 1,000 Gallons | Over zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 445 | Commercial Water Volume Rate Tier 2 | $3.25 | $3.25 | Per 1,000 Gallons | Over 2,000 to 5,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 446 | Commercial Water Volume Rate Tier 3 | $3.25 | $3.25 | Per 1,000 Gallons | Over 5,000 to 7,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 447 | Commercial Water Volume Rate Tier 4 | $3.25 | $3.25 | Per 1,000 Gallons | Over 7,000 to 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 448 | Commercial Water Volume Rate Tier 5 | $3.25 | $3.25 | Per 1,000 Gallons | Over 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 449 | Industrial Water Rates and Service Charges | $0.00 | $0.00 | Annual | Negotiated Water Budgets | TWU | 801 Wood Street | 903-798-3800 |
| 450 | Residential Water Service Charge (Monthly) [outside city limits] | $12.23 | $12.23 | Per Meter | | TWU | 801 Wood Street | 903-798-3800 |
| 451 | Residential Water Volume Rate Tier 1 [outside city limits] | $2.63 | $2.63 | Per 1,000 Gallons | Over zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 452 | Residential Water Volume Rate Tier 2 [outside city limits] | $3.00 | $3.00 | Per 1,000 Gallons | Over 2,000 to 5,000 gallons | TWU | 801 Wood Street | 903-798-3800 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 453 | Residential Water Volume Rate Tier 3 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over 5,000 to 7,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 454 | Residential Water Volume Rate Tier 4 [outside city limits] | $5.63 | $5.63 | Per 1,000 Gallons | Over 7,000 to 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 455 | Residential Water Volume Rate Tier 5 [outside city limits] | $6.00 | $6.00 | Per 1,000 Gallons | Over 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 456 | Commercial Water Service Charge 1 (Monthly) [outside city limits] | $13.92 | $13.92 | Per Meter | 5/8" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 457 | Commercial Water Service Charge 2 (Monthly) [outside city limits] | $13.92 | $13.92 | Per Meter | 3/4" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 458 | Commercial Water Service Charge 3 (Monthly) [outside city limits] | $15.92 | $15.92 | Per Meter | 1" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 459 | Commercial Water Service Charge 4 (Monthly) [outside city limits] | $17.90 | $17.90 | Per Meter | 1.5" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 460 | Commercial Water Service Charge 5 (Monthly) [outside city limits] | $19.86 | $19.86 | Per Meter | 2" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 461 | Commercial Water Service Charge 6 (Monthly) [outside city limits] | $39.75 | $39.75 | Per Meter | 3" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 462 | Commercial Water Service Charge 7 (Monthly) [outside city limits] | $59.63 | $59.63 | Per Meter | 4" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 463 | Commercial Water Service Charge 8 (Monthly) [outside city limits] | $99.38 | $99.38 | Per Meter | 6" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 464 | Commercial Water Service Charge 9 (Monthly) [outside city limits] | $99.38 | $99.38 | Per Meter | 8" Meter | TWU | 801 Wood Street | 903-798-3800 |
| 465 | Commercial Water Volume Rate Tier 1 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 466 | Commercial Water Volume Rate Tier 2 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over 2,000 to 5,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 467 | Commercial Water Volume Rate Tier 3 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over 5,000 to 7,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 468 | Commercial Water Volume Rate Tier 4 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over 7,000 to 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 469 | Commercial Water Volume Rate Tier 5 [outside city limits] | $4.88 | $4.88 | Per 1,000 Gallons | Over 10,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 470 | Residential Sewer Minimum Charge (Monthly) | $10.52 | $10.52 | Per Meter | Zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 471 | Residential Sewer Volume Rate | $3.77 | $3.77 | Per 1,000 Gallons | Over 2,000 to 15,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 472 | Residential Unmetered Sewer (Monthly) (from water supplied by sources other than TWU) | $26.72 | $26.72 | Per Sewer Connection | Flat Fee | TWU | 801 Wood Street | 903-798-3800 |
| 473 | Commercial Sewer Minimum Charge (Monthly) | $10.52 | $10.52 | Per Meter | Zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 474 | Commercial Sewer Volume Rate | $4.41 | $4.41 | Per 1,000 Gallons | Over 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 475 | Residential Sewer Minimum Charge (Monthly) [outside city limits] | $15.78 | $15.78 | Per Meter | Zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 476 | Residential Sewer Volume Rate [outside city limits] | $5.66 | $5.66 | Per 1,000 Gallons | Over 2,000 to 15,000 gallons | TWU | 801 Wood Street | 903-798-3800 |
| 477 | Residential Unmetered Sewer Charge (Monthly) (from water supplied by sources other than TWU) [outside city limits] | $40.08 | $40.08 | Per Sewer Connection | Flat Fee | TWU | 801 Wood Street | 903-798-3800 |
| 478 | Commercial Sewer Minimum Charge (Monthly) [outside city limits] | $15.78 | $15.78 | Per Meter | Zero to 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# FY20 Master Fee List
## (proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
**Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.**

| Item Number | SERVICE/PERMIT | FY19 RATE | FY20 Rate | PER UNIT | OTHER INFORMATION | OFFICE | LOCATION | TELEPHONE |
|---|---|---|---|---|---|---|---|---|
| 479 | Commercial Sewer Volume Rate [outside city limits] | $6.62 | $6.62 | Per 1,000 Gallons | Over 2,000 gallons | TWU | 801 Wood Street | 903-798-3800 |

Attachment: 2019-076 ATTH 01 FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☑ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☑ Provide Courteous & Responsive Customer Service<br>☐ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☐ Cultivate Community Involvement & Access |
| Manage the Resources | ☑ Maintain Fiscal Strength<br>☑ Maximize Utilization & Resources<br>☐ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☐ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-076 Goals & Perspectives (2132 : 2019-076 RES Master Fee List FY 20)

# RESOLUTION NO. 2019-076

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FY20 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** municipal services generally serve the total city population; and

**WHEREAS,** these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

**WHEREAS,** there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

**WHEREAS,** the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

**WHEREAS,** user fees are often established by local governments throughout Texas and the nation using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

**WHEREAS,** Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

**WHEREAS,** city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

**SECTION 2:** That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

**SECTON 3:** That this Resolution shall be in full force and effect from and after adoption of this resolution.

**PASSED AND APPROVED** in Regular Council Session on this the **26th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:27p.m.

Attachment: 2019-076 RES Master Fee List FY 19-20 signed (2132 : 2019-076 RES Master Fee List FY 20)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/5/2019 4:35 PM

**Lead Department:** Finance Department **Action Officer:** Kristin Peeples,

**Subject:** Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all taxable property in the City of Texarkana, Texas.

**Briefing:** 9/9/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

| Item Schedule |
| --- |
| Schedule 1: Brief twice - vote once (six weeks) |

**Updates/History of Briefing:**

Not Applicable

**Executive Summary and Background Information:**

The annual budget for the fiscal year ending September 30, 2020 was presented to the City Council in a regular meeting on July 8, 2019. A public hearing on the tax rate will be held on August 26, 2019 and again on September 4, 2019, with a vote to adopt the budget and the tax rate for fiscal year 2020 scheduled for September 9, 2019. Staff is proposing a property tax rate of $0.70 per $100 of assessed valuation, which is equivalent to the current property tax rate. No increase in the property tax rate is proposed. Public posting of the proposed rate will be made in accordance with state requirements.

**Potential Options:**

- Approve
- Deny

**Fiscal Implications:**

Adoption of the proposed rate will provide funding for expenditures proposed in the annual budget for the fiscal year ending September 30, 2020.

**Staff Recommendation:**

Staff recommends approval of the proposed rate.

**Advisory Board/Committee Review:**

Budget Advisory Committee

**Board/Committee Recommendation:**

Not Applicable

**Advisory Board/Committee Meeting Date and Minutes:**

July 16, 2019
July 17, 2019
July 18, 2019

**City of Texarkana, Texas**

## Attachments

a. 2019-082 ORD Adopting Tax Rate for FY 20 (DOC)
b. 2019-082 ATTH 01 Tax Rate Notice (PDF)
c. 2019-082 Goals & Perspectives (DOCX)
d. 2019-082 ORD Fixing the FY 20 Tax Rate signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Finance Department | Kristin Peeples | Department Head Review | Completed | 08/09/2019 8:30 AM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 08/09/2019 8:31 AM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/09/2019 8:34 AM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

**ORDINANCE NO. 2019-082**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FIXING THE TAX RATE AND LEVY IN AND FOR THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; MAINTAINING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS AND CERTIFICATES OF OBLIGATION OF THE CITY; PROVIDING FOR THE RENDITION AND ASSESSMENT OF TAXES IN ACCORDANCE WITH THE STATE LAW; PROVIDING THAT IN THE EVENT ANY PROVISIONS OF THIS ORDINANCE BE HELD UNCONSTITUTIONAL AND INVALID SUCH HOLDING SHALL NOT AFFECT THE REMAINING PROVISIONS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** There is hereby levied for the fiscal year ending September 30, 2020, upon all real property situated within the corporate limits of said City of Texarkana, Texas, and on all personal property which was owned within the corporate limits of said City of Texarkana, Texas, on the first day of October, A.D. 2019, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, a total tax of $0.70 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuations on all said property, which said total tax is here and now levied respectively as follows:

a. An ad valorem tax of and at the rate of $0.5487 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the general City purposes to pay the current operating expenses of said City of Texarkana, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.38 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000.00 HOME BY APPROXIMATELY $2.65.

b. An ad valorem tax of and at the rate of $0.1513 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the purpose of maintaining an Interest and Sinking Fund with which to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas, now outstanding, and such tax, when collected, shall

Attachment: 2019-082 ORD Adopting Tax Rate for FY 20 (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

be appropriated and deposited in and to the credit of the Interest and Sinking Fund of the said City of Texarkana, Texas.

**SECTION 2:** Property situated in the City of Texarkana, Texas, shall be rendered and assessed in accordance with the laws of the State of Texas, and the Charter and Ordinances of the City of Texarkana, Texas.

**SECTION 3:** In the event any provision of this Ordinance shall be held unconstitutional and invalid by a Court of competent jurisdiction, the same shall not affect the remaining provisions hereof.

**SECTION 4:** All Ordinances or parts thereof in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of such conflict.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

# NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF TEXARKANA

A tax rate of $0.700000 per $100 valuation has been proposed for adoption by the governing body of City c Texarkana. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Texarkana proposes to use revenue attributable to the tax rate increase for th purpose of maintaining the current level of city services.

| | |
|---|---|
| PROPOSED TAX RATE | $0.700000 per $100 |
| PRECEDING YEAR'S TAX RATE | $0.700000 per $100 |
| EFFECTIVE TAX RATE | $0.697350 per $100 |
| ROLLBACK TAX RATE | $0.787911 per $100 |

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City c Texarkana from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Texarkana may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

Suzanne K. Kinder
Director of Collections
Bowie Central Appraisal District
122A Plaza West
Texarkana, TX 75501
903-793-8936
kkinder@bowieappraisal.org
www.bowieappraisal.com

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 26, 2019 at 6:00 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 75501.

Second Hearing: September 4, 2019 at 12:15 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 7550

Attachment: 2019-082 ATTH 01 Tax Rate Notice (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☑ Promote an Environmentally Sensitive & Livable Community<br>☑ Provide a Safe Community<br>☑ Deliver Quality Services<br>☑ Foster a Healthy Community |
| Run the Operations | ☑ Enhance Community Preparedness & Responsiveness<br>☑ Maximize Partnership Opportunities<br>☑ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☑ Maintain Fiscal Strength<br>☑ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☑ Develop a Skilled & Diverse Workforce<br>☑ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | Low |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-082 Goals & Perspectives (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

**ORDINANCE NO. 2019-082**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FIXING THE TAX RATE AND LEVY IN AND FOR THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; MAINTAINING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS AND CERTIFICATES OF OBLIGATION OF THE CITY; PROVIDING FOR THE RENDITION AND ASSESSMENT OF TAXES IN ACCORDANCE WITH THE STATE LAW; PROVIDING THAT IN THE EVENT ANY PROVISIONS OF THIS ORDINANCE BE HELD UNCONSTITUTIONAL AND INVALID SUCH HOLDING SHALL NOT AFFECT THE REMAINING PROVISIONS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** There is hereby levied for the fiscal year ending September 30, 2020, upon all real property situated within the corporate limits of said City of Texarkana, Texas, and on all personal property which was owned within the corporate limits of said City of Texarkana, Texas, on the first day of October, A.D. 2019, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, a total tax of $0.70 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuations on all said property, which said total tax is here and now levied respectively as follows:

a. An ad valorem tax of and at the rate of $0.5487 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the general City purposes to pay the current operating expenses of said City of Texarkana, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.38 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000.00 HOME BY APPROXIMATELY $2.65.

b. An ad valorem tax of and at the rate of $0.1513 CENTS on each ONE HUNDRED DOLLARS ($100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the purpose of maintaining an Interest and Sinking Fund with which to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas, now outstanding, and such tax, when collected, shall

Attachment: 2019-082 ORD Fixing the FY 20 Tax Rate signed (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

be appropriated and deposited in and to the credit of the Interest and Sinking Fund of the said City of Texarkana, Texas.

**SECTION 2:** Property situated in the City of Texarkana, Texas, shall be rendered and assessed in accordance with the laws of the State of Texas, and the Charter and Ordinances of the City of Texarkana, Texas.

**SECTION 3:** In the event any provision of this Ordinance shall be held unconstitutional and invalid by a Court of competent jurisdiction, the same shall not affect the remaining provisions hereof.

**SECTION 4:** All Ordinances or parts thereof in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of such conflict.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:20 p.m.

Attachment: 2019-082 ORD Fixing the FY 20 Tax Rate signed (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/7/2019 3:35 PM

**Lead Department:** Finance Department **Action Officer:** Kristin Peeples,

**Subject:** Resolution No. 2019-083 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

**Briefing:** 9/9/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

Not Applicable

## Executive Summary and Background Information:

Local Government Code Section 102.007 requires, in a year when the adopted budget raises more property tax revenue than in the previous year, that the City Council ratify the adopted budget in a record vote that is considered separately from the vote to adopt the budget and the vote to adopt the tax rate.

## Potential Options:

- None

## Fiscal Implications:

No specific fiscal implications. This is a statutory requirement.

## Staff Recommendation:

Staff recommends approval.

## Advisory Board/Committee Review:

None

## Board/Committee Recommendation:

Not Applicable

## Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

## Attachments

a. 2019-083 RES Ratifying Budget and Tax Rate FY 19 (PDF)
b. 2019-083 Goals & Perspectives (DOCX)
c. 2019-083 ORD Ratifying FT 20 Tax Rate signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Finance Department | Kristin Peeples | Department Head Review | Completed | 08/05/2019 4:41 PM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 08/05/2019 4:41 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 08/08/2019 4:13 PM |
| City Council | Jennifer Evans | Meeting | Completed | 08/12/2019 6:00 PM |

## Meeting History

# RESOLUTION NO. 2019-083

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Texarkana, Texas, has adopted its budget for the fiscal year 2019-2020; and

**WHEREAS,** the budget, as adopted, raises more revenue from property taxes than was raised from property taxes in the previous year; and

**WHEREAS,** Local Government Code Section 102.007 requires the City to ratify the budget by a separate vote.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That in compliance with the requirements of Local Government Code Section 102.007(c), the City Council of the City of Texarkana, Texas, does hereby ratify the property tax increase reflected in the City's Budget for the fiscal year 2019-2020, which will require raising more revenue from property taxes than in the City's Budget for the fiscal year 2018-2019.

**SECTION 2:** That this Resolution shall reflect the record vote of the City Council, with motion made by _____, seconded by_____, to approve this resolution having received _____ ayes and _____ nays and _____ abstaining, the resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September, 2019**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-083 RES Ratifying Budget and Tax Rate FY 19 (2131 : 2019-083 RES Ratifying Budget and Tax Rate Fiscal Year 2020)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☑ Promote an Environmentally Sensitive & Livable Community<br>☑ Provide a Safe Community<br>☑ Deliver Quality Services<br>☑ Foster a Healthy Community |
| Run the Operations | ☑ Enhance Community Preparedness & Responsiveness<br>☑ Maximize Partnership Opportunities<br>☑ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☑ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☑ Maintain Fiscal Strength<br>☑ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☑ Develop a Skilled & Diverse Workforce<br>☑ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☐ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-083 Goals & Perspectives (2131 : 2019-083 RES Ratifying Budget and Tax Rate Fiscal Year 2020)

# RESOLUTION NO. 2019-083

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Texarkana, Texas, has adopted its budget for the fiscal year 2019-2020; and

**WHEREAS,** the budget, as adopted, raises more revenue from property taxes than was raised from property taxes in the previous year; and

**WHEREAS,** Local Government Code Section 102.007 requires the City to ratify the budget by a separate vote.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That in compliance with the requirements of Local Government Code Section 102.007(c), the City Council of the City of Texarkana, Texas, does hereby ratify the property tax increase reflected in the City's Budget for the fiscal year 2019-2020, which will require raising more revenue from property taxes than in the City's Budget for the fiscal year 2018-2019.

**SECTION 2:** That this Resolution shall reflect the record vote of the City Council, with motion made by CHRISTIE ALCORN, seconded by BETTY WILLIAMS, to approve this resolution having received 6 ayes and Ø nays and Ø abstaining, the resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:21 p.m.

Attachment: 2019-083 ORD Ratifying FT 20 Tax Rate signed (2131 : 2019-083 RES Ratifying Budget and Tax Rate Fiscal Year 2020)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 7/2/2019 1:32 PM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-056 rezoning Lot 9, Block 5, Westmoreland Addition, located at 2010 W. 17th Street. Single Family-2 to Two Family-2. Jameson Titus, applicant.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

**Updates/History of Briefing**

NOT APPLICABLE

**Executive Summary and Background Information:**

Z-19-11: This is a request for rezoning from Single Family-2 to Two-Family-2 by Jameson Titus, owner, on Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street. Currently, a duplex is located on this site.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land usage is residences to the north, south, east and west.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The owner, Mr. Titus, recently started renovation work on this existing non-conforming duplex. It was later determined that the property had never been rezoned for a duplex. The owner therefore is now requesting duplex (2F-2) zoning to make the existing use conforming.

All notification and application requirements have been met to consider this request.

**Potential Options:**

NONE

**Fiscal Implications:**

NONE

**Staff Recommendation:**

Staff recommends for approval of this request for rezoning since it will make this existing duplex a conforming use.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

# City of Texarkana, Texas

## Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

## Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

## Attachments

a. 2019-056 ORD rezoning 2010 W. 17th St. (DOCX)
b. 2019-056 ATTH 01 Maps (PDF)
c. 2019-056 ATTH 02 Photo of structure (PDF)
d. 2019-056 Goals & Perspectives (DOCX)
e. 2019-056 ORD rezoning 2010 W. 17th St signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/02/2019 4:30 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:34 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

Z-19-11

# ORDINANCE NO. 2019-056

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 9, BLOCK 5, WESTMORELAND PLACE ADDITION, LOCATED AT 2010 WEST 17TH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO TWO FAMILY-2; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family-2;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Two Family-2 on Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Two Family-2** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family2.**

Attachment: 2019-056 ORD rezoning 2010 W. 17th St. (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

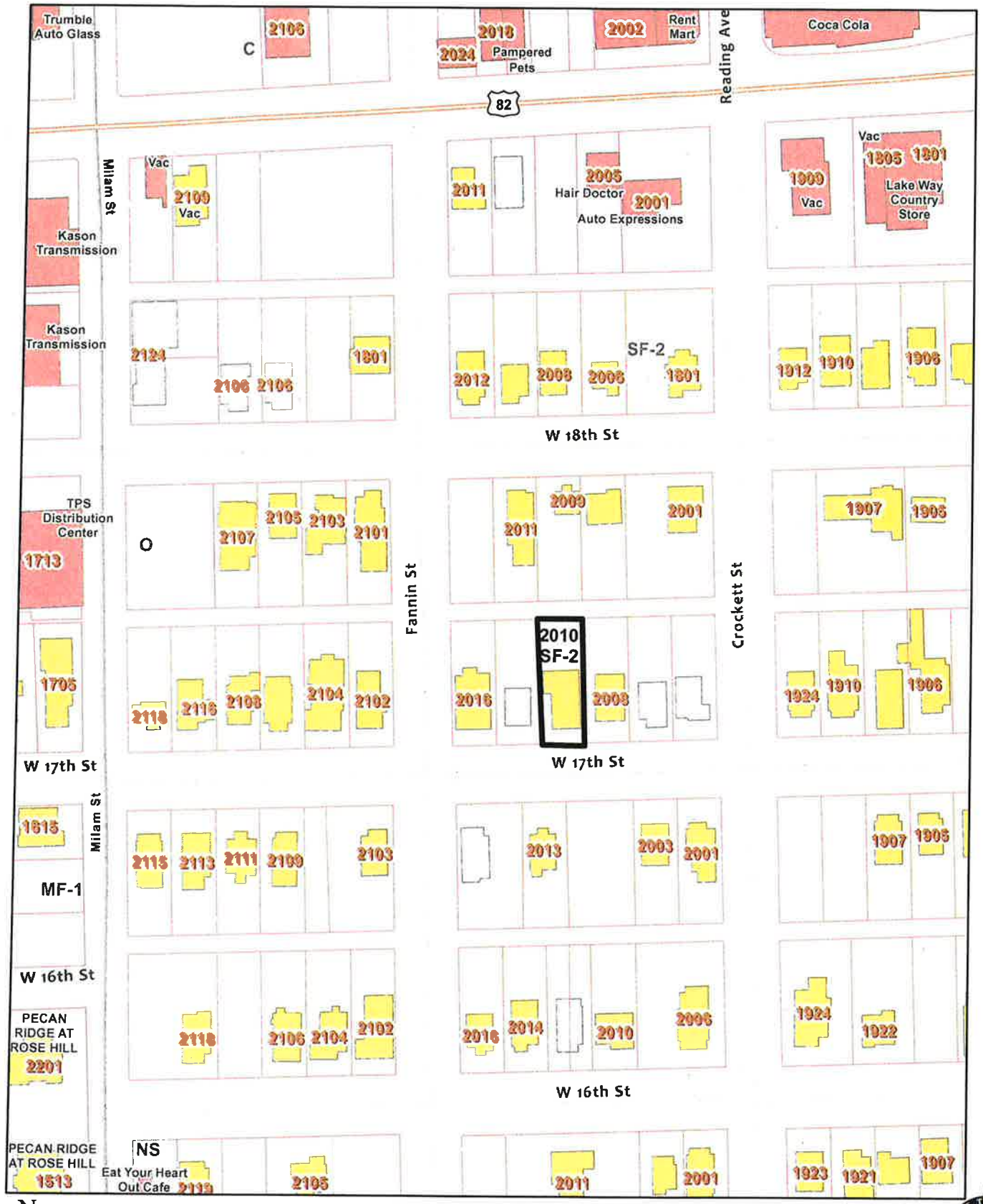
**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

| | |
|---|---|
| _____ | _____ |
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-056 ORD rezoning 2010 W. 17th St. (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

# 2010 West 17th Street
## Department of Planning & Community Development




N

1:1,750

Attachment: 2019-056 ATTH 01 Maps (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

# 2010 West 17th Street
## Department of Planning & Community Development

N 1:1,000

Attachment: 2019-056 ATTH 01 Maps (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

Google Maps 2010 W 17th St

Image capture: Dec 2013 © 2019 Google

Texarkana, Texas

Google

Street View - Dec 2013

Attachment: 2019-056 ATTH 02 Photo of structure (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-056 Goals & Perspectives (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

Z-19-11

# ORDINANCE NO. 2019-056

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 9, BLOCK 5, WESTMORELAND PLACE ADDITION, LOCATED AT 2010 WEST 17TH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO TWO FAMILY-2; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family-2;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Two Family-2 on Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Two Family-2** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 9, Block 5, Westmoreland Place Addition, located at 2010 West 17th Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Two Family2.**

Attachment: 2019-056 ORD rezoning 2010 W. 17th St signed (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

7:00 p.m.

Attachment: 2019-056 ORD rezoning 2010 W. 17th St signed (2110 : 2019-056 ORD rezoning 2010 W. 17th St. SF-2 to 2F-2)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 7/2/2019 1:36 PM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-057 revoking Specific Use Permit S-690 that allowed permanent cosmetics/microblading on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road. City of Texarkana, Texas, applicant.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Revoke S-690: This is a request by the City of Texarkana, Texas to revoke a Specific Use Permit that was approved in July, 2018 to allow the location of a permanent cosmetics/microblading business in a tenant space at 3321 Richmond Road. This location is in a small strip center.

The adjacent zoning is PD-General Retail to the north, south and west and General Retail to the east. The adjacent land use is strip centers to the north and east, a bank to the south and vacant land to the west.

This permanent cosmetics/microblading business currently operated by the applicant, Ms. Tiffany Pham, in an existing nail salon and spa is moving to another location on North Robison Road. An application for a Specific Use Permit to allow the relocation of this business to 3628 North Robison Road is on the agenda for consideration.

All notifications and application requirements have been met to consider this request.

**Potential Options:**

NONE

**Fiscal Implications:**

NONE

**Staff Recommendation:**

Staff recommends for approval of the request.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

# City of Texarkana, Texas

## Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

## Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

## Attachments

a. 2019-057 ORD revoking SUP at 3321 Richmond Rd. (DOCX)
b. 2019-057 ATTH 01 Maps (PDF)
c. 2019-057 ATTH 02 Photo of strip center (PDF)
d. 2019-057 Goals & Perspectives (DOCX)
e. 2019-057 ORD revoking S-690 at 3321 Richmond Rd signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/02/2019 4:29 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:09 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

Revoke S-690

# ORDINANCE NO. 2019-057

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, REVOKING SPECIFIC USE PERMIT NO. S-690 THAT PERMITTED THE LOCATION OF A PERMANENT COSMETICS/MICROBLADING BUSINESS ON LOT 1, RICHMOND PARK SUBDIVISION, LOCATED IN A TENANT SPACE AT 3321 RICHMOND ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE, CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, by Ordinance No. 2018-069, dated July 9, 2018, the City Council approved the issuance of Specific Use Permit No. S-690 that **permitted the location of a permanent cosmetics/microblading business** on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the City has determined that the permanent cosmetics/microblading business for which Specific Use Permit No. S-690 was issued is moving to another location and will no longer be in business at 3321 Richmond Road; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend revoking Specific Use Permit No. S-690, located at 3321 Richmond Road** to the City Council of Texarkana. Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that **revoking Specific Use Permit No. S-690** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That Specific Use Permit No. S-690 permitting the location of a permanent cosmetics/microblading business on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas**, be and is hereby revoked.**

Attachment: 2019-057 ORD revoking SUP at 3321 Richmond Rd. (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

**SECTION 2:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 3:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

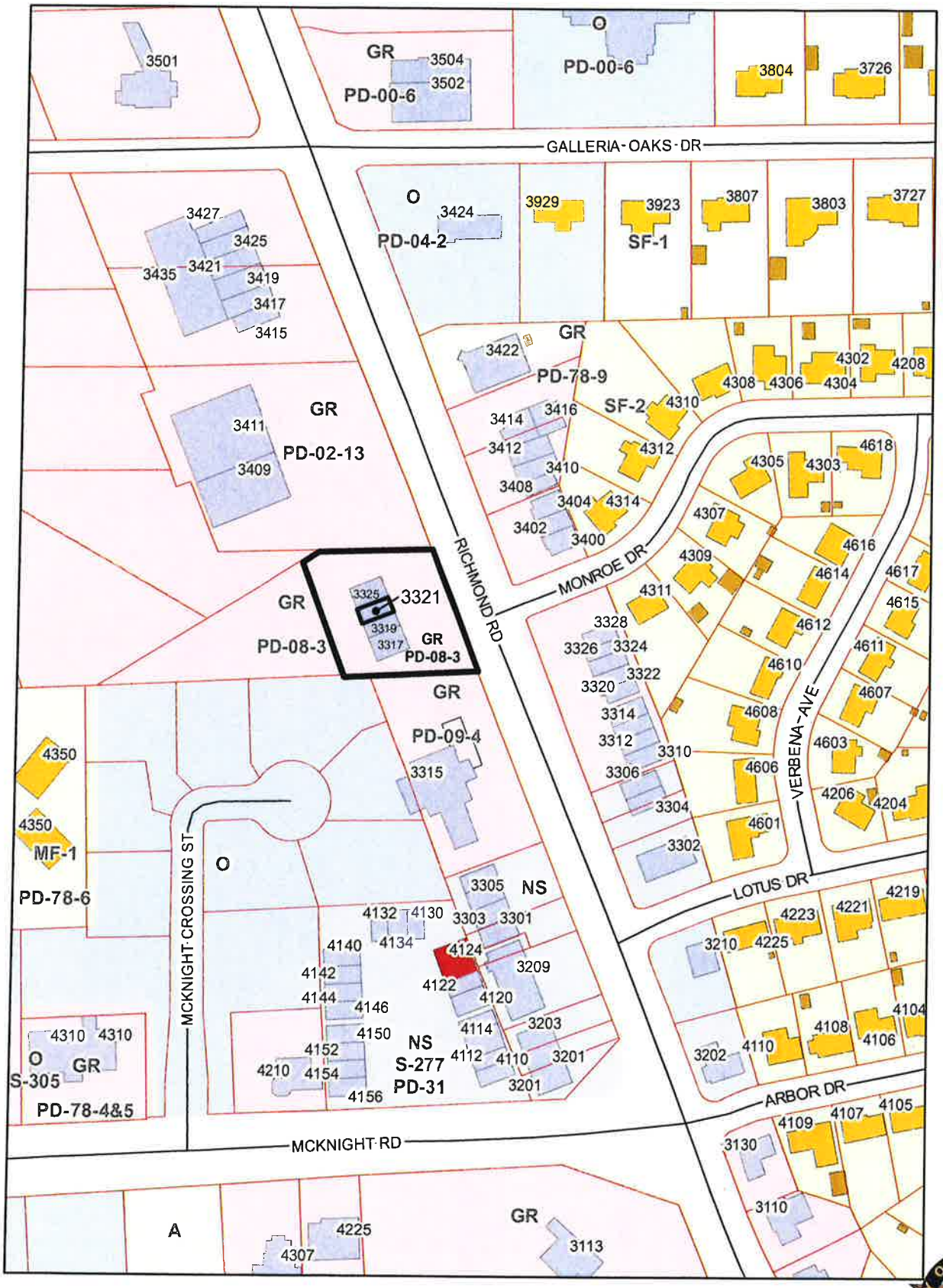
**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

| | |
|---|---|
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-057 ORD revoking SUP at 3321 Richmond Rd. (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

# 3321 Richmond Rd.
## Department of Planning and Community Development




N

1:2,500

Attachment: 2019-057 ATTH 01 Maps (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

# 3321 Richmond Rd.
## Department of Planning and Community Development

N

1:1,300

Attachment: 2019-057 ATTH 01 Maps (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

Google Maps

Strip Center showing 3321 Richmond Rd.

Image capture: Dec 2018 © 2019 Google

Texarkana, Texas

Google

Street View - Dec 2018

Attachment: 2019-057 ATTH 02 Photo of strip center (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-057 Goals & Perspectives (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

Revoke S-690

# ORDINANCE NO. 2019-057

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, REVOKING SPECIFIC USE PERMIT NO. S-690 THAT PERMITTED THE LOCATION OF A PERMANENT COSMETICS/MICROBLADING BUSINESS ON LOT 1, RICHMOND PARK SUBDIVISION, LOCATED IN A TENANT SPACE AT 3321 RICHMOND ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE, CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, by Ordinance No. 2018-069, dated July 9, 2018, the City Council approved the issuance of Specific Use Permit No. S-690 that **permitted the location of a permanent cosmetics/microblading business** on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the City has determined that the permanent cosmetics/microblading business for which Specific Use Permit No. S-690 was issued is moving to another location and will no longer be in business at 3321 Richmond Road; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend revoking Specific Use Permit No. S-690, located at 3321 Richmond Road** to the City Council of Texarkana. Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that **revoking Specific Use Permit No. S-690** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That Specific Use Permit No. S-690 permitting the location of a permanent cosmetics/microblading business on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road in the City of Texarkana, Bowie County, Texas**, be and is hereby revoked.**

Attachment: 2019-057 ORD revoking S-690 at 3321 Richmond Rd signed (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

**SECTION 2:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 3:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

4:01p.m.

Attachment: 2019-057 ORD revoking S-690 at 3321 Richmond Rd signed (2111 : 2019-057 ORD revoking SUP No. 690 at 3321 Richmond Rd.)

City of Texarkana, Texas

Version:

# Briefing Sheet

**Update Date:** 7/2/2019 1:39 PM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-058 granting Specific Use Permit S-708 to allow the application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road. Jason Ngayen and Tiffany Pham, applicants.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

S-708: This is a request by Jason Ngayen, owner, and Tiffany Pham, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business in a tenant space at 3628 North Robison Road. A small strip shopping center is currently located on this site.

The adjacent zoning is General Retail to the west, Multiple Family-1 to the north and Single Family-2 to the south and east. This tenant space is in the middle of a small strip center. The adjacent land usage is a church to the north, a pharmacy to the west and residences to the east and south of the strip center.

This property is zoned General Retail. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

**City of Texarkana, Texas**

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

**Potential Options:**

NONE

**Fiscal Implications:**

NONE

**Staff Recommendation:**

Staff recommends for approval of the request.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

June 3, 2019

**Attachments**

a. 2019-058 ORD granting SUP at 3628 N. Robison Rd. (DOCX)
b. 2019-058 ATTH 01 Maps (PDF)
c. 2019-058 ATTH 02 Photo of strip center (PDF)
d. 2019-058 Goals & Perspectives (DOCX)
e. 2019-058 ORD granting SUP at 3628 N. Robison Rd signed (PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/02/2019 4:29 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:26 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

**Meeting History**

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd. (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

**ORDINANCE NO. 2019-058** S-708

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-708 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON TRACTS 23 & 24 IN THE CHANCELLOR BEACH HRS, A-731, LOCATED IN A TENANT SPACE AT 3628 NORTH ROBISON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-708 to allow the one additional use of application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road** in the City of Texarkana, Bowie

County, Texas.

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____ _____

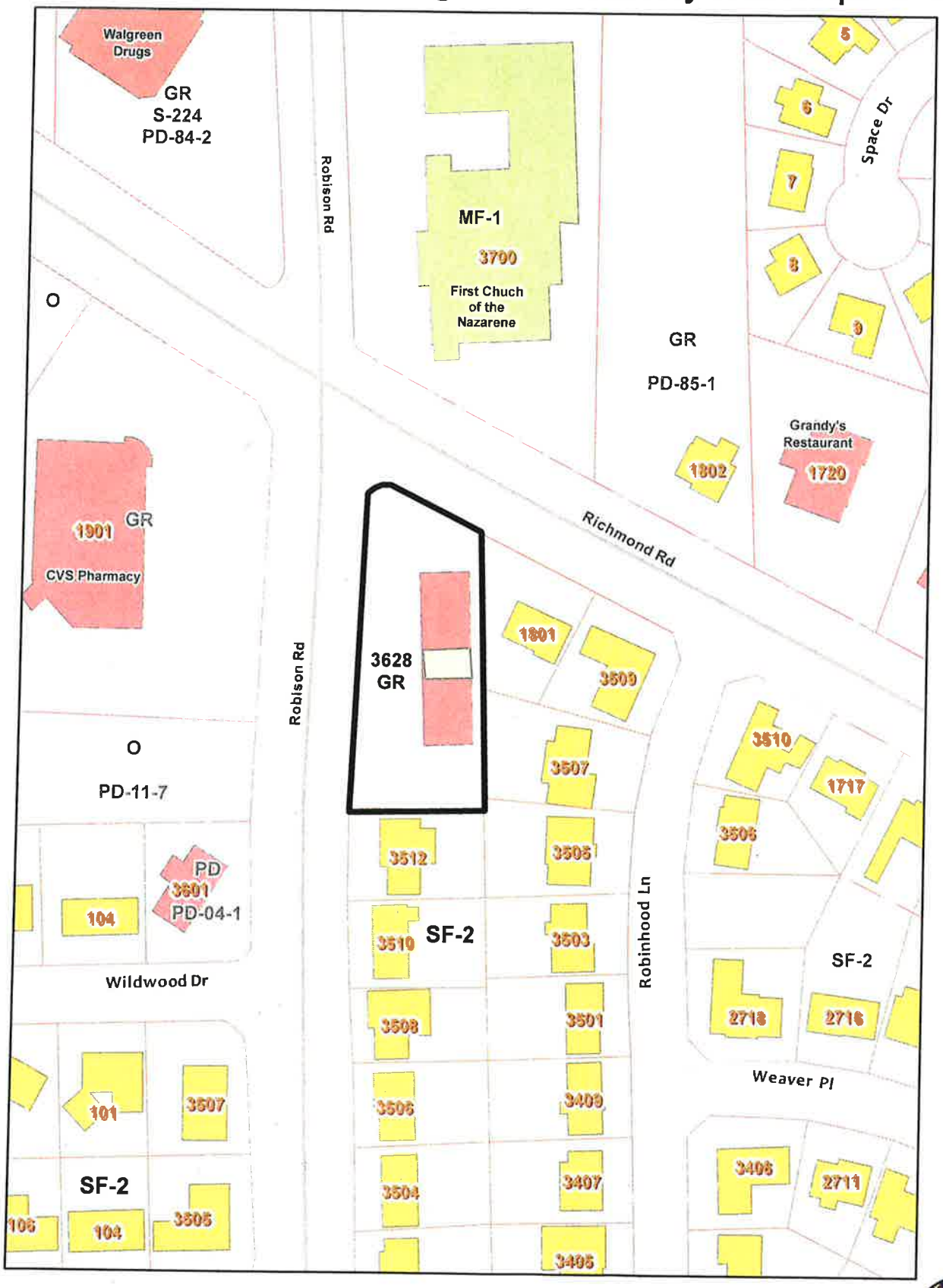
JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd. (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

ATTH 01

2019-058

# 3628 North Robison Road
## Department of Planning & Community Development




1:1,500

Attachment: 2019-058 ATTH 01 Maps [Revision 1] (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

# 3628 North Robison Road
## Department of Planning & Community Development

N

1:1,000

Attachment: 2019-058 ATTH 01 Maps [Revision 1] (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

2019-058

ATTH 02

# 3628 North Robison Road
## Department of Planning & Community Development

Attachment: 2019-058 ATTH 02 Photo of strip center [Revision 1] (2112 : 2019-058 ORD granting SUP for

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-058 Goals & Perspectives (2112 : 2019-058 ORD granting SUP for microblading at 3628 N. Robison Rd.)

# ORDINANCE NO. 2019-058

S-708

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-708 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON TRACTS 23 & 24 IN THE CHANCELLOR BEACH HRS, A-731, LOCATED IN A TENANT SPACE AT 3628 NORTH ROBISON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-708 to allow the one additional use of application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road** in the City of Texarkana, Bowie County, Texas.

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd signed (2112 : 2019-058 ORD granting SUP for microblading at 3628 N.

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

4:03 p.m.

Attachment: 2019-058 ORD granting SUP at 3628 N. Robison Rd signed (2112 : 2019-058 ORD granting SUP for microblading at 3628 N.

City of Texarkana, Texas

Version: A

# Briefing Sheet

**Update Date:** 7/2/2019 1:42 PM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-059 rezoning Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Single Family-2 to Office. Jeff Phillips, dba The Eye Guys Optometrists, applicant.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Z-19-12: This is a request for rezoning from Single Family-2 to Office by Jeff Phillips, dba The Eye Guys Optometrists, owner, on Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Currently, a single-family residence is located on this site.

The adjacent zoning is General Retail to the north and west and Single Family-2 to the east and south. The adjacent land usage is The Eye Guys Optometrist office to the north, an office to the west and residences to the east and south.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The owner of the optometrist office, located to the north of this tract, recently purchased this property at 4232 Elizabeth Street with plans to expand the optometrist parking lot area to include the rear yard of this existing residence. The residence will continue to be used for residential use but may in the future be converted to an office type use.

Staff recommends for approval of this request for rezoning to the Office zoning district.

All notification and application requirements have been met to consider this request.

**Potential Options:**

NONE

**Fiscal Implications:**

NONE

**Staff Recommendation:**

# City of Texarkana, Texas

Staff recommends for approval of the request.

## Advisory Board/Committee Review:

Planning and Zoning Commission

## Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

## Advisory Board/Committee Meeting Date and Minutes:

June 3, 2019

## Attachments

a. 2019-059 ORD rezoning 4232 Elizabeth St, (PDF)
b. 2019-059 ATTH 01 Maps (PDF)
c. 2019-059 ATTH 02 Photo of The Eye Guys bldg. & adjacent property (PDF)
d. 2019-059 Goals & Perspectives (DOCX)
e. 2019-059 ORD rezoning 4232 Elizabeth St signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/02/2019 4:29 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:29 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

Z-19-12

# ORDINANCE NO. 2019-059

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 15, BLOCK 14, BELL HEIGHTS ADDITION, LOCATED AT 4232 ELIZABETH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Office on Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Office** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office.**

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St, (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

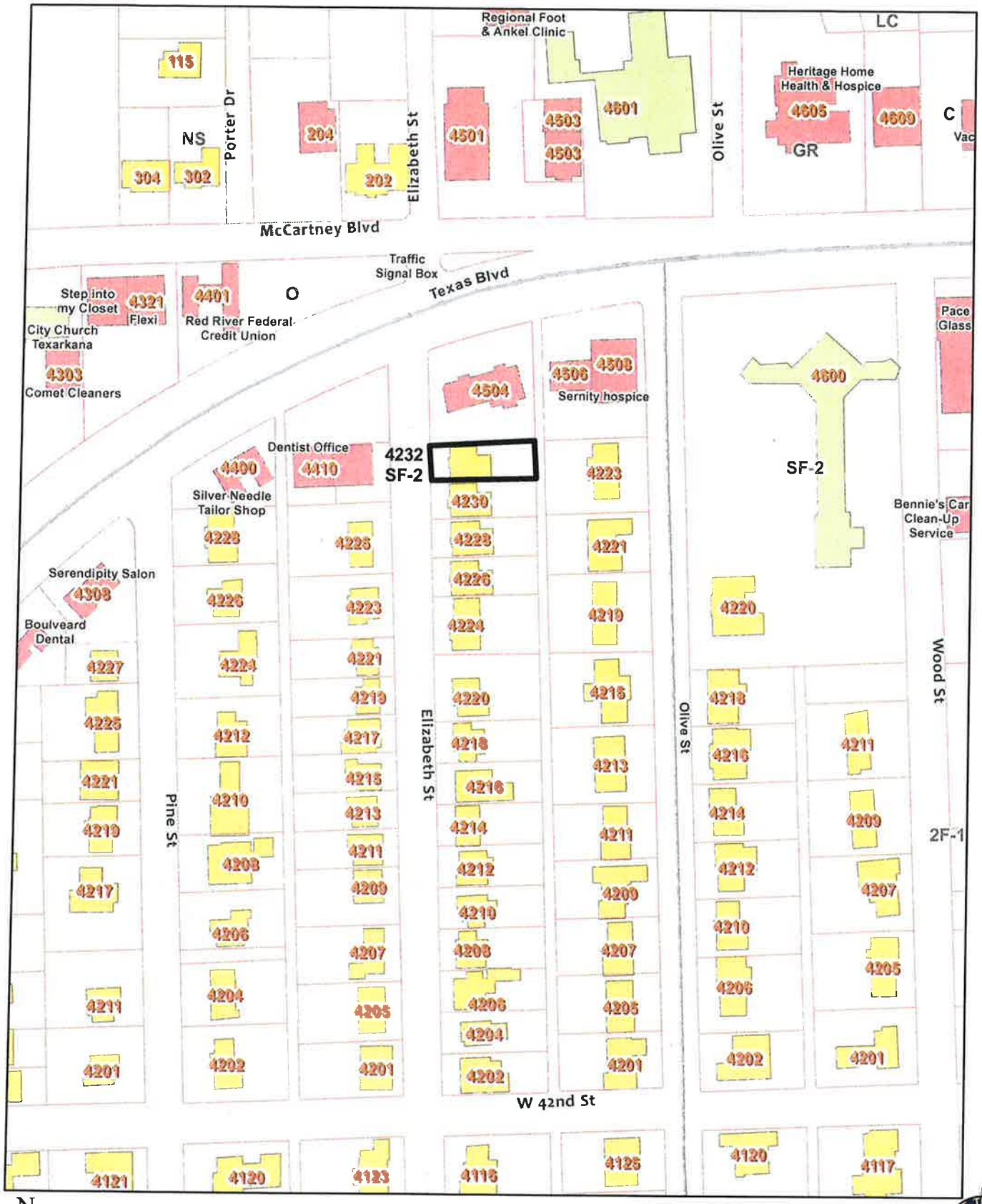
BOB BRUGGEMAN, MAYOR

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St, (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

ATTH 01

# 4232 Elizabeth Street
# Department of Planning & Community Development

2019-059




N 1:2,000

Attachment: 2019-059 ATTH 01 Maps (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

# 4232 Elizabeth Street
## Department of Planning & Community Development

N 1:1,000

Attachment: 2019-059 ATTH 01 Maps (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

2019-059

Image capture: Jan 2013 © 2019 Google

Attachment: 2019-059 ATTH 02 Photo of The Eye Guys bldg. & adjacent property (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-059 Goals & Perspectives (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

Z-19-12

# ORDINANCE NO. 2019-059

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 15, BLOCK 14, BELL HEIGHTS ADDITION, LOCATED AT 4232 ELIZABETH STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Office on Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Office** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Office.**

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St signed (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

7:04 p.m.

Attachment: 2019-059 ORD rezoning 4232 Elizabeth St signed (2113 : 2019-059 ORD rezoning 4232 Elizabeth St. SF-2 to Office)

City of Texarkana, Texas

Version:

# Briefing Sheet

**Update Date:** 7/3/2019 10:23 AM

**Lead Department:** Planning and Community Development **Action Officer:** Debbie Burk,

**Subject:** Ordinance No. 2019-060 rezoning Tract 98C being a 1-acre tract in the M.H. Janes HRS, A-305, located at 8002 Hampton Road. Single Family-2 to Commercial. Craig Murphy, dba Lift Truck Supply Inc., applicant.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 2: Brief once - vote once (two weeks) |

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Z-19-13: This is a request for rezoning from Single Family-2 to Commercial by Craig Murphy, dba Craig Murphy Investments, LLC, owner, at 8002 Hampton Road (Tract 98C, being a 1-acre tract of land located in the M.H. Janes HRS, A-305). A commercial business, Lift Truck Supply, Inc., is currently located at this site. This business handles the sale and service of forklifts.

The adjacent zoning is Single Family-2 to the north, east and west and Interstate Highway 30 to the south. The adjacent land usage is vacant land to the north and west, a commercial business (Metal Max) to the east and Interstate Highway 30 to the south.

The Comprehensive Plan has designated this area as Regional Commercial.

This property was recently annexed into the city limits as a non-conforming use and was given the temporary zoning classification of Single Family-2 per Section 140-78 of the Zoning Ordinance. The owner, Mr. Murphy, plans to construct an addition to the existing building and is requesting rezoning to Commercial to make this business a conforming use.
All notification and application requirements have been met to consider this request.

**Potential Options:**

NONE

**Fiscal Implications:**

NONE

**Staff Recommendation:**

Since there is other Commercial zoning along the Interstate 30 Highway corridor, staff recommends for approval.

# City of Texarkana, Texas

## Advisory Board/Committee Review:

The Planning and Zoning Commission unanimously recommended for approval of the request.

## Board/Committee Recommendation:

APPLICABLE

## Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

## Attachments

a. 2019-060 ORD rezoning 8002 Hampton Rd (PDF)
b. 2019-060 EXH 'A' Legal description (PDF)
c. 2019-060 ATTH 01 Maps (PDF)
d. 2019-060 ATTH 02 Photo of property (PDF)
e. 2019-060 ATTH 03 Site plan (PDF)
f. 2019-060 ATTH 04 Elevations (PDF)
g. 2019-060 ATTH 05 Floor plan (PDF)
h. 2019-060 Goals & Perspectives (DOCX)
i. 2019-060 ORD rezoning 8002 Hampton Rd signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/02/2019 4:30 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:33 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

Z-19-13

# ORDINANCE NO. 2019-060

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING TRACT 98C BEING A ONE-ACRE TRACT IN THE M.H. JANES HRS, A-305, LOCATED AT 8002 HAMPTON ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Commercial on Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (Exhibit 'A'), located at 8002 Hampton Road** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Tract 98C being a one acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial.**

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

| | |
|---|---|
| _____ | _____ |
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

EXH 'A'

All that certain lot, tract or parcel of land lying and situated in the M. H. JANES HEADRIGHT SURVEY, Abstract 305, Bowie County, Texas, being a part of that certain tract of land described as 1.000 acre in the Deed from Texarkana Metal Building Supply, Inc. to Ronald W. Dawson, et ux, dated February 27, 2007, recorded in Volume 5117, Page 264 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the North right-of-way line of Hampton Road, the Southeast corner of the said 1.000 acre tract, the Southwest corner of that certain tract of land described as 7.497 acres in the deed from Texarkana Metal Building Supply, Inc. to Metalmax, LLC, dated November 14, 2012, recorded in Volume 6338, Page 270 of the Real Property Records of Bowie County, Texas; THENCE North 84 deg. 35' 36" West, a distance of 3.54 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner capped MTG 101011-00, at the beginning of a circular curve to the left; THENCE in a Northwesterly direction along the arc of the said circular curve, a distance of 39.58 feet, with a delta angle of 02 deg. 18' 10", a radius of 984.88 feet, a chord bearing of North 85 deg. 44' 22" West, and a chord distance of 39.58 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, at the end of said circular curve; THENCE North 86 deg. 53' 27" West, tangent to the said circular curve a distance of 48.85 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, said corner bears North 86 deg. 53' 27" West, a distance of 38.00 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, the Southwest corner of the said 1.000 acre tract; THENCE North 03 deg. 12' 11" East, a distance of 52.00 feet to a point for a corner; THENCE North 86 deg. 53' 27" West, a distance of 38.00 feet to a point for a corner, lying in the West line of the said 1.000 acre tract and the East line of that certain tract of land described as 2.582 acres for a railroad spur tract from G.G. Norton, et ux, to Texarkana Industries, Inc., dated January 7, 1958, recorded in Volume 354, Page 517 of the Deed Records of Bowie County, Texas; THENCE North 03 deg. 12' 11" East, a distance of 140.68 feet along the West line of the said 1.000 acre tract and the East line of the said railroad spur to a point for a corner, at the beginning of a circular curve to the left; THENCE in a Northeasterly direction along the arc of the said circular curve, a distance of 140.75 feet, with a delta angle of 04 deg. 08' 46", a radius of 1945.08 feet, a chord bearing of North 01 deg. 07' 40" East, and a chord distance of 140.72 feet to a point for a corner, the Northwest corner of the said 1.000 acre tract, an angle point of the said 7.497 acre tract; THENCE South 86 deg. 47' 49" East, a distance of 135.06 feet along the North line of the said 1.000 acre tract and the South line of the said 7.497 acre tract to a point for a corner, the Northeast corner of the said 1.000 acre tract, an inside ell corner of the said 7.497 acre tract; THENCE South 03 deg. 12' 11" West, a distance of 334.03 feet along the East line of the said 1.000 acre tract and the West line of the said 7.497 acre tract to the Point of Beginning and containing 0.955 acres of land, more or less. The bearings are based on Texas Coordinate System of 1983, North Central Zone, NAD83, with a bearings of North 86 deg. 53' 27" West.

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Grantors, for themselves, and their heirs, assigns, licensees, and agents, reserve an Access Easement over and across the above described 0.955 acre tract to use, maintain, repair, replace, and publicly display the Billboard located on a tract of land containing .045 acre located South and West of the above described 0.955 acre tract. Grantee, for itself and its successors, assigns, licensees, and agents covenants with Grantors that neither Grantee nor Grantee's successors, assigns, licensees, and agents will interfere or in any way obstruct the use, maintenance, repair,



Attachment: 2019-060 ORD rezoning 8002 Hampton Rd (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

EXH 'A'

All that certain lot, tract or parcel of land lying and situated in the M. H. JANES HEADRIGHT SURVEY, Abstract 305, Bowie County, Texas, being a part of that certain tract of land described as 1.000 acre in the Deed from Texarkana Metal Building Supply, Inc. to Ronald W. Dawson, et ux, dated February 27, 2007, recorded in Volume 5117, Page 264 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the North right-of-way line of Hampton Road, the Southeast corner of the said 1.000 acre tract, the Southwest corner of that certain tract of land described as 7.497 acres in the deed from Texarkana Metal Building Supply, Inc. to Metalmax, LLC, dated November 14, 2012, recorded in Volume 6338, Page 270 of the Real Property Records of Bowie County, Texas; THENCE North 84 deg. 35' 36" West, a distance of 3.54 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner capped MTG 101011-00, at the beginning of a circular curve to the left; THENCE in a Northwesterly direction along the arc of the said circular curve, a distance of 39.58 feet, with a delta angle of 02 deg. 18' 10", a radius of 984.88 feet, a chord bearing of North 85 deg. 44' 22" West, and a chord distance of 39.58 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, at the end of said circular curve; THENCE North 86 deg. 53' 27" West, tangent to the said circular curve a distance of 48.85 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, said corner bears North 86 deg. 53' 27" West, a distance of 38.00 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, the Southwest corner of the said 1.000 acre tract; THENCE North 03 deg. 12' 11" East, a distance of 52.00 feet to a point for a corner; THENCE North 86 deg. 53' 27" West, a distance of 38.00 feet to a point for a corner, lying in the West line of the said 1.000 acre tract and the East line of that certain tract of land described as 2.582 acres for a railroad spur tract from G.G. Norton, et ux, to Texarkana Industries, Inc., dated January 7, 1958, recorded in Volume 354, Page 517 of the Deed Records of Bowie County, Texas; THENCE North 03 deg. 12' 11" East, a distance of 140.68 feet along the West line of the said 1.000 acre tract and the East line of the said railroad spur to a point for a corner, at the beginning of a circular curve to the left; THENCE in a Northeasterly direction along the arc of the said circular curve, a distance of 140.75 feet, with a delta angle of 04 deg. 08' 46", a radius of 1945.08 feet, a chord bearing of North 01 deg. 07' 40" East, and a chord distance of 140.72 feet to a point for a corner, the Northwest corner of the said 1.000 acre tract, an angle point of the said 7.497 acre tract; THENCE South 86 deg. 47' 49" East, a distance of 135.06 feet along the North line of the said 1.000 acre tract and the South line of the said 7.497 acre tract to a point for a corner, the Northeast corner of the said 1.000 acre tract, an inside ell corner of the said 7.497 acre tract; THENCE South 03 deg. 12' 11" West, a distance of 334.03 feet along the East line of the said 1.000 acre tract and the West line of the said 7.497 acre tract to the Point of Beginning and containing 0.955 acres of land, more or less. The bearings are based on Texas Coordinate System of 1983, North Central Zone, NAD83, with a bearings of North 86 deg. 53' 27" West.

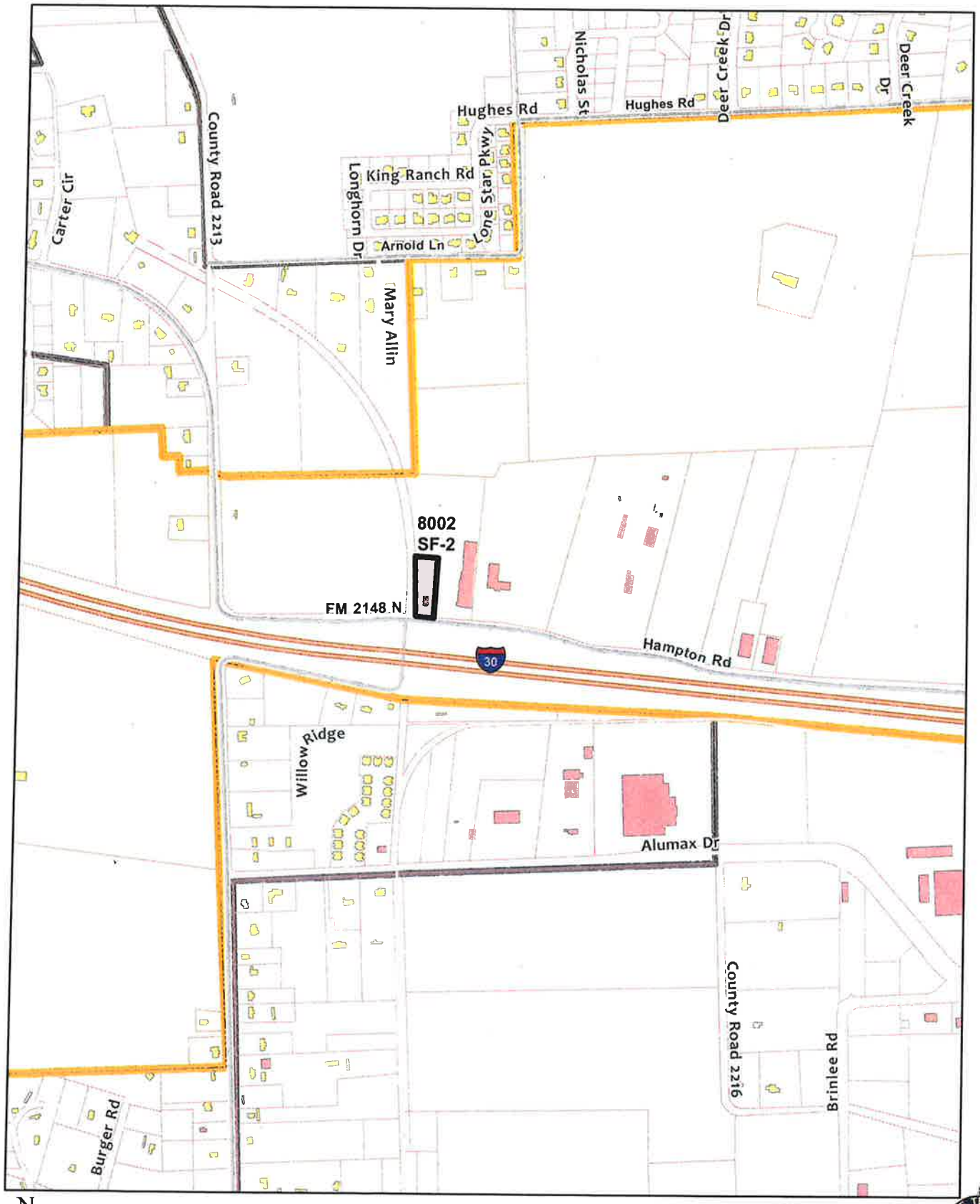
Attachment: 2019-060 EXH 'A' Legal description (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Grantors, for themselves, and their heirs, assigns, licensees, and agents, reserve an Access Easement over and across the above described 0.955 acre tract to use, maintain, repair, replace, and publicly display the Billboard located on a tract of land containing .045 acre located South and West of the above described 0.955 acre tract. Grantee, for itself and its successors, assigns, licensees, and agents covenants with Grantors that neither Grantee nor Grantee's successors, assigns, licensees, and agents will interfere or in any way obstruct the use, maintenance, repair,



Attachment: 2019-060 EXH 'A' Legal description (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

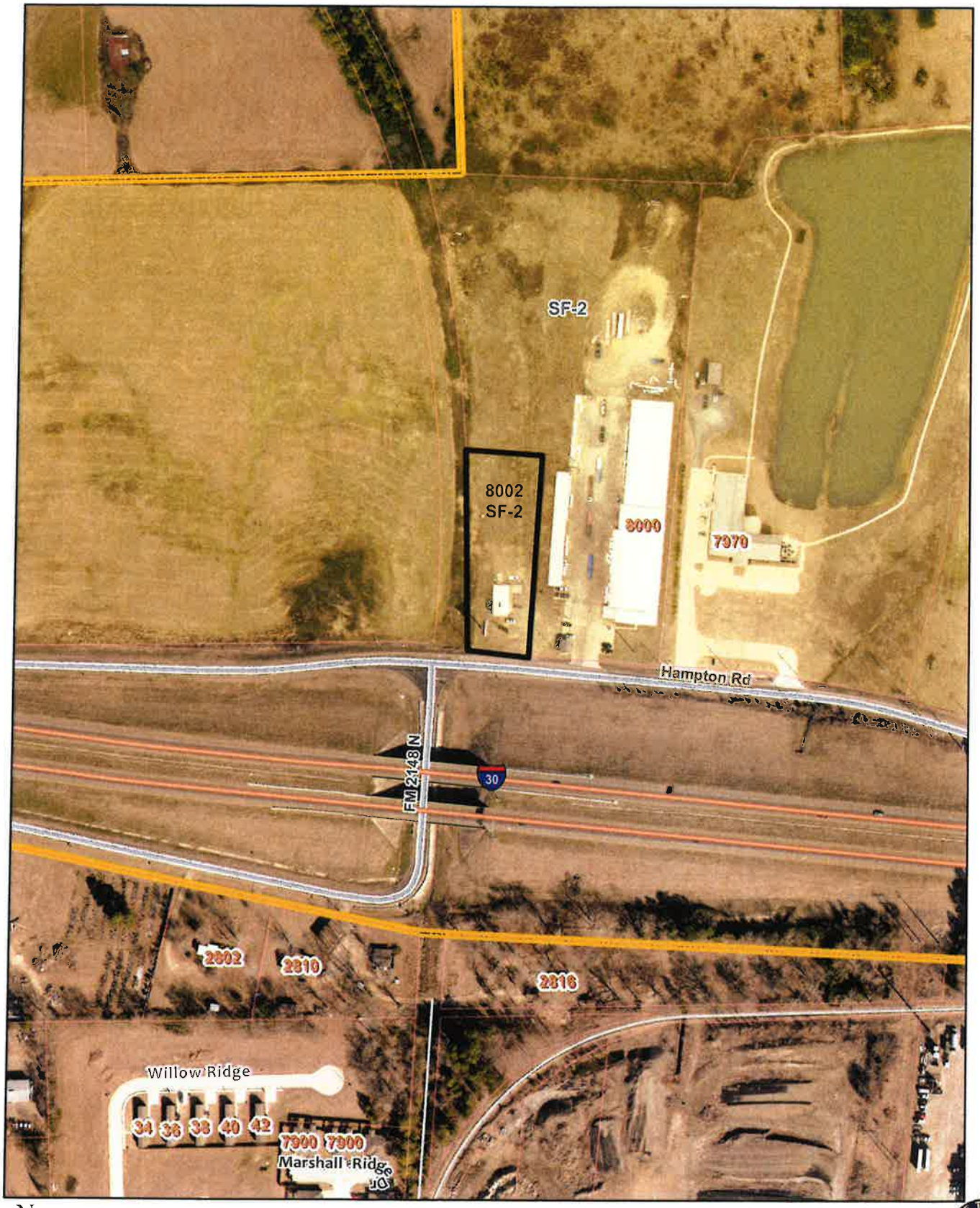
# 8002 Hampton Road
## Department of Planning & Community Development




N 1:10,000

Attachment: 2019-060 ATTH 01 Maps (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

# 8002 Hampton Road
## Department of Planning & Community Development




N 1:3,000

Attachment: 2019-060 ATTH 01 Maps (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Google Maps 8002 Hampton Rd

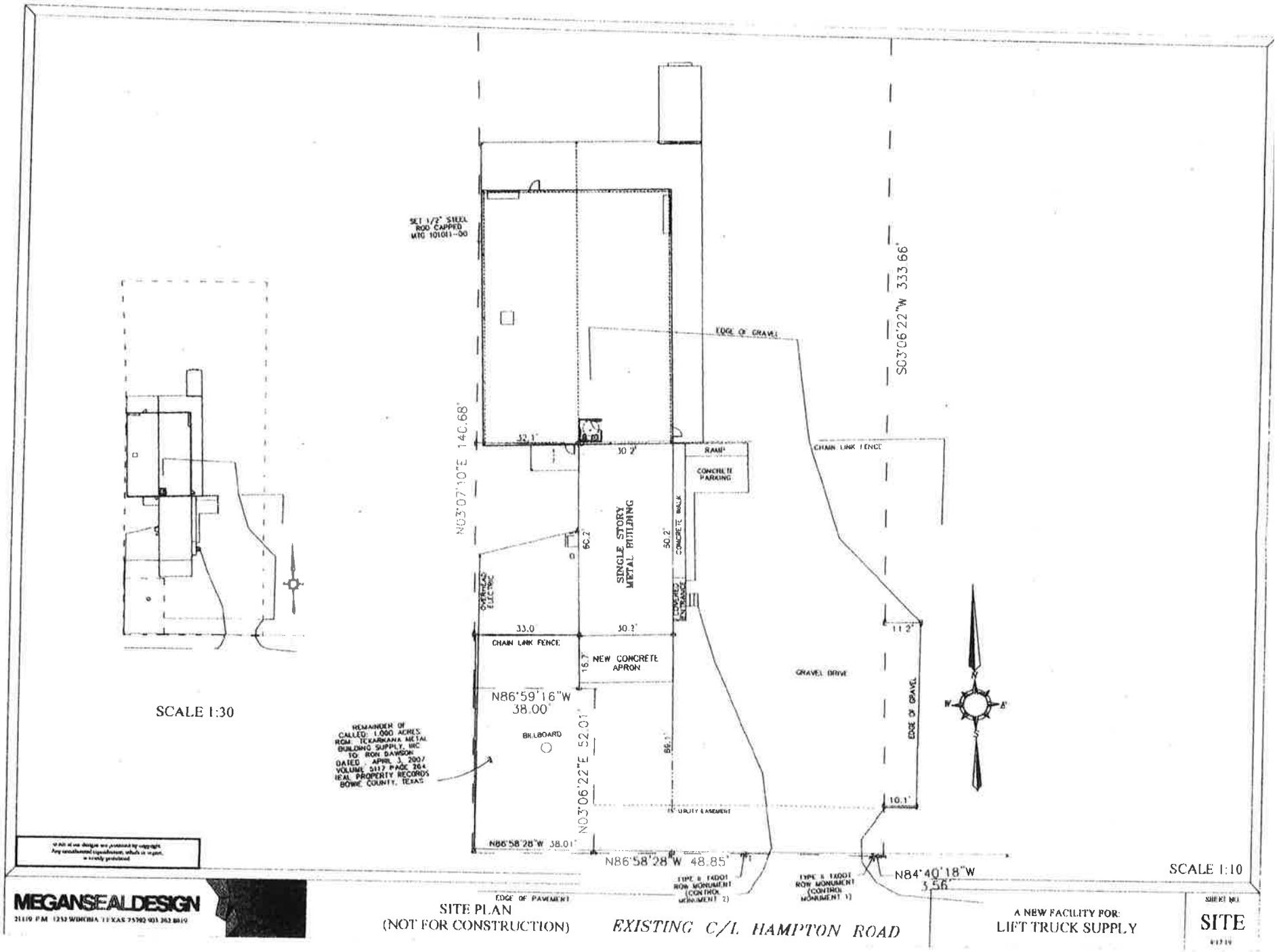
Image capture: May 2016 © 2019 Google

Texarkana, Texas

Google

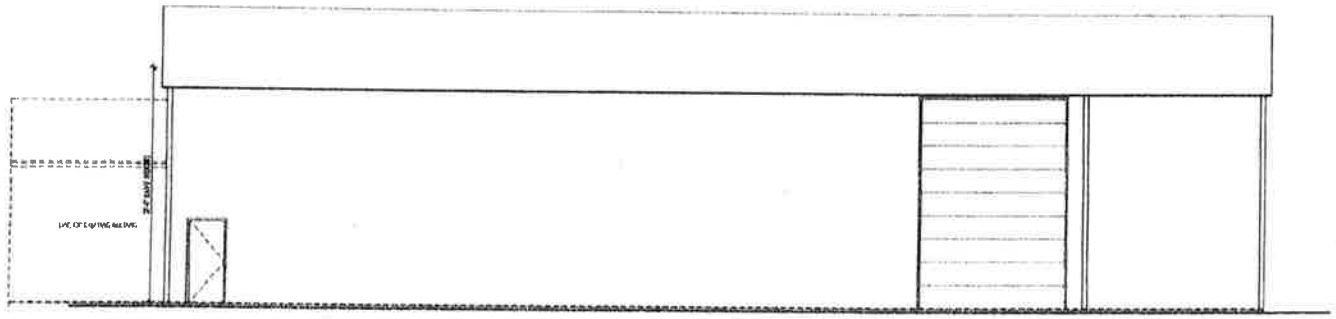
Street View - May 2016

Attachment: 2019-060 ATTH 02 Photo of property (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

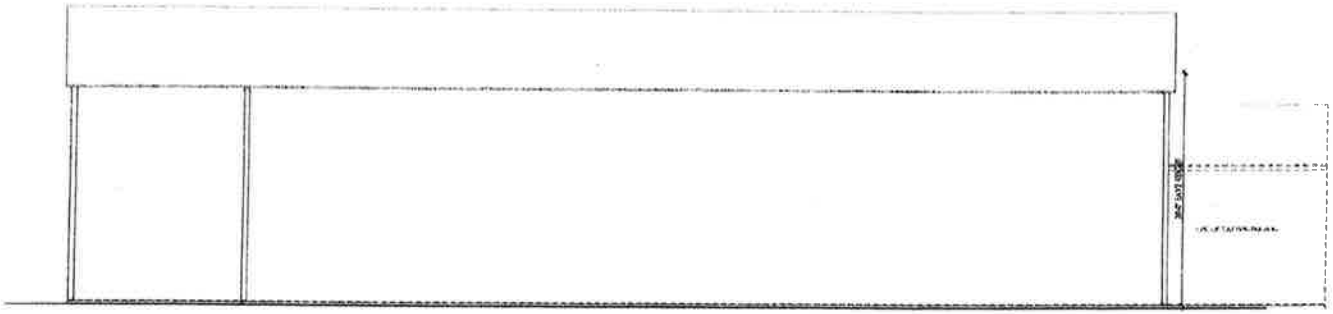




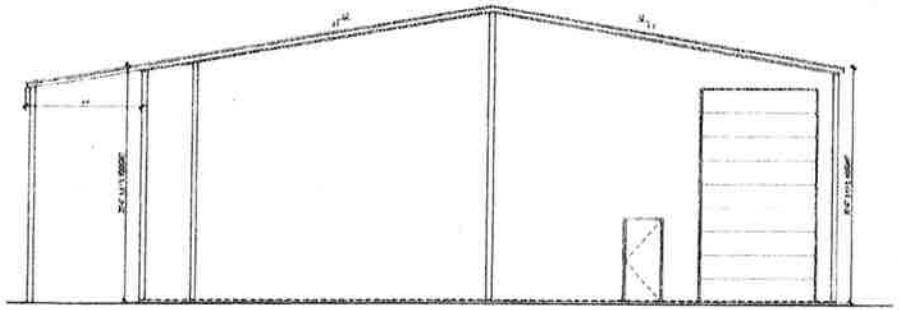

Attachment: 2019-060 ATTH 03 Site plan (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to



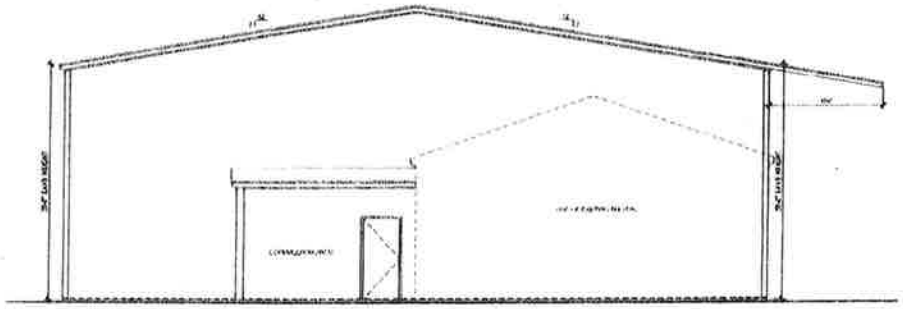
WEST ELEVATION



EAST ELEVATION



NORTH ELEVATION



SOUTH ELEVATION

© All of our designs are protected by copyright
Any unauthorized reproduction, either in whole or in part
is strictly prohibited

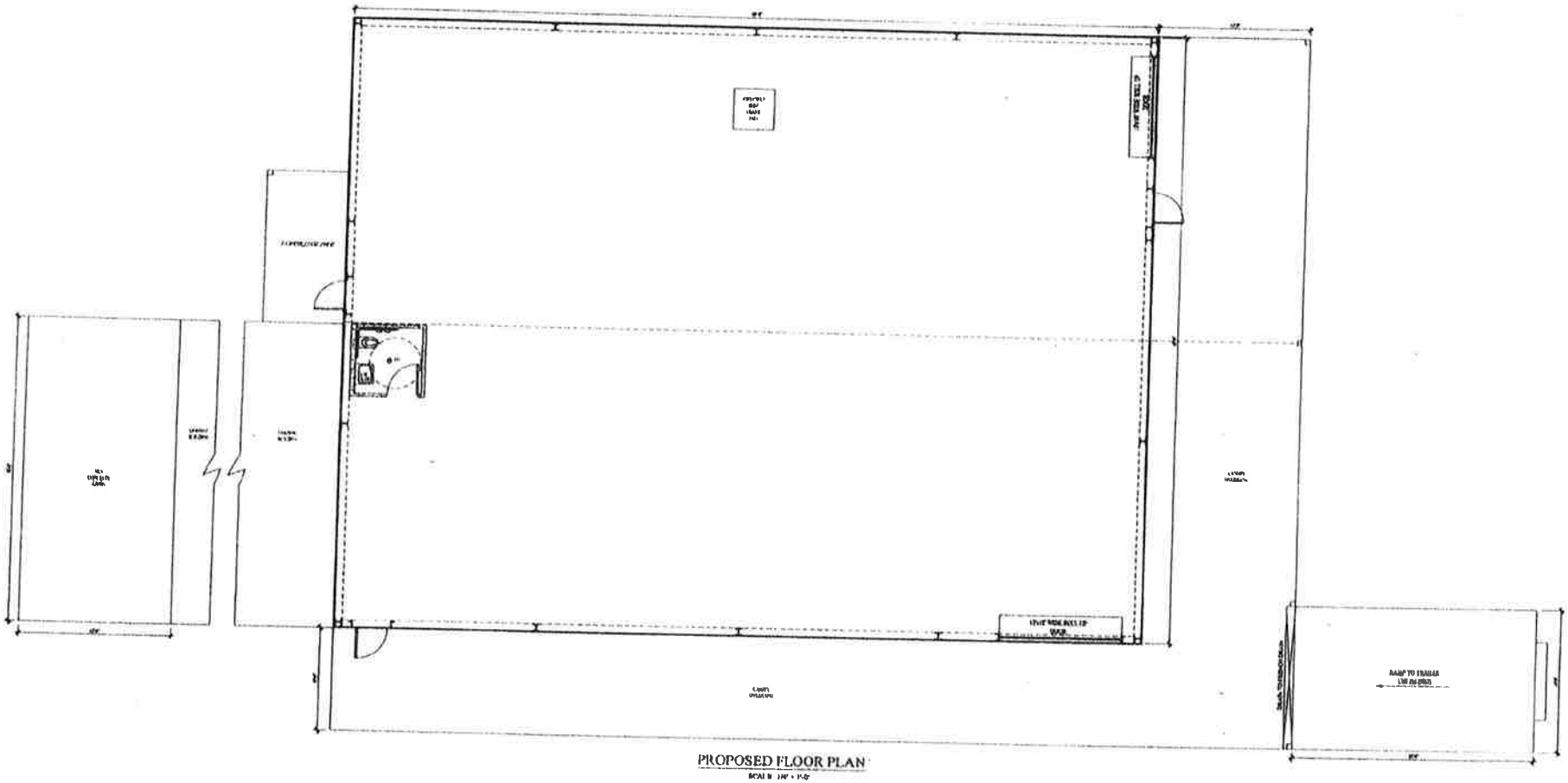
MEGANSEALDESIGN
21119 F.M. 1252 WINONA TEXAS 75792 903 262 8019

EXTERIOR ELEVATIONS
(NOT FOR CONSTRUCTION)

A NEW FACILITY FOR:
LIFT TRUCK SUPPLY

SHEET NO
A-2.1

Attachment: 2019-060 ATTH 04 Elevations (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to




© All of our designs are protected by copyright. Any unauthorized reproduction, whole or in part, is strictly prohibited

MEGANSEALDESIGN
31119 F.M. 1292 WINONA TEXAS 75792 903.842.8019

PROPOSED FLOOR PLAN
(NOT FOR CONSTRUCTION)

A NEW FACILITY FOR
LIFT TRUCK SUPPLY

SHEET NO.
A-1.1

Attachment: 2019-060 ATTH 05 Floor plan (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | Goals |
|---|---|
| Serve the Community | ☐ Promote an Environmentally Sensitive & Livable Community<br>☐ Provide a Safe Community<br>☐ Deliver Quality Services<br>☐ Foster a Healthy Community |
| Run the Operations | ☐ Enhance Community Preparedness & Responsiveness<br>☐ Maximize Partnership Opportunities<br>☐ Provide Courteous & Responsive Customer Service<br>☑ Model a Positive City Image<br>☐ Deliver Efficient Services<br>☑ Cultivate Community Involvement & Access |
| Manage the Resources | ☐ Maintain Fiscal Strength<br>☐ Maximize Utilization & Resources<br>☑ Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ Develop a Skilled & Diverse Workforce<br>☐ Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| NA | No Additional |

**Other Potential Impacts:**

NA

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☑ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☑ | Sign Posted |

Other:

Attachment: 2019-060 Goals & Perspectives (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Z-19-13

# ORDINANCE NO. 2019-060

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING TRACT 98C BEING A ONE-ACRE TRACT IN THE M.H. JANES HRS, A-305, LOCATED AT 8002 HAMPTON ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial;** and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Commercial on Tract 98C, being a one-acre tract in the M.H. Janes HRS, A-305 (Exhibit 'A'), located at 8002 Hampton Road** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Tract 98C being a one acre tract in the M.H. Janes HRS, A-305 (**Exhibit 'A'**), located at 8002 Hampton Road in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial.**

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd signed (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

7:06p.m.

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd signed (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

EXH 'A'

All that certain lot, tract or parcel of land lying and situated in the M. H. JANES HEADRIGHT SURVEY, Abstract 305, Bowie County, Texas, being a part of that certain tract of land described as 1.000 acre in the Deed from Texarkana Metal Building Supply, Inc. to Ronald W. Dawson, et ux, dated February 27, 2007, recorded in Volume 5117, Page 264 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the North right-of-way line of Hampton Road, the Southeast corner of the said 1.000 acre tract, the Southwest corner of that certain tract of land described as 7.497 acres in the deed from Texarkana Metal Building Supply, Inc. to Metalmax, LLC, dated November 14, 2012, recorded in Volume 6338, Page 270 of the Real Property Records of Bowie County, Texas; THENCE North 84 deg. 35' 36" West, a distance of 3.54 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner capped MTG 101011-00, at the beginning of a circular curve to the left; THENCE in a Northwesterly direction along the arc of the said circular curve, a distance of 39.58 feet, with a delta angle of 02 deg. 18' 10", a radius of 984.88 feet, a chord bearing of North 85 deg. 44' 22" West, and a chord distance of 39.58 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, at the end of said circular curve; THENCE North 86 deg. 53' 27" West, tangent to the said circular curve a distance of 48.85 feet along the North right-of-way line of the said Road and the South line of the said 1.000 acre tract to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, said corner bears North 86 deg. 53' 27" West, a distance of 38.00 feet to a 1/2 inch steel rod found for a corner, capped Texas JHG 1715, the Southwest corner of the said 1.000 acre tract; THENCE North 03 deg. 12' 11" East, a distance of 52.00 feet to a point for a corner; THENCE North 86 deg. 53' 27" West, a distance of 38.00 feet to a point for a corner, lying in the West line of the said 1.000 acre tract and the East line of that certain tract of land described as 2.582 acres for a railroad spur tract from G.G. Norton, et ux, to Texarkana Industries, Inc., dated January 7, 1958, recorded in Volume 354, Page 517 of the Deed Records of Bowie County, Texas; THENCE North 03 deg. 12' 11" East, a distance of 140.68 feet along the West line of the said 1.000 acre tract and the East line of the said railroad spur to a point for a corner, at the beginning of a circular curve to the left; THENCE in a Northeasterly direction along the arc of the said circular curve, a distance of 140.75 feet, with a delta angle of 04 deg. 08' 46", a radius of 1945.08 feet, a chord bearing of North 01 deg. 07' 40" East, and a chord distance of 140.72 feet to a point for a corner, the Northwest corner of the said 1.000 acre tract, an angle point of the said 7.497 acre tract; THENCE South 86 deg. 47' 49" East, a distance of 135.06 feet along the North line of the said 1.000 acre tract and the South line of the said 7.497 acre tract to a point for a corner, the Northeast corner of the said 1.000 acre tract, an inside ell corner of the said 7.497 acre tract; THENCE South 03 deg. 12' 11" West, a distance of 334.03 feet along the East line of the said 1.000 acre tract and the West line of the said 7.497 acre tract to the Point of Beginning and containing 0.955 acres of land, more or less. The bearings are based on Texas Coordinate System of 1983, North Central Zone, NAD83, with a bearings of North 86 deg. 53' 27" West.

Attachment: 2019-060 ORD rezoning 8002 Hampton Rd signed (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

Grantors, for themselves, and their heirs, assigns, licensees, and agents, reserve an Access Easement over and across the above described 0.955 acre tract to use, maintain, repair, replace, and publicly display the Billboard located on a tract of land containing .045 acre located South and West of the above described 0.955 acre tract. Grantee, for itself and its successors, assigns, licensees, and agents covenants with Grantors that neither Grantee nor Grantee's successors, assigns, licensees, and agents will interfere or in any way obstruct the use, maintenance, repair,



Attachment: 2019-060 ORD rezoning 8002 Hampton Rd signed (2114 : 2019-060 ORD rezoning 8002 Hampton Rd. SF-2 to Commercial)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/20/2019 1:25 PM

**Lead Department:** Finance Department **Action Officer:** Kristin Peeples,

**Subject:** Ordinance No. 2019-062 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2019 and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

**Briefing:** 9/9/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 9/9/2019

| Item Schedule |
| --- |
| Schedule 1: Brief twice - vote once (six weeks) |

## Updates/History of Briefing:

City staff and the Budget Advisory Committee recommend the following changes to the FY 20 budget:

1. 101 General Fund
    a. Decrease in transfer to 109 Property & Liability Fund of $17,300
    b. Additional transfer of $90,000 to the 228 Building Maintenance Fund for fire station renovations ($50,000) and generators ($40,000)
    c. Additional transfer of $300,000 to 120 Major Street Maintenance Fund
    d. Increase in property tax revenue based on certified values $72,597
    e. Decrease in transfers to the Employee Health Claim Fund of $29,891
2. 109 Property & Liability Fund
    a. Decrease in transfer from the 101 General Fund of $17,300
3. 116 TIRZ #1 Fund
    a. Additional expenditure of $406,000 for a potential project
    b. Movement of Gibson Bridge cost of $400,000 from FY 19 to FY 20
    c. Additional expenditure of $1,000,000 for proposed fire station relocation
    d. Additional expenditure of $66,227 for TIRZ bond issuance of $7 million (previously $6 million)
    e. Decrease in property tax revenue based on certified values $63,592
4. 120 Major Street Maintenance Fund
    a. Additional transfer of $300,000 from the 101 General Fund
5. 212 Hotel Occupancy Tax Fund
    a. Additional expenditure of $200,000 for parks/sports facility enhancement
6. 215 Housing Fund
    a. Movement of non-general fund matching expenditures of $278,900 from FY 20 to FY 19
7. 228 Building Maintenance Fund
    a. Additional transfer of $90,000 from the 101 General Fund for fire station renovations ($50,000) and generators ($40,000)
8. 235 Farmer's Market Grant Fund
    a. Rollover of grant funds of $87,110 from FY 19 to FY 20

9. 702 Employee Health Claim Fund
    a. Net overall changes of $92,615 based on recommended changes to the rate structure and plan options provided by insurance consultant

The Budget Advisory Committee discussed the following issues and made recommendations:

- Committee encouraged City staff to address rising health insurance costs and find ways to maintain current costs.
- Approximately $3 million of the general fund balance will be assigned to begin a long-term project of looping dead end water mains and addressing water loss.
- Committee discussed the proposed water rate increase and recognized the need for the fee adjustment to fund the new regional treatment plant.
- Committee strongly supports efforts of sports tourism and baseball/softball tournament promotion to increase tax revenues (sales and hotel occupancy). To this end, the committee recommended increasing sports promotion funding by $200,000 to enhance sports facilities.
- Committee reviewed and discussed assigned and restricted funds, in addition to general fund expenditures, and agreed these assigned and restricted funds were necessary to remain transparent and assure dollars are earmarked for specific purposes.
- Committee expressed their overall approval of the city's financial position and budgeting process.

## Executive Summary and Background Information:

The Charter of the City of Texarkana, Texas requires that at least sixty (60) days before the end of each fiscal year and not less than thirty (30) days prior to the time the City Council makes its tax levy for the current year, the City Manager shall file with the City Secretary and shall submit to the Council a proposed budget for the ensuing fiscal year.

The proposed budget for the fiscal year ending September 30, 2020 includes the following:

- No increase to the property tax rate. The rate will remain at $0.70/per $100 valuation.
- Estimated increase in overall property valuation of 39,035,218 or $273,246:
    - Texarkana City
        - 36,109,053 valuation
        - $252,763
    - T1
        - 3,253,577 valuation
        - $22,775
    - T2
        - (327,412)
        - ($2,292)
    - This is based on estimated values. Pending certified values to be received in July.
- Projected sales tax increase of 2% or $ 335,514 over the revised revenue calculation for FY 2019.
- Proposed water rate increase of $1.50/1,000 gallons to fund the bond for the new Riverbend Texas Regional Water Treatment Plant.
- No transfers from other funds used to balance the budget.
- All departments are budgeted to maintain current levels of service.
- Seniority pay as required by Chapter 143 of the Civil Service Code.
- 3% pay increase for the Police Department ($175,000).

- $125,000 set aside for Non-Civil Service compensation.
- Estimated days of expenditures in General Fund Balance at the end of FY 2020 is approximately 91 days.

**Potential Options:**

- Adopt budget as presented
- Adopt budget with requested changes

**Fiscal Implications:**

To provide proper documentation and approval of authorized expenditures for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

**Staff Recommendation:**

Staff recommends approval

**Advisory Board/Committee Review:**

Budget Advisory Committee

**Board/Committee Recommendation:**

The Budget Advisory Committee expressed their overall approval of the city's financial position and budgeting process.

**Advisory Board/Committee Meeting Date and Minutes:**

The Budget Advisory Committee met of July 16th, 17th, and 18th.

**Attachments**

a. 2019-062 ORD FY 20 Budget REVISED (DOC)
b. 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (PDF)
c. 2019-062 Goals & Perspectives (DOCX)
d. 2019-062 ORD FY 20 Budget signed(PDF)

**Staff Coordination**

| | | | | |
|---|---|---|---|---|
| Finance Department | Kristin Peeples | Department Head Review | Completed | 06/28/2019 2:53 PM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 06/28/2019 2:53 PM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 4:57 PM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

| | | | |
|---|---|---|---|
| 07/08/19 | City Council | MOVED FORWARD | Next: 08/12/19 |

# ORDINANCE NO. 2019-062

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE BUDGET ESTIMATE OF THE REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019, AND ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; APPROVING CAPITAL REPLACEMENT FUND PURCHASES AND AUTHORIZING THE CITY MANAGER TO MAKE CERTAIN PURCHASES AUTHORIZED BY LAW; APPROVING CAPITAL INPROVEMENT PLAN PROJECTS AND AUTHORIZING THE CITY MANAGER TO INCORPORATE PROJECTS INTO EXECUTION OF THE ANNUAL OPERATING BUDGET AS FUNDING IS AVAILABLE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A SUPERSEDING CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the budget estimate of the revenues and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, be and is hereby adopted and approved as the budget for such fiscal year.

**SECTION 2:** That a copy of said final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and published on the City's website.

**SECTION 3:** City of Texarkana, Texas Appropriations

| Fund No. | Fund Name | Anticipated Revenue | Authorized Expenditures | Appropriated Fund Balance |
|---|---|---|---|---|
| 101 | General Fund | 36,047,580 | 36,236,255 | 188,675 |
| 102 | Narcotics Division Operations Fund | 23,300 | 45,000 | 21,700 |
| 103 | Personnel Policy Fund | 293,000 | 521,500 | 228,500 |
| 104 | Workers Compensation Fund | 428,600 | 425,500 | 0 |
| 107 | Court Security Fund | 30,500 | 58,058 | 27,558 |
| 109 | General Property & Liability Fund | 285,500 | 285,500 | 0 |
| 110 | Central Records & Communications Fund | 2,673,702 | 2,673,702 | 0 |
| 113 | Conservation Revolving Loan Fund | | 35,038 | 35,038 |
| 114 | Court Technology Fund | 30,500 | 31,632 | 1,132 |
| 115 | Technology Fund | 440,169 | 439,370 | 0 |

Attachment: 2019-062 ORD FY 20 Budget REVISED [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

| | | | | |
|---|---|---|---|---|
| 116 | TIRZ #1 Fund | 1,156,122 | 3,142,888 | 1,986,766 |
| 117 | Donation Fund | 30,350 | 30,350 | 0 |
| 120 | Major Maintenance | 800,000 | 800,000 | 0 |
| 200 | Perot Enhancement Fund | 44,800 | 100,000 | 55,200 |
| 202 | Emergency Solutions Grant Fund | 126,000 | 126,000 | 0 |
| 203 | CDBG Revolving Loan Fund | 0 | 500 | 500 |
| 204 | Community Development Block Grant Fund | 1,367,000 | 450,000 | 0 |
| 207 | EPA Revolving Loan Grant Fund | 500,000 | 500,000 | 0 |
| 209 | Home Program Fund | 500 | 0 | 0 |
| 211 | Perot Theatre Fund | 355,950 | 341,295 | 0 |
| 212 | Hotel Occupancy Tax Fund | 1,545,000 | 1,917,277 | 372,277 |
| 213 | Perot Theatre Building Maintenance Fund | 45,250 | 100,000 | 54,750 |
| 214 | COC Homeless Assistance Grant Fund | 430,000 | 430,000 | 0 |
| 215 | Housing Fund | 0 | 0 | 0 |
| 216 | Police Dept. Training Provider Fund | 7,500 | 7,510 | 10 |
| 217 | Law Enforcement Block Grant Fund | 22,000 | 22,000 | 0 |
| 218 | CDBG 108 Loan Fund | 0 | 0 | 0 |
| 219 | Law Enforcement Program Fund | 6,700 | 11,500 | 4,800 |
| 220 | Metropolitan Planning Organization Fund | 242,760 | 242,760 | 0 |
| 222 | TIFMAS Fund | 0 | 12,997 | 12,997 |
| 223 | Economic Development Fund | 396,700 | 545,240 | 148,540 |
| 228 | Building Maintenance Fund | 397,070 | 397,070 | 0 |
| 229 | Public Safety Radio Fund | 107,734 | 71,006 | 0 |
| 230 | Rotary Splash Pad Fund | 0 | 0 | 0 |
| 232 | Trail Grant Fund | 65,087 | 65,087 | 0 |
| 233 | NRDA Grant Fund | 9,550,000 | 9,550,000 | 0 |
| 235 | Farmers Market Fund | 87,110 | 87,110 | 0 |
| 301 | Debt Service Fund | 5,535,290 | 5,612,073 | 76,783 |
| 417 | 2005 Bond Fund | 0 | 501,981 | 501,981 |
| 422 | TIRZ Bond Fund | 0 | 0 | 0 |
| 423 | 2017 Bond Fund | 59,000 | 842,820 | 783,820 |
| 501 | Health Department Fund | 1,018,355 | 1,040,432 | 22,077 |
| 502 | Public Library Fund | 800,128 | 800,128 | 0 |
| 605 | Federal Asset Forfeiture Fund | 12,660 | 20,000 | 7,340 |
| 701 | Employee Health Trust Fund | 0 | 0 | 0 |
| 702 | Employee Health Claim Fund | 6,632,608 | 6,915,579 | 282,971 |
| 703 | Fleet Services Fund | 1,401,768 | 1,397,200 | 0 |
| 704 | Capital Replacement Fund | 1,740,000 | 2,071,350 | 331,350 |
| 810 | Member Cities Water Revenue Fund | 1,222,343 | 1,222,343 | 0 |
| | **Total Appropriations** | **75,958,636** | **80,126,051** | **5,144,765** |

Attachment: 2019-062 ORD FY 20 Budget REVISED [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

**SECTION 4:** Texarkana Water Utilities Appropriations

| Fund | Anticipated Revenue | Authorized Expenditures | Appropriated Fund Balance |
|---|---|---|---|
| Texas Revenue Fund | 21,148,985 | 22,390,154 | 1,241,169 |
| IP Revenue Fund | 1,537,081 | 1,537,081 | 0 |
| 2004 Bond Fund | 192,167 | 191,669 | 0 |
| 2013 Bond Fund | 165,519 | 165,994 | 475 |
| 2013 Bond Construction Fund | 0 | 0 | 0 |
| Millwood Depreciation Fund | 413,084 | 605,015 | 191,931 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 7,800 | 23,205 | 15,405 |
| Equipment Fund | 313,232 | 557,471 | 244,239 |
| Technology Fund | 510,691 | 555,420 | 44,729 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 134,711 | 226,643 | 91,932 |
| Compost Fund | 67,525 | 126,440 | 58,915 |
| Customer Loan Fund | 0 | 0 | 0 |
| Personnel Policy Fund | 102,190 | 90,720 | 0 |
| TX Capital Improvement Fund | 1,223,000 | 1,895,000 | 672,000 |
| TX Infrastructure Fund | 639,756 | 825,000 | 185,244 |
| Wright Patman Corps of Engineers Cost Fund | 1,600,419 | 102,000 | 0 |
| Lake Texarkana Capital Improvement Fund | 529,300 | 1,239,200 | 709,900 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 250,474 | 476,000 | 225,526 |
| | 28,835,934 | 31,007,012 | 3,681,465 |

**SECTION 5:** The funding and purchases for the 2019-2020 fiscal year Capital Replacement Fund (CRF) are hereby approved and the City Manager or her designee is authorized, at her discretion, to expend public funds expressly designated, approved, and appropriated in this budget for CRF purchases made pursuant to interlocal or cooperative purchasing programs authorized by Chapter 271, Subchapters (D) and (F), Texas Local Government Code, and to sign and execute any documentation necessary for such purchases.

**SECTION 6:** Operating funds encumbered on the financial records as of September 30, 2019, are hereby re-appropriated to Fiscal Year 2020.

**SECTION 7:** The ongoing Capital Improvement Plan (CIP) is hereby approved and the City Manager or her designee is authorized and directed to incorporate the projects into the execution of the annual operating budget as funding is available, in all aspects of capital project execution, including the appropriate debt funding procedures as may be required by state law.

**SECTION 8:** It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

Attachment: 2019-062 ORD FY 20 Budget REVISED [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

**SECTION 9:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 10:** This Ordinance supersedes and controls over all resolutions, parts of resolutions, or policies in conflict herewith to the extent of such conflict.

**SECTION 11:** This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September 2019**.

ATTEST:

| | |
|---|---|
| JENNIFER EVANS, CITY SECRETARY | BOB BRUGGEMAN, MAYOR |

Attachment: 2019-062 ORD FY 20 Budget REVISED [Revision 2] (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# CITY OF TEXARKANA, TEXAS

# PROPOSED BUDGET

# FISCAL YEAR ENDING SEPTEMBER 30, 2020

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# City of Texarkana, Texas Annual Budget

## Fiscal Year Ending 9/30/20

In accordance with the passage of S.B. No. 656, Local Government Code, Sec. 102.007, was amended to require that an adopted municipal budget must contain a cover page that includes the following information:

This budget will raise more revenue from property taxes than last year's budget by an amount of $276,185 which is a 1.5% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $198,210.

| **Property Tax Rate Comparison** | **2018-2019** | **2019-2020** |
|---|---|---|
| Property Tax Rate | $0.700000/100 | $0.700000/100 |
| Effective Tax Rate | $0.691816/100 | $0.697350/100 |
| Effective Maintenance & Operations Tax Rate | $0.473770/100 | $0.535146/100 |
| Rollback Tax Rate | $0.725134/100 | $0.787911/100 |
| Debt Rate | $0.155800/100 | $0.151262/100 |

The total amount of municipal debt obligations is:

| | |
|---|---|
| Principal | $43,820,000 |
| Interest | $10,505,415 |
| Debt Service | $54,325,415 |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# Budget Calendar

## Fiscal Year 2020

| Initial Planning | | | |
|---|---|---|---|
| Mon | April 8 | 6:00 PM | City Council approves budget calendar |

| Preliminary Preparation | | |
|---|---|---|
| Fri | May 3 | Budget requests returned to Finance department |
| Mon<br>Fri | May 13 -<br>June 28 | Budget entry by Finance department and meetings with departments as necessary. Finance department prepares proposed budget for presentation to City Council. |
| June | | Various meetings with Budget Advisory Committee |

| Public Meetings | | | |
|---|---|---|---|
| Mon | July 8 | 6:00 PM | First briefing on proposed budget |
| Mon | August 12 | 6:00 PM | Public hearing on budget<br>First briefing on tax rate<br>First briefing on ratifying budget that raises more tax revenue than last year |
| Fri | August 16 | | Notice of public hearing on tax rate |
| Mon | August 26 | 5:30 PM | Budget workshop with City Council |
| Mon | August 26 | 6:00 PM | First public hearing on tax rate<br>Public hearing on ratifying budget that raises more tax revenue than last year |
| Wed | September 4 | 12:15 PM | Second public hearing on tax rate |
| Mon | September 9 | 6:00 PM | Record vote for adoption of budget<br>Record vote for adoption of tax rate<br>Record vote to ratify budget that raises more tax revenue than last year |

| Implementation | | |
|---|---|---|
| Mon | October 1 | Fiscal year begins<br>Adopted budget implemented |
| Mon | December 9 | Final budget document posted and distributed |
| Mon | December 9 | Submit budget document to Government Finance Officers Association (GFOA) |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# SUMMARY PAGES

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGET SUMMARY PAGES

## General Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **General Fund Balance** | **14,114,854** | **16,052,166** | **18,683,426** | **14,137,889** |
| | | | | |
| **Revenue** | - | - | - | - |
| Charges for Services | 277,710 | 225,152 | 247,328 | 247,328 |
| Contribution From Others | 39,705 | 20,000 | 16,668 | 20,000 |
| Fees | 1,023,317 | 864,750 | 999,958 | 993,502 |
| Fines and Forfeitures | 1,707,227 | 1,670,870 | 1,555,754 | 1,555,754 |
| Franchise Taxes | 1,480,977 | 1,460,750 | 1,462,300 | 1,462,300 |
| Grant Revenue | 147,266 | 45,000 | 142,504 | 54,867 |
| Insurance Contributions | 91,621 | - | 46,000 | - |
| Investment Revenue | 205,071 | 156,436 | 249,394 | 249,394 |
| Other Revenue | 71,197 | 61,000 | 202,937 | 58,500 |
| Permits | 582,557 | 546,350 | 687,625 | 687,625 |
| Property Tax Revenue | 11,885,963 | 13,091,078 | 13,147,107 | 13,454,966 |
| Rental Revenue | 16,751 | 8,000 | 9,050 | 9,050 |
| Taxes - Other | 16,560,617 | 16,704,658 | 16,949,125 | 17,229,794 |
| Transfers In | 6,018,585 | 24,500 | 24,500 | 24,500 |
| | | | | |
| Total General Fund 101 Revenue | 40,108,565 | 34,878,544 | 35,740,250 | 36,047,580 |
| | | | | |
| Narcotics Division Operations Fund 102 | 44,354 | 21,025 | 23,900 | 23,300 |
| Personnel Policy Fund 103 | 370,341 | 282,500 | 300,000 | 293,000 |
| Workers Compensation Fund 104 | 182,603 | 240,750 | 243,600 | 428,600 |
| Payroll Disbursement Fund 105 | 0 | - | 668 | - |
| Court Security Fund 107 | 28,351 | 25,000 | 30,500 | 30,500 |
| General Property & Liability Fund 109 | 244,470 | 300,700 | 162,649 | 285,500 |
| Conservation Revolving Loan Fund 113 | 468 | - | 800 | - |
| Court Technology Fund 114 | 30,764 | 30,100 | 30,500 | 30,500 |
| Technology Fund 115 | 458,575 | 271,306 | 272,106 | 440,169 |
| Major Maintenance Fund 120 | 3,019,791 | 500,000 | 500,000 | 800,000 |
| Police Training Fund 216 | 9,797 | 6,000 | 7,500 | 7,500 |
| Building Maintenance Fund 228 | 276,024 | 252,800 | 342,644 | 397,070 |
| Federal Asset Forfeiture Fund 605 | (2,650) | 15,800 | 12,900 | 12,660 |
| Capital Replacement Fund 704 | 1,283,604 | 1,509,000 | 2,605,897 | 1,740,000 |
| | | | | |
| Total General Fund Non 101 Revenue | 5,946,491 | 3,454,981 | 4,533,665 | 4,488,799 |
| | | | | |
| **Total Revenue** | **46,055,057** | **38,333,525** | **40,273,915** | **40,536,378** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## General Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Expenditures** | - | - | - | - |
| General Government | 2,621,410 | 2,620,625 | 2,617,302 | 2,630,248 |
| Police | 8,762,422 | 8,939,811 | 8,903,985 | 9,113,617 |
| Fire and Emergency Management | 6,399,747 | 6,562,537 | 6,343,679 | 6,654,678 |
| Public Works | 4,043,148 | 4,422,475 | 4,397,298 | 4,494,553 |
| Building and Code Administration | 1,099,115 | 1,162,304 | 1,111,386 | 1,145,026 |
| Parks Recreation and Community Health | 1,625,495 | 1,741,706 | 1,749,760 | 1,808,223 |
| Planning and Community Development | 720,749 | 614,933 | 535,711 | 604,991 |
| Non-Operating | 11,098,178 | 14,105,627 | 14,873,615 | 9,784,920 |
| Total General Fund 101 Expenditures | 36,370,265 | 40,170,018 | 40,532,737 | 36,236,255 |
| Narcotics Division Operations Fund 102 | 1,610 | 45,000 | 45,000 | 45,000 |
| Personnel Policy Fund 103 | 573,563 | 475,191 | 629,600 | 521,500 |
| Workers Compensation Fund 104 | 171,169 | 240,000 | 252,285 | 425,500 |
| Payroll Disbursement Fund 105 | 827 | - | 588 | - |
| Court Security Fund 107 | 5,514 | 40,575 | 30,575 | 58,058 |
| General Property & Liability Fund 109 | 244,804 | 300,000 | 260,000 | 285,500 |
| Conservation Revolving Loan Fund 113 | - | 34,071 | - | 35,038 |
| Court Technology Fund 114 | 31,417 | 30,115 | 30,317 | 31,632 |
| Technology Fund 115 | 433,635 | 371,306 | 333,782 | 439,370 |
| Major Maintenance Fund 120 | 2,056,601 | 500,000 | 1,463,189 | 800,000 |
| Police Training Fund 216 | 753 | 6,000 | 7,510 | 7,510 |
| Building Maintenance Fund 228 | 263,452 | 253,223 | 387,004 | 397,070 |
| Federal Asset Forfeiture Fund 605 | 5,000 | 20,000 | 20,000 | 20,000 |
| Capital Replacement Fund 704 | 1,327,876 | 1,353,570 | 826,865 | 2,071,350 |
| Total General Fund Non 101 Expenditures | 5,116,221 | 3,669,050 | 4,286,715 | 5,137,529 |
| **Total Expenditures** | **41,486,486** | **43,839,068** | **44,819,451** | **41,373,784** |
| **General Fund Balance** | **18,683,426** | **10,546,623** | **14,137,889** | **13,300,483** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Non General Fund Budget Summary

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance October 1** | - | - | - | - |
| 110 | Central Records & | - | - | - | (0) |
| 111 | Police Evidence Escrow Fund | - | - | - | - |
| 116 | TIRZ #1 Fund | 1,183,582 | 2,032,969 | 2,015,663 | 2,103,495 |
| 117 | Donation Fund | 17,459 | 17,459 | 14,677 | - |
| 118 | TIRZ #2 Fund | - | - | - | - |
| 200 | Perot Enhancement | 247,143 | 239,143 | 280,709 | 226,709 |
| 201 | Supportive Housing Fund | - | - | - | - |
| 202 | Emergency Solutions Grant | (57,298) | - | (74,610) | (0) |
| 203 | CDBG Revolving Loan Fund | 210,831 | 213,831 | 215,327 | 217,027 |
| 204 | Community Development Block | (14,171) | - | 540,203 | 512,000 |
| 205 | EPA Petroleum Grant Fund | - | - | - | - |
| 207 | EPA Revolving Loan Grant Fund | (5,526) | - | (15) | 0 |
| 208 | EPA Multipurpose Grant Fund | (6,893) | - | - | - |
| 209 | Home Program Fund | 67,188 | 67,688 | 67,901 | 68,401 |
| 211 | Perot Theatre Fund | 36,211 | 49,856 | 37,387 | 31,833 |
| 212 | Hotel Occupancy Tax Fund | 414,228 | 423,863 | 612,099 | 652,397 |
| 213 | Perot Theatre Building | 466,106 | 406,556 | 491,768 | 437,768 |
| 214 | COC Homeless Assistance Grant | (35,959) | - | (56,654) | 0 |
| 215 | Housing Fund | 454,562 | 458,062 | 458,243 | 186,043 |
| 217 | Law Enforcement Block Grant | 28,057 | - | 1,791 | (0) |
| 218 | CDBG 108 Loan Fund | - | - | 483 | 0 |
| 219 | Law Enforcement Program Fund | 32,884 | 31,455 | 30,285 | 25,769 |
| 220 | Metropolitan Planning | (5,528) | - | (80,706) | 0 |
| 221 | Texarkana Urban Transit District | - | - | - | - |
| 222 | TIFMAS Fund | - | 12,000 | - | 12,997 |
| 223 | Economic Development Fund | 975,734 | 976,778 | 1,362,166 | 924,794 |
| 225 | EPA Brownfield Grant Fund | - | - | - | - |
| 227 | NEA Grant Fund | (81,796) | - | 882 | - |
| 229 | Public Safety Radio Fund | - | 26,085 | 53,948 | 103,398 |
| 230 | Rotary Splash Pad Fund | 374 | - | (7,825) | - |
| 301 | Debt Service Fund | 22,502 | 213,658 | 206,784 | 398,774 |
| 415 | 2003 Bond Fund | 6 | - | - | - |
| 417 | 2005 Bond Fund | 484,272 | 488,272 | 490,981 | 501,981 |
| 420 | 2009 Bond Fund | 74 | - | - | - |
| 422 | TIRZ Bond Fund | 537,323 | 120,406 | 121,484 | 0 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Non General Fund Budget Summary

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 423 | 2017 Bond Fund | 8,714,466 | 2,733,467 | 4,694,118 | 2,946,857 |
| 501 | Health Department Fund | 504,125 | 616,191 | 636,854 | 670,134 |
| 502 | Public Library Fund | (32,230) | - | (12,519) | 0 |
| 601 | Drug Escrow Fund | - | - | - | - |
| 701 | Employee Health Trust Fund | 1,644,996 | 2,175,128 | 1,367,250 | (0) |
| 702 | Employee Health Claim Fund | 737,520 | (10,000) | 650,796 | 1,583,908 |
| 703 | Fleet Services Fund | 365,691 | 365,691 | 380,368 | 388,868 |
| 810 | Member Cities Water Revenue | - | - | - | - |
| | **Fund Balance October 1** | **16,905,931** | **11,658,558** | **14,499,837** | **11,993,154** |
| | **Revenue** | - | - | - | - |
| 110 | Central Records & | - | 2,650,825 | 2,434,298 | 2,673,702 |
| 116 | TIRZ #1 Fund | 1,089,394 | 1,117,004 | 1,229,339 | 1,156,122 |
| 117 | Donation Fund | 17,757 | 30,100 | 30,350 | 30,350 |
| 200 | Perot Enhancement | 44,004 | 41,750 | 46,000 | 44,800 |
| 202 | Emergency Solutions Grant | 446,427 | 449,786 | 200,610 | 126,000 |
| 203 | CDBG Revolving Loan Fund | 4,496 | 3,500 | 2,200 | - |
| 204 | Community Development Block | 926,802 | 845,350 | 421,797 | 1,367,000 |
| 207 | EPA Revolving Loan Grant Fund | 36,437 | 973,663 | 992,099 | 500,000 |
| 208 | EPA Multipurpose Grant Fund | 95,655 | | | |
| 209 | Home Program Fund | 713 | 500 | 500 | 500 |
| 211 | Perot Theatre Fund | 338,157 | 335,100 | 335,700 | 355,950 |
| 212 | Hotel Occupancy Tax Fund | 1,552,133 | 1,407,597 | 1,552,000 | 1,545,000 |
| 213 | Perot Theatre Building | 41,145 | 40,450 | 46,000 | 45,250 |
| 214 | COC Homeless Assistance Grant | 233,048 | 457,970 | 486,654 | 430,000 |
| 215 | Housing Fund | 3,681 | - | 6,700 | - |
| 217 | Law Enforcement Block Grant | 51 | 24,080 | 47,070 | 22,000 |
| 218 | CDBG 108 Loan Fund | 1,101 | 10,000 | 9,517 | - |
| 219 | Law Enforcement Program Fund | 7,320 | 7,000 | 7,484 | 6,700 |
| 220 | Metropolitan Planning | 279,714 | 411,420 | 563,016 | 242,760 |
| 222 | TIFMAS Fund | - | 15,000 | 16,147 | - |
| 223 | Economic Development Fund | 645,096 | 367,500 | 408,700 | 396,700 |
| 227 | NEA Grant Fund | 98,772 | - | (882) | - |
| 229 | Public Safety Radio Fund | 71,110 | 102,120 | 119,009 | 107,734 |
| 230 | Rotary Splash Pad Fund | 2 | - | 14,028 | - |
| 231 | Airport Fund | - | | | |

DRAFT





Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Non General Fund Budget Summary

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 232 | Trail Grant Fund | - | 130,762 | 65,675 | 65,087 |
| 233 | NRDA Grant | - | - | 250,000 | 9,550,000 |
| 235 | Farmer's Market Fund | - | - | 87,110 | 87,110 |
| 301 | Debt Service Fund | 5,834,945 | 10,842,404 | 10,187,081 | 5,535,290 |
| 417 | 2005 Bond Fund | 6,709 | - | 11,000 | - |
| 420 | 2009 Bond Fund | 0 | | | |
| 422 | TIRZ Bond Fund | 5,577 | - | 2,590 | - |
| 423 | 2017 Bond Fund | 117,744 | - | 112,000 | 59,000 |
| 501 | Health Department Fund | 1,079,412 | 1,095,055 | 1,108,449 | 1,018,355 |
| 502 | Public Library Fund | 684,002 | 778,567 | 804,911 | 800,128 |
| 701 | Employee Health Trust Fund | 5,617,322 | 5,910,031 | - | - |
| 702 | Employee Health Claim Fund | 5,907,802 | 5,844,242 | 7,402,613 | 6,632,608 |
| 703 | Fleet Services Fund | 1,293,168 | 1,415,764 | 1,405,826 | 1,401,768 |
| 810 | Member Cities Water Revenue | 1,110,278 | 1,154,794 | 1,179,412 | 1,222,343 |
| | **Revenue** | **27,589,975** | **36,462,335** | **31,585,004** | **35,422,256** |
| | | | | | |
| | **Expenditures** | - | - | - | - |
| 110 | Central Records & | - | 2,650,825 | 2,434,298 | 2,673,702 |
| 116 | TIRZ #1 Fund | 257,313 | 2,656,528 | 1,141,507 | 3,142,888 |
| 117 | Donation Fund | 20,540 | 47,559 | 45,027 | 30,350 |
| 200 | Perot Enhancement | 10,438 | 50,000 | 100,000 | 100,000 |
| 201 | Supportive Housing Fund | - | | | |
| 202 | Emergency Solutions Grant | 463,739 | 449,786 | 126,000 | 126,000 |
| 203 | CDBG Revolving Loan Fund | - | 500 | 500 | 500 |
| 204 | Community Development Block | 372,427 | 845,350 | 450,000 | 450,000 |
| 207 | EPA Revolving Loan Grant Fund | 30,926 | 973,663 | 992,083 | 500,000 |
| 208 | EPA Multipurpose Grant Fund | 88,762 | | | |
| 211 | Perot Theatre Fund | 336,981 | 321,455 | 341,255 | 341,295 |
| 212 | Hotel Occupancy Tax Fund | 1,354,263 | 1,488,866 | 1,511,701 | 1,917,277 |
| 213 | Perot Theatre Building | 15,482 | 400,000 | 100,000 | 100,000 |
| 214 | COC Homeless Assistance Grant | 253,743 | 457,970 | 430,000 | 430,000 |
| 215 | Housing Fund | - | 266,926 | 278,900 | - |
| 217 | Law Enforcement Block Grant | 26,317 | 24,080 | 48,861 | 22,000 |
| 218 | CDBG 108 Loan Fund | 618 | 10,000 | 10,000 | - |
| 219 | Law Enforcement Program Fund | 9,919 | 11,000 | 12,000 | 11,500 |
| 220 | Metropolitan Planning | 354,892 | 411,420 | 482,310 | 242,760 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Non General Fund Budget Summary

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 222 | TIFMAS Fund | - | 27,000 | 3,150 | 12,997 |
| 223 | Economic Development Fund | 258,664 | 582,813 | 846,072 | 545,240 |
| 227 | NEA Grant Fund | 16,095 | | | |
| 229 | Public Safety Radio Fund | 17,162 | 66,000 | 69,559 | 71,006 |
| 230 | Rotary Splash Pad Fund | 8,200 | - | 6,203 | - |
| 232 | Trail Grant Fund | - | 130,762 | 65,675 | 65,087 |
| 233 | NRDA Grant | - | - | 250,000 | 9,550,000 |
| 235 | Farmer's Market Fund | - | - | 87,110 | 87,110 |
| 301 | Debt Service Fund | 5,650,663 | 10,717,412 | 9,995,091 | 5,612,073 |
| 415 | 2003 Bond Fund | 6 | | | |
| 417 | 2005 Bond Fund | - | 488,272 | - | 501,981 |
| 420 | 2009 Bond Fund | 74 | | | |
| 422 | TIRZ Bond Fund | 421,416 | 120,406 | 124,074 | - |
| 423 | 2017 Bond Fund | 4,138,092 | 1,676,329 | 1,859,261 | 842,820 |
| 501 | Health Department Fund | 946,682 | 1,029,127 | 1,075,169 | 1,040,432 |
| 502 | Public Library Fund | 664,291 | 778,567 | 792,392 | 800,128 |
| 701 | Employee Health Trust Fund | 5,895,068 | 5,839,242 | 1,367,250 | - |
| 702 | Employee Health Claim Fund | 5,994,527 | 5,844,242 | 6,469,501 | 6,915,579 |
| 703 | Fleet Services Fund | 1,278,491 | 1,415,764 | 1,397,326 | 1,397,200 |
| 810 | Member Cities Water Revenue | 1,110,278 | 1,154,794 | 1,179,412 | 1,222,343 |
| | **Expenditures** | **29,996,069** | **40,936,657** | **34,091,686** | **38,752,267** |
| | | | | | |
| | **Fund Balance September 30** | - | - | - | - |
| 110 | Central Records & | - | (0) | (0) | (0) |
| 111 | Police Evidence Escrow Fund | - | - | - | - |
| 116 | TIRZ #1 Fund | 2,015,663 | 493,445 | 2,103,495 | 116,729 |
| 117 | Donation Fund | 14,677 | - | - | - |
| 118 | TIRZ #2 Fund | - | - | - | - |
| 200 | Perot Enhancement | 280,709 | 230,893 | 226,709 | 171,509 |
| 201 | Supportive Housing Fund | - | - | - | - |
| 202 | Emergency Solutions Grant | (74,610) | - | (0) | (0) |
| 203 | CDBG Revolving Loan Fund | 215,327 | 216,831 | 217,027 | 216,527 |
| 204 | Community Development Block | 540,203 | - | 512,000 | 1,429,000 |
| 205 | EPA Petroleum Grant Fund | - | - | - | - |
| 207 | EPA Revolving Loan Grant Fund | (15) | - | 0 | 0 |
| 208 | EPA Multipurpose Grant Fund | - | - | - | - |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Non General Fund Budget Summary

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 209 | Home Program Fund | 67,901 | 68,188 | 68,401 | 68,901 |
| 211 | Perot Theatre Fund | 37,387 | 63,501 | 31,833 | 46,488 |
| 212 | Hotel Occupancy Tax Fund | 612,099 | 342,594 | 652,397 | 280,121 |
| 213 | Perot Theatre Building | 491,768 | 47,006 | 437,768 | 383,018 |
| 214 | COC Homeless Assistance Grant | (56,654) | - | 0 | 0 |
| 215 | Housing Fund | 458,243 | 191,136 | 186,043 | 186,043 |
| 217 | Law Enforcement Block Grant | 1,791 | - | (0) | (0) |
| 218 | CDBG 108 Loan Fund | 483 | - | 0 | 0 |
| 219 | Law Enforcement Program Fund | 30,285 | 27,455 | 25,769 | 20,969 |
| 220 | Metropolitan Planning | (80,706) | 0 | 0 | 0 |
| 221 | Texarkana Urban Transit District | - | - | - | - |
| 222 | TIFMAS Fund | - | - | 12,997 | 0 |
| 223 | Economic Development Fund | 1,362,166 | 761,465 | 924,794 | 776,254 |
| 225 | EPA Brownfield Grant Fund | - | - | - | - |
| 227 | NEA Grant Fund | 882 | - | - | - |
| 229 | Public Safety Radio Fund | 53,948 | 62,205 | 103,398 | 140,126 |
| 230 | Rotary Splash Pad Fund | (7,825) | - | - | - |
| 231 | Airport Fund | - | - | - | - |
| 232 | Trail Grant Fund | - | - | - | - |
| 233 | NRDA Grant | - | - | - | - |
| 235 | Farmer's Market Fund | - | - | 0 | (0) |
| 301 | Debt Service Fund | 206,784 | 338,651 | 398,774 | 321,991 |
| 415 | 2003 Bond Fund | - | - | - | - |
| 417 | 2005 Bond Fund | 490,981 | - | 501,981 | 0 |
| 420 | 2009 Bond Fund | - | - | - | - |
| 422 | TIRZ Bond Fund | 121,484 | - | 0 | 0 |
| 423 | 2017 Bond Fund | 4,694,118 | 1,057,138 | 2,946,857 | 2,163,037 |
| 501 | Health Department Fund | 636,854 | 682,119 | 670,134 | 648,057 |
| 502 | Public Library Fund | (12,519) | (0) | 0 | 0 |
| 601 | Drug Escrow Fund | - | - | - | - |
| 701 | Employee Health Trust Fund | 1,367,250 | 2,245,917 | (0) | (0) |
| 702 | Employee Health Claim Fund | 650,796 | (10,000) | 1,583,908 | 1,300,937 |
| 703 | Fleet Services Fund | 380,368 | 365,691 | 388,868 | 393,435 |
| 810 | Member Cities Water Revenue | - | - | - | - |
| | **Fund Balance September 30** | **14,499,837** | **7,184,235** | **11,993,154** | **8,663,143** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGET SUMMARY PAGES

## Texarkana Water Utilities Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance October 1** | | | | |
| Texas Revenue Fund | 3,766,064 | 4,545,677 | 4,944,110 | 5,038,767 |
| IP Revenue Fund | - | - | - | - |
| 2004 Bond Fund | 32,364 | 32,796 | 32,229 | 32,529 |
| 2013 Bond Fund | 27,361 | 27,282 | 28,058 | 27,666 |
| 2013 Bond Construction Fund | 28,292 | 28,652 | 28,683 | - |
| Millwood Depreciation Fund | 306,090 | 559,423 | 543,033 | 192,805 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 27,233 | 27,428 | 27,428 | 15,728 |
| Equipment Fund | 220,330 | 145,066 | 151,874 | 262,174 |
| Technology Fund | 229,041 | 180,900 | 192,289 | 195,569 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 226,522 | 121,015 | 164,893 | 113,327 |
| Compost Fund | 221,642 | 195,684 | 240,327 | 91,310 |
| Customer Loan Fund | 40,352 | - | - | - |
| Personnel Policy Fund | 155,064 | 172,665 | 157,965 | 175,405 |
| TX Capital Improvement Fund | 1,145,720 | 463,712 | 912,976 | 720,479 |
| TX Infrastructure Fund | 1,122,510 | 598,234 | 874,012 | 214,540 |
| Wright Patman Corps of Engineers Cost Fund | 3,131,643 | 2,645,862 | 1,783,095 | 6,351,053 |
| Lake Texarkana Capital Improvement Fund | 850,811 | 560,538 | 594,512 | 776,393 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 2,945,081 | 30,237 | 1,018,543 | 226,424 |
| **Fund Balance October 1** | **14,476,120** | **10,335,171** | **11,694,027** | **14,434,169** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGET SUMMARY PAGES

## Texarkana Water Utilities Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Revenue** | | | | |
| Texas Revenue Fund | 18,490,508 | 18,093,733 | 18,514,747 | 21,148,985 |
| IP Revenue Fund | 1,082,797 | 1,408,382 | 1,375,462 | 1,537,081 |
| 2004 Bond Fund | 194,741 | 193,208 | 193,775 | 192,167 |
| 2013 Bond Fund | 166,641 | 164,078 | 163,302 | 165,519 |
| 2013 Bond Construction Fund | 391 | 15 | 553 | - |
| Millwood Depreciation Fund | 336,334 | 333,196 | 334,320 | 413,084 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 7,800 | 7,800 | 7,800 | 7,800 |
| Equipment Fund | 132,354 | 216,368 | 348,143 | 313,232 |
| Technology Fund | 265,619 | 310,749 | 335,544 | 510,691 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 97,017 | 95,408 | 96,037 | 134,711 |
| Compost Fund | 110,769 | 68,212 | 67,087 | 67,525 |
| Customer Loan Fund | 231 | - | - | - |
| Personnel Policy Fund | 101,399 | 101,050 | 102,186 | 102,190 |
| TX Capital Improvement Fund | 542,955 | 9,600 | 1,222,840 | 1,223,000 |
| TX Infrastructure Fund | 586,505 | 328,634 | 589,648 | 639,756 |
| Wright Patman Corps of Engineers Cost Fund | 2,551,452 | 3,683,419 | 4,567,958 | 1,600,419 |
| Lake Texarkana Capital Improvement Fund | 688,896 | 555,090 | 839,240 | 529,300 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 716,999 | 148,244 | 202,384 | 250,474 |
| **Revenue** | **26,073,408** | **25,717,186** | **28,961,026** | **28,835,934** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGET SUMMARY PAGES

## Texarkana Water Utilities Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Expenditures** | | | | |
| Texas Revenue Fund | 17,312,462 | 19,405,527 | 18,420,090 | 22,390,154 |
| IP Revenue Fund | 1,082,797 | 1,408,382 | 1,375,462 | 1,537,081 |
| 2004 Bond Fund | 194,876 | 193,475 | 193,475 | 191,669 |
| 2013 Bond Fund | 165,944 | 163,694 | 163,694 | 165,994 |
| 2013 Bond Construction Fund | - | 28,667 | 29,236 | - |
| Millwood Depreciation Fund | 99,391 | 759,059 | 684,548 | 605,015 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 7,605 | 27,300 | 19,500 | 23,205 |
| Equipment Fund | 200,810 | 266,090 | 237,843 | 557,471 |
| Technology Fund | 302,371 | 373,695 | 332,264 | 555,420 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 158,646 | 147,603 | 147,603 | 226,643 |
| Compost Fund | 92,084 | 223,603 | 216,104 | 126,440 |
| Customer Loan Fund | 40,583 | - | - | - |
| Personnel Policy Fund | 98,498 | 84,746 | 84,746 | 90,720 |
| TX Capital Improvement Fund | 775,699 | 431,333 | 1,415,337 | 1,895,000 |
| TX Infrastructure Fund | 835,003 | 900,000 | 1,249,120 | 825,000 |
| Wright Patman Corps of Engineers Cost Fund | 3,900,000 | - | - | 102,000 |
| Lake Texarkana Capital Improvement Fund | 945,195 | 1,115,500 | 657,359 | 1,239,200 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 2,643,537 | 153,000 | 994,503 | 476,000 |
| **Expenditures** | **28,855,501** | **25,681,674** | **26,220,884** | **31,007,012** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGET SUMMARY PAGES

## Texarkana Water Utilities Fund Budget Summary

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance September 30** | | | | |
| Texas Revenue Fund | 4,944,110 | 3,233,883 | 5,038,767 | 3,797,598 |
| IP Revenue Fund | - | - | - | - |
| 2004 Bond Fund | 32,229 | 32,529 | 32,529 | 33,027 |
| 2013 Bond Fund | 28,058 | 27,666 | 27,666 | 27,191 |
| 2013 Bond Construction Fund | 28,683 | - | - | - |
| Millwood Depreciation Fund | 543,033 | 133,560 | 192,805 | 874 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 27,428 | 7,928 | 15,728 | 323 |
| Equipment Fund | 151,874 | 95,344 | 262,174 | 17,935 |
| Technology Fund | 192,289 | 117,954 | 195,569 | 150,840 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 164,893 | 68,820 | 113,327 | 21,395 |
| Compost Fund | 240,327 | 40,293 | 91,310 | 32,395 |
| Customer Loan Fund | - | - | - | - |
| Personnel Policy Fund | 157,965 | 188,969 | 175,405 | 186,875 |
| TX Capital Improvement Fund | 912,976 | 41,979 | 720,479 | 48,479 |
| TX Infrastructure Fund | 874,012 | 26,868 | 214,540 | 29,296 |
| Wright Patman Corps of Engineers Cost Fund | 1,783,095 | 6,329,281 | 6,351,053 | 7,849,472 |
| Lake Texarkana Capital Improvement Fund | 594,512 | 128 | 776,393 | 66,493 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 1,018,543 | 25,481 | 226,424 | 898 |
| **Fund Balance September 30** | **11,694,027** | **10,370,683** | **14,434,169** | **12,263,091** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# GENERAL FUNDS

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 101 General Fund

**DESCRIPTION:**

This fund provides for general operations of the City through funding from property and sales taxes, fees, and other general revenue.

**FOCUS:**

To provide general City services including administrative oversight, police and fire protection, public works, building and code administration, parks and recreation, planning, and community development.

# 102 Narcotics Division Operations Fund

**DESCRIPTION:**

Assets legally seized and judiciously forfeited as gains of illegal and unlawful activities.

**FOCUS:**

To provide additional funds to assist the police department in accomplishing its missions, goals and objectives.

# 103 Personnel Policy Fund

**DESCRIPTION:**

To satisfy certain benefit obligations that are due to employees upon termination.

**FOCUS:**

The focus of the Personnel Policy Fund is to pay terminated employees benefits based on the City's current policies.

# 104 Workers Compensation Fund

**DESCRIPTION:**

To provide worker's compensation benefits to City employees.

**FOCUS:**

The focus of the workers' compensation fund is to isolate the revenue and expenditures of workers' compensation. This helps the City to establish workers' compensation rates that are adequate to fund the current cost of the premiums.

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# 105 Payroll Fund

**DESCRIPTION:**

To provide for the payroll transactions of all City employees.

**FOCUS:**

The focus of the payroll fund is to isolate the expenditures and liabilities associated with bi-weekly payroll. Separation of these transactions allows for more accurate tracking of batch payroll processing and proper reporting.

# 107 Court Security Fund

**DESCRIPTION:**

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.017 to collect a security fee from defendants convicted of a misdemeanor offense as a cost of court.

**FOCUS:**

The security fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- The purchase or repair of X-ray machines and conveying systems
- Handheld metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel
- Signage
- Confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices
- The purchase or repair of bullet-proof glass
- Continuing education on security issues for court personnel and security personnel
- Warrant officers and related equipment

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 109 General Property & Liability Fund

**DESCRIPTION:**

The purpose of this fund is to centralize the receipt and expenditure of funds related to general property and liability insurance coverage.

**FOCUS:**

The long-range goal is to develop a reserve fund to allow the City to reduce its expenditure of insurance premium dollars by studying historical accident claims data and adjusting policy deductibles to the most efficient levels.

# 113 Conservation Revolving Loan Fund

**DESCRIPTION:**

The Energy Conservation Revolving Loan Fund is an investment source for energy efficiency and conservation projects. It is intended for permanent working capital and fixed asset financing for departments within the City of Texarkana, Texas.

**FOCUS:**

In 2009, the City of Texarkana, Texas established the fund with an initial amount of $30,000 through the Department of Energy's Energy Efficiency and Conservation Block Grant Program.

The energy fund is run through the City's Finance Department. The fund will be replenished by the difference in energy savings once a building has been retrofitted with energy efficient technology.

Each department is responsible for submitting energy efficiency and conservation projects with timely payback periods.
Eligible projects will include:

- Any project that increases energy efficiency in municipal operations
- Any retrofit project that reduces energy use and costs
- Shows a payback period of less than 2 years

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 114 Court Technology Fund

**DESCRIPTION:**

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.0172 to collect a technology fee from defendants convicted of a misdemeanor offense as a cost of court.

**FOCUS:**

The technology fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems

# 115 Technology Fund

**DESCRIPTION:**

The purpose of this fund is to provide a management tool for the City's growing technology needs. Scheduled replacement of hardware and software assets will allow the City to operate more efficiently in a rapidly changing technological environment.

**FOCUS:**

Operational technology assets will be consistently monitored and analyzed for effectiveness and replaced as needed.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 120 Major Maintenance Fund

**DESCRIPTION:**

This fund is used to address city-wide street maintenance needs.

**FOCUS:**

The focus of this fund is to address street maintenance needs as they arise, rather than incurring additional costs by delaying projects until future dates.

# 216 Police Training Fund

**DESCRIPTION:**

The Police Training Fund allows for the collection of tuition and enrollment fees and the allocation of expenditures associated with the education, training, materials, and instruction costs applicable to the Texarkana Regional Training Center.

**FOCUS:**

To offer training and education to law enforcement officers.

# 228 Building Maintenance Fund

**DESCRIPTION:**

To set aside funding for the maintenance of City owned facilities.

**FOCUS:**

To perform maintenance on City-owned facilities on a regular basis. Through an active maintenance program, the goal is to prevent large unexpected expenditures by addressing routine maintenance along the way and building a fund balance that will allow the City to react to large expenditures if necessary.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 605 Federal Asset Forfeiture Fund

**DESCRIPTION:**

This fund is used to collect the City's portion of case settlements worked jointly with federal authorities.

**FOCUS:**

To collect revenue awarded on federal cases and administer expenditures which are limited to law enforcement related activities.

# 704 Capital Replacement Fund

**DESCRIPTION:**

The purpose of this Fund is to utilize City contributions in the most effective and cost efficient ways to provide departments with motor vehicles, rolling stock and other equipment they need to successfully fulfill their responsibilities to the citizens.

**FOCUS:**

The Fleet Services department is charged with evaluating and continually upgrading the quality of the City's fleet, using this fund to manage and maintain these assets appropriately.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# General Fund Forecast

| | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|
| **General Fund Balance** | **18,683,426** | **14,137,889** | **13,300,483** | **12,981,234** | **12,073,965** |
| **Revenue** | | | | | |
| Charges for Services | 247,328 | 247,328 | 157,328 | 157,328 | 157,328 |
| Contribution From Others | 16,668 | 20,000 | - | - | - |
| Fees | 999,958 | 993,502 | 993,502 | 993,502 | 993,502 |
| Fines and Forfeitures | 1,555,754 | 1,555,754 | 1,555,754 | 1,555,754 | 1,555,754 |
| Franchise Taxes | 1,462,300 | 1,462,300 | 1,462,300 | 1,462,300 | 1,462,300 |
| Grant Revenue | 142,504 | 54,867 | 32,895 | 32,895 | 32,895 |
| Insurance Contributions | 46,000 | - | - | - | - |
| Investment Revenue | 249,394 | 249,394 | 249,394 | 249,394 | 249,394 |
| Other Revenue | 202,937 | 58,500 | 58,500 | 58,500 | 57,500 |
| Permits | 687,625 | 687,625 | 687,625 | 687,625 | 687,625 |
| Property Tax Revenue | 13,147,107 | 13,454,966 | 13,682,688 | 13,820,848 | 14,139,057 |
| Rental Revenue | 9,050 | 9,050 | 9,050 | 9,050 | 9,050 |
| Taxes - Other | 16,949,125 | 17,229,794 | 17,572,017 | 17,921,086 | 18,277,136 |
| Transfers In | 24,500 | 24,500 | 24,500 | 24,500 | 24,500 |
| Total General Fund 101 Revenue | 35,740,250 | 36,047,580 | 36,485,553 | 36,972,782 | 37,646,041 |
| Narcotics Division Operations Fund 102 | 23,900 | 23,300 | 22,760 | 22,205 | 21,640 |
| Personnel Policy Fund 103 | 300,000 | 293,000 | 463,000 | 461,500 | 460,000 |
| Workers Compensation Fund 104 | 243,600 | 428,600 | 428,600 | 428,600 | 428,600 |
| Payroll Disbursement Fund 105 | 668 | - | - | - | - |
| Court Security Fund 107 | 30,500 | 30,500 | 30,500 | 30,500 | 30,500 |
| General Property & Liability Fund 109 | 162,649 | 285,500 | 285,500 | 285,500 | 285,500 |
| Conservation Revolving Loan Fund 113 | 800 | - | - | - | - |
| Court Technology Fund 114 | 30,500 | 30,500 | 30,500 | 30,500 | 30,500 |
| Technology Fund 115 | 272,106 | 440,169 | 408,369 | 408,369 | 408,369 |
| Major Maintenance Fund 120 | 500,000 | 800,000 | 550,000 | 500,000 | 500,000 |
| Police Training Fund 216 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| Building Maintenance Fund 228 | 342,644 | 397,070 | 252,750 | 252,750 | 252,750 |
| Federal Asset Forfeiture Fund 605 | 12,900 | 12,660 | 12,420 | 12,180 | 11,940 |
| Capital Replacement Fund 704 | 2,605,897 | 1,740,000 | 1,732,000 | 1,723,000 | 1,709,000 |
| Total General Fund Non 101 Revenue | 4,533,665 | 4,488,799 | 4,223,899 | 4,162,604 | 4,146,299 |
| **Total Revenue** | **40,273,915** | **40,536,378** | **40,709,452** | **41,135,385** | **41,792,339** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

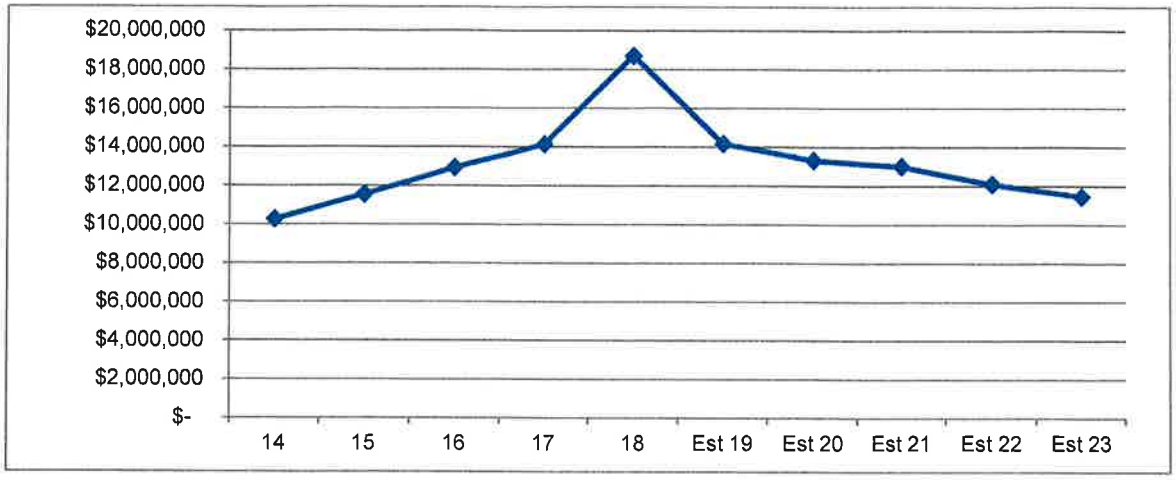
# General Fund Forecast

| | | | | | |
|---|---|---|---|---|---|
| **Expenditures** | | | | | |
| General Government | 2,617,302 | 2,630,248 | 2,632,741 | 2,649,266 | 2,667,044 |
| Police | 8,903,985 | 9,113,617 | 9,266,406 | 9,436,295 | 9,557,920 |
| Fire and Emergency Management | 6,343,679 | 6,654,678 | 6,657,578 | 6,752,389 | 6,840,355 |
| Public Works | 4,397,298 | 4,494,553 | 4,534,756 | 4,580,592 | 4,614,345 |
| Building and Code Administration | 1,111,386 | 1,145,026 | 1,153,405 | 1,162,387 | 1,171,449 |
| Parks Recreation and Community Health | 1,749,760 | 1,808,223 | 1,804,558 | 1,822,379 | 1,840,524 |
| Planning and Community Development | 535,711 | 604,991 | 609,187 | 613,713 | 614,602 |
| Non-Operating | 14,873,615 | 9,784,920 | 9,797,862 | 10,021,530 | 10,168,518 |
| Total General Fund 101 Expenditures | 40,532,737 | 36,236,255 | 36,456,493 | 37,038,551 | 37,474,758 |
| Narcotics Division Operations Fund 102 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| Personnel Policy Fund 103 | 629,600 | 521,500 | 531,950 | 543,445 | 556,090 |
| Workers Compensation Fund 104 | 252,285 | 425,500 | 425,500 | 425,500 | 425,500 |
| Payroll Disbursement Fund 105 | 588 | - | - | - | - |
| Court Security Fund 107 | 30,575 | 58,058 | 30,562 | 30,566 | 30,566 |
| General Property & Liability Fund 109 | 260,000 | 285,500 | 285,500 | 285,500 | 285,500 |
| Conservation Revolving Loan Fund 113 | - | 35,038 | - | - | - |
| Court Technology Fund 114 | 30,317 | 31,632 | 31,632 | 31,632 | 31,632 |
| Technology Fund 115 | 333,782 | 439,370 | 407,570 | 407,570 | 407,570 |
| Major Maintenance Fund 120 | 1,463,189 | 800,000 | 550,000 | 500,000 | 500,000 |
| Police Training Fund 216 | 7,510 | 7,510 | 7,510 | 7,510 | 7,510 |
| Building Maintenance Fund 228 | 387,004 | 397,070 | 252,750 | 252,750 | 252,750 |
| Federal Asset Forfeiture Fund 605 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Capital Replacement Fund 704 | 826,865 | 2,071,350 | 1,984,235 | 2,454,630 | 2,396,686 |
| Total General Fund Non 101 Expenditures | 4,286,715 | 5,137,529 | 4,572,209 | 5,004,103 | 4,958,803 |
| **Total Expenditures** | **44,819,451** | **41,373,784** | **41,028,702** | **42,042,654** | **42,433,561** |
| **General Fund Balance** | **14,137,889** | **13,300,483** | **12,981,234** | **12,073,965** | **11,432,743** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# General Fund Balance




| Estimated General Fund Balance and Reserves | | | | |
|---|---|---|---|---|
| **Category** | **2020** | **2021** | **2022** | **2023** |
| Non-Spendable | 90,274 | 90,274 | 90,274 | 90,274 |
| Assigned | 6,640,577 | 6,323,281 | 5,513,595 | 4,733,708 |
| Restricted | 603,926 | 572,912 | 541,099 | 508,481 |
| Unassigned | 5,965,706 | 5,994,767 | 5,928,997 | 6,100,280 |
| **Total** | 13,300,483 | 12,981,234 | 12,073,965 | 11,432,743 |

The General Fund's unassigned fund balance is generally defined as the excess of assets over liabilities which have resulted from general city operations. The City may apply this balance in financing the budget for its succeeding year. However, since the unassigned General Fund balance partially consists of non-available assets, such as receivables, it is considered prudent to maintain a fund balance.

The level of the unassigned fund balance may determine the City's ability to respond to financial emergencies, such as revenue shortfalls, casualty losses not covered by insurance, civil suit court judgements, and unanticipated service cost level increases resulting from storms. Secondly, the unassigned fund balance is needed to maintain adequate reserves for cash flow purposes.

The City Council established a General Fund balance policy in September of 2017 with a goal of achieving and maintaining an unassigned fund balance in the General Fund of sixty (60) days of general operating expenditures, exclusive of capital outlay and debt service expenditures. The projected total General Fund balance at the end of the City's 2019-2020 budget year is $13,300,483. The unassigned portion is estimated at $5,965,706 or 60 days of operating expenditures.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 102 Narcotics Division Operations Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **153,295** | **132,195** | **110,495** | **88,255** | **65,460** |
| | **Revenue** | | | | | |
| 40002 | Narcotics Forfeitures | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 41000 | Interest Revenue | 3,400 | 2,900 | 2,430 | 1,940 | 1,440 |
| 41012 | Receivable Interest | 500 | 400 | 330 | 265 | 200 |
| | **Total Revenue** | **23,900** | **23,300** | **22,760** | **22,205** | **21,640** |
| | **Expenditures** | | | | | |
| 50037 | Trf To Da's Office | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 52207 | Minor Tools And Equip | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 53403 | Motor Vehicles-Dept.Use | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| 54504 | Special Services | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| | **Total Expenditures** | **45,000** | **45,000** | **45,000** | **45,000** | **45,000** |
| | **Fund Balance** | **132,195** | **110,495** | **88,255** | **65,460** | **42,100** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 103 Personnel Policy Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **1,063,782** | **734,182** | **505,682** | **436,732** | **354,787** |
| | **Revenue** | | | | | |
| 40050 | Trf From General Fund | 275,000 | 275,000 | 450,000 | 450,000 | 450,000 |
| 41000 | Interest Revenue | 25,000 | 18,000 | 13,000 | 11,500 | 10,000 |
| | **Total Revenue** | **300,000** | **293,000** | **463,000** | **461,500** | **460,000** |
| | **Expenditures** | | | | | |
| 50006 | Termination Pay | 450,000 | 350,000 | 350,000 | 350,000 | 350,000 |
| 51112 | Worker's Comp | 5,600 | 4,000 | 4,000 | 4,000 | 4,000 |
| 51113 | Pensions/Retirement | 61,000 | 46,000 | 46,000 | 46,000 | 46,000 |
| 51114 | Social Security | 18,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| 51115 | Group Insurance | 95,000 | 104,500 | 114,950 | 126,445 | 139,090 |
| | **Total Expenditures** | **629,600** | **521,500** | **531,950** | **543,445** | **556,090** |
| | **Fund Balance** | **734,182** | **505,682** | **436,732** | **354,787** | **258,697** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 104 Workers Compensation Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **154,273** | **145,588** | **148,688** | **151,788** | **154,888** |
| | **Revenue** | | | | | |
| 40006 | Employer Contribution | 240,500 | 425,500 | 425,500 | 425,500 | 425,500 |
| 41000 | Interest Revenue | 3,100 | 3,100 | 3,100 | 3,100 | 3,100 |
| | **Total Revenue** | **243,600** | **428,600** | **428,600** | **428,600** | **428,600** |
| | **Expenditures** | | | | | |
| 54503 | Insurance & Bond | 252,285 | 425,500 | 425,500 | 425,500 | 425,500 |
| | **Total Expenditures** | **252,285** | **425,500** | **425,500** | **425,500** | **425,500** |
| | **Fund Balance** | **145,588** | **148,688** | **151,788** | **154,888** | **157,988** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 105 Payroll Disbursement Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **(80)** | - | - | - | - |
| | **Revenue** | | | | | |
| 46092 | Cash Short/Overages | 668 | - | - | - | - |
| | **Total Revenue** | **668** | - | - | - | - |
| | **Expenditures** | | | | | |
| 54520 | Miscellaneous Expense | 588 | - | - | - | - |
| | **Total Expenditures** | **588** | - | - | - | - |
| | **Fund Balance** | - | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 107 Court Security Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **385,821** | **385,746** | **358,188** | **358,126** | **358,060** |
| | **Revenue** | | | | | |
| 41000 | Interest Revenue | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| 46054 | Municipal Ct.Bldg.Secur | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| | **Total Revenue** | **30,500** | **30,500** | **30,500** | **30,500** | **30,500** |
| | **Expenditures** | | | | | |
| 51103 | Maintenance Operations | 6,115 | 6,115 | 6,115 | 6,115 | 6,115 |
| 51112 | Worker's Comp | 10 | 16 | 16 | 16 | 16 |
| 51113 | Pensions/Retirement | 982 | 959 | 963 | 966 | 966 |
| 51114 | Social Security | 468 | 468 | 468 | 468 | 468 |
| 52202 | Wearing Apparel | - | 2,500 | - | - | |
| 54504 | Special Services | 23,000 | 23,000 | 23,000 | 23,000 | 23,000 |
| 55801 | Building & Facilities | - | 25,000 | - | - | |
| | **Total Expenditures** | **30,575** | **58,058** | **30,562** | **30,566** | **30,566** |
| | **Fund Balance** | **385,746** | **358,188** | **358,126** | **358,060** | **357,994** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 109 General Property & Liability Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **197,351** | **100,000** | **100,000** | **100,000** | **100,000** |
| | **Revenue** | | | | | |
| 40050 | Trf From General Fund | 159,849 | 282,700 | 282,700 | 282,700 | 282,700 |
| 41000 | Interest Revenue | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 |
| | **Total Revenue** | **162,649** | **285,500** | **285,500** | **285,500** | **285,500** |
| | **Expenditures** | | | | | |
| 54503 | Insurance & Bond | 260,000 | 285,500 | 285,500 | 285,500 | 285,500 |
| | **Total Expenditures** | **260,000** | **285,500** | **285,500** | **285,500** | **285,500** |
| | **Fund Balance** | **100,000** | **100,000** | **100,000** | **100,000** | **100,000** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 113 Conservation Revolving Loan Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **34,238** | **35,038** | - | - | - |
| | **Revenue** | | | | | |
| 41000 | Interest Revenue | 800 | - | - | - | - |
| | **Total Revenue** | **800** | - | - | - | - |
| | **Expenditures** | | | | | |
| 55702 | Major Tools & Equipment | - | 35,038 | - | - | - |
| | **Total Expenditures** | - | **35,038** | - | - | - |
| | **Fund Balance** | **35,038** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 114 Court Technology Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **22,836** | **23,019** | **21,887** | **20,755** | **19,623** |
| | **Revenue** | | | | | |
| 41000 | Interest Revenue | 500 | 500 | 500 | 500 | 500 |
| 46122 | Technology Fee | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| | **Total Revenue** | **30,500** | **30,500** | **30,500** | **30,500** | **30,500** |
| | **Expenditures** | | | | | |
| 50069 | Trf To Technology Fund | 3,115 | 3,132 | 3,132 | 3,132 | 3,132 |
| 55707 | Computer Hard &Software | 27,202 | 28,500 | 28,500 | 28,500 | 28,500 |
| | **Total Expenditures** | **30,317** | **31,632** | **31,632** | **31,632** | **31,632** |
| | **Fund Balance** | **23,019** | **21,887** | **20,755** | **19,623** | **18,491** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 115 City Technology Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **141,253** | **79,577** | **80,376** | **81,174** | **81,973** |
| | **Revenue** | | | | | |
| 40020 | Perot Theatre Contribution | 338 | 338 | 338 | 338 | 338 |
| 40050 | Trf From General Fund | 255,499 | 428,035 | 396,235 | 396,235 | 396,235 |
| 40057 | Trf From Court Technology | 3,115 | 3,132 | 3,132 | 3,132 | 3,132 |
| 40065 | Trf From Health Fund | 8,488 | 6,552 | 6,552 | 6,552 | 6,552 |
| 40090 | Trf From Fleet | 2,778 | 1,312 | 1,312 | 1,312 | 1,312 |
| 41000 | Interest Revenue | 800 | 800 | 800 | 800 | 800 |
| 41030 | Trf From Economic Development Fund | 1,090 | - | - | - | - |
| | **Total Revenue** | **272,106** | **440,169** | **408,369** | **408,369** | **408,369** |
| | **Expenditures** | | | | | |
| 50200 | Lease Purchase Int. Exp | 6,955 | 10,042 | 10,042 | 10,042 | 10,042 |
| 52226 | Operating Lease | 222,571 | 258,556 | 258,556 | 258,556 | 258,556 |
| 53400 | Computer Hard & Software | 4,500 | 35,300 | 28,700 | 28,700 | 28,700 |
| 54501 | Communications-Cellular | 20,000 | 23,423 | 23,423 | 23,423 | 23,423 |
| 55707 | Computer Hard &Software | - | 43,520 | 18,320 | 18,320 | 18,320 |
| 55820 | Capital Lease | 79,756 | 68,529 | 68,529 | 68,529 | 68,529 |
| | **Total Expenditures** | **333,782** | **439,370** | **407,570** | **407,570** | **407,570** |
| | **Fund Balance** | **79,577** | **80,376** | **81,174** | **81,973** | **82,772** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 120 Major Street Maintenance Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **963,189** | - | - | - | - |
| | **Revenue** | | | | | |
| 40050 | Trf From General Fund | 500,000 | 800,000 | 550,000 | 500,000 | 500,000 |
| | **Total Revenue** | **500,000** | **800,000** | **550,000** | **500,000** | **500,000** |
| | **Expenditures** | | | | | |
| 54504 | Special Services | - | - | 50,000 | - | - |
| 55817 | Other Improvements | 1,463,189 | 800,000 | 500,000 | 500,000 | 500,000 |
| | **Total Expenditures** | **1,463,189** | **800,000** | **550,000** | **500,000** | **500,000** |
| | **Fund Balance** | - | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 216 Police Training Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **10,712** | **10,702** | **10,692** | **10,682** | **10,672** |
| | **Revenue** | | | | | |
| 40031 | Contribution From Others | 7,250 | 7,250 | 7,250 | 7,250 | 7,250 |
| 41000 | Interest Revenue | 250 | 250 | 250 | 250 | 250 |
| | **Total Revenue** | **7,500** | **7,500** | **7,500** | **7,500** | **7,500** |
| | **Expenditures** | | | | | |
| 52201 | Supplies | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 52202 | Wearing Apparel | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 52205 | Postage/Shipping | 200 | 200 | 200 | 200 | 200 |
| 52207 | Minor Tools And Equip | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 54504 | Special Services | 360 | 360 | 360 | 360 | 360 |
| 54506 | Travel | 1,250 | 1,250 | 1,250 | 1,250 | 1,250 |
| 54519 | Meals/Local Expense | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 54523 | Bank Service Charges | 200 | 200 | 200 | 200 | 200 |
| | **Total Expenditures** | **7,510** | **7,510** | **7,510** | **7,510** | **7,510** |
| | **Fund Balance** | **10,702** | **10,692** | **10,682** | **10,672** | **10,662** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 228 Building Maintenance Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **44,360** | - | - | - | - |
| | **Revenue** | | | | | |
| 40031 | Contribution From Others | 3,707 | - | - | - | - |
| 40050 | Trf From General Fund | 334,230 | 397,070 | 252,750 | 252,750 | 252,750 |
| 41000 | Interest Revenue | 500 | - | - | - | - |
| 46086 | Recovery Damage Claims | 4,207 | - | - | - | - |
| | **Total Revenue** | **342,644** | **397,070** | **252,750** | **252,750** | **252,750** |
| | **Expenditures** | | | | | |
| 53301 | Buildings | 270,524 | 217,750 | 217,750 | 217,750 | 217,750 |
| 55801 | Building & Facilities | 116,480 | 179,320 | 35,000 | 35,000 | 35,000 |
| | **Total Expenditures** | **387,004** | **397,070** | **252,750** | **252,750** | **252,750** |
| | **Fund Balance** | - | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 605 Federal Asset Forfeiture Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **117,303** | **110,203** | **102,863** | **95,283** | **87,463** |
| | **Revenue** | | | | | |
| 40031 | Contribution From Others | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 41000 | Interest Revenue | 2,900 | 2,660 | 2,420 | 2,180 | 1,940 |
| | **Total Revenue** | **12,900** | **12,660** | **12,420** | **12,180** | **11,940** |
| | **Expenditures** | | | | | |
| 52207 | Minor Tools And Equip | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| | **Total Expenditures** | **20,000** | **20,000** | **20,000** | **20,000** | **20,000** |
| | **Fund Balance** | **110,203** | **102,863** | **95,283** | **87,463** | **79,403** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# FUND FORECAST

## 704 Capital Replacement Fund

| | | 2019 | 2020 | 2021 | 2022 | 2023 |
|---|---|---|---|---|---|---|
| | **Fund Balance** | **1,345,300** | **3,124,332** | **2,792,982** | **2,540,747** | **1,809,117** |
| | **Revenue** | | | | | |
| 40001 | Contribution From State | 16,147 | - | - | - | - |
| 40050 | Trf From General Fund | 2,500,000 | 1,700,000 | 1,700,000 | 1,700,000 | 1,700,000 |
| 41000 | Interest Revenue | 26,000 | 40,000 | 32,000 | 23,000 | 9,000 |
| 46084 | Sale Of Surplus Property | 12,993 | - | - | - | - |
| 46086 | Recovery Damage Claims | 50,757 | - | - | - | - |
| | **Total Revenue** | **2,605,897** | **1,740,000** | **1,732,000** | **1,723,000** | **1,709,000** |
| | **Expenditures** | | | | | |
| 50059 | Trf To Fleet Fund | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 55704 | Motor Vehicles | 397,946 | 779,600 | 1,312,535 | 847,000 | 784,400 |
| 55706 | Heavy Equipment | 423,919 | 1,286,750 | 666,700 | 1,602,630 | 1,607,286 |
| | **Total Expenditures** | **826,865** | **2,071,350** | **1,984,235** | **2,454,630** | **2,396,686** |
| | **Fund Balance** | **3,124,332** | **2,792,982** | **2,540,747** | **1,809,117** | **1,121,431** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# Capital Replacement List

| | Fiscal Year 18-19 | Fiscal Year 19-20 |
|---|---|---|
| CHEVY 2500 EC V8 GAS W/ANIMAL BED | 27,364 | |
| DIXIE CHOPPER CLASSIC 3360 MOWER | 9,461 | |
| DIXIE CHOPPER CLASSIC 3360 MOWER | 9,461 | |
| DODGE RAM 1500 VAN, WHITE NARC RAID ADD | | 42,000 |
| EXCAVATOR, CAT 315CL, USED | | 300,000 |
| FORD PI UTILITY B&W | 48,201 | |
| FORD PI UTILITY B&W | 48,236 | |
| FORD PI UTILITY B&W | 49,906 | |
| FORD PI UTILITY B&W | 18,106 | 65,100 |
| FORD PI UTILITY B&W | 18,106 | 65,100 |
| FORD PI UTILITY B&W | 18,106 | 65,100 |
| FORD PI UTILITY B&W | 18,106 | 65,100 |
| FORD PI UTILITY B&W | 48,529 | |
| FORD PI UTILITY B&W | | 64,000 |
| FORD EXPLORER B&W, 4 DR 6CYL | | 66,000 |
| FORD F150 EC, LB, WHITE | | 32,000 |
| FORD F150 RC LB V8 GAS 861C | | 35,000 |
| FORD F150 RC, SB, 6CYL GAS (EC 4X4) | | 36,000 |
| FORD F250 3/4 EC, WHITE (wants 3/4 ec sb 4x4 gas w/steps) | | 40,000 |
| FORD F250 EC LB DIESEL (wants 3/4 ec sb 4x4 gas w/steps) | | 40,000 |
| FORD F250, EC, LB, 4x4 GAS | 31,256 | |
| FORD F250, EC, LB, 4x4 GAS | 32,466 | |
| FORD F750 SD PATCH TRK | 155,796 | |
| FORD PI SEDAN B&W | 19,782 | 65,100 |
| FORD PI SEDAN B&W | 19,782 | 65,100 |
| GENERAC PRESSURE WASHER | | 8,500 |
| INTERNATIONAL HAUL TRK | 125,018 | |
| JOHN DEERE 1200A 3 WHEEL RAKE | | 16,800 |
| JOHN DEERE 5303 TRACTOR | 9,461 | |
| JOHN DEERE 60HD BROOM ATTACH | 10,283 | |
| JOHN DEERE 60HD RIDING MOWER | | 11,000 |
| JOHN DEERE GATOR | | 12,000 |
| JOHN DEERE TRACTOR (parks keeping 43004) | 28,076 | |
| LINE PAINT MACHINE | | 4,500 |
| MOTORCYCLE, HARLEY DAVIDSON | | 35,000 |
| MOTORCYCLE, HARLEY DAVIDSON | | 35,000 |
| NEW HOLLAND TB110, TRC W/BOOM 4X4 | | 169,950 |
| PIERCE ENFORCER PUMPER ENGINE 7 | | 670,000 |
| SEWER JET | 66,902 | |
| TORO Z MASTER COMM MOWER | 9,461 | |
| TORO Z MASTER COMM MOWER | | 12,000 |
| TRAILER, BIG TEX, 16FT, 7K GVWR ARROWBD | | 15,000 |
| TRAILER, SHOP MADE | | 6,000 |
| UTIL TRL (PEPSI) | | 25,000 |
| MANAGEMENT FEE | 5,000 | 5,000 |
| | 826,865 | 2,071,350 |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# NON-GENERAL FUNDS

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 110 Central Records & Communication Fund

**DESCRIPTION:**

The City is a participant in a joint venture in the Bi-State Justice Center with the City of Texarkana, Arkansas and Bowie County, Texas to house the law enforcement and criminal justice agencies of each entity. The Intergovernmental Advisory Committee is responsible for the operations of the Center. The annual budget is underwritten by the participating entities based on a formula which uses floor space occupied, number of records processed by the Central Records Center, the number of calls for service handled in the Communications Center, and the number of prisoners in the detention facility for each entity.

**FOCUS:**

This program encompasses the Bi-State Central Records & Communications Center Department of the Justice Center. The City provides payroll service for the personnel. All payroll expenditures are billed back to Texarkana, Arkansas which by agreement is responsible for the fiscal operation of the Center.

# 116 TIRZ #1 Fund

**DESCRIPTION:**

Tax Increment Reinvestment Zone (TIRZ) #1 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

**FOCUS:**

The TIRZ #1 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# 117 Donation Fund

**DESCRIPTION:**

The donation fund account includes small grant awards and community donations for city assisted initiatives such as the Texarkana Arts & Historic District, Believe in Beverly Campaign and Neighborhood Associations. Depending on the donation, agencies and individual donors may receive an acknowledgement of donation letter and grant expenditure reports are submitted as requested.

# 118 TIRZ #2 Fund

**DESCRIPTION:**

Tax Increment Reinvestment Zone (TIRZ) #2 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

**FOCUS:**

The TIRZ #2 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 200 Perot Enhancement Fund

**DESCRIPTION:** The beautiful restored Perot Theatre, located in downtown Texarkana at 3rd and Main St, has been a landmark since 1924 when it opened as the Saenger Amusement Company's "Gateway to the Southwest" theatre.

Fully restored by the City of Texarkana, TX in 1979-80, the building is listed in the National Register of Historic Places. Texarkana natives, H. Ross Perot and his sister Bette, through the Perot Foundation, contributed much of the restoration costs in memory of his parents, Mr. & Mrs. Gabriel Ross Perot.

In recognition of this contribution, the Texarkana, Texas City Council renamed the building - The Perot Theatre. The theatre annually hosts the Perot Theatre Series, as well as numerous rentals throughout the year. The Perot Theatre is owned by the City of Texarkana, TX and the Texarkana Regional Arts & Humanities Council is contracted to program and manage the theatre.

**FOCUS:** A two-dollar ($2 USD) charge is placed on all tickets by the Texarkana Regional Arts & Humanities Council. These funds are used to provide patron enhancements and amenities for the Perot Theatre experience.

# 202 Emergency Solutions Grant Fund

**DESCRIPTION:**

The Emergency Solutions Grants program is a competitive grant program designed to provide the services necessary to help persons that are at-risk of homelessness or homeless quickly regain stability in permanent housing. The ESG program is funded by the U.S. Department of Housing and Urban Development (HUD) and is administered by the Texas Department of Housing and Community Affairs (TDHCA) in the State of Texas.

**FOCUS:**

The ESG program provides funding to:

•Engage homeless individuals and families living on the street;
•Improve the number and quality of emergency shelters for homeless individuals and families;
•Help operate these shelters;
•Provide essential services to shelter residents;
•Rapidly re-house homeless individuals and families; and
•Prevent families and individuals from becoming homeless.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

## 203 CDBG Revolving Loan Fund

**DESCRIPTION:**

Revolving Loan Program funded through Community Development Block Grant funding from HUD.

**FOCUS:**

The Community Development Block Grant Revolving Loan Fund Program enables the City to make loans to developers or small business owners to redevelop buildings in revitalization areas of the City. Improvements will benefit low and moderate-income individuals through jobs or housing opportunities. Loans can be used for façade improvements to businesses.

## 204 Community Development Block Grant Fund

**DESCRIPTION:**

The Community Development Block Grant Program is designed to primarily benefit low/moderate income persons and/or low to moderate income areas of the City. Housing and community development needs in the community are identified and strategies outlined to address these needs.

**FOCUS:**

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

## 207 EPA Revolving Loan Grant Fund

**DESCRIPTION:**

This program is offered by funding from the Environmental Protection Agency.

**FOCUS:**

The Revolving Loan fund program enables the City to make sub grants and loans to developers seeking to redevelop contaminated properties in targeted areas of the community. Loan and grants funds may be used for clean-up activities at approved redevelopment sites.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

## 208 EPA Multipurpose Grant Fund

**DESCRIPTION:**

This program is offered by funding from the Environmental Protection Agency.

**FOCUS:**

The Multipurpose Assessment and Clean-up Program provides grant funds for use in assessment and cleanup of 203 and 205 West Broad Street as part of the City's on-going downtown redevelopment initiative.

## 209 Home Program Fund

**DESCRIPTION:**

Administration of the Texas Department of Housing and Community Affairs (TDHCA) program.

**FOCUS:**

To assist qualified individuals and families in repairing or reconstructing substandard homes.

## 211 Perot Theatre Fund

**DESCRIPTION:**

This program meets the obligation made to the Perot Foundation that the City provide community-enhancing cultural programming in the Perot Theatre, in exchange for the foundation's capital gift to the City to restore the original Saenger Theatre in the early 1980's. The Perot Theatre, as a stand-alone historical jewel and as a programmed event center, is integral to regional, national, and even international tourism in Texarkana. It includes programming from the Texarkana Regional Arts and Humanities Council, Inc. (TRAHC), the Texarkana Symphony Orchestra, local dance recitals and nationally known music artists.

**FOCUS:**

The Texarkana Regional Arts and Humanities Council, Inc. (TRAHC) is currently contracted by the City for the professional management of the Perot Theatre. The hotel occupancy tax revenues invested through this fund are integral to the continued positive impact of the Perot Theatre.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 212 Hotel Occupancy Tax Fund

**DESCRIPTION:**

The hotel occupancy tax fund is comprised of revenue received from local hotels and motels. All funds received from the hotel occupancy tax are spent in accordance with the Texas Tax Code, Section 351.101 (a) and (b).

**FOCUS:**

According to the tax code, there is a two-part test that expenditures of local hotel occupancy tax funds must meet in order to be valid.

1. Every expenditure must directly enhance and promote tourism and the hotel industry.
2. Every expenditure must clearly fit into a state defined statutory category including:
   a) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;
   b) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
   c) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
   d) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
   e) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (i) at or in the immediate vicinity of convention center facilities or visitor information centers; or (ii) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;
   f) for a municipality located in a county with a population of one million or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity; and
   g) subject to Section 351.1076, the promotion of tourism by the enhancement and upgrading of existing sports facilities, including facilities or fields for baseball, softball, soccer, and flag football.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 213 Perot Theatre Building Maintenance Fund

**DESCRIPTION:**

The contract for the capital gift from the Perot Foundation required a long-term maintenance fund to be established with an annual set aside from the City of $40,000.

**FOCUS:**

To carefully monitor and maintain all aspects of the Perot Theatre.

# 214 COC Homeless Assistance Grant Fund

**DESCRIPTION:**

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

# 215 Housing Fund

**DESCRIPTION:**

Administration of loans made under previous City housing programs and collection of other revenue related to programs set up by the City to assist in repair and rehabilitation of individual properties and neighborhoods in the City.

**FOCUS:**

To assist qualified individuals and families in repairing or reconstructing substandard homes.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

## 217 Law Enforcement Block Grant Fund

**DESCRIPTION:**

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

**FOCUS:**

To procure advanced Crime Scene equipment, as well as hardware/software for the Property & Evidence Section.

## 218 CDBG 108 Loan Fund

**DESCRIPTION:**

The CDBG Section 108 Loan Guarantee Program is designed to assist community & economic development projects that will benefit low/moderate income persons by providing affordable housing in the downtown area. Housing and community development needs in the community are identified and strategies outlined to address these needs.

**FOCUS:**

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

## 219 Law Enforcement Program Fund

**DESCRIPTION:**

State funding through the Texas Comptroller's Office for continuing education of law enforcement officers and for tobacco enforcement and compliance education.

**FOCUS:**

To supplement the City's General Fund budget to assure that specialized and mandated training is provided to commissioned personnel.

To conduct a regimen of tobacco compliance sting operations and inspections at retail outlets to assure that tobacco is not being sold to minors, as well as provide consistent compliance education to tobacco retailers in our area.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 220 Metropolitan Planning Organization Fund

**DESCRIPTION:**

This program is responsible for coordinated, comprehensive, and continuing transportation planning in the Texarkana Metropolitan Area as required by the Safe Accountable Flexible Efficient Transportation Act – A Legacy for Users of 2005 (SAFETEA-LU) and authorized by the Transportation Equity Act for the 21st Century (TEA-21). The Texarkana Metropolitan Area is comprised of nearly 195 square miles in northeast Texas and southwest Arkansas. Incorporated areas within the Texarkana Metropolitan Area Boundary include the cities of Texarkana, AR; Texarkana, TX: Wake Village, TX; Nash, TX; and Red Lick, TX. Unincorporated portions of western Miller County, AR and eastern Bowie County, TX also lie within the metropolitan area. The Metropolitan Planning Organization (MPO) is also responsible for the development of a Metropolitan Transportation Plan (MTP) that will complement the Statewide Transportation Improvement Plan (STIP) required by state and federal laws, a Transportation Improvement Program (TIP) and a Unified Planning Work Program (UPWP) and such other planning documents and reports that may be required by state or federal laws or regulations.

**FOCUS:**

The MPO will focus its attention on the following planning issues:

- Maintaining a fair and impartial setting for effective decision making
- Evaluating transportation alternatives, scaled to fit the region, its transportation issues and the realistically available options
- Monitoring the implementation of the TUTS 2030 Plan
- Managing the Transportation Improvement Program
- Involving the general public in the above functions through the implementation of the Public Participation Plan
- Implementing state and federal legislative changes

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 222 TIFMAS Fund

**DESCRIPTION:** The Fire Department is a participant in the Texas Intrastate Mutual Aid System (TIFMAS) which is a system made up of departments that are willing to share resources on a statewide level when a jurisdiction's response capability is overwhelmed. When incidents occur, resources are requested to deploy from various divisions across the state. The participants of TIFMAS then deploy with city-owned equipment. All costs associated with deployments are reimbursed by the State of Texas.

**FOCUS:** This program captures 50% of the reimbursement for the use of city-owned vehicles during TIFMAS deployments. The funds are then used by the Fire Department to purchase needed equipment that could not be acquired within the normal operating budget.

# 223 Economic Development Fund

**DESCRIPTION:**

The stated purpose of this fund as indicated by the City Council sub-committee for Economic Development shall be to:

- Promote new, and expand existing, long-term employment opportunities for the City of Texarkana, Texas.
- Enhance property values and expand the base for the taxing entities within the City of Texarkana, Texas.
- Promote diversity within the local economy.
- Help enhance the standard of living and raise the median wage for the citizens of Texarkana, Texas.

**FOCUS:**

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 227 NEA Grant Fund

**DESCRIPTION:**

The City of Texarkana, Texas is one of sixty-nine recipients of the National Endowment for the Arts Our Town awards throughout the United States and will receive $100,000 to support the Texarkana Perot Theatre Restoration and Art Park Project.

**FOCUS:**

The Perot Theatre Restoration and Art Park project in Texarkana, Texas engages leading design experts in development of a master plan for the downtown Texarkana Arts and Historic District. The master plan features adaptive re-use of a downtown block connecting the restored Perot Theater and the historic Regional Arts Center building with an open-air farmers market, outdoor stage, public art exhibition and green space. A public space master plan incorporating the surrounding blocks offers an excellent opportunity to improve livability and safety in the heart of Texarkana's Arts District.

# 229 Public Safety Radio Fund

**DESCRIPTION:**

The City of Texarkana, Texas has purchased a P25 public safety communications system, which is linked to what will eventually be a statewide communications network. The local system will provide communications capabilities for law enforcement, fire fighters and public works for both sides of the city as well as numerous agencies within Bowie County. The system allows for interoperability between the various agencies in times of critical events. Ongoing maintenance and upgrades of the system are crucial. To fund this ongoing cost, a monthly fee will be assessed for each radio operating on the system and placed into this account. The funds that are collected via the fees will be used for system maintenance.

**FOCUS:**

To ensure the functionality of vital public safety communications infrastructure by assessing fees which will be used to cover ongoing maintenance and upgrade costs.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 230 Rotary Splash Pad Fund

**DESCRIPTION:**

The Rotary Splash Pad Fund was established to collect and distribute funds received through a cooperative agreement with the four Texarkana Rotary Clubs to construct a City-owned splash pad for use by the citizens of Texarkana and the surrounding area.

**FOCUS:**

- Collect funds from various donors.
- Bid construction of the project, manage the construction project, and pay the contractor.
- Manage and maintain the Splash Pad through the Parks Department upon completion of the project.

# 232 Trail Grant Fund

**DESCRIPTION:**

This project seeks to utilize the distinctive history of Spring Lake Park by providing a unique "Walk through History" guided trail highlighting many important features from the parks past and present. This half mile looped trail, around the lake for which the park was named, will add approximately 700 ft. to the total distance of available walking trails already present at Spring Lake Park. Simultaneously, 2000 ft. of existing trails will be renovated allowing for the continued enjoyment already experienced by so many citizens.

**FOCUS:**

The existing trail is already used for recreation in many ways including being a part of the many pathways at Spring Lake Park used for two separate walk-a-thons and a half marathon. These uses, as well as use from the more than 100 daily visitors to the park will continue. With the addition of amenities specific to the "Walk through History" trail the City anticipates higher usage of the park by local schools and community groups for educationally based purposes.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 233 NRDA Grant Fund

**DESCRIPTION:**

Natural Resources Damage Assessment (NRDA) funds are recovered funds to restore natural resources injured, lost, or destroyed due to releases of hazardous substances at or from the former Kerr-McGee Chemical Corporation (Kerr-McGee) wood-treating facility in Texarkana.

**FOCUS:**

The state NRDA Trustees determined that there was injury to freshwater aquatic benthic habitat at three perennial streams at or downstream of the Facility: Days Creek, Howard Creek, and Waggoner Creek. The Trustees, among other restoration project proposals, selected 10 project components from the City of Texarkana's (the City) Days Creek Comprehensive Watershed Restoration Project proposal and awarded the City $9.8 million to undertake these 10 restoration projects.

# 301 Debt Service Fund

**DESCRIPTION:**

Account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest on City debt.

**FOCUS:**

Accumulation of funds for principal and interest payments due in future years

# 417 2005 Bond Fund

**DESCRIPTION:**

To account for individual projects associated with the issuance of 2005 bonded debt.

**FOCUS:**

Reporting of revenue, expenditures and fund balances for the 2005 Bond Fund.

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# 422 TIRZ Bond Fund

**DESCRIPTION:**

To account for individual TIRZ projects associated with the issuance of 2012 bonded debt.

**FOCUS:**

Reporting of revenue, expenditures and fund balances for the TIRZ 2012 Bond Fund.

# 423 2017 Bond Fund

**DESCRIPTION:**

To account for individual projects associated with the issuance of 2017 bonded debt.

**FOCUS:**

Reporting of revenue, expenditures and fund balances for the 2017 Bond Fund.

# 501 Health Department Fund

**DESCRIPTION:**

This fund provides planning, policy and administrative direction for the entire health center operation: Telephone and reception, maintenance of files, assessment and collection of fees, general clerical activities, as well as collection of statistical information, communicable disease intervention and control, family planning, WIC nutrition, education and food supplement.

**FOCUS:**

The goal of the Health Clinic is to provide quality care to the community at large with a focus on the population below the 185% of poverty level. Comprehensive public health services are provided with an emphasis on health education and prevention.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 502 Public Library Fund

**DESCRIPTION:**

The mission of the Texarkana Public Library, through its excellent service, provides materials, information, programs, and facilities to improve the quality of life for people in Texarkana, Arkansas and Texarkana, Texas. The Library provides access to information and materials, reflecting diverse points of view to instruct, inform and entertain regardless of age, levels of ability, educational, cultural or financial background. In addition to the wealth of resources available for circulation, the Library offers youth and adult programming, reference service, data base and Internet services, tours for groups, meeting room space, service to nursing homes, a twenty-four hour public catalog through the web and a children's dial-a-story phone line.

**FOCUS:**

The Commission strives to achieve the following objectives in accordance with the Library Long Range and Facilities Master Plan:

- To increase number of library materials added to the collection to two (2) per capita.
- To continue developing the collection in accordance with a collection development plan.
- To continue two (2) Story Hour sessions year-round.
- To continue Internet services as an extension of reference and information to the community.
- To cooperate with the Literacy Council to help decrease the illiteracy rate in the Texarkana area.
- To promote the Library and its services.
- To increase access to information through its 140 on-line databases and On-Line Public Access Catalog (OPAC), twenty-four (24) hours a day, seven (7) days a week.
- To continue to offer informative programming to the community for children and adults.
- To continue outreach services to Nursing Homes and story presentations to Daycare Centers.
- To continue operation sixty-four (64) hours a week and four (4) nights open until 9:00 p.m.
- To continue maintaining the building.
- To continue an active summer program for the children and a 24-hour dial-a-story line for children.
- To continue to purchase downloadable eBooks and e Audio for the materials collection.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 701/702 Employee Health Trust/Claim Fund

**DESCRIPTION:**

To provide health insurance to all City employees through a self-funded insurance program.

**FOCUS:**

The focus of the Employee Health Fund is to isolate the revenue and expenditures of health, dental, life and other supplemental insurance plans available to employees. This helps the City to establish insurance rates that approximate the current cost of the insurance claims and other related expenses.

# 703 Fleet Services Fund

**DESCRIPTION:**

Fleet Services is a team of professionals dedicated to enhancing city services by providing departments with safe and effective vehicles and equipment. The department ensures the responsible use of tax dollars by managing the acquisition, maintenance, and disposal of the City's fleet in the most cost-effective manner possible.

The Department functions as a team and takes pride in providing exemplary service to its customers and citizens.

**FOCUS:**

The Department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and the interruption of City services to citizens.

Training is a cornerstone to providing quality service for customers and providing employees with the opportunities necessary to develop and enhance their skills and workmanship.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 810 Member Cities Water Revenue Fund

**DESCRIPTION:**

This fund provides administrative support for water distribution agreements with several cities in the area.

**FOCUS:**

The focus of this fund is to collect revenues from area cities with which the City has executed water distribution agreements, and to distribute required expenditures to the water utilities fund and Riverbend Water Resources District. Agreements are in place with the following "Member Cities": Annona, Avery, DeKalb, Hooks, Maud, New Boston, and Wake Village.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 110 Central Records & Communications Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 110 | Central Records & Communications Fund | - | - | - | - |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| 46246 | Contr Tex Ar/Bic Payrll | - | 2,650,825 | 2,434,298 | 2,673,702 |
| | **Income** | - | **2,650,825** | **2,434,298** | **2,673,702** |
| | **Expenditures** | | | | |
| 50006 | Termination Pay | - | 21,170 | 43,725 | 25,387 |
| 51101 | Supervision | - | 188,570 | 91,273 | 100,470 |
| 51102 | Clerical | - | 340,272 | 370,577 | 385,643 |
| 51103 | Maintenance Operations | - | 1,084,730 | 948,709 | 1,103,342 |
| 51105 | Overtime | - | 309,825 | 275,550 | 270,828 |
| 51106 | Longevity Pay | - | 22,145 | 14,695 | 16,305 |
| 51107 | Incentive Pay | - | 9,240 | 7,125 | 6,900 |
| 51108 | Step-Up Pay | - | - | 500 | 500 |
| 51111 | Shift Differential Pay | - | 6,197 | 4,000 | 4,917 |
| 51112 | Worker's Comp | - | 2,659 | 2,918 | 5,114 |
| 51113 | Pensions/Retirement | - | 257,710 | 282,758 | 300,979 |
| 51114 | Social Security | - | 122,834 | 134,784 | 146,865 |
| 51115 | Group Insurance | - | 278,017 | 251,956 | 300,924 |
| 51116 | Field Officer Train Pay | - | 6,000 | 5,000 | 4,800 |
| 51132 | Telephone Allowance | - | 1,456 | 728 | 728 |
| 51199 | Accrued Payroll | - | - | - | - |
| | **Expenditures** | - | **2,650,825** | **2,434,298** | **2,673,702** |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 116 TIRZ #1 Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 116 | TIRZ #1 Fund | 1,183,582 | 2,032,969 | 2,015,663 | 2,103,495 |
| | **Fund Balance** | **1,183,582** | **2,032,969** | **2,015,663** | **2,103,495** |
| | **Income** | | | | |
| 40031 | Contribution From Others | 449,704 | 488,370 | 493,202 | 504,802 |
| 41000 | Interest Revenue | 30,617 | 22,000 | 55,000 | 11,000 |
| 46001 | Current City Taxes | 584,957 | 604,134 | 671,137 | 630,320 |
| 46002 | Delinquent City Taxes | 21,979 | 2,500 | 10,000 | 10,000 |
| 46003 | Penalty & Interest | 2,138 | - | - | - |
| | **Income** | **1,089,394** | **1,117,004** | **1,229,339** | **1,156,122** |
| | **Expenditures** | | | | |
| 50009 | Trf To General Fund | 2,000 | 2,000 | 2,000 | 2,000 |
| 50052 | Trf To Debt Service Fund | 255,313 | 998,059 | 257,163 | 834,388 |
| 52204 | Food Supplies | - | 500 | 500 | 500 |
| 57066 | TIRZ Projects | - | - | - | 406,000 |
| 57068 | University Sidewalk Project | - | - | 95,918 | - |
| 57079 | Gibson Extension to FM 989 | - | - | - | - |
| 57081 | Extension of Pavilion Parkway | - | 50,000 | - | - |
| 57097 | Fire Station Relocation | - | - | - | 1,000,000 |
| 57099 | South Cowhorn Loop Project | - | 5,969 | 185,926 | - |
| 57100 | Gibson Bridge | - | 1,600,000 | 600,000 | 900,000 |
| | **Expenditures** | **257,313** | **2,656,528** | **1,141,507** | **3,142,888** |
| | **Fund Balance** | **2,015,663** | **493,445** | **2,103,495** | **116,729** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 117 Donation Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 117 | Donation Fund | 17,459 | 17,459 | 14,677 | - |
| | **Fund Balance** | **17,459** | **17,459** | **14,677** | **-** |
| | **Income** | | | | |
| 40031 | Contribution From Others | 17,520 | 30,000 | 30,000 | 30,000 |
| 41000 | Interest Revenue | 237 | 100 | 350 | 350 |
| | **Income** | **17,757** | **30,100** | **30,350** | **30,350** |
| | **Expenditures** | | | | |
| 52201 | Supplies | 939 | 3,600 | 5,000 | 5,000 |
| 54504 | Special Services | 19,264 | 43,709 | 40,027 | 25,350 |
| 54525 | Advertising | 81 | - | - | - |
| 57029 | Farmers Market | 256 | 250 | - | - |
| | **Expenditures** | **20,540** | **47,559** | **45,027** | **30,350** |
| | **Fund Balance** | **14,677** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 118 TIRZ #2 Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 118 | TIRZ #2 Fund | - | - | - | - |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| | **Income** | - | - | - | - |
| | **Expenditures** | | | | |
| | **Expenditures** | - | - | - | - |
| | **Fund Balance** | - | - | - | - |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 200 Perot Enhancement

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 200 | Perot Enhancement | 247,143 | 239,143 | 280,709 | 226,709 |
| | **Fund Balance** | **247,143** | **239,143** | **280,709** | **226,709** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 3,918 | 1,750 | 6,000 | 4,800 |
| 46135 | Theatre Enhancement Fee | 40,086 | 40,000 | 40,000 | 40,000 |
| | **Income** | **44,004** | **41,750** | **46,000** | **44,800** |
| | **Expenditures** | | | | |
| 53302 | Improvement-Enhanc Fees | 10,438 | 50,000 | 100,000 | 100,000 |
| | **Expenditures** | **10,438** | **50,000** | **100,000** | **100,000** |
| | **Fund Balance** | **280,709** | **230,893** | **226,709** | **171,509** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 202 Emergency Solutions Grant

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 202 | Emergency Solutions Grant | (57,298) | - | (74,610) | - |
| | **Fund Balance** | **(57,298)** | **-** | **(74,610)** | **-** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 366,020 | 449,786 | 166,205 | 60,703 |
| 40050 | Trf From General Fund | 80,407 | - | 34,405 | 65,297 |
| | **Income** | **446,427** | **449,786** | **200,610** | **126,000** |
| | **Expenditures** | | | | |
| 51101 | Supervision | 30,726 | - | 12,757 | - |
| 51103 | Maintenance Operations | 31,420 | - | 18,656 | - |
| 51105 | Overtime | - | - | 169 | - |
| 51112 | Worker's Comp | 79 | - | 48 | - |
| 51113 | Pensions/Retirement | 9,984 | - | 4,716 | - |
| 51114 | Social Security | 4,619 | - | 2,204 | - |
| 51115 | Group Insurance | 7,289 | - | 3,044 | - |
| 51134 | City Contribute 401(A) | 572 | - | 215 | - |
| 52201 | Supplies | 2,600 | - | - | - |
| 53301 | Buildings | 282 | - | - | - |
| 54500 | Communications-In House | 1,148 | - | - | - |
| 54504 | Special Services | 374,674 | 449,786 | 84,190 | 126,000 |
| 54506 | Travel | 346 | - | - | - |
| | **Expenditures** | **463,739** | **449,786** | **126,000** | **126,000** |
| | **Fund Balance** | **(74,610)** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 203 CDBG Revolving Loan Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 203 | CDBG Revolving Loan Fund | 210,831 | 213,831 | 215,327 | 217,027 |
| | **Fund Balance** | **210,831** | **213,831** | **215,327** | **217,027** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | - | - | - | - |
| 41000 | Interest Revenue | 2,070 | 1,000 | - | - |
| 41015 | Loan Interest | 2,426 | 2,500 | 2,200 | - |
| | **Income** | **4,496** | **3,500** | **2,200** | **-** |
| | **Expenditures** | | | | |
| 54504 | Special Services | - | 500 | 500 | 500 |
| | **Expenditures** | **-** | **500** | **500** | **500** |
| | **Fund Balance** | **215,327** | **216,831** | **217,027** | **216,527** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 204 Community Development Block Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 204 | Community Development Block Grant Fund | (14,171) | - | 540,203 | 512,000 |
| | **Fund Balance** | **(14,171)** | **-** | **540,203** | **512,000** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 904,628 | 845,350 | 421,797 | 1,367,000 |
| 40050 | Trf From General Fund | 21,206 | - | - | - |
| 41000 | Interest Revenue | 968 | - | - | - |
| | **Income** | **926,802** | **845,350** | **421,797** | **1,367,000** |
| | **Expenditures** | | | | |
| 50089 | Trf to CDBG 108 Loan Fund | - | - | - | - |
| 51101 | Supervision | 5,673 | - | 3,341 | - |
| 51103 | Maintenance Operations | 37,604 | - | 44,022 | - |
| 51112 | Worker's Comp | 55 | - | 69 | - |
| 51113 | Pensions/Retirement | 6,952 | - | 7,607 | - |
| 51114 | Social Security | 3,249 | - | 3,554 | - |
| 51115 | Group Insurance | 1,945 | - | 1,972 | - |
| 51134 | City Contribute 401(A) | 106 | - | 62 | - |
| 52201 | Supplies | 536 | 2,000 | 3,000 | 3,000 |
| 54504 | Special Services | 311,709 | 715,350 | 177,872 | 238,500 |
| 54506 | Travel | 4,285 | 6,000 | 6,000 | 6,000 |
| 54525 | Advertising | 313 | 2,000 | 2,500 | 2,500 |
| 55817 | Other Improvements | - | - | 200,000 | 200,000 |
| 57019 | Park Improvements | - | 120,000 | - | - |
| | **Expenditures** | **372,427** | **845,350** | **450,000** | **450,000** |
| | **Fund Balance** | **540,203** | **-** | **512,000** | **1,429,000** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 207 EPA Revolving Loan Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 207 | EPA Revolving Loan Grant Fund | (5,526) | - | (15) | - |
| | **Fund Balance** | **(5,526)** | **-** | **(15)** | **-** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 18,489 | 973,663 | 946,164 | 500,000 |
| 40050 | Trf From General Fund | 17,948 | - | 45,935 | - |
| | **Income** | **36,437** | **973,663** | **992,099** | **500,000** |
| | **Expenditures** | | | | |
| 51101 | Supervision | 6,536 | - | 18,855 | - |
| 51103 | Maintenance Operations | 7,686 | - | 14,747 | - |
| 51112 | Worker's Comp | 18 | - | 55 | - |
| 51113 | Pensions/Retirement | 2,288 | - | 5,396 | - |
| 51114 | Social Security | 1,064 | - | 2,509 | - |
| 51115 | Group Insurance | 1,061 | - | 4,001 | - |
| 51134 | City Contribute 401(A) | 122 | - | 372 | - |
| 52201 | Supplies | 156 | - | - | - |
| 54504 | Special Services | 7,533 | 969,663 | 942,148 | 500,000 |
| 54506 | Travel | 4,337 | 4,000 | 4,000 | - |
| 54519 | Meals/Local Expense | 125 | - | - | - |
| | **Expenditures** | **30,926** | **973,663** | **992,083** | **500,000** |
| | **Fund Balance** | **(15)** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 208 EPA Multipurpose Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 208 | EPA Multipurpose Grant Fund | (6,893) | - | - | - |
| | **Fund Balance** | **(6,893)** | - | - | - |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 91,883 | - | - | - |
| 40050 | Trf From General Fund | 3,772 | - | - | - |
| | **Income** | **95,655** | - | - | - |
| | **Expenditures** | | | | |
| 51103 | Maintenance Operations | 2,855 | - | - | - |
| 51112 | Worker's Comp | 4 | - | - | - |
| 51113 | Pensions/Retirement | 456 | - | - | - |
| 51114 | Social Security | 217 | - | - | - |
| 51115 | Group Insurance | 302 | - | - | - |
| 54504 | Special Services | 84,893 | - | - | - |
| 54507 | Utilties-Electricity | 35 | - | - | - |
| | **Expenditures** | **88,762** | - | - | - |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 209 Home Program Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 209 | Home Program Fund | 67,188 | 67,688 | 67,901 | 68,401 |
| | **Fund Balance** | **67,188** | **67,688** | **67,901** | **68,401** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 713 | 500 | 500 | 500 |
| | **Income** | **713** | **500** | **500** | **500** |
| | **Expenditures** | | | | |
| | **Expenditures** | - | - | - | - |
| | **Fund Balance** | **67,901** | **68,188** | **68,401** | **68,901** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 211 Perot Theatre Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 211 | Perot Theatre Fund | 36,211 | 49,856 | 37,387 | 31,833 |
| | **Fund Balance** | **36,211** | **49,856** | **37,387** | **31,833** |
| | **Income** | | | | |
| 40015 | Trf From Hotel Occupancy Tax Fund | 305,000 | 305,000 | 305,000 | 325,000 |
| 41000 | Interest Revenue | 1,012 | 100 | 700 | 950 |
| 46239 | Perot Theatre Rental | 32,145 | 30,000 | 30,000 | 30,000 |
| | **Income** | **338,157** | **335,100** | **335,700** | **355,950** |
| | **Expenditures** | | | | |
| 50017 | Trf To Building Maintaintence Fund | 40,000 | 40,000 | 40,000 | 40,000 |
| 50069 | Trf To Technology Fund | 1,335 | 338 | 338 | 338 |
| 50076 | Trf To Hotel Occupancy Tax Fund | - | 1,197 | - | - |
| 54502 | Rental | 12,450 | - | 15,000 | 15,000 |
| 54503 | Insurance & Bond | 10,727 | 5,000 | 11,958 | 12,000 |
| 54504 | Special Services | 270,975 | 273,921 | 273,207 | 273,207 |
| 54508 | Utilities-Water & Sewer | 771 | - | 2 | - |
| 54509 | Utilities-Gas | - | - | - | - |
| 54524 | Other Services | 724 | 1,000 | 750 | 750 |
| | **Expenditures** | **336,981** | **321,455** | **341,255** | **341,295** |
| | **Fund Balance** | **37,387** | **63,501** | **31,833** | **46,488** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 212 Hotel Occupancy Tax Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 212 | Hotel Occupancy Tax Fund | 414,228 | 423,863 | 612,099 | 652,397 |
| | **Fund Balance** | **414,228** | **423,863** | **612,099** | **652,397** |
| | **Income** | | | | |
| 40031 | Contribution From Others | 5,500 | 1,500 | - | - |
| 40052 | Trf From Perot Theatre Fund | - | 1,197 | - | - |
| 41000 | Interest Revenue | 9,946 | 4,900 | 15,000 | 8,000 |
| 46092 | Cash Short/Overages | - | - | - | - |
| 46237 | Convention Ctr.Revenue | 438,988 | 400,000 | 439,000 | 439,000 |
| 46238 | Hotel/Motel Taxes | 1,097,700 | 1,000,000 | 1,098,000 | 1,098,000 |
| | **Income** | **1,552,133** | **1,407,597** | **1,552,000** | **1,545,000** |
| | **Expenditures** | | | | |
| 50033 | Trf To Perot Theatre Fund | 305,000 | 305,000 | 305,000 | 325,000 |
| 50052 | Trf To Debt Service Fund | 560,755 | 558,203 | 558,203 | 559,354 |
| 51101 | Supervision | 40,870 | 39,000 | 39,000 | 39,000 |
| 51103 | Maintenance Operations | 30,346 | 30,872 | 30,872 | 30,872 |
| 53301 | Buildings | 29,143 | 30,068 | 30,068 | 30,068 |
| 54502 | Rental | - | - | - | - |
| 54504 | Special Services | 14,269 | 10,000 | 16,900 | 17,500 |
| 54518 | Conv Ctr Management | 287,257 | 270,000 | 295,000 | 295,000 |
| 54525 | Advertising | 75,400 | 93,586 | 98,577 | 98,577 |
| 54675 | Parks/Sports Facility Enhancement | - | - | - | 250,000 |
| 54681 | Arts & Historic District | 11,222 | 16,681 | 18,081 | 18,081 |
| 55801 | Building & Facilities | - | 135,455 | 120,000 | 253,825 |
| | **Expenditures** | **1,354,263** | **1,488,866** | **1,511,701** | **1,917,277** |
| | **Fund Balance** | **612,099** | **342,594** | **652,397** | **280,121** |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 213 Perot Theatre Building Maintenance Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 213 | Perot Theatre Building Maintenance Fund | 466,106 | 406,556 | 491,768 | 437,768 |
| | **Fund Balance** | **466,106** | **406,556** | **491,768** | **437,768** |
| | **Income** | | | | |
| 40052 | Trf From Perot Theatre Fund | 40,000 | 40,000 | 40,000 | 40,000 |
| 41000 | Interest Revenue | 1,145 | 450 | 6,000 | 5,250 |
| | **Income** | **41,145** | **40,450** | **46,000** | **45,250** |
| | **Expenditures** | | | | |
| 53301 | Buildings | 9,265 | - | - | - |
| 55801 | Building & Facilities | 6,217 | 400,000 | 100,000 | 100,000 |
| | **Expenditures** | **15,482** | **400,000** | **100,000** | **100,000** |
| | **Fund Balance** | **491,768** | **47,006** | **437,768** | **383,018** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 214 COC Homeless Assistance Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 214 | COC Homeless Assistance Grant Fund | (35,959) | - | (56,654) | - |
| | **Fund Balance** | **(35,959)** | **-** | **(56,654)** | **-** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 185,573 | 457,970 | 457,361 | 430,000 |
| 40050 | Trf From General Fund | 47,476 | - | 29,293 | - |
| | **Income** | **233,048** | **457,970** | **486,654** | **430,000** |
| | **Expenditures** | | | | |
| 51101 | Supervision | 22,874 | 20,000 | 20,000 | - |
| 51103 | Maintenance Operations | 18,904 | 20,000 | 20,000 | - |
| 51112 | Worker's Comp | 52 | 100 | 100 | - |
| 51113 | Pensions/Retirement | 6,659 | 4,200 | 4,200 | - |
| 51114 | Social Security | 3,089 | 2,000 | 2,000 | - |
| 51115 | Group Insurance | 4,861 | 3,200 | 3,200 | - |
| 51134 | City Contribute 401(A) | 426 | 350 | 350 | - |
| 54504 | Special Services | 194,642 | 406,920 | 378,950 | 430,000 |
| 54506 | Travel | 2,088 | 1,000 | 1,000 | - |
| 54519 | Meals/Local Expense | 148 | 200 | 200 | - |
| | **Expenditures** | **253,743** | **457,970** | **430,000** | **430,000** |
| | **Fund Balance** | **(56,654)** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 215 Housing Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 215 | Housing Fund | 454,562 | 458,062 | 458,243 | 186,043 |
| | **Fund Balance** | **454,562** | **458,062** | **458,243** | **186,043** |
| | **Income** | | | | |
| 40048 | Loan/Loss Receivable | (1,294) | - | - | - |
| 41000 | Interest Revenue | 4,975 | - | 6,700 | - |
| | **Income** | **3,681** | **-** | **6,700** | **-** |
| | **Expenditures** | | | | |
| 53322 | Housing Match | - | 266,926 | 278,900 | - |
| | **Expenditures** | **-** | **266,926** | **278,900** | **-** |
| | **Fund Balance** | **458,243** | **191,136** | **186,043** | **186,043** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 217 Law Enforcement Block Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 217 | Law Enforcement Block Grant Fund | 28,057 | - | 1,791 | - |
| | **Fund Balance** | **28,057** | **-** | **1,791** | **-** |
| | **Income** | | | | |
| 40001 | Contribution From State | - | 24,080 | 47,000 | 22,000 |
| 41000 | Interest Revenue | 51 | - | 70 | - |
| | **Income** | **51** | **24,080** | **47,070** | **22,000** |
| | **Expenditures** | | | | |
| 52207 | Minor Tools And Equip | 15,119 | 14,448 | 18,893 | 13,200 |
| 54504 | Special Services | 11,198 | 9,632 | 18,932 | 8,800 |
| 55702 | Major Tools & Equipment | - | - | 11,036 | - |
| | **Expenditures** | **26,317** | **24,080** | **48,861** | **22,000** |
| | **Fund Balance** | **1,791** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 218 CDBG 108 Loan Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 218 | CDBG 108 Loan Fund | - | - | 483 | - |
| | **Fund Balance** | **-** | **-** | **483** | **-** |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | - | 10,000 | 10,000 | - |
| 41000 | Interest Revenue | 1,101 | - | (483) | - |
| 41041 | Trf From CDBG | - | - | - | - |
| | **Income** | **1,101** | **10,000** | **9,517** | **-** |
| | **Expenditures** | | | | |
| 54504 | Special Services | - | 10,000 | 10,000 | - |
| 54543 | Interest Payments | 618 | - | - | - |
| | **Expenditures** | **618** | **10,000** | **10,000** | **-** |
| | **Fund Balance** | **483** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 219 Law Enforcement Program Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 219 | Law Enforcement Program Fund | 32,884 | 31,455 | 30,285 | 25,769 |
| | **Fund Balance** | **32,884** | **31,455** | **30,285** | **25,769** |
| | **Income** | | | | |
| 40001 | Contribution From State | 6,772 | 6,700 | 6,734 | 6,700 |
| 41000 | Interest Revenue | 549 | 300 | 750 | - |
| | **Income** | **7,320** | **7,000** | **7,484** | **6,700** |
| | **Expenditures** | | | | |
| 54506 | Travel | 9,919 | 11,000 | 12,000 | 11,500 |
| | **Expenditures** | **9,919** | **11,000** | **12,000** | **11,500** |
| | **Fund Balance** | **30,285** | **27,455** | **25,769** | **20,969** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 220 Metropolitan Planning Organzation Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 220 | Metropolitan Planning Organzation Fund | (5,528) | - | (80,706) | - |
| | **Fund Balance** | **(5,528)** | **-** | **(80,706)** | **-** |
| | **Income** | | | | |
| 40001 | Contribution From State | 279,648 | 395,599 | 547,195 | 230,610 |
| 40036 | City Contribution | - | 15,821 | 15,821 | 12,150 |
| 41000 | Interest Revenue | 66 | - | - | - |
| | **Income** | **279,714** | **411,420** | **563,016** | **242,760** |
| | **Expenditures** | | | | |
| 51101 | Supervision | 80,003 | 82,000 | 82,000 | 84,460 |
| 51102 | Clerical | 37,985 | - | - | - |
| 51103 | Maintenance Operations | - | 39,000 | 39,000 | 40,170 |
| 51106 | Longevity Pay | 335 | 460 | 460 | 580 |
| 51112 | Worker's Comp | 149 | 201 | 201 | 334 |
| 51113 | Pensions/Retirement | 18,971 | 19,494 | 19,494 | 19,630 |
| 51114 | Social Security | 9,048 | 9,292 | 9,292 | 9,579 |
| 51115 | Group Insurance | 6,317 | 5,934 | 5,934 | 6,161 |
| 51199 | Accrued Payroll | 614 | - | - | - |
| 52201 | Supplies | 471 | 3,000 | 3,000 | 1,200 |
| 52204 | Food Supplies | 632 | 800 | 800 | 1,400 |
| 52205 | Postage/Shipping | 80 | 800 | 800 | 300 |
| 52207 | Minor Tools And Equip | - | 3,250 | 2,250 | 10,000 |
| 53400 | Computer Hard & Software | - | - | 1,000 | 10,000 |
| 53401 | Furniture And Fixtures | - | 6,281 | 6,281 | - |
| 54500 | Communications-In House | 1,364 | 1,200 | 1,200 | 1,400 |
| 54501 | Communications-Cellular | - | 400 | 400 | - |
| 54502 | Rental | 2,018 | 1,500 | 1,500 | 3,000 |
| 54504 | Special Services | 160,990 | 209,258 | 280,148 | 18,000 |
| 54506 | Travel | 33,124 | 25,750 | 25,750 | 32,947 |
| 54525 | Advertising | 2,231 | 2,000 | 2,000 | 3,000 |
| 54608 | Dues And Memberships | 560 | 800 | 800 | 600 |
| | **Expenditures** | **354,892** | **411,420** | **482,310** | **242,760** |
| | **Fund Balance** | **(80,706)** | **-** | **-** | **-** |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 222 TIFMAS Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 222 | TIFMAS Fund | - | 12,000 | - | 12,997 |
| | **Fund Balance** | **-** | **12,000** | **-** | **12,997** |
| | **Income** | | | | |
| 40001 | Contribution From State | - | 15,000 | 16,147 | - |
| | **Income** | **-** | **15,000** | **16,147** | **-** |
| | **Expenditures** | | | | |
| 52207 | Minor Tools And Equip | - | 27,000 | 3,150 | 12,997 |
| | **Expenditures** | **-** | **27,000** | **3,150** | **12,997** |
| | **Fund Balance** | **-** | **-** | **12,997** | **-** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 223 Economic Development Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 223 | Economic Development Fund | 975,734 | 976,778 | 1,362,166 | 924,794 |
| | **Fund Balance** | **975,734** | **976,778** | **1,362,166** | **924,794** |
| | **Income** | | | | |
| 40001 | Contribution From State | 15,189 | - | - | - |
| 40031 | Contribution From Others | 244,500 | 13,000 | - | - |
| 41000 | Interest Revenue | 18,795 | 12,000 | 35,000 | 23,000 |
| 41015 | Loan Interest | 2,810 | 2,500 | 3,700 | 3,700 |
| 46011 | Electric-SWEPCO | 273,934 | 265,000 | 275,000 | 275,000 |
| 46012 | Gas Franchise | 89,867 | 75,000 | 95,000 | 95,000 |
| | **Income** | **645,096** | **367,500** | **408,700** | **396,700** |
| | **Expenditures** | | | | |
| 50069 | Trf To Technology Fund | 547 | 1,090 | 1,090 | - |
| 51101 | Supervision | 75,800 | 77,316 | 38,658 | 38,658 |
| 51106 | Longevity Pay | 233 | 300 | 150 | 180 |
| 51112 | Worker's Comp | 104 | 140 | 70 | 112 |
| 51113 | Pensions/Retirement | 13,268 | 13,537 | 6,769 | 6,616 |
| 51114 | Social Security | 6,141 | 6,452 | 3,226 | 3,228 |
| 51115 | Group Insurance | 8,124 | 5,583 | 4,452 | 4,788 |
| 51120 | Auto Allowance | 6,000 | 6,000 | 3,000 | 3,000 |
| 51132 | Telephone Allowance | 728 | 728 | 364 | 364 |
| 51134 | City Contribute 401(A) | 1,516 | 1,546 | 773 | 773 |
| 51199 | Accrued Payroll | 288 | - | - | - |
| 52201 | Supplies | 18 | 1,000 | 1,000 | 1,000 |
| 52205 | Postage/Shipping | - | 70 | 50 | 50 |
| 54500 | Communications-In House | - | - | 350 | 350 |
| 54504 | Special Services | 82,752 | 65,000 | 50,000 | 50,000 |
| 54506 | Travel | 13,125 | 12,000 | 10,000 | 10,000 |
| 54514 | Community Relations | - | - | - | - |
| 54519 | Meals/Local Expense | 1,199 | 2,500 | 1,500 | 1,500 |
| 54524 | Other Services | 3,000 | 4,000 | 3,000 | 3,000 |
| 54525 | Advertising | 3,350 | 1,000 | 5,000 | 5,000 |
| 54529 | Trade Shows | 9,025 | 7,500 | 10,000 | 10,000 |
| 54608 | Dues And Memberships | 2,759 | 2,050 | 3,120 | 5,620 |
| 54679 | Econ Incentive Payments | 2,500 | - | 100,000 | 100,000 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 223 Economic Development Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 54683 | Military Affairs | - | - | 100,000 | 25,000 |
| 54685 | Business Retention Program | - | - | 100,000 | 25,000 |
| 54686 | Grant/Loan Matching Funds | 3,187 | 50,000 | 50,000 | 50,000 |
| 54687 | Regional Economic Development | 25,000 | 325,000 | 53,500 | 51,000 |
| 54688 | REDI Projects | - | - | 300,000 | 150,000 |
| | **Expenditures** | **258,664** | **582,813** | **846,072** | **545,240** |
| | **Fund Balance** | **1,362,166** | **761,465** | **924,794** | **776,254** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 227 NEA Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 227 | NEA Grant Fund | (81,796) | - | 882 | - |
| | **Fund Balance** | **(81,796)** | - | **882** | - |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | 100,000 | - | - | - |
| 40050 | Trf From General Fund | (2,109) | - | - | - |
| 41000 | Interest Revenue | 882 | - | (882) | - |
| | **Income** | **98,772** | - | **(882)** | - |
| | **Expenditures** | | | | |
| 51101 | Supervision | 2,950 | - | - | - |
| 51103 | Maintenance Operations | 1,175 | - | - | - |
| 51112 | Worker's Comp | 5 | - | - | - |
| 51113 | Pensions/Retirement | 664 | - | - | - |
| 51114 | Social Security | 299 | - | - | - |
| 51115 | Group Insurance | 947 | - | - | - |
| 51134 | City Contribute 401(A) | 55 | - | - | - |
| 54504 | Special Services | 10,000 | - | - | - |
| | **Expenditures** | **16,095** | - | - | - |
| | **Fund Balance** | **882** | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 229 Public Safety Radio Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 229 | Public Safety Radio Fund | - | 26,085 | 53,948 | 103,398 |
| | **Fund Balance** | **-** | **26,085** | **53,948** | **103,398** |
| | **Income** | | | | |
| 40031 | Contribution From Others | 23,805 | 55,260 | 76,950 | 57,600 |
| 40050 | Trf From General Fund | 46,800 | 46,800 | 40,980 | 47,880 |
| 41000 | Interest Revenue | 505 | 60 | 1,079 | 2,254 |
| | **Income** | **71,110** | **102,120** | **119,009** | **107,734** |
| | **Expenditures** | | | | |
| 53410 | Communications Maint | 8,068 | 50,000 | 69,559 | 71,006 |
| 54501 | Communications-Cellular | 9,093 | 16,000 | - | - |
| | **Expenditures** | **17,162** | **66,000** | **69,559** | **71,006** |
| | **Fund Balance** | **53,948** | **62,205** | **103,398** | **140,126** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 230 Rotary Splash Pad Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 230 | Rotary Splash Pad Fund | 374 | - | (7,825) | - |
| | **Fund Balance** | **374** | **-** | **(7,825)** | **-** |
| | **Income** | | | | |
| 40031 | Contribution From Others | - | - | 14,028 | - |
| 41000 | Interest Revenue | 2 | - | - | - |
| | **Income** | **2** | **-** | **14,028** | **-** |
| | **Expenditures** | | | | |
| 55703 | Splash Pad Improvements | 8,200 | - | 6,203 | - |
| | **Expenditures** | **8,200** | **-** | **6,203** | **-** |
| | **Fund Balance** | **(7,825)** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 232 Trail Grant Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| 40001 | Contribution From State | - | 130,762 | 65,675 | 65,087 |
| | **Income** | **-** | **130,762** | **65,675** | **65,087** |
| | **Expenditures** | | | | |
| 55814 | Parks&Recreational Area | - | 130,762 | 65,675 | 65,087 |
| | **Expenditures** | **-** | **130,762** | **65,675** | **65,087** |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 233 NRDA Grant

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | - | - | 250,000 | 9,550,000 |
| | **Income** | - | - | **250,000** | **9,550,000** |
| | **Expenditures** | | | | |
| 54504 | Special Services | - | - | 250,000 | 1,100,000 |
| 55810 | Cowhorn Creek 1 Convention Center | - | - | - | 300,000 |
| 55811 | Cowhorn Creek 2 Bioengineering & Planting | - | - | - | 550,000 |
| 55812 | Cowhorn Creek 3 Texarkana College | - | - | - | 1,350,000 |
| 55822 | Days Creek 4 South State Line | - | - | - | 40,000 |
| 55823 | Days Creek 5 Texas Viaduct | - | - | - | 110,000 |
| 55824 | Swampoodle Creek 7 Ferguson Park | - | - | - | 3,350,000 |
| 55825 | Swampoodle Creek 8 Naturalization & Stabilization | - | - | - | 1,700,000 |
| 55826 | Swampoodle Creek 9 Restorization & Alignment | - | - | - | 650,000 |
| 55827 | Waggoner Creek 10 Southwest Center | - | - | - | 400,000 |
| | **Expenditures** | - | - | **250,000** | **9,550,000** |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 235 Farmer's Market Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| 40016 | Contribution From US Govt. | - | - | 87,110 | 87,110 |
| | **Income** | - | - | **87,110** | **87,110** |
| | **Expenditures** | | | | |
| 51103 | Maintenance Operations | - | - | 8,000 | 16,000 |
| 51112 | Worker's Comp | - | - | 13 | 43 |
| 51113 | Pensions/Retirement | - | - | 1,282 | 2,508 |
| 51114 | Social Security | - | - | 612 | 1,224 |
| 51115 | Group Insurance | - | - | 666 | - |
| 54504 | Special Services | - | - | 76,536 | 67,335 |
| | **Expenditures** | - | - | **87,110** | **87,110** |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 301 Debt Service Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 301 | Debt Service Fund | 22,502 | 213,658 | 206,784 | 398,774 |
| | **Fund Balance** | **22,502** | **213,658** | **206,784** | **398,774** |
| | **Income** | | | | |
| 40015 | Trf From Hotel Occupancy Tax Fund | 560,755 | 558,203 | 558,203 | 559,354 |
| 40050 | Trf From General Fund | - | 5,121,614 | 5,138,289 | - |
| 40082 | Bi-State CO Payment | - | 211,842 | 211,842 | 210,163 |
| 41000 | Interest Revenue | 3,443 | 5,000 | 20,000 | - |
| 41029 | Trf From 2009 Bond Fund | 74 | - | - | - |
| 41035 | Trf From TIRZ #1 Fund | 255,313 | 998,059 | 257,163 | 834,388 |
| 41040 | Transfer From 2003 Bond Fund | 6 | - | - | - |
| 46001 | Current City Taxes | 4,888,403 | 3,850,686 | 3,871,584 | 3,801,385 |
| 46002 | Delinquent City Taxes | 83,825 | 52,000 | 85,000 | 85,000 |
| 46003 | Penalty & Interest | 43,127 | 45,000 | 45,000 | 45,000 |
| | **Income** | **5,834,945** | **10,842,404** | **10,187,081** | **5,535,290** |
| | **Expenditures** | | | | |
| 50005 | Bonds Redeemed | 3,565,000 | 8,500,000 | 3,205,000 | 3,870,000 |
| 50012 | Bond Interest Expense | 2,080,873 | 2,213,812 | 1,646,302 | 1,736,573 |
| 50019 | Agent Fees | 2,990 | 3,500 | 5,300 | 3,500 |
| 54523 | Bank Service Charges | 1,800 | 100 | 2,000 | 2,000 |
| 56918 | Issuance Expense | - | - | 3,000 | - |
| 56919 | Payments to Escrow Agents | - | - | 5,133,489 | - |
| | **Expenditures** | **5,650,663** | **10,717,412** | **9,995,091** | **5,612,073** |
| | **Fund Balance** | **206,784** | **338,651** | **398,774** | **321,991** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 415 2003 Bond Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 415 | 2003 Bond Fund | 6 | - | - | - |
| | **Fund Balance** | **6** | - | - | - |
| | **Income** | | | | |
| | **Income** | - | - | - | - |
| | **Expenditures** | | | | |
| 50052 | Trf To Debt Service Fund | 6 | - | - | - |
| | **Expenditures** | **6** | - | - | - |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 417 2005 Bond Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 417 | 2005 Bond Fund | 484,272 | 488,272 | 490,981 | 501,981 |
| | **Fund Balance** | **484,272** | **488,272** | **490,981** | **501,981** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 6,709 | - | 11,000 | - |
| | **Income** | **6,709** | **-** | **11,000** | **-** |
| | **Expenditures** | | | | |
| 55808 | Summer Glen Acres Drain | - | 235,000 | - | - |
| 55817 | Other Improvements | - | - | - | - |
| 56976 | Lake Drive Overpass | - | 20,000 | - | - |
| 57007 | Findley Street | - | 233,272 | - | 501,981 |
| | **Expenditures** | **-** | **488,272** | **-** | **501,981** |
| | **Fund Balance** | **490,981** | **-** | **501,981** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 420 2009 Bond Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 420 | 2009 Bond Fund | 74 | - | - | - |
| | **Fund Balance** | **74** | - | - | - |
| | **Income** | | | | |
| 41000 | Interest Revenue | - | - | - | - |
| | **Income** | - | - | - | - |
| | **Expenditures** | | | | |
| 50052 | Trf To Debt Service Fund | 74 | - | - | - |
| | **Expenditures** | **74** | - | - | - |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 422 TIRZ Bond Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 422 | TIRZ Bond Fund | 537,323 | 120,406 | 121,484 | - |
| | **Fund Balance** | **537,323** | **120,406** | **121,484** | **-** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 5,577 | - | 2,590 | - |
| | **Income** | **5,577** | **-** | **2,590** | **-** |
| | **Expenditures** | | | | |
| 57072 | Linear Park | 196,416 | - | - | - |
| 57081 | Extension of Pavilion Parkway | 225,000 | - | - | - |
| 57099 | South Cowhorn Loop Project | - | 120,406 | 124,074 | - |
| | **Expenditures** | **421,416** | **120,406** | **124,074** | **-** |
| | **Fund Balance** | **121,484** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 423 2017 Bond Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 423 | 2017 Bond Fund | 8,714,466 | 2,733,467 | 4,694,118 | 2,946,857 |
| | **Fund Balance** | **8,714,466** | **2,733,467** | **4,694,118** | **2,946,857** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 117,744 | - | 112,000 | 59,000 |
| | **Income** | **117,744** | **-** | **112,000** | **59,000** |
| | **Expenditures** | | | | |
| 56918 | Issuance Expense | - | - | (10,984) | - |
| 57084 | Forest Lake Estates St. Recons | 2,492,010 | - | 1,128,510 | - |
| 57085 | Cowhorn Creek Corridor Project | 160,937 | - | - | - |
| 57086 | Fire Dept Training Center Impr | - | - | - | - |
| 57087 | Playground Equipment | 7,535 | - | - | - |
| 57088 | SLP Lake Dredging | 443,073 | - | - | - |
| 57089 | Roof Replacement Project | 209,667 | - | - | - |
| 57090 | Fire Dept & St Dept Bldg Impro | 419,471 | - | - | - |
| 57091 | Fleet, SOTC & FD Prkg Lot Impr | 30,729 | - | - | - |
| 57094 | Perot Theatre Restoration | 51,698 | - | 25,259 | 72,000 |
| 57095 | Art Park | 231,366 | - | 131,597 | - |
| 57096 | Airport Terminal | 91,607 | 907,308 | 256,369 | 28,000 |
| 57097 | Fire Station Relocation | - | 268,300 | 328,511 | - |
| 57098 | Courthouse Square Project | - | 500,721 | - | 742,820 |
| | **Expenditures** | **4,138,092** | **1,676,329** | **1,859,261** | **842,820** |
| | **Fund Balance** | **4,694,118** | **1,057,138** | **2,946,857** | **2,163,037** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 501 Health Department Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 501 | Health Department Fund | 504,125 | 616,191 | 636,854 | 670,134 |
| | **Fund Balance** | **504,125** | **616,191** | **636,854** | **670,134** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 8,318 | 4,500 | 9,000 | 9,000 |
| 46082 | Peddler's Licenses | - | - | - | - |
| 46084 | Sale Of Surplus Property | - | - | - | - |
| 46086 | Recovery Damage Claims | - | - | - | - |
| 46088 | Miscellaneous Income | 472 | - | - | - |
| 46092 | Cash Short/Overages | - | - | - | - |
| 46093 | Appropriated Fund Balance | - | - | - | - |
| 47350 | City Contribution - EE Health | 64,407 | 75,000 | 75,000 | - |
| 47351 | City Contribution | 84,340 | 79,000 | 79,000 | 75,000 |
| 47352 | County Contribution | 74,945 | 75,000 | 75,000 | 75,000 |
| 47353 | Donations/Interest | - | - | - | - |
| 47354 | Adult Health Clinic Fee | - | - | - | - |
| 47355 | Family Plan Clinic Fees | - | - | - | - |
| 47358 | General Clinic Fees | 8,373 | 3,800 | 7,500 | 3,800 |
| 47359 | Health Card Fees | 260 | 200 | 200 | 200 |
| 47361 | Family Planning Nhic | 110,189 | 80,000 | 80,000 | 80,000 |
| 47362 | FP MKD MCO Checks | - | - | - | - |
| 47364 | Immun-Nhic-Medicaid | 8,031 | 6,000 | 6,200 | 6,000 |
| 47367 | Wic-Tdh Contract | 341,922 | 376,000 | 355,000 | 376,000 |
| 47369 | M & Ch-Tdh Contract | - | - | - | - |
| 47370 | Tb Control-Tdh Contract | - | - | - | - |
| 47371 | Immunization-Tdh Contr | 122,682 | 147,233 | 147,233 | 147,233 |
| 47372 | Public Heath Services | 99,481 | 117,218 | 117,218 | 117,218 |
| 47374 | Depreciation Reimburse | 5,748 | 5,748 | 5,748 | 5,748 |
| 47375 | Title Xx | - | - | - | - |
| 47377 | Other | - | - | - | - |
| 47379 | Service From Private Inventory | 500 | 500 | 500 | 500 |
| 47380 | Title V Co-Pay Fees | - | - | - | - |
| 47381 | Title Xx/X Co-Pay Fees | 501 | 500 | 850 | 500 |
| 47382 | Tb Fees | 1,315 | 1,000 | 1,000 | 1,000 |
| 47384 | Employee Health Fees | 4,181 | 2,200 | 4,000 | - |
| 47385 | Title X/Tdh | - | - | - | - |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 501 Health Department Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 47386 | Bioterrorism/TDH | - | - | - | - |
| 47387 | Immun-Nhic-Medicare | - | - | - | - |
| 47388 | Cvd Stroke | - | - | - | - |
| 47389 | HIV/STD/TB | - | - | - | - |
| 47390 | Diabetes Grant | - | - | - | - |
| 47391 | Family Planning - DSHS | - | - | - | - |
| 47392 | Family Planning - WHFPAT | 143,748 | 121,156 | 145,000 | 121,156 |
| | **Income** | **1,079,412** | **1,095,055** | **1,108,449** | **1,018,355** |
| | **Expenditures** | | | | |
| 50006 | Termination Pay | 1,825 | - | - | - |
| 50069 | Trf To Technology Fund | 9,378 | 8,488 | 8,488 | 6,552 |
| 50072 | Trf To Health Personnel Policy Fund | - | - | - | - |
| 50073 | Trf To Health Property & Liability Fund | - | - | - | - |
| 51013 | Stipend - Maintenance | - | - | - | 6,250 |
| 51101 | Supervision | 121,638 | 131,927 | 99,848 | 109,905 |
| 51102 | Clerical | 140,961 | 133,960 | 135,833 | 137,173 |
| 51103 | Maintenance Operations | 215,562 | 218,596 | 266,366 | 233,743 |
| 51105 | Overtime | 14,940 | 16,000 | 16,000 | 17,000 |
| 51106 | Longevity Pay | 5,926 | 6,495 | 6,075 | 5,245 |
| 51112 | Worker's Comp | 3,441 | 3,092 | 3,245 | 2,905 |
| 51113 | Pensions/Retirement | 79,488 | 78,910 | 81,552 | 76,203 |
| 51114 | Social Security | 37,288 | 37,611 | 38,871 | 37,184 |
| 51115 | Group Insurance | 93,228 | 83,368 | 92,175 | 88,697 |
| 51132 | Telephone Allowance | 532 | 672 | 280 | - |
| 51199 | Accrued Payroll | 126 | - | - | - |
| 52100 | Indirect Expenses | - | - | 2,000 | - |
| 52201 | Supplies | 52,410 | 76,018 | 72,518 | 59,210 |
| 52204 | Food Supplies | - | 400 | 250 | 300 |
| 52205 | Postage/Shipping | 705 | 950 | 765 | 975 |
| 52207 | Minor Tools And Equip | - | - | 17,750 | - |
| 52225 | Unallowable Costs | 1,406 | 6,500 | 6,500 | 6,500 |
| 53301 | Buildings | 9,104 | 15,000 | 14,000 | 53,000 |
| 53400 | Computer Hard & Software | 8,597 | 8,500 | 8,400 | 8,400 |
| 53405 | Security & Surveillance | 834 | 2,000 | 1,300 | 1,500 |
| 54500 | Communications-In House | 11,001 | 12,100 | 11,350 | 11,550 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 501 Health Department Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 54501 | Communications-Cellular | 951 | 2,650 | 2,050 | 1,850 |
| 54502 | Rental | 4,665 | 5,950 | 5,375 | 5,560 |
| 54503 | Insurance & Bond | 14,954 | 14,954 | 14,954 | 14,954 |
| 54504 | Special Services | 66,018 | 97,000 | 89,500 | 91,844 |
| 54506 | Travel | 13,126 | 17,961 | 32,500 | 27,882 |
| 54507 | Utilties-Electricity | 14,290 | 16,000 | 15,000 | 15,000 |
| 54508 | Utilities-Water & Sewer | 798 | 3,000 | 1,500 | 2,000 |
| 54509 | Utilities-Gas | 1,802 | 2,800 | 3,000 | 2,500 |
| 54520 | Miscellaneous Expense | - | - | - | - |
| 54524 | Other Services | - | - | - | - |
| 54525 | Advertising | 1,100 | 7,000 | 7,000 | 4,500 |
| 54608 | Dues And Memberships | 225 | 1,225 | 725 | 2,050 |
| 55801 | Building & Facilities | 20,364 | 20,000 | 20,000 | 10,000 |
| | **Expenditures** | **946,682** | **1,029,127** | **1,075,169** | **1,040,432** |
| | **Fund Balance** | **636,854** | **682,119** | **670,134** | **648,057** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 502 Public Library Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 502 | Public Library Fund | (32,230) | - | (12,519) | - |
| | **Fund Balance** | **(32,230)** | **-** | **(12,519)** | **-** |
| | **Income** | | | | |
| 41000 | Interest Revenue | 792 | - | - | - |
| 46245 | Due From Library | 683,210 | 778,567 | 804,911 | 800,128 |
| | **Income** | **684,002** | **778,567** | **804,911** | **800,128** |
| | **Expenditures** | | | | |
| 51101 | Supervision | 234,468 | 276,467 | 281,157 | 281,157 |
| 51102 | Clerical | 163,780 | 163,802 | 167,078 | 167,078 |
| 51103 | Maintenance Operations | 23,960 | 49,500 | 49,980 | 49,980 |
| 51104 | Extra Help | 36,671 | 36,675 | 37,273 | 37,273 |
| 51106 | Longevity Pay | 7,691 | 7,075 | 7,075 | 7,735 |
| 51112 | Worker's Comp | 1,005 | 1,080 | 1,098 | 1,769 |
| 51113 | Pensions/Retirement | 71,221 | 85,630 | 87,081 | 85,164 |
| 51114 | Social Security | 35,129 | 40,814 | 41,506 | 41,557 |
| 51115 | Group Insurance | 75,476 | 97,524 | 97,531 | 104,916 |
| 51199 | Accrued Payroll | 860 | - | - | - |
| 52206 | Fuels And Lubricants | 311 | 1,000 | 1,000 | 1,000 |
| 53403 | Motor Vehicles-Dept.Use | - | 5,000 | 5,000 | 5,000 |
| 54503 | Insurance & Bond | 13,436 | 13,500 | 16,111 | 17,000 |
| 54504 | Special Services | 283 | 500 | 500 | 500 |
| | **Expenditures** | **664,291** | **778,567** | **792,392** | **800,128** |
| | **Fund Balance** | **(12,519)** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 701 Employee Health Trust Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 701 | Employee Health Trust Fund | 1,644,996 | 2,175,128 | 1,367,250 | - |
| | **Fund Balance** | **1,644,996** | **2,175,128** | **1,367,250** | **-** |
| | **Income** | | | | |
| 40004 | Buyout Insurance | 100,051 | 99,699 | - | - |
| 40005 | Retiree Insurance Contribution | 90,551 | 104,861 | - | - |
| 40006 | Employer Contribution | 2,702,089 | 2,897,397 | - | - |
| 40007 | Employee Contribution | 907,226 | 984,083 | - | - |
| 40018 | TWU Contribution | 1,432,703 | 1,523,984 | - | - |
| 40020 | Perot Theatre Contribution | 141,488 | 136,051 | - | - |
| 40023 | Airport Auth Contribution | 98,895 | 86,793 | - | - |
| 40029 | Refund of Contributions | 65,089 | - | - | - |
| 40030 | Cobra Premiums | 12,514 | 22,586 | - | - |
| 40031 | Contribution From Others | 225 | - | - | - |
| 40035 | MSFCU Contribution | 22,726 | 18,821 | - | - |
| 40040 | Stop Loss Reimbursements | - | - | - | - |
| 40080 | Contribution From TSO | 20,847 | 20,757 | - | - |
| 41000 | Interest Revenue | 22,918 | 15,000 | - | - |
| | **Income** | **5,617,322** | **5,910,031** | **-** | **-** |
| | **Expenditures** | | | | |
| 50007 | Trf To Employee Benefit Fund | 5,895,068 | 5,839,242 | 1,367,250 | - |
| | **Expenditures** | **5,895,068** | **5,839,242** | **1,367,250** | **-** |
| | **Fund Balance** | **1,367,250** | **2,245,917** | **-** | **-** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 702 Employee Health Claim Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 702 | Employee Health Claim Fund | 737,520 | (10,000) | 650,796 | 1,583,908 |
| | **Fund Balance** | **737,520** | **(10,000)** | **650,796** | **1,583,908** |
| | **Income** | | | | |
| 40004 | Buyout Insurance | - | - | 151,996 | 167,196 |
| 40005 | Retiree Insurance | - | - | 99,358 | 109,294 |
| 40006 | Employer Contribution | - | - | 2,863,948 | 3,056,356 |
| 40007 | Employee Contribution | - | - | 915,358 | 951,034 |
| 40008 | Trf From Employee Benefit Trust Fund | 5,895,068 | 5,839,242 | 1,367,250 | - |
| 40018 | TWU Contribution | - | - | 1,498,377 | 1,588,879 |
| 40020 | Perot Theatre Contribution | - | - | 128,763 | 136,540 |
| 40023 | Airport Auth Contribution | - | - | 95,446 | 101,211 |
| 40027 | TWU Contribution - Flex | - | - | 205 | - |
| 40029 | Refund of Contributions | - | - | 13,231 | - |
| 40035 | MSFCU Contribution | - | - | 21,188 | 22,468 |
| 40040 | Stop Loss Reimbursements | - | - | 9,519 | - |
| 40041 | Insurance Rebates | - | - | 172,144 | 344,288 |
| 40050 | Trf From General Fund | - | - | - | 84,242 |
| 40080 | Contribution From TSO | - | - | 21,039 | 22,310 |
| 41000 | Interest Revenue | 12,734 | 5,000 | 44,791 | 44,791 |
| 47384 | Employee Health Fees | - | - | - | 4,000 |
| | **Income** | **5,907,802** | **5,844,242** | **7,402,613** | **6,632,608** |
| | **Expenditures** | | | | |
| 50001 | Health and Dental Claims | 4,022,544 | 4,122,085 | 3,126,333 | 3,306,520 |
| 50008 | Prescription Claims | - | - | 1,305,160 | 1,435,923 |
| 50014 | Life Insurance Premiums | 179,398 | 185,000 | 174,925 | 170,700 |
| 50031 | Stop Loss/Admin Costs | 669,493 | 449,874 | 764,412 | 837,071 |
| 50032 | Employee Assistance | 10,501 | 10,500 | 10,451 | 14,451 |
| 50034 | HRA Funding | 533,071 | 528,000 | 512,583 | 512,583 |
| 50035 | Compass | 37,305 | 37,000 | 37,140 | 37,140 |
| 50038 | HSA Funding | 218,242 | 225,000 | 275,000 | 275,000 |
| 50039 | Critical Illness | 50,674 | 65,000 | 42,977 | 42,977 |
| 50058 | Vision Premiums | 61,759 | 62,000 | 61,167 | 37,981 |
| 51103 | Maintenance Operations | - | - | - | 48,603 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 702 Employee Health Claim Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 51106 | Longevity Pay | - | - | - | 1,500 |
| 51107 | Incentive Pay | 50,884 | - | - | - |
| 51112 | Worker's Comp | 465 | - | - | 485 |
| 51113 | Pensions/Retirement | 8,600 | - | - | 7,855 |
| 51114 | Social Security | 2,372 | - | - | 3,833 |
| 51115 | Group Insurance | - | - | - | 10,458 |
| 52201 | Supplies | - | - | - | 11,500 |
| 54504 | Special Services | 83,526 | 57,000 | 57,000 | 61,000 |
| 54521 | Excise Fees | 1,236 | 2,753 | 2,353 | - |
| 54523 | Bank Service Charges | 30 | 30 | - | - |
| 54610 | Wellness Program | 64,425 | 100,000 | 100,000 | 100,000 |
| | **Expenditures** | **5,994,527** | **5,844,242** | **6,469,501** | **6,915,579** |
| | **Fund Balance** | **650,796** | **(10,000)** | **1,583,908** | **1,300,937** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 703 Fleet Services Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 703 | Fleet Services Fund | 365,691 | 365,691 | 380,368 | 388,868 |
| | **Fund Balance** | **365,691** | **365,691** | **380,368** | **388,868** |
| | **Income** | | | | |
| 40050 | Trf From General Fund | 1,086,837 | 1,248,464 | 1,216,576 | 1,212,328 |
| 40055 | Trf From Capital Replacement Fund | 5,000 | 5,000 | 5,000 | 5,000 |
| 40074 | Fuel Contribution TUTD | 181,335 | 160,000 | 175,000 | 175,000 |
| 40079 | Maint. Contribution Library | 311 | 300 | 750 | 750 |
| 41000 | Interest Revenue | 5,042 | 2,000 | 8,500 | 8,690 |
| 46062 | City Of Texarkana, Ark | 98 | - | - | - |
| 46086 | Recovery Damage Claims | 14,544 | - | - | - |
| | **Income** | **1,293,168** | **1,415,764** | **1,405,826** | **1,401,768** |
| | **Expenditures** | | | | |
| 50069 | Trf To Technology Fund | 2,742 | 2,778 | 2,778 | 1,312 |
| 51101 | Supervision | 36,361 | - | - | - |
| 51103 | Maintenance Operations | 210,960 | 270,682 | 254,875 | 251,327 |
| 51105 | Overtime | 12,912 | 12,500 | 12,500 | 12,500 |
| 51106 | Longevity Pay | 2,642 | 2,335 | 2,010 | 2,340 |
| 51112 | Worker's Comp | 3,248 | 6,514 | 5,929 | 9,274 |
| 51113 | Pensions/Retirement | 42,770 | 43,819 | 41,232 | 39,769 |
| 51114 | Social Security | 19,904 | 20,886 | 19,652 | 19,406 |
| 51115 | Group Insurance | 36,377 | 48,137 | 50,237 | 53,161 |
| 51120 | Auto Allowance | 1,615 | - | - | - |
| 51122 | Tool Allowance | 2,400 | - | - | - |
| 51199 | Accrued Payroll | (2,693) | - | - | - |
| 52201 | Supplies | 2,364 | 4,500 | 4,500 | 4,500 |
| 52202 | Wearing Apparel | 1,345 | 3,000 | 3,000 | 3,000 |
| 52204 | Food Supplies | 105 | 250 | 250 | 250 |
| 52205 | Postage/Shipping | 23 | 50 | 50 | 50 |
| 52206 | Fuels And Lubricants | 529,680 | 586,500 | 570,000 | 570,000 |
| 52207 | Minor Tools And Equip | 11,171 | 15,990 | 14,810 | 15,990 |
| 52208 | Janitorial Supplies | - | - | - | - |
| 52209 | Chemical Supplies | - | 6,800 | 6,800 | 6,800 |
| 52212 | Botanical And Agricultu | - | - | - | - |

DRAFT





Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## 703 Fleet Services Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| 52213 | Computer Supplies | - | - | - | - |
| 52220 | Safety Related Supplies | - | - | - | - |
| 53301 | Buildings | 507 | 9,684 | 9,684 | 9,684 |
| 53400 | Computer Hard & Software | 4,301 | 5,500 | 5,900 | 5,500 |
| 53401 | Furniture And Fixtures | - | - | - | - |
| 53402 | Tools And Equipment | 7,890 | 5,000 | 20,000 | 20,000 |
| 53403 | Motor Vehicles-Dept.Use | - | - | - | - |
| 53404 | Motor Vehicles-Fleet | 332,228 | 341,629 | 325,129 | 325,129 |
| 53405 | Security & Surveillance | - | 1,200 | 1,200 | 1,200 |
| 53406 | Heavy Equip Maint | 148 | - | - | - |
| 53407 | Accident Repairs-Fleet | - | - | - | - |
| 53412 | Motor Veh - Os Repairs | - | - | - | - |
| 54500 | Communications-In House | 1,364 | 1,200 | 1,405 | 1,200 |
| 54501 | Communications-Cellular | 740 | 2,000 | 2,000 | 2,000 |
| 54502 | Rental | 912 | 800 | 800 | 800 |
| 54503 | Insurance & Bond | 5,188 | 4,800 | 4,800 | 4,800 |
| 54504 | Special Services | 727 | 300 | 18,300 | 18,300 |
| 54506 | Travel | 1,393 | 5,000 | 5,000 | 5,000 |
| 54507 | Utilties-Electricity | 4,628 | 5,900 | 5,900 | 5,900 |
| 54508 | Utilities-Water & Sewer | 539 | 1,764 | 1,764 | 1,764 |
| 54509 | Utilities-Gas | 2,925 | 4,200 | 4,775 | 4,200 |
| 54519 | Meals/Local Expense | - | - | - | - |
| 54523 | Bank Service Charges | - | - | - | - |
| 54525 | Advertising | - | 410 | 410 | 410 |
| 54608 | Dues And Memberships | 7 | 600 | 600 | 600 |
| 54611 | Refuse Contract | 1,067 | 1,036 | 1,036 | 1,036 |
| 55702 | Major Tools & Equipment | - | - | - | - |
| 55820 | Capital Lease | - | - | - | - |
| | **Expenditures** | **1,278,491** | **1,415,764** | **1,397,326** | **1,397,200** |
| | **Fund Balance** | **380,368** | **365,691** | **388,868** | **393,435** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## 810 Member Cities Water Revenue Fund

| | | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|---|
| | **Fund Balance** | | | | |
| 810 | Member Cities Water Revenue Fund | - | - | - | - |
| | **Fund Balance** | - | - | - | - |
| | **Income** | | | | |
| 40120 | Annona-Water Revenue | 10,185 | 10,592 | 8,949 | 9,275 |
| 40121 | Avery - Water Revenue | 16,237 | 16,888 | 22,227 | 23,036 |
| 40122 | Dekalb - Water Revenue | 74,998 | 77,999 | 83,991 | 87,048 |
| 40123 | Hooks - Water Revenue | 176,082 | 183,126 | 149,754 | 155,205 |
| 40124 | Maud - Water Revenue | 38,805 | 40,358 | 51,801 | 53,687 |
| 40125 | New Boston-Water Revenue | 366,124 | 380,769 | 430,334 | 445,998 |
| 40126 | Wake Village-Water Rev | 143,970 | 149,730 | 151,243 | 156,748 |
| 40127 | Nash - Water Rev | - | - | - | - |
| 40128 | TexAmericas-Water Revenue | - | - | - | - |
| 40129 | Riverbend - Water Revenue | 283,323 | 294,656 | 280,663 | 290,879 |
| 40130 | Member City Water Revenue | - | - | - | - |
| 40135 | Member City - True Up Revenue | - | - | - | - |
| 40136 | Member City - True Up Corr | - | - | - | - |
| 40140 | Member City - Capt Improvement | - | - | - | - |
| 41000 | Interest Revenue | - | - | - | - |
| 46003 | Penalty & Interest | 553 | 676 | 450 | 466 |
| | **Income** | **1,110,278** | **1,154,794** | **1,179,412** | **1,222,343** |
| | **Expenditures** | | | | |
| 50120 | Twu-Member City Revenue | 990,239 | 1,029,953 | 1,067,208 | 1,106,054 |
| 50121 | Riverbend-Membr Cty Rev | 120,039 | 124,842 | 112,204 | 116,288 |
| 54524 | Other Services | - | - | - | - |
| | **Expenditures** | **1,110,278** | **1,154,794** | **1,179,412** | **1,222,343** |
| | **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# TEXARKANA WATER UTILITIES

## TEXAS FUNDS

Texarkana Water Utilities is a combined department of the cities of Texarkana, Texas and Texarkana, Arkansas, and as such, presents a combined budget which includes both cities. This portion contains only the revenue, expenditures, and fund balances that are applicable to Texarkana, Texas.

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# Texas Revenue Fund

**DESCRIPTION:**

This fund provides for the general operations of the Texas water and sewer enterprise funds through funding from water and sewer fees and other revenues billed and collected from our customers.

**FOCUS:**

To provide general Utility services for the Texas portion of the Utility operating divisions, debt service, capital funds, depreciation funds, and infrastructure funds.

# IP Revenue (Graphic Packaging) Fund

**DESCRIPTION:**

This fund provides for the general operations of the Graphic Packaging (IP) enterprise fund through funding from Graphic Packaging and from water fees billed and collected from the municipal entities served by the Graphic Packaging water plant in Domino, Texas.

**FOCUS:**

To provide funds for the operation of the Graphic Packaging Water Distribution Division.

# 2004 Bond Fund

**DESCRIPTION:**

The 2004 Bond Fund services the debt for the water and sewer revenue bonds issued in 2004 to extend utility services to the area north of I-30 annexed into the City in 1999.

**FOCUS:**

To remit the annual debt service payments required for the 2004 Bonds.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# 2013 Bond Fund

**DESCRIPTION:**

The 2013 Bond Fund services the debt for the water and sewer revenue bonds issued in 2013 to relocate and upsize a five-mile segment of water main between Malta, Texas and DeKalb, Texas to accommodate the widening of Highway 82 by Bowie County.

**FOCUS:**

To remit the annual debt service payments required for the 2013 Bonds.

# 2013 Bond Construction Fund

**DESCRIPTION:**

This fund provides for the receipt and disbursement of proceeds from the 2013 bond funds for costs related to the Highway 82 water line.

**FOCUS:**

To fund the removal, upsizing and other related costs for the Highway 82 water line between Malta, Texas and DeKalb, Texas.

# Millwood Depreciation Fund

**DESCRIPTION:**

This fund provides for the replacement of aging plant equipment and infrastructure at the Millwood Water Treatment Plant in Ashdown, Arkansas.

**FOCUS:**

To accumulate funds sufficient to allow budgeted expenditures needed to maintain this plant in proper working condition by replacing broken, worn or end of life plant assets to keep this plant fully functional and operating within ADH and AWWA standards.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# North Texarkana Wastewater Treatment Plant Depreciation Fund

**DESCRIPTION:**

Provides for the replacement of aging plant equipment and infrastructure at the North Texarkana Wastewater Treatment Plant that serves the northern area of both sides of Texarkana to keep this plant properly functioning within ADEQ and EPA requirements.

**FOCUS:**

To accumulate funds sufficient to replace plant equipment and infrastructure as it is needed.

# Equipment Fund

**DESCRIPTION:**

This fund allows for budgeted replacement of assets such as furniture, fixtures, equipment, fleet vehicles, and mobile equipment.

**FOCUS:**

To replace utility rolling stock and furniture, fixtures and equipment as needed.

# Technology Fund

**DESCRIPTION:**

To provide funds for hardware, software and related technology asset purchases and replacements.

**FOCUS:**

To purchase new and replacement technology assets as needed.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# South Regional Wastewater Treatment Plant Depreciation Fund

**DESCRIPTION:**

To provide for replacement of worn and aging plant assets at this plant, which is the primary sewer plant for both sides of Texarkana that is in continuous operation twenty-four hours a day and to keep this plant fully operational in accordance with TCEQ and EPA requirements.

**FOCUS:**

To consistently monitor the condition and effectiveness of plant assets and repair, rebuild or replace as needed.

# Compost Fund

**DESCRIPTION:**

To set aside funding for maintenance and replacement of capital assets used in composting operations.

**FOCUS:**

To keep the bi-city composting operations fully functioning by ongoing maintenance of compost assets and fund capital repairs and replacement as necessary.

# Customer Loan Fund

**DESCRIPTION:**

Originally established to finance low interest loans to sewer customers in the Singing Pines community when required replacement of the dilapidated sewer main in that area forced customers to replace their sewer service lines that tie into the city main. Customers were billed monthly loan installments on their water bills until the loan and interest was repaid with the proceeds used to replenish this fund. Inactive since the last loans were repaid in 2011, this fund was de-funded in FY 2018 to be re-established in the future if a need arises.

**FOCUS:**

To re-activate this fund as needed to provide a source of low interest loan funds to assist customers in connecting to replaced water or sewer mains.

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# Personnel Policy Fund

**DESCRIPTION:**

To set aside funds to pay benefit obligations due to employees upon termination.

**FOCUS:**

To pay accrued and payable benefit obligations owed to employees when employment terminates according to established policies and procedures.

# TX Capital Improvement Fund

**DESCRIPTION:**

To set aside funds dedicated to extending or improving water and sewer infrastructure, which is essential for our continued ability to provide public water and sanitary sewer to our customers and meets or exceeds all regulatory requirements.

**FOCUS:**

To expend funds through capital improvement construction projects to address water and sewer extensions or improvement needs identified by utility engineers.

# TX Infrastructure Fund

**DESCRIPTION:**

To set aside funds for the repair and replacement of our aging water and sewer infrastructure.

**FOCUS:**

To expend funds through infrastructure construction projects to address water and sewer infrastructure repairs and replacements identified by utility engineers.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# Wright Patman Corps of Engineers Cost Fund

**DESCRIPTION:**

This fund serves as a sinking fund to accumulate funds to apply towards costs associated with the implementation of the Corps of Engineers ultimate operating rule curve for Lake Wright Patman.

**FOCUS:**

To have funds available to pay future costs as they become due for implementation of the ultimate operating rule curve for Lake Wright Patman.

# Lake Texarkana Capital Improvement Fund (Member Cities)

**DESCRIPTION:**

To collect funding from Texarkana, Arkansas, Texarkana, Texas, and the Member Cities for the capital maintenance and repairs of the jointly owned Lake Texarkana Water Supply System.

**FOCUS:**

To continuously assess the capital improvement maintenance and repairs necessary to keep the Wright Patman Water Production Plant fully operational and in compliance with TCEQ and AWWA standards.

# Wagner Creek Wastewater Treatment Plant Capital Improvement Fund

**DESCRIPTION:**

This fund is used to provide for repair, replacement, improvements and upgrades needed to keep this plant fully operational and functioning in accordance with TCEQ and EPA requirements.

**FOCUS:**

To monitor the efficiency, effectiveness and condition of plant infrastructure and rebuild, repair, replace or upgrade assets as needed.

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Texas Revenue Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Texas Revenue Fund | 3,766,064 | 4,545,677 | 4,944,110 | 5,038,767 |
| **Fund Balance** | **3,766,064** | **4,545,677** | **4,944,110** | **5,038,767** |
| | | | | |
| **Income** | | | | |
| Water and Sewer Sales | 13,912,634 | 13,815,544 | 13,910,779 | 13,941,079 |
| Water Connection Fees | 10,650 | 7,350 | 9,615 | 9,600 |
| Service Charge | 638,521 | 662,815 | 601,610 | 601,610 |
| Regional Water Treatment Plant Fees | - | - | - | 2,591,588 |
| Wholesale Water Sales | 1,477,199 | 1,355,200 | 1,437,000 | 1,437,000 |
| Wholesale Sewer Charges | 592,534 | 593,700 | 567,200 | 567,200 |
| Interest Income | 31,501 | 27,000 | 108,602 | 108,900 |
| IP Service Charge | 40,300 | 40,300 | 40,300 | 40,300 |
| IP Service Charge (Expan) | 18,900 | 18,900 | 18,900 | 18,900 |
| AR Share LT Operations | 560,319 | 628,796 | 590,867 | 612,503 |
| UN Share LT Operations | 42,759 | 44,797 | 45,090 | 46,741 |
| MN Share LT Operations | 11,199 | 13,343 | 11,810 | 12,242 |
| MC Share Wtr Operations (Cash B) | 726,310 | 528,951 | 765,907 | 754,255 |
| Transfer from Customer Loan Fund | 40,583 | - | - | - |
| Miscellaneous Income | 387,099 | 357,037 | 407,067 | 407,067 |
| **Income** | **18,490,508** | **18,093,733** | **18,514,747** | **21,148,985** |
| | | | | |
| **Expenditures** | | | | |
| Total Operating Expenses | 11,173,600 | 12,522,027 | 11,874,565 | 13,184,437 |
| Total Capital Outlay | - | - | - | - |
| Share of North Texarkana Operations | 74,413 | 90,427 | 94,062 | 103,116 |
| Share of Millwood Operations | 579,134 | 561,511 | 467,573 | 619,036 |
| Bond Fund 2004 | 193,970 | 192,816 | 183,666 | 184,119 |
| Bond Fund 2005 | - | - | - | - |
| Bond Fund 2013 | 165,837 | 163,798 | 154,414 | 158,235 |
| Bond Fund (Projected) | - | - | - | - |
| Share 1998 AR Debt Service | 92,454 | 92,536 | 92,536 | 92,062 |
| Share 1998-B AR Debt Service | 16,914 | 16,929 | 16,929 | 16,934 |
| Share 2007 AR Refunding Bonds | 278,473 | 428,943 | 428,943 | 430,228 |
| Transfer to Gen Fund -IP | 18,900 | 18,900 | 18,900 | 18,900 |
| Transfer to Gen Fund | 10,407 | 37,500 | 22,500 | 37,500 |
| Millwood Depreciation Fund | 334,390 | 330,715 | 330,715 | 410,830 |
| North Texarkana Depreciation Fund | 7,800 | 7,800 | 7,800 | 7,800 |
| Equipment Acquisition Fund | 125,500 | 213,793 | 213,793 | 284,490 |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## Texas Revenue Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| Technology Fund | 219,625 | 244,833 | 244,833 | 442,540 |
| Customer Loan Fund | - | - | - | - |
| Personnel Policy Fund | 100,000 | 100,000 | 100,000 | 100,000 |
| Capital Improvement Fund | 444,464 | - | 1,200,000 | 1,200,000 |
| Infrastructure Fund | 572,320 | 324,074 | 572,256 | 622,256 |
| Compost Fund | 107,750 | 62,810 | 62,810 | 63,220 |
| WP COE Cost Fund | 1,578,419 | 3,361,419 | 1,603,419 | 1,578,419 |
| LT Capital Improvement Fund | 390,692 | 307,266 | 307,266 | 289,590 |
| River Bend Water District | 132,846 | 135,000 | 135,000 | 2,208,300 |
| Wagner Creek Capital Improvement | 550,000 | - | 50,000 | 100,000 |
| SR WWTP Depreciation Fund | 94,125 | 94,215 | 94,215 | 133,487 |
| Other/Legal | 50,429 | 98,215 | 143,895 | 104,655 |
| **Expenditures** | **17,312,462** | **19,405,527** | **18,420,090** | **22,390,154** |
| **Fund Balance** | **4,944,110** | **3,233,883** | **5,038,767** | **3,797,598** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## IP Revenue Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| IP Revenue Fund | | | | |
| **Fund Balance** | - | - | - | - |
| **Income** | | | | |
| Wholesale Water Sales | 1,082,797 | 1,408,382 | 1,375,462 | 1,537,081 |
| **Income** | **1,082,797** | **1,408,382** | **1,375,462** | **1,537,081** |
| **Expenditures** | | | | |
| Total Operating Expenses | 1,082,797 | 1,408,382 | 1,375,462 | 1,537,081 |
| Total Capital Outlay | | | | |
| **Expenditures** | **1,082,797** | **1,408,382** | **1,375,462** | **1,537,081** |
| **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Texas 2004 Bond Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Texas 2004 Bond Fund | 32,364 | 32,796 | 32,229 | 32,529 |
| **Fund Balance** | **32,364** | **32,796** | **32,229** | **32,529** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | 193,970 | 192,816 | 183,666 | 184,119 |
| Transfer from Reserve Fund | | | 9,043 | 6,982 |
| Transfer from 04B Constr | | - | | |
| Interest Income | 771 | 392 | 1,066 | 1,066 |
| **Income** | **194,741** | **193,208** | **193,775** | **192,167** |
| | | | | |
| **Expenditures** | | | | |
| Interest-February | 21,488 | 18,388 | 18,388 | 15,088 |
| Interest -August | 18,388 | 15,087 | 15,087 | 11,581 |
| Principal | 155,000 | 160,000 | 160,000 | 165,000 |
| Agent Fees | | | | |
| **Expenditures** | **194,876** | **193,475** | **193,475** | **191,669** |
| | | | | |
| **Fund Balance** | **32,229** | **32,529** | **32,529** | **33,027** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Texas 2013 Bond Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Texas 2013 Bond Fund | 27,361 | 27,282 | 28,058 | 27,666 |
| **Fund Balance** | **27,361** | **27,282** | **28,058** | **27,666** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | 165,837 | 163,798 | 154,414 | 158,235 |
| Transfer from 2013 Bond Const | | - | | |
| Transfer from Reserve Fund | | - | 7,650 | 6,046 |
| Transfer from LT Capital Impr | | - | | |
| First SW Issuance Cost Refund | | - | | |
| Interest Income | 804 | 280 | 1,238 | 1,238 |
| **Income** | **166,641** | **164,078** | **163,302** | **165,519** |
| | | | | |
| **Expenditures** | | | | |
| Interest-February | 37,972 | 36,847 | 36,847 | 35,497 |
| Interest -August | 37,972 | 36,847 | 36,847 | 35,497 |
| Principal | 90,000 | 90,000 | 90,000 | 95,000 |
| Agent Fees | | | | |
| **Expenditures** | **165,944** | **163,694** | **163,694** | **165,994** |
| | | | | |
| **Fund Balance** | **28,058** | **27,666** | **27,666** | **27,191** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Texas 2013 Bond Construction Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Texas 2013 Bond Construction Fund | 28,292 | 28,652 | 28,683 | - |
| **Fund Balance** | **28,292** | **28,652** | **28,683** | **-** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | - | - | - | - |
| Transfer from LT Capital Impr | - | - | - | - |
| Bond Proceeds | - | - | - | - |
| Salvage Iron from 16" Water Line Removal | - | - | - | - |
| Interest Income | 391 | 15 | 553 | |
| **Income** | **391** | **15** | **553** | **-** |
| | | | | |
| **Expenditures** | | | | |
| Hwy 82 Water Line Relocation Project: | - | - | - | - |
| Materials (Piping, Fittings, Valves, etc.) | - | - | - | - |
| Equipment Rental/ Fuel | - | - | - | - |
| Labor | - | - | - | - |
| Other: | | - | - | - |
| System Improvements | - | 28,667 | 29,236 | - |
| **Expenditures** | **-** | **28,667** | **29,236** | **-** |
| | | | | |
| **Fund Balance** | **28,683** | **-** | **-** | **-** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Millwood Depreciation Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Millwood Depreciation Fund | 306,090 | 559,423 | 543,033 | 192,805 |
| **Fund Balance** | **306,090** | **559,423** | **543,033** | **192,805** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenues | 334,390 | 330,715 | 330,715 | 410,830 |
| Plans/Specs | 157 | - | 419 | |
| Interest Income | 1,787 | 2,481 | 3,186 | 2,254 |
| **Income** | **336,334** | **333,196** | **334,320** | **413,084** |
| | | | | |
| **Expenditures** | | | | |
| Paint Bridge Pipework | 610 | 141,323 | 58,389 | |
| Storage Building | | 9,422 | | 12,644 |
| Replace Chlorinators | 22,321 | | | |
| Filter Rehab - Phases IV - VII | | | | |
| Replace Cuastic Pumps/Drives | 2,883 | | | |
| Caustic Tank | 24,779 | | | |
| Chemical Bldg, HVAC Repl. | 11,770 | | | |
| Sludge Pond Cleaning - 2019 | | 75,372 | 100,496 | |
| MW Settling Basin Repairs - 2017 | 117 | | | |
| Lawn Tractor | 6,878 | | | |
| Replace Valves - Filters 5 & 6 | 2,425 | 241,819 | 183,976 | |
| Replace Gate Actuator | 2,105 | | | |
| Repair High Service Pump | 25,030 | 50,248 | 50,248 | |
| Basin Lining (1) | 473 | 172,728 | 229,559 | 237,075 |
| High Service Pump Bldg Heat Unit | | 7,223 | 2,932 | |
| Clearwell Mixer | | 8,165 | 6,187 | |
| #3 High Service Ball Valve and Actuator | | 47,108 | 47,108 | |
| Surface Wash Nozzle Replacement | | 5,651 | 5,653 | |
| Replace Security Cameras | | | | 4,425 |
| Replace Valves- Filters 7 & 8 | | | | 189,660 |
| Low Service Control Panel Replacement | | | | 47,415 |
| Repair High Service Pump/Motor/Actuator | | | | 60,059 |
| SCADA Upgrade | | | | 37,932 |
| Mixer Gearbox Repair | | | | 6,322 |
| Repair Primary Disconnect | | | | 9,483 |
| **Expenditures** | **99,391** | **759,059** | **684,548** | **605,015** |
| | | | | |
| **Fund Balance** | **543,033** | **133,560** | **192,805** | **874** |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## North Texarkana Wastewater Treatment Plant Depreciation Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 27,233 | 27,428 | 27,428 | 15,728 |
| **Fund Balance** | **27,233** | **27,428** | **27,428** | **15,728** |
| **Income** | | | | |
| Transfer from Revenues | 7,800 | 7,800 | 7,800 | 7,800 |
| Interest Income | | - | | |
| Plans/Specs | | - | | |
| **Income** | **7,800** | **7,800** | **7,800** | **7,800** |
| **Expenditures** | | | | |
| Repair/Improve Plant Driveway | | | | |
| Pump/Motor/VFD Replacements - 2017 | | | | |
| Plant Entrance Road Improvements | 3,175 | | | |
| Replace UV Lamps | | | | |
| Replace Auger Screen Assembly | | | | |
| Pump/Motor/VFD Replacements - 2018 | 4,430 | | | |
| Paint Exposed Surfaces | | | | |
| Pump/Motor/VFD Replacements - 2019 | | 19,500 | 17,511 | |
| Aeriation Tanks Cleaned Out | | 7,800 | | |
| Replace UV Ballasts/Controls | | | 1,989 | |
| Pump/Motor/VFD Replacements - 2020 | | | | 16,380 |
| Aeriation Tanks Cleaned Out/Joints Resealed | | | | 6,825 |
| **Expenditures** | **7,605** | **27,300** | **19,500** | **23,205** |
| **Fund Balance** | **27,428** | **7,928** | **15,728** | **323** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Equipment Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Equipment Fund | 220,330 | 145,066 | 151,874 | 262,174 |
| **Fund Balance** | **220,330** | **145,066** | **151,874** | **262,174** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | 125,500 | 213,793 | 213,793 | 284,490 |
| Insurance Proceeds | | - | 130,142 | 24,490 |
| Sale of Retired Assets | 5,397 | - | | |
| Interest Income | 1,457 | 2,575 | 4,208 | 4,252 |
| **Income** | **132,354** | **216,368** | **348,143** | **313,232** |
| | | | | |
| **Expenditures** | | | | |
| FY 2018 | 200,810 | | | |
| FY 2019 | | 266,090 | 237,843 | |
| FY 2020 | | | | 557,471 |
| **Expenditures** | **200,810** | **266,090** | **237,843** | **557,471** |
| | | | | |
| **Fund Balance** | **151,874** | **95,344** | **262,174** | **17,935** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Technology Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Technology Fund | 229,041 | 180,900 | 192,289 | 195,569 |
| **Fund Balance** | **229,041** | **180,900** | **192,289** | **195,569** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | 219,625 | 244,833 | 244,833 | 442,540 |
| Other Transfers | | - | | |
| Reimbursement - Miller County | | - | | |
| Reimbursement - TASD | | - | | |
| Reimbursement - TISD | | - | | |
| Reimbursement - Bowie County | 41,283 | 61,017 | 61,017 | 61,017 |
| TML Insurance Reimbursement | | | | |
| Interest Income | 4,711 | 4,899 | 7,082 | 7,134 |
| **Income** | **265,619** | **310,749** | **335,544** | **510,691** |
| | | | | |
| **Expenditures** | | | | |
| FY 2018 | 302,371 | | 332,264 | |
| FY 2019 | | 373,695 | | |
| FY 2020 | | | | 555,420 |
| **Expenditures** | **302,371** | **373,695** | **332,264** | **555,420** |
| | | | | |
| **Fund Balance** | **192,289** | **117,954** | **195,569** | **150,840** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## South Regional Wastewater Treatment Plant Depreciation Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| South Regional Wastewater Treatment Plant Depreciation Fund | 226,522 | 121,015 | 164,893 | 113,327 |
| **Fund Balance** | **226,522** | **121,015** | **164,893** | **113,327** |
| **Income** | | | | |
| Transfer from Revenues | 94,125 | 94,215 | 94,215 | 133,487 |
| Interest Income | 2,892 | 1,193 | 1,822 | 1,224 |
| **Income** | **97,017** | **95,408** | **96,037** | **134,711** |
| **Expenditures** | | | | |
| Roof Repairs, 200, 1300, 1400, 1600 Bldgs | 17,178 | | | |
| Muffin Monster Replacement | | | | |
| Pump/Motor/VFD Replacement - 2018 | 46,499 | | 3,354 | |
| Belt Press Refurbish | 20,493 | | 1,252 | |
| Centrifuge Rebuilds | 20,724 | | | |
| SRWWTP Wireless SCADA | 30,685 | | | |
| Transfer Switch Repair 200 Pump Station | 5,591 | | | |
| Engine Generator 1112 Rebuild | 17,476 | | | |
| Centrifuge Rebuilds- 2019 | | 47,107 | 21,803 | |
| Blower Engine/Gearbox | | 25,124 | - | |
| Roof Repairs , Buildings 700 & 1500 | | 25,124 | 17,923 | |
| Plant Wireless SCADA | | 25,124 | 25,124 | |
| Pump/Motor/VFD Replacement- 2019 | | 25,124 | 25,124 | |
| Primary Clarifier 503 Gear Box Replacement | | | 25,045 | |
| Emergency Retube of Boiler | | | 19,832 | |
| Emergency Repair of Chiller Tubes | | | 2,933 | |
| Digester Lid Painting | | | 5,213 | |
| Replace 700 Methane Controller/Sensors | | | | 4,741 |
| Pumps/Motors/VFD Replacements- 2020 | | | | 38,564 |
| SO2 Evaporator Replacement | | | | 22,127 |
| Grit Basin 401, 402 Repair | | | | 50,576 |
| Barscreen 222 Rebuild | | | | 31,610 |
| Roof Repairs, 400, 700, 1500, 1800 Bldgs | | | | 31,610 |

DRAFT

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## South Regional Wastewater Treatment Plant Depreciation Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| Plant Wireless SCADA | | | | 18,966 |
| Boiler Rebuilds | | | | 22,127 |
| Replace Generator Main Breaker | | | | 6,322 |
| **Expenditures** | **158,646** | **147,603** | **147,603** | **226,643** |
| **Fund Balance** | **164,893** | **68,820** | **113,327** | **21,395** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Compost Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Compost Fund | 221,642 | 195,684 | 240,327 | 91,310 |
| **Fund Balance** | **221,642** | **195,684** | **240,327** | **91,310** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenue Fund | 107,750 | 62,810 | 62,810 | 63,220 |
| Proceeds from Asset Disposal | | | | |
| Plans/Specs | | | | |
| Interest Income | 3,019 | 5,402 | 4,277 | 4,305 |
| **Income** | **110,769** | **68,212** | **67,087** | **67,525** |
| | | | | |
| **Expenditures** | | | | |
| Replacement Grinder - Hammermill | 23,217 | | | |
| Equipment Wear Parts | 7,466 | 18,843 | 16,331 | 28,449 |
| 1 Ton Truck w/ Refueling Tank | 23,143 | | | |
| Ton Tote Hopper/Bagger | | 1,570 | | |
| Oversize Greenwaste Disposal | 32,912 | | | |
| Replace Loader Foam Tires | 5,346 | 6,909 | 4,796 | |
| Skid Steer Sweeper Attachmt | | 4,711 | 4,271 | |
| Skid Steer Tires | | 3,140 | 2,276 | |
| Grind/ Dispose of Oversized Greenwaste | | 62,810 | 62,810 | |
| Additional Concrete Unloading Pad | | 125,620 | 117,682 | |
| Dozer Repair | | | 7,938 | 15,805 |
| Equipment Shed Roof Repair | | | | 3,161 |
| Ton Tote Hopper/Bagger | | | | 6,322 |
| Compost Operations Building | | | | 63,220 |
| Concrete Pad Repairs | | | | 9,483 |
| **Expenditures** | **92,084** | **223,603** | **216,104** | **126,440** |
| | | | | |
| **Fund Balance** | **240,327** | **40,293** | **91,310** | **32,395** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Customer Loan Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Customer Loan Fund | 40,352 | - | - | - |
| **Fund Balance** | **40,352** | - | - | - |
| | | | | |
| **Income** | | | | |
| Transfer from Revenues (Loan Repayments) | | - | | |
| Transfer from Infrastructure Fund | | - | | |
| Interest Income | 231 | - | | |
| **Income** | **231** | - | - | - |
| | | | | |
| **Expenditures** | | | | |
| Customer Loans | | - | | |
| Transfer to Revenue Fund | 40,583 | - | | |
| **Expenditures** | **40,583** | - | - | - |
| | | | | |
| **Fund Balance** | - | - | - | - |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Personnel Policy Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Personnel Policy Fund | 155,064 | 172,665 | 157,965 | 175,405 |
| **Fund Balance** | **155,064** | **172,665** | **157,965** | **175,405** |
| | | | | |
| **Income** | | | | |
| Transfer from Revenues | 100,000 | 100,000 | 100,000 | 100,000 |
| Interest Income | 1,399 | 1,050 | 2,186 | 2,190 |
| **Income** | **101,399** | **101,050** | **102,186** | **102,190** |
| | | | | |
| **Expenditures** | | | | |
| Termination Pay | 72,901 | 55,500 | 55,500 | 61,050 |
| Social Security | 5,770 | 4,246 | 4,246 | 4,670 |
| Post Retirement Benefits | 19,827 | 25,000 | 25,000 | 25,000 |
| **Expenditures** | **98,498** | **84,746** | **84,746** | **90,720** |
| | | | | |
| **Fund Balance** | **157,965** | **188,969** | **175,405** | **186,875** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## TX Capital Improvement Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| TX Capital Improvement Fund | 1,145,720 | 463,712 | 912,976 | 720,479 |
| **Fund Balance** | **1,145,720** | **463,712** | **912,976** | **720,479** |
| **Income** | | | | |
| Transfer from Revenue Fund | 444,464 | - | 1,200,000 | 1,200,000 |
| Interest Income | 1,598 | 9,600 | 22,840 | 23,000 |
| Prorata Fees | 500 | - | | |
| Plans | | - | | |
| State Reimbursements | 96,393 | - | | |
| Other Reimbursements | | - | | |
| Insurance Reimbursements | | - | | |
| **Income** | **542,955** | **9,600** | **1,222,840** | **1,223,000** |
| **Expenditures** | | | | |
| Water System Improvements | 20,278 | 60,000 | 44,000 | 60,000 |
| Sewer System Improvements | 13,000 | 60,000 | 47,369 | 60,000 |
| North Texarkana Sewer Project | 458,827 | | | |
| TX Fire Hydrants | | 30,000 | 30,000 | 35,000 |
| Manholes Where Needed | 34,353 | 50,000 | - | 50,000 |
| Eliminate Dead End Mains | | | | |
| Extend 8" Water Main - Gin Rd - 2,000' | 30,125 | | 127 | |
| TX DOT McKnight Rd. Wtr. Relocation | 5,315 | | | |
| Walnut St. - Elevated Tank Painting - Exter. | 10,779 | | | |
| 4th St. - Elevated Tank Painting - Exterior | 88,061 | | | |
| WC Gearbox Replacement | (882) | | | |
| TCH Remibursable 100% - Forrest Lake Estates - Water | | | | |
| Automatic Water Flush Valves (4) | 13,260 | | | |
| TCH Reimbursable 100%-FD Training Facility | 15,710 | | | |
| Chlorine Conversion Project | 72,120 | | | |
| North Kenwood-Relocate Sewer-City | 98 | | | |
| Automatic Water Flush Valves (5) | | 23,333 | | |
| 6" Water Main Extension- | 13,236 | | 9,051 | |
| WCWWTP TCEQ Walkway Repair | 1,419 | | | |
| North Txk Sewer Project PH II (2008 Annexation) | | | 3,209 | 1,200,000 |

DRAFT





Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## TX Capital Improvement Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| 2018 Annexation Engineering Fee | | | | 150,000 |
| Transfer to Wright Patman COE | | 200,000 | 1,200,000 | |
| Palisades Drive Water Ext- 8" | | 8,000 | 12,631 | |
| Meadow Ln Drainage | | | 2,950 | |
| Grim Apts Sewer | | | 66,000 | |
| Loop Dead End Water Mains | | | | 60,000 |
| TX DOT I-30 Frontage Water & Sewer | | | | 250,000 |
| Elevated Tank Cathodic Repairs | | | | 30,000 |
| **Expenditures** | **775,699** | **431,333** | **1,415,337** | **1,895,000** |
| **Fund Balance** | **912,976** | **41,979** | **720,479** | **48,479** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## TX Infrastructure Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| TX Infrastructure Fund | 1,122,510 | 598,234 | 874,012 | 214,540 |
| **Fund Balance** | **1,122,510** | **598,234** | **874,012** | **214,540** |
| **Income** | | | | |
| Transfer from Revenues | 572,320 | 324,074 | 572,256 | 622,256 |
| Plans & Specs. | 100 | - | | |
| Interest Income | 14,085 | 4,560 | 17,392 | 17,500 |
| **Income** | **586,505** | **328,634** | **589,648** | **639,756** |
| **Expenditures** | | | | |
| Wagner Crk. Trunk Collection Main - Phase II | 474,750 | | | |
| West Texarkana Area Sewer Project | | 300,000 | 307,120 | |
| Wagner Crk. Trunk Collection Main - Phase III | 10,253 | 250,000 | - | |
| Funds Transfer to TX GF | 350,000 | | | |
| College Drive Area Sewer | | 200,000 | 100,000 | 200,000 |
| New Boston Rd/ Robison Rd Repl 12" Sewer | | 150,000 | | 150,000 |
| Transfer to Corps of Engineers Cost Fund | | | 827,000 | |
| Engineering Design-TX DOT- Reloc W&S in ROW-I-30 | | | 15,000 | |
| Replace AC & Undersized Water Mains | | | | 50,000 |
| Upgrade Sewer Mains/Re-line and Replace Manholes | | | | 50,000 |
| TX DOT- Kings Hwy Water and Sewer Relocation | | | | 375,000 |
| **Expenditures** | **835,003** | **900,000** | **1,249,120** | **825,000** |
| **Fund Balance** | **874,012** | **26,868** | **214,540** | **29,296** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Wright Patman Corps of Engineers Cost Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Wright Patman Corps of Engineers Cost Fund | 3,131,643 | 2,645,862 | 1,783,095 | 6,351,053 |
| **Fund Balance** | **3,131,643** | **2,645,862** | **1,783,095** | **6,351,053** |
| **Income** | | | | |
| Transfer for Revenue Fund | 1,578,419 | 3,361,419 | 1,603,419 | 1,578,419 |
| Transfer from Wagner Creek | 605,000 | 100,000 | 893,000 | |
| Transfer from Capital Improv | 350,000 | 200,000 | 1,200,000 | |
| Transfer from Infrastructure | | | 827,000 | |
| Unspent SOW Refund from Corps of Engineers | | | 22,539 | |
| Interest Income | 18,033 | 22,000 | 22,000 | 22,000 |
| **Income** | **2,551,452** | **3,683,419** | **4,567,958** | **1,600,419** |
| **Expenditures** | | | | |
| Hillco Partners-LWP Water Rights Legal/Lobbyist Professional Services | | | | 102,000 |
| Funds Transfer to TXK,TX GF | 3,900,000 | | | |
| **Expenditures** | **3,900,000** | - | - | **102,000** |
| **Fund Balance** | **1,783,095** | **6,329,281** | **6,351,053** | **7,849,472** |

DRAFT



Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## Lake Texarkana Capital Improvement Fund (Member Cities)

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 18-19 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Lake Texarkana Capital Improvement Fund | 850,811 | 560,538 | 594,512 | 776,393 |
| **Fund Balance** | **850,811** | **560,538** | **594,512** | **776,393** |
| | | | | |
| **Income** | | | | |
| Member Cities | 77,383 | 60,801 | 60,801 | 56,932 |
| Transfers from Arkansas | 231,925 | 181,933 | 181,933 | 168,478 |
| Transfers from Texas | 313,309 | 307,266 | 307,266 | 289,590 |
| Other Transfers from Arkansas | | | | |
| Other Transfers from Texas | 59,573 | | 275,000 | |
| Interest Income | 6,106 | 4,490 | 13,640 | 13,700 |
| Insurance Proceeds | | | | |
| Miscellaneous | 600 | 600 | 600 | 600 |
| **Income** | **688,896** | **555,090** | **839,240** | **529,300** |
| | | | | |
| **Expenditures** | | | | |
| Lateral Filing Cabinets | 1,040 | | | |
| Flammable Cabinet | | | | |
| Filter Media Replacement | 369,118 | | 196 | |
| TCEQ Item: Filter Troughs | 142,422 | | 196 | |
| TCEQ Item: Basin Lining (1 Basin) | 3,100 | 160,000 | 229 | 215,000 |
| Member City Tank Aerator | 9,980 | | | |
| Replace MC Line Segment @ Hooks | 922 | 200,000 | | |
| Lab/Filter Building Flooring | 9,360 | | | |
| Upgrade SCADA System | 5,186 | | 8,978 | |
| Ball Valve/Actuator, 20"- #1 Intake | | | | |
| TCEQ Item: Basin Gates and Weirs | 11,250 | | | |
| Replace 2nd Ammonia Pipe Stinger | | 8,500 | 4,746 | |
| High Service #5 Pump Bowl | | 65,000 | | |
| 1/2 Ton Crew Truck | 28,434 | | | |
| Filter Effluent Valve Position/Filter Head Gauges | 42,651 | | | |
| Chlorine Dioxide Scales | 11,792 | | | |
| Raw Water Valve Actuator | 16,280 | | | |
| Filter Effluent Valve and Mag Meter | | | 29,995 | |
| High Service Pump/Motor Repair | | 90,000 | | 90,000 |
| Filter Control for #3, #5. #6 & #7 Filters | 18,394 | | | |
| Settled Water Mixing Chamber | | | 30,000 | |

DRAFT





Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# BUDGETED FUND BALANCE

## Lake Texarkana Capital Improvement Fund (Member Cities)

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 18-19 |
|---|---|---|---|---|
| Rate of Flow Venturies for 4 Filter Effluent Lines | | 49,000 | 16,423 | 49,000 |
| #2 Influent Valve/Actuator | | 16,000 | 14,458 | 17,000 |
| East Alum Pump Replacement | | 4,500 | 4,205 | |
| #1 Intake Pump/Gate & Ball Valves/Actuator, Piping | | 59,500 | 59,500 | |
| East Basin Sludge Rakes | | 48,000 | 44,433 | |
| Chlorine Dioxide Enclosure/Leak Detection | | 20,000 | 20,000 | |
| Pump and Motor Rebuild | | 80,000 | 80,000 | 80,000 |
| Surface Wash Arms/Bearings/Nozzle | | 49,000 | 49,000 | |
| Replace Pump Room Flooring | | 16,000 | 0 | 16,000 |
| Filter Troughs PH II | 266 | 200,000 | 200,000 | |
| TCEQ Required Flow Distribution Design | | 50,000 | 50,000 | |
| Low Service Pump #4 VFD | | | 45,000 | |
| CD Principal Transferred to TX Revenue Fund | 275,000 | | | |
| PC Replacements (6) & iPads (2) | | | | 8,200 |
| Replace Security Cameras | | | | 7,000 |
| MCC Control Panel Replacement in Lime Bldg | | | | 373,000 |
| Repair Parking Lot | | | | 75,000 |
| Low Service Power Upgrade | | | | 30,000 |
| New Boston Transfer Switch | | | | 10,000 |
| TCEQ-Clearwell Top Cleaning | | | | 6,000 |
| SCADA Upgrades-Patman | | | | 50,000 |
| SCADA Upgrades-All Sites | | | | 45,000 |
| Replace Ferris Mower | | | | 15,000 |
| Replace Side-by-Side (ROW Maint) | | | | 15,000 |
| Replace 1/2 Ton Truck | | | | 30,000 |
| I-30 Valve | | | | 60,000 |
| Replace Basin Tower and Rakes | | | | 48,000 |
| **Expenditures** | **945,195** | **1,115,500** | **657,359** | **1,239,200** |
| **Fund Balance** | **594,512** | **128** | **776,393** | **66,493** |

Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

DRAFT

# BUDGETED FUND BALANCE

## Wagner Creek Wastewater Treatment Capital Improvement Fund

| | Actual 17-18 | Adopted 18-19 | Revised 18-19 | Proposed 19-20 |
|---|---|---|---|---|
| **Fund Balance** | | | | |
| Wagner Creek Wastewater Treatment Capital Improvement Fund | 2,945,081 | 30,237 | 1,018,543 | 226,424 |
| **Fund Balance** | **2,945,081** | **30,237** | **1,018,543** | **226,424** |
| **Income** | | | | |
| Transfer from Revenue Fund | 550,000 | - | 50,000 | 100,000 |
| Contributions from Wake Village | 73,887 | 73,887 | 73,887 | 73,887 |
| Contributions from Nash | 67,730 | 73,887 | 73,887 | 73,887 |
| Plans/Specs | - | - | | |
| Interest Income | 25,382 | 470 | 4,610 | 2,700 |
| **Income** | **716,999** | **148,244** | **202,384** | **250,474** |
| **Expenditures** | | | | |
| Pump/Motor/VFD Replacement | | 6,000 | 9,859 | |
| Funds Transfer to TXK,TX GF | 2,624,497 | | | |
| Funds Transfer to TX Rev | | | 80,503 | |
| Emergency Repair- Secure Trough Wall | 19,040 | | | |
| TCEQ Mandated Walkway Repairs | | | | |
| Re-coat Roof | | 15,000 | 11,141 | |
| Clean out Tanks | | 15,000 | | |
| SO2 Building Repair | | 10,000 | | |
| Main Breaker Replacement | | 7,000 | | |
| Wagner Creek Engineering Fees | | - | | 460,000 |
| Transfer to Wright Patman COE | | 100,000 | 893,000 | |
| #3 Influent Pump VFD | | | | 6,000 |
| Replace Conduit on Clarifier and Wetwell | | | | 10,000 |
| **Expenditures** | **2,643,537** | **153,000** | **994,503** | **476,000** |
| **Fund Balance** | **1,018,543** | **25,481** | **226,424** | **898** |

DRAFT





Attachment: 2019-062 ATTH 01 REVISED Budget Draft FY 2020 (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | | Goals |
|---|---|---|
| Serve the Community | ☑ | Promote an Environmentally Sensitive & Livable Community |
| | ☑ | Provide a Safe Community |
| | ☑ | Deliver Quality Services |
| | ☑ | Foster a Healthy Community |
| Run the Operations | ☑ | Enhance Community Preparedness & Responsiveness |
| | ☑ | Maximize Partnership Opportunities |
| | ☑ | Provide Courteous & Responsive Customer Service |
| | ☑ | Model a Positive City Image |
| | ☑ | Deliver Efficient Services |
| | ☑ | Cultivate Community Involvement & Access |
| Manage the Resources | ☑ | Maintain Fiscal Strength |
| | ☑ | Maximize Utilization & Resources |
| | ☑ | Invest in Infrastructure & Transportation |
| Develop Personnel | ☑ | Develop a Skilled & Diverse Workforce |
| | ☑ | Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | Medium |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☑ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☑ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☐ | None Required | ☐ | |

Other:

Attachment: 2019-062 Goals & Perspectives (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

# ORDINANCE NO. 2019-062

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE BUDGET ESTIMATE OF THE REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019, AND ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; APPROVING CAPITAL REPLACEMENT FUND PURCHASES AND AUTHORIZING THE CITY MANAGER TO MAKE CERTAIN PURCHASES AUTHORIZED BY LAW; APPROVING CAPITAL INPROVEMENT PLAN PROJECTS AND AUTHORIZING THE CITY MANAGER TO INCORPORATE PROJECTS INTO EXECUTION OF THE ANNUAL OPERATING BUDGET AS FUNDING IS AVAILABLE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A SUPERSEDING CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the budget estimate of the revenues and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019 and ending September 30, 2020, be and is hereby adopted and approved as the budget for such fiscal year.

**SECTION 2:** That a copy of said final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and published on the City's website.

**SECTION 3:** City of Texarkana, Texas Appropriations

| Fund No. | Fund Name | Anticipated Revenue | Authorized Expenditures | Appropriated Fund Balance |
|---|---|---|---|---|
| 101 | General Fund | 36,047,580 | 36,236,255 | 188,675 |
| 102 | Narcotics Division Operations Fund | 23,300 | 45,000 | 21,700 |
| 103 | Personnel Policy Fund | 293,000 | 521,500 | 228,500 |
| 104 | Workers Compensation Fund | 428,600 | 425,500 | 0 |
| 107 | Court Security Fund | 30,500 | 58,058 | 27,558 |
| 109 | General Property & Liability Fund | 285,500 | 285,500 | 0 |
| 110 | Central Records & Communications Fund | 2,673,702 | 2,673,702 | 0 |
| 113 | Conservation Revolving Loan Fund | | 35,038 | 35,038 |
| 114 | Court Technology Fund | 30,500 | 31,632 | 1,132 |
| 115 | Technology Fund | 440,169 | 439,370 | 0 |

Attachment: 2019-062 ORD FY 20 Budget signed (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

| | | | | |
|---|---|---|---|---|
| 116 | TIRZ #1 Fund | 1,156,122 | 3,142,888 | 1,986,766 |
| 117 | Donation Fund | 30,350 | 30,350 | 0 |
| 120 | Major Maintenance | 800,000 | 800,000 | 0 |
| 200 | Perot Enhancement Fund | 44,800 | 100,000 | 55,200 |
| 202 | Emergency Solutions Grant Fund | 126,000 | 126,000 | 0 |
| 203 | CDBG Revolving Loan Fund | 0 | 500 | 500 |
| 204 | Community Development Block Grant Fund | 1,367,000 | 450,000 | 0 |
| 207 | EPA Revolving Loan Grant Fund | 500,000 | 500,000 | 0 |
| 209 | Home Program Fund | 500 | 0 | 0 |
| 211 | Perot Theatre Fund | 355,950 | 341,295 | 0 |
| 212 | Hotel Occupancy Tax Fund | 1,545,000 | 1,917,277 | 372,277 |
| 213 | Perot Theatre Building Maintenance Fund | 45,250 | 100,000 | 54,750 |
| 214 | COC Homeless Assistance Grant Fund | 430,000 | 430,000 | 0 |
| 215 | Housing Fund | 0 | 0 | 0 |
| 216 | Police Dept. Training Provider Fund | 7,500 | 7,510 | 10 |
| 217 | Law Enforcement Block Grant Fund | 22,000 | 22,000 | 0 |
| 218 | CDBG 108 Loan Fund | 0 | 0 | 0 |
| 219 | Law Enforcement Program Fund | 6,700 | 11,500 | 4,800 |
| 220 | Metropolitan Planning Organization Fund | 242,760 | 242,760 | 0 |
| 222 | TIFMAS Fund | 0 | 12,997 | 12,997 |
| 223 | Economic Development Fund | 396,700 | 545,240 | 148,540 |
| 228 | Building Maintenance Fund | 397,070 | 397,070 | 0 |
| 229 | Public Safety Radio Fund | 107,734 | 71,006 | 0 |
| 230 | Rotary Splash Pad Fund | 0 | 0 | 0 |
| 232 | Trail Grant Fund | 65,087 | 65,087 | 0 |
| 233 | NRDA Grant Fund | 9,550,000 | 9,550,000 | 0 |
| 235 | Farmers Market Fund | 87,110 | 87,110 | 0 |
| 301 | Debt Service Fund | 5,535,290 | 5,612,073 | 76,783 |
| 417 | 2005 Bond Fund | 0 | 501,981 | 501,981 |
| 422 | TIRZ Bond Fund | 0 | 0 | 0 |
| 423 | 2017 Bond Fund | 59,000 | 842,820 | 783,820 |
| 501 | Health Department Fund | 1,018,355 | 1,040,432 | 22,077 |
| 502 | Public Library Fund | 800,128 | 800,128 | 0 |
| 605 | Federal Asset Forfeiture Fund | 12,660 | 20,000 | 7,340 |
| 701 | Employee Health Trust Fund | 0 | 0 | 0 |
| 702 | Employee Health Claim Fund | 6,632,608 | 6,915,579 | 282,971 |
| 703 | Fleet Services Fund | 1,401,768 | 1,397,200 | 0 |
| 704 | Capital Replacement Fund | 1,740,000 | 2,071,350 | 331,350 |
| 810 | Member Cities Water Revenue Fund | 1,222,343 | 1,222,343 | 0 |
| | **Total Appropriations** | **75,958,636** | **80,126,051** | **5,144,765** |

Attachment: 2019-062 ORD FY 20 Budget signed (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

**SECTION 4:** Texarkana Water Utilities Appropriations

| Fund | Anticipated Revenue | Authorized Expenditures | Appropriated Fund Balance |
|---|---|---|---|
| Texas Revenue Fund | 21,148,985 | 22,390,154 | 1,241,169 |
| IP Revenue Fund | 1,537,081 | 1,537,081 | 0 |
| 2004 Bond Fund | 192,167 | 191,669 | 0 |
| 2013 Bond Fund | 165,519 | 165,994 | 475 |
| 2013 Bond Construction Fund | 0 | 0 | 0 |
| Millwood Depreciation Fund | 413,084 | 605,015 | 191,931 |
| North Texarkana Wastewater Treatment Plant Depreciation Fund | 7,800 | 23,205 | 15,405 |
| Equipment Fund | 313,232 | 557,471 | 244,239 |
| Technology Fund | 510,691 | 555,420 | 44,729 |
| South Regional Wastewater Treatment Plant Depreciation Fund | 134,711 | 226,643 | 91,932 |
| Compost Fund | 67,525 | 126,440 | 58,915 |
| Customer Loan Fund | 0 | 0 | 0 |
| Personnel Policy Fund | 102,190 | 90,720 | 0 |
| TX Capital Improvement Fund | 1,223,000 | 1,895,000 | 672,000 |
| TX Infrastructure Fund | 639,756 | 825,000 | 185,244 |
| Wright Patman Corps of Engineers Cost Fund | 1,600,419 | 102,000 | 0 |
| Lake Texarkana Capital Improvement Fund | 529,300 | 1,239,200 | 709,900 |
| Wagner Creek Wastewater Treatment Plant Capital Improvement Fund | 250,474 | 476,000 | 225,526 |
| | 28,835,934 | 31,007,012 | 3,681,465 |

**SECTION 5:** The funding and purchases for the 2019-2020 fiscal year Capital Replacement Fund (CRF) are hereby approved and the City Manager or her designee is authorized, at her discretion, to expend public funds expressly designated, approved, and appropriated in this budget for CRF purchases made pursuant to interlocal or cooperative purchasing programs authorized by Chapter 271, Subchapters (D) and (F), Texas Local Government Code, and to sign and execute any documentation necessary for such purchases.

**SECTION 6:** Operating funds encumbered on the financial records as of September 30, 2019, are hereby re-appropriated to Fiscal Year 2020.

**SECTION 7:** The ongoing Capital Improvement Plan (CIP) is hereby approved and the City Manager or her designee is authorized and directed to incorporate the projects into the execution of the annual operating budget as funding is available, in all aspects of capital project execution, including the appropriate debt funding procedures as may be required by state law.

**SECTION 8:** It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

Attachment: 2019-062 ORD FY 20 Budget signed (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

**SECTION 9:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 10:** This Ordinance supersedes and controls over all resolutions, parts of resolutions, or policies in conflict herewith to the extent of such conflict.

**SECTION 11:** This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

**PASSED AND APPROVED** in Regular Council Session on this the **9th day of September, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:17p.m.

Attachment: 2019-062 ORD FY 20 Budget signed (2096 : 2019-062 ORD Fiscal Year 2020 Budget)

City of Texarkana, Texas

# Briefing Sheet

Version:
**Update Date:** 8/8/2019 2:41 PM

**Lead Department:** Planning and Community Development **Action Officer:** David Orr, Planning & Community Development Director

**Subject:** Resolution No. 2019-066 adopting the Community Development Block Grant 2019 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

**Briefing:** 8/12/2019 **Public Hearing:** 8/12/2019 **Council Vote:** 8/12/2019

| Item Schedule |
| --- |
| Schedule 1: Brief twice - vote once (six weeks) |

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

The U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds.
Public review of the draft 2019 Annual Action Plan will become available July 12, 2019 and will continue through August 12, 2019. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 8, 2019 and August 12, 2019 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 12, 2019.
The City Council must adopt yearly the Community Development Block Grant (CDBG) 2019 Annual Action Plan and funding priorities for the use of Community Development Block Grant Funds.

## Potential Options:

- Approve
- Deny

## Fiscal Implications:

803,404.40

## Staff Recommendation:

Staff recommends for approval.

## Advisory Board/Committee Review:

(NONE

# City of Texarkana, Texas

## Board/Committee Recommendation:

NOT APPLICABLE

## Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

## Attachments

a. 2019-066 RES adopting CDBG 2019 Annual Action Plan (DOCX)
b. 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19 (PDF)
c. 2019 -066 ATTH 02 Action Plan - Draft (PDF)
d. 2019-066 ATTH 03 PY2019 AAP budget spreadsheet (PDF)
e. 2018-066 Goals & Perspectives (DOCX)
f. 2019-066 RES adopting CDBG annual action plan signed (PDF)

## Staff Coordination

| | | | | |
|---|---|---|---|---|
| Planning and Community Development | David Orr | Department Head Review | Completed | 07/01/2019 3:51 PM |
| Finance Department | Kristin Peeples | Finance Review | Completed | 07/02/2019 8:37 AM |
| City Manager | Shirley Jaster | City Manager Review | Completed | 07/03/2019 9:53 AM |
| City Council | Jennifer Evans | Meeting | Completed | 07/08/2019 6:00 PM |

## Meeting History

07/08/19 City Council MOVED FORWARD Next: 08/12/19

# RESOLUTION NO. 2019-066

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2019 ANNUAL ACTION PLAN SETTING PROGRAM PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

**WHEREAS,** public review of the draft 2019 Annual Action Plan became available July 12, 2019 and will continue through August 12, 2019. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 8, 2019 and August 12, 2019 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 12, 2019; and

**WHEREAS,** the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2019 Annual Action Plan for the use of Community Development Block Grant Funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Community Development Block Grant (CDBG) 2019 Annual Action Plan is hereby accepted.

**SECTION 2:** That the City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2019 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Annual Action Plan to provide such additional information as may be required.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2019-066 RES adopting CDBG 2019 Annual Action Plan [Revision 1] (2104 : 2019-066 RES adopting CDBG 2019 Program Year

CITY OF
TEXARKANA
TEXAS

# CDBG 2019 Annual Action Plan
# Community Development Block Grant

**Planning & Community Development**
**July 8, 2019**

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Citizen Participation

2 Public Meetings

- July 8th City Council Meeting 1st Briefing
- August 12th City Council Public Meeting

30-day public comment period for 2019 Annual Action Plan (July 12th – August 12th, 2019)

Surveys can be filled out online at:
https://www.surveymonkey.com/r/PGXQTPW

Advertisement of Public Comment Period:

- Texarkana Gazette Legal Notice
- City Website/Social Media Pages

Draft copies available electronically on Planning & Community Development Homepage

Paper copies available upon request at City Hall

# Public Comment

PY2019 Annual Action Plan

The City has begun the process of creating next year's Annual Action Plan (AAP) for its CDBG program. Public input & comments are vital to this process.

The City has distributed information about the AAP at the following meetings:

* Rosehill Celebration: April 27, 2019
* Community Advisory Meeting: May 1, 2019
* Beverly Neighborhood Association: May 9, 2019
* Downtown Neighborhood Association: May 17, 2019
* Rose Hill Neighborhood Association: May 23, 2019

*Information posted to city's website and available at City Hall

Public Comment Period: July 12th – August 12th, 2019
Comments may be submitted through surveys filled out online at:
https://www.surveymonkey.com/r/PGXQTPW or by sending to:
City of Texarkana, Texas
Planning & Community Development Dept
Attn: Betsy Freeman
P O Box 1967
Texarkana, TX 75504

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Texarkana 2019 HUD CDBG Budget

| CDBG PY2019 Action Plan Budget | | | |
|---|---|---|---|
| | | Projects PY2019 | BUDGET |
| 1 | Owner-Occupied Rehabilitation | Housing Rehabilitation | $ 100,000.00 |
| 2 | Home Buyer Assistance | Home Buyer Assistance | $ 10,000.00 |
| 3 | Public Improvements & Infrastructure | Sidewalks/ADA/Tree Planting - Rosehill Sidewalks/DT ADA Curb Ramp | $ 50,000.00 |
| 3 | Public Improvements & Infrastructure | Sidewalks/ADA/Tree Planting - Beverly SR | $ 73,000.00 |
| 4 | Public Services | VISTA Program | $ 6,125.00 |
| 4 | Public Services | RSOS Life Skills & Job Training Programs | $ 12,000.00 |
| 4 | Public Services | Amachi Youth Programs | $ 21,000.00 |
| 4 | Public Services | Boys & Girls Club | $ 15,000.00 |
| 5 | Section 108 Loan Repayment | Section 108 Loan Payment | $ 230,000.00 |
| 6 | Program Administration | Program Administration | $ 72,128.00 |
| 7 | Revolving Loan Fund | Economic Development Loans - Downtown | $ 66,738.00 |
| 8 | Public Facilities & Parks | Beverly Center | $ 87,151.00 |
| 8 | Public Facilities & Parks | LE/Bev/RH Community Gardens | $ 25,000.00 |
| | | TOTAL Budgeted Expenditures | $ 768,142.00 |
| | | | |
| | | Revenues PY 2019 | |
| | | To Reprogram (approx) | 75,000.00 |
| | | Annual Allocation | 360,642.00 |
| | | Revolving Loan Fund - RL Funds | 100,000.00 |
| | | Section 108 Loan Funds | 230,000.00 |
| | | Program Income | 2,500.00 |
| | | TOTAL Budgeted Revenues | 768,142.00 |
| | | | |

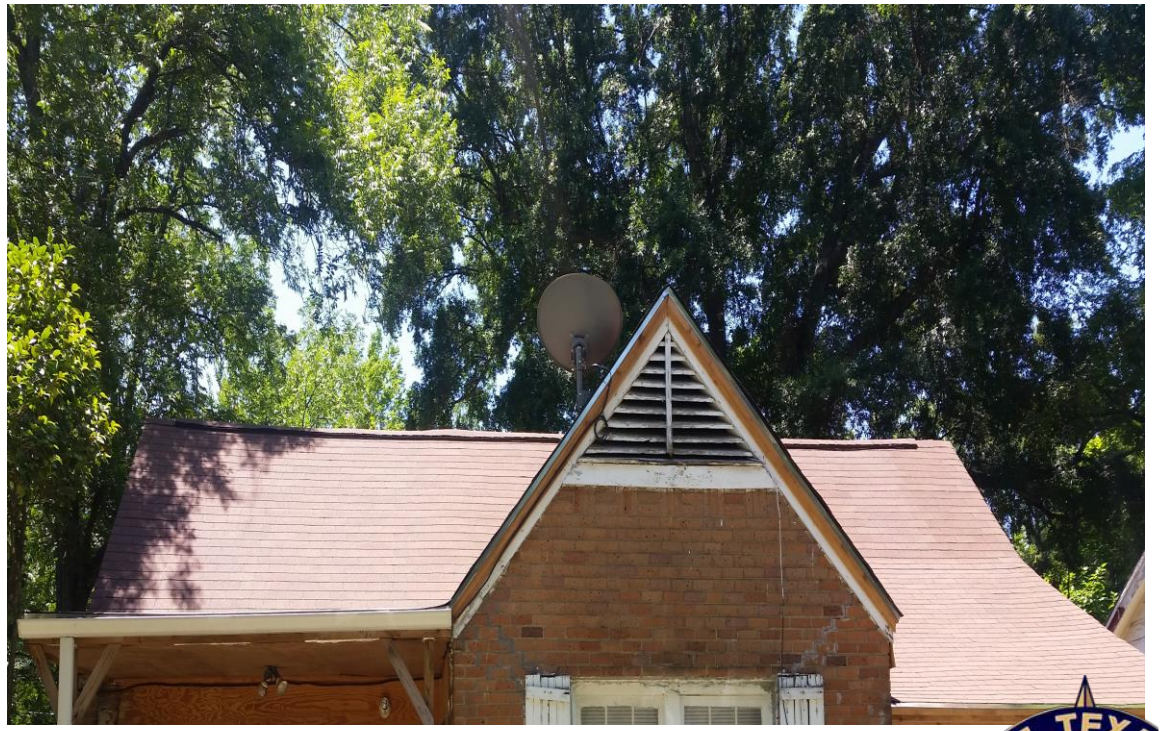
Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Housing Rehabilitation

Housing Rehabilitation Activities included rehabilitation of four homes in prior year. PY2019 budget includes rehabilitation funds for another four homes.

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Housing Rehabilitation



Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Sidewalks

Sidewalk activities in various low-mod areas in prior year. PY2019 budget includes additional sidewalk activities in various low-mod areas.

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# Sidewalks

Attachment: 2019-066 ATTH 01 Council Presentation CDBG PY2019 AAP updated 7.1.19

# City of Texarkana, Texas

# 2019 Annual Action Plan

The Annual Action Plan for the City of Texarkana, Texas
Community Development Block Grant Program
Prepared in Accordance with the
United States Department of Housing & Urban
Development's Planning Requirements

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)



OMB Control No: 2506-0117 (exp. 06/30/2018)

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Texarkana, TX became a federal entitlement program grantee in 1987. As an entitlement grantee, the City receives an annual share of federal Community Development Block Grant (CDBG) funds authorized under Title I of the Housing & Community Development Act of 1974, as amended. The Planning & Community Development department is responsible for administering CDBG grants for areas within the city limits of Texarkana.

The purpose of this Action Plan is to identify housing & community development needs & to develop specific goals & objectives to address those needs over a one-year period. This Plan for Texarkana covers the period October 1, 2019, to September 30, 2020. The Plan enables the City to continue to receive federal housing & community development funds & according to regulations CFR 91.200(a), must be submitted to the U.S. Department of Housing & Urban Development (HUD) no less than 45 days prior to the start of the grantee's program year.

### 2. Summary of the objectives & outcomes identified in the Plan Needs Assessment Overview

Based on a detailed analysis of data describing community characteristics & housing market conditions, a survey of available community resources, & an extensive community participation process, the following were identified as priority needs for Texarkana:

1. Rehabilitation of existing affordable owner-occupied housing units
2. Public improvements & infrastructure
3. Homeless/Continuum of Care (CoC) services that benefit adults, families with children, & other special needs homeless populations
4. Homeownership assistance
5. Collaboration with community partners to coordinate development activities
6. Renovation of the Grim Hotel
7. Public services
8. Public Facilities & Parks

### 3. Evaluation of past performance

In partnership with other public, private, & non-profit housing providers & service agencies, Texarkana has worked to increase & preserve the available stock of affordable, safe & decent housing; helped ensure a suitable living environment for city residents; & contributed to expanding economic opportunities. The City has affected change in the Rose Hill Neighborhood, Downtown Texarkana & the

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

Beverly Neighborhood, addressing concentrations of poverty & proliferation of Brownfields. The 2019 Action Plan will continue to guide the City in addressing these neighborhoods as well as other low mod areas of the city.

Texarkana has consistently allocated funds to address the highest strategic plan priorities. The City has met all requirements as an entitlement grantee including administrative & public services caps. City policies & procedures comply with federal requirements to ensure that programs & activities benefit low- to moderate-income individuals & families & that community development projects are developed to provide the maximum benefit to low-moderate income residents.

The Consolidated Annual Performance Evaluation Review (CAPER) will provide an assessment of progress towards meeting the five-year goals of the Consolidated Plan & one-year goals of the Action Plan adopted. The CAPER is due annually to HUD on December 30.

## 4. Summary of citizen participation process & consultation process

The City of Texarkana actively promotes collaboration & coordination among public, private, & non-profit organizations providing housing & non-housing community development services in the city. The City strives to maintain open communication with partner agencies & organizations as well as Texarkana residents.

Citizen & stakeholder input was crucial to the identification of community development needs & priorities for this Action Plan. The City solicited public & stakeholder input through public meetings, stakeholder focus groups, meetings with a neighborhood associations & a booth at a neighborhood event. These meetings/events were advertised on the city website, social media accounts, &/or in the Texarkana Gazette & Amigo News.

Surveys were requested at all meetings & events. Fourteen residents responded to an electronic survey. The survey provides direct feedback from residents on housing needs, factors that affect housing choice, &non-housing community development needs.

## 5. Summary of public comments

Public input has shaped the priorities & goals adopted in this Action Plan. City residents had numerous opportunities to provide input on their community development priorities. All comments received as well as survey results are provided in the Attachments.

## 6. Summary of comments or views not accepted & the reasons for not accepting them

All survey, public hearings, focus groups, stakeholder & community meeting responses have been accepted & appended to the Action Plan.

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## 7. Summary

This Action Plan was developed based on input from Texarkana residents, community partners, & stakeholders as well as a thorough analysis of data available from reliable sources. Significant sources of data for this report include the 2011-2015 American Community Survey (ACS) estimates, 2010-2014 Comprehensive Housing Affordability Strategy (CHAS) data, the U.S. Bureau of Labor Statistics, the 2010 Census, the Homeless Management Information System (HMIS) & local data sources.

The 2019 Action Plan will guide the community development efforts of Texarkana over the year concluding on September 30, 2020. The strategy outlined in the plan is focused on decent, safe, & affordable housing, a suitable living environment, & economic opportunity. Adhering to this fundamental community development strategy will lay a secure foundation for growth & prosperity for all Texarkana residents.

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# The Process

## PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

### 1. Describe agency/entity responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source

The following are the agencies/entities responsible for preparing the Action Plan & those responsible for administration of each grant program & funding source.

| Agency Role | Name | Department/Agency |
|---|---|---|
| | | |
| CDBG Administrator | City of Texarkana, Texas | Department of Planning & Community Development |

**Table 1 – Responsible Agencies**

### Narrative

The City of Texarkana Department of Planning & Community Development is the Lead Agency in the preparation & implementation of this 2019 Action Plan which describes the strategy for the City of Texarkana, Texas in PY2019 & is prepared in accordance with the U.S. Department of Housing & Urban Development's Action Plan requirements. The City would like to express our appreciation to the individuals, agencies, departments & committees who participated in developing the City of Texarkana 2019 Action Plan.

### Action Plan Public Contact Information

David Orr
Director of Planning & Community Development
P. O. Box 1967
Texarkana, Texas 75504-1967
903-798-3902
david.orr@txkusa.org

Mayor
Bob Bruggeman

City Council
Jean H. Matlock – Ward 1
Mary Hart – Ward 2
Betty Williams – Ward 3
Christine Alcorn – Ward 4
Bill Harp – Ward 5
Josh Davis – Ward 6

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)



OMB Control No: 2506-0117 (exp. 06/30/2018)

## AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

### 1. Introduction

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public & assisted housing providers & private & governmental health, mental health & service agencies (91.215(l)).**

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible & to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

Texarkana Government Access Television provides public service & local government programming through Cable One. City Council meetings & other committee meetings are streamed on-line & archived. There is a municipal access channel (government access channel) that serves both Texas & Arkansas. Texarkana, AR manages the channel with Texarkana, TX paying a management fee. The channel divides the time equally for both cities showing meetings, general information, links to resources & documents, PSAs &any other relevant information. The Planning & Community Development department oversees the CDBG grant. The Grant Administrator is responsible for the day-to-day operation of the program. The department works in conjunction with the City's Finance, Inspection, Public Works, Street, & Parks & Recreation Departments to oversee the development of the Action Plan & administer the programs & activities incorporated in the Plan.

Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer & banking providers provided the basis for much of the information in the Action Plan.

**Describe coordination with the Continuum of Care & efforts to address the needs of homeless persons (particularly chronically homeless individuals & families, families with children, veterans, & unaccompanied youth) & persons at risk of homelessness**

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

Texarkana participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The Texarkana Homeless Coalition holds monthly meetings to discuss & strategize on ways to meet the needs of those experiencing homelessness. The Coalition has developed a Coordinated Entry system that streamlines the process for people experiencing homelessness to access resources. CDBG funding provides for a public service Vista person to work with the coordinated entry process assisting persons experiencing homelessness to attain the services needed.

The Texas Homeless Network provides data from the Homeless Management Information System (HMIS), Point-In-Time Count (PIT), the Housing Inventory Count & the Annual Homeless Assessment Report (AHAR). This information is utilized to assist in determining the nature & extent of homelessness in Texarkana & identifying potential projects that will eliminate gaps in housing & services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards & evaluate outcomes, & develop funding, policies & procedures for the administration of HMIS**

The City of Texarkana is an integral part of the Continuum of Care. The Randy Sams' Outreach Shelter is currently the only emergency homeless shelter for homeless persons in Texarkana, Texas. Randy Sams receives Emergency Solutions Program funds through the Texas Department of Housing & Community Affairs. The Coalition worked with the City to develop the Doorways Home project that assists homeless families &individuals to receive supportive housing through the Continuum of Care grant award.

HMIS responsibilities are shared among homeless assistance providers & City staff in the city. HMIS is administered by the Texas Homeless Network (THN) & serves the Texarkana, Texas population. THN has developed policies & procedures for the administration of HMIS. THN provides training & technical support to agencies participating in HMIS.

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**2. Describe Agencies, groups, organizations & others who participated in the process & describe the jurisdictions consultations with housing, social service agencies & other entities**

**Table 2 – Agencies, groups, organizations who participated**

| | | |
|---|---|---|
| 1 | **Agency/Group/Organization** | Randy Sams' Outreach Shelter |
| | **Agency/Group/Organization Type** | Housing<br>Services-homeless<br>Emergency Shelter |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through homeless providers focus group; provided data. Better understanding of the needs of people experiencing homelessness for future planning & projects. |
| 2 | **Agency/Group/Organization** | Habitat for Humanity Texarkana |
| | **Agency/Group/Organization Type** | Housing<br>Home Ownership |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through focus groups for input. Better understanding of the needs of first-time homebuyers, the need for additional affordable housing & housing rehabilitation. |
| 3 | **Agency/Group/Organization** | Mission Texarkana |
| | **Agency/Group/Organization Type** | Services - Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-homeless |

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth |
| | **How was the Agency/Group/Organization consulted &what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through focus groups for input. Better understand of the needs of people experiencing homelessness & at-risk of homelessness. |
| 4 | **Agency/Group/Organization** | Community Advisory Committee |
| | **Agency/Group/Organization Type** | Advisory |
| | **What section of the Plan was addressed by Consultation?** | Housing needs |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Quarterly meetings attended by city staff to discuss housing needs & services needed for LMI households. Networking with service agencies to meet needs. |
| 5 | **Agency/Group/Organization** | Salvation Army-Texarkana |
| | **Agency/Group/Organization Type** | Housing<br>Services - Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-homeless<br>Services-Employment<br>Emergency Shelter |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing poverty & homelessness in the City |

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| 6 | **Agency/Group/Organization** | Ark-Tex COG Area Office on Aging |
| | **Agency/Group/Organization Type** | Services-Elderly Persons<br>Regional organization<br>Planning organization |
| | **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through focus groups for input. Better understanding of the needs of the senior population for planning future projects. |
| 7 | **Agency/Group/Organization** | Amigo News |
| | **Agency/Group/Organization Type** | Housing<br>Spanish Newspaper |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Anti-poverty Strategy<br>Needs of Spanish speaking residents |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Publication of public meetings translated into Spanish to publicize to Latino community |
| 8 | **Agency/Group/Organization** | Bowie County Veterans Service Office |
| | **Agency/Group/Organization Type** | Housing<br>Services - Housing<br>Regional organization<br>Services - Veterans |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Needs - Veterans |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Information provided on the needs of veterans in Texarkana will assist the City in future planning activities & projects. |
| 9 | **Agency/Group/Organization** | Housing Authority of Texarkana, Texas |
| | **Agency/Group/Organization Type** | Housing<br>PHA |

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Public Housing Needs<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Focus groups at housing properties. Better understanding of the improvements at the HA properties & future needs of residents |
| 10 | **Agency/Group/Organization** | Texarkana Homeless Coalition |
| | **Agency/Group/Organization Type** | Housing<br>Services - Housing<br>Services-homeless |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through homeless providers focus group; provided data. Better understand the needs of people experiencing homelessness. Information on how the Coalition & the Texas Homeless Network are collaborating with publicly funded institutions to develop plans so people are not discharged into homelessness. |
| 11 | **Agency/Group/Organization** | Community Resource Council - Helping Hands |
| | **Agency/Group/Organization Type** | Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-homeless<br>Services-Health<br>Services - Victims |
| | **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs |

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Provided information on service needs of low-moderate income residents. |
| 12 | **Agency/Group/Organization** | Texas Homeless Network |
| | **Agency/Group/Organization Type** | Housing<br>Services - Housing<br>Services-homeless<br>Planning organization |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Provided PIT & HMIS data analysis. Better understand the needs of people experiencing homelessness will help focus funding where most needed. |
| 13 | **Agency/Group/Organization** | Believe In Beverly |
| | **Agency/Group/Organization Type** | Housing<br>Neighborhood Improvement<br>Neighborhood Organization |
| | **What section of the Plan was addressed by Consultation?** | Housing Need Assessment<br>Non-Homeless Special Needs<br>Market Analysis<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Consultation through focus group; better understanding of the needs of the Beverly Neighborhood. The City has recognized the Beverly neighborhood as a targeted area for CDBG funded projects. |
| 14 | **Agency/Group/Organization** | City of Texarkana, Texas |
| | **Agency/Group/Organization Type** | Other government - Local<br>Economic Development |

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | **What section of the Plan was addressed by Consultation?** | Economic Development<br>Market Analysis<br>Business Needs |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Provided information on business needs, education & training for workforce; general economic outlook for the City. |
| 15 | **Agency/Group/Organization** | Texas Department of State Health Services |
| | **Agency/Group/Organization Type** | Services-Health<br>Other government - State |
| | **What section of the Plan was addressed by Consultation?** | Lead-based Paint Strategy<br>Non-Homeless Special Needs |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Reviewed Lead-Based Paint statistics for Bowie County; website provided information on the number of children tested & identified with elevated lead blood levels |
| 16 | **Agency/Group/Organization** | Community Healthcore (Formerly Sabine Valley) |
| | **Agency/Group/Organization Type** | Services-Health<br>Health Agency<br>Regional organization |
| | **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs<br>Anti-poverty Strategy |
| | **How was the Agency/Group/Organization consulted & what are the anticipated outcomes of the consultation or areas for improved coordination?** | Discussed medical & mental health needs of low-moderate income residents & prevalence of children with elevated blood lead levels. |

### Identify any Agency Types not consulted & provide rationale for not consulting

No agencies were excluded in the development of the plan. Domestic Violence, Inc. opted not to participate in the planning process for the Plan.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|---|---|---|
| Continuum of Care | Texarkana Homeless Coalition | Both plans analyze homeless needs & solutions. |



OMB Control No: 2506-0117 (exp. 06/30/2018)

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|---|---|---|
| PHA Consolidated 5 Year Plan | Housing Authority of Texarkana, TX | Both plans address public housing needs. |
| MPO Texarkana Regional Transportation Plan | Metropolitan Planning Organization | Transportation planning for the region & city is essential in meeting the needs of low-moderate income residents |

**Table 3 – Other local / regional / federal planning efforts**

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Describe cooperation & coordination with other public entities, including the State & any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City of Texarkana, Texas enjoys a unique & challenging position in that it is a twin city to the City of Texarkana, Arkansas. The two cities share many things including infrastructure (roads, bridges, potable water systems, storm water systems, & sewage systems), planning organizations (MPO, Ark-Tex Council of Governments), health care agencies (Wadley Regional Medical System, Christus St. Michael Health System), economic development (Chamber of Commerce) & other non-profit agencies (Randy Sams Outreach Shelter, Salvation Army, Harvest Texarkana, Volunteer Center, Literacy Council, unique bi-state Workforce Development efforts). Consequently, collaborative planning is a necessity for the City & common practice. These agencies provide continual collaboration with the City in all aspects of community planning, including this Action Plan. Additionally, the City works closely with the Texarkana Housing Authority & has collaborated &provided funding for the renovation of existing public housing units.

**Narrative (optional):**

The Action Plan was developed in consultation with a wide range of public & private entities, including governmental & non-profit organizations knowledgeable about the needs of the low & moderate-income residents of Texarkana, & private citizens interested in, or affected by, the housing & community development activities discussed in the Plan. These contacts are part of a continuous process conducted in order to involve the broader community in assessing priority housing & community development needs; developing priorities, goals & objectives for addressing identified needs; & allocating available CDBG & other federal, state & local funding to activities that address priority needs.

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-12 Citizen Participation

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process & how it impacted goal setting

The City of Texarkana has implemented actions to develop institutional structures & enhance coordination between city departments, housing providers & social service agencies, & foster assisted housing improvements & resident initiatives. Through public hearings & meetings held throughout the year, the City continues to utilize a network of contacts, referrals, & partnerships to implement the strategies outlined in the Five-Year Consolidated Plan & re-enforced in each Annual Action Plan. The City will continue to build its relationship with local housing/service providers & the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible &to meet the housing needs of extremely low, very low, & low-income renters & homeowners.

Texarkana Government Access Television provides public service & local government programming through Cable One. City Council meetings & other committee meetings are streamed on-line & archived. There is a municipal access channel (government access channel) that serves both Texas & Arkansas. Texarkana, AR manages the channel with Texarkana, TX paying a management fee. The channel divides the time equally for both cities showing meetings, general information, links to resources & documents, PSAs &any other relevant information. The Planning & Community Development department oversees the CDBG grant. The Grant Administrator is responsible for the day-to-day operation of the program. The department works in conjunction with the City's Finance, Inspection, Public Works, Street, & Parks & Recreation Departments to oversee the development of the Action Plan & administer the programs & activities incorporated in the Plan.

Interviews with key stakeholders included CDBG & other City staff, Texarkana Housing Authority staff, Area Office on Aging staff, homeless providers, services providers, Bowie County Veterans Service Officer, banking providers provided the basis for much of the information in the Plan.

DRAFT

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

**Citizen Participation Outreach**

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted & reasons | URL (If applicable) |
|---|---|---|---|---|---|---|
| 1 | Internet Survey | Non-English Speaking - Specify other language: Spanish<br><br>Non-targeted/broad community | 14 surveys were completed | See Citizen Participation Attachment for comments | All comments were accepted | |
| 2 | Public Hearing | Non-targeted/broad community | A total of residents participated in public hearings | See Citizen Participation Attachment for comments | All comments were accepted | |
| 6 | Public Meeting | Residents of Public &Assisted Housing | Housing Authority residents participated | See Citizen Participation Attachment for comments | All comments were accepted | |
| | | | | | | |
| 8 | Public Meeting | Non-targeted/broad community | Provided information on CDBG programs & handed out surveys | No comments | No comments | |

DRAFT



OMB Control No: 2506-0117 (exp. 06/30/2018)

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted & reasons | URL (If applicable) |
|---|---|---|---|---|---|---|
| 13 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish | Public notices for hearings; meetings & availability of the Action Plan were placed in Amigo News, a local Spanish newspaper | No comments were received | N/A | |
| 14 | Newspaper Ad | Non-targeted/broad community | Public notices for hearing, meetings & Action Plan were placed in the Texarkana Gazette & on City's website | No comments were received | N/A | |
| 15 | Newspaper Ad | Non-English Speaking - Specify other language: Spanish<br><br>Non-targeted/broad community | Public notice for the comment period & availability of the draft Action Plan for review | No comments were received | N/A | |

**Table 4 – Citizen Participation Outreach**

DRAFT



Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

# Expected Resources

## AP-15 Expected Resources – 91.220(c)(1,2)

### Introduction

The City of Texarkana will receive a CDBG allocation of $360,642 for PY 2019; $230,000 from Section 108 loan; $100,000 from Revolving Loan Fund; $2,500 Program Income with the reallocated funds from previous years $75,000 for a total of $538,142 to be used for eligible CDBG activities & $230,000 for loan repayment.

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 2 | | | | Expected Amount Available Remainder of Con Plan | Narrative Description |
|---|---|---|---|---|---|---|---|---|
| | | | Annual Allocation | Program Income | Prior Year Resources | Total | | |
| CDBG | public - federal | Acquisition<br>Admin & Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 360,642 | 2,500 | 75,000 | 438,142 | 871,825 | Expected Amount Available based on yearly allocation plus program income |
| CDBG | public - federal | Economic Development<br>Revolving Loan Fund | 0 | 100,000 | 0 | 100,000 | 150,000 | Funds used for economic development in downtown area |
| Section 108 | public – federal | Housing | 230,000 | 0 | 0 | 230,000 | 690,000 | City will make second of four annual payments of $230,000 to pay off Section 108 loan |

### Anticipated Resources

**Table 5 - Expected Resources – Priority Table**

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Explain how federal funds will leverage those additional resources (private, state & local funds), including a description of how matching requirements will be satisfied**

The City recognizes the importance of leveraging resources. It is estimated that over the course of the 5 Year Plan, these community development projects will bring $1.75 in private resources spent in the local economy for each grant dollar invested. Matching requirements will be met by in-kind donations of labor &/or materials. The programs listed above do not require matching funds. When matching funds are required, the City usually provides in-kind matching through labor & supplies or provides cash matches from the City's general funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, & scattered properties may be used to promote economic development, provide support for homeless programs &/or affordable housing in Texarkana. Additionally, publicly owned land may also be used to support public health activities, infrastructure & public services.

**Discussion**

Texarkana anticipates receiving federal funding over the next year from the Community Development Block Grant (CDBG) program. These funds will be used to fund projects which advance the goals identified in the 2019 Action Plan. Projects carried out using these federal funds over the next year will leverage additional funds from state & local government as well as private funding sources.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# Annual Goals & Objectives

## AP-20 Annual Goals & Objectives

### Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding-Year 2 | Goal Outcome Indicator |
|---|---|---|---|---|---|---|---|---|
| **1** | Owner-Occupied Housing Rehabilitation | 2018 | 2022 | Affordable Housing | City-Wide | Owner-Occupied Housing Rehabilitation | CDBG: $100,000 | Homeowner Housing Rehabilitated: 4 Household Housing Unit |
| **2** | Home Ownership Assistance | 2018 | 2022 | Affordable Housing | City-Wide | Homeownership Assistance | CDBG: $10,000 | Direct Financial Assistance to Homebuyers: 2 Households Assisted |
| **3** | Public Improvements &Infrastructure | 2018 | 2022 | Non-Housing Community Development | Downtown Area Beverly Community Revitalization | Public Improvements & Infrastructure | CDBG: $123,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted |
| **4** | Public Services | 2018 | 2022 | Homeless Non-Homeless Special Needs Non-Housing Community Development | City-Wide | Public Services | CDBG: $54,125 | Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted |
| **5** | Section 108 Loan - Repayment | 2018 | 2022 | Affordable Housing | Downtown Area | Section 108 Loan - Repayment | CDBG: $230,000 | Rental units constructed: 20 Household Housing Uni |



OMB Control No: 2506-0117 (exp. 06/30/2018)

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding-Year 2 | Goal Outcome Indicator |
|---|---|---|---|---|---|---|---|---|
| **6** | Program Administration, Fair Housing Activities & Lead based paint information | 2018 | 2022 | Administration | City-Wide | | CDBG: $72,128 | Other: 1 Other |
| **7** | Revolving Loan Fund | 2018 | 2022 | Non-Housing Community Development | Downtown Area | Revolving Loan Fund | CDBG: $66,738 | Businesses assisted: 2 Businesses Assisted |
| **8** | Public Facilities Improvements | 2018 | 2022 | Non-Housing Community Development | City-Wide | | CDBG: $112,151 | |

**Table 6 – Goals Summary**



OMB Control No: 2506-0117 (exp. 06/30/2018)

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

## Goal Descriptions

| | | |
|---|---|---|
| 1 | **Goal Name** | Owner-Occupied Housing Rehabilitation |
| | **Goal Description** | Repairs & accessibility improvements for low-moderate income homeowners |
| 2 | **Goal Name** | Down Payment Assistance |
| | **Goal Description** | Funding for 50% of the down payment & all the closing costs for low-moderate first-time homebuyers. |
| 3 | **Goal Name** | Public Improvements & Infrastructure |
| | **Goal Description** | Repair &/or installation of sidewalks, ADA accessibility, curb ramps & tree planting in the Beverly, Rosehill & downtown neighborhoods. Other low mod areas possible. |
| 4 | **Goal Name** | Public Services |
| | **Goal Description** | Assistance will be provided to public services agencies that provides services to low-income families & those experiencing homelessness. Funds will be used for coordinated entry, Vista program, HMIS, youth services, job training, life skills & other applicable services as needed. Agencies providing services may include Texas Homeless Network, City of Texarkana Texas, Randy Sams' Outreach Shelter, Amachi Vision Corps and Boys & Girls Club. |
| 5 | **Goal Name** | Section 108 Loan - Repayment |
| | **Goal Description** | Completion of Grim project & repayment of Section 108 loan. |
| 6 | **Goal Name** | Program Administration, Lead Based Paint info & Fair Housing info |
| | **Goal Description** | Management & oversight of the CDBG program. Fair Housing activities to be conducted or attended during Fair Housing month, April 2020 to distribute information. Lead based paint information will be distributed at all events attended by CDBG staff. |



OMB Control No: 2506-0117 (exp. 06/30/2018)

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

| | | |
|---|---|---|
| 7 | **Goal Name** | Revolving Loan Fund |
| | **Goal Description** | The Revolving Loan Fund will be used to provide loans for economic development in the Downtown area. |
| 8 | **Goal Name** | Public Facilities Improvements |
| | **Goal Description** | CDBG funds will be used for community center, community gardens & park improvements in low-moderate income areas. |

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City of Texarkana will undertake activities that the meet the needs & objectives established by its Consolidated Plan & approved by City Council. As shown below, the City will owner-occupied rehabilitation, down payment & closing costs assistance, sidewalk & tree planting; improvements to parks in low-moderate areas, Section 108 loan repayment & public services.

### Projects

| # | Project Name |
|---|---|
| 1 | Owner-Occupied Housing Rehabilitation |
| 2 | Down Payment Assistance |
| 3 | Public Improvements & Infrastructure |
| 4 | Public Services |
| 5 | Section 108 Loan Repayment |
| 6 | Administration |
| 7 | Revolving Loan Fund |
| 8 | Public Facilities & Parks |

**Table 7 – Project Information**

### Describe the reasons for allocation priorities & any obstacles to addressing underserved needs

The City of Texarkana responds to the needs expressed in public hearings & stakeholder meetings. Affordable housing (rental & homeownership) & public improvements were listed as high priorities. To improve the quality of life of all citizens in Texarkana, the City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. The geographic areas of Beverly & Downtown were chosen because they have the greatest potential & greatest need.

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-38 Project Summary

### Project Summary Information

| | | |
|---|---|---|
| 1 | **Project Name** | Owner-Occupied Housing Rehabilitation |
| | **Target Area** | City-Wide |
| | **Goals Supported** | Owner-Occupied Housing Rehabilitation |
| | **Needs Addressed** | Owner-Occupied Housing Rehabilitation |
| | **Funding** | CDBG: $100,000 |
| | **Description** | Repairs & accessibility improvements for low-moderate income homeowners. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | Four households will be assisted during the program year. |
| | **Location Description** | Program will be offered to income eligible homeowners city-wide. |
| | **Planned Activities** | Rehabilitation & accessibility improvements for low-moderate income homeowners. |
| 2 | **Project Name** | Down Payment Assistance |
| | **Target Area** | City-Wide |
| | **Goals Supported** | Down Payment Assistance |
| | **Needs Addressed** | Homeownership Assistance |
| | **Funding** | CDBG: $10,000 |
| | **Description** | Down payment requirement & closing costs assistance to low-moderate first-time homebuyers. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | Two first-time homebuyers will be assisted with 50% of the down payment & all of the closing costs. |
| | **Location Description** | The program will be offered city-wide to income-eligible first-time homebuyers. |
| | **Planned Activities** | Two homebuyers will be assisted with down payment &closing costs during the program year. |

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | | |
| 3 | **Project Name** | Public Improvements & Infrastructure |
| | **Target Area** | Downtown Area<br>Beverly Community Revitalization<br>Rosehill Community |
| | **Goals Supported** | Public Improvements & Infrastructure |
| | **Needs Addressed** | Public Improvements & Infrastructure |
| | **Funding** | CDBG: $123,000 |
| | **Description** | Improvements including replacement of deteriorating sidewalks, installation of new ADA compliant sidewalks & tree planting in the Beverly, Rosehill, downtown area & possible other LMI areas. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | It is estimated that approximately 100 residents who reside in the targeted neighborhoods will benefit from these activities. |
| | **Location Description** | Beverly, Rosehill, Downtown area & possible other LMI areas. |
| | **Planned Activities** | Improvements including replacement of deteriorating sidewalks, installation of new ADA compliant sidewalks & tree planting in the Beverly, Rosehill, Downtown area & possible other LMI areas. |
| | | |
| 4 | **Project Name** | Public Services |
| | **Target Area** | City-Wide |
| | **Goals Supported** | Public Services |
| | **Needs Addressed** | Public Services |
| | **Funding** | CDBG: $54,125 |
| | **Description** | Funding to non-profit agencies that provide services to low-moderate income individuals & families. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | It is estimated that 100 individuals will benefit from the services offered by local non-profit agencies. |
| | **Location Description** | The programs are offered city-wide to income eligible clients. |

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| | **Planned Activities** | Supportive services including but not limited to persons experiencing homelessness, youth & low-moderate income individuals & families. |
| | | |
| **5** | **Project Name** | Section 108 Loan Repayment |
| | **Target Area** | Downtown Area |
| | **Goals Supported** | Section 108 Loan - Repayment |
| | **Needs Addressed** | Section 108 Loan - Affordable Housing |
| | **Funding** | CDBG: $230,000 |
| | **Description** | Repayment of Section 108 loan for the Grim Hotel project. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | It is estimated that 20 households will be provided with new affordable rental units. |
| | **Location Description** | The Grim Hotel is located in downtown Texarkana, but income-eligible tenants can come from other areas of the City. |
| | **Planned Activities** | Upon completion, the project will provide 20 new units of affordable housing. |
| | | |
| **6** | **Project Name** | Administration |
| | **Target Area** | City-Wide |
| | **Goals Supported** | Program Administration, Fair Housing info, Lead based paint info |
| | **Needs Addressed** | Program Administration, Fair Housing info, Lead based paint info |
| | **Funding** | CDBG: $72,128 |
| | **Description** | Management & oversight of the CDBG & Section 108 Loan Programs |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | |
| | **Location Description** | City-wide |
| | **Planned Activities** | Management & oversight of the CDBG & Section 108 loan programs. |
| | | |

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| | | |
|---|---|---|
| 7 | **Project Name** | Revolving Loan Fund |
| | **Target Area** | Downtown Area |
| | **Goals Supported** | Revolving Loan Fund |
| | **Needs Addressed** | Economic Development |
| | **Funding** | CDBG: $66,738 |
| | **Description** | Revolving Loan Fund provides financial assistance for economic development of businesses in the downtown area. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | It is estimated that two businesses will receive assistance through this program. |
| | **Location Description** | In order to facilitate the revitalization of the downtown area, eligible applicants must have projects that are located in the downtown area. |
| | **Planned Activities** | Business loans to qualified applicants |
| | | |
| 8 | **Project Name** | Public Facilities & Parks |
| | **Target Area** | City-Wide |
| | **Goals Supported** | Public Facilities & Park Improvements |
| | **Needs Addressed** | Public Facilities & Park Improvements |
| | **Funding** | CDBG: $112,151 |
| | **Description** | Improvements to parks located in low-moderate income areas. |
| | **Target Date** | 9/30/2020 |
| | **Estimate the number & type of families that will benefit from the proposed activities** | Parks in low-moderate income areas will be improved during the program year. Installation/improvement of community gardens in Beverly, Rosehill & Liberty-Eylau communities as well as assisting with Beverly Community Center improvements. |
| | **Location Description** | Beverly, Rosehill, Liberty-Eylau & possible other LMI parks/communities |
| | **Planned Activities** | Installation/improvement of community gardens in Beverly, Rosehill & Liberty-Eylau communities as well as assisting with Beverly Community Center improvements. Improvements to parks in LMI areas. |

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income & minority concentration) where assistance will be directed

CDBG funds area allocated city-wide to projects & activities that benefit low-moderate income persons & households or provide services to residents in a low-moderate income area. The Beverly, Rosehill, Liberty-Eylau neighborhoods & the Downtown area are the target areas that are selected for projects during PY19. The City has also elected to provide Owner-Occupied Housing Rehabilitation & Down Payment Assistance city-wide for income eligible applicants.

### Geographic Distribution

| Target Area | Percentage of Funds |
|---|---|
| Beverly Community | |
| Rosehill Community | |
| Liberty-Eylau Community | |
| Downtown Area | |
| City-Wide | |
| Total | 100% |

**Table 8 - Geographic Distribution**

### Rationale for the priorities for allocating investments geographically

The City of Texarkana responds to the needs expressed in public hearings, focus groups, surveys & stakeholder meetings. The Downtown area, Beverly community, Rosehill community & Liberty-Eylau community have been identified as areas where CDBG funds can be used for revitalization activities. The City will work with service & housing providers to address both the need for additional affordable housing & supportive service needs. The City will use CDBG funds to provide down payment & closing cost assistance to low-moderate income homebuyers, rehabilitation to low-income homeowners, funding for public facilities & infrastructure projects in low-mod areas & continue to supportive services programs.

### Discussion

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified & to expand programs when financially feasible.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Affordable housing remains a high priority. Rising costs of construction, the availability of financing & the demand for a limited amount of land have combined to constrain affordable housing production. The result is significantly higher costs for housing when incomes are not be rising at the same pace.

| One Year Goals for the Number of Households to be Supported | |
|---|---|
| Homeless | 0 |
| Non-Homeless | 0 |
| Special-Needs | 0 |
| Total | 0 |

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

| One Year Goals for the Number of Households Supported Through | |
|---|---|
| Rental Assistance | 0 |
| The Production of New Units | 20 |
| Rehab of Existing Units | 4 |
| Acquisition of Existing Units | 0 |
| Total | 24 |

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### Discussion

The City will provide CDBG funding in Program Year 2019 for four owner-occupied rehabilitation projects. Twenty new units of affordable housing are being developed through the Grim Hotel project. Although it is not reflected in the above chart, the City will provide down payment & closing costs assistance to two homebuyers.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-60 Public Housing – 91.220(h)

### Introduction

HATT has systematically replaced or revitalized aging inventory through the HOPE VI grant & currently through the Rental Assistance Demonstration program. Robison Terrace is the last property to be renovated through RAD. During the RAD conversion all residents were relocated to other HATT properties & relocation expenses were provided by HATT.

### Actions planned during the next year to address the needs to public housing

HATT will continue the conversion to RAD & project-based vouchers to meet the housing needs of its residents. HATT will continue to improve the living environment of its residents by:

- Expanding public housing security efforts & continuing to work with the City's Police Department
- Developing educational, cultural, & supportive service programs to further foster social &economic independence for its residents
- Implementing programs that promote a healthy lifestyle
- Increasing youth programs for public housing residents by fostering partnerships in the community
- Increasing resident participation in the Resident's Executive Council.

### Actions to encourage public housing residents to become more involved in management & participate in homeownership

HATT actively promotes resident involvement through Resident Councils, targeted outreach via website, flyers, emails, mailing lists, & community notice boards at all community centers on Housing Authority properties. HATT has a homeownership program & provides homebuyer education classes for public housing residents. Residents are encouraged to attend public hearing & meetings during the City's public participation process.

### If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Texarkana is not designated as a troubled public housing authority.

### Discussion

Not Applicable

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-65 Homeless & Other Special Needs Activities – 91.220(i)

### Introduction

The Texarkana Homeless Coalition meets monthly to discuss issues & challenges in meeting the needs of those experiencing homelessness or at-risk of homelessness. Members of the Coalition represent service & housing providers, public housing staff, emergency services & city staff. The Texarkana Homeless Coalition is part of the Texas Balance of State Continuum of Care & that is managed by the Texas Homeless Network (THN), a statewide nonprofit agency. The Texas Balance of State CoC is made up of all service providers, advocates, local government officials, & citizens who work to eliminate homelessness in over 216 counties in Texas outside of most major metropolitan cities. THN assists local homeless coalitions with community-based planning to develop plans to end homelessness & new projects to fill gaps in housing & services.

### Describe the jurisdictions one-year goals & actions for reducing & ending homelessness including:

### Reaching out to homeless persons (especially unsheltered persons) & assessing their individual needs

The City supports the Texarkana Homeless Coalition in its outreach & assessment efforts for homeless persons in the community by participating in Texarkana Homeless Coalition. The City will continue to organize stakeholder meetings to discuss & plan for more intensive outreach to those experiencing homelessness. There are no agencies in Texarkana that provide only outreach activities. Many agencies provide outreach to the specific population that they serve. The City uses CDBG funds to support these agencies in their efforts.

### Addressing the emergency shelter & transitional housing needs of homeless persons

Emergency shelter in Texarkana is provided by Randy Sams Outreach Shelter. Randy Sams is a low-barrier homeless shelter & an ID is not required to stay at the shelter. There are 112 emergency beds available for up to 90 days at a time. The shelter also provides showers, food, transportation & case services.

Rapid Re-Housing (formerly transitional housing) is provided by Randy Sams with 22 households receiving assistance & by Doorways Home providing 10 households with housing vouchers. Households in the Rapid Re-Housing programs pay subsidized rent & receive assistance with case management & life skill classes & job training. The development of a family shelter is crucial to meeting the needs of homeless families. In order to make homelessness short-lived & non-recurring, there is a need for additional Rapid Re-Housing vouchers & services.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Helping homeless persons (especially chronically homeless individuals & families, families with children, veterans & their families, & unaccompanied youth) make the transition to permanent housing & independent living, including shortening the period of time that individuals & families experience homelessness, facilitating access for homeless individuals & families to affordable housing units, & preventing individuals & families who were recently homeless from becoming homeless again**

There are no permanent supportive housing programs in Texarkana & the need for such housing is great. The Texarkana Homeless Coalition & the City will continue to identify agencies that have the capacity to expand their programs to provide permanent supportive housing. In order for chronically homeless individuals to maintain permanent housing, supportive services must be a part of their housing plan. Many chronically homeless & special needs populations will require long-term rental assistance since many are on disability incomes which do not cover the cost of housing plus living expenses. The average income for a person receiving Supplemental Security Income (SSI) is $750 per month. Coordinated Entry has facilitated the access of housing & services for many people experiencing homelessness, but the availability of affordable & decent housing does not meet the need.

**Helping low-income individuals & families avoid becoming homeless, especially extremely low-income individuals & families & those who are: being discharged from publicly funded institutions & systems of care (such as health care facilities, mental health facilities, foster care & other youth facilities, & corrections programs & institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Individuals with severe mental health challenges often require transitional or permanent supportive housing including ongoing treatment, social services & housing assistance to recover & live independently. Homelessness prevention services are needed for ex-offenders & persons being discharged from mental health facilities for reentry into their communities. Currently in Texarkana, there are no programs targeted to assist these individuals. Randy Sams is a low barrier shelter that provides emergency housing but only for a period of 90 days. The Coalition is discussing how to provide services & permanent housing solutions for these populations as well as unaccompanied youth. Youth aging out of foster care need transitional housing & supportive services. Lack of funding & lack of capacity of local agencies are the challenges to providing this type of housings.

The City will continue to use CDBG funds to support programs that address housing & service issues of those with special needs &/or at risk of becoming homeless. The largest obstacle is a lack of transitional & permanent supportive housing. The City will work with local service providers & provide funding when available & appropriate for programs that serve special needs populations.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Discussion**

In PY2019, the City is assisting low-income &/or homeless persons by providing CDBG funding to agencies that provide supportive services to those experiencing homelessness. The challenges for providing an adequate supply of a variety of housing options are lack of funding & lack of capacity of the agencies to expand or create new programs. Efforts will be made during the year to identify ways to provide permanent supportive housing & a family shelter.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-75 Barriers to affordable housing – 91.220(j)

**Introduction:**

Many public & private sector policies & factors can create barriers to affordable housing for low- to moderate-income households. In general, the City's policies do not create undue barriers to affordable housing. The City has a fair housing ordinance which indirectly reduces the barriers to affordable housing by ensuring that all protected classes, many of whom are low- to moderate-income have equitable advantages to housing of choice. The City's development & building standards have been established to protect the citizenry & the general welfare of the community, which can result in higher costs for new & rehabilitated structures. The City uses all of the current international & national codes related to residential construction & rehabilitation as a means to protect the residents & the community as a whole. Development impact fees have been established to ensure that the developer carriers the cost of development instead of the taxpayers. However, the impact fees & building standards can drive up the cost of new dwellings.

The adherence to building codes & impact fees are necessary & city-wide to protect the safety & wallets of the community as a whole. With the exception of zoning that prohibits development in or around unsafe areas, zoning ordinances are more flexible than building codes & development fees, & each zoning district does not provide a city-wide benefit. The zoning ordinance prohibits manufactured home parks & mobile homes & manufactured homes as fixed dwellings in all zoning districts. Manufactured home parks may be allowed with a specific use permit in districts zoned as agricultural; & HUD code manufactured homes as a fixed dwelling may be allowed in both agricultural & single family 3 zones, also with a specific use permit. Boarding & rooming houses may only be located within townhome & multi-family residential, commercial & planned development districts. This can be a barrier to group homes for special populations to be located single-family districts.

Private sector barriers include:

- Developers reluctant to construct affordable housing or unable to secure Low Income Housing Tax Credit approval;
- Insufficient number of multi-family units;
- High number of vacant housing that is abandoned or uninhabitable, preventing new development on the lots;
- Sellers requiring higher down payments than LMI buyers can afford; &
- Credit & employment histories of many LMI buyers result in mortgage denial.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees & charges, growth limitations, & policies affecting the return on residential investment**

Although policies & ordinances can affect the cost of housing, the City's Analysis of Impediments indicates that there are no significant institutional barriers to affordable housing in Texarkana, Texas. Housing costs in Texarkana are considerably lower than the state as a whole, with the city of Texarkana, Texas averaging $79 per square foot, the Texarkana metropolitan area averaging $77 per square foot, & Texas averaging $124 per square foot. The City is committed to maintaining & enhancing its policies that increase equal opportunity to housing for the lower income & protected classes.

To maintain the City's commitment to prevent barriers to affordable housing the City will:

- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development;
- Complete the 20 units of affordable loft housing as part of the Grim Hotel project;
- Conduct outreach efforts to for-profit & non-profit builders & developers through funding & technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods as well as creation of affordable housing on a city-wide basis;
- Maintain an Affirmative Marketing Plan to directly market newly developed City-assisted housing units to minority groups least likely to apply to homeownership programs;
- Meet with local lenders & home builders to encourage the use of non-traditional client loan qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Support local Continuum of Care efforts for homeless populations & provides ongoing support & technical assistance to the Texarkana Homeless Coalition;
- Work with local agencies that provide financial case management & credit counseling;
- Review & when applicable, revise the Fair Housing ordinance which ensures that fair housing options are available to its citizens;
- Monitor city-sponsored projects for equal access & compliance of the Fair Housing Act;
- Monitor code compliance to HQS & Fair Housing standards;
- Hold periodic Public Hearings providing information & requesting public comment on affordable & fair housing issues;
- Work with local housing service providers to conduct homebuyer & homeowner education;
- Conduct public outreach regarding availability of housing & housing assistance including translation of housing application materials into Spanish & maintains bi-lingual staff to assist applicants & clients who are not English-proficient.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Discussion:**

The City is concerned with the shortage of affordable housing units that meet housing quality standards. Many of the units have been lost through abandonment of older properties. One way that the City is directly impacting the problem is the renovation & repurposing of the Grim Hotel. They will be constructing 20 affordable units in the hotel. The project has been delayed but will begin in PY2018. The other efforts with greatest effect are those where the City collaborates with the private non-profit & for-profit community as they provide affordable housing solutions.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## AP-85 Other Actions – 91.220(k)

### Introduction:

The following actions will be undertaken to address obstacles to meeting underserved needs, foster & maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty level families, & develop institutional structure.

### Actions planned to address obstacles to meeting underserved needs

Requests for funding far exceed the available entitlement dollars received by the City of Texarkana. The City will continue to partner with non-profit agencies to leverage its CDBG allocation so that the maximum benefit is achieved. The City will facilitate a stakeholder's meetings & participate in the Texarkana Homeless Coalition to identify unmet needs & to strategize on how to meet those needs.

### Actions planned to foster & maintain affordable housing

The City will continue to support development of affordable housing by providing flexibility in its development standards that encourages the industry to seek community partners. The City will fund owner-occupied rehabilitation & improvements geared toward maintaining the house in a decent condition. The City will support Low Income Housing Tax Credit applications when the project is compatible with the City's goals & objectives.

### Actions planned to reduce lead-based paint hazards

Lead-based paint hazard identification & reduction strategies include education, outreach, &conformance with 24 CFR Part 35 regulations. The City distributes and maintains documentation of required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, & Notification of Lead Hazard Reduction. Lead-based paint information is included in the application package for housing rehabilitation & down payment assistance as well as distributed at events & neighborhood meetings.

### Actions planned to reduce the number of poverty-level families

Texarkana addresses the problem of poverty through its strategic goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income households with social services, education, access to health & employment. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met & will

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

continue to provide assistance to agencies that provide services to poverty level individuals & families.

### Actions planned to develop institutional structure

The City will continue to make entitlement funds available to the community through issuance of subrecipient agreements. The City provides subrecipient training during the application phase, prior to the execution of subrecipient agreements & is available for technical assistance, if needed. The City distributes updated information on CDBG funded programs to subrecipients when appropriate. The City will maintain its webpage with up-to-date information as a resource for other city departments, general public & service/housing providers. The City is committed to meeting regularly with interested citizens & stakeholders to discuss community development issues.

The City recognizes the need to provide increased outreach to minority & non-English speaking residents. In an effort to reach these populations, the City held public hearings & community meetings with translation services to the Hispanic population at facilities located in low-moderate income areas. Public notices will be in English and Spanish & the City will advertise public hearings in the local newspaper & on their website.

### Actions planned to enhance coordination between public & private housing & social service agencies

City staff will continue work with service providers, the local public housing authority, private housing resources & the Continuum of Care to ensure that there is awareness of the available resources & provide a conduit for communication & collaboration.

### Discussion:

Since CDBG funding basically remains level, relationships are key to the success of housing, economic & community development efforts within the City of Texarkana. The City will continue to partner with service & housing providers to leverage CDBG funding in assisting the low to moderate residents of Texarkana.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

**Introduction:**

It is the City of Texarkana's policy that 70% of the CDBG funds will be used to benefit low-moderate income people residing within the city limits. The City sets aside 15% of the allocation to fund public services & 20% to be used for administration of the program.

**Community Development Block Grant Program (CDBG)**
**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|---|---|
| 1. The total amount of program income that will have been received before the start of the next program year & that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs & specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| **Total Program Income:** | **0** |

**Other CDBG Requirements**

| | |
|---|---|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low & moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low &moderate income. Specify the years covered that include this Annual Action Plan. | 70.00% |

The City anticipates using 70% of CDBG funds for projects involving low-moderate income people or low-moderate areas. Three years will be used to determine the minimum overall benefit.

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# Attachments

## Citizen Participation Comments

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Grantee Unique Appendices**

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

**Grantee SF-424's & Certification(s)**

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

## Appendix

Attachment: 2019 -066 ATTH 02 Action Plan - Draft (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

| CDBG PY2019 Action Plan Budget | | | |
|---|---|---|---|
| | Projects PY2019 | ORIGINAL BUDGET 6/27/2019 | REVISED BUDGET 8/8/2019 |
| 1 | Owner-Occupied Rehabilitation | $100,000.00 | 100,000.00 |
| 2 | Home Buyer Assistance | $10,000.00 | $10,000.00 |
| 3 | Public Improvements & Infrastructure | $123,000.00 | $123,000.00 |
| 4 | Public Services | $ 54,125.00 | $ 54,096.00 |
| 5 | Section 108 Loan Repayment | $230,000.00 | $230,000.00 |
| 6 | Program Administration | $72,128.40 | $72,128.40 |
| 7 | Revolving Loan Fund | $100,000.00 | $100,000.00 |
| 8 | Public Facilities & Parks | $ 112,151.00 | $ 112,151.00 |
| | **TOTAL Expenditures** | **801,404.40** | **801,375.40** |
| | **Revenues PY 2019** | | |
| | To Reprogram (approx) | 75,000.00 | 75,000.00 |
| | Annual Allocation | 360,642.00 | 360,642.00 |
| | Revolving Loan Fund - RL Funds | 100,000.00 | 100,000.00 |
| | Section 108 Loan Funds | 230,000.00 | 230,000.00 |
| | Program Income | 2,500.00 | 2,500.00 |
| | **TOTAL Revenues** | **768,142.00** | **$768,142.00** |

| CDBG PY2019 Action Plan Budget | | | | |
|---|---|---|---|---|
| | | Projects PY2019 | PY2019/FY2020 ORIGINAL BUDGET 6/27/2019 | REVISED BUDGET 8/8/2019 |
| 1 | Owner-Occupied Rehabilitation | Housing Rehabilitation | $ 100,000.00 | $ 100,000.00 |
| 2 | Home Buyer Assistance | Home Buyer Assistance | $ 10,000.00 | $ 10,000.00 |
| 3 | Public Improvements & Infrastructure | Sidewalks/ADA/Bike Facilities - Robison Road/Norris Cooley | $ 50,000.00 | $ 50,000.00 |
| 3 | Public Improvements & Infrastructure | Sidewalks/ADA/Bike Facilities - Beverly SR | $ 73,000.00 | $ 73,000.00 |
| 4 | Public Services | Coordinated Entry, HMIS & VISTA Program | $ 6,125.00 | $ 9,096.00 |
| 4 | Public Services | RSOS Life Skills & Job Training Programs | $ 12,000.00 | $ 12,000.00 |
| 4 | Public Services | Amachi Youth Programs | $ 21,000.00 | $ 21,000.00 |
| 4 | Public Services | Boys & Girls Club | $ 15,000.00 | $ 12,000.00 |
| 5 | Section 108 Loan Repayment | Section 108 Loan Payment | $ 230,000.00 | $ 230,000.00 |
| 6 | Program Administration | Program Administration | $ 72,128.40 | $ 72,128.40 |
| 7 | Revolving Loan Fund | Economic Development Loans - Downtown | $ 100,000.00 | $ 100,000.00 |
| 8 | Public Facilities & Parks | Kidtopia Playground Equipment | $ - | $ - |
| 8 | Public Facilities & Parks | Beverly Trails/Signage | $ 87,151.00 | $ 87,151.00 |
| 8 | Public Facilities & Parks | LE/Bev/RH Community Gardens | $ 25,000.00 | $ 25,000.00 |
| | | **TOTAL Expenditures** | **$ 801,404.40** | **$ 801,375.40** |
| | | **Revenues PY 2019** | | |
| | | To Reprogram (approx) | 75,000.00 | 75,000.00 |
| | | Annual Allocation | 360,642.00 | 360,642.00 |
| | | Revolving Loan Fund - RL Funds | 100,000.00 | 100,000.00 |
| | | Section 108 Loan Funds | 230,000.00 | 230,000.00 |
| | | Program Income | 2,500.00 | 2,500.00 |
| | | **TOTAL Revenues** | **$768,142.00** | **$768,142.00** |

Attachment: 2019-066 ATTH 03 PY2019 AAP budget spreadsheet (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

| Perspectives | | Goals |
|---|---|---|
| Serve the Community | ☑ | Promote an Environmentally Sensitive & Livable Community |
| | ☐ | Provide a Safe Community |
| | ☑ | Deliver Quality Services |
| | ☐ | Foster a Healthy Community |
| Run the Operations | ☐ | Enhance Community Preparedness & Responsiveness |
| | ☐ | Maximize Partnership Opportunities |
| | ☐ | Provide Courteous & Responsive Customer Service |
| | ☑ | Model a Positive City Image |
| | ☑ | Deliver Efficient Services |
| | ☑ | Cultivate Community Involvement & Access |
| Manage the Resources | ☑ | Maintain Fiscal Strength |
| | ☑ | Maximize Utilization & Resources |
| | ☐ | Invest in Infrastructure & Transportation |
| Develop Personnel | ☐ | Develop a Skilled & Diverse Workforce |
| | ☐ | Create a Positive & Rewarding Work Culture |

**Perspectives and Goals Additional Comments:**

NONE

**Resource Impact:**

| | |
|---|---|
| Staff time required if item is approved: | No Additional |

**Other Potential Impacts:**

NONE APPLICABLE

## Public Information Plan:

| | | | |
|---|---|---|---|
| ☑ | Newspaper Notice (Required by Statute) | ☑ | Public Hearing (Required by Statute) |
| ☐ | Public Forum/Input Session | ☐ | Press Release |
| ☐ | E-News Distribution | ☐ | Website Notice |
| ☐ | Social Media (Twitter, Facebook, etc.) | ☐ | Special Mailing |
| ☐ | Flyers Posted | ☐ | Banners Posted |
| ☐ | Survey | ☐ | Automated Phone Call |
| ☑ | None Required | ☐ | |

Other:

Attachment: 2018-066 Goals & Perspectives (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# RESOLUTION NO. 2019-066

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2019 ANNUAL ACTION PLAN SETTING PROGRAM PRIORITIES FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

**WHEREAS,** public review of the draft 2019 Annual Action Plan became available July 12, 2019 and will continue through August 12, 2019. Legal notice was published in the Texarkana Gazette and on the city website. Public meetings were conducted on July 8, 2019 and August 12, 2019 to solicit public comments regarding the Action Plan. A public hearing is scheduled for August 12, 2019; and

**WHEREAS,** the City Council has determined it to be appropriate to adopt the Community Development Block Grant (CDBG) 2019 Annual Action Plan for the use of Community Development Block Grant Funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Community Development Block Grant (CDBG) 2019 Annual Action Plan is hereby accepted.

**SECTION 2:** That the City Manager is hereby authorized to submit said Community Development Block Grant (CDBG) 2019 Annual Action Plan to the U. S. Department of Housing and Urban Development and is authorized to act in connection with the submission of the Annual Action Plan to provide such additional information as may be required.

**SECTION 3:** That this Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **12th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

7:07 p.m.

Attachment: 2019-066 RES adopting CDBG annual action plan signed (2104 : 2019-066 RES adopting CDBG 2019 Program Year Annual Action)

# Briefing Sheet

Version:
**Update Date:** 8/8/2019 4:40 PM

**Lead Department:** City Manager **Action Officer:** Jennifer Evans, City Secretary

**Subject:** HB 2840 Information

## Attachments

a. HB 2840 (PDF)

H.B. No. 2840

AN ACT

relating to the right of a member of the public to address the governing body of a political subdivision at an open meeting of the body.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Subchapter A, Chapter 551, Government Code, is amended by adding Section 551.007 to read as follows:

Sec. 551.007. PUBLIC TESTIMONY. (a) This section applies only to a governmental body described by Sections 551.001(3)(B)-(L).

(b) A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.

(c) A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

(d) This subsection applies only if a governmental body does not use simultaneous translation equipment in a manner that allows the body to hear the translated public testimony simultaneously. A rule adopted under Subsection (c) that limits the amount of time that a member of the public may address the governmental body must provide that a member of the public who addresses the body through a translator must be given at least twice the amount of time as a member of the public who does not require the assistance of a translator in order to ensure that non-English speakers receive the same opportunity to address the body.

(e) A governmental body may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This subsection does not apply to public criticism that is otherwise prohibited by law.

SECTION 2. This Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I certify that H.B. No. 2840 was passed by the House on May 3, 2019, by the following vote: Yeas 138, Nays 3, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2840 was passed by the Senate on May 22, 2019, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED:

Date

Governor

Attachment: HB 2840 (2134 : HB 2840)

# Texas Legislature Online
## Actions

**Bill:** HB 2840 **Legislative Session:** 86(R) **Author:** Canales

**Actions**: (descending date order)

Viewing Votes: Most Recent House Vote | Most Recent Senate Vote

| | Description | Comment | Date | Time | Journal Page |
|---|---|---|---|---|---|
| E | Effective on 9/1/19 | | 06/10/2019 | | |
| E | Signed by the Governor | | 06/10/2019 | | 6448 |
| E | Sent to the Governor | | 05/26/2019 | | 6445 |
| S | Signed in the Senate | | 05/25/2019 | | 3568 |
| H | Signed in the House | | 05/24/2019 | | 5907 |
| H | Reported enrolled | | 05/23/2019 | 06:36 PM | 5912 |
| H | Senate passage reported | | 05/23/2019 | | 4849 |
| S | Record vote | | 05/22/2019 | | 2641 |
| S | Passed | | 05/22/2019 | | 2641 |
| S | Read 3rd time | | 05/22/2019 | | 2641 |
| S | Record vote | | 05/22/2019 | | 2641 |
| S | Three day rule suspended | | 05/22/2019 | | 2641 |
| S | Vote recorded in Journal | | 05/22/2019 | | 2641 |
| S | Read 2nd time & passed to 3rd reading | | 05/22/2019 | | 2641 |
| S | Laid before the Senate | | 05/22/2019 | | 2641 |
| S | Placed on local & uncontested calendar | | 05/22/2019 | | |
| S | Committee report printed and distributed | | 05/20/2019 | 02:05 PM | |
| S | Recommended for local & uncontested calendar | | 05/20/2019 | | |
| S | Reported favorably w/o amendments | | 05/20/2019 | | 2280 |
| S | Co-sponsor authorized | | 05/20/2019 | | 2278 |
| S | Considered in public hearing | | 05/17/2019 | | |
| S | Left pending in committee | | 05/16/2019 | | |
| S | Considered in public hearing | | 05/16/2019 | | |
| S | Scheduled for public hearing on . . . | | 05/16/2019 | | |
| S | Posting rule suspended | | 05/15/2019 | | 1962 |
| S | Referred to Business & Commerce | | 05/10/2019 | | 1817 |
| S | Read first time | | 05/10/2019 | | 1817 |
| S | Received from the House | | 05/06/2019 | | 1530 |
| H | Reported engrossed | | 05/04/2019 | 02:41 PM | 3014 |
| H | Statement(s) of vote recorded in Journal | | 05/03/2019 | | 2904 |
| H | Record vote | RV#1014 | 05/03/2019 | | 2903 |
| H | Passed | | 05/03/2019 | | 2903 |
| H | Read 3rd time | | 05/03/2019 | | 2903 |
| H | Statement(s) of vote recorded in Journal | | 05/02/2019 | | 2784 |
| H | Record vote | RV#955 | 05/02/2019 | | 2783 |
| H | Passed to engrossment | | 05/02/2019 | | 2783 |
| H | Read 2nd time | | 05/02/2019 | | 2783 |
| H | Placed on General State Calendar | | 05/01/2019 | | |
| H | Considered in Calendars | | 04/29/2019 | | |
| H | Committee report sent to Calendars | | 04/22/2019 | | |
| H | Committee report distributed | | 04/22/2019 | 05:43 PM | |
| H | Comte report filed with Committee Coordinator | | 04/22/2019 | | 2038 |
| H | Reported favorably w/o amendment(s) | | 04/16/2019 | | |

Attachment: HB 2840 (2134 : HB 2840)

| | | | | |
|---|---|---|---|---|
| H | Considered in formal meeting | 04/16/2019 | | |
| H | Left pending in committee | 04/04/2019 | | |
| H | Testimony taken/registration(s) recorded in committee | 04/04/2019 | | |
| H | Considered in public hearing | 04/04/2019 | | |
| H | Scheduled for public hearing on . . . | 04/04/2019 | | |
| H | Posting rule suspended | 04/01/2019 | | 1172 |
| H | Referred to County Affairs | 03/12/2019 | 12:07 PM | 677 |
| H | Read first time | 03/12/2019 | | 677 |
| H | Filed | 03/01/2019 | | |

Attachment: HB 2840 (2134 : HB 2840)