CITY OF TEXARKANA

CITY COUNCIL

AGENDA ● AUGUST 23, 2021

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1	Ward 3	Ward 5
Jean H. Matlock	Betty Williams	Bill Harp
Ward 2	**Ward 4**	**Ward 6**
Mary Hart	Christie Page	Jay Davis



The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JEAN MATLOCK

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, September 13, 2021 at 6:00 p.m.
Monday, September 27, 2021 at 6:00 p.m.
Monday, October 11, 2021 at 6:00 p.m.
Monday, October 25, 2021 at 6:00 p.m.

Parks & Recreation Events:

September 11th	Fall Soccer League begins	Wallace Park
September 11th	Fall Baseball League begins	Spring Lake Park
September 11th	Softball Tournament	Karrh Park

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

IV. RETIREMENT RECOGNITION OF J. D. PHILLIPS

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

VI. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

VII. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on August 9, 2021 at 6:00 PM.

2. Resolution No. 2021-071 adopting the City's investment policy.

   Public Hearing:
   Council Vote: August 23, 2021

Action Items

3. Resolution No. 2021-070 authorizing the Interim City Manager to enter into a contract with Bureau Veritas North America, Inc., of Plano, Texas, for an amount not to exceed $684,000 for plan review and inspection services for the Wadley Regional Medical Center project with funds budgeted in the Building and Code Department general fund.

   Public Hearing:
   Council Vote: August 23, 2021

VIII. FIRST BRIEFINGS

1. Resolution No. 2021-072 approving the Fiscal Year 2022 Master Fee List.

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

2. Ordinance No. 2021-073 rezoning a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane from Single Family-2 to Single Family-3. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

3. Ordinance No. 2021-074 granting a Specific Use Permit to allow the location of a HUD code manufactured home on a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

4. Ordinance No. 2021-075 rezoning a .953-acre tract of land located in the George Brinlee HRS, A-18, located at 901 Franklin Street from Single Family-2 to General Retail. Gregg Orr, d/b/a Gregg Orr Companies, owner. Kayla Wood, MTG Engineers and Surveyors, agent.

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

5. Ordinance No. 2021-076 rezoning Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue from Single Family-2 to Commercial. Tony Burrow, President of Nantze Electric. Kayla Wood, MTG Engineering and Surveyors, agent.

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

6. Ordinance No. 2021-077 granting a Specific Use Permit to allow the location of a helistop for a proposed new hospital on two parcels bounded by Gibson Lane to the north, West Park Boulevard to the south, and University Avenue to the west (Lot 3, Block 1, Waggoner Creek Crossing Two Subdivision and an additional 24-acre tract in the George Brinlee HRS, A-18). Thomas Gilbert, President of Wadley Regional Medical Center and Adam Crunk, Crunk Engineering, LLC.

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

7. Resolution No. 2021-078 approving the application for the Edward Byrne Justice Assistance Grant providing a total in the amount of $20,862, where the City will receive $12,517 and Bowie County, Texas, will receive $8,345.

   Public Hearing: September 13, 2021
   Council Vote: September 13, 2021

IX. PUBLIC HEARINGS

1. Ordinance No. 2021-064 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2021, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

   Public Hearing: August 23, 2021
   Council Vote: September 13, 2021

2. Ordinance No. 2021-068 rezoning Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Single Family-2 to Single Family-3. Saudi Spry, owner.

   Public Hearing: August 23, 2021
   Council Vote: August 23, 2021

3. Ordinance No. 2021-069 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Saudi Spry, owner.

   Public Hearing: August 23, 2021
   Council Vote: August 23, 2021

X. CITY MANAGER'S REPORT

XI. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XII. ADJOURNMENT

Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

CITY OF TEXARKANA

CITY COUNCIL

MINUTES • AUGUST 9, 2021

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

ee Name	Title	Status	Arrived
ggeman	Mayor	Present	
Matlock	Ward 1	Present	
art	Ward 2	Late	6:08 PM
illiams	Ward 3	Present	
Page	Ward 4	Late	6:28 PM
p	Ward 5	Present	
is	Ward 6	Present	

City Staff: Interim City Manager David Orr, Jennifer Evans, Kristin Peeples, Robby Robertson, Dusty Henslee, Sherry Jackson Hawkins, Matt Cashatt, Vashil Fernandez, Keith Beason, Mashell Daniel, Tricia Briggs, Gary Smith, J.D. Phillips, and Daphnea Ryan.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BETTY WILLIAMS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, August 23, 2021 at 6:00 p.m.
Monday, September 13, 2021 at 6:00 p.m.
Monday, September 27, 2021 at 6:00 p.m.

Other City Meetings:

The Intergovernmental Advisory Committee for the Bi-State Justice Center building will meet on Friday, August 20, 2021, at 9:00 a.m. This meeting will be held at Texarkana Arkansas City Hall, 216 Walnut Street, Texarkana, Arkansas, in the second floor Board Room.

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

Parks & Recreation Events:

August 14th	Travel Soccer League Tournament	Wallace Park
August 21st	Travel Soccer League Begins	Wallace Park

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

Citizens were encouraged to be mindful of students who are heading back to school. Drivers should exercise extra caution and watch their speed while traveling through school zones.

Sadly, the city lost Lt. Clay McClure, a 25-year veteran, of the Police Department. Memorial services were held in his honor on August 2nd. The attendance was overwhelming and well represented throughout area law enforcement. The City thanked all who attended and supported the McClure family. **Lt. McClure will be greatly missed**.

Doug Sims, Public Sector Solutions Manager for Waste Management (WM), reported the initial 20% contamination rate for recycling has steadily decreased. It currently stands at 16%. WM workers are culling out large numbers of bags before the bins are taken to the landfill. Mr. Sims said staff will continue its efforts to educate the public to meet WM's goal of a 10% contamination rate.

IV. SPECIAL PRESENTATIONS

EPA Brownfield Revolving Loan Fund Award - by Camisha Scott Marshall (**Virtual**)

Ms. Scott Marshall congratulated the city for recently being awarded $500,000 in EPA Revolving Loan Fund supplemental funding for additional clean up and reuse of Brownfield sites in Texarkana, Texas. This additional funding will support loans for abatement of contaminants in vacant properties with a viable a redevelopment plan. The City has been awarded supplemental funding for the past three years. Ms. Scott Marshall has been the City's champion for the past nine years. She said staff has made her job easy. David Orr especially thanked Daphnea Ryan, who has been instrumental in managing and overseeing the Brownfields' grant program.

2019 Street Light Audit - by Larry McGuffin of usEnergy Audit Services

Mr. McGuffin provided a thorough and concise summary of the physical field audit conducted on street lights throughout the city. After reviewing the data with SWEPCO, the City is estimated to receive $39,676.93 in total refunds.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

VI. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments made to any board, commission, or committee.

VII. ITEMS FOR CONSIDERATION

Consent Items

(6:40 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on July 12, 2021 at 6:00 PM.

2. Consider approval of the minutes of the Joint Meeting of the Budget Advisory Committee and City Council held on August 3, 2021 at 12:00 PM.

3. Amended Order of Election for the City's November 2, 2021, General Election for the purpose of electing a Mayor, a Council Member for Ward One (1) and a Council Member for Ward Two (2).

4. Ordinance No. 2021-058 making technical corrections to Ordinance No. 2021-046, amending Chapter 12, Section 12-3, Subdivision 1, of the Code of Ordinances, to establish Goree Academic Learning Center, located at 3201 Lincoln Avenue, as the single polling location for City Election Precinct 1 (Ward 1).

   Public Hearing:
   Council Vote: August 9, 2021

5. Resolution No. 2021-059 authorizing the Interim City Manager to enter into contracts for the purchase of chemicals for water and wastewater treatment in an amount not to exceed amount budgeted in FY 2021-2022 budget.

   Public Hearing:
   Council Vote: August 9, 2021

6. Resolution No. 2021-060 approving the addition of a paid quarantine leave policy for fire fighters and peace officers to the personnel handbook as statutorily required by H.B. 2073.

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

Public Hearing:
Council Vote: August 9, 2021

7. Resolution No. 2021-061 approving the addition of a paid mental health leave policy for peace officers to the personnel handbook as statutorily required by S.B. 1359.

   Public Hearing:
   Council Vote: August 9, 2021

8. Resolution No. 2021-063 authorizing the Interim City Manager to accept the bid and execute a contract with H & K Electric of Nash, Texas, in an amount not to exceed $176,994.70, with budgeted funds, for the Wright Patman Water Treatment Plant Motor Control Center Replacement Project.

   Public Hearing:
   Council Vote: August 9, 2021

Action Items

9. Resolution No. 2021-065 approving the tax rate proposal of $0.6500 per $100 of assessed valuation for the fiscal year beginning October 1, 2021, and ending September 30, 2022, and allowing for public notice per the requirements of state law.

   Public Hearing:
   Council Vote: August 9, 2021

   Kristin Peeples briefed this agenda item. The Mayor asked the City Secretary for a roll call vote.
   (6:44 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VIII. FIRST BRIEFINGS

1. Ordinance No. 2021-064 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2021, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

Public Hearing: August 23, 2021
Council Vote: September 13, 2021

Interim City Manager Orr briefed this agenda item. Kristin Peeples made additional comments.

RESULT:	MOVED FORWARD	Next: 8/23/2021 6:00 PM

2. Ordinance No. 2021-066 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2022, upon all taxable property in the City of Texarkana, Texas.

Public Hearing: September 13, 2021
Council Vote: September 13, 2021

Kristin Peeples briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 9/13/2021 6:00 PM

3. Ordinance No. 2021-068 rezoning Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Single Family-2 to Single Family-3. Saudi Spry, owner.

Public Hearing: August 23, 2021
Council Vote: August 23, 2021

Mashell Daniel briefed this agenda item and said staff received a letter of opposition to this proposed ordinance on August 9th.

RESULT:	MOVED FORWARD	Next: 8/23/2021 6:00 PM

4. Ordinance No. 2021-069 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Saudi Spry, owner.

Public Hearing: August 23, 2021
Council Vote: August 23, 2021

Mashell Daniel briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/23/2021 6:00 PM

IX. PUBLIC HEARINGS

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

1. Ordinance No. 2021-053 rezoning a 1-acre tract of land (being Tract 110) in the J. W. Johnson HRS, A-308, located at 2617 Findley Street from Single Family-2 to Single Family-3. Diamond Sullivan-Wesson, Amber Sullivan, and Cyra Sullivan, owners. Mark Sullivan, agent.

   Public Hearing: August 9, 2021
   Council Vote: August 9, 2021

   There were no public comments made at this hearing.
   (7:11 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

2. Ordinance No. 2021-054 granting a Specific Use Permit to allow the location of a HUD code manufactured home on a 1-acre tract of land (being Tract 110) in the J. W. Johnson HRS, A-308, located at 2617 Findley Street. Diamond Sullivan-Wesson, Amber Sullivan, and Cyra Sullivan, owners. Mark Sullivan, agent.

   Public Hearing: August 9, 2021
   Council Vote: August 9, 2021

   There were no public comments made at this hearing.
   (7:13 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2021-055 rezoning Lot 1 (proposed Lots 1A and 1B), Block 6, Clear Creek Estates First Addition, located at the southwest corner of Cooks Lane, Clear Creek Drive, and Skyline Boulevard from Planned Development-Office (PD-97-3) to Single Family-1. Ron Dawson, owner.

   Public Hearing: August 9, 2021
   Council Vote: August 9, 2021

   Ron Dawson addressed council in favor of the proposed ordinance during this hearing.
   (7:17 p.m.)

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

4. Ordinance No. 2021-056 granting a Specific Use Permit to allow a tattoo studio on the north 100' of Lot 3, Block 29, Ghio-Fish Boulevard Addition, located at 803 College Drive. Joaquin Hernandez, owner.

Public Hearing: August 9, 2021
Council Vote: August 9, 2021

There were no public comments made at this hearing.
(7:18 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill Harp, Ward 5
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

5. Ordinance No. 2021-062 amending the City's Traffic Register to establish maximum speed limits upon certain sections of State Highway 93 (Summerhill Road) and lowering school zone maximum speed limits to thirty (30) miles per hour.

Public Hearing: August 9, 2021
Council Vote: August 9, 2021

Dusty Henslee briefed this agenda item. There were no public comments made at this hearing.
(7:21 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Betty Williams, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

X. CITY MANAGER'S REPORT

Water Rights Permit Update
The public comment period regarding the City's application for additional water rights closed on July 27th. As anticipated, the City of Irving, City of Sulphur Springs, North Texas Water District and Upper Trinity Water District all filed protests against the City's application. Staff is working with Riverbend consultants and legal teams to resolve the

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

issues prior to going before a contested hearing. Staff has been in touch with several of the entities so far and is working on mutually agreeable resolutions. Copies of protest letters can be viewed here: https://www14.tceq.texas.gov/epic/eCID/index.cfm?fuseaction=main.detail&item_id=378516712019347&detail=protestants&StartRow=1&EndRow=5&Step=10&requesttimeout=5000 <https://protect-us.mimecast.com/s/koB0Cqx5pmI8lxg9SZ_Esw?domain=www14.tceq.texas.gov>

Small Business Development Center Lease
The City recently executed a lease agreement for office space with the Small Business Development Center funded by the SBA. This was identified as a short -term (3 month) goal to create a "one stop shop" for small business owners to navigate SBA assistance and city permitting processes all in one location. The SDBC offices will be located in the current mail room adjacent to the Council Chambers and staff anticipates SDBC moving in within the next few weeks.

TML Conference October 6-8th
The 109th Texas Municipal League Annual Conference and Exhibition will be held soon in Houston, October 6-8, 2021. A link to the conference overview and agenda can be viewed here: <https://tmlconference.org/>

XI. ADMINISTRATIVE COMMENTS

1. City Council

   The Mayor saw in the audience Leonard Dowd and welcomed him to the meeting. Mr. Dowd is a former classmate and companion graduate of Mayor Bruggeman.

2. City Staff

   Staff had no administrative comments for council.

XII. CLOSED SESSION

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 for a private consultation with the City Attorney.

NOTE: The Council did not take any action after closed session It reconvened in open session and adjourned the meeting.

XIII. RECONVENED INTO OPEN SESSION

XIV. ADJOURNMENT

A motion was made to adjourn the meeting.
(8:01 p.m.)

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

Minutes Acceptance: Minutes of Aug 9, 2021 6:00 PM (Consent Items)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/10/2021 3:51 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2021-071 adopting the City's investment policy.

Briefing: 8/23/2021 **Public Hearing:** **Council Vote:** 8/23/2021

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Public Funds Investment Act, as amended, requires the City to annually adopt an investment policy and investment strategies. The attached Exhibit A complies with the Public Funds Investment Act and authorizes investment of City funds in safe and prudent investments. The City's investment consultant, Valley View Consulting, LLC, has assisted staff with this policy and verified that it complies with state requirements. The policy has the following proposed changes:

(1) removal of the acronym CAFR and replacing it with Certified Annual Financial Report
(2) removal of the title Accounting/Human Resources Manager (Water Utilities Department) and replacing it with Senior Accountant (Water Utilities Department)
(3) grammatical changes to Section 4. Prudence

Potential Options:

- Approve the policy as recommended
- Reject the policy and recommend an alternative policy

Fiscal Implications:

Allows placement of available funds in safe and prudent investments, providing additional usable resources to the City.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Investment Committee consisting of the Mayor, City CFO, City ACFO, and TWU Finance Director.

City of Texarkana, Texas

Board/Committee Recommendation:

Investment Committee recommends approval.

Advisory Board/Committee Meeting Date and Minutes:

August 10, 2021

Attachments

a. 2021-071 RES Adopting Investment Policy (DOC)
b. 2021-071 EXH 'A' Investment Policy(DOC)
c. 2021-071 Goals and Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples 08/10/2021 3:51 PM	Department Head Review	Completed	
City Manager 4:06 PM	David Orr	City Manager Review	Completed	08/12/2021
City Council 6:00 PM	Vicky Coopwood	Meeting	Pending	08/23/2021

Meeting History

RESOLUTION NO. 2021-071

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE CITY'S INVESTMENT POLICY; RECORDING THE ANNUAL REVIEW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Public Funds Investment Act, as amended, requires the City to annually adopt an investment policy and investment strategies by rule, order, ordinance, or resolution; and

WHEREAS, the attached **Exhibit "A"** investment policy complies with the current Public Funds Investment Act, as amended, and authorizes the investment of City funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The facts and recitations contained in the above preamble of this Resolution are hereby incorporated herein for all purposes.

SECTION 2: The City Council of the City of Texarkana, Texas, approves the investment policy and investment strategy **(Exhibit "A")**.

SECTION 3: The City Council of the City of Texarkana, Texas, has performed an annual review of the investment policy and strategies and adopts its statements in the minutes recording that review.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **23rd day of August, 2021**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-071 RES Adopting Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

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CITY OF TEXARKANA, TEXAS

INVESTMENT POLICY

Attachment: 2021-071 EXH 'A' Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

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CITY OF TEXARKANA, TEXAS

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        8. Money Market Mutual Funds
        9. Guaranteed Investment Contracts

      b) Not Authorized
        1. Mortgage Backed Securities Paying No Principal
        2. Mortgage Backed Securities Paying No Interest

Attachment: 2021-071 EXH 'A' Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

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3. CMOS with Maturities Greater than 10 Years
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IV. Appendix

A. Sample Certification Form

Attachment: 2021-071 EXH 'A' Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

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Attachment: 2021-071 EXH 'A' Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Texarkana, Texas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or strategy. This Policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act and Public Funds Collateral Act, Texas Government Code Chapter 2256 and Chapter 2257(the "PFIA" and "PFCA" respectively) to define, adopt, and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains two distinct portfolios (the City and the Water Utilities Department), which independently utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and combined pools containing operating funds have as their primary objectives to preserve principal and assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by maintaining adequate liquid balances and utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. The maximum stated final maturity shall

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be three years. The yield objective shall be a comparable maturity rolling Treasury portfolio.

B. Investment strategies for debt service funds shall have as the primary objectives the preservation of principal and the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a short-term, government portfolio local government pool.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to preserve principal and to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments shall be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities. Maximum maturity shall be the shorter of the first call date or five years. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a comparable maturity rolling Treasury portfolio.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to preserve principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays, and by utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The stated final

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maturity dates of securities held should not exceed the estimated project completion date. The yield objective shall be a comparable maturity rolling Treasury portfolio.

INVESTMENT POLICY

A. SCOPE

This Investment Policy applies to all financial assets of the City including the Water Utilities Department. These funds are accounted for in the City's Comprehensive Annual Financial Report ~~(CAFR)~~ and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

This Policy shall not govern the Firemen's Relief and Pension Fund which is under the management and supervision of the City of Texarkana, Texas Firemen's Relief and Pension Fund Board of Trustees.

B. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

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1. Safety

The primary objective of the City's investment activity is the preservation of principal in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid principal losses, whether from investment defaults or erosion of market value.

2. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining adequate cash equivalent balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary markets.

3. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

4. Yield

The City's cash management portfolio shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

C. RESPONSIBILITY AND CONTROL

1. Investment Committee

An Investment Committee, consisting of one City Council Member appointed by the Mayor, Chief Financial Officer (City), Finance Director (Water Utilities Department), Accounting/Human Resources Manager (Water Utilities Department), ~~and~~ Assistant Chief Financial Officer (City), and Senior Accountant (Water Utilities Department) shall meet as needed to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance

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reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized broker/dealers, eligible investment training sources, and the target rate of return on the investment portfolio.

2. Delegation of Authority and Training

Authority to manage the City's investment program is derived from the City Charter. The Chief Financial Officer and Assistant Chief Financial Officer are designated as Investment Officers and are responsible for investment decisions and activities for the City portfolio. The Finance Director and Accounting/Human Resources Manager are designated as Investment Officers and are responsible for investment decisions and activities for the Water Utilities Department portfolio. The Chief Financial Officer and Finance Director shall establish written procedures for the operation of their respective investment program, consistent with this Investment Policy. In order to ensure qualified and capable investment management, the Investment Officers shall attend training sessions relating to the Officer's responsibility under the PFIA within 12 months after assuming duties and receive at least 10 hours of training, and additional training sessions not less than once every two year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date and receive at least 8 hours of training. Independent sources for such training shall be approved by the Investment Committee.

3. Internal Controls

The Chief Financial Officer and Finance Director, or their respective designee, are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

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Accordingly, the Chief Financial Officer and Finance Director shall establish a process for annual independent review by an external auditor in conjunction with the annual audit, to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.
B. Separation of transaction authority from accounting and record keeping.
C. Custodial safekeeping.
D. Avoidance of physical delivery securities.
E. Clear delegation of authority to subordinate staff members.
F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

4. Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under prevailing circumstances ~~then prevailing~~, ~~which~~ that a person~~s~~ of prudence, discretion and intelligence would exercise in the management of the person's~~ir~~ own affairs, not for speculation, but for investment, considering the probable safety of ~~their~~ capital, as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written Investment Policy of the City.

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An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

5. Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Investment Officers shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

D. REPORTING

1. Quarterly Reporting

The Chief Financial Officer shall submit a quarterly investment report in compliance with the PFIA and signed by all Investment Officers.

2. Annual Report

Within a reasonable time after the end of the fiscal year, the Chief Financial Officer shall present an annual report on the investment program and investment

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activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

3. Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be prepared in compliance with the PFIA. The report will be provided to the City Manager and City Council. The report will include the following:

A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the investment provider.

C. Additions and changes to the market value during the period.

D. Fully accrued interest for the reporting period.

E. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

F. Listing of investments by maturity date.

G. The percentage of the total portfolio which each type of investment represents.

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H. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

In conjunction with the annual audit, a formal annual review of these reports will be performed by an independent auditor with the results reported to the City Council as part of the overall audit report.

E. INVESTMENT PORTFOLIO

1. Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

2. Performance

It is the City's policy to purchase investments with maturity dates coinciding with cash flow requirements. Using this strategy, the City attempts to purchase the highest yielding allowable investments available at the time of purchase. The City shall encourage a competitive environment for all investment activities including investment pool and mutual fund selections, financial institution deposit placements, securities transactions, and other investment-related proceedings. Weighted-average-yield-to-maturity shall be the portfolio's performance measurement standard.

3. Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized at the time of purchase for investment under the PFIA, as the PFIA may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. All prudent

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measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

a). Authorized

1. Obligations issued, guaranteed, or insured by the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value, including the Federal Home Loan Banks.

2. Direct obligations of the State of Texas, its agencies and instrumentalities.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

4. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivision of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.

5. Certificates of Deposit, and other forms of deposit, of state and national banks, savings banks, or state or federal credit unions that has a main or branch office in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation (or its successor) or the National Credit Union Share Insurance Fund (or its successor), or secured by obligations described in G. 3. Collateral Defined, or as authorized by the PFIA. Bids/quotes for certificates of deposit may be

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solicited in the following ways: orally, in writing, electronically, or in any combination of the above methods.

6. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities. Securities purchased must be pledged to the City, held in the City's account, and deposited at the time of the investment with the City, and placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. Such agreements may include direct security repurchase agreements and reverse security repurchase agreements with terms of 90 days or less after the delivery date. Funds received by the City under a reverse security agreement shall be used to acquire additional authorized investments, but those investments must mature no later than the expiration date stated in the reverse security repurchase agreement.

7. Local Government Investment Pools, if the pool is specifically approved by the Council and the pool invests only in investments authorized by the PFIA. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. In order to be eligible to receive City funds a pool must comply with all PFIA requirements.

8. "Money Market" mutual funds that have a rating of AAA by at least one nationally recognized rating firm and are "no-load" funds. A "money market" mutual fund must maintain a $1.0000 share value and include only short-term, highly liquid, and relatively low risk debt instruments. Must be registered with and regulated by the Securities and Exchange Commission. The City cannot own more than 10% of the mutual fund's total assets.

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9. Guaranteed Investment contracts are allowed investments for bond proceeds only, if such contracts have a defined termination date, are secured by U.S. Government direct or agency obligations approved by the PFIA, in an amount equal to the bond proceeds, if security is pledged to the City and deposited with the City or a third party, and if the investment term is limited to five years from the date of bond issuance. In addition, specific provisions under PFIA Section 2256.015(c) 1-5 must be met to allow investment in these contracts.

b. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities, or investment in specific instruments at levels higher than those listed below:

1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

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4. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City.

5. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a) Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.

b) Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, maintenance of adequate liquidity, and limitation of appropriate average maturity.

c) Risk of temporary illiquidity shall be controlled by monitoring the rating of each issuer, as applicable, at least quarterly, and taking all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

F. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

1. Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Chief Financial Officer shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. In addition, the City may establish non-primary banking relationships based on deposit and unique service capabilities.

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Institutions seeking to establish eligibility for the City's depository shall submit for review financial statements, evidence of federal insurance and other information as required by the Chief Financial Officer.

Any institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

2. Broker/Dealers

For broker/dealers, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of

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qualified broker/dealers authorized to engage in investment transactions with the City.

All investment providers, financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following, as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration

Additionally, the qualified representative or equivalent of the Local Government Investment Pool or discretionary Investment Advisor firm (i.e. business organization) shall execute a Certificate to the effect that the qualified representative has:

1.) Received and thoroughly reviewed this Investment Policy, and

2.) Acknowledged that their business organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment transactions between itself and the City that are not authorized by this Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio, requires and interpretation of subjective investment standards or relates to investment transactions of the City that are not made through accounts, or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The City may not engage in an investment transaction with a business organization prior to receiving this written acknowledgment completed by the organization.

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G. SAFEKEEPING AND CUSTODY

1. Insurance or Collateral

All non-insured deposits and repurchase agreement investments of City funds shall be secured as required by State legislation. In order to anticipate market changes and provide a level of security for all funds, the minimum collateralization level will be 102% of market value of principal plus accrued interest on the deposits or repurchase agreement investments less any amount insured. Evidence of the pledged collateral shall be maintained by the Chief Financial Officer or Finance Director (for their respective portfolios), or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the eligible collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

2. Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

3. Collateral Defined

The City shall accept only the following as collateral:

a) FDIC and NCUSIF insurance coverage.

b) A bond, certificate of indebtedness, or note of the United States or its agencies and instrumentalities, or other evidence of indebtedness that is guaranteed as to the principal and interest by the United States or its agencies and instrumentalities.

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c) Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or its agencies and instrumentalities.

d) A bond of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

The use of a letter of credit issued to the City by a Federal Home Loan Bank may be considered by the City to meet the required bank depository collateral requirements.

4. Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

5. Delivery vs. Payment

Securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City or its safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

H. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council. The Investment Committee shall review the Policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council. The City

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Council shall review and approve these investment policies and strategies not less than annually.

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APPENDIX A

SAMPLE INVESTMENT POLICY CERTIFICATION FORM

As required by Texas Government Code 2256.005(k)

CITY OF TEXARKANA, TEXAS

THE STATE OF TEXAS

COUNTY OF BOWIE

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed below, who, being by me first duly sworn, upon oath deposed and said:

My name is _____. I am a Qualified Representative of _____ (the "Business Organization"). This Statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that:

1. I have reviewed the City's Investment Policy;

2. The Business Organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City of Texarkana and the Business Organization that are not authorized by the City's Investment Policy, except to the extent that the Business Organization has not made an analysis of the make-up of the City's entire portfolio or has not engaged in any interpretation of subjective investment standards or requires and interpretation of subjective investment standards or relates to investment transactions of the City that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority; and

3. The statements, representations and declarations made in this document are true and correct.

_____
Qualified Representative

~~SWORN TO AND SUBSCRIBED BEFORE ME, this the _____ day of _____, 20_____.~~

~~_____~~

~~_____~~
~~_____ Notary Public in and for the State of Texas~~

Attachment: 2021-071 EXH 'A' Investment Policy (2538 : 2021-071 RES Adopting the City's Investment Policy)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-071 Goals and Perspectives (2538 : 2021-071 RES Adopting the City's Investment Policy)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/20/2021 12:10 PM

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,

Subject: Resolution No. 2021-070 authorizing the Interim City Manager to enter into a contract with Bureau Veritas North America, Inc., of Plano, Texas, for an amount not to exceed $684,000 for plan review and inspection services for the Wadley Regional Medical Center project with funds budgeted in the Building and Code Department general fund.

Briefing: 8/23/2021 **Public Hearing:** **Council Vote:** 8/23/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 21-1906-02) posted on website: July 23, 2021
Dates published in Texarkana Gazette: July 25, 2021 and August 1, 2021
Opened proposals: August 17, 2021
Proposals received: SAFEbuilt Texas, LLC, Bureau Veritas North America, Inc., and Aoka Engineering, LLC
Best Value Proposal: Bureau Veritas North America, Inc. See EXH "A"
Budget: Building and Code Department General Fund
Policy Exceptions: None
Scope of Work: These services are for the building plan review and inspection services needed for the new proposed Wadley Hospital Project.

Potential Options:

- Approve Interim CM to enter into contract
- Not approve Interim CM to enter into contract

Fiscal Implications:

Funds available in the Building and Code Department General Fund

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2021-070 Goals & Perspectives (DOCX)
b. 2021-070 RES Wadley Inspection Services Contract (DOCX)
c. 2021-070 Exhibit 'A' (PDF)
d. 2021-070 ATTH 01 Bureau Veritas Proposal (PDF)
e. 2021-070 ATTH 02 AOKA Engineering Proposal (PDF)
f. 2021-070 ATTH 03 Safebuilt Proposal (PDF)

Staff Coordination

Public Works Department	Dusty Henslee	Department Head Review	Completed	08/18/2021 2:42 PM
Building Code Administration	Jennifer Evans	Review	Skipped	08/19/2021 10:57 AM
Finance Department	Kristin Peeples	Review	Completed	08/20/2021 8:27 AM
City Manager	David Orr	City Manager Review	Completed	08/20/2021 9:01 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

City of Texarkana, Texas 2021-037

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-070 Goals & Perspectives (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 RES Wadley Inspection Services Contract (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review

RESOLUTION NO. 2021-070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A CONTRACT WITH BUREAU VERITAS NORTH AMERICA, INC. OF PLANO, TEXAS, IN AN AMOUNT NOT TO EXCEED $684,000 FOR PLAN REVIEW AND INSPECTION SERVICES FOR THE WADLEY REGIONAL MEDCIAL CENTER PROJECT WITH FUNDS BUDGETED IN THE BUILDING AND CODE DEPARTMENT OF THE GENERAL FUND; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City sent out a request for proposals for a third party to provide all plan review and inspection services for the Wadley Regional Medical Hospital Project; and

WHEREAS, on August 17, 2021, three (3) proposals were received and scored based on specific criteria and Bureau Veritas North America, Inc. of Plano, Texas, scored the best as summarized on the Evaluation Tab Sheet as **Exhibit "A"**; and

WHEREAS, funds are available in the Building and Code Department of the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The best value proposal for the plan review and inspection services for the Wadley Regional Medical Center Project for the City is hereby declared to be Bureau Veritas North America, Inc. of Plano, Texas.

SECTION 2: The Interim City Manager is hereby authorized to execute a contract with Bureau Veritas North America, Inc. of Plano, Texas, in an amount not to exceed $684,000 with funds budgeted in the Building and Code Department of the General Fund.

SECTION 3: That this Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **23rd day of August, 2021**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

PROPOSAL EVALUATION - WRMC Plan Review and Inspection Services

RFP #21-1906-02

Evaluation Criteria	SAFEbuilt			Bureau Veritas			Aoka Engineering		
	Score 1	Score 2	Score 3	Score 1	Score 2	Score 3	Score 1	Score 2	Score 3
Experience and Qualifications - 30 *pts*	30	29	30	30	30	30	28	27	20
References - 5 *pts*	5	5	5	5	5	5	4	4	3
Proposal - 30 *pts*	30	29	25	29	30	25	30	28	20
Cost - 25 *pts*	22	24	15	20	22	25	25	25	25
Acceptance of Base Agreement- 5 *pts*	4	5	5	5	5	5	5	4	3
Other - 5 *pts*	5	5	5	4	5	5	5	4	1
Total	96	97	85	93	97	95	97	92	72
Average Score	92.7			95.0			87.0		

Attachment: 2021-070 Exhibit 'A' (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan

My SUBMIT TO: CITY OF TEXARKANA, TEXAS PUBLIC WORKS AND CONTRACTS DEPARTMENT MAILING ADDRESS: P O BOX 1967 TEXARKANA, TEXAS 75504 EXPRESS MAIL ADDRESS: 220 TEXAS BLVD TEXARKANA, TEXAS 75501	**CITY OF TEXARKANA, TEXAS** **REQUEST FOR PROPOSAL**
CONTACT PERSON: **AMANDA FREELAND**	
TEL: 903-798-3948 amanda.freeland@txkusa.org	

TITLE: **Wadley Regional Medical Center – Building Plan Review and Inspection Services**	RFP #: **21-1906-02**	SUBMITTAL DEADLINE: **Tuesday, August 17th, 2021 @ 2:00 PM CST**
PRE-BID DATE, TIME AND LOCATION: **Tuesday, August 10th, 2021, 10:00 AM CST,** **2nd Floor Council Chambers,** **For a Pre-Bid Meeting** **220 Texas Blvd, Texarkana, Texas 75501**		*SUBMITTALS RECEIVED AFTER ABOVE DATE AND TIME WILL NOT BE CONSIDERED*

Enter Respondent Name:

Ty Chapman

Enter Respondent's Business Name:

Bureau Veritas North America, Inc.

Enter Respondent Address:

1000 Jupiter Road, Suite 900, Plano, TX 75074

Enter the following information:

Telephone Number: (469) 853 - 9803

Fax Number: (800) 910 - 8284

Email Address: ty.chapman@bureauveritas.com

Federal Tax ID Number or Social Security Number

IN COMPLIANCE WITH THIS SOLICITATION, THE UNDERSIGNED BIDDER HAVING EXAMINED THE INVITATION TO BID AND SPECIFICATIONS, AND BEING FAMILIAR WITH THE CONDITIONS TO BE MET, HEREBY SUBMITS THE FOLLOWING BID FOR FURNISHING THE MATERIAL, EQUIPMENT, LABOR AND EVERYTHING NECESSARY FOR PROVIDING THE ITEMS LISTED ON THE ATTACHED BID FORM AND AGREES TO DELIVER SAID ITEMS AT THE LOCATIONS AND FOR THE PRICES SET FORTH ON THE BID FORM. AN INDIVIDUAL AUTHORIZED TO BIND THE COMPANY MUST SIGN THE FOLLOWING SECTION. FAILURE TO EXECUTE AND SIGN THIS PORTION MAY RESULT IN BID REJECTION.

Authorized Signature _____ **Title** Director of Operations

Print/Type Name Ty Chapman **Date** 8/12/2021

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

COVER LETTER

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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COVER LETTER

August 17, 2021

City of Texarkana
City Hall
Attn: Amanda Freeland
220 Texas Blvd.
Texarkana, Texas 75501

Re: RFP #21-1906-02, Wadley Regional Medical Center-Building Plan Review and Inspection Services

Dear Ms. Freeland,

On behalf of Bureau Veritas (BV), we are pleased to present our proposal to provide **Building Plan Review and Inspection Services** to the City of Texarkana, TX (the City) for the Wadley Regional Medical Center project, which includes a new 254,000 square foot hospital and 143,000 square foot Medical Office Building at the corner of University Ave. and W Park Blvd. We take great pride in our ability to provide exemplary services to our clients.

BV has provided code compliance review services for more than 100 agencies throughout the State of Texas. Our previous work with similar cities and hospital projects allows us to be keenly aware of the desire for high-quality customer service, timely reviews, reliability, responsiveness, and cost-effective solutions. Our commitment to providing accurate and appropriate solutions to our clients and our ability to quickly and efficiently meet the needs of the agencies we serve makes BV an ideal partner for the City.

We offer optimal solutions to deliver quality services:

- Unparalleled plan review and inspection expertise
- Established relationships to ensure timely reviews, transparency, and responsiveness
- Depth of resources and close proximity to maximize flexibility and deliver quality services
- Licensed and certified professionals
- Proven web-enabled best practices, quality control processes, and electronic plan check using Blue Beam and/or Adobe
- Proven experience providing similar services throughout the State of Texas

We strive to build and maintain long-term partnerships with agencies which expect quality, accuracy, efficiency, and integrity in all aspects of code compliance services. We do this by offering the City demonstrated expertise in plan check, a commitment to reducing the City's plan review turnaround times, and accurate corrections based on the current adopted codes.

BV appreciates the opportunity to attend the mandatory pre-bid meeting on August 10th. We had the opportunity to include our local project team (myself (Ty Chapman), Dave Stephens, Tony Han, David Stanford, Lisa Pomroy, Eric Vinson, and Tim Green) on the call to fully understand the project scope and the city's expectations.

Services will be conducted and the agreement will be administered out of the firm's regional office located at 1000 Jupiter Road, Suite 900, Plano, TX 75074.

I, will be the authorized representative who will act on behalf of the company during the proposal and contract negotiations. My contact information is provided in the signature below. We acknowledge receipt of all addenda. Our team looks forward to establishing a successful, professional relationship with the City of Texarkana through unparalleled service delivery, promoting transparency in our work, improving efficiencies, and exceeding your expectations.

Sincerely,

Ty Chapman, C.B.O., M.C.P.
Director of Operations - Central Region
Bureau Veritas
469-853-9803 | ty.chapman@bureauveritas.com

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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Appendix ..... (Certificate of Incumbency)

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SECTION A: EXPERIENCE & QUALIFICATIONS

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

A. COMPANY OWNERSHIP

Bureau Veritas North America, Inc. (BV) was incorporated in the State of Delaware on March 26, 2003. It is a wholly owened subsidiary of Bureau Veritas Holdings, Inc. (a Delaware corporation founded in 1988), which in turn, is a wholly owened subsidiary of Bureau Veritas S.A. (BVSA) (founded in 1928) a company publically traded on Euronext. BVSA has one shareholder ownning greater than ten percent (10%), Wendel Investissement S.A.

B-C. COMPANY OFFICES

North Texas Offices	Corporate Headquarters
(Main Office Servicing City) 1000 Jupiter Rd., Ste. 900 Plano, TX 75074	(National Headquarters) 500 7th Ave. New York New York, NY 10018
100 East 15th St., Ste. 630 Fort Worth, TX 76102	(Corporate Headquarters) 1601 Sawgrass Corporate Pkwy, Ste. 400 Ft. Lauderdale, FL 33323

D. NUMBER OF EMPLOYEES

Globally, Bureau Veritas has over 80,000 employees, with nearly 4,000 working out of 100+ offices in the United States including 4 in Texas.

E. POINT OF CONTACT

Name: Ty Chapman, C.B.O., M.C.P.
Director of Operations - Central Region
Address: 1000 Jupiter Rd., Ste. 900, Plano, TX 75074
Number: 469-853-9803

F. COMPANY BACKGROUD/HISTORY

Founded in 1828, Bureau Veritas is a global leader in quality assurance, health, safety, and environmental (QHSE) solutions. BV is a multi-national corporation with a history which includes over 193 years of providing worldwide regulatory compliance service to industry and governmental agencies.

With over 75 code compliance professionals in the State of Texas, Bureau Veritas has the personnel and resources to seamlessly augment and adjust service delivery to meet the needs of any municipality regardless of size, workload, and/or geographic location. The firm's robust bench of highly qualified and experienced personnel



are fully prepared to bring the full complement of their extensive knowledge and backgrounds to the table to strive for the provision of services of the highest quality for the completion of the Wadley Regional Medical Center project.

BV has an extensive background in building services. Our range of experience in this unique arena covers literally every key area of service defining a building department in today's industry. We are skilled at helping existing building departments augment or refine their current level of client service or capable of crafting a department from the ground up.

The firm's range of experience in this unique arena covers literally every key area of service defining a building and engineering department in today's industry.

Service offerings include:

- Permitting
- Plan Review
- Inspections
- Fire & Life Safety
- ADA Self-Evaluation and Transition Plan Services
- Civil Engineering
- Health Services
- Code Interpretation
- Code Adoption and Ordinance Preparation
- Planning and Zoning Meeting Attendance
- City Council Meeting Attendance
- Building Official Duties
- Permit Tracking and Record Keeping
- Plan Reviewer, Inspector and Permit Tech Training
- Budget and Staffing Planning
- Pre-Design and Pre-Construction Meetings
- Designer and Builder Training
- Contractor Licensing
- Fee Schedule Evaluation and Updates

Our long-standing presence in Texas has enabled us to gain knowledge of the local area and to provide continuity, responsiveness to on-call assignments, and technical proficiency.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

What Sets BV Apart

BV understands while the company offers a wide range of services, not every client needs the same solutions. The firm's ability to offer a variety of services and customize services for each client makes BV an ideal partner. BV is justly suited to provide consulting services because the firm possess:

Unparalleled Expertise

- Building and safety consulting to multiple agencies in Texas
- Proven turnkey building safety track record to more than 500 agencies nationally
- Municipal management and staff augmentation expertise
- Key staff that are involved in local ICC Chapters and continuing education
- No private sector design work = no conflict of interest
- Local Master Code Professionals, Certified Building Officials, and Building Code Administrator

Depth of Resources & Proximity to Meet Peak Workloads

- 4 offices in Texas staffed with technical experts
- 100+ offices throughout the United States – over 80,000 employees world-wide
- Registered engineers and ICC certified staff dedicated to code compliance
- USGBC LEED review certifying body

Best Practices and State-of-the-Art Processes to Consistently Meet Turnaround Schedules

- First U.S. firm to achieve IAS Certification for third party accreditation
- Award-winning web-based project tracking and controls

Strong Municipal Focus

- Helped establish and manage departments for more than 20 newly incorporated cities
- Provided building, fire, and civil engineering department head positions for more than 50 cities

Putting the Right People to Work for You

We have extensive resources and a large pool of licensed and certified experts who are equipped to handle all of your needs. Our professionals have extensive experience in educational, residential, commercial, industrial, and other related projects of all sizes and complexities, allowing them to tailor solutions specifically to your needs.



BV will bring a cooperative and creative problem solving approach to inspections and plan review services. We fully understand our role as a team member committed to successfully support the Wadley Regional Medical Center project.

Our staff has the capability, knowledge and experience to complete simple and highly complex plan review and inspection services, as well as other building safety services such as permit technician assistance. We have provided these services for small residential and commercial projects, new building construction, industrial scale building projects and large scale power generation facilities. BV staff individually perform hundreds of plans a year, each, and BV as a whole reviews close to 20,000 annually. The following response will illustrate that BV can be your provider of choice for the City's plan review and inspection needs.

BV is the firm with the right skill set to provide the City with thorough, accurate, and professional building plan review and inspection services. We are the plan review firm in the United States, with a long-established operation in Texas. Our staff is registered, certified and dedicated to building safety. BV will always strive to deliver excellent service, and will work hard to meet or exceed all agreed upon review times. Our proposed program establishes the process necessary to ensure that the City will receive only the highest quality and timely reviews. We will provide the City with clear written comments to submitted documents with the objective of verifying compliance with the City's adopted building codes, zoning ordinances, drainage regulations and other adopted ordinances, policies and standards.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

Master Code Professional - The Gold Standard

Multiple members of the BV team have earned the MCP designation. As the highest level of certification the International Code Council has to offer, the Master Code Professional (MCP) designation has become the gold standard for demonstrating proficiency in the building and fire safety profession. Earning the MCP credential is a significant personal accomplishment as well, requiring successful completion of an extensive series of objective and written examinations. Many of the examination credits are from core certifications, covering the areas of Residential Building Inspector, Commercial Building Inspector, Commercial Electrical Inspector, Commercial Mechanical Inspector, Commercial Plumbing Inspector, Building Plans Examiner, Accessibility Inspection Plans Examiner, and Certified Building Official. The remaining credits are electives selected from a variety of areas such as Fire Inspector, Commercial Energy Inspector, Electrical Plans Examiner, Property Maintenance and Housing Inspector, and others.

Active Participation and Proficiency in the Code Industry

As demonstrated through the firm's ICC Certifications, BV's staff is proficient in the application of the International Family of Codes. Additionally, the team is proficient in the application of the National Electrical Code, NFPA codes, Green Building Program/Energy Code, and Accessibility Standards. BV staff have participated in the development of codes on the local and national level. They have chaired and served on ICC committees such as the Code Interpretations Committee, International Building Code Means of Egress Committee, International Building Code Steering Committee, and Sub-Committee for Accreditation Standards. They have also served on the plumbing and mechanical advisory board and actively participated in the panel for the development of the electrical inspector certification exam. The staff attends code development hearings at the ICC meetings.

Active Participation in Continuing Education

American Institute of Architects (AIA) Continuing Education Systems (CES) Provider

To even further demonstrate the team's knowledge, BV is approved by the American Institute of Architects (AIA) as a Continuing Education Systems (CES) Provider where the firm has provided numerous training courses on International Codes and Standards. To ensure the highest-quality professional standards, CES Providers complete a comprehensive evaluation. Only CES Providers can offer professional learning units, the hallmark of quality in continuing education and training. BV has been an approved AIA Continuing Education Systems Provider since 2005. The firm's core classes focus on the following topics:

- Accessibility - ADAAG, FHA, IBC/ANSI Standards
- International Building Code (IBC)
- International Energy Conservation Code (IECC)

Building Professional Institute (BPI)

The Construction Research Center (CRC) was established by The University of Texas at Arlington as a vehicle for the development of construction technology and dissemination of newly developed technology to the professional community. The CRC is a part of the Department of Civil Engineering within the College of Engineering. Its mission is to address the education and research needs of the construction industry. In doing so, the CRC created the Building Professional Institute (BPI), an annual week-long program of quality education and training for Building Professionals including Builders, Building Officials, Contractors, Municipal Inspectors, Real Estate Inspectors, Architects, Engineers, Plumbers, Fire Protection Personnel, Code Enforcement, Permit Technicians, Electricians, and Environmental Health and Safety Personnel. Building Professionals across the United States attend the week-long events held in Arlington, Houston, Austin, McAllen, and Brownsville.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

IAS AC 251 Accreditation

In October 2010, Bureau Veritas proudly became the first company to achieve accreditation under the International Accreditation Service (IAS) Third-Party Permitting, Plan Review and Inspection Service Providers Accreditation Program (AC 251). AC251 outlines requirements for the accreditation of third-party nongovernmental providers of building department services and thus recognizes the important role private firms play in ensuring public safety. The goal of this program is to provide accreditation to independent providers of building department services based on quality management principles and best practices, to ensure that the outstanding safety record of buildings in the U.S., as compared to buildings elsewhere in the world, is maintained. Building departments can use the IAS program to verify the companies they hire are qualified to provide building safety services for the jurisdiction. For Bureau Veritas, accreditation is a way to provide independent verification of its established quality procedures and best practices that have been an integral part of the company since its founding in 1828.

For Bureau Veritas to achieve IAS accreditation, evaluators assessed Bureau Veritas across several distinct categories including code administration, construction codes, plan review processes, professional credentials and licensing, and inspection procedures. In addition, IAS also assessed critical elements of the services provided to jurisdictions such as contract details, operational procedures and plans, and fiscal year budgets. The International Accreditation Service is a nonprofit, internationally recognized accreditation body and a subsidiary of the International Code Council (ICC).
IAS accredits building departments, third-party building department service providers, special inspection agencies, product certification agencies, inspection programs for metal building manufacturers, fabricator inspection programs, testing and calibration laboratories, inspection agencies, training agencies, curriculum developers, and field evaluation bodies.

Management Systems Certified

As a world leader in Testing, Inspection and Certification, Bureau Veritas provides its clients with solutions to meet their quality, health, safety, environmental protection, and social responsibility (QHSE-SR) objectives. Bureau Veritas prides itself on its commitment to these principals, and has obtained global certification to each of the following International Management Systems Standards:

ISO 9001:2015 Quality Management System Certified

ISO 9001:2015 specifies requirements for a quality management system where an organization needs to demonstrate its ability to consistently provide service that meets customer and applicable statutory and regulatory requirements, and aims to enhance customer satisfaction through the effective application of the system, including processes for continual improvement of the system and the assurance of conformity to customer and applicable statutory and regulatory requirements. Bureau Veritas first achieved ISO 9001 in 2007 and is audited annually.

ISO 14001:2015 Environmental Management System Certified

ISO 14001:2015 specifies requirements for an environmental management system to enable an organization to develop and implement a policy and objectives which take into account legal requirements and other requirements to which the organization subscribes, and information about significant environmental aspects. It applies to those environmental aspects that the organization identifies as those which it can control and those which it can influence. Bureau Veritas achieved ISO 14001 in October 2014.

OHSAS 18001:2008 Occupational Health and Safety Management System Certified

Sound Occupational health and safety policies are essential for employees, but they are also increasingly important for our customers and stakeholders. Occupational Health and Safety Management Systems Certification to OHSAS 18001 is a strong sign of Bureau Veritas' commitment to its employees' health and safety. Bureau Veritas achieved OHSAS 18001 in October 2014.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

Competence Through Certification - International Code Council

Building safety depends on more than codes and standards. Building safety results from providing trained professionals with the resources and ongoing support necessary to stay current with the latest advancements in the building safety field. ICC certification ensures competent building and fire safety individuals are involved in the critical building approval process. It also helps to continue attracting an increasing level of competence and professionalism into the building code community. The ICC certification represents the BV team's commitment to providing professional and qualified plan review and inspection staff to the firm's clients. The following page presents a list of ICC certifications held by firm staff members and maintained in active status through continuing education units.

- Accessibility Inspector/Plans Examiner
- Building Inspector
- Building Plans Examiner
- Certified Building Code Official
- Certified Building Official
- Certified Electrical Code Official
- Certified Fire Code Official
- Certified Fire Marshal
- Certified Housing Code Official
- Certified Mechanical Code Official
- Certified Plumbing Code Official
- Coastal & Floodplain Construction Inspector
- Combination Inspector
- Combination Inspector - Legacy
- Combination Plans Examiner
- Commercial Building Inspector
- Commercial Combination Inspector
- Commercial Electrical Inspector
- Commercial Energy Inspector
- Commercial Energy Plans Examiner
- Commercial Mechanical Inspector
- Commercial Plumbing Inspector
- Disaster Response Inspector
- Electrical Inspector
- Electrical Plans Examiner
- Energy Code Specialist
- Fire Inspector I
- Fire Inspector II
- Fire Plans Examiner
- Green Building Residential Examiner
- ICC/AACE Property Maintenance & Housing Inspector
- ICC/AACE Zoning Inspector
- Master Code Professional
- Mechanical Inspector
- Mechanical Inspector UMC
- Mechanical Plans Examiner
- Plumbing Inspector
- Plumbing Inspector UPC
- Plumbing Plans Examiner
- Residential Building Inspector
- Residential Combination Inspector
- Residential Electrical Inspector
- Residential Energy Inspector/Plans Examiner
- Residential Fire Sprinkler Inspector / Plans Examiner
- Residential Mechanical Inspector
- Residential Plans Examiner
- Residential Plumbing Inspector
- Spray-applied Fireproofing Special Inspector

Coupled with BV's extensive ICC Certifications, the firm also holds the following licenses and certifications:

- Professional Engineer
- Registered Architect
- Certified Floodplain Manager
- Electrical Engineer
- Mechanical Engineer
- Structural Engineer
- LEED AP
- Fire Protection Engineer
- Environmental Engineer
- Professional Geologist
- Asbestos and Mold Analysts
- Elevator Inspector
- Master Plumber
- Journeyman Plumber
- Master Electrician
- Journeyman Electrician
- Registered Sanitarian
- Registered Accessibility Specialist
- Code Enforcement Officer
- Med-Gas Endorsement
- Residential Multi-Purpose Fire Sprinkler Endorsement

BUREAU VERITAS 1000 Jupiter Road, Suite 900, Plano, TX 75074
P 800.906.7199 F 800.910.8284 www.bvna.com

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Texas Jurisdictions Served

Over the past 40 years, Bureau Veritas has served more than 100 urisdictions throughout Texas. Below is a map and partial list of the clients to which we have provided services in the Dallas-Fort Worth region.



City of Allen, TX
City of Alvarado (Texas)
City of Anna (Texas)
City of Arlington (Texas)
City of Athens, Texas
City of Aubrey (Texas)
City of Austin
City of Bells
City of Blue Ridge, Texas
City of Bowie
City of Brock
City of Celina (Texas)
City of Choctaw
City of Combine
City of Commerce - Texas
City of Coppell
City of Crandall (Texas)
City of Cumby
City of Dallas - Litigation Division
City of Dalworthington Gardens
City of Decatur (Texas)
City of Denison
City of Denton (Texas)
City of Desoto (Texas)
City of Dripping Springs
City of Duncanville
City of East Tawakoni
City of Euless
City of Farmers Branch
City of Farmersville

City of Ferris
City of Forney
City of Fort Worth
City of Glenn Heights (Texas)
City of Godley
City of Grand Saline, Texas
City of Grandview (Texas)
City of Gun Barrell City (Texas)
City of Gunter, TX
City of Heath
City of Houston (Texas)
City of Howe
City of Hudson Oaks (Texas)
City of Hurst
City of Hutchins
City of Italy
City of Kaufman (Texas)
City of Keene (Texas)
City of Kemp
City of Krum
City of Lake Dallas
City of Lewisville
City of Lucas, Texas
City of Malakoff (Texas)
City of Maypearl
City of McGregor
City of Mckinney
City of McLendon-Chisholm
City of Melissa
City of Midlothian
City of Mineral Wells

City of Murphy, TX
City of Nevada
City of Newark (Texas)
City of Ovilla (Texas)
City of Paris (Texas)
City of Plainview
City of Plano
City of Post Oak Bend
City of Quinlan
City of Quitman (Texas)
City of Red Oak
City of Rhome
City of Richardson (Texas)
City of Richland Hills (Texas)
City of Rio Vista, TX
City of Roanoke (Texas)
City of Rowlett (Texas)
City of Royse City, Texas
City of Runaway Bay (Texas)
City of Sachse
City of Sanger, Texas
City of Southmayd
City of Springtown
City of Stephenville
City of Sulphur Springs (TX)
City of Teague (Texas)
City of Terrell
City of The Colony
City of Tom Bean
City of Tool
City of Trenton, TX

City of Union Valley
City of Van Alstyne (Texas)
City of Venus
City of Waxahachie
City of Weatherford (Texas)
City of West
City of Whitewright
City of Whitney
City of Willow Park, TX
City of Wilmer
City of Wylie
Clint ISD (Texas)
Forney ISD
Kaufman County Fresh Water Supply District No, 4A
Kaufman County MUD
Kaufman County MUD #2
Kaufman County MUD #3
Kaufman County MUD #4
Peaster ISD
Rockwall County
Texas A&M University System
Town of Annetta
Town of Fairview, TX
Town of Hebron (Texas)
Town of Highland Park (Texas)
Town of Little Elm (Texas)
Town of Northlake
Town of Prosper
Town of Sunnyvale

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

G. ORGANIZATIONAL CHART

BV has assembled a team of experts who are equipped and have the capacity to handle the workload associated with the delivery of inspection services to the Wadley Regional Medical Center construction project. Each individual brings a wealth of knowledge unmatched by any other company and has been specifically chosen for their experience in performing the required scope of services as well as their extensive list of certifications and licenses. The organizational chart below depicts lines of communication and areas of work for each professional. Additionally, resumes for these individuals can be found on the following pages.



Principals

Van Tran, C.B.O.
Principal-in-Charge

David Stanford
Quality Control Manger

Ty Chapman, C.B.O., M.C.P.
Director of Operations / Project Manager

Project Team

Plan Review Team
Dave Stephens, CBO, MCP, LEED AP (Lead)
Greg Hallmark
David Chulak
Mary Fowler
Anthony (Tony) Han, MPA, LEED AP

Inspection Team
Tim Green (Lead)
David Ramage, M.C.P.
Leo Casso-Lopez, C.B.O.

Fire Plan Review/Inspections Team
Eric Vinson (Lead)
Brian Hannah

Health Plan Review/Inspections Team (As-Needed)
Lisa Pomroy
Angela Philemon

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Van Tran, C.B.O., Vice President / Principal-in-Charge

Education

Master of Business Administration

Bachelor of Science - Environmental Design

Registrations/Certifications

ICC Certified:

Certified Building Official

Certified Plans Examiner

Accessibility Inspector/Plans Examiner

Certified Permit Technician

Residential Energy Inspector/Plans Examiner

Commercial Energy Plans Examiner

Commercial Energy Inspector

Professional Affiliations

International Code Council (ICC)

North Texas Chapter of ICC

Texas Municipal League

Building Officials Association of Texas

Total Years of Experience

27+

Since joining Bureau Veritas in 2003, Van has played a key role in managing the operations and business growth of the Central and Eastern Regions of the U.S. He currently manages a multi-million dollar budget with more than 110 employees serving 400+ clients.

Key to Van's success is the ability to hire and retain high-quality professionals and ensure premium service for his division's clients. With more than 27 years of private and public experience he has played a role in providing plan review, inspection and code consulting services to many multi-million dollar projects of all major building types, including the new $1.2B Dallas Cowboys Stadium.

Van also leads a team of training professionals in developing and educating AIA/CES approved seminars for design professionals, code officials, developers, contractors, engineers, and building owners. Since 1999, Van has been actively participating with the continuing education program offered by Building Professional Institute where he serves as a Moderator and Speaker.

As the Principal-in-Charge, Van's main responsibilities are to ensure the adequate number and quality of resources are provided for each project, render decisions on recommendations or changes presented by the Project Manager, stay informed of project development and status, confirm and prioritize the requirements for the project, and resolve any issues that cannot be resolved at other lower project management levels. His success in this position is the result of numerous contract awards.

Select Experience

Vice-President, Central & East Region
Bureau Veritas North America, Inc.

- Develop new business plan and strategy for region.
- Develop budget and manage P&L for $40M region with over 200 staff in over 500 municipalities including Arizona, Florida, Georgia, Massachusetts, Oklahoma, Pennsylvania, Texas, and Virginia/DC
- Code consultation of major projects includes the Texas Ranger's Ballpark and Dallas Cowboys Stadium, National Mixed-Use Developments, and other large-scale commercial developments.
- Develop training workshops for design professionals, code officials, developers, contractors, engineers and building owners.
- Develop and implement technology solutions for an on-line project tracking system and energy code compliance reporting system.
- Develop and implement an on-line knowledge-based plan review and inspection guide.
- Responsible for operational and implementation functions of new business development.

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

David Stanford, Quality Assurance Manager

Registrations/Certifications
B.S., Environmental Design

Professional Affiliations
International Code Council

Total Years of Experience
39+

Employed with BV since 2004, David currently serves as the Quality, Health, Safety, and Environment Coordinator for the Facilities Division to facilitate compliance with NAMS and to maintain ISO 9001:2015 certification. In addition, he also leads the Texas team to ensure continual improvement to maintaining accreditation with the IAS AC251, Third Party Building Department Service Provider

Previously, David was responsible for providing management supervision to the administrative staff supporting the plan review team in the Fort Worth office, in addition to all inspectors in the state of Texas. His experience with technological processes and implementation has been invaluable when developing and supporting BVNA's web-based Task Management System (TMS).

Select Experience

Quality Assurance Manager
Bureau Veritas North America, Inc.

- Responsible for the development of and administration support for TMS
- Responsible for the process improvement through technology utilization and IS solutions
- Serve as the QHSE Coordinator to facilitate compliance with ISO 9001:2015 and IAS Accreditation

Assistant Building Official
City of Richardson

- Supervised department staff, generating smooth departmental operations and efficient response to the public
- Acted as technical advisor to boards of appeals
- Counseled architects and owners facilitating code compliance in the design stage
- Prepared and assisted in the implementation of the departmental budget
- Maintained departmental construction data and implemented reports

Chief Inspector
City of Richardson

- Supervised inspectors and office personnel
- Evaluated and updated existing construction codes
- Acted as technical advisor to boards of appeals
- Developed software applications to automate departmental functions

Commercial Plans Examiner
City of Richardson

- Improved methods of checking plans effecting a consistent and accurate application of code requirements

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A. EXPERIENCE & QUALIFICATIONS

Ty Chapman C.B.O., M.C.P., Director of Operations / Project Manager

Registrations/Certifications

ICC Certified:

Accessibility Inspector/Plans Examiner
Building Inspector
Building Plans Examiner
Certified Building Code Official
Certified Building Official
Certified Electrical Code Official
Certified Fire Code Official
Certified Housing Code Official
Certified Mechanical Code Official
Certified Plumbing Code Official
Combination Inspector
Combination Inspector - Legacy
Combination Plans Examiner
Commercial Combination Inspector
Commercial Energy Inspector/Plans Examiner
Electrical Inspector
Electrical Plans Examiner
Fire Inspector I
Fire Inspector II
Fire Plans Examiner
ICC/AACE Property Maint. & Housing Inspector
Master Code Professional
Mechanical Inspector
Mechanical Inspector UMC
Mechanical Plans Examiner
Plumbing Inspector
Plumbing Inspector UPC
Plumbing Plans Examiner
Residential Combination Inspector
Residential Energy Inspector/Plans Examiner

Professional Affiliations

International Code Council

Total Years of Experience

25+

With more than 16 years in the code compliance sector, Ty Chapman has extensive experience allocating technical resources, evaluating pre-construction requirements, reviewing design drawings and inspecting all manner of construction projects. Over the course of his career, Ty has served as inspector, plan reviewer, building official and business unit manager.

An expert code professional, Ty has aided in a number of code changes, updating and implementing the latest code adoption for many cities. He also served as Frisco's first combination inspector and created a full-time building inspection department for the city of Anna.

Ty came to Bureau Veritas as a combination inspector in 2004. Clients appreciate his knowledge, attitude and communication skills with contractors, architects and the public. He now serves as Business Unit Manager, where he manages a staff of inspectors.

Select Experience

Director of Operations
Bureau Veritas North America, Inc.

- Manages inspection services for North and South Texas area
- Hires and trains inspection staff
- Responsible for operational and implementation functions of business unit
- Conducts follow up inspections to ensure quality
- Administers municipal contracts
- Performs inspections

Building Official/Fire Marshal/ Plans Examiner/Code Enforcement
City of Anna

- Created a full-time building inspection/development department for the city
- Conducted fire inspections and served as code training officer for the fire department
- Performed plan review and inspections on all commercial and residential projects
- Consulted with client municipalities looking to update their building codes
- Worked with general public on issues and concerns relating to inspections, code enforcement, zoning and future land use

Senior Building Inspector/Plans Examiner
City of Frisco

- Conducted multi-disciplined inspections and plan reviews on residential and commercial structures
- Trained new inspectors with the primary focus on enforcement of the building codes
- Recognized as city's first combination inspector

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

A. EXPERIENCE & QUALIFICATIONS

Dave Stephens, C.B.O., M.C.P., Lead Plans Examiner / Director of Plan Review

Education

A.A., Electrical Technology

Registrations/Certifications

ICC Certified:

Accessibility Inspector/Plans Examiner
Building Inspector
Building Plans Examiner
Certified Building Code Official
Certified Building Official
Certified Electrical Code Official
Certified Mechanical Code Official
Certified Plumbing Code Official
Combination Inspector
Combination Inspector - Legacy
Combination Plans Examiner
Commercial Energy Inspector
Commercial Energy Plans Examiner
Electrical Inspector
Electrical Plans Examiner
Master Code Professional
Mechanical Inspector
Mechanical Inspector UMC
Mechanical Plans Examiner
Plumbing Inspector
Plumbing Inspector UPC
Plumbing Plans Examiner
Residential Energy Inspector/Plans Examiner
Residential Mechanical Inspector
Residential Plumbing Inspector
Licensed Master Electrician, Texas
Licensed State Plumbing Inspector, Texas
LEED AP

Professional Affiliations

International Code Council

Total Years of Experience

41+

Before entering the code compliance sector, Dave spent 10 years as an electrician, first as an apprentice and then working his way up to becoming a master electrician. Dave installed electrical systems on residential, multi-family, light commercial and served as the head electrician for a community college.

In 1985, Dave began his career in code compliance as an inspector for the City of Plano, Texas. Now, 30 years later, he is the Director of Plan Review Services for Bureau Veritas North America, Inc., He has been involved in a number of projects with complex systems, including hospitals, sports stadiums, corporate headquarters and hotels.

Select Experience

Director of Plan Review Services
Bureau Veritas North America, Inc.

- Hires, trains, supervises, organizes, and reviews the work of a team of plans examiners. Performs plan review in all areas including zoning, building, electrical, plumbing and mechanical. Experienced in reading and interpreting electrical, structural, plumbing and mechanical building plans, codes and specifications. Interprets and explains codes, zoning ordinances, engineering terms, basic engineering concepts and theories to the general and building contractors, engineers, architects and the general public. Verifies calculations to ensure specifications and drawings are in compliance with applicable codes and safety standards. Specific project experience includes:
  - AT&T Stadium
    Located in the heart of Arlington's entertainment district, construction on the new stadium began in April 2006 and was completed in June 2009, two months ahead of schedule. The $1.12 billion, 3 million square-foot stadium has a fixed seating capacity of 80,000 and the flexibility to accommodate up to 100,000 fans. The stadium features signature monumental arches, an expansive retractable roof, massive glass retractable end zone doors, a distinguishing canted glass wall, 360 suits, 286 concession areas, 300,000 square-feet of bars, clubs, restaurants, and promotional spaces, 1,600 toilets, and the world's largest center-hung video board.
  - The Village at Fairview
    The Village at Fairview is a 200 acre regional, mixed-use lifestyle development located in Fairview, Texas. The development includes 1,000,000 square feet anchored by Dillard's, Macy's, JCPenney, The Container Store and Barnes & Noble. The retail portion also includes a 43,000 square-foot Village Roadshow Gold Class Cinema and 500,000 square feet of specialty shops and restaurants. The development also includes a 200,000 square foot class-A office tower and 675 multi-family residential units.
  - Texoma Medical Center
    Texoma Medical Center is a full service replacement facility in Denison, Texas. The new $110M, 8-story facility includes 170 private patient rooms, a 12-room operating suite, 32-bed intensive care unit and a 26-bed emergency room.

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David Chulak, Plans Examiner

Registrations/Certifications

ICC Certified:

Building Plans Examiner

Residential Energy Inspector/Plans Examiner

Professional Affiliations

International Code Council

Texas Municipal League

Total Years of Experience

21+

David has over 21 of public and private industry experience where he has played a role in providing plan review and code consulting services. Over the years he has examined commercial and residential plans for code compliance, including marinas, multi-family structures, and hotels. He is adept at working closely with architects, engineers, builders, and building officials to assist them in seeking solutions to their problems.

In addition to the above experience, David has been a consultant where he appears as an expert witness in court cases involving construction litigation as well as writing legal reports for disputes in construction litigation. He has also been instrumental in code changes and developments through the International Code Council.

Select Experience

Plans Examiner

Bureau Veritas North America, Inc.

- Performs plan review services for clients throughout Texas. Responsible for reviewing and examining complex designs, specifications, and plans to ensure compliance with all building codes adopted locally and state-wide. Some specific projects include:
  - Best Western Hotel, Goliad, TX
    Performed plan review services for this three-story, $3 million hotel project, which comprised 38,000 square feet and contains 50 units. The building features a continental breakfast area, fitness room, guest laundry, and a business center. All reviews for the Best Western Hotel were performed in accordance with the 2006 IBC.
  - Mansions at Stone Hill, Pflugerville, TX
    Performed plan review services for the Mansions at Stone Hill, a 370-unit multi-family apartment community located on 16 acres in Pflugerville, TX. The complex has a total of 350,000 square feet and is valued at $40 million.
  - Grandview Elementary School, Grandview, TX
    Performed plan review for the new elementary school located in Grandview, TX. The facility, encompassing approximately 85,000 square feet, consists of two classroom wings divided by administrative and core functions. Behind the administrative area are a large library, music suite, gymnasium and cafeteria. The primary academic wings include 20 classrooms, most of which are 825 square feet, two 900-square-foot computer labs, a Life Skills suite and two resource classrooms.
  - Wal-Mart Supercenter, Fort Stockton, TX
    Performed plan review services for this $7 million, 90,000 square foot project on 19 acres. He was also available to all field superintendents on this project, answering code related questions and assisting them with problem-solving issues related to code compliance.

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A. EXPERIENCE & QUALIFICATIONS

Mary Fowler, Plans Examiner

Education

B.S., Architecture

Registrations/Certifications

ICC Certified:
Plans Examiner

X Dept. of Licensing & Regulation:
Texas Board of Architectural Examiners
- Registered Architect

Professional Affiliations

International Code Council
Texas Municipal League

Total Years of Experience

33+

With 33 years of experience in the construction industry, licensed by the State of Texas, and a portfolio of projects ranging from multi-million dollar facilities to single family dwellings, Mary has become an expert in performing plan review activities in the State of Texas.

Mary is well-versed in applying her technical knowledge and following proper plan review techniques to examine workmanship and materials, and detecting deviations from plans, regulations and standard construction practices. She has the ability to analyze, problem solve and ensure work is completed on schedule; and has a reputation for thorough communication and documentation skills, accurately monitoring job progress, and practical knowledge and application of the building codes.

Select Experience

Plans Examiner
Bureau Veritas North America, Inc.

- As a plans examiner, Mary examines and approves building drawings, plans, and specifications of proposed construction and alterations/ additions to existing structures to ensure compliance with all applicable Federal, State and local codes, ordinances, and standards. She consults with developers, architects, engineers, contractors, and property owners to discuss technical requirements of plans; interpret regulations and recommend changes to correct plans to conform to the applicable codes. Additionally, she provides technical assistance to inspectors.

Plans Examiner
City of Plano

- As a plans examiner for the City of Plano, Mary reviewed residential and commercial plans for compliance with the city's adopted building and zoning codes. She also collaborated with developers, contractors, architects, and home owners to resolve code deficiencies.

Production Intern Architect
HKS, Inc.

- During her internship with HKS, Mary was engaged in creating the construction documents for health care and other commercial facilities.

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Anthony "Tony" Han, Plans Examiner

Education

M.A., Public Affairs (MPA)

B.S., Construction Science

Certifications:

ICC Plans Examiner / Accessibility Examiner

LEED AP

Professional Affiliations:

International Code Council

USGBC

Texas Municipal League

Total Years of Experience

25+

Tony has over 25 years of experience in private sector and government sector work. His expertise includes ADA Title II Self-Evaluation and Transition Plan development (recent example with City of Plano, Texas), project management, strategic technology implementation, work process improvements, utility services management, human resource management, public information and marketing, and engineering process improvements. Tony has worked in various departments within municipal settings such as Building Inspections, Engineering, Technology Services, Public Information, Water Utilities, and Neighborhood Revitalization. Tony also has relevant experience in Project Controls with Fluor Corporation – a global engineering and construction company.

Select Project Experience

Plan Review

Bureau Veritas North America, Inc.

Provides commercial plan review services for clients in Texas.

Engineering Compliance Manager

City of Plano

Managed five staff members in the Engineering Department and the Engineering permit services counter with staff Engineering Technician. Developed strategies and hired consultant for ADA Self-Evaluation and Transition Plan work. Streamlined administrative functions to assist Engineering work processes. Spoke at Utility Coordination meetings to share information with private agencies. Worked on special projects: escrow tracking, agenda tracking, Trakit training and development Collaborated with other departments on engineering permitting work.

Strategic Technology Manager

City of Plano

Partnered with and serves as a resource to City departments to identify, prioritize, and implement technology strategies and projects. Collaborated with CIO to research and develop City's strategic technology plan. Recommended and prepared reports for improving efficiency, cost-effectiveness, service delivery and sharing of technology across the City. Performed follow-up reviews as required to appraise technology programs across the City. Managed special technology projects to promote innovations across multiple departments. Prepared and presented information to Executive Team in regard to projects and progress of technology initiatives.

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A. EXPERIENCE & QUALIFICATIONS

Tim Green, Inspector

Registrations/Certifications

ICC Certifications:

Master Code Professional
Certified Building Official
Certified Building Code Official
Certified Electrical Code Official
Certified Plumbing Code Official
Certified Mechanical Code Official
Building Inspector
Electrical Inspector
Plumbing Inspector
Mechanical Inspector
Combination Inspector
Commercial Building Inspector
Commercial Combination Inspector
Commercial Plumbing Inspector
Commercial Energy Inspector
Commercial Mechanical Inspector
Accessibility Inspector/ Plans Examiner
Building Plans Examiner
Electrical Plans Examiner
Plumbing Plans Examiner
Mechanical Plans Examiner
Combination Plans Examiner
Residential Building Inspector
Residential Electrical Inspector
Residential Energy Inspector/ Plans Examiner
Residential Plumbing Inspector
Residential Mechanical Inspector
Residential Combination Inspector

Plumbing Inspector, State of Texas -License Number 12633

Master Electrician, State of Texas -License Number 15558

Total Years of Experience

21+

Tim is a skilled and detail-oriented building code inspector with over 21 years experience in a multitude of industries including industrial, commercial, residential, and federal government projects. Tim has 20 years of Electrical Experience in residential, commercial and industrial. He is committed to achieving accurate and timely results and excels at planning efficient schedules and routes to maximize productivity while leveraging his expertise in all facets of building construction to attain top-notch building compliance.

Select Experience

Inspector
Bureau Veritas North America, Inc.
2020 - Present

- Provides inspection services and is responsible for residential, commercial, and industrial inspections of projects located throughout Texas.

Chief Building Official
City of Sulphur Springs
2017 - 2020

- Reports directly to the Director of Community Development.
- Responsible for managing the daily operations of the Building Inspections Department -including permits, plan reviews, and inspections for all residential and commercial projects.
- Serves as escalation point to interpret code and ordinances and to resolve any disputes with builders and/or residents.
- Responsible for conducting periodic Builders' Meetings to communicate updates and maintain positive relations within the community.
- Implemented procedural changes to be consistent with current standards for municipal building inspections and work flow.
- Finalized the code document updates to reflect current National Building Codes. City Council approved recommendations for 2018 Code Adoption.

Additional Experience

Chief Building Official/Building Inspector
City of University Park
2010 - 2017

Chief Building Official/Building Inspector
City of University Park
2010 - 2017

BUREAU VERITAS 1000 Jupiter Road, Suite 900, Plano, TX 75074
P 800.986.7199 | F 800.910.8284 | www.bvna.com

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A. EXPERIENCE & QUALIFICATIONS

David Ramage M.C.P., Inspector

Registrations/Certifications

ICC Certified:

Accessibility Inspector/Plans Examine
Building Inspector
Building Plans Examiner
Certified Building Code Official
Certified Building Official
Certified Housing Code Official
Certified Plumbing Code Official
Combination Inspector
Commercial Combination Inspector
Commercial Energy Inspector
Commercial Energy Plans Examiner
Commercial Mechanical Inspector
Commercial Plumbing Inspector
Electrical Inspector
ICC/AACE Property Maintenance & Housing Inspector
Master Code Professional
Mechanical Inspector
Plumbing Inspector
Plumbing Plans Examiner
Residential Building Inspector
Residential Combination Inspector
Residential Electrical Inspector
Residential Energy Inspector/Plans Examiner
Residential Mechanical Inspector
Residential Plumbing Inspector

Total Years of Experience

33+

Select Project Experience

Project Manager/Building Inspector
Bureau Veritas North America, Inc.

- Building inspector performing field inspections on residential and commercial structures throughout the DFW Metroplex. Main projects; Dallas Country Club in Highland Park, Rockwall County Criminal Justice Center, Four Schools in Palestine Texas, approximately 500 new duplex residential structures and renovation of 250 existing residential structures under military contract at Barksdale Airforce Base in Louisiana.
- Project Manager on Dallas Cowboy Stadium project; 30 million square foot structure through 8-1-2009. Supervised two to three combination inspectors and one permit tech. I worked closely with Mr. Ed Dryden; City of Arlington Building Official, Mr. Steven Lea; Assistant Fire Marshal, subcontractors, engineers, sanitarians. Over 46 month project I scheduled meetings, resolved problems, performed inspections and assisted on open records requests.

Building Inspector III
City of University Park

- Responsible for Plan Review, Field Inspections, Assisting the front counter. Work with architects, builders, engineers and citizens with question of plan review, design revision and code compliance; new and modified facilities. I perform field inspections and assist the Building Official with any and all needs. I am an excellent team member with a high level of initiative and customer service experience.

Senior Inspector
DFW International Airport

- Within Airport Design Code and Construction Department (DCC), supervised seven employees. Combination inspector, performing Texas Access Standard Inspections (TDLR) throughout airport and facilities. Worked on developing Green Building Standards. Conducted Audit with FAA Office of Civil Rights on DFW airport and facilities.

Senior Building Inspector
City of Desoto

- The only Field Inspector for the city. Perform commercial and residential building inspections as well as plan review and certificate of Occupancy inspections. Main project was 1 million square foot Kohl's online distribution center.

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A. EXPERIENCE & QUALIFICATIONS

Leo Casso-Lopez, Inspector

Education

Associates Degree, Electrical/ Mechanical Engineering

Registrations/Certifications

ICC Certified:
Accessibility Inspector/Plans Examiner
Building Inspector
Building Plans Examiner
Certified Building Code Official
Certified Building Official
Certified Housing Code Official
Combination Inspector
Commercial Building Inspector
Commercial Combination Inspector
Commercial Electrical Inspector
Commercial Energy Inspector
Commercial Mechanical Inspector
Commercial Plumbing Inspector
Electrical Inspector
Mechanical Inspector
Plumbing Inspector
ICC/ACCE Property Maintenance & Housing Inspector
Residential Building Inspector
Residential Combination Inspector
Residential Electrical Inspector
Residential Energy Inspector/Plans Examiner
Residential Mechanical Inspector
Residential Plumbing Inspector

Professional Affiliations International

Code Council

Total Years of Experience

21+

With more than 21 years in the building industry, Leo Casso-Lopez has a wealth of experience in the municipal arena. Prior to joining the BVNA team, Leo was employed as the Residential Building Inspector Supervisor for the City of El Paso, providing him extensive knowledge of the City's best practices with regard to building safety.

Leo also has expertise in the areas of code enforcement, backflow prevention and plumbing inspections. He holds numerous residential and commercial certifications from the International Code Council.

Leo is a thorough and conscientious project manager and inspector, who is known for building solid working relationships with both clients and contractors.

Select Experience

Inspector

Bureau Veritas North America, Inc.

- Inspects multiple projects in the El Paso area.
- Interacts with citizens, contractors and government clients daily regarding code information and concerns and prepares and submits inspection reports outlining daily inspection activities.
- Performs inspection tasks and ensure the work performed meets applicable standards or codes.

Residential Building Inspector/Supervisor

City of El Paso

- Planned, assigned, prioritized work and assisted building inspectors to perform inspections of construction projects.
- Interpreted, informed and explained codes for building inspectors, project superintendents, contractors, architects, engineers, and the public.
- Provided uniform conformance to building codes, standards and regulations.
- Investigated and responded to complaints regarding action or citation; depending upon the situation.
- Supervised, coordinated and assisted work performed by building inspectors.
- Provided training and development for employees; appraised employee performance

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A. EXPERIENCE & QUALIFICATIONS

Eric Vinson, Fire/Life Safety Plans Examiner and Inspector

Education

A.A., Emergency Management

Registrations/Certifications

TCFP Certified:

Master Arson Investigator

Master Fire Inspector

Master Firefighter

Fire Instructor II

Fire Officer I

Fire Officer II

Professional Affiliations

Tarrant County Arson Task Force

Tarrant County Fire Investigators Association

Fire Protection Association of North Texas

Texas Chapter International Association of Arson Investigators

State Firemen's & Fire Marshals' Association of Texas

Total Years of Experience

33+

Eric Vinson has more than 30 years of experience in firefighting and fire protection. He served as Fire Captain for 10 years in the City of Brownwood, as well as Fire Chief for the City of Commerce.

Eric also has experience in the instruction of students in firefighting, as he was a Fire Recruit Instructor for Navarro College. In addition, Eric served as President two years in a row for the Tarrant County Fire Investigators Association.

Select Project Experience

Fire/Life Safety Plans Examiner and Inspector

Bureau Veritas North America, Inc.

Assists jurisdictions in Texas with fire inspection, plan review, and annual inspection services. Projects include commercial and residential structures including new construction, tenant improvements, additions, renovations, etc. Conducts specialized reviews and inspections such as hazardous materials. Provides annual inspection for licensed facilities such as hospitals, nursing homes, assisted living, daycare, and foster care.

Village at Fairview

Fairview, Texas

Conducted full fire protection services for the Village at Fairview, a new outdoor mall and lifestyle center consisting of numerous retail shell building structures, multi-family residential apartments, stand-alone anchor retail centers, and retail tenant finish-out spaces. He worked with field superintendents and Town staff on a daily basis to ensure that all installations were in compliance with adopted codes.

Texoma Medical Center

Denison, Texas

Conducted full fire inspections for Texoma Medical Center, a health care facility with an 8 story tower with 200 beds and a 2 story medical office building. He was also available to all field superintendents on this project, answering code related questions and assisting them with problem solving issues related to code compliance.

Yonder Inn Hotel

Beeville, Texas

Performed fire sprinkler and fire alarm inspections and reviews for the Yonder Inn Hotel in Beeville, Texas. Eric performed the inspections from the plan reviewing through the final inspections.

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A. EXPERIENCE & QUALIFICATIONS

Brian Hannah, Fire/Life Safety Plans Examiner and Inspector

Education

B.S., Vocational Education

Registrations/Certifications

Fire Fighter Basic (TCFP) Inspector Basic (TCFP
Fire Service Instructor II (TCFP) EMT-B TDH

Total Years of Experience

32+

Brian is a certified fire code inspector and possesses more than 30 years of combined inspection and plan review experience for municipal agencies and private businesses. Brian has reviewed plans for new construction and tenant improvements to ensure proper fire protection system installation and code compliance, and supervised and trained inspectors to conduct routine inspections.

Select Experience

Fire Inspector and Plans Examiner
Bureau Veritas North America, Inc.

- Assists jurisdictions in Texas with fire inspection, plan review, and annual inspection services. Projects include commercial and residential structures including new construction, tenant improvements, additions, renovations, etc. Conducts specialized reviews and inspections such as hazardous materials. Provides annual inspection for licensed facilities such as hospitals, nursing homes, assisted living, daycare, and foster care.

Captain
Fort Worth Fire Department/City of Fort Worth

- Served as Captain, which was obtained in 1999 and spent several years working with the Bureau of Fire Prevention. Duties included general fire code inspections, inspecting the installation of sprinkler fire alarm systems, overseeing the installation of above ground and underground fuel storage tank, monitoring the removal of underground storage tanks, inspection of high rise buildings, hospitals, and hazardous materials occupancies, managing inspection records, and managing other projects and tasks as assigned by the Fire Marshal. Served as Assistant Fire Marshal and acted as Fire Marshal in his absence. Involved in several cycles of code adoption. Served on committees to interview applicants for fire protection engineer positions. Conducted training classes for fire inspection and emergency medical response topics.

Vocational Educator
Killeen ISD

- Taught vocational agriculture and general agriculture mechanics at Killeen area vocational school.

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A. EXPERIENCE & QUALIFICATIONS

H. LITIGATION

Please understand in the course of the firm's business meritless claims arise from time to time. In the interest of full transparency to the City of Texarkana, BV has provided the following list of current/pending litigations as well as resolved litigations. However, the firm has no judgements, pending litigation, liens, or claims which would adversely impact the financial stability, insurability, or performance of professional services of the firm. As one of the largest firms providing professional architecture, engineering, environmental, health, and safety services, BV is the recognized leader in its field worldwide.

Current/Pending Litigation

- Wolbert v. Bureau Veritas North America, Inc. - In the Court of Common Pleas of Clarion County, PA - Case No. 780 CD 2016 (pending litigation)
- Scott and Sara Schuster, et al v. Bureau Veritas North America, Inc. – The State of Texas, District Court, Tarrant County – Cause No. 067-290447-17 (pending litigation)
- Christy Graves, et al v. Arkema Inc.; Richard Rennard; Richard P. Rowe; Andrew Burdett; and Bureau Veritas North America, Inc. in United States District Court Southern District Of Texas, Houston Division - Civil Action No. 4:17-cv-03068 (pending litigation)
- Clifford Null v. McCalmont Township Et Al in the United States District Court for the Western District of Pennsylvania – Case No. 18-CV-01314-DSC (pending litigation)
- Manuel Gerardo Grajeda v. Thompson & Sitz Framing Corporation in the County Court at Law Number Six El Paso County Texas – Cause No. 2018-DCV-4612 (pending litigation)

Resolved Litigations

- Latuska v. Venkat Sethuraman, Bureau Veritas North America, Inc., et al – In the Court of Common Pleas of Clearfield County, PA – Case No. 2015-1004-CD (Confidential Settlement Agreement)
- Jeffrey and Chantel Finlaw v. The Ryland Group, Calatlantic Group, Bureau Veritas North America, Inc. and Theresa Bailey – In the Circuit Court of the Twentieth Judicial Circuit in and for Lee County, FL – Case No. 17-CA-000703 (BV was Dismissed)
- Andre and Cathy Fortin v. Columbia Forest Products, Glenn Foster, Mike Couture, Sr., Ralph White, Bureau Veritas North America, Inc., ABC Company and John or Joe Does – State of Vermont, Superior Court (Orleans Unit) – Docket No. 30-2-17OSCV (Confidential Settlement Agreement)
- Triple R Paving v. Broward County, Florida and CH2M Hill, Inc. and Broward County, Florida v. URS Corporation and Bureau Veritas North America, Inc. – Case No. CACE09048929 (Confidential Settlement Agreement)
- Darian Kaar and Kaar Investment, LLC v. Bureau Veritas North America, Inc., et al – Cause No. 15-05115-431 (Settled for a de minimis amount)
- Allstate Insurance Co. a/s/o Sheila Simmons v. Kal-Tac and Blue Ridge Homes v. Kal's Insulation and Guardian Inspection Services Bureau Veritas North America, Inc. – Case No. 10-227-CV 13 (Settled for a de minimis amount)
- Restec Contractors v. Bureau Veritas North America, Inc., et al (Cross Complaint) – Case No. S-1500-CV-280350 (BV was Dismissed)
- Allco Inc. and Allco LLC v. Bureau Veritas North America, Inc., et al – Cause No. 33673 (Confidential Settlement Agreement)
- FP Willow Ridge Associates v. Bureau Veritas North America, Inc. and Allen Township – Case No. C48-CV0-2014-2242 (Settled for a de minimis amount)
- State Farm Lloyds as Subrogee of Darrell Moseley v. Bureau Veritas North America, Inc., et al – Case No. 15-07619-362 (Settled for a de minimis amount)

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

SECTION B: REFERENCES

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 01 Bureau Veritas Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

B. REFERENCES

A-B. REFERENCES

BV has provided plan review and inspection services for approximately 500 clients nationally, most of which are jurisdictions. The below clients are selected for similar services provided on hospital/medical facility projects in the state of Texas.

PLAN REVIEW AND INSPECTION SERVICES
Texoma Medical Center (Denison, TX)



PROJECT DATES: 2017 -2019

CITY CONTACT: TOM AKINS

EMAIL: TAKINS@CITYOFDENISON.COM

TELEPHONE: 903.464.4442

Texoma Medical Center is a full service replacement facility in Denison, Texas. The new $110 Million, 8-story facility includes 170 private patient rooms, a 12-room operating suite, 32-bed intensive care unit, and a 26-bed emergency room. The facility features birthing rooms, infection isolation rooms, a fitness center, a certified trauma center, a sleep center, an urgent care center, behavioral health center, women's health center, and an Imaging center including CT Scans, Diagnostic radioisotope, Magnetic resonance imaging, and ultrasound. The project includes an additional $7.2 Million, 3-story detached Medical Office Building.

Acting on behalf of the City of Denison, BV was responsible for reviewing the detailed construction plans and specifications to ensure compliance with the state and local building codes, and providing full-time inspections during the construction of the project, which included the observation of the installation of the roofing system and building envelope. The plan review and inspections included the building, energy, mechanical, electrical and plumbing disciplines, fire alarms, suppression and smoke removal systems, and the monitoring of special inspections and testing as defined in Chapter 17 of the International Building Code.

PLAN REVIEW AND INSPECTION SERVICES
Trinity Regional Hospital (City of Sachse, TX)



PROJECT DATES: 2021

CITY CONTACT: SARAH HOLDEN

EMAIL: SHOLDEN@CITYOFDRIPPINGSPRINGS.COM

TELEPHONE: 512.858.4725

BV performed plan review and inspection services for the Trinity Regional Hospital construction project. The development of the 85,793 sq ft hospital consisted of 5 Phases for a total cost of $260 million. The City required the services of an inspection and plan review firm in connection with carrying out the duties of its various ordinances and permitting processes regulating the construction of the new facility. It will have 32 rooms, 28 acute in-patient care rooms, four Intensive Care Unit rooms and 10 emergency room beds.

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B. REFERENCES

PLAN REVIEW AND INSPECTION SERVICES

Cook Children'S Pediatric Facility (Prosper, TX)



PROJECT DATES: 2020 - 2022

CITY CONTACT: NATHAN LESTER, RAS, CBO, MCP, DIRECTOR OF DEVELOPMENT

EMAIL: NATHAN.LESTER@PORTSANANTONIO.COM

TELEPHONE: 210.362.7851

Bureau Veritas is currently providing building & fire plan review and building & med gas inspections fro the Cook Children's new facility that is coming to Prosper, TX in 2022. This facility will offer intensive care services, an emergency department, operating rooms, a medical/surgical unit, infusion center and Teddy Bear Transport. Soon the patients of Prosper will have access to a full complement of services without having to travel far from home. The project is to be completed in two Phases. As of 2021 Phase I is complete.

PLAN REVIEW AND INSPECTION SERVICES

Yselta Del Sur Pueblo's Medical Clinic (El Paso, TX)



PROKECT DATES: 2020 - ONGOING

CITY CONTACT: EVARISTO A. CRUZ, DIRECTOR COMMUNITY DEVELOPMENT DEPARTMENT

EMAIL: ECRUZ@YDSP-NSN.GOV

TELEPHONE: 915-859-9196 EXT. 5318

Bureau Veritas was selected to provide plan review and inspection services for the construction of the Ysleta Del Sur Pueblo Native American Medical Clinic in El Paso, TX. The estimated $57 million dollar project consists of the new construction of a 78,100 sq ft healthcare facility anticipated to house a 54,000 sq ft medical clinic, a 3,900 sq ft Community Room/Cultural Center/Commercial Kitchen, and 20,200 sq ft of (tribal) Department of Health Services administrative offices. Plan review services are conducted as required by the Tribal Nation and State Building Code, Residential Code, Mechanical Code, Electrical Code, Plumbing Code, Energy Code, and other provided code related documents. Inspections are performed adhering to the same codes and requirements. The build has created over 240 construction jobs and once complete, the clinic anticipates the creation of over 140 permanent jobs.

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C. PROPOSAL

1-2. CONFLICT OF INTERESTS

Bureau Veritas does not have any past or present projects which may be competitive or present a conflict of interest with the City of Texarkana, Texas and/or Wadley Regional Medical Center.

PROJECT UNDERSTANDING

Bureau Veritas understands the City of Texarkana is seeking assitancce in preparation of the Inspection and Permit duties related to the construction of Wadley Regional Medical Center. We recognize the City's need for the following to support the project:

1. All inspectors must be ICC certified in the particular inspections they will be performing. Health inspections will be required to have FDA Food Code training. Plumbing, Boilers, and Med-Gas inspections will require State licensed inspectors with the proper endorsements.

2. All inspections will be done according to 2015 IBC, IPC, IFGC, IMC, 2009 IECC, 2018 NFPA 99 and 2014 NEC.

3. All plan reviews will be done by ICC certified personnel or engineers licensed with the State of Texas.

4. Contractor's representative will meet with City Inspection Office at intervals determined by the Building Official for construction and inspection updates.

5. For all disputes between Contractor and Builders, the City Building Official will be the final authority.

6. Contractor will be required to have an inspector on-site from onset of inspections until completion of project.

7. Contractor will be present at any City required pre-bid meetings and/ or pre-construction.

8. Contractor will provide training with City employees regarding the use of their permit and inspection tracking software.

9. Inspections must be provided within 24 hours of request. A penalty clause may be exercised by the Building Contractor for inspections not completed within 24 hours of the request. A late fee may be implemented at a rate of $150.00 per late inspection.

10. Building Contractor will be responsible for any expenses that may occur with all Change Orders and Addendums.

PLAN REVIEW SERVICES

As the largest plan review firm in the United States, BV provides full-service code consulting and plan review services for compliance with a variety of codes, including the International Building, Plumbing, Electrical, Mechanical, and Fire Codes, as well as the National Electric Codes as adopted by each jurisdiction (the firm understands reviews for this project will be for compliance with the 2015 International Codes which have been adopted by the City of Texarkana, TX). The firm has specific experience working through a variety of challenges, including (but not limited to) infill commercial development; adaptive reuse and change of occupancies of existing buildings; retrofit of un-reinforced masonry or soft-story buildings; large commercial shopping centers and mixed-use multi-family developments; live-work projects; and high tech, research, and development facilities.

BV personnel have performed and managed plan review for thousands of projects. Project types include hospitals, educational institutions, high-rise hotels and office buildings; institutional occupancies (including jails, shipping facilities, and room additions); single-family tract and custom homes; tilt-up shells; and tenant improvements. Our staff has considerable review experience of virtually any structure requiring permits, plan reviews, and inspections. Our large, licensed plan review staff enables us to manage numerous and complex projects simultaneously, as well as provide discipline specific plan reviews (e.g., structural, mechanical/ plumbing, electrical, fire).

The firm has the capacity to deliver plan review services related to the following disciplines:

- Architectural, fire and life safety plans examination
- Structural plans examination
- Mechanical, plumbing, and electrical code plans examination
- Review and approval of alternate materials, alternative design, and methods of construction
- Energy code plans examination
- Accessibility requirements, including
  - Barrier Free
  - Disabled access
  - Texas Registered Accessibility Specialist (RAS)
  - ADA
- Civil plans examination
- Green building and LEED Consulting

Plan Review Turnaround Schedule

At your request, BV can provide plan review activities on a fast-track basis. Turnaround times for each submittal will relate to the size and nature of the project and its impact on the construction schedule. To reduce turnaround times for plan review, the firm utilizes electronic submittals, phased submittals, conference calling, and videoconferencing.

BV has built long-term partnerships with numerous

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agencies. The firm understands accuracy, efficiency, and integrity in all aspects of professional services are required. Testimony to BV's professional excellence is the fact it has provided services to many of its municipal clients since their incorporation. Because of the BV's large pool of accessible resources, the firm can assemble experienced personnel in order to help with project schedule recovery when necessary. BV's team maintains efficient turnaround times on all reviews as a key measurement of performance for the provision of plan review services.

BV will also accommodate preliminary reviews to facilitate fast-tracked, or accelerated, projects. This aids with timely turnaround and enhances client and public relations. If designers include construction drawings which do not conform to the prescriptive requirements of the codes, the jurisdiction's designee will have final approval over the plan being reviewed. If requested, BV's staff will make recommendations for the resolution. The firm is also available to meet with City of Texarkana staff, or others as needed to discuss findings.

Bureau Veritas seeks to meet or exceed the established requirements when it comes to review turnaround times. The following table represents the maximum number of working days beyond the date of email submission of the Notice to Proceed by the City of when the review of the original and resubmitted documents will be made available to the City of Texarkana via Email:

Type of Plan Check	Turnaround Times
Initial Plan Check of Original Documents	10 working days
Plan Check of Resubmitted Documents	5 working days

Plan Review Methodology

BV's team will work cooperatively with the City of Texarkana internal departments and with any and all other outside agencies having jurisdiction on this project. The firm's team will conduct reviews of any and all deferred submittals as outlined by the International Building Code or as stipulated on the project documents. The Plan Review team is also able to recommend approval of projects after substantial compliance with the applicable codes has been reached. BV will clearly report all comments to the design team and work with them to efficiently resolve said comments. Upon completion of the plan review process and when it has been determined all comments have been addressed in the plans, the firm shall issue a letter to the City of Texarkana recommending issuance of the respective permit(s).

BV's proposed team familiarizes themselves with the requirements of a public agency before beginning a review. The firm has extensive public sector experience, which assures the public's interests are fully protected. BV believes technical competence, while expected, is not enough. Experience and careful, thorough consideration of issues and impacts is needed in addition to the purely technical considerations. The firm has devoted a great deal of time and effort over the years to refining its approach and developing documentation to assist clients and train staff in understanding plan review procedures.

BV will work to ensure submittals are properly coordinated and tracked by following an established internal plan check coordination process in which each plan received for review is entered into the firm's Deltek database, processed, and returned on time to the client. BV's plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal. To accomplish this the firm will:

- Screen and log each application to assure they are routed to all plan reviewers in a timely manner.
- Submittals are reviewed for compliance with all relevant state and jurisdictional requirements. The log serves as a tracking device to assure turnaround times and completeness of the review.
- Plan reviews will be done in accordance with local, state, and federal regulations with which local jurisdictions are mandated to enforce as well as all codes and ordinances in effect by adoption at the time of plan review. Preliminary consultations will be provided to the applicant upon request, to assist and guide them in the design and plans preparation process.
- Information shown on each permit application is verified.
- Provide a thorough Building (Structural), Mechanical, Plumbing, Electrical, and Fire (including sprinklers and alarms) review of design drawings and details for compliance with the Building Code architectural provisions, including provisions for safety glazing, building security, and noise insulation performance standards, to name a few.
- Plan review management.
- BV assures corrections are handled as quickly and as clearly as possible. The firm's goal is to help the client through the plan review process. All corrections are identified based on compliance with specified codes and regulations.

Generally, corrections are identified in two ways. Notes are made on plans during electronic review or on hard copy plans, if appropriate, and a correction sheet is generated detailing what items need to be addressed before plans can

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be approved. The City shall approve the development of any customized correction sheets. Correction sheets for specific projects shall be forwarded to the City along with a cover memo containing at least the following:

- The date(s) plans were received and reviewed by BV
- The date(s) the applicant was notified of completed plan reviews
- The name and telephone number of the applicant

During the plan review process, BV is prepared to meet with City employees, or any other consultants at any time. Telephone discussions or meetings at the project site are welcomed to assure any plan review issues are handled efficiently. BV's goal is to issue approved plans as quickly as possible and in full compliance with laws, codes, ordinances, and regulations. Upon completion of the plan review, the following information package will be prepared and logged as a minimum:

- Completed plan review documents which include sign-offs
- Transmittal letter documenting any conditions associated with issuance of a permit, if any
- Marked up plan review documents
- Two sets of approved building plans
- Backup documents and reports
- All documents shall be provided in a format desired by the City

FIRE PLAN REVIEW

Our staff will consult closely with the Fire Chief/Fire Marshal or this person's designated representative on any areas which require code interpretation or where alternate methods are being proposed and considered. Our proposed fire plan review engineers have specific experience working within multiple types of facilities to ensure compliance with applicable codes, standards, and amendments, including CFC, CBC, the Adopted National Fire Protection Standards, the Texas Health & Safety Codes, CSFM, and U.L. Our experience includes written comments and verbal communication with applicants to better understand requirements and provide direction for compliance, as well as close communication with fire departments to clarify policies, code interpretations, plan review status, and procedures.

Bureau Veritas staff have reviewed hundreds of projects for fire safety components, including NFPA 13, NFPA 72, and NFPA 101, among others. All personnel assigned to your project will have the necessary materials, resources, and training available to conduct plan reviews, including copies of applicable local amendments, policies, procedures, and forms.

INSPECTION SERVICES

Bureau Veritas is dedicated to being client-focused and customizing the work according to your specific needs. Per the City's request, all inspections requests will be provided within 24 hours of request. All requested inspections will be done according to 2015 IBC, IPC, IFGC, IMC, 2009 IECC, 2018 NFPA 99 and 2014 NEC. An inspector will be present on-site from onset of inspections until completion of project.

The firm can provide inspection services for a single project, such as this one, which presents unique complexities due to its construction or size, or it can provide enough staff to handle all inspection services for an entire jurisdiction. BV's building inspection services can be adjusted to provide a high level of coordination specifically suited to the design-build concept. The firm's inspectors are ICC certified and have extensive experience in the construction trades. Fast-tracked projects may be built into small phases based on incremental design and fabrication steps. In such cases, BV's inspection team keeps daily logs to track corrections and plan review changes.

Should the City of Texarkana choose to hire BV to provide code inspections the firm will be well prepared to provide ICC certified and state of Texas certified (Health, Plumbing, Boilers, and Med-Gas) personnel to provide the following services:



- Read and study project specifications, plans, and drawings to become familiar with project prior to inspection, ensuring structural or architectural changes have been stamped as approved by appropriate authority and recognizing the need for and requiring plan checks for electrical, plumbing, and mechanical code requirements.
- Perform and document inspections on the project to determine all aspects such as foundations, building, electrical, plumbing, and mechanical systems conform to the applicable building codes (including the required 2015 International Codes) and zoning ordinances, including known local, city, state, and federal requirements.
- Review plans for building construction, plumbing, electrical, and mechanical details prior to making inspection.

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- Bring to the attention of the City for approval of certain changes in building, plumbing, mechanical, electrical, and related work consistent with code and ordinance requirements.
- Participate in reviews with fire, health, and other government agency inspectors, as well as owners.
- Maintain a record of non-complying items and follow up to resolution of such items.

FIRE INSPECTIONS

BV can place an experienced fire inspector for a single project or to augment existing staff to cover staff vacations and other leaves of absence. We can even provide all fire inspection on a daily basis. Systems and components we inspect include (but are not limited to):

- Fire sprinklers, including systems beginning at property line, as directed
- Fire pumps
- Fire alarm systems
- Automatic suppression systems, including Halon, FM200, and CO2
- Hoods
- Duct extinguishing systems
- Exits
- Emergency lighting
- Voice evacuation systems
- Fire permit inspections

Additionally, we can provide regular inspections of all aspects of the fire permit requirements, whether annually, biannually, triennially, every five years, or any other length of time as mandated by the adopted codes.

HEALTH INSPECTIONS SERVICES

Bureau Veritas provides health department services to help eliminate foodborne, waterborne, and other communicable illnesses. BV currently has a team of 12 Registered Sanitarians to perform the services in accordance with the locally adopted ordinances, the Texas Administrative Code (TAC) Texas Food Establishment Rules, FDA Food Code training, and the TAC Standards for Public Pools and Spas. Additionally, we have 2 full-time back-office support staff members who track and monitor the inspection activities to ensure timely completion and customer service. Health Inspection Services Include:

- All inspections performed by State Registered Sanitarian
- Weekend, holiday, and after-hours inspectors available for critical inspections
- Routine food establishment inspections - Biannual or risk based food establishment inspections
- Critical re-inspections and follow-up inspections
- Food complaint investigation - Investigation of food borne illness complaints
- Temporary, Special Event, and Seasonal Food Inspections
- Mobile Vendor Inspections
- Public Swimming Pool Inspections - hotels, motels, apartments, HOA, water parks, and municipal swimming pools

QUALITY CONTROL PROGRAM

BV's **CARE program** is a formalized and integrated process whereby Coordination, Analytical, Review, and Expert management/quality control functions are consistently implemented. This system's success is based on thousands of hours of practical experience by the firm's dedicated personnel and their unique ability to interact quickly and efficiently with the City's staff. BV provides the City with a staff extension which will bind the varying interests of the City's operations, its citizens, and legal and regulatory considerations into a dynamic, flexible working system. The specific roles of each of the CARE elements includes:

- Coordinator: BV's clerical staff will handle various administrative functions, such as logging information (project tracking, time budgeting), managing project controls, maintaining and distributing communications, reviewing agendas and ordinance issues, and fielding calls on project status. The Coordinator is the first line of contact for each project submittal.
- Analyst: BV's analysts will review submittals, title sheets, and non-design items; maintain files; monitor due dates; monitor contract budget and status tracking reports; and coordinate invoicing. BV analysts also maximize and "right place" staff resources to meet turnaround times in a quality manner. When assigning resubmittals to staff, the Analyst ensures consistency by passing the project to the same reviewer which performed the previous reviews.
- Reviewer: BV's experienced plan reviewers will routinely review agency standards, ordinances, guidelines, and checklists; create comments letters; coordinate project return with the coordinator; attend review meetings; and communicate questions/solutions to project stakeholders. Because of the firm's depth of resources and project tools (checklists, corrections letters, etc), reassigned projects can be reviewed without missing deadlines or causing unnecessary rechecks.
- Expert: BV experts will provide the final quality assurance review of applicable plans, studies, and reports in accordance with all accepted engineering, building

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codes of different disciplines, Subdivision Map Act, and industry professional practices. They will comply with the applicable regulations; visit the client contact regularly; monitor project progress with the reviewer; disseminate project/agency information to the team; train team members; peer review comments letters; and communicate questions/solutions to stakeholders. Experts provide quality assurance reviews to each project which minimize the number of resubmittals.

ENHANCED SERVICE DELIVERY PROCESSES AND PROCEDURES

Expedited Plan Check Availability

BV's staff utilizes a series of proven technologies to streamline service delivery, enhance communication, and promote transparency. The firm uses electronic plan review, where reviews and comments are accessible in real time on-line. These tools encourage collaboration, enhance expedited requests, save money and time, reduce waste and storage space, build consensus, and promote project transparency.

Fast Track Plan Review

BV provides plan review activities on a fast-track basis to reduce the impact on project contraction schedules. Turnaround times for each submittal relate to the size and nature of the submittal and impact on the project construction schedule. To reduce turn around times for plan review, the firm uses electronic submittals, phased submittals, conference calling, videoconferencing, and visits by plan review staff to design offices of the engineer or architect.
BV has built long-term partnerships with many agencies and municipalities. The firm understands accuracy, efficiency, and integrity in all aspects of professional services is required. Testimony to BV's professional excellence is the fact it has a large number of repeat clients and client referrals. Because of the firm's large pool of accessible resources it is able to assemble experienced personnel in order to assist with project schedule recovery when necessary. BV maintains efficient turnaround times on all reviews as a key measurement of its performance for plan review services.

Electronic Plan Reviewing

BV provides an alternative solution to traditional plan checking. By utilizing Adobe Acrobat, Bluebeam, or other similar software, plan reviewers can quickly and accurately review plans for compliance with applicable codes. Plans are submitted as PDF files via a secure and confidential FTP site. These plans are then reviewed by BV staff who are able to place comments and redlines directly on the plans corresponding to areas needing revisions.

Redlined plans with comments are then forwarded to, or placed on, the secure FTP site for the designers, engineers, and architects. The City also has access to the FTP site. Plans can then be revised and resubmitted via the same method described. If all items were resolved, hard copy plans are sent to BV for approval stamps and signatures.

Electronic plan submittal and commenting allows for economical movement of plans and quick turnaround, eliminating shipping time and costs. Using free Adobe Acrobat software, electronic plans with comments can be viewed and discussed as needed to resolve issues quickly and efficiently.

Task Management System

BV's understands the City will require the use of MyGov for permit and inspections for the duration of this project. We have extensive experience using MyGov for numerous large and small projects across the state of Texas.

Alternatively, BV's Task Management System provides individual permit reports which include plan review, permitting, and inspection information. The firm also provides various reports which encompass all City projects with information such as Inspection Counts, Failed Inspections, Building Finals Passed, Permit Activity, and Project Status. There are additional reports containing specific information that can be utilized by the city if needed.

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Web-Based Comprehensive Project Tracking

Our web-based project tracking system offers comprehensive features to easily record, process, track, and report all phases of inspection. The BV Task Management System provides an effective tool to issue and track a variety of permits and associated administrative, and inspection tasks from preliminary review to final approval.



Because the BV Task Management System is completely web-based, users with a login name and password can access the system from any computer connected to the internet. The system uses SSL security to protect user passwords and stored project data. The System will be available to the City's designated departments. First-time users will be provided with a short training course to introduce them to the application, and the firm's technical support team will respond to all technical inquiries/issues within 24 hours.

Web-Based Tracking of Inspections

The BV Task Management System provides an efficient tool to ensure all inspections are scheduled and performed in a responsive and timely manner. It manages all inspections for the project, ensuring inspections are scheduled at the appropriate phases and completed prior to scheduling the next phase of inspections. Inspections scheduled out of sequence will need authorization of an inspection manager. The system provides the users the ability to check the up-to-date records of the inspection status.

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SECTION D: COSTS

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D. COSTS

Bid opening will be at 10:00 a.m. CST, Tuesday, August 17, 2021, 2:00pm at the City of Texarkana, Texas, City Hall, 220 Texas Blvd, Texarkana, Texas. Solicitation Documents and Plans will be available on the City's Website https://www.ci.texarkana.tx.us/346/Purchasing, Current Bidding Opportunities or email amanda.freeland@txkusa.org.

PART I
BID FORM
THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE

LINE #	SERVICES		SERVICE FEES
1	Plan Review	(maximum time of 6 weeks)	$ 232,000
2	Fire Plan Review	(maximum time of 6 weeks)	$ 358,000
3	Inspection		$ 39,000
4	Fire Inspection		$ 55,000
		TOTAL	$ 684,000

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SECTION E: ACCEPTANCE OF BASE AGREEMENT

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E. ACCEPTANCE OF BASE AGREEMENT

BV is willing to accept the base agreement for project RFP #21-1906-02, Wadley Regional Medical Center-Building Plan Review and Inspection Services as is.

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SECTION F: OTHER

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F. OTHER

Bureau Veritas is able to offer the below additional services.

CONSTRUCTION CODE COMPLIANCE:

Government & Public Organizations

- Civil Plan Review and Inspections
- Disaster Recovery Inspections
- Food Establishment Inspections

Private Organizations

- Accessibility Plan Review & InspectionsS

BUREAU VERITAS 1000 Jupiter Road, Suite 900, Plano, TX 750
P 800.906.7199 F 800.910.8284 www.bvna.co

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APPENDIX

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BUREAU VERITAS NORTH AMERICA, INC.

CERTIFICATE OF INCUMBENCY

I, Heather B. Bush, hereby certify that I am the duly elected and qualified Secretary of BUREAU VERITAS NORTH AMERICA, INC., a corporation organized and existing under the laws of the State of Delaware (the "Corporation"), and further certify, on behalf of the Corporation, that the person named below, acting singly, has the full authority of the Board of Directors to act on behalf of the Corporation with respect to the execution of the City of Texarkana, TX RFP #21-1906-02, Wadley Regional Medical Center-Building Plan Review and Inspection Services proposal.

AUTHORIZED SIGNATORY

Ty Chapman, Director of Operations

IN WITNESS WHEREOF, I have hereunto set my hand on August 13, 2021.

By: Heather B Bush

Heather B. Bush, Secretary

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My SUBMIT TO: CITY OF TEXARKANA, TEXAS PUBLIC WORKS AND CONTRACTS DEPARTMENT MAILING ADDRESS: P O BOX 1967 TEXARKANA, TEXAS 75504 EXPRESS MAIL ADDRESS: 220 TEXAS BLVD TEXARKANA, TEXAS 75501	**CITY OF TEXARKANA, TEXAS** **REQUEST FOR PROPOSAL**
CONTACT PERSON: **AMANDA FREELAND**	
TEL: 903-798-3948 amanda.freeland@txkusa.org	

TITLE: **Wadley Regional Medical Center – Building Plan Review and Inspection Services**	RFP #: **21-1906-02**	SUBMITTAL DEADLINE: **Tuesday, August 17th, 2021 @ 2:00 PM CST**
PRE-BID DATE, TIME AND LOCATION: **Tuesday, August 10th, 2021, 10:00 AM CST,** **2nd Floor Council Chambers,** **For a Pre-Bid Meeting** **220 Texas Blvd, Texarkana, Texas 75501**		*SUBMITTALS RECEIVED AFTER ABOVE DATE AND TIM WILL NOT BE CONSIDERED*

Enter Respondent Name:
Ganesh Chapagain, CEO

Enter Respondent's Business Name:
Aoka Engineering, LLC

Enter Respondent Address:
300 Waverly Drive
Glenn Heights, Texas, 75154

Enter the following information:

Telephone Number: 713-962-0889

Fax Number:

Email Address: ganesh@aokaengineering.com

Federal Tax ID Number or Social Security Number: 84-4500091

IN COMPLIANCE WITH THIS SOLICITATION, THE UNDERSIGNED BIDDER HAVING EXAMINED THE INVITATION TO BID AND SPECIFICATIONS, AND BEING FAMILIAR WITH THE CONDITIONS TO BE MET, HEREBY SUBMITS THE FOLLOWING BID FOR FURNISHING THE MATERIAL, EQUIPMENT, LABOR AND EVERYTHING NECESSARY FOR PROVIDING THE ITEMS LISTED ON THE ATTACHED BID FORM AND AGREES TO DELIVER SAID ITEMS AT THE LOCATIONS AND FOR THE PRICES SET FORTH ON THE BID FORM. AN INDIVIDUAL AUTHORIZED TO BIND THE COMPANY MUST SIGN THE FOLLOWING SECTION. FAILURE TO EXECUTE AND SIGN THIS PORTION MAY RESULT IN BID REJECTION.

Authorized Signature _____ **Title** Chief Executive Officer

Print/Type Name Ganesh Chapagain **Date** 8/11/2021

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE.

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Wadley Regional Medical Center

Building Plan Review and Inspection Services

Texarkana, Texas

Prepared: August 11, 2021

OFFICE LOCATIONS

Utah
Texas

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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ADDENDUM No. 1

August 04th, 2021

TO' BIDDERS: Wadley Regronal Medical Center - Building Plans Review andRFP Inspection SeFVices #21-1906"'.02

PRE-BID DATE: August .10 TH, 2021 @ 10AM

CORRECTION TO MEETING: Pre-Bid Meeting

PRE-BID MEETING WILL BE BY ZOOM ONLY

https://zoom.us/j/93035869139?pwd=dUVycXcxeC9SUGd0UG1SWHRaZDYwUT09

Meeting ID: 930 3586 9139

Passcode: 795408

Amanda Freeland

Amanda Freeland, Public Works & Contracts Department

IN THE SUBMISSION OF THE BID, BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM; OTHERWISE THE BID MAY NOT BE GIVEN CONSIDERATION. BIDDER MAY ACKNOWLEDGE RECEIPT ON FACE OF BID OR BY RETURNING ONE COPY OF THIS NOTICE.

Signature of Bidder

Aoka Engineering

Name of Company

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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COVER LETTER

City of Texarkana
Public Works and Contracts Department
Attn: Amanda Freeland
PO Box 1967
Texarkana, Texas 75504

RE: RPF #21-1906-02 – Wadley Regional Medical Center Plan Review and Inspection Services

Dear Ms. Freeland,

Aoka Engineering, LLC is pleased to be able to present this proposal to the City of Texarkana for building inspection and plan review services for the Wadley Regional Medical Center project. We have thoroughly reviewed the Request for Proposal (RFP) and agree to all the requirements and conditions as stated in the RFP document. We have no exceptions to any term, condition, or requirements set forth in this RFP or its Exhibits and Attachments. We understand the scope of the services to be provided on this project as stated on the RFP and can meet and exceed the performance standards required of this project.

Our team has been providing these services to projects throughout Texas and hope to add the City of Texarkana to our list of satisfied clients. Our Texas based team - working in partnership with our entire corporate staff - will perform plan review, fire review, building inspections, and fire inspections to ensure that all model building codes and ordinances adopted by the State of Texas and the City are adhered to. In addition, we can coordinate between the City and any other required special inspection entities to ensure a smooth and hassle-free project.

We understand that the plan submissions will be released in multiple phases and based on that, we can ensure that our first review will be completed by our expert team in 10 business days from submission. Each subsequent review will be completed in 5 business days. In addition, our inspections will be performed within 24 hours of it being requested. We are aware that the City is eager for this project being completed in a timely way and we can ensure our part in making sure that goal is met.

Our local point of contact and project manager will be:

Mark Hardin, MCP, CBO – Managing Director
300 Waverly Drive
Glenn Heights, Texas 75154
214-845-1512
mark@aokaengineering.com

Mark's decades of Texas-based experience working with and for many municipalities will guarantee the success of this project and the complete satisfaction for the City of Texarkana.

At Aoka, we value high-quality customer service, timely job completion, a superior quality work product, and extremely cost-competitive solutions. When you choose Aoka you will receive:

- Industry leading customer service and communication
- Detailed and thorough record generation, retention, and delivery

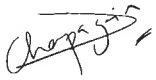
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- A dedicated team who values delivery of a quality product
- Scalable resources that dynamically adjust to required workloads
- Licensed, certified, and experienced professional team members
- Technologically advanced, digitally enabled plan check and inspection services
- Valuable experience with municipalities in the state of Texas
- Cost-effective and unrivaled quality performance

Please let me know if I can answer any questions or clarify any item addressed in this proposal. Mark and I are available to meet to answer any follow-up questions or clarify any issues the City might have regarding our proposal. We look forward to working with the City of Texarkana and hope to build the foundation for a long-lasting relationship.

Sincerely,



Ganesh Chapagain, CEO
713-962-0889
ganesh@aokaengineering.com

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A. EXPERIENCE AND QUALIFICATIONS

a. Company Ownership

Aoka Engineering, LLC is a Utah Limited Liability Company organized in 2019.

b. Office Locations

Texas
300 Waverly Dr
Glenn Heights TX, 75154

Utah
732 Apple Grove Ln
Pleasant Grove, UT 84062

c. Servicing Office

Our Texas office will be the servicing office to the City.

d. Number of Employees

Aoka has 20 employees.

e. Point of Contact

Ganesh Chapagain
Chief Executive Officer
713-962-0889
ganesh@aokaengineering.com

f. Background / History

With a combined experience of 300+ years in the industry, our team came together in Aoka Engineering to fulfil our genuinely held belief that when existing cutting-edge **technology** is applied to the core of a **process**, and that process involves **qualified people**, it can solve problems in ways previously unimagined.

At Aoka, we have gathered qualified and experienced industry experts, created an efficient streamlined process for performing and reporting Plan Review and Inspection, developed software that makes collaboration and communication efficient, and promoted a culture of understanding the unique needs of our clients. With the help of our team, processes, technology, and culture - we can **provide what the city of Texarkana needs in a truly exceptional turnaround time and at low cost.**

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Services we offer

Building Department Services

- ICC Certified Plan Review
  - Residential
  - Commercial
  - Structural
  - Mechanical
  - Electrical
  - Plumbing
  - Energy (including Solar)
  - Fire
  - Accessibility
- Code Inspection
  - Residential
  - Commercial
  - Industrial
  - MEP
  - Fire
  - Structural
  - Accessibility
  - Roof
  - HUD
- Building Official Service
- Staff Augmentation

Public Works

- Civil Plan Review
- Civil Inspections
- Stormwater Plan Review
- Flood Plain Management
- Public Works Permit Service

Software

- Plan Review Software
- Virtual Inspection Program

g. Resumes

Full resumes are attached as an appendix to this proposal. We have provided a summary chart below highlighting the team qualifications in an organized, easily viewable format.

Aoka Team Member	Certification / License / Affiliations	Type of Work
Ganesh Chapagain has more than 10 years of experience in engineering design, construction, and plan review. He is a mechanical, plumbing, and gas expert in commercial and industrial construction. He has worked on hundreds of designs and construction of critical facilities like data centers, pharmaceutical labs, and bio-tech buildings in Utah and other states.	• M.S., Industrial Engineering Management • M.S., Business Innovation & Leadership • B.S., Mechanical Engineering	Project Management Quality Assurance
Craig Nelson, PE, SE is a registered professional structural engineer. He has worked as a municipal senior plan examiner and as a principal structural engineer for over 27 years. In his more than 30 years of engineering and plan examinations experience, he has worked in almost every type of project including building parking garages, police stations, resorts, restaurants, cathedrals, casinos, and more. In addition to	• B.S., Civil Engineering • Texas Professional Engineer (137514)	Architectural Review Structural Review Accessibility Plan Review

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concrete, steel, masonry, and wood, he has gained an expertise in insulated concrete forms (ICF), autoclaved aerated concrete (AAC), and other alternative building systems.		
Richard Burton, AIA has 14 years of plan review and more than 20 years of architecture design experience. He is an ICC certified Building Plan Examiner and NFPA certified Fire Plan Examiner. He is also a licensed architect in 6 different states. He has taught various courses in the history of Architecture. Richard has a bachelor's and master's degree in Architecture. While obtaining his Master of Architecture in San Diego, he was awarded the American Institute of Architecture Gold Medal by the Henry Adams Fund.	• Master of Architecture • B.S. Architectural Studies • ICC Building Plans Examiner • NFPA Fire Plans Examiner	Architectural Review Fire Plan Review Accessibility Plan Review
Martin Kjelstad, PE has more than 30 years of experience working in public works department for various local jurisdictions reviewing, water, sewer, and utilities plan. He is a licensed civil engineer.	• B.S. Civil Engineering	Civil Plan Review
Mark Howard is a civil engineer with over a decade of experience in public works permit review, stormwater inspections, and the design and maintenance of stormwater systems. Mark's experience includes in-field response to spills, sampling, analysis, and reporting to city and state regulatory agencies. He has managed permitting processes to ensure new development complied with municipal codes.	• B.S. Civil Engineering	Civil Plan Review
Mark Hardin, MCP, CBO has more than 30 years of experience as an ICC Certified Building Official. He is an ICC certified Master Code Professional, the highest level of certification provided by ICC. Mark has worked for the Texas municipalities of University Park, Sulphur Springs, and Desoto as a Building Official. Mark holds a degree in Construction Management & Technology – Construction Science. Mark has served as an elected member of the Southern Building Code Congress on the Building Code Revision committee. In 2014, he was appointed to the ICC Certification Exam Committee for Fire and Smoke Proofing. He has also served as a Code Inspector Instructor for Texas A&M University at College Station, TX.	• ICC Residential Fire Sprinkler Inspector/Plans Examiner • ICC /AACE Property Maintenance and Housing Inspector • ICC Commercial Energy Plans Examiner • ICC Electrical Plans Examiner • ICC Energy Code Specialist • ICC Combination Plans Examiner • ICC Building Inspector • ICC Plumbing Plans Examiner • ICC Coastal and Floodplain Construction Inspector- C1 • ICC Mechanical Plans Examiner • ICC Zoning Inspector • ICC Certified Building Official • ICC Accessibility Inspector/Plans Examiner • ICC Residential Combination Inspector • ICC Residential Energy Inspector/Plans Examiner • ICC Electrical Code Official • ICC Commercial Combination Inspector • ICC Combination Inspector • ICC Electrical Inspector • ICC Building Code Official • ICC Permit Technician • ICC Commercial Electrical Inspector • ICC Green Building - Residential Examiner • ICC Fire Inspector I • ICC Plumbing Inspector	Architectural Review Residential Plan Review Mechanical Plan Review Electrical Plan Review Plumbing Plan Review

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	• ICC Commercial Energy Inspector • ICC Building Plans Examiner • ICC Mechanical Code Official • ICC Fuel Gas Inspector • ICC Housing Code Official • ICC Mechanical Inspector • ICC Plumbing Code Official • ICC Master Code Professional	
Roger Colson, MCP, CBO has decades of experience in the construction industry and has worked both in the private and public sectors. Roger has worked as a municipal plans examiner in various capacities. He is an ICC certified Master Code Professional and a Certified Chief Building Official. Roger holds a master's degree in Business Administration.	• M.S. Business Administration • ICC Residential Mechanical Inspector • ICC Building Plans Examiner • ICC Commercial Electrical Inspector • ICC Fire Plans Examiner • ICC Master Code Professional • ICC Certified Building Official • ICC Residential Plans Examiner • ICC / AACE Property Maintenance and Housing Inspector • ICC Commercial Building Inspector • ICC Mechanical Plans Examiner • ICC Residential Electrical Inspector • ICC Commercial Mechanical Inspector • ICC Commercial Energy Plans Examiner • ICC Commercial Energy Inspector • ICC Residential Plumbing Inspector • ICC Commercial Plumbing Inspector • ICC Residential Energy Inspector/Plans Examiner • ICC Residential Building Inspector • ICC Plumbing Plans Examiner • ICC Accessibility Inspector/Plans Examiner • ICC Building Inspector • ICC Mechanical Inspector • ICC Electrical Inspector • ICC Plumbing Inspector • ICC Building Code Specialist • ICC Plumbing Code Specialist • ICC Mechanical Code Specialist • ICC Combination Inspector • ICC Commercial Combination Inspector • ICC Permit Technician • ICC Permit Specialist	Architectural Review Residential Plan Review Mechanical Plan Review Electrical Plan Review Plumbing Plan Review
Brian Washko, MCP, CBO has 25 years of experience working in various building departments as Assistant Director of Planning and Building Inspection, Director of Building, and Chief Building Official. He is a Master Code Professional, the highest designation that ICC offers. He has prepared ordinances and procedures for multiple jurisdictions issuing over 21,000 permits per year, performing over 1,000 inspections weekly and doing plan review of complex residential, commercial, and industrial projects. He has demonstrated his leadership skills in the private sector by overseeing building inspectors and plan examiners at client locations, ensuring that services provided are running well and efficiently. Further, he has worked as an instructor of building codes teaching model building codes such as the Uniform Plumbing Code, Mechanical Code,	• Master of Public Administration (MPA) • ICC Certified Building Official • ICC California Combination Inspector • ICC Accessibility Inspector/Plans Examiner • ICC Mechanical Inspector UMC • ICC Commercial Mechanical Inspector • ICC Mechanical Inspector • ICC Combination Inspector – Legacy • ICC Plumbing Code Official • ICC Housing Code Official • ICC Permit Technician • ICC Plumbing Plans Examiner • ICC Plumbing Inspector • ICC California Commercial Plumbing Inspector • ICC Building Inspector • ICC Combination Inspector • ICC Plumbing Inspector UPC • ICC California Residential Electrical Inspector • ICC Mechanical Code Official • ICC California Residential Plumbing Inspector • ICC Mechanical Plans Examiner • ICC California Building Plans Examiner • ICC Building Code Official • ICC Electrical Plans Examiner • ICC Residential Energy Inspector/Plans Examiner	Architectural Review Structural Review Residential Plan Review Mechanical Plan Review Electrical Plan Review Plumbing Plan Review Fire Plan Review Accessibility Plan Review Energy Plan Review

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Building Code, and the National Electrical Code within an educational setting.	• ICC California Commercial Electrical Inspector • ICC Master Code Professional • ICC Commercial Energy Plans Examiner • ICC Combination Plans Examiner • ICC Fire Inspector II • ICC California Commercial Mechanical Inspector • ICC Commercial Electrical Inspector • ICC Combination Dwelling Inspector - Uniform Codes • ICC / AACE Property Maintenance and Housing Inspector • ICC California Residential Building Inspector • ICC Commercial Energy Inspector • ICC California Commercial Building Inspector • ICC Electrical Code Official • ICC California Residential Mechanical Inspector • ICC Residential Fire Sprinkler Inspector/Plans Examiner • ICC Residential Combination Inspector • ICC Building Plans Examiner • ICC Electrical Inspector • ICC Permit Specialist • ICC Building Code Specialist • ICC Plumbing Code Specialist • ICC Mechanical Code Specialist • ICC California Commercial Combination Inspector • ICC California Residential Combination Inspector • ICC Electrical Code Specialist • ICC Commercial Combination Inspector	
David Whittaker, MCP, CBO, CFM has more than 20 years of experience working in various building departments as a Plan Review Manager, Deputy Director of Planning and Zoning, Chief Building Official, and Director of Inspection Services. In these capacities, he has organized and led teams doing Building Inspection, Permit, Plan Review, Planning/Zoning, and Code Enforcement. He has organized new Plan Review divisions, provided council action items to town clerks, and presented policy/ ordinance adoptions to town council. He has conducted complex commercial and industrial plan reviews where he has presented special use permit, variance, and potential zone changes. He has taught I-MPG, and NEC codes in academic and non-academic settings.	• B.S., Municipal Operations and Management • ICC Certified Building Official • ICC Plumbing Plans Examiner • ICC Fire Plans Examiner • ICC Mechanical Inspector UMC • ICC Residential Plans Examiner • ICC Mechanical Inspector • ICC Building Code Official • ICC Certified Fire Code Official • ICC Plumbing Inspector • ICC Accessibility Inspector/Plans Examiner • ICC Combination Inspector – Legacy • ICC Plumbing Code Official • ICC Building Plans Examiner • ICC Building Inspector • Fire Marshall • ICC Electrical Inspector • ICC Plumbing Inspector UPC • ICC Fire Inspector II • ICC Master Code Professional • ICC Combination Inspector • ICC Residential Energy Inspector/Plans Examiner • ICC Building Code Specialist • ICC Plumbing Code Specialist • ICC Fire Code Specialist	Structural Plan Review Mechanical Plan Review Plumbing Plan Review Fire Plan Review
Jim Tinner, CBO, CFM has more than 30 years of experience working in a variety of building departments. He was the Building Official for multiple municipalities. He has also held positions as building and fire inspectors.	• ICC Certified Building Official • Fire Marshall • ICC Accessibility Inspector/Plans Examiner • ICC Building Inspector • ICC Plumbing Inspector • ICC Mechanical Inspector UMC • ICC Plumbing Inspector UPC • ICC Mechanical Inspector • ICC Fire Inspector II • ICC Building Plans Examiner • ICC Building Code Specialist	Architectural Review Residential Plan Review Mechanical Plan Review Plumbing Plan Review Fire Plan Review Accessibility Plan Review Energy Plan Review

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Nicholas Daniels has a decade of experience in the industry. He has worked as an inspector, special inspector, and plans examiner for both private and municipal employers. Nick has been employed as a municipal solar plan's examiner.	• ICC Commercial Plumbing Inspector • ICC Commercial Mechanical Inspector • ICC Residential Electrical Inspector • ICC Structural Masonry Special Inspector • ICC Accessibility Inspector/Plans Examiner • ICC Commercial Building Inspector • ICC Residential Plumbing Inspector • ICC Residential Mechanical Inspector • ICC Spray Applied Fire Proofing Special Inspector • ICC Commercial Electrical Inspector • ICC Residential Building Inspector • ICC Residential Energy Inspector/Plans Examiner • ICC Building Inspector • ICC Mechanical Inspector • ICC Electrical Inspector • ICC Plumbing Inspector • ICC Residential Combination Inspector • ICC Combination Inspector • ICC Commercial Combination Inspector • ICC Legal Module	Residential Plan Review Accessibility Plan Review Energy/Solar Plan Review
Michele Lorance has 25 years of experience in the building inspection and plan's review field. She has worked in the private sector in a project manager capacity. Her municipal experience includes code investigation, building inspection, and environmental code compliance.	• ICC Residential Energy Inspector/Plans Examiner • ICC Building Inspector • ICC Commercial Building Inspector • ICC Residential Building Inspector • ICC Permit Technician	Plan Review
David Newman is an ICC Certified Building Plans Examiner with more than 30 years of experience in the municipal inspection/review field. David has worked as a municipal plan's examiner and for various private entities providing plan review services.	• Associates of Arts • ICC Building Plans Examiner	Residential Plan Review Accessibility Plan Review
Daniel Larsen, CASp has more than 30 years of experience in performing non-structural plan reviews for commercial, residential, and industrial projects. He has extensive experience in the building inspection and construction trades as it relates to Fire & Life Safety and Disabled Access under the International Building Codes, ADA Standards, and the Fair Housing Laws. He has worked as a municipal supervising inspector. He also has worked at various private employers performing plan review and inspection services. Daniel was an Instructor of Fire & Life Safety and Disabled Access Regulations for 12 years.	• Associates of Science • Certified Accessibility Specialist (CASp) • IBC/IRC Plans Examiner • IBC/IRC Accessibility Inspector Plans Examiner • IBC/IRC Building Inspector • UBC Building Inspector • UBC Plans Examiner	Accessibility Plan Review
Emerson Glenn Barnhill, CBO, CFM has more than 25 years of experience in the building inspection industry. He has worked for many municipalities throughout the State of Texas, most recently as the Floodplain Administrator and Building Official for the City of Liberty. Emerson also worked as a	• B.A.S., Construction Management • ICC Commercial Energy Inspector • ICC Certified Building Official • ICC Residential Energy Inspector/Plans Examiner • ICC Building Inspector • Commercial & Residential Building Certification • Texas State Plumbing License • Texas State Code Officer Certification • When Disaster Strikes Certification	Building Inspector Floodplain Manager

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Floodplain Manager and Building Official for the Cities of Mont Belvieu and Cleveland.	• Energy Conservation and Plans Examiner Certification • NIMS Compliant-ICS-100,200,300,400,700 and 800 • Certified Floodplain Manager	

h. Disclosure

Aoka Engineering has no significant prior or ongoing contract failures, nor any civil or criminal litigation or investigation pending which involves Aoka Engineering or which Aoka Engineering has been judged guilty or liable.

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B. REFERENCES

City of Glenn Heights, Texas
Scope: Building and civil plan review services
Completion Notes: Ongoing work
Client Contact: Mr. Michael Rogers, Deputy City Manager
469-793-1539
michael.rogers@glennheightstx.gov

City of Grapevine, Texas
Scope: Code inspection services
Completion Notes: 2021, Completed under budget and on schedule
Client Contact: Donald Dixon, Chief Building Official
817-454-1966
ddixson@grapevinetexas.gov

Division of Facilities Construction & Management, State of Utah
Scope: Building Code & Special Inspection
Completion Notes: Ongoing work
Projects:

#22094310	State Library-Replace Relief Fans
#21155150	West Jordan Court Facility Security Camera Replacement
#21342550	Murray Highway Patrol Lighting Upgrade
#21384430	Salt Lake Valley Youth Center Gemstone Unit Remodel
#22104030	Magna Store #11 Install ADA Door Operator's
#22066420	Boiler Plant Upgrades – Utah State Hospital

Client Contact: Mr. Patrick Tomasino, Chief Building Official
801-608-4833
ptomasino@utah.gov

City of Harrisville, Utah
Scope: Plan review and inspection services
Completion Notes: Ongoing work (As Beacon Code Consultants, Merged with Aoka)
Client Contact: Mr. Glenn Gammell, Operations Director, Building and Public Works
801-430-3505
ggammell@cityofharrisville.com

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C. PROPOSAL

1. Conflict of Interest Statement

Aoka Engineering, nor any partnerships, has no ownership or management in any project which might be competitive or present a conflict of interest with the City of Texarkana, Texas and/or Wadley Regional Medical Center.

2. List of Conflict of Interest Projects

Not applicable.

3. Methodology and Commitment

Aoka provides comprehensive building department services for compliance with all International Building Codes along with any local amendments enforced by the State of Texas and the City of Texarkana, including things such as local Knox Box ordinances and other local determinations. Our staff includes experienced plans examiners, licensed structural engineers, building officials, and inspectors – all ICC certified and/or licensed in their fields - with decades of combined experience in residential, multi-family, commercial, municipal, and industrial projects.

We leverage technology for the ease of scheduling, availability, and reporting for local jurisdictions and their customers.

Our Texas office, in coordination with our entire corporate staff are eager to provide you the following expert services:

Plan Review Services

Aoka will review submitted construction plans for compliance with model building codes adopted by the State of Texas and all local ordinances. Our plan review staff carry a minimum of (10) years of experience performing plan review and are International Code Council (ICC) certified. Our plan review staff can do the following:

- Maintain all necessary certificates and licenses.
- Perform fire plan review (2018 IFC), including but not limited to hydrants, fire lanes, egress, sprinkler, alarm.
- Perform building plan review.
- Perform structural review by a licensed structural engineer.
- Perform complete or partial plan reviews as requested.
- Provide a list of deficiencies/correction comments, including referenced code sections.

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- Review and approval of the plan check by the project manager prior to submitting to the City.
- Use MYGOV software for plan review and inspection reporting. Our team is knowledgeable with this software, and any municipal specific training required should be minimal.
- Attend all meetings with the City's departments, including reporting to the City Council on the status of the permit process.
- Maintain detailed records of all reviews and results and transmit them in real-time to the City.
- Coordinate closely with the Building Official and other City staff on the issuance of building permits and certificates of occupancy.
- Meet weekly with the Building Official or designee, or as needed for status updates.

Our expert plan examiners and inspectors have expertise in thorough review of the architectural, structural, accessibility, solar, seismic, civil, mechanical, electrical, plumbing, fire, energy, and hazardous material drawings.

Inspection Services

Aoka will perform all building and fire inspections to ensure compliance with all model building codes adopted by the State of Texas and all local ordinances.

Aoka inspectors will:

- Perform fire inspections (2018 IFC), including but not limited to hydrants, fire lanes, egress, sprinkler, alarm.
- Maintain all necessary certificates and licenses.
- All inspections will be conducted within the City's normal business hours of 8 a.m. to 5 p.m., Monday through Friday, unless workload demands otherwise.
- Provide the City with necessary information to determine what inspections are required for a given application.
- Perform inspections under the direction of the City Building Official or designee.
- Complete inspections timely and courteously.
- Represent the City in a professional manner.
- Coordinate inspections with other City departments as necessary.
- Maintain specific records of completed inspections and inspection reports and transmit them in real time to the City.
- Coordinate with the City on required Health Department inspections, energy code conformity, and any other special inspections required by the City.
- Meet weekly with the Building Official or designee, or as needed for status updates

Availability and Turnaround Times

We propose the following turnaround times for the services indicated below:

- Inspections -within 1 business day
- Plan Review -within 10 business days
- Plan Review Re-checks -within 5 business days

We understand that the plans are currently scheduled to be submitted on a phased basis with the following scheduled submission dates. Aoka's completion dates will be as indicated:

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Civil and Utility	August 20	1st Review completed by September 3
Foundation and Steel	September 6	1st Review completed by September 20
All others	September 23	1st Review completed by October 7

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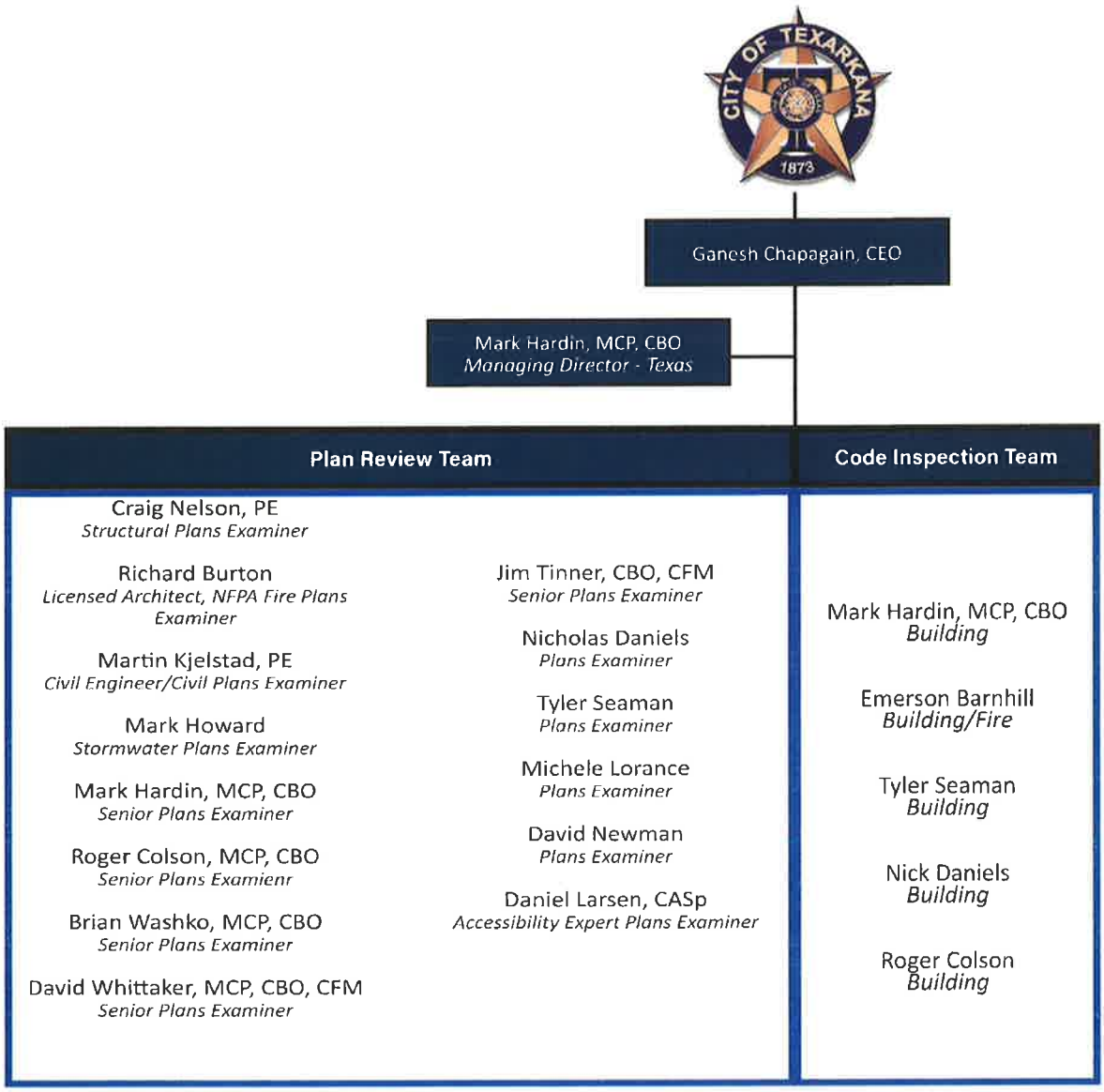
BID FORM

LINE #	SERVICES		SERVICE FEES
1	Plan Review	10-day Review / 5-day re-review	$ 58,500
2	Fire Plan Review	10-day Review / 5-day re-review	$ 27,500
3	Inspection		$ 360,000
4	Fire Inspection		$ 240,000
		TOTAL	$ 686,000

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Project Organizational Chart



Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

D. ACCEPTANCE OF BASE AGREEMENT

Aoka Engineering has no exceptions to the provided Base Agreement, specifications, or other requirements listed in this RFP. All terms, conditions, specifications, and other requirements of this RFP are acceptable to Aoka Engineering.

E. OTHER – PREVIOUS PROJECT EXAMPLES



George W. Bush Presidential Library

Dallas, TX

The George W. Bush Presidential Library is a three-story building situated on a 23-acre site on the campus of Southern Methodist University. The facility encompasses over 226,000 total square feet. We are known for our excellent work across industries including the education sector.

Kolher Distribution Center

Desoto, TX

The Kohler Distribution Center in DeSoto, Texas is a 1.4M square feet of commercial space. Our detailed plan review of this center with a valuation of $45M is a prime example of our commercial plan review and inspection capacities.



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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Ogden Regional Medical Office Building

Ogden, UT

Occupancy: B, I-2
Number of Stories: 4
Area (Sq. Ft.): 80,000





One West Apartments

West Haven, UT

Occupancy: R-3, B

Review consisted of 24 buildings with 24 dwelling units in each building. Each unit is roughly 1000 square feet.

Phoenix Premium Outlets

Chandler, Arizona

Review Type: Building, Mechanical, Plumbing
Number of Stories: 1
Area (Sq. Ft.): 425,422
Valuation: $290,000,000

The project consisted of 9-major buildings and over 100 tenant spaces for a total square footage of 425,422. The reviews were completed in two phases. The first phase was review of the 9-buildings for shell only. The second phase was the review of each tenant improvement, which was completed electronically and average review time to permit issuance was less than 5-days.



Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Maricopa County Sheriff Headquarters

Phoenix, Arizona

Review Type: Building, Mechanical, Plumbing, Electrical
Number of Stories: 5
Area (Sq. Ft.): 425,422
Valuation: $45,000,000



The project consisted of a new 5-story sheriff headquarters facility with holding cells, offices, and 911 center. The total project valuation was 45-million dollars. Worked closely with architects, engineer, contractor, and owner to assure code compliance and constructability.

F. OTHER – INSURANCE

Aoka Engineering currently meets the policy limits required by this RFP upon issuance of a contract for services and prior to work commencing. In addition, we agree to all terms listed on the RFP regarding maintaining coverage and all other terms as referenced in Attachment 1 (Insurance Requirements) of the RFP.

Copies of our insurance certificates are attached

G. OTHER - ATTACHMENTS

Insurance Certificates
Resumes

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance PO Box 188065 Fairfield, OH 45018	CONTACT NAME: PHONE (A/C, No, Ext): 800-962-7132 FAX (A/C, No): 800-845-3666 E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Aoka Engineering, LLC 765 E 560 N, 202 Provo UT 84606	INSURER A: Ohio Security Insurance Company	24082
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 58994384 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	✓ COMMERCIAL GENERAL LIABILITY			BKS62472853	12/10/2020	12/10/2021	EACH OCCURRENCE	$1,000,000
	☐ CLAIMS-MADE ✓ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
							MED EXP (Any one person)	$15,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	✓ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ☐						☐ PER STATUTE ☐ OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N/A						E.L. EACH ACCIDENT	$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER

Aoka Engineering, LLC
765 E 560 N, 202
Provo UT 84606

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Amanda Wilson

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/10/2020

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PRODUCER BIBERK P.O.Box 11324 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: SalesSupport@biBERK.com INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Berkshire Hathaway Direct Insurance Company — 10391
INSURED Aoka Engineering, LLC 765 E 560 N 202 Provo, UT 84606	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N / A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability (Errors & Omissions): Claims-Made			N9PL152679	12/11/2020	12/11/2021	Per Occurrence/ Aggregate	$1,000,000/ $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Aoka Engineering LLC
765 E 560 N
Provo, UT 84606

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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PRODUCER BIBERK P.O.Box 11324 Stamford, CT 06911	CONTACT NAME: PHONE (A/C, No, Ext): 844-472-0967 FAX (A/C, No): 203-654-3613 E-MAIL ADDRESS: SalesSupport@biBERK.com
INSURED Aoka Engineering, LLC 765 E 560 N Provo, UT 84606	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : National Liability & Fire Insurance Company — 20052 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 0
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 0
							MED EXP (Any one person)	$ 0
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$ 0
	☐ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE	$ 0
	OTHER:						PRODUCTS - COMP/OP AGG	$ 0
								$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y	N/A		N9WC152710	12/11/2020	12/11/2021	X PER STATUTE ☐ OTH-ER	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Exclusions:
Ganesh Chapagain;

CERTIFICATE HOLDER

Aoka Engineering LLC
750 E 560 N
Provo, UT 84606

CANCELLATION

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AUTHORIZED REPRESENTATIVE

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Craig A. Nelson

Chief Operating Officer (COO)

Aoka Engineering

Education

Bachelor of Science

Civil Engineering, Northern Arizona University, 1988

License

- Arizona Structural Engineer (26915)
- Kansas Professional Engineer (27319)
- Montana Professional Engineer (62746)
- Nevada Professional Engineer (026971)
- Texas Professional Engineer (137514)
- Utah Professional Engineer (271832)

Work Experience

Aoka Engineering Chief Operating Officer

July 2020 - Present

At AOKA, we believe that no construction project whether residential, commercial, or industrial, should get delayed due to plan review or construction inspection. Our value lies in enforcing construction codes for public safety, while helping contractors, architects, and owners meet their construction goals. Our team is knowledgeable in various codes of versatile industries, and we are proud of our quality and consistency of work

Babbitt Nelson Engineering, LLC, Messa, Arizona Principal

2008 - 2020

- Provided structural engineering services to various residential, commercial, and industrial projects in 7 different states.

The Nelson Group, Engineering and Developing, Inc; Mesa, Arizona President

2008 - 2020

- Designed and supervised designs using: concrete, steel, masonry, wood, post- tensioned concrete, Insulated Concrete Forms (ICF) and precast concrete.

City of Tempe, Arizona Structural and Architectural Plans Examiner

1994 - 1997

- Reviewed structural and Architectural plans for code conformity

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Education

Masters of Public Administration

University of San Francisco San Francisco, CA

Bachelors of Business Administration and Management

University of Phoenix Concord, CA

General Education and Building Inspection Technology

Diablo Valley College Pleasant Hill, CA

Nevada County Community Leadership Institute

Sierra College Grass Valley, CA (2005-2006)

ICC Certifications

- Master Code Professional
- Building Code Official
- Plumbing Code Official
- Electrical Code Official
- Mechanical Code Official
- Residential Fire Sprinkler Inspector/Plans Examiner
- Accessibility Inspector/Plans Examiner
- Building Inspector
- Building Inspector UBC
- Building Plans Examiner
- Building Plans Examiner UBC
- Combination Dwelling Inspector - Uniform Codes
- Combination Inspector
- Commercial Energy Inspector
- Commercial Energy Plans Examiner
- Combination Plans Examiner
- Electrical Inspector
- Electrical Commercial Inspector
- Fire Inspector II
- Mechanical Inspector
- Mechanical Commercial Inspector
- Mechanical Inspector UMC
- Mechanical Plans Examiner
- Plumbing Inspector
- Plumbing Plans Examiner
- Rehabilitation Conservation Inspector
- Property Maintenance & Housing Inspector
- Residential Energy Inspector/Plans Examiner
- Permit Technician
- Certified Code Specialist (ACIA)
- Certified Building Official (CABO)

Brian M. Washko

Senior Plans Examiner

Aoka Engineering

Work Experience

Aoka Engineering Senior Plans Examiner

September 2020 - Present

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City of Hendersonville, TN Director of Code

June 2018 - January 2020

- Prepare reports for Mayor and Board of Alderman.
- Prepare reports for Mayor and Board of Alderman, Perform commercial plan review of industrial, medical, mercantile, tenant improvements, and warehouse occupancies.

SAFEbuilt – Northern California Operations Manager

May 2017 - June 2018

- Operations Manager overseeing building inspectors and plan examiners at various client locations ensuring that services provided are running well and efficient.
- Develop excellent customer service relationships by ensuring customer expectations are met.

County of Sacramento Chief Building Official

June 2012 - December 2015

- Building Division Chief with a building inspection staff of 70 and 10 reporting managers.
- Responsible for five permitting centers, issuing over 17-21,000 permits per year performing over 1,000 inspection weekly.

County of Nevada Director of Building

July 2005 - July 2012

- Floodplain administrator, ensure NFIP requirements, ensure Floodplain management practices are adhered to (crawlspace, elevation certificate, base flood level, etc.), floodplain map revisions for zone areas.
- Responsible for building inspection, plan review, public counter, records division for the County.

County of Monterey Ass't Dir. of Planning & Building Insp. Dept

January 2020 - July 2005

- Executive manager for the Building Inspection Division, Grading Division, Code Enforcement Division, and Permit Center serving three geographic locations within the County of Monterey.
- Confer with legal staff, the construction community, and other stakeholders on possible code changes.

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Daniel P. Larsen

Senior Plans Examiner

Aoka Engineering

Education

AS Degree in Engineering/Math

Sacramento City College

ICC Certifications

- IBC/IRC Plans Examiner
- IBC/ICC Accessibility Inspector Plans Examiner
- IBC/IRC Building Inspector
- UBC Building Inspector
- UBC Plans Examiner
- CASP Accessibility Specialist

Work Experience

Aoka Engineering Civil Engineer

February 2021 - Present

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DPL Consulting and Inspection Services, Inc. Owner

- 10 years' experience providing ADA and California T-24 Accessibility surveys and plan review and inspections to local Architectural firms and small business owners.
- Duties included plan review and site verification for compliance with Federal ADA Access Standards, Fair Housing Laws, and California Disabled Access regulations.

Cosumnes River College Fire & Life Safety / Disabled Access Instructor

- 12 years' experience providing education on International building codes and California disabled access.
- Duties include developing the class material for the introduction to the International Building Codes, Fire & Life Safety and Instruction for California Disabled Access Regulations for the Careers and Technology Program at the College.

Bureau Veritas North America, Inc

- 11 years' experience performing fire and life safety and disabled access plan reviews of commercial and industrial projects in addition to complete plan reviews of residential dwellings.
- Provided jurisdictional audits of disabled access procedures, plan review and inspection services.

County of Sacramento Building Inspection Division

- Supervising Structural Inspector- Plan Review and Field Inspections- Under the direction of the Chief Building Official, supervising Commercial and Residential Plan Review, the plan submittal process, and providing plan review service for interior alterations, additions, and tenant improvements for single and multiple family residences and commercial properties.
- Duties include the training of our plan review staff and field inspectors on Sacramento County policies, plan check procedures, disabled access regulations, historical buildings and the Uniform Codes

Carpenters Local # 586 Carpenter Superintendent

- Duties as a carpenter/ carpenter superintendent were to construct commercial and residential structures in accordance with the approved plans and specifications.
- Responsibilities also included working closely with Architects, Engineers, Contractors and the local Building Inspection Division to insure that the projects under construction were done in a timely manner and complied with the local Building Departments and State Jurisdictions.

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David Newman

Senior Plans Examiner

Aoka Engineering

Education

Sierra College

AA Liberal Arts, 2001

ICC Certifications

- California Building Plans Examiner

Work Experience

Aoka Engineering Senior Plans Examiner

2021 - Present

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David Newman Code Consulting, CA Plans Examiner/Inspector

2017 – 2021

- Plan review and inspection consulting on large, complex single-family projects

Shums Coda, Sacramento CA Building Inspector/Plans Examiner

2019

- CBSC plan review and inspection on wide variety of residential, non-residential construction projects

Pacific Development, Santa Barbara County CA Code Consultant, Construction Specialist

2005 – 2019

- Construction consulting on large, complex single-family projects

Carlton Engineering, El Dorado Hills CA Senior Plans Examiner

2004 – 2005

- CBC, CRC Plan review on large, complex single-family project

Willdan, Sacramento CA Senior Plans Examiner/Supervising Building Inspector

2001 – 2003

- CBC non-structural plan review of California State University and Community College buildings

Sacramento County Building Inspection Division Building Inspector II

1987 – 1999

- CBC non-structural plan review of California State University and Community College buildings

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Education

Bachelor of Science

Municipal Operations and Management, Arizona State University

ICC Certifications

- Plumbing Plans Examiner
- Fire Plans Examiner
- Mechanical Inspector UMC
- Residential Plans Examiner
- Mechanical Inspector
- Building Code Official
- Certified Fire Code Official
- Plumbing Inspector
- Accessibility Inspector/Plans Examiner
- Combination Inspector - Legacy
- Plumbing Code Official
- Building Plans Examiner
- Building Inspector
- Electrical Inspector
- Plumbing Inspector UPC
- Fire Inspector II
- Master Code Professional
- Combination Inspector
- Building Code Specialist
- Plumbing Code Specialist

** All certification are due to expire 07/14/2024*

David Whittaker

Senior Plans Examiner

Aoka Engineering

Work Experience

Aoka Engineering Senior Plans Examiner
October 2020 - Present

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AZ Code Consulting,LLC Plan Reviewer
May 2018 - September 2020

- Serving Queen Creek, Tempe, Gilbert in the State of Arizona.
- Independent contractor doing building inspection and plan reviewer.

Town of Gilbert, AZ Plan Review Supervisor
May 2016 - May 2018

- Plan, lead, organize and control building plan review activities for a Town that has 235,000 residents. Acting as the team leader, supervised eleven team members three Sr. Building/Fire Plan Reviewers, five cross functional Plan Reviewers and three Permit Techs.
- Conducted periodic reviews, completed complex plan reviews and participated in development meetings. Presented interpretations of the zoning codes and building codes to provide problem solving solutions for development customers

Navajo County, AZ Deputy Director of Planning & Zoning
July 2015 - May 2016

- Planned, lead, organized and controlled Planning and Zoning, building plan reviews, building inspections and code enforcement activities for a county that has 107,000 residents.
- Presented Special Use Permits, variances and Annexations and potential Zone Changes to the Board of Adjustment and then to the Planning and Zoning Commission and then final resolutions to the Board of Supervisors.

City of Goodyear, AZ Plan Review Supervisor
February 2013 - May 2015

- Planned, led, organized and controlled the Plan Review Division through oversight of 3 team members, implementing new processes, blending established processes with the new process improvements and the cooperative interfacing with all current and new stakeholders and shareholders.
- Conduct surveys of local jurisdictions and form the data into matrix results, also provided plan review data for assorted reports to the Building Official and City Administration.

City of Kemah, Texas Building/Code Official
August 2012 - January 2013

- Investigated complaints, writing Notices of Violations and performing visual vehicular observations throughout the city.
- Provided documentation to the City Prosecutor for citations and evidence through to permits, performed plan reviews and inspections and wrote correction notices.

Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and

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Emerson Glen Barnhill

Building Inspector/ Floodplain Manager

Aoka Engineering

Education

Bachelor of Applied Science

East Texas Baptist University, Marshal, Texas
June 1991

ICC Certifications

- Commercial Energy Inspector
- Certified Building Official
- Residential Energy Inspector/Plans Examiner
- Building Inspector

Other Certifications

- Commercial and Residential Building Certification
- Texas State Plumbing License
- Texas State Code Officer Certification
- Residential Plumbing Certification
- When Disaster Strikes Certification
- Energy Conservation and Plans Examiner Certification
- Nims 100,200,300,400,700,800
- Nims Professional Development Series
- Housing Quality Standards Inspector from HUD
- Certified Floodplain Manager

Work Experience

Aoka Engineering Building Inspector/ Floodplain Manager
February 2021 - Present

At AOKA, we believe that no construction project whether residential, commercial, or industrial, should get delayed due to plan review or construction inspection. Our value lies in enforcing construction codes for public safety, while helping contractors, architects, and owners meet their construction goals. Our team is knowledgeable in various codes of versatile industries, and we are proud of our quality and consistency of work

City of Liberty Texas Building Official/ Certified Floodplain Manager
September 2018 - May 2019

City of Cleviand Texas Building Official/ Certified Floodplain Manager
September 2014 - May 2018

City of Silsbee, Texas Building Official
April 2004 - September 2014

Silsbee, Texas 77656 Owner of Eagle Homes
January 1994 - April 2004

Silsbee, Texas 77656 Owner of Eagle Real Estate Inspections
January 1994 - April 2004

Wiley Mae Pentecostal Church, Silsbee, Texas 77656 Pastor
1992 - Present

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Ganesh Chapagain

Cheif Executive Officer (CEO)

Aoka Engineering

Education

Master of Science

Industrial Engineering Management, San Jose State University, 2019

Master of Science

Business Innovation & Leadership, University of Bologna, Italy, 2018

Bachelor of Science

Mechanical Engineering, Texas Tech University, 2013

Work Experience

Aoka Engineering Chief Executive Officer

December 2019 - Present

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Mortenson, Eagle Mountain, Utah Quality Manager

Oct 2019 - Aug 2020

- Successfully built the first two phases of Facebook EAG data center while resolving numerous quality issues and trade partner challenges, and managed the inspection process with the city of Eagle Mountain.

Therma Services LLC, San Jose, CA Process & Utilities Engineer

Sep 2018 - Sep 2019

- Responsible for managing the utilities and executing preventive maintenance projects as well as cost estimation and budget management for biotechnology and pharmaceutical buildings.
- Installed automation systems, compressed air and vacuum systems, and deionized water piping systems for: Adverum Biotechnologies (New Redwood City lab) and Global Blood Therapeutics (New South San Francisco lab).

Therma Services LLC, San Jose, CA Mechanical Engineer

May 2017 - Sep 2018

- Responsible for maximizing system performance and project cost savings through optimizing blueprints and CAD drawings, as well as lean manufacturing techniques in critical facilities operations.
- Designed complete solutions for Apple (Cupertino data center: cooling towers, chillers, and pumps retrofit), Facebook (Heating hot water boiler replacement for all 8 buildings at Menlo Park), and Pharmacyclics (Complete HVAC design of tissue culture room, mass spec room, and synthetic chemistry room for their new lab in Sunnyvale)

Allied Heating and Air Conditioning Co., San Rafael, CA Project Engineer

Jan 2014 - May 2017

- Planning and overseeing all construction site activities from the equipment submittal proposals, to creating RFIs, POs and contracts, and meeting our vendors face to face to get approvals.
- Supported projects for a new Retail complex in San Francisco, Kitchen ventilation system of a Brazilian steakhouse, and entire HVAC system of an office building at Pinterest HQ.

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James E. Tinner

Senior Plans Examiner

Aoka Engineering

Education

Seattle Central College, Seattle, WA

Building Construction Technology (1987-1989)

Clark College, Vancouver, WA

Personnel Management (1995-1998)

ICC Certifications

- Accessibility Inspector/Plans Examiner
- Building Inspector
- Certified Building Official
- Plumbing Inspector
- Mechanical Inspector UMC
- Plumbing Inspector UPC
- Mechanical Inspector
- Fire Inspector II
- Building Plans Examiner
- Building Code Specialist

** All certification are due to expire 12/01/2023*

Work Experience

Aoka Engineering Building Official
2021 - Present

At AOKA, we believe that no construction project whether residential, commercial, or industrial, should get delayed due to plan review or construction inspection. Our value lies in enforcing construction codes for public safety, while helping contractors, architects, and owners meet their construction goals. Our team is knowledgeable in various codes of versatile industries, and we are proud of our quality and consistency of work

City of Bellingham, WA Building Official
2009-2018

City of Auburn, WA Building Official
2004-2009

City of Snoqualmie, WA Building Official
1998-2004

Cowlitz County, WA Senior Building Inspector
1995-1998

Spokane County, WA Building/Fire Prevention Inspector
1992-1995

City of Kent Fire Dept., Kent, WA Combination Building Inspector
1988-1992

Various Employers, Seattle-Tacoma Journeyman Plumber
1976-1988

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Mark Hardin

Managing Director, Texas

Aoka Engineering

Education

Richland Community College

Construction Management & Technology, Construction Science
(1972-1994)

ICC Certifications

- Accessibility Inspector/Plans Examiner
- Electrical Plans Examiner
- Energy Code Specialist
- Combination Plans Examiner
- Building Inspector
- Plumbing Plans Examiner
- Coastal and Floodplain Construction Inspector- C1
- Residential Fire Sprinkler Inspector/Plans Examiner
- Zoning Inspector
- Certified Building Official
- Commercial Energy Plans Examiner
- Residential Combination Inspector
- Residential Energy Inspector/Plans Examiner
- Permit Specialist
- Building Code Specialist
- Plumbing Code Specialist
- Mechanical Code Specialist
- Electrical Code Specialist
- Commercial Energy Inspector
- Commercial Combination Inspector
- Combination Inspector
- Electrical Inspector
- Building Code Official
- Permit Technician
- Commercial Electrical Inspector
- Green Building - Residential Examiner
- Fire Inspector I
- Electrical Code Official
- Plumbing Inspector
- Building Plans Examiner
- Mechanical Code Official
- Fuel Gas Inspector
- Housing Code Official
- Mechanical Inspector
- Plumbing Code Official
- Master Code Professional
- Mechanical Plans Examiner
- ICC /AACE Property Maintenance and Housing Inspector

Work Experience

Aoka Engineering Managing Director, Texas
2021 - Present

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City of DeSoto, Texas Building Official
Mar 2017 - May 2020

- Implemented the use of the computer system using I-Worq computer system which includes permits, monthly reports, and IVR system (where contractors call in on their phones or computers) for inspections and/or results and allows the use of the contractors to pull permits online.
- Implement and develop an electronic plan review, where contractors can submit their plans for online review.

City of Sulphur Springs, Texas Building Official
Jan 2012 - March 2019

- In charge of all the code requirements for the complete revitalization of the Downtown area. The project was massive in scope for a medium size city and brought the envy of the entire Northeast Texas area.
- Implemented a complete automated Backflow Reports System using the SC Tracking Solutions.

Bureau veritas North America, Inc. Plano, TX Building Inspector
Jan 2009 - Feb 2011

- Doing Building, Electrical, Mechanical, Energy, and Plumbing Inspections for various cities in the Northeast Texas area.

City of University Park, Texas Senior Building Inspector
Dec 1999 - Nov 2009

- Assisted in the setting up Impact Computer System. (Issuing Permits, monthly reports and IVR where contractors could call in inspections).
- Review all residential and commercial projects (such as Phase I of the George W. Bush Library, Gerald Ford Stadium, and Meadows Museum).

City of Terrell, TX Building Official
May 1984 - October 1999

- Building Official and handle all Boards such as Planning & Zoning, Zoning Board of Adjustments and Specific Use Permits.
- Development and Implemented a Routing System for various departments to review and approve all building projects

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Education

B. S. Civil Engineering Technology
Washington Polytechnic Institute Bellingham, WA Graduated 2017

A. A. S.
Computer Aided Drafting and Design ITT Technical Institute, Spokane, WA Graduated 1989

Mark Howard

Civil Engineer

Aoka Engineering

Work Experience

Aoka Engineering Civil Engineer
January 2021 - Present

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Storm Water Solutions, LLC Owner
February 2018 – Current

- Manage all aspects of Storm Water Solutions LLC (SWS). SWS was created to help keep our waters clean by helping the owners of private storm water systems maintain their system in compliance with local, state, and federal law.
- Design and implement preventive maintenance plans that meet or exceed regulatory stormwater standards for their private stormwater systems. Perform water quality sampling for effluent, turbidity, petroleum.

Engineering Utility Technician Stormwater Inspector
March 2009 – February 2018

- Private Facility Stormwater Inspector: Designed and implemented, maintained and managed the Private Inspection Program per Department of Ecology, (DOE) Western Washington Phase II Municipal Stormwater Permit requirements.
- Responded to Environmental Reporting Tracking System, (ERTS) notifications for; hazardous and non-hazardous spills. Sampled for various forms of pollution including; effluent, turbidity, petroleum. Prepared technical follow up reports for DOE outlining the City's response to ERTS notifications

Engineering Utility Technician Permit Reviewer
November 2007 – March 2009

- Reviewed and approved single family and multi-family permit applications for public works permit aspects including water and sewer services, driveways, utility installation and other work within the City's rights-of-way. Managed the permitting process for "Latecomer" applications in compliance with Bellingham Municipal Code.
- Other responsibilities included: Provided customer service and technical information for permit application process related questions, infrastructure requirements, fees, and other public works issues within the City.

Drafting Technician
November 2007 – March 2009

- Design and draft all aspects of plat development, (utilities, grading, rights-of-way, Etc.), as-builds and transmission line routes using AutoCAD and Land Desktop. Manage application for permit throughout the permitting process. Write Spill Prevention and Control Countermeasures (SPCC) and Stormwater Pollution Prevention Plans (SWPPP) as part of the application for permit for the associated development packet. Work with local, state, and federal agencies to maintain all regulatory standards.

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Education

Master of Architecture

NewSchool of Architecture, San Diego, California, June 2004

Bachelor of Science in Architectural Studies

University of Nebraska at Lincoln, May 1997

ICC Certifications

- Building Plans Examiner

Other Certifications

- NFPA - Fire Plans Examiner

Richard Burton

Senior Plans Examiner

Aoka Engineering

Work Experience

Aoka Engineering Building Plans Examiner

September 2020 - Present

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Arrow Architecture Registered Architect

November 2008 - August 2020

- Self employed providing full-service architecture for commercial work. Code review and code consultation.

City of Lincoln Plan Review Engineer

March 2008 - August 2020

- After being recruited to work in the government sector, Richard has reviewed and approved 11,000 plans for commercial buildings. His area of enforcement includes Zoning, Accessibility (ADA), Fair Housing, light structural design (ASCE-7), Energy Code, and Building Code.

Architectural Design Associates, P.C. Project Architect

2004 - 2008

- Production/design preparation and layout of architectural contract documents and specifications relating to a wide variety of facility types and sizes.

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Attachment: 2021-070 ATTH 02 AOKA Engineering Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and



Education

M.S., Business Administration

Western Governors University, Salt Lake City, Utah, April 2021

B.S., Business Management

Western Governors University, Salt Lake City, Utah, October 2019

Roger D. Colson

Chief Building Official

Aoka Engineering

Work Experience

Aoka Engineering Chief Building Official

June 2021 - Present

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City of Paris, Texas Chief Building Official

September 2020 - May 2021

City of Fernley, Nevada Building Official

May 2018 - February 2019

City of Tempe, AZ Plan Check Engineer

November 2016 - May 2018

- Review plans for conformance to various building, electrical, mechanical, plumbing, and structural codes and regulations
- Communicate and interpret city codes and policies to general public, residential, commercial and industrial contractors, architects, and engineers by written reports, meetings, and personal contact

City of Gardner, KS Building Plans Examiner

September 2015 - October 2016

- Review plans for conformance to various building, electrical, mechanical, plumbing, and structural codes and regulations
- Communicate and interpret city codes and policies to general public, residential, commercial and industrial contractors, architects, and engineers by written reports, meetings, and personal contact

ResiCom Contractors, LLC (Murray, KY) Construction Manager

September 1989 - September 2015

- Conduct inspections of residential and commercial structures to determine compliance with municipal and national codes and to identify any required corrections in structural, electrical, mechanical, plumbing, and fire resistive systems.
- Review architectural plans for compliance of safety and engineering requisites per adopted code. Inspect site preparation of slab construction for accessory buildings, including the type and placement of reinforcements, thickness of materials, placement of expansion joints, and placement of moisture barriers

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Nicholas Daniels

Building Inspector

Aoka Engineering

Education

High School Diploma

Prove High School

ICC Certifications

- Commercial Plumbing Inspector
- Commercial Mechanical Inspector
- Residential Electrical Inspector
- Structural Masonry Special Inspector
- Accessibility Inspector/Plans Examiner
- Commercial Building Inspector
- Residential Plumbing Inspector
- Residential Mechanical Inspector
- Spray Applied Fire Proofing Special Inspector
- Commercial Electrical Inspector
- Residential Building Inspector
- Residential Energy Inspector/Plans Examiner
- Building Inspector
- Mechanical Inspector
- Electrical Inspector
- Plumbing Inspector
- Residential Combination Inspector
- Combination Inspector
- Commercial Combination Inspector
- Legal Module

** All certification are due to expire 07/14/2024*

Work Experience

Aoka Engineering Building Inspector

September 2020 - Present

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City of Corpus Christi Sr. Building Inspector

Apr 2020 - 2020

- Dealt with more complex projects and issues that arise with inspectors in the field.

City of Saratoga Springs Plans Examiner

June 2013 - Apr 2020

- Residential and commercial building inspector. Solar and basement plans examiner.

Earthtec Engineering, Lindon Special Inspector

Apr 2010 - June 2013

- Special Inspector, performed inspections for DFCM projects, soils density testing, reinforced concrete and structural masonry.

GeoTek Inc, Las Vegas Special Inspector

Apr 2010 - June 2013

- Special Inspector for seismic and lateral forces on wood framed construction. Reinforced concrete special inspector and structural masonry inspector on a range of projects.

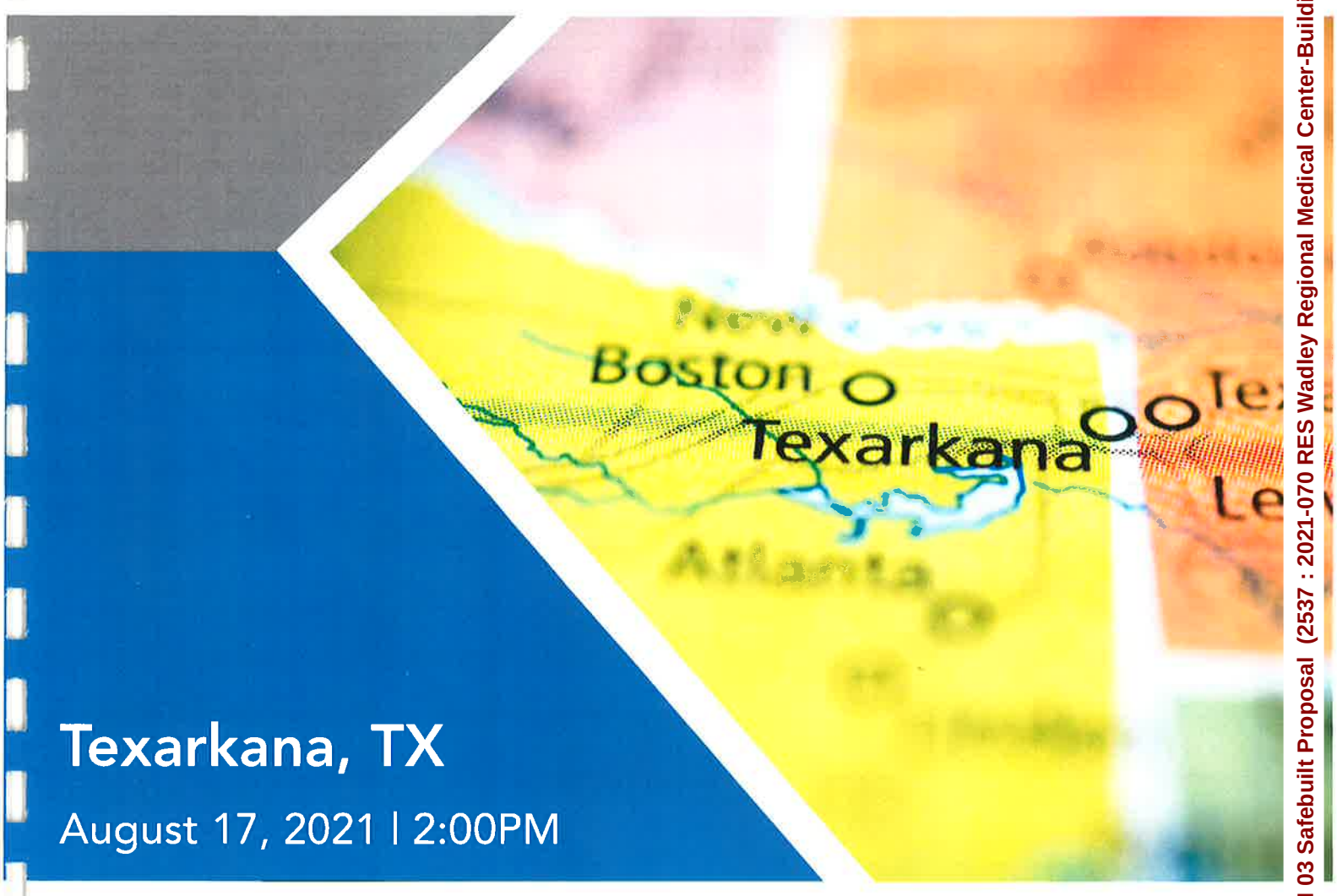
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RFP #21-1906-02

Wadley Regional Medical Center– Building Plan Review and Inspection Services

ORIGINAL



Texarkana, TX

August 17, 2021 | 2:00PM

Lee Swain
Client Liason
214.471.7675
lswain@safebuilt.com

Sasha Landrigan
Sales Development Representative
970.237.2238
slandrigan@safebuilt.com

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Cover Letter

Tuesday, August 17, 2021

City of Texarkana, Texas
Public Works & Contracts Department
Attn: Amanda Freeland
P.O. Box 1967
Texarkana, Texas 75504

Dear Ms. Freeland:

SAFEbuilt Texas, LLC (SAFEbuilt) is pleased to present our proposal in response to the Request for Proposal (RFP #21-1906-02) for Wadley Regional Medical Center – Building Plan Review and Inspection Services for the City of Texarkana. Accurate and timely construction support services are critical to helping support project development. SAFEbuilt provides efficient and effective solutions, using proven methods to deliver high customer satisfaction at a reasonable cost.

We understand the scope of these services is for plan review and inspection services for the construction of the Wadley Regional Medical Center. The inspection services also include plumbing, boilers, and med-gas. Further, we understand that the scope of services includes fire plan review, fire inspections, and health inspections.

Founded in 1992, SAFEbuilt was built on the principle of serving the communities where we live, work, and play by enabling their local government's building departments to improve service quality, save money, and improve community satisfaction.

In order to provide your project with quality services, it is essential to choose a company with demonstrated abilities capable of fully managing the plan review and inspection services you need. Our long-term experience and project support for many Texas communities provide SAFEbuilt a thorough working knowledge of the requirements and expectations of the City. Our previous work showcases our expertise in performing these services quickly and resourcefully. We have provided examples of our work, each similar to the contract's size, scope, and complexity.

SAFEbuilt commits to be your partner with the capacity to customize services to meet your needs. Your service will derive from our regional office at 832 Sandy Lane, Fort Worth, TX 76120. Contract administration and authorization is provided from SAFEbuilt's national headquarters, located at 3755 Precision Drive, Suite 140, Loveland, CO 80538. We ensure project support will be implemented seamlessly, delivering the plan review and building inspection services in a manner that elected officials, City staff, and stakeholders desire and deserve.

BENEFITS TO CHOOSING SAFEbuilt

- Reduced Development Timelines
- Guaranteed Turnarounds
- Lower Costs & Stabilize Budgets
- Eliminate Staffing Risks
- Manage Demand Fluctuations
- Boost Efficiencies
- Improved Customer Service
- Expedited Services

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

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Throughout our response, we aim to differentiate ourselves as the only company that can provide the highest quality services and most enhanced value to the City through our experience and dedication to customer service, and flexibility to adapt to fluctuating workloads. Our proposal details our services, qualifications, and fees for delivering outstanding plan review and inspection services to support the Wadley Regional Medical Center project. We enthusiastically present this proposal for your review and evaluation. Thank you for taking the time to assess our proposal.

As the Chief Financial Officer, I am authorized to make representations on behalf of both SAFEbuilt, LLC and SAFEbuilt Texas, LLC. The Corporate Information Sheets for both SAFEbuilt, LLC and SAFEbuilt Texas, LLC are presented on the following pages. Mr. Lee Swain is your main point of contact for any questions or clarifications. He can be reached at 214.471.7675 or via email at lswain@safebuilt.com

Best Regards,

Avner Alkhas, Chief Financial Officer
SAFEbuilt, LLC
3755 Precision Drive, Suite 140, Loveland, CO 80538
Office: 970.292.2219
Mobile: 970.413.1771
aalkhas@safebuilt.com

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SAFEbuilt Texas, LLC

A Delaware Limited Liability Company
Charter No: 4755952
Incorporated 11/20/2009
Fiscal Year End: December
FEIN: 27-1397003

I. Directors	Position	Elected
David Bao	Manager	10/31/18
Thomas Brackett	Manager	05/01/19
Michael C. McCurdie	Manager	10/04/14
Bradley J. Mundt	Chairman	05/01/19
Loren J. Schlachet	Manager	10/04/14

II. Officers	Position	Appointed
Thomas Brackett	President and Chief Executive Officer	05/01/19
Loren J. Schlachet	Vice President	10/04/14
David Bao	Vice President and Secretary	10/31/18
Daniel J. Haynes	Vice President and Treasurer	10/04/14
Avner Alkhas	Chief Financial Officer	07/23/21

III. Stock Information

Holder	No. of Shares	Percentage of Outstanding Shares
SAFEbuilt, LLC	0	100

IV. Foreign Qualification(s)

Texas

V. Domestic Registered Agent

The Corporation Trust Company
1209 Orange Street
Wilmington, DE 19801

VI. Principal Place of Business

SAFEbuilt, LLC
3755 Precision Drive, Suite 140
Loveland, CO 80538

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

SAFEbuilt, LLC

A Delaware Limited Liability Company
Charter No: 4185813
Incorporated 9/26/2014
Fiscal Year End: December
FEIN: 20-5281305

I. Directors	Position	Elected
David Bao	Manager	10/31/18
Thomas Brackett	Manager	05/01/19
Michael Causley	Manager	05/16/16
Michael C. McCurdie	Manager	10/04/14
Bradley J. Mundt	Chairman	05/01/19
Loren J. Schlachet	Manager	10/04/14

II. Officers	Position	Appointed
Thomas Brackett	President and Chief Executive Officer	05/01/19
Loren J. Schlachet	Vice President	10/04/14
David Bao	Vice President and Secretary	10/31/18
Daniel J. Haynes	Vice President and Treasurer	10/31/14
Avner Alkhas	Chief Financial Officer	07/23/21

III. Stock Information

Holder	No. of Shares	Percentage of Outstanding Shares
SAFEbuilt Holdco, Inc.		100

IV. Foreign Qualification(s)

California
Colorado
D.C.
Idaho
Illinois
Maryland
Massachusetts
Nebraska
Nevada
Washington

V. Domestic Registered Agent

The Corporation Trust Company
1209 Orange Street
Wilmington, DE 19801

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection



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Section A – Experience and Qualifications

COMPANY OWNERSHIP

SAFEbuilt established and incorporated SAFEbuilt Texas, LLC on November 20, 2009, in Delaware. In 2018, SAFEbuilt, LLC purchased Winston Services and Countywide Inspections for SAFEbuilt Texas, LLC. SAFEbuilt's Texas Regional Office is located at 832 Sandy Lane, Fort Worth, TX 76120, and was established by our legacy Winston Services company in 2012.

OFFICE LOCATIONS

The following is a complete location list where the SAFEbuilt family of companies maintains offices:

- Phoenix (Mesa), AZ*
- Auburn, CA
- Bellflower, CA
- Elk Grove, CA
- Fremont, CA*
- Fresno, CA
- Irvine, CA
- Ontario, CA
- Palm Springs, CA
- Perris, CA
- Roseville, CA
- San Diego, CA*
- Santee, CA
- Vallejo, CA
- Ventura, CA
- Boulder, CO
- Castle Pines, CO
- Centennial, CO
- Evergreen, CO
- Firestone, CO
- Loveland, CO (HQ)*
- Northglenn, CO
- Windsor, CO
- Washington, DC
- Boca Raton, FL
- Clearwater, FL
- Coral Gables, FL
- Deerfield Beach, FL
- Estero, FL
- Fort Lauderdale, FL*
- Highland Beach, FL
- Hillsboro Beach, FL
- Hollywood, FL
- Homestead, FL
- Lady Lake, FL
- Lauderdale by the Sea, FL
- Miami, FL
- Minneola, FL
- Okeechobee, FL
- Orange City, FL
- Orlando, FL
- Palm Beach Shores, FL
- Pembroke Pines, FL
- Pompano Beach, FL
- Ponte Verde Beach, FL
- Redington Shores, FL
- Tampa, FL
- Vero Beach, FL
- West Palm Beach, FL
- Weston, FL
- Alpharetta, GA*
- Columbus, GA
- Decatur, GA
- Macon, GA
- Milton, GA
- Monticello, GA
- Peachtree City, GA
- Roswell, GA
- Stockbridge, GA
- Tyrone, GA
- Caldwell, ID
- Eagle, ID
- Nampa, ID
- Bloomingdale, IL
- DeKalb, IL
- Glenview, IL
- Grayslake, IL*
- Metamora, IL
- Northbrook, IL
- Oak Brook, IL
- Oak Lawn, IL
- Park Ridge, IL
- Pekin, IL
- Villa Park, IL
- Woodridge, IL
- Fishers, IN
- Indianapolis, IN
- Speedway, IN
- Amherst, MA
- Earleville, MD
- Frederick, MD
- Salisbury, MD
- Athens, MI*
- Detroit, MI
- Harper Woods, MI
- Madison Heights, MI
- Manistee, MI
- Muskegon, MI
- Royal Oak, MI
- Sterling Heights, MI
- Troy, MI
- Wixom, MI
- Kansas City, MO
- Pass Christian, MS
- Bozeman, MT
- Las Vegas, NV
- Bay Village, OH
- Bedford Heights, OH*
- Blacklick, OH
- Cincinnati, OH
- Cleveland Heights, OH
- Cortland, OH
- Fairborn, OH
- Fremont, OH
- Massillon, OH
- North Canton, OH
- Oberlin, OH
- Poland Township, OH
- Solon, OH
- University Heights, OH
- West Jefferson, OH
- Westlake, OH
- Wooster, OH
- Xenia, OH
- Owasso, OK
- Portland, OR
- New Hope, PA
- Silverdale, PA
- Anderson, SC*
- Summerville, SC
- Gallatin, TN
- Johnson City, TN
- Allen, TX
- Arlington, TX
- Dallas, TX
- Fort Worth, TX*
- Graham, TX
- Huffman, TX
- Paris, TX
- Plano, TX
- San Antonio, TX
- Brambleton, VA
- Fairfax, VA
- Glen Allen, VA
- Leesburg, VA
- Newport News, VA
- Bellevue, WA*
- Spokane Valley, WA
- Menomonee Falls, WI
- Pewaukee, WI*

*Denotes Regional Service Offices

In addition to our parent company, SAFEbuilt, LLC, headquartered in Loveland, CO, SAFEbuilt has twelve regional offices spread across the United States. Services for this contract will derive from the SAFEbuilt Texas, LLC regional office in Fort Worth, TX.

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SAFEbuilt Texas, LLC Regional Office



832 Sandy Lane
Fort Worth, TX 76120

SAFEbuilt, LLC Corporate Headquarters



3755 Precision Drive, Suite 140
Loveland, CO 80538

NUMBER OF EMPLOYEES

SAFEbuilt, LLC has nearly 1,400 employees working from 140 offices in the United States, including our headquarters, regional, and local offices.

OFFEROR'S POINT OF CONTACT







Texas Regional Office
832 Sandy Lane
Fort Worth, TX 76120
817.496.9396

Mr. Lee Swain
Client Liaison
214.471.7675
lswain@safebuilt.com

Ms. Sasha Landrigan
Sales, Business Development
970.237.2238
slandrigan@safebuilt.com

Mr. Lee Swain, the Client Liaison (Account Manager), will provide contract oversight, and be the City's primary point of contact for customer excellence initiatives. He aims to ensure that the City has the support they need. His role is also focused on bringing the right people to the table should the City desire additional services, local or headquartered back-office support, and ensuring overall contract success and longevity.

Mr. Swain will act as an intermediary between SAFEbuilt and the City to meet the City's needs for information, support, assistance, and reports. In turn, he helps SAFEbuilt to better understand the City's needs, expectations, and challenges.

SAFEbuilt believes that maintaining frequent and consistent check-ins between the Client Liaison and our clients is key to early identification of performance risks and contributes to contract success. These meetings will provide both parties with the opportunity to manage resources tactfully and develop the best Contractor-Client relationship. Further, we can also estimate and evaluate possible outcomes during this process and make any necessary changes.

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Mr. Swain has 15 ICC certifications (shown in Table 1, page 33 in this proposal). He has five State of Texas Licenses, including Texas State Licensed Plumbing Inspector, Texas State Medical Gas Endorsement, Texas State MRFPS Endorsement, Texas State Licensed Residential Wireman Electrician, and Texas Licensed Code Enforcement Officer. Mr. Swain joined SAFEbuilt in 2018 in the roles of Client Liaison and Inspector. He brings more than 35 years of industry experience to the City of Texarkana and is a veteran of the U.S. Marine Corps.

Mr. Swain and the City will receive backup support from Ms. Sasha Landrigan, Mr. Swain's Business Development Representative. Ms. Landrigan will be available to speak with the City if Mr. Swain is traveling or on vacation. She will be the City's second line of support if Mr. Swain is not immediately available.

COMPANY BACKGROUND, HISTORY, AND EXPERIENCE

In 1992, SAFEbuilt began providing exceptional Community Development services to local governments. Today, we are a national leader performing value-added professional, technical, and consulting services in 30 states and the District of Columbia for the efficient delivery of third-party solutions.

While we started by simply providing construction inspections and plan review for several communities in Northern Colorado, our areas of service have expanded over the past 29 years to include:


Full Service and Supplemental Building Department Operations


Residential, Commercial, and Industrial Plan Review


Building, Mechanical, Electrical, and Plumbing Inspection


Fire Plan and Life Safety Review and Inspection


Code Enforcement


Permit Technician


Certified Building Official


Community Development Automation Software


Expedited Plan Review, Inspections, and Engineering for Special Projects


Housing Authority Inspections


Planning and Zoning Services


Disaster Recovery

Over the decades, our capacity has grown to nearly 1,400 employees, providing flexibility and economy of scale to nearly 1,000+ communities like yours.

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SAFEBUILT'S EXPERIENCE & QUALIFICATIONS

SAFEbuilt is a national company with a national infrastructure, but service is delivered at a local level. We will leverage the best practices and lessons learned from our experience supporting not only clients in Texas but also with our support to similar communities in other states. For example, for several years now, the City of Centennial, CO has benefited from the streamlined processes and reduced costs after SAFEbuilt implemented a virtual service delivery system for plan review and inspections. In Troy, MI, the adoption of similar SAFEbuilt virtual solutions helped save the City $1M during their first year of service. When the COVID-19 pandemic struck in early 2020, both jurisdictions benefited from already having these virtual technologies and processes in place, which helped minimize service disruption during the lockdown.



Figure 1: SAFEbuilt in Texas

Through our experience supporting these and other communities with thorough, timely, and cost-effective plan review and inspection services, we have established many exceptional and professional working relationships with the staff of all our jurisdictional clients, as well as many local designers, contractors, and residents. This experience has helped us to become experts with local ordinances, policies, and procedures. We strongly believe that our qualifications are the best suited to support this effort and help maintain your already positive image with your community. Figure 1 shows the locations of all our current Texas clients and identifies the contracts with municipalities where we perform the same work requested by the RFP.

For the past twenty-nine years, SAFEbuilt has successfully supported more than 1,000 municipalities in various capacities, helping them be safer and develop responsibly. Our success is reflected through our understanding of the unique needs of each municipality, tailoring our services based on those needs, and then providing a solid team of well-qualified and experienced professionals to meet the goals and objectives of their community.

What makes SAFEbuilt different from many other building services providers is that most of our personnel are fully onboarded employees of SAFEbuilt, rather than on-call staffing working in a casual, day-to-day contracted capacity. SAFEbuilt also realizes that our quality personnel are our greatest asset and distinguishes us from other building department services companies. Along with recognizing service excellence with monetary compensation and other rewards, we invest heavily in our personnel's training, certification, and licensure, which increases employee satisfaction and tenure with our company. SAFEbuilt's leadership philosophy includes believing that a properly structured recruitment and training program makes good employees even better and provides the momentum to drive them to excel.

Working together with the City, we will deliver services efficiently and accurately, meeting the needs presented in the RFP. All proposed staff are current with their certifications and are fully compliant with continuing education requirements. Also, our team is well-versed in understanding and working in compliance with the following: Texas Department of Licensing and Regulation; Texas State Board of Plumbing Examiners;

SAFEbuilt Guarantee

We provide accountability to assure applicable state and local building codes are met through frequent communication with the State and regular reporting.

Customer service is one of our keys to success. We return calls and email within 24 hours of receipt, answering questions from customers. Similarly, we offer efficient and prompt plan review and inspection support.

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City of Texarkana Code of Ordinances; 2015 and 2018 International Code Council (ICC); 2020 National Electrical Code (NEC) (and 2014, as required). Our proposed team is committed to meeting all requirements, including the following codes:

- 2018 International Building Code
- 2018 International Residential Building Code
- 2018 International Plumbing Code
- 2018 International Fuel Gas Code
- 2018 International Mechanical Code
- 2018 International Property Maintenance Code
- 2018 International Pool and Spa Code
- 2018 International Energy Conservation Code
- 2018 International Existing Building Code with Resource A
- 2018 International Fire Code and All Other Required Fire Codes
- 2020 ANSI Standards
- 2020 National Electric Code NFPA 70

SAFEbuilt is confident that we can provide you with the staff you need when you need them. Our model offers real advantages to the City, providing flexibility and a sense of security knowing that reliable expertise is always on hand, without the hassle of staffing issues. We can quickly increase or decrease employee size through our scheduling process. Our commitment to service delivery for the City of Texarkana is number one.

Similar Project Experience

This section summarizes just a few of the relevant hospital and medical facility projects, as well as some of the larger retail, commercial warehouse, and entertainment projects that SAFEbuilt has supported.

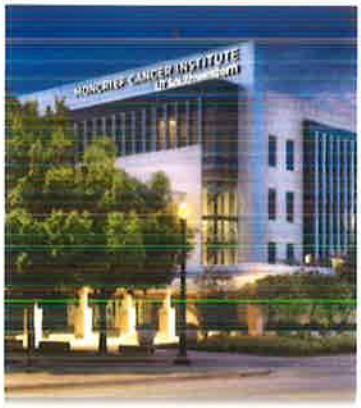


Project: Huguley Hospital Tower Addition; Fort Worth, Texas
Scope: New 252,852 square foot high-rise tower core and shell with finish outs
Owner: The Beck Group
Scot Bennett, Regional Director, Fort Worth
817.255.7800
scotbennett@beckgroup.com
Dates: 2014 – 2016
Services: Inspections, Plan Review, and Permit Expediting
Value: $70,533,000



Project: Valley Regional Medical Center Hybrid Cath Lab; Brownsville, Texas
Scope: Remodel of an existing operation room with the addition of a heart catheter lab.
Owner: CHR Medical
William Leis
210.363.8497
williamleis@chrmedical.com
Dates: 2021
Services: Building, Mechanical, Electrical, Plumbing and Fire Plan Review
Value: $275,000,000

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Project: Moncrief Cancer Center; Fort Worth, Texas

Scope: Construction of new 40,000 square foot facilities and 185,000 square foot addition to the main facility.

Owner: Linbeck Group
Leo Linbeck, III, Owner
817.332.8494

Dates: 2013 – 2016

Services: Building, mechanical, electrical, and plumbing plan reviews and inspections.

Value: $72,000,000



Project: Cook Children's Medical Center; Fort Worth, Texas

Scope: Five-story, 190,000 square foot hospital expansion, including 600-space parking garage.

Owner: Linbeck Group
Leo Linbeck, III, Owner
817.332.8494

Dates: 2016 – 2018

Services: Building, mechanical, electrical, and plumbing plan reviews and inspections.

Value: $15,000,000



Project: Trinity Terrace Tower Addition and Parking Garage Expansion; Fort Worth, Texas

Scope: New 292,779 square foot 22 story residential tower with 117,517 parking garage remodel and expansion

Owner: Manhattan Construction
Natalie Pagano, Communications Manager
817.916.1201
npagano@manhattanconstruction.com

Dates: 2014 – 2016

Services: Inspections, Plan Review, and Permit Expediting

Value: $46,100,000



Project: Fort Worth Multipurpose Arena and Parking Garage; Fort Worth, Texas

Scope: New 929,029 square foot arena and 803,585 square foot parking garage

Owner: The Beck Group
Scot Bennett, Regional Director, Fort Worth
817.255.7800
scotbennett@beckgroup.com

Dates: 2017 – 2019

Services: Inspections, Design Development Consulting, Plan Review, and Permit Expediting

Value: $422,855,390

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Project: The Shops at Clearfork; Fort Worth, Texas

Scope: New 1,214,707 square feet mixed-use development with retail, office, and parking garages

Owner: The Beck Group
Scot Bennett, Regional Director, Fort Worth
817.255.7800
scotbennett@beckgroup.com

Dates: 2016 – 2017

Services: Inspections, Plan Review, and Permit Expediting

Value: $135,000,000



Project: Amazon Fulfillment Center; Fort Worth, Texas

Scope: 1,392,871 square foot finish out for warehouse and distribution facility

Owner: Trammel Crow
Scott Ellerman, Project Manager
214.863.3315
sellerman@trammellcrow.com

Dates: 2016 – 2018

Services: Inspection, Plan Review, and Permit Expediting

Value: $26,772,301



Project: TxDOT Austin Campus; Austin, Texas

Scope: The main office is a five-story office building with about 425,000 square feet. Also a parking structure with capacity for 1,580 vehicles, as well as a 74,000-square-foot materials testing lab.

Owner: Allen McRee RA CCM, Senior Project Manager
Freese and Nichols
817.805.1030
am@freese.com

Dates: 2020 – Ongoing

Services: Building Inspections and Plan Review

Value: $300,000,000

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RÉSUMÉS

SAFEbuilt is pleased to present the City with the résumés of our qualified proposed candidates and sample résumés of the two roles we are in the process of filling. We summarize each member of our proposed team in the Methodologies and Commitment to the City section, beginning on page 30 of this proposal. The résumés are presented in the following order:

- Mr. Kurt Kasson, Project Manager
- Mr. Manny Villarreal, Sr. Inspector
- Candidate TBD, Sr. Inspector
- Mr. Wade Cain, Plans Examiner
- Mr. Carl Partin, Plans Examiner
- Mr. Cliff Nevins, Fire Safety Inspector & Plans Examiner
- Candidate TBD, Jr. Inspector (2)
- Candidate TBD, Health Inspector



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KURT KASSON, CBO

Project Manager

EDUCATION

North Lake Community College
Basic Electricity Course

Lindsey Cooper Refrigeration School
Certified Service Technician & System Designer

ICC CERTIFICATIONS

Certified Building Official
Plumbing Inspector

CERTIFICATIONS & LICENSES

State of Texas Licensed Plumbing Inspector
State of Texas Licensed Fire Inspector
State Of Texas Code Enforcement Officer
Refrigerant Recovery Certification

PROFESSIONAL AFFILIATIONS

BOAT (Building Officials of Texas) President
2005 BOAT Building Official of the Year
2008 Vice President BOAT (Building Officials Association of Texas)
2007 Board Member BOAT
2005/2006 President,North Texas Chapter of ICC/Building Officials
2004/2008 Board Member Region X Coalition (OK, AR & TX)

EXPERIENCE

- **Texas State Operations Manager** SAFEbuilt, LLC | 3/2020 to Present
  - Assists in the development of the strategic plan for all operational activity.
  - Implements and monitors the quarterly and annual operational plans, programs, and projects to meet overall objectives and agreed timelines.
  - Provides support for the development, redesign, implementation, continuous improvement of the company's processes as required to ensure customer focus.
  - Ensures effective external communications with clients and customers.
  - Responsible for managing the budgets for all operations within the assigned territory.
  - Provides recommendations regarding spending levels based on history, benchmarks, and company objectives.
  - Attends regular appointments with client's representative to discuss invoicing and accounting matters.
  - Establishes clear organizational structures for the office level teams, including responsibilities and accountabilities of individuals.
  - Maintains appropriate staffing levels to ensure that services are delivered on time, on budget, and to the company's standard.
  - Manages policy deployment and enforcement in the areas of quality, cost reduction, safety, customer satisfaction, employee relations, and resource management
  - Actively partners and supports Business Development personnel.
  - Ensures and manages compliance with local, state, and federal regulations.
  - Ensures compliance with established codes and professional conduct.
  - Ensures adherence to safety and accident policies and procedures.
  - Provides leadership for new business location start-up.
  - Manages vendors to ensure reduced costs, better quality and better service from the vendors.
  - Responsible for contract management and ensures compliance with contract terms.
- **Building Official, CBO, Assistant Director of Community Development, Community Development Department** City of Allen, TX | 1/2012 to 3/2020
- **Building Official, CBO, Planning & Development Department** City of Euless,TX | 1/1995 to 1/2012
- **Inspection Services Supervisor** City of Euless | 3/1999 to 4/2000
- **Inspector I** City of Euless | 5/1996 to 3/1999
- **Inspector I, Building Inspector/Code Enforcement Officer** City of Euless | 11/1995 to 5/1996

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Kurt Kasson Résumé, Page 2

PROFESSIONAL AFFILIATIONS (CONT.)

2004 Vice President, North Texas Chapter of ICC
2003 Secretary/Treasurer, North Texas Chapter of ICC
Creation of Region X ICC COAT (Coalition of Oklahoma Arkansas & Texas)
Active Board member representing Texas with the International Code Council
Member of BOAT Building Professional Institute (BPI) Host and Co-Chair for the training and certification of municipal inspectors and various trade professionals' state wide

- **Maintenance Tech** City of Euless, TX | 1/1995 to 11/1995
- **Supervisor – Post Tension Cable Manufacturing and Cable Stressing** Dywidag Systems International | 10/1990 to 1/1995
- **Extrusion Manufacturer of Insulated Windows** Allmetal Inc. | 1979 to 1990

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MANNY VILLARREAL, CBO, MCP

Sr. Inspector

LICENSES

Master Electrician, TDLR #34179
A/C Technician, #21078 HVAC
State of Texas Plumbing Inspector
TSBPE #2623

PROFESSIONAL AFFILIATIONS

International Code Council
Member
Texas Municipal League

Manny brings 14 years of experience in the building and construction industry. Several major projects he has performed inspections for include: DFW International Airport, Cowboy Stadium, and Freedom Crossing at Fort Bliss. He has extensive residential inspection experience. He reviews construction documents to ensure that such documents comply with adopted ordinances and meet the intent of the National Building Codes. He is a current member of the International Code Council and has attained the highest accreditation the council gives, the Master Code Professional certification.

EXPERIENCE

- **State Building Department Services Manager** SAFEbuilt, LLC | 2018 to Present
  - Research to determine customer needs and expectations in order to develop new Services.
  - Manage the development and life cycle for new Services, from conceptualization to Service launch to maturity.
  - Coordinates the development of service line introduction by developing time-integrated plans with sales, advertising, and operations to achieve desired ROI and market share objectives.
  - Determines product pricing by utilizing market research data; reviewing production and sales costs; anticipating volume; costing special and customized orders.
  - Provide marketing with information for promoting Services, and assist with the development of the marketing strategy.
  - Must remain current with market changes and market perceptions as well as future trends.
- **Building Inspector** Bureau Veritas | 2016 to 2018
- **Senior Inspector & DFW Airport Instructor** DFW International Airport | 2009 to 2016

ICC CERTIFICATIONS

Master Code Professional
Accessibility Inspector/Plans Examiner
Building Code Official
Building Inspector
Building Plans Examiner
Certified Building Official
Combination Inspector
Commercial Building Inspector
Commercial Combination Inspector
Commercial Electrical Inspector
Commercial Energy Inspector

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Manny Villarreal Résumé, Page 2

ICC CERTIFICATIONS (CONT.)

Commercial Energy Plans Examiner
Commercial Mechanical Inspector
Commercial Plumbing Inspector
Electrical Inspector
Housing Code Official
ICC / AACE Property Maintenance and Housing Inspector
Mechanical Inspector
Plumbing Code Official
Plumbing Inspector
Plumbing Plans Examiner
Residential Building Inspector
Residential Combination Inspector
Residential Electrical Inspector
Residential Energy Inspector/Plans Examiner
Residential Mechanical Inspector
Residential Plumbing Inspector

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WADE CAIN

Plans Examiner

EDUCATION

Indiana Tech University
Bachelor in Business

ICC CERTIFICATIONS

Accessibility Inspector/Plans Examiner
Building Plans Examiner
Commercial Building Inspector
Commercial Energy Inspector
Commercial Energy Plans Examiner
Commercial Mechanical Inspector
Commercial Plumbing Inspector
Fuel Gas Inspector
Mechanical Inspector
Mechanical Plans Examiner
Plumbing Inspector
Plumbing Plans Examiner
Residential Energy Inspector/ Plans Examiner
Residential Mechanical Inspector
Residential Plumbing Inspector

EXPERIENCE

- **Plans Examiner** SAFEbuilt, LLC | 8/2020 to Present
  - Perform full range of residential and commercial (IRC and IBC governed) Plan Reviews (includes electrical, if qualified). Identify and address areas of plan non-compliance.
  - Identify projects requiring outside technical resources—structural, mechanical, electrical engineering or other special plans examiner skills not present in the office. Manage the process of utilizing these services.
  - Ensure that customer commitments and company goals related to plan review turnaround times and field inspections are consistently met or exceeded.
  - Establish and implement building department and company policies and procedures in conjunction with Building Official.
  - Identify areas for improvement in office operations, customer service level, employee efficiency, and implement changes with approval of the Building Official.
  - Perform periodic site visits to review on-going projects (commercial and residential) to validate reviewed plans against actual projects.
  - Assumes the duties and responsibilities of the Building Official when required.
  - Randomly and periodically calculate permit and plan review fees manually and compare to software generated calculations.
  - Enter inspection and plan reviews results in appropriate software.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Recommend code modifications and/or additions to customers as necessary to keep codes current.
- **Plans Examiner** City of Allen,TX | 7/2019 to 8/2020
  - Reviewed plans, verifying compliance with codes, zoning codes, and issuing building permits.
  - Conducted field inspections by observing and inspecting construction projects.
  - Provided departmental support by supervising the activities of City personnel.
- **Construction Electrician** Marshall Electric | 11/2018 to 7/2019
  - Installed electrical wiring per code in both residential and commercial construction.
  - Efficiently worked with general contractors, home owners, and inspectors.

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CARL PARTIN

Plans Examiner

ICC CERTIFICATIONS

Building Inspector
Building Plans Examiner
Commercial Building Inspector
Commercial Energy Inspector
Commercial Energy Plans Examiner
Residential Building Inspector
Residential Energy Inspector/ Plans Examiner

EXPERIENCE

- **Plans Examiner** SAFEbuilt, LLC | 2018 – Present
  - Review all plans and specifications for commercial, industrial, and residential projects to ensure compliance with city, state, and federal laws and regulations.
  - Initiate pre-construction conferences with contractors and/or developers and associated staff members.
  - Provide technical direction and assistance to inspection personnel relating to field problems.
  - Assess and resolve complaints received from clients, applicants, public, designers, and contractors.
  - Regularly interact directly with municipal clients and their staff.
  - Perform inspections on as needed basis, providing interpretation of codes in the field.
  - Attend meetings, educational seminars, and functions relating to building codes.
- **Logistics Specialist** Big Hat Transportation; Valley View, TX | 10/2017 – 02/2018
  - Provided client consultation relating to their transportation needs. Client transportation needs varied from airport transfers to providing transportation of multi-day corporate events.
- **Plans Examiner** City of Denton, TX | 10/2013 – 09/2017
  - Performed commercial and residential plan review to insure compliance with the adopted codes and regulations.
  - Assisted in Ordinance development.
  - Development Review Committee member.
- **Transportation Coordinator and Maintenance Technician** Nocona ISD; Nocona, TX | 10/2011 – 11/2017
  - Coordination of district vehicle use and maintenance.
  - Performed maintenance to district facilities, including electrical, HVAC, and plumbing work.
- **Drainage & Building Inspector/ Plans Examiner** Town of Flower Mound; Flower Mound, TX | 04/2001 – 06/2007
  - Performed drainage inspections on new construction and provided resolutions to drainage issues.
  - Performed building inspections on residential and commercial construction projects.
  - Performed building code and ordinance compliance plan reviews on commercial projects.

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Carl Partin Résumé, Page 2

- **I.T. Consultant** TX, CA, OH, WA, HI | 04/1995 – 04/2001
  - Positions included 1st, 2nd, and 3rd Level User Support, System Analyst, Network Analyst and Administration, Email Administration, Database Administration, and Trainer
  - Provided multi-level end user support and training, via phone and on-site.
  - Participated in software development and training.
  - Software supported consisted of Microsoft, Linux, Lotus Notes, and Novel.
  - Hardware supported consisted of Hewlett Packard, Compaq, Toshiba, and Dell.
- **Public Works Utility and Street Maintenance/ Construction Inspector** Town of Flower Mound; Flower Mound, TX | 12/1982 – 10/1995
  - Performed maintenance related tasks on the municipal infrastructure.
  - Performed inspections of utility, street and capital improvement projects to insure compliance with the adopted codes and regulations.

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CLIFF NEVINS

Fire Inspector & Fire Plans Examiner

EDUCATION

Lone Star College
Houston, TX
Peace Officer Certification
12/2016

Amarillo College
Amarillo, TX
Basic Firefighter Certification
5/2011

West Texas A&M University
Canyon, TX
B.S. in Criminal Justice
5/2010

ICC CERTIFICATIONS

TCOLE Certified Intermediate Peace Officer

TCFP Certified Intermediate Fire Fighter, Advanced Fire Inspector, Plans Examiner I, Intermediate Arson Investigator, Hazmat Tech, Fire Instructor I, Fire Officer I and Fire and Life Safety Educator I

ICS – 100, 200, 300, 400, 700, 701, 702, 703, 704 and 800 certified

NAFI Certified – CFEI, CVFI

WORK EXPERIENCE

- **Fire Inspector & Fire Plans Examiner**, SAFEbuilt, LLC | 2021 to Present
  - Inspect businesses for compliance with the International Fire Code as adopted and amended for enforcement by local Municipality/County.
  - Investigate complaints of alleged violations of fire regulations.
  - Inspect new construction projects and existing buildings, as required.
  - Identify and report violations and infractions of laws, ordinances and safety standards.
  - Use construction blueprints to inspect for compliance with codes and safety standards.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Perform full range of commercial (IRC and IBC governed) Fire Plan Reviews (including sprinkler and fire alarm systems, if qualified). Identify and address areas of plan non-compliance.
  - Establish and implement building department and company policies and procedures in conjunction with the Chief Building Official or Fire Marshal, depending on the reporting structure.
  - Identify areas for improvement in office operations, customer service level, employee efficiency, and implement changes with approval of the Chief Building Official or Fire Marshal, depending on the reporting structure.
  - Perform periodic site visits to review on-going commercial projects to validate reviewed plans against actual projects.
  - Generate and interpret reports from software that have a direct impact on company billing revenue, permits issued, inspections/stops being performed, plan review turnaround times, and other key office performance/ productivity indicators.
  - Attend town board meetings, planning meetings or pre-construction meetings as required or requested.
  - Recommend code modifications and/or additions to customers as necessary to keep codes current.
- **Deputy Fire Marshal**, Denton County Emergency Service | 7/2017 to 2021
- **Fire Inspector**, Harris County Fire Marshal's Office | 6/2015 to 7/2017
- **Fire Inspector,** Texas State Fire Marshal's Office | 9/2012 to 6/2015
- **Crew Leader**, Blackmon Mooring - Amarillo, TX | 1/2012 to 9/2012

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CANDIDATE TBD

Jr. Building Inspector

REQUIRED EDUCATION

High school diploma or equivalent
Associate or Bachelor's Level Higher Education a Bonus

ICC CERTIFICATIONS

ICC certification* as a combination residential or commercial inspector is required.

Combination inspector requirements include the following four certifications:
Residential/Commercial Plumbing
Residential/Commercial Mechanical
Residential/Commercial Electrical
Residential/Commercial Building

**Certifications from other model code organizations are also acceptable.*

OTHER

Valid Driver's License & Good Driving Record Required

SAFEbuilt is currently interviewing candidates to fill the role of Junior Building Inspector. This role is responsible for performing technical and specialized structural, mechanical, plumbing and electrical inspection work as assigned. Inspections are performed in accordance with each jurisdiction's adopted/established standards and ordinances, codes and regulations. Individual is responsible for ensuring that all field inspections are completed as committed to the customer and that documentation is completed accurately, fully, and in a timely fashion. The candidate should reside within 75 miles of the projects we assign to them.

RESPONSIBILITIES

- Perform assigned field inspections in accordance with adopted codes.
- Field inspections are to be performed in a timely manner in order to achieve a 100% same-day inspection target with a consistent interpretation and application of the applicable code.
- Read and examine plans and specifications when required.
- Report violations and maintain files/records accurately and consistently.
- Perform other related duties as required.

KNOWLEDGE & SKILLS

- Must possess extensive working knowledge of local building code regulations, polices, procedures, and terminology used within the work environment.
- Interpretation of codes in the field and ability to provide code compliant solutions.
- Must possess the ability to positively interact with the other staff members, the general public, contractors, governmental entities, and other clientele.
- Excellent verbal and written communication skills.
- Good time management, organization, and attention to detail skills.
- Demonstrated ability to exercise initiative and a considerable amount of independent judgment.
- Proficient in Microsoft Office.

EXPERIENCE

- 3-5 years of experience in municipal code inspections.

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CANDIDATE TBD

Health Inspector

DESIRED EDUCATION & TRAINING

Associates Degree in Science or a Health-Related Field Preferred

Require Certifications from One or More of the Following:

The Council on Certification of Health, Environmental, and Safety Technologists

The Board of Certified Safety Professionals

The American Board of Industrial Hygiene

Relevant ICC Inspection Certifications

FDA Food Code Training

REQUIRED CERTIFICATIONS

FDA Food Code Certification

OTHER

Valid Driver's License & Good Driving Record Required

SAFEbuilt is currently interviewing candidates to fill the role of Health Inspector to support contracts in Texas. Our ideal candidate will be a motivated self-starter who can work on a variety of assignments. The right candidate will be a member of our highly respected building department team with a full complement of resources to support their career and exciting and challenging projects to keep them engaged. The candidate should reside within 75 miles of the projects we assign to them.

RESPONSIBILITIES

- Perform specialized work in the enforcement of public health laws and the inspection of various establishments for conformance with these laws.
- Promote public health through inspection and instruction of proper sanitary conditions. Work extends to a variety of establishments and facilities including cosmetology and massage establishments, nail salons, hotels/motels, hospitals and medical facilities, retail food establishments, private sewage disposal and private water supply facilities, natural bathing areas, public swimming pools, sub-standard housing, blight, and various nuisance conditions.
- Report violations and maintain files/records accurately and consistently.
- Perform other related duties as required.

KNOWLEDGE & SKILLS

- Extensive knowledge of local building codes and current construction procedures/technology.
- Interpretation of codes in the field and ability to provide code compliant solutions.
- Must possess the ability to positively interact with the other staff members, the general public, contractors, governmental entities, and other clientele.
- Excellent verbal and written communication skills.
- Good time management, organization, and attention to detail skills.
- Demonstrated ability to exercise initiative and a considerable amount of independent judgment.
- Proficient in Microsoft Office.

EXPERIENCE

- 3-5 years of experience in performing health code inspections.
- Perform inspections in accordance with Texas Health & Human Services 26 TAC, Chapter 553, Subchapter D.

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LITIGATION

SAFEbuilt Texas, LLC has had no contract failures, nor any civil or criminal litigations or investigations since its incorporation on November 20, 2009. Further, SAFEbuilt Texas, LLC has not been judged guilty or liable as a result of any litigations.

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Section B – References

Currently, SAFEbuilt has 88 contracts with 78 municipal and state clients, and we perform the services requested by the RFP for 73 of these clients. The following table presents a listing of these contracts and the similar work we perform for them.

Client	Dates of service	Plan Review	Inspections
City of Alvord	9/12/2012 – Ongoing	✓	✓
City of Amarillo	1/16/2020 – Ongoing	✓	
City of Arlington	9/17/2019 – Ongoing	✓	✓
City of Austin	5/20/2021 – Ongoing	✓	
City of Azle	1/15/2015 – Ongoing	✓	✓
City of Bellaire	11/17/2020 – Ongoing	✓	✓
City of Brenham	4/17/2021 – Ongoing		✓
City of Bridgeport	10/16/2012 – Ongoing	✓	✓
City of Brownsville	6/18/2021 – Ongoing	✓	
City of Callisburg	11/7/2018 – Ongoing	✓	✓
City of Celina	6/13/2019 – Ongoing		✓
City of Cleburne	4/1/2020 – Ongoing	✓	✓
City of Cleveland	1/21/2021 – Ongoing	✓	✓
City of Colleyville	3/9/2016 – Ongoing		✓
City of Collinsville	1/1/2020 – Ongoing	✓	✓
City of Coppell	7/11/2019 – Ongoing	✓	
City of Crowley	10/1/2018 – Ongoing	✓	✓
City of Dallas	1/20/2021 – Ongoing	✓	
City of Dalworthington Gardens	7/3/2020 – Ongoing	✓	✓
City of Danbury	7/8/2021 – Ongoing	✓	✓
City of Decatur	4/1/2021 – Ongoing	✓	✓
City of Del Rio	6/18/2021 – Ongoing	✓	
City of DeSoto	2/9/2010 – Ongoing		✓
City of Fairfield	6/24/2020 – Ongoing	✓	✓
City of Fort Worth	1/30/2008 – Ongoing	✓	✓
City of Gainesville	12/9/2013 – Ongoing	✓	✓
City of Harker Heights	5/17/2021 – Ongoing	✓	✓
City of Hurst	10/24/2019 – Ongoing	✓	✓
City of Jarrell	11/4/2020 – Ongoing	✓	✓
City of Jersey Village	3/16/2021 – Ongoing	✓	✓
City of Justin	1/25/2017 – Ongoing	✓	✓
City of Katy	5/11/2020 – Ongoing	✓	✓
City of Keller	4/17/2018 – Ongoing	✓	✓
City of Kennedale	5/19/2015 – Ongoing	✓	✓
City of Krugerville	2/12/2014 – Ongoing	✓	✓
City of Krum	10/1/2015 – Ongoing	✓	✓
City of Kyle	3/2/2021 – Ongoing	✓	✓
City of Lakeway	11/1/2019 – Ongoing		✓

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Client	Dates of service	Plan Review	Inspections
City of Levelland	2/20/2019 – Ongoing	✔	✔
City of Lewisville	12/19/2019 – Ongoing	✔	✔
City of Lindsay	11/12/2018 – Ongoing	✔	✔
City of McGregor	2/19/2019 – Ongoing	✔	
City of Muenster	6/4/2014 – Ongoing	✔	✔
City of Murphy	7/30/2020 – Ongoing		✔
City of Navasota	4/26/2021 – Ongoing	✔	✔
City of New Fairview	5/6/2020 – Ongoing	✔	✔
City of Oak Point	1/1/2011 – Ongoing	✔	✔
City of Plainview	11/5/2020 – Ongoing	✔	✔
City of Rice	11/10/2020 – Ongoing	✔	✔
City of Runaway Bay	9/20/2017 – Ongoing	✔	✔
City of Saint Jo	11/1/2011 – Ongoing	✔	✔
City of Santa Fe	7/9/2020 – Ongoing	✔	✔
City of South Padre Island	12/1/2019 – Ongoing	✔	
City of Southlake	9/1/2018 – Ongoing		✔
City of Sweeny	4/27/2021 – Ongoing	✔	✔
City of Valley View	2/10/2014 – Ongoing	✔	✔
City of West Lake Hills	6/25/2021 – Ongoing	✔	✔
City of Wolfforth	12/17/2018 – Ongoing	✔	✔
City of Wylie	5/31/2020 – Ongoing	✔	✔
Texas Department of Transportation (TXDOT)	6/25/2020 – Ongoing	✔	✔
Town of Argyle	7/2/2019 – Ongoing	✔	✔
Town of Cross Roads	5/18/2021 – Ongoing	✔	✔
Town of Cross Timber	9/16/2020 – Ongoing	✔	✔
Town of Dish	1/12/2015 – Ongoing	✔	✔
Town of Lakeside	1/1/2013 – Ongoing	✔	✔
Town of Little Elm	11/18/2020 – Ongoing	✔	✔
Town of Northlake	1/1/2011 – Ongoing	✔	✔
Town of Ponder	1/1/2011 – Ongoing	✔	✔
Town of Road Runner	1/20/2021 – Ongoing	✔	✔
Town of Shady Shores	4/1/2019 – Ongoing	✔	✔
Town of Tioga	7/9/2013 – Ongoing	✔	✔
Town of Trophy Club	1/1/2017 – Ongoing	✔	✔
Town of Westlake	6/21/2013 – Ongoing	✔	✔

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REFERENCES



City of Katy
June 2020 – Ongoing
Supplemental Residential and Commercial Building Inspections
Elaine Lutringer, Director of Public Works
901 Avenue C, Katy, TX 77492
281.391.4829
elutringer@cityofkaty.com



Town of Northlake
September 2015 – Ongoing
Full Building Department Services
Drew Corn, Development Services Director
1500 Common Circle, Suite 300, Northlake, TX 76226
940.242.5703
dcorn@townofnorthlake.tx.us



City of Azle
2015 – Ongoing
Building Inspections and Plan Review Services
David Hawkins, Development Services Director
505 W. Main Street, Azle, TX 76020
817.444.7084
dhawkins@cityofazle.org



TxDOT Austin Campus
2020 – Ongoing
Building Inspections and Plan Review Services
Allen McRee RA CCM, Senior Project Manager with Freese and Nichols
10431 Morado Circle, Suite 300, Austin, TX 78759
Office: 512.617.3135 I Mobile: 817.805.1030
am@freese.com

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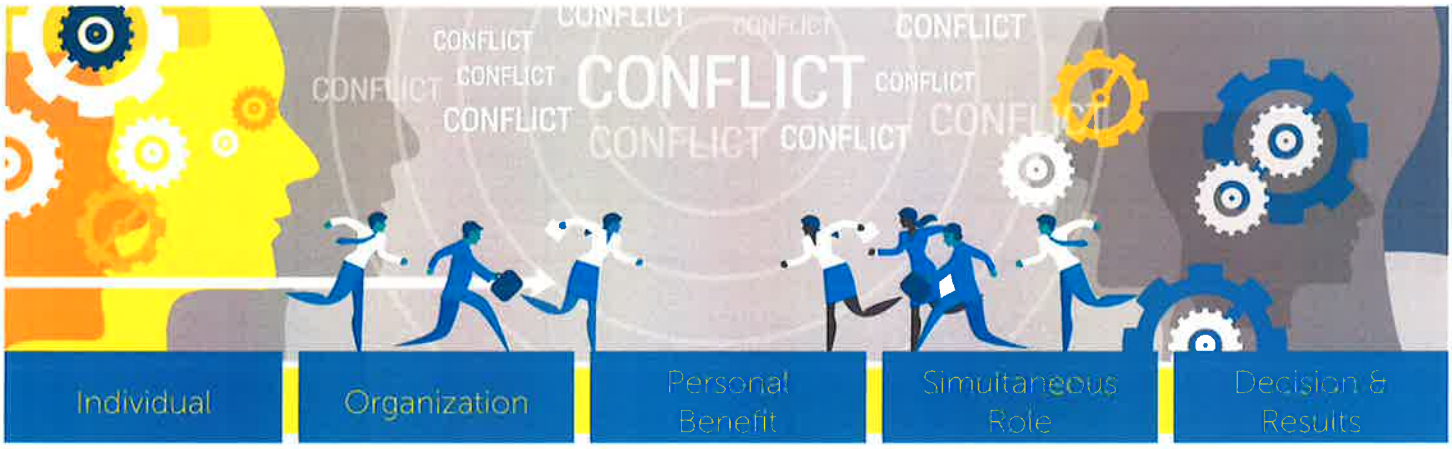
Section C – Proposal

SAFEbuilt Texas, LLC is a wholly-owned subsidiary of SAFEbuilt, LLC. Both SAFEbuilt Texas, LLC and SAFEbuilt, LLC are Delaware Limited Liability Companies.

SAFEbuilt, LLC and SAFEbuilt Texas, LLC are backed by private equity—The Riverside Company—out of Cleveland, Ohio, giving us a robust annual budget. Since its founding in 1988, The Riverside Company has had more than 650 investments, 300 team members, and 15 office locations. Riverside has offices and makes investments across North America, Europe, and the Asia-Pacific region. The firm's investors include some of the world's leading pension funds, endowments, funds of funds, insurance companies, and banks.

With Riverside's backing, our financial strength affirms our ability to deliver services consistently for the duration of the contract and beyond.

CONFLICTS OF INTEREST



All SAFEbuilt companies and covered individuals are required to refrain from providing services to other persons, firms, or entities that would create a conflict of interest for SAFEbuilt with regard to providing services to municipal clients. We address "Conflict of Interest" in our established "SAFEbuilt Anti-Corruption Policy" in order to maintain a high code of conduct in all of our operations. Our employees receive annual training and are always expected to commit themselves to ethical and professional conduct.

This policy includes the following provisions:

- ✓ SAFEbuilt does not offer or provide anything of benefit to any public official or employee that would place the official or employee in a position of violating the public trust.
- ✓ SAFEbuilt does not work as a consultant, contractor, or sub-contractor on any project within the scope of a contract with a public agency or municipality.
- ✓ SAFEbuilt corporate officials and employees do not have a direct or indirect interest in service contracts, own stock, or induce action to promote any contract for personal benefit.
- ✓ SAFEbuilt employees are not legislators or state officers or their beneficiaries or trustees.
- ✓ SAFEbuilt employees are required to report any current or potential conflicts of interest to their supervisor.
- ✓ SAFEbuilt complies with all public disclosure requirements.

A SAFEbuilt contract with the City of Texarkana will include a conflict-of-interest provision.

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SAFEbuilt does not have any known or potential conflicting financial, business, projects, or relationship interests that would create a conflict of interest for the City of Texarkana or SAFEbuilt.

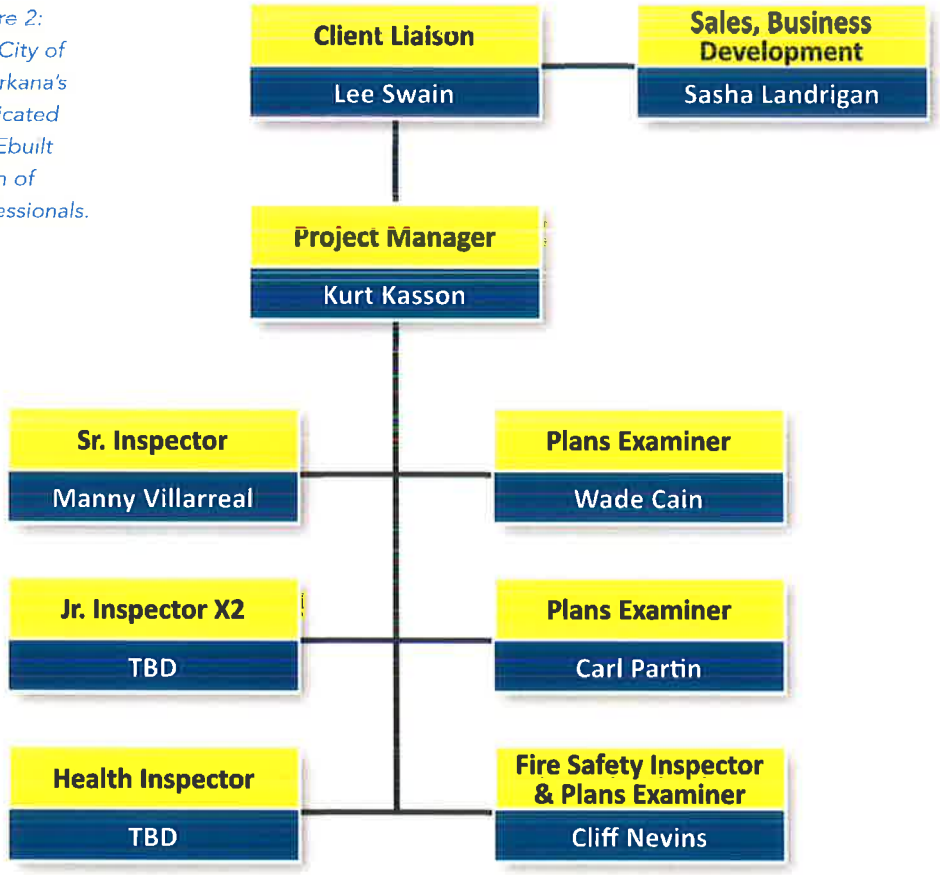
METHODOLOGIES AND COMMITMENT TO THE CITY

SAFEbuilt has successfully assisted many municipalities with plan review and inspection services to support their high-profile construction projects. Throughout our twenty-nine years of experience providing services similar to those required by this RFP, we have been called upon to quickly scale our staff and deliverables. Should the City's needs grow or evolve to include additional services or an accelerated timeline, we can quickly adapt to your changing needs.

THE SAFEBUILT TEAM

A partnership with SAFEbuilt gives the City of Texarkana instant access to a deep pool of licensed, experienced, customer-focused plans examiners and inspectors. Our staff consists of a team of industry professionals who support municipalities with their construction projects across Texas, providing consistent and responsive customer service every day. The organization chart shown in Figure 1 introduces our proposed team for the City.

Figure 2: The City of Texarkana's Dedicated SAFEbuilt Team of Professionals.



"We began this relationship in June of this year [2020] and SAFEbuilt has been great to work with. They have a team of knowledgeable inspectors that perform inspections daily in the City. They have great customer service and communication skills. They have also blended well with our inhouse inspection team."

— Elaine Lutringer
Public Works Director
City of Katy, TX

As with any company that provides third-party service personnel to their clients, SAFEbuilt thoroughly screens prospective personnel for the right experience and qualifications to perform their assigned duties. With 29 years of industry experience, we are very familiar with each position's requirements within the different building services disciplines. We look for candidates with a well-rounded background in the building services and construction industries and exhibit a passion for the work and a drive to get the job done correctly and on schedule. We actively pursue self-motivated candidates who are personable and who can easily integrate into any team setting.

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Mr. Kurt Kasson
Project Manager

The City of Texarkana's SAFEbuilt team will be led by **Mr. Kurt Kasson** in the role of **Project Manager.** Mr. Kasson will be responsible for setting expectations and managing the outcomes for service delivery performance.

Mr. Kasson joined SAFEbuilt in early 2020 and serves in multiple roles, including Certified Building Official, Project Manager, and State Operations Manager. He brings more than 36 years of industry experience to support this project for the City. Mr. Kasson's ICC certifications and State of Texas licenses are shown in Table 1, page 33.



Mr. Manny Villarreal
Sr. Inspector

Mr. Manny Villarreal will support the project in the role of **Sr. Inspector**. He has 15 years of experience in the building and construction industry. He joined SAFEbuilt in 2018 and is SAFEbuilt's State Building Department Services Manager. Mr. Villarreal has performed inspections for major projects, including DFW International Airport, Cowboy Stadium, and Freedom Crossing at Fort Bliss.

Mr. Villarreal has extensive residential inspection experience. He is a current member of the International Code Council and has attained the highest accreditation the council gives, the Master Code Professional certification. Mr. Villarreal's impressive certifications and licenses are shown in Table 1, page 33.



Mr. Cliff Nevins
Fire Safety Inspector
& Plans Examiner

Mr. Cliff Nevins, who joined SAFEbuilt earlier this year, will support the City on this project in the dual role of **Fire Safety Inspector & Plans Examiner**. Mr. Nevins has nine years of experience as a Fire Marshal, working for Denton County Emergency Services, Harris County Fire Marshal's Office, and the Texas State Fire Marshal's Office. Mr. Nevins has several Texas Commission on Fire Protection certifications (see Table 1, page 33). He also has multiple certifications with the Texas Commission on Law Enforcement, the National Incident Management System (NIMS) Incident Command System (ICS), and the National Association of Fire Investigators (NAFI). He completed a B.S. degree in Criminal Justice at West Texas A&M University in 2010 and received his Basic Firefighter Certification from Amarillo College in 2011.

ICC INTERNATIONAL CODE COUNCIL

The Master Code Professional (MCP™) is the highest level of designation the International Code Council (ICC) offers. The ICC has certified thousands of individuals, but only a small select number have attained this high achievement level. Mr. Manny Villarreal has achieved the highest certification status.

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Mr. Wade Cain
Plans Examiner

Mr. Wade Cain will support the City in the role of Plans Examiner. Mr. Cain began working with SAFEbuilt in August 2020 and brings 16 years of industry experience to the role. His previous experience includes working as a Plans Examiner for the City of Allen, TX. He has also worked for the City of Houston as an Occupancy Structural Inspector. Mr. Cain has 13 ICC certifications (see Table 1, page 33) and has a Bachelor of Business degree from Indiana Tech University.



Mr. Carl Partin
Plans Examiner

Mr. Carl Partin joined SAFEbuilt in 2019 and brings more than 29 years of experience in building services support roles, including plans examination. He will serve in the role of Plans Examiner for this project with the City of Texarkana.

Mr. Partin has demonstrated project management skills and has excellent communication skills. His previous work experience includes working as a Plans Examiner for the Texas cities of Denton, Plano, and Flower Mound. Mr. Partin's ICC certifications are presented in Table 1, page 33.

SAFEbuilt is actively recruiting candidates to fill the roles for two Jr. Inspectors and a Health Inspector to complete the SAFEbuilt Team for the City of Texarkana. Currently, we are in the process of evaluating résumés and interviewing interested and qualified candidates to fill these roles. Along with the licenses and certifications required for these positions, we require a minimum of three years of applicable experience and demonstrated knowledge of construction techniques and building codes through experience. We present sample résumés of the candidates we are sourcing in the Résumés section of our proposal, beginning on page 14.

"I am a Senior Program Manager for Freese and Nichols, Inc. and currently lead the Construction Management team for TxDOT on their new Administrative Headquarters Campus in Austin. We contracted with SAFEbuilt to provide inspection services during the construction of this new campus. The scope of services provided includes water/sewer rough ins, storm water and building MEP inspections. SAFEbuilt has an office on site and provides a Building Official and an inspector to complete the daily inspection activity. I have found SAFEbuilt to be very knowledgeable regarding codes and interpretations as well as providing excellent communication with co-workers and trades. SAFEbuilt is an asset and key member of our team. I would welcome the opportunity to work with them again on future projects and would recommend them to any prospective clients and opportunities."

— Allen McRee, RA CCM, Senior Program Manager with Freese and Nichols

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Certifications / Licenses	Lee Swain	Kurt Kasson	Manny Villarreal	Wade Cain	Carl Partin	Cliff Nevins
ICC Accessibility Inspector/Plans Examiner			✓	✓		
ICC/AACE Property Maintenance and Housing Inspector			✓			
ICC Building Code Official			✓		✓	
ICC Building Code Specialist			✓	✓	✓	
ICC Building Inspector	✓		✓			
ICC Building Plans Examiner			✓	✓	✓	
ICC Certified Building Official		✓	✓			
ICC Combination Inspector	✓		✓	✓	✓	
ICC Commercial Building Inspector			✓	✓	✓	
ICC Commercial Combination Inspector	✓		✓	✓		
ICC Commercial Energy Inspector	✓		✓	✓		
ICC Commercial Energy Plans Examiner			✓			
ICC Commercial Mechanical Inspector	✓		✓			
ICC Commercial Plumbing Inspector			✓			
ICC Commercial Electrical Inspector	✓		✓			
ICC Electrical Inspector	✓		✓			
ICC Fire Plans Examiner						✓
ICC Fuel Gas Inspector				✓		
ICC Housing Code Official			✓			
ICC Master Code Professional			✓			
ICC Mechanical Inspector	✓		✓	✓		
ICC Mechanical Plans Examiner				✓		
ICC Plumbing Code Official			✓			
ICC Plumbing Code Specialist			✓			
ICC Plumbing Inspector	✓	✓		✓		
ICC Plumbing Plans Examiner			✓	✓		
ICC Residential Building Inspector	✓		✓		✓	
ICC Residential Combination Inspector	✓		✓			
ICC Residential Energy Inspector/Plans Examiner	✓		✓	✓	✓	

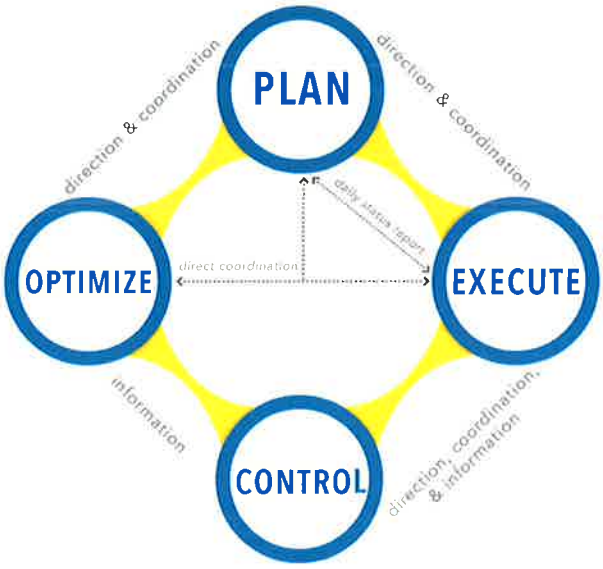
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Certifications / Licenses	Lee Swain	Kurt Kasson	Manny Villarreal	Wade Cain	Carl Partin	Cliff Nevins
ICC Residential Inspector			✓			
ICC Residential Mechanical Inspector	✓		✓	✓		
ICC Residential Plumbing Inspector	✓		✓	✓		
Master Electrician			✓			
Texas State Licensed Plumbing Inspector	✓	✓	✓			
Texas State Medical Gas Endorsement	✓					
Texas State MRFPS Endorsement	✓					
Texas State Licensed Residential Wireman Electrician	✓					
Texas Licensed Code Enforcement Officer	✓	✓				
Texas State Licensed Fire Inspector		✓				
TCOLE Certified Intermediate Peace Officer						✓
TCFP Certified Intermediate Fire Fighter						✓
TCFP Certified Advanced Fire Inspector						✓
TCFP Certified Plans Examiner I						✓
TCFP Certified Intermediate Arson Investigator						✓
TCFP Certified Hazmat Technician						✓
TCFP Certified Fire Instructor I						✓
TCFP Certified Fire Officer I						✓
TCFP Certified Fire and Life Safety Educator I						✓
NIMS ICS-100 Certified						✓
NIMS ICS-200 Certified						✓
NIMS ICS-300 Certified						✓
NIMS ICS-400 Certified						✓
NIMS ICS-700 Certified						✓
NIMS ICS-701 Certified						✓
NIMS ICS-702 Certified						✓
NIMS ICS-703 Certified						✓
NIMS ICS-704 Certified						✓
NIMS ICS-800 Certified						✓
NAFI Certified Fire & Explosion Investigator						✓
NAFI Certified Vehicle Fire Investigator						✓

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SAFEBUILT'S APPROACH TO PROJECT MANAGEMENT

SAFEbuilt recognizes the importance of providing our clients with quality work that meets the agreed schedule. The SAFEbuilt Team has a proven record of completing projects on or ahead of schedule. Our understanding of scheduling requirements, as well as overall procedures, preferences, and standards, has been acquired and perfected over our long history of working with municipal clients on their critical projects.



SAFEbuilt's approach begins with the application of our management philosophy. We utilize a Project Management Institute (PMI) framework of Plan, Execute, Control, and Optimize (PECO). The PECO system is based on our team's experience, as well as corporate best practices. At contract start, we will use the method to calibrate our framework and adjust as necessary. This process is not common throughout the industry—and sets SAFEbuilt apart.

Our organizational approach applies to the management of all operations, ensuring all aspects of the program are thoroughly covered. Not only does the system organize routine tasks, but it also tracks budget and optimizes efficiencies. Our Project Manager, Mr. Kurt Kasson assigns tasks and supervises each contract. The bottom line – all project requirements are managed systematically and cost-effectively, resulting in significant savings for our clients.

SAFEBUILT'S APPROACH TO QUALITY CONTROL AND ASSURANCE

SAFEbuilt prides itself in meeting clients' needs while maintaining a high level of quality control. Our approach is proactive—we prevent quality issues to the greatest extent possible and prepare for other situations in advance by mitigating risk.

To ensure quality, SAFEbuilt has implemented a Quality Control (QC) program where Project Managers perform random quality evaluations of our staff throughout the project. SAFEbuilt's QC activities include:

- Standardized processes for intake, completion of returned work, email correspondence, review comment letters, and other items to ensure consistency and client satisfaction (e.g., logging review data into the City's system).
- Our Project Manager conducts periodic reviews to ensure completeness, accuracy, and consistency of work performed.
- Periodic peer review of others' plan reviews.
- Staff feedback as necessary for any discrepancies or improvements needed.
- Staff is paid to attend both internal and external training to grow professionally and improve skill sets.
- Project Manager conducts periodic check-ins with clients for feedback on satisfaction with work performed and services provided.
- Send periodic customer satisfaction surveys for feedback on work performed and services provided.

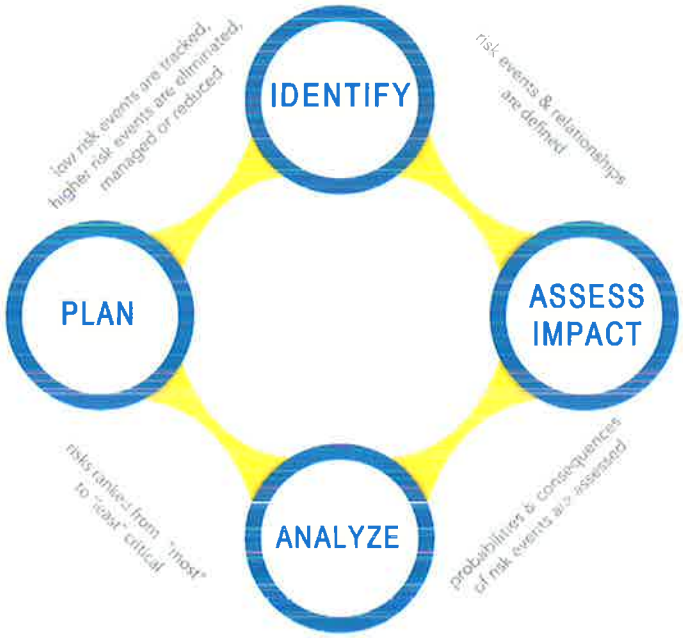
SAFEbuilt uses both check-ins and surveys to find possible opportunities to improve client satisfaction, work performed, and services provided, as necessary.

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Given SAFEbuilt's comprehensive approach to management and plan review, the probability of risk is low. As part of our QC&A process, we ensure that SAFEbuilt standards are met. We involve the City in the entire process to maintain transparency.

In addition to the routing and tracking systems used for plan review, staff receives training regularly to stay up to date on current codes, ordinances, amendments, and regulations. We also mitigate risks through our ability to direct additional resources from our corporate or regional operations for immediate staffing needs.

To further mitigate risk, we follow an iterative process comprised of planning implementation and progress monitoring. The steps are shown in Figure 3.



Our plan for program success is to eliminate or reduce the risks identified by the process described above. Adjustments in technical steps and schedules may achieve this. If necessary, the next step is minimizing the likelihood and impact of risk. It is unlikely for risk to reach this level. Yet, we are prepared to implement additional mitigation strategies, such as switching out staff, reviewing best practices, adjusting schedules, and increasing the frequency of peer review.

SAFEbuilt's Approach to Service Delivery

Our staff's quality and training, combined with our proven business practices and a core commitment to customer satisfaction, ensure each client receives the highest levels of contract performance, professionalism, and responsiveness in the industry.

All SAFEbuilt Team Members will:

- ✓ Wear/display proper identification.
- ✓ Possess/maintain required certifications and are experienced in performing compliant inspections, plan reviews, and permitting.
- ✓ Be knowledgeable of the principles of design, local zoning, and topographical site plans.
- ✓ Remain proficient and knowledgeable of federal, state, and local laws, rules, regulations, directives, codes, and ordinances applicable to their work.
- ✓ Offer exemplary customer service while performing their duties and interacting with City personnel, construction firms, and the public.
- ✓ Attend meetings as required by the City.
- ✓ Always exhibit professional and courteous conduct and an appropriate appearance during interactions both on and off the job site.
- ✓ Meet all job safety requirements and OSHA safety standards.
- ✓ Follow CDC guidelines for COVID-19 prevention and wear recommended PPE while onsite. Frequently sanitize vehicles and equipment as further preventive measures.
- ✓ Perform all duties as required by the scope of work.

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APPROACH TO INSPECTION SERVICES

Your SAFEbuilt team will be available to the City throughout all construction phases. Our team of experienced and qualified personnel will perform the inspections outlined in the RFP's scope of work.

Your SAFEbuilt Inspectors will:

- ✓ Review all plans submitted before each inspection.
- ✓ Adhere to inspection times as scheduled.
- ✓ Verify approved plans are onsite and verify construction has not deviated from approved plans.
- ✓ Verify onsite condition is consistent with the appropriate records for square footage, setbacks, heights, and other requirements that may be applicable.
- ✓ Perform field inspections, including building, mechanical, electrical, fire, health, and plumbing in accordance with the City's adopted ordinances, codes, and standards.
- ✓ Use inspection checklists and codebooks during the inspections.
- ✓ Provide all required inspections and record the results for those inspections.
- ✓ Identify code violations per the national and state building codes, county ordinances, and local amendments.
- ✓ Work with contractors to facilitate appropriate remedies for code violations.
- ✓ Result inspections and review the reports and comments with the construction contractor onsite whenever possible.
- ✓ Provide the written inspection results to the Project Manager or their designee within a reasonable amount of time following the inspection, but not to exceed 24 hours.
- ✓ Provide Inspection reports to all parties.
- ✓ Perform work at a level of competency in accordance with industry standards. All inspections will be performed by ICC-certified personnel.

SAFEbuilt will meet with the City before the contract starts to establish a customized Inspection notification process. SAFEbuilt offers next-day inspections for any request received by 4:00 PM on the previous business day. We offer weekend and after-hours inspections on a scheduled basis for an additional fee. We will, of course, make ourselves available to respond to inspections related to emergencies.

All inspections are tracked by permit number, type, and trade. Each trade inspector enters results into the reporting software at the inspection time and attaches external reports, pictures, or documents to the inspection. Inspection reports provide information about whether they failed, passed, or need re-inspection. Residential and commercial inspections are also tracked and compiled into a monthly report.

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

APPROACH TO PLAN REVIEW SERVICES

Our diverse staff provides flexibility when managing workloads. In addition to the Plans Examiners that we proposed to support this project, SAFEbuilt offers the services of our National Plan Review Program to serve as backup to the dedicated plans examiners.

Your SAFEbuilt Plans Examiners will:

- ✓ Receive and record incoming plans submitted by hard copy and electronic copy, providing the customer with the ability to track progress.
- ✓ Attend pre-submittal and pre-construction meetings as requested.
- ✓ Transmit plans with Bluebeam or the County's preferred method for electronic plan review.
- ✓ Return all emails/voicemails within 24 hours.
- ✓ Determine the scope of the project before plan review.
- ✓ Conduct pre-plan review meetings as necessary.
- ✓ Review all construction documents and plan sets for all trades within 15 to 20 business days for initial review and revisions within five days of submission.
- ✓ Use compliance checklists during plan reviews.
- ✓ Provide (at a minimum) the following in the plan review letter:
- ✓ Cite the applicable construction drawing sheet number(s).
- ✓ Note code section(s) and provide the code language.
- ✓ Provide a brief but concise comment explaining the identified issues.
- ✓ Return approved plans/associated documentation to the applicant in a timely and professional manner.
- ✓ Provide design advice only in the context of achieving code compliance (written and verbal communication).
- ✓ Perform plan reviews within specified timeframes.
- ✓ Communicate valuation/fee updates to Permit Technician/County.
- ✓ Perform work at a level of competency in accordance with industry standards. All plan reviews will be performed by ICC-certified personnel.

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

A WELL-APPOINTED TEAM

SAFEbuilt provides our employees with the materials, tools, and equipment necessary to perform all work required by the City. We provide our personnel with:

- Vehicles (including maintenance and fuel)
- Vehicle Signage
- Laptops
- Standard Business Software & Specialized Software Required by SAFEbuilt
- Safety Equipment
- Personal Protective Equipment
- Sanitizing Products
- Tablets and Mobile Phones (loaded with electronic versions of the relevant codebooks)
- SAFEbuilt-Branded Professional Clothing (or Township-branded apparel, if preferred)



SAFEBUILT'S APPROACH TO CONTINUING EDUCATION

SAFEbuilt invests heavily in the training, certification, and licensure of our personnel. Our recruiting and training program ensures that we hire highly qualified, experienced, and capable personnel that develop as they progress through their careers with us. SAFEbuilt currently has more than 1,400 personnel employed building and planning service contracts throughout the United States. With more than 29 years of industry experience, we are very familiar with each position's requirements within the different building services disciplines.

We believe that ongoing staff training is imperative for the accuracy and reliability of all of the services we offer. Every SAFEbuilt service provider completes the relevant ICC training and certification, which we require when qualifying and hiring our talented staff. With continuing education, our team remains on the cutting edge of best practices.

SAFEbuilt Academy

SAFEbuilt is excited to provide on-demand, online technical training to work with our inspectors' and reviewers' schedules. Our company strongly supports maintaining training certifications and encouraged employees to work with their managers to identify and attend the best training opportunities for them. SAFEbuilt supports our staff with paid training while encouraging and financially rewarding our team for obtaining additional ICC certifications.

As of today, we have ICC-approved code courses for Building, Plumbing, Mechanical, and Electrical for 2015 and 2018 editions on our UltiPro Learning Management System (LMS) for many of the states we serve. We will add additional courses to our technical training curriculum as we validate the requirements nationally and for each state. This program will grow along with the needs of our employees.



Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

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Section D – Costs

SAFEbuilt's pricing is tailored to each contract. We work with our community partners to establish quality rates for the services we provide. Prices are all-inclusive. All overhead, materials, and equipment are included in the proposed fee.

Line #	Services	Service Fees
1	Plan Review (maximum time of 6 weeks)	$ 271,654.45
2	Fire Plan Review (maximum time of 6 weeks)	$ 55,990.00
3	Inspection	$ 419,501.77
4	Fire Inspection	$ 56,485.00
	Total	$ 803,631.22

- ✓ The fee is based on the declared project valuation of $189,000,000.00 ($189M).
- ✓ Plan Review and Inspection Services include Building, Mechanical, Electrical, Medical Gas, Plumbing, Health, and Fire.
- ✓ This fee will cover all consultations and inspections throughout the project.

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Section E – Acceptance of Base Agreement

The SAFEbuilt contracts and legal teams have carefully reviewed the RFP and Base Agreement presented in the solicitation. We respectfully request the following modifications:

REFER TO	MODIFICATION REQUEST
General Conditions on Page 15	13. INDEMNIFICATION: CONTRACTOR SHALL DEFEND, INDEMNIFY, AND HOLD THE CITY, ITS OFFICERS, AGENTS, EMPLOYEES, CONTRACTORS, ELECTED OFFICIALS, LEGAL REPRESENTATIVES, SUCCESSORS AND ASSIGNS (COLLECTIVELY THE "CITY"), HARMLESS FROM ALL THIRD PARTY LIABILITY, SUITS, CAUSES OF ACTION, LAWSUITS, JUDGMENTS, CLAIMS, DAMAGES, PENALTIES, FINES, COSTS, FEES, OR EXPENSES, INCLUDING ATTORNEYS FEES AND COSTS OF DEFENSE, FOR ANY INJURY TO OR THE DEATH OF ANY PERSON OR DAMAGE TO OR DESTRUCTION OF ANY PROPERTY TO THE EXTENT ARISING OUT OF, ~~OR RESULTING FROM OR BASED UPON,~~ IN WHOLE OR IN PART, ANY NEGLIGENT ACT OR OMISSION OF CONTRACTOR, ITS OFFICERS, EMPLOYEES, CONTRACTORS, SUBCONTRACTORS, AND AGENTS UNDER THIS CONTRACT. NEITHER PARTY SHALL BE OBLIGATED TO INDEMNIFY THE OTHER PARTY IN ANY MANNER WHATSOEVER FOR THE OTHER PARTY'S OWN NEGLIGENCE OR FOR THE ACTS OF THEIR RESPECTIVE OFFICERS TRUSTEES, EMPLOYEES AND/OR AGENTS. CONTRACTOR SHALL HAVE THE RIGHT TO CONTROL THE DEFENSE AND SETTLEMENT OF ANY CLAIM FOR WHICH INDEMNIFICATION IS SOUGHT UNDER THIS CONTRACT, PROVIDED THAT CONTRACTOR SHALL NOT ENTER INTO ANY SETTLEMENT OF SUCH A CLAIM THAT REQUIRES AN ADMISSION OF WRONGDOING BY AN INDEMNIFIED PARTY WITHOUT THAT PARTY'S CONSENT. CONTRACTOR OBLIGATION TO PROVIDE INDEMNIFICATION IS CONTINGENT UPON TIMELY NOTICE OF THE CLAIM FOR WHICH INDEMNIFICATION IS SOUGHT, SUCH THAT THE DEFENSE OF THE CLAIM IS NOT PREJUDICED, AND THE REASONABLE COOPERATION OF THE PARTY SEEKING INDEMNIFICATION WITH THE DEFENSE OF THE CLAIM. NOTWITHSTANDING ANY PROVISION OF THIS CONTRACT TO THE CONTRARY, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, INCIDENTAL OR OTHER INDIRECT DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH LOSSES AND REGARDLESS OF WHETHER THE REMAINING REMEDIES FAIL OF THEIR ESSENTIAL PURPOSE. THE TOTAL AGGREGATE LIABILITY OF CONTRACTOR UNDER THIS AGREEMENT SHALL NOT EXCEED THE GREATER OF THE AVAILABLE LIMITS OF INSURANCE OR THE AMOUNT PAID BY CITY TO CONTRACTOR UNDER THIS AGREEMENT.

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Section F – Other

SAFEbuilt is more than just a third-party services provider. We strive to provide a higher level of professionalism, expertise, and service than other providers. We offer the following value-added services and support to the City of Texarkana.

COMMUNITY INVOLVEMENT

We believe in becoming vested members of the communities we serve, whether through volunteer or charitable support. SAFEbuilt has developed several professional and community outreach programs designed to help the community through education, outreach, and charitable donations. We want to be involved in every community we represent. We would like our partner communities to understand that SAFEbuilt is here not just as a plan review and inspections services provider but also as a contributing member of the community.

To prove our commitment to the City of Texarkana, we offer a single monetary donation of $1,500.00 to one of the following civic organizations:

- ✓ The Texarkana Regional Arts and Humanities Council
- ✓ Texarkana Humane Society
- ✓ United Way–Greater Texarkana
- ✓ Perot Theater
- ✓ Northeast Texas Casa, Inc.
- ✓ Randy Sims Outreach Shelter
- ✓ Temple Memorial Pediatric Center
- ✓ Fundraising Efforts to Support the City of Texarkana's Fire and/or Police Departments

DEDICATED USE OF SAFEBUILT'S "GATOR" UTILITY VEHICLE

Getting around the project site the size of a hospital is no easy feat. For the duration of our contract with the City of Texarkana, we will dedicate our Gator utility vehicle for the use of our inspectors and the Building Official for the duration of the project.



Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

My SUBMIT TO: CITY OF TEXARKANA, TEXAS PUBLIC WORKS AND CONTRACTS DEPARTMENT MAILING ADDRESS: P O BOX 1967 TEXARKANA, TEXAS 75504 EXPRESS MAIL ADDRESS: 220 TEXAS BLVD TEXARKANA, TEXAS 75501	**CITY OF TEXARKANA, TEXAS** **REQUEST FOR PROPOSAL**
CONTACT PERSON: **AMANDA FREELAND**	
TEL: 903-798-3948 amanda.freeland@txkusa.org	

TITLE: **Wadley Regional Medical Center – Building Plan Review and Inspection Services**	RFP #: **21-1906-02**	SUBMITTAL DEADLINE: **Tuesday, August 17th, 2021 @ 2:00 PM CST**
PRE-BID DATE, TIME AND LOCATION: **Tuesday, August 10th, 2021, 10:00 AM CST,** **2nd Floor Council Chambers,** **For a Pre-Bid Meeting** **220 Texas Blvd, Texarkana, Texas 75501**		*SUBMITTALS RECEIVED AFTER ABOVE DATE AND TIME WILL NOT BE CONSIDERED*

Enter Respondent Name:
Lee Swain

Enter Respondent's Business Name:
SAFEbuilt Texas, LLC

Enter Respondent Address:
832 Sandy Lane Fort Worth, TX 76120

Enter the following information:

Telephone Number: (214) 471. - 7675

Fax Number: (877) 203 - 2704

Email Address: lswain@safebuilt.com

Federal Tax ID Number or Social Security Number

IN COMPLIANCE WITH THIS SOLICITATION, THE UNDERSIGNED BIDDER HAVING EXAMINED THE INVITATION TO BID AND SPECIFICATIONS, AND BEING FAMILIAR WITH THE CONDITIONS TO BE MET, HEREBY SUBMITS THE FOLLOWING BID FOR FURNISHING THE MATERIAL, EQUIPMENT, LABOR AND EVERYTHING NECESSARY FOR PROVIDING THE ITEMS LISTED ON THE ATTACHED BID FORM AND AGREES TO DELIVER SAID ITEMS AT THE LOCATIONS AND FOR THE PRICES SET FORTH ON THE BID FORM. AN INDIVIDUAL AUTHORIZED TO BIND THE COMPANY MUST SIGN THE FOLLOWING SECTION. FAILURE TO EXECUTE AND SIGN THIS PORTION MAY RESULT IN BID REJECTION.

Authorized Signature 

Title
Chief Financial Officer

Print/Type Name
Avner Alkhas

Date
8/17/2021

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR RESPONSE.

INSTRUCTIONS TO OFFERORS

To facilitate the clarification of requirements, please direct all questions concerning this RFP to

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

ATTACHMENT 1
Insurance Requirements

Prior to the award of this contract by the City and before commencing work, the successful bidder shall be required, at his own expense, to **furnish the City of Texarkana, Texas, Contracts Administrator within ten (10) days of notification of award** with certified copies of all insurance certificates showing the following insurance coverage to be in force throughout the term of the contract. The City shall have no duty to pay or perform under this contract until such certificate has been delivered to and approved by the City and no officer or employee of theCity shall have authority to waive this requirement without written approval from the City Manager.

(a) Commercial General Liability insurance at minimum combined single limits of $500,000.00 per-occurrence and $1,000,000.00 general aggregate for bodily injury and property damage. Coverage must be written on an occurrence form. Contractual liability must be maintained with respect to the contractor's obligations contained in the contract. The general aggregate limit must be at least two (2) times the per-occurrence limit.

(b) Workers Compensation insurance at statutory limits.

(c) Commercial Automobile Liability insurance at minimum combined single limits of $500,000.00 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired vehicle coverage.

The required limits may be satisfied by any combination of primary, excess or umbrella liability insurances, provided the primary policy complies with the above requirements and the excess umbrella is following form. The successful bidder may maintain reasonable and customary deductibles, subject to approval by the City.

With reference to the foregoing insurance requirement, the successful bidder shall specifically endorse applicable insurance policies as follows:

(1) The City shall be named as an additional insured with respect to general liability.

(2) A waiver of subrogation in favor of the City of Texarkana, Texas shall be contained in the workers compensation coverage.

(3) All insurance policies shall be endorsed to require the insurer to promptly notify the City of any material change in the insurance coverage.

(4) All insurance policies shall be endorsed to the effect that the City will receive at least (30) thirty days-notice prior to cancellation, non-renewal or termination of the insurance and a 10-day notice for nonpayment of premium.

(5) All copies of Certificates of Insurance shall reference the project/contract number for which the insurance is being supplied.

The City prefers that all insurance be purchased from an insurance company that meets the following requirements:

1) A financial rating of A: VII or better as assigned by the BEST rating Company or A or better by Standard and Poor's.
2) Written by companies approved by the State of Texas and acceptable to the City of Texarkana, Texas.

All insurance must be written on forms filed with and approved by the Texas State Board of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or it's authorized agent, and shall contain provisions representing and warranting the following:

1) The insurance set forth by the insurance company are underwritten on forms which have been approved by the Texas State Board of Insurance.

2) Sets forth all endorsements and insurance coverage according to requirements and instructions contained herein.

3) Shall specifically set forth the notice of cancellation or termination provisions to the City of Texarkana, Texas.

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

RFP #21-1906-02 Wadley Regional Medical Center – Building Plan Review and Inspection Services

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

CITY OF TEXARKANA
INSURANCE REQUIREMENT AFFIDAVIT

To Be Completed by Appropriate Insurance Agent

I, the undersigned Agent/Broker, certify that the insurance requirements contained in this bid document have been reviewed by me with the below identified Contractor. If the below identified Contractor is awarded this contract by the City of Texarkana, I will be able to, within ten (10) days after being notified of such award, furnish a valid insurance certificate to the City meeting all of the requirements defined in this bid.

DocuSigned by:
Greg Smith
7C8454C8AFA74BA...
Agent (Signature)

Greg Smith
Agent (Print)

Name of Agency/Broker: RBN Insurance Services

Address of Agent/Broker: 303 E Wacker Dr., Suite 650

City/State/Zip: Chicago, IL 60601

Agent/Broker Telephone Number: 312-861-7671

CONTRACTOR'S NAME: SAFEbuilt Texas, LLC
(Print or Type)

NOTE TO AGENT/BROKER
If this requirement is not met, the City has the right to reject this bid and award the contract to another meeting the specifications. If you have any questions, please contact the Building Inspections Department for the City of Texarkana at (903) 798-3912.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

SAFEbuilt TX, LLC

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

City of Texarkana, Texas

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☒ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☒ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

08/17/2021

Date

Adopted 06/29/2007

Attachment: 2021-070 ATTH 03 Safebuilt Proposal (2537 : 2021-070 RES Wadley Regional Medical Center-Building Plan Review and Inspection

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/17/2021 3:29 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Resolution No. 2021-072 approving the Fiscal Year 2022 Master Fee List.

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Updates/History of Briefing:

The Master Fee List was last updated in September 2020

Executive Summary and Background Information:

The Master Fee List is presented to the council on an annual basis for approval of city fees. Staff has reviewed the list and made a few changes which are highlighted in yellow on the attached list.

Potential Options:

- Approve master fee list with changes
- Deny master fee list and stay with current fees

Fiscal Implications:

To offset the cost of specific services with the revenue generated from these services.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

a. 2021-072 RES Master Fee List FY 22 (DOCX)
b. 2021-072 Goals & Perspectives (DOCX)
c. 2021-072 ATTH 01 FY22 Master Fee List (PDF)

Staff Coordination

City of Texarkana, Texas

Finance Department	Kristin Peeples 08/17/2021 3:29 PM	Department Head Review	Completed	
Finance Department	Kristin Peeples	Finance Review	Completed	08/17/2021 3:29 PM
City Manager	David Orr	City Manager Review	Completed	08/17/2021 5:02 PM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

RESOLUTION NO. 2021-072

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FISCAL YEAR 2022 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, municipal services generally serve the total city population; and

WHEREAS, these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

WHEREAS, there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

WHEREAS, the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

WHEREAS, user fees are often established by local governments throughout Texas, and the nation, using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

WHEREAS, Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

WHEREAS, city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

SECTION 2: That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

SECTON 3: That this Resolution shall be in full force and effect from and after adoption of this resolution.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-072 RES Master Fee List FY 22 (2539 : 2021-072 RES Approving Master Fee List for Fiscal Year 2022)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2021-072 Goals & Perspectives (2539 : 2021-072 RES Approving Master Fee List for Fiscal Year 2022)

FY22 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
1	Extraordinary Event Cost Recovery Fee	$0.00										An invoice may be sent by the City to any individual, organization or entity to recapture the cost of staff time, materials and supplies, and other costs related to an event, item or activity which is not considered a service provided to the general population in the normal and ordinary course of the City's operation.	All Departments and Offices		
2	Returned Checks	$25.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	Each check	NSF –Non-Sufficient Funds	All Departments and Offices		
3	Coin Operated Machine Permit	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Per Coin Operated Machine	Maximum $250.00 (17+ machines)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
4	Public Amusement Permit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	$100.00	$100.00	Each	Permit is only valid for three (3) consecutive days	Administration	City Hall - Municipal Building - 220 Texas Boulevard	903.-798-3900
5	Pu blic Amusement Permit - Annual	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500.00	Each	Permit is valid for one year	Administration	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3900
6	Transient Dealer Precious Metal Permit	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Each	For 30 Days	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
7	Alcoholic Bev: (Malt Beverage) Retail Dealer's Off-Premise License (BF)	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
8	Alcoholic Bev: Wine and Malt Beverage Retailer's Off-Premise Permit (BQ)	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
9	Alcoholic Bev: (Malt Beverage) Retail Dealer's On-Premise License (BE)	$0.00	$75.00	$75.00	$75.00	$75.00	$150.00	$150.00	$150.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
10	Alcoholic Bev: Wine and Malt Beverage Retailer's Permit (BG)	$0.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	$175.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
11	~~Alcoholic Beverage Permit: Retailer Dealer's On-Premise Late Hours (BL)~~	~~$0.00~~	~~$250.00~~	~~$250.00~~	~~$250.00~~	~~$250.00~~	~~$250.00~~	~~$250.00~~	~~$250.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
12	Alcoholic Bev: Brewpub License (BP)		$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
13	Alcoholic Bev: Package Store Permit (P)	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
14	Alcoholic Bev: Wine-Only Package Store Permit (Q)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
15	Alcoholic Bev: General Class B Wholesaler's Permit (X)	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
16	~~Alcoholic Beverage Permit: Importer's License (BI)~~	~~$0.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
17	~~Alcoholic Beverage Permit: Importer's Carrier's License (BJ)~~	~~$0.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
18	~~Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 1st Established~~	~~$0.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$375.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
19	~~Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 2nd Established~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$750.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
20	~~Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 3rd, 4th, 5th Established~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$4,275.00~~	~~$4,275.00~~	~~$2,138.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
21	~~Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - Excess of 5 Established~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$8,400.00~~	~~$8,400.00~~	~~$4,200.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
22	~~Alcoholic Beverage Permit: Brewer's Permit (B)~~	~~$0.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$750.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal. FY 21 Recommend 1/2 reduction for manufacturing related licenses.~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
23	Alcoholic Bev: Winery Permit (G)			$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
24	Alcoholic Bev: Local Distributor's Permit (LP)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
25	Alcoholic Bev: Branch Distributor's License (BC)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
26	Alcoholic Bev: Wholesaler's Permit (W)	$0.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	$1,875.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
27	Alcoholic Bev: General Distributor's License (BB)	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
28	~~Alcoholic Beverage Permit: Caterer's Permit (CB)~~		~~$500.00~~	~~$500.00~~	~~$500.00~~	~~$500.00~~	~~$500.00~~	~~$500.00~~	~~$500.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
29	Alcoholic Bev: Mixed Beverage Permit w/ FB (MB) - 2nd Renewal	$0.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
30	Alcoholic Bev: Mixed Beverage Permit w/ FB (MB) - 3rd and Subsequent Renewals	$0.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
31	~~Alcoholic Beverage Permit: Beverage Cartage (PE)~~	~~$0.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~$20.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
32	~~Alcoholic Beverage Permit: Package Store Tasting (PS)~~	~~$0.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~$25.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
33	~~Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 2nd renewal~~	~~$0.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$1,500.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
34	~~Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 3rd and all subsequent renewals~~	~~$0.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$750.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal (collect 3rd year and after issuance of license)~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~

Attachment: 2021-072 ATTH 01 FY22 Master Fee List (2539 : 2021-072 RES Approving Master Fee List for

FY22 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
35	~~Alcoholic Beverage Permit: Mixed Beverage Late Hours (LB)~~	~~$0.00~~	~~$150.00~~	~~$150.00~~	~~$150.00~~	~~$150.00~~	~~$150.00~~	~~$150.00~~	~~$150.00~~	~~$0.00~~	~~Each~~	~~Bi-Annual Permit at same time as state permit application/renewal~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
36	Alcoholic Bev: Brewer's License (BW)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
37	Alcoholic Bev: Distiller's and Rectifier's Permit (D)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
38	Alcoholic Bev: Nonresident Seller's Permit (S)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
39	Alcoholic Bev: Bonded Warehouse Permit (J/JD)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
40	Alcoholic Bev: Manufacturer's Agent's Warehousing Permit (AW)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
41	Alcoholic Bev: Promotional Permit (PR)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
42	Alcoholic Bev: Brewer's Self-Distribution License (SD)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$600.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
43	Alcoholic Bev: Water Park Permit (WP)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
44	Motor Vehicle Junk Yard or Business Permit		$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each	Annual Note: $1.00 Fee to Replace Lost Permit	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
45	~~Open Records Information: Copies (letter & legal)~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.00~~	~~Per Page~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
46	~~Open Records Information: Copies over 50 pages~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.00~~	~~Per Page~~	~~Plus Labor charge prorated and overhead charge~~	~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
47	~~Open Records Information: Copies (Oversize 11" x 17")~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.00~~	~~Each~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
48	~~Open Records Information: Computer~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.10~~	~~$0.00~~	~~Per Page~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
49	~~Open Records Information: Diskette~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$0.00~~	~~Each~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
50	~~Open Records Information: VHS video~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$2.50~~	~~$0.00~~	~~Each~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
51	~~Open Records Information: Audio Cassette~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$0.00~~	~~Each~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
52	~~Open Records Information: CD~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$1.00~~	~~$0.00~~	~~Per clock hour~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
53	~~Open Records Information: Maps/D Size~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$2.00~~	~~$0.00~~	~~Sheet paper~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
54	~~Open Records Information: Maps/D Size~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$0.00~~	~~Sheet film~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
55	~~Open Records Information: Maps/E Size~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$3.00~~	~~$0.00~~	~~Sheet paper~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
56	~~Open Records Information: Maps/E Size~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$4.00~~	~~$0.00~~	~~Sheet film~~		~~Administration~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3900~~
57	Open Records Information											Note: Charges for public information will be as defined in Title 1, Part 3, Chapter 70 of the Texas Administrative Code. When applicable, labor cost will be added to open records requests and will be billed at $15/hour plus a 20% overhead charge.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
58	Airport Operations, Maintenance and Improvement Fee - Residential 1 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use less than 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
59	Airport Operations, Maintenance and Improvement Fee - Residential 2 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
60	Airport Operations, Maintenance and Improvement Fee - Commercial 1 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use is less than 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
61	Airport Operations, Maintenance and Improvement Fee - Commercial 2 *		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Monthly	Collected via Utility Statement when water use exceeds 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
62	Dog & Cat Registration (Unaltered) *	$0.00	$30.00	$30.00	$30.00	$40.00	$40.00	$40.00	$40.00	$40.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
63	Dog & Cat Breeding Fee (Unaltered)						$50.00	$50.00	$50.00	$50.00	Per Pet	Per Year - Waved if proof of alteration & rabies vaccination shown	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3535
64	Dog & Cat Registration (Altered) *	$0.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Pet	Per Year - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
65	Dog & Cat Late Registration or Fail to Register *	$0.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
66	Dog & Cat Registration 3-Year (Altered)	$0.00	$0.00	$0.00	$0.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Pet	Every 3 years - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
67	Dog & Cat Registration - Replacement Tag *	$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
68	Dangerous Dog Registration					$50.00	$50.00	$50.00	$50.00	$150.00	Per Pet Per Year		Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
69	Reclaim City-Registered Impounded Animal	$0.00	$90.00	$90.00	$90.00	$150.00	$150.00	$50.00	$50.00	$50.00	Per Pet	For 1st 3 days	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
70	Boarding City-registered Impounded Animal							$10.00	$10.00	$10.00	Per Pet Per Day	For Day 4 On.	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
71	Reclaim Impounded Animal						$150.00	$100.00	$100.00	$100.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
72	Rabies Quarantine	$0.00	$0.00	$0.00	$0.00	$150.00	$150.00	$150.00	$150.00	$150.00	Per Pet	To Be Done at Vet's Office Or Approved Place	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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FY22 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
73	Owner Surrenders	$0.00	$0.00	$0.00	$0.00	$150.00	$150.00	$60.00	$60.00	$60.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
74	Animal Adoption Fee							$50.00	$50.00	$50.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
75	Miscellaneous Fee							$15.00	$15.00	$15.00	Per Pet	In Increments of $15	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	
76	Birth Certificates	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	$23.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
77	Death Certificates	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	$21.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
78	Death Certificates (additional copies)	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
79	Abstract Poly Envelope	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
80	Long Poly Envelope	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
81	Mail Request: Shipping & Handling Fee	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
82	Credit/debit card payment	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	$2.50	Each Transaction	In Addition to certificate fees	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
83	Garage Sale Permit	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Each	3-day/max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
84	Estate Sale Permit	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each	3-days/Max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
85	Itinerate Vendor Permit	$20.00/$5.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	$10.00 each additional permit for same sales group. 1-year permit	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
86	Incident Report Copies	$2.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Report	Fire Department calls only	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
87	Fire Inspection Service: Nursing Home	$0.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
88	Fire Inspection Service: Day Care	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
89	Fire Inspection Service: Group Home	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
90	Fire Inspection Service: Hospital	$0.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	$350.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
91	Fire Inspection Service: Hotel/Motel - Base		$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
92	Fire Inspection Service: Hotel/Motel - Per Room		$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Annual Fee	Includes two inspections, performed semi-annually, $25 base fee plus $5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
93	Fire Inspection Service: First Re-Inspection	$0.00	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
94	Fire Inspection Service: 2nd and subsequent re-inspections.	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
95	Fire Inspection Service: After Hours Inspection (Minimum 2 hr.)	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per hour		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
96	Water Fill / Truck Only	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Order		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
97	Fire Inspection Service: Home Safety Inspection	$0.00	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
98	Fire Inspection Service: Foster Home Inspection	$0.00	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
99	Permit: Fire Alarm Commercial	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Annual Fee		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
100	False Alarm Fee - Commercial: 4-6 Alarms	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
101	False Alarm Fee - Commercial: 7 and more	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
102	False Alarm Fee - Residential: 4-6 Alarms	$0.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
103	False Alarm Fee - Residential: 7 and more	$0.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	$45.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
104	Permit: Fixed Fire Extinguishing System	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
105	Permit: Sprinkler/Standpipe	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
106	Permit: Installation/Removal of UST's	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
107	Permit: Open Burning (not recreational)	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
108	Permit: Recreational Burning	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
109	Permit: Fireworks	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
110	Response: Hazardous Materials	100%	110%	110%	110%	110%	110%	110%	110%	$1.10	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
111	Response: Technical Rescue	100%	110%	110%	110%	110%	110%	110%	110%	$1.10	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994

Attachment: 2021-072 ATTH 01 FY22 Master Fee List (2539 : 2021-072 RES Approving Master Fee List for

FY22 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**

Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
112	Inspection Service: Pool (each body of water)	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	$125.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
113	Inspection Service: Pool Late Fee (each body of water)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
114	Inspection Service: Pool 1st Re-inspection (each body of water)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
115	Inspection Service: Pool Subsequent Re-inspections (each body of water/each additional inspection - incremental increase in fee)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	$125.00	Each	Increasing in $100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
116	Inspection Service: Pool Complaint (each body of water)	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
117	Inspection Service: Pool Reinstatement (each body of water)	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$125.00	$125.00	$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
118	Heath Service Inspection: Food Service w/1-5 employees	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
119	Health Service Inspection: Food Service w/6-10 employees	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$350.00	$350.00	$350.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
120	Health Service Inspection: Food Service w/11 or more employees	$325.00	$325.00	$325.00	$325.00	$325.00	$325.00	$375.00	$375.00	$375.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
121	Health Service Inspection: Food Service each Public & Private School	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
122	Health Service Inspection: Food Service for each Non-Profit	$275, $300, $325	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Fee	Complaint Inspection, reinstatement & re-inspection fees apply	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
123	Health Service Inspection: Day Care Food Service	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$150.00	$150.00	$150.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
124	~~Health Service Inspection - Daycare Non Food Service~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$50.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~	~~Annual Fee~~		~~Health Inspections~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3912~~
125	~~Health Serivce Inspection - Foster Home~~	~~$100.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$0.00~~	~~Bi-annual~~		~~Health Inspections~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3912~~
126	~~Health Service Inspection - Adoption~~	~~$100.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$40.00~~	~~$0.00~~	~~Each~~		~~Health Inspections~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3912~~
127	Health Service Inspection: Temporary Event	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
128	Health Service Inspection: Seasonal Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
129	Health Service Inspection: Mobile Food Unit	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$150.00	Annual Fee	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
130	Health Service Inspection: Mobile Food Unit for 3-days or less	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$40.00	Annual Fee	For Mobile Units that are coming in 1 or 2 times/year for special events that last less than 3 days	Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
131	Health Service Inspection: Mobile Food Unit Reinspection Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$40.00	Per Inspection		Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
132	Health Service Inspection: Late fee	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
133	Health Service Inspection: Complaint Inspection	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
134	~~Health Service Inspection: 1st Re-inspection~~	~~$75.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$100.00~~	~~$0.00~~	~~Each~~		~~Health Inspections~~	~~City Hall – Municipal Building – 220 Texas Boulevard~~	~~903-798-3912~~
135	~~Health Service Inspection: Subsequent Re-inspection~~										~~Each~~	~~Increasing in $100.00 increments for each additional re-inspection~~			
136	Health Service Inspection: Re-inspection	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
137	Health Service Inspection: Reinstatement	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
138	Health Service Inspection: Duplicate Permit	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
139	Copy: Texas Food Establishment Rules (picked up)	$8.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
140	Copy: Texas Food Establishment Rules (mailed)	$10.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	$30.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
141	Health Service Inspection: Courtesy Follow Up Inspection					$25.00	$25.00	$25.00	$25.00	$25.00	Each	Charged after the 2nd Courtesy Inspection	Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
142	Immunization: Child Administrative Fee	$12.00	$12.00	$12.00	$14.00	$14.00	$14.00	$14.00	$14.00	$14.00	Per Visit	No Vaccine Maximum - No charge for Texas Medicaid Children	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
143	Immunization: Adult Administrative Fee	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Visit		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
144	Copy: Shot Record	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
145	Immunization: Private Purchase Flu vaccine	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Shot	Price subject to change	Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
146	Health Service: Tuberculosis Skin Test for Employment or Schooling	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
147	Health Service: Health Card Renewal	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Card		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250
148	Health Service: Blood Sugar (Finger Stick)	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12th Street	903-798-3250

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FY22 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
149	Notary Fee	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Service		Human Resources Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3917
150	Portable Building Permit					$50.00	$30.00	$30.00	$30.00	$30.00	Each	For buildings that are already constructed, moved on site	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
151	New Residential Building Permit			$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Per Square Foot	1. New SF, DD, MH and MF including units available for individual ownership; 2. Additions including but not limited to: bedrooms, bathrooms, screened porch, sunrooms and etc..; 3. Attached Accessory Structure including but not limited to: deck, garage, open porch and etc… 4. All space measured including heated and unheated space.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
152	Residential Repair Permit					$30.00	$0.00	$0.00	$0.00	$0.00	Per House	For Greater Area Than 10% of House	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
153	Residential Remodel/ Repair					$0.25	$0.25	$0.25	$0.25	$0.25	Per Square Foot	Of Room Remodeled	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
154	Residential Re-Inspection Fee	$5.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	All Trades	Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
155	Non-Residential Building Permit with Estimated Costs < $25M			See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	Each	Use the on-line file to determine permit fee and the fee will be based on the fiscal year in which the construction work is scheduled to begin.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
156	Non-Residential Building Permit with Estimated Costs > $25M											Contractor is responsible for paying 3rd Party Inspection Service + 10% of costs of Inspection Services	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
157	Residential Re-Roofing or Repair Permit				$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
158	Non Residential Re-Roofing or Repair Permit					$150.00	See Separate Schedule	See Separate Schedule	See Separate Schedule	See Separate Schedule	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
159	Application Plan Review Fee: Residential	$0.00	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
160	Application Plan Review Fee: Non-Residential	$0.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
161	Application Plan Review Fee: Non-Residential	$0.00	$300.00	$300.00	$300.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3913
162	Application Plan Review Fee: Non-Residential										Each	Project costs > $25M, Contractor is responsible for hiring 3rd party Inspection Service for all plan review.	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
163	Residential: Re-Review Plan or Change	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
164	Non-Residential: Re-Review Plan or Change	$0.00	$150.00	$150.00	$150.00	$250.00	$250.00	$250.00	$250.00	$250.00	Each	Project costs < $1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
165	Non-Residential: Re-Review Plan or Change	$0.00	$150.00	$150.00	$150.00	$500.00	$500.00	$500.00	$500.00	$500.00	Each	Project costs => $1,000,000	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3913
166	Non-Residential: Re-Inspection Fee	$5.00	$75.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each Trade	Increases at $25 rate per failed inspection, thus increasing to $75, $100, $125 and etc… Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
167	Inspections Outside City Limits - Inside ETJ	$45.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	Per Request from owner/contractor	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
168	Demolition Permit	$10.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	Performance Bond/cashiers check Required	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
169	Demolition Permit for Out Building							$50.00	$50.00	$50.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
170	Non-Residential: Temporary Electrical Power	$30.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
171	Work Performed without Permit	Double Fee									Each	Double Fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
172	Record Retrieval	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	$60.00	Each Request	Pulling closed files, plans and etc…	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
173	Initial Certificate of Occupancy	$0.00	$0.00	$0.00	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each	Does not include new construction;2 inspections included; $25 each additional inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
174	Replacement of Certificate of Occupancy Card	$0.00	$25.00	$25.00	$25.00	$10.00	$10.00	$10.00	$10.00	$10.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
175	Re-stamp Previously Approved Plans	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
176	Non Residential Permit Renewal of Expired Permit	$0.00	0.25%	0.25%	0.25%	25%	25%	25%	25%	$0.25	Each	25% of original permit fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
177	Residential renewal of Expired Permit										Each	Price of the Original Permit	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
178	Failure to Pick-up Permit within 60 days of Approval	$0.00										Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
179	Refund Fee for Non-expired Permits	$0.00	$75.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each	Forfeit Fees; Permit fees will be reimbursed.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
180	Refund Fee for Expired Permits	$0.00										Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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FY22 Master Fee List
(proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
181	Weekend/After Office Hours Inspection Fee	$0.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Hour	Minimum of 3 hours	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
182	Miscellaneous Inspection	$0.00	$75.00	$75.00	$75.00	$75.00	$0.00	$0.00	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
183	Construction or Work Site Trailer	$10.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Trailer	Includes piers, tie-downs, steps, decks, electrical, plumbing, and mechanical	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
184	Minimum Inspection Miscellaneous Permit Fee	$0.00	$25.00	$25.00	$25.00	$25.00	$0.00	$0.00	$0.00	$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
185	Courtesy/ Follow Up Inspection	$0.00	$0.00	$0.00	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each	2 inspections included with building permit, 3rd + is charged for each inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
186	Builders & Mechanical Contractors (Plumbing, Electric, HVAC) Registration Fee	$0.00	$30.00	$30.00	$30.00	$50.00	$50.00	$0.00	$0.00	$0.00	One time	Not allowed by State of Texas	Inspections Department	City Hall – Municipal Building 220 Texas Boulevard	903-798-3912
187	Driveway Permit	$10.00	$20.00	$20.00	$20.00	$30.00	$30.00	$30.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
188	Swimming Pool Permit	$10+$4 per add thousand	$125.00	$125.00	$125.00	$125.00	$125.00	$150.00	$150.00	$150.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
189	Tent Permit	$10.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
190	Sign Permit for basic/simple sign			$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	$70.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole - No electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
191	Sign Permit for sign with electric power			$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole with electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
192	Sign Permit for sign with electronic messaging (CVEMS) less than or equal to 50 Square Feet			$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
193	Sign Permit for sign with electronic messaging (CVEMS) greater than 50 Square Feet			$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
194	Sign Permit-Banner	$10.00	$10.00	$10.00	$10.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each	Per month	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9312
195	Sign Permit Promotional/Grand Opening	$30.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each	Maximum Promotional 90 days; Grand Opening two weeks	Inspections Department	city Hall – Municipal Building – 220 Texas Boulevard	903-798-9313
196	Billboard/Off Premise advertising sign *	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00	Per Year		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
197	Cell Tower Permit	$0.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	$650.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
198	Co-location Antenna on Cell Tower Permit	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
199	Basic Electrical Rough-In or General Repairs Permit (up to 4 circuits)	$8.50	$20.00	$20.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	Permit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
200	Additional Electrical Rough-In or General Repairs Permit (5 – 16 circuits) (Basic + Additional)	$1.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.50	$2.50	$2.50	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
201	Additional Electrical Rough-In or General Repairs Permit (More than 16 circuits) (Basic + Additional 1 + Additional 2)	$0.75	$1.50	$1.50	$1.50	$1.50	$1.50	$2.00	$2.00	$2.00	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
202	Restore/Repair Electrical Service Permit (100 amp)	$7.00	$17.00	$17.00	$17.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
203	Restore/Repair Electrical Service Permit (200 amp)	$8.50	$18.50	$18.50	$18.50	$25.00	$25.00	$30.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
204	Restore/Repair Electrical Service Permit (400 amp)	$12.50	$22.50	$22.50	$22.50	$30.00	$30.00	$35.00	$35.00	$35.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
205	Restore/Repair Electrical Service Permit (600 amp)	$15.00	$25.00	$25.00	$25.00	$35.00	$35.00	$40.00	$40.00	$40.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
206	Restore/Repair Electrical Service Permit (Greater than 600 amp)	$25.00	$35.00	$35.00	$35.00	$40.00	$40.00	$45.00	$45.00	$45.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
207	Other General Electrical Repair Permit	$7.00	$25.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
208	Non Residential General Electrical Repair Permit						$50.00	$50.00	$50.00	$50.00	Each		Inspections Department		
209	Electric Power Permit for Sign	$8.50	$25.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00	$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
210	Electric Company Courtesy Inspection							$25.00	$25.00	$25.00	Each	SWEPCO requires inspection before power can be turned on.	Inspections Department		
211	Placement of Temporary Pole for Electrical Power Permit	$5.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
212	Appeal Concerning Electrical Code Filing Fee	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
213	Plumbing Permit Water (Installation or Replacement of Fixtures, Water Heater, Foot Spa, and etc.... Including general repair of water system)	$4.00	$20.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
214	Plumbing Permit: Sewer Line or Tap	$10.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
215	Plumbing Permit Gas (Basic) (up to 4 openings)	$4.00	$20.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
216	Plumbing Permit Gas (Additional) (Greater than 4 openings) (Basic + Additional)	$0.50	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each (over 4)		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
217	Plumbing Permit Irrigation: RPZ instillation	$4.00	$10.00	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	$15.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
218	Plumbing Permit Irrigation: (Basic) (1-5 Heads)	$4.00	$8.00	$8.00	$8.00	$8.00	$8.00	$10.00	$10.00	$10.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912

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219	Plumbing Permit Irrigation (Additional) (More than heads)(Basic + Additional)	$0.30	$0.60	$0.60	$0.60	$0.60	$0.60	$0.75	$0.75	$0.75	Each Additional Head		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
220	Plumbing Permit Miscellaneous (Backflow, Grease Trap, Sand/Oil Separator and etc...)	$4.00	$20.00	$20.00	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
221	HVAC Permit: Residential Air Installation/Replacement	$12.50	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
222	HVAC Permit: Non Residential Commercial Air Installation/Replacement	$0.60	$1.20	$1.20	$1.20	$50.00	$50.00	$50.00	$50.00	$50.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
223	HVAC Permit: Mini Split Commercial Air Units	$0.00	$0.00	$0.00	$0.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Unit		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
224	Library Membership Texarkana AR/TX Residents	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each		Library	600 West 3rd Street	903-794-2149
225	Library Membership Non-Texarkana Resident	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Annual Fee		Library	600 West 3rd Street	903-794-2149
226	Library Overdue Fines (Books and Compact Discs)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Calendar Day	Up to the cost of the book or compact discs. Return stops the fine accumulation.	Library	600 West 3rd Street	903-794-2149
227	Library Overdue Fines (Videos, DVD or Playaway)	$2.00	$2.00	$2.00	$2.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Calendar Day	Until the return, up to the cost of the videos, DVD or Playaway	Library	600 West 3rd Street	903-794-2149
228	Library card replacement	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Replacement	Lost unexpired library card	Library	600 West 3rd Street	903-794-2149
229	Computer Keycard Replacement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1.00	Per Replacement		Library	600 West 3rd Street	903-794-2149
230	Library: Ear buds	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Set		Library	600 West 3rd Street	903-794-2149
231	Library: Memory Sticks (flash drive)	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Drive		Library	600 West 3rd Street	903-794-2149
232	Library Bag (Plastic)	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	$0.50	Per Bag		Library	600 West 3rd Street	903-794-2149
233	Library Bag (Canvas)	$7.50	$7.50	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	$7.00	Per Bag		Library	600 West 3rd Street	903-794-2149
234	~~Library: Use of Typewriter~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.50~~	~~$0.00~~	~~Per 1/2 Hour~~		~~Library~~	~~600 West 3rd Street~~	~~903-794-2149~~
235	Library: Case Replacement	$1.00	$1.00	$1 - $9	$1 - $9	$1 - $9	$1 - $9	$1 - $9	$1 - $9	$2 - $9	Per Case		Library	600 West 3rd Street	903-794-2149
236	Library: Art Sleeve for case			$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Each		Library	600 West 3rd Street	903-794-2149
237	Library: Due Date Card Replacement	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Card		Library	600 West 3rd Street	903-794-2149
238	Library: Photo copies (B&W)	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	$0.15	Per Page		Library	600 West 3rd Street	903-794-2149
239	Library: Photo copies (Color)	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
240	Library: Texas Notary	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Service		Library	600 West 3rd Street	903-794-2149
241	Library: Fax Service Receiving	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
242	Library: Fax Service Sending (local)	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	Per Page		Library	600 West 3rd Street	903-794-2149
243	Library: Fax Service Sending (long distance)	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Page		Library	600 West 3rd Street	903-794-2149
244	Library: Fax Service Sending (International)			$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Page		Library	600 West 3rd Street	903-794-2149
245	Library: Lamination									$1-$5	Per Service	Inquire at Circulation Desk	Library	600 West 3rd Street	903-794-2149
246	Library: David Nelson Meeting Room Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Rental	Non-Profit Organizations Exempt	Library	600 West 3rd Street	903-794-2149
247	Municipal Court Technology Fees	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	$4.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3008
248	Municipal Court Building Security Fees	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	$3.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3008
249	Municipal Court Warrant Fee	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per Warrant		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3008
250	Park Pavilion Rental (Half Day)	$10.00	$15.00	$15.00	$15.00	$15.00	$20.00	$20.00	$20.00	$20.00	Per Rental	8:00 AM - 2:45 PM or 3:00 PM to 10:00 PM	Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
251	Park Pavilion Rental (All Day)	$20.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
252	Ball Field Rental - Practice Game	$15.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per Game		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
253	Ball Field Rental - Tournaments 1 Field	$75.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
254	Ball Field Rental - Tournaments 2 Fields	$150.00	$175.00	$175.00	$175.00	$175.00	$200.00	$200.00	$200.00	$200.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
255	Ball Field Rental - Tournaments 3 Fields	$200.00	$250.00	$250.00	$250.00	$250.00	$300.00	$300.00	$300.00	$300.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978

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256	Ball Field Rental - Tournaments 4-5 Fields	$250.00	$300.00	$300.00	$300.00	$300.00	$400.00	$400.00	$400.00	$400.00	Per Day		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
257	Collins Senior Center Activity Room	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Event		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
258	Collins Senior Center Meeting Room	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
259	Splash Pad Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150.00	Each Rental/ 2 Hours		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
260	Southwest Center Multipurpose Room (GYM) Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
261	Southwest Center Multipurpose Room (GYM) Rental	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
262	Southwest Center Multipurpose Room (GYM) Rental	$250.00	$275.00	$275.00	$275.00	$275.00	$275.00	$300.00	$300.00	$300.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
263	Southwest Center ABC Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
264	Southwest Center ABC Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
265	Southwest Center ABC Room Rental	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$100.00	$100.00	$100.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
266	Southwest Center Game/Activity Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
267	Southwest Center Game/Activity Room Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
268	Southwest Center Game/Activity Room Rental	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$75.00	$75.00	$75.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
269	Southwest Center Room A Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
270	Southwest Center Room A Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
271	Southwest Center Room A Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
272	Southwest Center Room B Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
273	Southwest Center Room B Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
274	Southwest Center Room B Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
275	Southwest Center Room C Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
276	Southwest Center Room C Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
277	Southwest Center Room C Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
278	Southwest Center Room D Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
279	Southwest Center Room D Rental	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
280	Southwest Center Room D Rental	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
281	Application for Zoning Change (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
282	Application for Specific Use Permit (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
283	Application for Site Plan approval (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
284	Application for Site Plan Amendments (Base Fee) (Base + Variable)	$90.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
285	Specific Use Permit Renewal (Base Fee) (Base + Variable)	$90.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Permit		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

Attachment: 2021-072 ATTH 01 FY22 Master Fee List (2539 : 2021-072 RES Approving Master Fee List for

FY22 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
286	Application fee for Amendment to Zoning Ordinance	$0.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	$250.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
287	Variances Requests (ZBA)(Base Fee) (Base + Variable)	$60.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	$150.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
288	Historic District Certificate of Appropriateness	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Per Applicant		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
289	Subdivision Plats – preliminary (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
290	Subdivision Plats – final (Base Fee) (Base + Variable Deposit)	$0.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
291	Subdivision Plats – re-approval (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Re-approval		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
292	Subdivision Replats (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Replat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
293	Subdivision Plat - Vacated (Base Fee)	$0.00	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
294	Subdivision Plat – amendments (Base Fee) (Base + Variable Deposit)	$0.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
295	Subdivision Minor Plats (Base Fee) (Base + Variable Deposit)	$0.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$100.00	Per Minor Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
296	Deposit for Variable Fees	$0.00	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Per Application	(Variable costs include the costs such as advertising, mailing notices, sign manufacturing and posting and etc...) Unused deposit will be returned to petitioner once the final decision is rendered. If variable costs exceed the deposit amount the difference is required to be paid in full prior to issuance of the permit or other required document	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
297	Zoning Verification Document	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Each		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
298	Voluntary Annexation Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$500.00	$500 plus publication costs	$500 plus publication costs	$500 plus publication costs	Each Application	Additional cost for publication and advertising as required by state law.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
299	Annual Special Event Permit	$0.00	$100.00	$110.00	$100.00	$100.00	$100.00	$100.00	$100.00	$0.00	Each	Fee may be required for any additional services.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
300	Daily Special Event Permit (20 days processing)	$0.00	$0.00	$30.00	$30.00	$40.00	$40.00	$40.00	$40.00	$0.00	Each	Fee may be required for any additional services.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
301	Daily Special Event Permit (Expedited Processing)					$150.00	$150.00	$150.00	$150.00	$150.00	Each	Five days processing after acceptance of a completed application: no processing will occur without payment	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
302	Daily Special Event Permit (Express Processing)					$300.00	$300.00	$300.00	$300.00	$300.00	Each	Next day permit based on receipt of a completed application with proper insurance certificate included, received no later than 4:00 p.m, on a regular work day: no processing will occur without payment	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
303	Street Name Change Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	$750.00	Per request	Additional cost for new signage	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
304	Street/Alley/Public ROW Abandonment Application Fee	$0.00	$2,000.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
305	Ground Level License to Encumber Right-Of-Way	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	100% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
306	Ground Level License to Encumber Right-Of-Way: Sign Only				$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Each Encumberance		Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
307	Wireless Cell communication pole/tower with network nodes to Encumber Right-of -Way					$250.00	$250.00	$250.00	$250.00	$250.00	Each individual network node	Maximum fee set by Texas State Legislators 2017, annual fee does not include fees for building permits issued by the Inspections Department	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
308	Air Space License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
309	Subsurface License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	10% Fair Market Value	Per Square Foot	$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
310	Ornamental Device License to Encumber Right-Of-Way	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
311	Downtown CBD License to Encumber Right-Of-Way*				$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per Request	$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
312	Solid Waste Pickup - Residential Rate	$17.21	$17.54	$17.35	$17.85	$18.39	$19.20	$20.43	$20.82	$23.15	Per Month	Includes 96 gal. Trash cart, 65 Gal. recycle cart, Yard waste pickup. 2021 - $12.22/month for additional cart.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
313	Solid Waste Pickup - Commercial Hand PU (1 Toter)	$22.57	$23.00	$22.75	$25.00	$25.75	$26.88	$28.60	$29.14	$30.01	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
314	Solid Waste Pickup - Commercial Hand PU (2 Toter)	$33.83	$34.47	$34.09	$42.00	$43.26	$45.16	$48.05	$49.86	$50.43	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
315	Solid Waste Pickup - Commercial Hand PU (3 Toter)								$68.78	$70.84	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
316	Solid Waste Pickup - Commercial Hand PU (4 Toter)	$42.34	$43.14	$42.67	$59.00	$60.77	$81.72	$86.95	$88.60	$91.26	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
317	Solid Waste Pickup - Commercial 2-Yard FEL Container	$90.54	$92.26	$91.25	$94.90	$97.75	$102.05	$108.58	$110.64	$113.96	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
318	Solid Waste Pickup - Commercial 2-Yard FEL Container	$135.76	$138.34	$136.82	$142.29	$146.56	$153.01	$162.80	$165.89	$170.87	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
319	Solid Waste Pickup - Commercial 2-Yard FEL Container	$158.40	$161.41	$159.63	$166.02	$171.00	$178.52	$189.95	$193.56	$199.37	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
320	Solid Waste Pickup - Commercial 2-Yard FEL Container	$181.13	$184.57	$182.54	$189.84	$195.54	$204.14	$217.20	$221.33	$227.97	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
321	Solid Waste Pickup - Commercial 2-Yard FEL Container	$203.68	$207.55	$205.27	$213.48	$219.88	$229.55	$244.24	$248.88	$256.35	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
322	Solid Waste Pickup - Commercial 2-Yard FEL Container	$249.12	$253.85	$251.06	$261.10	$268.93	$280.76	$298.73	$304.41	$313.54	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
323	Solid Waste Pickup - Commercial 2-Yard FEL Container	$58.81	$59.93	$59.27	$61.64	$63.49	$66.28	$70.52	$71.86	$74.02	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
324	Solid Waste Pickup - Commercial 3-Yard FEL Container	$108.63	$110.69	$109.47	$113.85	$117.27	$122.43	$130.27	$132.75	$136.73	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
325	Solid Waste Pickup - Commercial 3-Yard FEL Container	$163.05	$166.15	$164.32	$170.89	$176.02	$183.76	$195.52	$199.23	$205.21	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
326	Solid Waste Pickup - Commercial 3-Yard FEL Container	$190.14	$193.75	$191.62	$199.28	$205.26	$214.29	$228.00	$232.33	$239.30	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
327	Solid Waste Pickup - Commercial 3-Yard FEL Container	$217.40	$221.53	$219.09	$227.85	$234.69	$245.02	$260.70	$265.65	$273.62	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
328	Solid Waste Pickup - Commercial 3-Yard FEL Container	$244.48	$249.13	$246.39	$256.25	$263.94	$275.55	$293.19	$298.76	$307.72	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
329	Solid Waste Pickup - Commercial 3-Yard FEL Container	$298.84	$304.52	$301.17	$313.22	$322.62	$336.82	$358.38	$355.00	$365.65	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
330	Solid Waste Pickup - Commercial 3-Yard FEL Container	$70.58	$71.92	$71.13	$73.98	$76.20	$79.55	$84.64	$86.25	$88.84	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
331	Solid Waste Pickup - Commercial 4-Yard FEL Container	$126.80	$129.21	$127.79	$132.90	$136.89	$142.91	$152.06	$154.95	$159.60	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
332	Solid Waste Pickup - Commercial 4-Yard FEL Container	$190.14	$193.75	$191.62	$199.28	$205.26	$214.29	$228.00	$232.33	$239.30	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
333	Solid Waste Pickup - Commercial 4-Yard FEL Container	$221.89	$226.11	$223.62	$232.56	$239.54	$250.08	$266.09	$271.15	$279.28	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
334	Solid Waste Pickup - Commercial 4-Yard FEL Container	$253.59	$258.41	$255.57	$265.79	$273.76	$285.81	$304.10	$309.88	$319.18	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
335	Solid Waste Pickup - Commercial 4-Yard FEL Container	$285.31	$290.73	$287.53	$299.03	$308.00	$321.55	$342.13	$348.63	$359.09	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
336	Solid Waste Pickup - Commercial 4-Yard FEL Container	$348.69	$355.32	$351.41	$365.47	$376.43	$392.99	$418.14	$426.08	$438.86	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
337	Solid Waste Pickup - Commercial 4-Yard FEL Container	$82.36	$83.92	$83.00	$86.32	$88.91	$92.82	$98.76	$100.64	$103.66	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
338	Solid Waste Pickup - Commercial 6-Yard FEL Container	$164.10	$167.83	$165.98	$172.62	$177.80	$185.62	$197.50	$201.25	$207.29	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
339	Solid Waste Pickup - Commercial 6-Yard FEL Container	$248.51	$253.23	$250.44	$260.46	$268.27	$280.07	$297.99	$303.65	$312.76	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
340	Solid Waste Pickup - Commercial 6-Yard FEL Container	$287.48	$292.94	$289.72	$301.31	$310.35	$324.01	$344.75	$351.30	$361.84	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
341	Solid Waste Pickup - Commercial 6-Yard FEL Container	$329.35	$335.61	$331.92	$345.20	$355.56	$371.20	$394.96	$402.46	$414.53	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
342	Solid Waste Pickup - Commercial 6-Yard FEL Container	$371.32	$378.38	$374.22	$389.19	$400.87	$418.51	$445.29	$453.75	$467.36	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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FY22 Master Fee List
(proposed)

*** Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)**

Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
343	Solid Waste Pickup - Commercial 6-Yard FEL Container	$452.17	$460.76	$455.69	$473.92	$488.14	$509.62	$542.24	$552.54	$569.12	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
344	Solid Waste Pickup - Commercial 6-Yard FEL Container	$106.99	$109.02	$107.82	$112.13	$115.49	$141.45	$150.50	$153.36	$137.36	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
345	Solid Waste Pickup - Commercial 8-Yard FEL Container	$190.08	$193.69	$191.56	$199.22	$205.20	$214.23	$227.94	$232.27	$239.24	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
346	Solid Waste Pickup - Commercial 8-Yard FEL Container	$253.59	$258.41	$255.57	$265.79	$273.76	$285.81	$304.10	$309.88	$319.18	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
347	Solid Waste Pickup - Commercial 8-Yard FEL Container	$329.40	$335.66	$331.97	$345.25	$355.61	$371.26	$395.02	$402.53	$414.61	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
348	Solid Waste Pickup - Commercial 8-Yard FEL Container	$476.31	$485.36	$480.02	$499.22	$514.20	$536.82	$571.18	$582.03	$599.49	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
349	Solid Waste Pickup - Commercial 8-Yard FEL Container	$519.51	$529.38	$523.56	$544.50	$560.84	$585.52	$622.99	$634.83	$653.87	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
350	Solid Waste Pickup - Commercial 8-Yard FEL Container	$600.57	$611.98	$605.25	$629.46	$648.34	$676.87	$720.19	$733.87	$755.89	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
351	Solid Waste Pickup - Commercial 8-Yard FEL Container	$123.51	$125.86	$124.48	$129.46	$133.34	$139.21	$148.12	$150.93	$155.46	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
352	Solid Waste Pickup - Commercial 96-Gallon Toter (RECYCLE)	$3.20	$3.26	$3.22	$3.35	$3.45	$3.60	$3.83	$3.90	$5.61	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
353	Solid Waste Pickup - Commercial 6-Yard FEL Container/Cardboard	$51.19	$52.16	$51.59	$53.65	$55.26	$57.69	$61.38	$62.55	$64.43	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
354	Solid Waste Pickup - Commercial 8-Yard FEL Container/Cardboard	$61.42	$62.59	$61.90	$64.38	$66.31	$69.23	$73.66	$75.06	$77.31	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
355	Solid Waste Pickup - Commercial 2-Yard FEL Compactor								$259.85	$267.65	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
356	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$222.00	$226.22	$223.73	$232.68	$239.66	$250.21	$266.22	$271.28	$279.42	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
357	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$444.00	$452.44	$447.46	$465.36	$479.32	$500.41	$532.44	$542.56	$558.84	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
358	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$666.00	$678.65	$671.18	$698.03	$718.97	$750.60	$798.64	$813.81	$838.22	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
359	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$888.00	$904.87	$894.92	$930.72	$958.64	$1,000.82	$1,064.87	$1,085.10	$1,117.65	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
360	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,110.00	$1,131.09	$1,118.65	$1,163.40	$1,198.30	$1,251.03	$1,331.10	$1,356.39	$1,397.08	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
361	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	$1,332.00	$1,357.31	$1,342.38	$1,396.08	$1,448.67	$1,512.41	$1,609.20	$1,639.77	$1,688.96	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
362	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$261.79	$266.76	$263.83	$274.38	$282.61	$295.04	$313.92	$319.88	$329.48	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
363	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$523.59	$533.54	$527.67	$548.78	$565.24	$590.11	$627.88	$639.81	$659.00	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
364	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$785.38	$800.30	$791.50	$823.16	$847.85	$885.16	$941.81	$959.70	$988.49	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
365	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,047.18	$1,067.08	$1,055.34	$1,097.55	$1,130.48	$1,180.22	$1,255.75	$1,279.61	$1,318.00	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
366	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,308.96	$1,333.83	$1,319.16	$1,371.93	$1,413.09	$1,475.27	$1,569.69	$1,599.51	$1,647.50	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
367	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	$1,570.76	$1,600.60	$1,582.99	$1,646.31	$1,695.70	$1,770.31	$1,805.12	$1,839.42	$1,894.60	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
368	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$301.06	$306.78	$303.41	$315.55	$325.02	$339.32	$361.04	$367.90	$378.94	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
369	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$602.12	$613.56	$606.81	$631.08	$650.01	$678.61	$722.04	$735.76	$757.83	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
370	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$903.18	$920.34	$910.22	$946.63	$975.03	$1,017.93	$1,083.08	$1,103.66	$1,136.77	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
371	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,204.24	$1,227.12	$1,213.62	$1,262.16	$1,300.02	$1,357.22	$1,444.08	$1,471.52	$1,515.67	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
372	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,505.30	$1,533.90	$1,517.03	$1,577.71	$1,625.04	$1,696.54	$1,805.12	$1,839.42	$1,894.60	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
373	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	$1,806.36	$1,840.68	$1,820.43	$1,893.25	$1,950.05	$2,035.85	$2,166.14	$2,207.30	$2,273.52	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
374	Solid Waste Pickup 20-Yard Roll-Off (Open Top)	$288.14	$293.61	$290.38	$290.38	$299.09	$321.25	$332.23	$338.54	$248.70	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - $6.13 Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
375	Solid Waste Pickup 30-Yard Roll-Off (Open Top)	$312.16	$318.09	$314.59	$314.59	$324.03	$338.29	$357.81	$364.61	$375.55	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - $6.13 Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
376	Solid Waste Pickup 40-Yard Roll-Off (Open Top)	$336.17	$342.56	$338.79	$338.79	$349.07	$364.43	$387.75	$395.12	$406.97	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - $6.13 Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
377	Solid Waste Pickup 30-Yard Roll-Off (Compactor)	$312.16	$318.09	$314.59	$314.59	$324.03	$338.29	$359.94	$366.78	$377.78	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
378	Solid Waste Pickup 33-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	$406.83	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

Attachment: 2021-072 ATTH 01 FY22 Master Fee List (2539 : 2021-072 RES Approving Master Fee List for

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
379	Solid Waste Pickup 34-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	$406.83	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
380	Solid Waste Pickup 35-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	$406.83	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
381	Solid Waste Pickup 40-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	$406.83	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
382	Solid Waste Pickup 42-Yard Roll-Off (Compactor)	$336.17	$342.56	$338.79	$338.79	$348.95	$364.30	$387.62	$394.98	$406.83	Per Haul	2021 Rates Delivery Rate - $130.66 Rental Daily Rate - NEGOTIATED Disposal Rate - $43.60 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
383	Utility Easement Abandonment Application Fee	$0.00	$500.00	$500.00	$500.00	$500.00	$750.00	$750.00	$750.00	$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
384	Central Records and Communications	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Copy or 911 Recording		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
385	Police: Accident or Crash Report	$5.00	$5.00	$5.00	$6.00	$6.00	$6.00	$6.00	$6.00	$6.00	Copy of Report	Front and back pages	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
386	Police: Offense Report	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Copy of Report	Front page only	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
387	Police: Criminal History	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Each	Must show two forms of ID	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
388	Police: Certification of any Report	$5.00	$5.00	$5.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Each	Added to the cost of the report	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
389	Burglar Alarm Permits – Residential	$20.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
390	Burglar Alarm Permits – Commercial	$20.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
391	Burglar Alarm Permits -- late renewal (30 days or less late)	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
392	Burglar Alarm Permits -- late renewal (more than30 days late)	$20.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
393	False Alarm Fees	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each alarm	Per alarm after 6 alarms in any 12 month period	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
394	Wrecker Permits	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Per wrecker	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
395	Vehicle Storage Facility	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per facility	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
396	Taxi Permits	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	$40.00	Per taxicab	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
397	Sexually Oriented Business	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	$400.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
398	Youth Club/Dance Hall Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
399	Police: Extraordinary Response to Problem Location				$22.88	$28.78	$28.78	$28.78	$28.78	$28.78	Per additional Officer	Only after Owner/Manager has been placed on legal notice.	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
400	Water Service Connection	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each	Water Service Initiation	TWU	801 Wood Street	903-798-3800
401	Water Meter Disconnect	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each	Discontinue Service	TWU	801 Wood Street	903-798-3800
402	Water Service Transfer	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
403	Late Service Charge – Non-Payment	10%	10%	10%	10%	10%	10%	10%	10%	$0.10	On billed amount	If not paid by Due Date	TWU	801 Wood Street	903-798-3800
404	After Hours Service Call to reinstate water service	$25.00	$25.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800

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405	Non Payment Service Charge	$20.00	$20.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	$35.00	Each	if not paid by disconnect date	TWU	801 Wood Street	903-798-3800
406	Water meter reread initiated by Customer	$10.00	$10.00	$10.00	$10.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each	No charge if initiated by TWU	TWU	801 Wood Street	903-798-3800
407	Water meter testing initiated by Customer	$30.00	$30.00	$30.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each	Meters two inches & smaller	TWU	801 Wood Street	903-798-3800
408	Water meter testing, for 2" line or greater, initiated by Customer (Cost plus %)	10%	10%	10%	10%	10%	10%	10%	10%	$0.10	Each	Meters larger than two inches	TWU	801 Wood Street	903-798-3800
409	Water meter Tampering	$35.00	$35.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
410	Unauthorized Water Connection Inserted	$35.00	$35.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	Each		TWU	801 Wood Street	903-798-3800
411	Water meter Fees – 5/8" meter	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
412	Water meter Fees – 1" meter	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
413	Water: Single Register 2" (irrigation)	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
414	Inspection/Tapping Fee for Water Main	$25.00	$25.00	$25.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00	Each		TWU	801 Wood Street	903-798-3800
415	Bacteriological testing of water samples	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	$20.00	Each		TWU	801 Wood Street	903-798-3800
416	Late fee for submission of Bacteriological testing samples after 12:00 noon daily cut-off	$0.00	$0.00	$0.00	$0.00	$0.00	$20.00	$20.00	$20.00	$20.00	Each		TWU	2700 New Boston Rd	903-798-3850
417	Inspection/Tapping Fee for Sewer Main	$0.00	$0.00	$0.00	$25.00	$50.00	$50.00	$50.00	$50.00	$50.00	Each		TWU	801 Wood Street	903-798-3800
418	Sanitary Sewer Availability Fee *	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Monthly	Non-Connection when Sewer Connection is available to the property	TWU	801 Wood Street	903-798-3800
419	Sewer Surcharge -- Excessive Strength Wastes	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	TSS per pound		TWU	801 Wood Street	903-798-3800
420	Sewer Surcharge -- Excessive Strength Wastes	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	$0.25	BOD per pound		TWU	801 Wood Street	903-798-3800
421	Industrial Wastewater Discharge Permit	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00	$300.00		Significant Discharger	TWU	801 Wood Street	903-798-3800
422	Industrial Wastewater Discharge Permit	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00		Minor Discharger	TWU	801 Wood Street	903-798-3800
423	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Commercial Discharger	TWU	801 Wood Street	903-798-3800
424	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Intermittent Discharger	TWU	801 Wood Street	903-798-3800
425	Industrial Wastewater Discharge Permit	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00		Transported Discharger	TWU	801 Wood Street	903-798-3800
426	Industrial Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00		Non-Discharge	TWU	801 Wood Street	903-798-3800
427	Temporary Wastewater Discharge Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00			TWU	801 Wood Street	903-798-3800
428	Metered Discharge Treatment	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	$0.05	Per Gallon		TWU	801 Wood Street	903-798-3800
429	Liquid Waste Transport Permit	$50.00	$50.00	$50.00	$50.00	$50.00	$60.00	$60.00	$60.00	$60.00			TWU	801 Wood Street	903-798-3800
430	Liquid Waste Transport Permit Late Fee					$25.00	$25.00	$25.00	$25.00	$25.00	Each Permit		TWU	3616 South State Line Ave	903-798-3870
431	Septic Waste Dumping	$35.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per 1,000 Gallons	Per Volume of Tank	TWU	801 Wood Street	903-798-3800

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Item Number	SERVICE/PERMIT	FY14 RATE	FY15 RATE	FY16 RATE	FY17 RATE	FY18 RATE	FY19 RATE	FY20 RATE	FY21 RATE	FY22 RATE	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
432	Delivery of Non-Domestic Waste to POTW Treatment Plant	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	$0.10	Per Gallon		TWU	801 Wood Street	903-798-3800
433	Septic Waste Manifest Books	$12.00	$12.00	$12.00	$12.00	$13.00	$15.00	$15.00	$15.00	$15.00	Each		TWU	801 Wood Street	903-798-3800
434	Liquid Waste Transporter Manifest Late Fee					$25.00	$25.00	$25.00	$25.00	$25.00	Each Occurrence		TWU	3616 South State Line Ave	903-798-3870
435	Non-Residential Backflow Prevention Assembly Device	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	$50.00	Per Year		TWU	801 Wood Street	903-798-3800
436	Backflow Testing Fee	$125.00	$125.00	$125.00	$125.00	$125.00	$135.00	$135.00	$135.00	$135.00	Each		TWU	3616 South State Line Ave	903-798-3870
437	Backflow Tester Registration Fee				$25.00	$25.00	$25.00	$25.00	$25.00	$25.00	Per Tester	Annual Fee	TWU	3616 South State Line Ave	903-798-3870
438	Fire Hydrant Flow Testing	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	$100.00	$100.00	$100.00	Per Test		TWU	801 Wood Street	903-798-3829
439	Smoke Testing Sewer Mains						$100.00	$100.00	$100.00	$100.00	Per Test	(2 Person Crew, 2 hours)	TWU	3616 South State Line Ave	903-798-3870
440	CCTV Sewer Mains						$250.00	$250.00	$250.00	$250.00	Each	(3 Person Crew, 3 hours)	TWU	801 Wood Street	903-798-3829
441	Commercial Customer Service Inspection				$15.00	$15.00	$15.00	$15.00	$15.00	$15.00	Each		TWU	3616 South State Line Ave	903-798-3870
442	Environmental Services Enforcement Fee				Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%	Cost plus 10%	Per Action		TWU	3616 South State Line Ave	903-798-3870
443	Backflow Assembly Text Booklet	$6.00	$6.00	$6.00	$6.00	$7.00	$7.00	$7.00	$7.00	$7.00	Each		TWU	801 Wood Street	903-798-3800
444	Water Infrastructure Fee - Residential	$1.00	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
445	Waste Water Infrastructure Fee - Residential	$1.00	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	$1.50	Monthly		TWU	801 Wood Street	903-798-3800
446	Water Infrastructure Fee - Commercial	$2.50	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800
447	Waste Water Infrastructure Fee - Commercial	$2.50	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	$3.75	Monthly		TWU	801 Wood Street	903-798-3800
448	TX Regional Water Plant Fee							$1.50	$1.50	$3.00	Per 1,000 Gallons	All metered usage over zero	TWU	801 Wood Street	903-798-3800
449	Sales: Screened Compost	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
450	Sales: Screened Compost	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00	Per bag (1-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
451	Sales: Unscreened Compost	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	$5.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
452	Sales: Wood Chips	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	$8.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
453	Sales: Wood Chips	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	$1.00	Per Bag (2-Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
454	Sales: Leaf Mulch	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
455	Residential Water Service Charge (Monthly)			$8.15	$8.15	$8.15	$8.38	$8.38	$8.38	$8.38	Per Meter		TWU	801 Wood Street	903-798-3800
456	Residential Water Volume Rate Tier 1			$1.75	$1.75	$1.75	$1.80	$1.80	$1.80	$1.80	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
457	Residential Water Volume Rate Tier 2			$2.00	$2.00	$2.00	$2.06	$2.06	$2.06	$2.06	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
458	Residential Water Volume Rate Tier 3			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800

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459	Residential Water Volume Rate Tier 4			$3.75	$3.75	$3.75	$3.86	$3.86	$3.86	$3.86	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
460	Residential Water Volume Rate Tier 5			$4.00	$4.00	$4.00	$4.11	$4.11	$4.11	$4.11	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
461	Commercial Water Service Charge 1 (Monthly)			$9.28	$9.28	$9.28	$9.54	$9.54	$9.54	$9.54	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
462	Commercial Water Service Charge 2 (Monthly)			$9.28	$9.28	$9.28	$9.54	$9.54	$9.54	$9.54	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
463	Commercial Water Service Charge 3 (Monthly)			$10.61	$10.61	$10.61	$10.91	$10.91	$10.91	$10.91	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
464	Commercial Water Service Charge 4 (Monthly)			$11.93	$11.93	$11.93	$12.26	$12.26	$12.26	$12.26	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
465	Commercial Water Service Charge 5 (Monthly)			$13.24	$13.24	$13.24	$13.61	$13.61	$13.61	$13.61	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
466	Commercial Water Service Charge 6 (Monthly)			$26.50	$26.50	$26.50	$27.24	$27.24	$27.24	$27.24	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
467	Commercial Water Service Charge 7 (Monthly)			$39.75	$39.75	$39.75	$40.86	$40.86	$40.86	$40.86	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
468	Commercial Water Service Charge 8 (Monthly)			$66.25	$66.25	$66.25	$68.11	$68.11	$68.11	$68.11	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
469	Commercial Water Service Charge 9 (Monthly)			$66.25	$66.25	$66.25	$68.11	$68.11	$68.11	$68.11	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
470	Commercial Water Volume Rate Tier 1			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
471	Commercial Water Volume Rate Tier 2			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
472	Commercial Water Volume Rate Tier 3			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
473	Commercial Water Volume Rate Tier 4			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
474	Commercial Water Volume Rate Tier 5			$3.25	$3.25	$3.25	$3.34	$3.34	$3.34	$3.34	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
475	Industrial Water Rates and Service Charges			$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	Annual	Negotiated Water Budgets	TWU	801 Wood Street	903-798-3800
476	Residential Water Service Charge (Monthly) [outside city limits]			$12.23	$12.23	$12.23	$12.57	$12.57	$12.57	$12.57	Per Meter		TWU	801 Wood Street	903-798-3800
477	Residential Water Volume Rate Tier 1 [outside city limits]			$2.63	$2.63	$2.63	$2.70	$2.70	$2.70	$2.70	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
478	Residential Water Volume Rate Tier 2 [outside city limits]			$3.00	$3.00	$3.00	$3.08	$3.08	$3.08	$3.08	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
479	Residential Water Volume Rate Tier 3 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
480	Residential Water Volume Rate Tier 4 [outside city limits]			$5.63	$5.63	$5.63	$5.79	$5.79	$5.79	$5.79	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
481	Residential Water Volume Rate Tier 5 [outside city limits]			$6.00	$6.00	$6.00	$6.17	$6.17	$6.17	$6.17	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
482	Commercial Water Service Charge 1 (Monthly) [outside city limits]			$13.92	$13.92	$13.92	$14.31	$14.31	$14.31	$14.31	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
483	Commercial Water Service Charge 2 (Monthly) [outside city limits]			$13.92	$13.92	$13.92	$14.31	$14.31	$14.31	$14.31	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
484	Commercial Water Service Charge 3 (Monthly) [outside city limits]			$15.92	$15.92	$15.92	$16.37	$16.37	$16.37	$16.37	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
485	Commercial Water Service Charge 4 (Monthly) [outside city limits]			$17.90	$17.90	$17.90	$18.40	$18.40	$18.40	$18.40	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800

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486	Commercial Water Service Charge 5 (Monthly) [outside city limits]			$19.86	$19.86	$19.86	$20.42	$20.42	$20.42	$20.42	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
487	Commercial Water Service Charge 6 (Monthly) [outside city limits]			$39.75	$39.75	$39.75	$40.86	$40.86	$40.86	$40.86	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
488	Commercial Water Service Charge 7 (Monthly) [outside city limits]			$59.63	$59.63	$59.63	$61.30	$61.30	$61.30	$61.30	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
489	Commercial Water Service Charge 8 (Monthly) [outside city limits]			$99.38	$99.38	$99.38	$102.16	$102.16	$102.16	$102.16	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
490	Commercial Water Service Charge 9 (Monthly) [outside city limits]			$99.38	$99.38	$99.38	$102.16	$102.16	$102.16	$102.16	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
491	Commercial Water Volume Rate Tier 1 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
492	Commercial Water Volume Rate Tier 2 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
493	Commercial Water Volume Rate Tier 3 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
494	Commercial Water Volume Rate Tier 4 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
495	Commercial Water Volume Rate Tier 5 [outside city limits]			$4.88	$4.88	$4.88	$5.02	$5.02	$5.02	$5.02	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
496	Residential Sewer Minimum Charge (Monthly)			$10.52	$10.52	$10.52	$10.81	$10.81	$10.81	$10.81	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
497	Residential Sewer Volume Rate			$3.77	$3.77	$3.77	$3.88	$3.88	$3.88	$3.88	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
498	Residential Unmetered Sewer (Monthly) (from water supplied by sources other than TWU)			$26.72	$26.72	$26.72	$27.47	$27.47	$27.47	$27.47	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
499	Commercial Sewer Minimum Charge (Monthly)			$10.52	$10.52	$10.52	$10.81	$10.81	$10.81	$10.81	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
500	Commercial Sewer Volume Rate			$4.41	$4.41	$4.41	$4.53	$4.53	$4.53	$4.53	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800
501	Residential Sewer Minimum Charge (Monthly) [outside city limits]			$15.78	$15.78	$15.78	$16.22	$16.22	$16.22	$16.22	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
502	Residential Sewer Volume Rate [outside city limits]			$5.66	$5.66	$5.66	$5.81	$5.81	$5.81	$5.81	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
503	Residential Unmetered Sewer Charge (Monthly) (from water supplied by sources other than TWU) [outside city limits]			$40.08	$40.08	$40.08	$41.20	$41.20	$41.20	$41.20	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
504	Commercial Sewer Minimum Charge (Monthly) [outside city limits]			$15.78	$15.78	$15.78	$16.22	$16.22	$16.22	$16.22	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
505	Commercial Sewer Volume Rate [outside city limits]			$6.62	$6.62	$6.62	$6.80	$6.80	$6.80	$6.80	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800

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City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/16/2021 4:11 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-073 rezoning a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane from Single Family-2 to Single Family-3. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)		

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

A ¾ vote will be required due to Planning and Zoning Commission denial.

Executive Summary and Background Information:

This is a request by Susan Clayton, owner and Antonio and Tatra Bradley, under contract to purchase, to rezone a .772-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane from Single Family-2 to Single Family-3. The property is currently vacant land. The proposed use is a double wide HUD code manufactured home.

The adjacent zoning is Single Family-2 to the west, east, and south, and Single Family-3 to the north. The Future Land Use Map shows “suburban residential”.

The City’s Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There are other manufactured homes located in the immediate area. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes. Therefore, staff recommends for approval of this request.

Staff received a letter of opposition to this request. Please see attachment.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to

building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted four to one to recommend for denial of the application.

Advisory Board/Committee Meeting Date and Minutes:

August 2, 2021

Attachments

a. 2021-073 ORD rezoning 3400 Block Beechwood (DOCX)
b. 2021-073 EXH 'A' (Legal Description) (PDF)
c. 2021-073 ATTH 01 (Maps) (PDF)
d. 2021-073 ATTH 02 (Opposition letter) (PDF)
e. 2021-073 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission		Laura Puckett	Department Head Review	Completed 08/17/2021 3:51 PM
Building Code Administration		Vicky Coopwood	Review	Skipped 08/18/2021 8:54 AM
City Manager	David Orr	Review	Completed	08/18/2021 8:58 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

Z-21-17

ORDINANCE NO. 2021-073

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 0.722-ACRE TRACT OF LAND (BEING TRACT 65C), FLOWER ACRES ADDITION, LOCATED IN THE 3400 BLOCK OF BEECHWOOD LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a **0.722-acre tract of land (being Tract 65C), Flower Acres Addition (Exhibit 'A'), located in the 3400 block of Beechwood Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted one (1) to four (4) to recommend denial of the application for rezoning** from **Single Family-2 to Single Family-3** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition (Exhibit 'A'), located in the 3400 block of Beechwood Lane** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2021-073 ORD rezoning 3400 Block Beechwood [Revision 1] (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021.**

ATTEST:

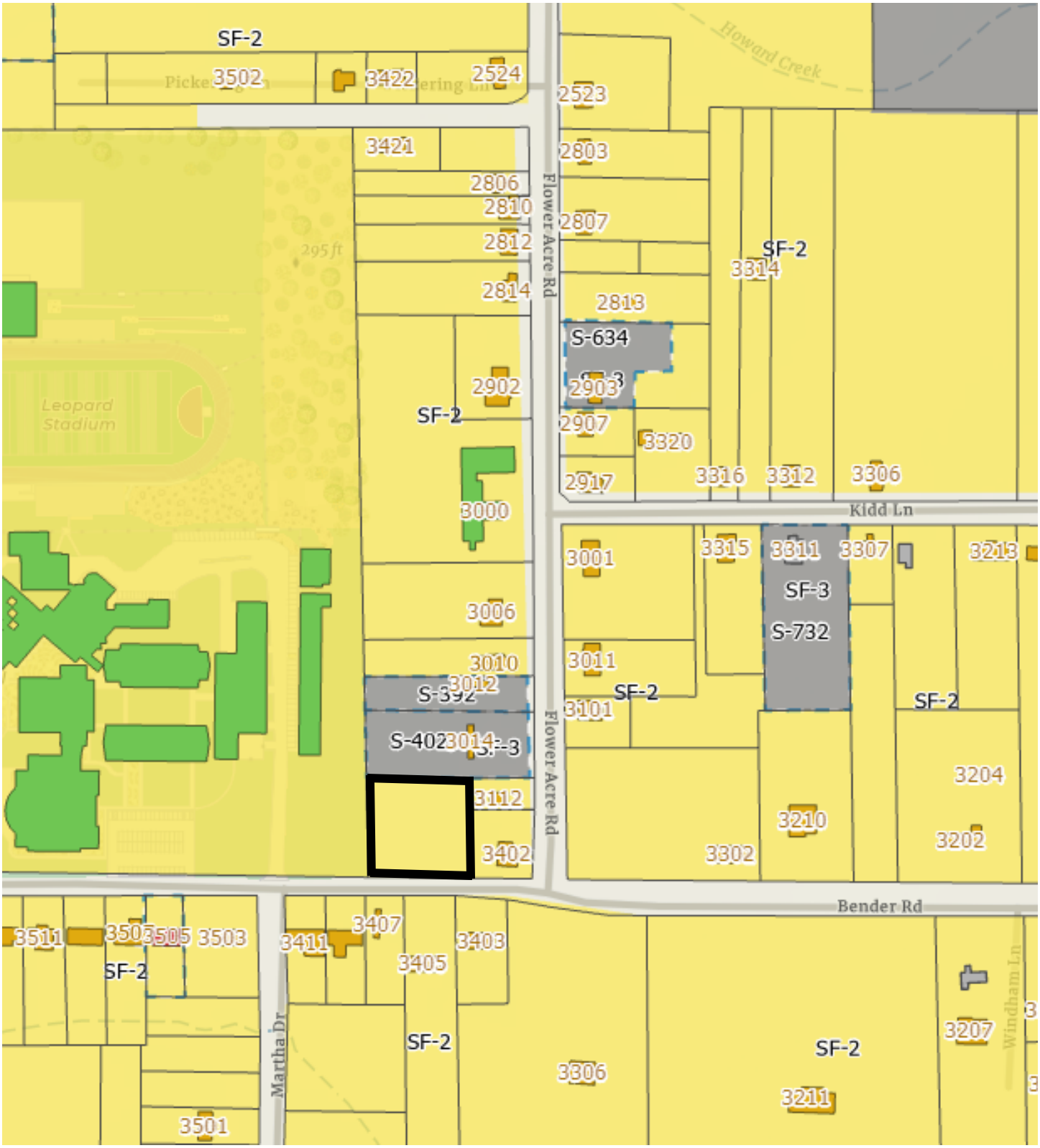
_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2021-073 ORD rezoning 3400 Block Beechwood [Revision 1] (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

A portion of Block No. 65 of Flower Acres, a Subdivision of 208 acres of the R. E. Sevey Headright Survey, Bowie County, Texas, according to the plat thereof recorded in Volume 204, Page 36 of the Plat Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: COMMENCING at the Northeast corner of said Block No. 65; THENCE: S. 00 deg. 43 min. 58 sec. W., with the East line of Block No. 65, same being the West right-of-way line of Flower Acres Road, 331.73 feet to an iron pipe for corner on the North side of Beechwood Road; THENCE: S. 87 deg. 11 min. 28 sec. W., along the North side of said Beechwood Road, 132.69 feet to an iron pipe for corner, the POINT OF BEGINNING of the tract herein described; THENCE: S. 87 deg. 11 min. 28 sec. W., along the North side of Beechwood Road, 180.12 feet to an pipe for corner; THENCE: N. 00 deg. 40 min. 53 sec. E., 182.97 feet to an iron pipe for corner; THENCE: S. 89 deg. 31 min. 42 sec. E., 180.00 feet to an iron pipe for corner; THENCE: S. 00 deg. 40 min. 53 sec. W., 191.00 feet, more or less, to the POINT OF BEGINNING, and containing 0.772 acres of land, more or less.

Attachment: 2021-073 EXH 'A' (Legal Description) (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

3400 block of Beechwood Lane



Attachment: 2021-073 ATTH 01 (Maps) (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

3400 block of Beechwood Lane



Attachment: 2021-073 ATTH 01 (Maps) (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

TEX-Puckett, Laura

From: Jamie Wilder <wilderjamie@ymail.com>
Sent: Wednesday, July 28, 2021 7:59 AM
To: TEX-Puckett, Laura
Subject: Beechwood Lane

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the City of Texarkana
I am writing in regard to the rezoning change request on Beechwood Lane. I am opposing the change and here are my reasons why.

When you drive up or down my lane, you see small brick homes. But when you come to my home you will see next door is a trailer that has been abandoned. That home was lived in and sold, and now the owner is deceased and his family has not been able to sell or take care of property. I look out my window and see the eye sore. Many times we have asked the City to tear it down and they state it will be 15 to 20 years before they—The City will do so. I have written many letters to the owner asking to purchase property with no response. A homeless man who lived in the woods behind the property has started taking siding off and selling it for scrap metal making it even more of an eye sore. The property is grown up with weeds and tree limbs all around. So my concern is a piece of property in front of my house is asking to move a double wide manufacture home in - what happens when they decide to move? Do they try to sell the property? Yes, manufactured homes are nice when they are brand new but they do not keep value- then it is hard to sell. No one is willing to buy property because the mobile home has to be moved off the property and it costs more than it is worth. My home value will not increase because of what is next door to me but my taxes increase every year. I would like my neighborhood to stay as single family homes. You drive up on Flower Acres and the mobile homes on this street as you can see are not livable and are not being lived in. We have two mobile home parks on Bender Road and another just off Leopard Drive if they are needing to live in a mobile home. So if you are asking me if I approve of this change I say no.
Jamie Wilder
3405 Beechwood Lane.

Sent from my iPhone

Attachment: 2021-073 ATTH 02 (Opposition letter) (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-073 Goals & Perspective (2540 : 2021-073 ORD rezoning at 3400 Beechwood Ln)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 8/17/2021 11:25 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator

Subject: Ordinance No. 2021-074 granting a Specific Use Permit to allow the location of a HUD code manufactured home on a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

A ¾ vote will be required due to Planning and Zoning Commission denial.

Executive Summary and Background Information:

This is a request by Susan Clayton, owner, Antonio and Tatra Bradley, agents, for a Specific Use Permit to allow the location of a double wide HUD code manufactured home as a residence on a .772-acre tract of land (being Tract 65C) Flower Acres Addition, located in the 3400 block of Beechwood Lane. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the west, east, and south, and Single Family-3 to the north.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends for approval of this request with the following stipulations:

1. That one 2020 or newer double wide HUD code manufactured home be allowed on this property.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.

5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted unanimously to deny this request.

Advisory Board/Committee Meeting Date and Minutes:

August 2, 2021

Attachments

a. 2021-074 ORD denying SUP in 3400 block of Beechwood Ln (DOCX)
b. 2021-074 EXH 'A' (Legal Description) (PDF)
c. 2021-074 ATTH 01 (Maps) (PDF)
d. 2021-074 ATTH 02 (Photo and floorplan) (PDF)
e. 2021-074 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission	Laura Puckett	Department Head Review	Completed	08/17/2021 3:52 PM
Building Code Administration	Vicky Coopwood	Review	Skipped	08/18/2021 8:55 AM
City Manager	David Orr	Review	Completed	08/18/2021 8:58 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

City of Texarkana, Texas

Attachment: 2021-074 ORD denying SUP in 3400 block of Beechwood Ln [Revision 1] (2541 : 2021-074 ORD: SUP for HUD code manufactured

ORDINANCE NO. 2021-074 S-744

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-744 TO ALLOW THE LOCATION OF A DOUBLE-WIDE HUD CODE MANUFACTURED HOME ON A 0.722-ACRE TRACT OF LAND (BEING TRACT 65C) IN THE FLOWER ACRES ADDITION, LOCATED IN THE 3400 BLOCK OF BEECHWOOD LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a **double-wide HUD code manufactured home on a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition (Exhibit 'A'), located in the 3400 block of Beechwood Lane**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend for denial** to the City Council of Texarkana, Texas, that a **Specific Use Permit be denied to allow the location of a double-wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-744** for the location of a **double-wide HUD code manufactured home on a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition (Exhibit 'A'), located in the 3400 block of Beechwood Lane**, in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2020 or newer double-wide HUD code manufactured home be allowed on this property.
2. That the double-wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double-wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021**.

ATTEST:

_____ _____

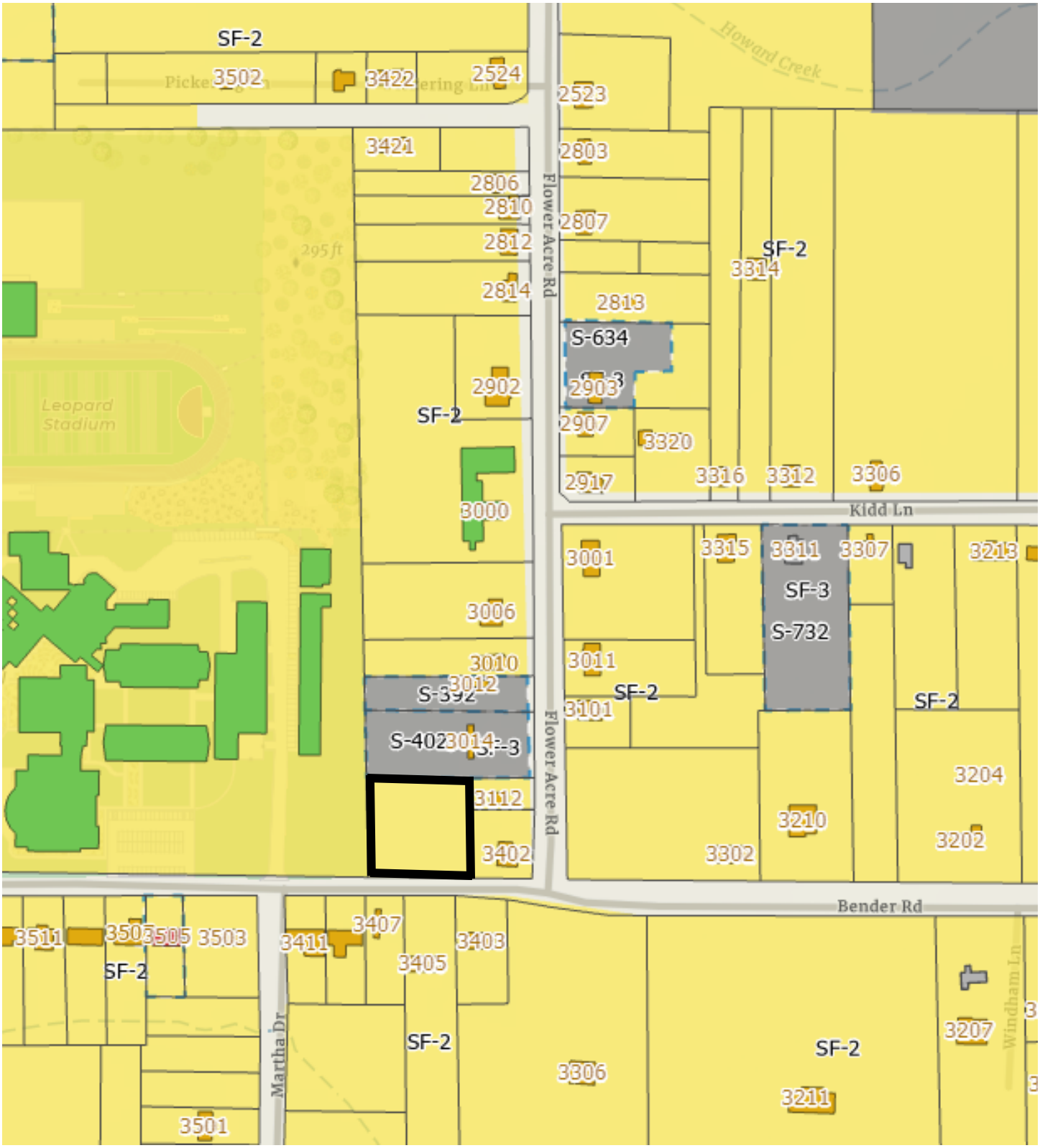
JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-074 ORD denying SUP in 3400 block of Beechwood Ln [Revision 1] (2541 : 2021-074 ORD: SUP for HUD code manufactured

A portion of Block No. 65 of Flower Acres, a Subdivision of 208 acres of the R. E. Sevey Headright Survey, Bowie County, Texas, according to the plat thereof recorded in Volume 204, Page 36 of the Plat Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows: COMMENCING at the Northeast corner of said Block No. 65; THENCE: S. 00 deg. 43 min. 58 sec. W., with the East line of Block No. 65, same being the West right-of-way line of Flower Acres Road, 331.73 feet to an iron pipe for corner on the North side of Beechwood Road; THENCE: S. 87 deg. 11 min. 28 sec. W., along the North side of said Beechwood Road, 132.69 feet to an iron pipe for corner, the POINT OF BEGINNING of the tract herein described; THENCE: S. 87 deg. 11 min. 28 sec. W., along the North side of Beechwood Road, 180.12 feet to an pipe for corner; THENCE: N. 00 deg. 40 min. 53 sec. E., 182.97 feet to an iron pipe for corner; THENCE: S. 89 deg. 31 min. 42 sec. E., 180.00 feet to an iron pipe for corner; THENCE: S. 00 deg. 40 min. 53 sec. W., 191.00 feet, more or less, to the POINT OF BEGINNING, and containing 0.772 acres of land, more or less.

Attachment: 2021-074 EXH 'A' (Legal Description) (2541 : 2021-074 ORD: SUP for HUD code manufactured home in 3400 block of Beechwood

3400 block of Beechwood Lane



Attachment: 2021-074 ATTH 01 (Maps) (2541 : 2021-074 ORD: SUP for HUD code manufactured home in 3400 block of Beechwood Ln)

3400 block of Beechwood Lane



Attachment: 2021-074 ATTH 01 (Maps) (2541 : 2021-074 ORD: SUP for HUD code manufactured home in 3400 block of Beechwood Ln)

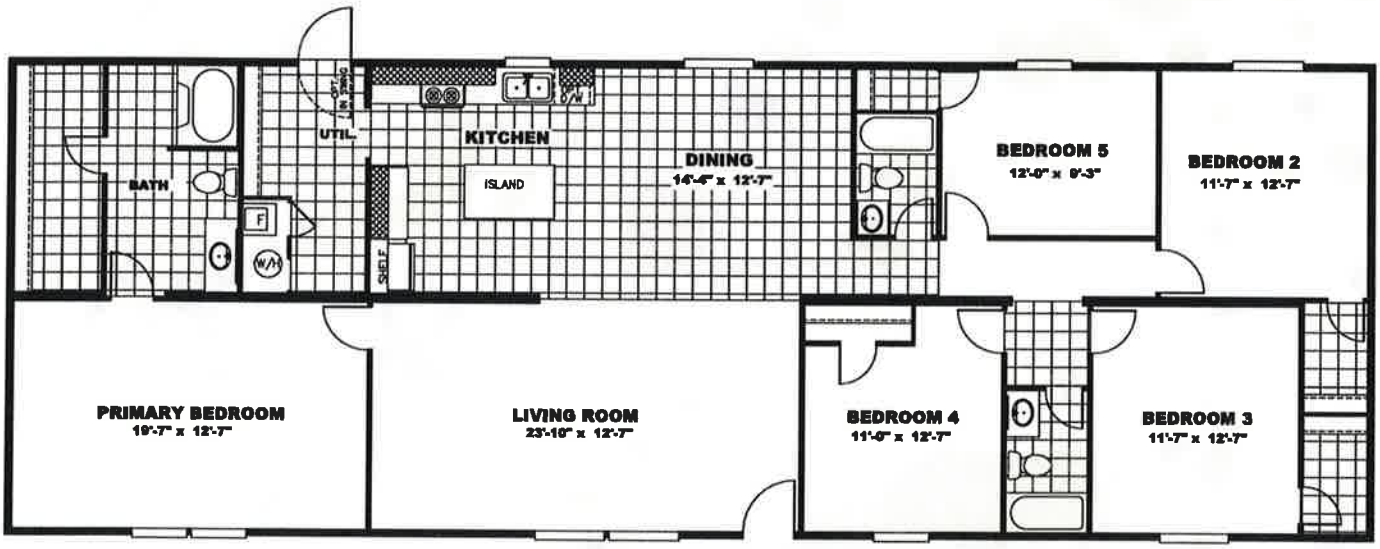
TRU

TRIUMPH



TRU28765A

2,001 sq ft // 5 beds // 3 baths









The home series and floor plans shown all have starting prices within the price range indicated. Your local Home Center can quote you specific prices and terms of purchase for specific homes. TRU invests in continuous product and process improvement. All home series, floor plans, specifications, dimensions, features, materials, availability, and starting prices shown are artist's renderings or estimates and are subject to change without notice or obligation. Dimensions are nominal and length and width measurements are from exterior wall to exterior wall. Starting prices include the home only, plus typical delivery and installation. Starting prices do not include other costs such as taxes, title fees, insurance premiums, filing or recording fees, land or improvements to the land, optional home features, optional delivery or installation services, wheels and axles, community or homeowner association fees, or any other items not shown on your Retailer Closing Agreement and related documents (your RCA). Your RCA will show the details of your purchase. 2020 TRU. All rights reserved.

Attachment: 2021-074 ATTH 02 (Photo and floorplan) (2541 : 2021-074 ORD: SUP for HUD code manufactured home in 3400 block of

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-074 Goals & Perspective (2541 : 2021-074 ORD: SUP for HUD code manufactured home in 3400 block of Beechwood Ln)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/13/2021 11:53 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-075 rezoning a .953-acre tract of land located in the George Brinlee HRS, A-18, located at 901 Franklin Street from Single Family-2 to General Retail. Gregg Orr, d/b/a Gregg Orr Companies, owner. Kayla Wood, MTG Engineers and Surveyors, agent.		

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Gregg Orr, d/b/a Gregg Orr Companies, owner, and Kayla Wood, MTG Engineers and Surveyors, agent, to rezone a .953-acre tract of land in the George Brinlee HRS, A-18, located at former 901 Franklin Street from Single Family-2 to General Retail. The proposed use is a storage building for automobile and boat parts for Gregg Orr Auto Park. This property is currently vacant land.

The adjacent zoning is General Retail to the north and west, and Single Family-2 to the east and south. The adjacent land use is Gregg Orr Auto Park to the north, hotel to the west, residential to the south and a cell tower to the east. The Future Land Use Map shows “mixed use area”.

Since this request is to allow for the expansion and additional storage for the existing auto park, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted unanimously to recommend for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

August 2, 2021

Attachments

a. 2021-075 ORD rezoning 901 Franklin (DOCX)
b. 2021-075 EXH 'A' (Legal Description) (PDF)
c. 2021-075 ATTH 01 (Maps) (PDF)
d. 2021-075 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission	Laura Puckett	Department Head Review	Completed	08/17/2021 3:52 PM
Building Code Administration	Vicky Coopwood	Review	Skipped	08/18/2021 8:55 AM
City Manager	David Orr	Review	Completed	08/18/2021 8:59 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

Z-21-18

ORDINANCE NO. 2021-075

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A .953-ACRE TRACT OF LAND LOCATED IN THE GEORGE BRINLEE HRS, A-18, LOCATED AT 901 FRANKLIN STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO GENERAL RETAIL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a **tract of land located in the George Brinlee HRS, A-18 (Exhibit 'A'), located at 901 Franklin Street** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to General Retail**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend the application for rezoning** from **Single Family-2 to General Retail** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to General Retail** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to **rezone a tract of land located in the George Brinlee HRS, A-18 (Exhibit 'A'), located at 901 Franklin Street** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to General Retail.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

Attachment: 2021-075 ORD rezoning 901 Franklin (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2021-075 ORD rezoning 901 Franklin (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

2020-00006227 DEED Total Pages: 3

2021-075 EXH 'A'

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

GENERAL WARRANTY DEED

THE STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BOWIE §

2023987MS

THAT THE UNDERSIGNED, **MICHELLE PHILLIPS, also known as OPAL MICHELLE PHILLIPS the un-remarried widow of DANNY F. PHILLIPS, also known as DANNY PHILLIPS and DANNY FRANK PHILLIPS, deceased**, with an address of 6676 Fabiano Street, Pensacola, FL 32506, hereinafter referred to as "Grantor," whether one or more, for and in consideration of the sum of TEN DOLLARS ($10.00) cash, and other good and valuable consideration in hand paid by the Grantee, herein named, the receipt and sufficiency of which is hereby fully acknowledged and confessed, has GRANTED, SOLD, and CONVEYED, and by these presents does hereby GRANT, SELL, and CONVEY unto **WILLIAM GREGG ORR**, with an address of 3921 Mall Drive, Texarkana, TX 75503, herein referred to as "Grantee," whether one or more, the real property described as follows:

All that certain tract or parcel of land being a part of the GEORGE BRINLEE HEADRIGHT SURVEY, Abstract No. 18, Bowie County, Texas, and being a part of Lot Numbered One (1) of the Alex Watson 50 acre tract as shown by that certain instrument recorded in Volume 39, Page 476 of the Deed Records of Bowie County, Texas, and also being that same tract of land conveyed from Paul F. Stanphill and wife, Mary L. Stanphill to James D. Harris and wife, Vada M. Harris by Deed dated January 6, 1977, and recorded in Volume 610, Page 907 of the Deed Records of Bowie County, Texas, and the herein described tract of land also being that same tract conveyed from James D. Harris to Vada Mae Harris by Deed dated October 19, 1979, and recorded in Volume 655, Page 629 of the Deed Records of Bowie County, Texas, and the subject tract being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch reinforcing steel rod found for corner in the West boundary line of a street designated as Franklin Drive, said point of Beginning being North, 145.61 feet and West, 961.90 feet from the Southeast corner of the Alex Watson 50 acre tract and also being North, 1359.47 feet and West, 1425.79 feet from the Southeast corner of the George Brinlee Headright Survey, said point being the Northeast corner of said Vada Mae Harris tract and the Southeast corner of a certain tract conveyed to Kathryn Fomby by Deed dated September 2, 1998 and recorded in Volume 2911, Page 118 of the Real Property Records of Bowie County, Texas;

THENCE: S 00° 14' 06" W, 145.90 feet with the West boundary line of Franklin Drive and the East line of said Vada Mae Harris tract, to a 5/8 inch reinforcing steel rod found for corner at the Southeast corner of said Vada Mae Harris tract, said point being in the North boundary line of KENWOOD PARK, a subdivision of a part of the Chancellor Beach, the George Brinlee and the Thomas Price Headright Surveys in Bowie County, Texas, according to the map or plat of said subdivision recorded in Volume 40, Page 186 of the Plat Records of County, Texas; .

THENCE: N 89° 19' 44" W, 284.52 feet with the North boundary line of said Kenwood Park and the South line of said Vada Mae Harris tract, to a 1-1/2 inch pipe found for corner at the Southwest corner of said

Attachment: 2021-075 EXH 'A' (Legal Description) (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

Vada Mae Harris tract and the Southeast corner of a certain tract owned by CONDEB, LP., and recorded in Volume 3635, Page 362 of the Real Property Records of Bowie County, Texas;

THENCE: N 00° 09' 15" W, 145.47 feet with the West line of said Vada Mae Harris tract and the East line of said tract owned by CONDEB, LP., to a 1 inch pipe found for corner at the Northwest corner of said Vada Mae Harris tract, same being the Southwest corner of said Fomby tract;

THENCE: S 89° 25' 00" E, 285.50 feet with the North line of said Vada Mae Harris tract and the South line of said Fomby tract, to the POINT OF BEGINNING and containing 0.953 acres of land, more or less. SAVE AND EXCEPT and being SUBJECT TO any rights that may be vested to the public in Franklin Drive, located along the East side of the herein described tract of land.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Right-of-Way easement in favor of Southwestern Electric Power Company, dated November 10, 2005 and recorded in Volume 4839, Page 198 of the Real Property Records of Bowie County, Texas.

Liens described as part of the Consideration and any other liens described in this deed as being either assumed or subject to which title is taken; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests, and water interests outstanding in persons other than Grantor, and other instruments, other than conveyances of the surface fee estate, that affect the Property; validly existing rights of adjoining owners in any walls and fences situated on a common boundary; any discrepancies, conflicts, or shortages in area or boundary lines; any encroachments or overlapping of improvements; and Grantee assumes real estate taxes for 2020 and subsequent years, subject to proration for the current year of closing, but not for subsequent assessments for a change in land usage or ownership, or both, by Grantor prior to the date of closing, the payment of which Grantor assumes.

TO HAVE AND TO HOLD the above described premises, together with all the rights and appurtenances lawfully accompanying it, by the Grantee, Grantee's heirs, executors, administrators, successors, and/or assigns forever; and Grantor does hereby bind Grantor, Grantor's heirs, executors, administrators, successors, and/or assigns to WARRANT AND FOREVER DEFEND all the said premises unto the said Grantee, Grantee's heirs, executors, administrators, successors, and/or assigns, against every person whomsoever claiming or to claim the same or any part thereof.

Current ad valorem taxes on said property having been prorated, the payment thereof is assumed by Grantee.

EXECUTED this 24 day of June, 2020.

Michelle Phillips

MICHELLE PHILLIPS

Attachment: 2021-075 EXH 'A' (Legal Description) (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

STATE OF Florida }

COUNTY OF Escambia }

Before me, a Notary Public, on this day personally appeared MICHELLE PHILLIPS, known to me, or proved to me through FL Drivers License (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 24th day of June, 2020.

Notary Public, State of Florida
My commission expires: 10/21/2023

Kalen Johnson
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG924632
Expires 10/21/2023

PREPARED IN THE OFFICE OF:
LANGDON★DAVIS
Attorneys at Law
625 Sam Houston
New Boston, TX 75570

AFTER RECORDING, RETURN TO:
TWIN CITY TITLE
3310 Arista Blvd.
Texarkana, TX 75570

THE STATE OF TEXAS
COUNTY OF BOWIE

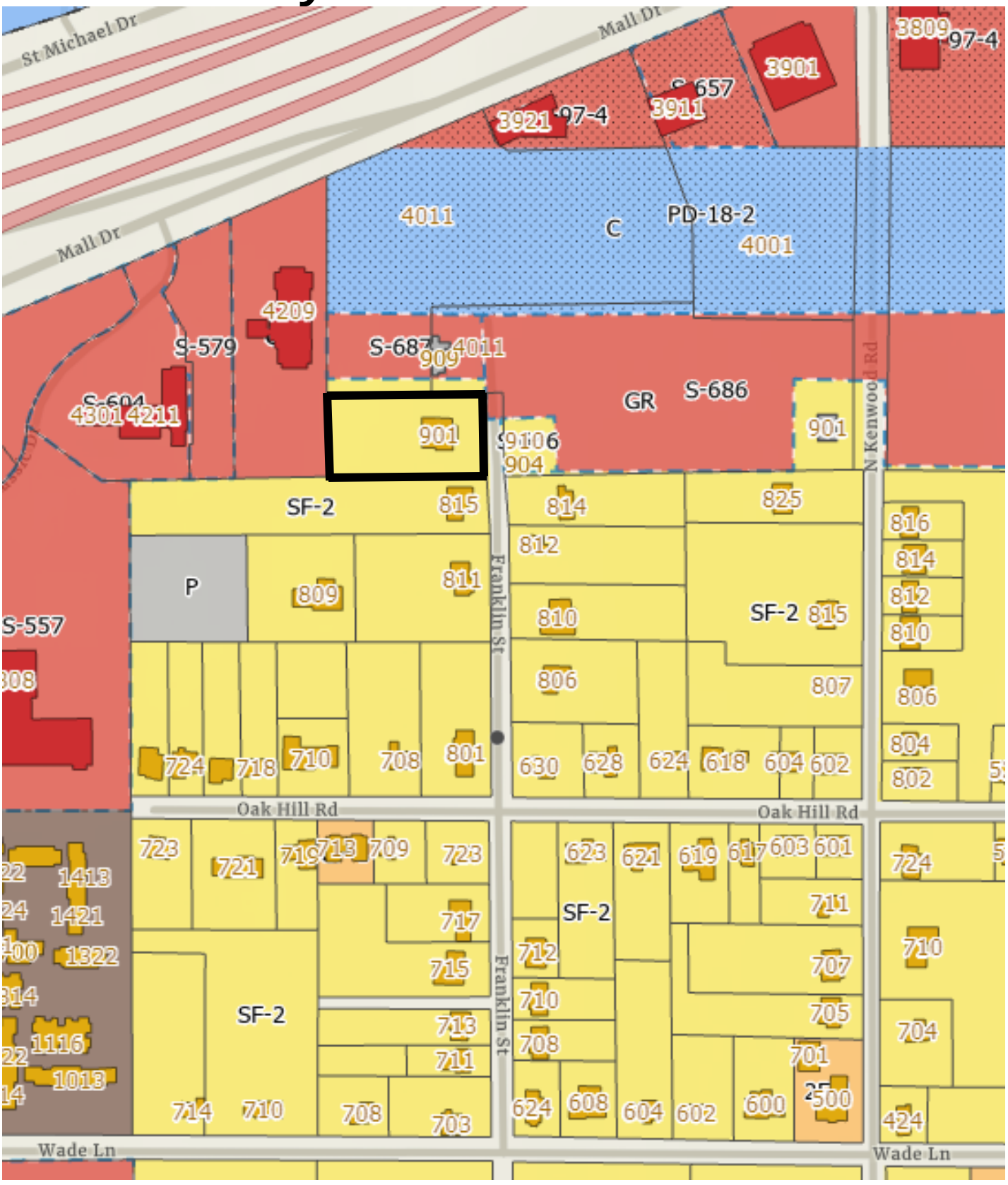
I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of Bowie County, Texas.

2020-00006227 DEED
06/30/2020 11:30:15 AM Total Fees: $34.00

Tina Petty, County Clerk
Bowie County, Texas

Attachment: 2021-075 EXH 'A' (Legal Description) (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

Formerly 901 Franklin Street



Attachment: 2021-075 ATTH 01 (Maps) (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

Formerly 901 Franklin Street



Attachment: 2021-075 ATTH 01 (Maps) (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-075 Goals & Perspective (2542 : 2021-075 ORD rezoning at formerly 901 Franklin St.)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/13/2021 11:54 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-076 rezoning Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue from Single Family-2 to Commercial. Tony Burrow, President of Nantze Electric. Kayla Wood, MTG Engineering and Surveyors, agent.		

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Tony Burrow, President of Nantze Electric, and Kayla Wood, MTG Engineering and Surveyors, agent, to rezone Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue, from Single Family-2 to Commercial. The proposed use is an expansion of Nantze Electric business. This property is currently vacant land and a parking lot.

The adjacent zoning is Single Family-2 to the west and south, outside city limits to the north, and PD-Commercial to the east. The adjacent land use is vacant land and residential to the west, Nantze' s existing business to the east, and residential to the south and vacant land to the north. The Future Land Use Maps shows "Regional Commercial".

Nantze Electric Company recently purchased these lots with the plan to expand the existing business to the West. One of these lots is already being used for overflow parking. Also, the northern section of Bradley Street that ran through these two lots was abandoned.

Staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted unanimously to recommend for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

August 2, 2021

Attachments

a. 2021-076 ORD rezoning corner of Pacific & Bradley Nantze (DOCX)
b. 2021-076 ATTH 01 (Maps) (PDF)
c. 2021-076 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission	Laura Puckett	Department Head Review	Completed	08/17/2021 3:52 PM
Building Code Administration	Vicky Coopwood	Review	Skipped	08/18/2021 8:56 AM
City Manager	David Orr	Review	Completed	08/18/2021 8:59 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

Z-21-19

ORDINANCE NO. 2021-076

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOTS 49 AND 57, BELMONT SUBDIVISION, LOCATED AT THE CORNER OF PACIFIC AVENUE AND BRADLEY AVENUE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend the application for rezoning** from **Single Family-2 to Commercial** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

Attachment: 2021-076 ORD rezoning corner of Pacific & Bradley Nantze (2543 : 2021-076 ORD rezoning at corner of Pacific Ave and Bradley

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

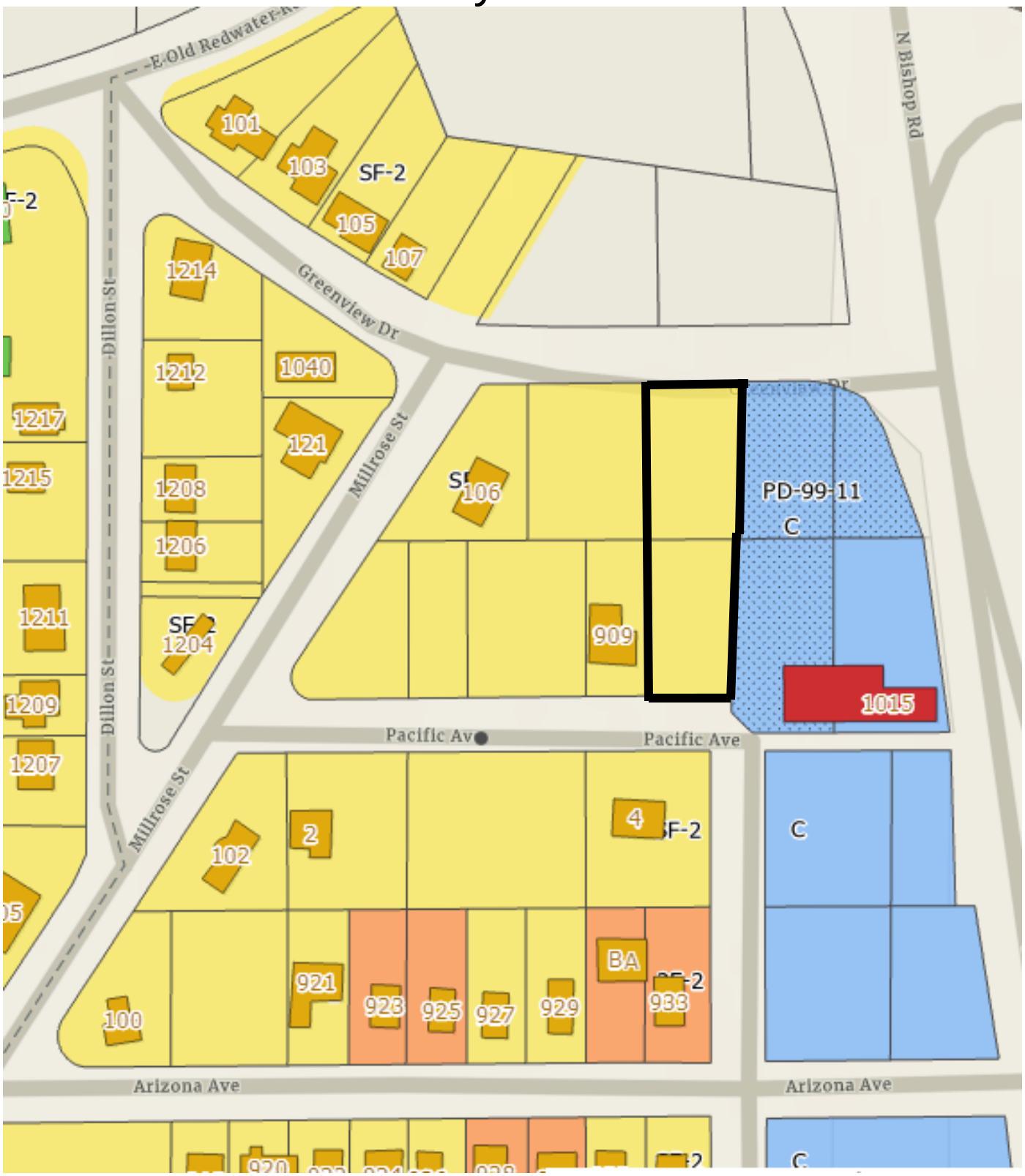
PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2021-076 ORD rezoning corner of Pacific & Bradley Nantze (2543 : 2021-076 ORD rezoning at corner of Pacific Ave and Bradley

Corner of Pacific Avenue and Bradley Avenue



Attachment: 2021-076 ATTH 01 (Maps) (2543 : 2021-076 ORD rezoning at corner of Pacific Ave and Bradley Av.)

Corner of Pacific Avenue and Bradley Avenue



Attachment: 2021-076 ATTH 01 (Maps) (2543 : 2021-076 ORD rezoning at corner of Pacific Ave and Bradley Av.)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-076 Goals & Perspective (2543 : 2021-076 ORD rezoning at corner of Pacific Ave and Bradley Av.)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/19/2021 4:57 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-077 granting a Specific Use Permit to allow the location of a helistop for a proposed new hospital on two parcels bounded by Gibson Lane to the north, West Park Boulevard to the south, and University Avenue to the west (Lot 3, Block 1, Waggoner Creek Crossing Two Subdivision and an additional 24-acre tract in the George Brinlee HRS, A-18). Thomas Gilbert, President of Wadley Regional Medical Center and Adam Crunk, Crunk Engineering, LLC.		

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Thomas Gilbert, President of Wadley Regional Medical Center and Adam Crunk, Crunk Engineering, LLC, for a Specific Use Permit to allow the location of a helistop on Lot 3, Block 1, Waggoner Creek Crossing Two Subdivision (approximate 31.33 acres) and an approximate 24.7-acre tract in the George Brinlee HRS, A-18. This property is two parcels bounded by Gibson Lane to the north, Medical Parkway to the south and University Avenue to the west. The property is currently vacant land.

The adjacent zoning is General Retail to the north and south, Commercial to the west and Agriculture to the east. The adjacent land use is vacant land to the north, west and east and retail to the south.

The helistop will be used by the proposed new Wadley Regional Medical Center. Per the applicant, the hospital wishes to offer safe emergency transportation services for individuals who need to be transported to or from this facility. Trips to and from the facility will number approximately 10 per month. The helistop will be for emergency use only. No aircraft will be stationed at this location or allowed to refuel.

Staff recommends for approval of this request with the following stipulations:

1. That no refueling or permanent stationing of helicopters will be permitted.

2. That the helistop be for emergency use only.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommends for approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted 4 to 2 abstentions recommending for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

August 2, 2021

Attachments

a. 2021-077 ORD granting SUP Helistop Wadley University (DOCX)
b. 2021-077 EXH 'A' (Legal Description) (PDF)
c. 2021-077 ATTH 01 (Maps) (PDF)
d. 2021-077 ATTH 02 (Helistop drawing) (PDF)
e. 2021-077 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission	Laura Puckett	Department Head Review	Completed	08/17/2021 3:52 PM
Building Code Administration	Vicky Coopwood	Review	Skipped	08/18/2021 8:57 AM
City Manager	David Orr	Review	Completed	08/18/2021 8:59 AM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

Attachment: 2021-077 ORD granting SUP Helistop Wadley University (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional

ORDINANCE NO. 2021-077 S-745

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-745 TO ALLOW THE LOCATION OF A HELISTOP ON LOT 3, BLOCK 1, WAGGONER CREEK CROSSING TWO SUBDIVISION (APPROXIMATELY 31.33 ACRES) AND AN APPROXIMATE 24.7-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, TWO PARCELS BOUND BY GIBSON LANE TO THE NORTH, MEDICAL PARKWAY TO THE SOUTH, AND UNIVERSITY AVENUE TO THE WEST IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to **allow the location of a helistop on Lot 3, Block 1, Waggoner Creek Crossing Two Subdivision (approximately 31.33 acres) and an approximate 24.7-acre tract in the George Brinlee HRS, A-18 (Exhibit 'A'). This property is two parcels bound by Gibson Lane to the north, Medical Parkway to the south, and University Avenue to the west** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **four (4) to two (2) abstentions to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a helistop** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-745** for the location of a **helistop on Lot 3, Block 1, Waggoner Creek Crossing**

Two Subdivision (approximately 31.33 acres) and an approximate 24.7-acre tract in the George Brinlee HRS, A-18 (Exhibit 'A'). This property is two parcels bound by Gibson Lane to the north, Medical Parkway to the south and University Avenue to the west, in the City of Texarkana, Bowie County, Texas.

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. No refueling or permanent stationing of helicopters will be permitted.

2. The helistop be for emergency use only.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-077 ORD granting SUP Helistop Wadley University (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional

Property Description
56.075 Acres
2,442,635.44 sq. ft.
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, being all of that certain tract of land described as Tract Threes, with 24.745 acres, and Tract Four in the deed from Seaboard Development, LLC to MPT of Texarkana-Steward, LLC, dated September 19, 2017, recorded in Document No. 2017-11030 of the Real Property Records of Bowie County, Texas, said Tract Four being all of Lot No. 3, Block No. 1 of the Replat of Lot No. 1, Block No. 1, Waggoner Creek Crossing Two, according to the plat recorded in Document No. 2015-12789, and filed in Plat Cabinet A, Sleeve 327 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner (control monument no. 1), the Southwest corner of the said 24.745 acre tract, the Southeast corner of Lot No. 1, Block No. 1 of the said Waggoner Creek Crossing Two, lying in the North line of Lot No. 3, Block No. 1 of the said Waggoner Creek Crossing Two;

THENCE North 04 degrees 52 minutes 13 seconds West a distance of 663.95 feet along the West line of the said 24.745 acre tract and the East line of the said Lot No. 1 to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, lying in the South right-of-way line of Gibson Lane, the Northwest corner of the said 24.745 acre tract, the Northeast corner of the said Lot No. 1, said corner bears North 00 degrees 00 minutes 00 seconds East and North 90 degrees 00 minutes 00 seconds East a distance of 6385.90 feet to the most Easterly Northeast corner of the said George Brinlee Headright Survey;

THENCE North 89 degrees 20 minutes 22 seconds East a distance of 1702.61 feet along the South right-of-way line of the said Gibson Lane and the North line of the said 24.745 acre tract to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, the Northeast corner of the said 24.745 acre tract;

THENCE South 00 degrees 38 minutes 42 seconds East a distance of 582.35 feet along the East line of the said 24.745 acre tract to a x-tie post found for a corner, with a 1/2 inch steel rod, capped JHG 1715, found at its Northwest corner, an angle point of the said 24.745 acre tract, the Northwest corner of Lot No. 1B of the Replat of Lots No. 1 & 2 of ARKLATEX Realty Subdivision, a subdivision of a part of the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, according to the plat recorded in Volume 6148, Page 297 of the Real Property Records of Bowie County, Texas;

THENCE South 01 degrees 39 minutes 47 seconds West a distance of 39.63 feet along the East line of the said 24.745 acre tract, the West line of the said Lot No. 1B and generally along a fence to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner (control monument no. 2), the Southeast corner of the said 24.745 acre tract, the Northeast corner of the said Lot No. 3;

THENCE South 02 degrees 43 minutes 27 seconds East a distance of 792.19 feet along the East line of the said Lot No. 3 and the West line of the said Lot No. 1B to a 1/2 inch steel rod found for a corner, the Southeast corner of the said Lot No. 3, the Southwest corner of the said Lot No. 1B, lying in the North right-of-way line of Gus Orr Drive;

Attachment: 2021-077 EXH 'A' (Legal Description) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

THENCE South 53 degrees 56 minutes 58 seconds West a distance of 49.66 feet along the North right-of-way line of said Drive and the South line of the said Lot No. 3, to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, lying in the North right-of-way line of West Park Boulevard;

THENCE North 71 degrees 40 minutes 36 seconds West a distance of 50.40 feet along the North right-of-way line of said West Park Boulevard and the South line of the said Lot No. 3, to a 1/2 inch steel rod found for a corner;

THENCE North 35 degrees 56 minutes 38 seconds West a distance of 24.11 feet along the North right-of-way line of said West Park Boulevard and the South line of the said Lot No. 3, to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, at the beginning of a circular curve to the left, tangent to the said line;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 586.43 feet, with a delta angle of 93 degrees 19 minutes 23 seconds, a radius of 360.04 feet, a chord bearing of North 82 degrees 36 minutes 20 seconds West, and a chord distance of 523.72 feet to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, at the end of the said circular curve;

THENCE South 50 degrees 43 minutes 59 seconds West, tangent to the said circular curve, a distance of 136.26 feet along the North right-of-way line of the said West Park Boulevard and the South line of the said Lot No. 3, to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the beginning of a circular curve to the right, tangent to the said line;

THENCE in a Southwesterly direction along the arc of the said circular curve a distance of 163.76 feet, with a delta angle of 34 degrees 45 minutes 05 seconds, a radius of 270.00 feet, a chord bearing of South 68 degrees 06 minutes 31 seconds West, and a chord distance of 161.26 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the end of the said circular curve;

THENCE South 85 degrees 29 minutes 04 seconds West, tangent to the said circular curve, a distance of 226.22 feet along the North right-of-way line of the said West Park Boulevard and the South line of the said Lot No. 3 to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the beginning of a circular curve to the right;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 159.13 feet, with a delta angle of 19 degrees 23 minutes 55 seconds, a radius of 470.00 feet, a chord bearing of North 84 degrees 48 minutes 59 seconds West, and a chord distance of 158.37 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the end of the said circular curve;

THENCE North 75 degrees 07 minutes 01 seconds West, tangent to the said circular curve, a distance of 171.85 feet along the North right-of-way line of the said West Park Boulevard and the South line of the said Lot No. 3 to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the beginning of a circular curve to the left;

Attachment: 2021-077 EXH 'A' (Legal Description) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 106.86 feet, with a delta angle of 11 degrees 33 minutes 06 seconds, a radius of 530.00 feet, a chord bearing North 80 degrees 53 minutes 34 seconds West, and a chord distance of 106.67 feet to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, the Southwest corner of the said Lot No. 3, the Southeast corner of Lot No. 2, Block No. 1 of Waggoner Creek Crossing Two Subdivision, according to the plat recorded in Volume 4701, Page 84 of the Real Property Records of Bowie County, Texas, and being the beginning of a circular curve to the left;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 186.88 feet, with a delta angle of 11 degrees 16 minutes 24 seconds, a chord bearing of North 06 degrees 27 minutes 55 seconds West, and a chord distance of 186.58 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the end of the said circular curve and the beginning of a circular curve to the left;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 36.49 feet, with a delta angle of 2 degrees 12 minutes 23 seconds, a radius of 947.63 feet, a chord bearing of North 14 degrees 28 minutes 29 seconds West, and a chord distance of 36.49 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the end of the said circular curve, an inside ell corner of the said Lot No. 3, the Northeast corner of the said Lot No. 2;

THENCE South 73 degrees 52 minutes 43 seconds West a distance of 230.00 feet along the South line of the said Lot No. 3 and the North line of the said Lot No. 2 to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, lying in the East right-of-way line of University Avenue and a circular curve to the left, an outside ell corner of the said Lot No. 3, the Northwest corner of the said Lot No. 2;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 147.34 feet, with a delta angle of 11 degrees 45 minutes 40 seconds, a radius of 717.81 feet, a chord bearing of North 21 degrees 16 minutes 32 seconds West, and a chord distance of 147.08 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the end of the said circular curve and the beginning of a circular curve to the left;

THENCE in a Northwesterly direction along the arc of the said circular curve a distance of 343.98 feet, with a delta angle of 27 degrees 33 minute 52 seconds, a radius of 715.00 feet, a chord bearing of North 39 degrees 15 minutes 44 seconds West, and a chord distance of 340.67 feet to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, at the end of the said circular curve, lying in the East right-of-way line of University Avenue;

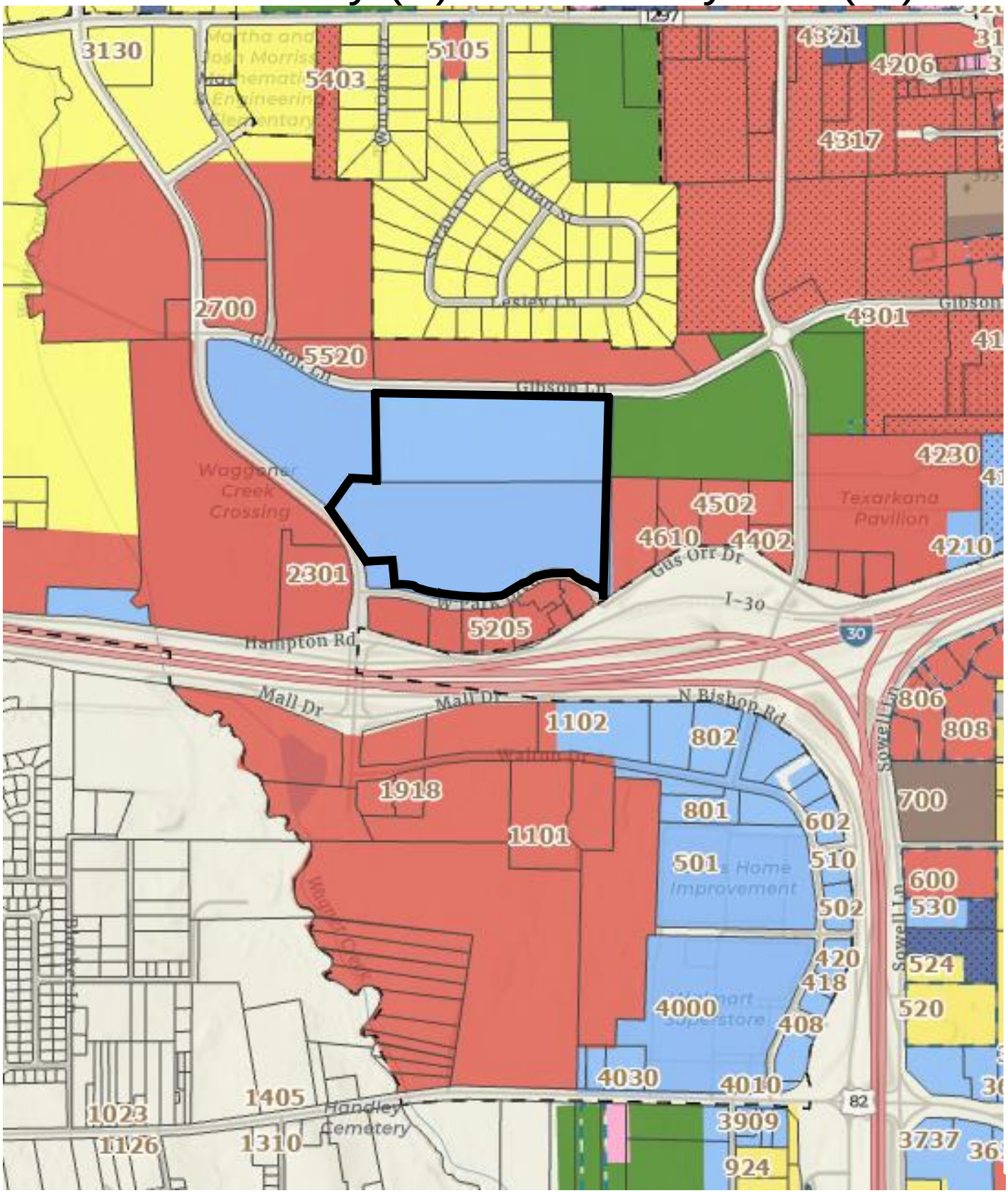
THENCE North 36 degrees 57 minutes 20 seconds East a distance of 227.22 feet along the North line of the said Lot No. 3 and the South line of the said Lot No. 1, to a 1/2 inch steel rod, capped MTG 101011-00, found for a corner, lying in the North line of said Lot No. 3 and the South line of the said Lot No. 1;

Attachment: 2021-077 EXH 'A' (Legal Description) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

THENCE North 87 degrees 56 minutes 43 seconds East a distance of 225.71 feet along the North line of the said Lot No. 3 and the South line of the said Lot No. 1, to the point of beginning and containing 56.075 acres of land.

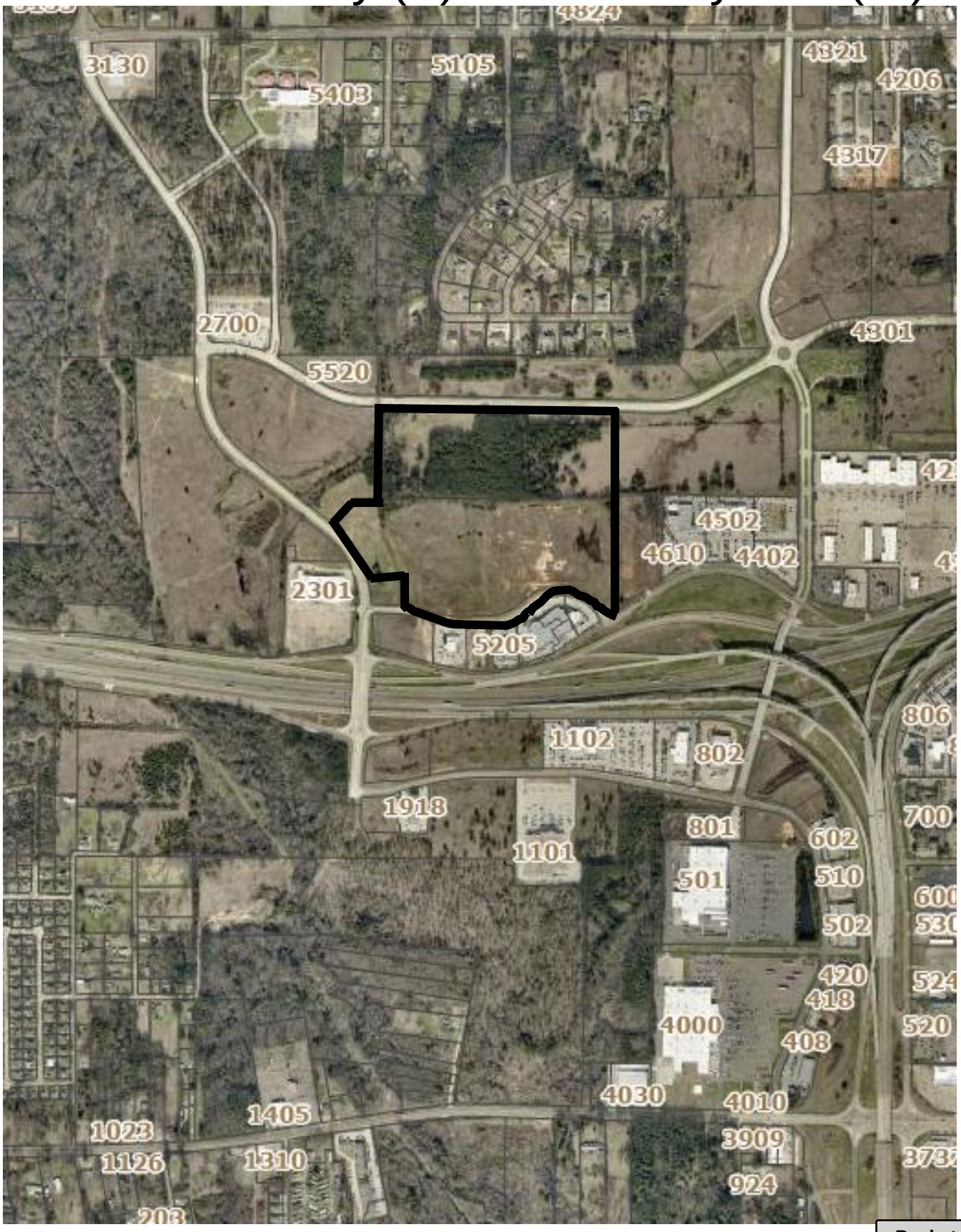
Attachment: 2021-077 EXH 'A' (Legal Description) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

Two parcels bound by Gibson Ln (N) Medical Prkwy (S) & University Ave (W)



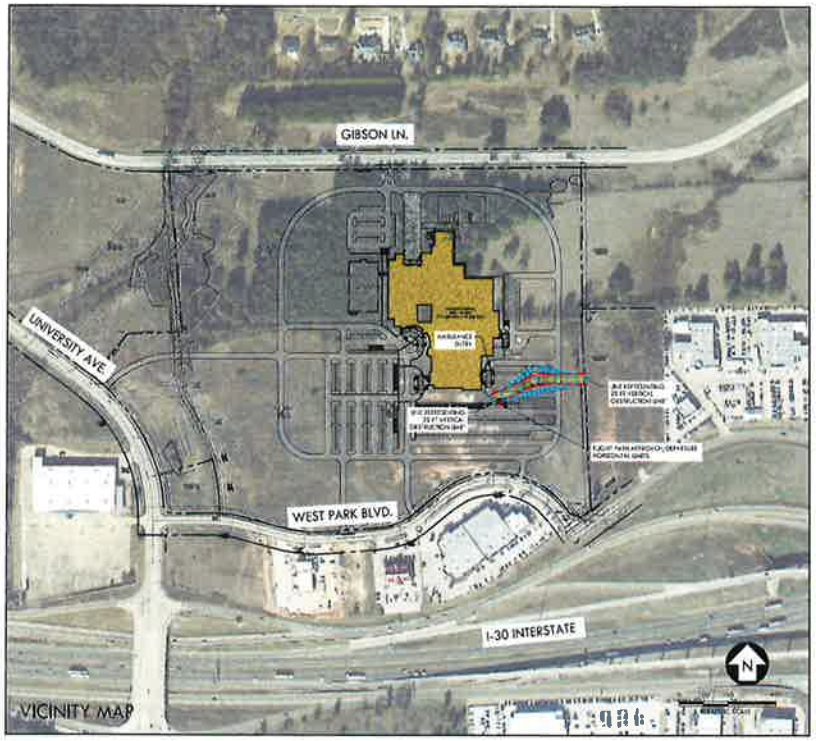
Attachment: 2021-077 ATTH 01 (Maps) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

Two parcels bound by Gibson Ln (N) Medical Prkwy (S) & University Ave (W)



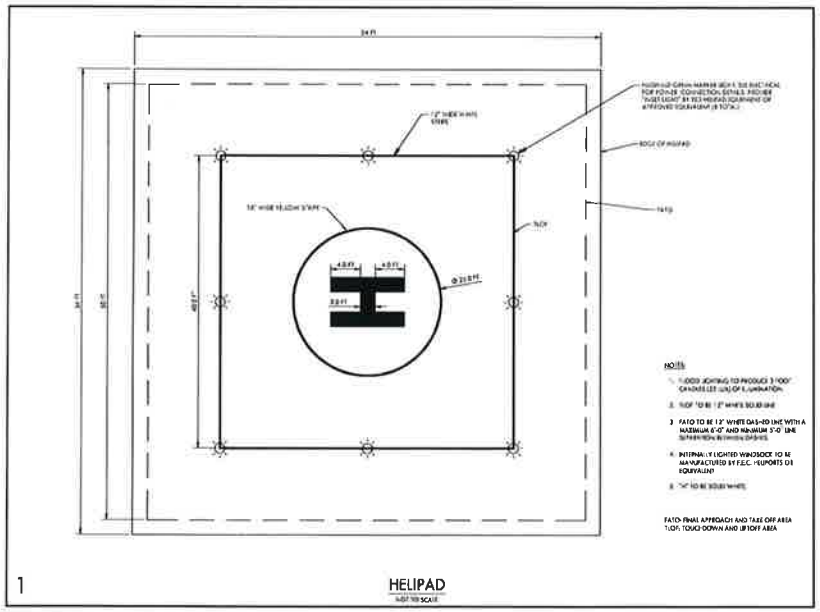
Attachment: 2021-077 ATTH 01 (Maps) (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

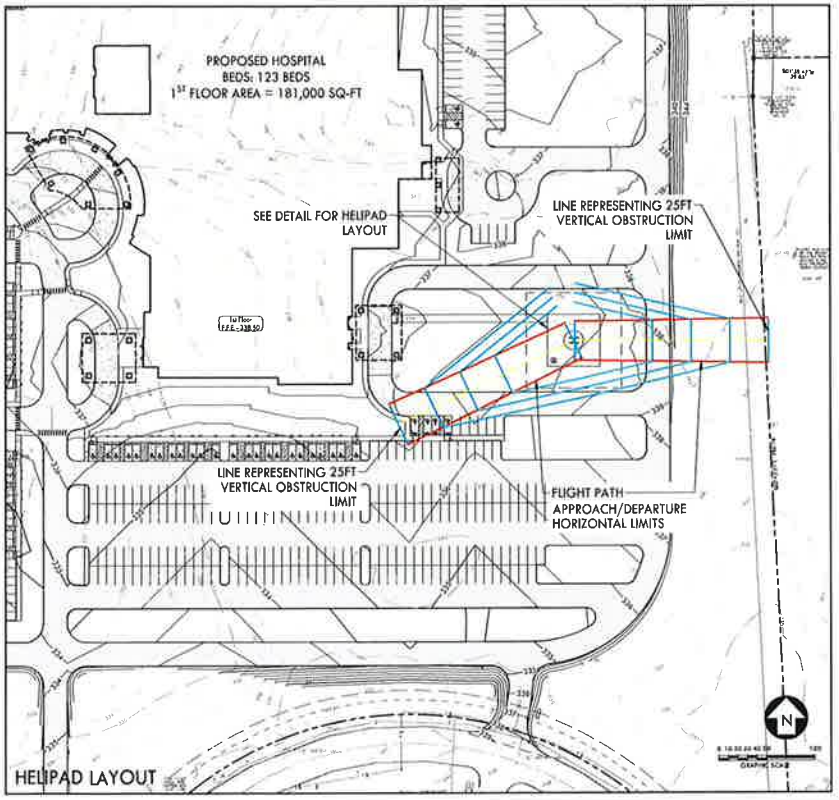
2021-077 ATTH 02



SPECIAL USE NOTES:

1. EXISTING ZONING IS C - COMMERCIAL BUSINESS DISTRICT
2. PREDOMINANT WINDS IN THE WEST TO EAST DIRECTION.
3. RECOMMENDED FLIGHT APPROACH AND DEPARTURE PLANE AT 8:1 HORIZONTAL:VERTICAL SLOPE. ACTUAL FLIGHT APPROACH IS TYPICALLY MUCH STEEPER.
4. ANTICIPATED AVERAGE USAGE OF 10 TRIPS PER MONTH.
5. NO REFUELING OR PERMANENT STATIONING OF HELICOPTERS WILL BE PERMITTED.





CRUNK ENGINEERIN
7112 CEDAR PARK BLV
SUITE 301
LEANDER, TX 78641
(512) 873-1292
WWW.CRUNKENG.CO

REPLACEMENT HOSPITAL FOR
Wadley Regional Medical Center

Issue Description: DESIGN DEVE
Issue Date:
Project No:
Drawn By: AWC Checked

HELISTOP SPE
USE EXHIBI

Sheet Number
EX1.0

Attachment: 2021-077 ATTH 02 (Helistop drawing) (2544 : 2021-077 granting SUP for Helistop for new

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-077 Goals & Perspective (2544 : 2021-077 granting SUP for Helistop for new Wadley REgional Medical Center)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/20/2021 12:15 PM

Lead Department: Police **Action Officer:** Michael Henry, Captain

Subject: Resolution No. 2021-078 approving the application for the Edward Byrne Justice Assistance Grant providing a total in the amount of $20,862, where the City will receive $12,517 and Bowie County, Texas, will receive $8,345.

Briefing: 8/23/2021 **Public Hearing:** 9/13/2021 **Council Vote:** 9/13/2021

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

For consideration is the 2021 Regular Local Solicitation for the Edward Byrne Justice Assistance Grant (JAG). The JAG is a pre-determined allocation, which based upon the amount, is shared with the Bowie County Sheriff's Office because of the city's federal designation as a disparate jurisdiction. The total funding for this round is $20,862.00, which will be shared with BCSO. TTPD plans to utilize their portion of the funds ($12,517.00) to upgrade the interactive displays in the two classrooms at its Special Operations and Training Center. The department is a state approved law enforcement training provider. The department's main classroom at its training center is well equipped, as is a smaller, secondary classroom. However, the audio- visual capabilities of the training rooms are becoming outdated as technology advances. This has results in a less satisfactory classroom experience and detracts from the impact of the instruction received there. The Department plans to purchase two interactive flat-panel displays to be placed into the rooms. These displays are state-of-the-art educational equipment and are used in countless classrooms today from elementary up to the university level. The flat-panel displays will allow for more interactive lectures and presentations. They will replace the aged smart boards currently in use.. We are required to spend 3% of the grant total on NIBRS compliance. The two (2) displays along with accessories are estimated at $6,070.00 each for a total of $12,140.00. NIBRS training for Central Record employees will be $377.00. The Department estimates the total cost of this project to be $12,517.00.

Potential Options:

None

-

Fiscal Implications:

The City of Texarkana, Texas will not be required to furnish additional match funding to receive funds under the grant program.

Staff Recommendation:

Approval of the application is recommended.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2021-078 RES Police JAG Grant (DOCX)
b. 2021-078 Goals & Perspectives (DOCX)
c. 2021-078 ATTH 02 JAG Proposal Narrative (PDF)
d. 2021-078 ATTH 01 JAG Budget Narrative (PDF)

Staff Coordination

Police	Michael Henry	Department Head Review	Completed	08/18/2021 3:43 PM
Police	Kevin Schutte	Supervisor Review	Completed	08/19/2021 11:02 AM
Finance Department	Kristin Peeples	Finance Review	Completed	08/20/2021 8:39 AM
City Manager	David Orr	City Manager Review	Completed	08/20/2021 3:00 PM
City Council	Vicky Coopwood	Meeting	Pending	08/23/2021 6:00 PM

Meeting History

RESOLUTION NO. 2021–078

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE APPLICATION FOR THE EDWARD BYRNE JUSTICE ASSISTANCE GRANT PROVIDING A TOTAL GRANT IN THE AMOUNT OF TWENTY THOUSAND EIGHT HUNDRED SIXTY-TWO DOLLARS ($20,862), WHERE THE CITY OF TEXARKANA, TEXAS, WILL RECEIVE TWELVE THOUSAND FIVE HUNDRED SEVENTEEN DOLLARS ($12,517) AND BOWIE COUNTY, TEXAS, WILL RECEIVE EIGHT THOUSAND THREE HUNDRED FORTY-FIVE DOLLARS ($8,345); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Office of Justice Programs of the United States Department of Justice has notified the City of Texarkana, Texas, as applicant and fiscal agent for available grant funds, that the City's application on behalf of the City and Bowie County, Texas, for funding under the FY2018 Edward Byrne Memorial Justice Assistance Grant in the amount of **$20,862** to be shared with Bowie County, Texas, has been approved for the program and budget period ending September 30, 2022, subject to compliance with those conditions and limitations set out in the grant documents attached as "**ATTH 01**" and "**ATTH 02**"; and

WHEREAS, the Texarkana, Texas Police Department's share of the funding will be used to update the electronics in the department's mobile command post; and

WHEREAS, the City of Texarkana, Texas, will not be required to furnish additional match funding to receive funds under the grant program; and

WHEREAS, the City Council of the City of Texarkana, Texas, being informed of the nature and proposed use of said grant, does consider and find that the above-recommended uses and grant expenditures therefore are in the best interest of and will promote the health, safety and general welfare of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The above-described Edward Byrne Memorial Justice Assistance Grant in the amount of **$20,862** is to be shared by and between the City of Texarkana, Texas, and Bowie County, Texas, be and is hereby accepted.

SECTION 2: The Interim City Manager is hereby authorized to undertake the necessary steps and execute the necessary documents including the Grant Acceptance document required for formal acceptance of the Edward Byrne Memorial Justice Assistant Grant from the United States Department of Justice, Office of Justice Programs, providing a total grant in the amount of **$20,862** to be divided between the City of Texarkana, Texas, and Bowie County, Texas, where the City of Texarkana, Texas, will receive **$12,517** and Bowie County, Texas will receive **$8,345**.

Attachment: 2021-078 RES Police JAG Grant (2545 : 2021-078 RES Police JAG Grant)

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **23rd day of August, 2021**.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2021-078 RES Police JAG Grant (2545 : 2021-078 RES Police JAG Grant)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2021-078 Goals & Perspectives (2545 : 2021-078 RES Police JAG Grant)

2021 Justice Assistance Grant
City of Texarkana, Texas
Bowie County, Texas
GRANT13428709

Attachment: 2021-078 ATTH 02 JAG Proposal Narrative (2545 : 2021-078 RES Police JAG Grant)

PROPOSAL NARRATIVE

The City of Texarkana, Texas Police Department is applying for the FY2021 Edward ByrneMemorial Justice Assistance Grant (JAG) program to be used for the following purpose:

The **Texarkana, Texas Police Department** plans to continue upgrading its training capabilities. The department is a state approved law enforcement training provider. The department's main classroom at its training center is well equipped, as is a smaller, secondary classroom. However, the audio- visual capabilities of the training rooms are becoming outdated as technology advances. This has results in a less satisfactory classroom experience and detracts from the impact of the instruction received there. The Department plans to purchase two interactive flat-panel displays to be placed into the rooms. These displays are state-of-the-art educational equipment and are used in countless classrooms today from elementary up to the university level. The flat-panel displays will allow for more interactive lectures and presentations. They will replace the aged smart boards currently in use. There is no local funding neither budgeted nor anticipated for this acquisition. The two (2) displays along with accessories are estimated at $6,070.00 each for a total of $**12,140.00**. NIBRS training for Central Record employees will be $**377.00**. The Department estimates the total cost of this project to be $**12,517.00**.

The **Bowie County Sheriff's Office** has recently resumed control of the Bowie County Jail. With the addition of a significant number of employees to the County as jailers, they also assumed a significant cost to clothe/uniform those employees. It is their intention to use part of these funds to purchase necessary uniforms for the jail staff.

The Bowie County Sheriff's Office needs to replenish drug test kits aspart of their efforts to combat local drug trafficking. These kits are required to field test for the presence of illegal substances and are also requested by the Bowie County District Attorney. A portion of these funds will be used for the replenishing of current supplies.

The Bowie County Sheriff's Office recently updated the upper portions (Shirts and Outer Vest Carriers) of their issued uniforms. There is significant cost for uniform pants that are an annual expense due to employee turnover and daily wear. They intend to use a part of these funds to replace and/or upfit Deputy uniform pants.

Deputies need refresher courses and report writing classes in order to maintain compliance within NIBRS. Each deputy enters reports via computer with that information forwarded and entered into NIBRS. Training thru the OSS Academy will allow for better results from their Office. They intend to use some of these funds to purchase training thru the OSS Academy. There is no local funding neither budgeted nor anticipated for this acquisition. It is proposed the Bowie County Sheriff's Office purchase the following with these grant funds: Eighty (80) Jail Uniform Pants-Propper BDU Tactical $21.00each x 80=$**1,680.00,** Ninety (90)Jail Uniform Shirts-5.11 Tactical Polo $22.00each x 90=$**1,980.00,** Fifty-two (52) Drug

Attachment: 2021-078 ATTH 02 JAG Proposal Narrative (2545 : 2021-078 RES Police JAG Grant)

Test Kits- NIK Methamphetamine 10 per box-$25.48 each x 52=$**1,325.00,** Seventy (70) Deputy Uniform Pants-5.11 Taclite Pro $42.00 each x 70=$**2,940.00,** OSS Academy Training-Report Writing NIBRS @ $15.00each x 28=$**420.00** The anticipated total for their project is $**8,345.00**.

Attachment: 2021-078 ATTH 02 JAG Proposal Narrative (2545 : 2021-078 RES Police JAG Grant)

2021 Justice Assistance Grant
City of Texarkana, Texas Bowie County, Texas
GRANT13428709

BUDGET NARRATIVE

City of Texarkana, Texas

Under the *Increasing Officer Awareness* project, the JAG funds will be used to purchase two interactive flat panels and accessories for the departments two training rooms. The cost to purchase two interactive flat panels with associated accessories is estimated to be $6,070.00 each for a total of $**12,140.00**. NIBRS training for Central Record employees will be $**377.00.**

The total cost of the project will be $**12,517.00**.

Bowie County, Texas

Under the Bowie County Sheriff's Office *Law Enforcement/Corrections Equipment and Training* project, the JAG funds will be used to purchase eighty jailer uniform shirts, ninety jailer uniform pants, seventy deputy uniform pants, fifty-two boxes of drug test kits, and twenty-eight NIBRS Report Writing Training Sessions. The jailer uniform shirts are estimated at $**1,680.00**. The jailer unform pants are estimated at $**1,980.00**. The deputy uniform pants are estimated at $**2,940.00**. The drug test kits are estimated at $**1,325.00**. The training sessions are estimated at $**420.00**.

The total cost of the project will be $**8,345.00**.

Attachment: 2021-078 ATTH 01 JAG Budget Narrative (2545 : 2021-078 RES Police JAG Grant)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/18/2021 9:57 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,

Subject: Ordinance No. 2021-064 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2021, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Briefing: 8/23/2021 **Public Hearing:** 8/23/2021 **Council Vote:** 9/13/2021

Item Schedule

Updates/History of Briefing:

- Changes made to the TWU Texas Capital Improvement Fund to show the proper flow of transfers between the General Fund and the TWU Texas Capital Improvement Fund.
- Increase in TWU Technology expenditures of $191,493 for use of fund balance to implement recommended system improvements post cyber-attack.
- Personnel changes to the 502 Public Library Fund of $3,963 to reflect what is actually being paid to employees.
- Personnel changes to the 101 General Fund of $(3,694) to reflect what is actually being paid to employees.

Executive Summary and Background Information:

The proposed budget for the fiscal year ending September 30, 2022 includes the following:

- 101 General Fund revenue proposed of $37,928,077, an increase of $3,332,795 from revenue proposed in FY 21.
    - Decrease in the property tax rate from $0.70 to $0.65
    - Increase in overall property valuation of 77,306,538 or $502,492 (2.84%) based on certified values received in July:
        - Texarkana City
            - 63,019,998 valuation
            - $409,630
        - T1
            - 12,091,562 valuation
            - $78,595
        - T2
            - 2,194,978 valuation
            - $14,267
        - The property tax collection rate is budgeted at 98% which is consistent with prior years.

  - Revised sales tax revenue for FY 2021 is budgeted at the year-to-date collection amount with the remaining unknown months budgeted at 2019 actual collections. Sales tax revenue for FY 2022 is projected to decline by 2% from the FY 2021 revised estimates.
- 101 General Fund expenditures proposed of $37,920,927, an increase of $3,405,685 from expenditures proposed in FY 21.
  - All departments are budgeted to maintain current levels of service.
  - Personnel costs:
    - Personnel is budgeted at 98% of full employment.
    - No across the board cost of living increases.
    - Compensation increases for Civil Service police officers of $496,000 including step increases.
    - Health Insurance
      - Elimination of the HRA insurance plan
      - Increase in employee cost for health insurance 7.6%
      - Increase in employer cost for health insurance 7.6%
  - $150,000 allocated annually for demolition of substandard properties
  - $120,000 allocated annually for neighborhood revitalization
  - $180,000 allocated annually for public safety equipment (police and fire)
  - $125,000 allocated annually for downtown enhancement
  - $1,050,000 allocated annually for major street maintenance
  - One time use of fund balance:
    - $285,000 for facility upgrades
    - $1,530,000 for equipment
    - $40,000 for planning documents
    - $1,651,443 for infrastructure and sidewalks
- Funding allocated in the 2017 Bond Fund for the airport terminal project (Texas side portion only)
- Funding allocated in the Economic Development Fund for small business incubator space ($250,000) and economic incentive agreements ($200,000)
- Estimated days of expenditures in General Fund Balance at the end of FY 2022 is approximately 139 days.

Potential Options:

- Adopt budget as presented
- Adopt budget with requested changes

Fiscal Implications:

To provide proper documentation and approval of authorized expenditures for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Staff met with the Budget Advisory Committee on the following dates:

June 30, 2021

July 22, 2021

August 3, 2021

Attachments

a. 2021-064 ORD Adopting FY 22 Budget REVISED 08.23.21 (DOC)
b. 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (PDF)
c. 2021-064 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peeples	Department Head Review	Completed	08/06/2021 11:35 AM
Finance Department	Kristin Peeples	Finance Review	Completed	08/06/2021 11:35 AM
City Manager	David Orr	City Manager Review	Completed	08/06/2021 1:07 PM
City Council	Jennifer Evans	Meeting	Completed	08/09/2021 6:00 PM

Meeting History

08/09/21	City Council	MOVED FORWARD	Next: 08/23/21

ORDINANCE NO. 2021-064

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE BUDGET ESTIMATE OF THE REVENUES AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021, AND ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; APPROVING FLEET CAPITAL REPLACEMENT FUND PURCHASES AND AUTHORIZING THE INTERIM CITY MANAGER TO MAKE CERTAIN PURCHASES AUTHORIZED BY LAW; APPROVING CAPITAL IMPROVEMENT PLAN PROJECTS AND AUTHORIZING THE INTERIM CITY MANAGER TO INCORPORATE PROJECTS INTO EXECUTION OF THE ANNUAL OPERATING BUDGET AS FUNDING IS AVAILABLE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; CONTAINING A SUPERSEDING CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the revenues and expenditures of the City of Texarkana, Texas, as prepared by the Interim City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2021, and ending September 30, 2022, be and is hereby adopted and approved as the budget for such fiscal year.

SECTION 2: That a copy of said final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and published on the City's website.

SECTION 3: Appropriations:

Fund No.	Fund Name	Anticipated Revenue	Authorized Expenditures	Appropriated Fund Balance
101	General Fund	37,928,077	37,917,233	-
102	Narcotics Division Operations Fund	22,075	40,000	17,925
103	Personnel Policy Fund	653,300	745,500	92,200
104	Workers Compensation Fund	301,600	300,000	-
107	Court Security Fund	23,800	32,360	8,560
108	Public Safety Equipment Fund	180,000	180,000	-
110	Central Records & Communications Fund	2,737,960	2,737,960	-
113	Conservation Revolving Loan Fund	-	35,463	35,463

Attachment: 2021-064 ORD Adopting FY 22 Budget REVISED 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

114	Court Technology Fund	24,460	24,615	155
115	City Technology Fund	531,120	528,820	-
116	TIRZ #1 Fund	1,116,819	3,336,666	2,219,847
117	Donation Fund	30,250	30,250	-
120	Major Street Maintenance Fund	750,000	750,000	-
200	Perot Enhancement	28,700	150,000	121,300
204	Community Development Block Grant Fund	729,839	729,839	-
207	EPA Revolving Loan Grant Fund	475,000	475,000	-
209	Home Program Fund	700	-	-
211	Perot Theatre Fund	336,600	326,543	-
212	Hotel Occupancy Tax Fund	1,417,200	1,631,820	214,620
213	Perot Theatre Building Maintenance Fund	46,250	150,000	103,750
214	COC Homeless Assistance Grant Fund	125,000	125,000	-
215	Housing Fund	1,000	-	-
216	Police Training Fund	6,250	22,860	16,610
217	Law Enforcement Block Grant Fund	25,000	25,000	-
218	CDBG 108 Loan Fund	7,100	-	-
219	Law Enforcement Program Fund	6,400	21,500	15,100
220	Metropolitan Planning Organization Fund	214,000	214,000	-
222	TIFMAS Fund	-	6,718	6,718
223	Economic Development Fund	357,600	1,089,650	732,050
228	Building Maintenance Fund	252,750	252,750	-
229	Public Safety Radio Fund	107,975	74,015	-
233	NRDA Grant	9,248,500	9,248,500	-
235	Farmer's Market Fund	118,800	118,800	-
239	American Rescue Plan Grant	4,000,000	4,000,000	-
241	Small Business Admin. Grant	-	15,731	15,731
301	Debt Service Fund	5,154,761	5,405,787	251,026
423	2017 Bond Fund	-	1,312,755	1,312,755
424	2019 TIRZ Bond Fund	11,000	1,118,000	1,107,000
501	Health Department Fund	1,430,913	1,401,402	-
502	Public Library Fund	761,427	761,427	-
605	Federal Asset Forfeiture Fund	11,200	30,000	18,800

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702	Employee Health Claim Fund	7,547,745	7,344,060	-
703	Fleet Services Fund	1,319,466	1,319,466	-
704	Fleet Capital Replacement Fund	1,784,000	2,589,462	805,462
810	Member Cities Water Revenue Fund	973,593	973,593	-
TWU	Texas Revenue Fund	20,716,119	21,864,203	1,148,084
TWU	IP Revenue Fund	1,528,575	1,528,575	-
TWU	2020 Refunding Bond Fund	173,930	185,490	11,560
TWU	2013 Bond Fund	162,015	165,056	3,041
TWU	Millwood Depreciation Fund	433,871	1,034,205	600,334
TWU	North Texarkana WWTP Depreciation Fund	25,350	31,200	5,850
TWU	Equipment Fund	277,886	352,360	74,474
TWU	Technology Fund	423,702	654,892	231,190
TWU	South Regional WWTP Depreciation Fund	170,334	178,938	8,604
TWU	Compost Fund	15,106	53,191	38,085
TWU	Personnel Policy Fund	131,950	173,115	41,165
TWU	TX Capital Improvement Fund	3,171,117	3,797,750	626,633
TWU	TX Infrastructure Fund	576,659	925,000	348,341
TWU	Wright Patman Corps of Engineers Cost Fund	1,629,419	102,000	-
TWU	Lake Texarkana Capital Improvement Fund	553,735	911,000	357,265
TWU	Wagner Creek WWTP Capital Impr. Fund	151,989	184,500	32,511
	Total Appropriations	**110,939,987**	**119,734,020**	**10,622,209**

SECTION 4: The funding and purchases for the 2021-2022 fiscal year Capital Replacement Fund (CRF) are hereby approved and the Interim City Manager or his designee is authorized, at his discretion, to expend public funds expressly designated, approved, and appropriated in this budget for CRF purchases made pursuant to interlocal or cooperative purchasing programs authorized by Chapter 271, Subchapters (D) and (F), Texas Local Government Code, and to sign and execute any documentation necessary for such purchases.

SECTION 5: Operating funds encumbered on the financial records as of September 30, 2021, are hereby re-appropriated to Fiscal Year 2022.

SECTION 6: The ongoing Capital Improvement Plan (CIP) is hereby approved and the Interim City Manager or his designee is authorized and directed to incorporate the projects into the execution of the annual operating budget as funding is available, in all aspects of capital project execution, including the appropriate debt funding procedures as may be required by state law.

Attachment: 2021-064 ORD Adopting FY 22 Budget REVISED 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

SECTION 7: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 8: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 9: This Ordinance supersedes and controls over all resolutions, parts of resolutions, or policies in conflict herewith to the extent of such conflict.

SECTION 10: This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

PASSED AND APPROVED in Regular Council Session on this the **13th day of September, 2021**.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-064 ORD Adopting FY 22 Budget REVISED 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

CITY OF TEXARKANA, TEXAS

PROPOSED BUDGET

FISCAL YEAR ENDING

SEPTEMBER 30, 2022

DRAFT

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

City of Texarkana, Texas Annual Budget
Fiscal Year Ending September 30, 2022

In accordance with the passage of S.B. No. 656, Local Government Code, Sec. 102.007, was amended to require that an adopted municipal budget must contain a cover page that includes the following information:

This budget will not raise more revenue from property taxes than last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $58,401.

The members of the governing body voted on the budget as follows:

For:

Against:

Present and Not Voting:

Absent:

Property Tax Rate Comparison	**2020-2021**	**2021-2022**
Property Tax Rate	$0.700000/100	$0.650000/100
No New Revenue Tax Rate	$0.685300/100	$0.653834/100
No New Revenue M&O Tax Rate	$0.544600/100	$0.529082/100
Voter Approval Tax Rate	$0.726000/100	$0.650785/100
Debt Rate	$0.137700/100	$0.125605/100

The total amount of municipal debt obligations is:

Principal	$43,320,000
Interest	$ 7,895,943
Debt Service	$51,215,943

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

101 General Fund

DESCRIPTION:

This fund provides for general operations of the City through funding from property and sales taxes, fees, and other general revenue.

FOCUS:

To provide general City services including administrative oversight, police and fire protection, public works, building and code administration, parks and recreation, planning, and community development.

102 Narcotics Division Operations Fund

DESCRIPTION:

Assets legally seized and judiciously forfeited as gains of illegal and unlawful activities.

FOCUS:

To provide additional funds to assist the police department in accomplishing its missions, goals and objectives.

103 Personnel Policy Fund

DESCRIPTION:

To satisfy certain benefit obligations that are due to employees upon termination.

FOCUS:

The focus of the Personnel Policy Fund is to pay terminated employees benefits based on the City's current policies.

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104 Workers Compensation Fund

DESCRIPTION:

To provide worker's compensation benefits to City employees.

FOCUS:

The focus of the workers' compensation fund is to isolate the revenue and expenditures of workers' compensation. This helps the City to establish workers' compensation rates that are adequate to fund the current cost of the premiums.

105 Payroll Fund

DESCRIPTION:

To provide for the payroll transactions of all City employees.

FOCUS:

The focus of the payroll fund is to isolate the expenditures and liabilities associated with bi-weekly payroll. Separation of these transactions allows for more accurate tracking of batch payroll processing and proper reporting.

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107 Court Security Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.17 to collect a security fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The security fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- The purchase or repair of X-ray machines and conveying systems
- Handheld metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Bailiffs, deputy sheriffs, deputy constables, or contract security personnel
- Signage
- Confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices
- The purchase or repair of bullet-proof glass
- Continuing education on security issues for court personnel and security personnel
- Warrant officers and related equipment

108 Public Safety Equipment Fund

DESCRIPTION:

To provide safety equipment to the City's police and fire departments.

FOCUS:

The focus of the public safety equipment fund is to capture annual funding for the replacement of police and fire safety equipment based on the expected useful life of the equipment.

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110 Central Records & Communication Fund

DESCRIPTION:

The City is a participant in a joint venture in the Bi-State Justice Center with the City of Texarkana, Arkansas and Bowie County, Texas to house the law enforcement and criminal justice agencies of each entity. The Intergovernmental Advisory Committee is responsible for the operations of the Center. The annual budget is underwritten by the participating entities based on a formula which uses floor space occupied, number of records processed by the Central Records Center, the number of calls for service handled in the Communications Center, and the number of prisoners in the detention facility for each entity.

FOCUS:

This program encompasses the Bi-State Central Records & Communications Center Department of the Justice Center. The City provides payroll service for the personnel. All payroll expenditures are billed back to Texarkana, Arkansas which by agreement is responsible for the fiscal operation of the Center.

113 Conservation Revolving Loan Fund

DESCRIPTION:

The Energy Conservation Revolving Loan Fund is an investment source for energy efficiency and conservation projects. It is intended for permanent working capital and fixed asset financing for departments within the City of Texarkana, Texas.

FOCUS:

In 2009, the City of Texarkana, Texas established the fund with an initial amount of $30,000 through the Department of Energy's Energy Efficiency and Conservation Block Grant Program.

The energy fund is run through the City's Finance Department. The fund will be replenished by the difference in energy savings once a building has been retrofitted with energy efficient technology.

Each department is responsible for submitting energy efficiency and conservation projects with timely payback periods.
Eligible projects will include:

- Any project that increases energy efficiency in municipal operations
- Any retrofit project that reduces energy use and costs
- Shows a payback period of less than 2 years

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

114 Court Technology Fund

DESCRIPTION:

The Municipal Court is authorized under the Texas Code of Criminal Procedure Article 102.0172 to collect a technology fee from defendants convicted of a misdemeanor offense as a cost of court.

FOCUS:

The technology fee collected by the court is set aside as restricted funds that can be used for the purchase of the following items:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems

115 Technology Fund

DESCRIPTION:

The purpose of this fund is to provide a management tool for the City's growing technology needs. Scheduled replacement of hardware and software assets will allow the City to operate more efficiently in a rapidly changing technological environment.

FOCUS:

Operational technology assets will be consistently monitored and analyzed for effectiveness and replaced as needed.

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116 TIRZ #1 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #1 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment “but for” the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #1 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

117 Donation Fund

DESCRIPTION:

The donation fund account includes small grant awards and community donations for city assisted initiatives such as the Texarkana Arts & Historic District, Believe in Beverly Campaign and Neighborhood Associations. Depending on the donation, agencies and individual donors may receive an acknowledgement of donation letter and grant expenditure reports are submitted as requested.

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118 TIRZ #2 Fund

DESCRIPTION:

Tax Increment Reinvestment Zone (TIRZ) #2 was created to help finance the cost of public improvements needed to promote developing or redeveloping a specific geographic area that would otherwise not attract significant private investment "but for" the Zone. Tax Increment Reinvestment Zones are regulated and monitored by the City and Chapter 311 of the Tax Code. State law requires reporting to the Texas Comptroller.

FOCUS:

The TIRZ #2 was created by Ordinance #177-09 on November 23, 2009. The TIRZ board has considered and approved various projects that would improve or develop infrastructure in its geographic area. These projects become part of the financing and project plans. The City Council approves the expenditure of funds and determines the appropriate time for funding the construction of the projects.

That the public improvements scheduled for the Zones include, but are not limited to, the construction of: (i) sidewalks, cross walks and pedestrian crossing systems (ii) storm sewers and drainage ponds, (iii) sanitary sewers, (iv) landscaping, streetscape, fountains, historic building facades, works of art, and benches,(v) plazas, squares, pedestrian malls, trails, and other public spaces, (vi) parking lots and roadways, (vii) utility line relocation and installation, (viii) water system improvements (ix) parks, and outdoor performance spaces, (x) bicycle routes and facilities, (xi) public transportation projects, (xii) signage, and (xiii) other related necessary or convenient public improvements.

120 Major Maintenance Fund

DESCRIPTION:

This fund is used to address city-wide street maintenance needs.

FOCUS:

The focus of this fund is to address street maintenance needs as they arise, rather than incurring additional costs by delaying projects until future dates.

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200 Perot Enhancement Fund

DESCRIPTION: The beautiful restored Perot Theatre, located in downtown Texarkana at 3rd and Main St, has been a landmark since 1924 when it opened as the Saenger Amusement Company's "Gateway to the Southwest" theatre.

Fully restored by the City of Texarkana, TX in 1979-80, the building is listed in the National Register of Historic Places. Texarkana natives, H. Ross Perot and his sister Bette, through the Perot Foundation, contributed much of the restoration costs in memory of his parents, Mr. & Mrs. Gabriel Ross Perot.

In recognition of this contribution, the Texarkana, Texas City Council renamed the building - The Perot Theatre. The theatre annually hosts the Perot Theatre Series, as well as numerous rentals throughout the year. The Perot Theatre is owned by the City of Texarkana, TX and the Texarkana Regional Arts & Humanities Council is contracted to program and manage the theatre.

FOCUS: A two-dollar ($2 USD) charge is placed on all tickets by the Texarkana Regional Arts & Humanities Council. These funds are used to provide patron enhancements and amenities for the Perot Theatre experience.

202 Emergency Solutions Grant Fund

DESCRIPTION:

The Emergency Solutions Grants program is a competitive grant program designed to provide the services necessary to help persons that are at-risk of homelessness or homeless quickly regain stability in permanent housing. The ESG program is funded by the U.S. Department of Housing and Urban Development (HUD) and is administered by the Texas Department of Housing and Community Affairs (TDHCA) in the State of Texas.

FOCUS:

The ESG program provides funding to:

•Engage homeless individuals and families living on the street;
•Improve the number and quality of emergency shelters for homeless individuals and families;
•Help operate these shelters;
•Provide essential services to shelter residents;
•Rapidly re-house homeless individuals and families; and
•Prevent families and individuals from becoming homeless.

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203 CDBG Revolving Loan Fund

DESCRIPTION:

Revolving Loan Program funded through Community Development Block Grant funding from HUD.

FOCUS:

The Community Development Block Grant Revolving Loan Fund Program enables the City to make loans to developers or small business owners to redevelop buildings in revitalization areas of the City. Improvements will benefit low and moderate-income individuals through jobs or housing opportunities. Loans can be used for façade improvements to businesses.

204 Community Development Block Grant Fund

DESCRIPTION:

The Community Development Block Grant Program is designed to primarily benefit low/moderate income persons and/or low to moderate income areas of the City. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

207 EPA Revolving Loan Grant Fund

DESCRIPTION:

This program is offered by funding from the Environmental Protection Agency.

FOCUS:

The Revolving Loan fund program enables the City to make sub grants and loans to developers seeking to redevelop contaminated properties in targeted areas of the community. Loan and grants funds may be used for clean-up activities at approved redevelopment sites.

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209 Home Program Fund

DESCRIPTION:

Administration of the Texas Department of Housing and Community Affairs (TDHCA) program.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

211 Perot Theatre Fund

DESCRIPTION:

This program meets the obligation made to the Perot Foundation that the City provide community-enhancing cultural programming in the Perot Theatre, in exchange for the foundation's capital gift to the City to restore the original Saenger Theatre in the early 1980's. The Perot Theatre, as a stand-alone historical jewel and as a programmed event center, is integral to regional, national, and even international tourism in Texarkana. It includes programming from the Texarkana Regional Arts and Humanities Council, Inc. (TRAHC), the Texarkana Symphony Orchestra, local dance recitals and nationally known music artists.

FOCUS:

The Texarkana Regional Arts and Humanities Council, Inc. (TRAHC) is currently contracted by the City for the professional management of the Perot Theatre. The hotel occupancy tax revenues invested through this fund are integral to the continued positive impact of the Perot Theatre.

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212 Hotel Occupancy Tax Fund

DESCRIPTION:

The hotel occupancy tax fund is comprised of revenue received from local hotels and motels. All funds received from the hotel occupancy tax are spent in accordance with the Texas Tax Code, Section 351.101 (a) and (b).

FOCUS:

According to the tax code, there is a two-part test that expenditures of local hotel occupancy tax funds must meet in order to be valid.

1. Every expenditure must directly enhance and promote tourism and the hotel industry.
2. Every expenditure must clearly fit into a state defined statutory category including:
   - a) the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;
   - b) the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
   - c) advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
   - d) the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;
   - e) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (i) at or in the immediate vicinity of convention center facilities or visitor information centers; or (ii) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;
   - f) for a municipality located in a county with a population of one million or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity; and
   - g) subject to Section 351.1076, the promotion of tourism by the enhancement and upgrading of existing sports facilities, including facilities or fields for baseball, softball, soccer, and flag football.

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213 Perot Theatre Building Maintenance Fund

DESCRIPTION:

The contract for the capital gift from the Perot Foundation required a long-term maintenance fund to be established with an annual set aside from the City of $40,000.

FOCUS:

To carefully monitor and maintain all aspects of the Perot Theatre.

214 COC Homeless Assistance Grant Fund

DESCRIPTION:

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

215 Housing Fund

DESCRIPTION:

Administration of loans made under previous City housing programs and collection of other revenue related to programs set up by the City to assist in repair and rehabilitation of individual properties and neighborhoods in the City.

FOCUS:

To assist qualified individuals and families in repairing or reconstructing substandard homes.

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216 Police Training Fund

DESCRIPTION:

The Police Training Fund allows for the collection of tuition and enrollment fees and the allocation of expenditures associated with the education, training, materials, and instruction costs applicable to the Texarkana Regional Training Center.

FOCUS:

To offer training and education to law enforcement officers.

217 Law Enforcement Block Grant Fund

DESCRIPTION:

Federal funding through the Edward Byrne Memorial Justice Assistance Grant Program.

FOCUS:

To procure advanced Crime Scene equipment, as well as hardware/software for the Property & Evidence Section.

218 CDBG 108 Loan Fund

DESCRIPTION:

The CDBG Section 108 Loan Guarantee Program is designed to assist community & economic development projects that will benefit low/moderate income persons by providing affordable housing in the downtown area. Housing and community development needs in the community are identified and strategies outlined to address these needs.

FOCUS:

To identify the needs of the community and promote programs that will benefit the greatest number of low/moderate income residents.

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219 Law Enforcement Program Fund

DESCRIPTION:

State funding through the Texas Comptroller's Office for continuing education of law enforcement officers and for tobacco enforcement and compliance education.

FOCUS:

To supplement the City's General Fund budget to assure that specialized and mandated training is provided to commissioned personnel.

To conduct a regimen of tobacco compliance sting operations and inspections at retail outlets to assure that tobacco is not being sold to minors, as well as provide consistent compliance education to tobacco retailers in our area.

220 Metropolitan Planning Organization Fund

DESCRIPTION:

This program is responsible for coordinated, comprehensive, and continuing transportation planning in the Texarkana Metropolitan Area as required by the Safe Accountable Flexible Efficient Transportation Act – A Legacy for Users of 2005 (SAFETEA-LU) and authorized by the Transportation Equity Act for the 21st Century (TEA-21). The Texarkana Metropolitan Area is comprised of nearly 195 square miles in northeast Texas and southwest Arkansas. Incorporated areas within the Texarkana Metropolitan Area Boundary include the cities of Texarkana, AR; Texarkana, TX: Wake Village, TX; Nash, TX; and Red Lick, TX. Unincorporated portions of western Miller County, AR and eastern Bowie County, TX also lie within the metropolitan area. The Metropolitan Planning Organization (MPO) is also responsible for the development of a Metropolitan Transportation Plan (MTP) that will complement the Statewide Transportation Improvement Plan (STIP) required by state and federal laws, a Transportation Improvement Program (TIP) and a Unified Planning Work Program (UPWP) and such other planning documents and reports that may be required by state or federal laws or regulations.

FOCUS:

The MPO will focus its attention on the following planning issues:

- Maintaining a fair and impartial setting for effective decision making
- Evaluating transportation alternatives, scaled to fit the region, its transportation issues and the realistically available options
- Monitoring the implementation of the TUTS 2030 Plan
- Managing the Transportation Improvement Program
- Involving the general public in the above functions through the implementation of the Public Participation Plan
- Implementing state and federal legislative changes

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222 TIFMAS Fund

DESCRIPTION: The Fire Department is a participant in the Texas Intrastate Mutual Aid System (TIFMAS) which is a system made up of departments that are willing to share resources on a statewide level when a jurisdiction's response capability is overwhelmed. When incidents occur, resources are requested to deploy from various divisions across the state. The participants of TIFMAS then deploy with city-owned equipment. All costs associated with deployments are reimbursed by the State of Texas.

FOCUS: This program captures 50% of the reimbursement for the use of city-owned vehicles during TIFMAS deployments. The funds are then used by the Fire Department to purchase needed equipment that could not be acquired within the normal operating budget.

223 Economic Development Fund

DESCRIPTION:

The stated purpose of this fund as indicated by the City Council sub-committee for Economic Development shall be to:

- Promote new, and expand existing, long-term employment opportunities for the City of Texarkana, Texas.
- Enhance property values and expand the base for the taxing entities within the City of Texarkana, Texas.
- Promote diversity within the local economy.
- Help enhance the standard of living and raise the median wage for the citizens of Texarkana, Texas.

FOCUS:

To promote new and expand existing employment opportunities, enhance property values and expand the tax base, promote economic diversity, and enhance the standard of living for Texarkana, Texas residents.

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227 NEA Grant Fund

DESCRIPTION:

The City of Texarkana, Texas is one of sixty-nine recipients of the National Endowment for the Arts Our Town awards throughout the United States and will receive $100,000 to support the Texarkana Perot Theatre Restoration and Art Park Project.

FOCUS:

The Perot Theatre Restoration and Art Park project in Texarkana, Texas engages leading design experts in development of a master plan for the downtown Texarkana Arts and Historic District. The master plan features adaptive re-use of a downtown block connecting the restored Perot Theater and the historic Regional Arts Center building with an open-air farmers market, outdoor stage, public art exhibition and green space. A public space master plan incorporating the surrounding blocks offers an excellent opportunity to improve livability and safety in the heart of Texarkana's Arts District.

228 Building Maintenance Fund

DESCRIPTION:

To set aside funding for the maintenance of City owned facilities.

FOCUS:

To perform maintenance on City-owned facilities on a regular basis. Through an active maintenance program, the goal is to prevent large unexpected expenditures by addressing routine maintenance along the way and building a fund balance that will allow the City to react to large expenditures if necessary.

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229 Public Safety Radio Fund

DESCRIPTION:

The City of Texarkana, Texas has purchased a P25 public safety communications system, which is linked to what will eventually be a statewide communications network. The local system will provide communications capabilities for law enforcement, fire fighters and public works for both sides of the city as well as numerous agencies within Bowie County. The system allows for interoperability between the various agencies in times of critical events. Ongoing maintenance and upgrades of the system are crucial. To fund this ongoing cost, a monthly fee will be assessed for each radio operating on the system and placed into this account. The funds that are collected via the fees will be used for system maintenance.

FOCUS:

To ensure the functionality of vital public safety communications infrastructure by assessing fees which will be used to cover ongoing maintenance and upgrade costs.

230 Rotary Splash Pad Fund

DESCRIPTION:

The Rotary Splash Pad Fund was established to collect and distribute funds received through a cooperative agreement with the four Texarkana Rotary Clubs to construct a City-owned splash pad for use by the citizens of Texarkana and the surrounding area.

FOCUS:

- Collect funds from various donors.
- Bid construction of the project, manage the construction project, and pay the contractor.
- Manage and maintain the Splash Pad through the Parks Department upon completion of the project.

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232 Trail Grant Fund

DESCRIPTION:

This project seeks to utilize the distinctive history of Spring Lake Park by providing a unique “Walk through History” guided trail highlighting many important features from the parks past and present. This half mile looped trail, around the lake for which the park was named, will add approximately 700 ft. to the total distance of available walking trails already present at Spring Lake Park. Simultaneously, 2000 ft. of existing trails will be renovated allowing for the continued enjoyment already experienced by so many citizens.

FOCUS:

The existing trail is already used for recreation in many ways including being a part of the many pathways at Spring Lake Park used for two separate walk-a-thons and a half marathon. These uses, as well as use from the more than 100 daily visitors to the park will continue. With the addition of amenities specific to the “Walk through History” trail the City anticipates higher usage of the park by local schools and community groups for educationally based purposes.

233 NRDA Grant Fund

DESCRIPTION:

Natural Resources Damage Assessment (NRDA) funds are recovered funds to restore natural resources injured, lost, or destroyed due to releases of hazardous substances at or from the former Kerr-McGee Chemical Corporation (Kerr-McGee) wood-treating facility in Texarkana.

FOCUS:

The state NRDA Trustees determined that there was injury to freshwater aquatic benthic habitat at three perennial streams at or downstream of the Facility: Days Creek, Howard Creek, and Waggoner Creek. The Trustees, among other restoration project proposals, selected 10 project components from the City of Texarkana’s (the City) Days Creek Comprehensive Watershed Restoration Project proposal and awarded the City $9.8 million to undertake these 10 restoration projects.

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234 Texas Ending Homelessness Grant Fund

DESCRIPTION:

To account for funding received through the HUD Continuum of Care (CoC) Program to prevent homelessness as well as rehouse and stabilize homeless citizens in the Texarkana community.

FOCUS:

To end homelessness by providing critically needed support for the needs and issues surrounding individuals and families who are near homeless or experiencing homelessness.

235 Farmers' Market Fund

DESCRIPTION:

The City of Texarkana, Texas is one of forty-nine recipients of the USDA Farmers' Market Promotion Program grant totaling $174,220 to support the Market's Cultural Food Diversity Initiative.

FOCUS:

To promote growth and expansion of the Farmers' Market with cultural foods and events, an expanded mobile market and online ordering system, and advertising for all market activities.

236 Emergency Management Fund

DESCRIPTION:

To account for CARES Act funding provided through the Coronavirus Relief Fund to state, local, and tribal governments navigating the impact of the COVID-19 outbreak.

FOCUS:

To cover expenses that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), were not accounted for in the budget most recently approved as of March 27, 2020, and were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

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237 Department of Justice COVID-19 Grant Fund

DESCRIPTION:

Supplemental funding from the Department of Justice to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus.

FOCUS:

To prevent, prepare for, and respond to the coronavirus through assistance with costs including, but not limited to overtime, equipment, hiring, supplies, training, travel expenses, and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

238 Defense Economic Adjustment Assistance Grant (DEAAG) Fund

DESCRIPTION:

Defense Economic Adjustment Assistance Grant funds are awarded by the Texas Military Preparedness Commission (TMPC) to support the U.S. Army as an instrumental part of the military community in Texas.

FOCUS:

To develop infrastructure supporting the new robotics vehicle mission at Red River Army Depot.

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239 American Rescue Plan Grant Fund

DESCRIPTION:

The American Rescue Plan Grant Fund captures funds provided to the City in response to the COVID-19 pandemic.

FOCUS:

The American Rescue Plan grant provides support for the public health response, addresses revenue losses, invests in infrastructure, and covers costs incurred as a result of the public health emergency.

240 TCA Grant Fund

DESCRIPTION:

Texas Commission on the Arts with funding from the National Endowment for the Arts, provided an opportunity for Cultural Districts in the State of Texas to apply for funding with the Texas Rescue Funding Grant limited to around $2,400 per award. The Texarkana Arts and Historic District was one of the Cultural Districts chosen for funding in the State of Texas, with an award amount of $2,406.

FOCUS:

This funding will be used to supplement accounts for staffing events for upcoming Perot theatre events.

241 Small Business Administration Grant Fund

DESCRIPTION:

A U.S. Small Business Administration grant known as the Shuttered Venues Operators Grant for performing arts venues that were forced to close due to COVID 19 restrictions. The City of Texarkana, TX was awarded for the Perot Theatre to recuperate revenue loss during the Spring and Summer of 2020, and was chosen as a recipient, with an award amount of $15,731.24.

FOCUS:

This funding will be used to supplement accounts for staffing events for upcoming Perot theatre events.

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301 Debt Service Fund

DESCRIPTION:

Account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest on City debt.

FOCUS:

Accumulation of funds for principal and interest payments due in future years

417 2005 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2005 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2005 Bond Fund.

422 2012 TIRZ Bond Fund

DESCRIPTION:

To account for individual TIRZ projects associated with the issuance of 2012 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the TIRZ 2012 Bond Fund.

423 2017 Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2017 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2017 Bond Fund.

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424 2019 TIRZ Bond Fund

DESCRIPTION:

To account for individual projects associated with the issuance of 2019 bonded debt.

FOCUS:

Reporting of revenue, expenditures and fund balances for the 2019 Bond Fund.

501 Health Department Fund

DESCRIPTION:

This fund provides planning, policy and administrative direction for the entire health center operation: Telephone and reception, maintenance of files, assessment and collection of fees, general clerical activities, as well as collection of statistical information, communicable disease intervention and control, family planning, WIC nutrition, education and food supplement.

FOCUS:

The goal of the Health Clinic is to provide quality care to the community at large with a focus on the population below the 185% of poverty level. Comprehensive public health services are provided with an emphasis on health education and prevention.

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502 Public Library Fund

DESCRIPTION:

The mission of the Texarkana Public Library, through its excellent service, provides materials, information, programs, and facilities to improve the quality of life for people in Texarkana, Arkansas and Texarkana, Texas. The Library provides access to information and materials, reflecting diverse points of view to instruct, inform and entertain regardless of age, levels of ability, educational, cultural or financial background. In addition to the wealth of resources available for circulation, the Library offers youth and adult programming, reference service, data base and Internet services, tours for groups, meeting room space, service to nursing homes, a twenty-four hour public catalog through the web and a children's dial-a-story phone line.

FOCUS:

The Commission strives to achieve the following objectives in accordance with the Library Long Range and Facilities Master Plan:

- To increase number of library materials added to the collection to two (2) per capita.
- To continue developing the collection in accordance with a collection development plan.
- To continue two (2) Story Hour sessions year-round.
- To continue Internet services as an extension of reference and information to the community.
- To cooperate with the Literacy Council to help decrease the illiteracy rate in the Texarkana area.
- To promote the Library and its services.
- To increase access to information through its 140 on-line databases and On-Line Public Access Catalog (OPAC), twenty-four (24) hours a day, seven (7) days a week.
- To continue to offer informative programming to the community for children and adults.
- To continue outreach services to Nursing Homes and story presentations to Daycare Centers.
- To continue operation sixty-four (64) hours a week and four (4) nights open until 9:00 p.m.
- To continue maintaining the building.
- To continue an active summer program for the children and a 24-hour dial-a-story line for children.
- To continue to purchase downloadable eBooks and e Audio for the materials collection.

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605 Federal Asset Forfeiture Fund

DESCRIPTION:

This fund is used to collect the City's portion of case settlements worked jointly with federal authorities.

FOCUS:

To collect revenue awarded on federal cases and administer expenditures which are limited to law enforcement related activities.

702 Employee Health Trust/Claim Fund

DESCRIPTION:

To provide health insurance to all City employees through a self-funded insurance program.

FOCUS:

The focus of the Employee Health Fund is to isolate the revenue and expenditures of health, dental, life and other supplemental insurance plans available to employees. This helps the City to establish insurance rates that approximate the current cost of the insurance claims and other related expenses.

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703 Fleet Services Fund

DESCRIPTION:

Fleet Services is a team of professionals dedicated to enhancing city services by providing departments with safe and effective vehicles and equipment. The department ensures the responsible use of tax dollars by managing the acquisition, maintenance, and disposal of the City's fleet in the most cost-effective manner possible.

The Department functions as a team and takes pride in providing exemplary service to its customers and citizens.

FOCUS:

The Department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and the interruption of City services to citizens.

Training is a cornerstone to providing quality service for customers and providing employees with the opportunities necessary to develop and enhance their skills and workmanship

704 Capital Replacement Fund

DESCRIPTION:

The purpose of this Fund is to utilize City contributions in the most effective and cost efficient ways to provide departments with motor vehicles, rolling stock and other equipment they need to successfully fulfill their responsibilities to the citizens.

FOCUS:

The Fleet Services department is charged with evaluating and continually upgrading the quality of the City's fleet, using this fund to manage and maintain these assets appropriately.

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810 Member Cities Water Revenue Fund

DESCRIPTION:

This fund provides administrative support for water distribution agreements with several cities in the area.

FOCUS:

The focus of this fund is to collect revenues from area cities with which the City has executed water distribution agreements, and to distribute required expenditures to the water utilities fund and Riverbend Water Resources District. Agreements are in place with the following “Member Cities”: Annona, Avery, DeKalb, Hooks, Maud, New Boston, and Wake Village.

TWU Texas Revenue Fund

DESCRIPTION:

This fund provides for the general operations of the Texas water and sewer enterprise funds through funding from water and sewer fees and other revenues billed and collected from our customers.

FOCUS:

To provide general Utility services for the Texas portion of the Utility operating divisions, debt service, capital funds, depreciation funds, and infrastructure funds.

TWU IP Revenue (Graphic Packaging)

DESCRIPTION:

This fund provides for the general operations of the Graphic Packaging (IP) enterprise fund through funding from Graphic Packaging and from water fees billed and collected from the municipal entities served by the Graphic Packaging water plant in Domino, Texas.

FOCUS:

To provide funds for the operation of the Graphic Packaging Water Distribution Division.

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TWU 2020 Refunding Bond Fund (Refunded 2004

DESCRIPTION:

The 2020 Refunding Bond Fund services the debt for the water and sewer revenue bonds issued in 2004 to extend utility services to the area north of I-30 annexed into the City in 1999.

FOCUS:

To remit the annual debt service payments required for the 2020 Refunding Bond.

TWU 2013 Bond Fund

DESCRIPTION:

The 2013 Bond Fund services the debt for the water and sewer revenue bonds issued in 2013 to relocate and upsize a five-mile segment of water main between Malta, Texas and DeKalb, Texas to accommodate the widening of Highway 82 by Bowie County.

FOCUS:

To remit the annual debt service payments required for the 2013 Bonds.

TWU 2013 Bond Construction Fund

DESCRIPTION:

This fund provides for the receipt and disbursement of proceeds from the 2013 bond funds for costs related to the Highway 82 water line.

FOCUS:

To fund the removal, upsizing and other related costs for the Highway 82 water line between Malta, Texas and DeKalb, Texas.

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TWU Millwood Depreciation Fund

DESCRIPTION:

This fund provides for the replacement of aging plant equipment and infrastructure at the Millwood Water Treatment Plant in Ashdown, Arkansas.

FOCUS:

To accumulate funds sufficient to allow budgeted expenditures needed to maintain this plant in proper working condition by replacing broken, worn or end of life plant assets to keep this plant fully functional and operating within ADH and AWWA standards.

TWU North Texarkana Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

Provides for the replacement of aging plant equipment and infrastructure at the North Texarkana Wastewater Treatment Plant that serves the northern area of both sides of Texarkana to keep this plant properly functioning within ADEQ and EPA requirements.

FOCUS:

To accumulate funds sufficient to replace plant equipment and infrastructure as it is needed.

TWU Equipment Fund

DESCRIPTION:

This fund allows for budgeted replacement of assets such as furniture, fixtures, equipment, fleet vehicles, and mobile equipment.

FOCUS:

To replace utility rolling stock and furniture, fixtures and equipment as needed.

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TWU Technology Fund

DESCRIPTION:

To provide funds for hardware, software and related technology asset purchases and replacements.

FOCUS:

To purchase new and replacement technology assets as needed.

TWU South Regional Wastewater Treatment Plant Depreciation Fund

DESCRIPTION:

To provide for replacement of worn and aging plant assets at this plant, which is the primary sewer plant for both sides of Texarkana that is in continuous operation twenty-four hours a day and to keep this plant fully operational in accordance with TCEQ and EPA requirements.

FOCUS:

To consistently monitor the condition and effectiveness of plant assets and repair, rebuild or replace as needed.

TWU Compost Fund

DESCRIPTION:

To set aside funding for maintenance and replacement of capital assets used in composting operations.

FOCUS:

To keep the bi-city composting operations fully functioning by ongoing maintenance of compost assets and fund capital repairs and replacement as necessary.

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TWU Personnel Policy Fund

DESCRIPTION:

To set aside funds to pay benefit obligations due to employees upon termination.

FOCUS:

To pay accrued and payable benefit obligations owed to employees when employment terminates according to established policies and procedures.

TWU TX Capital Improvement Fund

DESCRIPTION:

To set aside funds dedicated to extending or improving water and sewer infrastructure, which is essential for our continued ability to provide public water and sanitary sewer to our customers and meets or exceeds all regulatory requirements.

FOCUS:

To expend funds through capital improvement construction projects to address water and sewer extensions or improvement needs identified by utility engineers.

TWU TX Infrastructure Fund

DESCRIPTION:

To set aside funds for the repair and replacement of our aging water and sewer infrastructure.

FOCUS:

To expend funds through infrastructure construction projects to address water and sewer infrastructure repairs and replacements identified by utility engineers.

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TWU Wright Patman Corps of Engineers Cost

DESCRIPTION:

This fund serves as a sinking fund to accumulate funds to apply towards costs associated with the implementation of the Corps of Engineers ultimate operating rule curve for Lake Wright Patman.

FOCUS:

To have funds available to pay future costs as they become due for implementation of the ultimate operating rule curve for Lake Wright Patman.

TWU Lake Texarkana Capital Improvement Fund (Member Cities)

DESCRIPTION:

To collect funding from Texarkana, Arkansas, Texarkana, Texas, and the Member Cities for the capital maintenance and repairs of the jointly owned Lake Texarkana Water Supply System.

FOCUS:

To continuously assess the capital improvement maintenance and repairs necessary to keep the Wright Patman Water Production Plant fully operational and in compliance with TCEQ and AWWA standards.

TWU Wagner Creek Wastewater Treatment Plant Capital Improvement Fund

DESCRIPTION:

This fund is used to provide for repair, replacement, improvements and upgrades needed to keep this plant fully operational and functioning in accordance with TCEQ and EPA requirements.

FOCUS:

To monitor the efficiency, effectiveness and condition of plant infrastructure and rebuild, repair, replace or upgrade assets as needed.

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SUMMARY PAGES

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGET SUMMARY PAGES

All Funds Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance	**42,015,660**	**45,714,839**	**47,777,899**	**33,481,669**
Revenue				
Charges for Services	1,414,820	1,524,400	1,326,493	1,326,493
Contribution From Others	3,188,857	2,951,592	2,851,191	2,652,556
Fees	1,090,845	1,209,013	1,049,656	1,182,413
Fines & Forfeitures	618,190	1,477,635	728,518	1,477,035
Franchise Taxes	1,746,500	1,742,500	1,710,500	1,710,500
Grant Revenue	5,150,006	14,335,128	7,544,656	16,144,221
Investment Earnings	585,814	327,848	320,023	270,323
Other Revenue	15,639,254	8,887,804	9,066,474	9,494,511
Permits	535,200	620,900	940,450	1,029,200
Property Tax Revenue	18,076,772	17,273,693	18,587,278	17,814,438
Rental Revenue	34,700	40,000	31,750	40,500
Taxes - Other	18,212,560	17,849,285	19,633,182	19,327,058
Transfers In	6,809,564	5,458,358	5,655,647	8,328,983
Water	29,108,389	29,735,757	27,960,966	30,141,757
Total Revenue	**102,211,471**	**103,433,913**	**97,406,784**	**110,939,989**
Expenditures				
General Government	18,987,796	20,961,475	18,799,756	21,598,160
Police	11,387,483	12,007,954	11,778,827	12,485,969
Fire and Emergency Management	7,301,797	8,493,528	7,434,245	7,164,703
Public Works	11,915,751	13,155,746	12,324,044	11,702,489
Building and Code Administration	1,048,481	1,141,880	1,567,727	1,816,390
Parks Recreation and Community Health	6,450,547	6,269,993	6,303,273	6,908,384
Planning and Community Development	3,292,230	12,257,537	2,765,591	12,339,458
Non-Operating	8,874,189	8,186,408	8,355,847	13,576,992
Water	27,190,959	30,578,423	24,995,910	32,141,476
Total Expenditures	**96,449,233**	**113,052,944**	**94,325,220**	**119,734,021**
Fund Balance	**47,777,899**	**36,095,808**	**33,481,669**	**24,687,637**

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BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
General Fund Balance	**14,591,236**	**14,451,354**	**16,606,832**	**19,663,225**
Revenue	-	-	-	-
Charges for Services	202,900	236,565	202,900	202,900
Contribution From Others	8,297	-	50,000	50,000
Fees	969,845	1,079,563	983,288	1,072,963
Fines & Forfeitures	587,690	1,415,335	707,168	1,414,335
Franchise Taxes	1,398,500	1,394,500	1,370,500	1,370,500
Grant Revenue	61,506	52,895	164,363	32,895
Investment Earnings	228,838	113,838	113,838	113,838
Other Revenue	89,796	50,000	40,000	40,000
Permits	535,200	620,900	940,450	1,029,200
Property Tax Revenue	13,508,874	13,161,901	14,246,212	13,653,388
Rental Revenue	4,700	10,000	11,000	10,500
Taxes - Other	17,151,560	16,435,285	18,276,182	17,913,058
Transfers In	29,537	24,500	24,500	1,024,500
Total General Fund 101 Revenue	34,777,243	34,595,282	37,130,401	37,928,077
Personnel Policy Fund 103	283,500	588,300	588,300	653,300
Workers Compensation Fund 104	422,200	386,600	371,600	301,600
Payroll Disbursement Fund 105	-	-	2,986	-
Public Safety Equipment Fund 108	-	-	-	180,000
City Technology Fund 115	344,180	384,838	399,253	531,120
Major Street Maintenance Fund 120	506,500	-	-	750,000
Police Training Fund 216	8,275	8,250	6,250	6,250
Building Maintenance Fund 228	399,370	259,750	260,247	252,750
Fleet Capital Replacement Fund 704	1,887,296	1,034,000	1,034,000	1,784,000
Total General Fund Non 101 Revenue	3,851,321	2,661,738	2,662,636	4,459,020
Total Revenue	**38,628,564**	**37,257,020**	**39,793,036**	**42,387,097**

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BUDGET SUMMARY PAGES

General Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Expenditures	-	-	-	-
General Government	2,534,168	2,571,900	2,630,902	2,861,297
Police	8,661,457	9,075,030	9,110,585	9,442,634
Fire and Emergency Management	4,477,439	6,772,288	4,854,940	3,039,985
Public Works	4,133,714	4,416,702	4,218,517	4,398,806
Building and Code Administration	1,048,481	1,141,880	1,567,727	1,816,390
Parks Recreation and Community Health	1,825,345	1,860,920	1,983,946	2,155,642
Planning and Community Development	457,397	490,113	511,737	625,488
Non-Operating	8,874,189	8,186,408	8,355,847	13,576,992
Total General Fund 101 Expenditures	32,012,190	34,515,242	33,234,203	37,917,233
Personnel Policy Fund 103	759,000	786,000	748,500	745,500
Workers Compensation Fund 104	420,000	385,000	370,000	300,000
Payroll Disbursement Fund 105	4	-	2,986	-
Public Safety Equipment Fund 108	-	-	-	180,000
City Technology Fund 115	341,880	383,838	398,253	528,820
Major Street Maintenance Fund 120	721,528	-	-	750,000
Police Training Fund 216	2,360	27,360	13,554	22,860
Building Maintenance Fund 228	490,221	259,750	260,247	252,750
Fleet Capital Replacement Fund 704	1,865,785	1,986,694	1,708,901	2,589,462
Total General Fund Non 101 Expenditures	4,600,778	3,828,642	3,502,441	5,369,392
Total Expenditures	**36,612,968**	**38,343,884**	**36,736,643**	**43,286,625**
General Fund Balance	**16,606,832**	**13,364,490**	**19,663,225**	**18,763,697**

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance October 1	-	-	-	-
102	Narcotics Division Operations	157,205	124,680	124,680	86,755
107	Court Security Fund	408,891	415,832	415,832	394,018
110	Central Records &	-	-	0	0
111	Police Evidence Escrow Fund	-	-	-	-
113	Conservation Revolving Loan	35,013	35,463	35,463	35,463
114	Court Technology Fund	16,686	1,767	1,767	447
116	TIRZ #1 Fund	2,345,426	2,327,457	2,327,457	2,657,076
117	Donation Fund	19,466	19,466	19,466	-
199	Homeland Security Grant	-	-	-	-
200	Perot Enhancement	262,691	281,391	281,391	193,686
202	Emergency Solutions Grant	(1,597)	-	0	0
203	CDBG Revolving Loan Fund	217,409	216,909	216,909	(0)
204	Community Development	430,691	1,429,000	1,429,000	1,645,909
207	EPA Revolving Loan Grant	35,519	-	(0)	-
209	Home Program Fund	67,937	68,637	68,637	69,337
211	Perot Theatre Fund	37,094	44,863	44,863	2,670
212	Hotel Occupancy Tax Fund	673,879	306,815	306,815	330,639
213	Perot Theatre Building	520,147	466,397	466,397	412,647
214	COC Homeless Assistance	(37,354)	-	0	0
215	Housing Fund	459,534	466,534	460,534	461,534
217	Law Enforcement Block Grant	3,853	-	-	-
218	CDBG 108 Loan Fund	12,101	19,201	19,201	26,301
219	Law Enforcement Program	35,823	47,156	47,156	37,073
220	Metropolitan Planning	(5,175)	-	0	0
222	TIFMAS Fund	8,942	11,711	11,711	6,718
223	Economic Development Fund	1,543,450	1,526,453	1,526,453	1,503,553
227	NEA Grant Fund	-	7,000	7,000	-
229	Public Safety Radio Fund	86,647	105,844	105,844	141,382
230	Rotary Splash Pad Fund	490	497	497	-
232	Trail Grant Fund	(48,276)	-	-	-
233	NRDA Grant	-	-	-	-
234	Texas Ending Homelessness	-	-	-	-
235	Farmer's Market Fund	(33,541)	-	0	0
236	Emergency Mangement	-	-	(1,707,904)	-
237	DOJ COVID - 19 Grant Fund	-	-	-	-

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
238	DEAAG Fund	-	-	-	-
239	American Rescue Plan Grant	-	-	-	-
240	TCA Grant Fund	-	-	-	-
241	Small Business Administration	-	-	-	15,731
301	Debt Service Fund	391,806	380,026	380,026	368,728
417	2005 Bond Fund	502,096	-	270,072	(0)
422	2012 TIRZ Bond Fund	196	-	-	-
423	2017 Bond Fund	4,062,140	2,553,822	3,494,867	2,102,951
424	2019 TIRZ Bond Fund	-	4,072,000	4,072,000	1,107,000
501	Health Department Fund	815,674	759,608	759,608	617,170
502	Public Library Fund	(15,988)	-	(0)	(0)
601	Drug Escrow Fund	-	-	-	-
605	Federal Asset Forfeiture Fund	124,183	115,683	115,683	86,883
701	Employee Health Trust Fund	-	-	-	-
702	Employee Health Claim Fund	1,379,338	1,312,214	1,312,214	1,370,083
703	Fleet Services Fund	225,202	50,000	50,000	50,000
810	Member Cities Water Revenue	-	-	-	-
	Fund Balance October 1	**14,737,601**	**17,166,426**	**16,663,641**	**13,723,755**
	Revenue	-	-	-	-
102	Narcotics Division Operations	2,475	22,075	2,075	22,075
107	Court Security Fund	19,500	23,800	14,650	23,800
110	Central Records &	2,433,257	2,733,127	2,467,250	2,737,960
113	Conservation Revolving Loan	450			
114	Court Technology Fund	16,560	24,060	23,260	24,460
116	TIRZ #1 Fund	1,192,519	1,205,406	1,179,276	1,116,819
117	Donation Fund	30,500	30,250	30,250	30,250
200	Perot Enhancement	28,700	48,700	12,295	28,700
202	Emergency Solutions Grant	21,155	365	-	-
204	Community Development	1,687,920	485,137	876,468	729,839
207	EPA Revolving Loan Grant	886,092	795,617	172,000	475,000
209	Home Program Fund	700	700	700	700
211	Perot Theatre Fund	346,600	306,600	297,350	336,600
212	Hotel Occupancy Tax Fund	1,064,500	1,417,200	1,360,200	1,417,200
213	Perot Theatre Building	46,250	46,250	46,250	46,250
214	COC Homeless Assistance	384,908	25,968	80,000	125,000

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
215	Housing Fund	1,000	7,000	1,000	1,000
217	Law Enforcement Block Grant	25,913	25,000	25,000	25,000
218	CDBG 108 Loan Fund	7,100	7,100	7,100	7,100
219	Law Enforcement Program	15,843	7,100	11,416	6,400
220	Metropolitan Planning	244,955	429,439	433,000	214,000
222	TIFMAS Fund	13,112	125	20,084	-
223	Economic Development Fund	369,500	367,500	357,600	357,600
227	NEA Grant Fund	16,905	-	-	-
229	Public Safety Radio Fund	137,500	107,975	107,975	107,975
230	Rotary Splash Pad Fund	7			
232	Trail Grant Fund	105,743	27,983	42,664	-
233	NRDA Grant	230,000	9,570,000	321,500	9,248,500
234	Texas Ending Homelessness	35,135			
235	Farmer's Market Fund	100,864	67,313	75,000	118,800
236	Emergency Mangement	1,105,611	1,707,904	1,760,632	-
237	DOJ COVID - 19 Grant Fund	83,330			
238	DEAAG Fund	150,000	366,670	366,670	-
239	American Rescue Plan Grant	-	-	2,500,000	4,000,000
240	TCA Grant Fund	-	-	56,000	-
241	Small Business Administration	-	-	15,731	-
301	Debt Service Fund	5,425,999	5,109,575	5,361,082	5,154,761
417	2005 Bond Fund	6,500			
423	2017 Bond Fund	80,000	27,000	27,000	-
424	2019 TIRZ Bond Fund	7,072,000	35,000	35,000	11,000
501	Health Department Fund	1,330,681	1,133,199	1,118,187	1,430,913
502	Public Library Fund	779,107	762,007	748,873	761,427
605	Federal Asset Forfeiture Fund	11,500	11,200	1,200	11,200
701	Employee Health Trust Fund	9			
702	Employee Health Claim Fund	6,806,152	7,100,916	7,449,812	7,547,745
703	Fleet Services Fund	887,835	1,268,040	1,274,638	1,319,466
810	Member Cities Water Revenue	1,096,959	1,137,835	973,593	973,593
	Revenue	**34,301,345**	**36,441,136**	**29,652,781**	**38,411,134**
	Expenditures	-	-	-	-
102	Narcotics Division Operations	35,000	45,000	40,000	40,000
107	Court Security Fund	12,558	60,037	36,464	32,360

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
110	Central Records &	2,433,257	2,733,127	2,467,250	2,737,960
113	Conservation Revolving Loan	-	35,463	-	35,463
114	Court Technology Fund	31,479	24,115	24,581	24,615
116	TIRZ #1 Fund	1,210,488	2,973,373	849,657	3,336,666
117	Donation Fund	30,500	49,716	49,716	30,250
200	Perot Enhancement	10,000	100,000	100,000	150,000
202	Emergency Solutions Grant	19,558	365	-	-
203	CDBG Revolving Loan Fund	500	500	216,909	-
204	Community Development	689,611	485,137	659,559	729,839
207	EPA Revolving Loan Grant	921,612	795,617	172,000	475,000
211	Perot Theatre Fund	338,831	339,993	339,543	326,543
212	Hotel Occupancy Tax Fund	1,431,564	1,599,300	1,336,376	1,631,820
213	Perot Theatre Building	100,000	100,000	100,000	150,000
214	COC Homeless Assistance	347,553	25,968	80,000	125,000
217	Law Enforcement Block Grant	29,766	25,000	25,000	25,000
219	Law Enforcement Program	4,510	11,500	21,500	21,500
220	Metropolitan Planning	239,780	429,439	433,000	214,000
222	TIFMAS Fund	10,343	11,836	25,077	6,718
223	Economic Development Fund	386,497	466,450	380,500	1,089,650
227	NEA Grant Fund	9,905	7,000	7,000	-
229	Public Safety Radio Fund	118,303	72,437	72,437	74,015
230	Rotary Splash Pad Fund	-	497	497	-
232	Trail Grant Fund	57,467	27,983	42,664	-
233	NRDA Grant	230,000	9,570,000	321,500	9,248,500
234	Texas Ending Homelessness	35,135			
235	Farmer's Market Fund	67,323	67,313	75,000	118,800
236	Emergency Mangement	2,813,515	1,707,904	52,728	-
237	DOJ COVID - 19 Grant Fund	83,330			
238	DEAAG Fund	150,000	366,670	366,670	-
239	American Rescue Plan Grant	-	-	2,500,000	4,000,000
240	TCA Grant Fund	-	-	56,000	-
241	Small Business Administration	-	-	-	15,731
301	Debt Service Fund	5,437,778	5,372,380	5,372,380	5,405,787
417	2005 Bond Fund	238,524	-	270,072	-
422	2012 TIRZ Bond Fund	196			
423	2017 Bond Fund	647,273	947,871	1,418,916	1,312,755

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
424	2019 TIRZ Bond Fund	3,000,000	4,107,000	3,000,000	1,118,000
501	Health Department Fund	1,386,747	1,152,727	1,260,624	1,401,402
502	Public Library Fund	763,119	762,008	748,873	761,427
605	Federal Asset Forfeiture Fund	20,000	20,000	30,000	30,000
701	Employee Health Trust Fund	9			
702	Employee Health Claim Fund	6,873,276	7,231,036	7,391,943	7,344,060
703	Fleet Services Fund	1,063,038	1,268,040	1,274,638	1,319,466
810	Member Cities Water Revenue	1,096,959	1,137,835	973,593	973,593
	Expenditures	**32,375,305**	**44,130,637**	**32,592,667**	**44,305,920**
	Fund Balance September 30	-	-	-	-
102	Narcotics Division Operations	124,680	101,755	86,755	68,830
107	Court Security Fund	415,832	379,595	394,018	385,458
110	Central Records &	0	(0)	0	0
111	Police Evidence Escrow Fund	-	-	-	-
113	Conservation Revolving Loan	35,463	(0)	35,463	0
114	Court Technology Fund	1,767	1,712	447	292
116	TIRZ #1 Fund	2,327,457	559,490	2,657,076	437,229
117	Donation Fund	19,466	(0)	-	-
199	Homeland Security Grant	-	-	-	-
200	Perot Enhancement	281,391	230,091	193,686	72,386
202	Emergency Solutions Grant	0	-	0	0
203	CDBG Revolving Loan Fund	216,909	216,409	(0)	(0)
204	Community Development	1,429,000	1,429,000	1,645,909	1,645,909
207	EPA Revolving Loan Grant	(0)	(0)	-	-
209	Home Program Fund	68,637	69,337	69,337	70,037
211	Perot Theatre Fund	44,863	11,470	2,670	12,727
212	Hotel Occupancy Tax Fund	306,815	124,715	330,639	116,019
213	Perot Theatre Building	466,397	412,647	412,647	308,897
214	COC Homeless Assistance	0	-	0	0
215	Housing Fund	460,534	473,534	461,534	462,534
217	Law Enforcement Block Grant	-	-	-	-
218	CDBG 108 Loan Fund	19,201	26,301	26,301	33,401
219	Law Enforcement Program	47,156	42,756	37,073	21,973
220	Metropolitan Planning	0	(0)	0	0
222	TIFMAS Fund	11,711	-	6,718	0

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BUDGET SUMMARY PAGES

Non General Fund Budget Summary

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
223	Economic Development Fund	1,526,453	1,427,503	1,503,553	771,503
227	NEA Grant Fund	7,000	-	-	-
229	Public Safety Radio Fund	105,844	141,382	141,382	175,342
230	Rotary Splash Pad Fund	497	0	-	-
232	Trail Grant Fund	-	-	-	-
233	NRDA Grant	-	-	-	-
234	Texas Ending Homelessness	-	-	-	-
235	Farmer's Market Fund	0	(0)	0	0
236	Emergency Mangement	(1,707,904)	-	-	-
237	DOJ COVID - 19 Grant Fund	-	-	-	-
238	DEAAG Fund	-	-	-	-
239	American Rescue Plan Grant	-	-	-	-
240	TCA Grant Fund	-	-	-	-
241	Small Business Administration	-	-	15,731	-
301	Debt Service Fund	380,026	117,220	368,728	117,702
417	2005 Bond Fund	270,072	-	(0)	(0)
422	2012 TIRZ Bond Fund	-	-	-	-
423	2017 Bond Fund	3,494,867	1,632,951	2,102,951	790,196
424	2019 TIRZ Bond Fund	4,072,000	-	1,107,000	-
501	Health Department Fund	759,608	740,080	617,170	646,681
502	Public Library Fund	(0)	(0)	(0)	(0)
601	Drug Escrow Fund	-	-	-	-
605	Federal Asset Forfeiture Fund	115,683	106,883	86,883	68,083
701	Employee Health Trust Fund	-	-	-	-
702	Employee Health Claim Fund	1,312,214	1,182,094	1,370,083	1,573,769
703	Fleet Services Fund	50,000	50,000	50,000	50,000
810	Member Cities Water Revenue	-	-	-	-
	Fund Balance September 30	**16,663,641**	**9,476,925**	**13,723,755**	**7,828,969**

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance October 1				
Texas Revenue Fund	4,199,817	3,698,186	3,213,011	2,730,872
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	32,511	124,433	124,760	132,304
2013 Bond Fund	28,026	27,509	27,421	30,087
2013 Bond Construction Fund	29,334	13,806	13,678	0
Millwood Depreciation Fund	212,306	689,705	626,266	900,484
North Texarkana Wastewater Treatment Plant Depreciation Fund	24,680	35,637	30,642	34,698
Equipment Fund	229,345	201,570	200,925	193,990
Technology Fund	175,494	357,546	406,146	611,190
South Regional Wastewater Treatment Plant Depreciation Fund	28,199	32,426	25,038	53,281
Compost Fund	151,100	238,979	170,928	213,859
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	202,222	204,525	255,927	183,862
TX Capital Improvement Fund	129,342	266,036	568,088	1,395,088
TX Infrastructure Fund	159,834	47,045	456,146	711,983
Wright Patman Corps of Engineers Cost Fund	6,188,247	7,898,016	7,706,446	9,232,340
Lake Texarkana Capital Improvement Fund	539,603	67,164	260,183	609,743
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	259,938	194,476	421,822	438,700
Fund Balance October 1	**12,589,997**	**14,097,059**	**14,507,426**	**17,472,482**
Revenue				
Texas Revenue Fund	19,899,230	21,998,319	19,917,515	20,716,119
IP Revenue Fund	1,201,930	1,537,081	1,523,976	1,528,575
2020 Refunding Bond Fund	274,134	186,787	198,034	173,930
2013 Bond Fund	165,389	163,144	165,810	162,015
2013 Bond Construction Fund	337	247	110	-
Millwood Depreciation Fund	436,179	435,878	434,027	433,871
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,800	7,800	7,800	25,350
Equipment Fund	351,604	362,712	361,075	277,886
Technology Fund	504,447	437,025	435,067	423,702
South Regional Wastewater Treatment Plant Depreciation Fund	134,838	159,353	159,112	170,334
Compost Fund	225,166	67,198	66,239	15,106
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	133,366	132,090	131,910	131,950

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
TX Capital Improvement Fund	2,165,524	1,070,841	1,452,806	3,171,117
TX Infrastructure Fund	826,448	578,436	576,762	576,659
Wright Patman Corps of Engineers Cost Fund	1,667,338	1,692,919	1,627,894	1,629,419
Lake Texarkana Capital Improvement Fund	862,175	753,350	750,665	553,735
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	252,483	152,578	152,165	151,989
Revenue	**29,108,389**	**29,735,757**	**27,960,966**	**30,141,757**
Expenditures				
Texas Revenue Fund	20,886,036	23,515,653	20,399,654	21,864,203
IP Revenue Fund	1,201,930	1,537,081	1,523,976	1,528,575
2020 Refunding Bond Fund	181,884	190,490	190,490	185,490
2013 Bond Fund	165,994	163,144	163,144	165,056
2013 Bond Construction Fund	15,993	-	13,787	-
Millwood Depreciation Fund	22,219	885,007	159,808	1,034,205
North Texarkana Wastewater Treatment Plant Depreciation Fund	1,838	23,205	3,744	31,200
Equipment Fund	380,025	482,278	368,009	352,360
Technology Fund	273,795	420,942	230,023	463,399
South Regional Wastewater Treatment Plant Depreciation Fund	137,999	162,392	130,870	178,938
Compost Fund	205,338	69,454	23,307	53,191
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	79,660	162,277	203,976	173,115
TX Capital Improvement Fund	1,726,778	1,303,000	625,805	3,797,750
TX Infrastructure Fund	530,135	550,000	320,925	925,000
Wright Patman Corps of Engineers Cost Fund	149,138	102,000	102,000	102,000
Lake Texarkana Capital Improvement Fund	1,141,596	775,000	401,105	911,000
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	90,600	236,500	135,286	184,500
Expenditures	**27,190,959**	**30,578,423**	**24,995,910**	**31,949,983**
Fund Balance September 30				
Texas Revenue Fund	3,213,011	2,180,852	2,730,872	1,582,788
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	124,760	120,730	132,304	120,744
2013 Bond Fund	27,421	27,509	30,087	27,046
2013 Bond Construction Fund	13,678	14,053	0	0
Millwood Depreciation Fund	626,266	240,576	900,484	300,150

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
North Texarkana Wastewater Treatment Plant Depreciation Fund	30,642	20,232	34,698	28,848
Equipment Fund	200,925	82,004	193,990	119,516
Technology Fund	406,146	373,629	611,190	571,492
South Regional Wastewater Treatment Plant Depreciation Fund	25,038	29,387	53,281	44,677
Compost Fund	170,928	236,723	213,859	175,774
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	255,927	174,338	183,862	142,697
TX Capital Improvement Fund	568,088	33,877	1,395,088	768,455
TX Infrastructure Fund	456,146	75,481	711,983	363,642
Wright Patman Corps of Engineers Cost Fund	7,706,446	9,488,935	9,232,340	10,759,759
Lake Texarkana Capital Improvement Fund	260,183	45,514	609,743	252,478
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	421,822	110,554	438,700	406,189
Fund Balance September 30	**14,507,426**	**13,254,393**	**17,472,482**	**15,664,256**

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GENERAL FUNDS

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GENERAL FUND FORECAST

General Fund Budget Summary

	2021	2022	2023	2024	2025
General Fund Balance	**16,606,832**	**19,663,225**	**18,763,697**	**18,921,423**	**16,816,9**
Revenue					
Charges for Services	202,900	202,900	202,900	202,900	202,9
Contribution From Others	50,000	50,000	-	-	
Fees	983,288	1,072,963	1,072,963	1,072,963	1,072,9
Fines & Forfeitures	707,168	1,414,335	1,414,335	1,414,335	1,414,3
Franchise Taxes	1,370,500	1,370,500	1,370,500	1,370,500	1,370,5
Grant Revenue	164,363	32,895	32,895	32,895	32,8
Investment Earnings	113,838	113,838	113,838	113,838	113,8
Other Revenue	40,000	40,000	40,000	40,000	40,0
Permits	940,450	1,029,200	1,029,200	569,200	569,2
Property Tax Revenue	14,246,212	13,653,388	13,670,236	13,854,118	14,064,1
Rental Revenue	11,000	10,500	10,500	10,500	10,5
Taxes - Other	18,276,182	17,913,058	17,913,058	17,913,058	17,913,0
Transfers In	24,500	1,024,500	1,024,500	1,024,500	1,024,5
Total General Fund 101 Revenue	37,130,401	37,928,077	37,894,925	37,618,807	37,828,8
Personnel Policy Fund 103	588,300	653,300	753,300	753,300	753,3
Workers Compensation Fund 104	371,600	301,600	301,600	301,600	301,6
Payroll Disbursement Fund 105	2,986	-	-	-	
Public Safety Equipment Fund 108	-	180,000	180,000	180,000	180,0
City Technology Fund 115	399,253	531,120	531,120	531,120	531,1
Major Street Maintenance Fund 120	-	750,000	750,000	750,000	750,0
Police Training Fund 216	6,250	6,250	6,250	6,250	6,2
Building Maintenance Fund 228	260,247	252,750	252,750	252,750	252,7
Fleet Capital Replacement Fund 704	1,034,000	1,784,000	2,084,000	1,234,000	1,234,0
Total General Fund Non 101 Revenue	2,662,636	4,459,020	4,859,020	4,009,020	4,009,0
Total Revenue	**39,793,036**	**42,387,097**	**42,753,945**	**41,627,827**	**41,837,8**

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GENERAL FUND FORECAST

General Fund Budget Summary

	2021	2022	2023	2024	2025
Expenditures					
General Government	2,630,902	2,861,297	2,878,606	2,898,272	2,919,2
Police	9,110,585	9,442,634	9,604,197	9,759,791	9,911,0
Fire and Emergency Management	4,854,940	3,039,985	4,493,188	7,417,901	7,519,0
Public Works	4,218,517	4,398,806	4,431,314	4,467,926	4,507,0
Building and Code Administration	1,567,727	1,816,390	1,826,492	1,437,932	1,450,0
Parks Recreation and Community Health	1,983,946	2,155,642	2,193,745	2,215,199	2,238,1
Planning and Community Development	511,737	625,488	634,192	637,021	640,0
Non-Operating	8,355,847	13,576,992	11,819,810	10,468,570	10,483,6
Total General Fund 101 Expenditures	33,234,203	37,917,233	37,881,545	39,302,613	39,668,1
Personnel Policy Fund 103	748,500	745,500	745,500	745,500	745,5
Workers Compensation Fund 104	370,000	300,000	300,000	300,000	300,0
Payroll Disbursement Fund 105	2,986	-	-	-	
Public Safety Equipment Fund 108	-	180,000	180,000	180,000	180,0
City Technology Fund 115	398,253	528,820	528,820	528,820	528,8
Major Street Maintenance Fund 120	-	750,000	750,000	750,000	750,0
Police Training Fund 216	13,554	22,860	5,360	5,360	5,3
Building Maintenance Fund 228	260,247	252,750	252,750	252,750	252,7
Fleet Capital Replacement Fund 704	1,708,901	2,589,462	1,952,244	1,667,244	2,088,9
Total General Fund Non 101 Expenditures	3,502,441	5,369,392	4,714,674	4,429,674	4,851,3
Total Expenditures	**36,736,643**	**43,286,625**	**42,596,219**	**43,732,287**	**44,519,4**
General Fund Balance	**19,663,225**	**18,763,697**	**18,921,423**	**16,816,962**	**14,135,3**

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FUND FORECAST

101 General Fund

		2021	2022	2023	2024	2025
	Fund Balance	**12,888,493**	**16,784,691**	**16,795,535**	**16,808,915**	**15,125,108**
	Revenue					
40016	Contribution From US Govt.	111,468	-	-	-	-
40031	Contribution From Others	50,000	50,000	-	-	-
41000	Interest Revenue	105,000	105,000	105,000	105,000	105,000
41002	Dividend Revenue	818	818	818	818	818
41034	Trf From TWU	22,500	1,022,500	1,022,500	1,022,500	1,022,500
41035	Trf From TIRZ #1 Fund	2,000	2,000	2,000	2,000	2,000
46001	Current City Taxes	13,916,212	13,323,388	13,340,236	13,524,118	13,734,156
46002	Delinquent City Taxes	180,000	180,000	180,000	180,000	180,000
46003	Penalty & Interest	150,000	150,000	150,000	150,000	150,000
46006	City Sales Tax	18,156,182	17,793,058	17,793,058	17,793,058	17,793,058
46007	Electric- SW AR	21,500	21,500	21,500	21,500	21,500
46008	Other Taxes	120,000	120,000	120,000	120,000	120,000
46010	Electric-Bowie Cass	7,000	7,000	7,000	7,000	7,000
46011	Electric-SWEPCO	750,000	750,000	750,000	750,000	750,000
46012	Gas Franchise	240,000	240,000	240,000	240,000	240,000
46013	Telephone Franchise	148,000	148,000	148,000	148,000	148,000
46014	Cable TV Franchise	204,000	204,000	204,000	204,000	204,000
46016	State Comp. Surcharge	4,500	9,000	9,000	9,000	9,000
46017	Death Certificates	6,000	8,000	8,000	8,000	8,000
46018	Municipal Treasury/Traffic	5,500	11,000	11,000	11,000	11,000
46020	Truancy Prevention Fee	3,000	6,000	6,000	6,000	6,000
46021	Building Permits	740,000	740,000	740,000	280,000	280,000
46022	Electrical Permits	13,000	23,000	23,000	23,000	23,000
46023	Plumbing Permits	25,000	40,000	40,000	40,000	40,000
46024	Zoning Fees	10,000	10,000	10,000	10,000	10,000
46025	Truancy Prevention City Fee	3,000	6,000	6,000	6,000	6,000
46027	Alcohol Permit Fee	18,000	18,000	18,000	18,000	18,000
46030	St Cutting/Driveway Per	2,000	2,000	2,000	2,000	2,000
46033	Lot Cleaning Fees	3,000	3,000	3,000	3,000	3,000
46034	Demolition Fees	7,500	7,500	7,500	7,500	7,500
46035	Vital Statistics	85,000	145,000	145,000	145,000	145,000
46036	Garbage Collection Fees	834,213	834,213	834,213	834,213	834,213
46037	Vital Postage Fee	600	600	600	600	600
46038	Child Safety Fund	2,000	4,000	4,000	4,000	4,000
46040	Arrest Warrant/Capias	50,000	100,000	100,000	100,000	100,000
46041	Fines & Forfeitures	350,000	700,000	700,000	700,000	700,000
46046	Comp Victims Of Crime	125	250	250	250	250
46047	Special Expense & Admin	60,000	120,000	120,000	120,000	120,000
46050	Park Rent	3,000	3,000	3,000	3,000	3,000
46051	Towing/Impound Revenue	17,000	40,000	40,000	40,000	40,000
46052	Rental - SW Center	1,000	4,000	4,000	4,000	4,000
46057	Time Pymt Fee(Jud Eff)	2,000	4,000	4,000	4,000	4,000
46060	Time Pymt Fee(State)	10,500	21,000	21,000	21,000	21,000

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FUND FORECAST

101 General Fund

		2021	2022	2023	2024	2025
46062	City Of Texarkana, Ark	27,000	27,000	27,000	27,000	27,000
46063	Rosehill Cemetery	8,000	8,000	8,000	8,000	8,000
46065	Police Overtime-Schools	60,000	60,000	60,000	60,000	60,000
46067	Time Pymt Fee(No Restr)	8,500	17,000	17,000	17,000	17,000
46070	Police Overtime/Other	60,000	60,000	60,000	60,000	60,000
46071	Food Permits	100,000	100,000	100,000	100,000	100,000
46072	Swimming Pool Permits	5,200	5,200	5,200	5,200	5,200
46073	Fugitive Apprehension Fee	43	85	85	85	85
46074	Combined Court Costs	120,000	240,000	240,000	240,000	240,000
46076	MPO Service Charges	18,000	18,000	18,000	18,000	18,000
46078	Sign Permits	14,000	14,000	14,000	14,000	14,000
46087	Amusement Devices Fees	2,000	2,000	2,000	2,000	2,000
46088	Miscellaneous Income	40,000	40,000	40,000	40,000	40,000
46089	Payroll Deduction Fees	800	800	800	800	800
46094	Fire Fees	13,000	13,000	13,000	13,000	13,000
46106	Animal Services	9,000	9,000	9,000	9,000	9,000
46107	Spraying Services	10,000	10,000	10,000	10,000	10,000
46108	Contract Charge - IPC	18,900	18,900	18,900	18,900	18,900
46112	Civil Defense	32,895	32,895	32,895	32,895	32,895
46117	Alarm Permits	21,250	85,000	85,000	85,000	85,000
46119	Bringle Lake Green Fees	400	400	400	400	400
46120	State Traffic Fee	55,000	110,000	110,000	110,000	110,000
46121	Homeland Sec/Emer Mgmt	20,000	-	-	-	-
46123	State Juror Fee	12,000	24,000	24,000	24,000	24,000
46126	Judicial Salaries Fee	16,000	32,000	32,000	32,000	32,000
46130	Indigent Defense Fee	6,000	12,000	12,000	12,000	12,000
46131	Interest/Police Evidence	20	20	20	20	20
46136	Civil Justice Fee	175	350	350	350	350
46139	Collection Agency Fees	3,500	7,000	7,000	7,000	7,000
46150	Park Pavilion Rentals	7,000	3,500	3,500	3,500	3,500
46233	Lien Recovery / Release	600	600	600	600	600
46809	Senior Citizens Program	500	500	500	500	500
	Total Revenue	**37,130,401**	**37,928,077**	**37,894,925**	**37,618,807**	**37,828,845**
	Expenditures					
50007	Trf To Employee Benefit	152,587	169,555	170,699	172,037	173,470
50019	Agent Fees	4,200	5,000	5,000	5,000	5,000
50041	Trf To CDBG Fund	35,137	-	-	-	-
50053	Trf To Personnel Policy Fund	585,000	650,000	750,000	750,000	750,000
50055	Trf To Building Maintenance	259,750	252,750	252,750	252,750	252,750
50056	Trf to Public Safety Radio Fd	47,880	47,880	47,880	47,880	47,880
50057	Trf To COC Homeless Grant	20,905	-	-	-	-
50059	Trf To Fleet Fund	1,118,438	1,163,266	1,167,709	1,172,667	1,177,936
50067	Trf To Capital Replacement	1,000,000	1,000,000	1,200,000	1,200,000	1,200,000
50069	Trf To Technology Fund	386,720	517,287	517,287	517,287	517,287

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FUND FORECAST

101 General Fund

		2021	2022	2023	2024	2025
50075	Trf To Court Technology	11,000	-	-	-	-
50084	Transfer to ESG	365	-	-	-	-
50088	Transfer to Major	-	750,000	750,000	750,000	750,000
50094	Trf to Payroll Fund	2,963	-	-	-	-
50095	Trf to Public Safety	-	180,000	180,000	180,000	180,000
50096	Trf to Emergency	52,728	-	-	-	-
50120	Transfer to TWU	98,398	950,000	850,000	1,000,000	1,000,000
51011	Stipend - Supervision	28,433	61,240	61,240	61,240	61,240
51013	Stipend - Maintenance	6,875	8,000	8,000	8,000	8,000
51015	Reimbursable Overtime	125,238	125,238	125,238	125,238	125,238
51101	Supervision	1,623,851	1,534,724	1,557,845	1,557,845	1,557,845
51102	Clerical	311,481	302,142	302,142	302,142	302,142
51103	Maintenance Operations	10,237,067	10,025,016	11,422,460	14,366,389	14,448,509
51105	Overtime	1,208,041	793,613	793,613	793,613	793,613
51106	Longevity Pay	181,515	194,325	211,475	226,800	243,150
51107	Incentive Pay	710,115	261,048	261,048	256,848	256,848
51108	Step-Up Pay	36,686	36,686	36,686	36,686	36,686
51111	Shift Differential Pay	14,975	14,975	14,975	14,975	14,975
51112	Worker's Comp	330,879	284,142	291,092	291,967	293,894
51113	Pensions/Retirement	2,532,744	2,642,889	2,698,740	2,704,920	2,720,746
51114	Social Security	598,997	636,391	639,464	640,682	642,578
51115	Group Insurance	2,803,100	3,170,866	3,372,443	3,581,425	3,813,738
51116	Field Officer Train Pay	20,700	19,800	19,800	19,800	19,800
51120	Auto Allowance	84,150	91,150	91,150	91,150	91,150
51121	Clothing Allowance	29,000	28,000	28,000	28,000	28,000
51126	Tuition Allowance	2,560	4,560	4,560	4,560	4,560
51132	Telephone Allowance	49,019	50,960	50,960	50,960	50,960
51134	City Contribute 401(A)	17,403	16,741	16,943	16,943	16,943
52201	Supplies	148,377	168,273	168,273	168,273	168,273
52202	Wearing Apparel	69,268	74,812	74,812	74,812	74,812
52203	Feed	1,000	2,650	2,650	2,650	2,650
52204	Food Supplies	12,275	14,847	14,847	14,847	14,847
52205	Postage/Shipping	24,368	30,748	30,748	30,748	30,748
52207	Minor Tools And Equip	165,879	158,044	158,044	158,044	158,044
52209	Chemical Supplies	18,390	18,391	18,391	18,391	18,391
52211	Recreational Supplies	32,000	35,500	35,500	35,500	35,500
52212	Botanical And Agricultu	4,050	5,550	5,550	5,550	5,550
52220	Safety Related Supplies	40,000	-	-	-	-
52226	Operating Lease	31,150	-	-	-	-
53301	Buildings	3,715	-	-	-	-
53305	Landscape Maintenance	9,797	10,000	29,000	29,000	29,000
53306	Storm Drains	80,000	80,000	80,000	80,000	80,000
53309	Streets,Alleys,&Bridges	250,000	300,000	300,000	300,000	300,000
53400	Computer Hard & Software	118,833	123,254	123,254	123,254	123,254
53401	Furniture And Fixtures	4,500	3,850	3,850	3,850	3,850
53402	Tools And Equipment	29,270	26,122	26,122	26,122	26,122

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FUND FORECAST

101 General Fund

		2021	2022	2023	2024	2025
53405	Security & Surveillance	6,000	6,000	6,000	6,000	6,000
53408	Street Signs & Markings	21,250	30,000	30,000	30,000	30,000
53409	Signal&Lighting Systems	11,250	20,000	20,000	20,000	20,000
53410	Communications Maint	1,600	1,657	1,657	1,657	1,657
53411	Street Light Maint.	21,500	30,000	30,000	30,000	30,000
53414	Rosehill Cemetery	8,000	10,000	10,000	10,000	10,000
54500	Communications-In House	68,805	68,242	68,242	68,242	68,242
54501	Communications-Cellular	79,030	79,959	79,959	79,959	79,959
54502	Rental	100,211	112,927	112,927	112,927	112,927
54503	Insurance & Bond	288,348	384,002	384,002	384,002	384,002
54504	Special Services	459,777	401,897	406,797	404,422	412,797
54505	Forensic And Photo Labs	6,500	6,500	6,500	6,500	6,500
54506	Travel & Training	192,780	217,638	217,638	217,638	217,638
54507	Utilties-Electricity	198,240	190,118	190,118	190,118	190,118
54508	Utilities-Water & Sewer	65,635	62,325	62,325	62,325	62,325
54509	Utilities-Gas	19,750	21,262	21,262	21,262	21,262
54510	Utilities-Cable	350	1,000	1,000	1,000	1,000
54511	Laundry Service	1,800	1,050	1,050	1,050	1,050
54512	Bi-State Rental	1,734,025	1,922,241	1,944,000	1,944,000	1,944,000
54513	Contract Mowing	100,000	100,000	100,000	100,000	100,000
54514	Community Relations	22,600	44,366	44,366	44,366	44,366
54515	Street Lighting	572,500	572,466	572,466	572,466	572,466
54519	Meals/Local Expense	2,900	2,550	2,550	2,550	2,550
54522	Demolition & Revitalization	155,000	270,000	270,000	270,000	270,000
54523	Bank Service Charges	1,000	1,000	1,000	1,000	1,000
54524	Other Services	425,792	419,535	419,535	19,535	19,535
54525	Advertising	18,420	24,220	24,220	24,220	24,220
54527	Recreational Programs	11,000	12,500	12,500	12,500	12,500
54528	Bowie Co.Appraisal Dist	289,078	333,768	333,768	333,768	333,768
54534	Professional Development	15,000	18,050	18,050	18,050	18,050
54536	Legal Fees	360,000	360,000	400,000	360,000	360,000
54540	Recruiting Costs	-	1,000	1,000	1,000	1,000
54542	Principal Payments	165,568	168,740	28,436	-	-
54543	Interest Payments	5,453	2,281	68	-	-
54606	Veterinarian Services	30,750	26,500	26,500	26,500	26,500
54608	Dues And Memberships	52,059	56,206	56,206	56,206	56,206
54611	Refuse Contract	37,820	33,044	33,044	33,044	33,044
54613	Reserve Appropriations	-	2,826,443	936,658	(500,000)	(500,000)
54614	Library	600,000	600,000	600,000	600,000	600,000
54623	State Comptroller	525,000	525,000	525,000	525,000	525,000
54625	FEMA - Snow Storm 2021	40,900	-	-	-	-
54626	Boarding Services	80,000	100,000	100,000	100,000	100,000
54627	FEMA - Flood 2021	60,676	-	-	-	-
54643	Tutd	186,425	186,425	186,425	186,425	186,425
54645	Texarkana Airport Auth	136,579	261,975	261,975	261,975	261,975
54646	Veteran's Office	11,060	11,060	11,060	11,060	11,060

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FUND FORECAST

101 General Fund

		2021	2022	2023	2024	2025
54648	Downtown Enhancement	-	125,000	125,000	125,000	125,000
54656	Public Health Fund	75,000	75,000	75,000	75,000	75,000
54675	Parks/Sports Facility	7,000	-	-	-	-
55707	Computer Hard &Software	40,000	-	-	-	-
55814	Parks&Recreational Area	50,000	50,000	50,000	50,000	50,000
55817	Other Improvements	-	100,000	100,000	100,000	100,000
55832	Cyber Incident	100,000	-	-	-	-
57029	Farmers Market	-	3,000	3,000	3,000	3,000
	Total Expenditures	**33,234,203**	**37,917,233**	**37,881,545**	**39,302,613**	**39,668,124**
	Fund Balance	**16,784,691**	**16,795,535**	**16,808,915**	**15,125,108**	**13,285,830**

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FUND FORECAST

103 Personnel Policy Fund

		2021	2022	2023	2024	2025
	Fund Balance	**309,998**	**149,798**	**57,598**	**65,398**	**73,1**
	Revenue					
40050	Trf From General Fund	585,000	650,000	750,000	750,000	750,0
41000	Interest Revenue	3,300	3,300	3,300	3,300	3,3
	Total Revenue	**588,300**	**653,300**	**753,300**	**753,300**	**753,3**
	Expenditures					
50006	Termination Pay	400,000	400,000	400,000	400,000	400,0
51112	Worker's Comp	5,500	5,500	5,500	5,500	5,5
51113	Pensions/Retirement	50,000	50,000	50,000	50,000	50,0
51114	Social Security	18,000	15,000	15,000	15,000	15,0
51115	Group Insurance	275,000	275,000	275,000	275,000	275,0
	Total Expenditures	**748,500**	**745,500**	**745,500**	**745,500**	**745,5**
	Fund Balance	**149,798**	**57,598**	**65,398**	**73,198**	**80,9**

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FUND FORECAST

104 Workers Compensation Fund

		2021	2022	2023	2024	2025
	Fund Balance	**149,846**	**151,446**	**153,046**	**154,646**	**156,2**
	Revenue					
40006	Employer Contribution	370,000	300,000	300,000	300,000	300,0
41000	Interest Revenue	1,600	1,600	1,600	1,600	1,6
	Total Revenue	**371,600**	**301,600**	**301,600**	**301,600**	**301,6**
	Expenditures					
54503	Insurance & Bond	370,000	300,000	300,000	300,000	300,0
	Total Expenditures	**370,000**	**300,000**	**300,000**	**300,000**	**300,0**
	Fund Balance	**151,446**	**153,046**	**154,646**	**156,246**	**157,8**

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FUND FORECAST

105 Payroll Disbursement Fund

		2021	2022	2023	2024	2025
	Fund Balance	**-**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	2,963	-	-	-	
46092	Cash Short/Overages	23	-	-	-	
	Total Revenue	**2,986**	**-**	**-**	**-**	
	Expenditures					
54520	Miscellaneous Expense	2,986	-	-	-	
	Total Expenditures	**2,986**	**-**	**-**	**-**	
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

106 AP Disbursement Fund

	2021	2022	2023	2024	2025
Fund Balance		-			
Fund Balance		-			

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FUND FORECAST

108 Public Safety Equipment Fund

		2021	2022	2023	2024	2025
	Fund Balance	**-**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	-	180,000	180,000	180,000	180,0
	Total Revenue	**-**	**180,000**	**180,000**	**180,000**	**180,0**
	Expenditures					
53400	Computer Hard & Software	-	56,000	56,000	56,000	56,0
53402	Tools And Equipment	-	124,000	124,000	124,000	124,0
	Total Expenditures	**-**	**180,000**	**180,000**	**180,000**	**180,0**
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

115 City Technology Fund

		2021	2022	2023	2024	2025
	Fund Balance	**95,669**	**96,669**	**98,969**	**101,269**	**103,5**
	Revenue					
40020	Perot Theatre Contribution	336	336	336	336	3
40050	Trf From General Fund	386,720	517,287	517,287	517,287	517,2
40057	Trf From Court Technology	3,116	3,116	3,116	3,116	3,1
40065	Trf From Health Fund	6,714	6,714	6,714	6,714	6,7
40090	Trf From Fleet	1,367	1,367	1,367	1,367	1,3
41000	Interest Revenue	1,000	2,300	2,300	2,300	2,3
	Total Revenue	**399,253**	**531,120**	**531,120**	**531,120**	**531,1**
	Expenditures					
50200	Lease Purchase Int. Exp	5,857	7,000	7,000	7,000	7,0
52226	Operating Lease	253,292	359,200	359,200	359,200	359,2
53400	Computer Hard & Software	25,570	32,300	32,300	32,300	32,3
54501	Communications-Cellular	22,500	29,000	29,000	29,000	29,0
55707	Computer Hard &Software	18,320	18,320	18,320	18,320	18,3
55820	Capital Lease	72,714	83,000	83,000	83,000	83,0
	Total Expenditures	**398,253**	**528,820**	**528,820**	**528,820**	**528,8**
	Fund Balance	**96,669**	**98,969**	**101,269**	**103,569**	**105,8**

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FUND FORECAST

120 Major Street Maintenance Fund

		2021	2022	2023	2024	2025
	Fund Balance	**-**	**-**	**-**	**-**	
	Revenue					
40050	Trf From General Fund	-	750,000	750,000	750,000	750,0
	Total Revenue	**-**	**750,000**	**750,000**	**750,000**	**750,0**
	Expenditures					
55817	Other Improvements	-	750,000	750,000	750,000	750,0
	Total Expenditures	**-**	**750,000**	**750,000**	**750,000**	**750,0**
	Fund Balance	**-**	**-**	**-**	**-**	

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FUND FORECAST

216 Police Training Fund

		2021	2022	2023	2024	2025
	Fund Balance	**24,032**	**16,728**	**118**	**1,008**	**1,8**
	Revenue					
40031	Contribution From Others	6,000	6,000	6,000	6,000	6,0
41000	Interest Revenue	250	250	250	250	2
	Total Revenue	**6,250**	**6,250**	**6,250**	**6,250**	**6,2**
	Expenditures					
52201	Supplies	4,000	2,500	4,000	4,000	4,0
52207	Minor Tools And Equip	694	-	1,000	1,000	1,0
54504	Special Services	8,860	20,360	360	360	3
	Total Expenditures	**13,554**	**22,860**	**5,360**	**5,360**	**5,3**
	Fund Balance	**16,728**	**118**	**1,008**	**1,898**	**2,7**

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FUND FORECAST

228 Building Maintenance Fund

		2021	2022	2023	2024	2025
	Fund Balance	-	-	-	-	
	Revenue					
40050	Trf From General Fund	259,750	252,750	252,750	252,750	252,7
40092	Trf From Rotary Splash Pad Fund	497	-	-	-	
	Total Revenue	**260,247**	**252,750**	**252,750**	**252,750**	**252,7**
	Expenditures					
53301	Buildings	225,247	217,750	217,750	217,750	217,7
55801	Building & Facilities	35,000	35,000	35,000	35,000	35,0
	Total Expenditures	**260,247**	**252,750**	**252,750**	**252,750**	**252,7**
	Fund Balance	-	-	-	-	

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FUND FORECAST

704 Fleet Capital Replacement Fund

		2021	2022	2023	2024	2025
	Fund Balance	**3,138,794**	**2,463,893**	**1,658,431**	**1,790,187**	**1,356,9**
	Revenue					
40050	Trf From General Fund	1,000,000	1,750,000	2,050,000	1,200,000	1,200,0
41000	Interest Revenue	34,000	34,000	34,000	34,000	34,0
	Total Revenue	**1,034,000**	**1,784,000**	**2,084,000**	**1,234,000**	**1,234,0**
	Expenditures					
50059	Trf To Fleet Fund	5,000	5,000	5,000	5,000	5,0
55704	Motor Vehicles	1,112,699	946,942	798,344	885,844	1,492,7
55706	Heavy Equipment	591,202	1,637,520	1,148,900	776,400	591,2
	Total Expenditures	**1,708,901**	**2,589,462**	**1,952,244**	**1,667,244**	**2,088,9**
	Fund Balance	**2,463,893**	**1,658,431**	**1,790,187**	**1,356,943**	**501,9**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

Fleet Capital Replacement Schedule

Description	Fiscal Year 2022
AWD EXPLORER	39,500
AWD EXPLORER	39,500
AWD ESCAPE	31,000
AWD ESCAPE	31,000
AWD ESCAPE	31,000
FORD PI UTILITY B&W	63,500
FORD PI UTILITY B&W	63,500
FORD PI UTILITY B&W	63,500
CAB/CHASSIS F450 W/LEDWELL BED	71,500
Axon System	41,844
2022 F250 SUPR DUTY CC SB V8 GAS 4X4 WHITE-RUNNING BD	54,098
FIRE TRUCK (FIRE DEPT TO GET ME THE SPECS)	750,000
UTILITY TRACTOR WITH BUCKET, FORKS, & FINISHING MOWER ATTACHMENTS	35,000
2022 F150 EC LB V8 GAS	37,500
5' TRL W/RAMP	2,200
2022 F250 EC LB V8 GAS W/GOOSENECK HITCH PKG	39,000
2022 F250 EC SB 4X4 V8 GAS W/GOOSENECK HITCH PKG-RUNNING BD	40,000
2022 F150 EC SB4X4 V8 GAS ELEC. LOCKING HUBS	37,500
2022 RD12 WACKER NEUSON VIB RLR SAME SIZE AS 03910	30,000
REUSE TRL REPLACE TIRES, WIRING & WELDER W/SUITCASE ATTACH	20,000
10YD DUMP	158,340
2021-2022 4' PORTABLE 4 TIER ASPHALT ZIPPER W/TRAILER	173,880
2021/22 621G ZBAR BASE MACHINE,HEATED AIR RIDE SEAT 4 SP TRAN	192,950
KUBOTA TRACTOR	32,000
6' BUSHHOG FRONT RUBBER GUARD, REAR CHAIN GUARD	6,500
35T HYD LOW PROFILE TRL W/AIR BRAKES	90,000
2022 MC360 MESSAGE BOARD TRAILER 3' X 6'	18,000
BRINE MACHINE W/SPRAYER	100,000
2022 F150 RC SB V8 GAS-RUNNING BD	38,000
2022 F150 EC SB 6CYL GAS	37,500
2022 F250 4 DR V8 GAS	37,500
2022 BASE EXPLORER NO THIRD ROW WHITE	36,000
2022 F250 EC LB V8 GAS RUNNING BD	38,000
2022 F250 EC LB V8 GAS RUNNING BD	38,000
2022 F250 EC LB V8 GAS RUNNING BD	38,000
TRL WITH WELDER	20,000
AERATOR ATTACHMENT TO GO ON KUBOTA M5640SU TRACTOR W/3 CONCRETE WTS	8,650
	2,584,462

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NON-GENERAL FUNDS

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

102 Narcotics Division Operations Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
102	Narcotics Division Operations Fund	157,205	124,680	124,680	86,755
	Fund Balance	**157,205**	**124,680**	**124,680**	**86,755**
	Income				
40002	Narcotics Forfeitures	-	20,000	-	20,000
41000	Interest Revenue	1,700	1,300	1,300	1,300
41012	Receivable Interest	775	775	775	775
	Income	**2,475**	**22,075**	**2,075**	**22,075**
	Expenditures				
50037	Trf To Da's Office	10,000	10,000	10,000	10,000
52207	Minor Tools And Equip	-	10,000	10,000	10,000
53403	Motor Vehicles-Dept.Use	12,500	12,500	10,000	10,000
54504	Special Services	12,500	12,500	10,000	10,000
	Expenditures	**35,000**	**45,000**	**40,000**	**40,000**
	Fund Balance	**124,680**	**101,755**	**86,755**	**68,830**

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BUDGETED FUND BALANCE

107 Court Security Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
107	Court Security Fund	408,891	415,832	415,832	394,018
	Fund Balance	**408,891**	**415,832**	**415,832**	**394,018**
	Income				
41000	Interest Revenue	5,500	5,500	5,500	5,500
46054	Municipal Ct.Bldg.Secur	14,000	18,300	9,150	18,300
	Income	**19,500**	**23,800**	**14,650**	**23,800**
	Expenditures				
51103	Maintenance Operations	6,115	6,115	4,004	5,990
51112	Worker's Comp	16	13	9	11
51113	Pensions/Retirement	959	940	614	901
51114	Social Security	468	468	306	458
52202	Wearing Apparel	-	2,500	2,500	-
54504	Special Services	5,000	25,000	25,000	25,000
55702	Major Tools & Equipment	-	-	4,031	-
55801	Building & Facilities	-	25,000	-	-
	Expenditures	**12,558**	**60,037**	**36,464**	**32,360**
	Fund Balance	**415,832**	**379,595**	**394,018**	**385,458**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

110 Central Records & Communications Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
110	Central Records & Communications Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
46246	Contr Tex Ar/Bic Payrll	2,433,257	2,733,127	2,467,250	2,737,960
	Income	**2,433,257**	**2,733,127**	**2,467,250**	**2,737,960**
	Expenditures				
50006	Termination Pay	25,000	25,000	25,000	25,000
51101	Supervision	100,470	102,326	104,225	105,477
51102	Clerical	283,475	279,732	269,340	309,753
51103	Maintenance Operations	1,012,262	1,208,869	1,077,366	1,183,692
51105	Overtime	290,000	290,000	210,000	280,000
51106	Longevity Pay	12,215	14,240	12,260	14,205
51107	Incentive Pay	5,500	5,400	41,650	5,100
51108	Step-Up Pay	5,000	5,000	5,000	5,000
51111	Shift Differential Pay	4,500	4,500	4,800	4,800
51112	Worker's Comp	4,650	4,423	3,754	3,440
51113	Pensions/Retirement	273,380	299,672	268,944	291,771
51114	Social Security	133,490	148,641	134,193	148,486
51115	Group Insurance	276,785	337,397	303,691	353,308
51116	Field Officer Train Pay	5,800	7,200	6,300	7,200
51132	Telephone Allowance	728	728	728	728
	Expenditures	**2,433,257**	**2,733,127**	**2,467,250**	**2,737,960**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

113 Conservation Revolving Loan Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
113	Conservation Revolving Loan Fund	35,013	35,463	35,463	35,463
	Fund Balance	**35,013**	**35,463**	**35,463**	**35,463**
	Income				
41000	Interest Revenue	450	-	-	-
	Income	**450**	**-**	**-**	**-**
	Expenditures				
55702	Major Tools & Equipment	-	35,463	-	35,463
	Expenditures	**-**	**35,463**	**-**	**35,463**
	Fund Balance	**35,463**	**-**	**35,463**	**-**

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BUDGETED FUND BALANCE

114 Court Technology Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
114	Court Technology Fund	16,686	1,767	1,767	447
	Fund Balance	**16,686**	**1,767**	**1,767**	**447**
	Income				
40050	Trf From General Fund	-	-	11,000	-
41000	Interest Revenue	60	60	60	60
46122	Technology Fee	16,500	24,000	12,200	24,400
	Income	**16,560**	**24,060**	**23,260**	**24,460**
	Expenditures				
50069	Trf To Technology Fund	3,132	3,115	3,115	3,115
52207	Minor Tools And Equip	-	-	246	-
55707	Computer Hard &Software	28,347	21,000	21,220	21,500
	Expenditures	**31,479**	**24,115**	**24,581**	**24,615**
	Fund Balance	**1,767**	**1,712**	**447**	**292**

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BUDGETED FUND BALANCE

116 TIRZ #1 Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
116	TIRZ #1 Fund	2,345,426	2,327,457	2,327,457	2,657,076
	Fund Balance	**2,345,426**	**2,327,457**	**2,327,457**	**2,657,076**
	Income				
40031	Contribution From Others	535,104	508,862	504,965	410,292
41000	Interest Revenue	30,000	25,000	25,000	25,000
46001	Current City Taxes	627,415	671,544	649,311	681,527
	Income	**1,192,519**	**1,205,406**	**1,179,276**	**1,116,819**
	Expenditures				
50009	Trf To General Fund	2,000	2,000	2,000	2,000
50052	Trf To Debt Service Fund	801,988	801,469	801,469	804,450
52204	Food Supplies	500	500	500	500
57066	TIRZ Projects	406,000	-	-	406,000
57097	Fire Station Relocation	-	1,000,000	-	1,000,000
57100	Gibson Bridge	-	1,169,404	45,688	1,123,716
	Expenditures	**1,210,488**	**2,973,373**	**849,657**	**3,336,666**
	Fund Balance	**2,327,457**	**559,490**	**2,657,076**	**437,229**

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BUDGETED FUND BALANCE

117 Donation Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
117	Donation Fund	19,466	19,466	19,466	-
	Fund Balance	**19,466**	**19,466**	**19,466**	**-**
	Income				
40031	Contribution From Others	30,000	30,000	30,000	30,000
41000	Interest Revenue	500	250	250	250
	Income	**30,500**	**30,250**	**30,250**	**30,250**
	Expenditures				
52201	Supplies	5,000	5,000	5,000	5,000
54504	Special Services	25,500	44,716	44,716	25,250
	Expenditures	**30,500**	**49,716**	**49,716**	**30,250**
	Fund Balance	**19,466**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

200 Perot Enhancement

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
200	Perot Enhancement	262,691	281,391	281,391	193,686
	Fund Balance	**262,691**	**281,391**	**281,391**	**193,686**
	Income				
41000	Interest Revenue	3,700	3,700	3,700	3,700
46135	Theatre Enhancement Fee	25,000	45,000	8,595	25,000
	Income	**28,700**	**48,700**	**12,295**	**28,700**
	Expenditures				
53302	Improvement-Enhanc Fees	10,000	100,000	100,000	150,000
	Expenditures	**10,000**	**100,000**	**100,000**	**150,000**
	Fund Balance	**281,391**	**230,091**	**193,686**	**72,386**

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BUDGETED FUND BALANCE

202 Emergency Solutions Grant

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
202	Emergency Solutions Grant	(1,597)	-	-	-
	Fund Balance	**(1,597)**	**-**	**-**	**-**
	Income				
40050	Trf From General Fund	21,155	365	-	-
	Income	**21,155**	**365**	**-**	**-**
	Expenditures				
51101	Supervision	5,848	-	-	-
51103	Maintenance Operations	7,690	233	-	-
51112	Worker's Comp	36	1	-	-
51113	Pensions/Retirement	2,143	36	-	-
51114	Social Security	990	18	-	-
51115	Group Insurance	2,708	77	-	-
51134	City Contribute 401(A)	110	-	-	-
52201	Supplies	33	-	-	-
	Expenditures	**19,558**	**365**	**-**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

203 CDBG Revolving Loan Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
203	CDBG Revolving Loan Fund	217,409	216,909	216,909	-
	Fund Balance	**217,409**	**216,909**	**216,909**	**-**
	Income				
	Income	**-**	**-**	**-**	**-**
	Expenditures				
50041	Trf To CDBG Fund	-	-	216,909	-
54504	Special Services	500	500	-	-
	Expenditures	**500**	**500**	**216,909**	**-**
	Fund Balance	**216,909**	**216,409**	**-**	**-**

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BUDGETED FUND BALANCE

204 Community Development Block Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
204	Community Development Block Grant Fund	430,691	1,429,000	1,429,000	1,645,909
	Fund Balance	**430,691**	**1,429,000**	**1,429,000**	**1,645,909**
	Income				
40016	Contribution From US Govt.	1,652,783	450,000	659,559	729,839
40050	Trf From General Fund	35,137	35,137	-	-
41043	Trf From CDBG RLF	-	-	216,909	-
	Income	**1,687,920**	**485,137**	**876,468**	**729,839**
	Expenditures				
51011	Stipend - Supervision	-	-	-	-
51012	Stipend - Clerical	-	-	-	-
51013	Stipend - Maintenance	-	-	-	-
51101	Supervision	-	-	-	-
51102	Clerical	-	-	-	-
51103	Maintenance Operations	28,103	28,103	-	-
51105	Overtime	-	-	-	-
51106	Longevity Pay	-	-	-	-
51107	Incentive Pay	-	-	-	-
51112	Worker's Comp	75	75	-	-
51113	Pensions/Retirement	4,429	4,429	-	-
51114	Social Security	2,123	2,123	-	-
51115	Group Insurance	407	407	-	-
51134	City Contribute 401(A)	-	-	-	-
51199	Accrued Payroll	-	-	-	-
52201	Supplies	3,000	3,000	-	-
52202	Wearing Apparel	-	-	-	-
52205	Postage/Shipping	-	-	-	-
52206	Fuels And Lubricants	-	-	-	-
52207	Minor Tools And Equip	-	-	-	-
52208	Janitorial Supplies	-	-	-	-
52213	Computer Supplies	-	-	-	-
52215	Other Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	-	-	-	-

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BUDGETED FUND BALANCE

204 Community Development Block Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
53310	Resid Water/Sewer Imp	-	-	-	-
53315	Rehab & Relocation	-	-	-	-
53400	Computer Hard & Software	-	500	500	500
53402	Tools And Equipment	-	-	-	-
53403	Motor Vehicles-Dept.Use	-	-	-	-
54500	Communications-In House	-	-	-	-
54501	Communications-Cellular	-	-	-	-
54502	Rental	-	-	-	-
54504	Special Services	393,063	238,000	659,059	729,339
54505	Forensic And Photo Labs	-	-	-	-
54506	Travel & Training	6,000	6,000	-	-
54509	Utilities-Gas	-	-	-	-
54519	Meals/Local Expense	-	-	-	-
54525	Advertising	2,500	2,500	-	-
54532	Loans for Grant Projects	-	-	-	-
55702	Major Tools & Equipment	-	-	-	-
55707	Computer Hard &Software	-	-	-	-
55814	Parks&Recreational Area	-	-	-	-
55817	Other Improvements	249,912	200,000	-	-
57019	Park Improvements	-	-	-	-
57074	Karrh Park Pavilion	-	-	-	-
	Expenditures	**689,611**	**485,137**	**659,559**	**729,839**
	Fund Balance	**1,429,000**	**1,429,000**	**1,645,909**	**1,645,909**

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BUDGETED FUND BALANCE

207 EPA Revolving Loan Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
207	EPA Revolving Loan Grant Fund	35,519	-	(0)	-
	Fund Balance	**35,519**	**-**	**(0)**	**-**
	Income				
40016	Contribution From US Govt.	834,137	743,662	172,000	475,000
40050	Trf From General Fund	51,955	51,955	-	-
	Income	**886,092**	**795,617**	**172,000**	**475,000**
	Expenditures				
51011	Stipend - Supervision	-	-	-	-
51012	Stipend - Clerical	-	-	-	-
51013	Stipend - Maintenance	-	-	-	-
51101	Supervision	21,978	21,978	-	-
51102	Clerical	-	-	-	-
51103	Maintenance Operations	16,337	16,337	-	-
51105	Overtime	-	-	-	-
51106	Longevity Pay	-	-	-	-
51107	Incentive Pay	-	-	-	-
51112	Worker's Comp	102	102	-	-
51113	Pensions/Retirement	6,046	6,046	-	-
51114	Social Security	2,866	2,866	-	-
51115	Group Insurance	4,214	4,214	-	-
51134	City Contribute 401(A)	413	413	-	-
51199	Accrued Payroll	-	-	-	-
52201	Supplies	-	400	-	-
52202	Wearing Apparel	-	-	-	-
52204	Food Supplies	-	-	-	-
52205	Postage/Shipping	-	-	-	-
52206	Fuels And Lubricants	-	-	-	-
52207	Minor Tools And Equip	-	-	-	-
52208	Janitorial Supplies	-	-	-	-
52213	Computer Supplies	-	-	-	-
52215	Other Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	-	-	-	-

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BUDGETED FUND BALANCE

207 EPA Revolving Loan Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
53315	Rehab & Relocation	-	-	-	-
53402	Tools And Equipment	-	-	-	-
53403	Motor Vehicles-Dept.Use	-	-	-	-
54500	Communications-In House	-	-	-	-
54501	Communications-Cellular	-	-	-	-
54502	Rental	-	-	-	-
54504	Special Services	255,192	-	172,000	475,000
54505	Forensic And Photo Labs	-	-	-	-
54506	Travel & Training	-	6,000	-	-
54509	Utilities-Gas	-	-	-	-
54519	Meals/Local Expense	-	-	-	-
54525	Advertising	-	-	-	-
54532	Loans for Grant Projects	-	-	-	-
54533	Sub-Grants	-	-	-	-
55707	Computer Hard &Software	-	-	-	-
55817	Other Improvements	614,465	737,262	-	-
	Expenditures	**921,612**	**795,617**	**172,000**	**475,000**
	Fund Balance	**(0)**	**(0)**	**-**	**-**

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BUDGETED FUND BALANCE

209 Home Program Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
209	Home Program Fund	67,937	68,637	68,637	69,337
	Fund Balance	**67,937**	**68,637**	**68,637**	**69,337**
	Income				
41000	Interest Revenue	700	700	700	700
	Income	**700**	**700**	**700**	**700**
	Expenditures				
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**68,637**	**69,337**	**69,337**	**70,037**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

211 Perot Theatre Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
211	Perot Theatre Fund	37,094	44,863	44,863	2,670
	Fund Balance	**37,094**	**44,863**	**44,863**	**2,670**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	315,000	275,000	275,000	305,000
41000	Interest Revenue	1,600	1,600	1,600	1,600
46239	Perot Theatre Rental	30,000	30,000	20,750	30,000
	Income	**346,600**	**306,600**	**297,350**	**336,600**
	Expenditures				
50017	Trf To Perot Building Maintenance Fund	40,000	40,000	40,000	40,000
50069	Trf To Technology Fund	1,556	336	336	336
54502	Rental	13,000	13,000	-	-
54503	Insurance & Bond	12,618	13,000	13,000	-
54504	Special Services	271,657	273,657	286,207	286,207
	Expenditures	**338,831**	**339,993**	**339,543**	**326,543**
	Fund Balance	**44,863**	**11,470**	**2,670**	**12,727**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

212 Hotel Occupancy Tax Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
212	Hotel Occupancy Tax Fund	673,879	306,815	306,815	330,639
	Fund Balance	**673,879**	**306,815**	**306,815**	**330,639**
	Income				
41000	Interest Revenue	3,500	3,200	3,200	3,200
46237	Convention Ctr.Revenue	303,000	404,000	388,000	404,000
46238	Hotel/Motel Taxes	758,000	1,010,000	969,000	1,010,000
	Income	**1,064,500**	**1,417,200**	**1,360,200**	**1,417,200**
	Expenditures				
50033	Trf To Perot Theatre Fund	315,000	275,000	275,000	305,000
50052	Trf To Debt Service Fund	465,323	472,278	472,278	474,798
51101	Supervision	39,000	39,000	39,000	39,000
51103	Maintenance Operations	30,872	30,872	30,872	30,872
53301	Buildings	30,068	30,068	30,068	30,068
54502	Rental	-	-	-	-
54504	Special Services	17,050	17,500	17,500	17,500
54518	Conv Ctr Management	210,000	280,000	255,000	280,000
54525	Advertising	98,577	98,577	98,577	98,577
54675	Parks/Sports Facility Enhancement	125,000	50,000	40,000	50,000
54678	Txk Symphony Orchestra	-	-	10,000	-
54681	Arts & Historic District	18,081	18,081	18,081	18,081
55801	Building & Facilities	82,593	287,924	50,000	287,924
	Expenditures	**1,431,564**	**1,599,300**	**1,336,376**	**1,631,820**
	Fund Balance	**306,815**	**124,715**	**330,639**	**116,019**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

213 Perot Theatre Building Maintenance Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
213	Perot Theatre Building Maintenance Fund	520,147	466,397	466,397	412,647
	Fund Balance	**520,147**	**466,397**	**466,397**	**412,647**
	Income				
40052	Trf From Perot Theatre Fund	40,000	40,000	40,000	40,000
41000	Interest Revenue	6,250	6,250	6,250	6,250
	Income	**46,250**	**46,250**	**46,250**	**46,250**
	Expenditures				
53301	Buildings	10,000	-	-	-
55801	Building & Facilities	90,000	100,000	100,000	150,000
	Expenditures	**100,000**	**100,000**	**100,000**	**150,000**
	Fund Balance	**466,397**	**412,647**	**412,647**	**308,897**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

214 COC Homeless Assistance Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
214	COC Homeless Assistance Grant Fund	(37,354)	-	-	-
	Fund Balance	**(37,354)**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	330,852	5,063	80,000	125,000
40050	Trf From General Fund	54,056	20,905	-	-
	Income	**384,908**	**25,968**	**80,000**	**125,000**
	Expenditures				
51101	Supervision	13,306	-	-	-
51103	Maintenance Operations	25,654	-	-	-
51112	Worker's Comp	104	-	-	-
51113	Pensions/Retirement	6,138	-	-	-
51114	Social Security	2,854	-	-	-
51115	Group Insurance	6,473	-	-	-
51134	City Contribute 401(A)	250	-	-	-
54504	Special Services	292,775	25,968	80,000	125,000
	Expenditures	**347,553**	**25,968**	**80,000**	**125,000**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

215 Housing Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
215	Housing Fund	459,534	466,534	460,534	461,534
	Fund Balance	**459,534**	**466,534**	**460,534**	**461,534**
	Income				
41000	Interest Revenue	1,000	7,000	1,000	1,000
	Income	**1,000**	**7,000**	**1,000**	**1,000**
	Expenditures				
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**460,534**	**473,534**	**461,534**	**462,534**

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BUDGETED FUND BALANCE

217 Law Enforcement Block Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
217	Law Enforcement Block Grant Fund	3,853	-	-	-
	Fund Balance	**3,853**	**-**	**-**	**-**
	Income				
40001	Contribution From State	25,863	25,000	25,000	25,000
41000	Interest Revenue	50	-	-	-
	Income	**25,913**	**25,000**	**25,000**	**25,000**
	Expenditures				
52207	Minor Tools And Equip	19,421	15,000	15,000	15,000
54504	Special Services	10,345	10,000	10,000	10,000
	Expenditures	**29,766**	**25,000**	**25,000**	**25,000**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

218 CDBG 108 Loan Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
218	CDBG 108 Loan Fund	12,101	19,201	19,201	26,301
	Fund Balance	**12,101**	**19,201**	**19,201**	**26,301**
	Income				
41000	Interest Revenue	7,100	7,100	7,100	7,100
	Income	**7,100**	**7,100**	**7,100**	**7,100**
	Expenditures				
	Expenditures	**-**	**-**	**-**	**-**
	Fund Balance	**19,201**	**26,301**	**26,301**	**33,401**

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BUDGETED FUND BALANCE

219 Law Enforcement Program Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
219	Law Enforcement Program Fund	35,823	47,156	47,156	37,073
	Fund Balance	**35,823**	**47,156**	**47,156**	**37,073**
	Income				
40001	Contribution From State	15,343	6,600	10,916	5,900
41000	Interest Revenue	500	500	500	500
	Income	**15,843**	**7,100**	**11,416**	**6,400**
	Expenditures				
51105	Overtime	1,364	-	-	-
51112	Worker's Comp	37	-	-	-
51113	Pensions/Retirement	197	-	-	-
51114	Social Security	19	-	-	-
51115	Group Insurance	394	-	-	-
54504	Special Services	-	-	10,000	10,000
54506	Travel & Training	2,500	11,500	11,500	11,500
	Expenditures	**4,510**	**11,500**	**21,500**	**21,500**
	Fund Balance	**47,156**	**42,756**	**37,073**	**21,973**

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BUDGETED FUND BALANCE

220 Metropolitan Planning Organzation Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
220	Metropolitan Planning Organzation Fund	(5,175)	-	-	-
	Fund Balance	**(5,175)**	**-**	**-**	**-**
	Income				
40001	Contribution From State	232,605	417,289	420,850	201,850
40036	City Contribution	12,150	12,150	12,150	12,150
41000	Interest Revenue	200	-	-	-
	Income	**244,955**	**429,439**	**433,000**	**214,000**
	Expenditures				
51101	Supervision	84,460	86,994	87,006	87,006
51103	Maintenance Operations	40,170	41,375	41,392	41,392
51106	Longevity Pay	580	700	700	820
51112	Worker's Comp	334	284	285	230
51113	Pensions/Retirement	19,630	19,841	19,958	19,534
51114	Social Security	9,579	9,874	9,932	9,941
51115	Group Insurance	6,128	6,772	6,772	7,395
51132	Telephone Allowance	-	-	728	728
52201	Supplies	1,200	1,200	1,200	1,000
52204	Food Supplies	1,400	1,400	1,400	653
52205	Postage/Shipping	300	3,000	300	300
52207	Minor Tools And Equip	10,000	6,000	6,000	1,000
53400	Computer Hard & Software	10,000	6,000	8,531	2,000
53401	Furniture And Fixtures	-	-	5,000	-
54500	Communications-In House	1,400	1,400	1,400	1,400
54502	Rental	3,000	3,000	3,000	1,500
54504	Special Services	18,000	208,000	208,000	18,000
54506	Travel & Training	30,000	30,000	27,596	19,000
54525	Advertising	3,000	3,000	3,000	1,500
54608	Dues And Memberships	600	600	800	600
	Expenditures	**239,780**	**429,439**	**433,000**	**214,000**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

222 TIFMAS Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
222	TIFMAS Fund	8,942	11,711	11,711	6,718
	Fund Balance	**8,942**	**11,711**	**11,711**	**6,718**
	Income				
40001	Contribution From State	13,012	-	20,084	-
41000	Interest Revenue	100	125	-	-
	Income	**13,112**	**125**	**20,084**	**-**
	Expenditures				
51103	Maintenance Operations	897	-	2,804	-
51105	Overtime	6,229	-	12,333	-
51112	Worker's Comp	182	-	-	-
51113	Pensions/Retirement	1,354	-	4,455	-
51114	Social Security	155	-	-	-
51115	Group Insurance	1,526	-	-	-
52207	Minor Tools And Equip	-	11,836	5,096	6,718
54506	Travel & Training	-	-	389	-
	Expenditures	**10,343**	**11,836**	**25,077**	**6,718**
	Fund Balance	**11,711**	**-**	**6,718**	**-**

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BUDGETED FUND BALANCE

223 Economic Development Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
223	Economic Development Fund	1,543,450	1,526,453	1,526,453	1,503,553
	Fund Balance	**1,543,450**	**1,526,453**	**1,526,453**	**1,503,553**
	Income				
41000	Interest Revenue	18,000	16,000	16,000	16,000
41015	Loan Interest	3,500	3,500	1,600	1,600
46011	Electric-SWEPCO	265,000	265,000	260,000	260,000
46012	Gas Franchise	83,000	83,000	80,000	80,000
	Income	**369,500**	**367,500**	**357,600**	**357,600**
	Expenditures				
52201	Supplies	50	200	200	200
52205	Postage/Shipping	50	100	100	100
53400	Computer Hard & Software	-	180	180	180
54500	Communications-In House	350	350	350	350
54504	Special Services	50,000	50,000	40,000	65,000
54506	Travel & Training	2,500	5,000	3,600	5,000
54519	Meals/Local Expense	-	1,000	250	1,000
54524	Other Services	3,000	3,000	3,000	6,000
54525	Advertising	1,000	5,000	1,000	5,000
54529	Trade Shows	2,927	5,000	5,000	5,000
54608	Dues And Memberships	5,620	5,620	5,620	5,620
54679	Econ Incentive Payments	8,000	158,000	158,000	208,000
54683	Military Affairs	25,000	25,000	25,000	25,000
54685	Business Retention Program	-	20,000	-	50,000
54686	Grant/Loan Matching Funds	60,000	60,000	60,000	110,000
54687	Regional Economic Development	78,000	78,000	78,200	3,200
54688	REDI Projects	150,000	50,000	-	600,000
	Expenditures	**386,497**	**466,450**	**380,500**	**1,089,650**
	Fund Balance	**1,526,453**	**1,427,503**	**1,503,553**	**771,503**

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BUDGETED FUND BALANCE

227 NEA Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
227	NEA Grant Fund	-	7,000	7,000	-
	Fund Balance	**-**	**7,000**	**7,000**	**-**
	Income				
40016	Contribution From US Govt.	10,000	-	-	-
40050	Trf From General Fund	6,905	-	-	-
	Income	**16,905**	**-**	**-**	**-**
	Expenditures				
51101	Supervision	4,693	-	-	-
51103	Maintenance Operations	316	-	-	-
51112	Worker's Comp	13	-	-	-
51113	Pensions/Retirement	780	-	-	-
51114	Social Security	369	-	-	-
51115	Group Insurance	642	-	-	-
51134	City Contribute 401(A)	92	-	-	-
54504	Special Services	3,000	7,000	7,000	-
	Expenditures	**9,905**	**7,000**	**7,000**	**-**
	Fund Balance	**7,000**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

229 Public Safety Radio Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
229	Public Safety Radio Fund	86,647	105,844	105,844	141,382
	Fund Balance	**86,647**	**105,844**	**105,844**	**141,382**
	Income				
40031	Contribution From Others	88,620	58,995	58,995	58,995
40050	Trf From General Fund	47,880	47,880	47,880	47,880
41000	Interest Revenue	1,000	1,100	1,100	1,100
	Income	**137,500**	**107,975**	**107,975**	**107,975**
	Expenditures				
53410	Communications Maint	118,303	72,437	72,437	74,015
	Expenditures	**118,303**	**72,437**	**72,437**	**74,015**
	Fund Balance	**105,844**	**141,382**	**141,382**	**175,342**

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BUDGETED FUND BALANCE

230 Rotary Splash Pad Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
230	Rotary Splash Pad Fund	490	497	497	-
	Fund Balance	**490**	**497**	**497**	**-**
	Income				
41000	Interest Revenue	7	-	-	-
	Income	**7**	**-**	**-**	**-**
	Expenditures				
50055	Trf To Building Maintenance	-	-	497	-
55703	Splash Pad Improvements	-	497	-	-
	Expenditures	**-**	**497**	**497**	**-**
	Fund Balance	**497**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

232 Trail Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
232	Trail Grant Fund	(48,276)	-	-	-
	Fund Balance	**(48,276)**	**-**	**-**	**-**
	Income				
40001	Contribution From State	85,672	27,983	42,664	-
40050	Trf From General Fund	20,071	-	-	-
	Income	**105,743**	**27,983**	**42,664**	**-**
	Expenditures				
51101	Supervision	11,365	-	-	-
51103	Maintenance Operations	3,596	-	-	-
51106	Longevity Pay	33	-	-	-
51112	Worker's Comp	87	-	-	-
51113	Pensions/Retirement	2,372	-	-	-
51114	Social Security	1,123	-	-	-
51115	Group Insurance	1,197	-	-	-
51120	Auto Allowance	115	-	-	-
51132	Telephone Allowance	21	-	-	-
51134	City Contribute 401(A)	162	-	-	-
54504	Special Services	12,292	-	-	-
55814	Parks&Recreational Area	25,104	27,983	42,664	-
	Expenditures	**57,467**	**27,983**	**42,664**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

233 NRDA Grant

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
233	NRDA Grant	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	230,000	9,570,000	321,500	9,248,500
	Income	**230,000**	**9,570,000**	**321,500**	**9,248,500**
	Expenditures				
54504	Special Services	230,000	-	-	-
55810	Cowhorn Creek 1 Convention Center	-	1,070,000	33,000	1,037,000
55811	Cowhorn Creek 2 Bioengineering & Planting	-	364,000	34,000	330,000
55812	Cowhorn Creek 3 Texarkana College	-	1,341,500	40,000	1,301,500
55822	Days Creek 4 South State Line	-	15,000	2,500	12,500
55823	Days Creek 5 Texas Viaduct	-	20,000	10,000	10,000
55824	Swampoodle Creek 7 Ferguson Park	-	3,350,000	72,000	3,278,000
55825	Swampoodle Creek 8 Naturalization & Stabilization	-	1,697,500	33,000	1,664,500
55826	Swampoodle Creek 9 Restorization & Alignment	-	650,000	32,000	618,000
55827	Waggoner Creek 10 Southwest Center	-	400,000	30,000	370,000
55828	Cowhorn Creek 2B Planting	-	181,500	2,500	179,000
55829	Cowhorn Creek 3B Txk College	-	10,500	2,500	8,000
55830	Days Creek 4B South State Line	-	15,000	5,000	10,000
55831	Confluence Days/Howard Crk 6	-	455,000	25,000	430,000
	Expenditures	**230,000**	**9,570,000**	**321,500**	**9,248,500**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

234 Texas Ending Homelessness

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
234	Texas Ending Homelessness	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	35,135	-	-	-
	Income	**35,135**	**-**	**-**	**-**
	Expenditures				
54504	Special Services	35,135	-	-	-
	Expenditures	**35,135**	**-**	**-**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

235 Farmer's Market Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
235	Farmer's Market Fund	(33,541)	-	-	-
	Fund Balance	**(33,541)**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	100,864	67,313	75,000	118,800
	Income	**100,864**	**67,313**	**75,000**	**118,800**
	Expenditures				
51103	Maintenance Operations	25,969	20,368	17,667	16,000
51112	Worker's Comp	71	46	40	30
51113	Pensions/Retirement	4,184	3,243	2,827	2,515
51114	Social Security	2,010	1,614	1,407	1,280
51115	Group Insurance	1,255	-	-	-
51132	Telephone Allowance	728	728	728	728
54504	Special Services	33,106	41,314	52,331	98,248
	Expenditures	**67,323**	**67,313**	**75,000**	**118,800**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

236 Emergency Mangement

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
236	Emergency Mangement	-	-	(1,707,904)	-
	Fund Balance	**-**	**-**	**(1,707,904)**	**-**
	Income				
40001	Contribution From State	426,976	1,707,904	1,707,904	-
40050	Trf From General Fund	678,635	-	52,728	-
	Income	**1,105,611**	**1,707,904**	**1,760,632**	**-**
	Expenditures				
51103	Maintenance Operations	2,813,515	-	-	-
52201	Supplies	-	1,707,904	14,553	-
52207	Minor Tools And Equip	-	-	13,597	-
54504	Special Services	-	-	16,844	-
54506	Travel & Training	-	-	906	-
54519	Meals/Local Expense	-	-	1,116	-
54536	Legal Fees	-	-	5,712	-
	Expenditures	**2,813,515**	**1,707,904**	**52,728**	**-**
	Fund Balance	**(1,707,904)**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

237 DOJ COVID - 19 Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
237	DOJ COVID - 19 Grant Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	83,330	-	-	-
	Income	**83,330**	**-**	**-**	**-**
	Expenditures				
52207	Minor Tools And Equip	15,798	-	-	-
54504	Special Services	67,532	-	-	-
	Expenditures	**83,330**	**-**	**-**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

238 DEAAG Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
238	DEAAG Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40001	Contribution From State	150,000	366,670	366,670	-
	Income	**150,000**	**366,670**	**366,670**	**-**
	Expenditures				
54504	Special Services	150,000	366,670	366,670	-
	Expenditures	**150,000**	**366,670**	**366,670**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

239 American Rescue Plan Grant

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
239	American Rescue Plan Grant	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40016	Contribution From US Govt.	-	-	2,500,000	4,000,000
	Income	**-**	**-**	**2,500,000**	**4,000,000**
	Expenditures				
51103	Maintenance Operations	-	-	2,500,000	4,000,000
54504	Special Services	-	-	-	-
	Expenditures	**-**	**-**	**2,500,000**	**4,000,000**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

240 TCA Grant Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
240	TCA Grant Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40001	Contribution From State	-	-	56,000	-
	Income	**-**	**-**	**56,000**	**-**
	Expenditures				
54504	Special Services	-	-	56,000	-
	Expenditures	**-**	**-**	**56,000**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

241 Small Business Admin. Grant

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
241	Small Business Admin. Grant	-	-	-	15,731
	Fund Balance	**-**	**-**	**-**	**15,731**
	Income				
40016	Contribution From US Govt.	-	-	15,731	-
	Income	**-**	**-**	**15,731**	**-**
	Expenditures				
54504	Special Services	-	-	-	15,731
	Expenditures	**-**	**-**	**-**	**15,731**
	Fund Balance	**-**	**-**	**15,731**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

301 Debt Service Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
301	Debt Service Fund	391,806	380,026	380,026	368,728
	Fund Balance	**391,806**	**380,026**	**380,026**	**368,728**
	Income				
40015	Trf From Hotel Occupancy Tax Fund	465,323	472,278	472,278	474,798
40082	Bi-State CO Payment	201,250	201,090	201,090	208,690
41000	Interest Revenue	15,000	4,000	4,000	4,000
41034	Trf From TWU	1,797	190,490	190,490	183,300
41035	Trf From TIRZ #1 Fund	801,988	801,469	801,469	804,450
41042	Trf From TIRZ Bond Fund	196	-	-	-
46001	Current City Taxes	3,815,444	3,315,248	3,566,755	3,354,523
46002	Delinquent City Taxes	80,000	80,000	80,000	80,000
46003	Penalty & Interest	45,000	45,000	45,000	45,000
	Income	**5,425,999**	**5,109,575**	**5,361,082**	**5,154,761**
	Expenditures				
50005	Bonds Redeemed	3,905,000	3,995,000	3,995,000	4,145,000
50012	Bond Interest Expense	1,527,278	1,371,880	1,371,880	1,255,287
50019	Agent Fees	3,500	3,500	3,500	3,500
54523	Bank Service Charges	2,000	2,000	2,000	2,000
	Expenditures	**5,437,778**	**5,372,380**	**5,372,380**	**5,405,787**
	Fund Balance	**380,026**	**117,220**	**368,728**	**117,702**

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BUDGETED FUND BALANCE

417 2005 Bond Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
417	2005 Bond Fund	502,096	-	270,072	-
	Fund Balance	**502,096**	**-**	**270,072**	**-**
	Income				
41000	Interest Revenue	6,500	-	-	-
	Income	**6,500**	**-**	**-**	**-**
	Expenditures				
57007	Findley Street	238,524	-	270,072	-
	Expenditures	**238,524**	**-**	**270,072**	**-**
	Fund Balance	**270,072**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

422 2012 TIRZ Bond Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
422	2012 TIRZ Bond Fund	196	-	-	-
	Fund Balance	**196**	**-**	**-**	**-**
	Income				
	Income	**-**	**-**	**-**	**-**
	Expenditures				
50052	Trf To Debt Service Fund	196	-	-	-
	Expenditures	**196**	**-**	**-**	**-**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

423 2017 Bond Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
423	2017 Bond Fund	4,062,140	2,553,822	3,494,867	2,102,951
	Fund Balance	**4,062,140**	**2,553,822**	**3,494,867**	**2,102,951**
	Income				
41000	Interest Revenue	80,000	27,000	27,000	-
	Income	**80,000**	**27,000**	**27,000**	**-**
	Expenditures				
57052	Gibson Lane Extension	-	470,000	-	470,000
57094	Perot Theatre Restoration	72,000	-	-	-
57096	Airport Terminal	175,273	317,871	317,871	842,755
57097	Fire Station Relocation	300,000	-	298,225	-
57098	Courthouse Square Project	100,000	160,000	802,820	-
	Expenditures	**647,273**	**947,871**	**1,418,916**	**1,312,755**
	Fund Balance	**3,494,867**	**1,632,951**	**2,102,951**	**790,196**

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BUDGETED FUND BALANCE

424 2019 TIRZ Bond Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
424	2019 TIRZ Bond Fund	-	4,072,000	4,072,000	1,107,000
	Fund Balance	**-**	**4,072,000**	**4,072,000**	**1,107,000**
	Income				
40014	Proceeds From CO Bonds	7,000,000	-	-	-
41000	Interest Revenue	72,000	35,000	35,000	11,000
	Income	**7,072,000**	**35,000**	**35,000**	**11,000**
	Expenditures				
57052	Gibson Lane Extension	3,000,000	3,000,000	3,000,000	-
57066	TIRZ Projects	-	107,000	-	118,000
57097	Fire Station Relocation	-	1,000,000	-	1,000,000
	Expenditures	**3,000,000**	**4,107,000**	**3,000,000**	**1,118,000**
	Fund Balance	**4,072,000**	**-**	**1,107,000**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
501	Health Department Fund	815,674	759,608	759,608	617,170
	Fund Balance	**815,674**	**759,608**	**759,608**	**617,170**
	Income				
40001	Contribution From State	-	44,550	66,215	341,238
40031	Contribution From Others	218,921	-	-	11,026
41000	Interest Revenue	10,500	8,000	8,000	8,000
47351	City Contribution	75,000	75,000	75,000	75,000
47352	County Contribution	75,000	75,000	75,000	75,000
47358	General Clinic Fees	3,800	3,200	3,200	3,200
47359	Health Card Fees	200	100	100	100
47361	Family Planning Nhic	80,000	70,000	45,000	70,000
47364	Immun-Nhic-Medicaid	6,000	5,000	2,400	5,000
47367	Wic-Tdh Contract	467,905	450,000	450,000	450,000
47371	Immunization-Tdh Contr	147,233	147,233	147,233	147,233
47372	Public Heath Services	117,218	117,218	117,218	117,218
47374	Depreciation Reimburse	5,748	5,748	5,748	5,748
47379	Service From Private Inventory	500	350	1,273	350
47381	Title Xx/X Co-Pay Fees	500	800	800	800
47382	Tb Fees	1,000	1,000	1,000	1,000
47392	Family Planning - WHFPAT	121,156	130,000	120,000	120,000
	Income	**1,330,681**	**1,133,199**	**1,118,187**	**1,430,913**
	Expenditures				
50069	Trf To Technology Fund	6,552	6,714	6,714	6,714
51011	Stipend - Supervision	-	-	3,750	45,000
51013	Stipend - Maintenance	10,250	8,688	16,000	-
51101	Supervision	109,574	112,137	121,553	112,991
51102	Clerical	151,153	157,547	122,929	114,507
51103	Maintenance Operations	255,341	284,648	308,045	315,136
51105	Overtime	5,000	-	-	18,375
51106	Longevity Pay	5,225	6,073	5,108	5,171
51107	Incentive Pay	-	-	16,000	-
51112	Worker's Comp	2,986	3,030	3,060	1,572
51113	Pensions/Retirement	82,313	86,790	90,379	82,352
51114	Social Security	40,185	43,188	45,101	41,907

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BUDGETED FUND BALANCE

501 Health Department Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
51115	Group Insurance	94,061	103,769	99,935	111,282
51132	Telephone Allowance	-	146	-	-
52100	Indirect Expenses	-	-	-	-
52201	Supplies	53,300	53,230	53,095	72,210
52202	Wearing Apparel	50	100	100	100
52204	Food Supplies	300	300	300	350
52205	Postage/Shipping	900	975	1,075	1,100
52225	Unallowable Costs	6,500	6,500	3,800	5,000
53301	Buildings	144,905	50,000	125,000	35,000
53400	Computer Hard & Software	8,400	8,400	9,600	9,600
53405	Security & Surveillance	1,000	1,000	1,000	2,500
54500	Communications-In House	10,450	10,550	11,150	11,300
54501	Communications-Cellular	2,600	2,500	3,550	3,850
54502	Rental	5,475	5,850	5,850	5,950
54503	Insurance & Bond	18,000	18,000	18,000	18,000
54504	Special Services	317,671	118,829	115,829	294,217
54506	Travel & Training	21,882	28,764	15,976	27,093
54507	Utilties-Electricity	15,000	15,000	15,000	15,000
54508	Utilities-Water & Sewer	2,000	2,000	2,000	2,000
54509	Utilities-Gas	2,500	2,500	2,500	3,000
54525	Advertising	1,500	3,000	1,900	27,500
54608	Dues And Memberships	1,675	2,500	1,325	2,625
55801	Building & Facilities	10,000	10,000	35,000	10,000
	Expenditures	**1,386,747**	**1,152,727**	**1,260,624**	**1,401,402**
	Fund Balance	**759,608**	**740,080**	**617,170**	**646,681**

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BUDGETED FUND BALANCE

502 Public Library Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
502	Public Library Fund	(15,988)	-	-	-
	Fund Balance	**(15,988)**	**-**	**-**	**-**
	Income				
41000	Interest Revenue	500	500	-	-
46245	Due From Library	778,607	761,507	748,873	761,427
	Income	**779,107**	**762,007**	**748,873**	**761,427**
	Expenditures				
51013	Stipend - Maintenance	-	-	3,000	3,000
51101	Supervision	269,788	281,277	281,277	281,277
51102	Clerical	145,787	130,579	124,946	124,946
51103	Maintenance Operations	54,380	57,099	60,999	72,699
51104	Extra Help	57,227	57,227	52,986	46,638
51106	Longevity Pay	6,880	6,795	5,295	5,955
51112	Worker's Comp	2,107	1,918	1,905	1,556
51113	Pensions/Retirement	83,529	81,813	81,127	80,303
51114	Social Security	39,889	39,718	39,375	39,835
51115	Group Insurance	79,596	81,082	73,462	80,718
52206	Fuels And Lubricants	1,000	1,000	1,000	1,000
53403	Motor Vehicles-Dept.Use	5,000	5,000	5,000	5,000
54503	Insurance & Bond	17,286	18,000	18,000	18,000
54504	Special Services	650	500	500	500
	Expenditures	**763,119**	**762,008**	**748,873**	**761,427**
	Fund Balance	**-**	**-**	**-**	**-**

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BUDGETED FUND BALANCE

605 Federal Asset Forfeiture Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
605	Federal Asset Forfeiture Fund	124,183	115,683	115,683	86,883
	Fund Balance	**124,183**	**115,683**	**115,683**	**86,883**
	Income				
40031	Contribution From Others	10,000	10,000	-	10,000
41000	Interest Revenue	1,500	1,200	1,200	1,200
	Income	**11,500**	**11,200**	**1,200**	**11,200**
	Expenditures				
52207	Minor Tools And Equip	20,000	20,000	30,000	30,000
	Expenditures	**20,000**	**20,000**	**30,000**	**30,000**
	Fund Balance	**115,683**	**106,883**	**86,883**	**68,083**

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
702	Employee Health Claim Fund	1,379,338	1,312,214	1,312,214	1,370,083
	Fund Balance	**1,379,338**	**1,312,214**	**1,312,214**	**1,370,083**
	Income				
40004	Buyout Insurance	380,273	217,763	217,763	217,763
40005	Retiree Insurance Contribution	95,012	215,322	250,129	277,692
40006	Employer Contribution	2,977,051	3,163,117	3,719,962	3,942,668
40007	Employee Contribution	888,756	888,756	683,744	554,696
40008	Trf From Employee Benefit Trust Fund	9	-	-	-
40018	TWU Contribution	1,750,440	1,859,843	1,780,490	1,824,943
40020	Perot Theatre Contribution	125,705	133,562	115,652	-
40023	Airport Auth Contribution	103,271	109,725	86,353	88,814
40029	Refund of Contributions	42,301	-	-	-
40035	MSFCU Contribution	44,056	46,810	37,282	-
40041	Insurance Rebates	272,122	272,122	367,640	453,614
40050	Trf From General Fund	84,217	152,587	153,829	169,555
40080	Contribution From TSO	21,939	23,310	18,968	-
41000	Interest Revenue	17,000	14,000	14,000	14,000
47384	Employee Health Fees	4,000	4,000	4,000	4,000
	Income	**6,806,152**	**7,100,916**	**7,449,812**	**7,547,745**
	Expenditures				
50001	Health and Dental Claims	3,310,693	3,528,089	3,292,955	3,193,096
50008	Prescription Claims	1,383,392	1,343,149	1,747,590	1,875,147
50014	Life Insurance Premiums	165,034	181,537	181,537	181,537
50031	Stop Loss/Admin Costs	726,048	821,783	808,141	827,228
50032	Employee Assistance	13,905	13,905	13,905	13,905
50034	HRA Funding	525,502	525,502	525,502	-
50035	Compass	33,120	33,120	33,120	33,120
50038	HSA Funding	391,052	391,052	391,052	736,500
50039	Critical Illness	38,441	38,441	38,441	38,441
50058	Vision Premiums	38,147	38,147	38,147	38,147
51103	Maintenance Operations	48,603	98,461	98,461	110,925
51106	Longevity Pay	1,500	1,812	1,812	1,950
51107	Incentive Pay	-	-	1,000	-

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BUDGETED FUND BALANCE

702 Employee Health Claim Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
51112	Worker's Comp	485	651	661	374
51113	Pensions/Retirement	7,855	15,504	15,660	17,077
51114	Social Security	3,833	7,715	7,791	8,691
51115	Group Insurance	10,441	16,361	16,361	18,309
51132	Telephone Allowance	-	582	582	728
52201	Supplies	11,500	11,500	11,500	11,500
54500	Communications-In House	341	341	341	-
54504	Special Services	61,000	61,000	70,000	70,000
54521	Excise Fees	2,196	2,196	2,196	2,196
54523	Bank Service Charges	188	188	188	188
54525	Advertising	-	-	-	20,000
54610	Wellness Program	100,000	100,000	95,000	145,000
	Expenditures	**6,873,276**	**7,231,036**	**7,391,943**	**7,344,060**
	Fund Balance	**1,312,214**	**1,182,094**	**1,370,083**	**1,573,769**

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
703	Fleet Services Fund	225,202	50,000	50,000	50,000
	Fund Balance	**225,202**	**50,000**	**50,000**	**50,000**
	Income				
40050	Trf From General Fund	766,635	1,112,540	1,118,438	1,163,266
40055	Trf From Capital Replacement Fund	5,000	5,000	5,000	5,000
40074	Fuel Contribution TUTD	115,000	150,000	150,000	150,000
41000	Interest Revenue	1,200	500	1,200	1,200
	Income	**887,835**	**1,268,040**	**1,274,638**	**1,319,466**
	Expenditures				
50069	Trf To Technology Fund	1,312	1,367	1,367	1,367
51103	Maintenance Operations	241,773	245,940	245,940	257,806
51105	Overtime	2,250	5,000	5,000	7,500
51106	Longevity Pay	2,250	2,585	2,585	2,850
51107	Incentive Pay	-	-	5,000	-
51112	Worker's Comp	8,933	8,264	8,478	7,073
51113	Pensions/Retirement	38,252	38,204	39,138	39,183
51114	Social Security	18,668	19,012	19,461	19,940
51115	Group Insurance	48,101	52,742	52,744	66,380
51199	Accrued Payroll	-	-	-	-
52201	Supplies	558	2,000	2,000	4,500
52202	Wearing Apparel	1,108	2,500	500	3,000
52204	Food Supplies	-	250	250	250
52205	Postage/Shipping	9	50	50	50
52206	Fuels And Lubricants	371,500	515,000	455,000	500,000
52207	Minor Tools And Equip	2,650	12,000	7,000	15,990
52208	Janitorial Supplies	-	-	-	-
52209	Chemical Supplies	1,000	2,000	1,000	5,000
52212	Botanical And Agricultu	-	-	-	-
52213	Computer Supplies	-	-	-	-
52220	Safety Related Supplies	-	-	-	-
53301	Buildings	2,500	2,500	-	-
53400	Computer Hard & Software	6,225	6,300	10,800	10,000
53401	Furniture And Fixtures	-	-	-	-

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BUDGETED FUND BALANCE

703 Fleet Services Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
53402	Tools And Equipment	5,375	5,000	13,000	7,000
53403	Motor Vehicles-Dept.Use	-	-	-	-
53404	Motor Vehicles-Fleet	270,000	320,000	380,000	341,629
53405	Security & Surveillance	-	-	-	1,200
53406	Heavy Equip Maint	-	-	-	-
53407	Accident Repairs-Fleet	-	-	-	-
53412	Motor Veh - Os Repairs	-	-	-	-
54500	Communications-In House	1,500	1,500	1,500	1,500
54501	Communications-Cellular	900	1,000	1,000	2,000
54502	Rental	850	850	850	860
54503	Insurance & Bond	7,444	7,500	7,500	4,800
54504	Special Services	21,100	5,000	5,000	5,000
54506	Travel & Training	80	2,500	500	4,000
54507	Utilties-Electricity	4,500	4,500	4,350	4,500
54508	Utilities-Water & Sewer	500	550	550	578
54509	Utilities-Gas	2,500	2,500	2,650	3,000
54519	Meals/Local Expense	-	-	-	-
54523	Bank Service Charges	-	-	-	-
54525	Advertising	-	-	-	410
54608	Dues And Memberships	-	200	200	600
54611	Refuse Contract	1,200	1,225	1,225	1,500
55702	Major Tools & Equipment	-	-	-	-
55820	Capital Lease	-	-	-	-
	Expenditures	**1,063,038**	**1,268,040**	**1,274,638**	**1,319,466**
	Fund Balance	**50,000**	**50,000**	**50,000**	**50,000**

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BUDGETED FUND BALANCE

810 Member Cities Water Revenue Fund

		Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
	Fund Balance				
810	Member Cities Water Revenue Fund	-	-	-	-
	Fund Balance	**-**	**-**	**-**	**-**
	Income				
40120	Annona-Water Revenue	11,500	11,929	8,022	8,022
40121	Avery - Water Revenue	15,400	15,974	14,101	14,101
40122	Dekalb - Water Revenue	87,768	91,042	87,965	87,965
40123	Hooks - Water Revenue	166,196	172,395	180,112	180,112
40124	Maud - Water Revenue	55,364	57,429	53,415	53,415
40125	New Boston-Water Revenue	352,463	365,610	308,674	308,674
40126	Wake Village-Water Rev	164,985	171,139	167,109	167,109
40127	Nash - Water Rev	-	-	-	-
40128	TexAmericas-Water Revenue	-	-	-	-
40129	Riverbend - Water Revenue	243,245	252,318	154,194	154,194
40130	Member City Water Revenue	-	-	-	-
40135	Member City - True Up Revenue	-	-	-	-
40136	Member City - True Up Corr	-	-	-	-
40140	Member City - Capt Improvement	-	-	-	-
41000	Interest Revenue	-	-	-	-
46003	Penalty & Interest	39	-	-	-
	Income	**1,096,959**	**1,137,835**	**973,593**	**973,593**
	Expenditures				
50120	Transfer to TWU	999,066	1,036,291	856,143	856,143
50121	Riverbend-Membr Cty Rev	97,893	101,544	117,451	117,451
54524	Other Services	-	-	-	-
	Expenditures	**1,096,959**	**1,137,835**	**973,593**	**973,593**
	Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance October 1				
Texas Revenue Fund	4,199,817	3,698,186	3,213,011	2,730,872
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	32,511	124,433	124,760	132,304
2013 Bond Fund	28,026	27,509	27,421	30,087
2013 Bond Construction Fund	29,334	13,806	13,678	0
Millwood Depreciation Fund	212,306	689,705	626,266	900,484
North Texarkana Wastewater Treatment Plant Depreciation Fund	24,680	35,637	30,642	34,698
Equipment Fund	229,345	201,570	200,925	193,990
Technology Fund	175,494	357,546	406,146	611,190
South Regional Wastewater Treatment Plant Depreciation Fund	28,199	32,426	25,038	53,281
Compost Fund	151,100	238,979	170,928	213,859
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	202,222	204,525	255,927	183,862
TX Capital Improvement Fund	129,342	266,036	568,088	1,395,088
TX Infrastructure Fund	159,834	47,045	456,146	711,983
Wright Patman Corps of Engineers Cost Fund	6,188,247	7,898,016	7,706,446	9,232,340
Lake Texarkana Capital Improvement Fund	539,603	67,164	260,183	609,743
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	259,938	194,476	421,822	438,700
Fund Balance October 1	**12,589,997**	**14,097,059**	**14,507,426**	**17,472,482**
Revenue				
Texas Revenue Fund	19,899,230	21,998,319	19,917,515	20,716,119
IP Revenue Fund	1,201,930	1,537,081	1,523,976	1,528,575
2020 Refunding Bond Fund	274,134	186,787	198,034	173,930
2013 Bond Fund	165,389	163,144	165,810	162,015
2013 Bond Construction Fund	337	247	110	-
Millwood Depreciation Fund	436,179	435,878	434,027	433,871
North Texarkana Wastewater Treatment Plant Depreciation Fund	7,800	7,800	7,800	25,350
Equipment Fund	351,604	362,712	361,075	277,886
Technology Fund	504,447	437,025	435,067	423,702
South Regional Wastewater Treatment Plant Depreciation Fund	134,838	159,353	159,112	170,334
Compost Fund	225,166	67,198	66,239	15,106
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	133,366	132,090	131,910	131,950

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
TX Capital Improvement Fund	2,165,524	1,070,841	1,452,806	3,171,117
TX Infrastructure Fund	826,448	578,436	576,762	576,659
Wright Patman Corps of Engineers Cost Fund	1,667,338	1,692,919	1,627,894	1,629,419
Lake Texarkana Capital Improvement Fund	862,175	753,350	750,665	553,735
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	252,483	152,578	152,165	151,989
Revenue	**29,108,389**	**29,735,757**	**27,960,966**	**30,141,757**
Expenditures				
Texas Revenue Fund	20,886,036	23,515,653	20,399,654	21,864,203
IP Revenue Fund	1,201,930	1,537,081	1,523,976	1,528,575
2020 Refunding Bond Fund	181,884	190,490	190,490	185,490
2013 Bond Fund	165,994	163,144	163,144	165,056
2013 Bond Construction Fund	15,993	-	13,787	-
Millwood Depreciation Fund	22,219	885,007	159,808	1,034,205
North Texarkana Wastewater Treatment Plant Depreciation Fund	1,838	23,205	3,744	31,200
Equipment Fund	380,025	482,278	368,009	352,360
Technology Fund	273,795	420,942	230,023	654,892
South Regional Wastewater Treatment Plant Depreciation Fund	137,999	162,392	130,870	178,938
Compost Fund	205,338	69,454	23,307	53,191
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	79,660	162,277	203,976	173,115
TX Capital Improvement Fund	1,726,778	1,303,000	625,805	3,797,750
TX Infrastructure Fund	530,135	550,000	320,925	925,000
Wright Patman Corps of Engineers Cost Fund	149,138	102,000	102,000	102,000
Lake Texarkana Capital Improvement Fund	1,141,596	775,000	401,105	911,000
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	90,600	236,500	135,286	184,500
Expenditures	**27,190,959**	**30,578,423**	**24,995,910**	**32,141,476**
Fund Balance September 30				
Texas Revenue Fund	3,213,011	2,180,852	2,730,872	1,582,788
IP Revenue Fund	-	-	-	-
2020 Refunding Bond Fund	124,760	120,730	132,304	120,744
2013 Bond Fund	27,421	27,509	30,087	27,046
2013 Bond Construction Fund	13,678	14,053	0	0
Millwood Depreciation Fund	626,266	240,576	900,484	300,150

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BUDGET SUMMARY PAGES

Texarkana Water Utilities Fund Budget Summary

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
North Texarkana Wastewater Treatment Plant Depreciation Fund	30,642	20,232	34,698	28,848
Equipment Fund	200,925	82,004	193,990	119,516
Technology Fund	406,146	373,629	611,190	380,000
South Regional Wastewater Treatment Plant Depreciation Fund	25,038	29,387	53,281	44,677
Compost Fund	170,928	236,723	213,859	175,774
Customer Loan Fund	-	-	-	-
Personnel Policy Fund	255,927	174,338	183,862	142,697
TX Capital Improvement Fund	568,088	33,877	1,395,088	768,455
TX Infrastructure Fund	456,146	75,481	711,983	363,642
Wright Patman Corps of Engineers Cost Fund	7,706,446	9,488,935	9,232,340	10,759,759
Lake Texarkana Capital Improvement Fund	260,183	45,514	609,743	252,478
Waggoner Creek Wastewater Treatment Plant Capital Improvement Fund	421,822	110,554	438,700	406,189
Fund Balance September 30	**14,507,426**	**13,254,393**	**17,472,482**	**15,472,764**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Texas Revenue Fund	4,199,817	3,698,186	3,213,011	2,730,872
Fund Balance	**4,199,817**	**3,698,186**	**3,213,011**	**2,730,872**
Income				
Water and Sewer Sales	13,324,882	13,640,016	13,518,596	13,673,296
Water Connection Fees	6,400	8,060	6,875	6,880
Service Charge	338,224	599,220	238,259	238,520
Regional Water Treatment Plant Fees	2,014,609	2,271,544	2,239,467	2,907,732
Wholesale Water Sales	1,288,403	2,871,972	1,371,841	1,266,800
Wholesale Sewer Charges	535,058	563,100	550,735	550,800
Interest Income	216,962	54,403	110,494	127,286
IP Service Charge	40,300	40,300	40,300	40,300
IP Service Charge (Expan)	18,900	18,900	18,900	18,900
AR Share LT Operations	509,454	700,167	607,073	720,208
UN Share LT Operations	42,635	52,782	45,764	55,905
MN Share LT Operations	53,277	13,525	11,727	14,014
MC Share Wtr Operations (Cash	854,797	814,808	792,579	729,612
Miscellaneous Income	655,329	349,522	364,905	365,866
Income	**19,899,230**	**21,998,319**	**19,917,515**	**20,716,119**
Expenditures				
Total Operating Expenses	11,795,854	14,712,845	11,837,030	12,781,910
Share of North Texarkana Operations	86,969	105,146	74,257	86,160
Share of Millwood Operations	1,004,975	705,454	670,925	701,313
Bond Fund 2020 Ref (2004)	181,884	172,823	190,490	188,300
Bond Fund 2013	165,994	151,416	163,144	165,056
Share 1998 AR Debt Service	-	-	-	-
Share 1998-B AR Debt Service	-	-	-	-
Share 2007 AR Refunding	416,205	426,304	417,478	420,000
Transfer to Gen Fund -IP	18,900	18,900	18,900	18,900
Transfer to Gen Fund	37,500	37,500	37,500	37,500
Millwood Depreciation Fund	430,830	430,710	430,830	430,830
North Texarkana Depreciation	7,800	7,800	7,800	25,350
Equipment Acquisition Fund	284,490	357,850	357,850	275,260
Technology Fund	442,540	359,898	359,898	349,296
Personnel Policy Fund	130,000	130,000	130,000	130,000

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

Texas Revenue Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Capital Improvement Fund	1,200,000	1,050,000	1,050,000	1,212,000
Infrastructure Fund	622,256	574,236	574,236	574,236
Compost Fund	63,220	63,220	63,220	12,256
WP COE Cost Fund	1,578,419	1,578,419	1,578,419	1,578,419
LT Capital Improvement Fund	289,590	418,392	418,392	299,781
River Bend Water District	1,776,271	1,952,235	1,791,573	2,326,186
Waggoner Creek Capital Improvement	100,000	-	-	-
SR WWTP Depreciation Fund	133,487	157,850	157,850	168,520
Other/Legal	118,852	104,655	69,862	82,930
Expenditures	**20,886,036**	**23,515,653**	**20,399,654**	**21,864,203**
Fund Balance	**3,213,011**	**2,180,852**	**2,730,872**	**1,582,788**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

IP Revenue Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
IP Revenue Fund				
Fund Balance	**-**	**-**	**-**	**-**
Income				
Wholesale Water Sales	1,201,930	1,537,081	1,523,976	1,528,575
Income	**1,201,930**	**1,537,081**	**1,523,976**	**1,528,575**
Expenditures				
Total Operating Expenses	1,201,930	1,537,081	1,523,976	1,528,575
Total Capital Outlay				
Expenditures	**1,201,930**	**1,537,081**	**1,523,976**	**1,528,575**
Fund Balance	**-**	**-**	**-**	**-**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

Texas 2020 Refunding Bond Fund (Refunded 2004 Bond)

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Texas 2020 Ref (2004) Bond Fund	32,511	124,433	124,760	132,304
Fund Balance	**32,511**	**124,433**	**124,760**	**132,304**
Income				
Transfer from Revenue Fund	272,913	172,823	184,119	172,680
Transfer from Reserve Fund	178	12,898	12,898	200
Interest Income	1,043	1,066	1,017	1,050
Income	**274,134**	**186,787**	**198,034**	**173,930**
Expenditures				
Interest-February	15,088	3,300	-	3,300
Interest -August	1,797	2,190	2,190	2,190
Principal	165,000	185,000	188,300	180,000
Agent Fees				
Expenditures	**181,884**	**190,490**	**190,490**	**185,490**
Fund Balance	**124,760**	**120,730**	**132,304**	**120,744**

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BUDGETED FUND BALANCE

Texas 2013 Bond Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Texas 2013 Bond Fund	28,026	27,509	27,421	30,087
Fund Balance	**28,026**	**27,509**	**27,421**	**30,087**
Income				
Transfer from Revenue Fund	164,415	151,416	151,416	151,416
Transfer from 2013 Bond Const		-	13,787	
Transfer from Reserve Fund	155	10,821		10,599
Interest Income	819	907	607	
Income	**165,389**	**163,144**	**165,810**	**162,015**
Expenditures				
Interest-February	35,497	34,072	34,072	32,528
Interest -August	35,497	34,072	34,072	32,528
Principal	95,000	95,000	95,000	100,000
Expenditures	**165,994**	**163,144**	**163,144**	**165,056**
Fund Balance	**27,421**	**27,509**	**30,087**	**27,046**

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BUDGETED FUND BALANCE

Texas 2013 Bond Construction Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Texas 2013 Bond Construction Fund	29,334	13,806	13,678	0
Fund Balance	**29,334**	**13,806**	**13,678**	**0**
Income				
Transfer from Revenue Fund		-		
Transfer from LT Capital Impr		-		
Bond Proceeds		-		
Salvage Iron from 16" Water Line Removal		-		
Interest Income	337	247	110	-
Income	**337**	**247**	**110**	**-**
Expenditures				
Hwy 82 Water Line Relocation Project:				
Materials (Piping, Fittings, Valves, etc.)				
Equipment Rental/ Fuel				
Transfer To 2013 Bond Const			13,787	
Other:				
System Improvements	15,993	-		-
Expenditures	**15,993**	**-**	**13,787**	**-**
Fund Balance	**13,678**	**14,053**	**0**	**0**

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BUDGETED FUND BALANCE

Millwood Depreciation Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Millwood Depreciation Fund	212,306	689,705	626,266	900,484
Fund Balance	**212,306**	**689,705**	**626,266**	**900,484**
Income				
Transfer from Revenues	430,830	430,710	430,830	430,830
Plans/Specs	-	-	-	-
Interest Income	5,349	5,168	3,197	3,041
Income	**436,179**	**435,878**	**434,027**	**433,871**
Expenditures				
Storage Building				
Sludge Pond Cleaning - 2020	89			
Basin Lining (1)		252,560	-	245,120
Replace Security Cameras				
Replace Valves- Filters 3,4,7 & 8		164,164	147	288,187
SCADA Upgrade		31,570		49,024
Mixer Gearbox Repair	7,327			
Emergency Low Svc Pump Motor Repairs	14,803			
Sludge Pond Cleaning (only 2)-2021		110,495	119,490	
Sludge Pond Cleaning (only 2)-2022				73,536
Transformer Study		22,099		
Flash Mixer		7,577		
Chemical Bldg Roof Replacement		63,140		61,280
Automatic Transfer Switch		126,280	15,693	122,187
Low Service Repair/Rebuild		41,041		39,832
High Service Repair/Rebuild		63,140	-	61,280
Chlorine Analyzer		2,941	3,031	
Generator Load Bank Test/Fluid Change			21,448	
#2 High Service Retro Fit				49,024
Online Turbidity Meters (8)				11,030
Filter Air Units Repl (2)				33,704
Expenditures	**22,219**	**885,007**	**159,808**	**1,034,205**
Fund Balance	**626,266**	**240,576**	**900,484**	**300,150**

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BUDGETED FUND BALANCE

North Texarkana Wastewater Treatment Plant Depreciation Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
North Texarkana Wastewater Treatment Plant Depreciation Fund	24,680	35,637	30,642	34,698
Fund Balance	**24,680**	**35,637**	**30,642**	**34,698**
Income				
Transfer from Revenues	7,800	7,800	7,800	25,350
Interest Income		-		
Plans/Specs		-		
Income	**7,800**	**7,800**	**7,800**	**25,350**
Expenditures				
Aeriation Tanks Cleaned Out/Joints Resealed	1,075	6,825	-	
UV System Repairs	764	16,380	-	
Pump/Motor/VFD Replacements - 2021			3,744	
Pump/Motor/VFD Replacements - 2022				15,600
Painting Exposed Metal				5,850
Driveway/Parking Lot Repairs				9,750
Expenditures	**1,838**	**23,205**	**3,744**	**31,200**
Fund Balance	**30,642**	**20,232**	**34,698**	**28,848**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

Equipment Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Equipment Fund	229,345	201,570	200,925	193,990
Fund Balance	**229,345**	**201,570**	**200,925**	**193,990**
Income				
Transfer from Revenue Fund	284,490	357,850	357,850	275,260
CD Maturity Funds not Reinvested	63,895			
Interest Income	3,220	4,862	3,225	2,626
Income	**351,604**	**362,712**	**361,075**	**277,886**
Expenditures				
FY 2020	380,025			
FY 2021		482,278	368,009	
FY 2022				352,360
Expenditures	**380,025**	**482,278**	**368,009**	**352,360**
Fund Balance	**200,925**	**82,004**	**193,990**	**119,516**

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BUDGETED FUND BALANCE

Technology Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Technology Fund	175,494	357,546	406,146	611,190
Fund Balance	**175,494**	**357,546**	**406,146**	**611,190**
Income				
Transfer from Revenue Fund	442,540	359,898	359,898	349,296
Other Transfers	-	-		
Reimbursement - Miller County				
Reimbursement - Bowie County	57,904	57,205	57,205	57,205
Hosted Services	-	14,823	14,823	14,823
Interest Income	4,003	5,099	3,141	2,378
Income	**504,447**	**437,025**	**435,067**	**423,702**
Expenditures				
FY 2020	273,795			
FY 2021		420,942	230,023	
FY 2022				654,892
Expenditures	**273,795**	**420,942**	**230,023**	**654,892**
Fund Balance	**406,146**	**373,629**	**611,190**	**380,000**

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
South Regional Wastewater Treatment Plant Depreciation Fund	28,199	32,426	25,038	53,281
Fund Balance	**28,199**	**32,426**	**25,038**	**53,281**
Income				
Transfer from Revenues	133,487	157,850	157,850	168,520
Interest Income	1,351	1,503	1,262	1,814
Income	**134,838**	**159,353**	**159,112**	**170,334**
Expenditures				
SRWWTP Wireless SCADA	3,881			
Pumps/Motors/VFD Replacements-2020	26,243			
SO2 Evaporator Replacement				
Grit Basin 401, 402 Repair	6,594			
Barscreen 222 Rebuild	8,831			
Plant Wireless SCADA	2,194			
Boiler Rebuilds	19,962			
Digester Repairs	7,046			
Fuel Station Repairs	5,701			
Repair 200PS Generator Auto Transfer Switch	13,968			
Repair Primary Clarifier #503 Drive	43,581			
Pumps/Motors/VFD Replacements-2021		30,640	30,640	
Chiller Replacement		52,088	51,206	
Barscreen Rebuild		30,640	-	
Inlfuent Pump Rebuild (2)			12,256	
Rotork Actuator Valve Repl			18,384	
Chlorine-SO2 Rebuild		30,640		
Wireless SCADA		18,384	18,384	18,384
WIMS Software Repl.-Cyber				
Pumps/Motors/VFD Replacements-2022				30,640
Grit Basin 401 Rebuild				24,512
Roof Repair 500 Buidling				7,354
Non-Pot Pump Rebuild 1000 PS				15,320
In-Plant Waste Pump Rebuild				9,192
1400 Digester Pump Repl.				6,128

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BUDGETED FUND BALANCE

South Regional Wastewater Treatment Plant Depreciation Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
800 FC Gate Repl.				6,128
Influent Pump Rebuild				30,640
Boiler Rebuilds				30,640
Expenditures	**137,999**	**162,392**	**130,870**	**178,938**
Fund Balance	**25,038**	**29,387**	**53,281**	**44,677**

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BUDGETED FUND BALANCE

Compost Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Compost Fund	151,100	238,979	170,928	213,859
Fund Balance	**151,100**	**238,979**	**170,928**	**213,859**
Income				
Transfer from Revenue Fund	63,220	63,220	63,220	12,256
Proceeds from Asset Disposal				
Proceeds from TML-Insur Reimb	158,675			
Plans/Specs				
Interest Income	3,271	3,978	3,019	2,850
Income	**225,166**	**67,198**	**66,239**	**15,106**
Expenditures				
Equipment Wear Parts	8,692	28,413	11,342	13,359
Dozer Repair	10,423	-		
Equipment Shed Roof Repair	2,507	-		
Compost Operations Building		31,570	3,757	
Concrete Pad Repairs	8,661	9,471		9,192
Tub Grinder Fire-TML Reimb	171,136			
Compost Site Security Camera	3,919			
Hammer Mill, Complete				30,640
580 Dump Truck Repairs			8,208	
Expenditures	**205,338**	**69,454**	**23,307**	**53,191**
Fund Balance	**170,928**	**236,723**	**213,859**	**175,774**

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BUDGETED FUND BALANCE

Personnel Policy Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Personnel Policy Fund	202,222	204,525	255,927	183,862
Fund Balance	**202,222**	**204,525**	**255,927**	**183,862**
Income				
Transfer from Revenues	130,000	130,000	130,000	130,000
Interest Income	3,366	2,090	1,910	1,950
Income	**133,366**	**132,090**	**131,910**	**131,950**
Expenditures				
Termination Pay	29,692	53,207	117,724	77,209
Social Security	2,271	4,070	9,006	5,906
Post Retirement Benefits	47,696	105,000	77,246	90,000
Expenditures	**79,660**	**162,277**	**203,976**	**173,115**
Fund Balance	**255,927**	**174,338**	**183,862**	**142,697**

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BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
TX Capital Improvement Fund	129,342	266,036	568,088	1,395,088
Fund Balance	**129,342**	**266,036**	**568,088**	**1,395,088**
Income				
Transfer from Revenue Fund	1,200,000	1,050,000	1,050,000	1,212,000
Transfer from Txk, TX General Fund			-	1,950,000
Interest Income	25,857	20,841	8,984	9,117
Prorata Fees		-		
Plans	850	-		
State Reimbursements-TX DOT			388,847	
CD Maturity-Funds not Reinvested	675,000			
Other Reimbursements	263,818		4,974	
Income	**2,165,524**	**1,070,841**	**1,452,806**	**3,171,117**
Expenditures				
Water System Improvements	28,078	60,000	40,000	60,000
Sewer System Improvements	20,504	60,000	45,000	60,000
Loop Dead End Mains	39,095	60,000		1,000,000
Automatic Water Flush Valves (5)	-			
North Txk Sewer Project PH II (2008 Annexation)	609,110		326,117	
Loop Water Mains-Moores Ln/ N Park Area	2,521	-		
TX DOT Kings Hwy W&S Reloc	340,547	-	68,804	
TX DOT I-30 & FM 2148-TX DOT Reimb	132,936		76,864	
Chlorine Conversion Project-20	3,025			
Elevated Tank Cathodic Repairs		30,000		30,000
Water & Sewer Mains-104 Hubbard	10,866	-		
Looping Dead End Water Mains-South Txk Ph I	497,359	-		
Pine Knoll & Cedar Hil Sewer Replacement	23,417	-		
Emergency 36" Water Line Repair-N.Stateline	6,505	-		
Colonial Cir Sewer Repair	12,814	-		
I-30 Valve		80,000		80,000

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BUDGETED FUND BALANCE

TX Capital Improvement Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
2018 Annexation Areas Water & Sewer		850,000	49,250	1,250,000
FM 2148- 12" Water Line Relocation		150,000		-
FY21 Chlorine Conversion		13,000	13,000	
Chlorine Conversion Project-22		-		32,000
Gin Road Water 8"			6,069	168,320
Gin Road Sewer 6"			701	117,430
Transfer to Txk, TX General Fund	-			1,000,000
Expenditures	**1,726,778**	**1,303,000**	**625,805**	**3,797,750**
Fund Balance	**568,088**	**33,877**	**1,395,088**	**768,455**

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BUDGETED FUND BALANCE

TX Infrastructure Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
TX Infrastructure Fund	159,834	47,045	456,146	711,983
Fund Balance	**159,834**	**47,045**	**456,146**	**711,983**
Income				
Transfer from Revenues	622,256	574,236	574,236	574,236
Plans & Specs.	350	-		
Other Reimbursements	201,389			
Interest Income	2,453	4,200	2,526	2,423
Income	**826,448**	**578,436**	**576,762**	**576,659**
Expenditures				
College Drive Area Sewer	97,237			100,000
New Boston Rd/ Robison Rd Repl 12" Sewer		250,000	-	250,000
Engineering Design-TX DOT-Reloc W&S in ROW-I-30	300	-		
Replace MH @ Cooper Ln. with LS				150,000
Barkwood Sewer Repl/Reloc				250,000
TX DOT- Kings Hwy Water and Sewer Relocation	384,844			
Hwy 67 & Loop 151 Sewer Crossing	47,755	-	164,925	
College Drive Area Sewer-PH II		150,000		
Replace Sewer Behind 2905 Texas Blvd		75,000	75,000	
Texas Water and Sewer Rate Study		75,000	-	75,000
Concord Pl. 18" Swr Main Reloc			50,000	
916 S.Hill Rd. 6" Swr Ext			31,000	
Deerwood Access Road Repairs				100,000
Expenditures	**530,135**	**550,000**	**320,925**	**925,000**
Fund Balance	**456,146**	**75,481**	**711,983**	**363,642**

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BUDGETED FUND BALANCE

Wright Patman Corps of Engineers Cost Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Wright Patman Corps of Engineers Cost Fund	6,188,247	7,898,016	7,706,446	9,232,340
Fund Balance	**6,188,247**	**7,898,016**	**7,706,446**	**9,232,340**
Income				
Transfer for Revenue Fund	1,578,419	1,578,419	1,578,419	1,578,419
Interest Income	88,919	114,500	49,475	51,000
Income	**1,667,338**	**1,692,919**	**1,627,894**	**1,629,419**
Expenditures				
Hillco Partners-LWP Water Rights Legal/Lobbyist Professional Services	68,069	102,000	102,000	102,000
TCEQ Water Rights Application Fee	81,069			
Expenditures	**149,138**	**102,000**	**102,000**	**102,000**
Fund Balance	**7,706,446**	**9,488,935**	**9,232,340**	**10,759,759**

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BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 20-21
Fund Balance				
Lake Texarkana Capital Improvement Fund	539,603	67,164	260,183	609,743
Fund Balance	**539,603**	**67,164**	**260,183**	**609,743**
Income				
Member Cities	56,932	82,358	82,358	60,801
Transfers from Arkansas	168,478	244,250	244,250	189,419
Transfers from Texas	289,590	418,392	418,392	299,781
Other Transfers from Arkansas				
Other Transfers from Texas				
Interest Income	14,002	7,750	2,851	2,784
CD Maturity Funds	331,732			
Miscellaneous	1,442	600	2,814	950
Income	**862,175**	**753,350**	**750,665**	**553,735**
Expenditures				
TCEQ Item: Basin Lining (1 Basin)	270,817			
TCEQ Item: Basin Gates and Weirs	26,018			
High Service #5 Pump Bowl	6,475			
Settled Water Mixing Chamber	19,515			
Rate of Flow Venturies for 4 Filter Effluent Lines	10,147			
Pump and Motor Rebuild	44,947			
PC & Ipad Replacements	2,673			
Low Service Power Upgrade	490,334			
New Boston Transfer Switch	7,980			
SCADA Upgrades-All Sites	14,990		37,685	
Replace Ferris Mower	9,215			
Replace 1/2 Ton Truck	46,916			
Gate Opener for Back Gate	3,525			
Low Service Power Upgrade	30,042			
300K Gallon Standpipe Painting-Avery	77,992			
AC/ Insulation at Low Service	43,663			
Plant Drainage Ditch Clearing	26,766			
Portable Tank Mixer	9,580			
Emerg. Rebuild HS Pump		270,000	47,407	270,000
MCC Control Panel Replacement (incl engineering)		420,000	19,000	200,000

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BUDGETED FUND BALANCE

Lake Texarkana Capital Improvement Fund (Member Cities)

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 20-21
SCADA Upgrade-Patman		50,000	27,240	70,000
#4 Low Svc. Pump/Motor			41,620	
NB Rd Metering			37,473	
Filter Turbidimeters			18,940	
#4 Low Svc. Valve/Actuator Repl			35,005	
NB/MC Communication			24,069	
Repl. 1/2T Pickup			24,166	
Fiber Storage Shed			28,500	
Influent Valve & Actuator		35,000		90,000
WP WTP Parking Lot/Rd Repair				100,000
NB Booster Station VFD				71,000
Install Vents-3.0 MG Clearwells				50,000
Repair outside of GST's-NB, Hooks, Dekalb				50,000
Security Cameras			10,000	
Chlorine CL17 Analyzer/Controllers				10,000
Raw Water Line Air Release Valves			50,000	
	1,141,596	**775,000**	**401,105**	**911,000**
	260,183	**45,514**	**609,743**	**252,478**

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BUDGETED FUND BALANCE

Waggoner Creek Wastewater Treatment Capital Improvement Fund

	Actual 19-20	Adopted 20-21	Revised 20-21	Proposed 21-22
Fund Balance				
Waggoner Creek Wastewater Treatment Capital Improvement Fund	259,938	194,476	421,822	438,700
Fund Balance	**259,938**	**194,476**	**421,822**	**438,700**
Income				
Transfer from Revenue Fund	100,000	-	-	-
Contributions from Wake Village	73,887	73,887	73,887	73,887
Contributions from Nash	73,887	73,887	73,887	73,887
Plans/Specs	-	-		
Interest Income	4,709	4,804	4,391	4,215
Income	**252,483**	**152,578**	**152,165**	**151,989**
Expenditures				
Waggoner Creek Engineering Fees	90,600	184,500	100,758	184,500
#3 Influent Pump VFD	4,198			
Pump/Motor/VFD Repair-21		15,000	2,999	0
Emer. Repair Chlorine Basin Wall		12,000	7,364	0
Replace 17 yr old 1/2 Ton Plant Pick-up		25,000	24,166	0
Expenditures	**90,600**	**236,500**	**135,286**	**184,500**
Fund Balance	**421,822**	**110,554**	**438,700**	**406,189**

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CAPITAL IMPROVEMENT PLAN

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Capital Improvement Projects

Project	Source	Amount
Budgeted in Fiscal Year 2022		
Airport Terminal (Texas Share)	2017 Bond	842,755
Gibson Bridge	2017 Bond	470,000
Gibson Bridge	TIRZ #1 Fund	1,123,716
Fire Station Relocation	2019 TIRZ Bond	1,000,000
Fire Station Relocation	TIRZ #1 Fund	1,000,000
Total		4,436,471
Anticipated in Future Years		
Airport Terminal (Texas Share)	2017 Bond	831,977
Bel Air Drainage Project		1,000,000
Bringle Lake/University Blvd. Sidewalk Extenstion		505,170
Capp Street Extension		1,218,386
Channel Improvements from 10th/Oak to 11th/Walnut		3,002,190
Channel Improvements from Potomac to Sabine		2,036,757
College Drive Reconstruction		4,561,030
Cowhorn Creek Drainage Improvements		3,426,501
Drainage Improvements-Cherry Hills and Pecan Cove		1,200,020
Drainage Improvements-Palisades and St. Michael Dr. to Gregory		1,344,853
Drainage Improvements-Wyatt Lane and Lexington/Concord		1,640,242
Drainage Improvments from 14th/Wood to 22nd/Wood		2,691,844
Elizabeth Street Reconstruction		3,543,620
Fire Station Relocation		5,619,185
Forest Brooke Drainage Project		500,000
Galleria Oaks Drive Concrete Replacement		3,623,547
Moores Lane Concrete Reconstruction		3,018,453
New Boston Road and Texas Boulevard		1,922,505
North Highland Estates Concrete Reconstruction		3,577,500
North Kenwood Road Reconstruction		6,897,669
North Park Road Repaving		5,291,516
Northridge Drainage Improvements		1,941,554
Pecan Creek Addition - Stonewall Drainage Project		850,000
Perot Theatre Restoration & Art Park		13,335,601
Pleasant Hills Drainage Project		1,283,807
Richmond Pines Drainage Improvements		2,873,395
Robin Lane/Galleria Oaks Traffic Circle		1,325,704
Robison Road Reconstruction		3,910,549
Rochelle Addition Drainage Improvements		7,328,237
Shilling Lane Street Reconstruction		5,721,164
Shilling Subdivision Drainage Improvements		3,142,113
Sleepy Hollow Drainage Project		1,302,370
St. Michael Drive and Richill Drive Drainage Improvements		1,047,333
Waco St. and Falvey St. Concrete Reconstruction		9,763,918
Wade Lane Reconstruction		3,904,135
Total		115,182,845
Grand Total		119,619,316

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TAX DATA

Attachment: 2021-064 ATTH 01 Draft Budget FY 2022 Revised 08.23.21 (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

2021 Tax Rate Calculation Worksheet

Date: 08/05/2021 09:39 AM

Taxing Units Other Than School Districts or Water Districts

City of Texarkana — Taxing Unit Name

903-798-3900 — Phone *(area code and number)*

PO Box 1967, Texarkana, TX 75504 — Taxing Unit's Address, City, State, ZIP Code

www.ci.texarkana.tx.us — Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate tl No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxabl value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimate values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governi body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water Distric Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Vot Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet i offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$2,715,823,527
2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$335,938,528
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	$2,379,884,999
4. 2020 total adopted tax rate.	$0.700000/$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.	
A. **Original 2020 ARB values:**	$0

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B. **2020 values resulting from final court decisions:**	$0
C. **2020 value loss.** Subtract B from A.[3]	$0
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25. A. **2020 ARB certified value:**	$0
B. **2020 disputed value:**	$0
C. **2020 undisputed value.** Subtract B from A.[4]	$0
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	$0
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	$2,379,884,999
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory.[5]	$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
A. **Absolute exemptions.** Use 2020 market value:	$174,706
B. **Partial exemptions.** 2021 exemption amount or 2021 percentage exemption times 2020 value:	$1,880,707
C. **Value loss.** Add A and B.[5]	$2,055,413
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
A. **2020 market value:**	$72,782
B. **2021 productivity or special appraised value:**	$0
C. **Value loss.** Subtract B from A.[7]	$72,782
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	$2,128,195
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund.[8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$100,012,395
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	$2,277,744,409
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by $100.	$15,944,210
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded	$1,503

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by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.[8]	
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16.[10]	$15,945,713
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11] A. **Certified values:**	$2,729,856,036
B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office:	$0
C. **Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	$0
D. **Tax increment financing:** Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]	$479,995
E. Total 2021 value. Add A and B, then subtract C and D.	$2,729,376,041
19. Total value of properties under protest or not included on certified appraisal roll.[13] A. **2021 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	$71,596,101
B. **2021 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	$0
C. **Total value under protest or not certified:** Add A and B.	$71,596,101
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$353,186,356
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20.[17]	$2,447,785,786

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22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020. Include both real and personal property. Enter the 2021 value of property in territory annexed.[18]	$0
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2021.[19]	$8,984,736
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	$8,984,736
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	$2,438,801,050
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by $100.[20]	$0.653834/$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate.[21]	

[1]Tex. Tax Code Section 26.012(14)
[2]Tex. Tax Code Section 26.012(14)
[3]Tex. Tax Code Section 26.012(13)
[4]Tex. Tax Code Section 26.012(13)
[5]Tex. Tax Code Section 26.012(15)
[6]Tex. Tax Code Section 26.012(15)
[7]Tex. Tax Code Section 26.012(15)
[8]Tex. Tax Code Section 26.03(c)
[9]Tex. Tax Code Section 26.012(13)
[10]Tex. Tax Code Section 26.012(13)
[11]Tex. Tax Code Section 26.012,26.04(c-2)
[12]Tex. Tax Code Section 26.03(c)
[13]Tex. Tax Code Section 26.01(c) and (d)
[14]Tex. Tax Code Section 26.01(c)
[15]Tex. Tax Code Section 26.01(d)
[16]Tex. Tax Code Section 26.012(6)(b)
[17]Tex. Tax Code Section 26.012(6)
[18]Tex. Tax Code Section 26.012(17)
[19]Tex. Tax Code Section 26.012(17)
[20]Tex. Tax Code Section 26.04(c)
[21]Tex. Tax Code Section 26.04(d)
[22]*Reserved for expansion*
[23]*Tex. Tax Code Section 26.044*
[24]Tex. Tax Code Section 26.0441

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SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	$0.562300/$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet*.	$2,379,884,999
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by $100.	$13,382,093
31. Adjusted 2020 levy for calculating NNR M&O rate. **A. M&O taxes refunded for years preceding tax year 2020** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	$1,177
B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	$479,995
C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	$0
D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$-478,818
E. Add Line 30 to 31D.	$12,903,275
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet*.	$2,438,801,050
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by $100.	$0.529082/$100
34. Rate adjustment for state criminal justice mandate.[23] **A. 2021 state criminal justice mandate:** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$0

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B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D. Enter the rate calculated in C. If not applicable, enter 0.	$0.000000/$100
35. Rate adjustment for indigent health care expenditures.[24] **A. 2021 indigent health care expenditures:** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	$0
B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D. Enter the rate calculated in C. If not applicable, enter 0.	$0.000000/$100
36. Rate adjustment for county indigent defense compensation.[25] **A. 2021 indigent defense compensation expenditures:** Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.	$0
B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D.Multiply B by 0.05 and divide by Line 32 and multiply by $100.	$0.000000/$100
E. Enter the lessor of C and D. If not applicable, enter 0.	$0.000000/$100
37. Rate adjustment for county hospital expenditures.[26] **A. 2021 eligible county hospital expenditures:** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.	$0
B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.	$0

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C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D.Multiply B by 0.08 and divide by Line 32 and multiply by $100.	$0.000000/$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	$0.000000/$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.	$0
A. Amount appropriated for public safety in 2020. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	$0
B. Expenditures for public safety in 2020. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	$0.000000/$100
C. Subtract B from A and divide by Line 32 and multiply by $100.	
D. Enter the rate calculated in C. If not applicable, enter 0.	$0.000000/$100
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$0.529082/$100
40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.	
A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	$16,773,916
B. Divide Line 40A by Line 32 and multiply by $100.	$0.687793
C. Add Line 40B to Line 39.	$1.216875
41. 2021 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$1.259465/$100
D41. ***Disaster Line 41 (D41):*** **2021 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	$0.000000/$100

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tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.[27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	
42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses A. **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.[28] Enter debt amount.	$5,405,788
B. Subtract **unencumbered fund amount** used to reduce total debt.	$380,026
C. Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none)	$0
D. Subtract **amount paid** from other resources.	$1,951,210
E. **Adjusted debt.** Subtract B, C, and D from A.	$3,074,552
43. Certified 2020 excess debt collections. Enter the amount certified by the collector.[28]	$0
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	$3,074,552
45. 2021 anticipated collection rate. A. Enter the 2021 anticipated collection rate certified by the collector:[29]	
B. Enter the 2020 actual collection rate	100.00%
C. Enter the 2019 actual collection rate	100.00%
D. Enter the 2018 actual collection rate	100.00%
E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.[31]	100.00% 100.00%
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	$3,074,552
47. 2021 total taxable value. Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$2,447,785,786
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by $100.	$0.125605/$100

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49. 2021 voter-approval tax rate. Add Lines 41 and 48.	$1.385070/$100
D49. *Disaster Line 49 (D49):* 2021 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$0.000000/$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

[23]Tex. Tax Code Section 26.044
[24]Tex. Tax Code Section 26.0441
[25]Tex. Tax Code Section 26.0442
[26]Tex. Tax Code Section 26.0443
[27]Tex. Tax Code Section 26.042(a)
[28]Tex. Tax Code Section 26.012(7)
[29]Tex. Tax Code Section 26.012(10) and 26.04(b)
[30]Tex. Tax Code Section 26.04(b)
[31]Tex. Tax Code Section 26.04(h),(h-1) and (h-2)

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SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters.[20] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.	$0
52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] **Taxing units that adopted the sales tax in November 2020 or in May 2021.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.[34] **- or -** **Taxing units that adopted the sales tax before November 2020.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$18,610,130
53. 2021 total taxable value. Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$2,447,785,786
54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by $100.	$0.760285/$100
55. 2021 NNR tax rate, unadjusted for sales tax.[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$0.653834/$100
56. 2021 NNR tax rate, adjusted for sales tax. **Taxing units that adopted the sales tax in November 2020 or in May 2021.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.	$0.653834/$100
57. 2021 voter-approval tax rate, unadjusted for sales tax.[36] Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$1.385070/$100
58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	$0.624785/$100

[31] *Reserved for expansion*
[32] Tex. Tax Code Section 26.041(d)
[33] Tex. Tax Code Section 26.041(i)
[34] Tex. Tax Code Section 26.041(d)
[35] Tex. Tax Code Section 26.04(c)
[36] Tex. Tax Code Section 26.04(c)

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SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ.[37] The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	$0
60. 2021 total taxable value. Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$2,447,785,786
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by $100.	$0.000000/$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$0.624785/$100

[37]Tex. Tax Code Section 26.045(d)
[38]Tex. Tax Code Section 26.045(i)

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SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.[39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and[40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);[41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.[42]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.[43]

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0.026000
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	$0.026000/$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate.[23] Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$0.650785/$100

[39]Tex. Tax Code Section 26.013(a)
[40]Tex. Tax Code Section 26.013(c)
[41]Tex. Tax Code Section 26.0501(a) and (c)
[42]Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022
[43]Tex. Tax Code Section 26.063(a)(1)

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SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit.[44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.[45]

De Minimis Rate Worksheet	Amount/Rate
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$0.529082/$100
69. 2021 total taxable value. Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$2,447,785,786
70. Rate necessary to impose $500,000 in taxes. Divide $500,000 by Line 69 and multiply by $100.	$0.020426
71. 2021 debt rate. Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet*.	$0.125605/$100
72. De minimis rate.[23] Add Lines 68, 70 and 71.	$0.000000/$100

[44]Tex. Tax Code Section 26.012(8-a)
[45]Tex. Tax Code Section 26.063(a)(1)

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SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year[47].

NOTE: This section will not apply to any taxing units in 2021. It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
73. 2020 adopted tax rate. Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
74. Adjusted 2020 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. **- or -** If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster.[48] Enter the final adjusted 2020 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	N/A
75. Increase in 2020 tax rate due to disaster. Subtract Line 74 from Line 73.	N/A
76. Adjusted 2020 taxable value. Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
77. Emergency revenue. Multiply Line 75 by Line 76 and divide by $100.	N/A

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78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by $100. [49]	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

[46]Tex. Tax Code Section 26.042(b)
[47]Tex. Tax Code Section 26.042(f)
[48]Tex. Tax Code Section 26.042(c)
[49]Tex. Tax Code Section 26.042(b)
[50]Tex. Tax Code Section 26.04(c-2) and (d-2)

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate
As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). $0.653834/$100
Indicate the line number used: 26

Voter-Approval tax rate
As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). $0.650785/$100
Indicate the line number used: 67

De minimis rate
If applicable, enter the de minimis rate from Line 72. $0.000000/$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.[50]

print here Suzanne K. Kinder
Printed Name of Taxing Unit Representative

sign here Suzanne K. Kinder
Taxing Unit Representative

08/05/2021
Date

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City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☑ Foster a Healthy Community
Run the Operations	☑ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2021-064 Goals & Perspectives (2529 : 2021-064 ORD Fiscal Year 2022 Budget)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/13/2021 1:03 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-068 rezoning Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Single Family-2 to Single Family-3. Saudi Spry, owner.		

Briefing: 8/23/2021 **Public Hearing:** 8/23/2021 **Council Vote:** 8/23/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

See attached letter of opposition received August 9, 2021.

Executive Summary and Background Information:

This is a request by Saudi Spry, owner, to rezone Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street from Single Family-2 to Single Family-3. The property is currently vacant land. The proposed use is a double wide HUD code manufactured home.

The Future Land Use Map designates this property as “Neighborhood Residential”.

The adjacent zoning is Single Family-2 to the north, south, east, and west. The adjacent land use is vacant land to the north, south, east, and west.

The City’s Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

While there are no manufactured homes in the immediate area, there is a HUD code manufactured home at 1403 Plum Street and one at 2107 West 14th Street. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site-built homes. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to

building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff Recommends for approval of this request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2021

Attachments

a. 2021-068 ORD rezoning 2301 W. 12th Street (DOCX)
b. 2021-068 ATTH 01 (maps) (PDF)
c. 2021-068 ATTH 02 (Letter of opposition) (PDF)
d. 2021-068 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission		Laura Puckett	Department Head Review	Completed 08/04/2021 3:06 PM
Building Code Administration		Mashell Daniel	Review	Completed 08/05/2021 1:34 PM
City Manager	David Orr	Review	Completed	08/05/2021 2:35 PM
City Council	Jennifer Evans	Meeting	Completed	08/09/2021 6:00 PM

Meeting History

08/09/21 City Council MOVED FORWARD Next: 08/23/21

Z-21-15

ORDINANCE NO. 2021-068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 1, BLOCK 19, WEST TEXARKANA ADDITION, LOCATED AT 2301 WEST 12TH STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street,** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Single Family-2 to Single Family-3 on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3.**

Attachment: 2021-068 ORD rezoning 2301 W. 12th Street (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **23rd day of August, 2021.**

ATTEST:

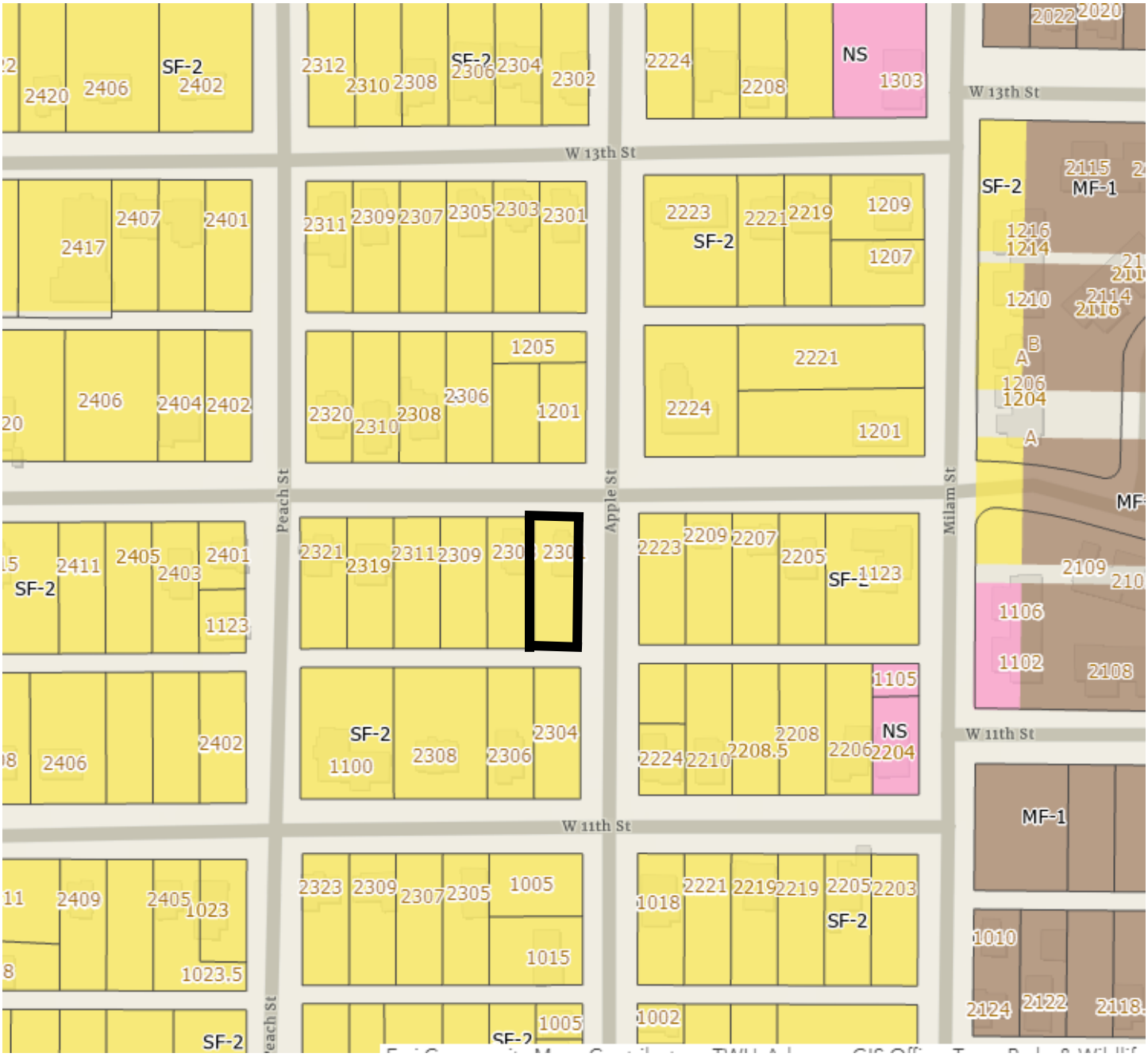
_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-068 ORD rezoning 2301 W. 12th Street (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

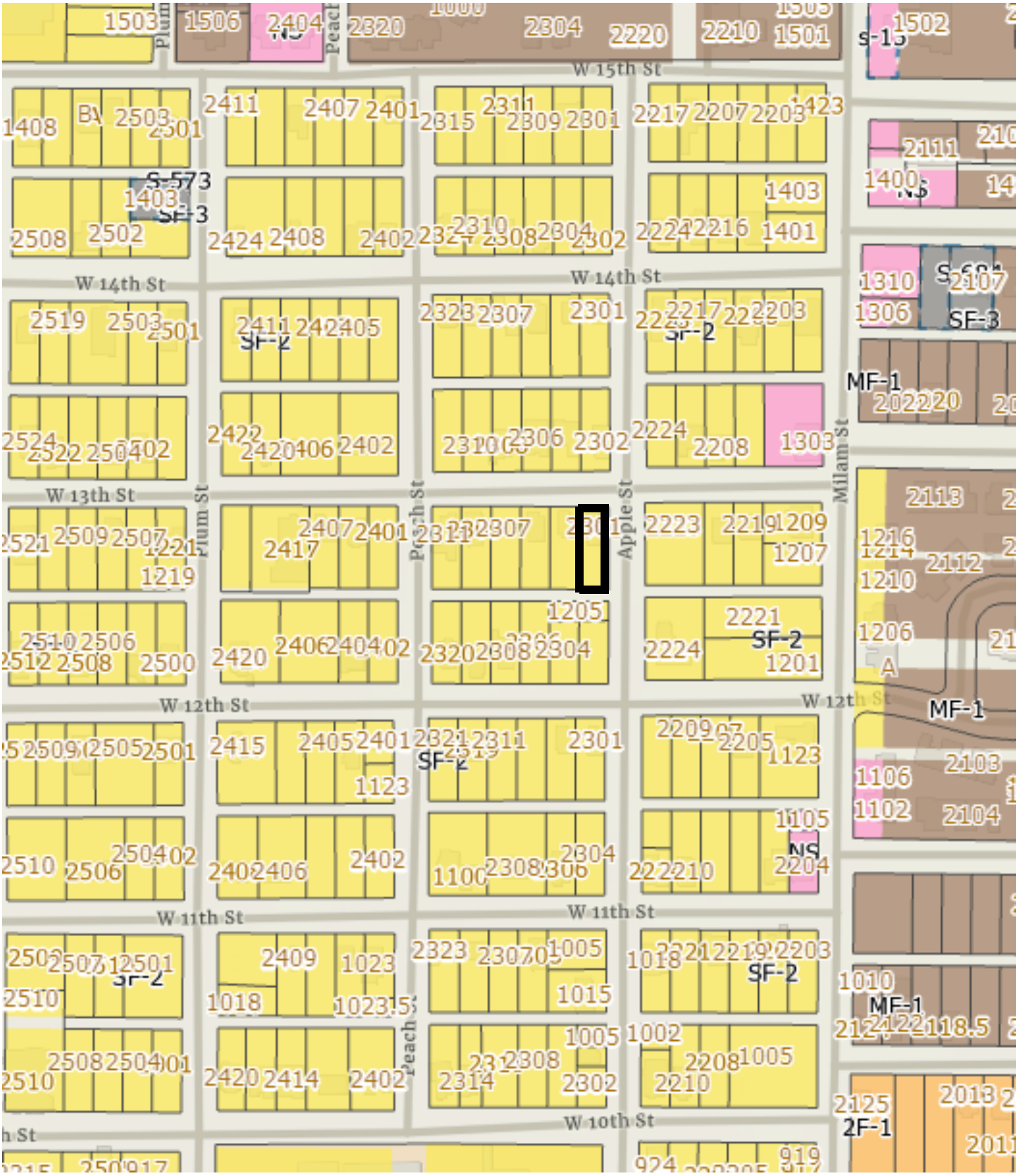
2301 W 12th Street

Z-21-15



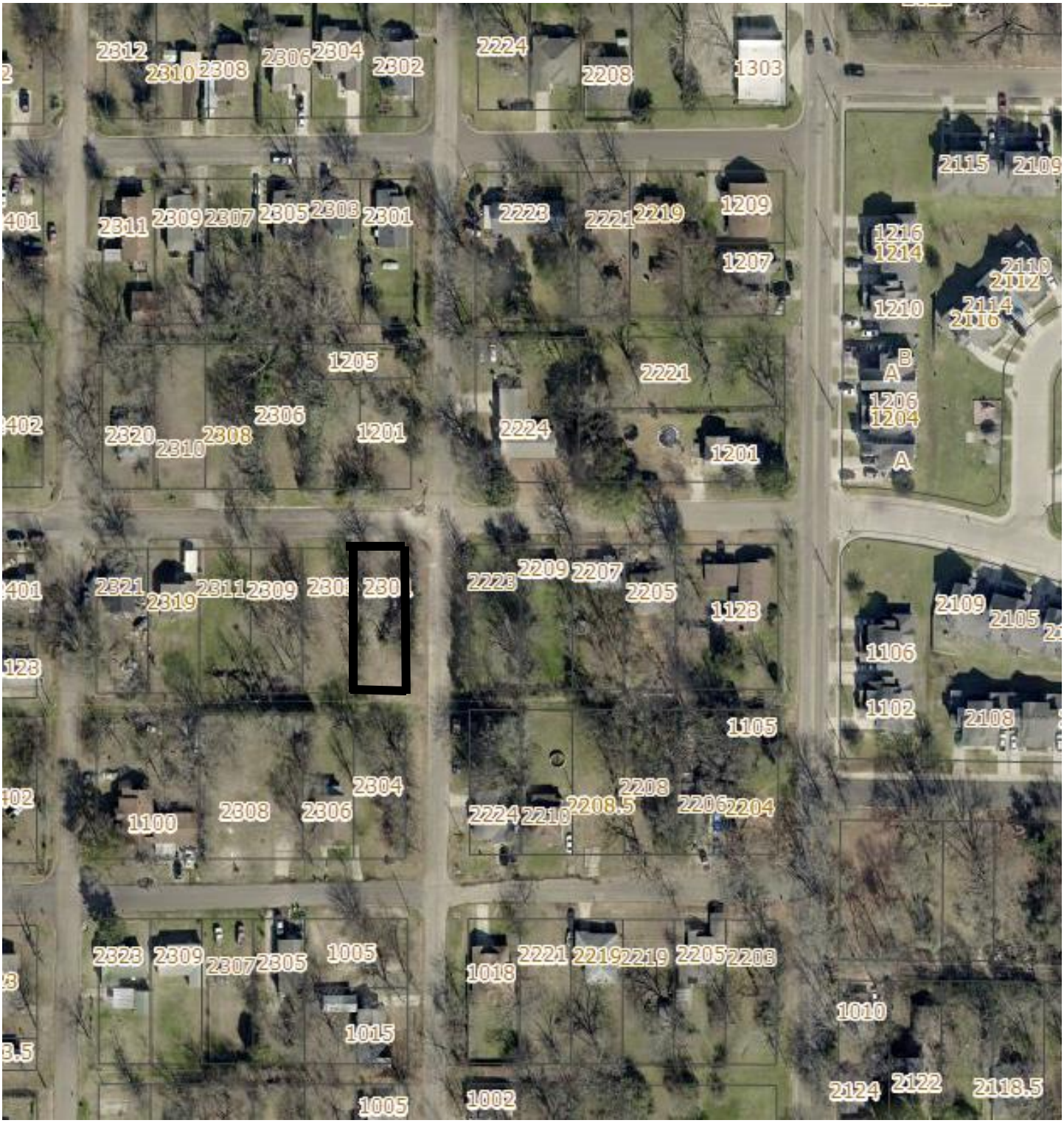
Attachment: 2021-068 ATTH 01 (maps) (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

2301 W 12th Street



Attachment: 2021-068 ATTH 01 (maps) (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

2301 W 12th Street



Attachment: 2021-068 ATTH 01 (maps) (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

Ronald E. Patterson Realestate
3410 Pecan Ridge Dr. Rowlett, Texas 75088
Cell: 214-649-9299
Email: ron.patterson@att.net

August 9, 2021

Planning and Zoning Commission
City of Texarkana
220 Texas Blvd. Rm 301
Texarkana, Texas 75504

RE: Proposed Change in Zoning for 2301 W. 12st. Case Number Z-21-15 to Allow a double-wide HUD code manufactured home

Dear Members of the Zoning Commission and the Texarkana City Council;

This letter comes in protest of the above referenced proposed change in zoning classification **at 2301 W. 12th Street, Texarkana, Texas 75501.** I am a concerned property owner (3rd Generation) with property within 200 ft. of the proposed change (2303 W. 12th, 2305 W. 12th). I believe the proposed change would negatively impact my property values and would be deleterious to future residential construction and roof-top growth in Rose Hill.

Further, such proposed action would be counter to the Housing Authority's expressed goal of creating viable neighborhoods, and opportunities for self-sufficiency that enhance the quality of life for citizens of Texarkana, Texas.

From an Economic and Community Development (Block Grant) view, such a change in zoning, in the already depressed but rebounding Rose Hill African American Community, would spell the death nail to future Economic and Community Development projects/funding in that area. Corporate franchise and grocery businesses exclude Manufactured Housing Roof-Tops in their count for retail potential.

This proposal could set the precedence to allow for additional manufactured housing in Rose Hill which would be in direct conflict with the City's Planning and Zoning Mission to promote the orderly growth and expansion of the City, and the City's Comprehensive Plan.

I strongly oppose the Zoning Case Number Z-21-15.

Very Sincerely,

Ronald E. Patterson
Concerned Rose Hill Property owner.

c. Debbie Burk <Burk@txkusa.org>
Laura Puckett lpuckett@txkusa.org
Malvin A. Patterson Malvintony.patterson@yahoo.com
Melva Flowers mflowers@texarkanaha.org

Attachment: 2021-068 ATTH 02 (Letter of opposition) (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-068 Goals & Perspective (2533 : 2021-068 ORD rezoning at 2301 W. 12th St)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 8/5/2021 4:17 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Administrative Coordinator
Subject:	Ordinance No. 2021-069 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Saudi Spry, owner.		

Briefing: 8/23/2021 **Public Hearing:** 8/23/2021 **Council Vote:** 8/23/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not applicable.

Executive Summary and Background Information:

This is a request by Saudi Spry, owner, for a Specific Use Permit to allow the location of a refurbished double wide HUD code manufactured home as a residence on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. The refurbishing started July 1, 2021 and was finished on August 4, 2021. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, south, east, and west. The adjacent land use is vacant land to the north, south, east, and west.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

The proposed manufactured home was built in 2001. However, this home has been completely remodeled and updated. Please see attached photographs.

Staff recommends for approval of this request with the following stipulations:

1. That one renovated 2001 double wide HUD code manufactured home be allowed on this property.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.

4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

Not applicable.

Staff Recommendation:

Staff recommends for approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission voted 5 to 1 recommending for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

July 6, 2021

Attachments

a. 2021-069 ORD approving SUP at 2301 W. 12th St. (DOCX)
b. 2021-069 ATTH 01 (Maps) (PDF)
c. 2021-069 ATTH 02 (Photos) (PDF)
d. 2021-069 ATTH 03 (Letter from Ace Mobile Homes) (PDF)
e. 2021-069 Goals & Perspective (DOCX)

Staff Coordination

Planning & Zoning Commission	Completed	Laura Puckett 08/04/2021 3:06 PM	Department Head Review	
Building Code Administration	08/05/2021 1:35 PM	Mashell Daniel	Review	Completed
City Manager	David Orr	Review	Completed	08/05/2021 3:55 PM
City Council	Jennifer Evans	Meeting	Completed	08/09/2021 6:00 PM

Meeting History

08/09/21	City Council	MOVED FORWARD	Next: 08/23/21

ORDINANCE NO. 2021-069 S-742

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-742 TO ALLOW THE LOCATION OF A DOUBLE-WIDE HUD CODE MANUFACTURED HOME ON LOT 1, BLOCK 19, WEST TEXARKANA ADITION, LOCATED AT 2301 WEST 12TH STREET, TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a double-wide HUD Code manufactured home on **Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **five (5) to one (1) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a double-wide HUD Code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-742** for the location of a double-wide HUD Code manufactured home on Lot 1, Block 19, West Texarkana Addition, located at **2301 West 12th Street,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2021-069 ORD approving SUP at 2301 W. 12th St. (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That one renovated 2001 double-wide HUD code manufactured home be allowed on this property.
2. That the double-wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double-wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **23rd day of August, 2021.**

ATTEST:

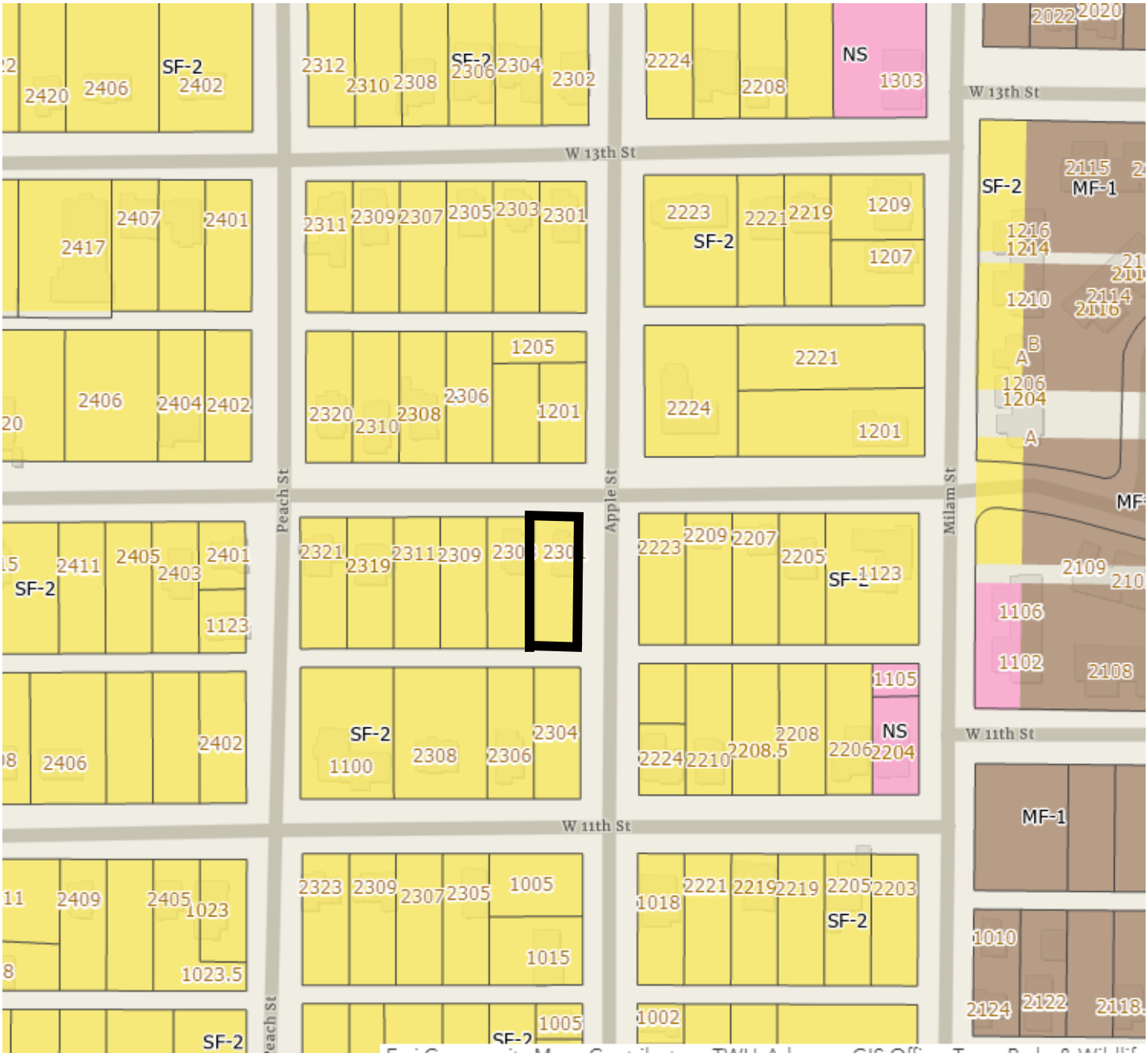
_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-069 ORD approving SUP at 2301 W. 12th St. (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

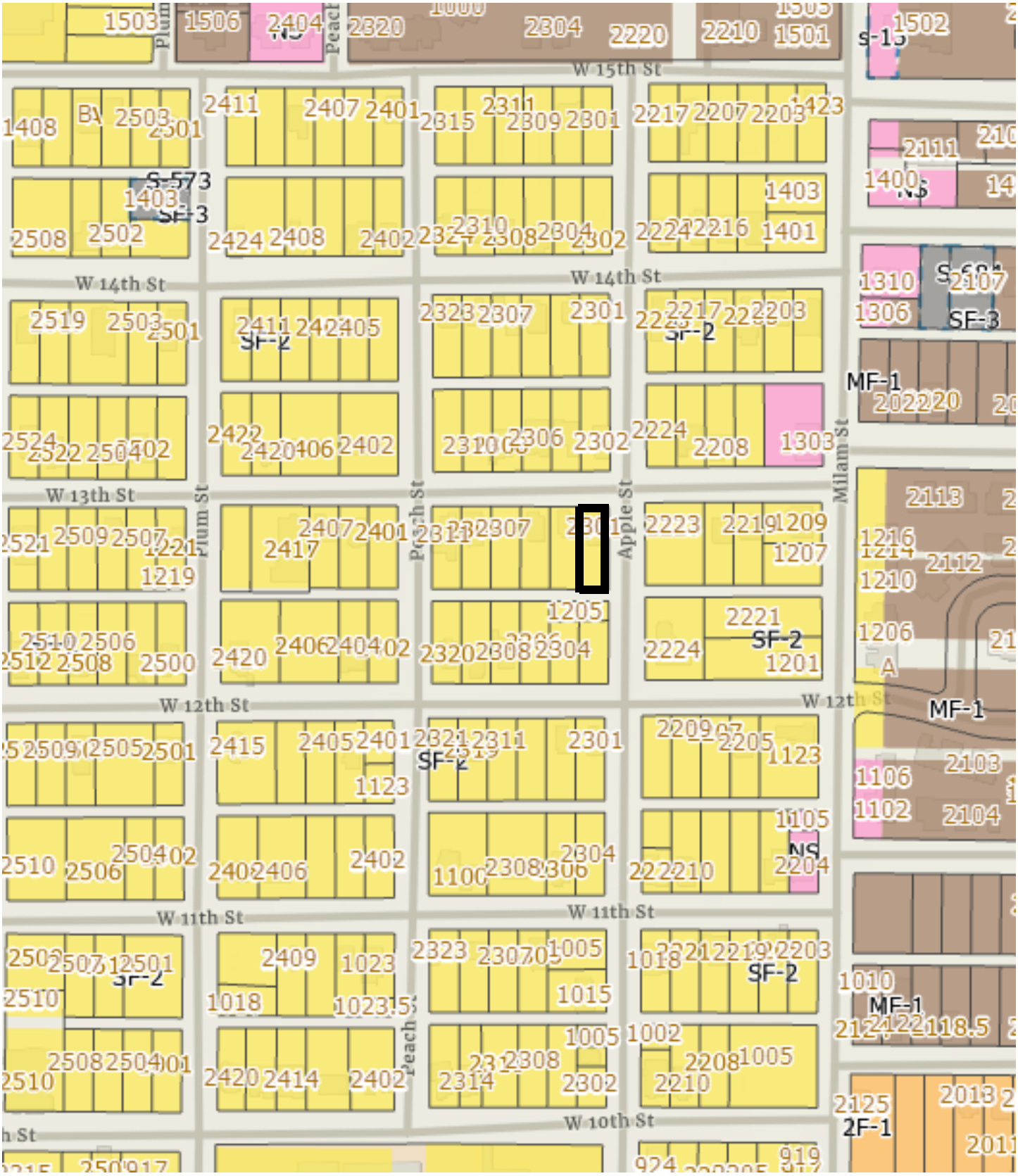
2301 W 12th Street

S-742



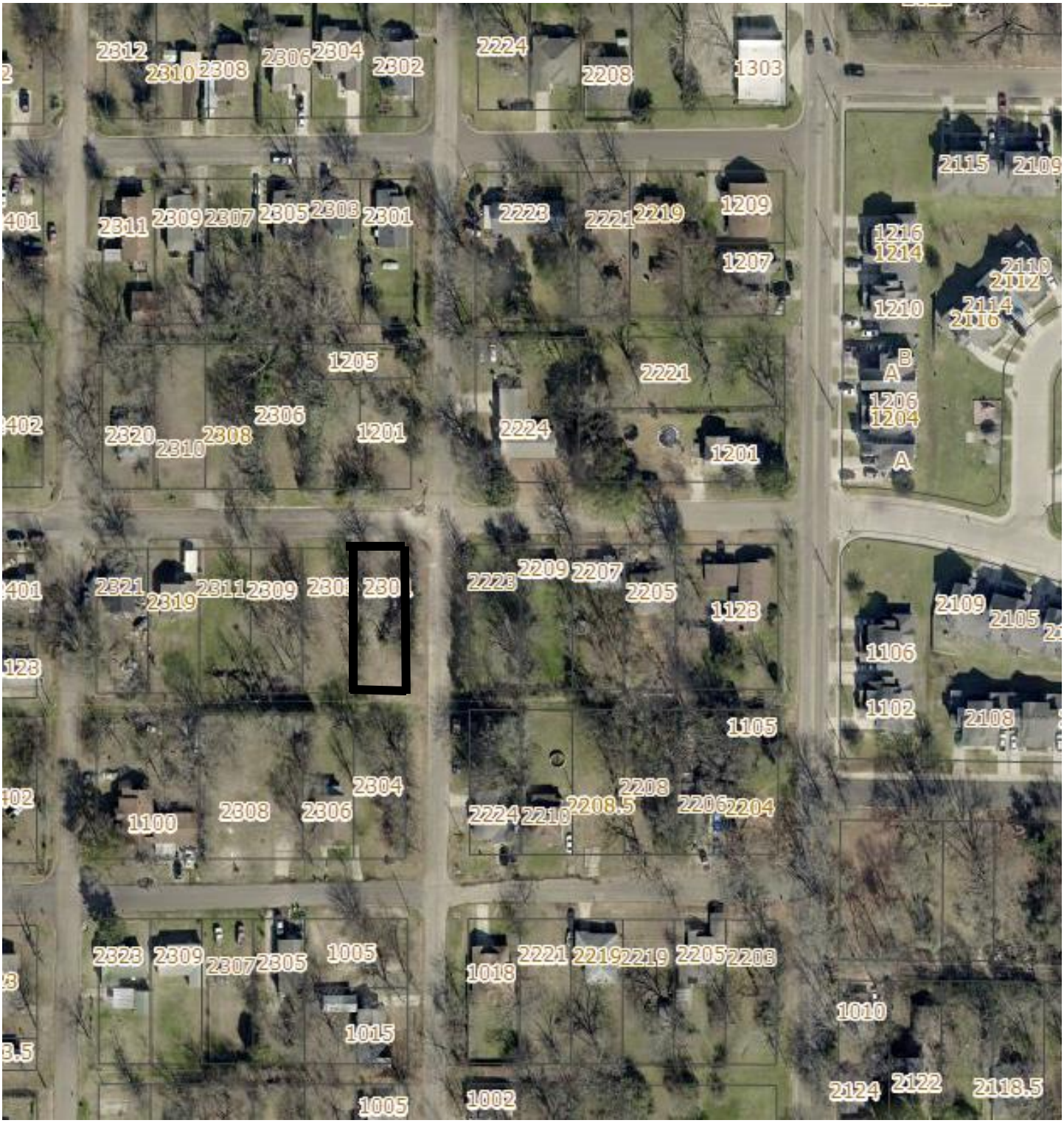
Attachment: 2021-069 ATTH 01 (Maps) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

2301 W 12th Street



Attachment: 2021-069 ATTH 01 (Maps) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

2301 W 12th Street



Attachment: 2021-069 ATTH 01 (Maps) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)



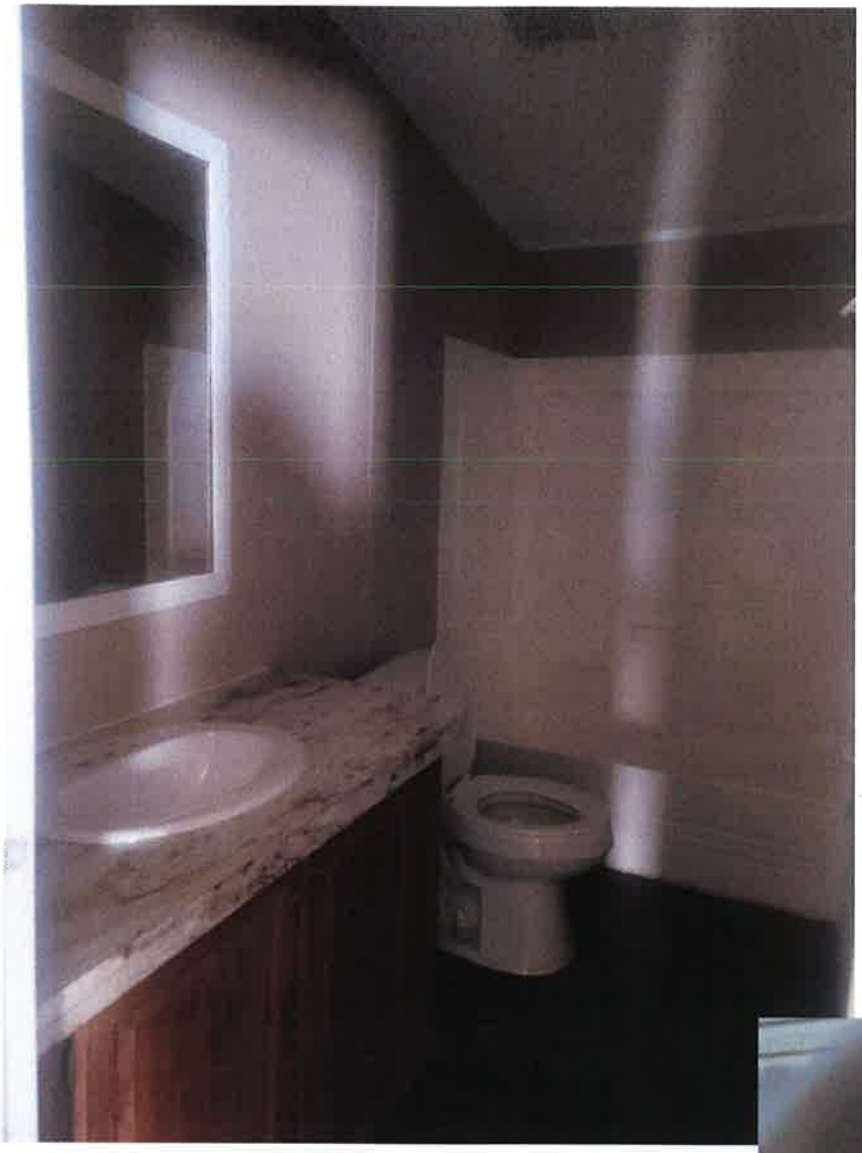


Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





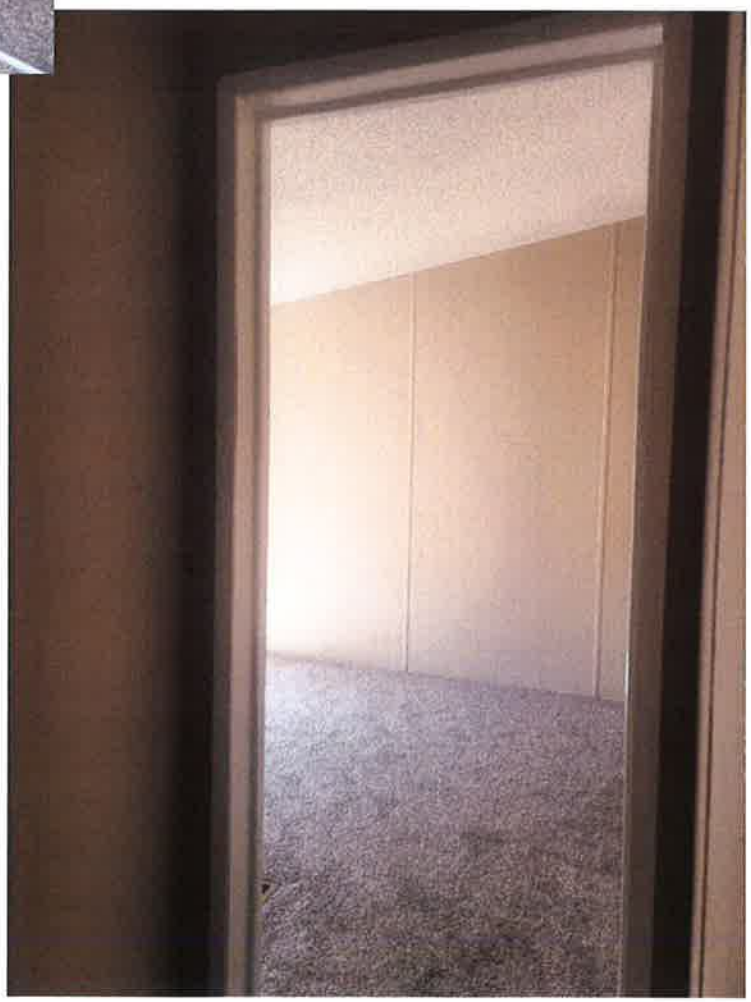
Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)





Attachment: 2021-069 ATTH 02 (Photos) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

June 10, 2021

To whom it may concern,

This home is a 2001 Southern Energy, it is a 4 bedroom 3 bath home. This home has been completely refurbished. Any holes that were in the drywall have been fixed and the walls have been textured and painted. This home features new counter tops, new ceramic sinks in the bath rooms and a new sink in the kitchen. This home has a new water heater and once delivered it will have a new HVAC system inside and out. This home's electrical and plumbing systems have been repaired or replaced and function tested. The exterior of the home had some water damage, all damage was removed and properly repaired. All of our homes have to be refurbished and meet or exceed Texas habitability standards. This home comes with a 60 day habitability warranty enforced by the state of Texas. The TDHCA Manufactured homes division will come and inspect the home once it is delivered and setup to ensure that it is done correctly. Ace Mobile Homes, LLC is licensed and bonded with the state.

If you have any questions please feel free to contact me anytime.

Thank you,

Melanie Rinehart

Melanie Rinehart, GM

Ace Mobile Homes, LLC

903-556-2384

Attachment: 2021-069 ATTH 03 (Letter from Ace Mobile Homes) (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☑ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2021-069 Goals & Perspective (2534 : 2021-069 ORD granting SUP at 2301 W 12th St.)