



CITY OF TEXARKANA

CITY COUNCIL

AGENDA • AUGUST 26, 2019

Council Chambers

Regular Meeting

6:00 PM

**220 TEXAS BLVD.
TEXARKANA, TX 75501**

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Betty Williams

Ward 5

Bill Harp

Ward 2

Mary Hart

Ward 4

Christie Alcorn

Ward 6

Josh Davis



The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER BILL HARP

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Wednesday, September 4, 2019 at 12:15 p.m. - Second Public Hearing on Tax Rate

Monday, September 9, 2019 at 6:00 p.m.

Monday, September 23, 2019 at 6:00 p.m.

Parks & Recreation Events:

September 7 th	Dixie Fall League Begins	Spring Lake Park
September 7 th	Texarkana Soccer Fall League Begins	Wallace Park

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

IV. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

V. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on July 8, 2019 at 6:00 PM.

Open Forum: Comments from the public (Limit 5 minutes each)

Per Council rules adopted April 9, 2018, agenda items scheduled for a public hearing or which have already had a public hearing are not to be addressed at the "Open Forum".

Action Items

2. Consideration and adoption of proposed revised council rules for Open Forum.

HB 2840 Information

VI. FIRST BRIEFINGS

1. Ordinance No. 2019-078 granting a Specific Use Permit to allow the additional uses of tattooing, application of permanent cosmetics and microblading on Lot 13, Richmond-McKnight Addition, located in a tenant space at 3003 Richmond Road. Curt Green & Co., applicant. Kara May, agent.

Public Hearing: September 9, 2019
Council Vote: September 9, 2019

2. Ordinance No. 2019-079 rezoning a 6.762 acre tract of land in the J.G. Dunn HRS, A-141 and the U. Carpenter HRS, A-822, located at 8204 N. Kings Highway. Single Family-1, PD-General Retail and Office to Single Family-1. Shannon Kelley, applicant.

Public Hearing: September 9, 2019
Council Vote: September 9, 2019

VII. PUBLIC HEARINGS

1. Ordinance No. 2019-068 granting a Specific Use Permit to allow the application of permanent cosmetics/microblading on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa Parrott, owner. Amy Yancey, agent.

Public Hearing: August 26, 2019
Council Vote: August 26, 2019

2. Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

Public Hearing: August 26, 2019
Council Vote: August 26, 2019

3. Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending September 30, 2020.

Public Hearing: August 26, 2019
Council Vote: August 26, 2019

4. Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all taxable property in the City of Texarkana, Texas.

Public Hearing: August 26, 2019
Council Vote: September 9, 2019

5. Resolution No. 2019-083 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year.

Public Hearing: August 26, 2019
Council Vote: September 9, 2019

VIII. ITEMS FOR DISCUSSION

Staff Updates

IX. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

X. ADJOURNMENT



Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • JULY 8, 2019

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Aggeman	Mayor	Present	
Matlock	Ward 1	Present	
art	Ward 2	Present	
Williams	Ward 3	Present	
Alcorn	Ward 4	Present	
p	Ward 5	Present	
vis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kristin Peebles, Karey Parker, Jennifer Strayhorn, Sherry Jackson Hawkins, Mashell Daniel, Dusty Henslee, David Orr, and J.D. Phillips.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER BETTY WILLIAMS

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, August 12, 2019 at 6:00 p.m.

Monday, August 26, 2019 at 6:00 p.m.

Farmers Market Saturdays:

Market is open every Saturday - 7:00 a.m. until sold out

Farmers Market Events:

July 13th - Tex-Mex Culture Day and a Night Market 5:00 p.m. - 8:00 p.m.

July 20th - Kid's Day provided by Texarkana Museums System

July 27th - The 10th Annual Best Salsa in the Ark-La-Tex Contest Sponsored by Farmers' Bank and Trust

Parks & Recreation Events:

Minutes Acceptance: Minutes of Jul 8, 2019 6:00 PM (Consent Items)

July 13th -14th

FASA Softball Tournament

Karrh/Wallace Parks

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

On Monday, July 1st, Mayor Bruggeman, J.D. Phillips and Gary Smith of Texarkana Water Utilities, and Doug Sims of Waste Management, had the privilege to host three city officials from Shreveport, Louisiana. The Shreveport officials were interested in the city's compost facility and recycling program. Mayor Bruggeman thanked his associates for their assistance with the visit and Lisa Thompson who provided goody bags for the visitors.

Recently, a Certificate of Recognition was presented to Garrett May for outstanding accomplishments in the field of golf. Mr. May won the 59th Northeast Amateur Invitational Golf Tournament on June 22, 2019 in Rumford, Rhode Island.

Mr. May formerly played high school golf at Texas Senior High School in Texarkana, Texas. The city congratulated Mr. May for his hard work, determination, and outstanding achievements in the field of golf.

IV. APPOINTMENTS TO BOARDS, COMMISSIONS & COMMITTEES

Council Member Harp recommended the reappointment of Gene Joyce and the appointment of Mitch Alexander to the Planning and Zoning Commission. Council Member Harp also recommended the appointment of Dianna Patterson Kinsey to the University Planned Development District, replacing Matt Robertson.

Council Member Hart recommended the reappointment of James Larkins to the Planning and Zoning Commission.

1. Motion to make appointments/reappointments to boards and commissions.

(6:12 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

Action on recommendation for Drainage Code Advisory Committee [Code §2-55].

City Manager Jaster explained the need for council's consideration to appoint this special committee.

RESULT:	CLOSE ACTION
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2. Motion to appoint members to a Drainage Code Advisory Committee.

Committee Members appointed:

1. Kayla Wood - MTG Engineers and Surveyors
2. Jason Haley - A.L. Franks Engineering
3. Ross Sarine - Tatum Excavating Company, Inc.
4. Steven Harvey - H.E. Wright & Co., Inc.
5. Richard Reynolds - Reynolds Realty Management, Inc.
6. Aven Williamson - Aven Williamson Construction, Inc.

(6:16 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

V. ITEMS FOR CONSIDERATION

Consent Items

(6:19 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on June 10, 2019 at 6:00 PM.
2. Consider approval of the minutes of the Joint City Committee Special Meeting of the City Council held on June 11, 2019 at 3:00 PM.
3. Resolution No. 2019-064 authorizing the City Manager to enter into a contract for the Millwood Water Treatment Plant (WTP) cleaning of the Sludge Ponds Project with budgeted funds in an amount not to exceed, for the Texas portion, \$98,925.75 and the total amount not to exceed \$157,500.00.

Public Hearing:

Council Vote: July 8, 2019

4. Ordinance No. 2019-070 amending the General Fund (Fund 101) and Building Maintenance Fund (Fund 228) budget for fiscal year 2019 and adding the amount of EIGHTY-ONE THOUSAND FOUR HUNDRED EIGHTY DOLLARS AND NO CENTS (\$81,480.00) and authorizing the City Manager to enter into a contract through the Texas Buy Board Cooperative Purchasing Program in an amount not to exceed ONE HUNDRED THIRTY-FIVE THOUSAND EIGHT HUNDRED DOLLARS AND NO CENTS (\$135,800.00) for repair of the elevator located at City Hall.

Public Hearing:

Council Vote: July 8, 2019

5. Resolution No. 2019-071 approving the conveyance "AS IS" of city-owned real property on Walton Drive near the intersection of Walton Drive and Pavilion Parkway to abutting property owners and authorizing the City Manager to execute the necessary documents related to the property transaction.

Public Hearing:

Council Vote: July 8, 2019

Open Forum: Comments from the public (Limit 5 minutes each)

Rhonda Jones, of Holliday, Lemons & Cox, P.C., presented a clean and favorable audit report for the city's 2018 fiscal year.

Action Items - None

VI. FIRST BRIEFINGS

1. Ordinance No. 2019-056 rezoning Lot 9, Block 5, Westmoreland Addition, located at 2010 W. 17th Street. Single Family-2 to Two Family-2. Jameson Titus, applicant.

Public Hearing: August 12, 2019

Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/12/2019 6:00 PM
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2. Ordinance No. 2019-057 revoking Specific Use Permit S-690 that allowed permanent cosmetics/microblading on Lot 1, Richmond Park Subdivision, located in a tenant space at 3321 Richmond Road. City of Texarkana, Texas, applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/12/2019 6:00 PM
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3. Ordinance No. 2019-058 granting Specific Use Permit S-708 to allow the application of permanent cosmetics/microblading on Tracts 23 & 24 in the Chancellor Beach HRS, A-731, located in a tenant space at 3628 North Robison Road. Jason Nguyen and Tiffany Pham, applicants.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/12/2019 6:00 PM
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4. Ordinance No. 2019-059 rezoning Lot 15, Block 14, Bell Heights Addition, located at 4232 Elizabeth Street. Single Family-2 to Office. Jeff Phillips, dba The Eye Guys Optometrists, applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 8/12/2019 6:00 PM
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5. Ordinance No. 2019-060 rezoning Tract 98C being a 1-acre tract in the M.H. Janes HRS, A-305, located at 8002 Hampton Road. Single Family-2 to Commercial. Craig Murphy, dba Lift Truck Supply Inc., applicant.

Public Hearing: August 12, 2019
Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 8/12/2019 6:00 PM

6. Ordinance No. 2019-062 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2019 and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Public Hearing: August 12, 2019
 Council Vote: September 9, 2019

Kristin Peeples briefed this agenda item. City Manager Jaster specifically briefed items related to the proposed water rate increase to support funding of a new water treatment plant and compensation highlights.

RESULT:	MOVED FORWARD
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Next: 8/12/2019 6:00 PM

7. Resolution No. 2019-066 adopting the Community Development Block Grant 2019 Program Year Annual Action Plan and authorizing the City Manager to submit said action plan to the U.S. Department of Housing and Urban Development.

Public Hearing: August 12, 2019
 Council Vote: August 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 8/12/2019 6:00 PM

VII. PUBLIC HEARINGS - NONE

VIII. ITEMS FOR DISCUSSION

Staff Updates

Jennifer Evans reminded council that normally, at this time of year, the City Council would call for a General Election. However, with the adoption of Ordinance No. 2017-126, the city charter was amended, by voter approval, to allow council members to serve three-year terms instead of two-year terms.

In order to make the transition to the new term lengths, a schedule was set which made 2019 the year that no council seats will be expiring in November. Therefore, the city will not have a General Election on November 5, 2019.

IX. ADMINISTRATIVE COMMENTS

1. City Council

Council had no administrative comments for staff.

2. City Staff

Staff had no administrative comments for council.

X. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:01 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/19/2019 10:27 AM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: Consideration and adoption of proposed revised council rules for Open Forum.

Attachments

- a. Open Forum rules current&proposed eff. 090119 (PDF)

Current Rules

Council Rules for Open Forum

Information Sheet. Anyone desiring to speak during Open Forum must complete an Information Sheet and give it to the City Secretary before speaking. The Information Sheet shall provide for disclosure of the speaker's name and address, whether the speaker is a City resident, and the subject of the comment. The Council encourages groups of three or more persons to appoint one person to present the group's comment.

Handouts. If you intend to provide the Council with handouts, a copy must also be provided to the City Secretary.

Time limit. Comment time is limited to five minutes. The presiding officer, usually the Mayor, may shorten the time if the subject of the comment is referred to City staff for handling.

Public hearing. If your comment pertains to an agenda item scheduled for a public hearing, please hold your comment until the hearing takes place; you do not need to complete an information sheet. Open Forum is not intended for comment on agenda items scheduled for a public hearing or which have already had a public hearing.

Legal restriction. Since your specific comment is not contained on the meeting agenda, the Council cannot act, vote, or deliberate on your comment.

Adopted April 9, 2018; Effective April 16, 2018

Proposed Revision

Council Rules for Open Forum

Information Sheet. Anyone desiring to address the City Council during Open Forum must complete an Information Sheet and give it to the City Secretary before speaking. The Information Sheet shall provide for disclosure of the speaker's name and address, whether the speaker is a City resident, and the subject of the comment. The Council encourages groups of three or more persons to appoint one person to present the group's comment.

Handouts. If you intend to provide the Council with handouts, a copy must also be provided to the City Secretary.

Time limit. Comment time is limited to five minutes. If you are addressing the Council through a translator, comment time is limited to ten minutes. The presiding officer, usually the Mayor, may shorten the time if the subject of the comment is referred to City staff for handling.

Scheduled hearing or comment on specific items. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet. Open Forum is not intended for comment on an agenda item which provides for a scheduled time to address the Council. You may submit written comments to the City Secretary if you are unable to make your comment during the scheduled time.

Legal restriction. If your specific comment does not pertain to an item on the meeting agenda, the Council cannot act, vote, or deliberate on your comment.

Adopted April 9, 2018; Effective April 16, 2018

Amended and Adopted August 26, 2019; Effective September 1, 2019

Briefing Sheet

Version:
Update Date: 8/8/2019 4:40 PM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: HB 2840 Information

Attachments

- a. HB 2840 (PDF)

H.B. No. 2840

AN ACT

relating to the right of a member of the public to address the governing body of a political subdivision at an open meeting of the body.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Subchapter A, Chapter 551, Government Code, is amended by adding Section 551.007 to read as follows:

Sec. 551.007. PUBLIC TESTIMONY. (a) This section applies only to a governmental body described by Sections 551.001(3)(B)-(L).

(b) A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item.

(c) A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

(d) This subsection applies only if a governmental body does not use simultaneous translation equipment in a manner that allows the body to hear the translated public testimony simultaneously. A rule adopted under Subsection (c) that limits the amount of time that a member of the public may address the governmental body must provide that a member of the public who addresses the body through a translator must be given at least twice the amount of time as a member of the public who does not require the assistance of a translator in order to ensure that non-English speakers receive the same opportunity to address the body.

(e) A governmental body may not prohibit public criticism of the governmental body, including criticism of any act, omission, policy, procedure, program, or service. This subsection does not apply to public criticism that is otherwise prohibited by law.

SECTION 2. This Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I certify that H.B. No. 2840 was passed by the House on May 3, 2019, by the following vote: Yeas 138, Nays 3, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2840 was passed by the Senate on May 22, 2019, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Governor

Texas Legislature Online Actions

Bill: HB 2840**Legislative Session:** 86(R)**Author:** Canales**Actions:** (descending date order)

Viewing Votes: Most Recent House Vote | Most Recent Senate Vote

	Description	Comment	Date▼	Time	Journal Page
E	Effective on 9/1/19		06/10/2019		
E	Signed by the Governor		06/10/2019		6448
E	Sent to the Governor		05/26/2019		6445
S	Signed in the Senate		05/25/2019		3568
H	Signed in the House		05/24/2019		5907
H	Reported enrolled		05/23/2019	06:36 PM	5912
H	Senate passage reported		05/23/2019		4849
S	Record vote		05/22/2019		2641
S	Passed		05/22/2019		2641
S	Read 3rd time		05/22/2019		2641
S	Record vote		05/22/2019		2641
S	Three day rule suspended		05/22/2019		2641
S	Vote recorded in Journal		05/22/2019		2641
S	Read 2nd time & passed to 3rd reading		05/22/2019		2641
S	Laid before the Senate		05/22/2019		2641
S	Placed on local & uncontested calendar		05/22/2019		
S	Committee report printed and distributed		05/20/2019	02:05 PM	
S	Recommended for local & uncontested calendar		05/20/2019		
S	Reported favorably w/o amendments		05/20/2019		2280
S	Co-sponsor authorized		05/20/2019		2278
S	Considered in public hearing		05/17/2019		
S	Left pending in committee		05/16/2019		
S	Considered in public hearing		05/16/2019		
S	Scheduled for public hearing on . . .		05/16/2019		
S	Posting rule suspended		05/15/2019		1962
S	Referred to Business & Commerce		05/10/2019		1817
S	Read first time		05/10/2019		1817
S	Received from the House		05/06/2019		1530
H	Reported engrossed		05/04/2019	02:41 PM	3014
H	Statement(s) of vote recorded in Journal		05/03/2019		2904
H	Record vote	RV#1014	05/03/2019		2903
H	Passed		05/03/2019		2903
H	Read 3rd time		05/03/2019		2903
H	Statement(s) of vote recorded in Journal		05/02/2019		2784
H	Record vote	RV#955	05/02/2019		2783
H	Passed to engrossment		05/02/2019		2783
H	Read 2nd time		05/02/2019		2783
H	Placed on General State Calendar		05/01/2019		
H	Considered in Calendars		04/29/2019		
H	Committee report sent to Calendars		04/22/2019		
H	Committee report distributed		04/22/2019	05:43 PM	
H	Comte report filed with Committee Coordinator		04/22/2019		2038
H	Reported favorably w/o amendment(s)		04/16/2019		

Attachment: HB 2840 (2134 : HB 2840)

H	Considered in formal meeting	04/16/2019		
H	Left pending in committee	04/04/2019		
H	Testimony taken/registration(s) recorded in committee	04/04/2019		
H	Considered in public hearing	04/04/2019		
H	Scheduled for public hearing on . . .	04/04/2019		
H	Posting rule suspended	04/01/2019		1172
H	Referred to County Affairs	03/12/2019	12:07 PM	677
H	Read first time	03/12/2019		677
H	Filed	03/01/2019		

City of Texarkana, Texas

Version: A

Update Date: 8/20/2019 2:16 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Subject: Ordinance No. 2019-078 granting a Specific Use Permit to allow the additional uses of tattooing, application of permanent cosmetics and microblading on Lot 13, Richmond-McKnight Addition, located in a tenant space at 3003 Richmond Road. Curt Green & Co., applicant. Kara May, agent.

Briefing: 8/26/2019 **Public Hearing:** 9/9/2019 **Council Vote:** 9/9/2019

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-710: This is a request by Curt Green, owner, and Kara May, agent, for a Specific Use Permit, SUP, to allow the location of a tattooing, application of permanent cosmetics and microblading business in a tenant space at 3003 Richmond Road. A strip center is currently located on this site.

The adjacent zoning is PD-General Retail to the north, south, east and west. The adjacent land usage is a drive-thru restaurant (Sonic) to the north, offices to the south and west and a strip center to the east.

This property is zoned PD-General Retail. A Specific Use Permit is required to allow the additional uses of a tattooing and permanent cosmetics/microblading business per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues.

The agent (leasee), Kara May, who owns "Body of Art" has stated that she hopes to create a "spa type" atmosphere for this proposed new business. Ms. May has also stated that the business will provide an outside patio seating area for clients.

Most Specific Use Permits along Richmond Road have been approved for permanent cosmetics and microblading. This will be a new trend to also allow tattooing. Staff recommends for approval.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing tattooing, application of permanent cosmetics and microblading procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).

City of Texarkana, Texas

2. That if any complaints concerning minors or any state violations occur, the City has the right to revoke the Specific Use Permit.
3. That the sale of tobacco products or drug paraphernalia is prohibited.
4. Any remodeling of the current building must meet all city codes and requires licensed contractors.
5. No painting of the windows or the building with advertisement or graphic art.
6. No loitering allowed.
7. That if these uses ever ceases at this location, the City may revoke the Specific Use Permit.

This request meets all city requirements to allow this use. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

“None”

Staff Recommendation:

Staff recommends for approval with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission recommended for approval of the request by a vote of 4 to 1.

Advisory Board/Committee Meeting Date and Minutes:

August 5, 2019

Attachments

- a. 2019-078 ORD granting SUP at 3003 Richmond Rd. (DOCX)
- b. 2019-078 ATTH 01 Maps (PDF)
- c. 2019-078 ATTH 02 Photo of property (PDF)
- d. 2019-078 ATTH 03 Photos provided by applicant (PDF)
- e. 2019-078 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	08/15/2019 6:06 PM	
City Manager	Shirley Jaster	City Manager Review Completed
2:28 PM		08/20/2019

City of Texarkana, Texas

City Council
6:00 PM

Vicky Coopwood

Meeting

Pending

08/26/2019

Meeting History

ORDINANCE NO. 2019-078

S-710

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-710 TO ALLOW THE ADDITIONAL USES OF TATTOOING, APPLICATION OF PERMANENT COSMETICS AND MICROBLADING ON LOT 13, RICHMOND-MCKNIGHT ADDITION, LOCATED IN A TENANT SPACE AT 3003 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **additional uses of tattooing, application of permanent cosmetics and microblading** on Lot 13, Richmond-McKnight Addition, located in a tenant space at 3003 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **four (4) to one (1) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the additional uses of tattooing, application of permanent cosmetics and microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-710 to allow the additional uses of tattooing, application of permanent cosmetics and microblading on Lot 13, Richmond-McKnight Addition, located in a tenant space at 3003 Richmond Road** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing tattooing, application of permanent cosmetics and microblading be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any state violations occur, the City has the right to revoke the Specific Use Permit.
3. That the sale of tobacco products or drug paraphernalia is prohibited.
4. Any remodeling of the current building must meet all city codes and requires licensed contractors.
5. No painting of the windows or the building with advertisement or graphic art.
6. No loitering allowed.
7. That if these uses ever cease to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019.**

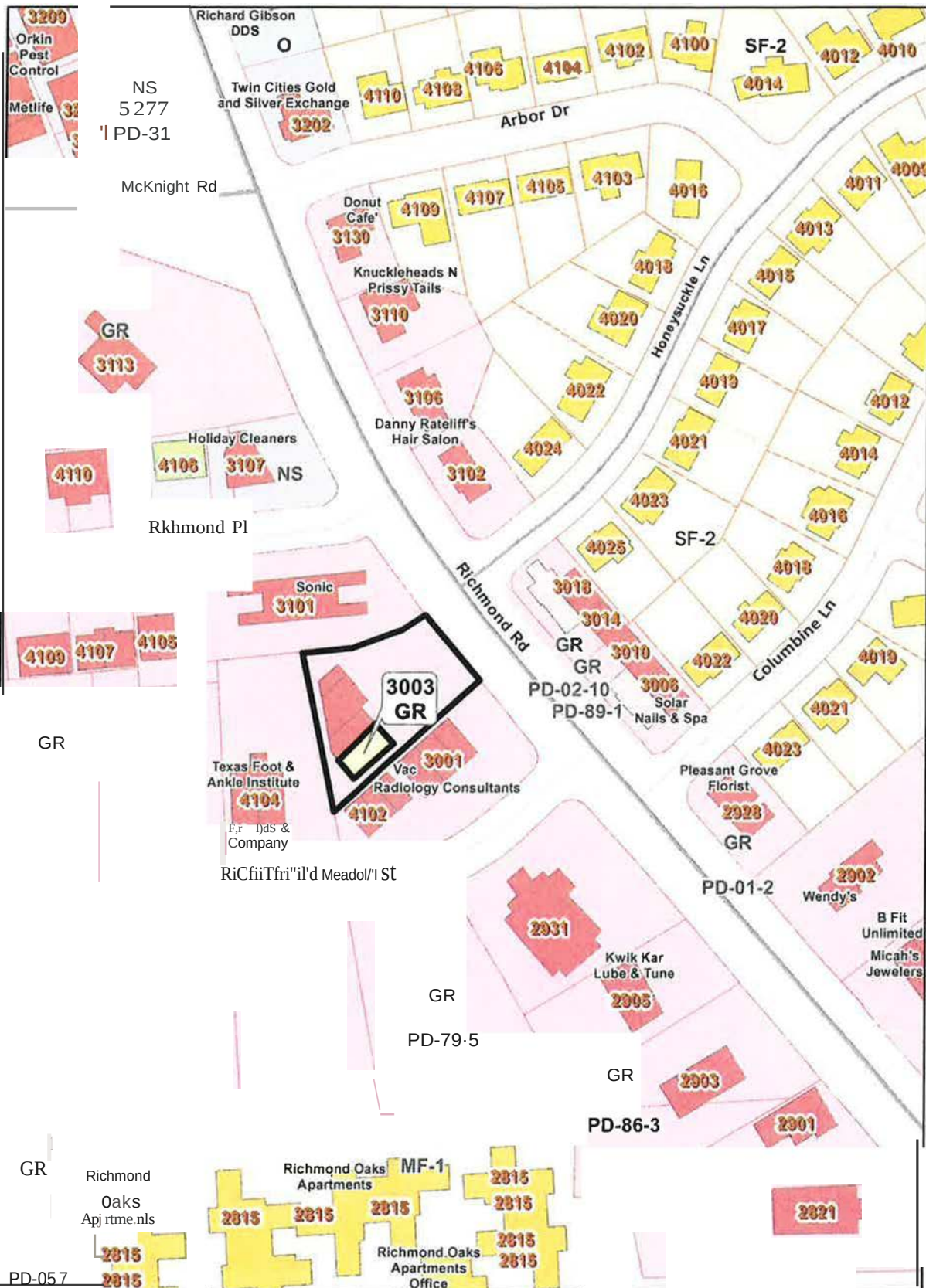
ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

3003 Richmond Road

Department of Planning & Community Development



A 1:2,000

Attachment: 2019-078 ATTH 01 Maps (2137 : 2019-078 ORD granting SUP for tattooing at 3003 Richmond Rd.)



2019-078 ATTH 01

3003 Richmond Road

Department of Planning & Community Development



N
A

1:1,000

Attachment: 2019-078 ATTH 01 Maps (2137 : 2019-078 ORD granting SUP for tattooing at 3003 Richmond Rd.)



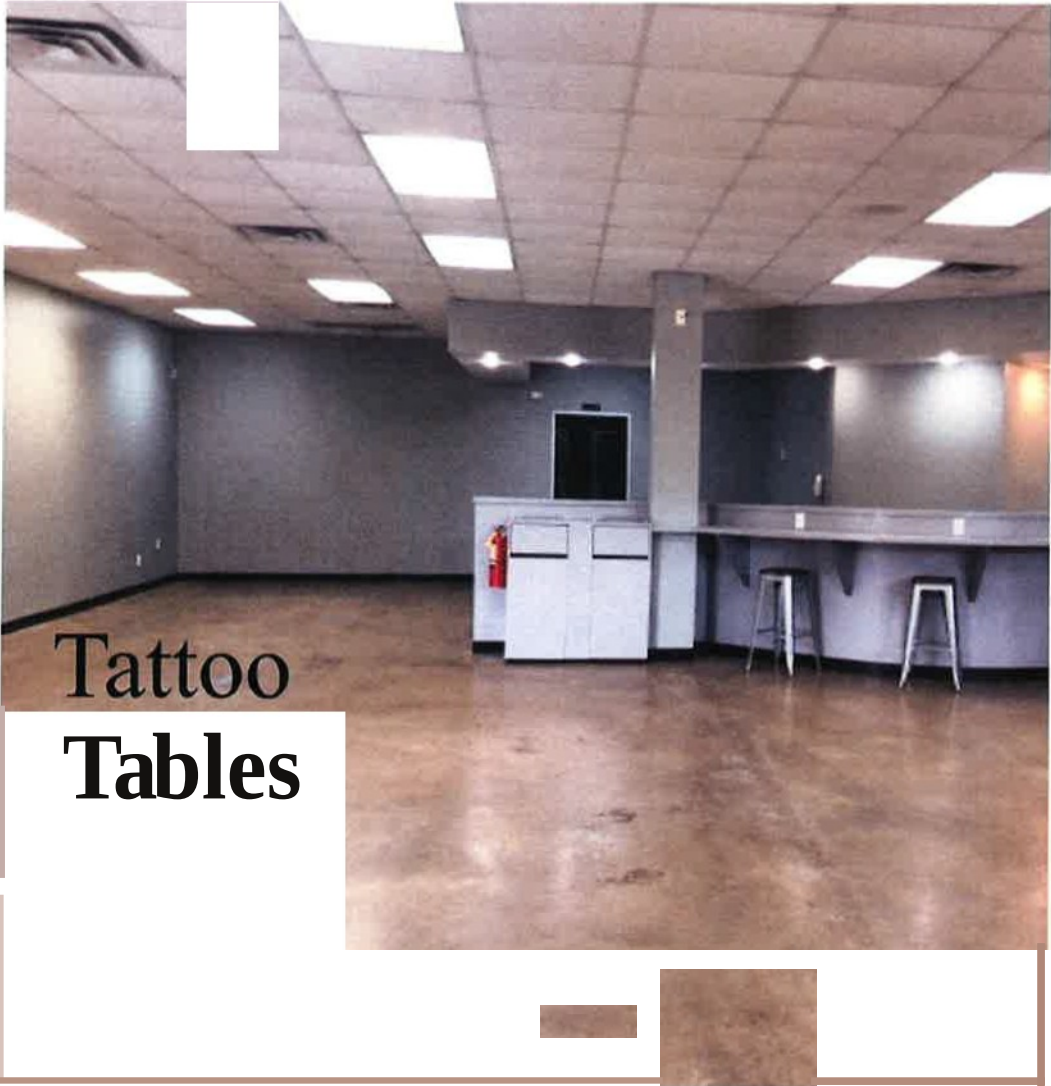


3003 Richmond Road Street View

Attachment: 2019-078 ATTH 02 Photo of property (2137 : 2019-078 ORD granting SUP for tattooing at 3003



Attachment: 2019-078 ATTH 03 Photos provided by applicant (2137 : 2019-078 ORD granting SUP for





Ideas for Inside Seating Area

2019-078 ATTH 03



Custom Tattoo
Aprons for all staff

Attachment: 2019-078 ATTH 03 Photos provided by applicant (2137 : 2019-078 ORD granting SUP for

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 8/20/2019 10:13 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2019-079 rezoning a 6.762 acre tract of land in the J.G. Dunn
HRS, A-141 and the U. Carpenter HRS, A-822, located at 8204 N. Kings
Highway. Single Family-1, PD-General Retail and Office to Single Family-1.
Subject: Shannon Kelley, applicant.

Briefing: 8/26/2019 **Public Hearing:** 9/9/2019 **Council Vote:** 9/9/2019

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-19-16: This is a request for rezoning from Single Family-1, PD-General Retail and Office to Single Family-1 by Shannon Kelley, owner, at 8204 North Kings Highway (a 6.72-acre tract of land in the J.G. Dunn HRS, A-141 and the U. Carpenter HRS, A-822). This property is mostly vacant land with a single-family residence.

The adjacent zoning is PD-General Retail to the north, PD-General Retail and Single Family-1 to the west, Single Family-1 to the south and outside the city limits to the east. The adjacent land use is mostly vacant land to the north, west and east and a residential neighborhood to the south.

The Comprehensive Plan has designated this area as Suburban Residential.

These Office and PD-General Retail zoned properties never developed with business uses. The PD-General Retail portion was rezoned in 2007. Mr. Kelley purchased the property and constructed a residence on a portion of it but plans to utilize the entire 6.72-acre tract for residential use only. Therefore, he is requesting to rezone this acreage to Single Family-1.

Since the Comprehensive Plan designated this area as "Suburban Residential" and the owner plans to utilize the acreage for residential use only, staff recommends for approval of the request.

The applicant should be aware that if this rezoning is approved and any additional construction is done on the property, there may be additional applicable city code/ordinance requirements including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

City of Texarkana, Texas

All notification and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

“None”

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

August 5, 2019

Attachments

- a. 2019-079 ORD rezoning at 8204 N. Kings Hwy. (DOCX)
- b. 2019-079 EXH 'A' Legal description (PDF)
- c. 2019-079 ATTH 01 Maps (PDF)
- d. 2019-079 ATTH 02 Photo of property (PDF)
- e. 2019-079 ATTH 03 Plot plan of property (PDF)
- f. 2019-079 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	08/15/2019 6:03 PM	
City Manager	Shirley Jaster	City Manager Review Completed
9:34 AM		08/19/2019
City Council	Vicky Coopwood	Meeting
6:00 PM		Pending
		08/26/2019

Meeting History

Z-19-16

ORDINANCE NO. 2019-079

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 6.762 ACRE TRACT OF LAND IN THE J.G. DUNN HRS, A-141 AND THE U. CARPENTER HRS, A-822, LOCATED AT 8204 NORTH KINGS HIGHWAY IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-1, PLANNED DEVELOPMENT-GENERAL RETAIL (PD-07-2) AND OFFICE TO SINGLE FAMILY-1; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a 6.762 acre tract of land in the J.G. Dunn HRS, A-141 and the U. Carpenter HRS, A-822 (**Exhibit ‘A’**), located at 8204 North Kings Highway in the City of Texarkana, Bowie County, Texas, from **Single Family-1, Planned Development-General Retail and Office to Single Family-1**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-1, Planned Development-General Retail and Office to Single Family-1 on a 6.762 acre tract of land in the J.G. Dunn HRS, A-141 and the U. Carpenter HRS, A-822 (Exhibit ‘A’), located at 8204 North Kings Highway to the City Council of Texarkana, Texas; and**

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-1, Planned Development-General Retail and Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone a 6.762 acre tract of land in the J.G. Dunn HRS, A-141 and the U. Carpenter HRS, A-822 (**Exhibit**

Attachment: 2019-079 ORD rezoning at 8204 N. Kings Hwy. (2138 : 2019-079 ORD rezoning 8204 N. Kings Hwy.)

‘A’), located at 8204 North Kings Highway in the City of Texarkana, Bowie County, Texas, from **Single Family-1, Planned Development-General Retail and Office to Single Family-1.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

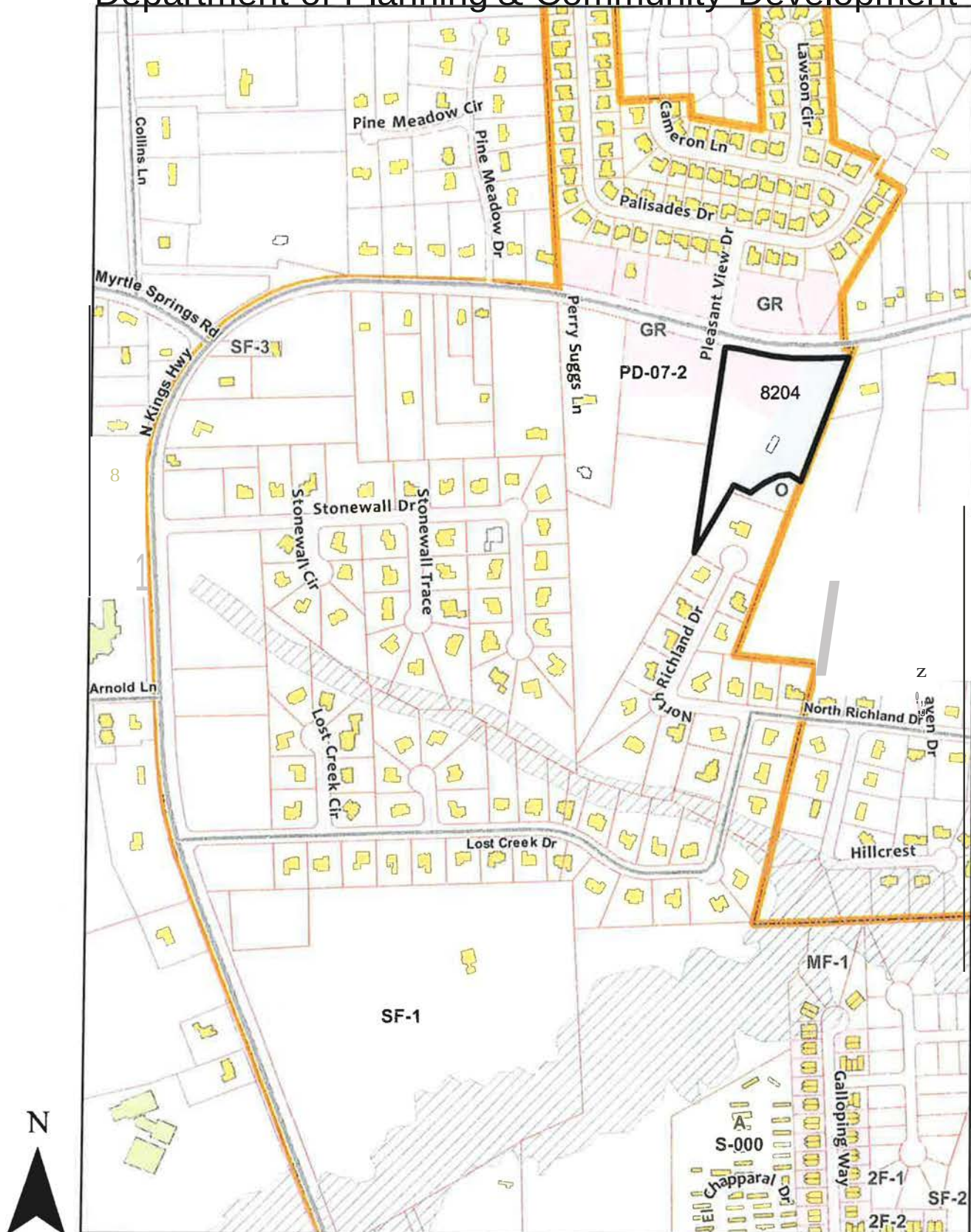
BOB BRUGGEMAN, MAYOR

Attachment: 2019-079 EXH 'A' Legal description (2138 : 2019-079 ORD rezoning 8204 N. Kings Hwy.)

THENCE South 30 degrees 37 minutes 23 seconds West a distance of 318.21 feet along the East line of the said 19.4705 acre tract and the West line of Lot No. 9, Block No. 2 of the said "Revised" Pecan Creek to the point of beginning and containing 6.762 acres of land, of which 3.858 acres lies in the said J.G. Dunn Headright Survey and 2.904 acres lies in the said U. Carpenter Headright Survey.

8204 N Kings Highway

Department of Planning & Community Development



1:7,000



8204 N Kings Highway Department of Planning & Community Development



1:2,500





Image capture: Jan 2013 © 2019 Google

Texarkana, Texas

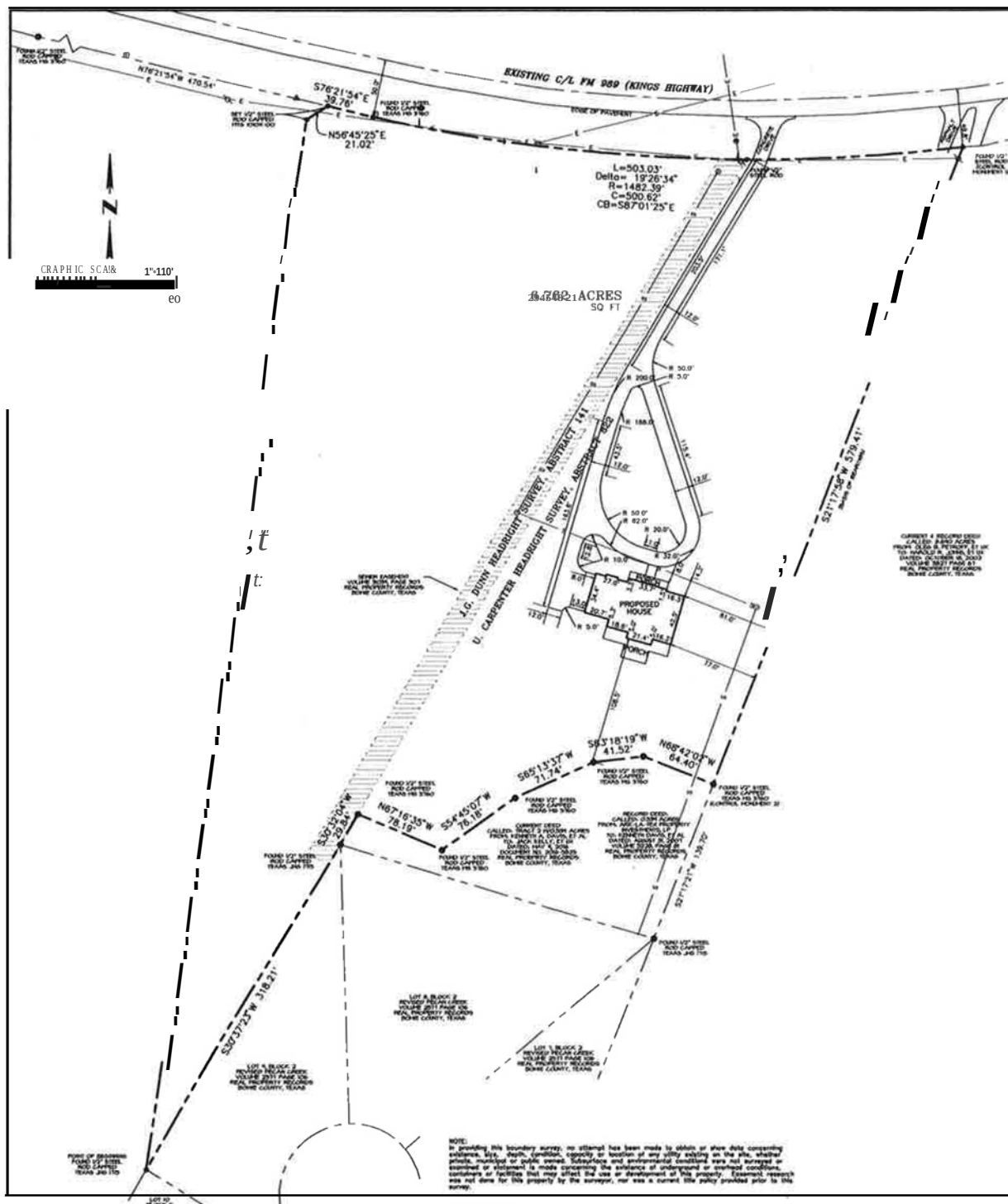
Google

Street View - Jan 2013

1,,

8204 Nort
Kings Hig

Attachment: 2019-079 ATTH 02 Photo of property (2138 : 2019-079 ORD rezoning 8204 N. Kings Hwy.)



Property Description
6.162 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the J.G. Dunn Headright Survey, Abstract 141, and the U. Carpenter Headright Survey, Abstract 822, Bowie County, Texas, being a part of that certain tract of land described in 19,470 acres in the deed from Kelli S. Garrett, et al. to Ark-La-Tex Property Investments, L.P., dated October 11, 2004, recorded in Volume 5008, Page 207 of the Real Property Records of Bowie County, Texas, also shown on the plat recorded in Volume 5155, Page 225 of the Real Property Records of Bowie County, Texas, same being that certain tract of land described as 1.500 acres in the deed from Harold H. Johns, et al. to Pauline Rogers, dated September 18, 1998, recorded in Volume 584, Page 200 of the Real Property Records of Bowie County, Texas, and a part of that certain tract of land described as tract No. 2, with 1.889 acres in the deed from James Ray Cole to Ark-La-Tex Property Investments, L.P., dated January 30, 2007, recorded in Volume 5076, Page 90 of the Real Property Records of Bowie County, Texas, same being that certain tract of land described as tract No. 2, with 1.889 acres in the deed from Roger O. Dean to J. Wayne J. Mayers, and wife, Roseanne J. Mayers, recorded in Volume 2583, Page 157 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod, capped TEXAS JHG 1715, found for a corner, lying in the East line of the said 19,470 acre tract, the Southeast corner of Lot No. 8, and the Northern corner of Lot No. 10 in Block No. 2 of the Revised Pecan Creek, a subdivision of a part of the M.H. James Headright Survey, Abstract No. 305, and the U. Carpenter Headright Survey, Abstract No. 822, Bowie County, Texas, according to the map or plat thereof recorded in Volume 2006, Page 78 of the Real Property Records of Bowie County, Texas, also shown on the plat recorded in Volume 2571, Page 175 of the Real Property Records of Bowie County, Texas, said plat having been revised by instrument recorded in Volume 2577, Page 109 of the Real Property Records of Bowie County, Texas;

THENCE North 08 degrees 28 minutes 01 seconds East a distance of 898.27 feet across and through the said 19,470 acre tract to a 1/2 inch steel rod, capped MFG 101011-00, set for a corner, at an angle point;

THENCE North 58 degrees 45 minutes 25 seconds East a distance of 21.02 feet to a 1/2 inch steel rod set for a corner, capped MFG 101011-00, lying in the South right-of-way line of Farm-to-Market Road 889 (Kings Highway), said corner bears North 78 degrees 21 minutes 54 seconds West a distance of 470.54 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, the Northeast corner of the said 19,470 acre tract;

THENCE South 78 degrees 21 minutes 54 seconds East a distance of 59.78 feet along the North line of the said 19,470 acre tract and the South right-of-way of the said FM 989 to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, at the beginning of a circular curve to the left, tangent to said line;

THENCE in a easterly direction along the arc of the said circular curve a distance of 503.03 feet, with a delta angle of 19 degrees 26 minutes 54 seconds, a radius of 1480.39 feet, a chord bearing of South 87 degrees 51 minutes 25 seconds East, and a chord distance of 500.82 feet to a 1/2 inch steel rod (control monument 1), found for a corner, lying in the South right-of-way line of the said FM 989, the Northeast corner of the said 1.889 acre tract, and the Northeast corner of that certain tract of land described as 8.890 acre tract from Oleg J. Petrut, et al. to Harold H. Johns, et al., dated October 18, 2002, recorded in Volume 2827, Page 87 of the Real Property Records of Bowie County, Texas;

THENCE South 21 degrees 17 minutes 58 seconds West (basis of bearings) a distance of 579.41 feet along the East line of the said 1.889 acre tract and the West line of the said 8.890 acre tract to a 1/2 inch steel rod (control monument 2), capped TEXAS MG 5760, found for a corner, lying in the East line of the said 1.889 acre tract, the West line of the said 8.890 acre tract, and being the Northeast corner of that certain tract of land described as tract 2, with 0.539 acres in the deed from Kenneth A. Davis, et al. to Jack Kelly, et al., dated May 9, 2016, recorded in Document No. 2016-5812 of the Real Property Records of Bowie County, Texas, said corner bears South 21 degrees 17 minutes 21 seconds West a distance of 159.70 feet to a 1/2 inch steel rod, capped TEXAS JHG 1715, found for a corner, Southeast corner of the said 0.539 acre tract;

THENCE along the North line of the said 0.539 acre tract, the following bearings and distances:

North 05 degrees 42 minutes 02 seconds West a distance of 84.40 feet to a 1/2 inch steel rod, capped TEXAS MG 5760;

South 83 degrees 18 minutes 19 seconds West a distance of 41.52 feet to a 1/2 inch steel rod, capped TEXAS MG 5760;

South 05 degrees 13 minutes 37 seconds West a distance of 71.74 feet to a 1/2 inch steel rod, capped TEXAS MG 5760;

South 54 degrees 45 minutes 07 seconds West a distance of 78.16 feet to a 1/2 inch steel rod, capped TEXAS MG 5760;

THENCE North 87 degrees 16 minutes 35 seconds West a distance of 78.19 feet to a 1/2 inch steel rod, capped TEXAS MG 5760, found for a corner, lying in the East line of the said 19,470 acre tract and the West line of the said 1.889 acre tract, and being the Northeast corner of the said 0.539 acre tract;

THENCE South 30 degrees 32 minutes 04 seconds West a distance of 28.84 feet along the East line of the said 19,470 acre tract and the West line of the said 0.539 acre tract to a 1/2 inch steel rod, capped TEXAS JHG 1715, found for a corner, lying in the East line of the said 19,470 acre tract, the Northeast corner of Lot No. 8 and the Northern corner of Lot No. 9 in Block No. 2 of the said 'Revised' Pecan Creek;

THENCE South 30 degrees 32 minutes 23 seconds West a distance of 318.21 feet along the East line of the said 19,470 acre tract and the West line of Lot No. 9, Block No. 2 of the 'Revised' Pecan Creek to the point of beginning and containing 6.162 acres of land, of which 3.858 acres lie in the said J.G. Dunn Headright Survey and 2.304 acres lie in the said U. Carpenter Headright Survey.

WITHIN THE "TEXAS
CENTRAL ZONE", NAD83 (CONSR),
A BEARING OF SOUTH 21 DEGREES
MINUS SCALE FACTOR TO GO
4398. THE FOLLOWING CONTROL
POINTS OF BEARINGS:
TWO MONUMENT #2
249555.7558
199536.8263

PLOT PLAN

6.162 ACRES WITH 3.858 ACRES
LYING IN THE J.G. DUNN H.R.S.
AND 2.304 ACRES LYING IN THE
U. CARPENTER H.R.S.

Date: _____
Recorded/Revised: _____
Drawn by: _____
Checked by: _____
ASST. PL.



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 8/6/2019 4:02 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2019-068 granting a Specific Use Permit to allow the application
of permanent cosmetics/microblading on a 0.39-acre tract of land in the George
Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road. Lisa
Subject: Parrott, owner. Amy Yancey, agent.

Briefing: 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-709: This is a request by Lisa Parrott, owner, and Amy Yancey, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics/microblading business in a tenant space at 3303 Richmond Road. A strip center is currently located on this site.

The adjacent zoning is PD-General Retail to the north, PD-Neighborhood Service to the south and west, and Neighborhood Service across Richmond Road to the east. The adjacent land usage is a bank to the north, a strip center to the south and west and several small businesses to the east.

This property is zoned Neighborhood Service. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

City of Texarkana, Texas

All notifications and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

“Not applicable”

Staff Recommendation:

Staff recommends for approval with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

July 1, 2019

Attachments

- a. 2019-068 ORD granting SUP at 3303 Richmond Rd(DOCX)
- b. 2019-068 ATTH 01 Maps (PDF)
- c. 2019-068 ATTH 02 Photo of site (PDF)
- d. 2019-068 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	08/02/2019 2:58 PM	
City Manager	Shirley Jaster	City Manager Review Completed
4:03 PM		08/08/2019
City Council	Jennifer Evans	Meeting
6:00 PM		Completed
		08/12/2019

Meeting History

08/12/19 City Council MOVED FORWARD Next: 08/26/19

ORDINANCE NO. 2019-068

S-709

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-709 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON A 0.39-ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 3303 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on a 0.39-acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-709 to allow the one additional use of application of permanent cosmetics/microblading on a 0.39-acre tract in the George Brinlee HRS, A-18, located in a tenant space at 3303 Richmond Road** in the City of Texarkana, Bowie County, Texas.

Attachment: 2019-068 ORD granting SUP at 3303 Richmond Rd (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

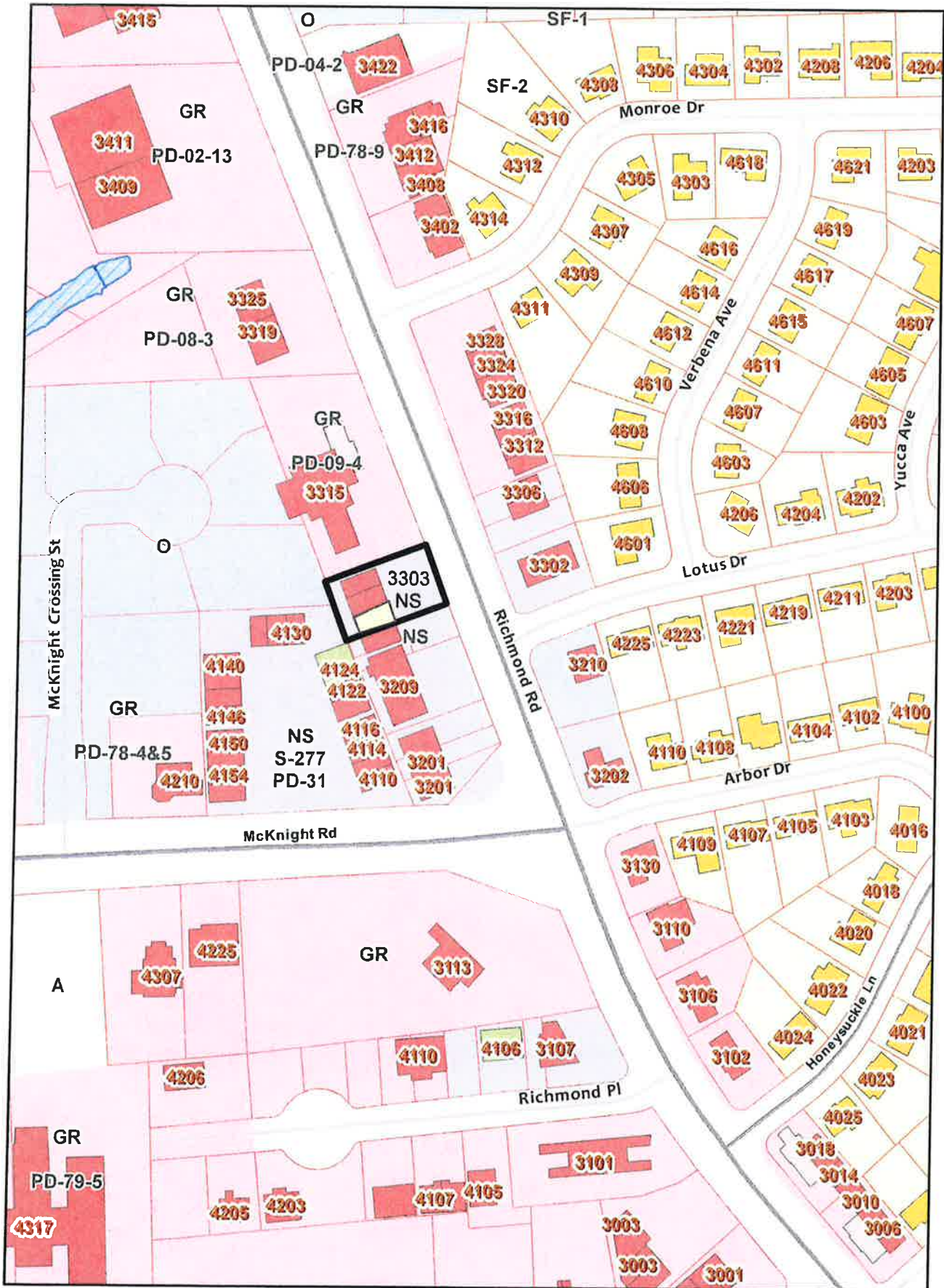
PASSED AND APPROVED in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Department of Planning & Community Development



1:2,500

Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)



3303 Richmond Road

Department of Planning & Community Development



1:1,000

Attachment: 2019-068 ATTH 01 Maps (2121 : 2019-068 ORD granting SUP at 3303 Richmond Road)





3303 Richmond Rd.
Street View

Attachment: 2019-068 ATTH 02 Photo of site (2121 : 2019-068 ORD granting SUP at 3303 Richmond

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version: B

Update Date: 8/7/2019 9:57 AM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Subject: Ordinance No. 2019-069 rezoning Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive. PD-Office to Single Family-1. Sylvia Hatridge, applicant. James Bramlett and Carla Ward, agents. (A 3/4 vote is required by the City Council to approve this request)

Briefing: 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item ScheduleSchedule 2: Brief once - vote once (two weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-19-15: This is a request for rezoning from PD-Office to Single Family-1 by Sylvia Hatridge, owner and James Bramlett and Carla Ward, agents at 3904 Sylvia Drive (Lot 2, Block 1, Replat Hatridge Addition). This property is currently vacant land. The proposed use is a new single-family residence.

The adjacent zoning is PD-Office to the west and south and Single Family-1 to the north and east. The adjacent land use is residences to the north and east and vacant land to the west and south.

The Comprehensive Plan has designated this area as Neighborhood Residential.

The first two lots on Sylvia Drive (north and south side) off North Kings Highway were designated as PD-Office when this subdivision was originally zoned in 2008. The remaining lots were zoned Single Family-1. These four (4) PD-Office zoned lots have remained vacant since that time. The owner of this lot (Lot 2, Block 1) is proposing to sell the lot to be used for a single-family residence.

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

The applicant should also be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

City of Texarkana, Texas

A property owner in the area, Mr. David Ruff, spoke at the Planning and Zoning Commission meeting and presented a letter in opposition to the rezoning request. Mr. Ruff owns more than 20% of the land within 200' of the proposed rezoning change so a $\frac{3}{4}$ vote will be required of the City Council.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

Since the lots have never developed for office type uses and a residence is currently allowed in the office zoning district as a use by right, staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

July 1, 2019

Attachments

- a. 2019-069 ORD rezoning 3904 Sylvia Dr. (DOCX)
- b. 2019-069 ATTH 01 Maps (PDF)
- c. 2019-069 ATTH 02 Photo of site (PDF)
- d. 2019-069 ATTH 03 Opposition from Mr. Ruff (PDF)
- e. 2019-069 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	08/02/2019 3:02 PM	
City Manager	Shirley Jaster	City Manager Review Completed
3:57 PM		08/08/2019
City Council	Jennifer Evans	Meeting
6:00 PM		Completed
		08/12/2019

Meeting History

08/12/19 City Council MOVED FORWARD Next: 08/26/19

ORDINANCE NO. 2019-069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 2, BLOCK 1, REPLAT OF HATRIDGE ADDITION, LOCATED AT 3904 SYLVIA DRIVE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM PLANNED DEVELOPMENT-OFFICE TO SINGLE FAMILY-1 TO OFFICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Planned Development-Office to Single Family-1 on Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Planned Development-Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 2, Block 1, Replat of Hatridge Addition, located at 3904 Sylvia Drive in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1**.

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

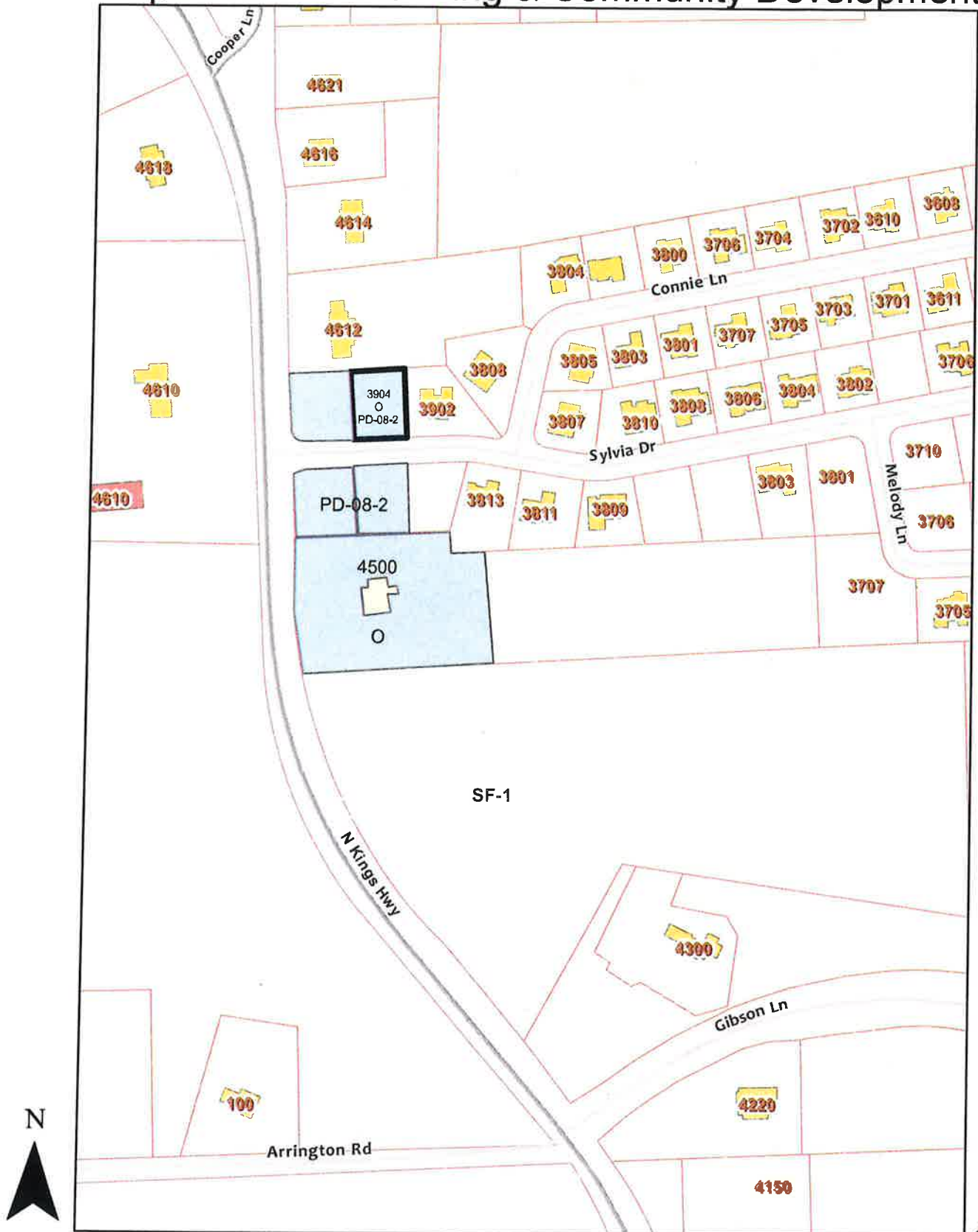
PASSED AND APPROVED in Regular Council Session on this the **26th day of August, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

3904 Sylvia Drive Department of Planning & Community Development



1:3,000



3904 Sylvia Drive

Department of Planning & Community Development



1:1,500





Image capture: Aug 2016 © 2019 Google

Texarkana, Texas



Street View - Aug 2016

TEX-Burk, Debbie

From: David Ruff <druff@cableone.net>
Sent: Friday, August 2, 2019 9:54 AM
To: TEX-Burk, Debbie
Subject: Hatridge Addition Lot 2, Blk 1

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I owe more than 20% of the adjacent lots. I am in opposition.

I presented a letter in opposition at the initial zoning board meeting.

David V. Ruff, II

1915 Mall Dr.
Texarkana, TX 75503
Ph: (903) 792-5313
Fax: (903) 792-5405

Attachment: 2019-069 ATTH 03 Opposition from Mr. Ruff (2122 : 2018-069 ORD rezoning 3904 Sylvia Dr.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Briefing SheetVersion:
Update Date: 8/8/2019 11:04 AM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,
Subject: Resolution No. 2019-076 adopting the Master Fee List for the fiscal year ending
September 30, 2020.

Briefing: 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 8/26/2019

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

The Master Fee List was last updated in August 2018

Executive Summary and Background Information:

The Master Fee List is presented to the council on an annual basis for approval of city fees. Staff has reviewed the list and made a few additions and changes which are highlighted in yellow on the attached list.

Potential Options:

- Approve master fee list with changes
- Deny master fee list and stay with current fees

Fiscal Implications:

To offset the cost of specific services with the revenue generated from these services.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Not Applicable

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- a. 2019-076 RES Adopting FY20 Master Fee List (DOCX)
- b. 2019-076 ATTH 01 FY20 Master Fee List (PDF)
- c. 2019-076 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peebles	Department Head Review	Completed	
	08/05/2019 5:17 PM			
Finance Department	Kristin Peebles	Finance Review	Completed	08/05/2019
5:17 PM				
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019
3:46 PM				
City Council	Jennifer Evans	Meeting	Completed	08/12/2019
6:00 PM				

Meeting History

08/12/19	City Council	MOVED FORWARD	Next: 08/26/19
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RESOLUTION NO. 2019-076

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE FY20 MASTER FEE LIST; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, municipal services generally serve the total city population; and

WHEREAS, these general municipal services are expected to be delivered on a scheduled or demand basis but paid for from general funds collected broadly via property taxes or sales taxes; and

WHEREAS, there are a number of municipal services that are provided on a demand basis or provided to a very restricted segment of the general population; and

WHEREAS, the guiding principle for funding these demand basic services or services targeting a very restricted segment of the population should be paid for by those who receive or request the specific service; and

WHEREAS, user fees are often established by local governments throughout Texas and the nation using the uniform basis of collected revenues offsetting the expenses incurred delivering the service, thus not requiring taxpayer subsidy; and

WHEREAS, Texarkana does provide a number of municipal services that are used by segments of the city and thus lend themselves to being provided subject to the beneficiary paying related user fees; and

WHEREAS, city staff has prepared a list of services that are generally not used by the whole collective of the city and therefore should be paid for by those who directly benefit from the service provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council has reviewed the Master Fee List and has determined that the services listed are used by segments of the city and should appropriately be paid for by the charging and collecting of related user fees.

SECTION 2: That the Master Fee List will be reviewed annually and adjustments made to further align the user fee revenues with the costs of providing the designated services or city council directed percentages of the total costs of providing the designated service.

SECTION 3: That this Resolution shall be in full force and effect from and after adoption of this resolution.

PASSED AND APPROVED in Regular Council Session on this the **26th** day of **August, 2019**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-076 RES Adopting FY20 Master Fee List (2132 : 2019-076 RES Master Fee List FY 20)

FY20 Master Fee List (proposed)

* Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
1	Extraordinary Event Cost Recovery Fee				An invoice may be sent by the City to any individual, organization or entity to recapture the cost of staff time, materials and supplies, and other costs related to an event, item or activity which is not considered a service provided to the general population in the normal and ordinary course of the City's operation.	All Departments and Offices		
2	Returned Checks	\$30.00	\$30.00	Each check	NSF –Non-Sufficient Funds	All Departments and Offices		
3	Coin Operated Machine Permit	\$15.00	\$15.00	Per Coin Operated Machine	Maximum \$250.00	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
4	Annual Special Event Permit	\$100.00	\$100.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
5	Daily Special Event Permit (20 days processing)	\$40.00	\$40.00	Each	No processing will occur without payment	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
6	Daily Special Event Permit (Expedited Processing)	\$150.00	\$150.00	Each	Five days processing after acceptance of a <u>completed</u> application: no processing will occur <u>without payment</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
7	Daily Special Event Permit (Express Processing)	\$300.00	\$300.00	Each	Next day permit based on receipt of a <u>completed</u> application with proper insurance certificate included, received no later than 4:00 p.m. on a regular work day: no processing will occur without <u>payment</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
8	Public Amusement Permit	\$0.00	\$100.00	Each	Permit is only valid for three (3) consecutive days	Administration	City Hall - Municipal Building - 220 Texas Boulevard	903.-798-3900
9	Transient Dealer Precious Metal Permit	\$250.00	\$250.00	Each	For 30 Days	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
10	Alcoholic Beverage Permit: Beer Retailer's Off-Premise (BF)	\$60.00	\$60.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
11	Alcoholic Beverage Permit: Wine & Beer Retailer's Off-Premise (BO)	\$60.00	\$60.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
12	Alcoholic Beverage Permit: Beer On-Premise (BE)	\$150.00	\$150.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
13	Alcoholic Beverage Permit: Wine & Beer Retailer's (Excluding BEXAR, DALLAS, HARRIS ,TARRANT Counties) (BG)	\$175.00	\$175.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
14	Alcoholic Beverage Permit: Retailer Dealer's On-Premise Late Hours (BL)	\$250.00	\$250.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
15	Alcoholic Beverage Permit: Brewpub License (BP)	\$500.00	\$500.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
16	Alcoholic Beverage Permit: Package Store (P)	\$500.00	\$500.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
17	Alcoholic Beverage Permit: Wine Only Package Store (Q)	\$75.00	\$75.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
18	Alcoholic Beverage Permit: General Class B Wholesaler (X)	\$300.00	\$300.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
19	Alcoholic Beverage Permit: Importer's License (BI)	\$20.00	\$20.00	Each	Bi-Annual Permit at same time as state permit <u>application/renewal</u>	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900

FY20 Master Fee List (proposed)

* Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
20	Alcoholic Beverage Permit: Importer's Carrier's License (BJ)	\$20.00	\$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
21	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 1st Established	\$750.00	\$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 2nd Established	\$1,500.00	\$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - 3rd, 4th, 5th Established	\$4,275.00	\$4,275.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Beer Manufacturer's License (BA) - Excess of 5 Established	\$8,400.00	\$8,400.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
22	Alcoholic Beverage Permit: Brewer's Permit (B)	\$1,500.00	\$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
23	Alcoholic Beverage Permit: Winery (G)	\$75.00	\$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
24	Alcoholic Beverage Permit: Local Distributor (to sell to private clubs) (LP)	\$100.00	\$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
25	Alcoholic Beverage Permit: Branch Distributor (BC)	\$75.00	\$75.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
26	Alcoholic Beverage Permit: Wholesaler (W)	\$1,875.00	\$1,875.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
27	Alcoholic Beverage Permit: General Distributors (BB)	\$300.00	\$300.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
28	Alcoholic Beverage Permit: Food and Beverage Certificate (FB)	\$100.00	\$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
29	Alcoholic Beverage Permit: Caterer's Permit (CB)	\$500.00	\$500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
30	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - Original	\$3,000.00	\$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
31	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 1st Renewal	\$2,250.00	\$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
32	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 2nd Renewal	\$1,500.00	\$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
33	Alcoholic Beverage Permit: Mixed Beverage Permit (MB or RM) - 3rd and all Subsequent Renewals	\$750.00	\$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
34	Alcoholic Beverage Permit: Public Storage (K)	\$100.00	\$100.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
35	Alcoholic Beverage Permit: Beverage Cartage (PE)	\$20.00	\$20.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
36	Alcoholic Beverage Permit: Private Carrier (O)	\$30.00	\$0.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
37	Alcoholic Beverage Permit: Package Store Tasting (PS)	\$25.00	\$25.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 2nd renewal	\$1,500.00	\$1,500.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
38	Alcoholic Beverage Permit: Mixed Beverage Restaurant Permit with FB (RM) - 3rd and all subsequent renewals	\$750.00	\$750.00	Each	Bi-Annual Permit at same time as state permit application/renewal (collect 3rd year and after issuance of license)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
39	Alcoholic Beverage Permit: Mixed Beverage Late Hours (LB)	\$150.00	\$150.00	Each	Bi-Annual Permit at same time as state permit application/renewal	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
40	Motor Vehicle Junk Yard or Business Permit	\$50.00	\$50.00	Each	Annual Note: \$1.00 Fee to Replace Lost Permit	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900

FY20 Master Fee List (proposed)

* Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
41	Open Records Information: Copies (letter & legal)	\$0.10	\$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
42	Open Records Information: Copies over 50 pages	\$0.10	\$0.10	Per Page	Plus Labor charge prorated and overhead charge	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
43	Open Records Information: Copies (Oversize 11" x 17")	\$0.50	\$0.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
44	Open Records Information: Computer	\$0.10	\$0.10	Per Page		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
45	Open Records Information: Diskette	\$1.00	\$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
46	Open Records Information: VHS video	\$2.50	\$2.50	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
47	Open Records Information: Audio Cassette	\$1.00	\$1.00	Each		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
48	Open Records Information: CD	\$1.00	\$1.00	Per clock hour		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
49	Open Records Information: Maps/D Size	\$2.00	\$2.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
50	Open Records Information: Maps/D Size	\$3.00	\$3.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
51	Open Records Information: Maps/E Size	\$3.00	\$3.00	Sheet paper		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
52	Open Records Information: Maps/E Size	\$4.00	\$4.00	Sheet film		Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
53	Open Records Information: Other				Note: Any other charges for public information not listed will be as defined in Title 1, Part 3, Chapter 70 of the Texas Administrative Code. When applicable, labor cost will be added to open records requests and will be billed at \$15/hour plus a 20% overhead charge.	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
54	Airport Operations, Maintenance and Improvement Fee - Residential 1 *	\$0.00	\$0.00	Monthly	Collected via Utility Statement when water use less than 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
55	Airport Operations, Maintenance and Improvement Fee - Residential 2 *	\$0.00	\$0.00	Monthly	Collected via Utility Statement when water use exceeds 6,000 gallons (Residential)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
56	Airport Operations, Maintenance and Improvement Fee - Commercial 1 *	\$0.00	\$0.00	Monthly	Collected via Utility Statement when water use is less than 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
57	Airport Operations, Maintenance and Improvement Fee - Commercial 2 *	\$0.00	\$0.00	Monthly	Collected via Utility Statement when water use exceeds 4,000 gallons (Commercial)	Administration	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3900
58	Dog & Cat Registration (Unaltered) *	\$40.00	\$40.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
	Dog & Cat Breeding Fee (Unaltered)	\$50.00	\$50.00	Per Pet	Per Year - Waived if proof of alteration & rabies vaccination shown	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3535
59	Dog & Cat Registration (Altered) *	\$10.00	\$10.00	Per Pet	Per Year - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
60	Dog & Cat Late Registration or Fail to Register *	\$15.00	\$15.00	Per Pet	Per Year	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
61	Dog & Cat Registration 3-Year (Altered)	\$20.00	\$20.00	Per Pet	Every 3 years - Must show proof of alteration and rabies vaccination.	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
62	Dog & Cat Registration - Replacement Tag *	\$5.00	\$5.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3535
63	Dangerous Dog Registration	\$50.00	\$50.00	Per Pet Per Year		Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912

FY20 Master Fee List (proposed)

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
64	Reclaim City-Registered Impounded Animal	\$150.00	\$50.00	Per Pet	For 1st 3 days	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Boarding City-registered Impounded Animal		\$10.00	Per Pet Per Day	For Day 4 On.	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
	Reclaim Impounded Animal	\$150.00	\$100.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
65	Rabies Quarantine	\$150.00	\$150.00	Per Pet	To Be Done at Vet's Office Or Approved Place	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
66	Owner Surrenders	\$150.00	\$60.00	Per Pet		Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Animal Adoption Fee		\$50.00	Per Pet	Includes rabies shot, vaccinations, & City Registration	Animal Services	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Miscellaneous Fee		\$15.00	Per Pet	In Increments of \$15	Animal Services	City Hall - Municipal Building - 220 Texas Boulevard	
67	Birth Certificates	\$23.00	\$23.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
68	Death Certificates	\$21.00	\$21.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
69	Death Certificates (additional copies)	\$4.00	\$4.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
70	Abstract Poly Envelope	\$2.00	\$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
71	Long Poly Envelope	\$3.00	\$3.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
72	Mail Request: Shipping & Handling Fee	\$2.00	\$2.00	Each		Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
73	Credit/debit card payment	\$2.50	\$2.50	Each Transaction	In Addition to certificate fees	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
74	Garage Sale Permit	\$5.00	\$5.00	Each	3-day/max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
75	Estate Sale Permit	\$20.00	\$20.00	Each	3-days/Max 2 per year	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
76	Itinerate Vendor Permit	\$100.00	\$100.00	Each	\$10.00 each additional permit for same sales group. 1-year permit	Vital Statistics Office	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3905
77	Incident Report Copies	\$5.00	\$5.00	Per Report	Fire Department calls only	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
78	Fire Inspection Service: Nursing Home	\$150.00	\$150.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
79	Fire Inspection Service: Day Care	\$75.00	\$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
80	Fire Inspection Service: Group Home	\$75.00	\$75.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
81	Fire Inspection Service: Hospital	\$350.00	\$350.00	Annual Fee	Includes two inspections performed semi-annually	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
82	Fire Inspection Service: Hotel/Motel - Base	\$25.00	\$25.00	Annual Fee	Includes two inspections, performed semi-annually, \$25 base fee plus \$5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
83	Fire Inspection Service: Hotel/Motel - Per Room	\$5.00	\$5.00	Annual Fee	Includes two inspections, performed semi-annually, \$25 base fee plus \$5 per room inspected	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
84	Fire Inspection Service: First Re-Inspection	\$0.00	\$0.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
85	Fire Inspection Service: 2nd and subsequent re-inspections.	\$100.00	\$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
86	Fire Inspection Service: After Hours Inspection (Minimum 2 hr.)	\$75.00	\$75.00	Per hour		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
87	Water Fill / Truck Only	\$25.00	\$25.00	Per Order		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
88	Fire Inspection Service: Home Safety Inspection	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
89	Fire Inspection Service: Foster Home Inspection	No Charge	No Charge			Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
90	Permit: Fire Alarm Commercial	\$100.00	\$100.00	Annual Fee		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
91	False Alarm Fee - Commercial: 4-6 Alarms	\$50.00	\$50.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
92	False Alarm Fee - Commercial: 7 and more	\$75.00	\$75.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
93	False Alarm Fee - Residential: 4-6 Alarms	\$35.00	\$35.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
94	False Alarm Fee - Residential: 7 and more	\$45.00	\$45.00	Each Alarm	Per 12-month period	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
95	Permit: Fixed Fire Extinguishing System	\$75.00	\$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
96	Permit: Sprinkler/Standpipe	\$75.00	\$75.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
97	Permit: Installation/Removal of UST's	\$100.00	\$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
98	Permit: Open Burning (not recreational)	\$1,000.00	\$1,000.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
99	Permit: Recreational Burning	\$50.00	\$50.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
100	Permit: Fireworks	\$100.00	\$100.00	Each		Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
101	Response: Hazardous Materials	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
102	Response: Technical Rescue	110%	110%	Replacement	Current Replacement cost of materials used	Fire Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3994
103	Inspection Service: Pool (each body of water)	\$100.00	\$125.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
104	Inspection Service: Pool Late Fee (each body of water)	\$50.00	\$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
105	Inspection Service: Pool 1st Re-inspection (each body of water)	\$100.00	\$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
106	Inspection Service: Pool Subsequent Re-inspections (each body of water/each additional inspection - incremental increase in fee)	\$100.00	\$125.00	Each	Increasing in \$100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
107	Inspection Service: Pool Complaint (each body of water)	\$50.00	\$75.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
108	Inspection Service: Pool Reinstatement (each body of water)	\$100.00	\$125.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
109	Health Service Inspection: Food Service w/1-5 employees	\$275.00	\$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
110	Health Service Inspection: Food Service w/6-10 employees	\$300.00	\$350.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
111	Health Service Inspection: Food Service w/11 or more employees	\$325.00	\$375.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
112	Health Service Inspection: Food Service each Public & Private School	\$275.00	\$275.00	Annual Fee		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
113	Health Service Inspection: Food Service for each Non-Profit	\$75.00	\$75.00	Annual Fee	Complaint Inspection, reinstatement & re-inspection fees apply	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
114	Health Service Inspection: Day Care Food Service	\$100.00	\$150.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
115	Health Service Inspection: Day Care Non-Food Service	\$50.00	\$100.00	Annual Fee	Per Day Care	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
116	Health Service Inspection: Foster Home	\$40.00	\$40.00	Bi-annual		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
117	Health Service Inspection: Adoption	\$40.00	\$40.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
118	Health Service Inspection: Temporary Event	\$50.00	\$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
119	Health Service Inspection: Seasonal Permit	\$100.00	\$100.00	Each	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
120	Health Service Inspection: Mobile Food Unit	\$200.00	\$200.00	Annual Fee	There was an error in the current fee schedule that had swapped Mobile Fee with Seasonal Fee, this is to correct that error.	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
121	Health Service Inspection: Late fee	\$100.00	\$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
122	Health Service Inspection: Complaint Inspection	\$50.00	\$50.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
123	Health Service Inspection: 1st Re-inspection	\$100.00	\$100.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
124	Health Service Inspection: Subsequent Re-inspections			Each	Increasing in \$100.00 increments for each additional re-inspection	Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
125	Health Service Inspection: Reinstatement	\$150.00	\$150.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
126	Health Service Inspection: Duplicate Permit	\$20.00	\$20.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
127	Copy: Texas Food Establishment Rules (picked up)	\$25.00	\$25.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
128	Copy: Texas Food Establishment Rules (mailed)	\$30.00	\$30.00	Each		Health Inspections	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
129	Health Service Inspection: Courtesy Follow Up Inspection	\$25.00	\$25.00	Each	Charged after the 2nd Courtesy Inspection	Health Inspections	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
130	Immunization: Child Administrative Fee	\$14.00	\$14.00	Per Visit	No Vaccine Maximum - No charge for Texas Medicaid Children	Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
131	Immunization: Adult Administrative Fee	\$20.00	\$20.00	Per Visit		Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
132	Copy: Shot Record	\$2.00	\$2.00	Each		Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
133	Immunization: Private Purchase Flu vaccine	\$25.00	\$25.00	Per Shot	Price subject to change	Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
134	Health Service: Tuberculosis Skin Test for Employment or Schooling	\$20.00	\$20.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
135	Health Service: Health Card Renewal	\$10.00	\$10.00	Per Card		Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
136	Health Service: Blood Sugar (Finger Stick)	\$10.00	\$10.00	Per Test		Health Clinic	Bowie County Health Clinic, 902 W. 12 th Street	903-798-3250
137	Notary Fee	\$5.00	\$5.00	Per Service		Human Resources Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3917
138	Portable Building Permit	\$30.00	\$30.00	Each	For buildings that are already constructed, moved on site	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
139	New Residential Building Permit	\$0.50	\$0.50	Per Square Foot	1. New SF, DD, MH and MF including units available for individual ownership; 2. Additions including but not limited to: bedrooms, bathrooms, screened porch, sunrooms and etc.; 3. Attached Accessory Structure including but not limited to: deck, garage, open porch and etc... 4. All space measured including heated and unheated space.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
140	Residential Repair Permit	\$0.00	\$0.00	Per House	For Greater Area Than 10% of House	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
141	Residential Remodel/ Repair	\$0.25	\$0.25	Per Square Foot	Of Room Remodeled	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
142	Residential Re-Inspection Fee	\$25.00	\$25.00	All Trades	Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
143	Non-Residential Building Permit	See Separate Schedule	See Separate Schedule	Each	Use the on-line file to determine permit fee and the fee will be based on the fiscal year in which the construction work is scheduled to begin.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
144	Residential Re-Roofing or Repair Permit	\$75.00	\$75.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
145	Non Residential Re-Roofing or Repair Permit	See Separate Schedule	See Separate Schedule	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
146	Application Plan Review Fee: Residential	\$50.00	\$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
147	Application Plan Review Fee: Non-Residential	\$300.00	\$300.00	Each	Project costs < \$1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
148	Application Plan Review Fee: Non-Residential	\$500.00	\$500.00	Each	Project costs => \$1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3913
149	Residential: Re-Review Plan or Change	\$50.00	\$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
150	Non-Residential: Re-Review Plan or Change	\$250.00	\$250.00	Each	Project costs < \$1,000,000	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
151	Non-Residential: Re-Review Plan or Change	\$500.00	\$500.00	Each	Project costs => \$1,000,000	Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3913

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
152	Non-Residential: Re-Inspection Fee	\$50.00	\$50.00	Each Trade	Increases at \$25 rate per failed inspection, thus increasing to \$75, \$100, \$125 and etc... Does not include "Missed Appointment"	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
153	Inspections Outside City Limits - Inside ETJ	\$150.00	\$150.00	Each	Per Request from owner/contractor	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
154	Demolition Permit	\$150.00	\$150.00	Each	Performance Bond/cashiers check Required	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Demolition Permit for Out Building		\$50.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
155	Non-Residential: Temporary Electrical Power	\$75.00	\$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
156	Work Performed without Permit			Each	Double Fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
157	Record Retrieval	\$60.00	\$60.00	Each Request	Pulling closed files, plans and etc...	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
158	Initial Certificate of Occupancy	\$50.00	\$50.00	Each	Does not include new construction; 2 inspections included; \$25 each additional inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
159	Replacement of Certificate of Occupancy Card	\$10.00	\$10.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
160	Re-stamp Previously Approved Plans	\$25.00	\$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
161	Non Residential Permit Renewal of Expired Permit	25%	25%	Each	25% of original permit fee	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
162	Residential renewal of Expired Permit			Each	Price of the Original Permit	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
163	Failure to Pick-up Permit within 60 days of Approval				Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
164	Refund Fee for Non-expired Permits	\$0.00	\$0.00	Each	Forfeit Fees; Permit fees will be reimbursed.	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
165	Refund Fee for Expired Permits				Forfeit Fees	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
166	Weekend/After Office Hours Inspection Fee	\$100.00	\$100.00	Per Hour	Minimum of 3 hours	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
167	Miscellaneous Inspection	\$0.00	\$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
168	Construction or Work Site Trailer	\$250.00	\$250.00	Per Trailer	Includes piers, tie-downs, steps, decks, electrical, plumbing, and mechanical	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
169	Minimum Inspection Miscellaneous Permit Fee	\$0.00	\$0.00	Each	Not Used	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
170	Courtesy/ Follow Up Inspection	\$25.00	\$25.00	Each	2 inspections included with building permit, 3rd + is charged for each inspection	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
171	Builders & Mechanical Contractors (Plumbing, Electric, HVAC) Registration Fee	\$50.00	\$0.00	One time	Not allowed by State of Texas	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
172	Driveway Permit	\$30.00	\$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
173	Swimming Pool Permit	\$125.00	\$150.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
174	Tent Permit	\$50.00	\$75.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
175	Sign Permit for basic/simple sign	\$70.00	\$70.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole - No electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
176	Sign Permit for sign with electric power	\$100.00	\$100.00	Each	Simple Sign including but not limited to: Wall Mounted, Free Standing, Monument, or Pole with electric power	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
177	Sign Permit for sign with electronic messaging (CVEMS) less than or equal to 50 Square Feet	\$125.00	\$125.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
178	Sign Permit for sign with electronic messaging (CVEMS) greater than 50 Square Feet	\$150.00	\$150.00	Each	CVEMS including but not limited to: Wall Mounted, Free Standing, Monument, or Pole	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
179	Sign Permit-Banner	\$25.00	\$25.00	Each	Per month	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-9312
180	Sign Permit Promotional/Grand Opening	\$100.00	\$100.00	Each	Maximum Promotional 90 days; Grand Opening two weeks	Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-9313
181	Billboard/Off Premise advertising sign *	\$500.00	\$500.00	Per Year		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
182	Cell Tower Permit	\$650.00	\$650.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
183	Co-location Antenna on Cell Tower Permit	\$100.00	\$100.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
184	Basic Electrical Rough-In or General Repairs Permit (up to 4 circuits)	\$20.00	\$25.00	Permit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
185	Additional Electrical Rough-In or General Repairs Permit (5 – 16 circuits) (Basic + Additional)	\$2.00	\$2.50	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
186	Additional Electrical Rough-In or General Repairs Permit (More than 16 circuits) (Basic + Additional 1 + Additional 2)	\$1.50	\$2.00	Each Additional Circuit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
187	Restore/Repair Electrical Service Permit (100 amp)	\$25.00	\$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
188	Restore/Repair Electrical Service Permit (200 amp)	\$25.00	\$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
189	Restore/Repair Electrical Service Permit (400 amp)	\$30.00	\$35.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
190	Restore/Repair Electrical Service Permit (600 amp)	\$35.00	\$40.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
191	Restore/Repair Electrical Service Permit (Greater than 600 amp)	\$40.00	\$45.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
192	Other General Electrical Repair Permit	\$25.00	\$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Non Residential General Electrical Repair Permit	\$50.00	\$50.00	Each		Inspections Department		
193	Electric Power Permit for Sign	\$25.00	\$30.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
	Electric Company Courtesy Inspection		\$25.00	Each	SWEPCO requires inspection before power can be turned on.	Inspections Department		
194	Placement of Temporary Pole for Electrical Power Permit	\$20.00	\$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
195	Appeal Concerning Electrical Code Filing Fee	\$50.00	\$50.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912

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196	Plumbing Permit Water (Installation or Replacement of Fixtures, Water Heater, Foot Spa, and etc.... Including general repair of water system)	\$15.00	\$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
197	Plumbing Permit: Sewer Line or Tap	\$20.00	\$20.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
198	Plumbing Permit Gas (Basic) (up to 4 openings)	\$15.00	\$15.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
199	Plumbing Permit Gas (Additional) (Greater than 4 openings) (Basic + Additional)	\$1.00	\$1.00	Each (over 4)		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
200	Plumbing Permit Irrigation: RPZ instillation	\$10.00	\$15.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
201	Plumbing Permit Irrigation: (Basic) (1-5 Heads)	\$8.00	\$10.00	Each		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
202	Plumbing Permit Irrigation (Additional) (More than heads)(Basic + Additional)	\$0.60	\$0.75	Each Additional Head		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
203	Plumbing Permit Miscellaneous (Backflow, Grease Trap, Sand/Oil Separator and etc....)	\$25.00	\$25.00	Each		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
204	HVAC Permit: Residential Air Installation/Replacement	\$25.00	\$25.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
205	HVAC Permit: Non Residential Commercial Air Installation/Replacement	\$50.00	\$50.00	Per Unit		Inspections Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3912
206	HVAC Permit: Mini Split Commercial Air Units	\$10.00	\$10.00	Per Unit		Inspections Department	City Hall - Municipal Building - 220 Texas Boulevard	903-798-3912
207	Library Membership Texarkana AR/TX Residents	\$0.00	\$0.00	Each		Library	600 West 3 rd Street	903-794-2149
208	Library Membership Non-Texarkana Resident	\$20.00	\$20.00	Annual Fee		Library	600 West 3 rd Street	903-794-2149
209	Library Overdue Fines (Books and Compact Discs)	\$0.25	\$0.25	Per Calendar Day	Up to the cost of the book or compact discs. Return stops the fine accumulation.	Library	600 West 3 rd Street	903-794-2149
210	Library Overdue Fines (Videos, DVD or Playaway)	\$1.00	\$1.00	Per Calendar Day	Until the return, up to the cost of the videos, DVD or Playaway	Library	600 West 3 rd Street	903-794-2149
211	Library card replacement	\$1.00	\$1.00	Per Replacement	Lost unexpired library card	Library	600 West 3 rd Street	903-794-2149
212	Library: Ear buds	\$1.00	\$1.00	Per Set		Library	600 West 3 rd Street	903-794-2149
213	Library: Memory Sticks (flash drive)	\$5.00	\$5.00	Per Drive		Library	600 West 3 rd Street	903-794-2149
214	Library Bag (Plastic)	\$0.50	\$0.50	Per Bag		Library	600 West 3 rd Street	903-794-2149
215	Library Bag (Canvas)	\$7.00	\$7.00	Per Bag		Library	600 West 3 rd Street	903-794-2149
216	Library: Use of Typewriter	\$0.50	\$0.50	Per 1/2 Hour		Library	600 West 3 rd Street	903-794-2149
217	Library: Case Replacement	\$1 - \$9	\$1 - \$9	Per Case		Library	600 West 3 rd Street	903-794-2149
218	Library: Art Sleeve for case	\$1.00	\$1.00	Each		Library	600 West 3 rd Street	903-794-2149
219	Library: Due Date Card Replacement	\$1.00	\$1.00	Per Card		Library	600 West 3 rd Street	903-794-2149
220	Library: Photo copies (B&W)	\$0.15	\$0.15	Per Page		Library	600 West 3 rd Street	903-794-2149
221	Library: Photo copies (Color)	\$1.00	\$1.00	Per Page		Library	600 West 3 rd Street	903-794-2149
222	Library: Texas Notary	\$1.00	\$1.00	Per Service		Library	600 West 3 rd Street	903-794-2149
223	Library: Fax Service Receiving	\$0.25	\$0.25	Per Page		Library	600 West 3 rd Street	903-794-2149
224	Library: Fax Service Sending (local)	\$0.25	\$0.25	Per Page		Library	600 West 3 rd Street	903-794-2149
225	Library: Fax Service Sending (long distance)	\$1.00	\$1.00	Per Page		Library	600 West 3 rd Street	903-794-2149
226	Library: Fax Service Sending (International)	\$5.00	\$5.00	Per Page		Library	600 West 3 rd Street	903-794-2149

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227	Library: Lamination				Inquire at Circulation Desk	Library	600 West 3 rd Street	903-794-2149
228	Library: David Nelson Meeting Room Rental	\$75.00	\$75.00	Per Rental	Non-Profit Organizations Exempt	Library	600 West 3 rd Street	903-794-2149
229	Municipal Court Technology Fees	\$4.00	\$4.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
230	Municipal Court Building Security Fees	\$3.00	\$3.00	Per Case		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
231	Municipal Court Warrant Fee	\$50.00	\$50.00	Per Warrant		Municipal Court	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3551
232	Park Pavilion Rental (Half Day)	\$20.00	\$20.00	Per Rental	8:00 AM - 2:45 PM or 3:00 PM to 10:00 PM	Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
233	Park Pavilion Rental (All Day)	\$25.00	\$25.00	Per Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
234	Ball Field Rental - Practice Game	\$20.00	\$20.00	Per Game		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
235	Ball Field Rental - Tournaments 1 Field	\$100.00	\$100.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
236	Ball Field Rental - Tournaments 2 Fields	\$200.00	\$200.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
237	Ball Field Rental - Tournaments 3 Fields	\$300.00	\$300.00	Per Tournament		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
238	Ball Field Rental - Tournaments 4-5 Fields	\$400.00	\$400.00	Per Day		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
239	Collins Senior Center Activity Room	\$75.00	\$75.00	Per Event		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978

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240	Collins Senior Center Meeting Room	\$25.00	\$25.00	Each Rental		Parks, Recreation and Community Health	3222 W. 7th Street	903-798-3978
241	Southwest Center Multipurpose Room (GYM) Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
242	Southwest Center Multipurpose Room (GYM) Rental	\$150.00	\$150.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
243	Southwest Center Multipurpose Room (GYM) Rental	\$275.00	\$300.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
244	Southwest Center ABC Room Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
245	Southwest Center ABC Room Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
246	Southwest Center ABC Room Rental	\$75.00	\$100.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
247	Southwest Center Game/Activity Room Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
248	Southwest Center Game/Activity Room Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
249	Southwest Center Game/Activity Room Rental	\$50.00	\$75.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
250	Southwest Center Room A Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
251	Southwest Center Room A Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
252	Southwest Center Room A Rental	\$25.00	\$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
253	Southwest Center Room B Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
254	Southwest Center Room B Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
255	Southwest Center Room B Rental	\$25.00	\$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
256	Southwest Center Room C Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
257	Southwest Center Room C Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
258	Southwest Center Room C Rental	\$25.00	\$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
259	Southwest Center Room D Rental	\$0.00	\$0.00	Each Rental	Group 1 Users	Southwest Center	3222 W. 7th Street	903-798-3978
260	Southwest Center Room D Rental	\$0.00	\$0.00	Each Rental	Group 2 Users	Southwest Center	3222 W. 7th Street	903-798-3978
261	Southwest Center Room D Rental	\$25.00	\$25.00	Each Rental	Group 3 Users	Southwest Center	3222 W. 7th Street	903-798-3978
262	Application for Zoning Change (Base Fee) (Base + Variable)	\$250.00	\$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
263	Application for Specific Use Permit (Base Fee) (Base + Variable)	\$250.00	\$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
264	Application for Site Plan approval (Base Fee) (Base + Variable)	\$250.00	\$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
265	Application for Site Plan Amendments (Base Fee) (Base + Variable)	\$250.00	\$250.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
266	Specific Use Permit Renewal (Base Fee) (Base + Variable)	\$100.00	\$100.00	Per Permit		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
267	Application fee for Amendment to Zoning Ordinance	\$250.00	\$250.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
268	Variances Requests (ZBA)(Base Fee) (Base + Variable)	\$150.00	\$150.00	Per Application		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
269	Historic District Certificate of Appropriateness	\$75.00	\$75.00	Per Applicant		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
270	Subdivision Plats – preliminary (Base Fee) (Base + Variable Deposit)	\$100.00	\$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
271	Subdivision Plats – final (Base Fee) (Base + Variable Deposit)	\$200.00	\$200.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
272	Subdivision Plats – re-approval (Base Fee) (Base + Variable Deposit)	\$100.00	\$100.00	Per Re-approval		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
273	Subdivision Replats (Base Fee) (Base + Variable Deposit)	\$100.00	\$100.00	Per Replat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
274	Subdivision Plat - Vacated (Base Fee)	\$100.00	\$100.00	Per Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
275	Subdivision Plat – amendments (Base Fee) (Base + Variable Deposit)	\$100.00	\$100.00	Per Amendment		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945

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276	Subdivision Minor Plats (Base Fee) (Base + Variable Deposit)	\$50.00	\$50.00	Per Minor Plat		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
277	Deposit for Variable Fees	\$0.00	\$0.00	Per Application	(Variable costs include the costs such as advertising, mailing notices, sign manufacturing and posting and etc...) Unused deposit will be returned to petitioner once the final decision is rendered. If variable costs exceed the deposit amount the difference is required to be paid in full prior to issuance of the permit or other required document	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
278	Zoning Verification Document	\$25.00	\$25.00	Each		Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
279	Voluntary Annexation Application Fee	\$500.00	\$500 plus publication costs	Each Application	Additional cost for publication and advertising as required by state law.	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
280	Street Name Change Application Fee	\$750.00	\$750.00	Per request	Additional cost for new signage	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
281	Street/Alley/Public ROW Abandonment Application Fee	\$750.00	\$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
282	Ground Level License to Encumber Right-Of-Way	100% Fair Market Value	100% Fair Market Value	Per Square Foot	\$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
283	Ground Level License to Encumber Right-Of-Way: Sign Only	\$10.00	\$10.00	Each Encumbrance		Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
284	Wireless Cell communication pole/tower with network nodes to Encumber Right-of -Way	\$250.00	\$250.00	Each individual network node	Maximum fee set by Texas State Legislators 2017, annual fee does not include fees for building permits issued by the Inspections Department	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
285	Air Space License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	Per Square Foot	\$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
286	Subsurface License to Encumber Right-Of-Way	10% Fair Market Value	10% Fair Market Value	Per Square Foot	\$100 Nonrefundable deposit required at submittal for request review. The fair market value per square foot cost is an annual fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
287	Ornamental Device License to Encumber Right-Of-Way	\$100.00	\$100.00	Per Request	\$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
288	Downtown CBD License to Encumber Right-Of-Way*	\$100.00	\$100.00	Per Request	\$100 Nonrefundable deposit required at submittal for request review. This is a one time fee.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
289	Solid Waste Pickup - Residential Rate	\$19.20	\$20.43	Per Month	Includes 96 gal. Trash cart, 65 Gal. recycle cart, Yard waste pickup. 2020 - \$11.64/month for additional cart.	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
290	Solid Waste Pickup - Commercial Hand PU (1 Toter)	\$26.88	\$28.60	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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291	Solid Waste Pickup - Commercial Hand PU (2 Toter)	\$45.16	\$48.05	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
292	Solid Waste Pickup - Commercial Hand PU (4 Toter)	\$81.72	\$86.95	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
293	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$102.05	\$108.58	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
294	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$153.01	\$162.80	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
295	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$178.52	\$189.95	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
296	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$204.14	\$217.20	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
297	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$229.55	\$244.24	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
298	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$280.76	\$298.73	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
299	Solid Waste Pickup - Commercial 2-Yard FEL Container	\$66.28	\$70.52	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
300	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$122.43	\$130.27	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
301	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$183.76	\$195.52	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
302	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$214.29	\$228.00	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
303	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$245.02	\$260.70	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
304	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$275.55	\$293.19	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
305	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$336.82	\$358.38	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
306	Solid Waste Pickup - Commercial 3-Yard FEL Container	\$79.55	\$84.64	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
307	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$142.91	\$152.06	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
308	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$214.29	\$228.00	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
309	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$250.08	\$266.09	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
310	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$285.81	\$304.10	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
311	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$321.55	\$342.13	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
312	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$392.99	\$418.14	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
313	Solid Waste Pickup - Commercial 4-Yard FEL Container	\$92.82	\$98.76	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
314	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$185.62	\$197.50	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
315	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$280.07	\$297.99	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
316	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$324.01	\$344.75	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

FY20 Master Fee List (proposed)

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
317	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$371.20	\$394.96	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
318	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$418.51	\$445.29	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
319	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$509.62	\$542.24	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
320	Solid Waste Pickup - Commercial 6-Yard FEL Container	\$141.45	\$150.50	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
321	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$214.23	\$227.94	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
322	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$285.81	\$304.10	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
323	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$371.26	\$395.02	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
324	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$536.82	\$571.18	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
325	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$585.52	\$622.99	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
326	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$676.87	\$720.19	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
327	Solid Waste Pickup - Commercial 8-Yard FEL Container	\$139.21	\$148.12	Each	Extra Pick Up	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
328	Solid Waste Pickup - Commercial 96-Gallon Toter (RECYCLE)	\$3.60	\$3.83	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
329	Solid Waste Pickup - Commercial 6-Yard FEL Container/Cardboard	\$57.69	\$61.38	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
330	Solid Waste Pickup - Commercial 8-Yard FEL Container/Cardboard	\$69.23	\$73.66	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
331	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$250.21	\$266.22	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
332	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$500.41	\$532.44	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
333	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$750.60	\$798.64	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
334	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$1,000.82	\$1,064.87	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
335	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$1,251.03	\$1,331.10	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
336	Solid Waste Pickup - Commercial 4-Yard FEL Compactor	\$1,512.41	\$1,609.20	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
337	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$295.04	\$313.92	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
338	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$590.11	\$627.88	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
339	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$885.16	\$941.81	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
340	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$1,180.22	\$1,255.75	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
341	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$1,475.27	\$1,569.69	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
342	Solid Waste Pickup - Commercial 6-Yard FEL Compactor	\$1,770.31	\$1,805.12	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
343	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$339.32	\$361.04	Per Month	One pick up per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
344	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$678.61	\$722.04	Per Month	Two pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
345	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$1,017.93	\$1,083.08	Per Month	Three pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
346	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$1,357.22	\$1,444.08	Per Month	Four pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
347	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$1,696.54	\$1,805.12	Per Month	Five pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
348	Solid Waste Pickup - Commercial 8-Yard FEL Compactor	\$2,035.85	\$2,166.14	Per Month	Six pick ups per week	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
349	Solid Waste Pickup 20-Yard Roll-Off (Open Top)	\$321.25	\$332.23	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - \$5.84 Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
350	Solid Waste Pickup 30-Yard Roll-Off (Open Top)	\$338.29	\$357.81	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - \$5.84 Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
351	Solid Waste Pickup 40-Yard Roll-Off (Open Top)	\$364.43	\$387.75	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - \$5.84 Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
352	Solid Waste Pickup 30-Yard Roll-Off (Compactor)	\$338.29	\$359.94	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
353	Solid Waste Pickup 33-Yard Roll-Off (Compactor)	\$364.30	\$387.62	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
354	Solid Waste Pickup 34-Yard Roll-Off (Compactor)	\$364.30	\$387.62	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
355	Solid Waste Pickup 35-Yard Roll-Off (Compactor)	\$364.30	\$387.62	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
356	Solid Waste Pickup 40-Yard Roll-Off (Compactor)	\$364.30	\$387.62	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
357	Solid Waste Pickup 42-Yard Roll-Off (Compactor)	\$364.30	\$387.62	Per Haul	2020 Rates Delivery Rate - \$124.48 Rental Daily Rate - NEGOTIATED Disposal Rate - \$41.54 per ton	Public Works Department	Public Works Admin Building - 919 Elm Street	903-798-3948
358	Utility Easement Abandonment Application Fee	\$750.00	\$750.00	Per request	All associated costs including Quit claim deeds and any legal work will be applicant's responsibility	Planning and Community Development Department	City Hall – Municipal Building – 220 Texas Boulevard	903-798-3945
359	Central Records and Communications	\$10.00	\$10.00	Per Copy or 911 Recording		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
360	Police: Accident or Crash Report	\$6.00	\$6.00	Copy of Report	Front and back pages	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
361	Police: Offense Report	\$5.00	\$5.00	Copy of Report	Front page only	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
362	Police: Criminal History	\$10.00	\$10.00	Each	Must show two forms of ID	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
363	Police: Certification of any Report	\$2.00	\$2.00	Each	Added to the cost of the report	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3181
364	Burglar Alarm Permits – Residential	\$35.00	\$35.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
365	Burglar Alarm Permits – Commercial	\$75.00	\$75.00	Annual Permit		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
366	Burglar Alarm Permits -- late renewal (30 days or less late)	\$20.00	\$20.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
367	Burglar Alarm Permits -- late renewal (more than 30 days late)	\$40.00	\$40.00	Each System		Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
368	False Alarm Fees	\$50.00	\$50.00	Each alarm	Per alarm after 6 alarms in any 12 month period	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3102
369	Wrecker Permits	\$20.00	\$20.00	Per wrecker	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
370	Vehicle Storage Facility	\$50.00	\$50.00	Per facility	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
371	Taxi Permits	\$40.00	\$40.00	Per taxicab	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
372	Sexually Oriented Business	\$400.00	\$400.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
373	Youth Club/Dance Hall Permit	\$100.00	\$100.00	Per business	Annual fee	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
374	Police: Extraordinary Response to Problem Location	\$28.78	\$28.78	Per additional Officer	Only after Owner/Manager has been placed on legal notice.	Police Department	Bi-State Justice Building 100 North State Line Avenue at Broad Street	903-798-3116
375	Water Service Connection	\$15.00	\$15.00	Each	Water Service Initiation	TWU	801 Wood Street	903-798-3800
376	Water Meter Disconnect	\$15.00	\$15.00	Each	Discontinue Service	TWU	801 Wood Street	903-798-3800
377	Water Service Transfer	\$20.00	\$20.00	Each		TWU	801 Wood Street	903-798-3800
378	Late Service Charge – Non-Payment	10%	10%	On billed amount	If not paid by Due Date	TWU	801 Wood Street	903-798-3800
379	After Hours Service Call to reinstate water service	\$50.00	\$50.00	Each		TWU	801 Wood Street	903-798-3800
380	Non Payment Service Charge	\$35.00	\$35.00	Each	if not paid by disconnect date	TWU	801 Wood Street	903-798-3800

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
381	Water meter reread initiated by Customer	\$15.00	\$15.00	Each	No charge if initiated by TWU	TWU	801 Wood Street	903-798-3800
382	Water meter testing initiated by Customer	\$50.00	\$50.00	Each	Meters two inches & smaller	TWU	801 Wood Street	903-798-3800
383	Water meter testing, for 2" line or greater, initiated by Customer (Cost plus %)	10%	10%	Each	Meters larger than two inches	TWU	801 Wood Street	903-798-3800
384	Water meter Tampering	\$50.00	\$50.00	Each		TWU	801 Wood Street	903-798-3800
385	Unauthorized Water Connection Inserted	\$100.00	\$100.00	Each		TWU	801 Wood Street	903-798-3800
386	Water meter Fees – 5/8" meter	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
387	Water meter Fees – 1" meter	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
388	Water: Single Register 2" (irrigation)	Cost	Cost	Each		TWU	801 Wood Street	903-798-3800
389	Inspection/Tapping Fee for Water Main	\$75.00	\$75.00	Each		TWU	801 Wood Street	903-798-3800
390	Bacteriological testing of water samples	\$20.00	\$20.00	Each		TWU	801 Wood Street	903-798-3800
391	Late fee for submission of Bacteriological testing samples after 12:00 noon daily cut-off	\$20.00	\$20.00	Each		TWU	2700 New Boston Rd	903-798-3850
392	Inspection/Tapping Fee for Sewer Main	\$50.00	\$50.00	Each		TWU	801 Wood Street	903-798-3800
393	Sanitary Sewer Availability Fee *	\$25.00	\$25.00	Monthly	Non-Connection when Sewer Connection is available to the property	TWU	801 Wood Street	903-798-3800
394	Sewer Surcharge -- Excessive Strength Wastes	\$0.10	\$0.10	TSS per pound		TWU	801 Wood Street	903-798-3800
395	Sewer Surcharge -- Excessive Strength Wastes	\$0.25	\$0.25	BOD per pound		TWU	801 Wood Street	903-798-3800
396	Industrial Wastewater Discharge Permit	\$300.00	\$300.00		Significant Discharger	TWU	801 Wood Street	903-798-3800
397	Industrial Wastewater Discharge Permit	\$200.00	\$200.00		Minor Discharger	TWU	801 Wood Street	903-798-3800
398	Industrial Wastewater Discharge Permit	\$50.00	\$50.00		Commercial Discharger	TWU	801 Wood Street	903-798-3800
399	Industrial Wastewater Discharge Permit	\$50.00	\$50.00		Intermittent Discharger	TWU	801 Wood Street	903-798-3800
400	Industrial Wastewater Discharge Permit	\$100.00	\$100.00		Transported Discharger	TWU	801 Wood Street	903-798-3800
401	Industrial Wastewater Discharge Permit	\$50.00	\$50.00		Non-Discharge	TWU	801 Wood Street	903-798-3800
402	Temporary Wastewater Discharge Permit	\$50.00	\$50.00			TWU	801 Wood Street	903-798-3800
403	Metered Discharge Treatment	\$0.05	\$0.05	Per Gallon		TWU	801 Wood Street	903-798-3800
404	Liquid Waste Transport Permit	\$60.00	\$60.00			TWU	801 Wood Street	903-798-3800
405	Liquid Waste Transport Permit Late Fee	\$25.00	\$25.00	Each Permit		TWU	3616 South State Line Ave	903-798-3870
406	Septic Waste Dumping	\$50.00	\$50.00	Per 1,000 Gallons	Per Volume of Tank	TWU	801 Wood Street	903-798-3800
407	Delivery of Non-Domestic Waste to POTW Treatment Plant	\$0.10	\$0.10	Per Gallon		TWU	801 Wood Street	903-798-3800
408	Septic Waste Manifest Books	\$15.00	\$15.00	Each		TWU	801 Wood Street	903-798-3800
409	Liquid Waste Transporter Manifest Late Fee	\$25.00	\$25.00	Each Occurrence		TWU	3616 South State Line Ave	903-798-3870
410	Non-Residential Backflow Prevention Assembly Device	\$50.00	\$50.00	Per Year		TWU	801 Wood Street	903-798-3800
411	Backflow Testing Fee	\$135.00	\$135.00	Each		TWU	3616 South State Line Ave	903-798-3870
412	Backflow Tester Registration Fee	\$25.00	\$25.00	Per Tester	Annual Fee	TWU	3616 South State Line Ave	903-798-3870
413	Fire Hydrant Flow Testing	\$100.00	\$100.00	Per Test		TWU	801 Wood Street	903-798-3829
414	Smoke Testing Sewer Mains	\$100.00	\$100.00	Per Test	(2 Person Crew, 2 hours)	TWU	3616 South State Line Ave	903-798-3870
415	CCTV Sewer Mains	\$250.00	\$250.00	Each	(3 Person Crew, 3 hours)	TWU	801 Wood Street	903-798-3829
416	Commercial Customer Service Inspection	\$15.00	\$15.00	Each		TWU	3616 South State Line Ave	903-798-3870
417	Environmental Services Enforcement Fee	Cost plus 10%	Cost plus 10%	Per Action		TWU	3616 South State Line Ave	903-798-3870
418	Backflow Assembly Text Booklet	\$7.00	\$7.00	Each		TWU	801 Wood Street	903-798-3800
419	Water Infrastructure Fee - Residential	\$1.50	\$1.50	Monthly		TWU	801 Wood Street	903-798-3800
420	Waste Water Infrastructure Fee - Residential	\$1.50	\$1.50	Monthly		TWU	801 Wood Street	903-798-3800
421	Water Infrastructure Fee - Commercial	\$3.75	\$3.75	Monthly		TWU	801 Wood Street	903-798-3800
422	Waste Water Infrastructure Fee - Commercial	\$3.75	\$3.75	Monthly		TWU	801 Wood Street	903-798-3800

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Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
	TX Regional Water Plant Fee		\$1.50	Per 1,000 Gallons	All metered usage over zero	TWU	801 Wood Street	903-798-3800
423	Sales: Screened Compost	\$10.00	\$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
424	Sales: Screened Compost	\$2.00	\$2.00	Per bag (1- Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
425	Sales: Unscreened Compost	\$5.00	\$5.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
426	Sales: Wood Chips	\$8.00	\$8.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
427	Sales: Wood Chips	\$1.00	\$1.00	Per Bag (2- Cubic Foot)		TWU	4000 South State Line Ave	903-798-3860
428	Sales: Leaf Mulch	\$10.00	\$10.00	Per Cubic Yard		TWU	4000 South State Line Ave	903-798-3860
429	Residential Water Service Charge (Monthly)	\$8.15	\$8.15	Per Meter		TWU	801 Wood Street	903-798-3800
430	Residential Water Volume Rate Tier 1	\$1.75	\$1.75	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
431	Residential Water Volume Rate Tier 2	\$2.00	\$2.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
432	Residential Water Volume Rate Tier 3	\$3.25	\$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
433	Residential Water Volume Rate Tier 4	\$3.75	\$3.75	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
434	Residential Water Volume Rate Tier 5	\$4.00	\$4.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
435	Commercial Water Service Charge 1 (Monthly)	\$9.28	\$9.28	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
436	Commercial Water Service Charge 2 (Monthly)	\$9.28	\$9.28	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
437	Commercial Water Service Charge 3 (Monthly)	\$10.61	\$10.61	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
438	Commercial Water Service Charge 4 (Monthly)	\$11.93	\$11.93	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
439	Commercial Water Service Charge 5 (Monthly)	\$13.24	\$13.24	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
440	Commercial Water Service Charge 6 (Monthly)	\$26.50	\$26.50	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
441	Commercial Water Service Charge 7 (Monthly)	\$39.75	\$39.75	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
442	Commercial Water Service Charge 8 (Monthly)	\$66.25	\$66.25	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
443	Commercial Water Service Charge 9 (Monthly)	\$66.25	\$66.25	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
444	Commercial Water Volume Rate Tier 1	\$3.25	\$3.25	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
445	Commercial Water Volume Rate Tier 2	\$3.25	\$3.25	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
446	Commercial Water Volume Rate Tier 3	\$3.25	\$3.25	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
447	Commercial Water Volume Rate Tier 4	\$3.25	\$3.25	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
448	Commercial Water Volume Rate Tier 5	\$3.25	\$3.25	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
449	Industrial Water Rates and Service Charges	\$0.00	\$0.00	Annual	Negotiated Water Budgets	TWU	801 Wood Street	903-798-3800
450	Residential Water Service Charge (Monthly) [outside city limits]	\$12.23	\$12.23	Per Meter		TWU	801 Wood Street	903-798-3800
451	Residential Water Volume Rate Tier 1 [outside city limits]	\$2.63	\$2.63	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
452	Residential Water Volume Rate Tier 2 [outside city limits]	\$3.00	\$3.00	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800

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Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
453	Residential Water Volume Rate Tier 3 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
454	Residential Water Volume Rate Tier 4 [outside city limits]	\$5.63	\$5.63	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
455	Residential Water Volume Rate Tier 5 [outside city limits]	\$6.00	\$6.00	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
456	Commercial Water Service Charge 1 (Monthly) [outside city limits]	\$13.92	\$13.92	Per Meter	5/8" Meter	TWU	801 Wood Street	903-798-3800
457	Commercial Water Service Charge 2 (Monthly) [outside city limits]	\$13.92	\$13.92	Per Meter	3/4" Meter	TWU	801 Wood Street	903-798-3800
458	Commercial Water Service Charge 3 (Monthly) [outside city limits]	\$15.92	\$15.92	Per Meter	1" Meter	TWU	801 Wood Street	903-798-3800
459	Commercial Water Service Charge 4 (Monthly) [outside city limits]	\$17.90	\$17.90	Per Meter	1.5" Meter	TWU	801 Wood Street	903-798-3800
460	Commercial Water Service Charge 5 (Monthly) [outside city limits]	\$19.86	\$19.86	Per Meter	2" Meter	TWU	801 Wood Street	903-798-3800
461	Commercial Water Service Charge 6 (Monthly) [outside city limits]	\$39.75	\$39.75	Per Meter	3" Meter	TWU	801 Wood Street	903-798-3800
462	Commercial Water Service Charge 7 (Monthly) [outside city limits]	\$59.63	\$59.63	Per Meter	4" Meter	TWU	801 Wood Street	903-798-3800
463	Commercial Water Service Charge 8 (Monthly) [outside city limits]	\$99.38	\$99.38	Per Meter	6" Meter	TWU	801 Wood Street	903-798-3800
464	Commercial Water Service Charge 9 (Monthly) [outside city limits]	\$99.38	\$99.38	Per Meter	8" Meter	TWU	801 Wood Street	903-798-3800
465	Commercial Water Volume Rate Tier 1 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
466	Commercial Water Volume Rate Tier 2 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over 2,000 to 5,000 gallons	TWU	801 Wood Street	903-798-3800
467	Commercial Water Volume Rate Tier 3 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over 5,000 to 7,000 gallons	TWU	801 Wood Street	903-798-3800
468	Commercial Water Volume Rate Tier 4 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over 7,000 to 10,000 gallons	TWU	801 Wood Street	903-798-3800
469	Commercial Water Volume Rate Tier 5 [outside city limits]	\$4.88	\$4.88	Per 1,000 Gallons	Over 10,000 gallons	TWU	801 Wood Street	903-798-3800
470	Residential Sewer Minimum Charge (Monthly)	\$10.52	\$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
471	Residential Sewer Volume Rate	\$3.77	\$3.77	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
472	Residential Unmetered Sewer (Monthly) (from water supplied by sources other than TWU)	\$26.72	\$26.72	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
473	Commercial Sewer Minimum Charge (Monthly)	\$10.52	\$10.52	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
474	Commercial Sewer Volume Rate	\$4.41	\$4.41	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800
475	Residential Sewer Minimum Charge (Monthly) [outside city limits]	\$15.78	\$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800
476	Residential Sewer Volume Rate [outside city limits]	\$5.66	\$5.66	Per 1,000 Gallons	Over 2,000 to 15,000 gallons	TWU	801 Wood Street	903-798-3800
477	Residential Unmetered Sewer Charge (Monthly) (from water supplied by sources other than TWU) [outside city limits]	\$40.08	\$40.08	Per Sewer Connection	Flat Fee	TWU	801 Wood Street	903-798-3800
478	Commercial Sewer Minimum Charge (Monthly) [outside city limits]	\$15.78	\$15.78	Per Meter	Zero to 2,000 gallons	TWU	801 Wood Street	903-798-3800

**FY20 Master Fee List
(proposed)**

* Indicates that Authorizing Ordinances have not been enacted - Therefore, these fees will not be assessed prior to adoption of the appropriate ordinance(s)
Building Permit Fees to be Based on the FY Schedule of Fees in which the construction work is scheduled to begin.

Item Number	SERVICE/PERMIT	FY19 RATE	FY20 Rate	PER UNIT	OTHER INFORMATION	OFFICE	LOCATION	TELEPHONE
479	Commercial Sewer Volume Rate [outside city limits]	\$6.62	\$6.62	Per 1,000 Gallons	Over 2,000 gallons	TWU	801 Wood Street	903-798-3800

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☒ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 8/5/2019 4:35 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,
Ordinance No. 2019-082 fixing the tax rate and levy in and for the City of
Texarkana, Texas, for the fiscal year ending September 30, 2020 upon all
Subject: taxable property in the City of Texarkana, Texas.

Briefing: 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The annual budget for the fiscal year ending September 30, 2020 was presented to the City Council in a regular meeting on July 8, 2019. A public hearing on the tax rate will be held on August 26, 2019 and again on September 4, 2019, with a vote to adopt the budget and the tax rate for fiscal year 2020 scheduled for September 9, 2019. Staff is proposing a property tax rate of \$0.70 per \$100 of assessed valuation, which is equivalent to the current property tax rate. No increase in the property tax rate is proposed. Public posting of the proposed rate will be made in accordance with state requirements.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Adoption of the proposed rate will provide funding for expenditures proposed in the annual budget for the fiscal year ending September 30, 2020.

Staff Recommendation:

Staff recommends approval of the proposed rate.

Advisory Board/Committee Review:

Budget Advisory Committee

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

July 16, 2019
 July 17, 2019
 July 18, 2019

City of Texarkana, Texas

Attachments

- a. 2019-082 ORD Adopting Tax Rate for FY 20 (DOC)
- b. 2019-082 ATTH 01 Tax Rate Notice (PDF)
- c. 2019-082 Goals & Perspectives (DOCX)

Staff Coordination

Finance Department	Kristin Peebles	Department Head Review	Completed	
	08/09/2019 8:30 AM			
Finance Department	Kristin Peebles	Finance Review	Completed	08/09/2019
	8:31 AM			
City Manager	Shirley Jaster	City Manager Review	Completed	08/09/2019
	8:34 AM			
City Council	Jennifer Evans	Meeting	Completed	08/12/2019
	6:00 PM			

Meeting History

08/12/19	City Council	MOVED FORWARD	Next: 08/26/19
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ORDINANCE NO. 2019-082

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, FIXING THE TAX RATE AND LEVY IN AND FOR THE CITY OF TEXARKANA, TEXAS, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, UPON ALL TAXABLE PROPERTY IN THE CITY OF TEXARKANA, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; MAINTAINING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS AND CERTIFICATES OF OBLIGATION OF THE CITY; PROVIDING FOR THE RENDITION AND ASSESSMENT OF TAXES IN ACCORDANCE WITH THE STATE LAW; PROVIDING THAT IN THE EVENT ANY PROVISIONS OF THIS ORDINANCE BE HELD UNCONSTITUTIONAL AND INVALID SUCH HOLDING SHALL NOT AFFECT THE REMAINING PROVISIONS THEREOF IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: There is hereby levied for the fiscal year ending September 30, 2020, upon all real property situated within the corporate limits of said City of Texarkana, Texas, and on all personal property which was owned within the corporate limits of said City of Texarkana, Texas, on the first day of October, A.D. 2019, except so much thereof as may be exempt by the Constitution and Laws of the State of Texas, a total tax of \$0.70 CENTS on each ONE HUNDRED DOLLARS (\$100.00) of assessed valuations on all said property, which said total tax is here and now levied respectively as follows:

- a. An ad valorem tax of and at the rate of \$0.5487 CENTS on each ONE HUNDRED DOLLARS (\$100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the general City purposes to pay the current operating expenses of said City of Texarkana, Texas. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.38 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY \$2.65.
- b. An ad valorem tax of and at the rate of \$0.1513 CENTS on each ONE HUNDRED DOLLARS (\$100.00) of assessed valuation of said taxable property is hereby levied for the fiscal year ending September 30, 2020, for the purpose of maintaining an Interest and Sinking Fund with which to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas, now outstanding, and such tax, when collected, shall

be appropriated and deposited in and to the credit of the Interest and Sinking Fund of the said City of Texarkana, Texas.

SECTION 2: Property situated in the City of Texarkana, Texas, shall be rendered and assessed in accordance with the laws of the State of Texas, and the Charter and Ordinances of the City of Texarkana, Texas.

SECTION 3: In the event any provision of this Ordinance shall be held unconstitutional and invalid by a Court of competent jurisdiction, the same shall not affect the remaining provisions hereof.

SECTION 4: All Ordinances or parts thereof in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of such conflict.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF TEXARKANA

A tax rate of \$0.700000 per \$100 valuation has been proposed for adoption by the governing body of City of Texarkana. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Texarkana proposes to use revenue attributable to the tax rate increase for the purpose of maintaining the current level of city services.

PROPOSED TAX RATE	\$0.700000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.700000 per \$100
EFFECTIVE TAX RATE	\$0.697350 per \$100
ROLLBACK TAX RATE	\$0.787911 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Texarkana from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Texarkana may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Suzanne K. Kinder
Director of Collections
Bowie Central Appraisal District
122A Plaza West
Texarkana, TX 75501
903-793-8936
kkinder@bowieappraisal.org
www.bowieappraisal.com

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 26, 2019 at 6:00 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 75501.

Second Hearing: September 4, 2019 at 12:15 pm at Texas City Hall, 220 Texas Blvd., Texarkana, TX 75501.

Attachment: 2019-082 ATTH 01 Tax Rate Notice (2130 : 2019-082 ORD Fixing Tax Rate and Levy for FY 2020)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☒ Deliver Quality Services ☒ Foster a Healthy Community
Run the Operations	☒ Enhance Community Preparedness & Responsiveness ☒ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☒ Develop a Skilled & Diverse Workforce ☒ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 8/7/2019 3:35 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,
Subject: Resolution No. 2019-083 ratifying the recently adopted budget that contains a
property tax rate that raises more total property taxes than the previous year.

Briefing: 8/26/2019 **Public Hearing:** 8/26/2019 **Council Vote:** 9/9/2019

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

Local Government Code Section 102.007 requires, in a year when the adopted budget raises more property tax revenue than in the previous year, that the City Council ratify the adopted budget in a record vote that is considered separately from the vote to adopt the budget and the vote to adopt the tax rate.

Potential Options:

- None

Fiscal Implications:

No specific fiscal implications. This is a statutory requirement.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- 2019-083 RES Ratifying Budget and Tax Rate FY 19 (PDF)
- 2019-083 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Finance Department	Kristin Peebles	Department Head Review	Completed	
	08/05/2019 4:41 PM			
Finance Department	Kristin Peebles	Finance Review	Completed	08/05/2019
4:41 PM				
City Manager	Shirley Jaster	City Manager Review	Completed	08/08/2019
4:13 PM				
City Council	Jennifer Evans	Meeting	Completed	08/12/2019
6:00 PM				

Meeting History

08/12/19	City Council	MOVED FORWARD	Next: 08/26/19
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RESOLUTION NO. 2019-083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has adopted its budget for the fiscal year 2019-2020; and

WHEREAS, the budget, as adopted, raises more revenue from property taxes than was raised from property taxes in the previous year; and

WHEREAS, Local Government Code Section 102.007 requires the City to ratify the budget by a separate vote.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in compliance with the requirements of Local Government Code Section 102.007(c), the City Council of the City of Texarkana, Texas, does hereby ratify the property tax increase reflected in the City's Budget for the fiscal year 2019-2020, which will require raising more revenue from property taxes than in the City's Budget for the fiscal year 2018-2019.

SECTION 2: That this Resolution shall reflect the record vote of the City Council, with motion made by _____, seconded by _____, to approve this resolution having received _____ ayes and _____ nays and _____ abstaining, the resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of September, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☒ Deliver Quality Services ☒ Foster a Healthy Community
Run the Operations	☒ Enhance Community Preparedness & Responsiveness ☒ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☒ Develop a Skilled & Diverse Workforce ☒ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☒ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other: