



CITY OF TEXARKANA
CITY COUNCIL
AGENDA • SEPTEMBER 27, 2021

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Betty Williams

Ward 5

Bill Harp

Ward 2

Mary Hart

Ward 4

Christie Page

Ward 6

Jay Davis



The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

- I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**
- II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JAY DAVIS**
- III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

Upcoming City Council Meetings:

Monday, October 11, 2021 at 6:00 p.m.
Monday, October 25, 2021 at 6:00 p.m.

Parks & Recreation Events:

October 14 th	Movies in the Park - "Tom and Jerry"	Spring Lake Park
October 16 th	Alzheimer's Awareness Walk	Spring Lake Park

****Movies will start at dusk****

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

- IV. SPECIAL PRESENTATION - BY RIK ADAMSKI, ASH + LIME GROUP**

COVID Rebound Study for small businesses. (Virtual)

- V. OPEN FORUM: COMMENTS FROM THE PUBLIC**

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

- VI. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

- VII. ITEMS FOR CONSIDERATION**

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on September 13, 2021 at 6:00 PM.
2. Resolution No. 2021-086 authorizing the Interim City Manager to execute a 5-year lease agreement with FTC Texas of Texarkana, Texas, a member of the Texas Department of Information Resources, in an amount not to exceed \$246,600, with funds available in each department's budget, to supply new and updated Canon copiers and services.

Public Hearing:

Council Vote: September 27, 2021

Action Items

3. Resolution No. 2021-081 authorizing a Public Safety System Contract with Motorola Solutions, through an Interlocal Agreement with Houston-Galveston Area Council, for the purchase and installation of Computer Aided Dispatch and Records System and Services Agreement in an amount not to exceed \$600,000.

Public Hearing:

Council Vote: September 27, 2021

4. Resolution No. 2021-089 approving a settlement agreement with AEP/SWEPCO for a \$39,712.98 settlement payment to the City for street lighting services for the time period between August 18, 2014, and November 25, 2019, and authorizing the Interim City Manager to sign and execute the settlement agreement.

Public Hearing:

Council Vote: September 27, 2021

VIII. FIRST BRIEFINGS

1. Ordinance No. 2021-087 closing and abandoning a section of a forty-foot (40') street right-of-way and retaining a utility easement in its place, in the Classic Auto Park East Addition and the George Brinlee HRS, A-18, located in the 900 block of Franklin Street.

Public Hearing: October 11, 2021

Council Vote: October 11, 2021

2. Ordinance No. 2021-088 rezoning a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182, located at 1801 Waterall Street. Single Family-2 to Neighborhood Service. Knights of Columbus, owner, Kevin DuPree, agent.

Public Hearing: October 11, 2021
Council Vote: October 11, 2021

IX. PUBLIC HEARINGS

1. Ordinance No. 2021-082 updating the City's drainage design manual and amending Chapters 120, 130 and 135 of the Code of Ordinances.

Public Hearing: September 27, 2021
Council Vote: September 27, 2021

X. ITEMS FOR DISCUSSION

Interim City Manager's Report

XI. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XII. CLOSED SESSION

The City Council will convene into closed session pursuant to Texas Government Code Section 551.074 (Personnel Matters) to discuss or deliberate the Interim City Manager's contract, evaluation, duties, and goals (scheduled performance review per May 2021 Interim City Manager Contract).

NOTE: The Council does not anticipate taking any action after closed session other than reconvening in open session and adjourning the meeting.

XIII. RECONVENE INTO OPEN SESSION

XIV. ADJOURNMENT



Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The “Council Chambers” is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • SEPTEMBER 13, 2021

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Aggeman	Mayor	Present	
Matlock	Ward 1	Present	
art	Ward 2	Present	
Williams	Ward 3	Present	
Page	Ward 4	Present	
p	Ward 5	Present	
is	Ward 6	Present	

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BILL HARP

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, September 27, 2021 at 6:00 p.m.

Monday, October 11, 2021 at 6:00 p.m.

Monday, October 25, 2021 at 6:00 p.m.

Upcoming IAC Meeting:

The Intergovernmental Advisory Committee for the Bi-State Justice Center building will meet on Friday, September 17, 2021, at 9:00 a.m. This meeting will be held at Texarkana Arkansas City Hall, 216 Walnut Street, Texarkana, Arkansas, in the Board Room on the second floor.

Parks & Recreation Events:

September 18 th	Domestic Violence Prevention Softball Tournament	Wallace Park
September 24 th - 26 th	Cowart Sports Softball Tournament	Wallace Park

Minutes Acceptance: Minutes of Sep 13, 2021 6:00 PM (Consent Items)

Additional Parks & Recreation information can be found on the city's website at <http://www.ci.texarkana.tx.us> or by contacting staff at (903) 798-3978.

IV. SPECIAL PRESENTATIONS

Recognition of Riley Fincher - Pleasant Grove Baseball Coach

Riley Fincher was recognized for his outstanding baseball season coaching the Pleasant Grove Hawks to a state championship. Coach Fincher was named Coach of the Year by the American Baseball Coaches Association and Class 4A Coach of the Year by the Texas Sports Writers Association. The Mayor presented a Certificate of Recognition and City lapel pin to him for his accomplishments. Coach Fincher said this was a "team honor".

The 9/11 Memorial Stair Climb

The Dallas 9/11 Memorial Stair Climb is an annual opportunity to remember fallen first responders, especially those lost on September 11, 2001. This year's team was organized by retired Texarkana Texas Fire Fighter Marty Lawrence. Driver Engineer Zach Flanagan, Driver Engineer Dustin Newman, and Captain Eric McCasland participated in the climb. Volunteer Captain Don Rich accompanied the group. The same event was also held in Little Rock, Arkansas. Driver Engineer Jonathan Mixon participated in the climb there. Each participant wore the name of a fire fighter who perished on 9/11.

Constitution Week Proclamation - September 17 - 23, 2021

September 17th, 2021 marks the 234th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention. The Mayor read the proclamation designating September 17 through 23 as Constitution Week.

V. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

VI. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayor Bruggeman re-appointed Fred Hutcheson to the the Library Commission.

Council confirmation of Mayoral re-appointment.

(6:27 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VII. ITEMS FOR CONSIDERATION

Consent Items

(6:28 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on August 23, 2021 at 6:00 PM.
2. Resolution No. 2021-085 accepting easement renewals from Grantor, United States of America/Secretary of the Army for water distribution infrastructure on federal property in Bowie County.

Public Hearing:
Council Vote: September 13, 2021

Action Items

3. Ordinance No. 2021-064 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2021, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Public Hearing: August 23, 2021
Council Vote: September 13, 2021

Kristin Peeples briefed this agenda item and said this is the first property tax reduction since 2001. **The Mayor asked the Assistant City Secretary for a roll call vote.**

(6:36 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

4. Resolution No. 2021-079 approving and authorizing the Interim City Manager to execute the contract extension agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

Public Hearing:

Council Vote: September 13, 2021

Kristin Peeples briefed this agenda item.

(6:36 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

5. Resolution No. 2021-080 casting all Council votes for one nominee for Director on the Board of Directors of the Bowie Central Appraisal District.

Public Hearing:

Council Vote: September 13, 2021

Council Member Harp nominated Council Member Davis to serve as Director on the Board of Directors of the Bowie Central Appraisal District.

(6:37 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

6. Resolution No. 2021-083 authorizing City participation and engagement of legal counsel through Cities Advocating Reasonable Deregulation in Public Utility Commission of Texas proceedings relating to SWEPCO's application to recover fuel costs related to the February 2021 winter storm and requiring that SWEPCO reimburse reasonable rate-case expenses.

Public Hearing:

Council Vote: September 13, 2021

Jeff Lewis briefed this agenda item.
(6:41 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

7. Resolution No. 2021-084 authorizing City participation and engagement of legal counsel through Cities Advocating Reasonable Deregulation in Public Utility Commission of Texas proceedings relating to SWEPCO's application to deploy an advanced metering system and requiring that SWEPCO reimburse reasonable rate-case expenses.

Public Hearing:
Council Vote: September 13, 2021

Jeff Lewis briefed this agenda item.
(6:42 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

VIII. FIRST BRIEFINGS

1. Ordinance No. 2021-082 updating the City's drainage design manual and amending Chapters 120, 130 and 135 of the Code of Ordinances.

Public Hearing: September 27, 2021
Council Vote: September 27, 2021

Dustin Henslee briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 9/27/2021 6:00 PM
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IX. PUBLIC HEARINGS

1. Ordinance No. 2021-066 fixing the tax rate and levy in and for the City of Texarkana, Texas, for the fiscal year ending September 30, 2022, upon all taxable property in the City of Texarkana, Texas.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

There were no public comments made at this hearing.

Three special motions were made by Council Member Harp as follows:

1) [For M&O component]

"I move that the City adopt an ad valorem tax rate of \$0.524395 CENTS on each \$100.00 of assessed valuation of taxable property to fund the City's maintenance and operation expenditures for the next fiscal year ending September 30, 2022."

2) [For debt service component]

"I move that the City adopt an ad valorem tax rate of \$0.125605 CENTS on each \$100.00 of assessed valuation of taxable property for the purpose of maintaining an Interest and Sinking Fund with which to pay debt service for the next fiscal year ending September 30, 2022."

3) "I move for adoption of Ordinance No. 2021-066 as presented."

The Mayor asked the Assistant City Secretary for a roll call vote.

(6:52 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

2. Ordinance No. 2021-068 rezoning Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Single Family-2 to Single Family-3. Saudi Spry, owner.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

Ronald Patterson and Melvin Patterson spoke in opposition of this proposed ordinance. Amira Webster and Shatina Rogers spoke in favor of this proposed ordinance.
 (7:15 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2021-069 granting a Specific Use Permit to allow the location of a double-wide HUD code manufactured home on Lot 1, Block 19, West Texarkana Addition, located at 2301 West 12th Street. Saudi Spry, owner.

Public Hearing: September 13, 2021

Council Vote: September 13, 2021

Ronald Patterson spoke in opposition of this proposed ordinance. Monique Clark spoke in favor of this proposed ordinance.

(7:27 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

4. Resolution No. 2021-072 approving the Fiscal Year 2022 Master Fee List.

Public Hearing: September 13, 2021

Council Vote: September 13, 2021

Kristin Peebles briefed this agenda item and provided an update. There were no public comments made at this hearing.

(7:29 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

5. Ordinance No. 2021-073 rezoning a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane from Single Family-2 to Single Family-3. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)

Public Hearing: September 13, 2021

Council Vote: September 13, 2021

Tatra Bradley spoke in favor of this proposed ordinance.

(7:37 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

6. Ordinance No. 2021-074 granting a Specific Use Permit to allow the location of a HUD code manufactured home on a 0.722-acre tract of land (being Tract 65C), Flower Acres Addition, located in the 3400 block of Beechwood Lane. Susan Clayton, owner. Antonio and Tatra Bradley, under contract to purchase. (A 3/4 vote of the City Council is required to approve this request.)

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

There were no public comments made at this hearing.

(7:39 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

7. Ordinance No. 2021-075 rezoning a .953-acre tract of land located in the George Brinlee HRS, A-18, located at 901 Franklin Street from Single Family-2 to General Retail. Gregg Orr, d/b/a Gregg Orr Companies, owner. Kayla Wood, MTG Engineers and Surveyors, agent.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

Kayla Wood, of MTG Engineering and Surveyors, presented herself for questions. Dwight Brown expressed concerns and had questions regarding this proposed ordinance.

(7:49 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

8. Ordinance No. 2021-076 rezoning Lots 49 and 57, Belmont Subdivision, located at the corner of Pacific Avenue and Bradley Avenue from Single Family-2 to Commercial. Tony Burrow, President of Nantze Electric. Kayla Wood, MTG Engineering and Surveyors, agent.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

There were no public comments made at this hearing.
 (7:50 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Page, Ward 4
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

9. Ordinance No. 2021-077 granting a Specific Use Permit to allow the location of a helistop for a proposed new hospital on two parcels bounded by Gibson Lane to the north, West Park Boulevard to the south, and University Avenue to the west (Lot 3, Block 1, Waggoner Creek Crossing Two Subdivision and an additional 24-acre tract in the George Brinlee HRS, A-18). Thomas Gilbert, President of Wadley Regional Medical Center and Adam Crunk, Crunk Engineering, LLC.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

Patrick Carroll, of Crunk Engineering, presented himself for questions. There were no public comments made at this hearing.
 (7:53 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

10. Resolution No. 2021-078 approving the application for the Edward Byrne Justice Assistance Grant providing a total in the amount of \$20,862, where the City will receive \$12,517 and Bowie County, Texas, will receive \$8,345.

Public Hearing: September 13, 2021
 Council Vote: September 13, 2021

There were no public comments made at this hearing.
 (7:54 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jay Davis, Ward 6
SECONDER:	Bill Harp, Ward 5
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

X. ITEMS FOR DISCUSSION

Interim City Manager's Report

Water Rights Permit Update

With a Sept. 13th TCEQ deadline, City staff worked with Riverbend and its consultants to request an extension to resolve the issues related to the City of Irving, City of Sulphur Springs, North Texas Water District and Upper Trinity Water District protests against the City's application.

https://www14.tceq.texas.gov/epic/eCID/index.cfm?fuseaction=main.detail&item_id=378516712019347&detail=protestants&StartRow=1&EndRow=5&Step=10&requesttimeout=5000
<https://www14.tceq.texas.gov/epic/eCID/index.cfm?fuseaction=main.detail%20&item_id=378516712019347&detail=protestants&StartRow=1&EndRow=5%20&Step=10&requesttimeout=5000>

Bi-State Intergovernmental Advisory Committee Meeting

The IAC Meeting was rescheduled to Friday, September 17th at 9:00 a.m. It will be held in the Board of Directors room on the second floor at Texarkana Arkansas City Hall, 216 Walnut Street, Texarkana, Arkansas. Pending the outcome of the meeting, staff anticipates an agenda item related to the proposed Motorola Flex CAD, RMS and Jail Management software at a future Council meeting.

Courthouse Square Connections Project

Work around the U.S. Federal Courthouse & Post Office is substantially complete, and staff anticipates opening the road back up to traffic later in the week.

Small Business Development Center Lease

The renovation work for the new SBDC offices should take place later in the week and staff will move in the building soon. The new office will be located in the former mail room adjacent to the Council Chambers and will serve as a “one stop shop” for small business owners to navigate SBA assistance and apply for City permitting.

Wadley Groundbreaking on Wednesday, September 15th at 11a.m.

The official groundbreaking ceremony for the new Wadley Regional Medical Center is Wednesday, September 15th at 11a.m. The City is providing the new TEXAR stage, barricades and staff support for the event that is anticipated to have several hundred people in attendance. The ceremony will take place across from the area in back of the West Park Shopping Center on West Park Blvd.

The City's Fiscal 2021-2022 Budget

Interim City Manager Orr thanked the City Council for adopting the budget at this meeting. He also thanked Kristin Peeples and her finance team for their hard work in providing next year's budget.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Matlock encouraged everyone to support the "Tough Kookie Paws for the Cause" on October 10th at Spring Lake Park and the "Tough Kookie Breast Cancer Race", which replaces the Susan G. Komen Breast Cancer Race, on October 16th at Texas A&M-Texarkana.

2. City Staff

Staff had no administrative comments for the Council.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:59 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Williams, Page, Harp, Davis
EXCUSED:	Bruggeman

City of Texarkana, Texas

Version: A

Update Date: 9/23/2021 4:04 PM

Briefing Sheet

Lead Department: Public Works Department **Action Officer:** Amanda Freeland,
Resolution No. 2021-086 authorizing the Interim City Manager to execute a 5-
year lease agreement with FTC Texas of Texarkana, Texas, a member of the
Texas Department of Information Resources, in an amount not to exceed
\$246,600, with funds available in each department's budget, to supply new and
Subject: updated Canon copiers and services.

Briefing: 9/27/2021 **Public Hearing:** **Council Vote:** 9/27/2021

Item ScheduleSchedule 3: No briefing required (one week)**Updates/History of Briefing:**

NOT APPLICABLE

Executive Summary and Background Information:

Date of Quote: August 5, 2021

State of Texas Contract: Texas Department of Information Resources - DIR Contract No. DIR-CPO-4337

Vendor: FTG Texas of Texarkana, Texas

See EXH "A"

Budget: FY22 Departmental Budgets

Policy Exceptions: None

Scope of Work: To provide new and updated Canon copiers within all Departments of the City of Texarkana, TX. As well as all servicing and/ or repairs. (5) five-year lease agreement.

Total estimated monthly cost under previous contract = \$6,448 per month

Total estimated monthly cost under proposed contract = \$4,110 per month

Total estimated monthly savings = \$2,338 per month

Average estimated cost for previous 48-month contract to replace 8 devices = \$309,504

Average estimated cost for proposed 60-month contract to replace or refresh all devices = \$246,600

Average estimated savings of \$62,904 over the life of the contract

Potential Options:

- Approve Interim City Manager to execute Contract
- Not approve Interim City Manager to execute Contract

Fiscal Implications:

Funds available through each department's budget

Staff Recommendation:

City of Texarkana, Texas

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-086 RES New Copier Leases (DOCX)
- b. 2021-086 EXH 'A' Proposal FINAL (PDF)
- c. 2021-086 Goals & Perspectives (DOCX)

Staff Coordination

Public Works Department	Amanda Freeland	Reviewer	Completed
09/09/2021 11:28 AM			
Public Works Department	Dusty Henslee	Department Head Review	
Completed	09/14/2021 12:48 PM		
Finance Department	Kristin Peebles	Review	Completed 09/16/2021
1:06 PM			
City Manager	David Orr	City Manager Review	Completed 09/16/2021
3:50 PM			
City Council	Vicky Coopwood	Meeting	Pending 09/27/2021
6:00 PM			

Meeting History

RESOLUTION NO. 2021-086

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A 5-YEAR LEASE AGREEMENT WITH FTG TEXAS OF TEXARKANA, TEXAS, IN AN AMOUNT NOT TO EXCEED \$246,600 FOR NEW AND UPDATED COPIERS WITHIN CITY DEPARTMENTS WITH FUNDS BUDGETED IN EACH DEPARTMENT'S BUDGET; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City sent out a request for quotes for a third party to provide all departments new and updated Canon copiers, to include servicing and repairs; and

WHEREAS, on August 5, 2021, staff received a quote (**EXH 'A'**) from FTG Texas of Texarkana, Texas, based upon DIR Contract No. DIR-CPO-4437, a State of Texas contract, for city wide copiers and services; and

WHEREAS, the yearly cost is \$49,320 and the total 5-year cost is \$246,600, and funds are available in each department's budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The best value proposal for the new copier leases for the City is hereby declared to be FTG Texas of Texarkana, Texas.

SECTION 2: The Interim City Manager is hereby authorized to execute a 5-year lease agreement with FTG Texas of Texarkana, Texas, in an amount not to exceed \$246,600 with funds budgeted in each department's budget.

SECTION 3: This resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **27th day of September, 2021.**

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2021-086 RES New Copier Leases [Revision 1] (3557 : 2021-086 RES New Copier Leases)



Digital Print Solution prepared for:



Prepared By:

Erin Harris
Account Manager
o: (903) 832-5027 ext. 2155
e: Erin.Harris@FlexTG.com

August 5, 2021

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)





The contents of this proposal are released by Flex Technology Group and may be reproduced as needed to comply with all open records policies. This is a proposal only and informative in nature. Actual contract terms and conditions, as well as final pricing, may change, and will be submitted upon your request.

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)

Executive Summary

The City of Texarkana currently has 28 print devices that are serviced and supported by FTG-Texas, part of the Flex Technology Group (formerly Office Equipment of Texarkana). The Flex Technology Group is the largest Independent Managed Print Services Provider in the country. This fleet of devices is made up of 27 Canon multi-functional devices and one Lexmark Multi-functional device. All of these devices are able to print, copy scan and fax. The eight (8) Canon devices located at City Hall were procured via a municipal lease with a separate maintenance agreement, which covers all parts, labor and supplies (except paper). The lease payment of \$3,459 per month expired in April, 2021. In addition, the City continues to pay various maintenance agreements in the amount of \$2,989 bringing the total previous monthly spend to \$6,448 per month.

Recently, the City was impacted by a ransomware attack that has resulted in some technical issues from a networking perspective with some of the devices. There are several devices across the City that have been in place as far back as 2013.

Manufacturers do not guarantee parts availability beyond seven years from final manufacturing date. The operating costs of these older devices continue to escalate and need to be replaced.

FTG-Texas recommends redeploying these newer color capable devices into locations where these legacy color devices are being used today. These devices at City Hall will be replaced as will all remaining devices across the City fleet with state of the art technology with greater capabilities and a lower operating cost. The City of Texarkana is able to leverage the DIR Contract and refresh these remaining devices and include a bundled service agreement for all 28 devices for a total monthly investment of \$4,110 which represents a monthly savings of \$2,338 from the prior contract. For comparison, the average cost over the last 48-months was roughly \$309,504 to replace just eight devices whereas the new contract would essentially replace all legacy devices with new technology and, over the course of 60-months, cost \$246,600. This gives a term cost savings of \$62,904 even with a longer contract term. We are confident that the City of Texarkana will recognize an increase in productivity, an improvement in sustainability initiatives associated with the environmental impact of reduce paper consumption and an overall reduction in total print spend in 2022 and beyond. We look forward to our continued partnership.

Current State

Location	Make	Model	B/W Avg	CPP	Avg Cost	Color Avg	CPP	Avg Cost
Vital Statistics	Canon	iR 5550i	1,528	\$0.0106	\$ 16.20	348	\$0.0728	\$ 25.31
Fleet Services	Canon	iR 3330i	794	\$0.0125	\$ 9.92	650	\$0.0700	\$ 45.50
Southwest Center	Canon	iR 3330i	1,413	\$0.0166	\$ 23.45	831	\$0.0926	\$ 76.98
MPO	Canon	iR 3325	339	\$0.0173	\$ 5.86	934	\$0.0966	\$ 90.19
PD Bistate	Canon	iR5240	4,200	\$0.0101	\$ 42.42	1001	\$0.0794	\$ 79.45
Vital Statistics	Canon	iR 5550i	1,813	\$0.0106	\$ 19.22	1045	\$0.0728	\$ 76.10
CID	Canon	iR 5255	3,538	\$0.0118	\$ 41.74	1093	\$0.0873	\$ 95.45
Police SOTC	Canon	iR 3330i	4,107	\$0.0166	\$ 68.17	1379	\$0.0926	\$ 127.73
HR	Canon	iR 5550i	1,031	\$0.0106	\$ 10.93	1388	\$0.0728	\$ 101.02
PD Bistate	Canon	iR 5240	2,634	\$0.0101	\$ 26.61	1497	\$0.0794	\$ 118.84
C R & G	Canon	iR 5560i	1,644	\$0.0106	\$ 17.43	1974	\$0.0728	\$ 143.68
City Manager	Canon	iR 5560i	2,508	\$0.0106	\$ 26.58	2383	\$0.0728	\$ 173.48
Public Works	Canon	iR 5235	720	\$0.0087	\$ 6.26	2483	\$0.0690	\$ 171.30
Fire Admin	Canon	iR 5550i	2,035	\$0.0106	\$ 21.57	2576	\$0.0728	\$ 187.53
Bldg Inspection	Canon	iR 5550i	1,705	\$0.0106	\$ 18.08	3988	\$0.0728	\$ 290.35
Finance	Canon	iR 5550i	2,509	\$0.0106	\$ 26.60	5987	\$0.0728	\$ 435.88
PD Bistate	Lexmark	XM1145	69	\$ 0.041	\$ 2.83			
Police Property	Canon	iR 1435iF	532	\$0.0264	\$ 14.04			
Sign & Signal	Canon	iR 1025iF	42	\$0.0264	\$ 1.12			
Street Department	Canon	iR 1435iF	518	\$0.0264	\$ 13.67			
WIC	Canon	iR 400iF	3,606	\$0.0219	\$ 78.96			
Reproductive Health	Canon	iR 400iF	2,220	\$0.0219	\$ 48.61			
Health Admin	Canon	iR 1435iF	1,109	\$0.0264	\$ 29.29			
Health Dept Diabetes	Canon	iR 400iF	4,733	\$0.0219	\$ 103.66			
Muni Court Judge	Canon	iR 1435iF	464	\$0.0264	\$ 12.26			
Muni Court Clerk	Canon	iR 4245	1,782	\$0.0161	\$ 28.69			
Collins Community	Canon	iR 1435iF	148	\$0.0264	\$ 3.92			
902 W 12th	Canon	iR 4245	2,318	\$0.0140	\$ 32.46			
Average Total			50,060		\$ 750.54	29557		\$ 2,238.80

Total Average Spend

Lease	\$3,459.00
Service	\$2,989.34
Total	\$6,448.34

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)

Proposed Solution

Location	Current Device			Proposed Device	
	Make	Model		Make	Model
CID	Canon	imageRUNNER 5255	Equipment to be removed.	Canon	imageRUNNER 5560
PD Bistate 3rd Floor	Canon	imageRUNNER 5240		Canon	imageRUNNER 5550
Public Works	Canon	imageRUNNER 5235		Canon	imageRUNNER 5550
PD Bistate 3rd Floor	Canon	imageRUNNER 5240		Canon	imageRUNNER 5550
MPO	Canon	imageRUNNER 3325		Canon	imageRUNNER 5560
Police SOTC	Canon	imageRUNNER 3330i		Canon	imageRUNNER 5550
Fleet Services	Canon	imageRUNNER 3330i		Canon	imageRUNNER 5550
Southwest Center	Canon	imageRUNNER 3330i		Canon	imageRUNNER 5550
Bldg Inspection	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
Finance Department	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
C R & G	Canon	imageRUNNER 5560i		Canon	imageRUNNER 5850
Fire Admin	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
City Manager	Canon	imageRUNNER 5560i		Canon	imageRUNNER 5850
HR	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
Vital Statistics	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
Vital Statistics	Canon	imageRUNNER 5550i		Canon	imageRUNNER 5850
PD Bistate 3rd Floor	Lexmark	XM1145		Canon	imageRUNNER 1643
Muni Court Clerk	Canon	imageRUNNER 4245		Canon	imageRUNNER 4735
WIC Family Health Center	Canon	imageRUNNER 400iF		Canon	imageRUNNER 527iF
Health Dept Diabetes	Canon	imageRUNNER 400iF		Canon	imageRUNNER 527iF
Reproductive Health	Canon	imageRUNNER 400iF		Canon	imageRUNNER 527iF
Muni Court Judge	Canon	imageRUNNER 1435iF		Canon	imageRUNNER 1643
Health Admin	Canon	imageRUNNER 1435iF		Canon	imageRUNNER 1643
Street Department	Canon	imageRUNNER 1435iF		Canon	imageRUNNER 1643
Police Property	Canon	imageRUNNER 1435iF		Canon	imageRUNNER 1643
Collins Community Ctr	Canon	imageRUNNER 1435iF		Canon	imageRUNNER 1643
Sign & Signal	Canon	imageRUNNER 1025iF		Canon	imageRUNNER 1643
902 W 12th	Canon	imageRUNNER 4245		Canon	imageRUNNER 4735

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)



Chosen Solution

- 6 Canon imageRUNNER 5850i – cassette feeding unit, inner finisher, fax board
- 1 Canon imageRUNNER 5850i – cassette feeding unit, booklet finisher, 2/3 hole punch, fax board
- 1 Canon imageRUNNER 5850i – cassette feeding unit, staple finisher, 2/3 hole punch, fax board
- 1 Canon imageRUNNER 1643iF
- 6 Canon imageRUNNER 1643iF – cassette, cabinet
- 3 Canon imageRUNNER 527iF – cassette, cabinet
- 2 Canon imageRUNNER 4735i – cassette feeding unit, inner finisher, fax board

Financial Consideration

Monthly Investment

\$4,110/month

60-month lease (FMV)

\$0 down

Delivery & installation included

Includes removal of old devices and movement of redistributed devices

Includes 50,000 B/W prints and 29,000 color prints



Canon imageRUNNER 1435iF



Canon imageRUNNER 1643iF

BACKGROUND INFORMATION	USA, BLI ID: 14117	USA, BLI ID: 10821
Speed	37 ppm	45 ppm
Speed Segment	3	4
Manufacturing Status	Discontinued (01/2019)	Current
TYPE	Monochrome copier, MF	Monochrome copier, MF
Scanner	Digital	Digital
Technology	Laser	Laser
GENERAL SPECIFICATIONS/PAPER HANDLING		
First Copy Time	6.9 sec	6 sec
Multicopy (Ltr/Lg/Ldgr)	37/25 cpm/Not applicable	45/36 cpm/Not applicable
Warm-up Time	20 sec	14 sec
Std Paper Source(s)	Single drawer	Single drawer
Std Paper Capacity	500 sheets	550 sheets
Paper Weights	17 to 24 lbs	16 to 32 lbs
Bypass/Paper Weights	100-sheet/16 to 34 lbs	100-sheet/16-lb bond to 73-lb cover
Std Paper Capacity (incl bypass)	600 sheets	650 sheets
Max Original Size	8-1/2 x 14	8-1/2 x 14
Output Size (Min/Max)	3 x 5/8-1/2 x 14	3 x 5/8-1/2 x 14
Copy Resolution	600 x 600 dpi	600 x 600 dpi
System Memory (Std/Max)	512-MB RAM/512-MB RAM	1-GB RAM/1-GB RAM
Duplex	Auto (1:2,2:2,2:1)	Auto (1:2,2:2,2:1)
Paper Sizes	5-1/2 x 5 to 8-1/2 x 14	Info not avail to 8-1/2 x 14
Document Feeder	Std RADF	Std DSPF
Document Feeder Capacity	50 orig	50 orig
Paper Weights	13 to 28 lbs	13 to 28 lbs
Std Output Tray Capacity	100 sheets	150 sheets
SECURITY SPECS		
Network User Authentication	Yes	Info not avail
IP Address Filtering	Yes	Yes
MAC Address Filtering	Yes	Yes
Secure Print	Yes	Yes
Encrypted PDF Mode (Encrypted Scanning)	Opt	Yes
IPsec	Yes	Yes
Secure Sockets Layer (SSL)	Yes	Yes
SNMPv3	Yes	Yes
Transport Layer Security	Yes	Yes

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)



Canon imageRUNNER ADVANCE 400iF



Canon imageRUNNER ADVANCE DX

BACKGROUND INFORMATION	USA, BLI ID: 10681	USA, BLI ID: 11604
Speed	42 ppm	55 ppm
Speed Segment	4	4
TYPE	Monochrome copier, MF	Monochrome copier, MF
Scanner	Digital	Digital
Technology	Laser	Laser
GENERAL SPECIFICATIONS/PAPER HANDLING		
First Copy Time	5 sec	5 sec
Multicopy (Ltr/Lg/Ldgr)	42/40 cpm/Not applicable	55/45 cpm/Not applicable
Warm-up Time	34 sec	10 sec
Std Paper Source(s)	Single drawer	Single drawer
Std Paper Capacity	550 sheets	550 sheets
Paper Weights	17 to 28 lbs	16 to 36 lbs
Bypass/Paper Weights	100-sheet/17 to 34 lbs	100-sheet/16-lb bond to 73-lb cover
Std Paper Capacity (incl bypass)	650 sheets	650 sheets
Max Original Size	8-1/2 x 14	8-1/2 x 14
Output Size (Min/Max)	3-7/8 x 5-1/2/8-1/2 x 14	3 x 5/8-1/2 x 14
Copy Resolution	600 x 600 dpi	600 x 600 dpi
System Memory (Std/Max)	1.5-GB RAM, 80-GB HD/1.5-GB RAM, 80-GB	3-GB RAM, 320-GB HD*/3-GB RAM, 320-GB
Duplex	Auto (1:2,2:2,2:1)	Auto (1:2,2:2,2:1)
Paper Sizes	5-1/2 x 8-1/2 to 8-1/2 x 14	Info not avail to 8-1/2 x 14
Document Feeder	Std RADF	Std DSPF
Document Feeder Capacity	100 orig	100 orig
Paper Weights	11 to 34 lbs	13.3 to 34 lbs
Std Output Tray Capacity	250 sheets	500 sheets
SECURITY SPECS		
Network User Authentication	Info not avail	Yes
IP Address Filtering	Yes	Yes
MAC Address Filtering	Yes	Yes
HDD Overwrite	Std	Std
HDD Encryption	Opt	Std
Secure Print	Yes	Yes
Encrypted Secure Print	Opt	Yes
Encrypted PDF Mode (Encrypted Scanning)	Opt	Yes
IPsec	Yes	Yes
Secure Sockets Layer (SSL)	Info not avail	Yes
SNMPv3	Yes	Yes
Transport Layer Security	No	Yes

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)

**Canon imageRUNNER ADVANCE C5550i****Canon imageRUNNER ADVANCE DX C5550i**

BACKGROUND INFORMATION	USA, BLI ID: 17758	USA, BLI ID: 11813
Speed	50 ppm color/50 ppm black	50 ppm color/50 ppm black
Speed Segment	4	4
Manufacturing Status	Discontinued (03/2018)	Current
TYPE	Full-color copier, MF	Full-color copier, MF
Scanner	Digital	Digital
Technology	Laser	Laser
GENERAL SPECIFICATIONS/PAPER HANDLING		
First Copy Time	5.2 sec color/3.5 sec black	4.9 sec color/3.3 sec black
Multicopy (Ltr/Lg/Ldgr)	50 cpm color/50 cpm black	50 cpm color/50 cpm black
Warm-up Time	30 sec	6 sec
Std Paper Source(s)	Dual drawer	Dual drawer
Std Paper Capacity	550/550 sheets	550/550 sheets
Paper Weights	14-lb bond to 140-lb index	14-lb bond to 140-lb index
Bypass/Paper Weights	100-sheet/14-lb bond to 110-lb index	100-sheet/14-lb bond to 110-lb cover
Std Paper Capacity (incl bypass)	1,200 sheets	1,200 sheets
Max Original Size	11 x 17	12 x 17
Output Size (Min/Max)	3-7/8 x 5-1/2/12-5/8 x 18	3-7/8 x 5-1/2/12-5/8 x 18
Copy Resolution	600 x 600 dpi	600 x 600 dpi
System Memory (Std/Max)	4-GB RAM, 250-GB HD/4-GB RAM, 1-TB HD	5-GB RAM, 256-GB SSD/5-GB RAM, 1-TB SSD
Duplex	Auto (1:2,2:2,2:1)	Auto (1:2,2:2,2:1)
Paper Sizes	Info not avail	Info not avail
Document Feeder	Std DSPF	Std DSPF
Document Feeder Capacity	150 orig	200 orig
Paper Weights	13-lb bond to 58-lb cover	13.3-lb bond to 80-lb cover
Std Output Tray Capacity		250 sheets
Finisher	Opt finishers	Opt finishers
Tray/Stapling/Position(s)	500, 3,250/50/3	550, 3,250, 3,250/50/3
SECURITY SPECS		
Network User Authentication	Yes	Yes
IP Address Filtering	Yes	Yes
MAC Address Filtering	Yes	Yes
HDD Overwrite	Std	Std
HDD Encryption	Std	Std
Secure Print	Yes	Yes
Encrypted Secure Print	Opt	Yes
Encrypted PDF Mode (Encrypted Scanning)	Opt	Yes
IPsec	Yes	Yes
SNMPv3	Yes	Yes
Transport Layer Security	Yes	Yes



Canon imageRUNNER ADVANCE 4245

Canon imageRUNNER ADVANCE DX

5i

BACKGROUND INFORMATION	USA, BLI ID: 11095	USA, BLI ID: 11334	
Speed	45 ppm	35 ppm	
Speed Segment	4	3	
TYPE	Monochrome copier, MF	Monochrome copier, MF	
Scanner	Digital	Digital	
Technology	Laser	Laser	
GENERAL SPECIFICATIONS/PAPER HANDLING			
First Copy Time	3.8 sec	3.8 sec	
Multicopy (Ltr/Lg/Ldgr)	45/25/22 cpm	35/Info not avail/22 cpm	
Warm-up Time	30 sec	24 sec	
Std Paper Source(s)	Dual drawer	Dual drawer	
Std Paper Capacity	550/550 sheets	550/550 sheets	
Paper Weights	16 to 34 lbs	16-lb bond to 80-lb cover	
Bypass/Paper Weights	80-sheet/14-lb bond to 80-lb cover	100-sheet/14-lb bond to 80-lb cover	
Std Paper Capacity (incl bypass)	1,180 sheets	1,200 sheets	
Max Original Size	11 x 17	11-3/4 x 17	
Output Size (Min/Max)	3-7/8 x 5-7/8/11-3/4 x 17	3-7/8 x 5-7/8/11-3/4 x 17	
Copy Resolution	600 x 600 dpi	600 x 600 dpi	
System Memory (Std/Max)	1.25-GB RAM, 160-GB HD/1.75-GB RAM, 1-TB HD	3-GB RAM, 250-GB HD/3-GB RAM, 1-TB HD	
Duplex	Auto (1:2,2:2,2:1)	Auto (1:2,2:2,2:1)	
Paper Sizes	7.25 x 10.5 to 11 x 17	Info not avail to 11 x 17	
Document Feeder	Std RADF	Opt RADF and DSPF	
Document Feeder Capacity	100 orig	100 orig, 200 orig	
Paper Weights	11 to 34 lbs	13.3 to 34 lbs, 13.3-lb bond to 80-lb cover	
Std Output Tray Capacity	250 sheets	250 sheets	
Finisher	Opt finishers	Opt finishers	
Tray/Stapling/Position(s)	1,000, 3,000, 3,000/50/3	545, 3,250, 3,250/50/3	
SECURITY SPECS			
Network User Authentication	Yes	Yes	
IP Address Filtering	Yes	Yes	
MAC Address Filtering	Yes	Yes	
HDD Overwrite	Std	Std	
HDD Encryption	Opt	Std	
Secure Print	Yes	Yes	
Encrypted Secure Print	Opt	Yes	
Encrypted PDF Mode (Encrypted Scanning)	Yes	Yes	
IPsec	Yes	Yes	
Secure Sockets Layer (SSL)	Yes	Yes	
SNMPv3	Yes	Yes	
Transport Layer Security	Yes	Yes	

Attachment: 2021-086 EXH 'A' Proposal FINAL (3557 : 2021-086 RES New Copier Leases)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 9/21/2021 2:47 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Resolution No. 2021-081 authorizing a Public Safety System Contract with
Motorola Solutions, through an Interlocal Agreement with Houston-Galveston
Subject: Area Council, for the purchase and installation of Computer Aided Dispatch and
Records System and Services Agreement in an amount not to exceed \$600,000.

Briefing: 9/27/2021 **Public Hearing:** **Council Vote:** 9/27/2021

Item Schedule

Updates/History of Briefing:

(Insert Date Here):

(Insert Text Here) or Select, Delete this and all text with parentheses and say "NOT APPLICABLE"

Executive Summary and Background Information:

Potential Options:

- List or "None"
-

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

(Insert Text Here)

Advisory Board/Committee Review:

(Advisory Board/Committee Name OR say "NONE")

Board/Committee Recommendation:

(Insert Date Here):

(Insert Text Here or say "NOT APPLICABLE")

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"

Attachments

- a. 2021-081 RES CAD Records Motorola (DOCX)

City of Texarkana, Texas

- b. 2021-081 ATTH 01 Flex CAD Proposal 052521 (PDF)
- c. 2021-081 Goals & Perspective (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	
	09/07/2021 10:43 AM			
Finance Department	Kristin Peebles	Review	Pending	
City Attorney	Jeffery C. Lewis	Review	Pending	
Public Works Department		Jennifer Evans	Reviewer	Skipped
	08/19/2021 12:09 PM			
City Manager		City Manager Review	Pending	
City Council	Vicky Coopwood	Meeting	Pending	09/27/2021
6:00 PM				

Meeting History

RESOLUTION NO. 2021-081

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING A PUBLIC SAFETY SYSTEM CONTRACT WITH MOTOROLA SOLUTIONS THROUGH AN INTERLOCAL AGREEMENT WITH HOUSTON-GALVESTON AREA COUNCIL FOR THE PURCHASE AND INSTALLATION OF COMPUTER AIDED DISPATCH (CAD) AND RECORDS SYSTEM AND SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS (\$600,000); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, recognizes that ensuring the reliability of the public safety computer-aided dispatch and records system is an absolute necessity and in the best interest of the safety, health, and welfare of the citizens; and

WHEREAS, equipment to replace the current system is available at a substantial savings through the City's membership in the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program, with Texas law authorizing the City to participate in cooperative purchasing program contracts; and

WHEREAS, Motorola Solutions through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program has submitted a price for this system and installation not to exceed **One Million Seven Hundred Thirty-two Thousand One Hundred Dollars and Sixty-eight cents (\$1,732,100.68)**; and

WHEREAS, the system will be jointly purchased by the City of Texarkana, Texas, the City of Texarkana, Arkansas, and Bowie County, Texas, each to pay one-third of the purchase cost.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council authorizes and approves a Public Safety System Contract from Motorola Solutions through the Houston-Galveston Area Council (HGAC) Cooperative Purchasing Program for the purchase and installation of a Computer Aided Dispatch (CAD) and Records System and Services Agreement. The Interim City Manager is hereby authorized to sign and execute said Contract and any necessary documents to purchase the system in an amount not to exceed the aggregate sum of **SIX HUNDRED THOUSAND DOLLARS (\$600,000)**.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

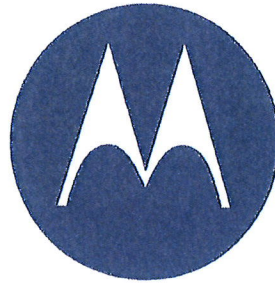
PASSED AND APPROVED in Regular Council Session on this the **27th** day of **September, 2021**.

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2021-081 RES CAD Records Motorola (2548 : 2021-081 RES Bi-State Motorola Contract)



MOTOROLA **SOLUTIONS**

COMMAND CENTER SOFTWARE PRICE PROPOSAL

Central Records and Communications (CRC)
Bowie County, TX SO
Texarkana, AR PD
Texarkana, TX PD

May 25, 2021

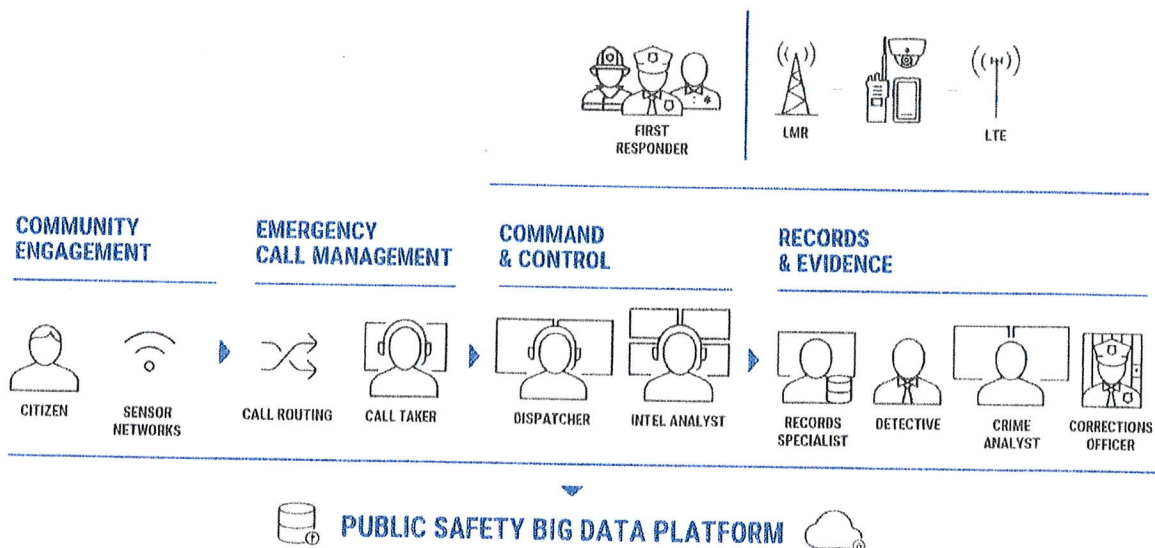
Attachment: 2021-081 ATTH 01 Flex CAD Proposal 052521 (2548 : 2021-081 RES Bi-State Motorola Contract)



Command Central Software Suite Overview

Motorola Solutions is committed to providing our partners with a fully integrated technology platform that is proven, well supported and will significantly improve operational outcomes. The following are a few of the benefits of our solutions:

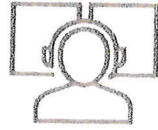
- **Public Safety Technology Platform** – Motorola Solutions has created the first and only mission-critical ecosystem for Public Safety. This ecosystem includes tools that will help you:
 - partner with your community
 - Save time in your dispatch center
 - Provide your first-responders with real-time tactical support
 - Improve the accuracy and efficiency of your report writing
 - Quickly and accurately close cases
 - Effectively and efficiently book, manage and release inmates





MOTOROLA SOLUTIONS

- **Integrated Products** – Integration among Motorola’s Command Center Software, Video Security and Mission Critical Communications result in significantly improved outcomes for our customers. Some of these outcomes include: increased efficiency, improved first-responder safety and greater transparency.



COMMAND CENTER SOFTWARE

Flex CAD/Mobile/RMS
CommandCentral Aware
CommandCentral Analytics
callyo
CommandCentral Capabilities
CommandCentral Community
CommandCentral Jail
Vesta 911



VIDEO SECURITY AND ANALYTICS

Avigilon Cameras
Avigilon Appearance Search
Vigilant Ballistic Search
Vigilant ALPR Database
WatchGuard Body / Dash
Cameras



MISSION CRITICAL COMMUNICATIONS

APX Radios
MCC Consoles
Critical Connect
Lex L11
Responder Alert

- Currently used by at least one participating agency
- Included in this proposal

- **Quality Support** – Motorola customers enjoy easy access to support services that enable them to take advantage of continually improving technology for the lifetime of our partnership. Our support structure includes built-in redundancy with a “back office” team that handles complex support questions, ensuring all of our customers that their support inquiries will be resolved in a timely manner.



- **Proven Partner** – Motorola is committed to being your long-term partner and your satisfaction is why we’ve been around for over 90 years. We are committed to leading the industry in technology innovation and providing you with the tools you need to get your job done.




MOTOROLA SOLUTIONS

Software, Services & Hardware Pricing

This pricing includes the modules that we identified as being important for your agency. The price will change if you decide to add or remove modules. A summary of the purchase price for all modules identified in the proposal is as follows:

	List Price	Motorola Preferred Discount	2021 Discount	Discounted Total	2nd Year Maintenance
Software					
Hub	\$ 403,916	\$ (110,184)	\$ (73,456)	\$ 220,276	\$ 43,034
CAD	\$ 262,077	\$ (25,615)	\$ (17,077)	\$ 219,386	\$ 9,546
RMS	\$ 627,856	\$ (122,955)	\$ (81,970)	\$ 422,932	\$ 58,641
Mobile CAD	\$ 505,878	\$ (97,247)	\$ (64,831)	\$ 343,800	\$ 22,803
Mobile RMS	\$ 157,726	\$ (32,395)	\$ (21,597)	\$ 103,734	\$ 19,656
Resource Management	\$ 70,157	\$ (21,799)	\$ (14,533)	\$ 33,826	\$ 7,517
Evidence	\$ 40,314	\$ (12,526)	\$ (8,351)	\$ 19,437	\$ 4,319
Jail	\$ 155,089	\$ (28,774)	\$ (19,182)	\$ 107,133	\$ 9,922
Warrant & Inmate Search	\$ 21,000	\$ -	\$ -	\$ 21,000	\$ 3,000
Management Dashboards	\$ 106,609	\$ -	\$ -	\$ 106,609	\$ 17,653
Flex Touch	\$ 22,682	\$ (7,048)	\$ (4,698)	\$ 10,936	\$ 2,430
Software Total	\$ 2,373,304	\$ (458,542)	\$ (305,695)	\$ 1,609,067	\$ 198,521
Hardware & Data Conversion					
Linux Server	\$ 73,000	\$ -	\$ -	\$ 73,000	\$ -
Evidence Hardware	\$ 4,283	\$ -	\$ -	\$ 4,283	\$ -
DL Scanning HW	\$ 18,750	\$ -	\$ -	\$ 18,750	\$ -
Data Conversion (est.)	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -
Hardware & Data Conversion Total	\$ 196,033	\$ -	\$ -	\$ 196,033	\$ -
Grand Total List Price	\$ 2,569,338	\$ (458,542)	\$ (305,695)	\$ 1,805,101	\$ 198,521
Contract Summary					
	Amount				
Software, Hardware and Implementation	\$ 1,805,101				
Year 1 - Maintenance	Included				
Year 2 - Maintenance	\$ 198,521				
Year 3 - Maintenance	\$ 198,521				
Year 4 - Maintenance	\$ 198,521				
Year 5 - Maintenance	\$ 198,521				
Grand Total (PO Amount*)	\$ 2,599,185				

*Maintenance to be billed annually against PO.

**Pricing Notes**

- The 2021 Pricing Incentive in this quote expires on **September 30, 2021**.
- Pricing includes a server license for Esri and the Network Analyst, but does not include desktop licenses.
- Pricing includes one (1) Linux server and one (1) backup server.
- The first year of maintenance is included in the purchase price
- Unless otherwise specified, workstations, laptops and other hardware are not included.
- Server maintenance and support (beyond what is provided by supplier warranties (Windows, etc.)) has not been included.
- Taxes, if applicable, have not been included in this pricing.

We are excited for the opportunity to partner with you on this project and are confident that our software solution can make a significant positive difference for your agency and your community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Doug Hut'.

Doug Hut
Software Area Sales Manager
Motorola Solutions
801.674.5806
doug.hut@motorolasolutions.com

Attachment: 2021-081 ATTH 01 Flex CAD Proposal 052521 (2548 : 2021-081 RES Bi-State Motorola Contract)


MOTOROLA SOLUTIONS

FLEX MODULES & INTERFACES

Flex Hub	
At the core of the Flex system is our Integrated Hub, a single-source database where information is referenced by all modules. Using a centralized database, all information is entered, stored, and then extracted in real time from one location.	
Hub Modules	
Integrated Hub: • <i>Master Name, Vehicle and Property Tables</i> – Stores all system information, which can be accessed from one central repository • <i>Duplicate Prevention Tools</i> – Prevents users from duplicating data entry, ensuring accuracy • <i>Visual Involvements® (Link Analysis)</i> – Links an unlimited number of related items and records • <i>Message Center</i> – Supports sending and receiving of agency-wide email and instant messaging and displays scrolling BOLOs and other alerts along the bottom of the screen • <i>Reporting</i> – Includes more than 2,000 preformatted reports that support the tracking and maintenance of critical information • <i>Warrant Tracking</i> – Generates a detailed history of all attempts to serve warrants and tracks each warrant through its lifecycle, including the initial receipt, completion of service, and its return to court • <i>Training Database</i> – Educates users without jeopardizing data on the live system and allows users log on to the live or training database directly from workstations	
Imaging & File Attachments • Accommodates unlimited file types (i.e., images, sound clips, videos) • Incorporates media files directly into the records housed in the system	
Learning Management System (LMS) • Provides online training courses on Flex modules • Great way to train new users and to help seasoned users to brush up on best practices	
Data Replication • Replicate Flex data into a secondary SQL reporting database	
Secondary Database Support • Support updates to secondary legacy databases.	
Insight – Data Sharing • Allows users to run real-time queries of local agency records on the databases of participating agencies for names, associated images, vehicles, property information, and other records • Or, Insight can be used to query a secondary internal legacy database	
Flex GIS OEM Server License • Validates addresses using industry standard Esri® technology, saving users time • Leverages the latest Esri® technology to reduce response times through accurate geo-validation • Includes ArcGIS Esri® license	
ARCGIS Desktop Network Analyst Extension • Leverages Esri's turn-by-turn directions	
Pin Mapping • Allows access to any piece of data, record, or a combination of fields from any point on the map • Provides accurate and timely data to analyze calls for service	
Additional Server/Database Support • Technical Support and updates for additional database (Legacy Database)	
Crystal Reports (3 Licenses) • Creates ad hoc reports based on ODBC compliance	



MOTOROLA SOLUTIONS

Hub Interfaces

Active Directory Integration

- Integrates Flex system security with Windows Active Directory

Computer-Aided Dispatch (CAD)

Motorola's integrated CAD enables dispatch personnel to access mission-critical information and effectively manage calls for single agencies and multiple jurisdictions. Advanced features such as real-time call updates, unit responses, and automatic alerts for wanted persons and dangerous locations help ensure appropriate units are dispatched in the most efficient way possible – every feature of Motorola's CAD system has been designed to provide users with the tools necessary for safe and efficient responses.

CAD Modules

CAD

- All system modules are fully integrated and dispatchers can easily access data from any table with a single login
- Ensures officer safety by displaying automatic visual alerts that provide up-to-date information on warrants, etc.

CAD Mapping

- Provides users with powerful access to location and call information based on full integration with the CAD system
- Allows dispatchers to quickly and easily dispatch units with drag-and-drop functionality

Response Plans

- Allows public safety organizations to define the agencies and units that will respond to a law, fire, or EMS call at a specified alarm level

Premises and HazMat

- Retrieves information, (i.e., floor plans, alarm locations, & contact information)
- Searches chemicals in the National Oceanic and Atmospheric Administration (NOAA) CAMEO Chemicals

CAD Interfaces

E911 Interface

- Populates ANI/ALI automatically into the Flex CAD system
- Allows dispatch centers to pinpoint cellular call locations

TX StateLink 2.0 – TLETS/NCIC Queries

- Accesses wanted persons information, warrants, stolen vehicles, missing persons, criminal histories, vehicle registrations, driver license information, and other critical data

Rapid Notification 2.0

- Allows users to configure based on call nature and the station to send emails or texts to smartphones, faxes, or a message to a network printer
- Includes messages with address, call nature, units responding, and some cad call comments

Motorola Console Status Integration

- Status and talk-group Integration between Motorola Consoles and Flex CAD
- Must be compatible with existing Motorola Radio System

Motorola Radio GPS Integration

- Agencies can view Global Positioning System (GPS)-equipped Motorola radios in Flex's mapping software
- Allows dispatchers and other officers to locate each other, even if a responder leaves the vehicle

Motorola Integrated Call Control – Vesta

- Perform Vesta call-taking activities directly from the Flex call-taking screen



MOTOROLA SOLUTIONS

Flex Records Management

Maximize the use of information throughout the entire records management process while maintaining data integrity and improving efficiency. Flex's Law Records Management System consolidates all law incident records into a single database and allows users to easily generate incident and case management reports. For criminal and non-criminal incidents alike, agencies have the ability to search on and track complaints, victims, offenders, suspects, witnesses, evidence, vandalism, arson, vehicles, and stolen and recovered property.

RMS Modules

Law Records & Case Management

- Easy report generation on crime analysis, presentation, and archiving saves time and reduces effort for agency personnel
- Reduces errors and duplicate data entry through full integration with the rest of the Flex modules
- Enhances situational awareness along with officer safety through automatic visual alerts
- Tracks detailed status information for cases from beginning to end and leverages Involvements® to link information on all persons, property, and vehicles associated with a case

Field Report with Field Interview (Also used in Mobile)

- Users can easily navigate fields and drop-down menus using either a touch-screen monitor or keyboard and mouse to record data and conduct field interviews, saving time
- Enables officers to quickly complete forms from their patrol vehicles, eliminating the need to return to the station
- Contains large fields that are easy to navigate with a touchscreen monitor, keyboard, or mouse, streamlining the navigation process and saving time

Arrest Form (Also used in Mobile)

- Integrated with the Mobile Field Report, and completed as part of a related incident record, the Mobile Arrest Form organizes arrest data and saves officers time by populating arrest data into the Flex system
- Users can finalize and save prior to completing the field report, allowing them to focus on their surroundings without losing data

Offender Tracking

- Manages, organizes, and tracks critical SORNA-compliant sex offender data
- Allows agencies to track various offender types and dispositions such as registration end dates, additional IDs, etc.

Traffic Information

- Delivers consistent, accurate data for shaping sound traffic safety procedures
- Monitors activity on your roadways and generates quantifiable reports for traffic management

Civil Process

- Allows agencies to track the receipt, service, and return of service for all types of civil processes managed by law enforcement
- Enables personnel to print service worksheets, returns, and statements of process from a civil process record

Racial Profiling

- Track and report on race incident statistics

Licenses and Permits

- Stores certifications, (i.e., animal and bicycle licenses, weapon & fire permits)
- Tracks information such as expiration dates, fees, payments, and adjustments

Vehicle Impound

1. Maintains accurate, detailed records of all impounded vehicles
- Records information for vehicle, owner, driver, impound, and vehicle sale

CommandCentral Capabilities

- Links and organizes records, case file information, images, videos, and other related attached files to all records within the Flex database in a quick view and accessible format



MOTOROLA SOLUTIONS

- Judicial Sharing gives ability to provide access to specific records for judicial partners such as a District Attorney or State Solicitor's Office

RMS Interfaces

Arkansas IBR & NIBRS (NIBERS & State IBR)

- Enables agencies to compile detailed, organized crime summary and activity information such as offenses, arrests, and law incidents for submitting IBR reports that meet state and federal standards
- Automatically retrieves data from the Flex system for report generation, saving time and eliminating any manual or redundant efforts to create these reports

Texas IBR & NIBRS (NIBERS & State IBR)

- Enables agencies to compile detailed, organized crime summary and activity information such as offenses, arrests, and law incidents for submitting IBR reports that meet state and federal standards
- Automatically retrieves data from the Flex system for report generation, saving time and eliminating any manual or redundant efforts to create these reports

Incode Courts Interface (Texarkana, TX PD & Texarkana, AR PD)

- Automatically share critical RMS data with Incode Courts.

Odyssey Attorney Manager Interface (For Bowie County – Upgraded SOW to be included in final agreement)

- Automatically share critical RMS data with Odyssey Courts.

XML Law Interface

- Motorola Data Exchange Tool (Will be used to import data from Brazos into Vehicle Impound & Field Interview modules)

Flex Mobile Data Computing

Flex's CAD, RMS, & Mapping modules are fully integrated with Flex Mobile solution, which allows for access to critical data in real time and improves efficiencies for officers in the field. Because all modules are completely integrated, alerts, warnings, and historical information appear with all relevant records, allowing users to make informed, split-second decisions. Flex's Automated Field Reporting and single search capabilities allow users to instantly search local databases, as well as state and national databases with a single query.

Mobile Modules

Mobile Voiceless CAD

- Connects dispatch personnel with field personnel through status updates and the ability to add/view all comments

Mobile Mapping & AVL

- User map viewing options help organize information and enhance situational awareness
- Enables customization for easy viewing, saving time and reducing effort during resource allocation

Mobile Records

- Empowers personnel with universal data access, simplifying the search process in the field
- Mobile personnel can search for records in multiple places without leaving the vehicle or requesting dispatch assistance, saving time and effort

Quickest Route

- Improves response times by dispatching the unit closest to a call
- Calculates the total drive time to reach a call and displays the ideal route and driving directions

Mobile Premises and HazMat

- Retrieves information, (i.e., floor plans, alarm locations, & contact information)
- Searches chemicals in the National Oceanic and Atmospheric Administration (NOAA) CAMEO Chemicals

Flex Touch (Smartphone/Tablet) – Fire Agencies

- Provides access dispatch information, and receive call assignments using a mobile device
- Searches for name, vehicle, property, and incident records from a mobile device



MOTOROLA SOLUTIONS

Mobile Interfaces

DL Scanning (Includes 50 DL Scanners)

- Gives officers the ability to scan a driver license, automatically populate Mobile search screens with the driver's name, date of birth, address, physical description, and driver license identification number
- Automatically queries the local database as well as state and National Crime Information Center (NCIC)

Mobile State & National Queries (Texas)

- Allows users to perform state/federal searches simultaneously, saving time by requiring only one query
- Returns include alerts on records containing warnings, and are delivered audibly as well as with visual highlights, appealing to each officer's most effective mode of notification and saving time

Brazos e-Citation Interface

- Allows users to complete e-citations in the Brazos e-citation system and then automatically populate the Flex Traffic table to allow for easy reporting and analysis.

Texas Accident Form (Accident from Third-Party Software)

- Allows users to complete crash reports in the state e-crash system and then automatically populate the Flex accident table to allow for easy reporting and analysis

Resource Management

Flex Modules

Equipment Maintenance

- Tracks the condition, location, history, and upkeep of department equipment, enabling easy tracking with organized information
- Calculates operating cost and equipment value, simplifying budgetary decisions and saving time
- Enables easier, quicker buying decisions by tracking warranty, manufacturer, and vendor information

Personnel Management

- Stores and organizes all information in a central repository for easy access
- Prevents redundant entry of information based on system-wide integration, saving users time and preventing duplicate records

Evidence Management

Flex Modules

Evidence Management

- Maintains complete and accurate chain of custody for all evidence received
- Records changes in location, status, and custodian of evidence items, providing a detailed history item receipt through its release or disposal

Evidence Barcode and Auditing (Includes TWO (2) Barcode Equipment Bundles)

- Allows for simplified data entry, precise labeling, and hand-held auditing of storage locations
- Enables users to easily inventory and audit evidence using a handheld barcode reader

Analytics & Dashboards

Flex's dashboards and analysis tools allow agencies to maximize historical data by identifying crime trends, hotspots, and patterns by using information in the Flex database. This information affords the ability to monitor the health of the agency and make informed decisions about how to best utilize agency resources and personnel. The integration found in Flex system delivers the use of current, accurate, and assessable data, which is essential for the proactive deployment of resources.



MOTOROLA SOLUTIONS

Flex Modules

CompStat Management Dashboard

- Identifies crime trends for determining best use of agency resources
- Calculates statistics and presents information in an easy-to-analyze format without having to run multiple reports

Command Staff Productivity Dashboard

- Provides administrators with easy visibility into each officer or deputy's performance and statistics
- Administrators can pull statistics regarding incidents such as accidents, arrests, citations, and warnings

CAD Management Dashboard

- Allows communication centers to review performance, enabling targeted resources, improved response times, and the best possible service
- Allows users to view the nature and frequency of calls, the number of calls occurred per day or per hour, and compare call frequency and response time by week, month, quarter, or year

Jail Management System (JMS)

Flex's Corrections Management solutions provide agencies with powerful tools to efficiently gather a broad range of vital inmate data. The Jail Records module automates an agency's inmate processes from start to finish. Vital functions such as booking procedures, inmate tracking, risk and medical assessment, and reporting enable correctional facilities to manage data efficiently and securely. The complete integration found within the Flex system provides the ability to share critical data between corrections and all agency users.

JMS Modules

Jail Management System

- Simplifies the booking processes and manages detailed jail log information
- Displays multiple offenses and inmates on a single entry

Inmate Work Assignments

- Track Inmate Work Assignments - Who is assigned to work on kitchen crews, road crews, cleaning jail pods or other inmate jobs within the jail
- Automatically credit work time to inmates who work jobs - The system can be set to automatically deduct work time from an Inmate's sentence based on the ratio set up in the job configuration.

Disciplinary Actions

- Track inmates who have been placed on disciplinary status
- Tracks infraction committed to warrant disciplinary action
- Tracks and enforces sanctions against an inmate as a result of the hearing and charges (i.e., commissary, visitation, recreation, telephone calls, work)

Jail Biometrics

- Allows jail personnel to scan inmate fingerprints to confirm identity for booking and release

Warrant & Inmate Search WebApp (Scope added to existing WebApp)

- Search for Inmates booked in jail and active warrants from a web page.

JMS Interfaces

LiveScan Fingerprinting Interface

- Transfers data from Flex's Jail Records module to a LiveScan fingerprinting system
- Allows users to customize data to ensure that fingerprint cards meet agency preferences

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 9/24/2021 2:57 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Resolution No. 2021-089 approving a settlement agreement with
AEP/SWEPCO for a \$39,712.98 settlement payment to the City for street
lighting services for the time period between August 18, 2014, and November
25, 2019, and authorizing the Interim City Manager to sign and execute the
Subject: settlement agreement.

Briefing: 9/27/2021 **Public Hearing:** **Council Vote:** 9/27/2021

Item Schedule

Updates/History of Briefing:

During the City Council meeting held on August 9, 2021, the City Council received a special presentation from evSolar Energy, LLC, the City's contractor for performing and completing a street light facilities inventory. The audit identified all facilities of Southwestern Electric Power Company, an AEP Company ("AEP"), that were used to provide street lighting services to the City of Texarkana, Texas, as of November 2019. Larry McGuffin, of evSolar Energy, LLC, provided a thorough and concise summary of the physical field audit conducted on street lights throughout the city. After reviewing the data with SWEPCO, Mr. McGuffin informed the City Council that the City is estimated to receive \$39,676.93 in total refunds for street lighting services for the time period between the closing of the previous Street Light Audit on August 18, 2014, and November 25, 2019, the end of the November 2019 billing cycle.

Executive Summary and Background Information:

Following the audit performed by evSolar Energy, LLC, AEP has offered to pay the City the sum of \$39,712.98 within thirty (30) days upon execution of a letter agreement submitted, in settlement of any billing discrepancies (both base rate and energy, including interest) that may have occurred related to street lighting services provided by AEP to the City between the closing of the previous street light audit performed by AEP on August 18, 2014, and the end of the November 2019 billing cycle, or November 25, 2019.

Article III, section 4, of the City Charter of the City of Texarkana, Texas, lists the powers and duties of the City Manager to include, in subsection (i), "...to make and execute all contracts on behalf of the City when authorized by ordinance or resolution of the Council".

Potential Options:

The City Council's authorization is required for the Interim City Manager to sign the submitted letter agreement to receive delivery of AEP's payment of \$39,712.98.

The City Council also may opt to reject the settlement agreement.

City of Texarkana, Texas

Fiscal Implications:

\$39,712.98 (with \$19,062.23 paid to evSolar Energy, LLC based on its contract terms).

Staff Recommendation:

Staff recommends acceptance of AEP's offer and adoption of the submitted resolution.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2021-089 RES SWEPCO street light audit 2014-19 (DOCX)
- b. 2021-089 ATTH 01 Revised SL Audit Sign-off Letter (PDF)
- c. 2021-089 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	09/22/2021 3:10 PM		
City Manager	David Orr	City Manager Review Completed	09/22/2021
3:15 PM			
City Council	Vicky Coopwood	Meeting	Pending 09/27/2021
6:00 PM			

Meeting History

RESOLUTION NO. 2021-089

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING A SETTLEMENT AGREEMENT WITH SOUTHWESTERN ELECTRIC POWER COMPANY FOR A SETTLEMENT PAYMENT TO THE CITY IN THE AMOUNT OF \$39,712.98 FOR STREET LIGHTING SERVICES FOR THE TIME PERIOD BETWEEN THE CLOSING OF THE PREVIOUS STREET LIGHT AUDIT ON AUGUST 18, 2014, AND NOVEMBER 25, 2019, THE END OF THE NOVEMBER 2019 BILLING CYCLE; AUTHORIZING THE INTERIM CITY MANAGER TO SIGN AND EXECUTE THE SETTLEMENT AGREEMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, evSolar Energy, LLC, having been contracted by the City of Texarkana, Texas, completed in November 2019 a street light facilities inventory which identified all facilities of Southwestern Electric Power Company, an AEP Company (“AEP”), that were used to provide street lighting services to the City of Texarkana, Texas, as of said date, and such inventory was used as the basis for billing for street lighting service provided by AEP to the City beginning with the December 2019 billing; and

WHEREAS, in settlement of any billing discrepancies (both base rate and energy, including interest) that may have occurred related to street lighting services provided by AEP to the City on or before the December 2019 billing (that is, between the closing of the previous street light audit performed by AEP on August 18, 2014, and the end of the November 2019 billing cycle, or November 25, 2019), AEP has offered to pay the City the sum of \$39,712.98 — the “Settlement Payment” — within thirty (30) days of the date that the letter agreement attached hereto as **ATTH 01** is signed and returned to AEP; and

WHEREAS, article III, section 4, of the City Charter of the City of Texarkana, Texas, lists the powers and duties of the City Manager to include, in subsection (i), “...to make and execute all contracts on behalf of the City when authorized by ordinance or resolution of the Council”; and

WHEREAS, the City Council intends by this resolution to resolve any billing discrepancies between the closing of the previous street light audit performed by AEP on August 18, 2014, and the end of the November 2019 billing cycle, or November 25, 2019, by accepting the terms of AEP’s offer, authorizing the Interim City Manager to sign the letter agreement attached hereto as **ATTH 01** to receive delivery of AEP’s Settlement Payment, and authorizing the City Secretary to sign **ATTH 01** as witness to the signature of the Interim City Manager.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1. The City Council accepts the offer of AEP as set forth in the letter agreement attached hereto as **ATTH 01**, incorporated herein by reference for all purposes, to resolve any billing discrepancies between the closing of the previous street light audit performed by AEP on August 18, 2014, and the end of the November 2019 billing cycle, or November 25, 2019. The Interim City Manager is authorized to sign and execute **ATTH 01** on behalf of the City, and the

City Secretary is authorized to sign **ATTH 01** as witness to the signature of the Interim City Manager.

SECTION 2. The City Council's acceptance of AEP's offer and authorizations set out in Section 1 of this Resolution shall be rescinded without further action of the City Council in the event AEP fails to deliver to the City the Settlement Payment within thirty (30) days of the date that **ATTH 01**, signed by the Interim City Manager and witnessed by the City Secretary, is returned to AEP.

SECTION 3. This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session this the 27th day of September, 2021.

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY

BOB BRUGGEMAN, MAYOR



Southwestern Electric Power Company
3708 W 7th Street
Texarkana, TX 75501
www.SWEPCO.com

August 09, 2021
City of Texarkana Texas
220 Texas Boulevard
Texarkana, TX 75501

Re: AEP/SWEPCO City Street Lighting Service Settlement Agreement

To Whom IT May Concern,

This letter sets forth the terms of our settlement regarding street lighting services provided by AEP/ SWEPCO ("AEP") to the City of Texarkana (the "City").

usEnergy Audit Services completed a street light facilities inventory in November 2019, which identified all AEP facilities that were used to provide street lighting services to the City as of that date. A copy of the inventory data has been provided to the City (the "Inventory"). The Parties have accepted that Inventory and have used it as the basis for billing for street lighting service provided by AEP to the City, beginning with the December 2019 billing.

In settlement of any billing discrepancies (both base rate and energy, including interest) that may have occurred related to street lighting services provided by AEP to the City on or before December 2019 billing, AEP has agreed to pay, and the City has agreed to accept, the sum of \$39,712.98 (the "Settlement Payment"). AEP will pay that amount to the City within thirty (30) days of the date that this letter is signed and returned to AEP.

Subject to receipt of the Settlement Payment, the City hereby releases AEP from any and all claims and causes of action that the City has or may have against them arising out of, in any way relating to, or in connection with AEP street lighting service provided to the City between the closing of the previous Streetlight Audit on August 18, 2014 and the end of the November billing cycle 2019; November 25, 2019. This release includes claims related to distribution charges and electric energy charges associated with such street lighting services.

This agreement is intended to compromise disputed claims and to buy peace, and shall not be construed as an admission of liability. Each person executing this agreement represents that she or he is authorized to sign this agreement on behalf of the party represented.

If this letter correctly sets forth the terms of our agreement, please sign and return a copy of this letter for my files. I appreciate your efforts and cooperation in resolving this matter.

Attachment: 2021-089 ATTH 01 Revised SL Audit Sign-off Letter (3560 : 2021-089 RES SWEPCO street light audit (2014-19))

Agreed and accepted this ____ day of _____, 2021.

Very truly yours,
Doyal B. Reed

Witness: _____ print

Name: _____ signature

Cust Svc Acct Rep Prin

Title: _____

The City of Texarkana, TX

By: _____ print

Witness: _____ print

Name: _____ signature

Name: _____ signature

Title: _____

Title: _____

Attachment: 2021-089 ATTH 01 Revised SL Audit Sign-off Letter (3560 : 2021-089 RES SWEPCO street light audit (2014-19))

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:**Resource Impact:**

Staff time required if item is approved: No Additional

Other Potential Impacts:**Public Information Plan:**

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 9/24/2021 12:05 PM

Lead Department: Public Works Department **Action Officer:** Jonathan Wade,
Ordinance No. 2021-087 closing and abandoning a section of a forty-foot (40') street right-of-way and retaining a utility easement in its place, in the Classic Auto Park East Addition and the George Brinlee HRS, A-18, located in the 900 block of Franklin Street.

Subject: block of Franklin Street.

Briefing: 9/27/2021 **Public Hearing:** 10/11/2021 **Council Vote:** 10/11/2021

Item ScheduleSchedule 2: Brief once - vote once (two weeks)**Updates/History of Briefing:****Executive Summary and Background Information:**

The City received a request from Mrs. Kayla Wood and Gregg Orr for the abandonment of a section of 40' Street Right of Way for Franklin Street. This section is in the Classic Auto Park East Subdivision just north of Oakhill Drive and South of Mall Drive. All associated lots adjacent to the abandonment area are owned by Gregg Orr.

If this street section is abandoned, then by policy the right-of-way will be delivered to Gregg Orr.

The City sent out a memorandum to City Departments and Utility representatives. The City has no plans for ever using this right of way for future street purposes. Utility responses have requested we maintain utility easement throughout the entirety of the area to be abandoned and there are no issues with closing and abandoning this right of way. Attached in the packet is the memorandum and responses.

Potential Options:

- Approve closure and abandonment
- Not approve closure and abandonment

Fiscal Implications:

No fiscal implications

Staff Recommendation:

Staff recommends approval and retaining utility easement

Advisory Board/Committee Review:

NONE

City of Texarkana, Texas

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

Attachments

- a. Goals and Perspectives (DOCX)
- b. 2021-087 ORD ROW Abandonment for Franklin Street (DOCX)
- c. 2021-087 EXH 'A' - Property Description (PDF)
- d. 2021-087 ATTH 01 Memo To City Staff and Utility Companies (PDF)
- e. 2021-087 ATTH 02 Staff and Utility Comments and Approvals (PDF)

Staff Coordination

Public Works Department	Jonathan Wade	Review	Pending
09/23/2021 2:39 PM			
Public Works Department	Dusty Henslee	Department Head Review	
Pending	09/23/2021 2:39 PM		
Fire Department	Eric Schlotter	Review	Pending
2:39 PM			09/23/2021
Police	Kevin Schutte	Review	Pending
2:39 PM			09/23/2021
City Manager		City Manager Review	Pending
2:39 PM			09/23/2021
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			09/27/2021

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

(Insert Text Here/or say "NONE")

Resource Impact:Staff time required if item is approved: [Select One By Clicking Here](#)**Other Potential Impacts:**

List or say "NONE APPLICABLE"

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other:

ORDINANCE NO. 2021-087

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, CLOSING AND ABANDONING A FORTY-FOOT (40') STREET RIGHT-OF-WAY LOCATED IN THE 900 BLOCK OF FRANKLIN STREET NORTH OF OAKHILL ROAD AND SOUTH OF MALL DRIVE, LOCATED IN THE GEORGE BRINLEE HEADRIGHT SURVEY, ABSTRACT 18, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been received requesting that the City close and abandon a forty-foot (40') street right-of-way of Franklin Street located in the 900 block of Franklin Street, north of Oakhill Road, and south of Mall Drive located in the George Brinlee Headright Survey Abstract 18 in the City of Texarkana, Bowie County, Texas, as shown on the attached location map hereto and incorporated herein as **Exhibit 'A'**; and

WHEREAS, the City has notified all adjacent landowners, interested utilities, and city departments requesting their comments; and

WHEREAS, based on the responses from all notified parties, the City finds it to be in the best interest of the City to close and abandon the forty-foot (40') street right-of-way of Franklin Street located in the 900 block of Franklin Street, north of Oakhill Road and south of Mall Drive as shown on the attached property description and incorporated herein as **Exhibit 'A'**; and

WHEREAS, a utility easement will be retained throughout the entirety of the abandoned forty-foot (40') street right-of-way; and

WHEREAS, the ownership of the forty-foot (40') of right-of-way, as shown on **Exhibit "A"**, will be transferred to the owners of Gregg Orr Auto

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The forty-foot (40') street right-of-way located in the 900 block of Franklin Street, north of Oakhill Road and south of Mall Drive, located in the George Brinlee Headright Survey, Abstract 18 in the City of Texarkana, Bowie County, Texas, as shown on the map and described in the Street Abandonment Request (**ATTH 01**) hereto and incorporated herein as **Exhibit "A"**, be and is hereby abandoned as a street or public thoroughfare of any kind or character.

SECTION 2: The above described property is hereby declared surplus and abandoned and the responsibility of the City to maintain said property is hereby terminated.

SECTION 3: In case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of October, 2021.**

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Property Description
0.110 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, being all of that tract of land shown as right-of-way dedication as shown on Classic Auto Park East Subdivision, according to the plat recorded in Document No. 2019-00013249, and filed in Plat Cabinet D, Sleeve 73 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

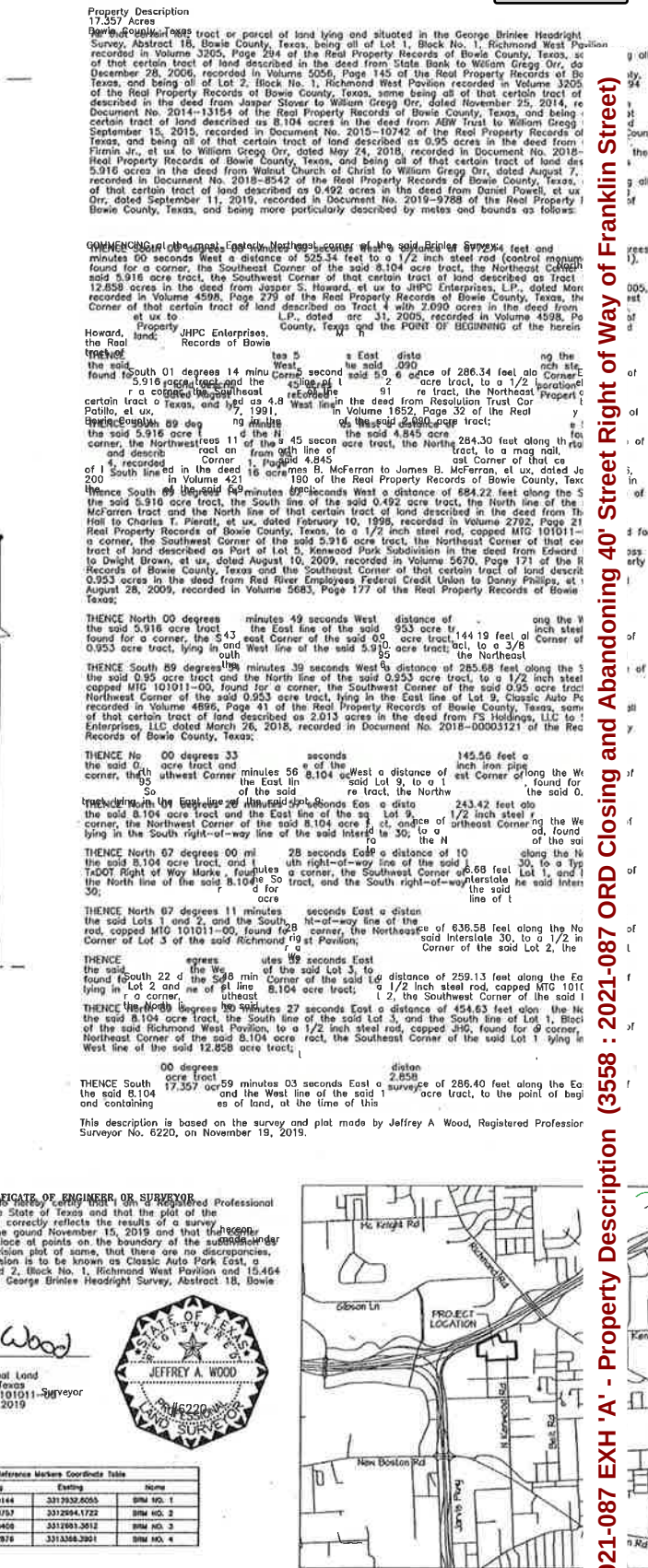
BEGINNING at a 1/2 inch steel rod found for a corner, capped MTG 101011-00, the most Southerly Southwest corner of Lot 4, Block 1 of the said Classic Auto Park East, lying in the North line of the North line of that certain tract of land described in the deed from Theresa Hall to Charles T. Pieratt, et ux, dated February 10, 1998, recorded in Volume 2792, Page 217 of the Real Property Records of Bowie County, Texas;

THENCE South 89 degrees 17 minutes 56 seconds West a distance of 37.35 feet to a 1/2 inch steel rod found for a corner, capped MTG 101011-00, the Southeast corner of that certain tract of land described as 0.953 acres in the deed from Michelle Phillips to William Gregg Orr, dated June 24, 2020, recorded in Document No. 2020-00006227 of the Real Property Records of Bowie County, Texas;

THENCE North 00 degrees 43 minutes 49 seconds West a distance of 144.19 feet along the West line of the said 0.953 acre tract to a 3/8 inch steel rod found for a corner, the Northeast corner of the said 0.953 acre tract, lying in the South line of the said Lot 4;

THENCE North 89 degrees 34 minutes 39 seconds East a distance of 29.27 feet along the South line of the said Lot 4 to a 1/2 inch steel rod found for a corner, capped MTG 101011-00, at an angle point;

THENCE South 03 degrees 56 minutes 38 seconds East a distance of 144.28 feet along the West line of the said Lot 4 to the point of beginning and containing 0.110 acres of land.



CERTIFICATE OF DEDICATION BY OWNERS

I, William Gregg Orr, being the Owner of a tract of land as shown on the attached map or plat have caused the same to be surveyed, platted and subdivided as shown, and which subdivision shall hereafter be known as Classic Auto Park East, a Report of Lots 1 and 2, Block No. 1, Richmond West Addition and 13.464 acres of part of the George Brinker Healdright Survey, Abstract 180, Bowie County, Texas, and by these presents, I, as hereby dedicate to the public in fee simple, the streets, as shown on this plat, and by this instrument, I, in hereby dedicate the easements shown on this plat for utility purposes.

Wm Gregg Orr
By: William Gregg Orr

We, undersigned, do hereby certify the approval of the Planning Commission, Lots 1 and 2, Block No. 1, Richmond West Addition and 12464 acres in part of the George Brinjes Headright Survey, Abstract 18, Bowie County, Texas & Burn Headright Survey, Abstract 141, Bowie County, Texas, together with the Owner's Certificate and Surveyor's Certificate of same as presented to the Planning Commission of the City of Texarkana, Texas, for its approval, and that said plot, Owner's Certificate, and Surveyor's Certificate being found to conform to the requirements in all respects, are in all things on this _____ day of _____, A.D. 19019.

approved

Planning Commission Approval
Expires on 1-3-01

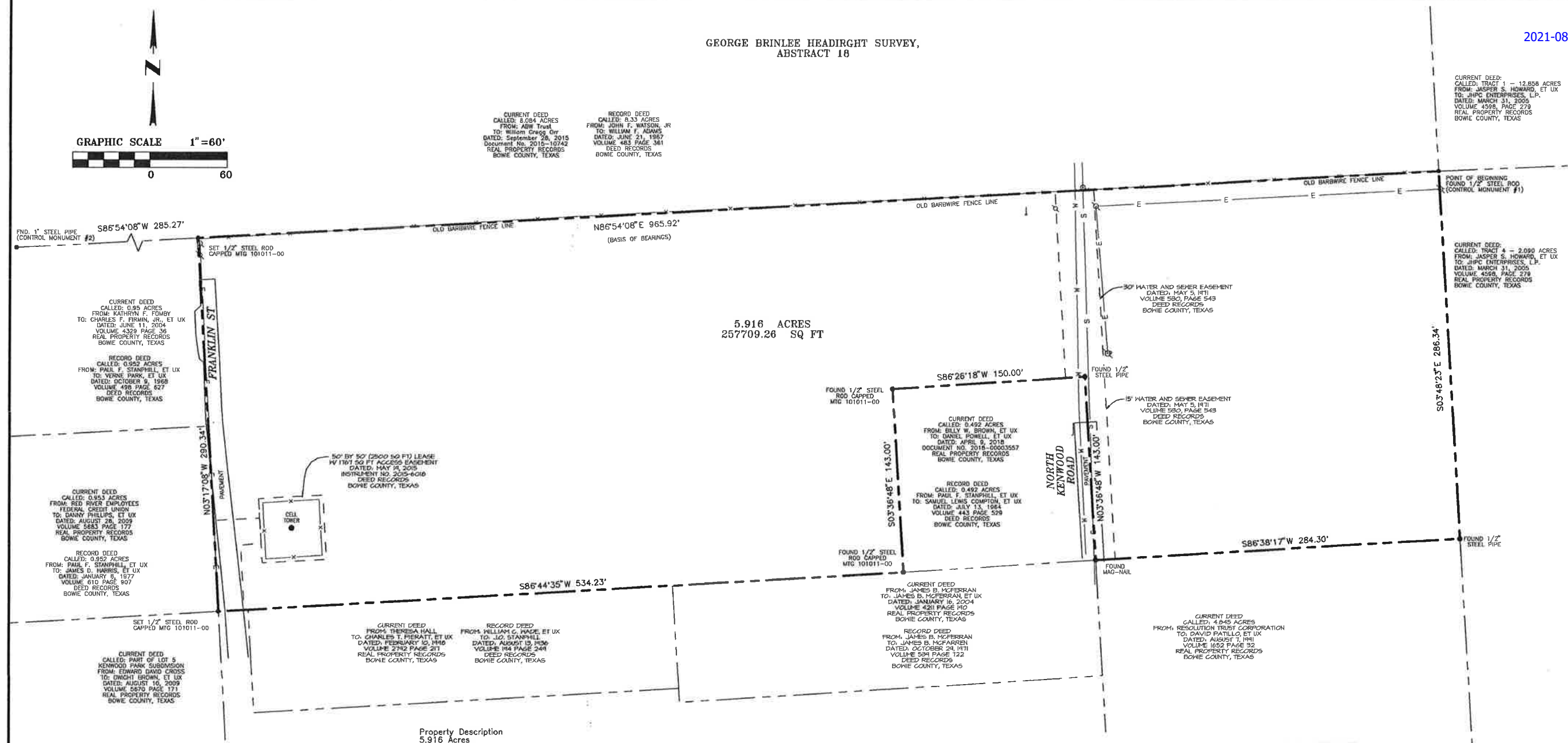
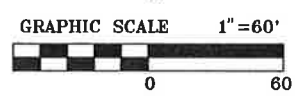
Chairman

Secretary

Survey Reference markers Coordinate table				
Heading	Existing	Station	Area	Description
7240211-0201	3313176.2353	Sta. HD. 1	1/2	STEEL ROD
7240480-8275	3313018.8323		1/2	STEEL ROD
7240188-0416	3313167.3558	Sta. HD. 2	1/2	STEEL ROD

Attachment: 2

GEORGE BRINLEE HEADRIGHT SURVEY,
ABSTRACT 18



Property Description
5.916 Acres
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, being all of that certain tract of land described as 5.913 acres in deed from Jasper S. Howard, et ux, to Walnut Street Church of Christ, dated December 28, 1990, recorded in Volume 1636, Page 10 of the Real Property Records of Bowie County, Texas, same being described as 5.913 acres by deed of record from Paul F. Stanphill, et ux, to Jasper S. Howard, dated November 29, 1978, recorded in Volume 643, Page 248 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod found for a corner, the Northeast corner of the said 5.913 acre tract, the Southeast corner of that certain tract of land described as 8.084 acres in the deed from ABW Trust to William Gregg Orr, dated September 15, 2015, recorded in Document No. 2015-10742 of the Real Property Records of Bowie County, Texas, the Southwest Corner of that certain tract of land described as Tract 1 with 12.858 acres in the deed from Jasper S. Howard, et ux to JHPC Enterprises, L.P., dated March 31, 2005, recorded in Volume 4598, Page 279 of the Deed Records of Bowie County, Texas, the Northeast corner of that certain tract of land described as Tract 4 with 2.090 acres in the deed from Jasper S. Howard, et ux to JHPC Enterprises, L.P., dated March 31, 2005, recorded in Volume 4598, Page 279 of the Real Property Records of Bowie County, Texas,

THENCE South 03 degrees 48 minutes 23 seconds East a distance of 286.34 feet along the East line of the said 5.913 acre tract and the West line of the said 2.090 acre tract to a 1/2 inch steel pipe found for a corner, the Southeast corner of the said 5.913 acre tract, the Northeast corner of that certain tract of land described as 4.845 acres in the deed from the Resolution Trust Corporation to David Patillo, et ux, dated August 7, 1991, recorded in Volume 1652, Page 32 of the Real Property Records of Bowie County, Texas;

THENCE South 86 degrees 38 minutes 17 seconds West a distance of 284.30 feet along the South line of the said 5.913 acre tract and the North line of the said 4.845 acre tract to a MAG-Nail in asphalt found for a corner, an outside ell corner in the South line of the said 4.845 acre tract, the Southeast corner of that certain tract of land described as 0.492 acres in the deed from Billy W. Brown, et ux, to Daniel Powell, et ux, dated April 9, 2018, recorded in Document No. 2018-00003557 of the Real Property Records of Bowie County, Texas, same being described as 0.492 acres in the deed from Paul F. Stanphill, et ux, to Samuel Lewis Compton, et ux, dated July 13, 1964, recorded in Volume 443, Page 529 of the Deed Records of Bowie County, Texas, the Northeast corner of that certain tract of land described as James B. McFerran and to James B. McFerran, et ux, dated January 16, 2004, recorded in Volume 4211, Page 190 of the Real Property Records of Bowie County, Texas, same being described in the deed from James B. McFerran to James B. McFerran, dated October 29, 1971, recorded in Volume 539, Page 722 of the Deed Records of Bowie County, Texas;

THENCE North 03 degrees 36 minutes 48 seconds West a distance of 143.00 feet along the South line of the said 5.913 acre tract and the East line of the said 0.492 acre tract to a 1/2 inch steel pipe found for a corner, an inside ell corner of the said 0.492 acre tract, an inside ell corner of the said 5.913 acre tract;

THENCE South 86 degrees 26 minutes 18 seconds West a distance of 150.00 feet along the South line of the said 5.913 acre tract and the North line of the said 0.492 acre tract to a 1/2 inch steel rod found for a corner, capped MTG 101011-00, on inside ell corner of the said 5.913 acre tract, the Northwest corner of the said 0.492 acre tract;

THENCE South 03 degrees 36 minutes 48 seconds East a distance of 143.00 feet along the South line of the said 5.913 acre tract and the West line of the said 0.492 acre tract to a 1/2 inch steel rod found for a corner, capped MTG 101011-00, lying in the North line of the said McFerran tract, on outside ell corner of the said 5.913 acre tract, the Southwest corner of the said 0.492 acre tract;

THENCE South 86 degrees 44 minutes 35 seconds West a distance of 534.23 feet along the South line of the said 5.913 acre tract, the North line of the said McFerran tract, the North line of that certain tract of land described in the deed from Theresa Hall to Charles T. Pieratt, et ux, dated February 10, 1998, recorded in Volume 2792, Page 217 of the Real Property Records of Bowie County, Texas, being the same tract of land described in the deed from William C. Wade, et ux, to J.D. Stanphill, dated August 13, 1936, recorded in Volume 194, Page 249 of the Deed Records of Bowie County, Texas, to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, the Southwest corner of the said 5.913 acre tract, the Southeast corner of that certain tract of land described as 0.953 acres in the deed from Red River Employees Federal Credit Union to Danny Phillips, et ux, dated August 28, 2009, recorded in Volume 5653, Page 177 of the Real Property Records of Bowie County, Texas, being the same tract of land described as 0.952 acres in the deed from Paul F. Stanphill, et ux, to James D. Harris, et ux, dated January 6, 1977, recorded in Volume 610, Page 907 of the Deed Records of Bowie County, Texas, and the Northeast corner of that certain tract described as part of Lot 5 of the Kenwood Park Subdivision in the deed from Edward David Cross to Dwight Brown, et ux, dated August 10, 2009, recorded in Volume 5670 Page 171 of the Real Property Records of Bowie County, Texas;

THENCE North 03 degrees 17 minutes 08 seconds West a distance of 290.34 feet along the West line of the said 5.913 acre tract, the East line of the said 0.953 acre tract, and the East line of that certain tract of land described as 0.953 acres in the deed from Kathryn F. Fomby to Charles F. Firmin, Jr., et ux, dated June 11, 2004, recorded in Volume 4329, Page 36 of the Real Property Records of Bowie County, Texas, same being described as 0.952 acres by deed of record from Paul F. Stanphill, et ux, to Verne Park, et ux, dated October 9, 1968, recorded in Volume 498, Page 627 of the Deed records of Bowie County, Texas, to a 1/2 inch steel rod set for a corner, capped MTG 101011-00, lying in the South line of the said 8.084 acre tract, the Northwest corner of the said 5.913 acre tract, the Northeast corner of the 0.95 acre tract, said corner bears South 86 degrees 54 minutes 08 seconds West a distance of 285.27 feet to a 1 inch steel pipe found for a corner, the Northwest corner of the said 0.95 acre tract, the Southwest corner of the said 8.084 acre tract;

THENCE North 86 degrees 54 minutes 08 seconds East a distance of 965.92 feet along the North line of the said 5.913 acre tract and the South line of the said 8.084 acre tract to the point of beginning and containing 5.916 acres of land, at the time of this survey.

SURVEYOR CERTIFICATE:

THIS IS TO CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION ON MAY 23, 2018. THAT THIS PLAT (MAP OR DRAWING) SUBSTANTIALLY COMPLIES WITH THE CURRENT PROFESSIONAL AND TECHNICAL STANDARDS OF THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. THERE ARE NO VISIBLE IMPROVEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT.

THIS PLAT IS FOR THE INTENDED USE OF GREGG ORR AS RELATES TO OWNERSHIP OR TRANSFER OF OWNERSHIP. THIS SURVEY IS NOT ASSIGNABLE OR TRANSFERABLE. MAY NOT BE REISSUED WITHOUT RE-SURVEY AND MAY BE VOID/INVALID SUBJECT TO CHANGES IN GOVERNANCE OR INTERPRETATIONS ISSUED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND MAY NOT BE COPIED OR PROVIDED TO OTHER PARTIES WITHOUT THE EXPRESSED WRITTEN PERMISSION OF THE UNDERSIGNED.

Jeffrey A. Wood
JEFFREY A. WOOD
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6220, STATE OF TEXAS
FIRM CERTIFICATE NO. 101011-00
DATE: MAY 24, 2018
REVISED: JUNE 6, 2018



BOUNDARY SURVEY		MTG engineers & surveyors	
5.916 ACRES IN THE GEORGE BRINLEE HEADRIGHT SURVEY, ABSTRACT 18			
FOR: GREGG ORR			
Date	Revision/Description	File No.	
6/6/18	Revised Description	Street Name	
Drawn By	Checked By	Project No.	Dwg. Date
CW	JW	166054	5/24/18
8930 SUMMERHILL RD. P.O. BOX 3786 TEXARKANA TEXAS 75501		©MTG 2018 Packet Pg. 60	

U.S. Projects 054 - Kenwood Road - Gregg Orr 02 Surveying Work boundary combine
if May 25, 2018 1:14 AM

THE BEARINGS ARE BASED ON GRID NORTH WITHIN THE "TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE," NAD83 (GRS86, EPOCH 2002.0), AT THE SURFACE, WITH A BEARING OF NORTH 86 DEGREES 54 MINUTES 08 SECONDS EAST. THE COMBINED SCALE FACTOR TO GO FROM SURFACE TO GRID IS 0.999880014398. THE FOLLOWING CONTROL MONUMENTS WERE USED TO ESTABLISH THE BASIS OF BEARINGS:

CONTROL MONUMENT #1 N = 7240505.2914 E = 3313926.3654	CONTROL MONUMENT #2 N = 7240437.6773 E = 3312676.9975
---	---

NOTE:
In providing this boundary survey, no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned. Subsurface and environmental conditions were not surveyed or examined or statement is made concerning the existence of underground or overhead conditions, containers or facilities that may affect the use or development of this property. Easement research was not done for this property by the surveyor, nor was a current title policy provided prior to this survey.

Attachment: 2021-087 EXH 'A' - Property Description (3558 : 2021-087 ORD Closing and Abandoning 40' Street Right of Way of Franklin Street)



CITY OF
TEXARKANA
Public Works Department TEXAS

2021-087 ATTH 01

8.1.d

919 Elm Street
Texarkana, TX 75501
Phone: (903) 798-3948
Fax: (903) 792-6419

September 14th, 2021

City Departments and Utility Representatives

Re: Proposed Street Abandonment

The City of Texarkana, Texas has received a letter from Kayla Wood requesting the abandonment of an approximately 4800 SF section of Franklin Street originally dedicated to Classic East Subdivision.

Please refer to the attachments and provide any comments to me by September 28th, 2021 if you are in favor of abandonment and if your office will need an easement for any existing utilities.

Your prompt response is appreciated. If you have any questions, please contact me at my office or through email.

Sincerely,

Jonathan Wade, EIT, CFM

Associate City Engineer

Office: (903) 798-3251

Cell: (903) 908-2725

Jonathan.wade@txkusa.org



CITY OF

TEXARKANA
TEXAS

2021-087 ATTH 01

8.1.d

P.O. Box 1967
Texarkana, TX 75504
Phone (903) 798-3900

Application for Public R.O.W. Abandonment

Type:☒ Street ☐ Alley ☐ OtherPurpose of Abandonment: To eliminate public access through developmentApplicant/Agent Information:Name: Kayla WoodAddress: 5930 Summerhill Road, Texarkana, TX 75503Phone: () 903-838-8533 Fax: () 903-832-4700 Work E-mail: kwood@mtgengineers.comRequired Documents needed to proceed with review:

- ☒ Letter requesting abandonment
- ☒ Electronic Copy of plat/deed/plot plan showing requested abandonment
- ☒ Letter/Petition from all adjacent property owners agreeing to abandonment

Required Documents needed prior to City Council Meeting:

- ☐ Abandonment release form signed by owner/applicant
- ☐ Abandonment release form signed by adjacent land owners
- ☒ Legal Exhibit and Property Description of property being abandoned
- ☒ Application Fee

Note: Partial abandonment requests will not be accepted.

Kayla Wood

Applicant's Printed Name

Kayla R. Wood

Applicant's Signature

8-24-21

Date

Application Fee: \$750

Received by: _____

Application Fee Paid: _____

Receipt No.: _____

Attachment: 2021-087 ATTH 01 Memo To City Staff and Utility Companies (3558 : 2021-087 ORD Closing and Abandoning 40' Street Right of

August 24, 2021

Dusty Henslee, Public Works Director
City of Texarkana
220 Texas Boulevard
Texarkana, TX 75503

Re: *Franklin Street Right-of-Way*

Dear Dusty,

Gregg Orr Auto would like to abandon the right-of-way of Franklin Street that was originally dedicated Classic East Subdivision in 2019.

Gregg Orr Auto owns both sides of the development and no longer wishes to have a city-maintained street inside its development perimeter. Instead, a gated fence to eliminate through access to Franklin would be provided for emergency egress and ingress.

The only other user of this street is the Verizon Tower who leases from Gregg Orr Auto. An access easement was provided in their original lease agreement that will still stand and be shown on further plats. Additionally, Verizon will have access to the gate at all times.

We understand that utility easements might still be required in this right-of-way location and understand that those utilities will need proper access at all times.

Please use this letter as the owner's request to abandon Franklin Right-of-Way on Classic Auto East Plat.

Sincerely,



Gregg Orr



August 13, 2021

Dusty Henslee, Public Works Director
City of Texarkana
220 Texas Boulevard
Texarkana, TX 75503

Re: Franklin Street Right-of-Way

Dear Dusty,

It is our understanding that Gregg Orr would like to abandon the right-of-way of Franklin Street that was originally dedicated on the attached plat in 2019.

Verizon has a 50'x50' lease agreement with an access easement agreement that provides access to the edge of the subdivision and to the dedicated Franklin Street Right-of-Way.

If this access easement is not impinged and is still shown on the plat as per our original agreement, Verizon will agree to the right-of-way abandonment as requested.

Please use this letter as our agreement and consent to abandon Franklin Right-of-Way on Classic Auto East Plat.

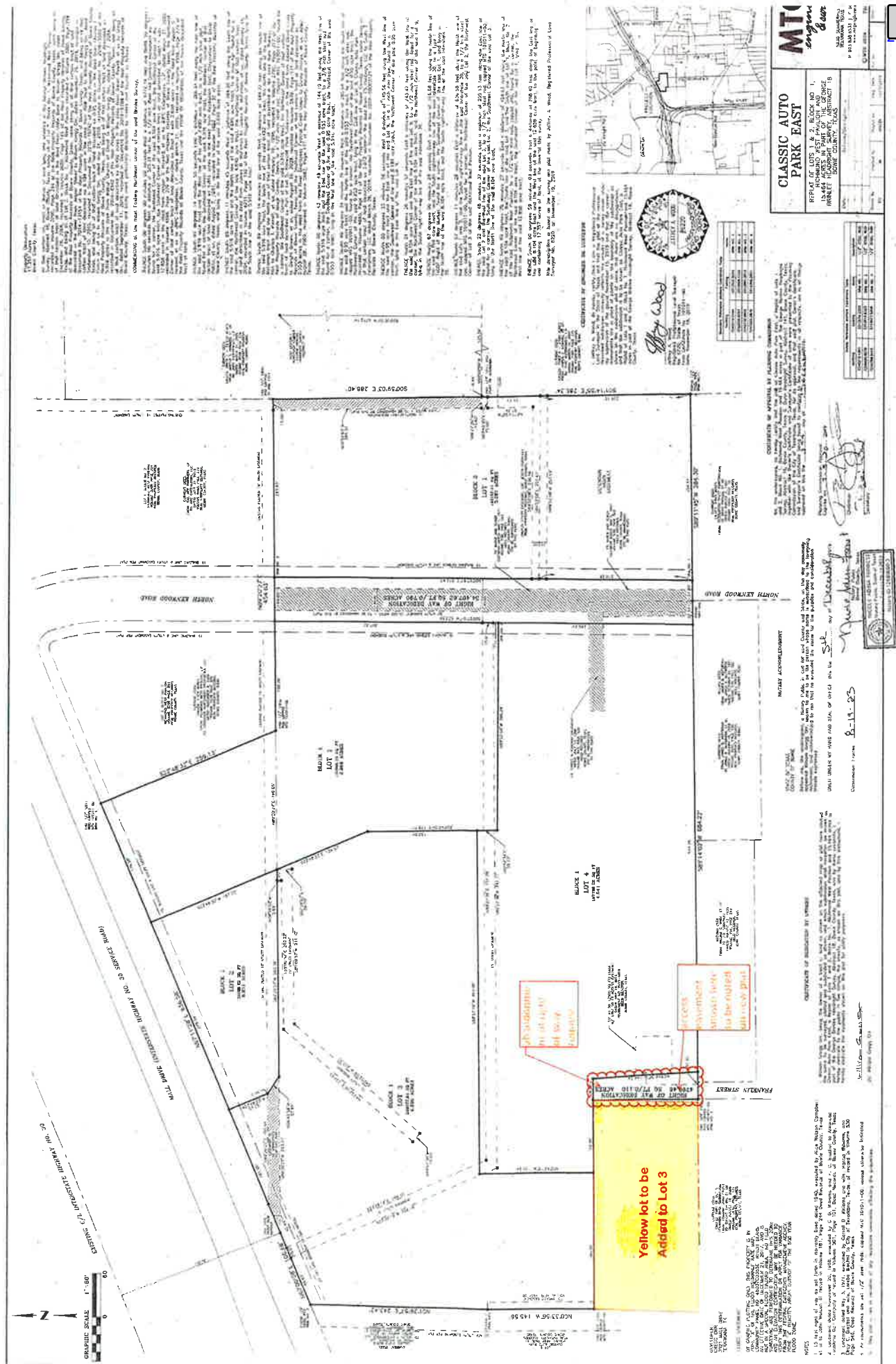
Sincerely,

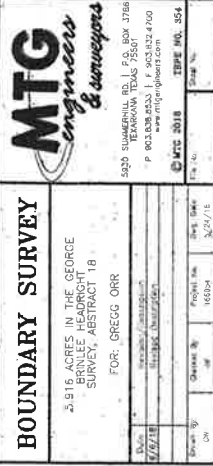
Lucas Conder (Aug 23, 2021 17:56 CDT)

Sr. Real Estate Manager, Network

23/08/2021

Date







CITY OF
TEXARKANA
Public Works Department TEXAS

2021-087 ATTH 02

8.1.e

919 Elm Street
Texarkana, TX 75501
Phone (903) 798-3941
Fax (903) 792-6419

Date: September 16, 2021

To: File

From: Jonathan Wade, EIT, CFM, Associate City Engineer

Re: ROW Abandonment of 40' Street Right of Way of Franklin Street Originally Dedicated To Classic East Subdivision

Comments are as follows:

1. TWU – 40' wide easement requested within abandonment area
2. Fire – No comments
3. Centerpoint – No comments
4. Police – No comments
5. Public Works – No issues
6. Windstream Communications – No comments
7. Electric:
 - AEP/SWEPCO – 20' wide easement requested within abandonment area
 - REA – No comments
 - Bowie Cass – No Comments
8. Sparklight – No comments

Staff recommends for the approval of the abandonment of the right-of-way and retainment of utility easements.



Texarkana Water Utilities

801 Wood Street, P.O. Box 2008, Texarkana, Texas
75504

(903) 798-3800 Phone
711 TTY
(903) 791-0724 Fax

MEMORANDUM

To: Jonathan Wade, EIT, CFM, Associate City Engineer, City of Texarkana, Texas

From: Gary L. Smith, P.E., Interim Executive Director, TWU

Date: September 14, 2021

Re: **Franklin Street Right-of-way Abandonment – 4,800' SF section of Franklin Street originally dedicated to Classic East Subdivision**

The Utility staff has reviewed the above referenced request for a right-of-way abandonment and has the following comments:

1. There is an existing six-inch (6") water main and an existing six-inch (6") sanitary sewer main in the street right-of-way.
2. The Utility does not oppose the abandonment of the right-of-way if a utility easement is retained over the width of the existing street right-of-way.
3. The size and location of the existing water and sewer mains have not been field verified. The developer's representative shall field verify the size and location of the existing utilities before any construction.

If you should have any questions or require further information, please do not hesitate to contact me. Thank you.

cc: Kenny Icenhower, P.E., Design Engineer, TWU
Bill Moss, GIS Technician, TWU

TEX-Wade, Jonathan

From: TWU-Smith, Gary
Sent: Tuesday, September 14, 2021 4:22 PM
To: TEX-Wade, Jonathan; TWU-Akard, Teresa; TWU-Icenhower, Kenny; TWU-Moss, Bill; TWU-White, Pamela
Subject: FW: Proposed Franklin St Abandonment
Attachments: Franklin St ROW Abandonment.pdf; MEMO Franklin St ROW Abandonment.pdf; Franklin St ROW Abandonment.doc

Jonathan,

Attached is our review. Thanks

Gary

From: TEX-Wade, Jonathan <Jonathan.Wade@txkusa.org>
Sent: Tuesday, September 14, 2021 8:12 AM
To: michael.a.latham@windstream.com; chris.jackson@windstream.com; joe.langley@sparklight.biz; Dusty Wiley <dwwiley@aep.com>; Zac Pianalto <zspianalto@aep.com>; diane.engelkes@centerpointenergy.com; Brooks, Brandon D <Brandon.Brooks@centerpointenergy.com>; Ronnie.Watkins@centerpointenergy.com; rick.syphers@cableone.biz; mpollard@swrea.com; gregr@bcec.com; todc@bcec.com; rexa@bcec.com; TWU-Smith, Gary <gsmith@txkusa.org>; TWU-Smith, Gary <gsmith@txkusa.org>; TTPD-Schutte, Kevin <Schutte@txkusa.org>; TTFD-Schlotter, Eric <schlottere@txkusa.org>; Jeff Tollett (jtolllett@swrea.com) <jtolllett@swrea.com>; David Plunk <dplunk@swrea.com>; Miller, William Jarrod <WJMiller@wm.com>
Subject: Proposed Franklin St Abandonment

All,

The City has received a request to abandon a portion of Franklin St originally dedicated to Classic East Subdivision. Please review the attached documents and provide me with your comments. If you have any questions, feel free to contact me at any time.

Thank you,

Jonathan Wade, EIT, CFM
 Associate City Engineer
 City of Texarkana, Texas
 Office: (903) 798-3251
 Cell: (903) 908-2725
 Email: Jonathan.Wade@txkusa.org

TEX-Wade, Jonathan

From: Zac Pianalto <zspianalto@aep.com>
Sent: Tuesday, September 14, 2021 12:09 PM
To: TEX-Wade, Jonathan; Kayla Wood
Cc: Dusty Wiley
Subject: RE: Proposed Franklin St Abandonment
Attachments: Orr Marine CTR Recorded Easement.pdf; Orr 20ft addition.pdf

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jonathan,

SWEPCO is in favor of the closing the street as long as we can maintain access to the power lines on the property. SWEPCO requires a 20' wide easement in the area where the Franklin street will be abandon. We have an existing 10'X10' Easement where a pole was recently add to serve the Corporate Meeting Building in Spring of 2020.

Thank you,
 Zac



ZAC PIANALTO | ENGINEER

ZSPIANALTO@AEP.COM | D:903.223.5731 | C:903.826.5027
 3708 W 7TH ST, TEXARKANA, TX 75501-6324

From: TEX-Wade, Jonathan <Jonathan.Wade@txkusa.org>
Sent: Tuesday, September 14, 2021 8:12 AM
To: michael.a.latham@windstream.com; chris.jackson@windstream.com; joe.langley@sparklight.biz; Dusty Wiley <dwwiley@aep.com>; Zac Pianalto <zspianalto@aep.com>; diane.engelkes@centerpointenergy.com; Brooks, Brandon D <Brandon.Brooks@centerpointenergy.com>; Ronnie.Watkins@centerpointenergy.com; rick.syphers@cableone.biz; mpollard@swrea.com; gregr@bcec.com; todc@bcec.com; rexa@bcec.com; TWU-Smith, Gary <gsmith@txkusa.org>; TWU-Smith, Gary <gsmith@txkusa.org>; TTPD-Schutte, Kevin <Schutte@txkusa.org>; TTFD-Schlotter, Eric <schlottere@txkusa.org>; Jeff Tollett (jtolllett@swrea.com) <jtollett@swrea.com>; David Plunk <dplunk@swrea.com>; Miller, William Jarrod <WJMiller@wm.com>
Subject: [EXTERNAL] Proposed Franklin St Abandonment

This is an **EXTERNAL** email. **STOP. THINK** before you **CLICK** links or **OPEN** attachments. If suspicious please click the 'Report to Incidents' button in Outlook or forward to incidents@aep.com from a mobile device.

All,

The City has received a request to abandon a portion of Franklin St originally dedicated to Classic East Subdivision. Please review the attached documents and provide me with your comments. If you have any questions, feel free to contact me at any time.

Thank you,

Jonathan Wade, EIT, CFM
 Associate City Engineer

City of Texarkana, Texas

Office: (903) 798-3251

Cell: (903) 908-2725

Email: Jonathan.Wade@txkusa.org

2020-00004478

EASE

Total Pages: 7

T20-025
TX200667**RIGHT OF WAY AND EASEMENT****STATE OF TEXAS****COUNTY OF BOWIE**

GRANTOR William Gregg Orr, 4333 Mall Dr, Texarkana, Bowie County, TX 75503 in consideration of one dollar, paid, and other good and valuable considerations, receipt of which is acknowledged, have and by these presents do grant and convey unto GRANTEE, Southwestern Electric Power Company (hereinafter referred to as "Grantee") a Delaware corporation, whose address is 428 Travis Street, P.O. Box 21106, Shreveport, LA 71156, its associated and allied companies and their respective successors and assigns, herein referred to as GRANTEE, a perpetual right of way and easement 10 feet in width and 30 feet in width over and through a part of the following described property:

All that certain tract or parcel of land situated in the George Brinlee Headright Survey, Abstract No. 18, Bowie County, Texas being more particularly described in a Warranty Deed dated 5/24/2018 from Charles F. Firmin and Judie Firmin to William Gregg Orr and recorded as Instrument#2018-00005503 in the Deed Records of Bowie County, Texas.

Said right of way and easement is described in Exhibit "A" attached hereto and made a part hereof.

With the right to construct, reconstruct, repair, replace, change the size and capacity of, modify, operate, maintain, inspect, remove, a line or lines of underground and/or overhead facilities, including, but not limited to, poles, structures, wires, cables, conduits, guys, anchors, and other fixtures and equipment as the GRANTEE may from time to time require for the distribution of electric current, and other forms of energy, and for the transmission or communication of data, audio and video information. Together with the right of ingress and egress to said right of way and easement at all times with equipment and personnel across GRANTOR'S lands for the purpose of constructing, operating and maintaining said lines and related facilities and making all necessary repairs, alterations or removal of any of its property placed thereon, provided that GRANTEE shall repair, replace, or pay for actual damages which may be the result of construction, maintenance and operation of its facilities. GRANTOR shall not construct nor permit to be constructed, any structure or building of any type or nature, including swimming pools, on or adjacent to said easement right of way that would prevent the use or endanger the said facilities or that would cause a violation of the National Electric Safety Code. In addition, the GRANTEE may trim, treat, cut down, or remove any trees, growth and vegetation without incurring damages (within the right of way or which could grow into the right of way) which may interfere with GRANTEE'S lines and other facilities.

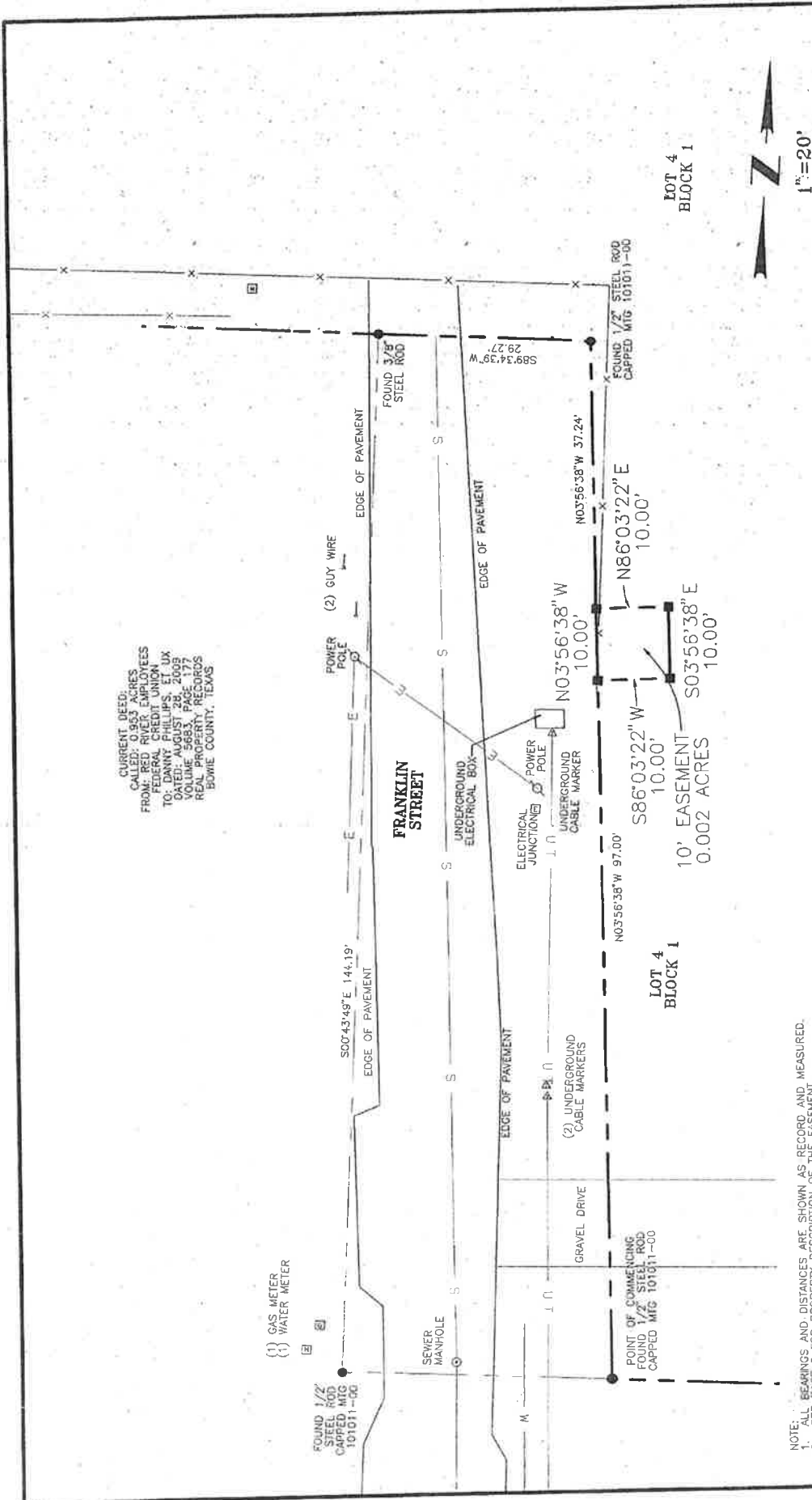
To have and hold the above described easement and rights unto the GRANTEE, its successors and assigns, forever or until said right of way and easement is finally abandoned.

SIGNED AND DATED, this 13th day of May, 2020

WITNESS:



William Gregg Orr
Work Order No. DST0105692



MTG
engineers & surveyors

5490 SUMMERHILL RD.
TEXARKANA, TEXAS 75503
P 903.839.8539
www.mtgengineers.com

© MTG 2020 TBP# NO. 354
Sheet No.

EXHIBIT A 1 OF 2

Date

Revision/Description

Drawn By DC

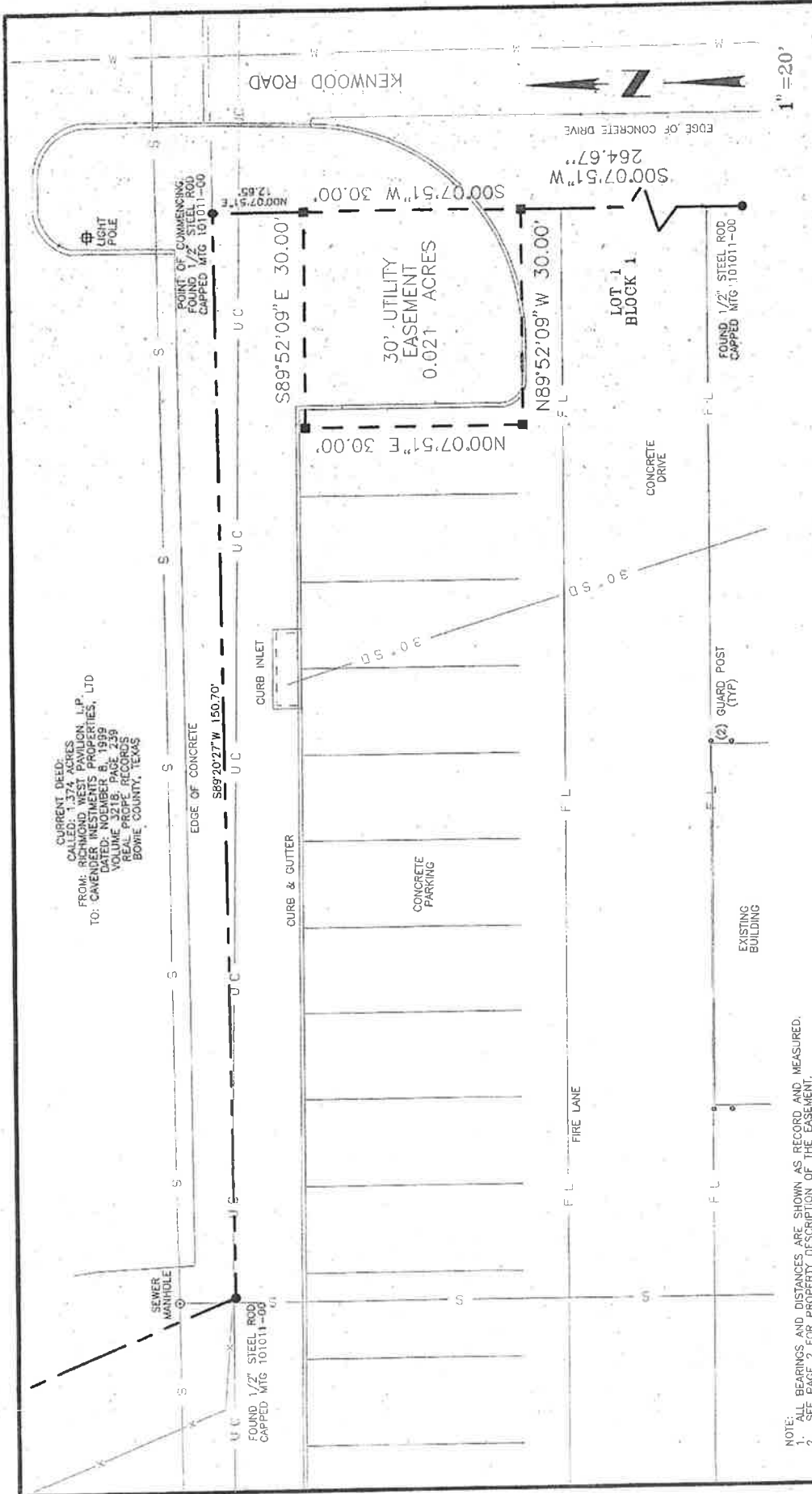
Checked By JW

Project No. 202051

Dwg. Date 4/3/2020



X:\2020 Projects\202051 SWPCO Gregg ORR Marine\202051.pro
May 11, 2020 1:07PM



NOTE:
1. ALL BEARINGS AND DISTANCES ARE SHOWN AS RECORDED AND MEASURED.
2. SEE PAGE 2 FOR PROPERTY DESCRIPTION OF THE EASEMENT.

SURVEYOR CERTIFICATE:

THIS IS TO CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION ON APRIL 3, 2020, AND THAT THE SURVEY COMPLIES WITH THE STANDARDS OF THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. THERE ARE NO VISIBLE IMPROVEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT.

THIS PLAT IS FOR THE INTENDED USE OF SWERCOR AS BEGATES TO OWNERSHIP OR TRANSFER OF OWNERSHIP OF THE SURVEYED PROPERTY. THIS SURVEY IS NOT TO BE USED FOR ANY OTHER PURPOSES. THE SURVEY IS VOID/INVALID SUBJECT TO CHANGES IN GOVERNANCE OR INTERPRETATIONS ISSUED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND MAY NOT BE COPIED OR PROVIDED TO OTHER PARTIES WITHOUT THE EXPRESSED WRITTEN PERMISSION OF THE UNDERSIGNED.

Jeffrey A. Wood

JEFFREY A. WOOD
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6220, STATE OF TEXAS
FIRM CERTIFICATE NO. 101011-00
DATE: APRIL 3, 2020



30' UTILITY EASEMENT

LOT 1, BLOCK 1
CLASSIC AUTO PARK EAST
BOWIE COUNTY, TEXAS.

Date

Revision/Description

Drawn By DC

Checked By JW

Project No. 202051

Dwg. Date 4/3/2020

MTG 2020 TEPF NO. 354

EXHIBIT A 1 OF 2

MTG
engineers & surveyors

5430 SUMMERHILL RD.
TEXARKANA, TEXAS 75503
P 903.830.8993
www.mtgengineers.com

\\s2020\Projects\202051 SWERCOR Gregg ORR Marine\202051.pro
Fri Apr 17, 2020 7:34AM

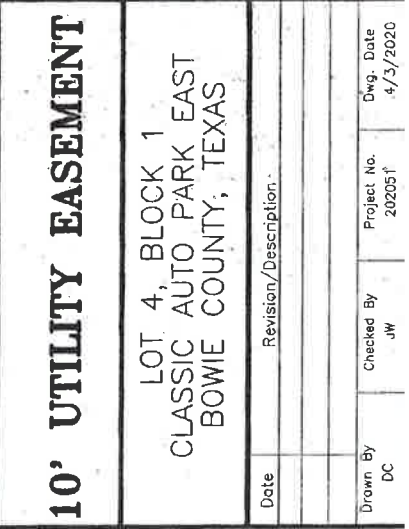
THE STATE OF TEXAS
COUNTY OF BOWIE

I hereby certify that this instrument was FILED on the
date and the time stamped hereon by me and was duly
RECORDED in the Records of Bowie County, Texas.

2020-00004478 EASE
05/15/2020 09:19:22 AM Total Fees: \$46.00

Tina Petty, County Clerk
Bowie County, Texas





5430 SUMNERHILL RD.
TEXARKANA TEXAS 75503

P 403.836.8533
www.mitengineers.com

MTG 2020 · TPE NO. 354

Exhibit A 1 OF 2
Sweet No.

LOT 4, BLOCK 1
CLASSIC AUTO PARK EAST
BOWIE COUNTY, TEXAS

5430 SUMNERHILL RD.
TEXARKANA, TEXAS 75503
P 903.838.0533
www.mtgengineers.com

SURVEYOR CERTIFICATE:

THIS IS TO CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND UNDER MY SUPERVISION ON APRIL 3, 2020, THAT THIS PLAT (MAP OR DRAWING) SUBSTANTIALLY COMPLIES WITH THE CURRENT PROFESSIONAL AND TECHNICAL STANDARDS OF THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND REPRESENTS THE FACTS FOUND AT THE TIME OF THE SURVEY. THERE ARE NO VISIBLE IMPROVEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT.

THIS PLAT IS FOR THE INTENDED USE OF SWEPSCO AS RELATES TO OWNERSHIP OR TRANSFER OF THIS OWNERSHIP. THIS SURVEY IS NOT TO BE TRANSFERRED TO ANY OTHER PARTY WITHOUT RE-SURVEY AND MAY BE VOID/INVALID SUBJECT TO CHANGES IN CONVEYANCE OR INTERPRETATIONS ISSUED BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYING, AND MAY NOT BE COPIED OR PROVIDED TO OTHER PARTIES WITHOUT THE EXPRESSED WRITTEN PERMISSION OF THE SURVEYOR.

JEFFREY A. WOOD
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6220, STATE OF TEXAS
FIRM CERTIFICATE NO. 101011-00
DATE: MAY 11, 2020

TEX-Wade, Jonathan

From: Tod Corbin <todc@bcec.com>
Sent: Tuesday, September 14, 2021 8:39 AM
To: TEX-Wade, Jonathan
Subject: RE: Proposed Franklin St Abandonment

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Wade,
 Bowie-Cass Electric has no comment on the proposed Franklin St. Abandonment request.
 Tod Corbin
 Bowie-Cass Electric Cooperative, Inc.

From: TEX-Wade, Jonathan [mailto:Jonathan.Wade@txkusa.org]
Sent: Tuesday, September 14, 2021 8:12 AM
To: michael.a.latham@windstream.com; chris.jackson@windstream.com; joe.langley@sparklight.biz; Dusty Wiley; Zac Pianalto; diane.engelkes@centerpointenergy.com; Brooks, Brandon D; Ronnie.Watkins@centerpointenergy.com; rick.syphers@cableone.biz; mpollard@swrea.com; Greg D. Russell; Tod Corbin; rexa@bcec.com; TWU-Smith, Gary; TWU-Smith, Gary; TTPD-Schutte, Kevin; TTFD-Schlotter, Eric; Jeff Tollett (jtollett@swrea.com); David Plunk; Miller, William Jarrod
Subject: Proposed Franklin St Abandonment

All,

The City has received a request to abandon a portion of Franklin St originally dedicated to Classic East Subdivision. Please review the attached documents and provide me with your comments. If you have any questions, feel free to contact me at any time.

Thank you,

Jonathan Wade, EIT, CFM
 Associate City Engineer
 City of Texarkana, Texas
 Office: (903) 798-3251
 Cell: (903) 908-2725
 Email: Jonathan.Wade@txkusa.org

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 9/22/2021 1:12 PM

Lead Department: Planning & Zoning Commission **Action Officer:** Laura Puckett, Administrative Coordinator
Subject: Ordinance No. 2021-088 rezoning a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182, located at 1801 Waterall Street. Single Family-2 to Neighborhood Service. Knights of Columbus, owner, Kevin DuPree, agent.

Briefing: 9/27/2021 **Public Hearing:** 10/11/2021 **Council Vote:** 10/11/2021

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Knights of Columbus, Kevin Dupree, agent, to rezone a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182, located at 1801 Waterall Street from Single Family-2 to Neighborhood Service. The proposed use is an event center. The property is currently the Knights of Columbus Hall and Meeting Center.

The adjacent zoning is Commercial to the north, Industrial-1 to the east, Single Family-2 to the west and south. The adjacent land use is commercial business to the north and east and vacant property to the south and a veterans meeting hall to the west.

The existing building is non-conforming. The Knights of Columbus used this property for years for meetings and events. The property is being sold and therefore zoning is required to conform with the new use. The plan by the new owner is an event center. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

Approve or deny

Fiscal Implications:

NOT APPLICABLE

City of Texarkana, Texas

Staff Recommendation:

Staff recommends for approval of this request.

Advisory Board/Committee Review:

The Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

September 7, 2021

Attachments

- a. 2021-088 ORD rezoning 1801 Waterall St (DOCX)
- b. 2021-088 EXH 'A'(Legal Description) (PDF)
- c. 2021-088 ATTH 01 (Maps) (PDF)
- d. 2021-088 Goals & Perspective (DOCX)

Staff Coordination

Building Code Administration	Mashell Daniel	Review	Completed
	09/21/2021 4:05 PM		
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			09/27/2021
City Manager	David Orr	Review	Completed
1:50 PM			09/22/2021

Meeting History

Z-21-21

ORDINANCE NO. 2021-088

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 0.48-ACRE TRACT OF LAND (BEING TRACT 49) IN THE HOWARD ETHERIDGE HRS, A-182, LOCATED AT 1801 WATERALL STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO NEIGHBORHOOD SERVICE; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182 (“Exhibit ‘A’), located at 1801 Waterall Street** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Neighborhood Service**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously five (5) to zero (0) to recommend the application for rezoning from Single Family-2 to Neighborhood Service on a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182 (“Exhibit ‘A’), located at 1801 Waterall Street** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Neighborhood Service** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone a 0.48-acre tract of land (being Tract 49) in the Howard Etheridge HRS, A-182 (**Exhibit ‘A’**), located at 1801 Waterall Street in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Neighborhood Service**.

Attachment: 2021-088 ORD rezoning 1801 Waterall St (3559 : 2021-088 rezoning 1801 Waterall SF-2 to NS)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

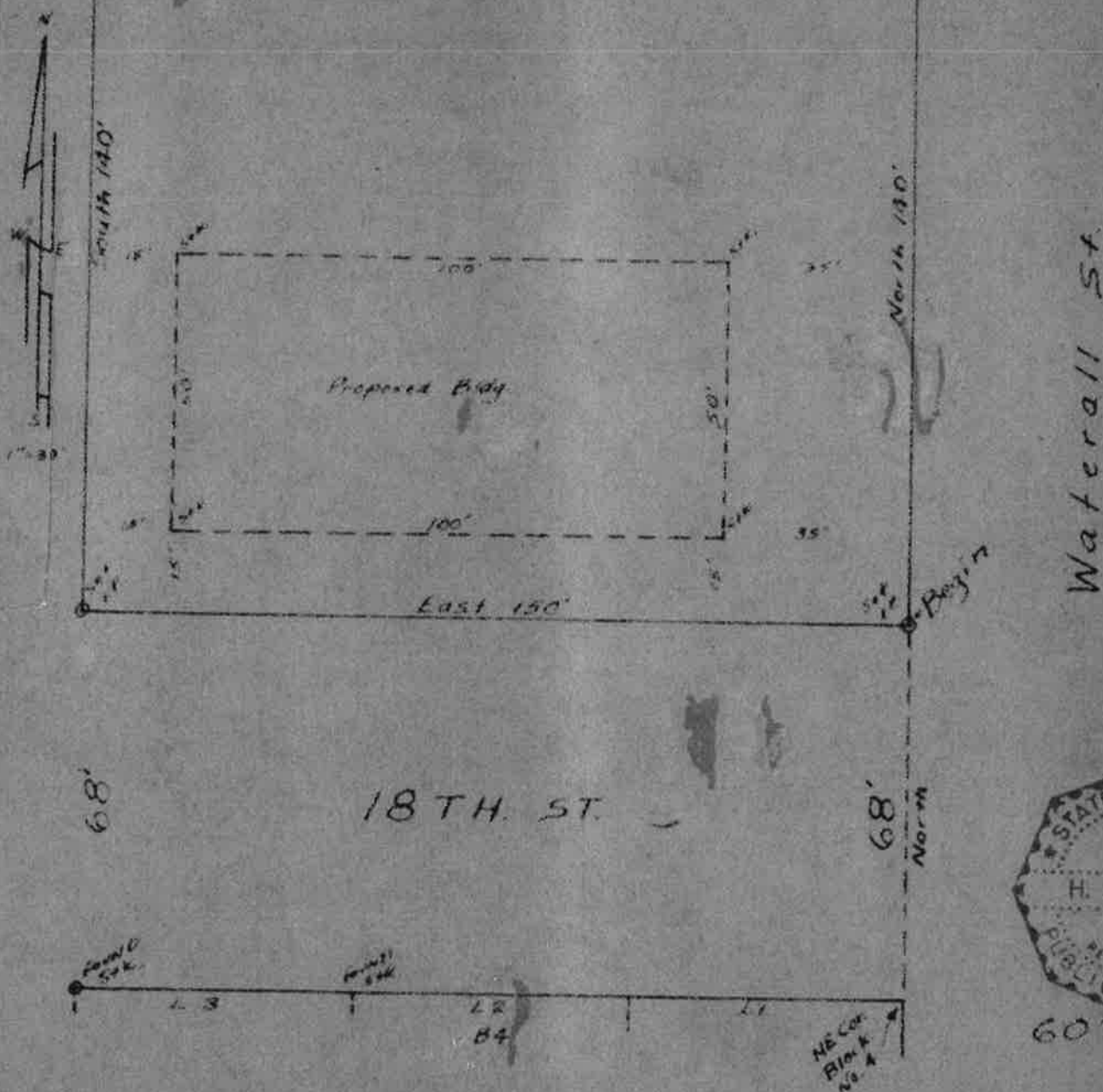
SECTION 4: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of October, 2021.**

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY

BOB BRUGGEMAN, MAYOR



This is to certify that this plat correctly reflects a survey as made by us on the ground April 4, 1957 of all that certain tract or parcel of land a part of the Old Watts Home, the same being a part of the Howard Etheridge Survey in the City of Texarkana, Bowie County, Texas, and described by metes and bounds as follows: BEGINNING at an I.P. on the West Line of Waterall St. and the North Line of 68' 18th St., said POINT being 68 ft. North of the NE Cor. of Block No. 4 in Flenberg Heights Addition; THENCE North with the WB Line of Waterall St. 140 ft. to an axle for a corner; THENCE West with Fox Tire Co. SB Line 150 ft. to an I.P. for a corner; THENCE South 140 ft. to an I.P. for a corner on the NB Line 18th St.; THENCE East with the NB Line of 18th St. to the place of BEGINNING, and being the equivalent of three lots.

April 4, 1957 Scale: 1" to 30'

H. M. McIVER, Registered

1801 Waterall St.



Attachment: 2021-088 ATTH 01 (Maps) (3559 : 2021-088 rezoning 1801 Waterall SF-2 to NS)

Z-21-21

1801 Waterall St.



Attachment: 2021-088 ATTH 01 (Maps) (3559 : 2021-088 rezoning 1801 Waterall SF-2 to NS)

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☒ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 9/9/2021 3:59 PM

Lead Department: Public Works Department **Action Officer:** Dusty Henslee,
Subject: Ordinance No. 2021-082 updating the City's drainage design manual and
amending Chapters 120, 130 and 135 of the Code of Ordinances.

Briefing: 9/27/2021 **Public Hearing:** 9/27/2021 **Council Vote:** 9/27/2021

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

On July 8, 2019 City Council appointed the Drainage Code Advisory Committee. This committee consists of: Ross Sarine, Steven Harvey, Kayla Wood, Jason Haley, Aven Williamson, and Richard Reynolds. This new manual updates the policies and design criteria for Stormwater facilities within the City of Texarkana and its extraterritorial jurisdiction. The current design manual was adopted in 1976 and has been modified or supplemented by additions to the City of Texarkana's Code of Ordinances ever since. New policies and criteria are needed to reflect the changes that have occurred in community standards, technology, and environmental regulations that impact stormwater management. The primary motivation for this new manual is to guide the community in drainage policy and criteria so that new development does not increase flooding, erosion, and water quality problems. This new manual clearly defines design practices and submittal expectations. It is accompanied by revisions to the minimum drainage criteria in the Code of Ordinances for consistency (ATTH 01).

The City contracted with HALFF and Associates to prepare a new design manual that updates our drainage design standards and code to today's standards. There were 4 meetings held (12-4-2019, 2-12-2020, 4-7-2021, and 5-12-2021) where HALFF reviewed different sections of the manual and took feedback and comments from City Staff and the Committee and revised the manual according. Attached in the packet is a comment tracker (ATTH 04) that shows comments and what revisions were made to the manual. Due to the new manual, Chapter 120 Minimum Drainage Criteria Ordinance (ATTH 01) needed to be totally revised. ATTH 03 provides a brief summary of the process and the primary design changes. ATTH 04 is copy of the new drainage manual and can be viewed here: [2022 Drainage Manual](#)

There are also some minor changes needed to Chapter 130 Streets and Sidewalks, and Chapter 135 Subdivision Regulations. These changes are related to changes to Chapter 120 and there are also some grammatical errors that needed to be fixed. These errors occurred when the code was recodified a few years back.

Potential Options:

- Approve the new drainage manual and amending the code of ordinances
- Not approve the new drainage manual and amending the code of ordinances

City of Texarkana, Texas

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

Drainage Code Advisory Committee recommends approval

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

Meeting Dates: 12-4-2019, 2-12-2020, 4-7-2021, 5-7-2021. The gap between 2-12-2020 and 4-7-2021 was due to COVID so this process was postponed.

Attachments

- a. 2021-082 ORD Amending Chs 120 130 135 v4 (DOCX)
- b. 2021-082 ATTH 01 Chapter_120___MINIMUM_DRAINAGE_CRITERIA (DOCX)
- c. 2021-082 ATTH 02 Stakeholder Comment Tracker (PDF)
- d. 2021-082 ATTH 03 Summary of Revisions Letter (DOCX)
- e. 2021-082 Goals & Perspectives (DOCX)

Staff Coordination

Public Works Department	Dusty Henslee	Department Head Review
Completed	09/02/2021 4:34 PM	
Municipal Prosecutor Deborah Jones	Asst. City Attorney Review	Completed
09/03/2021 8:34 AM		
City Attorney Jeffery C. Lewis	City Attorney Review Completed	09/03/2021
11:19 AM		
City Manager David Orr	City Manager Review Completed	09/07/2021
10:34 AM		
City Council Vicky Coopwood	Meeting	Completed
6:00 PM		09/13/2021

Meeting History

09/13/21 City Council MOVED FORWARD Next: 09/27/21

PUBLISH

ORDINANCE NO. 2021-082

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, UPDATING THE CITY'S "DRAINAGE MANUAL" BY AMENDING CHAPTER 120 ("MINIMUM DRAINAGE CRITERIA") OF THE CODE OF ORDINANCES OF THE CITY OF TEXARKANA, TEXAS, TOGETHER WITH CORRESPONDING TECHNICAL REVISIONS TO SPECIFIC SECTIONS OF CHAPTERS 130 ("STREETS AND SIDEWALKS") AND 135 ("SUBDIVISION REGULATIONS") OF THE CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on July 8, 2019, the City Council approved the appointment of area residents to serve on a Drainage Code Advisory Committee to review and comment on proposed changes to the City's drainage manual and ordinance; and

WHEREAS, the City contracted with HALFF and Associates to prepare an updated drainage manual in coordination with Committee and City staff feedback and comments; and

WHEREAS, the updated manual requires a complete revision of Chapter 120 of the Code of Ordinances ("Minimum Drainage Criteria") together with corresponding technical revisions to specific sections of Chapter 130 ("Streets and Sidewalks") and Chapter 135 ("Subdivision Regulations").

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Chapter 120, "Minimum Drainage Criteria", of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended in its entirety by deleting the current provisions of said chapter and replacing with the amended provisions set forth in **ATTH 01** attached hereto and incorporated herein by reference for all purposes.

SECTION 2: Section 130-149(b) of Chapter 130, "Streets and Sidewalks", of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting the term "three-fourths" and replacing it with "0.75", and by deleting the term "one-half" and replacing it with "0.50".

SECTION 3: Section 130-150(e) of Chapter 130, "Streets and Sidewalks", of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting the entirety of subsection (e)(1) and replacing with the following:

- (1) Drainageways parallel with streets shall be designed to meet the requirements of section 120-5.

SECTION 4: Section 130-150(e) of Chapter 130, "Streets and Sidewalks", of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting in subsection (e)(5) the phrase "as shown in section 130-155".

Attachment: 2021-082 ORD Amending Chs 120 130 135 v4 (2549 : 2021-082 ORD Updating City's Drainage Design Manual)

PUBLISH

SECTION 5: Section 135-12 of Chapter 135, “Subdivision Regulations”, of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting in subsections (5) and (7) each occurrence of the numerical measurement “606.96” and replacing each with “600”, and deleting in subsection (7) the numerical measurement “1000.66” and replacing it with “1,000”.

SECTION 6: Section 135-13 of Chapter 135, “Subdivision Regulations”, of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting in subsection (a) the numerical measurement “78.74” and replacing it with “80”, deleting in subsections (b), (c), and (d) each occurrence of the numerical measurement “59.06” and replacing each with “60”, deleting in subsection (c) the numerical measurement “150.92” and replacing it with “150”, deleting in subsections (c) and (d) each occurrence of the numerical measurement “49.21” and replacing each with “50”, deleting in subsection (e) the numerical measurement “19.69” and replacing it with “20”, deleting in subsection (f) the numerical measurement “118.11” and replacing it with “120”, deleting in subsection (g) the phrase “three-tenths hectares, 32,291.7 square feet or 0.7413” and replacing it with “0.75”, and deleting in subsection (g) the numerical measurement “124.67” and replacing it with “125”.

SECTION 7: Section 135-15 of Chapter 135, “Subdivision Regulations”, of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting in subsection (a) the numerical measurement “9.84” and replacing it with “10”, deleting in subsection (a) the numerical measurement “4.92” and replacing it with “5”, and deleting in subsection (b) the sentence, “Drainage easements shall be located so that lot lines parallel to the easement shall not divide the easement.”

SECTION 8: Section 135-17 of Chapter 135, “Subdivision Regulations”, of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended by deleting in subsection (d) the numerical measurement “14.76” and replacing it with “15”.

SECTION 9: That in case a section, clause or sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 10: The City Secretary shall give notice of the passage of this ordinance as provided in Article XI, Section 3 of the Charter of the City of Texarkana, Texas.

SECTION 11: This Ordinance shall be in full force and effect **January 1, 2022.**

PASSED AND APPROVED in Regular Council Session on this the **27th day of September, 2021.**

ATTEST:

VICKY COOPWOOD, ASST. CITY SECRETARY

BOB BRUGGEMAN, MAYOR

2021-082 ATTH 01

Chapter 120 - MINIMUM DRAINAGE CRITERIA**Sec. 120-1. - Definitions.**

For the purposes of this chapter, the words and phrases below shall have the following meanings, except where the context clearly indicates a different meaning:

- (a) Channel means a natural or manmade (i.e., improved channel, sanitary sewer, box culvert) feature that provides for the conveyance of rainfall runoff or stream flow in a concentrated form exclusive of street drainage and cross drainage.
- (b) Cross drainage means any structure, such as pipe, box culvert or bridge, utilized for transporting water in a subsurface manner across a public or private street or driveway.
- (c) Private drainageway means any eligible channel (less than 50-acre drainage area) or cross drainage for a private street, that the developer, by choice, elects to designate as private as opposed to dedicating an easement. All maintenance responsibility shall rest with the individual property owner or owner's association.
- (d) Q means the volume of stormwater discharge calculated on various storm frequencies. (i.e., Q 2 , Q 5 , Q 10 , Q 25 , etc.)
- (e) Sanitary sewer means a pipe system utilized for the conveyance of water, generally below the ground surface, comprised of Class III concrete pipe or other approved material. A sanitary sewer may be utilized for street drainage, cross drainage or channel purposes.
- (f) Significant drainageway means any manmade feature, regardless of size, flow or any natural feature providing for conveyance of water flows in a channel type format with a Q 25 flow rates of two cfs or greater on any portion of the feature.
- (g) Street drainage means that rainfall runoff that travels to the street and then parallel with the street to a release point. This drainage is carried at the curb on urban section streets and in parallel ditches on rural section streets.
- (h) Street low point, sag or sump means the lowest point in the profile of a street which normally coincides with the natural low at which point street drainage is discharged. (Code 1961, § 32-13; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Commented [AB1]: Is this how the City currently operates?

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Sec. 120-2. - General requirements.

- (a) The current adopted City of Texarkana Stormwater Management Design Manual, shall be used for drainage calculations. Other criteria and methods of calculation may be utilized if approved by the Director of Public Works.
- (b) The runoff coefficient ("C" factor) shall be based on the weighted value of the existing land use conditions and the value of the proposed land use improvements for each new development.
- (c) Compliance with the minimum requirements of this chapter in no way shall be construed as relieving the property owner of any liability which the owner may incur as a result of damage to downstream or upstream properties resulting from the development of the site.

(Code 1961, § 32-1; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-3. - Street drainage.

- (a) The following are criteria for street drainage:

Street Type	Min. Back to Back Width (ft)	Section Type	Closed Conduit Design Storm (min)	Inlet Type		Flow Spread Limits (ft)
				Recessed or Non-Recessed	Depressed or Non-Depressed	
Residential Urban Street	31	Rooftop	10 yr	Either	Either	Top of Curb or Roadway Centerline
Urban Collector	37	Rooftop	10 yr	Either	Either	One 12' Lane Clear
Arterial	50	Rooftop	10 yr	Either	Either	One 12' Lane Clear (each side)
Residential Boulevard	20/20*	Rooftop	10 yr	Either	Either	One Lane Clear (each side)
Collector Boulevard	25/25*	Rooftop	10 yr	Either	Either	One Lane Clear (each side)

* Each Side

- (b) In sag or sump conditions, the storm drain and sump inlets should be sized to intercept and convey the 25-year storm, provided that a positive overflow is provided for the remainder of the 100-year storm.

Commented [AB2]: Intro states: "Source material used in the preparation of the Code were the 1961 Code, as updated by ordinances subsequently adopted by the City Council through September 8, 2014." Need to keep this, update it? Applies to every section.

Commented [PB3R2]: We should review all references. I'm not certain what to do with these.

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(c) The 100-year storm is the design storm for the combination of the closed conduit and surface drainage system. 100-year flows must be contained within the street right-of-way or drainage easements.

(Code 1961, § 32-2; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-4. - Cross drainage; bridges and culverts.

(a) The following are criteria for cross drainage of bridges and culverts:

Street Classification	Design Storm	Runoff Depth and Other Requirements
All Streets	Q 100	Upstream water surface elevation (WSEL) 1' minimum below the adjacent curb

(b) Cross drainage structures shall be Class III reinforced concrete pipe or Class "A" concrete box culvert, high-performance polypropylene, steel reinforced polyethylene, and high-density polyethylene pipe (HDPE), or approved equal.

(Code 1961, § 32-3; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-5. - Channels.

(a) The following are criteria for engineered drainage channels:

(1) Drainage channels shall be designed to convey the 100-year storm for fully developed watershed conditions. For roadside ditches, the 10-year storm shall be conveyed in the ditch and 100-year storm conveyed in the roadway right-of-way.

(2) One (1) foot of freeboard must be provided, within drainage easements, above the 100-year fully developed water surface elevation at all locations along channels.

(3) The use of vegetated or permeable channels are encouraged, lined channels must have approval of the Director of Public Works.

(4) Additional channel design requirements are listed in the Stormwater Management Design Manual Section 4.4.3.

(b) A natural drainageway shall meet the following criteria:

(1) Limits of the Q 100 flood boundary are determined and indicated on the final plat or site plan and no improvements shall be constructed within that established boundary unless plans for such improvements have been approved by the Director of Public Works.

(2) If applicable, all FEMA flood hazard boundaries such as floodway and floodplain limits shall be indicated on the final plat or site plan.

Commented [PB4]: Inconsistent with easement s below that says 100 year ultimate should be draina easement. I prefer to leave this section and change easement section. DISCUSS WITH CITY

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(3) In general, no easement will be required for natural drainageways and maintenance shall rest with the property owner.

(Code 1961, § 32-4; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-6. - Designation of the Q 100 flood boundary.

(a) For all cross drainage and other significant drainageways, whether publicly or privately maintained:

- (1) The limits of the 100-year flood boundary shall be determined.
- (2) Finish floor minimums adjacent to 100-year overflow open channel ditches and easements shall be shown on the final plat and on the grading plans as required to protect structures from flooding. If practical, structure finish floors shall be higher than the curb height at the property line. Otherwise, grading plans shall show that front yard swales are adequate for directing the 100-year storm around the structure.

(b) This information shall be indicated on the following:

- (1) Subdivision plats, before they are filed for record.
- (2) Individual site plans.

(Code 1961, § 32-5; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-7. - Easement requirements.

(a) All engineered or constructed stormwater facilities shall be contained in either private or public drainage easements. The drainage easements shall be dedicated by plat when possible. The drainage easements may be dedicated by separate instrument when the plat is already filed or when on adjacent property.

(b) In instances where there are existing easements, such easements shall be modified as necessary to accommodate the required channel section and conform to all requirements in this subsection.

(c) Such drainage easements shall be initially cleared of any obstructions which would prevent routine maintenance of the drainageway by motorized equipment. No obstruction, including trees, is to be placed in the drainage easement which would prevent routine maintenance of the drainageway by motorized equipment.

(d) Fencing shall be allowed across earthen channels. Fencing across earthen channels shall not impede the design flow of the channel, and fence materials and spacing shall be used that will provide sufficient open area. The developer / owner shall provide for debris removal at these locations. Fencing shall not be allowed across lined channels.

Commented [AB5]: Ben, our DCM states that a n drainage easement based on the 4:1 slope is requir natural or constructed earthen channels. Should I r this language, or should we revise the requirements DCM to match this?

Commented [AB6]: Do we need to keep in the re to over and under 100 acres ? Does Texarkana still criteria?

Commented [PB7]: DISCUSS WITH CITY

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(e) Each reach of a channel requiring vehicular access for maintenance must have a ramp. Variances for ramp requirements shall be considered on a case by case basis by the Director of Public Works.

(f) For public drainage easements, the minimum requirements shall be:

(1) Easements shall be dedicated to the public for drainage areas of 50 acres or more, and once the drainage channel or pipe enters a public easement or right-of-way. Stormwater facilities located within a public drainage easement or public right-of-way shall be the property of the City.

(2) Minimum easement requirements for closed conduit systems are listed in the Stormwater Management Design Manual Section 3.4.

(3) Drainage easements for open channels or overflow paths shall be of sufficient width to contain one (1) foot of freeboard above the 100-year fully developed water surface elevation, and shall meet the minimum width requirements listed in the Stormwater Management Design Manual Section 4.4.3.

(g) Private drainage easements are required for some private infrastructure. The Director of Public Works may choose to require a private easement for any facilities or drainage paths that would impact the public if not maintained. Facilities that require private easements include, but are not limited to:

- (1) Stormwater Storage Facilities (detention or retention ponds);
- (2) Post-construction water quality features;
- (3) Drainage systems within developments with private roads if the drainage is entirely contained within the site and does not extend to the upstream boundaries of the subdivision; and
- (4) Residential development stormwater facilities contained in a common open area owned and operated by a property owner's association.

(Code 1961, § 32-6; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-8. - Required submittal data.

(a) Developers and/or design engineers shall submit plans and calculations of proposed stormwater facilities or existing stormwater facilities to remain for City of Texarkana review and approval per the submittal schedule defined in the Stormwater Management Design Manual Section 1.1 and Appendix A. Those submittals shall include the following, at a minimum:

(1) The areas, time of concentration, runoff coefficients and rainfall intensities used to calculate runoff indicated on the drainage area map. In lieu of this, the designer may submit a copy of drainage calculations performed.

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- (2) Minimum floor-slab elevations and limits of Q 100 flood boundary where required, indicated on plats which are to be filed for record or on individual site plans, whichever is applicable.
- (3) If adequate drainage easements do not exist, the designer shall submit acceptable instruments of dedication for required easements.
- (4) Size, location and typical section for all drainage facilities.
- (5) Plan-profile of all channels, ditches and sanitary sewers will be required.
- (6) Cross-sections of all channels will be required.
- (7) Certification by a state-registered professional engineer or architect, qualified by education and experience in the field of hydrology and hydraulics, that all requirements of the criteria have been met.

(Code 1961, § 32-7; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-9. - Appeals.

Any person contesting any disapproval and/or interpretation and/or application of any rule, standard, regulation, determination, requirement of necessity set forth in this chapter by the Director of Public Works, shall have the right to appeal such decision. Any person so appealing who is in disagreement with the decision of the Director of Public Works, shall within ten days of that decision, file an appeal with the City Manager. The appeal should state what areas, in the opinion of the person adversely affected, the decision of the Director of Public Works disagrees with provisions or the intent of this chapter. It shall be the duty of the city council to hear any such appeal within 30 days from the date received by the City Manager.

(Code 1961, § 32-8; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-10. - Waiver of drainage regulations.

The Director of Public Works is authorized to waive compliance with any part of this policy in those instances wherein it is neither technically reasonable nor feasible or where it is technically impossible to comply with such part. This waiver authority shall be strictly construed.

(Code 1961, § 32-9; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

Sec. 120-11. - Incorporation of provisions into chapter 135; applicability as provided by state statutes.

The provisions of this chapter are hereby incorporated into and made a part of chapter 135, Subdivision Regulations, of this Code and as such are applicable to and enforceable within platted subdivisions in the extraterritorial jurisdiction area of the city as well as within the city limits.

(Code 1961, § 32-10; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

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Sec. 120-12. - Withholding of permits to enforce provisions.

The Director of Public Works shall withhold the issuance of certificate of compliance, electrical, plumbing and/or building permits or issuance of certificate of occupancy as deemed necessary to enforce the provisions of this chapter based on policy as follows:

- (1) For all subdivision type developments the drainage plan shall be submitted for approval along with the street plans for such subdivision. For industrial, commercial or institutional subdivision type developments wherein individual site development may vary in size and amount of impervious cover, the drainage plan shall be submitted with calculations based on a "C" factor of 0.75 minimum for full development. Construction of required drainage improvements shall be accomplished in conjunction with the street construction and both street and drainage facilities must be constructed to a level of completion adequate to function effectively at their design capacity prior to issuance of any permits. If stage development is proposed, each stage must be designed and constructed to the extent necessary to ensure effective functioning independent of future planned stages, prior to permit issuance.
- (2) For singular site type developments, the drainage plan shall be submitted along with the site and construction plans for total development. Construction of required drainage improvements shall be accomplished in conjunction with the site development and shall be constructed to a level of completion adequate to function effectively at the design capacity prior to the issuance of any certificate of occupancy connected with such site development.

(Code 1961, § 32-11; Ord. No. 079-07, § 1(exh. A), 4-23-2007)

City of Texarkana, Texas - Stormwater Management Design Manual - Comment Tracker							Meeting Date: December 3, 2019
Section	Section Title	Name	Topic	Comment	Status	Comment Reply (if any)	Revision to DCM
General	General comment	Henslee	Implementation	Start implementing by October 1st, 2020. Need stakeholder advisory board recommendation for approval or disapproval before public hearing.	No action		
Appendix A (previously "C")	Worksheets and Checklists	Williamson	Wetlands	Need to address wetlands during initial meeting with City. Need to know what to expect from the Corps at the beginning of the project.	Complete	Conceptual Checklist includes "Planning Concerns" section that addresses FEMA, COE, TCEQ, etc.	Appendix C (now "A") already lists wetlands as an existing condition consideration. Appendix B now lists USACE contact information.
Appendix A (previously "C")	Worksheets and Checklists	Henslee	Conceptual SWM Plan	Currently, engineers are not required to submit a preliminary stormwater management plan with a preliminary plat.	No action		
Appendix A (previously "C")	Worksheets and Checklists	Henslee	Conceptual SWM Plan	Currently, engineers are offered and recommended to attend an infrastructure meeting to discuss available infrastructure at a potential development site.	No action		
Appendix C (previously "B")	Federal, State & Regional Initiitives	Pylant	Mitigation Banks	Consider adding a list of available mitigation banks to this appendix.	Complete		A wetlands mitigation bank list is not available for the region, but contact information for USACE was added to Appendix C.
Appendix A (previously "C")	Worksheets and Checklists	Henslee	Conceptual SWM Plan	Conceptual SWM plan is not required, just intended to guide conversation.	No action		
ES	Executive Summary	Haley	Downstream assessment	Who determines what the problems are downstream?	Complete	Developer's engineer will use guidelines in Chapters 1 and 2 to make determination.	Chapters 1 and 2 text reviewed and clairified for downstream assessment.
General	General comment	Williamson	ETJ	Will the SWM Design Manual be applied to the ETJ?	No action	Henslee - Yes.	
Appendix A (previously "C")	Worksheets and Checklists	Liles	Drainage Calculations	Providing peak flows and volumes at the preliminary stage seems like too much detail.	Complete	Henslee - Showing overall areas and flows is fine for preliminary. Can expand and show more detail in final submittal, when plans are submitted for approval.	Appendix A revised, now showing one checklist applicable to preliminary and final SWM Plan.
Appendix A (previously "C")	Worksheets and Checklists	Sarine	Preliminary SWM Plan	This is an economic exercise for the developer. Seasoned developers understand this.	No action		
Appendix A (previously "C")	Worksheets and Checklists	Williamson	Preliminary SWM Plan	It is beneficial for developers to know what the drainage costs are at prelim stage to make proper project assessment.	No action		
Appendix A (previously "C")	Worksheets and Checklists	Williamson	Final SWM Plan	Developers / City will need to start considering a move to regional detention ponds, as development draws nearer to water sources.	No action		
1.1.3	City of Texarkana Responsibilities during Construction and Operation	Reynolds / Henslee	Maintenance	It would be good to mention maintenance plan in the Final SWM Plan checklist, or that it must be covered on the plat.	Complete		Maintenance Plan now part of Stormwater Storage Facility Checklist
1.1.3	City of Texarkana Responsibilities during Construction and Operation	Henslee	Maintenance	It would be good to have a template of a Facilities Maintenance Agreement as an appendix item.	Complete		In lieu of facility maintenance agreement, Texarkana would rather require assigning inspection and maintenance responsibilities on plat
1.2.1	Flood Control	Pylant	Storm Events	Existing development would be grandfathered in, but any new development would have to consider downstream conditions for the appropriate storm events. This would also apply to a phased development.	No action	Haley: Suggest that lots already platted but undeveloped be grandfathered in also.	
2.1.1	Introduction to Hydrologic Methods	Pylant	Design Methods	Quite a few pages of the manual are dedicated to Snyder's Unit Hydrograph Method and USGS & TXDOTD Regression Equations. These methods require approval of the Director of Public Works, and are not the recommended methods for determining runoff vaules.	Complete	Remove the detailed description of these methods from the manual. A note can still remain that these methods would be allowed with the Director's approval.	Chapters 2.1.6 and 2.1.7 revised accordingly
2.1.8	Downstream Hydrologic Assessment	Liles	GIS Database	Does the City have maps or GIS available to developers and engineers that show the storm sewer inventory? This would help during the downstream assessment.	No action	Henslee - The City has a current database, however it is incomplete. The City isn't comfortable releasing this information for design purposes presently. This may be developed in the future and available for interested parties.	
2.1.8	Downstream Hydrologic Assessment	Henslee	Downstream assessment	Proposed SWM Design Manual is written so that downstream assessment and required improvements is on a "first-come first-served" basis. Development might be able to proceed without detention or downstream improvements until a development "tips the scale". Is this acceptable to the members of the stakeholder committee?	Complete	General consesus is that "first-come, first-served" is acceptable. Would like to revisit this at next meeting after time is given for consideration.	Halff recommends leaving manual as is, "first-come, first-served", no change required to documents. Need general approval from stakeholders
2.1.8	Downstream Hydrologic Assessment	Pylant	Downstream assessment	Is there a minimum size of developed site that would not require a downstream assessment or onsite detention?	Complete	Henslee - 1 acre is acceptable. Aillet - Section 2.1.8 states that "A downstream assessment will not be required for sites less than 20 acres that detain runoff to pre-developed conditions", this is basically a re-statement of Option 4.	Dusty would like to leave the DCM language as-is.

Attachment: 2021-082 ATTH 02 Stakeholder Comment Tracker (2549 : 2021-082 ORD Updating City's Drainage Design Manual)

City of Texarkana, Texas - Stormwater Management Design Manual - Comment Tracker							Meeting Date: February 12, 2020
Section	Section Title	Name	Topic	Comment	Status	Comment Reply (if any)	Revision to DCM
General	General comment	Harvey	Restriction	There shouldn't be such tough restrictions that developers decide not to build within city limits.	No action		
General	General comment	Reynolds	TxDot vs. City requirements	How do the requirements for the City of Texarkana compare to the requirements of TxDOT?	No action	TxDOT historically designs for what is currently existing for an area, and not what could be there in the future. Although larger structures may be designed for future development.	
3.1	General Considerations	Group	Positive overflows for drainage	Positive overflows are key component of design considerations for drainage. House elevations sit below street elevations. Richard - Maybe mandate that finish floor elevations should be equal to or 'X' number of inches above curb. Jason - Maybe require 1' above curb or provide positive overflow	Complete		Added language to 3.1.3: Finish floor minimums adjacent to 100-year overflow open channel ditches and easements shall be shown on the final plat and on the grading plans as required to protect structures from flooding. If practical, structure finish floors shall be higher than the curb height at the property line. Otherwise, grading plans shall show that front yard swales are adequate for directing the 100-year storm around the structure.
3.1	General comment	Group	Positive overflows for drainage	How does the city check to confirm positive overflow?	Complete		See revision above
3.1.3	Design Storm Recommendations	Kayla	Hydraulic design of streets and closed conduits	Q100 should be contained in R.O.W. How should that be shown?	Complete	Require ROW capacity calculations be included in the engineering plans, add language restricting driveways from sloping immediately down from gutter	Paragraph added to 3.2.3 and to 3.3 addressing ROW capacity and driveway grades.
3.2.8.2	Access Holes (Manholes)	Dusty	Access to closed conduit systems	Whats the minimum length possible for maintenance standpoint?	No action	500' for closed conduit system access manholes.	
4.2.3.2	Velocity Limitations	Dusty	Culvert material	Not using CMP	Complete	Change manual text to state that CMP will not be used	Revised language of 4.2.3.2
4.4.3.1	Open Channel Design - Earthen Channels	Dusty	Earthen Channels	As-built stipulations for erosion and stream bank setback should be added.	Complete		Texarkana would like to remove the 15' top of bank requirement, and rename "setback easement" to "drainage easement"
4.4.3	Open Channel Design - Earthen Channels	Brandon	Earthen Channels	Requirement or Suggestion?	Complete	Need to find out if the city is requiring the preservation of natural drainageways, or is the city only suggesting the use of the listed preservation methods. (Text should be changed to more clearly express the citys wishes.)	Revised language of 4.4.3
4.4.3.1	Open Channel Design - Earthen Channels	Dusty	vehicular access to channels	vehicular access; let the city enforce this on a case by case basis.	Complete		Revised language of 4.4.3.1
4.4.3.1	Open Channel Design - Earthen Channels	Dusty		Thoughts on fencing across drainage easements.	Complete	Allow fencing, but it should not restrict drainage. (Chain-link, wrought iron, etc...)	Added fencing note to earthen channel design requirement list in 4.4.3.1
				Debris control is not required but recommended. Other manuals are also referenced			

City of Texarkana, Texas - Stormwater Management Design Manual - Comment Tracker							Meeting Date: May 12, 2021
Section	Section Title	Name	Topic	Comment	Status	Comment Reply (if any)	Revision to DCM
General	General comment		Projects currently under construction / design	Do the proposed changes affect the hospital under construction, and other projects currently in design?	No action	No. Current regulations govern design and construction projects. Future construction of a phased project will have to abide by the downstream assessment requirement, once the Stormwater Management Design Manual is adopted.	
2.1.3	Rainfall Estimation		Historical increases in rainfall amounts	Has the manual accounted for more intense rainfall amounts in the recent years? Is there consideration for future increases?	No action	The rainfall intensity values used in Section 2.1.3 are similar and within tolerance of the newest Atlas 14 rainfall data approved in 2020. this section could be reviewed on a 5-year basis and revised if conditions warrant.	
Executive Summary, 1.2.1.2, 2.1.8	Downstream Assessment		Acreage Threshold	Add 1 acre threshold in the Downstream Assessment requirement	Complete		Added
Executive Summary, Code of Ordinances 120-3(a)	Typical Street Sections		Clarification for Footnote	Confirm asterisk needed in Table 3.2-1	Complete		Added footnote text
4.4.3.1, Code of Ordinances 120-1(c) and 12-7(f)(1)	General Criteria		Public / Private drainage easements	Differentiate between when a private and public drainage easement is required.	Complete		Added language to require easements to be publically dedicated if draining 50 or more acres, and once the storm water enters a public easement or right-of-way.
4.4.3.1	General Criteria		Flume criteria	Add section for flume design and construction	Complete		Added language to differentiate criteria for flume design and construction
Code of Ordinances 120-4(b)	Cross drainage;bridges and culverts		Pipe Material	List all approved pipe materials to match design manual	Complete		Added HPP, steel reinforced polyethylene and HDPE materials to apporved list to match design manual
Code of Ordinances 120-5(b)(2)	Channels		Fema flood hazard boundaries	Clarify how to show FEMA flood boundaries	Complete		Added requirement to show fema flood hazard boundaries on final plat or site plan
Code of Ordinances 120-7(d)	Easement requirements		Fencing	Coordinate fencing requirement with design manual	Complete		Revised language regarding fencing across channels to match design manual
Code of Ordinances 120-7(f)(1)	Easement requirements		Fencing	Coordinate fencing requirement with design manual	Complete		Revised language regarding fencing across channels to match design manual

No action
Consider
Pending
Complete

**2021-082 ATTH 03****City of Texarkana Stormwater Management Design Manual
Summary of Updates****Purpose**

This new manual updates the policies and design criteria for Stormwater facilities within the City of Texarkana and its extraterritorial jurisdiction. The current design manual was adopted in 1976 and has been modified or supplemented by additions to the City of Texarkana's Code of Ordinances ever since. New policies and criteria are needed to reflect the changes that have occurred in community standards, technology, and environmental regulations that impact stormwater management. The primary motivation for this new manual is to guide the community in drainage policy and criteria so that new development does not increase flooding, erosion, and water quality problems. This new manual clearly defines design practices and submittal expectations. It is accompanied by revisions to the minimum drainage criteria in the Code of Ordinances for consistency.

Primary Design Changes

The primary design requirement revisions or additions from the current criteria manual and ordinances are listed below:

- *Design Storms* – The current code requires closed conduit systems in streets be designed for the 2-year peak storm event, with low point inlets designed for the 10-year peak storm event. The proposed design manual increases these requirements to the 10-year and 25-year peak storm event, respectively. It also requires that positive overflow be provided for the 100-year storm event in public right-of-ways and drainage easements to reduce the likelihood of flooding.
- *Downstream Assessment* – The current code states that property owners are liable for damage to downstream or upstream properties resulting from the development of the subject site but does not provide any technical instruction on making that determination. The proposed design manual defines four acceptable options for downstream flood control and consistent hydrologic and hydraulic parameters that must be met.
- *Drainage and Floodplain Easements* – The current code requires drainage easements only for drainageways serving areas 100 acres or more. The proposed design manual requires either private or public easements for all engineered or constructed stormwater facilities, and requires easements be considered “public” when serving an area 50 acres or more, and once the drainage channel or pipe enters a public easement or right-of-way. Minimum drainage easement widths are clearly established based on 4:1 slopes from the channel bottom plus additional width at the top bank for normal operation and maintenance procedures.
- *Storage Design (Detention/Retention)* – The current code does not address the City's detention/retention requirements for development improvements. The proposed design manual provides technical guidance on stormwater runoff storage when onsite detention is the preferred alternative to meeting the stormwater management control objectives.
- *Submittal Requirements* – The current code lists plan sheet requirements for drainage area maps, drainage calculations, pipe and channel plan and profiles, cross-sections, and other drainage related documentation, but does not define a submittal schedule or define milestone submittal requirements. The proposed design manual provides an overall submittal schedule and submittal checklists for each milestone submittal. These checklists will be the primary documentation to ensure that the developer/engineer understands the City's submittal requirements and will allow the City to provide relevant information early in the design process.
- *Code of Ordinances Chapter 120 – Minimum Drainage Criteria* – After completing the stakeholder review process and making final revisions to the proposed design manual, the Minimum Drainage Criteria section of the Code of Ordinances was vetted and modified to bring it into conformity with the proposed design manual.

Stakeholder Engagement Process

The City of Texarkana Public Works and Engineering Department held stakeholder engagement meetings with Halff (consulting firm) and key members of the development community that included local consulting engineers, local land developers, and business leaders. A total of four meetings were held between December 2019 and May 2021 to discuss each chapter of the proposed design manual, hear questions and concerns from the stakeholder group, and make improvements to the manual applicable for the City and stakeholders. It was the desire of the City of Texarkana to gain a general consensus of approval for adopting the proposed design manual and revisions to the Code of Ordinances.

A Stakeholder Comment Tracker document was used to record comments by stakeholder name, pertinent design manual section, and topic. The comment tracker was updated and distributed to all parties to confirm all action was completed, and how the comment was addressed. In all, forty-one (41) comments were recorded, addressed, and closed as part of the engagement process.

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☒ Deliver Quality Services ☒ Foster a Healthy Community
Run the Operations	☒ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☐ None Required	☐

Other: