CITY OF TEXARKANA

CITY COUNCIL

AGENDA ● OCTOBER 13, 2014

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1	Ward 3	Ward 5
Brad Casteel	Tina Veal-Gooch	Bill Miller
Ward 2	**Ward 4**	**Ward 6**
Willie Ray	Brian Matthews	Josh Davis

For any agenda item, the City Council reserves the right to advance the "Council Vote" date to a hearing or briefing date.

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE BY COUNCILMEMBER DR. BRIAN MATTHEWS

III. MAYOR'S OPENING REMARKS

Upcoming City Council Meetings:

Monday, October 27, 2014 at 6:00 p.m.
Monday, November 10, 2014 at 6:00 p.m.
Monday, November 24, 2014 at 6:00 p.m.
Monday, December 8, 2014 at 6:00 p.m. (one meeting only in December)

Park & Recreation Events:

Thursday, October 16th, Fall Festival at Spring Lake Park; 5:00 p.m. - 7:00 p.m.
Saturday, October 18th, Kohl's Cup Soccer Tournament at Wallace Park
Saturday, October 25th, Community Yard Sale & Electronics Recycle Day at Spring Lake Park
Saturday, October 25th, Softball Tournament at Wallace Park
Saturday, November 1st, Zumba in the Park at Spring Lake Park; 10:00 a.m. - 12:00 p.m.

Movies in the Park at Spring Lake Park:

(Movies begin at 7:45 p.m.)
Thursday, October 16th, "Muppets Most Wanted" PG
Thursday, October 23rd, "The Amazing Spiderman 2" PG-13
Thursday, October 30th, Alfred Hitchcock's "The Birds" PG-13

Other City Events:

Friday, November 7th - Beverly Neighborhood Blitz; 8:00 a.m. - 5:00 p.m.
Friday, November 21st - Firefighters' Ball - Texarkana, Texas Convention Center; Hilton Garden Inn; 6:00 p.m. - $20.00 **Tickets are on sale until November 1st**
Thursday, December 11th - Free KCS Holiday Express Train - Park at TISD Tiger Stadium at Grim Park; line up to be shuttled to train will begin at 5:00 p.m.

Appointments to Boards & Commissions

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

V. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on September 22, 2014 at 6:00 PM.

Action Items

None

VI. FIRST BRIEFINGS

1. Resolution No. 2014-113 inviting other taxing jurisdictions to share in the cost of demolishing abandoned residential structures.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

2. Ordinance No. 2014-119 amending the Statutory Maximum Contribution Rate to the Texas Municipal Retirement System (TMRS).

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

3. Ordinance No. 2014-120 amending the Economic Development Fund budget expenditures for the fiscal year ending September 30, 2015.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

4. Resolution No. 2014-121 approving the City's Investment Policy and recording the annual review.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

5. Resolution No. 2014-122 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

6. Resolution No. 2014-123 authorizing the City Manager to execute a lease/purchase agreement with Key Government Finance, Inc., for the replacement of two (2) existing heating hot water boilers and three (3) existing hot water pumps. The maximum cost of this agreement to all parties will not exceed $358,249.92 over the agreement term.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

7. Resolution No. 2014-124 setting the 2015 City Council Meeting Regular Schedule and City Holidays.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

VII. PUBLIC HEARINGS

1. Ordinance No. 2014-115 rezoning the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS, located at 6507 Summerhill Road. Planned Development-Office to Single Family 1. Owen Dickeson, applicant. Chad Raney, agent.

   Public Hearing: October 13, 2014
   Second Briefing: October 27, 2014
   Council Vote: November 10, 2014

2. Ordinance No. 2014-116 amending PD-02-3 for site plan approval to allow the construction of a retail department store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane. Steve Avard, applicant. Kayla Wood, MTG Engineering, agent.

   Public Hearing: October 13, 2014
   Second Briefing: October 27, 2014
   Council Vote: November 10, 2014

3. Ordinance No. 2014-117 authorizing the continuation of the Juvenile Curfew Ordinance, as originally adopted in Ordinance No. 261-93 and last continued in Ordinance No. 186-2011, for an additional period of three (3) years.

   Public Hearing: October 13, 2014
   Second Briefing:
   Council Vote: October 27, 2014

VIII. SECOND BRIEFING WITH UPDATES

None

IX. SECOND BRIEFING WITHOUT UPDATES

None

X. ITEMS FOR DISCUSSION

None

XI. ADMINISTRATIVE COMMENTS

1. Council

2. Staff

   Water Tower Logo Discussion

XII. ADJOURNMENT

Jennifer Evans, City Secretary

This meeting is being conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551).

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

CITY OF TEXARKANA

CITY COUNCIL

MINUTES ● SEPTEMBER 22, 2014

Council Chambers	Regular Meeting	6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

ee Name	Title	Status	Arrived
uggeman	Mayor	Present	
steel	Ward 1	Present	
Ray	Ward 2	Present	
al-Gooch	Ward 3	Present	
Matthews	Ward 4	Present	
ler	Ward 5	Absent	
vis	Ward 6	Present	

Staff Present: City Manager John Whitson, Jennifer Evans, Shirley Jaster, Charlie Bassett, Sharon Moore, J.D. Phillips, Kyle Dooley, Bill King, Jeff Estes, Lisa Thompson, Robby Robertson, Jim Powell, David Orr, and Jerry Sparks.

Legal Counsel: None.

II. INVOCATION AND PLEDGE BY COUNCILMEMBER BRAD CASTEEL

III. MAYOR'S OPENING REMARKS

Upcoming City Council Meetings:

Monday, October 13, 2014 at 6:00 p.m.
Monday, October 27, 2014 at 6:00 p.m.
Monday, November 10, 2014 at 6:00 p.m.
Monday, November 24, 2014 at 6:00 p.m.
Monday, December 8, 2014 at 6:00 p.m. (one meeting only in December)

Park & Recreation Events:

Saturday, September 27th, Softball Tournament at Karrh Park
Saturday, October 4th, Softball Tournament at Wallace Park
Sunday, October 5th, The Feast of St. Francis Pet Blessing at Kylee Sullivan Dog Park
Tuesday, October 7th, National Night out at Beverly Park
Thursday, October 9th, Movies in the Park at Spring Lake Park “Heaven is for Real”

Mayor Bruggeman recognized and thanked Texas High School students from Mr. Littman's government class for joining the council meeting.

Mayor Bruggeman gave a special thanks to City Manager Whitson, Jerry Sparks, and Dennis Lewis for their attendance and support of the Defense Communities Mayors' meeting in Fort Worth earlier today. Mayor Bruggeman expressed the important part that military affairs play in our community.

Appointments to Boards & Commissions

Council Member Veal-Gooch recommended Fred Hutcheson for reappointment on the Library Commission.

(6:09 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Josh Davis, Ward 6
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

Lee Chaffin addressed council concerning trash in the streets and her neighborhood. Mayor Bruggeman commended Ms. Chaffin for her concern and taking pride in keeping her yard and property clean.

Mayor Bruggeman reminded the audience of the special clean-up efforts and neighborhood blitz planned for the Beverly community on November 7th.

V. ITEMS FOR CONSIDERATION

Consent Items

(6:17 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Tina Veal-Gooch, Ward 3
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on September 8, 2014 at 6:00 PM.

2. Ordinance No. 2014-100 fixing the tax rate and levy for the fiscal year ending September 30, 2015.

   Public Hearing: August 25, 2014
   Second Briefing: September 8, 2014
   Council Vote: September 22, 2014

3. Resolution No. 2014-110 authorizing the City Manager to enter into a one (1) year contract with four (4) additional one (1) year renewal options with Gibson Asphalt Construction, Incorporated for paving services as needed by the street department.

   Public Hearing:
   Second Briefing:
   Council Vote: September 22, 2014

4. Resolution No. 2014-111 authorizing the City Manager to enter into a one (1) year contract with four (4) additional one (1) year renewal options with Texarkana Auto Body Works for auto body repair and painting services as needed by the fleet services department.

   Public Hearing:
   Second Briefing:
   Council Vote: September 22, 2014

Action Items

5. Resolution No. 2014-105 confirming the appointment of Mr. Bob Hay to the City of Texarkana Civil Service Commission.

   Public Hearing: September 8, 2014
   Second Briefing:
   Council Vote: September 22, 2014

   (6:18 p.m.)
   Council Member Davis asked for this item to be pulled from consent items and be placed on action items. Mayor Bruggeman asked the City Secretary to proceed with a roll call vote.

RESULT:	**ADOPTED [4 TO 1]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Willie Ray, Ward 2
AYES:	Casteel, Ray, Veal-Gooch, Matthews
NAYS:	Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

6. Resolution No. 2014-114 approving and authorizing the City Manager to execute a contract between the City of Texarkana, Texas on behalf of the Texarkana-Bowie County Family Health Center and the Texas Department of State Health Services (DSHS) to utilize resources to conduct activities that provide or support the delivery of essential public health services.

   Public Hearing:
   Second Briefing:
   Council Vote: September 22, 2014

   Robby Robertson gave a brief overview of this resolution and contract.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Willie Ray, Ward 2
SECONDER:	Tina Veal-Gooch, Ward 3
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

7. Resolution No. 2014-118 approving and authorizing the City Manager to execute Contract No. 2015-001084-00 between the City of Texarkana, Texas, for and in behalf of the Texarkana-Bowie County Family Health Center and the Texas Department of State Health Services (DSHS) to provide an immunization program for children, adolescents and eligible adults within our community.

   Public Hearing:
   Second Briefing:
   Council Vote: September 22, 2014

   Robby Robertson gave a brief overview of this resolution and contract.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Willie Ray, Ward 2
SECONDER:	Brad Casteel, Ward 1
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

VI. FIRST BRIEFINGS

1. Ordinance No. 2014-115 rezoning the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS, located at 6507 Summerhill Road. Planned Development-Office to Single Family 1. Owen Dickeson, applicant. Chad Raney, agent.

   Public Hearing: October 13, 2014
   Second Briefing: October 27, 2014
   Council Vote: November 10, 2014

   Shirley Jaster briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/13/2014 6:00 PM**

2. Ordinance No. 2014-116 amending PD-02-3 for site plan approval to allow the construction of a retail department store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane. Steve Avard, applicant. Kayla Wood, MTG Engineering, agent.

   Public Hearing: October 13, 2014
   Second Briefing: October 27, 2014
   Council Vote: November 10, 2014

   Kayla Wood, of MTG Engineering, briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/13/2014 6:00 PM**

3. Ordinance No. 2014-117 authorizing the continuation of the Juvenile Curfew Ordinance, as originally adopted in Ordinance No. 261-93 and last continued in Ordinance No. 186-2011, for an additional period of three (3) years.

   Public Hearing: October 13, 2014
   Second Briefing:
   Council Vote: October 27, 2014

   Kevin Schutte briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/13/2014 6:00 PM**

VII. PUBLIC HEARINGS

None.

VIII. SECOND BRIEFING WITH UPDATES

None.

IX. SECOND BRIEFING WITHOUT UPDATES

A motion to move Ordinance No. 2014-102 up for council vote.

David Peavy asked council to consider this item for vote at tonight's meeting.
(6:39 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Josh Davis, Ward 6
SECONDER:	Brian Matthews, Ward 4
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

Ordinance No. 2014-102 rezoning a 2.904 acre tract of land in the Willis Oldham HRS, A-458, located at 5307 and 5309 North State Line Avenue. Planned Development-General Retail and General Retail to Commercial. David Peavy, owner.

Public Hearing:	September 8, 2014
Second Briefing:	September 22, 2014
Council Vote:	October 13, 2014

(6:40 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Josh Davis, Ward 6
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

X. ITEMS FOR DISCUSSION

None.

XI. ADMINISTRATIVE COMMENTS

1. Council - Water Tower Logo Discussion

   City Manager Whitson opened the discussion giving a brief history of water tower painting in the past. The painting contractor is ahead of schedule and will soon start preliminary work to begin painting the Interstate 30 water tower. City Manager Whitson said staff briefly discussed the option of having Texas A&M featured on the water tower, but wanted direction from council.

   Council Member Veal-Gooch furthered the discussion suggesting that the City consider more than one entity to be painted and represented on the water tower. Council members discussed different options, such as education or art, that could be painted on the water tower. However, council consensus was for staff to bring back other possibilities that reflect the city as a whole in addition to the proposed Texas A&M logo representation.

   City Manager Whitson said staff would proceed with this direction and bring back some choices for council to consider.

   Council Member Veal-Gooch asked if the City can provide the detailed process and steps involved in getting a property owner to clean up a demolished property, such as the Masonic Lodge. This will help to inform the public why some properties sit in rubble for a period of time. Also, if attempts to contact the property owner have been unsuccessful, does the council have the authority to notify the property owner and make public notice that the property owner is summoned to appear before the appropriate city body concerning the property in question.

   City Manager Whitson responded that staff would research this request and bring information back to the council. City Manager Whitson also reminded council that staff is working on identifying every known abandoned property that needs to be addressed and will put that information on the city's website. The information will include the status of the property, where it is in the process, the property owner's name if known, if the property is scheduled for demolition, or any other processes that need to take place. Gathering, uploading and testing the information may take some time but staff wants all information to be accurate, reliable and meaningful for our citizens.

2. Staff - None

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:06 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Willie Ray, Ward 2
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Davis
ABSENT:	Miller
EXCUSED:	Bruggeman

City of Texarkana, Texas

Version: C
Update Date: 10/3/2014 2:41 PM

Briefing Sheet

Lead Department:	City Manager			**Action Officer:**	John Whitson, City Manager		
Subject:	Resolution No. 2014-113 inviting other taxing jurisdictions to share in the cost of demolishing abandoned residential structures.						
Briefing:	10/13/2014	**Public Hearing:**	10/27/2014	**Second Briefing:**	November 10, 2014	**Council Vote:**	11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City Council desires that the city increase its efforts to demolish abandoned residential structures throughout the city. The city council recognizes the impact that abandoned buildings have on the community such as:

- Negative impact on local community and economic development efforts
- Abandoned and vacant buildings often create easily accessible spaces for crime and drug activity
- Abandoned residential structures are a waste of resources and involves lost tax revenues for the community as a whole
- Abandonment affects other properties within a neighborhood by lowering property values
- Abandoned buildings are often used as garbage dumps, and are plagued by rodent infestation and clearly this has undesirable connotations for the breeding and transmission of disease

The city is not the only taxing jurisdiction that will benefit from the city-wide demolition effort. The county, community college, and the school districts will all benefit from higher property values that should result from this community improvement effort. To help expand the program the city council invites other taxing jurisdictions to financially participate in cost sharing of some of the demolition costs.

Potential Options:

- Adopt the resolution as presented
- Revise and adopt the resolution
- Reject the resolution

Fiscal Implications:

For every $10,000 of demolition costs the invited jurisdictions could contribute approximately half of the costs. If the city can meet its goal of four units per month the projected costs might be approximately $480,000 thus the cost share from other jurisdictions could be as much as $240,000.

Staff Recommendation:

City of Texarkana, Texas

Adopt the resolution as proposed requesting the other jurisdictions to share in the hazardous material abatement and the hauling and disposal costs of the demolition. Cost sharing would be based on tax rates.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. 2014-113 RES Inviting Others Taxing Jurisdictions to Participate in Demolition (DOC)
c. Tax Jurisdiction Cost Sharing of Demolition (PDF)

Staff Coordination

City Manager John Whitson Department Head Review Completed 09/09/2014 6:10 PM
Parks, Recreation & Health Robby Robertson Review Completed 09/09/2014 6:51 PM
Public Works Department Kyle Dooley Review Completed 09/10/2014 7:47 AM
Police Dan Shiner Review Completed 09/10/2014 7:51 AM
Building Code Administration Lynn Henry Review Completed 09/10/2014 8:26 AM
Fire Department Eric Schlotter Review Completed 09/10/2014 9:59 AM
Finance Department Charlie Bassett Finance Review Completed 09/10/2014 10:54 AM
Planning and Community Development David Orr Review Completed 09/10/2014 11:24 AM
Municipal Prosecutor Deborah Jones Review Completed 09/12/2014 9:12 AM
Public Information Officer Lisa Thompson PIO Review Completed 09/12/2014 9:20 AM
Assistant City Manager Shirley Jaster Review Pending

City Manager City Manager Review Pending
City Council Pam Burns Meeting Pending

Meeting History

City of Texarkana, Texas

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☐	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☑	Press Release
☑	E-News Distribution	☐	Website Notice
☑	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

RESOLUTION NO. 2014 - 113

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, INVITING OTHER TAXING JURISDICTIONS TO FINANCIALLY SUPPORT CITY-WIDE DEMOLITION OF CONDEMNED RESIDENTIAL STRUCTURES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas is plagued with an exorbitant number of abandoned, dilapidated, burned-out, and otherwise uninhabitable residential structures; and

WHEREAS, abandoned and dilapidated residential and commercial structures create a negative impact on local community and economic development efforts; and

WHEREAS, increased recruitment of local, regional and national business opportunities relies on maintaining clean, attractive and safe communities; and

WHEREAS, abandoned and vacant structures create unnecessary infrastructure maintenance costs whereby the city services such as water lines, sewer lines, snow removal, street maintenance, and other services continue to be provided for structures that are unsafe for occupancy; and

WHEREAS, abandoned and vacant buildings often create easily accessible spaces for crime and drug activity, further depreciating local property values; and

WHEREAS, residents of neighborhoods blighted by abandoned buildings complain of a variety of economic and social problems connected with commercial and residential structures that have fallen into disuse and disrepair; and

WHEREAS, the term "urban blight" can be associated with a variety of problems which are themselves connected with the ongoing decay of American inner cities such as, crime, suburban flight, the diminution of economic opportunities, unsafe public spaces, drug problems and so forth; and

WHEREAS, it takes little by way of imagination to begin to understand the problems created by abandoned buildings, or how these problems are exacerbated as abandoned buildings cluster within certain neighborhoods; and

WHEREAS, abandoned residential structures are a waste of resources and involves lost tax revenues for the community as a whole; and

WHEREAS, abandonment affects other properties within a neighborhood by lowering property values; and

WHEREAS, abandoned buildings have a negative impact upon social as well as purely economic aspects of wellbeing; and

WHEREAS, abandoned buildings can also have an insidious effect on the social fabric of a community, by encouraging "social atomization" — a process which isolates the individual (or individual family) within a community, weakening ties to others and, hence, the sense of collectivity which is the hallmark of any thriving community; and

WHEREAS, abandoned buildings are often used as garbage dumps, and are plagued by rodent infestation and clearly this has undesirable connotations for the breeding and transmission of disease; and

WHEREAS, in Texarkana, Texas the city is not the only jurisdiction that suffers the economic loss related to the community impacts stated above revolving around abandoned buildings; and

WHEREAS, yet to date, with few exceptions, the city has been solely carrying the burdens of demolition of abandoned buildings; and

WHEREAS, as abandoned buildings are demolished resulting eventually in the increase in the values of surrounding properties, all taxing jurisdictions will see increases in property tax revenues, a sustainable revenue source; and

WHEREAS, the city has renewed and will increase its demolition efforts and is currently demolishing two structures per month and will soon increase the rate to four structures per month; and

WHEREAS, the city will display on its webpage the full city-wide inventory of abandoned structures along with the planned date of demolition of each structure, a major undertaking;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Invitation to participate with the city to demolish abandoned residential structures:

a. The taxing jurisdictions of, Texas Independent School District (TISD), Pleasant Grove Independent School District (PGISD), Liberty-Eylau Independent School District (LEISD), Texarkana College (TC), and Bowie County (BC) are hereby invited to financially participate in the city-wide Abandoned Structure Demolition Program; and

b. The City Council proposes that the taxing jurisdictions of each property demolished agree to pay a share of the demolition costs related to hazardous material abatement and solid waste disposal; and

c. That the jurisdictional cost shares be based on each jurisdiction's property tax rate in relation to all other tax rates for the subject demolished property.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the ___day of ___, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Cost Sharing of City-Wide Demolition

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	27.19%	26.11%	28.06%
Bowie	0.34836	14.15%	13.59%	14.61%
TC	0.10527	4.28%	4.11%	4.41%
TISD	1.33900	54.39%		
PGISD	1.44000		56.19%	
L-EISD	1.26214			52.92%
Totals		100.00%	100.00%	100.00%

Example Cost of Demolishing One Unit

City Personnel:		
Hourly Rate	$30.00	
Manhours	40	
Personnel Costs		$1,200.00
Equipment:		
Hourly Rate	$150.00	
Equipment hours	12	
Equipment Costs		$1,800.00
Non-Distributable Costs		$3,000.00
Hazardous material abatement		$3,000.00
Hauling and Landfill Costs		$4,000.00
Distributable Costs		$7,000.00
Total Cost		$10,000.00

Distribution of Distributable Costs

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	$1,903.00	$1,828.00	$1,964.32
Bowie	0.34836	$990.50	$951.46	$1,022.41
TC	0.10527	$299.32	$287.52	$308.96
TISD	1.33900	$3,807.19		
PGISD	1.44000		$3,933.01	
L-EISD	1.26214			$3,704.30
Totals		$7,000.00	$7,000.00	$7,000.00

Total Cost After Distribution

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	$4,903.00	$4,828.00	$4,964.32
Bowie	0.34836	$990.50	$951.46	$1,022.41
TC	0.10527	$299.32	$287.52	$308.96
TISD	1.33900	$3,807.19		
PGISD	1.44000		$3,933.01	
L-EISD	1.26214			$3,704.30
Totals		$10,000.00	$10,000.00	$10,000.00

City of Texarkana, Texas

Version: A
Update Date: 10/6/2014 8:48 AM

Briefing Sheet

Lead Department:	Human Resources		**Action Officer:**	Jim Powell, Director of Human Resources	
Subject:	Ordinance No. 2014-119 amending the Statutory Maximum Contribution Rate to the Texas Municipal Retirement System (TMRS).				
Briefing: 10/13/2014	**Public Hearing:**	10/27/2014	**Second Briefing:**	November 10, 2014	**Council Vote:** 11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

In 1948, TMRS established the statutory maximum contribution rate at 13.50%.

Executive Summary and Background Information:

During a recent audit, TMRS determined the City's full contribution rate is currently 15.82%. The ordinance under consideration would remove the statutory maximum contribution rate of 13.50%. This is a procedural requirement of TMRS.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

City Council to approve.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Statutory Maximum Rate Letter (PDF)
c. 2014-119 Ordinance (DOC)

City of Texarkana, Texas

Staff Coordination

Human Resources	Jim Powell	Department Head Review	Completed	09/15/2014 3:50 PM
Finance Department	Charlie Bassett	Finance Review	Completed	09/16/2014 4:41 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	09/16/2014 4:44 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:48 AM
City Council	Pam Burns	Meeting	Pending	

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☐	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

(“NONE”)

Resource Impact:

Staff time required if item is approved:	Select One By Clicking Here

Other Potential Impacts:

“NONE APPLICABLE”

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1193 : Ord. No. 2014-119 Statutory Maximum Contribution Rate - TMRS)

TMRS
TEXAS MUNICIPAL RETIREMENT SYSTEM

September 2, 2014

Via E-Mail

Mr. Jim Powell
Human Resources Executive Director
City of Texarkana
P.O. Box 1967
Texarkana, TX 75504-1967

Dear Jim:

We are pleased to enclose a model ordinance for your city to:

Remove the statutory maximum contribution rate limit

By adopting this ordinance, your city is agreeing to fully fund the costs of the pension benefits included in the City's plan.

This ordinance will allow your city to impose its own "limit" on the contribution rate by using its discretion in determining which potential plan improvements to adopt, or not adopt, based on the calculated contribution rate. The TMRS actuary will perform a valuation of the City's plan of benefits each year and forward this rate to your City.

With the removal of the statutory rate limit your city's full contribution rate for 2015 will be **15.82%** and the phase in rate will be **15.70%.**

Please be aware that this ordinance must be finally adopted prior to December 31, 2014 and a copy transmitted to TMRS prior to that date.

We would appreciate receiving a copy of this ordinance as soon as possible after adoption. Please fax a copy of the executed ordinance to 512.476.2903.

If you have any questions or need additional assistance, please do not hesitate to contact me at 1-800-924-8677.

Sincerely,

Eric W. Davis

Eric W. Davis
Deputy Executive Director

TMRS
P.O. Box 149153
Austin, Texas 78714-9153

www.TMRS.com

512.476.7577
Toll-Free 800.924.8677
Fax 512.476.5576

TMRS
TEXAS MUNICIPAL RETIREMENT SYSTEM

Plan Change Study

21260 Texarkana

GRID 2015
For Informational Purposes Only
Effective Date - January 1, 2015
Report Date - September 3, 2014

		Proposed Plans
Plan Provisions	**Current**	
Deposit Rate	7.00%	
Matching Ratio	2 to 1	
Updated Service Credit	100% (Repeating)	
Transfer USC **	Yes	
Annuity Increase	70% (Repeating)	
20 Year/Any Age Ret.	Yes	
Vesting	5 years	
Contribution Rates	**2015**	
Normal Cost Rate	9.55%	
Prior Service Rate	6.27%	
Retirement Rate	**15.82%**	
Supplemental Death Rate	0.00% (None)	
Total Rate	**15.82%**	
Unfunded Actuarial Liability	$8,482,015	
Amortization Period	30 years	
Funded Ratio	81.8%	
Phase-In Total Rate	15.70%	
Study exceeds 15.50% stat max	Yes	

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 9 eligible transfer employees on the valuation date.

ORDINANCE NO. 2014 - 119

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATIONAND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana (the "City"), is a participating municipality in the Texas Municipal Retirement System (the "System"), and has undertaken to provide certain retirement, death and disability benefits to its employees pursuant to Subtitle G, Title 8, Government Code, (hereinafter, the "TMRS Act"); and

WHEREAS, the City Council desires to authorize funding of such benefits asherein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of city contributions.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and approval on the first day of January, 2015.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2014-119 Ordinance (1193 : Ord. No. 2014-119 Statutory Maximum Contribution Rate - TMRS)

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 9/29/2014 3:12 PM

Lead Department: Economic Development **Action Officer:** Jerry Sparks, Economic Developer

Subject: Ordinance No. 2014-120 amending the Economic Development Fund budget expenditures for the fiscal year ending September 30, 2015.

Briefing: 10/13/2014 **Public Hearing:** **Second Briefing:** **Council Vote:** 10/27/2014

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The following changes are requested to appropriate additional FY2015 Economic Development funds to provide funding for items approved in the FY2014 budget but not expended in their entirety during FY 2014.

Economic Development: 223-2002

	Fund	GL #	Project	Revised FY14	Revised FY15
Econ Incentive Pmt	54679		Harte Hanks	-0-	$250,000
Grant/Loan Matching Funds	54686		Façade RLF	-0-	$100,000

The budgeted Economic Incentive Payment for Harte-Hanks was not disbursed in FY 2014. The request for payment has been received and this amendment will allow the funding of the incentives in accordance with the incentive agreement previously approved by Council.

A loan was approved and executed for the Façade RLF during FY 2014. The total proceeds of the loan were not disbursed prior to the end of September. This amendment will allow those funds to be disbursed according to the loan agreement and allows a potential new loan to be available for consideration in FY2015.

Potential Options:

- Approve budget amendment to allow expenditures in FY 2015
- Disapprove budget amendments allowing amendment to FY 2015 budget

Fiscal Implications:

City of Texarkana, Texas

$350,000 that was not expended in FY 2014 may be expended in FY 2015. There will be no net fiscal implication.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NONE

Attachments

a. Goals and Perspectives (DOCX)
b. Ordinance 2014-120 Budget Amend EDF FY2015 (DOCX)
c. Budget Amend narrative (DOCX)

Staff Coordination

Economic Development	Jerry Sparks	Department Head Review	Completed	09/19/2014 9:58 AM
Planning and Community Development	David Orr	Review	Completed	09/24/2014 3:15 PM
Finance Department	Charlie Bassett	Finance Review	Completed	09/29/2014 3:12 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	09/29/2014 3:13 PM
Assistant City Manager	Shirley Jaster	Review	Completed	09/29/2014 4:44 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:52 AM
City Council	Pam Burns	Meeting	Pending	

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☐	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

"NONE APPLICABLE"

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

1 of 1

ORDINANCE NO. 2014-120

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ECONOMIC DEVELOPMENT FUND BUDGET EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the expenditures of the Economic Development Fund of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2014, and ending September 30, 2015, be amended to reflect additional expenditures appropriated as a result of the following items:

1. Increase appropriations in the Grant Matching/Loan line item to fund the approved, executed, and undisbursed Façade Revolving Loan and to have funding available for a potential additional Façade Revolving Loan Fund in FY2015 to $100,000.
2. Increase appropriations in the Economic Incentive Payments to $250,000 to fund incentives approved but not disbursed.

SECTION 2: That a copy of said amended final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and placed on the City's website.

SECTION 3: It is further provided that in case a section, clause, sentence, or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

PASSED AND APPROVED by the City Council of the City of Texarkana, Texas, on this the 27th day of October, 2014.

ATTEST:

____________________________ ____________________________

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Budget Amendment Narrative
Ordinance 2014-120

City of Texarkana Texas
Economic Development
Budget Amendments requested to Adopted Budget for FYE 9/30/2015

The following changes are requested to appropriate additional FY2015 Economic Development funds to provide funding for items approved in the FY2014 budget but not expended in their entirety during FY 2014.
Economic Development: 223-2002

	Fund	GL #	Project	Revised FY14	Revised FY15
Economic Incentive Payment	54679		Harte Hanks	-0-	$250,000
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The budgeted Economic Incentive Payment for Harte-Hanks was not disbursed in FY 2014. The request for payment has been received and this amendment will allow the funding of the incentives in accordance with the incentive agreement previously approved by Council.

A loan was approved and executed for the Façade RLF during FY 2014. The total proceeds of the loan were not disbursed prior to the end of September. This amendment will allow those funds to be disbursed according to the loan agreement and allows a potential new loan to be available for consideration in FY2015.

City of Texarkana, Texas

Briefing Sheet

Version: A
Update Date: 10/2/2014 11:12 AM

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-121 approving the City's Investment Policy and recording the annual review.

Briefing: 10/13/2014 **Public Hearing:** 10/27/2014 **Second Briefing:** November 10, 2014 **Council Vote:** 11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Public Funds Investment Act requires an annual review and update of the City's Investment Policy. The attached high-lighted policy document presents several minor changes suggested to insure compliance with the Act.

Potential Options:

- Approve to insure continued compliance with PFIA.
- Denial will risk non-compliance issues with PFIA.

Fiscal Implications:

Provides the City with options for investing available funds most effectively and efficiently within the limitations of the PFIA.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Investment Committee

Board/Committee Recommendation:

Investment Committee recommends approval.

Advisory Board/Committee Meeting Date and Minutes:

See attached minutes from August 18, 2014 meeting.

Attachments

a. Goals and Perspectives (DOCX)
b. City Investment Policy Draft (DOC)

City of Texarkana, Texas

c. Investment Committee Minutes August 18, 2014 (DOCX)
d. Res. No. 2014-121 Investment Policy (DOC)
e. Exhibit A - Investment Policy (DOC)

Staff Coordination

Finance Department	Charlie Bassett 10/02/2014 11:12 AM	Department Head Review	Pending
Finance Department	Kristin Peeples	Review	Pending
Public Information Officer		PIO Review	Pending
City Manager		City Manager Review	Pending
City Council	Pam Burns	Meeting	Pending

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

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	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

None

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

CITY OF TEXARKANA, TEXAS

TABLE OF CONTENTS

CITY OF TEXARKANA, TEXAS

INVESTMENT POLICY

Revised & Adopted:

~~August~~, 20143

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INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Texarkana, Texas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or strategy. This Policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act and Public Funds Collateral Act, Texas Government Code Chapter 2256 and Chapter 2257(the "PFIA" and "PFCA" respectively) to define, adopt, and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains two distinct portfolios (the City and the Water Utilities Department), which independently utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and combined pools containing operating funds have as their primary objectives to preserve principal and assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by maintaining adequate liquid balances and utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. The maximum stated final maturity shall be three years. The yield objective shall be a comparable maturity rolling Treasury portfolio.

B. Investment strategies for debt service funds shall have as the primary objectives the preservation of principal and the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a short-term, government portfolio local government pool.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to preserve principal and to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments shall be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities. Maximum maturity shall be the shorter of the first call date or five years. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a comparable maturity rolling Treasury portfolio.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to preserve principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays, and by utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The stated final maturity dates of securities held should not exceed the estimated project completion date. The yield objective shall be a comparable maturity rolling Treasury portfolio.

INVESTMENT POLICY

A. SCOPE

This Investment Policy applies to all financial assets of the City including the Water Utilities Department. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

This Policy shall not govern the Firemen's Relief and Pension Fund which is under the management and supervision of the City of Texarkana, Texas Firemen's Relief and Pension Fund Board of Trustees.

B. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

1. Safety

The primary objective of the City's investment activity is the preservation of principal in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid principal losses, whether from investment defaults or erosion of market value.

2. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining adequate cash equivalent balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary markets.

3. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

4. Yield

The City's cash management portfolio shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

C. RESPONSIBILITY AND CONTROL

1. Investment Committee

An Investment Committee, consisting of one City Council Member appointed by the Mayor, City Chief Executive Officer/Manager (or his designee), Chief Financial Officer/Finance Director (City), Director of Finance (Water Utilities Department), Accounting/Human Resources Manager (Water Utilities Department), and Financiale Services Manager (City) shall meet as needed to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City’s funds, authorized broker/dealers, eligible investment training sources, and the target rate of return on the investment portfolio.

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2. Delegation of Authority and Training

Authority to manage the City’s investment program is derived from the City Charter. The Chief Financial Officer/Finance Director, Financiale Services Manager, and Controller/Accounting Manager are designated as Investment Officers and are responsible for investment decisions and activities for the City portfolio. The Director of Finance and Accounting/Human Resources Manager are designated as Investment Officers and are responsible for investment decisions and activities for the Water Utilities Department portfolio. The Chief Financial Officer/Finance Director and Director of Finance shall establish written procedures for the operation of their respective investment program, consistent with this Investment Policy. In order to ensure qualified and capable investment management, the Investment Officers shall attend training sessions relating to the Officer’s responsibility under the PFIA within 12 months after assuming duties, and additional training sessions not less than once every two year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and receive 10 hours of training at those sessions. Such training from an independent source shall be approved by the Investment Committee.

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3. Internal Controls

The Chief Financial Officer/Finance Director and Director of Finance, or their respective designee, are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Chief Financial Officer/Finance Director and Director of Finance shall establish a process for annual independent review by an external auditor in conjunction with the annual audit, to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.
B. Separation of transaction authority from accounting and record keeping.
C. Custodial safekeeping.
D. Avoidance of physical delivery securities.
E. Clear delegation of authority to subordinate staff members.
F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

4. Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written Investment Policy of the City.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

5. Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Investment Officers shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the

City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

D. REPORTING

1. Quarterly Reporting

The Chief Financial Officer/Finance Director shall submit a quarterly investment report in compliance with the PFIA and signed by all Investment Officers.

2. Annual Report

Within a reasonable time after the end of the fiscal year, the Chief Financial Officer/Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

3. Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be prepared in compliance with the PFIA. The report will be provided to the City Manager and City Council. The report will include the following:

A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

Market values shall be obtained from financial institutions or portfolio reporting services independent from the investment provider.

C. Additions and changes to the market value during the period.

D. Fully accrued interest for the reporting period.

E. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

F. Listing of investments by maturity date.

G. The percentage of the total portfolio which each type of investment represents.

H. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

In conjunction with the annual audit, a formal annual review of these reports will be performed by an independent auditor with the results reported to the City Council as part of the overall audit report.

E. INVESTMENT PORTFOLIO

1. Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

2. Performance

It is the City's policy to purchase investments with maturity dates coinciding with cash flow requirements. Using this strategy, the City attempts to purchase the highest yielding allowable investments available at the time of purchase. The City shall encourage a competitive environment for all investment activities including investment pool and mutual fund selections, financial institution deposit placements, securities transactions, and other investment-related proceedings. Weighted-average-yield-to-maturity shall be the portfolio's performance measurement standard.

3. Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized at the time of purchase for investment under the PFIA, as the PFIA may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

a). Authorized

1. Obligations issued, guaranteed, or insured by the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value, including letters of credit.

2. Direct obligations of the State of Texas, its agencies and instrumentalities.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

4. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivision of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than “A” or its equivalent.

5. Certificates of Deposit, and other forms of deposit, of state and national banks, savings banks, or state or federal credit unions that has a main or branch office in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation (or its successor) or the National Credit Union Share Insurance Fund (or its successor), or secured by obligations described in G. 3. Collateral Defined. Bids/quotes for certificates of deposit may be solicited in the following ways: orally, in writing, electronically, or in any combination of the above methods.

6. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities. Securities purchased must be pledged to the City, held in the City’s account, and deposited at the time of the investment with the City, and placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. Such agreements may include direct security repurchase agreements and reverse security repurchase agreements with terms of 90 days or less after the delivery date. Funds received by the City under a reverse security agreement shall be used to acquire additional authorized investments, but those investments must mature no later than the expiration date stated in the reverse security repurchase agreement.

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7. Local Government Investment Pools, if the pool is specifically approved by the Council and the pool invests only in investments authorized by the PFIA. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. In order to be eligible to receive City funds a pool must comply with all PFIA requirements.

8. "Money Market" mutual funds that have a rating of AAA by least one nationally recognized rating firm and are "no-load" funds. A "money market" mutual fund must maintain a $1 share value and include only short-term, highly liquid, and relatively low risk debt instruments. Must be registered with and regulated by the Securities and Exchange Commission. The City cannot own more than 10% of the mutual fund's total assets.

9. Guaranteed Investment contracts are allowed investments for bond proceeds only, if such contracts have a defined termination date, are secured by U.S. Government direct or agency obligations approved by the PFIA, in an amount equal to the bond proceeds, if security is pledged to the City and deposited with the City or a third party, and if the investment term is limited to five years from the date of bond issuance. In addition, specific provisions under PFIA Section 2256.015(c) 1-5 must be met to allow investment in these contracts.

b. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities, or investment in specific instruments at levels higher than those listed below:

1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

4. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City.

5. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a) Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.

b) Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, maintenance of adequate liquidity, and limitation of appropriate average maturity.

c) Risk of temporary illiquidity shall be controlled by monitoring the rating of each issuer, as applicable, at least quarterly, and taking all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

F. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

1. Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Chief Financial Officer/Finance Director shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. In addition, the City may establish non-primary banking relationships based on deposit and unique service capabilities.

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Institutions seeking to establish eligibility for the City's depository shall submit for review financial statements, evidence of federal insurance and other information as required by the Chief Financial Officer/Finance Director.

Any institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

2. Broker/Dealers

For broker/dealers, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified broker/dealers authorized to engage in investment transactions with the City.

All investment providers, financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following, as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration
- certification of having received and thoroughly reviewed the City's Investment Policy, signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude

imprudent investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

G. SAFEKEEPING AND CUSTODY

1. Insurance or Collateral

All non-insured deposits and repurchase agreement investments of City funds shall be secured as required by State legislation. In order to anticipate market changes and provide a level of security for all funds, the minimum collateralization level will be 102% of market value of principal plus accrued interest on the deposits or repurchase agreement investments less any amount insured. Evidence of the pledged collateral shall be maintained by the Chief Financial Officer/Finance Director or Director or Finance (for their respective portfolios), or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the eligible collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

2. Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

3. Collateral Defined

The City shall accept only the following as collateral:

a) FDIC and NCUSIF insurance coverage.

b) A bond, certificate of indebtedness, or note of the United States or its agencies and instrumentalities, or other evidence of indebtedness that is guaranteed as to the principal and interest by the United States or its agencies and instrumentalities.

c) Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or its agencies and instrumentalities.

d) A bond of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

The use of a letter of credit issued to the City by a Federal Home Loan Bank may be considered by the City to meet the required bank depository collateral requirements.

4. Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

5. Delivery vs. Payment

Securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City or its safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

H. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council. The Investment Committee shall review the Policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council. The City Council shall review and approve these investment policies and strategies not less than annually.

APPENDIX A

SAMPLE INVESTMENT POLICY CERTIFICATION FORM

As required by Texas Government Code 2256.005(k)

CITY OF TEXARKANA, TEXAS

THE STATE OF TEXAS

COUNTY OF BOWIE

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed below, who, being by me first duly sworn, upon oath deposed and said:

My name is ______________________________. I am a Qualified Representative of _________________________ (the "Business Organization"), which is engaged in the business of selling investments and desires to sell investments to the City of Texarkana, Texas. This Statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that:

1. I have reviewed the City's Investment Policy;
2. The "Business Organization" has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City of Texarkana and the Business Organization that are not authorized by the City's Investment Policy, except to the extent that the Business Organization has not made an analysis of the make-up of the City's entire portfolio or has not engaged in any interpretation of subjective investment standards; and
3. The statements, representations and declarations made in this document are true and correct.

____
Qualified Representative

SWORN TO AND SUBSCRIBED BEFORE ME, this the __________ day of _____________________, 20______.

____
Notary Public in and for the State of Texas

Investment Committee Meeting
August 18, 2014

Present: Charles L. Bassett, Jr., Chief Financial Officer
Jim Cornelius, Interim Finance Director, TWU
Jodie Lee, Controller/Accounting Manager
Paula Jeans, Accounting/HR Manager, TWU
John Whitson, City Manager
Dick Long, Valley View Consulting (via conference call)

Absent: Bob Bruggeman, Mayor

- Jim Cornelius made a motion to approve the minutes from the May 6, 2014 meeting. Paula Jeans seconded the motion.
- Dick Long presented the investment report for the quarter ended June 30, 2014.
    - Investments consist of 79% DDA/MMA/Pools and 21% CDs/Securities for the City and 89% DDA/MMA/Pools and 11% CDs/Securities for TWU.
    - The committee reviewed the collateral report and it was noted that all funds are well collateralized.
- The committee discussed the market outlook and investment strategies. Dick Long asked if anyone had money to put into CD's and noted they were our better choice.
- Review of the Investment Policy. A note was made that Kristin Peeples title needs to be changed to Financial Services Manager. The Investment Policy needs to be approved by the end of the quarter ended September 30, 2014.
    - Motion was made by Jim Cornelius to accept the authorized investment list. John Whitson seconded the motion.
- The next investment committee meeting is scheduled for November 17, 2014 at 2:00 P.M.
- Meeting adjourned.

RESOLUTION NO. 2014 - 121

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE CITY'S INVESTMENT POLICY; RECORDING THE ANNUAL REVIEW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Public Funds investment Act, as amended, requires the City to annually adopt an investment policy and investment strategies by rule, order, ordinance, or resolution; and

WHEREAS, the attached (Exhibit "A") investment policy complies with the current Public Funds Investment Act, as amended, and authorizes the investment of City funds in safe and prudent investments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The facts and recitations contained in the above preamble of this Resolution are hereby incorporated herein for all purposes.

SECTION 2: The City Council of the City of Texarkana, Texas, approves the investment policy and investment strategy (Exhibit "A").

SECTION 3: The City Council of the City of Texarkana, Texas has performed an annual review of the investment policy and strategies and adopts its statements in the minutes recording that review.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

CITY OF TEXARKANA, TEXAS

INVESTMENT POLICY

NOVEMBER 24, 2014

CITY OF TEXARKANA, TEXAS

TABLE OF CONTENTS

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Texarkana, Texas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or strategy. This Policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act and Public Funds Collateral Act, Texas Government Code Chapter 2256 and Chapter 2257(the "PFIA" and "PFCA" respectively) to define, adopt, and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains two distinct portfolios (the City and the Water Utilities Department), which independently utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and combined pools containing operating funds have as their primary objectives to preserve principal and assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by maintaining adequate liquid balances and utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. The maximum stated final maturity shall be three years. The yield objective shall be a comparable maturity rolling Treasury portfolio.

B. Investment strategies for debt service funds shall have as the primary objectives the preservation of principal and the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a short-term, government portfolio local government pool.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to preserve principal and to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments shall be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities. Maximum maturity shall be the shorter of the first call date or five years. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a comparable maturity rolling Treasury portfolio.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to preserve principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays, and by utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The stated final maturity dates of securities held should not exceed the estimated project completion date. The yield objective shall be a comparable maturity rolling Treasury portfolio.

INVESTMENT POLICY

A. SCOPE

This Investment Policy applies to all financial assets of the City including the Water Utilities Department. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

This Policy shall not govern the Firemen's Relief and Pension Fund which is under the management and supervision of the City of Texarkana, Texas Firemen's Relief and Pension Fund Board of Trustees.

B. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

1. Safety

The primary objective of the City's investment activity is the preservation of principal in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid principal losses, whether from investment defaults or erosion of market value.

2. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining adequate cash equivalent balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary markets.

3. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

4. Yield

The City's cash management portfolio shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

C. RESPONSIBILITY AND CONTROL

1. Investment Committee

An Investment Committee, consisting of one City Council Member appointed by the Mayor, City Chief Executive Officer/Manager (or his designee), Chief Financial Officer/Finance Director (City), Director of Finance (Water Utilities Department), Accounting/Human Resources Manager (Water Utilities Department), and Financial Services Manager (City) shall meet as needed to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized broker/dealers, eligible investment training sources, and the target rate of return on the investment portfolio.

2. Delegation of Authority and Training

Authority to manage the City's investment program is derived from the City Charter. The Chief Financial Officer/Finance Director, Financial Services Manager, and Controller/Accounting Manager are designated as Investment Officers and are responsible for investment decisions and activities for the City portfolio. The Director of Finance and Accounting/Human Resources Manager are designated as Investment Officers and are responsible for investment decisions and activities for the Water Utilities Department portfolio. The Chief Financial Officer/Finance Director and Director of Finance shall establish written procedures for the operation of their respective investment program, consistent with this Investment Policy. In order to ensure qualified and capable investment management, the Investment Officers shall attend training sessions relating to the Officer's responsibility under the PFIA within 12 months after assuming duties, and additional training sessions not less than once every two year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and receive 10 hours of training at those sessions. Such training from an independent source shall be approved by the Investment Committee.

3. Internal Controls

The Chief Financial Officer/Finance Director and Director of Finance, or their respective designee, are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Chief Financial Officer/Finance Director and Director of Finance shall establish a process for annual independent review by an external auditor in conjunction with the annual audit, to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.
B. Separation of transaction authority from accounting and record keeping.
C. Custodial safekeeping.
D. Avoidance of physical delivery securities.
E. Clear delegation of authority to subordinate staff members.
F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

4. Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written Investment Policy of the City.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

5. Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Investment Officers shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

D. REPORTING

1. Quarterly Reporting

The Chief Financial Officer/Finance Director shall submit a quarterly investment report in compliance with the PFIA and signed by all Investment Officers.

2. Annual Report

Within a reasonable time after the end of the fiscal year, the Chief Financial Officer/Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

3. Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be prepared in compliance with the PFIA. The report will be provided to the City Manager and City Council. The report will include the following:

A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the investment provider.

C. Additions and changes to the market value during the period.

D. Fully accrued interest for the reporting period.

E. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

F. Listing of investments by maturity date.

G. The percentage of the total portfolio which each type of investment represents.

H. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

In conjunction with the annual audit, a formal annual review of these reports will be performed by an independent auditor with the results reported to the City Council as part of the overall audit report.

E. INVESTMENT PORTFOLIO

1. Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

2. Performance

It is the City's policy to purchase investments with maturity dates coinciding with cash flow requirements. Using this strategy, the City attempts to purchase the highest yielding allowable investments available at the time of purchase. The City shall encourage a competitive environment for all investment activities including investment pool and mutual fund selections, financial institution deposit placements, securities transactions, and other investment-related proceedings. Weighted-average-yield-to-maturity shall be the portfolio's performance measurement standard.

3. Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized at the time of purchase for investment under the PFIA, as the PFIA may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

a). Authorized

1. Obligations issued, guaranteed, or insured by the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value, including letters of credit.

2. Direct obligations of the State of Texas, its agencies and instrumentalities.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

4. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivision of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than “A” or its equivalent.

5. Certificates of Deposit, and other forms of deposit, of state and national banks, savings banks, or state or federal credit unions that

has a main or branch office in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation (or its successor) or the National Credit Union Share Insurance Fund (or its successor), or secured by obligations described in G. 3. Collateral Defined. Bids/quotes for certificates of deposit may be solicited in the following ways: orally, in writing, electronically, or in any combination of the above methods.

6. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities. Securities purchased must be pledged to the City, held in the City's account, and deposited at the time of the investment with the City, and placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. Such agreements may include direct security repurchase agreements and reverse security repurchase agreements with terms of 90 days or less after the delivery date. Funds received by the City under a reverse security agreement shall be used to acquire additional authorized investments, but those investments must mature no later than the expiration date stated in the reverse security repurchase agreement.

7. Local Government Investment Pools, if the pool is specifically approved by the Council and the pool invests only in investments authorized by the PFIA. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. In order to be eligible to receive City funds a pool must comply with all PFIA requirements.

8. "Money Market" mutual funds that have a rating of AAA by least one nationally recognized rating firm and are "no-load" funds. A "money

market" mutual fund must maintain a $1 share value and include only short-term, highly liquid, and relatively low risk debt instruments. Must be registered with and regulated by the Securities and Exchange Commission. The City cannot own more than 10% of the mutual fund's total assets.

9. Guaranteed Investment contracts are allowed investments for <u>bond proceeds only</u>, if such contracts have a defined termination date, are secured by U.S. Government direct or agency obligations approved by the PFIA, in an amount equal to the bond proceeds, if security is pledged to the City and deposited with the City or a third party, and if the investment term is limited to five years from the date of bond issuance. In addition, specific provisions under PFIA Section 2256.015(c) 1-5 must be met to allow investment in these contracts.

b. <u>Not Authorized</u>

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities, or investment in specific instruments at levels higher than those listed below:

1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

4. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City.

5. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a) Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.

b) Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, maintenance of adequate liquidity, and limitation of appropriate average maturity.

c) Risk of temporary illiquidity shall be controlled by monitoring the rating of each issuer, as applicable, at least quarterly, and taking all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

F. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

1. Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Chief Financial Officer/Finance Director shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. In addition, the City may establish non-primary banking relationships based on deposit and unique service capabilities.

Institutions seeking to establish eligibility for the City's depository shall submit for review financial statements, evidence of federal insurance and other information as required by the Chief Financial Officer/Finance Director.

Any institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;

- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

2. Broker/Dealers

For broker/dealers, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified broker/dealers authorized to engage in investment transactions with the City.

All investment providers, financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following, as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration
- certification of having received and thoroughly reviewed the City's Investment Policy, signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on

an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

G. SAFEKEEPING AND CUSTODY

1. Insurance or Collateral

All non-insured deposits and repurchase agreement investments of City funds shall be secured as required by State legislation. In order to anticipate market changes and provide a level of security for all funds, the minimum collateralization level will be 102% of market value of principal plus accrued interest on the deposits or repurchase agreement investments less any amount insured. Evidence of the pledged collateral shall be maintained by the Chief Financial Officer/Finance Director or Director or Finance (for their respective portfolios), or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the eligible collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

2. Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

3. Collateral Defined

The City shall accept only the following as collateral:

a) FDIC and NCUSIF insurance coverage.

b) A bond, certificate of indebtedness, or note of the United States or its agencies and instrumentalities, or other evidence of indebtedness that is guaranteed as to the principal and interest by the United States or its agencies and instrumentalities.

c) Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or its agencies and instrumentalities.

d) A bond of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

The use of a letter of credit issued to the City by a Federal Home Loan Bank may be considered by the City to meet the required bank depository collateral requirements.

4. Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

5. Delivery vs. Payment

Securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City or its safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

H. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council. The Investment Committee shall review the Policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council. The City Council shall review and approve these investment policies and strategies not less than annually.

APPENDIX A

SAMPLE INVESTMENT POLICY CERTIFICATION FORM

As required by Texas Government Code 2256.005(k)

CITY OF TEXARKANA, TEXAS

THE STATE OF TEXAS

COUNTY OF BOWIE

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed below, who, being by me first duly sworn, upon oath deposed and said:

My name is ________________________________. I am a Qualified Representative of ___________________________ (the "Business Organization"), which is engaged in the business of selling investments and desires to sell investments to the City of Texarkana, Texas. This Statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that:

1. I have reviewed the City's Investment Policy;
2. The "Business Organization" has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City of Texarkana and the Business Organization that are not authorized by the City's Investment Policy, except to the extent that the Business Organization has not made an analysis of the make-up of the City's entire portfolio or has not engaged in any interpretation of subjective investment standards; and
3. The statements, representations and declarations made in this document are true and correct.

____
Qualified Representative

SWORN TO AND SUBSCRIBED BEFORE ME, this the ___________ day of _______________________, 20______.

____
Notary Public in and for the State of Texas

City of Texarkana, Texas

Version: E

Briefing Sheet

Update Date: 10/7/2014 6:32 PM

Lead Department:	Finance Department		**Action Officer:**	Charlie Bassett, CFO	
Subject:	Resolution No. 2014-122 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.				
Briefing: 10/13/2014	**Public Hearing:** 10/27/2014		**Second Briefing:**	November 10, 2014	**Council Vote:** 11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City has had an agreement with Valley View Consulting, L.L.C. since November 22, 2010, to provide professional investment advisory services with respect to the City's investable funds. The agreement also includes a provision for assistance in soliciting, evaluating, and completing bids for bank depository services. During the term of this agreement, Valley View has assisted the City in updating its Investment Policy to assure continued compliance with the requirements of the Public Funds Investment Act. They have prepared and presented a quarterly investment report to the Investment Committee, which is then passed through to the City Council and posted on the City's website. They have assisted staff in investing available funds at the best available rate, assisted in development of cash flow models to determine levels of investable funds, and assisted staff in the preparation and issuance of a bank depository services request. The bank depository services project required analyzing historical service usage, preparing and distributing the request, compiling and evaluating the responses, assisting in the preparation of final documents for a new bank depository contract, and assisting in the transition and implementation of the new bank depository services contract.

Despite the lower interest rate environment and changing primary depository bank, the portfolio's average yield has remained above the benchmark. Since 2010 the portfolio has averaged 0.42%, substantially above TexPool's 0.09% (the leading government investment pool). With a $40+ million portfolio, the additional interest income approximates $130,000 per year.

Potential Options:

- Approve agreement for professional services.
- Deny agreement.

Fiscal Implications:

City of Texarkana, Texas

Fee will be an annual amount of the greater of 0.08% of the portfolio's average quarter end book value or $10,000.00, payable quarterly. Funds were appropriated in the current budget for this agreement.

Staff Recommendation:
Staff recommends approval of this resolution.

Advisory Board/Committee Review:
NONE

Board/Committee Recommendation:
NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:
NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Resolution No. 2014-122 (DOC)
c. Exhibit A (DOC)

Staff Coordination

Finance Department Charlie Bassett Department Head Review Completed 10/02/2014 8:46 AM
Finance Department Charlie Bassett Finance Review Completed 10/02/2014 8:47 AM
Finance Department Kristin Peeples Review Completed 10/02/2014 11:05 AM
Public Information Officer Lisa Thompson PIO Review Completed 10/02/2014 2:31 PM
City Manager John Whitson City Manager Review Completed 10/06/2014 8:53 AM
City Council Pam Burns Meeting Pending

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1196 : Res. NO. 2014-122 Investment Advisory Consultant Agreement with Valley View Consulting LLC)

RESOLUTION NO. 2014 - 122

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE THE AGREEMENT BY AND BETWEEN THE CITY OF TEXARKANA, TEXAS AND VALLEY VIEW CONSULTING, L.L.C., TO PROVIDE PROFESSIONAL INVESTMENT ADVISORY SERVICES WITH RESPECT TO THE CITY OF TEXARKANA, TEXAS' INVESTABLE FUNDS FOR A PERIOD OF TWO YEARS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, from time to time the City of Texarkana, Texas has money available for investment and in those economic times finds it prudent to consult with professional investors for the best possible advice in order to give the City quality investments to receive optimum returns on the City's money while maintaining appropriate levels of safety as required under the City's investment policy; and

WHEREAS, Valley View Consulting, L.L.C. is an experienced, respected, professional investment advisory consultant services consultant recommended by staff to invest available City of Texarkana, Texas investment funds for a period of two years at an annual fee of 0.08% of average quarterly fund balance for all combined funds, with a minimum annual fee of TEN THOUSAND AND NO/100 DOLLARS ($10,000.00), as described in attached "Exhibit A";

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

<u>SECTION 1:</u> That the agreement between the City of Texarkana, Texas and Valley View Consulting, L.L.C. to provide professional investment advisory services to invest available City of Texarkana, Texas investment funds for a period of two years at an annual fee of 0.08% of average quarterly fund balance for all combined funds, with a minimum annual fee of TEN THOUSAND AND NO/100 DOLLARS (10,000.00), a copy of which is attached hereto as Exhibit "A", is hereby approved.

<u>SECTION 2:</u> That the City Manager is hereby authorized to execute said Agreement, to provide services as herein described above.

<u>SECTION 3:</u> That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the ___ day of ___, 2014.

ATTEST:

______________________________	______________________________
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

AGREEMENT
BY AND BETWEEN
CITY OF TEXARKANA, TEXAS
AND
VALLEY VIEW CONSULTING, L.L.C.

It is understood and agreed that the City of Texarkana (the *Investor*) will have from time to time money available for investment (*Investable Funds*) and Valley View Consulting, L.L.C. (*Advisor*) has been requested to provide professional services to the Investor with respect to the Investable Funds. This agreement (the *Agreement*) constitutes the understanding of the parties with regard to the subject matter hereof.

1. This Agreement shall apply to any and all Investable Funds of the Investor from time to time during the period in which this Agreement shall be effective.

2. The Advisor agrees to provide its professional services to direct and coordinate all programs of investing as may be considered and authorized by the Investor.

3. The Advisor agrees to perform the following duties:

   a) Assist the Investor in developing cash flow projections,

   b) Suggest appropriate investment strategies to achieve the Investor's objectives,

   c) Advise the Investor on market conditions, general information and economic data,

   d) Analyze risk/return relationships between various investment alternatives,

   e) Attend occasional meetings as requested by the Investor,

   f) Assist in the selection, purchase, and sale of investments. The Advisor shall not have discretionary investment authority over the Investable Funds and the Investor shall make all decisions regarding purchase and sale of investments. All funds shall be invested consistent with the Texas Public Funds Investment Act, Chapter 2256 Government Code and the Investor's Investment Policy. The eligible investments are listed in the Investor's Investment Policy,

   g) Advise on the investment of bond funds as to provide the best possible rate of return to the Investor in a manner which is consistent with the proceedings of the Investor authorizing the investment of the bond funds or applicable federal rules and regulations,

   h) Assist the Investor in creating investment reports in compliance with State legislation and the Investor's Investment Policy,

   i) Assist the Investor in creating monthly portfolio accounting reports, and

   j) Assist the Investor with primary depository bank selection.

4. The Investor agrees to:

a) Compensate the Advisor for any and all services rendered and expenses incurred as set forth in Appendix A attached hereto,

b) Provide the Advisor with the schedule of estimated cash flow requirements related to the Investable Funds, and will promptly notify the Advisor as to any changes in such estimated cash flow projections,

c) Allow the Advisor to rely upon all information regarding schedules, investment policies and strategies, restrictions, or other information regarding the Investable Funds as provided to it by the Investor and that the Advisor shall have no responsibility to verify, through audit or investigation, the accuracy or completeness of such information,

d) Recognize that there is no assurance that recommended investments will be available or that such will be able to be purchased or sold at the price recommended by the Advisor, and

e) Not require the Advisor to place any order on behalf of the Investor that is inconsistent with any recommendation given by the Advisor or the policies and regulations pertaining to the Investor.

5. In providing the investment services in this Agreement, it is agreed that the Advisor shall have no liability or responsibility for any loss or penalty resulting from any investment made or not made in accordance with the provisions of this Agreement, except that the Advisor shall be liable for its own gross negligence or willful misconduct; nor shall the Advisor be responsible for any loss incurred by reason of any act or omission of any financial institution or broker/dealer, selected with reasonable care by the Advisor and approved by the Investor, or of the Investor's custodian or safekeeping agent. Furthermore, the Advisor shall not be liable for any investment made which causes the interest on the Investor's obligations to become included in the gross income of the owners thereof.

6. The fee due to the Advisor in providing services pursuant to this Agreement shall be calculated in accordance with Appendix A attached hereto, and shall become due and payable as specified. Any and all expenses for which the Advisor is entitled to reimbursement in accordance with Appendix A attached hereto shall become due and payable at the end of each calendar quarter in which such expenses are incurred.

7. This Agreement shall remain in effect until December 31, 2016, with the option of the Investor to extend this Agreement in additional one or two year increments. Provided, however, the Investor or Advisor may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to the Advisor for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated, all investments and/or funds held by the Advisor shall be returned to the Investor as soon as practicable. In addition, the parties hereto agree that upon termination of this Agreement

the Advisor shall have no continuing obligation to the Investor regarding the investment of funds or performing any other services contemplated herein.

8. The Advisor reserves the right to offer and perform these and other services for various other clients. The Investor agrees that the Advisor may give advice and take action with respect to any of its other clients, which may differ from advice given to the Investor. The Investor agrees to coordinate with and avoid undue demands upon the Advisor to prevent conflicts with the performance of the Advisor towards its other clients.

9. The Advisor shall not assign this Agreement without the express written consent of the Investor.

10. Investor acknowledges that:

1) ____ Investor was provided a written copy of Form ADV Part 2 not less than 48 hours prior to entering into this written contract, or

2) _____ Investor received a written copy of Form ADV Part 2 at the time of entering into this contract and has the right to terminate this contract without penalty within five business days after entering into this contract.

3) __X__ Investor is renewing an expiring contract and has received in the past, and offered annually, a written copy of Form ADV Part 2.

When accepted by the Investor, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Investor and Advisor for the purposes and the consideration herein specified. Acceptance will be indicated with the return of one executed copy to Advisor.

Respectfully submitted,

Richard G. Long, Jr.
Manager, Valley View Consulting, L.L.C.

This agreement is hereby agreed to and executed on behalf of City of Texarkana, Texas.

By ______________________________
City of Texarkana

Date: ___________________________

APPENDIX A

FEE SCHEDULE AND EXPENSE ITEMS

In consideration for the services rendered by Advisor in connection with the investment of the Investable Funds for the Investor, it is understood and agreed that its fee will be an annual fee equal to the greater of eight basis points (0.08%) of the total portfolio's average quarter end book value or $10,000.00. The applicable portion of said fee shall be due and payable at the end of each investment quarter.

Should the Investor issue debt and select a bond proceeds investment strategy that incorporates a flexible repurchase agreement or other structured investment, fees will be determined by any applicable I.R.S. guidelines and industry standards.

Should the Investor request assistance with monthly investment portfolio accounting, additional fees shall apply. Said fee shall not exceed $5,000.00 per year.

Should the Investor request assistance for a primary bank depository services contract request for proposal additional fees may apply. Said fee shall not exceed $5,000.00 per request for proposal.

Said fee includes all costs of services related to this Agreement, and all travel and business expenses related to attending regularly scheduled occasional meetings. With pre-trip Investor approval, the Advisor may also request reimbursement for special meeting or event travel and business expenses. The obligation of the Advisor to pay expenses shall not include any costs incident to litigation, mandamus action, test case or other similar legal actions.

Any other fees retained by Advisor in the performance of its duties shall be disclosed to the Investor.

City of Texarkana, Texas

Version: G
Update Date: 10/6/2014 8:55 AM

Briefing Sheet

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-123 authorizing the City Manager to execute a lease/purchase agreement with Key Government Finance, Inc., for the replacement of two (2) existing heating hot water boilers and three (3) existing hot water pumps. The maximum cost of this agreement to all parties will not exceed $358,249.92 over the agreement term.

Briefing: 10/13/2014 **Public Hearing:** **Second Briefing:** **Council Vote:** 10/27/2014

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:
Not Applicable

Executive Summary and Background Information:
The Intergovernmental Advisory Committee (IAC) for Bi-State Justice Center previously approved the replacement of 2 boilers and 3 hot water pumps. Financing for this project, which has a base cost of $315,589.00, has been proposed by Key Government Finance, Inc., on a 7 year term, with an interest rate of 3.6626%, resulting in a required monthly payment of $4,264.88. The total cost of the project with financing cost included is $358,249.92. The governing bodies of each IAC participant are asked to take action on their participation in this agreement. Each participant will pay for its share of the agreement through its fiscal year 2015 and following contributions to the operations of the Bi-State Justice Center. Funds have already been appropriated in the city's budget for fiscal year ending September 30, 2015 to pay for the City's share of the 2015 Bi-State Justice Center budget.

Potential Options:
- Approve the resolution to authorize the City Manager to execute the lease/purchase agreement.
- Deny approval of the resolution.

Fiscal Implications:
Contributions to the overall operations of the Bi-State Justice Center are approved annually in the City's budget process. The appropriation of funds in the City's fiscal year 2015 budget is sufficient to cover the City's share of this agreement, which is estimated to be approximately $12,293.20 (24.02%).

Staff Recommendation:
Staff recommends approval of this ordinance.

Advisory Board/Committee Review:
Intergovernmental Advisory Committee

Board/Committee Recommendation:
Intergovernmental Advisory Committee recommends approval of this lease/purchase agreement.

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:
July 9, 2014 IAC minutes are attached.

Attachments

a. Goals and Perspectives (DOCX)
b. Resolution No. 2014.123doc (DOC)
c. Lease Documents (PDF)
d. Intergovernmental Advisory Committee Minutes (PDF)

Staff Coordination

Finance Department Charlie Bassett Department Head Review Completed 10/02/2014 9:04 AM
Finance Department Charlie Bassett Finance Review Completed 10/02/2014 9:04 AM
Police Dan Shiner Review Completed 10/02/2014 10:48 AM
Public Information Officer Lisa Thompson PIO Review Completed 10/02/2014 2:32 PM
City Manager John Whitson City Manager Review Completed 10/06/2014 8:55 AM
City Council Pam Burns Meeting Pending

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives [Revision 1] (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

RESOLUTION NO. 2014 - 123

A RESOLURION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE/PURCHASE AGREEMENT WITH KEY GOVERNMENT FINANCE, INC., FOR THE REPLACEMENT OF TWO (2) EXISTING HOT WATER BOILERS AND THREE (3) EXISTING HOT WATER PUMPS AT THE BI-STATE JUSTICE CENTER, AT A COST NOT TO EXCEED THREE HUNDRED FIFTY-EIGHT THOUSAND TWO HUNDRED FORTY-NINE AND 92/100 DOLLARS ($358,249.92) OVER THE SEVEN (7) YEAR TERM OF THE AGREEMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Intergovernmental Advisory Committee for the Bi-State Justice Center has recommended that infrastructure improvements should be made at that facility, and

WHEREAS, the City of Texarkana, Texas participates in the operation of the Bi-State Justice Center, along with the City of Texarkana, Arkansas and Bowie County, Texas, and

WHEREAS, the recommendation of the Intergovernmental Advisory Committee is to accept the bid from Aire One Services to replace two (2) existing 4,000 MBH Heating Hot Water Boilers and three (3) existing Hot Water Pumps with RBI Model No. FB 1950 Hot Water Boilers and associated Hot Water Pumps at a cost of Three Hundred Fifteen Thousand Five Hundred Eighty-Nine and No/100 ($315,589.00), and

WHEREAS, the recommendation of the Intergovernmental Advisory Committee is to finance this project through a lease/purchase agreement with Key Government Finance, Inc., for a lease period of seven (7) years, at an interest rate of 3.6626%, resulting in a total cost for the lease term not to exceed Three Hundred Fifty-Eight Thousand Two Hundred Forty-Nine and 92/100 dollars ($358,249.92), and

WHEREAS, funds for the first year payments on this agreement are included in the Bi-State Justice Center's current year budget, and

WHEREAS, funds for the City of Texarkana Texas portion of this agreement are appropriated in the City's budget for the fiscal year ended September 30, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Manager is hereby authorized to execute an agreement on behalf of the Bi-State Justice Center for the replacement of two (2) Heating Hot Water Boilers and three (3) Hot Water Pumps, with Key Government Finance, Inc., in the form of a lease/purchase agreement, with a term of seven (7) years, at an interest rate of 3.6626%, resulting in a total cost over the term of the agreement not to exceed three hundred fifty-eight thousand two hundred forty-nine and 92/100 dollars ($358,249.92).

SECTION 2: That the City of Texarkana, Texas participation in this agreement is on behalf of the Bi-State Justice Center, and accordingly, is contingent upon participation by the City of Texarkana, Arkansas and Bowie County, Texas.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of October, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

August 25, 2014

To: City of Texarkana

Key Government Finance, Inc.
1000 South McCaslin Blvd.
Superior, CO 80027
720-304-1285, 1479 (FAX)

Key Government Finance is pleased to present the following proposal for the transaction described below:

LESSOR: Key Government Finance, Inc.

LESSEE: City of Texarkana

PROPERTY: Trane HVAC Solution

EXPIRATION: September 25, 2014

LEASE QUOTE:

Amount	Rate	Payments	Factor	Pmts / Year	Term	Adv. / Arr.
$ 315,589.00	3.3055%	$5,713.66	.01810476	12	5 years	Arrears
$ 315,589.00	3.6626%	$4,264.88	.01351402	12	7 years	Arrears

LEASE: This is a tax-exempt, municipal government lease with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance and taxes, are paid by Lessee for the term of the lease.

NOTES: Transaction must fully execute or fund to escrow by lease proposal expiration date.

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below. If you wish to accept this proposal, please do so by signing below and returning this proposal to me via FAX or e-mail. Upon receipt of this proposal, Lessor will promptly begin its credit, collateral and essential use review process.

Sincerely,

Eric Meyer
720-304-1146
eric.meyer@key.com

Proposal Accepted by Lessee:
By:
Title:
Date:

Key Government Finance, Inc.
Financing Application

Borrower's Legal Name as Shown on Audited Financials:	Bi-State Justice Center
If Borrower's Parent is Different, Input Parent Name Here:	City of Texarkana, AR, City of Texarkana, TX
Website to Obtain 3 years of Audited Financials Found At:	& Bowie County, TX

Street Address	100 N. State Line		
City	Texarkana,		
State	Texas	*Invoices to be sent to:*	BI-STATE JUSTICE
Zip Code	75501	Contact	LARRY VADEN
Contact	Larry Vaden	Department	MAINTENANCE
Phone Number	903-798-3000	Address	100 N STATE LN BOX4
Fax Number	903-798-3139	City, State, Zip	TEXARKANA, TX 75501
Email	lvaden@txkusa.org	Phone & Fax Number	9037983000 / 9037983139
EIN (*Required*)		Email	LVADEN@TXKUSA.ORG
		Special Instructions	

Double-clicking on a response box will allow you to add or remove a check mark

1) Have you ever defaulted or non-appropriated on a lease purchase, loan or bond obligation? Yes: ☐ No: ☒
2) Are you currently operating under emergency financial/fiscal management or have you in the past 3 years? Yes: ☐ No: ☒
3) Are there any known issues that could impact the future repayment of this financing? Yes: ☐ No: ☐
4) Will any loan or grant proceeds be used as the dedicated source of repayment for this financing? Yes: ☐ No: ☒
5) Have you issued or do you reasonably intend to issue more than $10MM in tax exempt debt during the calendar year? Yes: ☐ No: ☒
6) For any payments due in your current FY, have those payments been formally appropriated? Yes: ☒ No: ☐
   If no or if your 1st payment is due in next fiscal year, has this been formally approved by board resolution? Yes: ☐ No: ☐
7) Will payments be made from your General Fund? Yes: ☐ No: ☒
   If no, which fund & provide page in most recent audit where found? Bi State Fund. Audit Attached.
8) Will any portion of the financed property be used by a private corporation or individual? Yes: ☐ No: ☒
   If Yes, what % will be used by a private corporation or individual?
9) Do you operate under home-rule (a charter)? Yes: ☐ No: ☐ Unsure: ☒
10) Will the proceeds of this lease be used entirely for software? Yes: ☐ No: ☒
   If "Yes", will the software be installed on equipment that you own or are financing? Own: ☐ Financed: ☐
11) Will any portion of the financed property be affixed to real property? Yes: ☒ No: ☐
12) Are you self insured for property damage? Yes: ☒ No: ☐
13) Are you self insured for liability? Yes: ☒ No: ☐
14) Are you a member of a managed risk pool for insurance? Yes: ☒ No: ☐
15) Is this replacing equipment, expanding an existing system or completely brand new? Replacement: ☒ Expansion: ☐ New: ☐
   If replacement, what is the age of the equipment it is replacing? 30+ YRS.
   If replacement or expansion, is the existing equipment paid off? YES

16) What is your population or enrollment?	350	As of what date?	9/2/2014
17) What is your tax-based assessed value?		As of what date?	

18) Equipment/Product Description (*please refrain from using acronyms or part numbers*):

RBI THERMAL EFFICIENT BOILERS

19) What is the purpose of this acquisition, what makes it essential & what benefits are expected (*eg, cost savings, productivity, functionality, etc.*)?

COST SAVINGS WILL PROVIDE FUNDING NEEDED TO LEASE PURCHASE NEW EQUIPMENT. OUR EXISTING HEATING SYSTEM IS AT BEST 50% EFFICIENT. NEW THERMAL RBI BOILERS WILL PROVIDE HEAT FOR YEARS TO COME.

Submitted By (Name):	LARRY VADEN	Title:	BUILDING MANAGER
Signature	Larry Vaden	Date:	9/2/2014

4507 WILLOW BEND, SUITE B
TEXARKANA, TEXAS 75503

903.792.0977
FAX 903.792.1015

AR-2108454
TACLA-022525C

AireOne SERVICES
Air Conditioning · Heating · Refrigeration
Commercial · Residential · Industrial

August 12, 2014

Bi-State Justice Center
Attn: LARRY VADEN
100 Stateline Avenue
Box 4
Texarkana, Texas 75501

RE: Budget Pricing; Boiler Replacement

AireOne Services is pleased to give budget pricing for the replacement of (2) existing 4,000 MBH Heating Hot Water Boilers and (3) existing Hot Water Pumps. We will provide the removal and disposal of existing boilers and pumps. Electrical and piping as necessary for new boilers and pumps installation.

We will connect boilers to existing breaching vent and new boiler controls to existing building controls that will enable/disable boilers.

Here are (3) Boiler options with pricing:

(A) RBI; Model No: MB2000 up to 88% thermal efficiency $378,644.00
plus any applicable tax

(B) RBI; Model No: FB1950 up to 85% thermal efficiency $315,589.00
plus any applicable tax

(C) RBI; Model No: DB1950 up to 85% thermal efficiency $309,989.00
plus any applicable tax

All work to be performed during standard working hours;

8:00 A.M.-5:00 P.M. Monday through Friday

Thank you,

GARY WHITEHEAD

INTERGOVERNMENTAL ADVISORY COMMITTEE MINUTES

Meeting Minutes
July 9, 2014

A MEETING OF THE INTERGOVERNMENTAL ADVISORY COMMITTEE WAS HELD AT 3:30 PM. ON WEDNESDAY, JULY 9, 2014, ON THE FIRST FLOOR OF THE BI-STATE JUSTICE BUILDING LOCATED AT 100 N. STATELINE AVENUE, TEXARKANA, TEXAS, IN THE TEXARKANA, ARKANSAS POLICE DEPARTMENT (TAPD) TRAINING ROOM.

MEMBERS PRESENT: IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones, Texarkana, Arkansas Mayor N. Wayne Smith, Texarkana, Texas Councilman Bill Miller, Texarkana, Texas Councilwoman Tina Veal-Gooch, and Bowie County Commissioner Tom Whitten.

OTHERS PRESENT: Larry Vaden, Glenn Greenwell, Jessica Hyman, TyRhonda Henderson, Charles Bassett, Dan Shiner, Ryan Durham, John Whitson, Bob Harrison, and Heather Soyars.

ABSENT: Bowie County Judge Sterling Lacy and Texarkana Chamber of Commerce DeMita Torrans.

AGENDA ITEM #1 – **Call to Order**

IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones called the meeting to order.

AGENDA ITEM #2 – **Consider and take action to approve the minutes from the June 5, 2014 meeting.**

Motion made to approve the Minutes of September 25, 2013.

Motion made by: Texarkana, Texas Councilwoman Tina Veal-Gooch
Second by: Texarkana, Arkansas Mayor N. Wayne Smith
Motion carried

AGENDA ITEM #3 – **Consider and take action to purchase new boilers for the Bi-State Justice Building.**

Bi-State Justice Building Manager Larry Vaden said the he sent out a communications stating the window of opportunity had come and gone to purchase and install the boilers this year. He said he believed this was something that needed to be ready to go January 1, 2015. There was a lot of preparation to be done before the boilers could be installed.

Finance Director Jessica Hyman said the boilers were already in the budget for 2014.

Texarkana, Texas Councilwoman Tina Veal-Gooch said one reason the IAC waited so long on the boilers was because Bowie County did not approve the Bi-State budget. She said Judge Lacy was going to ask the County Commissioners if that line item for the boilers could be pulled out of the budget and approved.

Texarkana, Arkansas Mayor N. Wayne Smith made the motion to table this item until it was presented to the Bowie County Commissioners.

Motion made by: Texarkana, Arkansas Mayor N. Wayne Smith
Second by: Texarkana, Texas Councilman Bill Miller
Motion carried

AGENDA ITEM #4 – **Consider and take action on the request for new Dispatch Consoles, Communications Controller and infrastructure equipment for Texarkana, Texas and Bowie County.**

Texarkana, Texas Police Chief Dan Shiner said on behalf of the LEAC, he wanted to give a report. He said at the last meeting the IAC heard a real doom and gloom presentation by Motorola Solutions. He said on June 23, 2014 there was a lightning strike on the tower at the water plant on New Boston Road. A notification was sent to the CRC manager but he was on vacation and did not receive the notification. Chief Shiner said when the strike knocked the power out it went on emergency generator and then on June 24, 2014, a low fuel notification came in but went to the same phone number. On June 25, 2014, we had a catastrophic failure of the entire system. It included AWINS and was out for about 45 minutes. A part had to be replaced and it was the last part Motorola had. The part was installed but there were still console problems. It was back online on July 1, 2014. After that, he contacted Motorola to meet with CRC, Texarkana, Texas and Bowie County.

Texarkana, Texas City Manager John Whitson said after listening to the presentation and understanding the age and the parts may become more and more difficult to come by. He looked at this episode that occurred as a godsend and it did not happen during a natural disaster when a lot of people would not be able to communicate. He said he thought it was very critical and he would have a project officer and Motorola make a presentation to the City Council and approve a resolution for this process to move forward replacing the equipment on the Texas-side through the whole county. He said he would work with Motorola on a payment plan and it would affect budgets for a few years. He said there were about 25 agencies on the system. He would work to update all the interlocal agreements and arrive at a financing scheme that the user agencies would be user fees.

Texarkana, Texas Councilman Bill Miller asked if he IAC needed to be involved with this.

Texarkana, Texas City Manager John Whitson said he did not believe so. He was confident the Texas-side and Bowie County would be able to take care of it. He said in case of failure for either side of Texarkana, the system would be separate but it would be interoperable. He said each system could be the back up to the other.

Texarkana, Arkansas Police Chief Bob Harrison said TAPDs system was AWINS and it could stand alone. It was important both systems could work together.

Texarkana, Texas City Manager John Whitson said one problem he had about accepting the AWINS offer was that it was regulated by someone in the state government and he did not know how that would go or if they would change their financing structure or the change the user fee amount. He would rather be in control of the future cost wise.

NO ACTION TAKEN

IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones said the IAC members and supporting staff needed to start working on the FY2015 Bi-State Budget and suggested the IAC meet around the first of August, 2015.

AGENDA ITEM #5 – **Adjourn**

Motion made by: Texarkana, Texas Councilman Bill Miller
Second by: Bowie County Commissioner Tom Whitten
Motion carried

City of Texarkana, Texas

Version: D

Briefing Sheet

Update Date: 10/6/2014 3:20 PM

Lead Department: City Manager **Action Officer:** John Whitson, City Manager

Subject: Resolution No. 2014-124 setting the 2015 City Council Meeting Regular Schedule and City Holidays.

Briefing:	Public Hearing:	Second Briefing:	Council Vote:
10/13/2014	10/27/2014	November 10, 2014	11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City Council annually considers and approves the schedule of regular meetings of the city council. The schedule also incorporates the city holidays to ensure close coordination of the meeting schedule with the city holidays schedule. While the city charter requires the city council meet monthly in regular session the city staff recommends continuation of twice monthly meetings to ensure transparency of all city business conducted by the city council.

Potential Options:

- Approve the schedule as recommended
- Amend the schedule to accommodate city council requirements

Fiscal Implications:

None

Staff Recommendation:

Approve the schedule as presented

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)

City of Texarkana, Texas

b. 2014-124 RES Setting 2015 City Council Regular Meeting Schedule and City Holidays (DOC)
c. 2014-124 ATTH 01 2015 Holiday and Council Meeting Schedule (PDF)

Staff Coordination

City Manager John Whitson Department Head Review Completed 10/01/2014 10:49 AM
Municipal Court Jean Ann Yeager Review Pending
Public Information Officer Lisa Thompson Review Completed 10/01/2014 10:50 AM
Police Dan Shiner Review Completed 10/01/2014 10:59 AM
Municipal Prosecutor Deborah Jones Review Completed 10/01/2014 11:07 AM
Information Technology Bobby Bean Review Completed 10/01/2014 11:09 AM
Planning and Community Development David Orr Review Completed 10/01/2014 11:09 AM
Public Works Department Kyle Dooley Review Completed 10/01/2014 11:13 AM
Parks, Recreation & Health Robby Robertson Review Completed 10/01/2014 11:38 AM
Finance Department Charlie Bassett Review Completed 10/01/2014 11:43 AM
Building Code Administration Lynn Henry Review Completed 10/01/2014 12:26 PM
Human Resources Jim Powell Review Completed 10/01/2014 1:05 PM
Fire Department Eric Schlotter Review Completed 10/01/2014 1:14 PM
Metropolitan Planning Organization JoAnne Gray Review Completed 10/02/2014 8:44 AM
Water Utilities Bill King Review Completed 10/02/2014 11:52 AM
Assistant City Manager Shirley Jaster Review Pending

City Manager Jennifer Evans Review Pending
City Manager City Manager Review Pending
City Council Pam Burns Meeting Pending

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☐	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☑	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1201 : Res. No. 2014-124 Setting 2015 City Council Regular Meeting Schedule and Holidays)

RESOLUTION NO. 2014 - 124

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SETTING THE 2015 CITY COUNCIL REGULAR MEETING SCHEDULE AND CITY HOLIDAYS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in accordance with Article II, Section 8 of the city charter the city council is required to meet at least monthly in regular session at the city hall on a date as determined by the city council; and

WHEREAS, to continue to provide for transparency in local government the city council generally meets twice monthly in regular session to conduct the city's business and consider policy items as presented and recommended by the city staff; and

WHEREAS, to provide for public access to local government the city council includes an opportunity for citizens to address the city council in a public forum setting during each regular meeting of the city council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Adopts the attached 2015 Schedule of City Council Meeting and City Holidays; and

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

2015 City of Texarkana, Texas Holiday and Council Meeting Schedule Adopted 24 NOV 14

DAY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	**HOLIDAY**	SUNDAY	SUNDAY								SUNDAY	
2								SUNDAY				
3				**HOLIDAY**	SUNDAY		**HOLIDAY**					
4	SUNDAY									SUNDAY		
5				SUNDAY			SUNDAY					
6									SUNDAY			SUNDAY
7						SUNDAY			**HOLIDAY**			
8		SUNDAY	SUNDAY			**MEETING**					SUNDAY	
9		**MEETING**	**MEETING**					SUNDAY			**MEETING**	
10					SUNDAY			**MEETING**				
11	SUNDAY				**MEETING**					SUNDAY	**HOLIDAY**	
12	**MEETING**			SUNDAY			SUNDAY			**MEETING**		
13				**MEETING**			**MEETING**		SUNDAY			SUNDAY
14						SUNDAY			**MEETING**			**MEETING**
15		SUNDAY	SUNDAY								SUNDAY	
16								SUNDAY				
17					SUNDAY							
18	SUNDAY									SUNDAY		
19	**HOLIDAY**			SUNDAY			SUNDAY					
20									SUNDAY			SUNDAY
21						SUNDAY						
22		SUNDAY	SUNDAY			**MEETING**					SUNDAY	
23		**MEETING**	**MEETING**					SUNDAY			**MEETING**	
24					SUNDAY			**MEETING**				**HOLIDAY**
25	SUNDAY				**HOLIDAY**					SUNDAY		**HOLIDAY**
26	**MEETING**			SUNDAY	**MEETING**		SUNDAY			**MEETING**	**HOLIDAY**	
27				**MEETING**			**MEETING**		SUNDAY		**HOLIDAY**	SUNDAY
28						SUNDAY			**MEETING**			**HOLIDAY**
29			SUNDAY								SUNDAY	
30								SUNDAY				
31					SUNDAY							

Attachment: 2014-124 ATTH 01 2015 Holiday and Council Meeting Schedule (1201 : Res. No. 2014-124

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 9/15/2014 10:51 AM

Lead Department: Assistant City Manager **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2014-115 rezoning the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS, located at 6507 Summerhill Road. Planned Development-Office to Single Family 1. Owen Dickeson, applicant. Chad Raney, agent.

Briefing: 10/13/2014 **Public Hearing:** 10/13/2014 **Second Briefing:** October 27, 2014 **Council Vote:** 11/10/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not applicable

Executive Summary and Background Information:

Z-14-9: This is a request by Owen Dickeson, owner, and Chad Raney, agent, to rezone the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS, located at 6507 Summerhill Road from Planned Development-Office to Single Family-1. A residence is currently located on this property.

The adjacent zoning is Single Family-1 to the north, south and west and Office to the east. The adjacent land usage is residences to the north and south, vacant land and residences to the west and vacant property and office with a parking lot to the east across Summerhill Road.

The Comprehensive Plan has designated this as a low density residential area.

This property was rezoned from Single Family-1 to Planned Development-Office in June, 2013. The proposed use at that time was a law office. A law office never opened at this location. The property has since been sold for residential use and the new owner is asking that the property be rezoned back to Single Family-1 for residential use.

All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

None

Staff Recommendation:

Since the Comprehensive Plan has designated this as a low density residential area, staff recommends for approval of the rezoning back to the Single Family-1 zoning district.

City of Texarkana, Texas

Advisory Board/Committee Review:
Item was heard at the September 2, 2014 Planning and Zoning Commission meeting.
Board/Committee Recommendation:
The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:
September 2, 2014

Attachments

a. Goals and Perspectives (DOCX)
b. Ord. # 2014-115 (DOCX)
c. Maps for Ord. # 2014-115 (PDF)
d. Exhibit "A" to attach to Ord. # 2014-115 (PDF)

Staff Coordination

Assistant City Manager Shirley Jaster Department Head Review Completed 09/11/2014 2:30 PM
Public Information Officer Lisa Thompson PIO Review Completed 09/11/2014 3:17 PM
City Manager John Whitson City Manager Review Completed 09/12/2014 9:22 PM
City Council Jennifer Evans Meeting Completed 09/26/2014 11:25 AM

Meeting History

09/22/14 City Council MOVED FORWARD Next: 10/13/14
Shirley Jaster briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

NA	Select One By Clicking Here

Other Potential Impacts:

None applicable

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☑	Sign Posted

Other:

Attachment: Goals and Perspectives (1191 : Ord. No. 2014-115 Z-14-9: 6507 Summerhill Road. PD-O to SF-1)

Z-14-9

ORDINANCE NO. 2014-115

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING THE EAST 250' OF A 4.2 ACRE TRACT OF LAND BEING PART OF THE J.W. FORT HRS AND THE J.W. LANE HRS, LOCATED AT 6507 SUMMERHILL ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS FROM PLANNED DEVELOPMENT-OFFICE (PD-13-1) TO SINGLE FAMILY-1; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS (Exhibit "A"), located at 6507 Summerhill Road in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1;** and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas **voted unanimously five (5) to zero (0) to recommend the application for rezoning** from **Planned Development-Office to Single Family-1** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Planned Development-Office to Single Family-1** is in the best interest of the public health, safety, morals and general welfare of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS (Exhibit "A"), located at 6507 Summerhill Road in the City of Texarkana, Bowie County, Texas, from **Planned Development-Office to Single Family-1.**

SECTION 2: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 10th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: Maps for Ord. # 2014-115 (1191 : Ord. No. 2014-115 Z-14-9: 6507 Summerhill Road. PD-O to SF-1)

Attachment: Maps for Ord. # 2014-115 (1191 : Ord. No. 2014-115 Z-14-9: 6507 Summerhill Road. PD-O to SF-1)

EXHIBIT "A"

The east 250' of the following:

All that certain tract or parcel of land, out of the J. W. FORT H.R. SURVEY, and also out of the J. W. LANE H.R. SURVEY, in BowieCounty, Texas, and described by metes and bounds as follows:
BEGINNING at a point in the line between the J. W. Fort and the J. W. Lane H.R. Surveys, said point being 295.6 feet North of the Southeast corner of the J. W. Fort H.R. Survey;
THENCE North 80 deg. and no minutes East, 198 feet to the West line of the Summerhill Road;
THENCE North 13 deg. and 0 minutes West 213 feet with the West line of Road to the S.E. corner of Mitchell's 5 acre tract;
THENCE South 80 deg. 0 min. West at 150 feet, the line between the J. W. Fort and J. W. Lane H.R. Surveys, Continuing South 80 deg. 0 min. West 1004 feet in all, to the S.W. corner of said Mitchell tract;
THENCE South 216 feet to a point;
THENCE North 80 deg. 0 min. East 854 feet to the place of beginning;
CONTAINING Five (5) acres of land.
And being 4.15 acres in the J. W. Fort H.R. Survey, and 0.85 acres in the J. W. Lane H. R. Survey, in Bowie County, Texas.

SAVE AND EXCEPT THE 0.804 acre tract of land as follows:

DESCRIPTION OF PROPERTY:

All that certain tect or parcel of land being a part of the J. W. FORT HEADRIGHT SURVEY, A-218, Texarkana, Bowie County, Texas and being more particularly described by metes and bounds as follows:

BEGINNING at an iron bar found in place at the Northwest corner of a certain 5.0 acre tract of land heretofore conveyed to James W. Sherrer and wife, Mary R. Sherrer, by deed from C. T. Wilson, Sr. of record in Volume 384, Page 284 of the Deed Records of Bowie County, Texas;

THENCE - N. 78° 48' 49" E., 128.82 ft. with the North boundary line of the above mentioned Sherrer tract to a 1/2" reinf. steel set for corner;

THENCE - S. 11° 38' 22" E., 210.57 ft. to a 1/2" reinf. steel set for corner in the North boundary line of Carrato's 2nd Addition to the City of Texarkana, Texas, plat of record in Volume 1211, Page 122 of the Deed Records of Bowie County, Texas;

THENCE - S. 79° 00' 01" W., 157.03 ft. with the above mentioned North line of Carrato's 2nd Addition to a 3/8" iron pin found in place at the Northwest corner of said Carrato's 2nd Addition;

THENCE - S. 00° 00' 57" W., 223.00 ft. to an iron pin found in place at the Southwest corner of the above mentioned Carrato's 2nd Addition, same being in the North boundary line of Clear Creek Road;

THENCE - S. 79° 10' 06" W., 15.30 ft. to an axle found in place at the Southeast corner of Oak Forest No. 1 Addition to the City of Texarkana, Texas;

THENCE - N. 00° 02' 31" W., 223.83 ft. to a 1/2" reinf. steel found in place;

THENCE - N. 00° 20' 04" E 214.26 ft to the Point of Beginning and containing 0.804 acres of land, more or less. Basis of bearings is based on South boundary line of Summerlane Estates (Rev.).

EXHIBIT "A"

City of Texarkana, Texas

Version: A
Update Date: 9/12/2014 9:26 PM

Briefing Sheet

Lead Department:	Assistant City Manager			**Action Officer:**	Debbie Burk,		
Subject:	Ordinance No. 2014-116 amending PD-02-3 for site plan approval to allow the construction of a retail department store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane. Steve Avard, applicant. Kayla Wood, MTG Engineering, agent.						
Briefing: 10/13/2014	**Public Hearing:**	10/13/2014		**Second Briefing:**	October 27, 2014	**Council Vote:**	11/10/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:
Not applicable.

Executive Summary and Background Information:

Amendment to PD-02-3: This is a request by Steve Avard, owner, and Kayla Wood, MTG Engineers, agent, for site plan approval to allow the construction of a Big Lots Department Store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane. The present use is a vacant tract of land. It should be noted that this property must be re-platted into a separate lot before building permits can be issued.

The adjacent zoning is PD-General Retail to the north and east, General Retail to the south and Agriculture to the west. The adjacent land use is vacant land to the north and west, a shopping center (Texarkana Pavilion) to the south and the Boot Barn to the east.

This property was rezoned to Planned Development-General Retail in 2002. The PD designation was placed on the property to provide a consistent look to the overall development of the shopping center. Gibson Lane is adjacent to the back side of the shopping center and screening of dumpsters and loading docks will be an important consideration of the site plan.

The applicant has provided a site plan which shows the following:

- A 29,992 square foot building with elevations to match existing Kohl's shopping center.
- 167 parking spaces are shown with 2 loading docks inside the detailed area which meets City parking regulations.
- The building will be adjacent to existing Boot Barn store.
- Access to the store will be through the existing shopping center.

All notification and application requirements have been met to consider this request.

Potential Options:

None

Fiscal Implications:

None

Staff Recommendation:

Staff recommends for approval of the site plan with the following stipulations:

1. All city codes be met including but not limited to: fire hydrants, fire lanes, parking surface, parking spaces (size and number), truck berths, drives and turn radii.
2. The exterior façade of the new Big Lots building along Gibson Lane be similar to existing buildings (i.e. Boot Barn, Kohl's) as to materials and trim.
3. Signage is not shown on site plan. It is suggested to add to existing signage. If a monument style along Gibson Lane is desired a size will need to be determined.
4. The loading dock area at the back of the building be screened from Gibson Lane by a painted concrete wall divider similar to Kohl's.

Advisory Board/Committee Review:

Item was heard at the September 2, 2014 Planning and Zoning Commission meeting.

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with the following stipulations:

1. The exterior façade of the new building along Gibson Lane will be similar to existing buildings as to materials and trim.
2. Any proposed signage will be added to existing signage.
3. The loading dock area at the back of the building will be screened from Gibson Lane by a painted concrete wall divider.
4. Access to the store will be through the existing shopping center.
5. All city codes will be met including but not limited to: fire hydrants, fire lanes, sprinkler system, parking surface, parking spaces (size and number), truck berths, drives and turn radii.

Advisory Board/Committee Meeting Date and Minutes:

September 2, 2014.

Attachments

a. Goals and Perspectives (DOCX)
b. Ordinance No. 2014-116 (DOCX)
c. 2014-116 Elevations for Big Lots (PDF)
d. Photos of existing signage (PDF)
e. Photo samples of proposed exterior facade (PDF)
f. Memos from departments and utilities (PDF)
g. Plat (PDF)
h. Maps for Ord. # 2014-116 (PDF)
i. Site Plan for Ord. # 2014-116 (PDF)
j. 2014-116 Elevations for Big Lots-Front & Back Walls (PDF)

Staff Coordination

City of Texarkana, Texas

Assistant City Manager Shirley Jaster Department Head Review Completed 09/11/2014 2:35 PM
Public Information Officer Lisa Thompson PIO Review Completed 09/11/2014 3:17 PM
City Manager John Whitson City Manager Review Completed 09/12/2014 9:26 PM
City Council Jennifer Evans Meeting Completed 09/26/2014 11:25 AM

Meeting History

09/22/14 City Council MOVED FORWARD Next: 10/13/14
Kayla Wood, of MTG Engineering, briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☐	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

NA	Select One By Clicking Here

Other Potential Impacts:

None applicable

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☑	Sign posted

Other:

Amendment to
PD-02-3

ORDINANCE NO. 2014-116

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-02-3 (PLANNED DEVELOPMENT-GENERAL RETAIL) FOR SITE PLAN APPROVAL TO ALLOW THE LOCATION OF A RETAIL DEPARTMENT STORE ON LOT 1A AND PART OF LOT 1B, CLEARWATER CREEK ADDITION, LOCATED AT 4223 GIBSON LANE IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the **approval of a site plan to allow the location of a retail department store** on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of five (5) to zero (0) to recommend approval of the petition for the request for the site plan to allow the location of a retail department store** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan (Exhibit "A") submitted to allow a retail department store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane in the City of Texarkana, Texas, Bowie County, Texas, be and is hereby approved and hereby amends PD-02-3(GR).

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. The exterior façade of the new building along Gibson Lane will be similar to existing buildings as to materials and trim.
2. Any proposed signage will be added to existing signage.
3. The loading dock area at the back of the building will be screened from Gibson Lane by a painted concrete wall divider.
4. Access to the store will be through the existing shopping center.

5. All city codes will be met including but not limited to: fire hydrants, fire lanes, sprinkler system, parking surface, parking spaces (size and number), truck berths, drives and turn radii.

SECTION 2: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

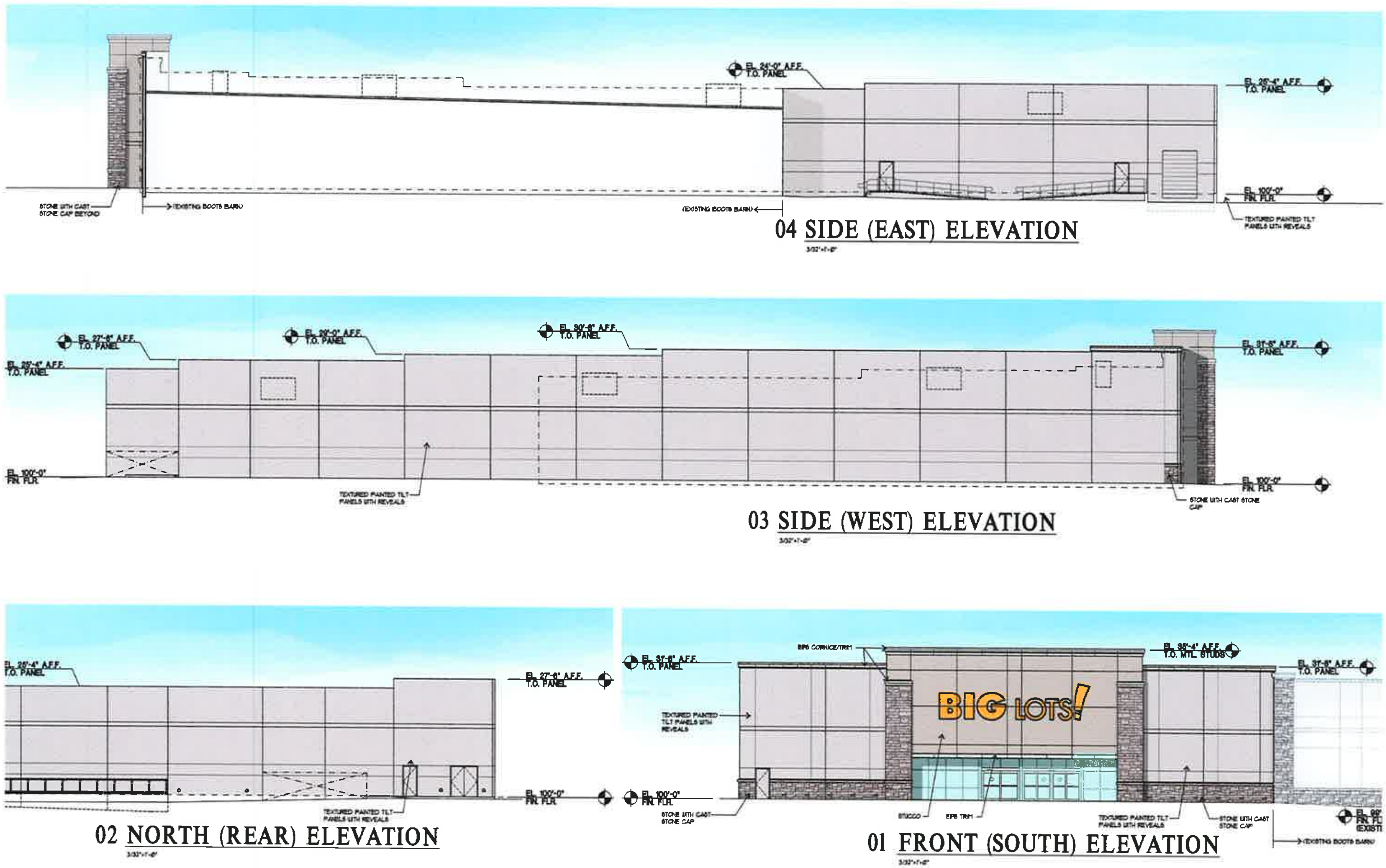
SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 10th day of November, 2014.

ATTEST:

______________________________ ______________________________

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR



RICHMOND RANCH PHASE III TEXARKANA, TEXAS

DEEPWATER CREEK TEXARKANA, LLC.

EL-01

SCALE: 3/32"=1'-0" JOB#: 13-074 ISSUE DATE: 9/05/14

APPROVED BY: ____________ DATE: ________


PETSMART
KOHL'S
CiCi's
Pizza
Office DEPOT

Attachment: Photos of existing signage (1192 : Ord. No. 2014-116 Amendment to PD-02-3 for site plan approval at 4223 Gibson Ln. (Big Lots))

Exterior of proposed Big Lots will match above Boot Barn and Kirkland's exterior

Texarkana Water Utilities
801 Wood Street, P.O. Box 2008, Texarkana, Texas 75504
(903) 798-3800 Phone
(903) 791-0724 Fax

Memorandum

To: Shirley Jaster, Assistant City Manager, City of Texarkana, Texas

From: J.D. Phillips, P.E., Director of Engineering, TWU JDP

Date: August 20, 2014

Subject: ***Proposed Site Plan Review - 4223 Gibson Lane, Clearwater Creek Addition***

The Utility staff has reviewed the above referenced proposed site plan and has the following comments:

1. There is an existing eight inch (8") water main along the south side of Gibson Lane and there is an existing eight inch water main across the Clearwater Creek Addition in front of the existing building that can be extended.

2. There is an existing eight inch (8") sanitary sewer main across Clearwater Creek Addition in front of the existing build that can be extended.

3. The size and location of the existing water and sanitary sewer mains have not been field verified. The developer's representative shall field verify the size and location of the existing utilities before designing or constructing extensions of the system.

4. The Utility reserves the right to request additional utility easements upon review of the utility plans.

5. Fire hydrants shall be located as per the requirements of the Texarkana, Texas Fire Department.

If you should have any questions or require further information, please do not hesitate to contact me.

xc: William D. King, Jr., Executive Director, TWU
Gary L. Smith, P.E., Design Engineer, TWU
David Latham, GIS Manager, TWU

sjastr390.wpd

Printed on Recycled Paper

TEXARKANA TEXAS FIRE DEPARTMENT
Fire Chief Eric Schlotter
220 Texas Boulevard, Texarkana, TX 75503 • 903-798-3994 • Fax 903-793-4731

Re-plat review

To: Shirley Jaster, Assistant City Manager

FROM: Kenneth Steele, Fire Inspector; Texarkana, Texas Fire Dept.

DATE: 21 August, 2014

SUBJECT: Lot 1 and Lot 2 Clearwater Creek Addition

Ms.Jaster:

Address
The numeric characters of the buildings' address shall be posted of material not less than 4-inch, but shall be of sufficient size that the numbers are discernible from the street of address.
If a ground sign is to be installed at the front of the property, the numeric address should be posted on it in such a manner that it can be recognized from approaching directions.
The address for the adjacent building is Gibson Lane; the address needs to be posted and visible on the Gibson Lane side also.

Fire Lane
Local ordinance requires that a fire lane be provided for all occupancies when all parts of the building are not within 150 feet of a public street or designated fire lane. The fire lane shall be installed in accordance with Texarkana, Texas City Ordinance # 141-2000; https://library.municode.com/index.aspx?clientId=10286 . Minimum turning radii shall conform to an AASHTO WB-40 vehicle through said radius without infringing on areas outside the fire lane. **A fire lane around the structure is required.**

Water Supplies for Fire Protection
The International Fire Code requires an approved water supply for fire protection for structures or portions of structures constructed or moved into the jurisdiction. The fire flow requirements for those structures shall be based on the ISO Needed Fire Flow Formula. Where a portion of the structure is more than 400 feet for non- sprinklered buildings or 600 feet for fully sprinklered buildings from a fire hydrant on a fire apparatus access or public road as measured by hose lay around the exterior of the structure, on site fire hydrants and mains shall be provided where required by the fire code official.

A 3-foot clear space shall be maintained around fire hydrants and the center of a hose outlet shall not be less than 18 inches to final grade. Where fire hydrants are subject to impact by a motor vehicle, guard posts or other approved means shall be installed. Fire hydrants shall be installed in accordance with the Texarkana Water Utilities standards.

Fire Hydrant placement will need to meet the above paragraph.

Knox Rapid Entry System
In accordance with Texarkana, Texas City Ordinance # 142-2000, the owner or occupant shall install a Knox Box of sufficient size to hold access keys for the structure and any other keys deemed necessary and directed by the Fire Official. Each key shall be labeled in a way that will enable the Fire Official to determine which lock it operates. The box shall be mounted within three feet of the main entry door at a height four to eight feet above the exterior grade. Multi-occupant strip buildings shall have a Knox Box for every 100 feet or portion of 100 feet of building frontage. The owner or occupant of any apartment complex, storage facility, residential community, or other development having gated access that may impair Fire Department emergency access shall install a keyed access system of a type approved by the Fire Official. The owner or occupant shall contact the Building and Life Safety Division at 903-798-3994 for a Knox Box order form or additional information concerning this requirement. **A Knox Box will be required at front door and an additional may be required at riser room door. Knox Boxes may be ordered online at https://www.knoxbox.com/store/registerDept.cfm .**

If you have any further questions or comments concerning this project, please call me @ 903-798-3909
or e-mail me at ksteele@txkusa.org

Respectfully,
Ken Steele

Ken Steele
Fire Inspector
Building and Life Safety Division
Texarkana Texas Fire Department
903-798-3909
ksteele@txkusa.org

cc: file

MEMORANDUM

CITY OF TEXARKANA, TEXAS

Department of Stormwater Management

TO: Shirley Jaster, Assistant City Manager

FROM: Dusty Henslee, Stormwater Engineer DH

SUBJECT: Site Plan Review Comments for Big Lots

DATE: August 22, 2014

I have reviewed the site plan and have the following comments:

1. Parking space requirements can't be calculated since no building area is given.
2. Access and utility easement shown in front of existing buildings needs to extend across this proposed development.
3. Is there an access agreement across the back of the buildings to allow access?
4. Drainage calculations must be provided when submitting construction plans. Please provide documentation that proposed development doesn't adversely impact downstream drainage (storm sewers,detention ponds, etc.)

If you have any questions or comments then please contact me at 903-798-3948 or you can email me at dustin.henslee@txkusa.org

Thanks,
Dusty Henslee, P.E., CFM., CSI
Stormwater Engineer

TEX-Jaster, Shirley

From:	Kayla Wood <kwood@mtgengineers.com>
Sent:	Wednesday, August 27, 2014 3:33 PM
To:	TEX-Henslee, Dustin; TEX-Jaster, Shirley; TTFD-Steele, Kenneth; TEX-Dooley, Kyle; TEX-Henry, Lynn
Cc:	TEX-Burk, Debbie; 'Steve Avard'
Subject:	RE: Emailing: site plan approval for Big Lots at 4223 Gibson Lane
Attachments:	Parking Counts.pdf

Thanks Dusty! We do show two, but after reviewing, it's super hard to read.

One is the depressed truck dock, and the other is right next to the back entrance. I've attached a PDF showing the second one in red. We will clean that up more before submitting final plans.

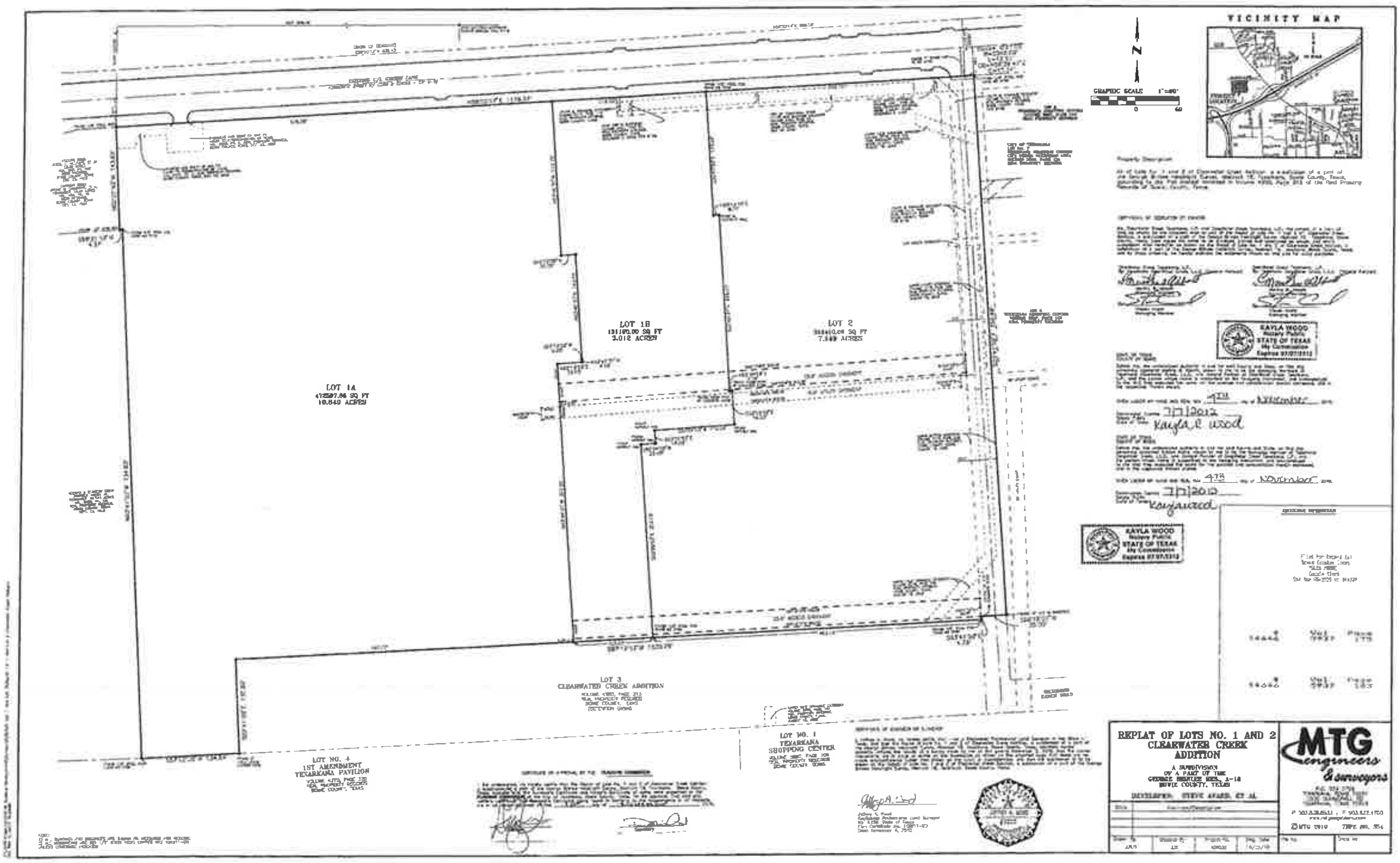
Thanks!
Kayla Wood, P.E.
MTG Engineers & Surveyors

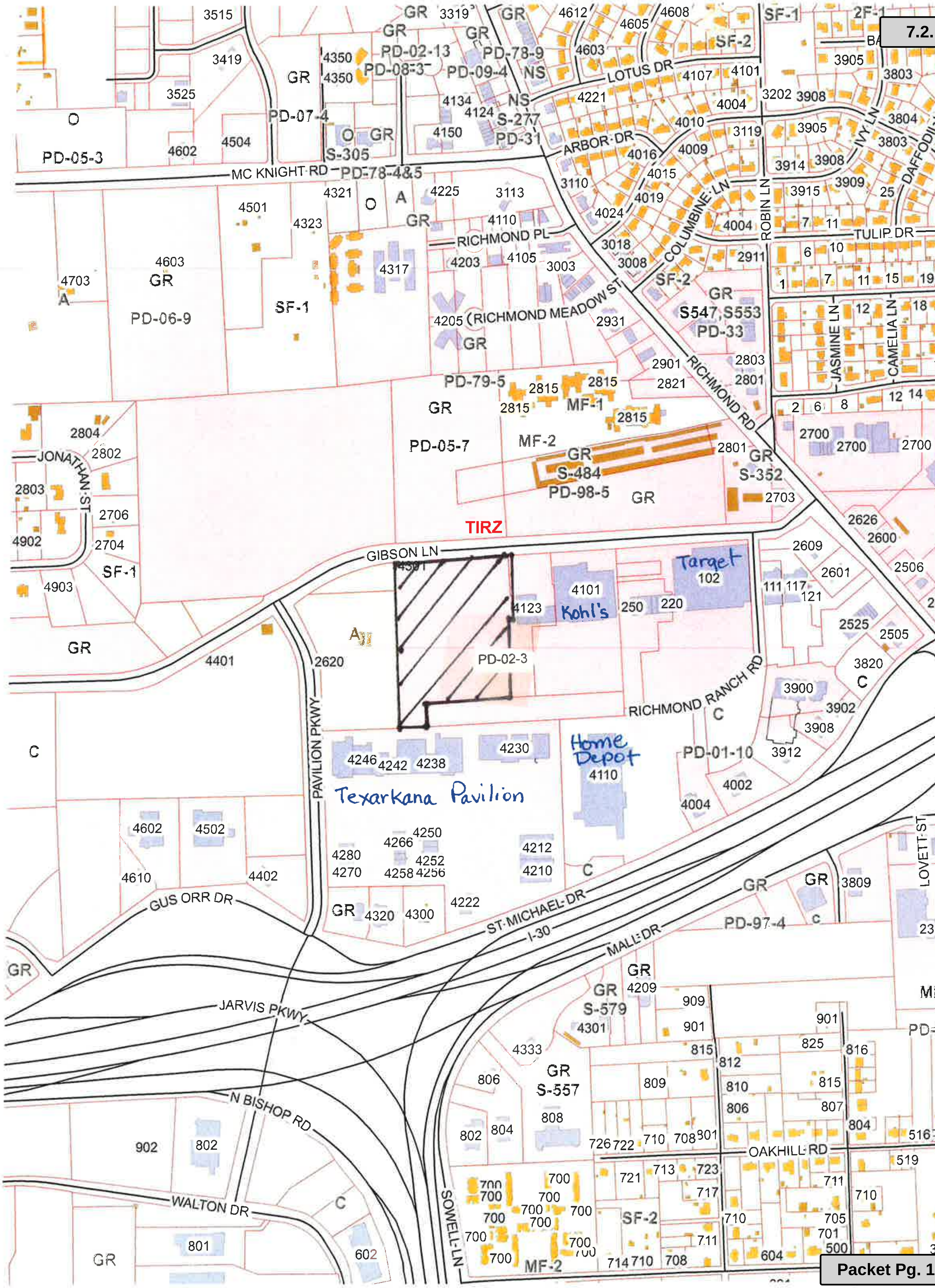
-----Original Message-----
From: TEX-Henslee, Dustin [mailto:dustin.henslee@txkusa.org]
Sent: Wednesday, August 27, 2014 2:17 PM
To: Kayla Wood; TEX-Jaster, Shirley; TTFD-Steele, Kenneth; TEX-Dooley, Kyle; TEX-Henry, Lynn
Cc: TEX-Burk, Debbie; 'Steve Avard'
Subject: RE: Emailing: site plan approval for Big Lots at 4223 Gibson Lane

I have reviewed the site plan and the parking requirements are met. I do want to mention that two loading areas are required per zoning ordinance (it states that two are required in the table on the plans), but I only see one shown on the plans. If you have any other questions or comments then please let me know.

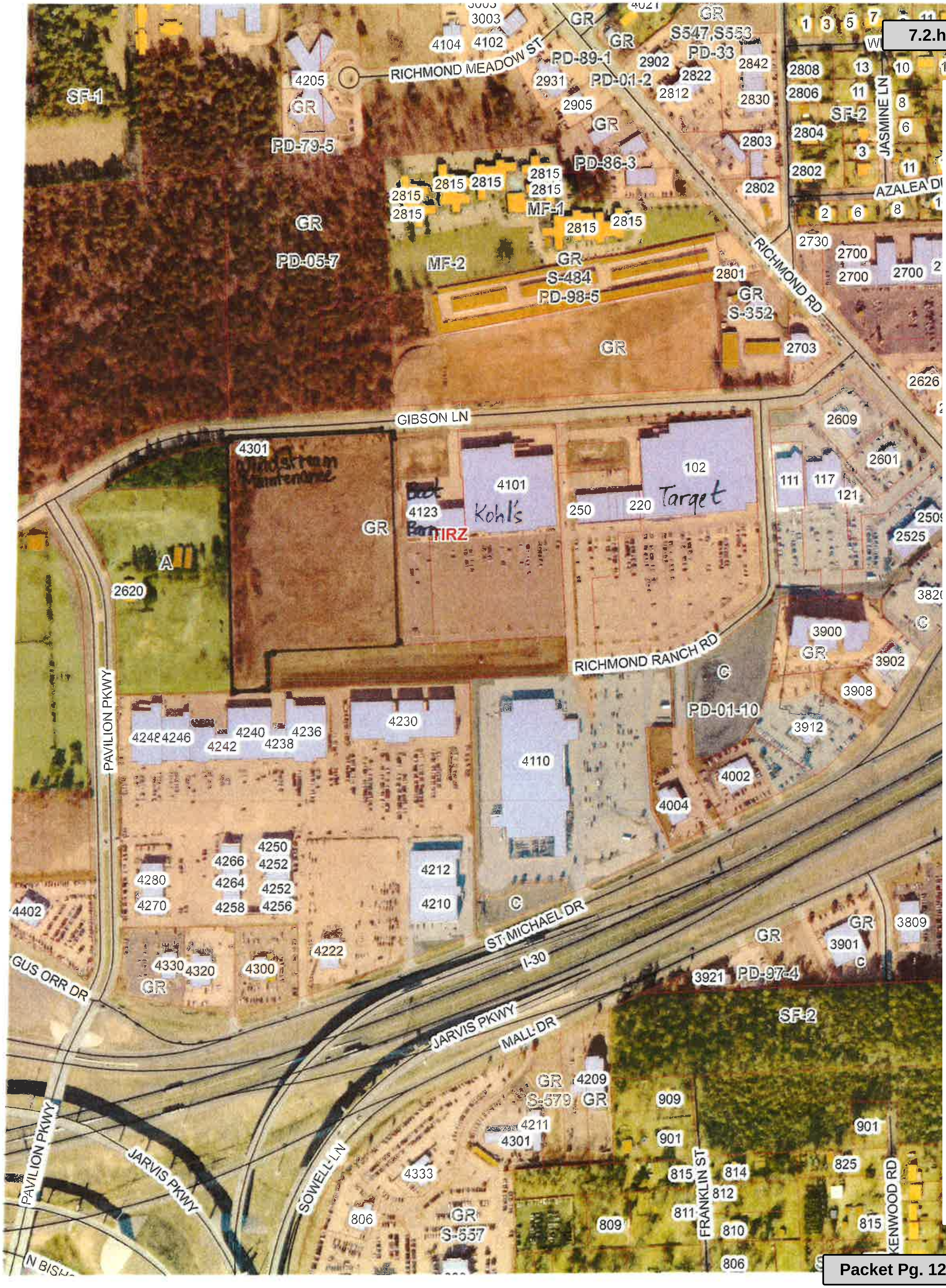
Thanks
Dusty Henslee, P.E., CFM, CSI
Stormwater Engineer
Engineering and Infrastructure
City of Texarkana, Texas
Office: (903)-798-3948
Cell: (903)-908-1808
Fax: (903)-792-6419
Email: dustin.henslee@txkusa.org

-----Original Message-----
From: Kayla Wood [mailto:kwood@mtgengineers.com]
Sent: Wednesday, August 27, 2014 1:42 PM
To: TEX-Jaster, Shirley; TEX-Henslee, Dustin; TTFD-Steele, Kenneth
Cc: TEX-Burk, Debbie; 'Steve Avard'
Subject: RE: Emailing: site plan approval for Big Lots at 4223 Gibson Lane


VICINITY MAP
LOT 1A
3.012 ACRES
LOT 1B
LOT 2
LOT 3
CLEARWATER CREEK ADDITION
LOT NO. 4
1ST AMENDMENT
TEXARKANA PAVILION
LOT NO. 1
TEXARKANA
SHOPPING CENTER
KAYLA WOOD
Notary Public
STATE OF TEXAS
REPLAT OF LOTS NO. 1 AND 2
CLEARWATER CREEK
ADDITION
MTG
engineers
& surveyors



Attachment: Maps for Ord. # 2014-116 (1192 : Ord. No. 2014-116 Amendment to PD-02-3 for site plan approval at 4223 Gibson Ln. (Big Lots))


RICHMOND MEADOW ST
RICHMOND RD
GIBSON LN
RICHMOND RANCH RD
PAVILION PKWY
GUS ORR DR
ST MICHAEL DR
I-30
JARVIS PKWY
MALL DR
SOWELL LN
FRANKLIN ST
KENWOOD RD
JASMINE LN
AZALEA DR
SF-1
SF-2
GR
PD-79-5
PD-05-7
PD-89-1
PD-01-2
PD-86-3
PD-33
S547, S563
MF-1
MF-2
S-484
PD-98-5
S-352
PD-01-10
PD-97-4
S-579
S-557
C
A
Windstream Maintenance
Kohl's
Target
Book Barn
TIRZ
4301
4101
4123
102
250
220
111
117
121
4110
4230
4212
4210
4222
2620
2815
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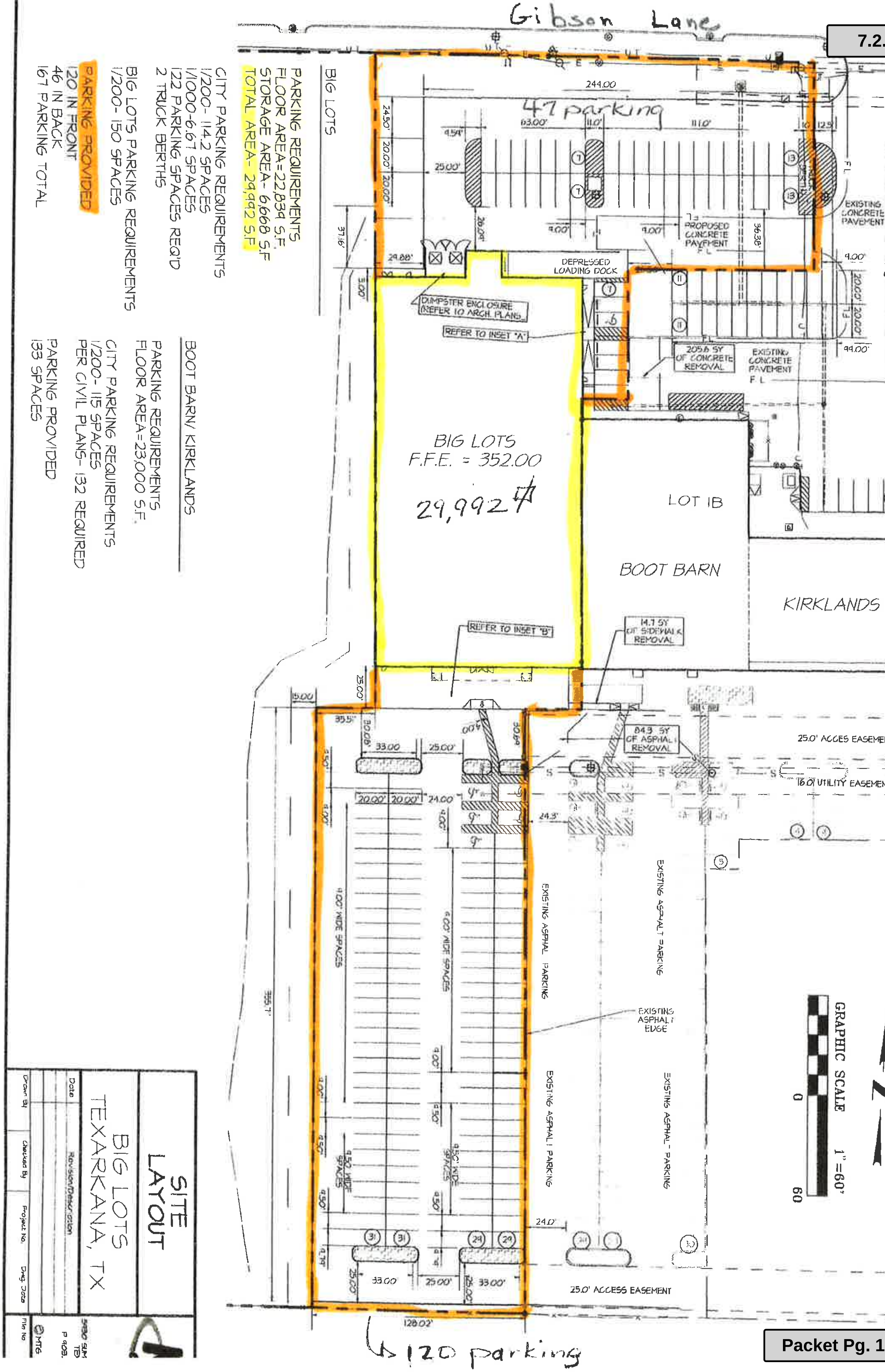
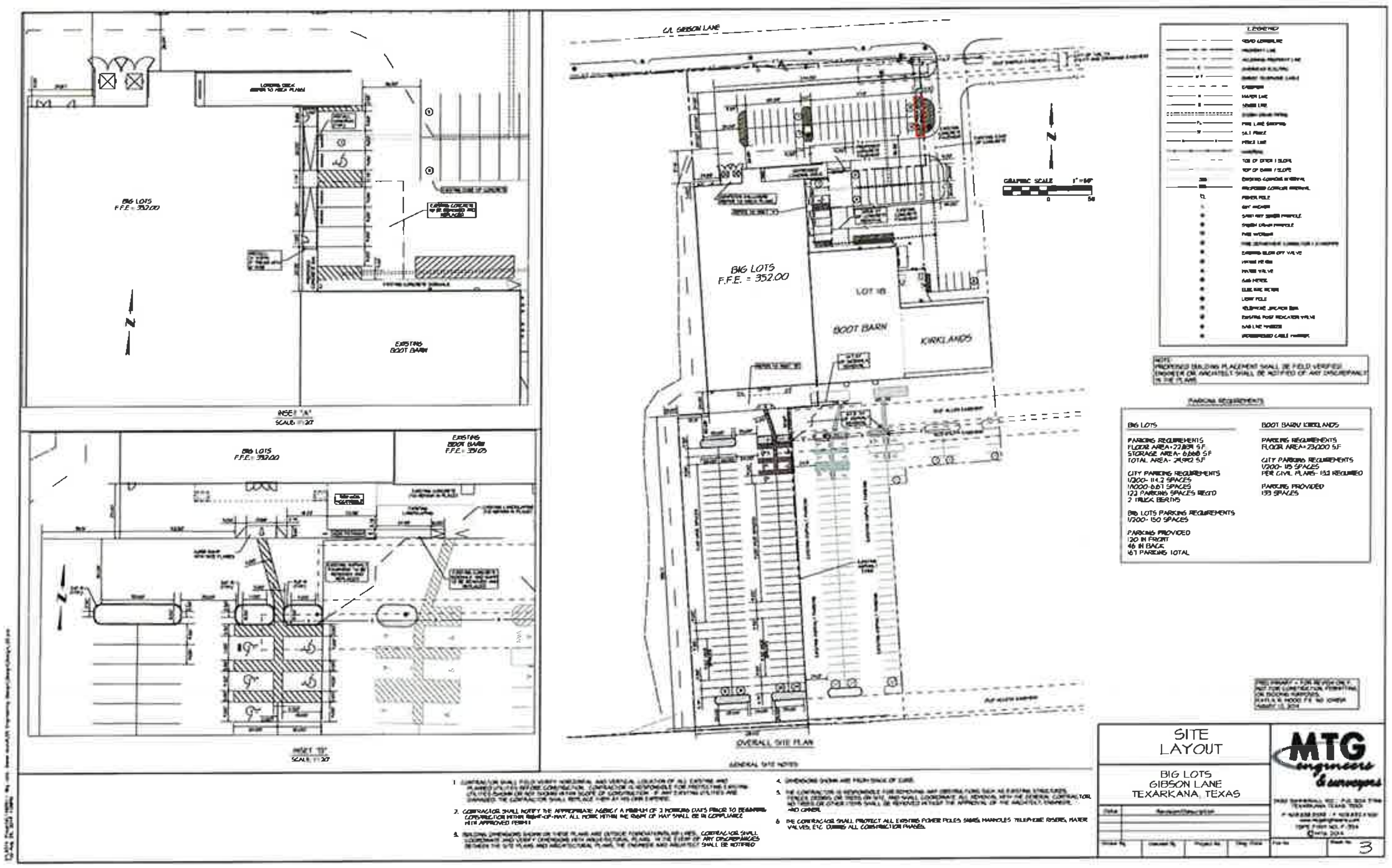
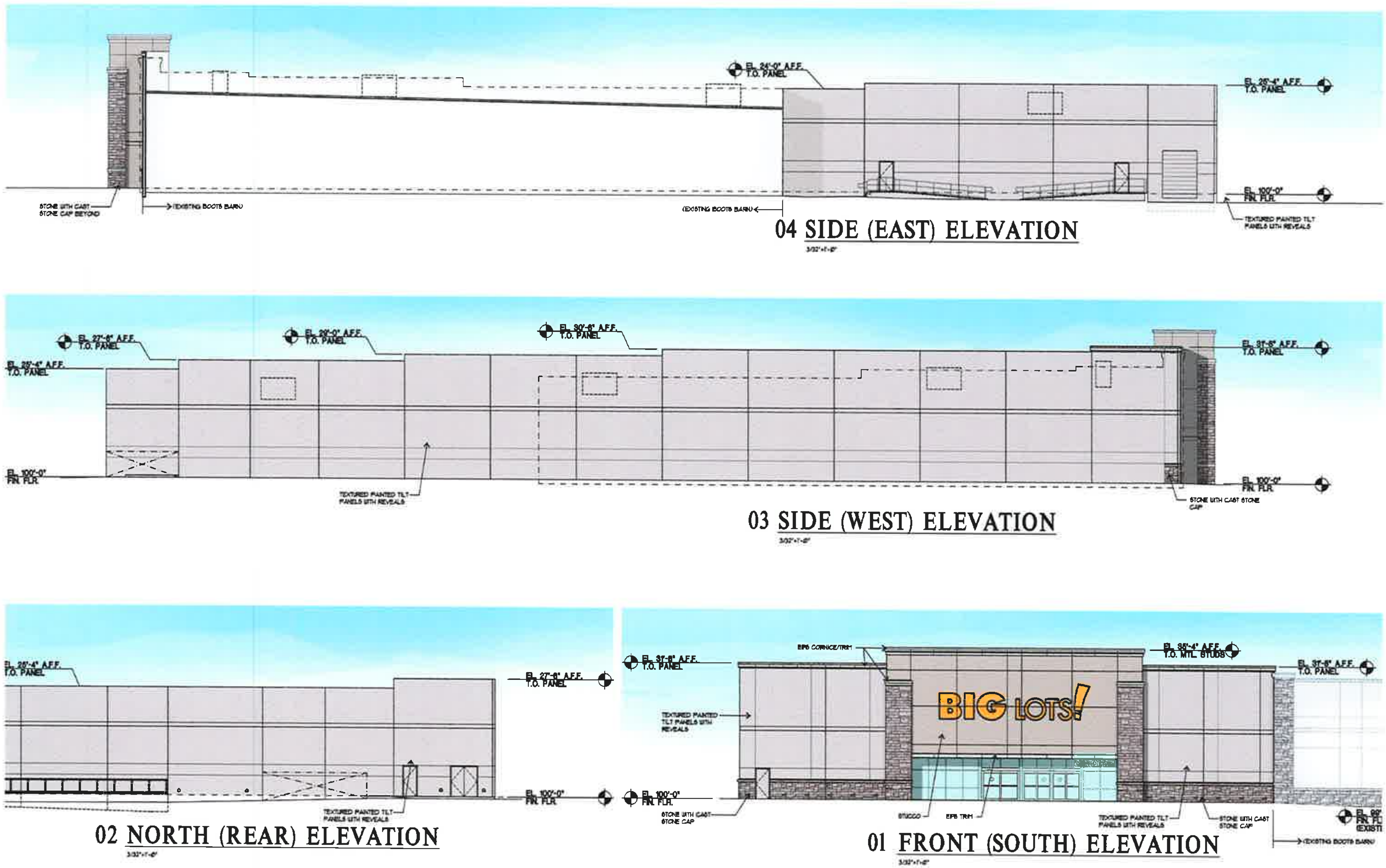


Attachment: Site Plan for Ord. # 2014-116 (1192 : Ord. No. 2014-116 Amendment to PD-02-3 for site plan approval at 4223 Gibson Ln. (Big Lots))



Attachment: Site Plan for Ord. # 2014-116 (1192 : Ord. No. 2014-116 Amendment to PD-02-3 for site plan approval at 4223 Gibson Ln. (Big Lots))

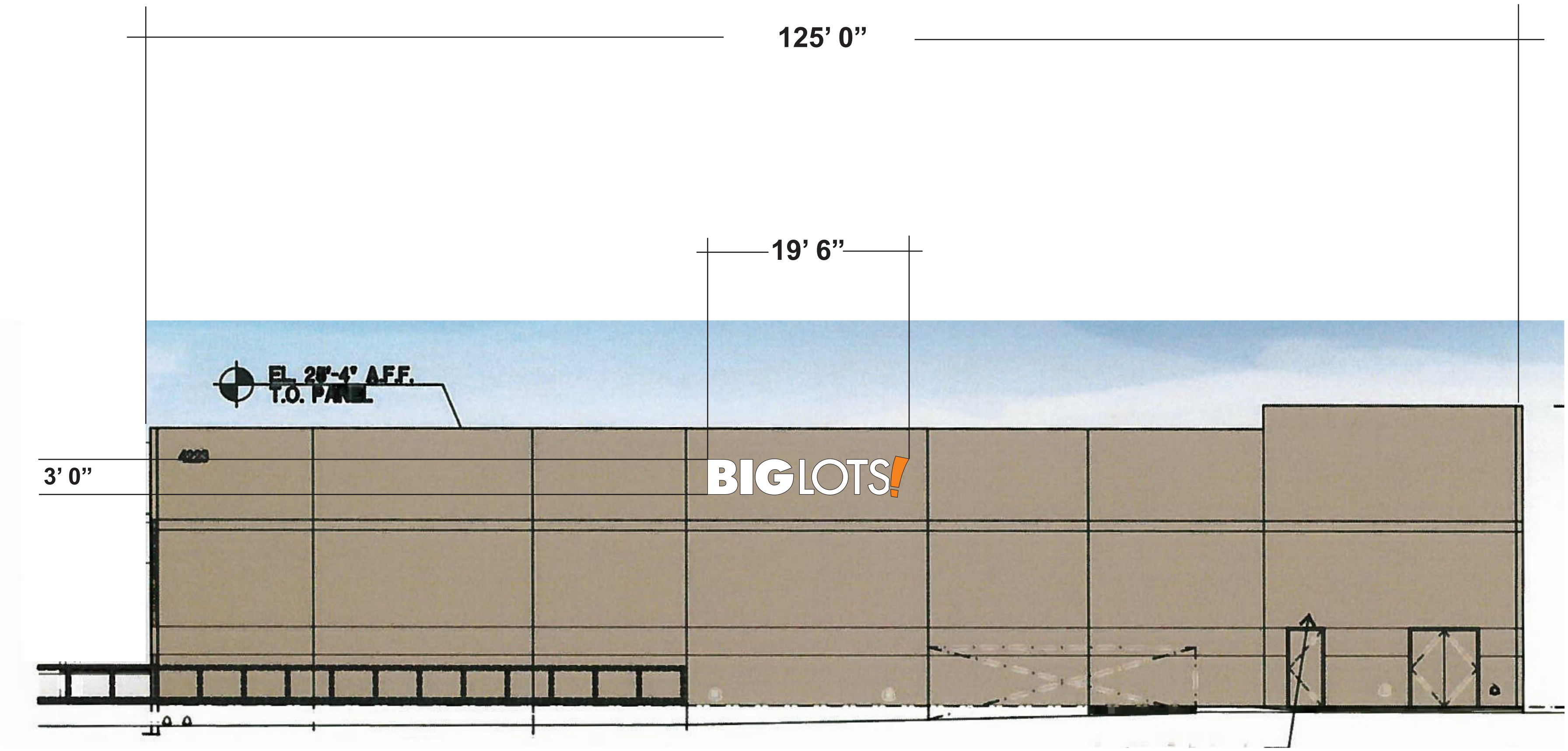


RICHMOND RANCH PHASE III TEXARKANA, TEXAS

DEEPWATER CREEK TEXARKANA, LLC.

EL-01

SCALE: 3/32"=1'-0" JOB#: 13-074 ISSUE DATE: 9/05/14
APPROVED BY: DATE:

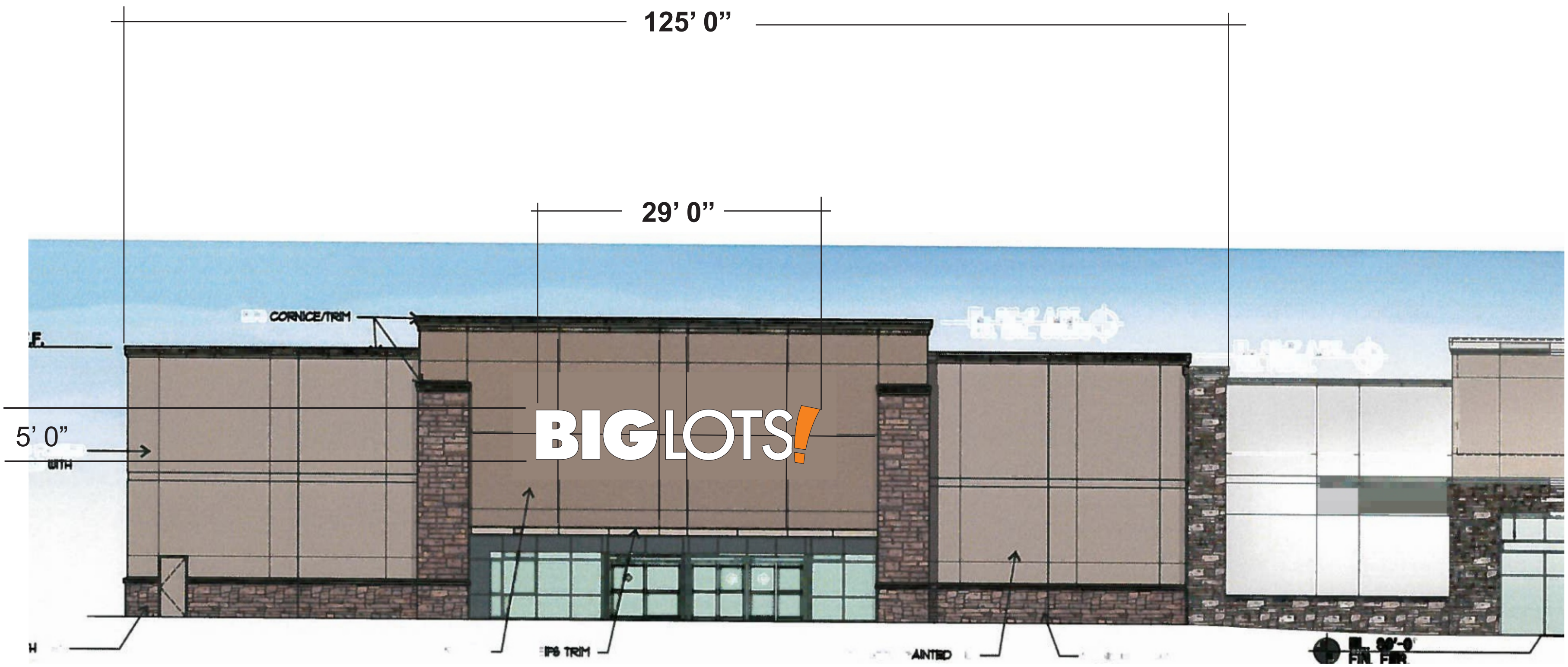


BACK ELEVATION

SITE
Richmond Ranch Shopping Center
Texarkana, TX 75503

Best Sign Products
"A Sign of Quality"
2121 So. Susan. Unit I
Santa Ana, Ca. 92704
(714) 546-9710
SCL-530800 LICENSED-BONDED-INSURED

SIGNATURE(S)



FRONT ELEVATION

SITE
Richmond Ranch Shopping Center
Texarkana, TX 75503

Best Sign Products
"A Sign of Quality"
2121 So. Susan. Unit I
Santa Ana, Ca. 92704
(714) 546-9710
SCL-530800 LICENSED-BONDED-INSURED

SIGNATURE(S)

City of Texarkana, Texas

Version: A
Update Date: 9/11/2014 1:48 PM

Briefing Sheet

Lead Department:	Police	**Action Officer:**	Kevin Schutte,
Subject:	Ordinance No. 2014-117 authorizing the continuation of the Juvenile Curfew Ordinance, as originally adopted in Ordinance No. 261-93 and last continued in Ordinance No. 186-2011, for an additional period of three (3) years.		

Briefing: 10/13/2014	**Public Hearing:** 10/13/2014	**Second Briefing:**	**Council Vote:** 10/27/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Executive Summary and Background Information:

Texas Local Government Code Chapter 370.002 Review of Juvenile Curfew Order or Ordinance requires the city council every three (3) years after the adoption of a curfew ordinance to:

(1) Review the effect of the ordinance on the community and on problems the ordinance was intended to remedy;
(2) Conduct public hearings on the need to continue the ordinance; and
(3) Abolish, continue or modify the ordinance

In 1993 the City adopted a Curfew for Minors Ordinance, Chapter 15, Article VI, and this is the seventh tri-annual review of the ordinance.
The Texas Local Government Code 370-002 requires two public hearings to review this ordinance. The police department requests that these hearings be held October 13th, 2014 and October 27th, 2014. Review August 9th, 2011- August 8th, 2014, prepared by the Texarkana, Texas Police Department Crime Analysis Unit, documenting the activities of and enforcement of juveniles within the curfew periods.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

The Police Department recommends this three year approval of ordinance continuation.

City of Texarkana, Texas

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

None

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Ord. 2014-117 (DOC)
c. Juvenile Curfew Review (update) (DOCX)

Staff Coordination

Police Kevin Schutte Department Head Review Completed 09/11/2014 1:42 PM
Police Dan Shiner Review Completed 09/11/2014 1:47 PM
Public Information Officer Lisa Thompson PIO Review Completed 09/11/2014 1:50 PM
City Manager John Whitson City Manager Review Completed 09/12/2014 9:19 PM
City Council Jennifer Evans Meeting Completed 09/26/2014 11:25 AM

Meeting History

09/22/14 City Council MOVED FORWARD Next: 10/13/14
Kevin Schutte briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1189 : Ord.No. 2014-117 Continuation of Juvenile Curfew Ordinance)

ORDINANCE NO. 2014 - 117

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CONTINUATION OF THE JUVENILE CURFEW ORDINANCE, AS ORIGINALLY ADOPTED IN ORDINANCE NO. 261-93, FOR AN ADDITIONAL PERIOD OF THREE (3) YEARS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 261-93, Chapter 15 of the Code of Ordinances of the City of Texarkana, Texas was amended by adding a new Article VI entitled “Curfew Hours For Minors” relating to the establishment of curfew hours for minors; and

WHEREAS, Texas Statute (Local Government Code Section 370.002) requires that the governing body of the home-rule municipality:

(a) Review the Ordinance’s effects on the community and on the problems the Ordinance was intended to remedy;
(b) Conduct public hearings on the need to continue the Ordinance; and
(c) To abolish, continue or modify the Ordinance; and

WHEREAS, the City Council of the City of Texarkana, Texas, as governing body of a home-rule municipality, has again reviewed the Ordinance’s effect on the community and on the problems the Ordinance was intended to remedy and found that the Ordinance has had a positive effect in that the number of crimes committed by juveniles has been reduced, that the number of crimes involving victimization of juveniles has been reduced and that citations for violations of the Ordinance have significantly decreased; and

WHEREAS, in compliance with the above-described Local Government Code a public hearing was held on Monday, October 13, 2014, on the need to continue the Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That authorization is hereby given for the Juvenile Curfew Ordinance, as originally approved in Ordinance No. 261-93, to continue for an additional period of three (3) additional years.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of October, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

TEXARKANA, TEXAS POLICE DEPARTMENT
CRIME ANALYSIS UNIT

Juvenile Curfew Statistics
Three Year Review
August 9, 2011-August 8, 2014

The City of Texarkana, Texas has a curfew for minors within the city limits. The curfew hours are as follows:

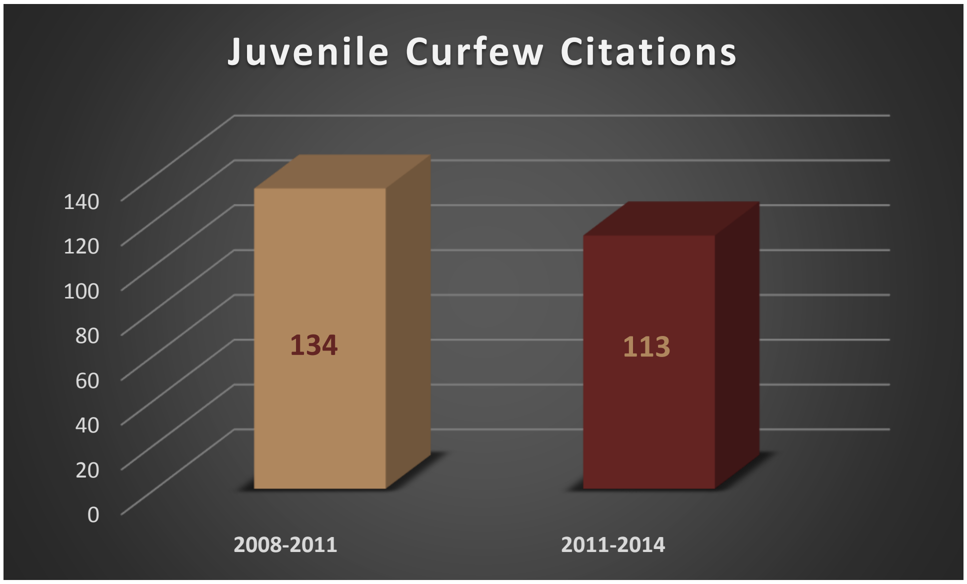
a. 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday or Thursday until 6:00 a.m. the following day; and

b. 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday

c. 9:00 a.m. until 2:30 p.m. on any Monday, Tuesday, Wednesday, Thursday or Friday.

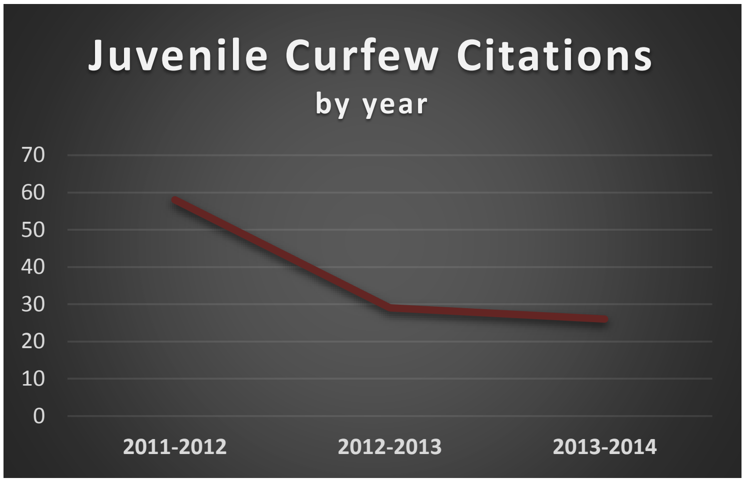
Every three years the juvenile crime statistics are reviewed with regard to this ordinance. The following information compares the number of citations issued for violation of the juvenile curfew during the three year period of August 9, 2011 to August 8, 2014 to the previous three year evaluation period from August 9, 2008 to August 8, 2011.

The charts immediately following show the number of citations issued for violation of the juvenile curfew during this three year evaluation period (August 2011 – August 2014) compared to the previous three years.



<u>Three year Comparison</u>

2011-2014 – 113 **2008-2011** - 134



Citations by Year

August 9, 2011-August 8, 2012	58
August 9, 2012-August 8, 2013	29
August 9, 2013-August 8, 2014	26

AVERAGE PER YEAR - 38

Listed below is the number of juvenile arrests made during the curfew hours of this three year evaluation period compared to the previous evaluation period.

TOTAL JUVENILE ARRESTS DURING CURFEW HOURS

2011-2014	2008-2011	Percent Change
26	75	-65%

ARRESTS FOR PART 1 CRIMES

Offense	2011-2014	2008-2011	Percent Change
Homicide	0	0	0%
Sexual Assault	0	0	0%
Robbery	1	3	-67%
Aggravated Assault	0	6	-100%
Burglary	4	10	-60%
Theft	1	6	-83%
Auto Theft	3	1	+200%

OTHER ARRESTS

Offense	2011-2014	2008-2011	Percent Change
Narcotics	3	7	-57%
Runaway	3	3	0%
Simple Assault	2	17	-88%
Other	9	22	-59%

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 10/9/2014 9:02 AM

Lead Department: City Manager

Action Officer: Pam Burns, Municipal Clerk

Subject: Water Tower Logo Discussion

Attachments

a. water tower options (PDF)

Water Tower As-Is

Option #1

CITY OF
TEXARKANA
TEXAS

Option #2

TEXARKANA

Twice as Nice

Option #3

TEXARKANA

TEXAS • ARKANSAS

Home of

TEXAS A&M UNIVERSITY TEXARKANA ™

Option #4


TEXAS
A&M
UNIVERSITY
TEXARKANA
Home of
Texas A&M University-Texarkana

TEXAS
A&M
UNIVERSITY
TEXARKANA ™

Home of

Texas A&M University-Texarkana