CITY OF TEXARKANA

CITY COUNCIL

AGENDA ● OCTOBER 27, 2014

Council Chambers	Regular Meeting	6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1	Ward 3	Ward 5
Brad Casteel	Tina Veal-Gooch	Bill Miller
Ward 2	**Ward 4**	**Ward 6**
Willie Ray	Brian Matthews	Josh Davis

For any agenda item, the City Council reserves the right to advance the "Council Vote" date to a hearing or briefing date.

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE BY MAYOR BOB BRUGGEMAN

III. MAYOR'S OPENING REMARKS

Upcoming City Council Meetings:

Monday, November 10, 2014 at 6:00 p.m.
Monday, November 24, 2014 at 6:00 p.m.
Monday, December 8, 2014 at 6:00 p.m. (one meeting only in December)

Parks & Recreation Events:

Saturday, November 1st, Zumba in the Park at Spring Lake Park; 10:00 a.m. - 12:00 p.m.

Other City Events:

Tuesday, November 4th - Election Day
Friday, November 7th - Beverly Neighborhood Blitz; 8:00 a.m. - 5:00 p.m.
Thursday, November 13th - City Employee Appreciation Luncheon at Southwest Center
Friday, November 21st - Firefighters' Ball - Texarkana, Texas Convention Center;
Hilton Garden Inn; 6:00 p.m. - **Tickets on sale until November 1st**
Thursday, December 11th - KCS Holiday Express Train - Park at TISD Tiger Stadium at Grim Park
Line up to be shuttled to train will begin at 5:00 p.m.

Appointments to Boards & Commissions

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

V. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on October 13, 2014 at 6:00 PM.

   Documents Submitted by Pastor Donald Ryan - First Love Community Outreach Plan of Action

   Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot.

2. Ordinance No. 2014-120 amending the Economic Development Fund budget expenditures for the fiscal year ending September 30, 2015.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

3. Resolution No. 2014-123 authorizing the City Manager to execute a lease/purchase agreement with Key Government Finance, Inc., for the replacement of two (2) existing heating hot water boilers and three (3) existing hot water pumps. The maximum cost of this agreement to all parties will not exceed $358,249.92 over the agreement term.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

Action Items

4. Resolution No. 2014-130 approving and authorizing the City Manager to execute a contract between the City of Texarkana, Texas on behalf of the Texarkana-Bowie County Family Health Center and the Texas Department of State Health Services (DSHS) to administer the Special Supplemental Nutrition Program for Women, Infant and Children (WIC).

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

VI. FIRST BRIEFINGS

1. Resolution No. 2014-125 naming the newly constructed street between Cowhorn Creek Road and Robin Lane to Galleria Oaks Drive and renaming Morris Lane between Robin Lane and Arista Boulevard to Galleria Oaks Drive.

   Public Hearing: November 10, 2014
   Second Briefing: November 24, 2014
   Council Vote: December 8, 2014

2. Resolution No. 2014-126 approving Bowie County Appraisal District's 2014 Tax Rolls.

   Public Hearing: November 10, 2014
   Second Briefing: November 24, 2014
   Council Vote: December 8, 2014

3. Resolution No. 2014-127 approving the funding of a $50,000 loan from the Facade Revolving Loan Fund Program with funds from the Economic Development Fund and authorizing the City Manager to execute loan documents on behalf of the City.

   Public Hearing: November 10, 2014
   Second Briefing: November 24, 2014
   Council Vote: December 8, 2014

4. Ordinance No. 2014-128 granting a Specific Use Permit to allow the one additional use of outdoor display and sale of new and used boats on Lot 2, Block 1, Richmond Pavilion Addition, located at 3911 Mall Drive. Gregg Orr, owner. Kayla Wood, MTG Engineering & Surveying, agent. (A 3/4 vote will be required of the City Council to approve this request due to a petition in opposition.)

   Public Hearing: November 10, 2014
   Second Briefing: November 24, 2014
   Council Vote: December 8, 2014

5. Resolution No. 2014-129 confirming and reestablishing the Building and Standards Commission and appointing its members to current one (1) year terms and current two (2) year terms.

Public Hearing: November 10, 2014
Second Briefing:
Council Vote: November 10, 2014

6. Resolution No. 2014-131 authorizing the City Manager to enter into a municipal lease-purchase agreement with Motorola Solutions for the purchase and installation of a public safety communications system, to include a computer aided dispatch system and a records management system, through an interlocal agreement with Houston-Galveston Area Council (HGAC) in a total amount not to exceed NINE MILLION AND NO/100 DOLLARS ($9,000,000) and authorizing discontinuance of appropriations for purchasing, leasing, operating, or maintaining the current public safety radio and computer aided dispatching system.

Public Hearing: November 10, 2014
Second Briefing: November 24, 2014
Council Vote: December 8, 2014

VII. PUBLIC HEARINGS

1. Resolution No. 2014-113 inviting other taxing jurisdictions to share in the cost of demolishing abandoned residential structures.

Public Hearing: October 27, 2014
Second Briefing: November 10, 2014
Council Vote: November 24, 2014

2. Ordinance No. 2014-119 amending the Statutory Maximum Contribution Rate to the Texas Municipal Retirement System (TMRS).

Public Hearing: October 27, 2014
Second Briefing: November 10, 2014
Council Vote: November 24, 2014

3. Resolution No. 2014-121 approving the City's Investment Policy and recording the annual review.

Public Hearing: October 27, 2014
Second Briefing: November 10, 2014
Council Vote: November 24, 2014

4. Resolution No. 2014-122 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

5. Resolution No. 2014-124 setting the 2015 City Council Meeting Regular Schedule and City Holidays.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

VIII. SECOND BRIEFING WITH UPDATES

None

IX. SECOND BRIEFING WITHOUT UPDATES

None

X. ITEMS FOR DISCUSSION

None

XI. ADMINISTRATIVE COMMENTS

1. Council
2. Staff

   Additional Water Tower Logo Options

XII. ADJOURNMENT

_____

Jennifer Evans, City Secretary

This meeting is being conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551).

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

CITY OF TEXARKANA

CITY COUNCIL

MINUTES • OCTOBER 13, 2014

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

ee Name	Title	Status	Arrived
ggeman	Mayor	Present	
steel	Ward 1	Present	
ay	Ward 2	Late	6:26 PM
al-Gooch	Ward 3	Present	
atthews	Ward 4	Present	
ler	Ward 5	Present	
vis	Ward 6	Present	

Staff Present: City Manager John Whitson, Jennifer Evans, Shirley Jaster, Charlie Bassett, Jim Powell, Karey Parker, Robby Robertson, Bill King, J.D. Phillips, Kevin Schutte, Kyle Dooley, David Orr, Eric Schlotter, Lisa Thompson and Jerry Sparks.

Legal Counsel: None

II. INVOCATION AND PLEDGE BY COUNCILMEMBER DR. BRIAN MATTHEWS

III. MAYOR'S OPENING REMARKS

Upcoming City Council Meetings:

Monday, October 27, 2014 at 6:00 p.m.
Monday, November 10, 2014 at 6:00 p.m.
Monday, November 24, 2014 at 6:00 p.m.
Monday, December 8, 2014 at 6:00 p.m. (one meeting only in December)

Parks & Recreation Events:

Thursday, October 16th, Fall Festival at Spring Lake Park; 5:00 p.m. - 7:00 p.m.
Saturday, October 18th, Kohl's Cup Soccer Tournament at Wallace Park
Saturday, October 25th, Community Yard Sale & Electronics Recycle Day at Spring Lake Park
Saturday, October 25th, Softball Tournament at Wallace Park
Saturday, November 1st, Zumba in the Park at Spring Lake Park; 10:00 a.m. - 12:00 p.m.

Movies in the Park at Spring Lake Park:

(Movies begin at 7:45 p.m.)
Thursday, October 16th, "Muppets Most Wanted" PG
Thursday, October 23rd, "The Amazing Spiderman 2" PG-13
Thursday, October 30th, Alfred Hitchcock's "The Birds" PG-13

Other City Events:

Friday, November 7th - Beverly Neighborhood Blitz; 8:00 a.m. - 5:00 p.m.
Friday, November 21st - Firefighters' Ball - Texarkana, Texas Convention Center; Hilton Garden Inn; 6:00 p.m. - $20.00 **Tickets are on sale until November 1st**
Thursday, December 11th - Free KCS Holiday Express Train - Park at TISD Tiger Stadium at Grim Park; line up to be shuttled to train will begin at 5:00 p.m.

Mayor's Comments:

Mayor Bruggeman thanked Boy Scout Troop 16, Dr. Ben DuBois and Main Street Texarkana for the power washing done on Broad Street in downtown Texarkana. Mayor Bruggeman gave a huge thanks to the citizens who participated in and the city staff involved in numerous block parties around the city for National Night Out on October 7th. This year's event had the largest number of block parties for our city than in years past.

Mayor Bruggeman gave city lapel pins to foreign exchange students, Iselin Jensen from Norway and Yekatering (Kate) Selskaya from Kazakhstan. These two students are part of the Future Leaders Exchange (FLEX) and both attend Texas High. Mayor Bruggeman thanked Ed and Loretta Williams for hosting these exchange students.

Mayor Bruggeman presented Frances Ramsay Holcombe with a city lapel pin and proclamation for her outstanding service and dedication of 30 years in helping our community through Opportunities, Inc. He also complimented Ms. Holcombe on her continuous efforts of beautifying Texarkana. Ms. Holcombe spoke heartfelt words of appreciation for being honored.

Mayor Bruggeman shared with the audience a letter received from Council Member Matthews' son Bradley on how he can help with economic development efforts by bringing Six Flags, Disney World, pet stores and water parks to Texarkana because "*we don't have it*". Mayor Bruggeman recognized the students from Mr. Littman's government class at Texas High and thanked the students for coming to the council meeting.

Mayor Bruggeman announced that the city has received the Certificate of Achievement for Excellence in Financial Reporting for its 2013 Comprehensive Annual Financial Report or CAFR by the Government Finance Officers Association. This is the 24th year in a row the City of Texarkana, Texas has earned this recognition. The Mayor expressed congratulations to the finance staff and all city staff that made this achievement possible.

Appointments to Boards & Commissions

No appointments were made by council.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

Pastor Donald Ryan, of First Love Community Outreach, addressed council about the potential impact of reopening the community center in Beverly Park. The city closed the center in October 2013 due to budget cuts. Pastor Ryan submitted a plan of action for council consideration.

Paul Norton, Superintendent of Texarkana Independent School District (TISD), gave council a brief overview of the TISD bond issue and submitted a pamphlet with detailed information explaining the upcoming TISD bond issue on the November 4, 2014 ballot.

V. ITEMS FOR CONSIDERATION

Consent Items

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Josh Davis, Ward 6
SECONDER:	Brian Matthews, Ward 4
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on September 22, 2014 at 6:00 PM.

   (6:44 p.m.)

Action Items

None.

VI. FIRST BRIEFINGS

1. Resolution No. 2014-113 inviting other taxing jurisdictions to share in the cost of demolishing abandoned residential structures.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

   City Manager Whitson briefed this item. Richard Martin spoke at this briefing.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

2. Ordinance No. 2014-119 amending the Statutory Maximum Contribution Rate to the Texas Municipal Retirement System (TMRS).

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

   Jim Powell briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

3. Ordinance No. 2014-120 amending the Economic Development Fund budget expenditures for the fiscal year ending September 30, 2015.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

   Jerry Sparks briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

4. Resolution No. 2014-121 approving the City's Investment Policy and recording the annual review.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

   Bill Cook, of Valley View Consulting L.L.C, briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

5. Resolution No. 2014-122 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

   Bill Cook, of Valley View Consulting LLC, briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

6. Resolution No. 2014-123 authorizing the City Manager to execute a lease/purchase agreement with Key Government Finance, Inc., for the replacement of two (2) existing heating hot water boilers and three (3) existing hot water pumps. The maximum cost of this agreement to all parties will not exceed $358,249.92 over the agreement term.

   Public Hearing:
   Second Briefing:
   Council Vote: October 27, 2014

   Larry Vaden, Bi-State Justice Building Manager, briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

7. Resolution No. 2014-124 setting the 2015 City Council Meeting Regular Schedule and City Holidays.

   Public Hearing: October 27, 2014
   Second Briefing: November 10, 2014
   Council Vote: November 24, 2014

   City Manager Whitson briefed this item.

RESULT:	**MOVED FORWARD**	**Next: 10/27/2014 6:00 PM**

VII. PUBLIC HEARINGS

Motion to move Ordinance No. 2014-115 up to vote.

(7:17 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Bill Miller, Ward 5
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

1. Ordinance No. 2014-115 rezoning the east 250' of a 4.2 acre tract of land being part of the J.W. Fort HRS and the J.W. Lane HRS, located at 6507 Summerhill Road. Planned Development-Office to Single Family 1. Owen Dickeson, applicant. Chad Raney, agent.

   Public Hearing: October 13, 2014
   Second Briefing: October 27, 2014
   Council Vote: November 10, 2014

No citizen spoke at this public hearing.
(7:19 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Bill Miller, Ward 5
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

Motion to move Ordinance No. 2014-116 up to vote.

(7:21 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Brian Matthews, Ward 4
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

2. Ordinance No. 2014-116 amending PD-02-3 for site plan approval to allow the construction of a retail department store on Lot 1A and part of Lot 1B, Clearwater Creek Addition, located at 4223 Gibson Lane. Steve Avard, applicant. Kayla Wood, MTG Engineering, agent.

Public Hearing: October 13, 2014
Second Briefing: October 27, 2014
Council Vote: November 10, 2014

Kayla Wood, of MTG Engineering, spoke at this public hearing.
(7:22 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tina Veal-Gooch, Ward 3
SECONDER:	Brian Matthews, Ward 4
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

Motion to move Ordinance No. 2014-117 up to vote.

(7:24 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brad Casteel, Ward 1
SECONDER:	Bill Miller, Ward 5
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

3. Ordinance No. 2014-117 authorizing the continuation of the Juvenile Curfew Ordinance, as originally adopted in Ordinance No. 261-93 and last continued in Ordinance No. 186-2011, for an additional period of three (3) years.

Public Hearing: October 13, 2014
Second Briefing:
Council Vote: October 27, 2014

Lt. Kevin Schutte, of the Police Department, spoke at this public hearing.
(7:25 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Brian Matthews, Ward 4
SECONDER:	Brad Casteel, Ward 1
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

VIII. SECOND BRIEFING WITH UPDATES

None.

IX. SECOND BRIEFING WITHOUT UPDATES

None.

X. ITEMS FOR DISCUSSION

None.

XI. ADMINISTRATIVE COMMENTS

1. Council

Council Member Matthews thanked city staff for providing the needed barricades for block parties on National Night Out - Tuesday, October 7th. Dr. Matthews also said a citizen contacted him and asked why his block party, which was signed up for National Night Out, was not provided trash cans by the city for the event. Shirley Jaster responded that the city only provided trash cans for the Beverly Park block party which was city sponsored. No other block parties received trash cans for National Night Out.

2. Staff - Water Tower Logo Discussion

City Manager Whitson led the discussion and presented council with four logo options to review for display on the Interstate 30 water tower. Several council members stated that the phone calls they received from citizens voiced the desire to continue to have both Texarkana cities represented on the water tower to show unity and promote unity between Texas and Arkansas. J.D. Phillips, of Texarkana Water Utilities, gave a brief timeline for how soon the decision needs to be made in choosing which logo to put on the water tower. After much discussion, it was determined by city council consensus that staff bring back logo depictions of:

1) option #2 with a larger star, adding "USA" and a blue & red ribbon around the tower
2) the three higher institutions of education in Texarkana
3) a combination of "Twice as Nice" and the three higher institutions of education

City Manager Whitson said staff will begin working on council's request.

Water Tower Logo Discussion Photo Options

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:47 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Willie Ray, Ward 2
SECONDER:	Bill Miller, Ward 5
AYES:	Casteel, Ray, Veal-Gooch, Matthews, Miller, Davis
EXCUSED:	Bruggeman

First Love Community Outreach Plan of Action

Pastor Donald Ryan (903) 691-7778

[redacted]

Evening camps to help keep neighborhood children off the streets; one day a week (dance, soccer, basketball)

Have on- hand clothing for children in need

Have Community police officer to be involved and build relationship with community; in and out of uniform.

Form a community choir

Have a realistic job fair center inside with available help for application and resume completing (4times/year)

Have military presentation once a month; brochures

Have college presentation once a month; brochures

Have after school program for 10-15 children with educational help with math and reading developmental skills, homework assistance from 3:30-6:00 [redacted]

Hygiene class; hygiene goodie bags (as needed)

10 year lease at $1.00/year or $1.00/month

News center for community.... Local information from neighborhood of community events, city hall meeting, etc...

Communication: Documents Submitted by Pastor Donald Ryan - First Love Community Outreach Plan of Action (Consent Items)

TEXARKANA INDEPENDENT SCHOOL DISTRICT

BOND 2014

Providing answers to the most Frequently Asked Questions for TISD's $29.9 million Bond Election.

November 4, 2014
Election Day

Texarkana
Independent School District
www.txkisd.net

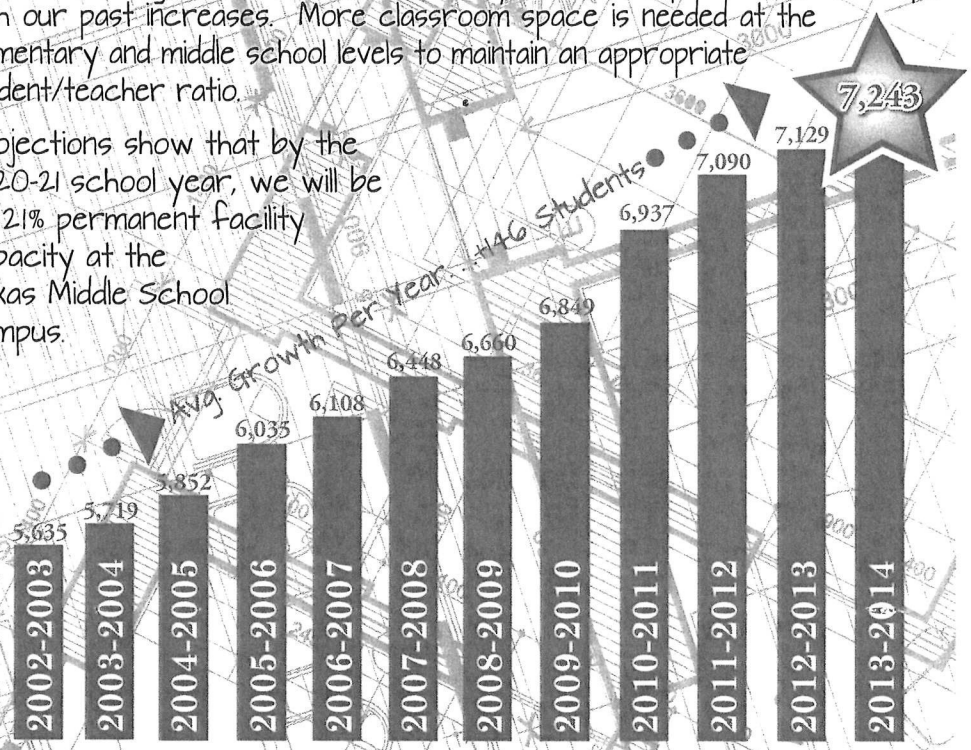
Communication: Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot. (Consent

WHY NOW?

The 2014 Bond Election would address enrollment increases during the last 12 years of an average of 146 students per year.

Our enrollment growth within the next five years is anticipated to remain on par with our past increases. More classroom space is needed at the elementary and middle school levels to maintain an appropriate student/teacher ratio.

Projections show that by the 2020-21 school year, we will be at 121% permanent facility capacity at the Texas Middle School campus.



PERMANENT SCHOOL CAPACITIES ARE...

Student enrollment occupies 99% of capacity for ALL TISD elementary permanent facilities.

Students in grades 6-8 occupy 114% of the permanent facility capacity available at Texas Middle School.

Texas High School is at 112% of permanent facility capacity for all students in grades 9-12.

Campus	Capacity Permanent Facility	Projected Enrollment 2014-15	Enrollment as a % of Capacity
All Elementary Schools	3,714	3,692	99%
Texas Middle School	1,383	1,575	114%
Texas High School	1,820	2,038	112%
District Total	6,917	7,305	106%

WHAT'S INCLUDED?

ANTICIPATED PROJECTS	ANTICIPATED PROJECT INVESTMENT
New Elementary School	$16,900,000
New Sixth Grade Center on Texas Middle School campus	$13,000,000
TOTAL BOND PACKAGE	$29,900,000

Communication: Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot. (Consent

What Is The Taxpayer Impact?

The current tax rate for TISD is approximately the same rate as it was in 1996 when enrollment was 5,401 students. Enrollment for the most recent school year was 7,243 students. The Projected Tax Rate would feature an 8.9¢ increase to $1.428 effective October 2015.

2014-15 School Year Current Tax Rate	Projected Tax Rate for 2015-16 School Year (8.9¢)
$1.339	$1.428

The above numbers are projections based on current known data.

{examples}

	2014-15 School Year Current Tax Rate ($1.339)	Projected Tax Rate for 2015-16 School Year ($1.428)	Overall Bond Increase In Taxes (8.9¢)
Taxes on $50,000 Home *(takes into consideration $15,000 exemption)*	**$39.05/mo** **$468.65/yr**	**$41.65/mo** **$499.80/yr**	**$2.60/mo** **$31.15/yr**
Taxes on $81,302 Home *(Avg. TISD Appraised Value)* *(takes into consideration $15,000 exemption)*	**$73.98/mo** **$887.78/yr**	**$78.90/mo** **$946.79/yr**	**$4.92/mo** **$59.01/yr**
Taxes on $100,000 Home *(takes into consideration $15,000 exemption)*	**$94.85/mo** **$1,138.15/yr**	**$101.15/mo** **$1,213.80/yr**	**$6.30/mo** **$75.65/yr**
Taxes on $500,000 Business	**$557.92/mo** **$6,695.00/yr**	**$595.00/mo** **$7,140.00/yr**	**$37.08/mo** **$445.00/yr**
Taxes on $1,000,000 Business	**$1,115.83/mo** **$13,390.00/yr**	**$1,190.00/mo** **$14,280.00/yr**	**$74.17/mo** **$890.00/yr**

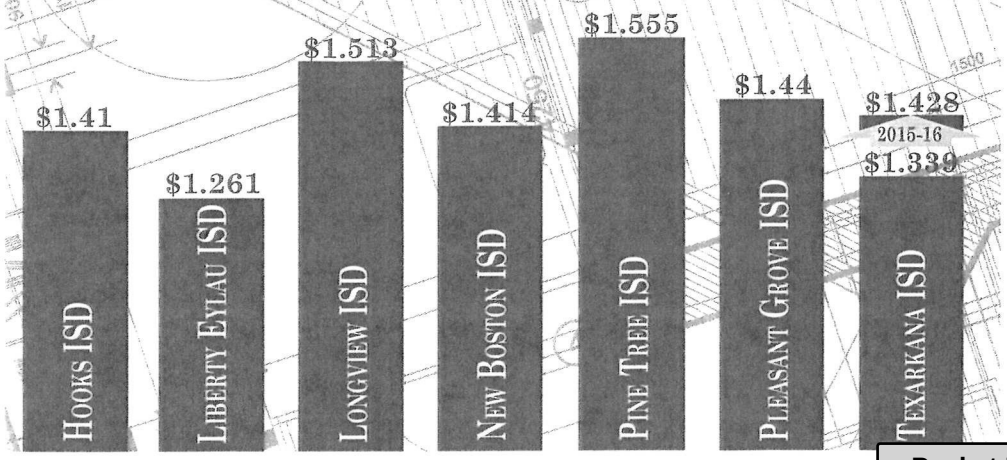
What If I Am Over 65 or Disabled?

School district taxes on resident homesteads (except for subsequent improvements) are FROZEN in the year a taxpayer turns 65 years of age and will not increase as a result of this Bond Election.

Senior Citizens receive a $10,000 exemption in addition to a $15,000 mandatory homestead exemption. The disabled are also able to have their school taxes FROZEN.

IT IS IMPORTANT TO NOTE THAT THE TAXPAYER MUST APPLY FOR THE EXEMPTION. THIS APPLICATION MUST BE MADE TO THE BOWIE COUNTY APPRAISAL DISTRICT PER SECTION 11.26 OF THE TEXAS TAX CODE.

Current Tax Rate Comparisons



Communication: Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot. (Consent

VOTING . . . WHEN & WHERE?

EARLY VOTING

October 20 - October 31, 2014
Monday - Friday
8:00 a.m. - 5:00 p.m.
Saturday
10:00 a.m. - 5:00 p.m.
Sunday
1:00 - 5:00 p.m.

Bi-State Justice Building
100 N. State Line Avenue, Texarkana, Texas

Bowie County Courthouse
710 James Bowie Drive, New Boston, Texas

ELECTION DAY

Tuesday
November 4, 2014
7:00 a.m. - 7:00 p.m.

SAMPLE BALLOT

TEXARKANA, TEXAS ISD- BOND ELECTION
(TEXARKANA, TEXAS ISD-ELECCIÓN DE BONOS)

PROPOSITION

The issuance of $29,900,000 school building bonds for the contruction, acquistion and equipment of school buildings in the district (including the rehabilitation, renovation, expansion and improvement thereof), and the purchase of the necessary sites for school buildings, and the levying of the tax in payment therof.

(PROPOSICIÓN)

(La emisión de $29,900,000, en bonos de edificios escolares para construir, adquirir y equipar edificios escolares en el distrito (incluidas la rehabilitación, la renovación, la expansión y la mejora de estos) y la compra de los predios necesarios para los edificios escolares,y la imposición del impuesto para el pago de estos.)

○ FOR *(A FAVOR)*

○ AGAINST *(EN CONTRA)*

VOTING SITES

Precinct 1A & 4E
TISD Academic
Learning Center
3201 Lincoln Avenue

Precinct 1B
Liberty-Eylau C.K. Bender
Elementary School
2300 Buchanan Road

Precinct 2B, 4D & 5A
Westlawn
Elementary School
410 Westlawn Drive

Precinct 2C
Theron Jones
Early Literacy Center
2600 West Fifteenth Street

Precinct 2D, 4A, 4C & 5B
Texarkana College
Truman Arnold Center
2500 N. Robison Road

Precinct 3A
Collins Memorial Building
3000 Texas Boulevard

Precinct 3B
Texarkana, Texas City Hall
220 Texas Boulevard

Precinct 4B
Spring Lake Park
Elementary School
4324 Ghio Fish Boulevard

Precinct 5C
Pleasant Grove High School
5406 McKnight Road

Precinct 6A
First Baptist Church
3015 Moores Lane

Precinct 7
Wake Village City Hall
624 Burma Road

Precinct 9
Nash Elementary School
100 Burton

Precinct 10
Pleasant Grove
Fire Department
3123 FM 559

Precinct 11
Leary School
9500 West New Boston Road

Precinct 12
Red Springs Baptist Church
1101 FM 991

Communication: Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot. (Consent

Frequently Asked Questions

What is a Bond Election?

A Bond Election is similar to a popular election in that voters have an opportunity to express their view on a particular issue. Unlike a regular election, in which a voter expresses his or her support for a candidate, a Bond Election requires the voter to express support for or against the district selling school bonds.

The law restricts how a district can spend bond revenues. Bond revenues can only be used for capital expenses as described in the Bond Proposition. The bonds are repaid through a portion of the taxes paid by property owners.

Why did TISD call a Bond Election at this time?

The 2014 Bond Election would address enrollment increases during the last 12 years of an average of 146 students per year. Our enrollment growth within the next five years is anticipated to remain on par with our past increases. More classroom space is needed at the elementary and middle school levels to maintain an appropriate student/teacher ratio.

Student enrollment occupies 99% of school capacity for all TISD elementary permanent facilities. Students in grades 6-8 occupy 114% of the permanent facility capacity available at Texas Middle School and it is projected that by the 2020-21 school year, TMS will be at 121% of permanent facility capacity. Texas High School is at 112% permanent facility capacity for all students in grades 9-12.

How was the Bond Package developed?

Beginning in September 2013, the TISD Board of Trustees approved the district moving forward with the development of a Strategic Planning process to address short-term and long-terms goals as well as needs for the next five years. From October 2013 through March 2014, an estimated 150 volunteers made up of parents, staff, students and community members, analyzed seven areas of the district: curriculum; goal setting; technology; human resources; finance & facilities; mentor programs; and community outreach. Recommendations and goals, in all areas, were developed, including the building of a new elementary school and a sixth grade center on the Texas Middle School campus.

Will my taxes increase if I am over 65 or disabled?

School district taxes on resident homesteads (except for subsequent improvements) are FROZEN in the year a taxpayer turns 65 years of age and will not increase as a result of this Bond Election.

Senior Citizens receive a $10,000 exemption in addition to a $15,000 mandatory homestead exemption. The disabled are also able to have their school taxes FROZEN.

It is important to note that the taxpayer must apply for the exemption. This application must be made to the Bowie County Appraisal District per Section 1.126 of the Texas Tax Code.

Who is qualified to vote in the TISD Bond Election?

Any TISD resident who is 18 years old by Election Day, Tuesday, November 4, and registered to vote by October 5, may vote in the election. The voter must be a U.S. citizen and a resident of TISD. The registration form must be postmarked by/on October 5. If you've recently moved into the TISD area, you must update your voter registration information by filling out the same form and putting it in the mail by/on October 5. For a form, visit the Texas Secretary of State web site at www.sos.state.txus for a voter registration application and additional voter information. Additionally, voter registration applications are available at: Bowie County Tax Assessor/Collector's Office; City of Texarkana, Texas; Texarkana Public Library; Department of Public Safety; and TISD Administration Office.

How can I vote by Absentee Ballot?

To be eligible to vote early by mail in Texas, you must be: 65 years or older; be disabled; be out of the county on election day and during the period for early voting by personal appearance; or, be confined in jail but otherwise eligible. Your request for application for ballot, must be made to the Bowie County Elections office no later than October 24, 2014. Once the ballot is received, it should be returned back to the Bowie County Elections office no later than November 4, 2014. You can reach the Bowie County Elections office at 903.628.6810 or 710 James Bowie Drive, New Boston, TX 75570.

To Learn More

Please contact TISD Public Relations for additional information or to schedule a Bond Presentation for your Civic, Social or Neighborhood Group.

903.794.3651 ext. 1101
tisdpr@txkisd.net
www.txkisd.net

Communication: Documents Submitted by TISD Superintendent Paul Norton - TISD Bond Information for November 4, 2014 ballot. (Consent

Texarkana
Independent School District
4241 Summerhill Road
Texarkana, Texas 75503

BOND ELECTION
NOVEMBER 4, 2014

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 9/29/2014 3:12 PM

Lead Department: Economic Development **Action Officer:** Jerry Sparks, Economic Developer

Subject: Ordinance No. 2014-120 amending the Economic Development Fund budget expenditures for the fiscal year ending September 30, 2015.

Briefing: 10/27/2014 **Public Hearing:** **Second Briefing:** **Council Vote:** 10/27/2014

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The following changes are requested to appropriate additional FY2015 Economic Development funds to provide funding for items approved in the FY2014 budget but not expended in their entirety during FY 2014.

Economic Development: 223-2002

	Fund	GL #	Project	Revised FY14	Revised FY15
Econ Incentive Pmt	54679		Harte Hanks	-0-	$250,000
Grant/Loan Matching Funds	54686		Façade RLF	-0-	$100,000

The budgeted Economic Incentive Payment for Harte-Hanks was not disbursed in FY 2014. The request for payment has been received and this amendment will allow the funding of the incentives in accordance with the incentive agreement previously approved by Council.

A loan was approved and executed for the Façade RLF during FY 2014. The total proceeds of the loan were not disbursed prior to the end of September. This amendment will allow those funds to be disbursed according to the loan agreement and allows a potential new loan to be available for consideration in FY2015.

Potential Options:

- Approve budget amendment to allow expenditures in FY 2015
- Disapprove budget amendments allowing amendment to FY 2015 budget

Fiscal Implications:

$350,000 that was not expended in FY 2014 may be expended in FY 2015. There will be no net fiscal implication.

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NONE

Attachments

a. Goals and Perspectives (DOCX)
b. Ordinance 2014-120 Budget Amend EDF FY2015 (DOCX)
c. Budget Amend narrative (DOCX)

Staff Coordination

Economic Development	Jerry Sparks	Department Head Review	Completed	09/19/2014 9:58 AM
Planning and Community Development	David Orr	Review	Completed	09/24/2014 3:15 PM
Finance Department	Charlie Bassett	Finance Review	Completed	09/29/2014 3:12 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	09/29/2014 3:13 PM
Assistant City Manager	Shirley Jaster	Review	Completed	09/29/2014 4:44 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:52 AM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14

Jerry Sparks briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

"NONE APPLICABLE"

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1194 : Ord. No. 2014-120 Amend FY2015 Economic Development Fund budget)

ORDINANCE NO. 2014-120

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ECONOMIC DEVELOPMENT FUND BUDGET EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the expenditures of the Economic Development Fund of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2014, and ending September 30, 2015, be amended to reflect additional expenditures appropriated as a result of the following items:

1. Increase appropriations in the Grant Matching/Loan line item to fund the approved, executed, and undisbursed Façade Revolving Loan and to have funding available for a potential additional Façade Revolving Loan Fund in FY2015 to $100,000.
2. Increase appropriations in the Economic Incentive Payments to $250,000 to fund incentives approved but not disbursed.

SECTION 2: That a copy of said amended final adopted budget shall be filed with the City Secretary, the Texarkana Public Library, and placed on the City's website.

SECTION 3: It is further provided that in case a section, clause, sentence, or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval, and after the adoption of this budget or budget amendment, budget officer shall provide for the filing of a true copy of the approved budget or amendment in the Office of the City Secretary.

PASSED AND APPROVED by the City Council of the City of Texarkana, Texas, on this the 27th day of October, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Ordinance 2014-120 Budget Amend EDF FY2015 [Revision 3] (1194 : Ord. No. 2014-120 Amend FY2015 Economic Development

Budget Amendment Narrative
Ordinance 2014-120

City of Texarkana Texas
Economic Development
Budget Amendments requested to Adopted Budget for FYE 9/30/2015

The following changes are requested to appropriate additional FY2015 Economic Development funds to provide funding for items approved in the FY2014 budget but not expended in their entirety during FY 2014.
Economic Development: 223-2002

	Fund	GL #	Project	Revised FY14	Revised FY15
Economic Incentive Payment	54679		Harte Hanks	-0-	$250,000
Grant/Loan Matching Funds	54686		Façade RLF	-0-	$100,000

The budgeted Economic Incentive Payment for Harte-Hanks was not disbursed in FY 2014. The request for payment has been received and this amendment will allow the funding of the incentives in accordance with the incentive agreement previously approved by Council.

A loan was approved and executed for the Façade RLF during FY 2014. The total proceeds of the loan were not disbursed prior to the end of September. This amendment will allow those funds to be disbursed according to the loan agreement and allows a potential new loan to be available for consideration in FY2015.

Attachment: Budget Amend narrative [Revision 2] (1194 : Ord. No. 2014-120 Amend FY2015 Economic Development Fund budget)

City of Texarkana, Texas

Version: H

Briefing Sheet

Update Date: 10/21/2014 8:42 AM

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-123 authorizing the City Manager to execute a lease/purchase agreement with Key Government Finance, Inc., for the replacement of two (2) existing heating hot water boilers and three (3) existing hot water pumps. The maximum cost of this agreement to all parties will not exceed $358,249.92 over the agreement term.

Briefing: 10/27/2014	**Public Hearing:**	**Second Briefing:**	**Council Vote:** 10/27/2014

Item Schedule
Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The Intergovernmental Advisory Committee (IAC) for Bi-State Justice Center previously approved the replacement of 2 boilers and 3 hot water pumps. Financing for this project, which has a base cost of $315,589.00, has been proposed by Key Government Finance, Inc., on a 7 year term, with an interest rate of 3.6626%, resulting in a required monthly payment of $4,264.88. The total cost of the project with financing cost included is $358,249.92. The governing bodies of each IAC participant are asked to take action on their participation in this agreement. Each participant will pay for its share of the agreement through its fiscal year 2015 and following contributions to the operations of the Bi-State Justice Center. Funds have already been appropriated in the city's budget for fiscal year ending September 30, 2015 to pay for the City's share of the 2015 Bi-State Justice Center budget.

Potential Options:

- Approve the resolution to authorize the City Manager to execute the lease/purchase agreement.
- Deny approval of the resolution.

Fiscal Implications:

Contributions to the overall operations of the Bi-State Justice Center are approved annually in the City's budget process. The appropriation of funds in the City's fiscal year 2015 budget is sufficient to cover the City's share of this agreement, which is estimated to be approximately $12,293.20 (24.02%).

Staff Recommendation:

Staff recommends approval of this ordinance.

Advisory Board/Committee Review:

Intergovernmental Advisory Committee

Board/Committee Recommendation:

Intergovernmental Advisory Committee recommends approval of this lease/purchase agreement.

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:
July 9, 2014 IAC minutes are attached.

Attachments

a. Goals and Perspectives (DOCX)
b. Resolution No. 2014.123doc (DOC)
c. Lease Documents (PDF)
d. Intergovernmental Advisory Committee Minutes (PDF)

Staff Coordination

Finance Department	Charlie Bassett	Department Head Review	Completed	10/02/2014 9:04 AM
Finance Department	Charlie Bassett	Finance Review	Completed	10/02/2014 9:04 AM
Police	Dan Shiner	Review	Completed	10/02/2014 10:48 AM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/02/2014 2:32 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:55 AM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14
Larry Vaden, Bi-State Justice Building Manager, briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☑ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives [Revision 1] (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

RESOLUTION NO. 2014 - 123

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE/PURCHASE AGREEMENT WITH KEY GOVERNMENT FINANCE, INC., FOR THE REPLACEMENT OF TWO (2) EXISTING HOT WATER BOILERS AND THREE (3) EXISTING HOT WATER PUMPS AT THE BI-STATE JUSTICE CENTER, AT A COST NOT TO EXCEED THREE HUNDRED FIFTY-EIGHT THOUSAND TWO HUNDRED FORTY-NINE AND 92/100 DOLLARS ($358,249.92) OVER THE SEVEN (7) YEAR TERM OF THE AGREEMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Intergovernmental Advisory Committee for the Bi-State Justice Center has recommended that infrastructure improvements should be made at that facility, and

WHEREAS, the City of Texarkana, Texas participates in the operation of the Bi-State Justice Center, along with the City of Texarkana, Arkansas and Bowie County, Texas, and

WHEREAS, the recommendation of the Intergovernmental Advisory Committee is to accept the bid from Aire One Services to replace two (2) existing 4,000 MBH Heating Hot Water Boilers and three (3) existing Hot Water Pumps with RBI Model No. FB 1950 Hot Water Boilers and associated Hot Water Pumps at a cost of Three Hundred Fifteen Thousand Five Hundred Eighty-Nine and No/100 ($315,589.00), and

WHEREAS, the recommendation of the Intergovernmental Advisory Committee is to finance this project through a lease/purchase agreement with Key Government Finance, Inc., for a lease period of seven (7) years, at an interest rate of 3.6626%, resulting in a total cost for the lease term not to exceed Three Hundred Fifty-Eight Thousand Two Hundred Forty-Nine and 92/100 dollars ($358,249.92), and

WHEREAS, funds for the first year payments on this agreement are included in the Bi-State Justice Center's current year budget, and

WHEREAS, funds for the City of Texarkana Texas portion of this agreement are appropriated in the City's budget for the fiscal year ended September 30, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Manager is hereby authorized to execute an agreement on behalf of the Bi-State Justice Center for the replacement of two (2) Heating Hot Water Boilers and three (3) Hot Water Pumps, with Key Government Finance, Inc., in the form of a lease/purchase agreement, with a term of seven (7) years, at an interest rate of 3.6626%, resulting in a total cost

Attachment: Resolution No. 2014.123doc [Revision 5] (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

over the term of the agreement not to exceed three hundred fifty-eight thousand two hundred forty-nine and 92/100 dollars ($358,249.92).

SECTION 2: That the City of Texarkana, Texas participation in this agreement is on behalf of the Bi-State Justice Center, and accordingly, is contingent upon participation by the City of Texarkana, Arkansas and Bowie County, Texas.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of October, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

August 25, 2014

To: City of Texarkana

Key Government Finance, Inc.
1000 South McCaslin Blvd.
Superior, CO 80027
720-304-1285, 1479 (FAX)

Key Government Finance is pleased to present the following proposal for the transaction described below:

LESSOR: Key Government Finance, Inc.

LESSEE: City of Texarkana

PROPERTY: Trane HVAC Solution

EXPIRATION: September 25, 2014

LEASE QUOTE:

Amount	Rate	Payments	Factor	Pmts / Year	Term	Adv. / Arr.
$ 315,589.00	3.3055%	$5,713.66	.01810476	12	5 years	Arrears
$ 315,589.00	3.6626%	$4,264.88	.01351402	12	7 years	Arrears

LEASE: This is a tax-exempt, municipal government lease with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance and taxes, are paid by Lessee for the term of the lease.

NOTES: Transaction must fully execute or fund to escrow by lease proposal expiration date.

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below. If you wish to accept this proposal, please do so by signing below and returning this proposal to me via FAX or e-mail. Upon receipt of this proposal, Lessor will promptly begin its credit, collateral and essential use review process.

Sincerely,

Eric Meyer
720-304-1146
eric.meyer@key.com

Proposal Accepted by Lessee:
By:
Title:
Date:

Attachment: Lease Documents (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

08/25/2014 22:59 19037921015 AIREONE SERVICES PAGE 02/02

Key Government Finance, Inc.
Financing Application

Borrower's Legal Name as Shown on Audited Financials:	Bi-State Justice Center
If Borrower's Parent is Different, Input Parent Name Here:	City of Texarkana, AR, City of Texarkana, TX & Bowie County, TX
Website to Obtain 3 years of Audited Financials Found At:	
Street Address	100 N State Line
City	Texarkana,
State	Texas
Zip Code	75501
Contact	Larry Vaden
Phone Number	903-798-3000
Fax Number	903-798-3139
Email	lvaden@txkusa.org
EIN (*Required*)	

Invoices to be sent to:	BI-STATE JUSTICE
Contact	LARRY VADEN
Department	MAINTENANCE
Address	100 N STATE LN BOX 4
City, State, Zip	TEXARKANA, TX 75501
Phone & Fax Number	9037983000 / 9037983139
Email	LVADEN@TXKUSA.ORG
Special Instructions	

Double-clicking on a response box will allow you to add or remove a check mark

1) Have you ever defaulted or non-appropriated on a lease purchase, loan or bond obligation? Yes: ☐ No: ☒
2) Are you currently operating under emergency financial/fiscal management or have you in the past 3 years? Yes: ☐ No: ☒
3) Are there any known issues that could impact the future repayment of this financing? Yes: ☐ No: ☐
4) Will any loan or grant proceeds be used as the dedicated source of repayment for this financing? Yes: ☐ No: ☒
5) Have you issued or do you reasonably intend to issue more than $10MM in tax exempt debt during the calendar year? Yes: ☐ No: ☒
6) For any payments due in your current FY, have those payments been formally appropriated? Yes: ☒ No: ☐
If no or if your 1st payment is due in next fiscal year, has this been formally approved by board resolution? Yes: ☐ No: ☐
7) Will payments be made from your General Fund? Yes: ☐ No: ☒
If no, which fund & provide page in most recent audit where found? Bi State Fund. Audit Attached.
8) Will any portion of the financed property be used by a private corporation or individual? Yes: ☐ No: ☒
If Yes, what % will be used by a private corporation or individual?
9) Do you operate under home-rule (a charter)? Yes: ☐ No: ☐ Unsure: ☒
10) Will the proceeds of this lease be used entirely for software? Yes: ☐ No: ☒
If "Yes", will the software be installed on equipment that you own or are financing? Own: ☐ Financed: ☐
11) Will any portion of the financed property be affixed to real property? Yes: ☒ No: ☐
12) Are you self insured for property damage? Yes: ☒ No: ☐
13) Are you self insured for liability? Yes: ☒ No: ☐
14) Are you a member of a managed risk pool for insurance? Yes: ☒ No: ☐
15) Is this replacing equipment, expanding an existing system or completely brand new? Replacement: ☑ Expansion: ☐ New: ☐
If replacement, what is the age of the equipment it is replacing? 30+ YRS.
If replacement or expansion, is the existing equipment paid off? YES

16) What is your population or enrollment?	350	As of what date?	9/2/2014
17) What is your tax-based assessed value?		As of what date?	

18) Equipment/Product Description (*please refrain from using acronyms or part numbers*):
RBI THERMAL EFFICIENT BOILERS

19) What is the purpose of this acquisition, what makes it essential & what benefits are expected (*eg, cost savings, productivity, functionality, etc.*)?
COST SAVINGS WILL PROVIDE FUNDING NEEDED TO LEASE PURCHASE NEW EQUIPMENT. OUR EXISTING HEATING SYSTEM IS AT BEST 50% EFFICIENT. NEW THERMAL RBI BOILERS WILL PROVIDE HEAT FOR YEARS TO COME.

Submitted By (Name):	LARRY VADEN	Title:	BUILDING MANAGER
Signature	Larry Vaden	Date:	9/2/2014

Attachment: Lease Documents (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

4507 WILLOW BEND, SUITE B
TEXARKANA, TEXAS 75503

903.792.0977
FAX 903.792.1015

AR-2108454
TACLA-022525C

AireOne SERVICES
Air Conditioning · Heating · Refrigeration
Commercial · Residential · Industrial

August 12, 2014

Bi-State Justice Center
Attn: LARRY VADEN
100 Stateline Avenue
Box 4
Texarkana, Texas 75501

RE: Budget Pricing; Boiler Replacement

AireOne Services is pleased to give budget pricing for the replacement of (2) existing 4,000 MBH Heating Hot Water Boilers and (3) existing Hot Water Pumps. We will provide the removal and disposal of existing boilers and pumps. Electrical and piping as necessary for new boilers and pumps installation.

We will connect boilers to existing breaching vent and new boiler controls to existing building controls that will enable/disable boilers.

Here are (3) Boiler options with pricing:

(A) RBI; Model No: MB2000 up to 88% thermal efficiency $378,644.00
plus any applicable tax

(B) RBI; Model No: FB1950 up to 85% thermal efficiency $315,589.00
plus any applicable tax

(C) RBI; Model No: DB1950 up to 85% thermal efficiency $309,989.00
plus any applicable tax

All work to be performed during standard working hours;

8:00 A.M.-5:00 P.M. Monday through Friday

Thank you,

GARY WHITEHEAD

Attachment: Lease Documents (1200 : Res. No. 2014-123 Bi-State Lease Agreement to Replace Boilers and Pumps)

INTERGOVERNMENTAL ADVISORY COMMITTEE MINUTES

Meeting Minutes
July 9, 2014

A MEETING OF THE INTERGOVERNMENTAL ADVISORY COMMITTEE WAS HELD AT 3:30 PM. ON WEDNESDAY, JULY 9, 2014, ON THE FIRST FLOOR OF THE BI-STATE JUSTICE BUILDING LOCATED AT 100 N. STATELINE AVENUE, TEXARKANA, TEXAS, IN THE TEXARKANA, ARKANSAS POLICE DEPARTMENT (TAPD) TRAINING ROOM.

MEMBERS PRESENT: IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones, Texarkana, Arkansas Mayor N. Wayne Smith, Texarkana, Texas Councilman Bill Miller, Texarkana, Texas Councilwoman Tina Veal-Gooch, and Bowie County Commissioner Tom Whitten.

OTHERS PRESENT: Larry Vaden, Glenn Greenwell, Jessica Hyman, TyRhonda Henderson, Charles Bassett, Dan Shiner, Ryan Durham, John Whitson, Bob Harrison, and Heather Soyars.

ABSENT: Bowie County Judge Sterling Lacy and Texarkana Chamber of Commerce DeMita Torrans.

AGENDA ITEM #1 – **Call to Order**

IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones called the meeting to order.

AGENDA ITEM #2 – **Consider and take action to approve the minutes from the June 5, 2014 meeting.**

Motion made to approve the Minutes of September 25, 2013.

Motion made by: Texarkana, Texas Councilwoman Tina Veal-Gooch
Second by: Texarkana, Arkansas Mayor N. Wayne Smith
Motion carried

AGENDA ITEM #3 – **Consider and take action to purchase new boilers for the Bi-State Justice Building.**

Bi-State Justice Building Manager Larry Vaden said the he sent out a communications stating the window of opportunity had come and gone to purchase and install the boilers this year. He said he believed this was something that needed to be ready to go January 1, 2015. There was a lot of preparation to be done before the boilers could be installed.

Finance Director Jessica Hyman said the boilers were already in the budget for 2014.

Texarkana, Texas Councilwoman Tina Veal-Gooch said one reason the IAC waited so long on the boilers was because Bowie County did not approve the Bi-State budget. She said Judge Lacy was going to ask the County Commissioners if that line item for the boilers could be pulled out of the budget and approved.

Texarkana, Arkansas Mayor N. Wayne Smith made the motion to table this item until it was presented to the Bowie County Commissioners.

Motion made by: Texarkana, Arkansas Mayor N. Wayne Smith
Second by: Texarkana, Texas Councilman Bill Miller
Motion carried

AGENDA ITEM #4 – **Consider and take action on the request for new Dispatch Consoles, Communications Controller and infrastructure equipment for Texarkana, Texas and Bowie County.**

Texarkana, Texas Police Chief Dan Shiner said on behalf of the LEAC, he wanted to give a report. He said at the last meeting the IAC heard a real doom and gloom presentation by Motorola Solutions. He said on June 23, 2014 there was a lightning strike on the tower at the water plant on New Boston Road. A notification was sent to the CRC manager but he was on vacation and did not receive the notification. Chief Shiner said when the strike knocked the power out it went on emergency generator and then on June 24, 2014, a low fuel notification came in but went to the same phone number. On June 25, 2014, we had a catastrophic failure of the entire system. It included AWINS and was out for about 45 minutes. A part had to be replaced and it was the last part Motorola had. The part was installed but there were still console problems. It was back online on July 1, 2014. After that, he contacted Motorola to meet with CRC, Texarkana, Texas and Bowie County.

Texarkana, Texas City Manager John Whitson said after listening to the presentation and understanding the age and the parts may become more and more difficult to come by. He looked at this episode that occurred as a godsend and it did not happen during a natural disaster when a lot of people would not be able to communicate. He said he thought it was very critical and he would have a project officer and Motorola make a presentation to the City Council and approve a resolution for this process to move forward replacing the equipment on the Texas-side through the whole county. He said he would work with Motorola on a payment plan and it would affect budgets for a few years. He said there were about 25 agencies on the system. He would work to update all the interlocal agreements and arrive at a financing scheme that the user agencies would be user fees.

Texarkana, Texas Councilman Bill Miller asked if he IAC needed to be involved with this.

Texarkana, Texas City Manager John Whitson said he did not believe so. He was confident the Texas-side and Bowie County would be able to take care of it. He said in case of failure for either side of Texarkana, the system would be separate but it would be interoperable. He said each system could be the back up to the other.

Texarkana, Arkansas Police Chief Bob Harrison said TAPDs system was AWINS and it could stand alone. It was important both systems could work together.

Texarkana, Texas City Manager John Whitson said one problem he had about accepting the AWINS offer was that it was regulated by someone in the state government and he did not know how that would go or if they would change their financing structure or the change the user fee amount. He would rather be in control of the future cost wise.

NO ACTION TAKEN

IAC Chair/Texarkana, Arkansas Assistant Mayor James Mike Jones said the IAC members and supporting staff needed to start working on the FY2015 Bi-State Budget and suggested the IAC meet around the first of August, 2015.

AGENDA ITEM #5 – **Adjourn**

Motion made by: Texarkana, Texas Councilman Bill Miller
Second by: Bowie County Commissioner Tom Whitten
Motion carried

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 10/22/2014 3:16 PM

Lead Department: Parks, Recreation & Health **Action Officer:** Cheryl Haff,

Subject: Resolution No. 2014-130 approving and authorizing the City Manager to execute a contract between the City of Texarkana, Texas on behalf of the Texarkana-Bowie County Family Health Center and the Texas Department of State Health Services (DSHS) to administer the Special Supplemental Nutrition Program for Women, Infant and Children (WIC).

Briefing: 10/27/2014	**Public Hearing:**	**Second Briefing:**	**Council Vote:** 10/27/2014

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The City of Texarkana, Texas, for and in behalf of the Texarkana-Bowie County Family Health Center (Contractor) and the Department of State Health Services (DSHS), an Agency of the State Of Texas, contracts for the DSHS Program: NSS/WIC Local Agency to administer the Special Supplemental Nutrition Program for Women, Infant and Children (WIC) to provide supplemental food benefits, nutrition education, and counseling to enhance good health care at no cost to low-income pregnant and postpartum women, infants and children identified to be at nutritional risk. The current contract term will be October 1, 2014, through September 30, 2015.

Potential Options:

- None

Fiscal Implications:

Additional funding for the Texarkana-Bowie County Family Health Center

Staff Recommendation:

Staff recommends approval of this Resolution

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

City of Texarkana, Texas

Not Applicable

Attachments

a. Goals and Perspectives (DOCX)
b. Resolution 2014-130 WIC (DOCX)
c. FY15 NSS WIC LOCAL AGENCY (PDF)

Staff Coordination

Parks, Recreation & Health	Cheryl Haff	Department Head Review	Completed	10/22/2014 3:06 PM
Parks, Recreation & Health	Robby Robertson	Review	Completed	10/22/2014 4:26 PM
Finance Department	Charlie Bassett	Finance Review	Completed	10/23/2014 9:23 AM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/23/2014 9:35 AM
City Manager	John Whitson	City Manager Review	Completed	10/24/2014 8:02 AM
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☐	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

None Applicable

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

RESOLUTION NO. 2014-130

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT NO. 2015-047344, BETWEEN THE CITY OF TEXARKANA, TEXAS, FOR AND IN BEHALF OF THE TEXARKANA-BOWIE COUNTY FAMILY HEALTH AND THE DEPARTMENT OF STATE HEALTH SERVICES (DSHS) TO PROVIDE FUNDING FOR THE DSHS PROGRAM: NSS/WIC LOCAL AGENCY FOR THE TERM OCTOBER 1, 2014, THROUGH SEPTEMBER 30, 2015; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Contract No. 2015-047344 between the City of Texarkana, Texas, for and in behalf of the Texarkana-Bowie County Family Health Center (Contractor) and the Department of State Health Services (DSHS), an Agency of the State Of Texas, for the DSHS Program: NSS/WIC Local Agency to administer the Special Supplemental Nutrition Program for Women, Infant and Children (WIC) to provide supplemental food benefits, nutrition education, and counseling to enhance good health care at no cost to low-income pregnant and postpartum women, infants and children identified to be at nutritional risk, a copy of which is attached hereto as Exhibit "A," is hereby approved.

SECTION 2: That the City Manager is hereby authorized to execute said Department of State Health Services (DSHS) contract to provide necessary funding to implement the above-described program on behalf of the Texarkana-Bowie County Family Health Center.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of October, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Resolution 2014-130 WIC [Revision 1] (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

DEPARTMENT OF STATE HEALTH SERVICES

This contract, number 2015-047344 (Contract), is entered into by and between the Department of State Health Services (DSHS or the Department), an agency of the State of Texas, and CITY OF TEXARKANA (Contractor), a Government Entity, (collectively, the Parties).

1. **Purpose of the Contract.** DSHS agrees to purchase, and Contractor agrees to provide, services or goods to the eligible populations as described in the Program Attachments.

2. **Total Amount of the Contract and Payment Method(s).** The total amount of this Contract is $396,511.00, and the payment method(s) shall be as specified in the Program Attachments.

3. **Funding Obligation.** This Contract is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, budget cuts, transfer of funds between programs or health and human services agencies, amendment to the Appropriations Act, health and human services agency consolidation, or any other disruptions of current appropriated funding for this Contract, DSHS may restrict, reduce, or terminate funding under this Contract.

4. **Term of the Contract.** This Contract begins on 10/01/2014 and ends on 09/30/2015. DSHS has the option, in its sole discretion, to renew the Contract as provided in each Program Attachment. DSHS is not responsible for payment under this Contract before both parties have signed the Contract or before the start date of the Contract, whichever is later.

5. **Authority.** DSHS enters into this Contract under the authority of Health and Safety Code, Chapter 1001.

6. **Documents Forming Contract.** The Contract consists of the following:

   a. Core Contract (this document)
   b. Program Attachments:

      2015-047344-001 NSS/WIC LOCAL AGENCY

   c. General Provisions (Sub-recipient)
   d. Solicitation Document(s), and
   e. Contractor's response(s) to the Solicitation Document(s).
   f. Exhibits

Any changes made to the Contract, whether by edit or attachment, do not form part of the Contract unless expressly agreed to in writing by DSHS and Contractor and incorporated herein.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

7. **Conflicting Terms.** In the event of conflicting terms among the documents forming this Contract, the order of control is first the Core Contract, then the Program Attachment(s), then the General Provisions, then the Solicitation Document, if any, and then Contractor's response to the Solicitation Document, if any.

8. **Payee.** The Parties agree that the following payee is entitled to receive payment for services rendered by Contractor or goods received under this Contract:

Name: CITY OF TEXARKANA
Address: PO BOX 1967
TEXARKANA, TX 75504-1967
Vendor Identification Number: 17560006896000

9. **Entire Agreement.** The Parties acknowledge that this Contract is the entire agreement of the Parties and that there are no agreements or understandings, written or oral, between them with respect to the subject matter of this Contract, other than as set forth in this Contract.

By signing below, the Parties acknowledge that they have read the Contract and agree to its terms, and that the persons whose signatures appear below have the requisite authority to execute this Contract on behalf of the named party.

DEPARTMENT OF STATE HEALTH SERVICES

By:_____
Signature of Authorized Official

_____
Date

Evelyn Delgado

Assistant Commissioner for Family and Community Health Services

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

512.776.7321

Evelyn.Delgado@dshs.state.tx.us

CITY OF TEXARKANA

By:_____
Signature

_____
Date

_____
Printed Name and Title

_____
Address

_____
City, State, Zip

_____
Telephone Number

_____
E-mail Address for Official Correspondence

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

CONTRACT NO. 2015-047344
PROGRAM ATTACHMENT NO. 001
PURCHASE ORDER NO. 0000409506

CONTRACTOR: CITY OF TEXARKANA

DSHS PROGRAM: NSS/WIC LOCAL AGENCY

TERM: 10/01/2014 THRU: 09/30/2015

SECTION I. STATEMENT OF WORK:

Contractor shall administer the Department of State Health Services (DSHS) Special Supplemental Nutrition Program for Women, Infant, and Children (WIC) to provide supplemental food benefits, nutrition education, and counseling to enhance good health care at no cost to low-income pregnant and postpartum women, infants and children identified to be at nutritional risk. Contractor shall:

A. Perform professional, administrative and clerical services necessary to determine eligibility, provide food benefits, and provide appropriate nutrition education and counseling to qualified women, infants and children in a specified geographic area. Contractor shall ensure adequate staff coverage and uninterrupted delivery of services. Services shall be performed according to the statutes, rules, policies, and directives of DSHS Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) and/or as directed by the United States Department of Agriculture (USDA) as referenced in this Program Attachment. During the term of this Program Attachment, USDA may issue regulations, instructions, policies and/or directives, which may be incorporated into the current DSHS WIC Program Policy and Procedures Manual and program rules.

B. Provide services within the state boundaries of Texas and in the approved clinic locations described in Contractor's application.

C. Assist DSHS or USDA in the collection of data that will identify benefits of this nutrition intervention program and furnish financial, health, nutrition education and any other special reports in a timely manner as required by DSHS WIC Program's written rules and policies for the compilation of such data.

D. Determine eligibility of applicants through assessment of their categorical income, residence and nutritional status, and provide nutrition education and counseling to eligible participants.

E. Appoint a Contractor WIC Director/Supervisor.

F. Train Contractor's Local Agency staff.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

G. Submit the following reports/plans by the due date:

1. Monthly Incentive Funding Summary Report by the 15th day of the following month; and
2. WIC Local Agency Performance Measure Report by the 15th day of the following month.

H. Conduct outreach to potential participants.

I. Complete surveys as requested.

J. Within five days of receiving a DSHS request for a Vendor Preliminary Evaluation, Contractor shall conduct a visual evaluation of the vendor location. The Contractor shall complete the WIC Vendor Preliminary Evaluation Form and fax the form to the DSHS no later than one business day after the visual evaluation as documented in the current WIC Local Agency policy and procedures. Within five days of receiving a DSHS request for a Vendor Evaluation, Contractor shall contact vendor applicant to set up an appointment to conduct the evaluation. Contractor shall conduct on-site evaluation, completing WIC Vendor Evaluation Forms and fax/return forms to the DSHS no later than one business day after the on-site evaluation.

K. Determine participants' access to health care, medical care and other human services, and make appropriate referrals. Contractor shall have a system in place to provide participants with appropriate health services or make appropriate referrals to health care providers under written agreements that ensure confidentiality of participants' personal information.

L. Issue pre-numbered food instruments furnished by DSHS to qualified participants who shall use such instruments to obtain specified food items from participating vendors; maintain complete accountability and security of all food instruments received from DSHS. Contractor shall be held financially responsible for all unaccounted-for food instruments and/or for the redeemed value of those issued to ineligible participants. In addition, Contractor shall be held financially liable for issuance of infant formula instruments that are not authorized or prescribed according to the WIC Policy and Procedures Manual.

M. Permit DSHS or its agent to install a Very Small Aperture Terminal (VSAT) or equivalent telecommunications equipment at all Contractor WIC clinics and administrative offices using Texas-WIN software on a network or stand alone personal computer. Installation at all Contractor permanent WIC sites is required. VSAT or other telecommunications equipment installations for new sites or sites moving from one location to another requires a minimum of 45 days notice.

N. Connect portable computers (notebook or laptop) that use Texas-WIN software daily to a (VSAT) or other DSHS provided-telecommunications access point to transfer data to and receive updates from DSHS. Daily is defined as Monday – Friday and Saturday if WIC

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

services are provided. Portable computers may go to any of the Contractor's permanent WIC sites for data transfer.

O. Review the immunization records of WIC Program applicants/participants to ensure that immunizations are current. Make appropriate referrals to health care providers for necessary immunizations.

P. Offer services during extended hours of operation outside the traditional times of 8:00 a.m. to 5:00 p.m., Monday through Friday, according to the Contractor's Annual Plan of Operations as approved by DSHS and incorporated by reference in this Program Attachment.

Q. Implement or expand Contractor's Breastfeeding Peer Counseling program to provide training and salary of peer counselors who assist pregnant and breastfeeding WIC participants in normal breastfeeding situations. Provide clients with after-hours peer counseling services. Funding for this activity will be contingent on availability and written approval by DSHS.

R. Implement special projects according to DSHS-approved plan related to nutrition education, outreach or breastfeeding if project is requested by Contractor and approved by DSHS. Funding for special projects is contingent upon availability and approval in writing by DSHS of the Contractor's plan for the special project.

S. Implement lactation services for WIC participants who have breastfeeding problems that are beyond the expertise of Contractor's local WIC staff and/or peer counselors using International Board Certified Lactation Consultants or the most qualified equivalent. Lactation services may also include Contractor's Local WIC Agency staff training and the provision of lactation equipment. DSHS will provide written approval of Contractor's plan to use lactation funding. Contractor's plan shall include qualifications of any non-board certified lactation consultant, which is included in the proposal.

T. Ensure adequate staff coverage and uninterrupted delivery of WIC services if any member of Contractor's staff is approved in writing by DSHS to participate in the DSHS Dietetic Internship program. This internship will consist of no less than 1200 hours of supervised learning experiences in a variety of nutrition-related facilities and will prepare Contractor's selected staff member to better meet the needs of WIC participants.

U. Stock DSHS-provided manual pumps, single-user electric breast pumps and multi-user electric breast pumps, collection kits, and purchase additional sized flanges. Distribute the appropriate pumps, kits, and/or additional sized flanges to eligible WIC participants. During the term of this Program Attachment, DSHS reserves the right to withhold payment if Contractor fails to accurately complete and submit online breast pump receiving reports within three (3) business days of receiving a DSHS breast pump delivery as documented in the current WIC Local Agency policy and procedure manual.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

V. Implement or expand Contractor's use of a Registered Dietitian (RD) who is registered with the Commission on Dietetic Registration to provide for Contractor that includes, but not limited to: assistance with quality assurance, staff training, assistance with the Annual Nutrition Education and Breastfeeding plan, individual counseling for high-risk participants, and facilitated discussion classes.

Contractor shall comply with all applicable federal and state laws, rules, regulations, standards, and guidelines in effect on the beginning date of this Attachment as amended, including, but not limited to:

1. Uniform Federal Assistance Regulations, 7 CFR Parts 15, 15a, 15b, 246, 248, 3016, 3017 and 3018;
2. WIC Program and Farmers' Market Nutrition Program Rules, 25 Texas Administrative Code, §§ 31.11-31.37; and
3. Child Nutrition Act of 1966, as amended, 42 USC 1786.

The following documents are incorporated by reference and made a part of this Program Attachment:

1. *DSHS Standards for Public Health Clinic Services*, revised August 2004, or latest revision;
2. USDA Food and Nutrition Service (FNS) Guidelines;
3. USDA FNS Instructions issued under the FNS Directives Management System; and
4. Current WIC Policy and Procedures Manual.

Within thirty (30) days of receipt of an amended standard(s) or guideline(s), Contractor shall inform DSHS, in writing, if it shall not continue performance under this Program Attachment in compliance with the amended standard(s) or guideline(s). DSHS may terminate the Program Attachment immediately or within a reasonable period of time as determined by DSHS.

All activities related to WIC, including timeframes, budget, and any revisions shall be approved by DSHS.

SECTION II. PERFORMANCE MEASURES

The following performance measures will be used to assess, in part, Contractor's effectiveness in providing the services described in this Program Attachment, without waiving the enforceability of any of the other terms of the contract.

Contractor shall ensure:

1) An average of 95% of families a quarter who participate in DSHS WIC Program by receiving food benefits shall also receive nutrition education classes or individual counseling services to coincide with food instrument issuance;

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

2) Of all pregnant women who enter DSHS WIC Program, an average of 20% a quarter shall be certified as eligible during the period of the first trimester of their pregnancy;

3) An average of 80% of clients a quarter who are enrolled in the DSHS WIC Program, excluding dual participants, transfer locked and/or migrant clients, shall participate as food benefit recipients each month (breast-feeding infants are also included in the client count); and

4) 98% of participants who indicate during the enrollment process for the DSHS WIC Program that they have no source of health care shall be referred to at least one (1) source of health care at certification of eligibility.

Contractor shall submit the *WIC Local Agency Performance Measure Report* which describes Contractor's efforts towards meeting performance measures. The report shall be in an approved format as provided by DSHS, and shall be completed and submitted to DSHS within fifteen (15) calendar days after the end of each month.

SECTION III. SOLICITATION DOCUMENT:

Exempt - Governmental Entity

SECTION IV. RENEWALS: DSHS may renew this contract for one renewal period if funds are available.

SECTION V. PAYMENT METHOD:

Cost reimbursement
Funding is further detailed in the attached Categorical Budget and, if applicable, Equipment List.

SECTION VI. BILLING INSTRUCTIONS:

Contractor shall request payment using the State of Texas Purchase Voucher (Form B-13) and Financial Status Reports (FSR) and submit by electronic mail to DSHS Contract Development and Support Branch at WicVouchers@dshs.state.tx.us

SECTION.VII. BUDGET:

SOURCE OF FUNDS: CFDA # 10.557.001; 10.557.013

DUNS NUMBER: 062929187

All categories of costs billed to DSHS WIC Program, and allocation of such costs, shall be in accordance with the "Plan to Allocate Direct Costs" (PADC) submitted by Contractor and approved by the DSHS WIC Program. This document is incorporated herein by reference and made a part of this Program Attachment.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

Total reimbursements will not exceed: $396,511.00.

SECTION VIII. SPECIAL PROVISIONS:

General Provisions, **Compliance and Reporting** Article II, Section 2.07, **Statutes and Standards of General Applicability**, is hereby amended to include the following:

> Contractor shall comply with all provisions required by implementing the regulations of the Department of Agriculture, 7 CFR Part 246, 248; Department of Justice Guidelines for Enforcement of Title VI, Civil Rights Act of 1964; 28 CFR § 50.3 and 28 CFR Part 42; and Food & Nutrition Service (FNS) directives and guidelines, to the effect that no person will, on the grounds of race, color, national origin, sex, age, or disability be excluded from participation under any program or activity for which Contractor receives federal financial assistance from FNS; and hereby gives assurance that it shall immediately take measures necessary to implement this Program Attachment.
>
> Contractor shall compile data, maintain records and submit reports, as required, to permit effective enforcement of the nondiscrimination laws and permit authorized USDA and State of Texas personnel, during normal working hours, to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. The Department of Agriculture, Food and Nutrition Service (USDA), has the right to seek judicial enforcement if Contractor violates any nondiscrimination laws. This Assurance is binding on Contractor, its successors, transferees, and assignees, as long as they receive assistance or retain possession of any assistance from the Department of Agriculture. The person or persons whose signatures appear on the Core Contract are authorized to sign this Assurance on behalf of Contractor.
>
> Contractor shall comply with all of the requirements of the current WIC Policy and Procedures Manual and Program rules as well as state and federal laws and amendments governing or regulating the WIC Program. A copy of the current WIC Policy and Procedures Manual has been made available to Contractor. The WIC Policy and Procedures Manual, and all revisions made to the WIC Policy and Procedures Manual are incorporated into this Agreement by reference. Contractor has a duty to remain familiar with the contents within the WIC Policy and Procedures Manual.
>
> Contractor is responsible for ensuring that employees or agents acting on behalf of Contractor comply with all of the requirements of the current WIC Policy and Procedures Manual, Program rules and all state and federal laws and amendments governing and regulating the WIC Program.

General Provisions, **Payment Methods and Restrictions** Article V, Section 5.01, **Payment Methods**, is hereby modified to include the following paragraphs:

> The participant caseload will be assigned by DSHS by giving written notice to Contractor. The participant caseload is subject to change upon written notice to Contractor from DSHS with Contractor's concurrence. Contractor assumes liability for

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

all food costs resulting from Contractor exceeding its assigned caseload. The number of individuals served in excess of assigned caseload are not to be included in the calculation of earned administrative funds as described below.

DSHS will reimburse Contractor for administrative costs incurred when determining eligibility, providing appropriate nutrition education and counseling, issuing food instruments, making participant referrals, vendor evaluation, outreach, start-up costs and general administrative support.

Administrative costs will be reimbursed based on actual costs, but not to exceed the "maximum reimbursement" set out below, based upon the sum of the participants who actually receive food instruments each month plus infants who do not receive any food instruments whose breastfeeding mothers were participants to the extent that the total so derived does not exceed Contractor's total assigned caseload within any given month. Surplus funds (the amount by which maximum reimbursements exceed actual costs) can be accumulated and carried forward within the Program Attachment term. Surplus encumbered by September 30 shall be billed and vouchers received by DSHS no later than sixty (60) calendar days following the term of the Program Attachment.

PARTICIPANTS SERVED PER MONTH MAXIMUM REIMBURSEMENT:

During the term of the Program Attachment, Contractor shall earn administrative funds at the rate of 13.31 for each participant served as defined above.

DSHS may pay for additional goods or services as specified in this Attachment if provided by Contractor during the term of this Attachment (but not otherwise paid during the term of this Attachment) if it is in the best interest of DSHS to do so, and funds are available.

The Contractor will be notified if a change in funding occurs and will have sixty (60) days to provide written notice to the DSHS if it intends to terminate this Program Attachment.

Contractor agrees that:

(1) Contractor shall identify and document separately not less than 19% of total administrative costs as expenditures directly related to nutrition education and counseling. Nutrition education and counseling expenditures shall be supported by documentation of participant attendance or non-attendance within the DSHS WIC Program.

(2) DSHS will reimburse Contractor for administrative expenses at a rate not greater than 5.26 times the amount of properly documented expenditures for nutrition education and counseling, but not more than is earned based on actual participation not to exceed Contractor's assigned participant caseload, plus any incentive funds allocated to Contractor by DSHS.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

(3) DSHS will limit (cap) reimbursement of Contractor's indirect costs at twenty (20) percent applied to Contractor's total direct salaries plus benefits reimbursed by DSHS.

(4) DSHS will identify annually to Contractor an amount of funds that shall be spent for breastfeeding promotion. The allocation of breastfeeding funds to Contractor will be based on Contractor's proportional share of the statewide combined total of pregnant and breastfeeding participants as reported to DSHS WIC Program.

(5) DSHS WIC Program also reserves the right to withhold a proportionate amount of earned administrative funds when evidence exists that nutrition education and/or breastfeeding promotion is not being provided by Contractor, or Contractor is not complying with the provisions of USDA and/or DSHS directives.

(6) DSHS reserves the right to utilize a competitive offering for the award of any future contracts at the end of the term of this Program Attachment.

(7) DSHS may amend or terminate this Program Attachment if available funds become reduced, depleted, or unavailable during the term of the Program Attachment to the extent that the WIC Program is unable to provide administrative funding at the rate(s) stated in this Program Attachment. DSHS will provide written notification to Contractor of such fact.

(8) DSHS may pay for additional services as specified in this Program Attachment if provided by Contractor during the term of this Program Attachment (but not otherwise paid during the term of this Program Attachment) if it is in the best interest of DSHS and DSHS WIC Program to do so. If Contractor exceeds the amount of earned administrative funds as stated above, Contractor shall continue to bill DSHS for the services provided. If additional funds become available at a later date for the provision of these services, DSHS WIC Program may pay Contractor a share of these funds.

(9) DSHS may provide incentives to Contractor's Local WIC Agencies for participants who are provided WIC services outside the normal traditional hours to the extent that federal funding is available.

(10) During the term of this Program Attachment, DSHS may adjust the base reimbursement rate as defined in this Program Attachment if it is in the best interest of DSHS and the DSHS WIC Program and if administrative WIC Grant funds change.

Contractor shall indicate separately on the face of the claim for reimbursement (State of Texas Purchase Voucher, Form B-13) the costs associated with nutrition education, breast-feeding, and other administrative costs.

General Provisions, **Payment Methods and Restrictions** Article V, Section 5.04, **Working Capital Advance**, is not applicable to this Program Attachment. However, Contractor will be

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

allowed the option of receiving a two (2) month cash advance in accordance with WIC Program Policy and Procedures.

General Provisions, **Payment Methods and Restrictions** Article IV, Section 5.05 **Financial Status Reports (FSRs)** is amended to include the following:

Except as otherwise provided in these General Provisions or in the terms of any Program Attachment(s) that is incorporated into the Contract, for contracts with categorical budgets, Contractor shall submit quarterly FSRs to wicvouchers@dshs.state.tx.us by the last business day of the month following the end of each quarter of the Program Attachment term for Department review and financial assessment. Contractor shall submit the final FSR no later than sixty (60) calendar days following the end of the applicable term.

General Provisions, **Records Retention** Article X, Section 10.01, **Retention** shall be replaced with the following:

Recordkeeping requirements. Contractor shall maintain full and complete records concerning Program operations. Such records shall comply with 7 CFR Part 3016.42 and the following requirements:

(1) Records shall include, but not be limited to, information pertaining to financial operations, food delivery systems, food benefit issuance and redemption, equipment purchases and inventory, certification, nutrition education, civil rights and fair hearing procedures.

(2) All records shall be retained for a minimum of three years following the date of submission of the final expenditure report for the period to which the report pertains. If any litigation, claim, negotiation, audit or other action involving the records has been started before the end of the three-year period, the records shall be kept until all issues are resolved, or until the end of the regular three-year period, whichever is later. If USDA deems any of the WIC program records to be of historical interest, it may require DSHS or the Contractor to forward such records to the USDA whenever either entity is disposing of them.

(3) Records for nonexpendable property acquired in whole or in part with WIC program funds shall be retained for three years after its final disposition.

(4) All records shall be available during normal business hours for representatives of the USDA, DSHS and the Comptroller General of the United States to inspect, audit, and copy. Any reports or other documents resulting from the examination of such records that are publicly released may not include confidential applicant or participant information.

General Provisions, **Notice Requirements** Article XII, Section 12.01, **Child Abuse Reporting Requirement,** is hereby amended to include the following:

If Contractor chooses to interview a client to determine if an affirmative defense to prosecution exists, **as defined by DSHS**, which would allow them under the DSHS

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

policy to not make a report of child abuse, the Contractor shall conduct these interviews in the following manner:

- For ineligible clients, the interview shall be conducted after the entire WIC visit is done. For eligible clients, the interview may occur at the point in time when all WIC activities, including communication of eligibility and individual counseling, are completed with the exception of food instrument issuance.
- The interview shall be conducted only by a competent authority or a supervisor and in a confidential setting.
- Prior to asking the client any questions, the interviewer shall inform the client that the questions have no bearing on the client's WIC eligibility and receipt of services.

General Provisions, **General Business Operations of Contactor** Article XIV, Section 14.02, **Management and Control Systems**, Item a is not applicable to this program attachment; Item c is replaced with the following:

c) effective internal and budgetary controls; determination of reasonableness, allowableness, and allocability of costs; timely and appropriate audits and resolution of any findings.

General Provisions, **General Business Operations of Contractor** Article XIV, Section 14.06, **Overtime Compensation**, is not applicable to this Program Attachment.

General Provisions, **General Business Operations of Contractor** Article XIV, the last three sentences of Section 14.20, **Equipment**, are not applicable to this Program Attachment.

General Provisions, **General Business Operations of Contractor** Article XIV, Section 14.23, **Property Inventory and Protection of Assets**, is amended to include the following:

Contractor shall maintain an inventory of reportable capital assets placed in the custody of the Contractor by DSHS. Contractor shall conduct an annual inventory for each administrative and clinic site and submit to DSHS Property Management in a format and upon a delivery date designated by DSHS. Contractor shall administer a program of maintenance, repair and protection of assets under this Contract so as to assure their full availability and usefulness. In the event Contractor is indemnified, reimbursed, or otherwise compensated for any loss of, destruction of, or damage to the assess provided under this Contract, it shall use the proceeds to repair or replace said assets.

General Provisions, **General Business Operations of Contractor** Article XIV, Section 14.26, **Property Acquisitions**, is not applicable to this Program Attachment.

General Provisions, **General Terms** Article XV, Section 15.15, **Amendment**, is replaced with the following:

The Parties agree that the Department may unilaterally reduce funds pursuant to the terms of this Contract. Parties agree that this attachment may be amended during its term by Letters of Amendment to reflect funds awarded for special projects and to more accurately align the total Not To Exceed amount with funds the contractor may earn by contract performance. All other amendments to this Contract must be in writing and agreed to by both Parties, except as otherwise specified in the Contractor's Notification of Change to Certain Contract

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

Provisions section or the Contractor's Request for Revision to Certain Contract Provisions section of this Article. Contractor's request for certain budget revisions or other amendments must be submitted in writing, including a justification for the request, to the contract manager assigned to the Program Attachment; and if a budget revision or amendment is requested during the last quarter of the Contract or Program Attachment term, as applicable, Contractor's written justification must include a reason for the delay in making the request. Revision or other amendment requests may be granted at the discretion of DSHS. Except as otherwise provided in this Article, Contractor shall not perform or produce, and DSHS will not pay for the performance or production of, different or additional goods, services, work or products except pursuant to an amendment of this Contract that is executed in compliance with this section; and DSHS will not waive any term, covenant, or condition of this Contract unless by amendment or otherwise in compliance with this Article.

General Provisions, **Termination and Temporary Suspension** Article XVIII, Section 18.04, **Termination or Temporary Suspension Without Cause**, is hereby amended to include the following:

a) DSHS may terminate this Contract or a Program Attachment, as applicable, with at least thirty (30) calendar days prior written notice to the other Party.

b) If the Contractor seeks to terminate this Contract or Program Attachment, Contractor shall give the Department at least sixty (60) calendar days prior written notice and shall submit a transition plan to ensure client services are not disrupted.

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

Fiscal Federal Funding Accountability and Transparency Act (FFATA) CERTIFICATION

The certifications enumerated below represent material facts upon which DSHS relies when reporting information to the federal government required under federal law. If the Department later determines that the Contractor knowingly rendered an erroneous certification, DSHS may pursue all available remedies in accordance with Texas and U.S. law. Signor further agrees that it will provide immediate written notice to DSHS if at any time Signor learns that any of the certifications provided for below were erroneous when submitted or have since become erroneous by reason of changed circumstances. ***If the Signor cannot certify all of the statements contained in this section, Signor must provide written notice to DSHS detailing which of the below statements it cannot certify and why.***

Legal Name of Contractor:	**FFATA Contact # 1 Name, Email and Phone Number:**
Primary Address of Contractor:	**FFATA Contact #2 Name, Email and Phone Number:**
ZIP Code: 9-digits Required www.usps.com ☐☐☐☐☐-☐☐☐☐	**DUNS Number: 9-digits Required www.sam.gov** ☐☐☐☐☐☐☐☐☐
State of Texas Comptroller Vendor Identification Number (VIN) 14 Digits ☐☐☐☐☐☐☐☐☐☐☐☐☐☐	

Printed Name of Authorized Representative	**Signature of Authorized Representative**
Title of Authorized Representative	**Date**

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

Fiscal Federal Funding Accountability and Transparency Act (FFATA) CERTIFICATION

As the duly authorized representative (Signor) of the Contractor, I hereby certify that the statements made by me in this certification form are true, complete and correct to the best of my knowledge.

Did your organization have a gross income, from all sources, of less than $300,000 in your previous tax year? ☐ Yes ☐ No

If your answer is "Yes", skip questions "A", "B", and "C" and finish the certification.
If your answer is "No", answer questions "A" and "B".

A. Certification Regarding % of Annual Gross from Federal Awards.

Did your organization receive 80% or more of its annual gross revenue from federal awards during the preceding fiscal year? ☐ Yes ☐ No

B. Certification Regarding Amount of Annual Gross from Federal Awards.

Did your organization receive $25 million or more in annual gross revenues from federal awards in the preceding fiscal year? ☐ Yes ☐ No

If your answer is "Yes" to both question "A" and "B", you must answer question "C".
If your answer is "No" to either question "A" or "B", skip question "C" and finish the certification.

C. Certification Regarding Public Access to Compensation Information.

Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? ☐ Yes ☐ No

If your answer is "Yes" to this question, where can this information be accessed?

If your answer is "No" to this question, you must provide the names and total compensation of the top five highly compensated officers below.

For example:

John Blum:500000;Mary Redd:50000;Eric Gant:400000;Todd Platt:300000; Sally Tom:300000

Provide compensation information here:

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

TEXAS DEPARTMENT OF STATE HEALTH SERVICES

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.

Signature

Date

Print Name of Authorized Individual

2015-047344
Application or Contract Number

CITY OF TEXARKANA
Organization Name

CSCU # EF29-12374 - Revised 08.10.07

Attachment: FY15 NSS WIC LOCAL AGENCY (1211 : Res 2014-130 FY15 NSS/WIC Local Agency)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 10/19/2014 11:07 PM

Lead Department: Public Works Department **Action Officer:** Kyle Dooley,

Subject: Resolution No. 2014-125 naming the newly constructed street between Cowhorn Creek Road and Robin Lane to Galleria Oaks Drive and renaming Morris Lane between Robin Lane and Arista Boulevard to Galleria Oaks Drive.

Briefing:	10/27/2014	**Public Hearing:**	11/10/2014	**Second Briefing:**	November 24, 2014	**Council Vote:**	12/8/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Construction is nearing completion on Phase II of the Morris Lane construction project. As part of this project a new section of street has been constructed between Cowhorn Creek Road and Robin Lane. As part of this project, Morris Lane has also been reconstructed between Robin Lane and Richmond Road. Once construction is complete, a roadway will exist from Arista Boulevard to Cowhorn Creek Road. The portion between Arista Boulevard and Robin Lane is currently named Morris Lane. The newly constructed portion of roadway between Robin Lane and Cowhorn Creek Road has not been named yet. Staff is proposing to change the name of the street between Arista Boulevard to Cowhorn Creek Road to Galleria Oaks Drive

Because of the proximity of Morris Lane to Moores Lane and both street names sound so much alike, staff feels that renaming Morris Lane to Galleria Oaks Drive would alleviate confusion. This would help eliminate potential problems for emergency personnel, delivery services and etc. Renaming this roadway would also provide for continuity as Council has previously renamed Morris Lane between Summerhill Road and Cowhorn Creek Road to Galleria Oaks Drive in early 2010.

There are 15 residential properties and 6 commercial properties that currently have a Morris Lane address. Should council approve the street name change, those current addresses would change. Staff is sending letters out to each affected property owner that lets the owner know that Council is considering a street name change. It also invites them to the public hearing where they can provide input on this upcoming council decision.

Potential Options:

- Approve the resolution and rename Morris Lane to Galleria Oaks Drive.
- Do not approve the resolution and Morris Lane will continue with the current name.

Fiscal Implications:

Very Minimal, if approved. The only cost will be cost of new street name signs.

City of Texarkana, Texas

Staff Recommendation:
Staff recommends approving the resolution to rename Morris Lane to Galleria Oaks Drive.

Advisory Board/Committee Review:
NONE
Board/Committee Recommendation:
NOT APPLICABLE
Advisory Board/Committee Meeting Date and Minutes:
NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Morris Lane to Galleria Oaks Map (PDF)
c. Res No 2014-125 Morris Lane Street Name Change (DOC)
d. Morris Lane Proposed Street Name Change Resident Notification Letter (PDF)

Staff Coordination

Public Works Department	Kyle Dooley	Department Head Review	Completed	10/13/2014 4:51 PM
Assistant City Manager	Shirley Jaster	Review	Completed	10/14/2014 9:17 AM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/14/2014 9:41 AM
City Manager	John Whitson	City Manager Review	Completed	10/19/2014 11:07 PM
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Low

Other Potential Impacts:

NONE APPLICABLE

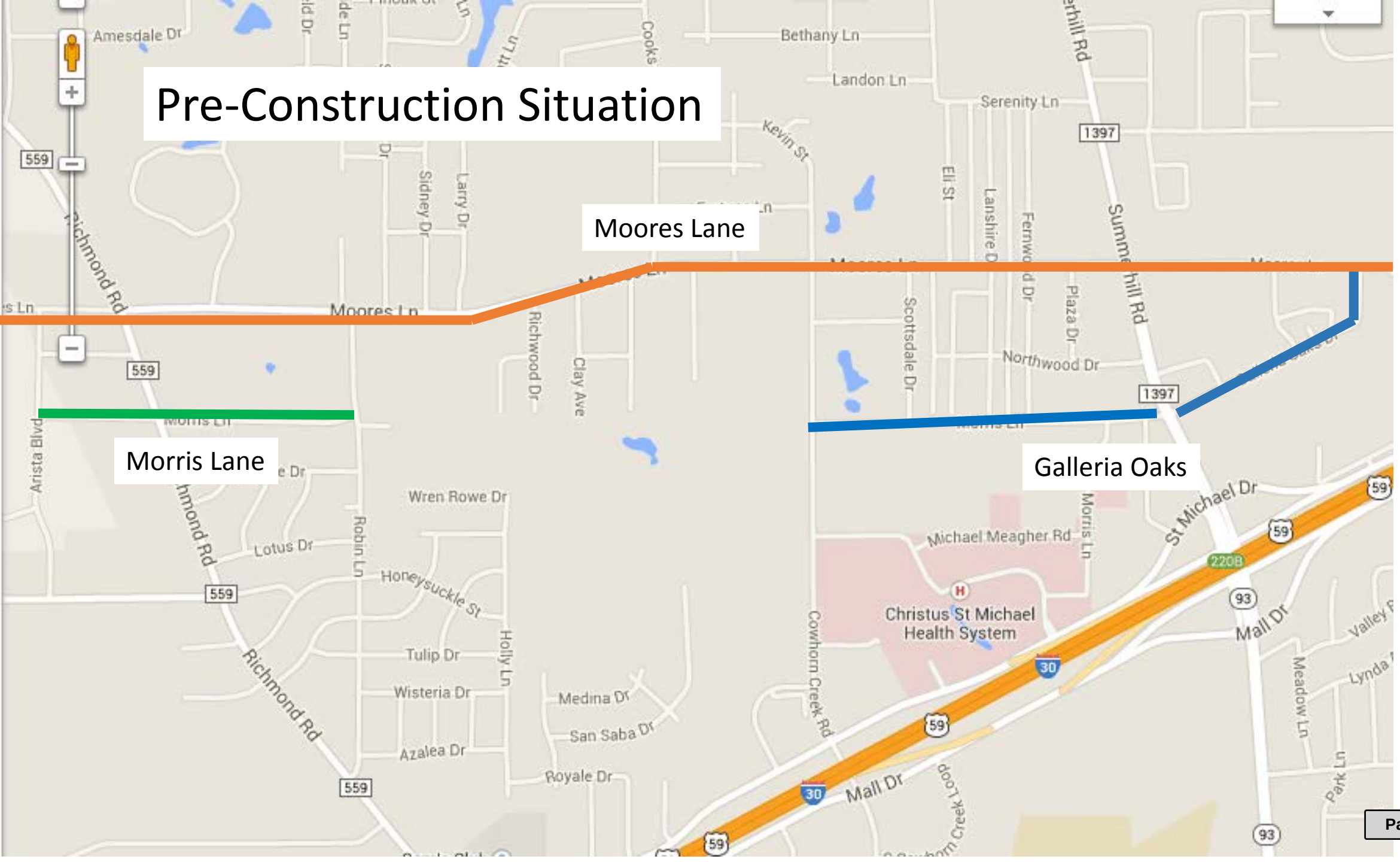
Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

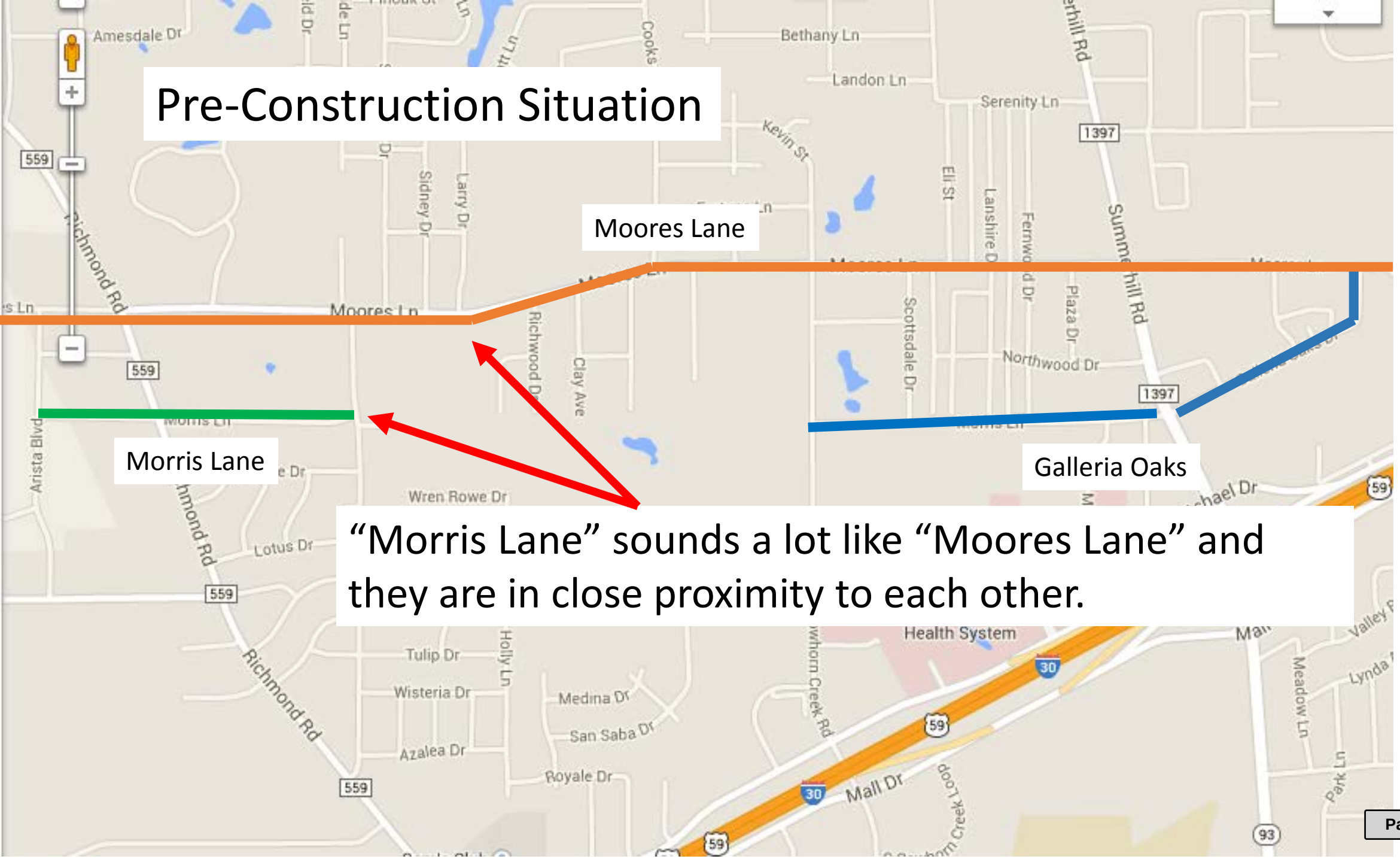
Attachment: Goals and Perspectives (1202 : Res. No. 2014-125 Renaming of Morris Lane)

Pre-Construction Situation



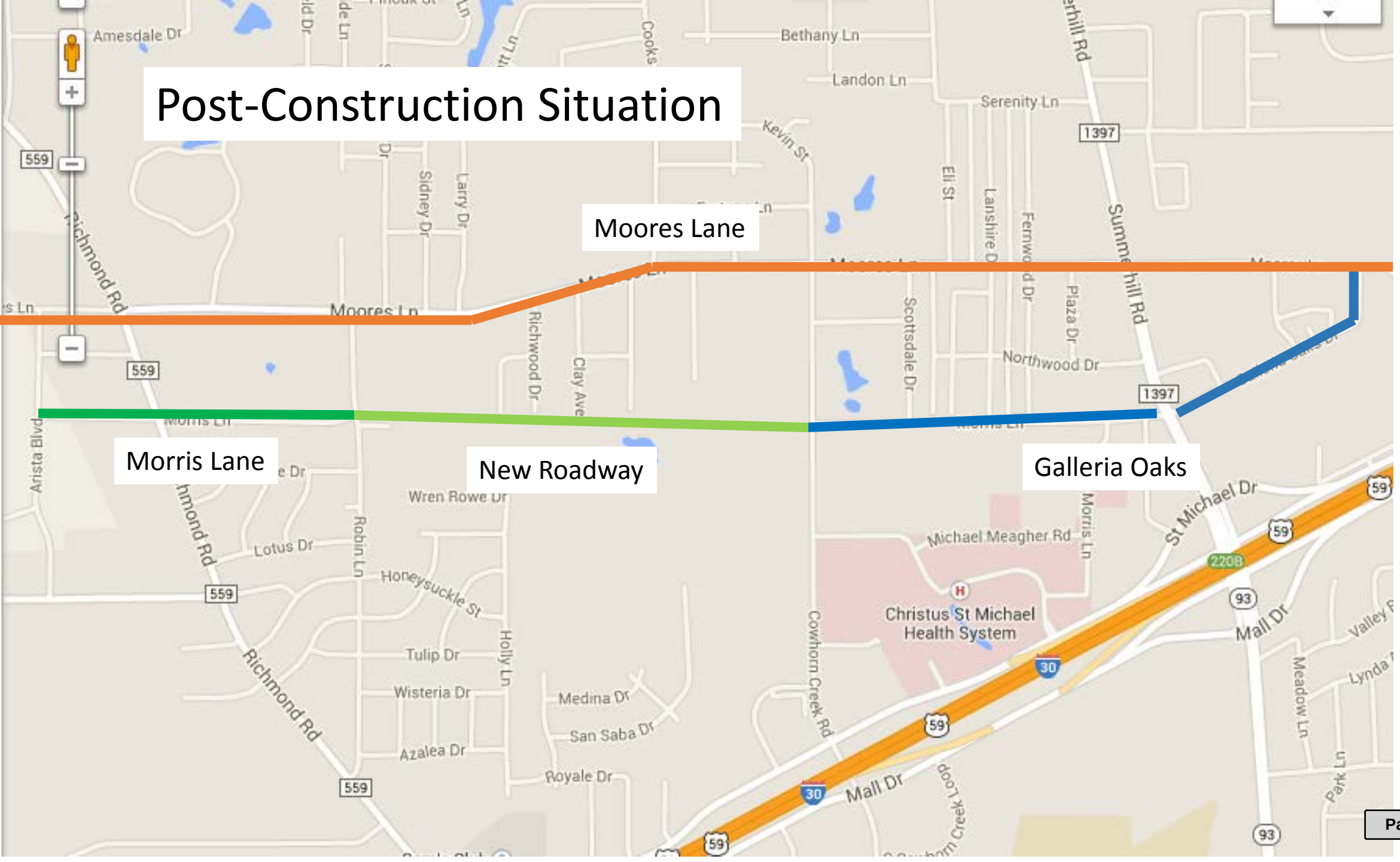
Attachment: Morris Lane to Galleria Oaks Map (1202 : Res. No. 2014-125 Renaming of

Pre-Construction Situation



"Morris Lane" sounds a lot like "Moores Lane" and they are in close proximity to each other.

Post-Construction Situation



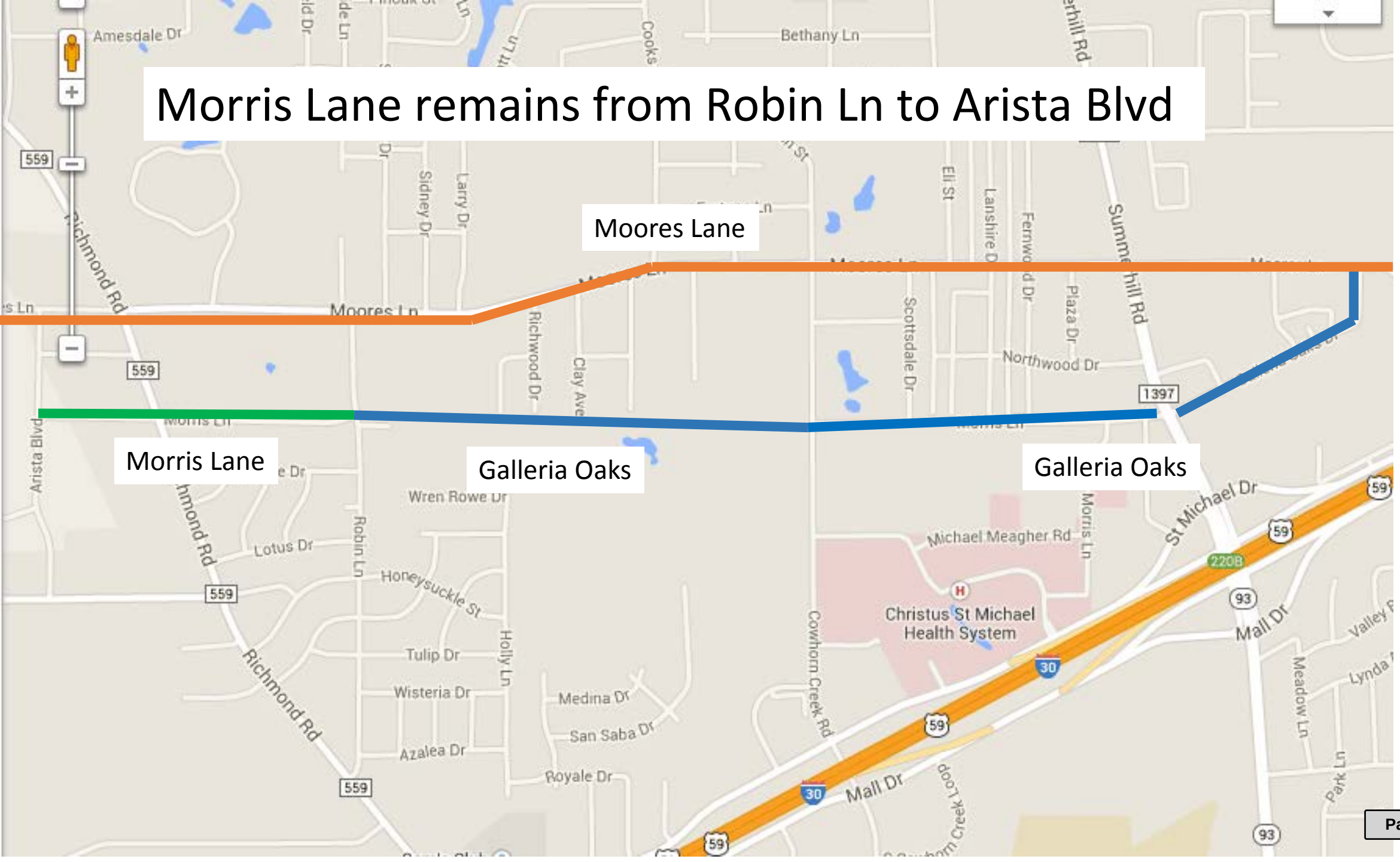
Attachment: Morris Lane to Galleria Oaks Map (1202 : Res. No. 2014-125 Renaming of

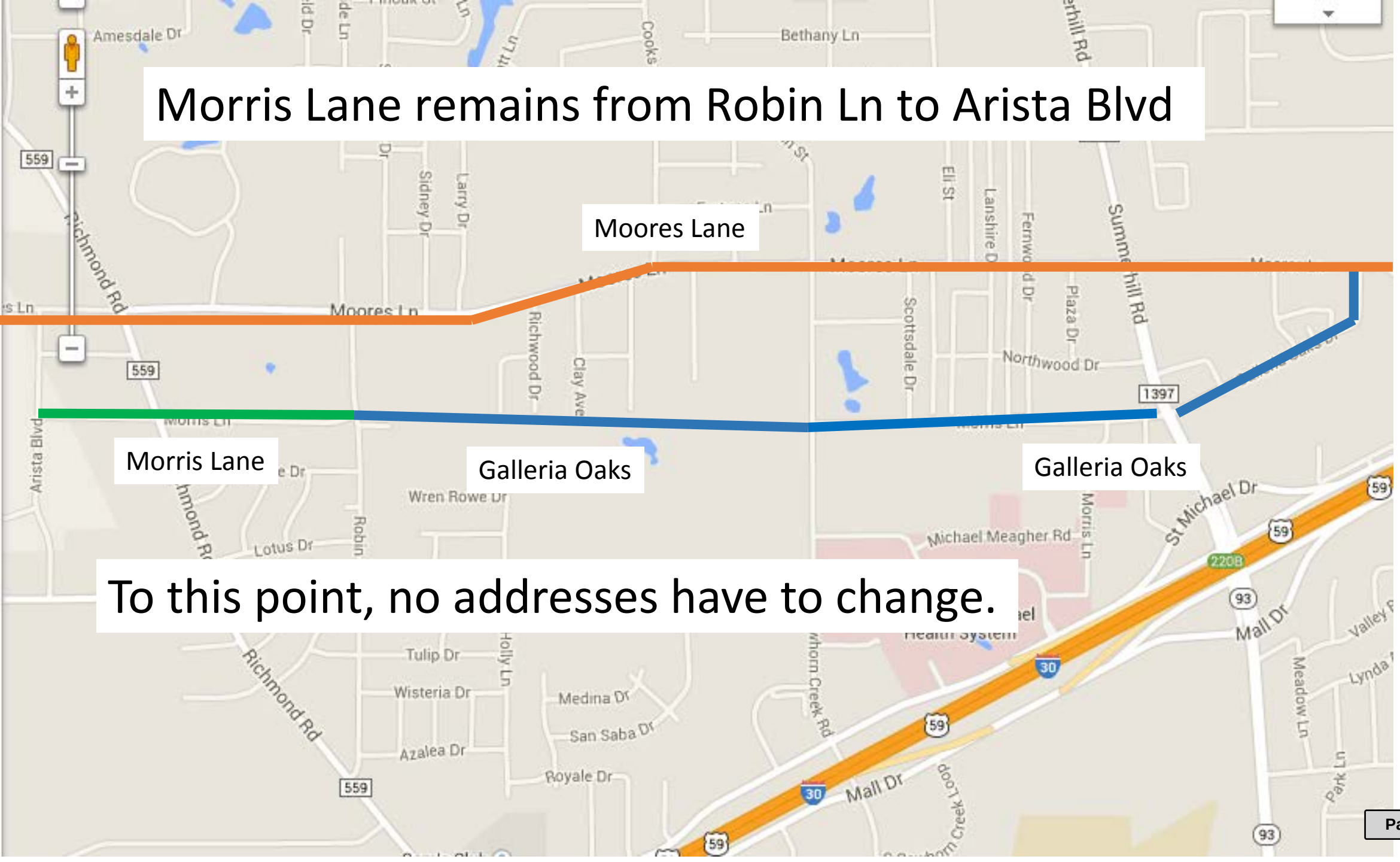
New Roadway named “Galleria Oaks”

New Roadway named “Galleria Oaks”

New Roadway named “Galleria Oaks”

Morris Lane remains from Robin Ln to Arista Blvd




Morris Lane remains from Robin Ln to Arista Blvd
Moores Lane
Morris Lane
Galleria Oaks
Galleria Oaks
To this point, no addresses have to change.
Amesdale Dr
Bethany Ln
Richmond Rd
Moores Ln
Sidney Dr
Larry Dr
Richwood Dr
Clay Ave
Scottsdale Dr
Eli St
Lanshire Dr
Fernwood Dr
Plaza Dr
Summerhill Rd
Northwood Dr
Morris Ln
Arista Blvd
Wren Rowe Dr
Lotus Dr
Robin
Michael Meagher Rd
St Michael Dr
Mall Dr
Tulip Dr
Wisteria Dr
Azalea Dr
Medina Dr
San Saba Dr
Royale Dr
Holly Ln
Whorn Creek Rd
Meadow Ln
Park Ln
Valley
Lynda
559
1397
59
30
93
220B

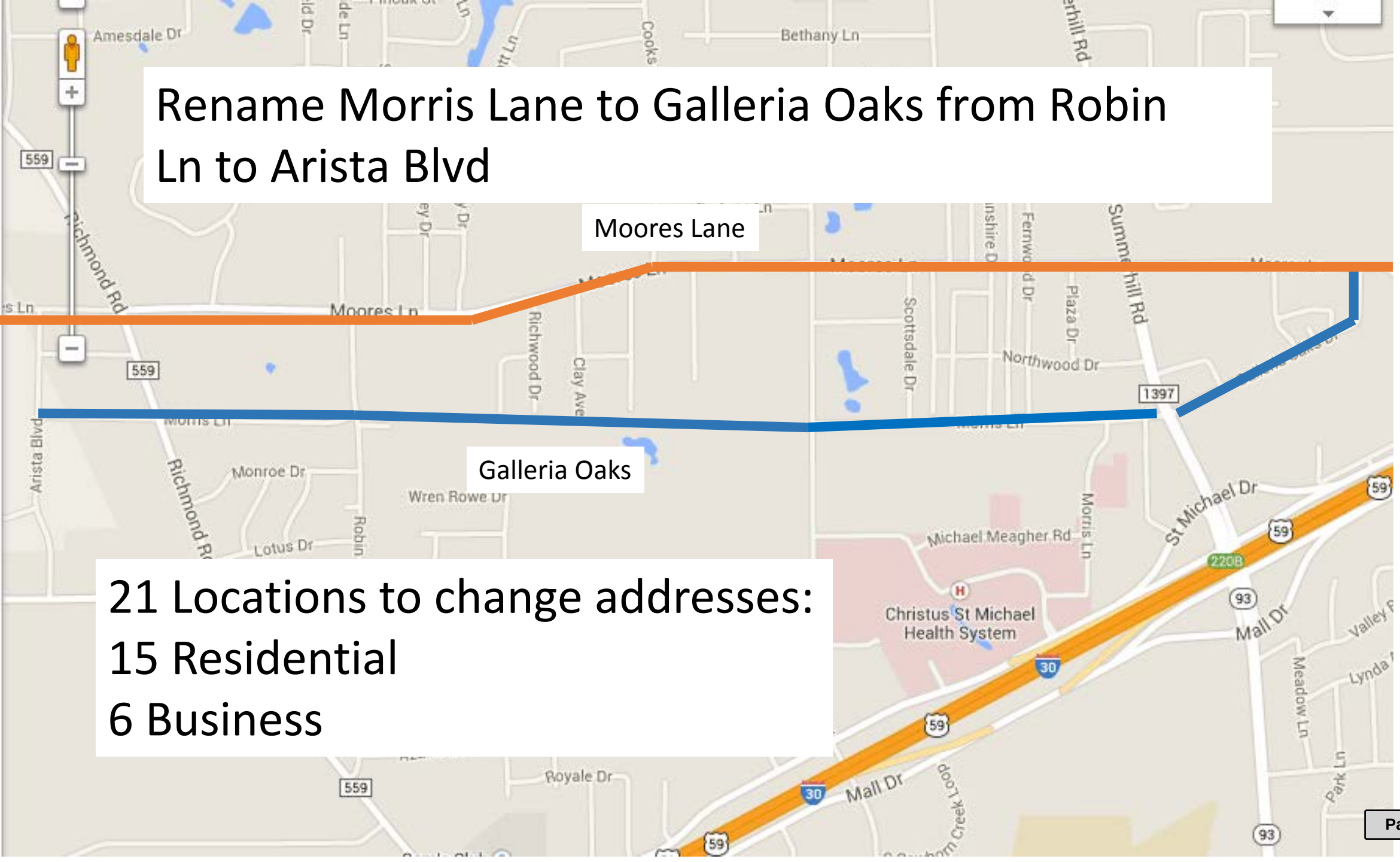
Business Structures to Change Addresses (6)

Attachment: Morris Lane to Galleria Oaks Map (1202 : Res. No. 2014-125 Renaming of

Residential Structures to Change Addresses (15)

Attachment: Morris Lane to Galleria Oaks Map (1202 : Res. No. 2014-125 Renaming of

Rename Morris Lane to Galleria Oaks from Robin Ln to Arista Blvd



21 Locations to change addresses:
15 Residential
6 Business

RESOLUTION NO. 2014-125

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, NAMING THE NEWLY CONSTRUCTED STREET BETWEEN COWHORN CREEK ROAD AND ROBIN LANE TO GALLERIA OAKS DRIVE AND RENAMING MORRIS LANE BETWEEN ROBIN LANE AND ARISTA BOULEVARD TO GALLERIA OAKS DRIVE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, has recently completed construction on a new street between Cowhorn Creek Road and Robin Lane and has also reconstructed Morris Lane between Robin Lane and Richmond Road; and

WHEREAS, it is necessary to name the new street that has been constructed between Cowhorn Creek Road and Robin Lane;

WHEREAS, it is necessary to rename Morris Lane, between Robin Lane and Arista Boulevard, to alleviate possible street name confusion in the area to better serve the heath and public safety of the City;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the name of the newly constructed street between Cowhorn Creek Drive and Robin Lane be officially named as **Galleria Oaks Drive**.

SECTION 2: That the name of the remaining section of Morris Lane, between Robin Lane and Arista Boulevard, be officially changed to **Galleria Oaks Drive**.

SECTION 3: That this change in names shall not become effective until thirty (30) days after the date of passage of this Resolution, so as to provide sufficient time for street sign changes, postal service adjustments, and business and personal address changes to be implemented by those affected by the change.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 8th day of December, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: Res No 2014-125 Morris Lane Street Name Change [Revision 3] (1202 : Res. No. 2014-125 Renaming of Morris Lane)

CITY OF
TEXARKANA
Public Works Department TEXAS

919 Elm Street
Texarkana, TX 75501
Phone (903) 798-3948
Fax (903) 792-6419

October 17, 2014

Re: Proposed Morris Lane Street Name Change

Dear Resident,

The Texarkana, Texas City Council will consider a street name change for Morris Lane in the upcoming weeks. This name change is proposed for the portion of Morris Lane from Arista Boulevard to Robin Lane, and also for the newly constructed portion between Robin Lane and Cowhorn Creek Road. If approved, this street will be named Galleria Oaks Drive.

The proposal is an effort to alleviate confusion of the street names in this area between Morris Lane and Moores Lane. Since the streets names sound similar and are located in close proximity, potential problems exist for emergency personnel, delivery service, and general logistics

The City Council will hold a public hearing concerning this proposal at a regularly scheduled council meeting on November 10th, 2014 at 6:00 p.m. The meeting will be held at City Hall, 220 Texas Boulevard, in the City Council Chambers on the second floor. All residents are encouraged to attend the public hearing to provide input on this council decision.

If you have questions, or will not be able to attend the public hearing, please feel free to call me at (903) 798-3943 to discuss this proposal. You may also submit your feedback for council's deliberation by emailing me at kdooley@txkusa.org.

Sincerely,

Kyle Dooley, P.E.
Director of Public Works
City of Texarkana, Texas

Attachment: Morris Lane Proposed Street Name Change Resident Notification Letter (1202 : Res. No. 2014-125 Renaming of Morris Lane)

City of Texarkana, Texas

Version: C

Briefing Sheet

Update Date: 10/20/2014 4:52 PM

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-126 approving Bowie County Appraisal District's 2014 Tax Rolls.

Briefing: 10/27/2014 **Public Hearing:** 11/10/2014 **Second Briefing:** November 24, 2014 **Council Vote:** 12/8/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Each year Bowie County Appraisal District prepares the City's Tax Rolls for approval by City Council. Exhibit A presents the City of Texarkana Tax roll, with a total taxable value of $2,088,503,463, and a total tax levy of $13,530,277.78, the T1 (TIRZ 1) Tax Roll, with a total taxable value of $312,238,992, and a total tax levy of $2,082,554.05, and the T2 (TIRZ 2) Tax Roll, with a total taxable value of $58,050,587, and a total tax levy of $387,433.82.

Potential Options:

- Approve the Tax Rolls as presented by Bowie County Appraisal District.
- Decline.

Fiscal Implications:

The City's tax rate of 0.669293 per $100 is applied to the total taxable value of each tax roll to determine the property tax revenue that will be collected by the City to fund the City's budgeted expenditures for the fiscal year ending September 30, 2015.

Staff Recommendation:

Staff recommends approval of this resolution.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

City of Texarkana, Texas

a. Goals and Perspectives (DOCX)
b. Resolution No. 2014-126 (DOC)
c. Exhibit A Texarkana, Texas 2014 Tax Roll (PDF)
d. Exhibit A Texarkana, Texas T1 2014 Tax Roll (PDF)
e. Exhibit A Texarkana, Texas T2 2014 Tax Roll (PDF)
f. Tax Roll Graphs 09-2014 (PDF)

Staff Coordination

Finance Department	Charlie Bassett	Department Head Review	Completed	10/20/2014 4:55 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/21/2014 8:53 AM
City Manager	John Whitson	City Manager Review	Completed	10/24/2014 8:01 AM
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1204 : Res. No. 2014-126 Approving 2014 Tax Rolls)

RESOLUTION NO. 2014 -126

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE BOWIE COUNTY APPRAISAL DISTRICT 2014 TAX ROLLS FOR THE CITY OF TEXARKANA, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Bowie County Appraisal District has completed the Tax Rolls of 2014; and

WHEREAS, it is recommended by the Finance Department that the 2014 Tax Rolls for the City of Texarkana, Texas be approved as presented;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the 2014 Tax Rolls for the City of Texarkana, Texas as prepared and presented by the Bowie County Appraisal District are hereby approved. Copies of the City of Texarkana, Texas 2014 Tax Rolls are attached hereto and incorporated herein as Exhibit "A".

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 8th day of December, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Resolution No. 2014-126 [Revision 1] (1204 : Res. No. 2014-126 Approving 2014 Tax Rolls)

CITY OF TEXARKKANA

2014 TAX ROLL

TOTAL TAXABLE VALUE	2,088,503,463
GROSS TAX LEVY	$13,978,206.25
LESS TAX ON FROZEN ITEMS	$1,776,357.05
PLUS FROZEN TAXES	$1,297,773.17
PLUS LATE PENALTY GAIN	$30,655.41
TOTAL TAX LEVY	$13,530,277.78

COUNCIL MEMBERS :

MAYOR , BOB BRUGGEMAN _____

MEMBER BRAD CASTEEL _____

MEMBER MS WILLIE RAY _____

MEMBER TINA VEAL GOOCH _____

MEMBER BRIAN MATTHEWS _____

MEMBER JOSH DAVIS _____

MEMBER, BILL MILLER _____

APPROVED THE _____ DAY OF _____ 2014

CITY OF TEXARKKANA T1

2014 TAX ROLL

TOTAL TAXABLE VALUE	312,238,992
GROSS TAX LEVY	$2,089,793.75
LESS TAX ON FROZEN ITEMS	$20,532.11
PLUS FROZEN TAXES	$13,292.41
PLUS LATE PENALTY GAIN	$0.00
TOTAL TAX LEVY	$2,082,554.05

COUNCIL MEMBERS :

MAYOR , BOB BRUGGEMAN _____

MEMBER BRIAN MATTHEWS _____

MEMBER MS WILLIE RAY _____

MEMBER TINA VEAL GOOCH _____

MEMBER BRAD CASTEEL _____

MEMBER JOSH DAVIS _____

MEMBER, BILL MILLER _____

APPROVED THE _____ DAY OF _____ 2014

CITY OF TEXARKKANA T2

2014 TAX ROLL

TOTAL TAXABLE VALUE	58,050,587
GROSS TAX LEVY	$388,528.55
LESS TAX ON FROZEN ITEMS	$3,724.69
PLUS FROZEN TAXES	$2,629.96
PLUS LATE PENALTY GAIN	$0.00
TOTAL TAX LEVY	$387,433.82

COUNCIL MEMBERS :

MAYOR , BOB BRUGGEMAN _____

MEMBER BRAD CASTEEL _____

MEMBER MS WILLIE RAY _____

MEMBER TINA VEAL GOOCH _____

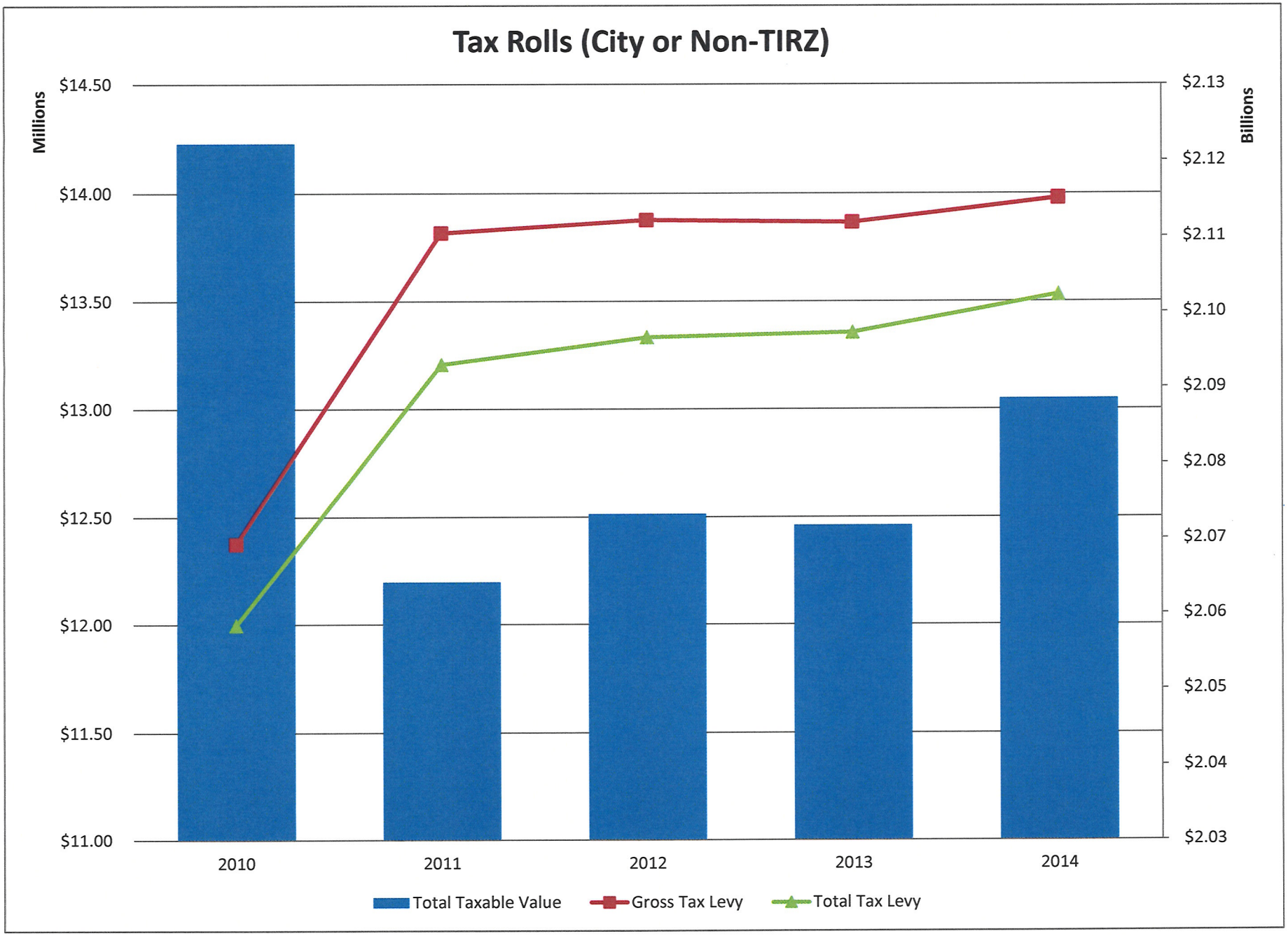
MEMBER BRIAN MATTHEWS _____

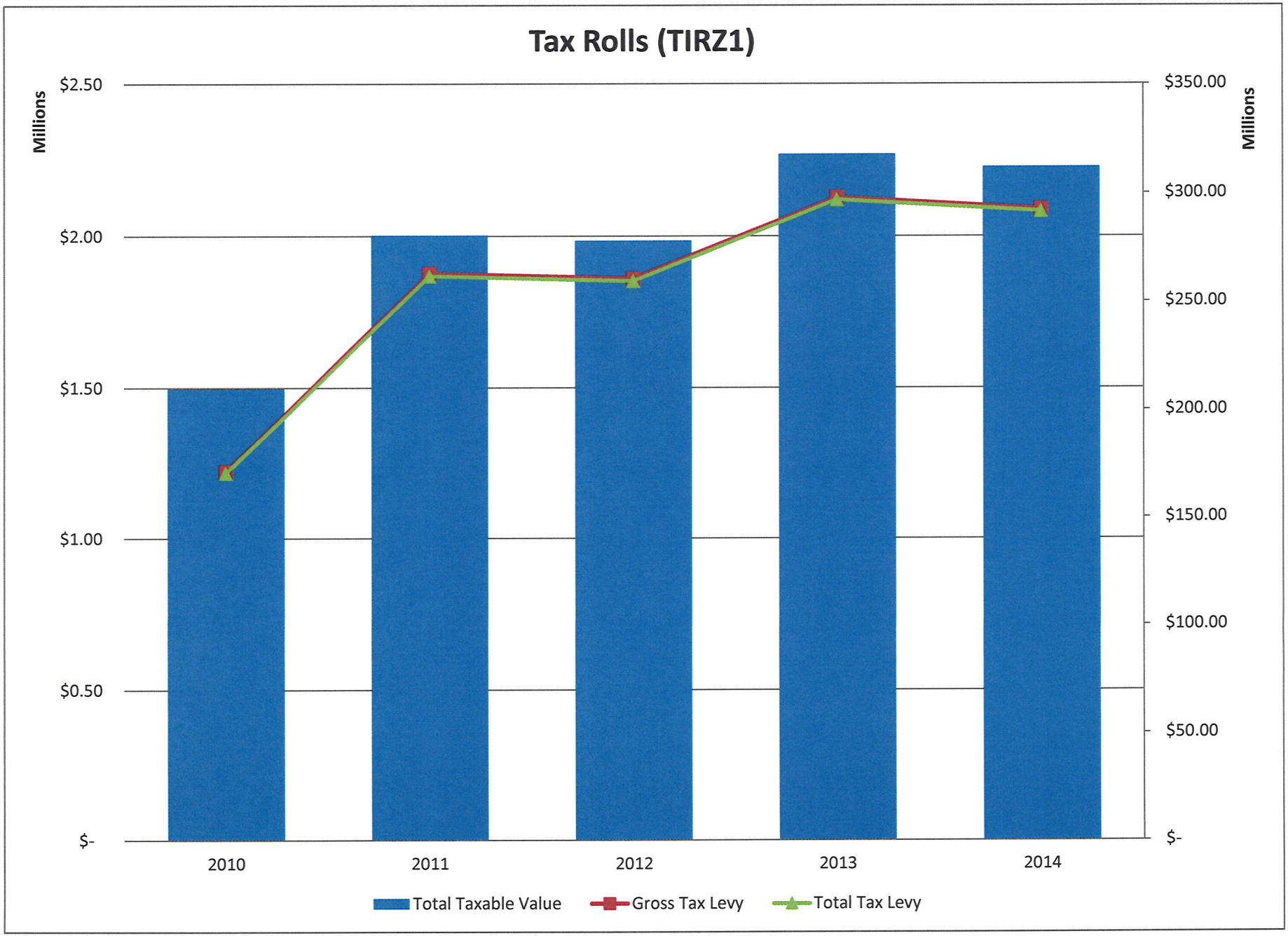
MEMBER JOSH DAVIS _____

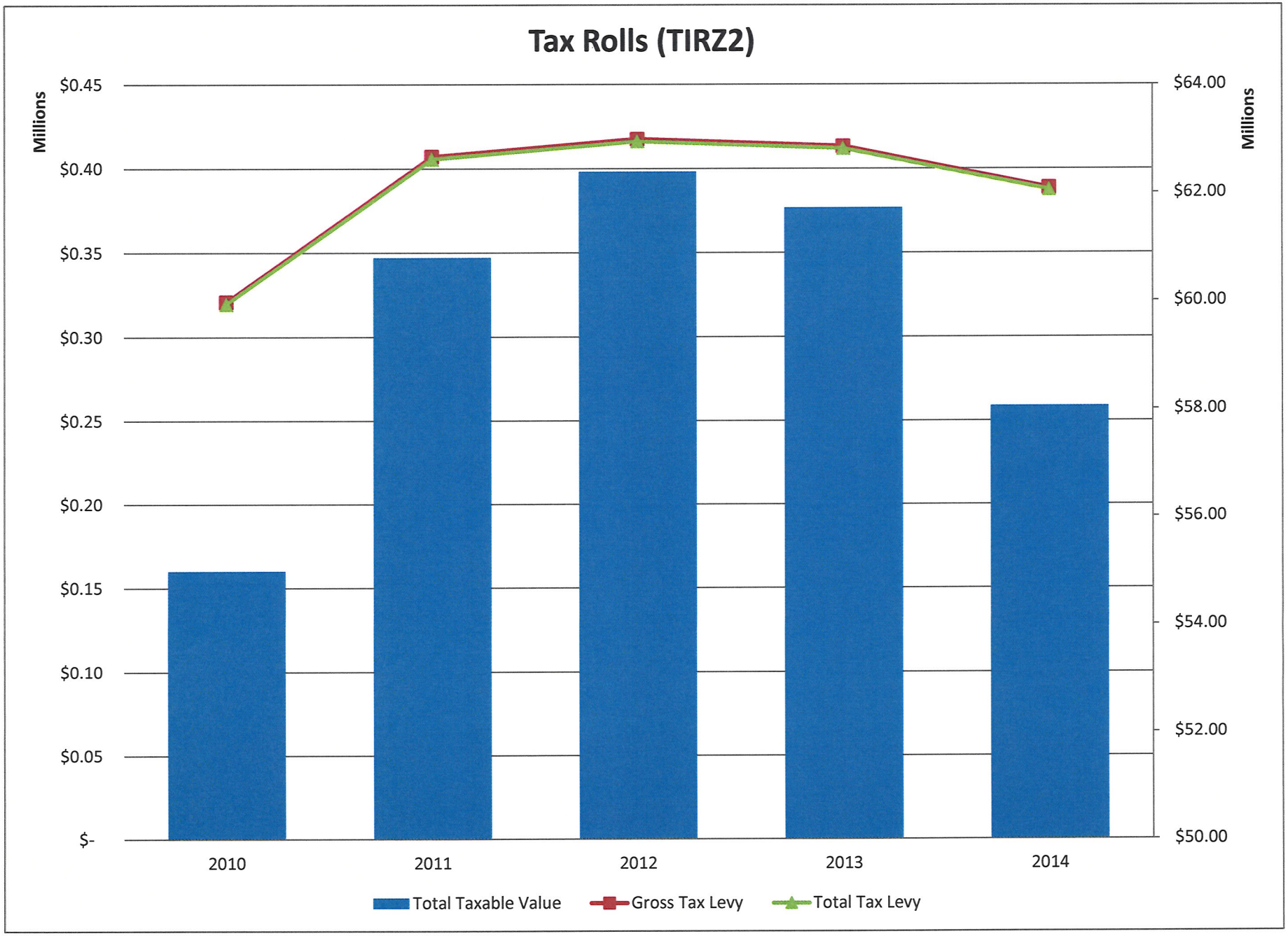
MEMBER, BILL MILLER _____

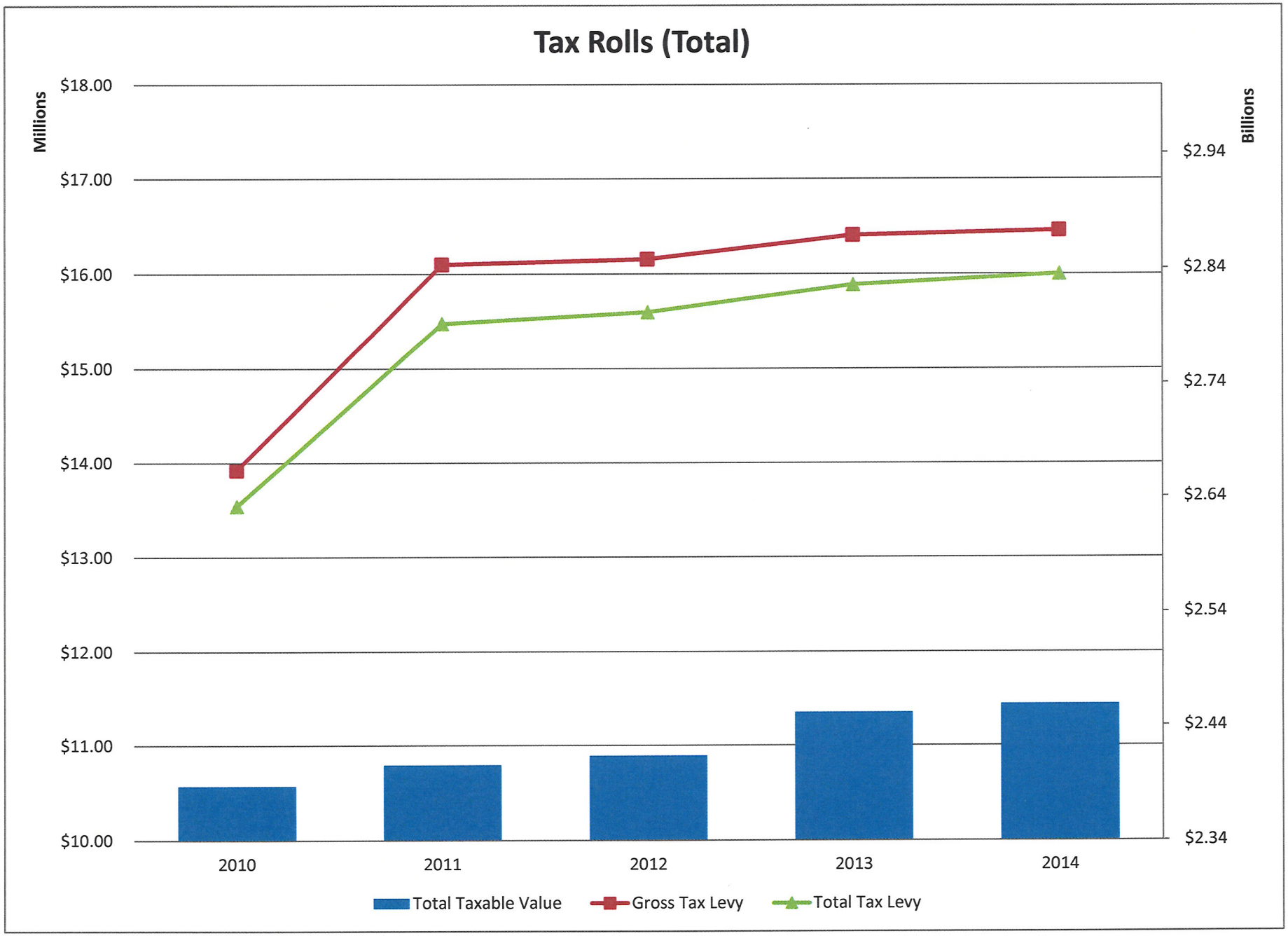
APPROVED THE _____ DAY OF _____ 2014

Attachment: Exhibit A Texarkana, Texas T2 2014 Tax Roll [Revision 1] (1204 : Res. No. 2014-126 Approving 2014 Tax Rolls)


Tax Rolls (City or Non-TIRZ)
Millions
$14.50
$14.00
$13.50
$13.00
$12.50
$12.00
$11.50
$11.00
Billions
$2.13
$2.12
$2.11
$2.10
$2.09
$2.08
$2.07
$2.06
$2.05
$2.04
$2.03
2010
2011
2012
2013
2014
Total Taxable Value
Gross Tax Levy
Total Tax Levy


Tax Rolls (TIRZ1)
Millions
$2.50
$2.00
$1.50
$1.00
$0.50
$-
$350.00
$300.00
$250.00
$200.00
$150.00
$100.00
$50.00
$-
Millions
2010
2011
2012
2013
2014
Total Taxable Value
Gross Tax Levy
Total Tax Levy


Tax Rolls (TIRZ2)
Millions
$0.45
$0.40
$0.35
$0.30
$0.25
$0.20
$0.15
$0.10
$0.05
$-
$64.00
$62.00
$60.00
$58.00
$56.00
$54.00
$52.00
$50.00
Millions
2010
2011
2012
2013
2014
Total Taxable Value
Gross Tax Levy
Total Tax Levy


Tax Rolls (Total)
Millions
Billions
$18.00
$17.00
$16.00
$15.00
$14.00
$13.00
$12.00
$11.00
$10.00
$2.94
$2.84
$2.74
$2.64
$2.54
$2.44
$2.34
2010
2011
2012
2013
2014
Total Taxable Value
Gross Tax Levy
Total Tax Levy

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 10/20/2014 5:02 PM

Lead Department: Economic Development **Action Officer:** Jerry Sparks, Economic Developer

Subject: Resolution No. 2014-127 approving the funding of a $50,000 loan from the Facade Revolving Loan Fund Program with funds from the Economic Development Fund and authorizing the City Manager to execute loan documents on behalf of the City.

Briefing: 10/27/2014 **Public Hearing:** 11/10/2014 **Second Briefing:** November 24, 2014 **Council Vote:** 12/8/2014

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

LOAN PROGRAM:	Façade RLF
POTENTIAL BORROWER:	Thomas F Morrissey. Veteran Guitar
Objective:	Improvements to Broad @ Main Street property
Loan Request	$50,000
Loan Approval:	$50,000 for 10 years @ Bank rate + 2%
Sources of funds:	Economic Development Fund
Collateral:	Real Estate, personal guaranty
Type of Project:	Improvements to commercial property that has been vacant for several years.
Jobs:	3- 7new

Narrative:

This loan will be used for improvements to property on Broad @ Main Street near the Perot Theater and Pecan Point in downtown Texarkana that has been used as retail space, a religious organization, and as the Mabel Morriss Women's Center.

The location is within the target area for the Façade RLF. The borrower's financial statements indicate an ability to repay the loan if the operation does not produce adequate cash flow.

There are about 20 windows on the second floor of the property are boarded. These will be replaced. Other façade restoration will include repairs to brick and mortar.

Potential Options:

- Approve loan request
- Deny loan request

City of Texarkana, Texas

Fiscal Implications:

$50,000 from Economic Development included in FY 15 budget

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

Internal staff review committee

Board/Committee Recommendation:

Internal staff review committee approved the request.

Advisory Board/Committee Meeting Date and Minutes:

October 15, 2015

Attachments

a. Goals and Perspectives (DOCX)
b. Facade RLF Loan Report Tom Morrissey Sept 2014 (PDF)
c. Veteran Guitar poster (PDF)
d. Res 2014-127 Morrissey Facade Loan (DOC)
e. Main & Broad pictures (PDF)

Staff Coordination

Economic Development	Jerry Sparks	Department Head Review	Completed	10/16/2014 1:48 PM
Planning and Community Development	David Orr	Review	Completed	10/16/2014 4:16 PM
Finance Department	Charlie Bassett	Finance Review	Completed	10/20/2014 5:02 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/21/2014 8:53 AM
City Manager	John Whitson	City Manager Review	Completed	10/24/2014 8:01 AM
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

"NONE APPLICABLE"

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1205 : Res No. 20114-127 Approval of Facade Revolving Loan Fund for Thomas Morrissey)

City of Texarkana
Façade Revolving Loan Fund

LOAN PROGRAM:	**Façade RLF**
POTENTIAL BORROWER:	**Thomas F Morrissey.** **Veteran Guitar**
Objective:	**Improvements to Broad @ Main Street property**
Loan Request	**$50,000**
Loan Approval:	**$50,000 for 10 years @ Bank rate + 2%**
Sources of funds:	**Economic Development Fund**
Collateral:	**Real Estate, personal guaranty**
Type of Project:	**Improvements to commercial property that has been vacant for several years.**
Jobs:	**3- 7new**

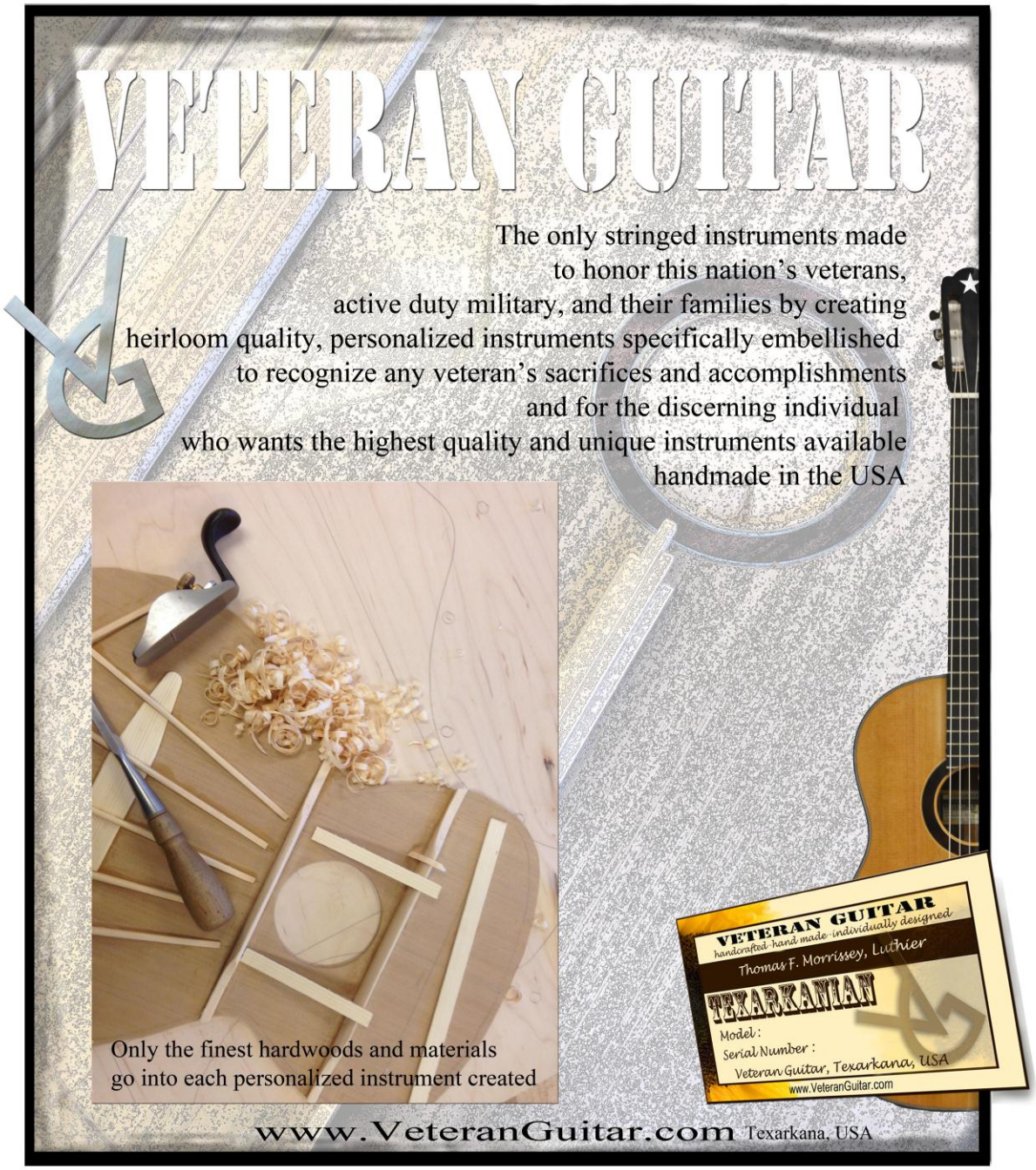
Narrative:

This loan will be used for improvements to property on Broad @ Main Street near the Perot Theater and Pecan Point in downtown Texarkana that has been used as retail space, a religious organization, and as the Mabel Morriss Women's Center.

The location is within the target area for the Façade RLF. The borrower's financial statements indicate an ability to repay the loan if the operation does not produce adequate cash flow.

There are about 20 windows on the second floor of the property are boarded. These will be replaced. Other façade restoration will include repairs to brick and mortar.

Attachment: Facade RLF Loan Report Tom Morrissey Sept 2014 [Revision 1] (1205 : Res No. 20114-127 Approval of Facade Revolving Loan



Attachment: Veteran Guitar poster (1205 : Res No. 20114-127 Approval of Facade Revolving Loan Fund for Thomas Morrissey)

RESOLUTION NO. 2014 - 127

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE FUNDING OF A LOAN FROM THE FAÇADE REVOLVING LOAN FUND PROGRAM WITH FUNDS FROM THE ECONOMIC DEVELOPMENT FUND; AUTHORIZING THE CITY MANAGER TO EXECUTE LOAN DOCUMENTS ON BEHALF OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, by Resolution No. 64-2013, the City Council established a Façade/Landscape Revolving Loan Fund (FLRLF) for owner occupied/owner operated businesses in the Texarkana, Texas Downtown Gateway, Scenic, and Historic Special Design Districts and the Downtown TIRZ (TIRZ #2) District for the purpose of restoring or improving façades and landscaping; and

WHEREAS, the Façade/Landscape Revolving Loan Fund (FLRLF) will be capitalized with Economic Development funds on an annual basis in an amount not to exceed FIFTY THOUSAND AND NO/100 DOLLARS ($50,000.00) annually; and

WHEREAS, the Façade/Landscape Revolving Loan Fund Committee will provide the administration of such revolving loan program to determine qualification and availability of funds; and

WHEREAS, the Façade Revolving Loan committee has recommended the potential funding of a loan for construction of façade improvements by Thomas Morrissey in an amount not to exceed $50,000; and

WHEREAS, the City Council recognizes the need for funding of projects to preserve structures and further economic development as evidenced by their creation and approval of the Façade Revolving Loan policy with Ordinance No. 064-2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council of the City of Texarkana, Texas approves funding a loan from the Façade Revolving Loan Fund to Thomas Morrissey in an amount not to exceed FIFTY THOUSAND AND NO/100 DOLLARS ($50,000.00) with collateral of a subsidiary lien on real estate and the personal guaranty of Thomas Morrissey.

SECTION 2: The City Council of the City of Texarkana, Texas authorizes the City Manager to execute loan documents for the Façade Revolving Loan Fund on behalf of the City in an amount not to exceed FIFTY THOUSAND AND NO/100 DOLLARS ($50,000.00).

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 8th day of December, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Main & Broad pictures (1205 : Res No. 20114-127 Approval of Facade Revolving Loan Fund for Thomas Morrissey)

Attachment: Main & Broad pictures (1205 : Res No. 20114-127 Approval of Facade Revolving Loan Fund for Thomas Morrissey)

Attachment: Main & Broad pictures (1205 : Res No. 20114-127 Approval of Facade Revolving Loan Fund for Thomas Morrissey)

City of Texarkana, Texas

Version: D

Briefing Sheet

Update Date: 10/23/2014 2:49 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,

Subject: Ordinance No. 2014-128 granting a Specific Use Permit to allow the one additional use of outdoor display and sale of new and used boats on Lot 2, Block 1, Richmond Pavilion Addition, located at 3911 Mall Drive. Gregg Orr, owner. Kayla Wood, MTG Engineering & Surveying, agent. (A 3/4 vote will be required of the City Council to approve this request due to a petition in opposition.)

Briefing: 10/27/2014 **Public Hearing:** 11/10/2014 **Second Briefing:** November 24, 2014 **Council Vote:** 12/8/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not applicable.

Executive Summary and Background Information:

S-657: This is a request by Gregg Orr, under contract to purchase, and Kayla Wood, MTG Engineering, agent, for a Specific Use Permit, SUP, to allow the one additional use of "outdoor display and sales of new or used boats" on Lot 2, Block 1, Richmond West Pavilion Addition, located at 3911 Mall Drive. The property is currently undeveloped vacant land.

The adjacent zoning is PD-General Retail to the east and west, Single Family-2 to the south and I-30 to the north. The adjacent land usage is Cavender's Boot Store to the east, vacant land to the south, the corporate office and parking lot area for Gregg Orr Auto Classic to the west, and I-30 to the north.

The Comprehensive Plan has designated this as a retail area. This property is zoned General Retail. A Specific Use Permit is required by Section 8-108 of the Zoning Ordinance to allow the one additional use of "outdoor display and sales of new and used boats" in the General Retail zoning district.

Since this property is located in a Planned Development District, a site plan must be submitted and approved by the Planning and Zoning Commission and City Council as a separate submission in the future and prior to construction. For purposes of consideration of the Specific Use Permit, a conceptual design has been attached for your review.

This tract of land has access from Mall Drive (one way frontage road along I-30) and is near Richmond Road. Mall Drive currently has the location of Gregg Orr's Auto Mall just south of this property. This corridor has various retail and department stores, restaurants, banks and a grocery store.

It should be noted that a screening device will be required along the south property line where this property abuts a residential zoning district.

Prior to the Planning and Zoning Commission meeting, a petition in opposition to this request was received from Mr. William T. Adams who owns more than 20% of the land within 200' of this proposed change. Due to the petition a ¾ vote will be required by the City Council to approve this request.

All notification and applicant requirements have been met to consider this request.

City of Texarkana, Texas

Potential Options:

Approve or deny Ordinance for boat sales at 3911 Mall Drive.

Fiscal Implications:

None

Staff Recommendation:

Staff recommends for approval of this request since this use is consistent with other uses in this area of

Advisory Board/Committee Review:

Item was heard at the October 6, 2014 Planning and Zoning Commission meeting.

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval.

Advisory Board/Committee Meeting Date and Minutes:

October 6, 2014

Attachments

a. Goals and Perspectives (DOCX)
b. Ordinance No. 2014-128 (DOCX)
c. Maps for Ord. No. 2014-128 (PDF)
d. Conceptual drawing for proposed boat sales business (Ord. 2014-128) (PDF)
e. Petition in opposition (PDF)

Staff Coordination

Assistant City Manager	10/20/2014 8:28 AM	Shirley Jaster	Review	Completed
Planning and Community Development	Completed	David Orr 10/20/2014 2:26 PM	Department Head Review	
Public Information Officer			PIO Review	Pending
City Manager		City Manager Review	Pending	
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

NA	Select One By Clicking Here

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☑	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☑	Sign posted

Other:

Attachment: Goals and Perspectives (1210 : Ord. No. 12014-128 S-657:: SUP for boat sales at 3911 Mall Drive)

S-657

ORDINANCE NO. 2014-128

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-657 TO ALLOW THE ONE ADDITIONAL USE OF OUTDOOR DISPLAY AND SALE OF NEW AND USED BOATS ON LOT 2, BLOCK 1, RICHMOND WEST PAVILION ADDITION, LOCATED AT 3911 MALL DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an Amendment to the Zoning Ordinance so as to grant a **Specific Use Permit** to allow the **one additional use of outdoor display and sale of new and used boats** on Lots 2, Block 1, Richmond West Pavilion Addition, located at 3911 Mall Drive, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to Zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of outdoor display and sale of new and used boats** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use Permit numbered S-657 for the purpose of allowing the one additional use of outdoor display and sale of new and used boats** on the following described property, to-wit: **Lot 2, Block 1, Richmond West Pavilion Addition, located at 3911 Mall Drive in the City of Texarkana, Bowie County, Texas.**

SECTION 2: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 3: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

Attachment: Ordinance No. 2014-128 (1210 : Ord. No. 12014-128 S-657:: SUP for boat sales at 3911 Mall Drive)

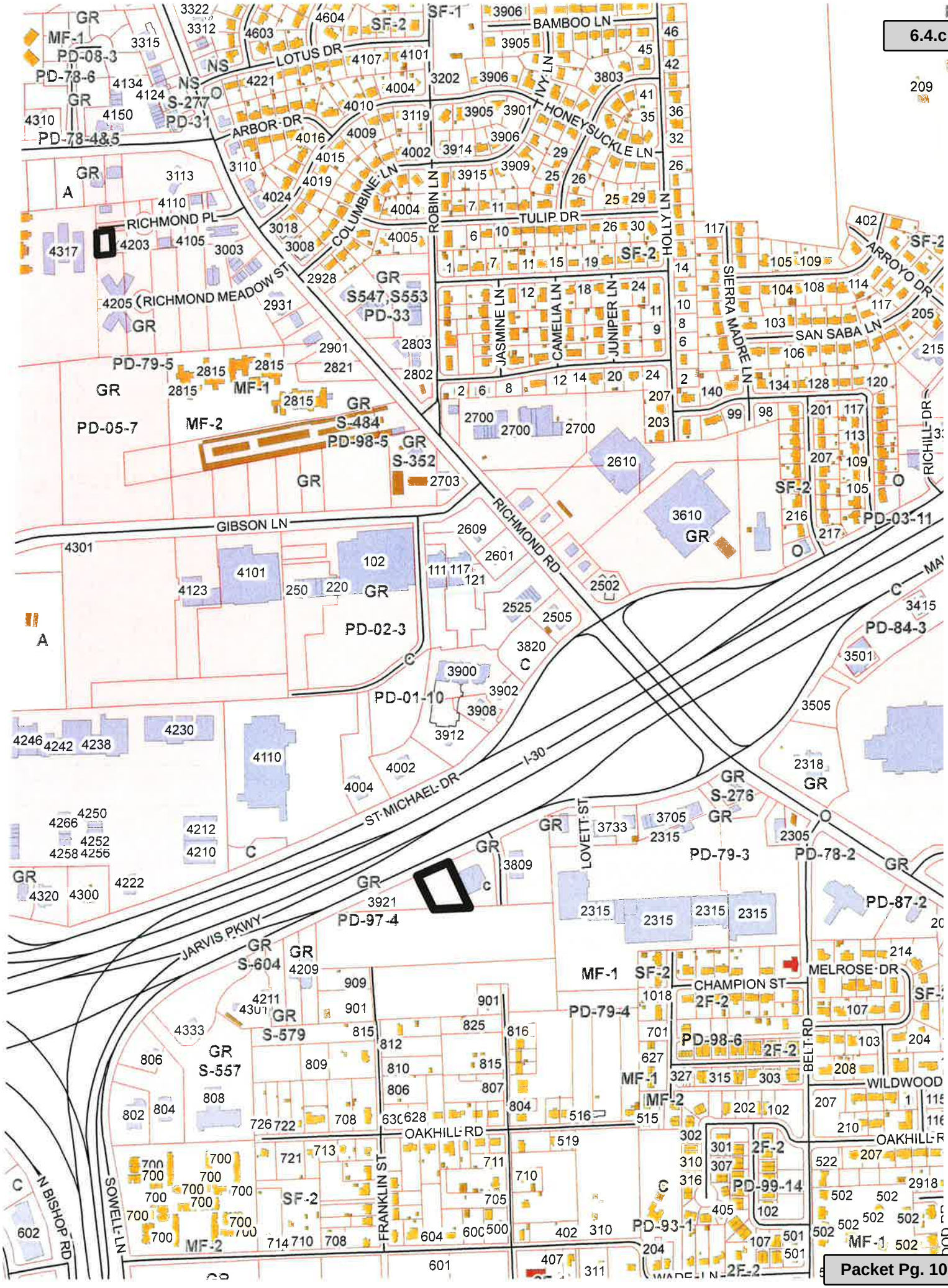
SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in regular Council Session on this the **8th day of December, 2014.**

ATTEST:

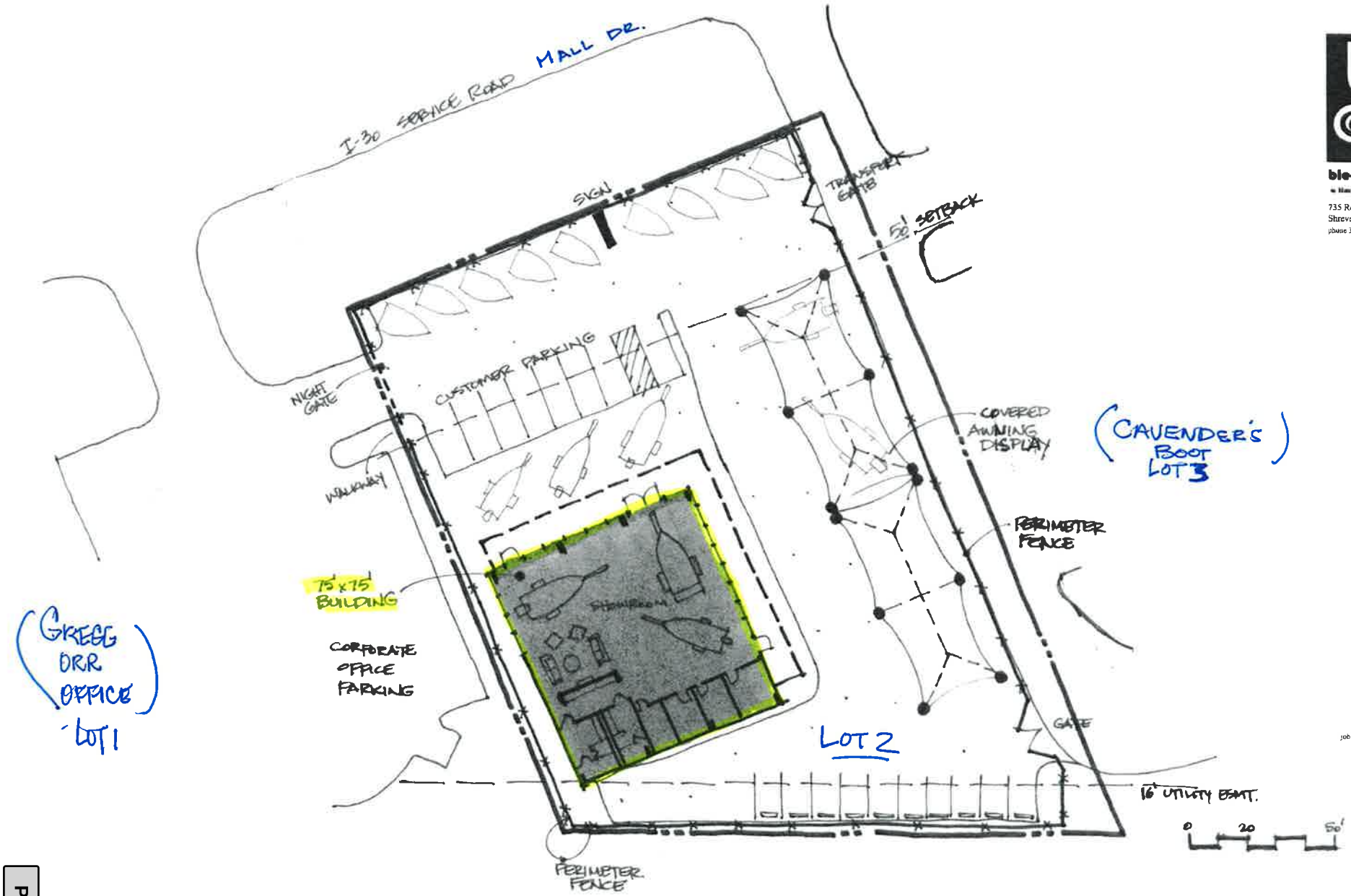
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: Ordinance No. 2014-128 (1210 : Ord. No. 12014-128 S-657:: SUP for boat sales at 3911 Mall Drive)



Attachment: Maps for Ord. No. 2014-128 (1210 : Ord. No. 12014-128 S-657:: SUP for boat sales at 3911 Mall Drive)

GR
RICHMOND RANCH RD
PD-02-3
GR
C
PD-01-10
GR
3902
C
3908
3912
C
4002
GR
4004
ST MICHAEL DR
I-30
JARVIS PKWY
MALL DR
N KENWOOD RD
GR
C
GR
PD-97-4
3921
3809
4209
GR
SF-2
909
FRANKLIN ST
SF-2
901



bledsoe architects
a limited liability corporation
735 Robinhood St
Shreveport, Louisiana 71106
phone 318-219-2295 fax 318-219-2296

GREGG ORR MARINE
Texarkana, Texas

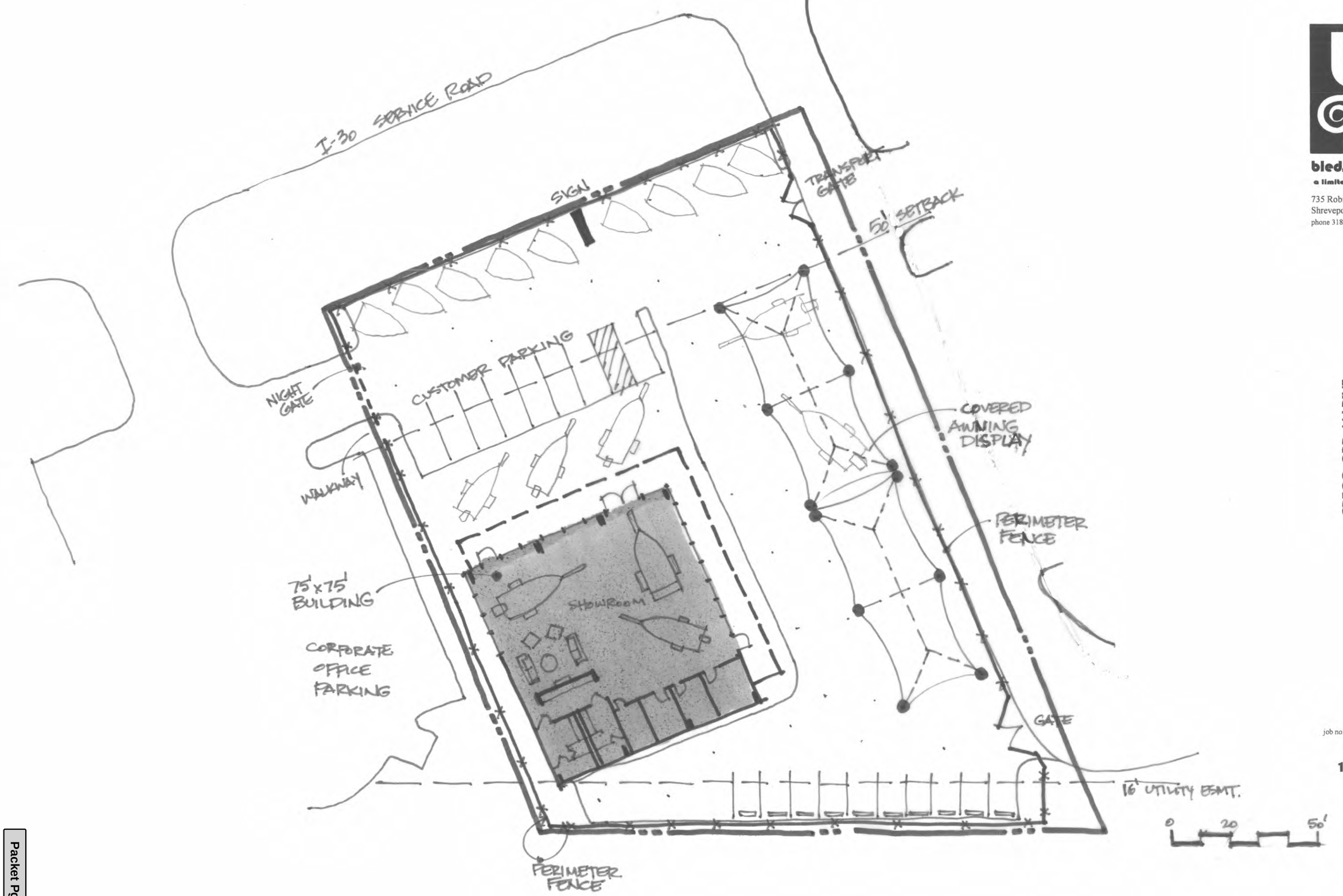
CONCEPT SITE PLAN

job no 1431

15 SEP 2014

sheet

A



bledsoe architects
a limited liability corporation
735 Robinhood St.
Shreveport, Louisiana 71106
phone 318/219-2295 fax 318/219-2296

GREGG ORR MARINE
Texarkana, Texas

CONCEPT SITE PLAN

job no: **1431**

15 SEP 2014

sheet

A

seq 1 of 1

P E T I T I O N RE: CASE S-657 October 6, 2014

This Petition is filed in response to the proposed Planning & Zoning Commission hearing October 6, 2014 and City Council hearing November 10, 2014 in Texarkana, Texas; specifically regarding Gregg Orr's proposed rezoning of the property at 3911 Mall Drive, Texarkana, Texas for a " Specific Use Permit to allow boat sales with outdoor display", property located on Lot 2, Block 1, Richmond West pavilion Addition.

As the designated Owner of the land immediately south of this tract (PD-97-4), a tract which exceeds 20% of the land within 200 feet of the proposed change, I DO OBJECT to this proposed use, as this proposed signage and non-pedestrian use will be inconsistent with the nearby existing family oriented retail and both existing and currently planned residential uses and roadway plans in the area. As such, it is not the highest and best use for this critical remaining tract fronting the I-30 access road , and will be a detriment to further development plans for the area.

Also, for the record, Mr Orr through an intermediary has proposed to purchase several acres of land from us to make this proposed "boat sales operation" viable, and we do not intend to pursue this transaction, as we believe further development in this overall area needs to be pursued more comprehensively – allowing the City to pursue plans that better serve nearby pedestrian-oriented retail and residential uses.

William T. Adams

6642 Deloache Avenue

Dallas, TX 75225

214.505.3111

Attachment: Petition in opposition (1210 : Ord. No. 12014-128 S-657:: SUP for boat sales at 3911 Mall Drive)

City of Texarkana, Texas

Version: D

Briefing Sheet

Update Date: 10/24/2014 9:17 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Resolution No. 2014-129 confirming and reestablishing the Building and Standards Commission and appointing its members to current one (1) year terms and current two (2) year terms.

Briefing: 10/27/2014	**Public Hearing:** 11/10/2014	**Second Briefing:**	**Council Vote:** 11/10/2014

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Building and Standards Commission became inactive due to a pending Texas Supreme Court case, City of Dallas v. Stewart – July 1, 2011. The case has now been resolved, therefore, necessitating the reestablishment of the Building and Standards Commission and appointment of its members to a functional and current status.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

To reestablish and confirm the appointments of the members who served on the Building and Standards Commission prior to the Texas Supreme Court case, City of Dallas v. Stewart – July 1, 2011 and one new appointee to current one (1) year terms and current two (2) year terms.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

a. Goals and Perspectives (DOCX)
b. (old) Building & Standards Commission Members (PDF)
c. Res. No. 2014-129 Bldg&Stds Commission (DOC)
d. Jim Cook resume (PDF)

Staff Coordination

City Manager	John Whitson	Department Head Review	Completed	10/16/2014 4:37 PM
Public Works Department	Kyle Dooley	Review	Completed	10/17/2014 1:03 PM
Municipal Prosecutor	Deborah Jones	Review	Completed	10/20/2014 9:04 AM
Assistant City Manager	Shirley Jaster	Review	Completed	10/24/2014 8:15 AM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/24/2014 8:16 AM
City Manager	John Whitson	City Manager Review	Completed	10/24/2014 8:35 AM
City Council	Pam Burns	Meeting	Pending	10/27/2014 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Select One By Clicking Here

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1209 : Res. No. 2014-129 Reestablishing Building and Standards)

BUILDING & STANDARDS	Corey Floyd	2/22/2010	2/22/2012	2 yr. term - unlimited	1 architect, 1 general
Currently Inactive due	Eddie Coe - Contractor/Bldg. Industry	11/8/2004	10/1/2008	2 yr. term - unlimited	contractor or engineer,
to TX Supreme Court case		4/27/2009	4/27/2011		2 from building industry,
	Dan Boyles	2/22/2010	2/22/2012	2 yr. term - unlimited	1 not from bldg. industry
Staff recommendation is					Resident of Texarkana, TX
to reappoint all members	Myron Stringer - General Contractor	11/26/2007	10/1/2009	2 yr. term - unlimited	
though role of Commission		10/1/2009	10/1/2011		Appointed by Council
may change	Betty Williams - not in Bldg. Industry	1/22/2007	10/1/2009	2 yr. term - unlimited	
		4/27/2009	4/27/2011		
Alternates	Vacant 3			2 yr. term - unlimited	
Staff recommends new	Jim Cook	2/22/2010	2/22/2012		
appointee as alternate					

RESOLUTION NO. 2014-129

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, CONFIRMING AND REESTABLISHING THE BUILDING AND STANDARDS COMMISSION AND ITS MEMBERS TO CURRENT ONE (1) YEAR TERMS AND CURRENT TWO (2) YEAR TERMS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Building and Standards Commission was created by Ordinance No. 260-89 for the purpose to order the repair of substandard structures to meet code specifications, or in the alternative, to order removal of such substandard structures; and

WHEREAS, the reestablishment of the Building and Standards Commission after the resolution of a Texas Supreme Court case, City of Dallas v. Stewart - July 1, 2011, involving the process that cities use to order demolition of unsafe or substandard properties is now appropriate;

WHEREAS, city staff has contacted and confirmed the desire and willingness of the members who served on the commission prior to the Texas Supreme Court case and its resolution and one new appointee; and

WHEREAS, those members who are listed as follows: Jim Cook, a new appointee, and Eddie Coe, Dan Boyles, Myron Stringer, and Betty Williams, who all have previously served on this commission, shall be appointed to current one-year terms and two-year terms from the effective date of this resolution;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Building and Standards Commission is hereby confirmed and reestablished to current status to carry out the purpose and duties for which it was created.

SECTION 2: That Jim Cook, a new appointee, and Eddie Coe, Dan Boyles, Myron Stringer, and Betty Williams, who served on the commission prior to the Texas Supreme Court case, be appointed to current one (1) year terms and current two (2) year terms.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 10th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: Res. No. 2014-129 Bldg&Stds Commission [Revision 3] (1209 : Res. No. 2014-129 Reestablishing Building and Standards)

James L Cook

10 Briarwood Circle
Texarkana, Texas
jlcook@dnmlawfirm.com

EDUCATION

Bachelor of Science 1979

University of Southern Mississippi, Hattiesburg, Mississippi

Major: Medical Technology,

Minor: Chemistry

Specialty in Blood Banking 1982

Charity Hospital of Louisiana at New Orleans New Orleans, Louisiana

Major: Certification in Specialty of Transfusion Medicine

MT(ASCP) SBB

Juris Doctorate 2001

William H. Bowen School of Law at University of Arkansas - Little Rock

- Graduated with Honors
- Selected by law school classmates for Bogle-Sharp Scholarship Award as "the student most likely to succeed in the practice of law"
- Served two years as student mentor for incoming students

EMPLOYMENT

LEGAL

Dunn, Nutter & Morgan, LLP - Texarkana, Texas

- Partner - January 1, 2004 - Present
- Associate Attorney - August 1, 2001 - December 31, 2003
- Law Clerk - May 1999 - August 1, 2001

Attachment: Jim Cook resume (1209 : Res. No. 2014-129 Reestablishing Building and Standards)

HEALTHCARE

United Blood Services -Texarkana, Texas

Center Manager OCTOBER 1993 - AUGUST 1998

Responsible for overall operations of blood procurement facility. Acted as liaison for local hospitals and community for blood supply. Maintained high standards for internal audit inspections and FDA compliance.

United Blood Services - Lubbock, Texas

Technical Director OCTOBER 1991 - OCTOBER 1993

Responsible for daily technical operations, including compliance with FDA standards, training employees, supervision of laboratory testing for transfusible blood products (primarily HIV and hepatitis testing)

Methodist Hospital - Hattiesburg, Mississippi

Director of Clinical Laboratory Services May 1983 - October 1991

Responsible for daily operations of clinical laboratory of 250 bed facility, including blood bank / transfusion service, microbiology, chemistry, hematology, coagulation / thrombosis, radioimmunoassay, urinalysis

Charity Hospital of Louisiana at New Orleans - New Orleans, Louisiana

Shift Supervisor January, 1981 - May 1983

Crossmatched blood and components for transfusion; resolved complex crossmatch compatibility problems, investigated transfusion incidents

Attachment: Jim Cook resume (1209 : Res. No. 2014-129 Reestablishing Building and Standards)

Forrest County General Hospital - Hattiesburg, Mississippi

Staff Medical Technologist May 1979 - December 1981

Worked in both blood bank / transfusion service and microbiology

AFFILIATIONS

Admitted to Bars of both Arkansas and Texas

Admitted to practice in Federal District Courts

- Eastern and Southern Districts of Texas
- Eastern and Western Districts of Arkansas

Admitted to practice in Fifth and Eighth Circuit Courts of Appeals (Federal)

Member of American Bar Association

Member of Northeast Texas Bar Association

Member of Texarkana Bar Association

Attachment: Jim Cook resume (1209 : Res. No. 2014-129 Reestablishing Building and Standards)

City of Texarkana, Texas

Version: H

Briefing Sheet

Update Date: 10/24/2014 12:37 PM

Lead Department: Police **Action Officer:** Michael Henry, Captain

Subject: Resolution No. 2014-131 authorizing the City Manager to enter into a municipal lease-purchase agreement with Motorola Solutions for the purchase and installation of a public safety communications system, to include a computer aided dispatch system and a records management system, through an interlocal agreement with Houston-Galveston Area Council (HGAC) in a total amount not to exceed NINE MILLION AND NO/100 DOLLARS ($9,000,000) and authorizing discontinuance of appropriations for purchasing, leasing, operating, or maintaining the current public safety radio and computer aided dispatching system.

Briefing:	10/27/2014	**Public Hearing:**	11/10/2014	**Second Briefing:**	November 24, 2014
Council Vote:	12/8/2014				

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The public safety communications system for Texarkana/Bowie County is over fifteen years old and the need for replacement has reached the critical stage. Each passing day brings us closer to a complete system failure. Failure would mean the loss of communications for law enforcement, the fire department, public works, and the water department. It would also seriously hamper communications with outside agencies, such as emergency medical services and neighboring jurisdictions.

Many of the components are no longer supported in the event of failure. It cannot take advantage of the advances in technology that a new digital system can provide. Interoperability with other public safety agencies and growth for additional users is limited. It does not adequately cover Bowie County, leaving the Sheriff's Office with little radio contact in many areas of the county. If our police or fire department responds outside of the city to render mutual aid, then we would be left with poor or no radio communications. Improved and expanded coverage of the system is crucial.

The current Computer Aided Dispatch system was purchased approximately a year and a half ago. It has been plagued by numerous problems and the vendor, Tyler Public Safety, has not been able to resolve all of the issues. The system deficiencies affect both the police and fire departments and place the safety of our citizens at risk. The system was purchased on a three year plan in which the first year has been paid. It is recommended that a new CAD system be purchased, the city funding for the remaining two payments be unappropriated and the relationship with Tyler Public Safety be severed.

City of Texarkana, Texas

The police department has been using a Records Management System purchased by Bowie County a few years ago. The system was not designed for a municipal police department and does not adequately fit our needs. It does not integrate well with the City Court. It has inadequate property management. It has no alarm permit application. It has no Investigations Case Management. The lack of a proper RMS has hampered the department's efforts to move towards a paperless system.

Motorola is the provider of the current radio system and was used by the City for many years even prior to that acquisition. They have local repair technicians who have provided prompt and excellent service when the need has arisen. Motorola Solutions has an in depth knowledge of our needs and have had engineers on location to analyze our requirements. They have stated that they could begin work on replacing the network by the end of the year. When considering the critical need for immediate replacement, Motorola is in position to best fill that need.

Motorola also offers a CAD and RMS system that will fit the needs of both the police and fire departments.

Motorola Solutions has submitted bids to provide communications systems and services through Houston/Galveston Area Council of Governments Cooperative Purchasing Program, HGAC Buy. Contracting through HGAC is compliant with Texas state statutes for competitive bidding. . Motorola has submitted negotiated pricing discounts that go below HGAC pricing and that include significant incentives for purchase prior to the end of the year.

Potential Options:

- Approve the resolution as presented
- Amend the presented resolution and adopt the amended resolution
- Disapprove the resolution as presented or amended

Fiscal Implications:

The cost of the communications system, the computer aided dispatch system and the records management system will not exceed $9,000,000.00. It is proposed that the City enter into a lease-purchase agreement for a fifteen year period with the first two years deferred.

The attached "Bowie County-Wide Texarkana, Texas P-25 Public Safety Radio System" financing plan shows the projection of public funds outlays and the relation of the outlays to potential maximum property tax rates. Three projections are presented using three combinations of financing variables.

The first projection is the worst case scenario of $9 million costs and a 4% financing cost. The highest related property tax rate is projected to be 4.2¢ per $100 property valuation.

The second projection is a slightly better scenario of $9 million costs and a 3.5% financing cost. At this interest rate the highest related property tax rate is projected to be 4.08¢ per $100 property valuation.

The third projection is again a slightly better scenario of $8.5 million costs and a 3.7% financing cost. At this cost and interest rate the highest related property tax rate is projected to be 3.93¢ per $100 property valuation.

City of Texarkana, Texas

Once the system is in place and fully operational other agencies throughout the county will have the opportunity to use the system. A fee schedule will be developed and recommended wherein users will pay fees related to usage of the system. The fee schedule will likely be a per radio call basis. These revenues will relieve some of the strain on the property tax rate. Therefore staff believes the projected worst-case scenarios tax rates will not fully materialize.

Staff Recommendation:

Purchase of these systems is recommended by both the Police and Fire Departments.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. RES. NO. 2014-131 Public Safety Radio System (DOC)
c. Bowie County Vision Updated (PDF)
d. CAD Presentation for the Texarkana Police Department July 11 2014 (PDF)
e. CAD Issues - CRC (PDF)
f. RMS_Review CRC (PDF)
g. FD Letter in support of radio system (PDF)
h. Radio Financing Plan (PDF)
i. ASTRO_25_Systems_Brochure (PDF)
j. BCSO Letter (PDF)
k. Communications Upgrade Council Briefing 10-2014 (PDF)

Staff Coordination

Police	Dan Shiner	Department Head Review	Completed	10/24/2014 12:27 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/24/2014 12:29 PM
Water Utilities	Bill King	Review	Completed	10/24/2014 12:39 PM
Parks, Recreation & Health	Robby Robertson	Review	Completed	10/24/2014 12:49 PM
City Attorney	Jeffery C. Lewis	Review	Completed	10/24/2014 1:14 PM
Fire Department	Eric Schlotter	Review	Completed	10/24/2014 1:30 PM
Finance Department	Charlie Bassett	Review	Completed	10/24/2014 1:31 PM

City of Texarkana, Texas

Assistant City Manager		Shirley Jaster	Review	Completed
	10/24/2014 2:13 PM			
Public Works Department		Kyle Dooley	Review	Completed
	10/24/2014 3:20 PM			
Finance Department		Finance Review	Pending	
City Manager		City Manager Review	Pending	
City Council	Pam Burns	Meeting	Pending	10/27/2014
6:00 PM				

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
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Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	High

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1212 : Res. No. 2014-131 Public Safety Radio System)

INTERGOVERNMENTAL ADVISORY COMMITTEE BRIEFING

JUNE 5 2014

SAFER CITIES. THRIVING COMMUNITIES.

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

TODAY'S AGENDA

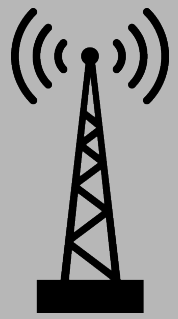
CONTINUING OUR COMMITMENT TO IAC & BOWIE COUNTY

- SYSTEM HISTORY
- SYSTEM USERS
- DESIGN CONSIDERATIONS
- RECOMMENDATIONS

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

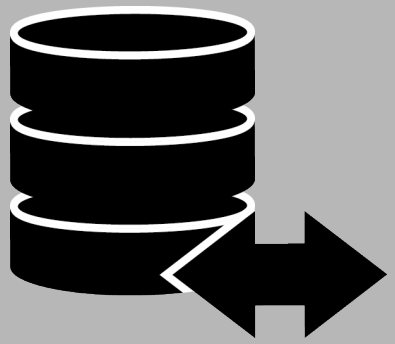
KEY COMPONENTS TO YOUR MISSION CRITICAL SYSTEM

Tower Site Equipment



End of Life in 2013
Support is provided

Central Controller



End of Life in 2004 and no parts support available

Dispatch Console

End of Life in 2013
Support through 20

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

RESEARCH AND HISTORY

Researched and analysed system usage

- System is over 15 years old
- Evaluated actual users needs and gaps from current use
- Listened to current interoperation requirements
- Researched site resources available in County
- Visited end users needs and requirements
- Provided analysis showing equipment lifecycles and support options.
- Explained methods for upgrading with zero user impact
- Cost consideration throughout process.

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

RESEARCH AND HISTORY

Findings from meeting with Radio Committee

- System is not providing sufficient coverage currently
- This system is primary mission critical radio system for the region
- All regional benefit from and use the single system due to the capability to provide direct interoperation with AWIN
- Radio Committee has been satisfied with equipment and support

RESEARCH AND HISTORY

Identified Solutions and Outcomes

- Address coverage only
- Address consoles only
- Join a system of a neighbor
- Solve the problems of coverage and age through phases

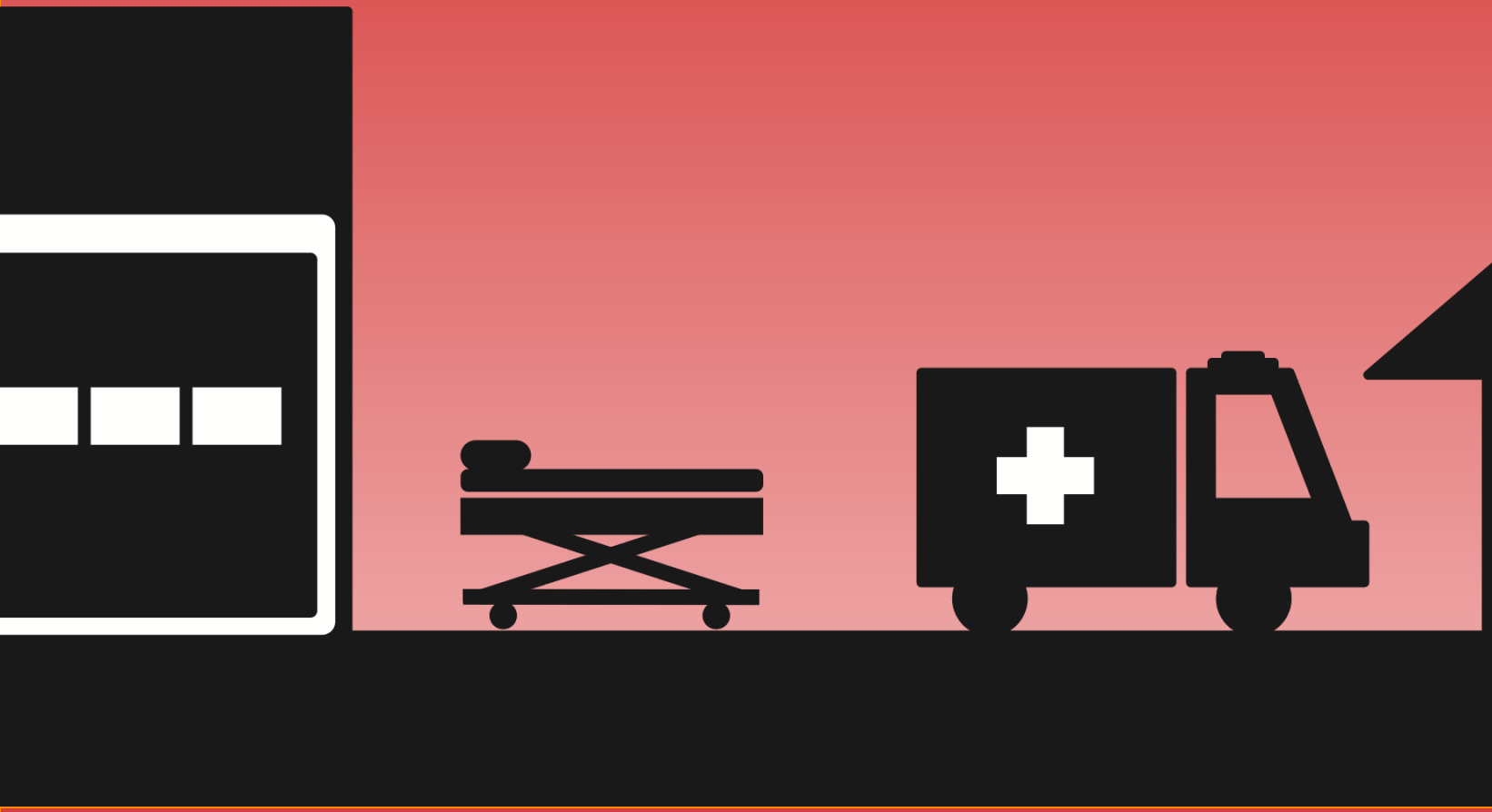
IAC / BOWIE COUNTY SYSTEM USERS

There are over 750 Public Safety, Public Service individuals that depend on the system today!

- ***Police***
- ***Fire***
- ***Sherriff***
- ***LifeNet***
- ***Jail***
- ***OMES***

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

CURRENT LIFECYCLE



TIME TO REACT IS NOW

IN SUMMARY: RECOMMENDATION

MINIMAL UPGRADE SYSTEM CRITERIA

- Get System Supported ASAP
- Expand Coverage using Simulcas
- Ensure an effective solution now as well as for the long term

OVERALL CONSIDERATION OF COST

Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

FINANCIAL CONSIDERATIONS

Municipal Lease Purchase

- IAC has utilized the Motorola L.P. the past.

- Non Appropriation
- Flexible Terms
- No prepayment
- IAC has used before

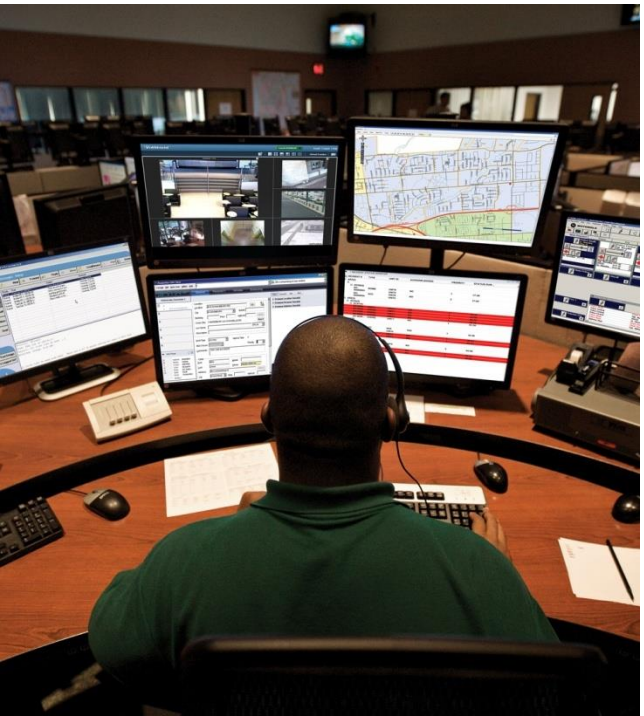
Attachment: Bowie County Vision Updated (1212 : Res. No. 2014-131 Public Safety Radio

THANK YOU

NEXT GENERATION INTEGRATE D COMMAND & CONTROL

Texarkana, TX

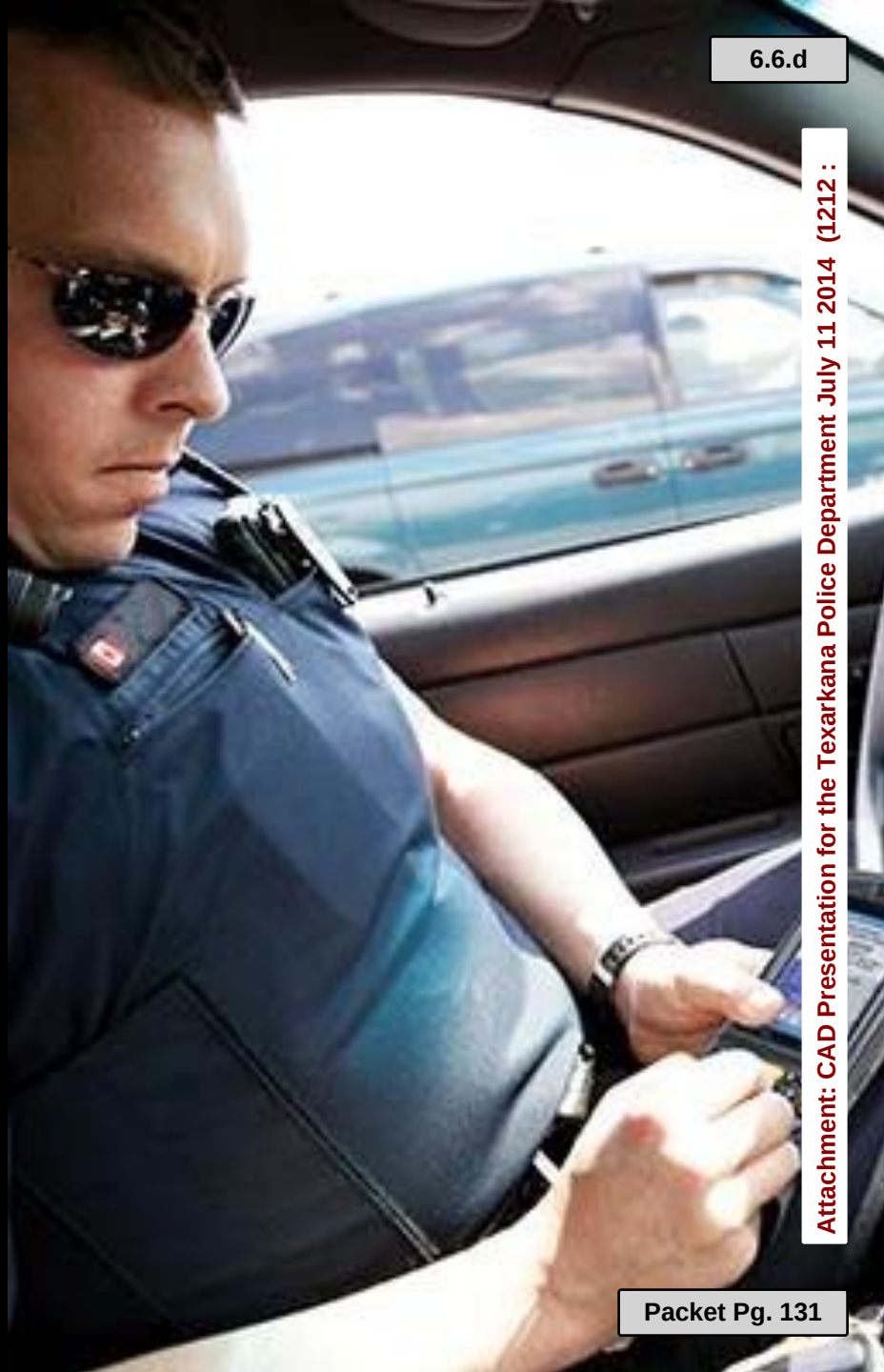
July 11, 2014



Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

Why Motorola

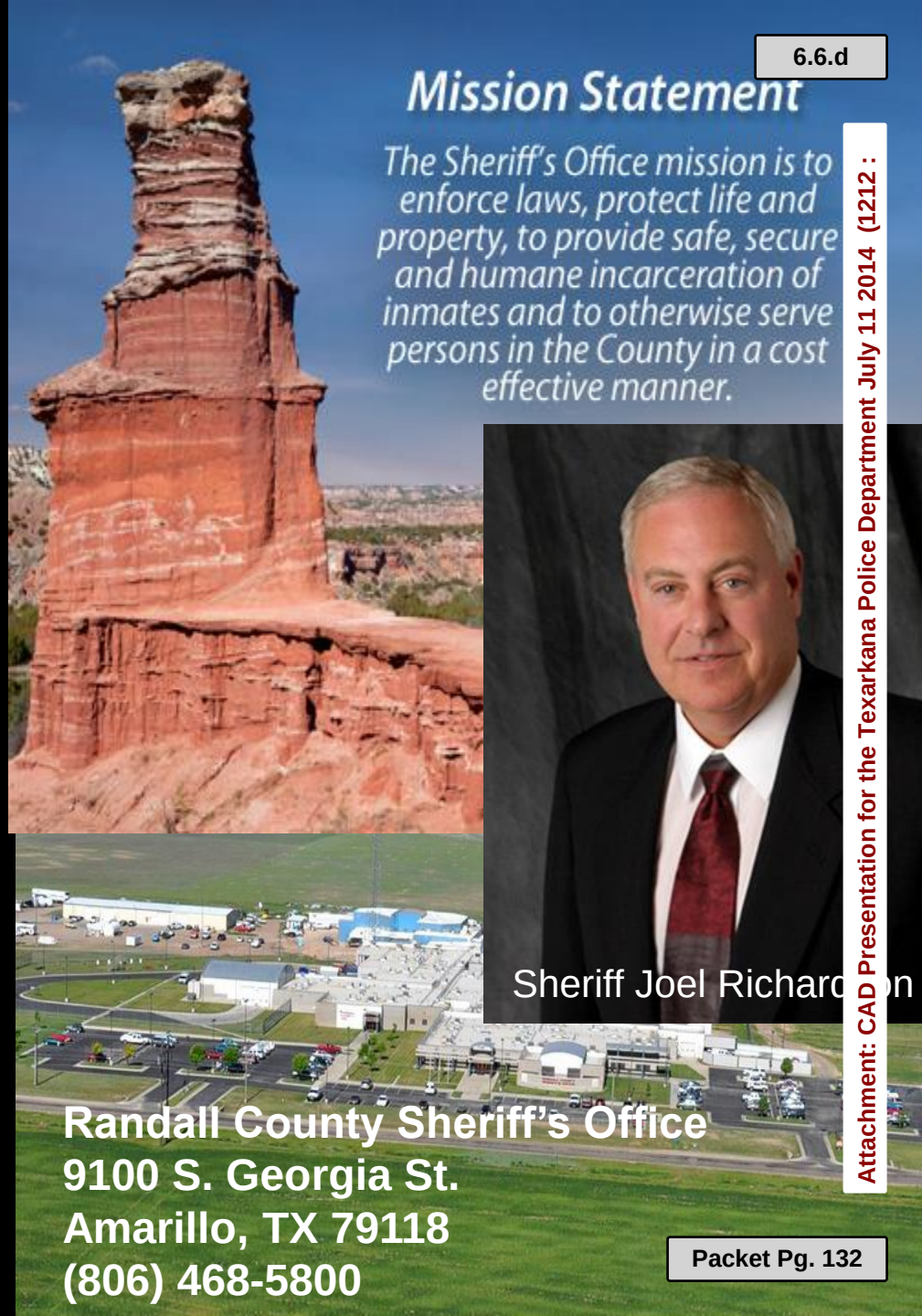
- End-to-End Command Center Integration
  - NG911 Integration with CAD
  - APX GPS Integration with CAD
  - Future Console Integration with CAD
  - Real-Time Crime Center
  - Video and LTE Integration
- Leverage your Motorola Radio System Investment
- Utilize your current account team, engineers and local shop.



Randall County, TX

- PremierOne
  - CAD
  - Mobile
  - Mobile Video
  - Video Integration
- LTE & P2P
- MIP5000 Consoles
- Interface to 911
- Interface to Tyler Technologies for Calls for Service

- Looking to add PremierOne Records and Jail



INTEGRATED COMMAND VISION

PremierOne creates a Single, Real-Time Operational View for the Texarkana Police & Fire Departments

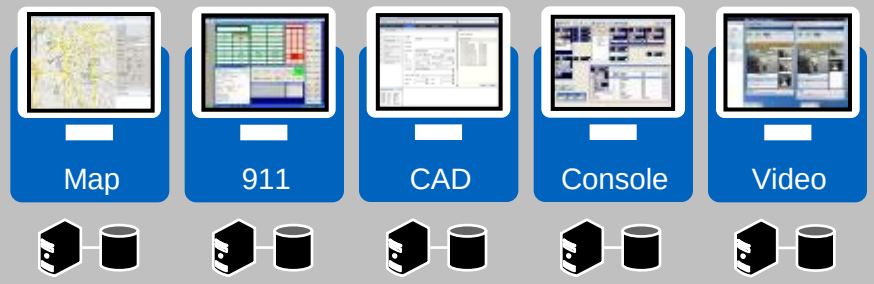
PremierOne NG 911, CAD & Mobile
PremierOne Law Records and Records Mobile
PremierOne Jail Management System
Real-Time Crime Center, Mobile Video, Mobile Office
Intelligent Data Protocol, Intelligent Data Discovery

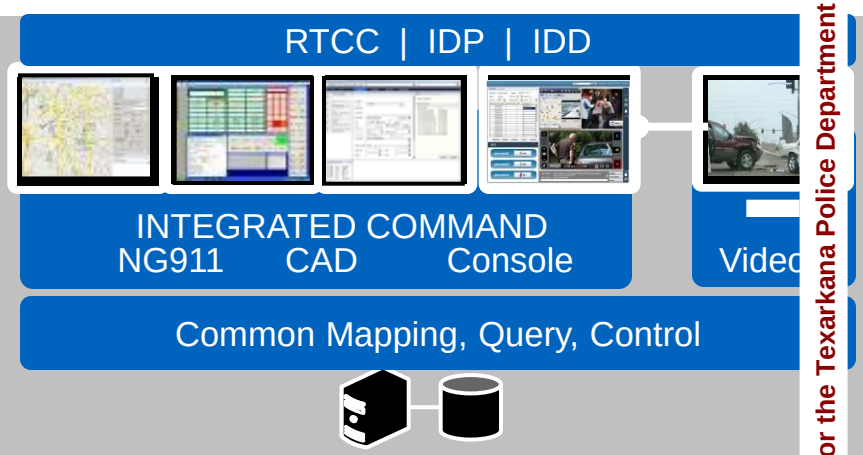
Integrated Command Vision

Today's Command Center Challenge

- Multiple discrete platforms
- Operational, performance and cost impact

Integrated Command Center





- Each with unique user interface
- Requiring its own consoles
- Separate authentication and sign-on
- Multiple geocoding systems
- Individual storage solutions
- No standardization of interfaces
- Unique, isolated mapping

- **Common user interface**
- **Unified storage & data model**
- **Fully correlated CAD, voice & video**
- **Common geocoding, time & date stamps**
- **Single sign-on authentication**
- **Common, interactive map**
- **Flexible, scalable platform**

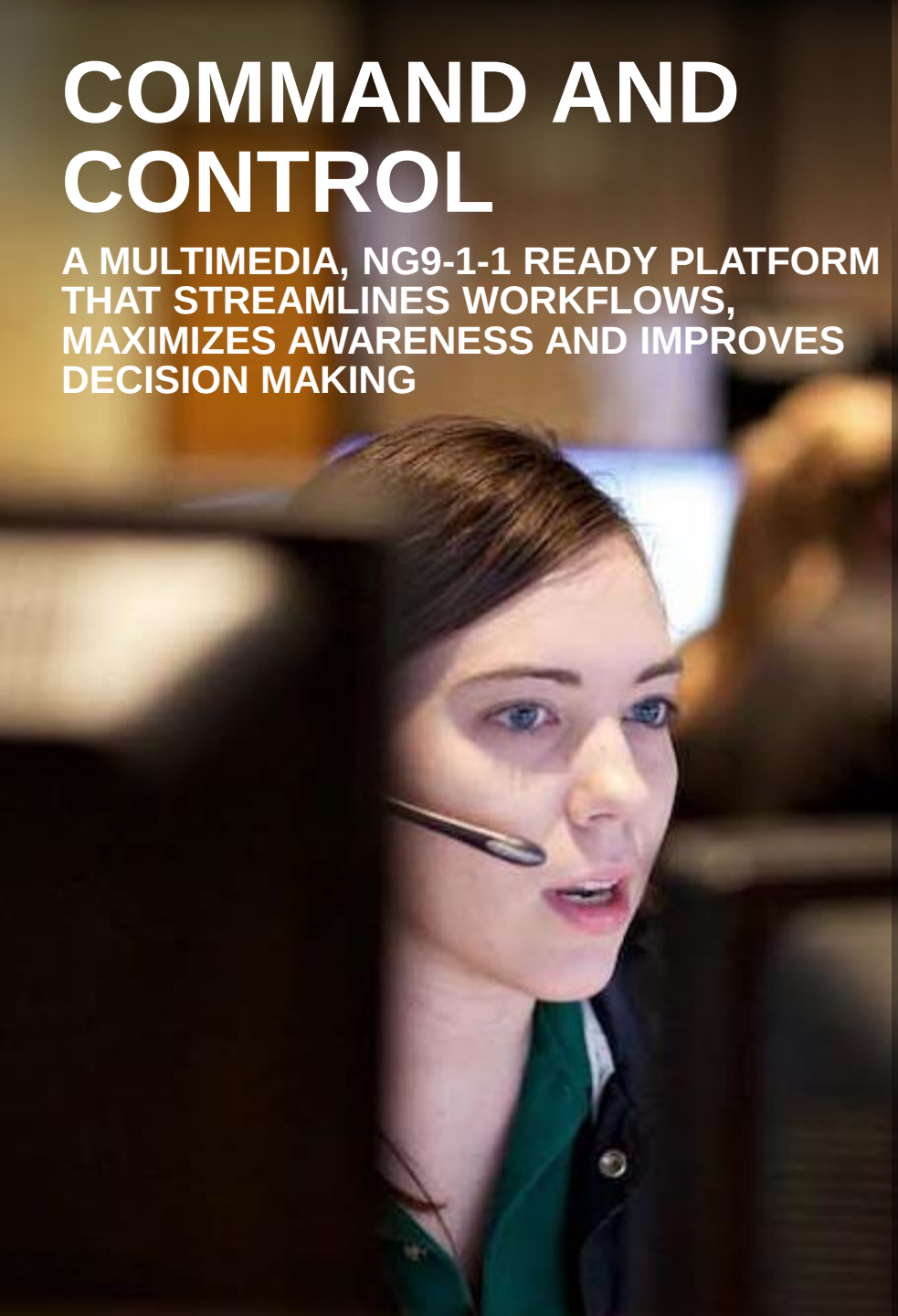
…Driving the need for integration

Common platform allow s evolution & integration

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

COMMAND AND CONTROL

A MULTIMEDIA, NG9-1-1 READY PLATFORM THAT STREAMLINES WORKFLOWS, MAXIMIZES AWARENESS AND IMPROVES DECISION MAKING

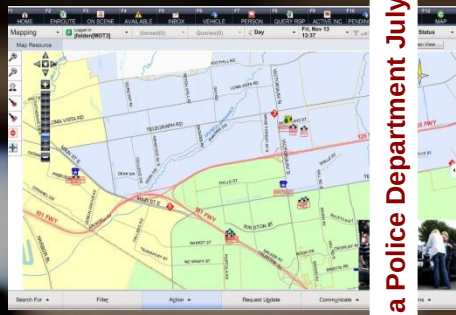


SIMPLIFY INCIDENT MANAGEMENT

INTEGRATED CPE AND DISPATCH CALL CONTROLS

GET ONE, REAL-TIME VIEW

REAL TIME, FIXED AND MOBILE VIDEO

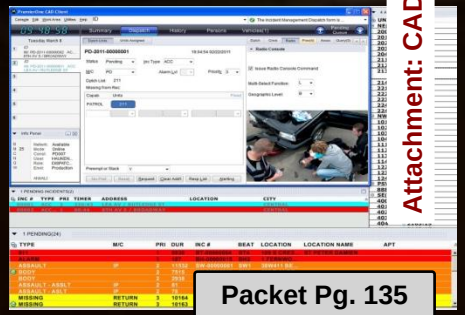


KNOW WHERE YOUR RESOURCES ARE

RESPONDER LOCATION TRACKING

SHARE REAL-TIME INFORMATION WITH THE FIELD

CAD / MOBILE/ RECORDS / JAIL / VIDEO INTEGRATION



Next Generation PremierOne CAD

EFFICIENT WORKFLOW

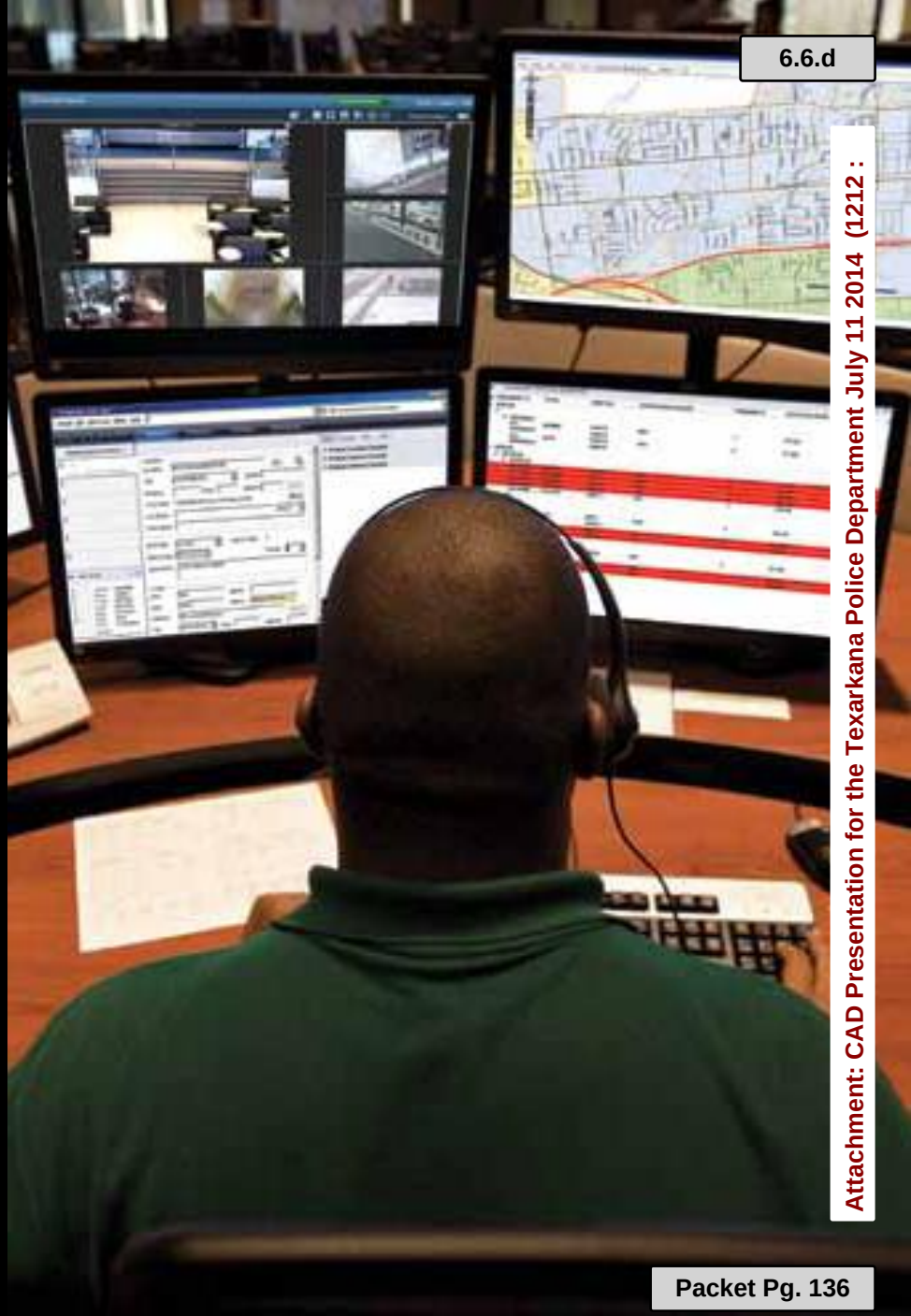
- Uninterrupted workflows, no pop-ups
- Intuitive “work assist” area
- CAD to Radio Console integration
- Intelligent agency-defined command line

SITUATIONAL AWARENESS

- Real-time video accessed from CAD map
- Send photos, video, text to field personnel
- Responder location tracking
- Automatic notifications and alerts

COORDINATED RESPONSES

- Multi-agency / multi-discipline capable
- CAD to radio advanced messaging
- Geo-routing and calculations
- Instant AVL playback



Next Generation 9-1-1 with Intrado

- Integrated NG9-1-1 call taking & CAD, and controlled by a single keyboard and mouse
- Integrated client platform for CAD workflow integration
- Integration voice, text, photos, video, sensors, and supplemental incident info
- Single password/log-on for all applications
- Streamlined keystroke usage (Single command set usage, F-keys)
- Operator focus to provide increased productivity and potential reduction in data entry errors
- Reduced client training – Single applications framework
- Single service provider - Consistent/High quality level of service within the Command/Dispatch Center.

THE MOBILE OFFICE

DELIVERING ALL THE DEPARTMENT'S INFORMATION TO THE FIELD, ON DEMAND

SEE WHAT YOU'RE HEADING INTO

IN VEHICLE
VIDEO STREAMING

BRING DISPATCH INTO YOUR CAR

MOBILE COMPUTER AIDED DISPATCH

KNOW WHO YOU'RE DEALING WITH

AUTOMATIC LICENSE PLATE RECOGNITION

A MOBILE OFFICE KEEPS YOU IN THE FIELD

IN-VEHICLE REPORTING

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

PremierOne Mobile Data

REDUCED COMPLEXITY

- Workflow complexity reduced to single screen touch
  - Queries
  - One touch traffic stop
  - Status updates: view and in route
  - Visual and voice drive directions
- Automatic query of BOLO's, historical & premise hazards information

SITUATIONAL AWARENESS

- Voice communications enhanced with data, images, video
- Advanced mapping capabilities with units
- High priority incident and emergency request notification
- Real-time multi-agency status monitors

OPERATIONAL EFFICIENCY

- Multi-agency / multi-discipline
- Browser-based remote administration, configuration and maintenance
- Seamless integration with Mobile Records

RADIO & CAD Integration
Leveraging your investment

- Messaging to Radio from CAD
- Dispatch notifications to Radio from CAD
- NCIC and Local RMS Queries from the field (CJIS Compliant)
- BOLO's
- **Enhance officer safety**

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

Motorola Company Confidential

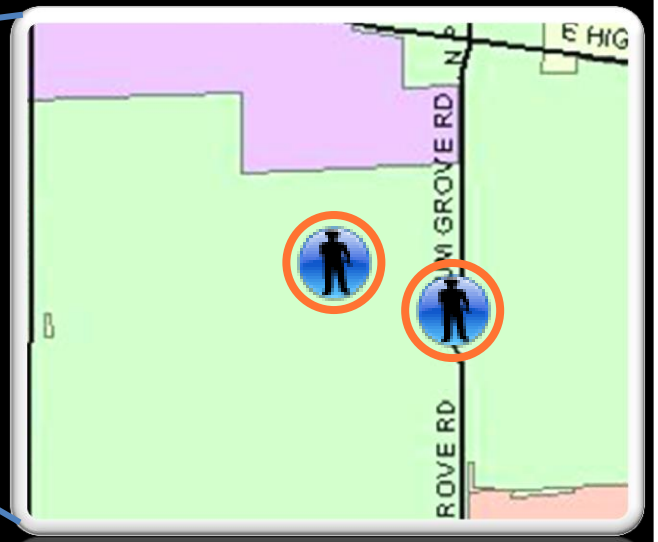
Integrating Radio GPS Into CAD and Emergency Response

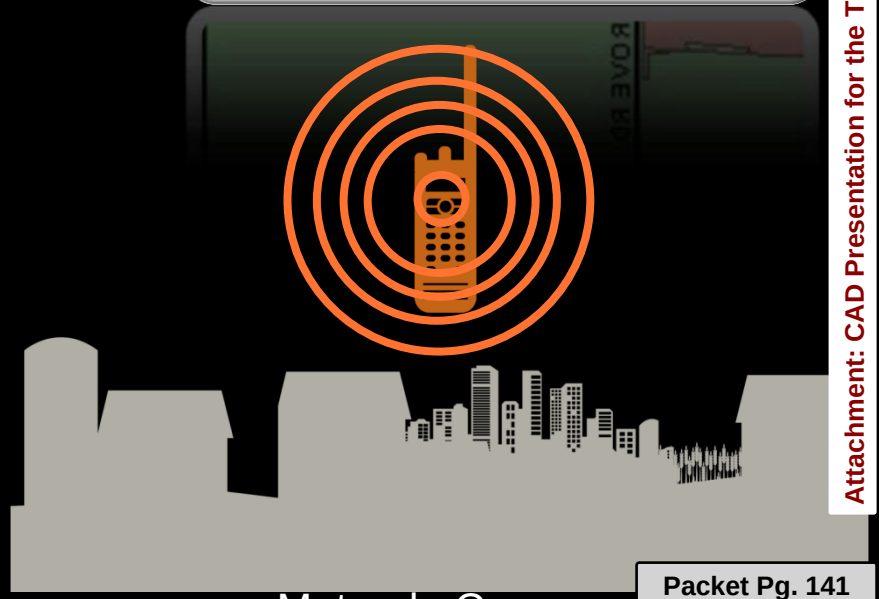
EMERGENCY ACTIVATION
OR
ON-DEMAND POLL

Last known location is immediately provided

Current location is retrieved and displayed

Changing when, how often they are tracked based on incident types, SOPs





Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

Motorola Company Confidential

MISSION CRITICAL DATA TO THE STREET

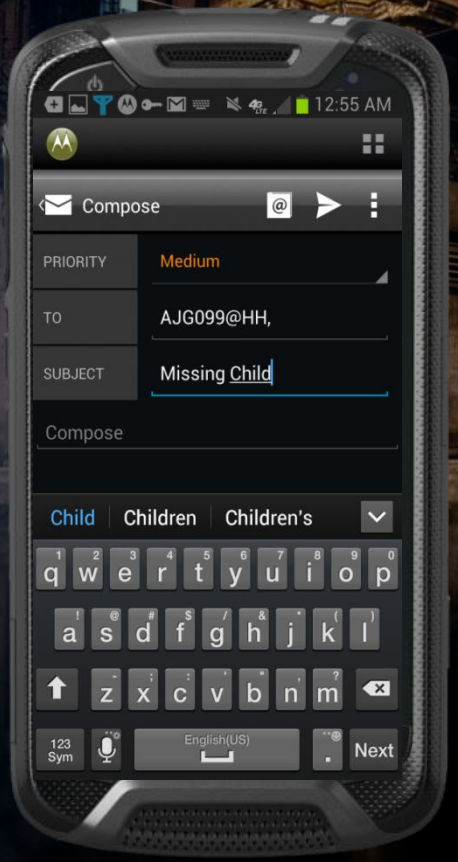
LIFE SAVING APPLICATIONS THAT HELP YOU SEE WHAT IS FRONT, WHAT'S BEHIND AND WHAT'S NEXT, ALL AT ONCE

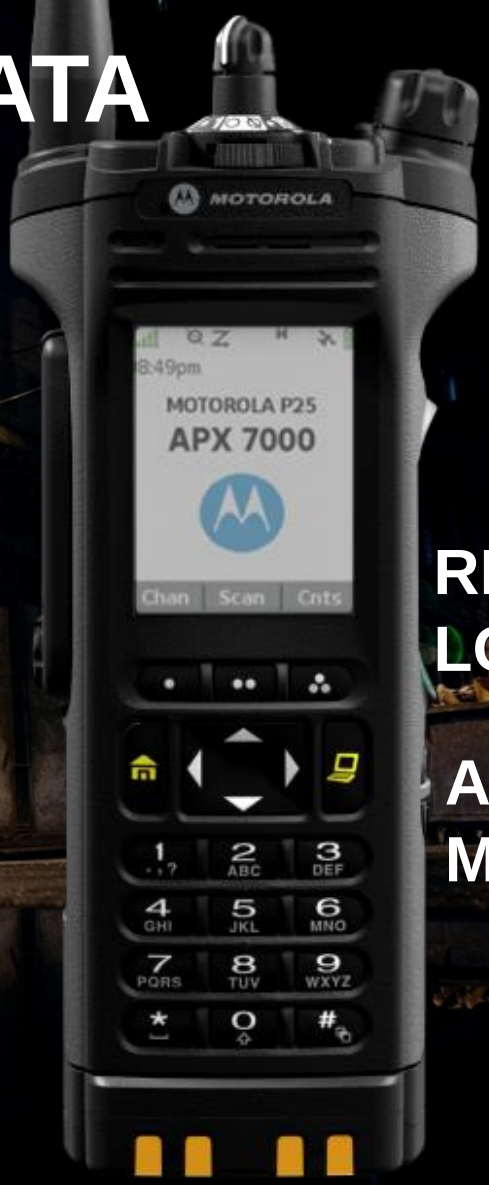
QUERY AND MESSAGING

MOBILE DISPATCH

MAPPING AND NAVIGATION

DATA AND IMAGE CAPTURE





RESPONDER LOCATION

ADVANCED MESSAGING

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

PremierOne Records

EASE OF USE

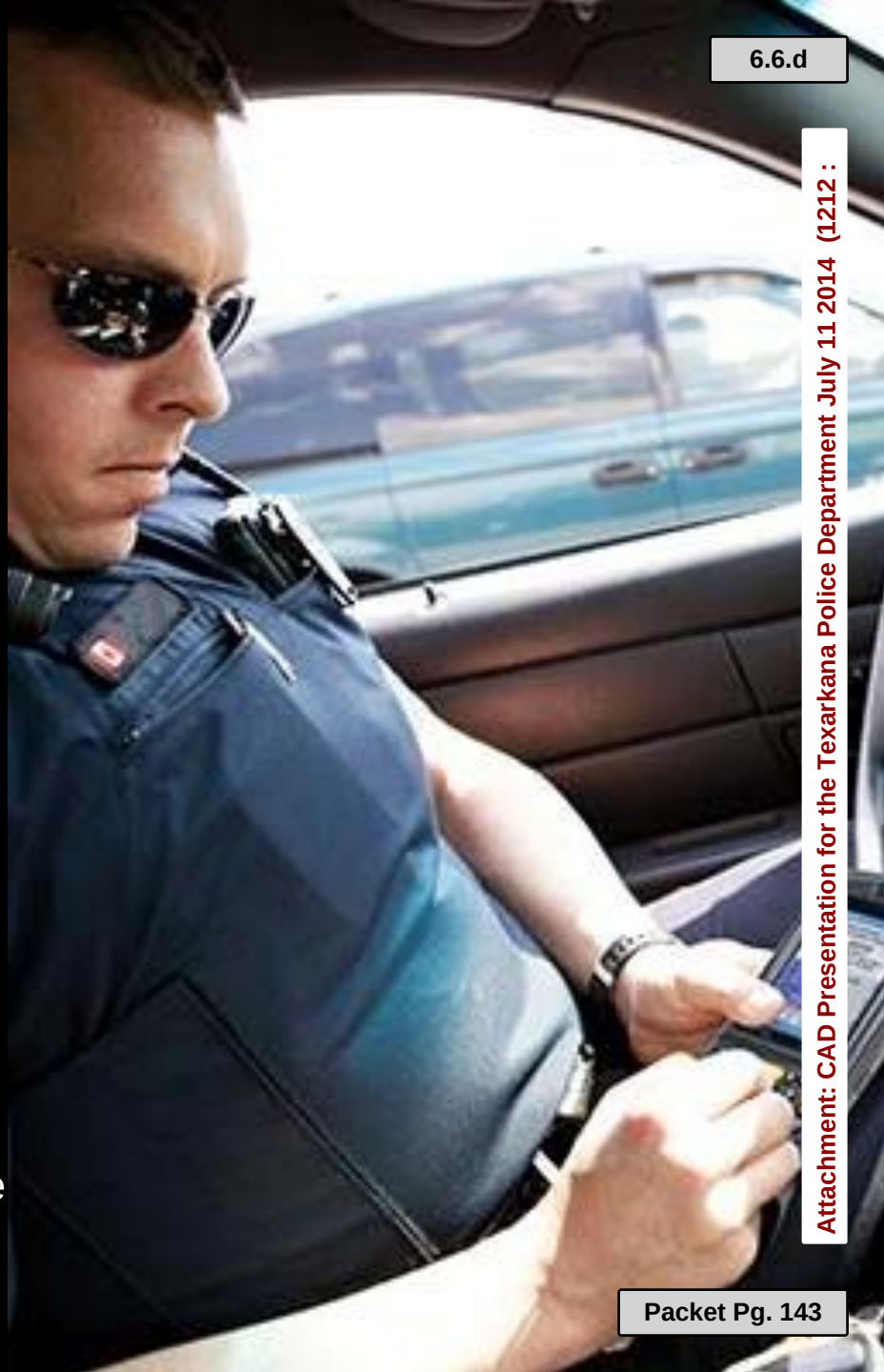
- 40 standardized modules that make data input simple, fast and accurate
- Pre-defined, user-defined and ad hoc reporting capabilities

UNSURPASSED SECURITY

- Field-level security controls determined based on user, organization, data content, command chain, or workflow
- Digital signatures provide a non-repudiation seal
- All security controls apply to Mobile Records even in disconnected mode

OPERATIONAL EFFICIENCY

- Create agency-specific modules with the Advanced Configuration Tool
- Create and update reports with Mobile client while in disconnected mode
- Centralized data repository allowing multi-agency access



Leveraging Radio Investment MCC7500 & CAD Integration

QUICKLY ACCESS KEY CONSOLE FUNCTIONALITY DIRECTLY WITHIN CAD

GAIN GREATER EFFICIENCY

- PUSH-TO-TALK (PTT) ID
- MULTI-CHANNEL SELECT
- CHANNELS IN GROUP LIST
- PRIORITY TRANSMIT
- EMERGENCY STATUS ID
- CHANNEL REQUEST
- LOADING & OPENING MULTI-SELECTIOI
- CLOSING MULTI-SELECTIONS

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

Motorola Company Confidential

PremierOne Handheld

Street Ready Application that Enhances Safety, Productivity and Collaboration

REAL TIME INTELLIGENCE

ROUTINE TASKS

INCIDENT RESPONSE

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

KNOW WHO AND WHAT YOU ARE DEALING WITH, IN REAL TIME

Run NCIC / NLETS / State and BOLO database queries:

- People by Name or Driver's License
- Vehicles by Plate or Vin
- Boats by Hull Number
- Articles by Serial Number
- Guns by Serial Number

List of query responses from multiple responses

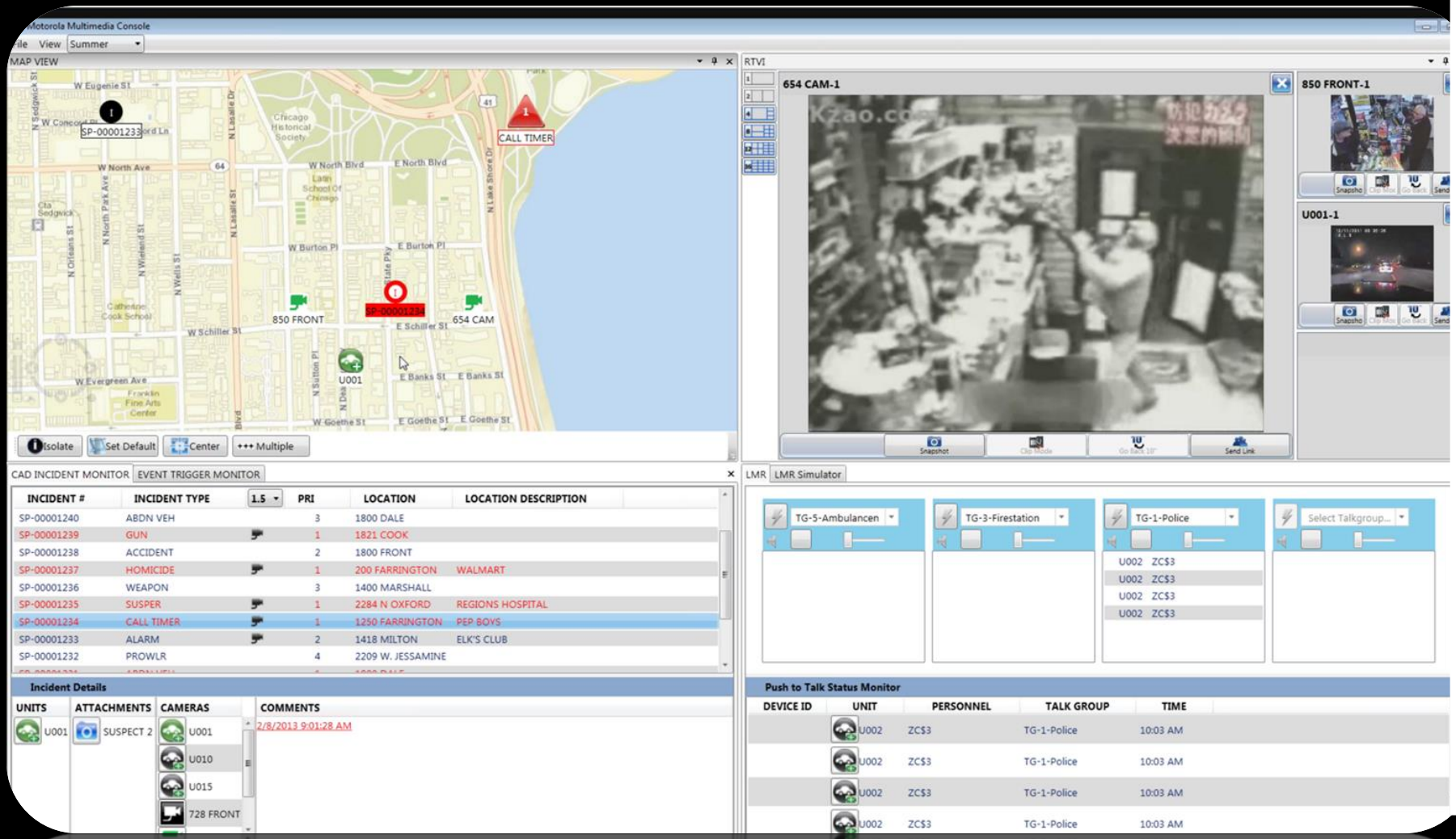
Single click to details of an individual response

Release 1.0

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

REAL – TIME CRIME CONSOLE

Integrating CAD, Video, Radio Dispatch and Messaging



Why Motorola

- Next Gen ready solutions
- Leverage existing Radio investment
- End to End Emergency Response
- Trusted Technology Integrator/ Partner for Radio NG911, Consoles, Public Safety Solutions, Proactive Policing, Field devices.

Attachment: CAD Presentation for the Texarkana Police Department July 11 2014 (1212 :

KEEPING THEM SAFE, HELPING THEM DO THEIR JOB BETTER

BUILDING A SAFER COMMUNITY

THANK YOU

Central Records and Communications

TEXARKANA POLICE DEPT / TEXARKANA FIRE DEPT
BOWIE COUNTY SHERIFF'S OFFICE
100 N. STATELINE AVENUE, BOX 15
TEXARKANA, TEXAS/ARKANSAS 75501-5666
Phone: 903-798-3181 FAX: 903-793-3664
Lieutenant Kevin Sanders, Manager

TO: Michael Henry, Captain - TTPD
FROM: Ryan Durham, Information Service Manager - CRC
REF: CAD Issues
DATE: 10/22/2014

We have experienced several issues with the Tyler Public Safety CAD system since going live in March 2013. In 2012 we were notified by Tyler that our previous CAD system would not work with the new Odyssey system without a complete system overhaul. This, combined with several other issues, led us to search for a new CAD system. With limited time, we reviewed three different CAD vendors and ultimately picked Tyler based off of compatibility, price, and their assurances that the product would work in our environment.

From go-live to present day, we have experienced many issues directly related to the products inability to remain stable at our call volume level and with dispatch configuration.

Yesterday, Tyler installed a recently created patch that is supposed to address some of the issues noted below. However, as these recurring issues do not occur consistently it will likely be several weeks before we can determine if the listed issues marked "Under Review" have been resolved. Although, we do already know that the patch did not remedy the disappearing call comments issue as it occurred several times yesterday evening after the patch. We also know that ACIC is still not functioning in the mobiles as well.

- **Automatic Mutual Aid Response** – Despite many implementation hours dedicated towards mutual aid, Tyler was unable to make it work. We may have a solution to work around this deficiency but it requires rebuilding a good portion of the unit allocation.
- **Disappearing Calls** – In a recent development, open calls have disappeared while the system was under heavy call load. Once we hit 60 open calls dispatch noticed calls missing.
- **Comments Missing** – Comments that were entered into a call sometimes disappear.
- **Multiple Unit Assignments to the Same Call (Under Review)** – If two dispatchers add units to a call at the same time only some of units are successfully assigned. For example, if you have five fire trucks being assigned to a call by one dispatch and another dispatcher adds a police unit, the fire units do not get placed on the call. This affects safety, accountability, and response time.
- **LETs Issues (State Returns)** – The CAD system lacks the capability to perform State lookups from both the Arkansas and Texas system. Tyler has confirmed that it will not work in Dispatch, but has taken steps to make it work in the mobiles. We recently attempted to bring both systems online and it still did not work and exhibited the same problems we had at Go-live.

Attachment: CAD Issues - CRC (1212 : Res. No. 2014-131 Public Safety Radio System)

- **Warrant Issues –** Part of the integration with Tyler products was the ability for Officers and Dispatch to use one product to perform warrant lookups. This was to be accomplished using a product called "Combined Search" and in the future a new product called "One Search". We have never implemented Combined Search in production, because it does not consistently returns all the active warrants we have in our systems. We have reported the issue several times and after each fix that has been released it still fails our QA testing. The new product One Search has been delayed with no concrete release date. Currently Dispatch has to check three different systems in order to verify a person's warrant status. This increased the amount of time an officer has to wait for information while on a traffic stop.

- **Unit Allocation (Under Review)** – We have several examples where everything was correct on our end but CAD did not recommend a proper response. You can put a test call in after the miss-allocation and it provides the correct response. This has resulted in fire units that were further way being sent when there were available units closer to the area. Although this was manually corrected when possible, there were times we didn't catch it until units were already enroute.

- **Unit Allocation (Under Review)** – We have several examples where the CAD system recommends the correct units, makes them unavailable, but fails to place the units on the call. When this occurs the dispatcher has to manually make the units available again and re-perform the unit allocation steps.

- **Wrecker rotation –** The system does not reliably rotate through wreckers. After several updates and attempts to implement, we have moved back to an old system we had in place for tracking rotations.

- **Stability and Setup (Under Review)** – The CAD system is not stable at higher call loads. While it has gotten better, we still experience erratic behavior when the calls increase. We also experience sluggish response from the system in the dispatch and mobile client.
    - Units not being placed on call when doing unit allocation
    - Dispatchers cannot assign units to a call at the same time without there being an issue
    - Units not being placed on traffic stops – Call is entered as pending and
    - 3 to 4 tries to place unit on call
    - Units being shown available and queued to calls at the same time
    - Chat, mapping, and unit filtering does not work for some users
    - Screen refresh causes units to be placed on wrong calls, incorrect case numbers to be assigned
    - When call volume increases, dispatch frequently receives the message, "loading records please wait."
    - When dispatchers are trying to place units on the same call, at the same time (fire and PD for example) they receive this message, "Another user has already merged this record." This occurs even though it is two different dispatchers, units, and consoles.

- **Mobile Cad Issues -** Caller phone number and name do not show up in mobile CAD. To work around this Dispatch manually adds the information to the call notes so the officer in the field will have access to it.

Attachment: CAD Issues - CRC (1212 : Res. No. 2014-131 Public Safety Radio System)

There are several other less critical issues not noted in this memo, but this does cover the major issues we have been working with Tyler to resolve. To Tyler's credit, their support staff and developers have worked hard to improve the product based off our issues and feedback and have improved the product from where it was when we first went live. Unfortunately, there are still critical issues, including officer safety and liability incurring problems, which remain. We have also noticed a lack of quality assurance where the patches intended to fix some issues create issues in other areas. Furthermore, we have also noticed Tyler continues to add some enhancements that benefit their smaller client agencies, the bulk of their customer base, have caused problems for us with our size and call volume.

Attachment: CAD Issues - CRC (1212 : Res. No. 2014-131 Public Safety Radio System)

Central Records and Communications

TEXARKANA POLICE DEPT / TEXARKANA FIRE DEPT
BOWIE COUNTY SHERIFF'S OFFICE
100 N. STATELINE AVENUE, BOX 15
TEXARKANA, TEXAS/ARKANSAS 75501-5666
Phone: 903-798-3181 FAX: 903-793-3664
Lieutenant Kevin Sanders, Manager

TO: Michael Henry, Captain – TTPD
FROM: Ryan Durham, Information Services Manager – CRC
REF: RMS Issues
DATE: 10/22/2013

In 2000 the International Association of Chiefs of Police (IACP) performed an efficiency study on Central Records. In this study they concluded:

"The current RMS, part of a larger county and court system, is not well positioned to satisfy agency needs. The law enforcement module suffers from key deficiencies that make it difficult to adequately meet the future needs of BIC's clients"

The records management system (RMS) the report refers to is Tyler TSG which is the precursor to Tyler Odyssey. The Tyler Odyssey system, in most respects, is an updated clone of TSG and suffers the same deficiencies as its predecessor.

While TTPD is progressive operationally and administratively, it has fallen behind from a technological perspective. Many of the current manual processes have been in place since the early 1990's and are inefficient by today's standard. The reliance on the county provided software, while cost effective from a budgetary standpoint, has created many inefficient manual processes. These processes create soft costs that impact work efficiency, increase errors, and hinder the ability to gather actionable information in a timely manner. All manual paperwork driven processes could and should be automated through a municipal oriented RMS system with the necessary interfaces created to eliminate duplicate entry. Although these issues evolved over time, they have become more critical as demand for services have increased and budgets have decreased.

After reviewing several municipal RMS products, I have determined that Odyssey lacks the following functionality that is common with municipal RMS packages:

- **Alarm Permit Tracking/Billing** – Odyssey does not have a module track alarm permits. Currently TTPD uses an in house system that is not available for officers in the field. Having this functionality would be a valuable resource in the field and reduce the time spent search for owner contact information.

- **CID Case Management** – Odyssey does not have the ability to efficiently track cases that are managed by CID. Solvability, classification, case work load, case status, assignment, and general management are not available in Odyssey. Currently, case management is handled manually via a paper trail.

Attachment: RMS_Review CRC (1212 : Res. No. 2014-131 Public Safety Radio System)

- **Property Management –** Odyssey does have the ability to log property into the system but does not have sufficient means to track location/status. It also lacks basic and chain of custody reporting required to efficiently manage property.

- **Citations** – Odyssey does not have a module for citations. TTPD currently writes paper tickets which are then manually entered into the court system. Once entered, the PD no longer has access to those tickets and has to request information on final disposition (outcome) from the court.

- **Use of force management** – Odyssey lacks the ability to track use of force statistics. TTPD currently uses a 3rd party system.

- **Intelligence tracking** – The system is not capable of tracking or searching information that could be valuable to law enforcement.

- **Sex Offender Registration –** Odyssey has the ability to note whether a person is a sex offender but does not provide a way to determine level of risk or the original conviction that led to sex offender registration.

- **Racial Profiling Reports** – Odyssey does not provide reporting for racial profile statistics. These reports are required by the State of Texas and are currently tabulated manually. This is inefficient and time consuming, leaving opportunity for serious error.

- **Impound Tracking –** Odyssey does not have a method to track impounds. TPS CAD has the ability track impounds through the wrecker module. However, the wrecker module does not function properly and Tyler thus far has been unable to resolve this issue. Impounds are currently tracked using an in house system.

- **Reporting –** Odyssey does an acceptable job gathering information but lacks statistical analysis and reporting that would be beneficial for an agency the size of TTPD. Currently most reporting is generated manually and there is a time delay in getting much needed statistical information.

In conclusion, I recommend the TTPD move forward with much needed modernization and take advantage of discounts available by combining the CAD/RMS purchase with the current radio project. Doing so will greatly increase efficiency and situational awareness of TTPD.

Attachment: RMS_Review CRC (1212 : Res. No. 2014-131 Public Safety Radio System)

Texarkana, Texas Fire Department

220 Texas Boulevard, Texarkana, Texas 75501

(903) 798-3994 • fax (903) 793-4731

October 23, 2014

RE: Resolution #2014-131

The two-way radio system is the primary communications platform for the fire department. The radio system serves two vital roles within the fire department. First, the radio system serves as the primary means for dispatching resources to an emergency. Second, other than face to face communication, two-way radios are the only means of communication between units while responding to and operating at emergency scenes.

The Texarkana, Texas Fire Department relies on the Bi-State Central Records and Communications department (CRC) for dispatching services. CRC utilizes an existing radio system that has far exceeded its expected life expectancy. The radio system has experienced failures in the past and in particular one recent failure severely impaired the fire departments ability to communicate. During this failure we experienced increased response times and were forced to operate on emergency scenes with an extremely limited ability to communicate. This failure clearly presented a safety threat to the public as well as responders.

In addition to the radio system the fire department is highly dependent on the Computer Aided Dispatching system (CAD). The CAD system is a software package that aids dispatchers in allocating appropriate resources to a call for service based on a predetermined protocol. The current CAD system, while new in comparison to the aging radio system, has experienced several failures and has limitations which impede the efficient delivery of emergency services.

Another advantage of the proposed new radio system is the integration of a fire station alerting system. Currently, the fire department is operating with a system that is not designed to alert fire stations, has no redundancy, and is limited in functionality. The alerting system in use today was put in place when our previous toning system failed and could not be repaired. The implementation of the proposed fire station alerting system would far exceed the abilities of the current system and would provide a stable platform going into the future.

The existing fleet of portable and mobile radios in use today in the fire department is comprised of several different brands with several different ages with the newest radio being approximately 8 years old. The aging fleet coupled with the assortment of models creates issues within in the department. The replacement of the portable and mobile radios would provide standardization of equipment and also refresh an aging fleet of radios.

Bowie County-Wide Texarkana, Texas P-25 Public Safety Radio System

Principal	$ 9,000,000
Interest Rate	4.00%
Periods	15
Payments	$809,470

Table represents an estimation of costs and property tax rate required to support the associated debt service and annual maintenance costs. The estimation does not consider any user fee revenue expected from other agencies who join and use the system.

		Tax Base Projection	Percent of 1-Cent Revenue	Effective 1-Cent Tax Revenue	Annual Debt Service	Annual Maintenance Cost	Total Annual Cost	Property Tax Rate to Support
Installation Year	2015	$ 2,368,239,054	95.00%					
Deferred	2016	$ 2,386,000,847	95.00%					
Payment Begins	2017	$ 2,403,895,853	95.00%	$ 228,370	$ 809,470	$ 150,000	$ 959,470	$ 0.0420
Payment	2018	$ 2,421,925,072	95.00%	$ 230,083	$ 809,470	$ 150,000	$ 959,470	$ 0.0417
Payment	2019	$ 2,440,089,510	95.00%	$ 231,809	$ 809,470	$ 150,000	$ 959,470	$ 0.0414
Payment	2020	$ 2,458,390,182	95.00%	$ 233,547	$ 809,470	$ 150,000	$ 959,470	$ 0.0411
Payment	2021	$ 2,476,828,108	95.00%	$ 235,299	$ 809,470	$ 150,000	$ 959,470	$ 0.0408
Payment	2022	$ 2,495,404,319	95.00%	$ 237,063	$ 809,470	$ 150,000	$ 959,470	$ 0.0405
Payment	2023	$ 2,514,119,851	95.00%	$ 238,841	$ 809,470	$ 150,000	$ 959,470	$ 0.0402
Payment	2024	$ 2,532,975,750	95.00%	$ 240,633	$ 809,470	$ 150,000	$ 959,470	$ 0.0399
Payment	2025	$ 2,551,973,068	95.00%	$ 242,437	$ 809,470	$ 150,000	$ 959,470	$ 0.0396
Payment	2026	$ 2,571,112,866	95.00%	$ 244,256	$ 809,470	$ 150,000	$ 959,470	$ 0.0393
Payment	2027	$ 2,590,396,213	95.00%	$ 246,088	$ 809,470	$ 150,000	$ 959,470	$ 0.0390
Payment	2028	$ 2,609,824,184	95.00%	$ 247,933	$ 809,470	$ 150,000	$ 959,470	$ 0.0387
Payment	2029	$ 2,629,397,866	95.00%	$ 249,793	$ 809,470	$ 150,000	$ 959,470	$ 0.0384
Payment	2030	$ 2,649,118,350	95.00%	$ 251,666	$ 809,470	$ 150,000	$ 959,470	$ 0.0381
Payment 15	2031	$ 2,668,986,737	95.00%	$ 253,554	$ 809,470	$ 150,000	$ 959,470	$ 0.0378

Attachment: Radio Financing Plan (1212 : Res. No. 2014-131 Public Safety Radio System)

Bowie County-Wide Texarkana, Texas P-25 Public Safety Radio System

Principal	$ 9,000,000
Interest Rate	3.50%
Periods	15
Payments	$781,426

Table represents an estimation of costs and property tax rate required to support the associated debt service and annual maintenance costs. The estimation does not consider any user fee revenue expected from other agencies who join and use the system.

		Tax Base Projection	Percent of 1-Cent Revenue	Effective 1-Cent Tax Revenue	Annual Debt Service	Annual Maintenance Cost	Total Annual Cost	Property Tax Rate to Support
Installation Year	2015	$ 2,368,239,054	95.00%					
Deferred	2016	$ 2,386,000,847	95.00%					
Payment Begins	2017	$ 2,403,895,853	95.00%	$ 228,370	$ 781,426	$ 150,000	$ 931,426	$ 0.0408
Payment	2018	$ 2,421,925,072	95.00%	$ 230,083	$ 781,426	$ 150,000	$ 931,426	$ 0.0405
Payment	2019	$ 2,440,089,510	95.00%	$ 231,809	$ 781,426	$ 150,000	$ 931,426	$ 0.0402
Payment	2020	$ 2,458,390,182	95.00%	$ 233,547	$ 781,426	$ 150,000	$ 931,426	$ 0.0399
Payment	2021	$ 2,476,828,108	95.00%	$ 235,299	$ 781,426	$ 150,000	$ 931,426	$ 0.0396
Payment	2022	$ 2,495,404,319	95.00%	$ 237,063	$ 781,426	$ 150,000	$ 931,426	$ 0.0393
Payment	2023	$ 2,514,119,851	95.00%	$ 238,841	$ 781,426	$ 150,000	$ 931,426	$ 0.0390
Payment	2024	$ 2,532,975,750	95.00%	$ 240,633	$ 781,426	$ 150,000	$ 931,426	$ 0.0387
Payment	2025	$ 2,551,973,068	95.00%	$ 242,437	$ 781,426	$ 150,000	$ 931,426	$ 0.0384
Payment	2026	$ 2,571,112,866	95.00%	$ 244,256	$ 781,426	$ 150,000	$ 931,426	$ 0.0381
Payment	2027	$ 2,590,396,213	95.00%	$ 246,088	$ 781,426	$ 150,000	$ 931,426	$ 0.0378
Payment	2028	$ 2,609,824,184	95.00%	$ 247,933	$ 781,426	$ 150,000	$ 931,426	$ 0.0376
Payment	2029	$ 2,629,397,866	95.00%	$ 249,793	$ 781,426	$ 150,000	$ 931,426	$ 0.0373
Payment	2030	$ 2,649,118,350	95.00%	$ 251,666	$ 781,426	$ 150,000	$ 931,426	$ 0.0370
Payment 15	2031	$ 2,668,986,737	95.00%	$ 253,554	$ 781,426	$ 150,000	$ 931,426	$ 0.0367

Attachment: Radio Financing Plan (1212 : Res. No. 2014-131 Public Safety Radio System)

Bowie County-Wide Texarkana, Texas P-25 Public Safety Radio System

Principal	$ 8,500,000
Interest Rate	3.70%
Periods	15
Payments	$748,549

Table represents an estimation of costs and property tax rate required to support the associated debt service and annual maintenance costs. The estimation does not consider any user fee revenue expected from other agencies who join and use the system.

		Tax Base Projection	Percent of 1-Cent Revenue	Effective 1-Cent Tax Revenue	Annual Debt Service	Annual Maintenance Cost	Total Annual Cost	Property Tax Rate to Support
Installation Year	2015	$ 2,368,239,054	95.00%					
Deferred	2016	$ 2,386,000,847	95.00%					
Payment Begins	2017	$ 2,403,895,853	95.00%	$ 228,370	$ 748,549	$ 150,000	$ 898,549	$ 0.0393
Payment	2018	$ 2,421,925,072	95.00%	$ 230,083	$ 748,549	$ 150,000	$ 898,549	$ 0.0391
Payment	2019	$ 2,440,089,510	95.00%	$ 231,809	$ 748,549	$ 150,000	$ 898,549	$ 0.0388
Payment	2020	$ 2,458,390,182	95.00%	$ 233,547	$ 748,549	$ 150,000	$ 898,549	$ 0.0385
Payment	2021	$ 2,476,828,108	95.00%	$ 235,299	$ 748,549	$ 150,000	$ 898,549	$ 0.0382
Payment	2022	$ 2,495,404,319	95.00%	$ 237,063	$ 748,549	$ 150,000	$ 898,549	$ 0.0379
Payment	2023	$ 2,514,119,851	95.00%	$ 238,841	$ 748,549	$ 150,000	$ 898,549	$ 0.0376
Payment	2024	$ 2,532,975,750	95.00%	$ 240,633	$ 748,549	$ 150,000	$ 898,549	$ 0.0373
Payment	2025	$ 2,551,973,068	95.00%	$ 242,437	$ 748,549	$ 150,000	$ 898,549	$ 0.0371
Payment	2026	$ 2,571,112,866	95.00%	$ 244,256	$ 748,549	$ 150,000	$ 898,549	$ 0.0368
Payment	2027	$ 2,590,396,213	95.00%	$ 246,088	$ 748,549	$ 150,000	$ 898,549	$ 0.0365
Payment	2028	$ 2,609,824,184	95.00%	$ 247,933	$ 748,549	$ 150,000	$ 898,549	$ 0.0362
Payment	2029	$ 2,629,397,866	95.00%	$ 249,793	$ 748,549	$ 150,000	$ 898,549	$ 0.0360
Payment	2030	$ 2,649,118,350	95.00%	$ 251,666	$ 748,549	$ 150,000	$ 898,549	$ 0.0357
Payment 15	2031	$ 2,668,986,737	95.00%	$ 253,554	$ 748,549	$ 150,000	$ 898,549	$ 0.0354

Attachment: Radio Financing Plan (1212 : Res. No. 2014-131 Public Safety Radio System)

Principal	$ 9,000,000	$ 9,000,000	$ 8,500,000
Interest Rate	4.00%	3.50%	3.70%
Periods	15	15	15
Payments	$809,470	$781,426	$748,549
Estimated Supported Tax Rates			
2017	$ 0.0420	$ 0.0408	$ 0.0393
2018	$ 0.0417	$ 0.0405	$ 0.0391
2019	$ 0.0414	$ 0.0402	$ 0.0388
2020	$ 0.0411	$ 0.0399	$ 0.0385
2021	$ 0.0408	$ 0.0396	$ 0.0382
2022	$ 0.0405	$ 0.0393	$ 0.0379
2023	$ 0.0402	$ 0.0390	$ 0.0376
2024	$ 0.0399	$ 0.0387	$ 0.0373
2025	$ 0.0396	$ 0.0384	$ 0.0371
2026	$ 0.0393	$ 0.0381	$ 0.0368
2027	$ 0.0390	$ 0.0378	$ 0.0365
2028	$ 0.0387	$ 0.0376	$ 0.0362
2029	$ 0.0384	$ 0.0373	$ 0.0360
2030	$ 0.0381	$ 0.0370	$ 0.0357
2031	$ 0.0378	$ 0.0367	$ 0.0354

THE RIGHT CHOICE FOR TODAY IS THE SMART CHOICE FOR TOMORROW

ASTRO® 25 SYSTEMS

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

WHEN LIVES ARE AT STAKE.

RELY ON THE SYSTEM TRUSTED BY OVER A MILLION FIRST RESPONDERS EVERYDAY.

Around the world men and women, who protect our communities, put their lives at risk to make our lives safe. Whether running into a burning building, pursuing a speeding car or knocking on the door of a domestic disturbance, they need the confidence that there is a system behind them that will provide the help needed.

With over 750 ASTRO 25 systems and thousands of conventional sites, two million users rely on a Motorola radio for daily communications as well as emergency response in the most demanding situations.

With uncompromising real-world performance and legendary Motorola reliability, the ASTRO 25 solution continues to evolve, adding practical innovations and performance-driven capabilities that enable public safety agencies to protect the communities they work in and support neighboring communities through interoperability.

IMMEDIATE AND ASSURED VOICE IN AN EMERGENCY

Because critical incidents often require a large number of first responders, the radio system must have the capacity to handle heavy call volumes. Public safety agencies need to know their voice communications will not have to compete with consumers or other non-mission critical data traffic. The ASTRO 25 system is a dedicated communication system that can help ensure voice and data services will be available in times of emergency and peak demand. With the ability to allocate channels between voice and data as needed, ASTRO 25 supports more users, more calls and more information on the same spectrum.

ACCESSIBILITY IN CHALLENGING ENVIRONMENTS

When an officer is dispatched, he needs to be prepared and that includes his communications. Environments such as tunnels, high rise buildings and sub-basements can create unique challenges for wireless communications. An ASTRO 25 system has been optimized for the most challenging urban environments. Our field engineering team can design a system to meet your coverage requirements with solutions such as simulcast sites to minimize interference in specific environments, helping to ensure that calls get through.

RELIABLE VOICE AND DATA INTEGRATED AS ONE

Optimized for the rigorous demands of public safety agencies, ASTRO 25 provides reliable, always available communications. For example, in an emergency involving multiple agencies, first responders can share voice and data communication among their teams. Plus, centralized command and control can deploy resources efficiently, maintain communication security and track personnel.

STANDARDS-BASED PROJECT 25 INTEROPERABILITY

ASTRO 25 is a Project 25 (P25) standards-based system giving state, local and federal agencies the confidence that interoperability between multiple agencies and jurisdictions is achievable. Linking multiple P25 systems together with the P25 ISSI standard allows agencies to establish interoperability across multiple networks. A vibrant standard, P25 is endorsed by organizations around the world, and continues to evolve with the improved spectrum efficiency of P25 TDMA.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

GETTING A PRACTICAL AND RELIABLE SOLUTION, NOW AND IN THE FUTURE

As your agency looks to expand mission critical communication capabilities, you must consider how the system will perform in the most challenging situations. In addition, you have to consider future needs and how to maximize any investments for the long term.

AVAILABILITY FOR THE MOST GRUELING ENVIRONMENTS

First responders must work in adverse conditions, such as an approaching hurricane, traffic lights out or a multi-building fire. Communications are often the only lifeline, so systems must be intuitive and always available. From built-in resiliency and redundancy to new capabilities that can allow the system to automatically switch, in case of catastrophic loss, to a geographically separated ASTRO 25 core to maintain system operation, the ASTRO 25 system has been designed to help ensure it is always available for public safety agencies.

FLEXIBLE RADIO ACCESS

When the communication system is needed, it must provide the required access. ASTRO 25 is a very flexible voice and data platform that allows agencies to use conventional, trunking, simulcast and dedicated data – all on one integrated system. With its support of multiband (VHF, UHF, 700 MHz, 800 MHz and 900 MHz), ASTRO 25 also allows multiple agencies to share one network. And it's easy to add capabilities such as P25 TDMA with software-definable equipment.

INTEROPERABILITY WITH MULTIPLE AGENCIES

When an incident demands a coordinated response, the first responder wants to be able to communicate with the right set of resources to get the job done. ASTRO 25 enables seamless communications with other agencies and jurisdictions using P25 systems. With agency partitioning, agencies can share an ASTRO 25 system to save costs and improve interoperability, yet manage and maintain control over their own resources. The modular platform allows an existing SMARTNET® or SmartZone™ system to be leveraged while building out an ASTRO 25 system. Plus, subscriber radios can work across multiple bands and multiple digital and analog systems from conventional to SMARTNET and SmartZone to ASTRO 25 for true interoperability.

CONSTANT CONTACT AND CONTROL

Command operations are a critical cornerstone to any public safety operations. As a dispatcher coordinates response to an incident, the system must be intuitive and easy to use. The MCC 7500 and MCC 7100 IP Dispatch Consoles are robust solutions that deliver mission critical functionality: emergency calls that are prioritized no matter how busy the network; high quality audio even with high traffic loads; calls set in a fraction of a second regardless of system size and true end-to-end encryption.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

YOUR RADIO HAS ONE JOB TO DO
KEEP YOU SAFE

IN AN EMERGENCY OTHER FIRST RESPONDERS MAY BE TEN FEET AWAY OR TEN MILES AWAY. WHEN EVERY SECOND COUNTS, PUBLIC SAFETY AGENCIES NEED A RADIO THEY CAN RELY ON TO GET THE JOB DONE.

Working with public safety communities around the world, we have redefined safety in two-way radio communications. Understanding how first responders operate radios under stress and in harsh environments is a science we pioneered, and this science of high velocity human factors plays a pivotal role in the way we design radios. The result is the APX™ series of radios; designed with the user in mind – from the rugged, easy-to-operate controls, to the loudest, clearest audio, to Integrated Voice and Data and mission critical features – APX radios keep your personnel and the community safe.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

TODAY.

ACCESS TO REAL-TIME INFORMATION

Officers need to be out in the community with access to information that will help them to do their jobs better, while responding to the needs of the community. ASTRO 25 dedicated data systems allow officers to receive critical information in real time, complete routine reports, access databases and much more.

In addition to voice communications, a lifeline for first responder, the ASTRO 25 system can provide a P25 standards-based Integrated Voice and Data system, Enhanced Data functionality, plus a dedicated data-only network. A dedicated HPD data network can be installed as a stand alone ASTRO 25 system or integrated into a voice and data system providing more capacity for data applications.

- ASTRO 25 Integrated Voice and Data systems and applications can help you improve safety, productivity and efficiency.
- Enabled by GPS technology, the location of remote personnel can be quickly identified, providing faster response to an incident and improved officer safety.
- Dispatchers and mobile users can easily send and receive text messages, providing a valuable tool in maintaining communication in any environment.
- Radios can remain in the field where officers need them, while receiving critical or routine programming updates over the air.
- With an open software platform, you can add the applications you require such as field reporting, database look-ups, Be On the Look Out (BOLO) broadcast messages, license plate checks and more.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

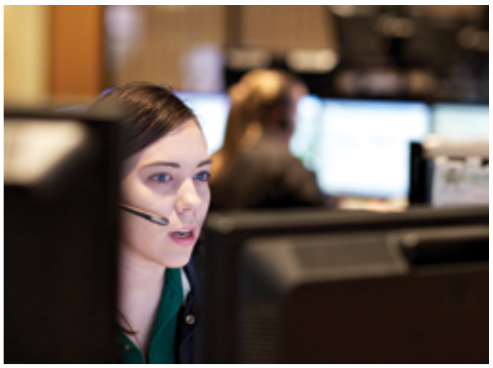
TOMORROW.

THE NEXT GENERATION OF PUBLIC SAFETY

At the heart of every mission is the ability to communicate in an instant each and every time to coordinate response and protect lives. The starting point for any public safety communications, the ASTRO 25 system is uniquely designed to deliver uncompromising voice services and provide a lifeline to the first responders. As your agency moves to the future, Motorola will stand by your side building the next generation of public safety communications systems.

INTEGRATING THE COMMAND CENTER

Maximizing situational awareness for safer, faster, better incident resolution is the goal of every command center operation. Today it means integrating voice and data dispatch. Tomorrow it means correlating voice, video and data from multiple sources, prioritizing and distributing the most relevant data to first responders in the field.



CONVERGING INFORMATION

As an officer moves across multiple P25 systems, visibility in the home network is important. Converging voice-centric workflows in the future will provide a more holistic understanding of an incident and better decision making where it matters most.

INTEROPERATING ACROSS PLATFORMS

Public safety needs to communicate regardless of technology or jurisdiction boundaries. Today you can interoperate across multiple P25 systems and multiple bands. In the future, bridges will be built between P25 systems and Public Safety LTE broadband systems.

COLLABORATING DEVICES

Receiving the right information over the right device is critical to any public safety operation. Pairing mission critical two-way radios with companion data devices allows you to supplement voice with rich-media content for improved decision making. In the future, responders will access voice talkgroups to push images or video to the accompanying data devices over a broadband network.

IMAGINE A WORLD WHERE TECHNOLOGY IS SECOND NATURE

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

INCREASE RELIABILITY
DECREASE COSTS
NEUTRALIZE THREATS

Benefit from our experience, knowledge and know-how. Our leading public safety technology and sound methodologies ensure intelligent growth strategies and best-in-class, standards-based solutions.

UNPARALLELED FLEXIBILITY IN SYSTEM DESIGN

From single site to country-wide deployments, ASTRO 25 is a flexible, modular system with advanced call processing capabilities designed to meet the needs of public safety. ASTRO 25 can adapt and change to accommodate additional users, increased geographic coverage, trunked and conventional systems, Enhanced Data applications and connectivity to other systems to ensure an efficient and cost-effective solution for decades to come.

LEVERAGE INVESTMENT FOR YEARS TO COME

Standing by your side over the life of your system, the ASTRO 25 system provides P25 interoperability today and is a flexible solution that can support future advancements in mission critical communications. Motorola provides a modular platform that allows agencies to start investing in P25 capabilities while gradually migrating an existing analog, SMARTNET or SmartZone system to ASTRO 25.

INFORMATION ASSURANCE

Keeping your system up and running is critical for public safety. Information assurance helps to manage information-related risks on an ASTRO 25 system to ensure the confidentiality, integrity and availability of information. This is accomplished through prevention, detection and response.

SYSTEM MANAGEMENT

A robust portfolio of system management tools allows a public safety agency to remotely manage the health of the system, as well as configure and manage the system network and subscriber equipment from a central control point. Centralized network configuration and fault management enable changes to be automatically distributed throughout the ASTRO 25 system, saving valuable technician and administrator time.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

BRINGING IT ALL TOGETHER SO YOU CAN FOCUS ON YOUR MISSION

Motorola provides robust network design plus centralized pre-build and testing for timely and efficient system deployment. We offer ongoing support to maintain peak technical and operational performance including 24 x 7 network monitoring, anti-virus support, firewall and intrusion management, basic repair, and system management and operations.

DESIGN	Systems designed to optimize mission critical operations and enable interoperability with other P25 systems, Public Safety LTE networks, commercial carrier networks, two-way radio systems and agency enterprise data networks.
IMPLEMENT	Unparalleled expertise and experience in deploying large-scale public safety networks that marry IP-based networks with optimized transport of voice and data services across wide and local area networks in the most challenging environments.
SUPPORT	ASTRO 25 system performance and continuity assured with 7 x 24 x 365 network monitoring and triage. Emergency response teams engage directly with development, production and factory engineers for rapid resolution.
SECURE	Defend against threats and protect data resources for gap-free security across the entire communication platform from applications, RF system, IP transport, down to the data on a user's device.
MANAGE	Our experienced team of system managers, project managers and IT professionals can manage the support of public safety and government agencies for maximum cost-of-ownership efficiencies.

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

AT ANY MOMENT…

SEVERAL CARS WILL COLLIDE IN AN INTERSECTION
A FIRE WILL SPREAD TO MULTIPLE BUILDINGS
HAIL AND HEAVY RAIN WILL CAUSE A POWER OUTAGE

YOUR MOMENT IS COMING.

WHEN YOU NEED MISSION CRITICAL COMMUNICATIONS, WHO WILL YOU RELY ON?

APOPKA, FLORIDA

LATEST TECHNOLOGY DOUBLES RADIO CAPACITY, DELIVERS INTEROPERABILITY

"As a Motorola customer for more than 30 years, we were confident that Motorola Solutions' P25 TDMA solution would double our system capacity and improve our overall operations. Multiple agencies share our system; it did not matter that we adopted P25 TDMA and some others have not done so. We can communicate seamlessly with all of them, including public works operating in 700 MHz FDMA. The support provided by Motorola's product and systems groups was invaluable in meeting the challenges of implementing this new technology."

Richard Anderson, Chief Administrative Officer, City of Apopka

ARIZONA STATE UNIVERSITY

DEPENDABLE COMMUNICATIONS MEAN A SAFER CAMPUS

"Our primary objective is the security of the residents and property of Arizona State University (4 campuses and 65,000 students). In the past, we didn't really have a means of communicating with other agencies. We had the Insight Bowl game played at Sun Devil Stadium. I was able to go to a Tempe traffic channel and talk to their traffic sergeants about our post game plan as things changed. I didn't have to rely on phone contact, and the information was immediately shared with others across the radio system."

Corporal Larry Fuchtman, Special Events Coordinator, Arizona State University

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

COBB COUNTY, GEORGIA

THE STORM OF THE CENTURY STRIKES

September 19, 2009 marked one of the worst storms in the history of Georgia. Rivers swelled from two feet to 20 feet. Vehicles were swept away. 250 roads were closed. Lightning hit the Sandy Plains repeater site. Tracy Roberts explained the importance of having 24x7 system and site monitoring on the radio system during the disaster, " I received three different emails from the Motorola Network Operations Center about three component failures. Not only did I receive this information, but Motorola's certified service shop did and immediately sent technicians out to evaluate and repair the site. I can't emphasize how important it was that we had the situation stabilized before the first user in the field even called in."

Tracy Roberts, Communications System Manager, Cobb County, GA

MISHAWAKA, INDIANA

WORKING SMARTER AND FASTER

"Street guys receive so much more information on their way to the call. Cross streets can pop up if you need directions to the scene. Officers can look up information without having to tie up voice traffic or drive to the station. It's a huge time saver", Russ Haimbaugh explains about the HPD overlay on the ASTRO 25 citywide system. "Another great feature is car-to-car messaging. Officers can quickly share information with other officers on duty. The more data we make available to officers, when they're working the beat, the more comfortable they will be going into a situation and once they get there, they will be able to make better decisions."

Russ Haimbaugh, NetRMS Administrator, Mishawaka, IN

Attachment: ASTRO_25_Systems_Brochure (1212 : Res. No. 2014-131 Public Safety Radio System)

At the heart of every mission is the ability to communicate in an instant to coordinate response and protect lives.

Come with us as we lead the way to the next generation of public safety solutions. Start with the world's most widely deployed P25 voice and data platform. Build on it in the future with broadband connectivity, rich-media applications and collaborative devices that carry crucial voice, data and video into the field and into the hands of first responders.

Work directly with a Motorola specialist. Consider all the advantages of ASTRO 25 and consult with Motorola specialists to design or upgrade a system to meet your requirements. Motorola's extensive experience in delivering hardware, software, service, and support can enable any agency or municipality to assess current capabilities, measure system baselines, and design and implement solutions to optimize communications when it is needed most.

For more information on how your organization can gain the benefits of an ASTRO 25 solution that fits your needs and your budget today, contact your Motorola representative or visit **motorolasolutions.com/ASTRO25**.

Motorola Solutions, Inc. 1301 E. Algonquin Road, Schaumburg, Illinois 60196 U.S.A. **motorolasolutions.com**

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MOTOROLA

JAMES PRINCE
Sheriff

BOWIE COUNTY SHERIFF DEPARTMENT
Bi-State Justice Center
100 North State Line Avenue
Texarkana, Texas 75501
(903) 798-3149
(903) 792-0959 FAX

BOWIE COUNTY CORRECTIONAL CENTER
105 West Front Street
Texarkana, Texas 75501
(903) 798-3515
FAX (903) 798-3519

October 23, 2014

Captain Michael Henry
Texarkana Texas Police Department
100 North Stateline Box 16
Texarkana, Texas 75501

Dear Captain Henry,

During a recent assessment of our radio system it was made clear that we are in dire need of replacing our equipment. The radio system that we currently have in place has aged and could fail us at any time without notice. Motorola is no longer manufacturing parts to repair our system should it go down. The only way to obtain any replacement parts for current system is to hope that a used part could be purchased from an agency that has already replaced a system like ours and has stored their old equipment. Should our radio system crash, our entire communication center would be out of operation while we are searching to find a part. This would obviously have a grave impact on the day to day operations of all agencies that rely on this system.

The new proposed radio system will also tremendously increase coverage in Bowie County. Under the existing system, there are many areas on the west end of the county where there is simply no or limited coverage. Currently, we only have the ability to use one channel on the west end of the county as well. The new system will not only cover nearly the entire west end of the county but will also allow the Sheriff's Office access to multiple channels in this same coverage area. This is a huge benefit that obviously increases the level of safety for our deputies. This upgrade in coverage is something that has been needed in the county for a long time.

Sincerely,

Jeffrey K. Neal, Chief Deputy
Bowie County Sheriff's Office
100 North Stateline Box 18
Texarkana, Texas 75501
903.798.3149

CITY OF
TEXARKANA
Police Department
TEXAS
100 North State Line
Box #16
Texarkana, TX 75501
Phone (903) 798-3116
Fax (903) 798-3107

TO: Chief Dan Shiner

FROM : Captain Michael Henry

DATE: October 22, 2014

RE: Communications, CAD and RMS Upgrade

Communications Problems

As has been previously discussed, the need for a public safety communications network upgrade for the City of Texarkana, Texas and Bowie County has reached the critical stage. Each passing day brings us closer to a complete system failure. Failure would mean the loss of communications for law enforcement, the fire department, public works, and the water department. It would also seriously hamper communications with outside agencies, such as emergency medical services and neighboring jurisdictions.

The existing analog radio system is eighteen years old. Motorola can no longer guarantee part availability of the SMARTNET system, and has removed the replacement guarantee from our service contract. While they will attempt to fix our system if we have a failure, they are no longer obligated to as we are now in "best effort" support. In the event of total uncorrectable system failure, our only options would be to purchase a new system or attempt to find replacement parts on the internet. The system cannot take advantage of the advances in technology that a new digital system can provide. Interoperability with other public safety agencies and growth for additional users is limited. Improved and expanded coverage of the system is crucial.

As presently configured, the communications system does not provide coverage of Bowie County outside of the Texarkana area. This poses a serious and sometimes dangerous situation for sheriff's deputies, particularly on the western end of the county. For many years, the Sheriff's Office has attempted to overcome this problem by placing repeaters on towers in New Boston and Maud. This does increase coverage somewhat, but that solution only allows for one channel which is inadequate for any type of major situation. Even with the repeaters, there are many areas that are not covered, especially when a deputy is out of their car using a portable radio. Oftentimes that is precisely when they are most vulnerable.

As you know, in this day and age law enforcement and fire departments may be faced with many situations that expand beyond their capabilities. This can happen in any jurisdiction. Everyone

Attachment: Communications Upgrade Council Briefing 10-2014 (1212 : Res. No. 2014-131 Public Safety Radio System)

must be prepared to assist neighboring agencies in such an event. If our police department, fire department or both were to be called into an area of the County that is outside of the reach of our communications system, we would be left with no ability to contact our dispatch center or the other involved agencies. Obviously this would render our assets of little use to anyone. This is a scenario that is long overdue in being addressed.

While there has been some steps taken over the last few years to procure a new system, the need to act quickly became magnified in June when key components of our current system failed, leaving the public safety services within the City and County with extremely limited communications capabilities for several days. The police department, fire department and the sheriff's office were each limited to one channel for all of our communications needs. The radio system is so old that the radio technicians literally had to search the entire nation to find spare parts to patch the system back together in order to restore service. The replaced site controller, which is the brains of the system, was the only one Motorola had. The search for parts went as far as scanning EBay. The ultimate replacement was not even the correct part, but a compatible one. While that situation was dire, it pales in comparison to the problems that would arise in the event of complete system failure. If the system fails, it could take up to 18 months to purchase and install a new system.

CAD and RMS Problems

The Computer Aided Dispatch (CAD) system is meant to help our dispatchers handle calls and situations more effectively and efficiently. It is a real time command and control process, that tracks information relating to all (Police, Fire, Sheriff) emergency calls and field unit activity. The current system was purchased approximately a year and a half ago, but it unfortunately is not effective or efficient. It has been plagued by numerous problems and the vendor, Tyler Public Safety, has not been able to resolve all of the issues. The system deficiencies affect both the police and fire departments and place the safety of our citizens at risk. The system was purchased on a six year plan in which the first year has been paid. It is recommended that a new CAD system be purchased, the city funding for the remaining five payments be unappropriated and the relationship with Tyler Public Safety be severed.

The police department has been using a Records Management System purchased by Bowie County a few years ago. The system was not designed for a municipal police department and does not adequately fit our needs. It does not integrate well with the City Court and does not have a module for citations. It has inadequate property management. It has no alarm permit tracking or billing function. It has no investigative case management or sex offender tracking. It cannot produce racial profiling reports. There is no functionality for intelligence tracking. The lack of a

proper RMS has hampered the department's efforts to move towards a paperless system, created backlog and caused numerous inefficiencies and increased errors.

Solution

Motorola is the provider of the current radio system and was used by the City for many years even prior to that acquisition. They have local repair technicians who have provided prompt and excellent service when the need has arisen. Motorola Solutions has an in depth knowledge of our needs and has had engineers on location to analyze our requirements. They have stated that they could begin work on replacing the network by the end of the year. When considering the critical need for immediate replacement, Motorola is in position to best fill that need.

Motorola has the reputation of being the best source for public safety communications systems. They have a proven track record. They have installed numerous P25 digital trunked systems throughout the nation. Many of our recently purchased portable radios as well as numerous mobile and portable units from other agencies throughout the county are Motorola and can be easily upgraded to work on the new digital Motorola system.

It is also crucial that we maintain interoperability with Texarkana, Arkansas. They operate on the AWINS system which utilizes Motorola equipment. The State of Texas also utilizes Motorola. Most all area public safety agencies operate on Motorola equipment. Purchasing a Motorola system will ease the process of maintaining interoperable communications with surrounding jurisdictions.

Motorola has worked with our representatives and has proposed a four tower system that will carry us forward for the next fifteen to twenty years. With tower sites on New Boston Road and Texarkana College Farm, and two more towers near New Boston and DeKalb, the system will provide reliable communications county-wide. The Bowie County Sheriff's Office will no longer be limited to one unreliable channel on the west end of the county. They will have access to every channel and talkgroup on the system anywhere in Bowie County. In the event that Texarkana Police or Fire Department assets respond to assist in a critical situation outside of the City, our units will continue to have the same communications ability that exists within the city limits.

Motorola is also able to provide a new CAD and RMS package to compliment the new radio system. It would replace the current much maligned CAD and RMS system presently in use. Motorola has a Tier Two product and they are offering discounts for purchase concurrent with the radio system. CRC and Fire Department personnel have had a chance to see a demonstration of the software and all were impressed. The Motorola RMS will allow the police department to modernize its processes and increase effectiveness and efficiency. Having all three public safety

systems (communications, CAD and RMS) provided by the same vendor would allow seamless integration between all three products and give us greater functionality than has ever existed.

Motorola Solutions has submitted bids to provide communications systems and services through Houston/Galveston Area Council of Governments Cooperative Purchasing Program, HGACBuy. Contracting through HGAC is compliant with Texas state statutes for competitive bidding. Motorola has submitted negotiated pricing discounts that go below HGAC pricing and that include significant incentives for purchase prior to the end of the year.

Denton County

In looking at our preferred vendor, we found that Denton County, Texas has recently purchased a Motorola P25 system and is in the process of implementation. Interestingly, Denton County has been operating on the same Motorola analog system that we have and it was originally installed at about the same time as ours. Denton County made the decision to upgrade, and though they will have more dispatch consoles and subscriber units, their needs for a system mirrored our needs.

Denton County formed a fifteen member committee to evaluate communications systems. The committee members came from the sheriff's office, police departments, and fire departments. The membership included police officers, fire fighters, deputy sheriffs, IT personnel, communications specialists and purchasing agents.

The committee took a very in-depth look at the prospective vendors and their equipment. They devised a detailed evaluation matrix that scored each system in the areas of functional requirements, overall system design, company qualifications and project management plan, and proposed service/support/warranty provided. Their goal was to rank the firms to provide the best value for the county by considering cost and technical requirements for long term utilization. There were numerous committee meetings, presentations were made, offers were submitted, clarifications made and vast amounts of documentation reviewed. The committee spent three months on their review.

A five year cost was determined for each system. A technical score was arrived at for each vendor based on the evaluation matrix. Denton County applied the Dollar per Technical Point method of evaluation by dividing the five year cost by the technical score. This evaluation demonstrated that Motorola had the best value for each dollar expended. The Denton County evaluation showed in writing why the cheapest isn't always the best overall value.

Along with the committee's unanimous recommendation, the Denton County Sheriff, the Director of Emergency Services, as well as numerous police and fire departments within the county all agreed that Motorola was the preferred vendor. In speaking with Denton County recently, the

installation and implementation process has been progressing smoothly and on schedule. The Motorola system allows Denton County seamless interoperability with the City of Fort Worth Motorola system as well as other older Motorola systems in the area.

Assessment

Motorola is in the position to update our system on a fast timeframe and has a proven track record. Having a Motorola system will allow seamless integration with the Texarkana, Arkansas AWINS communications system. All departments involved feel that Motorola is the best choice given the critical need to upgrade the system as soon as possible.

The current Motorola system has performed very well for over 15 years and has proven to be consistently reliable. Considering the fact that very little funding has been available to keep the system updated through the years makes it even more impressive. We are all familiar with their product and know that qualified local service technicians are available. It is felt that the Denton County evaluation supports the conclusion. Since time is not on our side and the need for a new system is urgent, reliance on the Denton County study is prudent.

Also, the Motorola CAD and RMS systems are recommended by police, fire and CRC personnel as the best systems to fill our current needs, provide reliable and dependable functionality and carry our departments forward for several years to come.

Costs

Motorola has provided budgetary pricing on all three systems. The final price is not known at this time, but it will not exceed $9,000,000.00 total for the communications system, CAD and RMS systems. Warranty and maintenance costs for the communications system is expected to be free the first year and then around $150,000 a year for years two through five. Maintenance fees for the CAD and RMS systems are not known at this time. Motorola has submitted a 15 year municipal lease-purchase financing option with the first two years deferred.

Conclusion

Motorola will provide a known reliable communications network, as well as CAD and RMS systems, that carry the confidence of the area's public safety professionals. It is recommended that the Police and Fire Departments seek the approval of the City Council to purchase and install a

Motorola P25 Digital Trunked Radio System, a Motorola Computer Aided Dispatch System and a Motorola Records Management System.

Michael S. Henry
Captain

City of Texarkana, Texas

Version: C

Briefing Sheet

Update Date: 10/3/2014 2:41 PM

Lead Department: City Manager **Action Officer:** John Whitson, City Manager

Subject: Resolution No. 2014-113 inviting other taxing jurisdictions to share in the cost of demolishing abandoned residential structures.

Briefing: 10/27/2014 **Public Hearing:** 10/27/2014 **Second Briefing:** November 10, 2014 **Council Vote:** 11/24/2014

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City Council desires that the city increase its efforts to demolish abandoned residential structures throughout the city. The city council recognizes the impact that abandoned buildings have on the community such as:

- Negative impact on local community and economic development efforts
- Abandoned and vacant buildings often create easily accessible spaces for crime and drug activity
- Abandoned residential structures are a waste of resources and involves lost tax revenues for the community as a whole
- Abandonment affects other properties within a neighborhood by lowering property values
- Abandoned buildings are often used as garbage dumps, and are plagued by rodent infestation and clearly this has undesirable connotations for the breeding and transmission of disease

The city is not the only taxing jurisdiction that will benefit from the city-wide demolition effort. The county, community college, and the school districts will all benefit from higher property values that should result from this community improvement effort. To help expand the program the city council invites other taxing jurisdictions to financially participate in cost sharing of some of the demolition costs.

Potential Options:

- Adopt the resolution as presented
- Revise and adopt the resolution
- Reject the resolution

Fiscal Implications:

For every $10,000 of demolition costs the invited jurisdictions could contribute approximately half of the costs. If the city can meet its goal of four units per month the projected costs might be approximately $480,000 thus the cost share from other jurisdictions could be as much as $240,000.

Staff Recommendation:

City of Texarkana, Texas

Adopt the resolution as proposed requesting the other jurisdictions to share in the hazardous material abatement and the hauling and disposal costs of the demolition. Cost sharing would be based on tax rates.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. 2014-113 RES Inviting Others Taxing Jurisdictions to Participate in Demolition (DOC)
c. Tax Jurisdiction Cost Sharing of Demolition (PDF)

Staff Coordination

City Manager	John Whitson	Department Head Review	Completed	09/09/2014 6:10 PM
Parks, Recreation & Health		Robby Robertson	Review	Completed 09/09/2014 6:51 PM
Public Works Department		Kyle Dooley	Review	Completed 09/10/2014 7:47 AM
Police	Dan Shiner	Review	Completed	09/10/2014 7:51 AM
Building Code Administration		Lynn Henry	Review	Completed 09/10/2014 8:26 AM
Fire Department	Eric Schlotter	Review	Completed	09/10/2014 9:59 AM
Finance Department	Charlie Bassett	Finance Review	Completed	09/10/2014 10:54 AM
Planning and Community Development		David Orr	Review	Completed 09/10/2014 11:24 AM
Municipal Prosecutor	Deborah Jones	Review	Completed	09/12/2014 9:12 AM
Public Information Officer		Lisa Thompson	PIO Review	Completed 09/12/2014 9:20 AM
Assistant City Manager		Jennifer Evans	Review	Skipped 10/13/2014 7:23 PM
City Manager	Jennifer Evans	City Manager Review	Skipped	10/13/2014 7:23 PM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14

City Manager Whitson briefed this item. Richard Martin spoke at this briefing.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☐	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☑	Press Release
☑	E-News Distribution	☐	Website Notice
☑	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1187 : Res. No. 2014-113 Invitation for Taxing Jurisdictions to Share in Demolition Costs)

RESOLUTION NO. 2014 - 113

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, INVITING OTHER TAXING JURISDICTIONS TO FINANCIALLY SUPPORT CITY-WIDE DEMOLITION OF CONDEMNED RESIDENTIAL STRUCTURES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas is plagued with an exorbitant number of abandoned, dilapidated, burned-out, and otherwise uninhabitable residential structures; and

WHEREAS, abandoned and dilapidated residential and commercial structures create a negative impact on local community and economic development efforts; and

WHEREAS, increased recruitment of local, regional and national business opportunities relies on maintaining clean, attractive and safe communities; and

WHEREAS, abandoned and vacant structures create unnecessary infrastructure maintenance costs whereby the city services such as water lines, sewer lines, snow removal, street maintenance, and other services continue to be provided for structures that are unsafe for occupancy; and

WHEREAS, abandoned and vacant buildings often create easily accessible spaces for crime and drug activity, further depreciating local property values; and

WHEREAS, residents of neighborhoods blighted by abandoned buildings complain of a variety of economic and social problems connected with commercial and residential structures that have fallen into disuse and disrepair; and

WHEREAS, the term "urban blight" can be associated with a variety of problems which are themselves connected with the ongoing decay of American inner cities such as, crime, suburban flight, the diminution of economic opportunities, unsafe public spaces, drug problems and so forth; and

WHEREAS, it takes little by way of imagination to begin to understand the problems created by abandoned buildings, or how these problems are exacerbated as abandoned buildings cluster within certain neighborhoods; and

WHEREAS, abandoned residential structures are a waste of resources and involves lost tax revenues for the community as a whole; and

WHEREAS, abandonment affects other properties within a neighborhood by lowering property values; and

WHEREAS, abandoned buildings have a negative impact upon social as well as purely economic aspects of wellbeing; and

WHEREAS, abandoned buildings can also have an insidious effect on the social fabric of a community, by encouraging "social atomization" — a process which isolates the individual (or individual family) within a community, weakening ties to others and, hence, the sense of collectivity which is the hallmark of any thriving community; and

WHEREAS, abandoned buildings are often used as garbage dumps, and are plagued by rodent infestation and clearly this has undesirable connotations for the breeding and transmission of disease; and

WHEREAS, in Texarkana, Texas the city is not the only jurisdiction that suffers the economic loss related to the community impacts stated above revolving around abandoned buildings; and

WHEREAS, yet to date, with few exceptions, the city has been solely carrying the burdens of demolition of abandoned buildings; and

WHEREAS, as abandoned buildings are demolished resulting eventually in the increase in the values of surrounding properties, all taxing jurisdictions will see increases in property tax revenues, a sustainable revenue source; and

WHEREAS, the city has renewed and will increase its demolition efforts and is currently demolishing two structures per month and will soon increase the rate to four structures per month; and

WHEREAS, the city will display on its webpage the full city-wide inventory of abandoned structures along with the planned date of demolition of each structure, a major undertaking;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Invitation to participate with the city to demolish abandoned residential structures:

a. The taxing jurisdictions of, Texas Independent School District (TISD), Pleasant Grove Independent School District (PGISD), Liberty-Eylau Independent School District (LEISD), Texarkana College (TC), and Bowie County (BC) are hereby invited to financially participate in the city-wide Abandoned Structure Demolition Program; and

b. The City Council proposes that the taxing jurisdictions of each property demolished agree to pay a share of the demolition costs related to hazardous material abatement and solid waste disposal; and

c. That the jurisdictional cost shares be based on each jurisdiction's property tax rate in relation to all other tax rates for the subject demolished property.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the ___day of ___, 2014.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Cost Sharing of City-Wide Demolition

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	27.19%	26.11%	28.06%
Bowie	0.34836	14.15%	13.59%	14.61%
TC	0.10527	4.28%	4.11%	4.41%
TISD	1.33900	54.39%		
PGISD	1.44000		56.19%	
L-EISD	1.26214			52.92%
Totals		100.00%	100.00%	100.00%

Example Cost of Demolishing One Unit

City Personnel:		
Hourly Rate	$30.00	
Manhours	40	
Personnel Costs		$1,200.00
Equipment:		
Hourly Rate	$150.00	
Equipment hours	12	
Equipment Costs		$1,800.00
Non-Distributable Costs		$3,000.00
Hazardous material abatement		$3,000.00
Hauling and Landfill Costs		$4,000.00
Distributable Costs		$7,000.00
Total Cost		$10,000.00

Distribution of Distributable Costs

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	$1,903.00	$1,828.00	$1,964.32
Bowie	0.34836	$990.50	$951.46	$1,022.41
TC	0.10527	$299.32	$287.52	$308.96
TISD	1.33900	$3,807.19		
PGISD	1.44000		$3,933.01	
L-EISD	1.26214			$3,704.30
Totals		$7,000.00	$7,000.00	$7,000.00

Total Cost After Distribution

Jurisdictions	Tax Rates	TISD	PGISD	L-EISD
Texarkana, TX	0.66929	$4,903.00	$4,828.00	$4,964.32
Bowie	0.34836	$990.50	$951.46	$1,022.41
TC	0.10527	$299.32	$287.52	$308.96
TISD	1.33900	$3,807.19		
PGISD	1.44000		$3,933.01	
L-EISD	1.26214			$3,704.30
Totals		$10,000.00	$10,000.00	$10,000.00

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 10/6/2014 8:48 AM

Lead Department: Human Resources **Action Officer:** Jim Powell, Director of Human Resources

Subject: Ordinance No. 2014-119 amending the Statutory Maximum Contribution Rate to the Texas Municipal Retirement System (TMRS).

Briefing: 10/27/2014 **Public Hearing:** 10/27/2014 **Second Briefing:** November 10, 2014 **Council Vote:** 11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

In 1948, TMRS established the statutory maximum contribution rate at 13.50%.

Executive Summary and Background Information:

During a recent audit, TMRS determined the City's full contribution rate is currently 15.82%. The ordinance under consideration would remove the statutory maximum contribution rate of 13.50%. This is a procedural requirement of TMRS.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

City Council to approve.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Statutory Maximum Rate Letter (PDF)
c. Ord. 2014-119 (DOC)

City of Texarkana, Texas

Staff Coordination

Human Resources	Jim Powell	Department Head Review	Completed	09/15/2014 3:50 PM
Finance Department	Charlie Bassett	Finance Review	Completed	09/16/2014 4:41 PM
Public Information Officer	Lisa Thompson	PIO Review	Completed	09/16/2014 4:44 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:48 AM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14

Jim Powell briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☐	Deliver Efficient Services
	☐	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☑	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

("NONE")

Resource Impact:

Staff time required if item is approved:	Select One By Clicking Here

Other Potential Impacts:

"NONE APPLICABLE"

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: Goals and Perspectives (1193 : Ord. No. 2014-119 Statutory Maximum Contribution Rate - TMRS)

TMRS
TEXAS MUNICIPAL RETIREMENT SYSTEM

September 2, 2014

Via E-Mail

Mr. Jim Powell
Human Resources Executive Director
City of Texarkana
P.O. Box 1967
Texarkana, TX 75504-1967

Dear Jim:

We are pleased to enclose a model ordinance for your city to:

Remove the statutory maximum contribution rate limit

By adopting this ordinance, your city is agreeing to fully fund the costs of the pension benefits included in the City's plan.

This ordinance will allow your city to impose its own "limit" on the contribution rate by using its discretion in determining which potential plan improvements to adopt, or not adopt, based on the calculated contribution rate. The TMRS actuary will perform a valuation of the City's plan of benefits each year and forward this rate to your City.

With the removal of the statutory rate limit your city's full contribution rate for 2015 will be **15.82%** and the phase in rate will be **15.70%.**

Please be aware that this ordinance must be finally adopted prior to December 31, 2014 and a copy transmitted to TMRS prior to that date.

We would appreciate receiving a copy of this ordinance as soon as possible after adoption. Please fax a copy of the executed ordinance to 512.476.2903.

If you have any questions or need additional assistance, please do not hesitate to contact me at 1-800-924-8677.

Sincerely,

Eric W. Davis
Deputy Executive Director

TMRS
P.O. Box 149153
Austin, Texas 78714-9153

www.TMRS.com

512.476.7577
Toll-Free 800.924.8677
Fax 512.476.5576

Plan Change Study

21260 Texarkana

GRID 2015
For Informational Purposes Only
Effective Date - January 1, 2015
Report Date - September 3, 2014

Proposed Plans

Plan Provisions	**Current**
Deposit Rate	7.00%
Matching Ratio	2 to 1
Updated Service Credit	100% (Repeating)
Transfer USC **	Yes
Annuity Increase	70% (Repeating)
20 Year/Any Age Ret.	Yes
Vesting	5 years
Contribution Rates	**2015**
Normal Cost Rate	9.55%
Prior Service Rate	6.27%
Retirement Rate	**15.82%**
Supplemental Death Rate	0.00% (None)
Total Rate	**15.82%**
Unfunded Actuarial Liability	$8,482,015
Amortization Period	30 years
Funded Ratio	81.8%
Phase-In Total Rate	15.70%
Study exceeds 15.50% stat max	Yes

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 9 eligible transfer employees on the valuation date.

1/1

ORDINANCE NO. 2014 - 119

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATIONAND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana (the "City"), is a participating municipality in the Texas Municipal Retirement System (the "System"), and has undertaken to provide certain retirement, death and disability benefits to its employees pursuant to Subtitle G, Title 8, Government Code, (hereinafter, the "TMRS Act"); and

WHEREAS, the City Council desires to authorize funding of such benefits as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of city contributions.

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and approval on the first day of January, 2015.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Ord. 2014-119 [Revision 1] (1193 : Ord. No. 2014-119 Statutory Maximum Contribution Rate - TMRS)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 10/2/2014 11:12 AM

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-121 approving the City's Investment Policy and recording the annual review.

Briefing: 10/27/2014 **Public Hearing:** 10/27/2014 **Second Briefing:** November 10, 2014 **Council Vote:** 11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The Public Funds Investment Act requires an annual review and update of the City's Investment Policy. The attached high-lighted policy document presents several minor changes suggested to insure compliance with the Act.

Potential Options:

- Approve to insure continued compliance with PFIA.
- Denial will risk non-compliance issues with PFIA.

Fiscal Implications:

Provides the City with options for investing available funds most effectively and efficiently within the limitations of the PFIA.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

Investment Committee

Board/Committee Recommendation:

Investment Committee recommends approval.

Advisory Board/Committee Meeting Date and Minutes:

See attached minutes from August 18, 2014 meeting.

Attachments

a. Goals and Perspectives (DOCX)
b. City Investment Policy Draft (DOC)

c. Investment Committee Minutes August 18, 2014 (DOCX)
d. Res. No. 2014-121 Investment Policy (DOC)
e. Exhibit A - Investment Policy (DOC)

Staff Coordination

Finance Department	Jennifer Evans	Department Head Review	Skipped	10/13/2014 7:23 PM
Finance Department	Jennifer Evans	Review	Skipped	10/13/2014 7:23 PM
Public Information Officer	Jennifer Evans	PIO Review	Skipped	10/13/2014 7:23 PM
City Manager	Jennifer Evans	City Manager Review	Skipped	10/13/2014 7:23 PM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14
Bill Cook, of Valley View Consulting L.L.C, briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

None

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

CITY OF TEXARKANA, TEXAS

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      b) Not Authorized
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Attachment: City Investment Policy Draft (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

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CITY OF TEXARKANA, TEXAS
INVESTMENT POLICY
Revised & Adopted:
August, 20143

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INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Texarkana, Texas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or strategy. This Policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act and Public Funds Collateral Act, Texas Government Code Chapter 2256 and Chapter 2257(the "PFIA" and "PFCA" respectively) to define, adopt, and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains two distinct portfolios (the City and the Water Utilities Department), which independently utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and combined pools containing operating funds have as their primary objectives to preserve principal and assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by

Attachment: City Investment Policy Draft (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

maintaining adequate liquid balances and utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. The maximum stated final maturity shall be three years. The yield objective shall be a comparable maturity rolling Treasury portfolio.

B. Investment strategies for debt service funds shall have as the primary objectives the preservation of principal and the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a short-term, government portfolio local government pool.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to preserve principal and to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments shall be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities. Maximum maturity shall be the shorter of the first call date or five years. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a comparable maturity rolling Treasury portfolio.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to preserve principal and to assure that

anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays, and by utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The stated final maturity dates of securities held should not exceed the estimated project completion date. The yield objective shall be a comparable maturity rolling Treasury portfolio.

INVESTMENT POLICY

A. SCOPE

This Investment Policy applies to all financial assets of the City including the Water Utilities Department. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

This Policy shall not govern the Firemen's Relief and Pension Fund which is under the management and supervision of the City of Texarkana, Texas Firemen's Relief and Pension Fund Board of Trustees.

B. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

1. Safety

The primary objective of the City's investment activity is the preservation of principal in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid principal losses, whether from investment defaults or erosion of market value.

2. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining adequate cash equivalent balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary markets.

3. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

4. Yield

The City's cash management portfolio shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

C. RESPONSIBILITY AND CONTROL

1. Investment Committee

An Investment Committee, consisting of one City Council Member appointed by the Mayor, City Chief Executive Officer/Manager (or his designee), Chief Financial Officer/Finance Director (City), Director of Finance (Water Utilities Department), Accounting/Human Resources Manager (Water Utilities Department), and Financiale Services Manager (City) shall meet as needed to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized broker/dealers, eligible investment training sources, and the target rate of return on the investment portfolio.

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2. Delegation of Authority and Training

Authority to manage the City's investment program is derived from the City Charter. The Chief Financial Officer/Finance Director, Financiale Services Manager, and Controller/Accounting Manager are designated as Investment Officers and are responsible for investment decisions and activities for the City portfolio. The Director of Finance and Accounting/Human Resources Manager are designated as Investment Officers and are responsible for investment decisions and activities for the Water Utilities Department portfolio. The Chief Financial Officer/Finance Director and Director of Finance shall establish written procedures for the operation of their respective investment program, consistent with this Investment Policy. In order to ensure qualified and capable investment management, the Investment Officers shall attend training sessions relating to the Officer's responsibility under the PFIA within 12 months after assuming duties, and additional training sessions not less than once every two year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and receive 10 hours of training at those sessions. Such training from an independent source shall be approved by the Investment Committee.

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3. Internal Controls

The Chief Financial Officer/Finance Director and Director of Finance, or their respective designee, are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Chief Financial Officer/Finance Director and Director of Finance shall establish a process for annual independent review by an external auditor in conjunction with the annual audit, to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.
B. Separation of transaction authority from accounting and record keeping.
C. Custodial safekeeping.
D. Avoidance of physical delivery securities.
E. Clear delegation of authority to subordinate staff members.
F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

4. Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived." In determining whether an Investment Officer has exercised

prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written Investment Policy of the City.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

5. Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Investment Officers shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the

City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

D. REPORTING

1. Quarterly Reporting

The Chief Financial Officer/Finance Director shall submit a quarterly investment report in compliance with the PFIA and signed by all Investment Officers.

2. Annual Report

Within a reasonable time after the end of the fiscal year, the Chief Financial Officer/Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

3. Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be prepared in compliance with the PFIA. The report will be provided to the City Manager and City Council. The report will include the following:

A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

Market values shall be obtained from financial institutions or portfolio reporting services independent from the investment provider.

C. Additions and changes to the market value during the period.

D. Fully accrued interest for the reporting period.

E. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

F. Listing of investments by maturity date.

G. The percentage of the total portfolio which each type of investment represents.

H. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

In conjunction with the annual audit, a formal annual review of these reports will be performed by an independent auditor with the results reported to the City Council as part of the overall audit report.

E. INVESTMENT PORTFOLIO

1. Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

2. Performance

It is the City's policy to purchase investments with maturity dates coinciding with cash flow requirements. Using this strategy, the City attempts to purchase the highest yielding allowable investments available at the time of purchase. The City shall encourage a competitive environment for all investment activities including investment pool and mutual fund selections, financial institution deposit placements, securities transactions, and other investment-related proceedings. Weighted-average-yield-to-maturity shall be the portfolio's performance measurement standard.

3. Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized at the time of purchase for investment under the PFIA, as the PFIA may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

a). Authorized

1. Obligations issued, guaranteed, or insured by the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value, including letters of credit.

2. Direct obligations of the State of Texas, its agencies and instrumentalities.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

4. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivision of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.

5. Certificates of Deposit, and other forms of deposit, of state and national banks, savings banks, or state or federal credit unions that has a main or branch office in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation (or its successor) or the National Credit Union Share Insurance Fund (or its successor), or secured by obligations described in G. 3. Collateral Defined. Bids/quotes for certificates of deposit may be solicited in the following ways: orally, in writing, electronically, or in any combination of the above methods.

6. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities. Securities purchased must be pledged to the City, held in the City's account, and deposited at the time of the investment with the City, and placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. Such agreements may include direct security repurchase agreements and reverse security repurchase agreements with terms of 90 days or less after the delivery date. Funds received by the City under a reverse security agreement shall be used to acquire additional authorized investments, but those investments must mature no later than the expiration date stated in the reverse security repurchase agreement.

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7. Local Government Investment Pools, if the pool is specifically approved by the Council and the pool invests only in investments authorized by the PFIA. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. In order to be eligible to receive City funds a pool must comply with all PFIA requirements.

8. "Money Market" mutual funds that have a rating of AAA by least one nationally recognized rating firm and are "no-load" funds. A "money market" mutual fund must maintain a $1 share value and include only short-term, highly liquid, and relatively low risk debt instruments. Must be registered with and regulated by the Securities and Exchange Commission. The City cannot own more than 10% of the mutual fund's total assets.

9. Guaranteed Investment contracts are allowed investments for bond proceeds only, if such contracts have a defined termination date, are secured by U.S. Government direct or agency obligations approved by the PFIA, in an amount equal to the bond proceeds, if security is pledged to the City and deposited with the City or a third party, and if the investment term is limited to five years from the date of bond issuance. In addition, specific provisions under PFIA Section 2256.015(c) 1-5 must be met to allow investment in these contracts.

b. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities, or investment in specific instruments at levels higher than those listed below:

1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

4. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City.

5. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a) Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.

b) Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, maintenance of adequate liquidity, and limitation of appropriate average maturity.

c) Risk of temporary illiquidity shall be controlled by monitoring the rating of each issuer, as applicable, at least quarterly, and taking all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

F. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

1. Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Chief Financial Officer/Finance Director shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. In addition, the City may establish non-primary banking relationships based on deposit and unique service capabilities.

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Institutions seeking to establish eligibility for the City's depository shall submit for review financial statements, evidence of federal insurance and other information as required by the Chief Financial Officer/Finance Director.

Any institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

2. Broker/Dealers

For broker/dealers, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified broker/dealers authorized to engage in investment transactions with the City.

All investment providers, financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following, as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration
- certification of having received and thoroughly reviewed the City's Investment Policy, signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude

imprudent investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

G. SAFEKEEPING AND CUSTODY

1. Insurance or Collateral

All non-insured deposits and repurchase agreement investments of City funds shall be secured as required by State legislation. In order to anticipate market changes and provide a level of security for all funds, the minimum collateralization level will be 102% of market value of principal plus accrued interest on the deposits or repurchase agreement investments less any amount insured. Evidence of the pledged collateral shall be maintained by the Chief Financial Officer/Finance Director or Director or Finance (for their respective portfolios), or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the eligible collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

2. Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

3. Collateral Defined

The City shall accept only the following as collateral:

a) FDIC and NCUSIF insurance coverage.

b) A bond, certificate of indebtedness, or note of the United States or its agencies and instrumentalities, or other evidence of indebtedness that is guaranteed as to the principal and interest by the United States or its agencies and instrumentalities.

c) Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or its agencies and instrumentalities.

d) A bond of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

The use of a letter of credit issued to the City by a Federal Home Loan Bank may be considered by the City to meet the required bank depository collateral requirements.

4. Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

5. Delivery vs. Payment

Securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City or its safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of

or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

H. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council. The Investment Committee shall review the Policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council. The City Council shall review and approve these investment policies and strategies not less than annually.

APPENDIX A

SAMPLE INVESTMENT POLICY CERTIFICATION FORM

As required by Texas Government Code 2256.005(k)

CITY OF TEXARKANA, TEXAS

THE STATE OF TEXAS

COUNTY OF BOWIE

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed below, who, being by me first duly sworn, upon oath deposed and said:

My name is _____. I am a Qualified Representative of _____ (the "Business Organization"), which is engaged in the business of selling investments and desires to sell investments to the City of Texarkana, Texas. This Statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that:

1. I have reviewed the City's Investment Policy;

2. The "Business Organization" has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City of Texarkana and the Business Organization that are not authorized by the City's Investment Policy, except to the extent that the Business Organization has not made an analysis of the make-up of the City's entire portfolio or has not engaged in any interpretation of subjective investment standards; and

3. The statements, representations and declarations made in this document are true and correct.

_____
Qualified Representative

SWORN TO AND SUBSCRIBED BEFORE ME, this the _____ day of _____, 20_____.

_____
Notary Public in and for the State of Texas

Attachment: City Investment Policy Draft (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

Investment Committee Meeting
August 18, 2014

Present: Charles L. Bassett, Jr., Chief Financial Officer
Jim Cornelius, Interim Finance Director, TWU
Jodie Lee, Controller/Accounting Manager
Paula Jeans, Accounting/HR Manager, TWU
John Whitson, City Manager
Dick Long, Valley View Consulting (via conference call)

Absent: Bob Bruggeman, Mayor

- Jim Cornelius made a motion to approve the minutes from the May 6, 2014 meeting. Paula Jeans seconded the motion.
- Dick Long presented the investment report for the quarter ended June 30, 2014.
  - Investments consist of 79% DDA/MMA/Pools and 21% CDs/Securities for the City and 89% DDA/MMA/Pools and 11% CDs/Securities for TWU.
  - The committee reviewed the collateral report and it was noted that all funds are well collateralized.
- The committee discussed the market outlook and investment strategies. Dick Long asked if anyone had money to put into CD's and noted they were our better choice.
- Review of the Investment Policy. A note was made that Kristin Peeples title needs to be changed to Financial Services Manager. The Investment Policy needs to be approved by the end of the quarter ended September 30, 2014.
  - Motion was made by Jim Cornelius to accept the authorized investment list. John Whitson seconded the motion.
- The next investment committee meeting is scheduled for November 17, 2014 at 2:00 P.M.
- Meeting adjourned.

RESOLUTION NO. 2014 - 121

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE CITY'S INVESTMENT POLICY; RECORDING THE ANNUAL REVIEW; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Public Funds investment Act, as amended, requires the City to annually adopt an investment policy and investment strategies by rule, order, ordinance, or resolution; and

WHEREAS, the attached (Exhibit "A") investment policy complies with the current Public Funds Investment Act, as amended, and authorizes the investment of City funds in safe and prudent investments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The facts and recitations contained in the above preamble of this Resolution are hereby incorporated herein for all purposes.

SECTION 2: The City Council of the City of Texarkana, Texas, approves the investment policy and investment strategy (Exhibit "A").

SECTION 3: The City Council of the City of Texarkana, Texas has performed an annual review of the investment policy and strategies and adopts its statements in the minutes recording that review.

SECTION 4: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: Res. No. 2014-121 Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

CITY OF TEXARKANA, TEXAS

INVESTMENT POLICY

NOVEMBER 24, 2014

Attachment: Exhibit A - Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

CITY OF TEXARKANA, TEXAS

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Attachment: Exhibit A - Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

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INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Texarkana, Texas (the "City") in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or strategy. This Policy serves to satisfy the statutory requirement, specifically the Public Funds Investment Act and Public Funds Collateral Act, Texas Government Code Chapter 2256 and Chapter 2257(the "PFIA" and "PFCA" respectively) to define, adopt, and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City maintains two distinct portfolios (the City and the Water Utilities Department), which independently utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and combined pools containing operating funds have as their primary objectives to preserve principal and assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by maintaining adequate liquid balances and utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment. The maximum stated final maturity shall

Attachment: Exhibit A - Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

be three years. The yield objective shall be a comparable maturity rolling Treasury portfolio.

B. Investment strategies for debt service funds shall have as the primary objectives the preservation of principal and the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a short-term, government portfolio local government pool.

C. Investment strategies for debt service reserve funds shall have as the primary objectives to preserve principal and to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments shall be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities. Maximum maturity shall be the shorter of the first call date or five years. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible. Any investment authorized by this Policy is suitable for these funds. The yield objective shall be a comparable maturity rolling Treasury portfolio.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objectives to preserve principal and to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays, and by utilizing high quality, short-to-medium term investments, which will complement each other in a laddered or barbell maturity structure, and can be easily liquidated if the need arises. Any investment authorized by this Policy is suitable for these funds. The stated final

maturity dates of securities held should not exceed the estimated project completion date. The yield objective shall be a comparable maturity rolling Treasury portfolio.

INVESTMENT POLICY

A. SCOPE

This Investment Policy applies to all financial assets of the City including the Water Utilities Department. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

This Policy shall not govern the Firemen's Relief and Pension Fund which is under the management and supervision of the City of Texarkana, Texas Firemen's Relief and Pension Fund Board of Trustees.

B. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

1. Safety

The primary objective of the City's investment activity is the preservation of principal in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid principal losses, whether from investment defaults or erosion of market value.

2. Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by maintaining adequate cash equivalent balances, matching investment maturities with forecasted cash flow requirements, and by investing in securities with active secondary markets.

3. Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

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topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized broker/dealers, eligible investment training sources, and the target rate of return on the investment portfolio.

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The Chief Financial Officer/Finance Director and Director of Finance, or their respective designee, are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Attachment: Exhibit A - Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

Accordingly, the Chief Financial Officer/Finance Director and Director of Finance shall establish a process for annual independent review by an external auditor in conjunction with the annual audit, to assure compliance with policies and procedures. The internal controls shall address the following points:

A. Control of collusion.
B. Separation of transaction authority from accounting and record keeping.
C. Custodial safekeeping.
D. Avoidance of physical delivery securities.
E. Clear delegation of authority to subordinate staff members.
F. Written confirmation for telephone (voice) transactions for investments and wire transfers.

4. Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written Investment Policy of the City.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

5. Ethics and Conflicts of Interest

Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Investment Officers shall disclose to the City Manager any material financial interest in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Investment Officers shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

D. REPORTING

1. Quarterly Reporting

The Chief Financial Officer/Finance Director shall submit a quarterly investment report in compliance with the PFIA and signed by all Investment Officers.

2. Annual Report

Within a reasonable time after the end of the fiscal year, the Chief Financial Officer/Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Manager and City Council.

3. Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be prepared in compliance with the PFIA. The report will be provided to the City Manager and City Council. The report will include the following:

A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.

B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period. Market values shall be obtained from financial institutions or portfolio reporting services independent from the investment provider.

C. Additions and changes to the market value during the period.

D. Fully accrued interest for the reporting period.

E. Average weighted yield to maturity of portfolio on City investments as compared to applicable benchmarks.

F. Listing of investments by maturity date.

G. The percentage of the total portfolio which each type of investment represents.

H. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

In conjunction with the annual audit, a formal annual review of these reports will be performed by an independent auditor with the results reported to the City Council as part of the overall audit report.

E. INVESTMENT PORTFOLIO

1. Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officers will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

2. Performance

It is the City's policy to purchase investments with maturity dates coinciding with cash flow requirements. Using this strategy, the City attempts to purchase the highest yielding allowable investments available at the time of purchase. The City shall encourage a competitive environment for all investment activities including investment pool and mutual fund selections, financial institution deposit placements, securities transactions, and other investment-related proceedings. Weighted-average-yield-to-maturity shall be the portfolio's performance measurement standard.

3. Investments

Assets of the City may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized at the time of purchase for investment under the PFIA, as the PFIA may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

a). Authorized

1. Obligations issued, guaranteed, or insured by the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value, including letters of credit.

2. Direct obligations of the State of Texas, its agencies and instrumentalities.

3. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of this State or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.

4. Obligations of the States, agencies thereof, Counties, Cities, and other political subdivision of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than “A” or its equivalent.

5. Certificates of Deposit, and other forms of deposit, of state and national banks, savings banks, or state or federal credit unions that

has a main or branch office in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation (or its successor) or the National Credit Union Share Insurance Fund (or its successor), or secured by obligations described in G. 3. Collateral Defined. Bids/quotes for certificates of deposit may be solicited in the following ways: orally, in writing, electronically, or in any combination of the above methods.

6. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities. Securities purchased must be pledged to the City, held in the City's account, and deposited at the time of the investment with the City, and placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. Such agreements may include direct security repurchase agreements and reverse security repurchase agreements with terms of 90 days or less after the delivery date. Funds received by the City under a reverse security agreement shall be used to acquire additional authorized investments, but those investments must mature no later than the expiration date stated in the reverse security repurchase agreement.

7. Local Government Investment Pools, if the pool is specifically approved by the Council and the pool invests only in investments authorized by the PFIA. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service. In order to be eligible to receive City funds a pool must comply with all PFIA requirements.

8. "Money Market" mutual funds that have a rating of AAA by least one nationally recognized rating firm and are "no-load" funds. A "money

market" mutual fund must maintain a $1 share value and include only short-term, highly liquid, and relatively low risk debt instruments. Must be registered with and regulated by the Securities and Exchange Commission. The City cannot own more than 10% of the mutual fund's total assets.

9. Guaranteed Investment contracts are allowed investments for bond proceeds only, if such contracts have a defined termination date, are secured by U.S. Government direct or agency obligations approved by the PFIA, in an amount equal to the bond proceeds, if security is pledged to the City and deposited with the City or a third party, and if the investment term is limited to five years from the date of bond issuance. In addition, specific provisions under PFIA Section 2256.015(c) 1-5 must be met to allow investment in these contracts.

b. Not Authorized

The City's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities, or investment in specific instruments at levels higher than those listed below:

1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

4. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City.

5. Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

a) Risk of issuer default is controlled by limiting investments to those instruments allowed by the PFIA, which are described herein.

b) Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, maintenance of adequate liquidity, and limitation of appropriate average maturity.

c) Risk of temporary illiquidity shall be controlled by monitoring the rating of each issuer, as applicable, at least quarterly, and taking all prudent measures that are consistent with this Policy to liquidate an investment that does not have the minimum rating.

F. SELECTION OF FINANCIAL INSTITUTIONS AND BROKER/DEALERS

1. Depository

In compliance with State legislation, a Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal request for application (RFA). In selecting a Primary Depository, the credit worthiness of institutions shall be considered, and the Chief Financial Officer/Finance Director shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. In addition, the City may establish non-primary banking relationships based on deposit and unique service capabilities.

Institutions seeking to establish eligibility for the City's depository shall submit for review financial statements, evidence of federal insurance and other information as required by the Chief Financial Officer/Finance Director.

Any institution designated as a depository by the City will provide collateral in accordance with this Policy and applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Institutions serving as a depository will be required to sign a Depository/Collateral Agreement with the City. The collateralized deposit portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The agreement must be in writing;
- The agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;

- The agreement must be approved by the Board of Directors or designated committee of the Depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the Depository's "official record" continuously since its execution.

2. Broker/Dealers

For broker/dealers, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealers", unless analysis reveals that other firms are adequately financed to conduct public business. All broker/dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified broker/dealers authorized to engage in investment transactions with the City.

All investment providers, financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following, as appropriate:

- audited financial statements
- proof of Financial Industry Regulatory Authority (FINRA) certification
- proof of state registration
- certification of having received and thoroughly reviewed the City's Investment Policy, signed by a qualified representative of the organization, acknowledging that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization is dependent on

an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

G. SAFEKEEPING AND CUSTODY

1. Insurance or Collateral

All non-insured deposits and repurchase agreement investments of City funds shall be secured as required by State legislation. In order to anticipate market changes and provide a level of security for all funds, the minimum collateralization level will be 102% of market value of principal plus accrued interest on the deposits or repurchase agreement investments less any amount insured. Evidence of the pledged collateral shall be maintained by the Chief Financial Officer/Finance Director or Director or Finance (for their respective portfolios), or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the eligible collateral pledge in each agreement. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

2. Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by a custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City's funds are in jeopardy. The custodian institution shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

3. Collateral Defined

The City shall accept only the following as collateral:

a) FDIC and NCUSIF insurance coverage.

b) A bond, certificate of indebtedness, or note of the United States or its agencies and instrumentalities, or other evidence of indebtedness that is guaranteed as to the principal and interest by the United States or its agencies and instrumentalities.

c) Obligations, the principal and interest on which are unconditionally guaranteed or insured by the State of Texas or its agencies and instrumentalities.

d) A bond of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency, with a remaining maturity of ten (10) years or less.

The use of a letter of credit issued to the City by a Federal Home Loan Bank may be considered by the City to meet the required bank depository collateral requirements.

4. Subject to Audit

All collateral shall be subject to inspection and audit by the City or the City's independent auditors.

5. Delivery vs. Payment

Securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City or its safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

H. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council. The Investment Committee shall review the Policy for effectiveness on an annual basis and any modifications will be recommended for approval to the City Council. The City Council shall review and approve these investment policies and strategies not less than annually.

APPENDIX A

SAMPLE INVESTMENT POLICY CERTIFICATION FORM

As required by Texas Government Code 2256.005(k)

CITY OF TEXARKANA, TEXAS

THE STATE OF TEXAS

COUNTY OF BOWIE

BEFORE ME, the undersigned authority, on this day personally appeared the person whose name is subscribed below, who, being by me first duly sworn, upon oath deposed and said:

My name is _____. I am a Qualified Representative of _____ (the "Business Organization"), which is engaged in the business of selling investments and desires to sell investments to the City of Texarkana, Texas. This Statement is provided to meet the requirements of the Public Funds Investment Act.

I hereby certify that:

1. I have reviewed the City's Investment Policy;

2. The "Business Organization" has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City of Texarkana and the Business Organization that are not authorized by the City's Investment Policy, except to the extent that the Business Organization has not made an analysis of the make-up of the City's entire portfolio or has not engaged in any interpretation of subjective investment standards; and

3. The statements, representations and declarations made in this document are true and correct.

_____
Qualified Representative

SWORN TO AND SUBSCRIBED BEFORE ME, this the _____ day of _____, 20_____.

_____
Notary Public in and for the State of Texas

Attachment: Exhibit A - Investment Policy (1195 : Res. No. 2014-121 Annual Review & Update of City's Investment Policy)

City of Texarkana, Texas

Version: E

Briefing Sheet

Update Date: 10/7/2014 6:32 PM

Lead Department: Finance Department **Action Officer:** Charlie Bassett, CFO

Subject: Resolution No. 2014-122 approving and authorizing the City Manager to execute the agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years.

Briefing:	10/27/2014	**Public Hearing:**	10/27/2014	**Second Briefing:**	November 10, 2014	**Council Vote:**	11/24/2014

Item Schedule
Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City has had an agreement with Valley View Consulting, L.L.C. since November 22, 2010, to provide professional investment advisory services with respect to the City's investable funds. The agreement also includes a provision for assistance in soliciting, evaluating, and completing bids for bank depository services. During the term of this agreement, Valley View has assisted the City in updating its Investment Policy to assure continued compliance with the requirements of the Public Funds Investment Act. They have prepared and presented a quarterly investment report to the Investment Committee, which is then passed through to the City Council and posted on the City's website. They have assisted staff in investing available funds at the best available rate, assisted in development of cash flow models to determine levels of investable funds, and assisted staff in the preparation and issuance of a bank depository services request. The bank depository services project required analyzing historical service usage, preparing and distributing the request, compiling and evaluating the responses, assisting in the preparation of final documents for a new bank depository contract, and assisting in the transition and implementation of the new bank depository services contract.

Despite the lower interest rate environment and changing primary depository bank, the portfolio's average yield has remained above the benchmark. Since 2010 the portfolio has averaged 0.42%, substantially above TexPool's 0.09% (the leading government investment pool). With a $40+ million portfolio, the additional interest income approximates $130,000 per year.

Potential Options:

- Approve agreement for professional services.
- Deny agreement.

Fiscal Implications:

City of Texarkana, Texas

Fee will be an annual amount of the greater of 0.08% of the portfolio's average quarter end book value or $10,000.00, payable quarterly. Funds were appropriated in the current budget for this agreement.

Staff Recommendation:
Staff recommends approval of this resolution.

Advisory Board/Committee Review:
NONE

Board/Committee Recommendation:
NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:
NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)
b. Resolution No. 2014-122 (DOC)
c. Exhibit A (DOC)

Staff Coordination

Finance Department	Charlie Bassett	Department Head Review	Completed	10/02/2014 8:46 AM
Finance Department	Charlie Bassett	Finance Review	Completed	10/02/2014 8:47 AM
Finance Department	Kristin Peeples	Review	Completed	10/02/2014 11:05 AM
Public Information Officer	Lisa Thompson	PIO Review	Completed	10/02/2014 2:31 PM
City Manager	John Whitson	City Manager Review	Completed	10/06/2014 8:53 AM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14 City Council MOVED FORWARD Next: 10/27/14
Bill Cook, of Valley View Consulting LLC, briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	Medium

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1196 : Res. NO. 2014-122 Investment Advisory Consultant Agreement with Valley View Consulting LLC)

RESOLUTION NO. 2014 - 122

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE THE AGREEMENT BY AND BETWEEN THE CITY OF TEXARKANA, TEXAS AND VALLEY VIEW CONSULTING, L.L.C., TO PROVIDE PROFESSIONAL INVESTMENT ADVISORY SERVICES WITH RESPECT TO THE CITY OF TEXARKANA, TEXAS' INVESTABLE FUNDS FOR A PERIOD OF TWO YEARS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, from time to time the City of Texarkana, Texas has money available for investment and in those economic times finds it prudent to consult with professional investors for the best possible advice in order to give the City quality investments to receive optimum returns on the City's money while maintaining appropriate levels of safety as required under the City's investment policy; and

WHEREAS, Valley View Consulting, L.L.C. is an experienced, respected, professional investment advisory consultant services consultant recommended by staff to invest available City of Texarkana, Texas investment funds for a period of two years at an annual fee of 0.08% of average quarterly fund balance for all combined funds, with a minimum annual fee of TEN THOUSAND AND NO/100 DOLLARS ($10,000.00), as described in attached "Exhibit A";

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the agreement between the City of Texarkana, Texas and Valley View Consulting, L.L.C. to provide professional investment advisory services to invest available City of Texarkana, Texas investment funds for a period of two years at an annual fee of 0.08% of average quarterly fund balance for all combined funds, with a minimum annual fee of TEN THOUSAND AND NO/100 DOLLARS (10,000.00), a copy of which is attached hereto as Exhibit "A", is hereby approved.

SECTION 2: That the City Manager is hereby authorized to execute said Agreement, to provide services as herein described above.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the ___ day of ___, 2014.

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

AGREEMENT
BY AND BETWEEN
CITY OF TEXARKANA, TEXAS
AND
VALLEY VIEW CONSULTING, L.L.C.

It is understood and agreed that the City of Texarkana (the *Investor*) will have from time to time money available for investment (*Investable Funds*) and Valley View Consulting, L.L.C. (*Advisor*) has been requested to provide professional services to the Investor with respect to the Investable Funds. This agreement (the *Agreemen*t) constitutes the understanding of the parties with regard to the subject matter hereof.

1. This Agreement shall apply to any and all Investable Funds of the Investor from time to time during the period in which this Agreement shall be effective.

2. The Advisor agrees to provide its professional services to direct and coordinate all programs of investing as may be considered and authorized by the Investor.

3. The Advisor agrees to perform the following duties:

a) Assist the Investor in developing cash flow projections,

b) Suggest appropriate investment strategies to achieve the Investor's objectives,

c) Advise the Investor on market conditions, general information and economic data,

d) Analyze risk/return relationships between various investment alternatives,

e) Attend occasional meetings as requested by the Investor,

f) Assist in the selection, purchase, and sale of investments. The Advisor shall not have discretionary investment authority over the Investable Funds and the Investor shall make all decisions regarding purchase and sale of investments. All funds shall be invested consistent with the Texas Public Funds Investment Act, Chapter 2256 Government Code and the Investor's Investment Policy. The eligible investments are listed in the Investor's Investment Policy,

g) Advise on the investment of bond funds as to provide the best possible rate of return to the Investor in a manner which is consistent with the proceedings of the Investor authorizing the investment of the bond funds or applicable federal rules and regulations,

h) Assist the Investor in creating investment reports in compliance with State legislation and the Investor's Investment Policy,

i) Assist the Investor in creating monthly portfolio accounting reports, and

j) Assist the Investor with primary depository bank selection.

Attachment: Exhibit A (1196 : Res. NO. 2014-122 Investment Advisory Consultant Agreement with Valley View Consulting LLC)

4. The Investor agrees to:

a) Compensate the Advisor for any and all services rendered and expenses incurred as set forth in Appendix A attached hereto,

b) Provide the Advisor with the schedule of estimated cash flow requirements related to the Investable Funds, and will promptly notify the Advisor as to any changes in such estimated cash flow projections,

c) Allow the Advisor to rely upon all information regarding schedules, investment policies and strategies, restrictions, or other information regarding the Investable Funds as provided to it by the Investor and that the Advisor shall have no responsibility to verify, through audit or investigation, the accuracy or completeness of such information,

d) Recognize that there is no assurance that recommended investments will be available or that such will be able to be purchased or sold at the price recommended by the Advisor, and

e) Not require the Advisor to place any order on behalf of the Investor that is inconsistent with any recommendation given by the Advisor or the policies and regulations pertaining to the Investor.

5. In providing the investment services in this Agreement, it is agreed that the Advisor shall have no liability or responsibility for any loss or penalty resulting from any investment made or not made in accordance with the provisions of this Agreement, except that the Advisor shall be liable for its own gross negligence or willful misconduct; nor shall the Advisor be responsible for any loss incurred by reason of any act or omission of any financial institution or broker/dealer, selected with reasonable care by the Advisor and approved by the Investor, or of the Investor's custodian or safekeeping agent. Furthermore, the Advisor shall not be liable for any investment made which causes the interest on the Investor's obligations to become included in the gross income of the owners thereof.

6. The fee due to the Advisor in providing services pursuant to this Agreement shall be calculated in accordance with Appendix A attached hereto, and shall become due and payable as specified. Any and all expenses for which the Advisor is entitled to reimbursement in accordance with Appendix A attached hereto shall become due and payable at the end of each calendar quarter in which such expenses are incurred.

7. This Agreement shall remain in effect until December 31, 2016, with the option of the Investor to extend this Agreement in additional one or two year increments. Provided, however, the Investor or Advisor may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to the Advisor for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated, all investments and/or funds held by the Advisor shall be returned to the Investor as soon as practicable. In addition, the parties hereto agree that upon termination of this Agreement

the Advisor shall have no continuing obligation to the Investor regarding the investment of funds or performing any other services contemplated herein.

8. The Advisor reserves the right to offer and perform these and other services for various other clients. The Investor agrees that the Advisor may give advice and take action with respect to any of its other clients, which may differ from advice given to the Investor. The Investor agrees to coordinate with and avoid undue demands upon the Advisor to prevent conflicts with the performance of the Advisor towards its other clients.

9. The Advisor shall not assign this Agreement without the express written consent of the Investor.

10. Investor acknowledges that:

1) ____ Investor was provided a written copy of Form ADV Part 2 not less than 48 hours prior to entering into this written contract, or

2) _____ Investor received a written copy of Form ADV Part 2 at the time of entering into this contract and has the right to terminate this contract without penalty within five business days after entering into this contract.

3) __X__ Investor is renewing an expiring contract and has received in the past, and offered annually, a written copy of Form ADV Part 2.

When accepted by the Investor, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Investor and Advisor for the purposes and the consideration herein specified. Acceptance will be indicated with the return of one executed copy to Advisor.

Respectfully submitted,

Richard G. Long, Jr.
Manager, Valley View Consulting, L.L.C.

This agreement is hereby agreed to and executed on behalf of City of Texarkana, Texas.

By _____
City of Texarkana

Date: _____

Attachment: Exhibit A (1196 : Res. NO. 2014-122 Investment Advisory Consultant Agreement with Valley View Consulting LLC)

APPENDIX A

FEE SCHEDULE AND EXPENSE ITEMS

In consideration for the services rendered by Advisor in connection with the investment of the Investable Funds for the Investor, it is understood and agreed that its fee will be an annual fee equal to the greater of eight basis points (0.08%) of the total portfolio's average quarter end book value or $10,000.00. The applicable portion of said fee shall be due and payable at the end of each investment quarter.

Should the Investor issue debt and select a bond proceeds investment strategy that incorporates a flexible repurchase agreement or other structured investment, fees will be determined by any applicable I.R.S. guidelines and industry standards.

Should the Investor request assistance with monthly investment portfolio accounting, additional fees shall apply. Said fee shall not exceed $5,000.00 per year.

Should the Investor request assistance for a primary bank depository services contract request for proposal additional fees may apply. Said fee shall not exceed $5,000.00 per request for proposal.

Said fee includes all costs of services related to this Agreement, and all travel and business expenses related to attending regularly scheduled occasional meetings. With pre-trip Investor approval, the Advisor may also request reimbursement for special meeting or event travel and business expenses. The obligation of the Advisor to pay expenses shall not include any costs incident to litigation, mandamus action, test case or other similar legal actions.

Any other fees retained by Advisor in the performance of its duties shall be disclosed to the Investor.

City of Texarkana, Texas

Version: D

Briefing Sheet

Update Date: 10/6/2014 3:20 PM

Lead Department: City Manager **Action Officer:** John Whitson, City Manager

Subject: Resolution No. 2014-124 setting the 2015 City Council Meeting Regular Schedule and City Holidays.

Briefing: 10/27/2014 **Public Hearing:** 10/27/2014 **Second Briefing:** November 10, 2014 **Council Vote:** 11/24/2014

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City Council annually considers and approves the schedule of regular meetings of the city council. The schedule also incorporates the city holidays to ensure close coordination of the meeting schedule with the city holidays schedule. While the city charter requires the city council meet monthly in regular session the city staff recommends continuation of twice monthly meetings to ensure transparency of all city business conducted by the city council.

Potential Options:

- Approve the schedule as recommended
- Amend the schedule to accommodate city council requirements

Fiscal Implications:

None

Staff Recommendation:

Approve the schedule as presented

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. Goals and Perspectives (DOCX)

b. 2014-124 RES Setting 2015 City Council Regular Meeting Schedule and City Holidays (DOC)
c. 2014-124 ATTH 01 2015 Holiday and Council Meeting Schedule (PDF)

Staff Coordination

City Manager	John Whitson	Department Head Review	Completed	10/01/2014 10:49 AM
Public Information Officer	Lisa Thompson	Review	Completed	10/01/2014 10:50 AM
Police	Dan Shiner	Review	Completed	10/01/2014 10:59 AM
Municipal Prosecutor	Deborah Jones	Review	Completed	10/01/2014 11:07 AM
Information Technology	Bobby Bean	Review	Completed	10/01/2014 11:09 AM
Planning and Community Development	David Orr	Review	Completed	10/01/2014 11:09 AM
Public Works Department	Kyle Dooley	Review	Completed	10/01/2014 11:13 AM
Parks, Recreation & Health	Robby Robertson	Review	Completed	10/01/2014 11:38 AM
Finance Department	Charlie Bassett	Review	Completed	10/01/2014 11:43 AM
Building Code Administration	Lynn Henry	Review	Completed	10/01/2014 12:26 PM
Human Resources	Jim Powell	Review	Completed	10/01/2014 1:05 PM
Fire Department	Eric Schlotter	Review	Completed	10/01/2014 1:14 PM
Metropolitan Planning Organization	JoAnne Gray	Review	Completed	10/02/2014 8:44 AM
Water Utilities	Bill King	Review	Completed	10/02/2014 11:52 AM
Municipal Court	Jennifer Evans	Review	Skipped	10/13/2014 7:23 PM
Assistant City Manager	Jennifer Evans	Review	Skipped	10/13/2014 7:23 PM
City Manager	Jennifer Evans	Review	Skipped	10/13/2014 7:23 PM
City Manager	Jennifer Evans	City Manager Review	Skipped	10/13/2014 7:23 PM
City Council	Pam Burns	Meeting	Completed	10/13/2014 6:00 PM

Meeting History

10/13/14	City Council	MOVED FORWARD	Next: 10/27/14

City Manager Whitson briefed this item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☐	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☐	Model a Positive City Image
	☐	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☐	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☑	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☑	Public Forum/Input Session	☐	Press Release
☑	E-News Distribution	☑	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: Goals and Perspectives (1201 : Res. No. 2014-124 Setting 2015 City Council Regular Meeting Schedule and Holidays)

RESOLUTION NO. 2014 - 124

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SETTING THE 2015 CITY COUNCIL REGULAR MEETING SCHEDULE AND CITY HOLIDAYS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in accordance with Article II, Section 8 of the city charter the city council is required to meet at least monthly in regular session at the city hall on a date as determined by the city council; and

WHEREAS, to continue to provide for transparency in local government the city council generally meets twice monthly in regular session to conduct the city's business and consider policy items as presented and recommended by the city staff; and

WHEREAS, to provide for public access to local government the city council includes an opportunity for citizens to address the city council in a public forum setting during each regular meeting of the city council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Adopts the attached 2015 Schedule of City Council Meeting and City Holidays; and

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 24th day of November, 2014.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

2015 City of Texarkana, Texas Holiday and Council Meeting Schedule Adopted 24 NOV 14

DAY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	HOLIDAY	SUNDAY	SUNDAY								SUNDAY	
2								SUNDAY				
3				HOLIDAY	SUNDAY		HOLIDAY					
4	SUNDAY									SUNDAY		
5				SUNDAY			SUNDAY					
6									SUNDAY			SUNDAY
7						SUNDAY			HOLIDAY			
8		SUNDAY	SUNDAY			MEETING					SUNDAY	
9		MEETING	MEETING					SUNDAY			MEETING	
10					SUNDAY			MEETING				
11	SUNDAY				MEETING					SUNDAY	HOLIDAY	
12	MEETING			SUNDAY			SUNDAY			MEETING		
13				MEETING			MEETING		SUNDAY			SUNDAY
14						SUNDAY			MEETING			MEETING
15		SUNDAY	SUNDAY								SUNDAY	
16								SUNDAY				
17					SUNDAY							
18	SUNDAY									SUNDAY		
19	HOLIDAY			SUNDAY			SUNDAY					
20									SUNDAY			SUNDAY
21						SUNDAY						
22		SUNDAY	SUNDAY			MEETING					SUNDAY	
23		MEETING	MEETING					SUNDAY			MEETING	
24					SUNDAY			MEETING				HOLIDAY
25	SUNDAY				HOLIDAY					SUNDAY		HOLIDAY
26	MEETING			SUNDAY	MEETING		SUNDAY			MEETING	HOLIDAY	
27				MEETING			MEETING		SUNDAY		HOLIDAY	SUNDAY
28						SUNDAY			MEETING			HOLIDAY
29			SUNDAY								SUNDAY	
30								SUNDAY				
31					SUNDAY							

Attachment: 2014-124 ATTH 01 2015 Holiday and Council Meeting Schedule (1201 : Res. No. 2014-124

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 10/15/2014 4:11 PM

Lead Department: City Manager **Action Officer:** Pam Burns, Municipal Clerk

Subject: Additional Water Tower Logo Options

Updates/History of Briefing:

October 13, 2014 – discussion of options and Council requested additional sketches.

Executive Summary and Background Information:

Potential Options:

- Options presented
- Additional input

Fiscal Implications:

Staff Recommendation:

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NONE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. water tower options2 (PDF)

Attachment: water tower options2 (1206 : Water Tower Discussion Item)

Attachment: water tower options2 (1206 : Water Tower Discussion Item)

Attachment: water tower options2 (1206 : Water Tower Discussion Item)

Twice as Nice!
TEXARKANA, USA

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