



CITY OF TEXARKANA
CITY COUNCIL
AGENDA • NOVEMBER 12, 2019

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Betty Williams

Ward 5

Bill Harp

Ward 2

Mary Hart

Ward 4

Christie Alcorn

Ward 6

Josh Davis



The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

- I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**
- II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER JEAN MATLOCK**
- III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

Upcoming City Council Meetings:

Monday, November 25, 2019 at 6:00 p.m.

Monday, December 9, 2019 at 6:00 p.m.

Parks & Recreation Events:

December 5th 21st Annual Bramlett Beans and Cornbread Southwest Center

Additional Parks & Recreation events can be found on the city's website at
<http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

Other City Events:

November 19th Animal Care & Awareness Class City Hall
6:00 p.m. - 8:30 p.m. 3rd Floor Conference Room

November 21st Employee Appreciation Luncheon Southwest Center

- IV. SPECIAL PRESENTATION**

Texarkana Adult Education & Literacy Program - by Lisa Jones

- V. OPEN FORUM: COMMENTS FROM THE PUBLIC**

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

- VI. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES**

VII. ITEMS FOR CONSIDERATION***Consent Items***

1. Consider approval of the minutes of the Regular Meeting of the City Council held on October 28, 2019 at 6:00 PM.

Action Items

2. Ordinance No. 2019-109 amending the budgeted revenues and expenditures for the 2019 TIRZ Bond Fund (Fund 424) in the amount of SEVEN MILLION DOLLARS (\$7,000,000) for the fiscal year ending September 30, 2020.

Public Hearing:

Council Vote: November 12, 2019

3. Resolution No. 2019-111 authorizing the expenditure of Community Relations funds in support of the Live United Bowl Team's banquet in the amount of \$15,000.

Public Hearing:

Council Vote: November 12, 2019

VIII. FIRST BRIEFINGS

1. Resolution No. 2019-108 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Public Hearing: November 25, 2019

Council Vote: November 25, 2019

IX. PUBLIC HEARINGS

1. Ordinance No. 2019-067 rezoning a 1.348-acre tract of land, being a part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition, located in the Thomas Price HRS, A-466, located at 1703 North Bishop Road. Office to Commercial. Curt Green, dba Green, Herrington & Howell, LLC, applicants.

Public Hearing: November 12, 2019
Council Vote: November 12, 2019

2. Ordinance No. 2019-093 granting Specific Use Permit to allow permanent cosmetics and microblading in a tenant space at 4064 Summerhill Square, being on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421. Alan Schimming, applicant. Patty Lynn, agent.

Public Hearing: November 12, 2019
Council Vote: November 12, 2019

3. Ordinance No. 2019-094 rezoning Lot 6, Block 1, Two Streets Addition, located in the 3500 block of Waco Street. Single Family-2 to Commercial. LBP O-Zone Investments, LLC, applicant. Kayla Wood. MTG Engineers and Surveyors, agent.

Public Hearing: November 12, 2019
Council Vote: November 12, 2019

4. Ordinance No. 2019-095 granting a Specific Use Permit to allow a billboard on a 25' x 45' strip of leased land on Tract 79 in the George Brinlee HRS, A-18, located at 2703 Richmond Road. Elvin Fenton, applicant. Chad Shipp, Shipp Outdoor, LLC, agent. (due to a petition in opposition, a 3/4 vote will be required to approve this request)

Public Hearing: November 12, 2019
Council Vote: November 12, 2019

X. ITEMS FOR DISCUSSION

Staff Updates

XI. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XII. CLOSED SESSION

The City Council will convene in closed session pursuant to Texas Government Code Section 551.071 for a private consultation with the City Attorney.

XIII. RECONVENE INTO OPEN SESSION**XIV. ADJOURNMENT**

Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The “Council Chambers” is the room or property where the City Council will hold this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).



CITY OF TEXARKANA

CITY COUNCIL

MINUTES • OCTOBER 28, 2019

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Name	Title	Status	Arrived
Aggeman	Mayor	Present	
Matlock	Ward 1	Present	
art	Ward 2	Present	
Williams	Ward 3	Present	
Alcorn	Ward 4	Present	
p	Ward 5	Present	
vis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kristin Peebles, David Orr, Pete Mann, Sherry Jackson Hawkins, Dusty Henslee, Mashell Daniel, Jerry Sparks, Shawn Vaughn, Eric Schlotter, Beebe Lachowsky, and Robby Robertson.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER BETTY WILLIAMS

III. MAYOR' REMARKS AND ITEMS OF COMMUNITY INTEREST - CITY OF ATLANTA, TEXAS

Travis Ransom, Mayor of Atlanta, Texas, thanked the City of Texarkana, Texas, and its firefighters for assistance with a recent fire of a city block in downtown Atlanta. Mayor Ransom was very grateful for the willing and timely response of a neighboring city. Several firefighters were thanked for their help and service in combating the huge fire. The following were recognized:

Captain Chuck Weerts	Driver/Engineer Eric McCasland	Firefighter Aaron Johnson	Firefighter Cody Shields*
Captain Don Rich	Driver/Engineer Jonathan Mixon	Firefighter Lane Peebles	Firefighter Colby Eubanks
Captain Nick Smith*	Driver/Engineer Payton Jones	Firefighter Justin Anderson	Battalion Chief Alan Sikes
Captain Dakota Huddleston*	Firefighter Brandon Whitehurst	Firefighter Andy Harper	Assistant Chief Chris Black
Driver/Engineer Marty Lawrence	Firefighter Brad Smith	Firefighter David Jackson*	Fire Chief Eric Schlotter

Minutes Acceptance: Minutes of Oct 28, 2019 6:00 PM (Consent Items)

*Not shown in photo.



IV. CLOSED SESSION

The City Council convened in closed session pursuant to Texas Government Code Section 551.071 for a private consultation with the City Attorney. No action was taken.

V. RECONVENED INTO OPEN SESSION - 6:41 P.M.

VI. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Tuesday, November 12, 2019 at 6:00 p.m.

Monday, November 25, 2019 at 6:00 p.m.

Monday, December 9, 2019 at 6:00 p.m.

Farmers' Market Event:

November 9th Thanksgiving Pot Luck & Pie Contest

Silvermoon on Broad

Other City Events:

November 21st Employee Appreciation Luncheon

Southwest Center

Parks & Recreation Events:

October 31 st	Trunk or Treat	Spring Lake Park
October 31 st	Movies in the Park - "Toy Story" **	Spring Lake Park

****Movies will begin at dusk****

Additional Parks & Recreation events can be found on the city's website at <http://www.ci.texarkana.tx.us> or call (903) 798-3978 for more information.

The city recently hosted the 3rd annual "Bark at the Park". It was well attended and Mashell Daniel provided a few highlights from this year's event.

The local chapter of the NAACP celebrated its 100th anniversary at the Freedom Fund Awards Banquet on October 26th.

U.S. Senator John Coryn, R-Texas, toured the Randy Sams Outreach Shelter and kicked off the local "Share the Warmth Holiday Donation Drive". He even had the opportunity to make sandwiches in the shelter kitchen along with Mayor Bruggeman.

On Friday, October 25th, Mayor Pro Tem and Council Member Josh Davis attended the TEX-21 quarterly meeting in Austin. TEX-21 is a collective effort of several entities seeking to improve transportation infrastructure in the States of Texas and Oklahoma. While in Austin, Mr. Davis had the opportunity to visit one-on-one with TxDOT Chief Engineer Bill Hale and put in a good word for the Texarkana region.

The Mayor welcomed two visiting students from Texas A&M - Texarkana to the meeting.

VII. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

VIII. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

Mayoral appointments made for the 2020 U.S. Census Bureau Complete Count Committee:

Rev. David Watkins
Mindy Basurto
Bryan Bixler
Rhonda Dolberry
Dr. Luz Mary Rincon

Motion to confirm Mayoral appointments to the 2020 U.S. Census Bureau Complete Count Committee.

(6:50 p.m.)

Minutes Acceptance: Minutes of Oct 28, 2019 6:00 PM (Consent Items)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

IX. ITEMS FOR CONSIDERATION

Consent Items

(6:50 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Joint City Committee Special Meeting of the City Council held on October 8, 2019 at 3:00 PM.
2. Consider approval of the minutes of the Regular Meeting of the City Council held on October 14, 2019 at 6:00 PM.

Action Items

3. Resolution No. 2019-102 approving Bowie Central Appraisal District's 2019 tax roll.

Public Hearing:

Council Vote: October 28, 2019

Kristin Peebles briefed this agenda item.

(6:52 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

4. Resolution No. 2019-104 casting votes for candidate(s) for membership on the Bowie Central Appraisal District's Board of Directors to serve for the 2020-2021 term.

Public Hearing:

Council Vote: October 28, 2019

Kristin Peebles briefed this agenda item.

(6:53 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

5. Joint Resolution No. 2019-106 with Riverbend Water Resources District authorizing the filing of an application for additional water rights from Wright Patman Lake with the City of Texarkana as Permittee, authorizing tender of the application filing fee and designating Riverbend as the point of contact during the application review process.

Public Hearing:

Council Vote: October 28, 2019

Kyle Dooley, Executive Director of Riverbend Water Resources District, briefed this agenda item.

(6:55 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

X. FIRST BRIEFINGS

1. Ordinance No. 2019-067 rezoning a 1.348-acre tract of land, being a part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition, located in the Thomas Price HRS, A-466, located at 1703 North Bishop Road. Office to Commercial. Curt Green, dba Green, Herrington & Howell, LLC, applicants.

Public Hearing: November 12, 2019

Council Vote: November 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 11/12/2019 6:00 PM
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2. Ordinance No. 2019-093 granting Specific Use Permit to allow permanent cosmetics and microblading in a tenant space at 4064 Summerhill Square, being on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421. Alan Schimming, applicant. Patty Lynn, agent.

Public Hearing: November 12, 2019
Council Vote: November 12, 2019

David Orr briefed this agenda item.

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Public Hearing: November 12, 2019
Council Vote: November 12, 2019

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Public Hearing: November 12, 2019
Council Vote: November 12, 2019

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 11/12/2019 6:00 PM
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5. Ordinance No. 2019-105 discussion and consideration of all matters incident and related to the issuance and sale of "City of Texarkana, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2019", including the adoption of an ordinance authorizing the issuance of such certificates of obligation.

Public Hearing:
Council Vote: October 28, 2019

Jason Hughes, with Hilltop Securities, briefed this agenda item.
(7:09 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

XI. PUBLIC HEARINGS - NONE

XII. ITEMS FOR DISCUSSION

Staff Updates - None

XIII. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Davis thanked Mashell Daniel and staff for organizing and volunteering their time to host the annual "Bark at the Park" event this month.

Council Member Harp commended city staff for arranging the painted mural project on the side of the parking garage on West 3rd Street.

Council Member Williams encouraged citizens to vote on various Texas constitutional amendments during the early voting period which ends Friday, November 1st.

Mayor Bruggeman said the city received a letter recognizing the dedicated career of Rhonda Easley Jones at the CPA firm of Holliday, Lemons, & Cox. Ms. Jones is leaving the firm after 30+ years of service. Ms. Jones worked closely with the Finance Department and conducted several years of audit services for the city.

2. City Staff

Staff had no administrative comments for council.

XIV. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:15 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Williams, Alcorn, Harp, Davis
EXCUSED:	Bruggeman

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 11/7/2019 3:24 PM

Lead Department: Finance Department **Action Officer:** Kristin Peeples,
Ordinance No. 2019-109 amending the budgeted revenues and expenditures for
Subject: the 2019 TIRZ Bond Fund (Fund 424) in the amount of SEVEN MILLION
DOLLARS (\$7,000,000) for the fiscal year ending September 30, 2020.

Briefing: 11/12/2019 **Public Hearing:** **Council Vote:** 11/12/2019

Item Schedule

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

On October 28, 2019 the City Council authorized the issuance of Combination Tax and Revenue Certificates of Obligation, Series 2019. The issuance will generate seven million dollars (\$7,000,000) in funding to the City. These funds were not included in the original budget for the fiscal year ending September 30, 2020. The budget needs to be amended to reflect the additional revenue from bond proceeds and anticipated expenditures for the Gibson Bridge and University Fire Station projects.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Payment for the annual debt service on the bond issuance is allocated in Fund 116 TIRZ #1 and will be repaid with current TIRZ property tax revenue.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

N/A

Board/Committee Recommendation:

N/A

Advisory Board/Committee Meeting Date and Minutes:

N/A

Attachments

City of Texarkana, Texas

- a. 2019-109 Goals & Perspectives (DOCX)
- b. 2019-109 ORD amend FY 20 Budget for 2019 Bond Fund (DOC)

Staff Coordination

Finance Department	Kristin Peebles	Department Head Review	Completed	
	11/01/2019 10:33 AM			
Finance Department	Kristin Peebles	Finance Review	Completed	11/01/2019
10:33 AM				
City Manager	Shirley Jaster	City Manager Review	Completed	11/01/2019
2:47 PM				
City Council	Vicky Coopwood	Meeting	Pending	11/12/2019
6:00 PM				

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: Low

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

ORDINANCE NO. 2019-109

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING BUDGET REVENUE AND EXPENDITURES FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, FOR THE 2019 TIRZ BOND FUND TO APPROPRIATE ADDITIONAL REVENUE AND EXPENDITURES IN THE AMOUNT OF SEVEN MILLION DOLLARS (\$7,000,000); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, approved the issuance of Combination Tax and Revenue Certificates of Obligation, Series 2019 on October 28, 2019; and

WHEREAS, the issuance will generate **SEVEN MILLION DOLLARS (\$7,000,000)** in funding to the City of Texarkana, Texas; and

WHEREAS, these funds were not included in the original budget for the fiscal year ending September 30, 2020; and

WHEREAS, the budget for the fiscal year ending September 30, 2020 should be amended to include **SEVEN MILLION DOLLARS (\$7,000,000)** in revenue and expenditures from the issuance of Combination Tax and Revenue Certificates of Obligation, Series 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the budget estimate of the revenue and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2019, and ending September 30, 2020, be amended to included **SEVEN MILLION DOLLARS (\$7,000,000)** in revenue and expenditures for the 2019 TIRZ Bond Fund (Fund 424).

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of November, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Version: A

Update Date: 11/6/2019 4:41 PM

Briefing Sheet

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2019-111 authorizing the expenditure of Community Relations funds in support of the Live United Bowl Team's banquet in the amount of \$15,000.

Briefing: 11/12/2019 **Public Hearing:** **Council Vote:** 11/12/2019

Item Schedule

Updates/History of Briefing:

For several years, the Council has used Community Relations funding to support a banquet dinner a Texas side venue for the teams playing in this annual college football game.

Executive Summary and Background Information:

The “Agent Barry Live United Bowl” committee has requested that the City of Texarkana, Texas, financially support the 2019 Agent Barry Live United Bowl. The committee desires to have both Texarkana, Texas, and Texarkana, Arkansas, involved in this growing annual event. Businesses and charitable organizations on both sides of the state line will benefit from the bowl event.

A Texas side venue has been reserved for the Team’s Banquet. The funds will be used to provide a banquet meal and a guest speaker. The banquet is an integral part of the bowl experience for the teams and schools participating in the game. Both teams as well as other support staff will be attending the banquet and a pep rally will be held after the event.

Potential Options:

- Adopt the resolution as presented.
- Deny the resolution.

Fiscal Implications:

The expenditure of Community Relations funds in the amount of \$15,000.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

City of Texarkana, Texas

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2019-111 RES Comm. Rel. Expend. Live United Bowl Banquet (DOC)
- b. 2019-111 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Shirley Jaster	Department Head Review	Completed
	11/06/2019 4:02 PM		
City Manager	Shirley Jaster	City Manager Review Completed	11/06/2019
4:03 PM			
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			11/12/2019

Meeting History

RESOLUTION NO. 2019 - 111

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXPEND UP TO \$15,000 OF COMMUNITY RELATIONS FUNDING IN SUPPORT OF THE BANQUET FOR THE 2019 AGENT BARRY LIVE UNITED BOWL TO BE HELD AT A TEXAS-SIDE VENUE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Agent Barry Live United Bowl game will occur on Saturday, December 7, 2019; and

WHEREAS, the bowl committee requested that the City of Texarkana, Texas, financially support the 2019 Agent Barry United Bowl event; and

WHEREAS, the committee and city staff decided that it would be more appropriate for Texarkana, Texas, to host an activity related to the bowl game which provides for this event to take place on the Texas side of the city; and

WHEREAS, the committee and Texarkana Independent School District staff estimate that the banquet will cost \$15,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager is hereby authorized to expend up to **\$15,000** of Community Relations funds in support of the 2019 Agent Barry Live United Bowl banquet to be held at a Texas-side venue on December 6, 2019.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of November, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 11/7/2019 3:09 PM

Lead Department: Planning and Community Development **Action Officer:** David Orr, Planning & Community Development Director

Subject: Resolution No. 2019-108 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Briefing: 11/12/2019 **Public Hearing:** 11/25/2019 **Council Vote:** 11/25/2019

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The U.S. Department of Housing and Urban Development - Community Planning Department requires each Community Development Block Grant (CDBG) Entitlement Community to complete an annual Comprehensive Assessment Performance Evaluation Report (CAPER) no later than 90 days after the close of the program year (Program Year-End Date: September 30, 2019).

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2018 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment at the dates and times listed below. Spanish translation is available upon request.

The Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The DRAFT report can be reviewed at the following location during regular business hours at:

Texarkana, Texas City Hall
Department of Planning and Community Development
220 Texas Boulevard
Texarkana, Texas

The DRAFT CAPER is also available on the Texarkana, Texas website at www.ci.texarkana.tx.us
<<http://www.ci.texarkana.tx.us>>

The City will hold a regularly scheduled City Council Meeting, which is a Public Meeting, on November 12, 2019 where the public and Council will be briefed on the report and comment period.

City of Texarkana, Texas

The Public Hearing for the CAPER will occur at the regularly scheduled City Council Meeting on November 25, 2019. The 15-day comment period will begin on November 11, 2019 and end on November 25, 2019.

Citizens are asked to present their comments at this Public Hearing for inclusion in the report or to submit written comments for inclusion in the report to the Department of Planning and Community Development, City of Texarkana, Texas 220 Texas Boulevard, P.O. Box 1967, Texarkana, Texas 75504. Comments may be mailed or delivered to this office by 5:00 p.m. November 25, 2019.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Required for CDBG annual allocation.

Staff Recommendation:

Staff recommends for approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2019-108 RES Approving 2018 CDBG CAPER (DOCX)
- b. 2019-108 ATTH 01 Caper PY2018 Draft 10.15.19 (DOCX)
- c. 2019-108 ATTH 02 Council PresentationX CAPER 11.12.19 (PDF)
- d. 2019-108 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	11/05/2019 8:40 AM	
City Manager	Shirley Jaster	City Manager Review Completed
4:34 PM		11/06/2019
City Council	Vicky Coopwood	Meeting
6:00 PM		Pending
		11/12/2019

Meeting History

City of Texarkana, Texas

RESOLUTION NO. 2019 – 108

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL PERFORMANCE EVALUATION REPORT AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Texarkana, Texas, hereby gives notice that the DRAFT of the Community Development Block Grant 2018 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment; and

WHEREAS, the Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report; and

WHEREAS, the City Council has determined it to be appropriate to approve the Community Development Block Grant 2018 Program Year Consolidated Annual Performance Evaluation Report (CAPER).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Community Development Block Grant 2018 Program Year Consolidated Annual Performance Evaluation Report (CAPER) is hereby approved.

SECTION 2: That the City Manager is hereby authorized to submit said Community Development Block Grant 2018 Program Year Consolidated Annual Performance Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development and provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 25th day of November, 2019.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR



City of Texarkana, Texas CAPER

Consolidated Annual Performance Evaluation Report

Community Development Block Grant Program
October 1, 2018 through September 30, 2019
Program Year 2018

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During CDBG Program Year 2018 (October 1, 2018 – September 30, 2019 = PY18), the City of Texarkana had a total of \$419,796 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$92,338 from prior allocations, \$2,425 in Program Income and \$325,033 for the Program Year 2018 allocation. The City expended \$349,405 leaving an unexpended balance at the beginning of the 2019 program year of \$70,391.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administer the CDBG Program	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	5	0	0.00%			
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	10	0	0.00%			
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	5	0	0.00%			

CAPER

2

First Time Home Buyer Down Payment Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	4	0	0.00%	0	0	0.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	20	4	20.00%	4	4	100.00%
Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	100	100.00%			
Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted						

Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	5	0	0.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	CDBG: \$ / Section 108: \$	Rental units constructed	Household Housing Unit		0	0.00%		0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City carried out the following activities during this reporting period:

Public Service – Vista \$5,025 : Vista One Stop Shop providing coordinated services through THN for persons experiencing homelessness.

Public Service – Life Skills \$3,698 : Life Skills classes provided to women & children experiencing homelessness & Job Training classes provided for persons experiencing homelessness.

Sidewalk/Bike/Tree Project \$210,331 : Project to install/improve sidewalks/ADA accessibility/bicycle facilities/tree planting in Beverly neighborhood, Downtown Texarkana and other LMI locations.

Housing Rehabilitation \$55,765 : Project to repair/install accessibility to homes owned by LMI individuals/families.

Park Improvements \$45,527 : Project to replace playground equipment at Kidtopia Park.

Administration \$29,059 : Administration of CDBG program to provide services to LMI &/or homeless individuals/families.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	17
Black or African American	83
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	100
Hispanic	2
Not Hispanic	98

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Downtown Texarkana is located in Census Tract #48037010500. This tract has a poverty rate of 49.8%. Of the 3232 residents that call the Downtown area home, 1,009 are white, 2,050 are Black or African American. Population continues to decline in the area as fewer and fewer make their homes here. In this area of just over 200 acres, there are over 200 confirmed or suspected Brownfield properties ranging from suspected lead and asbestos contamination to petroleum and MTBE's. Nearly half of the buildings in the area are no longer open or functioning.

The Beverly area (Census Tract #48037010600) population has decreased from 2,612 in 1990 to 2,293 in 2010, with the number of households for the same period also declining from 921 to 774. Total number of housing units likewise decreased from 1,103 to 918 households. The number of vacant housing units decreased from 182 to 144. During this same time period, renter occupied housing units rose from 441 to 506 while owner occupied housing units dramatically decreased 44.17% from 480 to 268. In 2012, average median household income for Texarkana, Texas was \$37,526, but only \$17,262 in Beverly, a variance of 46%. Per capita income was also lower by 45% as compared to the city at \$23,297 per person in the city and only \$10,477 in Beverly. Median home values in the city were reported at \$136,770 and only \$37,863 in Beverly.

CR-15 - Resources and Investments 91.520(a)**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	419,796	349,405
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Section 108	Section 108		
Other	Other		

Table 3 - Resources Made Available**Narrative**

During CDBG Program Year 2018 (October 1, 2018 – September 30, 2019 = PY18), the City of Texarkana had a total of \$419,796 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$92,338 from prior allocations, \$2,425 in Program Income and \$325,033 for the Program Year 2018 allocation. The City expended \$349,405 leaving an unexpended balance at the beginning of the 2019 program year of \$70,391.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Beverly Community Revitalization	41	10	Public Services : Vista & Life Skills Programs, Housing rehabilitation
Downtown Area	39	49	Sidewalk/Bike/Tree Project , Park Improvements

Table 4 – Identify the geographic distribution and location of investments**Narrative**

Beverly Boundaries are New Boston Rd (Hwy 82), Robinson Rd, College Dr & Richmond Rd to Summerhill Rd- qual census tract 106. It is bordered by commercially zoned streets with interior comprised of older housing stock & many vacant, boarded buildings & has minority, elderly, & poverty concentrations. Staff worked closely with community leaders & it became clear that residents needed neighborhood cleanups. The city committed staff time to help while the Neighborhood Assoc has taken on the responsibility of the actual cleanups. The Downtown Area (Tract 105) is bound by the Kansas City Southern Railroad (Front St) & 7th St (MLK Blvd.), Stateline Ave, & Lake Dr. Citizens asked staff to focus on downtown revitalization for the past ten years. Consultation with numerous agencies, public meetings/hearings, citizen surveys, & votes of elected City Council Members establish a strong

consensus for moving forward to arrest the decline of this historic center of the town & revitalize the area's potential for economic growth & provide affordable housing close to area services. These regions were chosen because they have great potential & need. They are bordered by major transportation routes, prime real estate for commercial development. New multifamily & new single family housing will provide safe, secure, quality, affordable, housing for families. The economic development potential can bring jobs to sustain these LMI areas. In PY2018, the expenditures in the downtown area: accessibility improvements to area surrounding RSOS, (sidewalks, bike facilities & tree planting). Sidewalks with ADA improvements installed at Kidtopia Park in downtown. Design work & construction for New Boston Rd sidewalks & ADA improvements were done in Beverly. Construction work for Norris Cooley Rd & Rose Hill areas were completed with construction of sidewalks & ADA improvements. Housing Rehabilitation Program was continued in PY2018 with construction began on 4 LMI households & will be completed in PY2019. Public services implemented with Texarkana Homeless Coalition – Vista Program designed to provide a one-stop shop for homeless persons to receive needed services. PS program created at RSOS to provide life skills classes for homeless women & children (living at the shelter) as well as job training classes for all residents of RSOS. Grim Lofts to create low/mod housing in Downtown began & will be ongoing through the next years & will include Section 108 Loan Funds. Section 108 Loan funds will be drawn from HUD – HQ in PY2019 after closing with developer. EN funds will also be drawn to repay the HUD – HQ loan plus interest and financing fees.

Leveraging

Explain how federal funds leveraged additional resources (private, state & local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City recognizes the importance of leveraging resources. It is estimated that these community development projects will bring \$1.75 in private resources spent in the local economy for each grant dollar invested. Moreover, most projects require substantial private investments at a 9 to 1 ratio, especially the Revolving Loan Fund program for Downtown Business economic development. Matching requirements for other grant programs are met by in-kind donations of labor and/or materials rather than by the use of CDBG funds. Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, and scattered properties located in downtown. This property may be used to promote economic development, provide support for homeless programs, and/or affordable housing in Texarkana, Texas. Publicly owned land may also be used to support public health activities, infrastructure and public services, promoting livability and sustainability within the jurisdiction. The City expects to use CDBG funding as a leveraging tool to support community and economic development within the jurisdiction.

Other grant programs that magnify the impact the City's commitment of CDBG resources and

provide significant leverage to CDBG investments in the Downtown and Beverly Target Areas include the:

- \$ 440,000 EPA Brownfields Multi-Purpose Grant
- \$ 900,000 EPA Brownfields Revolving Loan Fund
- \$ 200,000 EPA Brownfields Petroleum Assessment Grant
- \$ 200,000 EPA Brownfields Hazardous Materials Assessment Grant
- \$ 94,000 USDA Farmers' Market Promotions Program
- \$ 100,000 NEA Grant for Downtown redevelopment

Note: Texarkana, Texas is not a HOME entitlement community.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	50	50
Number of Non-Homeless households to be provided affordable housing units	50	50
Number of Special-Needs households to be provided affordable housing units	50	50
Total	150	150

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	20	0
Number of households supported through Rehab of Existing Units	4	4
Number of households supported through Acquisition of Existing Units	0	0
Total	24	4

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's 5 Year Consolidated Plan for meeting Housing goals primarily consisted of projects and activities relying on Non-CDBG funding. Significant changes in funding streams the City relied upon for meeting these goals, including both CDBG and Non-CDBG funding, necessitated changes in plans for the 2018 Action Plan and will impact future Action Plans.

In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like TDHCA in the 5 Year Plan & 1 Year Action Plans. For example, the City included four Housing Rehabilitation projects in the Con Plan funded through TDHCA. Those funds are now not available. Without a replacement funding source, those programs have been removed from the City's expected outcomes. However, even though these no longer exist as projects in HUD's (Housing and Urban Development) database system due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. The more significant issue is the decrease in funding in CDBG and Non-CDBG funding programs. This directly impacts real outcomes in Texarkana communities. The City does provide capacity building support for Homeless Coalition members, including Randy Sams Homeless Shelter, ArkTex Council of Governments and Mission Texarkana. The outcomes for these activities are reported as organizations assisted.

Discuss how these outcomes will impact future annual action plans.

Future action plans will incorporate more activities funded by the CDBG program leading to improvements in meeting the goals & outcomes specified in the 5 Year Consolidated Plan. The City has submitted a new Consolidated Plan to allow for future annual action plans to specify the use of CDBG funds to address priority needs areas, especially those relating to housing, homelessness, & homelessness prevention activities.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	4	0
Moderate-income	0	0
Total	4	0

Table 7 – Number of Households Served

Narrative Information

The city operates a Homebuyers Assistance & Home Rehabilitation Programs to increase affordable housing in LMI neighborhoods. In PY2018, 4 homes received CDBG housing rehab assistance. Additionally, the city is actively involved with mortgage lenders as a part of the Community Advisory Committee to increase access to affordable housing products & loan services in Texarkana. The city made available a First Time Home Buyer Assistance Grants Program in Program Year 2018 (October 1, 2018 – September 30, 2019) that require eligibility determination, however, no funds were expended during the year due to no applicants completing home purchase.

The city is a grantee for ESG & CoC funds to assist extremely low income individuals & families. Homeless PIT numbers have decreased 17% or to 120 individuals during the last homeless count period. The city has several infrastructure projects including over 15,994 LF of new sidewalks & ramps to increase access/safety/mobility for persons with disabilities.

The city is an active partner & providing a 2.3-million-dollar loan package for the Hotel Grim Lofts that will provide 93 additional housing units with 20 affordable units for low to moderate income individuals & families.

DRAFT

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The priorities for Texarkana in addressing the needs of these population groups include:

- To assist public and nonprofit agencies in providing housing & supportive services to the elderly & frail elderly;
- To assist public & nonprofit agencies in providing housing & supportive services to homeless persons & those "at-risk" of homelessness.
- To assist the Texarkana Homeless Coalition & those agencies that are part of the coalition, serving special needs populations.

The city of Texarkana is a long-time advocate for ending homelessness. As such, the city is an active participant in the Texarkana Homeless Coalition. Staff lends their expertise & the city contributes countless hours to assisting the Coalition in its endeavors to reduce duplication of services, benefit from efficient models of service delivery, & create economies of scale. Additionally, the city has partnered with homeless services providers to apply for Continuum of Care & Emergency Solutions Grant funds & works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness. CDBG funding was used to meet outcomes associated with the Program Year 2018 Action Plan. Specifically, the city focused on building capacity in non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network & Texas Balance of State Continuum of Care. Future Action Plans will also incorporate the use of CDBG funding to meet goals & objectives related to ending homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Housing, Transitional Housing & Rapid Re-Housing:

RSOS for the Homeless (emergency shelter for 86 unaccompanied adults) provides services under ESG & CoC grants. The Salvation Army, Texarkana, Arkansas (9 family rooms for up to 36 people & 25 beds for individual men). ArkTex Council of Governments (ATCOG) provides services under the ESG grant. Mission Texarkana provides services under CoC grant.

RSOS provides the only available beds for people who are chronically homeless in Texarkana, Texas. The Salvation Army Homeless Shelters for Families, & Unaccompanied Men are located in Texarkana, Arkansas. Their facility is listed here because they are the only local provider of shelter for homeless families in the region. Crossing state lines for shelter is problematic for many homeless persons because assistance is usually tied to state of residence. Mission Texarkana (formerly Texarkana Friendship Center) provides services to the needy & homeless in downtown Texarkana. They are a non-profit care

provider rendering life sustaining assistance to the indigent & job training/placement for able bodied clients without regard to religious preference, political affiliation, sex, race, handicap or other classification. They feed an average of 300 people a day as well & provide groceries for over 20 families daily. Additionally, MT provides Rapid Rehousing to more than forty formerly homeless families through Continuum of Care grant as a partner to the City. Special Health Services of Texas provides some support for HIV/AIDS patients in the region. Community Health Core plans to provide supportive housing & permanent supportive housing to homeless veterans & their families as well as supportive housing for MHMR clientele. Additionally, the city has partnered with homeless services providers for Emergency Solutions Grant funds & works closely with the THN to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2018 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS & their families, public housing residents, & victims of domestic violence present a range of complex problems that put them at greater risk of severe income limitations & homelessness. These populations have a much more difficult time finding, securing, & maintaining adequate housing & necessary social services. The city serves as the fiscal agent for a CoC - Rapid Re-Housing grant administered through RSOC & MT. These agencies provided rapid housing &/or case management to approximately 148 individuals, including 29 children under the CoC grant. Of these participants, one head-of-household is a veteran & ten have physical or developmental disabilities. The program moved from a Transitional Housing model to a Rapid Rehousing model as of March 1, 2015. In both cases, the program meets the needs of these residents by providing case management, counseling, life skills training, & assistance for job seekers. The program assists these persons & families learn self-sufficiency. These formerly homeless persons transition gradually to paying their own rents. They are considered permanently housed at the point that they are paying their own way. CDBG funding was used to meet outcomes associated with the Program Year 2018 Action Plan. Specifically, the City focused on assisting three (3) non-profits under Public Services. The City worked closely with RSOS, Texarkana Homeless Coalition Vista program and Amachi Vision Corps to provide services such as life skills, job training and youth programs that are designed to improve the lives of homeless persons & provide help in gaining

self sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The primary goal for serving special needs populations is to assist public & nonprofit agencies in expanding & enhancing their provision of housing & services to the elderly, disabled & dually/multiply diagnosed, persons with HIV/AIDS, victims of domestic violence, & persons with addictions. The city recognizes services required by special-needs populations often overlap the housing needs & supportive services for the homeless as identified & addressed throughout the Consolidated Plan. CDBG funding was used to meet outcomes associated with the Program Year 2018 Action Plan. Specifically, the city focused on assisting three (3) non-profits under Public Services: RSOS, THC Vista program & Amachi Vision Corps to provide services such as life skills, job training & youth programs that are designed to improve the lives of homeless persons & provide help in gaining self sufficiency. The City made payments directly to the non-profit providers of Public Services. Future Action Plans will also incorporate the use of CDBG funding to meet goals & objectives related to ending homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Texarkana & the Housing Authority of Texarkana (HATT) have made significant, meaningful strides toward ensuring that extremely-low, low-, and moderate-income citizens have access to safe, affordable housing. While these gains are meaningful, the city's goals have not been fully realized.

Public Housing currently has less than a 2% vacancy rate & maintains a Section 8 waiting list in excess of 800 families at any given time. Clearly, there is more work to be done to provide affordable housing in Texarkana. The city continues to assist the PHA in the acquisition of lots, demolition & clearance. Subsidized housing on the existing PHA site & the surrounding community is a part of the replacement housing. The Rosehill area continues to be a priority for the City, though the emphasis has shifted to the Beverly Area where the homes are primarily owner occupied or rentals & not public housing units.

Program Administration funds include time spent working with HATT to ensure quality public housing exists in Texarkana.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HATT's community centers, an active communications program, & frequent, positive resident engagement encourages residents to seek out & use services offered & participate in the management of public housing in Texarkana. HATT transitioned to a referral-based system ensuring that public housing residents have access to services provided by federal, state, local, &/or non-profit agencies, including educational resources like GED preparation & computer skills training through the Literacy Council, vocational & job training programs offered through Workforce Solutions, Texarkana Community College, & Texas A&M Texarkana, financial management skills training, child care, & other relevant support services. These programs help to connect residents to information that can help them to obtain better paying jobs & greater financial literacy. By buying down some of the mortgages of homes built with Hope VI funds, & providing information on home purchasing options to residents, HATT can improve home ownership rates in some of the poorest neighborhoods of the city. Staff continues to work closely with HATT to improve resident engagement & homeownership. Additionally, the city continues to educate lenders & HATT personnel on the availability of First Time Home Buyer Down Payment Assistance through the CDBG program. CDBG funding was used to meet outcomes associated with the Program Year 2018 Action Plan in Public Housing as Administrative planning funds. Future Action Plans may incorporate the use of CDBG funding to meet goals and objectives related support of Public Housing.

Actions taken to provide assistance to troubled PHAs

HATT is an exemplary public housing authority & is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

An analysis of factors that affect the cost, production or maintenance of housing affordable to extremely low-, & LMI families has aided the city in developing programs that reduce the adverse effects of these constraints. Policies concerning the public welfare, building codes & subdivision standards are required by law for the protection & general welfare of the community & are routinely reviewed. Development impact fees are recovered from the developer to assure that the public costs of new developments are paid by that development. While recognizing the needs to adjust public policies to adapt to changing conditions, the city will continue to review policies periodically to determine whether they have become excessive or represent an unnecessary constraint on the development or maintenance of affordable housing. Race & poverty concentrations can be barriers to affordable housing, so city will continue to develop new strategies to ameliorate these types of barriers. The city is implementing the following strategies to address them:

- Substantial down payments required to purchase new/existing homes—First time home buyer assistance program, lender education, work with Coalition partners on financial education classes; provide educational materials at community events
- Availability of credit to LMI persons w/credit problems—lender education, work with Coalition partners on financial education classes, provide educational materials at community events
- Availability of decent affordable single-family units/affordable rental properties—work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of affordable single-family homes & rental properties

CDBG funds have been administered by the Planning & Community Development Department (PCD). In order to more effectively administer this program, several departments whose jurisdictions & expertise lend themselves to a more robust program were reorganized/combined. The PCD now incorporates planning, zoning, economic development, grants management & community development.

Consideration of affordable housing barriers such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees & charges, growth limitations, & policies affecting affordable housing is integral to the city's efforts to improve the livability of the city. The city considers the impacts of any changes of the above when projects are brought to the City Council for consideration. Each issue is evaluated by professional staff, applicable commissions, & no less than two briefings on every item occur before the Council votes on any issue. The city developed a new Ten-Year Comprehensive Plan that will guide the city's policies, taxes, fees, & codes for the next ten years. Any plan passed by the Council will address barriers to affordable housing. As part of that effort, the city will conduct a new Analysis of Impediments to Fair Housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The most significant actions Texarkana has taken to address obstacles to meeting underserved needs has been to reach out & engage residents, renters, & owners of businesses in Texarkana, especially those in the Downtown, Rosehill and Beverly Target areas & continue working closely with the Homeless Coalition.

Having a significant staff presence in troubled communities, working side-by-side to improve the livability of neighborhoods, residents, business owners & social service agency personnel continues to provide City staff with the background understanding of unfiltered real needs and desires of community members.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city emphasizes lead-based paint (LBP) counseling & awareness in all of its programs. The city informs interested persons of home buyers assistance & housing rehabilitation of lead paint hazards as well as identifying & abating lead-based paint hazards during the housing rehabilitation process. When lead-based paint is identified, the appropriate lead hazard control methods are incorporated into the rehabilitation project. The city has integrated lead hazard education, evaluation, & reduction activities into its existing housing programs. The City also maintains a continued focus on the hazards of lead-based paint & the need for lead-based paint testing of potential rehabilitation projects. City has continued to work with public service agencies caring for or providing services to children to reduce lead-based hazards in the community. Based on 2010 information from the Tx DSHS, 25 out of 1,123 Texarkana children under the age of 6 years tested for elevated blood lead levels were found to have elevated levels at 10mcg/dl or greater.

The following strategies related to the City's CDBG program are ongoing:

- Provide public information & education regarding lead based paint via city's website, publications & presentations
- Integration of lead hazard evaluation & reduction activities into any activities that would disturb the ground in potentially lead contaminated areas
- Provide training & certification opportunities for staff to manage lead-based paint impacted projects
- Collaboration with EPA Brownfields Region 6 Office to maintain current information for all staff involved in CDBG &/or housing projects

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Texarkana has taken direct action to help reduce poverty in the city. Key actions include:

- Identification of 2 Target Area in Qualified Census Tracts – Downtown & Beverly
- Emphasis on economic development in downtown & Beverly. 3 loans have been made through the RLF program during the current Con Plan period
- Economic development services are now under PCD, ensuring seamless efforts between redevelopment, community development, & economic development
- Networking: HATT, Workforce Development, local banks & the Homeless Coalition to identify local service providers that offer education, job training services, material services, child care services, transportation & other services, the absence of which could prevent poverty level families from securing & keeping steady employment
- Collaboration: members of the THC, MT, local banks, ATCOG & RSOS - resulted in a robust program addressing root causes of poverty. These classes include domestic relationships, self-esteem, parenting, education classes (ESL & GED classes), & job search classes & support, including job referral service, a computer lab, resume service, & job interview preparation

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The city coordinates & administers CDBG programs, projects & activities including housing, homelessness prevention, & non-housing community development through its PCD department. PCD manages an average of 3 million dollars per year in federal state & local funds. The City has reorganized this department to incorporate the city's economic development, planning, zoning, & sustainability functions. In order to more effectively manage these functions & strengthen institutional structure, the city hired a new departmental director, new city planner & planner II, brought zoning into the department & instituted new grants management procedures for grants tracking & reporting. Current staff continue to obtain training through HUD's CPD office & new staff will also receive training.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The PCD department acts as a liaison with other city departments, community groups, public institutions, non-profit organizations & private industry to share information, identify resources & opportunities & coordinate activities to the greatest extent possible. Staff is represented in the local CoC actively participates on the Homeless Coalition & provides capacity building to at least two agencies on the Coalition.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The City identified the following strategies to overcome any obstacles impediments to affordable housing & is implementing subsequent strategies to address possible barriers:

- Substantial down payments required to purchase new/ existing homes—First time home buyer assistance program, lender education, work with Coalition partners on financial education classes; provide educational materials at community events;
- Availability of credit to LMI persons with credit problems—lender education, work with Coalition partners on financial education classes, provide educational materials at community events;
- Availability of decent affordable single-family units & affordable rental properties—work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of decent affordable single-family homes & rental properties.

Funds are administered by the PCD department which incorporates planning, zoning, economic development, grants management & community development. The city developed a new Ten-Year Comprehensive Plan this year that will guide the City's policies, taxes, fees, & codes for the next ten years. Any plan passed by the City Council will address barriers to affordable housing. The city conducted a new Analysis of Impediments to Fair Housing during the creation of the 2018-2022 Consolidated Plan. The City will continue to:

- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development & to provide technical assistance to developers of affordable housing;
- Display posters in city office buildings & provide information on website;
- Monitor city-sponsored projects for equal access & compliance of the Fair Housing Act & Building Department officials monitor code compliance to Fair Housing standards;
- Hold periodic Public Hearings providing information & requesting public comment on fair housing or related issues;
- Provide homebuyer & homeowner education, including fair housing information;
- Conduct outreach efforts to for-profit & non-profit builders & developers through funding & technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods;
- Meet with local lenders & home builders to encourage the use of non-traditional client loan-qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Conduct public outreach regarding availability of housing & housing assistance including translation of housing application materials into Spanish, & maintains bi-lingual staff in order to assist applicants and clients who are not English-proficient;
- Support local Continuum of Care efforts for homeless populations; Work with local agencies that provide financial case management & credit counseling;
- Research the possibility of adopting a Fair Housing ordinance to ensure that fair housing options are available to its citizens.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Texarkana continuously monitors programs & activities to ensure compliance with City/State/Federal regulations & policies. Monitoring focuses on the following areas:

Financial: PCD & Finance staff work closely to ensure that funds drawn down are used for authorized activities on approved projects. Activities agreements, expense documentation, & approvals must be in place for funds to be expended. The City ensures a system of checks & balances & that staff requesting payments of funds are not authorized to approve them. The City is also subject to an annual single audit, conducted by an independent accounting firm.

Environmental: All projects & individual activities are subject to a review of environmental impacts prior to funding approval. Remediation of impacts is implemented where required & projects unable to meet environmental requirements are abandoned or alternative locations or solutions are sought.

Programmatic: Results &/or impacts are expected of all projects. Staff is charged with monitoring progress toward program goals on a regular basis. Accomplishments & outcome data is entered into IDIS by staff. Ability to reimburse funds is tied directly to reporting of accomplishments.

Sub-Recipient Monitoring: The City currently has no sub-recipients for the CDBG program.

Labor Standards: The City of Texarkana monitors labor standards for all CDBG funded projects. Labor requirements are included in all bid documents & discussed again during the required pre-construction conference. Contractor payments are not processed until all required forms are submitted & verified to be accurate and correct.

Minority Business Outreach: Purchasing standards are closely monitored to maximize the number of minority & women owned businesses utilized. The City uses the State of Texas Purchasing System when local minority & women owned businesses are not available.

Citizen Participation Plan 91.105(d); 91.115(d)**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City gave notice that the Draft of the PY2018 Caper would be available for public review & comment at:

Texarkana, Texas City Hall
Department Planning & Community Development
220 Texas Boulevard
Texarkana, Texas 75501

during the comment period of November 11 - 25, 2019 during regular business hours. The Draft Caper was also available on the Texarkana, Texas website (www.ci.texarkana.tx.us) for the duration of the comment period. Public meetings were conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) & in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible & handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting. Spanish translation was available. Citizen comments are included as an attachment to this document.

No comments were received during the comment period & no comments were made at the Public Hearing November 25th City Council Meeting. Attached are the minutes for that meeting.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The most significant changes that have occurred in Texarkana's program objectives have been the exclusion of Non-CDBG Funded projects & activities from the Five Year Consolidated Plan & Annual Action Plan. Moving from city led to volunteer-driven neighborhood association clean-up projects staff at the city have been able to forge stronger relationships that will prove invaluable as the City continues to work at transforming Beverly from a Target Area to a desirable neighborhood. The short term impact of excluding Non-CDBG funds on the CAPER is the creation of perception that the program is not meeting its targets & goals. In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like TDHCA to meet Housing goal indicators. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA & administered through City staff. Those funds are now not available & the City has been directed to remove those programs from the City's expected outcomes. However, even though these no longer exist as projects in HUD's database system (called IDIS – the Integrated Disbursement & Information System) due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. Another important change to the City's planning is that the City was able to partner with the TxDot to provide needed ADA improvements to sidewalks & curbs for its downtown infrastructure projects, allowing the City to leverage these CDBG dollars.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Notice of Public Comment

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2018 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* will be available for public review/comment. The Department of HUD requires all recipients of CDBG funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER & formally present their comments for inclusion in this report.

The CAPER DRAFT can be reviewed during the 15 Day Public Comment Period at the following location during regular business hours between November 11 & November 25, 2019:

Texarkana, Texas City Hall
220 Texas Boulevard
Texarkana, Texas 75501

The DRAFT CAPER is also available on the Texarkana, Texas website (www.ci.texarkana.tx.us).

The City will hold a City Council Meeting on November 12, 2019 & Public Hearing for the CAPER will occur on November 25, 2019. Citizens are asked to present their comments at this Public Hearing or to submit written comments to the City by 5:00 p.m. November 25, 2019.

These meetings are conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) & in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible & handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting.



CITY OF

TEXARKANA
TEXAS

CDBG CAPER Report

2019-108 ATTH 02

Attachment: 2019-108 ATTH 02 Council PresentationX CAPER 11.12.19 (2183 : 2019-108 RES

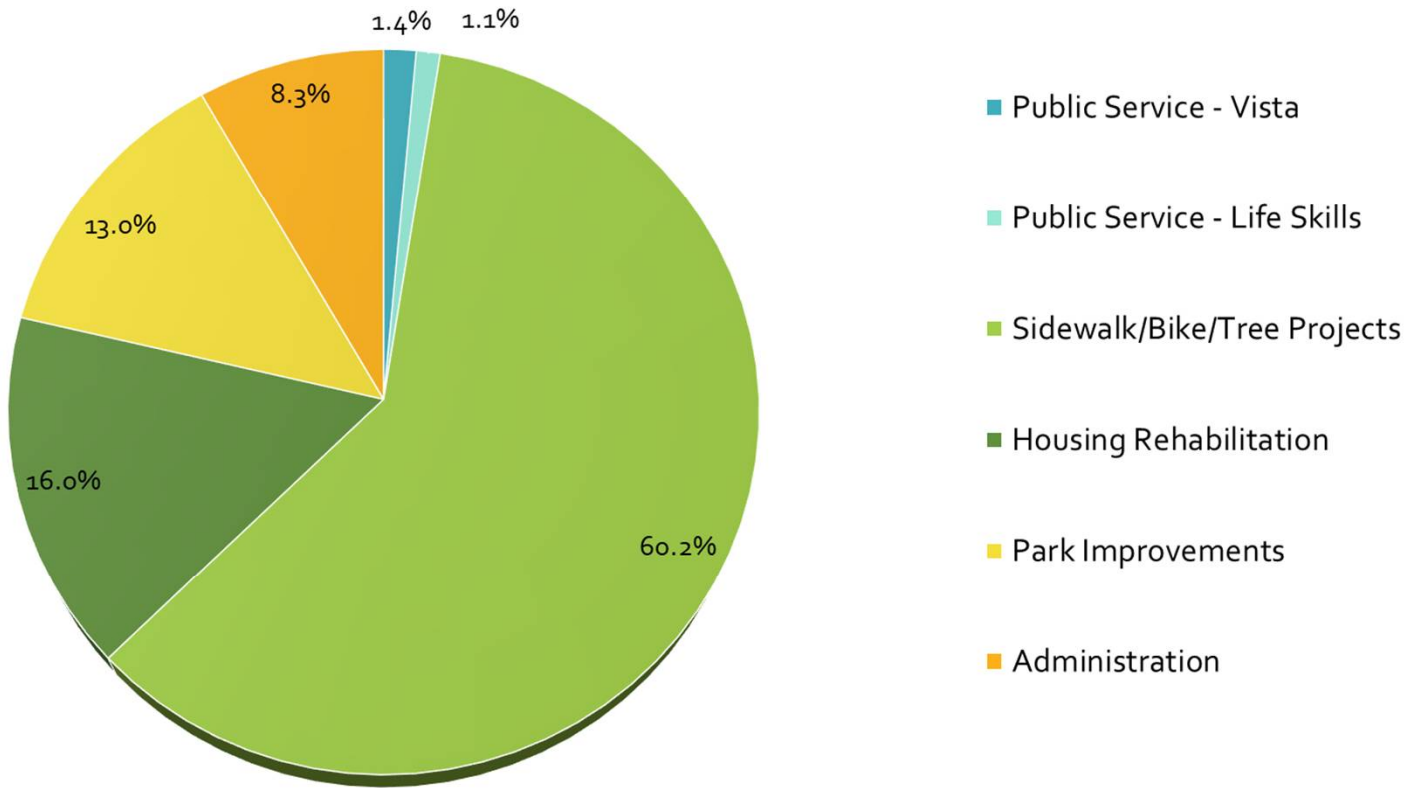
CDBG CAPER Report

- The annual report includes expenditures and accomplishments for the 2018 Community Development Block Grant (CDBG) Action Plan (October 1, 2018 -- September 30, 2019)
- Public Comment Period (November 12th - 25th, 2019)
- Public Hearing on Monday, November 25th



2019-108 ATTH 02

Community Development Block Grant Activities



2019-108 ATTH 02



HUD requires Entitlement Communities receiving CDBG funds to spend at least seventy percent of program expenditures on activities that benefit low- and moderate-income persons. One hundred percent of Texarkana's program expenditures benefitted low- and moderate-income persons. Four percent of total expenditures went toward administration of the program.

Project/Activity	Status	Percent	Funded	Drawn
Public Service - Vista	Completed	1.4%	\$6,125.00	\$5,025.00
Public Service – RSOS Life Skills	Completed	1.1%	\$15,174.00	\$3,698.00
Sidewalk Projects	Completed	60.2%	\$210,331.00	\$210,331.00
Housing Rehabilitation	Completed	16.0%	\$55,765.00	\$55,765.00
Park Improvements – Kidtopia	Completed	13.0%	\$45,527.00	\$45,527.00
Administration	Completed	8.3%	\$65,006.00	\$29,059.00
TOTAL		100%	\$397,928.00	\$349,405.00



2019-108 ATTH 02

HOUSING REHABILITATION PROGRAM



City provided housing rehabilitation program to four (4) LMI households this year.



Rehab items included:

Roof
Foundation Issues/Cracked walls
Windows
Exterior Siding/Painting
Electrical/Plumbing Issues
Stove/Oven/Vent Hood
Cabinets/Counters
Water Heater
Floors
Central Heat & Air System
ADA Accessibility

2019-108 ATTH 02



HOUSING REHABILITATION ACTIVITIES

BEFORE



AFTER



2019-108 ATTH 02

Attachment: 2019-108 ATTH 02 Council PresentationX CAPER 11.12.19 (2183 : 2019-108 RES

Sidewalk Activities



2019-108 ATTH 02



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☐	

Other:

City of Texarkana, Texas

Version: B

Briefing Sheet

Update Date: 10/22/2019 2:15 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2019-067 rezoning a 1.348-acre tract of land, being a part of
Lots 3 & 4, Block 1, Carrie D. Hart's First Addition, located in the Thomas
Price HRS, A-466, located at 1703 North Bishop Road. Office to Commercial.
Subject: Curt Green, dba Green, Herrington & Howell, LLC, applicants.

Briefing: 11/12/2019 **Public Hearing:** 11/12/2019 **Council Vote:** 11/12/2019

Item Schedule

Updates/History of Briefing:

Executive Summary and Background Information:

At the Planning and Zoning Commission meeting, the owner, Mr. Curt Green, indicated that the proposed purchaser has stated that he plans to use the existing business to the north (1705 North Bishop Road) as an office for the proposed trucking company. The proposed purchaser currently owns this property that is being used as an embroidery shop.

Z-19-14: This is a request for rezoning from Office to Commercial by Curt Green, dba Green, Herrington & Howell, LLC, applicant at 1703 North Bishop Road (a 1.348-acre tract being part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition in the Thomas Price HRS, A-466). This property is currently vacant land. The proposed use is a regional trucking company office and truck parking lot.

The adjacent zoning is General Retail to the north, Single Family-2 to the west, Limited Commercial to the south and the loop (Jarvis Parkway) to the east. The adjacent land use is an embroidery shop to the north, Terminix office to the south, residences to the west and vacant land/loop to the east.

The Comprehensive Plan has designated this area as Regional Commercial.

The proposed regional trucking company with an office and truck parking lot are an allowed use in the Commercial zoning district. The main highway corridors along the interstate and loop were designated as Regional Commercial on the Future Land Use Map.

Since this area was designated to allow commercial type businesses, staff recommends for approval of the request.

The applicant should be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, elevations, fire, drainage, water and sewer prior to the issuance of building permits.

In addition, TXDOT may need to be contacted to provide additional curb cuts if required.

City of Texarkana, Texas

All notification and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

“None”

Staff Recommendation:

Since this area was designated on the future land use map to allow commercial type businesses, staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

October 7, 2019

Attachments

- a. 2019-067 ORD rezoning 1703 N. Bishop Rd. (DOCX)
- b. 2019-067 EXH 'A' (PDF)
- c. 2019-067 ATTH 01 Maps (PDF)
- d. 2019-067 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	10/22/2019 9:26 AM	
City Manager	Shirley Jaster	City Manager Review Completed
3:14 PM		10/23/2019
City Council	Jennifer Evans	Meeting
6:00 PM		Completed
		10/28/2019

Meeting History

10/28/19 City Council MOVED FORWARD Next: 11/12/19
David Orr briefed this agenda item.

Z-19-14

ORDINANCE NO. 2019-067

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING A 1.348-ACRE TRACT OF LAND, BEING A PART OF LOTS 3 & 4, BLOCK 1, CARRIE D. HART'S FIRST ADDITION, LOCATED IN THE THOMAS PRICE HRS, A-466, LOCATED AT 1703 NORTH BISHOP ROAD IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM OFFICE TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone a 1.348-acre tract of land, being a part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition, located in the Thomas Price HRS, A-466 (**Exhibit 'A'**), located at 1703 North Bishop Road in the City of Texarkana, Bowie County, Texas, from **Office to Commercial**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Office to Commercial on a 1.348-acre tract of land, being a part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition, located in the Thomas Price HRS, A-466 (Exhibit 'A'), located at 1703 North Bishop Road** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Office to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone a 1.348-acre tract of land, being part of Lots 3 & 4, Block 1, Carrie D. Hart's First Addition (**Exhibit 'A'**), located at 1703 North Bishop Road in the City of Texarkana, Bowie County, Texas, from **Office to Commercial**.

Attachment: 2019-067 ORD rezoning 1703 N. Bishop Rd. (2172 : 2019-067 ORD rezoning 1703 N. Bishop Rd.)

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of November, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

2019-067 EXH 'A' legal description

1.348 Acres

THIS IS TO CERTIFY: that this plat and field notes correctly reflect the results of a survey made by us on the ground covering all that certain tract or parcel of land, same being a part of Lot Numbered Three (3) and Lot Numbered Four (4) in Block Numbered One (1) of MRS. CARRIE D. HART'S FIRST ADDITION, a subdivision of a portion of the Thomas Price Headright Survey, Abstract No. 466, according to the map or plat thereof recorded in Volume 40, Page 196 of the Plat Records of Bowie County, Texas, which Lots 3 and 4, Block 1 were conveyed to H. H. Lee and wife Madge K. Lee, Lot 3 by deed dated March 1, 1945, of record in Volume 201, Page 571 and Lot 4 by deed dated February 20, 1945 of record in Volume 208, Page 334 of the Deed Records of Bowie County, Texas, and the subject tract being more particularly described by metes and bounds as follows:

BEGINNING at a 3/8 inch reinforcing steel rod found for corner on the South line of said Lot Numbered Three (3), being S 89° 41' 00" W, 17.72 feet from the Southeast corner of said Lot Numbered Three (3) and the said POINT OF BEGINNING being on the North right-of-way line of Mercer Lane and the West right-of-way line of U. S. Highway No. 59, said point also being 265.00 feet at right angles from survey centerline Station No. 73+ 26.96;
 THENCE: S 89° 40' 17" W, 246.07 feet with the South boundary line of Lot 3 and subsequently with the South boundary line of Lot 4, and the North right-of-way line of Mercer Lane to a 3/8 inch reinforcing steel rod found for corner on the East right-of-way line of a street designated as Lee Way;
 THENCE: N 02° 20' 59" W, 301.47 feet with the East right-of-way line of Lee Way to a 1/2 inch reinforcing steel rod set for corner;
 THENCE: N 89° 40' 17" E, 139.28 feet across said Lot 3 and Lot 4 to a 1/2 inch reinforcing steel rod set for corner in the West right-of-way line of U. S. Highway No. 59;
 THENCE: S 22° 23' 00" E, 312.10 feet with the West right-of-way line of U. S. Highway No. 59 to a right-of-way marker found for corner;
 THENCE: S 01° 25' 42" E, 12.02 feet with the West right-of-way line of U. S. Highway No. 59 to the POINT OF BEGINNING and containing 1.348 acres of land, more or less.

TO THE LIENHOLDERS AND/OR THE OWNERS OF THE PREMISES SURVEYED AND TO THE TITLE COMPANY:
 The undersigned does hereby certify that this survey was this day made on the ground of the property legally described hereon and is correct, and that any discrepancies, conflicts, shortages in area, boundary line conflicts, encroachments of improvements, apparent or visible easements or rights-of-way are as shown hereon and/or described herein as best can be determined by documents provided and as per on the ground survey, and that said property has access to and from a dedicated roadway.

According to the Federal Emergency Management Agency Flood Insurance Rate Map, Community Panel No. 481194 0005 B, effective date September 27, 1991, the herein described tract of land does not appear to lie within a Special Flood Hazard Area.



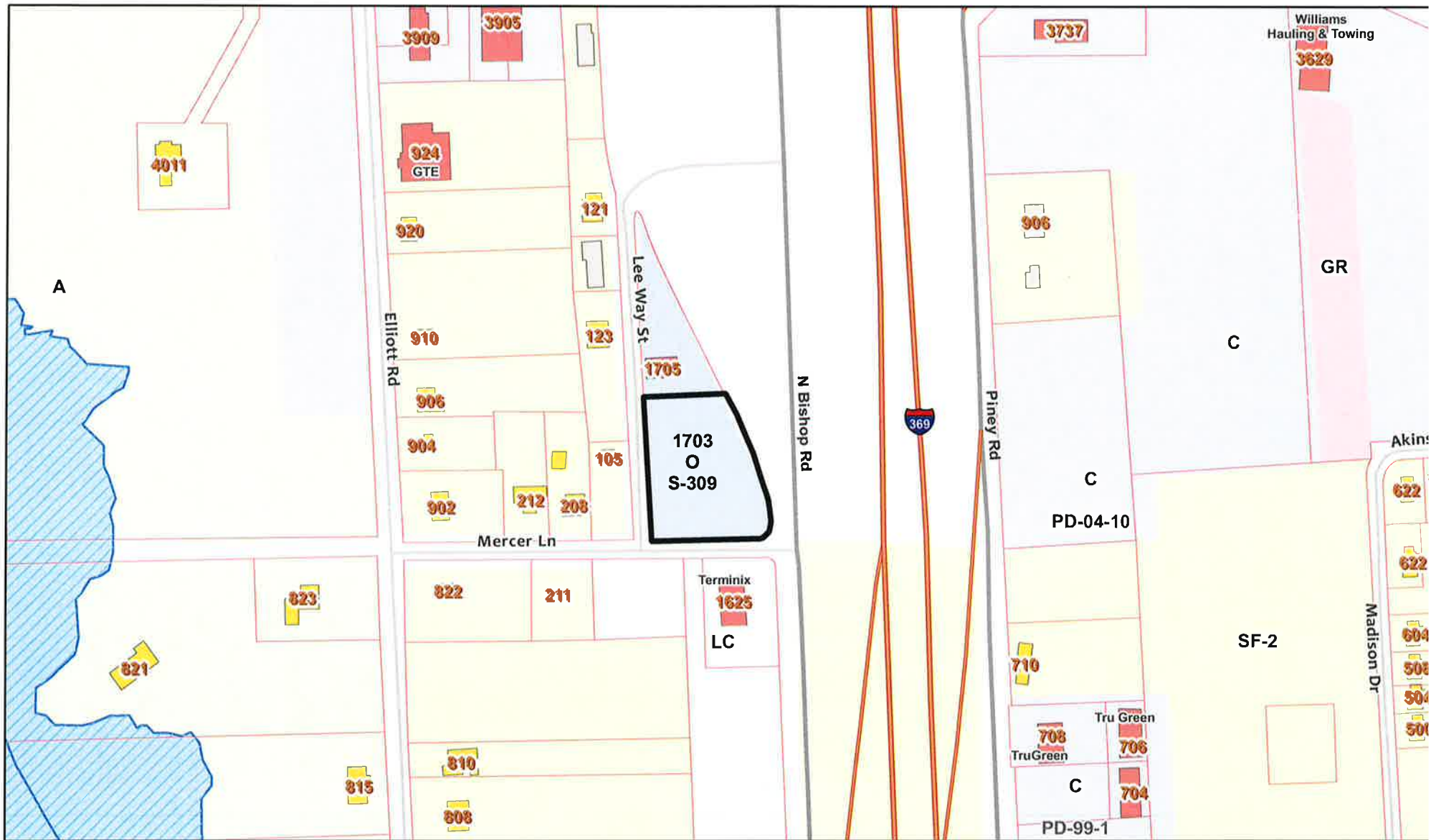
Wallace D. Roy
 WALLACE D. ROY
 REGISTERED PROFESSIONAL
 LAND SURVEYOR
 TEXAS NO. 2107



Part of Lot 3 and Lot 4 Block 1 MRS. CARRIE D. HART'S FIRST ADDITION Bowie County, Texas		1.348 acres THOMAS PRICE HRS Bowie County, Texas
SCALE: 1" = 50'	APPROVED BY:	DRAWN BY:
DATE: 01-03-03		REVISED:
ROY SURVEYING 4203 RICHMOND PLACE TEXARKANA, TEXAS 75503 (803-832-3451)		
JOB NUMBER: 02-12-318	DRAWING NUMBER P-00261	

Attachment: 2019-067 EXH 'A' (2172 : 2019-067 ORD rezoning 1703 N. Bishop Rd.)

1703 North Bishop Road Department of Planning & Community Development



N
1:3,200

Attachment: 2019-067 ATTH 01 Maps (2172 : 2019-067 ORD rezoning 1703 N. Bishop Rd.)



1703 North Bishop Road
Department of Planning & Community Development



N 1:3,200



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

Attachment: 2019-067 Goals & Perspectives (2172 : 2019-067 ORD rezoning 1703 N. Bishop Rd.)

City of Texarkana, Texas

Version: A

Update Date: 10/22/2019 2:45 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2019-093 granting Specific Use Permit to allow permanent
cosmetics and microblading in a tenant space at 4064 Summerhill Square, being
on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421. Alan
Subject: Schimming, applicant. Patty Lynn, agent.

Briefing: 11/12/2019 **Public Hearing:** 11/12/2019 **Council Vote:** 11/12/2019

Item Schedule

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-711: This is a request by Alan Schimming, owner, and Patty Lynn, agent, for a Specific Use Permit, SUP, to allow the location of a permanent cosmetics and microblading business in a tenant space at 4064 Summerhill Square, being on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421. A hair salon is currently located in this tenant space.

The adjacent zoning is General Retail to the north, south and west and Single Family-1 to the east. The adjacent land use is retail tenant spaces to the north, south and west and single family residences to the east.

This property is zoned General Retail. A Specific Use Permit is required to allow the one additional use of a permanent cosmetics/microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. The State of Texas will regulate this business as to licensing and other health related issues. Several medical facilities and hair salons are now offering this type service for clients. A similar business is located next door to this tenant space.

If this request is approved, staff would suggest the following stipulations be placed in the Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

City of Texarkana, Texas

This request meets all city requirements to allow this one additional use on this property. There should be adequate parking for this business.

All notifications and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

“None”

Staff Recommendation:

Staff recommends for approval with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

October 7, 2019

Attachments

- a. 2019-093 ORD granting SUP at 4064 Summerhill Square (DOCX)
- b. 2019-093 ATTH 01 Maps (PDF)
- c. 2019-093 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	10/22/2019 9:27 AM	
City Manager	Shirley Jaster	City Manager Review Completed
3:21 PM		10/23/2019
City Council	Jennifer Evans	Meeting
6:00 PM		Completed
		10/28/2019

Meeting History

10/28/19 City Council MOVED FORWARD Next: 11/12/19
David Orr briefed this agenda item.

ORDINANCE NO. 2019-093

S-711

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-711 TO ALLOW THE ONE ADDITIONAL USE OF APPLICATION OF PERMANENT COSMETICS/MICROBLADING ON A 3.16-ACRE TRACT OF LAND (TRACT 49D) IN THE MEP & P HRS, A-421, LOCATED IN A TENANT SPACE AT 4064 SUMMERHILL SQUARE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of application of permanent cosmetics/microblading** on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421, located in a tenant space at 4064 Summerhill Square, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of application of permanent cosmetics/microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Number S-711 to allow the one additional use of application of permanent cosmetics/microblading on a 3.16-acre tract of land (Tract 49D) in the MEP & P HRS, A-421, located in a tenant space at 4064 Summerhill Square** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics/microblading (tattooing) procedures be currently licensed by the state and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That the Specific Use Permit be intended for the application of permanent cosmetics/microblading only.
3. That if this use ever ceases to exist at this location, the City may automatically revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th** **day of November, 2019.**

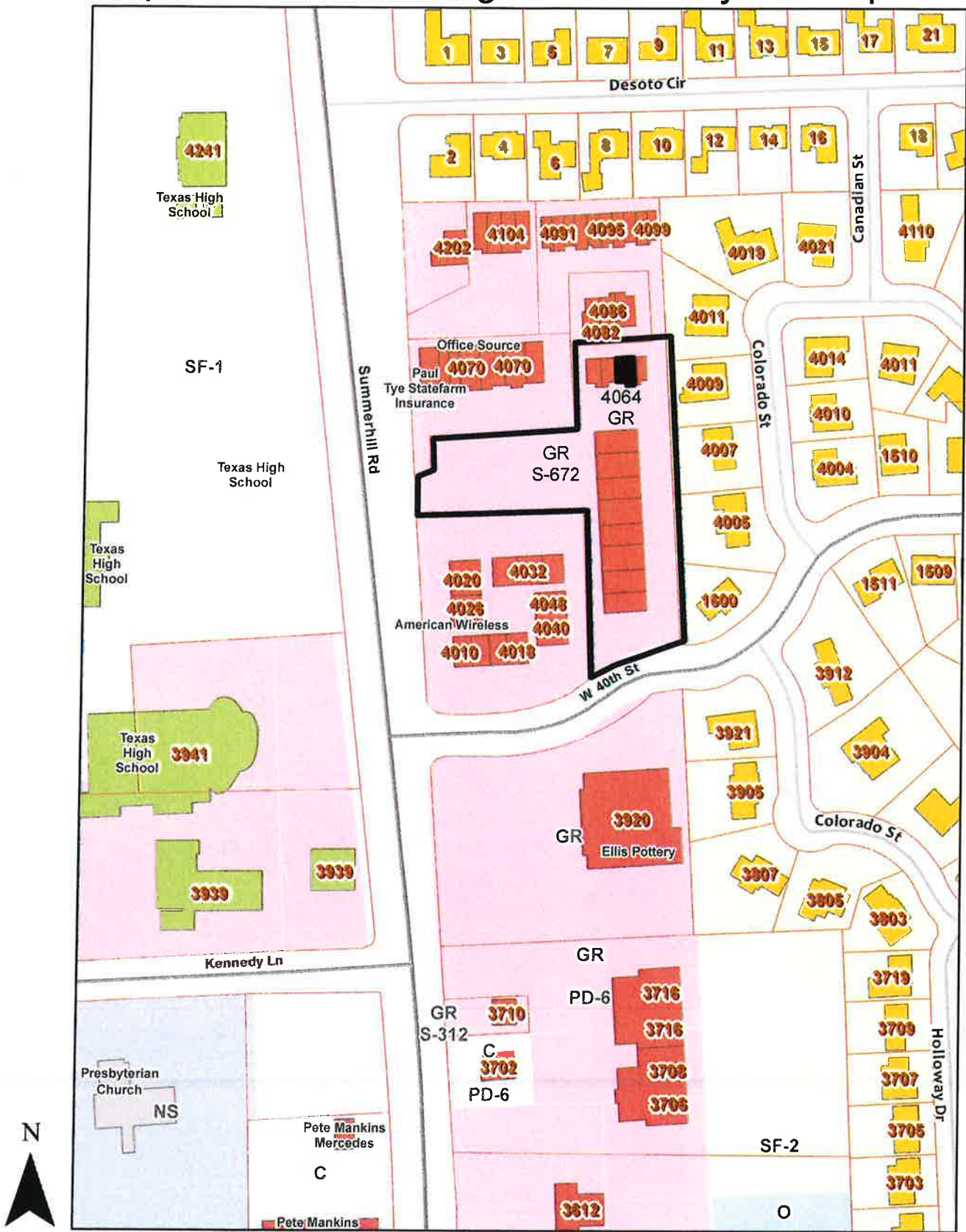
ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

4064 Summerhill Square

Department of Planning & Community Development



1:2,500



Attachment: 2019-093 ATTH 01 Maps (2173 : 2019-093 ORD granting SUP at 4064 Summerhill Square)

4064 Summerhill Square Department of Planning & Community Development



1:1,250



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version: A

Update Date: 10/23/2019 5:23 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2019-094 rezoning Lot 6, Block 1, Two Streets Addition, located
in the 3500 block of Waco Street. Single Family-2 to Commercial. LBP O-
Zone Investments, LLC, applicant. Kayla Wood. MTG Engineers and
Subject: Surveyors, agent.

Briefing: 11/12/2019 **Public Hearing:** 11/12/2019 **Council Vote:** 11/12/2019

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-19-17: This is a request for rezoning from Single Family-2 to Commercial by LBP O-Zone Investments, LLC, applicant and Kayla Wood, MTG Engineering & Surveying, agent in the 3500 block of Waco Street (Lot 6, Block 1, Two Streets Addition). This property is currently vacant land. The proposed use is for RV and/or boat storage.

The adjacent zoning is Industrial-2 to the north, Industrial-1 to the west and Single Family-2 to the east and south. The adjacent land use is vacant land and an industrial business to the north, vacant land to the west and south and a residence to the east.

The Comprehensive Plan has designated this as an Industrial area.

There are mixed industrial and residential uses in this area of Waco Street. The proposed use of RV and/or boat storage would also include the lot to the west that is zoned Industrial-1 and is also currently owned by the applicant. Rezoning this residential lot to Commercial creates a buffer between the residential properties to the east and the Industrial uses to the west. Therefore, staff recommends for approval of the request.

The applicant should be aware that if this rezoning is approved, there may be additional applicable city code/ordinance requirements including but not limited to building, elevations, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

City of Texarkana, Texas

Fiscal Implications:

"None"

Staff Recommendation:

As stated above, there are mixed industrial and residential uses in this area of Waco Street. The proposed use of RV and/or boat storage would also include the lot to the west that is zoned Industrial-1 and is also currently owned by the applicant. Rezoning this residential lot to Commercial creates a buffer between the residential properties to the east and the Industrial uses to the west. Therefore, staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

October 7, 2019

Attachments

- a. 2019-094 ORD rezoning 3500 Block Waco (DOCX)
- b. 2019-094 ATTH 01 Maps (PDF)
- c. 2019-094 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	10/22/2019 4:14 PM	
City Manager Shirley Jaster	City Manager Review Completed	10/23/2019
3:19 PM		
City Council Jennifer Evans	Meeting Completed	10/28/2019
6:00 PM		

Meeting History

10/28/19 City Council MOVED FORWARD Next: 11/12/19
David Orr briefed this agenda item.

ORDINANCE NO. 2019-094

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING LOT 6, BLOCK 1, TWO STREETS ADDITION, LOCATED IN THE 3500 BLOCK OF WACO STREET IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO COMMERCIAL; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone Lot 6, Block 1, Two Streets Addition, located in the 3500 block of Waco in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial**; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously six (6) to zero (0) to recommend the application for rezoning from Single Family-2 to Commercial on Lot 6, Block 1, Two Streets Addition, located in the 3500 block of Waco** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Commercial** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone Lot 6, Block 1, Two Streets Addition, located in the 3500 block of Waco in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Commercial**.

SECTION 2: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **12th day of November, 2019.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

3500 Block of Waco Street. Department of Planning & Community Development



Attachment: 2019-094 ATTH 01 Maps (2178 : 2019-094 ORD rezoning 3500 blk. of Waco St.)



3500 Block of Waco Street.
Department of Planning & Community Development

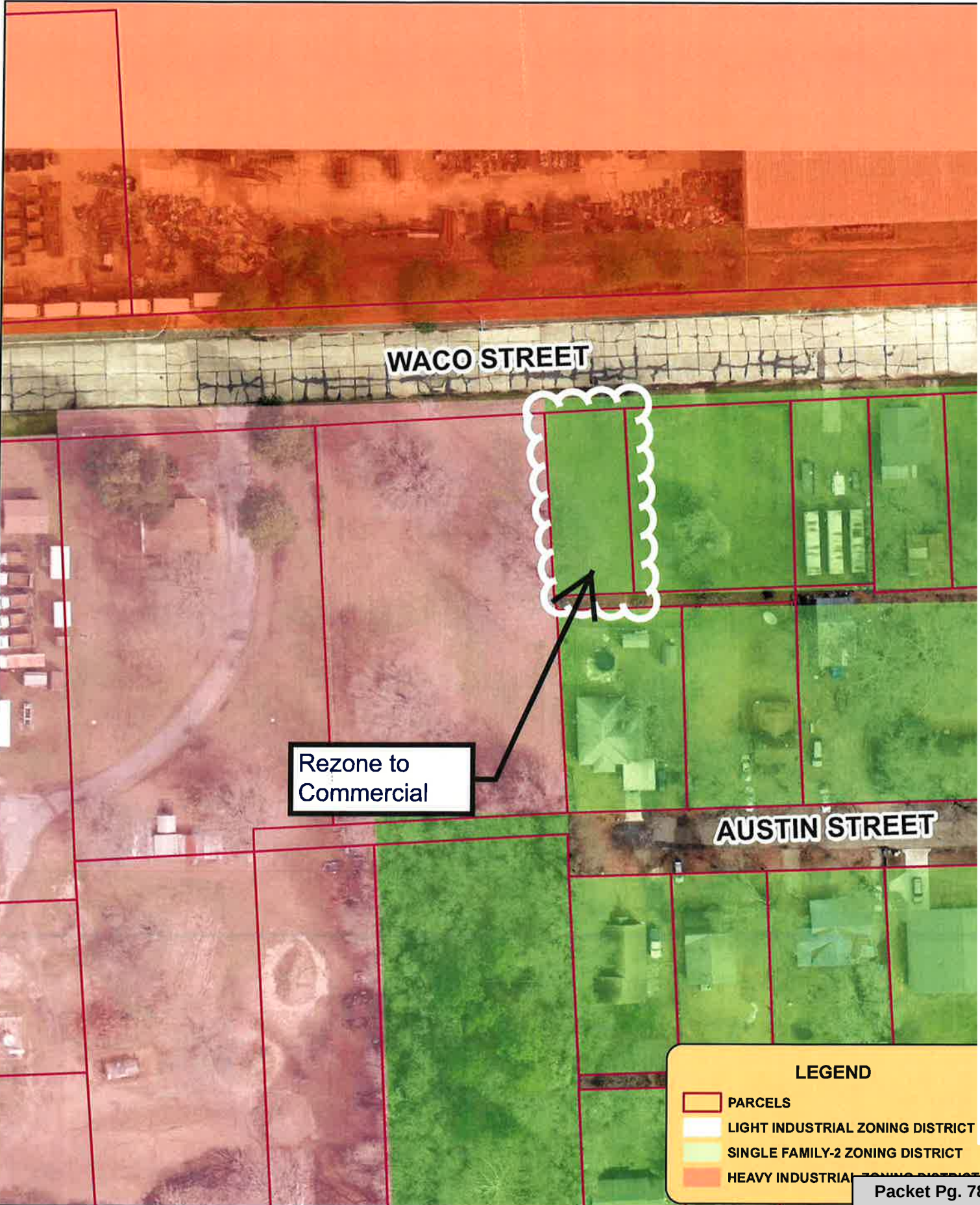
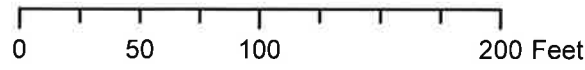


Attachment: 2019-094 ATTH 01 Maps (2178 : 2019-094 ORD rezoning 3500 blk. of Waco St.)





WACO STREET DEVELOPMENT



LEGEND

- PARCELS
- LIGHT INDUSTRIAL ZONING DISTRICT
- SINGLE FAMILY-2 ZONING DISTRICT
- HEAVY INDUSTRIAL ZONING DISTRICT

Attachment: 2019-094 ATTH 01 Maps (2178 : 2019-094 ORD rezoning 3500 blk. of Waco St.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version: B

Update Date: 11/7/2019 1:32 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Ordinance No. 2019-095 granting a Specific Use Permit to allow a billboard on a 25' x 45' strip of leased land on Tract 79 in the George Brinlee HRS, A-18, located at 2703 Richmond Road. Elvin Fenton, applicant. Chad Shipp, Shipp Outdoor, LLC, agent. (due to a petition in opposition, a 3/4 vote will be required to approve this request)

Subject: to approve this request)

Briefing: 11/12/2019 **Public Hearing:** 11/12/2019 **Council Vote:** 11/12/2019

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NA

Executive Summary and Background Information:

A petition in opposition to the proposed billboard was submitted at the Planning and Zoning Commission meeting that contained signatures of persons who own twenty (20) percent or more of the land within 200' of the proposed change. Therefore, a $\frac{3}{4}$ vote will be required by the City Council to approve this request.

S-712: This is a request from Elvin Fenton, owner, and Chad Shipp, Shipp Outdoor, LLC, agent, requesting a Specific Use Permit to allow the location of an 8' x 24' (192 sq. ft.) CEVMS (digital) billboard on an approximate 25' x 45' strip of leased land on Tract 79 in the George Brinlee HRS, A-18, located at 2703 Richmond Road.

Mr. Shipp is proposing to lease this property to construct an off-premise CEVMS (digital) billboard on the north side of the existing eye clinic parking lot. See attached map showing the proposed location of the billboard.

General Retail zoning requires approval of a Specific Use Permit to allow the construction of an off-premise billboard structure. The proposed CEVMS (digital) billboard will be a smaller double-sided, 8' x 24' in size (192 square feet) with an overall height of 30 feet.

Staff is aware of only two existing billboards located on Richmond Road north of Interstate 30. These two billboards are in the approximate 6000 block of Richmond Road and are legal nonconforming signs since they were both constructed prior to annexation into the city limits. The attached TXDOT Commercial Signs Regulatory Program Inventory Map also shows no permitted billboards in this area.

If approved, staff would suggest the following stipulations be placed in the Ordinance:

City of Texarkana, Texas

1. There will be only one billboard allowed on the property at this location (see attached exhibit). The CEVMS billboard will be a double-sided digital billboard.
2. The CEVMS billboard will be 8' x 24' (192 square feet) in size.
3. The CEVMS will have an overall height not to exceed 30'.
4. Any distance requirements must be followed concerning existing utility lines.
5. Applicant shall be required follow all applicable TXDOT Commercial Signs Regulatory Program guidelines including but not limited to the following:
 - a. Obtain a state commercial sign permit. Richmond Rd (FM559) is designated a primary highway and regulated by TXDOT.
 - b. Permitted signs on the same side of a regulated freeway, including freeway frontage roads, may not be erected closer than 1,500 feet apart. For a highway on a non-freeway primary system and outside the incorporated boundaries of a municipality, permitted signs on the same side of the highway may not be erected closer than 750 feet apart. For a highway on a non-freeway primary system highway and within the incorporated boundaries of a municipality, permitted signs on the same side of the highway may not be erected closer than 300 feet apart.
 - c. A sign may not be located in a place that creates a safety hazard, including a location that: (1) causes a driver to be unduly distracted; (2) obscures or interferes with the effectiveness of an official traffic sign, signal, or device; or (3) obscures or interferes with the driver's view of approaching, merging, or intersecting traffic.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

If approved, staff would recommend adding the above stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission by a vote of three (3) to two (2) with one (1) member abstaining recommended for approval of the request.

Advisory Board/Committee Meeting Date and Minutes:

October 7, 2019

Attachments

City of Texarkana, Texas

- a. 2019-095 ORD granting SUP at 2703 Richmond Rd(DOCX)
- b. 2019-095 EXH 'A' Survey & legal description (PDF)
- c. 2019-095 ATTH 01 Maps (PDF)
- d. 2019-095 ATTH 02 Land use map (provided by applicant) (PDF)
- e. 2019-095 ATTH 03 Sample of proposed billboard (PDF)
- f. 2019-095 ATTH 04 TXDOT signs map (PDF)
- g. 2019-095 ATTH 05 Map showing billboard location (PDF)
- h. 2019-095 ATTH 06 Renderings of previous & proposed sign (PDF)
- i. 2019-095 ATTH 07 Opposition Petition (PDF)
- j. 2019-095 ATTH 08 Opposition letter(PDF)
- k. 2019-095 ATTH 09 Superimposed billboard showing size difference (DOCX)
- l. 2019-095 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	10/22/2019 2:06 PM	
City Manager	Shirley Jaster	City Manager Review Completed 10/23/2019
4:18 PM		
City Council	Jennifer Evans	Meeting Completed 10/28/2019
6:00 PM		

Meeting History

10/28/19 City Council MOVED FORWARD Next: 11/12/19
David Orr briefed this agenda item.

ORDINANCE NO. 2019-095

S-712

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-712 TO ALLOW A BILLBOARD ON A 25'x 45' STRIP OF LEASED LAND ON TRACT 79 IN THE GEORGE BRINLEE HRS, A-18, LOCATED AT 2703 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow a billboard on a 25'x 45' strip of leased land on Tract 79 in the George Brinlee HRS, A-18 (**Exhibit 'A'**), located at 2703 Richmond Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **three (3) to two (2) with one (1) member abstaining to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the billboard** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-712 to allow to allow a billboard on a 25' x 45' strip of leased land on Tract 79 in the George Brinlee HRS, A-18 (Exhibit 'A'), located at 2703 Richmond Road** in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. There will be only one billboard allowed on the property at this location (see attached exhibit for location). The CEVMS billboard will be a double-sided digital billboard.
2. The CEVMS billboard will be 8'X 24' (192 square feet) in size.
3. The CEVMS will have an overall height not to exceed 30'.
4. Any distance requirements must be followed concerning existing utility lines.
5. Applicant shall be required to follow all applicable TXDOT Commercial Signs Regulatory Program guidelines including but not limited to the following:
 - a. Obtain a state commercial sign permit. Richmond Rd (FM 559) is designated a primary highway and regulated by TXDOT.
 - b. Permitted signs on the same side of a regulated freeway, including freeway frontage roads, may not be erected closer than 1,500 feet apart. For a highway on a non-freeway primary system and outside the incorporated boundaries of a municipality, permitted signs on the same side of the highway may not be erected closer than 750 feet apart. For a highway on a non-freeway primary system highway and within the incorporated boundaries of a municipality, permitted signs on the same side of the highway may not be erected closer than 300 feet part.
 - c. A sign may not be located in a place that creates a safety hazard, including a location that: (1) causes a driver to be unduly distracted; (2) obscures or interferes with the effectiveness of an official traffic sign, signal, or device; or (3) obscures or interferes with the driver's view of approaching, merging, or intersecting traffic.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

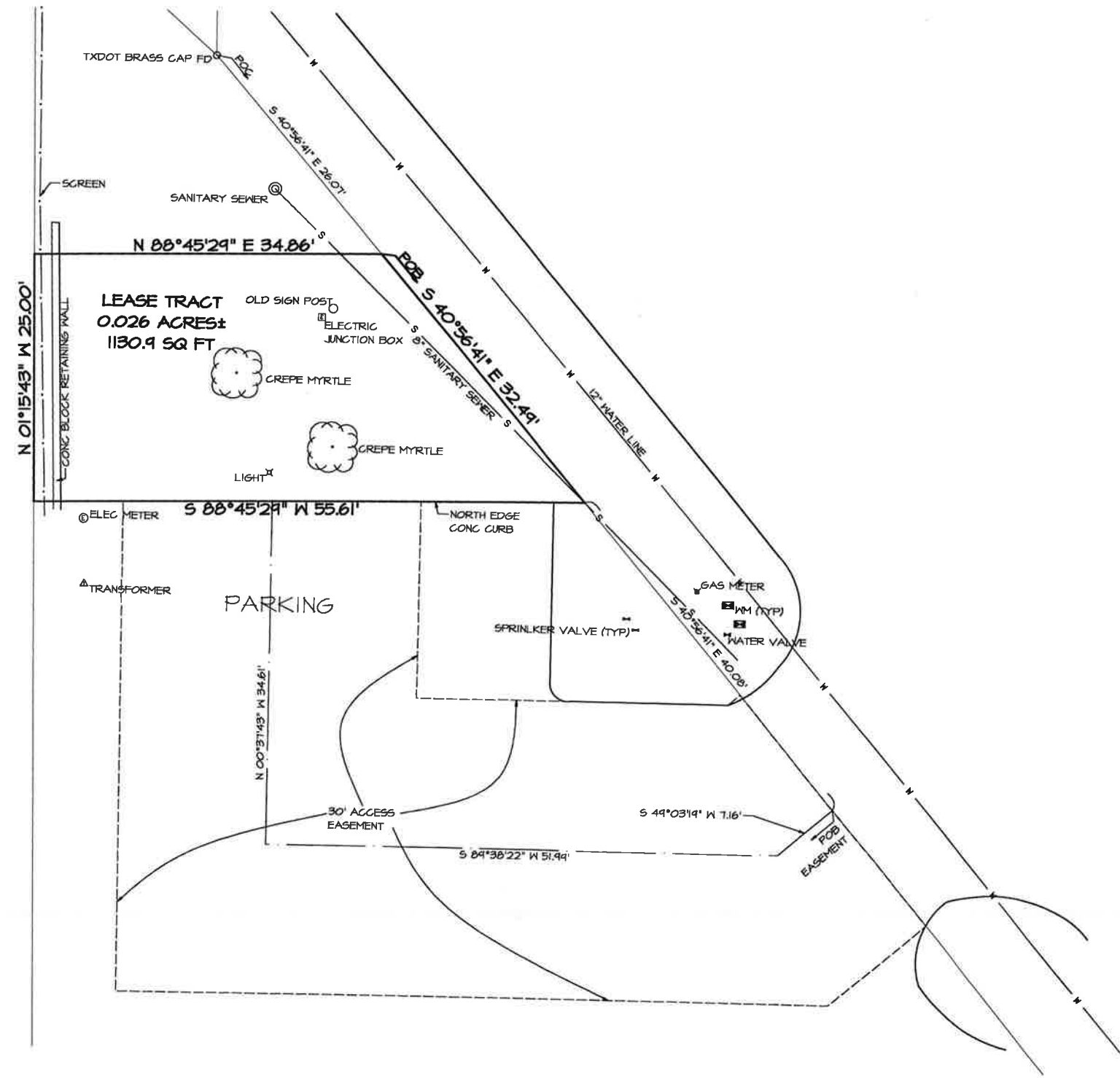
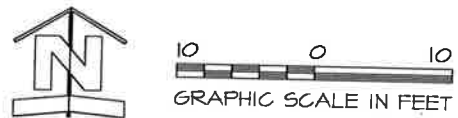
PASSED AND APPROVED in Regular Council Session on this the 12th day of November, 2019.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2019-095 ORD granting SUP at 2703 Richmond Rd (2177 : 2019-095 ORD granting SUP at 2703 Richmond Rd.)



DESCRIPTION OF PROPERTY:

All that certain tract or parcel of land situated in the GEORGE BRINLEE HEADRIGHT SURVEY, A-18, Bowie County, Texas; said tract being a part of a certain 0.704 acre tract of land conveyed to IDOC Properties, LLC, a Texas limited liability company by ASSUMPTION DEED recorded in Volume 5292, Page 135 of the Real Property Records of Bowie County, Texas; and being more particularly described by metes and bounds as follows:

COMMENCING at a TxDOT brass cap in concrete right-of-way monument found in place on the South and West right-of-way line of Texas F. M. Road No. 559 (Richmond Road); said POINT OF BEGINNING being the Point of Beginning of that certain 0.704 acre tract of land conveyed to IDOC Properties, LLC, a Texas limited liability company by ASSUMPTION DEED recorded in Volume 5292, Page 135 of the Real Property Records of Bowie County, Texas; THENCE - S. 40° 56' 41" E., 26.07 ft. with said South and West right-of-way line, same being the East boundary line of said 0.704 acre tract to the POINT OF BEGINNING of the herein described tract of land;

THENCE - S. 40° 56' 41" E., 32.49 ft. with the above mentioned South and West right-of-way line and East boundary line of said 0.704 acre tract to the projection of a line along the North edge of an existing concrete curb on the North side an existing concrete parking area;

THENCE - S. 88° 45' 29" W., 55.61 ft. with the above mentioned projection of and North edge of concrete curb to the West boundary line of the above mentioned 0.704 acre tract;

THENCE - N. 01° 15' 43" W., 25.00 ft. with the above mentioned West boundary line;

THENCE - N. 88° 45' 29" E., 34.86 ft. to the POINT OF BEGINNING; basis of bearings is deed call bearing of South and West right-of-way line of Texas F. M. Road No. 559 (Richmond Road). The above described property being surveyed by Richard V. Hall, Jr. contains 0.026 acres of land, more or less;

AND ALSO an ACCESS EASEMENT being a strip of land 30.00 ft. in width along the following described centerline:

COMMENCING at the Southeast corner of the above described 0.026 acre tract, THENCE - S. 40° 56' 41" E., 40.08 ft. with the above mentioned South and West right-of-way line and East boundary line of 0.704 acre tract to the center of an existing concrete drive, the POINT OF BEGINNING of the herein described centerline; said POINT OF BEGINNING being S. 40° 56' 41" E., 98.64 ft. from the Point of Beginning of said 0.704 acre tract;

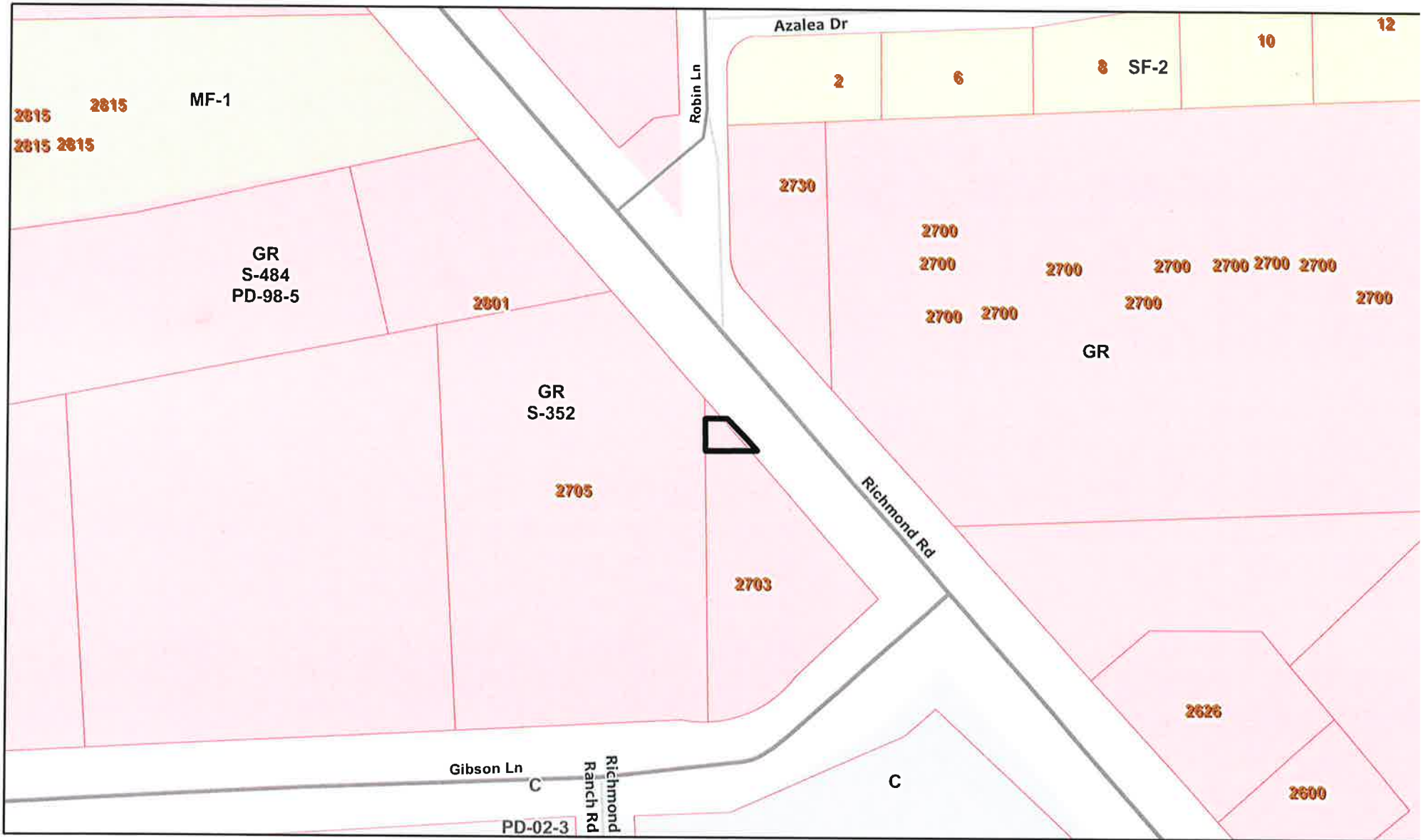
THENCE - S. 49° 03' 19" W., 7.16 ft.;

THENCE - S. 89° 38' 22" W., 51.99 ft.;

THENCE - N. 00° 37' 43" W., 34.61 ft. to the South boundary line of the above described 0.026 acre tract, same being the North edge of an existing concrete curb, the END POINT of the herein described centerline; the right and left boundary lines of the herein described 30.00 ft. strip of land are to be shorten or prolonged to end at said South boundary line of 0.026 acre tract and the above mentioned West right-of-way line.



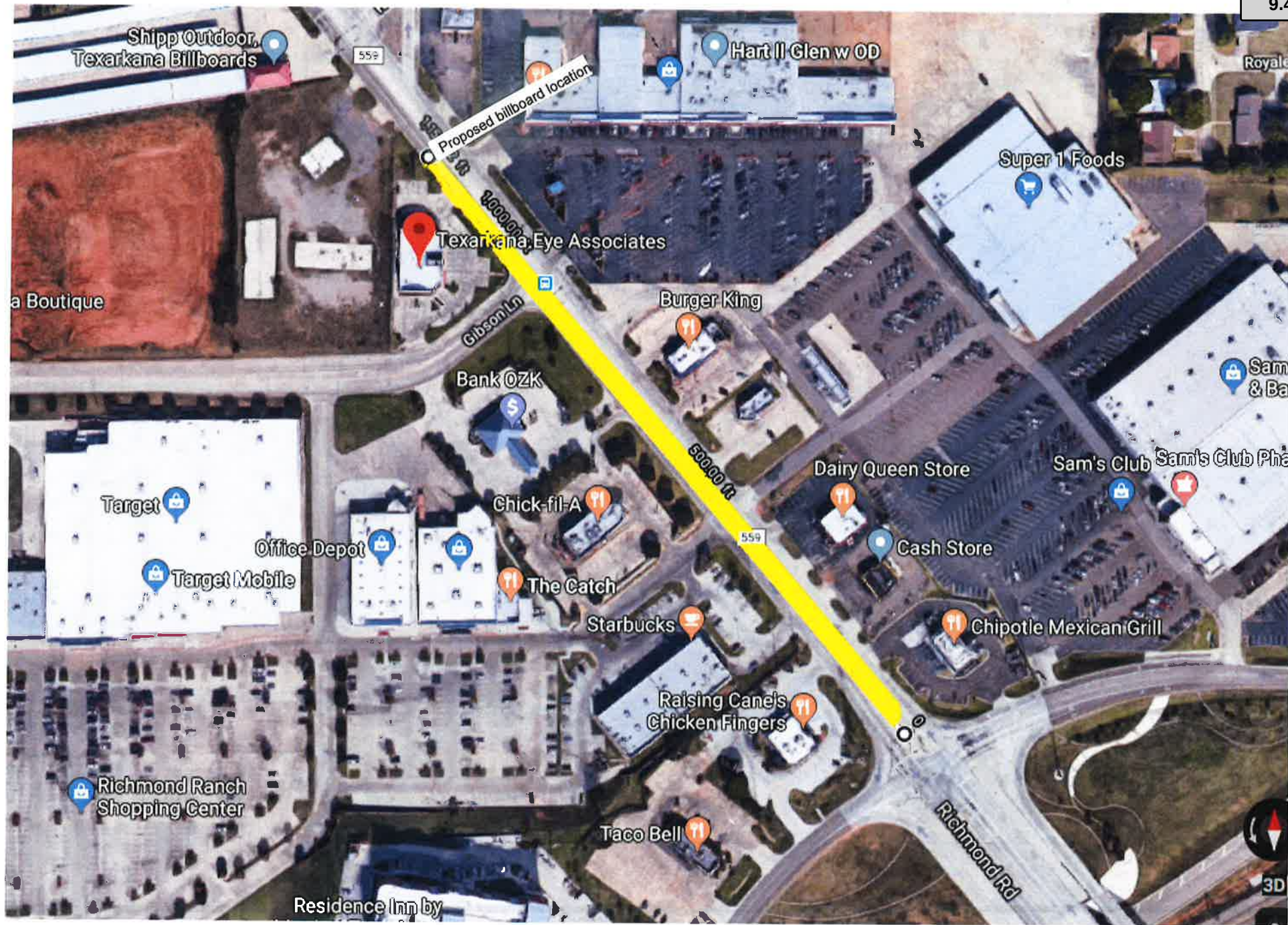
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0.026 ACRES±		Cert.: 2001	FB: DATA COLL
GEORGE BRINLEE HRS, A-18		Date: 9/30/19	File: 2019-056.pro
		Revisions:	



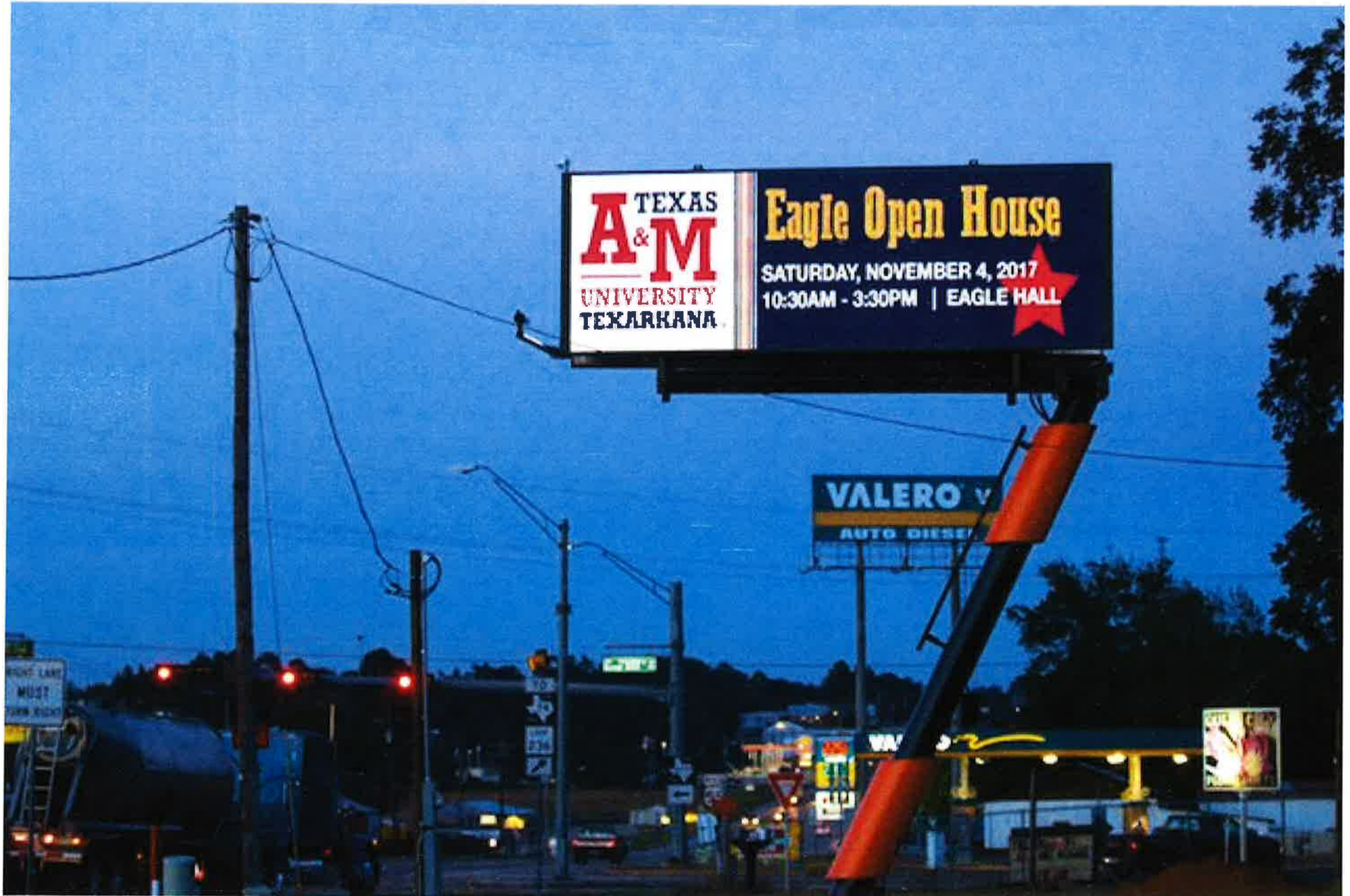
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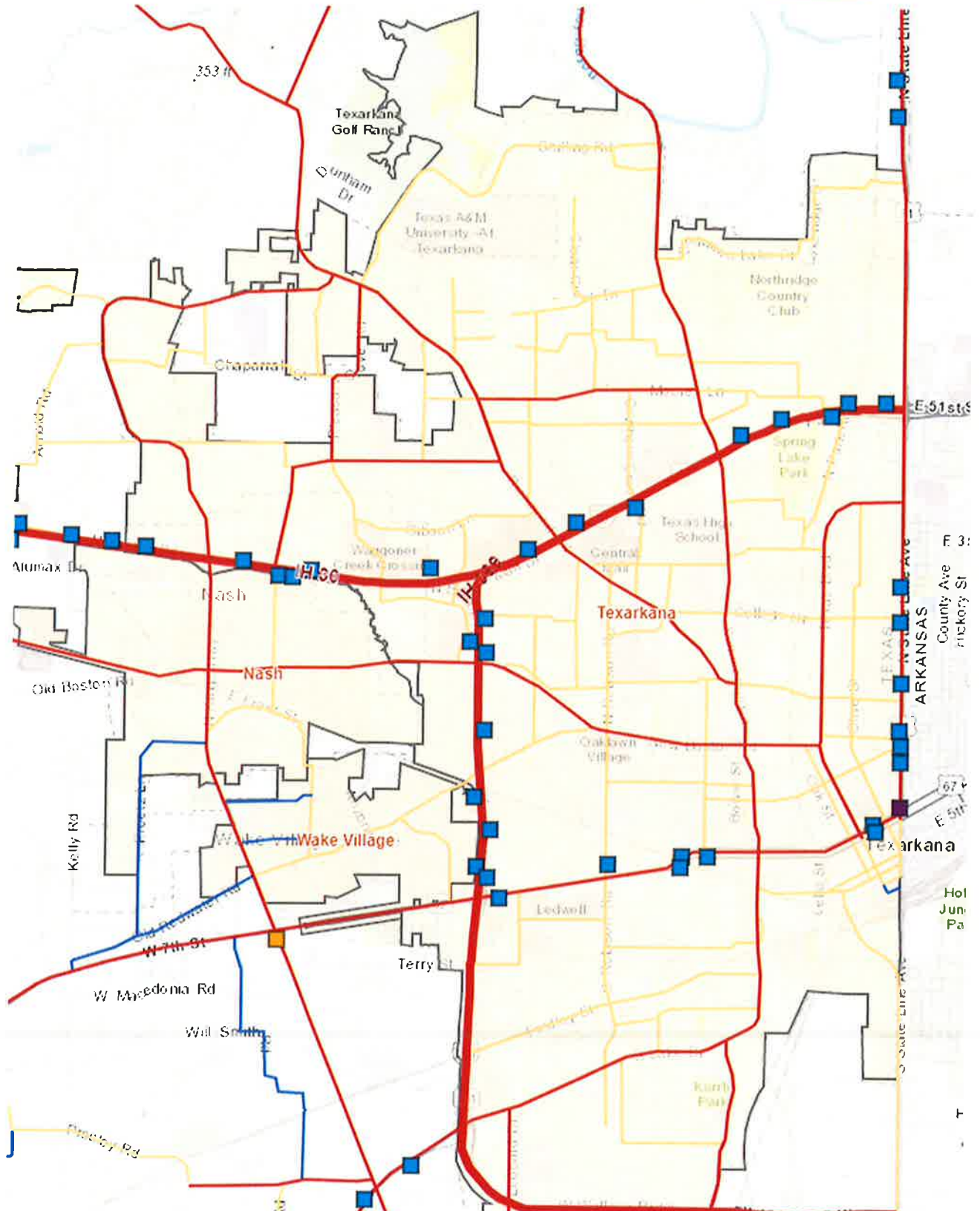


Attachment: 2019-095 ATTH 02 Land use map (provided by applicant) (2177 : 2019-095 ORD granting SUP



TXDOT Commercial Signs Regulatory Program Map 9.30.19

http://maps.dot.state.tx.us/AGO_Template/TxDOT_Viewer/?appid=ffce013d7b714fb9b721f7a3cf7a21c5



Attachment: 2019-095 ATTH 04 TXDOT signs map (2177 : 2019-095 ORD granting SUP at 2703 Richmond Rd.)



Attachment: 2019-095 ATTH 05 Map showing billboard location (2177 : 2019-095 ORD granting SUP at

RENDERING OF PREVIOUS
ON-PREMISE SIGN



Attachment: 2019-095 ATTH 06 Renderings of previous & proposed sign (2177 : 2019-095 ORD granting



RENDERING OF PROPOSED
BILLBOARD



Attachment: 2019-095 ATTH 06 Renderings of previous & proposed sign (2177 : 2019-095 ORD granting

PETITION

October 7, 2019

To: The City Council of the City of Texarkana
And Planning & Zoning
220 Texas Boulevard
Texarkana, Texas 75501

RE: Petition to deny proposed digital billboard special use permit at
2703 Richmond Rd, Texarkana, TX 75503

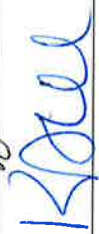
I/We, the undersigned, petition the Planning and Zoning Committee and the City of Texarkana Texas to deny the permit for the proposed billboard at 2703 Richmond Rd., as follows:

1. The proposed billboard will be very distracting for drivers in this very congested traffic area.
2. The distraction of a billboard will only add to the frequent wrecks in this vicinity, which will contribute to making it more dangerous for drivers, and much more traffic congestion.
3. There are already many people who try to avoid this area, or take another route because of the traffic congestion as it is. This takes customers away from our businesses.
4. A billboard will also take away from the aesthetics of this area.
5. The city of Texarkana Texas has placed great restrictions on our signage as to widths, heights, materials and such, and has done so in order to protect the aesthetics of this area of town. We see no reason for something such as a billboard to be made as an exception.
6. A billboard will visibly block some of our properties, and will make it harder for people to locate our businesses and/or make it hard to know we exist at all.
 - a. We paid premiums for our properties so that our businesses would be highly visible in order to draw customers to our sites.
 - b. We also pay premium property taxes for this asset as well.
7. A billboard will devalue our properties and our businesses.
8. There is already an abundance of signage in this area, and we do not need any "extra" distractions.

- 9. A billboard does not belong in this area, nor will it enhance the area. More problems will come from the placement of the proposed billboard in this vicinity than any good.**

We ask that the City of Texarkana Texas along with the Planning and Zoning Committee help to continue to protect the safety of our citizens and visitors from further traffic danger in this area, as well as to continue to keep the high standards for protecting the aesthetics of the properties in this area.

The below signed property owners and/or their designated officers respectfully ask the City of Texarkana Texas Planning and Zoning Committee to deny the permit for the proposed billboard at 2703 Richmond Road, Texarkana, Texas.

Name	Address	Signature	E-mail Address
Susan Cogell Murphy LLP	2801 Richmond Rd Texarkana, TX 75503		txknationalstorage@yahoo.com
Alex Schubert HFS Properties	1831 Sunstone Way Knoxville, TN 37921		builder@usit.net
Doug Irwin HFS Properties	1831 Sunstone Way Knoxville, TN 37921		
Steve Raffaelli John D. Raffaelli	1901 Mall Drive Texarkana, TX 75503	 Steve Raffaelli	Steve.Raffaelli@AOL.com
Kelly Sullivan Bank OZK	5202 Summerhill Texarkana, TX 75503		Kelly.Sullivan@OZK.com

By signing this petition, I hereby acknowledge that this petition will become a public document at the City of Texarkana, Texas, and that all information contained in it will be subject to Texas Government Code Chapter 552 – “Public Information Act”.

Name	Address	Signature	E-mail Address
Susan Cogell Murphy L.L.P	2801 Richmond Rd Texarkana, TX 75503		txknationalstorage@yahoo.com
Alex Schubert HFS Properties	1831 Sunstone Way Knoxville, TN 37921	<i>M. G. Schubert Jr.</i>	builder@usit.net
Doug Irwin HFS Properties	1831 Sunstone Way Knoxville, TN 37921	<i>C. Douglas Irwin</i>	cdouglasirwin@outlook.com
Sieve Raffaelli	1901 Mall Drive Texarkana, TX 75503		
John D. Raffaelli			

By signing this petition, I herby acknowledge that this petition will become a public document at the City of Texarkana, Texas, and that all information contained in it will be subject to Texas Government Code Chapter 552 -- "Public Information Act".

Harmony Food Services
Panera Cafés
HFS Properties, GP
Knoxville, TN
865-253-7097

Dear Texarkana Planning and Zoning Commission,

As a concerned property owner at 2705 Richmond Road, Texarkana, TX adjoining the Elvin Fenton property at 2703 Richmond Road, we are opposed to the proposed use permit to allow the location of a digital billboard on the Fenton property. The Texarkana planning and zoning commission is holding a public hearing on Monday, October 7, 2019 that we cannot attend. We would like to petition that the use for a digital billboard on the site be denied.

We are Harmony Food Service and operate a few franchised Panera Cafes. We purchased the Richmond Road site as a possible location to operate a Café in Texarkana. We paid a premium price for a location on Richmond road with visibility. The property is an odd shape lying between Richmond Road and Gibson Lane. Installing a billboard on the 2703 Richmond Road Parcel will block our visibility from Richmond Road and greatly devalue our property.

Richmond Road carries a lot of traffic and a digital billboard would be distracting and dangerous especially so close to a traffic light at Gibson Lane in Richmond Road. Even a smaller digital billboard is inherently dangerous as the sole purpose is to get people to look at the billboard. It would be safer for drivers to pay attention to the road so they can see traffic and pedestrians and cars stopped at the traffic light, without having the distraction of a digital billboard.

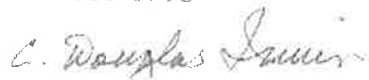
There is no circumstance that justifies a digital billboard at this location adding to the clutter and distraction to drivers that already exists. A digital billboard on the site is inappropriate and is not consistent with the existing commercial use in the area along Richmond Road. There are billboards along the interstate corridor but not from the interstate out Richmond road to the north until you reach areas that were annexed into Texarkana with grandfathered billboards.

We would respectfully ask that this proposed use to permit a digital billboard on this site be denied.

Respectfully, HFS Properties, GP,



Morgan Alex Schubert, General Partner
865-389-0795



C. Douglas Irwin, General Partner
865-310-6102



Attachment: 2019-095 ATTH 09 Superimposed billboard showing size difference (2177 : 2019-095 ORD

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other: