



CITY OF TEXARKANA

CITY COUNCIL

AGENDA • NOVEMBER 27, 2017

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD.
TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1

Jean H. Matlock

Ward 3

Betty Williams

Ward 5

Christy P. Paddock

Ward 2

Willie Ray

Ward 4

Christie Alcorn

Ward 6

Josh Davis



For any agenda item, the City Council reserves the right to advance the "Council Vote" date to a hearing or briefing date.

The City Council reserves the right to convene into closed session on any agenda item or issue should the need arise and if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code).

If the City Council convenes into closed session, they will reconvene in one hour or less to take any final action, decision, or vote on a matter deliberated in closed session.

- I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**
- II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JOSH DAVIS**
- III. SPECIAL OPENING COMMENTS & RECOGNITION**

Swearing In Ceremony for Council Member Candidates

Ward 2 Council Member - Mary Hart
Ward 3 Council Member - Betty Williams
Ward 5 Council Member - Bill Harp

(Signing of Official Documents & Drawing)

- IV. RECESS - COUNCIL MEMBER WILLIE RAY'S RECEPTION - (30 MINUTES)**
- V. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

Upcoming City Council Meetings:

Monday, December 11, 2017 at 6:00 p.m.
Monday, December 25, 2017 - **CANCELLED**
Monday, January 8, 2018 at 6:00 p.m.
Monday, January 22, 2018 at 6:00 p.m.

Farmers' Market:

Monday, December 4th - Christmas Market

Parks & Recreation Events:

December 7th Bramlett Beans & Cornbread Southwest Center

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website at <http://tx-texarkana.civicplus.com>

Appointments to Boards & Commissions

Council Members Annual Board Appointments Review

VI. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

VII. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 13, 2017 at 6:00 PM.
2. Consider approval of the minutes of the Joint City Committee Special Meeting of the City Council held on November 14, 2017 at 3:00 PM.
3. Consider approval of the minutes of the Special Meeting of the City Council held on November 20, 2017 at 6:00 PM.
4. Resolution No. 2017-125 setting the 2018 City Council meeting dates and official City Holiday closings.

Public Hearing:
Second Briefing:
Council Vote: November 27, 2017

5. Resolution No. 2017-129 designating a local rabies control authority.

Public Hearing:
Second Briefing:
Council Vote: November 27, 2017

Action Items

6. Resolution No. 2017-124 appointing a Mayor Pro Tem for the term beginning December 1, 2017 and ending on November 30, 2018 or until superseded by new council member appointments.

Public Hearing:

Second Briefing:

Council Vote: November 27, 2017

7. Resolution No. 2017-130 adopting an ethics policy to comply with TxDOT requirements for grant recipients.

Public Hearing:

Second Briefing:

Council Vote: November 27, 2017

VIII. FIRST BRIEFINGS

1. Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" to add the additional use of "application of permanent cosmetics business" in Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely, applicant.

Public Hearing: December 11, 2017

Second Briefing: January 8, 2018

Council Vote: January 22, 2018

2. Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.

Public Hearing: December 11, 2017

Second Briefing: January 8, 2018

Council Vote: January 22, 2018

3. Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Public Hearing: December 11, 2017
Second Briefing: January 8, 2018
Council Vote: January 22, 2018

4. Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 11, 2017
Second Briefing:
Council Vote: December 11, 2017

IX. PUBLIC HEARINGS

X. SECOND BRIEFING WITH UPDATES

XI. SECOND BRIEFING WITHOUT UPDATES

1. Ordinance No. 2017-116 granting a Specific Use Permit to allow the application of permanent cosmetics and microblading on an approximate 1.757 acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4142 McKnight Road. Bill King, applicant. Kori Reyna, Brow and Arrow Salon, agent.

Public Hearing: November 13, 2017
Second Briefing: November 27, 2017
Council Vote: December 11, 2017

XII. ITEMS FOR DISCUSSION

Staff Updates - Charter Amendments Discussion by Jeff Lewis

XIII. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

XIV. ADJOURNMENT



Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council holds this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

Briefing Sheet

Version:
Update Date: 11/9/2017 2:25 PM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: (Signing of Official Documents & Drawing)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Swearing In Ceremony for:

Mary Hart – Ward 2 Council Member
Betty Williams – Ward 3 Council Member
Bill Harp – Ward 5 Council Member

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

To proceed with required Swearing In Ceremony for elected officials taking office.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017 Elected Official Forms (PDF)

WARD 2

MARY HART



Statement

I, Mary Duhart Hart, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Ward 2 Council Member of the City of Texarkana, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: November 27, 2017

Signature of Officer

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None

**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
 I, Mary Duhart Hart, do solemnly swear (or affirm), that I will faithfully
 execute the duties of the office of Ward 2 Council Member of the City of Texarkana, Texas of
 the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
 of the United States and of this State, so help me God.

 Signature of Officer

 Certification of Person Authorized to Administer Oath

State of Texas

County of Bowie

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
 only if oath
 administered by a
 notary.)

 Signature of Notary Public or
 Signature of Other Person Authorized to Administer An
 Oath

Sherry Jackson Hawkins
 Printed or Typed Name

Attachment: 2017 Elected Official Forms (1739 : Council Swearing In Ceremony (W2,3,5) 112717)



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that

Mary Duhart Hart

was duly elected

Ward 2 Council Member

for the purposes of the November 7, 2017 General Election pursuant to Ordinance No. 2017-075 issued on July 10, 2017 calling the General Election and has been declared as an unopposed candidate.



In testimony whereof, I have hereunto signed my name and caused the Seal of Texarkana to be affixed at the City of Texarkana, this the 27th day of November, 2017.

**Signature of Presiding Officer of
Canvassing Authority**

WARD 3

BETTY

WILLIAMS

Form #2201 Rev. 09/2017
 Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Betty Williams, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Ward 3 Council Member of the City of Texarkana, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: November 27, 2017

Signature of Officer

Attachment: 2017 Elected Official Forms (1739 : Council Swearing In Ceremony (W2,3,5) 112717)

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None

**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
 I, Betty Williams, do solemnly swear (or affirm), that I will faithfully
 execute the duties of the office of Ward 3 Council Member of the City of Texarkana, Texas of
 the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
 of the United States and of this State, so help me God.

 Signature of Officer

 Certification of Person Authorized to Administer Oath

State of Texas

County of Bowie

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
 only if oath
 administered by a
 notary.)

 Signature of Notary Public or
 Signature of Other Person Authorized to Administer An
 Oath

Sherry Jackson Hawkins
 Printed or Typed Name

Attachment: 2017 Elected Official Forms (1739 : Council Swearing In Ceremony (W2,3,5) 112717)



In the name and by the authority of

The State of Texas

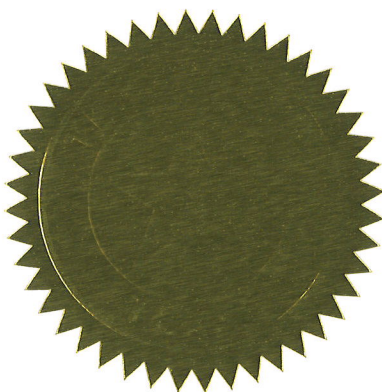
THIS IS TO CERTIFY, that

Betty Williams

was duly elected

Ward 3 Council Member

for the purposes of the November 7, 2017 General Election pursuant to Ordinance No. 2017-075 issued on July 10, 2017 calling the General Election and has been declared as an unopposed candidate.



In testimony whereof, I have hereunto signed my name and caused the Seal of Texarkana to be affixed at the City of Texarkana, this the 27th day of November, 2017.

Signature of Presiding Officer of
Canvassing Authority

WARD 5

BILL HARP

Form #2201 Rev. 09/2017
 Submit to:
SECRETARY OF STATE
Government Filings
Section P O Box 12887
Austin, TX 78711-2887
512-463-6334
512-463-5569 - Fax
Filing Fee: None



STATEMENT OF OFFICER

Statement

I, Bill Harp, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Ward 5 Council Member of the City of Texarkana, Texas

Execution

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: November 27, 2017

 Signature of Officer

Attachment: 2017 Elected Official Forms (1739 : Council Swearing In Ceremony (W2,3,5) 112717)

Form #2204 Rev 9/2017

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None

**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
 I, Bill Harp, do solemnly swear (or affirm), that I will faithfully
 execute the duties of the office of Ward 5 Council Member of the City of Texarkana, Texas of
 the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
 of the United States and of this State, so help me God.

 Signature of Officer

 Certification of Person Authorized to Administer Oath

State of Texas

County of Bowie

Sworn to and subscribed before me on this _____ day of _____, 20____.

(Affix Notary Seal,
 only if oath
 administered by a
 notary.)

 Signature of Notary Public or
 Signature of Other Person Authorized to Administer An
 Oath

Sherry Jackson Hawkins
 Printed or Typed Name

Attachment: 2017 Elected Official Forms (1739 : Council Swearing In Ceremony (W2,3,5) 112717)



In the name and by the authority of

The State of Texas

THIS IS TO CERTIFY, that

Bill Harp

was duly elected

Ward 5 Council Member

for the purposes of the November 7, 2017 General Election pursuant to Ordinance No. 2017-075 issued on July 10, 2017 calling the General Election and has been declared as an unopposed candidate.



In testimony whereof, I have hereunto signed my name and caused the Seal of Texarkana to be affixed at the City of Texarkana, this the 27th day of November, 2017.

Signature of Presiding Officer of
Canvassing Authority

Briefing Sheet

Version:
Update Date: 11/1/2017 2:42 PM

Lead Department: City Manager

Action Officer: Jennifer Evans, City Secretary

Subject: Council Members Annual Board Appointments Review

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

None

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends annual council review of boards and commissions for council member appointments.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. Council Member Board Appointments List (PDF)

Council Member Board Appointments

ARK-TEX COG

ARK-TEX COG	1	Josh Davis	9-Jun-14	2.0	30-Nov-16	CC
ARK-TEX COG	2	Willie Ray	27-Jun-16	2.0	27-Jun-18	CC
ARK-TEX COG	3	Christy P. Paddock	22-Jun-15	2.0	21-Jun-17	CC

BI-STATE IAC

BI-STATE IAC	1	Bob Bruggeman	25-Jan-16	1.0	24-Jan-17	CC
BI-STATE IAC	2	Betty Williams	13-Mar-17	1.0	13-Mar-18	CC

BOWIE CENTRAL APPRAISAL DIST

BOWIE CENTRAL APPRAISAL DIST	TXK	Josh Davis	9-Nov-15	2.0	8-Nov-17	CC
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ELECTRICAL APPEALS&ADV BOARD

ELECTRICAL APPEALS&ADV BOARD	CM	Vacant (fmr Dr. Matthews)	8-Jun-15	3.0	7-Jun-18	M-CC
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MPO POLICY BOARD

MPO POLICY BOARD	1	Willie Ray	1-Jan-13	5.0	31-Dec-17	CC
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TEXARKANA URBAN TRANSIT DIST.

TEXARKANA URBAN TRANSIT DIST.	CM	Bob Bruggeman	28-Nov-16	2.0	28-Nov-18	CC
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(TUTD Bylaw: Chief Elected Official or his designee)

MAYOR PRO TEM - By Resolution

MAYOR PRO TEM	1	Josh Davis	28-Nov-16	1.0	27-Nov-17	CC
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** Council Members have the option to be appointed to a board, continue serving on a current board, request to serve on another board or discontinue service on a present board.



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • NOVEMBER 13, 2017

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Aggeman	Mayor	Present	
Matlock	Ward 1	Present	
May	Ward 2	Absent	
Williams	Ward 3	Present	
Alcorn	Ward 4	Present	
P. Paddock	Ward 5	Present	
vis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kyle Dooley, Jodie Lee, Kevin Schutte, Dan Shiner, Robby Robertson, Geoff Lewis, Rea Donna Jones, Charles Kreidler, Bill McAnally, Dusty Henslee, Karey Parker, Sherry Jackson Hawkins, Lisa Thompson, Mashell, Daniel, Cody Harris, Cory Motley, Cliff Harris, Jeremy Courtney, Alan Bailey, Jordan Starkey, Mitchell Page, and Jerry Sparks.

Legal Counsel: Jeff Lewis.

II. INVOCATION BY COUNCIL MEMBER BETTY WILLIAMS AND PLEDGE BY BOY SCOUT TROOP 16

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, November 20, 2017 at 6:00 p.m. - Special Meeting - Election Canvass
Monday, November 27, 2017 at 6:00 p.m.
Monday, December 11, 2017 at 6:00 p.m.
Monday, December 25, 2017 - **CANCELLED**

Upcoming Joint City Meeting:

The Texarkana Chamber of Commerce will host a "Joint Texarkana Community Committee" meeting with Texarkana, Arkansas, on Tuesday, November 14, 2017 at 3:00 p.m. The

Minutes Acceptance: Minutes of Nov 13, 2017 6:00 PM (Consent Items)

meeting will be held at the Ark-Tex Council of Governments building located at 4808 Elizabeth Street, Texarkana, Texas. The scheduled topic of discussion is "Transportation". The meeting is open to the public.

Farmers' Market:

Monday, December 4th - Christmas Market from 5:00 p.m. - 7:00 p.m. at 305 Texas Boulevard

Parks & Recreation Events:

No events are scheduled.

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website at <http://tx-texarkana.civicplus.com>

Texarkana residents participated in several events related to Veterans Day celebrated on Saturday, November 11th.

The Live United Bowl will hold a press conference on Wednesday, November 15th at 10:30 a.m. The press conference will be hosted at the Arkansas Convention Center.

The Mayor thanked all of the citizens who voted in this year's General Election on Tuesday, November 7th. The unofficial numbers reveal that all nine charter amendments on the ballot passed. This shows that the council has the confidence of the citizens who are pleased with the work that's being done by council and city staff.

The fourth "Policing Experience" class just finished its program. Mayor Bruggeman was in the class along with City Manager Jaster and Dusty Henslee and said it was a very informative class. Texarkana's police officers do an outstanding job in hosting. Citizens were encouraged to sign-up.

Students from Texas A&M - Texarkana, Texarkana College, and Pleasant Grove High School were recognized and welcomed to the meeting.

Candidate-elects Mary Hart (Ward 2) and Bill Harp (Ward 5) were welcomed to the meeting.

The Mayor shared a letter he received from the American Planning Association Texas Chapter that presented the City with a "Certificate of Achievement for Planning Excellence" for 2017. This is the first time the city has received such an award for "professional planning standards". Staff was commended.

Meeting Presentations

"Lifesaver Awards" - Presented by the Police Department and LifeNet

Seven police officers were honored for acts of bravery and heroism displayed in the line of duty. Officers Cody Harris, Cory Motley, Mitchell Page, Cliff Harris, and Jordan Starkey all received the LifeSaver Award. Sergeant Jeremy Courtney received the Police Commendation Award. Officer Alan Bailey received the Meritorious Conduct Award.

Police Chief Dan Shiner and LifeNet's Chief Executive Officer David Baumgardner also made congratulatory remarks. The officers were thanked for their dedication in protecting and serving the citizens of Texarkana, Texas.

Small Business Saturday Proclamation - November 25, 2017

Mayor Bruggeman read the proclamation and encouraged citizens to support small businesses by shopping locally on November 25th.

Appointments to Boards & Commissions

Council Member Matlock recommended the reappointment of Troy Nipper to the Building Code Revision board and the reappointment of Melva Flowers to the Housing Authority board.

1. Motion to make appointments/reappointments to Boards & Commissions.

(6:40 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

There were no public comments made at Open Forum.

V. ITEMS FOR CONSIDERATION

Consent Items

(6:41 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on October 23, 2017 at 6:00 PM.

Action Items

2. Ordinance No. 2017-099 rezoning an approximate 2-acre tract of land in the R.E. Sevey HRS, A-523, located at 2407 Liberty Lane. Single Family-1 to Single Family-3. Military Warriors Support Foundation, owner. Mary Bowman (under contract to purchase), agent.

Public Hearing: October 9, 2017
 Second Briefing: October 23, 2017
 Council Vote: November 13, 2017

(6:43 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

3. Ordinance No. 2017-100 granting a Specific Use Permit to allow a double wide HUD code manufactured home on an approximate 2-acre tract of land in the R.E. Sevey HRS, A-523, located at 2407 Liberty Lane. Military Warriors Support Foundation, owner. Mary Bowman (under contract to purchase), agent.

Public Hearing: October 9, 2017
 Second Briefing: October 23, 2017
 Council Vote: November 13, 2017

(6:45 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

VI. FIRST BRIEFINGS

1. Ordinance No. 2017-119 approving a contract with the interlocal purchasing system TIPS/TAPS for Hefner Roofing to replace roofs on Summerhill, Richmond and Kenwood fire stations.

Public Hearing:
 Second Briefing:
 Council Vote: November 13, 2017

Robby Robertson briefed this agenda item.
 (6:47 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

VII. PUBLIC HEARINGS

1. Resolution No. 2017-096 adopting the City's investment policy.

Public Hearing: November 13, 2017
 Second Briefing:
 Council Vote: November 13, 2017

There were no public comments made at this hearing.
 (6:49 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

2. Motion to move Ordinance No. 2017-113 up for council vote.

(6:52 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

3. Ordinance No. 2017-113 rezoning an approximate 1.04 acre tract of land in the George Brinlee HRS, A-18, located at 4009 Moores Lane. Single Family-2 to Planned Development-Office. Greg Bennett, Bennett Outdoor Investment, Inc., applicant.

Public Hearing: November 13, 2017
 Second Briefing: November 27, 2017
 Council Vote: December 11, 2017

Greg Bennett asked council to consider an expedited vote on this agenda item.
 (6:52 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christy P. Paddock, Ward 5
SECONDER:	Christie Alcorn, Ward 4
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

4. Ordinance No. 2017-116 granting a Specific Use Permit to allow the application of permanent cosmetics and microblading on an approximate 1.757 acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4142 McKnight Road. Bill King, applicant. Kori Reyna, Brow and Arrow Salon, agent.

Public Hearing: November 13, 2017
 Second Briefing: November 27, 2017
 Council Vote: December 11, 2017

There were no public comments made at this hearing.

RESULT: MOVED FORWARD

Next: 11/27/2017 6:00 PM

5. Ordinance No. 2017-117 authorizing the continuation of the Juvenile Curfew Ordinance, as originally adopted in Ordinance No. 261-93 and last continued in Ordinance No. 2014-117, for an additional period of three (3) years.

Public Hearing: November 13, 2017
 Second Briefing:
 Council Vote: November 13, 2017

There were no public comments made at this hearing.
 (6:55 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Betty Williams, Ward 3
SECONDER: Josh Davis, Ward 6
AYES: Matlock, Williams, Alcorn, Paddock, Davis
ABSENT: Ray
EXCUSED: Bruggeman

6. Resolution No. 2017-127 approving Bowie Central Appraisal District's 2017 tax roll.

Public Hearing: November 13, 2017
 Second Briefing:
 Council Vote: November 13, 2017

There were no public comments made at this hearing.
 (6:57 p.m.)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Josh Davis, Ward 6
SECONDER: Christy P. Paddock, Ward 5
AYES: Matlock, Williams, Alcorn, Paddock, Davis
ABSENT: Ray
EXCUSED: Bruggeman

7. Resolution No. 2017-128 casting votes for candidate(s) for membership on the Bowie Central Appraisal District's Board of Directors to serve for the 2018-2019 term.

Public Hearing: November 13, 2017
 Second Briefing:
 Council Vote: November 13, 2017

There were no public comments made at this hearing.
 (6:58 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

VIII. SECOND BRIEFING WITH UPDATES - NONE

IX. SECOND BRIEFING WITHOUT UPDATES - NONE

X. ITEMS FOR DISCUSSION

Staff Updates - Governor's Small Business Forum

Lisa Thompson reported that the Governor's Office reached out to Texarkana, for the first time, to host the Small Business Forum, geared towards reaching local business owners, entrepreneurs and students. The forum provided information that would help with small business plans.

Twenty guest speakers participated in the forum which was well attended and supported by the community. Four local business were recognized: JCM Industries, Dot's Rental, MTG Engineering, and Mayo Manufacturing.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council had no administrative comments for staff.

2. City Staff

City Manager Jaster added her congratulations to the Planning and Community Development staff for achieving the "Certificate of Achievement for Planning Excellence" for 2017. She also commended the seven Police Officers recognized during the Life Saver Award presentations for their bravery and dedication to protect and serve the citizens of Texarkana, Texas.

Ms. Jaster expressed appreciation to the Texarkana Convention Center staff for hosting the first Governor's Small Business Forum on October 26th.

XII. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:04 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Paddock, Davis
ABSENT:	Ray
EXCUSED:	Bruggeman

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/22/2017 9:57 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Consider approval of the minutes of the Joint City Committee Special Meeting of the City Council held on November 14, 2017 at 3:00 PM.

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The joint committee allows opportunity for both cities to meet and discuss issues of joint interests for the benefit of the community.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

To accept the minutes of the Joint City Committee Meeting held on November 14, 2017

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. MINUTES - Joint City Committee 111417 (mm) (DOCX)



MINUTES

Joint Texarkana Community Committee

City Council of the City of Texarkana, Texas
Board of Directors of the City of Texarkana, Arkansas

Ark-Tex Council of Governments
4808 Elizabeth Street
Texarkana, TX 75503

November 14, 2017

3:00 p.m.

Meeting Attendees:

Elected Officials – Texarkana, Texas - Mayor Bob Bruggeman, Council Member Josh Davis (Ward 6). Texarkana, Arkansas - Mayor Ruth Penney Bell, Board Director Terri Peavy (Ward 6).

City Staff & Support – Texarkana, Texas – City Manager Shirley Jaster, Jennifer Evans, Jerry Sparks, Dusty Henslee, Rea Donna Jones.

- **Welcome by Michael Malone** – Mr. Malone opened the meeting explaining that the topic of discussion will be Transportation with the focus of highways. The joint committee meeting is all ways open to the public.
- **Introduction of Attendees** – Each member on the panel made an introduction.
- **Explanation and purpose of the committee** – The committee allows the opportunity for both cities to meet and discuss issues of joint interests for the benefit of the community. It provides a forum for each side to share ideas and common challenges. The joint committee is not for the purpose of making decisions or taking action.

- **Topic of Discussion: Community Wide Broadband**
 - Presentation by TxDOT – Glenn Green
 - Presentation by ArDOT – Steve Frisbee
 - Presentation by Network MPO – Rea Donna Jones
 - Presentation by Texarkana ATCOG – Chris Brown
 - Presentation by City of Texarkana, Arkansas – Jeff Whitten
 - Presentation by City of Texarkana, Texas – Dusty Henslee
- **Remarks from Panel** – The discussion and presentations by the various speakers was very informative. Consensus confirms that support funding is critical to sustain transportation needs in the region and to move current projects along. TxDOT is seeking public input on the I-69 project not yet currently funded. ArDOT is focused on preserving the current highway system in its state. MPO helps to bring all entities to the table to discuss funding options. ATCOG seeks to collaborate so that everything is accounted for and connected throughout the region. Three interstates come thru Texarkana and a huge need is seen for rail freight in this area. Outreach to individual state representatives was mentioned as playing a vital role in enhancing transportation needs which would continue to keep Texarkana USA vibrant.
- **Public Forum** – One attendee made the statement that ArDOT has left an action item on the table. Citizens can submit their comments by participating in the citizen survey at ardot.gov.
- **Closing Remarks** – Mike Malone said that Texas Congressman John Ratcliffe would be in Texarkana on December 20th to report on Washington, DC. Mr. Malone thanked the cities and everyone who attended the meeting.
- **Next Meeting Date:** February 13, 2018 at 3:00 p.m. Topic: To be determined.
- **Adjournment** – The meeting was adjourned at 4:37 p.m.

Jennifer Evans, City Secretary

Bob Bruggeman, Mayor



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • NOVEMBER 20, 2017

Council Chambers**Special Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Member Name	Title	Status	Arrived
Bruggeman	Mayor	Present	
Matlock	Ward 1	Present	
May	Ward 2	Present	
Williams	Ward 3	Present	
Alcorn	Ward 4	Present	
P. Paddock	Ward 5	Present	
Wis	Ward 6	Present	

Staff Present: Jennifer Evans, Kyle Dooley.

Legal Counsel: None.

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JEAN MATLOCK

III. ITEMS FOR CONSIDERATION

Mayor Bruggeman explained the canvass procedure. He asked for two council members to sign and date each election packet. The Mayor reminded everyone that Jeff Lewis would provide an update at the next council meeting on how the nine charter amendments would affect the council and future meeting procedures.

Action Items

1. Ordinance No. 2017-126 canvassing the returns and declaring the results of the Special Election held on November 7, 2017 for the purpose to propose to voters proposed updates and revisions of the existing City Charter, amending and restating sections of the City Charter.

Public Hearing:

Second Briefing:

Council Vote: November 20, 2017

Minutes Acceptance: Minutes of Nov 20, 2017 6:00 PM (Consent Items)

(6:13 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Ray, Williams, Alcorn, Paddock, Davis
EXCUSED:	Bruggeman

IV. ADJOURNMENT

Mayor Bruggeman wished all a Happy Thanksgiving!

A motion was made to adjourn the meeting.

(6:13 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
SECONDER:	Willie Ray, Betty Williams
AYES:	Matlock, Ray, Williams, Alcorn, Paddock, Davis
EXCUSED:	Bruggeman

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/17/2017 3:29 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2017-125 setting the 2018 City Council meeting dates and official City Holiday closings.
Briefing: 11/27/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 11/27/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Each year the city council sets the annual schedule for regular city council meetings (2nd and 4th Mondays of each month) and affirms the holiday closing schedule (12 paid holidays).

The attached 2018 schedule is presented for consideration.

Potential Options:

- Adopt the attached schedule as presented.
- Revise the attached schedule and adopt as revised.

Fiscal Implications:

None

Staff Recommendation:

Staff recommends adopting the schedule as presented.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- 2017-125 ATTH 01 2018 Council Meeting and Holiday Schedule (PDF)
- 2017-125 Goals & Perspectives (DOCX)

City of Texarkana, Texas

c. 2017-125 RES Setting 2018 Council Meeting and Holiday Schedule (jcl rev)
(DOC)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	
	11/01/2017 9:01 AM			
Deputy City Manager - Review	Kyle Dooley	Kyle Dooley	Deputy City Manager	
	Completed	11/01/2017 9:31 AM		
Public Information Officer		Lisa Thompson	PIO Review	Completed
	11/01/2017 9:47 AM			
City Manager	Shirley Jaster	City Manager Review	Completed	11/01/2017
4:57 PM				
City Council	Vicky Coopwood	Meeting	Pending	11/27/2017
6:00 PM				

Meeting History

2018 City of Texarkana, Texas Holiday and Council Meeting Schedule												
DAY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	HOLIDAY			SUNDAY			SUNDAY		SATURDAY			SATURDAY
2						SATURDAY			SUNDAY			SUNDAY
3		SATURDAY	SATURDAY			SUNDAY			HOLIDAY		SATURDAY	
4		SUNDAY	SUNDAY				HOLIDAY	SATURDAY			SUNDAY	
5					SATURDAY			SUNDAY				
6	SATURDAY				SUNDAY					SATURDAY		
7	SUNDAY			SATURDAY			SATURDAY			SUNDAY		
8	MEETING			SUNDAY			SUNDAY		SATURDAY	MEETING		SATURDAY
9				MEETING		SATURDAY	MEETING		SUNDAY			SUNDAY
10		SATURDAY	SATURDAY			SUNDAY			MEETING		SATURDAY	MEETING
11		SUNDAY	SUNDAY			MEETING		SATURDAY			SUNDAY	
12		MEETING	MEETING		SATURDAY			SUNDAY			HOLIDAY	
13	SATURDAY				SUNDAY			MEETING		SATURDAY	MEETING	
14	SUNDAY			SATURDAY	MEETING		SATURDAY			SUNDAY		
15	HOLIDAY			SUNDAY			SUNDAY		SATURDAY			SATURDAY
16						SATURDAY			SUNDAY			SUNDAY
17		SATURDAY	SATURDAY			SUNDAY					SATURDAY	
18		SUNDAY	SUNDAY					SATURDAY			SUNDAY	
19					SATURDAY			SUNDAY				
20	SATURDAY				SUNDAY					SATURDAY		
21	SUNDAY			SATURDAY			SATURDAY			SUNDAY		
22	MEETING			SUNDAY			SUNDAY		SATURDAY	MEETING	HOLIDAY	SATURDAY
23				MEETING		SATURDAY	MEETING		SUNDAY		HOLIDAY	SUNDAY
24		SATURDAY	SATURDAY			SUNDAY			MEETING		SATURDAY	HOLIDAY
25		SUNDAY	SUNDAY			MEETING		SATURDAY			SUNDAY	HOLIDAY
26		MEETING	MEETING		SATURDAY			SUNDAY			MEETING	HOLIDAY
27	SATURDAY				SUNDAY			MEETING		SATURDAY		
28	SUNDAY			SATURDAY	HOLIDAY		SATURDAY			SUNDAY		
29				SUNDAY	MEETING		SUNDAY		SATURDAY			SATURDAY
30			HOLIDAY			SATURDAY			SUNDAY			SUNDAY
31			SATURDAY									

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☒ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

RESOLUTION NO. 2017 - 125

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEXARKANA, TEXAS, SETTING THE 2018 CITY COUNCIL
REGULAR MEETING SCHEDULE AND CITY HOLIDAYS;
AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in accordance with Article II, Section 8 of the city charter, the City Council is required to meet at least monthly in regular session at city hall on a date as determined by the City Council; and

WHEREAS, to continue to provide for transparency in local government the City Council generally meets twice monthly in regular session to conduct the city's business and consider policy items as presented and recommended by the city staff; and

WHEREAS, to provide for public access to local government the City Council includes an opportunity for citizens to address the City Council in a public forum setting during each regular meeting of the City Council; and

WHEREAS, City staff recommends adoption of the attached 2018 Schedule of City Council Meetings and City Holidays, with the scheduling of City holidays occurring on Mondays and Fridays closely aligning with federal and local city governments observance days.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council adopts the attached 2018 Schedule of City Council Meetings and City Holidays.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of November, 2017.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 11/20/2017 1:19 PM

Lead Department: Building Code Administration **Action Officer:** Mashell Daniel

Subject: Resolution No. 2017-129 designating a local rabies control authority.

Briefing: 11/27/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 11/27/2017

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Chapter 8 of the Code of Ordinances for the City of Texarkana, Texas require that a person is designated as the Local Rabies Control Authority (LRCA) in accordance with the Texas Health and Safety Code 826.017. A person has not been designated as a LRCA in the past several years.

Potential Options:

- Approve Designation.
- Disapprove Designation.

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

- a. 2017-129 RES Designating Local Rabies Control Authority(DOCX)
- b. 2017-129 ATTH 01 - Health & Safety Code Title 10 Ch 826 Rabies (PDF)
- c. 2017-129 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	Mashell Daniel	Department Head Review	
Completed	11/21/2017 10:20 AM		
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager	
Review	Completed	11/21/2017 10:36 AM	
Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:06 AM		
City Manager	Jennifer Evans	City Manager Review Completed	11/22/2017
9:14 AM			
City Council	Vicky Coopwood	Meeting	Pending 11/27/2017
6:00 PM			

Meeting History

RESOLUTION NO. 2017 - 129

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, DESIGNATING MASHELL DANIEL AS THE LOCAL RABIES CONTROL AUTHORITY FOR PURPOSES OF CHAPTER 826 OF THE TEXAS HEALTH AND SAFETY CODE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Texas Health and Safety Code, Chapter 826, Section 826.017, provides that the governing body of each municipality shall designate an officer to act as the local rabies control authority for the purposes of that chapter; and

WHEREAS, the City Code of Ordinances, Chapter 8, Section 8-1, provides that the local rabies control authority means the person designated by the City in accordance with Section 826.017 of the Texas Health and Safety Code; and

WHEREAS, City staff recommends that the City Council designate Mashell Daniel, P.E., CFM, Executive Director of Code Enforcement & Inspections, as the local rabies control authority for the City for the purposes of Chapter 826 of the Texas Health and Safety Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That Mashell Daniel is designated as the local rabies control authority for the City of Texarkana, Texas, for the purposes of Chapter 826 of the Texas Health and Safety Code.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of November, 2017.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

HEALTH AND SAFETY CODE

TITLE 10. HEALTH AND SAFETY OF ANIMALS

CHAPTER 826. RABIES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 826.001. SHORT TITLE. This chapter may be cited as the Rabies Control Act of 1981.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Sec. 826.002. DEFINITIONS. In this chapter:

- (1) "Animal" means a warm-blooded animal.
- (2) Repealed by Acts 2015, 84th Leg., R.S., Ch. 1, Sec. 3.1639(121), eff. April 2, 2015.
- (3) "Cat" means *Felis catus*.
- (4) Repealed by Acts 2015, 84th Leg., R.S., Ch. 1, Sec. 3.1639(121), eff. April 2, 2015.
- (5) "Department" means the Department of State Health Services.
- (6) "Dog" means *Canis familiaris*.
- (7) "Epizootic" means the occurrence in a given geographic area or population of cases of a disease clearly in excess of the expected frequency.
- (7-a) "Executive commissioner" means the executive commissioner of the Health and Human Services Commission.
- (8) "Licensed veterinarian" means a veterinarian licensed to practice veterinary medicine in one or more of the 50 states.
- (9) "Quarantine" means strict confinement of an animal specified in an order of the department or its designee:
 - (A) on the private premises of the animal's owner or at a facility approved by the department or its designee; and
 - (B) under restraint by closed cage or paddock or in any other manner approved by department rule.

(10) "Rabies" means an acute viral disease of man and animal affecting the central nervous system and usually transmitted by an animal bite.

(11) "Stray" means roaming with no physical restraint beyond the premises of an animal's owner or keeper.

(12) "Livestock" means an animal raised for human consumption or an equine animal.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1995, 74th Leg., ch. 44, Sec. 1, eff. May 5, 1995.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1605, eff. April 2, 2015.

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1639(121), eff. April 2, 2015.

SUBCHAPTER B. GENERAL POWERS AND DUTIES OF EXECUTIVE COMMISSIONER, DEPARTMENT, AND LOCAL GOVERNMENTS

Sec. 826.011. GENERAL POWERS AND DUTIES OF EXECUTIVE COMMISSIONER AND DEPARTMENT. (a) The department or its designee, with the cooperation of the governing bodies of counties and municipalities, shall administer the rabies control program established by this chapter.

(b) The executive commissioner shall adopt rules necessary to effectively administer this chapter.

(c) The department or its designee may enter into contracts or agreements with public or private entities to carry out this chapter. The contracts or agreements may provide for payment by the state for materials, equipment, and services.

(d) Subject to any limitations or conditions prescribed by the legislature, the department or its designee may seek, receive, and spend funds received through appropriations, grants, or donations from public or private sources for the rabies control program established by this chapter.

(e) The department or its designee may compile, analyze, publish, and distribute information relating to the control of

rabies for the education of physicians, veterinarians, public health personnel, and the public.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1607, eff. April 2, 2015.

Sec. 826.012. MINIMUM STANDARDS FOR RABIES CONTROL. This chapter and the rules adopted by the executive commissioner under this chapter are the minimum standards for rabies control.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1608, eff. April 2, 2015.

Sec. 826.013. COUNTIES AND MUNICIPALITIES MAY ADOPT CHAPTER. The governing body of a municipality or the commissioners court of a county may adopt this chapter and the standards adopted by the executive commissioner.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1609, eff. April 2, 2015.

Sec. 826.014. COUNTIES MAY ADOPT ORDINANCES AND RULES. (a) The commissioners court of a county may adopt ordinances or rules that establish a local rabies control program in the county and set local standards that are compatible with and equal to or more stringent than the program established by this chapter and the department rules adopted under this chapter.

(b) County ordinances or rules adopted under this section supersede this chapter and the department rules adopted under this chapter within that county so that dual enforcement will not occur.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1610, eff. April 2, 2015.

Sec. 826.015. MUNICIPALITIES MAY ADOPT ORDINANCES OR RULES.

(a) The governing body of a municipality may adopt ordinances or rules that establish a local rabies control program in the municipality and set local standards that are compatible with and equal to or more stringent than:

(1) the ordinances or rules adopted by the county in which the municipality is located; and

(2) the program established by this chapter and the department rules adopted under this chapter.

(b) Municipal ordinances or rules adopted under this section supersede ordinances or rules adopted by the county in which the municipality is located, this chapter, and the department rules adopted under this chapter within that municipality so that multiple enforcement will not occur.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1611, eff. April 2, 2015.

Sec. 826.016. CONTRACTS. The governing body of a municipality and the commissioners court of a county may enter into contracts or agreements with public or private entities to carry out the activities required or authorized under this chapter.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Sec. 826.017. DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.

(a) The commissioners court of each county and the governing body of each municipality shall designate an officer to act as the local rabies control authority for the purposes of this chapter.

(b) Except as restricted by department rule, the officer designated as the local rabies control authority may be the county

health officer, municipal health officer, animal control officer, peace officer, or any entity that the commissioners court or governing body considers appropriate.

(c) Among other duties, the local rabies control authority shall enforce:

(1) this chapter and the department rules that comprise the minimum standards for rabies control;

(2) the ordinances or rules of the municipality or county that the local rabies control authority serves; and

(3) the rules adopted by the executive commissioner under the area rabies quarantine provisions of Section 826.045.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989. Amended by Acts 1995, 74th Leg., ch. 44, Sec. 2, eff. May 5, 1995.

Amended by:

Acts 2015, 84th Leg., R.S., Ch. 1 (S.B. 219), Sec. 3.1612, eff. April 2, 2015.

Sec. 826.018. LOCAL RABIES CONTROL PROGRAMS. (a) This section applies to a veterinarian who:

(1) is employed by a county or municipality; and

(2) administers or supervises the administration of rabies vaccine as part of a local rabies control program established by a county or municipality under this chapter.

(b) A veterinarian described by Subsection (a) is not required to establish a veterinarian-client-patient relationship before administering rabies vaccine or supervising the administration of rabies vaccine.

(c) To the extent of any conflict between this section and any other law or rule relating to the administration of rabies vaccine, this section controls.

Added by Acts 2015, 84th Leg., R.S., Ch. 52 (H.B. 1740), Sec. 1, eff. May 21, 2015.

SUBCHAPTER C. RABIES VACCINATIONS

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☒ Deliver Quality Services ☒ Foster a Healthy Community
Run the Operations	☒ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 10/31/2017 6:12 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2017-124 appointing a Mayor Pro Tem for the term beginning December 1, 2017 and ending on November 30, 2018 or until superseded by new council member appointments.
Briefing: 11/27/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 11/27/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Article II, Section 4 of the Texarkana City Charter provides for the office of Mayor Pro Tem, who shall act as Mayor during the absence or disability of the Mayor. The Texarkana City Charter provides for the election of the Mayor Pro Tem from among the Council Members.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends the election of a Mayor Pro Tem in accordance with the provisions of the City Charter.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017-124 RES Appoint Mayor Pro Tem (DOC)

City of Texarkana, Texas

b. 2017-124 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	
	10/31/2017 6:12 PM			
Deputy City Manager - Review	Kyle Dooley	Kyle Dooley	Deputy City Manager	
	Completed	11/01/2017 8:10 AM		
Public Information Officer		Lisa Thompson	PIO Review	Completed
	11/01/2017 8:57 AM			
City Manager	Shirley Jaster	City Manager Review	Completed	11/01/2017
4:52 PM				
City Council	Vicky Coopwood	Meeting	Pending	11/27/2017
6:00 PM				

Meeting History

RESOLUTION NO. 2017 - 124

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPOINTING A MAYOR PRO TEM; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Article II, Section 4 of the Texarkana City Charter provides for the office of Mayor Pro Tem, who shall act as Mayor during the absence or disability of the Mayor; and

WHEREAS, Article II, Section 4 of the Texarkana City Charter also provides for the election of the Mayor Pro Tem by the City Council; and

WHEREAS, the City Council of the City of Texarkana, Texas finds it to be in the best interest of the City to appoint an individual to the office of Mayor Pro Tem in accordance with the provisions of the City Charter; and

WHEREAS, appointment of the Mayor Pro Tem will be effective on December 1, 2017 and will continue until November 30, 2018 or until superseded by new council appointments and therefore at that time electing a Mayor Pro Tem to serve until the first City Council meeting after Election Day in 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That in accordance with the terms and provisions of Article II, Section 4 of the Texarkana City Charter, the following individual is hereby elected Mayor Pro Tem:

_____.

SECTION 2: That this appointment will be for the term beginning December 1, 2017 and ending on November 30, 2018 or until superseded by new council member appointments.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 27th day of November 2017.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2017-124 RES Appoint Mayor Pro Tem (1735 : 2017-124 RES Appointment of Mayor Pro Tem)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☒ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

Attachment: 2017-124 Goals & Perspectives (1735 : 2017-124 RES Appointment of Mayor Pro Tem)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/21/2017 11:58 AM

Lead Department: Human Resources **Action Officer:** Jim Powell, Director of Human Resources
Subject: Resolution No. 2017-130 adopting an ethics policy to comply with TxDOT requirements for grant recipients.
Briefing: 11/27/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 11/27/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Recent changes in TxDOT grant management require all recipients to adopt an ethics and compliance policy prior to receiving and TxDOT grants in the future.

Potential Options:

- None
-

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017-130 RES TxDOT Grant Internal Compliance Program(DOCX)
- b. 2017-130 ATTH 01 Ethics and Compliance Policy (DOCX)
- c. 2017-130 Goals & Perspectives (DOCX)

City of Texarkana, Texas

Staff Coordination

Human Resources	Jim Powell	Department Head Review	Completed
	11/17/2017 2:05 PM		
Deputy City Manager - Review	Kyle Dooley	Kyle Dooley	Deputy City Manager
	Completed	11/17/2017 2:20 PM	
Public Information Officer		Jennifer Evans	PIO Review
	11/22/2017 9:06 AM		Skipped
City Manager	Jennifer Evans	City Manager Review	Completed
9:17 AM			11/22/2017
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			11/27/2017

Meeting History

RESOLUTION NO. 2017-130

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
TEXARKANA, TEXAS, CONFIRMING THE ADOPTION OF AN
INTERNAL ETHICS AND COMPLIANCE FOR TXDOT GRANT
PROGRAM; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Texarkana, Texas, (City) periodically receives grant funds administered by the Texas Department of Transportation (TxDOT); and

WHEREAS, eligibility for future TxDOT grant awards are contingent upon TxDOT's review and approval of the City's Internal Ethics and Compliance Program policies and procedures to ensure compliance with Title 43 of the Texas Administrative Code, Subsection 10.51; and

WHEREAS, TxDOT has completed its review of the City's Internal Compliance Program Policy and found the Internal Ethics and Compliance Program policy fully compliant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council hereby confirms the adoption of the Internal Compliance Program Policy for TxDOT grant eligibility and all shall apply exclusively to all TxDOT grants received in the future.

PASSED AND APPROVED in Regular Council Session on this the 27th day of November 2017.

BOB BRUGGEMAN, MAYOR

ATTEST:

JENNIFER EVANS, CITY SECRETARY

Attachment: 2017-130 RES TxDOT Grant Internal Compliance Program (1747 : 2017-130 RES TxDOT Ethics Policy for Grants)

INTERNAL ETHICS AND COMPLIANCE POLICY

INTRODUCTION

This policy prescribes the standards of ethical conduct for all employees and elected officials of The City of Texarkana. All employees must familiarize themselves with this policy. All employees must abide by applicable federal and state laws, administrative rules, and this ethics policy. An employee who violates any provision of this conduct policy is subject to disciplinary action up to and including termination. An employee who violates any applicable federal or state law or rule may be subject to civil or criminal penalties in addition to any disciplinary action.

All employees shall perform their official duties in a lawful, professional, and ethical manner; practice responsible stewardship of organizational resources, and report any conduct or activity that they believe to be in violation of this policy.

Employees shall not knowingly make false or misleading statements, oral or written, in the course of conducting city business. Employees shall not disclose confidential or sensitive organizational business information without prior written authorization.

RECORD RETENTION

Record Retention is committed to proper maintenance and retention of records. Records are defined broadly to include almost any type of business information. The required retention period varies with the type of record. Falsifying records, deliberately concealing records, destroying records in bad faith, exploiting confidential information, or otherwise mishandling records is not acceptable.

RECORD MANAGEMENT

Record management includes the application of management techniques to the creation, use, maintenance, retention, preservation and disposal of records for the purpose of reducing the cost and improving the efficiency of recordkeeping.

The City of Texarkana will follow the standards contained in the Records Retention Policy.

When a lawsuit is filed or is reasonably anticipated to be filed against the City of Texarkana, or when an internal or government investigation is initiated, we must ensure that all information potentially relevant to the suit or investigation is preserved. Records will not be altered, concealed, or in any way destroyed that are potentially relevant to a suit or investigation. Steps must be taken to ensure potentially relevant information is not inadvertently destroyed pursuant to document retention schedules or by routine computer operations or common computer settings, such as the automated deletion of emails.

FRAUD

Fraud is broadly defined, and may include any type of intentional deception for the purpose of personal or business gain or damage to an individual or organization. Examples of fraud include lying on an employment application, falsifying records, or providing false receipts for reimbursement from the City of Texarkana.

Employees must be good stewards of resources entrusted to them and exercise due diligence to prevent and detect criminal conduct and non-compliance with laws and policies. Fraud, waste, abuse, or non-compliance must be reported to an appropriate supervisor, manager, or through the Human Resources Department. Engaging in acts of fraud may result in civil or criminal liability.

EQUAL OPPORTUNITY EMPLOYMENT

The City of Texarkana utilizes an Equal Opportunity Employment policy which promotes and ensures equal employment opportunity for all persons regardless of race, color, sex, disability, religion, national origin, or age. Discrimination will not be tolerated.

SEXUAL HARASSMENT AND SEXUAL MISCONDUCT

The Sexual Harassment Policy does not tolerate any form of sexual harassment in the workplace. Sexual harassment may include sexual advances, sexual solicitation, request for sexual favors, or other verbal or physical conduct of a sexual nature.

Sexual misconduct includes behavior that is short of sexual harassment, but is nonetheless inappropriate and unprofessional. Sexual misconduct is not permitted. All employees will treat one another and the general public with professionalism, respect, and fairness. Employees must conduct themselves with courtesy and restraint at all times on the job and whenever perceived to be representing the City of Texarkana.

If an employee believes he/she is being subjected to sexual harassment or sexual misconduct by any person in the workplace, or if any employee witnesses an incident that appears to be a violation of the sexual harassment and sexual misconduct policies, he/she must report said incident to the appropriate supervisor/manager. Alternatively, if the subject of the complaint is a supervisor/manager the complaint can be made to the Human Resources Director. A full, complete, and confidential investigation will be conducted and appropriate action taken to correct the matter. Employees who report sexual harassment are protected from any form of retaliation by state and federal laws.

Supervisors or managers who receive reports of sexual harassment or sexual misconduct must report the complaints to the Human Resources Director regardless of the form of the complaint (formal or informal). Supervisors or managers must keep accurate records of complaints and are responsible for taking appropriate action that actually stops the harassment or misconduct. Ignoring a report of sexual harassment or misconduct is unacceptable.

CONFLICT OF INTEREST

Conflict of interest is a situation in which one's private interest (most often, but not always, financial in nature) conflicts with or raises a reasonable question of conflict with their job or elected office-related duties and responsibilities. Importantly, if someone violates a conflict of interest law, they may face civil and/or criminal charges resulting in monetary fines or jail time.

Employees and City officials shall not:

- Engage in any activity that would create a conflict of interest or even the appearance of a conflict of interest.
- Make personal investments in any enterprise that would create a substantial conflict between the employee's or elected official's private interest and the City of Texarkana.
- Engage in outside business or professional activities or accept employment that creates a conflict between the employee's or elected official's private interest and the City of Texarkana.
- Use or appear to use information obtained in connection with the employee's or elected official's duties for the City of Texarkana, or could be expected to impair the employee's or elected official's independence of judgment in the performance of the employee's or elected official's duties for the City of Texarkana.

CONFLICT OF INTEREST (CONT.) – ELECTED AND APPOINTED OFFICIALS

1) Chapter 171 – TLGC

Local public officials (including members of governing bodies or another officer, whether elected, appointed, paid, or unpaid, of any district including a transit authority or district), as well as certain other employees involved with contracting, are also subject to the conflict of interest provisions in Chapter 171 of the Texas Local Government Code. Chapter 171 established the standard for determining when a local official has a conflict of interest that would affect their ability to discuss, decide, or vote on a particular contract. Other state and federal laws may be applicable to officials and employees in particular situations.

2) Confidentiality

All elected officials must keep confidential the content of all Council discussions held in Executive Session of the City Council. No elected official may divulge the contents of such discussions with any person or entity, and if it is determined that such communications have occurred, the remainder of the City Council may exclude the Council member from subsequent Executive Sessions posted for discussion on the same subject. Elected officials must disclose to the remainder of the Council if they have an interest (whether financial or otherwise) in the topic to be discussed, *e.g.*, Council policy-making regarding employee matters; financial discussions that may benefit employees or others with whom elected official has personal ties.

PERSONAL USE OF ORGANIZATION'S PROPERTY

Property owned or leased by the City of Texarkana or provided to the City of Texarkana may be used only for official purposes as authorized by the City Council and the City Manager. Any misuse or unauthorized use of said property, including information system resources, is subject to disciplinary action. Misuse of official property may also result in criminal prosecution.

GIFTS AND HONORARIA

Employees and elected officials of the City of Texarkana should always consider the appropriateness of accepting something from someone who wants, may want, or may appear to want an official favor within said employee's or elected official's authority. It is unethical to accept or give a gift that is meant to sway a decision in favor of the gift-giver.

Under Local Government Code Chapter 176, a local government officer must disclose a vendor's offer of gifts to the officer or the officer's family member worth \$250 or more using the Conflict of Interest Form approved by the Texas Ethics Commission. The form requires disclosure even if the officer refuses the gift. An officer commits a class C misdemeanor if the officer knowingly violates the disclosure requirement.

TxDOT COMPLIANT GRANT CODE OF ETHICS

A. Oversight of Compliance with Standards and Procedures:

Establish an Internal Ethics and Compliance Program. The City Manager and the responsible Director are charged with monitoring compliance within the organization and taking appropriate action in response to compliance related complaints. These employees, along with the Finance Director are responsible for oversight of financial reports and establishing and maintaining an adequate internal control structure with appropriate checks and balances.

B. Appropriate Care in Delegation of Substantial Discretionary Authority:

Take all possible steps to avoid the delegation of substantial discretionary authority to individuals whom the organization knows or should know, have previously engaged in illegal activities. Criminal

background checks are conducted for all current employees and upon employment for all future employees.

C. Communication of Compliance Standards and Procedures to Employees:

Take all steps to ensure that compliance standards are effectively communicated to all employees by requiring participation in training and by distributing information that explains the requirements of your Internal Ethics and Compliance Policy. A copy of the Ethics and Compliance Policy, including any amendments and all related documents will be made available to all employees. Training will be held during orientation and annually thereafter. Each employee will sign a document acknowledging their receipt and understanding of the policy's requirements and on ethical behavior generally. Furthermore, all city council members will receive training on the internal ethics and compliance program annually.

D. Communication of Compliance Standards and Procedures to Agents:

Notify all agents of the organization regarding the Ethics and Compliance Policy, and its expectation of ethical behavior and compliance with the law from individuals and companies it does business with through distribution of written materials, electronic communication or verbal communication. Agents will be notified by city email system and through the Human Resources webpage.

E. Auditing, Monitoring and Reporting Noncompliance:

- (1) Conduct annual internal audits and other risk evaluations to monitor compliance and assist in the reduction of identified problem areas.
- (2) Employees are required to immediately report any suspicion of non-compliance with law or unethical behavior to the City Manager or responsible Director. It is the entity's desire to identify and address incidents of misconduct in an expeditious manner by encouraging employees to spot and report potential compliance issues to management. If uncomfortable in reporting directly, employees can and are encouraged to submit an anonymous sealed letter to make reports anonymously. Reports made are handled confidentially. Employees who report suspected non-compliance with law or unethical behavior can do so without fear of retaliation.

F. Enforcement of Compliance Standards and Procedures:

Any employee who violates the entity's ethics policy or Internal Compliance Program shall be subject to disciplinary action, as well as applicable civil or criminal penalties. The Chief shall be responsible for periodically assessing the risk of criminal misconduct within the organization.

G. Detecting and Preventing Violations and Non-Compliance:

The City Manager or responsible Director will be primarily responsible for responding to evidence of non-compliance and taking appropriate action to prevent future non-compliances.

H. Code of Conduct:

This policy prescribes the standards of ethical conduct for all employees of the police department Office. All employees must familiarize themselves with this policy. All employees must abide by applicable federal and state laws, administrative rules, and this ethics policy. An employee who violates any provision of this conduct policy is subject to disciplinary action up to and including termination. An employee who violates any

Applicable federal or state law or rule may be subject to civil or criminal penalties in addition to any disciplinary action.

All employees shall perform their official duties in a lawful, professional, and ethical manner; practice

responsible stewardship of organizational resources, and report any conduct or activity that they believe to be in violation of this policy. Employees shall not knowingly make false or misleading statements, oral or written, in the course of the conducting business. Employees shall not disclose confidential or sensitive organizational business information without prior written authorization.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☒ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☒ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 11/22/2017 10:09 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140
"Zoning", Section 140-111 "UPDD University Planned Development District"
to add the additional use of "application of permanent cosmetics business" in
Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely,
Subject: applicant.

Briefing: 11/27/2017 **Public Hearing:** 12/11/2017 **Second Briefing:** January 8, 2018 **Council Vote:** 1/22/2018

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

This is a request by Kayla Neely, owner, to amend the Code of Ordinances, Chapter 140 "Zoning" Section 140-111 "University Planned Development District (UPDD)" guidelines in Area 8 to allow the additional use of an "application of permanent cosmetics business". The location for this proposed new use is 5822 Richmond Road. Ms. Neely currently operates a hair salon and spa at this location.

The following uses are allowed in Area 8 (Richmond Road Mixed Use Development Area): fast food eateries, gas stations, townhomes, day care facilities neighborhood health centers, schools, banks/financial services, restaurants, offices, mixed use multi-level retail, office and upper floor condominiums, department stores, coffee or bakery shops, medical clinics, retail shops under 10,000 square feet, and single-family residences.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

This new use of "application of permanent cosmetics business" falls within the perimeter of the current retail uses set in Area 8 especially since this use will be in an existing hair salon and spa. Therefore, staff recommends for approval of amending the Code of Ordinances to add this new use in Area 8.

City of Texarkana, Texas

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017

Attachments

- a. 2017-121 ORD amending UPDD to add a new use (PDF)
- b. 2017-121 ATTH 01 (Copy of letter requesting amendment to UPDD) (PDF)
- c. 2017-121 ATTH 02 (Map of UPDD) (PDF)
- d. 2017-121 ATTH 03 (Map showing existing location of hair salon) (PDF)
- e. 2017-121 ATTH 04 (Excerpt from Zoning Ordinance) (PDF)
- f. 2017-121 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	
Completed	11/15/2017 4:57 PM		
Public Works Department	Jennifer Evans	Review	Skipped
	11/21/2017 12:00 PM		
Deputy City Manager - Kyle Dooley	Kyle Dooley	Review	Completed
	11/21/2017 1:44 PM		
Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:07 AM		
City Manager	Jennifer Evans	City Manager Review	Completed 11/22/2017
9:26 AM			
City Council	Vicky Coopwood	Meeting	Pending 11/27/2017
6:00 PM			

Meeting History

Publish

ORDINANCE NO. 2017-121

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 140 “ZONING”, SECTION 140-111 “UPDD UNIVERSITY PLANNED DEVELOPMENT DISTRICT”, (d) ‘USE REGULATIONS”, (10) “RICHMOND ROAD MIXED USE DEVELOPMENT” BY ADDING THE ADDITIONAL USE OF “f. APPLICATION OF PERMANENT COSMETICS”; PROVIDING FOR PUBLICATION; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the University Planned Development District (UPDD) was approved by Council by Ordinance No. 052-2012 on June 11, 2012; and

WHEREAS, a citizen has requested consideration to add the additional use of “application of permanent cosmetics” in the UPDD; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted to recommend for approval by a vote of six (6) to zero (0) to allow the additional use of application of permanent cosmetics** to the City Council of Texarkana, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council approves the amendment to the Zoning Ordinance of the City of Texarkana, Texas, by amending the Code of Ordinances, Chapter 140 “Zoning”, Section 140-111 “UPDD University Planned Development District” by adding the following new use to (d) “Use Regulations” (10) “Richmond Road Mixed Use Development”:

f. Application of permanent cosmetics.

SECTION 2: That the City Secretary shall give notice of the passage of this ordinance as provided in Article XI, Section 3 of the Charter of the City of Texarkana, Texas.

Attachment: 2017-121 ORD amending UPDD to add a new use (1743 : 2017-121 ORD Amending UPDD to add new use in Area 8)

SECTION 3: That in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 4: That all Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this Ordinance shall be in full force and effect ten (10) days after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd day of January, 2018.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

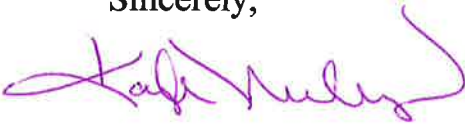
October 12, 2017

To Whom It May Concern:

This letter is to request that the UPDD uses in "Area 8" be amended to include tattooing for permanent cosmetics.

I currently own a hair and nail salon at 5822 Richmond Road and would like to add this new use in the existing business.

Sincerely,



Kayla Neeley

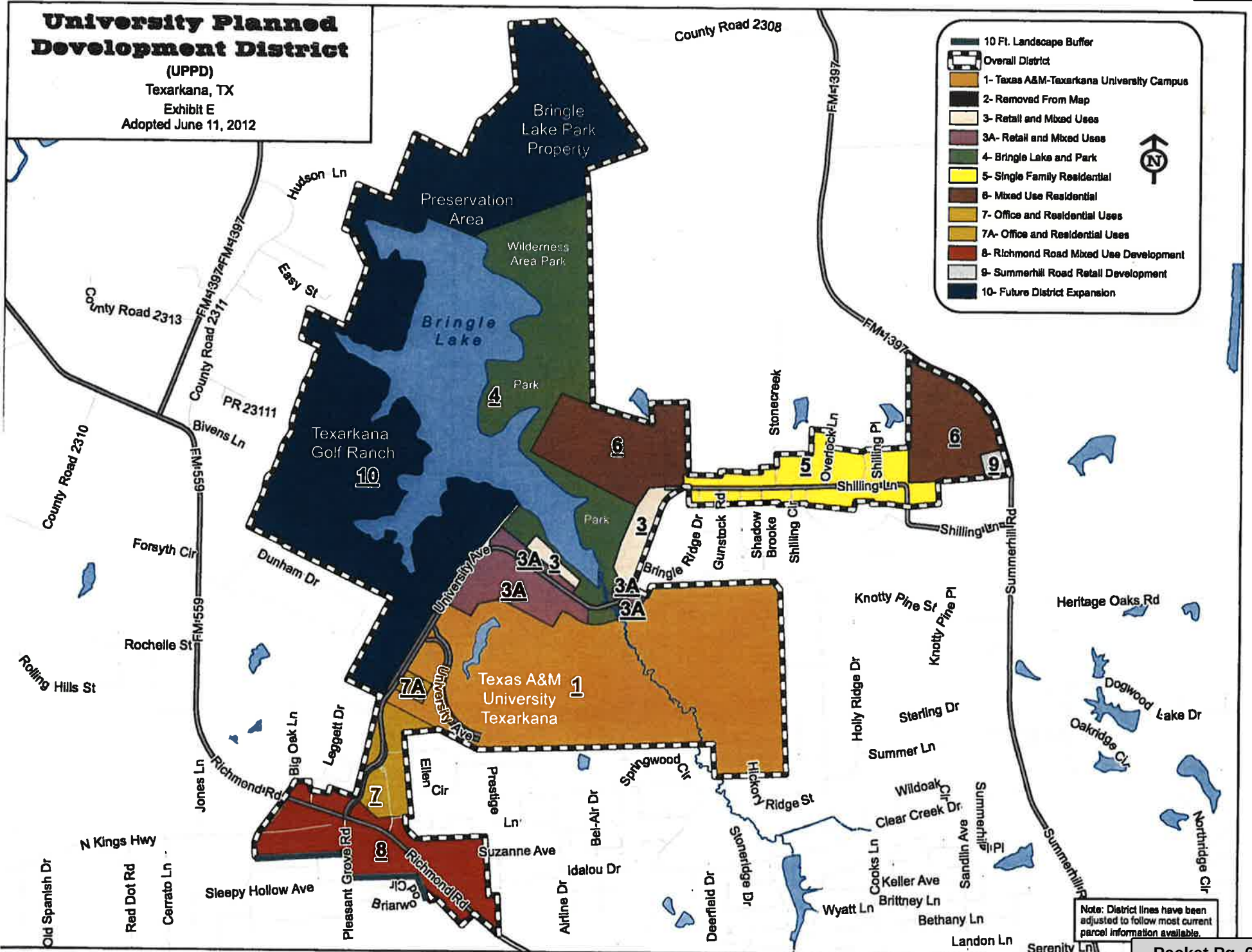
University Planned Development District

(UPPD)

Texarkana, TX

Exhibit E

Adopted June 11, 2012





8.1.d

Attachment: 2017-121 ATTH 03 (Map showing existing location of hair salon) (1743 : 2017-121 ORD Amending UPDD to add new use in Area 8)

(10) Richmond Road Mixed Use Development: All that is allowed in Campus Retail and Mixed-Use, plus:

- a. Fast food eateries;
- b. Gas stations;
- c. Townhomes (no duplexes, triplexes or apartments);
- d. Day care facility neighborhood health center; and
- e. Landscape maintenance business with outdoor display sales and equipment.
- f. Application of permanent cosmetics business.

(11) Summerhill Road Retail Development (all that is allowed in Mixed Use Residential), plus:

- a. Food and beverage store (no package store);
- b. Fast food eateries;
- c. Gas stations;
- d. Offices;
- e. Retail stores;
- f. Dry cleaners; and
- g. Coffee, bakery or confectionary shop.

(12) Future Development (golf course and Bringle Lake Park property):

- a. Golf course;
- b. Golf course amenities;
- c. Golf course clubhouse with restaurant and bar;
- d. Golf course clubhouse gift shop; and
- e. Park green space.

(e) *Building design.*

(1) *Height regulations (see University District map).* In the following zoning districts, the maximum height of buildings and structures shall be:

- a. Texas A&M University-Texarkana Campus—No height restriction.
- b. (Removed from district).
- c. Retail and Mixed Uses—Three stories (35-foot maximum) six stories.
- d. Additional Retail and Mixed Uses.
- e. Bringle Lake and Park—2½ stories (35-foot maximum).
- f. Single-family Residential—2½ stories (35-foot maximum).
- g. Mixed Use Residential—3½ stories (40-foot maximum).
- h. Office and Residential Uses—2½ stories (35-foot maximum).
- i. Richmond Road Mixed Use Development—3½ stories (40-foot maximum).
- j. Summerhill Road Retail Development—2½ stories (35-foot maximum).
- k. Future Development—2½ stories (35-foot maximum).

(2) *Architectural style requirements; applicability.* All structures/buildings with the exception of Single-Family Residential within the district shall comply with the standards in this section.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version:

Update Date: 11/21/2017 12:04 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Subject: Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.
Briefing: 11/27/2017 **Public Hearing:** 12/11/2017 **Second Briefing:** January 8, 2018 **Council Vote:** 1/22/2018

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

S-682: This is a request by New Boston Retail Group, LLC, owner, and Nathan Biddle, agent, for a Specific Use Permit, SUP, to allow the location of a tattoo studio in a tenant space (Suite 110 A) in the Oaklawn Village Shopping Center, 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401).

The adjacent zoning is General Retail to the north, south, east and west. The adjacent land use is retail businesses to the north, east and west (Shorty's Donuts) and a parking lot to the south.

This property is zoned General Retail (GR). A Specific Use Permit is required to allow the one additional use of a tattoo studio in this zoning district. The State of Texas will regulate this business as to licensing and other health related issues.

All notifications and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

This request meets all city requirements to allow the one additional use of a tattoo studio at this location. There is adequate parking for this business.

Staff recommends for approval with the following stipulations:

City of Texarkana, Texas

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. That if this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. The hours of operation will be from 2:00 p.m. to 12:00 a.m.
6. Any remodeling of the current building must meet all city codes and requires licensed contractors.
7. No painting of the windows or the building with advertisement or graphic art.
8. No loitering allowed.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with staff stipulations.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017

Attachments

- a. 2017-122 ORD granting SUP for tattoo studio at 2729 New Boston Rd. (PDF)
- b. 2017-122 ATTH 01 (maps) (PDF)
- c. 2017-122 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	
Completed	11/15/2017 4:58 PM		
Public Works Department	Jennifer Evans	Review	Skipped
	11/21/2017 12:04 PM		
Deputy City Manager - Kyle Dooley	Kyle Dooley	Review	Completed
	11/21/2017 1:46 PM		
Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:08 AM		
City Manager	Jennifer Evans	City Manager Review Completed	11/22/2017
9:33 AM			
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			11/27/2017

Meeting History

ORDINANCE NO. 2017-122

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-682 TO ALLOW THE ONE ADDITIONAL USE OF A TATTOO STUDIO IN A TENANT SPACE (SUITE 110A) IN OAKLAWN CENTER, LOCATED AT 2729 NEW BOSTON ROAD (PART OF A 25.334 ACRE TRACT OF LAND IN THE ELI MOORE HRS, A-401) IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an Amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of a tattoo studio** in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401) in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of a tattoo studio** in a tenant space on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant a **Specific Use Permit Numbered S-682 for allowing the one additional use of a tattoo studio** in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road in the City of Texarkana, Bowie County, Texas.

SECTION 2: That the following special terms and conditions are hereby imposed and made part of this Ordinance:

1. That the owner and/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. That if this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That the hours of operation will be from 2:00 p.m. to 12:00 a.m.
6. That any remodeling of the current building must meet all city codes and requires licensed contractors.
7. That no painting of the windows or the building with advertisement or graphic art is allowed.
8. That no loitering is allowed.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval.

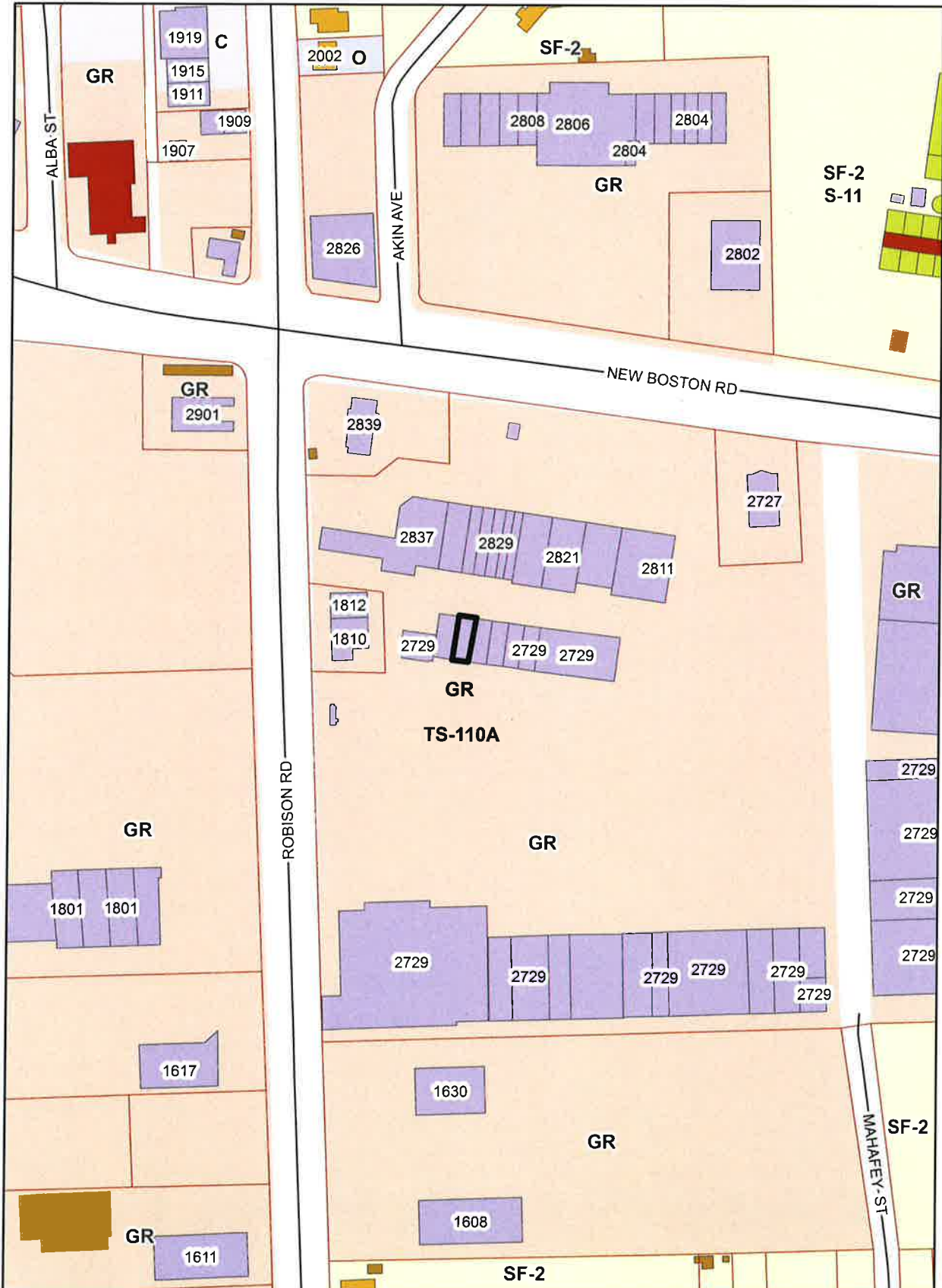
PASSED AND APPROVED in Regular Council Session on this the 22nd day of January, 2018.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Oaklawn Shopping Center 110A
Dept. of Planning and Community Development



1:2,500



Oaklawn Shopping Center 110A

Dept. of Planning and Community Development



1:600



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version:

Update Date: 11/20/2017 5:35 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow
a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat,
located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell
Subject: Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Briefing: 11/27/2017 **Public Hearing:** 12/11/2017 **Second Briefing:** January 8, 2018 **Council Vote:** 1/22/2018

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

Amendment to PD-05-7(GR): This is a request for site plan approval for a dental clinic and future retail space by Mitchell Glass, owner, and Kayla Wood, MTG Engineers, agent on Lot 1, Pavilion Park Addition, located at the northeast corner of Pavilion Parkway and Gibson Lane. This property is currently vacant land.

The adjacent zoning is Planned Development-General Retail to the north and east, Agriculture to the south, and Planned Development-General Retail and Agriculture to the west. The adjacent land use is vacant property.

The proposed site plan shows the following:

1. A 10,545 square foot building with a metal and stone façade. The largest portion (6,557.13 square feet) will be used for the proposed dental clinic. Two other spaces, (each 1,993.71 in size) will be for retail rental space at a future date.
2. A playground area on the west side of the building.
3. An 8'x 10' multi-tenant monument style sign to be located at the southwest corner of the property. Material for signage to match building facade. (Please note that a 48-sq. ft. sign will be allowed for the dentist office and an additional 32 sq. ft. in signage space can be added when the two retail spaces are constructed). Multi-tenant signage cannot exceed 80 sq. ft. in size.
4. A total of 110 parking spaces with 4 handicapped spaces.
5. An 11' x 47.5' loading zone.
6. A 24' fire lane.
7. Two entries are shown. One is off Gibson Lane and the other is off Pavilion Parkway.

City of Texarkana, Texas

8. A sidewalk along Gibson Lane. (There is an existing sidewalk along Pavilion Parkway).

The applicant should also be aware that if this site plan is approved as submitted, there may be additional applicable city code/ordinance requirements in addition to those listed including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

None

Staff Recommendation:

Staff recommends for approval of the site plan as proposed.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with the stipulation that a sidewalk be added along Gibson Lane. The sidewalk has been added to the revised site plan.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017.

Attachments

- a. 2017-123 ORD amending PD-05-7(GR) (PDF)
- b. 2017-123 EXH 'A' (site plan) (PDF)
- c. 2017-123 ATTH 01 (maps) (PDF)
- d. 2017-123 ATTH 02 (elevations) (PDF)
- e. 2017-123 ATTH 03 (floor plan) (PDF)
- f. 2017-123 ATTH 04 (plat) (PDF)
- g. 2017-123 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	11/20/2017 5:35 PM	
Public Works Department	Jennifer Evans	Review Skipped
	11/21/2017 10:29 AM	
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review Completed	11/21/2017 10:35 AM	

City of Texarkana, Texas

Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:08 AM		
City Manager	Jennifer Evans	City Manager Review Completed	11/22/2017
9:51 AM			
City Council	Vicky Coopwood	Meeting	Pending
6:00 PM			11/27/2017

Meeting History

Amendment to
PD-05-7(GR)

ORDINANCE NO. 2017-123

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-05-7(GR) FOR SITE PLAN APPROVAL TO ALLOW THE LOCATION OF A DENTIST OFFICE AND FUTURE RETAIL SPACE ON LOT 1, PAVILION PARK MINOR PLAT, LOCATED AT THE NORTHEAST CORNER OF PAVILION PARKWAY AND GIBSON LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the **approval of a site plan (Exhibit ‘A’) to allow the location of a dentist office and future retail space** on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of six (6) to zero (0) to recommend approval of the petition for a site plan (Exhibit ‘A’)** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan (**Exhibit ‘A’**) submitted to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast intersection of Pavilion Parkway and Gibson Lane in the City of Texarkana, Texas, Bowie County, Texas, be and is hereby approved and hereby amends PD-05-7(GR).

Attachment: 2017-123 ORD amending PD-05-7(GR) [Revision 1] (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and

SECTION 2: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd** day of **January, 2018**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

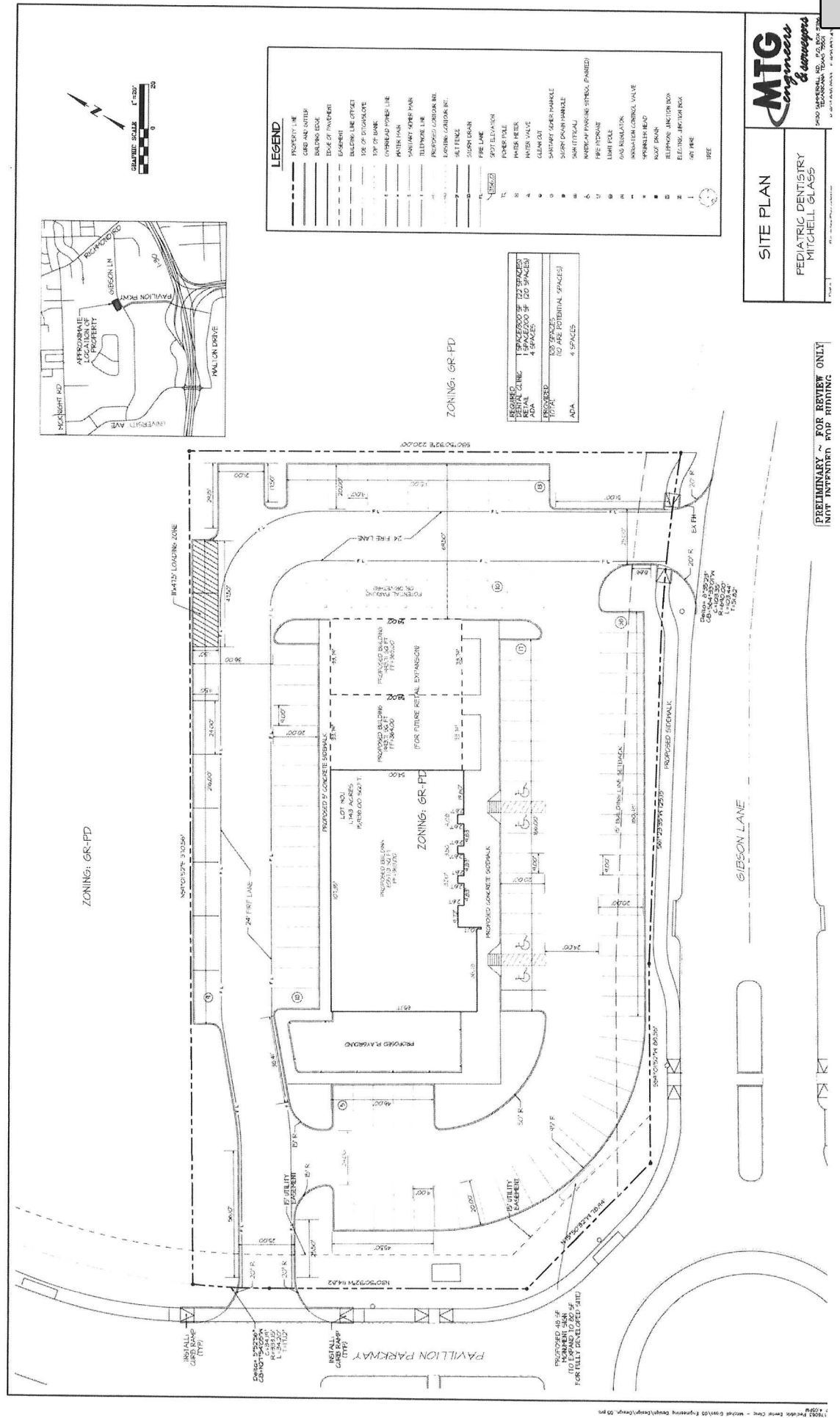
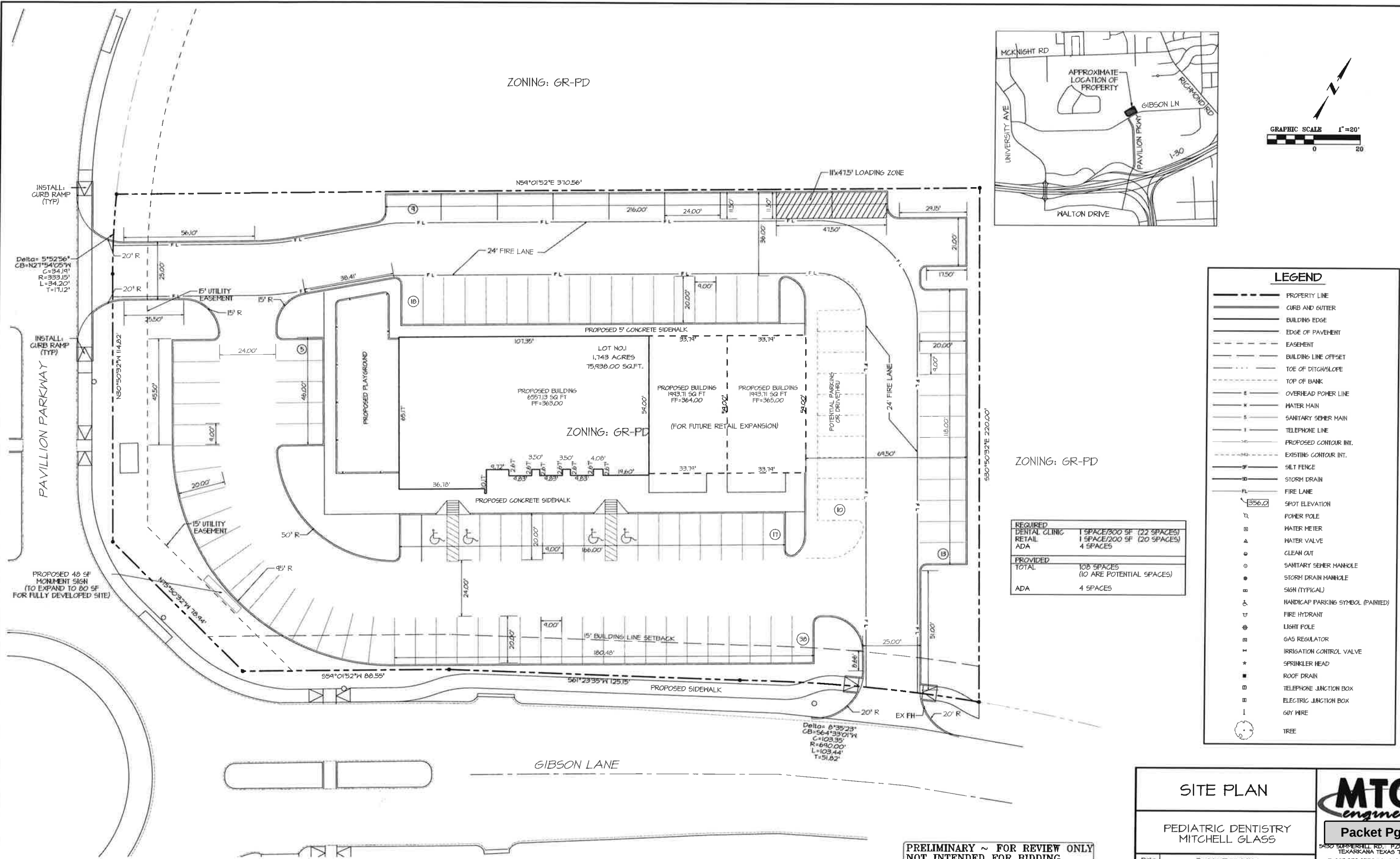
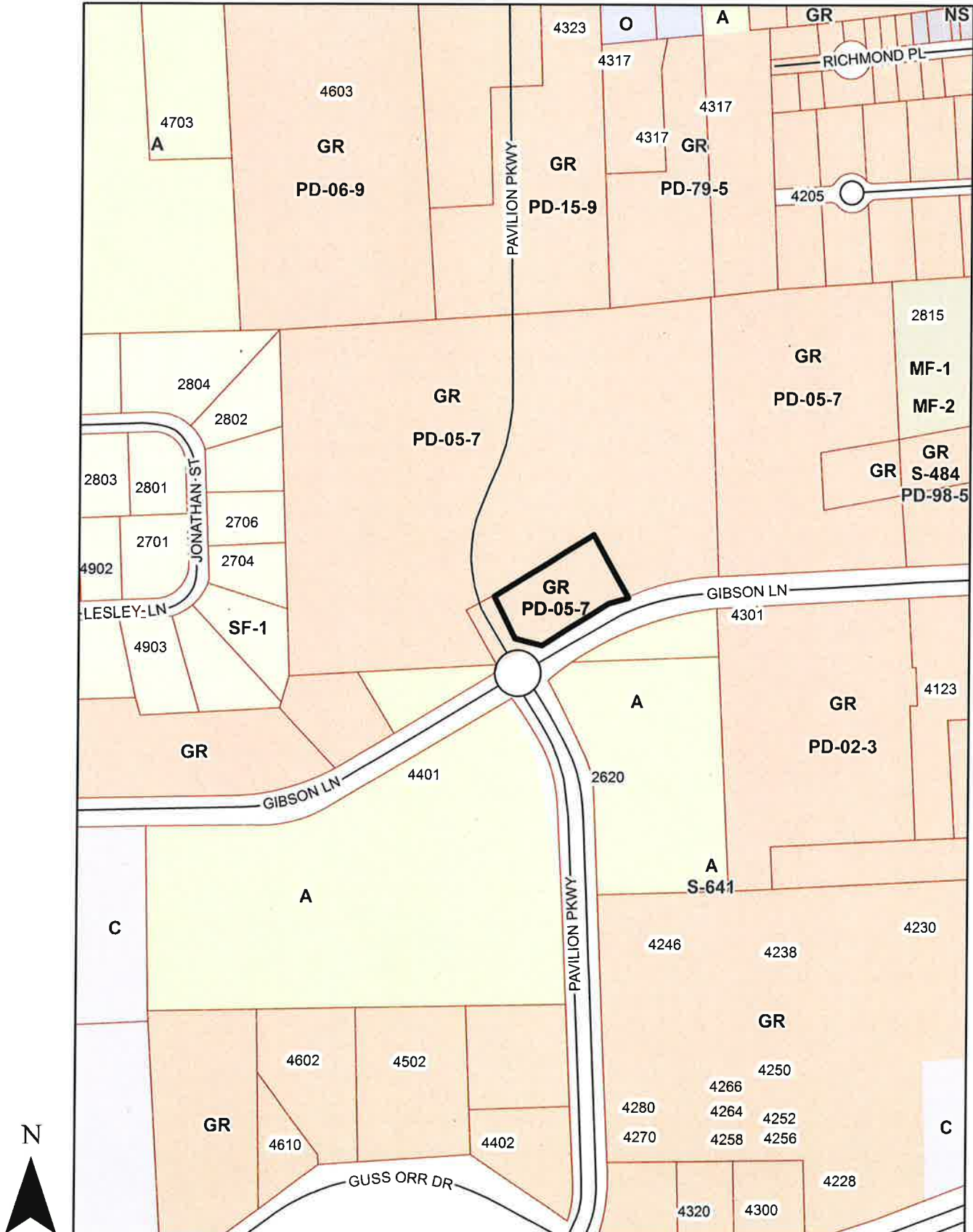


EXHIBIT 'A'



Gibson Ln. & Pavilion Pkwy. Zoning Map

Dept. of Planning and Community Development



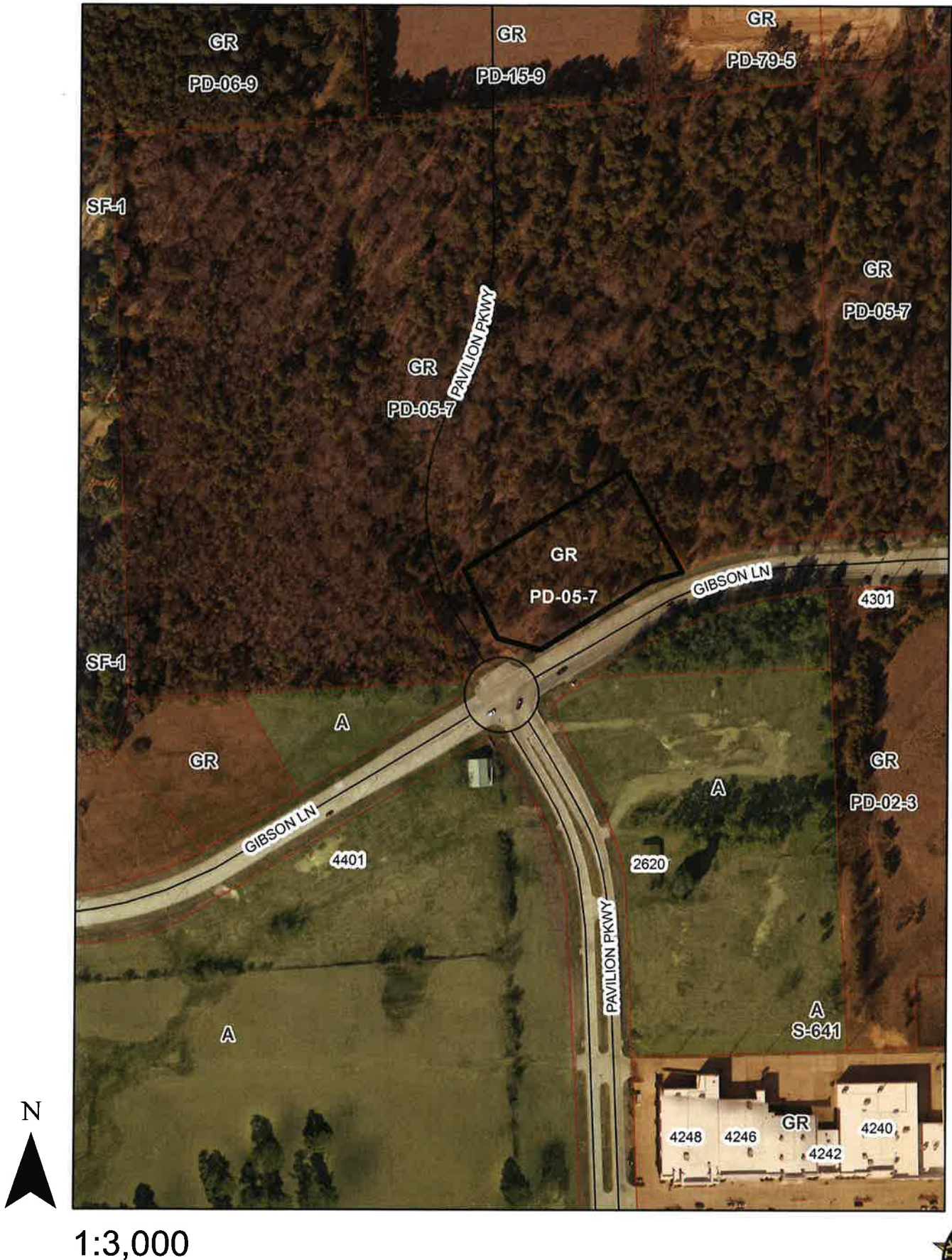
1:5,000

Attachment: 2017-123 ATTH 01 (maps) (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and Gibson)



Gibson Ln. & Pavilion Pkwy. Zoning Map

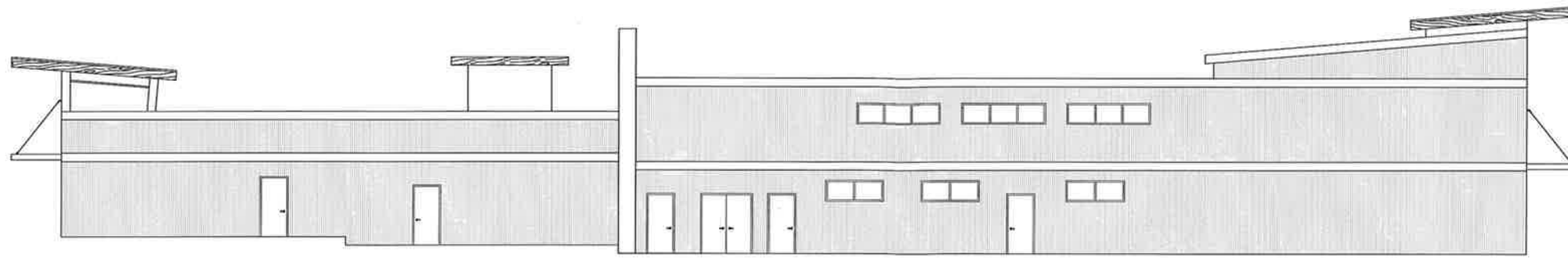
Dept. of Planning and Community Development



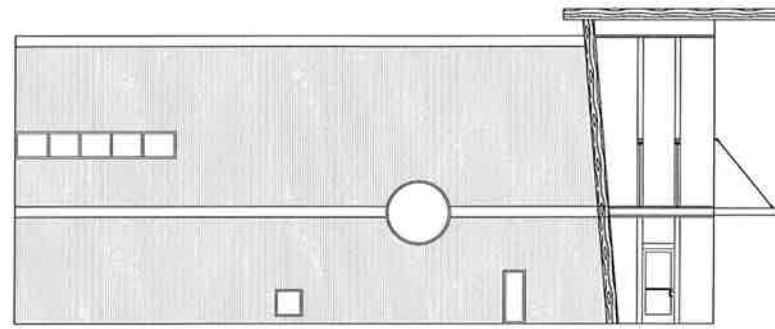
Attachment: 2017-123 ATTH 01 (maps) (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and Gibson)



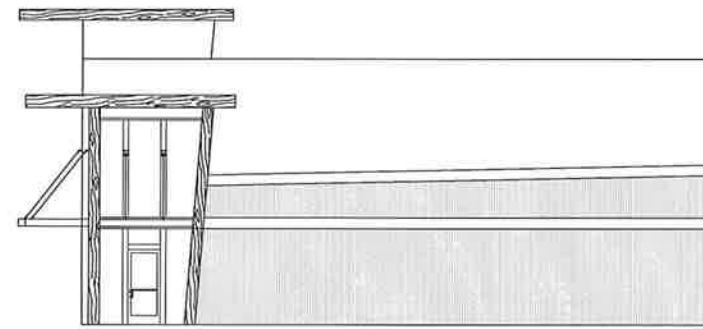
Oct 20, 2017 - 10:02am
S:\Project Files\2016\1656_Pediatric Dentistry of Texarkana\Construction Documents\Drawings\Current\A4.01 Exterior Elevations.dwg



C1 REAR ELEVATION
SCALE: 1/8" = 1'-0"



B1 LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



B3 RIGHT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



A1 FRONT ELEVATION
SCALE: 1/8" = 1'-0"

IA
ARCHITECTURE

PEDIATRIC DENTISTRY
OF TEXARKANA

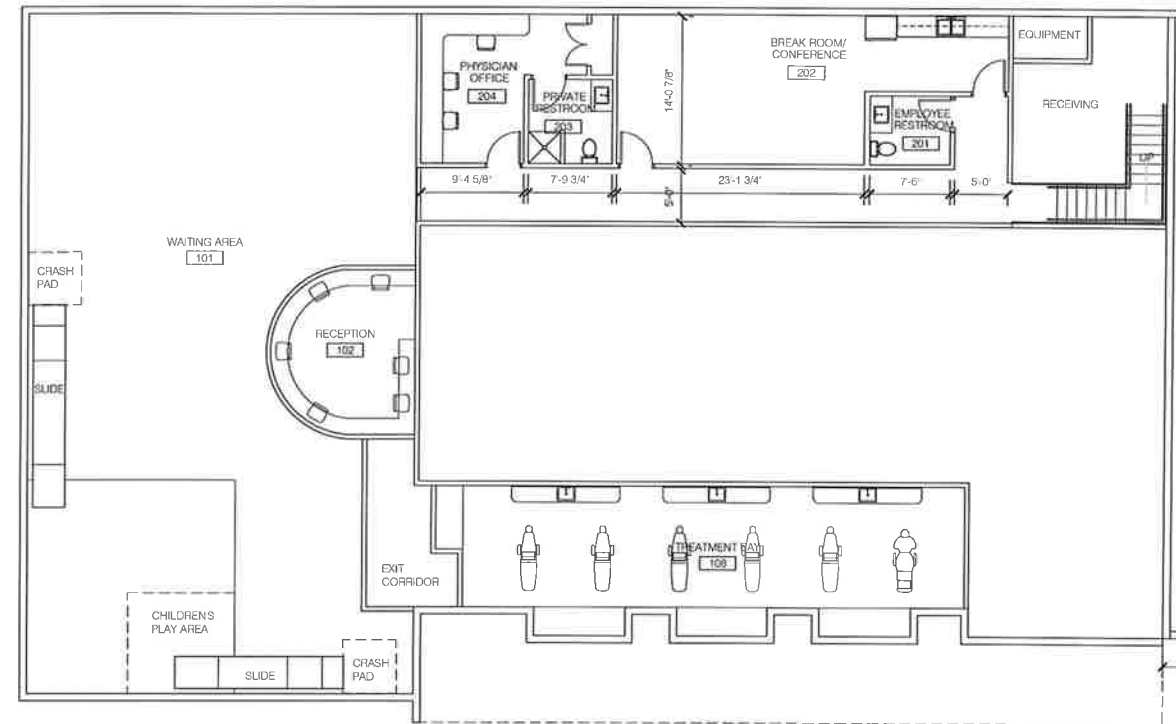
NOT FOR
DRAFT
CONSTRUCTION

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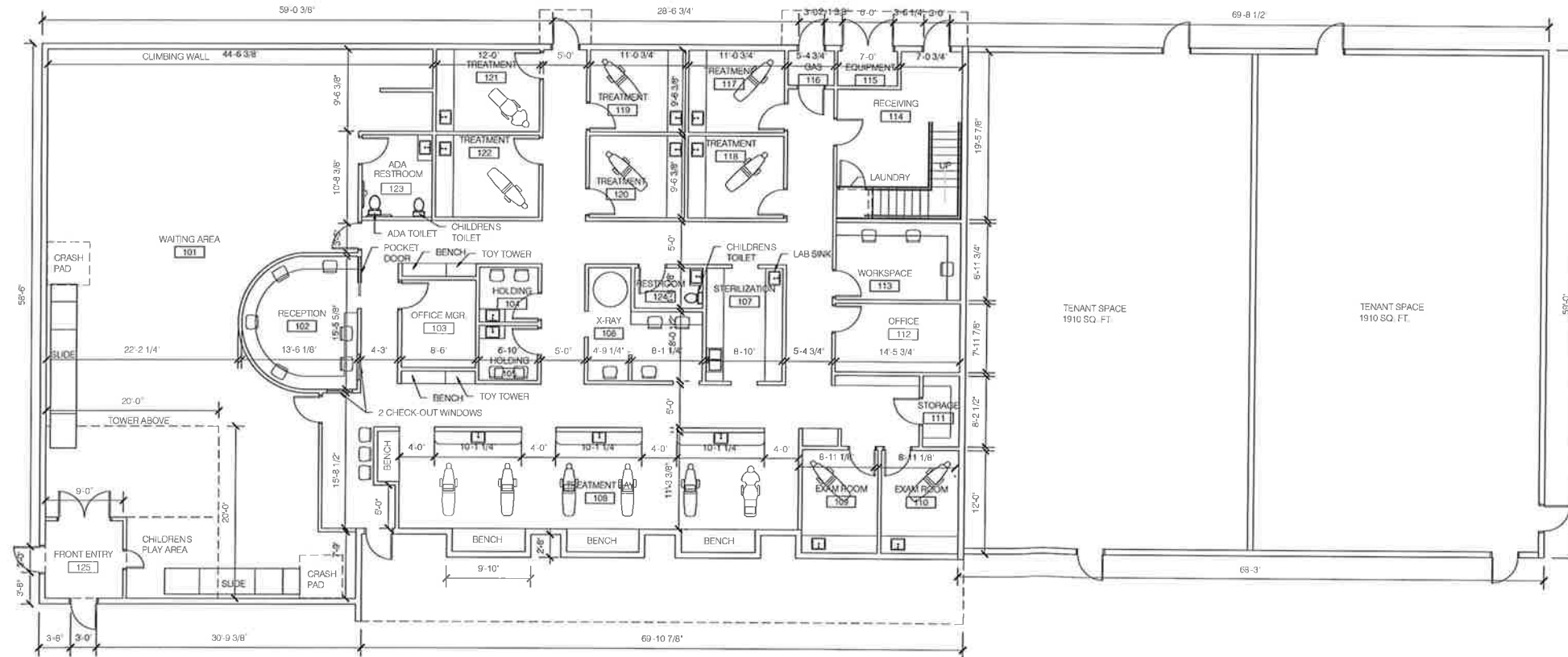
EXTERIOR
ELEVATIONS

REVISIONS	PROJECT NO.
NO. DATE	IA 1656
	SHEET
	A4.01

DATE 08/25/17



C1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



A1 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

IA
ARCHITECTURE

PEDIATRIC DENTISTRY
OF TEXARKANA

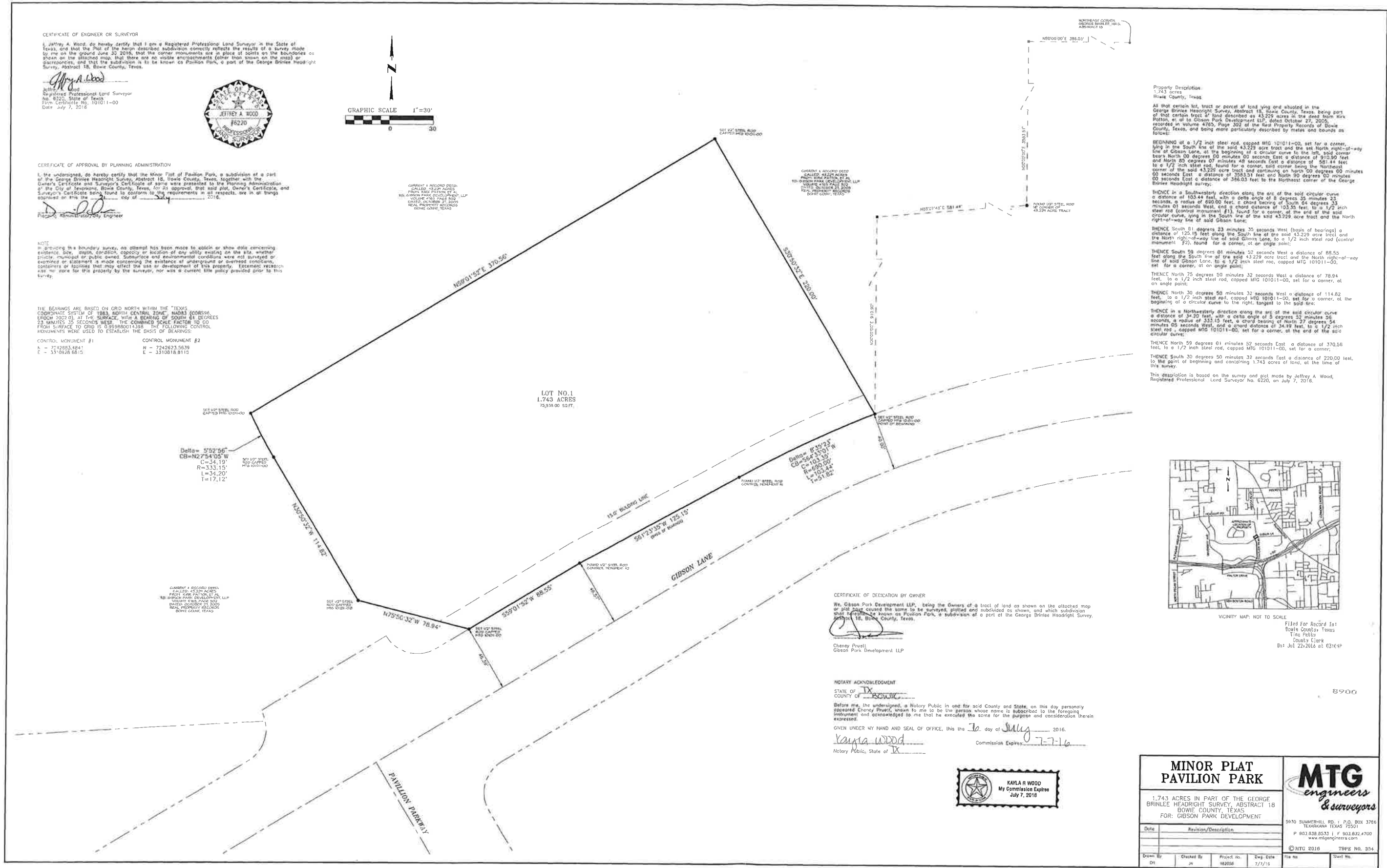
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FLOOR
PLAN

REVISIONS	PROJECT NO:
NO. DATE	IA 1656
	SHEET
	A2.01

DATE 08/25/17



Attachment: 2017-123 ATTH 04 (plat) (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and Gibson)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/21/2017 10:29 AM

Lead Department:	<u>Planning and Community Development</u>	Action Officer:	<u>David Orr, Planning & Community Development Director</u>
Subject:	<u>Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.</u>		
Briefing:	<u>11/27/2017</u>	Public Hearing:	<u>12/11/2017</u>
		Second Briefing:	
		Council Vote:	<u>12/11/2017</u>

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment at the dates and times listed below. Spanish translation is available upon request.

The Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The DRAFT report can be reviewed at the following location during regular business hours between November 27, 2017 and December 11, 2017:

Texarkana, Texas City Hall
Department of Planning and Community Development
220 Texas Boulevard
Texarkana, Texas

The DRAFT CAPER is also available on the Texarkana, Texas website at www.ci.texakana.tx.us

The 15 day Comment period will end on December 11, 2017. Citizens are asked to present their comments during this Public Comment Period for inclusion in the report or to submit written comments for inclusion in the report to the Department of Planning and Community Development, City of Texarkana, Texas 220 Texas Boulevard, P.O. Box 1967, Texarkana, Texas 75504. Comments may be mailed or delivered to this office by 5:00 p.m. December 11, 2017.

Potential Options:

- Approve
- Deny

City of Texarkana, Texas

Fiscal Implications:

None

Staff Recommendation:

Report only

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- a. 2017-131 RES Approving 2016 CDBG CAPER (DOCX)
- b. 2017-131 ATTH 01 CAPER 12.11.17 Draft (DOCX)
- c. 2017-131 ATTH 02 Council Presentation CAPER 11.27.17 (PDF)
- d. 2017-131 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	11/20/2017 5:33 PM	
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review Completed	11/21/2017 8:01 AM	
Public Information Officer	Lisa Thompson	PIO Review Completed
	11/21/2017 8:40 AM	
City Manager	Jennifer Evans	City Manager Review Completed 11/21/2017
12:09 PM		
City Council	Vicky Coopwood	Meeting Pending 11/27/2017
6:00 PM		

Meeting History

RESOLUTION NO. 2017 – 131

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL PERFORMANCE EVALUATION REPORT AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Texarkana, Texas, hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment; and

WHEREAS, the Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report; and

WHEREAS, the City Council has determined it to be appropriate to approve the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) is hereby approved.

SECTION 2: That the City Manager is hereby authorized to submit said the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development and provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR



City of Texarkana, Texas

CAPER

Consolidated Annual Performance Evaluation Report

Community Development Block Grant Program
October 1, 2016 through September 30, 2017
Program Year 2016

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During CDBG Program Year 2016 (October 1, 2016 – September 30, 2017 = PY16), the City of Texarkana had a total of \$1,158,037.94 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$857,615.59 from prior allocations, \$14,423.35 in Program Income, and \$285,999.00 for the Program Year 2016 allocation. The City expended \$85,854.21 leaving an unexpended balance at the beginning of the 2017 program year of \$1,072,183.73.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.



Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City carried out the following activities during this reporting period:

Public Service – Vista \$6,605

Public Service – Life Skills \$7,166

Sidewalk/Bike/Tree Project Downtown \$28,274

Park Improvements – Sidewalk \$22,180

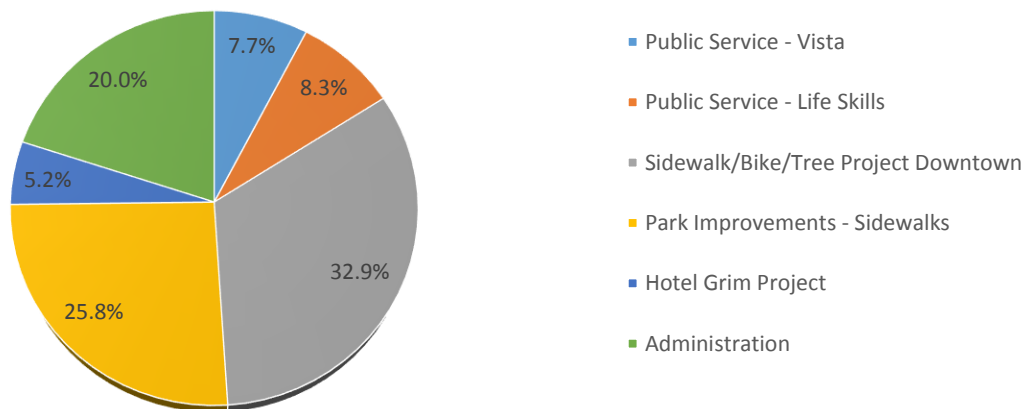
Hotel Grim Project \$4,429

Administration \$17,200

HUD requires Entitlement Communities receiving CDBG funds to spend at least seventy percent of program expenditures on activities that benefit low and moderate income persons. One hundred percent of Texarkana's program expenditures benefitted low and moderate income persons. Twenty percent of total expenditures went toward administration of the program.

<i>Project/Activity</i>	<i>Status</i>	<i>Percent</i>	<i>Funded</i>	<i>Drawn</i>
Public Service - Vista	Completed	7.7%	\$6,125.00	\$6,605.16
Public Service - Life Skills	Completed	8.3%	\$15,174.00	\$7,166.05
Sidewalk/Bike/Tree Project Downtown	Completed	32.9%	\$23,500.00	\$28,274.00
Park Improvements - Sidewalks	Completed	25.8%	\$22,180.00	\$22,180.00
Hotel Grim Project	Ongoing	5.2%	\$512,265.05	\$4,429.00
Administration	Completed	20.0%	\$60,084.47	\$17,200.00
TOTAL		100%	\$639,328.52	\$85,854.21

Community Development Block Grant Projects



Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administer the CDBG Program	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Facade treatment/business building rehabilitation	Business	5	4	80.00%	0	0	
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Jobs created/retained	Jobs	10	10	100.00%	0	0	
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Businesses assisted	Businesses Assisted	5	4	80.00%	0	0	
Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	40	40	100.00%	60	60	100.00%
Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Homelessness Prevention	Persons Assisted	60	60	100.00%			

Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Housing for People with HIV/AIDS added	Household Housing Unit	2	2	100.00%	2	2	100.00%
Evaluate and Reduce Lead Paint Hazards	Affordable Housing	General Fund: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%			
First Time Home Buyer Down Payment Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	4	2	50.00%	1	0	0.00%
Homelessness Emergency Shelter	Homeless	General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	100	100	100.00%			
Homelessness Outreach	Homeless Non-Homeless Special Needs	General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	100	0	0.00%			
Homelessness Outreach	Homeless Non-Homeless Special Needs	General Fund: \$	Homelessness Prevention	Persons Assisted	100	0	0.00%			
Homelessness Prevention	Homeless Non-Homeless Special Needs	General Fund: \$	Homelessness Prevention	Persons Assisted	100	100	100.00%			
Housing Reconstruction	Affordable Housing	CDBG: \$ / TDHCA: \$	Homeowner Housing Rehabilitated	Household Housing Unit	14	4	28.57%	1	0	0.00%

Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	200	400.00%	100	1000	1,000.00
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	5	0	0.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	5	100.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	10	0	0.00%			

Public Services - Health Department	Non-Homeless Special Needs Non-Housing Community Development	Texas DHS: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Public Services - Health Department	Non-Homeless Special Needs Non-Housing Community Development	Texas DHS: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%	0	0	
Rental Assistance Information Dissemination	Affordable Housing Public Housing	General Fund: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	100	100.00%	20	20	100.00%
Rental Assistance Information Dissemination	Affordable Housing Public Housing	General Fund: \$	Homelessness Prevention	Persons Assisted	100	100	100.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Facade treatment/business building rehabilitation	Business	5	0	0.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Rental units constructed	Household Housing Unit	5	0	0.00%			

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Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Jobs created/retained	Jobs	15	0	0.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Businesses assisted	Businesses Assisted	5	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,215
Black or African American	380
Asian	0
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	1
Total	1,599
Hispanic	16
Not Hispanic	337

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Project resources were concentrated in Texarkana's two Target Areas, the Beverly neighborhood and Downtown Texarkana.

Downtown Texarkana is located in Census Tract #48037010500. This tract has a poverty rate of 49.8%. Of the 3232 residents that call the Downtown area home, 1,009 are white, 2,050 are Black or African American. Population continues to decline in the area as fewer and fewer make their homes here. In this area of just over 200 acres, there are over 200 confirmed or suspected Brownfield properties ranging from suspected lead and asbestos contamination to petroleum and MTBE's. Nearly half of the buildings in the area are no longer open or functioning.

The Beverly area (Census Tract #48037010600) population has decreased from 2,612 in 1990 to 2,293 in 2010, with the number of households for the same period also declining from 921 to 774. Total number of housing units likewise decreased from 1,103 to 918 households. The number of vacant housing units decreased from 182 to 144. During this same time period, renter occupied housing units rose from 441 to 506 while owner occupied housing units dramatically decreased 44.17% from 480 to 268. In 2012, average median household income for Texarkana, Texas was \$37,526, but only \$17,262 in Beverly, a variance of 46%. Per capita income was also lower by 45% as compared to the city at \$23,297 per person in the city and only \$10,477 in Beverly. Median home values in the city were reported at \$136,770 and only \$37,863 in Beverly.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,143,615	85,854
Other	General Fund	14,423	0
Other	TDHCA	0	0
Other	Texas DSHS		0

Table 3 – Resources Made Available

Narrative

During CDBG Program Year 2016 (October 1, 2016 – September 30, 2017 = PY16), the City of Texarkana had a total of \$1,158,037.94 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$857,615.59 from prior allocations, \$14,423.35 in Program Income, and \$285,999.00 for the Program Year 2016 allocation. The City expended \$85,854.21 leaving an unexpended balance at the beginning of the 2017 program year of \$1,072,183.73.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Target Areas	11	11	Public Services : Vista & Life Skills Programs
Downtown Area	22	22	Sidewalk/Bike/Tree Project
Downtown Area	17	17	Sidewalks at Park
Downtown Area	3	3	Hotel Grim Project

Table 4 – Identify the geographic distribution and location of investments

Narrative

Boundaries for Beverly Target Area: Southern border: New Boston Road, also US Hwy 82; Western border: Robinson Road; Northern border: College Drive; Eastern border: Richmond Road to Summerhill Road; Qualified Census Tract 106.

This once thriving community is bordered on all four sides by commercially zoned streets with an interior comprised of older housing stock, and many vacant, boarded buildings. This is an area of minority, elderly, and poverty concentrations. As the Staff works closely with community leaders in the Beverly neighborhood, and it became increasingly clear that residents felt that cleaning up their neighborhood had to begin with literal neighborhood cleanups. The City has committed significant

resources to this effort and pledged CDBG resources to the effort as well.

The Downtown Area Local Target Area (Tract 105) is sometimes referred to as the Downtown/7th Street Corridor as this is descriptive of the boundaries of the Target Area. It is bounded on one side by the Kansas City Southern Railroad (Front Street) and 7th Street (Martin Luther King Blvd.) on the other. It's eastern and western border are Stateline Avenue, literally the Texas/Arkansas border, on the east side and Lakeside Drive on the other.

Citizens of Texarkana have asked the City to focus on downtown revitalization for at least ten years. Consultation with numerous agencies, public meetings, public hearings, citizen surveys, and votes of the duly elected City Council Members establish a strong consensus for moving forward to arrest the decline of this historic center of the town and revitalize the area's economic potential and potential for providing affordable housing close to city, county, state, federal and non-profit services.

These geographic regions were chosen because they have great potential and great need. These areas are bordered by major transportation routes, which are prime real estate for commercial development. These neighborhoods provide significant opportunity for quality affordable housing. New multifamily units along with the development of new single family housing will provide what these neighborhoods need the most – safe, secure, quality, affordable, housing for families. The combination of affordable rental units and the development of new single family housing will provide families who currently reside in these neighborhoods opportunities to become future property owners. The development of new affordable housing stock will provide opportunities for those families currently locked out of the homeownership market the opportunity to make their initial investment in the American dream of home ownership. Moreover, the economic development potential in these areas can bring what is most needed to sustain these low-mod income areas: jobs.

In PY 2016, the expenditures in the Downtown Target Area consisted of accessibility improvements to area surrounding Randy Sams Outreach Shelter, including sidewalks, bike facilities and tree planting. Improvements to the area designed to help create a suitable living environment around the homeless shelter. Sidewalks with ADA improvements installed at Kidtopia Park in Downtown Area. Public services programs implemented with Texarkana Homeless Coalition – Vista Program designed to provide a one-stop shop for persons who are homeless to receive services needed. Public services program created at Randy Sams Outreach Shelter to provide Life Skills classes to women and children who are homeless and living at the shelter. Hotel Grim Project to create low/mod housing in Downtown Area began and will be ongoing throughout at least the next year and will include Section 108 Loan Funds.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City recognizes the importance of leveraging resources. It is estimated that these community development projects will bring \$1.75 in private resources spent in the local economy for each grant dollar invested. Moreover, most projects require substantial private investments at a 9 to 1 ratio, especially the Revolving Loan Fund program for Downtown Business economic development. Matching requirements for other grant programs are met by in-kind donations of labor and/or materials rather than by the use of CDBG funds. Publically owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, and scattered properties located in downtown. This property may be used to promote economic development, provide support for homeless programs, and/or affordable housing in Texarkana, Texas. Publicly owned land may also be used to support public health activities, infrastructure and public services, promoting livability and sustainability within the jurisdiction. The City expects to use CDBG funding as a leveraging tool to support community and economic development within the jurisdiction.

Other grant programs that magnify the impact the City's commitment of CDBG resources and provide significant leverage to CDBG investments in the Downtown and Beverly Target Areas include the:

- \$ 440,000 EPA Brownfields Multi-Purpose Grant
- \$ 900,000 EPA Brownfields Revolving Loan Fund
- \$ 200,000 EPA Brownfields Petroleum Assessment Grant
- \$ 200,000 EPA Brownfields Hazardous Materials Assessment Grant
- \$ 94,000 USDA Farmers' Market Promotions Program
- \$ 100,000 NEA Grant for Downtown redevelopment

Note: Texarkana, Texas is not a HOME entitlement community.

Some tables in the official template for this report contain tables for the HOME program that have been deleted in this report.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	300	300
Number of Non-Homeless households to be provided affordable housing units	300	300
Number of Special-Needs households to be provided affordable housing units	300	300
Total	900	900

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	1,000	1,000
Number of households supported through The Production of New Units	5	5
Number of households supported through Rehab of Existing Units	5	5
Number of households supported through Acquisition of Existing Units	0	0
Total	1,010	1,010

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's Five Year Consolidated Plan for meeting Housing goals primarily consisted of projects and activities relying on Non-CDBG funding. Significant changes in funding streams the City relied upon for meeting these goals, including both CDBG and Non-CDBG funding, necessitated changes in plans for the 2016 Action Plan and will impact future Action Plans.

In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like Texas Department of Housing and Community Affairs in the Five Year Plan and One Year Action Plans. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA. Those funds are now not available. Without a replacement funding source, those programs have been removed from the City's expected outcomes. However, even though these

no longer exist as projects in HUD's (Housing and Urban Development) database system due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. The City is in the process of completing a Minor Amendment to the Consolidated Plan to remove the Non-CDBG funded outcomes from the expected outcomes database.

The more significant issue is the decrease in funding in CDBG and Non-CDBG funding programs. This directly impacts real outcomes in Texarkana communities. The City does provide capacity building support for Homeless Coalition members, including Randy Sams Homeless Shelter and Texarkana Friendship Center. The outcomes for these activities are reported as organizations assisted.

Discuss how these outcomes will impact future annual action plans.

Future action plans will incorporate more activities funded by the CDBG program leading to improvements in meeting the goals and outcomes specified in the Five Year Consolidated Plan. The City will amend the Consolidated Plan to allow for future annual action plans to specify the use of CDBG funds to address priority needs areas, especially those relating to housing, homelessness, and homelessness prevention activities.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

No CDBG activities were conducted that required information on income by family size to determine the eligibility of the activity. The Consolidated Plan does include several activities that require the calculation to determine applicant eligibility and these were conducted in the first three years of the Plan. The City will provided First Time Home Buyer Assistance Grants Program and Home Rehabilitation Grants Program in Program Year 2016 (October 1, 2016 – September 30, 2017) that require eligibility determination, however, no funds were expended during the year. The City plans to spend funds on Home Rehabilitation in Program Year 2017.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The priorities for Texarkana in addressing the needs of these population groups include:

- To assist public and nonprofit agencies in providing housing and supportive services to the elderly and frail elderly;
- To assist public and nonprofit agencies in providing housing and supportive services to homeless persons and those "at-risk" of homelessness.
- To assist the Texarkana Homeless Coalition and those agencies that are part of the coalition, serving special needs populations.

The City of Texarkana, Texas is a long-time advocate for ending homelessness. As such, the City is an active participant in the Texarkana Homeless Coalition. Staff lends their expertise and the City contributes countless hours to the assisting the Coalition in its endeavors to reduce duplication of services, benefit from efficient models of service delivery, and create economies of scale. Additionally, the City has partnered with homeless services providers to apply for Supportive Housing Grants, Continuum of Care and Emergency Solutions Grant funds and works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on building capacity in non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Housing, Transitional Housing and Rapid Re-Housing:

- Randy Sams' Shelter for the Homeless (emergency shelter for 86 unaccompanied adults)
- The Salvation Army, Texarkana, Arkansas (9 family rooms for up to 36 people and 25 beds for individual men)
- Domestic Violence Prevention, Inc. (emergency shelter for 17 unaccompanied adults, transitional supportive housing for 60 family members and 14 unaccompanied adults, program transitioning to Rapid Rehousing model)

The Randy Sams' Outreach Shelter provides the only available beds for people who are chronically homeless in Texarkana, Texas. The Salvation Army Homeless Shelters for Families, and Unaccompanied Men are located in Texarkana, Arkansas. Their facility is list here because they are the only local provider of shelter for homeless families in the region. Crossing state lines for shelter is problematic for many homeless persons because assistance is usually tied to state of residence.

Texarkana Friendship Center provides services to the needy and homeless in downtown Texarkana. The Texarkana Friendship Center is a non-profit care provider rendering life sustaining assistance to the indigent and job training and placement for able bodied clients without regard to religious preference, political affiliation, sex, race, handicap or other classification. They feed an average of 180 people a day as well as providing groceries for over 14 families daily. Additionally, the Friendship Center provides Rapid Rehousing to more than forty formerly homeless families through Continuum of Care grant as a partner to the City.

Special Health Services of Texas provides some support for HIV/AIDS patients in the region. Community Health Core (formerly Sabine Valley Health) plans to provide supportive housing and permanent supportive housing to homeless veterans and their families as well as supportive housing for MHMR clientele. Additionally, the City has partnered with homeless services providers to apply for Supportive Housing Funds and Emergency Solutions Grant funds and works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents, and victims of domestic violence present a range of complex problems that put them at greater risk of severe income limitations and homelessness. These populations have a much more difficult time finding, securing, and maintaining adequate housing and necessary social services.

The City serves as the fiscal agent for a Continuum of Care (CoC) - Rapid Re-Housing grant administered through Randy Sams Outreach Center and the Texarkana Friendship Center. These agencies provided rapid housing and/or case management to approximately 148 individuals, including 29 children under the CoC grant. Of these participants, one head-of-household is a veteran and ten have physical or developmental disabilities.

The program moved from a Transitional Housing model to a Rapid Rehousing model as of March 1, 2015. In both cases, the program meets the needs of these residents by providing case management, counseling, life skills training, and assistance for job seekers. The program assists these persons and families learn self-sufficiency. These formerly homeless persons transition gradually to paying their own rents. They are considered permanently housed at the point that they are paying their own way.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on assisting two non-profits under Public Services. Both programs are associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The primary goal for serving special needs populations is to assist public and nonprofit agencies in expanding and enhancing their provision of housing and services to the elderly, disabled and dually/multiply diagnosed, persons with HIV/AIDS, victims of domestic violence, and persons with addictions. The City recognizes services required by special-needs populations often overlap the housing needs and supportive services for the homeless as identified and addressed throughout the Consolidated Plan.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Texarkana, Texas and the Housing Authority of Texarkana (HATT) have made significant, meaningful strides toward ensuring that extremely-low, low-, and moderate-income citizens have access to safe, affordable housing. While these gains are meaningful, the city's goals have not been fully realized.

With the expiration of the Hope VI grant, the City and HATT continue to work together to improve access to safe, affordable housing. The City of Texarkana, Texas continues to work with the Housing Authority after implementation of a large scale revitalization project in the Rose Hill Neighborhood. The Housing Authority has 6 different apartment and duplex complexes with 452 units throughout the city. The HOPE VI grant award to the PHA, obtained with assistance from the City of Texarkana, Texas, resulted in the demolition of Covington Homes, a dilapidated PHA complex. In its place, The Oaks at Rosehill is now rented to capacity. The Oaks at Rosehill features 27 mixed-income units that contain 128 apartments, a fitness center and community center. The construction of the 124 unit Pecan Ridge opened in June 2012. The third outdated PHA complex, Griff King, was demolished following the completion of Pecan Ridge. The Texas Department of Housing and Community Affairs awarded Low Income Housing Tax Credits to assist in the financing of Rosehill Ridge. Construction is completed. Rosehill Ridge consists of 122 units, of which 32 are public housing and 90 are tax credit housing. This blending encourages new development.

Public Housing currently has less than a 2% vacancy rate and maintains a Section 8 waiting list in excess of 800 families at any given time. Clearly, there is more work to be done to provide affordable housing in Texarkana, Texas. The City continues to assist the PHA in the acquisition of lots, demolition and clearance. Subsidized housing on the existing PHA site and the surrounding community is a part of the replacement housing. The Rosehill area continues to be a priority for the City, though the emphasis has shifted to the Beverly Target Area where the homes are primarily owner occupied or rentals and not public housing units.

Program Administration funds include time spent working with HATT to ensure quality public housing exists in Texarkana.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HATT's community centers, an active communications program, and frequent, positive resident engagement encourages residents to seek out and use services offered and participate in the management of public housing in Texarkana, Texas. HATT transitioned to a referral-based system ensuring that public housing residents have access to services provided by federal, state, local, and/or non-profit agencies, including educational resources like GED preparation and computer skills training through the Literacy Council, vocational and job training programs offered through Workforce Solutions,

Texarkana Community College, and Texas A&M Texarkana, financial management skills training, child care, and other relevant support services.

These programs help to connect residents to information that can help them to obtain better paying jobs and greater financial literacy. By buying down some of the mortgages of homes built with Hope VI funds, and providing information on home purchasing options to residents, HATT can improve home ownership rates in some of the poorest neighborhoods in the city. Staff continues to work closely with HATT to improve resident engagement and homeownership.

Additionally, the City continues to educate lenders and HATT personnel on the availability of First Time Home Buyer Down Payment Assistance through the City's CDBG program.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan in Public Housing as Administrative planning funds. Future Action Plans may incorporate the use of CDBG funding to meet goals and objectives related support of Public Housing.

Actions taken to provide assistance to troubled PHAs

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

There are many factors that affect the cost and production or maintenance of housing affordable to extremely low-, low-, and moderate-income families (at or below 80% of Median Family Income (MFI)).

An analysis of these factors has aided the City in developing programs that reduce the adverse effects of these constraints on the supply and cost of housing.

Texarkana's policies were enacted to further the public welfare. Building codes and subdivision standards are required by law for the protection and general welfare of the community. These are routinely reviewed. Development impact fees are recovered from the developer to assure that the public costs of new developments are paid by that development. While recognizing the needs to adjust public policies to adapt to changing conditions, the City will continue to review policies periodically to determine whether they have become excessive or represent an unnecessary constraint on the development or maintenance of affordable housing.

The City has consistently addressed the barriers to Affordable Housing. Race and concentrations of poverty can be barriers to affordable housing in communities like Texarkana. Consequently, the City will continue to develop new strategies to ameliorate these types of barriers to affordable housing. The City is implementing the following strategies to address barriers like these:

- Substantial down payments required to purchase new or existing homes – First time home buyer Assistance program, lender education, work with Coalition partners on Financial Education classes; provide educational materials at National Night Out and other community events;
- Availability of credit to low and moderate income persons with credit problems – lender education, work with Coalition partners on Financial Education classes, provide educational materials at National Night Out and other community events;
- Availability of decent affordable single-family units and affordable rental properties – work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of decent affordable single family homes and rental properties.

Community Development Block Grant funds have been administered at the City of Texarkana, Texas by the Department of Community Redevelopment and Grants. In order to more effectively administer this program and meet the goals of the CDBG program, which includes addressing barriers to affordable housing, the City reorganized several departments whose jurisdictions and expertise lend themselves to a more robust program. The Department of Planning and Community Development now incorporates

planning, zoning, and economic development along with grants management and community development.

Consideration of barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting affordable housing is integral to the City's efforts to improve the livability of the city. The City of Texarkana, Texas considers the impacts of any changes to zoning, fees, taxes, land use controls, growth limitations, and other policies that could impact affordable housing when projects are brought to the City Council for consideration. Each issue is evaluated by professional staff, applicable commissions, and no less than three briefings on every item occur before the duly elected City Council votes on any issue.

The City began the process to develop a new Ten Year Comprehensive Plan that will guide the City's policies, taxes, fees, and codes for the next ten years. The plan will take at least one year to complete. Any plan passed by the City Council will address barriers to affordable housing. As part of that effort, the City will conduct a new Analysis of Impediments to Fair Housing

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The most significant actions Texarkana has taken to address obstacles to meeting underserved needs has been to reach out and engage residents, renters, and owners of businesses and homes in Texarkana, especially those in the Downtown and Beverly Target areas and continue working closely with the Homeless Coalition.

Having a significant staff presence in troubled communities, working side-by-side to improve the livability of neighborhoods, residents, business owners, and social service agency personnel continues to provide City staff with the background understanding of unfiltered real needs and desires of community members.

Regular meetings downtown to address Brownfields and development concerns has also provided staff with a deeper understanding of the needs of downtown property owners and patrons. The City also provided three loans through the Revolving Loan Fund to businesses downtown with the expectation that this can spur further economic development and provide more jobs in the area.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Texarkana emphasizes lead-based paint (LBP) counseling and awareness in all of its programs. The city informs all assisted homebuyers of lead paint hazards as well as identifying and abating lead-based paint hazards during the housing reconstruction or rehabilitation process. When lead-based paint is identified, the appropriate lead hazard control methods are incorporated into the rehabilitation project. The City has integrated lead hazard education, evaluation, and reduction activities into its existing housing programs. City employees collaborate with the Ark Tex Council of Governments providing citizen educational campaigns in lower-income neighborhoods.

The City also maintains a continued focus on the hazards of lead-based paint and the need for lead-based paint testing of potential rehabilitation projects. Additionally, the City has continued to work with public service agencies caring for or providing services to children to reduce lead-based hazards in the community. Based on 2010 information from the Texas Department of State Health Services, 25 out of 1,123 Texarkana children under the age of 6 years tested for elevated blood lead levels were found to have elevated levels at 10mcg/dl or greater.

The following strategies related to the City's CDBG program are ongoing:

- Provide public information and education regarding lead-based paint via the City's website and presentations.
- Integration of lead hazard evaluation and reduction activities into all housing activities or activities that would disturb the ground in potentially lead contaminated areas.
- Provide training and certification opportunities for Staff to manage lead-based paint impacted projects.
- Collaboration with EPA Brownfields Region 6 Office to maintain current information for all Staff involved in CDBG and/or housing projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Texarkana has taken direct action to help reduce poverty in the city. Key actions include:

- Identification of two Target Area in Qualified Census Tracts – Downtown and Beverly
- Emphasis on Economic Development in Downtown and Beverly Target areas. Three loans have been made through the RLF program.
- Economic Development Services is now under Planning and Community Development, ensuring seamless efforts between redevelopment, community development, and economic development.
- Networking: Housing Authority of Texarkana, Workforce Development Office, and the Homeless Coalition to identify local service providers that offer education and job training services, material services, child care services, transportation and other services, the absence of which could prevent poverty level families from securing and keeping steady employment.
- Collaboration: members of the Homeless Coalition, the Friendship Center, and Randy Sams Homeless Shelter - resulted in a robust programs addressing root causes of poverty. These classes include domestic relationships, self-esteem, parenting, education classes (ESL & GED classes), and job search classes and support, including job referral service, a computer lab, resume service, and job interview preparation.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Texarkana, Texas coordinates and administers CDBG programs, projects and activities including housing, homelessness prevention, and non-housing community development through its

Planning and Community Development Department. Planning and Community Development (PCD) manages an average of 3 million dollars per year in federal state and local funds. The City has reorganized this department to incorporate the City's economic development, planning, zoning, and sustainability functions.

In order to more effectively manage these functions and strengthen institutional structure, the City hired a new departmental director, hired a new city planner and planner II, brought zoning into the department and instituted new grants management procedures using eCivis grants management software for grants tracking and reporting. Current staff continue to obtain training through HUD's CPD office and new staff will also receive training.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Department acts as a liaison with other city departments, community groups, public institutions, non-profit organizations and private industry to share information, identify resources and opportunities and coordinate activities to the greatest extent possible. Staff is represented in the local Continuum of Care, actively participates on the Homeless Coalition and provides capacity building to at least two agencies on the Coalition.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City identified the following strategies to overcome any obstacles impediments to affordable housing and is implementing subsequent strategies to address possible barriers:

- Substantial down payments required to purchase new or existing homes – First time home buyer Assistance program, lender education, work with Coalition partners on Financial Education classes; provide educational materials at National Night Out and other community events;
- Availability of credit to low and moderate income persons with credit problems – lender education, work with Coalition partners on Financial Education classes, provide educational materials at National Night Out and other community events;
- Availability of decent affordable single-family units and affordable rental properties – work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of decent affordable single family homes and rental properties.

The City reorganized several departments whose jurisdictions and expertise lend themselves to a more robust CDBG program. The Department of Planning and Community Development now incorporates planning, zoning, and economic development along with grants management and community development.

The City considers the impacts of any changes to zoning, fees, taxes, land use controls, growth limitations, and other policies that could impact affordable housing when projects are brought to the City Council for consideration. Each issue is evaluated by professional staff, applicable commissions, and no less than three briefings on every item occur before the duly elected City Council votes on any issue.

The City began the process to develop a new Ten Year Comprehensive Plan that will guide the City's policies, taxes, fees, and codes for the next ten years. The plan will take at least one year to complete. Any plan passed by the City Council will address barriers to affordable housing. As part of that effort, the City will conduct a new Analysis of Impediments to Fair Housing. The City will continue to:

- Maintain flexibility in zoning and building requirements when appropriate to allow for infill housing development and to provide technical assistance to developers of affordable housing;
- Display posters city office buildings, utility building, and the public library, provide information on the website;
- Monitor city-sponsored projects for equal access and compliance of the Fair Housing Act and Building Department officials monitor code compliance to Fair Housing standards;
- Hold periodic Public Hearings providing information and requesting public comment on fair housing or related issues;
- Provide homebuyer and homeowner education, including fair housing information;
- Conduct outreach efforts to for-profit and non-profit builders and developers through funding and technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods;
- Meet with local lenders and home builders to encourage the use of non-traditional client loan-qualifying and loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Conduct public outreach regarding availability of housing and housing assistance including translation of housing application materials into Spanish, and maintains bi-lingual staff in order to assist applicants and clients who are not English-proficient;
- Support local Continuum of Care efforts for homeless populations;
- Work with local agencies that provide financial case management and credit counseling;
- Research the possibility of adopting a Fair Housing ordinance to ensure that fair housing options are available to its citizens.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Texarkana continuously monitors programs and activities to ensure compliance with City/State/Federal regulations and policies. Monitoring focuses on the following areas:

Financial: Community Development and Accounting staffs work closely to ensure that funds drawn down are used for authorized activities on approved projects. Activities agreements, expense documentation, and approvals must be in-place for funds to be expended. The City ensures a system of checks and balances and that staff requesting payments of funds are not authorized to approve them. The City is also subject to an annual single audit, conducted by an independent accounting firm.

Environmental: All projects and individual activities are subject to a review of environmental impacts prior to funding approval. Remediation of impacts is implemented where required, and projects unable to meet environmental requirements are abandoned or alternative locations or solutions are sought.

Programmatic: Results and/or impacts are expected of all projects. Staff is charged with monitoring progress toward CDBG program goals on a regular basis. Accomplishments and outcome data is entered into IDIS by staff. Ability to reimburse funds is tied directly to reporting of accomplishments.

Sub-Recipient Monitoring: The City currently has no sub-recipients for the CDBG program.

Labor Standards: The City of Texarkana monitors labor standards for all CDBG funded projects. Labor requirements are included in all bid documents and discussed again during the required pre-construction conference. Contractor payments are not processed until all required forms are submitted and verified to be accurate and correct.

Minority Business Outreach: Purchasing standards are closely monitored to maximize the number of minority and women owned businesses utilized. The City uses the State of Texas Purchasing System when local minority and women owned businesses are not available.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Texarkana, Texas gave notice that the DRAFT of the Community Development Block Grant 2016 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* would be available for public review and comment at the dates and times listed below. All interested persons or groups were

encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report. The CAPER DRAFT could be reviewed during the 15 Day Public Comment Period at the following location during regular business hours:

Comment Period: November 27 – December 11, 2017

Texarkana, Texas City Hall
Department Planning and Community Development
220 Texas Boulevard
Texarkana, Texas 75501

The DRAFT CAPER was also available on the Texarkana, Texas website (www.ci.texarkana.tx.us) for the duration of the comment period.

These meetings were conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) and in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting. Spanish translation was available.

Citizen comments are included as an attachment to this document.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The most significant changes that have occurred in Texarkana's program objectives have been changes in the Demolition/Spot Slum and Blight activities and exclusion of Non-CDBG Funded projects and activities from the Five Year Consolidated Plan and Annual Action Plan.

Initially, the Beverly Clean-Up Activity was designed under the national objective of Spot Slum and Blight and included Demolition. However, the Texas Supreme Court ruled in *City of Dallas v. Heather Stewart* (No. 09-0257) that the authority of administrative bodies appointed by City councils (Building and Standards Commissions) to determine if property is substandard, and order condemnation of the same was a violation of the Texas Constitution; and that this authority was held only by Texas District courts. This decision removed the authority granted to municipalities by the Texas Legislature under Chapter 54 of the Texas Local Government Code.

Effectively, in order to remove substandard properties municipalities must now take each property to District Court for a ruling and condemnation order. The exceptions to this ruling are in cases where the owner has consented the demolition of their property; since most substandard properties are abandoned and owners of record are difficult to locate this will have a significant impact on the removal of slum and blight from low and moderate income areas. This ruling impacted the City's plans to proceed with demolition on LMH, LMA, and SBS properties and made it more difficult to transfer property to the Housing Authority for in-fill housing projects.

However, by moving from demolition projects to volunteer-driven neighborhood clean-up projects, Staff at the city have been able to forge stronger relationships that will prove invaluable as the City continues to work at transforming Beverly from a Target Area to a desirable neighborhood.

The short term impact of excluding Non-CDBG funds on the CAPER is the creation of perception that the program is not meeting its targets and goals. In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like Texas Department of Housing and Community Affairs to meet Housing goal indicators. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA and administered through City staff. Those funds are now not available and the City has been directed to remove those programs from the City's expected outcomes. However, even though these no longer exist as projects in the Housing and Urban Development's database system (called IDIS – the Integrated Disbursement and Information System) due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report.

Another important change to the City's planning is that the City was able to partner with the Texas

Department of Transportation to provide needed ADA improvements to sidewalks and curbs for its downtown infrastructure projects, allowing the City to leverage these CDBG dollars.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)**ESG Supplement to the CAPER in *e-snaps*****For Paperwork Reduction Act****1. Recipient Information—All Recipients Complete****Basic Grant Information**

Recipient Name	TEXARKANA
Organizational DUNS Number	062929187
EIN/TIN Number	756000689
Identify the Field Office	FT WORTH
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
 First Name
 Middle Name
 Last Name
 Suffix
 Title

ESG Contact Address

Street Address 1
 Street Address 2
 City
 State
 ZIP Code
 Phone Number
 Extension
 Fax Number
 Email Address

ESG Secondary Contact

Prefix
 First Name
 Last Name
 Suffix
 Title
 Phone Number
 Extension
 Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date 10/01/2016
Program Year End Date 09/30/2017

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	206
Children	1
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	206
Children	1
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	169
Female	38
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1
18-24	16
25 and over	190
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	26	0	0	26
Victims of Domestic Violence	0	0	0	0
Elderly	5	0	0	5
HIV/AIDS	1	0	0	1
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	9	0	0	9
Chronic Substance Abuse	6	0	0	6
Other Disability	16	0	0	16
Total (unduplicated if possible)	63	0	0	63

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2014	2015	2016

Table 21 - Total ESG Funds Expended

11f. Match Source

	2014	2015	2016
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2014	2015	2016

Table 23 - Total Amount of Funds Expended on ESG Activities

Attachment

Cover Page

PR26

Attachment: 2017-131 ATTH 01 CAPER 12.11.17 Draft (1746 : 2017-131 RES Consolidated Annual Performance Evaluation Report)

Notice of Availability Public Hearing English

LEGAL NOTICE NOTICE OF AVAILABILITY- PUBLIC HEARING

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* will be available for public review/comment. The Department of Housing and Urban Development requires all recipients of CDBG funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The CAPER DRAFT can be reviewed during the 15 Day Public Comment Period at the following location during regular business hours between November 27, 2017 and December 11, 2017:
Texarkana, Texas City Hall
220 Texas Boulevard
Texarkana, Texas 75501
The DRAFT CAPER is also available on the Texarkana, Texas website (www.ci.texarkana.tx.us).

The City will hold a Public Meeting/City Council Meeting on November 27, 2017. Also, the Public Hearing for the CAPER will occur on December 11, 2017. Citizens are asked to present their comments at this Public Hearing or to submit written comments to the City by 5:00 p.m. December 11, 2017.

These meetings are conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) and in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting.



CITY OF

TEXARKANA
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8.4.c

CDBG CAPER Report

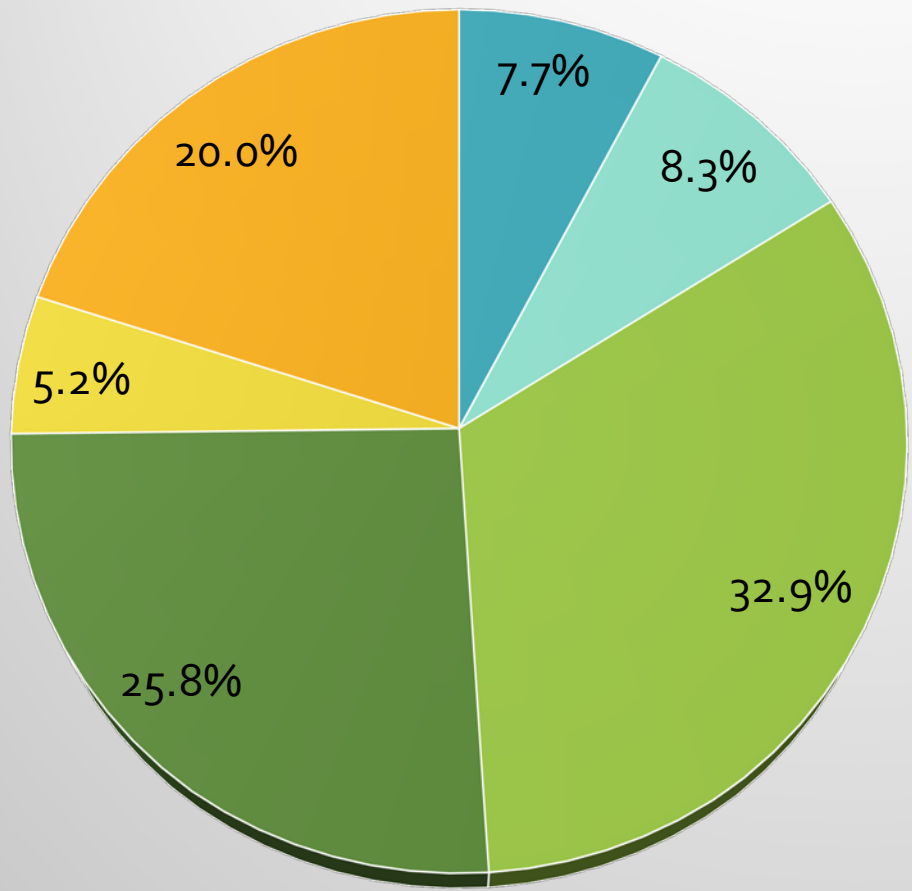
Attachment: 2017-131 ATTH 02 Council Presentation CAPER 11.27.17 (1746 : 2017-131

CDBG CAPER Report

- The annual report includes expenditures and accomplishments for the 2016 Community Development Block Grant (CDBG) Action Plan (October 1, 2016 -- September 30, 2017)
- Public Comment Period (November 27th – December 11th, 2017)
- Public Hearing on Monday, December 11th



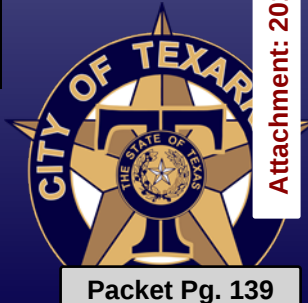
Community Development Block Grant Projects



- Public Service - Vista
- Public Service - Life Skills
- Sidewalk/Bike/Tree Project Downtown
- Park Improvements - Sidewalks
- Hotel Grim Project
- Administration



<i>Project/Activity</i>	<i>Status</i>	<i>Amount Spent</i>
Public Service - Vista	<i>Completed</i>	\$6,605.16
Public Service - Life Skills	<i>Completed</i>	\$7,166.05
Sidewalk/Bike/Tree Project Downtown	<i>Completed</i>	\$28,274.00
Park Improvements - Sidewalks	<i>Completed</i>	\$22,180.00
Hotel Grim Project	<i>Ongoing</i>	\$4,429.00
Administration	<i>Completed</i>	\$17,200.00
<i>TOTAL</i>		<i>\$85,854.21</i>



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☐	

Other:

City of Texarkana, Texas

Version: D

Update Date: 10/17/2017 10:49 AM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Ordinance No. 2017-116 granting a Specific Use Permit to allow the application of permanent cosmetics and microblading on an approximate 1.757 acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4142 McKnight Road. Bill King, applicant. Kori Reyna, Brow and Arrow Salon, agent.

Subject: Public **Second** November 27, 2017 **Council**
Briefing: 11/27/2017 **Hearing:** 11/13/2017 **Briefing:** 2017 **Vote:** 12/11/2017

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

S-681: This is a request by Bill King, owner, and Kori Reyna, agent, for a Specific Use Permit, SUP, to allow a permanent cosmetic and microblading business in a tenant space at 4142 McKnight Road (an approximate 1.757 acre tract in the George Brinlee HRS, A-18). Ms. Reyna currently owns "Brow and Arrow" in this tenant space at McKnight Center.

The adjacent zoning is Office to the north, Neighborhood Service and PD-Neighborhood Service to the east, General Retail to the south and PD-General Retail and Office to the west. The adjacent land usage is vacant land to the north, offices and vacant land to the west, an office/shopping center to the east and offices and vacant land to the south.

This property is zoned PD-Neighborhood Service. A Specific Use Permit is required to allow the additional use of a permanent cosmetics and microblading business which is also considered a "tattoo" per the City's Zoning Ordinance. Several medical facilities and hair salons are now offering this type service for clients.

This request meets all city requirements to allow the one additional use on this property. There is adequate parking for this business.

All notification and application requirements have been met to consider this request.

Potential Options:

None

City of Texarkana, Texas

Fiscal Implications:

None

Staff Recommendation:

Staff recommends for approval of the Specific Use Permit to allow a permanent cosmetics business with the following stipulations:

1. That the owner/or any employee performing the application of permanent cosmetics or microblading be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may revoke the Specific Use Permit.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with staff stipulations.

Advisory Board/Committee Meeting Date and Minutes:

October 2, 2017

Attachments

- a. 2017-116 ORD granting SUP at 4142 McKnight Rd. (DOCX)
- b. 2017-116 EXH 'A' (legal description) (PDF)
- c. 2017-116 ATTH 01 (maps) (PDF)
- d. 2017-116 ATTH 02 (info on shopping center) (PDF)
- e. 2017-116 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	10/11/2017 12:19 PM	
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review Completed	10/18/2017 3:46 PM	
Public Information Officer	Lisa Thompson	PIO Review Completed
10/19/2017 9:25 AM		

City of Texarkana, Texas

City Manager 3:47 PM	Shirley Jaster	City Manager Review Completed	10/19/2017
City Council 6:00 PM	Jennifer Evans	Meeting Completed	10/23/2017

Meeting History

10/23/17	City Council	MOVED FORWARD	Next: 11/13/17
David Orr briefed this agenda item.			
11/13/17	City Council	MOVED FORWARD	Next: 11/27/17
There were no public comments made at this hearing.			

S-681

ORDINANCE NO. 2017-116

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-681 TO ALLOW THE ONE ADDITIONAL USE OF A TATTOO STUDIO FOR THE APPLICATION OF PERMANENT COSMETICS AND MICROBLADING ON AN APPROXIMATE 1.757 ACRE TRACT OF LAND IN THE GEORGE BRINLEE HRS, A-18, LOCATED IN A TENANT SPACE AT 4142 MCKNIGHT ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an Amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of tattoo studio for the application of permanent cosmetics and microblading** on an approximate 1.757 acre tract of land in the George Brinlee HRS, A-18 (**Exhibit ‘A’**), located in a tenant space at 4142 McKnight Road, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to Zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of a tattoo studio for the application of permanent cosmetics and microblading** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended so as to grant **Specific Use Permit numbered S-681 for the purpose of allowing the one additional use of a tattoo studio for the application of permanent cosmetics and microblading** on the following described property, to-wit: **an approximate 1.757acre tract of land in the George Brinlee HRS, A-18 (Exhibit 'A'), located in a tenant space at 4142 McKnight Road, in the City of Texarkana, Bowie County, Texas.**

SECTION 2: That the following stipulations are hereby imposed and made a part of this Ordinance:

1. That the owner/or any employee performing the application of permanent cosmetics be currently licensed by the state and meet all federal, state and city licensing laws and health regulations. A copy of the current license must be provided to the City prior to the opening of the business.
2. That the Specific Use Permit be intended for the application of permanent cosmetics and microblading only.
3. That if this use ever ceases to exist at this location, the City may revoke the Specific Use Permit.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval.

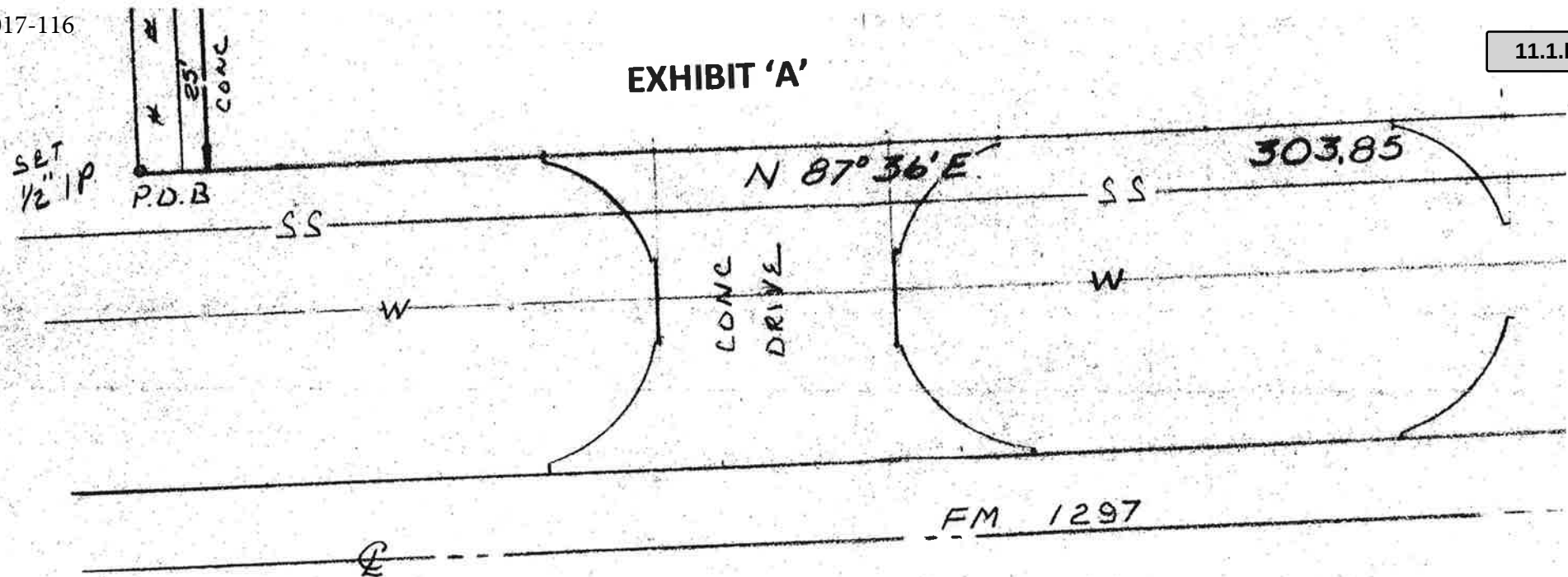
PASSED AND APPROVED in regular Council Session on this the **11th day of December, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

EXHIBIT 'A'



THIS IS TO CERTIFY: that this plat and field notes correctly reflect the results of a survey made by us on the ground covering all that certain tract or parcel of land situated in Bowie County, Texas, a part of the GEORGE BRINLEE HEADRIGHT SURVEY, Abst. No. 18, and being a part of a 23 3/4 acre tract of land in said survey formerly owned by J. B. Adkinson, and being more particularly described by metes and bounds as follows:

COMMENCING at an iron pipe in the North right-of-way line of Farm Road No. 1297, and in the West boundary line of said 23 3/4 acre tract;

THENCE: N 87° 36' E, with said North right-of-way line, 638.22 feet to an iron pin for corner and the POINT OF BEGINNING for the herein described tract of land;

THENCE: N 87° 36' E, with said right-of-way line, 303.85 feet to an iron pin for corner;

THENCE: N 20° 58' 16" W, 319.05 feet to an iron pipe for corner;

THENCE: S 87° 36' W, 202.22 feet to an iron pipe for corner;

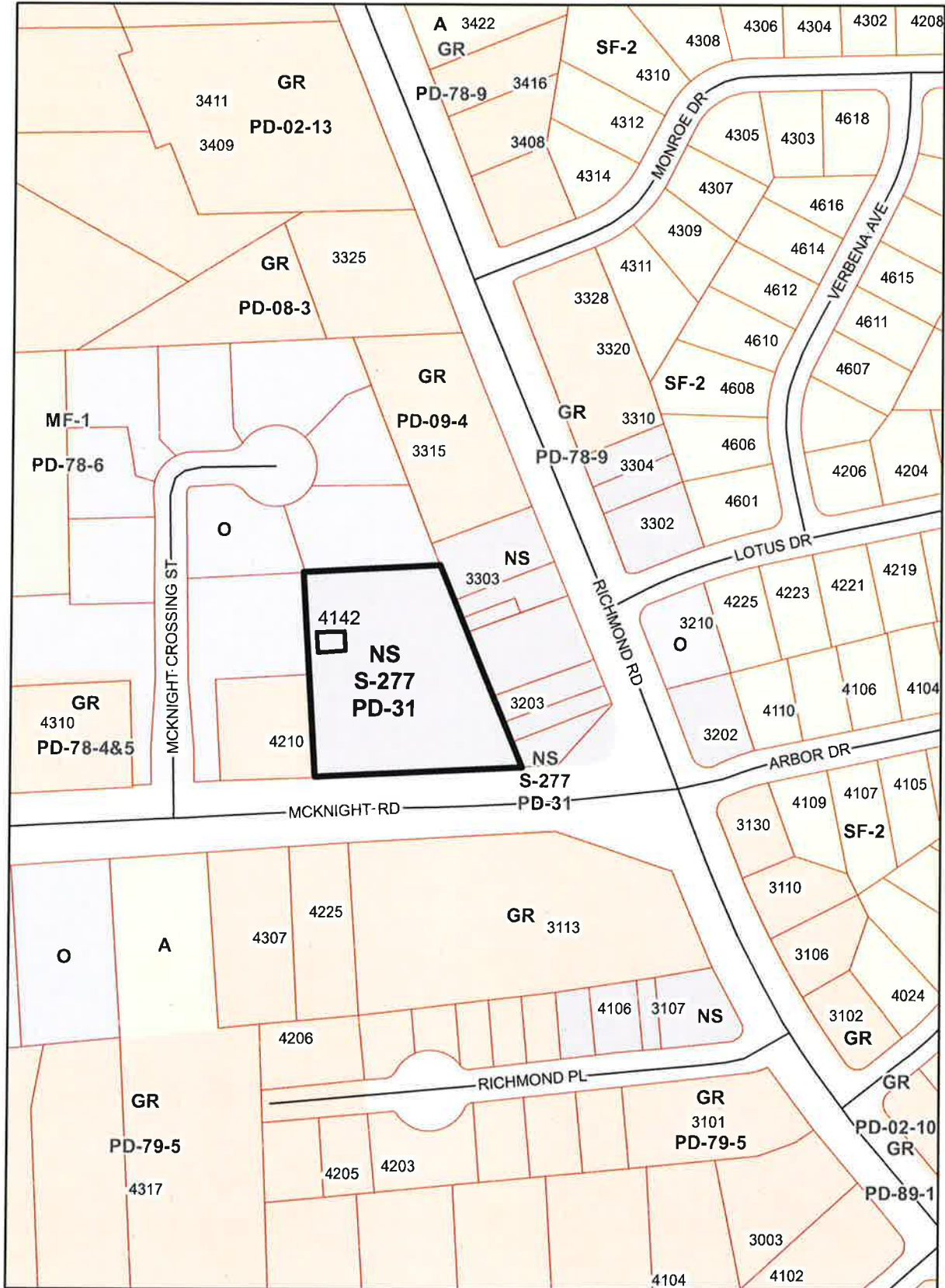
THENCE: S 02° 24' E, 302.45 feet to the PLACE OF BEGINNING and containing 1.757 acres of land, more or less.

TO THE LIENHOLDERS AND/OR THE OWNERS OF THE PREMISES SURVEYED AND TO THE TITLE COMPANY:

The undersigned does hereby certify that this survey was this day made on the ground of the property legally described hereon and is correct, and that there are no discrepancies, conflicts, shortages in area, boundary line conflicts, encroachments of improvements, apparent easements or rights of way, Except as shown hereon, and that said property has access to and from a dedicated roadway.

4142 McKnight Road

Department of Planning and Community Development



1:2,500



4142 McKnight Road

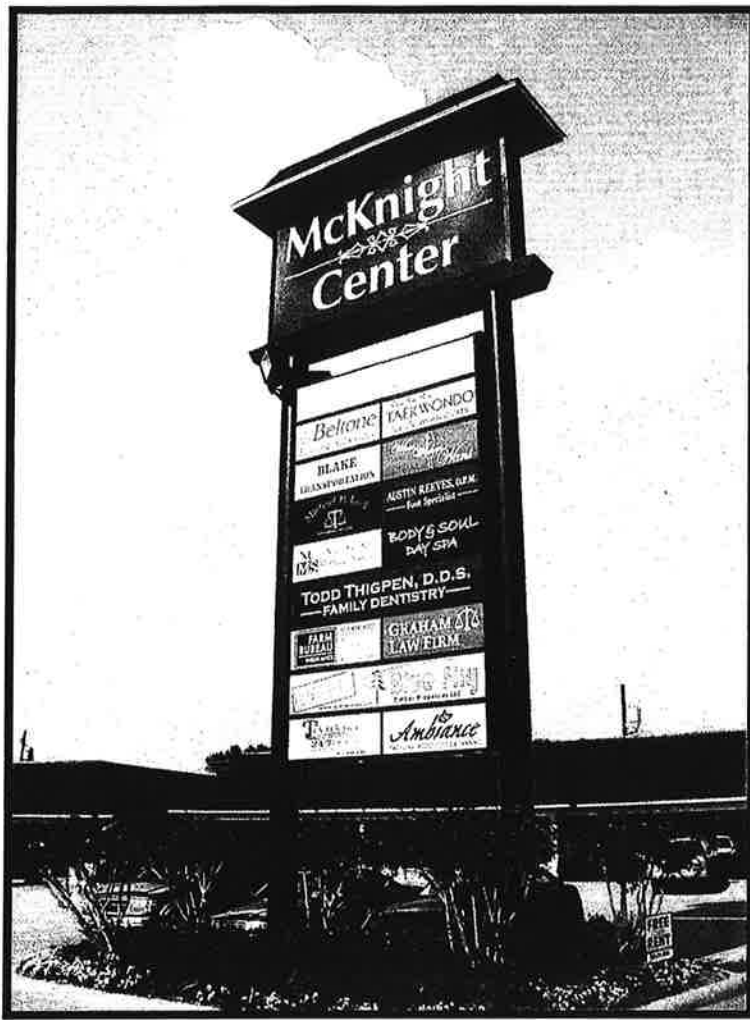
Department of Planning and Community Development



1:1,250

Attachment: 2017-116 ATTH 01 (maps) (1730 : 2017-116 ORD granting Specific Use Permit at 4142 McKnight Road)



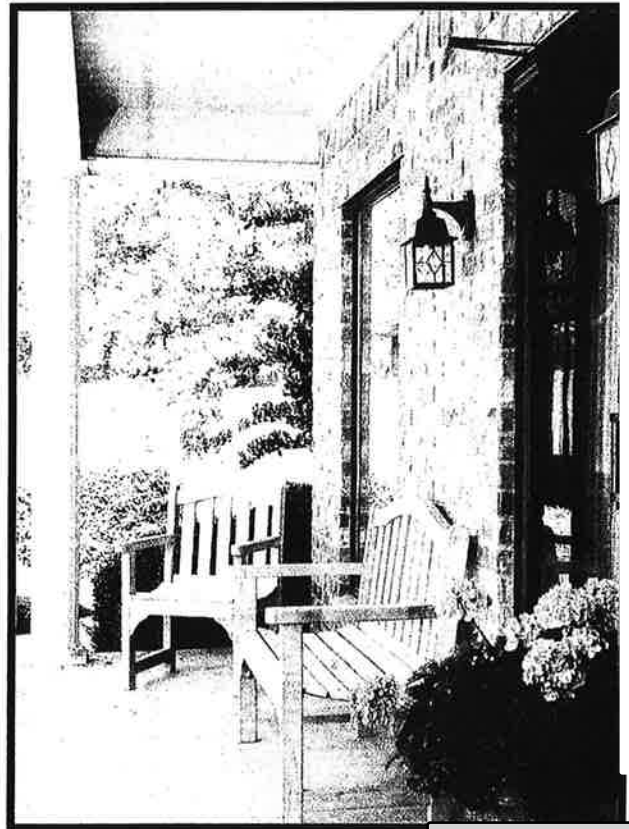
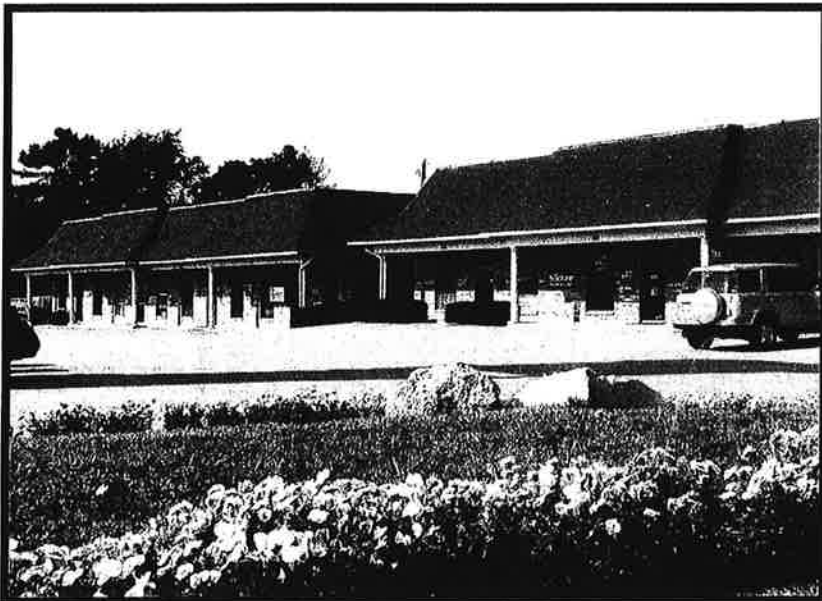


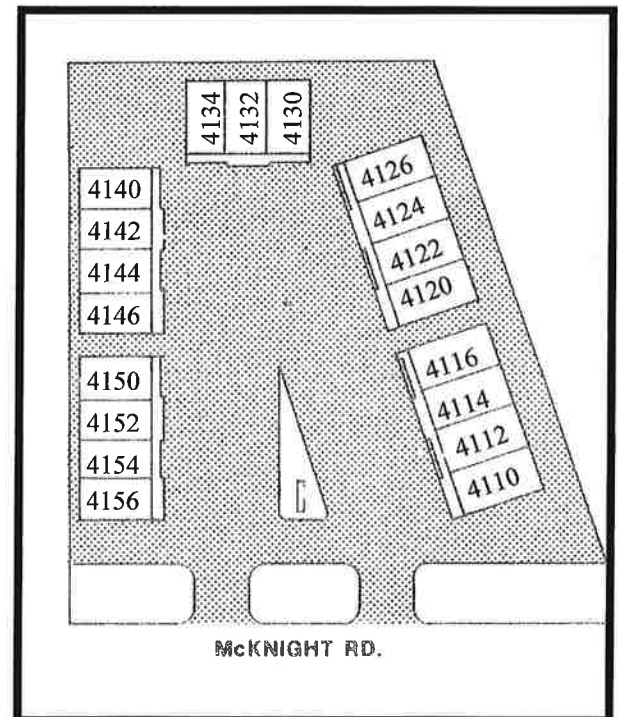
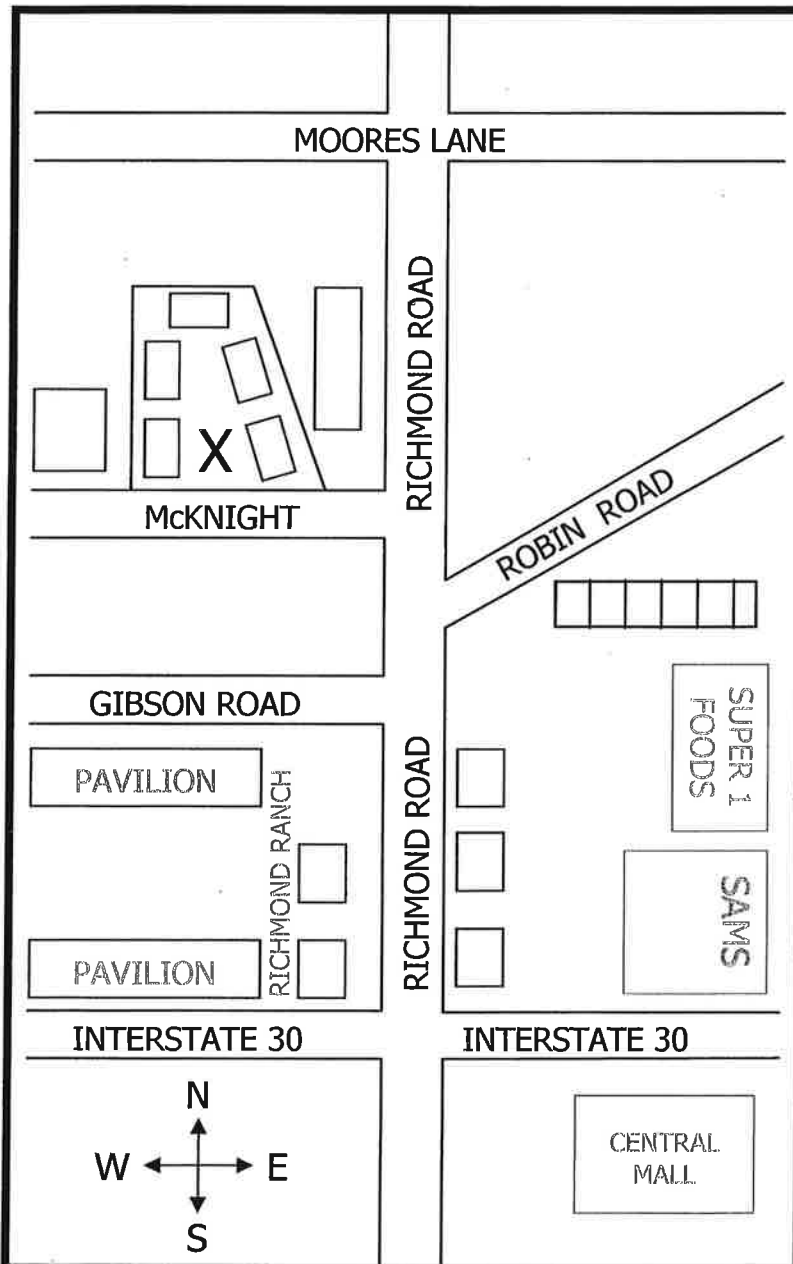
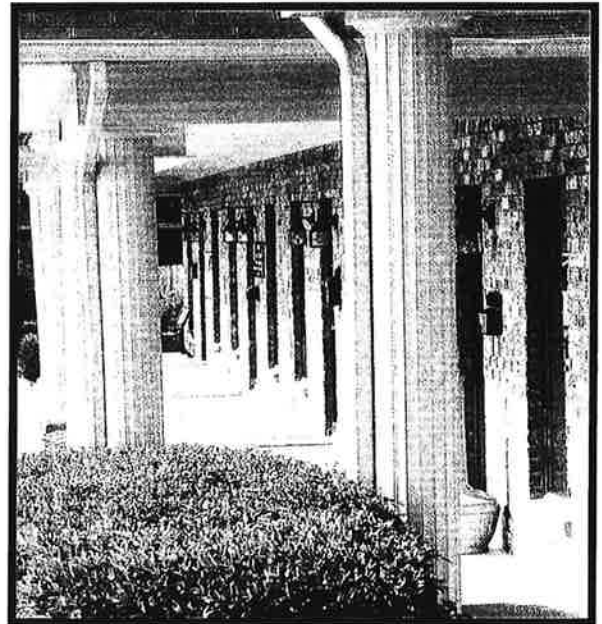
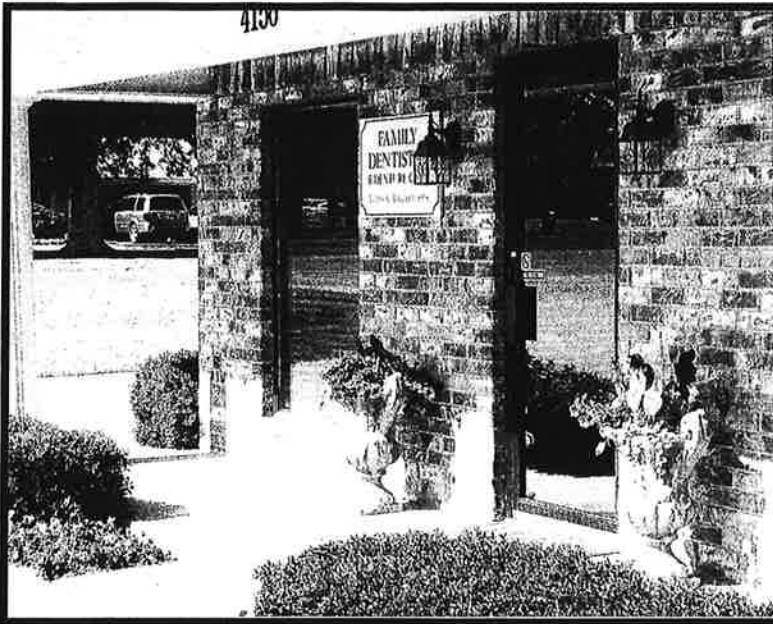
Convenient Established Location

- EASY ACCESS
- SPACIOUS PARKING
- CO-OP OFFICE SUITES
- ATTRACTIVE SETTING
- ON SITE RENTAL OFFICE
- FULL SUITES AVAILABLE
- MASSIVE OUTDOOR LIGHTING
- PROFESSIONAL LANDSCAPING
- PROFESSIONALLY MAINTAINED
- ABILITY TO EXPAND YOUR SPACE

McKNIGHT CENTER

PROFESSIONAL OFFICE
COMPLEX
4132 McKNIGHT ROAD
TEXARKANA, TX 75503





CONVENIENTLY LOCATED
IN THE HEART OF THE
FASTEST GROWING
SEGMENT OF
TEXARKANA, TEXAS

RENTAL OFFICE
4132 McKNIGHT ROAD
903-276-2809
BILL KING



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other: