CITY OF TEXARKANA

CITY COUNCIL

AGENDA • DECEMBER 9, 2024

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

Mayor

Bob Bruggeman

Ward 1	Ward 3	Ward 5
Jean H. Matlock	Steve Thompson	Cole Meador
Ward 2	**Ward 4**	**Ward 6**
Mary Hart	Christie Page	Jay Davis



Vision

The vision of the City is to be a thriving regional center for education, business, and culture which attracts and serves our residents and visitors.

Mission

The mission of the City is to provide customer-focused public services and regional leadership that serve our residents and visitors while offering a safe, vibrant, and welcoming community.

The City Council reserves the right to convene into closed session on any agenda item or issue if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code), and will reconvene into open session before taking any final action, decision, or vote on a matter deliberated.

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER STEVE THOMPSON

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings
Monday, January 13, 2025, at 6:00 p.m.

Parks & Recreation Activities

December 11th Senior Day Out - 9:00 am to 2:00 pm Southwest Center

Additional Parks & Recreation information can be found on the city's website at http://www.texarkanatexas.gov

Perot Theatre Events

Christmas at the Perot will be hosted by the Texarkana Symphony Orchestra on December 15th at 4:00 pm.

Christmas On Main will be at the Perot Theatre on December 21st from 10:00 am to 7:00 pm.

Tickets for Perot Theatre shows are available at perottheatre.org.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

V. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Consideration of Reappointment to Bi-State IAC

VI. ITEMS FOR CONSIDERATION

Consent Items

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 12, 2024 at 6:00 PM.

2. Resolution No. 2024-155 accepting the 2024 Homeland Security Grant in the amount of $87,575.50 and authorizing the purchase of 10 portable radios in an amount not to exceed $87,066.00 with funds budgeted in the Homeland Security Grant Fund (Fund 199).

   Public Hearing:
   Council Vote: December 9, 2024

3. Resolution No. 2024-160 approving three change orders with Symmetry Sports for Swanger Sports Complex and Grady T. Wallace Soccer Complexes with funds budgeted in the General Fund (Fund 101), 2023 Bond Fund (Fund 426), and the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62).

   Public Hearing:
   Council Vote: December 9, 2024

4. Resolution No. 2024-162 approving mowing contracts with JD Lawn Service to serve as landscaping contractor for Texarkana-Bowie County Family Health Center, Southwest Center, Parks Administration, Ferguson Park, Collins Senior Center, and Alaska Printing in an amount not to exceed $43,200 annually and DAM Investments dba U.S. Lawns of Texarkana to serve as contractor for Rosehill Cemetery in an amount not to exceed $24,712 annually, with funds available in the FY25 Parks general maintenance fund (Fund 101).

   Public Hearing:
   Council Vote: December 9, 2024

Action Items

5. Resolution No. 2024-161 authorizing the City Manager to execute a contract with M.S.R.G., LLC. of Ashdown, Arkansas, in the amount of $76,280 for emergency replacement of the Wright Patman Water Treatment Plant West Basin's Sludge Removal System.

   Public Hearing:
   Council Vote: December 9, 2024

VII. FIRST BRIEFINGS

1. Resolution No. 2024-118 approving an amendment to "Contract for Exclusive Ambulance Service" with LifeNet, Inc., by revising the Schedule of User Fees; and amending the FY25 Master Fee List by adding the LifeNet Schedule of User Fees.

   Public Hearing: January 13, 2025
   Council Vote: January 13, 2025

2. Resolution No. 2024-140 authorizing the City Manager to accept an Enterprise Agreement proposal from SHI Government Solutions of Austin, Texas, for Microsoft Licenses for the City of Texarkana, Texas, utilizing Texas State DIR pricing with funds budgeted in City Technology Fund (Fund 115).

   Public Hearing:
   Council Vote: January 13, 2025

3. Ordinance No. 2024-157 granting a Specific Use Permit to allow one additional use and location for an off-premise digital billboard on Lot 2B, Block 5, Wal-Mart 2nd Addition, located at 606 Walton Drive. Mark Dean, owner, and Chad Shipp, agent.

   Public Hearing: January 13, 2025
   Council Vote: January 13, 2025

4. Ordinance No. 2024-159 granting a Specific Use Permit to allow the location of a double wide HUD code manufactured home on Lots 7-10, Block 8, Grandview Addition, located at 3120 Alexander Avenue. Jimmie Crowell, owner and Stoney Matlock, agent.

   Public Hearing: January 13, 2025
   Council Vote: January 13, 2025

VIII. PUBLIC HEARINGS

1. Resolution No. 2024-117 setting the 2025 City Council regular meeting schedule and city holidays.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

2. Ordinance No. 2024-145 granting a Specific Use Permit for one additional use of an LED/Digital display on an existing off-premise advertising billboard on an approximate 4.5-acre tract of land (being Tracts 84A, 84C, and 85A), M. H. Janes HRS, A-305, located at 7770 Hampton Road. Tyler Parsons, Representing FMG North Texas, owners.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

3. Ordinance No. 2024-146 granting a Specific Use Permit for one additional use of permanent cosmetics on Lots 14-16, Block 3, Parish Place Addition, located at 824 Richmond Road. Shankar Poudel, owner, and Sarswoti Yadav, agent.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

4. Resolution No. 2024-150 approving the PY23/FY24 Community Development Block Grant (CDBG) Annual Comprehensive Assessment Performance Evaluation Report.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

5. Ordinance No. 2024-152 amending Chapter 42 of the City Code of Ordinances to require looping of water mains and proscribing dead-end water mains.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

6. Resolution No. 2024-154 adopting 2025 legislative priorities for the City of Texarkana.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

IX. CITY MANAGER'S REPORT

X. ADMINISTRATIVE COMMENTS

1. City Council

2. City Staff

XI. CLOSED SESSION

The City Council will convene into closed session pursuant to the following sections of the Texas Government Code:

A. Section 551.071 (Consultation with Attorney) and Section 551.074 (Personal Matters) - The Fireman's Relief and Retirement Fund.

B. Section 551.072 (Real Property)

XII. RECONVENE INTO OPEN SESSION

XIII. ADJOURNMENT

Jennifer Evans
City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the City Council will hold this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Pursuant to Section 46.03, Penal Code (places weapons prohibited), subsection (a)(14), a person commits an offense if the person intentionally, knowingly, or recklessly possesses or goes with a firearm, location-restricted knife, club, or prohibited weapon [listed in Penal Code Section 46.05(a)] in the room or rooms where a meeting of a governmental entity is held, if the meeting is an open meeting subject to Chapter 551, Government Code, and if the entity provided notice as required by that chapter.

This facility is wheelchair accessible and handicap parking is available. If you plan to attend this public meeting and you have a disability that requires special arrangements or accommodations, please call 903-798-3900 or (TTY) 1-800-RELAY TX (1-800-735-2989) at least 48 hours in advance.

CITY OF TEXARKANA

CITY COUNCIL

MINUTES • NOVEMBER 12, 2024

Council Chambers | **Regular Meeting** | **6:00 PM**

220 TEXAS BLVD., TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Steve Thompson	Ward 3	Present	
Christie Page	Ward 4	Present	
Cole Meador	Ward 5	Present	
Jay Davis	Ward 6	Present	

Staff Present: City Manager David Orr, Jennifer Evans, Kristin Peeples, Keith Beason, Karey Parker, Gary Smith, Megan Price, Reed Russell, Mashell Daniel, Chiquita Burks, Brooke Stone, Vashil Fernandez, and Daphnea Ryan.

Municipal Court: Judge Sherry Jackson Hawkins.

Legal Counsel: Jeff Lewis.

II. INVOCATION AND PLEDGE LED BY MAYOR BOB BRUGGEMAN

III. SWEARING-IN CEREMONY FOR MAYOR, WARD 1, AND WARD 2

Judge Sherry Jackson officiated the Oath of Office and swearing-in for Mayor Bob Bruggeman, Ward 1 Council Member Jean Matlock, and Ward 2 Council Member Mary Hart. She gave them each a Certificate of Election.

Mayor Bruggeman was joined by his wife Jackie, daughter Olivia, and son-in-law Caleb. Council Member Matlock was joined by her sister, Linda Matlock and brother, Steve Matlock. Council Member Hart was joined by her close friend Wanda Givens.

Mayor Bruggeman said it was an honor and privilege to serve the citizens and he appreciated every member on the city council. He is looking forward to another three years.

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)



IV. TEXARKANA REGIONAL AIRPORT 3RD QUARTER BUDGET UPDATE

Executive Director Paul Mehrlich shared the airport's 3rd quarter budget update.

V. SMALL BUSINESS SATURDAY PROCLAMATION

Mayor Bruggeman read the proclamation and thanked all of the small businesses in the community. He encouraged the citizens to support and frequent these businesses to help prosper the local economy.

Small Business Saturday - November 30, 2024

RESULT:	**CLOSE ACTION**

VI. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings
Monday, December 9, 2024, at 6:00 p.m.

Parks & Recreation Activities

Nov 15th	Disc Golf Association Hosts – Night Disc Golf Tournament 6 pm – 10 pm	Spring Lake Park
Dec 5th	Bramlett Beans and Cornbread 11 am – 1 pm	Texarkana, Texas Convention Center
Dec 5th	Advance TXK – Master Plan Public Meeting 6 pm	Texarkana, Texas Convention Center

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

Additional Parks & Recreation information can be found on the city's website at http://www.texarkanatexas.gov

Perot Theatre Event

The **"Texarkana Symphony Orchestra - Star Wars Concert"** will be held on Saturday, November 23rd at 7:00 pm.

Tickets for Perot Theatre shows are available at perottheatre.org.

Main Street Texarkana will hold the annual Christmas Parade in downtown Texarkana on Monday, December 2nd beginning at 7:00 p.m. The theme will be "**Across the Decades"** and participants are encouraged to base their floats on this year's theme.

The year 1924 was a busy year for Texarkana, Texas. The construction of Texarkana Texas City Hall and the Perot Theatre was in 1924, and part of the construction of the Hotel Grim also occurred in 1924. Being a momentous year, the **New Town Baptist Church** was formed in 1924 and had its 100th anniversary proclamation celebration on Sunday, November 10th!

VII. OPEN FORUM: COMMENTS FROM THE PUBLIC

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no comments made at Open Forum.

VIII. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

Council made no appointments or reappointments to any board, commission, or committee.

IX. ITEMS FOR CONSIDERATION

Consent Items

(6:22 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

1. Consider approval of the minutes of the Regular Meeting of the City Council held on October 28, 2024 at 6:00 PM.

2. Resolution No. 2024-132 casting all 792 cumulative votes for Council Member Jay Davis for membership on the Bowie Central Appraisal District's Board of Directors.

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

Public Hearing:
Council Vote: November 12, 2024

3. Resolution No. 2024-149 approving the Texarkana Regional Airport Executive Director to execute an agreement with Tatum Excavating Company, Inc. of Texarkana, Texas, for general aviation apron expansion in the amount of $738,670 with funds approved in the Texarkana Regional Airport FY24 capital budget.

   Public Hearing:
   Council Vote: November 12, 2024

4. Resolution No. 2024-151 approving Parks and Recreation staff to submit a grant application, in the amount of $43,531 for an outdoor education and recreational activity to be held in the Spring of 2026 for children of under served populations in the community.

   Public Hearing:
   Council Vote: November 12, 2024

5. Order No. 2024-156 [Minute Order] amending the FY25 Master Fee List to add:

Service/Permit	FY25 Rate	Per Unit	Office	Location	Telephone
Water meter fees – ¾" meter	Cost	Each	TWU	801 Wood St	903-798-3800

Action Items

6. Resolution No. 2024-153 approving two agreements for The Assembly Line project: an interlocal cooperation agreement with Texarkana College for construction, and reimbursing College construction costs in an amount not to exceed $2,000,000; and an agreement for design-only services with architect Bill Patton in an amount not to exceed $40,000, deducted from the City's maximum reimbursement commitment to the College.

   Public Hearing:
   Council Vote: November 12, 2024

   City Manager Orr briefed this agenda item. The Mayor asked the City Secretary for a roll call vote.
   (6:25 p.m.)

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

RESULT:	**ADOPTED [6 TO 0]**
MOVER:	Steve Thompson, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Thompson, Page, Meador
ABSTAIN:	Davis

X. FIRST BRIEFINGS

1. Resolution No. 2024-117 setting the 2025 City Council regular meeting schedule and city holidays.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

   City Manager Orr briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

2. Ordinance No. 2024-145 granting a Specific Use Permit for one additional use of an LED/Digital display on an existing off-premise advertising billboard on an approximate 4.5-acre tract of land (being Tracts 84A, 84C, and 85A), M. H. Janes HRS, A-305, located at 7770 Hampton Road. Tyler Parsons, Representing FMG North Texas, owners.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

   Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

3. Ordinance No. 2024-146 granting a Specific Use Permit for one additional use of permanent cosmetics on Lots 14-16, Block 3, Parish Place Addition, located at 824 Richmond Road. Shankar Poudel, owner, and Sarswoti Yadav, agent.

   Public Hearing: December 9, 2024
   Council Vote: December 9, 2024

   Mashell Daniel briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

4. Ordinance No. 2024-147 rezoning on an approximate 30.61-acre-tract of land (being Tracts 144 & 146) Willis Oldham HRS, A-458, located at 500 St. Michael Drive from Agriculture/Industrial-1 to Agriculture/General Retail. Blaz Korosec, owner and Jaimie Stone, agent.

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

Public Hearing: December 9, 2024
Council Vote: December 9, 2024

RESULT:	**WITHDRAWN**

5. Ordinance No. 2024-148 granting a Specific Use Permit to allow the one additional use of a camp trailer park and HUD code manufactured home park on an approximate 30.61-acre tract of land (being Tracts 144 & 146) Willis Oldham HRS, A-458, located at 500 St. Michael Drive. Blaz Korosec, owner and Jaimie Stone, agent.

Public Hearing: December 9, 2024
Council Vote: December 9, 2024

RESULT:	**WITHDRAWN**

6. Resolution No. 2024-150 approving the PY23/FY24 Community Development Block Grant (CDBG) Annual Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 9, 2024
Council Vote: December 9, 2024

Megan Price briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

7. Ordinance No. 2024-152 amending Chapter 42 of the City Code of Ordinances to require looping of water mains and proscribing dead-end water mains.

Public Hearing: December 9, 2024
Council Vote: December 9, 2024

Gary Smith briefed this agenda item.

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

8. Resolution No. 2024-154 adopting 2025 legislative priorities for the City of Texarkana.

Public Hearing: December 9, 2024
Council Vote: December 9, 2024

City Manager Orr briefed this agenda item.

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

RESULT:	**MOVED FORWARD**	**Next: 12/9/2024 6:00 PM**

XI. PUBLIC HEARINGS

1. Ordinance No. 2024-129 amending Articles II - VI of Chapter 145, "Historic Landmark Preservation and Historic Districts", of the Code of Ordinances and affirming support for obtaining Certified Local Government status.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:37 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

2. Ordinance No. 2024-133 rezoning on Lots 6-7, Block 6, New Town Addition, located at 2118 Stevenson Street from Single Family-2 to Single Family-3. Sondra Keener, owner.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:38 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

3. Ordinance No. 2024-134 granting a Specific Use Permit to allow a double-wide HUD code manufactured home on Lots 6-7, Block 6, New Town Addition, located at 2118 Stevenson Street. Sondra Keener, owner.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:39 p.m.)

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

4. Ordinance No. 2024-135 rezoning on a portion of an approximate 1.76-acre tract of land (being Tract 334) Thomas Price HRS, A-466, located at 906 Piney Road from Single Family-2 to Commercial. James Herrington, owner, and Matt Wallak, agent.

Public Hearing: November 12, 2024
Council Vote: November 12, 2024

Matt Wallak presented himself for questions from the council.

Becky Catrell presented herself for questions from the council.
(6:43 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jay Davis, Ward 6
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

5. Ordinance No. 2024-136 granting a Specific Use Permit to allow one additional use of an off premise billboard on a portion of an approximate 2.29-acre tract of land (being Tract 109), H. S. Janes HRS, A-306, located at 2003 Chelf Road. Daniel Kirkland, owner, and Joe Thomas, agent.

Public Hearing: November 12, 2024
Council Vote: November 12, 2024

There were no public comments made at this hearing.
(6:44 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Steve Thompson, Ward 3
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

6. Ordinance No. 2024-137 rezoning on an approximate 1.85-acre tract of land (being Tract 36C) R. E. Sevey HRS, A-523, located at 2591 Page Street from Single Family-1 to Single Family-3. Jonathan Fowler, owner.

Public Hearing: November 12, 2024
Council Vote: November 12, 2024

There were no public comments made at this hearing.
(6:46 p.m.)

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

7. Ordinance No. 2024-138 granting a Specific Use Permit to allow a double-wide HUD code manufactured home on an approximate 1.85-acre tract of land (being Tract 36C) R. E. Sevey HRS, A-523, located at 2591 Page Street. Jonathan Fowler, owner.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:47 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Hart, Ward 2
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

8. Ordinance No. 2024-139 amending PD-02-13 for site plan approval on Lots 7 and 8, Block 5, Richmond Development – Fourth Subdivision, located at 3504 Arista Boulevard. Aaron Gaylor, owner.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:48 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Christie Page, Ward 4
SECONDER:	Steve Thompson, Ward 3
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

9. Resolution No. 2024-141 recognizing the Liberty-Eylau Neighborhood Association as an official neighborhood association.

   Public Hearing: November 12, 2024
   Council Vote: November 12, 2024

   There were no public comments made at this hearing.
   (6:49 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

10. Resolution No. 2024-142 approving the use of funds allocated in the Home Program Fund (Fund 209) to be used as a match for the City's HOME Homeowners Reconstruction Assistance (HRA) Program.

    Public Hearing: November 12, 2024
    Council Vote: November 12, 2024

    There were no public comments made at this hearing.
    (6:50 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

11. Resolution No. 2024-143 authorizing the City Manager to execute a Reimbursement and Development Agreement with 2B Builders, LLC, Inc. for the purpose of aiding in economic growth, in an amount not to exceed $71,055, with funds available in the City's General Fund (Fund 101) and the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62).

    Public Hearing: November 12, 2024
    Council Vote: November 12, 2024

    There were no public comments made at this hearing.
    (6:50 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Steve Thompson, Ward 3
SECONDER:	Jay Davis, Ward 6
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

XII. CITY MANAGER'S REPORT

Red River Army Depot and BAE Systems 20 Year Celebration
This is an event celebrating over 20 years of partnership between Red River Army Depot and BAE Systems, a collaboration built on trust, shared vision, and a commitment to excellence in defense service on November 20, 2024, at 9:00 a.m. at Red River Army Depot.

Save the Date: Employee Appreciation Event, November 19, 2024, from 11:00 a.m. to 1:00 p.m. at the Texarkana Texas Convention Center.

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

Congratulations were given to **Mayor Bruggeman, Council Member Jean Matlock, and Council Member Mary Hart** for being re-elected and beginning another term on the city council.

XIII. ADMINISTRATIVE COMMENTS

1. City Council

   Council had no administrative comments for staff.

2. City Staff

   Staff had no administrative comments for council.

XIV. ADJOURNMENT

A motion was made to adjourn the meeting.
(6:52 p.m.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Christie Page, Ward 4
AYES:	Matlock, Hart, Thompson, Page, Meador, Davis

Jennifer Evans
City Secretary

Bob Bruggeman
Mayor

Minutes Acceptance: Minutes of Nov 12, 2024 6:00 PM (Consent Items)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 12/5/2024 4:16 PM

Lead Department: Fire Department **Action Officer:** Chris Black, Fire Chief

Subject: Resolution No. 2024-155 accepting the 2024 Homeland Security Grant in the amount of $87,575.50 and authorizing the purchase of 10 portable radios in an amount not to exceed $87,066.00 with funds budgeted in the Homeland Security Grant Fund (Fund 199).

Briefing: 12/9/2024 **Public Hearing:** **Council Vote:** 12/9/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

The fire department has been awarded the 2024 Homeland Security Grant to purchase of ten portable radios for emergency communication in the amount of $87,575.50. Approval of this resolution would allow the fire department to accept the award and purchase the portable radios in an amount not to exceed $87,066.00

Potential Options:

- Approve
- Reject

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-155 RES Approving Homeland Security Grant (DOCX)
b. 2024-155 ATTH 01 Motorola Quote (PDF)
c. 2024-155 Goals & Perspectives (DOCX)

Staff Coordination

Fire Department	Chris Black 11/19/2024 4:28 PM	Department Head Review	Completed	
City Attorney	Jeffery C. Lewis	Review	Completed	11/19/2024 4:43 PM
Finance Department	Kristin Peeples	Finance Review	Completed	11/20/2024 8:59 AM
City Manager	David Orr	City Manager Review	Completed	11/20/2024 9:04 AM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024–155

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING THE HOMELAND SECURITY GRANT "EMERGENCY COMMUNICATIONS PROJECT" AWARD IN THE AMOUNT OF $87,575.50; AUTHORIZING THE COMPETITIVE PURCHASE OF 10 PORTABLE RADIOS FROM MOTOROLA SOLUTIONS (H-GAC INTERLOCAL PROCUREMENT PROGRAM) IN AN AMOUNT NOT TO EXCEED $87,066.00 WITH FUNDS BUDGETED IN THE FY2024-25 HOMELAND SECURITY GRANT FUND (FUND 199); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council, by Resolution No. 2024-103, approved the Ark-Tex Council of Governments ("ATCOG") submission for the FY2024-25 Homeland Security Grant "Emergency Communications Project" to the Office of the Governor; and

WHEREAS, the City Council found the Emergency Communications Project, to be operated from October 1, 2024, through September 30, 2025, was in the best interest of the citizens of Texarkana, the grant project submission should be approved, and the grant would garner funds not to exceed $87,575.50, allowing the Texarkana Texas Fire Department to replace 10 obsolete portable radios no longer supported by the manufacturer; and

WHEREAS, ATCOG notified the City, as applicant and fiscal agent for available grant funds, that the City has been awarded the Homeland Security Grant in the amount of $87,575.50, and the City will not be required to furnish additional matching funds to receive the grant award; and

WHEREAS, the FY2024-25 budget and appropriations included the amount of $87,576.00 for Homeland Security Grant Fund (Fund 199); and

WHEREAS, with the grant award, budgeted funds are now available to procure from Motorola Solutions via the Houston-Galveston Area Council (H-GAC) Procurement Program, Contract No. 17724-HGAC(TX)-RA05-21, at a purchase price of $87,066.00, 10 new portable radios (inclusive of accessories and programming) to be used for emergency communication, and this procurement meets all competitive purchasing requirements; and

WHEREAS, the City Council, being informed of the nature and proposed use of said grant award, finds and determines that acceptance of the Homeland Security Grant and use of grant funds to procure emergency communications devices will be in the best interest and will promote the health, safety and general welfare of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council approves the receipt of the Homeland Security Grant for the "Emergency Communications Project" in the amount of **$87,575.50**. The City Manager is authorized to undertake the necessary steps and execute any and all documents, including the Grant Acceptance document, required for formal acceptance of the Homeland Security Program grant.

Attachment: 2024-155 RES Approving Homeland Security Grant (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

SECTION 2: The City Council approves and authorizes the purchase of 10 new portable radios (inclusive of accessories and programming) for the Texarkana Texas Fire Department to be used for emergency communication, procured from Motorola Solutions via the Houston-Galveston Area Council (H-GAC) Procurement Program, Contract No. 17724-HGAC(TX)-RA05-21, at a purchase price not to exceed **$87,066.00**, with funds budgeted in the Homeland Security Grant Fund (Fund 199). The City Manager is authorized to execute any and all documents necessary for this procurement and to effectuate the purposes of this Resolution.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-155 RES Approving Homeland Security Grant (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

MOTOROLA SOLUTIONS

2024-155 ATTH 01







TEXARKANA TEXAS, CITY OF

02/07/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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Attachment: 2024-155 ATTH 01 Motorola Quote (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

MOTOROLA SOLUTIONS

QUOTE-2517257

02/07/2024

TEXARKANA TEXAS, CITY OF
100 N STATE LINE AVE
TEXARKANA, TX 75501

Dear Chuck Weerts,

Motorola Solutions is pleased to present TEXARKANA TEXAS, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide TEXARKANA TEXAS, CITY OF with the best products and services available in the communications industry. Please direct any questions to Taylor Pearcy at tpearcy@arklatextwoway.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Taylor Pearcy

Motorola Solutions Manufacturer's Representative

Attachment: 2024-155 ATTH 01 Motorola Quote (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

MOTOROLA SOLUTIONS

QUOTE-2517257

Billing Address:
TEXARKANA TEXAS, CITY OF
100 N STATE LINE AVE
TEXARKANA, TX 75501
US

Quote Date:02/07/2024
Expiration Date:01/05/2025
Quote Created By:
Taylor Pearcy
tpearcy@arklatextwoway.com

End Customer:
TEXARKANA TEXAS, CITY OF
Chuck Weerts
Chuck.Weerts@txkusa.org
9038245508

Contract: 17724 - HGAC (TX)-RA05-21

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	10	$7,392.32	$5,396.39	$53,963.90
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	$567.00	$413.91	$4,139.10
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	$330.00	$240.90	$2,409.00
1c	QA02006AC	ENH: APX8000XE RUGGED RADIO	10	$880.00	$642.40	$6,424.00
1d	QA00580AA	ADD: TDMA OPERATION	10	$495.00	$361.35	$3,613.50
1e	QA05509AA	DEL: DELETE UHF BAND	10	-$800.00	-$584.00	-$5,840.00
1f	H38BS	ADD: SMARTZONE OPERATION	10	$1,650.00	$1,204.50	$12,045.00
1g	QA05751AA	ADD: NO ENCRYPTION, CLEAR RADIO (NO ADP) (US ONLY)	10	$0.00	$0.00	$0.00
1h	QA09113AB	ADD: BASELINE RELEASE SW	10	$0.00	$0.00	$0.00
1i	QA01427AG	ALT: APX8000/XE HOUSING GREEN	10	$28.00	$20.44	$204.40
1j	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	$306.00	$306.00	$3,060.00
2	LSV00Q00202A	DEVICE PROGRAMMING	10	$100.00	$100.00	$1,000.00
	Miscellaneous Items					
3	NNTN8575A	AUDIO ACCESSORY-REMOTE SPEAKER	10	$581.04	$464.83	$4,648.30

Attachment: 2024-155 ATTH 01 Motorola Quote (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

QUOTE-2517257

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
		MICROPHONE,IMPRES XE RSM XT CABLE GREEN				
	Miscellaneous Items					
4	NNTN8863B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA/LACR PLUG	10	$186.50	$139.88	$1,398.80

Grand Total $87,066.00(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Attachment: 2024-155 ATTH 01 Motorola Quote (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

Attachment: 2024-155 ATTH 01 Motorola Quote (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☑ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	
Other:			

Attachment: 2024-155 Goals & Perspectives (4378 : 2024-155 RES Accepting 2024 Homeland Security Grant)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 12/6/2024 10:06 AM

Lead Department: Parks, Recreation & Health **Action Officer:** Keith Beason,

Subject: Resolution No. 2024-160 approving three change orders with Symmetry Sports for Swanger Sports Complex and Grady T. Wallace Soccer Complexes with funds budgeted in the General Fund (Fund 101), 2023 Bond Fund (Fund 426), and the Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62).

Briefing: 12/9/2024 **Public Hearing:** **Council Vote:** 12/9/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

(12/9/2024):
NOT APPLICABLE

Executive Summary and Background Information:

The three change orders for construction at Swanger Baseball Complex and Grady T. Wallace Soccer complex include installation of new conduit and wiring from existing panel to the base of each pole, and power to each scoreboard at Swanger Complex, and new conduit and wiring from existing panel to base of each pole at Grady T. Wallace Soccer Complex, plus adjusting the joisting at Grady T. Wallace. Below are detailed descriptions of the change orders:

Swanger
CO1-Removal of one mini split at concession and added one 5-ton unit – (-$3,000.00)
CO2 - New conduit and wiring from the existing panel to the base of each field light pole and running power to scoreboards at Spring Lake Park Swanger Complex. The existing lines were damaged due to the new construction as we were unable to locate the existing lines prior to construction. – $73,259.70.
Total CO cost for Swanger - $70,259.70

Wallace
CO1 - Cut and replace backfield material in south and east ditch and stabilize main construction entrance at Grady T. Wallace. This is needed to stabilize new drainage ditches–$5,500.00 (TWU will be reimbursing the City $3,500)
CO2 - New conduit and wiring from the existing panel to the base of each pole at Grady T. Wallace Soccer Complex. The existing lines were damaged due to the new construction as we were unable to locate the existing lines prior to construction. - $32,317.16
CO3 - Install additional 1x4" lathe in ceiling of concession stand. This is needed to keep new ceiling from sagging. - $5,025.50
Total CO cost for Wallace - $42,842.66

Budgeted Funds will be utilized from the Parks Maintenance General Fund (Fund 101) and 2023 Bond Fund (Fund 426), and reimbursement from Texarkana Water Utilities Texas Capital Improvement Fund to cover this cost.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Budgeted Funds will be utilized from the General Fund (Fund 101), 2023 Bond Fund (Fund 426), and reimbursement from Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62) to cover this cost.

Staff Recommendation:

Approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-160 RES Approving Change Orders Symmetry Sports for Swanger and GTW Complexes with DBH edits (DOC)
b. 2024-160 EXH A - SLP - CO #001 - Concession Mini Split (PDF)
c. 2024-160 EXH B - SLP - CO #002 - Field Lighting & Scoreboards (PDF)
d. 2024-160 EXH C - GTW - CO #001 - Drainage Remediation (PDF)
e. 2024-160 EXH D - GTW - CO #002 - Field Lighting (PDF)
f. 2024-160 EXH E - GTW - CO #003 - Additional Joist (PDF)
g. 2024-160 Goals & Perspectives (DOCX)

Staff Coordination

Public Works Department	Dusty Henslee	Review	Completed	12/04/2024 10:48 AM
Parks, Recreation & Health	Robby Robertson	Department Head Review	Completed	12/04/2024 10:51 AM
Finance Department	Kristin Peeples	Finance Review	Completed	12/04/2024 1:29 PM
City Manager	David Orr	City Manager Review	Completed	12/04/2024 3:45 PM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

Attachment: 2024-160 RES Approving Change Orders Symmetry Sports for Swanger and GTW Complexes with DBH edits (4388 : 2024-160 RES

RESOLUTION NO. 2024-160

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE TWO CHANGE ORDERS WITH SYMMETRY SPORTS FOR SWANGER BASEBALL COMPLEX IN AN AMOUNT NOT TO EXCEED SEVENTY THOUSAND TWO HUNDRED FIFTY-NINE DOLLARS AND SEVENTY CENTS ($70,259.70) AND THREE CHANGE ORDERS FOR GRADY T. WALLACE SOCCER COMPLEX, IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND EIGHT HUNDRED FORTY-TWO DOLLARS AND SIXTY-SIX CENTS ($42,842.66) USING BUDGETED FUNDS IN THE GENERAL FUND (FUND 101), 2023 BOND FUND (FUND 426), AND TEXARKANA WATER UTILITIES TEXAS CAPITAL IMPROVEMENT FUND (FUND 62) ; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, and Symmetry Sports (contractor) have identified changes that must be made at both Swanger Baseball Complex at Spring Lake Park and the Soccer Complex at Grady T. Wallace Park; and

WHEREAS, the first change order for Swanger includes the removal of one mini split at concession and addition of one five-ton unit at Swanger Baseball Complex, which saves **$3,000.00**, and the second change order for Swanger includes new conduit and wiring from the existing transformer to the base of each pole at fields 1-4 at Swanger Baseball Complex for field lighting and power to each scoreboard out of the concession stand panel at Swanger Complex , in the amount of **$73,259.70, for a total of $70,259.70 ;** and

WHEREAS, the first change order for Grady T. Wallace is to cut and replace backfill material of the south ditch, east ditch and stabilize the main construction entrance for drainage remediation, in the amount of **$5,500.00**; the second change order is for Grady T. Wallace for new conduit and wiring from existing panel to the base of each pole for field lighting at the Soccer Complex in the amount of **$32,317.16,** the third change order is for installation of an additional joist, 1x4" lathe, on the ceiling of the concession and restroom facility in the amount of **$5,025.50, for a total of $42,842.66;** and

WHEREAS, all change orders are attached as **Exhibit "A", Exhibit "B", Exhibit "C", "Exhibit D"** and **"Exhibit E";** and

WHEREAS, City staff and the contractor have determined that these changes are necessary to be able to complete the projects; and

WHEREAS, budgeted funds from the General Fund (Fund 101), 2023 Bond Fund, (Fund 426), and Texarkana Water Utilities Texas Capital Improvement Fund (Fund 62) will be used to cover these expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to approve these change orders with Symmetry Sports Construction in an amount not to exceed **$70,259.70 for Swanger and $42,842.66 for Wallace.**

SECTION 2: This Resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-160 RES Approving Change Orders Symmetry Sports for Swanger and GTW Complexes with DBH edits (4388 : 2024-160 RES

symmetry
Sports Construction

CHANGE ORDER

Date: August 19th, 2024

Submitted to: The City of Texarkana

Attention: Dusty Henslee, Assistant City Manager/Director of Public Works

Project: Spring Lake Park. Swanger Complex Renovations #24-31401

Change Order No: 001

Construction Contract Date: February 20th, 2024

The Owner agrees to make the following changes to the above-specified Construction Contract. This Change Order becomes a part of the original Construction Contract.

DESCRIPTION OF CHANGE

VE Option: Remove (1) Mini Split at Concession and Add (1) Five Ton Unit	**$ (3,000.00)**

BREAKDOWN

Original Contract Amount:	**$ 8,279,710.00**
Previously Authorized Amendments	**$ 1,016,060.00**
Previously Authorized Change Orders:	**$ 0.00**
Amount of this Change Order:	**$ (3,000.00)**
New Contract Amount Including this Change Order:	**$ 9,292,770.00**

Symmetry Sports Construction, LLC

Sign_____

Date_____

The City of Texarkana

Sign_____

Date_____

Attachment: 2024-160 EXH A - SLP - CO #001 - Concession Mini Split (4388 : 2024-160 RES Symmetry Sports Chagne Orders)

symmetry
Sports Construction

CHANGE ORDER

Date: November 15th, 2024

Submitted to: The City of Texarkana

Attention: Dusty Henslee, Assistant City Manager/Director of Public Works

Project: Spring Lake Park. Swanger Complex Renovations #24-31401

Change Order No: 002

Construction Contract Date: February 20th, 2024

The Owner agrees to make the following changes to the above-specified Construction Contract. This Change Order becomes a part of the original Construction Contract.

DESCRIPTION OF CHANGE

New conduit and wiring from the existing transformer to the base of each pole at fields 1 – 4. - Any potential issues found after power is reconnected are not included in this change order.	$ 47,516.70
Power to each scoreboard out of the concession stand panel. - Pipe will be exposed outside the concession due to block already being installed. - 1" conduit and (3) #10 wire to each scoreboard from the concession. - All conduits will be routed around the fields.	$ 25,743.00

BREAKDOWN

Original Contract Amount:	$ 8,279,710.00
Previously Authorized Amendments	$ 1,016,060.00
Previously Authorized Change Orders:	$ (3,000.00)
Amount of this Change Order:	$ 73,259.70
New Contract Amount Including this Change Order:	$ 9,366,029.70

Symmetry Sports Construction, LLC

Sign Nathan Rowland Originally signed by Nathan Rowland DN: C=US, E=nathan.rowland@symmetrysports.com, CN=Nathan Rowland Reason: I am approving this document Date: 2024.11.15 10:01:36-06'00'

Date 11/15/2024

The City of Texarkana

Sign _____

Date _____

Attachment: 2024-160 EXH B - SLP - CO #002 - Field Lighting & Scoreboards (4388 : 2024-160 RES Symmetry Sports Chagne Orders)

symmetry
Sports Construction

CHANGE ORDER

Date: September 25th, 2024

Submitted to: The City of Texarkana

Attention: Dusty Henslee, Assistant City Manager/Director of Public Works

Project: Grady T. Wallace. Soccer Complex Improvements #24-31402

Change Order No: 001

Construction Contract Date: February 20th, 2024

The Owner agrees to make the following changes to the above-specified Construction Contract. This Change Order becomes a part of the original Construction Contract.

DESCRIPTION OF CHANGE

Cut & replace backfill material of the South ditch.	$	500.00
Cut & replace backfill material of the East ditch.	$	1,500.00
Stabilize the main construction entrance	$	3,500.00

BREAKDOWN

Original Contract Amount:	$	3,199,622.00
Previously Authorized Amendments	$	74,972.00
Previously Authorized Change Orders:	$	0.00
Amount of this Change Order:	$	5,500.00
New Contract Amount Including this Change Order:	$	3,280,094.00

Symmetry Sports Construction, LLC

Sign Nathan Rowland Digitally signed by Nathan Rowland DN: C=US, E=nathan.rowland@symmetrysports.com, CN=Nathan Rowland Reason: I have reviewed this document Date: 2024.10.04 16:21:44-05'00'

Date 10/04/2024

The City of Texarkana

Sign _____

Date _____

Attachment: 2024-160 EXH C - GTW - CO #001 - Drainage Remediation (4388 : 2024-160 RES Symmetry Sports Chagne Orders)

symmetry
Sports Construction

CHANGE ORDER

Date: November 15th, 2024

Submitted to: The City of Texarkana

Attention: Dusty Henslee, Assistant City Manager/Director of Public Works

Project: Grady T. Wallace. Soccer Complex Improvements #24-31402

Change Order No: 002

Construction Contract Date: February 20th, 2024

The Owner agrees to make the following changes to the above-specified Construction Contract. This Change Order becomes a part of the original Construction Contract.

DESCRIPTION OF CHANGE

New conduit and wiring from the existing panel to the base of each pole.	$ 32,317.16

- Includes 2 quazite boxes by the fields flush with grade.
- Any potential issues found after power is reconnected are not Included in this change order.

BREAKDOWN

Original Contract Amount:	$ 3,199,622.00
Previously Authorized Amendments	$ 74,972.00
Previously Authorized Change Orders:	$ 5,500.00
Amount of this Change Order:	$ 32,317.16
New Contract Amount Including this Change Order:	$ 3,312,411.16

Symmetry Sports Construction, LLC

Sign Nathan Rowland Digitally signed by Nathan Rowland Dn: CN=US, E=nathan.rowland@symmetrysports.com, O=Nathan Rowland Reason: I am approving this document Date: 2024.11.15 10:06:09-06'00'

Date 11/15/2024

The City of Texarkana

Sign _____

Date _____

symmetry
Sports Construction

CHANGE ORDER

Date: December 2nd, 2024

Submitted to: The City of Texarkana

Attention: Dusty Henslee, Assistant City Manager/Director of Public Works

Project: Grady T. Wallace. Soccer Complex Improvements #24-31402

Change Order No: 003

Construction Contract Date: February 20th, 2024

The Owner agrees to make the following changes to the above-specified Construction Contract. This Change Order becomes a part of the original Construction Contract.

DESCRIPTION OF CHANGE

Install 1x4" lathe on ceiling for Hardi Board	**$ 5,025.50**

BREAKDOWN

Original Contract Amount:	**$ 3,199,622.00**
Previously Authorized Amendments	**$ 74,972.00**
Previously Authorized Change Orders:	**$ 37,817.16**
Amount of this Change Order:	**$ 5,025.50**
New Contract Amount Including this Change Order:	**$ 3,317,436.66**

Symmetry Sports Construction, LLC

Sign Nathan Rowland Digitally signed by Nathan Rowland DN: CN=US, E=nathan.rowland@symmetrysports.com, CN=Nathan Rowland Reason: I am approving this document Date: 2024.12.02 14:51:22-06'00'

Date 12/02/2024

The City of Texarkana

Sign _____

Date _____

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:		
Perspectives		**Goals**
Serve the Community	☐	Promote an Environmentally Sensitive & Livable Community
	☑	Provide a Safe Community
	☑	Deliver Quality Services
	☑	Foster a Healthy Community
Run the Operations	☑	Enhance Community Preparedness & Responsiveness
	☑	Maximize Partnership Opportunities
	☑	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☑	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☐	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☑	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:		

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	
Other:			

Attachment: 2024-160 Goals & Perspectives (4388 : 2024-160 RES Symmetry Sports Chagne Orders)

City of Texarkana, Texas

Version: D

Briefing Sheet

Update Date: 12/6/2024 10:07 AM

Lead Department: Parks, Recreation & Health **Action Officer:** Keith Beason,

Subject: Resolution No. 2024-162 approving mowing contracts with JD Lawn Service to serve as landscaping contractor for Texarkana-Bowie County Family Health Center, Southwest Center, Parks Administration, Ferguson Park, Collins Senior Center, and Alaska Printing in an amount not to exceed $43,200 annually and DAM Investments dba U.S. Lawns of Texarkana to serve as contractor for Rosehill Cemetery in an amount not to exceed $24,712 annually, with funds available in the FY25 Parks general maintenance fund (Fund 101).

Briefing: 12/9/2024 **Public Hearing:** **Council Vote:** 12/9/2024

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

(12/9/2024):
NOT APPLICABLE

Executive Summary and Background Information:

Date of Invitation for Bid (IFB 25-2202-01) posted on website: October 14, 2024
Dates published in Texarkana Gazette: October 13, 2024 and October 20, 2024
Opened Bids: November 5, 2024
Bids received: DAM Investments dba US Lawns of Texarkana and JD Lawn Service LLC
Lowest Responsive Bidder: US Lawns is being awarded Rose Hill Cemetery and JD Lawn Service LLC is being awarded the other properties. US Lawns - $24,712/year and JD Lawn Service LLC - $43,200/year
Budget: 2025 Park Maintenance General Fund
Policy Exceptions: None
Scope of Work: Staff is requesting approval to finalize the following landscaping contracts with JD Lawn Service to serve as landscaping contractor for Texarkana Bowie County Health Department, Southwest Center, Parks Admin., Ferguson Park, Collins Senior Center, and Alaska Printing, and U.S. Lawns will serve as contractor for Rosehill Cemetery.

Potential Options:

- Approve
- Deny

Fiscal Implications:

Funds are available in the Park Maintenance General Fund (Fund 101)

Staff Recommendation:

Approve

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-162 Goals & Perspectives (DOCX)
b. 2024-162 EXH A Bid Tabulation (PDF)
c. 2024-162 RES Parks Mowing Contract (DOCX)

Staff Coordination

Public Works Department	Angela Humphrey	Reviewer	Completed	12/02/2024 2:37 PM
Public Works Department	Dusty Henslee	Review	Completed	12/02/2024 2:43 PM
Parks, Recreation & Health	Robby Robertson	Department Head Review	Completed	12/02/2024 2:49 PM
Finance Department	Kristin Peeples	Review	Completed	12/02/2024 3:05 PM
City Manager	David Orr	City Manager Review	Completed	12/03/2024 2:56 PM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	☑	Promote an Environmentally Sensitive & Livable Community
	☐	Provide a Safe Community
	☑	Deliver Quality Services
	☐	Foster a Healthy Community
Run the Operations	☐	Enhance Community Preparedness & Responsiveness
	☐	Maximize Partnership Opportunities
	☐	Provide Courteous & Responsive Customer Service
	☑	Model a Positive City Image
	☐	Deliver Efficient Services
	☑	Cultivate Community Involvement & Access
Manage the Resources	☑	Maintain Fiscal Strength
	☑	Maximize Utilization & Resources
	☐	Invest in Infrastructure & Transportation
Develop Personnel	☐	Develop a Skilled & Diverse Workforce
	☐	Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-162 Goals & Perspectives (4389 : 2024-162 RES Mowing Contr. w/ JD Lawn Service and U.S. Lawns)

Bid Tabulation
for
Mowing and Landscaping Services for Selected City Properties

	Tuesday, November 5, 2024		US Lawns		JD Lawn Service LLC	
			901 Texas Blvd		PO Box 6862	
	#25-2202-01		Texarkana, TX 75501		Texarkana, TX 75505	
			903-277-3405		903-417-8313	
	10:00 AM		brett.gatlin@uslawns.net		d27jonathan85@gmail.com	
Item #	Description	Annual	Cost Per Location Per Month	Annual Location Cost	Cost Per Location Per Month	Annual Locatio Cost
1	Rosehill Cemetery	X12=	$3,600.00	$43,200.00	$3,949.00	$47,388
2	Texarkana Bowie County Health Department	X12=	$656.25	$7,875.00	$189.83	$2,278
3	Parks Admin/Ferguson Park/Collins Center	X12=	$962.50	$11,550.00	$872.33	$10,468
4	Southwest Center	X12=	$853.13	$10,237.50	$807.33	$9,688
5	Alaska Printing	X12=	$192.50	$2,310.00	$189.83	$2,278
	TOTAL			75,172.500		$72,100

Attachment: 2024-162 EXH A Bid Tabulation (4389 : 2024-162 RES Mowing Contr. w/ JD Lawn Service and U.S. Lawns)

RESOLUTION NO. 2024-162

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTS WITH JD LAWN SERVICE LLC, OF TEXARKANA, TEXAS, FOR TWENTY-FOUR THOUSAND SEVEN HUNDRED TWELVE DOLLARS ($24,712) ANNUALLY FOR MOWING SERVICES AND WITH DAM INVESTMENTS DBA U.S. LAWNS OF TEXARKANA, TEXAS, FOR, FORTY-THREE THOUSAND TWO HUNDRED DOLLARS ($43,200) ANNUALLY FOR MOWING SERVICES WITH FUNDS AVAILABLE IN THE FY25 PARKS GENERAL MAINTENANCE FUND (FUND 101); AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, maintenance operations require various amounts of contract work on a varied schedule, the City announced a request for bids for the mowing of selected park properties in the City; and

WHEREAS, on November 5, 2024, two (2) bids were received from JD Lawn Service, LLC and DAM Investments dba US Lawns of Texarkana, and the bids are summarized on the bid tabulation sheet and proposal, as **Exhibit "A"**; and

WHEREAS, DAM Investments dba US Lawns of Texarkana submitted the lowest and most responsible bid for Rosehill Cemetery and JD Lawn Service, LLC submitted the lowest and most responsible bid for the remaining selected parks properties; and

WHEREAS, the bidders met the specifications for a one (1) year contract with four (4) additional one (1) year renewal options; and

WHEREAS, funds are available through the FY 2025 budget in the Parks General Maintenance Fund (Fund 101).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The lowest and most responsible bidder for mowing services for Rosehill Cemetery is hereby declared to be DAM Investments dba US Lawns of Texarkana, Texas.

SECTION 2: The City Manager be and is hereby authorized to execute a one (1) year contract with four (4) additional one (1) year renewal options with DAM Investments dba US Lawns of Texarkana, Texas for an annual amount of $43,200.

SECTION 3: The lowest and most responsible bidder for mowing services for the other selected properties (Ferguson Park, Parks Administration, Collins Senior Center, Alaska Printing, Texarkana-Bowie County Family Health Center, and Southwest Center) is hereby declared to be JD Lawn Service LLC, of Texarkana, Texas.

Attachment: 2024-162 RES Parks Mowing Contract (4389 : 2024-162 RES Mowing Contr. w/ JD Lawn Service and U.S. Lawns)

SECTION 4: The City Manager be and is hereby authorized to execute a one (1) year contract with four (4) additional one (1) year renewal options with JD Lawn Service LLC of Texarkana, Texas for an annual amount of $24,712.

SECTION 5: This resolution shall be in full force and in effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024**.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-162 RES Parks Mowing Contract (4389 : 2024-162 RES Mowing Contr. w/ JD Lawn Service and U.S. Lawns)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 12/5/2024 4:40 PM

Lead Department: Water Utilities **Action Officer:** Michelle Warren,

Subject: Resolution No. 2024-161 authorizing the City Manager to execute a contract with M.S.R.G., LLC. of Ashdown, Arkansas, in the amount of $76,280 for emergency replacement of the Wright Patman Water Treatment Plant West Basin's Sludge Removal System.

Briefing: 12/9/2024 **Public Hearing:** **Council Vote:** 12/9/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The West Basin at the Wright Patman WTP was taken out of service due to the sludge building up and not being removed by the sludge removal system. Upon draining the basin, it was discovered the sludge towers, rakes, and scrapers were damaged beyond repair due to the deterioration of all the metal. The repair will require complete replacement of the sludge towers, rakes, and scrapers. This needs to be repaired immediately to be able to treat the water. M.S.R.G., LLC quoted to complete the repair ATTH 01. Due to the time constraints of the emergency M.S.R.G., LLC is the quickest option for this repair.

Potential Options:

- None

Fiscal Implications:

Funds are available in the Utility's 2024-2025 Budget in the Lake Texarkana Fund at $76,280.00.

Staff Recommendation:

Utility staff recommends approval.

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

City of Texarkana, Texas

Attachments

a. 2024-161 RES Wright Patman WTP Sludge Removal System (1) (DOC)
b. 2024-161 EXH A Quote (PDF)
c. 2024-161 Goals & Perspectives (DOCX)

Staff Coordination

Water Utilities	Gary Smith	Department Head Review	Completed	11/25/2024 3:52 PM
TWU Administration	Kenny Icenhower	Review	Completed	11/25/2024 3:57 PM
City Manager	David Orr	City Manager Review	Completed	12/02/2024 8:13 AM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024-161

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH M.S.R.G., LLC OF ASHDOWN, ARKANSAS, IN THE AMOUNT OF $76,280 FOR EMERGENCY REPLACEMENT OF THE WRIGHT PATMAN WATER TREATMENT PLANT WEST BASIN'S SLUDGE REMOVAL SYSTEM; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, city staff became aware of an emergent issue with the sludge removal system of the West Basin at the Wright Patman Water Treatment Plant (WTP), giving rise to the immediate need for an emergency repair to enable the use of this basin to continue to treat water; and

WHEREAS, city staff initiated an expedited consultation for the professional expertise of M.S.R.G., LLC of Ashdown, Arkansas, to develop a plan of action which includes replacing the existing sludge removal system. The company provided a quote for the work in the amount of **$76,280,** attached as **Exhibit "A";** and

WHEREAS, appropriated funds are available in the Utility's 2024-2025 budget in the Lake Texarkana Fund at $76,280; and

WHEREAS, city staff recommends Council approval authorizing the City Manager to execute a contract with M.S.R.G., LLC of Ashdown, Arkansas, in the amount of $76,280 for emergency replacement of the sludge removal system of the West Basin of the Wright Patman WTP and ratifying staff actions to contain the emergent issue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute a contract with M.S.R.G., LLC of Ashdown, Arkansas, in the amount of $76,280 for emergency replacement of the Wright Patman WTP West Basin's sludge removal system. City staff actions to contain the emergent issue to enable the West Basin to treat water are hereby ratified.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-161 RES Wright Patman WTP Sludge Removal System (1) (4387 : 2024-161 RES Replace WPTP Sludge Removal System)

Quotation

110 HWY 71 South Ashdown, AR 71822
Mailing- PO Box 1005 Ashdown, Ar 71822

DATE November 25, 2024
Quotation # 2024-J141

Quotation valid until: December 22, 2024
Prepared by: Jerry Steed

ATTENTION: COREY ATKINSON

M.S.R.G. , LLC Proposes to furnish labor and material to fabricate and deliver 2-each set on Tower and Wings for the following.

JOB DESCRIPTION	AMOUNT
Fabricate and deliver New Towers	
Fabricatwe and deliver 2-each set of Wings	
Coat with Aquatapoxy A-61 (NSF 61)	$69,080.00
Install	$7,200.00
TOTAL	$76,280.00

(This quote does not include any applicable taxes.)

If you have any questions concerning this quotation, Jerry Steed, 903-733-6521, Jerry.Steed@ms-rg.com

Attachment: 2024-161 EXH A Quote (4387 : 2024-161 RES Replace WPTP Sludge Removal System)

JOB DESCRIPTION	AMOUNT

THANK YOU FOR YOUR BUSINESS!

Attachment: 2024-161 EXH A Quote (4387 : 2024-161 RES Replace WPTP Sludge Removal System)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-161 Goals & Perspectives (4387 : 2024-161 RES Replace WPTP Sludge Removal System)

City of Texarkana, Texas

Briefing Sheet

Version: E
Update Date: 12/3/2024 12:18 PM

Lead Department: Fire Department **Action Officer:** Chris Black, Fire Chief

Subject: Resolution No. 2024-118 approving an amendment to "Contract for Exclusive Ambulance Service" with LifeNet, Inc., by revising the Schedule of User Fees; and amending the FY25 Master Fee List by adding the LifeNet Schedule of User Fees.

Briefing: 1/13/2025 **Public Hearing:** 1/13/2025 **Council Vote:** 1/13/2025

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Lifenet requests a change to the Schedule of User Fees (page 16) in the City's Contract for Exclusive Ambulance Service to reflect certain changes in Texas law and to enhance its ability to provide an effective ambulance service. The changes proposed by Lifenet are to increase the contract rates beyond the annual inflation adjustments as per Section 15.03 of the contract; and the request for the rate increases is in part due to state mandates (SB 2476) for billing and the continued rising cost of providing ambulance service. Approval of this resolution will also amend the FY25 Master Fee List to add the Schedule of User Fees.

Potential Options:

- Approve
- Deny

Fiscal Implications:

There are no direct fiscal implications for the City regarding the proposed changes. The rate changes proposed for LifeNet patients are subject, as applicable, to state and federal law and Medicare reimbursement regulations.

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-118 RES Amending LifeNet Contract (jcl rev3) (DOCX)
b. 2024-118 ATTH 01 - 2024 Amendment (jcl rev3) (PDF)
c. 2024-118 ATTH 02 - LifeNet Rate Increase Letter_TXK_TX (PDF)
d. 2024-118 ATTH 03 - LifeNet Stairstep notice (PDF)
e. 2024-118 Goals & Perspectives (DOCX)

Staff Coordination

Fire Department	Chris Black	Department Head Review	Completed	10/03/2024 4:08 PM
City Attorney	Jeffery C. Lewis	Review	Completed	11/25/2024 2:54 PM
Public Works Department		Angela Humphrey	Reviewer	Completed 12/02/2024 7:26 AM
City Manager	David Orr	City Manager Review	Completed	12/02/2024 8:13 AM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

RESOLUTION NO. 2024 – 118

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING AN AMENDMENT TO "CONTRACT FOR EXCLUSIVE AMBULANCE SERVICE" WITH LIFENET, INC., BY REVISING THE SCHEDULE OF USER FEES; AMENDING THE FY25 MASTER FEE LIST BY ADDING THE LIFENET SCHEDULE OF USER FEES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, ("City"), pursuant to Ordinance No. 010-08 [approved January 28, 2008], entered into the "Contract for Exclusive Ambulance Service" with LifeNet, Inc., which was updated and amended as authorized by Resolution 2021-119 [approved January 10, 2022] (hereinafter, "the Contract"); and

WHEREAS, Lifenet requests a revision to the "Schedule of User Fees" at page 16 of the Contract, beginning January 1, 2025, to reflect certain changes in Texas law and to enhance its ability to provide an effective ambulance service; and

WHEREAS, staff and legal counsel have reviewed the proposed changes; and

WHEREAS, the City and Lifenet desire to amend the Contract with the "2024 Amendment to 'Contract for Exclusive Ambulance Service'", attached hereto as **ATTH 01,** incorporated herein by reference for all purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The 2024 Amendment to "Contract for Exclusive Ambulance Service", attached as **ATTH 01** to this Resolution, is approved. The City Manager is hereby authorized to execute this amendment on behalf of the City.

SECTION 2: The FY25 Master Fee List is hereby amended to add the "Schedule of User Fees" set out in the attached **ATTH 01**.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-118 RES Amending LifeNet Contract (jcl rev3) [Revision 3] (4333 : 2024-118 RES Amending LifeNet Contract)

2024 Amendment to "Contract for Exclusive Ambulance Services"

This 2024 Amendment to the "Contract for Exclusive Ambulance Service" is made, entered into, and effective on this the **1st day of January, 2025**, by and between the City of Texarkana, Texas, a home-rule municipality (the "City"), and LifeNet, an Arkansas Corporation ("LifeNet") (collectively, the "Parties").

WHEREAS, pursuant to Ordinance No. 010-08 [approved January 28, 2008], the Parties entered into the "Contract for "Exclusive Ambulance Service", which was updated and amended as authorized by Resolution 2021-119 [approved January 10, 2022] (hereinafter, "the Contract"); and

WHEREAS, page 16 of the Contract specifies and itemizes a "Schedule of User Fees" for the services provided by LifeNet; and

WHEREAS, pursuant to Paragraph 13.03 of the Contract, if there is any law, rule, regulation, standard, or interpretation which in any way substantially changes the method or amount of reimbursement or payment, either Party may give the other notice of either its intent to terminate the Agreement, or to compensate the Party for the prohibition, restriction, limitation, or change; and

WHEREAS, on October 1, 2024, LifeNet notified the City of substantial legal changes to the method and amount of reimbursement for specific services arising from the enactment of S.B. No. 2476 (eff. September 1, 2023), and the Parties have agreed to revise the Contract's "Schedule of User Fees".

NOW THEREFORE, the Parties agree to amend the Contract as follows:

Page 16 of the Contract —"Schedule of User Fees"—shall be replaced with the attached revised schedule [one page], incorporated herein by reference for all purposes.

All other provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto, acting under authority, have caused this 2024 Amendment to the "Contract for Exclusive Ambulance Service" be duly executed in several counterparts, each of which shall constitute an original, as of the day and the year written above.

City of Texarkana, Texas

By: _____
Dr. David Orr, City Manager

LifeNet

By: _____
Alyssa Haley, CEO

Attest:

_____
Jennifer Evans, City Secretary

Attachment: 2024-118 ATTH 01 - 2024 Amendment (jcl rev3) [Revision 1] (4333 : 2024-118 RES Amending LifeNet Contract)

Schedule of User Fees

Subject to state and federal law and regulations, LifeNet is hereby authorized to charge user fees for ground ambulance services as follows:

Rates	**1/1/25 - 12/31/25**	**Beginning 1/1/26**
Emergency Base Rate	$1,236*	$1,571*
Non-Emergency Base Rate	$813*	$1,006*
Special Event	$100 per hour	$100 per hour
Loaded Mileage	$20.37 per loaded mile*	$20.37 per loaded mile*
False Alarm	$417	$417
Lift Assist	$417	$417

In addition, LifeNet may bill itemized charges for disposable supplies, procedures (e.g. cardiac monitoring), subscription membership, and durable medical equipment replacement. Establishment of such fees will be at LifeNet's discretion.

* revised by Res. No. 2024-118 / 2024 Amendment to “Contract for Exclusive Ambulance Services”

Attachment: 2024-118 ATTH 01 - 2024 Amendment (jcl rev3) [Revision 1] (4333 : 2024-118 RES Amending LifeNet Contract)

LIFENET

Dr. Orr, October 1, 2024

As contractually stated in section 13.03 and 15.03, LifeNet is submitting in writing a request to increase our current contract rates since the state of Texas signed SB 2476 that mandated a subset of commercial payers to pay 325% of Medicare rates for ambulance services. In order to capture that reimbursement from the insurance companies, we will need to increase our fee schedule. Additionally, the rising cost of ambulances, the necessary required equipment by the state to provide services, medications, and human resources have impacted our operational costs significantly. Despite these increases, we have maintained lower rates than our competitors for the citizens of Texarkana, Texas. Looking at the data since 2008, we have only increased our rates for non-emergency by $183.94 and for emergency by of $242.38 for an average of $213.16 over the last 16 years.

Below is the requested schedule of fees. I have also included some data from surrounding cities so you may see we are in line with other surrounding agencies fee schedule.

City of Texarkana, TX

Transportation, by ambulance, Advanced Life Support level 1 (Emergency, flat rate) | FAIR Health (fairhealthconsumer.org)

	Current Rates	Proposed Rates
Non Emergency Base Rate	523.94	1,006
Emergency Base Rate	732.38	1,571

			TX SB 2476
		Medicare Rates	325%
ALS non-emergency	A0426	320.63	1,042.05
ALS emergency	A0427	512.64	1,666.08

Other agencies in the surrounding area charges

	Fouke AR	Longview TX	Tyler TX	Hope AR	Mt Pleasant TX	Kilgore TX	Marshall TX	Longview TX
Non-Emer Base Rates	1,000	1,217	1,006	1,000	1,061	1,217	1,217	1,217
Emer Base Rates	1,650	1,571	1,791	1,650	1,500	1,571	1,571	1,571

Thank you for your consideration in this matter.

Sincerely,

Alyssa Haley

Alyssa Haley, CEO

Attachment: 2024-118 ATTH 02 - LifeNet Rate Increase Letter_TXK_TX (4333 : 2024-118 RES Amending LifeNet Contract)

From: Alyssa B. Haley <abhaley@LifeNetEMS.org>
Sent: Monday, November 25, 2024 12:17 PM
To: TEX-Orr, David <david.orr@texarkanatexas.gov>; TTFD-Black, Chris <cblack@texarkanatexas.gov>
Subject: LifeNet Rate Increase

Dr. Orr and Chief Black,

My CFO and I met and looked at our numbers and we believe we can make a 12-month stair step work with our request. We'd like to implement an approx. 60% increase (after approval of course) in January 2025 and the remaining amount in January 2026. We are open to a workgroup special session with the council if needed to answer any questions.

Please let me know if we are confirmed on the public hearing agenda for 12/9.

	Current Rates	Proposed Rates January 2025	Proposed Rates January 2026
Non Emergency Base Rate	523.94	813	1,006
Emergency Base Rate	732.38	1,236	1,571

Thank you,
Alyssa

Alyssa B. Haley
Chief Executive Officer

LIFENET
6225 St. Michael Dr. Texarkana, Texas 75501

Office: (903) 832-8531
Fax: (903) 832-0215
Email: abhaley@LifeNetEMS.org

www.lifenetems.org

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LifeNet, Inc., as an ambulance service provider, provides health care services directly to patients. As such, LifeNet, Inc. is a "covered entity" under the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule. 45 C.F.R. §§ 160.103. The HIPAA Privacy Rule expressly permits covered entities, to share PHI with another covered entity, such as LifeNet, Inc., for treatment and billing activities of the entity receiving the PHI. 45 C.F.R. §§ 164.506(c).

Please consider the environment before printing this e-mail.

Attachment: 2024-118 ATTH 03 - LifeNet Stairstep notice (4333 : 2024-118 RES Amending LifeNet Contract)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☑ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

None

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

None

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-118 Goals & Perspectives (4333 : 2024-118 RES Amending LifeNet Contract)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 12/6/2024 9:32 AM

Lead Department: Information Technology **Action Officer:** Brandon Uselton, IT Director

Subject: Resolution No. 2024-140 authorizing the City Manager to accept an Enterprise Agreement proposal from SHI Government Solutions of Austin, Texas, for Microsoft Licenses for the City of Texarkana, Texas, utilizing Texas State DIR pricing with funds budgeted in City Technology Fund (Fund 115).

Briefing: 1/13/2025 **Public Hearing:** **Council Vote:** 1/13/2025

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

A 3-year agreement renewal between the City of Texarkana and SHI Government Solution for the purchase of Microsoft Enterprise Licensing at the State DIR price totaling $246,500.04 over a three-year period with three payments of $82,166.68. Utilizing an Enterprise agreement to purchase the necessary Microsoft licensure will ensure consistency of Microsoft products across the City.

Potential Options:

None

Fiscal Implications:

Funds are budgeted in the City Technology Fund (Fund 115).

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-140 EXH 'A' EA Packet(PDF)
b. 2024-140 EXH 'B' SHI Quote-25428609 (PDF)
c. 2024-140 Goals & Perspectives (DOCX)
d. 2024-140 RES TEX Microsoft Enterprise Agreement (DOCX)

Staff Coordination

Information Technology		Brandon Uselton	Department Head Review	
	Completed	11/20/2024 8:41 AM		
Finance Department	Kristin Peeples	Finance Review	Completed	11/25/2024 8:21 AM
City Manager	David Orr	City Manager Review	Completed	12/02/2024 8:13 AM
City Council	Jennifer Evans	Meeting	Pending	01/13/2025 6:00 PM

Meeting History

Microsoft Volume Licensing

Program Signature Form

MBA/MBSA number	
Agreement number	4942672

5-0000012171955

Note: Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
Enterprise Enrollment (Indirect)	X20-10636
Enterprise Amendment	M97(NEW)
Product Selection Form	2752206.003_PSF

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer
Name of Entity (must be legal entity name)* City of Texarkana TX
Signature*
Printed First and Last Name*
Printed Title
Signature Date*
Tax ID

** indicates required field*

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Microsoft Affiliate
Microsoft Corporation
Signature **Printed First and Last Name** **Printed Title** **Signature Date** (date Microsoft Affiliate countersigns)
Agreement Effective Date (may be different than Microsoft's signature date)

Optional 2nd Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)*
Signature*
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

Outsourcer
Name of Entity (must be legal entity name)*
Signature* _____
Printed First and Last Name*
Printed Title
Signature Date*

** indicates required field*

If Customer requires additional contacts or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

Microsoft Corporation
Dept. 551, Volume Licensing
6880 Sierra Center Parkway
Reno, Nevada 89511
USA

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Microsoft

Enterprise Enrollment

State and Local

Enterprise Enrollment number *(Microsoft to complete)*	61526580
Previous Enrollment number *(Reseller to complete)*	77004157

Framework ID *(if applicable)*

This Enrollment must be attached to a signature form to be valid.

This Microsoft Enterprise Enrollment is entered into between the entities as identified in the signature form as of the effective date. Enrolled Affiliate represents and warrants it is the same Customer, or an Affiliate of the Customer, that entered into the Enterprise Agreement identified on the program signature form.

This Enrollment consists of: (1) these terms and conditions, (2) the terms of the Enterprise Agreement identified on the signature form, (3) the Product Selection Form, (4) the Product Terms, (5) any Supplemental Contact Information Form, Previous Agreement/Enrollment form, and other forms that may be required, and (6) any order submitted under this Enrollment. This Enrollment may only be entered into under a 2011 or later Enterprise Agreement. By entering into this Enrollment, Enrolled Affiliate agrees to be bound by the terms and conditions of the Enterprise Agreement.

All terms used but not defined are located at http://www.microsoft.com/licensing/contracts. In the event of any conflict the terms of this Agreement control.

Effective date. If Enrolled Affiliate is renewing Software Assurance or Subscription Licenses from one or more previous Enrollments or agreements, then the effective date will be the day after the first prior Enrollment or agreement expires or terminates. If this Enrollment is renewed, the effective date of the renewal term will be the day after the Expiration Date of the initial term. Otherwise, the effective date will be the date this Enrollment is accepted by Microsoft. Any reference to "anniversary date" refers to the anniversary of the effective date of the applicable initial or renewal term for each year this Enrollment is in effect.

Term. The initial term of this Enrollment will expire on the last day of the month, 36 full calendar months from the effective date of the initial term. The renewal term will expire 36 full calendar months after the effective date of the renewal term.

Terms and Conditions

1. Definitions.

Terms used but not defined in this Enrollment will have the definition in the Enterprise Agreement. The following definitions are used in this Enrollment:

"Additional Product" means any Product identified as such in the Product Terms and chosen by Enrolled Affiliate under this Enrollment.

"Community" means the community consisting of one or more of the following: (1) a Government, (2) an Enrolled Affiliate using eligible Government Community Cloud Services to provide solutions to a Government or a qualified member of the Community, or (3) a Customer with Customer Data that is subject to Government regulations for which Customer determines and Microsoft agrees that the use of Government Community Cloud Services is appropriate to meet Customer's regulatory requirements.

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Membership in the Community is ultimately at Microsoft's discretion, which may vary by Government Community Cloud Service.

"Enterprise Online Service" means any Online Service designated as an Enterprise Online Service in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Online Services are treated as Online Services, except as noted.

"Enterprise Product" means any Desktop Platform Product that Microsoft designates as an Enterprise Product in the Product Terms and chosen by Enrolled Affiliate under this Enrollment. Enterprise Products must be licensed for all Qualified Devices and Qualified Users on an Enterprise-wide basis under this program.

"Expiration Date" means the date upon which the Enrollment expires.

"Federal Agency" means a bureau, office, agency, department or other entity of the United States Government.

"Government" means a Federal Agency, State/Local Entity, or Tribal Entity acting in its governmental capacity.

"Government Community Cloud Services" means Microsoft Online Services that are provisioned in Microsoft's multi-tenant data centers for exclusive use by or for the Community and offered in accordance with the National Institute of Standards and Technology (NIST) Special Publication 800-145. Microsoft Online Services that are Government Community Cloud Services are designated as such in the Use Rights and Product Terms.

"Industry Device" (also known as line of business device) means any device that: (1) is not useable in its deployed configuration as a general purpose personal computing device (such as a personal computer), a multi-function server, or a commercially viable substitute for one of these systems; and (2) only employs an industry or task-specific software program (e.g. a computer-aided design program used by an architect or a point of sale program) ("Industry Program"). The device may include features and functions derived from Microsoft software or third-party software. If the device performs desktop functions (such as email, word processing, spreadsheets, database, network or Internet browsing, or scheduling, or personal finance), then the desktop functions: (1) may only be used for the purpose of supporting the Industry Program functionality; and (2) must be technically integrated with the Industry Program or employ technically enforced policies or architecture to operate only when used with the Industry Program functionality.

"Managed Device" means any device on which any Affiliate in the Enterprise directly or indirectly controls one or more operating system environments. Examples of Managed Devices can be found in the Product Terms.

"Qualified Device" means any device that is used by or for the benefit of Enrolled Affiliate's Enterprise and is: (1) a personal desktop computer, portable computer, workstation, or similar device capable of running Windows Pro locally (in a physical or virtual operating system environment), or (2) a device used to access a virtual desktop infrastructure ("VDI"). Qualified Devices do not include any device that is: (1) designated as a server and not used as a personal computer, (2) an Industry Device, or (3) not a Managed Device. At its option, the Enrolled Affiliate may designate any device excluded above (e.g., Industry Device) that is used by or for the benefit of the Enrolled Affiliate's Enterprise as a Qualified Device for all or a subset of Enterprise Products or Online Services the Enrolled Affiliate has selected.

"Qualified User" means a person (e.g., employee, consultant, contingent staff) who: (1) is a user of a Qualified Device, or (2) accesses any server software requiring an Enterprise Product Client Access License or any Enterprise Online Service. It does not include a person who accesses server software or an Online Service solely under a License identified in the Qualified User exemptions in the Product Terms.

"Reseller" means an entity authorized by Microsoft to resell Licenses under this program and engaged by an Enrolled Affiliate to provide pre- and post-transaction assistance related to this agreement;

"Reserved License" means for an Online Service identified as eligible for true-ups in the Product Terms, the License reserved by Enrolled Affiliate prior to use and for which Microsoft will make the Online Service available for activation.

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"State/Local Entity" means (1) any agency of a state or local government in the United States, or (2) any United States county, borough, commonwealth, city, municipality, town, township, special purpose district, or other similar type of governmental instrumentality established by the laws of Customer's state and located within Customer's state's jurisdiction and geographic boundaries.

"Tribal Entity" means a federally recognized tribal entity performing tribal governmental functions and eligible for funding and services from the U.S. Department of Interior by virtue of its status as an Indian tribe.

"Use Rights" means, with respect to any licensing program, the use rights or terms of service for each Product and version published for that licensing program at the Volume Licensing Site and updated from time to time. The Use Rights include the Product-Specific License Terms, the License Model terms, the Universal License Terms, the Data Protection Terms, and the Other Legal Terms. The Use Rights supersede the terms of any end user license agreement (on-screen or otherwise) that accompanies a Product.

"Volume Licensing Site" means **********.microsoft.com/licensing/contracts or a successor site.

2. *Order requirements.*

a. Minimum order requirements. Enrolled Affiliate's Enterprise must have a minimum of 250 Qualified Users or Qualified Devices. The initial order must include at least 250 Licenses for Enterprise Products or Enterprise Online Services.

(i) Enterprise commitment. Enrolled Affiliate must order enough Licenses to cover all Qualified Users or Qualified Devices, depending on the License Type, with one or more Enterprise Products or a mix of Enterprise Products and the corresponding Enterprise Online Services (as long as all Qualified Devices not covered by a License are only used by users covered with a user License).

(ii) Enterprise Online Services only. If no Enterprise Product is ordered, then Enrolled Affiliate need only maintain at least 250 Subscription Licenses for Enterprise Online Services.

b. Additional Products. Upon satisfying the minimum order requirements above, Enrolled Affiliate may order Additional Products.

c. Use Rights for Enterprise Products. For Enterprise Products, if a new Product version has more restrictive use rights than the version that is current at the start of the applicable initial or renewal term of the Enrollment, those more restrictive use rights will not apply to Enrolled Affiliate's use of that Product during that term.

d. Country of usage. Enrolled Affiliate must specify the countries where Licenses will be used on its initial order and on any additional orders.

e. Resellers. Enrolled Affiliate must choose and maintain a Reseller authorized in the United States. Enrolled Affiliate will acquire its Licenses through its chosen Reseller. Orders must be submitted to the Reseller who will transmit the order to Microsoft. The Reseller and Enrolled Affiliate determine pricing and payment terms as between them, and Microsoft will invoice the Reseller based on those terms. Throughout this Agreement the term "price" refers to reference price. Resellers and other third parties do not have authority to bind or impose any obligation or liability on Microsoft.

f. Adding Products.

(i) Adding new Products not previously ordered. New Enterprise Products or Enterprise Online Services may be added at any time by contacting a Microsoft Account Manager or Reseller. New Additional Products, other than Online Services, may be used if an order is placed in the month the Product is first used. For Additional Products that are Online Services, an initial order for the Online Service is required prior to use.

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(ii) **Adding Licenses for previously ordered Products.** Additional Licenses for previously ordered Products other than Online Services may be added at any time but must be included in the next true-up order. Additional Licenses for Online Services must be ordered prior to use, unless the Online Services are (1) identified as eligible for true-up in the Product Terms or (2) included as part of other Licenses.

g. **True-up requirements.** Enrolled Affiliate must submit an annual true-up order that accounts for any changes since the initial order or last order. If there are no changes, then an update statement must be submitted instead of a true-up order.

(i) **Enterprise Products.** For Enterprise Products, Enrolled Affiliate must determine the number of Qualified Devices and Qualified Users (if ordering user-based Licenses) at the time the true-up order is placed and must order additional Licenses for all Qualified Devices and Qualified Users that are not already covered by existing Licenses, including any Enterprise Online Services.

(ii) **Additional Products.** For Additional Products that have been previously ordered under this Enrollment, Enrolled Affiliate must determine the maximum number of Additional Products used since the latter of the initial order, the last true-up order, or the prior anniversary date and submit a true-up order that accounts for any increase.

(iii) **Online Services.** For Online Services identified as eligible for true-up in the Product Terms, Enrolled Affiliate may place a reservation order for the additional Licenses prior to use and payment may be deferred until the next true-up order. Microsoft will provide a report of Reserved Licenses ordered but not yet invoiced to Enrolled Affiliate and its Reseller. Reserved Licenses will be invoiced retrospectively to the month in which they were ordered.

(iv) **Subscription License reductions.** Enrolled Affiliate may reduce the quantity of Subscription Licenses at the Enrollment anniversary date on a prospective basis if permitted in the Product Terms, as follows:

1) For Subscription Licenses that are part of an Enterprise-wide purchase, Licenses may be reduced if the total quantity of Licenses and Software Assurance for an applicable group meets or exceeds the quantity of Qualified Devices and Qualified Users (if ordering user-based Licenses) identified on the Product Selection Form, and includes any additional Qualified Devices and Qualified Users added in any prior true-up orders. Step-up Licenses do not count towards this total count.

2) For Enterprise Online Services in a given Product pool that are not a part of an Enterprise-wide purchase, Licenses can be reduced as long as (a) the initial order minimum requirements are maintained and (b) all then-active users of each Online Service are included the total quantity of Licenses remaining after the reduction. An Enrolled Affiliate may reduce Licenses for Online Services on or before the Enrollment anniversary date and place a reservation order for such licenses within 90 days after the anniversary date; however, any licenses ordered as described in this section will be invoiced to the Enrolled Affiliate for the time period the licenses were made available.

3) For Additional Products available as Subscription Licenses, Enrolled Affiliate may reduce the Licenses. If the License count is reduced to zero, then Enrolled Affiliate's use of the applicable Subscription License will be cancelled.

Invoices will be adjusted to reflect any reductions in Subscription Licenses at the true-up order Enrollment anniversary date and effective as of such date.

(v) **Update statement.** An update statement must be submitted instead of a true-up order if, since the initial order or last true-up order, Enrolled Affiliate's Enterprise: (1) has not changed the number of Qualified Devices and Qualified Users licensed with Enterprise Products or Enterprise Online Services; and (2) has not increased its usage of Additional

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Products. This update statement must be signed by Enrolled Affiliate's authorized representative.

(vi) True-up order period. The true-up order or update statement must be received by Microsoft between 60 and 30 days prior to each Enrollment anniversary date. The third-year true-up order or update statement is due within 30 days prior to the Expiration Date, and any license reservations within this 30 day period will not be accepted. Enrolled Affiliate may submit true-up orders more often to account for increases in Product usage, but an annual true-up order or update statement must still be submitted during the annual order period.

(vii) Late true-up order. If the true-up order or update statement is not received when due, Microsoft may invoice Reseller for all Reserved Licenses not previously invoiced and Subscription License reductions cannot be reported until the following Enrollment anniversary date (or at Enrollment renewal, as applicable).

h. Step-up Licenses. For Licenses eligible for a step-up under this Enrollment, Enrolled Affiliate may step-up to a higher edition or suite as follows:

(i) For step-up Licenses included on an initial order, Enrolled Affiliate may order according to the true-up process.

(ii) If step-up Licenses are not included on an initial order, Enrolled Affiliate may step-up initially by following the process described in the Section titled "Adding new Products not previously ordered," then for additional step-up Licenses, by following the true-up order process.

i. Clerical errors. Microsoft may correct clerical errors in this Enrollment, and any documents submitted with or under this Enrollment, by providing notice by email and a reasonable opportunity for Enrolled Affiliate to object to the correction. Clerical errors include minor mistakes, unintentional additions and omissions. This provision does not apply to material terms, such as the identity, quantity or price of a Product ordered.

j. Verifying compliance. Microsoft may, in its discretion and at its expense, verify compliance with this Enrollment as set forth in the Enterprise Agreement.

3. Pricing.

a. Price Levels. For both the initial and any renewal term Enrolled Affiliate's Price Level for all Products ordered under this Enrollment will be Level "D" throughout the term of the Enrollment.

b. Setting Prices. Unless otherwise expressly agreed to by the parties and except for Online Services designated in the Product Terms as being exempt from fixed pricing, Enrolled Affiliate's prices for each Product or Service will be established by its Reseller. As long as Enrolled Affiliate continues to qualify for the same price level, Microsoft's prices for Resellers for each Product or Service ordered will be fixed throughout the applicable initial or renewal Enrollment term. Microsoft's prices to Resellers are reestablished at the beginning of the renewal term.

4. Payment terms.

For the initial or renewal order, Microsoft will invoice Enrolled Affiliate's Reseller in three equal annual installments. The first installment will be invoiced upon Microsoft's acceptance of this Enrollment and remaining installments will be invoiced on each subsequent Enrollment anniversary date. Subsequent orders are invoiced upon acceptance of the order and Enrolled Affiliate may elect to pay annually or upfront for Online Services and upfront for all other Licenses.

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5. *End of Enrollment term and termination.*

a. General. At the Expiration Date, Enrolled Affiliate must immediately order and pay for Licenses for Products it has used but has not previously submitted an order, except as otherwise provided in this Enrollment.

b. Renewal option. At the Expiration Date of the initial term, Enrolled Affiliate can renew Products by renewing this Enrollment for one additional 36-month term or by signing a new Enrollment. Microsoft must receive a Renewal Form, Product Selection Form, and renewal order prior to or at the Expiration Date. Microsoft will not unreasonably reject any renewal. Microsoft may make changes to this program that will make it necessary for Customer and its Enrolled Affiliates to enter into new agreements and Enrollments at renewal.

c. If Enrolled Affiliate elects not to renew.

(i) Software Assurance. If Enrolled Affiliate elects not to renew Software Assurance for any Product under its Enrollment, then Enrolled Affiliate will not be permitted to order Software Assurance later without first acquiring a new License with Software Assurance.

(ii) Online Services eligible for an Extended Term. For Online Services identified as eligible for an Extended Term in the Product Terms, the following options are available at the end of the Enrollment initial or renewal term.

1) Extended Term. Licenses for Online Services will automatically expire in accordance with the terms of the Enrollment. An extended term option that allows Online Services to continue month-to-month ("Extended Term") is available. During the Extended Term, Online Services will be invoiced monthly at the then-current published price as of the Expiration Date plus a 3% administrative fee for up to one year. If Enrolled Affiliate wants an Extended Term, Enrolled Affiliate must submit a request to Microsoft at least 30 days prior to the Expiration Date.

2) Cancellation during Extended Term. At any time during the first twelve months of the Extended Term, Enrolled Affiliate may terminate the Extended Term by submitting a notice of cancellation to Microsoft for each Online Service. Thereafter, Microsoft may condition the continued use of each Online Service on the acceptance of new terms by the Enrolled Affiliate. Enrolled Affiliate will be notified in writing of any new terms at least 60 days before any such changes take effect. Enrolled Affiliate acknowledges and agrees that after the notice described in this section, its continued use of each Online Service after the effective date provided in the notice will constitute its acceptance of the new terms. If Enrolled Affiliate does not agree to the new terms, it must stop using the Online Services and terminate the Extended Term as provided in this section. Enrolled Affiliate's termination under this section will be effective at the end of the month following 30 days after Microsoft has received the notice.

(iii) Subscription Licenses and Online Services not eligible for an Extended Term. If Enrolled Affiliate elects not to renew, the Licenses will be cancelled and will terminate as of the Expiration Date. Any associated media must be uninstalled and destroyed and Enrolled Affiliate's Enterprise must discontinue use. Microsoft may request written certification to verify compliance.

d. Termination for cause. Any termination for cause of this Enrollment will be subject to the "Termination for cause" section of the Agreement. In addition, it shall be a breach of this Enrollment if Enrolled Affiliate or any Affiliate in the Enterprise that uses Government Community Cloud Services fails to meet and maintain the conditions of membership in the definition of Community.

e. Early termination. Any early termination of this Enrollment will be subject to the "Early Termination" Section of the Enterprise Agreement.

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For Subscription Licenses, in the event of a breach by Microsoft, or if Microsoft terminates an Online Service for regulatory reasons, Microsoft will issue Reseller a credit for any amount paid in advance for the period after termination.

6. *Government Community Cloud.*

a. **Community requirements.** If Enrolled Affiliate purchases Government Community Cloud Services, Enrolled Affiliate certifies that it is a member of the Community and agrees to use Government Community Cloud Services solely in its capacity as a member of the Community and, for eligible Government Community Cloud Services, for the benefit of end users that are members of the Community. Use of Government Community Cloud Services by an entity that is not a member of the Community or to provide services to non-Community members is strictly prohibited and could result in termination of Enrolled Affiliate's license(s) for Government Community Cloud Services without notice. Enrolled Affiliate acknowledges that only Community members may use Government Community Cloud Services.

b. All terms and conditions applicable to non-Government Community Cloud Services also apply to their corresponding Government Community Cloud Services, except as otherwise noted in the Use Rights, Product Terms, and this Enrollment.

c. Enrolled Affiliate may not deploy or use Government Community Cloud Services and corresponding non-Government Community Cloud Services in the same domain.

d. **Use Rights for Government Community Cloud Services.** For Government Community Cloud Services, notwithstanding anything to the contrary in the Use Rights:

(i) Government Community Cloud Services will be offered only within the United States.

(ii) Additional European Terms, as set forth in the Use Rights, will not apply.

(iii) References to geographic areas in the Use Rights with respect to the location of Customer Data at rest, as set forth in the Use Rights, refer only to the United States.

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Enrollment Details

1. Enrolled Affiliate's Enterprise.

Identify which Agency Affiliates are included in the Enterprise. (Required) Enrolled Affiliate's Enterprise must consist of entire offices, bureaus, agencies, departments or other entities of Enrolled Affiliate, not partial offices, bureaus, agencies, or departments, or other partial entities. Check only one box in this section. If no boxes are checked, Microsoft will deem the Enterprise to include the Enrolled Affiliate only. If more than one box is checked, Microsoft will deem the Enterprise to include the largest number of Affiliates:

☒ Enrolled Affiliate only

☐ Enrolled Affiliate and the following Affiliate(s):

Unless specifically identified above, all Affiliates of Customer, either existing at the execution of this Enrollment or created or acquired after the execution of this Enrollment, will be excluded from the Enterprise. To request that an additional Affiliate be included in Customer's Enterprise, Customer must identify an Affiliate to Microsoft in writing and provide any required documentation. Microsoft will reasonably review requests under this paragraph and may approve the inclusion of an Affiliate in Customer's Enterprise in its sole discretion.

2. Contact information.

Each party will notify the other in writing if any of the information in the following contact information page(s) changes. The asterisks (*) indicate required fields. By providing contact information, Enrolled Affiliate consents to its use for purposes of administering this Enrollment by Microsoft, its Affiliates, and other parties that help administer this Enrollment. The personal information provided in connection with this Enrollment will be used and protected in accordance with the privacy statement available at **********.microsoft.com/licensing/servicecenter.

a. Primary contact. This contact is the primary contact for the Enrollment from within Enrolled Affiliate's Enterprise. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others. The primary contact will be the default contact for all purposes unless separate contacts are identified for specific purposes

Name of entity (must be legal entity name)* City of Texarkana TX
Contact name: First* Brandon **Middle** **Last*** Uselton
Contact email address* brandonu@txkusa.org
Street address* 220 Texas Boulevard
City* Texarkana
State* TX
Postal code* 75501-5625 -
(Please provide the zip + 4, e.g. xxxxx-xxxx)
Country* United States
Phone* 903-792-8855
Tax ID
** indicates required fields*

b. Notices contact and Online Administrator. This contact (1) receives the contractual notices, (2) is the Online Administrator for the Volume Licensing Service Center and may grant online access to others, and (3) is authorized to order Reserved Licenses for eligible Online Servies, including adding or reassigning Licenses and stepping-up prior to a true-up order.

☐ Same as primary contact (default if no information is provided below, even if the box is not checked).

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Contact name: First* Brandon **Middle** **Last*** Uselton
Contact email address* brandonu@txkusa.org
Street address* 220 Texas Boulevard
City* Texarkana
State* TX
Postal code* 75501-5625 -
(Please provide the zip + 4, e.g. xxxxx-xxxx)
Country* United States
Phone* 903-792-8855
Language preference. Choose the language for notices. English
☐ This contact is a third party (not the Enrolled Affiliate). Warning: This contact receives personally identifiable information of the Customer and its Affiliates.
** indicates required fields*

c. **Online Services Manager.** This contact is authorized to manage the Online Services ordered under the Enrollment and (for applicable Online Services) to add or reassign Licenses and step-up prior to a true-up order.

☐ Same as notices contact and Online Administrator (default if no information is provided below, even if box is not checked)

Contact name: First* Brandon **Middle** **Last*** Uselton
Contact email address* brandonu@txkusa.org
Phone* 903-792-8855
☐ This contact is from a third party organization (not the entity). Warning: This contact receives personally identifiable information of the entity.
** indicates required fields*

d. **Reseller information.** Reseller contact for this Enrollment is:

Reseller company name* SHI International Corp.
Street address (PO boxes will not be accepted)* 290 Davidson Ave
City* Somerset
State* NJ
Postal code* 08873-4145
Country* United States
Contact name* Alexis Levers.
Phone* 7325648515
Contact email address* msteam@shi.com
** indicates required fields*

By signing below, the Reseller identified above confirms that all information provided in this Enrollment is correct.

Signature* *Alexis Levers.*
Printed name* Alexis Levers.
Printed title*
Date*

** indicates required fields*

Changing a Reseller. If Microsoft or the Reseller chooses to discontinue doing business with each other, Enrolled Affiliate must choose a replacement Reseller. If Enrolled Affiliate or the Reseller intends to terminate their relationship, the initiating party must notify Microsoft and the other party using a form provided by Microsoft at least 90 days prior to the date on which the change is to take effect.

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e. If Enrolled Affiliate requires a separate contact for any of the following, attach the Supplemental Contact Information form. *Otherwise, the notices contact and Online Administrator remains the default.*

(i) Additional notices contact
(ii) Software Assurance manager
(iii) Subscriptions manager
(iv) Customer Support Manager (CSM) contact

3. Financing elections.

Is a purchase under this Enrollment being financed through MS Financing? ☐ Yes, ☒ No.

If a purchase under this Enrollment is financed through MS Financing, and Enrolled Affiliate chooses not to finance any associated taxes, it must pay these taxes directly to Microsoft.

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Microsoft Volume Licensing

Previous Enrollment(s)/Agreement(s) Form

Entity Name: City of Texarkana TX
Contract that this form is attached to: State Local Government

For the purposes of this form, "entity" can mean the signing entity, Customer, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

Please provide a description of the previous Enrollment(s), Agreement(s), Purchasing Account(s), and/or Affiliate Registration(s) being renewed or consolidated into the new contract identified above.

a. Entity may select below any previous contract(s) from which to transfer MSDN subscribers to this new contract. Entity shall ensure that each MSDN subscriber transferred is either properly licensed under the new contract or is removed.

b. Entity may select below only one previous contract from which to transfer the Software Assurance (SA) Benefit contact details, i.e., benefits contact (*not* the SA manager) and the program codes, to this new contract.

c. An Open License cannot be used to transfer either the SA Benefit details or MSDN subscribers.

d. The date of the earliest expiring Enrollment/Agreement that contains SA or Online Services will be the effective date of the new contract (or SA coverage period for Select Plus).

e. Please insert the number of the earliest expiring Enrollment/Agreement with SA or Online Services in the appropriate fields of the new contract.

Enrollment/Agreement/ Purchasing Account/Affiliate Registration Description	Enrollment/Agreement/ Purchasing Account/Affiliate Registration Public Customer Number	Transfer SA Benefit Contact	Transfer MSDN Subscribers
Standard Enrollment	77004157	X	

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Microsoft Volume Licensing

Amendment to Contract Documents

Enrollment Number | 5-0000012171955

This amendment ("Amendment") is entered into between the parties identified on the attached program signature form. It amends the Enrollment or Agreement identified above. All terms used but not defined in this Amendment will have the same meanings provided in that Enrollment or Agreement.

Enterprise Enrollment
Invoice for Quoted Price
Amendment ID M97

The price quoted to Enrolled Affiliate is a fixed price based on an estimated order submission date. Microsoft will invoice Enrolled Affiliate based on this fixed price quote. If this order is submitted later than the estimated order submission date, Enrolled Affiliate will be charged for net new Monthly Subscriptions (including Online Services) for the period during which these services were not provided. For Indirect models, Pricing to Enrolled Affiliate is agreed between Enrolled Affiliate and Enrolled Affiliate's Reseller.

SKU Number	SKU Description	Existing Quantity	Incremental quantities
AAA-11924	O365 G3 FSA Renewal GCC Sub Per User	160	0
AAA-12417	CCAL Bridge O365 FSA Renewal Sub Platform Per User	200	0
AAA-12415	CCAL Bridge O365 Sub Platform Per User	60	0
AAA-11894	O365 G3 GCC Sub Per User	100	0
7R6-00001	O365 G1 FSA GCC Renewal Sub Per User	92	0
AAA-12416	CCAL Bridge O365 FSA Renewal Sub Per User	92	0
P3U-00001	Visio P2 GCC Sub Per User	1	0
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on	0	352

Attachment: 2024-140 EXH 'A' EA Packet (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

Except for changes made by this Amendment, the Enrollment or Agreement identified above remains unchanged and in full force and effect. If there is any conflict between any provision in this Amendment and any provision in the Enrollment or Agreement identified above, this Amendment shall control.

This Amendment must be attached to a signature form to be valid.

Microsoft Internal Use Only:

(M97)EnrAmend(Ind)(InvoiceforQuotedPrice)(WW)(ENG)(Jan2023)v2(IU).docx		M97	B

Attachment: 2024-140 EXH 'A' EA Packet (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

Enterprise Enrollment Product Selection Form

Microsoft | Volume Licensing

Proposal ID
2752206.003

Enrollment Number

Language: English (United States)

Enrolled Affiliate's Enterprise Products and Enterprise Online Services summary for the initial order:

Profile	Qualified Devices	Qualified Users	Device / User Ratio	CAL Licensing Model
Enterprise	211	260	0.8	User Licenses
Field Worker	92	92	1.0	User Licenses
Total	303	352		

Products	Enterprise Quantity	Field Worker Quantity
Office 365 Plans		
O365 G3 GCC	100	
O365 G1 GCC FromSA Renewal	-	9
O365 G3 GCC FromSA Renewal	160	
Client Access License (CAL)		
Core CAL		
Bridge for Office 365	60	
Core CAL Bridge O365 FSA Renewal	200	9
Windows Desktop		
Windows Enterprise OS Upgrade	211	

Enrolled Affiliate's Product Quantities:

Price Group	1	2	3	4
Enterprise Products	Office Professional Plus + M365 Apps for Enterprise + Office 365 (Plans E3 and E5) + Microsoft 365 Enterprise	Client Access License + Office 365 (Plans E1, E3 and E5) + Microsoft 365 Enterprise	Client Access License + Windows Intune + EMS USL + Microsoft 365 Enterprise	Win E3 + Win E5 + Win VDA + Microsoft 365 Enterprise
Quantity	260	352	0	211

Enrolled Affiliate's Price Level:

Attachment: 2024-140 EXH 'A' EA Packet (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

Enterprise Enrollment Product Selection Form

Microsoft | Volume Licensing

Product Offering / Pool	Price Level
Enterprise Products and Enterprise Online Services USLs: Unless otherwise indicated in associated contract documents, Price level set using the highest quantity from Groups 1 through 4.	D
Additional Product Application Pool: Unless otherwise indicated in associated contract documents, Price level set using quantity from Group 1.	D
Additional Product Server Pool: Unless otherwise indicated in associated contract documents, Price level set using the highest quantity from Group 2 or 3.	D
Additional Product Systems Pool: Unless otherwise indicated in associated contract documents, Price level set using quantity from Group 4.	D

Notes

Unless otherwise indicated in the associated contract documents, the price level for each Product offering / pool is set as described above, based upon the quantity to price level mapping below:

Quantity of Licenses and Software Assurance	Price Level
2,399 and below	A
2,400 to 5,999	B
6,000 to 14,999	C
15,000 and above	D

Note 1: Enterprise Online Services may not be available in all locations. Please see the Product List for a list of locations where these may be purchased.

Note 2: Enrolled Affiliate acknowledges that in order to use a third party to reimage the Windows Operating System Upgrade,Enrolled Affiliate must certify that it has acquired qualifying operating system licenses. The requirement applies to Windows Enterprise OS Upgrade.See Product Terms for details.

Note 3: If Enrolled Affiliate does not order an Enterprise Product or Enterprise Online Service associated with an applicable Product pool, the price level for Additional Products in the same pool will be price level "A" throughout the term of the Enrollment. Refer to the Qualifying Government Entity Addendum pricing provision for more details on price leveling.

Note 4: Unless otherwise indicated in associated Agreement documents, the CAL selection must be the same across the Enterprise for each Profile.

Note 5: Bridge CAL, Office 365 Plan E3 Add Ons, EMS Add Ons, Windows Ent SA Per User Add Ons, and Enterprise Cloud Suite Add On quantities are not included for Price Leveling, as License quantities are determined by the corresponding Enterprise Online Service(s).

Attachment: 2024-140 EXH 'A' EA Packet (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

Pricing Proposal
Quotation #: 25428609
Reference #: EA 77004157 Budgetary Renewal
Created On: 10/16/2024
Valid Until: 10/31/2024

City of Texarkana

Brandon Uselton
TX
United States
Phone:
Fax:
Email: brandonu@txkusa.org

Microsoft Inside Account Manager

Vivien Cruz
290 Davidson Ave.
Somerset, NJ 08873
Phone: 732-868-5926
Fax:
Email: vivien_cruz@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	CCAL Bridge O365 FSA Renewal Sub Per User Microsoft - Part#: AAA-12416 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	92	$16.80	$1,545.60
2	CCAL Bridge O365 FSA Renewal Sub Platform Per User Microsoft - Part#: AAA-12417 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	200	$15.84	$3,168.00
3	CCAL Bridge O365 Sub Platform Per User Microsoft - Part#: AAA-12415 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	60	$18.96	$1,137.60
4	O365 G1 FSA GCC Renewal Sub Per User Microsoft - Part#: 7R6-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	92	$79.08	$7,275.36
5	O365 G3 FSA Renewal GCC Sub Per User Microsoft - Part#: AAA-11924 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	160	$212.52	$34,003.20
6	O365 G3 GCC Sub Per User Microsoft - Part#: AAA-11894 Contract Name: Adobe/Microsoft Software & Related Services	100	$250.08	$25,008.00

	Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal			
7	Visio P2 GCC Sub Per User Microsoft - Part#: P3U-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	1	$139.44	$139.44
8	Win Enterprise Device ALng SA Platform Microsoft - Part#: KV3-00353 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	211	$46.12	$9,731.32
9	Win Server Standard Core ALng SA 2L Microsoft - Part#: 9EM-00270 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 1/1/2025 – 12/31/2025 **Note:** 12 months, Year 1 of 3 Commitment, Budgetary Renewal	8	$19.77	$158.16
			Total	$82,166.68

Additional Comments

Year 1: $82,166.68
Year 2: $82,166.68
Year 3: $82,166.68
Total: $246,500.04

This quote has been marked as budgetary, as certain pricing may require approval from Microsoft. Please note, SHI is unable to process Purchase Orders against budgetary quotes. Kindly reach out to your SHI sales team for a Final Quote once you have determined your required counts and licenses.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☑ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-140 Goals & Perspectives (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

RESOLUTION NO. 2024-140

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT AN ENTERPRISE AGREEMENT PROPOSAL FROM SHI GOVERNMENT SOLUTIONS OF AUSTIN, TEXAS, FOR MICROSOFT LICENSES UTILIZING TEXAS STATE DIR PRICING WITH FUNDS BUDGETED IN THE CITY TECHNOLOGY FUND (FUND 115) AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE A FINAL ENTERPRISE AGREEMENT AT A TOTAL COST OVER A THREE-YEAR PERIOD NOT TO EXCEED $246,500.04; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Information Technology Department budgets and requests software licenses for the computer systems of Texarkana, Texas; and

WHEREAS, utilizing an Enterprise Agreement to purchase these licenses will allow for software consistency across departments; and

WHEREAS, the execution of this Enterprise Agreement will continue the maintenance on existing Microsoft licenses; and

WHEREAS, SHI Government Solutions of Austin, Texas, is an authorized Texas DIR vendor (Contract DIR-CPO-5237) for Microsoft Volume Licensing Programs; and

WHEREAS, the type and number of licenses to be acquired through this purchase agreement are shown on the attached document marked as **Exhibit "A"**; and

WHEREAS, the City of Texarkana, Texas, has received a proposed Microsoft Enterprise Agreement quote from SHI Government Solutions of Austin, Texas, for Microsoft licensing, a copy of which is attached hereto as **Exhibit "B"**; and

WHEREAS, the proposed agreement from SHI Government Solutions of Austin, Texas, for the Enterprise Agreement is for a proposed term of three (3) years and will be paid in annual payments in an amount not to exceed $82,166.68 per year, for a total cost not to exceed $246,500.04 in a three-year term; and

WHEREAS, the funds are appropriated in the City's Technology Fund (Fund 115).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Manager be and is hereby authorized to execute an Enterprise Agreement with SHI Government Solutions of Austin, Texas, for software licensing, over a three (3) year period, in an amount not to exceed $82,166.68 per year for a total cost not to exceed $246.500.04.

Attachment: 2024-140 RES TEX Microsoft Enterprise Agreement (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of January, 2025.**

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-140 RES TEX Microsoft Enterprise Agreement (4347 : 2024-140 RES TEX Microsoft Enterprise Agreement)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 12/5/2024 4:41 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-157 granting a Specific Use Permit to allow one additional use and location for an off-premise digital billboard on Lot 2B, Block 5, Wal-Mart 2nd Addition, located at 606 Walton Drive. Mark Dean, owner, and Chad Shipp, agent.		

Briefing: 1/13/2025 **Public Hearing:** 1/13/2025 **Council Vote:** 1/13/2025

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Mark Dean, owner, and Chad Shipp, agent for a Specific Use Permit to allow one additional use and placement of an off premise digital billboard on Lot 2B, Block 5, Wal-Mart 2nd Addition, located at 606 Walton Drive. The property is zoned Commercial.

The Future Land Use Map has designated this property as “Regional Commercial”.

The adjacent zoning is Commercial to the north, west, and south, I-369 to the east. The adjacent land usage is a vacant property north, west, and south, and I-369 to the east.

Staff recommend approval of this request with the following stipulations:

1. That all City codes be met as to permits, setbacks, height and square footage of the signage.

2. That the sign cannot be placed inside of a public right of way or public utility easement.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommend approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

December 2, 2024

Attachments

a. 2024-157 ORD granting SUP for Off-Premise Billboard 606 Walton Dr (DOCX)
b. 2024-157 ATTH 01 (Maps) (PDF)
c. 2024-157 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration		Mashell Daniel	Reviewer	Completed
	12/03/2024 10:56 AM			
Public Works Department		Dusty Henslee	Reviewer	Completed
	12/03/2024 11:25 AM			
City Manager	David Orr	Reviewer	Completed	12/03/2024 2:56 PM
City Council	Jennifer Evans	Meeting	Pending	09/09/2024 5:00 PM

Meeting History

S-799

ORDINANCE NO. 2024-157

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-799 FOR ONE ADDITIONAL USE AND LOCATION OF AN OFF-PREMISE DIGITAL BILLBOARD ON LOT 2B, BLOCK 5, WAL-MART 2ND ADDITION, LOCATED AT 606 WALTON DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow one additional use and location for an off-premise digital billboard **on Lot 2B, Block 5, Wal-Mart 2nd Addition, located at 606 Walton Drive,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally, and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use and location of an off-premise digital billboard** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-799 to allow the one additional use and location of an off-premise digital billboard on Lot 2B, Block 5, Wal-Mart 2nd Addition, located at 606 Walton Drive**, in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-157 ORD granting SUP for Off-Premise Billboard 606 Walton Dr (4390 : 2024-157 ORD SUP for off premise digital billboard at

SECTION 2: That the following stipulations are hereby imposed and made a part of this ordinance:

1. That all City codes be met as to permits, setbacks, height, and square footage of the signage.

2. Signs cannot be placed inside of a public right of way or public utility easement.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

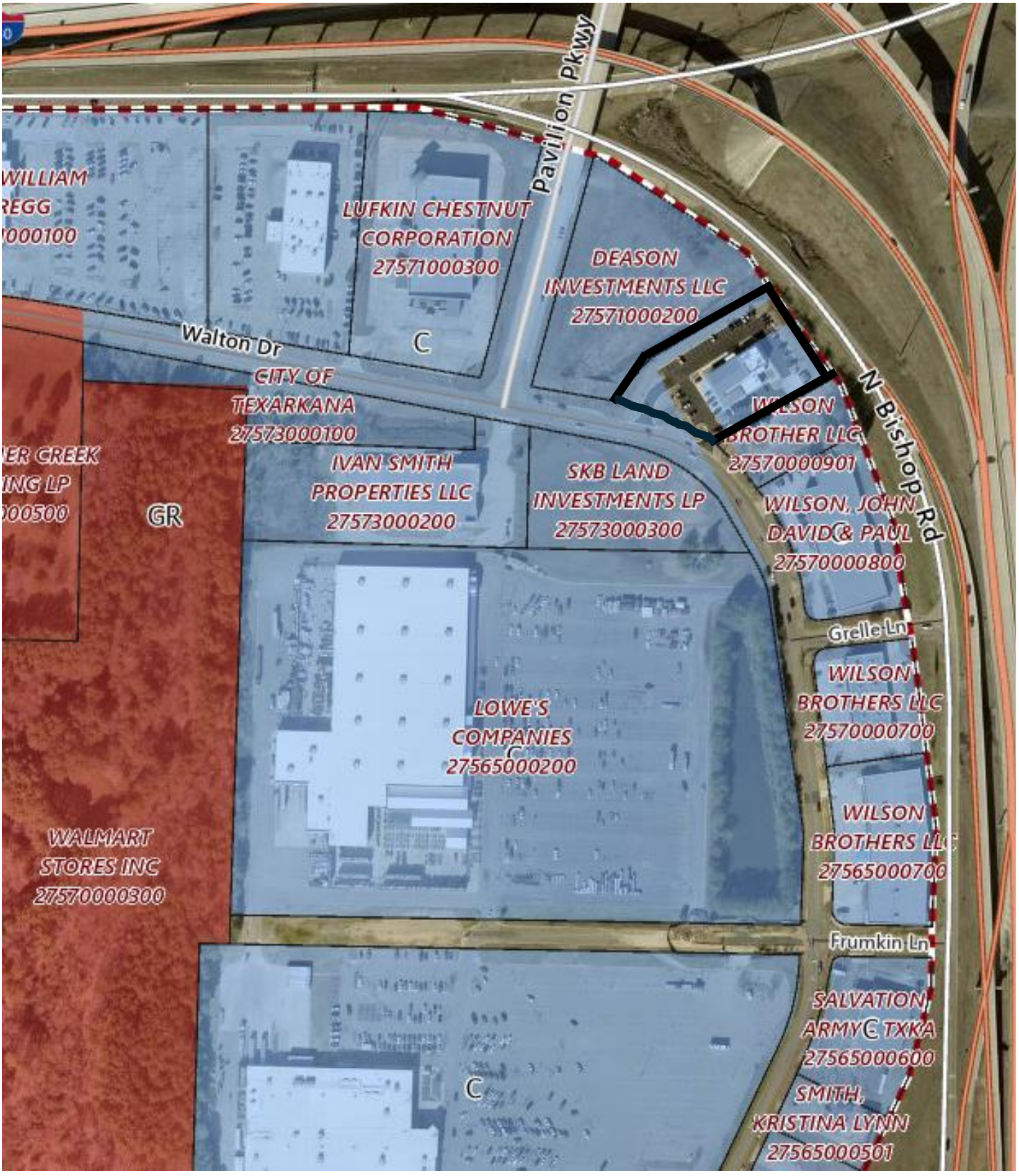
PASSED AND APPROVED in Regular Council Session on this the **13th day of January, 2025.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-157 ORD granting SUP for Off-Premise Billboard 606 Walton Dr (4390 : 2024-157 ORD SUP for off premise digital billboard at

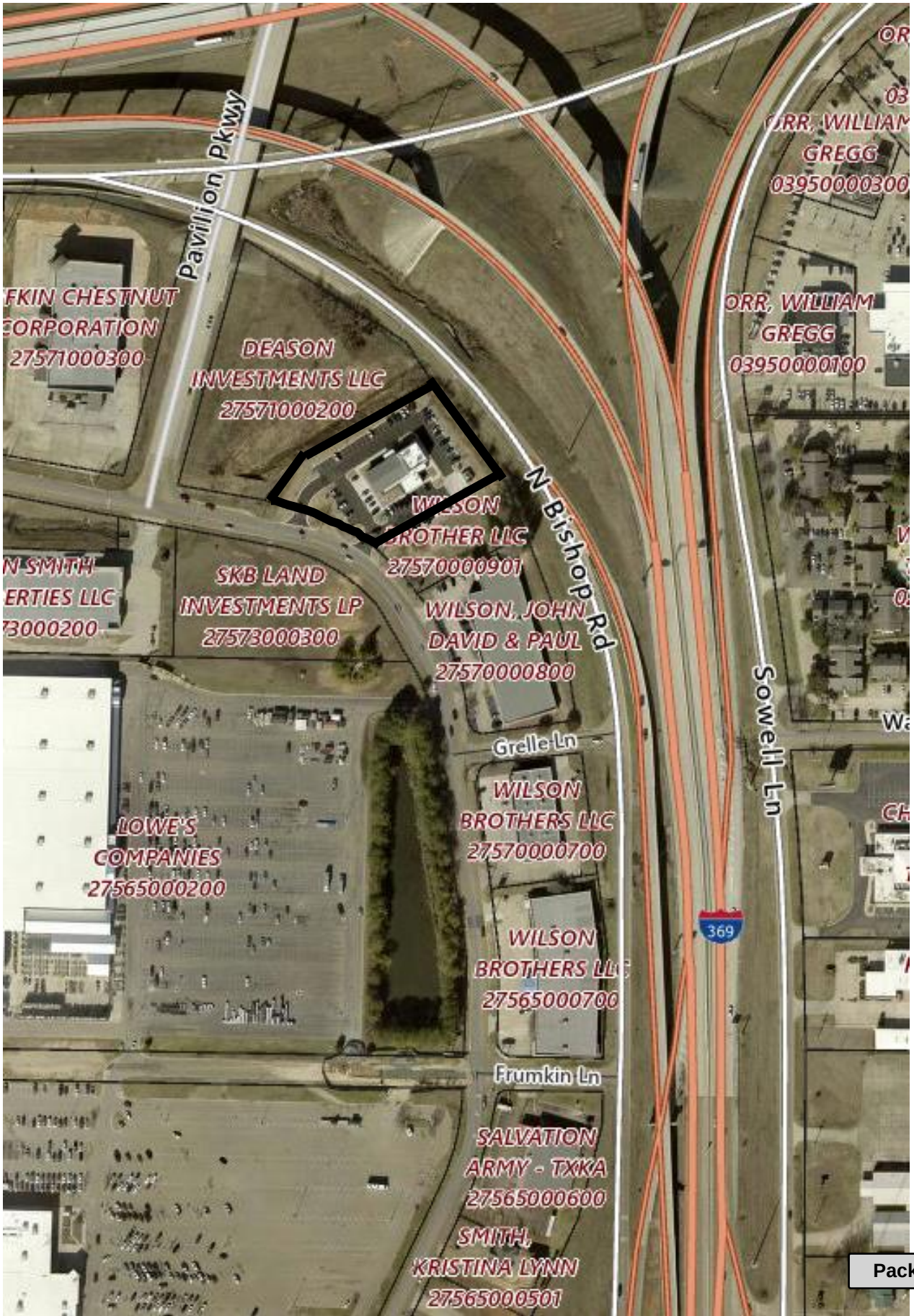
606 Walton Drive



Attachment: 2024-157 ATTH 01 (Maps) (4390 : 2024-157 ORD SUP for off premise digital billboard at 606 Walton Drive)

2024-157 ATTH 01
S-799

606 Walton Drive



Attachment: 2024-157 ATTH 01 (Maps) (4390 : 2024-157 ORD SUP for off premise digital billboard at 606 Walton Drive)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-157 Goals & Perspectives (4390 : 2024-157 ORD SUP for off premise digital billboard at 606 Walton Drive)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 12/3/2024 9:01 AM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-159 granting a Specific Use Permit to allow the location of a double wide HUD code manufactured home on Lots 7-10, Block 8, Grandview Addition, located at 3120 Alexander Avenue. Jimmie Crowell, owner and Stoney Matlock, agent.		

Briefing: 1/13/2025 **Public Hearing:** 1/13/2025 **Council Vote:** 1/13/2025

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Jimmie Crowell, owner, and Stoney Matlock, agent, for a Specific Use Permit to allow the location of a double wide HUD code manufactured home on Lots 7-10, Block 8, Grandview Addition, located at 3120 Alexander Avenue. This property is zoned Single Family-3 and is currently a vacant lot.

The Future Land Use Map has designated this property as “Suburban Residential”.

The adjacent zoning is Single Family -3 to the north, south, east, and west. The adjacent land use is residential to the west and east, vacant lant to the south, and north.

The City’s Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommend approval of this request with the following stipulations:

1. That one 2018 or newer double wide HUD code manufactured home be allowed on this property.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.

4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

Potential Options:

Approves

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommend approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

December 2, 2024

Attachments

a. 2024-159 ORD SUP HUD code mnfctrd home 3120 Alexander Ave. (DOCX)
b. 2024-159 ATTH 01 (Maps) (PDF)
c. 2024-159 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	Mashell Daniel	Reviewer	Completed	12/03/2024 10:56 AM
Public Works Department	Dusty Henslee	Reviewer	Completed	12/04/2024 7:02 AM
City Manager	Jennifer Evans	Reviewer	Skipped	12/09/2024 6:25 PM
City Council	Jennifer Evans	Meeting	Completed	12/09/2024 6:00 PM

Meeting History

S-800

ORDINANCE NO. 2024-159

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-800 TO ALLOW THE LOCATION OF A DOUBLE-WIDE HUD CODE MANUFACTURED HOME ON LOTS 7-10, BLOCK 8, GRANDVIEW ADDITION, LOCATED AT 3120 ALEXANDER AVENUE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a double-wide HUD code manufactured home on **Lots 7-10, Block 8, Grandview Addition, located at 3120 Alexander Avenue**, in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally, and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a double-wide HUD code manufactured home** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-800 for the location of a double-wide HUD code manufactured home** on **Lots 7-10, Block 8, Grandview Addition, located at 3120 Alexander Avenue,** in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-159 ORD SUP HUD code mnfctrd home 3120 Alexander Ave. (4391 : 2024-159 ORD SUP for double wide HUD code mnfctrd

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2018 or newer double-wide HUD code manufactured home be allowed on this property.
2. That the double-wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double-wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **13th day of January, 2025.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-159 ORD SUP HUD code mnfctrd home 3120 Alexander Ave. (4391 : 2024-159 ORD SUP for double wide HUD code mnfctrd

2024-159 ATTH 01

S-800

3121 Alexander Avenue



Attachment: 2024-159 ATTH 01 (Maps) (4391 : 2024-159 ORD SUP for double wide HUD code mnfctrd home at 3120 Alexander Ave)

2024-159 ATTH 01
S-800

3121 Alexander Avenue



Attachment: 2024-159 ATTH 01 (Maps) (4391 : 2024-159 ORD SUP for double wide HUD code mnfctrd home at 3120 Alexander Ave)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-159 Goals & Perspectives (4391 : 2024-159 ORD SUP for double wide HUD code mnfctrd home at 3120 Alexander Ave)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 10/28/2024 10:54 AM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary

Subject: Resolution No. 2024-117 setting the 2025 City Council regular meeting schedule and city holidays.

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Each year the City Council sets the annual schedule for regular city council meetings (2nd and 4th Mondays of each month, with the exception of December which has only one regular meeting on the 2nd Monday) and affirms the holiday closing schedule (13 paid holidays).

This schedule also reflects the following adjustments to the regular council meeting schedule:

- Adoption of Resolution No. 2018-037 by the Council on April 9, 2018, that adjusted the regular council meetings in the months of June and July to one regular meeting in each of these respective months to occur on the second Monday of the month, which accommodated summertime activities enjoyed by citizens, council members, and city staff.

- Adoption of Resolution No. 2021-047 by the Council on June 14, 2021, that adjusted the regular council meeting in the month November to one regular meeting to occur on the second Monday of the month which accommodated the Thanksgiving Holiday and associated activities.

- Adoption of Resolution No. 2021-090 by the Council on November 8, 2021, that adjusted the regular council meeting in the month of May to one regular meeting in that month to avoid the customary conflict with the Memorial Day Holiday and the adding of Juneteenth (June 19) as a city holiday.

The proposed calendar schedule for 2025 has one adjustment: holding once monthly the regular council meeting on the second (2nd) Monday of each month.

Potential Options:

- Adopt the attached calendar as presented.
- Revise the attached calendar and adopt as revised.

Fiscal Implications:

None

Staff Recommendation:

Staff recommends adopting the calendar as presented.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-117 RES Setting 2025 Meeting & Holiday Sched (DOC)
b. 2024-117 ATTH 01 (ONE) meeting & holiday sched (PDF)
c. 2024-117 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed	10/28/2024 10:55 AM
City Manager	David Orr	City Manager Review	Completed	10/28/2024 11:14 AM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
City Manager Orr briefed this agenda item.

RESOLUTION NO. 2024 –117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, SETTING THE 2025 CITY COUNCIL REGULAR MEETING SCHEDULE AND CITY HOLIDAYS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in accordance with Article II, Section 8 of the City Charter, the City Council is required to meet at least monthly in regular session at City Hall on a date as determined by the City Council; and

WHEREAS, currently, the City Council generally meets in regular session, twice monthly during seven months and once monthly during five months throughout the year, to consider policy items for conducting the city's business, this resolution proposes meeting once monthly in regular session, on the second (2nd) Monday of the month, to continue providing transparency in local government; and

WHEREAS, to provide for public access to local government, the City Council includes an opportunity for citizens to address the City Council in a public forum setting during each regular meeting of the City Council; and

WHEREAS, City staff recommends adoption of the attached 2025 schedule of City Council Meetings and City Holidays (**ATTH 01**), with the scheduling of City holidays occurring on Mondays and Fridays closely aligning with federal and local city governments observance days.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council adopts the attached 2025 Schedule of City Council Meetings and City Holidays (**ATTH 01**).

SECTION 2: The Mayor shall have authority to adjust this schedule, including but not limited to the rescheduling or canceling of meetings.

SECTION 3: This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-117 RES Setting 2025 Meeting & Holiday Sched (4360 : 2024-117 RES meeting & holiday schedule)

2025 COUNCIL MEETING & HOLIDAY SCHEDULE

CITY MEETINGS in COUNCIL CHAMBERS 6:00 PM

CITY HOLIDAYS and CITY HALL CLOSED

January

S	M	TU	W	TH	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

February

S	M	TU	W	TH	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1
2	3	4	5	6	7	8

March

S	M	TU	W	TH	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

April

S	M	TU	W	TH	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

May

S	M	TU	W	TH	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

June

S	M	TU	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

July

S	M	TU	W	TH	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

August

S	M	TU	W	TH	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

September

S	M	TU	W	TH	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11

October

S	M	TU	W	TH	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

November

S	M	TU	W	TH	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

December

S	M	TU	W	TH	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Attachment: 2024-117 ATTH 01 (ONE) meeting & holiday sched (4360 : 2024-117 RES meeting & holiday

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☑ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-117 Goals & Perspectives (4360 : 2024-117 RES meeting & holiday schedule)

City of Texarkana, Texas

Version:

Briefing Sheet

Update Date: 11/7/2024 2:49 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator

Subject: Ordinance No. 2024-145 granting a Specific Use Permit for one additional use of an LED/Digital display on an existing off-premise advertising billboard on an approximate 4.5-acre tract of land (being Tracts 84A, 84C, and 85A), M. H. Janes HRS, A-305, located at 7770 Hampton Road. Tyler Parsons, Representing FMG North Texas, owners.

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Tyler Parsons, Representing FMG North Texas, owners for a Specific Use Permit to allow one additional of a LED/Digital display on an existing off premise advertising billboard on an approximate 4.5-acre tract of land (being Tracts 84A, 84C, and 85A), M.H Janes HRS, A-305, located at 7770 Hampton Road. The property is zoned Commercial.

The Future Land Use Map has designated this property as “Regional Commercial”.

The adjacent zoning is Single Family-2 to the north, east and west, I-30 to the south. The adjacent land usage is a vacant property north and west, auto body shop to the east, and I-30 south.

Staff recommend approval of this request with the following stipulations:

1. That all City codes be met as to permits, setbacks, height and square footage of the signage.

2. That the sign cannot be placed inside of a public right of way or public utility easement.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:
NOT APPLICABLE

Staff Recommendation:
Staff recommend for approval of this request with stipulations.

Advisory Board/Committee Review:
Planning and Zoning Commission

Board/Committee Recommendation:
The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:
November 4, 2024

Attachments

a. 2024-145 ORD granting SUP for Off-Premise Billboard 7770 Hampton Rd (DOCX)
b. 2024-145 EXH 'A' (Legal Description) (PDF)
c. 2024-145 ATTH 01 (Maps) (PDF)
d. 2024-145 ATTH 02 (Site plan) (PDF)
e. 2024-145 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration	Completed	Mashell Daniel 11/06/2024 3:13 PM	Department Head Review	
Building Code Administration	11/06/2024 3:13 PM	Mashell Daniel	Reviewer	Completed
Public Works Department	11/06/2024 3:15 PM	Dusty Henslee	Reviewer	Completed
City Manager	David Orr	Reviewer	Completed	11/06/2024 5:52 PM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
Mashell Daniel briefed this agenda item.

S-796

ORDINANCE NO. 2024-145

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-796 FOR ONE ADDITIONAL USE OF AN LED/DIGITAL DISPLAY ON AN EXISTING OFF-PREMISE OUTDOOR ADVERTISING SIGN (BILLBOARD) ON A PORTION OF AN APPROXIMATE 4.5-ACRE TRACT OF LAND (BEING TRACTS 84A, 84C, AND 85A) M. H. JANES HRS, A-305, LOCATED AT 7770 HAMPTON ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow one additional use of an LED/Digital display on an existing Off-Premise Outdoor Advertising Sign (Billboard) **on a portion of an approximate 4.5-acre tract of land being (Tracts 84A, 84C, and 85A), M. H. Janes HRS, A-305 (Exhibit 'A'), located at 7770 Hampton Road,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of an LED/Digital display on an existing Off-Premise Outdoor Advertising Sign (Billboard)** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-796 to allow the one additional use of an LED/Digital display on an existing Off-Premise Outdoor Advertising Sign (Billboard) on a portion of an approximate 4.5-acre tract**

Attachment: 2024-145 ORD granting SUP for Off-Premise Billboard 7770 Hampton Rd (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton

of land being (Tracts 84A, 84C, and 85A), M. H. Janes HRS, A-305 (Exhibit 'A'), located at 7770 Hampton Road, in the City of Texarkana, Bowie County, Texas.

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. That all City codes be met as to permits, setbacks, height, and square footage of the signage.

2. Signs cannot be placed inside of a public right of way or public utility easement.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-145 ORD granting SUP for Off-Premise Billboard 7770 Hampton Rd (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton

EXHIBIT A
TO SPECIAL WARRANTY DEED

[Property Legal Description]

LAM1350:

All that certain tract or parcel of land being a part of the M. H. JANES HEADRIGHT SURVEY, Abstract No. 305, Bowie County, Texas, and being a part of that certain 1.638 acre tract of land conveyed to Danny Proctor by General Warranty Deed recorded in Volume 4895, Page 290 of the Real Property Records of Bowie County, Texas; also being a part of that certain 13.235 acre tract of land as conveyed to Danny L. Proctor by General Warranty Deed recorded in Volume 4956, Page 89 of the Real Property Records of Bowie County, Texas; and also being a part of that certain 10.000 acre tract of land as conveyed to Danny L. Proctor by General Warranty Deed recorded in Volume 5001, Page 326 of the Real Property Records of Bowie County, Texas, and the subject tract of land being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2" iron pin found for corner on the North right-of-way line of Hampton Road, said Point of Commencing being the Southeast corner of said 13.235 acre Proctor tract of land;

THENCE N 87 deg. 27' 15" W., 43.01 feet with the North right-of-way line of Hampton Road, same being the South line of said 13.235 acre tract of land, to an angle point in said line;

THENCE N 84 deg. 30' 45" W., 333.78 feet with the South line of said 13.235 acre tract and on with the South line of said 1.638 acre tract, same being the North right-of-way line of Hampton Road, to a 1/2" iron pin set for corner on the South line of said 1.638 acre tract and being the Point of Beginning for the herein described tract of land;

THENCE N 84 deg. 30' 45" W., 160.32 feet with the South line of said 1.638 acre tract and on with the South line of said 10.000 acre tract, same being the North right-of-way line of Hampton Road, to a 1/2" iron pin set for corner;

THENCE N 09 deg. 07' 36" E., 413.46 feet across said 10.000 acre tract to a 1/2" iron pin set for corner;

THENCE S 80 deg. 52' 24" E., 160.00 feet across said 10.000 acre tract and said 13.235 acre tract to a 1/2" iron pin set for corner;

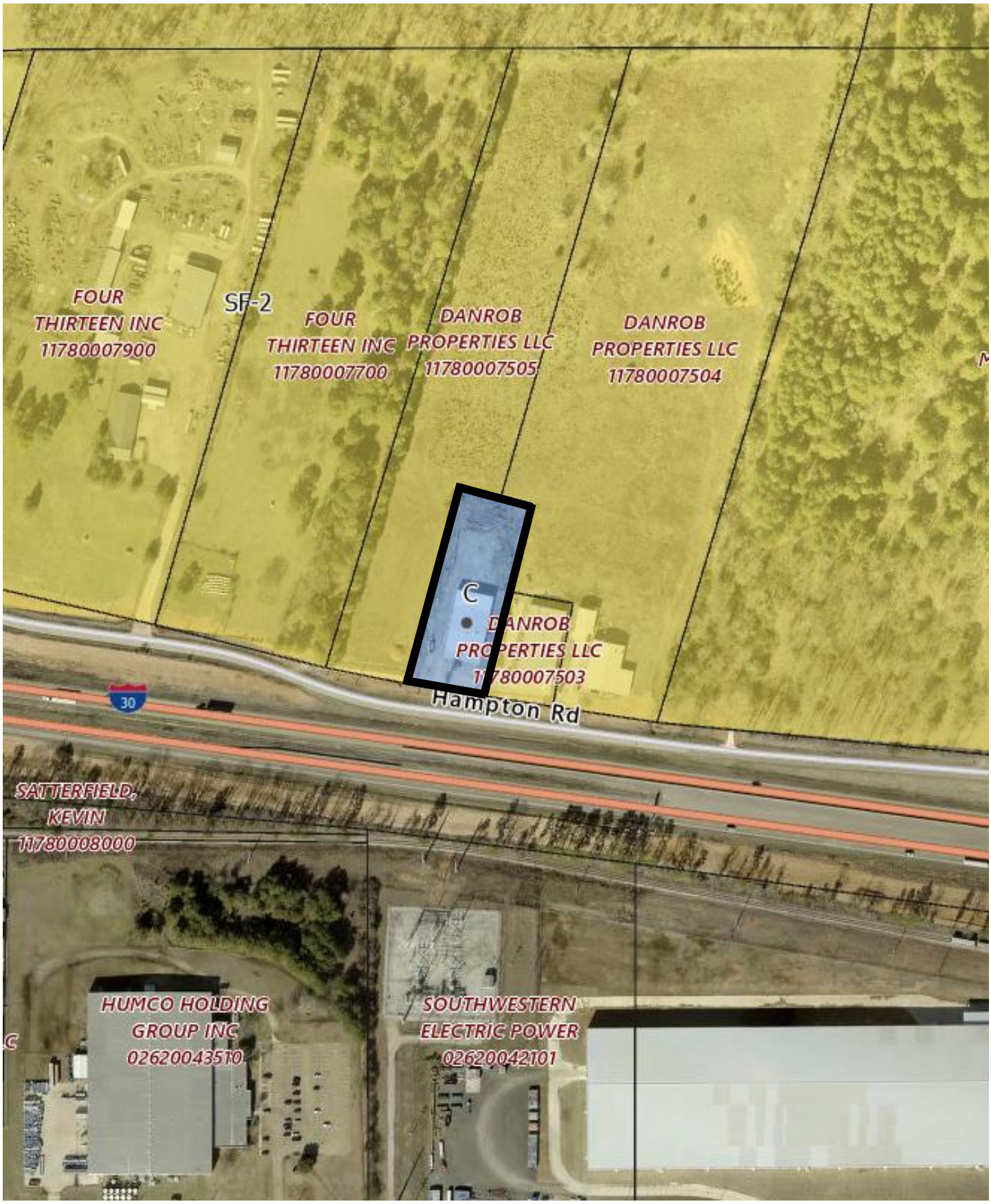
THENCE S 09 deg. 07' 36" W., 403.29 feet across said 13.235 acre tract and said 1.638 acre tract to the Point of Beginning and containing 1.500 acre of land, more or less.

Unofficial Copy

Attachment: 2024-145 EXH 'A' (Legal Description) (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton Rd.)

2024-145 ATTH01
S-796

7770 Hampton Road



Attachment: 2024-145 ATTH 01 (Maps) (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton Rd.)

2024-145 ATTH01
S-796

7770 Hampton Road



Attachment: 2024-145 ATTH 01 (Maps) (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton Rd.)


TxDOT Commercial Signs, Junkyards, and Regulated Highways
TxDOT.gov
Enter place or Record ID
TY ROAD 2213
ARNOLD LN
Red Lick
Billboard
2120'
FM 2148
KELLY LN
1556'
IH 30
Billboard
Billboard
S-796

SITE PLAN

ArcGIS Web Map



9/25/2024, 2:13:25 PM

1:1,456

0 0.01 0.02 0.04 mi

0 0.01 0.03 0.06 km

Esri Community Maps Contributors, City of Texarkana, TWU, Arkansas GIS Office, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, Esri, TomTom,

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-145 Goals & Perspectives (4372 : 2024-145 ORD SUP for Billboard at 7770 Hampton Rd.)

City of Texarkana, Texas

Version: A

Briefing Sheet

Update Date: 11/6/2024 3:18 PM

Lead Department:	Planning & Zoning Commission	**Action Officer:**	Laura Puckett, Zoning Administrator
Subject:	Ordinance No. 2024-146 granting a Specific Use Permit for one additional use of permanent cosmetics on Lots 14-16, Block 3, Parish Place Addition, located at 824 Richmond Road. Shankar Poudel, owner, and Sarswoti Yadav, agent.		

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

This is a request by Shankar Poudel, owner and Sarswoti Yadav, agent for a Specific Use Permit to allow one additional use of permanent cosmetics on Lots 14-16, Block 3, Parish Place Addition, located at 824 Richmond Road. The property is zoned Neighborhood Service.

The Future Land Use Map has designated this property as “Neighborhood Residential”.

The adjacent zoning is Neighborhood Service to the south and west, and Single Family-2 to the north and east. The adjacent land usage is a washateria to the south, apartments to the west and residences to the north and east.

A Specific Use Permit is required to allow permanent cosmetics in the General Retail zoning district.

Staff recommends for approval of this request with the following stipulations:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the city prior to the opening of the business).
2. If this use ever ceases at this location, the City may revoke the Specific Use Permit that allows permanent cosmetics.
3. That the sale of tobacco products or drug paraphernalia from the space used for permanent cosmetics is prohibited.
4. That any remodeling of the current building must meet all city codes and requires licensed contractors.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

Potential Options:

Approved

Fiscal Implications:

NOT APPLICABLE

Staff Recommendation:

Staff recommend for approval of this request with stipulations.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

Advisory Board/Committee Meeting Date and Minutes:

November 4, 2024

Attachments

a. 2024-146 ORD granting SUP for permanent cosmetics 824 Richmond Rd (DOCX)
b. 2024-146 ATTH 01 (Maps) (PDF)
c. 2024-146 Goals & Perspectives (DOCX)

Staff Coordination

Building Code Administration		Mashell Daniel	Reviewer	Completed
	11/06/2024 3:22 PM			
Public Works Department		Dusty Henslee	Reviewer	Completed
	11/06/2024 3:22 PM			
City Manager	David Orr	Reviewer	Completed	11/06/2024 5:53 PM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
Mashell Daniel briefed this agenda item.

ORDINANCE NO. 2024-146 S-797

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY, AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-797 TO ALLOW ONE ADDITIONAL USE OF PERMANENT COSMETICS IN A TENANT SPACE ON LOTS 14-16, BLOCK 3, PARISH PLACE ADDITION, LOCATED AT 824 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow one additional use of permanent cosmetics on **Lots 14-16, Block 3, Parish Place Addition, located in a tenant space at 824 Richmond Road,** in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally, and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow one additional use of permanent cosmetics** on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-797 to allow one additional use of permanent cosmetics on Lots 14-16, Block 3, Parish Place Addition, located in a tenant space at 824 Richmond Road**, in the City of Texarkana, Bowie County, Texas.

Attachment: 2024-146 ORD granting SUP for permanent cosmetics 824 Richmond Rd (4373 : 2024-146 ORD SUP for permanent cosmetics 824

SECTION 2: The following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the city prior to the opening of the business).
2. If this use ever ceases at this location, the City may revoke the Specific Use Permit that allows permanent cosmetics.
3. That the sale of tobacco products or drug paraphernalia from the space used for permanent cosmetics is prohibited.
4. That any remodeling of the current building must meet all city codes and require licensed contractors.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

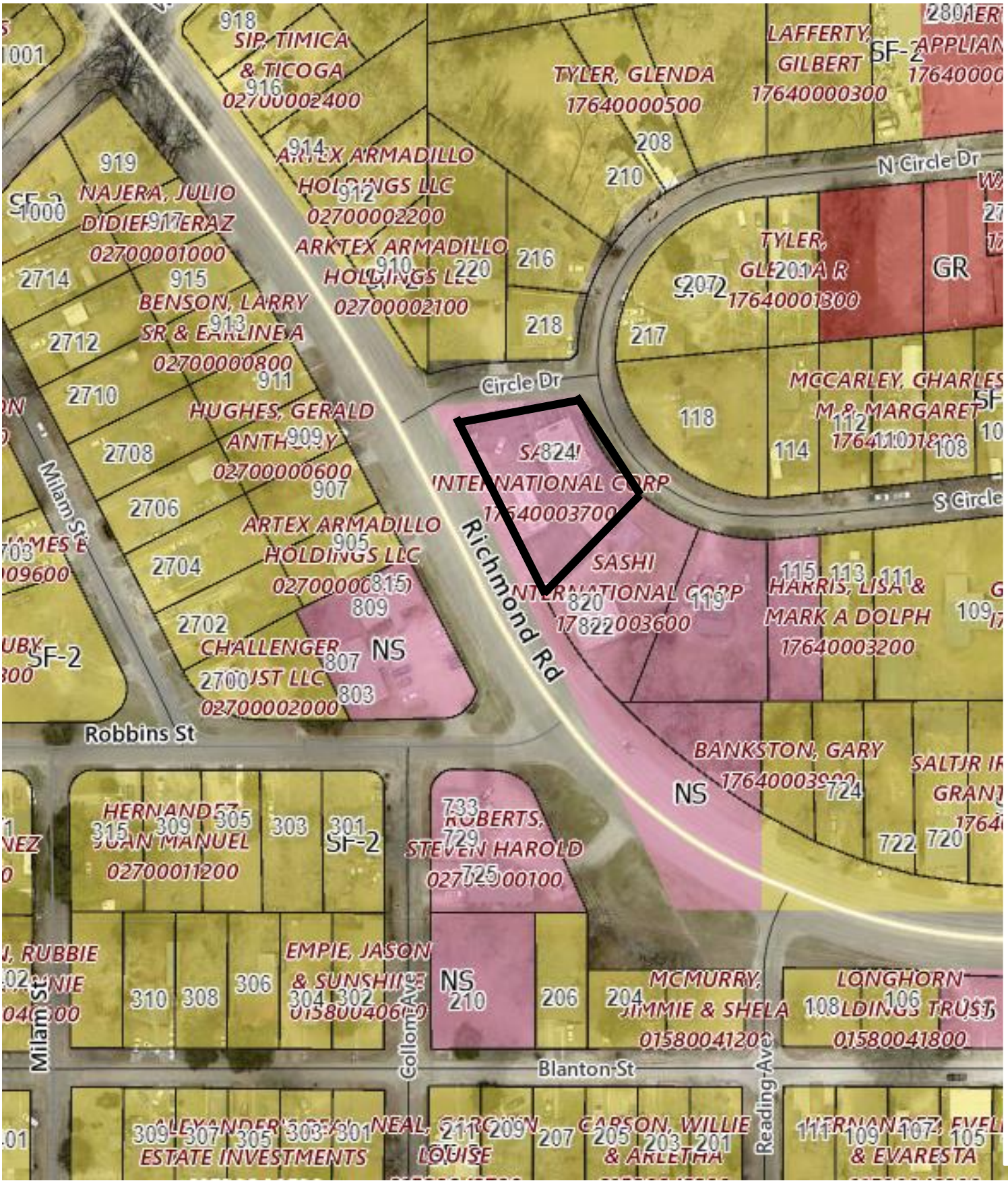
_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-146 ORD granting SUP for permanent cosmetics 824 Richmond Rd (4373 : 2024-146 ORD SUP for permanent cosmetics 824

2024-146 ATTH 01
S-797

824 Richmond Road



Attachment: 2024-146 ATTH 01 (Maps) (4373 : 2024-146 ORD SUP for permanent cosmetics 824 Richmond Rd.)

2024-146 ATTH 01
S-797

824 Richmond Road



Attachment: 2024-146 ATTH 01 (Maps) (4373 : 2024-146 ORD SUP for permanent cosmetics 824 Richmond Rd.)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture
Perspectives and Goals Additional Comments:	

Resource Impact:	
Staff time required if item is approved:	No Additional
Other Potential Impacts:	

Public Information Plan:			
☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	
Other:			

Attachment: 2024-146 Goals & Perspectives (4373 : 2024-146 ORD SUP for permanent cosmetics 824 Richmond Rd.)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/7/2024 3:27 PM

Lead Department:	Planning and Community Development	**Action Officer:**	Megan Price, CDBG Administrator
Subject:	Resolution No. 2024-150 approving the PY23/FY24 Community Development Block Grant (CDBG) Annual Comprehensive Assessment Performance Evaluation Report.		

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The U.S. Department of Housing and Urban Development - Community Planning Department requires each Community Development Block Grant (CDBG) Entitlement Community to complete an annual Comprehensive Assessment Performance Evaluation Report (CAPER) no later than 90 days after the close of the program year (Program Year-End Date: September 30, 2024).

The City of Texarkana, Texas herby gives notice that the DRAFT of the Community Development Block Grant 2023 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment at the dates and times listed below. Spanish translation is available upon request.

The Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The DRAFT report can be reviewed during the comment period of November 25 - December 9, 2024 at the following location during regular business hours at:

Texarkana, Texas City Hall
Department of Planning and Community Development
220 Texas Boulevard
Texarkana, Texas

The DRAFT CAPER is also available on the Texarkana, Texas website at www.texarkanatexas.gov <http://www.texarkanatexas.gov>

The Public Hearing for the CAPER will occur at the regularly scheduled City Council Meeting on December 9, 2024. The 15-day comment period will end on December 9, 2024.

Citizens are asked to present their comments at this Public Hearing for inclusion in the report or to submit written comments for inclusion in the report to the Department of Planning and Community Development, City of Texarkana, Texas 220 Texas Boulevard, Texarkana, Texas 75504. Comments may be mailed or delivered to this office by 5:00 p.m. December 9, 2024.

Potential Options:

- Approve
- Deny

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval of this resolution

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

a. 2024-150 RES Approving the annual CDBG CAPER (jcl rev) (DOCX)
b. 2024-150 ATTH 01 PY2023 FY2024 Caper (PDF)
c. 2024-150 ATTH 02 Caper PY2023 Presentation (PDF)
d. 2024-150 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	Jennifer Evans	Department Head Review	Skipped	11/12/2024 6:26 PM
City Manager	David Orr	City Manager Review	Completed	11/20/2024 9:04 AM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
Megan Price briefed this agenda item.

Attachment: 2024-150 RES Approving the annual CDBG CAPER (jcl rev) [Revision 1] (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual

RESOLUTION NO. 2024 – 150

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL PERFORMANCE EVALUATION REPORT AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Texarkana, Texas, hereby gives notice that the DRAFT of the Community Development Block Grant 2023 Program Year (Fiscal Year 2024) Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment; and

WHEREAS, the Department of Housing and Urban Development requires all recipients of CDBG funds to submit an annual report, and all interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report; and

WHEREAS, the City Council held a public hearing on the DRAFT CAPER during its regular meeting on December 9, 2024, for all interested persons or groups to formally present their comments for inclusion in this report; and

WHEREAS, the City Council has determined it to be appropriate to approve the Community Development Block Grant 2023 Program Year CAPER.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The Community Development Block Grant 2023 Program Year Consolidated Annual Performance Evaluation Report (CAPER) is hereby approved.

SECTION 2: The City Manager is hereby authorized to submit said Community Development Block Grant 2023 Program Year Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development and provide such additional information as may be required.

SECTION 3: This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

City of Texarkana, Texas
CAPER

Consolidated Annual Performance Evaluation Report

Community Development Block Grant Program
October 1, 2023 through September 30, 2024
Program Year 2023

OMB Control No: 2506-0117 (exp. 09/30/2021)

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)
This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During CDBG Program Year 2023 (October 1, 2023 – September 30, 2024= PY23), the City of Texarkana had a total of $720,970 in CDBG resources to address various community needs. These funds included carryover resources in the amount of $345,261 from prior allocations, $13,658 in Program Income and $362,051 for the Program Year 2023 allocation. The City expended $145,292.82 leaving an unexpended balance at the beginning of the 2024 program year of $330,978.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)
Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Housing Affordability - Code Enforcement	Affordable Housing	CDBG: $	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	25	23	92.00%	25	20	80.00%
Housing Affordability - Homebuyer Assistance	Affordable Housing	CDBG: $	Direct Financial Assistance to Homebuyers	Households Assisted	1	0	0.00%	2	0	0.00%

OMB Control No: 2506-0117 (exp. 09/30/2021)

Housing Affordability - Homeowner Housing Rehab	Affordable Housing	CDBG: $	Homeowner Housing Rehabilitated	Household Housing Unit	3	3	100.00%	2	0	0.00%
Increase Capacity of Public Service - Homelessness	Homeless	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	50		0	0	
Increase Capacity of Public Service - Homelessness	Homeless	CDBG: $	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Increase Capacity of Public Service - Homelessness	Homeless	CDBG: $	Other	Other	1	1	100.00%	1	1	100.00%
Planning and Administration	Planning and administration	CDBG: $	Other	Other	1	1	100.00%	1	1	100.00%
Public Facility - Neighborhood Revitalization	Non-Housing Community Development	CDBG: $	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	50	100.00%	50	50	100.00%
Public Infrastructure Improvements - Neighborhood	Non-Housing Community Development	CDBG: $	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	50	100.00%	50	150	300.00%

OMB Control No: 2506-0117 (exp. 09/30/2021)

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated

Public Service - General Services Programs	Non-Housing Community Development	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	46	98	213.04%	36	98	272.22%
Public Service - General Services Programs	Non-Housing Community Development	CDBG: $	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Public Service - Youth Services	Non-Housing Community Development	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	25	100.00%	25	25	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City carried out the following activities during this reporting period:

Public Service- HMIS Coord Entry $1,800

Administration - $84,321: Administration of CDBG program to provide services to LMI &/or homeless individuals/families

Code Compliance - $14,989: Code Enforcement Officer

Public Facility Improvements - $68,750: Upgraded HVAC Units and Windows at Health Department

Public Facility Improvements- $94,826: Upgraded HVAC system at the Southwest Center

Public Service - Community Gardens $7,231: Community Gardens installed/improved for LMI neighborhoods in Beverly and Rosehill.

Public Service - MT Litter Program $15,964: Litter program for downtown area

Public Service - Haven Homes Men Shelter $10,400: Supplies for Haven Homes Men Shelter LMI

Public Service - Pol Care $5,884: Supplies for Youth Services LMI

Public Service - The Scholars $9,949: Supplies for Youth Services LMI

Public Facility Improvements - Randy Sams Outreach Shelter $24,662: Upgraded Lift Station at Homeless Facility in LMI Area

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	170
Black or African American	138
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	**308**
Hispanic	8
Not Hispanic	300

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Downtown Texarkana is located in Census Tract #48037010500. This tract has a poverty rate of 49.8%. Of the 3232 residents that call the Downtown area home, 1,009 are white, 2,050 are Black or African American. Population continues to decline in the area as fewer and fewer make their homes here. In this area of just over 200 acres, there are over 200 confirmed or suspected Brownfield properties ranging from suspected lead and asbestos contamination to petroleum and MTBE's. Nearly half of the buildings in the area are no longer open or functioning.

The Beverly area (Census Tract #48037010600) population has decreased from 2,612 in 1990 to 2,293 in 2010, with the number of households for the same period also declining from 921 to 774. Total number of housing units decreased from 1,103 to 918 households. The number of vacant housing units decreased from 182 to 144. During this same time period, renter occupied housing units rose from 441 to 506 while owner occupied housing units dramatically decreased 44.17% from 480 to 268. In 2012, average median household income for Texarkana, Texas was $37,526, but only $17,262 in Beverly, a variance of 46%. Per capita income was also lower by 45% as compared to the city at $23,297 per person in the city and only $10,477 in Beverly. Median home values in the city were reported at $136,770 and only $37,863 in Beverly.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	414,551	298,843

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Beverly Community Revitalization	37	19	
City-Wide	4	2	For Housing Rehab and & Homeowner Assistance
Downtown Area	39	63	
Rose Hill Redevelopment Area			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Beverly Boundaries are New Boston Rd (Hwy 82), Robinson Rd, College Dr & Richmond Rd to Summerhill Rd- qual census tract 106. It is bordered by commercially zoned streets with interior comprised of older housing stock & many vacant, boarded buildings & has minority, elderly, & poverty concentrations. Staff worked closely with community leaders & it became clear that residents needed neighborhood cleanups. The city committed staff time to help while the Neighborhood Assoc has taken on the responsibility of the actual cleanups. The Downtown Area (Tract 105) is bound by the Kansas City Southern Railroad (Front St) & 7th St (MLK Blvd.), Stateline Ave, & Lake Dr. Citizens asked staff to focus on downtown revitalization for the past ten years. Consultations with numerous agencies, public meetings/hearings, citizen surveys, & votes of elected City Council Members establish a strong consensus for moving forward to arrest the decline of this historic center of the town & revitalize the area's potential for economic growth & provide affordable housing close to area services. These regions were chosen because they have great potential & need. They are bordered by major transportation routes, prime real estate for commercial development. New multifamily & new single-family housing will provide safe, secure, quality, affordable housing for families. The economic development potential can bring jobs to sustain these LMI areas.

In PY2021, expenditures included:

Downtown area: Litter program, coffee shop, sidewalks/trees.

Other LMI Areas: Down payment assistance to 1 LMI household. Public services are implemented with Texarkana Homeless Coalition to provide a one-stop shop for homeless people to receive needed services. Community garden work completed in Rosehill, Beverly, and New Town neighborhoods.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City recognizes the importance of leveraging resources. It is estimated that these community development projects will bring $1.75 in private resources spent in the local economy for each grant dollar invested. Moreover, most projects require substantial private investments at a 9 to 1 ratio, especially the Revolving Loan Fund program for Downtown Business economic development. Matching requirements for other grant programs are met by in-kind donations of labor and/or materials rather than by the use of CDBG funds. Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, and scattered properties located downtown. This property may be used to promote economic development, provide support for homeless programs, and/or affordable housing in Texarkana, Texas. Publicly owned land may also be used to support public health activities, infrastructure, and public services, promoting livability and sustainability within the jurisdiction. The City expects to use CDBG funding as a leveraging tool to support community and economic development within the jurisdiction. Other grant programs that magnify the impact the City's commitment of CDBG resources and provide significant leverage to CDBG investments in the Downtown and Beverly Target Areas include the:

- $ 440,000 EPA Brownfields Multi-Purpose Grant
- $ 900,000 EPA Brownfields Revolving Loan Fund
- $ 200,000 EPA Brownfields Petroleum Assessment Grant
- $ 200,000 EPA Brownfields Hazardous Materials Assessment Grant
- $ 100,000 NEA Grant for Downtown redevelopment

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	3	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	**3**	**0**

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	2	0
Number of households supported through Acquisition of Existing Units	1	0
Total	**3**	**0**

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's 5 Year Consolidated Plan for meeting Housing goals primarily consisted of projects and activities relying on Non-CDBG funding. Significant changes in funding streams the City relied upon for meeting these goals, including both CDBG and Non-CDBG funding, necessitated changes in plans for the 2019 Action Plan and will impact future Action Plans.

In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like TDHCA in the 5 Year Plan & 1 Year Action Plans. For example, the City included four Housing Rehabilitation projects in the Con Plan funded through TDHCA. Those funds are now not available. Without a replacement funding source, those programs have been removed from the City's expected outcomes. However, even though these no longer exist as projects in HUD's (Housing and Urban Development) database system due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. The more significant issue is the decrease in funding in CDBG and Non-CDBG funding programs. This directly impacts real outcomes in Texarkana communities. The City does provide capacity building support for Homeless Coalition members, including Randy Sams Homeless Shelter, ArkTex Council of Governments and Mission Texarkana. The outcomes for these activities are reported as organizations assisted.

Discuss how these outcomes will impact future annual action plans.

Future action plans will incorporate more activities funded by the CDBG program leading to improvements in meeting the goals & outcomes specified in the 5 Year Consolidated Plan. The City has submitted a new Consolidated Plan to allow for future annual action plans to specify the use of CDBG funds to address priority needs areas, especially those relating to housing, homelessness, & homelessness prevention activities**.**

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	**0**	**0**

Table 7 – Number of Households Served

Narrative Information

The city operates a Homebuyers Assistance Program to increase affordable housing in LMI neighborhoods. Additionally, the city is actively involved with mortgage lenders as a part of the Community Advisory Committee to increase access to affordable housing products & loan services in Texarkana. The city made available a First Time Home Buyer Down Payment Assistance Grants Program in Program Year 2022 (October 1, 2022 – September 30, 2023) that require eligibility determination and is currently available in PY2023 and future program years.

The city is a grantee for ESG & CoC funds to assist extremely low-income individuals & families. Homeless PIT numbers have decreased 17% or to 120 individuals during the last homeless count period.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

The city has several infrastructure projects including over 15,994 LF of new sidewalks & ramps to increase access/safety/mobility for persons with disabilities.

The city is an active partner & providing a 2.3-million-dollar loan package for the Hotel Grim Lofts that will provide 93 additional housing units with 20 affordable units for low to moderate income individuals & families.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The priorities for Texarkana in addressing the needs of these population groups include:

- To assist public and nonprofit agencies in providing housing & supportive services to the elderly & frail elderly.
- To assist public & nonprofit agencies in providing housing & supportive services to homeless persons & those "at-risk" of homelessness.
- To assist the Texarkana Homeless Coalition & those agencies that are part of the coalition, serving special needs populations.

The city of Texarkana is a long-time advocate for ending homelessness. As such, the city is an active participant in the Texarkana Homeless Coalition. Staff lend their expertise & the city contributes countless hours to assisting the Coalition in its endeavors to reduce duplication of services, benefit from efficient models of service delivery, & create economies of scale. Additionally, the city has partnered with homeless services providers to apply for Continuum of Care & Emergency Solutions Grant funds & works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness. CDBG funding was used to meet outcomes associated with the Continuum of Care Program. Specifically, the city focused on building capacity in non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network & Texas Balance of State Continuum of Care. Future Action Plans will also incorporate the use of CDBG funding to meet goals & objectives related to ending homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Housing, Transitional Housing & Rapid Re-Housing:

RSOS for the Homeless (emergency shelter for 86 unaccompanied adults) provides services under ESG & CoC grants. The Salvation Army, Texarkana, Arkansas (9 family rooms for up to 36 people & 25 beds for individual men). ArkTex Council of Governments (ATCOG) provides services under the ESG grant. Mission Texarkana provides services under the CoC grant.

RSOS provides the only available beds for people who are chronically homeless in Texarkana, Texas. The Salvation Army Homeless Shelters for Families, & Unaccompanied Men are located in Texarkana, Arkansas. Their facility is listed here because they are the only local provider of shelter for homeless families in the region. Crossing state lines for shelter is problematic for many homeless persons because

assistance is usually tied to state of residence. Mission Texarkana (formerly Texarkana Friendship Center) provides services to the needy & homeless in downtown Texarkana. They are a non-profit care provider rendering life sustaining assistance to the indigent & job training/placement for able bodied clients without regard to religious preference, political affiliation, sex, race, handicap, or other classification. They feed an average of 300 people a day as well & provide groceries for over 20 families daily. Additionally, MT provides Rapid Rehousing to more than forty formerly homeless families through Continuum of Care grant as a partner to the City. Special Health Services of Texas provides some support for HIV/AIDS patients in the region. Community Health Core plans to provide supportive housing & permanent supportive housing to homeless veterans & their families as well as supportive housing for MHMR clientele. Additionally, the city has partnered with homeless services providers for Emergency Solutions Grant funds & works closely with the THN to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2023 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and Mission Texarkana by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS & their families, public housing residents, & victims of domestic violence present a range of complex problems that put them at greater risk of severe income limitations & homelessness. These populations have a much more difficult time finding, securing, & maintaining adequate housing & necessary social services. The city serves as the fiscal agent for a CoC – Rapid Re-Housing grant administered through RSOS & MT. These agencies provided rapid housing &/or case management under the CoC grant. The program moved from a Transitional Housing model to a Rapid Rehousing model as of March 1, 2015. In both cases, the program meets the needs of these residents by providing case management, counseling, life skills training, & assistance for job seekers. The program assists these persons & families learn self-sufficiency. These formerly homeless persons transition gradually to paying their own rent. They are considered permanently housed at the point that they are paying their own way. CDBG funding was used to meet outcomes associated with the Program Year 2023 Action Plan. Specifically, the City focused on assisting three (6) non-profits under Public Services. The City worked closely with RSOS, Texarkana Homeless Coalition Vista program, Pol Care, The Scholars, Haven Homes Men's Shelter and Amachi Vision Corps to provide services such as life skills, job training and youth

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

programs that are designed to improve the lives of homeless persons & provide help in gaining self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The primary goal for serving special needs populations is to assist public & nonprofit agencies in expanding & enhancing their provision of housing & services to the elderly, disabled & dually/multiply diagnosed, persons with HIV/AIDS, victims of domestic violence, & persons with addictions. The city recognizes services required by special-needs populations often overlap with the housing needs & supportive services for the homeless as identified & addressed throughout the Consolidated Plan. CDBG funding was used to meet outcomes associated with the Program Year 2023 Action Plan. Specifically, the city focused on assisting three (5) non-profits under Public Services: RSOS, THC Vista program, Pol Care, The Scholars, Haven Homes Men Center & Amachi Vision Corps to provide services such as life skills, job training & youth programs that are designed to improve the lives of homeless persons & provide help in gaining self-sufficiency. The City made payments directly to the non-profit providers of Public Services. Future Action Plans will also incorporate the use of CDBG funding to meet goals & objectives related to ending homelessness.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Texarkana & the Housing Authority of Texarkana (HATT) have made significant, meaningful strides to ensure that extremely low, low-, and moderate-income citizens have access to safe, affordable housing. While these gains are meaningful, the city's goals have not been fully realized.

Public Housing currently has less than a 2% vacancy rate & maintains a Section 8 waiting list in excess of 800 families at any given time. Clearly, there is more work to be done to provide affordable housing in Texarkana. The city continues to assist the PHA in the acquisition of lots, demolition & clearance. Subsidized housing on the existing PHA site & the surrounding community is a part of the replacement housing. The Rosehill area continues to be a priority for the City, though the emphasis has shifted to the Beverly Area where the homes are primarily owner occupied or rentals & not public housing units.

Program Administration funds include time spent working with HATT to ensure quality public housing exists in Texarkana.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HATT's community centers, an active communications program, & frequent, positive resident engagement encourages residents to seek out & use services offered & participate in the management of public housing in Texarkana. HATT transitioned to a referral-based system ensuring that public housing residents have access to services provided by federal, state, local, &/or non-profit agencies, including educational resources like GED preparation & computer skills training through the Literacy Council, vocational & job training programs offered through Workforce Solutions, Texarkana Community College, & Texas A&M Texarkana, financial management skills training, childcare, & other relevant support services. These programs help to connect residents to information that can help them to obtain better paying jobs & greater financial literacy. By buying down some of the mortgages of homes built with Hope VI funds, & providing information on home purchasing options to residents, HATT can improve home ownership rates in some of the poorest neighborhoods of the city. Staff continue to work closely with HATT to improve resident engagement & homeownership. Additionally, the city continues to educate lenders & HATT personnel on the availability of First Time Home Buyer Down Payment Assistance through the CDBG program. CDBG funding was used to meet outcomes associated with the Program Year 2023 Action Plan in Public Housing as Administrative planning funds. Future Action Plans may incorporate the use of CDBG funding to meet goals and objectives related to the support of Public Housing.

Actions taken to provide assistance to troubled PHAs

HATT is an exemplary public housing authority & is not designated as troubled.

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CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

To maintain the City's commitment to prevent barriers to affordable housing the City will continue to:

- Conduct public outreach regarding availability of housing & housing assistance including ensuring that programs are culturally competent and translation of housing application materials into Spanish & maintains bi-lingual staff to assist applicants & clients who are not English-proficient.
- Maintain flexibility in zoning & building requirements when appropriate to allow for infill housing development.
- Maintain an Affirmative Marketing Plan to directly market newly developed City-assisted housing units to minority groups least likely to apply to homeownership programs.
- Meet with local lenders & home builders to encourage the use of non-traditional client loan qualifying & loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification.
- Support local Continuum of Care efforts for homeless populations & provide ongoing support & technical assistance to the Texarkana Homeless Coalition.
- Work with local agencies that provide financial case management & credit counseling.
- Review and, when applicable, revise the Fair Housing ordinance which ensures that fair housing options are available to its citizens.
- Monitor city-sponsored projects for equal access & compliance of the Fair Housing Act.
- Monitor code compliance with HQS and Fair Housing standards.
- Hold periodic Public Hearings providing information & requesting public comment on affordable and fair housing issues.
- Work with local housing service providers to conduct homebuyer & homeowner education.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The city will work with its community partners to assist LMI residents in meeting underserved needs consisting of employment services, childcare, health services, substance abuse counseling and treatment, education programs, services for senior citizens, services for people experiencing homelessness, and fair housing training.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city will continue to implement countermeasures to minimize exposure of lead-based paint hazards found in existing housing built prior to 1978 through its city administered housing program. The city will

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provide all rehab clients, homebuyer clients, HOME program clients and potential clients with the "Lead-Based Paint" pamphlet that describes hazards of lead-based paint. Pursuant to 24 CFR Part 35, all rental and homeowner dwelling units that wish to receive federal assistance and were built prior to 1978 are tested for lead-based paint. The city distributes lead-based paint information at several events throughout the year, i.e., Rosehill Neighborhood Celebration, neighborhood association meetings, farmers market events, etc. The information is also provided in the downpayment & closing cost program packets.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

There are a variety of actions the city undertakes throughout the year in an effort to reduce the number of poverty-level families and increase self-sufficiency. The programs funded through CDBG to address this goal includes youth programs, senior assistance programs, and emergency services (i.e., rent, mortgage, and utility assistance programs). The city's anti-poverty strategy focuses on helping all low-income households improve their economic status and remain about poverty levels.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City staff work throughout the year to increase institutional structure, both within the city and throughout our partner agencies. This is accomplished through providing technical assistance on federal grant management requirements, such as growing their knowledge of Davis-Bacon requirements, financial management and other grant management procedures. Staff maintain contact with partner agencies throughout the year, offering referrals for funding and training opportunities where appropriate. During the year, the Planning & Community Development Department will assist nonprofit/social service providers, Village Communities of Texarkana, Texas, and various other community-based organizations to provide training and technical assistance to subrecipients.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The city is heavily invested in collaborations throughout the community and has successfully paired with multiple service providers to achieve its goals of providing affordable, safe and decent housing. This collaboration has allowed the city, public agencies and service providers of Texarkana Homeless Coalition to better serve the needs of underserved residents. The city will also continue to further its initiative to leverage funding to increase opportunities for low- and moderate- income residents to receive necessary services and have access to affordable housing options.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

As part of the City's plan to utilize Community Development Block Grant and other funds, the City is committed to addressing issues of fair housing choice. A detailed list of the actions taken during the

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past five years is provided above and in the body of the plan. The list below, based on the findings of the Analysis of Fair Housing, Texarkana, Texas commits to the following actions, many of which are a continuation of existing actions:

Impediment A: The primary area of minority and low-income concentration is located in the core of the city with fewer amenities than the newer areas of town.

Action Step A1: The City will continue to focus virtually all of its non-public service CDBG funds to enhance the area's infrastructure in order to improve the commercial and mixed-use viability of the area. This will bring more amenities to the area in the form of improved recreational opportunities, improved employment opportunities, better mobility, less flooding, and improved retail access.

Impediment B: Incomes are lower and unemployment higher for minority residents.

Action Step B1: The City will continue to work on expanding job opportunities through the recruitment of corporations, the provision of incentives for local corporations seeking to expand, and other private sector activities aimed at reducing unemployment and expanding the base of higher income jobs.

Action Step B2: Emphasize recruitment for jobs that best mirror the job skills and education levels of those populations most in need of jobs, i.e. high school education, GED's and in some instances, community college or technical training.

Action Step B3: Increase the GED, high school graduation, technical training, and college matriculation rates among residents by collaborating with the TISD, Texarkana Community College, and Texas A&M to assess how the City can provide assistance and support to improving graduate rates in the high school and improve the rates of students entering college and completing successfully.

Impediment C: Lack of access to healthy, affordable food choices within the high minority and high low-income area inside the loop.

Action Step C1: Continue to evaluate funding sources and continue to apply for USDA Food Desert and other related grant funding.

Action Step C2: Continue progress in addressing "Food Desert" areas. Suggested solutions include increasing the number of supermarkets, farmers' markets, and community gardens.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Texarkana continuously monitors programs & activities to ensure compliance with City/State/Federal regulations & policies. Monitoring focuses on the following areas:

Financial: PCD & Finance staff work closely to ensure that funds drawn down are used for authorized activities on approved projects. Activities agreements, expense documentation, & approvals must be in place for funds to be expended. The City ensures a system of checks & balances & that staff requesting payments of funds are not authorized to approve them. The City is also subject to an annual single audit, conducted by an independent accounting firm.

Environmental: All projects & individual activities are subject to a review of environmental impacts prior to funding approval. Remediation of impacts is implemented where required & projects unable to meet environmental requirements are abandoned or alternative locations or solutions are sought.

Programmatic: Results &/or impacts are expected of all projects. Staff are charged with monitoring progress toward program goals on a regular basis. Accomplishments & outcome data are entered into IDIS by staff. The ability to reimburse funds is tied directly to reporting accomplishments.

Sub-Recipient Monitoring: The City currently has no sub-recipients for the CDBG program.

Labor Standards: The City of Texarkana monitors labor standards for all CDBG funded projects. Labor requirements are included in all bid documents & discussed again during the required pre-construction conference. Contractor payments are not processed until all required forms are submitted & verified to be accurate and correct.

Minority Business Outreach: Purchasing standards are closely monitored to maximize the number of minority & women owned businesses utilized. The City uses the State of Texas Purchasing System when local minority & women owned businesses are not available.

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Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City gave notice that the Draft of the PY2023 Caper would be available for public review & comment at:

Texarkana, Texas City Hall
Department Planning & Community Development
220 Texas Boulevard
Texarkana, Texas 75501

The comment period for this review will begin on November 25 and will run through December 9, 2024, during regular business hours. The Draft Caper was also available on the Texarkana, Texas website (www.ci.texarkana.tx.us) for the duration of the comment period. Public meetings were conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) & in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible & handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting. Spanish translation was available. Citizen comments are included as an attachment to this document.

Comments received during the comment period & the Public Hearing December 12th City Council Meeting will be attached, as will the minutes for that meeting.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The most significant changes that have occurred in Texarkana's program objectives have been the exclusion of Non-CDBG Funded projects & activities from the Five-Year Consolidated Plan & Annual Action Plan. Moving from city led to volunteer-driven neighborhood association clean-up projects staff at the city have been able to forge stronger relationships that will prove invaluable as the City continues to work at transforming Beverly from a Target Area to a desirable neighborhood. The short-term impact of excluding Non-CDBG funds on the CAPER is the creation of perception that the program is not meeting its targets & goals. In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like TDHCA to meet Housing goal indicators. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA & administered through City staff. Those funds are now not available & the City has been directed to remove those programs from the City's expected outcomes. However, even though these no longer exist as projects in HUD's database system (called IDIS – the Integrated Disbursement & Information System) due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. Another important change to the City's planning is that the City was able to partner with the TxDot to provide needed ADA improvements to sidewalks & curbs for its downtown infrastructure projects, allowing the City to leverage these CDBG dollars.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	1				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.	1				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

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Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The City provides public service dollars to Randy Sams Outreach & Mission Texarkana who provide job/assistance skills training to help persons who are homeless or in danger of homelessness.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

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Sub-Recipient Monitoring: The City currently has no sub-recipients for the CDBG program.

Labor Standards: The City of Texarkana monitors labor standards for all CDBG funded projects. Labor requirements are included in all bid documents & discussed again during the required pre-construction conference. Contractor payments are not processed until all required forms are submitted & verified to be accurate and correct.

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comment on performance reports.

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No comments were received during the comment period & no comments were made at the Public Hearing December 12th City Council Meeting. Attached are the minutes for that meeting.

CR-45 - CDBG 91.520(c)

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The most significant changes that have occurred in Texarkana's program objectives have been the exclusion of Non-CDBG Funded projects & activities from the Five-Year Consolidated Plan & Annual Action Plan. Moving from city led to volunteer-driven neighborhood association clean-up projects staff at the city have been able to forge stronger relationships that will prove invaluable as the City continues to work at transforming Beverly from a Target Area to a desirable neighborhood. The short-term impact of excluding Non-CDBG funds on the CAPER is the creation of perception that the program is not meeting its targets & goals. In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like TDHCA to meet Housing goal indicators. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA & administered through City staff. Those funds are now not available & the City has been directed to remove those programs from the City's expected outcomes. However, even though these no longer exist as projects in HUD's database system (called IDIS – the Integrated Disbursement & Information System) due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. Another important change to the City's planning is that the City was able to

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partner with the TxDot to provide needed ADA improvements to sidewalks & curbs for its downtown infrastructure projects, allowing the City to leverage these CDBG dollars.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
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Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	1				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.	1				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

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Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

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Attachment

PR-26 Texarkana PY2023

Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2023
TEXARKANA , TX

DATE: 10-28-24
TIME: 14:27
PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	362,051.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	13,657.36
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	375,708.36
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	277,015.11
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	277,015.11
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	68,563.07
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	345,578.18
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	30,130.18
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	277,015.11
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	277,015.11
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	13,743.30
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	13,743.30
32 ENTITLEMENT GRANT	362,051.00
33 PRIOR YEAR PROGRAM INCOME	29,379.39
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	391,430.39
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	3.51%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	68,563.07
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	68,563.07
42 ENTITLEMENT GRANT	362,051.00
43 CURRENT YEAR PROGRAM INCOME	13,657.36
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	375,708.36
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.25%

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	6	280	6898170	Community Gardens - New Town & Rosehill	03E	LMA	$5,682.00
2023	10	293	6923517	Community Gardens - Beverly & Rose Hill	03E	LMA	$2,780.79
2023	10	293	6923603	Community Gardens - Beverly & Rose Hill	03E	LMA	$3,300.00
					03E	**Matrix Code**	**$11,762.79**
2022	6	285	6898162	Bell Park Walking Trail	03F	LMA	$4,052.00
2022	6	285	6898166	Bell Park Walking Trail	03F	LMA	$9,334.00
2022	6	285	6898174	Bell Park Walking Trail	03F	LMA	$21,669.49
2022	6	285	6902925	Bell Park Walking Trail	03F	LMA	$708.00
2023	12	295	6923520	Southwest Center HVAC System	03F	LMA	$94,825.60
					03F	**Matrix Code**	**$130,589.09**
2022	5	289	6923520	Rose Hill Sidewalks	03L	LMA	$29,800.00
					03L	**Matrix Code**	**$29,800.00**
2022	5	288	6923603	Bus Stop Covers	03Z	LMA	$80,852.20
					03Z	**Matrix Code**	**$80,852.20**
2023	3	291	6898174	PS-Mission Txk Litter Program	05H	LMC	$11,943.30
					05H	**Matrix Code**	**$11,943.30**
2023	2	287	6898170	PS-HMIS Coord Entry	05Z	LMC	$1,800.00
					05Z	**Matrix Code**	**$1,800.00**
2023	9	282	6898174	Code Compliance	15	LMA	$2,523.51
2023	9	282	6902925	Code Compliance	15	LMA	$1,936.06
2023	9	282	6923517	Code Compliance	15	LMA	$1,936.06
2023	9	282	6923520	Code Compliance	15	LMA	$1,936.05
2023	9	282	6923603	Code Compliance	15	LMA	$1,936.05
					15	**Matrix Code**	**$10,267.73**
Total							**$277,015.11**

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	3	291	6898174	No	PS-Mission Txk Litter Program	B22MC481000	EN	05H	LMC	$11,943.30
								05H	**Matrix Code**	**$11,943.30**
2023	2	287	6898170	No	PS-HMIS Coord Entry	B22MC481000	EN	05Z	LMC	$1,800.00
								05Z	**Matrix Code**	**$1,800.00**
				No	**Activity to prevent, prepare for, and respond to Coronavirus**					**$13,743.30**
Total										**$13,743.30**

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	11	283	6898159	Administration	21A		$6,103.27
2023	11	283	6898162	Administration	21A		$5,192.82
2023	11	283	6898164	Administration	21A		$4,993.45
2023	11	283	6898166	Administration	21A		$5,383.87

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG Financial Summary Report
Program Year 2023
TEXARKANA , TX

DATE: 10-28-24
TIME: 14:27
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	11	283	6898170	Administration	21A		$2,224.83
2023	11	283	6898174	Administration	21A		$4,517.13
2023	11	283	6902925	Administration	21A		$4,949.46
2023	11	283	6923517	Administration	21A		$6,389.97
2023	11	283	6923520	Administration	21A		$24,111.74
2023	11	283	6923603	Administration	21A		$4,696.53
					21A	Matrix Code	$68,563.07
Total							$68,563.07

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Financial Summary
Grantee Performance Report
Community Development Block Grant Program

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB Approval No. 2506-0077 (

2024-150 ATTH 01

Public reporting burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existi data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estima or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Proje (2506-0077), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not condu or sponsor, and a person is not required to respond to, a collection of information unless that collecton displays a valid OMB control number.

Do not send this form to the above address.

1. Name of Grantee	2. Grant Number	3. Reporting Period
City of Texarkana, Texas	B-23-MC-48-1000	From 10/1/2023 To 09/30/2024

Part I: Summary of CDBG Resources

		Grantee (Column A)	Subrecipient (Column B)	
1.	Unexpended CDBG funds at end of previous reporting period (Balance from prior program years)			$ 267,770.08
2.	Entitlement Grant from form HUD-7082			$ 362,051.00
3.	Surplus Urban Renewal Funds			$ 0.00
4.	Section 108 Guaranteed Loan Funds (Principal Amount)			$
5.	Program Income received by:			
	a. Revolving Funds	$	$	
	b. Other (Identify below. If more space is needed use an attachment)			
		$ 13,165.59	$	
		$	$	
	c. Total Program Income (Sum of columns a and b)			$ 13,165.59
6.	Prior Period Adjustments (if column is a negative amount, enclose in brackets)			$
7.	Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			$ 642,986.67

Part II: Summary of CDBG Expenditures

8.	Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A		$ 298,842.85
9.	Total expended for Planning & Administration, form HUD-4949.2	$ 84,320.98	
10.	Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)	$ 214,521.87	
11.	CDBG funds used for Section 108 principal & interest payments		$
12.	Total expenditures (line 8 plus line 11)		$ **298,842.85**
13.	Unexpended balance (line 7 minus line 12))		$ **344,143.82**

Part III: Low/Mod Benefit This Reporting Period

14.	Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A	$
15.	Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A	$ **214,521.87**
16.	Total (line 14 plus line 15)	$ **214,521.87**
17.	Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)	**100.00** %

This form may be reproduced on local office copiers.
Previous editions are obsolete.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Part IV: Low/Mod Benefit for Multi-Year Certifications (Complete only if certification period includes prior years)	
Program years (PY) covered in certification PY _____ PY _____ PY _____	
18. Cumulative net expenditures subject to program benefit calculation	$
19. Cumulative expenditures benefiting low/mod persons	$
20. Percent benefit to low/mod persons (line 19 divided by line 18)	%
Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation	
21. Total PS expenditures from column h, form HUD-4949.2A	$ 58,585.10
22. Total PS unliquidated obligations from column r, form HUD-4949.2A	$
23. Sum of line 21 and line 22	$ 58,585.10
24. Total PS unliquidated obligations reported at the end of the previous reporting period	$
25. Net obligations for public services (line 23 minus line 24)	$ 58,585.10
26. Amount of Program Income received in the **preceding** program year	$ 29,379.39
27. Entitlement Grant Amount (from line 2)	$ 362,051.00
28. Sum of line 26 and line 27	$ 391,430.39
29. Percent funds obligated for Public Service Activities (line 25 divided by line 28)	0.15 %
Part VI: Planning and Program Administration Cap Calculation	
30. Amount subject to planning and administrative cap (grant amount from line 2 plus line 5c)	$ 375,216.59
31. Amount expended for Planning & Administration(from line 9 above)	$ 84,320.98
32. Percent funds expended (line 31divided by line 30)	0.22 %

Instructions

Name of Grantee: Enter the grantee's name as shown on the approved Grant Agreement (form HUD-7082) for the most recently complete program year.

Grant Number: Enter the grant number assigned by HUD to the Community Development Block Grant for the most recently completed progra year.

Period Covered: Enter the beginning date and ending date for the most recently completed program year.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

PY2023 Texarkana Caper Cover Page

City of Texarkana, Texas
CAPER
Consolidated Annual Performance Evaluation Report

Community Development Block Grant Program
October 1, 2023 through September 30, 2024
Program Year 2023

OMB Control No: 2506-0117 (exp. 09/30/2021)

OMB Control No: 2506-0117 (exp. 09/30/2021)

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

PY2023 Texarkana Notice of Public Comment

Notice of Public Comment

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2023 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* will be available for public review/comment. The Department of HUD requires all recipients of CDBG funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER & formally present their comments for inclusion in this report.

The CAPER DRAFT can be reviewed during the 15 Day Public Comment Period at the following location during regular business hours between November 29 to December 9, 2024:

Texarkana, Texas City Hall
220 Texas Boulevard
Texarkana, Texas 75501

The DRAFT CAPER is also available on the Texarkana, Texas website (www.texarkanatexas.gov).

The City will hold a Public Hearing for the CAPER will occur on December 9, 2024. Citizens are asked to present their comments at this Public Hearing or to submit written comments to the City by 5:00 p.m. December 9, 2024.

These meetings are conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) & in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible & handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting.

Attachment: 2024-150 ATTH 01 PY2023 FY2024 Caper (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation

CITY OF TEXARKANA TEXAS

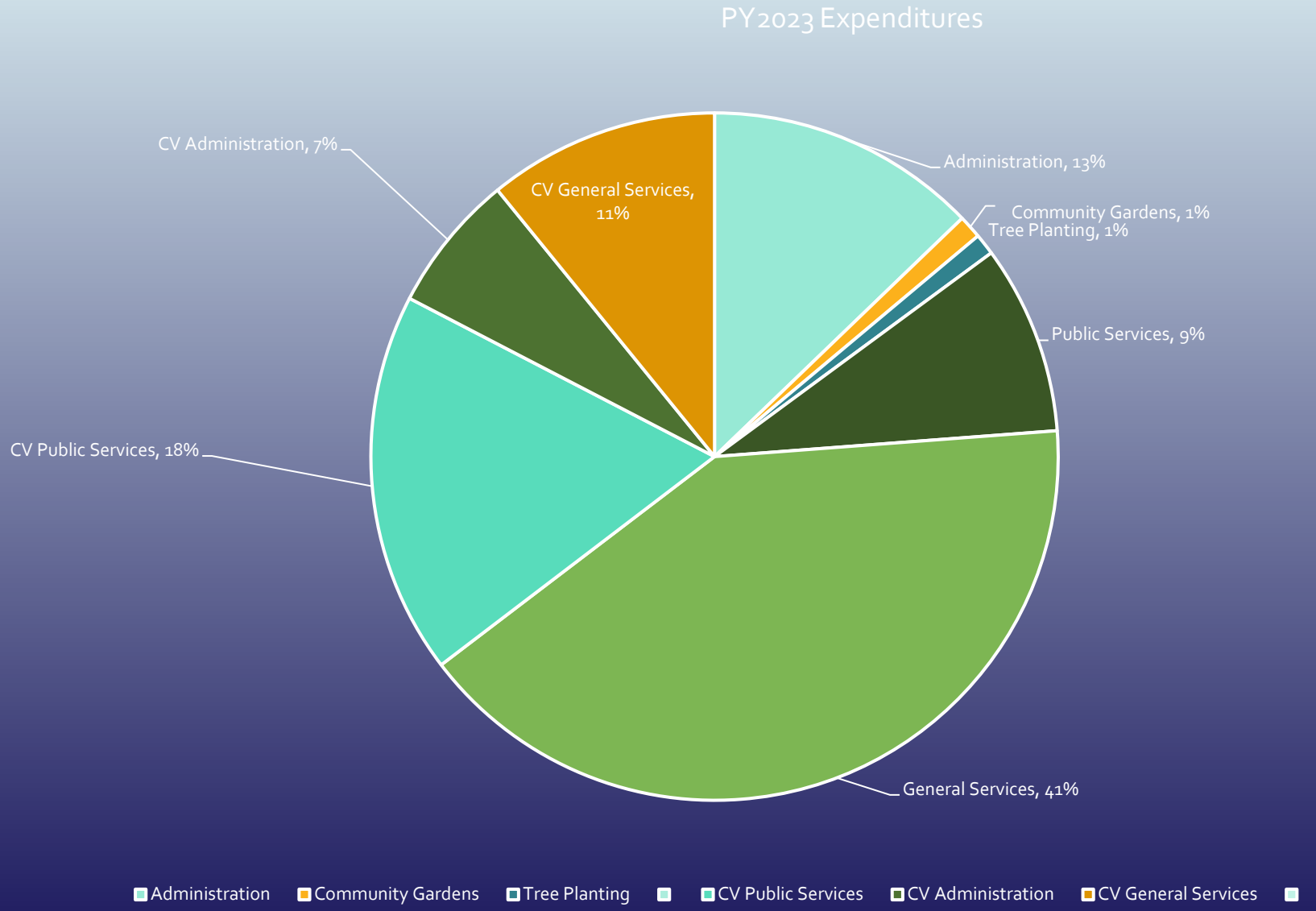
CDBG CAPER Report

Attachment: 2024-150 ATTH 02 Caper PY2023 Presentation (4369 : 2024-150 RES PY2023

CDBG CAPER Report

- The annual report includes expenditures and accomplishments fo the 2023 Community Development Block Grant (CDBG) Action Plan (October 1, 2023 -- September 30, 2024)
- Public Comment Period (November 25th – December 9th, 2024)
- Public Hearing on Monday, December 9th

Attachment: 2024-150 ATTH 02 Caper PY2023 Presentation (4369 : 2024-150 RES PY2023



Attachment: 2024-150 ATTH 02 Caper PY2023 Presentation (4369 : 2024-150 RES PY2023

HUD requires Entitlement Communities receiving CDBG funds to spend at least seventy percent of program expenditures on activities that benefit low- and moderate-income persons. One hundred percent of Texarkana's program expenditures benefitted low- and moderate-income persons.

Eight percent of total expenditures went toward administration of the program.

	Project/Activity	Status	Percent	Funded	Drawn Current Year		Drawn Prior Year	Total Drawn
CV:	PS-Mission Txk	Complete	12%	62,564.89	35,710.78		26,854.11	62,564.89
	PS-Randy Sams	Complete	16%	80,000.00	50,000.00		30,000.00	80,000.00
	PS-Salvation Army	Complete	6%	32,362.68	32,362.68		-	32,362.68
	PS-Txk Homeless Coalition	On Going	1%	7,006.55	298.59		3,911.07	4,209.66
	PS-Txk Covid-19 EOC/Health Dept	Complete	13%	65,000.00	65,000.00			65,000.00
	Ash+Lime - Covid Rebound Strategy	On Going	5%	25,000.00	23,835.00			23,835.00
	Adminstration	Complete	20%	102,432.80	42,844.58		59,588.22	102,432.80
	MT - Coffee Shop @ Grim - Job Training	Complete	8%	38,971.19	38,971.19			38,971.19
	Curb Ramp/Sidewalk Improvements Downtown	Complete	19%	98,825.89	8,825.89		90,000.00	98,825.89
CDBG:	Down Payment Assistance	Completed	2%	10,000.00	-			
	Public Service - Code Compliance	Completed	5%	25,000.00	14,988.62			
	Public Service - Vista	Completed	0%	1,800.00	1,800.00			
	Public Service - MT Litter	Completed	3%	16,000.00	15,963.30			
	Public Service - Pol Care	Completed	2%	6,000.00	5,884.22			
	Public Service - Randy Sams Outreach Shelter	Completed	2%	10,000.00	10,000.00			
	Public Service - The Scholars	Completed	2%	10,000.00	9,948.96			
	Bus Stop Covers	Completed	16%	80,000.00	80,000.00			
	Community Gardens	Completed	3%	14,318.00	7,230.79			
	Housing Reconstruction	Completed	20%	100,000.00	-			
	Parks - Kidtopia Park	Completed	6%	30,000.00	27,255.00			
	Parks - Bell Park walking trail	Completed	20%	100,000.00	89,363.89			
	Sidewalks-Rose Hill & E. Midway	Completed	14%	72,500.00	72,300.00			
	Administration	Completed	15%	75,000.00	84,320.98			
	TOTAL			1,062,782.00			210,353.40	508,202.11

Attachment: 2024-150 ATTH 02 Caper PY2023 Presentation (4369 : 2024-150 RES PY2023

Citizens are asked to present their comments at this Public Hearing for inclusion in the report or to submit written comments for inclusion in the report to the Department of Planning and Community Development, City of Texarkana, Texas 220 Texas Boulevard, P.O. Box 1967, Texarkana, Texas 75504. Comments may be mailed or delivered to this office before 5:00 p.m. December 9, 2024

Attachment: 2024-150 ATTH 02 Caper PY2023 Presentation (4369 : 2024-150 RES PY2023

City of Texarkana, Texas

√Developing Perspectives and Goals Pending Approval by the City Council:	
Perspectives	**Goals**
Serve the Community	☑ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☑ Model a Positive City Image ☑ Deliver Efficient Services ☑ Cultivate Community Involvement & Access
Manage the Resources	☑ Maintain Fiscal Strength ☑ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

Public Information Plan:

☑	Newspaper Notice (Required by Statute)	☑	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☑	None Required	☐	

Other:

Attachment: 2024-150 Goals & Perspectives (4369 : 2024-150 RES PY2023 CDBG Consolidated Annual Performance Evaluation Report)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/6/2024 1:35 PM

Lead Department: TWU Administration **Action Officer:** Jeffery Lewis,

Subject: Ordinance No. 2024-152 amending Chapter 42 of the City Code of Ordinances to require looping of water mains and proscribing dead-end water mains.

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Schedule 2: Brief once - vote once (two weeks)

Updates/History of Briefing:

Not applicable.

Executive Summary and Background Information:

The State of Texas requires the flushing of all dead-end water mains at monthly intervals. See 30 Tex. Admin. Code § 290.46(l).

The City Council has budgeted and authorized various projects for looping of dead-end water mains in the City. See, e.g., Res. No. 2020-017 (Feb. 10, 2020), Res. No. 2022-056 (June 13, 2022).

Looping dead-end water mains improves water quality in two ways: one, looping eliminates the risk of stagnation due to low water use at the end of the main; and two, looping enhances service reliability by doubling water feeds to areas that previously had only one feed (in the event of a water main break, looping provides for a secondary feed). Looping dead-end water mains also obviates the cost, labor, and equipment associated with the State-required monthly flushing process.

City staff and water utilities staff propose codification of water main looping requirements in the City Code and proscribing dead-end water mains. The proposed amendments include incentivizing new development or redevelopment by providing for conditional partial assistance in implementing the looping requirements; that is, new developments or redevelopments which provide a public benefit may qualify for partial assistance to extend water or sewer mains to the property or looping to an existing water main, subject to criteria developed by the city manager and director and availability of budgeted funds for such assistance [see ATTH 01].

Potential Options:

Approve or decline to approve proposed ordinance amendments.

Fiscal Implications:

Budgeting amounts for conditional incentives.

Staff Recommendation:

City staff and water utilities staff recommend approval.

Advisory Board/Committee Review:

None.

Board/Committee Recommendation:

Not applicable.

Advisory Board/Committee Meeting Date and Minutes:

Not applicable.

Attachments

a. 2024-152 ORD Ch 42 amd water main looping (DOCX)
b. 2024-152 ATTH 01 detail amend 42-238 (DOCX)
c. 2024-152 Goals & Perspectives (DOCX)

Staff Coordination

City Attorney	Jeffery C. Lewis	Review	Completed	11/06/2024 1:36 PM
TWU Administration	Kenny Icenhower	Review	Completed	11/06/2024 1:46 PM
Water Utilities	Gary Smith	Department Head Review	Completed	11/06/2024 2:41 PM
City Manager	Jennifer Evans	Review	Skipped	11/07/2024 8:50 AM
City Manager	David Orr	City Manager Review	Completed	11/07/2024 3:00 PM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
Gary Smith briefed this agenda item.

ORDINANCE NO. 2024-152

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING CHAPTER 42 ("WATER AND SEWERS") OF THE CODE OF ORDINANCES TO REQUIRE LOOPING OF WATER MAINS AND PROSCRIBING DEAD-END WATER MAINS; CONTAINING REPEALER, SEVERABILITY, AND SUPERSEDING CLAUSES; CONTAINING LEGISLATIVE FINDINGS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the State of Texas requires the flushing of all dead-end water mains at monthly intervals — *see* 30 Tex. Admin. Code § 290.46(l); and

WHEREAS, the City Council has budgeted and authorized various projects for looping of dead-end water mains in the City — *see, e.g.*, Res. No. 2020-017 (Feb. 10, 2020), Res. No. 2022-056 (June 13, 2022); and

WHEREAS, looping dead-end water mains improves water quality in two ways: 1) looping eliminates the risk of stagnation due to low water use at the end of the main; and 2) looping enhances service reliability by doubling water feeds to areas that previously had only one feed (in the event of a water main break, looping provides for a secondary feed); and

WHEREAS, looping dead-end water mains also obviates the cost, labor, and equipment associated with the State-required monthly flushing process; and

WHEREAS, City and water utilities staff propose codification of water main looping requirements in the City's Code of Ordinances and proscribing dead-end water mains, together with providing for conditional partial assistance for new developments or redevelopments in implementing the looping requirements; and

WHEREAS, the City Council finds and determines that to better maintain water quality and service reliability, all water mains must be looped, no dead-end water mains shall be allowed, and the proposed codification of looping requirements in the City Code of Ordinances together with conditional incentivizing of new development or redevelopment should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: Chapter 42, "Water and Sewers", Article IV, "Extension of Water and/or Sewer Mains", Division 4, "Water and/or Sewer Services for Developers", of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended to add the following new Section 42-240 as follows:

Sec. 42-240. – Looping requirements and implementation.

(a) Statement of public policy and purpose. To better maintain water quality and service reliability, all water mains must be looped, and no dead-end water mains shall be allowed.

Attachment: 2024-152 ORD Ch 42 amd water main looping (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

(b) Extension to an existing main. If the developer extends an existing dead-end main to or within a proposed development, the water main must be extended across the proposed development and looped to an existing main.

(c) Subdivisions and other developments.

1) All subdivisions and other developments must connect to the existing water system at a minimum of two locations, as determined and approved by the director, without creating a dead-end.

2) Subject to subsection (d), below, looping requirements for subdivisions and other developments shall not be waived if an extension to an existing main requires construction of an off-site extension (that is, an extension on property different from the subdivision or development property); and the owner or developer shall pay the total cost of any such off-site extension.

(d) Automatic flush valves. If the director, in his sole discretion, determines that a water main extension for looping is not feasible, an automatic flush valve shall be installed at the termination of the dead-end line.

1) Automatic flush valves shall be designed to discharge through a pipe into a nearby drainage system, if available. If a drainage system is not available, the valve shall be designed to discharge through holes in the valve cover at ground level and the valve shall be installed with a concrete pad around it to minimize erosion.

2) Automatic flush valves shall be as specified by the water utilities department. The dead-end line shall have a gate valve installed on the line and a minimum of one eighteen-foot (18') joint of pipe past the valve. The end of the line shall be plugged and blocked with concrete to prevent line and valve blow-off.

3) The owner or developer shall pay the total cost of the automatic flush valve and installation.

(e) Incentivizing New Development or Redevelopment. New developments or redevelopments which provide a public benefit may qualify for partial assistance to extend water mains to the property or looping to an existing water main (see sec. 42-238).

SECTION 2: Section 42-238(c) of the Code of Ordinances of the City of Texarkana, Texas, is hereby amended in its entirety as follows:

(c) New developments or redevelopments which provide a public benefit may qualify for partial assistance to extend water or sewer mains to the property or looping to an existing water main, subject to criteria developed by the city manager and director and availability of budgeted funds for such assistance. A request for partial assistance must be made by the developer to the director promptly following the review of the preliminary data submitted to the water utilities department.

SECTION 3: All ordinances or parts of ordinances and resolutions or parts of resolutions in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: In the event a section, clause, sentence, or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect,

Attachment: 2024-152 ORD Ch 42 amd water main looping (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

impair or invalidate the remainder of this Ordinance.

SECTION 5: In the event of any conflict between this Ordinance and any other ordinances or parts of ordinances, this Ordinance shall supersede and control.

SECTION 6: The Recitals set out in this Ordinance are true and correct and are incorporated herein and made a part hereof as legislative findings of the City Council for all purposes.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024**.

ATTEST:

_____	_____
JENNIFER EVANS, CITY SECRETARY	BOB BRUGGEMAN, MAYOR

Attachment: 2024-152 ORD Ch 42 amd water main looping (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

Sec. 42-238. Engineering to be furnished by developer.

(a) The developer shall engage the engineer or engineering firm of the developer's choice, and said engineer shall be duly licensed to perform engineering work in the state. The developer's engineer shall prepare and submit to the city water utilities department the following data for preliminary approval:

(1) One copy of a general area map, plat or sketch, showing general location of area to be served in relation to existing roads, streets and known points and further showing the approximate location of all existing water and wastewater facilities within the general area.

(2) Three copies of a recorded plat or map of the subdivision or area to be served, showing all dedicated streets, easements and rights-of-way within and immediately adjoining the area to be served. Said plat or map shall show contour elevations of the area, based on U.S.C. and G.S. datum, in sufficient detail for preliminary study. Said plat or map shall further show the proposed layout of the water and/or sewer improvements to serve the subdivision or area and shall show adequate details for preliminary study, including proposed main size and grade, where required, proposed location of fittings and appurtenances, including fire hydrants, and location or approximate distance and route to any existing water and/or sewer improvements in the general area.

(3) Three copies of a preliminary cost estimate for the total proposed improvements, including engineering.

(4) Three copies of a letter, signed by the developer, requesting preliminary approval and indicating the developers desire to enter into contract for furnishing said improvements.

(b) The water utilities department shall review the preliminary data submitted, confer with the developer and the developers engineer as required and recommend such changes as are required to meet federal, state and local authority standards.

(c) ~~The developer shall deposit with the water utilities department any funds required by contractual arrangements. Said funds shall be deposited in a construction account.~~ New developments or redevelopments which provide a public benefit may qualify for partial assistance to extend water or sewer mains to the property or looping to an existing water main, subject to criteria developed by the city manager and director and availability of budgeted funds for such assistance. A request for partial assistance must be made by the developer to the director promptly following the review of the preliminary data submitted to the water utilities department.

(d) The developer's engineer shall prepare detailed construction plans and specifications for each segment of the proposed improvements and submit three sets of same for review by the water utilities department prior to construction. No construction shall begin prior to the water utilities department's approval, in writing, of construction plans and specifications.

(e) Upon approval of construction plans and specifications, the developer's engineer shall provide all field work supervision and inspection necessary to ensure that construction complies with approved plans and specifications. The water utilities department shall have the right to perform its own inspection as required to ensure that proper construction techniques are being followed without relieving the developer's engineer of any responsibility.

(f) Proper sterilization techniques shall be followed in construction of water lines and, upon completion of construction, a water utilities representative shall be present during the opening of any valves to fill newly constructed lines from any existing mains and a representative of the water utilities department must be present to supervise the filling, flushing and testing of all newly constructed water mains. Upon completion of flushing and testing, a representative of the water utilities department shall collect samples from the newly constructed lines for bacteriological tests. The valves connecting the newly constructed lines to the existing lines shall remain closed, except for supervised filling, flushing, and testing, until such time as the

Attachment: 2024-152 ATTH 01 detail amend 42-238 (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

improvements, as constructed, have been certified by the water utilities department as being acceptable for operation and public use.

(g) Immediately following completion of construction and testing of the improvements, the developer's engineer shall prepare and submit one set of certified reproducible as-built detail plans of the completed project together with two copies of certified final cost estimates, including engineering, for the project and a letter from the developer requesting final approval and acceptance of the improvements for maintenance and operation by the water utilities department. A representative of the water utilities department shall accompany the developer, engineer and contractor during final inspection of the improvements.

(h) The developer and the developers engineer will be notified of final acceptance of the improvements by the water utilities department by letter as soon as practicable following receipt of all required, acceptable data. At this time, the newly constructed improvements shall start the one-year maintenance period whereby the developer and the contractor shall indemnify the city against any repairs which may become necessary to any part of the work performed in the construction of the extensions arising from defective workmanship or materials used therein, for a period of one year from the date of final acceptance of work. An acceptable maintenance bond shall be provided to the city water utilities department to guarantee that all required repairs or work will be properly and expeditiously corrected after notification by the city water utilities that corrective measures are required.

(Code 1961, § 29-55; Ord. No. 214-80, § 2, 7-14-1980)

Attachment: 2024-152 ATTH 01 detail amend 42-238 (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☑ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☑ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☑	

Other: public hearing

Attachment: 2024-152 Goals & Perspectives (4371 : 2024-152 ORD Amend Code Ch. 42 Water Main Looping)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/6/2024 3:51 PM

Lead Department: City Manager **Action Officer:** David Orr, City Manager

Subject: Resolution No. 2024-154 adopting 2025 legislative priorities for the City of Texarkana.

Briefing: 12/9/2024 **Public Hearing:** 12/9/2024 **Council Vote:** 12/9/2024

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

During the 89th Session, it is anticipated the Texas State Legislature will decide many significant issues that will impact residents, non-profit organizations and businesses of Texarkana. The Northeast Texas Regional Alliance Legislative Trip is scheduled in 2025 in Austin where the local region's priorities will be discussed with elected members of the Texas State Legislature.

The attached legislative priorities of the City of Texarkana are proposed for adoption for the 89th session of the Texas State Legislature.

Potential Options:

- Approve
- Deny

Fiscal Implications:

None

Staff Recommendation:

Staff recommends approval.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

a. 2024-154 RES Adopting Legislative Priorities (DOCX)
b. 2024-154 EXH A Texarkana Legislative Priorities 2025 (DOCX)
c. 2024-154 Goals & Perspectives (DOCX)

Staff Coordination

City Manager	David Orr	Department Head Review	Completed	11/06/2024 3:51 PM
City Manager	David Orr	City Manager Review	Completed	11/06/2024 3:51 PM
City Council	Jennifer Evans	Meeting	Completed	11/12/2024 6:00 PM

Meeting History

11/12/24 City Council MOVED FORWARD Next: 12/09/24
City Manager Orr briefed this agenda item.

RESOLUTION NO. 2024 - 154

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ADOPTING THE CITY OF TEXARKANA'S LEGISLATIVE PRIORITIES FOR THE 89TH SESSION OF THE TEXAS LEGISLATURE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Texarkana, Texas, desires to adopt legislative priorities of the City of Texarkana for the 89th session of the Texas State Legislature; and

WHEREAS, the Northeast Texas Regional Alliance Legislative Trip is scheduled in 2025 to Austin where the local region's priorities will be discussed with elected members of the Texas State Legislature; and

WHEREAS, during the 89th Session, it is anticipated the Texas State Legislature will decide many significant issues that will impact residents, non-profit organizations, and businesses of Texarkana.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council of the City of Texarkana, Texas, hereby approves and adopts the City's Legislative Priorities for the 89th Session of the Texas State Legislature (**Exhibit A**).

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **9th day of December, 2024.**

ATTEST:

_____ _____

JENNIFER EVANS, CITY SECRETARY BOB BRUGGEMAN, MAYOR

Attachment: 2024-154 RES Adopting Legislative Priorities (4377 : 2024-154 RES Adopting Legislative Priorities)

CITY OF TEXARKANA

220 TEXAS BOULEVARD TEXARKANA TEXAS 75501 TEXAS

Legislative Priorities

- Texas Health & Human Services funding for future behavioral health center located in Texarkana as a continuation of the state's priority focus on the expansion of mental health services across the state.
- Home-Rule Authority: Continue to support the Texas Municipal League's legislative efforts to uphold cities' home-rule authority. Oppose any new legislation that could limit or diminish this authority.
- Revenue Structure: Support legislation that maintains the current revenue structure for Texarkana and other home rule municipalities, opposing measures that could reduce local revenue autonomy.

Economic Development & Tourism

- Economic Development Programs: Support maintaining all economic development programs available under Texas law, especially those that directly benefit local growth.
- Hotel Occupancy Tax (HOT) Amendments: Support amendments allowing all Texas cities to spend HOT revenue on existing sports facilities and fields to boost local tourism.
- Advocate for a rebate portion of state HOT revenues to cities for developing, maintaining, and operating convention centers and other performance venues.
- Support Workforce Training Initiatives: Advocate for state funding and incentives supporting workforce training programs in partnership with Texarkana College, TAMU-T and businesses to enhance Texarkana's labor force.

Transportation

- TxDOT Funding: Support increased Texas Department of Transportation (TxDOT) funding for small urban transportation district operations and capital improvements.
- Support increased Texas Department of Transportation (TxDOT) funding for new projects and ongoing maintenance, prioritizing I-30 widening, State Line Avenue, and other Texarkana MPO transportation projects.
- Local Airport Funding: Seek legislative support for greater city flexibility to fund local airport projects, supporting regional mobility and economic growth.

Water

- Local Water Rights: Advocate for local control of water rights within individual districts and municipalities, preserving local decision-making over water resources.
- Streamlined Permitting: Support legislation to streamline the permitting process for water projects at both the state and federal levels to facilitate infrastructure improvements efficiently.

Attachment: 2024-154 EXH A Texarkana Legislative Priorities 2025 (4377 : 2024-154 RES Adopting Legislative Priorities)

Open Government & Elections

- Uniform Election Dates: Continue to support maintaining the May and November Uniform Election dates to ensure consistency and predictability in local elections.
- Election Infrastructure Funding: Advocate for increased state funding for local election infrastructure and security.

Attachment: 2024-154 EXH A Texarkana Legislative Priorities 2025 (4377 : 2024-154 RES Adopting Legislative Priorities)

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☑ Deliver Quality Services ☐ Foster a Healthy Community
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Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

Resource Impact:

Staff time required if item is approved:	No Additional

Other Potential Impacts:

Public Information Plan:

☐	Newspaper Notice (Required by Statute)	☐	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☐	None Required	☐	

Other:

Attachment: 2024-154 Goals & Perspectives (4377 : 2024-154 RES Adopting Legislative Priorities)