



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • DECEMBER 11, 2017

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Absent	
Bill Harp	Ward 5	Present	
Josh Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kyle Dooley, Jodie Lee, Lisa Thompson, Dusty Henslee, Pete Mann, Eric Schlotter, David Orr, and J.D. Phillips.

Legal Counsel: Jeff Lewis

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER MARY HART

III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, December 25, 2017 - **CANCELLED**

Monday, January 8, 2018

Monday, January 22, 2018

Parks & Recreation Events:

No events are scheduled.

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website at <http://tx-texarkana.civicplus.com>

The city participated this past weekend in the "Shop with a Cop" program for this year's holiday season.

Congratulations were expressed to the Pleasant Grove Hawks high school football team for their undefeated record. Their next game is scheduled for Thursday, December 14th at 7:00 p.m. in Frisco, Texas. The game will be held at the sports and entertainment campus 'The Star'.

Mayor Bruggman recognized a very special guest to the meeting, MacKenzie Hale, who is 9 years old. Young Ms. Hale thanked the Mayor for his welcome.

Appointments to Boards & Commissions

After council revisited the vacant council position on the Ark-Tex Council of Governments board, Council Member Harp volunteered to fill the vacancy and serve on this board.

Council made no citizen board appointments.

IV. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

There were no public comments made at Open Forum.

V. ITEMS FOR CONSIDERATION

Consent Items

Jennifer Evans informed council of two minor corrections made to the November 27, 2017 minutes prior to the vote of the consent agenda.
(6:09 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Betty Williams, Ward 3
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 27, 2017 at 6:00 PM.
2. Ordinance No. 2017-132 determining a lack of public necessity and abandoning a part of a utility easement in Parcel 2, Block No. 1 Galleria Oaks #1 Addition in the vicinity of the AT&T Store at 5112 Summerhill Road.

Public Hearing:
Second Briefing:
Council Vote: December 11, 2017

Action Items

3. Resolution No. 2017-133 authorizing the City Manager to enter into an agreement consenting to the assignment of City agreements with International Paper Company to Graphic Packaging Holding Company or its affiliates.

Public Hearing:

Second Briefing:

Council Vote: December 11, 2017

Jeff Lewis explained the background of the resolution and made some comments. Representatives attending from International Paper were Matt Barbour, Cindy Gwen, and Lee Pittman. Graphic Packaging representative Brian Sernulka was also at the meeting.

The Mayor thanked Riverbend members Liz Fazio Hale and Fred Milton for their attendance at the meeting.

(6:14 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Josh Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

VI. FIRST BRIEFINGS - NONE**VII. PUBLIC HEARINGS**

1. Motion to move Ordinance No. 2017-121 up for council vote.

(6:18 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Betty Williams, Ward 3
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

2. Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" to add the additional use of "application of permanent cosmetics business" in Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely, applicant.

Public Hearing: December 11, 2017
Second Briefing: January 8, 2018
Council Vote: January 22, 2018

Kayla Neely spoke at this hearing and asked for council consideration of an expedited vote on this agenda item.
(6:18 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

3. Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.

Public Hearing: December 11, 2017
Second Briefing: January 8, 2018
Council Vote: January 22, 2018

There were no public comments made at this hearing.

RESULT:	MOVED FORWARD	Next: 1/8/2018 6:00 PM
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4. Motion to move Ordinance No. 2017-123 up for council vote.
(6:21 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Josh Davis, Ward 6
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

5. Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Public Hearing: December 11, 2017
Second Briefing: January 8, 2018
Council Vote: January 22, 2018

Dan Boyles spoke at this hearing and asked for council consideration of an expedited vote on this agenda item.

(6:22 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

6. Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 11, 2017

Second Briefing:

Council Vote: December 11, 2017

There were no public comments made at this hearing.

(6:24 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Bill Harp, Ward 5
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn

VIII. SECOND BRIEFING WITH UPDATES - NONE

IX. SECOND BRIEFING WITHOUT UPDATES - NONE

X. ITEMS FOR DISCUSSION

Staff Updates - Vital Statistics Department

Jennifer Evans provided a brief report outlining and highlighting the many functions performed by staff in the Vital Statistics Department. This very busy office is staffed by three deputy registrars and serves, on the average, over 7,000 customers a year.

Mayor Bruggeman and Council Member Davis both personally expressed great appreciation for the work done by the Vital Statistics staff.

XI. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Matlock thanked Shirley Jaster and Kyle Dooley for responding so quickly to the needs and requests of her constituents in Ward 1. She said in part "...they make me look good!"

Mayor Bruggeman thanked staff for the recent clean-up of vegetation along Shilling Road.

In closing, the Mayor wished everyone a Merry Christmas and safe holiday season!

2. City Staff

Staff had no administrative comments for council.

XII. CLOSED SESSION

The City Council convened into closed session pursuant to Texas Government Code Section 551.071 (consultation with City Attorney).

XIII. RECONVENED INTO OPEN SESSION

XIV. ADJOURNMENT

A motion was made to adjourn the meeting.
(7:25 PM)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Hart, Ward 2
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • NOVEMBER 27, 2017

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Willie Ray	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Present	
Christy P. Paddock	Ward 5	Absent	
Josh Davis	Ward 6	Present	
Mary Hart	Ward 2	Present	
Bill Harp	Ward 5	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, Kyle Dooley, Jodie Lee, Billy McAnally, Karey Parker, Lisa Thompson, Hanan Southard, Mashell Daniel, J.D. Phillips, Dusty Henslee, Eric Schlotter, David Orr, Jim Powell, Doris Roberts, JoAnn Gray, Sherry Jackson, and Jerry Sparks.

Legal Counsel: Jeff Lewis.

Special Guests: John Jarvis, James Bramlett, James Prince, James Carlow, Derrick McGary, Brian Matthews, Robin Bass, Bill Miller, and Tom Whitten.

II. INVOCATION AND PLEDGE BY COUNCIL MEMBER JOSH DAVIS

III. SPECIAL OPENING COMMENTS & RECOGNITION

In behalf of the City Council, Mayor Bruggeman recognized the extraordinary service of Ward 2 Council Member Willie Ray and Ward 5 Council Member Christy Paddock as outgoing city council members. He also recognized Ward 3 Council Member Betty Williams as remaining on the council for another term.

Ms. Paddock has always displayed an open mind when dealing with city matters and she has been very accessible to the City Council, staff, and her constituents.

Minutes Acceptance: Minutes of Nov 27, 2017 6:00 PM (Consent Items)

Ms. Williams has displayed a passion for the downtown area and the historic district. She can always be found picking up trash wherever her travels take her throughout the city.

Ms. Ray is leaving the council after 20 years of dedicated service to her constituents. She tirelessly listened to Ward 2 residents and worked in helping in anyway she could.

Although Council Member Paddock was not able to attend the meeting, she sent her parting comments and well wishes to her successor, fellow council members, and city staff. The Mayor read her closing statement. She said in part: "...serving as a council representative for Ward 5 has been a privilege and an honor".

Ms. Ray said serving on the city council has been truly enjoyable. She thanked everyone who supported her throughout the years. The job of being a council member is not done in your own power. But it's done with the help of others. She is truly appreciative of the honor she had in serving the citizens of Texarkana.

Swearing In Ceremony for Council Member Candidates

Ward 2 Council Member - Mary Hart

Ward 3 Council Member - Betty Williams

Ward 5 Council Member - Bill Harp

Swearing In Ceremony Summary

Candidates were sworn in by Judge Sherry Jackson. After the candidates signed documents, they assembled for the drawing. Jeff Lewis explained that at the recent special election, voters authorized the change of council office from two-year term lengths to three-year term lengths. Therefore, in order to transition to the new terms of office, a drawing must be held for a four-year term and two three-year terms to begin this year. After the four-year term has lapsed, the office will go back to a three-year term.

Council Member Hart drew the four-year term slip. Council Member Williams and Council Member Harp drew the remaining slips and will each serve three-year terms.

IV. RECESS - COUNCIL MEMBER WILLIE RAY'S RECEPTION - (30 MINUTES)

Prior to the recess, several guests made personal comments to outgoing Ward 2 Council Member Willie Ray.

Derrick McGary - '....she provided wisdom, insight, and inspiration. She is a principled individual'.

James Prince - '....she is a God-loving lady'.

Jamillia Johnson - '....Me-Momma taught me to be a woman of my word'.

James Carlow - '....she always stood up for her constituents'.

Brian Matthews - '....she's jubilant, sincere, and a transformational leader'.

James Bramlett, Sr. - '....she accomplished much through her great dedication'.

Mary Hart - '....she was my greatest encouragement in my journey to become a council member for Ward 2'.

Shirley Jaster - '....she always supported the employees and they appreciate what she did for them'.

Oliver Wendell Hart, II - '....she is my sister "in the Lord" and has always been loving and genuine'.

Josh Davis - '....she is very much admired for sharing her compassion with fellow council members'.

Christie Alcorn - '....she was very welcoming and has been a great leader'.

Mayor Bruggeman - '....she was always a mentor and is admired for her service in the medical community'.

Betty Williams - '....she has always been a good influence and is a remarkable person'.

Jean Matlock - '....she is humble, caring, and graceful'.

Jeff Lewis - '....she is an elected official who truly gives of her time, wisdom, and experience'.

Sherry Jackson - '....she has always been a wonderful employer, never using her influence to alter any outcome in the courts or garner any favors'.

V. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST

Upcoming City Council Meetings:

Monday, December 11, 2017 at 6:00 p.m.

Monday, December 25, 2017 - **CANCELLED**

Monday, January 8, 2018 at 6:00 p.m.

Monday, January 22, 2018 at 6:00 p.m.

Farmers' Market:

Monday, December 4th - Christmas Market from 5:00 p.m. to 7:00 p.m. at 305 Texas Blvd.

Parks & Recreation Events:

December 7th

Bramlett Beans & Cornbread

Southwest Center

For a complete list of Parks & Recreation activities and information call 903-798-3978 or visit the city website at <http://tx-texarkana.civicplus.com>

The annual Christmas Parade will be held on Monday, December 4th at 7:00 p.m. The parade route begins at East Broad & Hazel Street.

The Live United Bowl kickoff is scheduled for December 2nd at Razorback Stadium. This will be a NCAA Division II football game. The teams scheduled to play are Arkansas Tech and Pittsburg, Kansas. Tickets are \$10. All proceeds will go to the local United Way organization.

Appointments to Boards & Commissions

Council Members Annual Board Appointments Review

Council reviewed its appointments of council members to various boards and commissions. The following appointments were made:

Ark-Tex Council of Governments - Jean Matlock, Mary Hart

Electrical Appeals & Advisory Board - Christie Alcorn

MPO Policy Board - Mary Hart

Council made no citizen board appointments.

VI. OPEN FORUM: COMMENTS FROM THE PUBLIC (LIMIT 5 MINUTES EACH)

Items scheduled for "Public Hearing" or have been heard at a previous "Public Hearing" are not to be addressed at the "Open Forum".

There were no public comments made at Open Forum.

VII. ITEMS FOR CONSIDERATION

Consent Items

(7:39 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Josh Davis, Ward 6
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

1. Consider approval of the minutes of the Regular Meeting of the City Council held on November 13, 2017 at 6:00 PM.

2. Consider approval of the minutes of the Joint City Committee Special Meeting of the City Council held on November 14, 2017 at 3:00 PM.
3. Consider approval of the minutes of the Special Meeting of the City Council held on November 20, 2017 at 6:00 PM.
4. Resolution No. 2017-125 setting the 2018 City Council meeting dates and official City Holiday closings.

Public Hearing:

Second Briefing:

Council Vote: November 27, 2017

5. Resolution No. 2017-129 designating a local rabies control authority.

Public Hearing:

Second Briefing:

Council Vote: November 27, 2017

Action Items

6. Resolution No. 2017-124 appointing a Mayor Pro Tem for the term beginning December 1, 2017 and ending on November 30, 2018 or until superseded by new council member appointments.

Public Hearing:

Second Briefing:

Council Vote: November 27, 2017

Council decided to reappoint Council Member Josh Davis to serve another year as Mayor Pro Tem. Council Member Davis thanked the council for its choice in his reappointment.

(7:40 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

7. Resolution No. 2017-130 adopting an ethics policy to comply with TxDOT requirements for grant recipients.

Public Hearing:
 Second Briefing:
 Council Vote: November 27, 2017

Jim Powell shared background information regarding this agenda item. City Manager Jaster said two minor changes were made to the policy and provided council a copy of those changes.

(7:45 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

VIII. FIRST BRIEFINGS

1. Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" to add the additional use of "application of permanent cosmetics business" in Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely, applicant.

Public Hearing: December 11, 2017
 Second Briefing: January 8, 2018
 Council Vote: January 22, 2018

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD	Next: 12/11/2017 6:00 PM
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2. Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.

Public Hearing: December 11, 2017
 Second Briefing: January 8, 2018
 Council Vote: January 22, 2018

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 12/11/2017 6:00 PM

3. Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Public Hearing: December 11, 2017
 Second Briefing: January 8, 2018
 Council Vote: January 22, 2018

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 12/11/2017 6:00 PM

4. Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.

Public Hearing: December 11, 2017
 Second Briefing:
 Council Vote: December 11, 2017

David Orr briefed this agenda item.

RESULT:	MOVED FORWARD
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Next: 12/11/2017 6:00 PM

IX. PUBLIC HEARINGS - NONE

X. SECOND BRIEFING WITH UPDATES - NONE

XI. SECOND BRIEFING WITHOUT UPDATES

1. Motion to move Ordinance No. 2017-116 up for council vote.
 (8:02 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Betty Williams, Ward 3
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

2. Ordinance No. 2017-116 granting a Specific Use Permit to allow the application of permanent cosmetics and microblading on an approximate 1.757 acre tract of land in the George Brinlee HRS, A-18, located in a tenant space at 4142 McKnight Road. Bill King, applicant. Kori Reyna, Brow and Arrow Salon, agent.

Public Hearing: November 13, 2017
 Second Briefing: November 27, 2017
 Council Vote: December 11, 2017

Kori Reyna asked for council consideration in expediting the vote on this agenda item.
 (8:04 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jean H. Matlock, Ward 1
SECONDER:	Mary Hart, Ward 2
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

XII. ITEMS FOR DISCUSSION

Staff Updates - Charter Amendments Recently Passed

At the Special Election held on November 7, 2017, Texarkana, Texas, voters passed nine charter amendments. These amendments became effective on November 20, 2017, when the Council enacted Ordinance No. 2017-126.

Jeff Lewis highlighted three charter amendments that directly relate to members serving on the City Council. Charter Amendment "H" changes council term lengths from two years to three years. All seven council positions will eventually transition to the new term lengths. However, if there is more than one year left remaining in the three-year term, the Texas Constitution requires that the position be filled by special election; such a vacancy can no longer be filled by Council appointment. However, if the position has less than one year remaining in the term, then the Council can either fill the vacancy by appointment, call for a special election, or leave the position vacant until the next general election.

Quorum requirements of five elected officials for meetings remain unchanged. Charter Amendment "G" now allows a "majority vote" of the council present at a meeting to pass an item, unless the Charter or law requires a greater number. Charter Amendment "E" expands the Mayor's voting authority of breaking a tie to now include voting in the event

of a vacancy in council membership, an absence of a council member at a meeting, or an abstention by a council member at a meeting.

XIII. ADMINISTRATIVE COMMENTS

1. City Council

Council Member Hart thanked her husband Oliver and dear friend, Zabrina, for their support in her efforts to becoming a city council member. She is grateful for the opportunity to serve the citizens of Ward 2 and was amazed that she did not have any challengers in the race!

Council Member Harp expressed his thanks to his wife Kathy for her support in his running for city council as the Ward 5 representative. He also thanked the council and city staff for welcoming him to his new position.

The Mayor concluded that this meeting and all its events made for a very memorable evening for the Texarkana community.

2. City Staff

Staff had no administrative comments for council.

XIV. ADJOURNMENT

A motion was made to adjourn the meeting.
(8:17 PM)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Christie Alcorn, Ward 4
SECONDER:	Betty Williams, Ward 3
AYES:	Matlock, Williams, Alcorn, Davis, Hart, Harp
EXCUSED:	Bruggeman

City of Texarkana, Texas

Version: A

Update Date: 12/5/2017 2:03 PM

Briefing Sheet

Lead Department: Public Works Department **Action Officer:** Dusty Henslee,
Ordinance No. 2017-132 determining a lack of public necessity and abandoning
Subject: a part of a utility easement in Parcel 2, Block No. 1 Galleria Oaks #1 Addition
in the vicinity of the AT&T Store at 5112 Summerhill Road.

Briefing: 12/11/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 12/11/2017

Item ScheduleSchedule 3: No briefing required (one week)**Updates/History of Briefing:**

NOT APPLICABLE

Executive Summary and Background Information:

City received a request to abandon part of a utility easement where AT&T Building is at 5112 Summerhill Road (Parcel 2, Block No. 1 Galleria Oaks #1). The existing building lies on top of this utility easement, but there are not any utilities inside this utility easement. We have received approvals from all utility companies agreeing to abandon this utility easement (Windstream, Cableone, TWU, Centerpoint, AEP). Attached is a copy of the survey of this property, and the easement abandonment documents with all the utilities signatures on it that will be recorded with the County.

Potential Options:

- Approve Abandonment
- Disapprove Abandonment

Fiscal Implications:

None

Staff Recommendation:

Recommends Approval

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

City of Texarkana, Texas

Attachments

- a. 2017-132 ORD Utility Easement Abandonment (PDF)
- b. 2017-132 ATTH 02 TWU Memo (DOC)
- c. 2017-132 ATTH 01 Easement Abandonments Documents (PDF)
- d. 2017-132 Exhibit A (PDF)
- e. 2017-132 Goals & Perspectives (DOCX)
- f. 2017-132 ORD Abandoning Utility Easement at 5112 Summerhill (ATT store) signed (PDF)

Staff Coordination

Public Works Department	Dusty Henslee	Department Head Review
Completed	11/29/2017 1:19 PM	
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review	Completed	11/30/2017 7:47 AM
Public Information Officer	Lisa Thompson	PIO Review
	Completed	11/30/2017 8:49 AM
City Manager	Shirley Jaster	City Manager Review
10:25 AM		Completed
City Council	Jennifer Evans	Meeting
6:00 PM		Completed
		12/11/2017

Meeting History

ORDINANCE NO. 2017-132

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, DETERMINING A LACK OF PUBLIC NECESSITY AND ABANDONING A PART OF A UTILITY EASEMENT IN PARCEL 2, BLOCK NO. 1 GALLERIA OAKS NO. 1 IN THE VICINITY OF THE AT&T STORE AT 5112 SUMMERHILL ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a 20' utility easement had been granted to the City of Texarkana, Texas, recorded in the Bowie County Records, Volume 1198, Page 35 located in Parcel No. 2, Block No. 1 Galleria Oaks No. 1 in the A.J. King Headright Survey, Abstract No. 331; and

WHEREAS, no utilities lie within the portion of the easement that is being requested to be abandoned; and

WHEREAS, the City has received a request from MTG Engineers and Surveyors to abandon a part of the 20' utility easement located in Parcel 2, Block No. 1 Galleria Oaks No. 1, a request which City staff recommends granting since there is no longer a public necessity to retain that part of the 20' utility easement.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That a part of a 20' Utility Easement recorded in the Bowie County Records, Volume 1198, Page 35 to the City of Texarkana, Texas, located in Parcel No. 2, Block No. 1 Galleria Oaks No. 1 in the A. J. King Headright Survey, Abstract No. 331, in the City of Texarkana, Bowie County, Texas, as shown on the attached location map hereto and incorporated herein as **Exhibit "A"** be and is hereby abandoned as a utility easement of any kind or character whatsoever.

SECTION 2: That the City Council finds and determines that there is a lack of public necessity to retain the property interest described in Section 1 of this Ordinance, that such property is hereby declared surplus and abandoned, and that any responsibility of the City to maintain said property is hereby terminated.

SECTION 3: That in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

MEMORANDUM

To: Dusty Henslee, P.E., CFM, CSI, Director of Public Works, City of
Texarkana, Texas

From: Gary L. Smith, P.E., Director of Operations & Maintenance, TWU

Date: November 28, 2017

Re: **Easement Abandonment – A Portion of Parcel Two, Block No.1 of
Galleria Oaks No. 1**

The Utility staff has reviewed the above referenced request for an easement abandonment and has the following comments:

1. There are no water or sanitary sewer mains in the above referenced utility easement.
2. The Utility does not object to the abandonment of the utility easement.

If you should have any questions or require further information, please do not hesitate to contact me. Thank you.

cc: J. D. Phillips, P.E., Executive Director, TWU
Bill Moss, GIS Technician, TWU

Notice of Abandonment of a Municipal Utility Easement

The City of Texarkana, Texas, Southwestern Electric Power Company/American Electric Power, Centerpoint Energy, Cableone and Windstream, notice is hereby given that, the aforementioned utilities and City Council abandons its Utility Easement in the property described:

All that certain lot, tract or parcel of land lying and situated in the A. J. King Headright Survey, Abstract 331, Bowie County, Texas, being part of that certain tract of land described as Parcel No. 2, Block No. 1 of Galleria Oaks No. 1, recorded in Volume 1198, Page 35 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a point for a corner, said corner bears South 30 degrees 34 minutes 00 seconds East a distance of 28.53 feet, to a 1/2 inch steel rod, capped MTG 101011-00, set for a corner, the Northeast Corner of that certain tract of land described as 1.386 acres in the deed from Barrie M. Thomson, et al to JST Enterprises, Inc., dated April 13, 2012, recorded in Volume 6220, Page 13 of the Real Property Records of Bowie County, Texas;

THENCE South 55 degrees 01 minutes 01 seconds West a distance of 168.98 feet, to a point for a corner;

THENCE South 59 degrees 19 minutes 55 seconds West a distance of 62.87 feet, to a point for a corner;

THENCE North 28 degrees 54 minutes 56 seconds West a distance of 20.01 feet, to a point for a corner;

THENCE North 59 degrees 19 minutes 55 seconds East a distance of 61.50 feet, to a point for a corner;

THENCE North 55 degrees 01 minutes 01 seconds East a distance of 169.77 feet, to a point for a corner;

THENCE South 30 degrees 34 minutes 00 seconds East a distance of 20.06 feet to the point of beginning and containing 0.106 acres of land, at the time of this survey.

Attached is a site plan of the abandoned easement.

Dated: _____, 2017

City Manager of Texarkana, Texas

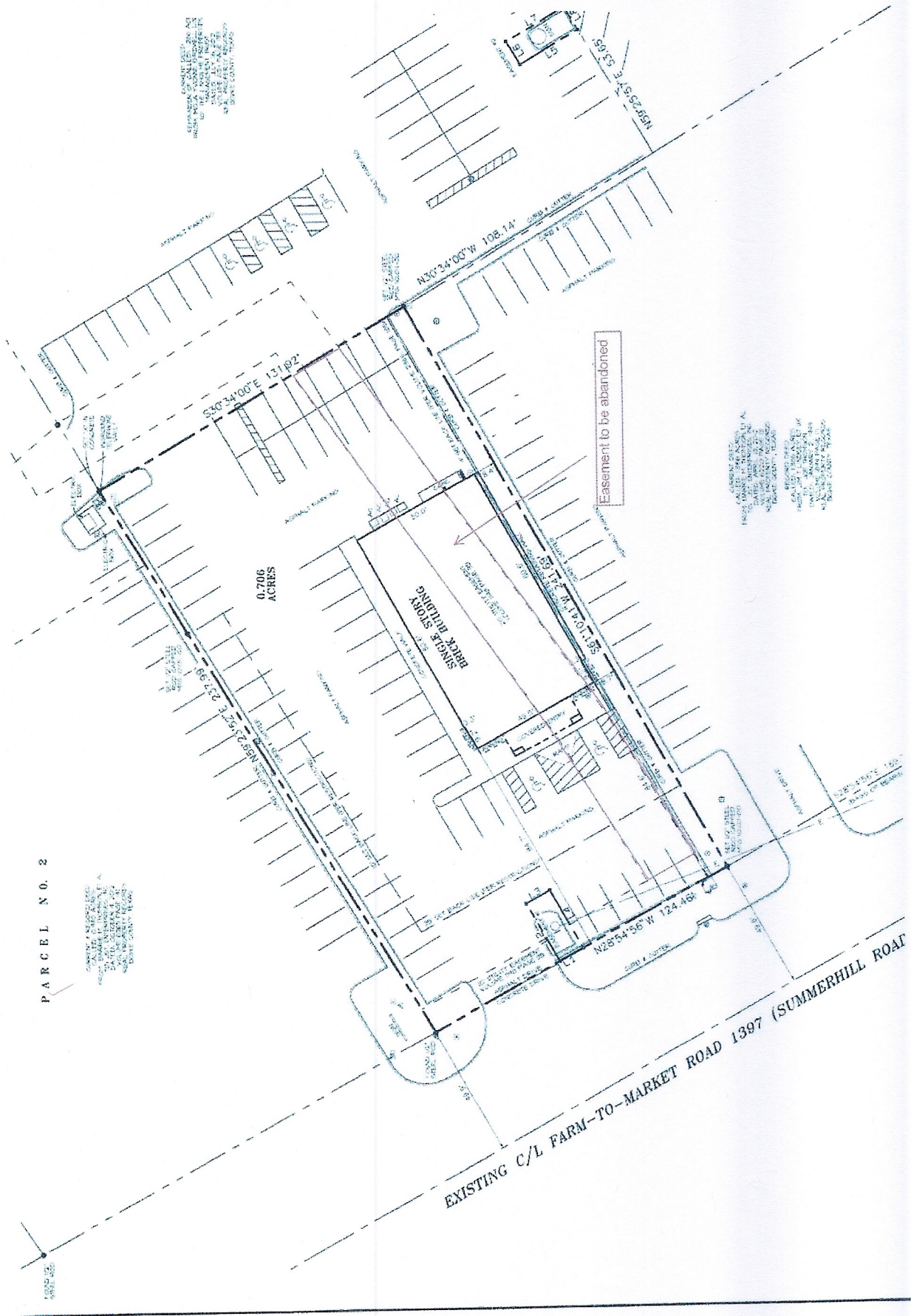
Acknowledgement

State of Texas §

County of Bowie §

SUBSCRIBED AND SWORN TO before me on this date, _____, 2017.

Notary Public, State of Texas



Notice of Abandonment of a Municipal Utility Easement

The City of Texarkana, Texas, Southwestern Electric Power Company/American Electric Power, Centerpoint Energy, Cableone and Windstream, notice is hereby given that, the aforementioned utilities and City Council abandons its Utility Easement in the property described:

All that certain lot, tract or parcel of land lying and situated in the A. J. King Headright Survey, Abstract 331, Bowie County, Texas, being part of that certain tract of land described as Parcel No. 2, Block No. 1 of Galleria Oaks No. 1, recorded in Volume 1198, Page 35 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

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Attached is a site plan of the abandoned easement.

Dated: OCTOBER 16, 2017

Am Smoak

Southwest Electric Power Company
(American Electric Power)

Acknowledgement

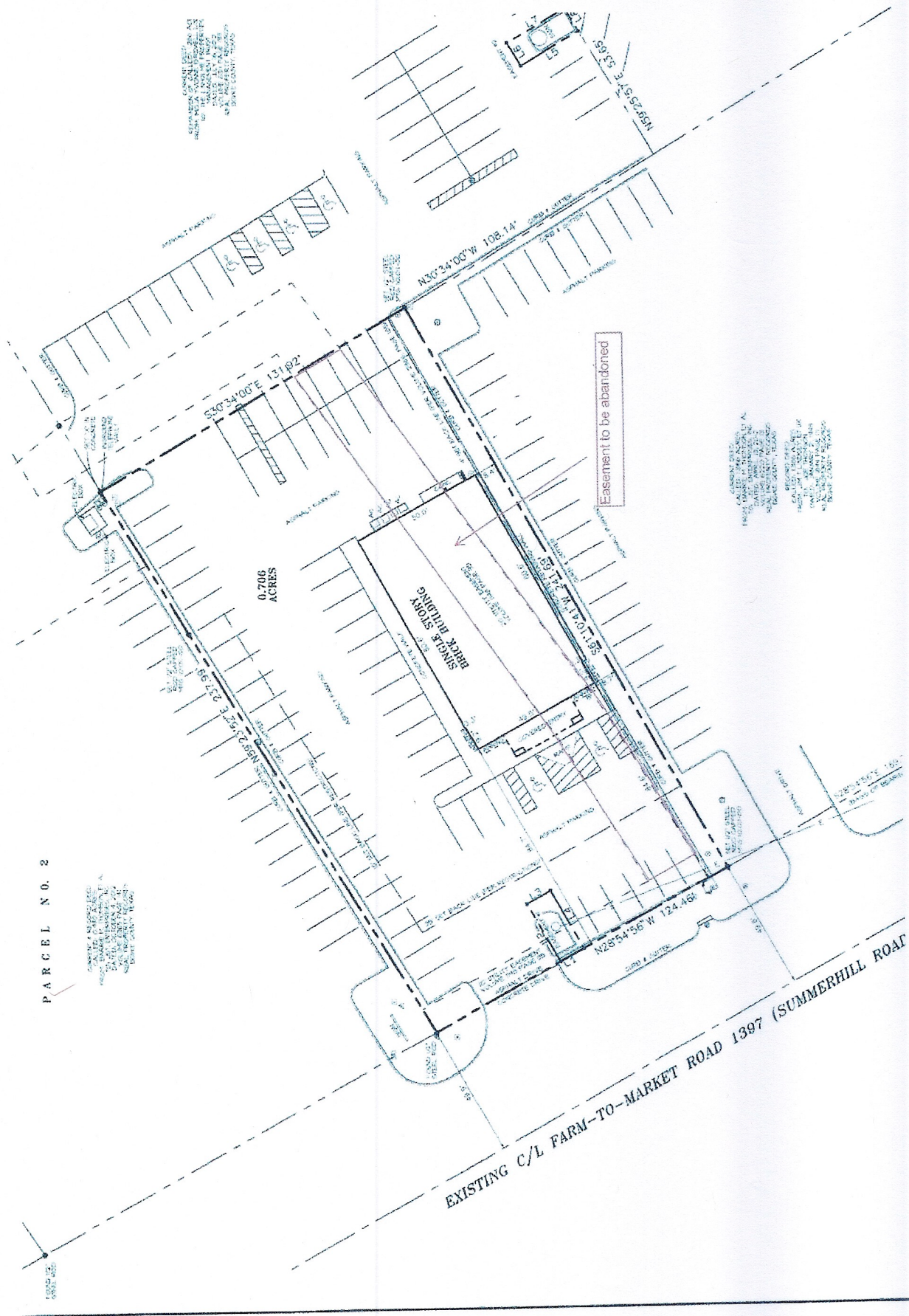
State of Texas §
County of Bowie §

SUBSCRIBED AND SWORN TO before me on this date, OCTOBER 16, 2017.

Brett Mattison
Notary Public, State of ~~Texas~~
LOUISIANA

BRETT MATTISON
NOTARY PUBLIC, Bossier Parish, Louisiana
My Commission is For Life
Notary 003863





Notice of Abandonment of a Municipal Utility Easement

The City of Texarkana, Texas, Southwestern Electric Power Company/American Electric Power, Centerpoint Energy, Cableone and Windstream, notice is hereby given that, the aforementioned utilities and City Council abandons its Utility Easement in the property described:

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Attached is a site plan of the abandoned easement.

Dated: 9-27, 2017

Walter L. Bryan

CenterPoint Energy Resources
Corp. a Delaware Corporation,
D/B/A CenterPoint Energy
Arkansas Gas

Acknowledgement

State of Arkansas §
County of Pulaski §

SUBSCRIBED AND SWORN TO before me on this date, Sept 27, 2017.

Rita Medlock

Notary Public, State of Arkansas

OFFICIAL SEAL
RITA MEDLOCK
NOTARY PUBLIC-ARKANSAS
PULASKI COUNTY
My Commission Expires 11-15-20
Commission # 12379408

PARCEL NO. 2

CURRENT DEED
CALLED: 0.410 ACRES
FROM: BARRIE M. THOMPSON, ET AL
TO: JST ENTERPRISES, INC.
DATED: OCTOBER 4, 2012
VOLUME 6265 PAGE 14
REAL PROPERTY RECORDS
BOWNE COUNTY, TEXAS

EXISTING C/L FARM-TO-MARKET ROAD 1397 (SUMMERHILL ROAD)

0.706 ACRES

SINGLE STORY
BRICK BUILDING

Easement to be aba

CURRENT DEED
CALLED: 1.396 ACRES
FROM: BARRIE M. THOMPSON, ET AL
TO: JST ENTERPRISES, INC.
DATED: APRIL 15, 2012
VOLUME 6220 PAGE 13
REAL PROPERTY RECORDS
BOWNE COUNTY, TEXAS

RECORD DEED
CALLED: 1.396 ACRES
FROM: JIM LINDSEY, ET UX
TO: JOE THOMPSON
DATED: JANUARY 21, 1989
VOLUME 1044 PAGE 11
REAL PROPERTY RECORDS
BOWNE COUNTY, TEXAS

Notice of Abandonment of a Municipal Utility Easement

The City of Texarkana, Texas, Southwestern Electric Power Company/American Electric Power, Centerpoint Energy, Cableone and Windstream, notice is hereby given that, the aforementioned utilities and City Council abandons its Utility Easement in the property described:

All that certain lot, tract or parcel of land lying and situated in the A. J. King Headright Survey, Abstract 331, Bowie County, Texas, being part of that certain tract of land described as Parcel No. 2, Block No. 1 of Galleria Oaks No. 1, recorded in Volume 1198, Page 35 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

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THENCE South 59 degrees 19 minutes 55 seconds West a distance of 62.87 feet, to a point for a corner;

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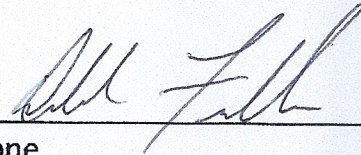
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THENCE North 55 degrees 01 minutes 01 seconds East a distance of 169.77 feet, to a point for a corner;

THENCE South 30 degrees 34 minutes 00 seconds East a distance of 20.06 feet to the point of beginning and containing 0.106 acres of land, at the time of this survey.

Attached is a site plan of the abandoned easement.

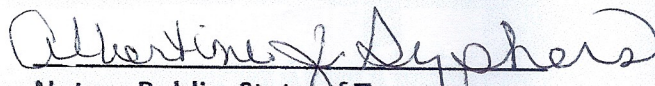
Dated: Sept. 26, 2017

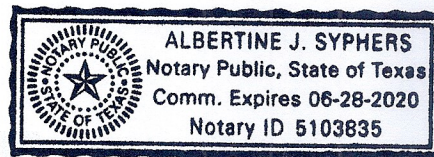

Cableone

Acknowledgement

State of Texas §
County of Bowie §

SUBSCRIBED AND SWORN TO before me on this date, Sept 26, 2017.


Notary Public, State of Texas



PARCEL NO. 3

CURRENT & RECORD DEED
CALLED: 0.706 ACRES
FROM: DANNIE M. THOMPSON, ET AL.
TO: JST ENTERPRISES, INC.
DATED: OCTOBER 4, 2012
VOLUME 6385 PAGE 141
REAL PROPERTY RECORDS
DOWIE COUNTY, TEXAS

EXISTING C/L FARM-TO-MARKET ROAD 1397 (SUMMERHILL ROAD)

0.706
ACRESSINGLE STORY
BRICK BUILDING

Easement to be aban

CURRENT DEED
CALLED: 1.386 ACRES
FROM: DANNIE M. THOMPSON, ET AL.
TO: JST ENTERPRISES, INC.
DATED: APRIL 13, 2013
VOLUME 6020 PAGE 13
REAL PROPERTY RECORDS
DOWIE COUNTY, TEXAS

RECORD DEED
CALLED: 1.386 ACRES
FROM: JIM T. LINDSEY, ET UX
TO: JOE THOMPSON
DATED: JANUARY 2, 1989
VOLUME 1044 PAGE 11
REAL PROPERTY RECORDS
DOWIE COUNTY, TEXAS

Notice of Abandonment of a Municipal Utility Easement

The City of Texarkana, Texas, Southwestern Electric Power Company/American Electric Power, Centerpoint Energy, Cableone and Windstream, notice is hereby given that, the aforementioned utilities and City Council abandons its Utility Easement in the property described:

All that certain lot, tract or parcel of land lying and situated in the A. J. King Headright Survey, Abstract 331, Bowie County, Texas, being part of that certain tract of land described as Parcel No. 2, Block No. 1 of Galleria Oaks No. 1, recorded in Volume 1198, Page 35 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a point for a corner, said corner bears South 30 degrees 34 minutes 00 seconds East a distance of 28.53 feet, to a 1/2 inch steel rod, capped MTG 101011-00, set for a corner, the Northeast Corner of that certain tract of land described as 1.386 acres in the deed from Barrie M. Thomson, et al to JST Enterprises, Inc., dated April 13, 2012, recorded in Volume 6220, Page 13 of the Real Property Records of Bowie County, Texas;

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THENCE South 30 degrees 34 minutes 00 seconds East a distance of 20.06 feet to the point of beginning and containing 0.106 acres of land, at the time of this survey.

Attached is a site plan of the abandoned easement.

Dated: 9-25-, 2017

James C. Lloyd
Windstream

Acknowledgement

Arkansas
State of ~~Texas~~ §
County of ~~Bowie~~ §
Pulaski

SUBSCRIBED AND SWORN TO before me on this date, September 25, 2017.



Janet Rhodes
Notary Public, State of Texas Arkansas

PARCEL NO. 2

CURRENT & RECORD DEED
CALLED: 0.706 ACRES
FROM: DARRIN M. THORSON, ET AL.
TO: JST ENTERPRISES, INC.
DATED: OCTOBER 4, 2012
VOLUME 6065 PAGE 14
REAL PROPERTY RECORDS
BOWIE COUNTY, TEXAS

EXISTING C/L FARM-TO-MARKET ROAD 1397 (SUMMERHILL ROAD)

0.706
ACRES

SINGLE STORY
BRICK BUILDING

Easement to be aba

CURRENT DEED
CALLED: 1.366 ACRES
FROM: DARRIN M. THORSON, ET AL.
TO: JST ENTERPRISES, INC.
DATED: APRIL 13, 2012
VOLUME 6220 PAGE 13
REAL PROPERTY RECORDS
BOWIE COUNTY, TEXAS

RECORD DEED
CALLED: 1.366 ACRES
FROM: JIM T. LINDSEY, ET AL.
TO: JOE THORSON
DATED: JANUARY 21, 1983
VOLUME 1044 PAGE 13
REAL PROPERTY RECORDS
BOWIE COUNTY, TEXAS

A. J. KING HEADRIGHT SURVEY, ABSTRACT 331



Property Description

All that certain lot, tract or parcel of land lying and situated in the A.J. King Headright Survey, Abstract 331, Blaine County, Texas, being all of that certain tract of land described as 0.519 acres in the Southeast corner of the 1/2 section 34, Township 33N, Range 10E, Meridian 10E, Blaine County, Texas, as shown on the plat of the A.J. King Headright Survey, Abstract 331, Blaine County, Texas, recorded in Volume 138, Page 10 of the Blaine County Records, Blaine County, Texas, and being more particularly described by metes and bounds as follows:

Property Description

Beginning at a 1/2 inch steel rod topped MTS 10101-00, set for a corner of the 1/2 section 34, Township 33N, Range 10E, Meridian 10E, Blaine County, Texas, as shown on the plat of the A.J. King Headright Survey, Abstract 331, Blaine County, Texas, recorded in Volume 138, Page 10 of the Blaine County Records, Blaine County, Texas, and being more particularly described by metes and bounds as follows:

THENCE North 28 degrees 54 minutes 56 seconds East a distance of 10.00 feet to the point of beginning for the 1/2 section 34, Township 33N, Range 10E, Meridian 10E, Blaine County, Texas, as shown on the plat of the A.J. King Headright Survey, Abstract 331, Blaine County, Texas, recorded in Volume 138, Page 10 of the Blaine County Records, Blaine County, Texas, and being more particularly described by metes and bounds as follows:

THENCE South 61 degrees 03 minutes 04 seconds East a distance of 25.00 feet to a point for a corner;

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MTG engineers & surveyors

BOUNDARY SURVEY

DETAILED SURVEY OF THE A. J. KING HEADRIGHT SURVEY, ABSTRACT 331, BLAINE COUNTY, TEXAS, AS SHOWN ON THE PLAT OF THE A. J. KING HEADRIGHT SURVEY, ABSTRACT 331, BLAINE COUNTY, TEXAS, RECORDED IN VOLUME 138, PAGE 10 OF THE BLAINE COUNTY RECORDS, BLAINE COUNTY, TEXAS.

PROPERTY ADDRESS: 3112 SUMMERHILL RD., TEANARANA, TEXAS

Survey No. 2017-132 EXH A

Survey Date: 08/20/2017

Surveyor: JEFFREY A. KING

Blaine County, Texas

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

ORDINANCE NO. 2017-132

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, DETERMINING A LACK OF PUBLIC NECESSITY AND ABANDONING A PART OF A UTILITY EASEMENT IN PARCEL 2, BLOCK NO. 1 GALLERIA OAKS NO. 1 IN THE VICINITY OF THE AT&T STORE AT 5112 SUMMERHILL ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a 20' utility easement had been granted to the City of Texarkana, Texas, recorded in the Bowie County Records, Volume 1198, Page 35 located in Parcel No. 2, Block No. 1 Galleria Oaks No. 1 in the A.J. King Headright Survey, Abstract No. 331; and

WHEREAS, no utilities lie within the portion of the easement that is being requested to be abandoned; and

WHEREAS, the City has received a request from MTG Engineers and Surveyors to abandon a part of the 20' utility easement located in Parcel 2, Block No. 1 Galleria Oaks No. 1, a request which City staff recommends granting since there is no longer a public necessity to retain that part of the 20' utility easement.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That a part of a 20' Utility Easement recorded in the Bowie County Records, Volume 1198, Page 35 to the City of Texarkana, Texas, located in Parcel No. 2, Block No. 1 Galleria Oaks No. 1 in the A. J. King Headright Survey, Abstract No. 331, in the City of Texarkana, Bowie County, Texas, as shown on the attached location map hereto and incorporated herein as **Exhibit "A"** be and is hereby abandoned as a utility easement of any kind or character whatsoever.

SECTION 2: That the City Council finds and determines that there is a lack of public necessity to retain the property interest described in Section 1 of this Ordinance, that such property is hereby declared surplus and abandoned, and that any responsibility of the City to maintain said property is hereby terminated.

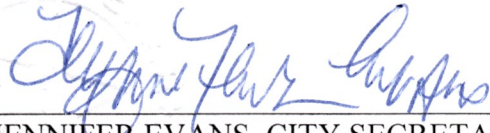
SECTION 3: That in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:


JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

6:09 p.m.



City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 12/5/2017 3:03 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Resolution No. 2017-133 authorizing the City Manager to enter into an agreement consenting to the assignment of City agreements with International Paper Company to Graphic Packaging Holding Company or its affiliates.
Briefing: 12/11/2017 **Public Hearing:** **Second Briefing:** **Council Vote:** 12/11/2017

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

The City owns a water supply treatment and delivery system consisting of withdrawal, delivery, and treatment facilities operated by International Paper Company. The City entered into two agreements with International Paper in the 1970's -- a "Water Supply Contract" dated October 11, 1971, and a "Water Facilities Expansion Contract" dated October 26, 1976 -- and a renewal and addendum to those two agreements dated February 13, 2007.

On October 24, 2017, IP signed a definitive agreement under which IP agreed to contribute its North America consumer packaging business, which includes the Texarkana Mill, to Graphic Packaging Holding Company (or its affiliates) in a transaction that is scheduled to close in early 2018. IP has requested that the City consent to the assignment of its agreements with the City to Graphic Packaging and, as of Closing, that the City release IP from any and all responsibilities, payments, or obligations under those agreements arising after Closing.

The Transaction Agreement, filed with the SEC, is available for viewing at this link:

<https://www.sec.gov/Archives/edgar/data/51434/000119312517317324/d476151dex21.htm>

Potential Options:

- None
-

Fiscal Implications:

IP will remain responsible to the City for responsibilities, payments, or obligations under the agreements arising, accrued, or which may accrue prior to Closing. After the IP assignment, Graphic Packaging will own and operate the Texarkana Mill and will wholly step into the shoes of IP with respect to all responsibilities, payments, and obligations due under the agreements as of and after Closing.

Staff Recommendation:

City of Texarkana, Texas

City staff recommends that the City Council find and determine that, in principle, the request of IP should be granted and to authorize the City Manager to enter into an agreement, subject to approval by the City Attorney, consenting to the assignment of the agreements to Graphic Packaging and protecting the City's ownership and interests in the system.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2017-133 RES Authorizing City Manager Agreement IP-Graphic v2 (DOCX)
- b. 2017-133 Goals & Perspectives (DOCX)
- c. 2017-133 RES Authorizing CM Agreement IP-Graphic signed (PDF)

Staff Coordination

City Manager	Shirley Jaster	Department Head Review	Completed	
	12/06/2017 2:59 PM			
Finance Department	Jennifer Evans	Finance Review	Skipped	12/05/2017
	2:28 PM			
Purchasing and Contracting		Jennifer Evans	Purchasing Review	
	Skipped	12/05/2017 2:28 PM		
Deputy City Manager - Kyle Dooley		Vicky Coopwood	Deputy City Manager	
Review	Skipped	12/08/2017 8:44 AM		
Public Information Officer		Lisa Thompson	PIO Review	Completed
	12/08/2017 9:17 AM			
City Manager	Jennifer Evans	City Manager Review	Completed	12/08/2017
	9:05 AM			
City Council	Jennifer Evans	Meeting	Completed	12/11/2017
	6:00 PM			

Meeting History

RESOLUTION NO. 2017-133

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT, APPROVED AS TO FORM BY THE CITY ATTORNEY, CONSENTING TO THE ASSIGNMENT OF TEXARKANA MILL WATER SUPPLY AGREEMENTS FROM INTERNATIONAL PAPER COMPANY TO GRAPHIC PACKAGING HOLDING COMPANY OR ITS AFFILIATES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, owns a water supply treatment and delivery system consisting of withdrawal, delivery, and treatment facilities ("the System") operated by International Paper Company ("IP"); and

WHEREAS, the City has entered into the following contracts with IP in connection with or related to the System: "Water Supply Contract" dated October 11, 1971; "Water Facilities Expansion Contract" dated October 26, 1976; and "Renewal Number One and Addendum To Supply Contract and Expansion Contract", dated February 13, 2007 (collectively "Texarkana Mill Water Supply Agreements"); and

WHEREAS, on October 24, 2017, IP signed a definitive agreement under which IP agreed to contribute its North America consumer packaging business, which includes the Texarkana Mill, to Graphic Packaging Holding Company (or its affiliates) in a transaction that is scheduled to close in early 2018; and

WHEREAS, IP has requested that the City consent to the assignment of the Texarkana Mill Water Supply Agreements to Graphic Packaging and, as of Closing, the City release IP from any and all responsibilities, payments, or obligations under the Texarkana Mill Water Supply Agreements arising after Closing ("the IP request"), with IP remaining responsible to the City for responsibilities, payments, or obligations under the Texarkana Mill Water Supply Agreements arising, accrued, or which may accrue prior to Closing; and

WHEREAS, after the IP assignment, Graphic Packaging will own and operate the Texarkana Mill and will wholly step into the shoes of IP with respect to all responsibilities, payments, and obligations due under the Texarkana Mill Water Supply Agreements as of and after Closing; and

WHEREAS, the City Council finds and determines that, in principle, the request of IP should be granted and that the City Manager should be authorized to enter into an agreement, approved as to form by the City Attorney, consenting to the IP request and the assignment of the Texarkana Mill Water Supply Agreements from IP to Graphic Packaging, and protecting the City's ownership and interests in the System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council authorizes the City Manager to enter into an agreement, approved as to form by the City Attorney, consenting to the IP request and the assignment of the Texarkana Mill Water Supply Agreements from IP to Graphic Packaging Holding Company or its affiliates, and protecting the City's ownership and interests in the System.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☒ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☐ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

RESOLUTION NO. 2017-133

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT, APPROVED AS TO FORM BY THE CITY ATTORNEY, CONSENTING TO THE ASSIGNMENT OF TEXARKANA MILL WATER SUPPLY AGREEMENTS FROM INTERNATIONAL PAPER COMPANY TO GRAPHIC PACKAGING HOLDING COMPANY OR ITS AFFILIATES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Texarkana, Texas, owns a water supply treatment and delivery system consisting of withdrawal, delivery, and treatment facilities ("the System") operated by International Paper Company ("IP"); and

WHEREAS, the City has entered into the following contracts with IP in connection with or related to the System: "Water Supply Contract" dated October 11, 1971; "Water Facilities Expansion Contract" dated October 26, 1976; and "Renewal Number One and Addendum To Supply Contract and Expansion Contract", dated February 13, 2007 (collectively "Texarkana Mill Water Supply Agreements"); and

WHEREAS, on October 24, 2017, IP signed a definitive agreement under which IP agreed to contribute its North America consumer packaging business, which includes the Texarkana Mill, to Graphic Packaging Holding Company (or its affiliates) in a transaction that is scheduled to close in early 2018; and

WHEREAS, IP has requested that the City consent to the assignment of the Texarkana Mill Water Supply Agreements to Graphic Packaging and, as of Closing, the City release IP from any and all responsibilities, payments, or obligations under the Texarkana Mill Water Supply Agreements arising after Closing ("the IP request"), with IP remaining responsible to the City for responsibilities, payments, or obligations under the Texarkana Mill Water Supply Agreements arising, accrued, or which may accrue prior to Closing; and

WHEREAS, after the IP assignment, Graphic Packaging will own and operate the Texarkana Mill and will wholly step into the shoes of IP with respect to all responsibilities, payments, and obligations due under the Texarkana Mill Water Supply Agreements as of and after Closing; and

WHEREAS, the City Council finds and determines that, in principle, the request of IP should be granted and that the City Manager should be authorized to enter into an agreement, approved as to form by the City Attorney, consenting to the IP request and the assignment of the Texarkana Mill Water Supply Agreements from IP to Graphic Packaging, and protecting the City's ownership and interests in the System.

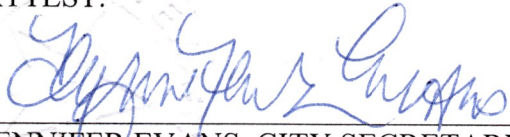
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: The City Council authorizes the City Manager to enter into an agreement, approved as to form by the City Attorney, consenting to the IP request and the assignment of the Texarkana Mill Water Supply Agreements from IP to Graphic Packaging Holding Company or its affiliates, and protecting the City's ownership and interests in the System.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:


JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

6:14 p.m.

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 11/22/2017 10:09 AM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2017-121 amending the Code of Ordinances, Chapter 140
"Zoning", Section 140-111 "UPDD University Planned Development District"
to add the additional use of "application of permanent cosmetics business" in
Area 8 (Richmond Road Mixed Use Development Area). Kayla Neely,
Subject: applicant.

Public **Second** **Council**
Briefing: 12/11/2017 **Hearing:** 12/11/2017 **Briefing:** January 8, 2018 **Vote:** 1/22/2018

Item Schedule

Schedule 1: Brief twice - vote once (six weeks)

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

This is a request by Kayla Neely, owner, to amend the Code of Ordinances, Chapter 140 "Zoning" Section 140-111 "University Planned Development District (UPDD)" guidelines in Area 8 to allow the additional use of an "application of permanent cosmetics business". The location for this proposed new use is 5822 Richmond Road. Ms. Neely currently operates a hair salon and spa at this location.

The following uses are allowed in Area 8 (Richmond Road Mixed Use Development Area): fast food eateries, gas stations, townhomes, day care facilities neighborhood health centers, schools, banks/financial services, restaurants, offices, mixed use multi-level retail, office and upper floor condominiums, department stores, coffee or bakery shops, medical clinics, retail shops under 10,000 square feet, and single-family residences.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

This new use of "application of permanent cosmetics business" falls within the perimeter of the current retail uses set in Area 8 especially since this use will be in an existing hair salon and spa. Therefore, staff recommends for approval of amending the Code of Ordinances to add this new use in Area 8.

City of Texarkana, Texas

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval of this request.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017

Attachments

- a. 2017-121 ORD amending UPDD to add a new use (PDF)
- b. 2017-121 ATTH 01 (Copy of letter requesting amendment to UPDD) (PDF)
- c. 2017-121 ATTH 02 (Map of UPDD) (PDF)
- d. 2017-121 ATTH 03 (Map showing existing location of hair salon) (PDF)
- e. 2017-121 ATTH 04 (Excerpt from Zoning Ordinance) (PDF)
- f. 2017-121 Goals & Perspectives (DOCX)
- g. 2017-121 ORD Amending UPDD to add new use signed (PDF)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	
Completed	11/15/2017 4:57 PM		
Public Works Department	Jennifer Evans	Review	Skipped
	11/21/2017 12:00 PM		
Deputy City Manager - Kyle Dooley	Kyle Dooley	Review	Completed
	11/21/2017 1:44 PM		
Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:07 AM		
City Manager	Jennifer Evans	City Manager Review	Completed 11/22/2017
9:26 AM			
City Council	Jennifer Evans	Meeting	Completed 11/27/2017
6:00 PM			

Meeting History

11/27/17 City Council MOVED FORWARD Next: 12/11/17
David Orr briefed this agenda item.

Publish

ORDINANCE NO. 2017-121

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 140 "ZONING", SECTION 140-111 "UPDD UNIVERSITY PLANNED DEVELOPMENT DISTRICT", (d) 'USE REGULATIONS", (10) "RICHMOND ROAD MIXED USE DEVELOPMENT" BY ADDING THE ADDITIONAL USE OF "f. APPLICATION OF PERMANENT COSMETICS"; PROVIDING FOR PUBLICATION; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the University Planned Development District (UPDD) was approved by Council by Ordinance No. 052-2012 on June 11, 2012; and

WHEREAS, a citizen has requested consideration to add the additional use of "application of permanent cosmetics" in the UPDD; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted to recommend for approval by a vote of six (6) to zero (0) to allow the additional use of application of permanent cosmetics** to the City Council of Texarkana, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council approves the amendment to the Zoning Ordinance of the City of Texarkana, Texas, by amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" by adding the following new use to (d) "Use Regulations" (10) "Richmond Road Mixed Use Development":

f. Application of permanent cosmetics.

SECTION 2: That the City Secretary shall give notice of the passage of this ordinance as provided in Article XI, Section 3 of the Charter of the City of Texarkana, Texas.

Attachment: 2017-121 ORD amending UPDD to add a new use (1743 : 2017-121 ORD Amending UPDD to add new use in Area 8)

SECTION 3: That in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 4: That all Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this Ordinance shall be in full force and effect ten (10) days after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd day of January, 2018.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

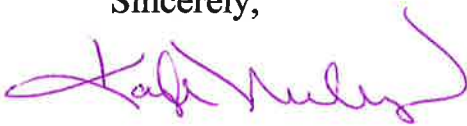
October 12, 2017

To Whom It May Concern:

This letter is to request that the UPDD uses in "Area 8" be amended to include tattooing for permanent cosmetics.

I currently own a hair and nail salon at 5822 Richmond Road and would like to add this new use in the existing business.

Sincerely,



Kayla Neeley

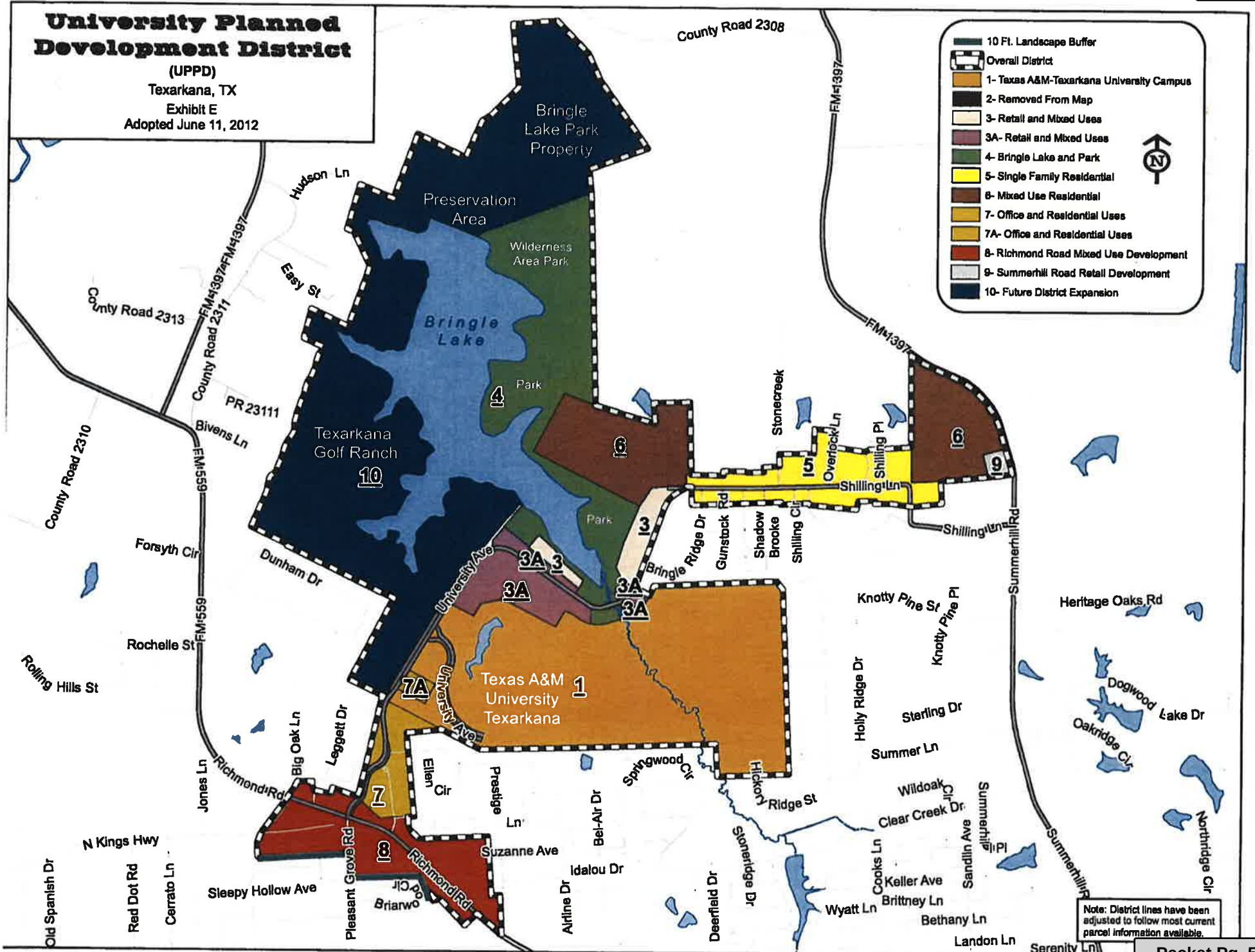
University Planned Development District

(UPPD)

Texarkana, TX

Exhibit E

Adopted June 11, 2012



Note: District lines have been adjusted to follow most current parcel information available.

Attachment: 2017-121 ATTH 02 (Map of UPPD) (1743 : 2017-121 ORD Amending UPPD to add new use in



7.2.d

Attachment: 2017-121 ATTH 03 (Map showing existing location of hair salon) (1743 : 2017-121 ORD Amending UPDD to add new use in Area 8)

(10) Richmond Road Mixed Use Development: All that is allowed in Campus Retail and Mixed-Use, plus:

- a. Fast food eateries;
- b. Gas stations;
- c. Townhomes (no duplexes, triplexes or apartments);
- d. Day care facility neighborhood health center; and
- e. Landscape maintenance business with outdoor display sales and equipment.
- f. Application of permanent cosmetics business.

(11) Summerhill Road Retail Development (all that is allowed in Mixed Use Residential), plus:

- a. Food and beverage store (no package store);
- b. Fast food eateries;
- c. Gas stations;
- d. Offices;
- e. Retail stores;
- f. Dry cleaners; and
- g. Coffee, bakery or confectionary shop.

(12) Future Development (golf course and Bringle Lake Park property):

- a. Golf course;
- b. Golf course amenities;
- c. Golf course clubhouse with restaurant and bar;
- d. Golf course clubhouse gift shop; and
- e. Park green space.

(e) *Building design.*

(1) *Height regulations (see University District map).* In the following zoning districts, the maximum height of buildings and structures shall be:

- a. Texas A&M University-Texarkana Campus—No height restriction.
- b. (Removed from district).
- c. Retail and Mixed Uses—Three stories (35-foot maximum) six stories.
- d. Additional Retail and Mixed Uses.
- e. Bringle Lake and Park—2½ stories (35-foot maximum).
- f. Single-family Residential—2½ stories (35-foot maximum).
- g. Mixed Use Residential—3½ stories (40-foot maximum).
- h. Office and Residential Uses—2½ stories (35-foot maximum).
- i. Richmond Road Mixed Use Development—3½ stories (40-foot maximum).
- j. Summerhill Road Retail Development—2½ stories (35-foot maximum).
- k. Future Development—2½ stories (35-foot maximum).

(2) *Architectural style requirements; applicability.* All structures/buildings with the exception of Single-Family Residential within the district shall comply with the standards in this section.

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

Publish

ORDINANCE NO. 2017-121

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 140 "ZONING", SECTION 140-111 "UPDD UNIVERSITY PLANNED DEVELOPMENT DISTRICT", (d) 'USE REGULATIONS', (10) "RICHMOND ROAD MIXED USE DEVELOPMENT" BY ADDING THE ADDITIONAL USE OF "f. APPLICATION OF PERMANENT COSMETICS"; PROVIDING FOR PUBLICATION; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the University Planned Development District (UPDD) was approved by Council by Ordinance No. 052-2012 on June 11, 2012; and

WHEREAS, a citizen has requested consideration to add the additional use of "application of permanent cosmetics" in the UPDD; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted to recommend for approval by a vote of six (6) to zero (0) to allow the additional use of application of permanent cosmetics** to the City Council of Texarkana, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the City Council approves the amendment to the Zoning Ordinance of the City of Texarkana, Texas, by amending the Code of Ordinances, Chapter 140 "Zoning", Section 140-111 "UPDD University Planned Development District" by adding the following new use to (d) "Use Regulations" (10) "Richmond Road Mixed Use Development":

f. Application of permanent cosmetics.

SECTION 2: That the City Secretary shall give notice of the passage of this ordinance as provided in Article XI, Section 3 of the Charter of the City of Texarkana, Texas.

Attachment: 2017-121 ORD Amending UPDD to add new use signed (1743 : 2017-121 ORD Amending UPDD to add new use in Area 8)

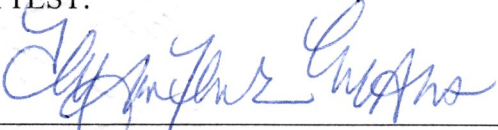
SECTION 3: That in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a Court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

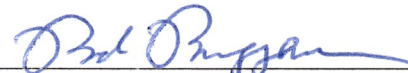
SECTION 4: That all Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 5: That this Ordinance shall be in full force and effect ten (10) days after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th** day of **December, 2017**.

ATTEST:



JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

6:18 p.m.

City of Texarkana, Texas

Version:

Update Date: 11/21/2017 12:04 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk
Subject: Ordinance No. 2017-122 granting a specific use permit to allow the location of a tattoo studio in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401). New Boston Retail Group, LLC, applicant. Nathan Biddle, agent.
Briefing: 1/8/2018 **Public Hearing:** 12/11/2017 **Second Briefing:** January 8, 2018 **Council Vote:** 1/22/2018

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

S-682: This is a request by New Boston Retail Group, LLC, owner, and Nathan Biddle, agent, for a Specific Use Permit, SUP, to allow the location of a tattoo studio in a tenant space (Suite 110 A) in the Oaklawn Village Shopping Center, 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401).

The adjacent zoning is General Retail to the north, south, east and west. The adjacent land use is retail businesses to the north, east and west (Shorty's Donuts) and a parking lot to the south.

This property is zoned General Retail (GR). A Specific Use Permit is required to allow the one additional use of a tattoo studio in this zoning district. The State of Texas will regulate this business as to licensing and other health related issues.

All notifications and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

Staff Recommendation:

This request meets all city requirements to allow the one additional use of a tattoo studio at this location. There is adequate parking for this business.

Staff recommends for approval with the following stipulations:

City of Texarkana, Texas

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. That if this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. The hours of operation will be from 2:00 p.m. to 12:00 a.m.
6. Any remodeling of the current building must meet all city codes and requires licensed contractors.
7. No painting of the windows or the building with advertisement or graphic art.
8. No loitering allowed.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with staff stipulations.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017

Attachments

- a. 2017-122 ORD granting SUP for tattoo studio at 2729 New Boston Rd. (PDF)
- b. 2017-122 ATTH 01 (maps) (PDF)
- c. 2017-122 Goals & Perspectives (DOCX)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review	
Completed	11/15/2017 4:58 PM		
Public Works Department	Jennifer Evans	Review	Skipped
	11/21/2017 12:04 PM		
Deputy City Manager - Kyle Dooley	Kyle Dooley	Review	Completed
	11/21/2017 1:46 PM		
Public Information Officer	Jennifer Evans	PIO Review	Skipped
	11/22/2017 9:08 AM		
City Manager	Jennifer Evans	City Manager Review	Completed 11/22/2017
9:33 AM			
City Council	Jennifer Evans	Meeting	Completed 11/27/2017
6:00 PM			

Meeting History

11/27/17 City Council MOVED FORWARD Next: 12/11/17
David Orr briefed this agenda item.

S-682

ORDINANCE NO. 2017-122

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-682 TO ALLOW THE ONE ADDITIONAL USE OF A TATTOO STUDIO IN A TENANT SPACE (SUITE 110A) IN OAKLAWN CENTER, LOCATED AT 2729 NEW BOSTON ROAD (PART OF A 25.334 ACRE TRACT OF LAND IN THE ELI MOORE HRS, A-401) IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed with the City of Texarkana, Texas, requesting an Amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the **one additional use of a tattoo studio** in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road (part of a 25.334 acre tract of land in the Eli Moore HRS, A-401) in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously six (6) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of a tattoo studio** in a tenant space on said property; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant a **Specific Use Permit Numbered S-682 for allowing the one additional use of a tattoo studio** in a tenant space (Suite 110A) in Oaklawn Center, located at 2729 New Boston Road in the City of Texarkana, Bowie County, Texas.

Attachment: 2017-122 ORD granting SUP for tattoo studio at 2729 New Boston Rd. (1744 : 2017-122 ORD granting a specific use permit for a

SECTION 2: That the following special terms and conditions are hereby imposed and made part of this Ordinance:

1. That the owner and/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. That if this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That the hours of operation will be from 2:00 p.m. to 12:00 a.m.
6. That any remodeling of the current building must meet all city codes and requires licensed contractors.
7. That no painting of the windows or the building with advertisement or graphic art is allowed.
8. That no loitering is allowed.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **22nd** day of **January, 2018**.

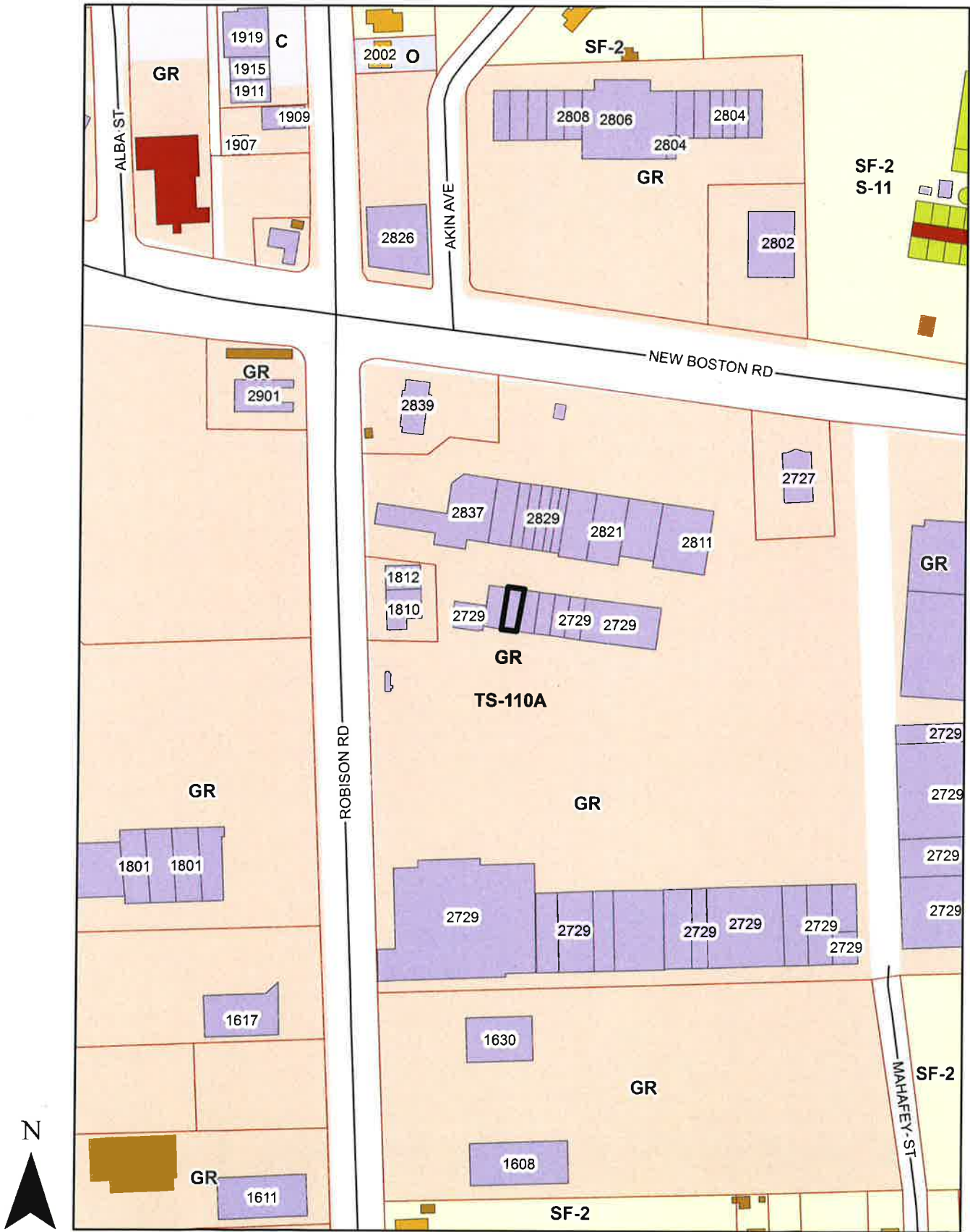
ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

Oaklawn Shopping Center 110A

Dept. of Planning and Community Development

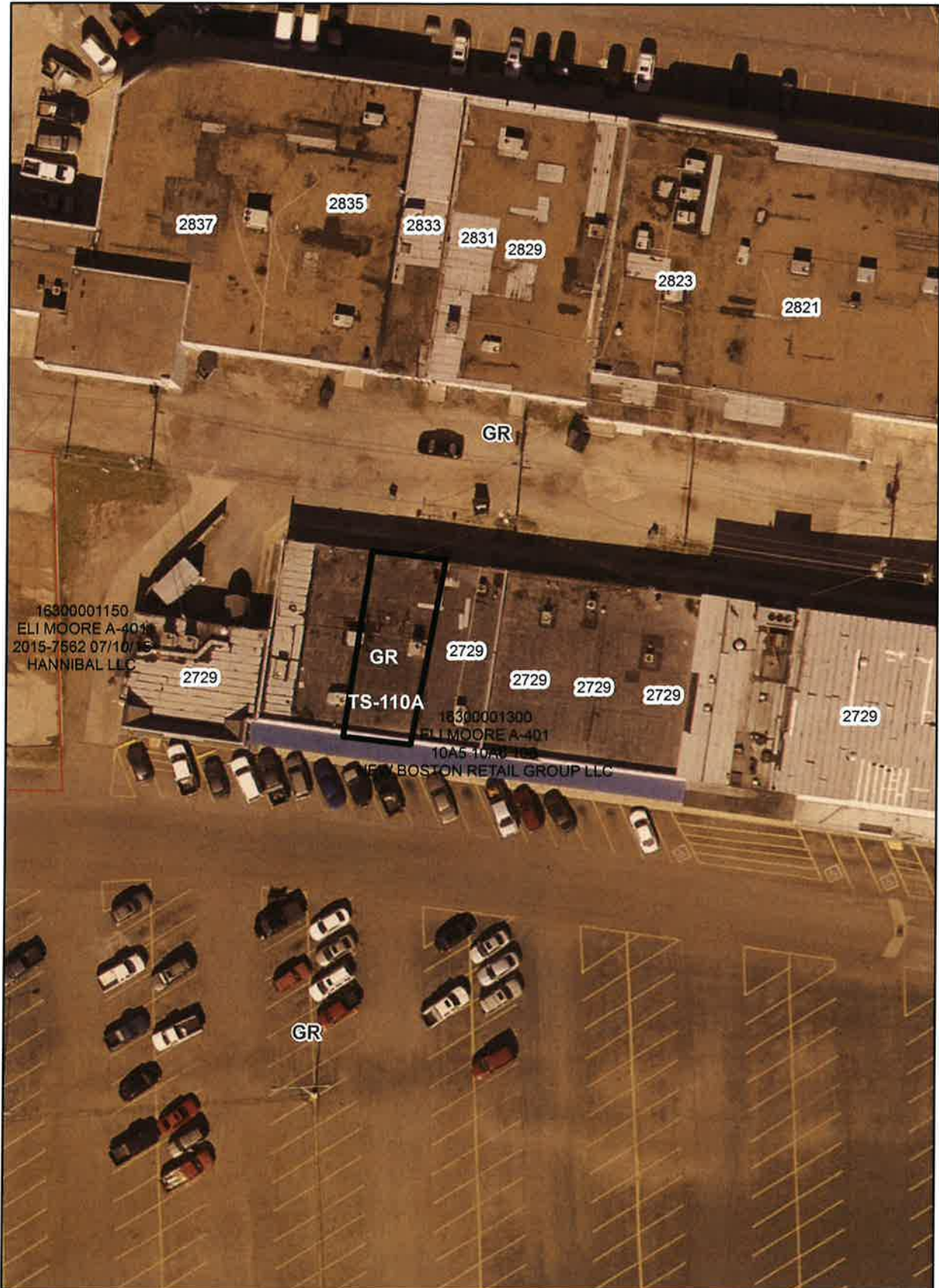


1:2,500



Oaklawn Shopping Center 110A

Dept. of Planning and Community Development



1:600



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

City of Texarkana, Texas

Version:

Update Date: 11/20/2017 5:35 PM

Briefing Sheet

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Ordinance No. 2017-123 amending PD-05-7(GR) for site plan approval to allow
a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat,
located at the northeast corner of Pavilion Parkway and Gibson Lane. Mitchell
Subject: Glass, applicant. Kayla Wood, MTG Engineers and Surveyors, agent.

Briefing: 12/11/2017 **Public Hearing:** 12/11/2017 **Second Briefing:** January 8, 2018 **Council Vote:** 1/22/2018

Item ScheduleSchedule 1: Brief twice - vote once (six weeks)**Updates/History of Briefing:**

"NOT APPLICABLE"

Executive Summary and Background Information:

Amendment to PD-05-7(GR): This is a request for site plan approval for a dental clinic and future retail space by Mitchell Glass, owner, and Kayla Wood, MTG Engineers, agent on Lot 1, Pavilion Park Addition, located at the northeast corner of Pavilion Parkway and Gibson Lane. This property is currently vacant land.

The adjacent zoning is Planned Development-General Retail to the north and east, Agriculture to the south, and Planned Development-General Retail and Agriculture to the west. The adjacent land use is vacant property.

The proposed site plan shows the following:

1. A 10,545 square foot building with a metal and stone façade. The largest portion (6,557.13 square feet) will be used for the proposed dental clinic. Two other spaces, (each 1,993.71 in size) will be for retail rental space at a future date.
2. A playground area on the west side of the building.
3. An 8'x 10' multi-tenant monument style sign to be located at the southwest corner of the property. Material for signage to match building facade. (Please note that a 48-sq. ft. sign will be allowed for the dentist office and an additional 32 sq. ft. in signage space can be added when the two retail spaces are constructed). Multi-tenant signage cannot exceed 80 sq. ft. in size.
4. A total of 110 parking spaces with 4 handicapped spaces.
5. An 11' x 47.5' loading zone.
6. A 24' fire lane.
7. Two entries are shown. One is off Gibson Lane and the other is off Pavilion Parkway.

City of Texarkana, Texas

8. A sidewalk along Gibson Lane. (There is an existing sidewalk along Pavilion Parkway).

The applicant should also be aware that if this site plan is approved as submitted, there may be additional applicable city code/ordinance requirements in addition to those listed including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

“None”

Fiscal Implications:

None

Staff Recommendation:

Staff recommends for approval of the site plan as proposed.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

The Planning and Zoning Commission unanimously recommended for approval with the stipulation that a sidewalk be added along Gibson Lane. The sidewalk has been added to the revised site plan.

Advisory Board/Committee Meeting Date and Minutes:

November 6, 2017.

Attachments

- a. 2017-123 ORD amending PD-05-7(GR) (PDF)
- b. 2017-123 EXH 'A' (site plan) (PDF)
- c. 2017-123 ATTH 01 (maps) (PDF)
- d. 2017-123 ATTH 02 (elevations) (PDF)
- e. 2017-123 ATTH 03 (floor plan) (PDF)
- f. 2017-123 ATTH 04 (plat) (PDF)
- g. 2017-123 Goals & Perspectives (DOCX)
- h. 2017-123 ORD Amending PD-05-7(GR) for SPA at NE corner of Pavilion and Gibson signed (PDF)

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	11/20/2017 5:35 PM	
Public Works Department	Jennifer Evans	Review
11/21/2017 10:29 AM		Skipped

City of Texarkana, Texas

Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review	Completed	11/21/2017 10:35 AM
Public Information Officer	Jennifer Evans	PIO Review Skipped
	11/22/2017 9:08 AM	
City Manager	Jennifer Evans	City Manager Review Completed 11/22/2017
9:51 AM		
City Council	Jennifer Evans	Meeting Completed 11/27/2017
6:00 PM		

Meeting History

11/27/17 City Council MOVED FORWARD Next: 12/11/17
 David Orr briefed this agenda item.

Amendment to
PD-05-7(GR)

ORDINANCE NO. 2017-123

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-05-7(GR) FOR SITE PLAN APPROVAL TO ALLOW THE LOCATION OF A DENTIST OFFICE AND FUTURE RETAIL SPACE ON LOT 1, PAVILION PARK MINOR PLAT, LOCATED AT THE NORTHEAST CORNER OF PAVILION PARKWAY AND GIBSON LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the **approval of a site plan (Exhibit ‘A’) to allow the location of a dentist office and future retail space** on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of six (6) to zero (0) to recommend approval of the petition for a site plan (Exhibit ‘A’)** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan (**Exhibit ‘A’**) submitted to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast intersection of Pavilion Parkway and Gibson Lane in the City of Texarkana, Texas, Bowie County, Texas, be and is hereby approved and hereby amends PD-05-7(GR).

Attachment: 2017-123 ORD amending PD-05-7(GR) [Revision 1] (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and

SECTION 2: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval.

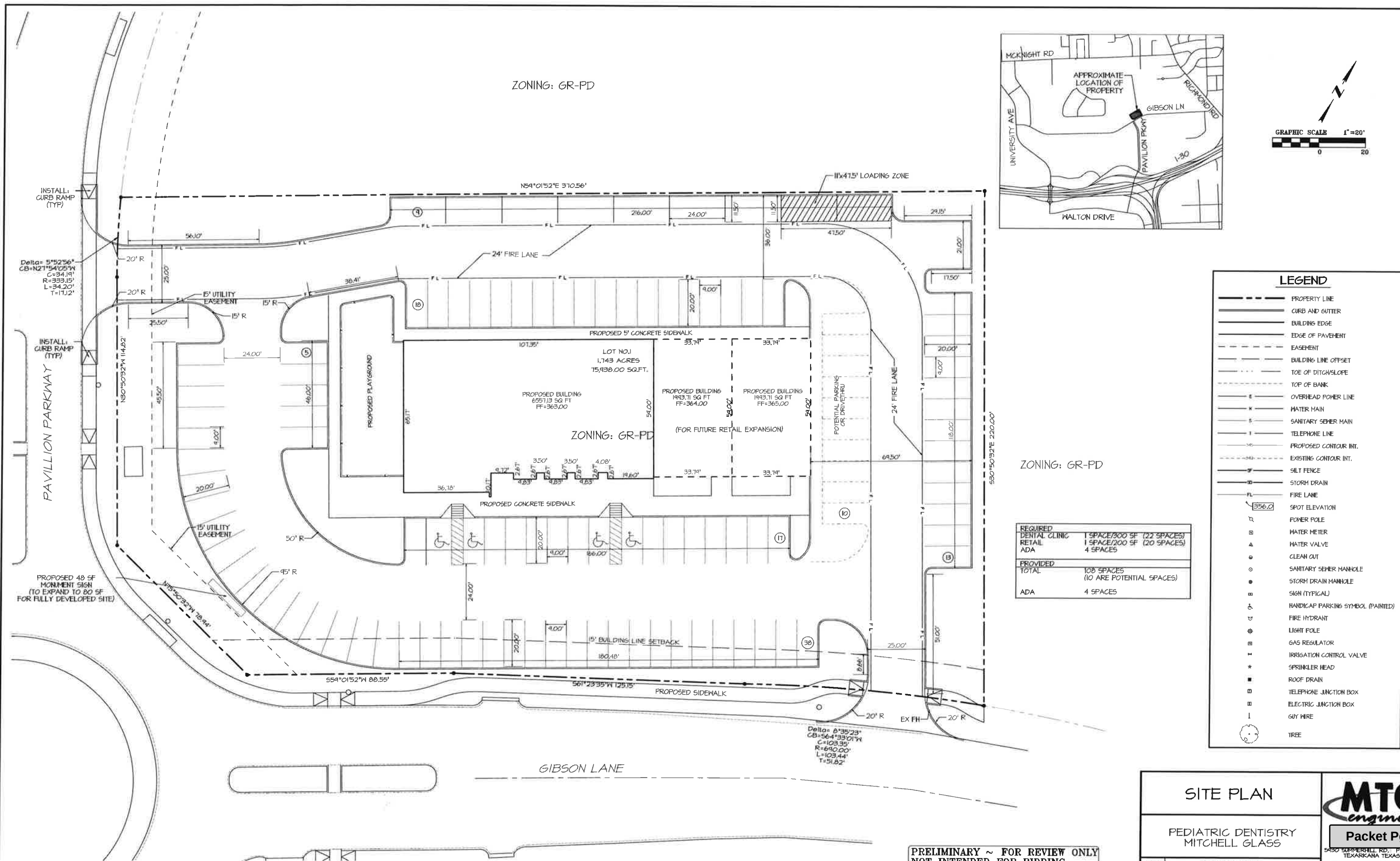
PASSED AND APPROVED in Regular Council Session on this the **22nd** day of **January, 2018**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

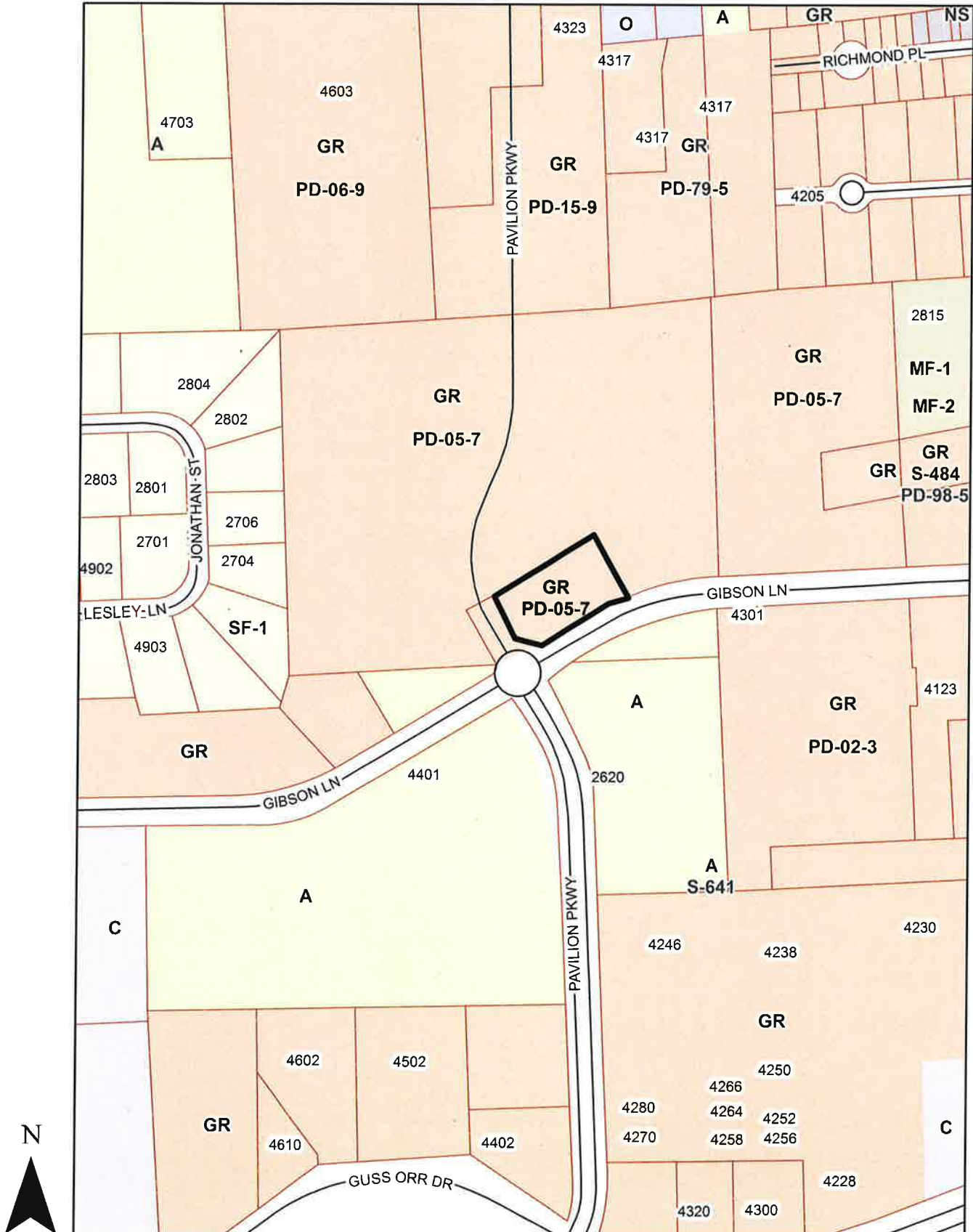
BOB BRUGGEMAN, MAYOR

EXHIBIT 'A'



Gibson Ln. & Pavilion Pkwy. Zoning Map

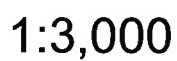
Dept. of Planning and Community Development

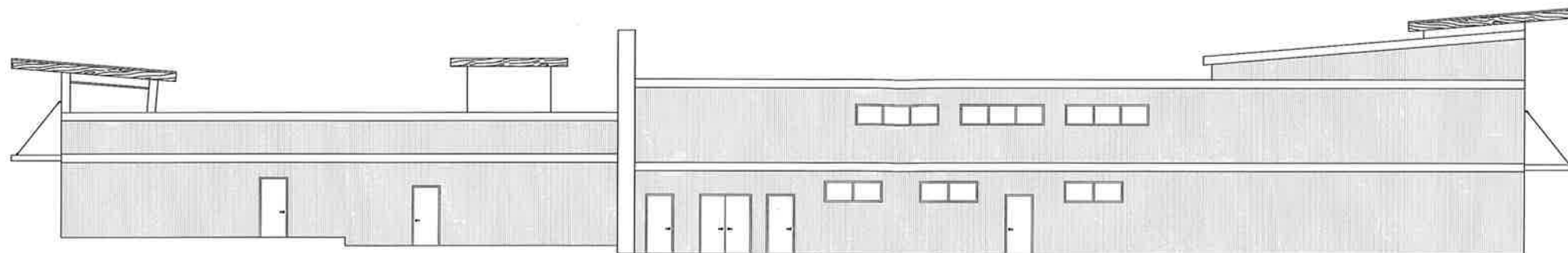


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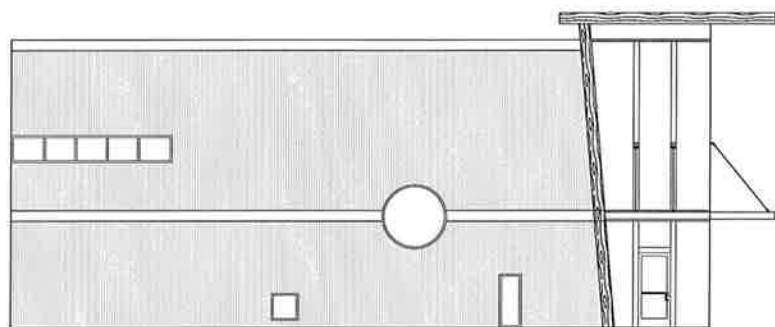
Attachment: 2017-123 ATTH 01 (maps) (1745 : 2017-123 ORD amending PD-05-7(GR) at NE corner of Pavilion and Gibson)



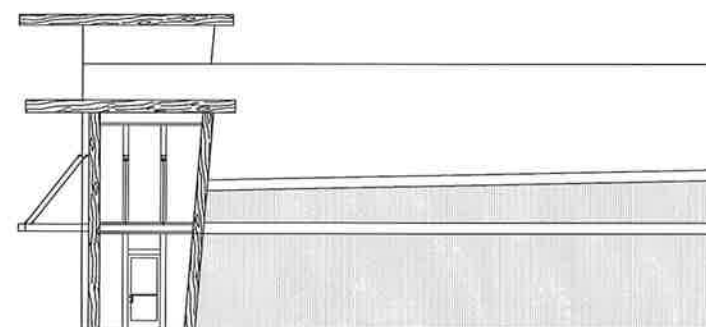




C1 REAR ELEVATION
SCALE: 1/8" = 1'-0"



B1 LEFT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



B3 RIGHT SIDE ELEVATION
SCALE: 1/8" = 1'-0"



A1 FRONT ELEVATION
SCALE: 1/8" = 1'-0"

IA
ARCHITECTURE

PEDIATRIC DENTISTRY
OF TEXARKANA

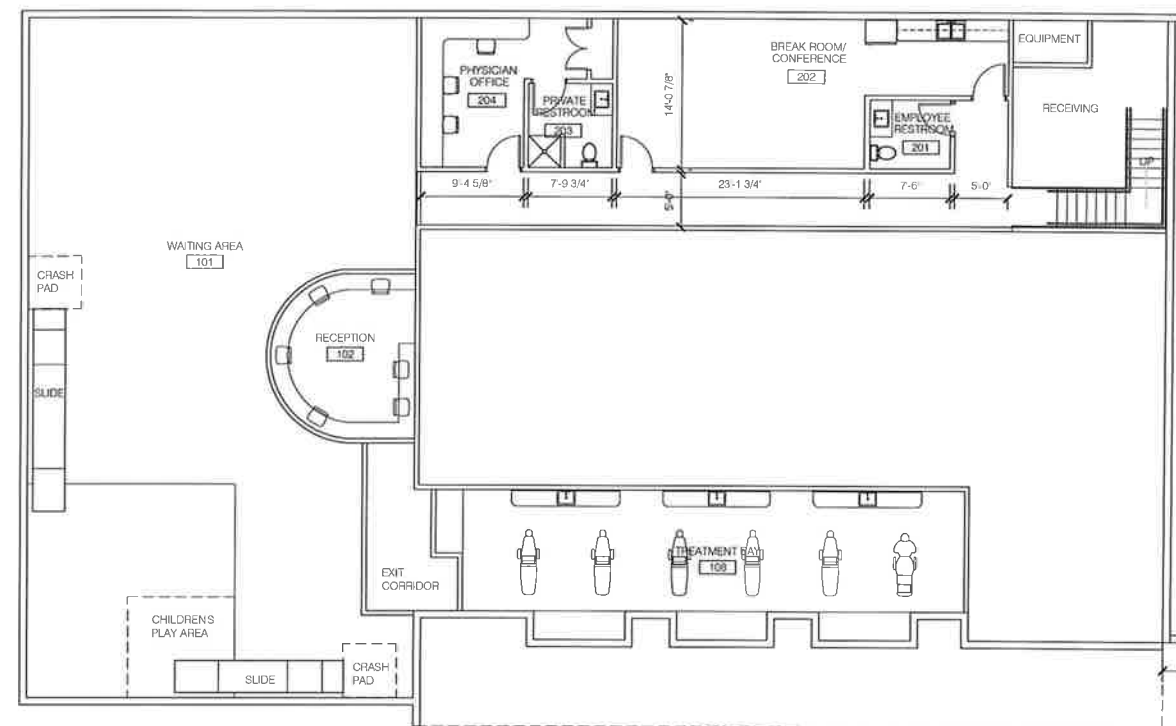
NOT FOR
DRAFT
CONSTRUCTION

COPYRIGHT
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PARTICIPATION OF ARCHITECTURE. REPRODUCTION OF
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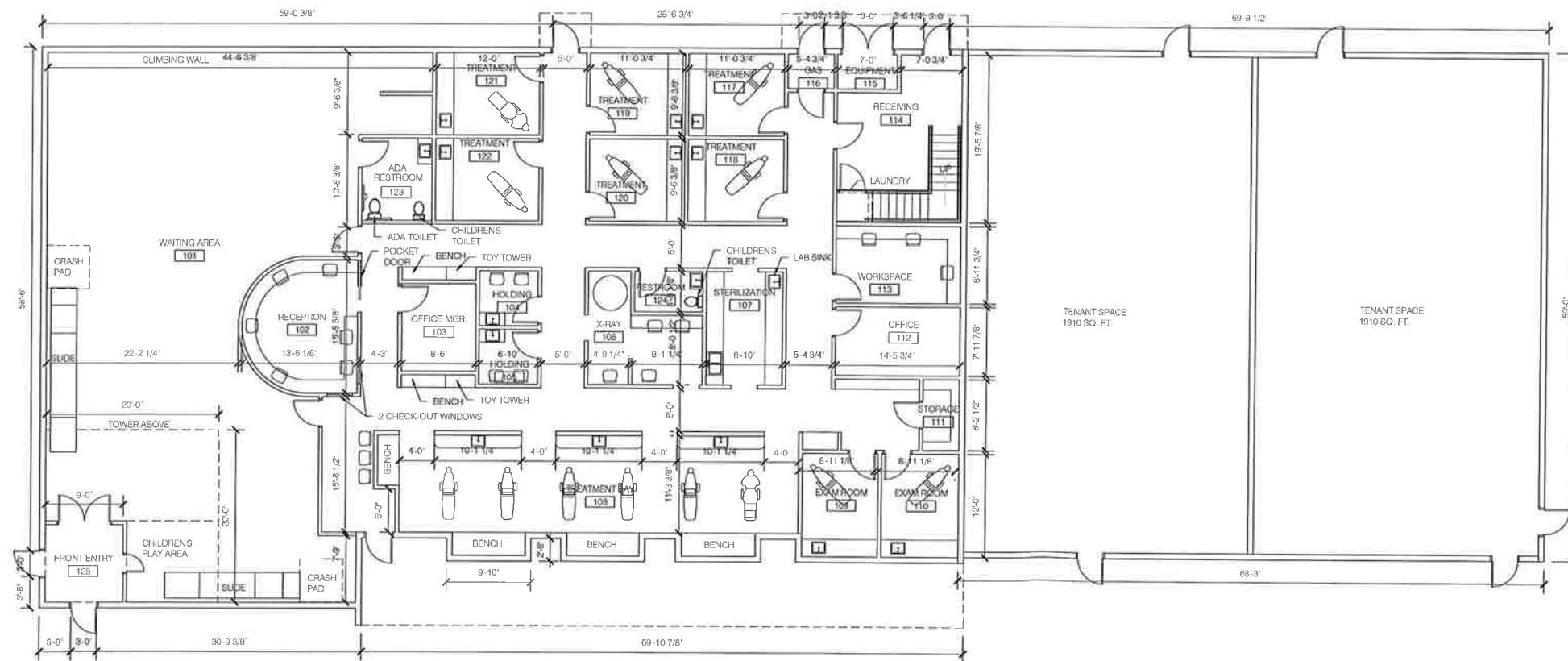
EXTERIOR
ELEVATIONS

REVISIONS	PROJECT NO.
NO. DATE	IA 1656
	SHEET
	A4.01

DATE 08/25/17



C1 SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



A1 FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"

IA
ARCHITECTURE

PEDIATRIC DENTISTRY
OF TEXARKANA

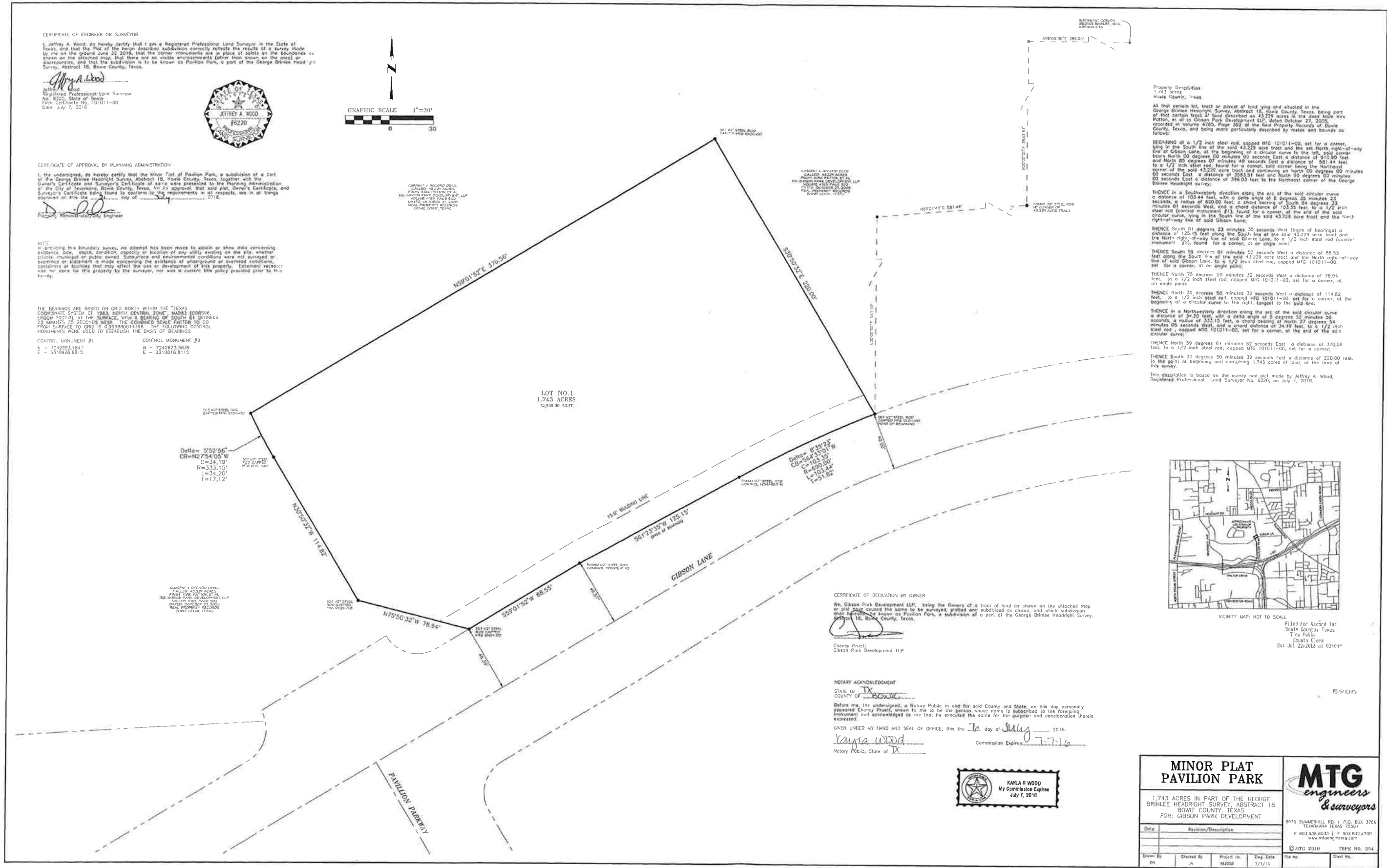
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FLOOR
PLAN

REVISIONS	PROJECT NO:
NO. DATE	IA 1656
	SHEET
	A2.01

DATE 08/25/17



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☐ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☐ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☒ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

NA

No Additional

Other Potential Impacts:

NA

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☒	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☒	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☒	Sign Posted

Other:

Amendment to
PD-05-7(GR)

ORDINANCE NO. 2017-123

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-05-7(GR) FOR SITE PLAN APPROVAL TO ALLOW THE LOCATION OF A DENTIST OFFICE AND FUTURE RETAIL SPACE ON LOT 1, PAVILION PARK MINOR PLAT, LOCATED AT THE NORTHEAST CORNER OF PAVILION PARKWAY AND GIBSON LANE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, an application has been filed requesting the **approval of a site plan (Exhibit 'A') to allow the location of a dentist office and future retail space** on Lot 1, Pavilion Park Minor Plat, located at the northeast corner of Pavilion Parkway and Gibson Lane in the City of Texarkana, Bowie County, Texas; and

WHEREAS, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and after holding hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

WHEREAS, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously by a vote of six (6) to zero (0) to recommend approval of the petition for a site plan (Exhibit 'A')** to the City Council of Texarkana, Texas; and

WHEREAS, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above described property is in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the site plan (**Exhibit 'A'**) submitted to allow a dentist office and future retail space on Lot 1, Pavilion Park Minor Plat, located at the northeast intersection of Pavilion Parkway and Gibson Lane in the City of Texarkana, Texas, Bowie County, Texas, be and is hereby approved and hereby amends PD-05-7(GR).

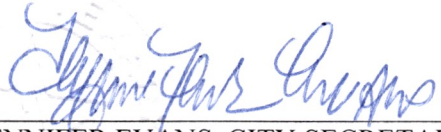
Attachment: 2017-123 ORD Amending PD-05-7(GR) for SPA at NE corner of Pavilion and Gibson signed (1745 : 2017-123 ORD amending PD-05-

SECTION 2: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

SECTION 3: All Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 4: That this Ordinance shall be in full force and effect from and after its passage and approval. **PASSED AND APPROVED** in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:


JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

6:22 p.m.

ZONING: GR-PD

LEGEND

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- 100. DRIVEWAY

PRELIMINARY - FOR REVIEW ONLY
NOT INTENDED FOR BIDDING

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 11/21/2017 10:29 AM

Lead Department:	<u>Planning and Community Development</u>	Action Officer:	<u>David Orr, Planning & Community Development Director</u>
Subject:	<u>Resolution No. 2017-131 approving the Community Development Block Grant (CDBG) Comprehensive Assessment Performance Evaluation Report.</u>		
Briefing:	<u>12/11/2017</u>	Public Hearing:	<u>12/11/2017</u>
		Second Briefing:	
		Council Vote:	<u>12/11/2017</u>

Item Schedule

Schedule 3: No briefing required (one week)

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment at the dates and times listed below. Spanish translation is available upon request.

The Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The DRAFT report can be reviewed at the following location during regular business hours between November 27, 2017 and December 11, 2017:

Texarkana, Texas City Hall
Department of Planning and Community Development
220 Texas Boulevard
Texarkana, Texas

The DRAFT CAPER is also available on the Texarkana, Texas website at www.ci.texakana.tx.us
The 15 day Comment period will end on December 11, 2017. Citizens are asked to present their comments during this Public Comment Period for inclusion in the report or to submit written comments for inclusion in the report to the Department of Planning and Community Development, City of Texarkana, Texas 220 Texas Boulevard, P.O. Box 1967, Texarkana, Texas 75504. Comments may be mailed or delivered to this office by 5:00 p.m. December 11, 2017.

Potential Options:

- Approve
- Deny

City of Texarkana, Texas

Fiscal Implications:

None

Staff Recommendation:

Report only

Advisory Board/Committee Review:

None

Board/Committee Recommendation:

Not Applicable

Advisory Board/Committee Meeting Date and Minutes:

Not Applicable

Attachments

- a. 2017-131 RES Approving 2016 CDBG CAPER (DOCX)
 - b. 2017-131 ATTH 01 CAPER 12.11.17 Draft (DOCX)
 - c. 2017-131 ATTH 02 Council Presentation CAPER 11.27.17 (PDF)
 - d. 2017-131 Goals & Perspectives (DOCX)
 - e. 2017-131 RES CAPER Report signed (PDF)
-

Staff Coordination

Planning and Community Development	David Orr	Department Head Review
Completed	11/20/2017 5:33 PM	
Deputy City Manager - Kyle Dooley	Kyle Dooley	Deputy City Manager
Review Completed	11/21/2017 8:01 AM	
Public Information Officer	Lisa Thompson	PIO Review Completed
	11/21/2017 8:40 AM	
City Manager	Jennifer Evans	City Manager Review Completed 11/21/2017
12:09 PM		
City Council	Jennifer Evans	Meeting Completed 11/27/2017
6:00 PM		

Meeting History

11/27/17 City Council MOVED FORWARD Next: 12/11/17
David Orr briefed this agenda item.

RESOLUTION NO. 2017 – 131

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL PERFORMANCE EVALUATION REPORT AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Texarkana, Texas, hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment; and

WHEREAS, the Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report; and

WHEREAS, the City Council has determined it to be appropriate to approve the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) is hereby approved.

SECTION 2: That the City Manager is hereby authorized to submit said the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development and provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the **11th day of December, 2017.**

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR



City of Texarkana, Texas

CAPER

Consolidated Annual Performance Evaluation Report

Community Development Block Grant Program
October 1, 2016 through September 30, 2017
Program Year 2016

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During CDBG Program Year 2016 (October 1, 2016 – September 30, 2017 = PY16), the City of Texarkana had a total of \$1,158,037.94 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$857,615.59 from prior allocations, \$14,423.35 in Program Income, and \$285,999.00 for the Program Year 2016 allocation. The City expended \$85,854.21 leaving an unexpended balance at the beginning of the 2017 program year of \$1,072,183.73.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.



Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City carried out the following activities during this reporting period:

Public Service – Vista \$6,605

Public Service – Life Skills \$7,166

Sidewalk/Bike/Tree Project Downtown \$28,274

Park Improvements – Sidewalk \$22,180

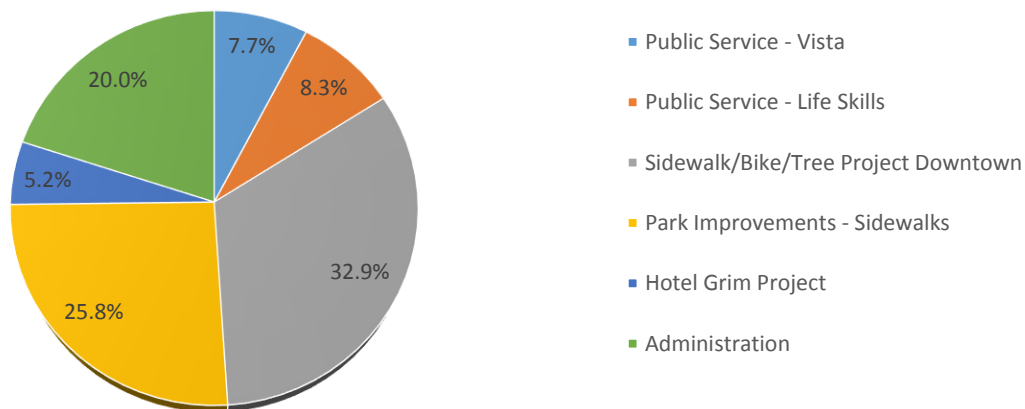
Hotel Grim Project \$4,429

Administration \$17,200

HUD requires Entitlement Communities receiving CDBG funds to spend at least seventy percent of program expenditures on activities that benefit low and moderate income persons. One hundred percent of Texarkana's program expenditures benefitted low and moderate income persons. Twenty percent of total expenditures went toward administration of the program.

<i>Project/Activity</i>	<i>Status</i>	<i>Percent</i>	<i>Funded</i>	<i>Drawn</i>
Public Service - Vista	Completed	7.7%	\$6,125.00	\$6,605.16
Public Service - Life Skills	Completed	8.3%	\$15,174.00	\$7,166.05
Sidewalk/Bike/Tree Project Downtown	Completed	32.9%	\$23,500.00	\$28,274.00
Park Improvements - Sidewalks	Completed	25.8%	\$22,180.00	\$22,180.00
Hotel Grim Project	Ongoing	5.2%	\$512,265.05	\$4,429.00
Administration	Completed	20.0%	\$60,084.47	\$17,200.00
TOTAL		100%	\$639,328.52	\$85,854.21

Community Development Block Grant Projects



Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administer the CDBG Program	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Facade treatment/business building rehabilitation	Business	5	4	80.00%	0	0	
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Jobs created/retained	Jobs	10	10	100.00%	0	0	
CDBG Revolving Loan Fund	Non-Housing Community Development	CDBG: \$0	Businesses assisted	Businesses Assisted	5	4	80.00%	0	0	
Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	40	40	100.00%	60	60	100.00%
Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Homelessness Prevention	Persons Assisted	60	60	100.00%			

Domestic Violence Prevention Supportive Housing	Homeless Non-Homeless Special Needs	Supportive Housing Program: \$	Housing for People with HIV/AIDS added	Household Housing Unit	2	2	100.00%	2	2	100.00%
Evaluate and Reduce Lead Paint Hazards	Affordable Housing	General Fund: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0.00%			
First Time Home Buyer Down Payment Assistance	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	4	2	50.00%	1	0	0.00%
Homelessness Emergency Shelter	Homeless	General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	100	100	100.00%			
Homelessness Outreach	Homeless Non-Homeless Special Needs	General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	100	0	0.00%			
Homelessness Outreach	Homeless Non-Homeless Special Needs	General Fund: \$	Homelessness Prevention	Persons Assisted	100	0	0.00%			
Homelessness Prevention	Homeless Non-Homeless Special Needs	General Fund: \$	Homelessness Prevention	Persons Assisted	100	100	100.00%			
Housing Reconstruction	Affordable Housing	CDBG: \$ / TDHCA: \$	Homeowner Housing Rehabilitated	Household Housing Unit	14	4	28.57%	1	0	0.00%

Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Public Facilities and Parks	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	50	200	400.00%	100	1000	1,000.00
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	5	0	0.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	5	100.00%			
Public Improvements and Infrastructure	Non-Housing Community Development	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	10	0	0.00%			

Public Services - Health Department	Non-Homeless Special Needs Non-Housing Community Development	Texas DHS: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Public Services - Health Department	Non-Homeless Special Needs Non-Housing Community Development	Texas DHS: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%	0	0	
Rental Assistance Information Dissemination	Affordable Housing Public Housing	General Fund: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	100	100.00%	20	20	100.00%
Rental Assistance Information Dissemination	Affordable Housing Public Housing	General Fund: \$	Homelessness Prevention	Persons Assisted	100	100	100.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Facade treatment/business building rehabilitation	Business	5	0	0.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Rental units constructed	Household Housing Unit	5	0	0.00%			

Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Jobs created/retained	Jobs	15	0	0.00%			
Section 108 Loan Program for Economic Development	Affordable Housing Non-Housing Community Development	Section 108: \$	Businesses assisted	Businesses Assisted	5	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,215
Black or African American	380
Asian	0
American Indian or American Native	3
Native Hawaiian or Other Pacific Islander	1
Total	1,599
Hispanic	16
Not Hispanic	337

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Project resources were concentrated in Texarkana's two Target Areas, the Beverly neighborhood and Downtown Texarkana.

Downtown Texarkana is located in Census Tract #48037010500. This tract has a poverty rate of 49.8%. Of the 3232 residents that call the Downtown area home, 1,009 are white, 2,050 are Black or African American. Population continues to decline in the area as fewer and fewer make their homes here. In this area of just over 200 acres, there are over 200 confirmed or suspected Brownfield properties ranging from suspected lead and asbestos contamination to petroleum and MTBE's. Nearly half of the buildings in the area are no longer open or functioning.

The Beverly area (Census Tract #48037010600) population has decreased from 2,612 in 1990 to 2,293 in 2010, with the number of households for the same period also declining from 921 to 774. Total number of housing units likewise decreased from 1,103 to 918 households. The number of vacant housing units decreased from 182 to 144. During this same time period, renter occupied housing units rose from 441 to 506 while owner occupied housing units dramatically decreased 44.17% from 480 to 268. In 2012, average median household income for Texarkana, Texas was \$37,526, but only \$17,262 in Beverly, a variance of 46%. Per capita income was also lower by 45% as compared to the city at \$23,297 per person in the city and only \$10,477 in Beverly. Median home values in the city were reported at \$136,770 and only \$37,863 in Beverly.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,143,615	85,854
Other	General Fund	14,423	0
Other	TDHCA	0	0
Other	Texas DSHS		0

Table 3 – Resources Made Available

Narrative

During CDBG Program Year 2016 (October 1, 2016 – September 30, 2017 = PY16), the City of Texarkana had a total of \$1,158,037.94 in CDBG resources to address various community needs. These funds included carryover resources in the amount of \$857,615.59 from prior allocations, \$14,423.35 in Program Income, and \$285,999.00 for the Program Year 2016 allocation. The City expended \$85,854.21 leaving an unexpended balance at the beginning of the 2017 program year of \$1,072,183.73.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Target Areas	11	11	Public Services : Vista & Life Skills Programs
Downtown Area	22	22	Sidewalk/Bike/Tree Project
Downtown Area	17	17	Sidewalks at Park
Downtown Area	3	3	Hotel Grim Project

Table 4 – Identify the geographic distribution and location of investments

Narrative

Boundaries for Beverly Target Area: Southern border: New Boston Road, also US Hwy 82; Western border: Robinson Road; Northern border: College Drive; Eastern border: Richmond Road to Summerhill Road; Qualified Census Tract 106.

This once thriving community is bordered on all four sides by commercially zoned streets with an interior comprised of older housing stock, and many vacant, boarded buildings. This is an area of minority, elderly, and poverty concentrations. As the Staff works closely with community leaders in the Beverly neighborhood, and it became increasingly clear that residents felt that cleaning up their neighborhood had to begin with literal neighborhood cleanups. The City has committed significant

resources to this effort and pledged CDBG resources to the effort as well.

The Downtown Area Local Target Area (Tract 105) is sometimes referred to as the Downtown/7th Street Corridor as this is descriptive of the boundaries of the Target Area. It is bounded on one side by the Kansas City Southern Railroad (Front Street) and 7th Street (Martin Luther King Blvd.) on the other. It's eastern and western border are Stateline Avenue, literally the Texas/Arkansas border, on the east side and Lakeside Drive on the other.

Citizens of Texarkana have asked the City to focus on downtown revitalization for at least ten years. Consultation with numerous agencies, public meetings, public hearings, citizen surveys, and votes of the duly elected City Council Members establish a strong consensus for moving forward to arrest the decline of this historic center of the town and revitalize the area's economic potential and potential for providing affordable housing close to city, county, state, federal and non-profit services.

These geographic regions were chosen because they have great potential and great need. These areas are bordered by major transportation routes, which are prime real estate for commercial development. These neighborhoods provide significant opportunity for quality affordable housing. New multifamily units along with the development of new single family housing will provide what these neighborhoods need the most – safe, secure, quality, affordable, housing for families. The combination of affordable rental units and the development of new single family housing will provide families who currently reside in these neighborhoods opportunities to become future property owners. The development of new affordable housing stock will provide opportunities for those families currently locked out of the homeownership market the opportunity to make their initial investment in the American dream of home ownership. Moreover, the economic development potential in these areas can bring what is most needed to sustain these low-mod income areas: jobs.

In PY 2016, the expenditures in the Downtown Target Area consisted of accessibility improvements to area surrounding Randy Sams Outreach Shelter, including sidewalks, bike facilities and tree planting. Improvements to the area designed to help create a suitable living environment around the homeless shelter. Sidewalks with ADA improvements installed at Kidtopia Park in Downtown Area. Public services programs implemented with Texarkana Homeless Coalition – Vista Program designed to provide a one-stop shop for persons who are homeless to receive services needed. Public services program created at Randy Sams Outreach Shelter to provide Life Skills classes to women and children who are homeless and living at the shelter. Hotel Grim Project to create low/mod housing in Downtown Area began and will be ongoing throughout at least the next year and will include Section 108 Loan Funds.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City recognizes the importance of leveraging resources. It is estimated that these community development projects will bring \$1.75 in private resources spent in the local economy for each grant dollar invested. Moreover, most projects require substantial private investments at a 9 to 1 ratio, especially the Revolving Loan Fund program for Downtown Business economic development. Matching requirements for other grant programs are met by in-kind donations of labor and/or materials rather than by the use of CDBG funds. Publicly owned land or property located within the jurisdiction includes housing lots owned by the city, city parks, and scattered properties located in downtown. This property may be used to promote economic development, provide support for homeless programs, and/or affordable housing in Texarkana, Texas. Publicly owned land may also be used to support public health activities, infrastructure and public services, promoting livability and sustainability within the jurisdiction. The City expects to use CDBG funding as a leveraging tool to support community and economic development within the jurisdiction.

Other grant programs that magnify the impact the City's commitment of CDBG resources and provide significant leverage to CDBG investments in the Downtown and Beverly Target Areas include the:

- \$ 440,000 EPA Brownfields Multi-Purpose Grant
- \$ 900,000 EPA Brownfields Revolving Loan Fund
- \$ 200,000 EPA Brownfields Petroleum Assessment Grant
- \$ 200,000 EPA Brownfields Hazardous Materials Assessment Grant
- \$ 94,000 USDA Farmers' Market Promotions Program
- \$ 100,000 NEA Grant for Downtown redevelopment

Note: Texarkana, Texas is not a HOME entitlement community.

Some tables in the official template for this report contain tables for the HOME program that have been deleted in this report.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	300	300
Number of Non-Homeless households to be provided affordable housing units	300	300
Number of Special-Needs households to be provided affordable housing units	300	300
Total	900	900

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	1,000	1,000
Number of households supported through The Production of New Units	5	5
Number of households supported through Rehab of Existing Units	5	5
Number of households supported through Acquisition of Existing Units	0	0
Total	1,010	1,010

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's Five Year Consolidated Plan for meeting Housing goals primarily consisted of projects and activities relying on Non-CDBG funding. Significant changes in funding streams the City relied upon for meeting these goals, including both CDBG and Non-CDBG funding, necessitated changes in plans for the 2016 Action Plan and will impact future Action Plans.

In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like Texas Department of Housing and Community Affairs in the Five Year Plan and One Year Action Plans. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA. Those funds are now not available. Without a replacement funding source, those programs have been removed from the City's expected outcomes. However, even though these

no longer exist as projects in HUD's (Housing and Urban Development) database system due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report. The City is in the process of completing a Minor Amendment to the Consolidated Plan to remove the Non-CDBG funded outcomes from the expected outcomes database.

The more significant issue is the decrease in funding in CDBG and Non-CDBG funding programs. This directly impacts real outcomes in Texarkana communities. The City does provide capacity building support for Homeless Coalition members, including Randy Sams Homeless Shelter and Texarkana Friendship Center. The outcomes for these activities are reported as organizations assisted.

Discuss how these outcomes will impact future annual action plans.

Future action plans will incorporate more activities funded by the CDBG program leading to improvements in meeting the goals and outcomes specified in the Five Year Consolidated Plan. The City will amend the Consolidated Plan to allow for future annual action plans to specify the use of CDBG funds to address priority needs areas, especially those relating to housing, homelessness, and homelessness prevention activities.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

No CDBG activities were conducted that required information on income by family size to determine the eligibility of the activity. The Consolidated Plan does include several activities that require the calculation to determine applicant eligibility and these were conducted in the first three years of the Plan. The City will provide First Time Home Buyer Assistance Grants Program and Home Rehabilitation Grants Program in Program Year 2016 (October 1, 2016 – September 30, 2017) that require eligibility determination, however, no funds were expended during the year. The City plans to spend funds on Home Rehabilitation in Program Year 2017.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The priorities for Texarkana in addressing the needs of these population groups include:

- To assist public and nonprofit agencies in providing housing and supportive services to the elderly and frail elderly;
- To assist public and nonprofit agencies in providing housing and supportive services to homeless persons and those "at-risk" of homelessness.
- To assist the Texarkana Homeless Coalition and those agencies that are part of the coalition, serving special needs populations.

The City of Texarkana, Texas is a long-time advocate for ending homelessness. As such, the City is an active participant in the Texarkana Homeless Coalition. Staff lends their expertise and the City contributes countless hours to the assisting the Coalition in its endeavors to reduce duplication of services, benefit from efficient models of service delivery, and create economies of scale. Additionally, the City has partnered with homeless services providers to apply for Supportive Housing Grants, Continuum of Care and Emergency Solutions Grant funds and works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on building capacity in non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Housing, Transitional Housing and Rapid Re-Housing:

- Randy Sams' Shelter for the Homeless (emergency shelter for 86 unaccompanied adults)
- The Salvation Army, Texarkana, Arkansas (9 family rooms for up to 36 people and 25 beds for individual men)
- Domestic Violence Prevention, Inc. (emergency shelter for 17 unaccompanied adults, transitional supportive housing for 60 family members and 14 unaccompanied adults, program transitioning to Rapid Rehousing model)

The Randy Sams' Outreach Shelter provides the only available beds for people who are chronically homeless in Texarkana, Texas. The Salvation Army Homeless Shelters for Families, and Unaccompanied Men are located in Texarkana, Arkansas. Their facility is list here because they are the only local provider of shelter for homeless families in the region. Crossing state lines for shelter is problematic for many homeless persons because assistance is usually tied to state of residence.

Texarkana Friendship Center provides services to the needy and homeless in downtown Texarkana. The Texarkana Friendship Center is a non-profit care provider rendering life sustaining assistance to the indigent and job training and placement for able bodied clients without regard to religious preference, political affiliation, sex, race, handicap or other classification. They feed an average of 180 people a day as well as providing groceries for over 14 families daily. Additionally, the Friendship Center provides Rapid Rehousing to more than forty formerly homeless families through Continuum of Care grant as a partner to the City.

Special Health Services of Texas provides some support for HIV/AIDS patients in the region. Community Health Core (formerly Sabine Valley Health) plans to provide supportive housing and permanent supportive housing to homeless veterans and their families as well as supportive housing for MHMR clientele. Additionally, the City has partnered with homeless services providers to apply for Supportive Housing Funds and Emergency Solutions Grant funds and works closely with the Texas Homeless Network to ensure Texarkana will one day end homelessness.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents, and victims of domestic violence present a range of complex problems that put them at greater risk of severe income limitations and homelessness. These populations have a much more difficult time finding, securing, and maintaining adequate housing and necessary social services.

The City serves as the fiscal agent for a Continuum of Care (CoC) - Rapid Re-Housing grant administered through Randy Sams Outreach Center and the Texarkana Friendship Center. These agencies provided rapid housing and/or case management to approximately 148 individuals, including 29 children under the CoC grant. Of these participants, one head-of-household is a veteran and ten have physical or developmental disabilities.

The program moved from a Transitional Housing model to a Rapid Rehousing model as of March 1, 2015. In both cases, the program meets the needs of these residents by providing case management, counseling, life skills training, and assistance for job seekers. The program assists these persons and families learn self-sufficiency. These formerly homeless persons transition gradually to paying their own rents. They are considered permanently housed at the point that they are paying their own way.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on assisting two non-profits under Public Services. Both programs are associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The primary goal for serving special needs populations is to assist public and nonprofit agencies in expanding and enhancing their provision of housing and services to the elderly, disabled and dually/multiply diagnosed, persons with HIV/AIDS, victims of domestic violence, and persons with addictions. The City recognizes services required by special-needs populations often overlap the housing needs and supportive services for the homeless as identified and addressed throughout the Consolidated Plan.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan. Specifically, the City focused on providing support through Public Services to non-profits associated with the Homeless Coalition, its partnership with the Texas Homeless Network and Texas Balance of State Continuum of Care. The City worked closely with Randy Sams Outreach Shelter and the Texarkana Friendship Center by administering the Continuum of Care Grant. The City made payments directly to the non-profit providers of Rapid Rehousing and Case Management services.

Future Action Plans will also incorporate the use of CDBG funding to meet goals and objectives related to ending homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Texarkana, Texas and the Housing Authority of Texarkana (HATT) have made significant, meaningful strides toward ensuring that extremely-low, low-, and moderate-income citizens have access to safe, affordable housing. While these gains are meaningful, the city's goals have not been fully realized.

With the expiration of the Hope VI grant, the City and HATT continue to work together to improve access to safe, affordable housing. The City of Texarkana, Texas continues to work with the Housing Authority after implementation of a large scale revitalization project in the Rose Hill Neighborhood. The Housing Authority has 6 different apartment and duplex complexes with 452 units throughout the city. The HOPE VI grant award to the PHA, obtained with assistance from the City of Texarkana, Texas, resulted in the demolition of Covington Homes, a dilapidated PHA complex. In its place, The Oaks at Rosehill is now rented to capacity. The Oaks at Rosehill features 27 mixed-income units that contain 128 apartments, a fitness center and community center. The construction of the 124 unit Pecan Ridge opened in June 2012. The third outdated PHA complex, Griff King, was demolished following the completion of Pecan Ridge. The Texas Department of Housing and Community Affairs awarded Low Income Housing Tax Credits to assist in the financing of Rosehill Ridge. Construction is completed. Rosehill Ridge consists of 122 units, of which 32 are public housing and 90 are tax credit housing. This blending encourages new development.

Public Housing currently has less than a 2% vacancy rate and maintains a Section 8 waiting list in excess of 800 families at any given time. Clearly, there is more work to be done to provide affordable housing in Texarkana, Texas. The City continues to assist the PHA in the acquisition of lots, demolition and clearance. Subsidized housing on the existing PHA site and the surrounding community is a part of the replacement housing. The Rosehill area continues to be a priority for the City, though the emphasis has shifted to the Beverly Target Area where the homes are primarily owner occupied or rentals and not public housing units.

Program Administration funds include time spent working with HATT to ensure quality public housing exists in Texarkana.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HATT's community centers, an active communications program, and frequent, positive resident engagement encourages residents to seek out and use services offered and participate in the management of public housing in Texarkana, Texas. HATT transitioned to a referral-based system ensuring that public housing residents have access to services provided by federal, state, local, and/or non-profit agencies, including educational resources like GED preparation and computer skills training through the Literacy Council, vocational and job training programs offered through Workforce Solutions,

Texarkana Community College, and Texas A&M Texarkana, financial management skills training, child care, and other relevant support services.

These programs help to connect residents to information that can help them to obtain better paying jobs and greater financial literacy. By buying down some of the mortgages of homes built with Hope VI funds, and providing information on home purchasing options to residents, HATT can improve home ownership rates in some of the poorest neighborhoods in the city. Staff continues to work closely with HATT to improve resident engagement and homeownership.

Additionally, the City continues to educate lenders and HATT personnel on the availability of First Time Home Buyer Down Payment Assistance through the City's CDBG program.

CDBG funding was used to meet outcomes associated with the Program Year 2016 Action Plan in Public Housing as Administrative planning funds. Future Action Plans may incorporate the use of CDBG funding to meet goals and objectives related support of Public Housing.

Actions taken to provide assistance to troubled PHAs

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

There are many factors that affect the cost and production or maintenance of housing affordable to extremely low-, low-, and moderate-income families (at or below 80% of Median Family Income (MFI)).

An analysis of these factors has aided the City in developing programs that reduce the adverse effects of these constraints on the supply and cost of housing.

Texarkana's policies were enacted to further the public welfare. Building codes and subdivision standards are required by law for the protection and general welfare of the community. These are routinely reviewed. Development impact fees are recovered from the developer to assure that the public costs of new developments are paid by that development. While recognizing the needs to adjust public policies to adapt to changing conditions, the City will continue to review policies periodically to determine whether they have become excessive or represent an unnecessary constraint on the development or maintenance of affordable housing.

The City has consistently addressed the barriers to Affordable Housing. Race and concentrations of poverty can be barriers to affordable housing in communities like Texarkana. Consequently, the City will continue to develop new strategies to ameliorate these types of barriers to affordable housing. The City is implementing the following strategies to address barriers like these:

- Substantial down payments required to purchase new or existing homes – First time home buyer Assistance program, lender education, work with Coalition partners on Financial Education classes; provide educational materials at National Night Out and other community events;
- Availability of credit to low and moderate income persons with credit problems – lender education, work with Coalition partners on Financial Education classes, provide educational materials at National Night Out and other community events;
- Availability of decent affordable single-family units and affordable rental properties – work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of decent affordable single family homes and rental properties.

Community Development Block Grant funds have been administered at the City of Texarkana, Texas by the Department of Community Redevelopment and Grants. In order to more effectively administer this program and meet the goals of the CDBG program, which includes addressing barriers to affordable housing, the City reorganized several departments whose jurisdictions and expertise lend themselves to a more robust program. The Department of Planning and Community Development now incorporates

planning, zoning, and economic development along with grants management and community development.

Consideration of barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting affordable housing is integral to the City's efforts to improve the livability of the city. The City of Texarkana, Texas considers the impacts of any changes to zoning, fees, taxes, land use controls, growth limitations, and other policies that could impact affordable housing when projects are brought to the City Council for consideration. Each issue is evaluated by professional staff, applicable commissions, and no less than three briefings on every item occur before the duly elected City Council votes on any issue.

The City began the process to develop a new Ten Year Comprehensive Plan that will guide the City's policies, taxes, fees, and codes for the next ten years. The plan will take at least one year to complete. Any plan passed by the City Council will address barriers to affordable housing. As part of that effort, the City will conduct a new Analysis of Impediments to Fair Housing

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The most significant actions Texarkana has taken to address obstacles to meeting underserved needs has been to reach out and engage residents, renters, and owners of businesses and homes in Texarkana, especially those in the Downtown and Beverly Target areas and continue working closely with the Homeless Coalition.

Having a significant staff presence in troubled communities, working side-by-side to improve the livability of neighborhoods, residents, business owners, and social service agency personnel continues to provide City staff with the background understanding of unfiltered real needs and desires of community members.

Regular meetings downtown to address Brownfields and development concerns has also provided staff with a deeper understanding of the needs of downtown property owners and patrons. The City also provided three loans through the Revolving Loan Fund to businesses downtown with the expectation that this can spur further economic development and provide more jobs in the area.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Texarkana emphasizes lead-based paint (LBP) counseling and awareness in all of its programs. The city informs all assisted homebuyers of lead paint hazards as well as identifying and abating lead-based paint hazards during the housing reconstruction or rehabilitation process. When lead-based paint is identified, the appropriate lead hazard control methods are incorporated into the rehabilitation project. The City has integrated lead hazard education, evaluation, and reduction activities into its existing housing programs. City employees collaborate with the Ark Tex Council of Governments providing citizen educational campaigns in lower-income neighborhoods.

The City also maintains a continued focus on the hazards of lead-based paint and the need for lead-based paint testing of potential rehabilitation projects. Additionally, the City has continued to work with public service agencies caring for or providing services to children to reduce lead-based hazards in the community. Based on 2010 information from the Texas Department of State Health Services, 25 out of 1,123 Texarkana children under the age of 6 years tested for elevated blood lead levels were found to have elevated levels at 10mcg/dl or greater.

The following strategies related to the City's CDBG program are ongoing:

- Provide public information and education regarding lead-based paint via the City's website and presentations.
- Integration of lead hazard evaluation and reduction activities into all housing activities or activities that would disturb the ground in potentially lead contaminated areas.
- Provide training and certification opportunities for Staff to manage lead-based paint impacted projects.
- Collaboration with EPA Brownfields Region 6 Office to maintain current information for all Staff involved in CDBG and/or housing projects.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Texarkana has taken direct action to help reduce poverty in the city. Key actions include:

- Identification of two Target Area in Qualified Census Tracts – Downtown and Beverly
- Emphasis on Economic Development in Downtown and Beverly Target areas. Three loans have been made through the RLF program.
- Economic Development Services is now under Planning and Community Development, ensuring seamless efforts between redevelopment, community development, and economic development.
- Networking: Housing Authority of Texarkana, Workforce Development Office, and the Homeless Coalition to identify local service providers that offer education and job training services, material services, child care services, transportation and other services, the absence of which could prevent poverty level families from securing and keeping steady employment.
- Collaboration: members of the Homeless Coalition, the Friendship Center, and Randy Sams Homeless Shelter - resulted in a robust programs addressing root causes of poverty. These classes include domestic relationships, self-esteem, parenting, education classes (ESL & GED classes), and job search classes and support, including job referral service, a computer lab, resume service, and job interview preparation.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Texarkana, Texas coordinates and administers CDBG programs, projects and activities including housing, homelessness prevention, and non-housing community development through its

Planning and Community Development Department. Planning and Community Development (PCD) manages an average of 3 million dollars per year in federal state and local funds. The City has reorganized this department to incorporate the City's economic development, planning, zoning, and sustainability functions.

In order to more effectively manage these functions and strengthen institutional structure, the City hired a new departmental director, hired a new city planner and planner II, brought zoning into the department and instituted new grants management procedures using eCivis grants management software for grants tracking and reporting. Current staff continue to obtain training through HUD's CPD office and new staff will also receive training.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Department acts as a liaison with other city departments, community groups, public institutions, non-profit organizations and private industry to share information, identify resources and opportunities and coordinate activities to the greatest extent possible. Staff is represented in the local Continuum of Care, actively participates on the Homeless Coalition and provides capacity building to at least two agencies on the Coalition.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City identified the following strategies to overcome any obstacles impediments to affordable housing and is implementing subsequent strategies to address possible barriers:

- Substantial down payments required to purchase new or existing homes – First time home buyer Assistance program, lender education, work with Coalition partners on Financial Education classes; provide educational materials at National Night Out and other community events;
- Availability of credit to low and moderate income persons with credit problems – lender education, work with Coalition partners on Financial Education classes, provide educational materials at National Night Out and other community events;
- Availability of decent affordable single-family units and affordable rental properties – work with developers to redevelop troubled neighborhoods, actively marketing properties that would expand the stock of decent affordable single family homes and rental properties.

The City reorganized several departments whose jurisdictions and expertise lend themselves to a more robust CDBG program. The Department of Planning and Community Development now incorporates planning, zoning, and economic development along with grants management and community development.

The City considers the impacts of any changes to zoning, fees, taxes, land use controls, growth limitations, and other policies that could impact affordable housing when projects are brought to the City Council for consideration. Each issue is evaluated by professional staff, applicable commissions, and no less than three briefings on every item occur before the duly elected City Council votes on any issue.

The City began the process to develop a new Ten Year Comprehensive Plan that will guide the City's policies, taxes, fees, and codes for the next ten years. The plan will take at least one year to complete. Any plan passed by the City Council will address barriers to affordable housing. As part of that effort, the City will conduct a new Analysis of Impediments to Fair Housing. The City will continue to:

- Maintain flexibility in zoning and building requirements when appropriate to allow for infill housing development and to provide technical assistance to developers of affordable housing;
- Display posters city office buildings, utility building, and the public library, provide information on the website;
- Monitor city-sponsored projects for equal access and compliance of the Fair Housing Act and Building Department officials monitor code compliance to Fair Housing standards;
- Hold periodic Public Hearings providing information and requesting public comment on fair housing or related issues;
- Provide homebuyer and homeowner education, including fair housing information;
- Conduct outreach efforts to for-profit and non-profit builders and developers through funding and technical assistance to increase the supply of decent, affordable housing within low to moderate income neighborhoods;
- Meet with local lenders and home builders to encourage the use of non-traditional client loan-qualifying and loan products to better serve the needs of homebuyer households with challenges that preclude conventional qualification;
- Conduct public outreach regarding availability of housing and housing assistance including translation of housing application materials into Spanish, and maintains bi-lingual staff in order to assist applicants and clients who are not English-proficient;
- Support local Continuum of Care efforts for homeless populations;
- Work with local agencies that provide financial case management and credit counseling;
- Research the possibility of adopting a Fair Housing ordinance to ensure that fair housing options are available to its citizens.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Texarkana continuously monitors programs and activities to ensure compliance with City/State/Federal regulations and policies. Monitoring focuses on the following areas:

Financial: Community Development and Accounting staffs work closely to ensure that funds drawn down are used for authorized activities on approved projects. Activities agreements, expense documentation, and approvals must be in-place for funds to be expended. The City ensures a system of checks and balances and that staff requesting payments of funds are not authorized to approve them. The City is also subject to an annual single audit, conducted by an independent accounting firm.

Environmental: All projects and individual activities are subject to a review of environmental impacts prior to funding approval. Remediation of impacts is implemented where required, and projects unable to meet environmental requirements are abandoned or alternative locations or solutions are sought.

Programmatic: Results and/or impacts are expected of all projects. Staff is charged with monitoring progress toward CDBG program goals on a regular basis. Accomplishments and outcome data is entered into IDIS by staff. Ability to reimburse funds is tied directly to reporting of accomplishments.

Sub-Recipient Monitoring: The City currently has no sub-recipients for the CDBG program.

Labor Standards: The City of Texarkana monitors labor standards for all CDBG funded projects. Labor requirements are included in all bid documents and discussed again during the required pre-construction conference. Contractor payments are not processed until all required forms are submitted and verified to be accurate and correct.

Minority Business Outreach: Purchasing standards are closely monitored to maximize the number of minority and women owned businesses utilized. The City uses the State of Texas Purchasing System when local minority and women owned businesses are not available.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Texarkana, Texas gave notice that the DRAFT of the Community Development Block Grant 2016 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* would be available for public review and comment at the dates and times listed below. All interested persons or groups were

encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report. The CAPER DRAFT could be reviewed during the 15 Day Public Comment Period at the following location during regular business hours:

Comment Period: November 27 – December 11, 2017

Texarkana, Texas City Hall
Department Planning and Community Development
220 Texas Boulevard
Texarkana, Texas 75501

The DRAFT CAPER was also available on the Texarkana, Texas website (www.ci.texarkana.tx.us) for the duration of the comment period.

These meetings were conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) and in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting. Spanish translation was available.

Citizen comments are included as an attachment to this document.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The most significant changes that have occurred in Texarkana's program objectives have been changes in the Demolition/Spot Slum and Blight activities and exclusion of Non-CDBG Funded projects and activities from the Five Year Consolidated Plan and Annual Action Plan.

Initially, the Beverly Clean-Up Activity was designed under the national objective of Spot Slum and Blight and included Demolition. However, the Texas Supreme Court ruled in *City of Dallas v. Heather Stewart* (No. 09-0257) that the authority of administrative bodies appointed by City councils (Building and Standards Commissions) to determine if property is substandard, and order condemnation of the same was a violation of the Texas Constitution; and that this authority was held only by Texas District courts. This decision removed the authority granted to municipalities by the Texas Legislature under Chapter 54 of the Texas Local Government Code.

Effectively, in order to remove substandard properties municipalities must now take each property to District Court for a ruling and condemnation order. The exceptions to this ruling are in cases where the owner has consented the demolition of their property; since most substandard properties are abandoned and owners of record are difficult to locate this will have a significant impact on the removal of slum and blight from low and moderate income areas. This ruling impacted the City's plans to proceed with demolition on LMH, LMA, and SBS properties and made it more difficult to transfer property to the Housing Authority for in-fill housing projects.

However, by moving from demolition projects to volunteer-driven neighborhood clean-up projects, Staff at the city have been able to forge stronger relationships that will prove invaluable as the City continues to work at transforming Beverly from a Target Area to a desirable neighborhood.

The short term impact of excluding Non-CDBG funds on the CAPER is the creation of perception that the program is not meeting its targets and goals. In the past, the City has included outcomes associated with projects funded with Non-CDBG funding sources like Texas Department of Housing and Community Affairs to meet Housing goal indicators. For example, the City included four Housing Rehabilitation projects in the Consolidated Plan funded through TDHCA and administered through City staff. Those funds are now not available and the City has been directed to remove those programs from the City's expected outcomes. However, even though these no longer exist as projects in the Housing and Urban Development's database system (called IDIS – the Integrated Disbursement and Information System) due to the way IDIS archives projects associated with these plans, the expected outcomes still appear in this report.

Another important change to the City's planning is that the City was able to partner with the Texas

Department of Transportation to provide needed ADA improvements to sidewalks and curbs for its downtown infrastructure projects, allowing the City to leverage these CDBG dollars.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)**ESG Supplement to the CAPER in *e-snaps*****For Paperwork Reduction Act****1. Recipient Information—All Recipients Complete****Basic Grant Information**

Recipient Name	TEXARKANA
Organizational DUNS Number	062929187
EIN/TIN Number	756000689
Identify the Field Office	FT WORTH
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
 First Name
 Middle Name
 Last Name
 Suffix
 Title

ESG Contact Address

Street Address 1
 Street Address 2
 City
 State
 ZIP Code
 Phone Number
 Extension
 Fax Number
 Email Address

ESG Secondary Contact

Prefix
 First Name
 Last Name
 Suffix
 Title
 Phone Number
 Extension
 Email Address

2. Reporting Period—All Recipients Complete

Attachment: 2017-131 ATTH 01 CAPER 12.11.17 Draft (1746 : 2017-131 RES Consolidated Annual Performance Evaluation Report)

Program Year Start Date 10/01/2016
Program Year End Date 09/30/2017

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	206
Children	1
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	206
Children	1
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	169
Female	38
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1
18-24	16
25 and over	190
Don't Know/Refused/Other	0
Missing Information	0
Total	207

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	26	0	0	26
Victims of Domestic Violence	0	0	0	0
Elderly	5	0	0	5
HIV/AIDS	1	0	0	1
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	9	0	0	9
Chronic Substance Abuse	6	0	0	6
Other Disability	16	0	0	16
Total (unduplicated if possible)	63	0	0	63

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2014	2015	2016

Table 21 - Total ESG Funds Expended

11f. Match Source

	2014	2015	2016
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2014	2015	2016

Table 23 - Total Amount of Funds Expended on ESG Activities

Attachment

Cover Page

PR26

Attachment: 2017-131 ATTH 01 CAPER 12.11.17 Draft (1746 : 2017-131 RES Consolidated Annual Performance Evaluation Report)

Notice of Availability Public Hearing English

LEGAL NOTICE NOTICE OF AVAILABILITY- PUBLIC HEARING

The City of Texarkana, Texas hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year *Consolidated Annual Performance Evaluation Report (CAPER)* will be available for public review/comment. The Department of Housing and Urban Development requires all recipients of CDBG funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report.

The CAPER DRAFT can be reviewed during the 15 Day Public Comment Period at the following location during regular business hours between November 27, 2017 and December 11, 2017:

Texarkana, Texas City Hall

220 Texas Boulevard

Texarkana, Texas 75501

The DRAFT CAPER is also available on the Texarkana, Texas website (www.ci.texarkana.tx.us).

The City will hold a Public Meeting/City Council Meeting on November 27, 2017. Also, the Public Hearing for the CAPER will occur on December 11, 2017. Citizens are asked to present their comments at this Public Hearing or to submit written comments to the City by 5:00 p.m. December 11, 2017.

These meetings are conducted in accordance with the Texas Open Meetings Law (V.T.C.A. Government Code 551) and in accordance with the Americans with Disabilities Act 42 USC 12101 (1991). The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon request, which must be received at least 48 hours prior to the meeting.



CITY OF

TEXARKANA
TEXAS

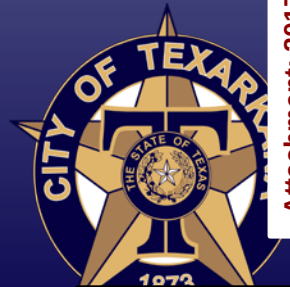
7.6.c

CDBG CAPER Report

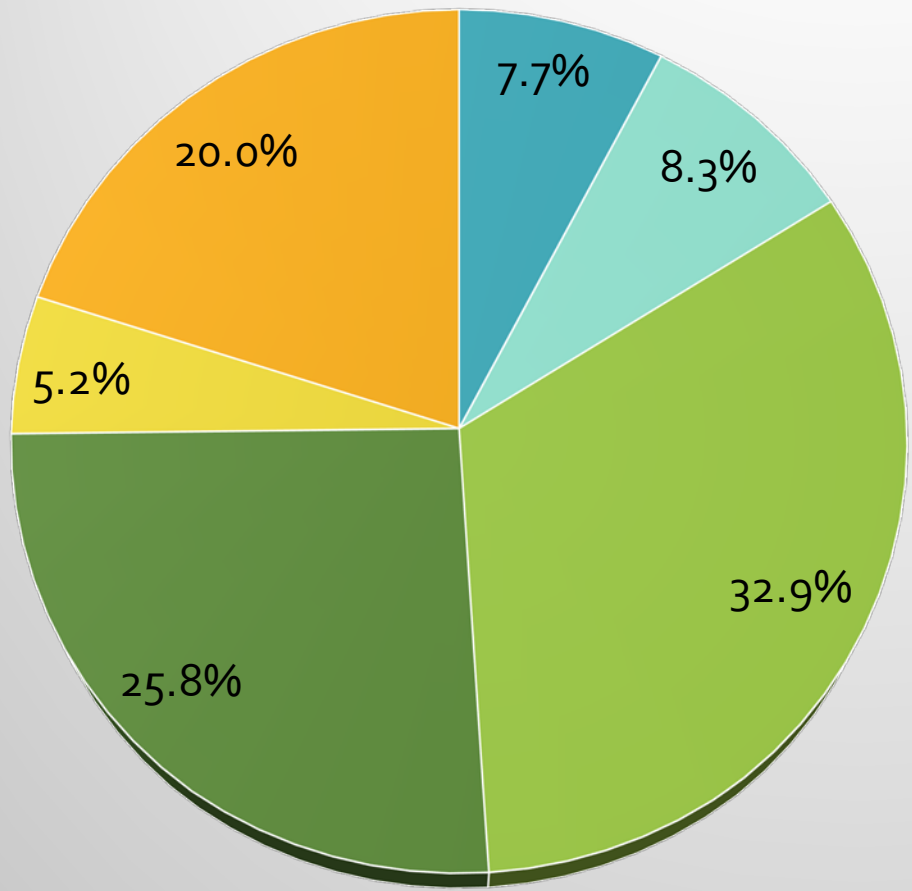
Attachment: 2017-131 ATTH 02 Council Presentation CAPER 11.27.17 (1746 : 2017-131

CDBG CAPER Report

- The annual report includes expenditures and accomplishments for the 2016 Community Development Block Grant (CDBG) Action Plan (October 1, 2016 -- September 30, 2017)
- Public Comment Period (November 27th – December 11th, 2017)
- Public Hearing on Monday, December 11th



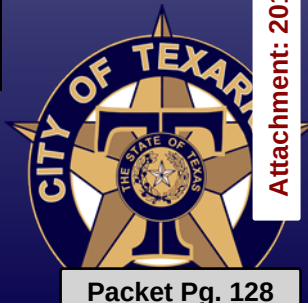
Community Development Block Grant Projects



- Public Service - Vista
- Public Service - Life Skills
- Sidewalk/Bike/Tree Project Downtown
- Park Improvements - Sidewalks
- Hotel Grim Project
- Administration



<i>Project/Activity</i>	<i>Status</i>	<i>Amount Spent</i>
Public Service - Vista	<i>Completed</i>	\$6,605.16
Public Service - Life Skills	<i>Completed</i>	\$7,166.05
Sidewalk/Bike/Tree Project Downtown	<i>Completed</i>	\$28,274.00
Park Improvements - Sidewalks	<i>Completed</i>	\$22,180.00
Hotel Grim Project	<i>Ongoing</i>	\$4,429.00
Administration	<i>Completed</i>	\$17,200.00
<i>TOTAL</i>		<i>\$85,854.21</i>



City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☒ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☒ Model a Positive City Image ☒ Deliver Efficient Services ☒ Cultivate Community Involvement & Access
Manage the Resources	☒ Maintain Fiscal Strength ☒ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☒	Newspaper Notice (Required by Statute)	☒	Public Hearing (Required by Statute)
☐	Public Forum/Input Session	☐	Press Release
☐	E-News Distribution	☐	Website Notice
☐	Social Media (Twitter, Facebook, etc.)	☐	Special Mailing
☐	Flyers Posted	☐	Banners Posted
☐	Survey	☐	Automated Phone Call
☒	None Required	☐	

Other:

RESOLUTION NO. 2017 – 131

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL PERFORMANCE EVALUATION REPORT AND AUTHORIZING THE CITY MANAGER TO SUBMIT SAID REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U. S. Department of Housing and Urban Development has provided the City of Texarkana, Texas, with Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Texarkana, Texas, hereby gives notice that the DRAFT of the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) will be available for public review and comment; and

WHEREAS, the Department of Housing and Urban Development requires all recipients of Community Development Block Grant funds to submit an annual report. All interested persons or groups are encouraged to review the DRAFT CAPER and formally present their comments for inclusion in this report; and

WHEREAS, the City Council has determined it to be appropriate to approve the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

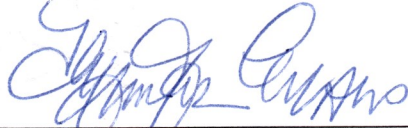
SECTION 1: That the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) is hereby approved.

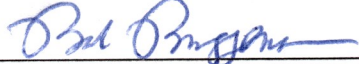
SECTION 2: That the City Manager is hereby authorized to submit said the Community Development Block Grant 2016 Program Year Consolidated Annual Performance Evaluation Report (CAPER) to the U. S. Department of Housing and Urban Development and provide such additional information as may be required.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Regular Council Session on this the 11th day of December, 2017.

ATTEST:


JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

6:24 p.m.

Attachment: 2017-131 RES CAPER Report signed (1746 : 2017-131 RES Consolidated Annual Performance Evaluation Report)