



CITY OF TEXARKANA
CITY COUNCIL
MINUTES • JANUARY 6, 2020

Council Chambers**Special Meeting****12:30 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Betty Williams	Ward 3	Present	
Christie Alcorn	Ward 4	Absent	
Bill Harp	Ward 5	Present	
Josh Davis	Ward 6	Present	

Staff Present: City Manager Shirley Jaster, Jennifer Evans, and Lisa Thompson.

Legal Counsel: Jeff Lewis.

II. MAYOR'S OPENING REMARKS

Mayor Bruggeman said Council Member Davis announced his candidacy to run for a Bowie County elected position which has created a vacancy for the position of Councilmember for Ward 6. Therefore, the city has called a special election.

The Mayor outlined the dates and times for early voting, which begins on January 13, 2020. Election Day for Ward 6 registered voters will be held on Tuesday, January 28, 2020 on the campus of Pleasant Grove Middle School, located at 5605 Cooks Lane, Texarkana, Texas, in the band hall room.

Jeff Lewis informed the council that since this special election will be held by the city, election officials must be registered voters of the city and council will need to amend the proposed ordinance to delete the name of the Election Day Presiding Judge.

1. Ordinance No. 2020-003 appointing election officials for early voting and election day for a Special Election to be held on January 28, 2020 to fill a council member vacancy of an unexpired term in Ward 6.

Public Hearing:

Council Vote: January 6, 2020

An amended motion was made to remove the name of the Election Day Presiding Judge from the proposed ordinance. The Mayor asked the City Secretary for a roll call vote.
(12:40 p.m.)

RESULT:	ADOPTED AS AMENDED [5 TO 0]
MOVER:	Bill Harp, Ward 5
SECONDER:	Jean H. Matlock, Ward 1
AYES:	Bruggeman, Matlock, Hart, Williams, Harp
ABSTAIN:	Davis
ABSENT:	Alcorn

III. ADJOURNMENT

Council Member Harp thanked city staff and Mr. Lewis for their efforts in arranging and holding a special city election.

Mayor Bruggeman also thanked the willing citizens who give of their time and make themselves available to work during this special election.

A motion was made to adjourn the meeting.
(12:41 p.m.)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Harp, Ward 5
SECONDER:	Mary Hart, Ward 2
AYES:	Bruggeman, Matlock, Hart, Williams, Harp, Davis
ABSENT:	Alcorn



Jennifer Evans
City Secretary



Bob Bruggeman
Mayor

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 1/2/2020 4:42 PM

Lead Department: City Manager **Action Officer:** Jennifer Evans, City Secretary
Subject: Ordinance No. 2020-003 appointing election officials for early voting and election day for a Special Election to be held on January 28, 2020 to fill a council member vacancy of an unexpired term in Ward 6.

Briefing: 1/6/2020 **Public Hearing:** **Council Vote:** 1/6/2020

Item Schedule

Updates/History of Briefing:

NOT APPLICABLE

Executive Summary and Background Information:

Texas Election Code Section 32.005(a) requires the governing body of a political subdivision (city council) to appoint election judges for elections ordered by an authority of a political subdivision other than a county.

Potential Options:

- None
-

Fiscal Implications:

Compensation for appointed election officials is within the current fiscal year budget.

Staff Recommendation:

Staff recommends adoption of this ordinance.

Advisory Board/Committee Review:

NONE

Board/Committee Recommendation:

NOT APPLICABLE

Advisory Board/Committee Meeting Date and Minutes:

NOT APPLICABLE

Attachments

- a. 2020-003 ORD Spec. Election Judges apptd. (NAMED)v2 (DOCX)
- b. 2020-003 Goals & Perspectives (DOCX)

City of Texarkana, Texas

c. 2020-003 ORD Appt of Spec. Election Judges signed (PDF)

Staff Coordination

City Manager	Jennifer Evans	Department Head Review	Completed
	01/02/2020 4:42 PM		
City Attorney	Jeffery C. Lewis	City Attorney Review Completed	01/02/2020
9:17 PM			
City Manager	Shirley Jaster	City Manager Review Completed	01/03/2020
10:33 AM			
City Council	Jennifer Evans	Meeting	Completed 01/06/2020
12:30 PM			

Meeting History

ORDINANCE NO. 2020-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPOINTING ELECTION OFFICIALS FOR A SPECIAL ELECTION TO BE HELD ON JANUARY 28, 2020 TO FILL A VACANCY OF AN UNEXPIRED TERM FOR COUNCILMEMBER OF WARD 6; PROVIDING FOR EARLY VOTING TO BE HELD ON JANUARY 13, 2020 THROUGH JANUARY 17, 2020 AND JANUARY 21, 2020 THROUGH JANUARY 24, 2020; PROVIDING FOR SPECIAL ELECTION DAY VOTING TO BE HELD ON TUESDAY, JANUARY 28, 2020; PROVIDING INSTRUCTIONS FOR THE OFFICIALS; PROVIDING FOR THE COUNTING OF EARLY VOTING BALLOTS BY AN EARLY VOTING BALLOT BOARD; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:

SECTION 1: That early voting election clerks and election judges for the special city election to be held on **January 28, 2020**, are hereby appointed for the voting precinct and are listed as follows:

Early Voting Presiding Judge – Shirley Dansby
 Election Day Presiding Judge – Louann Cunningham
 Early Voting Ballot Board Presiding Judge – Gerald Brooks

SECTION 2: That said early voting election officials shall conduct early voting each weekday at Texarkana City Hall, 220 Texas Blvd, Texarkana, Texas, between the hours of 8:00 a.m. and 5:00 p.m. beginning on January 13, 2020 through January 17, 2020 and January 21, 2020 through January 24, 2020. Extended hours for early voting will be conducted on **January 13th and January 21st** between the hours of **7:00 a.m. and 7:00 p.m.** as required by Texas election Code Section 85.005(d)(2).

SECTION 3: That said election officials and clerks appointed by them shall conduct the election for the entirety of Ward 6 at **Pleasant Grove Middle School, 5605 Cooks Lane, Texarkana, Texas**, as established by City Code Section 12-3(6). As distinguished from county-conducted elections, all registered voters of Ward 6 (Precincts 6A & 6B) will cast votes at this polling location on Election Day.

SECTION 4: That in accordance with state law, the hourly compensation for the above judges shall be at a rate of TEN DOLLARS AND FIFTY CENTS (\$10.50) per hour with certificate of training or NINE DOLLARS AND FIFTY CENTS (\$9.50) per hour without certificate of training, and not to exceed fourteen (14) hours. The City Secretary is authorized to pay the election judge from the precinct who delivers and presents the returns to the City on election night the additional sum of TWENTY-FIVE DOLLARS (\$25) as provided by Section 32.092 of the Texas Election Code.

SECTION 5: The election judge of the precinct herein designated is authorized to employ two election clerks for the purpose of assisting the judge and alternate judge in voting matters and procedures related to the City election process. The hourly compensation for the aforementioned clerks shall be at a rate of NINE DOLLARS AND FIFTY CENTS (\$9.50) per hour, not to exceed fourteen (14) hours, as provided by state law. In the event that any appointed presiding judge is unable to serve on election date, the alternate presiding judge shall serve as the presiding judge. Should it become necessary, the Mayor shall appoint successor presiding judges where both the primary and alternate judges cannot serve. Any such person appointed shall be qualified in accordance with the requirements set forth in the Texas Election Code.

SECTION 6: The election officials herein appointed shall ensure that the polls are open and ready for voting from 7:00 a.m. to 7:00 p.m. on said Election Day. Election judges are encouraged to prepare their polling places on the afternoon prior to **January 28, 2020**, where the situation at the polling place permits.

SECTION 7: The City Secretary shall ensure that all election officials are properly instructed and that all election supplies and ballots have been provided to the appropriate officials.

SECTION 8: Early voting ballots shall be counted by an early voting ballot board, as follows:

- a. A presiding judge and two clerks, as designated by the said judge, are hereby appointed and shall serve as the said early voting ballot board.
- b. The City Secretary shall deliver to the early voting ballot board the ballot box, in accordance with Section 85.032(b), containing the early voting ballots voted by personal appearance and the City Secretary's key to each box, the jacket envelopes containing the early voting ballots voted by mail, the poll lists prepared in connection with early voting by personal appearance and the list of registered voters used in conducting early voting, as provided in Section 87.021, *et seq.*, Texas Election Code.

SECTION 9: It is further provided that in case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this Ordinance.

SECTION 10: That all Ordinances or parts of Ordinances in conflict herewith are specifically repealed to the extent of such conflict.

SECTION 11: That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED in Special Council Session on this the **6th day of January, 2020**.

ATTEST:

JENNIFER EVANS, CITY SECRETARY

BOB BRUGGEMAN, MAYOR

City of Texarkana, Texas

Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives	Goals
Serve the Community	☐ Promote an Environmentally Sensitive & Livable Community ☐ Provide a Safe Community ☒ Deliver Quality Services ☐ Foster a Healthy Community
Run the Operations	☐ Enhance Community Preparedness & Responsiveness ☐ Maximize Partnership Opportunities ☐ Provide Courteous & Responsive Customer Service ☐ Model a Positive City Image ☒ Deliver Efficient Services ☐ Cultivate Community Involvement & Access
Manage the Resources	☐ Maintain Fiscal Strength ☐ Maximize Utilization & Resources ☐ Invest in Infrastructure & Transportation
Develop Personnel	☐ Develop a Skilled & Diverse Workforce ☐ Create a Positive & Rewarding Work Culture

Perspectives and Goals Additional Comments:

NONE

Resource Impact:

Staff time required if item is approved: No Additional

Other Potential Impacts:

NONE APPLICABLE

Public Information Plan:

☐ Newspaper Notice (Required by Statute)	☐ Public Hearing (Required by Statute)
☐ Public Forum/Input Session	☐ Press Release
☐ E-News Distribution	☐ Website Notice
☐ Social Media (Twitter, Facebook, etc.)	☐ Special Mailing
☐ Flyers Posted	☐ Banners Posted
☐ Survey	☐ Automated Phone Call
☒ None Required	☐

Other:

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Attachment: 2020-003 ORD Appt of Spec. Election Judges signed (2201 : 2020-003 ORD Appt. Spec. Election Judges)

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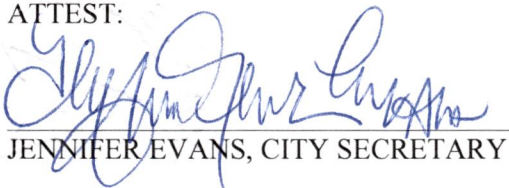
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JENNIFER EVANS, CITY SECRETARY


BOB BRUGGEMAN, MAYOR

12:40p.m.