



CITY OF TEXARKANA
PLANNING & ZONING COMMISSION
AGENDA • FEBRUARY 4, 2019

Council Chambers**Regular Meeting****6:00 PM**

220 TEXAS BLVD.
TEXARKANA, TX 75501

Chairman

Gene Joyce III

Commissioner

James Larkins

Commissioner

Casey Boyette

Vice Chairman

Dianna Patterson Kinsey

Commissioner

Wanda Northam

Alternate Commissioner

George Merrill

Commissioner

Tom Coleman

Commissioner

Jay Davis

I. CALL TO ORDER**II. AGENDA ITEMS**

1. Z-19-2: Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620 McIntyre Street. Single Family-2 to Single Family-3. Melvin Hill, applicant. Felicia Hill, agent.
2. S-703: Specific Use Permit to allow a double wide HUD cod manufactured home on Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620 McIntyre Street. Melvin Hill, applicant. Felicia Hill, agent.
3. Amendment to PD-04-2(GR) for site plan approval to allow a dental clinic on part of Lots 1 & 2, Ames Acres Addition, located at 3424 Richmond Road. Brian Steele, applicant. Jeff Whitten, agent.

III. STAFF UPDATES**IV. CONSIDER APPROVAL OF MINUTES**

1. January 7, 2019

V. ADJOURNMENT

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The "Council Chambers" is the room or property where the Planning and Zoning Commission holds this meeting.

Pursuant to Section 46.035(c), Penal Code (unlawful carrying of handgun by license holder), a license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for these services, please call 903.798.3917, Personnel or (TDD) 1.800.RELAY.TX (1.800.735.2989).

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 1/31/2019 4:08 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Z-19-2: Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620
McIntyre Street. Single Family-2 to Single Family-3. Melvin Hill, applicant.
Subject: Felicia Hill, agent.

Updates/History of Briefing:

"NOT APPLICABLE"

Executive Summary and Background Information:

Z-19-2: This is a request by Melvin Hill, owner, and Felicia Hill, agent, to rezone Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620 McIntyre Street from Single Family-2 to Single Family-3. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, east and south and Multiple Family-1 to the west. The adjacent land use is a residence to the north and vacant land to the east, west and south.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

There is a manufactured home located a few blocks from this site on Liggett Street and numerous manufactured homes located in the Grandview area southwest of this property. HUD code double wide manufactured housing looks like some of the existing frame pier and beam houses in the area. This type housing could also be a revitalization housing alternative to traditional site built homes. Therefore, staff recommends for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Potential Options:

"None"

Fiscal Implications:

"None"

City of Texarkana, Texas**Staff Recommendation:**

Since other HUD code manufactured homes are located in this area, staff recommends for approval of the request.

Advisory Board/Committee Review:

Planning and Zoning Commission

Board/Committee Recommendation:

March 4, 2019

(Insert Text Here or say "NOT APPLICABLE")

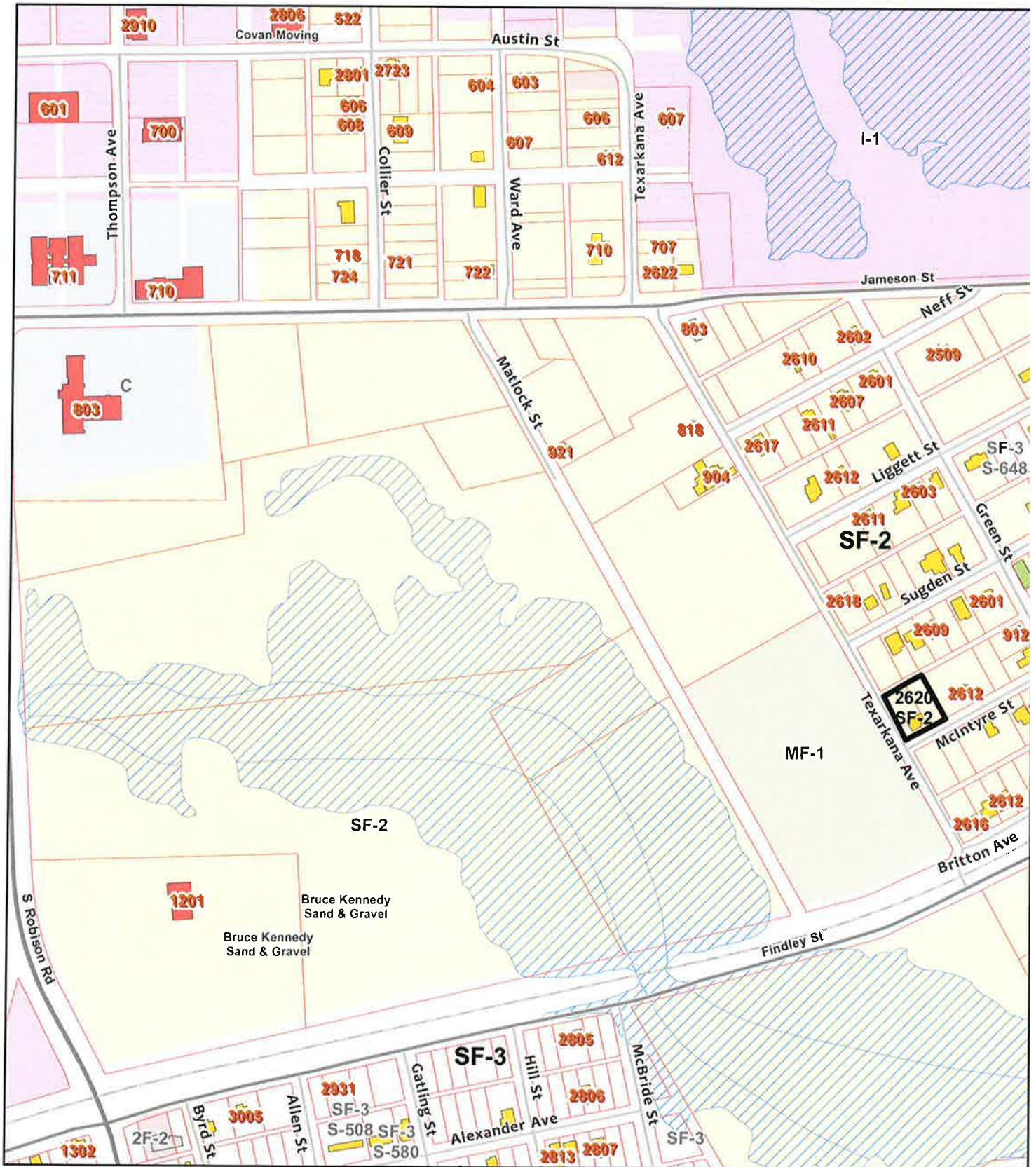
Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"

Attachments

- a. 2019-017 ATTH 01 maps (PDF)
- b. 2019-017 ATTH 02 application (PDF)

2620 McIntyre St. Dept. of Planning & Community Development



N
1:4,000



2620 McIntyre St. Dept. of Planning & Community Development



N
1:1,000

Attachment: 2019-017 ATTH 01 maps (2018 : Z-19-2: SF-2 to SF-3 at 2620 McIntyre Street)





ZONING APPLICATION

CITY OF TEXARKANA TEXAS

Po Box **2.1.b**
220 Texas Blvd
Texarkana TX 75504
(903) 798-3945
www.ci.texarkana.tx.us.org

Receipt No. _____

Case 2-19-2

Date 1-18-19

To: The Planning and Zoning Commission
City of Texarkana Texas

Please consider this as my application to amend the Zoning Map of the City of Texarkana, Texas for the following described property.

Lot: 1 + 2 Block: 3 Addition: Res Lot Hghts
(Or see attached legal description)

Location: 2620 McIntyre

Present Zoning: SF-2

Proposed Zoning: SF-3

If the Zoning Classification is changed by the Commission, this property will be used as:

Double wide HUD code manf home

Describe the changed conditions, if any, occurring since the original zoning, which affect your property and which justify rezoning:

Felicia Hill
Attorney or Agent Signature

2617 Sycden St
Address

Texarkana, TX 75501
City, State, Zip

903 306 8484 / 903 506 1741
Home Phone & Cell Phone

HillFee36@yahoo.com
Email Address

Melvin Hill
Property Owner Signature

2617 Sycden Street
Address

Texarkana, TX 75501
City, State, Zip

703-506-1748
Home Phone & Cell Phone

Marc 4099@yahoo.com
Email Address

BY SIGNING THIS APPLICATION, YOU HAVE AGREED TO ALLOW THE CITY TO PLACE A SIGN ON YOUR PROPERTY

Attachment: 2019-017 ATTH 02 application (2018 : Z-19-2: SF-2 to SF-3 at 2620 McIntyre Street)

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 1/31/2019 4:18 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
S-703: Specific Use Permit to allow a double wide HUD cod manufactured
home on Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620
Subject: McIntyre Street. Melvin Hill, applicant. Felicia Hill, agent.

STAFF COMMENTARY

S-703: This is a request by Melvin Hill, owner, and Felicia Hill, agent, for a Specific Use Permit to allow the one additional use of a new double wide HUD code manufactured home as a residence on Lots 1 & 2, Block 3, Red Cut Heights Addition, located at 2620 McIntyre Street. The property is currently vacant land.

The adjacent zoning is Single Family-2 to the north, east and south and Multiple Family-1 to the west. The adjacent land use is a residence to the north and vacant land to the east, west and south.

The City's Zoning Ordinance was amended to comply with the state law in 2002, requiring that all manufactured housing be HUD code building standard. This amendment also stipulated that all HUD code manufactured homes inside the city limits be placed in the Single Family-3 zoning district along with the approval of a Specific Use Permit.

Staff recommends for approval of this request with the following stipulations:

1. That one 2019 or newer double wide HUD code manufactured home be allowed on this property.
2. That the double wide HUD code manufactured home be tied down/skirted/underpinned.
3. That the double wide HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

City of Texarkana, Texas

All notification and application requirements have been met to consider this request.

Attachments

- a. 2019-018 ATTH 01 maps (PDF)
- b. 2019-018 ATTH 02 photo of exterior of home (PDF)
- c. 2019-018 ATTH 03 floor plan (PDF)
- d. 2019-018 ATTH 04 application (PDF)



2620 McIntyre St.
Dept. of Planning & Community Development



Attachment: 2019-018 ATTH 01 maps (2019 : S-703: SUP for manf. home at 2620 McIntyre St.)

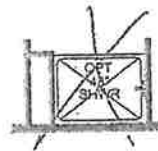
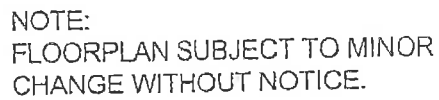
N
1:1,000





<https://east.exch091.serverdata.net/owa/#viewmodel=ReadMessageItem&ItemID=AAMkADg5MzU0NGY2LWJkOGQtNGQzYy1iZjUyLWMyMWZmNm...> 1/3

Attachment: 2019-018 ATTH 02 photo of exterior of home (2019 : S-703: SUP for manf. home at 2620 McIntyre St.)

Packet Pg. 13



ZONING APPLICATION

CITY OF TEXARKANA TEXAS

Po Box 1967
220 Texas Blvd
Texarkana TX 75504
(903) 798-3945
www.ci.texarkana.tx.us.org

2.2.d

Receipt No. _____

Case S-703

Date 1-18-19

To: The Planning and Zoning Commission
City of Texarkana Texas

Please consider this as my application to amend the Zoning Map of the City of Texarkana, Texas for the following described property.

Lot: 1+2 Block: 3 Addition: Red Lot Hgts
(Or see attached legal description)

Location: 2626 Mc Intyre

Present Zoning: SF-3

Requested: Specific Use Permit

The requested Specific Use Permit will be used for the following:

Double wide HUD code manf. home

Describe the changed conditions, if any, that have occurred which affects your property and justifies this Specific Use Permit:

Felicia Hill
Attorney or Agent Signature

2617 Sugden St
Address

Texarkana TX 75501
City, State, Zip

903 306 8484 - 903 306 1748
Home Phone & Cell Phone

Hill Fee 36 @ ykHUD.com
Email address

Melvin Hill
Property Owner Signature

2617 Sugden Street
Address

Texarkana, TX 75501
City, State, Zip

903-806-1748
Home Phone & Cell Phone

Marr4099@yahoo.com
Email address

BY SIGNING THIS APPLICATION, YOU HAVE AGREED TO ALLOW THE CITY TO PLACE A SIGN ON YOUR PROPERTY

Attachment: 2019-018 ATTH 04 application (2019 : S-703: SUP for manf. home at 2620 McIntyre St.)

City of Texarkana, Texas

Briefing Sheet

Version:

Update Date: 1/31/2019 4:20 PM

Lead Department: Planning and Community Development **Action Officer:** Debbie Burk,
Amendment to PD-04-2(GR) for site plan approval to allow a dental clinic on
part of Lots 1 & 2, Ames Acres Addition, located at 3424 Richmond Road.
Subject: Brian Steele, applicant. Jeff Whitten, agent.

STAFF COMMENTARY

Amendment to PD-04-2(GR): This is a request for site plan approval by Brian Steele, owner, and Jeff Whitten, P.E, agent on part of Lots 1 & 2, Ames Acres Addition, located at 3424 Richmond Road. A bank was previously located at this site. The proposed use is a dental clinic.

The existing zoning is PD-Office. The adjacent zoning is PD-General Retail to the north and west, PD-Office to the west and Agriculture to the south. The adjacent land usage is

The site plan consists of the following:

1. An existing 4,800 square foot stone masonry bank building that will be renovated and possibly reconfigured.
2. A 6' x 8' monument sign that will be updated.
3. The parking layout for the proposed dental clinic will be changed to include 54 regular parking spaces and 6 handicapped spaces. See attached site plan for proposed new parking layout.

The Engineering Department has reviewed the site plan and is concerned about the width of the driveway on the east side of the property and has suggested the possibility of making this drive one-way. After discussion with the agent, Mr. Jeff Whitten explained that efforts are ongoing about this drive and the possibility of changing the building footprint. Mr. Whitten indicated that the owner wants to keep this drive and will agree to the one-way if necessary. Mr. Whitten stated that the current proposal is to shorten the existing building to allow this drive as a two-way and has indicated that a site plan revision will be submitted to the City if this revision occurs. However, with the current site plan, this drive on the east side will need to be one-way.

The Fire Department has also reviewed the site plan and has indicated that a fire hydrant is located within 150' of Galleria Oaks Drive so a fire lane is not required.

City of Texarkana, Texas

If the site plan is approved, staff would suggest adding the following stipulations:

1. If dumpster is used, dumpster location should be at the southeast corner of the property and must be screened.
2. Only a 6' x 8' monument style sign be allowed at this site. No CEVMS.
3. Any lighting is to be shielded from any adjacent residential properties.
4. With current site plan, the drive on the east side of the property is required to be one-way.

The applicant should be aware that if this site plan is approved, there may be additional applicable city code/ordinance requirements in addition to those listed including but not limited to building, subdivision, fire, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

Attachments

- a. 2019-019 ATTH 01 maps (PDF)
- b. 2019-019 ATTH 02 site plan (PDF)
- c. 2019-019 ATTH 03 application (PDF)



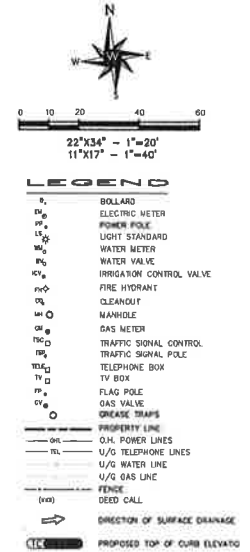
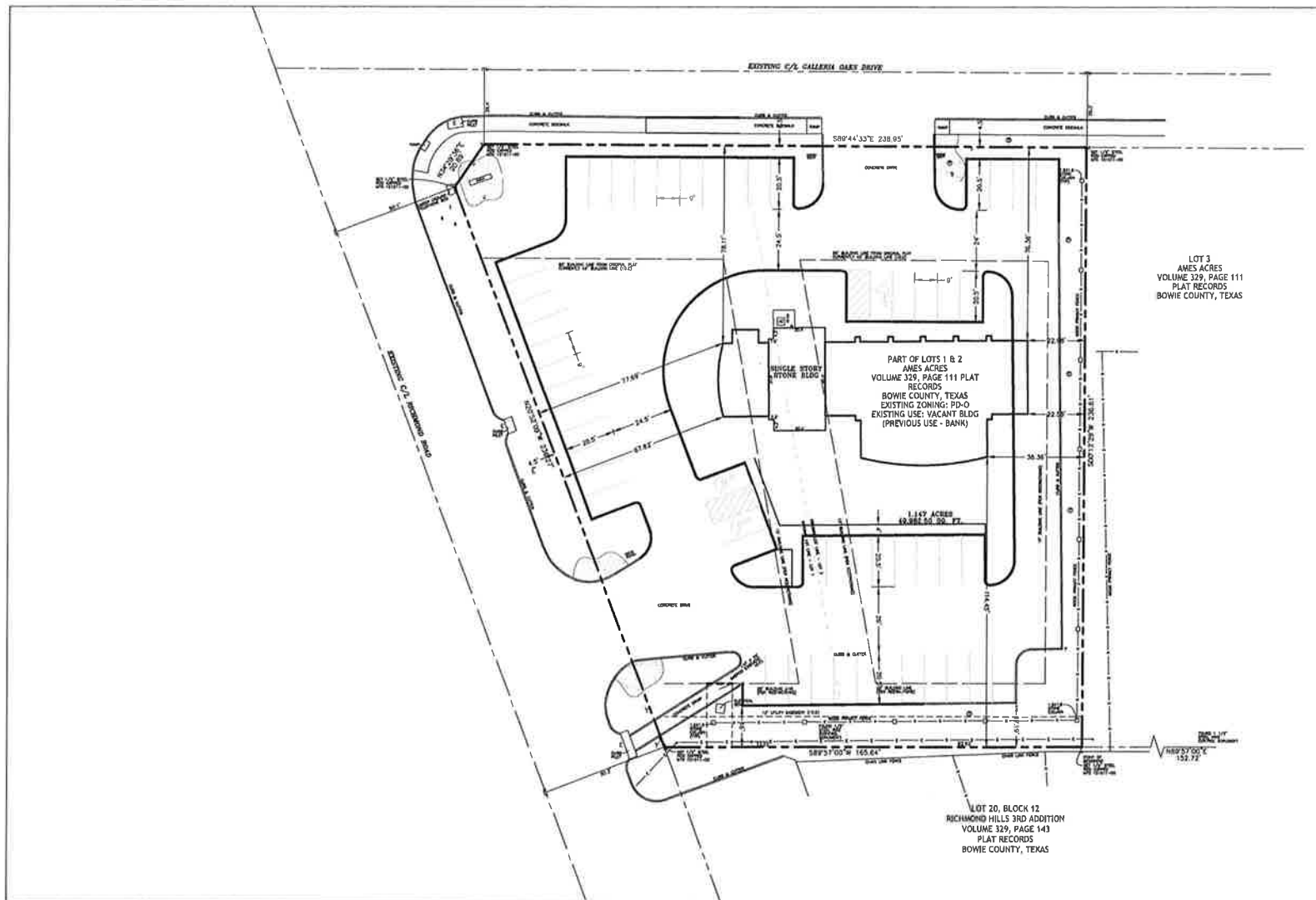
3424 Richmond Rd. Dept. of Planning & Community Development



Attachment: 2019-019 ATTH 01 maps (2020 : Amendment to PD-04-2(O) at 3424 Richmond Rd.)

N
1:1,500





SITE DATA SUMMARY TABLE

EXISTING ZONING:	PLANNED DEVELOPMENT OFFICE - PD-042
PROPOSED ZONING:	NO CONFLICT
EXISTING USE:	VACANT - FORMER BANK SITE
PROPOSED USE:	DENTAL CLINIC
AREA:	1.147 ACRES (49,943.50 SQ. FT.)
EXISTING BUILDING:	
AREA GROUP AND INCLUDE:	
DEPT. TRAIL:	
ANTHROP. MONUMENT:	
PROPOSED BUILDING:	
USE, AREA, AND:	
OFFICE, NUMBER:	
PARKING REQUIRED:	18 SPACES
ALSO SEE PARKING OF THE AREA:	
AREA:	
PARKING PROVIDED:	54 SPACES

THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERVIEW REVIEW UNDER THE AUTHORITY OF JEFFREY D. WHITTEN, P.E. 84538 ON 07/18/2018. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.



WHITTEN
CIVIL ENGINEERING, INC.
4500 Summerhill Road, Suite 200 903.908.4415
Texarkana, Texas 75503 www.whittenc.com
Texas Board of Professional Engineers Certificate No. F-10717

DRAWN: JOW DESIGN: JOW DATE: 01/18/2018 SCALE: WCE R:

SITE PLAN		SHEET NO.
PROPOSED BUILDING & SITE RENOVATIONS		C2.
PROPOSED DENTAL FACILITY		
3424 RICHMOND ROAD		
CITY OF TEXARKANA, TEXAS		



SITE PLAN APPROVAL APPLICATION

CITY OF TEXARKANA TEXAS

Po Box 1967
220 Texas Blvd
Texarkana TX 75504
(903) 798-3945
www.ci.texarkana.tx.us.org

Receipt No. _____

Case Amend to PD-04-
Date 1-18-19

To: The Planning and Zoning Commission
City of Texarkana Texas

Please consider this as my application for site plan approval in the City of Texarkana, Texas for the following described property.

LEGAL DESCRIPTION OF PROPERTY. (Lot and block numbers if in a subdivision; metes and bounds description if any portion of property does not have assigned lot and block numbers)

Lot: PART OF 1 & 2 Block: _____ Addition: AMES ACRES
(Or see attached metes and bounds legal description)

Project location/address:
3424 ROCHMOND ROAD

Present zoning: PD-O Proposed zoning (if applicable) SAME

Proposed use: DENTAL CLINIC

Total square footage of proposed building: APPROX. 4800 Number of parking spaces 54

Number of required parking spaces per Ordinance 16 Handicapped spaces 3

Material of building façade MASONRY

SIGNAGE: Type (i.e. monument, pole) MONUMENT - RENOVATIONS TO EXISTING

Size _____

Material to be used for structure (if monument style) _____

JEFF WHITTEN, P.E.

Attorney or Agent Signature

142 WEATHERBY

Address

HOOKS, TEXAS 75561

City, State, Zip

903.278.1821

Home Phone & Cell Phone

jwhitten@whittance.com

Email Address

Brian Steele

Property Owner Signature

8 HEATHERWOOD

Address

TEXARKANA, TX 75503

City, State, Zip

501-827-4948

Home Phone & Cell Phone

BMS780@GMAIL.COM

Email Address

BY SIGNING THIS APPLICATION, YOU HAVE AGREED TO ALLOW THE CITY TO PLACE A SIGN ON YOUR PROPERTY

Attachment: 2019-019 ATTH 03 application (2020 : Amendment to PD-04-2(O) at 3424 Richmond Rd.)

City of Texarkana, Texas

Briefing Sheet

Version:
Update Date: 2/1/2019 9:23 AMLead Department: Planning and Community
DevelopmentAction Officer: Debbie Burk,Subject: January 7, 2019**Updates/History of Briefing:**

(Insert Date Here):

(Insert Text Here) or Select, Delete this and all text with parentheses and say "NOT APPLICABLE"

Executive Summary and Background Information:**Potential Options:**

- List or "None"
-

Fiscal Implications:

(Insert Text Here)

Staff Recommendation:

(Insert Text Here)

Advisory Board/Committee Review:

(Advisory Board/Committee Name OR say "NONE")

Board/Committee Recommendation:

(Insert Date Here):

(Insert Text Here or say "NOT APPLICABLE")

Advisory Board/Committee Meeting Date and Minutes:

(Insert Minutes Here) or Select, Delete this and all text in this area and say "NOT APPLICABLE"

Attachments

- 1-7-19 Minutes (DOCX)

**MINUTES
REGULAR MEETING
PLANNING AND ZONING COMMISSION
COUNCIL CHAMBERS
2ND FLOOR, TEXAS MUNICIPAL BUILDING
220 TEXAS BOULEVARD, TEXARKANA, TEXAS
MONDAY, JANUARY 7, 2019
6:00 P.M.**

The Planning and Zoning Commission of the City of Texarkana, Texas met in their regular session, Monday, January 7, 2019 at 6:00 p.m. in the Council Chambers, 2nd floor, Municipal Building, 220 Texas Boulevard, Texarkana, Texas with the following members present:

ATTENDING:

Mr. Gene Joyce, III, Chairman
Mr. Tom Coleman
Mr. Jay Davis
Ms. Dianna Patterson Kinsey
Mr. James Larkins
Mr. George Merrill

ABSENT:

Mr. Casey Boyette
Dr. Wanda Northam

ALSO ATTENDING:

Mr. David Orr, Director of Planning and Community Development
Ms. Debbie Burk, Zoning Administrator
Ms. Laura Puckett, Administrative Coordinator

Mr. Joyce called the meeting to order at 6 p.m. Official notices of the meeting had previously been mailed to all property owners within 200 feet of the property on which the requests had been filed.

Z-19-1: A 0.424-acre tract of land in the George Brinlee HRS, A-18, located at 5812 Richmond Road. Single Family-1 to Office. Derek Ballard, applicant.

Mr. Derek Ballard explained that this request is to rezone an existing residential property to Office zoning. He added that he plans to convert the existing residence into an office se for his personal business and may also lease out office space. Mr. Ballard stated that he had asked TXDOT for a curb cut to provide access to the property off McKnight Road. He added that TXDOT had denied the request, so access will be off Pearson Lane. Mr. Ballard stated that he is proposing to construct a 6' x 8' monument style sign.

Mr. Davis made a motion to approve the request. Ms. Kinsey seconded the motion. Members voted unanimously for approval.

RECOMMENDED FOR APPROVAL

S-700: Specific Use Permit to upgrade an existing vinyl billboard to a Changeable Electronic Variable Messaging (CEVMS) sign (both sides) on a 0.108-acre tract of land in the Adolphus Hope HRS, A-261, located at 3408 St. Michael Drive. Jorge Cereijo, owner. Chad Shipp, Shipp Outdoor, LLC, agent.

Mr. Chad Shipp explained that this request is to update an existing double-sided vinyl billboard to digital (CEVMS) on each side. He added that the update included a brick base. Mr. Shipp stated that the proposed signs will be static and with no video. He stated that he is aware that city staff has some concern about the east side of the billboard.

Mr. Orr stated that staff had recommended for approval on the west side of the billboard but recommended for denial on the east side because the CEVMS lighting could affect the residential property owners located to the north and east along New Castle Drive and Royale Drive.

Mr. Shipp spoke in rebuttal. He stated that he had provided photos that showed the view from the catwalk on the east side. He added that most of the light would project toward Interstate-30 and would be shielded from residential properties by existing trees and shrubs.

Mr. Davis stated that he had talked with a property owner on New Castle Drive that has no objection to the request. He added that most of the homes in this area are rental properties. Mr. Davis stated he has no concerns about both sides being converted to electronic if all city and state codes are met.

Mr. Joyce pointed out that approving this signage could set a precedent for similar type requests.

Mr. Derek Ballard spoke in favor of the proposed signage.

After more discussion, Mr. Coleman made a motion to approve the request for both sides of the billboard. Mr. Larkins seconded the motion. Members voted unanimously for approval.

RECOMMENDED FOR APPROVAL

S-701: Specific Use Permit to upgrade an existing static billboard to a Changeable Electronic Variable Messaging (CEVMS) sign (east sign face) on a 0.083-acre tract of land in the George Brinlee HRS, A-18, located at 6241 St. Michael Drive. Don Babin, owner. Chad Shipp, Shipp Outdoor LLC, agent.

Mr. Shipp explained that he owns an existing billboard at this location. He stated that the west side of the billboard is currently electronic and added that this request is to convert the east side of the existing vinyl billboard to electronic (CEVMS).

Mr. Coleman made a motion to approve the request. Mr. Davis seconded the motion. Members voted unanimously for approval.

RECOMMENDED FOR APPROVAL

S-702: Specific Use Permit to allow a tattoo studio on a 0.31-acre tract of land in the Howard Ethridge HRS, A-182, located at 1423 New Boston Road. Canasota Dreams LLC, owner.

The applicant was not present at the meeting.

Mr. Orr explained that the request is for a Specific Use Permit to allow a tattoo studio at this location.

Mr. Davis made a motion to approve the request. Mr. Coleman seconded the motion. Members voted unanimously for approval of the motion.

RECOMMENDED FOR APPROVAL

Amendment to PD-17-2(GR) for site plan approval on a 1.04-acre tract of land in the George Brinlee HRS, A-18, located at 4009 Moores Lane. Dr. Mark Looney, owner. Mark James, agent.

Mr. Mark James explained that this request is for site plan approval to allow the construction of a new 6,800 square foot dental office at this location. He added that he is aware of the staff stipulations.

Those staff stipulations are as follows:

1. A fire hydrant and Knox box must be installed to meet Fire Code requirements. The fire lane must also meet code requirements.
2. Screening fence is required along the south and west property line where property abuts to residential zoning.
3. Any lighting is to be shielded from adjacent residential properties.

Mr. Coleman made a motion to approve the request with staff stipulations. Ms. Kinsey seconded the motion. Members voted unanimously for approval.

RECOMMENDED FOR APPROVAL WITH STAFF STIPULATIONMS

Consider approval of December 5, 2018 Minutes

Ms. Kinsey made a motion to approve the Minutes. Mr. Coleman seconded the motion. Members voted unanimously for approval.

RECOMMENDED FOR APPROVAL

Adjournment.

There being no further business, the meeting was adjourned.

Gene Joyce, III, Chairman

Debbie Burk, Secretary