



# CITY OF TEXARKANA

## CITY COUNCIL

AGENDA • OCTOBER 13, 2025

Council Chambers

Regular Meeting

6:00 PM

220 TEXAS BLVD., TEXARKANA, TX 75501

### Mayor

Bob Bruggeman

### Ward 1

Jean H. Matlock

### Ward 2

Mary Hart

### Ward 3

Steve Thompson

### Ward 4

Christie Page

### Ward 5

Cole Meador

### Ward 6

Jay Davis



### Vision

The vision of the City is to be a thriving regional center for education, business, and culture which attracts and serves our residents and visitors.

### Mission

The mission of the City is to provide customer-focused public services and regional leadership that serve our residents and visitors while offering a safe, vibrant, and welcoming community.

The City Council reserves the right to convene into closed session on any agenda item or issue if applicable pursuant to authorization by the Texas Open Meetings Act (Title 5, Chapter 551 of the Texas Government Code), and will reconvene into open session before taking any final action, decision, or vote on a matter deliberated.

**I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**

**II. INVOCATION AND PLEDGE LED BY COUNCIL MEMBER STEVE THOMPSON**

**III. NATIONAL PEDESTRIAN SAFETY MONTH PROCLAMATION**

National Pedestrian Safety Month - October 2025

**IV. TEXARKANA CHAMBER OF COMMERCE - DR. ROBIN HICKERSON**

**V. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

**Upcoming City Council Meetings**

Monday, November 10, 2025, at 6:00 p.m.

Monday, December 8, 2025 at 6:00 p.m.

**Parks & Recreation Activities**

Oct. 16 <sup>th</sup>	Movies in the Park - A Nightmare Before Christmas 6:30 pm	Spring Lake Park
Oct. 18 <sup>th</sup>	TexAr FCU presents - Local Bands Brews and Bites 7:00 pm - 9:00 pm	221 Main Street (front of Perot Theatre)
Oct. 18 <sup>th</sup> & 19 <sup>th</sup>	BATT hosts the Batt Bolt Bash Baseball Tournament	Swanger Complex
Oct. 23 <sup>rd</sup>	Movies in the Park - The Town That Dreaded Sundown 6:30 pm	Spring Lake Park
Oct. 25 <sup>th</sup>	TISD Prom Committee Pickleball Tournament	Southwest Center
Oct. 31 <sup>st</sup> - Nov. 1 <sup>st</sup>	USSSA Kenneth Wilson Softball Showcase	Swanger Complex
Nov. 1 <sup>st</sup>	Mi Clinica Hispana presents Dia De Muertos Health Fair 1:00 pm - 4:00 pm	Spring Lake Park
Nov. 1 <sup>st</sup>	Tough Kookie Presents A	Spring Lake Park

Movie in the Park - A  
Christmas Story  
6:30 pm

Nov. 1<sup>st</sup> TexAr FCU presents Local Bands Brews and Bites 221 Main Street  
(front of Perot Theatre)  
7:00 pm - 9:00 pm

Nov. 7<sup>th</sup> - 8<sup>th</sup> B.A.S.E. Softball Tournament Swanger Complex

Additional Parks & Recreation information can be found on the city's website at <http://www.texarkanatexas.gov>

**Bark at The Park** will be held on Saturday, November 1<sup>st</sup> from 9:00 a.m. – 12:00 p.m., offering free rabies vaccines for dogs and cats, along with other free vaccinations. Cats must be brought in a secure pet carrier.

### **Perot Theatre Upcoming Shows**

Texarkana Symphony Orchestra presents: **Ode to Joy**, a choral symphony, on October 25<sup>th</sup> at 7:00 p.m.

The **Rocky Horror Picture Show** will be shown on October 31<sup>st</sup> at 8:00 p.m.

Tickets for Perot Theatre shows are available at [perottheatre.org](http://perottheatre.org).

## **VI. OPEN FORUM: COMMENTS FROM THE PUBLIC**

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

## **VII. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

2025-26 Texarkana Youth Advisory Council Applicants

## **VIII. ITEMS FOR CONSIDERATION**

### **Consent Items**

1. Consider approval of the minutes of the Regular Meeting of the City Council held on September 8, 2025.
2. Resolution No. 2025-147 accepting the bid and authorizing the City Manager to execute a contract with Rorie Stone Construction, LLC of New Boston, Texas, in an amount not to exceed \$489,344.60, for labor to install 12 bores relating to the relocation project of the ten-inch water main along US 82, serving several member cities and wholesale customers, with funds available through the State Infrastructure Bank Loan authorized by Resolution No. 2025-101.

3. Resolution No. 2025-148 approving the Texarkana Regional Airport Executive Director to execute an agreement with McClelland Engineering for engineering services for Taxiway Delta extension in the amount of Six Hundred Seventy-One Thousand Two Hundred Ten Dollars and Fifty-Two Cents (\$671,210.52) approved in the 2024 capital budget.
4. Resolution No. 2025-149 approving the Texarkana Regional Airport Executive Director to purchase a John Deere 5100E Cab Tractor from Government Buy Board United AG & Turf in the amount of Seventy-Four Thousand Forty-Two Dollars and Ninety-One Cents (\$74,042.91) with budgeted funds in the 2024 capital budget.
5. Resolution No. 2025-150 approving the Texarkana Regional Airport Executive Director to purchase a 2025 Ford F-250 from Government Buy Board M<sup>c</sup>Larty Ford in the amount of Forty Thousand Five Hundred Dollars (\$40,500) with funds approved in the 2024 capital budget.
6. Resolution No. 2025-153 authorizing the City Manager to execute a contract for the Moores Lane Sewer-Replace Lift Station with Gravity Main Project in an amount not to exceed \$281,272.48. Funds are available in Utility's 2025-2026 budget in the Texas Infrastructure Fund at \$281,272.48.
7. Resolution No. 2025-156 authorizing the City Manager to execute the contract extension/renewal agreement between the City and Valley View Consulting, L.L.C. to provide professional investment advisory services for the City's investable funds for a period of two (2) years for an annual fee of 0.040% of average book value with funds budgeted in the General Fund (Fund 101).
8. Resolution No. 2025-158 authorizing the City Manager to execute a Business Incentive Agreement with Walgreen Co. pursuant to the City's Chapter 380 Program to provide job retention incentives in an amount not to exceed Fifteen Thousand Dollars (\$15,000), with budgeted funds in the Economic Development Fund (Fund 223).
9. Ordinance No. 2025-162 amending budgeted expenditures for the fiscal year beginning October 1, 2025, and ending September 30, 2026, adding the amount of Seventy-Five Thousand Dollars (\$75,000) to the hotel occupancy tax fund (Fund 212) and allocating \$25,000 each to Texarkana Regional Arts and Humanities Council (TRAHC), the Perot Theatre, and Texarkana Museum System for building capital improvement projects.
10. Ordinance No. 2025-163 authorizing the City Manager to accept a Texas Department of Transportation grant in the amount of Twenty-Two Million Dollars (\$22,000,00), creating the State Assisted Airport Development (SAAD) Grant Fund, and amending the budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, to include additional revenue and expenditures of Twenty-Three Million One Hundred Fifty-Seven Thousand Eight Hundred Ninety-Five Dollars (\$23,157,895) in the SAAD Grant Fund (Fund 230).

### **Action Items**

1. Resolution No. 2025-159 approving the first amendment to the Water Distribution and Supply Contract with Riverbend Water Resources District.

## **IX. FIRST BRIEFINGS**

1. Ordinance No. 2025-138 granting a Specific Use Permit to allow one additional use of permanent cosmetics on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite #5. Jason Nguyen, owner, and Bryanna Boone, agent.
2. Ordinance No. 2025-151 rezoning on Lot 14, MC Wades Southwest GDN, located at 2121 Buchanan Road from Single Family-2 to Single Family-3. Prycetta and Norman Jones, owners.
3. Ordinance No. 2025-152 granting a Specific Use Permit allowing the location of a HUD code manufactured home on Lot 14, MC Wades Southwest GDN, located at 2121 Buchanan Road. Prycetta and Norman Jones, owners.
4. Ordinance No. 2025-154 amending PD-25-2 (O) for site plan approval on an approximate 3.498-acre tract of land (being Tract 201), George Brinlee HRS, A-18, located at 3133 Pleasant Grove Road. David Potter, II, owner, and Kayla Wood, MTG Engineers and Surveyors, agent.
5. Ordinance No. 2025-155 granting a Specific Use Permit to allow the one additional use of tattooing/permanent cosmetics on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY Co, A-428, located at 5604 Summerhill Road, Suite #3. Jason Nguyen, owner and Kayliana Kelley, agent.
6. Ordinance No. 2025-157 amending PD-15-2 (MF-2) for site plan approval on a 0.51-acre tract of land and 0.49-acre tract of land (being Tracts 58 & 59), F.V. Evans HRS, A-742, located at 6813 Richmond Road. Nick Hibbs, owner.
7. Ordinance No. 2025-161 closing and abandoning a 20' alley between Lots 6 and 7 of the Wellsford Subdivision.

**All First Briefing items will be presented for Public Hearing and Council Vote at the November 10, 2025 Council Meeting.**

## **X. PUBLIC HEARINGS**

1. Ordinance No. 2025-132 amending Chapter 26, “Motor Vehicles and Traffic”, of the Code of Ordinances, establishing Street Safety Zones at signalized intersections, amending Section 26-2 “Definitions”, and adding Article IV – “Street Safety Zones”.

Public Hearing: 10/13/2025  
Council Vote: 10/13/2025

2. Ordinance No. 2025-139 rezoning on the E 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive from Single Family-2 to Single Family-3. Sandra Hudson, owner.

Public Hearing: 10/13/2025  
Council Vote: 10/13/2025

3. Ordinance No. 2025-140 granting a Specific Use Permit to allow the location of a HUD code manufactured home on the E 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive. Sandra Hudson, owner.

Public Hearing: 10/13/2025

Council Vote: 10/13/2025

4. Ordinance No. 2025-141 rezoning on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street from Single Family-2 to Single Family-3. Patricia Henderson Wade, owner.

Public Hearing: 10/13/2025

Council Vote: 10/13/2025

5. Ordinance No. 2025-142 granting a Specific Use Permit to allow the location of a HUD code manufactured home on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street. Patricia Henderson wade, owner.

Public Hearing: 10/13/2025

Council Vote: 10/13/2025

## **XI. CITY MANAGER'S REPORT**

## **XII. ADMINISTRATIVE COMMENTS**

## **XIII. ADJOURNMENT**



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Jennifer Evans

City Secretary

This open meeting of a governmental entity is subject to the Texas Open Meetings Act (Chapter 551, Government Code). The “Council Chambers” is the room or property where the City Council will hold this meeting.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Pursuant to Section 46.03, Penal Code (places weapons prohibited), subsection (a)(14), a person commits an offense if the person intentionally, knowingly, or recklessly possesses or goes with a firearm, location-restricted knife, club, or prohibited weapon [listed in Penal Code Section 46.05(a)] in the room or rooms where a meeting of a governmental entity is held, if the meeting is an open meeting subject to Chapter 551, Government Code, and if the entity provided notice as required by that chapter.

This facility is wheelchair accessible and handicap parking is available. If you plan to attend this public meeting and you have a disability that requires special arrangements or accommodations, please call 903-798-3900 or (TTY) 1-800-RELAY TX (1-800-735-2989) at least 48 hours in advance.

# PROCLAMATION

**WHEREAS**, National Pedestrian Safety Month was launched in October 2020 by the U.S. Department of Transportation, through the Federal Highway Administration and National Highway Traffic Safety Administration, to raise awareness, promote safe walking behaviors, and support safety-focused infrastructure and policies; and

**WHEREAS**, pedestrians are among the most vulnerable road users, with more than 7,300 pedestrian fatalities reported nationwide in 2023, per the National Highway Traffic Safety Administration; and

**WHEREAS**, the Texas Department of Transportation's "Be Safe. Drive Smart." campaign promotes statewide roadway safety by encouraging both drivers and pedestrians to stay alert, follow traffic laws, and share responsibility for preventing crashes and fatalities; and

**WHEREAS**, motorists must remain cautious and alert, as driver awareness is vital to protecting pedestrians and cyclists—an urgency echoed by our local newspaper this summer, which cautioned that distracted driving too often leads to tragic consequences for pedestrians; and

**WHEREAS**, pedestrian safety also requires individuals to comply with traffic safety rules, stay alert, and avoid actions that may distract motorists; and

**WHEREAS**, the City of Texarkana, Texas, affirms that pedestrian safety, a shared responsibility requiring care and awareness by all road users, must be advanced through data-driven strategies—engineering, education, community engagement, and enforcement—to reduce pedestrian injuries and fatalities.


**NOW, THEREFORE**, I, Bob Bruggeman, Mayor of the City of Texarkana, Texas, do hereby proclaim the month of October 2025 as

## "NATIONAL PEDESTRIAN SAFETY MONTH"

in the City of Texarkana, Texas, and encourage all residents, motorists, pedestrians, businesses, schools, and transportation partners to participate in efforts to improve pedestrian safety, recognizing the limitations and intended functions of roadway infrastructure and supporting a culture of shared responsibility and respect on our roadways.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Texarkana, Texas, to be affixed this 13<sup>th</sup> day of October, 2025.

  
\_\_\_\_\_  
Bob Bruggeman, Mayor

  
\_\_\_\_\_  
Jennifer Evans, TRMC, City Secretary



**Updates/History of Briefing:**

**Executive Summary and Background Information:**

**Potential Options:**

**Fiscal Implications:**

**Staff Recommendation:**

**Advisory Board/Committee Review:**

**Board/Committee Recommendation:**

**Advisory Board/Committee Meeting Date and Minutes:**



**CITY OF TEXARKANA**  
**CITY COUNCIL**  
**MINUTES • SEPTEMBER 8, 2025**

**Council Chambers**

**Regular Meeting**

**6:00 PM**

**220 TEXAS BLVD., TEXARKANA, TX 75501**

**I. CALL TO ORDER, ROLL CALL, ESTABLISHMENT OF QUORUM**

Attendee Name	Title	Status	Arrived
Bob Bruggeman	Mayor	Present	
Jean H. Matlock	Ward 1	Present	
Mary Hart	Ward 2	Present	
Steve Thompson	Ward 3	Late	6:27 PM
Christie Page	Ward 4	Present	
Cole Meador	Ward 5	Present	
Jay Davis	Ward 6	Present	

**Staff Present:** City Manager David Orr, Jennifer Evans, Kristin Peoples, Keith Beason, Dusty Henslee, Billy McAnally, Mashell Daniel, Ryan Galvan, Gary Smith, Kenny Icenhower, Reed Russell, Chris Black, Rayleigh Derrick, Brooke Stone, Chiquita Burks, Vashil Fernandez, and Shawn Fitzgerald.

**Municipal Court:** None.

**Legal Counsel:** Jeff Lewis.

**II. INVOCATION AND PLEDGE LED BY MAYOR BOB BRUGGEMAN**

**III. MAYOR'S REMARKS AND ITEMS OF COMMUNITY INTEREST**

**Upcoming City Council Meetings**

Monday, October 13, 2025, at 6:00 p.m.  
 Monday, November 10, 2025, at 6:00 p.m.

**Parks & Recreation Activities**

Sept. 13 <sup>th</sup> , 20 <sup>th</sup> , & 27 <sup>th</sup>	Baseball Assc. of Texarkana, TX	Swanger Complex
Oct. 4 <sup>th</sup> & 11 <sup>th</sup>	Fall Ball	
Sept. 27 <sup>th</sup>	Newk's - Run Teal There's a Cure 5K 7:45 a.m.	Spring Lake Park

Oct. 2 <sup>nd</sup>	Dierksen Hospice - Senior Day Out 9:00 a.m. - 1:30 p.m.	Spring Lake Park
Oct. 9 <sup>th</sup>	Movies in the Park Lilo and Stitch (2025), 7:00 p.m.	Spring Lake Park
Sept. 23 <sup>rd</sup> & 30 <sup>th</sup> Oct. 7 <sup>th</sup>	Fall Farmers' Market 4:00 p.m. - 7:00 p.m.	Southwest Center

Additional Parks & Recreation information can be found on the city's website at <http://www.texarkanatexas.gov>

### **Texarkana Homeless Coalition**

The **Texarkana Homeless Coalition** will host its **4<sup>th</sup> Annual Resource Day** on Thursday, September 18<sup>th</sup> from 8:00 a.m. to 2:00 p.m. at the Crossties Event Center, 324 E. Broad St., Texarkana, AR. This important event connects underserved community members with local services, offering direct access to resources that support stability and well-being.

### **Fall Sweep Clean-Up**

The **Fall Sweep Clean-Up**, hosted by the **City and Keep Texarkana Beautiful**, will be held Saturday, September 27<sup>th</sup> at 8:00 a.m. Volunteers will help with trash cleanup, debris removal, gardening, and park improvements. Roll-off locations for waste disposal include:

- Beverly Community Center (Beverly) - 901 Lumpkin St.
- The Scholars Center (Rose Hill) - 1303 Milam St.
- Bell Park (New Town) - 1801 Dodd Ave.
- Findley Park (Liberty Eylau) - 410 Findley St.
- Freedom Grace Fellowship (Highland Park) - 2401 Hazel St.

For more details to volunteer, contact **Vashil Fernandez at (903) 798-3904** or [vashil.fernandez@texarkanatexas.gov](mailto:vashil.fernandez@texarkanatexas.gov)

Mayor Bruggeman shared the happy news that his daughter, Olivia, and son-in-law, Caleb, had twin girls, **Margot and Winley**, on Sunday, August 31<sup>st</sup>, the same day as his brother's birthday!

Although things have been a little stressful, as the girls were born early and are still in the hospital, he is truly grateful, thankful, and appreciative for all the support he has received from friends and acquaintances in the community.

## **IV. OPEN FORUM: COMMENTS FROM THE PUBLIC**

Per Council rules, comment time is limited to five minutes, or ten minutes if using a translator. Before comments are made, a speaker must complete an information sheet and give to the City Secretary. If your comment pertains to an agenda item with a scheduled public hearing or public comment, the Council requires that you make your comment at that time; you do not need to complete an information sheet.

There were no public comments made at Open Forum.

**V. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

Council Member Page recommended the appointment of Jan Goodson to an alternate position on the Historic Landmark Preservation Committee.

Motion to accept a recommendation to the Historic Landmark Preservation Committee.

(6:11 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Davis, Ward 6
<b>SECONDER:</b>	Jean H. Matlock, Ward 1
<b>AYES:</b>	Bruggeman, Matlock, Hart, Page, Meador, Davis
<b>ABSENT:</b>	Thompson

**VI. ITEMS FOR CONSIDERATION**

*Consent Items*

(6:15 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Christie Page, Ward 4
<b>SECONDER:</b>	Jean H. Matlock, Ward 1
<b>AYES:</b>	Bruggeman, Matlock, Hart, Page, Meador, Davis
<b>ABSENT:</b>	Thompson

1. Consider approval of the minutes of the Regular Meeting of the City Council held on August 11, 2025 at 6:00 PM.
2. Consider approval of the minutes of the Budget Public Hearing of the City Council held on August 25, 2025 at 5:30 PM.
3. Resolution No 2025-131 approving purchase of new playground equipment for Kidtopia Park with funds budgeted in the Community Development Block Grant (CDBG) Fund (Fund 204) in an amount not to exceed One Hundred Nine Thousand Four Hundred Forty Dollars (\$109,440).

Public Hearing:  
Council Vote: September 8, 2025

4. Resolution No. 2025-134 authorizing the City Manager to sign an addendum to the contract with Komatsu Architecture for the Perot Theatre project, including Schuler Shook design fees related to the sound system, lighting, rigging, and other improvements in an amount not to exceed Three Hundred Seventy Thousand Five Hundred Fifty Dollars (\$370,550), with funds budgeted in the 2023 Bond Fund (Fund 426).

Public Hearing:

Council Vote: September 8, 2025

5. Order No. 2025-135 for the City Council receiving and accepting the Certification of Unopposed Candidates [Councilmember for Ward Four (4) and Councilmember for Ward Six (6)], ordering cancellation of the General Election to be held on November 4, 2025, and certifying as unopposed and hereby elected Christie Page, Councilmember for Ward Four (4) and Jay Davis, Councilmember for Ward Six (6).
6. Resolution No. 2025-136 approving the installation of a historical marker honoring the Freeman-Curtis Expedition in Sheppard Park.

Public Hearing:

Council Vote: September 8, 2025

7. Resolution No. 2025-145 approving an interlocal agreement with Bowie County, Texas, governing the levy, collection, and apportionment of certain Texas Alcoholic Beverage Code fees affected by Texas Health & Safety Code Section 437.01235.

Public Hearing:

Council Vote: September 8, 2025

8. Resolution No. 2025-146 supporting the submission of an application to Texas Defense Economic Adjustment Assistance Grant Program (DEAAG) to support improvements to the Riverbend Water Treatment Plant.

Public Hearing:

Council Vote: September 8, 2025

### *Action Items*

- 9. Ordinance No. 2025-120 amending the budget estimate of the revenues and expenditures for the fiscal year ending September 30, 2025, and adopting the budget and appropriating resources for the fiscal year beginning October 1, 2025, and ending September 30, 2026.

Public Hearing:  
 Council Vote: September 8, 2025

The Mayor asked the City Secretary for a roll call vote.  
 (6:17 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Hart, Ward 2
<b>SECONDER:</b>	Christie Page, Ward 4
<b>AYES:</b>	Bruggeman, Matlock, Hart, Page, Meador, Davis
<b>ABSENT:</b>	Thompson

- 10. Ordinance No. 2025-133 discussing and considering all matters incident and related to the issuance and sale of “City of Texarkana, Texas, Tax Notes, Series 2025”, including the adoption of an ordinance authorizing the issuance of such notes and resolving other matters incident and related thereto.

Public Hearing:  
 Council Vote: September 8, 2025

Jason Hughes, of Hiltop Securities, briefed this agenda item.  
 (6:20 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Davis, Ward 6
<b>SECONDER:</b>	Cole Meador, Ward 5
<b>AYES:</b>	Bruggeman, Matlock, Hart, Page, Meador, Davis
<b>ABSENT:</b>	Thompson

**VII. FIRST BRIEFINGS**

- 1. Ordinance No. 2025-132 amending Chapter 26, “Motor Vehicles and Traffic”, of the Code of Ordinances, establishing Street Safety Zones at signalized intersections: amending Section 26-2 “Definitions”, and adding Article IV – “Street Safety Zones”.

Public Hearing: October 13, 2025  
 Council Vote: October 13, 2025

Shawn Fitzgerald briefed this agenda item. Jeff Lewis made additional comments.

<b>RESULT:</b>	<b>MOVED FORWARD</b>	<b>Next: 10/13/2025 6:00 PM</b>
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- 2. Ordinance No. 2025-137 rezoning on Lots 16-17, Block 1, Pleasant Grove Central, located at 25 and 26 Briarwood Circle (Ward 5) from Single Family-1 to Two Family-1. Dong Thu Nguyen, owner.

Public Hearing: October 13, 2025  
 Council Vote: October 13, 2025

**This item was tabled by the Planning & Zoning Commission.**

- 3. Ordinance No. 2025-138 granting a Specific Use Permit to allow the one additional use of tattooing/permanent cosmetics on an approximate 0.82-acre tract of land (being Tract 10) M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite 5 (Ward 6). Jason Nguyen owner, and Bryanna Boone, agent.

Public Hearing: October 13, 2025  
 Council Vote: October 13, 2025

**This item was tabled by the Planning & Zoning Commission.**

- 4. Ordinance No. 2025-139 rezoning on the East 192’ of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive (Ward 2) from Single Family-2 to Single Family-3. Sandra Hudson, owner.

Public Hearing: October 13, 2025  
 Council Vote: October 13, 2025

Mashell Daniel briefed this agenda item.

<b>RESULT:</b>	<b>MOVED FORWARD</b>	<b>Next: 10/13/2025 6:00 PM</b>
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- 5. Ordinance No. 2025-140 granting a Specific Use Permit to allow the location of a HUD code manufactured home on the East 192’ of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive (Ward 2). Sandra Hudson, owner.

Public Hearing: October 13, 2025  
 Council Vote: October 13, 2025

Mashell Daniel briefed this agenda item.

<b>RESULT:</b>	<b>MOVED FORWARD</b>	<b>Next: 10/13/2025 6:00 PM</b>
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- 6. Ordinance No. 2025-141 rezoning on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street (Ward 1) from Single Family-2 to Single Family-3. Patricia Henderson Wade, owner.





There were no public comments made at this hearing.

**Council Member Davis made four preliminary motions as follows:**

**[For M&O component]**

I move that the City adopt an ad valorem tax rate of \$0.409895 on each \$100.00 of assessed valuation of the total taxable property in the Texarkana City Jurisdiction and on the base valuation of \$250,924,138 of the T1 Jurisdiction and on the base valuation of \$65,799,167 of the T2 Jurisdiction to fund the City's maintenance and operation expenditures for the next fiscal year ending September 30, 2026.

**[For Interest & Sinking component]**

I move that the City adopt an ad valorem tax rate of \$0.240105 on each \$100.00 of assessed valuation of the total taxable property in the Texarkana City Jurisdiction and on the base valuation of \$250,924,138 of the T1 Jurisdiction and on the base valuation of \$65,799,167 of the T2 Jurisdiction for the purpose of maintaining an Interest and Sinking Fund with which to pay debt service for the next fiscal year ending September 30, 2026.

**[For TIRZ 1 component]**

I move that the City adopt an ad valorem tax rate of \$0.65000 on each \$100.00 of assessed valuation of the total taxable property in the T1 Jurisdiction above the base valuation of \$250,924,138 for the purpose of providing public infrastructure and to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas for projects within the T1 jurisdiction for the next fiscal year ending September 30, 2026.

**[For TIRZ 2 component]**

I move that the City adopt an ad valorem tax rate of \$0.65000 on each \$100.00 of assessed valuation of the total taxable property in the T2 Jurisdiction above the base valuation of \$65,799,167 for the purpose of providing public infrastructure and to pay the interest and retire the principal of the valid bonded and warrant indebtedness and Certificates of Obligation of the City of Texarkana, Texas for projects within the T2 jurisdiction for the next fiscal year ending September 30, 2026.

The Mayor asked the City Secretary for a roll call vote on the component motions. All component motions were seconded with unanimous votes.

**Council Member Davis made a final motion for Ordinance No. 2025-121:**

I move that the property tax rate be increased by the adoption of a tax rate of \$0.650000, which is effectively a 7.65% increase in the tax rate.

The Mayor asked the City Secretary for a roll call vote.  
(6:59 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Davis, Ward 6
<b>SECONDER:</b>	Mary Hart, Ward 2
<b>AYES:</b>	Matlock, Hart, Thompson, Page, Meador, Davis
<b>EXCUSED:</b>	Bruggeman

- 4. Ordinance No. 2025-112 ratifying the recently adopted budget that contains a property tax rate that raises more total property taxes than the previous year. [Note: As of the posting date of this agenda, the referenced property tax proposed for the Fiscal Year 2025-26 budget is a tax rate of \$0.6500 per \$100 of assessed valuation — the same tax rate adopted for Fiscal Year 2024-25.]

Public Hearing: September 8, 2025  
Council Vote: September 8, 2025

There were no public comments made at this hearing. The Mayor asked the City Secretary for a roll call vote.  
(7:01 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jean H. Matlock, Ward 1
<b>SECONDER:</b>	Jay Davis, Ward 6
<b>AYES:</b>	Matlock, Hart, Thompson, Page, Meador, Davis
<b>EXCUSED:</b>	Bruggeman

- 5. Ordinance No. 2025-124 rezoning Lot 19, Block 6, H.S. Janes HRS, A-306, located in the 1300 block of Letter Carrier Drive (Ward 2) from Single Family-2 to Single Family-3. Alvin Battle, owner.

Public Hearing: September 8, 2025  
Council Vote: September 8, 2025

Alvin Battle spoke in favor of this proposed ordinance.  
(7:03 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Christie Page, Ward 4
<b>SECONDER:</b>	Jean H. Matlock, Ward 1
<b>AYES:</b>	Matlock, Hart, Thompson, Page, Meador, Davis
<b>EXCUSED:</b>	Bruggeman

- 6. Ordinance No. 2025-125 granting a Specific Use Permit to allow the location of a HUD code manufactured home on Lot 19, Block 6, H.S. Janes HRS, A-306, located in the 1300 block of Letter Carrier Drive (Ward 2). Alvin Battle, owner.

Public Hearing: September 8, 2025  
 Council Vote: September 8, 2025

Alvin Battle presented himself for questions from council regarding this proposed ordinance.

(7:05 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Hart, Ward 2
<b>SECONDER:</b>	Cole Meador, Ward 5
<b>AYES:</b>	Matlock, Hart, Thompson, Page, Meador, Davis
<b>EXCUSED:</b>	Bruggeman

## IX. CITY MANAGER'S REPORT

### 2025 Planning Excellence Program Award

Texarkana has been recognized once again as one of 49 municipalities in Texas to receive the 2025 Planning Excellence Award from the American Planning Association - Texas Chapter. This honor highlights the city's commitment to high-quality planning, community engagement, and professional development. The award will be recognized at the APA Texas State Planning Conference in College Station on October 24, 2025.

### Lead and Copper Rule Improvements (LCRI) - Customer Notification Release

Texarkana Water Utilities (TWU) will begin Phase Two of its Customer Service Line Material Identification Project on October 1, 2025, in compliance with federal and state requirements. During this phase, customers will receive letters with instructions and release forms authorizing TWU staff to inspect areas near the meter box. TWU will provide information and support through its website, by email at [TWU-info@txkusa.org](mailto:TWU-info@txkusa.org) <<mailto:TWU-info@txkusa.org>>, or by phone at 903-798-3829.

Key Impacts for Residents:

- Inspections are limited to exterior service line areas, minimizing disruption to residents.
- Residents should be aware that the project extends nearly two years ending in September 2027.

### Tiny Homes Workshop Update

On Tuesday, September 2, 2025, City staff held a workshop with the Planning and Zoning Commission to review new provisions for tiny homes included in the 2024 International Building Codes (IBC). Chief Building Official Shawn Maxey presented an overview of definitions, building standards, and zoning considerations. Additional research is underway, and proposed ordinance changes will be presented to Council at a future meeting.

**SAVE THE DATES:** Water Workshop w/ Riverbend on Monday, September 29<sup>th</sup> at 6pm.

National Night Out, Tuesday, October 7<sup>th</sup>. More information to follow from TTPD.

## X. ADMINISTRATIVE COMMENTS

1. City Council
2. City Staff

City Manager Orr congratulated Council Member Page and Council Member Davis for serving another term on the council.

## **XI. CLOSED SESSION**

The City Council convened into closed session pursuant to the following sections of the Texas Government Code:

A. Section 551.071 (Consultation with Attorney)

B. Section 551.072 (Real Property)

C. Section 551.087 (Economic Development Negotiations) --- discuss or deliberate commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations, or to deliberate the offer of a financial or other incentive to such a business prospect:

*Prospect or project names (in alphabetical order)*

- Cape Cod
- Dragon Fruit
- Lonestar Lithium
- Project Evergreen
- Project Foundation
- Quick Fix
- Ridgeline
- Turkish Coffee

D. Section 551.074 (Personnel Matters) to discuss or deliberate the City Manager's Annual Coaching Review.

## **XII. RECONVENED INTO OPEN SESSION**

## **XIII. ADJOURNMENT**

A motion was made to adjourn the meeting.  
(7:52 p.m.)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jean H. Matlock, Ward 1
<b>SECONDER:</b>	Mary Hart, Ward 2
<b>AYES:</b>	Matlock, Hart, Thompson, Page, Meador, Davis
<b>EXCUSED:</b>	Bruggeman

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JENNIFER EVANS, SECRETARY

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BOB BRUGGEMAN, MAYOR

**Updates/History of Briefing:**

By Resolution No. 2025-101, the City Council approved and authored a State Infrastructure Bank (SIB) loan agreement in an amount not to exceed \$1,408,000 for the relocation of the 10” treated water main serving several member cities and wholesale customers along US 82.

**Executive Summary and Background Information:**

Bid opening for the labor required to install twelve bores for the Ten-Inch (10”) Water Main Relocation Project along US 82 took place on Tuesday, September 30, 2025. All materials will be provided. Three (3) contractors bid on the project, Rorie Stone Construction, LLC of New Boston, Texas, is the apparent low bidder with a low bid of \$489,344.60. This project consists of the labor required to install eleven bores totaling 4,540 feet of 12” HDPE pipe and one bore totaling 500 feet of 16” HDPE casing with 12” HDPE pipe sleeved inside the 16” HDPE casing. By Resolution No. 2025-122, the Council approved the material bids for the relocation of approximately 7 miles of the 10” water main along US 82 from just west of Dekalb to the Red River County Line. This relocation is necessary due to TxDOT’s plan to widen US 82. TWU will perform the relocation with in-house resources.

**Potential Options:**

**Potential Options:**

Approve or decline to approve the proposed resolution.

**Fiscal Implications:**

Funds are available through the SIB Loan authorized by the City Council.

**Staff Recommendation:**

Utility staff recommends approval.

**Advisory Board/Committee Review:**

None

**Board/Committee Recommendation:**

Not Applicable

**Advisory Board/Committee Meeting Date and Minutes:**

Not applicable.

**RESOLUTION NO. 2025-147**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH RORIE STONE CONSTRUCTION, LLC OF NEW BOSTON, TEXAS, IN AN AMOUNT NOT TO EXCEED \$489,344.60, FOR THE LABOR TO INSTALL 12 BORES RELATING TO THE RELOCATION PROJECT OF THE TEN-INCH WATER MAIN ALONG US 82, SERVING SEVERAL MEMBER CITIES AND WHOLESALE CUSTOMERS, WITH FUNDS AVAILABLE THROUGH THE STATE INFRASTRUCTURE BANK LOAN AUTHORIZED BY RESOLUTION NO. 2025-101; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, by Resolution No. 2025-101, the City Council approved and authorized a State Infrastructure Bank loan agreement in an amount not to exceed \$1,408,000, for the US 82 Ten-Inch (10”) Water Main Relocation Project from the Red River County line to US 259, said water main serving several member cities and wholesale customers along US 82; and

**WHEREAS**, this project consists of the labor required to install 11 bores totaling 4,540 feet of 12” HDPE Pipe and one bore totaling 500 feet of 16” HDPE casing with 12” HDPE Pipe sleeved inside the 16” HDPE casing for the US 82 Ten-Inch (10”) Water Main Relocation Project from the Red River County Line to US 259; and

**WHEREAS**, on September 30, 2025, three contractors bid on the project. Rorie Stone Construction, LLC of New Boston, Texas, is the apparent low bidder with a low bid of \$489,344.60; the bid summary is attached hereto as **ATTH 01** and the signed bid tabulation is attached hereto as **ATTH 02**; and it is submitted that this bid should be deemed the lowest and best bid by a responsible vendor for the relocation project; and

**WHEREAS**, this cost for the labor to install the 12 bores is funded through the State Infrastructure Bank Loan Agreement approved by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1.** The lowest and best bid by a responsible vendor, submitted by Rorie Stone Construction, LLC of New Boston, Texas, a copy of which is attached hereto as **ATTH 02**, is hereby accepted in an amount not to exceed \$489,344.60 for the labor required to install 11 bores totaling 4,540 feet of 12” HDPE Pipe and one bore totaling 500 feet of 16” HDPE Pipe with 12” HDPE Pipe sleeved inside the 16” HDPE casing for the US 82 Ten-Inch (10”) Water Main Relocation Project from the Red River County Line to US 259. The City Manager is authorized to negotiate and execute a contract with Rorie Stone Construction, LLC for the above-described work.

**SECTION 2.** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup>** day of **October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

Bid Summary

US 82 From RRCL to US 259  
10" Water Main Relocation Project  
Labor Only to Install Bores

Tuesday, September 30, 2025, 2:00 P.M.

	<u>Base Bid</u>
1. RBIS, LLC Texarkana, Arkansas	\$ 716,520.00
2. Rorie Stone Construction, LLC New Boston, Texas	\$ 489,344.60
3. Kampco, Inc. Texarkana, Arkansas	\$ 577,940.00

Time First Bid Opened: 2:00 P.M  
Number of Bidders: 3  
Apparent Low Bidder: Rorie Stone Construction, LLC

**BID TABULATION**

US-82 FROM RRCL TO US-259 10" WATER MAIN RELOCATION  
 (Equipment Labor for Bores)  
 TWU Project No. 62-000-135450-T002501  
 September 30, 2025 @ 2PM

BASE BID:									
Item	Quantity	Unit	Description	STONE		RBIS		KAMPCO	
				NEW BOSTON, TX		TEXARKANA, AR		TEXARKANA, AR	
				Unit Price	Total Bid	Unit Price	Total Bid	Unit Price	Total Bid
1	4540	LF	12" HDPE BY BORE W/ TIE-IN ASSEMBLIES AS SHOWN IN DETAIL	\$96.49	\$438,064.60	\$138.00	\$626,520.00	\$111.00	\$503,940.00
2	500	LF	16" HDPE ENCASMENT BY BORE W/ 12" HDPE ENCASED AND TIE-IN ASSEMBLIES AS SHOWN IN DETAIL	\$102.56	\$51,280.00	\$180.00	\$90,000.00	\$148.00	\$74,000.00
			<b>TOTAL BASE BID</b>		\$489,344.60		\$716,520.00		\$577,940.00

Prepared by Len McBride, E.I.T.  
 Certified Correct



Len McBride, Design Engineer, TWU

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input checked="" type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

NONE

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

NONE APPLICABLE

### Public Information Plan:

<input checked="" type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input checked="" type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Adopt a Resolution authorizing the Airport Director to enter into an agreement with McClelland Engineering for engineering services for the Taxiway Delta Extension approved in the 2024 Airport Capital Budget.

**Potential Options:**

- Approve
- Deny

**Fiscal Implications:**

\$18,521.81

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

N/A

**Board/Committee Recommendation:**

N/A

**Advisory Board/Committee Meeting Date and Minutes:**

N/A

**RESOLUTION NO. 2025-148**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE TEXARKANA REGIONAL AIRPORT EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH MCCLELLAND ENGINEERING FOR ENGINEERING SERVICES FOR TAXIWAY DELTA EXTENSION IN THE AMOUNT OF SIX HUNDRED SEVENTY-ONE THOUSAND TWO HUNDRED TEN DOLLARS AND FIFTY-TWO CENTS (\$671,210.52) APPROVED IN THE 2024 CAPITAL BUDGET; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana, Arkansas and Texarkana, Texas; and,

**WHEREAS**, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow and entrust the airport authority with the power to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

**WHEREAS**, funds were budgeted in the Airport 2024 capital budget and will not require additional appropriations; and,

**WHEREAS**, \$637,641.44 will be covered by the State of Arkansas \$16.7 million grant; and,

**WHEREAS**, an \$18,521.81 match will be covered by Texarkana, Texas, previously approved in the 2024 capital budget; and,

**WHEREAS**, a \$15,038.27 match will be covered by Texarkana, Arkansas, previously approved in the 2024 capital budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council approves the Executive Director executing an agreement with McClelland Engineering for engineering services for Taxiway Delta Extension in an amount not to exceed \$671,210.52.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup>** day of **October, 2025**.

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 082825C  
A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR TO ENTER INTO  
AN AGREEMENT WITH MCCLELLAND ENGINEERING FOR ENGINEERING  
SERVICES FOR TAXIWAY DELTA EXTENSION IN AN AMOUNT NOT TO  
EXCEED \$671,210.52, PREVIOUSLY APPROVED IN THE FY24 CAPITAL  
BUDGET**

**WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and**

**WHEREAS, the Airport Authority is entrusted with the power to operate, and regulate the airport; and**

**WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,**

**WHEREAS, funds were budgeted in the Airport 2024 Capital budget and will not require additional appropriations; and,**

**WHEREAS, \$637,641.44 will be covered by the State of Arkansas \$16.7 million grant; and,**

**WHEREAS, \$18,521.81 match will be covered by Texarkana TX, previously approved in the 2024 Capital Budget; and,**

**WHEREAS, \$15,038.27 match will be covered by Texarkana AR, previously approved in the 2024 Capital Budget;**

**NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:**

**SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director signing an agreement with McClelland Engineering for Engineering Services for Taxiway Delta Extension in an amount not to exceed \$671,210.52, with the approval of both cities governments.**

**Adopted this 28<sup>th</sup> day of August 2025**

**ATTEST**

  
\_\_\_\_\_  
**Ferdinand P Mehrlich III, Director**

**SIGNED**

  
\_\_\_\_\_  
**Airport Authority Chair**



**WORK ORDER NO. 6**

**ENGINEERING SERVICES  
FOR  
TAXIWAY DELTA EXTENSION  
TEXARKANA REGIONAL AIRPORT (TXK)  
TEXARKANA, ARKANSAS**

This Work Order amends Articles 1, 2, and 5 of the Basic Agreement executed the 29th day of July 2024, between McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER or MCE and the Texarkana Regional Airport Authority, hereinafter referred to as the AUTHORITY.

**ARTICLE 1**

The AUTHORITY intends to construct a 500-foot extension of Taxiway Delta at the Texarkana Regional Airport. McClelland Consulting Engineers, Inc. is pleased to provide this proposal for engineering design services and services during construction associated with the Taxiway Extension project.

The ENGINEER will complete the following summary of services under Work Order No. 6. Subsequent Work Orders will be developed as other needs arise.

**SECTION 1 – SCOPE OF SERVICES**

**Project Development**

- The ENGINEER will meet with the Owner to discuss the project design criteria, budget, and schedule.
- The ENGINEER will hold meetings with the Airport staff, Commission members, Federal Aviation Administration (FAA), and local officials as the need arises. The ENGINEER will also prepare any presentational material needed for these types of meetings.
- The ENGINEER will compile existing data that was prepared for previous projects at the Airport that pertain to the proposed project and are useful to the design. The existing data includes airport master plan, airport property map, engineering drawings, topographic surveys, and aerial photogrammetry data.

**Preliminary Engineering**

- The ENGINEER will prepare a preliminary estimate of probable construction costs and schematic design for each element of the project for the FAA to program the project. MCE will also prepare and provide a preliminary engineer's report as required by the FAA.
- MCE's key design staff will meet with the AUTHORITY and airport staff to review the preliminary plans, specifications and engineering report.
- The ENGINEER will prepare an overall CSPP per AC 150/5370-2G in order to maximize project constructability and minimize the impact to airport operations. MCE will coordinate with the AUTHORITY, FAA, and selected users of the airport to gain input for this plan. The CSPP will be in accordance with FAA AC 150/5370-2G. The CSPP will be submitted to the

Obstruction Evaluation and Airport Airspace Analysis website after preliminary review from the FAA.

- The ENGINEER will make four (4) site visits during the preliminary design phase. This will be done to document existing conditions.

### **Topographic Survey**

- The ENGINEER will conduct the necessary topographic survey required for the design of the project and note the location of any known, local and FAA-owned utilities. The survey crew will coordinate the work with the Owner including all safety requirements.
- The topographic survey will include the southern portion of the existing Taxiway Delta along with the area of the proposed extension and all existing above ground features (i.e. taxiway edge lights).

### **Geotechnical Investigation**

- The ENGINEER will provide a geotechnical investigation and report for the taxiway extension design project. The report will outline detailed information regarding subsurface conditions and recommendations for foundation design and site development for the project.
- The ENGINEER will perform a laboratory analysis on the recovered samples to determine the engineering properties of the project soil strata. Laboratory testing will be conducted in accordance with the American Society for Testing and Materials (ASTM) designations.
- Upon completion of the geotechnical exploration and laboratory analysis, the ENGINEER will develop a written geotechnical report and distribute to all parties involved.

### **Engineering Design Documents**

The ENGINEER shall prepare and submit construction drawings, reports, and applications to the AUTHORITY, FAA, and the City of Texarkana as required as part of the In-House Large-Scale Development process required to obtain Planning and Engineering Department approvals. City staff review comments will be addressed at each interval of the City's review process.

- Construction drawing set to include but not limited to:
  - Cover sheet
  - Site Plan
  - Demolition and Erosion Control Plan
  - Grading and Drainage Plan
  - Taxiway Plan & Profile
  - Cross Sections
  - Electrical and Lighting Plan
  - Signage Plan
  - Applicable Detail Sheets
- Pavement Section Alternatives – The ENGINEER will develop at least 2 pavement sections with opinions of the advantages and disadvantages of both. Using these alternatives MCE will look at life cycle cost analysis to determine the safest and

economical pavement design. The final pavement section will be based on review with the AUTHORITY of the data presented.

- Modeling of Aircraft Turning/Radii Movement – Using advanced modeling software, the ENGINEER will evaluate the turning radii of various aircraft.
- Pavement Geometry – Using current industry design criteria and FAA Advisory Circulars, the ENGINEER will design the pavement geometry (i.e., widths, fillets, etc.).
- Develop QC Plan – The ENGINEER will develop a schedule of milestone activities for this project. Along with these milestones, MCE will develop goals and team member assignments. At a minimum, weekly design team meetings will be held and minutes kept throughout the design of the project. Completed tasks will be reviewed and new task assigned. A complete QC review of the plans will be conducted at 3 intervals during the design period.
- Drainage Calculations – The ENGINEER will determine the amount and rate of run-off of drainage from the proposed improvements. These calculations will be used for sizing of culverts and be used on storm water control structures. Only those features that affect the terminal access road will be designed at this time.
- Signage – The ENGINEER will determine the appropriate signage as per FAA Advisory Circulars for Taxiways.
- 90% Plan and Specification Submittal - The ENGINEER will prepare and submit to the Owner and FAA the Design Engineer's Report, design drawings, and specifications for review and comment.
- Final Site Visits – The ENGINEER will make 2 site visits during the final design phase. This will be done to review the preliminary plans in the field (Plan in Hand).
- Final Plans and Specifications – Using all data previously mentioned and FAA's comments MCE's design team will assemble a final design of the project. This design will be based on FAA AC design guidelines along with sound engineering practices for this type of project. Specifications will be developed using the current FAA AC as they pertain to construction for airports (AC 150/5370-10).
- Final Construction Quantities and Estimated Costs – The ENGINEER will prepare a list of construction work items and their associated quantities. Using these items, a detailed estimate of costs will be developed.
- Final Plan & Engineers Report Submittal – The ENGINEER will incorporate comments and revisions received from the AUTHORITY into final design documents.

### **Bidding & Contract Awarding Services**

- The ENGINEER will prepare the advertisement for bids as well as prepare the bidding documents required.
- The ENGINEER will coordinate with the Contractor on all bid packages, respond to any questions from bidders, prepare and issue addendums as needed, and attend the Bid Opening.
- The ENGINEER will conduct /attend the pre-bid meeting at the Airport. Questions or comments from this meeting will be published as an addendum.
- The ENGINEER will conduct /attend the bid opening at the Airport. Once bids are received a certified bid tab of all the responsive bids will be prepared.

- The ENGINEER will review and evaluate all bids and verify the requirements presented in the bid documents have been met.
- The ENGINEER will make a recommendation of the lowest responsive bidder and a Notice of Award will be drafted. Review of the Contractor's bonds and insurance will be made and the contract documents will be prepared.
- The ENGINEER will conduct a pre-construction meeting. At this meeting contract documents will be signed, plans reviewed, schedules established and a Notice to Proceed issued. This meeting will occur at the Airport.

### **Construction Materials Testing**

- Construction Materials Acceptance Testing – The ENGINEER will provide the equipment and personnel necessary to conduct limited acceptance testing of construction materials used. The testing will be in accordance with the specifications, FAA criteria, and the QA plan.

### **Construction Contract Administration**

- The ENGINEER will attend on-site construction milestone and phasing meetings, and represent the OWNER, as needed, at any other meetings pertaining to the project.
- The ENGINEER will review, comment, and approve all shop drawings, submittals, etc. submitted by the Contractor for compliance with the plans and specifications for the project.
- The ENGINEER will prepare periodic pay requests based on construction progress and acceptance and provide any other documentation necessary for the submittal of periodic pay requests to the OWNER.
- The ENGINEER will prepare revised drawings/details/change orders that may arise that are necessary for the completion of the project.
- The ENGINEER will provide general oversight and coordination of the project particularly as it pertains to the interaction between the Contractor, OWNER, utility authorities, and any others that are involved in this project.
- The ENGINEER will conduct and attend semi and final inspections of the project. At these inspections the ENGINEER will prepare a punch-list of items remaining for the Contractor to complete for the final acceptance of the project.
- The ENGINEER will prepare As-Built drawings, O&M manuals (provided by the Contractor), warranty documentation, etc. to be among the items provided to the OWNER at project close-out.
- The ENGINEER will develop a QA/QC manual as it pertains to material acceptance, testing, personnel qualifications, etc.
- The ENGINEER will conduct weekly internal coordination meetings (via phone) to review upcoming project schedules, work items, coordination, etc.

### **Services During Construction**

- The ENGINEER will provide a Resident Project Representative (RPR) for the purpose of observing and documenting the work performed by the Contractor. The on-site construction RPR will be observing the work to determine if the work performed by the Contractor meets the requirements of the plans and specifications for the project. Daily

and weekly reports of site conditions, construction activities, progress, issues, visitors, etc. will be documented. The RPR will alert the ENGINEER's project manager of any non-conforming work, potential scheduling conflicts, changing site condition, etc. The RPR will be the first point of contact (during construction) between the Contractor and OWNER.

- The ENGINEER will make periodic site visits at times critical to the project and during milestone activities.
- The ENGINEER will review all quality control testing submitted by the Contractor.
- The ENGINEER will have staff available to address any/all field questions that may arise and need additional coordination.
- The ENGINEER will provide Construction Support Services for a construction period of 5 months. Any services during construction required after a construction period of 5 months will be billed at an hourly rate plus expenses, see attached current hourly rate schedule.
- The ENGINEER will prepare paperwork to pause contract times between phases as necessary for parking lot closure plans.

Not Included are:

Off-site drainage improvements  
Utility relocation (i.e. water, sewer, gas, electric, and etc.)  
COE and/or FEMA permitting or studies  
Environmental Assessments

See Appendix "A" for complete detailed scope of services.

See Appendix "B" for Project Sketch.

**ARTICLE 2**

The ENGINEER will be compensated as follows for services provided in ARTICLE 1:

**SECTION 2 - PAYMENT**

The ENGINEER will be compensated for service based on a Lump Sum fee payable as the work progresses. The following is a listing of work description and associated fees:

Project Development .....	\$18,680.36
Preliminary Engineering .....	\$6,915.38
Topographic Survey .....	\$12,234.37
Geotechnical Investigation .....	\$27,594.87
Engineering Design Documents .....	\$212,262.04
Bidding & Contract Awarding Services.....	\$18,199.11
Construction Material Testing.....	\$116,723.91
Construction Contract Administration .....	\$28,201.06
Services During Construction .....	\$230,399.42
<b>TOTAL FEE</b>	<b>\$671,210.52</b>

**Reimbursable Costs**

There will not be a separate charge for reimbursable expense. Those expenses will be included in the Lump Sum fee as described above.

*Note:* Additional work scopes will be developed under separate work orders as necessary.

**ARTICLE 5**

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

**FOR TEXARKANA REGIONAL AIRPORT AUTHORITY**

By: \_\_\_\_\_  
Ferdinand Paul Mehrlich III, A.A.E. ACE  
Executive Director of Aviation

Dated the \_\_\_\_ day of \_\_\_\_\_, 2025

Attest: \_\_\_\_\_

**FOR McCLELLAND CONSULTING ENGINEERS, INC.**

By: \_\_\_\_\_  
James M. (Mitch) Rose, Exec. Vice Pres./Tres.

Dated the \_\_\_\_ day of \_\_\_\_\_, 2025

Attest: \_\_\_\_\_  
Matthew Vinyard, P.E., Project Manager

# Appendix A

Texarkana Regional Airport  
Taxiway Delta Extension  
August, 2025



Project Development	\$18,680.36
Preliminary Engineering	\$6,915.38
Topographic Survey	\$12,234.37
Geotechnical Investigation	\$27,594.87
Engineering Design Documents	\$212,262.04
Bidding & Contract Awarding Services	\$18,199.11
Construction Materials Testing	\$116,723.91
Construction Contract Administration	\$28,201.06
Services During Construction	\$230,399.42

**Total Professional Fees \$671,210.52**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Preliminary Engineering



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$35.78 hr	\$28.37 hr	\$29.00 hr	\$25.88 hr	\$25.88 hr
MCE internal project set-up		1				1	6	6	
Kick-off mtg w/ Owner	9	9	9	9					
Preliminary FAA Meetings	6	6	6						
Prepare Draft Project Options	3	3	3	5		10			
Prepare cost estimates of projects	1	2	2	9					
<b>Hour Subtotal</b>	<b>19</b>	<b>21</b>	<b>20</b>	<b>23</b>	<b>0</b>	<b>11</b>	<b>6</b>	<b>6</b>	<b>0</b>

Salary Costs	\$1,426.52	\$1,372.98	\$1,058.60	\$1,066.97	\$0.00	\$312.07	\$174.00	\$155.28	\$0.00
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**SUBTOTAL SALARIES** \$5,566.42

Labor and General Administrative Overhead \$10,353.54

Direct Non-Labor Expenses

Document Printing, Reproductions	\$100.00
Supplies	\$75.00
Postage, Freight	
Travel Costs 1 trip @ 280 miles (rd trip) x \$0.705	\$197.40

SUBTOTAL - Direct Non-Labor Expenses \$372.40

Subtotal \$16,292.36

Subconsultants

SUBTOTAL \$0.00

Profit (15%) \$2,387.99

**TOTAL FEE** **\$18,680.36**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Preliminary Engineering



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$75.08	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$25.88	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Pavement Section Alternatives		1	1	2					
Preliminary Layouts		1	1	2		4			
Modeling of Aircraft Turning Radi/Movement				1		4			
Review of Layouts with Owner		1	1						
Draft Drainage Calculations		1	1	3					
Draft Construction Safety & Phasing Plan			1	2		2			
Review Construction Safety & Phasing Plan w/ Owner	1	1	1						
Airspace (eFile)				2					
DBE Goals				2					
Develop DBE Plan				1					
Preliminary Engineer's Report		1	1	5					
<b>Hour Subtotal</b>	<b>1</b>	<b>6</b>	<b>7</b>	<b>20</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Salary Costs</b>	<b>\$75.08</b>	<b>\$392.28</b>	<b>\$370.51</b>	<b>\$927.80</b>	<b>\$0.00</b>	<b>\$283.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**SUBTOTAL SALARIES**

\$2,049.37

Labor and General Administrative Overhead

\$3,811.83

Direct Non-Labor Expenses

Document Printing, Reproductions \$100.00  
 Supplies \$75.00  
 Postage, Freight \$0.00

SUBTOTAL - Direct Non-Labor Expenses

\$175.00

Subtotal

\$6,036.20

Subconsultants

SUBTOTAL

\$0.00

Profit (15%)

\$879.18

**TOTAL FEE**

**\$6,915.38**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Topographic Survey



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Draftsman - III	Registered Land Surveyor - III	Survey Crew 2 Man	Survey Tech - III
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$28.37 hr	\$41.12 hr	\$35.65 hr	\$28.37 hr
Project Development						10		
Control Points							4	4
Topographic Survey							27	27
Drafting					18	7		
<b>Hour Subtotal</b>	0	0	0	0	18	17	31	31
<b>Salary Costs</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$510.66	\$699.04	\$1,105.15	\$879.47

**SUBTOTAL SALARIES** \$3,194.32

Labor and General Administrative Overhead \$5,941.44

Direct Non-Labor Expenses

- Document Printing, Reproductions \$0.00
- Per Diem (meal allowance ) \$464.50
- Lodging \$750.00
- Postage, Freight \$0.00
- Mileage (\$0.705/Miles for 280 miles/roundtrip) \$513.75

SUBTOTAL - Direct Non-Labor Expenses \$1,728.25

Subtotal \$10,864.01

Subconsultants

Subtotal \$0.00

Profit (15%) \$1,370.36

**TOTAL FEE** **\$12,234.37**

Texarkana Regional Airport  
Taxiway Delta Extension  
Geotechnical Investigation



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Geotech Engineer - I	Registered Land Surveyor - III	Survey Crew 2 Man	Soils Tech - IV	Soils Tech II	Soils Tech V	Draftsman III
	\$75.08	\$65.38	\$52.93	\$46.39	\$64.36	\$41.12	\$35.65	\$25.00	\$20.50	\$21.20	\$28.38
	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr
Administration and Coordination	2	3		5	5						
Coordination Mtg. w/ Owner	1	2			2						
Establish and initiate One-Call locates											
Survey Layout Map				1							1
Locate Existing Airport Control				1							1
Review of Survey				2	2						
efiling (7460) for Drill Rig Height				3							
Boring Staking and Layout					1		2				1
Boring Staking and Layout Data Analysis				4							
Boring Sample Lab Analysis				4				2	4	4	
Boring Sample Testing Assignment				2				2	2		
Boring Log Compilation				4				2	2		
Boring Log Review				4				2	2		
Geotech Drilling					2			11	11	11	
Geotech Report Writing		2		25	15			2	2	2	2
Geotech Report Review				5	5						
Boring Layout				1	1						1
Bulk Sampling for CBR				3				3	3	8	
<b>Hour Subtotal</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>64</b>	<b>33</b>	<b>0</b>	<b>2</b>	<b>24</b>	<b>26</b>	<b>25</b>	<b>6</b>
<b>Salary Costs</b>	<b>\$225.24</b>	<b>\$457.66</b>	<b>\$0.00</b>	<b>\$2,968.96</b>	<b>\$2,123.88</b>	<b>\$0.00</b>	<b>\$71.30</b>	<b>\$600.00</b>	<b>\$533.00</b>	<b>\$530.00</b>	<b>\$170.28</b>

**SUBTOTAL SALARIES**

\$7,680.32

Labor and General Administrative Overhead

\$14,285.40

Direct Non-Labor Expenses

	# of Units	Price/Unit	Unit	Total
Document Printing, Reproductions				\$24.30
Supplies				\$0.00
Postage, Freight				\$0.00
Support Vehicle Travel Costs			Per Mile	\$0.00
Per Diem (3 men @ \$100 per night per man)			Per Night	\$0.00
Drill Rig/Service Truck				
Mobilization/Demobilization	1	\$1,500.00	Lump Sum	\$1,500.00
Boring Setup	3	\$50.00	Each	\$150.00
Soil Drilling (Auger)	3	\$50.00	Per Foot	\$150.00
Moisture Content	3	\$20.00	Per Test	\$60.00
Liquid & Plastic Limits	3	\$20.00	Per Test	\$60.00
Gradation Analysis of Soils	3	\$20.00	Per Test	\$60.00
Unconfined Compression (Soil)	3	\$20.00	Per Test	\$60.00
Unit Weight (Soil)	3	\$20.00	Per Test	\$60.00
Modified Proctor Test	3	\$20.00	Per Test	\$60.00
California Bearing Ratio	1	\$150.00	Per Test	\$150.00
Robotic Total Station			Per Hour	\$0.00
GPS Survey Equipment			Per Hour	\$0.00
Transport Drill Rig (both ways)			Per Hour	\$0.00
Backhoe Rental			Per Hour	\$0.00

SUBTOTAL - Direct Non-Labor Expenses

\$2,334.30

Subtotal

\$24,300.02

Subconsultants

Subtotal

\$0.00

\$0.00

Profit (15%)

\$3,294.86

**TOTAL FEE**

**\$27,594.87**

Texarkana Regional Airport  
Taxiway Delta Extension  
Engineering Design Documents



ENGINEERING							
Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$35.78 hr	\$28.37 hr	\$29.00 hr
Coordination w/ Owner	20	20					
Coordination w/FAA	2	6					
Review of Existing Site Conditions	2	4		4			
TXK Site Visit (4)	36	36					
Coordination with FAA Owned Utility		20		20			
Weekly Internal Aviation Dept. Mtg.'s	15	15		15		15	
Final Pavement Design	1	2		6			
Finalize Layouts & Alignments	1	4		10		20	
Finalize Modeling of Aircraft Turning Radi/Movement		2		10		20	
Review of Layouts with Owner	1	1					
Final Drainage Calculations	2	2		20			
Final Construction Safety & Phasing Plan	1	2		10		3	
Review Construction Safety & Phasing Plan w/ Owner	1	4					
Review of Geotech Report				2			1
Airspace (eFile)				6		4	
Update DBE Goals based on Final Design		2		6			
Update DBE Plan based on final design		2		6			
Finalize Engineer's Report	2	6		20		3	
Finalize Construction Quantities	2	4		8		2	
Finalize Construction Cost Estimates	2	3		6			
Final QC review (Engrs.'s Report and Plans)	9	10		12		2	
Final Plan Review w/ Owner	10	10				2	
Reproduction for Submittal Review		2		22		2	22
<b>PRELIMINARY PLANS &amp; SPECS.</b>							
Cover Sheet (1)				1		1	
Index Sheet (1)				1		1	
Construction Phasing (1)		2		8		10	
Construction Safety (1)	1	2		8		10	
General Notes (2)				1		1	
Survey Control (3)				1		1	
Topographic Survey (2)				1		6	
Limits of Construction (2)				1		5	
Erosion Control Plan & Details (2)				4		10	
Demolition Plan (2)				8		10	
Site Layout (2)	2	2		12		15	
Pavement Geometry (2)		2		12		25	
Pavement Section & Details (1)	2			6		8	
Drainage Plan (2)	2	2		15		22	
Drainage Plan & Profiles (2)	2	2		12		23	
Drainage Details (2)				8		10	
Taxiway Plan & Profile (3)	3	7		21		30	
Grading Plan (3)	2	5		20		25	
Taxiway Cross Sections (4)	3	3		15		30	
Pavement Marking Plan (2)	1	1		10		16	
Pavement Marking Details (1)				6		10	
Electrical Layout (4)							
Electrical Duct Bank & Details (2)							
Review of Electrical Design	1	2					
Miscellaneous Details (3)				10		12	
Construction Contract Documents	1	1		5			12
Technical Specifications	2	2		20			30
<b>Hour Subtotal</b>	<b>129</b>	<b>190</b>	<b>0</b>	<b>389</b>	<b>0</b>	<b>354</b>	<b>65</b>
<b>Salary Costs</b>	<b>\$9,685.32</b>	<b>\$12,422.20</b>	<b>\$0.00</b>	<b>\$18,045.71</b>	<b>\$0.00</b>	<b>\$10,042.98</b>	<b>\$1,885.00</b>
<b>SUBTOTAL SALARIES</b>							<b>\$52,081.21</b>
Labor and General Administrative Overhead							<b>\$96,871.05</b>
<b>SUBTOTAL TOTAL SALARIES + OVERHEAD</b>							<b>\$148,952.26</b>
Direct Non-Labor Expenses							
Document Printing, Reproductions					\$300.00		
Supplies					\$125.00		
Postage, Freight					\$122.14		
Travel Costs 7 trips @ 280 miles (rd trip)					\$1,381.80		
<b>SUBTOTAL - Direct Non-Labor Expenses</b>					<b>\$1,928.94</b>		<b>\$1,928.94</b>
<b>Subtotal</b>							<b>\$150,881.20</b>
Subconsultants							
Aviaiton Alliance				\$39,038.00			
<b>Subtotal</b>				<b>\$39,038.00</b>			<b>\$39,038.00</b>
Profit (15%)							<b>\$22,342.84</b>
<b>TOTAL FEE (MCE)</b>							<b>\$212,262.04</b>

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Bidding & Contract Awarding Services



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$41.40	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
<b>BIDDING SERVICES</b>									
Draft Advertisement for Bids		1		1			1		
Prepare Bids/contract Documents		1		2			3		
Prepare Agenda for Pre-Bid Meeting		1	1						
Conduct Pre-Bid Meeting	5	5	5						
Respond to Questions/Issue RFIs			3	3			2		
Prepare and Issue Addendums			1	1			1		
Conduct Bid Opening	5	5	5				1		
<b>AWARD OF CONSTRUCTION CONTRACT</b>									
Evaluate All Bids and Prepare Certified Bid Tab		1		2			1		
Verify Bidders Have Meet Bidding Requirements		2		2					
Make Recommendation of Apparent Low Bidder		2		2					
Prepare Notice of Award				1			1		
Prepare Construction Contracts				1			2		
Review Performance and Payment Bonds				1			1		
Review Insurance				1			2		
Prepare Agenda for Pre Construction Meeting	1	2	2	4					
Attend Pre Construction Meeting	5	5	5						
Hour Subtotal	16	25	22	21	0	0	15	0	0
Salary Costs	\$1,129.92	\$1,634.50	\$1,164.46	\$974.19	\$0.00	\$0.00	\$435.00	\$0.00	\$0.00

SUBTOTAL SALARIES \$5,338.07

Labor and General Administrative Overhead \$9,928.81

Direct Non-Labor Expenses

Document Printing, Reproductions \$0.00  
 Supplies \$0.00  
 Mileage (\$0.705/Mi for 3 trips, 280 mi/trip) \$592.20  
 Postage, Freight \$50.00

SUBTOTAL - Direct Non-Labor Expenses \$642.20

Subtotal \$15,909.08

Profit (15%) \$2,290.03

**TOTAL FEE \$18,199.11**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Construction Materials Testing



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Soils Lab Tech IV	Soils Lab Tech II	Geotech Clerical IV	Geotech Engr I	CMT Supervisor/ Const. Obs
	\$70.62	\$65.38	\$52.93	\$46.39	\$25.00	\$20.50	\$25.00	\$64.36	\$33.60
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Asphalt Paving		20			80	80			80
Crushed Agg. Base Courses Densities		8			40	40			40
Crushed Agg. Base Course Gradation		8			40	40			40
Materials Testing Results/Reports		50					80	70	70
Hour Subtotal	0	86	0	0	160	160	80	70	230
Salary Costs	\$0.00	\$5,622.68	\$0.00	\$0.00	\$4,000.00	\$3,280.00	\$2,000.00	\$4,505.20	\$7,728.00

SUBTOTAL SALARIES \$27,135.88

Labor and General Administrative Overhead \$50,472.74

Direct Non-Labor Expenses

- Document Printing, Reproductions \$0.00
- Supplies \$0.00
- Mileage (\$0.705/Mi for 10 trips, 280 mi/trip) \$1,974.00
- Postage, Freight \$0.00

SUBTOTAL - Direct Non-Labor Expenses \$1,974.00

Subtotal \$79,582.62

Profit (15%) \$11,641.29

**TOTAL HOURLY FEE \$91,223.91**

Testing	Testing Costs
Asphalt Paving Tests	\$22,000.00
Crushed Aggregate Base Course Densities	\$1,000.00
Crushed Aggregate Base Course Gradations	\$2,500.00

**TOTAL TESTING FEE \$25,500.00**

**TOTAL FEE \$116,723.91**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Construction Contract Administration



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$41.40	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Coordination w/Owner	4	8	12						
Attend Board Meeting (2)	10	10	10						
Shop drawing & submittal review		2	4	4					
Prepare QA/QC Manual		1	2	6					
Review/Approve Contractors QC Manual	1	1	1	2					
QA/QC compliance review	1	1	2	2					
Periodic pay estimates (6)		1	2	8				7	
Prepare Change orders		2	4	4			1		
Preparation/distribution of meeting minutes			6						
Prepare As-built drawings				1		2			
Summary of Material Testing Report to FAA				2					
Prepare punch-list		2	2	2					
Attend Final Inspection	4	4	4						
Reconciliation C. O.		1	1	1					
Close-out and coordination meetings	2	2	2						
Hour Subtotal	22	35	52	32	0	2	1	7	0
Salary Costs	\$1,553.64	\$2,288.30	\$2,752.36	\$1,484.48	\$0.00	\$56.74	\$29.00	\$289.80	\$0.00

SUBTOTAL SALARIES \$8,454.32

Labor and General Administrative Overhead \$15,725.04

Direct Non-Labor Expenses

Document Printing, Reproductions	\$0.00
Supplies	\$0.00
Mileage (\$0.705/Mi for 2 trips, 280 mi/trip)	\$394.80
Postage, Freight	\$0.00

SUBTOTAL - Direct Non-Labor Expenses \$394.80

Subtotal \$24,574.16

Profit (15%) \$3,626.90

**TOTAL FEE** **\$28,201.06**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Services During Construction

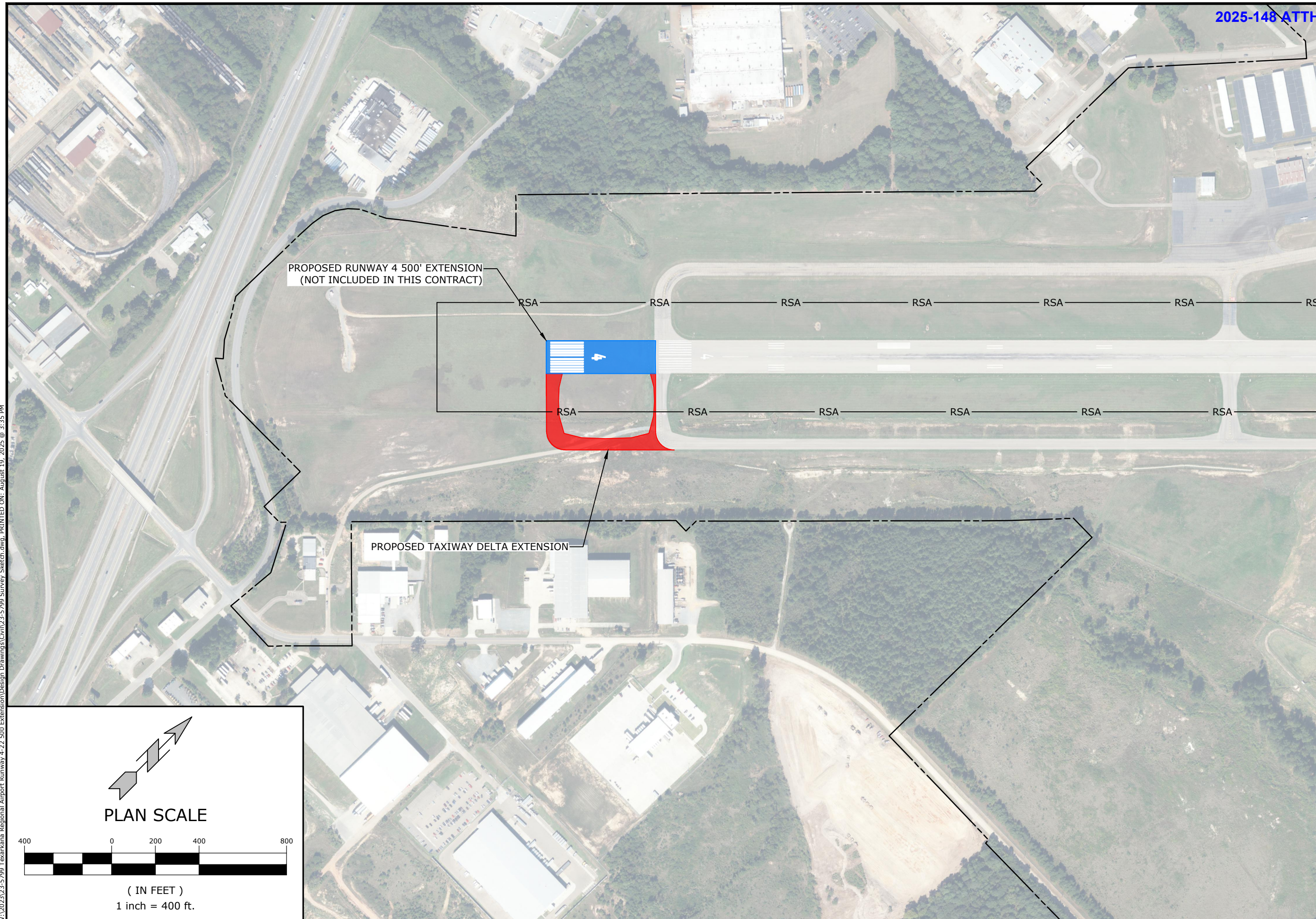


Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Const. Obs. - IV
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$33.60
	hr	hr	hr	hr	hr	hr	hr	hr
<b>Construction Support Services</b>								
Construction Observation								1480
Respond to Field Questions	10	40	40	10				40
Site Visits (By Engr. Staff)	18	36	18	8				
Review of Contractors Marked up As-Built Drawings		4		4		4		
Materials Testing Results/Reports		20	20					
Review of Contractor Materials Test Results	5	10	10	5				40
General Consultation	5	20						
<b>Hour Subtotal</b>	<b>38</b>	<b>130</b>	<b>88</b>	<b>27</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>1560</b>
Salary Costs	\$2,683.56	\$8,499.40	\$4,657.84	\$1,252.53	\$0.00	\$113.48	\$0.00	\$52,416.00

<b>SUBTOTAL SALARIES</b>		\$69,622.81
Labor and General Administrative Overhead		\$129,498.43
Direct Non-Labor Expenses		
Document Printing, Reproductions	\$0	
Postage, Freight	\$0	
Mileage (\$0.705/Miles for 2000 miles)	\$1,410	
<b>SUBTOTAL - Direct Non-Labor Expenses</b>	\$1,410	\$1,410.00
<b>Subtotal</b>		\$200,531.24
<b>Profit (15%)</b>		\$29,868.19
<b>TOTAL FEE</b>		<b>\$230,399.42</b>

# Appendix B

W:\2023\23-5799 Texarkana Regional Airport Runway 4-22 500 Extension\Design Drawings\Civil\23-5799 Survey Sketch.dwg, PRINTED ON: August 19, 2025 @ 3:35 PM



PROPOSED RUNWAY 4 500' EXTENSION  
(NOT INCLUDED IN THIS CONTRACT)

PROPOSED TAXIWAY DELTA EXTENSION

RSA

RSA

RSA

RSA

RSA

RSA

RSA

RSA

RSA

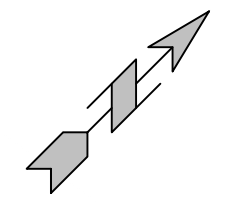
RSA

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PLAN SCALE



( IN FEET )  
1 inch = 400 ft.

TEXARKANA REGIONAL AIRPORT (TXK)  
TAXIWAY DELTA EXTENSION  
TEXARKANA, ARKANSAS



REV	DATE	DESCRIPTION

WO 6 TAXIWAY DELTA EXTENSION

DESIGNED BY: BLY	DRAWN BY: JME
DATE: AUGUST, 2025	REVISION:
SCALE: 1" = 400'	JOB NUMBER: 24-5755

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input checked="" type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Adopt a Resolution authorizing the Airport Director to purchase a John Deere 5100E Cab Tractor from Government Buy Board United AG & Turf.

**Potential Options:**

- Approve
- Deny

**Fiscal Implications:**

\$40,864.28

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

N/A

**Board/Committee Recommendation:**

N/A

**Advisory Board/Committee Meeting Date and Minutes:**

N/A

**RESOLUTION NO. 2025-149**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE TEXARKANA REGIONAL AIRPORT EXECUTIVE DIRECTOR TO PURCHASE A JOHN DEERE 5100E CAB TRACTOR FROM GOVERNMENT BUY BOARD UNITED AG & TURF IN THE AMOUNT OF SEVENTY-FOUR THOUSAND FORTY-TWO DOLLARS AND NINETY ONE CENTS (\$74,042.91) WITH BUDGETED FUNDS IN THE 2024 CAPTIAL BUDGET; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana, Arkansas and Texarkana, Texas; and,

**WHEREAS**, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow and entrust the airport authority with the power to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

**WHEREAS**, funds were budgeted in the airport capital budget and will not require additional appropriations; and,

**WHEREAS**, this purchase is from the State Buy Board through the Public Works division of Texarkana, Arkansas, so bidding is not required and meets all statutory requirements; and,

**WHEREAS**, a \$40,864.28 match will be covered by Texarkana, Texas, previously approved in the 2024 capital budget; and,

**WHEREAS**, a \$33,178.63 match will be covered by Texarkana, Arkansas, previously approved in the 2024 capital budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council approves the Executive Director’s purchasing agreement with United Ag & Turf to purchase one (1) John Deere 5100E Cab Tractor through the State Buy Board in an amount not to exceed \$74,042.91.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 082825B  
A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR TO ENTER INTO  
A PURCHASE AGREEMENT WITH UNITED AG & TURF FOR (1) JOHN  
DEERE 5100E CAB TRACTOR THROUGH THE STATE BUY BOARD IN AN  
AMOUNT NOT TO EXCEED \$74,042.91, PREVIOUSLY APPROVED IN THE  
FY25 CAPITAL BUDGET**

**WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and**

**WHEREAS, the Airport Authority is entrusted with the power to operate, and regulate the airport; and**

**WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,**

**WHEREAS, funds were budgeted in the Airport Capital budget and will not require additional appropriations; and,**

**WHEREAS, this purchase is from the State Buy Board through the Public Works division of Texarkana AR so bidding is not required and meets all statutory requirements;**

**WHEREAS, \$40,864.28 match will be covered by Texarkana TX, previously approved in the 2024 Capital Budget; and,**

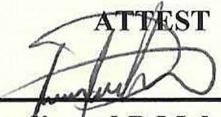
**WHEREAS, \$33,178.63 match will be covered by Texarkana AR, previously approved in the 2024 Capital Budget;**

**NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:**

**SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director signing a purchasing agreement with United Ag & Turf to purchase one (1) John Deere 5100E Cab Tractor through the State Buy Board in an amount not to exceed \$74,042.91, with the approval of both cities governments.**

**Adopted this 28<sup>th</sup> day of August 2025**

**ATTEST**



**Ferdinand P Mehrlich III, Director**

**SIGNED**



**Airport Authority Chair**



**WORK ORDER NO. 6**

**ENGINEERING SERVICES  
FOR  
TAXIWAY DELTA EXTENSION  
TEXARKANA REGIONAL AIRPORT (TXK)  
TEXARKANA, ARKANSAS**

This Work Order amends Articles 1, 2, and 5 of the Basic Agreement executed the 29th day of July 2024, between McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER or MCE and the Texarkana Regional Airport Authority, hereinafter referred to as the AUTHORITY.

**ARTICLE 1**

The AUTHORITY intends to construct a 500-foot extension of Taxiway Delta at the Texarkana Regional Airport. McClelland Consulting Engineers, Inc. is pleased to provide this proposal for engineering design services and services during construction associated with the Taxiway Extension project.

The ENGINEER will complete the following summary of services under Work Order No. 6. Subsequent Work Orders will be developed as other needs arise.

**SECTION 1 – SCOPE OF SERVICES**

**Project Development**

- The ENGINEER will meet with the Owner to discuss the project design criteria, budget, and schedule.
- The ENGINEER will hold meetings with the Airport staff, Commission members, Federal Aviation Administration (FAA), and local officials as the need arises. The ENGINEER will also prepare any presentational material needed for these types of meetings.
- The ENGINEER will compile existing data that was prepared for previous projects at the Airport that pertain to the proposed project and are useful to the design. The existing data includes airport master plan, airport property map, engineering drawings, topographic surveys, and aerial photogrammetry data.

**Preliminary Engineering**

- The ENGINEER will prepare a preliminary estimate of probable construction costs and schematic design for each element of the project for the FAA to program the project. MCE will also prepare and provide a preliminary engineer's report as required by the FAA.
- MCE's key design staff will meet with the AUTHORITY and airport staff to review the preliminary plans, specifications and engineering report.
- The ENGINEER will prepare an overall CSPP per AC 150/5370-2G in order to maximize project constructability and minimize the impact to airport operations. MCE will coordinate with the AUTHORITY, FAA, and selected users of the airport to gain input for this plan. The CSPP will be in accordance with FAA AC 150/5370-2G. The CSPP will be submitted to the

Obstruction Evaluation and Airport Airspace Analysis website after preliminary review from the FAA.

- The ENGINEER will make four (4) site visits during the preliminary design phase. This will be done to document existing conditions.

### **Topographic Survey**

- The ENGINEER will conduct the necessary topographic survey required for the design of the project and note the location of any known, local and FAA-owned utilities. The survey crew will coordinate the work with the Owner including all safety requirements.
- The topographic survey will include the southern portion of the existing Taxiway Delta along with the area of the proposed extension and all existing above ground features (i.e. taxiway edge lights).

### **Geotechnical Investigation**

- The ENGINEER will provide a geotechnical investigation and report for the taxiway extension design project. The report will outline detailed information regarding subsurface conditions and recommendations for foundation design and site development for the project.
- The ENGINEER will perform a laboratory analysis on the recovered samples to determine the engineering properties of the project soil strata. Laboratory testing will be conducted in accordance with the American Society for Testing and Materials (ASTM) designations.
- Upon completion of the geotechnical exploration and laboratory analysis, the ENGINEER will develop a written geotechnical report and distribute to all parties involved.

### **Engineering Design Documents**

The ENGINEER shall prepare and submit construction drawings, reports, and applications to the AUTHORITY, FAA, and the City of Texarkana as required as part of the In-House Large-Scale Development process required to obtain Planning and Engineering Department approvals. City staff review comments will be addressed at each interval of the City's review process.

- Construction drawing set to include but not limited to:
  - Cover sheet
  - Site Plan
  - Demolition and Erosion Control Plan
  - Grading and Drainage Plan
  - Taxiway Plan & Profile
  - Cross Sections
  - Electrical and Lighting Plan
  - Signage Plan
  - Applicable Detail Sheets
- Pavement Section Alternatives – The ENGINEER will develop at least 2 pavement sections with opinions of the advantages and disadvantages of both. Using these alternatives MCE will look at life cycle cost analysis to determine the safest and

economical pavement design. The final pavement section will be based on review with the AUTHORITY of the data presented.

- Modeling of Aircraft Turning/Radii Movement – Using advanced modeling software, the ENGINEER will evaluate the turning radii of various aircraft.
- Pavement Geometry – Using current industry design criteria and FAA Advisory Circulars, the ENGINEER will design the pavement geometry (i.e., widths, fillets, etc.).
- Develop QC Plan – The ENGINEER will develop a schedule of milestone activities for this project. Along with these milestones, MCE will develop goals and team member assignments. At a minimum, weekly design team meetings will be held and minutes kept throughout the design of the project. Completed tasks will be reviewed and new task assigned. A complete QC review of the plans will be conducted at 3 intervals during the design period.
- Drainage Calculations – The ENGINEER will determine the amount and rate of run-off of drainage from the proposed improvements. These calculations will be used for sizing of culverts and be used on storm water control structures. Only those features that affect the terminal access road will be designed at this time.
- Signage – The ENGINEER will determine the appropriate signage as per FAA Advisory Circulars for Taxiways.
- 90% Plan and Specification Submittal - The ENGINEER will prepare and submit to the Owner and FAA the Design Engineer’s Report, design drawings, and specifications for review and comment.
- Final Site Visits – The ENGINEER will make 2 site visits during the final design phase. This will be done to review the preliminary plans in the field (Plan in Hand).
- Final Plans and Specifications – Using all data previously mentioned and FAA’s comments MCE’s design team will assemble a final design of the project. This design will be based on FAA AC design guidelines along with sound engineering practices for this type of project. Specifications will be developed using the current FAA AC as they pertain to construction for airports (AC 150/5370-10).
- Final Construction Quantities and Estimated Costs – The ENGINEER will prepare a list of construction work items and their associated quantities. Using these items, a detailed estimate of costs will be developed.
- Final Plan & Engineers Report Submittal – The ENGINEER will incorporate comments and revisions received from the AUTHORITY into final design documents.

### **Bidding & Contract Awarding Services**

- The ENGINEER will prepare the advertisement for bids as well as prepare the bidding documents required.
- The ENGINEER will coordinate with the Contractor on all bid packages, respond to any questions from bidders, prepare and issue addendums as needed, and attend the Bid Opening.
- The ENGINEER will conduct /attend the pre-bid meeting at the Airport. Questions or comments from this meeting will be published as an addendum.
- The ENGINEER will conduct /attend the bid opening at the Airport. Once bids are received a certified bid tab of all the responsive bids will be prepared.

- The ENGINEER will review and evaluate all bids and verify the requirements presented in the bid documents have been met.
- The ENGINEER will make a recommendation of the lowest responsive bidder and a Notice of Award will be drafted. Review of the Contractor's bonds and insurance will be made and the contract documents will be prepared.
- The ENGINEER will conduct a pre-construction meeting. At this meeting contract documents will be signed, plans reviewed, schedules established and a Notice to Proceed issued. This meeting will occur at the Airport.

### **Construction Materials Testing**

- Construction Materials Acceptance Testing – The ENGINEER will provide the equipment and personnel necessary to conduct limited acceptance testing of construction materials used. The testing will be in accordance with the specifications, FAA criteria, and the QA plan.

### **Construction Contract Administration**

- The ENGINEER will attend on-site construction milestone and phasing meetings, and represent the OWNER, as needed, at any other meetings pertaining to the project.
- The ENGINEER will review, comment, and approve all shop drawings, submittals, etc. submitted by the Contractor for compliance with the plans and specifications for the project.
- The ENGINEER will prepare periodic pay requests based on construction progress and acceptance and provide any other documentation necessary for the submittal of periodic pay requests to the OWNER.
- The ENGINEER will prepare revised drawings/details/change orders that may arise that are necessary for the completion of the project.
- The ENGINEER will provide general oversight and coordination of the project particularly as it pertains to the interaction between the Contractor, OWNER, utility authorities, and any others that are involved in this project.
- The ENGINEER will conduct and attend semi and final inspections of the project. At these inspections the ENGINEER will prepare a punch-list of items remaining for the Contractor to complete for the final acceptance of the project.
- The ENGINEER will prepare As-Built drawings, O&M manuals (provided by the Contractor), warranty documentation, etc. to be among the items provided to the OWNER at project close-out.
- The ENGINEER will develop a QA/QC manual as it pertains to material acceptance, testing, personnel qualifications, etc.
- The ENGINEER will conduct weekly internal coordination meetings (via phone) to review upcoming project schedules, work items, coordination, etc.

### **Services During Construction**

- The ENGINEER will provide a Resident Project Representative (RPR) for the purpose of observing and documenting the work performed by the Contractor. The on-site construction RPR will be observing the work to determine if the work performed by the Contractor meets the requirements of the plans and specifications for the project. Daily

and weekly reports of site conditions, construction activities, progress, issues, visitors, etc. will be documented. The RPR will alert the ENGINEER's project manager of any non-conforming work, potential scheduling conflicts, changing site condition, etc. The RPR will be the first point of contact (during construction) between the Contractor and OWNER.

- The ENGINEER will make periodic site visits at times critical to the project and during milestone activities.
- The ENGINEER will review all quality control testing submitted by the Contractor.
- The ENGINEER will have staff available to address any/all field questions that may arise and need additional coordination.
- The ENGINEER will provide Construction Support Services for a construction period of 5 months. Any services during construction required after a construction period of 5 months will be billed at an hourly rate plus expenses, see attached current hourly rate schedule.
- The ENGINEER will prepare paperwork to pause contract times between phases as necessary for parking lot closure plans.

Not Included are:

Off-site drainage improvements  
Utility relocation (i.e. water, sewer, gas, electric, and etc.)  
COE and/or FEMA permitting or studies  
Environmental Assessments

See Appendix "A" for complete detailed scope of services.

See Appendix "B" for Project Sketch.

**ARTICLE 2**

The ENGINEER will be compensated as follows for services provided in ARTICLE 1:

**SECTION 2 - PAYMENT**

The ENGINEER will be compensated for service based on a Lump Sum fee payable as the work progresses. The following is a listing of work description and associated fees:

Project Development .....	\$18,680.36
Preliminary Engineering .....	\$6,915.38
Topographic Survey .....	\$12,234.37
Geotechnical Investigation .....	\$27,594.87
Engineering Design Documents .....	\$212,262.04
Bidding & Contract Awarding Services.....	\$18,199.11
Construction Material Testing.....	\$116,723.91
Construction Contract Administration .....	\$28,201.06
Services During Construction .....	\$230,399.42
<b>TOTAL FEE</b>	<b>\$671,210.52</b>

**Reimbursable Costs**

There will not be a separate charge for reimbursable expense. Those expenses will be included in the Lump Sum fee as described above.

*Note:* Additional work scopes will be developed under separate work orders as necessary.

**ARTICLE 5**

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

**FOR TEXARKANA REGIONAL AIRPORT AUTHORITY**

By: \_\_\_\_\_  
Ferdinand Paul Mehrlich III, A.A.E. ACE  
Executive Director of Aviation

Dated the \_\_\_\_ day of \_\_\_\_\_, 2025

Attest: \_\_\_\_\_

**FOR McCLELLAND CONSULTING ENGINEERS, INC.**

By: \_\_\_\_\_  
James M. (Mitch) Rose, Exec. Vice Pres./Tres.

Dated the \_\_\_\_ day of \_\_\_\_\_, 2025

Attest: \_\_\_\_\_  
Matthew Vinyard, P.E., Project Manager

# Appendix A

**Texarkana Regional Airport  
Taxiway Delta Extension  
August, 2025**



Project Development	\$18,680.36
Preliminary Engineering	\$6,915.38
Topographic Survey	\$12,234.37
Geotechnical Investigation	\$27,594.87
Engineering Design Documents	\$212,262.04
Bidding & Contract Awarding Services	\$18,199.11
Construction Materials Testing	\$116,723.91
Construction Contract Administration	\$28,201.06
Services During Construction	\$230,399.42
<b>Total Professional Fees</b>	<b>\$671,210.52</b>

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Preliminary Engineering



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$35.78 hr	\$28.37 hr	\$29.00 hr	\$25.88 hr	\$25.88 hr
MCE internal project set-up		1				1	6	6	
Kick-off mtg w/ Owner	9	9	9	9					
Preliminary FAA Meetings	6	6	6						
Prepare Draft Project Options	3	3	3	5		10			
Prepare cost estimates of projects	1	2	2	9					
<b>Hour Subtotal</b>	<b>19</b>	<b>21</b>	<b>20</b>	<b>23</b>	<b>0</b>	<b>11</b>	<b>6</b>	<b>6</b>	<b>0</b>

Salary Costs	\$1,426.52	\$1,372.98	\$1,058.60	\$1,066.97	\$0.00	\$312.07	\$174.00	\$155.28	\$0.00
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**SUBTOTAL SALARIES** \$5,566.42

Labor and General Administrative Overhead \$10,353.54

Direct Non-Labor Expenses

Document Printing, Reproductions	\$100.00
Supplies	\$75.00
Postage, Freight	
Travel Costs 1 trip @ 280 miles (rd trip) x \$0.705	\$197.40

SUBTOTAL - Direct Non-Labor Expenses \$372.40

Subtotal \$16,292.36

Subconsultants

SUBTOTAL \$0.00

Profit (15%) \$2,387.99

**TOTAL FEE \$18,680.36**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Preliminary Engineering



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$75.08	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$25.88	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Pavement Section Alternatives		1	1	2					
Preliminary Layouts		1	1	2		4			
Modeling of Aircraft Turning Radi/Movement				1		4			
Review of Layouts with Owner		1	1						
Draft Drainage Calculations		1	1	3					
Draft Construction Safety & Phasing Plan			1	2		2			
Review Construction Safety & Phasing Plan w/ Owner	1	1	1						
Airspace (eFile)				2					
DBE Goals				2					
Develop DBE Plan				1					
Preliminary Engineer's Report		1	1	5					
<b>Hour Subtotal</b>	<b>1</b>	<b>6</b>	<b>7</b>	<b>20</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>

Salary Costs	\$75.08	\$392.28	\$370.51	\$927.80	\$0.00	\$283.70	\$0.00	\$0.00	\$0.00
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**SUBTOTAL SALARIES** \$2,049.37

Labor and General Administrative Overhead \$3,811.83

Direct Non-Labor Expenses

Document Printing, Reproductions	\$100.00
Supplies	\$75.00
Postage, Freight	\$0.00

SUBTOTAL - Direct Non-Labor Expenses \$175.00

Subtotal \$6,036.20

Subconsultants

SUBTOTAL \$0.00

Profit (15%) \$879.18

**TOTAL FEE** **\$6,915.38**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Topographic Survey



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Draftsman - III	Registered Land Surveyor - III	Survey Crew 2 Man	Survey Tech - III
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$28.37 hr	\$41.12 hr	\$35.65 hr	\$28.37 hr
Project Development						10		
Control Points							4	4
Topographic Survey							27	27
Drafting					18	7		
<b>Hour Subtotal</b>	0	0	0	0	18	17	31	31
<b>Salary Costs</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$510.66	\$699.04	\$1,105.15	\$879.47

**SUBTOTAL SALARIES** \$3,194.32

Labor and General Administrative Overhead \$5,941.44

Direct Non-Labor Expenses

- Document Printing, Reproductions \$0.00
- Per Diem (meal allowance ) \$464.50
- Lodging \$750.00
- Postage, Freight \$0.00
- Mileage (\$0.705/Miles for 280 miles/roundtrip) \$513.75

SUBTOTAL - Direct Non-Labor Expenses \$1,728.25

Subtotal \$10,864.01

Subconsultants

Subtotal \$0.00 \$0.00

Profit (15%) \$1,370.36

**TOTAL FEE** \$12,234.37

Texarkana Regional Airport  
Taxiway Delta Extension  
Geotechnical Investigation



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Geotech Engineer - I	Registered Land Surveyor - III	Survey Crew 2 Man	Soils Tech - IV	Soils Tech II	Soils Tech V	Draftsman III
	\$75.08	\$65.38	\$52.93	\$46.39	\$64.36	\$41.12	\$35.65	\$25.00	\$20.50	\$21.20	\$28.38
	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr
Administration and Coordination	2	3		5	5						
Coordination Mtg. w/ Owner	1	2			2						
Establish and initiate One-Call locates											
Survey Layout Map				1							1
Locate Existing Airport Control				1							1
Review of Survey				2	2						
efiling (7460) for Drill Rig Height				3							
Boring Staking and Layout					1		2				1
Boring Staking and Layout Data Analysis				4							
Boring Sample Lab Analysis				4				2	4	4	
Boring Sample Testing Assignment				2				2	2		
Boring Log Compilation				4				2	2		
Boring Log Review				4				2	2		
Geotech Drilling					2			11	11	11	
Geotech Report Writing		2		25	15			2	2	2	2
Geotech Report Review				5	5						
Boring Layout				1	1						1
Bulk Sampling for CBR				3				3	3	8	
<b>Hour Subtotal</b>	<b>3</b>	<b>7</b>	<b>0</b>	<b>64</b>	<b>33</b>	<b>0</b>	<b>2</b>	<b>24</b>	<b>26</b>	<b>25</b>	<b>6</b>
<b>Salary Costs</b>	<b>\$225.24</b>	<b>\$457.66</b>	<b>\$0.00</b>	<b>\$2,968.96</b>	<b>\$2,123.88</b>	<b>\$0.00</b>	<b>\$71.30</b>	<b>\$600.00</b>	<b>\$533.00</b>	<b>\$530.00</b>	<b>\$170.28</b>

**SUBTOTAL SALARIES**

\$7,680.32

Labor and General Administrative Overhead

\$14,285.40

Direct Non-Labor Expenses

	# of Units	Price/Unit	Unit	Total
Document Printing, Reproductions				\$24.30
Supplies				\$0.00
Postage, Freight				\$0.00
Support Vehicle Travel Costs			Per Mile	\$0.00
Per Diem (3 men @ \$100 per night per man)			Per Night	\$0.00
Drill Rig/Service Truck				
Mobilization/Demobilization	1	\$1,500.00	Lump Sum	\$1,500.00
Boring Setup	3	\$50.00	Each	\$150.00
Soil Drilling (Auger)	3	\$50.00	Per Foot	\$150.00
Moisture Content	3	\$20.00	Per Test	\$60.00
Liquid & Plastic Limits	3	\$20.00	Per Test	\$60.00
Gradation Analysis of Soils	3	\$20.00	Per Test	\$60.00
Unconfined Compression (Soil)	3	\$20.00	Per Test	\$60.00
Unit Weight (Soil)	3	\$20.00	Per Test	\$60.00
Modified Proctor Test	3	\$20.00	Per Test	\$60.00
California Bearing Ratio	1	\$150.00	Per Test	\$150.00
Robotic Total Station			Per Hour	\$0.00
GPS Survey Equipment			Per Hour	\$0.00
Transport Drill Rig (both ways)			Per Hour	\$0.00
Backhoe Rental			Per Hour	\$0.00

SUBTOTAL - Direct Non-Labor Expenses

\$2,334.30

Subtotal

\$24,300.02

Subconsultants

Subtotal

\$0.00

\$0.00

Profit (15%)

\$3,294.86

**TOTAL FEE**

**\$27,594.87**

Texarkana Regional Airport  
Taxiway Delta Extension  
Engineering Design Documents



ENGINEERING							
Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II
	\$75.08 hr	\$65.38 hr	\$52.93 hr	\$46.39 hr	\$35.78 hr	\$28.37 hr	\$29.00 hr
Coordination w/ Owner	20	20					
Coordination w/FAA	2	6					
Review of Existing Site Conditions	2	4		4			
TXK Site Visit (4)	36	36					
Coordination with FAA Owned Utility		20		20			
Weekly Internal Aviation Dept. Mtg.'s	15	15		15		15	
Final Pavement Design	1	2		6			
Finalize Layouts & Alignments	1	4		10		20	
Finalize Modeling of Aircraft Turning Radi/Movement		2		10		20	
Review of Layouts with Owner	1	1					
Final Drainage Calculations	2	2		20			
Final Construction Safety & Phasing Plan	1	2		10		3	
Review Construction Safety & Phasing Plan w/ Owner	1	4					
Review of Geotech Report				2			1
Airspace (eFile)				6		4	
Update DBE Goals based on Final Design		2		6			
Update DBE Plan based on final design		2		6			
Finalize Engineer's Report	2	6		20		3	
Finalize Construction Quantities	2	4		8		2	
Finalize Construction Cost Estimates	2	3		6			
Final QC review (Engrs.'s Report and Plans)	9	10		12		2	
Final Plan Review w/ Owner	10	10				2	
Reproduction for Submittal Review		2		22		2	22
<b>PRELIMINARY PLANS &amp; SPECS.</b>							
Cover Sheet (1)				1		1	
Index Sheet (1)				1		1	
Construction Phasing (1)		2		8		10	
Construction Safety (1)	1	2		8		10	
General Notes (2)				1		1	
Survey Control (3)				1		1	
Topographic Survey (2)				1		6	
Limits of Construction (2)				1		5	
Erosion Control Plan & Details (2)				4		10	
Demolition Plan (2)				8		10	
Site Layout (2)	2	2		12		15	
Pavement Geometry (2)		2		12		25	
Pavement Section & Details (1)	2			6		8	
Drainage Plan (2)	2	2		15		22	
Drainage Plan & Profiles (2)	2	2		12		23	
Drainage Details (2)				8		10	
Taxiway Plan & Profile (3)	3	7		21		30	
Grading Plan (3)	2	5		20		25	
Taxiway Cross Sections (4)	3	3		15		30	
Pavement Marking Plan (2)	1	1		10		16	
Pavement Marking Details (1)				6		10	
Electrical Layout (4)							
Electrical Duct Bank & Details (2)							
Review of Electrical Design	1	2					
Miscellaneous Details (3)				10		12	
Construction Contract Documents	1	1		5			12
Technical Specifications	2	2		20			30
<b>Hour Subtotal</b>	<b>129</b>	<b>190</b>	<b>0</b>	<b>389</b>	<b>0</b>	<b>354</b>	<b>65</b>
<b>Salary Costs</b>	<b>\$9,685.32</b>	<b>\$12,422.20</b>	<b>\$0.00</b>	<b>\$18,045.71</b>	<b>\$0.00</b>	<b>\$10,042.98</b>	<b>\$1,885.00</b>
<b>SUBTOTAL SALARIES</b>							<b>\$52,081.21</b>
Labor and General Administrative Overhead							<b>\$96,871.05</b>
<b>SUBTOTAL TOTAL SALARIES + OVERHEAD</b>							<b>\$148,952.26</b>
Direct Non-Labor Expenses							
Document Printing, Reproductions					\$300.00		
Supplies					\$125.00		
Postage, Freight					\$122.14		
Travel Costs 7 trips @ 280 miles (rd trip)					\$1,381.80		
<b>SUBTOTAL - Direct Non-Labor Expenses</b>					<b>\$1,928.94</b>		<b>\$1,928.94</b>
<b>Subtotal</b>							<b>\$150,881.20</b>
Subconsultants							
Aviaiton Alliance				\$39,038.00			
<b>Subtotal</b>				<b>\$39,038.00</b>			<b>\$39,038.00</b>
Profit (15%)							<b>\$22,342.84</b>
<b>TOTAL FEE (MCE)</b>							<b>\$212,262.04</b>

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Bidding & Contract Awarding Services



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$41.40	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
<b>BIDDING SERVICES</b>									
Draft Advertisement for Bids		1		1			1		
Prepare Bids/contract Documents		1		2			3		
Prepare Agenda for Pre-Bid Meeting		1	1						
Conduct Pre-Bid Meeting	5	5	5						
Respond to Questions/Issue RFIs			3	3			2		
Prepare and Issue Addendums			1	1			1		
Conduct Bid Opening	5	5	5				1		
<b>AWARD OF CONSTRUCTION CONTRACT</b>									
Evaluate All Bids and Prepare Certified Bid Tab		1		2			1		
Verify Bidders Have Meet Bidding Requirements		2		2					
Make Recommendation of Apparent Low Bidder		2		2					
Prepare Notice of Award				1			1		
Prepare Construction Contracts				1			2		
Review Performance and Payment Bonds				1			1		
Review Insurance				1			2		
Prepare Agenda for Pre Construction Meeting	1	2	2	4					
Attend Pre Construction Meeting	5	5	5						
Hour Subtotal	16	25	22	21	0	0	15	0	0

Salary Costs	\$1,129.92	\$1,634.50	\$1,164.46	\$974.19	\$0.00	\$0.00	\$435.00	\$0.00	\$0.00
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SUBTOTAL SALARIES \$5,338.07

Labor and General Administrative Overhead \$9,928.81

Direct Non-Labor Expenses

Document Printing, Reproductions	\$0.00
Supplies	\$0.00
Mileage (\$0.705/Mi for 3 trips, 280 mi/trip)	\$592.20
Postage, Freight	\$50.00

SUBTOTAL - Direct Non-Labor Expenses \$642.20

Subtotal \$15,909.08

Profit (15%) \$2,290.03

**TOTAL FEE** **\$18,199.11**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Construction Materials Testing



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Soils Lab Tech IV	Soils Lab Tech II	Geotech Clerical IV	Geotech Engr I	CMT Supervisor/Const. Obs
	\$70.62	\$65.38	\$52.93	\$46.39	\$25.00	\$20.50	\$25.00	\$64.36	\$33.60
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Asphalt Paving		20			80	80			80
Crushed Agg. Base Courses Densities		8			40	40			40
Crushed Agg. Base Course Gradation		8			40	40			40
Materials Testing Results/Reports		50					80	70	70
Hour Subtotal	0	86	0	0	160	160	80	70	230
Salary Costs	\$0.00	\$5,622.68	\$0.00	\$0.00	\$4,000.00	\$3,280.00	\$2,000.00	\$4,505.20	\$7,728.00

SUBTOTAL SALARIES \$27,135.88

Labor and General Administrative Overhead \$50,472.74

Direct Non-Labor Expenses

Document Printing, Reproductions	\$0.00
Supplies	\$0.00
Mileage (\$0.705/Mi for 10 trips, 280 mi/trip)	\$1,974.00
Postage, Freight	\$0.00

SUBTOTAL - Direct Non-Labor Expenses \$1,974.00

Subtotal \$79,582.62

Profit (15%) \$11,641.29

**TOTAL HOURLY FEE \$91,223.91**

Testing	Testing Costs
Asphalt Paving Tests	\$22,000.00
Crushed Aggregate Base Course Densities	\$1,000.00
Crushed Aggregate Base Course Gradations	\$2,500.00

**TOTAL TESTING FEE \$25,500.00**

**TOTAL FEE \$116,723.91**

Texarkana Regional Airport  
 Taxiway Delta Extension  
 Construction Contract Administration



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$41.40	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
Coordination w/Owner	4	8	12						
Attend Board Meeting (2)	10	10	10						
Shop drawing & submittal review		2	4	4					
Prepare QA/QC Manual		1	2	6					
Review/Approve Contractors QC Manual	1	1	1	2					
QA/QC compliance review	1	1	2	2					
Periodic pay estimates (6)		1	2	8				7	
Prepare Change orders		2	4	4			1		
Preparation/distribution of meeting minutes			6						
Prepare As-built drawings				1		2			
Summary of Material Testing Report to FAA				2					
Prepare punch-list		2	2	2					
Attend Final Inspection	4	4	4						
Reconciliation C. O.		1	1	1					
Close-out and coordination meetings	2	2	2						
Hour Subtotal	22	35	52	32	0	2	1	7	0

Salary Costs	\$1,553.64	\$2,288.30	\$2,752.36	\$1,484.48	\$0.00	\$56.74	\$29.00	\$289.80	\$0.00
--------------	------------	------------	------------	------------	--------	---------	---------	----------	--------

SUBTOTAL SALARIES \$8,454.32

Labor and General Administrative Overhead \$15,725.04

Direct Non-Labor Expenses

Document Printing, Reproductions	\$0.00
Supplies	\$0.00
Mileage (\$0.705/Mi for 2 trips, 280 mi/trip)	\$394.80
Postage, Freight	\$0.00

SUBTOTAL - Direct Non-Labor Expenses \$394.80

Subtotal \$24,574.16

Profit (15%) \$3,626.90

**TOTAL FEE** **\$28,201.06**

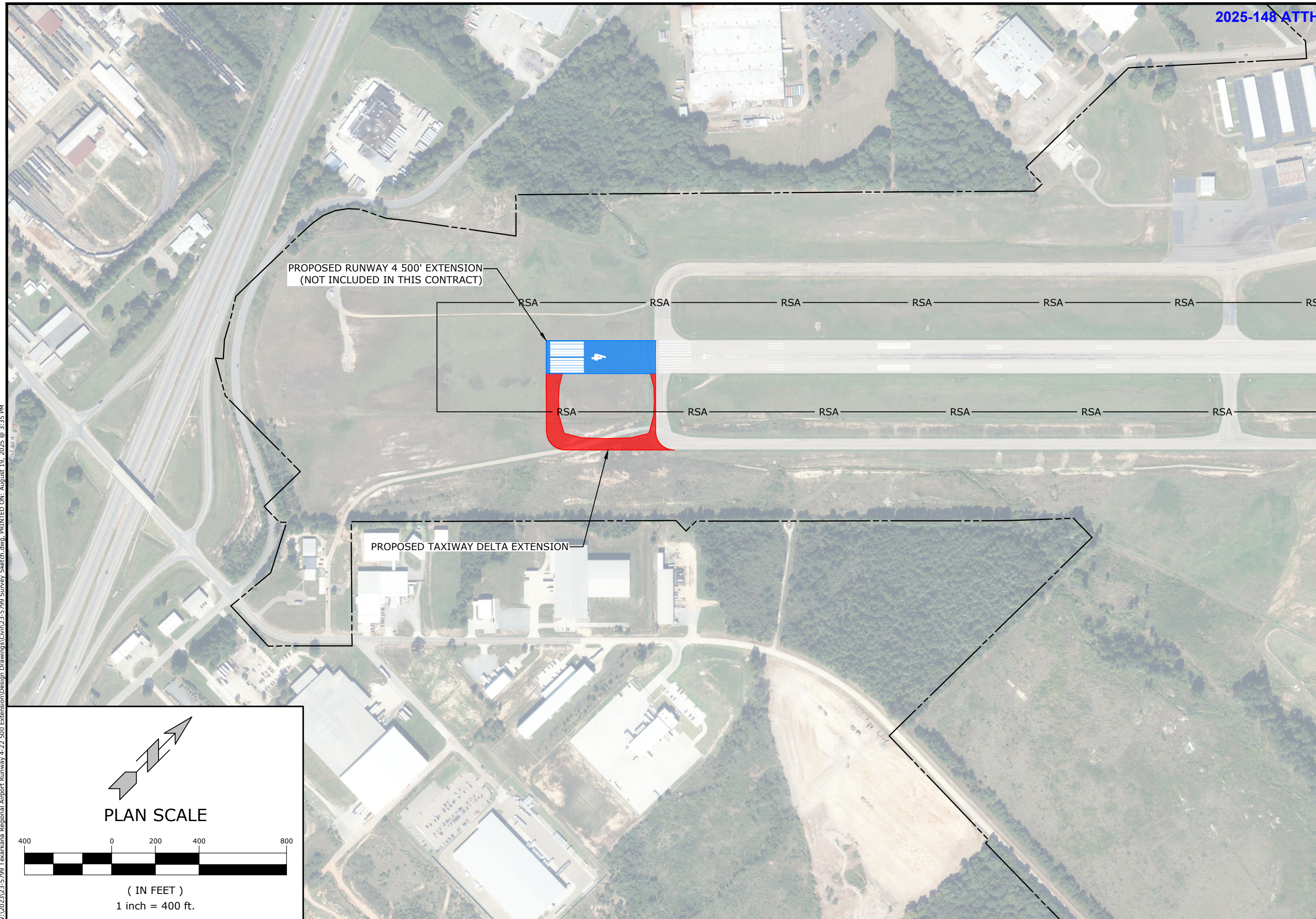
Texarkana Regional Airport  
Taxiway Delta Extension  
Services During Construction



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Const. Obs. - IV
	\$70.62	\$65.38	\$52.93	\$46.39	\$35.78	\$28.37	\$29.00	\$33.60
	hr	hr	hr	hr	hr	hr	hr	hr
<b>Construction Support Services</b>								
Construction Observation								1480
Respond to Field Questions	10	40	40	10				40
Site Visits (By Engr. Staff)	18	36	18	8				
Review of Contractors Marked up As-Built Drawings		4		4		4		
Materials Testing Results/Reports		20	20					
Review of Contractor Materials Test Results	5	10	10	5				40
General Consultation	5	20						
<b>Hour Subtotal</b>	<b>38</b>	<b>130</b>	<b>88</b>	<b>27</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>1560</b>
Salary Costs	\$2,683.56	\$8,499.40	\$4,657.84	\$1,252.53	\$0.00	\$113.48	\$0.00	\$52,416.00

<b>SUBTOTAL SALARIES</b>		\$69,622.81
Labor and General Administrative Overhead		\$129,498.43
Direct Non-Labor Expenses		
Document Printing, Reproductions	\$0	
Postage, Freight	\$0	
Mileage (\$0.705/Miles for 2000 miles)	\$1,410	
<b>SUBTOTAL - Direct Non-Labor Expenses</b>	\$1,410	\$1,410.00
<b>Subtotal</b>		\$200,531.24
<b>Profit (15%)</b>		\$29,868.19
<b>TOTAL FEE</b>		<b>\$230,399.42</b>

# Appendix B



PROPOSED RUNWAY 4 500' EXTENSION  
 (NOT INCLUDED IN THIS CONTRACT)

PROPOSED TAXIWAY DELTA EXTENSION

RSA

RSA

RSA

RSA

RSA

RSA

RSA

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RSA

TEXARKANA REGIONAL AIRPORT (TXK)  
 TAXIWAY DELTA EXTENSION  
 TEXARKANA, ARKANSAS

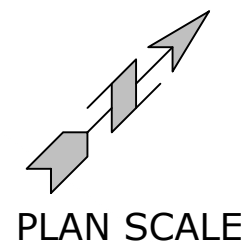


REV	DATE	DESCRIPTION

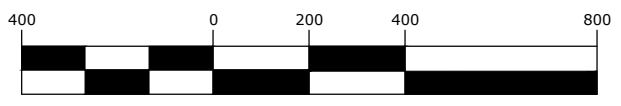
WO 6 TAXIWAY DELTA EXTENSION

DESIGNED BY: BLY	DRAWN BY: JME
DATE: AUGUST, 2025	REVISION:
SCALE: 1" = 400'	JOB NUMBER: 24-5755

W:\2023\23-5799 Texarkana Regional Airport Runway 4-22 500 Extension\Design Drawings\Civil\23-5799 Survey Sketch.dwg, PRINTED ON: August 19, 2025 @ 3:35 PM



PLAN SCALE



( IN FEET )  
 1 inch = 400 ft.

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input checked="" type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Adopt a Resolution authorizing the Airport Director to purchas a 2025 Ford F-250 from the Government Buy Board McClarty Ford.

**Potential Options:**

- Approve
- Deny

**Fiscal Implications:**

\$22,351.95

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

N/A

**Board/Committee Recommendation:**

N/A

**Advisory Board/Committee Meeting Date and Minutes:**

N/A

**RESOLUTION NO. 2025-150**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE TEXARKANA REGIONAL AIRPORT EXECUTIVE DIRECTOR TO PURCHASE A 2025 FORD F-250 FROM GOVERNMENT BUY BOARD MCLARTY FORD IN THE AMOUNT OF FORTY THOUSAND FIVE HUNDRED DOLLARS (\$40,500) WITH FUNDS APPROVED IN THE 2024 CAPITAL BUDGET; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana, Arkansas and Texarkana, Texas; and,

**WHEREAS**, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow and entrust the airport authority with the power to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

**WHEREAS**, funds were budgeted in the airport capital budget and will not require additional appropriations; and,

**WHEREAS**, this purchase is from the State Buy Board through the Public Works division of Texarkana, Arkansas, so bidding is not required and meets all statutory requirements; and,

**WHEREAS**, a \$22,351.95 match will be covered by Texarkana, Texas, previously approved in the 2024 capital budget; and,

**WHEREAS**, a \$18,148.05 match will be covered by Texarkana, Arkansas, previously approved in the 2024 capital budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Council approves the Executive Director's purchasing agreement with Melarty Ford to purchase one (1) 2025 F-250 Truck through the State Buy Board in an amount not to exceed \$40,500.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup>** day of **October, 2025**.

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 082825A  
A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR TO ENTER INTO  
A PURCHASE AGREEMENT WITH MCCLARTY FORD FOR (1) 2025 F-250  
TRUCK THROUGH THE STATE BUY BOARD IN AN AMOUNT NOT TO  
EXCEED \$40,500.00, PREVIOUSLY APPROVED IN THE FY25 CAPITAL  
BUDGET**

**WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and**

**WHEREAS, the Airport Authority is entrusted with the power to operate, and regulate the airport; and**

**WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,**

**WHEREAS, funds were budgeted in the Airport Capital budget and will not require additional appropriations; and,**

**WHEREAS, this purchase is from the State Buy Board through the Public Works division of Texarkana AR so bidding is not required and meets all statutory requirements; and,**

**WHEREAS, \$22,351.95 match will be covered by Texarkana TX, previously approved in the 2024 Capital Budget; and,**


**WHEREAS, \$18,148.05 match will be covered by Texarkana AR, previously approved in the 2024 Capital Budget;**

**NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:**

**SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director signing a purchasing agreement with McClarty Ford to purchase one (1) 2025 F-250 Truck through the State Buy Board in an amount not to exceed \$40,500.00, with the approval of both cities governments.**

**Adopted this 28<sup>th</sup> day of August 2025**

**ATTEST**  
  
\_\_\_\_\_  
**Ferdinand P Mehrlich III, Director**

**SIGNED**  
  
\_\_\_\_\_  
**Airport Authority Chair**



**APT-Henderson, Russell**

---

**From:** William Allen <wallen@mclartyauto.com>  
**Sent:** Wednesday, August 27, 2025 8:51 AM  
**To:** APT-Henderson, Russell  
**Subject:** TRUCK  
**Attachments:** windowsticker (20).pdf

CAUTION: This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Your price delivered \$40500



Will Allen  
Mclarty Ford/Lincoln  
Commercial/Fleet Manager  
501-626-6592

D **KTP-002892** MO 9-NORMAL, NB, 102892, RC191 **5123**

ULC | U | W | C |  
 CERT | CERT | TRD | RAMP | BUMP | CAMP | BOOK | EXFL | ROTA

022608 1028/3555 1FTBF2AA3 **RED08452** NB FEPL

**VEHICLE DESCRIPTION**  
**SUPER DUTY**  
 2024 F250 SRW 4X2 REG CAB XL 142" WB STYLESIDE 6.8L DEVCT NA PFI V8 ENGINE 10-SPEED AUTO TORQSHIFT-G  
**RE D08452**  
 EXTERIOR OXFORD WHITE  
 INTERIOR MEDIUM DARK SLATE CLOTH

**STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE**

<b>EXTERIOR</b>	<b>INTERIOR</b>	<b>FUNCTIONAL</b>	<b>SAFETY/SECURITY</b>
<ul style="list-style-type: none"> <li>DOOR HANDLES - BLACK</li> <li>HEADLAMPS - AUTOLAMP (ON/OFF)</li> <li>TOW HOOKS</li> <li>TRAILER BRAKE CONTROLLER</li> <li>TRAILER SWAY CONTROL</li> <li>TRAILER TOW MIRRORS</li> <li>WIPERS- INTERMITTENT</li> </ul>	<ul style="list-style-type: none"> <li>4.2" PRODUCTIVITY SCREEN</li> <li>AIR COND, MANUAL FRONT</li> <li>CLOTH SUN VISORS</li> <li>DRIVER SEAT-MANUAL LUMBAR</li> <li>OUTSIDE TEMP DISPLAY</li> <li>PARTICULATE AIR FILTER</li> <li>POWER LOCKS AND WINDOWS</li> <li>STEERING-TILT/TELESCOPE, CRUISE &amp; AUDIO CONTROLS</li> </ul>	<ul style="list-style-type: none"> <li>4 WHEEL ANTILOCK BRAKE SYS</li> <li>FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM</li> <li>HILL START ASSIST</li> <li>REAR VIEW CAMERA</li> <li>REMOTE KEYLESS ENTRY</li> <li>SYNCR@4 W/8" SCREEN</li> <li>TWIN I-BEAM INDEPENDENT FRT SUSPENSION W/STAB BAR</li> </ul>	<ul style="list-style-type: none"> <li>ADVANCETRAC™ WITH RSC®</li> <li>AIRBAGS - SAFETY CANOPY®</li> <li>BELT-MINDER CHIME</li> <li>DRIVER/PASSENGER AIR BAGS</li> <li>SECURILOCK® ANTI-THEFT SYS™</li> <li>SOS POST-CRASH ALERT SYS™</li> </ul>

**WARRANTY**

- 3YR/36,000 BUMPER / BUMPER
- 5YR/100,000 DIESEL ENGINE
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

<b>INCLUDED ON THIS VEHICLE</b>	<b>(MSRP)</b>	<b>PRICE INFORMATION</b>	<b>(MSRP)</b>
<b>OPTIONAL EQUIPMENT/OTHER</b>		BASE PRICE	\$44,970.00
PREFERRED EQUIPMENT PKG.600A	NO CHARGE	TOTAL OPTIONS/OTHER	\$55.00
10-SPEED AUTO TORQSHIFT-G	NO CHARGE	TOTAL VEHICLE & OPTIONS/OTHER	45,925.00
3.73 ELECTRONIC-LOCKING AXLE	430.00	TOTAL VEHICLE & OPTIONS/OTHER	45,925.00
FRONT LICENSE PLATE BRACKET	NO CHARGE	DESTINATION & DELIVERY	1,995.00
10000# GVWR PACKAGE	NO CHARGE		
50 STATE EMISSIONS	NO CHARGE		
120V/400W OUTLET	475.00		
SPARE TIRE AND WHEEL	NO CHARGE		
JACK	NO CHARGE		
190AMP(GAS)/250AMP(6.7L) ALTR	250.00		
REMOTE START SYSTEM	100.00		
CLOTH 40/20/40 SEAT			

**California Air Resources Board** Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

**Environmental Performance**

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with **higher ratings**:

**Greenhouse Gas Rating** (tailpipe only) **D**

**Smog Rating** (tailpipe only) **D**

Using alternative fuels may change scores.

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

**GOVERNMENT 5-STAR SAFETY RATINGS**

**Overall Vehicle Score Not Rated**  
 Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

<b>Frontal Crash</b>	<b>Driver Passenger</b>	<b>Not Rated</b>
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.		
<b>Side Crash</b>	<b>Front seat Rear seat</b>	<b>Not Rated</b>
Based on the risk of injury in a side impact.		
<b>Rollover</b>		<b>Not Rated</b>
Based on the risk of rollover in a single-vehicle crash.		

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

**46 BUILT Ford YEARS TOUGH F-SERIES**  
 AMERICA'S BEST SELLING TRUCKS!

The FordPass® Connect modern is active and sending vehicle data (e.g., diagnostics) to Ford.\*\* See in-vehicle settings for connectivity options.

\*Based on 1977-2022 CY total sales. \*\*FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (See FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

RAMP ONE		<b>CONVOY</b>	<b>TOTAL MSRP \$47,920.00</b>
<b>CA1K</b>			
RAMP TWO		ITEM #: 23-Z500 O/T 2	
This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Deal installed options or accessories are not included unless listed above.			Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit <a href="http://www.ford.com/finance">www.ford.com/finance</a> .
			RC191 N RB 2X 425 002892 03 19 24

1FTBF2AA3RED08452

**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

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[www.ford.com/help/privacy-terms/](http://www.ford.com/help/privacy-terms/)

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input checked="" type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

Not Applicable

**Executive Summary and Background Information:**

Bids were received Tuesday, August 26, 2025, for the Moores Lane Sewer-Replace Lift Station with Gravity Main Project. One (1) contractor bid on the project. Kampco, Inc. of Texarkana, Arkansas was the apparent low bidder with a low Base Bid of \$281,272.48. This project consists of installing approximately 1,000 feet of ten-inch (10”) sewer mains, seven manholes, and appurtenant utility improvements.

**Potential Options:**

None

**Fiscal Implications:**

Funds are available in the Utility’s 2025-2026 Budget in the Texas Infrastructure Fund at \$281,272.48.

**Staff Recommendation:**

Utility staff recommends approval.

**Advisory Board/Committee Review:**

None

**Board/Committee Recommendation:**

Not Applicable

**Advisory Board/Committee Meeting Date and Minutes:**

Not Applicable

**RESOLUTION NO. 2025-153**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID AND EXECUTE A CONTRACT WITH KAMPCO, INC. OF TEXARKANA, ARKANSAS, IN AN AMOUNT NOT TO EXCEED \$281,272.48 FOR THE MOORES LANE SEWER-REPLACE LIFT STATION WITH GRAVITY MAIN PROJECT; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, on August 26, 2025, one (1) bid was received, a copy of which is attached hereto as **ATTH 01**, by Texarkana Water Utilities for the Moores Lane Sewer-Replace Lift Station with Gravity Main Project; and

**WHEREAS**, the project will consist of installing 1,000 feet of ten-inch (10”) sewer mains, seven manholes, and related appurtenances; and

**WHEREAS**, the lowest and best bid by a responsible vendor for this project was submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH 01** in an amount not to exceed \$281,272.48; and

**WHEREAS**, funds are available in the Texarkana Water Utilities 2025-2026 budget in the Texas Infrastructure Fund in the amount of \$281,272.48.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The lowest and best bid by a responsible vendor, submitted by Kampco, Inc. of Texarkana, Arkansas, a copy of which is attached hereto as **ATTH 01** be and is hereby approved in an amount not to exceed \$281,272.48 for the installation of 1,000 feet of ten-inch (10”) sewer mains, seven manholes, and related appurtenances for the Moores Lane Sewer-Replace Lift Station with Gravity Main Project.

**SECTION 2:** The City Manager be and is authorized to contract with Kampco, Inc. of Texarkana, Arkansas for the above-described services.

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025**.

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

Bid Summary

Moore Lane Sewer-Replace Lift Station with Gravity Main

Tuesday, August 26, 2025, 3:00 P.M.

	<u>Base Bid</u>
1. Kampco, Inc Texarkana, Arkansas	\$ 281,272.48

Time First Bid Opened: 3:00 P.M  
Number of Bidders: 1  
Apparent Low Bidder: Kampco, Inc.

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture

### Additional Comments:

NONE

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

NONE APPLICABLE

### Public Information Plan:

<input checked="" type="checkbox"/>	Newspaper Notice (Required by Statute)	<input type="checkbox"/>	Public Hearing (Required by Statute)
<input type="checkbox"/>	Public Forum/Workshop Session	<input type="checkbox"/>	Press Release (Through Marketing & Communications)
<input type="checkbox"/>	Weekly & Monthly Email Distribution (Send to CM Office)	<input checked="" type="checkbox"/>	Website Notice (Through Marketing & Communications)
<input type="checkbox"/>	Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/>	Special Mailing
<input type="checkbox"/>	Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/>	Banners Posted
<input type="checkbox"/>	Survey	<input type="checkbox"/>	Automated Phone Call
<input type="checkbox"/>	None Required	<input type="checkbox"/>	

Other:

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

The City has maintained an agreement with Valley View Consulting, L.L.C. since November 22, 2010, to provide professional investment advisory services with respect to the City’s investable funds. The agreement also includes a provision for assistance in soliciting, evaluating, and completing bids for bank depository services. During the term of this agreement, Valley View has assisted the City in updating its Investment Policy to assure continued compliance with the requirements of the Public Funds Investment Act (PFIA). They have also prepared and presented a quarterly investment report, as required by the PFIA, to the Investment Committee. A copy of the report is also available on the City’s website. They have assisted staff in investing available funds at the best available rate, assisted in development of cash flow models to determine levels of investable funds, and assisted staff in the preparation and issuance of a bank depository services request.

**Potential Options:**

Approve or Deny

**Fiscal Implications:**

The annual fee will be 0.040% of average book value, which is a reduction from the prior rate of 0.050%, and will be due and payable at the end of each investment quarter.

**Staff Recommendation:**

Staff recommends approval.

**Advisory Board/Committee Review:**

Investment Committee

**Board/Committee Recommendation:**

The committee recommended presentation to the Council for renewal of the contract.

**Advisory Board/Committee Meeting Date and Minutes:**

**RESOLUTION NO. 2025-156**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO APPROVE THE CONTRACT EXTENSION AGREEMENT BY AND BETWEEN THE CITY OF TEXARKANA, TEXAS, AND VALLEY VIEW CONSULTING, L.L.C., TO PROVIDE PROFESSIONAL INVESTMENT ADVISORY SERVICES WITH RESPECT TO THE CITY OF TEXARKANA, TEXAS' INVESTABLE FUNDS FOR A PERIOD OF TWO YEARS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, from time to time, the City of Texarkana, Texas, has money available for investment and finds it prudent to consult with professional investors for the best possible advice in order to give the City quality investments to receive optimum returns on the City's money while maintaining appropriate levels of safety as required under the City's investment policy; and

**WHEREAS**, the City of Texarkana, Texas, is required to maintain compliance with the Public Funds Investment Act with an updated investment policy and quarterly investment reports; and

**WHEREAS**, Valley View Consulting, L.L.C. is an experienced, respected, and professional investment advisory consultant recommended by staff to assist the City of Texarkana, Texas, with the investment of available funds and maintaining compliance with the Public Funds Investment Act; and

**WHEREAS**, Valley View Consulting, L.L.C. wishes to extend the current contract, as outlined in **Exhibit "A"**, with the City of Texarkana, Texas, for a period of two years at an annual fee of 0.040% of average book value for all combined funds which is a decrease from the terms of the current existing contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The contract extension agreement attached hereto as **Exhibit 'A'** between the City of Texarkana, Texas, and Valley View Consulting, L.L.C. for a period of two years at an annual fee of 0.040% of average book value for all combined funds is hereby approved.

**SECTION 2:** The City Manager is hereby authorized to execute said agreement to provide services as herein described above.

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

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JENNIFER EVANS, CITY SECRETARY

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BOB BRUGGEMAN, MAYOR



July 9, 2025

Kristin Peeples, Chief Financial Officer  
 City of Texarkana  
 220 Texas Boulevard  
 Texarkana, TX 75501

As per the current AGREEMENT BY AND BETWEEN THE CITY OF TEXARKANA AND VALLEY VIEW CONSULTING, L.L.C. dated December 12, 2018, the City has the option to extend the Agreement in one or two-year increments.

Valley View has enjoyed assisting the City and believes our assistance has added value to the City's investment program. Please consider, and accept, the extension of this Agreement under the same terms and conditions as previously agreed effective October 1, 2025 through September 30, 2027, except for a fee reduction to 0.040% (four basis points) from 0.050% (five basis points).

Valley View Consulting, L.L.C.

City of Texarkana, TX

Richard G. Long, Jr.  
 Manager  
 July 9, 2025

Title:

Date:

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input checked="" type="checkbox"/> Maintain Fiscal Strength with Integrity <input checked="" type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture
<b>Additional Comments:</b>	

### Resource Impact:

Staff time required if item is approved: Low

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input checked="" type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**RESOLUTION NO. 2025-158**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A BUSINESS INCENTIVE AGREEMENT AND ANY NECESSARY DOCUMENTATION WITH WALGREEN COMPANY FOR RETENTION OF LOCAL EMPLOYMENT UPON THE RECEIPT AND APPROVAL OF AN APPLICATION FOR BUSINESS INCENTIVE PURSUANT TO AND IN COMPLIANCE WITH THE CITY’S CHAPTER 380 PROGRAM REQUIREMENTS; AUTHORIZING BUSINESS INCENTIVES BASED UPON JOB RETENTION AND SALARY LEVEL CRITERIA, TOTAL AGGREGATE BUSINESS INCENTIVES NOT TO EXCEED \$15,000 WITH FUNDS BUDGETED IN THE ECONOMIC DEVELOPMENT FUND (FUND 223); AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, by Resolution No. 2015-120, the City Council established a program pursuant to Chapter 380 of the Texas Local Government Code to extend business incentives for the promotion of local economic development and to stimulate business and commercial activity in the City; and

**WHEREAS**, the program requirements established by the City Council provide the criteria for City administrative review and City Council consideration when exercising discretion to grant business incentives; and

**WHEREAS**, Walgreen Company., having Texarkana, Texas locations on Richmond Road and N State Line, has requested a Business Incentive for its retention project (the “Project”); and

**WHEREAS**, under the City’s Chapter 380 Program, the Walgreens Project will aid in retaining or expanding local employment; and

**WHEREAS**, Walgreens has committed to retaining eligible jobs at an annual salary level of at least \$50,000, and the City has determined that retention of these jobs at the stated salary level will promote local economic development, add to the economic base of the City, stimulate business and commercial activity, and be beneficial to and in the best interests of the citizens of Texarkana, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** Upon receipt and review of an Application for Business Incentive pursuant to and in compliance with the criteria of the City’s Chapter 380 Program, and consistent

with the recitals set forth in this Resolution, the City Manager is delegated authority, within his discretion, to approve said application; and upon such approval, the City Manager is hereby authorized to negotiate and execute a written business incentive agreement with Walgreen Company or its members, successors, assigns or affiliates to provide business incentives as follows: (i) the authorized incentive shall not exceed \$750 per job retained annually, at an annual gross salary of at least \$50,000; (ii) the incentive shall be payable for each qualifying job retained over a three-year period, up to an aggregate maximum incentive of \$15,000; and (iii) the agreement shall provide for forfeiture or repayment of incentives in the event Walgreens ceases operations within the City of Texarkana during the incentive term.

**SECTION 2:** The business incentive agreement authorized by this Resolution shall contain provisions for City confirmation of the incentive recipient's job retention at required payroll levels.

**SECTION 3:** The City Manager or designee is further authorized to complete and execute any necessary documents to further the incentive agreement and application process authorized by this Resolution.

**SECTION 4:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

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JENNIFER EVANS, CITY SECRETARY

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BOB BRUGGEMAN, MAYOR

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input checked="" type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input checked="" type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

N/A

**Executive Summary and Background Information:**

The resolution will amend the fiscal year 2026 budget to allocate a total of \$75,000 from fund balance. Staff anticipates ending fiscal year 2026 with approximately \$476,000 in unassigned fund balance. The amendment will allocate \$25,000 to TRAHC, \$25,000 to Perot, and \$25,000 to the Texarkana Museum System for building capital improvement projects.

**Potential Options:**

Approve or Deny

**Fiscal Implications:**

Funds are available in the Hotel Occupancy Tax Fund (Fund 212)

**Staff Recommendation:**

Staff recommends approval

**Advisory Board/Committee Review:**

N/A

**Board/Committee Recommendation:**

N/A

**Advisory Board/Committee Meeting Date and Minutes:**

N/A

**ORDINANCE NO. 2025-162**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING BUDGETED EXPENDITURES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026, ADDING THE AMOUNT OF SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) TO THE HOTEL OCCUPANCY TAX FUND (FUND 212) AND ALLOCATING \$25,000 EACH TO TEXARKANA REGIONAL ARTS AND HUMANITIES COUNCIL (TRAHC), THE PEROT THEATRE, AND TEXARKANA MUSEUM SYSTEM FOR BUILDING CAPITAL IMPROVEMENT PROJECTS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Texarkana, Texas, recognizes the important cultural, educational, and economic contributions made by local arts organizations, including the Texarkana Regional Arts and Humanities Council (TRAHC), the Perot Theatre, and the Texarkana Museum System; and

**WHEREAS**, the City Council desires to provide financial support to these organizations in FY 2026 for building capital improvement projects with funding available in the Hotel Occupancy Tax Fund (Fund 212); and

**WHEREAS**, staff recommends allocating \$25,000 to each organization for a total of \$75,000.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The budget estimate of the expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2025, and ending September 30, 2026, be amended to reflect additional expenditures appropriated of seventy-five thousand dollars (\$75,000) in the Hotel Occupancy Tax Fund (Fund 212) with \$25,000 allocated to each of the following organizations:

- Texarkana Regional Arts and Humanities Council (TRAHC)
- The Perot Theatre
- Texarkana Museum System

**SECTION 2:** This ordinance shall be in full force and in effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

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JENNIFER EVANS, CITY SECRETARY

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BOB BRUGGEMAN, MAYOR

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture
<b>Additional Comments:</b>		

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input checked="" type="checkbox"/> None Required	<input type="checkbox"/>
Other:	

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Adopt a Resolution authorizing the City Manager of Texarkana, Texas to serve as representative to accept the TxDOT for grant in the amount of \$22,000,000.00 and for the City Director to amend the fiscal year budget beginning October 1, 2025 and ending September 20, 2026 as appropriated by the City Council, to create and include additional revenue and expenditures in this fund of \$23,157,895 for site improvements for an MRO development.

**Potential Options:**

**Fiscal Implications:**

\$648,421

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

N/A

**Board/Committee Recommendation:**

N/A

**Advisory Board/Committee Meeting Date and Minutes:**

N/A

**ORDINANCE NO. 2025-163**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AUTHORIZING THE CITY MANAGER TO ACCEPT A TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) GRANT IN THE AMOUNT OF TWENTY-TWO MILLION DOLLARS (\$22,000,000), CREATING THE STATE ASSISTED AIRPORT DEVELOPMENT (SAAD) GRANT FUND (FUND 230), AND AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, TO INCLUDE ADDITIONAL REVENUE AND EXPENDITURES OF TWENTY-THREE MILLION ONE HUNDRED FIFTY-SEVEN THOUSAND EIGHT HUNDRED NINETY-FIVE DOLLARS (\$23,157,895) IN THE SAAD GRANT FUND (FUND 230), AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Texas Department of Transportation (TxDOT) has offered State Grant 2619TXARK; and

**WHEREAS**, the cities of Texarkana, Arkansas and Texarkana, Texas intend to make certain improvements to the Texarkana Regional Airport; and

**WHEREAS**, the general description of the project is described as: site improvements and infrastructure upgrades to support an MRO hangar facility; and

**WHEREAS**, the total project costs available are \$23,157,895 and the sponsors will be responsible for at least 5% of the total project costs of \$23,157,895. All costs over \$22,000,000 stated in SB rider 1 will be 100% local; and

**WHEREAS**, a \$648,421 match will be covered by the City of Texarkana, Texas; and

**WHEREAS**, a \$509,474 match will be covered by the City of Texarkana, Arkansas; and

**WHEREAS**, staff recommends accepting the Texas Department of Transportation (TxDOT) State Assisted Airport Development grant award in the amount of Twenty-Two Million Dollars (\$22,000,000); and

**WHEREAS**, staff recommends creating the State Assisted Airport Development (SAAD) Grant Fund (Fund 230) and amending the budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026, to include additional revenue and expenditures of Twenty-Two Million Dollars (\$23,157,895) in the SAAD Grant Fund (Fund 230).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The City Manager is hereby authorized to accept the Texas Department of Transportation (TxDOT) State Assisted Airport Development Grant in the amount of Twenty-Two Million Dollars (\$22,000,000).

**SECTION 2:** The budget estimate of the revenue and expenditures of the City of Texarkana, Texas, as prepared by the City Manager and appropriated by the City Council for the fiscal year beginning October 1, 2025, and ending September 30, 2026, shall be amended to create the State Assisted Airport Development (SAAD) Grant Fund (Fund 230) and include additional revenue and expenditures in this fund of Twenty-Two Million Dollars (\$23,157,895).

**SECTION 3:** This ordinance shall be in full force and in effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

TEXAS DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT

(State Assisted Airport Development Grant)

TxDOT Project No.: 2619TXARK  
Commission Approval: October 30, 2025

**Part I - Identification of the Project**

TO: City of Texarkana, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Agreement is made and entered into by and between the Texas Department of Transportation for and on behalf of the State of Texas (the “State”) and City of Texarkana, Texas (the “Sponsor”).

The Sponsor desires to sponsor a project for the development of a public aviation facility, known or to be designated as the Airport under the Airport and Airway Improvement Act of 1982, as repealed and recodified in 49 U.S.C. § 47101 *et seq.*, (“Title 49 U.S.C.”), and the State’s rules, regulations, and procedures promulgated pursuant to Title 3 of the Texas Transportation Code.

The project is described as follows: reimbursement for runway expansion and improvements at Texarkana Regional-Webb Field.

The Sponsor applies for a grant for financial assistance for the project described above.

The parties, by this Agreement, do fix their respective responsibilities with reference to each other and with reference to the accomplishment of said project.

NOW, for and in consideration of the benefits which will accrue to the parties by virtue of the completion of the project, IT IS MUTUALLY COVENANTED AND AGREED as follows:

**Part II - Offer of Financial Assistance**

1. It is estimated that total project costs will be approximately \$23,157,895 (Amount A). It is further estimated that approximately \$23,157,895 (Amount B) of the project costs will be eligible for financial assistance, and that financial assistance will be for ninety-five percent (95%) of the eligible project costs. Project costs eligible for financial assistance

shall be determined by the State. It is estimated that the State's financial assistance share of eligible project costs will be approximately \$22,000,000 (Amount C) and the Sponsor's share of the project costs will be approximately \$1,157,895 (Amount D). Financial assistance is subject to the availability of state funds. Any state financial participation over Amount C is not guaranteed.

This grant should not be construed as block grant funds for the Sponsor, but as a grant for funding of the scope items as listed on page one of this agreement. It is the intent of the Agent to provide funding to complete the approved work items of this grant and not to amend the scope of work to include items outside of the current determined needs of this project. Scope of work may be amended as necessary to fulfill the unforeseen needs of this specific development project within the spirit of the approved scope, subject to the availability of state, federal, and/or local funds.

2. If there is an overrun in the eligible project costs, the State may not increase the grant. The Sponsor is responsible for all costs above the state's maximum share of \$22,000,000.

Participation in additional state eligible costs may require approval by the Texas Transportation Commission. The State will not authorize expenditures more than the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Should estimated eligible project costs as determined following the receipt of construction bids for the project, exceed the amount shown above (Amount A), the Sponsor may request the State to void this Agreement, whereupon the State shall agree to void this Agreement upon the satisfaction of the following conditions:

- a. the Sponsor's request to the State to void the Agreement shall be in writing and dated; and
- b. if required by the State, the Sponsor shall reimburse the State for funds expended on this project and Sponsor shall assume the responsibility for any future State expenses for contracted services or materials related to the project for which a contract had been executed prior to the Sponsor's request to void the Agreement. Sponsor funds held by the State may be retained until this requirement is satisfied; and
- c. failure on the part of the Sponsor to comply with the conditions of this paragraph shall constitute a breach of this Agreement.

4. Upon satisfaction of the conditions specified in Paragraph II-3 above, the State shall declare this Agreement null and void, and this Agreement shall have no force and effect, except that unexpended or unencumbered monies actually deposited by the Sponsor and held with the State for project purposes shall be returned to the Sponsor within a reasonable

time.

5. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are more than the percentage of financial assistance (Amount A) as stated in Paragraph II-1.
6. Sponsor, by accepting this Agreement certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs as stated. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify said funds. In addition, the Sponsor shall disclose the source of all funds for the project and its ability to finance and operate the project.
7. Monthly grant agreement payments to the Sponsor may be authorized upon application to the State. Reimbursement payments of the State's share of the allowable project costs will be made in proportion to the amount of the project satisfactorily completed at the time of the payment application. This is a reimbursement grant. All invoices are paid by the Sponsor 100%, then the State will reimburse the Sponsor 95% of those eligible costs. Reimbursements must include the sponsor-approved invoice and proof of payment (canceled check, print out from financial system, etc) before the State will approve and reimburse the Sponsor.
8. The Sponsor agrees to complete and construct this project, subject to the availability of state funds. If the sponsor does not move forward with design or construction, they shall reimburse the state 100% of all costs under contract and/or expended at the point of notification that the project will not be completed.
9. The period of performance shall commence on the date the State executes this agreement. The end date of the period of performance is August 31, 2031.

### **PART III - Sponsor Responsibilities**

1. In accepting the Agreement, the Sponsor guarantees that:
  - a. it will comply with Attachment A, Certification of Airport Fund, attached and made a part of this Agreement; and
  - b. it will comply with the Attachment B, Certification of State Single Audit Requirements, attached and made a part of this Agreement; and
  - c. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State of Texas in

connection with the Agreement; and

- d. the Airport or navigational facility which is the subject of this Agreement shall be controlled for a period of at least 20 years, and improvements made or acquired under this project shall be operated, repaired, and maintained in a safe and serviceable manner for the useful life of the improvements, not to exceed 20 years; and
- e. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds, and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Agreement; and
- f. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and
- g. it shall not permit non-aeronautical use of airport facilities, without prior approval of the FAA, and must be identified on an approved Airport Layout Plan. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from -aeronautical to nonaeronautical and/or nonaeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the FAA, any of which will require 18 months, or longer; and
- h. through the fence access shall be reviewed and approved by FAA; and
- i. it will acquire all property interest identified as needed for the purposes of this project and comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State of Texas in the acquisition of such property interest; and that airport property identified within the scope of this project and Attorney's Certificate of Property Interests shall be pledged to airport use and shall not be removed from such use without prior written approval of the FAA; and
- j. the Sponsor shall submit to the State annual statements of airport revenues and expenses; and
- k. all fees collected for the use of an airport or navigational facility constructed with funds provided under the program shall be reasonable and nondiscriminatory. The proceeds of such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility. Sponsor shall not be required to pledge income received from the mineral estate to airport use unless state and/or federal funds were used to acquire the

mineral estate of airport lands or any interest therein; and

- l. an Airport Fund shall be established by resolution, order, or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. Such fund may be an account as part of another fund but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernable from other types of monies identified in the fund. All fees, charges, rents, and money from any source derived from airport operations must be deposited in said Airport Fund and shall not be diverted to the general revenue fund or any other revenue fund of the Sponsor for any purposes other than operation of the airport. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent approval of a grant or loan, Sponsor has complied with the requirements of this subparagraph; and
- m. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise and to provide for the continuous operation and maintenance of any navigational aid funded under this Grant Agreement during the useful life of the equipment; and
- n. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Texas Local Government Code §§ 241.001 *et seq.* Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace unless Sponsor can show that acquisition and retention of such interests will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to such subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State; and
- o. it will provide upon request of the State, and the engineering or planning consultant, copies of any maps, plans, or reports of the project site, applicable to or affecting the above project; and
- p. after reasonable notice, it will permit the State and any consultants and contractors associated with this project, access to the project site, and will obtain permission for the State, consultants and contractors associated with this project, to enter private property for purposes related to this project.
- q. all development of an airport constructed with program funds shall be consistent with the Airport Layout Plan approved by FAA and maintained by the Sponsor.
- r. Carry out and complete the project without undue delay and in accordance with the plans and specifications which are submitted to and approved by the staff. The State has the

option to withhold the payment of any State funds unless the plans and specifications have been completed and approved by the State.

2. The Sponsor certifies to the State that it will have acquired clear title in fee simple to all property upon which construction work is to be performed, or have acquired a leasehold on such property for a term of not less than 20 years, prior to the advertisement for bids for such construction or procurement of facilities that are part of the above project, and within the timeframe of the project, a sufficient interest (easement or otherwise) in any other property interest which may be part of the project.
3. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting said claim or liabilities which might be imposed on the State as the result of such activities by the Sponsor, the Sponsor's agents or employees.
4. The Sponsor's acceptance of this Offer and ratification and adoption of the Agreement incorporated shall be evidenced by execution of this instrument by the Sponsor, as provided, and the Agreement shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport. Such Agreement shall become effective upon execution of this instrument and shall remain in full force and effect for a period of at least 20 years.
5. The Sponsor and not the State shall, for all purposes, be the "Sponsor" of the project. Sponsor agrees to assume responsibility for operation of the facility in compliance with all applicable state and federal requirements including any statutes, rules, regulations, assurances, procedures, or any other directives before, during and after the completion of this project.
6. The Sponsor by execution of this grant certifies that it has implemented, or will implement during this project, an effective airport pavement maintenance-management program and it assures that it will use such program during the period of this Agreement. It will provide upon written request such reports on pavement condition and pavement management programs as the State determines may be useful. Failure to comply with this condition may make the Sponsor ineligible for future grants.
7. The Sponsor agrees to assume the responsibility to assure that all aspects of the grant and project is done in compliance with all applicable state and federal requirements including any statutes, rules, regulations, assurances, procedures, or any other directives, except as otherwise specifically provided.

8. The Sponsor shall retain in their files until the project is closed plus four years the following and submit to the state if requested:
  - a. documentation of official designation of the consultant selection committee, evaluation criteria, scoring matrix, consultant ranking, and RFQ; and
  - b. if property acquisition is funded under this grant, documentation of the professional service contracts (e.g., surveyor and appraisal), and negotiation and settlement agreements; and
  - c. if reimbursement is sought for professional services contract: copies of the independent engineering fee analysis and negotiation summary, consultant contract; and
  - d. design plans and specifications; and
  - e. contract documents including drawings, specifications, bid documents; and
  - f. construction contract award: bid tabulation and recommendation of award; construction change orders and supplemental agreements; and
  - g. record drawings; and
10. The Sponsor confirms it is in compliance with the requirements of Transportation Code §22.019 and verifies it has not entered into a contract to procure an airport passenger boarding bridge from any entity prohibited by that section.

#### **PART IV- State Responsibilities**

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

#### **PART V - Recitals**

1. The State and the Sponsor shall obtain an audit as required by state regulations.
2. The Sponsor, and not the State, shall be the contractual party to all construction and professional service contracts entered into for the accomplishment of this project. The power of attorney, as granted by the Sponsor to the State in Part IV – State Responsibilities, is a limited power to perform acts in connection with airport improvements as specified in

or necessitated by this Agreement.

3. The Sponsor agrees to pursue and enforce contract items, which are required by federal and/or state regulations, laws, and orders to insure satisfactory performance of contract vendors. Such items include, but are not limited to, bid bonds, payment bonds, and performance bonds. Pursuit and enforcement of contract items may require litigation and other remedies of law.
4. The United States and the State of Texas shall not be responsible or liable for damage to property or injury to persons which may arise from, or be incidental to, compliance with this grant agreement.
5. This Agreement is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party. Furthermore, the State shall not be a party to any other contract or commitment, which the Sponsor may enter into or assume, or have entered into or have assumed, in regard to the above project.
6. If the Sponsor fails to comply with the conditions of the grant, the State may, by written notice to the Sponsor, suspend the grant in whole or in part. The notice of suspension shall contain the following:
  - a. The reasons for the suspension and the corrective action necessary to lift the suspension.
  - b. A date by which the corrective action must be taken.
  - c. Notification that consideration will be given to terminating the grant after the corrective action date.

In the case of suspension or termination, the Sponsor may request the State to reconsider the suspension or termination. Such request for reconsideration shall be made within 45 days after receipt of the notice of suspension or termination.

7. This Agreement is subject to the applicable provisions of Title 49 U.S.C., Title 3 of the Texas Transportation Code, and the Airport Zoning Act, Texas Local Government Code §§ 241.001 *et seq.* Failure to comply with the terms of this Agreement or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.
  - a. Of primary importance to the State is compliance with the terms and conditions of this Agreement. If, however, after all reasonable attempts to require compliance have failed, the State finds that Sponsor is unwilling and/or unable to comply with any of the terms and conditions of this Agreement, the State may pursue any of the following remedies: (1) require a refund of any money expended pursuant to the

Agreement, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any money expended on the project pursuant to the Agreement, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Agreement null and void, or (5) any other remedy available at law or in equity.

- b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Agreement, or for enforcement of any of the provisions of this Agreement, is specifically set by Agreement of the parties in Travis County, Texas.
8. The State reserves the right to amend or withdraw this Agreement at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State, which extension shall not unreasonably be denied or delayed.
9. This Agreement constitutes the full and total understanding of the parties concerning their rights and responsibilities regarding this project and shall not be modified, amended, rescinded, or revoked unless such modification, amendment, rescission, or revocation is agreed to by both parties in writing and executed by both parties.
10. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including §§ 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.
11. The Sponsor's acceptance of this Agreement and ratification and adoption of the Airport Project Participation Agreement shall be evidenced by execution of this instrument by the Sponsor. This Offer and Acceptance shall comprise a Grant Agreement, as provided by the Title 49 U.S.C., constituting the contractual obligations and rights of the United States, the State of Texas, and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided.
12. The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

13. Termination

This agreement may be terminated in the following manner:

- ◆ by mutual written agreement and consent of both parties.
- ◆ by either party upon the failure of the other party to fulfill the obligations set forth herein.
- ◆ by the State or Sponsor if it determines that the performance of the Project is not in the best interest of either party.

If the grant is terminated in accordance with the above provisions, the Sponsor will be responsible for the repayment of Project costs incurred by the State on behalf of the Sponsor up to the time of termination. The Sponsor will remit the required funds to the State within sixty (60) days from receipt of the State's notification.

DRAFT

**Part VI - Acceptance of the Sponsor**

City of Texarkana, Texas does ratify and adopt all statements, representations, warranties, covenants, and agreements constituting the described project and incorporated materials referred to in the foregoing Agreement, and does accept the Offer, and by the acceptance agrees to all the terms and conditions of the Agreement.

City of Texarkana, Texas

\_\_\_\_\_  
*(Sponsor)*

\_\_\_\_\_  
*(Sponsor Signature)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Date)*

**Part VII - Acceptance of the State**

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

**State of Texas**  
**Texas Department of Transportation**

\_\_\_\_\_  
*(Signature)*

Dan Harmon

\_\_\_\_\_  
*(Typed Name)*

Director, Aviation Division

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Date)*

ATTACHMENT A

**Certification of Airport Fund**

The Sponsor does certify that the Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. Such fund may be an account as part of another fund but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund.

City of Texarkana, Texas

\_\_\_\_\_  
*(Sponsor)*

\_\_\_\_\_  
*(Sponsor Signature)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Date)*

DRAFT

ATTACHMENT B

**Certification of State Single Audit Requirements**

I, \_\_\_\_\_, do certify that the City of Texarkana will comply with all  
(Designated Representative)  
requirements of the State Single Audit Act if the city/county spends more than \$1,000,000 in any  
funding sources during this fiscal year. And in following those requirements the City of  
Texarkana will submit the report to the audit division of the Texas Department of Transportation.  
If your entity did not meet the threshold of \$1,000,000 in expenditures, please submit a letter  
indicating that your entity is not required to have an audit performed for FY \_\_\_\_.

\_\_\_\_\_  
(Signature of Designated Representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE**

I, David Orr, City Manager with the City of Texarkana, Texas will be the authorized representative for the 2619TXARK project, who shall have the authority to make approvals and disapprovals as required on behalf of the City of Texarkana, Texas.

City of Texarkana, Texas  
(Sponsor)

By: \_\_\_\_\_  
(Signature)

Title: City Manager

Date: \_\_\_\_\_

**DESIGNATED REPRESENTATIVE**

Mailing Address:  
220 Texas Blvd.  
Texarkana, TX 75501

\*Physical/Overnight Address: Same

Telephone Number: (903) 798-3900

E-Mail Address: david.orr@texarkanatexas.gov

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation Provide a Safe & Welcoming Community through Leadership Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities Foster Proactive Communication to the Community Provide Courteous & Professional Customer Service Model a Positive City Image through Character Deliver Efficient Services with Accountability Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity Maximize Accountability & Resource Utilization Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> <input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

Riverbend and its Member Entities, including the City of Texarkana, have collectively worked towards Riverbend becoming the regional wholesale water provider and for Riverbend's procurement of funding for new regional water infrastructure and improvements. Each Member Entity executed a separate Water Distribution and Supply Contract with Riverbend intended to provide for long-term regional water service. By Resolution No. 2020-059 (June 8, 2020), the City Council approved Texarkana's Water Distribution and Supply Contract with Riverbend.

Riverbend has developed an amendment to its supply contract, effective upon Riverbend's acquisition of wholesale water distribution facilities, to provide greater specificity regarding each Member Entity owning title and being solely responsible for all facilities beyond the Point of Delivery of treated water. In other words, upon execution, each Member City would agree that it has title to and is solely responsible for the maintenance and operation of all facilities and infrastructure on its side of the meter from the Point of Delivery.

**Potential Options:**

- To accept this resolution as presented
- To not accept this resolution as presented

**Fiscal Implications:**

None related to supporting this resolution

**Staff Recommendation:**

Staff recommends approval of this resolution.

**Advisory Board/Committee Review:**

NONE

**Board/Committee Recommendation:**

NOT APPLICABLE

**Advisory Board/Committee Meeting Date and Minutes:**

NOT APPLICABLE

**RESOLUTION NO. 2025-159**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE FIRST AMENDMENT TO THE WATER DISTRIBUTION AND SUPPLY CONTRACT WITH RIVERBEND WATER RESOURCES DISTRICT; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Riverbend Water Resources District (“Riverbend”), created in 2009, is a conservation and reclamation district created under and essential to accomplish the purpose of Section 59, Article XVI, Texas Constitution, as set forth in Title 6, Special District Local Laws Code, Subtitle L, Municipal Water Districts, Chapter 9601, and is comprised of member entities including Texarkana (collectively referred to as “the Member Entities”); and

**WHEREAS**, Riverbend and the Member Entities have collectively worked towards Riverbend becoming the regional wholesale water provider and for Riverbend’s procurement of funding for new regional water infrastructure and improvements; and

**WHEREAS**, Riverbend and the Member Entities have also entered into separate Water Distribution and Supply Contracts intended to provide for long-term regional water service; by Resolution No. 2020-059 [June 8, 2020], the City Council approved Texarkana’s Water Distribution and Supply Contract with Riverbend; and Riverbend has developed an amendment to said contracts, effective upon Riverbend’s acquisition of wholesale water distribution facilities, to provide greater specificity regarding each Member Entity owning title and being solely responsible for all facilities beyond the Point of Delivery of treated water.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1.** The City Council hereby approves the first amendment to the Water Distribution and Supply Contract between Texarkana and Riverbend, a copy of which is attached hereto as **ATTH 01** and authorizes the City Manager to execute the first amendment on behalf of the City.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

## FIRST AMENDMENT TO WATER DISTRIBUTION AND SUPPLY CONTRACT

This FIRST AMENDMENT TO WATER DISTRIBUTION AND SUPPLY CONTRACT (“First Amendment”) is made and entered into by and between the Riverbend Water Resources District (“Riverbend”) and the City of Texarkana (“Texarkana”). Riverbend and Texarkana are individually referred to as a “Party” and collectively referred to as “the Parties”.

### Recitals

**WHEREAS**, Riverbend previously entered into a Water Distribution and Supply Contract with Texarkana dated 7/16/20 (“Contract”); and

**WHEREAS**, Riverbend and Texarkana desire to amend the Contract to add language to Section 2(f) of the Contract regarding Texarkana’s respective title and responsibility for all facilities beyond the Point of Delivery upon Riverbend’s acquisition of the facilities pursuant to the Contract.

**NOW, THEREFORE**, the Parties, for and in consideration of the recitals set forth above and terms and conditions below, agree as follows:

1. Title and Responsibility for Facilities – Riverbend Wholesale Service. Section 2(f) of the Contract shall be amended to add the following:

Texarkana has title to and is solely responsible for the maintenance and operation of all facilities and infrastructure on Texarkana’s side of the meter from the Point of Delivery, including but not limited to all pipelines, storage tanks, property, and distribution and treatment facilities used by Texarkana to provide water service to its customers.

2. Title and Responsibility for Facilities – Texarkana Wholesale Service. Section 1 of this First Amendment is effective upon Riverbend’s acquisition of Texarkana’s wholesale water distribution facilities pursuant to the Contract.

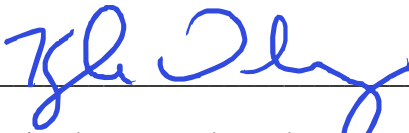
3. General Terms and Conditions.

- (a) The recitals above are true and correct and incorporated herein for all purposes.
- (b) In the event of any inconsistencies between the Contract and this First Amendment, the terms of this First Amendment shall control.
- (c) All capitalized terms used but not defined herein shall have the same meanings as defined in the Contract.
- (d) Except as expressly set forth in this First Amendment, the Contract is otherwise unmodified and remains in full force and effect. Each reference in a Contract to itself shall be deemed also to refer to this First Amendment.

- (e) Each of the Parties represents and warrants that it has the right, power, legal capacity, and authority to enter into and perform its respective obligations under this First Amendment.
- (f) This First Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto, acting under authority of their respective governing bodies, have caused this First Amendment to be duly executed effective as of the last date of execution as follows:

RIVERBEND WATER RESOURCES DISTRICT

By:   
 Printed Name: Kyle Dooley, P.E.  
 Title: Executive Director/CEO  
 Date: 9/22/25

ATTEST:  


CITY OF TEXARKANA

By: \_\_\_\_\_

Printed Name: David Orr  
 Title: City Manager  
 Date: \_\_\_\_\_

ATTEST:  
 \_\_\_\_\_

# City of Texarkana, Texas

## Developing Perspectives and Goals Pending Approval by the City Council:

Perspectives		Goals
Serve the Community	<input checked="" type="checkbox"/>	Promote an Environmentally Sensitive & Livable Community
	<input checked="" type="checkbox"/>	Provide a Safe Community
	<input checked="" type="checkbox"/>	Deliver Quality Services
	<input checked="" type="checkbox"/>	Foster a Healthy Community
Run the Operations	<input checked="" type="checkbox"/>	Enhance Community Preparedness & Responsiveness
	<input checked="" type="checkbox"/>	Maximize Partnership Opportunities
	<input type="checkbox"/>	Provide Courteous & Responsive Customer Service
	<input checked="" type="checkbox"/>	Model a Positive City Image
	<input checked="" type="checkbox"/>	Deliver Efficient Services
	<input checked="" type="checkbox"/>	Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/>	Maintain Fiscal Strength
	<input checked="" type="checkbox"/>	Maximize Utilization & Resources
	<input checked="" type="checkbox"/>	Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/>	Develop a Skilled & Diverse Workforce
	<input type="checkbox"/>	Create a Positive & Rewarding Work Culture

### Perspectives and Goals Additional Comments:

NONE

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

NONE APPLICABLE

### Public Information Plan:

<input checked="" type="checkbox"/>	Newspaper Notice (Required by Statute)	<input checked="" type="checkbox"/>	Public Hearing (Required by Statute)
<input type="checkbox"/>	Public Forum/Input Session	<input type="checkbox"/>	Press Release
<input type="checkbox"/>	E-News Distribution	<input type="checkbox"/>	Website Notice
<input type="checkbox"/>	Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	Special Mailing
<input type="checkbox"/>	Flyers Posted	<input type="checkbox"/>	Banners Posted
<input type="checkbox"/>	Survey	<input type="checkbox"/>	Automated Phone Call
<input checked="" type="checkbox"/>	None Required	<input type="checkbox"/>	

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Jason Nguyen, owner, and Bryanna Boone, agent for a Specific Use Permit to allow one additional use for permanent cosmetics on an approximate 0.82-acre tract of land (being Tract 10) M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road. The property is zoned Commercial.

The Future Land Use Map has designated this property as “Office Institutional”.

The adjacent zoning is Commercial to the north, Neighborhood Service south, General Retail west, and Single Family-2 to the east. The adjacent land usage is businesses to the north and south, residential east and vacant land to the west.

A Specific Use Permit is required to allow permanent cosmetics in the Commercial zoning district.

Staff recommends for approval of this request with the following stipulations:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. If this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That any remodeling of the current building must meet all city codes and require licensed contractors.
6. That no painting of the windows or the building with advertisement or graphic art.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommend for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-812 TO ALLOW ONE ADDITIONAL USE OF TATTOOING/PERMANENT COSMETICS IN A TENANT SPACE ON AN APPROXIMATE 0.82-ACRE TRACT OF LAND (BEING TRACT 10), M.E.P.&P. RWY CO HRS, A-428, LOCATED AT 5604 SUMMERHILL ROAD, SUITE #5, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of one additional use of **tattooing/permanent cosmetics in a tenant space on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite #5**, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the one additional use of tattooing/permanent cosmetics** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-812** to allow the location of one additional use of **tattooing/permanent cosmetics in a tenant space on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite #5**, in the City of Texarkana, Bowie County, Texas.

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the city prior to the opening of the business).
2. If any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. If this use ever ceases at this location, the city may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That any remodeling of the current building must meet all city codes and require licensed contractors.
6. That no painting of the windows or the building with advertisement or graphic art.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

ATTEST:

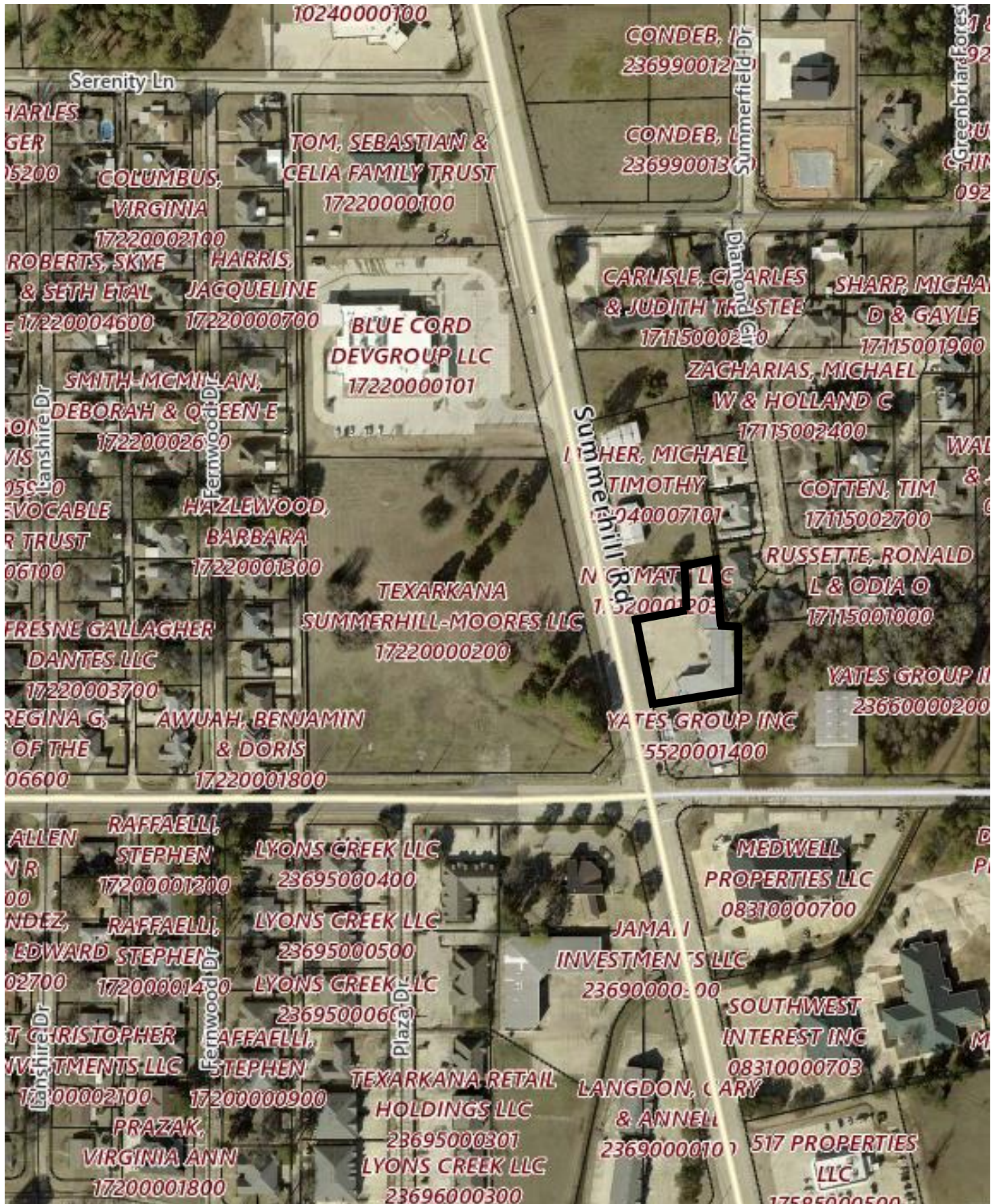
\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 5604 Summerhill Road, Suite 5



# 5604 Summerhill Road, Suite 5



August 24, 2025  
Planning & Zoning Commission and City Council  
City of Texarkana, Texas  
220 Texas Blvd.  
Texarkana, TX 75501

**Re: Opposition to request to allow “tattooing” as an additional use  
(Summerhill/Moores corridor)**

Dear Commissioners and Council Members:

On behalf of Texarkana Summerhill-Moores, LLC (the “Owner”), I submit this letter in formal opposition to the application to allow “tattooing” as an additional use at the subject property along the Summerhill Road/Moores Lane corridor. The Owner is the fee owner of approximately 7.5 acres directly across the street that is being positioned for Class A/A+ professional development. In addition, the Owner operates a professional office approximately one-quarter mile north of the subject site.

**1) Incompatible with the corridor’s professional character and planned A/A+ investment**

This segment of Summerhill Road functions as a professional office and institutional corridor. Introducing a personal-services use of this nature undercuts the professional image and predictability that current investors, owners, lenders, and tenants rely upon. It also undermines the market positioning of the Owner’s across-the-street 7.5-acre tract, whose business case depends on a cohesive, up-market environment to attract medical, legal, financial, and other professional users.

**2) Value and Fiscal Risk to Adjacent Land and the City’s Tax Base (External Obsolescence)**

For adjacent and facing properties, value is tied to **conformity** and brand consistency. A use with late hours, higher customer turnover, and retail-oriented storefront/signage aesthetics will be read by the market as a shift from a professional corridor toward a mixed retail strip. That perception widens cap rates and compresses achievable rents, reduces the anchor-tenant pool, and increases investor discounting for external obsolescence—**effects that delay or down-scope the Owner’s A/A+ plan and reduce the site’s highest-and-best-use**. When the site underbuilds or is deferred, the **City’s fiscal base is harmed**: lower assessed values and lower-intensity development

permanently shrink **ad valorem property-tax revenue**, diminish permit/impact-fee collections, and reduce the employment and daytime population the corridor would otherwise support. In short, the requested use would not only damage the development feasibility and value of the Owner's acreage, it would also **depress the City's long-run tax base** for this corridor.

### **3) Operating characteristics that conflict with a Class A/A+ environment**

Tattoo studios typically involve:

- Later evening hours and weekend activity;
- Walk-in/short-stay turnover rather than scheduled professional appointments;
- Distinctive window treatments/signage incongruent with professional standards;
- Potential loitering between appointments and increased off-peak parking demand.

Even with good operators, these characteristics are not aligned with the aesthetics, security expectations, and branding standards necessary for A/A+ office development and leasing.

### **4) Addressing existing non-office tenants (donut shop & CrossFit)**

We recognize there is a corner donut shop and a CrossFit in the center. Those are limited, exception uses—an end-cap food-service tenant with a drive-through and primarily morning traffic, and a membership-based fitness use with scheduled class bursts. By contrast, a tattoo studio is a late-hour, walk-in personal-services use with distinctive storefront and signage characteristics that shift the center's identity toward a retail strip. With two non-office uses already present, approving a third would create a cumulative change in character that materially undermines the corridor's professional identity and the feasibility of Class A/A+ development on the Owner's 7.5 acres directly across the street.

### **5) Precedent and cumulative effects**

Approving this application will set a precedent for additional personal-services or retail-type uses seeking similar treatment. The cumulative effect is a step-down of the corridor's professional identity, which would irreversibly impair the marketability of Class A/A+ projects across the street and nearby.

**Request**

For these reasons, the Owner respectfully requests that the Planning & Zoning Commission recommend denial and that the City Council deny the request.

If, notwithstanding neighborhood concerns, the City is inclined to approve, we request approval be limited by strict conditions consistent with a professional corridor, including at minimum:

- Specific Use Permit limited to appointment-only operations;
- Hours not later than 6:00 p.m. on weekdays; closed Sundays;
- Professional-standard signage only
- No outdoor waiting; no amplified music; anti-loitering policy posted and enforced;
- Parking plan prohibiting spillover to neighboring lots and the right-of-way;
- Compliance with all health/biohazard handling and disposal requirements;
- One-year review clause with revocation upon violations.

**Formal written protest**

Please accept this letter as a formal written protest of the proposed change. We ask that this protest be included in the official record and that any applicable supermajority voting standard be observed.

Respectfully submitted,



Bobby Cox  
Authorized Agent for Texarkana Summerhill-Moores, LLC  
5940 Summerhill Road  
Texarkana, TX 75503

email to Laura

### NOTICE OF PUBLIC HEARINGS

Public hearings will be held by the Planning and Zoning Commission and the City Council of the City of Texarkana, Texas at the below stated date and time. The Public Hearings will be held in the Council Chambers, Municipal Building, 220 Texas Blvd, (3<sup>rd</sup> & Texas) Texarkana, Texas to consider a proposed change in zoning classification as indicated below. According to the Tax Records, you are the owner of property within the area of the proposed change or within 200 feet of that property. THIS IS NOT A SUMMONS TO APPEAR AT THE HEARINGS. If you care to attend, you will be given an opportunity to be heard. If additional information is desired, please contact the Planning Department at (903) 798-3945.

PLANNING & ZONING COMMISSION: Hearing Date: TUESDAY, SEPTEMBER 2, 2025 Hearing Time: 6:00 pm

CITY COUNCIL: Hearing Date: MONDAY, OCTOBER 13, 2025 Hearing Time: 6:00 pm

- ♦ If they desire, persons concerned with the proposed change can present a letter in opposition to or in favor of the proposed change. If a written protest in opposition to a proposed change contains the signatures of persons who own twenty (20) percent or more of the land within 200 feet of the proposed change, a 3/4<sup>th</sup> vote of the City Council will be required. To be considered, the letter must be received and filed before or at the Planning and Zoning Commission Meeting. (The letter can be emailed to [lpuckett@texarkanatexas.gov](mailto:lpuckett@texarkanatexas.gov)).



OWNER: Jason Nguyen, owner, and Bryanna Boone, agent

OWNER'S ADDRESS: 3321 Richmond Road, Texarkana, Texas 75503

LOCATION OF REZONING: 5604 Summerhill Road, Suite #5, Texarkana, Texas 75501

PROPOSED CHANGE: to allow one additional use of tattooing

LEGAL DESCRIPTION: on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428

CASE NUMBER: S-812

DATE MAILED: August 14, 2025



## Zoning District Definitions

Refer to chapter 140 of the City's Zoning Ordinance for complete definitions of districts and permitted uses. (Zoning setbacks are not building setbacks. Building setbacks are 5' minimum from any line)

A - Agriculture District – Single Family homes on 1 acre or more of land; ranches, farms, stables, public utility facilities, country clubs, schools, churches, green houses, and other agricultural related uses. (Side-15' – Front 25' – Rear-10')

SF-1 – Single Family Dwelling District 1 – Uses permitted in A district plus single family homes on lots of 12,000 square feet (SF) or more. (Side-10% Minimum 8' – Front -25' – Rear-10')

SF-2 – Single Family Dwelling District 2 – Uses permitted in SF-1 District plus single family homes on lots of 7,200 SF or more. (Side-10% Minimum 6' – Front -25' – Rear-10')

SF-3 – Single Family Dwelling District 3 – Uses permitted in SF-2 district plus single family homes on lots of 5,000 SF or more, modular or factory fabricated dwelling, HUD code manufactured homes subject to a specific location and specific use permit (SUP). (Side-10% Minimum 5' – Front -25' – Rear-10')

PUR – Planned Unit Residential – Single family homes on lots intended as Garden Homes, 3,750 SF or more, Zero lot line homes/ patio homes, 5,000-6,000 SF or more. Subdivision must note housing type. Not to exceed 6 homes per gross acre over 2 acres, 8 homes under 2 acres. (Side, Front, Rear – See approved site plan)

2F-1 - Two Family Dwelling District 1 – Uses permitted in SF-3 district plus two-family dwelling units (duplexes) on lots of 10,000 SF or more. (Side-10% Minimum 6' – Front -25' – Rear-10')

2F-2 – Two Family Dwelling District 2 – Uses permitted in 2F-1 district plus duplexes on lots of 6,000 SF or more. (Side-10% Minimum 6' – Front -25' – Rear-10')

TH – Townhouse Dwelling District – Uses permitted in 2F-2 district plus townhouses on lots of 2,000 SF or more; not to exceed 14 ½ dwelling units per gross acre. (Side-5' – Front 25' – Rear-10')

MF-1 - Multiple Family Dwelling District 1 – uses permitted in the TH district plus apartments are not to exceed 24 units per gross acre, row houses no to exceed 21 units per gross acre, hospitals, boarding, and rooming houses. (Side-10% Minimum 5' – Front -25' – Rear-10')

MF-2 - Multiple Family Dwelling District 2 – Uses permitted in MF-1 district plus apartments not to exceed 27 units per gross acre, fraternity or sorority houses, kindergarten, nursery or day school, nursing home, commercial parking lot with specific approval of City Council, high rise apartments. (Side-10% Minimum 5' – Front -25' – Rear-10')

(for side yard maximum requirements see table 140.141 \* Multi-family buildings have minimum 15' between buildings \* corner lots not less than 15' for street sides \* a garage entered from an alley shall have 15' minimum rear yard)

P – Parking District - Single family detached homes, parking lots (private and public), nursing homes, and schools. (Side-5' – Front 15'-- Rear-0)

O – Office District - Uses permitted in P district plus banks, savings, and loan offices, fraternity or sorority houses, museums or art galleries, kindergarten, day cares, medical offices, general business offices, hotels, and motels. (Side-5' – Front 15'-- Rear-0)

NS – Neighborhood Services - Uses permitted in MF-2 and O districts plus theater, antique shop, bakery, barber, beauty shop, camera shop, drug store, food store, hardware store, restaurant (no drive-in service), greenhouse or nursery. (Side-5' – Front 15'-- Rear-0)

GR – General Retail District – Uses permitted in NS district plus gas stations, new and used automobile sales, service and display, amusement parks, swim or tennis clubs, private club with specific approval of city council, bus stations, parking lots, auto parts sales (indoor), department store, general retail uses as specified in the zoning ordinance, per clinic. (Side-5' – Front 15'-- Rear-0)

LC – Limited Commercial District – Uses permitted in GR district plus auto glass or seat cover shop, commercial golf course, indoor pistol or rifle range, office/ warehouse (no outside storage), and plumbing shops (with a specific use permit). (Side-5' – Front 15'-- Rear-0)

CB – Central Business District - Uses permitted in LC District plus storage yards, dance hall or night club, commercial golf course, private club, roller skating ring, drive in theater, freight terminal, rail yards, muffler shop, auto repairing and painting, outdoor new and used auto sales lots, advertising signs, bakery, building material, cabinet shops, and other light manufacturing uses, warehouse. (Side-5' – Front 0-- Rear-0)

C – Commercial District – uses permitted in LC district plus hatchery, tire retreading plant, auto storage or auction, truck parking lot, private stables, contractors storage yard, manufacturing laboratory, open air sales, mobile home sales or rental, wholesale storage facilities, heavy machinery sales and storage. (Side-5' – Front 15'-- Rear-0)

I-1 - Industrial District 1 – all uses permitted in C district with the exception of Single Family homes, duplexes and attached single family housing plus outdoor sale and storage of auto parts and accessories, refinery, oil and gas well, light manufacturing. (Side-0 Lot Line – Front 15'-- Rear-0)

I-2 - Industrial District 2 – Any use except for housing in any form, not prohibited by any other laws or regulations of the Code of Ordinances of the City, County or State of Texas. (Side-0 Lot Line – Front 15'-- Rear-0)

PD - Planned Development District – any permitted use when approved as part of an overall project plan by the City council; subject to conditions as indicated in the City zoning ordinance. {See approved site plan}

SUP - Specific Use Permit – Allows certain specific uses as outlined in the city zoning ordinance, Section 140-81.

**City of Texarkana, Texas**

**Developing Perspectives and Goals Pending Approval by the City Council:**

Perspectives	Goals
Serve the Community	<input type="checkbox"/> Promote an Environmentally Sensitive & Livable Community <input type="checkbox"/> Provide a Safe Community <input type="checkbox"/> Deliver Quality Services <input type="checkbox"/> Foster a Healthy Community
Run the Operations	<input type="checkbox"/> Enhance Community Preparedness & Responsiveness <input type="checkbox"/> Maximize Partnership Opportunities <input type="checkbox"/> Provide Courteous & Responsive Customer Service <input type="checkbox"/> Model a Positive City Image <input type="checkbox"/> Deliver Efficient Services <input type="checkbox"/> Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/> Maintain Fiscal Strength <input type="checkbox"/> Maximize Utilization & Resources <input type="checkbox"/> Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/> Develop a Skilled & Diverse Workforce <input type="checkbox"/> Create a Positive & Rewarding Work Culture

**Perspectives and Goals Additional Comments:**

**Resource Impact:**

Staff time required if item is approved:

**Other Potential Impacts:**

**Public Information Plan:**

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Input Session	<input type="checkbox"/> Press Release
<input type="checkbox"/> E-News Distribution	<input type="checkbox"/> Website Notice
<input type="checkbox"/> Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Posted	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Prycetta and Norman Jones, owners, to rezone Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road from Single Family-2 to Single Family-3.

The Future Land Use Map designates this property as “Flood Plain”.

The adjacent zoning is Single Family-2 to the north, south, and west, Industrial-1 to the east. The adjacent land use is residential to the north, and south, and vacant land to the east, and west.

Staff recommend for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to new drainage ordinance, stormwater design manual, building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend for approval of this request

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval of this request.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**ORDINANCE NO. 2025-151**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING ON LOT 14, M.C. WADES SOUTHWEST GDN, LOCATED AT 2121 BUCHANAN ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **on Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road**, in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend for approval of the application for rezoning from Single Family-2 to Single Family-3 on Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, applicants agreed to amend the application from **Single Family-2 to Single Family-3**; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals, and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **on Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**.

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** This ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

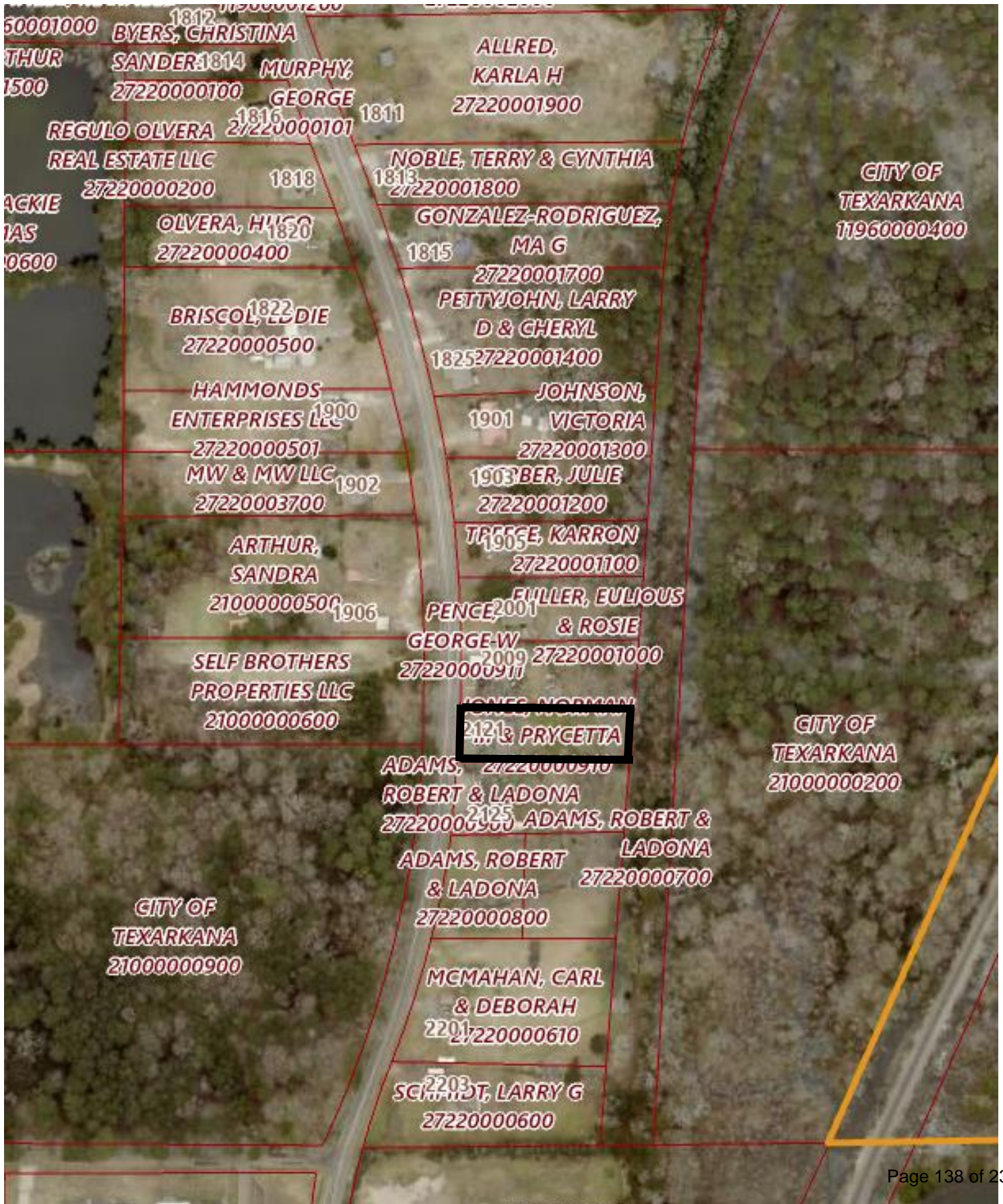
ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR



# 2121 Buchanan Road



# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input checked="" type="checkbox"/> Newspaper Notice (Required by Statute)	<input checked="" type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Prycetta and Norman Jones, owners, for a Specific Use Permit to allow the location of a HUD code manufactured home on Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road. The property is zoned Single Family-2.

The Future Land Use Map has designated this property as “Flood Plain”.

The adjacent zoning is Single Family-2 to the north, south, and west, Industrial-1 to the east. The adjacent land use is residential to the north, and south, and vacant land to the east, and west.

Staff recommend approval of this request with the following stipulations:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner’s responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-819 TO ALLOW THE LOCATION OF A HUD CODE MANUFACTURED HOME ON LOT 14, M.C. WADES SOUTHWEST GDN, LOCATED AT 2121 BUCHANAN ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a HUD code manufactured home on **Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road**, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a HUD code manufactured home** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-819** to allow the location of a HUD code manufactured home on **Lot 14, M.C. Wades Southwest GDN, located at 2121 Buchanan Road**, in the City of Texarkana, Bowie County, Texas.

**SECTION 2:** The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only and human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 2121 Buchanan Road



# 2121 Buchanan Road



# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input checked="" type="checkbox"/> Newspaper Notice (Required by Statute)	<input checked="" type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

## Updates/History of Briefing:

NOT APPLICABLE

## Executive Summary and Background Information:

This is an amended request by David J. Potter, II, owner, and Kayla Wood with MTG Engineers and Surveyors, agent, for site plan approval on an approximate 3.498-acre tract of land (being Tract 201) George Brinlee HRS, located at 3133 Pleasant Grove. The current zoning is Planned Development-Office.

The Future Land Use Map designates this property as “Neighborhood Retail”.

The adjacent zoning is Single Family-1 to the north, south, east, and west. The adjacent land use is residential to the north, east and west, and vacant land to the south.

The site plan consists of the following:

1. The original site plan was for the construction of a 24,415 sq ft building. The new site plan will consist of building a 37,684 sq ft building.
2. The access driveway will be off Pleasant Grove Road and McKnight Road.
3. There will be 126 parking spaces including 5 handicapped spaces. Parking spaces shall be a minimum of 180 sq. ft. in size.
4. A 6’ by 8’ monument style sign.
5. Screened dumpster site.
6. A fire lane is required, and an additional fire hydrant will need to be installed closer to the building.
7. McKnight and PG Road are owned and maintained by TxDOT. Driveway/ROW permits must be submitted to TxDOT for approval.
8. Development of property must meet all development codes (streets and sidewalks, drainage, floodplain, stormwater, etc.). Staff reserves the right to request additional modifications, easements, etc. based on review of construction plans for this development. A portion of this property is located within the FEMA designated floodplain and floodway. Floodplain Development Application will be required. Also, due to proposed work being in floodway, a No Rise Certification will be required including modeling showing there is no rise in BFE.
9. Property will have to be platted prior to issuing CO.
10. Privacy or screening landscape should be placed on the north and west sides of the property.
11. There is an existing eight-inch (8”) water main on the west side of Pleasant Grove Road and an existing twelve-inch (12”) water main on the north side of the East-West leg of Pleasant Grove Road.
12. There is an eight-inch (8’) sanitary sewer main along the East side of Pleasant Grove Road and an 8-inch (8”) sanitary sewer along the south side of the East-West leg of

Pleasant Grove road.

13. The Utility reserves the right to request additional utility easements upon review of the plans.
14. The size and location of the existing water and sanitary sewer mains have not been field verified. The developer's representative shall field verify the size and location of the existing utilities before designing or constructing extensions of the system.

Staff recommend for approval of the site plan with stipulations.

The applicant should also be aware that if this site plan approval item is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend for approval of this request with stipulations

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**ORDINANCE NO. 2025-154**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-25-2(O) FOR SITE PLAN APPROVAL ON AN APPROXIMATE 3.498-ACRE (BEING TRACT 201), GEORGE BRINLEE HRS, A-18, LOCATED AT 3133 PLEASANT GROVE ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS** an application has been filed requesting the approval of a **site plan (Exhibit ‘A’) on an approximate 3.498-acre tract of land (being Tract 201), George Brinlee HRS, A-18 (Exhibit ‘B’), located at 3133 Pleasant Grove Road** in the City of Texarkana, Bowie County, Texas; and

**WHEREAS** the subject property is zoned Planned Development-Office [PD-25-2(O)], and approval of the site plan (**Exhibit ‘A’**) would constitute an amendment to PD-25-2(O); and

**WHEREAS** the proposed use is consistent with the listed uses in the Land Development Code for the zoning classification of Planned Development-Office; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of this amendment, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously by a vote of five (5) to zero (0) to recommend for approval of the petition for a site plan (Exhibit ‘A’)** to the City Council of the City of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above-described property is in the best interest of the public health, safety, morals, and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the site plan (**Exhibit ‘A’) on an approximate 3.498-acre tract of land (being Tract 201), George Brinlee HRS, A-18 (Exhibit ‘B’), located at 3133 Pleasant Grove Road** in the City of Texarkana, Texas, Bowie County, Texas, is hereby approved and hereby amends PD-25-2(O).

**SECTION 2:** PD-25-2(O) is hereby amended by approval of the site plan (**Exhibit ‘A’**), incorporated herein by reference for all purposes and includes the following:

1. The original site plan was for the construction of a 24,415 sq. ft. building. The new site plan will consist of building a 37,684 sq. ft. building.
2. The access driveway will be off Pleasant Grove Road and McKnight Road.
3. There will be 126 parking spaces including 5 handicapped spaces. Parking spaces shall be a minimum of 180 sq. ft. in size.
4. A 6’ by 8’ monument style sign.
5. Screened dumpster site.
6. A fire lane is required, and an additional fire hydrant will need to be installed closer to the building.
7. McKnight Road and Pleasant Grove Road are owned and maintained by TxDOT. Driveway/ROW permits must be submitted to TxDOT for approval.
8. Development of property must meet all development codes (streets and sidewalks, drainage, floodplain, stormwater, etc.). Staff reserves the right to request additional modifications, easements, etc. based on review of construction plans for this development. A portion of this property is located within the FEMA designated floodplain and floodway. Floodplain Development Application will be required. Also, due to proposed work being in floodway, a No Rise Certification will be required including modeling showing there is no rise in BFE.
9. Property will have to be platted prior to issuing CO.
10. Privacy or screening landscape should be placed on the north and west sides of the property.
11. There is an existing eight-inch (8”) water main on the west side of Pleasant Grove Road and an existing twelve-inch (12”) water main on the north side of the east-west leg of Pleasant Grove Road.
12. There is an eight-inch (8’) sanitary sewer main along the east side of Pleasant Grove Road and an 8-inch (8”) sanitary sewer along the south side of the east-west leg of Pleasant Grove road.
13. The Utility reserves the right to request additional utility easements upon review of the plans.
14. The size and location of the existing water and sanitary sewer mains have not been field verified. The developer’s representative shall field verify the size and location of the existing utilities before designing or constructing extensions of the system.

**SECTION 3:** It is further provided that in case a section, clause, sentence, or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 5:** This ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

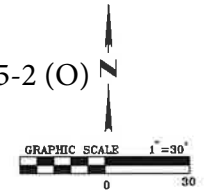
ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

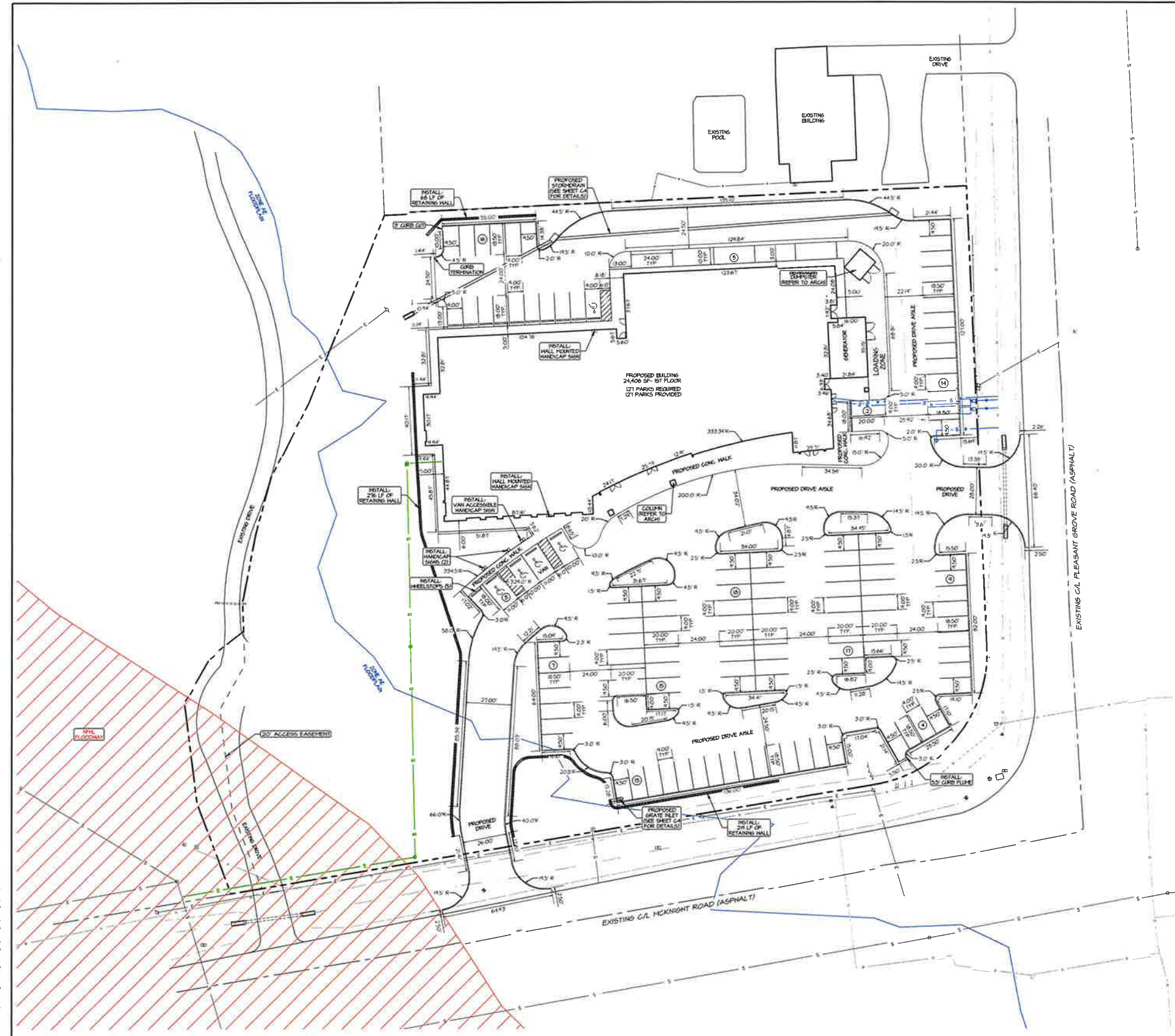
2025-154 EXH 'A'

Amendment to PD-25-2 (O)



**LEGEND**

---	PROPERTY LINE
---	CURB AND GUTTER
---	BUILDING EDGE
---	EDGE OF PAVEMENT
---	EASEMENT
---	BUILDING LINE OFFSET
---	TOE OF DITCH/SLOPE
---	TOP OF BANK
---	OVERHEAD POWER LINE
---	WATER MAIN
---	SANITARY SEWER MAIN
---	TELEPHONE LINE
---	PROPOSED CONTOUR INT.
---	EXISTING CONTOUR INT.
---	SILT FENCE
---	STORM DRAIN
---	FIRE LANE
---	SPOT ELEVATION
---	POWER POLE
---	WATER METER
---	WATER VALVE
---	CLEAN OUT
---	SANITARY SEWER MANHOLE
---	STORM DRAIN MANHOLE
---	SIGN (TYPICAL)
---	HANDICAP PARKING SYMBOL (PAINTED)
---	FIRE HYDRANT
---	LIGHT POLE
---	6AS REGULATOR
---	IRRIGATION CONTROL VALVE
---	SPRINKLER HEAD
---	ROOF DRAIN
---	TELEPHONE JUNCTION BOX
---	ELECTRIC JUNCTION BOX
---	GUY WIRE
---	TREE



GENERAL SITE NOTES

1. CONTRACTOR SHALL FIELD VERIFY HORIZONTAL AND VERTICAL LOCATION OF ALL EXISTING AND PLANNED UTILITIES BEFORE CONSTRUCTION. CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING UTILITIES (SHOWN OR NOT SHOWN) WITHIN SCOPE OF CONSTRUCTION. IF ANY EXISTING UTILITIES ARE DAMAGED, THE CONTRACTOR SHALL REPLACE THEM AT HIS OWN EXPENSE.
2. CONTRACTOR SHALL NOTIFY THE APPROPRIATE AGENCY A MINIMUM OF 2 WORKING DAYS PRIOR TO BEGINNING CONSTRUCTION WITHIN RIGHT-OF-WAY. ALL WORK WITHIN THE RIGHT OF WAY SHALL BE IN COMPLIANCE WITH APPROVED PERMIT.
3. BUILDING DIMENSIONS SHOWN ON THESE PLANS ARE OUTSIDE FOUNDATION/SLAB LINES. CONTRACTOR SHALL COORDINATE AND VERIFY DIMENSIONS WITH ARCHITECTURAL PLANS. IN THE EVENT OF ANY DISCREPANCIES BETWEEN THE SITE PLANS AND ARCHITECTURAL PLANS, THE ENGINEER AND ARCHITECT SHALL BE NOTIFIED.
4. DIMENSIONS SHOWN ARE FROM BACK OF CURB AS APPLICABLE, UNLESS OTHERWISE NOTED.
5. THE CONTRACTOR IS RESPONSIBLE FOR REMOVING ANY OBSTRUCTIONS SUCH AS EXISTING STRUCTURES, FENCES, DEBRIS, OR TREES ON SITE, AND SHALL COORDINATE ALL REMOVAL WITH THE GENERAL CONTRACTOR. NO TREES OR OTHER ITEMS SHALL BE REMOVED WITHOUT THE APPROVAL OF THE ARCHITECT, ENGINEER, AND OWNER.
6. THE CONTRACTOR SHALL PROTECT ALL EXISTING POWER POLES, SIGNS, MANHOLES, TELEPHONE RISERS, WATER VALVES, ETC. DURING ALL CONSTRUCTION PHASES.

5830 SUMMERHILL ROAD  
TEXARKANA, TEXAS  
P. 903.838.8533  
www.mtgengineers.com  
TBP# FIRM NO. F-364  
AR COA NO. 126  
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ENGINEERS  
& SURVEYORS

PRELIMINARY - FOR  
REVIEW ONLY. NOT  
INTENDED FOR  
BIDDING.  
CONSTRUCTION OR  
PERMIT PURPOSES  
9/12/2025  
KAYLA J. WOOD  
P.E. #104859

Scale	AS SHOWN
Drawn By	BH
Checked By	CB
File No	

OVERALL SITE PLAN

SURGERY CENTER  
TEXARKANA, TEXAS  
PROJECT CLIENT

Drawing Date	9/12/2025
Project Number	256004
Sheet Number	C2

21, 2025 Project 256004 Surgery Center, McKnight and PWS Engineering Design/Design/Design\_Dr pro  
09/09/25 10:19:04

Property Description  
3.502 Acres  
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the George Brinlee Headright Survey, Abstract 18, Bowie County, Texas, being all of that certain tract of land described as 3.498 acres in the deed from Angela Estill Melde to Texarkana Retail Holdings LLC., dated October 30, 2024, recorded in Document No. 2024-00010283 of the Real Property Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch steel rod (control monument) found for a corner, capped AR1233 TX5080, lying in the West right-of-way line of Farm-to-Market Road No. 2878 (Pleasant Grove), the Northeast corner of the said 3.498 acre tract and the Southeast corner of that certain tract of land described as Tract 3, with 0.695 acres in the deed from David R. Grant, et ux to David R. Grant and Richie R. Stevens-Grant Living Trust, dated September 6, 2022, recorded in Document No. 2023-00000545 of the Real Property Records of Bowie County, Texas;

THENCE South 02 degrees 41 minutes 06 seconds East a distance of 270.84 feet along the East line of the said 3.498 acre tract and the West right-of-way line of the said Pleasant Grove Road to a Type I TxDOT right-of-way marker found for a corner, at the beginning of a circular curve to the right;

THENCE in a southwesterly direction along the arc of the said circular curve, a distance of 114.71 feet, with a delta angle of 83 degrees 27 minutes 37 seconds, a radius of 78.75 feet, and a chord bearing of South 39 degrees 27 minutes 52 seconds West, and a chord distance of 104.84 feet to a mag spike(control monument) found for a corner, at the end of the said circular curve;

THENCE South 80 degrees 24 minutes 33 seconds West, basis of bearings, a distance of 380.55 feet along the South line of the said 3.498 acre tract and the North right-of-way line of Farm-to-Market Road 2878 (McKnight Road) to a 1/2 inch steel rod (control monument) found for a corner, capped AR1233 TX5080, the Southwest corner of the said 3.498 acre tract and the Southeast corner of that certain tract of land described as 9.331 acres in the deed from Billy N. Hall, et ux to Jason Hensly, et ux, dated June 22, 2017, recorded in Document No. 2017-00007183 of the Real Property Records of Bowie County, Texas;

THENCE North 20 degrees 34 minutes 58 seconds West a distance of 57.21 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a mag nail found for a corner, at an angle point;

THENCE North 07 degrees 09 minutes 58 seconds West a distance of 58.92 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a mag nail found for a corner, at an angle point;

THENCE North 29 degrees 29 minutes 20 seconds East a distance of 30.94 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a 1/2 inch steel rod found for a corner, capped AR1233 TX5080, at an angle point;

THENCE North 51 degrees 55 minutes 26 seconds East a distance of 24.71 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a 1/2 inch steel rod found for a corner, capped AR1233 TX5080, at an angle point;

THENCE North 01 degrees 47 minutes 58 seconds West a distance of 17.00 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a 1/2 inch steel rod set for a corner, capped MTG ENG, at an angle point;

THENCE North 10 degrees 45 minutes 02 seconds East a distance of 40.00 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a mag nail found for a corner, at an angle point;

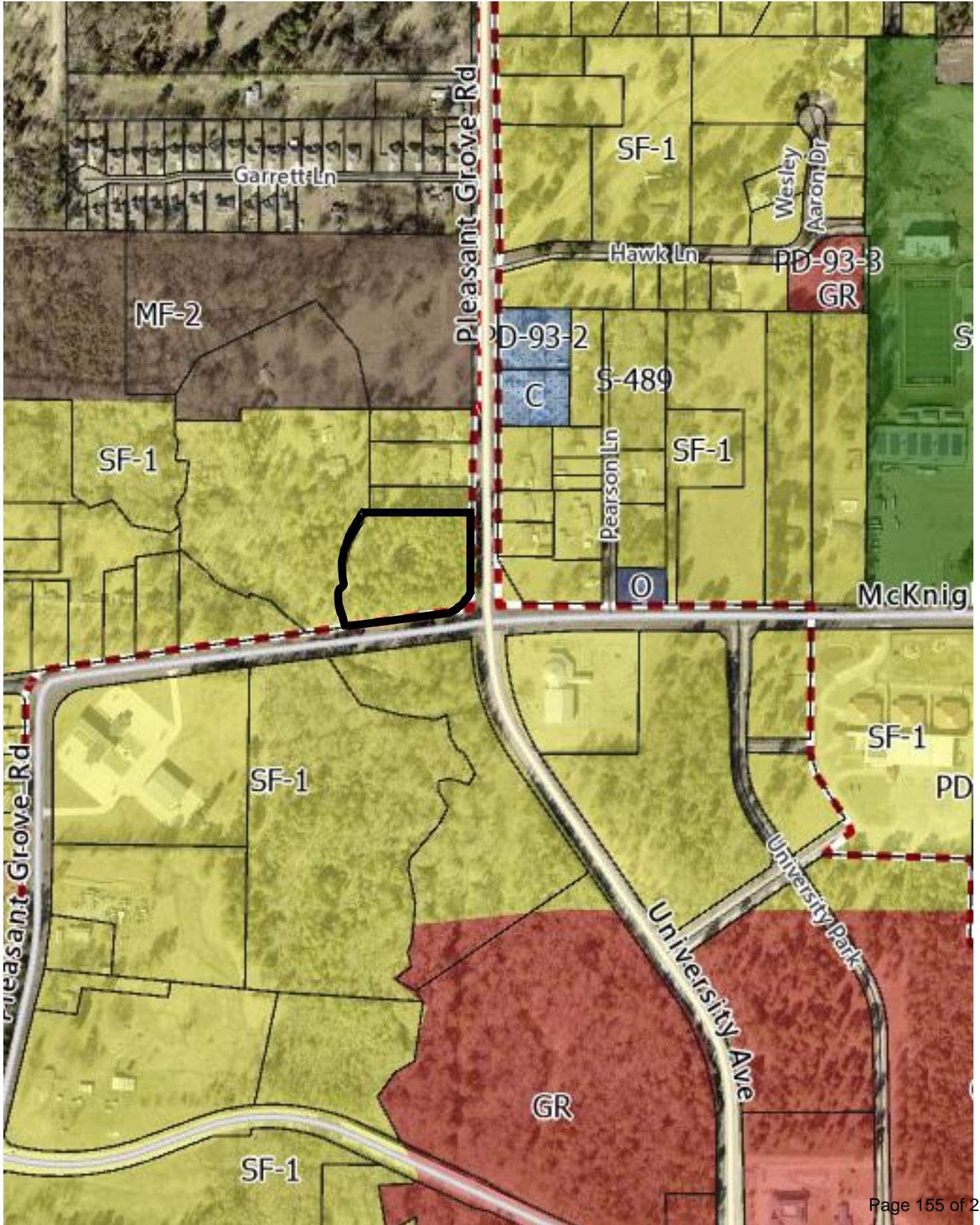
THENCE North 14 degrees 43 minutes 02 seconds East a distance of 35.00 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a mag nail found for a corner, at an angle point;

THENCE North 26 degrees 38 minutes 02 seconds East a distance of 50.00 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a 1/2 inch steel rod set for a corner, capped MTG ENG, at an angle point;

THENCE North 21 degrees 44 minutes 02 seconds East a distance of 118.50 feet along the West line of the said 3.498 acre tract and the East line of the said 9.331 acre tract to a fence corner post found for a corner, the Northwest corner of the said 3.498 acre tract, the Southwest corner of the said 0.695 acre tract, and an angle point in the East line of the said 9.331 acre tract;

THENCE North 87 degrees 20 minutes 29 seconds East a distance of 340.21 feet along the North line of the said 3.498 acre tract and the South line of the said 0.695 acre tract to the point of beginning and containing 3.502 acres of land, at the time of this survey.

# 3133 Pleasant Grove Road



# 3133 Pleasant Grove Road



# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture
<b>Additional Comments:</b>	

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

### **Updates/History of Briefing:**

NOT APPLICABLE

### **Executive Summary and Background Information:**

This is a request by Jason Nguyen, owner, and Kayliana Kelley, agent for a Specific Use Permit to allow one additional use for tattooing/permanent cosmetics on an approximate 0.82-acre tract of land (being Tract 10) M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite 3. The property is zoned Commercial.

The Future Land Use Map has designated this property as “Office Institutional”.

The adjacent zoning is Commercial to the north, Neighborhood Service south, General Retail west, and Single Family-2 to the east. The adjacent land usage is businesses to the north and south, residential east and vacant land to the west.

A Specific Use Permit is required to allow tattooing/permanent cosmetics in the Commercial zoning district.

Staff recommends for approval of this request with the following stipulations:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the City prior to the opening of the business).
2. That if any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. If this use ever ceases at this location, the City may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That any remodeling of the current building must meet all city codes and require licensed contractors.
6. That no painting of the windows or the building with advertisement or graphic art.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notifications and application requirements have been met to consider this request.

### **Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-815 TO ALLOW ONE ADDITIONAL USE OF TATTOOING/PERMANENT COSMETICS ON AN APPROXIMATE 0.82-ACRE TRACT OF LAND (BEING TRACT 10), M.E.P.&P. RWY CO HRS, A-428, LOCATED AT 5604 SUMMERHILL ROAD, SUITE #3, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of one additional use of **tattooing/permanent cosmetics in a tenant space on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite #3**, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a tattoo/permanent cosmetic studio** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-815** to allow the location of one additional use of **tattooing/ permanent cosmetics in a tenant space on an approximate 0.82-acre tract of land (being Tract 10), M.E.P.&P. RWY CO HRS, A-428, located at 5604 Summerhill Road, Suite #3**, in the City of Texarkana, Bowie County, Texas.

**SECTION 2:** That the following stipulations are hereby imposed and made a part of this ordinance:

1. That the owner/or any employee performing the application of tattooing procedures be currently licensed by the State and meet all Federal, State and City licensing laws and health regulations. (A copy of the current license must be provided to the city prior to the opening of the business).
2. If any complaints concerning minors or any violations of the regulations listed above occur, the City has the right to revoke the Specific Use Permit.
3. If this use ever ceases at this location, the city may revoke the Specific Use Permit that allows a tattoo studio.
4. That the sale of tobacco products or drug paraphernalia is prohibited.
5. That any remodeling of the current building must meet all city codes and require licensed contractors.
6. That no painting of the windows or the building with advertisement or graphic art.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

ATTEST:

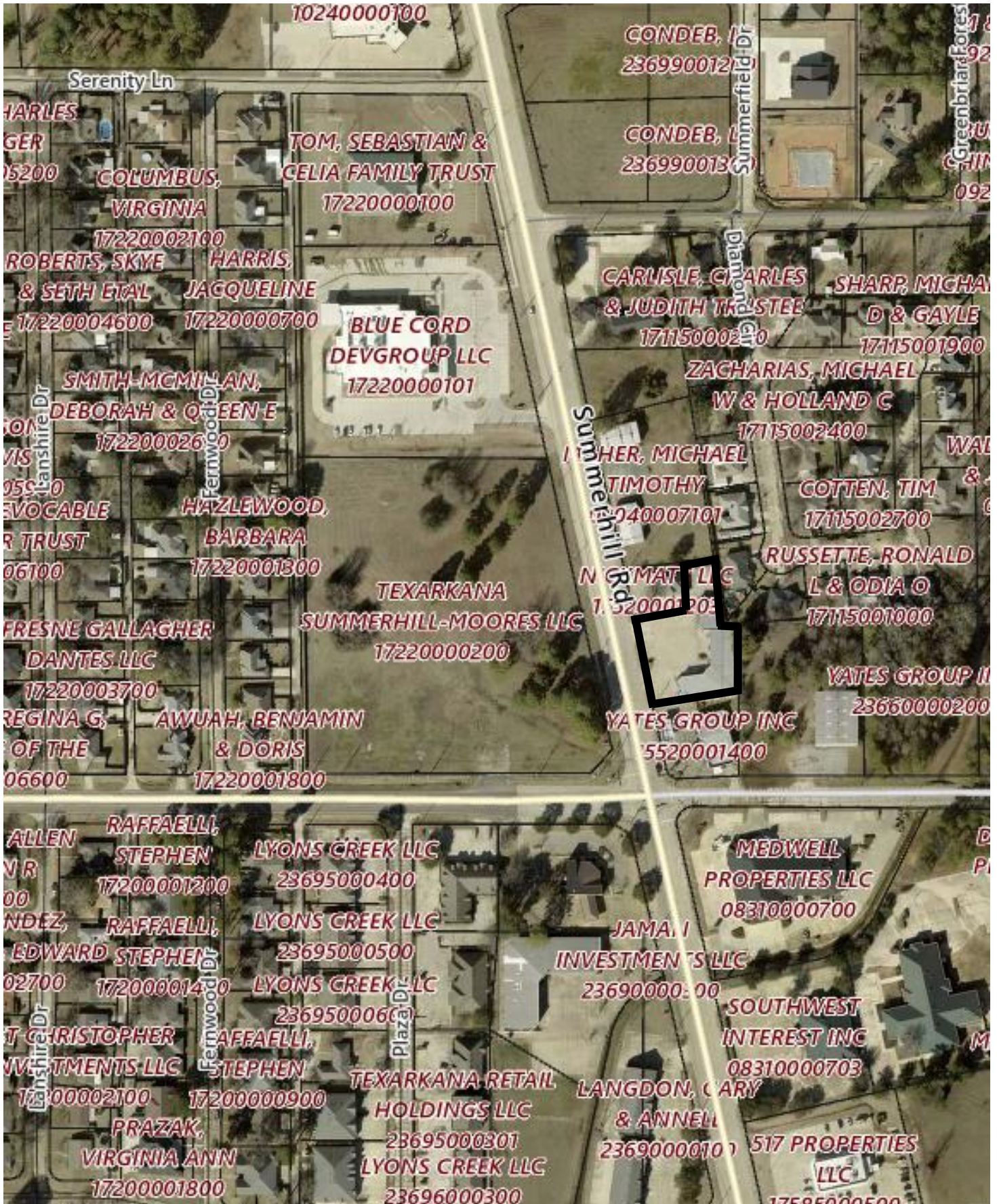
\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 5604 Summerhill Road, Suite 3



# 5604 Summerhill Road, Suite 3



# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input checked="" type="checkbox"/> Newspaper Notice (Required by Statute)	<input checked="" type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is an amended request by Nick Hibbs, owner for site plan approval on an approximate 0.51-acre tract of land and a 0.49-acre tract of land (being Tracts 58 & 59) F.V. Evans HRS, A-742, located at 6813 Richmond Road. The current zoning is Planned Development-Multiple Family-2.

The Future Land Use Map designates this property as “Neighborhood Retail”.

The adjacent zoning is Single Family-2 to the north, and west, Single Family-1 to the south, and east. The adjacent land use is residential to the north, west, south and east.

The site plan consists of the following:

1. The original site plan was for the construction of three 4,300 sq ft buildings.
2. The access driveway will be off Richmond Road and Jones Lane.
3. Richmond Road driveway/ROW permits must be submitted to TxDOT for approval.
4. There will be 27 parking spaces including 1 handicapped space. Parking spaces shall be a minimum of 180 sq. ft. in size.
5. A 6’ by 8’ monument style sign.
6. Screened dumpster site.
7. Property will have to be platted prior to issuing CO.
8. Privacy or screening landscape should be placed on the south side of the property.

Staff recommend for approval of the site plan with stipulations.

The applicant should also be aware that if this site plan approval item is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water, and sewer prior to the issuance of building permits.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommend for approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

October 6, 2025

**ORDINANCE NO. 2025-157**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING PD-15-2(MF-2) FOR SITE PLAN APPROVAL ON AN APPROXIMATE 0.51-ACRE AND ON A 0.49-ACRE TRACT OF LAND (BEING TRACTS 58 & 59), F.V. EVANS HRS, A-742, LOCATED AT 6813 RICHMOND ROAD, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS** an application has been filed requesting the approval of a **site plan (Exhibit ‘A’)** on an approximate 0.51-acre and on a 0.49-acre tract of land (being Tracts 58 & 59), F.V. Evans HRS, A-742, located at 6813 Richmond Road in the City of Texarkana, Bowie County, Texas; and

**WHEREAS** the subject property is zoned Planned Development-Multiple Family-2 [PD-15-2(MF-2)], and approval of the site plan (**Exhibit ‘A’**) would constitute an amendment to PD-15-2(MF-2); and

**WHEREAS** the proposed use is consistent with the listed uses in the Land Development Code for the zoning classification of Planned Development-Multiple Family-2; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of this amendment, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted unanimously by a vote of five (5) to zero (0) to recommend for approval of the petition for a site plan (Exhibit ‘A’)** to the City Council of the City of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that the approval of the site plan for the above-described property is in the best interest of the public health, safety, morals, and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the site plan (**Exhibit ‘A’**) on an approximate 0.51-acre and on a 0.49-acre tract of land (being Tracts 58 & 59), F.V. Evans HRS, A-742, located at 6813 Richmond Road in the City of Texarkana, Texas, Bowie County, Texas, is hereby approved and hereby amends PD-

15-2(MF-2).

**SECTION 2:** PD-15-2(MF-2) is hereby amended by approval of the site plan (**Exhibit ‘A’**), incorporated herein by reference for all purposes and includes the following:

1. The original site plan was for the construction of three 4,300 sq. ft. buildings.
2. The access driveway will be off Richmond Road and Jones Lane.
3. Richmond Road driveway/ROW permits must be submitted to TxDOT for approval.
4. There will be 27 parking spaces including one (1) handicapped space. Parking spaces shall be a minimum of 180 sq. ft. in size.
5. A 6’ by 8’ monument style sign.
6. Screened dumpster site.
7. Property will have to be platted prior to issuing CO.
8. Privacy or screening landscape should be placed on the south side of the property.

**SECTION 3:** It is further provided that in case a section, clause, sentence, or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 5:** This ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

**PROPOSED PROPERTY  
TEXARKANA, TEXAS**



**LEGEND**

- Property Boundary
- Proposed Homes
- Water Lines
- Sewer Gravity Main
- Sewer Manhole
- Power Pole
- Power Line

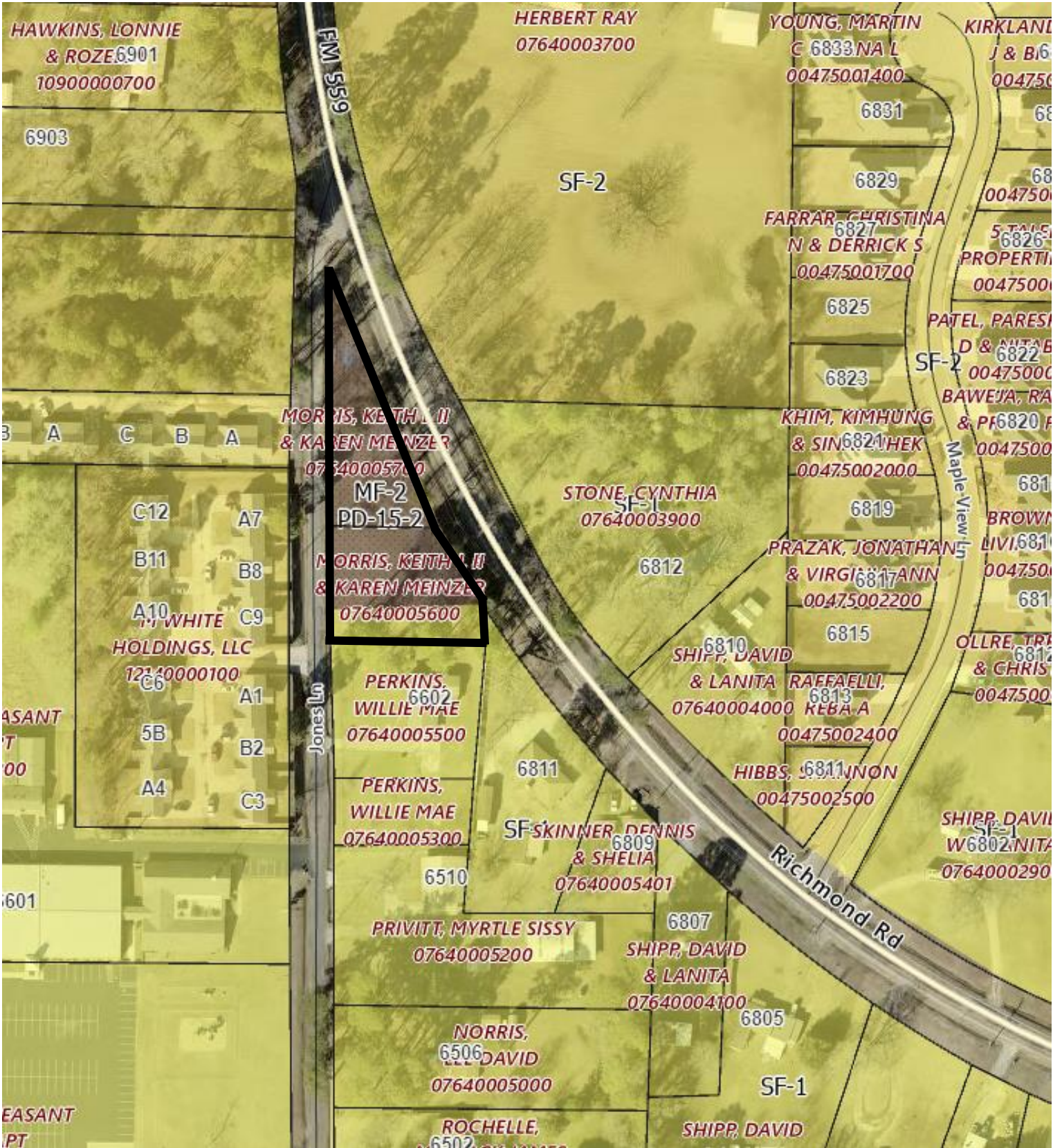
2025-157 EXH 'A'

Amendment to Pd-15-2 (MF-2)

Richmond

Jones

# Intersection Jones Lane and Richmond Road



# Intersection Jones Lane and Richmond Road





# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision	Values
Be a Thriving Regional Center for Education, Business and Culture.	<input type="checkbox"/> Promote a Thriving Community through Innovation <input type="checkbox"/> Provide a Safe & Welcoming Community through Leadership <input checked="" type="checkbox"/> Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/> Provide Leadership through Regional Partnership Opportunities <input type="checkbox"/> Foster Proactive Communication to the Community <input type="checkbox"/> Provide Courteous & Professional Customer Service <input type="checkbox"/> Model a Positive City Image through Character <input checked="" type="checkbox"/> Deliver Efficient Services with Accountability <input type="checkbox"/> Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/> Maintain Fiscal Strength with Integrity <input type="checkbox"/> Maximize Accountability & Resource Utilization <input type="checkbox"/> Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/> Promote Teamwork through Cross Department Collaboration <input type="checkbox"/> Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input checked="" type="checkbox"/> Newspaper Notice (Required by Statute)	<input checked="" type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

**Executive Summary and Background Information:**

The City received a request from Silas Thi Mai Anh for the abandonment of an unopened 20' Alley right-of-way east of Norton Street and south of College Drive between lots 6 and 7 of the Wellsford Subdivision. All associated lots adjacent to the abandonment area are owned by Ms. Silas.

If this alley is abandoned, then by policy the right-of-way will be delivered to Ms. Silas.

The City sent out a memorandum to City Departments and Utility representatives. The City has no plans to use this right-of-way for future purposes. No concerns have been given by utility representatives and there are no issues with closing and abandoning this right-of-way. Attached in the packet is the memorandum and responses.

**Potential Options:**

- Approve closure and abandonment
- Not approve closure and abandonment

**Fiscal Implications:**

No fiscal implications

**Staff Recommendation:**

Staff recommends approval

**Advisory Board/Committee Review:**

**Board/Committee Recommendation:**

**Advisory Board/Committee Meeting Date and Minutes:**

**ORDINANCE NO. 2025-161**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, CLOSING AND ABANDONING A TWENTY-FOOT (20') ALLEY LOCATED EAST OF NORTON STREET AND SOUTH OF COLLEGE DRIVE, LOCATED BETWEEN LOTS 6 AND 7 OF THE WELLSFORD SUBDIVISION, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been received requesting the City to close and abandon a twenty-foot (20') alley located east of Norton Street and south of College Drive and located between lots 6 and 7 of the Wellsford Subdivision in the City of Texarkana, Bowie County, Texas, as shown on the attached location map hereto and incorporated herein as **Exhibit 'A'**; and

**WHEREAS**, the City has notified all adjacent landowners, interested utilities, and city departments requesting their comments; and

**WHEREAS**, based on the responses from all notified parties, the City finds it to be in the best interest of the City to close and abandon the twenty-foot (20') alley located between lots 6 and 7 of the Wellsford Subdivision, east of Norton Street and south of College Drive, as shown on the attached property description and incorporated herein as **Exhibit 'A'**; and

**WHEREAS**, all adjacent landowners shall receive ownership of half of the abandoned alley along their property.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** The twenty-foot (20') alley right-of-way located east of Norton Street and south of College Drive, located between lots 6 and 7 of the Wellsford Subdivision in the City of Texarkana, Bowie County, Texas, as shown on the map and described in the Alley Abandonment Request (**ATTH 01**) hereto and incorporated herein as **Exhibit "A"**, be and is hereby abandoned as a street or public thoroughfare of any kind or character.

**SECTION 2:** The above-described property is hereby declared surplus and abandoned and the responsibility of the City to maintain said property is hereby terminated.

**SECTION 3:** In case a section, clause, sentence or part of this Ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 4:** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5:** This Ordinance shall be in full force and effect from and after its passage and

approval.

**PASSED AND APPROVED** in Regular Council Session on this the **10<sup>th</sup> day of November, 2025.**

ATTEST:

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JENNIFER EVANS, CITY SECRETARY

---

BOB BRUGGEMAN, MAYOR



CITY OF  
**TEXARKANA**  
Public Works Department TEXAS

220 Texas Blvd  
Texarkana, TX 75501  
Phone (903) 798-3900

August 1<sup>st</sup>, 2025

City Departments and Utility Representatives

Re: Proposed ROW Abandonment

The City of Texarkana, Texas has received a letter from Silas Thi Mai Anh requesting the abandonment and closure of a 20' alley located between Lots 6 and 7 of Wellsford Subdivision.

Please refer to the attachments and provide any comments to me by August 15<sup>th</sup>, 2025 if you are in favor of abandonment.

Your prompt response is appreciated. If you have any questions, please contact me at my office or through email.

Sincerely,

A handwritten signature in cursive script that reads "Jonathan Wade".

Jonathan Wade, PE, CFM  
City Engineer  
Office: (903) 798-3251  
Cell: (903) 908-2725

[Jonathan.wade@texarkanatexas.gov](mailto:Jonathan.wade@texarkanatexas.gov)

## Requesting Abandonment Letter

Dear City of Texarkana,

I've recently purchased 2 pieces of property side by side for my future home & wanting to replat them into 1.

To continue with the replat I was informed to write a letter to request an abandonment of the alley way (pictures before) that runs through the lands.

It is currently just tree's & brush with no signs of tampering or landscaping done to it.

If you would like more information or pictures of the Alley way in question please reach out to me by via responding to this email, call or text at 903-701-5526.

I really appreciate y'all taking the time to read this & helping me move forward on my dream home.



**3126 Norton St, Texarkana TX 75503**



The **Red** is the area being requested for abandonment.



# CITY OF TEXARKANA TEXAS

P.O. Box 1987  
Texarkana, TX 75504  
Phone (803) 798-3800

## Application for Public R.O.W. Abandonment

**Type:** J Street      Alley      Other

Purpose of Abandonment: \_\_\_\_\_

**Applicant/Agent Information:**

Name: Mai Anh Silas

Address: 3126 NORTON Texarkana, TX

Phone: ( 903 701 5526 ) Fax: ( ) Work E-mail: MaiAnhSilas@gmail.com

**Required Documents needed to proceed with review:**

- Letter requesting abandonment
- Electronic Copy of plat/deed/plot plan showing requested abandonment
- Letter/Petition from all adjacent property owners agreeing to abandonment

**Required Documents needed prior to City Council Meeting:**

- Abandonment release form signed by owner/applicant
- Abandonment release form signed by adjacent land owners
- Legal Exhibit and Property Description of property being abandoned
- Application Fee

Note: Partial abandonment requests will not be accepted.

[Signature]  
Applicant's Printed Name

Mai Anh Silas  
Applicant's Signature

July 10 7/2025  
Date

Application Fee: \$750

Received by: \_\_\_\_\_

Application Fee Paid: \_\_\_\_\_

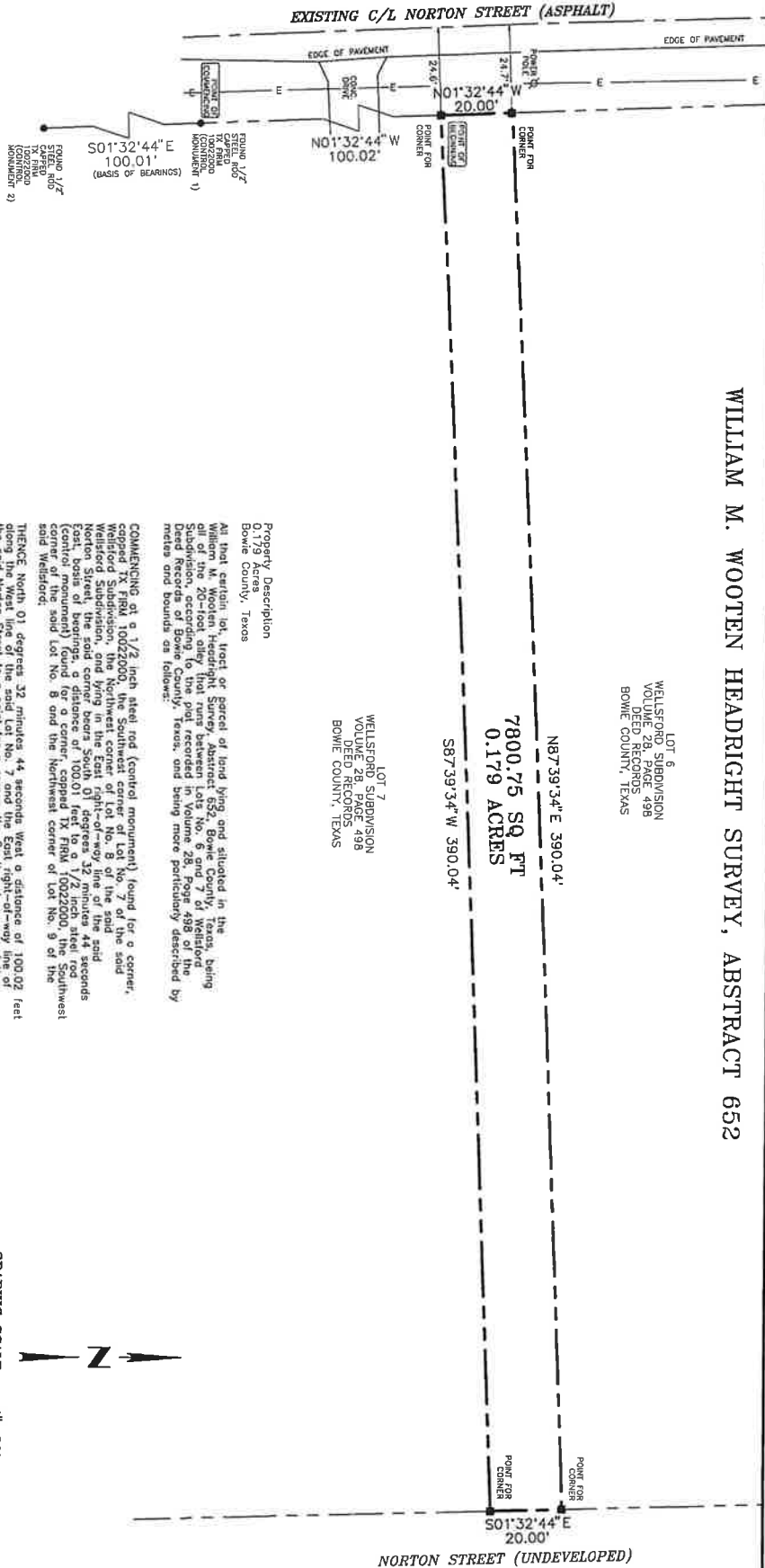
Receipt No.: \_\_\_\_\_

WILLIAM M. WOOTEN HEADRIGHT SURVEY, ABSTRACT 652

LOT 6  
WELLSFORD SUBDIVISION  
VOLUME 28, PAGE 498  
DEED RECORDS  
BOWIE COUNTY, TEXAS

LOT 7  
WELLSFORD SUBDIVISION  
VOLUME 28, PAGE 498  
DEED RECORDS  
BOWIE COUNTY, TEXAS

SB7'39'34"E 390.04'



Property Description  
0.179 Acres  
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the  
William M. Wooten Headright Survey, Abstract 652, Bowie County, Texas, being  
all of the 20-foot alley that runs between Lots No. 6 and 7 of Wellford  
Subdivision, according to the plat recorded in Volume 28, Page 498 of the  
Deed Records of Bowie County, Texas, and being more particularly described by  
metes and bounds as follows:

COMMENCING at a 1/2 inch steel rod (control monument) found for a corner,  
copied TX FILE 10022000, the Southwest corner of the Southeast quarter of the  
Wellford Subdivision, the Northwest corner of Lot No. 8 of the said  
Wellford Subdivision, and lying in the East right-of-way line of the said  
Norton Street, the said corner bears South 01 degrees 32 minutes 44 seconds  
East a distance of 100.01 feet to a 1/2 inch steel rod  
(control monument) found for a corner of the said Lot No. 9 at the  
Southwest corner of the said Lot No. 8 and the Northwest corner of Lot No. 9 of the  
said Wellford;

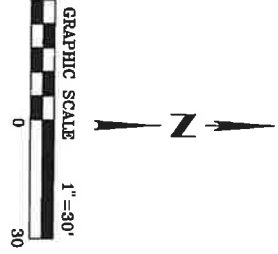
THENCE North 01 degrees 32 minutes 44 seconds West a distance of 100.02 feet  
along the West line of the said Lot No. 7 and the East right-of-way line of the  
said Norton Street to a point for a corner, the Southeast corner of the  
said 20 foot alley and the Northwest corner of the said Lot No. 7, the said  
corner being the Point Of Beginning for the herein described tract of land;

THENCE North 01 degrees 32 minutes 44 seconds West a distance of 20.00 feet  
along the West line of the said 20-foot alley and the East right-of-way line  
of the said Norton Street to a point for a corner, the Northwest corner of  
the said 20-foot alley and the Southwest corner of Lot No. 6 of the said  
Wellford Subdivision;

THENCE North 87 degrees 39 minutes 34 seconds East a distance of 390.04 feet  
along the East line of the said 20-foot alley and the South line of the said  
Lot No. 6 to the point for a corner, the Southwest corner of the said 20-foot  
alley and the Southwest corner of the said Lot No. 6;

THENCE South 01 degrees 32 minutes 44 seconds East a distance of 20.00 feet  
along the East line of the said 20-foot alley to a point for a corner, the Southeast corner of  
the said 20-foot alley and Northeast corner of the said Lot No. 7;

THENCE South 87 degrees 39 minutes 34 seconds West a distance of 390.04 feet  
along the South line of the said 20-foot alley and containing 0.179 acres of land, at  
the time of this survey.



NOTE:  
1.) SURVEY PREPARED AMONG THE BROTHER OF A TITLE COMMITTEE  
SINCE WE DO NOT RESEARCH FOR EVIDENCE OF RECORD OR NOT OF RECORD.

EXHIBIT

0.179 ACRES IN THE W. M. WOOTEN  
HEADRIGHT ABSTRACT 652  
BOWIE COUNTY, TEXAS

MTG ENGINEERS & SURVEYORS  
2930 UNIVERSITY ROAD DOWNSBORO, TX  
75761-3007  
© IPC 2025

NOTE:  
In preparing this boundary survey, no original has been made to obtain or show data concerning  
underground utilities, easements, or other matters, and the surveyor is not responsible for any  
encumbrances or other matters that may exist and are not shown on this survey. The surveyor  
has exercised due diligence to determine the existence of underground utilities and has  
cautioned the client of the possibility of their existence. The client is responsible for any  
damages or injuries resulting from the existence of such utilities.

THE BEARINGS ARE BASED ON GRID NORTH WITHIN THE "TEXAS COORDINATE  
SYSTEM OF 1983, NORTH CENTRAL ZONE," NAD83 (CONR96, EPOCH 2002.0),  
GRID WITH A BEARING OF SOUTH 01 DEGREES 32 MINUTES 44 SECONDS EAST  
TO THE CONTROL MONUMENTS WERE USED TO ESTABLISH THE  
BASIS OF BEARINGS.

CONTROL MONUMENT #1  
E=4322350.5680  
N=3272500.5680

CONTROL MONUMENT #2  
E=4322350.5680  
N=3272500.5680

**TEX-Wade, Jonathan**

---

**From:** Zac Pianalto <zspianalto@aep.com>  
**Sent:** Tuesday, August 5, 2025 10:00 AM  
**To:** TEX-Wade, Jonathan; Dusty Wiley  
**Subject:** RE: Proposed Wellsford Subdivision Alley Abandonment

**CAUTION:** This email originated from outside our email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jonathan,

SWEPCO is in favor of the proposed Wellsford Subdivision Alley Abandonment. SWEPCO has an overhead power line along the east side of Norton St, but no facilities in the alley.

Thank you,



**ZAC PIANALTO | ENGINEER**  
[ZSPIANALTO@AEP.COM](mailto:ZSPIANALTO@AEP.COM) | C. 903.826.5027  
3708 W 7TH ST. TEXARKANA, TX 75501-6324

**From:** TEX-Wade, Jonathan <jonathan.wade@texarkanatexas.gov>  
**Sent:** Friday, August 1, 2025 9:33 AM  
**To:** TWU-McBride, Len <len.mcbride@txkusa.org>; TWU-Icenhower, Kenny <Kenny.Icenhower@txkusa.org>; Latham, Michael A <michael.a.latham@windstream.com>; chris.jackson@windstream.com; brandon.k.mccormick@windstream.com; Zac Pianalto <zspianalto@aep.com>; bbrooks@summitutilities.com; joe.langley@sparklight.biz; Katie Hall <Katie.Hall@rittercommunications.com>; tray.mcneill@rittercommunications.com; dmcdownell@swrea.com; Stephanie Green <sgreen@conterra.com>; Adam Keahey <akeahey@conterra.com>; Tod Corbin <todc@bcec.com>  
**Subject:** [EXTERNAL] Proposed Wellsford Subdivision Alley Abandonment

All,

The City has received a request to abandon an alley located between lots 6 & 7 of the Wellsford Subdivision. Please review the attached documents and provide me with your comments by August 18th. If you have any questions, feel free to contact me at any time.

Thank you,

Jonathan Wade, PE, CFM  
City Engineer  
City of Texarkana, Texas  
Office: (903) 798-3251  
Cell: (903) 908-2725  
Email: [Jonathan.Wade@texarkanatexas.gov](mailto:Jonathan.Wade@texarkanatexas.gov)

**TEX-Wade, Jonathan**

---

**From:** TWU-Icenhower, Kenny  
**Sent:** Tuesday, August 5, 2025 9:05 AM  
**To:** TEX-Wade, Jonathan  
**Cc:** TWU-Smith, Gary; TWU-McBride, Len  
**Subject:** RE: Proposed Wellsford Subdivision Alley Abandonment

There is water and sewer mains along Norton Street but non in the alley. Therefore, TWU has no objection to abandoning the alley.

Kenneth L. Icenhower, P.E. (TX70750)  
Assistant Director - Operations  
Texarkana Water Utilities  
Office 903-798-3819  
Cell 903-277-8216

**From:** TEX-Wade, Jonathan <jonathan.wade@texarkanatexas.gov>  
**Sent:** Friday, August 1, 2025 9:33 AM  
**To:** TWU-McBride, Len <len.mcbride@txkusa.org>; TWU-Icenhower, Kenny <Kenny.Icenhower@txkusa.org>; Latham, Michael A <michael.a.latham@windstream.com>; chris.jackson@windstream.com; brandon.k.mccormick@windstream.com; Zac Pianalto <zspianalto@aep.com>; bbrooks@summitutilities.com; joe.langley@sparklight.biz; Katie Hall <Katie.Hall@rittercommunications.com>; tray.mcneill@rittercommunications.com; dmcdowell@swrea.com; Stephanie Green <sgreen@conterra.com>; Adam Keahey <akeahey@conterra.com>; Tod Corbin <todc@bcec.com>  
**Subject:** Proposed Wellsford Subdivision Alley Abandonment

All,

The City has received a request to abandon an alley located between lots 6 & 7 of the Wellsford Subdivision. Please review the attached documents and provide me with your comments by August 18th. If you have any questions, feel free to contact me at any time.

Thank you,

Jonathan Wade, PE, CFM  
City Engineer  
City of Texarkana, Texas  
Office: (903) 798-3251  
Cell: (903) 908-2725  
Email: [Jonathan.Wade@texarkanatexas.gov](mailto:Jonathan.Wade@texarkanatexas.gov)



Date: August 8<sup>th</sup>, 2025

To: File

From: Jonathan Wade, PE, CFM, City Engineer

Re: Alley Abandonment for 3122 Norton St

**Comments are as follows:**

1. TWU – No issues.
2. Fire – No comments
3. Centerpoint – No comments
4. Police – No comments
5. Public Works – No issues
6. Windstream Communications – No issues
7. Electric:
  - AEP/SWEPCO – No issues
  - REA – No comments
  - Bowie Cass – No comments
8. Sparklight – No comments

Staff recommends for the approval of the abandonment of the alley.

WILLIAM M. WOOTEN HEADRIGHT SURVEY, ABSTRACT 652

LOT 6  
WELLSFORD SUBDIVISION  
VOLUME 28, PAGE 498  
DEED RECORDS  
BOWIE COUNTY, TEXAS

7800.75 SQ FT  
0.179 ACRES

LOT 7  
WELLSFORD SUBDIVISION  
VOLUME 28, PAGE 498  
DEED RECORDS  
BOWIE COUNTY, TEXAS

Property Description  
0.179 Acres  
Bowie County, Texas

All that certain lot, tract or parcel of land lying and situated in the William M. Wooten Headright Survey, Abstract 652, Bowie County, Texas, being all of the 20-foot alley that runs between Lots No. 6 and 7 of Wellsford Subdivision, according to the plat recorded in Volume 28, Page 498 of the Deed Records of Bowie County, Texas, and being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2 inch steel rod (control monument) found for a corner, capped TX FIRM 10022000, the Southwest corner of Lot No. 7 of the said Wellsford Subdivision, and lying in the East right-of-way line of the said Norton Street, the said corner bears South 01 degrees 32 minutes 44 seconds East, basis of bearings, a distance of 100.01 feet to a 1/2 inch steel rod (control monument) found for a corner, capped TX FIRM 10022000, the Southwest corner of the said Lot No. 8 and the Northwest corner of Lot No. 9 of the said Wellsford;

THENCE North 01 degrees 32 minutes 44 seconds West a distance of 100.02 feet along the West line of the said Lot No. 7 and the East right-of-way line of the said Norton Street to a point for a corner, the Southwest corner of the said 20 foot alley and the Northwest corner of the said Lot No. 7, the said corner being the Point Of Beginning for the herein described tract of land;

THENCE North 01 degrees 32 minutes 44 seconds West a distance of 20.00 feet along the West line of the said 20-foot alley and the East right-of-way line of the said Norton Street to a point for a corner, the Northwest corner of the said 20-foot alley and the Southwest corner of Lot No. 6 of the said Wellsford Subdivision;

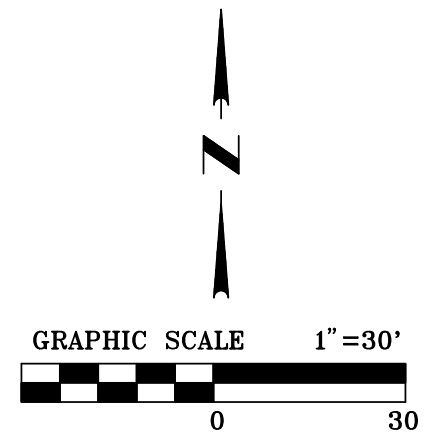
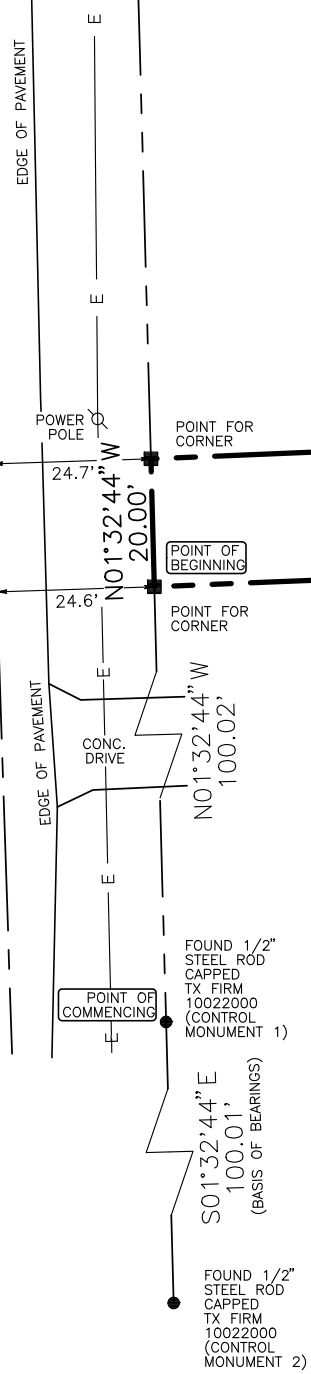
THENCE North 87 degrees 39 minutes 34 seconds East a distance of 390.04 feet along the North line of the said 20-foot alley and the South line of the said Lot No. 6 to a point for a corner lying in the West line of Norton Street (undeveloped), the said corner being the Northeast corner of the said 20-foot alley and the Southeast corner of the said Lot No. 6;

THENCE South 01 degrees 32 minutes 44 seconds East a distance of 20.00 feet along the East line of the said 20-foot alley and the West line of the said Norton Street (undeveloped) to a point for a corner, the Southeast corner of the said 20-foot alley and Northeast corner of the said Lot No. 7;

THENCE South 87 degrees 39 minutes 34 seconds West a distance of 390.04 feet along the South line of the said 20-foot alley and the North line of the said Lot No. 7 to the point of beginning and containing 0.179 acres of land, at the time of this survey.

EXISTING C/L NORTON STREET (ASPHALT)

NORTON STREET (UNDEVELOPED)



NOTE:  
1.) SURVEY PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. SURVEYOR DID NOT RESEARCH FOR EASEMENTS OF RECORD OR NOT OF RECORD.

THE BEARINGS ARE BASED ON GRID NORTH WITHIN THE "TEXAS COORDINATE SYSTEM OF 1983, NORTH CENTRAL ZONE", NAD83 (CORS96, EPOCH 2002.0), GRID, WITH A BEARING OF SOUTH 01 DEGREES 32 MINUTES 44 SECONDS EAST. THE FOLLOWING CONTROL MONUMENTS WERE USED TO ESTABLISH THE BASIS OF BEARINGS:

CONTROL MONUMENT #1  
N=\*\*BAD REC\*\*Y,4}  
E=\*\*BAD REC\*\*X,4}

CONTROL MONUMENT #2  
N=7237825.2720  
E=3322388.5600

NOTE:  
In providing this boundary survey, no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned. Subsurface and environmental conditions were not surveyed or examined or statement is made concerning the existence of underground or overhead conditions, containers or facilities that may affect the use or development of this property.

<b>EXHIBIT</b>		<b>MTG</b> <b>ENGINEERS &amp; SURVEYORS</b>	
0.179 ACRES IN THE W. M. WOOTEN HEADRIGHT, ABSTRACT 652 BOWIE COUNTY, TEXAS			
Date	Revision/Description		
Drawn By DH	Checked By JK	Project No. 252110	Dwg. Date 05/05/2025
File No.	Sheet No.		

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation
	<input checked="" type="checkbox"/>	Provide a Safe & Welcoming Community through Leadership
	<input checked="" type="checkbox"/>	Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities
	<input checked="" type="checkbox"/>	Foster Proactive Communication to the Community
	<input checked="" type="checkbox"/>	Provide Courteous & Professional Customer Service
	<input type="checkbox"/>	Model a Positive City Image through Character
	<input checked="" type="checkbox"/>	Deliver Efficient Services with Accountability
	<input type="checkbox"/>	Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input checked="" type="checkbox"/>	Maintain Fiscal Strength with Integrity
	<input checked="" type="checkbox"/>	Maximize Accountability & Resource Utilization
	<input type="checkbox"/>	Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration
	<input type="checkbox"/>	Enhance Professionalism & Positive Work Culture

### Additional Comments:

NONE

### Resource Impact:

Staff time required if item is approved: Low

### Other Potential Impacts:

NONE APPLICABLE

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input checked="" type="checkbox"/> None Required	<input type="checkbox"/>

Other:

### **Updates/History of Briefing:**

Since the September first briefing, proposed Code Sec. 26-71(c), item 1), has been revised. The words "or sidewalk" have been added after "raised splitter island"; and the former subsection (d), which addressed sidewalk usage within a street safety zone, was deleted as redundant.

### **Executive Summary and Background Information:**

TxDOT's "Be Safe. Drive Smart." campaign calls on both drivers and pedestrians to stay alert, comply with traffic laws, and share responsibility for crash prevention. In Texas, pedestrians represented about 18% of all traffic fatalities in 2024 despite comprising a small share of total crashes. TxDOT data for Texarkana shows 123 pedestrian-related crashes (2019–June 2025) causing 11 fatalities and 115 injuries.

Per FHWA, intersections are among the most hazardous components of the roadway system, posing significant safety risks due to traffic conflict points and complex user decisions. TxDOT data for Texarkana shows 2,709 intersection crashes (2019–August 2025) causing 5 fatalities and 1,077 injuries.

Nationally, NHTSA reported over 7,300 pedestrian deaths in 2023, with approximately one-third of intersection fatalities occurring at signalized intersections. The proposed ordinance addresses pedestrian–vehicle conflicts at signalized intersections, where crash data show disproportionate risks.

Referencing TxDOT roadway design information, a common traffic engineering scenario of a passenger car approaching a signalized intersection at 40 mph on level grade, just as the light displays a red phase, entails calculating Stopping Sight Distance (305 ft.)—the sum of Brake Reaction Distance (147 ft) and Braking Distance (153.6 ft)—and Decision Sight Distance, ranging from 600 to 825 ft depending on context. Obstructions or unpredictable pedestrian behavior, such as hesitation or lingering, increase driver cognitive load and reaction time, requiring longer Decision Sight Distance to ensure safe maneuvering and intersection safety.

While engineering design guidance indicates that ideal SSD values at 40 mph may exceed 300 feet, and broader DSD considerations could warrant even greater distances, the proposed ordinance establishes a uniform 200-foot street safety zone at each signalized intersection—measured from the center of each intersection—as a practical, least-restrictive approach to balancing traffic efficiency and pedestrian safety, providing clear boundaries for public awareness and consistent enforcement without imposing unnecessary restrictions overreaching beyond the immediate high-conflict area.

Sections 1 and 2 of the proposed ordinance create a new article in Code Chapter 26 ("Motor Vehicles and Traffic") with corresponding definitions of key terms: establishing 200-foot street safety zones at all signalized intersections within the city; prohibiting persons from occupying these zones or placing objects on medians or within such zones; providing defenses for lawful prompt crossings, brief refuge-island use, and emergencies; and exclusions for authorized governmental employees and utility/telecommunications service or repairs. As defined, street safety zones do not extend beyond the public right of way or corporate limits of the city.

Information utilized or referenced in preparing the proposed ordinance (in alphabetical order of governmental agency or organization):

**American Association of State Highway and Transportation Officials (AASHTO)**

A Policy on Geometric Design of Highways and Streets (“Green Book”)

**Federal Highway Administration (FHWA)**

FHWA Safety Programs

<https://highways.dot.gov/safety>

Traffic Congestion and Reliability: Trends and Advanced Strategies for Congestion Mitigation

[https://ops.fhwa.dot.gov/congestion\\_report/index.htm](https://ops.fhwa.dot.gov/congestion_report/index.htm)

FHWA Intersection-Safety Overview (2025)

<https://highways.dot.gov/safety/intersection-safety/intersection-types/signalized-intersections>

FHWA Safety Program – Intersection Safety

<https://www.naco.org/sites/default/files/documents/IntersectionSafety.pdf>

Self-Enforcing Roadways: A Guidance Report (2018)

<https://www.fhwa.dot.gov/publications/research/safety/17098/17098.pdf>

Speed Concepts: Informational Guide (2009)

<https://highways.dot.gov/safety/speed-management/speed-concepts-informational-guide>

Signalized Intersections: Informational Guide (2d Ed. 2013)

<https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-06/fhwas13027.pdf>

**National Highway Traffic Safety Administration (NHTSA)**

Traffic Safety Facts 2021 Data: Pedestrians

<https://rosap.nhtl.bts.gov/view/dot/79823>

Traffic Safety Facts 2022 Data: Pedestrians

<https://rosap.nhtl.bts.gov/view/dot/78004>

Traffic Safety Facts 2023 Data: Pedestrians

<https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/813727>

**National Association of City Transportation Officials (NACTO)**

Urban Street Design Guide – Intersection Design Principles

<https://nacto.org/publication/urban-street-design-guide/>

Design Strategies for Signalized Intersections

<https://nacto.org/publication/urban-bikeway-design-guide/designing-safe-intersections/design-strategies-for-signalized-intersections/>

**Texas Department of Transportation (TxDOT)**

Texas Motor Vehicle Traffic Crash Facts Calendar Year 2023  
<https://www.txdot.gov/content/dam/docs/division/trf/crash-records/2023/01.pdf>

Texas Motor Vehicle Traffic Crash Facts Calendar Year 2024  
<https://www.txdot.gov/content/dam/docs/division/trf/crash-records/2024/01.pdf>

Distracted Driver Crashes and Injuries by County 2023  
<https://www.txdot.gov/content/dam/docs/division/trf/crash-records/2023/32.pdf>

Distracted Driver Crashes and Injuries by County 2024  
<https://www.txdot.gov/content/dam/docs/division/trf/crash-records/2024/32.pdf>

Pedestrian Safety Campaign  
<https://www.txdot.gov/safety/traffic-safety-campaigns/pedestrian-safety.html>

Drivers, pedestrians, bicyclists must follow traffic laws and stay focused  
<https://www.txdot.gov/about/newsroom/statewide/2022/drivers-pedestrians-bicyclists-must-follow-traffic-laws-and-stay-focused.html>

October is deadly month for Texas pedestrians  
<https://www.txdot.gov/about/newsroom/statewide/2023/october-is-deadly-month-for-texas-pedestrians.html>

Roadway Design Manual [Nov 2024]  
<https://www.txdot.gov/manuals/des/rdw/index.html>  
<https://www.txdot.gov/content/dam/txdotoms/des/rdw/rdw.pdf>

Crash reports and records  
<https://www.txdot.gov/data-maps/crash-reports-records.html>

Additional materials utilized or referenced in preparing the proposed ordinance are included as agenda packet attachments:

- ATTH 01 – press report “TxDOT warns of pedestrian accidents”
- ATTH 02 – TxDOT CRIS Texarkana pedestrian injuries and fatalities (2019–June 2025)
- ATTH 03 – press report “Study finds Texas among worst states for distracted driving”
- ATTH 04 – TxDOT CRIS Texarkana intersection injuries and fatalities (2019–Aug. 2025)
- ATTH 05 – TAMUT letter of support
- ATTH 06 – TxxMPO letter of support
- ATTH 07 – press editorial “Reckless Walking”
- ATTH 08 – listing of city signalized intersections
- ATTH 09 – graphic of proposed Street Safety Zones at each signalized intersection
- ATTH 10 – Amarillo ordinance 8119 [03122024] referenced in letters of support

#### **Potential Options:**

Approve the proposed ordinance, decline to approve, or approve with changes.

#### **Fiscal Implications:**

No direct fiscal impact to the City’s general fund.

#### **Staff Recommendation:**

Staff recommends approval.

**Advisory Board/Committee Review:**

Not applicable.

**Board/Committee Recommendation:**

Not applicable.

**Advisory Board/Committee Meeting Date and Minutes:**

Not applicable.

**ORDINANCE NO. 2025-132**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING CHAPTER 26, “MOTOR VEHICLES AND TRAFFIC”, OF THE CITY CODE OF ORDINANCES, ESTABLISHING STREET SAFETY ZONES AT SIGNALIZED INTERSECTIONS: AMENDING SECTION 26-2 “DEFINITIONS”; ADDING ARTICLE IV – “STREET SAFETY ZONES”; CONTAINING REPEALER, SEVERABILITY, AND SUPERSEDING CLAUSES; CONTAINING LEGISLATIVE FINDINGS; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

*Recitals*

**National, State, and Local Crash Data and Fatalities**

**WHEREAS**, in 2022, per National Highway Traffic Safety Administration (NHTSA) data:

- 7,522 pedestrians were killed in traffic crashes, an increase over 7,470 pedestrians killed in traffic crashes in 2021, marking the highest number of deaths since 1981 (when 7,837 pedestrians died in traffic crashes);
- an estimated 67,336 pedestrians were injured in traffic crashes, an 11% increase from 60,579 pedestrians injured in 2021;
- on average; a pedestrian was killed every 70 minutes and injured every 8 minutes in traffic crashes, with pedestrian deaths accounting for 18% of all traffic fatalities and 3% of all people injured in traffic crashes;
- 17% of children age 14 and younger killed in traffic crashes were pedestrians; and

**WHEREAS**, in 2023, per NHTSA data, pedestrian fatalities decreased by 3.7% from 2022 but pedestrians injured in traffic crashes increased by 1.3%:

- 7,314 pedestrians were killed in traffic crashes;
- an estimated 68,244 pedestrians were injured in traffic crashes, an 11% increase from 60,579 pedestrians injured in 2021;
- on average; a pedestrian was killed every 72 minutes, while injuries remained approximately every 8 minutes in traffic crashes, with pedestrian deaths still accounting for 18% of all traffic fatalities and 3% of all people injured in traffic crashes;
- again, 17% of children age 14 and younger killed in traffic crashes were pedestrians; and

**WHEREAS**, per Texas Department of Transportation (TxDOT) data:

- in 2023, traffic crashes involving pedestrians resulted in 808 deaths and 1,457 people seriously injured, part of a 22% increase in pedestrian traffic fatalities statewide since 2019;
- in 2024, traffic crashes involving pedestrian fatalities decreased to 768 deaths, with 1,452 people seriously injured;
- although pedestrians are involved in only 1% of traffic crashes in Texas, they consistently account for almost one in five of all traffic deaths; and

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**WHEREAS**, per TxDOT data, distracted driving was a significant factor in traffic incidents:

- in 2023, nearly one in six crashes on Texas roads were caused by a distracted driver; distracted driving contributed to over 94,000 traffic crashes throughout the state; and corresponding traffic crashes resulted in 403 fatalities and 2,799 suspected serious injuries;
- in 2024, distracted driving contributed to more than 91,000 crashes, resulting in 373 deaths and approximately 2,587 suspected serious injuries, with the share of crashes due to distracted driving remaining nearly one in five; and

**WHEREAS**, in August 2024, a study utilizing data from NHTSA, Federal Highway Administration (FHWA), and U.S. Census Bureau found that Texas was the eighth-worst state in the nation for distracted driving; and

**WHEREAS**, per TxDOT Crash Records Information System (“CRIS”) data, 123 vehicle crashes involving pedestrians in the City of Texarkana, Texas, have occurred from January 2019 through June 2025, resulting in 115 pedestrian injuries and 11 pedestrian fatalities; and

### **Addressing Rising Pedestrian Fatalities**

**WHEREAS**, TxDOT’s “Be Safe. Drive Smart.” campaign, launched over a decade ago and expanded in 2022 to address rising pedestrian fatalities, runs annually during National Pedestrian Safety Month [October], targeting drivers and pedestrians with messages to stay alert, follow traffic laws, and avoid distractions, by means of public service announcements, street teams, and bilingual materials—especially in high-crash areas—and integrates with the #EndTheStreakTX initiative to end daily roadway deaths in Texas (ongoing since 2000); and

**WHEREAS**, pedestrians who approach motor vehicles in active traffic are particularly susceptible to serious injury or death due to the speed and number of motorists on busy roadways, and events on the shoulder or roadside can distract drivers, alter driver behavior, and degrade traffic flow, increasing the chance of pedestrian–vehicle conflicts and serious injury or death; and

**WHEREAS**, FHWA, TxDOT and National Association of City Transportation Officials (NACTO) have promulgated resources for roadway departure or lane departure safety; and by designing clear zones—generally, an unobstructed, traversable roadside area providing a run-off zone for errant vehicles that have deviated from the main roadway—roadway agencies can increase the likelihood that a roadway departure results in a safe recovery rather than a crash; and

**WHEREAS**, the American Association of State Highway and Transportation Officials (AASHTO), FHWA, NACTO, and TxDOT have published resources and data on pedestrian safety and countermeasures for crossing multilane roads, including raised medians or refuge islands that let pedestrians cross one direction of traffic at a time; and the design of such medians or islands evidence an intended function for brief, temporary, and transitory use during crossings—not prolonged activity—given their lack of amenities such as seating or shelter; and

### **Injuries and Fatalities at Signalized Intersections**

**WHEREAS**, per FHWA information, intersections are among the most hazardous components of

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the roadway system because they involve inherent traffic conflict points and require critical judgments by all road users; and

**WHEREAS**, TxDOT CRIS data includes total number of Texarkana roadway intersection crashes resulting in injuries and fatalities:

- 2019 – 427 crashes, 170 injuries;
- 2020 – 407 crashes, 163 injuries, 1 fatality;
- 2021 – 445 crashes, 185 injuries, 2 fatalities;
- 2022 – 386 crashes, 159 injuries;
- 2023 – 395 crashes, 156 injuries, 2 fatalities;
- 2024 – 399 crashes, 146 injuries;
- 2025 (through August) – 250 crashes, 98 injuries; and

**WHEREAS**, per FHWA information, signalized intersections—intersections with signal phasing, timeline coordination, and signal-based right-of-way assignment—are associated with a disproportionately high number of fatal crashes:

- roughly one-third of intersection-related fatalities occur at or near signalized intersections, even though only approximately 10 percent of the nation’s estimated 3 million intersections are signalized;
- over 30 percent of signalized intersection fatalities involve red-light running, which can result in very severe right-angle crashes;
- right-angle crashes account for 42 percent of fatal crashes at signalized intersections;
- rear-end, left-turn, sideswipe, and pedestrian crashes also are concerns at signalized intersections;
- FHWA guidance on selection of strategies for reducing various types of crashes at signalized intersections include, among other things, signal timing enhancements, improved driver awareness measures, and enhanced enforcement; and

**WHEREAS**, using standard values from the TxDOT Roadway Design Manual [November 2024], a typical scenario involves a passenger car approaching a signalized intersection at 40 mph on level grade as the light turns red; this requires calculating Brake Reaction Distance (BRD)—the distance traversed by the vehicle from the instant the driver sights an object necessitating a stop to the instant the brakes are applied, Breaking Distance (BD)—the distance needed to stop the vehicle from the instant brake application begins, Decision Sight Distance (DSD)—the distance required for a driver to detect an unexpected or otherwise difficult-to-perceive information source, recognize the source, select an appropriate speed and path, and initiate and complete the required maneuver safely and efficiently, and Stopping Sight Distance (SSD)—the length of roadway ahead that is visible to the driver [the sum of BRD and BD]:

*Stopping Sight Distance on Level Grade / 40 mph Design Speed*

- BRD        147.0 feet
- BD         153.6 feet
- DSD        600.0 feet (rural) / 715.0 feet (suburban) / 825 feet (urban)
- SSD        300.6 feet (calculated) / 305.0 feet (design); and

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**WHEREAS**, unpredictable pedestrian behavior—especially hesitation or lingering—adds complexity to driver decision-making and can increase driver cognitive load, resulting in precautionary braking, reduced throttle, heightened visual monitoring, and longer reaction times—all of which necessitate extended DSD; and

**Least Restrictive Means:  
Street Safety Zones at Signalized Intersections**

**WHEREAS**, the City of Texarkana, Texas, a home-rule municipality, has exclusive control over and under the public highways and streets of the City [*see* City Charter, art. I, §4; Texas Transportation Code §311.001]; and

**WHEREAS**, the City Council intends to use the least restrictive means to advance the significant governmental interests of traffic and public safety at signalized intersections; and

**WHEREAS**, while engineering design guidance indicates that ideal SSD values at 40 mph may exceed 300 feet and that broader DSD considerations could call for even greater distances, the City Council finds and determines that establishing a uniform 200-foot street safety zone at each signalized intersection—measured from the center of each intersection—achieves a practical, least-restrictive measure that captures the clear zone, improves sight lines, and meaningfully ameliorates conditions that add complexity to driver decision-making without imposing unnecessary restrictions beyond the immediate high-conflict approach area; and

**WHEREAS**, regulating pedestrian presence within street safety zones and proscribing object placement on both medians and within street safety zones serves to reduce pedestrian–vehicle conflicts and conditions that add complexity to driver decision-making, thereby promoting public health and safety while ensuring pedestrian access to alternative public spaces such as sidewalks, public areas not within street safety zones for signalized intersections, and other unregulated locations throughout the city; and

**WHEREAS**, the City Council, having reviewed the proposed regulations adding Article IV – “Street Safety Zones” – to Chapter 26, “Motor Vehicles and Traffic” of the Code of Ordinances, together with related amendments and additions to Chapter 26, and after public hearing, finds and determines that such regulations accomplish the intended purposes while utilizing the least restrictive means possible; and

**WHEREAS**, the City Council finds and determines that given the data and purposes stated herein, this Ordinance balances the need for safe and efficient traffic on the roadways as well as protecting the public health and safety of pedestrians, is necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants, and is in the best interests of the citizens of the City of Texarkana, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

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**SECTION 1:** The Code of Ordinances of the City of Texarkana, Texas, is hereby amended to add the following definitions to Chapter 26, “Motor Vehicles and Traffic”, Article I – “In General”, Section 26-2 – “Definitions” as follows:

*Median* means the intervening space, physical barrier, or clearly indicated dividing section between roadways of opposing traffic on a public divided roadway.

*Raised splitter island* (also known as a separator island or a refuge island) means a median designed to perform critical safety and traffic-calming functions—such as slowing, directing, and separating conflicting traffic—and may accommodate incidental pedestrian traffic, but lacks amenities such as seating or shelter that would support anything other than brief, temporary, and transitory use during pedestrian roadway crossing.

*Signalized intersection* means a crossing of two or more roadways where the movements of vehicles, pedestrians, and cyclists are controlled by traffic control signals. Such intersections typically involve multiple conflict points—particularly between pedestrians and turning vehicles—and are managed through signal phasing to ensure orderly and safe traffic flow. A *signalized intersection* within the corporate limits of the city is either city owned/maintained, Texas Department of Transportation (TxDOT) owned/maintained, or TxDOT owned/city maintained.

*Street safety zone* (as distinguished from *safety zone* defined above) means a 200-foot area measured from the center of a signalized intersection; provided, however, that a *street safety zone* does not extend beyond the public right-of-way or corporate limits of the city.

*Traffic engineer* means the city engineer.

**SECTION 2:** The Code of Ordinances of the City of Texarkana, Texas, is hereby amended to add Article IV – “Street Safety Zones” – to Chapter 26, “Motor Vehicles and Traffic”, as follows:

### **ARTICLE IV. – STREET SAFETY ZONES.**

#### **Sec. 26-70. – Declaration of policy.**

It is the policy of the city that every driver exercise due care to avoid colliding with any pedestrian on a roadway, and that every pedestrian comply strictly with official traffic control signals and exercise due care to avoid distracting drivers.

#### **Sec. 26-71. – Presence and objects in certain areas prohibited.**

- (a) It is an offense under this article if a person is within a street safety zone.
- (b) It is an offense under this article if a person causes any object, including a motor vehicle, to be placed on a median or within a street safety zone.
- (c) It is a defense to prosecution under this article if a person:
  - 1) is actively crossing a divided roadway in the most direct route possible, or has briefly paused on a raised splitter island or sidewalk while doing so, in compliance with state

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law and this Code; or

- 2) is the victim of, or rendering aid in, or responding to an emergency situation, or is acting under the direction of a peace officer.
- (d) Subsections (a) and (b) of this section shall not apply to the following persons:
- 1) Employees of city, state, or federal government, or contractors thereof, whose presence is authorized by law; and
  - 2) Employees of utility or telecommunications providers, or contractors thereof, engaged in servicing or repairing utility or telecommunications facilities.

**Sec. 26-72. – Penalty.**

An offense under any provision of this article is a Class C misdemeanor punishable by a fine not to exceed five hundred dollars (\$500).

**Sec. 26-73. – Police Power.**

This article is, and shall be deemed, an exercise of the police power of the State of Texas and of the City to promote public safety, comfort, convenience, and welfare, and to safeguard the health, life, and property of the City’s citizens. Each provision shall be construed to accomplish that purpose.

**SECTION 3:** In the event a section, clause, sentence, or part of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect, impair, or invalidate the remainder of this Ordinance.

**SECTION 4:** In the event of any conflict between this Ordinance and any other ordinances or parts of ordinances, this Ordinance shall supersede and control.

**SECTION 5:** The Recitals set out in this Ordinance are true and correct and are incorporated herein and made a part hereof as legislative findings of the City Council for all purposes.

**SECTION 6:** The City Secretary shall give notice of the passage of this Ordinance as provided in Article XI, Section 3, of the Charter of the City of Texarkana, Texas.

**SECTION 7:** This Ordinance shall be in full force and effect ten (10) days after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# TxDOT warns of pedestrian accidents

GAZETTE STAFF

ATLANTA, Texas — While fall and winter give Texans a much-needed reprieve from the summer heat, the change in seasons also brings fewer daylight hours, making it harder for drivers to see pedestrians and keep them safe.

October was the deadliest month for pedestrians last year, with 80 pedestrians dying in Texas traffic crashes, according to the Texas Department of Transportation. It was also the month that Lisa Torry Smith was killed in a crash in 2017 as she was walking her 6-year-old son to kindergarten in Missouri City. A motorist drove through a crosswalk, hitting Lisa and leaving her son

with a broken leg and fractured pelvis — and without a mother.

A new law in her honor now requires drivers to stop and yield the right of way to pedestrians in crosswalks. Lisa's sister, Gina Torry, is now advocating for pedestrian safety.

Sadly, Lisa's story is just one of many. In TxDOT's Atlanta District in 2023, there were 38 traffic crashes involving pedestrians, resulting in 10 pedestrian fatalities and nine pedestrian serious injuries.

The Atlanta District includes Bowie, Camp, Cass, Harrison, Marion, Morris, Panola, Titus and Upshur counties.

Over the last five years, pedestrian traffic fatalities

in Texas increased 22%, and TxDOT is reminding everyone to be extra cautious and alert.

"As the fall and winter months usher in shorter days and less light, pedestrians are at increased risk on our roads," TxDOT Executive Director Marc Williams said in a news release.

"Drivers may struggle to see pedestrians in lower-light conditions and must stay alert to avoid preventable collisions. Likewise, pedestrians can take extra precautions to be seen by drivers when walking after dark."

TxDOT is taking to the streets with its "Be Safe. Drive Smart." campaign during October's National Pedestrian Safety Month,

reminding drivers to slow down and watch for people walking.

TxDOT encourages everyone to follow the safety tips below to prevent a deadly crash.

For drivers:

- Stop and yield for pedestrians in crosswalks.
  - When turning, yield the right of way to pedestrians.
  - Put your phone away before you begin driving and pay attention so you're prepared if pedestrians enter your path.
  - Be cautious when passing stopped buses or other vehicles that can block your view of pedestrians.
  - Follow the posted speed limit and drive to conditions.
- For people walking:
- Cross the street only

at intersections and crosswalks. Look left, right, then left again before crossing.

• Make eye contact with drivers before crossing. Don't assume traffic will stop for you.

• Follow all traffic and crosswalk signals.

• When walking, put away electronic devices that take your attention off the road.

• Stay visible. Wear reflective materials or use a flashlight at night.

Be Safe. Drive Smart.

is a key component of #EndTheStreakTX, a broader social media and word-of-mouth effort that encourages drivers to make safer choices while behind the wheel to help end the streak of daily deaths. Nov. 7, 2000, was the last deathless day on Texas roadways.

Follow TxDOT's Atlanta District on Facebook @TxDOTAtlantaTX, Instagram @txdotatlanta, X @TxDOTAtlanta and Nextdoor.

## TX Crash Records Information System - Texarkana Pedestrian (Local)

Crash Month	Crashes	Crashes [Fatal]	Fatalities	Crashes [Injuries]	Injured Persons
JAN-2019	1	0	0	1	1
FEB-2019	1	1	1	0	0
MAR-2019	1	0	0	1	1
APR-2019	3	2	2	1	1
JUN-2019	2	0	0	2	2
JUL-2019	1	0	0	1	1
AUG-2019	2	0	0	2	2
SEP-2019	4	0	0	3	3
OCT-2019	2	0	0	2	2
NOV-2019	1	1	1	0	0
Total	18	4	4	13	13
JAN-2020	1	1	1	0	0
MAR-2020	1	0	0	1	1
APR-2020	1	0	0	1	2
MAY-2020	3	0	0	3	4
JUN-2020	2	0	0	2	2
JUL-2020	3	0	0	3	3
AUG-2020	3	0	0	3	3
SEP-2020	2	0	0	2	2
OCT-2020	2	1	1	1	1
NOV-2020	1	0	0	1	1
DEC-2020	4	0	0	4	3
Total	23	2	2	21	22
JAN-2021	1	0	0	1	1
FEB-2021	1	0	0	1	1
MAR-2021	2	0	0	2	2
APR-2021	1	0	0	1	1
MAY-2021	1	0	0	1	1
JUN-2021	3	0	0	3	4
JUL-2021	2	0	0	2	2
AUG-2021	3	1	1	2	2
OCT-2021	3	0	0	3	3
NOV-2021	2	0	0	2	2
DEC-2021	3	0	0	3	3
Total	22	1	1	21	22
JAN-2022	1	0	0	1	1
FEB-2022	1	0	0	1	1
MAR-2022	3	0	0	3	3
APR-2022	2	0	0	2	2
JUN-2022	2	0	0	2	2
JUL-2022	1	0	0	1	1
SEP-2022	2	0	0	2	3
OCT-2022	4	0	0	4	4
NOV-2022	1	0	0	1	1
DEC-2022	1	0	0	1	2
Total	18	0	0	18	20

## TX Crash Records Information System - Texarkana Pedestrian (Local)

Crash Month	Crashes	Crashes [Fatal]	Fatalities	Crashes [Injuries]	Injured Persons
JAN-2023	1	0	0	1	1
FEB-2023	1	0	0	1	1
MAR-2023	3	0	0	3	3
APR-2023	1	0	0	1	1
JUN-2023	2	0	0	2	3
JUL-2023	1	0	0	1	1
AUG-2023	3	1	1	2	2
SEP-2023	1	0	0	1	1
OCT-2023	2	0	0	2	2
NOV-2023	1	0	0	1	1
Total	16	1	1	15	16
FEB-2024	2	0	0	2	2
MAR-2024	4	1	1	2	2
APR-2024	1	0	0	1	1
MAY-2024	1	0	0	1	1
JUN-2024	1	0	0	1	1
JUL-2024	3	0	0	3	3
SEP-2024	1	0	0	1	0
OCT-2024	1	1	1	0	0
NOV-2024	1	0	0	1	1
DEC-2024	4	1	1	3	4
Total	19	3	3	15	15
JAN-2025	1	0	0	1	1
FEB-2025	1	0	0	0	0
MAR-2025	2	0	0	2	2
APR-2025	1	0	0	1	1
MAY-2025	1	0	0	1	1
JUN-2025	1	0	0	1	2
Total	7	0	0	6	7

## Study finds Texas among worst states for distracted driving

BRAYDEN GARCIA  
FORT WORTH STAR-TELEGRAM

FORT WORTH, Texas — A new study found that Texas is one of the worst states for distracted driving.

The study comes from Georgia-based Bader Scott Injury Lawyers with data from the National Highway Traffic Safety Administration, the Federal Highway Administration and U.S. Census Bureau.

Each state in the study was ranked on three things: distracted driving fatality percentage, number of people killed per 100,000 residents by distracted drivers

and number of distracted drivers per 100,000 residents involved in fatal crashes.

So how did Texas rank among other states? Here's what to know:

### HOW DOES TEXAS RANK ON DISTRACTED DRIVING?

Texas is the eighth-worst state in the nation for distracted driving.

The study says that in 2022, Texas saw 495 fatalities due to distracted driving, which equates to 11.23% of all fatal accidents in the state. As a comparison, the national average is 7.78%.

Out of every 100,000 licensed drivers, 4.03 were involved in fa-

tal crashes due to distracted driving. Furthermore, 1.62 people per 100,000 residents were killed by distracted drivers, the study says.

### WHICH STATE HAS THE WORST DISTRACTED DRIVING?

New Mexico took the top spot in the study.

The state saw 185 fatalities caused by distracted driving in 2022, which equates to 40% of all fatal accidents in New Mexico. Out of every 100,000 licensed drivers, 18.83 were involved in fatal crashes due to distracted driving.

Furthermore, 8.75 people per

100,000 residents were killed by distracted drivers, per the study.

### WHO ELSE MADE THE TOP 10 LIST?

Here's a full look:

1. New Mexico
2. Kansas
3. Louisiana
4. Kentucky
5. New Jersey
6. Hawaii
7. Idaho
8. Texas
9. Wyoming
10. Washington

*Distributed by Tribune Content Agency, LLC.*

## TX Crash Records Information System - Texarkana Intersections

Crash Month	Total Crashes	Injuries	Fatalities
JAN-2019	29	13	
FEB-2019	29	12	
MAR-2019	35	14	
APR-2019	41	18	
MAY-2019	39	14	
JUN-2019	41	16	
JUL-2019	38	16	
AUG-2019	30	14	
SEP-2019	38	16	
OCT-2019	40	15	
NOV-2019	25	7	
DEC-2019	42	15	
<b>TOTAL</b>	<b>427</b>	<b>170</b>	
JAN-2020	36	15	
FEB-2020	27	11	
MAR-2020	34	10	
APR-2020	22	6	
MAY-2020	39	11	1
JUN-2020	37	15	
JUL-2020	41	17	
AUG-2020	30	16	
SEP-2020	41	19	
OCT-2020	28	10	
NOV-2020	38	15	
DEC-2020	34	18	
<b>TOTAL</b>	<b>407</b>	<b>163</b>	<b>1</b>
JAN-2021	32	17	
FEB-2021	28	8	
MAR-2021	45	19	2
APR-2021	32	13	
MAY-2021	47	24	
JUN-2021	29	14	
JUL-2021	42	15	
AUG-2021	37	11	
SEP-2021	26	10	
OCT-2021	40	17	
NOV-2021	50	24	
DEC-2021	37	13	
<b>TOTAL</b>	<b>445</b>	<b>185</b>	<b>2</b>

## TX Crash Records Information System - Texarkana Intersections - continued

Crash Month	Total Crashes	Injury	Fatal
JAN-2022	34	13	
FEB-2022	29	14	
MAR-2022	31	15	
APR-2022	34	11	
MAY-2022	36	16	
JUN-2022	30	17	
JUL-2022	33	13	
AUG-2022	25	10	
SEP-2022	30	14	
OCT-2022	40	16	
NOV-2022	27	9	
DEC-2022	37	11	
<b>TOTAL</b>	<b>386</b>	<b>159</b>	
JAN-2023	20	10	
FEB-2023	26	10	
MAR-2023	37	17	
APR-2023	34	13	
MAY-2023	38	20	
JUN-2023	25	9	
JUL-2023	35	16	
AUG-2023	37	13	
SEP-2023	32	11	
OCT-2023	45	11	1
NOV-2023	36	17	
DEC-2023	30	9	1
<b>TOTAL</b>	<b>395</b>	<b>156</b>	<b>2</b>
JAN-2024	28	9	
FEB-2024	30	16	
MAR-2024	41	18	
APR-2024	31	10	
MAY-2024	31	15	
JUN-2024	35	15	
JUL-2024	32	9	
AUG-2024	37	12	
SEP-2024	38	13	
OCT-2024	27	10	
NOV-2024	35	7	
DEC-2024	34	12	
<b>TOTAL</b>	<b>399</b>	<b>146</b>	
JAN-2025	38	15	
FEB-2025	30	12	
MAR-2025	39	15	
APR-2025	32	12	
MAY-2025	39	13	
JUN-2025	35	13	
JUL-2025	31	16	
AUG-2025	6	2	
<b>TOTAL</b>	<b>250</b>	<b>98</b>	

**OFFICE OF THE PRESIDENT**

WWW.TAMUT.EDU

March 28, 2025

To Whom It May Concern,

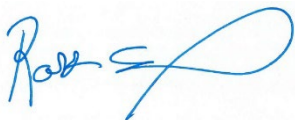
On behalf of the Texas A&M University-Texarkana, I am writing to express our support for the City of Texarkana, Texas's efforts to enhance pedestrian safety through the consideration and potential adoption of a Pedestrian Safety Ordinance modeled after the City of Amarillo's recent initiative.

Improving pedestrian safety is a shared regional priority, and we commend city staff for proactively reviewing pedestrian fatality and crash data from the Texarkana Texas Police Department, as well as incorporating best practices recommended by the U.S. Department of Transportation and the Texas Department of Transportation (TxDOT). The emphasis on safe clear zones and minimum median widths reflects a data-driven and safety-focused approach that aligns with our long-term transportation planning goals.

The proposed ordinance which includes provisions to limit pedestrian presence in roadway medians and to regulate behavior in designated roadway safety zones is a valuable step toward reducing conflicts between vehicles and pedestrians and promoting safer, more walkable corridors across the city.

Texas A&M University-Texarkana stands ready to assist with public outreach, technical resources, and coordination as this initiative progresses. We appreciate the city's leadership and commitment to advancing transportation safety and mobility for all users.

Sincerely,



Ross C. Alexander, Ph.D.

President/CEO

Texas A&amp;M University-Texarkana



## Texarkana Metropolitan Planning Organization

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Cities of Texarkana, AR ♦ Texarkana, TX ♦ Wake Village, TX ♦ Nash, TX  
Miller County, AR ♦ Bowie County, TX

March 28, 2025

To Whom It May Concern,

On behalf of the Texarkana Metropolitan Planning Organization (MPO), I am writing to express our support for the City of Texarkana, Texas's efforts to enhance pedestrian safety through the consideration and potential adoption of a Pedestrian Safety Ordinance modeled after the City of Amarillo's recent initiative.

Improving pedestrian safety is a shared regional priority, and we commend city staff for proactively reviewing pedestrian fatality and crash data from the Texarkana Texas Police Department, as well as incorporating best practices recommended by the U.S. Department of Transportation and the Texas Department of Transportation (TxDOT). The emphasis on safe clear zones and minimum median widths reflects a data-driven and safety-focused approach that aligns with our long-term transportation planning goals.

The proposed ordinance which includes provisions to limit pedestrian presence in roadway medians and to regulate behavior in designated roadway safety zones is a valuable step toward reducing conflicts between vehicles and pedestrians and promoting safer, more walkable corridors across the city.

The Texarkana MPO stands ready to assist with public outreach, technical resources, and coordination as this initiative progresses. We appreciate the city's leadership and commitment to advancing transportation safety and mobility for all users.

Sincerely,

**Rea Donna Jones**

Director



220 Texas Blvd. ♦ 1<sup>st</sup> Floor ♦ Texarkana, Texas 75501

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Phone (903) 798-3927 ♦ Fax (903) 798-3773 ♦ [www.texarkanampo.org](http://www.texarkanampo.org)

## In Our View

# Reckless Walking

Pedestrians should  
show common sense  
when cars are present

You can look around and see some neighborhoods in the two Texarkanas still sport usable sidewalks. Others have sidewalks that are in dire need of repair. And some offer no walkway other than grass or the road.

But driving around, even in the areas with sidewalks, shows they are little used. No, the preferred path for pedestrians these days is the street.

And that can be a problem.

We've noticed for some time many people in our community have absolutely no common sense when they go out walking.

And it's not gotten any better.

This is especially, though not exclusively, true when there are two or more walking together.

Instead of walking single file, as close to the curb as possible, the common practice is to walk abreast, no matter how many are in a group.

Sometimes the walkers will move to the side when a car approaches. But just as often they continue as they were, defying the vehicle and driver to do anything but swerve out of the way.

There are even those pedestrians who seem to take great pleasure in forcing drivers to turn into the other lane.

Of course, any responsible motorist will move over to accommodate even the most discourteous walkers.

But it's beyond foolish for pedestrians to force the issue. All it takes is for a motorist to become distracted—changing the CD player or radio, texting, yacking on a cell phone, fumbling for a dropped object — to end up with tragic results.

Some might think the problem is mainly young people. And we have to admit asking ourselves if parents bother to teach their children anything at all about road safety these days. But we see a lot of adults who don't seem to have much sense when out walking as well.

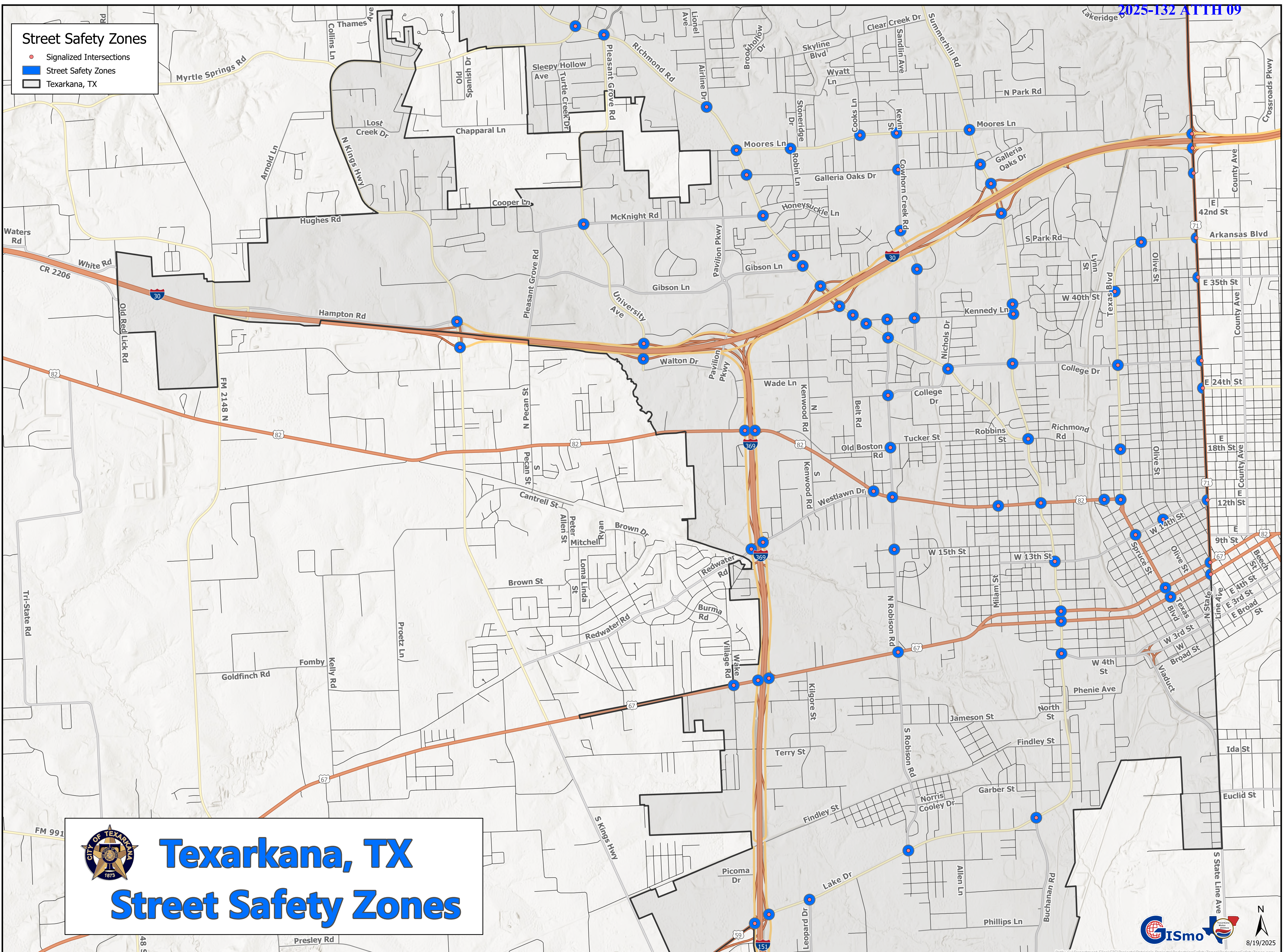
Here's the 411: When a car hits a pedestrian, it is never the pedestrian who gets the better of the situation. And while motorists must watch out for those on foot, walkers should have enough brainpower to walk single file, close to the curb and get out the way when a car comes by.

It may seem cute to force a car to swerve out of the way. But trust us, the view is different from the pavement.

Owned and Maintained List of Signalized Intersections in The City of Texarkana Texas		
TxDOT Owned/City Maintained	City Owned and Maintained	TxDOT Owned and Maintained
W. 7th St. & Wake Village Rd	W.14th & Olive	State Line Ave & Mall Dr.
W. 7th St. & Robison Rd	Cowhorn Creek & N. Cowhorn Creek Loop	State Line Ave & St. Michael Dr
W. 7th St. & Lake Dr	Cowhorn Creek & Kennedy Ln	Summerhill Rd & Mall Dr
W. 7th St. & Texas Blvd.	Cowhorn Creek & S. Cowhorn Creek Loop	Summerhill Rd & St. Michael Dr
W. 7th St. & State Line Ave.	Cowhorn Creek & Galleria Oaks	Richmond Rd & Mall Dr
M.L.K. & State Line Ave.	Kennedy Ln & Robison Rd	Richmond Rd & St. Michael Dr
M.L.K. & Texas Blvd.	Robison Rd & Old Boston Rd.	University Ave & Mall Dr
M.L.K. & Lake Dr	Robison Rd & College Dr	University Ave & St. Michael Dr
Cowhorn Creek & Moores Ln	Robison Rd and W. 15th St	N. Kings Hwy & Mall Dr
Lake Dr & West 4th St		N. Kings Hwy & St. Michael Dr
Lake Dr & Robison Rd		New Boston Rd & N. Bishop Rd
Lake Dr & Buchanan Rd		New Boston Rd & Sowell Ln
Lake Dr & Leopard Drive		Westlawn Dr & N. Bishop Rd
Moores & Cooks Ln		Westlawn Dr & Piney Rd
Moores & Robin		W.7th St & E. Loop Dr
New Boston & Milam		W.7th St & S. Bishop Rd
New Boston Rd. & Robison Rd.		S. Lake Dr & S. Bishop Rd
New Boston Rd. & Spruce Street		S. Lake Dr & Chelf Rd
New Boston Rd. & Summerhill Rd.		
New Boston Rd. & Texas Blvd.		
New Boston Rd & Westlawn Dr.		
Richmond Rd & Airline		
Richmond Rd & College Dr		
Richmond Rd & N. Robison Rd		
Richmond Rd & Kennedy Ln		
Richmond Rd & Belt Rd		
Richmond Rd & Galleria Oaks		
Richmond Rd & Pleasant Grove Rd		
Richmond Rd & Moores Ln		
Richmond Rd & McKnight Rd		
Richmond Rd & Robin Ln		
Richmond Rd & Kings Hwy.		
Richmond Rd & Gibson Ln		
State Line Ave & E. 12th St		
State Line Ave & E. 24th St		
State Line Ave & College Dr		
State Line Ave & E. 35th St		
State Line Ave & Texas Blvd.		
State Line Ave & W. 52nd		
Summerhill Rd & Kennedy Ln		
Summerhill Rd & W. 40th St		
Summerhill Rd & Richmond Rd.		
Summerhill Rd & College Dr		
Summerhill Rd & Galleria Oaks		
Summerhill Rd & Moores Ln		
Summerhill Rd & W. 13th St		
Texas Blvd & College Dr		
Texas Blvd & W. 40th St		
Texas Blvd & W. 14th St		
Texas Blvd & Elizabeth St		
Texas Blvd & Richmond Rd.		
University Ave. & McKnight		

**Street Safety Zones**

- Signalized Intersections
- Street Safety Zones
- Texarkana, TX




# Texarkana, TX

## Street Safety Zones

## ORDINANCE NO. 8119

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS: AMENDING THE MUNICIPAL CODE OF THE CITY OF AMARILLO, CHAPTER 16-3, ARTICLE XXI, ADDING SECTION 16-3-315; PROVIDING FOR DEFINITION OF A CLEAR ZONE AND A SAFETY ZONE TO PROHIBIT PEDESTRIANS FROM OCCUPYING ROADWAY MEDIANS OF SIX FEET OR LESS AND/OR FROM INTERFERING WITH NORMAL MOTOR VEHICLE TRAVEL ON ROADWAYS IN A SAFETY ZONE; PROVIDING FOR SEVERABILITY, REPEALER, CONTINUATION OF PRIOR LAW, PENALTY, PUBLICATION AND EFFECTIVE DATE.

WHEREAS, according to the National Highway Traffic Safety Administration (NHTSA), in 2020 there were 6,516 pedestrians killed in traffic crashes, a 3.9-percent increase from the 6,272 pedestrian fatalities in 2019; and,

WHEREAS, according to the NHTSA on average, a pedestrian was killed every 81 minutes and injured every 10 minutes in traffic crashes in 2020; and,

WHEREAS, pedestrian traffic fatalities increased 30 percent in Texas from 2018 through 2022 and now account for one in five of all roadway deaths; and,

WHEREAS, in 2022 according to the Texas Department of Transportation data there were 5,751 accidents involving pedestrians in Texas, resulting in 823 deaths and 3,669 injuries; and,

WHEREAS, according to crash fatality statistics in the City of Amarillo there have been 222 accidents involving pedestrians since January 2021 with 25 of those resulting in pedestrian fatalities; and,

WHEREAS, a study of pedestrian fatalities in the City of Amarillo found that from 2021 through 2023, thirty-one percent (31%) of all crash fatalities involve a pedestrian; and,

WHEREAS, according to crash fatality statistics in the City of Amarillo pedestrian fatalities rates have doubled since 2021 (6 in 2021 to 12 in 2023); and,

WHEREAS, traffic studies have found that medians under six feet in width, areas with no medians, or areas designated as clear zones are not safe pedestrian refuges; and,

WHEREAS, the U.S. Department of Transportation, American Association of State Highway Transportation Officials, National Association of City Transportation Officials, and the Texas Department of Transportation 2022 Roadway Design Manual recommends a minimum median width of six feet for a median to be used as a pedestrian refuge; and,

WHEREAS, Chapter 2 of the Texas Department of Transportation 2022 Roadway Design Manual recommends an area of four feet from the face of the curb for curbed roadways, or 10 feet from the edge of a travel lane for non-curbed roadways, to be free from obstructions to provide a way for recovery of errant vehicles; Chapter 28 (standing and walking on medians)(alternate); and,

WHEREAS, Roads are primarily designed for vehicular traffic and are not suited to safely accommodate right-of-way pedestrians; and,

WHEREAS, prohibiting pedestrians from standing in a roadway median, on a divided roadway where no median exists, or in a clear zone will protect the health and safety of both pedestrians and motorists; and,

WHEREAS, state law and local ordinance prohibit pedestrians from entering a roadway outside of cross-walk or interfering with traffic by standing in a roadway or area of travel; and,

WHEREAS, Pedestrians who approach motorists and passengers while the motor vehicle is engaged in travel on roads and are particularly susceptible to serious bodily injury or death due to the speed and number of motorists who operate vehicles on busy roads of the city; and,

WHEREAS, pursuant to the Texas Department of Transportation data distracted driving contributes to one out of every six vehicle accidents; and,

WHEREAS, pursuant to 2022 Texas Department of Transportation distracted driving contributed to 95,765 accidents throughout the state resulting in 484 fatalities; and,

WHEREAS, pursuant to 2022 Texas Department of Transportation distracted driving contributed to 681 accidents in the greater Amarillo Metro area (Potter and Randall counties) resulting in 20 serious injuries; and,

WHEREAS, intersections controlled by traffic signals have higher volumes of traffic and therefore present even greater chances of pedestrian related traffic accidents; and,

WHEREAS, pedestrians that approach a vehicle while the vehicle occupies a lane of traffic distracts motorists and interferes with the safe movement and normal flow of traffic increasing the chance of accidents and fatalities; and,

WHEREAS, it is the intention of the City Council to use the least restrictive means to advance the significant governmental interests of traffic safety and public safety; and,

WHEREAS, it is the finding of the City Council that other alternative, and safer, channels of communication for pedestrians exist, such as, but by no means limited to, parks, sidewalks (outside of a safety zone), mail solicitation, or delivery of literature, distribution of literature or solicitation for donations at other locations (such as homes, places of worship, businesses, shopping areas, news and magazine racks, special events, and any other place not prohibited by law); the distribution or sale of newspapers or other literature through the use of home or business delivery, vending machines, and retail stores; and the sale of goods and services at retail stores, through the internet, and from vending machines; and,

WHEREAS, the City Council has reviewed the proposed regulations and finds that such regulations accomplish the intended purposes while utilizing the least restrictive means possible; and,

WHEREAS, the City Council finds that it in the best interest of the public health and safety to prohibit pedestrians from interfering with the travel of motor vehicles in a safety zone, standing in a roadway median, where no median exists, or in a clear zone, subject to certain exceptions; and,

WHEREAS, the City Council now finds that data stated herein and such recommendation balances the need for safe and efficient traffic movement on the streets as well as protecting the public health and safety of pedestrians.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF AMARILLO, TEXAS:

SECTION 1. That City Council incorporates all the findings as stated above as if specifically described herein.

SECTION 2. That Chapter 16-3, Article XXI, Section 16-3-315 is hereby added, to read as follows:

**Sec. 16-3-315. STANDING AND WALKING IN CERTAIN AREAS PROHIBITED.**

(a) A person commits an offense if the person stands or walks on a median that measures six feet or less in width, in areas where no median exists for roadways designated as divided roadways, in an area designated as a clear zone, or interferes with the normal travel of a motor vehicle on roadway in a safety zone.

(b) For purposes of this section,

(1) CLEAR ZONE means the unobstructed, traversable area provided beyond the edge of the through travelled way for the recovery of errant vehicles. On a curbed street, the clear zone is the area four feet from the face of the curb. On an uncurbed street, the clear zone is 10 feet from the edge of the travel lane. A clear zone includes shoulders, bicycle lanes, and auxiliary lanes, except auxiliary lanes that function like through lanes. However, a clear zone does not include areas adjacent to the back of the curb where a paved sidewalk or disabled access ramp exists.

(2) MEDIAN means the intervening space, physical barrier, or clearly indicated dividing section between the two roadways of opposing traffic on a public divided roadway.

(3) RAISED SPLITTER ISLAND (also known as separator islands) means a median that slows, directs, and separates conflicting traffic and may provide refuge for pedestrians who are crossing a road.

(4) ROADWAY means streets classified in the city's thoroughfare plan as major/principal or minor arterials, frontage roads or parkways along controlled access freeways and tollways, non-controlled access state roadway facilities and associated intersections with city's major or minor arterials.

(5) SAFETY ZONE means an area 100 hundred feet from the center of any intersection controlled by a traffic signal.

(c) This section does not apply if the person:

(1) is crossing a divided roadway in the most direct route possible inclusive of roadways that have provisions for dedicated bicycle lane facilities or curb bump outs;

(2) is the victim of or rendering aid in an emergency situation or in compliance with the directions of a peace officer;

(3) is performing work in the right-of-way in accordance with a permit issued in accordance with City code;

(4) is erecting or dismantling a barricade in the right-of-way in accordance with a permit issued per City code;

(5) has prior authorization from the city or is otherwise in compliance with applicable laws and regulations;

(6) is standing in a raised splitter island that is not less than four feet in width while attempting to cross a divided roadway in the most direct route possible; or

(d) In a prosecution for an offense under Subsection (a), there shall be a rebuttable presumption that a person interferes with the normal travel of a motor vehicle if it is shown at the trial of the offense that the person approached a motor vehicle while the motor vehicle was engaged in travel on a roadway in a safety zone.

**Sections ~~16-3-315~~ ~~16-3-316~~ - 16-3-325 Reserved.**

SECTION 3. That Section 10-3-41 of Chapter 10-3 of the Amarillo Municipal Code is repealed in its entirety.

SECTION 4. Severability. If any provision, section, subsection, sentence, clause or the application of same to any person or set of circumstances for any reason is held to be unconstitutional, void or invalid or for any reason unenforceable, the validity of the remaining portions of this ordinance or the application thereby shall remain in effect, it being the intent of the City Council of the City of Amarillo, Texas in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by any reasons of unconstitutionality of any other portion or provision.

SECTION 5. Repealer. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed to the extent of conflict with this ordinance.

SECTION 6. Continuation. That nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause of action acquired or existing, under any act or ordinance repealed by this ordinance.

SECTION 7. Penalty. It is an offense to violate any part of this ordinance, punishable upon conviction in accordance with Section 1-1-5 of the Amarillo Municipal Code of Ordinances.

SECTION 8. Publishing and Effective Date. This ordinance shall be published and become effective according to law.


**INTRODUCED AND PASSED** by the City Council of the City of Amarillo, Texas, on First Reading this the 27th day of February 2024; and **PASSED** on Second and Final Reading the 12th day of March, 2024.

  
\_\_\_\_\_  
Don Tipps, Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
Stephanie Coggins, City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Bryan S. McWilliams, City Attorney

# City of Texarkana, Texas

## Alignment with Mission, Vision and Values approved by the City Council:

Mission & Vision		Values
Be a Thriving Regional Center for Education, Business and Culture.	<input checked="" type="checkbox"/>	Promote a Thriving Community through Innovation
	<input checked="" type="checkbox"/>	Provide a Safe & Welcoming Community through Leadership
	<input type="checkbox"/>	Deliver Quality Services with Integrity
Provide Customer Focused Public Services.	<input type="checkbox"/>	Provide Leadership through Regional Partnership Opportunities
	<input type="checkbox"/>	Foster Proactive Communication to the Community
	<input type="checkbox"/>	Provide Courteous & Professional Customer Service
	<input type="checkbox"/>	Model a Positive City Image through Character
	<input type="checkbox"/>	Deliver Efficient Services with Accountability
	<input type="checkbox"/>	Cultivate Communication through Community Involvement
Provide Regional Leadership that serves our residents and visitors.	<input type="checkbox"/>	Maintain Fiscal Strength with Integrity
	<input type="checkbox"/>	Maximize Accountability & Resource Utilization
	<input type="checkbox"/>	Invest in Infrastructure & Transportation utilizing Innovation
Professional Development to support Mission & Vision.	<input type="checkbox"/>	Promote Teamwork through Cross Department Collaboration
	<input type="checkbox"/>	Enhance Professionalism & Positive Work Culture

### Additional Comments:

### Resource Impact:

Staff time required if item is approved: No Additional

### Other Potential Impacts:

### Public Information Plan:

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Workshop Session	<input type="checkbox"/> Press Release (Through Marketing & Communications)
<input type="checkbox"/> Weekly & Monthly Email Distribution (Send to CM Office)	<input type="checkbox"/> Website Notice (Through Marketing & Communications)
<input type="checkbox"/> Social Media (LinkedIn, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Developed & Posted (Through Marketing & Communications)	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other: GIS update with SSZ at signalized intersections

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Sandra Hudson, owner, to rezone on the E 192’ of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive from Single Family-2 to Single Family-3.

The Future Land Use Map designates this property as “Neighborhood Residential”.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land use is a vacant lot to the west and south, residence to the north, and school to the east.

Staff recommend for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to new drainage ordinance, stormwater design manual, building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

**Potential Options:**

Approve, deny or table.

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommend for approval of this request.

**Advisory Board/Committee Meeting Date and Minutes:**

September 2, 2025

**ORDINANCE NO. 2025-139**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING ON THE EAST 192' OF LOT 4, BLOCK 4, URBAN HEIGHTS, LOCATED AT 3008 LEOPARD DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **on the East 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive**, in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend for approval of the application for rezoning from Single Family-2 to Single Family-3 on the East 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, applicants agreed to amend the application from **Single Family-2 to Single Family-3**; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals, and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **on the East 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**.

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** This ordinance shall be in full force and effect from and after its passage and approval.

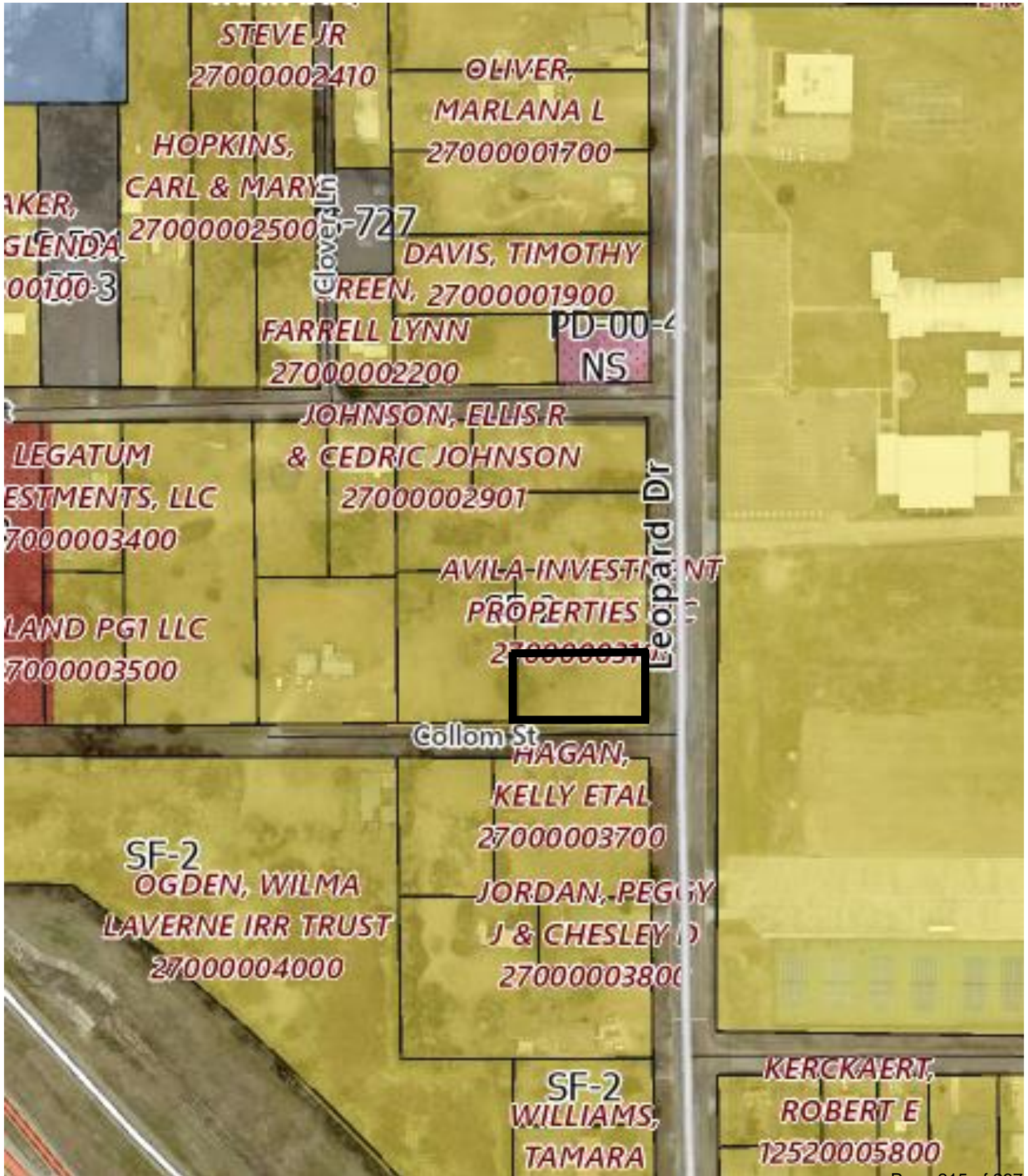
**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 3008 Leopard Drive



# 3008 Leopard Drive



**City of Texarkana, Texas**

**Developing Perspectives and Goals Pending Approval by the City Council:**

Perspectives	Goals
Serve the Community	<input type="checkbox"/> Promote an Environmentally Sensitive & Livable Community <input type="checkbox"/> Provide a Safe Community <input type="checkbox"/> Deliver Quality Services <input type="checkbox"/> Foster a Healthy Community
Run the Operations	<input type="checkbox"/> Enhance Community Preparedness & Responsiveness <input type="checkbox"/> Maximize Partnership Opportunities <input type="checkbox"/> Provide Courteous & Responsive Customer Service <input type="checkbox"/> Model a Positive City Image <input type="checkbox"/> Deliver Efficient Services <input type="checkbox"/> Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/> Maintain Fiscal Strength <input type="checkbox"/> Maximize Utilization & Resources <input type="checkbox"/> Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/> Develop a Skilled & Diverse Workforce <input type="checkbox"/> Create a Positive & Rewarding Work Culture

**Perspectives and Goals Additional Comments:**

**Resource Impact:**

Staff time required if item is approved:

**Other Potential Impacts:**

**Public Information Plan:**

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Input Session	<input type="checkbox"/> Press Release
<input type="checkbox"/> E-News Distribution	<input type="checkbox"/> Website Notice
<input type="checkbox"/> Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Posted	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Sandra Hudson, owner, for a Specific Use Permit to allow the location of a HUD code manufactured home on the E 192’ of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive. The property is vacant land.

The Future Land Use Map designates this property as “Neighborhood Residential”.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land use is a vacant lot to the west and south, residence to the north, and school to the east.

Staff recommend approval of this request with the following stipulations:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner’s responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

**Potential Options:**

Approve, deny or table.

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommends approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

September 2, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-813 TO ALLOW THE LOCATION OF A HUD CODE MANUFACTURED HOME ON THE EAST 192' OF LOT 4, BLOCK 4, URBAN HEIGHTS, LOCATED AT 3008 LEOPARD DRIVE, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a HUD code manufactured home **on the East 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive**, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a HUD code manufactured home** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-813** to allow the location of a HUD code manufactured home **on the East 192' of Lot 4, Block 4, Urban Heights, located at 3008 Leopard Drive**, in the City of Texarkana, Bowie County, Texas.

**SECTION 2:** The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only and human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

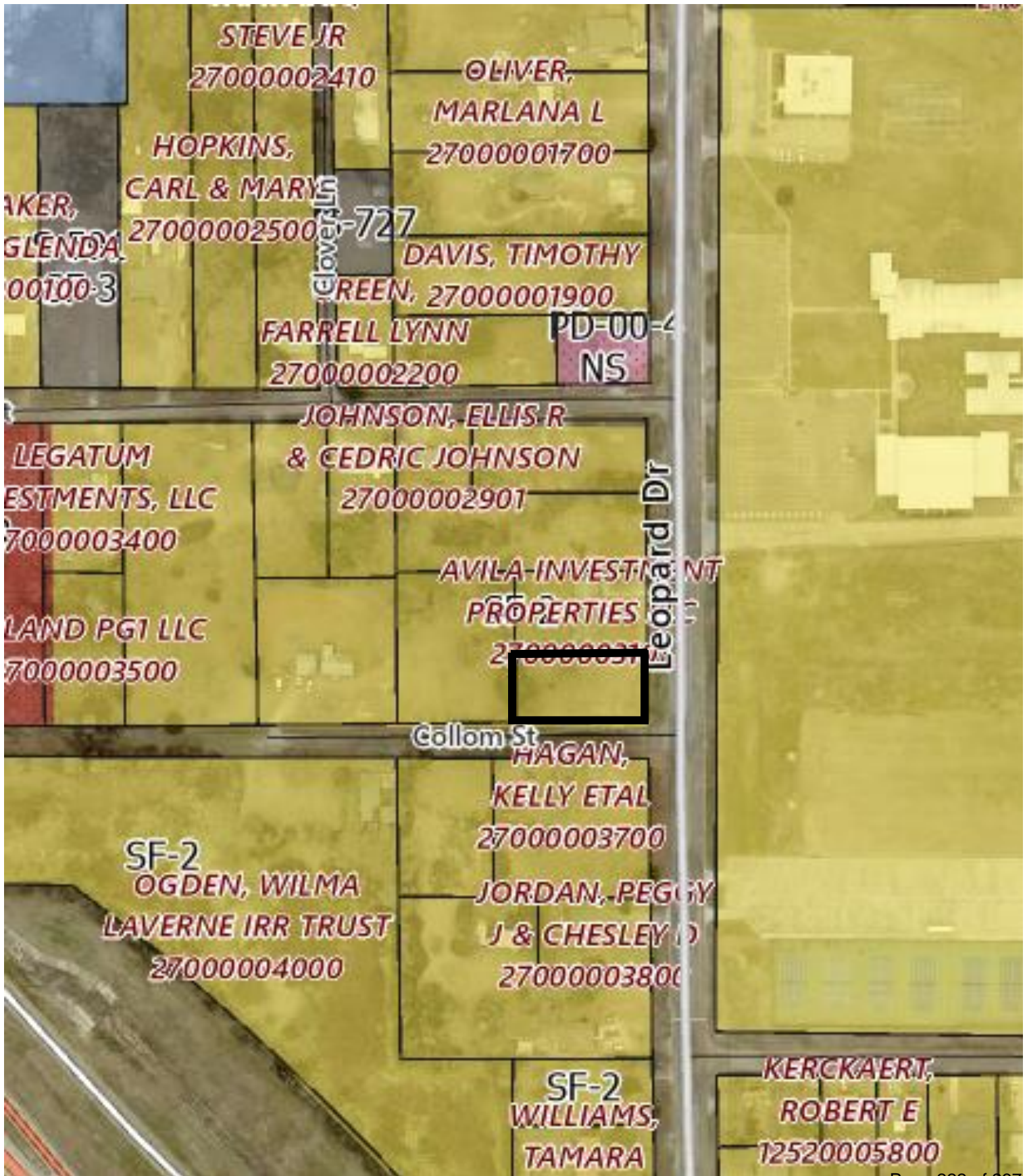
**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 3008 Leopard Drive



# 3008 Leopard Drive



**City of Texarkana, Texas**

**Developing Perspectives and Goals Pending Approval by the City Council:**

Perspectives	Goals
Serve the Community	<input type="checkbox"/> Promote an Environmentally Sensitive & Livable Community <input type="checkbox"/> Provide a Safe Community <input type="checkbox"/> Deliver Quality Services <input type="checkbox"/> Foster a Healthy Community
Run the Operations	<input type="checkbox"/> Enhance Community Preparedness & Responsiveness <input type="checkbox"/> Maximize Partnership Opportunities <input type="checkbox"/> Provide Courteous & Responsive Customer Service <input type="checkbox"/> Model a Positive City Image <input type="checkbox"/> Deliver Efficient Services <input type="checkbox"/> Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/> Maintain Fiscal Strength <input type="checkbox"/> Maximize Utilization & Resources <input type="checkbox"/> Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/> Develop a Skilled & Diverse Workforce <input type="checkbox"/> Create a Positive & Rewarding Work Culture

**Perspectives and Goals Additional Comments:**

**Resource Impact:**

Staff time required if item is approved:

**Other Potential Impacts:**

**Public Information Plan:**

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Input Session	<input type="checkbox"/> Press Release
<input type="checkbox"/> E-News Distribution	<input type="checkbox"/> Website Notice
<input type="checkbox"/> Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Posted	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Patricia Henderson Wade, owner, to rezone Lot 8, Block 8, Washington Heights, located at 1805 Plant Street from Single Family-2 to Single Family-3.

The Future Land Use Map designates this property as “Neighborhood Residential”.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land use is a vacant lot to the south, and residences to the north, east and west.

Staff recommend for approval of this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to new drainage ordinance, stormwater design manual, building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

All notification and application requirements have been met to consider this request.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommend for approval of this request.

**Advisory Board/Committee Meeting Date and Minutes:**

September 2, 2025

## ORDINANCE NO. 2025-141

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING ORDINANCE OF THE CITY OF TEXARKANA, TEXAS, BY REZONING ON LOT 8, BLOCK 8, WASHINGTON HEIGHTS, LOCATED AT 1805 PLANT STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS, FROM SINGLE FAMILY-2 TO SINGLE FAMILY-3; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed requesting an amendment to the Zoning Ordinance of the City of Texarkana, Texas, to rezone **on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street**, in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, **voted five (5) to zero (0) to recommend for approval of the application for rezoning from Single Family-2 to Single Family-3 on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street** to the City Council of Texarkana, Texas; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, applicants agreed to amend the application from **Single Family-2 to Single Family-3**; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that rezoning the property from **Single Family-2 to Single Family-3** is in the best interest of the public health, safety, morals, and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be and is hereby further amended to rezone **on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street** in the City of Texarkana, Bowie County, Texas, from **Single Family-2 to Single Family-3**.

**SECTION 2:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** This ordinance shall be in full force and effect from and after its passage and approval.

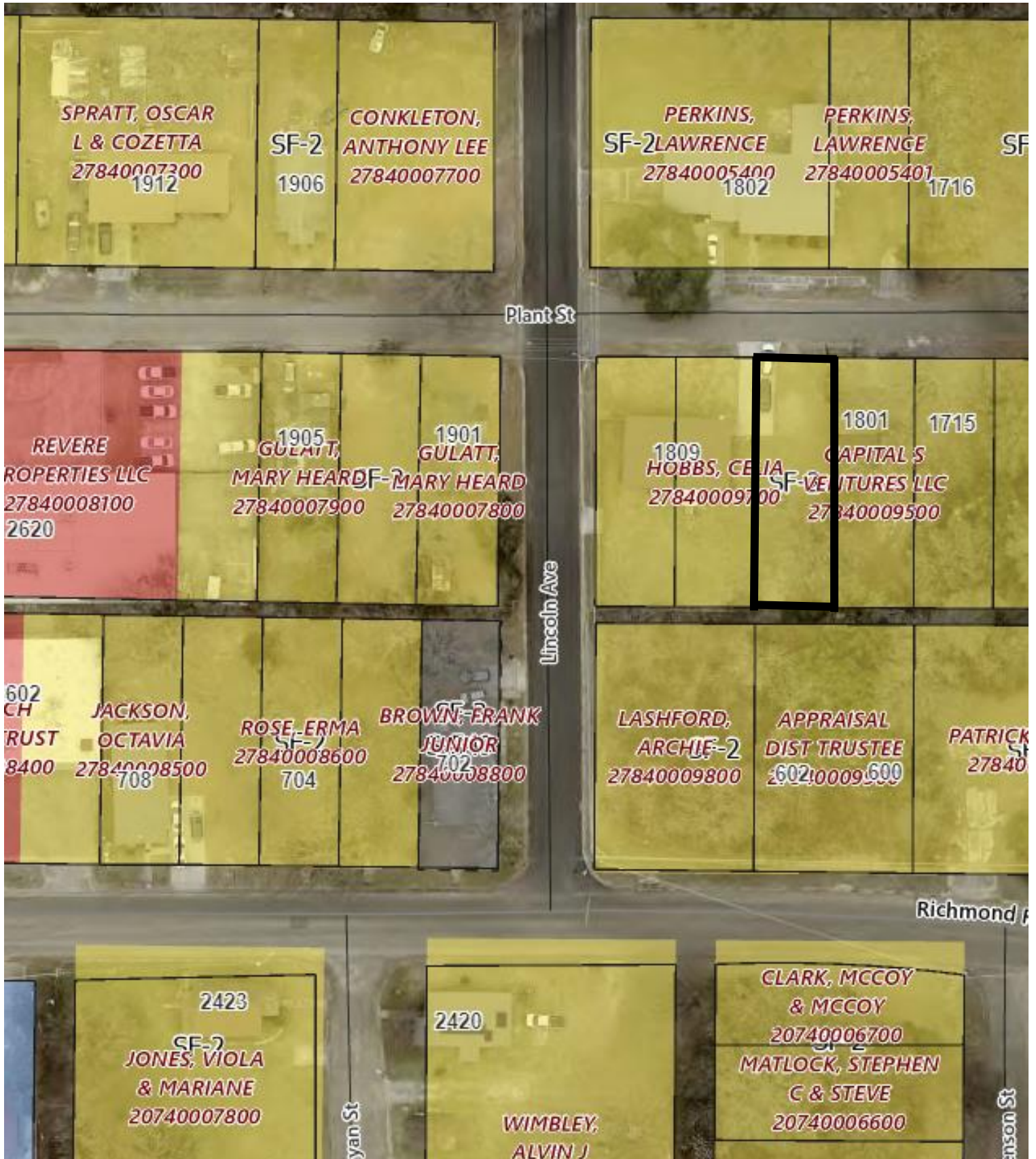
**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 1805 Plant Street



# 1805 Plant Street



**City of Texarkana, Texas**

**Developing Perspectives and Goals Pending Approval by the City Council:**

Perspectives	Goals
Serve the Community	<input type="checkbox"/> Promote an Environmentally Sensitive & Livable Community <input type="checkbox"/> Provide a Safe Community <input type="checkbox"/> Deliver Quality Services <input type="checkbox"/> Foster a Healthy Community
Run the Operations	<input type="checkbox"/> Enhance Community Preparedness & Responsiveness <input type="checkbox"/> Maximize Partnership Opportunities <input type="checkbox"/> Provide Courteous & Responsive Customer Service <input type="checkbox"/> Model a Positive City Image <input type="checkbox"/> Deliver Efficient Services <input type="checkbox"/> Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/> Maintain Fiscal Strength <input type="checkbox"/> Maximize Utilization & Resources <input type="checkbox"/> Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/> Develop a Skilled & Diverse Workforce <input type="checkbox"/> Create a Positive & Rewarding Work Culture

**Perspectives and Goals Additional Comments:**

**Resource Impact:**

Staff time required if item is approved:

**Other Potential Impacts:**

**Public Information Plan:**

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Input Session	<input type="checkbox"/> Press Release
<input type="checkbox"/> E-News Distribution	<input type="checkbox"/> Website Notice
<input type="checkbox"/> Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Posted	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other:

**Updates/History of Briefing:**

NOT APPLICABLE

**Executive Summary and Background Information:**

This is a request by Patricia Henderson Wade, owner, for a Specific Use Permit to allow the location of a HUD code manufactured home on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street. The property is zoned Single Family-2.

The Future Land Use Map has designated this property as “Neighborhood Residential”.

The adjacent zoning is Single Family-2 to the north, south, east and west. The adjacent land usage is residences to the north, east and west and vacant land to the south.

Staff recommend approval of this request with the following stipulations:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only, human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner’s responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

All notification and application requirements have been met to consider this request.

The applicant should also be aware that if this zoning change is approved, all other applicable city code/ordinance requirements must be met including but not limited to building codes, setbacks, subdivision, fire, parking, drainage, water and sewer prior to the issuance of building permits.

**Potential Options:**

Approve, deny or table

**Fiscal Implications:**

NOT APPLICABLE

**Staff Recommendation:**

Staff recommend approval of this request with stipulations.

**Advisory Board/Committee Review:**

Planning and Zoning Commission

**Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommend approval of this request with stipulations.

**Advisory Board/Committee Meeting Date and Minutes:**

September 2, 2025

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AMENDING THE ZONING MAP SHOWING THE LOCATION, BOUNDARY AND USE OF CERTAIN PROPERTY BY THE GRANTING OF SPECIFIC USE PERMIT NO. S-814 TO ALLOW THE LOCATION OF A HUD CODE MANUFACTURED HOME ON LOT 8, BLOCK 8, WASHINGTON HEIGHTS, LOCATED AT 1805 PLANT STREET, IN THE CITY OF TEXARKANA, BOWIE COUNTY, TEXAS; CONTAINING A REPEALER CLAUSE; CONTAINING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, an application has been filed with the City of Texarkana, Texas, requesting an amendment to the Zoning Ordinance to grant a **Specific Use Permit** to allow the location of a HUD code manufactured home **on Lot 8, Block 8, Washington Heights, located at 1805 Plant Street**, in the City of Texarkana, Bowie County, Texas; and

**WHEREAS**, the Planning and Zoning Commission of the City of Texarkana, Texas, and the City Council of the City of Texarkana, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have afforded and held full and fair hearings to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, after consideration of said application, the Planning and Zoning Commission of the City of Texarkana, Texas, voted **unanimously five (5) to zero (0) to recommend** to the City Council of Texarkana, Texas, that a **Specific Use Permit be granted to allow the location of a HUD code manufactured home** on said property; and

**WHEREAS**, after consideration of said application and the recommendation of the Planning and Zoning Commission, the City Council of the City of Texarkana, Texas, does hereby find that granting the **Specific Use Permit** is in the best interest of the public health, safety, morals and general welfare of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the Zoning Ordinance of the City of Texarkana, Texas, Ordinance No. 127-70, passed and approved on September 14, 1970, be further amended to grant **Specific Use Permit Numbered S-814** to allow the location of a HUD code manufactured home **Lot 8, Block 8, Washington Heights, located at 1805 Plant Street**, in the City of Texarkana, Bowie County, Texas.

**SECTION 2:** The following stipulations are hereby imposed and made a part of this ordinance:

1. That one 2020 or newer HUD code manufactured home be allowed on this property.
2. That the HUD code manufactured home be tied down/skirted/underpinned.
3. That the HUD code manufactured home be used for dwelling purposes only and human occupancy only.
4. That the Specific Use Permit be in effect for a period of three (3) years, beginning at the date of this Ordinance. It is the owner's responsibility to renew this permit.
5. That if the HUD code manufactured home is not placed on the property within the three (3) year period, the Specific Use Permit will automatically be revoked.
6. That all driveways, parking, building codes/setbacks, engineered foundation, platting and flood plain requirements must be in accordance with the City of Texarkana, Texas codes.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are specifically repealed to the extent of such conflict.

**SECTION 4:** It is further provided that in case a section, clause, sentence or part of this ordinance shall be deemed or adjudged by a court of competent jurisdiction to be invalid, then such invalidity shall not affect, impair, or invalidate the remainder of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **13<sup>th</sup> day of October, 2025.**

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR

# 1805 Plant Street



# 1805 Plant Street



**City of Texarkana, Texas**

**Developing Perspectives and Goals Pending Approval by the City Council:**

Perspectives	Goals
Serve the Community	<input type="checkbox"/> Promote an Environmentally Sensitive & Livable Community <input type="checkbox"/> Provide a Safe Community <input type="checkbox"/> Deliver Quality Services <input type="checkbox"/> Foster a Healthy Community
Run the Operations	<input type="checkbox"/> Enhance Community Preparedness & Responsiveness <input type="checkbox"/> Maximize Partnership Opportunities <input type="checkbox"/> Provide Courteous & Responsive Customer Service <input type="checkbox"/> Model a Positive City Image <input type="checkbox"/> Deliver Efficient Services <input type="checkbox"/> Cultivate Community Involvement & Access
Manage the Resources	<input type="checkbox"/> Maintain Fiscal Strength <input type="checkbox"/> Maximize Utilization & Resources <input type="checkbox"/> Invest in Infrastructure & Transportation
Develop Personnel	<input type="checkbox"/> Develop a Skilled & Diverse Workforce <input type="checkbox"/> Create a Positive & Rewarding Work Culture

**Perspectives and Goals Additional Comments:**

**Resource Impact:**

Staff time required if item is approved:

**Other Potential Impacts:**

**Public Information Plan:**

<input type="checkbox"/> Newspaper Notice (Required by Statute)	<input type="checkbox"/> Public Hearing (Required by Statute)
<input type="checkbox"/> Public Forum/Input Session	<input type="checkbox"/> Press Release
<input type="checkbox"/> E-News Distribution	<input type="checkbox"/> Website Notice
<input type="checkbox"/> Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/> Special Mailing
<input type="checkbox"/> Flyers Posted	<input type="checkbox"/> Banners Posted
<input type="checkbox"/> Survey	<input type="checkbox"/> Automated Phone Call
<input type="checkbox"/> None Required	<input type="checkbox"/>

Other: